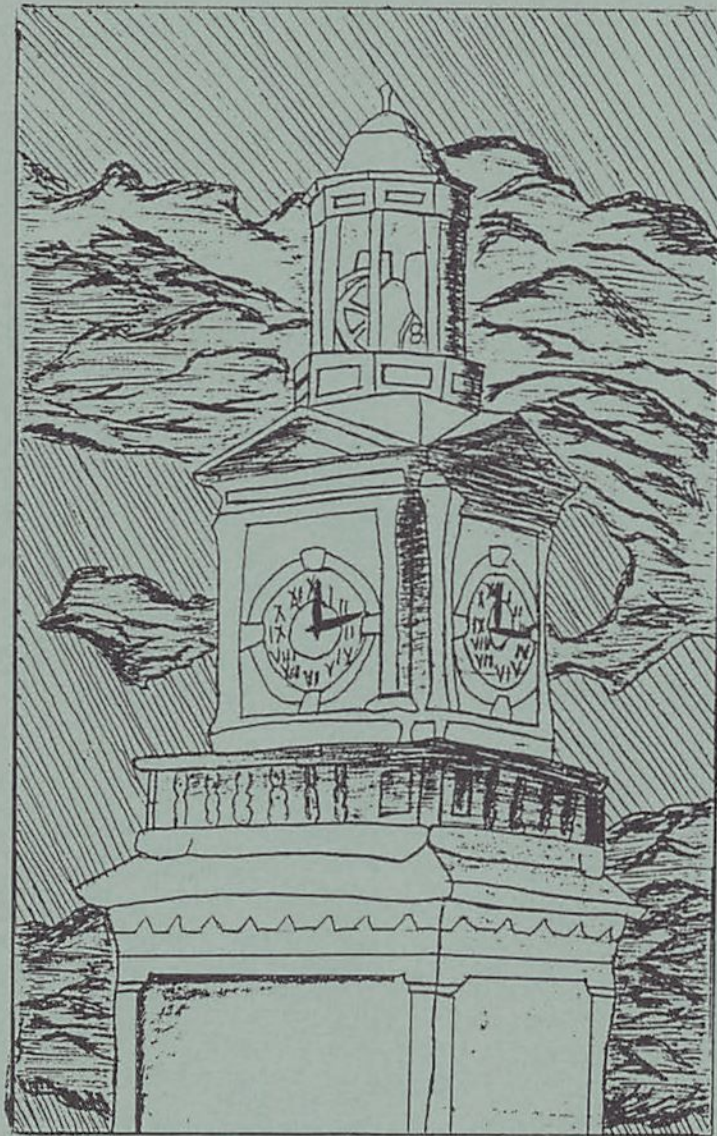


1991
TOWN REPORT



MAYNARD
MASSACHUSETTS

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DEDICATION



MICHAEL "MISH" TOMYL

1920 - 1991

Department of Public Works Commissioner 1981-1990
Department of Public Works Commissioner 1991-1991
Democratic Town Committee
Council On Aging

IN MEMORIAM



ROBERT D. LESAGE
1951 - 1991

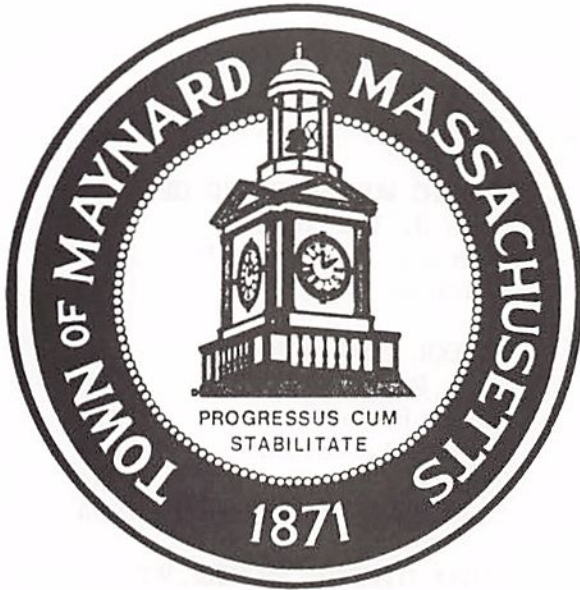
MAYNARD HIGH SCHOOL MATH TEACHER 1975-1991

ROBERT D. LESAGE

REMEMBERING A FRIEND

Robert D. LeSage was a well-liked, dedicated math teacher, a respected colleague and a good friend at Maynard High School. His love of mathematics and of teaching was apparent in his desire to make his classes challenging, interesting, and relevant. He made mathematics fun and had a way of explaining even the most complicated of concepts in a clear and concise manner. His concern for his students was seen in the extra time he spent outside of the classroom working with individuals, planning lessons and correcting papers. Bob LeSage cared about his students as people. He made time to listen and be there for them when he was needed. Most importantly, he took the time to encourage his students and instill pride in them and their work. He lived his life to the fullest and grasped every brass ring that came his way. By just living life, he taught all of those whose lives he touched about setting goals, having direction, and exploring new avenues. He was a man of humor, a man of substance, a man of emotion, and a man of great strength. He will be missed by all who knew him but his legacy of courage and determination and his positive attitude toward life will live on as an inspiration to all of us.

By: Winona DiNitto



1991

GENERAL INFORMATION

Incorporated	April 19, 1871
Type of Government	Town Meeting
County	Middlesex
Annual Town Meeting	
Third Monday in May	
Annual Town Election	
First Monday in May	
4 Precincts	
Land Area	5.24 Square miles
Population 1989	10,344
Population 1990	10,357
Population 1991	10,384

Location:

Central Eastern Massachusetts,
 Bordered by Stow on the West and
 Southwest, Acton on the North,
 Concord on the Northeast and
 Sudbury on the East and Southeast.
 Maynard is located approximately
 25 miles Northwest of Boston, 24
 miles from Worcester, 18 miles
 from Lowell.

Tax Rate 1989-1990

Tax Rate 1990-1991

Tax Rate 1991-1992

United States Senators in
 Congress

United States Congressman

Senator in General Court
 Middlesex & Worcester
 County

Representative in General Court
 Thirteenth Middlesex District
 effective in 1991

Residential	\$10.50
Commercial	\$16.87
Residential	\$11.89
Commercial	\$19.08
Residential	\$15.07
Commercial	\$25.49

Edward M. Kennedy
 John F. Kerry

Chester G. Atkins

Robert A. Durand

Nancy "Hasty" Evans

ELECTED OFFICIALS - 1991

ASSESSORS
 *Richard Downey 1992
 Stephen Pomfret 1993
 Anthony C. Maria 1994

CHARTER COMMISSION MEMBERS
 Jonathan C. Bretz
 Kathleen Carey
 Ronald T. Cassidy
 Anne D. Flood
 Ellen J. Gilfeather
 Frank Ignachuck
 Robert F. Schleelein
 Brendan J. Whalen
 Mark Sherman

CONSTABLES
 William F. Bakun 1992
 Barbara A. Hartnett 1992
 Joseph D. Parker 1992

HEALTH, BOARD OF
 Lawrence E. Hartnett 1992
 Robert M. Cogan, Jr. 1993
 Anne Marie Desmarais 1994

MAYNARD HOUSING AUTHORITY
 John Piantedosi 1992
 Stanley Nowick 1993
 !Annie P. Sale 1994
 Charles Nevala 1995
 Emily Norgoal 1996

MODERATOR
 Richard E. Gerroir 1992

PLANNING BOARD
 Robert J. Herring 1992
 !Monica Mehigan 1993
 Paul LeSage 1994
 Simon Bunyard 1995
 !Leanne L. Whalen 1996

PUBLIC WORKS, BOARD OF
 John J. Barilone 1992
 *Gerald J. Byrne, Jr. 1993
 #Michael Tomy1 1993

SCHOOL COMMITTEE
 Gary Farrow 1992
 Cindy Parker 1993
 Robert A. Geldart 1993
 Thomas Konetzny 1994
 Cindy Svec Ruzich 1994

SCHOOL COMMITTEE, REGIONAL, VOC.
 Ben J. Iannarelli 1995

SELECTMEN
 George B. Shaw 1992
 Kenneth R. DeMars 1993
 Robert P. Gilligan 1993
 *Anne D. Flood 1994
 Richard T. Downey 1994
 Frank Ignachuck, Jr. 1994

TOWN CLERK
 Judith C. Peterson 1992

TOWN TREASURER/TAX COLLECTOR
 Carole A. Morgan 1994

TRUSTEE OF PUBLIC LIBRARY
 William J. Cullen 1992
 Willis Bean 1993
 Philip W. Bohunicky 1994

* RESIGNED

! APPOINTED

DECEASED

APPOINTED TOWN OFFICIALS

APPEALS, BOARD OF **TERM EXPIRES**
 Edward Bruckert 1992
 William Poudrier 1992
 Malcolm Houck 1993
 William Shea 1993
 Paul Scheiner 1994
 Lyle Hughes (alternate) 1993
 Donald E. Crowther(alternate) 1994

ARTS LOTTERY COMMITTEE
 William Comery 1992
 Susan Alatalo 1992
 Sara Hartman 1993

ASSISTANT ASSESSOR
 Jacqueline Crimins

BUILDING COMMISSIONER
 Richard Roggeveen
 Charles Willett (alternate)

BY-LAW COMMITTEE
 Hal Shubin
 Jonathan Bretz
 Carolyn Lee Garlick
 Bill Pratt
 Mark Sherman

CABLE TELEVISION COMMITTEE
 Fred Bailey
 Jay Ayer
 John French
 Willis Bean

CONSERVATION COMMISSION
 Kathleen Carey 1992
 Stephen Ruzich 1993
 Lois Tetreault 1993
 Walter Carbone 1994
 Robert Dionne 1994

COUNCIL OF AGING
 Betty Francione 1992
 Anne Duclos 1992
 Katherine Colombo 1992
 James Mertz 1992
 Stewart Campbell 1992
 #Michael Tomyl 1993
 Marion Lattuca 1993
 Irma McCarthy 1994
 Leo Mullin 1994
 Katherine Pareago 1994

DIRECTOR OF CIVIL DEFENSE
 Ronald Cassidy 1991

DOG OFFICER
 Leslie Boardman
 Betsy B. Wallace, Assistant

FINANCE COMMITTEE
 Margaret Lalli 1992
 *William Gorman 1992
 Steve Morgan 1992
 Carolyn Burgess 1992
 Janice Cote 1993
 *Sabina Hedberg
 James McCann 1993
 Lisa Micciche 1993
 Mark B. Wesley 1993
 Kevin Carroll 1994
 Arthur Filz 1994
 Judith Stokey 1994
 Maurice J. Quirke 1994

FIRE CHIEF
 Ronald Cassidy

HAZARDOUS WASTE COMMITTEE
 John Salmi

HEALTH AGENT
 Gerald Collins

HISTORICAL COMMISSION
 Ralph Sheridan 1991
 Joseph E. Boothroyd 1991
 Elizabeth Schnair 1992
 Winnifred Hearon 1993

METROPOLITAN AREA PLANNING COUNCIL
 William F. King 1993

PLUMBING INSPECTOR
 Raymond Smith
 William Freeman (alternate)

POLICE CHIEF
 Arner S. Tibbetts

RECREATION COMMISSION	TERM EXPIRES
Florence Tomy1	1992
Christine Clifford	1993
Theresa Herring	1993
Terry Cordo	1994
Susan Whyte-Lemke	1994

REGIONAL SCHOOL DISTRICT PLANNING COMMITTEE

*Janice E. Crail
 John E. Meyn
 Ernest Crocker
 Robert A. Geldart

REGISTRARS OF VOTERS

Marilyn Fedele	1992
Robert Tallent	1992
Madaline Lukashuk	1993
*Patricia A. McNamara	1993
Judith C. Peterson	1993

RETIREMENT BOARD

Frank Sale	1992
Robert Larkin	1994
Harry Gannon	

SCHOOL BUILDING COMMITTEE

Michael Sentance
 Robert Brooks
 Roger McElroy
 Gary Farrow
 Lois V. Cohen
 Werner Menzi
 Douglas DeBarge
 Frank Hill, Jr.
 Frank Ignachuck

SEALER OF WEIGHTS & MEASURES

Ronald Cassidy

SUPERINTENDENT OF SCHOOLS

Dr. Gregory M. Ciardi

TOWN ADMINISTRATOR

Michael Gianotis

TOWN ADMINISTRATOR SEARCH COMMITTEE

John Piantedosi
 Joel B. Cohen
 Ronald T. Cassidy
 Karl A. Hilli, Jr.
 Vieno DeRosby
 Lawrence E. Hartnett, Jr.
 Patricia A. Chambers
 Robert Larkin
 Jonathan C. Bretz

VETERANS ADMINISTRATOR

*David Higgins
 Robert Bumpus

WIRING INSPECTOR

Benjamin Bigusiak
 Victor Caruso (alternate)

* RESIGNED

DECEASED

**ANNUAL TOWN REPORT
OF THE
TOWN CLERK**

To the Citizens of Maynard:

1991 had its extra highlights in the Town Clerks Office:

It brought the approval of a Town of Maynard Charter at the Annual Town Election. The vote was: Yes 1680
No 833

The Annual Town Meeting was held on May 20, June 11, and June 12, 1991.

On May 20, 1991, one thousand four hundred fifty-one (1,451) voters were checked in, and around six hundred (600) waited in line to be checked in. Needless to say, the Town Moderator, Richard E. Gerroir, had to postpone the meeting. (The area to hold the meeting was limited to a fifteen hundred (1,500) maximum).

On June 11, 1991 the Annual Town Meeting was held at Alumni Field and attended by two thousand thirty-four (2,034) voters.

Two Special Town Elections were held.

The first on September 16, 1991 to elect two members of the Board of Selectmen.

The second on December 2, 1991, to fill a vacancy, of one member of the Board of Selectmen.

Herewith is the report of the Town Clerk for the year ending December 31, 1991. This report consists of the following:

General Information

Town Officials

Statistics

Births Registered in 1991

Summary of Licenses and fees collected

by Town Clerk to Town Treasurer

Annual Town Election - May 6, 1991

Annual Town Meeting - May 20, June 11 & 12, 1991

Special Town Meeting - May 21, 1991

Special Town Election - September 16, 1991

Special Town Meeting - October 28, 1991

Special Town Election - December 2, 1991

In conclusion, I wish to extend a special thank you to the Honorable Board of Selectmen, Town Administrator, the Police Department, The Department of Public Works, the School Department, and other Town Employees and Officials who have cooperated and supported the Town Clerk's Office over the past year.

Respectfully submitted

Judith C. Peterson
Town Clerk

STATISTICS - TOWN OF MAYNARD

BIRTHS RECORDED IN MAYNARD		- COMPARISON FOR FIVE YEARS		
1987	1988	1989	1991	1991
141	156	149	155	166

DEATHS RECORDED JANUARY 1, 1991 TO DECEMBER 31, 1991

January	5	July	10
February	2	August	9
March	5	September	5
April	6	October	3
May	2	November	5
June	4	December	5

MALES 42

FEMALES 19

COMPARISON FOR FIVE YEARS - DEATHS

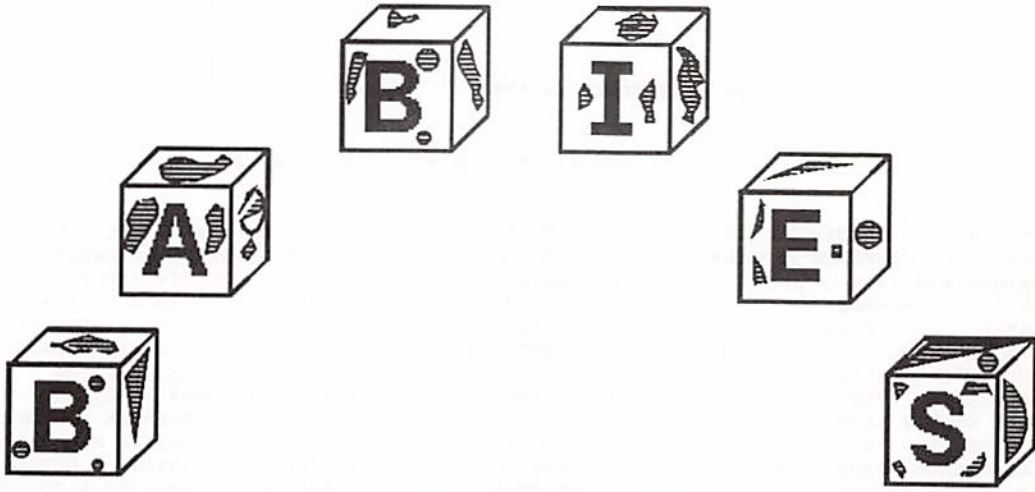
187	1988	1989	1990	1991
94	87	76	73	61

MARRIAGES RECORDED JANUARY 1, 1991 TO DECEMBER 31, 1991

January	1	July	7
February	2	August	9
March	1	September	9
April	5	October	10
May	10	November	1
June	11	December	6

COMPARISON FOR FIVE YEARS - MARRIAGES

1987	1988	1989	1990	1991
96	105	82	96	72

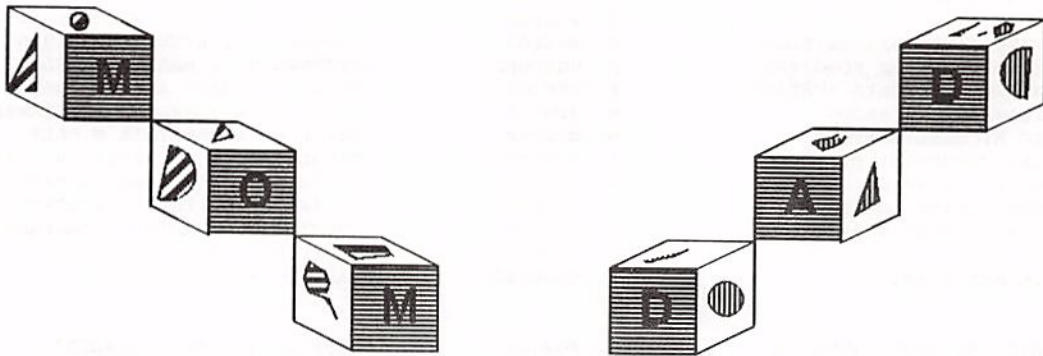


1991

Births Registered

in the

Town Of Maynard



BIRTH REGISTERED IN 1991

DATE OF BIRTH	NAME OF CHILD	SEX	PLACE OF BIRTH	PARENTS NAME
JANUARY				
2	MARTIS ALFRED LAPOINTE, III	M	CONCORD	MARTIS A. & STACEY C.O'MEARA
9	BETHANY JOY CRAWFORD PERKINS	F	CONCORD	ERIC R. & SHARON CRAWFORD
9	JONATHAN KEN CHOW	M	CONCORD	OMAR K. & JUDITH GARCEAU
10	ANNA LILLIE FORMAN	F	BOSTON	FRANK G. & ROSANNA WOODMANSEE
16	SUZANNE LORRAINE GRAY	F	CONCORD	STEPHEN M. & JOAN E.BURGESS
17	JULIE CHRISTINE MANGIN	F	CAMBRIDGE	FREDRICK J. & LAURIE C.SAISI
18	COLBY WILSON TYLER	M	CONCORD	WADE A. & DONNA S.WILSON
18	NICOLE LEIGH TYLER	F	CONCORD	WADE A. & DONNA S.WILSON
24	SAMUEL STEELE LAWSON	M	CONCORD	PATRICK J. & BARBARA D.RUGGIERO
24	KAYLA SHERRON FAHLE	F	CONCORD	BRANT E. & PATRICIA M.O'CONNOR
25	WILLIAM CHRISTOPHER SCHULTZ	M	CONCORD	JOSEPH W. & CYNTHIA L.HOWELL
26	RYAN JOSEPH BROOKS	M	WALTHAM	JOSEPH F. & PATRICIA A.BOSWORTH
28	PATRICK ROBERT DONAHUE	M	CONCORD	PATRICK J. & JENNIFER B.WOOD
29	ALEXANDRA ROSE ABISSO	F	CONCORD	STEPHEN & KATHY SNYDER
31	NICHOLAS WILLIAM SEARLE	M	CONCORD	DENNIS L. & LISA E.MARATHAS
FEBRUARY				
6	HOPE KATHERINE LINTON	F	CONCORD	ADAM S. & LORI A.WEAVER
7	JACLYN MARIE PILEEKI	F	CONCORD	WILLIAM F. & JOANNE M.CASEY
11	RACHEL LYNN MAKI	F	CONCORD	CURTIS E. & SUZANNE M.MEDEIROS
13	PATRICK RYAN SCHOMACKER	M	BOSTON	KEVIN T. & MICHELLE A.POTHIER
15	BRADY THOMAS MAGLIOZZI	M	CONCORD	KENNETH V. & HELEN M.CAMPBELL
15	KELSEY LOUISE HENDERSON	F	CONCORD	DAVID L. & MARY L.MORAZZI
16	CAMERON MARK DELAY	M	WINCHESTER	MARK P. & MARGARET E.MC SWEENEY
17	MORGAN MARIE QUAY	F	BOSTON	BRUCE E. & NANCY A.WISNIEWSKI
19	KELSEY MEGHAN TUCKER	F	CONCORD	STEVEN C. & ELENA J.CHANDLER
20	JOSEPH RICHARD PRUNESTI	M	NEWTON	FRANK A. & LINDA E.LAVALLEE
22	TAYLOR ROSS WESSELL	M	CONCORD	GERALD E. & GAIL M.DELLACAMERA
22	ETHAN JACOB BACHRACH	M	CONCORD	ALLEN & JERI G.KATZ
23	BRIGID COLLEEN GILDEA	F	NEWTON	WILLIAM T. & MAURA L.BLODGETT
24	MAXWELL SULLIVAN GLICK	M	BOSTON	JEFFREY H. & CATHERINE M.SULLIVAN
25	ROCHELLE JEANNINE DUMOND	F	WALTHAM	MARK A. & KAREN M.MURRAY
27	SELMA KRISTIN OLSEN	F	WORCESTER	KEITH H. & JEANNE M.CIERVO
27	MARTIN ROGER HOBBS	M	CONCORD	BRIAN R. & KELLY K.HEIN
28	SINEAD ELIZABETH O'BRIEN	F	CONCORD	PATRICK D. & DEIRDRE A.MURPHY
MARCH				
4	ANDREW THESSLER LAASANEN, JR.	M	WORCESTER	ANDREW T. & ALISON J.BIGWOOD
6	RYAN MILTON FILKER	M	CONCORD	GEOFFREY O. & LINDA GORSEY
6	CHRISTOPHER ADAM SCHURMAN	M	CONCORD	JOHN J. & SUSAN B.MC COY
6	JANINE LEANN FERNETTE	F	CONCORD	JAMES A. & JANICE HATCH
10	JOSEPH RYAN VISCARIELLO	M	BOSTON	THOMAS T. & LYNN A.CORRIGAN
10	DANIEL JAMES VISCARIELLO	M	BOSTON	THOMAS T. & LYNN A.CORRIGAN
11	GIANNA MICHELLE RUGGIERO	F	CONCORD	STEPHEN M. & MARIALENA FLORI
15	MARGARET VICTORIA SCHEINER	F	CONCORD	PAUL C. & MARY ANN MARKHAM
18	PHILIP SUMNER MADOW	M	NEWTON	ELIOT A. & PAMELA A.SPELLENBERG
18	ERIC MICHAEL ARNTZEN	M	NEWTON	BRUCE C. & PATRICIA M.DALY
19	MOLLY CATHERINE MILLS	F	CONCORD	DOUGLAS R. & CATHERINE A.LATWAS
20	GREGORY PORFINO	M	CONCORD	SALVATORE & CARMELA A.MASSA
20	LAURA ELAINE LONGLEY	F	CONCORD	STEPHEN E. & LORI A.PICORELLI
26	KAREN FRANCES SHAFFER	F	BOSTON	DOUGLAS J. & LEIGH A.CALLAHAN
29	LAURA MARY CLOSE	F	CONCORD	DAVID H. & GAIL CHAPMAN
29	ERIN MARIE SWEET	F	CONCORD	GARY R. & DIANE L.GASKA
APRIL				
9	CHRISTINA LYNN JOHNSTON	F	BOSTON	JOHN S. & LISA D.BONACETO
9	JAMES WESTON TYLER	M	CONCORD	LEON A. & JOAN R.MEAKIN

BIRTH REGISTERED IN 1991

DATE OF BIRTH	NAME OF CHILD	SEX	PLACE OF BIRTH	PARENTS NAME
APRIL				
10	JACQUELYNN MARIE MAGURN	F	FRAMINGHAM	ARTHUR A. & LISA G.PAANANEN
12	MEGAN ELIZABETH CULLINANE	F	CONCORD	STEPHEN E. & LAURIE M.DYMSZA
12	GABRIELLA MARIA MASTROGIUSEPPE	F	BOSTON	DOMENICO J. & MARGARET M.KEANE
15	ERICH JEFFREY ROBICHAUD	M	CONCORD	JEFFREY M. & RAMONA B.KIRBY
16	ADINA CHADROW WAGNER	F	CAMBRIDGE	JEFFREY M. & MINDY E.CHADROW
26	JAMES MICHAEL MAC GLASHING	M	CONCORD	DOUGLAS J. & KELLEY A.FITZPATRICK
MAY				
1	MEGHAN AILISH QUINN	F	CONCORD	WILLIAM B. & TANYA E.CRENSHAW
5	TIMOTHY INDRA WIRYAMAN	M	CONCORD	SANTA & REGINA L.CHANDRA
6	ELIOT SHAND TEAR	M	NEWTON	ALAN E. & JACQUELINE D.TEAR
7	ELLIOTT DAVID SULKIS	M	CONCORD	LEONARD S. & KIM C.DANNA
8	ANTHONY VINCENT CARNABUCCI	M	CONCORD	PETER V. & TINA M.FERRECHIO
8	DEREK JAMES WALLACE	M	CONCORD	ROBERT E. & BETSY J.WILSON
8	KRISTIN MARIE BRADLEY	F	NEWTON	SCOTT A. & SUSAN FINELLI
10	BRITTANY ANN GILBERT	F	NATICK	PAUL D. & KAREN A.BOWERS
10	JUSTIN MICHAEL THIBAudeau	M	CONCORD	JOSEPH P. & TRACY J.THOMPSON
10	MARC MICHAEL DUFFEY	M	CONCORD	JOHN L. & MONICA R.SULLIVAN
13	LORRAINE LEIGH BELTZER	F	CONCORD	STEPHEN L. & DEBORAH C.STEWART
15	RYAN FRANCIS KELT	M	CONCORD	WALTER J. & CHUN JEN JEN
15	ASHLEY ELIZABETH STONE	F	CONCORD	MARK W. & LISA J.LANDRY
16	EVAN R. CAMILLERI	M	CONCORD	RUSSELL W. & SUZANNE E.D'AMATO
23	DENNIS ROBERT KAPSIMALIS	M	FRAMINGHAM	BOBBY D. & JULIE A.HORMAN
23	STEPHANIE ELIZABETH GREENE	F	CONCORD	BRIAN M. & PATRICIA A.MAURO
23	BRIDGET ELIZABETH WOOD	F	NEWTON	GREGORY A. & JULIA A.GILL
25	MICHAEL ROBERT DODGE	M	BOSTON	ROBERT P. & LINDA J.DODGE
26	MATTHEW DAVID WEBER	M	CONCORD	ROBERT L. & JUDITH CONTRERAS
31	JACLYN ELIZABETH BUCCIERO	F	WALTHAM	THOMAS J. & CAROLYN M.THERIAULT
JUNE				
2	TAVISH ABBOTT CUMMINGS	M	STOUGHTON	STEPHEN A. & CAROL BALDWIN
6	JOSEPH MICHAEL BROWN	M	WALTHAM	STEPHEN F. & LISA M.TENAGLIA
7	HARRISON EDWARD FLYNN	M	NEWTON	EDWARD B. & MARY ELLEN CLARK
10	ELIZABETH ANN PIANTEDOSI	F	CONCORD	MARK & BARBARA A.MURPHY
10	PATRICK JOSEPH DOHERTY	M	CONCORD	EDWARD J. & PATTI A.KALLO
11	JOSE ANGELO ORTIZ	M	BOSTON	JOSE H. & ELIZABETH RIVERA
17	ELIZABETH MILLS HOCH	F	BOSTON	ALAN D. & PAULA J.MARKS
17	SARAH BETH COBB	F	CONCORD	MICHAEL H. & DEBORAH M.LANDY
20	SARAH LORRAINE CONZO	F	WALTHAM	JAMES M. & CAROL A.BURKE
21	ADRIENNE CATHERINE DEEBLE	F	BOSTON	BYRON O. & BRIDGET C.LANDERS
22	VICTORIA ANN BROOKS	F	WORCESTER	MICHAEL A. & THERESA A.OGAR
23	BRIAN WILLIAM FEELY	M	CONCORD	GARRY W. & CHERYL A.HODGMAN
26	MOLLY ELIZABETH O'NEIL	F	CONCORD	MICHAEL P. & TERESA WATERS
28	MARIA LOUISE FARNSWORTH	F	CONCORD	SAMUEL P. & DONNA L.JOHNSON
29	CHANTALE MARY MORRISON	F	WALTHAM	DANIEL T. & BIRGIT EWALD
JULY				
2	GRACE LORD WILLIAMS	F	NEWTON	PHILIP M. & NAOMI G.BICKFORD
5	ANGELA ANN ORTIZ	F	BOSTON	JOSE G. & ALICIA RIVERA
8	ETHAN WALKER PERRY	M	CONCORD	MICHAEL C. & ELIZABETH HOFFMAN
8	MALLORY ANNE MIZIA	F	CONCORD	RICHARD & DEBRA J.PARADIS
8	RUTH ANNA YOST	F	CONCORD	EDWARD T. & DONNA-RUTH WEBB
13	MILES ERIC KULA	M	CAMBRIDGE	LARS E. & JULIA S.MILES
15	JOSEPH EDWIN RINALDO	M	CAMBRIDGE	JOSEPH A. & CHRISTINE LUNDBLAD
18	MARJORIE LOUISE WING-YI LAM	F	CONCORD	THOMAS M. & LISA STEIGERWALT
20	RACHEL MARIE ARENA	F	CONCORD	RUSSELL S. & PAMELA N.DEY
21	RYANN ASHLEY ROCHELEAU	F	CONCORD	JOSEPH A. & RHONDA J.MACGILLIVARY

BIRTH REGISTERED IN 1991

DATE OF BIRTH	NAME OF CHILD	SEX	PLACE OF BIRTH	PARENTS NAME
JULY				
24	CAMILLA KANA OSTROW	F	CONCORD	JAMES M. & CHRISTINE M.MIYASATO
24	JARRETT MICHAEL OBER	M	NEWTON	BARRY F. & BONNIE WOLK
25	IDELINA GRAY	F	MAYNARD	GLENN A. & JO-ANNE SCHOEMAKER
28	JAMIE LEE REILLY	F	CONCORD	JAMES J. & DARLENE F.GEORGE
31	SARAH FRANCES KAY	F	CONCORD	LEONARD E. & KATHLEEN BARRETT
AUGUST				
2	COREY ANN KASEY	F	NEWTON	ALLEN D. & PATRICIA A.ALLEN
5	ABIGAIL ELIZABETH WYANT	F	CONCORD	JEREMY F. & MARTHA KLIGERMAN
7	KRISTINA LAURA-MARIE KEMP	F	CONCORD	DAVID J. & PATRICIA L.CLARKE
11	SAMANTHA JILL TOOMEY	F	WINCHESTER	JOHN F. & BARBARA A.NOONAN
17	ROBYN JULIETTE MILLER	F	CONCORD	GEORGE C. & DIANNE K.MILLER
19	KATHERINE LISA ABELLS	F	CONCORD	DONALD D. & MARGARET M.MORIN
19	JACOB SPENCER WEINREB	M	CONCORD	STUART & VICTORIA A.DALIS
20	MELISSA DAWN FERRANTI	F	NEWTON	STEPHEN K. & MARY S.TARNEY
22	ROBERT CHARLES SCHOENFELD	M	NEWTON	JOHN C. & JULIE A.GARABEDIAN
22	KELSEY DANIELLE BOND	F	CONCORD	ROBERT A. & JODI C.WHITHAM
26	HENRY PETER DENTINO	M	CONCORD	HENRY C. & SUSAN E.CUTAIA
27	JENNA CORDTNEY SCOTT	F	CONCORD	DEREK C. & WANDA A.CONLON
28	COLE HEEBNER PERSHING	M	NEWTON	JOHN & ROBIN L.HERR
29	ASHLEY MARIE ATKINS	F	CONCORD	MICHAEL W. & JULIANN WORMWOOD
SEPTEMBER				
5	LEAH ELIZABETH BRADY	F	NEWTON	PAUL J. & SUSAN M.MCCARTHY
6	DOMINICK ANTHONY CALAUTTI	M	CONCORD	JOSEPH & DONNA M.BUSCEMI
10	SAMANTHA GABRIELA MELENDEZ	F	CONCORD	ANGEL M. & SUSANA MOLINA
10	DANIELLE MARIE GAUTHIER	F	NEWTON	TERRENCE G. & DIANE FARETRA
11	CHRISTINE NICOLE MC GRATH-HEWITT	F	NATICK	DONALD E. & SHARN E.MC GRATH
12	DEVIN JOSEPH JOACHIM	M	CONCORD	GREGORY J. & ELLEN DEXTER
13	JOSEPH ROBERT LECH	M	CONCORD	PAUL J. & SHARON J.ADAMS
15	IAN WILLIAM NELSON	M	CONCORD	WILLIAM S. & BARBARA A.REGAN
16	EVAN O'NEILL MASSAURO	M	CONCORD	JOHN P. & LUCINDA G.O'NEILL
16	JEFFREY FIERLEIN MANSHEL	M	NEWTON	DAVID M. & SANDRA R.RADER
17	CHRISTOPHER JOHN HEMPHILL	M	CONCORD	MATTHEW J. & CLARE M.STEWART
20	ALEXANDER DOMINIC PATTI	M	CONCORD	CHARLES J. & CATHERINE A.PELZEK
24	ISAAC RICHARD MACKEY FORD	M	BOSTON	RICHARD B. & LINDA E.MACKEY
26	MARY KATHERINE COURTRIGHT	F	CONCORD	CHARLES A. & CHERYL A.THURSTON
28	AUSTIN DANIEL RHODES	M	FRAMINGHAM	THOMAS A. & ANNE-MARIE HANNA
29	JUSTIN DREW GOLDEN	M	BOSTON	WILLIAM A. & DEBORAH L.HOOPER
30	JACOB RYAN DOUGHTY	M	CONCORD	SCOTT B. & ARLENE B.LARKIN
OCTOBER				
3	ALYSSA CARROLL BASTARACHE	F	MELROSE	EDGAR L. & ELINOR K.CARROLL
4	DERRICK DUWAYNE ALMY	M	FITCHBURG	DERRICK D. & MARY A.BAILEY
7	NICHOLAS JAMES RIZZA	M	BOSTON	ROBERT J. & DONNA M.MARCOTTE
8	LINDSEY ELIZABETH ZWIRBLA	F	WALTHAM	EDWARD P. & JANET CHACE
8	OLIVIA RACHAEL POULSON	F	NEWTON	SETH K. & BETSY M.LAWSON
11	ANDREA ROSE D'ERAMO	F	CONCORD	JOSEPH P. & DEBRA A.JOHNSON
12	CHRISTIAN WILLIAM BRECHBUHL	M	CONCORD	HANS-CHRISTIAN -. & ANN A.MACINTYRE
13	CHRISTOPHER MICHAEL CHIASSON	M	NEWTON	MARCEL P. & MARYANN E.AHERN
16	ELYSE MARY MESSIER	F	WORCESTER	JAMES C. & DIANA L.STOUT
18	JACQUELINE MARIE BROOKS	F	CONCORD	FREDERICK J. & NANCY WALDRON
19	CHRISTOPHER JOHN PADELLARO	M	CONCORD	MARC D. & KATHLEEN WILLIAMS
NOVEMBER				
1	LAUREN ELIZABETH AUKSTIKALNIS	F	WALTHAM	THOMAS J. & SUZANNE M.CREAMER
1	NATHAN BLAKE HATCH	M	CONCORD	ROGER M. & CYNTHIA A.LAWTON
4	CODY DOUGLAS HELIN	M	CONCORD	CHARLES R. & LORRIE L.PIERCE
6	NOAH PEDUZZI	M	NEWTON	ROGER J. & ANNIE LAWRENCE

BIRTH REGISTERED IN 1991

DATE OF BIRTH	NAME OF CHILD	SEX	PLACE OF BIRTH	PARENTS NAME
NOVEMBER				
16	JAKE EUGENE PHANEUF	M	CONCORD	JEFFREY J. & JANICE M.MELANSON
19	BRITTNEY PAIGE DUGGAN	F	CONCORD	JAMES J. & LORENE R.O'CONNELL
20	DOROTHY ANNE HIBBARD	F	NATICK	JOHN B. & RUTH TOPLIFFE
23	PHILLIP PATRICK GREENE	M	CONCORD	JEFFREY P. & EVELYN V.LOUIS
DECEMBER				
2	SYDNEY GABRIELLE PERRY	F	CONCORD	HAROLD A. & FRANCINE GILMAN
3	MADELINE VANSANT BENJAMIN	F	CONCORD	JOHN S. & CAROLYN GINN
4	DANIEL JAMES BEAN	M	CONCORD	BRIAN D. & MELISSA J.BASSETT
5	SAGAR VIRESH PATEL	M	FRAMINGHAM	VIRESH P. & TANUJA VIRESH
6	JONATHAN RICHARD EGAN	M	CONCORD	RICHARD D. & MARILYN GALLANT
9	BROOKE MARY LYONS	F	CONCORD	JOHN J. & JOAN M.WESLEY
9	ALEXANDER ROBERT GYLES	M	CONCORD	ROBERT A. & JULIE M.FOREST
13	PAUL ROBERT MESSIER	M	CONCORD	DONALD P. & SUSAN M.MC CABE
25	BRIAN PHILLIP MANDOZZI	M	BOSTON	MARK A. & LORENA A.SASSI

TOTAL BIRTHS FOR 1991 = 166

IMPORTANT REQUEST

PLEASE NOTIFY THE TOWN CLERK IMMEDIATELY OF ANY ERROR OR OMISSION IN THE ABOVE LIST OF BIRTHS, ERRORS CAN BE CORRECTED ONLY BY SWORN AFFIDAVIT, AS PRESCRIBED BY GENERAL LAWS, AND MAY CAUSE YOU INCONVENIENCE, WHICH CAN BE AVOIDED BY PROMPT ATTENTION.

