

# 2009 ANNUAL TOWN REPORT



MAYNARD, MASSACHUSETTS

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**BOARD OF SELECTMEN  
TOWN OF MAYNARD**

MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
Tel: 978-897-1001 Fax: 978-897-8457

Dear Maynard Resident,

I am pleased to present the Town of Maynard Annual Report for 2009. As you read the reports of Town Departments, Schools, Committees and Boards you will see that our Town is functioning well and professional progress is being made in virtually every area. We are woking daily to "do more with less" and I believe we are succeeding.

For many years we have printed unlimited copies of the Town report and we found that, in many instances, they were discarded after a cursory reading. We intend, next year, to print a limited number of copies of the Town Report which will be available in every Town Office, the Maynard Public Library, the Maynard Police Station and Maynard Fire Station and copies will be provided upon request at a very nominal fee. In addition the Town Report will be posted on the Town Website ([www. Maynard.ma.us/gov/](http://www.Maynard.ma.us/gov/)).

The Board of Selectman values the importance of providing information to residents, beyond what is required by law. However, as we grapple with limited financial resources we must make every effort to reduce expenses whenever possible. Additionally, from an environmental perspective, the elimination of printing copies of the Town report is eco-friendly as even the smallest act can add up to something significant that is beneficial to the environment.

We thank you for your cooperation and understanding as together we continue to deliver quality services to our residents in the most efficient and economical way.

Sincerely,

David Gavin  
Chairman, Maynard  
Board of Selectmen

2009 opened with the entire country spiraling into one of the worst economic crises since the Great Depression. Maynard's town administration and the Board of Selectmen were not caught off guard. We had anticipated the potentially dire situation and had prepared and reacted to it. Despite the serious nature of our economy, with the assistance of Federal Stimulus money, we were able to prepare and present a balanced budget to Town Meeting for approval.

The budget, while limiting the impact on the taxpayer, continued to assure the high level of services that Maynard residents have come to expect. Without any disruption of those services and through the hard and dedicated work of our department heads and our municipal employees, we successfully weathered the economic turmoil. Remarkably, despite these difficult times, at the end of the calendar year, our free cash was certified at record high levels, we continued to maintain a strong bond rating which will allow for securing low interest bonds for any future borrowing.

While battling the budgetary challenges, the town and Board of Selectmen also witnessed a number of exciting developments:

- The Board of Selectmen approved a list of 10 Community Development Principles aimed at guiding future growth and development in town. We believe that these Principles will *assure that the town continues to balance economic growth with maintaining the charm and quality of life that make Maynard special.*
- The Maynard Police Department proudly opened its doors to new headquarters. We now have a beautiful, modern police facility that will serve the community for decades into the future.
- The financial wing and other areas of Town Hall were fully refurbished allowing for improved working conditions for our town employees. Significantly, this work was completed by students from Assabet Valley High School resulting in significant savings to the taxpayers.
- The Board of Selectmen has continued to shepherd the process of addressing the critical facilities issues at the Maynard High School. Working in concert with the school administration, School Committee and Selectmen appointed School Building Committee, the community can see the light at the end of the tunnel which will eventually lead to a solution to our needs and a restoration of full accreditation to the High School facility.

- The Board of Selectmen has overseen continued personnel moves aimed at continuing the improvement of the quality of services rendered to the taxpayer.

As the year ended, Maynard said farewell to our Town Administrator, John Curran. Mr. Curran was a magnificent administrator for our community. Although saddened by his departure to Billerica, we are confident that John left the community in a strong position from which to continue to thrive and move forward. We anticipate that we will have hired a new Town Administrator will be hired by late spring.

Our community cannot run efficiently without the good work of all of our town employees. The Board of Selectmen, especially, wish to thank all of our department heads who have worked with us to assure the continuity of government, despite the challenges presented.

The Board also extends a special thanks to the Town's Administrative Assistant, Becky Mosca. Becky is the individual most community members encounter when visiting or calling the Selectmen's office. We appreciate all that she does for the Board of Selectmen and for the community as a whole.

In addition, we wish to express our gratitude and thanks to Cathy O'Dea, our interim Town Administrator. Cathy's hard work and dedication to Maynard is exemplary. We are thankful for her cooperative work with the Board of Selectmen and all that she does to assure that the Board is well prepared and the town continues to run well.

Finally, we are forever mindful of the trust that the citizens and voters of Maynard have placed in us. We serve the town with pride and always strive to place the interests of the community first. We are honored to serve you.

Respectfully submitted,

Chair, David Gavin  
Selectman, Sally Bubier  
Selectman, Brendon Chetwynd  
Selectman, Robert Nadeau  
Selectman, John Barilone

## **Annual Report of the Town Administrator 2009 Submitted by Town Administrator, John C. Curran**

Two thousand and nine was a year of progress and change in the Town of Maynard. Despite a severe economic downturn at the years end Maynard was able to move forward in downtown development, rehabilitation of municipal buildings and planning for future municipal endeavors. The Board of Selectmen has worked tirelessly to maintain the strides the Town has made and governed effectively to manage essential change. Credit for Maynard's advancement must also be given to the many dedicated volunteers who give of their time and talents to make a better community for all residents. Lastly, Maynard is fortunate to have many dedicated employees who perform their duties with professionalism and enthusiasm, serving the public to the best of their ability.

Ground was broken on a long awaited new Police Station located at the site of the former Maynard Library. Selectmen, Public Safety Building Committee Members, The Chief of Police and the Town Administrator joined with residents to put the first shovels in the ground to begin construction of the Maynard Police department's new home. Construction ensued during the summer and fall and by the years end the building was near completion and a tired old building was being transformed into a municipal facility, which all residents could view with pride.

Town Hall, built in 1951, was given a much needed rehab. The right side of Town Hall, which the Finance Department occupies, saw the beginnings of extensive renovations. Increased security, more efficient use of office space, handicapped accessible service windows, an additional meeting room and a brighter environment will all improve residents experience when they visit Town Hall. The work is being done, at minimal cost, by the students at Assabet Valley Regional High School. Completion of this project is slated for the late Spring of 2009.

Through the Public Works Economic Development Grant the Downtown has benefited from a beautification project that includes new crosswalks, a flower filled island and traffic mitigating curbing that adds to the appeal of our downtown business district. Bike racks have also been installed, with funds provided through MAPC that will make the Downtown a more cycle friendly center.

In addition to the many municipal projects private development in town has also increased. A new mixed use development, the first since the passage of the Downtown Overlay District, will provide a Walgreens and office space resulting in increased revenue for the Town. Both the Board of Selectmen and the Planning Board worked to insure a size and design that would be appropriate for the downtown landscape.

Another project that is being built under the Downtown Overlay District, Noble Properties Apartments will offer 32 units of housing including 5 affordable units as dictated by the DOD. Not only will this residential development provide significant tax revenue but it is a dramatic aesthetic improvement to the downtown area. Despite an

economic downturn at the years end investors and developers remain interested in our Town and several additional large scale projects are currently in the planning stages.

After several years of fairly high turnover of personnel, the Town workforce has stabilized and continues to work on improved systems for better service delivery. The Town has completed a successful conversion in the Assessors Office from a CAMA System to the Patriot System., allowing for improved coordination between that office and the Treasure/Collectors Office; resulting in enhanced information for the tax payers and a more comprehensive tool for assessing property. The Finance Department has begun a conversion from a manual system to an automated system for billing which will provide increased accountability and transparency. While these system changes are not as visible as many other Town projects, they are crucial to professionalizing Town government.

While the Town was fortunate have a talented volunteer host the Town website, the Town completed the conversion to Virtual Town Hall website this year, providing each department the capability of presenting pertinent information on a daily basis. Our new website was awarded an Honor of Distinction by Common Cause for providing quality content and information. If you haven't been visiting our site we encourage you to do so at [www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov).

While the challenges that lay ahead are difficult to predict, I am confident that whatever presents itself Maynard is well equipped to continue to be a vibrant and thriving community.

ANNUAL REPORT  
OF THE  
BUILDING COMMISSIONER

There is no disguising that 2009 was a very bad year for building. Only 2 new house permits were issued. On the upside, a major new 2 story building, with Walgreens on the street level, was completed at the east end of Main Street. Absent Town projects, Value of Construction was down 17.3% from 2008 and 30.6% from 2007. Fees collected were down 10.7% from 2008 and 20.2% from 2007. The number of Building Permits was actually up 16% from 2008, but the value of most projects was relatively small. A \$9,156,129 project was begun at the Waste Water Treatment Plant. I am optimistic that we will start to see an upturn in construction by late spring of 2010.

Annual Report of Building Permits by Type of Construction 2009

Type of Construction	Permits	Construction Value	Fees
New Dwellings	2	\$651,565.00	\$6,515.00
Residential Additions	9	\$512,500.00	\$5,125.00
Residential Alterations/Repairs	82	\$1,112,291.00	\$12,585.00
New Decks	15	\$91,230.00	\$1,055.00
Detached Accessory Structures	8	\$116,317.00	\$1,244.00
Re-Roof, Siding and/or Windows	111	\$794,938.00	\$8,777.00
Pools (all above-ground)	6	\$35,400.00	\$350.00
Solar Panels	8	\$256,243.00	\$2,562.50
Wood or Pellet Stoves	8	n/a	\$280.00
Temporary Tents	5	n/a	\$175.00
Signs	10	\$41,998.00	\$1,050.00
Commercial Alterations/Repairs	32	\$1,264,175.00	\$18,471.00
Commercial New Buildings	2	\$2,642,290.00	\$31,704.00
Cell Tower Antennas	3	\$85,000.00	\$1,020.00
Demolition	10	n/a	\$1,185.00
Miscellaneous	6	\$20,125.00	\$355.00
Town (various)	3	\$9,157,129.00	waived
<b>Total 2009</b>	<b>320</b>	<b>\$16,781,201.00</b>	<b>\$92,453.50</b>

Finally, I would like to take this opportunity to once again remind the residents of Maynard that a Building Permit and an approved inspection are required prior to the use of a wood or pellet stove in Massachusetts. Most fires caused by wood stoves are due to improper installation. Proper venting of these may prevent fatalities. Please visit our web page at [www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov) for useful information, contacts and on-line forms.

Respectfully Submitted,

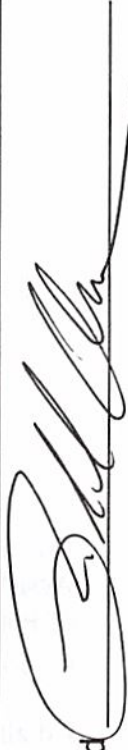
  
Richard A. Asmann  
Building Commissioner



Report of Value of Construction & Permit Fees for Calendar Year 09

All Permits

Month	# of	Value of Const.	Fees
January	17	\$ 132,830.00	\$ 2,301.00
February	14	\$ 2,781,976.00	\$ 33,171.00
March	19	\$ 254,146.00	\$ 3,014.00
April	37	\$ 811,798.00	\$ 10,200.00
May	26	\$ 395,703.00	\$ 4,591.00
June	35	\$ 625,183.00	\$ 8,953.00
July	34	\$ 562,478.00	\$ 6,530.00
August	27	\$ 508,839.00	\$ 5,426.00
September	38	\$ 746,048.00	\$ 8,286.50
October	19	\$ 255,005.00	\$ 2,802.00
November	32	\$ 9,529,409.00	\$ 5,050.00
December	22	\$ 177,786.00	\$ 2,129.00
<b>Fiscal Year Total</b>	<b>320</b>	<b>\$ 16,781,201.00</b>	<b>\$ 92,453.50</b>

  
 Respectfully Submitted

Building Commissioner

**Annual Report of the Town Clerk 2009**  
**Submitted by Town Clerk Michelle Sokolowski**

To the Citizens of Maynard:

Herewith is my report for the year ending December 31, 2009. This report consists of the following:

- General Information
- Town Officials
- Statistics
- Summary of Licenses and Fees
- Annual Town Election – May 5, 2009
- Annual Town Meeting – May 18, 2009
- Special Town Meeting – May 19, 2009
- Special Town Election - June 30, 2009
- Special Town Meeting – October 26, 2009
- Special State Primary – December 8, 2009
- Report of the Board of Registrars of Voters
- Voting Precincts

I would like to thank the Honorable Board of Selectmen, the Town Administrator, Assistant Town Administrator, the Maynard Police Department, the Department of Public Works, all department heads, town employees and officials who have cooperated and supported the Town Clerk's Office over the past year.

I'd also like to thank all election and town meeting staff members, for their hard work, dedication and support throughout the year.

Respectfully submitted,



Michelle L. Sokolowski  
Town Clerk



**ELECTED TOWN OFFICIALS - 2009**

(\*Resigned \*\*Deceased)

	<u>Term Expires</u>		<u>Term Expires</u>
<b><u>MAYNARD HOUSING AUTHORITY</u></b>		<b><u>SELECTMEN</u></b>	
C. David Hull - State Appt	<u>2009</u>	John J. Barilone	<u>2010</u>
**Charles Nevala	<u>2010</u>	Sally Bubier	<u>2011</u>
John Arnold	<u>2011</u>	David D. Gavin	<u>2011</u>
William M. Primiano	<u>2012</u>	Brendon R. Chetwynd	<u>2012</u>
George F. Hardy	<u>2013</u>	Robert G. Nadeau	<u>2012</u>
<b><u>MODERATOR</u></b>		<b><u>REGIONAL VOC. SCHOOL COMMITTEE</u></b>	
James F. Coleman	<u>2010</u>	Laura Ross	<u>2011</u>
<b><u>SCHOOL COMMITTEE</u></b>		<b><u>TRUSTEE OF PUBLIC LIBRARY</u></b>	
Amy Rebecca Gay	<u>2012</u>	William J. Cullen	<u>2010</u>
William G. Kohlman	<u>2012</u>	Anne Marie Lesniak-Betley	<u>2011</u>
Philip A. Berry	<u>2010</u>	Patricia Chambers	<u>2012</u>
Mark M. Howrey	<u>2011</u>		
Mary Brannelly	<u>2011</u>		

**APPOINTED TOWN OFFICIALS**

	<u>Term Expires</u>		<u>Term Expires</u>
<b><u>AMERICAN DISABILITY ACTS COMMISSION</u></b>		<b><u>ASSISTANT ASSESSOR</u></b>	
		*Beverly Hanson	
<b><u>INSPECTOR OF ANIMALS</u></b>		<b><u>BUILDING COMMISSIONER</u></b>	
Thomas Natoli	<u>2011</u>	Richard A. Asmann	
		Laura Ann Livoli	<u>2010</u>
<b><u>APPEALS, BD. OF</u></b>		Ray Matte	Indefinte
Edward Bruckert	<u>2009</u>		
*Donald Crowther	<u>2009</u>		
Eric Rappaport	<u>2010</u>		
Leslie Bryant	<u>2010</u>		
Paul Scheiner	<u>2011</u>		
Marilyn Messenger	<u>2011</u>		
Lynne Lombardi	<u>2012</u>		
Matthew O'Connell	<u>2012</u>		
<b><u>ASSESSORS</u></b>		<b><u>CABLE TELEVISION COMMITTEE</u></b>	
*James Matesanz	<u>2010</u>	Richard Shea	<u>2010</u>
Hardy Royal	<u>2011</u>	Thomas C. Herbst	<u>2011</u>
Stephen Pomfret	<u>2011</u>		
Michael P. Manning	<u>2012</u>		

	<u>Term</u> <u>Expires</u>
<b><u>CAPITAL PLANNING</u></b>	
<b><u>COMMITTEE</u></b>	
Daniel Stuart	<u>2010</u>
Brian Fraser	<u>2010</u>
Vikki Denaro	<u>2011</u>
Robert Horn	<u>2011</u>

<b><u>COMMUNITY PRESERVATION</u></b>	
<b><u>COMMITTEE</u></b>	
Michael Bingley	<u>2010</u>
Prggy J. Brown	<u>2010</u>
Rick Lefferts	<u>2010</u>
Jane Audrey-Neuhauser	<u>2011</u>
C. David Hull	<u>2012</u>
Doug Moore	<u>2012</u>
Robert Moore	<u>2012</u>

<b><u>CONSERVATION COMMISSION</u></b>	
Peter Keenan	<u>2010</u>
M. John Dwyer	<u>2011</u>
Jessica L. Pfeifer	<u>2011</u>
Douglas Moore	<u>2012</u>
Frederic King	<u>2012</u>

<b><u>CONSTABLE</u></b>	
Barbara Hartnett	
Lawrence Hartnett	

<b><u>COUNCIL ON AGING</u></b>	
Florence E. Tomy	<u>2010</u>
Nancy Hatch	<u>2010</u>
Helen Vincent	<u>2010</u>
Robert Hatch	<u>2011</u>
Marilyn Hanson	<u>2011</u>
Rosalie Poitras	<u>2011</u>
Patricia Walaczek	<u>2011</u>
Richard Gross	<u>2012</u>
Ben Iannarelli	<u>2012</u>
Carol Milioto	<u>2012</u>

	<u>Term</u> <u>Expires</u>
<b><u>CULTURAL COUNCIL</u></b>	
Jessica Nelson	<u>2010</u>
Marzena Warzevska	<u>2010</u>
Nancy Krueger	<u>2010</u>
Priscilla Alpaugh Cotter	<u>2010</u>
Diane Donovan	<u>2012</u>

<b><u>DESIGNATION OF AGENT</u></b>	
James F. Corcoran	Indefinite

<b><u>DIRECTOR OF CIVIL DEFENSE</u></b>	
Ronald Cassidy	

<b><u>DOG OFFICER</u></b>	
Leslie Boardman	

<b><u>FINANCE COMMITTEE</u></b>	
Ronald Calabria	<u>2009</u>
P.J. Gauthier	<u>2010</u>
Robert D. McCarthy	<u>2011</u>
Eugene Redner	<u>2011</u>
Christopher D. Johnson	<u>2011</u>
Peter Campbell	<u>2011</u>
James Earley	<u>2011</u>
Jennifer Gaudet	<u>2011</u>

<b><u>FINANCIAL DIRECTOR</u></b>	
*Kenneth Demars	
Juli-Lyn Colpoys	Indefinite

<b><u>FIRE CHIEF</u></b>	
Stephen Kulik	

	<u>Term</u> <u>Expires</u>
<b><u>GAS INSPECTOR</u></b>	
Raymond Smith	<u>2010</u>
Robert Smith	<u>2010</u>

<b><u>HEALTH AGENT</u></b>	
*Gerald Collins	
Kevin Sweet	

<b><u>HEALTH, BD. OF</u></b>	
Ron Cassidy	<u>2010</u>
Holli Murray	<u>2012</u>

<b><u>HISTORICAL COMMISSION</u></b>	
*Ellen Duggan	<u>2009</u>
Nancy Wasiuk	<u>2009</u>
Jack MacKeen	<u>2010</u>
Peggy Brown	<u>2011</u>
David Griffin	<u>2011</u>
Lee Caras	<u>2012</u>

<b><u>INFORMATION SYSTEMS</u></b>	
<b><u>ADVISORY COMMITTEE</u></b>	
Tim O'Neil	<u>2009</u>
Kevin Stearns	
Richard Shea	

<b><u>INSURANCE ADVISORY COMMITTEE</u></b>	
Mark Tomyl	<u>2010</u>
Joseph Landry	<u>2010</u>
Stephen Weiner	<u>2010</u>
Joseph Foster	<u>2010</u>
Dennis Morrisey	<u>2010</u>
Ron Cassidy	<u>2010</u>

<b><u>LIBRARY DIRECTOR</u></b>	
Stephen Weiner	

<b><u>LOCAL EMERGENCY</u></b>	
<b><u>PLANNING COMM. (LEPC)</u></b>	
*Ken Demars	<u>2010</u>
Steve Kulik	<u>2010</u>
Bob Larkin	<u>2010</u>
Robert Nadeau	<u>2010</u>
Peter DiCicco	<u>2010</u>
John Curran	<u>2010</u>
John Flood	<u>2010</u>
Ron Cassidy	<u>2010</u>
*Gerry Collins	<u>2010</u>
James Corcoran	<u>2010</u>
Jerry Flood	<u>2010</u>
Kevin Sweet	<u>2010</u>

	<u>Term</u> <u>Expires</u>
<b><u>MAPC REG. WATER SUPPLY</u></b>	
<b><u>PROTECTION PLAN COMM.</u></b>	

<b><u>MAYNARD CITIZEN CORPS/</u></b>	
<b><u>MEDICAL RESERVE CORPS</u></b>	
John Flood	<u>2010</u>
Mary Hilli	<u>2010</u>
Kathy McMillan	<u>2010</u>
Tammy Murphy	<u>2010</u>
Deb Roussell	<u>2010</u>
Rose Bathalon	<u>2010</u>

**MBTA ADVISORY BOARD**

**METROPOLITAN AREA**  
**PLANNING COUNCIL (MAPC)**

<b><u>PLANNING BOARD</u></b>	
Max E. Lamson	<u>2010</u>
Jason Kreil	<u>2010</u>
Ken Estabrook	<u>2011</u>
Samuel L. Rodriguez	<u>2011</u>
Michael E. Bingley	<u>2011</u>

<b><u>PLUMBING INSPECTOR</u></b>	
Raymond Smith	<u>2010</u>
Robert Smith (alternate)	<u>2010</u>

<b><u>POLICE CHIEF</u></b>	
James Corcoran	

<b><u>PUBLIC SAFETY BUILDING</u></b>	
<b><u>COMMITTEE</u></b>	
Mark Tomyl	<u>2009</u>
John W. Primiano	<u>2009</u>
Jeffrey Boudreau	<u>2009</u>
*Ellen Duggan	<u>2009</u>
Paul Flynn	<u>2009</u>
Dany Pelletier	<u>2009</u>
Michael Smith	<u>2009</u>
Peter O'Callaghan	<u>2009</u>
William Primiano	<u>2009</u>
Leo Landry	<u>2011</u>
James Corcoran	<u>2011</u>
Tom Neufell	<u>2011</u>
James Matesanz	<u>2011</u>
Patricia Natoli	<u>2011</u>
Stephen Kulik	<u>2012</u>

Expires

**PUBLIC WORKS ADVISORY BOARD**  
 \*Daniel Stuart                    2009  
 Jerry Culbert                      2010

**PUBLIC WORKS SUPT.**  
 \*Paul Camilli

Peter Falzone                      2009  
 James Foley                        2010  
 \*Ann Marie Chiasson            2011  
 Michael Chambers                2011  
 Denise Fitzsimmons              2011  
 Chris Howell                       2011  
 Geoffrey Beharrell               2012

**REGISTRARS OF VOTERS**  
 Michelle L. Sokolowski  
 C. David Hull                      2009  
 Deborah Collins                   2009  
 Madaline Lukashuk               2010

**RETIREMENT BOARD**  
 Thomas Natoli  
 Robert Larkin                      2011  
 Jerry Flood  
 Russell J. Salamone  
 Christopher F. Connelly, Sr.  
 Clifford Wilson

**SEALER OF WEIGHTS & MEASURERS**  
 Brian Feeney                      Indefinite

**SUPT. OF SCHOOLS**  
 Dr. Mark Masterson

**TOWN ACCOUNTANT**  
 \*Kenneth Demars  
 Julie Costello

**TOWN ADMINISTRATOR**  
 \*John Curran

**ASST. TOWN ADMINISTRATOR**  
 Cathy O'Dea

Term Expires

**TOWN CLERK**  
 Michelle L. Sokolowski

**TREASURER/COLLECTOR**  
 \*Deborah A. Fox                  Indefinite  
 \*Teresa Ambrosino                Indefinite  
 Toni Mertz

**TOWN ADMINISTRATOR SEARCH COMMITTEE**  
 Dawn Capello                      Indefinite  
 Peter Campbell                    Indefinite  
 William Cranshaw                Indefinite  
 Richard "Dick" Downey        Indefinite  
 Ellen Duggan                      Indefinite  
 Maryellen McCarthy            Indefinite  
 Hardy Royal                        Indefinite  
 Mike Smith                         Indefinite  
 Stephen Weiner                    Indefinite

**TOWN/SCHOOL BUILDING COMMITTEE**  
 Matt Briggs                         Indefinite  
 Jerry Culbert                        Indefinite  
 Bonnie Winokar                    Indefinite  
 Anthony Midey, Jr.                Indefinite  
 John J. Barilone                  Indefinite  
 Edward Mullin                     Indefinite  
 Mark Howrey                        Indefinite  
 Mark Masterson                  Indefinite  
 Peter DiCicco                       Indefinite  
 Peter O'Callaghan                Indefinite  
 \*John Curran                       Indefinite  
 Chris Johnson                     Indefinite  
 Robert G. Nadeau                Indefinite  
 Ken Neuhauser                    Indefinite

**VETERANS AGENT**  
 \*\*Stewart Campbell

**WIRING INSPECTOR**  
 Peter Morrison                    2009

STATISTICS – TOWN OF MAYNARD

BIRTHS RECORDED  
COMPARISON FOR FIVE YEARS

<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
113	150	136	132	127

<u>Month</u>	<u>Births</u>	<u>Month</u>	<u>Births</u>
January	14	July	12
February	13	August	11
March	12	September	4
April	8	October	14
May	16	November	8
June	15	December	0

Males 71  
Females 56

DEATHS RECORDED  
COMPARISON FOR FIVE YEARS

<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
62	52	61	71	66

<u>Month</u>	<u>Deaths</u>	<u>Month</u>	<u>Deaths</u>
January	4	July	3
February	6	August	7
March	3	September	11
April	6	October	5
May	3	November	10
June	2	December	1

Males 38  
Females 28

MARRIAGES RECORDED  
COMPARISON FOR FIVE YEARS

<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
46	41	43	32	37

<u>Month</u>	<u>Marriages</u>	<u>Month</u>	<u>Marriages</u>
January	1	July	2
February	3	August	6
March	1	September	2
April	2	October	3
May	4	November	4
June	6	December	3



**SUMMARY OF 2009 LICENSES AND FEES RECEIVED BY THE TOWN CLERK AND  
TURNED OVER TO THE TOWN TREASURER**

Business Certificates	3,660.00
Certified Copies	6,070.00
Common Victuallers	3,300.00
Miscellaneous	406.00
Marriage Intentions	1,110.00
Oil Permits	220.00
Pole Locations	0.00
Raffle Permits	0.00
Street Lists	116.00
Town Dog Licenses	8,915.00
Citation – Bd. of Health	0.00
Citation – Dog Officer	120.00
Total:	\$23,917.00

All 2009 dog licenses expired on December 31<sup>st</sup>, 2009. Dogs should be licensed in January 2010 or the owners or keepers may be liable to a fine. The law applies to all dogs six months or over, regardless of the time of year ownership is acquired.

Forms to register your dog will be sent to you in January with your town census information, or can be picked up at the Town Clerk's Office.

ANNUAL TOWN ELECTION – MONDAY – MAY 5, 2009

Pursuant to Warrant #790, the Annual Town Election was held on May 5, 2009 in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1

Warden: Kathy Thorp  
 Clerk: Fred Haefner  
 Number of ballots cast: 86  
 Tabulation completed at: 8:10 p.m.  
 Absentee ballots cast: 1

Precinct #2

Warden: Barbara Currin  
 Clerk: Florence Tomyl  
 Number of ballots cast: 52  
 Tabulation completed at: 8:05 p.m.  
 Absentee ballots cast: 0

Precinct #3

Warden: Marilyn Hanson  
 Clerk: Rita Richard  
 Number of ballots cast: 61  
 Tabulation completed at: 8:00 p.m.  
 Absentee ballots cast: 0

Precinct #4

Warden: Virginia Murphy  
 Clerk: Shirley Grigas  
 Number of ballots cast: 63  
 Tabulation completed at: 8:30 p.m.  
 Absentee ballots cast: 2

Total votes cast 262

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
<b><u>SELECTMAN</u></b>					
Blanks	21	21	19	24	85
Robert G. Nadeau	73	40	53	46	212
Brendon R. Chetwynd	74	41	42	52	209
Write-ins	4	2	8	4	18
Total:	172	104	122	126	524
<b><u>MODERATOR</u></b>					
Blanks	7	3	4	10	24
James F. Coleman	79	49	55	53	236
Write-ins	0	0	2	0	2
Total:	86	52	61	63	262

**ANNUAL TOWN ELECTION – MONDAY – MAY 5, 2009**

<b><u>SCHOOL COMMITTEE</u></b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Precinct 4</b>	<b>Total</b>
Blanks	27	22	23	40	112
William G. Kohlman	67	44	49	39	199
Amy Rebecca Gay	77	38	46	46	207
Write-ins	1	0	4	1	6
Total:	172	104	122	126	524
<b><u>TRUSTEE OF PUBLIC LIBRARY</u></b>					
Blanks	4	4	1	5	14
Patricia A. Chambers	82	48	59	58	247
Write-ins	0	0	1	0	1
Total:	86	52	61	63	262



**COMMONWEALTH OF MASSACHUSETTS**

**Middlesex, SS.**

**ANNUAL TOWN MEETING**

**To the Constable of the Town of Maynard, in said County,**

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble **IN FOWLER MIDDLE SCHOOL AUDITORIUM**, Three Tiger Drive in said Town, on Monday, May 18, 2009, at 7:00 p.m. then and there to act on the following articles:

**The following action was taken:**

**At 7:00 p.m. on May 18, 2009, the Moderator, Jim Coleman called the Annual Town Meeting to order.**

**One Hundred (100) voters were in attendance.**

**Guests were acknowledged and admitted.**

**School Superintendent Dr. Mark Masterson recognized the following Maynard High School Seniors for their outstanding dedication and achievements during their student career:**

**Eric Arntzen, Frederick Hunter, Thomas Hunter, Kyle McCarthy, Karen MacGillivray, Maura Newey, Marissa Norton, Ian Weyburne, Shaun Loughlin.**

**Recipients of the Annual Maynard Employee Recognition Award were:**

**Stewart Campbell (Veteran's Agent)**

**Florence Tomyl (Council on Aging)**

**Elizabeth Binstock (Trustee of Public Library)**

**Michael Steven (Fowler Middle School)**

**ARTICLE 1: TOWN REPORT ACCEPTANCE**

To hear and act upon the reports of Town Officers and Committees.  
To do or act thereon:

The following action was taken:

Voted: To accept the following reports:

Maynard Public Safety Building Committee as a report progress.

Community Preservation Committee as a report in progress.

School Building Committee as a report in progress.

The Maynard 2008 Annual Town Report

The Finance Committee made no recommendation.

**ARTICLE 2: AUTHORIZE TREASURER TO BORROW IN ANTICIPATION OF TAXES**

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year beginning July 1, 2009 in accordance with the provision of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of General Laws, Chapter 44, Section 17;

To do or act thereon.

<b>SPONSORED BY:</b>	Board of Selectmen
<b>APPROPRIATION:</b>	None
<b>FINCOM RECOMMENDATION:</b>	Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words, "To do or act thereon".

The Finance Committee Recommended.

**ARTICLE 3: MAGIC**

To see if the Town will vote to raise and appropriate from taxation the sum of \$1,745 to fund the Town's continuing participation in the Minuteman Advisory Group for Interlocal Coordination (MAGIC) for FY 2010;

To do or act thereon.

<b>SPONSORED BY:</b>	Board of Selectmen
<b>APPROPRIATION:</b>	\$1,745.00
<b>FINCOM RECOMMENDATION:</b>	Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words, "To do or act thereon".

The Finance Committee Recommended.

**ARTICLE 4:****FY'10 OPERATING BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide to meet the salaries and wages of Town Officers and employees, expenses, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2010 (July 1, 2009-June 30, 2010), said sums of money as listed in the column entitled "SELECTMEN RECOMMENDED BUDGET FY2010" and further, to accept and expend Federal and State Funds to offset certain salaries or expenses or outlays as listed below against specific line items; and to do or act thereon.