1990 BIRTHS RECEIVED IN 1991

June

5	Christopher Michael Gibson	M	Newton	Philip M. & Susan P. Rogers
6	Danielle Lane Recco	F	Newton	Mark P. & Elissa E. Cheek

October

2	Megan Rose Dunnigan	F	Framingham	Michael J. & Rosemarie McAleer
20	Sotonye Belema Bobojama	F	Boston	Sovins J. & Elizabeth C.Igwilo

November

2	Carley Anne Strauss	F	Framingham	Marc W. & Beth E. Moroney
4	Brent Francis Danowski	M	Boston	Damian F. & Dana D. Brent

December

7	Emily Frances Grieve	F	Worcester	Francis J. & Patricia C.Day
7	John Shant Musserian	M	Boston	John R. & Lalig J. Bazarian
24	Joseph Collins Santiago	M	Worcester	Jim R. & Kathleen D. Collins

SUMMARY OF LICENSES AND FEES BY TOWN CLERK TO TOWN TREASURER

Alcoholic Beverages	\$20,060.00
Alcoholic Beverages Tavern	1,500.00
Auto Agent Class I	100.00
Auto Agent Class II	750.00
Auto Amusement	300.00
Beer & Wine Licenses	10,625.00
Business Certificates	1,225.00
By-Law Violations	10.00
Certified Copies	2,708.50
Club Licenses	4,235.00
Common Victualler	1,616.50
Financial Statements	1,437.50
Junk Dealers	80.00
Lodging House Lic.	100.00
Miscellaneous	542.10
Marriage Intentions	1,035.00
Oil Permits	250.00
Pinball Machine & Video (Mechanical Game Lic.)	413.00
Pole Locations	20.00
Public Entertainment	450.00
Raffle Permits	30.00
Street Lists	412.00
Theater Lic. (Sunday Entertainment)	225.00
Dog Licenses	2,383.50
Fish & Game Lic.	13,580.75
Town Share of Dogs (Fees)	1,059.50
Town Share of Fish & Game (Fees)	369.35
Total	\$65,517.70

ALL DOG 1991 LICENSES EXPIRE ON DECEMBER 31, 1991. DOGS MUST BE LICENSED IN JANUARY 1992, OR THE OWNERS OR KEEPERS THEREOF ARE LIABLE TO A FINE. THE LAW APPLIES TO ALL DOGS SIX MONTHS OLD OR OVER. REGARDLESS OF TIME OF YEAR OWNERSHIP IS ACQUIRED.

NO DOG LICENSE BILLS ARE SENT TO OWNERS.

OWNERS MUST RENEW LICENSES EACH YEAR AT THE TOWN CLERK'S OFFICE.

	PRCT 1	PRCT 2	PRCT 3	PRCT 4	TOTAL
SCHOOL COMMITTEE, THREE YEARS - VOTE FOR NOT MORE THAN TWO					
John M. Comella	355	234	182	203	974
* Thomas Konetzny	346	374	443	327	1490
* Cindy Svec Ruzich	343	396	434	358	1531
James M. DeMott, Jr.	325	240	185	190	940
Sundry					
Blanks	75	156	96	136	463
Total	1444	1400	1340	1214	5398
TRUSTEE OF PUBLIC LIBRARY, THREE YEARS - VOTE FOR ONE					
* Philip W. Bohunicky	446	472	461	385	1764
Phillip C. Loomis	210	164	159	152	685
Sundry					
Blanks	66	64	50	70	250
Total	722	700	670	607	2699
ASSESSORS, THREE YEARS - VOTE FOR ONE					
* Anthony C. Maria	514	467	479	415	1875
Sundry					
Blanks	208	233	191	192	824
Total	722	700	670	607	2699
BOARD OF HEALTH MEMBER, THREE YEARS - VOTE FOR ONE					
*Anne Marie C.Desmarais	523	476	485	410	1894
Sundry				1	1
Blanks	199	224	185	196	804
Total	722	700	670	607	2699
BOARD OF PUBLIC WORKS, THREE YEARS - VOTE FOR ONE					
*Rosario L. Lattuca	503	468	464	394	1829
Sundry					
Blanks	219	232	206	213	870
Total	722	700	670	607	2699
BOARD OF PUBLIC WORKS, TWO YEARS (to fill a vacancy) - VOTE FOR ONE					
*Michael Tomy1	472	450	445	401	1768
Sundry	3			1	4
Blanks	247	250	225	205	927
Total	722	700	670	607	2699
PLANNING BOARD, FIVE YEARS - VOTE FOR ONE					
Sundry	7	6	10	2	25
Blanks	715	694	660	605	2674
Total	722	700	670	607	2699

	PRCT 1	PRCT 2	PRCT 3	PRCT 4	TOTAL
REGIONAL VOCATIONAL SCHOOL COMMITTEE, FOUR YEARS – VOTE FOR ONE					
*Benedetto J. Iannarelli	500	450	471	398	1819
Sundry	1				1
Blanks	221	250	199	209	879
Total	722	700	670	607	2699

MAYNARD HOUSING AUTHORITY MEMBER, FIVE YEARS – VOTE FOR ONE

*Emily C. Norgoal	493	464	467	412	1836
Sundry					
Blanks	229	236	203	195	863
Total	722	700	670	607	2699

QUESTION #1: Shall this town approve the new charter recommended by the Charter Commission, summarized below?

Open Town Meeting Retained

The Charter retains the open town meeting. It formalizes the town meeting as the legislative branch of town government.

Board of Selectmen

The board of selectmen is retained as the key elected board of the town, but is enlarged to five (5) members. The board will be expected to exercise a policy-making role and assume leadership responsibilities in many areas. It will have considerable powers of appointment, the power of investigation, and it remains as the licensing authority for the town.

Other Elected Board

Other elected boards and officers under this charter will be a moderator, a school committee, a board of library trustees, and a housing authority.

Town Administrator

The most significant change in the proposed charter is the establishment of the position of town administrator, to be appointed by the board of selectmen. The town administrator position eliminates the existing position of the administrative assistant to the selectmen.

The administrator will be a professional, especially fitted by education and experience to strengthen the executive branch. He or she will have the power necessary to carry out the responsibilities and duties of the office. Included in these responsibilities and duties are personnel, budgeting, and purchasing. This person will be the town's chief administrator, expected to provide day to day management and coordination of the town's business.

Recall Provision

The Charter establishes a procedure for the recall of elected officials.

Other Changes

The Charter proposes an improved budget process and capital improvement program. It eliminates the board of public works, investing the responsibilities of this board in the board of selectmen. It also establishes a special committee to prepare a code of ethics applicable to all elected and appointed town officials and town employees.

	PRCT 1	PRCT 2	PRCT 3	PRCT 4	TOTAL
Yes	509	414	390	367	1680
No	187	227	240	179	833
Blanks	26	59	40	61	186
Total	722	700	670	607	2699

QUESTION #2: Shall the Town of Maynard be allowed to assess an additional \$350,000. in real estate and personal property taxes for the fiscal year beginning July first, nineteen hundred and ninety-one?

Yes	336	290	294	250	1170
No	361	384	355	317	1417
Blanks	25	26	21	40	112
Total	722	700	670	607	2699

QUESTION #3: Shall the Town of Maynard be allowed to assess an additional \$850,000. in real estate and personal property taxes for the fiscal year beginning July first, nineteen hundred and ninety-one?

Yes	251	199	192	191	833
No	448	469	447	367	1731
Blanks	23	32	31	49	135
Total	722	700	670	607	2699



OFFICE OF THE
TOWN CLERK

MUNICIPAL BUILDING
MAYNARD, MASSACHUSETTS 01754

SPECIAL TOWN ELECTION

Pursant to Warrant #633 the Special Town Election was held on Monday, September 16, 1991.

The Polling places were prepared according to the requirements of General Laws.

Total number of votes cast: 2782

Total tabulation and election results were announced at: 9:46 PM

Precinct #1: Warden: Theresa Morrill **Clerk:** Agnes M. Grudinski
Total number of votes cast: 733 Absentee votes: 7
Tabulation completed at: 8:50 PM

Precinct #2: Warden: Margaret Mallinson **Clerk:** Elizabeth M. Fairbanks
Total number of votes cast: 760 Absentee votes: 8
Tabulation completed at: 9:45 PM

Precinct #3: Warden: Janice M. Mancini **Clerk:** Linda A. Joy
Total number of votes cast: 685 Absentee votes: 8
Tabulation completed at: 9:30 PM

Precinct #4: Warden: Martha Maria **Clerk:** Janet Erb
Total number of votes cast: 604 Absentee votes: 8
Tabulation completed at: 9:15 PM

	PRCT 1	PRCT 2	PRCT 3	PRCT 4	TOTAL
*ROBERT P. GILLIGAN	434	407	345	321	1507
*FRANK IGNACHUCK, JR.	519	534	485	398	1936
MARJORIE L. NORRIS	287	304	291	251	1133
BLANKS	225	273	248	236	982
SUNDRY	1	2	1	2	6
TOTAL	1466	1520	1370	1208	5564

QUESTION NO. 1

Shall the Town of Maynard be allowed to assess an additional \$257,000. in Real Estate and Personal Property taxes for the purpose of providing a balanced Fiscal Year 1992 budget beginning July first, nineteen hundred and ninety-one?

YES	446	468	427	383	1724
NO	285	290	256	216	1047
BLANKS	2	2	2	5	11
TOTAL	733	760	685	604	2782



OFFICE OF THE
TOWN CLERK
MUNICIPAL BUILDING
MAYNARD, MASSACHUSETTS 01754

SPECIAL TOWN ELECTION

DECEMBER 2, 1991

Pursant to Warrant #636 the Special Town Election was held on Monday, December 2, 1991.

The Polling places were prepared according to the requiremnts of General Laws.

Total number of votes cast: 1249

Total tabulation and election results were announced at: 8:50 P.M.

Precinct #1 Warden: Teresa Morrill **Clerk:** Agnes M. Grudinski
Total number of votes cast: 363 (Absentee votes: 7)
Tabulation completed at: 8:30 P.M.

Precinct #2 Warden: Margaret Mallinson **Clerk:** Elizabeth Fairbanks
Total number of votes cast: 355 (Absentee votes: 4)
Tabulation completed at: 8:50 P.M.

Precinct #3 Warden: Nancy Javert **Clerk:** Janice Mancini
Total number of votes cast: 298 (Absentee votes: 0)
Tabulation completed at: 8:25 P.M.

Precinct #4 Warden: Martha Maria **Clerk:** Janet King
Total number of votes cast: 233 (Absentee votes: 1)
Tabulation completed at: 8:30 P.M.

SELECTMEN, (to fill a vacancy until 1994)

	PRCT 1	PRCT 2	PRCT 3	PRCT 4	TOTAL
Philip W. Bohunicky	38	95	61	51	245
Jonathan C. Bretz	64	42	31	29	166
*Richard T. Downey	198	188	157	123	666
Bill Gorman	61	27	46	25	159
Sundry	1	-0-	-0-	-0-	1
Blanks	1	3	3	5	12
Total	363	355	298	233	1249

ANNUAL TOWN MEETING
HELD MAY 20, JUNE 11 & JUNE 12, 1991
MAYNARD HIGH SCHOOL AUDITORIUM OFF GREAT ROAD

Pursuant to Town Warrant #630, at 7:50 P.M. on May 20, 1991 the Annual Town Meeting was called to order by Moderator, Richard E. Gerroir, who declared that a quorum was present.

Guest were acknowledged and admitted.

One Thousand Four Hundred Fifty-one (1,451) voters were in attendance. (Plus an unofficial count of around 500 - 600 waiting in line to be checked in.) The Meeting area was set up to hold One Thousand Five Hundred (1500) maximum.

Motion was made and seconded to postpone the Annual Town Meeting and to reconvene the Annual Town Meeting to June 11, 1991, Tuesday, at 7:30 P.M. at Alumni Field.

Motion Carried.

The Annual Town Meeting adjourned at 8:20 P.M., on May 20, 1991, with the understanding that it will reconvene on June 11, 1991, at 7:30 P.M. at Alumni Field.

On June 11, 1991 at 7:35 P.M., because of the weather condition (rain, thunder & lightning) the Moderator postponed the meeting for 30 minutes or until the weather permitted.

He asked the voters and guests to take cover in the Community Center and the Maynard High School, until the meeting reconvened. He, also asked them to keep their ballots for re-entry into the Annual Town Meeting, as soon as weather permitted.

At 8:28 P.M. on June 11, 1991 the Annual town Meeting was called to order by Moderator, Richard E. Gerroir, who declared that a quorum was present.

Two Thousand Thirty-four (2,034) voters were in attendance. Guest were acknowledged and admitted.

Motion made and seconded by Anne Flood to waive the reading of the warrant as a whole. Motion carried.

ARTICLE 1: VOTED: to accept the Final Report of the Master Plan Subcommittee of the Maynard Planning Board.

The Master Plan Subcommittee under the direction of the Planning Board and HMM Associates, Inc. of Concord, Mass., acting as technical adviser, respectfully submit to the Town of Maynard this report on the Maynard Master Plan which has been devised to guide the Town's development over the next 15 years.

Over the last two years, the Master Plan Committee has tackled difficult public policy issues. The 1990 Community Attitudes Survey was the backbone of all policy and development decisions.

Since the preparation of the 1975 Master Plan, Maynard has undergone substantial change and growth. Much of this reflects more general trends in the region and New England as a whole. In reviewing and revising the Master Plan, it is critical to recognize the significance of regional factors and the limitations they place on local initiative. While local planning and regulations can significantly limit local growth, it is much less capable of stimulating or directing growth.

In terms of general economic trends, Maynard is part of Greater Boston. Today, Greater Boston extends from Cape Cod to Worcester to Manchester and Portsmouth, New Hampshire. Such factors as unemployment rates, income growth, job growth, and general housing demand tend to at least move in the same direction within this area; and it is regional forces which are the major determinant of economic change. Within this area, growth is expected to be slower in the 1990's than in the 1980's.

Maynard also exists within a more local environment. This local environment influences Maynard in two ways. First, it provides competition for Maynard: the alternative industrial parks, subdivisions, restored mill buildings and grant requests with which Maynard must compete. Second, the actions of surrounding communities often have a secondary impact upon Maynard: generating through traffic, degrading water supplies or creating more demand for housing.

1990 Community Attitudes Survey

The HMM study team assisted the Master Plan Committee in developing a survey form for the purpose of obtaining information and attitudes from a representative sampling of Maynard's population. A total of 16 questions were included, many of them multi-part questions. The survey was mailed to 2,500 registered voters on a random basis.

In general the Maynard community supports additional open space; increased use of regulatory growth controls; constrained growth; cluster zoning; expansions to the public transportation system; new police and fire facilities; and maintaining the downtown business area.

The Community Attitudes Survey in conjunction with the background and inventory were utilized to develop community goals and objectives.

Community Goals and Objectives

Development of community goals and objectives is a vital part of Maynard's master plan. Cities and towns are complex entities, and unless a conscious effort is made, decisions that are vitally important to the future of the community will be made without benefit of an understanding of the implications of such actions. In other cases, decisions will be made by inaction or by default.

Periodically it is important for the community to consciously state its goals and examine potential policies for carrying out such goals.

Goals and objectives were developed for:

- Land Use,
- Environment,
- Housing,
- Transportation,
- Community Facilities,
- Open Space and Recreation, and
- Fiscal.

Guide Plan for Future Land Use

The Guide Plan for Future Land Use is based upon the following:

- Existing land use patterns
- Community goals and objectives
- Strategy for growth and development
- Land needs for public facilities, open space and recreation
- Economic and social considerations
- Community attitudes as expressed in the resident attitudes survey
- Geographic and environmental conditions
- Sound land use planning

The Guide Plan is a long-range projection of the potential for land development for various uses. It takes into consideration the capacity of the Town to accommodate growth and its impacts as well as the Town's desire to meet future needs (i.e., housing, industrial, commercial, etc.).

Maynard is, in many ways, already a mature community. Being of relatively small geographic size, its basic land use patterns have already been set - and in most cases, appropriately. The basic structure of the community is built around the Town Center and the former mill complex. Business uses and higher density housing are located in and radiate from the Town Center. The former mill complex is still in industrial use, although of a high tech nature.

Additional moderate density housing is located near the Town Center and is served by the public water and sewer facilities. Additional business uses are located along the Town's subregional highways (primarily Routes 62 and 27). The Town has fortunately not zoned all of its highways for business uses and there is only a limited amount of strip commercial use along the Town's roadways.

The Town has a rather classic physical structure, with retail, service, industrial, and higher density housing in the core; moderate density housing and public facilities adjacent to the Center, and lower density housing and open space on the periphery. A few sites on the periphery (but primarily adjacent to the radial regional highways) accommodate industrial uses and higher density housing.

The Guide Plan recommendations include:

- Reduction in the potential for additional business development along Route 62, and avoidance of commercial strip development.
- Slight contraction in the limits of the Central Business District.
- Reduction in the potential for substantial industrial development on the Town's northern boundary, in the northeast area, and adjacent to the current Digital facilities on Route 27.
- Use of the surplus government land on the Town's southerly boundary primarily for open space and recreation uses.

The Guide Plan is meant to be a guide rather than a rigid blueprint. As community needs evolve and change, revisions to the Guide Plan will be needed. It is also important to point out that some additional planning and zoning studies will be required before some guide plan recommendations can become the basis for zoning map changes. This is especially true in areas near the Town Center where detailed property line information and parcel-by-parcel uses require examination before definitive zoning changes can be recommended.

VOTED: to accept the Progress Report of the Maynard School Building Committee.

As of this date, June 11, 1991, there are still several minor unresolved issues the Building Committee should deal with before submitting a final report.

Please accept this report as a "Progress Report." We should be able to make a final report at our next Annual Town Meeting.

From: Frank Hill, Co-Chairperson, Maynard School Building Committee.

VOTED: to accept the Annual Town Report for the year 1990.

Date: June 11, 1991

VOTED: to move articles 5 & 6 out of sequence, and to vote on Article 6 before voting on Article 5.

ARTICLE 5: DEFEATED: YEA: 807, NEA: 952, BLANKS: 11, that the Town of Maynard shall accept the provisions of sections sixteen to sixteen I, inclusive, of chapter seventy-one of the General Laws, providing for the establishment of a regional school district for kindergarten through grade 12, together with the towns of Acton and Boxboro, and the construction, maintenance and operation of a regional school by the said district in accordance with the provisions of a proposed agreement filed with the Maynard Selectmen.

Finance Committee Did not recommend.

(This was Defeated by a Secret Ballot).

ARTICLE 6: VOTED: YEA: 984, NEA: 930, BLANKS: 10, that the Town of Maynard will accept the provisions of sections sixteen to sixteen I, inclusive, of chapter seventy-one of the General Laws, providing for the establishment of a regional school district for kindergarten through grade 6, together with the Town of Acton, and the construction, maintenance and operation of a regional school by the said district in accordance with the provisions of a proposed agreement filed with the Maynard Selectmen.

and

To see if the Town of Maynard will accept the provisions of sections sixteen to sixteen I, inclusive, of chapter seventy-one of the General Laws, providing for the establishment of a regional school district for grade 7 through grade 12, together with the towns of Acton and Boxboro, and the construction, maintenance and operation of a regional school by the said district in accordance with the provisions of a proposed agreement filed with the Maynard Selectmen. (Finance Committee did not recommend)

ARTICLE 6 was passed by a Secret Ballot vote as required by Maynard Town By-Laws.

Motion made and seconded to take Article 7 out of order.

Motion carried.

ARTICLE 7: DEFEATED: that the Town vote to dissolve the special unpaid committee, known as the Regional School District Planning Committee, at the November 6, 1989 Special Town Meeting in Maynard, Massachusetts in accordance with Chapter 71, Section 14, of the Massachusetts General Laws.

Motion made and seconded at 11:41 P.M. to recess the Annual Town Meeting to Wednesday, June 12, 1991, at 7:30 P.M., at the Maynard High School.

Motion Carried.

DATE: JUNE 12, 1991

The following action was taken:

At 7:35 P.M. on June 12, 1991 the Annual Town Meeting reconvened and was called to order by the Moderator, Richard E. Gerroir, who declared that a quorum was present.

Five hundred forty-three (543) voters were in attendance.

Guests were acknowledged and admitted.

Motion made and seconded to take article 4 out of order.

Motion carried.

ARTICLE 4: VOTED: YEA: 433, NEA: 84, BLANKS: 2, to accept article 4, Operating Budget with the following changes noted, the sums of money to meet salaries and wages of Town Officers and employees, expense and outlays of the Town Departments, and other sundry miscellaneous but regular expenditures necessary for the operation of the Town for the Fiscal year 1992 (July 1, 1991-June 30, 1992). Said sums of money or any other sums, to be as listed below in the column titled "Recommended FY-92 Appropriation". Further, to accept and expend Federal Funds and State Funds to offset certain salaries or expenses or outlays as listed below against specific line items.

ANNUAL TOWN MEETING HELD MAY 20, 1991 & JUNE 12, 1991-MAYNARD HIGH SCHOOL AUDITORIUM
OFF GREAT ROAD & JUNE 11, 1991 AT ALUMNI FIELD

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '91	DEPARTMENT REQUEST FY '92	% CHANGE FY'92 REQU. FY'91 APPR.	FINCOM RECOMMENDS FY'92	% CHANGE FY'92 FINCO FY'91 APPR.	
—GENERAL GOVERNMENT—						
101. TOWN MODERATOR				\$100.		
A. Salary	\$0	\$100	NEW ITEM	\$0	0.00%	
B. Expense	\$8	\$50	525.00%	\$50	525.00%	
TOTAL	\$8	\$150	1775.00%	\$150.	\$50	525.00%
% Operating Budget	0.000%	0.001%		0.001%		
102. BOARD OF SELECTMEN				\$57,310.		
A. Salary	\$54,760	\$57,445	4.90%	\$54,760	0.00%	
B. Expense	\$1,889	\$1,889	0.00%	\$1,889	0.00%	
C. Outlay	\$0	\$0	0.00%	\$0	0.00%	
D. Salary (Town Bldg)	\$30,623	\$30,623	0.00%	\$30,623	0.00%	
E. Expense (Town Bldg)	\$20,311	\$20,311	0.00%	\$20,311	0.00%	
F. Copier (Town Bldg)	\$1,960	\$1,980	1.02%	\$1,980	\$0	
G. Out of State Travel	\$0	\$0	0.00%	\$0	0.00%	
H. Print of Town Report	\$3,920	\$5,000	27.55%	\$5,000	27.55%	
I. Legal Retainer	\$28,420	\$31,000	9.08%	\$28,420	0.00%	
J. Litigation	\$5,880	\$5,880	0.00%	\$5,880	0.00%	
K. Parking Clerk Expense	\$4,418	\$4,418	0.00%	\$4,418	0.00%	
L. Roosevelt School	\$4,000	\$4,000	0.00%	\$4,000	NEW ITEM	
TOTAL	\$156,181	\$162,546	4.08%	\$157,381	0.70%	
% Operating Budget	1.141%	1.128%		\$159,831.	1.195%	
103. TOWN ACCOUNTANT						
A. Salary	\$55,932	\$55,932	0.00%	\$55,932	0.00%	
B. Expense	\$1,294	\$1,294	0.00%	\$1,294	0.00%	
C. Outlay	\$0	\$0	0.00%	\$0	0.00%	
TOTAL	\$57,226	\$57,226	0.00%	\$57,226	0.00%	
% Operating Budget	0.418%	0.397%		0.402%		
104. TOWN TREASURER/COLLECTOR						
A. Salary	\$78,524	\$78,524	0.00%	\$78,524	0.00%	
B. Expense	\$13,285	\$13,285	0.00%	\$13,285	0.00%	
C. Outlay	\$0	\$0	0.00%	\$0	0.00%	
D. Tax Title Expense	\$245	\$500	104.08%	\$500	104.08%	
E. Out of State Travel	\$0	\$0	0.00%	\$0	0.00%	
F. Cost of Borrowing	\$10,000	\$10,000	0.00%	\$10,000	0.00%	
G. Int. Appellate Tax Cases	\$490	\$500	2.04%	\$500	2.04%	
H. Vendor Services	\$0	\$50,000	NEW ITEM	\$0	0.00%	
TOTAL	\$102,544	\$152,809	49.02%	\$102,809	0.26%	
% Operating Budget	0.749%	1.061%		0.722%		
105. BOARD OF ASSESSORS				\$57,637.		
A. Salary	\$53,890	\$57,637	6.95%	\$55,087	2.22%	
B. Expense	\$4,869	\$5,119	5.13%	\$3,672	-24.58%	
C. Outlay	\$0	\$0	\$0	\$0	0.00%	
D. Legal Fees	\$3,072	\$25,000	713.80%	\$3,072	0.00%	
TOTAL	\$61,831	\$87,756	41.93%	\$61,831	0.00%	
% Operating Budget	0.452%	0.609%		\$64,381.	0.434%	

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TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '91	DEPARTMENT REQUEST FY'92	% CHANGE FY'92 REQU. FY'91 APPR.	FINCOM RECOMMENDS FY'92	% CHANGE FY'92 FINCO FY'91 APPR.
106. FINANCE COMMITTEE					
A. Salary	\$0	\$0	0.00%	\$0	0.00%
B. Expense	\$750	\$750	0.00%	\$750	0.00%
TOTAL	\$750	\$750	0.00%	\$750	0.00%
% Operating Budget	0.005%	0.005%		0.005%	
107. TOWN CLERK					
A. Salary	\$43,183	\$43,183	0.00%	\$43,183	0.00%
B. Expense	\$612	\$1,506	146.08%	\$612	0.00%
C. Outlay	\$0	\$0	0.00%	\$0	0.00%
D. Out of State Travel	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$43,795	\$44,689	2.04%	\$43,795	0.00%
% Operating Budget	0.320%	0.310%		0.308%	
108. ELECTIONS AND REGISTRATIONS					
A. Salary	\$2,500	\$2,500	0.00%	\$2,500	0.00%
B. Expense	\$2,106	\$2,606	23.74%	\$2,606	23.74%
C. Outlay	\$0	\$0	0.00%	\$0	0.00%
D. Town Meetings & Elections	\$4,574	\$4,930	7.78%	\$4,930	7.78%
E. Primaries, Nov. Elections	\$7,056	\$3,600	\$0	\$3,600	\$0
TOTAL	\$16,236	\$13,636	-16.01%	\$13,636	-16.01%
% Operating Budget	0.119%	0.095%		0.096%	
109. BYLAW COMMITTEE					
A. Expense	\$1	\$1	0.00%	\$1	0.00%
TOTAL	\$1	\$1	0.00%	\$1	0.00%
% Operating Budget	0.000%	0.000%		0.000%	
110. TOWN COMPUTER SERVICE					
A. Maintenance	\$19,784	\$19,784	0.00%	\$19,784	0.00%
B. Expense	\$3,920	\$3,920	0.00%	\$3,920	0.00%
C. Outlay	\$0	\$6,258	NEW ITEM	\$0	0.00%
TOTAL	\$23,704	\$29,962	26.40%	\$23,704	0.00%
% Operating Budget	0.173%	0.208%		0.167%	
GEN. GOVT. SALARY	\$319,412	\$325,944	2.05%	\$320,609	0.37%
GEN. GOVT. EXPENSE	\$55,423	\$57,129	3.08%	\$52,808	-4.72%
GEN. GOVT. OUTLAY	\$0	\$6,258	NEW ITEM	\$0	0.00%
GEN. GOVT. OTHER	\$87,441	\$160,194	83.20%	\$87,666	0.26%
TOTAL	\$462,276	\$549,525	18.87%	\$461,083	-0.26%
% Operating Budget	3.377%	3.814%		3.240%	
GEN. GOVT. SALARY				\$325,809.	
TOTAL				\$466,283.	

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DEPARTMENT	TOWN MITG. APPROPR. FY '91	DEPARTMENT REQUEST FY'92	% CHANGE FY'92 REQU. FY'91 APPR.	FINCOM RECOMMENDS FY'92	% CHANGE FY'92 FINCO FY'91 APPR.
— PUBLIC SERVICES —					
201. BOARD OF HEALTH				\$7,550.	
A. Salary	\$7,250	\$7,250	0.00%	\$7,250	0.00%
B. Expense	\$15,000	\$15,000	0.00%	\$15,000	0.00%
C. Outlay	\$0	\$0	0.00%	\$0	0.00%
D. Health Inspector	\$38,341	\$38,341	0.00%	\$38,341	0.00%
E. Mosquito Control	\$1	\$1	0.00%	\$1	0.00%
F. C.O.D.E.	\$3,510	\$3,510	0.00%	\$3,510	0.00%
G. Elliot Clinic	\$12,689	\$12,689	0.00%	\$12,689	0.00%
TOTAL	\$76,791	\$76,791	0.00%	-\$76,791	0.00%
% Operating Budget	0.561%	0.533%		0.540%	
				\$77,091	
202. PLUMBING INSPECTOR					
A. Salary (Fee Basis)	\$2,400	\$2,400	0.00%	\$0	-100.00%
B. Expense	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$2,400	\$2,400	0.00%	\$0	-100.00%
% Operating Budget	0.018%	0.017%		0.000%	
203. BUILDING INSPECTOR					
A. Salary (Fee Basis)	\$14,100	\$14,100	0.00%	\$0	-100.00%
B. Expense	\$250	\$250	0.00%	\$250	0.00%
TOTAL	\$14,350	\$14,350	0.00%	\$250	-98.26%
% Operating Budget	0.105%	0.100%		0.002%	
204. WIRE INSPECTOR					
A. Salary (Fee Basis)	\$5,600	\$5,000	-10.71%	\$0	-100.00%
B. Expense	\$100	\$200	100.00%	\$200	100.00%
TOTAL	\$5,700	\$5,200	-8.77%	\$200	-96.49%
% Operating Budget	0.042%	0.036%		0.001%	
205. GAS INSPECTOR					
A. Salary (Fee Basis)	\$5,000	\$5,000	0.00%	\$0	-100.00%
B. Expense	\$50	\$50	0.00%	\$50	0.00%
TOTAL	\$5,050	\$5,050	0.00%	\$50	-99.01%
% Operating Budget	0.037%	0.035%		0.000%	

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TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROPR. FY '91	DEPARTMENT REQUEST FY'92	% CHANGE FY'92 REQU. FY'91 APPR.	FINCOM RECOMMENDS FY'92	% CHANGE FY'92 FINCO FY'91 APPR.
206. SEALER OF WEIGHTS & MEASURES					
A. Salary (Fee Basis)	\$1,165	\$1,165	0.00%	\$0	-100.00%
B. Expense	\$0	\$50 ^{NEW ITEM}		\$50 ^{NEW ITEM}	
TOTAL	\$1,165	\$1,215	4.29%	\$50	-95.71%
% Operating Budget	0.009%	0.008%		0.000%	
207. VETERANS AGENT & BENEFITS					
A. Salary	\$980	\$1,000	2.04%	\$1,000	2.04%
B. Expense	\$980	\$2,000	104.08%	\$1,330	35.71%
C. Outlay	\$0	\$0	0.00%	\$0	0.00%
D. Veteran's Benefits	\$7,350	\$7,000	-4.76%	\$7,000	-4.76%
TOTAL	\$9,310	\$10,000	7.41%	\$9,330	0.21%
% Operating Budget	0.068%	0.069%		0.066%	
208. DOG OFFICER					
A. Expense	\$882	\$882	0.00%	\$882	0.00%
B. Dog Officer Contract	\$9,800	\$9,800	0.00%	\$9,800	0.00%
TOTAL	\$10,682	\$10,682	0.00%	\$10,682	0.00%
% Operating Budget	0.078%	0.074%		0.075%	
209. PLANNING BOARD					
A. Expense	\$6,860	\$6,860	0.00%	\$6,860	0.00%
TOTAL	\$6,860	\$6,860	0.00%	\$6,860	0.00%
% Operating Budget	0.050%	0.048%		0.048%	
210. BOARD OF APPEALS					
A. Expense	\$3,002	\$3,002	0.00%	\$3,002	0.00%
TOTAL	\$3,002	\$3,002	0.00%	\$3,002	0.00%
% Operating Budget	0.022%	0.021%		0.021%	
211. LIBRARY					
A. Salary	\$80,353	\$90,460	12.58%	\$75,096	\$0 -100.00%
B. Expense	\$34,025	\$35,331	3.84%	\$34,025	\$0 -100.00%
C. Outlay	\$0	\$0	0.00%	\$0	0.00%
D. Unemployment Comp.	\$0	\$5,298 ^{NEW ITEM}		\$0	0.00%
TOTAL	\$114,378	\$131,089	14.61%	\$109,121	\$0 -100.00%
% Operating Budget	0.835%	0.910%		0.000%	
212. CONSERVATION COMMISSION					
A. Expense	\$500	\$510	2.00%	\$500	0.00%
TOTAL	\$500	\$510	2.00%	\$500	0.00%
% Operating Budget	0.004%	0.004%		0.004%	

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DEPARTMENT	TOWN MTG.	DEPARTMENT	% CHANGE	FINCOM	% CHANGE
	APPROPR. FY '91	REQUEST FY'92	FY'92 REQU. FY'91 APPR.	RECOMMENDS FY'92	FY'92 FINCO FY'91 APPR.
213. RECREATION COMMISSION					
A. Salary	\$28,070	\$35,068	24.93%	\$28,070.	—\$0 —100.00%
B. Expense	\$872	\$1,605	84.06%	872.	—\$0 —100.00%
C. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$28,942	\$36,673	26.71%	\$28,942	—\$0 —100.00%
% Operating Budget	0.211%	0.255%		0.000%	
214. COUNCIL ON AGING					
A. Salary	\$37,881	\$37,881	0.00%	\$37,881.	—\$0 —100.00%
B. Expense	\$345	\$345	0.00%	345.	—\$0 —100.00%
C. Outlay	\$0	\$0	0.00%	\$0	0.00%
D. Minuteman Home Care	\$2,192	\$2,192	0.00%	2,192.	—\$0 —100.00%
E. Sr. Citizen Trans.	\$2,940	\$2,940	0.00%	2,940.	—\$0 —100.00%
TOTAL	\$43,358	\$43,358	0.00%	\$43,358.	—\$0 —100.00%
% Operating Budget	0.317%	0.301%		0.000%	
215. HAZARDOUS WASTE COMMITTEE					
A. Expense	\$1	\$1	0.00%	\$1	0.00%
TOTAL	\$1	\$1	0.00%	\$1	0.00%
% Operating Budget	0.000%	0.000%		0.000%	
216. RIGHT TO KNOW					
A. Expense	\$1	\$1	0.00%	\$1	0.00%
TOTAL	\$1	\$1	0.00%	\$1	0.00%
% Operating Budget	0.000%	0.000%		0.000%	
217. TRASH COLLECTION					
A. Pickup & Disposal	\$479,223	\$496,429	3.59%	\$496,429	3.59%
B. Hazardous Waste Day	\$4,000	\$4,000	0.00%	\$4,000	0.00%
C. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$483,223	\$500,429	3.56%	\$500,429	3.56%
% Operating Budget	3.530%	3.474%		3.517%	
218. LOCAL EMERGENCY					
A. Expense	\$1	\$1	0.00%	\$1	0.00%
TOTAL	\$1	\$1	0.00%	\$1	0.00%
% Operating Budget	0.000%	0.000%		0.000%	
PUB. SERVICE SALARY	\$221,140	\$237,665	7.47%	—\$46,591—	-78.93%
PUB. SERVICE EXPENSES	\$62,869	\$66,088	5.12%	—\$28,127—	-55.26%
PUB. SERVICE OUTLAY	\$0	\$0	0.00%	\$0	0.00%
PUB. SERVICE OTHER	\$521,705	\$543,859	4.25%	—\$533,429—	2.25%
TOTAL	\$805,714	\$847,612	5.20%	—\$608,147—	-24.52%
% Operating Budget	5.885%	5.883%		4.274%	
PUB. SERVICE SALARY				\$187,938.	
PUBLIC SERVICE EXPENSES				\$ 63,369.	
PUB. SERVICE OTHER				\$538,561.	
TOTAL				\$789,868.	

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DEPARTMENT	TOWN MITG. APPROPR. FY '91	DEPARTMENT REQUEST FY '92	% CHANGE FY '92 FY '91	FINCOM RECOMMENDS FY '92	% CHANGE FY '92 FY '91
— PUBLIC SAFETY —					
301. POLICE DEPT.				\$988,626.	
A. Salary	\$978,251	\$986,995	0.89%	\$976,681	-0.16%
B. Expense	\$48,500	\$60,625	25.00%	\$36,555	-24.63%
C. Outlay	\$27,000	\$28,000	3.70%	\$27,000. \$0	-100.00%
D. Uniforms	\$9,250	\$10,900	17.84%	\$10,900	17.84%
E. Traffic Control	\$7,949	\$10,503	32.13%	\$7,949	0.00%
F. Out of State Travel	\$300	\$300	0.00%	\$300	0.00%
G. Parking Meter Repair	\$1,000	\$1,000	0.00%	\$1,000	0.00%
H. Sick Leave Payback	\$8,795	\$15,000	70.55%	\$8,795	0.00%
TOTAL	\$1,081,045	\$1,113,323	2.99%	\$1,042,180	-3.60%
% Operating Budget	7.896%	7.728%		\$1,081,125. 7.324%	
302. FIRE DEPT					
A. Salary	\$810,403	\$822,065	1.44%	\$810,403	0.00%
B. Expense	\$32,000	\$33,500	4.69%	\$32,896	2.80%
C. Outlay	\$0	\$6,200	NEW ITEM	\$0	0.00%
D. Ambulance Salary	\$51,694	\$54,540	5.51%	\$25,694. \$15,587	-69.85%
E. Ambulance Related Costs (\$25,000 from Ambulance reciepts)	\$4,175	\$5,800	38.92%	\$30,175	622.75%
F. Ambulance Outlay	\$0	\$0	0.00%	\$0	0.00%
G. Clothing	\$7,000	\$7,100	1.43%	\$7,100	1.43%
H. Out of State Travel	\$496	\$500	0.81%	\$500	0.81%
I. Ambulance Billing	\$0	\$0	0.00%	\$0	0.00%
J. Sick Leave Buyback	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$905,768	\$929,705	2.64%	\$896,661	-1.01%
% Operating Budget	6.616%	6.453%		\$906,768. 6.301%	
303. POLICE & FIRE STATION					
A. Expense	\$14,259	\$14,701	3.10%	\$14,259	0.00%
B. Outlay	\$0	\$7,000	NEW ITEM	\$0	0.00%
TOTAL	\$14,259	\$21,701	52.19%	\$14,259	0.00%
% Operating Budget	0.104%	0.151%		0.100%	
304. CIVIL DEFENSE					
A. Salary	\$0	\$0	0.00%	\$0	0.00%
B. Expense	\$500	\$500	0.00%	\$500	0.00%
C. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$500	\$500	0.00%	\$500	0.00%
% Operating Budget	0.004%	0.003%		0.004%	
PUBLIC SAFETY SALARY	\$1,849,143	\$1,878,600	1.59%	\$1,811,466	\$1,833,518.
PUBLIC SAFETY EXPENSE	\$124,633	\$144,629	16.04%	\$141,334	13.40%
PUBLIC SAFETY OUTLAY	\$27,000	\$41,200	52.59%	\$27,000. \$0	-100.00%
PUBLIC SAFETY OTHER	\$796	\$800	0.50%	\$800	0.50%
TOTAL	\$2,001,572	\$2,065,229	3.18%	\$1,953,600	-2.40%
% Operating Budget	14.620%	14.335%		13.728%	
TOTAL				\$2,002,652.	

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DEPARTMENT	TOWN MTG. APPROPR. FY '91	DEPARTMENT REQUEST FY'92	% CHANGE FY'92 REQU. FY'91 APPR.	FINCOM RECOMMENDS FY'92	% CHANGE FY'92 FINCO FY'91 APPR.
---PUBLIC WORKS ---					
401. DEPT. OF PUBLIC WORKS				\$383,216.	
A. Salary	\$621,203	\$383,216	-38.31%	\$380,666	-38.72%
\$7,125. (\$10,415-From Lot and Grave Fund)				\$165,701.	
B. Expense	\$459,195	\$163,151	-64.47%	\$157,431	-65.72%
C. Outlay	\$9,755	\$30,000	207.53%	\$16,000. \$0	-100.00%
D. Out of State Travel	\$0	\$0	0.00%	\$0	0.00%
E. Snow & Ice Removal	\$60,000	\$60,000	0.00%	\$60,000	0.00%
F. Street Lighting	\$102,900	\$108,000	4.96%	\$108,000	4.96%
G. Chapter 90 Roads	\$5,880	\$5,880	0.00%	\$5,880	0.00%
TOTAL	\$1,258,933	\$750,247	-40.41%	\$711,977	-43.45%
				\$738,797.	
402. WATER					
REVENUE (WATER RATES)		\$414,203.		\$414,203.	NEW ITEM
OTHER RECIEPT(LIENS,BETTERMENTS,ETC)		36,001.		36,001.	NEW ITEM
TOTAL		\$450,204.		\$450,204.	NEW ITEM
A. SALARY		\$ 79,361.		\$ 79,361.	NEW ITEM
B. EXPENSE		\$121,600.		\$121,600.	NEW ITEM
C. OUTLAY		\$ 10,000.		\$ 10,000.	NEW ITEM
INFORMATION ONLY					
FUND/MAINT		\$ 7,500		\$ 7,500.	NEW ITEM
INSURANCES		\$ 36,786.		\$ 36,786.	NEW ITEM
DEBT & INTEREST		\$101,975.		\$101,975.	NEW ITEM
DEPT. COST		\$ 56,981.		\$ 56,981.	NEW ITEM
TOTAL		\$414,203.		\$414,203.	NEW ITEM
SURPLUS		\$ 36,001.		\$ 36,001.	NEW ITEM
403. SEWER					
REVENUE (SEWER RATES)		\$736,870.		\$736,870.	NEW ITEM
OTHER RECIEPT(LIENS,BETTERMENTS,ETC.)		54,750.		\$ 54,750.	NEW ITEM
TOTAL		\$791,620.		\$791,620.	NEW ITEM
A. SALARY		\$194,614.		\$194,614.	NEW ITEM
B. EXPENSE		\$289,820.		\$289,820.	NEW ITEM
C. OUTLAY		\$ 10,000.		\$ 10,000.	NEW ITEM
INFORMATION ONLY					
FUND/MAINT		\$ 5,500.		\$ 5,500.	NEW ITEM
INSURANCES		\$ 73,295.		\$ 73,295.	NEW ITEM
DEBT & INTEREST		\$104,030.		\$104,030.	NEW ITEM
DEPT COST		\$ 59,611.		\$ 59,611.	NEW ITEM
TOTAL		\$736,870.		\$736,870.	NEW ITEM
SURPLUS		\$ 54,750.		\$ 54,750.	NEW ITEM
TOTAL		\$1,455,642.		\$1,953,801.	55.19%
% OPERATING BUDGET		10.104%		13.730%	
Public Works Salary				\$657,191.	
Public Works Expense				\$577,121.	
Public Works Outlay				\$ 36,000.	
Public Works Other				\$173,880.	
Total				\$1,444,192.	

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DEPARTMENT	TOWN MITG.	DEPARTMENT	% CHANGE	FINCOM	% CHANGE
	APPROPR. FY '91	REQUEST FY '92	FY'92 REQU. FY'91 APPR.	RECOMMENDS FY'92	FY'92 FINCO FY'91 APPR.
— EDUCATION —					
501. MAYNARD PUBLIC SCHOOLS					\$1,153,519.
A. Salary	\$4,430,131	\$4,563,035	3.00%	\$4,430,131	0.00%
B. Expense	\$1,153,519	\$1,188,125	3.00%	\$1,091,958	-5.34%
C. Outlay	\$25,800	\$26,574		\$0 \$25,800.	-100.00%
D. Transportation	\$107,280	\$110,498	3.00%	\$107,280	0.00%
E. Athletics (\$3,900 from Athletic Revolv. Acct.	\$43,215	\$44,512	3.00%	\$43,215	0.00%
F. Food Service	\$0	\$0	0.00%	\$5,759,945. \$0	0.00%
TOTAL	\$5,759,945	\$5,932,744	3.00%	\$5,672,584	-1.52%
% Operating Budget	42.073%	41.179%		39.862%	
502. ASSABET VALLEY VOC. SCHOOL					
A. Op. Bdgt. Assessment	\$544,442	\$518,594	-4.75%	\$518,594	-4.75%
B. Bond Issue	\$4,578	\$6,506	42.11%	\$6,506	42.11%
TOTAL	\$549,020	\$525,100	-4.36%	\$525,100	-4.36%
% Operating Budget	4.010%	3.645%		3.690%	
503. REGIONAL SCHOOL DISTRICT PLANNING COMMITTEE					
A. Expense	\$1	\$1	0.00%	\$1	0.00%
TOTAL	\$1	\$1	0.00%	\$1	0.00%
% Operating Budget	0.000%	0.000%		0.000%	
504. COOLIDGE SCHOOL BUILDING					
A. Expense	\$9,800	\$9,800	0.00%	\$1	-99.99%
B. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$9,800	\$9,800	0.00%	\$1	-99.99%
% Operating Budget	0.072%	0.068%		0.000%	
EDUCATION SALARY	\$4,430,131	\$4,563,035	3.00%	\$4,430,131	0.00%
EDUCATION EXPENSE	\$1,163,320	\$1,197,926	2.97%	\$1,091,960	-6.13%
EDUCATION OUTLAY	\$25,800	\$26,574		\$0 \$25,800.	-100.00%
EDUCATION OTHER	\$699,515	\$680,110	-2.77%	\$675,595	-3.42%
TOTAL	\$6,318,766	\$6,467,645	2.36%	\$6,197,686	-1.92%
% Operating Budget	46.155%	44.892%		43.552%	
EDUCATION EXPENSE				\$1,153,521.	
EDUCATION TOTAL				\$6,285,047.	

ANNUAL TOWN MEETING HELD MAY 20, 1991 & JUNE 12, 1991-MAYNARD HIGH SCHOOL AUDITORIUM
OFF GREAT ROAD & JUNE 11, 1991 AT ALUMNI FIELD

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '91	DEPARTMENT REQUEST FY '92	% CHANGE FY '92 REQU. FY '91 APPR.	FINCOM RECOMMENDS FY '92	% CHANGE FY '92 FINCO FY '91 APPR.
— EMPLOYEE BENEFITS & TOWN OPERATIONS —					
601. RETIREMENT				\$531,296.	
A. Pensions	\$341,893	\$496,242	45.15%	—\$496,242—	45.15%
B. Retirement Board	\$8,000	\$8,000	0.00%	\$8,000	0.00%
TOTAL	\$349,893	\$504,242	44.11%	—\$504,242—	44.11%
% Operating Budget	2.556%	3.500%		\$539,296. 3.543%	
602. HEALTH INSURANCE					
A. Blue Cross / Blue Shield	\$940,000	\$940,000	0.00%	\$940,000	0.00%
TOTAL	\$940,000	\$940,000	0.00%	\$940,000	0.00%
% Operating Budget	6.866%	6.525%		6.605%	
603. OTHER INSURANCE					
A. Life Insurance	\$4,100	\$4,100	0.00%	\$4,100	0.00%
B. Town Ins. Premiums	\$244,834	\$244,834	0.00%	\$244,834	0.00%
C. Unemployment Compensation	\$0	\$0	0.00%	\$29,762 NEW ITEM	
D. Town Share Medicare	\$30,000	\$30,000	0.00%	—\$30,000—	0.00%
E. FICA	\$0	\$26,200 NEW ITEM		\$30,000. —\$31,360 NEW ITEM	
TOTAL	\$278,934	\$305,134	9.39%	—\$340,056—	21.91%
% Operating Budget	2.037%	2.118%		\$334,896. 2.390%	
604. TOWN EQUIPMENT RENTAL					
A. Telephone	\$23,900	\$23,900	0.00%	\$23,900	0.00%
TOTAL	\$23,900	\$23,900	0.00%	\$23,900	0.00%
% Operating Budget	0.175%	0.166%		0.168%	
605. TOWN AUDIT					
A. Town Audit	\$17,500	\$20,000	14.29%	\$20,000	14.29%
TOTAL	\$17,500	\$20,000	14.29%	\$20,000	14.29%
% Operating Budget	0.128%	0.139%		0.141%	
TOTAL	\$1,610,227	\$1,793,276	11.37%	—\$1,828,198—	13.54%
% Operating Budget	11.762%	12.447%		\$1,858,092. 12.847%	

ANNUAL TOWN MEETING HELD MAY 20, 1991 & JUNE 12, 1991-MAYNARD HIGH SCHOOL AUDITORIUM
 OFF GREAT ROAD & JUNE 11, 1991 AT ALUMNI FIELD

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MIG. APPROPR. FY '91	DEPARTMENT REQUEST FY '92	% CHANGE FY'92 REQU. FY'91 APPR.	FINCOM RECOMMENDS FY'92	% CHANGE FY'92 FINCO FY'91 APPR.
--- DEBT & INTEREST ---					
701. INTEREST					
A. DFW: Water Bonds	\$23,525	\$16,975	-27.84%	\$16,975	-27.84%
B. DFW: Sewer Bonds	\$44,310	\$39,030	-11.92%	\$39,030	-11.92%
C. Treas: Anticipation Notes	\$50,000	\$50,000	0.00%	\$50,000	0.00%
D. Emerson/Fowler Loan	\$26,130	\$22,110	-15.38%	\$22,110	-15.38%
E. School: Green Meadow Loan	\$371,575	\$348,805	-6.13%	\$348,805	-6.13%
G. Landfill	\$42,180	\$38,220	-9.39%	\$38,220	-9.39%
H. MHS	\$0	\$22,968	NEW ITEM	\$22,968	NEW ITEM
TOTAL	\$557,720	\$538,108	-3.52%	\$538,108	-3.52%
% Operating Budget	4.074%	3.735%		3.781%	
702. DEBT					
A. DFW: Water Bond	\$105,000	\$85,000	-19.05%	\$85,000	-19.05%
B. DFW: Sewer Bond	\$105,000	\$65,000	-38.10%	\$65,000	-38.10%
C. Emerson/Fowler	\$60,000	\$60,000	0.00%	\$60,000	0.00%
D. School: Green Meadow Princ	\$345,000	\$345,000	0.00%	\$345,000	0.00%
E. Landfill	\$60,000	\$60,000	0.00%	\$60,000	0.00%
F. MHS	\$0	\$75,000	NEW ITEM	\$75,000	NEW ITEM
TOTAL	\$675,000	\$690,000	2.22%	\$690,000	2.22%
% Operating Budget	4.931%	4.789%		4.849%	
TOTAL DFW DEBT & INT.	\$277,835	\$206,005	-25.85%	\$206,005	-25.85%
TOTAL SCHOOL DEBT & INT.	\$802,705	\$873,883	8.87%	\$873,883	8.87%
TOTAL LANDFILL DEBT & INTEREST	\$102,180	\$98,220	-3.88%	\$98,220	-3.88%
TOTAL OTHER DEBT & INT.	\$50,000	\$50,000	0.00%	\$50,000	0.00%
TOTAL	\$1,232,720	\$1,228,108	-0.37%	\$1,228,108	-0.37%
% Operating Budget	9.004%	8.524%		8.630%	

ANNUAL TOWN MEETING HELD MAY 20, 1991 & JUNE 12, 1991-MAYNARD HIGH SCHOOL AUDITORIUM
OFF GREAT ROAD & JUNE 11, 1991 AT ALUMNI FIELD

ARTICLE 4:

SUMMARY

100	GENERAL GOVERNMENT	\$ 461,083.	\$ 466,283.
200	PUBLIC SERVICES	\$ 608,147.	\$ 789,868.
300	PUBLIC SAFETY	\$1,953,600.	\$2,002,652.
400	PUBLIC WORKS	\$1,953,801.	\$1,444,192.
500	EDUCATION	\$6,197,686.	\$6,285,047.
600	EMPL. BENEFITS & OPER.	\$1,828,198.	\$1,858,092.
700	DEBT & INTEREST	\$1,228,108.	\$1,228,108.
	TOTAL OPERATING BUDGET	\$14,230,623.	\$14,074,242.

MONIES TO COME FROM:

TAXATION	\$14,039,182.
COUNTY DOG FUND	2,935.
AMBULANCE RECEIPTS	25,000.
LOTS & GRAVES FUND	7,125.
TOTAL	\$14,074,242.

Finance Committee did not recommend amended budget.

The above was voted by Secret Ballot as required by Maynard Town By-Laws.

Motion made and seconded to take Articles 13, 19 & 26 out of sequence, on a consent calendar.

Motion carried.

ARTICLE 13: VOTED: that the Town vote to authorize the Public Works Dept. to sell and/or dispose of scrap metals and unserviceable trucks and equipment provided that said equipment and/or materials and supplies are first made available to any and all other Town departments and offices before any such disposal or sale. (Consent Calendar) * (F.C.R.)

ARTICLE 19: VOTED: that the Town vote to authorize the School Committee to sell and/or dispose of old obsolete, discontinued or unrepairable equipment, materials and supplies in the custody of the School Committee provided that said equipment and/or materials and supplies are first made available to any and all other Town departments and offices before any such disposal or sale. (Consent Calendar) *(F.C.R.)

ARTICLE 26: VOTED: that the Town vote to authorize the Board of Selectmen to sell and/or dispose of old, obsolete, discontinued or unrepairable equipment and materials in the custody of the Board of Selectmen, provided that said equipment and/or materials and supplies are first made available to any and all other Town departments and offices before any such disposal or sale. (Consent Calendar) * (F.C.R.)

ARTICLE 2: VOTED: YEA: 376, NEA: 42, BLANKS: 1, to accept the article as printed in the warrant with one change. (Public Works Commissioners:from \$850.to \$0.)

	* (F.C.R.) (passed by Secret Ballot)
Moderator	\$100.
Town Clerk	\$23,855.
Treasurer/Collector	\$33,228.
Selectmen, 3 Members each	\$850.
Public Work Commissioners, 3 Members each	\$0
Board of Assessors, 3 Members each	\$850.
Board of Health, 3 Members each	\$100.
Board of Library Trustees, 3 Members each	\$25.
School Committee, 5 Members each	\$0
Planning Board, 5 Members each	\$0
Housing Authority, 5 Members each	\$0

ARTICLE 3: WITHDRAWN- that the Town vote under authority of Section 108A of Chapter 41, of the General Laws to amend the Salary Administration Plan, Town of Maynard, by deleting therefrom the present section 19 entirely and Section 21 "Administrative Assistant, Salary Structure" and substitute therefor new Section 19 and new Section 21 "Administrative Assistant Salary Structure" as hereinafter set forth; such new rates to become effective on July 1, 1991 and to see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money to fund such increases.

ARTICLE 8: VOTED: that the Town raise from Taxation, \$150,000. to provide for any extraordinary or unforeseen expenditures of the various Town Departments, by a vote of the Finance Committee out of the Reserve Fund, as provided by Mass. General Laws, Chapter 40, Section 6. * (F.C.R.)

NOTE: HAND VOTE USED.

(The Moderator, asked if anyone would object to using a hand vote instead of a secret ballot, which our Town By-Laws requires. No one objected to a hand vote being used).

ARTICLE 9: VOTED: that the Town vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the fiscal year beginning July 1, 1991, in accordance with the provisions of the Mass. General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with the Mass. General Laws, Chapter 44, Section 17, and also to enter into a compensating balance agreement or agreements for FY-92 pursuant to Mass. General Laws, Chapter 44, Section 53F. * (F.C.R.)

ARTICLE 10: VOTED: that the Town vote to accept Cemetery Funds from various persons and the interest generated thereby, to be invested to perpetually care for the lots and surroundings at Glenwood Cemetery. * (F.C.R.)

ARTICLE 11: WITHDRAWN- that the Town vote to accept the provisions of Section 41 of Chapter 653 of the Acts of 1989 regarding quarterly tax bills, or take any actions related thereto.

ARTICLE 12: WITHDRAWN: that the Town vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$25,000. or any other sum, to be expended for groundwater exploration.

ARTICLE 14: VOTED: that the Town raise from Borrowing, the sum of \$95,176. for Chapter 90 highway work, such funds to be reimbursable to the Town. The above funds are apportioned to the Town of Maynard under Chapter 15, Acts of 1988, under provisions of section 34 (2) (A) of Mass. General Laws, Chapter 90. (by a 2/3 vote) * (F.C.R.)

NOTE: HAND VOTE USED.

(The Moderator, asked if anyone would object to using a hand vote instead of a secret ballot, which our Town By-Laws requires. No one objected to a hand vote being used).

ARTICLE 15: VOTED: that the Town release and abandon the easement granted to the Commonwealth of Massachusetts, Fire Academy, Sudbury Road, Stow, Ma. at the Maynard Special Town Meeting of June 3, 1987, as provided in Articles 2 & 3; and to see if the Town will vote to grant a new easement to the Commonwealth of Massachusetts, by and through its Division of Capital Planning and Operations, regarding the Fire Academy, Sudbury Road, Stow. A new easement is necessary due to an engineering change in the positioning of the intake structure. A description of the Easement Area is as follows:

Thence S 68 degrees 21'30" W, 19.13 Feet to a point;
Thence S 21 degrees 38'30" E, 18.96 Feet to a point;
Thence S 35 degrees 21'30" W, 145.00 Feet to a point;
Thence S 75 degrees 21'30" W, 130 Feet crossing into White Pond to a point;
Thence N 14 degrees 38'30" W, 55 Feet to a point;
Thence N 75 degrees 21'30" E, 109.97 Feet leaving White Pond to a point;
Thence N 35 degrees 21'30" E, 121.00 Feet to a point;
Thence N 68 degrees 21'30" E, 37.02 Feet to a point on the Southerly line of Sudbury Road; the last 8 lines being by land of the grantor;
Thence by the southerly line of Sudbury Road, S 53 degrees 17'30" E, 29.37 Feet to the point of beginning.

NOTE: HAND VOTE USED. (2/3 VOTE NEEDED).

(The Moderator, asked if anyone would object to using a hand vote instead of a secret ballot, which our Town By-Laws requires. No one objected to a hand vote being used).

ARTICLE 16: VOTED: that the Town will raise and appropriate from Taxation the sum of \$45,000. to fund a facilities plan and study for up-grading the wastewater treatment plant. * (F.C.R.)

NOTE: HAND VOTE USED.

(The Moderator, asked if anyone would object to using a hand vote instead of a secret ballot, which our Town By-Laws requires. No one objected to a hand vote being used).

ARTICLE 17: WITHDRAWN - that the Town vote to raise and appropriate, transfer from available funds or otherwise provide \$10,000. or any other sum, to investigate treatment alternatives to place well #3, located off Great Road, back in service.

ARTICLE 18: WITHDRAWN - that the Town vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$16,000. or any other sum, to install a stand-by power supply for the Old Marlboro Road Sewer Pumping Station.

ARTICLE 20: VOTED: YEA:278, NEA: 74, BLANKS: 2 - 235 NEEDED for a 2/3 vote. that the Town Borrow the sum of \$164,000. and to authorize the Fire Chief, with the approval of the Board of Selectmen, to purchase a new fire department pumping engine, together with all necessary original and optional equipment relative thereto, and to trade-in or sell outright an existing 1972 Pirsch pumper. * (F.C.R.) (voted by 2/3 Secret Ballot)

ARTICLE 21: VOTED: that the Town will vote to accept the provisions of Chapter 148, Section 26E, Subsection (a) providing that one and two family dwellings, occupied in whole or in part for residential purposes, shall be equipped with smoke detectors approved by the Maynard Fire Department.

ARTICLE 22: VOTED: that the Town accept the provisions of Chapter 291 of the Acts of 1990 relative to enhanced 911 service and that the Town Clerk notify the Secretary of the Commonwealth of said acceptance or rejection on or before December 11, 1991.

ARTICLE 23: VOTED: that the Town will vote to authorize the Board of Selectmen to negotiate and enter into an intermunicipal agreement or other form of contract with other towns, entities or organizations to provide for regional Fire/Ambulance dispatch services. * (F.C.R.)

ARTICLE 24: WITHDRAWN - that the Town will vote to raise and appropriate, transfer from available funds or otherwise provide, the sum of \$10,000. or any other sum, to the Conservation Fund, under the custody of the Town Treasurer, as provided by Mass. General Laws, Chapter 40, Section 5, Paragraph 51, and M.G.L. Ch. 40, Sec. 8C, for the purposes stated therein.

ARTICLE 25: VOTED: that the Town will vote to appropriate to the use of the Conservation Commission, all sums currently on deposit in the Wetlands Protection Fund, such funds to be used by the Conservation Commission in carrying out its duties under the Wetlands Protection Act. These duties include, but are not limited to, completing project reviews currently pending or proposed for submission to the Conservation Commission, to assist the Commission in issuing regulatory decisions within required time frames, to defray the cost of engaging consultants for technical assistance in project associated with processing applications and decisions required by the Wetlands Protection Act. * (F.C.R.)

ARTICLE 27: VOTED: that the Town will vote to accept the provisions of Chapter 71, Section 71E of the General Laws of the Commonwealth and thereby establish a revolving account for the deposit of rental fees for the use of school property. * (F.C.R.)

ARTICLE 28: VOTED: that the Town will amend the agreement entered into pursuant to Chapter 513 of the Acts of 1966 by and among the towns of Berlin, Hudson, Maynard, Northborough, Southborough and Westborough and the City of Marlborough by selecting option 3 as outlined in Chapter 10 of the Acts of 1988 which provides for electing members with residency requirements in district-wide elections to be held at the biennial state elections so as to bring the district into compliance with the principle of "one person-one vote" as follows:

1. Subsection I (A) of the Agreement is amended to read as follows:

(A) Composition: The regional district school committee, hereinafter sometimes referred to as the Committee, shall consist of seven members, one from the City of Marlborough and one from each of the towns of Berlin, Hudson, Maynard, Northborough, Southborough and Westborough. Except as provided in subsection I (B) and I (C), the members of the Committee shall be elected by all the voters of the District at the biennial state election.

All Committee members shall serve until their respective successors are elected and qualified.

2. Subsection I (B) of the Agreement is amended to read as follows:

(B) Transition: The members of the Committee incumbent on the effective date of this subsection shall hold office until the first Monday in January following the biennial state election in 1992 and until their successors have been elected and qualified, as herein provided. After the effective date of this subsection, in every year in which the term of a Committee member expires, there shall be elected to membership on the Committee one resident of the same member community as that of the member whose term has expired, to fill the vacancy created by such expiration. Each member so elected shall serve for a term of four years following his or her election; provided that at the biennial state elections held in 1992, three of the members to be elected shall be elected for a term of two years and the remaining four members to be elected shall be elected for a term of four years, the positions to be elected for two years to be determined by the Committee by lot promptly upon the effective date of Amendment No.5 to this Agreement.

3. Subsection I (C) of the Agreement is amended to read as follows:

(C) Biennial District Election: Procedures: The biennial District election shall be held at the biennial state election on the Tuesday next after the first Monday in November in every even numbered year.

4. Subsection I (D) of the Agreement is amended to read as follows:

(D) Nominations: Candidates for election to membership on the Committee shall be nominated by filing nomination papers in accordance with the applicable provisions of law.

5. Subsection I (E) of the Agreement is amended to read as follows:

(E) If a vacancy occurs among the elected members of a town, the Selectmen and the local school committee members from the member town involved, acting jointly, by a majority vote of those present and voting, shall appoint a member to serve until the next biennial state election, at which election a successor shall be elected to serve for the balance of the unexpired term, if any. If a vacancy occurs from the City of Marlborough, the city council and school committee of the City of Marlborough, acting jointly, and by majority vote of those present and voting shall appoint a member to serve until the next biennial state election, at which election a successor shall be elected to serve for the balance of the unexpired term, if any.

6. Subsection I (F) of the Agreement is amended to read as follows:

(F) Organization: At the first regular meeting following the first Monday in January of each year, the Committee shall organize and choose a chairman and a vice chairman from among its own membership.

7. Subsection I (G) of the Agreement is amended to read as follows:

(G) Powers and Duties: The Committee shall have all of the powers and duties conferred and imposed upon it by this agreement and such other additional powers and duties as are specified in Chapter 513 of the Acts of 1966, and any amendments thereof or additions thereto, now or hereafter enacted, or as may be specified in any other applicable general or special law.

ARTICLE 29: VOTED: that the Town will vote to exclude from printing, in the Annual Town Report, salaries or wages paid to Town employees or officials under \$1,000.

ARTICLE 30: VOTED: that the Town add Chapter XXV to the Town of Maynard By-Laws as follows: (with the correction to the spelling of the word prospective in the last sentence of Section 1. * (F.C.R.)

Section 1 - Permit Required - It shall be unlawful for any "solicitor" or "canvasser" (as defined herein) to engage in door to door solicitation activity within the Town of Maynard without first obtaining a permit therefor in compliance with the provisions of this by-law. This by-law shall not apply to any person or organization exempted or duly licensed under Chapter 101 or any other provision of Massachusetts General Laws or listed on the Exemption List of the Chief of Police. This by-law shall not be construed to prevent route salesmen or similar business persons having an established customer base to which they make periodic deliveries, from calling upon existing or prospective customers to obtain orders for future route deliveries.

Section 2 - Definition - A "solicitor" or canvasser" is defined as any person who, for himself, or on behalf of another person, firm, corporation or other entity travels by foot or any other means from one location to another, taking or attempting to lease or take orders for the sale of goods, wares, merchandise, or services. Regulated activity shall include, without limitation, the selling, distributing, or soliciting orders for magazines, books, periodicals or other articles of commercial nature, contracting for home improvements, or for future services, whether such individual has, carries or displays a sample of the subject of such sale and whether or not such person is collecting advance payment on such sales.

Section 3 - Application - Applicants for a permit shall file an application with the Chief of Police or his designee, on a form issued by the Police Department, signed under the penalties of perjury by the applicant and containing the following minimum information:

- a. Name of applicant
- b. Address of applicant (local and permanent home address)
- c. Applicant's height, weight, eye and hair color.
- d. Applicant's social security number.
- e. The time period for which the right to canvass or solicit is desired.
- f. A brief description of the nature of the business and the goods to be sold.
- g. The name and home office address of the applicant's employer and if the applicant is self-employed, it shall be so indicated.
- h. A 2" x 2" photograph of the applicant showing the head and shoulders of the applicant in a clear and distinguishing manner.
- i. If operating a motor vehicle: the year, make, model, motor number, registration number, State of Registration, vehicle's owner and address.
- j. Such other information as the Chief of Police may reasonably require from time to time.

Each applicant shall pay an application fee of Twenty-Five (\$25.00) Dollars upon submission of the application.

Section 4 - Investigation and Issuance -

1. Upon receipt of an application, the Chief of Police shall investigate the applicant's reputation as to morals, integrity and other matters deemed relevant in the discretion of the Chief.
2. Within seven (7) business days of the filing of an application, the Chief of Police shall endorse on such application his approval or disapproval. Failure of the Police Chief or his designee to act within seven (7) business days of receipt of an application shall constitute disapproval. If disapproved, the applicant shall have the right of written appeal to the Board of Selectmen within seven (7) calendar days of any denial or disapproval of the Chief of Police. The Board of Selectmen must act upon the appeal at one of their next two regularly scheduled meetings with due written notice provided to the applicant of the time, date and location where such appeal will be heard.

Failure to decide any appeal within this period shall be deemed to be approval of an application resulting in issuance of a Permit.

3. Such permit shall contain signature of the Chief of Police or the Board of Selectmen (if disapproval by the Chief has been overturned and the permit issued by the Board), and shall show the permit number, the name, address, and photograph of the permit holder, the date of issuance and the length of time for which such permit shall be effective. The Police Department shall keep written records of all permits issued. When soliciting or canvassing all solicitors must display at all times in plain view on an outer garment an identifying badge issued by the Police Department. Each solicitor must possess an individual permit.

Section 5 - Duty of Police to Enforce - Transfer - The police officers of the Town of Maynard shall enforce this by-law. No permit may be transferred or assigned by any permit holder.

Section 6 - Revocation of Permit - The Chief of Police is hereby vested with jurisdiction to revoke permits for what he deems to be just cause. Any person aggrieved by revocation of a permit may appeal to the Board of Selectmen within seven (7) business days of revocation. A hearing on such revocation will be scheduled for one of the next two regularly scheduled meetings of the Board of Selectmen, with due written notice provided to the permit holder of the time, date and location where such appeal will be heard. The Selectmen will issue a written decision no later than fourteen (14) days following the conclusion of any appeal hearing.

Section 7 - Expiration of Permit - Each permit issued under the provisions of this by-law shall be effective from the date of issue until the thirty-first day of December following, unless sooner revoked or unless permit clearly indicated on its face a shorter effective period.

Section 8 - Renewal of Permit - A permit issued under the provisions of this by-law may be renewed by the Chief of Police only upon personal application for renewal by the permit holder; all applications for renewal shall contain the minimum information required to obtain an initial permit.

Section 9 - Misrepresentation -

1. No solicitor or canvasser, whether licensed or exempted from license, may misrepresent in any manner, the buyer's right to cancel as stipulated by Chapters 93, 93A and 255D of the General Laws, as amended from time to time.
2. No solicitor or canvasser, whether licensed or exempted from license, may use any plan, scheme or ruse which misrepresents the true status or mission of the person making the call in order to gain admission to a prospective buyer's home, office, or other establishment with the purpose of making a sale of consumer goods or services.

Section 10 - Trespassing - It shall be unlawful for any canvasser or solicitor to enter the premises of a resident or business displaying a "no trespassing" or "no soliciting" sign or poster; or to ignore a resident or businessperson's "no solicitation" directive; or remain on private property after the owner has indicated that the canvasser or solicitor is not welcome.

Section 11 - Penalty - Any person violating any provision of this by-law/ordinance shall, upon conviction thereof, be punished by a fine not to exceed Fifty (\$50.00) Dollars for each and every offense.

Section 12 - Severability - The invalidity of any part or parts of this by-law shall not effect the validity of the remaining parts or in any way act thereon.

On June 12, 1991

Motion made and seconded to adjourn the Annual Town Meeting at 10:41 P.M.

Motion Carried. Annual Town Meeting Adjourned.

* Finance Committee Recommends

This is to certify that on May 4, 1991, I have served Warrant #631, for the Annual Town Meeting, by posting an attested copy at the Post Office and one each at ten public places in said Town of Maynard, Massachusetts.

Barbara A. Hartnett
Constable

This is to certify that on May 31, 1991, I have served Warrant #632, for the Annual Town Meeting Postponement, by posting an attested copy at the Post Office and one each at ten public places in said Town of Maynard, Massachusetts.

Barbara A. Hartnett
Constable

ATTEST: A TRUE COPY: Judith C. Peterson
Town Clerk

SPECIAL TOWN MEETING
HELD TUESDAY, MAY 21, 1991
MAYNARD HIGH SCHOOL AUDITORIUM OFF GREAT ROAD

Pursuant to Town Warrant #631, at 7:35 P.M. on May 21, 1991, the Special Town Meeting was called to order by Moderator, Richard E. Gerroir, who declared that a quorum was present.

One Hundred Sixty-three (163) voters were in attendance.

Guests were acknowledged and admitted.

Motion made and seconded to waive the reading of the warrant as a whole.

Motion carried.

Per order of the Town of Maynard Charter, Article:2, Section:2-2 PRESIDING OFFICER.

Motion made by Moderator, Richard E. Gerroir, to appoint Frank Ignachuck, Deputy Moderator.

Motion Carried.

ARTICLE 1: VOTED: that the Town transfer the sum of \$1,867.80 from the fiscal year 1991 Town Building Salary Account to the fiscal year 1991 Town Building Expense Account. * (F.C.R.)

ARTICLE 2: WITHDRAWN: that the Town vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money to provide additional funds for the FY-91 Salary Account of the Police Department.

ARTICLE 3: WITHDRAWN: that the Town vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money to provide additional funds for the FY-91 Sick Leave Account of the Police Department.

ARTICLE 4: VOTED: that the Town transfer to the Police Department FY-91 Expense Account the sum of \$2,800.00 from the FY-91 Parking Expense Account. * (F.C.R.)

ARTICLE 5: VOTED: that the Town transfer the sum of \$1,500.00 from FY-91 Library Expense Account to FY-91 Library Salary Account.*(F.C.R.)

ARTICLE 6: WITHDRAWN: that the Town vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money to pay the operating costs of the School Committee for the fiscal year ending June 30, 1991.

ARTICLE 7: VOTED: that the Town transfer from Article 7, Dechlorination Construction, Special Town Meeting, September 30, 1987, \$5,000.00 to the FY-91 D.P.W. Street Lighting Account.* (F.C.R.)

ARTICLE 8: VOTED: that the Town transfer from FY-91 D.P.W. Expense Account to the D.P.W. FY-91 Street Lighting Account, \$1,000.00 to offset the deficit in the Street Lighting Account for FY-91.* (F.C.R.)

ARTICLE 9: VOTED: that the Town transfer from FY-91 D.P.W. Salary Account to the D.P.W. FY-91 Street Lighting Account, \$10,000.00 to offset the deficit in the Street Lighting Account for FY-91.* (F.C.R.)

ARTICLE 10: WITHDRAWN: that the Town transfer the sum of \$1,500.00 from the D.P.W. FY-91 Expense Account to the D.P.W. FY-91 Outlay Account.

ARTICLE 11: VOTED: that the Town amend the Town of Maynard By-Laws Chapter XXIV Non-Criminal Disposition of By-Law violations by adding the following by-laws to Section 4: * (F.C.R.)

(4) Chapter XVIII - Dog Owner's Responsibility Law

Penalty: 1st offense - written warning
2nd offense - \$10.00
3rd offense - \$25.00
Each subsequent offense - \$50.00
- each day that such violation continues shall constitute a separate offense.

Enforcing Person: Dog Control Officer

(5) Chapter XI Nuisances (section 11 skateboard)

Penalty: 1st offense - written warning
2nd offense - \$5.00
Each subsequent offense - \$5.00

Enforcing Person: Police Officers

(6) Chapter XI Nuisances (section 25 bicycle, moped, motorized bicycle, or motorcycle on sidewalk)

Penalty: 1st offense - written warning
2nd offense - \$20.00
Each subsequent offense - \$20.00

Enforcing Person: Police Officers

(7) Chapter XIVA Police Alarm Systems

Section VIII False Alarms

Penalty: First through three - written warning
-each false alarm after three in a calendar year:
\$15.00

Section IX Penalties (1), (2), (3), (4), (5)

Penalty: First offense - \$20.00

-each day that violation continues shall constitute
a separate offense: \$20.00

Enforcing Person: Police Officers

Motion by Philip W. Bohunicky to adjourn the Special Town Meeting.

Motion Seconded.

Special Town Meeting adjourned at 8:10 P.M. *(Finance Committee Recommends)

This is to certify that on May 4, 1991, I have served Warrant #631, by posting an attested copy at the Post Office and one each at ten public places in said Town of Maynard, Massachusetts.

Barbara A. Hartnett
Constable

ATTEST: A TRUE COPY: Judith C. Peterson
Town Clerk

SPECIAL TOWN MEETING
HELD OCTOBER 28, 1991
MAYNARD HIGH SCHOOL AUDITORIUM OFF GREAT ROAD

The following action was taken:

Pursuant to Town Warrant #634, at 7:34 PM on October 28, 1991, the Special Town Meeting was called to order by Moderator, Richard E. Gerroir, who declared that a quorum was present.

One hundred fifty-seven (157) voters were in attendance.

Guests were acknowledged and admitted.

Motion made and seconded by George Shaw to waive the reading of the warrant as a whole. Motion carried.

Motion made and seconded to discuss no new articles after 11:00 PM.
Motion carried.

ARTICLE 1: VOTED that the Town will accept the provisions of Section 41, Chapter 653 of the Acts of 1989 regarding quarterly tax bills, or take any actions related thereto.

Finance Committee Recommends.

ARTICLE 2: CHAPTER 90 ROAD REPAIRS, VOTED, that the Town accept the provisions of Section 3 (c) of Chapter 33 of the Acts of 1991 and to appropriate the sum of \$199,571. to be used and expended for road construction and resurfacing and for the repair, replacement, or removal of underground Municipal Public Works fuel tanks and for any purpose permitted by Section 3 (c) of Chapter 33, the Acts of 1991.

Said funds to be certified by the Department of Revenue as an available fund to be used on approved road construction and resurfacing programs and any other programs permitted under Section 3 (c), Chapter 33 of the Acts of 1991. and under M.G.L. Chapter 90.

Finance Committee Recommends.

ARTICLE 3: REDEVELOP WELL #1- VOTED, that the Town transfer the sum of \$2,341.16 from Article 9 voted at the Special Town Meeting, May 22, 1990 which cleaned and redeveloped Well #2, said \$2,341.16 being the total amount remaining in said article and to transfer from FY-92 Water Department Outlay, the sum of \$10,000. said sum being the total amount in Water Department Outlay for the purpose of cleaning and redeveloping Well #1 located off Old Marlboro Road.

Finance Committee Recommends.

ARTICLE 4: TOWN CHARTER CORRECTION, VOTED UNANIMOUSLY, that the Town will amend the Town Charter by deleting the current Section 7-5 (c) Days Definitions: Presently reading as follows:

"When the time set is seven (7) days or more, every day shall be counted, unless specified as "working day" in which case Saturdays, Sundays, and legal holidays will be counted".

And replace it with the following:

"When the time set is seven (7) days or more, every day shall be counted, unless specified as "working day" in which case Saturdays, Sundays, and legal holidays will not be counted".

Finance Committee Recommends.

ARTICLE 5: SELECTMENS SALARY ACCOUNT, DEFEATED: YEA: 72, NEA: 82, BLANKS: 3, that the Town appropriate the sum of \$17,650. from the Sappet Trash Settlement Account to fully fund the position of Town Administrator and the Salary of two new Selectmen for the remainder of Fiscal Year 1992.

Finance Committee Recommends.

The above was DEFEATED by a Secret Ballot vote as required by Maynard Town By-Laws.

Motion made to reconsider Article 5.

Motion was DEFEATED: YEA: 75, NEA: 78, to reconsider Article 5.

This vote to reconsider was done by Secret Ballot.

ARTICLE 6: VOTED; that the Town transfer from line item 110 FY-92 computer Maintenance to FY-92 Selectmens Expense the sum of \$1,495.00 in order to continue membership in the Massachusetts Municipal Association for FY-92.

Finance Committee Recommends.

ARTICLE 7: VOTED: that the Town authorize the Police Department to transfer the sum of \$11,945.00 from the FY-92 Police Department Salary Account to FY-92 Police Department Expense Account.

Finance Committee Recommends.

ARTICLE 8: VOTED: that the Town accept the provisions of Mass. General Laws Chapter 83, Sections 16A-16G inclusive, authorizing the establishment of sewer liens and demand and interest charges on delinquent sewer charges.

Articles 8 & 9 voted on consent calander.

Finance Committee Recommends.

ARTICLE 9: VOTED: that the Town accept the provisions of Mass. General Laws Chapter 40, Section 42A-42F inclusive, authorizing the establishment of water liens and demand and interest charges on delinquent water charges.