**Fiscal Year 2010 Operating Budget - Page 1**

DEPT. ACCOUNT NAME	ACCOUNT	TOWN MTG. APPROP. FY2008	TOWN MTG. APPROP. FY2009	SELECTMEN RECOMMEND FY2010
114 MODERATOR - EXPENSE	114-2222	\$75	\$75	\$75
122 SELECTMEN - SALARY	122-1111	\$194,500	\$209,679	\$212,513
122 SELECTMEN - EXPENSES	122-2222	\$16,000	\$56,000	\$56,000
122 PARKING CLERK EXPENSE	122-4005	\$3,000	\$3,000	\$3,000
131 FIN.COMM -EXPENSE	131-2222	\$2,500	\$2,500	\$2,500
135 TOWN ACCTNT - SALARY	135-1111	\$104,029	\$107,670	\$112,318
135 TOWN ACCTNT - EXPENSES	135-2222	\$3,500	\$3,500	\$3,500
141 ASSESSORS - SALARY	141-1111	\$107,332	\$99,133	\$107,529
141 ASSESSORS - EXPENSES	141-2222	\$10,500	\$16,450	\$19,750
149 TREASURER/COLLECTOR - SALARY	149-1111	\$129,891	\$132,827	\$140,724
149 TREASURER/COLLECTOR EXPENSE	149-2222	\$54,230	\$58,365	\$60,440
151 LEGAL EXPENSE	151-4003	\$55,000	\$70,000	\$70,000
155 MINUTEMAN LIBRARY FEE	155-4049	\$24,742	\$28,000	\$27,657
155 IT - SALARY	155-1111	\$70,000	\$71,748	\$0
155 IT - EXPENSE	155-2223	\$51,000	\$113,371	\$206,400
155 IT - CAPITAL	155-3333	\$20,000	\$20,000	\$10,000
158 TAX TITLE FORECLOSURE - EXPENSE	158-2222	\$10,000	\$12,500	\$15,000
161 TOWN CLERK - SALARY	161-1111	\$70,436	\$77,505	\$79,633
161 TOWN CLERK - EXPENSES	161-2222	\$4,575	\$4,575	\$5,575
162 ELECTIONS - EXPENSES	162-2222	\$18,275	\$27,200	\$10,200
163 REGISTRATION SALARY	163-1111	\$935	\$935	\$935
163 REGISTRATION EXPENSE	163-2222	\$5,304	\$5,304	\$5,304
171 CONSERVATION COMM - SALARY	171-1111	\$18,000	\$18,540	\$19,004
171 CONSERVATION COMM - EXPENSES	171-2222	\$930	\$1,004	\$1,004
175 PLANNING BOARD - SALARY	175-1111	\$37,250	\$31,250	\$33,800
175 PLANNING BOARD - EXPENSES	175-2222	\$750	\$1,500	\$1,500
176 BOARD OF APPEALS - EXPENSES	176-2222	\$2,500	\$2,500	\$0
192 PUBLIC BUILDING MAINTENANCE - SALARY	192-1111	\$44,886	\$45,749	\$48,272
192 PUBLIC BUILDING MAINTENANCE - EXPENSES	192-2222	\$35,276	\$37,276	\$37,276
195 PRINT TOWN REPORT - EXPENSE	195-2222	\$9,000	\$9,000	\$9,000
210 POLICE SALARY	210-1111	\$1,781,571	\$1,784,382	\$1,806,748
210 POLICE - EXPENSES	210-2222	\$129,850	\$129,850	\$129,850
210 POLICE CRUISERS - OUTLAY	210-3333	\$50,000	\$30,000	\$30,000
210 POLICE - SICK LEAVE BUY BACK	210-1112	\$10,000	\$15,000	\$38,000
210 POLICE - BUILDING MAINTENANCE	210-2223	\$0	\$10,000	\$30,000
220 FIRE - SALARY	220-1111	\$1,445,882	\$1,473,293	\$1,477,182
220 FIRE - EXPENSE	220-2222	\$72,638	\$84,961	\$87,961
220 FIRE - OUTLAY	220-3333	\$0	\$0	\$0

Fiscal Year 2010 Operating Budget - Page 2

DEPT. ACCOUNT NAME	ACCOUNT	TOWN MTG.	TOWN MTG.	SELECTMEN
		APPROP. FY2008	APPROP. FY2009	RECOMMEND FY2010
230 FIRE STATION EXPENSE	230-2222	\$34,940	\$37,440	\$37,440
231 AMBULANCE RELATED COSTS - SALARY	231-1111	\$139,000	\$146,250	\$133,500
231 AMBULANCE RELATED COSTS - EXPENSE	231-2222	\$18,951	\$21,200	\$33,800
231 AMBULANCE RELATED COSTS - OUTLAY	231-3333	\$3,000	\$3,000	\$3,000
241 BUILDING INSPECTOR - SALARIES	241-1111	\$51,566	\$55,006	\$55,300
241 BUILDING INSPECTOR - EXPENSES	241-2222	\$3,200	\$3,390	\$3,390
242 GAS INSPECTOR - EXPENSES	242-2222	\$75	\$75	\$75
243 PLUMBING INSPECTOR - EXPENSES	243-2222	\$350	\$350	\$350
244 SLR OF WEIGHT & MEAS - EXPENSES	244-2222	\$500	\$500	\$500
245 WIRING INSPECTOR - EXPENSES	245-2222	\$50	\$50	\$50
291 CIVIL DEFENSE - EXPENSES	291-2222	\$500	\$500	\$500
292 DOG OFFICER SALARY	292-4015	\$14,214	\$14,214	\$14,214
292 DOG OFFICER - EXPENSES	292-2222	\$900	\$900	\$900
294 FORESTRY -SALARY	294-1111	\$43,639	\$44,948	\$40,546
294 FORESTRY - EXPENSES	294-2222	\$17,750	\$23,800	\$20,748
421 DPW ADMIN SALARY	421-1111	\$128,012	\$129,332	\$128,512
421 DPW ADMIN EXPENSE	421-2222	\$6,500	\$8,850	\$8,850
422 HIGHWAY SALARY	422-1111	\$282,586	\$291,064	\$301,268
422 HIGHWAY - EXPENSES	422-2222	\$203,670	\$207,670	\$218,338
422 HIGHWAY - OUTLAY	422-3333	\$0	\$0	\$0
423 SNOW & ICE SALARY	423-1111	\$45,000	\$45,000	\$45,000
423 SNOW & ICE - EXPENSE	423-2222	\$45,000	\$45,000	\$45,000
424 STREET LIGHTING - SALARY	424-1111	\$1,800	\$1,854	\$1,854
424 STREET LIGHTING - EXPENSES	424-2222	\$128,000	\$110,000	\$110,000
429 OTHER HIGHWAY/STREETS EXPENSE	429-2222	\$8,580	\$8,580	\$8,580
433 TRASH COLLECTION EXPENSE	433-2222	\$716,554	\$711,763	\$721,223
443 CEMETERY - SALARY	491-1111	\$53,988	\$55,608	\$25,855
443 CEMETERY - EXPENSES	491-2222	\$2,620	\$3,500	\$4,100
510 HEALTH INSPECTOR SALARY	510-1111	\$71,209	\$73,040	\$62,000
521 HEALTH CENTER -SALARY	521-1111	\$6,932	\$8,196	\$11,236
521 HEALTH CENTER EXPENSE	521-2222	\$31,600	\$66,650	\$10,350
522 NURSING SERVICE EXPENSE	522-2222	\$2,800	\$2,800	\$4,300
523 ELLIOT CLINIC EXPENSE	523-2222	\$13,000	\$13,000	\$13,000
529 ANIMAL CONTROL EXPENSE	529-4013	\$5,900	\$6,077	\$6,469
529 MOSQUITO CONTROL EXPENSE	529-4046	\$12,196	\$12,500	\$12,800
541 COA - SALARY	541-1111	\$61,900	\$63,939	\$67,635
541 COA - EXPENSES	541-2222	\$1,000	\$1,000	\$1,000
541 MINUTE HOME CARE	541-4016	\$2,342	\$2,342	\$2,519
543 VETERANS - VETERANS AGENT SALARY	543-1111	\$1,250	\$5,500	\$5,500
543 VETERANS BENEFITS EXPENSE	543-2222	\$5,700	\$16,000	\$16,000
543 VETERANS - EXPENSES	543-4014	\$1,900	\$1,900	\$1,900
610 LIBRARY - SALARY	610-1111	\$306,970	\$322,047	\$347,754
610 LIBRARY - EXPENSES	610-2222	\$67,954	\$76,428	\$65,578
610 LIBRARY - MINUTEMAN	610-3333	\$0	\$0	\$0
612 ROOSEVELT BUILDING - MAINTENANCE	612-2222	\$94,500	\$89,832	\$89,835
612 ROOSEVELT BUILDING - OUTLAY	612-3333	\$8,000	\$8,000	\$4,000
630 RECREATION - EXPENSES	630-2222	\$12,000	\$12,000	\$12,000

**Fiscal Year 2010 Operating Budget Page - 3**

DEPT. ACCOUNT NAME	ACCOUNT	TOWN MTG. APPROP. FY2008	TOWN MTG. APPROP. FY2009	SELECTMEN RECOMMEN FY2010
710 RET. OF DEBT PRINCIPAL - EQUIPMENT	710-4042	\$10,000	\$10,000	\$10,000
710 DEBT SERVICE MIDDLE SCHOOL (PR)	710-4049	\$1,010,000	\$1,051,985	\$1,051,900
710 DEBT SERVICE LIBRARY (PR)	710-4053	\$200,000	\$200,000	\$200,000
751 DEBT SERVICE - EQUIPMENT(INT)	751-4042	\$2,158	\$1,683	\$1,208
751 DEBT SERVICE MIDDLE SCHOOL (INT)	751-4049	\$802,475	\$643,344	\$591,609
751 DEBT SERVICE LIBRARY (INT)	751-4053	\$141,750	\$134,000	\$126,250
752 INTEREST ON TEMPORARY LOANS	752-4037	\$0	\$204,281	\$143,000
752 RESERVE FOR CAPITAL PLANNING	752-4038	\$0	\$0	\$0
810 SCHOOL - SALARY	810-1111	\$9,881,875	\$10,351,635	\$10,392,581
810 ATHLETICS SALARY	810-4027	\$53,050	\$58,000	\$49,550
810 SCHOOL EXPENSE	810-2222	\$2,297,345	\$2,479,000	\$2,448,504
810 TRANSPORTATION EXPENSE	810-4026	\$478,000	\$507,000	\$505,000
810 ASSABET VALLEY VOC SCHOOL ASSESSMENT	810-4028	\$978,928	\$941,838	\$949,169
910 RETIREMENT CONTRIBUTION - EXPENSES - SCHOOL MUNICIPAL	910-2222	\$452,296	\$529,041	\$556,287
910 RETIREMENT CONTRIBUTION - EXPENSES - TOWN MUNICIPAL	910-2223	\$1,006,724	\$827,475	\$864,626
911 RETIREMENT NON-CONTRIBUTORY - EXPENSE	911-2222	\$2,576	\$2,576	\$2,576
913 UNEMPLOYMENT COMPENSATION EXPENSE	913-2222	\$41,000	\$45,000	\$75,000
914 HEALTH INSURANCE EXPENSE - SCHOOL MUNICIPAL	914-9014	\$2,362,144	\$2,516,915	\$2,550,586
914 HEALTH INSURANCE EXPENSE - TOWN MUNICIPAL	914-9015	\$1,012,348	\$1,078,678	\$1,064,056
915 LIFE INSURANCE EXPENSE	915-2222	\$8,511	\$9,289	\$9,471
916 MEDICARE -TOWN SHARE EXP.	916-2222	\$162,000	\$180,000	\$240,000
945 TOWN INSURANCE EXPENSE	945-2222	\$240,000	\$200,000	\$220,000
950 TOWN TELEPHONE EXPENSE	950-2222	\$31,100	\$31,100	\$36,000
955 TOWN AUDIT - EXPENSE	955-2222	\$27,000	\$35,000	\$35,000
<b>TOTAL OPERATING BUDGET</b>		<b>\$28,453,735</b>	<b>\$29,583,575</b>	<b>\$29,717,792</b>

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: \$29,717,792.00  
 FINCOM RECOMMENDATION: At Town Meeting

**The following action was taken:**

**Motion made and seconded to take this article out of order after the last article of the Annual Town Meeting.**

**Motion carried.**

**The Finance Committee recommended.**



**ARTICLE 5: FUND WATER QUALITY TESTING O.A.R.**

To see if the Town will vote to raise and appropriate from sewer enterprise fees the sum of \$1,000 to fund water quality testing of the Assabet River by the Organization for the Assabet River in Fiscal Year 2010;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$1,000  
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words, "To do or act there on".

The Finance Committee recommended.

**ARTICLE 6: WATER ENTERPRISE BUDGET FY2010**

To see if the town will vote to raise and appropriate from Water Enterprise Fees a sum of money to operate the Water Enterprise Budget as listed in the column entitled "BOS Recommended FY2010" as follows;

**Town of Maynard  
Water Enterprise Budget**

DEPT.	ACCOUNT NAME	Amended Budget FY2009	BOS Recommended FY2010	% Change
450-1111	WATER -SALARY	184,634	189,300	2.53%
450-2222	WATER EXPENSE	460,000	462,235	0.49%
710-4029	LONG TERM DEBT SERVICE (PR)	497,045	463,806	-6.69%
710-4040	LONG TERM DEBT SERVICE (INT)	171,240	160,748	-6.13%
<b>TOTAL WATER ENTERPRISE BUDGET</b>		<b>\$1,312,919</b>	<b>\$1,276,089</b>	<b>-2.81%</b>

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$1,276,089.00  
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To meet the salaries and wages of Town Officers and employees, expenses and outlays of the Water Enterprise System, and other sundry and miscellaneous but regular expenditures necessary for the operation of the system for Fiscal Year 2010 (July 1, 2009 – June 30 2010) for a total budget of \$1,276,089.

And further to raise and appropriate from water fees \$1,276,089.

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-law.

**ARTICLE 7: PERPETUAL CARE FUND**

To see if the Town will vote to continue to accept funds from sundry persons and the interest generated thereby, to be invested to perpetually care for the lots and surroundings at Glenwood Cemetery;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words, "To do or act there on".

The Finance Committee recommended.

**ARTICLE 8: SEWER ENTERPRISE BUDGET FY2010**

To see if the town will vote to raise and appropriate from Sewer Enterprise Fees a sum of money to operate the Sewer Enterprise Budget as listed in the column entitled "BOS Recommended FY2010" as follows;

**Town of Maynard  
 Sewer Enterprise Budget**

DEPT.	ACCOUNT NAME	Amended Budget FY2009	BOS Recommended FY2010	% Change
443-1111	WWTP -SALARY	225,116	228,806	1.64%
443-2222	WWTP EXPENSE	599,257	604,148	0.82%
443-xxxx	Waste Water Treatment Plant Short Term (PR)	110,000	20,000	-81.82%
443-xxxx	Waste Water Treatment Plant Short Term (INT)	23,310	16,914	-27.44%
449-1111	SEWER -SALARY	111,280	111,813	0.48%
449-2222	SEWER EXPENSE	98,940	96,681	-2.28%
710-4030	LONG TERM DEBT SERVICE (PR)	134,957	135,534	0.43%
710-4040	LONG TERM DEBT SERVICE (INT)	63,334	58,724	-7.28%
<b>TOTAL SEWER ENTERPRISE BUDGET</b>		<b>\$1,366,194</b>	<b>\$1,272,620</b>	<b>-6.85%</b>

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: \$1,272,620.00  
 FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: That the salaries and wages of Town Officers and employees, expenses, and outlays of the Sewer Enterprise System, and other sundry and miscellaneous but regular expenditures necessary for the operation of the system for Fiscal 2010 (July 1, 2009 – June 30, 2010) for a total budget of \$1,272,620.

And further to raise and appropriate from sewer fees \$1,272,620.

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-law.

**ARTICLE 9: REAUTHORIZE REVOLVING FUNDS**

To see if the Town will vote to authorize the continued use of one or more revolving funds under MGL, Chapter 44, Section 53E1/2, as amended, by Municipal Agencies, Boards, Departments or Officers as follows:

**Recreation Department:** for the purpose of hiring one or more part-time instructors and to provide for their salaries and expenses, receipts totaling no more than \$18,000 in Fiscal Year 2010 from Recreation User Fees, said funds to be expended by the Recreation Commission.

**Conservation Commission:** for the purpose of administering the consultant fee provision of Maynard's Wetland Protection By-law, receipts totaling no more than \$15,000 in Fiscal Year 2010 from Wetlands By-law Consultant Fees, said funds to be expended by the Conservation Commission.

**Planning Board:** For the purpose of fees and expenses associated with Site Plan Review, Special Permit and Subdivision Applications, and Zoning Bylaw and Subdivision Regulation revisions; receipts totaling no more than \$20,000 in Fiscal Year 2010 from Site Plan Review, Special Permit and Subdivision Application fees; said funds to be expended by the Planning Board.

**Board of Health Town Drop Off Center Fees:** For the purpose of fees and expenses associated with disposal of household hazardous products, yard waste, tires and electronics collected at town drop-off at the Highway Garage, receipts totaling no more than \$14,000 in Fiscal Year 2010 and said funds to be expended by the Board of Health.

**Licensing Fees:** For the purpose of fees and expenses associated with inspections of food establishments in the Town of Maynard, receipts totaling no more than \$10,000 in Fiscal Year 2010 and said funds to be expended by the Board of Health.

**Council on Aging:** For the purpose of fees and expenses associated with operating the Council on Aging's van service, receipts totaling no more than \$7,000 in Fiscal Year 2010 and said funds to be expended by the Council on Aging;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: To move as printed in the warrant except that the number "\$18,000." Under the "Recreation Commission" heading be changed "\$35,000." And the number "\$7,000" under the "Council on Aging" heading be changed to "\$10,000." and except the words, "To do or act thereon".

The Finance Committee recommended.

**ARTICLE 10: WATER ENTERPRISE STABILIZATION FUND**

To see if the Town will vote to raise and appropriate from Water Enterprise Fees the sum of \$150,000.00 to the Water Enterprise Stabilization Fund;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$150,000.00  
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: Yes 113, No 12, (83 needed for a 2/3 vote) to accept the article as printed in the warrant except the words, "To do or act thereon".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town Bylaw.