Articles 8 & 9 voted on consent calander.

Finance Committee Recommends.

ARTICLE 10: VOTED: that the Town accept the provisions of Section 22 of Chapter 6 of the Acts of 1991, for fiscal year 1993, by amending Mass. General Law Chapter 59, Section 5, Clause 41A.

Finance Committee Recommends.

ARTICLE 11: VOTED: that the Town appropriate to the use of the Conservation Commission, all sums currently on deposit in the Wetlands Protection Fund, such funds to be used by the Conservation Commission in carrying out its duties under the Wetlands Protection Act. These duties include, but are not limited to, completing project reviews currently pending or proposed for submission to the Conservation Commission, to assist the Commission in issuing regulatory decisions within required time frames, to defray the cost of engaging consultants for technical assistance in project reviews and to defray the cost of administrative and clerical costs associated with processing applications and decisions required by the Wetlands Protection Act.

Finance Committee Recommends.

ARTICLE 12: VOTED: that the Town accept the provisions of Mass General Laws Chapter 44, Section 53E 1/2 authorizing the use of one or more revolving funds by one or more municipal agencies, boards, departments or offices.

Finance Committee Recommends.

Motion made and seconded by Philip Bohunicky, to adjourn the Special Town Meeting at 9:00 PM.

Meeting adjourned at 9:00 PM,

This is to certify that on October 11, 1991, I have served Warrant #634 by posting an attested copy at the Post Office and one at each of ten public places in said Town of Maynard, Ma.

Barbara A. Hartnett
Constable

ATTEST: A TRUE COPY.....

JUDITH C. PETERSON
TOWN CLERK

REPORT OF THE BOARD OF REGISTRARS OF VOTERS

To the Citizens of Maynard:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 1991.

The Annual Listing of residenst was conducted beginning January 1, 1991, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of March. Street lists were available by the first of June.

The Board of Registrars held extra sessions of registration of voters, prior to the Annual Town Meeting, May 20, June 11 & 12, 1991, Special Town Meeting, May 21, 1991, Annual Town Election, May 6, 1991, Special Town Election, September 16, 1991, Special Town Meeting, October 28, 1991, Special Town Election, December 2, 1991, and met before each election to certify names on nomination papers.

At the close of 1991, the number of registered voters is as follows:

<u>Precinct</u>	<u>Democrats</u>	<u>Republicans</u>	<u>Unenrolled</u>	<u>Total</u>
1	460	156	811	1427
2	545	240	898	1683
3	533	193	915	1641
4	473	154	818	1445
	<u>2011</u>	<u>743</u>	<u>3442</u>	<u>6196</u>

The Board of Registrars would like to encourage residents of Maynard to register to vote. Your vote is important.

Voter Registration

In order to vote at town, state and national elections and to vote at town meetings, town residents must be registered voters. Voter registration is a simple and convenient process. However, there are some legal time constraint that must be observed.

1. Normal Registration

Any voter who qualifies may register at the office of the Town Clerk during normal office hours.

2. Qualifications

An applicant for registration must be at least 18 years of age by the date of the election and a citizen of the United States.

3. Special Times of Registration prior to Election

Additional special times of registration prior to elections and town meetings are established by state statute. The state statute, also, sets registration deadlines (closing) for elections and town meetings. Times of registration are posted and put in local newspapers.

4. Registration procedures

Registration is a very simple process. One merely has to complete and sign an "Affidavit of Registration" which asks such questions as name, place of birth, date of birth.

Special papers (e.g. naturalization papers, birth certificates) are not normally required when registering.

If you have any questions regarding registration, please call Judith C. Peterson, Town Clerk, at 897-1000.

The Board of Registrars wishes to thank the Board of Selectmen, Town Officials and Employees for their courtesy and co-operation throughout the year.

Respectfully submitted,

Madaline K. Lukashuk
Marilyn Fedele
Robert Tallent
Judith C. Peterson, Clerk

MAYNARDS
VOTING PRECINCTS
TOWN OF MAYNARD

MAYNARD MEMORIAL GYMNASIUM

SUMMER STREET
PRECINCT I

Acton Street (66-134)
Amory Avenue
Blue Jay Way
Brigham street
Brooks Street
Charles Street
Concord Street (1-44)
Dana Road
Dix Road
Durant Avenue
Elm Court
Everett Street
Garden Way
George Road
Glenn Drive
Guyer Road
Hazelwood Road
Jethro Street
Lincoln Street
Linden Street
Loring Avenue
Maple Court
Maple Street
Mayfield Street
Michael Road
Mockingbird Lane
Nancy Circle
Nick Lane
Orchard Terrace
Orren Street
Patti Lane
Paul Road
Randall Road
Reo Road
Rice Road
Rickey Drive
Rockland Avenue
Silver Hill Road
Summer Street (odd's)
Sunset Road
Whitney Avenue

MAYNARD TOWN HALL

MAIN STREET
PRECINCT II

Abbott Road
Allan Drive
Apple Ridge Road
Assabett Street
Beacon Street
Bent Avenue
Boeske Avenue
Burnside Street
Church Court
Cindy Lane
Dewey Street
Driscoll Avenue
Elaine Avenue
Elmhurst Road (even's)
Espie Avenue
Euclid Avenue
Fletcher Street
Florida Court
Florida Road
Front Street
Great Road (1-173)
Harriman Court
Heights Terrace
High Street
Hillside Street (10-26)
Howard Road
Lovell Court
Main Street
Martin Street
Mill Street
Nason Street (1-38)
Newton Drive
O'Moore Avenue
Park Street
Percival Street
Pine Street
Pomciticut Avenue
Railroad Street
River Street
Riverbank Road
Riverside Park
Riverview Avenue
Sheridan Avenue
Sherman Street
Shore Avenue
Spring Lane
Sudbury Court
Sudbury Street
Summer Street (even's)
Summer Hill Glenn
Summer Hill Road
Taft Avenue
Taylor Road
Thomas Street
Thompson Street (even's)
Virginia Road
White Avenue
Wilson Circle
Winter Street

MAYNARD HIGH SCHOOL

GYMNASIUM
GREAT ROAD
PRECINCT III

Arthur Street
"B" Street
Bancroft Street
Barilone Circle
Burns Court
Chandler Street
Cutting Drive
Dartmouth Court
Dartmouth Street
DeMars Street
Dettling Road
Dineen Circle
East Street
Elm Street
Elmhurst Road (odd's)
Elmwood Street
Fairfield Street
Field Street
Forest Street
Fowler Street
Garfield Street
Grant Street
Great Road (174-324)
Harrison Street
Hayes Street
Hillside Street (1-8)
Little Road
Louise Street
Marlboro street
Maybury Road
McKinley Street
Noble Park
North Street
Oak Street
Oak Ridge Drive
Old Marlboro Road
Old Mill Road (1-28)
Parker Place
Parker Street
Roosevelt Street
School Street
South Street
Summit Street
Thompson Street (odd's)
Tobin Drive
Turner Road
Vose Hill Road
Walker Street
Walnut Street
Waltham Street (odd's)
West Street
Woodridge Road

MAYNARD HOUSING AUTHORITY

RECREATION ROOM
POWDER MILL ROAD
PRECINCT IV

Acton Court
Acton Street (1-63)
Bates Avenue
Bellevue Terrace
Birch Terrace
Brown Street
Butler Avenue
Colbert Avenue
Conant Street
Concord Street (45-125)
Concord St. Circle
Country Lane
Crane Avenue
Dawn Grove
Dawn Road
Deane Street
Deer Path
Douglas Avenue
Ethelyn Circle
Fifth Street
First Street
Garfield Avenue
Glendale Street
Glenhill Terrace
Glenview Terrace
Haynes Street
Hird Street
King Street
Lewis Street
Lindberg Street
Nason Street (60-91)
Old Mill Road (37-43)
Parmenter Avenue
Pine Crest Terrace
Pine Hill Road
Pleasant Street
Powder Mill Circle
Powder Mill Road
Prospect Street
Russell Avenue
Second Street
Third Street
Tremont Street
Vernon Street
Walcott Avenue
Walcott Street
Wall Court
Waltham Street (even's)
Warren Avenue
Warren Street
Wilder Street
Windmill Drive
Winthrop Avenue
Wood Lane
Woodbine Terrace

REPORT OF THE FINANCE COMMITTEE

Meetings of the Finance Committee were held 43 times during 1992 to consider budgetary matters relating to the Town of Maynard.

TOWN CHARTER - NEW ROLE OF FINANCE COMMITTEE

With the acceptance of the Town Charter , the Finance Committee has taken on a role that differs from the past. Some of the highlights of this new role are listed as follows:

- . authority to investigate the books, accounts and management of any department of the town.
- . appoint subcommittees and/or liaisons to increase communication channels with finance committee.
- . review long range general financial plan submitted on a yearly basis by the town administrator.
- . the finance committee is no longer responsible for the proposed budget to the town at town meeting. This responsibility now lies with the board of selectmen.
- . the committee is required to conduct at least one public hearing on the budget proposed by board of selectmen.
- . consult with board of selectmen and town administrator in regard to the policy statement issued by selectmen to all town departments, relating to the budget guidelines for the up-coming fiscal year, prior to said statement's submittal.
- . review and make recommendation on capital improvement plan submitted each year by the board of selectmen.
- . review and make recommendation on every article contained in a town meeting warrant. The finance committee is required to hold one or more public hearings to permit public discussion of the subject matter of all articles contained in the warrant.
- . improved financial reporting. This enhances the ability of the committee to review departmental appropriation ledgers, monthly appropriation ledgers, overtime utilization by department,

These changes provide the finance committee the

opportunity to take on tasks that have been difficult to achieve in the past. Such tasks include:

- . making recommendations on improving financial reporting. This enhances the ability of the committee to review monthly appropriation statements, departmental appropriation ledgers (what and from whom), overtime utilization - an area of major variable cost, and other relevant documents.
- . developing a monthly budget report, that may be used by departmental heads to improve financial planning.
- . examination of spending practices (i.e., personnel costs) and outside expenses to determine what cost efficiencies can be implemented.
- . periodic tours of town facilities to assess the first-hand needs of each department now and in the future.

ANNUAL BUDGET REVIEW

In our new role we will observe the T.A./B of S's approach to the budget. In doing so, we test assumptions by examining past expenditure rates and look for investments in cost efficiencies. To better serve the Town of Maynard, we wish to encourage the public to voice their concerns to us whenever possible.

ANNUAL TOWN MEETING

Annual Town Meeting Recommendations on the fiscal year 1992 operating budget were made to voters at the Annual Town Meeting initially scheduled on May 20, 1991 at the Maynard High School Auditorium. Due to limited seating capacity and a crowd of over 2000 voters, the meeting was postponed until June 11th at Alumni Field. The committee prepared a recommended budget which was 3.95% more than the prior fiscal year for this meeting. A successful override of Proposition 2 1/2 at this meeting, later approved by ballot vote, of \$257,000, provided the necessary funding to keep the Town Library, Council on Aging and Recreation Department in business.

SPECIAL TOWN MEETINGS

Among articles presented by various boards to realign budgets, on October 28, 1991 the Finance Committee recommended that the town implement quarterly tax billing to increase cash flow.

Among articles presented by various boards to realign

budgets, on January 27, 1992 the Finance Committee supported the salary range for the position of Town Administrator as well as the proposed salary for this position. We also supported an article to transfer funds to the FY'92 Library Salary account the sum of \$9,688 to maintain state certification. Funds for both requests were made available from the Sappett Trash Settlement account.

RESERVE FUND TRANSFER REQUESTS

Throughout the fiscal year, the Finance Committee, as overseer of the Town's Reserve Fund, considered requests for transfers to meet unforeseen expenses incurred by various departments conducting Town Business. These requests are scrutinized for justification requirements and acknowledged need. This also allows us a view into the requesting department's operation. The approved transfers for FY'92 are summarized below.

DEPARTMENT	REASON FOR TRANSFER	DATE OF TRANSFER	AMOUNT OF TRANSFER
FINANCE COMMITTEE	RESERVE FUND	01-Jul-1990	
Computer Expense	Needed to buy new ver. of Basic	18-Sep-1990	\$1,024.00
DPW Expense	Pilot Program	11-Dec-1990	\$36,440.00
Assessors Expense	Excise Tax Bills	29-Jan-1991	\$4,200.00
Selectmen Litigation	Court cases	05-Feb-1991	\$1,104.43
Selectmen Salary	Mistake in salary account	19-Feb-1991	\$3,726.00
Police Clothing	New Officers	26-Feb-1991	\$3,350.00
Selectmen Litigation	Reddish/Strauss	26-Feb-1991	\$506.16
Treasurer/Coll	Print Excise Bills	19-Mar-1991	\$890.00
Fire Expense	Injured Firefighter	26-Mar-1991	\$5,686.02
Town Meeting/Elec.	Extra Clrks/Print Add.Ballots/Pencils	26-Mar-1991	\$900.00
Selectmen Litigation	Reddish/Strauss	02-Apr-1991	\$1,328.62
Ambulance Expense	Supplies for defibrillator	09-Apr-1991	\$279.79
Ambulance Expense	Hepatitis shots	23-Apr-1991	\$792.00
Selectmen Town Report	Additional money to print town report	30-Apr-1991	\$195.37
Plumbing Inspector	Salary for Plumbing Inspector	30-Apr-1991	\$1,000.00
Selectmen Litigation	To pay for Litigation cases	30-Apr-1991	\$3,226.12
Town Building Expense	To pay for light at Town Building	30-Apr-1991	\$685.26
Town Report	To pay Call-A-Copy notice reschedule town meeting	28-May-1991	\$128.00
Town Report	To pay Call-A-Copy printing 500 warrants STM	28-May-1991	\$316.90
Street Light Acct.	To pay for FY91 balance for street lighting	28-May-1991	\$8,800.00
Town Building Exp.	To pay fixing Alarm system town hall & library	28-May-1991	\$644.50
Selectmen Litigation	To pay for Litigation cases	05-Jun-1991	\$3,999.96
Town Report Account	To pay for Town Warrant / re-schedule Town Meeting	11-Jun-1991	\$2,925.00
Town Building Salary	To pay for overtime of the 2 custodians at T.M.	18-Jun-1991	\$277.31
Town Meeting & Elections	To pay for salaries & other expense at ATM	18-Jun-1991	\$5,742.21
Charter Commission Acct.	To pay for Bills incurred by the Charter Comm.	18-Jun-1991	\$5,271.96
BOH Mosquito control	To pay for mosquito control at ATM	18-Jun-1991	\$199.00
DPE expense	To pay for fence and other needs for ATM	18-Jun-1991	\$1,259.49
Selectmen Expense	To pay for bills incurred by ATM	18-Jun-1991	\$1,360.00
Town Building Expense	To pay for Boston Edison electric Bill	18-Jun-1991	\$659.62
Town Insurance Acct.	To pay for insurance for Roosevelt School	18-Jun-1991	\$78.00
Litigation Acct.	To pay for Litigation on 2 cases	18-Jun-1991	\$317.22
Town Report Acct.	To pay for notice of re-schedule ATM	18-Jun-1991	\$142.80
Sealer of W & M Exp.	To pay for sealer of W & M expense	25-Jun-1991	\$20.00
Plumbing Insp. Fee	To pay for outstanding permits	25-Jun-1991	\$600.00
Selectmen Litigation	To pay for Litigation expense	25-Jun-1991	\$300.00
Town Election & Reg. Exp.	To pay for expense at S.T.M	25-Jun-1991	\$1,885.04
Tax Title Expense	To pay tax title expense	9-July-1991	\$555.00
Debt Ret Interest	To pay for Oct. School Borrowing	9-July-1991	\$13,125.00
Building Insp. Fee	To pay for offset receipt deficit	9-July-1991	\$1,449.00
Wiring Insp. Fee	To pay for offset receipt deficit	9-July-1991	\$5,061.00
Snow and Ice	To pay for Snow And Ice Deficiet	9-July-1991	\$27,165.06
Gas Inspect. Fee	To pay for outstand permits	9-July-1991	\$363.00

FUTURE

The Finance Committee has shared in the process of streamlining town government and we continue to look to the future in a couple of different areas. Two members are currently participating as non-voting members of the Capital Planning Committee, to better understand the need for future capital requests. Several members spent a day touring the various town facilities to assess the present, as well as future, departmental requirements. We also continue our support of more extensive use by Town government of available information technology to enable data sharing methods that are not currently in place.

ACKNOWLEDGMENTS

Members of the Committee thank Ms. Meg Lalli for her leadership as Chairman over the past year. We would also like to extend our appreciation for Ms. Ellie Waldron, who continues to loyally serve as Recording Secretary to the Committee.

Respectfully,

Mark Wesley, Chairman	Carolyn Burgess	Lisa Murray
Art Filz, Vice-Chairman	Kevin Carroll	Janice Cote
Steve Morgan, Secretary	Judy Stokey	Maurice Quirke
	Meg Lalli	



OFFICE OF THE
T O W N A C C O U N T A N T
MUNICIPAL BUILDING
MAYNARD, MASSACHUSETTS 01754

ANNUAL REPORT

Board of Selectmen
Municipal Building
195 Main Street
Maynard, Massachusetts 01754

Gentlemen:

I hereby submit the annual report of the finances of the Town of Maynard as of June 30, 1991, consisting of the following schedules:

BALANCE SHEET

General Accounts

Debt Accounts

Trust Funds

RECONCILIATION OF CASH RECEIPTS TO REVENUES,
AND CASH DISBURSEMENTS TO EXPENDITURES ALL
FUNDS.

The courtesy and cooperation received from town officials and town departments is gratefully appreciated.

Respectfully,

A handwritten signature in cursive script that reads "Harry A. Gannon".

Harry A. Gannon
Town Accountant

TOWN OF MAYNARD

BALANCE SHEET

JUNE 30, 1991

ASSETS

Cash:		
General	1,322,331.60	
Petty Cash	170.00	1,322,501.60
Accounts Receivable:		
1977 Real Estate	3,981.07	
1978 Real Estate	1,472.13	
1979 Real Estate	841.24	
1980 Real Estate	16.23	
1982 Real Estate	32.12	
1983 Real Estate	8,756.69	
1984 Real Estate	14,114.51	
1985 Real Estate	6,489.40	
1986 Real Estate	8,848.16	
1987 Real Estate	10,716.82	
1988 Real Estate	8,484.93	
1989 Real Estate	9,015.19	
1990 Real Estate	204,964.36	
1991 Real Estate	573,825.82	
1979 Personal Property	2,833.60	
1980 Personal Property	3,429.74	
1981 Personal Property	7,571.45	
1982 Personal Property	3,401.05	
1983 Personal Property	4,083.39	
1984 Personal Property	3,404.21	
1985 Personal Property	2,089.14	
1986 Personal Property	1,370.00	
1987 Personal Property	2,285.30	
1988 Personal Property	1,446.23	
1989 Personal Property	802.99	
1990 Personal Property	2,297.23	
1991 Personal Property	15,724.72	902,297.72
Deferred Taxes		16,664.45
Tax Liens		269,039.66
Tax Foreclosures		432.08
Taxes In Litigation		18,377.81

1978 Motor Vehicle Excise	4,482.27	
1979 Motor Vehicle Excise	12,802.53	
1980 Motor Vehicle Excise	11,341.39	
1981 Motor Vehicle Excise	5,871.79	
1982 Motor Vehicle Excise	5,730.96	
1983 Motor Vehicle Excise	5,173.09	
1984 Motor Vehicle Excise	6,809.06	
1985 Motor Vehicle Excise	6,175.49	
1986 Motor Vehicle Excise	13,152.21	
1987 Motor Vehicle Excise	12,165.21	
1988 Motor Vehicle Excise	15,006.79	
1989 Motor Vehicle Excise	17,703.63	
1990 Motor Vehicle Excise	18,321.84	
1991 Motor Vehicle Excise	30,769.54	165,505.80
Water Rates	60,982.90	
Water Accounts Receivable	3,882.11	
1977 Water Liens	63.90	
1983 Water Liens	73.95	
1984 Water Liens	274.80	
1985 Water Liens	228.60	
1986 Water Liens	124.80	
1989 Water Liens	109.80	
1990 Water Liens	1,523.60	
1991 Water Liens	7,347.30	74,611.76
Sewer Rates	125,005.88	
Sewer Accounts Receivable	3,426.39	
1983 Sewer Liens	42.00	
1984 Sewer Liens	274.80	
1985 Sewer Liens	228.60	
1986 Sewer Liens	124.80	
1989 Sewer Liens	219.00	
1990 Sewer Liens	3,920.13	
1991 Sewer Liens	15,209.35	148,450.95
Unapportioned Street Assessments	5,987.50	
Unapportioned Water Assessments	3,123.75	
1981 Sewer Assessments	41.50	
1982 Sewer Assessments	41.50	
1983 Sewer Assessments	41.50	
1984 Sewer Assessments	41.50	
1990 Street Assessments	17.40	
1991 Street Assessments	17.40	
1991 Water Assessments	214.37	
1981 Committed Interest	9.96	
1982 Committed Interest	7.47	
1983 Committed Interest	4.98	
1984 Committed Interest	2.49	
1990 Committed Interest	5.57	
1991 Committed Interest	47.05	9,603.94
Veterans Accounts Receivable	2,122.80	
Cemetery Accounts Receivable	4,464.10	6,586.90

State Aid To Sewer Project	111,068.00
Federal Aid To Sewer Project Revenue	105,759.00
State Aid To Highways	166,979.50
Loans Authorized	7,865,538.00
Overdrawn Accounts To Be Raised:	
Temporary Loan Interest	92,855.87
TOTAL ASSETS	11,276,273.04

LIABILITIES AND RESERVES

Reserve For Petty Cash		170.00
Interest On Chap. 313 Account		3,754.92
Medical Account - Blue Cross		46,903.02
Warrants Payable		223,283.43
Dog Licenses - County		130.20
Payroll Deductions		85,218.30
Guaranteed Deposits		200.00
Appropriation Balances		608,463.14
Reserved For Appropriation:		
County Dog Fund	2,935.40	
Sale Of Lots And Graves	7,125.00	
Sale Of Real Estate	154,364.00	
Ambulance Receipts	61,505.36	
Conservation Fees	550.00	
Trash Settlement	29,294.00	255,773.76
Provisions For Abatements:		
1976 Levy	570.00	
1977 Levy	3,750.07	
1983 Levy	12,840.53	
1984 Levy	17,518.73	
1985 Levy	8,578.54	
1986 Levy	11,082.50	
1987 Levy	12,184.87	
1988 Levy	26,515.43	
1989 Levy	10,238.08	
1990 Levy	9,138.68	
1991 Levy	171,619.43	284,036.86

Revenues Reserved Untill Collected:		
Deferred Taxes	16,664.45	
Motor Vehicle Excise	165,505.80	
Water	74,611.76	
Sewer	148,450.95	
Special Assessments	9,603.94	
Tax Liens	269,039.66	
Tax Foreclosures	432.08	
Taxes In Litigation	18,377.81	
Departmental	6,586.90	
State Aid To Sewer Project	111,068.00	
State Aid To Highways	166,979.50	987,320.85
Temporary Loans:		
Federal Anticipation		105,759.00
Loans Authorized And Unissued		7,865,538.00
Overestimates:		
Special Education		592.00
Surplus Revenue		809,129.56
TOTAL LIABILITIES AND RESERVES		11,276,273.04

TOWN OF MAYNARD
DEBT ACCOUNTS
JUNE 30, 1991

NET FUNDED OR FIXED DEBT			7,405,000.00
SEWER LOAN	01-15-80	6.70%	55,000.00
SCHOOL LOAN	01-15-80	6.70%	330,000.00
WATER LOAN	01-15-80	6.70%	35,000.00
WATER LOAN	10-15-83	7.75%	15,000.00
SCHOOL LOAN	08-15-86	6.60%	5,230,000.00
SCHOOL LOAN	08-15-86	6.60%	60,000.00
WATER LOAN	08-15-86	6.60%	100,000.00
WATER LOAN	08-15-86	6.60%	110,000.00
WATER LOAN	08-15-86	6.60%	20,000.00
SEWER LOAN	08-15-86	6.60%	120,000.00
SEWER LOAN	08-15-86	6.60%	15,000.00
SEWER LOAN	08-15-86	6.60%	415,000.00
SANITARY LANDFILL	08-15-86	6.60%	600,000.00
SCHOOL LOAN	10-26-90	8.75%	300,000.00

TOWN OF MAYNARD

TRUST FUNDS

JUNE 30, 1991

TRUST FUNDS CASH AND SECURITIES	894,309.60
Stabilization Fund	4,316.00
Leachate Analysis Fund	1,788.94
David F. McKenna Fund	2,325.50
Rose McGowan Fund	442.70
Maynard Soldiers Fund	270.60
Post War Rehab. Fund	4,730.95
Cemetery Perpetual Care Fund	356,425.87
Conservation Fund	68,269.36
Rafferty Fund	2,066.70
Katherine Kinsley Fund	15,468.84
Ann Marie Morton Fund	2,508.78
E. Sawutz Fund	2,463.43
Thomas & Athina Gramo Fund	11,289.43
George & Ann Lemire Fund	1,483.69
Anne Gibbons Fund	60,559.14
Guyer Fowler Fund	359,099.67
Shawn Parker Fund	800.00

TOWN OF MAYNARD
RECONCILIATION OF CASH
JUNE 30, 1991

Cash Balance July 1, 1990	2,728,148.00	
Plus-Receipts	25,273,850.00	
Less-Disbursements	25,785,357.00	
Cash Balance June 30, 1991		2,216,641.00

RECONCILIATION OF RECEIPTS TO REVENUES

Receipts as Reported Above		25,273,850.00
Less:		
Refunds Reported Net of Revenues	188,705.00	
Refunds Reported Net of Expenditures	23,157.00	
Payroll Withholdings	2,701,105.00	
Agency Funds	80,769.00	
Temporary Borrowings	6,711,518.00	
Bond Proceeds	300,000.00	
Prior Year Property Tax Accrual	76,278.00	
Transfers General Fund	4,844.00	
Due From Commonwealth	497,336.00	
Subtotal		10,583,712.00
Plus:		
Current Year Property Tax Accrual	147,283.00	
State Assessments	8,350.00	
Subtotal		155,633.00
 TOTAL REVENUES		 14,845,771.00

RECONCILIATION OF DISBURSEMENTS TO EXPENDITURES

Disbursements as Reported Above		25,785,357.00
Less:		
Refunds Reported Net of Revenues	188,705.00	
Refunds Reported Net of Expenditures	23,157.00	
Payroll Withholdings	2,686,714.00	
Agency Funds	70,554.00	
Temporary Borrowings	7,911,518.00	
Prior Year Warrant Payments	277,126.00	
Due to Commonwealth	4,729.00	
Subtotal		11,162,503.00
Plus:		
Current Year Warrants Payable	223,283.00	
State Assessments	8,350.00	
Subtotal		231,633.00
 TOTAL EXPENDITURES		 14,854,487.00

SUMMARY OF REVENUES AND EXPENDITURES

	REVUNUES	EXPENDITURES
General Fund	12,155,693.00	7,694,665.00
School Systems	2,244,105.00	6,972,862.00
Intergovernmental Expenditures		22,273.00
Special Revenue	165,371.00	84,353.00
Capital Projects	136,509.00	59,334.00
Trust Funds	144,093.00	21,000.00
 TOTAL	 14,845,771.00	 14,854,487.00

FISCAL 1991 REPORT

Board of Assessors

The duty of Maynard assessing office is to value property at "full and fair market value". In an effort to track the market, the department continually reviews sales and assessments. Statistical analysis of trends, not only by time, but also by neighborhood, style of home, age of home and square feet of living space are some of the criteria that are studied. All market tracking, valuations and data collections are now determined and accomplished by the assessing Board and assessing staff.

We are in a time of a declining market. The Board of Assessors must follow the declining market with comparable declining assessments. In fact, the base value of the town (accumulation of all values of all properties) decreased from fiscal 90 to fiscal 91 by \$49,222,386. The important point to understand is that the duty of the assessing office is to value properties as the market dictates. The people of Maynard determine the amount of monies to be spent and thus determine the amount in taxes that are paid.

The "tax levy" (amount of monies to be raised by taxation) increased by 8% in fiscal 91. This increase reflected a total amount to be raised from taxation of \$8,828,278. The calculation used in determining the "tax levy" is as follows:

Tax Levy for fiscal 90	\$8,174,244
Proposition 2 1/2% increase	204,356
Voted override	347,087
New growth in tax dollars	102,591
TOTAL	\$8,828,278

The increase in the "tax levy", along with the decrease in values, increased the tax rate from the fiscal 90 values of 10.50 for residential and 16.87 for commercial, to fiscal 91 values of 11.89 for residential and 19.08 for commercial.

For some taxpayers, the town offers tax exemptions. Each exemption carries its own stipulations and restrictions. Applicant's qualification are reviewed and documented. The state of Massachusetts partially reimburses the town for the exempted amount; however, other exempted amounts must be supported by the town population by the use of an "overlay" account. Listed below are the exemptions granted, the amount exempted and the amount of reimbursement from the state.

CLAUSE	AMOUNT EXEMPT	AMOUNT REIMBURSED
Clause 17C: surviving spouse, elderly or minor whose father is deceased	\$2,975	\$1,208
Clauses 22: veterans, 10% disability	\$11,375	0
paraplegics	\$1,960	
22A, single amputee	\$700	\$350
22B, double amputee	\$700	\$525
22E, 100% disabled	\$4,200	\$2,800
Clause 37A: blind	\$5,000	\$875
Clause 41C: elderly	\$37,000	\$35,520
TOTAL	\$63,910	\$41,278

Other exemptions voted in fiscal year 1991 include:

EXEMPTION	NUMBER APPROVED
Tax deferrals	2
Charitable organizations	6
Orchards	1
Nurseries	2
Recreational	4
Tax Deferrals	2
Urban Redevelopment	1

The town of Maynard contained 3,786 separate parcels in fiscal year 1991. At times, parcels may be assessed incorrectly and must be reassessed and corrected. This correction process is called abatements. In 1991, the Board of Assessors acted upon 44 abatement applications and granted \$6,813.08 in abated tax dollars. Again these abatements are funded by the "overlay" account.

The assessing office saw many changes in fiscal 91. The Registry of Motor Vehicles placed an added burden of the excise billing process onto the towns in 1991. The town now receives the data information directly by the Registry of Motor Vehicle via computer tapes. As many as 9 billing tapes, with up to 10,000 accounts, can be received per year. The town now has a program written with the assistance of the town of Hudson and edited by Arthur Filz and Steve Pomfret, to handle all abatements,

reporting requirements and printing of the bills. Even though this practice originally placed a great burden on the assessing and collecting offices, it has now increased our efficiency in handling these bills. The Assessing office would like to thank Bob Mannes, of the town of Hudson, Steve Pomfret and Arthur Filz for their assistance in this matter.

The Assistant Assessor, again with the assistance of Arthur Filz has written a program to assist in the processing of exemptions. The assessing office can now meet the reporting requirements set by the Department of Revenue in a fraction of the time previously needed for this endeavor. Again, this added efficiency of the department saves the town time and money.

Much of the work in the assessing office centers around verifying the data base. The Assistant Assessor is continuing the relisting of all real property in the town. Approximately 900 properties, or 24 percent of the total data base, were remeasured last year. The deadline for all visitation is fiscal year 1995. The last data collection in Maynard took place in 1984 by a commercial firm. By handling this task in-house, the savings could reach up to \$120,000. Personal property relisting is done on a yearly bases.

This report would not be complete without a special thank you to Richard Downey, who has served as a member of this Board for 10 years. The Board will miss the perspective and knowledge that he brought to this office.

Not only did he support the office in his capacity as Board member, but he also wrote most of the computer programs now in use in this office. Though he is now a member of the Board of Selectmen, we hope to continue to draw upon his expertise and his assistance in many of our computer needs. He has put in many, many hours for this town and it is only through volunteer efforts, such as Dick's, that the town has continued to attain positive goals and progress into the 1990's.

Along with thanking Richard Downey, the Board of Assessors and assessing staff would like to welcome Chuck Green to the Board. We look forward to his additional housing market understanding and experience.

Many of the accomplishments of the assessing office are reached through cooperation of all the town departments, the concerted effort of the Assessor's Clerk, Jeanne Enneguess, and the Assistant Assessor. The Board would like thank all of those who have assisted and who continue to support the assessing office.

Respectfully submitted,

Stephen Pomfret, Chairman
Anthony Maria, Secretary
Charles Green, Treasurer

REPORT OF THE BUILDING INSPECTOR

During 1991, the Building Department issued 148 Building Permits as listed below:

<u>NO. OF PERMITS</u>	<u>TYPE OF CONSTRUCTION</u>	<u>VALUE</u>
24	Single Family Dwelling	2,865,000
1	Two Family Dwelling	175,000
7	Business	161,000
10	Industrial	3,886,570
86	Additions & Remodeling	603,435
11	Wood Stoves	-----
9	Pools	57,900
<u>148</u>		<u>7,758,905</u>

We would like to thank all the Boards for their help and cooperation during the past year.

Respectfully Submitted,

Richard Roggeveen
Building Commissioner

Charles Willett
Asst. Building Inspector

REPORT OF THE GAS INSPECTOR

To the Honorable Board of Selectmen,

There were 125 Gas Permits issued this year. Inspections were made on all work called for by Plumbers and Gas Fitters.

I would like to thank the Board of Selectmen for their co-operation.

Respectfully Submitted,

William F. Freeman
Gas Inspector

REPORT OF THE DIRECTOR OF CIVIL DEFENSE

On August 19, 1991 Massachusetts and the Town of Maynard was visited by "HURRICANE BOB" which resulted in varying amounts of damage across the state. We were fortunate not to receive an excessive amount of damage. However, it did require additional duties to be performed by your Fire, Police and Public Works Departments. President Bush determined that Maynard was eligible for Federal Disaster Relief Funds. We will be receiving 75% reimbursement from the Federal Government and 12.5% reimbursement from the Commonwealth of Massachusetts for related expenses associated with Hurricane Bob.

The Massachusetts Civil Defense Agency, now called the Massachusetts Emergency Management Agency, has approved, printed and provided us with several copies of the Maynard Comprehensive Emergency Management Plan which we had updated earlier in the year. This updating is required by the Superfund Amendments and Reauthorization Act of 1986 under Title III of S.A.R.A. Emergency Planning and Community Right-To-Know.

The Civil Defense Auxiliary Police Force under the direction of Maynard Police Chief Arner Tibbetts continue to receive proper training in police functions including crowd control, traffic control, evacuation of people in disaster situations, and use of weapons. The use of these officers have proved very helpful at many town functions and are available for any disaster or town function, as the need may occur, at minimal cost to the town.

In conclusion, I would like to thank all the members of Civil Defense, the Chief of Police, Board of Selectmen, Town Administrator and all other Town Officials and citizens for their help and cooperation.

RESPECTFULLY SUBMITTED:

Ronald T. Cassidy
RONALD T. CASSIDY
DIRECTOR OF CIVIL DEFENSE

ANNUAL REPORT OF THE MAYNARD CONSERVATION COMMISSION

FOR 1991

The Conservation Commission held sixteen regular meetings, two special meetings and five public hearings during 1991 relative to application of the Wetlands Protection Act.

The Commission reviewed four requests for Determination of the Act. Four Orders of Condition were filed and Six Certificates of Compliance were issued.

During the year members attended workshops relative to delineation Wetlands and enforcement of the Wetlands Protection Act. Site plans for various projects were presented to and were reviewed by the Commission. Site inspections were carried out throughout the year for purposes ranging from complaints from citizens regarding debris disposal on river banks to observation of removal of underground oil tanks from the coal pocket at D.E.C. for which an Order of Conditions was issued due to their proximity to the Assabet River. The D.E.C. project involved the removal of seven 31 ft. long oil storage tanks, disposal of the tanks and remediation of approximately 2,500 tons of contaminated soil. The Commission is pleased with the way the work was planned and carried out.

The construction of Sub-Divisions as well as single dwellings in Wetland areas continued to require time consuming monitoring. The Commission joined the Board of Selectmen and area Officials in strongly supporting the Selectmens request for A.C.E.C. (Area of Critical Environmental Concern) designation for the Fort Devens Annex in Maynard, Stow, Hudson and Sudbury.

The proposed Lewis Street Tot-Lot progressed after a few area setbacks and is taking shape.

One small parcel of open space was acquired during the year and acquisition of other parcels had begun.

Copies of new open space plan are available at the Town Clerk's office for four dollars.

During 1991, Steven Ruzich vacated his position of the Commission. The Commission welcomes Robert Dionne to the position.

Respectfully submitted,
Kathleen Carey
Lois Tetreault
Susan Whyte-Lemke
Robert Dionne
Walter Carbone, Chair

MAYNARD CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT DECEMBER 31, 1990

Active Members	136
Inactive Members	7
Retired Members	57
Total Membership	200
Beneficiaries	18

ASSETS

Cash	815,144.02	
Short Term Investments	100,000.00	
Fixed Income Securities	258,345.66	
Equities	2,748,212.47	
Interest Due and Accrued	6,048.00	3,927,750.15

FUNDS AND LIABILITIES

Annuity Savings Fund	1,882,043.42	
Annuity Reserve Fund	623,735.23	
Military Service Fund	2,368.28	
Pension Fund	472,058.46	
Expense Fund	12,308.47	
Pension Reserve Fund	935,236.29	3,927,750.15

INCOME

Members Deductions	205,899.85	
Contributions to Pension Fund	440,945.75	
Contributions to Expense Fund	8,000.00	
Interest and Dividends	280,625.01	
Profit on Sale of Investments	750.00	
Increase of Assets	155,484.42	1,091,705.03

EXPENSES

Annuities Paid	52,384.48	
Pensions Paid	517,812.09	
Annuity Savings Fund Withdrawals	16,872.50	
Administration Expenses	8,383.60	
Loss on Sale of Investments	44,670.77	
Decrease of Assets	529,768.78	1,169,892.22

NET INCOME (78,187.19)

Harry A. Gannon
Chairman
Member Ex-Officio

Robert G. Bernard
Elected Member

Francis H.L. Sale
Appointed Member

REPORT OF THE COUNCIL ON AGING

Council meetings are held the first Monday of each month. The council sponsors the Tuesday Drop-In Center, an exercise program, and a podiatry clinic. The COA Newsletter, The Quarterly, is mailed to everyone over 60 years of age in Maynard four times a year. The COA Office staff also prepares the Senior Citizens' Club Newsletter for printing. The printing of both newsletters is done courtesy of Digital Equipment Corporation. Council members worked at the COA Day at the Maynard Recycling Center in December and the proceeds were deposited in the Senior Citizens' Van Fund.

Statistics are as follows: phone calls - 4,282; office visits - 484; podiatry visits - 138; exercise visits - 159; transportation trips - 8,500 (338 of which were handicapped); and flu shots - 387. One hundred three Maynard residents received fuel assistance through SMOC. The minibus travelled 16,318 miles in 1991.

The driver is Sam Seel and the office staff consists of Carol Barney, director, and Vieno DeRosby, clerk. The minibus is on the road from 7:30 until 2:30 Monday through Friday and the office is open from 9 - 2.

The Formula Grant (based on the number of elders in the community) was \$3,227.00. The grant money was used to support the Drop-In, the COA Office, bulk mailings and the exercise program.

The Drop-In Center is open Tuesdays at the Union Congregational Church and the director is Joan LeVangie. The blood pressure clinics, staffed by nurses from Emerson Home Care Department, are held on the second Tuesday of each month at the Drop-In Center from 10 - noon. Attendance at the Drop-In is rising as the director has many new projects and programs of interest.

The council was saddened by the death of one member, Michael Tomyl, in December. An associate member, John Higgins, resigned in December.

Our thanks to the Selectmen, Town Boards and Committees and the Senior Citizens' Club for their support.

Respectfully submitted,

E. James Mertz, Chairman
Katherine Colombo, Vice-Chairman
Anne Duclos, Treasurer
Stewart T. Campbell
Leo Mullin
Katherine Pareago
Marion Lattuca
Betty Francione
Irma McCarthy
President, Senior Citizens
Club

Associate Members

Adele Milewski, Secretary
Marion Battye
Olga and William McGann
Joan LeVangie, Drop-In Director
Patrick Lalli
George Underwood
Ellen Denaro
Helvi Jansen
Jennie Curtin

TOWN OF MAYNARD
Departmental Memorandum

To: Town Manager
Fm: Animal Control Officer - Les Boardman
Subj: REPORT FOR THE YEAR OF 1991

Date: February 27, 1992

Total Number of Calls	938
Number of Dogs Impounded	83
For Dog Bites	
Unlicensed	40
Licensed	43
Number of Dogs Sent to Lowell Humane Society	8

Les Boardman
Dog Officer

FIRE DEPARTMENT TOWN REPORT

REPORT OF THE FIRE CHIEF

During calendar year 1991 your fire department responded to 1,114 calls. This is a 3% increase in the number of calls compared to 1990. There was an increase in the number of structure fires from 6 in 1990 to 13 in 1991. There also was an increase in the number of accidental alarms. Properly installed fire alarm systems with smoke detectors is one of the best ways to prevent the loss of lives if a fire occurs. Because we are educating the public on how a fire alarm system is important for their safety, more systems and smoke detectors are being installed. Unfortunately, the more systems that are in operation, the more accidental alarms will happen, especially when new systems are installed and faults in the system are found.

Calendar year 1991 was a very busy year for your fire department. The number of structure fires more than doubled compared to 1990. The most serious of these fires was a three alarm fire that severely damaged a building on Main Street at the corner of Harriman Court. We requested the assistance from 4 mutual aid communities to assist us in bringing this neighborhood threatening fire under control. The estimated dollar loss for the 13 building fires was over \$300,000.00. The estimated loss for vehicle fires was more than \$11,000.00.

Even though there were no fatal fires in Maynard during 1991, there is always that possibility. Smoke detectors are still the most important device to ensure that occupants receive an early warning so that they can escape before it is too late. According to the Massachusetts Department Of Public Safety, in 1990 in Massachusetts there were 27,632 fires reported resulting in 105 civilian deaths, 1 Fire Service death, 731 civilian injuries, 1,304 Fire Service injuries and \$138 million in property damage. There were 9,679 structure fires resulting in 84 civilian deaths and 598 civilian injuries. More people died in fires in 1990 than in any year since 1984. In 1990 56% of residential structure fires and 60% of residential deaths occurred in one- and two-family houses. No working smoke detectors were present in 62% of these fires and in 83% of these fire deaths in which the detector performance was known. These statistics prove the importance of a proper operating and properly maintained system of smoke detectors. We recommend that when you change your clocks in spring and fall, change your smoke detector batteries.

The focus of our Emergency Medical Service training for 1991 was placed on pediatric emergencies and patient trauma.

Pediatric patients fall into the lower percentage of overall emergency care responses, with the greatest number of fatal injuries caused by motor vehicle accidents. Children as a whole respond well to emergency treatment, but require special sizes in care equipment. This past year, we placed in the ambulance a pediatric immobilization device which allows us to quickly attach a pediatric patient to a rigid surface, thus minimizing further injury due to movement. We also instituted separate pediatric response kits to be utilized for child care, which contain only infant and child sized emergency equipment to facilitate rapid access.

The "Trauma Patient" category of care has been accentuated with special courses offered by Emerson Hospital Paramedics, that focus on rapid assessment in the field by Emergency Medical Technicians. The goal of trauma care is based on identification of potential trauma patients quickly so that they may receive life saving surgical intervention at a trauma hospital within one hour of their injuries. Maynard Fire Department EMTs will be attending these courses throughout the coming year to sharpen their skills in trauma assessment so that they can help shave minutes off transport times to trauma hospitals in Worcester and Boston.

Your Fire Chief was appointed under Massachusetts General Law, Chapter 48, Section 42 which requires the Fire Chief to annually report the condition of the fire department, including the apparatus, equipment and facilities.

The building and facilities which your Police and Fire Departments are required to work out of is totally inadequate. As more and more responsibilities are added to the workload of these departments the very limited space available gets even more crowded. Any department or organization which is not provided with proper facilities and working conditions creates a substantially negative impact on that department's ability to provide the expected level of services. It eventually will have a particularly drastic effect on public safety.

Concerning apparatus, each piece of apparatus will be commented on separately.

After very serious consideration, and many requests, Maynard fire apparatus will be painted RED and WHITE in the future, instead of the present Lime-Green.

Engine 1 is more than 13 years old and quickly rusting away. This vehicle should be replaced in 5 years. To try and get 5 more years out of this vehicle we are trying to make arrangements with the Massachusetts Corrections Institute in Concord to repair all the rusted areas and paint the vehicle. They perform this work charging only for the cost of materials, which is a great bargain.

Engine 2, which will be 20 years old in January 1992 will be replaced by a new Engine 2 which will be built by Emergency One, the same company which built Ladder 1. This new pumper will be placed in service in February 1992.

Engine 3 is now 23 years old and is still in fairly good condition. This vehicle has developed some rusted areas. We hope to have M.C.I. in Concord also repair and paint this vehicle to add many more years of dependable service as the third engine to respond to calls.

Engine 4 is a GMC Brush Fire Vehicle and is also used by the Captains for inspections and investigations. This vehicle is now 3 years old and is serving us very well. This vehicle is in very good condition and will give us several more years of good dependable service. The life expectancy of this type of vehicle and how it is used is between 8 and 10 years.

Ladder 1 is now 6 years old and continues to serve us well. It is in like-new condition and will continue to give us many good years of dependable service.

The Ambulance, a 1989 Wheeled Coach, is now 2 years old and in very good condition. The life expectancy of an ambulance, considering the number of calls that we respond to each year, is between 6 and 8 years. The Ambulance Billing Program should be able to collect sufficient funds over the next 4 or 5 years to allow for the purchase of a replacement vehicle.

Car 10, used by the Fire Chief, is a 1985 Ford which is now 6 years old. It is still in good condition and should last 3 or 4 more years.

Concerning the fire department, there are 5 personnel on duty at all times. There is One Dispatcher and One Captain and Three Firefighters to respond to fires, medical emergencies and other types of calls. The on-duty personnel perform many other functions including cleaning and maintaining the Fire Station, firefighting

training, medical training, hazardous materials training, cleaning and maintaining the apparatus and equipment, fire and smoke detector inspections, teaching public education and CPR classes, pre-fire planning target hazard locations, hose testing, pump testing, fire hydrant maintenance, plans review, fire alarm work and other related duties. To continue providing dependable Fire Protection and Emergency Medical Services we must continue to have 5 personnel on duty at all times. Less than 5 personnel will drastically affect the quality and availability of the service that you now receive.

Our efforts in the area of Fire Prevention continued in 1991. There are three major concerns in Fire Prevention; Public Education, Code Enforcement and Fire Protection Engineering. We continue to visit the schools to promote fire safety to the children of our community. Once again this year our fire prevention mascot "Sparky", assisted by Firefighters Gerald Byrne and Jim MacGillivray worked to ensure that the students learned their lessons in fire safety. In addition this year, we visited with students in the summer recreation program to acquaint them with how the fire department serves the community.

Inspections of business property continued during the year. In this area our goal is to work with the property owner to create a safer work place by pointing out fire hazards. Our inspection workload is increasing each year with more technical inspections being required. One area of increased concern is that of underground storage of fuels. Homeowners with fuel tanks underground should be aware of the problems that can occur if these tanks deteriorate and leak. This department highly recommends the removal of these tanks.

In the area of engineering we continue to review plans for new commercial and industrial sites. We work together with the Building Inspector to ensure fire safe construction.

We continuously study all programs under the responsibility of the fire department and update them as new technologies and needs arise. We continue to study the possibility of a Regional Communications Center with the idea of providing better services at a reduced cost.

For those interested in statistics, the number and type of calls responded to by this department are listed at the end of my report.

In conclusion, I would like to thank the Honorable Board of Selectmen, the new Town Administrator, the Police Chief and members of his department, the Superintendent and members of the Public Works Department, the Building, Health and Wire Inspectors, other Town Officials, Town Employees and citizens of the Town of Maynard and especially the members of the Maynard Fire Department, who, without their fine work and dedication, I could not perform my duties.

RESPECTFULLY SUBMITTED:

**RONALD T. CASSIDY
FIRE CHIEF**

INCIDENT REPORT SUMMARY FOR 1991

TOTAL NUMBER OF INCIDENTS	1114
STILL ALARMS (responded to by on-duty personnel)	1098
BOX ALARMS (responded to by all available personnel)	16
<u>FIRES AND EXPLOSIONS:</u>	61
Building Fires	13
Brush Fires	11
Chimney Fires	2
Vehicle Fires	8
Electrical Fires	9
Appliance Fires	1
Gas Appliance Fires	1
Rubbish/Dumpster Fires	7
Unauthorized Burning	5
Outside Fires (Non-brush)	4
Explosion/Delayed Ignition w/fire	1
Explosion/Delayed Ignition no/fire	0
<u>MEDICAL AND RESCUE CALLS:</u>	556
Medical Emergencies	450
Vehicle Accidents With Injury	17
Vehicle Accidents Without Injury	28
Pedestrian Accidents	1
Motorcycle/Bicycle Accidents	6
Water Rescue	0
Mutual Aid (Ambulance)	54
<u>HAZARDOUS MATERIALS & HAZARDOUS SITUATION CALLS:</u>	38
Flammable Liquid Spills	10
Natural/Propane Gas Leaks	11
Wires Down	16
Chemical Spills	1
<u>ASSISTANCE TO THE PUBLIC</u>	134
Persons Locked In or Out	30
Water Problems	26
Assist Disabled Persons	51
Assist Police Department	4
Electrical Problems	11
Correct Potential Hazards	2

Assist Water Department	10	
<u>ALARM CONDITIONS WITHOUT FIRE OR EXPLOSION:</u>		167
Good Intent Calls	15	
Accidental Alarms	49	
Alarm System Malfunctions	72	
Controlled Burning	0	
Food On The Stove	31	
<u>MALICIOUS FALSE ALARMS:</u>		26
Bomb Incidents/ No Bomb	2	
False Alarm By Street Box	21	
False Alarm By Telephone	2	
False Alarm By Alarm System Pull Station	1	
<u>HEATING APPLIANCE PROBLEMS:</u>		4
Oil Burner	3	
Gas Furnace	1	
Wood Stove	0	
Electric Heater	0	
<u>SPECIAL SERVICE CALLS:</u>		23
<u>INVESTIGATIONS:</u>		73
<u>MUTUAL AID FIRE CALLS TO OTHER TOWNS:</u>		29
<u>UNDERWATER RECOVERY:</u>		3
<u>SEARCH FOR MISSING PERSONS:</u>		0

ANNUAL REPORT OF THE BOARD OF HEALTH FOR 1991

TO THE CITIZENS OF MAYNARD:

The Board of Health hereby submits to the citizens of Maynard a summary of its activities for Calendar year 1991, ending December 31, 1991. Our work and summary of pertinent information is as follows:

1. Solid waste as in recent years continues to command a great deal of our time. A listing of the areas we handled includes:

(a) Recycling - We are entering the fourth year of recycling in Maynard. It is still run as a voluntary drop-off program on the 1st and 3rd Saturday of each month from 9AM to 12 Noon. The Center is located at the end of Winter St. at the rear of the DPW yard. A summary comparison of the Tons collected over the past 3 years shows a continuous increase in both participation and avoided Tons/cost.

	<u>PAPER</u>	<u>GLASS</u>	<u>METAL</u>	<u>LEAVES</u> (estimated)	<u>PLASTIC</u>
89'	103T	20T	---	150T	---
90'	162T	27T	15T	200T	---
91'	190T	50T	98T	160T	---

*1 No tonnage figures for plastic

*2 Lower amount due to Backyard Composting

--We purchased a used moving van trailer to function as a storage area for our Plastics. This allowed us to begin collecting #1, #2 cloudy and #2 colored plastics again last year.

--In conjunction with each of our collection- events, a total of 26, the returnable collection of cans and bottles by charitable organizations resulted in these groups raising over \$3,000.

--The leaf collection program was again operated on 2 Saturdays in the Fall and 1 Saturday in May. Unfortunately, the same people were present for the third straight year even though we appealed to every Town Board, School Department, Police and Fire to join in. As a result, the volunteer aspect of this project is at an end and next year we will have to hire contractors to perform this service. We do wish to thank and note the fine civic spirit of our volunteers:

Larry Hartnett, Bob Larkin, Todd Kraley, Mike Gianotis, Ron Cassidy, Bruce Hallett, Jim Dawson, Jessie Hallett, John DeMars, Byrne Excavating, Walter Sokolowski, Chiodo Construction.

(b) The citizens are reminded that we have in place bans on placing leaves, grass clippings, Christmas trees, and heavy metal at the curb for anticipated collection. These programs, which have been in place for several years, put us in compliance with bans imposed by the state.

(c) The Board of Health is in the process of evaluating programs to improve Recycling, limit the amount of waste generated, and keep costs down on this major component of the town budget.

(d) Our Board conducted a Hazardous Waste Collection Day on June 6, 1991. We collected tires on June 16 and December 17, 1991. There is a charge for tire disposal.

(e) Before going to press, we were notified that the 6 year old court case against Reddish Disposal was decided in our favor. The Town received a \$704,000 settlement from Reddish Disposal as awarded damages. This money resulted from our Board holding firm on our previous contract arrangement and fine legal work by the Town Counsel firm of Bowditch & Dewey and in particular Joseph Vrabel and Barry Bachrach.

2. Food Inspection Program involved training, review with State officials and upgrading our inspectional format.

- a) Massachusetts Dep't of Public Health post-audit survey has been completed as of January 1992.

A training program will be put on by Mass. DPH to help reinforce the key points of temperature control and sanitizing procedures.

- b) A training program put on in conjunction with the Town of Concord was held on November 19, 1991 and 36 out of 50 Food Establishments in Maynard were represented.
- c) Plans were reviewed and new openings took place for: Digital MSO II Cafeteria Facility, Four of Us Deli and Russell's Store.

A statistical look at our routine work included:

<u>License & Permits</u>	-	<u>32 Communicable Diseases</u>	
Food Service Permits	56	Animal Bites	13
Milk & Cream	54	Legionaries	1
Temporary Food Servc.	1	Chicken Pox	1
Catering	3	Tuberculosis	1
Frozen Desserts	3	Salmonella	9
Funeral Directors	5	Campylobacter	5
Swimming Pools	3	Meningitis	1
Massage	2	Lyme	1
Motel	1		
Tanning Salon	2	<u>Field Work</u>	
Septage Removal	4	Restaurant Insp.	51
Septic Installers	2	State Insp.	5
Septic Permit	1 (new)		
	2 (repair)	Nuisance Complaints	27
Lot Inspections	1	Housing Insp.	23
*Metal Appliances	8	(1 radon case,	
Heavy Objects	135	4 asbestos,	
		2 lead paint)	
*Note: Decals for		Pool Inspection	3
appliances no longer		Leaf Composting site	36
sold.		visits	
		Recycling Events	26

3. Health Promotion emphasis is an area of interest that our Board has been active and wishes to remain on an advocate basis.

a) The Health Officer continues to monitor Air quality at Green Meadow School. Testing was conducted on March 5th, May 11th and November 25th.

b) With the concern over Rabies spreading into small wildlife animals (in particular raccoons), the need for vaccination of domestic animals both cats and dogs is to be promoted. We conducted a Rabies Clinic on December 7, 1991 and advocate that cat owners have their pets vaccinated as a protection and assurance that the spread of Rabies into Massachusetts from New York and Connecticut be minimized.

c) In 1992 our Board will be writing a column in the Beacon paper on a bi-monthly basis emphasizing current topical issues.

Our Board wishes to thank the other Board in Town for their cooperation. In particular, we remain appreciative for the cooperation received from the Department of Public Works with regard to our Recycling, Leaf Composting and Christmas Tree chipping efforts.

Our Board continues to contract with the following agencies for specific specialized services.

1) Emerson Home Care - A State Certified Home Health Care Agency that provides the Town of Maynard with routine and skilled Nursing Care. Their services include: Nursing, Physical Therapy, Occupational Therapy, Speech Therapy, medial social service and home health aides. In addition a nurse practitioner staffs a Well Child Drop in Clinic at our Town hall office monthly, except for the summer months.

2) Eliot Mental Health Center - based in Concord provides a wide range of services to residents of Maynard. There staff is available to our Health Officer to consult on difficult housing issues.

3) Mental Health Association of Central Middlesex (formerly CODE) this agency continues to provide excellent crises intervention services to the residents of Maynard.

In closing, we wish to thank the residents for the understanding, cooperation and input into the many programs we conducted this year. Contact our office Monday - Friday 8AM to 4PM with comments or suggestions at 897-1002.

Respectfully submitted,

Lawrence Hartnett, Chairman
Anne Marie Desmarais, Member
Robert Gogan, Secretary
Gerald J. Collins, Health Officer
Irene Tompkins, Office Clerk

ANNUAL REPORT OF PLUMBING INSPECTOR

TO THE CITIZENS OF MAYNARD:

During the year 1991 there 125 permits issued.

Inspections were made of the rough and finish work when called for by the workmen.

I wish to thank all Town Departments and especially the help from the Board of Health.

Respectfully Submitted,

Raymond A. Smith
Plumbing Inspector

REPORT OF THE MAYNARD HISTORICAL COMMISSION

To the Honorable Board of the Selectmen,

We herewith submit the annual report of the Maynard Historical Commission for the year ending December 31, 1991.

There has been very little activity among most of the historical commissions during the year. We have received correspondence as usual from the Massachusetts Historical Commission keeping us abreast of any change.

The departure of the F. W. Woolworth Company from town after twenty-five years is unfortunate. It will be a hard void to fill.

We are all hoping for an improvement in the economic conditions.

Respectfully submitted,

Joseph E. Boothroyd
Winnifred Hearon
Elizabeth M. Schnair
Ralph L. Sheridan
Benny M. Sofka

REPORT OF THE HOUSING AUTHORITY
TO THE HONORABLE BOARD OF SELECTMEN

Herewith is the Report of the Maynard Housing Authority for the year ending December 31, 1991.

At this time the Authority's three Elderly and Handicapped Developments are fully occupied, Powdermill Circle (fifty-six units), Concord Street Circle (fifty-six units) and Summerhill Glen (Thirty units). In 1991 there were eight new tenants in Powdermill Circle, Five new tenants in Concord Street Circle and seven new tenants in Summerhill Glen.

The HUD Low-Rent Family Development, Dawn Grove (thirty-two units), is also fully occupied at this time, there were seven new tenants that moved into this Development in 1991.

The Authority also subsidizes sixteen scattered site units funded under the State's 707 Rental Assistance Program.

The Mod. Rehab. Project at #1 and #3 Florida Court and #9 Florida Road are completely leased up. A total of 18 units were renovated and brought up to required code standards.

For information relative to Low Income Housing for Elderly and Handicapped or for Families, please contact the Executive Director at the Authority Office, Powdermill Circle, Monday through Friday from 8:30 a.m. to 4:00 p.m. Telephone 897-8738 or 897-6893.

Respectfully submitted,

Stanley D. Nowick, Chairman
Annie P. Sale, Vice-Chairman/State Appointee
Charles W. Nevala, Treasurer
Emily C. Norgoal, Assistant Treasurer
John Piantedosi, Secretary

ANNUAL REPORT - MAYNARD PUBLIC LIBRARY - 1991

Looking back on all the events of last year, I would say that the decision by the town fathers to "zero" fund the library had the most intense effect on the community, the library users and the staff. From April, when the decision to zero fund was announced until the end of September, when the override question was put before the voters for a second time (and passed), the library not only continued to serve the community, but also had to prepare the termination procedures. It was not simply a matter of locking the doors if the library was to close permanently.

Throughout the year the Children's/Circulation librarian offered Story Time for preschoolers on Thursday mornings. These programs required registration for each session to limit overcrowding and to make sure every child had a chance to attend. Also, Community School continued their weekly visits to the library, usually sending two groups in succession. Local Day Care groups came for special programs to introduce the children to the library.

Because we did not know if the library would be open beyond July 1, the visits from the schools to the library were eliminated. The Childrens librarian did visit several classes in the schools, but again we could not talk about or publicize our annual summer reading program and activities. Despite this late start, the program still attracted about 200 participants.

The Maynard Learning Center continued to use the library's space and services for their students during the times the library is closed. Participants in the various programs met in the library and used the library's resources when appropriate.

- REFERENCE AND TECHNICAL SERVICES -

contributor:
Kristin Bierly

The use of the Maynard Public Library as an information resource continued to increase in 1991. While requests have increased in many areas, there has been a very dramatic rise in the use of materials in the areas of

employment and job searching. Other areas in which there has been high demand include personal growth and self-improvement, all aspects of parenting, health related matters, consumer topics, business management, home maintenance and repair, as well as leisure time activities, hobbies, and travel, particularly local travel and day trips.

The library staff is always ready to assist patrons in locating any needed information. The staff makes use of our excellent collection of both reference and circulating books, pamphlets, and if necessary, calls on other libraries to find the wanted materials.

During 1991 the library continued to work toward automation. We continued to enter our holdings in the Boston Public Library database; we have also started to barcode our new acquisitions. We are beginning to make the shift to Library of Congress cataloging so that we will be compatible with other libraries in the area and nationwide. To this end, we have revised our specifications with our book jobber and our catalog card supplier to incorporate Library of Congress format and subject headings. We have also found that it is possible to obtain some of the specialized cataloging from the Boston Public Library; this cuts down the cost of original cataloging.

Because of our membership in the Eastern Massachusetts Regional Library System network we have been able to obtain much needed materials for our patrons from other libraries in the area through InterLibrary Loan. In addition, through the Minuteman Library Network, to which we have "dial-up" access, we have been able to direct patrons to specific other sources when they were unable to wait for the needed materials to be delivered here.

In 1991 the library was again able to provide most of the Massachusetts and all of the Federal Income Tax forms as well as many tax publications and preparation aids; use of this service increases yearly.

On a more individual note, preparing for possible closing of the library on two occasions took its toll both in terms of interrupting the work flow and in terms of personal stress.

1991 has been a year of trepidation, changes, and some progress; not bad on the whole.

- STATISTICS -

contributor:
Mona Posinoff
Karen Weir

Total circulation of all library materials: 42,597

Books	37,847
Videos, cassettes	4,123
Magazine subscr.	522

InterLibraryLoans requests	380
New patron registrations	936

Inventory

Print materials	37,727
Non-print mat.	1,500
Subscriptions	120
A-V equipment	42

- GIFTS -

contributor:
Susan Garland

During the year gifts of books, magazine subscriptions, video and audio tapes, toys, memorials donations and monetary gifts were made by:

Anonymous - Elizabeth Adler - American Legion, Frank Demars Post 235 - Mr. and Mrs. Paul Anderson - Irene and Ruben Aromaa - James Aromaa - Mr. and Mrs. William J. Bain - Beacon Communications - Ellen Cary Bell - Mr. and Mrs. Frederick Boothroyd - Janet Brayden - Bob Brenn - Bob Brennm Jr. - Peg Brown - Victoria Brown - Val Bruin - Mr. and Mrs. Phil Carhart - Jacqueline Crimmins - Norman Crotty - Lora DePlant - Amy and Bill Diaz - Digital Equipment Corporation - Mr. and Mrs. William S. Dunnington - Mr. and Mrs. D. Duquette - Jeanne Enneguess - Employees of Entwistle - Cheryl and Bob Fardy - Assunta Ferrara - Peter Forgione - Rev. Ralph Galen - The Gallaghers - Albert E. Goodrich - Taito and Meimi Grekula - Mr. and Mrs. Mark Hamel - Glynis Hamel - Mr. and Mrs. Arthur P. Hansen - Mr. and Mrs. Barron Hansen - Mr. and Mrs. Dane R. Hansen - Mr. and Mrs. Dennis W. Hansen - James P. Hansen - Mr. and Mrs. Jonathan D. Hansen - Mr. and Mrs. Timothy Haskins - Lorraine Hastry - Mr. and Mrs. Roy Helander - Mr. and Mrs. Lawrence Houser - Rosemary A. Hsieh - Etta and Rick Jaakkola - Aune and Ahti Jaakkola - Mr. and Mrs. Nelo A Joki - Nancy and Oiva Kallio - Mrs. Vivian Kallio -

Bruno Kansanniva - Helen Mark Ketola - Anne Lesniak-
Betley - Susan Lewis - Kathleen Long - Dorothy MacKeen -
Gladys C. McMahon - Paulette Madison - Mr. and Mrs.
George Malmberg - Herb and Vi Merriam - Merwin Memorial
Free Clinic for Animals - Mr. and Mrs. John Meyn -
Rosamund Monahan - Jerry Moscariello - John Moynihan -
Eugene Narrett - Hulda and Eino Nelson - Lyyli M. Nelson
- Ranghild Nelson - The Ohe Syrjanen Family - Terry
O'Neill - Brad and Linda Parker (and 4 cousins) - Mr.
and Mrs. Neil Parker - Douglas Pendergast - Patricia
Pierce - Dale and Ruth Pierson - William J. Priest -
Linda Punch - Mary Emma Robertson - Mary Savage - Alison
Saxelby - John Schurmann - Rhonda Searle - Rosemarie
Shaw - George Sibley - Dale Sickles - Paula and Bill
Smith - John G.Thayer - The Tobin Corporation - Ellen
and Olavi Vaananen - Frank and Vieno Ware - Denise Webb
- Martha Weckstrom - Laurie Werner - Liz Wilcox -
W.R.Grace and Company

- LIBRARY STAFF -

This past year the library staff included:

Elizabeth Drake, Head Librarian.

Kristin Bierly, Assistant Librarian.

Karen Weir and Susan Garland, Permanent Part time Clerks

Jerilyn Hartman and Jennifer Nelson were the pages in

the library. In July Nancy Hammond, the Circulation/

Children's Librarian resigned and in November Mona

Posinoff joined the staff as the new Circulation/

Children's Librarian.

In closing, we wish to thank the many citizens who
worked hard to keep your library open; the individuals
who supported the staff during trying times with good
cheer, humor and their time; the Friends of the Library
who not only made possible the nice extra's, but treated
the staff to an elegant, delicious luncheon served in
grand style in the library.

Respectfully Submitted by:



Elizabeth Drake

Head Librarian

1991 Report of THE FRIENDS OF THE MAYNARD PUBLIC LIBRARY

The Friends of the Maynard Public Library remained active during the year.

The Board remains the same: Monica Mehigan, Chairperson; Alice Weaver, Vice President and Treasurer; Betsy Griffin, Volunteer Coordinator.

The Friends purchased museum membership passes to the Boston Museum of Science, the New England Aquarium and the Massachusetts Audubon Society (incl. Drumlin Farm in Lincoln), using funds received from two Used Book Sales and a Deposit Bottle and Can Collection fundraiser.

An author program was started with Joan Salge Blake speaking about nutrition.

The Friends actively participated in an override effort to keep the library open and wish to thank all members of the community who gave their support. We'd also like to thank those who help run the Used Book Sales and who provide support and encouragement to the library staff.

Sincerely,

Monica Mehigan

Report of the Maynard Board of the Library Trustees

To the Honorable Board of Selectmen

We herewith submit the report of the Maynard Board of Library Trustees for the year ending December 31, 1991.

After the annual town election, the board remained the same with Mr. Philip W. Bohunicky, Chairman; Mr. Willis Bean, Secretary; and Mr. William Cullen, 3rd. Person.

For the first time in the library's history, of 100 years, the library faced a 0% budget. After hectic maneuvering and a Prop 2½ Over-ride, the library budget was reinstated.

About half way we lost our Childrens/Circulation Librarian, during our calendar year. Last September a new Childrens/Circulation Librarian was hired. We now have a full complement of staff people working in the library.

Because of our meeting State Certification, we again received two state grants. First- Library Incentive Grant and Municipal Equalization Grant totaling about \$9,650.00. This money goes into the general fund of the town.

After the 1990 federal census, we finally received official certification that Maynard has gone over 10,000 population, which means that next year the library has to be open 40 hours instead of 35 hours.

We the trustees see the functions of the library playing a very important educational and a never ending role in the community. Thus the seeking, obtaining knowledge; makes a more intelligent person.

We see for the future a positive attitude toward both short and long range goals. Especially automating the library.

The board would to take this opportunity thank the people of Maynard, for their support, cash donations, suggestions, and patronage.

More pertinent information will be found in the Librarian's Report.

Respectfully yours,

Philip W. Bohunicky
Mr. Philip W. Bohunicky, Chairman

Willis F. Bean
Mr. Willis Bean, Secretary

William J. Cullen
Mr. William Cullen, 3rd. Member

To the Citizens of Maynard

We hereby present the Planning Board report for the year ended 1991:

<u>Board Member</u>	<u>Term Expires</u>
Robert J. Herring, Chairman	1992
Monica Mehigan	1993
Paul H. LeSage	1994
Simon C. Bunyard	1995
Leanne Whalen	1996

David Grimley completed his 5 year term during 1991. Nancy Leask, who added her expertise in the landscaping design of plans, also left the Planning Board this year. Both members will be missed.

Robert Herring was elected Chairman on May 28, 1991 replacing David Grimley, who did a wonderful job during his term as Chairman. Monica Mehigan and Leanne Whalen joined the Board as new members in 1991.

The Planning Board met on a regular basis on the 2nd and 4th Tuesday of each month.

Site Plan Approval was given to Joan Delaney, Trustee of B & R Realty Trust, Waltham, MA for the site at 66 Nason Street. Site Plan Approval was also granted to T.C.B. Realty Trust for the 55 Main Street location. Members of the Board also continued discussions with the people involved with the subdivision plans of Sanford Estates, Garden Way, Old Mill Road, Vose Hill and Thompson Farms. The Definitive Plan for Parker Village was denied. It was determined that Site Plan Approval was not required for Congregational Church on Main Street, DEC on Parker Street, 193 Main Street, and roof repair for 9 Old Sudbury Road.

Subdivision Control Law Approval Not Required (ANR) was approved for Russell Avenue, Butler Lumber, and Garden Way lots 4A and 3A.

At the Annual Town Meeting, the Town voted to accept the Master Plan as prepared by H.M.M. Associates of Concord.

Annual Report of the Planning Board
Year Ended 1991
Page 2

We wish to thank and encourage the citizens of the Town who have attended our meetings and hearings. The input from these citizens, in particular the residents of Vose Hill, is recognized and greatly appreciated. We offer a special thank you to the Town officials who have lent their assistance, particularly Walter Sokolowski, Superintendent of Public Works; Richard Roggeveen, Building Inspector; Walter Carbone, Chairman of the Conservation Commission; Joseph P.J. Vrabel, Town Counsel; and Barry Bachrach, office of the Town Counsel.

Respectfully submitted,
Robert J. Herring, Chairman

REPORT OF THE POLICE CHIEF

To: The Honorable Board of Selectmen:

Submitted herewith is the Annual Report of the Maynard Police Department for the year 1991.

The past year again continued with less than adequate budget funding. The area most impacted was manpower, where again we had two positions frozen. This severely affects our service, training, and protection capabilities for both the Department and the community.

Our police building needs have not changed - conditions are deplorable - and this will necessarily continue until new facilities are found. The requirements of the new Americans with Disabilities Act (ADA) become effective for state and local governments on January 26, 1992, and will be an additional problem for the Town, as police facilities will not be in compliance.

The new ADA Act prohibits discrimination by public service agencies against individuals who are disabled, requiring access to facilities and services, as well as freedom from job discrimination. We are not sure yet in exactly what ways the Police Department will be affected: in police response involving persons with disabilities (handling and holding those disabled persons arrested, access to police facilities, cells, etc.), or in the hiring and promotion of disabled persons for Public Safety positions, and what all these changes will cost. We also will be looking at how ADA will affect and shape future police practices.

On March 31, 1991, Officer Clifford Wilson was appointed Juvenile/Safety Officer and he began immediately by expanding the Department's efforts in following up on juvenile-related incidents at home and school. He also continued to pursue outside funding and provide programs directed toward our youth. With the help of the local business people, he continues to provide the Officer Phil safety program, drug and alcohol awareness program, school bus evacuation procedures, and he was able to take a group of junior high school students to a baseball game.

In May Officer Douglas MacGlashing was appointed to the permanent rank of Sergeant. We also had two new officers join the Department to fill existing positions: Mark St. Hilaire transferred from Chelmsford, and Thomas Boudreau transferred from Hudson. Sergeant Edward Byrne retired after twenty-five years of dedicated service to the town. We had one officer resign and transfer to Natick.

The District Court's community service program continues to benefit the town by providing people to do a certain number of hours of work free of charge. Since the program was started in the early

1980's, we have had a total of 9,525 hours of work completed at no cost to the town. One project that couldn't have been done otherwise has been the painting of all the yellow crosswalks.

Our continuing efforts in the area of traffic enforcement have seen a steady decline in motor vehicle accidents over the past five years (1987 - 438, 1988 - 394, 1989 - 362, 1990 - 322, 1991 - 229) and in no fatalities. The reduction in school buses in September created a major traffic and safety problem on Route 117 at the entrance to Green Meadow School, which took several months to control. I want to thank Principal Frank Hill and DPW Superintendent Walter Sokolowski, and the many parents who were of great help to me in making the area safer. A special thanks goes to Crossing Guard Rose Hart, who was directing traffic when it was the worst and stuck with it. We will continue to monitor other areas of town where traffic conditions are bad, such as on Route 27 between the Police Station and the Maynard-Acton line, which has long been a priority. We hope to get state assistance in the future to make the needed improvements.

In the area of crime prevention and crimes solved, we had a very successful year because of the efforts of various officers. Drug enforcement remains a Department priority, as well as in conjunction with the Central Middlesex Drug Task Force.

In the area of calls for service and police assistance, the Department received over 6,023 calls for police response or assistance, compared with 6,887 for 1990. We served 445 arrest warrants, capias, 209A's, and summons for other departments, as well as our own. The Parking Section processed over 5,268 tickets, 3,149 hearings, fines and registry letters and 164 summons. The handling of non-criminal bylaw violations has been added to the duties of the Parking Office.

Accidents reported this year totaled 229, compared with 322 for 1990. There were 46 accidents involving personal injury (20 in 1990), 3 involving pedestrians (11 in 1990), and there were 18 hit-and-run accidents (13 in 1990). We had no fatalities in 1991.

In conclusion, I would like to thank and commend the Board of Selectmen, the Fire Department, Department of Public Works, the Auxiliary Police, other Town employees and officials, the Maynard Rod & Gun Club for use of its ranges, the citizens of the Town and all others who have assisted the Police Department over the past year for their cooperation and valuable support.

Respectfully submitted,

Arner S. Tibbetts
Chief

THE LIST OF COURT CASES AND OTHER ACTIVITIES FOR THE
POLICE DEPARTMENT FOR THE YEAR 1991 IS AS FOLLOWS:

Alarms Answered-----	292
Annoying/Obscene Calls-----	4
Arson/Attempted Arson-----	4
Assault & Battery-----	32
Assault & Battery on a Police Officer-----	19
Assault by means of a Dangerous Weapon-----	15
Barroom Complaints-----	13
Breaking & Entering/and Attempts-----	65
Burglary & Armed Assault-----	1
Child Abuse Complaints-----	44
Counterfeiting & Forgery-----	1
Dangerous Weapons-Possession-----	2
Disturbances/Disorderly Persons/Noise Complaints/Harassment, Including Groups Loitering-----	505
Dog/Animal Complaints-----	69
Domestic Complaints-----	150
Driving under the Influence of Alcohol-----	54
Drug-Related Arrests-----	23
Escorts/Open Doors/General Service Calls-----	372
False Fire Alarms-----	26
Firearms Violations-----	13
Gaming-----	2
Larcenies, including by Check-----	56
Liquor Law Violations (Open Container/Under 21/Purchasing, etc.--	53
Littering-----	2
Missing Persons/Runaways-----	24
Motor Vehicle Citations Issued-----	1766
Mutual Aid to Other Towns-----	27
Noisy Disorderly House-----	1
Parking Tickets Issued-----	5268
Parole Violations/Escapes-----	3
Possession of False Motor Vehicle Documents-----	2
Possession of Fireworks-----	2
Protective Custody-----	136
Rape/Attempted Rape-----	7
Receiving Stolen Property-----	7
Robbery/Armed or Unarmed-----	1
Sex Offense Other Than Rape-----	10
Stolen Bicycles-----	24
Stolen Motor Vehicles-----	10
Suspicious Persons/Motor Vehicles-----	186
Threatening-----	4
Trespassing-----	13
Using Motor Vehicle without Authority-----	3
Vandalism-----	94
Warrant Arrests-----	100
Violations of 209-A-----	7

FINAL REPORT OF THE BOARD OF PUBLIC WORKS
FOR THE CALENDAR YEAR ENDING DECEMBER 31, 1991
TO THE BOARD OF SELECTMEN AND CITIZENS OF MAYNARD

With the transfer of duties and responsibilities of the Board of Public Works to the Board of Selectmen with passage of the Charter Form of Government in 1991, we herewith submit a final report:

As members of the Advisory Board, we look back at the many accomplishments of this Board dating back to 1952. That year saw the Public Works Department enacted and become operational in 1953. Over the years the intent was realized in cost savings and efficiency. Many improvements were accomplished in all phases of Water and Sewer operations, Highways and Drainage, Parks, Cemetery and Administrative. We feel confident that the Board of Selectmen and the Town Administrator will continue with the ever-changing tasks in the operation of the Public Works Department. We remain available to offer any assistance that may be required.

The following Maynard Citizens have served as members of the Board of Public Works:

Mr. Arthur F. Croft	*
Mr. James T. Bakun	
Mr. Frank Kane	
Mr. George J. Sharpe	
Mr. Gerald J. Nee	*
Mr. John J. Tobin	*
Mr. Raymond J. Sheridan	*
Mr. Michael Barilone	*
Mr. John F. Tomy	
Mr. John J. Barilone	
Mr. Barry Heinonen	
Mr. Michael Tomy	*
Mr. Rosario L. Lattuca	
Mr. Gerald J. Byrne Jr.	
Deceased	*

Final Report Continued

The following men have served as Superintendent from 1953 to present:

Mr. Albert Raitanen	*	1953 - 1955
Mr. Peter T. Peterson	*	1955 - 1956
Mr. Gerald J. Nee	*	1956 - 1960
Mr. Donald A. Lent	*	1960 - 1967
Mr. Kevin T. Spratt	*	1967 - 1974
Mr. Thomas J. Sheridan		1975 - 1987
Mr. Nicholas P. Kavalchuck Jr.		1988 - 1988
Mr. Walter D. Sokolowski		1988 - Present

Deceased *

In closing we wish to thank all Boards, Committees, and Department Heads for the excellent co-operation rendered the Board of Public Works. It is with deep regret that we acknowledge the passing of Mr. Michael Tomyl, Board Member, during the year 1991.