**ARTICLE 11: FINANCE COMMITTEE RESERVE FUND**

To see if the Town will vote to raise and appropriate from taxation the sum of \$152,000.00 to provide for any extra ordinary or unforeseen expenditures of the various Town Departments, by a vote of the Finance Committee out of the Reserve Fund, as provided by M.G. L. Chapter 40, Section 6;

To do or act thereon.

SPONSORED BY: Finance Committee  
APPROPRIATION: \$152,000.00  
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: Yes 109, No 8 to accept the article as printed in the warrant except the words, "To do or act there on".

The Finance Committee recommended.

This article was voted by secret ballot as required by Town Bylaw.

**ARTICLE 12: SEWER ENTERPRISE STABILIZATION FUND**

To see if the Town will vote to raise and appropriate from Sewer Enterprise Fees the sum of \$50,000.00 to the Sewer Enterprise Stabilization Fund;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$50,000.00  
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: Yes 111, No 9 (80 needed for a 2/3 vote) to accept the article as printed in the warrant except the words, "To do or act thereon".

The Finance Committee recommended.

This article was voted by secret ballot as required by Town Bylaw.

**ARTICLE 13: CONSULTANT PLANNER**

To see if the Town will vote to appropriate the sum of \$20,000 from gift funds given to the Town in accordance with the Tax Increment Financing (TIF) agreement with Wellesley/Rosewood Maynard Mills Limited Partnership in order to contract with a part-time community development planner for the Fiscal Year beginning July 1, 2009 through June 30, 2010, or to take any other action relative thereto.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$20,000  
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: Yes 110, No 8 to accept the article as printed in the warrant except the words, "To do or act thereon".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town Bylaw.

**ARTICLE 14: COMMUNITY PRESERVATION FUND RESERVE APPROPRIATION FISCAL YEAR 2010**

To see if the Town will vote to appropriate or reserve from FY2010 Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation;

<u>Appropriations:</u>	
From FY2010 estimated revenues for Committee Administrative and Operating Expenses	\$10,000
<u>Reserves:</u>	
From FY2010 estimated revenues for Historic Preservation	20,000
From FY2010 estimated revenues for Open Space	20,000
From FY2010 estimated revenues for Community Housing	20,000
From FY2010 estimated revenues for Budgeted Reserve	130,000
<b>Total:</b>	<b>200,000</b>

To do or act thereon.

SPONSORED BY: Community Preservation Committee  
 APPROPRIATION: \$200,000  
 FINCOM RECOMMENDATION: Recommends

**The following action was taken:**

**Voted: Yes 105, No 13 to accept the article as printed in the warrant except the words, "to do or act thereon".**

**The Finance Committee recommended.**

**This article was voted by a secret ballot as required by Town Bylaw.**

**ARTICLE 15: DISPOSE SURPLUS EQUIPMENT**

To see if the Town will vote to authorize the Board of Selectmen to dispose of surplus and/or obsolete equipment or materials, as authorized by M.G.L. Ch.30B, Uniform Procurement Act, as amended from time to time.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: Recommends

**The following action was taken:**

**Voted: To accept the article as printed in the warrant except the words, "To do or act there on".**

**The Finance Committee recommended.**

**ARTICLE 16: CHAPTER 90 APPROPRIATIONS**

To see if the Town will vote to appropriate the sum of \$206,851.00 for Chapter 90 Construction and Resurfacing. Said funds are 100% reimbursable to the Town of Maynard. This article is in accordance with Chapter 90, Section 34 of Mass. General Laws, Article 246B.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$206,851.00  
FINCOM RECOMMENDATION: At Town Meeting

**The following action was taken:**

**Voted: Yes 119, No 4 to accept the article as printed in the warrant except the words, "To do or act there on".**

**The Finance committee recommended.**

**This article was voted by a secret ballot as required by Town Bylaw.**

**ARTICLE 17: TWO-GRAVE LOT LAYOUT AT GLENWOOD CEMETERY**

To see if the Town will vote to transfer from Perpetual Care Fund, Glenwood Cemetery the sum of \$5,000.00 for labor and materials. These funds are to be used to layout mark and prepare two-grave lots in selected areas of the Cemetery.

To do or act thereon.

SPONSORED BY: Department of Public Works  
APPROPRIATION: \$5,000.00  
FINCOM RECOMMENDATION: Recommends

**The following action was taken:**

**Voted: To appropriate from the sale of lots and graves the sum of \$5,000 for labor and materials to be used to layout, mark and prepare two-grave lots in selected areas of the cemetery.**

**The Finance Committee recommended.**

**ARTICLE 18: REVALUATION CONSULTANT**

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide \$45,000.00 or any other sum to hire a revaluation consultant for the Fiscal Year 2010 revaluation;

To do or act thereon.

SPONSORED BY: Board of Assessors  
APPROPRIATION: \$45,000.00  
FINCOM RECOMMENDATION: Recommends

**The following action was taken:**

**Voted: Yes 110, No 6 (70 needed for a 2/3 vote) to appropriate \$45,000.00 from the stabilization fund to hire a revaluation consultant for fiscal year 2010 revaluation.**

**The Finance Committee recommended.**

This article was voted by a secret ballot as required by Town Bylaw.

At 9:03 p.m. a motion was made and seconded that the Maynard Annual Town Meeting of May 18, 2009 be adjourned to June 15, 2009 at 7:00 p.m. at the Fowler Middle School Auditorium.

At 7:10 pm on June 15, 2009, the Moderator, Jim Coleman declared the May 18, 2009 Annual Town Meeting reconvened. 121 (One Hundred Twenty One) voters were in attendance.

**ARTICLE 4:**    **FY'10 OPERATING BUDGET**

The following action was taken:

**Voted:** That the document recommended by the Board of Selectmen labeled as "FISCAL YEAR BUDGET 2010" with a column titled "A/O JUNE 15 SELECTMEN RECOMMENDATION FY2010" be accepted as a part of the permanent record.

The Finance Committee recommended.

Motion made and seconded to adjourn the Annual Town Meeting for three (3) minutes in order to reconvene the May 19, 2009 Special Town Meeting. Motion carried.

Motion made and seconded to re-open the Annual Town Meeting of May 18, 2009. Motion carried.

**Voted:** Yes 90, No 25 that the Town meet the salaries and wages of Town Officers and employees, expenses, and outlays of the Town Departments, and other sundry and miscellaneous but regular expenditures necessary for the operation of the Town for Fiscal Year 2010 (July 1, 2009– June 30, 2010); Further to accept and expend Federal Funds and State Funds to offset certain salaries, expenses or outlays as listed in the column titled "A/O JUNE 15 SELECTMEN RECOMMENDATION FY2010" in the document labeled as "FISCAL YEAR OPERATING BUDGET 2010" for a Total Operating Budget of \$29,230,513;

And further to raise and appropriate from taxation the sum of \$28,992,413, appropriate from Ambulance Receipts the sum of \$198,100 and appropriate from Perpetual Care the sum of \$40,000 for a Total Operating Budget of \$29,230,513.

The Finance Committee recommended.

This article was voted by a secret ballot as required per Town Bylaw.

At 8:18 pm on June 15, 2009, a motion was made and seconded to dissolve the Annual Town Meeting. Motion carried.



**COMMONWEALTH OF MASSACHUSETTS**

**MIDDLESEX, SS.**

**SPECIAL TOWN MEETING**

**To the Constable of the Town of Maynard, in said County,**

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble IN **FOWLER MIDDLE SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID** town, on Tuesday, May 19, 2009 at 7:00 P.M. then and there to act on the following articles:

**The following action was taken:**

**At 7:00 p.m. on May 19, 2009, the Moderator, Jim Coleman called the Special Town Meeting to order.**

**100 voters were present.**

**Motion was made and seconded to waive the reading of the warrant in its entirety but be made a part of the record of the meeting, and that the Moderator be permitted to refer to each article by subject matter instead of reading each article completely.**

**ARTICLE 1:                   FY2009 OPERATING BUDGET TRANSFERS ARTICLE**

**To see if the Town will vote to amend the FY2009 Operating Budget by approving transfers as may be necessary:**

**For a Total Operating Budget of \$29,583,575.00 for fiscal year 2009;  
To do or act thereon.**

<b>SPONSORED BY:</b>	Finance Department
<b>APPROPRIATION:</b>	None
<b>FINCOM RECOMMENDATION:</b>	At Town Meeting

**The following action was taken:**

**Voted: That Article 1 be taken out of order after Article 17.**

**The Finance Committee Recommended.**



**ARTICLE 2: APPROPRIATION FROM COMMUNITY ENHANCEMENT STABILIZATION FUND**

To see if the Town will vote to appropriate from the Community Enhancement Stabilization Fund the sum of \$40,000 to the Downtown Crosswalk Projects and the sum of \$20,000 to the Downtown Façade Improvement Program;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$60,000.00  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 93, No 31 (31 needed for a 2/3 vote) to accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-law.

**ARTICLE 3: ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL DISTRICT AGREEMENT**

To see if the Town will vote to approve an amendment to the Assabet Valley Regional Vocational School District Agreement that would permit the election of members of the Assabet Valley Regional School District at a District-wide election to be held on the biennial state election ballot, as permitted by Chapter 71, Section 14(e) (3) of the General Laws and make various related changes to the Assabet Valley Regional School District Agreement, which amendment shall be in the form set forth below;

AMENDMENT NUMBER 3

AMENDMENT TO THE ASSABET VALLEY REGIONAL VOCATIONAL  
HIGH SCHOOL DISTRICT AGREEMENT

The agreement providing for the establishment of the Assabet Valley Regional Vocational High School District, as amended, (the "District Agreement") is further amended as follows:

1. Strike out SECTION I and insert in lieu thereof the following: SECTION I. THE REGIONAL

DISTRICT SCHOOL COMMITTEE (A.) Composition and Election

1. The powers and duties of the vocational regional school district shall be vested in and exercised by a vocational regional school district committee, hereinafter sometimes referred to as the "Committee", which shall have all the powers and duties conferred and imposed upon school committees and vocational regional school districts by general and special law and by this Agreement and which shall consist of seven members to be elected by all of the voters of the Assabet Valley Regional Vocational School District, hereinafter sometimes referred to as the "District", voting in a District election to be held at the biennial state elections. The term of *office* of each member shall be four years, commencing with the date of the biennial state election at which each such member was elected and thereafter, until their respective successors have been duly elected and qualified. One member of the Committee shall at all times be a resident of the City of Marlborough and of each of the Towns of Berlin, Hudson, Maynard, Northborough, Southborough and Westborough.
2. Vacancies which occur on the Committee shall be filled by majority vote of the Selectmen or the City Council, as the case may be, in the member town or city in which the vacancy arises. An appointee filling any such vacancy shall serve the unexpired portion of the term.
3. The members of the Committee incumbent on the effective date of this amendment from the Towns of Berlin, Hudson, and Maynard, and from the City of Marlborough shall hold office until the 2010 biennial state election, and until their successors have been elected and qualified as herein provided. The members of the Committee incumbent on the effective date of this amendment from the Towns of Northborough, Southborough and Westborough shall hold office until the 2012 biennial state election, and until their successors have been elected and qualified, as herein provided.

(B.) Nominations  
Nominations for membership on the Committee shall be made in accordance with all the procedures prescribed by Massachusetts General Laws, Chapter 53, § 122, as from time to time amended, and other pertinent provisions of law.

(C.) Organization  
Annually, at the first regular meeting of the Committee following the first Tuesday next after the first Monday in November, the Committee shall organize and choose by ballot a chairman and a vice chairman from among its own membership.

Quorum

A quorum for transaction of business shall consist of a majority of the Committee but a lesser number may adjourn.

(D.) Ballot Format  
The names and addresses of the candidates shall be arranged on the ballot according to the city or town in which they reside with a separate category for each city or town, the seat for which on the district School Committee is being filled in that election. For each category, there shall be printed such directions as will instruct the voter to vote for the number of candidates to be elected in each town.

(F.) Powers and Duties  
The Committee shall have all the powers and duties confirmed and imposed upon it by this Agreement and such other additional powers and duties as are specified in Chapter 5B of the Acts of 1966, and any amendments thereof or additions thereto, now or hereafter enacted, or as may be specified in any other applicable general or special law.

2. This amendment to the Regional District Agreement shall become *effective upon* acceptance of said amendment by each of the member municipalities (as defined in the District Agreement) as provided for in Section VII of said Agreement.

or to take any other action relative thereto.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	None
FINCOM RECOMMENDATION	None

**The following action was taken:**

**Voted: To accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance Committee made no recommendation.**

**ARTICLE 4: AMEND WASTEWATER TREATMENT PLANT BOND AUTHORIZATION**

To see if the Town will vote to amend the previously appropriated sum of \$10,000,000.00 for the purpose of financing the construction of the Maynard Wastewater Treatment Plant Upgrade on May 21, 2007 to \$11,300,000.00 and including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$11,300,000.00 and issue bonds or notes therefore under (Chapter 44 of the Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited General obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project; and

To do or act thereon.

SPONSER: Department of Public Works  
APPROPRIATION: 1,300,000.00  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 106, No 30 (91 need for a 2/3 vote) to accept the article as printed in the warrant except the words, "To do or act thereon."

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-law.

**ARTICLE 5: AMEND BY-LAW CHAPTER 25, M.G.L. CH. 40**

To see if the Town will vote to amend Chapter XXV of the Town's bylaws (Non-Criminal Disposition of Bylaw Violations under an pursuant to M.G.L. Chapter 40, Section 21 D) to include the Wetlands Administration Bylaw and the Conservation Commission's Land Use Regulations (duly adopted 6 August 2002) by adding or inserting the following:

Chapter XXVII: Wetlands Administration

Penalty First Offense - Written warning  
Each subsequent offense - \$100  
Each day that such violation continues shall constitute a separate offense.  
Enforcing Person: Conservation Agent  
Conservation Commissioner  
Police Officer

Conservation Land Use Regulations

Penalty First Offense - Written warning  
Second offense - \$25  
Each subsequent offense - \$50  
Each day that such violation continues shall constitute a separate offense.  
Enforcing Person: Conservation Agent  
Conservation Commissioner  
Police Officer

SPONSORED BY: Conservation Commission  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: To accept the article as printed in the warrant except the words, "To do or act thereon".

The Finance Committee made no recommendation.

**ARTICLE 6: PUBLIC, EDUCATION AND GOVERNMENT (PEG) ACCESS UPGRADES**

To see if the Town will vote to appropriate from PEG Access Capital Funds the sum of \$200,000 to provide the necessary funding to upgrade PEG Access technology and equipment at the WAVM Cable Studio and to install PEG Access equipment and the supporting infrastructure at the Town Building;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$200,000.00  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 141, No 8 to accept the article as printed in the warrant except the words, "To do or act thereon".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

**ARTICLE 7: COMMUNITY PRESERVATION FUND RESERVE APPROPRIATION FISCAL YEAR 2009**

To see if the Town will vote to appropriate from Community Preservation Funds the amounts recommended by the Community Preservation Committee (CPC) for community preservation projects, with each item to be considered a separate appropriation, in accordance with the requirements of Massachusetts General Laws Chapter 44B:

**Appropriations:**

From Open Space Reserve Fund for the Maynard Conservation Land Trust Fund, with any of these expenditures from said Conservation Land Trust Fund to be subject to the provisions of the Community Preservation Act	\$ 10,000
From Community Housing Reserve Fund For an Affordable Housing Plan	\$ 3,500
From Historic Resources Reserve Fund For restoration of rock, wall Main Street	\$ 10,000
From Historic Resources Reserve Fund For a ground penetrating survey at Glenwood Cemetery	\$ 3,500
From Historic Resources Reserve Fund For survey and preservation of artifacts From CPA Budgeted Reserve Fund	<u>\$ 12,500</u>
<b>Total Appropriations from Community Preservation Fund</b>	<b>\$ 69,000</b>

To do or act thereon.

SPONSORED BY: Community Preservation Committee  
APPROPRIATION: \$69,000  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 117, No 35 to accept the article as printed in the warrant except under the heading, Appropriations, Historic Resources Reserve Fund, restoration of the rock wall at the corner on Nason and Main Street, change from "\$10,000" to "\$40,000" and Total Appropriations from Community Reserve Fund, change from "\$69,000" to \$69,500".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

**ARTICLE 8: CAPITAL IMPROVEMENTS – WATER SYSTEM**

To see if the Town will vote to appropriate from Water Enterprise fees the sum of \$45,625 to perform the following capital water treatment plant improvements;

1.	SCADA and Alarm Upgrades	\$10,850.00
2.	Electrical Upgrades of HOA switches Well 6, 7 and Rockland Ave	5,005.00
3.	Rockland Ave VFD Replacement	7,735.00
4.	Replace Pump Motors Wells 5 and 6	6,160.00
5.	Clean Clear Well Rockland Ave	3,875.00
6.	Clean Air Stripper Rockland Ave	12,000.00
Total		\$45,625.00

To do or act thereon.

SPONSORED BY: Department of Public Works  
APPROPRIATION: \$45,625  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

**Voted: Yes 129, No 21 to accept the article as printed in the warrant except that the phrase “Fiscal Year 2010” shall be inserted before the words “Water Enterprise Fees” and except the words, “To do or act thereon”.**

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

**ARTICLE 9: PRIOR YEAR BILLS FY2005, FY2006 AND FY 2007**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$29,412.60, or any other sum, to pay prior year Weston and Sampson monitoring and engineering fees from fiscal years, 2005, 2006 and 2007;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$29,412.60  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

**Voted; Yes 131, No 12 (129 needed for a 9/10 vote) to transfer from account numbers 424-2222 Street Lighting – Expenses \$15,000 422-2222 Highway-Expenses \$14,412.60 to pay prior year Weston and Sampson monitoring and engineering fees from fiscal years, 2005, 2006 and 2007.**

The Finance Committee recommended.

This article was voted by secret ballot as required by Town By-law.

**ARTICLE 10:**

**STORMWATER MANAGEMENT AND LAND DISTURBANCE BYLAW**

To see if the Town will vote to Amend the Town By-Law and Town By-Law Table of Contents by relabeling the existing Chapter XXIX as XXXI and adding a new Chapter XXIX as follows;

**STORMWATER MANAGEMENT AND LAND DISTURBANCE BYLAW**

**SECTION 1. PURPOSE**

A. The harmful impacts of soil erosion and sedimentation are:

1. impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater;
2. contamination of drinking water supplies;
3. alteration or destruction of aquatic and wildlife habitat;
4. flooding; and
5. overloading or clogging of municipal catch basins and storm drainage systems.

B. The objectives of this bylaw are to:

1. protect water resources;
2. require practices that eliminate soil erosion and sedimentation and control the volume and rate of stormwater runoff resulting from land disturbance activities;
3. promote infiltration and the recharge of groundwater;
4. ensure that soil erosion and sedimentation control measures and stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained;
5. require practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that may cause adverse impacts to water quality;
6. comply with state and federal statutes and regulations relating to stormwater discharges; and
7. establish the town's legal authority to ensure compliance with the provisions of this by-law through inspection, monitoring, and enforcement.

**SECTION 2. DEFINITIONS**

**ABUTTER:** The owner(s) of land abutting the activity.

**AGRICULTURE:** The normal maintenance or improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act and its implementing regulations.

**APPLICANT:** Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government to the extent permitted by law requesting a soil erosion and sediment control permit for proposed land-disturbance activity.

**AUTHORIZED ENFORCEMENT AGENCY:** The Conservation Commission, its employees or agents designated to enforce this by-law.

**CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC):** A certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

**CONSTRUCTION AND WASTE MATERIALS:** Excess or discarded building or site materials, including but not limited to concrete truck washout, chemicals, litter and sanitary waste at a construction site that may adversely impact water quality.

**CLEARING:** Any activity that removes the vegetative surface cover.

**EROSION:** The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

**EROSION AND SEDIMENTATION CONTROL PLAN:** A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbance activities.

**ESTIMATED HABITAT OF RARE WILDLIFE AND CERTIFIED VERNAL POOLS:** Habitats delineated for state-protected rare wildlife and certified vernal pools for use with the Wetlands Protection Act Regulations (310 CMR 10.00) and the Forest Cutting Practices Act Regulations (304 CMR 11.00).

**LAND-DISTURBING ACTIVITY:** Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material.

**MASSACHUSETTS ENDANGERED SPECIES ACT:** (G.L. c. 131A) and its implementing regulations at (321 CMR 10.00) which prohibit the "taking" of any rare plant or animal species listed as Endangered, Threatened, or of Special Concern.

**MASSACHUSETTS STORMWATER MANAGEMENT POLICY:** The Policy issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 §. 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56. The Policy addresses stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site. **MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or municipal storm drain system:** The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Maynard.

**OWNER:** A person with a legal or equitable interest in property.

**PERSON:** An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

**PRE-CONSTRUCTION:** All activity in preparation for construction.

**PRIORITY HABITAT OF RARE SPECIES:** Habitats delineated for rare plant and animal populations protected pursuant to the Massachusetts Endangered Species Act and its regulations.

**RUNOFF:** Rainfall, snowmelt, or irrigation water flowing over the ground surface.

**SEDIMENT:** Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

**SEDIMENTATION:** The process or act of deposition of sediment.

**SITE:** Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

**SLOPE:** The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

**SOIL:** Any earth, sand, rock, gravel, or similar material.

**STABILIZATION:** The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

**STORMWATER:** Storm water runoff, snow melt runoff, and surface water runoff and drainage.

**STRIP:** Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

**VERNAL POOLS:** Temporary bodies of freshwater which provide critical habitat for a number of vertebrate and invertebrate wildlife species.

**WATERCOURSE:** A natural or man-made channel through which water flows or a stream of water, including a river, brook, or underground stream.

**WETLAND RESOURCE AREA:** Areas specified in the Massachusetts Wetlands Protection Act G.L. c. 131, § 40 and in the town's wetland bylaw.

**WETLANDS:** Tidal and non-tidal areas characterized by saturated or nearly saturated soils most of the year that are located between terrestrial (land-based) and aquatic (water-based) environments, including freshwater marshes around ponds and channels (rivers and streams), brackish and salt marshes; common names include marshes, swamps and bogs.

### **SECTION 3. AUTHORITY**

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34

### **SECTION 4. APPLICABILITY**

This bylaw shall apply to all activities that result in disturbance of one or more acres of land that drains to the municipal separate storm sewer system (records of this system are maintained in the Department of Public Works). Except as authorized by the Conservation Commission hereafter known as "The Commission" in a Land Disturbance Permit or as otherwise provided in this bylaw, no person shall perform any activity that results in disturbance of an acre or more of land. Normal maintenance and improvement of land in agricultural or aquacultural use, as defined by the Wetlands Protection Act regulation 310 CMR 10.4, are exempt. In addition, as authorized in the Phase II Small MS4 General Permit for Massachusetts, storm water discharges resulting from the above activities that are subject to jurisdiction under the Wetlands Protection Act and demonstrate compliance with the Massachusetts Storm Water Management Policy as reflected in an Order of Conditions issued by the Conservation Commission are exempt from compliance with this bylaw.

### **SECTION 5. RESPONSIBILITY FOR ADMINISTRATION**

- A. The Conservation Commission shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the Commission may be delegated in writing to the Superintendent of Public Works or the Town Administrator or their employees or agents.
- B. Waiver. The Commission may waive strict compliance with any requirement of this by-law or the rules and regulations promulgated hereunder, where:
  - (1) such action is allowed by federal, state and local statutes and/or regulations,
  - (2) is in the public interest, and
  - (3) is not inconsistent with the purpose and intent of this by-law.
- C. Rules and Regulations. The Commission, in consultation with the Department of Public Works, may adopt, and periodically amend rules and regulations to effectuate the purposes of this by-law. Failure by the Commission to promulgate such rules and regulations shall not have the effect of suspending or invalidating this by-law.

### **SECTION 6. PERMITS and PROCEDURE**

- A. Application. A completed application for a Land Disturbance Permit shall be filed with the Commission. A permit must be obtained prior to the commencement of land disturbing activity that may result in the disturbance of an area of one acre or more. The Land Disturbance Permit Application package shall include:
  - 1. a completed Application Form with original signatures of all owners;
  - 2. a list of abutters, certified by the Assessors Office;
  - 3. Seven (7) copies of the Erosion and Sediment Control Plan as specified in Section VI of this bylaw;
  - 4. payment of the application and review fees; and,
  - 5. one (1) copy each of the Application Form and the list of abutters filed with the Town Clerk.
- B. Entry. Filing an application for a permit grants the Conservation Commission or its agent, permission to enter the site to verify the information in the application and to inspect for compliance with permit conditions.
- C. Other Boards. The Conservation Commission shall notify the Town Clerk of receipt of the application, and shall give one copy of the application package to the Planning Board and Department of Public Works.
- D. Public Hearing. The Commission shall hold a public hearing within twenty-one (21) days of the receipt of a complete application and shall take final action within twenty-one (21) days from the time of the close of the hearing unless such time is extended by agreement between the applicant and the Commission. Notice of the public hearing shall be given by publication and posting and by first-class mailings to abutters at least seven (7) days prior to the hearing. The Commission shall make the application available for inspection by the public during regular Conservation Commission business hours at the Town Building.
- E. Information requests. The applicant shall submit all additional information requested by the Commission to



issue a decision on the application.

F. Action by the Commission.

The Commission may:

1. Approve the Land Disturbance Permit Application and issue a permit if it finds that the proposed plan will protect water resources and meets the objectives and requirements of this by-law;
2. Approve the Land Disturbance Permit Application and issue a permit with conditions, modifications or restrictions that the Commission determines are required to ensure that the project will protect water resources and meets the objectives and requirements of this by-law;
3. Disapprove the Land Disturbance Permit Application and deny the permit if it finds that the proposed plan will not protect water resources or fails to meet the objectives and requirements of this by-law.

G. Failure of the Commission to take final action. Failure of the Commission to take final action upon an Application within the time specified above shall be deemed to be approval of said Application. Upon certification by the Town Clerk that the allowed time has passed without the Commission's action, the Land Disturbance Permit shall be issued by the Commission.

H. Fee Structure. Each application must be accompanied by the appropriate application fee as established by the Conservation Commission. Applicants shall pay review fees as determined by the Conservation Commission sufficient to cover any expenses connected with the public hearing and review of the Land Disturbance Permit Application before the review process commences. The Conservation Commission is authorized to retain, at the expense of the applicant, a Registered Professional Engineer or other professional consultant to advise the Conservation Commission on any or all aspects of the Application.

I. Project Changes. The permittee, or their agent, must notify the Commission in writing of any change or alteration of a land-disturbing activity authorized in a Land Disturbance Permit before any change or alteration occurs. If the Conservation Commission determines that the change or alteration is significant, based on the design requirements listed in Section 7.B. and accepted construction practices, the Conservation Commission may require that an amended Land Disturbance Permit application be filed and a public hearing held. If any change or alteration from the Land Disturbance Permit occurs during any land disturbing activities, the Commission may require the installation of interim erosion and sedimentation control measures before approving the change or alteration.

## SECTION 7. EROSION AND SEDIMENT CONTROL PLAN

A. The Erosion and Sediment Control Plan shall contain sufficient information to describe the nature and purpose of the proposed development, pertinent conditions of the site and the adjacent areas, and proposed erosion and sedimentation controls. The applicant shall submit such material as is necessary to show that the proposed development will comply with the design requirements listed in Section 7.B. below.

B. The design requirements of the Erosion and Sediment Control Plan are:

1. Minimize total area of disturbance;
2. Sequence activities to minimize simultaneous areas of disturbance;
3. Minimize peak rate of runoff in accordance with the Massachusetts Stormwater Policy;
4. Minimize soil erosion and control sedimentation during construction, provided that prevention of erosion is preferred over sedimentation control;
5. Divert uncontaminated water around disturbed areas;
6. Maximize groundwater recharge;
7. Install and maintain all Erosion and Sediment Control measures in accordance with the manufacturers specifications and good engineering practices;
8. Prevent off-site transport of sediment;
9. Protect and manage on and off-site material storage areas (overburden and stockpiles of dirt, borrow areas, or other areas used solely by the permitted project are considered a part of the project);
10. Comply with applicable Federal, State and local laws and regulations including waste disposal, sanitary sewer or septic system regulations, and air quality requirements, including dust control;
11. Prevent significant alteration of habitats mapped by the Massachusetts Natural Heritage & Endangered Species Program as Endangered, Threatened or Of Special Concern, Estimated Habitats of Rare Wildlife and Certified Vernal Pools, and Priority Habitats of Rare Species from the proposed activities;
12. Institute interim and permanent stabilization measures, which shall be instituted on a disturbed area as soon as practicable but no more than 14 days after construction activity has temporarily or permanently ceased

- on that portion of the site;
13. Properly manage on-site construction and waste materials; and
  14. Prevent off-site vehicle tracking of sediments.

C. Erosion and Sedimentation Control Plan Content. The Plan shall contain the following information:

1. Names, addresses, and telephone numbers of the owner, applicant, and person(s) or firm(s) preparing the plan;
2. Title, date, north arrow, names of abutters, scale, legend, and locus map;
3. Location and description of natural features including:
  - (a) Watercourses and water bodies, wetland resource areas and all floodplain information, including the 100-year flood elevation based upon the most recent Flood Insurance Rate Map, or as calculated by a professional engineer for areas not assessed on these maps;
  - (b) Existing vegetation including tree lines, canopy layer, shrub layer, and ground cover, and trees with a caliper twelve (12) inches or larger, noting specimen trees and forest communities; and
  - (c) Habitats mapped by the Massachusetts Natural Heritage & Endangered Species Program as Endangered, Threatened or of Special Concern, Estimated Habitats of Rare Wildlife and Certified Vernal Pools, and Priority Habitats of Rare Species within five hundred (500) feet of any construction activity.
4. Lines of existing abutting streets showing drainage and driveway locations and curb cuts;
5. Existing soils, volume and nature of imported soil materials;
6. Topographical features including existing and proposed contours at intervals no greater than two (2) feet with spot elevations provided when needed;
7. Surveyed property lines showing distances and monument locations, all existing and proposed easements, rights-of-way, and other encumbrances, the size of the entire parcel, and the delineation and number of square feet of the land area to be disturbed;
8. Drainage patterns and approximate slopes anticipated after major grading activities (Construction Phase Grading Plans);
9. Location and details of erosion and sediment control measures with a narrative of the construction sequence/phasing of the project, including both operation and maintenance for structural and non-structural measures, interim grading, and material stockpiling areas;
10. Path and mechanism to divert uncontaminated water around disturbed areas, to the maximum extent practicable;
11. Location and description of industrial discharges, including stormwater discharges from dedicated asphalt plants and dedicated concrete plants, which are covered by this permit;
12. Stormwater runoff calculations in accordance with the Department of Environmental Protection's Stormwater Management Policy;
13. Location and description of and implementation schedule for temporary and permanent seeding, vegetative controls, and other stabilization measures;
14. A description of construction and waste materials expected to be stored on-site. The Plan shall include a description of controls to reduce pollutants from these materials, including storage practices to minimize exposure of the materials to stormwater, and spill prevention and response;
15. A description of provisions for phasing the project where one acre of area or greater is to be altered or disturbed;
16. Plans must be stamped and certified by a qualified Professional Engineer registered in Massachusetts or a Certified Professional in Erosion and Sediment Control; and
17. Such other information as is required by the Commission by written request and majority vote.

## SECTION 8. INSPECTION AND SITE SUPERVISION

- A. Pre-construction Meeting. Prior to starting clearing, excavation, construction, or land disturbing activity the applicant, the applicant's technical representative, the general contractor or any other person with authority to make changes to the project, shall meet with the DPW and any other agent delegated by the Commission, to review the permitted plans and their implementation.
- B. Board Inspection. the Commission or its designated agent shall make inspections as hereinafter required and shall either approve that portion of the work completed or shall notify the permittee wherein the work fails to comply with the land disturbance permit as approved. The Permit and associated plans for grading, stripping, excavating, and filling work, bearing the signature of approval of the Commission or its' designee, shall be maintained at the site during the progress of the work. In order to obtain inspections, the permittee shall notify

the Commission at least two (2) working days before each of the following events:

1. Erosion and sediment control measures are in place and stabilized;
  2. Site Clearing has been substantially completed;
  3. Rough Grading has been substantially completed;
  4. Final Grading has been substantially completed;
  5. Close of the Construction Season; and
  6. Final Landscaping (permanent stabilization) and project final completion.
- C. Permittee Inspections. The permittee or his/her agent shall conduct and document inspections of all control measures) no less than weekly or as specified in the permit, and prior to and following anticipated storm events. The purpose of such inspections will be to determine the overall effectiveness of the control plan, and the need for maintenance or additional control measures. The permittee or his/her agent shall submit monthly reports to the DPW and the Commission or its' agent in a format approved by the Commission
- D. Access Permission. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Commission and the DPW, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this by-law and may make or cause to be made such examinations, surveys or sampling as the Commission or the DPW deems reasonably necessary to determine compliance with the permit.

#### **SECTION 9. SURETY**

The Commission may require the permittee to post before the start of land disturbance activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by town counsel, and be in an amount deemed sufficient by the Commission or its' agent to ensure that the work will be completed in accordance with the permit. If the project is phased, the Commission may release part of the bond as each phase is completed in compliance with the permit but the bond may not be fully released until the Commission has received the final report as required by Section 10 and issued a certificate of completion.

#### **SECTION 10. FINAL REPORTS**

Upon completion of the work, the permittee shall submit a report (including certified as-built construction plans) from a Professional Engineer (P.E.), surveyor, or Certified Professional in Erosion and Sediment Control (CPESC), certifying that all erosion and sediment control devices, and approved changes and modifications, have been completed in accordance with the conditions of the approved permit. Any discrepancies should be noted in the cover letter.