Respectfully submitted,

Rosario L. Lattuca
John J. Barilone

REPORT OF THE SUPERINTENDENT OF PUBLIC WORKS
TO THE BOARD OF SELECTMEN AND CITIZENS OF MAYNARD

Herewith is submitted the Annual Report of the Superintendent of Public Works for the calendar year ending December 31, 1991 which includes the divisions of Highway, Water, Sewer, Cemetery, Parks, Trees, and Administrative.

HIGHWAY DIVISION

The following streets were treated with road oil and 3/8 angular stone: Fairfield Street, Chandler Street, Dartmouth Street, Elmwood Street, Bancroft Street, Oak Street, Summit Street. A total of 18,000 square yards was completed. This type of treatment provides the most value for the Town. As this type of surface treatment is also eligible for Chapter 90 assistance, our annual program using this method on our secondary streets is assured of continuing, on a regular basis.

Crack-sealing was done on upper Main Street, from Florida Road to Great Road, also, Sudbury Street and Florida Road. This work seals the pavement from moisture and greatly protects pavement surfaces.

With additional funds allocated by the Mass. D.P.W., project requests have been prepared and submitted for approval for work on the following streets: Upper Main Street, Florida Road, Hillside Street, River Street, with surface treatment planned for areas off Upper Summer Street, and Presidential Village, off Waltham and Parker Streets, for 1992 and 1993.

The department assisted in remedial construction work coordination on Vose Hill Road, Dettling Road, and Cutting Drive after the developer withdrew from the project. Also, monitoring of sub-division construction on a regular basis was done to insure that standards are met as covenants prescribe. This work is done in conjunction with the Planning Board and Conservation Commission.

The infra-red pavement maintenance program was again used this year with good results. Roads receiving this type of work were Concord Street, Brown Street, Acton Street, Parker Street, Great Road, Walnut Street and Main Street. This method allows for repairs of cross-trenches, water and sewer trenches, utility patching, etc. bringing the roadways into a much better condition.

CASTINGS ADJUSTED

Catch Basins	- 5
Drain Manholes	- 7
Sewer Manholes	- 4
Water Gates	- 7

SIDEWALKS

Sidewalks were repaired along Concord Street, Waltham Street, Powder Mill Road, Acton, Street, McKinley Street and Walnut Street. A general evaluation of all walkways has been prepared with priorities set. Many of them are in need of various specific repairs and overlay. Walkways along main roads and in particular near schools are targeted as part of the priority.

DRAINAGE

All drainways were inspected, repaired and cleaned as necessary. New catch basins were constructed on Amory Avenue and Parker Street. The culvert on McKinley Street, suffered damage from August hurricane and was extensively repaired, along with 15 other catch basin repairs throughout the Town. A solution to drainage problems in the Howard Road at Summer Street area is being investigated.

REGULAR MAINTENANCE

There were some 175 small asphalt paving jobs done during the year using approximately 375 tons of Type I - Mix. These jobs consisted of the repair of trenches, driveway aprons, berms, run-off swales that were previously prepared during the year. All catch basins in the roadways, parking lots and schools were cleaned during the year.

REGULAR MAINTENANCE . . .continued

The streets were swept of winter sand and debris. The streets in the downtown area were swept weekly, weather permitting.

The sidewalks were also swept. Many hours were spent on litter control. Trash barrels were placed in the regular areas downtown and in the parks, and emptied twice weekly. Grass was mowed as necessary in areas affected at parks and fields, roadways, walkways, etc. The Highway Division cooperated with other divisions in pooling men and equipment to accomplish needed tasks of all divisions.

VEHICLES AND EQUIPMENT REPLACEMENT

An emphasis has been placed on a program to replace certain equipment and trucks. With funding sources unpredictable and Outlay budgeting reduced, it may be time to consider a tailored leasing program whereby a portion of older trucks and equipment can be updated without a large capital Outlay in any one Fiscal Year. This has worked well for other Communities. The advantage for Maynard is being studied.

STREET LIGHTING, ON AND OFF STREET

Efforts continue in controlling the high costs associated with this type of lighting. The cost of energy monthly has again escalated causing deficits to continue. Additional lighting along the main roads, as done in other Towns, will be subject to review an elimination in order to maintain and work within budgeted figures.

SNOW AND ICE

All streets and sidewalks were plowed and sanded as necessary. Snow was removed from the Central Business District along with outlying areas and intersections, including, Churches, Parking Lots, Schools and Funeral Homes. Proper traffic movement, pedestrian use, and general safety considerations. The Town continues to grow, requiring additional time and labor to accomplish the task. Sand barrels are placed about Town for public and emergency use. A considerable number of trucks and equipment used for Snow and Ice Control is twenty plus years old. The need for replacement is being addressed as stated elsewhere in this report. This does not include the re-built snow blower and road grader, of 1968 and 1952 vintage respectively. With proper maintenance and infrequent use, they should be serviceable for many years to come. Only trucks for plowing and sanding are being considered for upgrade. Essential Snow and Ice Control is provided with a close watch on the budget. That Policy will continue.

PARKS DIVISION

The Memorial Park was maintained throughout the year and received regular mowings of grass, trimming of shrubs, fertilizing, etc. All trash and debris were removed on a regular basis. Flowers were planted in the Park around the monument for Memorial Day. Trees were trimmed as needed.

The John A. Crowe Park was mowed regularly, litter and debris picked up, fertilized, and bare spots seeded. Also, playground equipment was kept in a safe manner.

The Park at the intersection of Acton, Haynes and Concord Street was maintained throughout the year and received regular mowing of grass, fertilizing, seeding of bare spots and planting of trees. In addition, the parks at the intersection of Main Street and Railroad Street were maintained. Also, the Will Dodd Community Center and Coolidge Playground. As you can see, much time and labor is required to keep our parks and fields in good condition. Due to staffing limits, the above work is handled by the Highway Division, in addition to regular duties the parks and playgrounds in Maynard are very heavily used. Additional areas are planned for limited development due to the demand.

TREE DIVISION

PUBLIC SHADE TREES

Public Shade Trees Planted	- 0
Public Shade Trees Topped Out	- 63
Public Shade Tree Trunks Removed	- 51
Public Shade Tree Stumps Ground-Up	- 80
Public Shade Trees Trimmed (aerial bucket)	- 48

The public shade tree requests for planting continually exceed the amount we may purchase. In 1992, the program will continue.

Various shade trees throughout the town were trimmed and hazardous limbs were removed. The broken and fallen limbs were removed and cleaned up. The over hanging brush was cut from along the roadsides and at the intersections that obstructed the view of motorists. The hurricane in August required much time and labor to clean up.

Tree Division Continued

DUTCH ELM

Most of the Elm trees were observed townwide for infection of the Dutch Elm disease. There were twelve trees removed that were either completely infected or dead. Unfortunately the Maple trees in town are becoming a problem such as the Elm Trees.

WEED AND POISON IVY CONTROL

The control of weeds and poison ivy is limited due to the lack of equipment and chemicals. The amounts that were treated at various locations around town was limited to town land only.

INSECT PEST CONTROL

Due to lack of funds the insect pest control is very limited. The department removed some 16 wasp-hornet nests last fall, that overhung the public ways. This work has to be done at nightfall, for public safety. It is time to look into co-operative tree spraying with other communities for the obvious cost saving. Deferring pest control will only result in additional future costs.

TRAFFIC SIGNS, STREET SIGNS, AND LINE PAINTING

Existing regulatory and warning signs re-installed or replaced	-50 ea.
New regulatory and warning signs installed and replaced	-60 ea.
Existing street name signs replaced	-12 ea.
Pavement marking:	
Crosswalks and stopline	-8,600 lin.ft.
Yellow signs (school)	- 8 ea.
Yellow and White lines	-49,000 lin.ft.
Federal Arrows - (Directional) "only" signs	-16 ea.
Parking off-street (Municipal Lot)	-300 spaces
Meter poles installed	-10 ea.
Meter poles straightened	-12 ea.

WATER DIVISION

WATER PUMPING RECORD IN GALLONS

	<u>1981</u>	<u>1990</u>	<u>1991</u>
January	38,226,000	28,384,000	26,501,000
February	33,089,000	23,343,000	24,715,000
March	34,255,000	21,945,000	25,180,000
April	33,667,000	23,374,000	31,511,000
May	38,499,000	31,866,000	29,157,000
June	42,489,000	30,517,000	31,848,000
July	42,926,000	37,947,000	44,069,000
August	44,145,000	29,286,000	28,695,000
September	36,584,000	28,644,000	28,998,000
October	33,559,000	31,509,000	32,313,000
November	33,386,000	26,470,000	24,895,000
December	<u>32,775,000</u>	<u>28,551,000</u>	<u>31,533,000</u>
	443,600,000	341,836,000	359,415,000
Average			
Daily			
Consumption	1,215,300	936,536	984,698

WATER DIVISION . .continued

HYDRANTS

New fire hydrants installed	- 6
Existing fire hydrants repaired and replaced	- 7
Existing fire hydrants anti-freezed	-24

All of the fire hydrants were tested by the Fire Department and the conditions were noted.

WATER SERVICES AND CONNECTIONS

Existing house service connections relayed	- 0 ea.
New house service connections installed	- 0 ea.
House service connection leaks	- 8 ea.
Main water breaks	- 5 ea.
Frozen house service connections	- 3 ea.
Existing water meters replaced due to being worn out	- 78 ea.
House service connection curb boxes replaced	- 5 ea.
Main roadway valve boxes replaced	- 2 ea.
Outside meter recorder units installed	- 39 ea.
House service inside shutoffs replaced	- 21 ea.

The water meters were read on two occasions during the year, February-March and August-September. We try to read each & every meter. This practice has resulted in higher revenue in the water commitment. With true readings taken we can now estimate every other period resulting in better utilization of personell.

SEWER DIVISION

New house service connections	- 0 ea.
House service blockages	- 3 ea.
Powdermill Road Sewer Lift Station - Service calls	- 16 ea.
Main line blockages	- 15 ea.

W.W.T.P. TREATMENT PLANT DIVISION

W.W.T.P. Flow Records in Gallons

	<u>1981</u>	<u>1990</u>	<u>1991</u>
January	28,267,000	29,508,000	26,866,000
February	33,977,000	32,712,000	25,855,000
March	40,079,000	33,093,000	29,931,000
April	32,383,000	35,699,000	27,709,000
May	34,182,000	37,808,000	29,827,000
June	33,236,000	32,907,000	26,885,000
July	34,696,000	29,591,000	27,134,000
August	32,660,000	29,674,000	29,331,000
September	29,597,000	25,146,000	28,135,000
October	28,602,000	28,465,000	27,171,000
November	26,222,000	25,932,000	28,490,000
December	<u>33,548,000</u>	<u>28,478,000</u>	<u>30,417,000</u>
	387,449,000	369,013,000	337,751,000

Average Daily			
Flow	1,061,500	1,012,000	938,000

Jan. 1, 1991	Total amount of mileage to tractor & trailer, 1991, 14,966 miles
to	
Dec. 31, 1991	

Jan. 1, 1991	Total amount of sludge hauled year to date 1,504,000 gallons
to	
Dec. 31, 1991	

Jan. 1, 1991	Total percent solids 5.22%
to	Total drytons 329.30
Dec. 31, 1991	Grit & Screenings-BFI- 30 cu.yards 2 loads

SEWER TREATMENT PLANT

WASTEWATER DIVISION

Electrical:

Kilo-watts used - 416,640

Water used: 169,063 gallons - 22,602 cu.ft.

Oil: Total - 4,801.4 gallons = 13.3 gals/day

Chlorine CL2 - Total lbs. per year 6,400 - 17.7 lbs/day

Sulfur Dioxide SO2 - 3,161 lbs. - 8.8 lbs./day

Inflow gallons - 337,751,000 ave. daily = 0.938

Effluent gals/day (out) - 337,751,000 ave/day 0.938

Biochemical Oxygen Demand (BOD's) Removal yearly average 87%.

S.S. % removal - average yearly - 98%

Coliform violations - W.W.T.P. - None

NPDES violations - W.W.T.P. - None

Yearly - Sludge Hauling & Disposal

A. Hauling - No. of gallons = 1,504,000 gallons

B. Hauling - No. of dryloads = 62.69

C. Hauling - No. of loads (off loaded) - 56

D. Hauling - % solids ave. per year - 5.22%

E. Grit & Screening - 2 loads - 30 cu.yds.

In 1991, D & D Farms of Stow again donated the beautiful array of flowers for the grounds at the plant.

CEMETERY DIVISION

The year 1991 saw continued repair and re-seeding of various portions of the older section of the cemetery. This work greatly enhances the appearance of those sections and is much appreciated. Overgrown and unsightly shrubs were removed as necessary. Pruning and trimming of shrub beds was again carried out. Trees were trimmed as needed and removed as necessary due to maturity and the stumps ground and filled, and also seeded. The water lines, becoming old and corroded, again re-laid in sections. We plan to replace 300 feet a year until sufficient reliability is reached. This work is done with Cemetery personell assisted by the Water Division. As in the past, vandalism continues, in paticular around Memorial Day. Some visitors do not heed regulations that have been established for the good of all. The personell at the Cemetery are willing to go over the regulations at any time with visitors. Please consult with them if questions arise as to the regulations. Expansion plans are on the drawing board. Land is available, town owned, for necessary expansion. We hope to have a plan accepted in 1993 in order to go forward with this need.

Statistics for 1991 are as follows:

Week day	- 28
Sat., Sun., & Holidays	- 23
Total _____	<u>51</u>

G.I. Markers Set

Bronze	- 11
Granite	- 3
Total _____	<u>14</u>

Complete Mowings and Trimmings	- 14
Sunken Grass Filled	- 17
Markers Re-Set	- 5
Monuments Aligned	- 4

ADMINISTRATIVE DIVISION

During 1991, many changes and events occurred concerning the Public Works Department. In May, at the annual town election, the citizens of Maynard adopted the Charter Commissions' proposal for a re-alignment of certain boards and committees and their respective responsibilities. Among them was the transfer of the Board of Public Works functions to the Board of Selectmen, therefore reducing the powers of the Board of Public Works to strictly advisory status. Overall, the transition has worked out well. Since 1952, members of the Board of Public Works set policies and guided the department in all aspects of the responsibilities vested in the board. As in other communities, forms of government adjust to the growth and needs of certain changes in the town and the type of administrative structure that is deemed to be of need. The town can be grateful for the expertise and ability of all that served on the Board of Public Works over the years. Much is in evidence today such as water and sewer facilities, and other effective operations of a Public Works Department. I am confident that the effort of continuing improvements will continue under the mandate of the Charter Commission, the Board of Selectmen, and the Town Administrator.

The department has conferred many times throughout the year 1991 with the representatives of the Environmental Protection Agency, the Department of Environmental Protection, State of Massachusetts, with regard to the Safe Drinking Water Act and issues of river quality that may affect and require an upgrade to the wastewater treatment plant. Pilot studies in regards to the water filtration at White Pond have been completed and submitted as required. A facilities plan is in progress to ascertain what changes may be in store for the wastewater plant. These issues, coupled with the many aspects of providing effective water and sewer services to the town such as sufficient water supply and distribution, and effective collection and treatment of wastewater are of the utmost importance within the department. It remains our intent to provide these services in a manner that is consistent with the most value the tax dollar can obtain and remain in compliance with State and Federal law.

The Public Works Department is engaged in evaluations of existing services provided and the cost of same in regards to contracting to the private sector, certain labor intensive operations. Methods of operation in other sectors are also undergoing review. For the most part, daily operations are conducted with a minimum of staff. That level is subject to change based on the projected needs of the department, mandates, and effective service levels provided to the citizens of Maynard.

The Public Works Department continues to provide support to the many boards and committees of the town. Many requests for assistance is provided wherever possible to do so. This includes charitable and non-profit organizations.

In conclusion, I wish to thank the advisory members of the former Board of Public Works, Board of Selectmen, Town Administrator, and all other boards and committees who have co-operated and assisted me during the year.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Walter D. Sokolowski".

Walter D. Sokolowski
Superintendent of Public Works

DEPARTMENT OF SEALER OF WEIGHTS AND MEASURES

During the calendar year 1991 all known weighing and measuring devices, used to sell products, were inspected and sealed.

Basically, this involves measuring the product dispensed by gasoline and diesel fuel pumps and checking scales for calibration.

During 1991 sixty one gasoline/diesel fuel pumps, twenty five measuring scales and one balance scale were checked and sealed.

In conclusion, I would like to thank the Board of Selectmen and the Town Administrator for their cooperation and assistance.

RESPECTFULLY SUBMITTED

Ronald T. Cassidy
RONALD T. CASSIDY
SEALER

REPORT OF THE MAYNARD RECREATION COMMISSION

The Maynard Recreation Commission hereby submits the following report for 1991.

SUMMER PLAYGROUND PROGRAM

The past summer a six week playground program was offered at two locations, Green Meadow Playground and Crowe Park.

Children in Kindergarten to Grade four went to Green Meadow Playground. Crowe Park was used for children in Grades five to nine. The children who attended the playgrounds were involved in all type of games and sports as well as arts and crafts. Field trips were held and trophies were awarded to all children who won tournaments. All children who attended to playground this summer enjoyed themselves and had alot fun keeping busy on hot summer days.

All the playground staff members were local high school students or local college students who had an opportunity to work on a playground in order to earn some money to help further their education. Both the children and the recreation staff enjoyed their summer at the playgrounds. Each child paid a \$45.00 registration fee.

SUMMER RECREATION DANCE, DRAMA AND MUSIC PROGRAM

The Maynard Recreation Commission sponsored a pre-school dance, drama and music program. Boys and girls ages four and five participated in the program. The program had two three week sessions in the Green Meadow School Cafeteria. Classes were held three times per week. One session, per week, was dance instruction, one session, per week, was drama and the third session was singing camp-type songs. At the end of each class session the children were given a snack and a drink. At the end of the program parents were invited to watch the children display their newly learned talents. All children who participated in the program paid a \$27.00 dollar registration fee. This program proves to be very popular and many parents have requested it to be continued in the future.

MAYNARD RECREATION SWIMMING PROGRAM

The Maynard Recreation Commission, again, sponsored a Summer Swimming Program in 1991. It was a three week regular swim program held during the months of July and August at the Stow Town Beach in Stow, MA. Children in Kindergarten to ninth grade participated in the program.

A total number of eight classes were given: Beginner I, Beginner II, Beginner III, Advanced Beginner, Intermediate, Swimmer, Basic Rescue and Advanced Lifesaving. The individual classes were kept small so that the children were able to obtain more instruction time. The children who were in the Advanced Life Saving Course were constantly given written as well as required practical tests. These Advanced Life Saving student had to view nine rescue films that were part of the course that the American Red Cross required. American Red Cross patches were awarded to all those children who passed Advanced Life Saving and Basic Rescue. The swimming director and water safety instructors taught all the children the proper methods of performing artificial respiration on practice mannequins. All children were taught how to use rescue equipment to save someone who may be in trouble or drowning.

The swimming staff consisted of the swimming director, four water safety instructors, four high school swimming aides, four volunteer aides and a waterfront beach guard.

Each child that participated in the swimming program paid a \$50.00 registration fee. Some one hundred and forty children took part in the program. The Advanced Life Saving Course registration fee was \$60.00.

The last day of the program was Parents Day. Parents were invited and children demonstrated their skills and achievements. The Advanced Life Saving and Basic Rescue students conducted real life search and rescue type missions for the parents to view. Swimming races, diving competitions and relays were held during the last half of the classes. All the children who participated in the program this year were presented patches, ribbons and certificates for all their efforts.

TINY TOT SWIM PROGRAM

This year a one week Tiny Tot Learn to Swim Week was held. Some forty pre-school children took advantage of the opportunity to learn to swim. One parent was required to ride the bus and to be present at the swim area with their child. This Tiny Tot Swim Week proved to be very valuable and will be offered again next summer.

FALL TUMBLING PROGRAM

The Recreation Commission sponsored an eight week (eight session) Instructional Tumbling Program. This program was for girls and boys in pre-school, kindergarten, grades one, two and three. It was held Tuesday, Wednesday and Thursday afternoons at the Fowler Middle School Gymnasium. The children exercised in order to improve their flexibility as well as learn the proper techniques to tumbling and floor exercise. The program was partially subsidized by a \$24.00 registration fee. The last class session was an "Open House" wherein parents attended to view the young tumblers.

WINTER LEARN TO SKI PROGRAM

This winter the Recreation Commission, again, sponsored a Learn to Ski Program for Maynard children in grades three to eight. The program was held Saturday mornings at the Nashoba Valley Ski Area in Westford, MA. Each Saturday morning the children received a one hour lesson plus two and one-half hours of free skiing. The program runs for six weeks from January to mid-February. Buses were used to transport children to and from Nashoba Valley Ski Area.

One hundred and seventy children participated in this program. Interest in skiing seems to grow every year. Each child paid, directly, to Nashoba Valley \$75.00 for the lessons and skiing, \$40.00 if the children had to rent equipment. Each child paid a \$30.00 fee for bus transportation.

The Recreation Department offers the program, but the majority of the costs are paid by the children in the ski program.

The Recreation Commission wishes to thank Mr. Joseph F. Kulevich (EMT) Maynard Recreation Director and all his staff of a job well done.

We wish to thank the Maynard School Committee, School Superintendent, Dr. Ciardi, the school principals, the school custodians, the Public Works Department Superintendent, Walter Sokolowski, Police Chief Arner Tibbitts, the Maynard Police Department, The crosswalk guards, Fire Chief Cassidy and the Maynard Fire Department.

A special thank you to the Swim Bus Mothers and Ski Chaperones who helped make the 1991 Maynard Swimming and Ski Programs a huge success.

Also a special thank you to the Stow
Selectmen and the Stow Recreation Commission
for allowing us the use of the Stow Town Beach
for our swimming program.

Respectfully Submitted,

MAYNARD RECREATION COMMISSION

Dorothy Maki, Chairperson
Christine Clifford, Secretary
Terry Herring
Florence Tomyl

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen held their 1991 reorganization meeting on Tuesday June 18th following Annual Town Election at which Anne D. Flood was re-elected. George B. Shaw was elected Chairman and Kenneth DeMars was named Clerk of the Board.

On September 3rd Selectman Flood announced her resignation from the Board effective September 16. On September 16th a Special Town Election was held, as required by the Town Charter, to elect two new Selectmen to the Board. At that election, Frank Ignachuck, Jr. and Robert Gilligan were elected to the Board. On December 3, a Special Election was held to fill the vacancy left by the resignation of Selectmen Flood and Richard Downey was elected.

The year 1991 was an exciting and ever changing year. The Town Charter was passed in May. May and June saw extremely well attended Town Meetings to decide on the issue of regionalization of schools and the level of service of the Town Budget. In total five sessions of Town Meeting, annual and special were held in 1991.

The Board of Selectmen continued their active roles in the Massachusetts Municipal Association, Middlesex County Selectmens Association, Middlesex County Advisory Board and MAGIC. Individual Selectmen have served as liaisons to various town and regional boards during the year.

The Board maintained its strong contacts with its State and Federal legislative delegation keeping in regular contact with Congressman Atkins and his staff as well as State Representative Nancy "Hasty" Evans and State Senator Robert Durand. We wish to thank Congressman Atkins, Senator Durand and Representative Evans for their efforts on behalf of the citizens of Maynard.

We would like to thank the various Town boards and committees for their efforts and accomplishments this past year, many of whom are unpaid volunteers who devote countless hours in service to their community. We would also wish to recognize our municipal employees for their year of paid service to the Town. Lastly, we would like to thank you the citizens of the Town for your input and encourage you to become involved in service to your community.

BOARD OF SELECTMEN,

George B. Shaw, Chairman	Frank Ignachuck, Member
Kenneth R. DeMars, Clerk	Robert P. Gilligan, Member
	Richard Downey, Member

TOWN ADMINISTRATOR

TO THE CITIZENS OF MAYNARD:

The calendar year 1991 reflected a year of substantial change in the Town's structure of government. In May 1991, the Town charter passed by a 2 to 1 margin at the Annual Town Election, ushering in a new more centralized form of government.

Three major components of the Charter change were the creation of the Town Administrators position, increasing the number of Selectmen from three to five and the dissolution of the elected Public Works Commissioners with that responsibility now in the control of the Board of Selectmen. Calendar year 1991 was a year of transition from old to new and I believe calendar year 1992 will also be a year of transition as the Town proceeds through its first centralized budget and Town Meeting.

Highlights of calendar year 1991 include:

- * Passage of Town Charter in May 1991
- * Selection of Town Administrator in September 1991
- * Election of two new Selectmen in September 1991
- * Acceptance of State Law authorizing issuance of quarterly tax bills in Fiscal Year 1993, thereby reducing need to borrow money
- * Acceptance of interest charges on delinquent water and sewer bills thereby increasing collection of revenues
- * Preparation of first ever long range financial plan and fiscal forecast
- * Establishment of monthly department heads meetings to insure proper levels of communication
- * Presentation of first consolidated budget
- * Expansion of recycling invitation to include ban on leaves, grass and white metals designed to save taxpayer dollars.

As of this writing, several other initiatives and management upgrades are underway in calendar year 1992. Some of these include preparation of a 5 year Capital Improvement Plan, a complete inventory of fixed assets of \$5,000 or more owned by the Town, a staffing plan of municipal employees, preparation of an employees handbook listing benefits and rules and regulations, an analysis and ultimately changes in health care for municipal employees, a review of Town By-Laws and the Salary Administration Plan and the exploration of the construction of a municipal trash transfer facility.

The challenge facing us in 1992 is the continuation of providing basic services with uncertainty of State Aid funding. All efforts will be made to streamline operations and to receive the most benefit for every taxpayer dollar spent. Privatization of functions will be examined as will staff consolidations. Several of these consolidations and privatizations have taken place already, most notably within public works.

As I end the year 1991, I wish to thank the Board of Selectmen for their support, the Department Heads and Committee Members who work day in and day out on your behalf, all municipal employees for their services, my custodial staff John DeMars and Julie Costello and especially to my secretary Catherine Dawson.

I look forward to the challenges of 1992 and working on your behalf.

Michael J. Gianotis

REPORT OF
THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals heard six cases in 1991. In two of these cases, requests for dimensional variances were granted; and in one, the request for dimensional variance was denied. Three Special Permits were granted, two for home occupations and one for antennas and equipment storage building for cellular mobile telephone service.

One alternate member was appointed during the year, completing the Board's membership of five regular members and two alternate members.

The Board meetings are usually scheduled for the first Monday of each month, unless no applications have been received.

MALCOLM H. HOUCK, CHAIRMAN
EDWARD BRUCKERT
WILLIAM POU德里ER
WILLIAM SHEA
PAUL SCHEINER
LYLE HUGHES, ALTERNATE
DONALD CROWTHER, ALTERNATE

TREASURER/COLLECTOR'S REPORT

To The Honorable Board of Selectmen:

Herewith is presented the Report of the
Treasurer/Collector's Department for the
Fiscal Year ending June 30, 1991.

Respectfully submitted,
TOWN TREASURER & COLLECTOR
Carole A. Morgan

TREASURER COLLECTOR'S REPORT

YEAR	COMMITTED FY 1991	COLLECTED	ABATED	REFUNDED
<u>Real Estate</u>				
1991	8,598,464.23	7,959,355.77	70,911.87	10,104.94
1990	--	219,629.47	9,104.61	77,059.58
1989	--	--	69,999.88	--
1987	--	504.13	--	--
<u>Personal Property</u>				
1991	335,068.29	216,545.91	--	13.43
1990	--	6,761.44	23.61	507.65
1989	--	--	3.47	285.25
1988	--	4.22	--	--
1979	--	690.00	--	--
1978	--	645.00	--	--
1976	--	570.00	220.40	--
1973	--	--	472.50	--
1972	--	--	690.30	--
1971	--	--	263.20	--
1970	--	--	596.70	--
<u>Motor Vehicle Excise</u>				
1991	348,267.31	309,445.98	9,331.08	14,830.24
1990	149,587.16	182,069.61	8,625.49	4,452.41
1989	60,650.38	58,924.41	2,087.57	242.74
1988	91.25	326.67	--	--
1987	--	25.52	--	--
<u>Water Rates</u>				
	328,528.91	293,256.38	1,204.20	-0-

<u>Sewer Rates</u>	658,553.60	582,742.09	2,872.55	-0-
<u>Water Liens</u>				
1991	19,132.10	11,663.15	323.00	--
1990	--	4,182.04	180.00	--
<u>Sewer Liens</u>				
1991	40,799.90	25,344.15	76.00	76.00
1990	--	6,872.79	743.00	--
<u>Street Betterments</u>				
1991	1,055.83	1,038.43	--	--
<u>Water Betterments</u>				
1991	636.69	422.32	--	--
<u>Sewer Betterments</u>				
1991	38.27	38.27	--	--
<u>Committed Interest</u>				
1991	383.03	335.98	--	--
<u>Tax Title</u>				
	225,958.72	40,399.16	--	--

NET DEBT TO THE TOWN
Calendar Year 1991

		PRINCIPAL	INTEREST	TOTAL
1992	SCHOOL	480,000.00	377,207.50	857,207.50
	SEWER	65,000.00	36,880.00	101,880.00
	WATER	70,000.00	14,020.00	84,020.00
	LANDFILL	<u>60,000.00</u>	<u>36,240.00</u>	<u>96,240.00</u>
	TOTAL	675,000.00	464,347.50	1,139,347.50
1993	SCHOOL	480,000.00	343,855.00	823,855.00
	SEWER	65,000.00	32,580.00	97,580.00
	WATER	45,000.00	10,207.00	55,207.00
	LANDFILL	<u>60,000.00</u>	<u>32,280.00</u>	<u>92,280.00</u>
	TOTAL	650,000.00	418,922.00	1,068,922.00
1994	SCHOOL	480,000.00	310,502.50	790,502.50
	SEWER	55,000.00	28,280.00	83,280.00
	WATER	40,000.00	7,400.00	47,400.00
	LANDFILL	<u>60,000.00</u>	<u>28,320.00</u>	<u>88,320.00</u>
	TOTAL	635,000.00	374,502.50	1,009,502.50
1995	SCHOOL	390,000.00	277,150.00	667,150.00
	SEWER	50,000.00	24,640.00	74,640.00
	WATER	10,000.00	4,760.00	14,760.00
	LANDFILL	<u>60,000.00</u>	<u>24,360.00</u>	<u>84,360.00</u>
	TOTAL	510,000.00	330,910.00	840,910.00
1996	SCHOOL	375,000.00	251,852.50	626,852.50
	SEWER	50,000.00	21,330.00	71,330.00
	WATER	10,000.00	4,100.00	14,100.00
	LANDFILL	<u>60,000.00</u>	<u>20,400.00</u>	<u>80,400.00</u>
	TOTAL	495,000.00	297,682.50	792,682.50
1997	SCHOOL	370,000.00	227,057.50	597,057.50
	SEWER	40,000.00	18,187.50	58,187.50
	WATER	10,000.00	3,440.00	13,440.00
	LANDFILL	<u>60,000.00</u>	<u>16,440.00</u>	<u>76,440.00</u>
	TOTAL	480,000.00	265,125.00	745,125.00
1998	SCHOOL	325,000.00	203,775.00	528,775.00
	SEWER	25,000.00	15,675.00	40,675.00
	WATER	10,000.00	2,770.00	12,770.00
	LANDFILL	<u>60,000.00</u>	<u>12,420.00</u>	<u>72,420.00</u>
	TOTAL	420,000.00	234,640.00	654,640.00

1999	SCHOOL	325,000.00	181,675.00	506,675.00
	SEWER	25,000.00	13,975.00	38,975.00
	WATER	10,000.00	2,090.00	12,090.00
	LANDFILL	<u>60,000.00</u>	<u>8,340.00</u>	<u>68,340.00</u>
	TOTAL	420,000.00	206,080.00	626,080.00
2000	SCHOOL	325,000.00	159,250.00	484,250.00
	SEWER	25,000.00	12,250.00	37,250.00
	WATER	10,000.00	1,400.00	11,400.00
	LANDFILL	<u>60,000.00</u>	<u>4,200.00</u>	<u>64,200.00</u>
	TOTAL	420,000.00	177,100.00	597,100.00
2001	SCHOOL	325,000.00	136,500.00	461,500.00
	SEWER	25,000.00	10,500.00	35,500.00
	WATER	<u>10,000.00</u>	<u>700.00</u>	<u>10,700.00</u>
	TOTAL	360,000.00	147,700.00	507,700.00
2002	SCHOOL	325,000.00	113,750.00	438,750.00
	SEWER	<u>25,000.00</u>	<u>8,750.00</u>	<u>33,750.00</u>
	TOTAL	350,000.00	122,500.00	472,500.00
2003	SCHOOL	325,000.00	91,100.00	416,100.00
	SEWER	<u>25,000.00</u>	<u>7,000.00</u>	<u>32,000.00</u>
	TOTAL	350,000.00	98,100.00	448,100.00
2004	SCHOOL	325,000.00	68,250.00	393,250.00
	SEWER	<u>25,000.00</u>	<u>5,250.00</u>	<u>30,250.00</u>
	TOTAL	350,000.00	73,500.00	423,500.00
2005	SCHOOL	325,000.00	45,500.00	370,500.00
	SEWER	<u>25,000.00</u>	<u>3,500.00</u>	<u>28,500.00</u>
	TOTAL	350,000.00	49,000.00	399,000.00
2006	SCHOOL	325,000.00	22,750.00	347,750.00
	SEWER	<u>25,000.00</u>	<u>1,750.00</u>	<u>26,750.00</u>
	TOTAL	350,000.00	24,500.00	374,500.00

SUMMARY

SCHOOL	5,500,000.00	2,810,175.00	8,310,175.00
SEWER	550,000.00	240,547.50	790,547.50
WATER	225,000.00	50,887.50	275,887.50
LANDFILL	<u>540,000.00</u>	<u>183,000.00</u>	<u>723,000.00</u>
TOTAL	6,815,000.00	3,284,610.00	10,099,610.00

REPORT OF THE WIRING INSPECTOR

To the Honorable Board of Selectmen:

Herewith is presented the report of the Wire Department for the year ending December 31, 1991. There were 177 permits issued during this period.

	6-	Swimming Pools
	14-	Industrial Wiring
	15-	Gas & Oil Burners
	51-	New Homes & Condos
	<u>91-</u>	<u>New & Updated Services</u>
Total		177

The Wire Department wishes to express their thanks to the Board of Selectmen, the Fire Department and the Boston Edison Co. for their help and constant support.

Respectfully submitted,

Benjamin A. Bigusiak
Inspector

SALARIES AND WAGES PAID TO EMPLOYEES BY THE TOWN OF MAYNARD

Some wages paid reflect overtime, private details (non Town funds) and deferred compensation plans.

Finnerty, Audra	2,258.75	Moultrop, Cindy Ann	17,117.29
Cohen, Lois	8,515.85	Dior, Annette	1,415.00
Cooper, Ruth	15,490.08	Meyn, Karen	3,046.50
Ehlers, Julie	1,615.00	Axtman, Hilary	15,124.73
Cullinane, Charles	1,128.51	Gannon, Hillary	1,126.25
Ingles, Carrie	1,706.25	Farnsworth, Stephanie	2,789.50
Ward, Randall	2,032.95	Kreidermacher, L.	3,212.00
Byrne, Karen	2,444.00	Koptiew, Carole	33,658.20
Monahan, Rosamond	26,277.52	Metcalf, Beverly	38,004.88
Mara, Gayle	35,139.96	Ames, Rebecca	24,585.89
Craig, Patricia	33,414.66	Holm, Donald	46,599.84
Kulevich, Cynthia	34,108.07	Meade, Susanne	36,058.17
Niland, Elizabeth	38,547.12	Zerchycov, Stephanie	34,296.06
Holden-Hartwell, Amy	15,274.49	Sinicki, Joyce	29,480.42
Benhan, Daria	33,800.75	Cranson, Deborah	26,290.52
Ewing, Nieta	23,586.12	McNamara, Susan	14,744.85
Holway, Ellen	38,614.13	Pomfred, Susan	31,111.83
Ojala, Edith	33,811.83	Seymour, Rita	33,996.07
Gravitz, Judith	15,720.27	Omeara, Katharine	12,604.60
Horman, Barbara	31,996.07	Pasquantonio, J.	36,057.55
Avery, Kenneth	21,466.72	Johnson, Judith	36,097.12
Santillo, Sharon	21,125.44	Keohan, Marianne	36,058.18
Swain, Douglas	20,739.94	Johnson, Nancy	24,755.06
Hill, Barbara	33,099.98	Daigle, Nancy	16,465.58
Poklemba-Anderson, D.	26,886.64	Hill, Frank	48,350.36
Karpeichik, Edward	3,658.60	Casalinova, Maryann	1,379.66
Mitzcavitch, Mary	2,944.58	Wells, Deborah	2,501.99
Duronio, Eileen	13,384.43	Flerra, Mark	1,919.71
Maria, Antonio	21,690.12	Sczerzen, Robert	22,003.43
Finnila, Robert	22,060.92	Martucci, John	24,521.92
Dreaden, Joseph	24,768.50	Justason, James	21,867.47
Beals, Edward	26,205.68	Helin, Walter	23,580.76
Justason, Walter	22,152.49	Niemi, Reino	21,378.01
Smith, Richard	21,982.96	Larsen, Stephen	3,874.77
Desaro, MaryJane	2,949.96	Jablon, Paula	14,242.00
Kovalcik, Clare	6,546.50	Vacco, Ellen	5,182.92
Erb, Janet	2,861.04	Gannon, Cathryn	17,743.17
Dunlap, Carole	1,186.92	O'Malley, Mary	2,182.50
Kuhn, Stephanie	9,919.50	Fleury, Patricia	7,241.33
Myer, Lois	2,541.00	Tijerina, Servando	2,258.74
Donovan, Melinda	1,862.50	Juliano, Diane	8,722.50
Griffin, Constance	1,181.25	Smith, Beverly	1,187.50
Gormley, Gloria	19,152.86	Marshall, Doris	7,731.44
Hender, Grace	18,470.70	DeGrappo, Ann	17,588.12
Moore, Colleen	6,295.78	Koskinen, Linda	22,440.70
Kendra, Janet	8,729.03	Richardson, Marion	12,870.06
McDonald, Gail	16,035.01	Armour, Mary Anne	16,133.24
Lochiatto, Lorraine	22,200.00	Murphy, Tammy	15,674.94
Daniliuk, Susan	1,913.95	Corke, Joan	6,927.58

SALARIES AND WAGES PAID TO EMPLOYEES BY THE TOWN OF MAYNARD

Some wages paid reflect overtime, private details (non Town funds) and deferred compensation plans.