#### **SECTION 11. ENFORCEMENT**

- A. The Commission, or an authorized agent of the Commission shall enforce this by-law, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.
- B. Orders
1. The Commission, or an authorized agent of the Commission may issue a written order to enforce the provisions of this by-law or the regulations there under, which may include:
    - (a) a requirement to cease and desist from the land-disturbing activity until there is compliance with the bylaw and provisions of the land-disturbance permit;
    - (b) maintenance, installation or performance of additional erosion and sediment control measures;
    - (c) monitoring, analyses, and reporting
    - (d) remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity.
  2. If the enforcing person determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the town may, at its option, undertake such work, and the property owner shall reimburse the town's expenses.

3. Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner shall be notified of the costs incurred by the town, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Conservation Commission within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Commission affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate, as provided in G.L. Ch. 59, § 57, after the thirty-first day following the day on which the costs were due.

- C. **Criminal Penalty.** Any person who violates any provision of this by-law, regulation, order or permit issued there under, shall be punished by a fine of not more than \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- D. **Non-Criminal Disposition.** As an alternative to criminal prosecution or civil action, the town may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch.. 40, §21D and Chapter XXV of the Town of Maynard By-Laws, in which case the Conservation Commission, a Conservation Agent and a Police Officer of the Town of Maynard shall be the enforcing persons. The penalty for the 1st violation shall be a written warning. The penalty for the 2nd violation shall be \$100. Each subsequent violation shall be \$100. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- E. **Appeals.** The decisions or orders of the Commission shall be final. Further relief shall be to a court of competent jurisdiction.
- F. **Remedies Not Exclusive.** The remedies listed in this by-law are not exclusive of any other remedies available under any applicable federal, state or local law.

**SECTION 12. CERTIFICATE OF COMPLETION**

The issuing authority will issue a letter certifying completion upon receipt and approval of the final reports and/or upon otherwise determining that all work of the permit has been satisfactorily completed in conformance with this bylaw.

**SECTION 13. SEVERABILITY**

If any provision, paragraph, sentence, or clause of this by-law shall be held invalid for any reason, all other provisions shall continue in full force and effect.

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	None
FINCOM RECOMMENDATION:	At Town Meeting

**The following action was taken:**

**Voted: To accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance committee made no recommendation.**

**The Planning Board recommended.**

**ARTICLE 11: BY-LAW GOVERNING POST-CONSTRUCTION STORMWATER MANAGEMENT  
NEW DEVELOPMENTS & REDEVELOPMENTS**

To see if the Town will vote to Amend the Town By-Law and Town By-Law Table of Contents by adding a new Chapter XXX as follows;

**SECTION 1. PURPOSE**

Regulation of discharges to the municipal separate storm sewer system (MS4) is necessary for the protection of the town's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment. Increased and contaminated stormwater runoff associated with developed land uses and the accompanying increase in impervious surface are major causes of impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater;

- 1) impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater,
- 2) contamination of drinking water supplies,
- 3) erosion of stream channels;
- 4) alteration or destruction of aquatic and wildlife habitat; and
- 5) flooding.

Therefore, this bylaw establishes stormwater management standards for the final conditions that result from development and redevelopment projects to minimize adverse impacts offsite and downstream which would be born by abutters, townspeople and the general public.

The objectives of this by-law are:

1. To require practices to control the flow of stormwater from new and redeveloped sites into the town storm drainage system in order to prevent flooding and erosion;
2. To protect groundwater and surface water from degradation;
3. To promote groundwater recharge;
4. To prevent pollutants from entering the town's municipal separate storm sewer system (MS4) and to minimize discharge of pollutants from the MS4;
5. To ensure adequate long-term operation and maintenance of structural stormwater best management practices so that they work as designed;
6. To comply with state and federal statutes and regulations relating to stormwater discharges; and
7. To establish the town's legal authority to ensure compliance with the provisions of this by-law through inspection, monitoring, and enforcement.

**SECTION 2. DEFINITIONS**

**ALTERATION OF DRAINAGE CHARACTERISTICS:** Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined, discrete discharge, change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

**BEST MANAGEMENT PRACTICE (BMP):** An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

**THE COMMISSION –** Town of Maynard Conservation Commission or its authorized agent(s).

**CLEARING:** Any activity that removes the vegetative surface cover.

**DEVELOPMENT:** The modification of land to accommodate a new use or expansion of use, usually involving construction.

**DISTURBANCE OF LAND:** Any action that causes a change in the position, location, or arrangement of soil, sand rock, gravel of similar earth material.

**GRADING:** Changing the level or shape of the ground surface.

**GRUBBING:** The act of clearing land surface by digging up roots and stumps.

**IMPERVIOUS SURFACE:** Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and roof tops.

**MASSACHUSETTS STORMWATER MANAGEMENT POLICY:** The Policy issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations

promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 § 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56. The Policy addresses stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM:** The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the town of Maynard.

**OPERATION AND MAINTENANCE PLAN:** A plan setting up the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to insure that it continues to function as designed.

**OUTFALL:** The point at which stormwater flows out from a point source discernible, confined and discrete conveyance into waters of the Commonwealth.

**OUTSTANDING RESOURCE WATERS (ORWs):** Waters designated by Massachusetts Department of Environmental Protection as ORWs. These waters have exceptional sociologic, recreational, ecological and/or aesthetic values and are subject to more stringent requirements under both the Massachusetts Water Quality Standards (314 CMR 4.00) and the Massachusetts Stormwater Management Standards. ORWs include vernal pools certified by the Natural Heritage Program of the Massachusetts Department of Fisheries and Wildlife and Environmental Law Enforcement, all Class A designated public water supplies with their bordering vegetated wetlands, and other waters specifically designated.

**OWNER:** A person with a legal or equitable interest in property.

**PERSON:** An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

**POINT SOURCE:** Any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

**REDEVELOPMENT:** Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.

**RUNOFF:** Rainfall, snowmelt, or irrigation water flowing over the ground surface.

**STORMWATER MANAGEMENT PLAN:** A plan required as part of the application for a Stormwater Management Permit. See Section 7.

**STORMWATER:** Storm water runoff, snow melt runoff, and surface water runoff and drainage.

**TSS:** Total Suspended Solids.

### **SECTION 3. AUTHORITY**

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34.

### **SECTION 4. APPLICABILITY**

- A. No person may undertake a construction activity, including clearing, grading and excavation that results in a land disturbance that will disturb equal to or greater than one acre of land or will disturb less than one acre of land but is part of a larger common plan of development or sale that will ultimately disturb equal to or greater than one acre of land draining to the Maynard municipal separate storm sewer system without a permit from the Conservation Commission. Construction activity does not include routine maintenance that is performed to maintain the original line and grade, hydraulic capacity or the original purpose of the site
- B. Exemptions

Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act regulation 310 CMR 10.04;

Maintenance of existing landscaping, gardens or lawn areas associated with a single family dwelling;

The construction of fencing that will not substantially alter existing terrain or drainage patterns;

Construction of utilities other than drainage (gas, water, electric, telephone, etc.) which will not alter terrain or drainage patterns;

As authorized in the Phase II Small MS4 General Permit for Massachusetts, storm water discharges resulting from the activities identified in Section 4 that are wholly subject to jurisdiction under the Wetlands Protection Act and demonstrate compliance with the Massachusetts Storm Water Management Policy as reflected in an Order of Conditions issued by the Conservation Commission are exempt from compliance with this bylaw.

## SECTION 5. ADMINISTRATION

- A. The Conservation Commission, shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the Conservation Commission may be delegated in writing by the Conservation Commission to its employees or agents.
- B. Rules and Regulations. The Conservation Commission may adopt, and periodically amend, rules and regulations relating to the procedures and administration of this Stormwater Management By-law, by majority vote of the Conservation Commission, after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least seven (7) days prior to the hearing date.

## SECTION 6. PERMITS and PROCEDURE

- A. Filing Application. The site owner or his agent shall file with the Conservation Commission hereinafter the Commission, three (3) copies of a completed application package for a Stormwater Management Permit (SMP). Permit issuance is required prior to any site altering activity. While the applicant can be a representative, the permittee must be the owner of the site. The SMP Application package shall include:
  - 1. a completed Application Form with original signatures of all owners;
  - 2. a list of abutters, certified by the Assessors Office;
  - 3. three (3) copies of the Stormwater Management Plan and project description as specified in Section 7.A.;
  - 4. three (3) copies of the Operation and Maintenance Plan as required by Section 8 of this bylaw;
  - 5. one (1) copy of the application form, the Stormwater Management Plan, the Operation & Maintenance Plan, and the list of abutters filed with the Town Clerk; and
  - 6. payment of the application and review fees.
- B. Entry. Filing an application for a permit grants the Conservation Commission, or its agent, permission to enter the site to verify the information in the application and to inspect for compliance with the resulting permit
- C. Other Boards. The Conservation Commission shall notify the Town Clerk of receipt of the application, and shall give one copy of the application package to the Planning Board and the Department of Public Works.
- D. Fee Structure. The Conservation Commission shall obtain with each submission an Application Fee established by the Conservation Commission to cover expenses connected with the public hearing and application review of the Stormwater Management Permit and a technical Review Fee sufficient to cover professional review. The Conservation Commission is authorized to retain a Registered Professional Engineer or other professional consultant to advise the Conservation Commission on any or all aspects of these plans. Applicants must pay review fees before the review process may begin.
- E. Public Hearing. The Conservation Commission shall hold a public hearing within twenty-one (21) days of the receipt of a complete application and shall take final action within twenty-one (21) days from the close of the hearing unless such time is extended by agreement between the applicant and the Conservation Commission. Notice of the public hearing shall be given by publication in a local paper of general circulation, by posting and by first-class mailings to abutters at least seven (7) days prior to the hearing.
- F. Actions. The Commission's action, rendered in writing, shall consist of either:
  - 1. Approval of the Stormwater Management Permit Application based upon determination that the proposed plan meets the Standards in Section 7 and will adequately protect the water resources of the community and is in compliance with the requirements set forth in this by-law;
  - 2. Approval of the Stormwater Management Permit Application subject to any conditions, modifications or restrictions required by the Conservation Commission which will ensure that the project meets the Standards in Section 7 and adequately protect water resources, set forth in this by-law;
  - 3. Disapproval of the Stormwater Management Permit Application based upon a determination that the proposed plan, as submitted, does not meet the Standards in Section 7 or adequately protect water resources, as set forth in this by-law.

- G. Failure of the Conservation Commission to take final action upon an Application within the time specified above shall be deemed to be approval of said Application. Upon certification by the Town Clerk that the allowed time has passed without Board action, the Conservation Commission must issue a Stormwater Management Permit.
- H. Plan Changes. The permittee, must notify the Conservation Commission in writing of any drainage change or alteration in the system authorized in a Stormwater Management Permit before any change or alteration is made. If the Conservation Commission determines that the change or alteration is significant, based on the Stormwater Management Standards in Section 7.B. and accepted construction practices, the Conservation Commission may require that an amended application be filed and a public hearing held.
- I. Project Completion. At completion of the project the permittee shall submit as-built record drawings of all structural stormwater controls and treatment best management practices required for the site. The as-built drawing shall show deviations from the approved plans, if any, and be certified by a Registered Professional Engineer.

**SECTION 7. STORMWATER MANAGEMENT PLAN**

- A. The application for a stormwater management permit shall consist of submittal of a Stormwater Management Plan to the Conservation Commission. This Stormwater Management Plan shall contain sufficient information for the Conservation Commission to evaluate the environmental impact, effectiveness, and acceptability of the measures proposed by the applicant for reducing adverse impacts from stormwater. The Plan shall be designed to meet the Massachusetts Stormwater Management Standards as set forth in Part B of this section and DEP Stormwater Management Handbook Volumes I and II. The Stormwater Management Plan shall fully describe the project in drawings, and narrative. It shall include:
  - 1. A locus map,
  - 2. The existing zoning, and land use at the site,
  - 3. The proposed land use,
  - 4. The location(s) of existing and proposed easements,
  - 5. The location of existing and proposed utilities,
  - 6. The site's existing & proposed topography with contours at 2 foot intervals,
  - 7. The existing site hydrology,
  - 8. A description & delineation of existing stormwater conveyances, impoundments, and wetlands on or adjacent to the site or into which stormwater flows,
  - 9. A delineation of 100-year flood plains, if applicable,
  - 10. Estimated seasonal high groundwater elevation (November to April) in areas to be used for stormwater retention, detention, or infiltration,
  - 11. The existing and proposed vegetation and ground surfaces with runoff coefficients for each,
  - 12. A drainage area map showing pre and post construction watershed boundaries, drainage area and stormwater flow paths,
  - 13. A description and drawings of all components of the proposed drainage system including:
    - a. locations, cross sections, and profiles of all brooks, streams, drainage swales and their method of stabilization,
    - b) all measures for the detention, retention or infiltration of water,
    - c) all measures for the protection of water quality,
    - d) the structural details for all components of the proposed drainage systems and stormwater management facilities,
    - e) notes on drawings specifying materials to be used, construction specifications, and typicals, and
    - f) expected hydrology with supporting calculations.
  - 14. Proposed improvements including location of buildings or other structures, impervious surfaces, and drainage facilities, if applicable,
  - 15. Timing, schedules, and sequence of development including clearing, stripping, rough grading, construction, final grading, and vegetative stabilization,
  - 16. A maintenance schedule for the period of construction, and
  - 17. Any other information requested by the Commission.
- B. Standards

Projects shall meet the Standards of the Massachusetts Stormwater Management Policy, which are as follows:

- 1) No new stormwater conveyances (e.g. outfalls) may discharge untreated stormwater directly to or cause erosion in wetlands or water of the Commonwealth.
- 2) Stormwater management systems must be designed so that post-development peak discharge rates do not



exceed pre-development peak discharge rates.

- 3) Loss of annual recharge to groundwater should be minimized through the use of infiltration measures to the maximum extent practicable. The annual recharge from the post-development site should approximate the annual recharge rate from the pre-development or existing site conditions, based on soil types.
- 4) For new development, stormwater management systems must be designed to remove 80% of the average annual load (post development conditions) of Total Suspended Solids (TSS). It is presumed that this standard is met when:
  - (a) Suitable nonstructural practices for source control and pollution prevention and implemented;
  - (b) Stormwater management best management practices (BMPs) are sized to capture the prescribed runoff volume; and
  - (c) Stormwater management BMPs are maintained as designed.
- 5) Stormwater discharges from areas with higher potential pollutant loads require the use of specific stormwater management BMPs (see Stormwater Management Volume I: Stormwater Policy Handbook). The use of infiltration practices without pretreatment is prohibited.
- 6) Stormwater discharges to critical areas must utilize certain stormwater management BMPs approved for critical areas (see Stormwater Management Volume I: Stormwater Policy Handbook). Critical areas are Outstanding Resource Waters (ORWs), shellfish beds, swimming beaches, cold water fisheries and recharge areas for public water supplies.
- 7) Redevelopment of previously developed sites must meet the Stormwater Management Standards to the maximum extent practicable. However, if it is not practicable to meet all the Standards, new (retrofitted or expanded) stormwater management systems must be designed to improve existing conditions.
- 8) Erosion and sediment controls must be implemented to prevent impacts during disturbance and construction activities.
- 9) All stormwater management systems must have an operation and maintenance plan to ensure that systems function as designed.

When one or more of the Standards cannot be met, an applicant may demonstrate that an equivalent level of environmental protection will be provided.

#### C. Project Changes

The permittee, or their agent, shall notify the Conservation Commission in writing of any change or alteration of a land-disturbing activity authorized in a Stormwater Management Permit before any change or alteration occurs. If the Conservation Commission determines that the change or alteration is significant, based on the design requirements listed in the By-Laws of the Town of Maynard, Chapter XXX and accepted construction practices, the Conservation Commission may require that an amended Stormwater Management Permit application be filed and a public hearing held. If any change or deviation from the Stormwater Management Permit occurs during a project, the Conservation Commission may require the installation of interim measures before approving the change.

#### **SECTION 8. OPERATION AND MAINTENANCE PLANS**

Operation and Maintenance plan (O&M Plan) is required at the time of application for all projects. The maintenance plan shall be designed to ensure compliance with the Permit, this Bylaw and that the Massachusetts Surface Water Quality Standards, 314, CMR 4.00 are met in all seasons and throughout the life of the system. The Conservation Commission shall make the final decision of what maintenance option is appropriate in a given situation. The Conservation Commission will consider natural features, proximity of site to water bodies and wetlands, extent of impervious surfaces, size of the site, the types of stormwater management structures, and potential need for ongoing maintenance activities when making this decision. The Operation and Maintenance Plan shall remain on file with the Conservation Commission and shall be an ongoing requirement. The O&M Plan shall include:

- A. The name(s) of the owner(s) for all components of the system
- B. Maintenance agreements that specify:

1. The names and addresses of the person(s) responsible for operation and maintenance
2. The person(s) responsible for financing maintenance and emergency repairs.
3. A Maintenance Schedule for all drainage structures, including swales and ponds.
4. A list of easements with the purpose and location of each.
5. The signature(s) of the owner(s).