Kavalchuck, Michael	22,176.40	Hatch, Michael	34,242.65
Malloy, John	45,139.36	Vincent, John	30,803.86
Rouillard, Robert	20,393.07	O'Loughlin, John	8,867.90
Mullally, Tim	8,132.59	Maloy, Richard	26,371.34
Vasselín, Victor	28,146.75	Enneguess, Jeanne	1,991.83
Anderson, Paul	7,205.00	Marr, Walter	24,346.75
Brenn, Dianne	16,091.54	Hayes, Timothy	25,137.31
Minasian, Robert	1,405.92	Dechellis, Tony	1,675.59
Mills, Edward	1,665.84	Barney, Carol	9,364.16
Derosby, Vieno	7,384.00	Seel, Sammy	19,442.28
Ciardi, Gregory	66,960.00	Vellante, William	5,760.00
Kearney, Albert	41,227.58	Dentino, Danielle	18,718.35
Andrews, Olivia	19,624.68	Donohue, Lisa	26,524.08
Cranson, Donald	55,519.11	Cole, John	30,600.83
Hebert Patricia	28,006.67	Kendra, John	34,186.06
Klepadlo, Shirley	38,497.12	Koskinin, Bruce	37,910.93
Finnerty, Kevin	2,370.00	Lent, John	40,289.83
Lesage, Robert	42,864.34	Linney, William	32,196.06
Mitchell, Jones J	27,106.06	Mullin, Linda	27,878.66
Najjar, Kenneth	38,497.12	Pekkala, Bruce	32,676.06
Hoves, Kristyn	2,535.33	Dinitto, Winona	37,543.02
Smith, Beverly-Jean	40,640.23	Stebbins, Allen	32,578.21
St. Germain, Arthur	39,353.06	Hayes, Marcela	28,670.91
Hoves, Paul	2,535.33	Wing, George	37,800.83
Worden, Robert	1,575.00	Mullin, Edward	3,638.00
Sprague, Karen	6,112.00	Barnes, Richard	1,654.00
Hoves, Michael	3,750.00	Curcio, Leonard Jr.	36,798.84
Jusseume, Gary	37,800.84	Harrington, Beth	5,815.33
Reynolds, Elaine	34,453.01	Greeno, Jonathan	1,654.00
Wasiuk, Linda	33,697.12	Gaudet, Tony	2,370.00
Genetti, Patrick	2,258.00	Finnerty, Dorothy	1,736.00
Sullivan, Brenda	1,575.00	Gray, Ken	2,150.00
Symes, Herbert	32,21.83	Messenger, Patricia	11,857.19
Gerroir, Susan	33,189.94	White, Mary	20,051.86
Vanaria, Lawrence	33,811.83	Brooks, Robert	53,011.65
Alex, Joann	23,075.07	Blair, Dorene	10,089.35
Justason, Nancy	35,159.94	Cincotta, Joseph	30,566.69
Cain, Richard	35,007.95	Burns, Beverly	36,275.93
Coan, Robert	38,530.45	Graceffa, Michael	31,268.75
Elliott, Louis	35,100.17	Justason, Gary	34,016.07
Kazantzas, Stella	28,381.79	Marek, Kristen	24,062.66
Kelley, Brian	32,133.37	Loyte, John	34,216.06
Soldi, Steven	40,437.84	Porter, Patricia	36,411.35
Miller, Douglas	32,651.55	Owens, James	36,671.14
Coan, Patricia	33,280.42	Truscott, Robert	34,016.06
Riley, Eileen	36,058.17	Burati, Carole	32,051.14
Couture, Brenda	35,811.40	Stock, Carolyn	1,406.10
Kessler, Rosemarie	37,410.05	Carr, Carol	32,135.42
Casella, Gail	27,600.00	McNulty, Deborah	20,492.08

SALARIES AND WAGES PAID TO EMPLOYEES BY THE TOWN OF MAYNARD

Some wages paid reflect overtime, private details (non Town funds) and deferred compensation plans.

Gianotis, Michael	32,594.30	Fuch, Arlene	17,640.50
Dawson, Catherine	18,076.24	Gannon, Harry	32,587.36
Arsenault, B.	17,061.20	Morgan, Carole	28,445.56
McQuiggan, Elizabeth	15,408.09	Finizio, Florence	15,253.16
Brackett, Theresa	8,605.48	Enneguess, Jeanne	15,398.13
Crimins, Jacqueline	30,284.94	Peterson, Judith	19,398.37
Barbagallo, Janice	18,476.64	Costello, Julie	9,734.89
DeMars, John	18,919.67	Tibbetts, Arner	56,321.35
Byrne, Edward	29,792.98	Lawton, Edward	37,649.67
Natoli, Thomas	35,986.16	Grierson, Edwin	44,668.23
Waldron, Ellen	17,272.04	Whitney, Alfred, Jr.	52,651.45
MacGlashing, Douglas	45,183.47	Kaziukonis, John	35,267.09
Corcoran, James	44,381.19	Bourne, Joan	16,021.26
Dawson, James	51,311.94	Nyholm, Karl	39,001.23
Walsh, Charles	45,376.54	Wilson, Clifford	33,047.37
Hart, Rose Marie	5,883.93	McCue, Mary	32,950.36
Craven, Philip	35,392.44	Smith, Richard	10,067.20
Jones, Stephen	34,532.63	Lappas, Alan	37,905.53
Tucker, Douglas	41,806.70	Dzerkacz, Lola	4,082.20
Davis-Conway, Lisa	32,426.01	Balzotti, Gregory	34,994.30
St. Hilaire, Mark	20,256.50	Boudreau, Thomas	28,833.62
Anderson, Judy	2,907.63	Scafidi, June	4,920.85
Cassidy, Ronald	55,160.93	Clancy, Theodore	27,083.60
King, Francis, Jr.	35,845.12	Hardy, George	31,847.32
Morrison, Charles	33,006.26	Bernard, Robert	39,391.00
Murphy, George	32,443.81	Oskirko, Peter	35,347.31
Kulik, Stephen	46,901.07	Loomer, Robert	47,447.28
Salvatore, Benedetto	30,776.85	Hilliman, David	30,883.44
Soar, William	28,304.81	Gannon, Sean	37,152.45
Sullivan, Patrick	30,978.90	Hamill, Michael	30,086.27
Hill, Richard	27,136.27	Byrne, Gerald	35,093.64
Dawson, Thomas	33,807.07	MacGillivray, James	36,351.95
Tyler, Anthony	32,144.57	Morrison, Peter	32,369.79
Nancy, Brooks	9,152.40	Sforza, John	38,832.68
Taylor, Deborah	16,689.43	Highfield, Shirley	7,825.61
Lane, Patricia	12,253.78	Collins, Gerald	35,176.86
Tompkins, Irene	7,246.72	Drake, Elisabeth	21,759.92
Posinoff, Mona	1,185.71	Bierly, Kristin	17,333.46
Nelson, Jennifer Marie	1,581.72	Hartman, Jerilyn	1,030.06
Weir, Karen	9,938.37	Garland, Susan	10,804.11
Kulevich, Joseph	7,668.11	Kulevich, Cynthia	4,192.86
Curcio, Leonard	1,144.36	Joy, Linda	1,795.52
Barcellos, Joseph	34,223.83	Helin, Charles	45,799.80
Sokolowski, Walter	41,811.12	Yanchewski, Stanley	8,102.64
O'Loughlin, Rosemary	27,483.91	Mula, Louis	28,732.64
Quebec, Edward	34,575.14	Brooks, Joseph	16,211.59
Manero, Charles	4,635.90	Coggins, Patricia	16,878.16

SALARIES AND WAGES PAID TO EMPLOYEES BY THE TOWN OF MAYNARD

Some wages paid reflect overtime, private details, (non Town funds) and deferred compensation plans.

Basi, Ravinder	4,201.93	Armstrong, Lois	10,502.85
Strauss, Helen	13,264.95	Tormey, Joan	9,593.95
Duggan, Simonne	13,067.94	Kemp, Amy	10,311.54
Weaver, Alice	11,301.44	Green, Fern	10,742.25
Beall, Faith	1,860.96	DeMars, Patricia	10,134.31
McCarthy, Patricia	3,709.05	Armann, Edie	1,411.00
Chiasson, Hilde	1,157.70	Eannuzzo, Claire	1,616.70
Gorman, Patricia	2,990.05	Mason, Karen	2,953.51
Morgan, Elizabeth	2,322.53	Morrill, Theresa	2,058.70
Oneil, Stella	1,762.90	Sokolowski, Janet	2,356.67
Wardwell, Mary	3,058.61	Campo, Linda	9,729.84
Lankford, Barbara	33,228.17	Edrehi, Pamela	3,092.29
Kabakoff, Suzanne	3,765.15	Lambert, Rosanne	5,407.68
Jaffee-Zeller, Ellen	6,484.08	Mahoney, C.	16,274.96
Smart, Anne Marie	9,780.04	Cotter, Sarah	33,457.19
Kelley, Donna	1,180.66	Whittemore, Martha	4,480.52
Finizio, Linda	5,697.64	Aerni, Jayne	5,150.53
Wheeler, Elizabeth	1,100.00	Faramarzpour A.	1,250.00
Zaniewski, Mary	3,984.88	Clancy, Frances	13,966.15
Rush, Lorna	7,854.47	Cullinance, Stephen	2,400.00
Fardy, Doris	1,425.00	Miller, Ruth	1,450.00
Palazzolo, Deborah	2,060.00	Clark, Judith	1,125.00
Cinelli, Thomas	1,900.00	Burday, David	1,200.00
Flannery, Angelina	4,455.81	McHale, Ann	35,999.65
Smith, Mary-Lloyd	37,800.83	Basi, Ravinder	1,722.72
Byrne, Susan	10,492.79	Murphy, Joan	34,760.34
Jacque, Gertrude	36,509.26	Johnson, Richard	31,272.82
Tragash, Elizabeth	15,549.71	Ryan, Jane	30,209.26
Grierson, Gail	10,150.07	Arbetter, Karen	8,653.75
Rodgers, Jacquelyn	37,515.17	Danieli, Joan	10,150.08
Fanning, Irene	10,718.58	Bowker, Alicia	15,043.11

PERSONNEL STAFFING PLAN

As required by Town Charter Section 5-2, herewith is the personnel and staffing plan currently in place for all Town Departments with the exception of the School Department.

The personnel and staffing plan is organized by department. The initials P.T. denotes Part-Time employees. Employees listed are those permanent part-time or full-time. Accompanying this plan is a chart delineating the structure of Town Government under the newly enacted Town Charter. The plan is in order as the departments appear in the budget documents.

OFFICE OF THE SELECTMEN

Town Administrator	Michael J. Gianotis
Secretary	Catherine M. Dawson
Custodian	John DeMars
Custodian (PT)	Julie Costello

TOWN ACCOUNTANT

Town Accountant	Harry Gannon
Clerk	Bernadette Arsenault

TREASURER/COLLECTOR

Treasurer/Collector	Carole A. Morgan
Clerk	Elizabeth McQuiggan
Clerk	Florence Finzio
Clerk (PT)	Theresa Brackett

OFFICE OF THE ASSESSORS

Assistant Assessor	Jacqueline Crimins
Clerk	Jeanne Enneguess

TOWN CLERK

Town Clerk	Judith C. Peterson
Asst. Town Clerk	Janice H. Barbagallo

BOARD OF HEALTH

Health Officer	Gerald Collins
Clerk (PT)	Irene Thompkins

PUBLIC LIBRARY

Library Director	Elisabeth Drake
Assistant Librarian	Kristin Biealy
Childrens/Circulation Librarian	Mona Posinoff
Clerk (PT)	Karen Wier
Clerk (PT)	Susan Garland
Page (PT)	Sundry

RECREATION DEPARTMENT

Director (PT)	Joseph Kulevich
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COUNCIL ON AGING

Van Driver	Sam Seel
Informtion Referral Specialits (PT)	Carole Barney
Clerk (PT)	Vieno DeRosby

POLICE DEPARTMENT

Chief	Arner Tibbetts
Lieutenant	Alfred Whitney, Jr.
Sergeant	Edward Lawton
Sergeant	James Corcoran
Sergeant	Edwin Grierson
Sergeant	Douglas MacGlashing
Sergeant	James Dawson
Inspector	Philip Craven
Officer	Thomas Natoli
Officer	John Kaziukonis
Officer	Karl Nyholm
Officer	Charles Walsh
Officer	Clifford Wilson
Officer	Stephen Jones
Officer	Mary McCue
Officer	Alan Lappas
Officer	Douglas Tucker
Officer	Lisa Davis-Conway
Officer	Gregory Balzotti
Officer	Thomas Boudreau
Officer	Position Vacant
Parking Clerk	Ellen Waldron
Secretary	Judith Anderson
Custodian (PT)	Richard Smith

FIRE DEPARTMENT

Chief	Ronald Cassidy
Captain	Francis King
Captain	Robert Bernard
Captain	Robert Loomer

Captain	Stephen Kulik
Firefighter	George Hardy
Firefighter	Charles Morrison
Firefighter	Peter Oskirko
Firefighter	Benedetto Salvatore
Firefighter	Richard Hill
Firefighter	Gerald Byrne
Firefighter	David Hillman
Firefighter	William Soar, III
Firefighter	James MacGillivray
Firefighter	Peter Morrison
Firefighter	Anthony Tyler
Firefighter	Thomas Dawson
Firefighter	Sean Gannon
Firefighter	Patrick Sullivan
Firefighter	Michael Hamill
Firefighter	George Murphy

DEPARTMENT OF PUBLIC WORKS

Superintendent	Walter Sokolowski
Asst. Superintendent	Vacant
Clerk	Patricia Coggins
Clerk	Dianne Brenn

Cemetary Department

Foreman	John Vincent
Skilled Laborer	Michael Kavalchuck

Highway Department

Foreman	Jospeh Barcellos
Head Mechanic	Vacant
Skilled Laborer	Louis Mula
Skilled Laborer	Robert Rouillard
Skilled Laborer	Richard Malloy
Skilled Laborer	Paul Anderson
Skilled Laborer	Albert Tomyl
Skilled Laborer	Vacant

Tree & Parks Department

Skilled Laborer	Timothy Hayes
Semi-Skilled Laborer	Timothy Mullally

Water & Sewer Department

Foreman	John Malloy
Skilled Laborer	Michael Hatch
Skilled Laborer	Walter Marr

Sewer Treatment Plant

Plant Manager	Charles Helin
Foreman	Edward Quebec
Labortory Technician	Rosemary O'Loughlin
Tractor-Trailer Operator	Victor Vasselín

Several Town Departments are staffed by individuals either on a Fee Basis or Contract Basis not eligible for Town benefits. Those departments are as follow:

FINANCE COMMITTEE

Recording Secty (Contract)	Ellen Waldron
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TOWN CLERK

Census Workers	Sundry
Voter Registrar (Flat Fee)	Madeline Lukashuk
Voter Registrar (Flat Fee)	Robert Tallent
Voter Registrar (Flat Fee)	Marilyn Fedele
Voter Registrar (Flat Fee)	Vacant
Voter Registrar Clerk (Flat Fee)	Judith C. Peterson
Election Workers	Sundry
Town Meeting Workers	Sundry

PLUMBING

Inspector (Fee Basis)	Raymond Smith
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BUILDING

Inspector (Fee Basis)	Richard Roggeveen
Asst. Inspector (Fee Basis)	Charles Willett

WIRE

Inspector (Fee Basis)	Benjamin Bigusiak
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GAS

Inspector (Fee Basis)	William Freeman
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SEALER OF WEIGHTS AND MEASURES

Sealer (Fee Basis)	Ronald Cassidy
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VETERANS

Agent (Flat Fee)	Robert Bumpus
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DOG OFFICER

Dog Officer (Contract) Leslie Boardman

PLANNING BOARD

Administrative Asst. Louise Carroll

ZONING BOARD OF APPEALS

Administrative Asst. Elaine Olden

RECREATION (Seasonal)

Instructors, Aides, Supervisors (PT) Sundry



Metropolitan Area Planning Council

60 Temple Place, Boston, Massachusetts 02111 617/451-2770

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MAYNARD TOWN REPORT

MAPC provided staff support to the MAGIC (the Minuteman Advisory Group on Interlocal Coordination) subregion of which, Maynard is a member. MAGIC's 1991 accomplishments include the design and promotion of a new voluntary process for subregional review of Developments of Regional Impact (DRI); work on Land Bank legislation supporting a local option bill to generate revenues for open space and affordable housing and, the forming of the Route 2 Corridor Advisory Committee (CAC).

MAPC staff also coordinated review of the Transportation Improvement Program; facilitated discussions and public input to the amendments to the State Implementation Plan for Air Quality; attended on behalf of member communities, all PMT (Program for Mass Transportation) meetings; identified commuter parking locations in the MAGIC subregion; introduced the Pavement Management Program; provided population/age group forecasts; subregional and community census profiles; census data analysis; mapping of land resource protection areas; and coordinated review and input to "A Strategic Metropolitan Transportation System" as part of MetroPlan 2000.

MetroPlan 2000 continuing efforts included development of the Transportation, Land Resources and Housing Elements with input by the subregions and policy committees.

PROGRESS REPORT OF

THE MAYNARD REGIONAL SCHOOL DISTRICT PLANNING COMMITTEE

Presented to the Town of Maynard

May 1990

At the November 6, 1989 Town Meeting, an overwhelming majority voted to create a special unpaid committee, known as the Regional School District Planning Committee (RSDPC). The initial, specified purpose of this committee was to study regionalization options and alternatives to regionalization, present a study report, and make a recommendation to the town. We have held eight posted open meetings and three town forums. Prior to the formation of the RSDPC, we were a sub-committee of the School Committee, meeting ten times.

Three members were appointed from applicants by the Town Moderator to lead this group--John Meyn, Jan Crail and Linda Bretz (required School Committee member). Twenty-five other volunteers with diverse backgrounds and interests made up the working group. This committee had no budget, so materials, travel expenses, etc., were donated by volunteers.

Early meetings centered around learning state laws and issues, defining quality, and identifying individual and group philosophy. Maynard issues related to personnel, students, curriculum, finance and facilities, community and politics, and transportation were identified and studied. This process served to form the knowledge-base for the group. Our committee began to investigate those options open to us. The purpose was to examine ways to maintain and continue to improve and provide quality education for our students, in light of decreased high school enrollment, increasing elementary enrollment, and decreased funds.

Ten letters of inquiry were sent to surrounding towns. Marlboro, Hudson and Acton/Boxboro, were interested in regionalization discussions. By February, Acton/Boxboro, regionalized at grades 7-12, was the only system with continued interest. They were, at the time, working to fully regionalize with Boxboro at K-12. The degree and time line of their interest would be determined by that result. In April, Boxboro voted down the amendment and continued interest was voiced.

The options studied were: keeping a 9-12 high school intact, continue to implement distance learning (computers, interactive TV) to supplement our curriculum, develop a collaborative relationship with another/other school(s) to share low enrollment courses and increase course offerings, reorganizing into a junior-senior high school (grades 8-12), tuition grades 9-12 to another system either long-term or short term, and regionalization with Acton/Boxboro grades 7-12. The impact of these options on curriculum, students, personnel, finance and facilities, transportation, community and town politics were identified, as well as start-up costs and an implementation time line.

It was identified that ALL options require the town to make a continued commitment to funding at least level services (increased costs plus inflation). Level funding does not mean level services. At a small high school, budget cuts translate into a loss of teachers and programs, which could impact future high school accreditation.

It was realized that there were essentially three choices: fund a small, independent high school in Maynard; tuition-out grades 9-12 to another system (either Lincoln/Sudbury or Nashoba); or regionalize 7-12 with Acton/Boxboro.

A secret ballot was taken to avoid peer pressure, coercion, and to encourage people to vote their true feelings based on the information and discussions over the past year. Twenty-three of 28 voting members were present on May 8, 1990. Nineteen of 23 members voted in support of the concept of regionalization for Maynard. Eighteen of 23 voted to continue discussions with Acton/Boxboro. Four of 23 voted to keep the system intact in Maynard and supplement the curriculum. There were no voted to tuition out. It was overwhelmingly decided, also by the group, that the high school should not remain a 9-12 school, but should become an 8-12 high school, regardless. Of these choices, regionalization is the only option that the town has the final decision on. Tuitioning out and closing the high school and changes in grade alignment are School Committee decisions:

Regionalization is not the least expensive option nor is it the least stressful. The efficiency savings, increased options and flexibility for the dollar exceeded the cost in dollars. In reality, you get more for your tax dollar. There is the ability for students to take advantage of increased course offerings and extra-curricular activities not able to be offered in Maynard due to increased cost coupled with a much small enrollment. Transportation becomes 100% reimbursed by the state for grades 7-12. All personnel would be assured of a job for the first year by state law. State reimbursement of regional schools is at a higher level than that of single town schools. The total cost of regionalization can only be estimated at this point, however. Up front buy-in costs would need to be negotiated between the three towns. Yearly assessment rate setting protocols would need to be negotiated (usually based on a percentage of students in the total population). It was, however, realized that most likely grades 4-6 would occupy the high school building, leaving the Fowler to lease or sell. The money from this real estate would strongly offset the costs of buying into the region. Issues such as School Committee representation (usually determined by town population as a percentage of the three towns population total), personnel issues, health care benefits and student integration are all negotiated items. We can only predict the impact on people and finances.

We believe that regionalization with Acton/Boxboro promises the children of our town a stronger and more secure educational future. The school Committee voted 3-1-1 to support our committee's recommendation to continue to pursue discussions and possible negotiations with Acton/Boxboro, realizing that at any point, there may be a decision to discontinue discussions. Unless we proceed to discuss and attempt to finalize the costs and true impact, we will not be able, as a town, to weigh the total cost and benefits of regionalization against the cost and benefits of continuing a small town school system. To stop the process now would be premature. Hopefully, we would be able to work towards developing a three-town system beneficial to all. We will be asking the town's support to continue these discussions with Acton/Boxboro on Article 25. A yes vote DOES NOT COMMIT us to regionalization; it merely shows the town's willingness to support continued discussions. It is important that the citizens of Maynard be able to make an informed decision based on the complete picture, and not just isolated snapshots.

Respectfully submitted,

Maynard Regional School District Planning Committee
Linda Bretz, Chairman
Jan Crail, Secretary
John Meyn

Volunteer members: Alice Weaver, Ann Pratt, Bob Brooks, Bob Coan, Bob Geldart, Brian Hannon, Debbie Sheridan, Diane Bruckert, Dottie Copeland, Ellen Nelson, Helen Curry, Janet Erb, Janet Greenquist, Janice Mancini, John Comella, Jucy Westgate, Karen Derby, Lois Cohen, Mary Brannelly, Paul Livingston, Pauline DeBarge, Vickery Trinkhaus-Randall, Karl Hilli, Ed Mullin, John Russo.

Advisory (non-voting) members: Bill King (Selectman), Meg Lalli (FinCom), Eileen Ahearn (Supt. of Schools), Don Cranson, Frank Hill, Bruce Pekkala, Jen Lucas, Katie McDonough, Ericka Rickel, Lisa Schleelein, Gary Farrow, Tom Konetzny.

TOWN OF MAYNARD

REGIONAL SCHOOL DISTRICT PLANNING COMMITTEE

REPORT TO THE TOWN ON THE ISSUE OF SCHOOL REGIONALIZATION BETWEEN MAYNARD,
ACTON AND BOXBORO

May 1991

The Maynard Regional School District Planning Committee is presenting to the Selectmen and the Town of Maynard proposed agreements for the regionalization of grades kindergarten through twelve in the three communities.

In the matter of an Acton/Maynard/Boxboro regional school district for grades Kindergarten through 12:

The Acton/Boxboro Regional School District Committee has voted unanimously to amend the existing 7-12 agreement to include the town of Maynard in a K-12 region.

The Maynard Regional School District Planning Committee has voted unanimously to to adopt, approve and recommend that the Acton/Maynard/Boxboro regional school district for grades kindergarten through 12 be established.

In the matter of an Acton/Maynard regional school district for grades kindergarten through grade 6, combined with an Acton/Maynard/Boxboro regional school district for grades 7 through 12:

The Acton/Maynard Regional School District Planning Board has voted unanimously to adopt, approve and recommend that the Acton/Maynard Regional School District for grades Kindergarten through Grade 6 be established.

The Acton/Boxboro Regional School District Committee has also voted unanimously to amend the existing 7-12 agreement to include the town of Maynard in the 7-12 region.

We present the attached report to town of Maynard and the Board of Selectmen, with our recommendation that such regions be established as are presented in the attached agreements.

In presenting such an agreement for consolidation, we recognize the long and exemplary history of the Maynard school system and Maynard High School in particular, its outstanding teachers and administrators, its many successful graduates, and the support of the people of Maynard for their schools. We gratefully acknowledge the close bond between the community of Maynard and its schools. Were it not for this bond, and a community which cares deeply for the education of its children, the question of regionalization would not have been worth pursuing.

However, we see this community and its schools at a crossroads. We are apprehensive of some of the problems we see ahead, situations which are totally out of our control--tighter state funding, continued declining high school enrollments, further cuts to educational programs in Maynard, and implementation of a "schools choice" program. We fear that, if we continue on the present course, Maynard High School may well cease to exist within a very few years. We, the Maynard Regional School District Planning Committee, are presenting an opportunity for this community to take control of the educational destiny of its children, rather than remain at the whim of those forces beyond our control.

Therefore, the Maynard Regional School District Planning Committee recommends to, and asks the approval of, the voters of Maynard for both of the attached proposals:

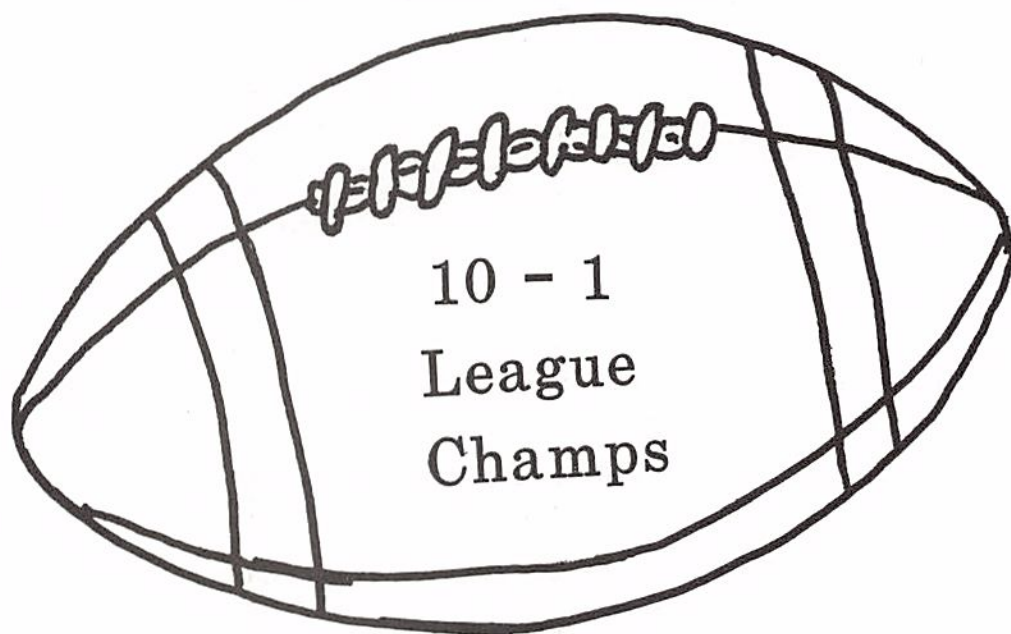
1. The proposed agreement between Maynard, Acton and Boxboro, for a unified K-12 regional school system.
2. The proposed agreement between Acton and Maynard for a regional K-6 elementary school system, combined with the proposed agreement between Maynard, Acton and Boxboro for a regional secondary school system at grades 7-12. (This combination of proposals would provide a backup option in the case that Boxboro were to turn down the K-12 agreement.)

We, the Maynard Regional School District Planning Committee, see regionalization of the schools in the three communities as a positive step towards ensuring quality education for the children of Maynard for generations to come.

Respectfully submitted,
Maynard Regional School District Planning Committee
Robert Geldart, Chairman
John Meyn, Member
Ernie Crocker, Member

MAYNARD

1991



SCHOOL REPORT

This cover was designed by Steve Pileeki, a grade 11 student at Maynard High School.

Honorable mention to:

Sarah Mulrooney	Grade 10
Sarah Dolan	Grade 10
Terri Loomer	Grade 11
Save Ditavi	Grade 12
Scott Benham	Grade 12
Loralyn Davis	Grade 12
Jenna Wright	Grade 12
Theresa Meister	Grade 12

ORGANIZATION
OF THE
MAYNARD PUBLIC SCHOOLS
MAYNARD, MASSACHUSETTS
1991-1992

CINDY PARKER 11 WARREN STREET	TERM EXPIRES 1993
GARY FARROW 12 PATTI LANE	TERM EXPIRES 1992
BOB GELDART 42 THOMPSON STREET	TERM EXPIRES 1993
CINDY RUZICH 37 THOMPSON STREET	TERM EXPIRES 1994
THOMAS KONETZNY 9 MARLBORO STREET	TERM EXPIRES 1994

SUPERINTENDENT OF SCHOOLS
AND
SECRETARY TO THE SCHOOL COMMITTEE

GREGORY M. CIARDI, PH. D.	897-2222
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ATTENDANCE OFFICER

EDWARD LAWTON	897-1011
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SCHOOL CALENDAR FOR 1991-92

Faculty Meetings	September 3, 1991
Fall Term Began	September 4, 1991
Closed-Christmas Vacation	December 22, 1991
Winter Term Began	January 2, 1992
Closed-Winter Vacation	February 17, 1992
Early Spring Term Begins	February 24, 1992
Closed Spring Vacation	April 20, 1992
Late Spring Term Begins	April 27, 1992
School Closes (Summer Vacation)	June 16, 1992

*Closing date depends on the number of "No School" days. Massachusetts State Law requires a minimum of 180 Days for Elementary and High School.

DAILY SESSIONS

Kindergarten - A.M. Session	8:50 - 11:25
P.M. Session	12:15 - 2:25
Green Meadow School	
GRADES 1 - 4	8:20 - 2:20
Fowler Junior High School	7:45 - 1:50
Maynard High School	7:45 - 2:00

HOLIDAYS

October 14, 1991	Columbus Day
November 11, 1991	Veterans' Day
November 28, 1991	Thanksgiving Day
December 25, 1991	Christmas Day
January 1, 1992	New Year's Day
January 20, 1992	Martin Luther King Day
February 17, 1992	Washington's Birthday
April 20, 1992	Patriot's Day
May 25, 1992	Memorial Day

Graduation: June 6, 1991

STORM SIGNALS

Three blasts for the first four grades, five blasts for all schools. Blown at 7:00 A.M. and 7:30 P.M.

Announcements for "NO SCHOOL" will be broadcast over
Radio - WBZ
T.V. - Channels 4 and 5

SCHOOL PERSONNEL

ASSIGNMENT	NAME	YRS. SERVICE		EDUCATION
		EXP.	BEGAN ENDED	
ADMINISTRATION				
High School				
Principal	Donald Cranson	18	9/75	BS Fitchburg State; M.A. Assumption
Junior High				
Principal	Robert Brooks	16.4	2/74	BA Western NM; M.Ed. Fitchburg
JHS Assistant				
Principal	Steven Soldi	9	9/83	BS Bridgewater; MA Worcester State
Elementary				
Principal	Frank Hill	35	8/77	BS Boston Univ; M.Ed. Boston University
Elementary Asst.				
Principal	Donald Holm	18	9/76	BS/M.Ed. Boston University
GREEN MEADOW SCHOOL				
Pre-School	Patricia Lane	1	9/90	BA Boston College; MA, Framingham
Kindergarten	Barbara Hill	18	1/76	BS Mass School of Art
Kindergarten	Barbara Horman	24	9/74	BSE Univ of Wisconsin
Kindergarten	Rosamond Monahan	3	9/88	BA/M.Ed. Boston College
Kindergarten	Kenneth Avery	2	9/89	BA Brandeis Univ.
Transition	Stephanie Zerchykov	20	9/71	BSE State/Fram.
Grade 1	Daria Benham	21	9/70	BSE Northeastern;MS Lesley
Grade 1	Nancy Wheeler	22	9/69	BS Worcester State
Grade 1	Patricia Craig	9	9/83	BS Framingham State
Grade 1	Gayle Mara	11	4/83	BS Framingham State; MA Regis
Grade 1	Debra Anderson	4	9/87	BA Univ of Mass
Grade 1	Candace Ewing	2	9/90	BA Purdue;M.Ed. Indiana Univ.
Grade 2	Susan Pomfred	20	9/71	BSE State/Fram
Grade 2	Edith Ojala	23	9/68	BS Fitchburg State
Grade 2	Elizabeth Niland	24	9/67	AB International College; M.Ed. N.E.
Grade 2	Susan McNamara	16	9/75	BS Framingham State
Grade 2	Rebecca Ames	2	9/89	BA Azusa Pacific; MS Calif State
Grade 2 (Sub)	Douglas Swain	0	9/90	BA Cologard; M.Ed. Lesley
Grade 2	Amy Hartwell	4	10/87	BA Keene State
Grade 3	Nancy Johnson	3	9/89	BA Tufts; MS Wheelock
Grade 3	Joyce Sinicki	15	10/76	BS Framingham State
Grade 3	Rita Seymour	25.8	9/68	BS Tufts Univ.
Grade 3	Joanne Pasquantonio	22	9/69	BS Fitchburg, M.Ed. Framingham
Grade 3/4	Susanne Meade	16	9/73	BA Boston College
Grade 4	Ellen Holway	20	9/72	AB Colby, M.Ed. Lowell

Grade 4	Marianne Keohan	25	9/64	BA Emanuel, M.Ed. Boston State
Grade 4	Judy Johnson	19	9/70	BA Univ. of N.M.
Grade 4	Beverly Metcalf	24	9/74	BS Boston College; M.ED. Smith

SUPPORT STAFF

Music	Carol Koptiew	29	9/71	BM Boston Univ.
Physical Ed	Cynthia Kulevich	24	9/66	BSE Bridgewater State
Physical Ed	Leonard Curcio	30	1/65	BS & MA Western N.M.
Art	Sharon Santillo	4	9/87	BA Univ. of Dayton;
Librarian	Deborah Cranson	14	9/88	BA/M.Ed. Bridgewater State

CHAPTER ONE

Coordinator	Ann Marie Smart	14	10/76	BS Framingham State
Instructor	Sara Cotter	7	1/85	M.Ed. Boston Univ; BA Emanuel
Instructor	Ellen-Jaffee Zeller	15	10/72	BS Boston Univ; M.Ed. Leslie
Instructor	Rosanne Lambert	12	4/78	BS Lesley College

FOWLER MIDDLE SCHOOL

Grade 5	Carole Burati	9	11/83	BS Fitchburg
Grade 5	Beverly Burns	20	9/84	BA Emmanuel; M.Ed. Salem State
Grade 5	Carol Carr	15	1/77	BA Regis
Grade 5	Joanne Alex	3	9/88	BA Boston College
Art	Brian Kelley	13	9/82	BS Framingham State
English	Stella Kazantzias	23.3	9/76	AB Merrimack College
	Nancy Justason	7	9/84	BS Framingham State; MA Framingham
	Patricia Coan	13	9/77	BA Framingham State
	Rosemarie Kessler	13	10/77	AB Anna Marie; MA Fitchburg
	Louis Elliott	17	9/77	BA Northeastern; M.Ed. Boston State
Guidance	James Owens	28	9/64	BS Boston College; M.Ed. Boston State
Home Economics	Brenda Foss	9	9/85	BS Framingham State; M.Ed. Fitchburg
Industrial Arts	Robert Truscott	25	9/65	BSE Worcester State
Library	Susan Gerroir	11	9/83	BA N.Y. State; MS Simmons
Mathematics	Joseph Cincotta	23	9/68	BS Curry College
	John Loyte	24	9/66	BSE Salem State
	Kristen Marek	2	9/88	BS New York State
Physical Ed	Herbert Symes	23	9/70	BS Boston University.
Science	Michael Graceffa	15	9/76	BS Northeastern
	Gary Justason	14	9/74	BS Springfield
	Lawrence Vanaria	10	10/81	BS Suffolk Univ.
	Patricia Porter	12	9/84	BS Fitchburg;MA Framingham
Social Studies	Robert Coan	29	9/72	BA Boston College;M.Ed. Harvard
	Douglas Miller	20	9/70	BA Framingham State
	Eileen Riley	13.6	1/74	BS Salem State

MAYNARD HIGH SCHOOL

Art	Beverly J. Smith	29	9/67		BS Boston Univ; M.Ed. Mass College of Art
Business	Linda Mullin	8	9/86		BE Plymouth Teachers College
English	William Linney	21	1/68		BSE Keene State
	Gary Jusseaume	14.7	12/74		BS Worcester State; MA Assumption
	Winona DiNitto	16	10/81		BA Univ of ME; MA Emerson
Foreign Language	Elaine Reynolds	17	9/74		BA Bates College
	Marcela Hayes	5	9/86		BS/BA Univ of MA
Guidance	Albert Kearney	18	9/72		AB Boston College; MA Boston College
Home Economics	Olivia Andrews (.6)	18	9/72		M.Ed. Framingham State
Industrial Arts	John Kendra	26	9/68		BSE Fitchburg State
Library	Linda Wasiuk	20	9/71		BS Northeastern; MA Fitchburg
Mathematics	Kenneth Najjar	28	9/65		BSE Keen; MAM Wesleyan U.
	Arthur St.Germain	21	9/70		AB Boston College; MA Boston College
	Robert LeSage	17	9/75	10/91	BS Fitchburg; MA Framingham
	Patricia Hebert	10	9/86		BA Salem
Music	Richard Cain	10	9/83		BM St. Michael's College
Music/Coordinator	Jennifer Jones	8	9/88		BM Boston Conservatory of Music
Physical Ed	Leonard Curcio	30	1/65		BS & MA Western N.H.
	Bruce Koskinen	26	9/68		BS Eastern Tennessee University
Science	John Cole	27	9/63		BS Ohio State; M.Ed. Boston State
	George Wing	27	9/64		BS Gorham State; MS Worcester
	Shirley Klepadlo	22	9/71		BA Anna Maria; MS Rutger Univ.
Social Studies	John Lent	22	9/68		BA Univ. of Mass; M.Ed. Framingham
	Bruce Pekkala	20	9/70		BA University of Mass.
	Allen Stebbins	16	9/75		BA C.W. Post College, N.Y.

PUPIL SERVICES

Speech/Hearing	Deborah Taylor	0	9/90	6/91	BS & MS Univ of NY	
School Adjustment						
Counselor	Arlene Fuchs (1/2)	16	3/79		BA Simmons; MS Boston University	
	(1/2) Elizabeth Tragash	8	2/86		BA Clark Univ; MA Simmons	
	(1/2) Karen Arbetter	1	3/89	6/91	BA Wisconsin Univ; MS Boston Univ	
School Nurse	Frances Clancy	10	9/81	6/91	RN St. Mary's General Hospital, ME.	
	Mary White	10	9/81		RN St. Elizabeth's School of Nursing	
ESL	Carolyn Stock	1	10/89	6/91	BFA Tufts Univ.	
SPED Teachers	Ann McHale	15	1/7		BS Boston State; M.Ed. Framingham State	
	Jacquelin Rogers	20	9/74		BA Framingham State; M.Ed. Regis	
	Gertrude Jacque	14	9/79		BA Univ. of Mass; M.Ed. Framingham State	
	Richard Johnson	21	9/71		BS Trinity; M.Ed. Fitchburg	
	Joan Murphy	18	2/84	9/91	BA Seton Hill; M.Ed. Lesley	
	Jane Ryan	23	9/80		BS & M.Ed. Syracuse University	
	(Director)	John Sforza	19	9/78		BSE Boston State; M.Ed. Boston College
		M.L. Smith	11	9/76		BA Smith; M.Ed. Lesley
	Barbara Lankford	6	9/86		BS Ball State; MS Indiana University	
Speech/Hearing						
Assistant	Irene Fanning	15	9/76			

SPED Assistants	Susan Byrne	11	9/80	
	Joan Danielli	5	9/86	
	Angelina Flannery	12	10/78	6/91
	Gail Grierson	9	1/83	
	Linda Finizio	0	9/90	6/91
	Linda Campo	1	11/87	
	Shirley Highfield	3	11/88	

SACC PROGRAM

Director	Gail Casella	3	9/88	
	Deborah McNulty	3	9/88	
	Ruth Cooper	1	9/90	
	Cindy Ann Moulthrop	2	8/89	
	Lois Cohen	1	9/90	
	Hilary Axtman	1	9/90	

CLERICAL STAFF

Payroll Clerk	Ann DeGrappo	6	2/85	
Accounting Clerk	Gloria Gormley	23	9/68	
Secretary/ Superintendent	Lorraine LoChiatto	21	5/70	
Bilingual & Sped Secretary	Alicia Bowker	11	9/80	
High School	Linda Koskinen	11	9/80	
	Tammy Murphy	3	12/88	
	Janet Kendra (.5)	1	9/90	
Junior High	Gail McDonald	8	9/83	
	Marianne Armour	7	9/84	
	Doris Marshall	3	4/89	
Green Meadow	Marion Richarson	20	6/91	3/69
	Grace Hender	11.5	2/78	
	Coleen Moore	0	7/91	

CUSTODIANS

High School	Edward Beals	16	7/75	
	Robert Sczerzen	8	4/83	
	Richard Smith	2	5/88	
	Walter Helin	4	1/87	
Junior High	Joseph Deardon	12	11/79	
	Robert Finnli	8	7/83	
	James Justason	6	3/85	
Green Meadow	Reino Niemi	3	5/88	
	Antonio Maria	23	1/66	
(Floater)	Walter Justason	4	4/87	
	John Martucci	7	5/84	

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

This has been a year of challenge and growth for the Maynard Public Schools.

Throughout the first six months of the year, the question of potential regionalization with the Acton Public Schools and the Acton-Boxborough Regional School District commanded much of the attention of the School Committee, the administration, the faculty and students of our schools. The Regional School District Planning Committee, which had been studying the issue for two years, voted in May to recommend regionalization. Basic arguments in favor were that regionalization offered an immediate opportunity to broaden the scope of the curriculum, especially at the high school, and at the same time reduce overhead costs.

In the minds of many citizens, however, those arguments did not outweigh the benefits of the current structure which maintained small schools governed by locally elected officials in which all students could thrive in a warm, personal environment.

The debate among townspeople was carried on in a series of open hearings, at school committee meetings, in homes and on street corners throughout town. When the question was posed to Town Meeting in May, so many citizens attended to cast their votes that the capacity of the high school auditorium was exceeded and the meeting had to be postponed and relocated to the football field. On June 11, amid a portentous thunderstorm and under the cameras of the local television news programs, town meeting voted by a narrow margin to support regionalization.

Weeks later, the Acton Town Meeting, opposing the strong recommendations of its regionalization committee and its school committee, voted not to approve regionalization with Maynard.

Meanwhile, the Commonwealth of Massachusetts had adopted a series of new laws which led to the second major challenge for the school system. Collectively known as the School Choice Law, these bills allowed any students to enroll in a school system out of his home town as long as that school system had voted to participate in the school choice program and had seats available. Tuition for students who transferred under this program would be deducted from the state education aid allocated their home districts and added to the aid due the receiving districts.

In July, the Acton Public Schools and the Acton-Boxborough Regional School District voted to accept school choice transfers, and subsequently fifty-four Maynard students enrolled in the Acton schools.

Despite the time and energy necessarily devoted to these issues, within the school district administrators and teachers renewed their efforts to enhance and to improve the educational offerings in the Maynard Public Schools. Under the guidance of the School Committee, which formally adopted as its main goal for the year to develop a comprehensive program of school improvement, principals and teachers focused on specific improvement activities.

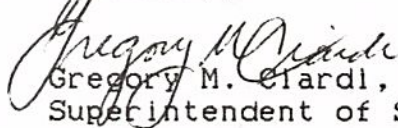
Believing that the heart of schooling is classroom instruction, over ten percent of the faculty enrolled in a thirteen week program to renew and enhance their teaching skills. The Fowler Middle School mathematics teachers enrolled in a collaborative program offered by the Educational Development Center in Newton to broaden their repertoires of teaching skills, specifically in helping middle school students comprehend complex mathematical concepts. While at training sessions, these mathematics teachers were replaced in their classrooms by volunteer mathematicians from Digital Equipment Corporation.

To ensure that our curriculum meets the emerging needs of a new generation of students, we have formed curriculum development committees, comprised of administrators, teachers and parents, to examine our current curriculum offerings and to recommend improvements. This year we have begun to examine language arts and reading, elementary science and middle school mathematics.

Recognizing that the effective use of technology can enhance instruction, we have this year become participants in the interactive, long-distance television learning programs offered through the Massachusetts Corporation for Educational Television (MCET). The Middlesex Savings Bank generously donated the needed funds for the purchase of the satellite dish and related hardware as well as the first year membership fee. A parent volunteer has devoted countless hours and her extraordinary talent to make this new technology available and useful for teachers.

In summary, this has been a year of consolidation and growth. With the possibility of school district regionalization settled for the time being, and the realities of school choice clearer for us, we have devoted our time and resources to making specific, measurable improvements in our school offerings and have made significant steps in the right direction. With the considerable energy of our talented staff focused on making schools better for individual students in each of our classrooms, the future holds nothing but promise.

Sincerely,


Gregory M. Elard, Ph.D.
Superintendent of Schools

REPORT OF THE PRINCIPAL OF THE GREEN MEADOW SCHOOL

Dear Dr. Ciardi:

I hereby submit the Annual Report for the year 1991.

Personnel

Due to resignations or re-alignment of staff within the school system, we have a few new faces. Ms. Rebecca Ames, Second Grade, transferred from the Fowler Middle School. Mrs. Amy Hartwell, also from the Middle School, who extended her Maternity Leave and was replaced by Doug Swain in the Second Grade. Mrs. Beverly Metcalf came down from the High School to teach Fourth Grade.

We have been pleased with the willingness of the Staff of Veteran Teacher's to help these transferred Teacher's make the transition to the Green Meadow.

Enrollment

Our enrollment continues to increase.

1988	-	540	Students
1989	-	616	Students
1990	-	641	Students
1991	-	653	Students
1992	-	665	Students (Projected)

As you can see, the real large increases came in 1988, 89 and 90. We are now increasing between 15 and 20 students per year and that should stabilize by 1994 at around 675 to 690 students. (The Green Meadow was built to house 700 students).

Kindergarten

We continue to screen all incoming Kindergarten children. This year, 1991/92, the sign-up for screening will be the week of April 13 thru 17. The actual screening will take place on May 5 and 6. A child must be 5 years old by October 1 of the year in which they will be attending. A birth certificate is necessary when parents sign up their child for screening.

Facilities

We are now in our fourth full year of using the new facility and are still discovering ways to best use this exceptional facility. We are planning to add a Japanese Garden to the courtyard, thanks to the efforts of Mrs. Sharon Santillo, Art Teacher. We now have an operating Ham Radio Station at the School, thanks to Miss Judy Johnson, Fourth Grade Teacher. We are also hooked up to a satellite long distance learning network (MSET) for both staff and children, thanks to the efforts of Mrs. Betsy Griffin, parent volunteer.

We now have a Parents Group Playground Committee headed by Mrs. Patricia Demars that will be working on our playground to maintain and improve it.

Curriculum

We continue to expand and refine our existing curriculum. Don Holm, Assistant Principal at Green Meadow continues to write and administer both State and Federal Grants to support these efforts.

We have a new Reading/Language Arts team that is in the process of researching and re-writing our existing Reading/Language Arts curriculum.

The Science Curriculum Committee continues to investigate and implement "inquiry" and "hands-on" science, as opposed to the textbook approach.

In math, we continue to send out teachers to be trained in "Math Their Way" and "Math, A Way of Thinking".

We have 3 members of the staff and both building administrators taking related John Safier courses on improving classroom instruction.

We have several staff members who have completed the Dee Dishon Cooperative Learning program sponsored by EDCO.

We continue to be a "community of learners", students, teachers and administrators, all working and learning together. We read new research, incorporate it into what we already know, and keep modifying and updating our curriculum. We will make some mistakes as we learn and grow, please be patient with us and give us this freedom to explore and to grow.

Special Programs and Field Trips

Each Grade goes on at least one field trip per year and has one special program per year. (Kindergarten does not have a field trip, the Audubon Society Ark comes in to them and does live animal presentations.) We have gone on trips to Plimouth Plantation, the Aquarium, Worcester and Boston Science Centers and Sturbridge Village.

We have special programs for the children "in-house"; "Song Shu" is a presentation of oriental culture. There are also presentations on Native American Culture, Dance and Astrology presentations.

All of the above, has been funded and booked by our very active and supportive Green Meadow PTA. Without their support, in these tight money times, most of the above would have been impossible.

Green Meadow Parents Group (PTA)

An extremely active and supportive group who really make a difference here at Green Meadow. They raise between \$12,000 and \$14,000 per year. Using a needs assessment questionnaire, sent home to all parents, they then prioritize and allocate those funds.

They run a Holiday Shoppe for children to purchase gifts for their parents. Also, a Book Fair, Magazine Drive and a very successful Winter Carnival.

Through this group, funnels a large group of volunteers who help in many ways. Room mothers, field trip chaperones, classroom aides and helpers, computer lab helpers, book publishers and typists, and also act as back-up for the school health aide and secretaries. Some days it seems like our more dedicated parents almost live here.

A heartfelt thanks from students and staff for all they do for us.

Other Helpers

We would like to thank both the Police and Fire Departments for their safety demonstrations.

In this year of reduced busing, the Maynard DPW really extended themselves to help us make this work. I also owe Officer Cliff Wilson of the Maynard Police, a special thank you for this help with this problem.

Summary

The Green Meadow continues to be an exciting and stimulating place to be associated with for students, staff and parents. The SACC (School Age Child Care) provides excellent before and after school day care and education. The After School programs provide enrichment opportunities. The Cub Scouts and Brownie Scouts meet here regularly. Adult Ed classes run here nightly. The Green Meadow continues to grow into its' role as a true community resource.

Like all Town Departments, we could use more funds. We need to expand our basic maintenance schedule and capabilities. This is a 13 Million Dollar resource that needs to be kept up. As enrollment goes up, we need more staff.

We have been steadily losing ground in several areas, like maintenance and supplies. If this continues, it will affect the education of our children.

We would like to publicly commend parents and staff for their willingness to help and to improvise. We are currently holding our own and offering good educational opportunities to the Elementary School Students.

Respectfully Submitted.

Frank R. Hill, Jr.
Green Meadow School Principal

REPORT OF THE PRINCIPAL
FOWLER MIDDLE SCHOOL

"QUALITY EDUCATION FOR PRE AND EARLY ADOLESCENTS"

Dear Dr. Ciardi:

I hereby submit the Fowler Middle School Principal's Annual Report.

We hope this past year has been our student's most successful year ever. The middle grades are a challenging time of change for children. Early adolescents are characterized by periods of pronounced and accelerated growth. Research shows that this period involves the most rapid physical growth that humans experience with the exception of fetal and neonatal growth. Few question the notion that these young people are experiencing dramatic changes in physical, social, emotional, and intellectual growth. We at Fowler Middle School fully understand and are appreciative of this developmental age group and think of them in terms of excitement and discovery. We continue our efforts to provide appropriate experiences for pre and early adolescent learning. The work load and expectations we place on students increases with the advancement of each grade. Daily success in school and future successes in high school are important topics of discussion. This year has been exciting and filled with many opportunities for learning.

MISSION STATEMENT

The Fowler Middle School Community is devoted to encouraging individual academic excellence for early adolescent students through learning experiences specifically designed to build a sound academic foundation, self-esteem, friendships and athletic as well as artistic skills. Fowler Middle School bridges the gap between the elementary classroom and the specialized subject programming of the high school.

Therefore, Fowler Middle School will strive to accomplish the following goals:

1. To organize the school, design curriculum, and schedule special programs and activities that meet the unique developmental needs of early adolescence.

2. To build a foundation in academic skills which challenges students intellectually and teaches them how to learn.

- a. To encourage in our middle schoolers a "zest for learning" and foster the attitude that learning is a life-long process.

- b. To develop in our students a sense of responsibility as self-directed learners with confidence in their ideas, opinions, and talents.

3. To incorporate programs into our school that will help students develop self-esteem which will create self-perceptions that will benefit them in living as well as learning.

- a. To encourage openness, sensitivity to the needs and beliefs of others, and pride in serving their community.

- b. To reinforce the beliefs and rights that constitute our basic freedoms and to increase student awareness of available community resources.

4. To provide for all students a variety of enriching experiences that increases their cultural, environmental, physical and social awareness.

5. To gradually bridge the gap between the self-contained elementary school and the departmentalized high school by organizing classes in ways that best meet student academic and emotional needs.

THANK YOU DIGITAL - Fowler Middle School extends their gratitude to the Massachusetts Contributions Program at Digital Equipment Corporation for printing free of charge our 1991-1992 Student Handbook.

A YEAR OF CHANGE - Obviously Fowler Middle School is continually making some changes. These are based on two factors. 1. Available funds to run the schools. 2. Making improvements in our programs. Listed below are some of this year's changes.

Grade 8 Reading: For the first time all Grade 8 students had one Reading Period per week. This program was part ERS (Electronic Bookshelf) and part refresher skills for good reading. This was a tremendous improvement to our program. To accommodate this, Life Studies was reduced to three times per week.

Student Transportation: Only students who live two miles or more from school qualify for transportation.

Republic Management: We welcome Republic to Fowler. They run and manage our food service program.

Interscholastic Basketball Eliminated: This program was replaced with a 50 hour Grade 7-8 Intramural Basketball Program.

Grade 5 Computer Curriculum and New Math Program: This year 5th Graders worked in a new mathematics program. This program is the most recent Scott Foresman Curriculum that addresses the NCTM Standards. Also, last spring the 5th grade teachers improved the computer curriculum.

Alternative Middle School Program: The Assabet Valley Collaborative eliminated this program due to budget constraints.

Oct. 11th Professional Training Day: No school on this day for students. However, Maynard teachers spent the day going back to school. The teachers spent the entire day examining skills to make them better at their craft. This exciting change enhanced teachers' instructional methods and students' learning.

STAFFING ASSIGNMENTS - We welcomed these new members to our staff. Mr. Robert Coan and Mr. Louis Elliott returned to Fowler from Maynard High School. Mr. Coan teaches 7th Grade Social Studies and Mr. Elliott teaches 7th Grade Reading/ Study Skills. Mrs. Gert Jacque joined us from the Green Meadow Special Education Department and will serve as the Grade 5-6 Special Education Resource Teacher. Mrs. Jennifer Jones continues to conduct our Chorus and teaches all General Music Classes. Some staff members are teaching in different grades. Mrs. Rosemarie Kessler moved to Grade 6 Reading. Mrs. Beverly Burns returned to the elementary

classroom to teach in our 5th grade.

ELECTRONIC BOOKSHELF NEWS - One of Fowler Middle School's goals was to turn kids on to the pleasures of reading so they will discover the joy of books and become lifetime readers. Research has proven that kids learn to read best by reading a lot. James V. Hoffman reported in Reading Today that research suggests "Teachers interested in developing their students reading fluency must create opportunities for students to read independently. The payoffs will be improved fluency, increased enthusiasm for reading, a significant growth in reading vocabulary and development of independent reading habits." Also, statewide, the more voluntary reading students did, the higher their reading scores on the Massachusetts Educational Assessment Test. This information supports the importance of our school-wide Silent Reading Program (PATTER) and the Electronic Bookshelf Program. The continued growth of the program demonstrates clearly that we are reaching our goal of having students discover the joy of reading; and that students make the effort to read, if they are motivated. For the 1990-1991 school year, (including Summer Reading) Fowler Middle School students have read and passed accountability tests on 5,105 books. The class totals are:

Grade 5	1,600	books
Grade 6	1,348	books
Grade 7	1,005	books
Grade 8	1,152	books

This is a major accomplishment for our students and each one should take pride in their reading accomplishments.

SAVE OUR RIVERS - Fowler students collected over 150 signatures on a petition which supported a proposed Massachusetts River Protection Act. The purpose of the act was to prevent further degradation of the natural integrity of the state's rivers. This would have a positive impact on Maynard's environment and the Assabet River. This petition was combined with a Green Meadow petition and forwarded to the State Legislature prior to a vote on the act. Signatures were collected at a display table in the cafeteria by 5th and 8th graders.

HEADLINE: FOWLER STUDENTS WIND TOWN CLOCK or is it called the Mill Clock? What do you call it? In the History of Maynard, (pg 30), it says "In 1892, the fine Mill Clock often referred to as the Town Clock was give by Lorenzo Maynard". Let's continue now that we know what to call the clock. On February 5th the Fowler Student Council, Officers, Representative and Advisor toured the Digital Mill Complex and viewed a film on the history of the company.

Part of the tour included a climb up the Mill Clock Tower. While within the often referred to Town Clock face, two students had an opportunity to wind the Mill Clock. This was a rare opportunity for our students and I would like to thank Frank Ignachuck for being our sponsor and contributing to the tour. Students returned to school that afternoon with a better understanding of Digital and renewed pride in their town. Now they know what to call the clock!

KALEVALA EPIC OF THE FINNISH PEOPLE - We received this beautiful book as a gift from the Finnish North American Literature Society under its "Read the Kalevala Project". This book was placed in our school library and is available for check-out by students and parents.

CTBS TESTING - On March 6th and 7th students in grades 6 and 8 took the Comprehensive Test of Basic Skills -.4. This test series is designed to measure achievement in the Basic Skills taught in schools throughout the Nation. The subject areas measured were Reading, Language, Mathematics, Study Skills, Spelling, Science, and Social Studies. Before the conclusion of the schoolyear students' test results were mailed to parents. This test was used as a tool to help us measure the academic progress of our students and possibly to discover strengths and weaknesses that could help us in meeting our students' educational needs.

INVENTION CONVENTION UPDATE - Our hard working 6th graders again solved many perplexing problems during our Invention Convention. Among the available inventions for production were Kool-Ade Bags by Mandie Allen and Allie Teri, Stay Dry Umbrella by Lisa Davis and Susan Gorman, Handi-Helper by Mike Trioli, Automatic Dog Feeder by Sandi Cavicchi and Aunilee Duffy, and the Cake Maker by Mike Guiney and Greg Holohan. The convention in all had 40 outstanding inventions by 70 6th grade students. Congratulations to all the students for their good ideas! Honorable Mention Recognitions for Best New Idea goes to Erik Pronko and Daniel Moretti for the Easy Filler; Best Combination of Two Things-Doggie Vac by Jen Scafidi and Lori Larkin; Best Improvement of an Old Idea - Wacky White Out by Brian Hanlon.

ESSAY CONTEST WINNERS - The Maynard Emblem Club #205 proudly announced the winners of their annual Americanism Essay Contest. This year the essay topic was "Have We Forgotten What Our Flag Stands For? They selected winners from over 170 essays submitted by Fowler Middle School and the Hale School, Stow. The first place essay was forwarded to the Massachusetts State Association of Emblem Clubs. In

early June, this essay was judged with other winners across the state. The winners of the State Association Contest received a \$100.00 Savings Bond.

First Place:	Michael Bettencourt (8th Grade)
Second Place:	Heather Boothroyd (8th Grade)
Third Place:	Angela Miele (8th Grade)
Honorable Mention:	Michaela Malo (8th Grade)
Honorable Mention:	Stephanie Kelley (Hale School)
Honorable Mention:	Jennifer Copher (Hale School)

MOUNTAIN GAL - Congratulations to the Director and the cast of Mountain Gal for a truly successful performance on April 26, 1991. Director Mrs. Kazantzias; Cast, Tracy Reilly, Ryan Corrigan, Megan Duffy, Amanda Hagopian, Angel Muniz, Heather Boothroyd, Cheryl Gordon, Kathleen Hurley, Shailesh Humbad, and Karina Comella.

POSTER AND ESSAY CONTEST WINNERS - Congratulations to the following winners of the Maynard Elks Drug Awareness Contest. Category I-Posters-Sharyn Zohni & Jason Roberts
Category II-Essays-Natalie Morales & Mike Dolan

SCIENCE FAIR WINNERS - Congratulations to the winners of our 14th Annual Science Fair!

Grade 5 - Jay Griffin, Robert Kelley - Does Wind Determine Lift? Sasha Merriam - What Proportions of Fertilizer Will Make a Plant Grow Best? April Lowe, Adriana Miele - What Is the Best Conductor to a Battery?

Grade 6 - Patrick Currin - Can Distilling Devices Be Made to Purify Water Without Using Fossil Fuels? Susan Gorman, Elizabeth Westgate - Which Laundry Detergent Removes Ink, Grape Juice or Grease? Jennifer Scafidi, Lori Larkin - How Many Hours of Artificial Light Do Plants Need to Grow Best?

Grade 7 - Zolika Merriman - Evaporation, Allison Cansler - Time/How and Why? Suzanne Crocker, Melissa Murray - Effects of Water on Plants, Jason Cohen - Osmosis and Diffusion.

Grade 8 - Leah Newton, Carrie Justason - Plate Tectonics, Amy Mancini, Heather Bare - Factors to Affect Blood Pressure, Kristen Pronko, Ann Marie Porter - AIDS, Brian Paquette, Mark Pearce - Which Food Do Gerbils Prefer?

KIDS AND COMPUTERS - A team of four Fowler Middle School students represented the Maynard Public Schools at Kids and Computers '91 on Monday, May 13 at the State House in Boston. The objective of the program was to demonstrate for our Representatives and Senators how technology is being used in education today. The Fowler team of Katrina Taft, Chris McCall, Jennifer Gray, and Chris LeBlanc, coached by Mrs. Gerroir and Mrs. Cotter, demonstrated two very successful programs in use at Fowler, "EBS Reading" and the

Chapter I "Hots" Program. Kids and Computers '91 is an annual event sponsored by MASSCUE, Massachusetts Computer Using Educators. This event celebrates the changes that are taking place in our classrooms. We are honored to be selected as participants in this program.

PARENT GROUP DONATION - The Fowler Parent Group donated \$2,185. to the school. We greatly appreciated their support. This money was used to support Grade 4 "Upday", the EMS Reading Program, Purchase of Computer Software and Almanacs for the Library, two replacement computer keyboards and a computer overhead projector.

DIGITAL CONTRIBUTION - This year Digital donated \$500 to Fowler Middle School to be used specifically for staff development. This year six staff members attended workshops at the New England League of Middle Schools. The topics of the workshops were Interdisciplinary Unit Development and Teaming. On behalf of Mrs. Justason, Mrs. Kessler, Mrs. Coan, Mrs. Marek, Mrs. Gerroir, and Mrs. Burns, I would like to thank Digital. We greatly appreciated the participation Digital has shown in supporting Middle Level Education.

NASA VISITOR - Commander Kenneth Reightler, USN, NASA Astronaut, visited our 5th grade students. His visit complimented the student's study about space exploration. We sent thanks to Chet Atkins for arranging this visit. Commander Reightler was scheduled to be the pilot on the Nov., 1991 Space Shuttle Mission.

MAYNARD PRIDE - Fowler 5th Graders completed an interdisciplinary unit about the Town of Maynard. They were involved in a variety of lessons and activities about the Town. Mr. Sheridan talked about the growth and changes in the Town. Mr. Sheridan is the focal person of the Maynard Historical Society. The Student Council viewed historical slides of the Town and then took a historical walk of the Town. 5th Graders held a chorus concert for the residents of Concord Street Circle.

NASA PROGRAM -By the year 2016, Fowler Middle School students will be between 30 and 40 years of age. This is the average age of an astronaut, according to Lisa McLeod, an educational specialist representing NASA. Ms. McLeod spoke to the pupils on October 21st at an assembly at the Fine Arts Theatre. During an hour long presentation, McLeod illustrated space technology, physical laws of space, and talked about the means for humans to live in space. She also talked about projects in progress at NASA's Goddard

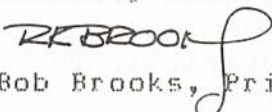
Space Center in Maryland. "You are our future", McLeod said. "In order for us to achieve our dream, we need you. So work hard and reach for those dreams." Lisa McLeod is a former resident of Sudbury and is a former science teacher at Shrewsbury High School.

As part of preparing for our visitor from NASA, the 6th grade team declared the week "Space Week" and planned a variety of reading, mathematics, science, English and social studies activities. The students decorated the cafeteria. Each day a mini biography of a famous astronaut was read over the intercom. They learned in a variety of ways many new facts about our space program. I would like to thank Bob Flint of the Fine Arts Theatre for being a gracious host and donating the use of the theatre for this special program.

NATURE'S CLASSROOM UPDATE - Our 7th graders participated in this outstanding exploratory program on Oct 7 - 11 at Becket, MA in the Berkshires. During their week long stay, they learned a tremendous amount about nature, its wonders, and our responsibility to its preservation. You would have been proud of them at Nature's Classroom. They represented our school, town, and families in a most positive way. This program was possible because Fowler Middle School has a professional staff that is dedicated to providing quality education for its students. They are willing to give up time away from their families and personal responsibilities to stay with 7th graders and assist the staff at Nature's Classroom with meeting their educational needs. I would like to thank the following staff members for helping with this program: Co-directors Mrs. Lankford and Mrs. White, also Mr. Kelly, Mr. Soldi, Miss Porter, Mr. Truscott, Mr. Mahoney, Mrs. Couture, and Mrs. Coan. We are already making preparations for next year's trip.

THANK YOU BOSTON EDISON. - Boston Edison payed for the entire retrofit of 32 - 750 Watt light bulbs down to 16 - 250 watt metal halide bulbs. The gym is brighter than it used to be and the savings on our electric bills are tremendous. Thank you Boston Edison.

Respectfully Submitted,


Bob Brooks, Principal

ANNUAL REPORT OF THE PRINCIPAL MAYNARD HIGH SCHOOL

Dear Dr. Ciardi:

It is with pride that I submit this annual report which reflects the activities and changes during the calendar year of 1991.

Nineteen ninety-one saw our math department begin to investigate and implement the new national standards developed by the National Council of Teachers of Math (N.C.T.M.). The emphasis is being placed on developing students' problem solving and critical thinking skills with less time spent on computational, repetitive drill work. Graphing calculators and computer software programs such as the Geometric Supposer have been incorporated into the curriculum. A Title II grant provided the funds to purchase new software as well as valuable staff training.

Sight and Sound, an interdisciplinary fine arts course, continued to gain recognition. This team taught elective was selected as an exemplary program to be highlighted at the National Arts Convention in Phoenix, Arizona, in the spring of 1992. I am proud to have two members of my staff be chosen to present to educators from across the nation.

Maynard High School continues to be a front-runner in the use of technology despite a reduced budget. Thanks to a generous donation from the Middlesex Savings Bank, we now have a satellite dish which enables us to provide educational interactive programs through distance learning to all students, parents and community members. At present, our foreign language, music and guidance departments, as well as the Student Council, have enjoyed the opportunity to participate from our school library with students from high schools throughout the state. Programs include *Tour de France*, *Espana Diversa*, *Mystery Writers*, local history, universities and colleges in Massachusetts and student forums.

The staff actively participated on committees such as the Long Range Planning Committee, Collaboration Committee, M.H.S. Advisory Committee, Grade Level Reorganization Committee, and the Teacher Assistance Team. Each addressed or is addressing educational issues of concern to this school and the school system.

Teachers continued to show their commitment to professional growth by enrolling in a Skillful Teachers course designed to provide the most current research on learning and effective classroom instruction. The response to the course has been favorable and will hopefully be offered again for those wanting to enroll.

Excellent communication between parents and staff through the Parents' Networking Group continued and has resulted in some healthy discussions around mutual educational concerns such as improved use of study periods, math preparation 7-12, and parent-teacher expectations.

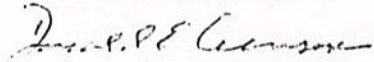
Annual Report

2.

The high school was directly involved in the decision to regionalize with a neighboring community. It was a long, difficult period for everyone including the students, and we were pleased to finally have it decided in June. The concern over declining enrollment continues, however, the numbers indicate that enrollments will begin to increase in the next few years.

It has been an extremely busy and productive year at the high school and I would like to express my thanks to the Maynard School Committee, parents, Dr. Ciardi and in particular to the staff at Maynard High School for their support and cooperation and for their never-ending commitment to our students.

Respectfully submitted,



Donald E. Cranson
Principal

lrk

Class of 1991

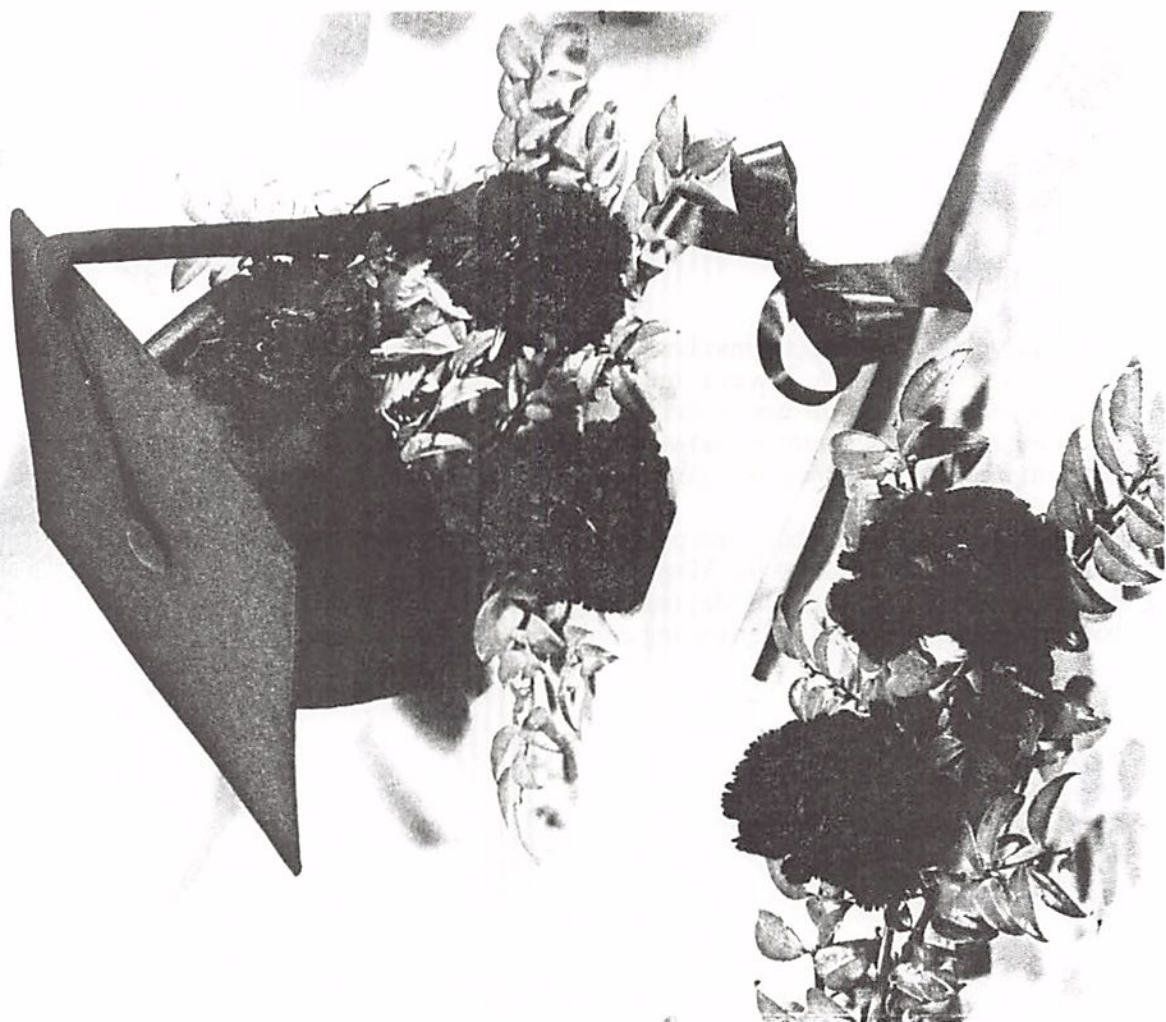
Matthew C. Adams
 Maya Liljå Anderson
 Dorothy Ann Apollonio
 Richard Donald Arlen III
 Melissa M. Bare
 Ronald James Barilone
 Jennifer Noelle Bariteau
 William L. Belmore
 Kathryn Ann Byrne
 Melanie Anne Cansler
 Michael R. Cantino
 Christopher J. Cardoza
 Denise Marie Centorino
 Marc L. Currier
 +* Timothy Michael Curry
 Jason M. DeLuco
 Ryan Michael Derby
 Suzanne E. Doyle
 Aaron Foley
 Christopher David Folk
 Eric C. Friend
 David Frost
 David J. Gorman
 Angela Graceffa
 Leo J. Hayes
 Karyn S. Hunt
 Carrie Anne Ingles
 Jeffrey G. Joy
 Michael Scott Kane
 Tania M. Kurkaa

Jamie Brian LaBranche
 Eric A. Lando
 Diana R. Lazaro
 Diane Lyn MacNeil
 Christopher K. Mahoney
 David M. Mancini
 Laura Jean Maria
 Jennifer V. Martell
 ** Vicki Antoinette Martell
 Michael R. Mason
 Stephen Patrick McCall
 Kara Jean McHugh
 Lisa Ann McNiff
 Ian E. Meyn
 Daniel J. Noe
 Peter J. Olsen
 Rachel Lynn Parker
 Wendy R. Peterson
 David Michael Porter, Jr.
 Karen Marie Primiano
 + Kelley Marie Pugsley
 Leslie Jean Robbins
 David Scott Stone
 Jacqueline B. Streeter
 Darin Ray Striker
 + Charles Robert Sweet
 Brian J. Tarantino
 + Kong C. Tran
 Kristen L. Ward
 Henry Zmijak

+National Honor Society

*Valedictorian

** Salutatorian



Maynard High School Commencement
 Class of 1991

Alumni Field

June 1, 1991

This generation of Americans has a rendezvous with destiny. - Franklin Roosevelt



PROGRAM

Processional	<i>Pomp and Circumstance</i> Maynard High School Band	Elgar	Music	<i>Alma Mater</i> Class of 1991 and Audience	Manty
Presiding	Donald E. Cranson <i>Principal, Maynard High School</i>			<i>To the glory of our school, We raise our voices to the sky; We pledge our faith and homage ever Where e'er our duty ever lies. And in the tuneful chorus blending Her fame and honor never die. To thee our grand old Alma Mater, Our dear Old Maynard High.</i>	
Pledge of Allegiance	Diane MacNeil <i>President, Student Government</i>				
National Anthem	Francis Scott Key <i>Star Spangled Banner</i>				
Welcome	Vicki Martell <i>President, Class of 1991</i>				
Remarks	Tim Curry <i>The Valedictory Address</i>		Recessional	<i>Coronation March</i>	Meyerbeer
Music	Perry and Perry Maynard High School Chorus <i>Cantate Domino</i>		Marshalls	Katie McDonough, <i>President, Class of 1992</i> Kathleen P. McCann, <i>President, Class of 1993</i>	
Remarks	Diane MacNeil <i>The Spirit of 1991</i>		Director of Music	Jennifer Mitchell Jones	
Remarks	Charles Sweet <i>Oh, The Places You'll Go</i> by Dr. Seuss		Band Director	Richard Cain	
Music	Arr. John Leavitt Maynard High School Chorus <i>River in Judea</i> Soloist: Charles Sweet		Class of 1991 Officers	Vicki Martell, <i>President</i> Karen Primiano, <i>Vice President</i> Leslie Robbins, <i>Secretary</i> Melissa Bare, <i>Treasurer</i>	
Presentation of Awards	Donald E. Cranson, <i>Principal</i> Lisa Donohue, <i>Advisor, Class of 1991</i>		Class Song	<i>Through the Years</i>	
Presentation of Diplomas	Linda Bretz <i>Chairman, Maynard School Committee</i> Dr. Gregory Ciardi <i>Superintendent of Schools</i> Donald E. Cranson <i>Principal</i>		Class Colors	Maroon and Black	
			Class Motto	To meet, to know, to love-and then to part, Is the sad tale of many a human heart . S.T.Coleridge <i>Couplet Written in a Volume</i>	

MAYNARD PUBLIC SCHOOLS
BUDGET FY 92

	<u>FY 92</u> <u>(CURRENT)</u>
SALARIES	\$4,354,722
EXPENSE	1,327,745
OUTLAY	2,500
OUT OF STATE TRAVEL	0
TRANSPORTATION	32,280
ATHLETICS	41,698
FOOD SERVICE	1,000
	<hr/>
TOTAL	\$5,759,945

STATE AND FEDERAL GRANTS

Chapter I E.C.I.A.	127,984.00
Chapter II	3,613.00
Title VI B	34,416.00
Title II E.E.S.A.	420.40
Commonwealth Literacy Campaign	1,365.20
Drug Free Schools	8,091.00
Building Based Support Teams	2,500.00
Intergration Child Literature	3,490.00
MCTM Standard Grant	1,970.00
Math and Science	1,947.00
Disabilities Awareness	1,000.00
Adult Education	19,400.00
Food Service	43,447.59
	<u>249,644.19</u>

CHERRY SHEET

School Aid Chap. 70	954,884.00
School Construction Chap. 645	512,886.00
School Transportation Chap. 71	69,023.00
Tuition State Wards Chap. 76	5,862.00
School Improvement Chap. 188	2,051.00
Horace Mann Grant Chap. 188	729.00
	<u>1,545,435.00</u>

OTHER

Adult Education-SDA	8,344.21
Adult Education-DEC	43,622.23
Adult Education-ELKS	1,649.61
Community Education	178,059.44
	<u>231,675.49</u>

STUDENT POPULATION

5 YEAR HISTORY

	<u>1991-92</u>	<u>1990-91</u>	<u>1989-90</u>	<u>1988-89</u>	<u>1987-88</u>
Pre-K	7	7	6	7	7
K	126	139	131	117	100
Transition	15	15	15	15	15
1	143	148	131	104	104
2	129	118	123	103	97
3	123	113	104	99	90
4	110	101	106	95	98
	<u>653</u>	<u>641</u>	<u>616</u>	<u>540</u>	<u>511</u>
5	102	106	104	94	100
6	93	86	89	106	105
7	79	89	100	100	81
8	79	91	100	79	102
	<u>353</u>	<u>372</u>	<u>393</u>	<u>379</u>	<u>388</u>
9	46	58	52	78	66
10	61	52	78	66	86
11	56	74	70	84	101
12	75	71	86	93	95
	<u>238</u>	<u>255</u>	<u>286</u>	<u>321</u>	<u>348</u>
TOTAL	1244	1268	1295	1240	1247