C. Stormwater Management Easement(s).

1. Stormwater management easements shall be provided by the property owner(s) as necessary for:
  - a. access for facility inspections and maintenance,
  - b. preservation of stormwater runoff conveyance, infiltration, and detention areas and facilities, including flood routes for the 100-year storm event.
  - c. direct maintenance access by heavy equipment to structures requiring regular cleanout.
2. The purpose of each easement shall be specified in the maintenance agreement signed by the property owner.
3. Stormwater management easements are required for all areas used for off-site stormwater control, unless a waiver is granted by the Conservation Commission.
4. Easements shall be recorded with the Middlesex County Registry of Deeds prior to issuance of a Certificate of Completion by the Commission.

D. Changes to Operation and Maintenance Plans

1. The owner(s) of the stormwater management system must notify the Conservation Commission of changes in ownership or assignment of financial responsibility.
2. The maintenance schedule in the Maintenance Agreement may be amended to achieve the purposes of this by-law by mutual agreement of the Conservation Commission and the Responsible Parties. Amendments must be in writing and signed by all Responsible Parties. Responsible Parties shall include owner(s), persons with financial responsibility, and persons with operational responsibility.

**SECTION 9. SURETY**

The Conservation Commission may require the permittee to post before the start of land disturbance or construction activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by town counsel, and be in an amount deemed sufficient by the Conservation Commission to ensure that the work will be completed in accordance with the permit. If the project is phased, the Conservation Commission may release part of the bond as each phase is completed in compliance with the permit but the bond may not be fully released until the Commission has received the final inspection report as required by Section 10 and issued a Certificate of Completion.

**SECTION 10. INSPECTIONS**

The Conservation Commission shall inspect the project site at the following stages:

- A. Initial Site Inspection: prior to approval of any plan.
- B. Erosion Control Inspection: to ensure erosion control practices are in accord with the filed plan.
- C. Bury Inspection: prior to backfilling of any underground drainage or stormwater conveyance structures.
- D. Final Inspection. After the stormwater management system has been constructed and before the surety has been released, the applicant must submit a record plan detailing the actual stormwater management system as installed. The Conservation Commission shall inspect the system to confirm its "as-built" features. This inspector shall also evaluate the effectiveness of the system in an actual storm. If the inspector finds the system to be adequate he shall so report to the Conservation Commission which will issue a Certificate of Completion.

If the system is found to be inadequate by virtue of physical evidence of operational failure, even though it was built as called for in the Stormwater Management Plan, it shall be corrected by the permittee before the performance guarantee is released. If the permittee fails to act the Town of Maynard may use the surety bond to complete the work. Examples of inadequacy shall be limited to: errors in the infiltrative capability, errors in the maximum groundwater elevation, failure to properly define or construct flow paths, or erosive discharges from basins.

**SECTION 11. WAIVERS**

- A. The Conservation Commission may waive strict compliance with any requirement of this by-law or the rules and regulations promulgated hereunder, where:
- 1) such action is allowed by federal, state and local statutes and/or regulations,
  - 2) is in the public interest, and
  - 3) is not inconsistent with the purpose and intent of this by-law.
- B. Any applicant may submit a written request to be granted such a waiver. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that strict application of the by-law does not further the purposes or objectives of this bylaw.
- C. All waiver requests shall be discussed and voted on at the public hearing for the project.
- D. If in the Commission's opinion, additional time or information is required for review of a waiver request, the Conservation Commission may continue a hearing to a date certain announced at the meeting. In the event the applicant objects to a continuance, or fails to provide requested information, the waiver request shall be denied.

#### **SECTION 12. CERTIFICATE OF COMPLETION**

The Conservation Commission will issue a letter certifying completion upon receipt and approval of the final inspection reports and/or upon otherwise determining that all work of the permit has been satisfactorily completed in conformance with this bylaw.

#### **SECTION 13. ENFORCEMENT**

- A. The Conservation Commission or an authorized agent of the Conservation Commission shall enforce this by-law, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.
- B. Orders
1. The Conservation Commission or an authorized agent of the Conservation Commission may issue a written order to enforce the provisions of this by-law or the regulations there under, which may include requirements to:
    - a. cease and desist from construction or land disturbing activity until there is compliance with the by-law and the stormwater management permit;
    - b. repair, maintain; or replace the stormwater management system or portions thereof in accordance with the operation and maintenance plan.
    - c. perform monitoring, analyses, and reporting;
    - d. remediate adverse impact resulting directly or indirectly from malfunction of the stormwater management system.
  2. If the enforcing person determines that abatement or remediation of adverse impacts is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the town may, at its option, undertake such work, and the property owner shall reimburse the Town's expenses.
  3. Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner shall be notified of the costs incurred by the town, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Conservation Commission within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Conservation Commission affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in G.L. Ch. 59, § 57, after the thirty-first day at which the costs first become due.
- C. Criminal Penalty. Any person who violates any provision of this by-law, or regulation, order or permit issued thereunder, shall be punished by a fine of not more than \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

D Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the town may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D and Chapter XXV of the Town of Maynard By-laws, in which case the Conservation Commission, a Conservation Agent and a Police Officer of the Town of Maynard shall be the enforcing person. The penalty for the 1st violation shall be . The penalty for the 1st violation shall be a written warning. The penalty for the 2nd violation shall be \$100. Each subsequent violation shall be \$100. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

E. Appeals  
The decisions or orders of the Conservation Commission shall be final. Further relief shall be to a court of competent jurisdiction.

F. Remedies Not Exclusive  
The remedies listed in this by-law are not exclusive of any other remedies available under any applicable federal, state or local law.

**SECTION 14. SEVERABILITY**

If any provision, paragraph, sentence, or clause of this by-law shall be held invalid for any reason, all other provisions shall continue in full force and effect.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: At Town Meeting

**The following action was taken:**

**Voted: To accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance Committee made no recommendation**

**The Planning Board recommended.**

**ARTICLE 12: CAPITAL OUTLAY**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$56,000.00 to fund the following capital items for Town Departments.

Department	Project Title	Estimated Cost
School Department	Wheelchair Lift	\$20,000.00
Fire Department	Turn out Gear	\$16,000.00
School Department	Pickup Truck	\$20,000.00
Totals:		\$56,000.00

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: \$56,000  
 FINCOM RECOMMENDATION: At Town Meeting

**The following action was taken:**

**This article was WITHDRAWN.**

**ARTICLE 13**

**ANTENNA FOR WAVM RADIO STATION**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$40,000 to provide the necessary funding for the purchase and installation of a new antenna at Maynard High School for the WAVM radio station. This request is resultant from the recently accepted license application filed with the Federal Communications Commission, which allows WAVM to increase its output power from ten watts to five hundred watts. The new antenna is required for this upgrade.

To do or act thereon.

SPONSORED BY: School Committee  
APPROPRIATION: \$40,000.00  
FINCOM RECOMMENDATION: At Town Meeting

**The following action was taken:**

**Motion made and seconded that Article 13 be taken out of order after Article 1. Motion carried.**

**ARTICLE 14: FIRE STATION DEBT EXCLUSION CONTINGENT ON ARRA STIMULUS FUNDING**

To see if the Town will vote to appropriate up to \$1 million to fund designing, constructing, equipping and furnishing a new fire station at the Rockland Ave Parcel, Further that the \$1 million fund all necessary equipment and personal property related thereto and to pay any and all costs, expenses, fees and charges relating thereto, including but not limited to engineers, architects, design consultants, and legal fees and that the Town Administrator is authorized to take any other action necessary to carry out this project, including but not limited to, executing and implementing any and all contracts, agreements or other documents reasonably related to carrying out this project and applying for and accepting any governmental or private monies; and

further that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow up to \$1 million under Chapter 44 of the General Laws or any other enabling authority;

provided however this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½, debt exclusion) amounts required to pay the principal of and interest on the borrowing authorized under this article and that this vote shall not take effect unless the remainder of the total cost of the project , currently estimated in the amount of 6.0 million is fully funded by a grant;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$1,000,000.00  
FINCOM RECOMMENDATION: At Town Meeting

**The following action was taken:**

**Voted: Yes 116, No 18 (89 needed for a 2/3 vote) that the Town accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance Committee recommended.**

**This article was voted by a secret ballot as required by Town By-Law.**

**ARTICLE 15: SCHEMATIC DESIGN -- FIRE STATION, SPECIAL ELECTION**

To see if the Town will vote to appropriate from Receipts Reserved for Ambulance Services an amount of \$87,000, or any other sum, to fund site engineering and schematic design in the amount of \$80,000 and \$7,000 to fund election for debt exclusion for a new fire station as proposed under Article 14;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$87,000.00  
FINCOM RECOMMENDATION: At Town Meeting

**The following action was taken:**

**Voted: Yes 122, No 7 to accept the article as printed in the warrant except the words "To do or act thereon" and except the words "or any other sum".**

**The Finance Committee recommended.**

**This article was voted by a secret ballot as required by Town By-Law.**

**ARTICLE 16 SNOW AND ICE APPROPRIATION**

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$200,000, or any other sum, for costs associated with snow and ice removal in fiscal year 2009.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$200,000.00  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

**The following action was taken:**

**Motion made and seconded to WITHDRAW Article 16 and no action be taken.**

**Motion carried.**

**ARTICLE 17: AMEND ZONING BY-LAWS - KENNELS**

To see if the Town will vote to amend the Protective Zoning Bylaws by adding the following to the GENERAL DEFINITIONS section, inserted alphabetically:

**Kennel:** As defined in the General Laws of Massachusetts (MGL), Chapter 140, Section 136A, "one pack or collection of dogs on a single premises, whether maintained for breeding, boarding, sale, training, hunting or other purposes and including any shop where dogs are on sale, and also including every pack or collection of more than three dogs three months old or over owned or kept by a person on a single premises irrespective of the purpose for which they are maintained.

**Kennel, private:** Any building or land being occupied by a kennel (as defined by MGL Chapter 140, Section 136A) as an accessory use, in which the dogs belong solely to the owner or lessee of the residential principal use and are kept as pets or for purposes of show or hunting. Any "assistance dogs," such as those who aid the deaf or blind, sheltered on the premises are not counted against the "three dog" threshold.

**Kennel, commercial:** An establishment being occupied by a kennel which does not meet all aspects of the definition of "private kennel" above, or which is required to be licensed by the Town of Maynard as a business, including any kennel where dogs are boarded or on sale. A veterinary hospital shall not be considered a kennel unless it engages in the selling of dogs or in the boarding of dogs for other than medical or surgical purposes.

Amend the Protective Zoning Bylaws, Section 2.3, by adding the following use types to the Table of Uses:

	Residential			Business		Industrial		Apartments		Open Space
	S-1	S-2	GR	B	CB	HC/I	I	GA	HRA	O
<u>Accessory Uses</u>										
Kennel, private	SP-A	SP-A	SP-A	SP-A	N	N	SP-A	N	N	N
<u>Business Uses</u>										
Kennel, commercial	N	N	N	SP-P	N	N	SP-P	N	N	N

Amend the Protective Zoning Bylaws, Section 8, Table I, to add the following footnote to the Minimum Lot Requirements, Area (square feet), in the Business District:

15. Minimum lot size increased to 20,000 sq. ft. for lots with a commercial Kennel

Amend the Protective Zoning Bylaws by adding the following to Section 3.2.

F. The Board of Appeals, acting as the Special Permit Granting Authority and in compliance with Section 12.4 of this bylaw, may grant a special permit allowing a private kennel. In granting the special permit, the Board of Appeals shall consider the adequacy of shelter and exercise space for the kennel, as well as security (both of the dogs from escape, as well as preventing access by children) and the control of noise, smells, dust, and other emissions. Accessory kennel buildings may not be located on any lot between the street lot line and the front of the principal dwelling.

Included with the special permit application shall be the following:

1. Site layout plan, which shall contain all setbacks from the property line of structures and waste facilities;
2. A detailed floor plan with dimensions and overall construction material for any shelter and/or run to be used for the dogs, as well as all facilities and locations for the storage or disposal of animal wastes; and
3. A narrative describing the proposed process for management and disposal of animal wastes.

At the time the special permit application is filed, the Applicant shall submit a copy of the application to the Town of Maynard Dog Officer and the Town of Maynard Board of Health.

Amend the Protective Zoning Bylaws by adding the following to Section 5.3:

F. Kennel, commercial

Amend the Protective Zoning Bylaws by adding the following to Section 6.2:

B. Kennel, commercial

Amend the Protective Zoning Bylaws by adding the following as Section 6.5:

#### 6.5 ACCESSORY USES

A. The Board of Appeals, acting as the Special Permit Granting Authority and in compliance with Section 12.4 of this bylaw, may grant a special permit allowing a private kennel. In granting the special permit, the Board of Appeals shall consider the adequacy of shelter and exercise space for the kennel, as well as security (both of the dogs from escape, as well as preventing access by children) and the control of noise, smells, dust, and other emissions. Accessory kennel buildings may not be located on any lot between the street lot line and the front of the principal dwelling.

Included with the special permit application shall be the following:

1. Site layout plan, which shall contain all setbacks from the property line of structures and waste facilities;

2. A detailed floor plan with dimensions and overall construction material for any shelter and/or run to be used for the dogs, as well as all facilities and locations for the storage or disposal of animal wastes; and
3. A narrative describing the proposed process for management and disposal of animal wastes.

At the time the special permit application is filed, the Applicant shall submit a copy of the application to the Town of Maynard Dog Officer and the Town of Maynard Board of Health;

To do or act thereon.

SPONSORED BY:	The Planning Board
APPROPRIATION:	None
FINCOM RECOMMENDATION	None

The following action was taken:

**Voted: Yes 96, No 11 (72 needed for a 2/3 vote) to accept the article as printed in the warrant except the words "To do or act thereon".**

The Finance Committee made no recommendation.

The Planning Board recommended.

This article was voted by a secret ballot as required by Town By-Law.

Motion made and seconded to adjourn the May 19, 2009 Special Town Meeting until June 15, 2009 at 8:00 p.m.

Motion carried.

At 8:10 p.m. on June 15, 2009, the Moderator, Jim Coleman declared the May 19, 2009 Special Town Meeting reconvened.

A quorum was present.

Motion made and seconded to adjourn the May 19, 2009 Special Town Meeting for 30 minutes in order to reconvene the May 18, 2009 Annual Town Meeting.

Motion carried.

At 8:40 p.m. a motion was made and seconded to reconvene the May 19, 2009 Special Town Meeting.

Motion carried.

#### **ARTICLE 1:**

The following action was taken:

Motion made and seconded that the document recommended by the Board of Selectmen labeled as, "FISCAL YEAR 2009 CONTINUATION OF SPECIAL TOWN MEETING BUDGET TRANSFERS JUNE 15, 2009" be accepted as part of the permanent record.

Motion carried.

The following action was taken:

**Voted: That the transfers proposed in the document labeled as FISCAL YEAR 2009 CONTINUATION OF SPECIAL TOWN MEETING BUDGET TRANSFERS JUNE 15, 2009" be approved.**



**ARTICLE 13**

**ANTENNA FOR WAVM RADIO STATION**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$40,000 to provide the necessary funding for the purchase and installation of a new antenna at Maynard High School for the WAVM radio station. This request is resultant from the recently accepted license application filed with the Federal Communications Commission, which allows WAVM to increase its output power from ten watts to five hundred watts. The new antenna is required for this upgrade.

To do or act thereon.

SPONSORED BY:	School Committee
APPROPRIATION:	\$40,000.00
FINCOM RECOMMENDATION:	At Town Meeting

**The following action was taken:**

**Motion made and seconded that Article 13 be with drawn.**

**Motion carried.**

**At 8:55 p.m. on June 15, 2009, a motion was made and seconded to dissolve the May 19, 2009 Special Town Meeting.**

**Motion carried.**

SPECIAL TOWN ELECTION – TUESDAY – JUNE 30, 2009

Pursuant to Warrant #792, the Special Town Election was held on June 30, 2009, in all four precincts. The polling places were prepared according to the requirements of General Law.

<p><u>Precinct #1</u>      Warden: Katherine Thorp                  Clerk: James Murphy                  Number of ballots cast: 261                  Tabulation completed at: 8:15 p.m.                  Absentee ballots cast: 4</p>	<p><u>Precinct #2</u>      Warden: Barbara Currin                  Clerk: Florence Tomyl                  Number of ballots cast: 171                  Tabulation completed at: 8:30p.m.                  Absentee ballots cast: 10</p>
<p><u>Precinct #3</u>      Warden: Marilyn Hanson                  Clerk: Rita Richard                  Number of ballots cast: 224                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 12</p>	<p><u>Precinct #4</u>      Warden: Virginia Murphy                  Clerk: Gailann Kimbrough                  Number of ballots cast: 184                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 9</p>

Total votes cast: 840

**QUESTION 1:**

“Shall the Town of Maynard be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay the principal of interest on the bonds to be issued in a principal amount not to exceed \$1,000,000 in order to finance designing, constructing, equipping and furnishing a new fire station at the Rockland Ave. Parcel, provided that the remainder of the total cost of the project, currently estimated in the amount \$6,000,000, is fully funded by a grant?”

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
<u>Question 1</u>					
Blanks	0	0	0	0	0
Yes	184	122	170	124	600
No	77	49	54	60	240
<b>Total:</b>	<b>261</b>	<b>171</b>	<b>224</b>	<b>184</b>	<b>840</b>



**COMMONWEALTH OF MASSACHUSETTS**

**MIDDLESEX, SS.**

**SPECIAL TOWN MEETING**

**To the Constable of the Town of Maynard, in said County,**

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble IN **FOWLER MIDDLE SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town**, on Monday, October 26, 2009 at 7:00 P.M. then and there to act on the following articles:

**The following action was taken:**

**At 7:10 p.m. on October 26, 2009, the Moderator, Jim Coleman called the Special Town Meeting to order.**

**One Hundred Five (105) voters were in attendance.**

**Guests were acknowledged and admitted.**

**Motion made and seconded to waive the reading of the warrant in its entirety.**

**Motion carried.**

**Mr. Jack McKeen was appointed Assistant Moderator.**

**Voted to accept the following reports:**

**Community Development Committee as a report of progress.**

**Maynard Public Safety Building Committee as a report of progress.**

ADA ADVISORY

**ARTICLE 1:                   OPTIONAL ADDITIONAL EXEMPTION**

To see if the Town will vote to set the exemption for Clause 17D, Clause 22, Clause 37A, at 100% of the allowable personal exemption amount in accordance with M.G.L. Chapter 59 Sec 5.

To do or act thereon.

SPONSORED BY:                   Board of Assessors  
APPROPRIATION:                 None  
FINCOM RECOMMENDATION:     Recommends

**Descriptions:**

- 17D     Elderly, Surviving Spouses, Minor whose father is deceased
- 22     Veterans and surviving spouses
- 37A     This exemption is available to certain individuals that are legally blind.

**Examples:**

- (6) Maynard residents approved for a Clause 17D exemption in FY 2009 received \$255.61. A vote to adopt the optional 100% allowable amount would increase this exemption to \$511.22. The upfront difference to the town based on FY09 would be approximately \$1,533.66.
- (36) Maynard residents approved for a Clause 22 exemption in FY 2009 received \$400. A vote to adopt the optional 100% allowable amount would increase this exemption to \$800. The upfront difference to the town based on FY09 would be \$14,400.
- (7) Maynard residents approved for a Clause 22E exemption in FY 2009 received \$1,000. A vote to adopt the optional 100% allowable amount would increase this exemption to \$2,000. The upfront difference to the town based on FY09 would be \$7,000.
- (4) Maynard residents approved for a Clause 37A exemption in FY 2009 received \$500. A vote to adopt the optional 100% allowable amount would increase this exemption to \$1,000. The upfront difference to the town based on FY09 would be \$2,000.
- (34) Maynard residents approved for a Clause 41C exemption in FY 2009 received \$1,000. This exemption is already at the optional 100% allowable amount. No vote required; no upfront difference to the town.

**The following action was taken:**

**Voted: To set the exemption Chapter 59, Section 5 for Clause 17D, Clause 22, Clause 22E, Clause 37A at 100% of the allowable personal exemption amount.**

**The Finance Committee recommended.**

**ARTICLE 2:                   ASSABET RIVER RAIL TRAIL APPROPRIATION**

To see if the Town will vote to appropriate twenty thousand dollars (\$20,000) from the Budgeted Reserve Fund of the Community Preservation Fund to support design and land acquisition for the Assabet River Rail Trail, in accordance with the requirements of Massachusetts General Laws Chapter 44B:

To do or act thereon.

SPONSORED BY:                   Community Preservation Committee  
APPROPRIATION:                 \$20,000  
FINCOM RECOMMENDATION:     Recommends

**The following action was taken:**

**Voted to accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance Committee recommended.**

**ARTICLE 3: ARRT EASEMENT FUNDING**

To see if the Town will vote to appropriate forty thousand dollars (\$40,000) from the Budgeted Reserve Fund of the Community Preservation Fund to acquire easements in all or a portion of the parcels identified under Article 22 of the May 18, 1998 Annual Town Meeting, in connection with the Assabet River Rail Trail in accordance with the requirements of Massachusetts General Laws Chapter 44B;

and to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments necessary to effectuate this vote; or take any action relative thereto;

To do or act thereon.

SPONSORED BY: Community Preservation Committee  
 APPROPRIATION: \$40,000  
 FINCOM RECOMMENDATION: Recommends

The following action was taken was:

Voted to accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

**ARTICLE 4: FY2010 BUDGET AMENDMENT**

To see if the Town will vote to amend the FY2010 Operating Budget as follows:

FY010 Proposed Operating Budget Amendments					
			APPROVED	RECOMMENDED	
			LINE ITEM	LINE ITEM	
DEPT.	ACCOUNT NAME		FY 2010	FY 2010	DIFFERENCE
135	TOWN ACCTNT - SALARY	135-1111	112,318.00	100,318.00	(12,000.00)
135	TOWN ACCTNT - EXPENSES	135-2222	3,500.00	15,500.00	12,000.00
149	TREASURER/COLLECTOR - SALARY	149-1111	140,723.85	128,723.85	(12,000.00)
149	TREASURER/COLLECTOR EXPENSE	149-2222	52,440.00	64,440.00	12,000.00
<b>TOTAL BUDGET AMENDMENT</b>					<b>0.00</b>

For an amended Total Operating Budget of \$29,230,513 for fiscal year 2010; and further to raise and appropriate from taxation the sum of \$28,992,413, appropriate from Ambulance Receipts the sum of \$198,100 and appropriate from Perpetual Care the sum of \$40,000 for a Total Operating Budget of \$29,230,513;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: \$29,230,513.00  
 FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words "to do or act thereon".

The Finance Committee recommended.

**ARTICLE 5: COMMUNITY GARDENS APPROPRIATION**

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide six hundred dollars (\$600) or any other sum appropriate to the Maynard Community Gardeners;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$600.00  
FINCOM RECOMMENDATION: At Town Meeting

**The following action was taken:**

**Voted: To appropriate six hundred (\$600.) dollars from the Community Enhancement Stabilization Fund to be given to the Maynard Community Gardners.**

The Finance Committee recommended.

**ARTICLE 6: FY2010 SALARY ADMINISTRATION PLAN**

To see if the Town, under the authority of Section 108A of Chapter 41 of the General Laws, will vote to amend the Maynard Salary Administration Plan by deleting the present Section 19 entirely and adding a new Section 19 as printed in the warrant;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

**The following action was taken:**

**Voted: Yes 112, No 18 to accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance Committee recommended.**

SALARY ADMINISTRATION PLAN-FY 2010

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8 Step 9 Step 10 Step 11 Step 12

FULL TIME EMPLOYEES

OFFICE OF THE SELECTMEN

Administrative Secretary	\$21.45	\$21.98	\$22.53	\$23.10	\$23.67	\$24.18	24.78	25.40	26.04	26.69	27.35	28.04
Assistant Town Administrator	\$57,399	\$58,834	\$60,305	\$61,812	\$63,358	\$64,941	\$66,565	\$68,229	\$69,935	\$71,683	\$73,475	\$75,312

OFFICE OF THE POLICE CHIEF

Secretary	\$21.45	\$21.98	\$22.53	\$23.10	\$23.67	\$24.18	24.78	25.40	26.04	26.69	27.35	28.04
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INFORMATION TECHNOLOGY

IT Director	\$65,000	\$66,625	\$68,291	\$69,998	\$71,748	\$73,542	\$75,380	\$77,265	\$79,196	\$81,176	\$83,205	\$85,286
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PUBLIC WORKS DEPARTMENT

Superintendent	\$70,445	\$72,207	\$74,012	\$75,862	\$77,759	\$79,703	\$81,695	\$83,737	\$85,831	\$87,977	\$90,176	\$92,430
WWTP Manager	\$46,800	\$47,970	\$49,169	\$50,398	\$51,658	\$52,950	\$54,274	\$55,630	\$57,021	\$58,447	\$59,908	\$61,406

PART TIME EMPLOYEES

OFFICE OF THE SELECTMEN

Sealer of Weights and Measures Fee Basis

Veteran's Agent Salary	\$5,500.00 annually
Registrar of Voters	\$105.00 annually
Clerk, Registrar of Voters	\$515.00 annually
Inspector of Wires	Fee Basis
Inspector of Animals	\$105.00 annually
Lock-up Keeper	\$125.00 annually
Gas Inspector	Fee Basis
Assistant Gas Inspector	Fee Basis
Clerk/Stenographer	\$10.55 \$11.16 \$11.78 \$12.40 \$12.71 \$13.02 \$13.33 \$13.63 \$14.26 \$14.62 \$14.99 \$15.36

OFFICE OF COUNCIL ON AGING

Clerk	\$10.81 per hour
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OFFICE OF REGISTRARS

Canvassers	Fee set by Town Clerk
Election Officers	\$8.50 per hour

**ARTICLE 7: LANDFILL MONITORING APPROPRIATION**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of ten thousand (\$10,000) or any other sum to pay for the services of a Registered Professional Engineering firm and related services for updating the monitoring program at the Waltham St. Landfill as required by the Massachusetts Department of Environmental Protection;

To do or act thereon.

SPONSORED BY: Board of Health  
APPROPRIATION: \$10,000  
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

This article was WITHDRAWN with no action taken thereon.

**ARTICLE 8: STORMWATER MANAGEMENT BYLAW REVISION**

To see if the Town will vote to repeal Chapter XXIX: Stormwater Management and Land Disturbance Bylaw, repeal Chapter XXX: By-Law Governing Post-Construction Stormwater Management of New Developments and Redevelopments, and add Chapter XXIX: Stormwater Management By-Law, as follows:

**Stormwater Management Bylaw**

**§ 1. General Provisions**

**A. Purpose.**

The purpose of this Stormwater Management Bylaw is to:

- (1) Protect, maintain and improve the public safety, environment, health, and general welfare by preventing or diminishing stormwater impacts resulting from site development and land disturbance; and
- (2) Establish a mechanism by which the Town can meet the requirements of its National Pollutant Discharge Elimination System (NPDES) general permit.

**B. Authority**

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule Statutes, and pursuant to the rules and regulations of the Federal Clean Water Act found at 40 CFR 122.34.

**C. Compatibility with other permit and bylaw requirements.**

This bylaw is not intended to interfere with, abrogate or annul the Maynard Storm Drain System Bylaw or any other bylaw, rule or regulation, statute, or other provision of law. The requirements of this bylaw should be considered minimum requirements, and where any provision of this bylaw imposes restrictions different from those imposed by any other bylaw, rule or regulation, or other provision of law, whichever provisions are more restrictive or impose higher protective standards for human health or the environment shall be considered to take precedence.

**§ 2 Scope and applicability**

**A. Applicability.**

This bylaw shall be applicable to any of the following activities:

- (1) Any activity that results in a land disturbance greater than one acre.
- (2) Any development project that:
  - (a) Requires a special permit or a special permit with site plan review under the Maynard



- Zoning Bylaw; or
- (b) Requires approval of a definitive plan under the Massachusetts Subdivision Control Law.
- (3) Any activity that disturbs less than one acre if:
  - (a) The activity is part of a larger common plan of alteration or development that will disturb more than one acre; or.
  - (b) The new activity will result in a cumulative disturbance of more than one acre since the effective date of this bylaw, to land that is part of a larger parcel held in common ownership or control at any time since said date. For purposes of this Section, ownership by related or jointly controlled persons or entities shall be considered common ownership. In such cases, the new activity is prohibited until either:
    - 1. All activities that previously disturbed land as described in this Section 2.A.(3)(b) are brought into full compliance with the requirements and standards of this bylaw, or
    - 2. The application for permit under this bylaw for the new activity includes bringing the land previously disturbed into full compliance with requirements and standards of this bylaw. If the involved land is not currently in common ownership, all owners of the involved land must jointly apply for the permit.
- (4) A development or alteration of land shall not be segmented or phased in a manner to avoid compliance with this bylaw.
- (5) Alteration of the municipal separate storm sewer system (MS4): No person shall modify or remove any part of the MS4 including surface drainage or piping that crosses private property if it serves the public as part of the drainage system without prior approval of the Stormwater Authority and the Maynard Department of Public Works.

**B. Permits and Exemptions.**

No person shall alter land within the Town of Maynard meeting the applicability of this bylaw without having obtained a stormwater management permit, except as follows:

- (1) Any work or projects for which all necessary approvals and permits have been issued before the effective date of this bylaw;
- (2) Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act, MGL c. 131, § 40, and its implementing regulations at 310 CMR 10.04;
- (3) Normal maintenance of existing landscaping, gardens, or lawn areas;
- (4) Stormwater discharges that are wholly subject to jurisdiction under the Wetlands Protection Act or the Maynard Wetland Administration Bylaw and demonstrate compliance with the Massachusetts Storm Water Management Standards for the entire project as reflected in an Order of Conditions or in a Determination of Applicability issued by the Conservation Commission.
- (5) The construction, reconstruction, or repair of any fence or wall that will not alter the existing terrain or drainage patterns;
- (6) Emergency repairs to any stormwater management facility or practice that poses a threat to public safety or health, or as deemed necessary by the Stormwater Authority.
- (7) Repair or replacement of an existing septic system.
- (8) Construction of utilities (gas, water, electric, telephone, etc.) other than stormwater facilities, which will not alter terrain, ground cover, or drainage patterns, provided the work is performed in compliance with the Federal Clean Water Act, NPDES requirements and other applicable federal, state and local laws.
- (9) Customary cemetery management within the limits of the existing improved cemetery grounds. This does not include cemetery expansion into undeveloped area.

**§ 3. Definitions.**

The definitions contained herein apply to the interpretation and implementation of this bylaw. Terms not defined in this section shall be as contained in the Massachusetts Stormwater Management Regulations and Stormwater Management Handbook. Any other terms not defined in the foregoing described documents shall be construed according to their customary and usual meaning unless the context indicates a special or technical meaning. Additional definitions may be adopted by separate regulation.

**ALTER** — Any activity that will measurably change the ability of a ground surface area to absorb water or will change existing surface drainage patterns. "Alter" may be similarly represented as "alteration of drainage

characteristics," and "conducting land disturbance activities."

DEVELOPMENT — Any alteration, construction, disturbance, improvement or modification of land or structures to accommodate a use, expansion of use or redevelopment on a site.

DISTURB – See ALTER.

MASSACHUSETTS STORMWATER MANAGEMENT STANDARDS shall mean the requirements described in the Massachusetts Stormwater Handbook, as they may be amended from time to time, that address water quality (pollutants) and quantity by requiring the implementation of a wide variety of stormwater management strategies.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) – A conveyance or system of conveyances designed or used for collecting, recharging, treating and / or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, catch basin, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir or other drainage structures that comprise the storm drain system owned and operated by the Town of Maynard.

NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) — As authorized by the Federal Clean Water Act, the NPDES permit program controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

PERSON – The term PERSON as used in this bylaw shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Town of Maynard or agencies thereof, or any other legal entity or its legal representatives, agents or assigns.

RUNOFF — A term used to describe the water from rain, snowmelt or irrigation that flows over the land surface and is not absorbed into the ground, instead flowing into streams or other surface waters or land depressions.

SITE — The parcel of land being developed or a designated planning area in which the land development project is located.

STORMWATER — Water that accumulates on land because of storms, and can include runoff from urban areas such as roads and roofs.

STORMWATER AUTHORITY — The Town of Maynard Conservation Commission acting pursuant to this bylaw to administer, implement and enforce this bylaw and to adopt regulations pursuant to it. Also referred in this bylaw as the Commission.

STORMWATER MANAGEMENT — The use of structural or nonstructural practices that are designed to reduce and control stormwater runoff pollutant loads, discharge volumes and/or peak flow discharge rates.

STORMWATER MANAGEMENT PERMIT — A permit issued by the Stormwater Authority, after review of an application, plans, calculations, and other supporting documents, approving a system that is designed to protect the environment of the Town from the deleterious effects of uncontrolled and untreated stormwater runoff.

#### **§ 4. Administration.**

A. The Stormwater Authority.

The Conservation Commission shall be the permit granting authority for the issuance of a stormwater management permit and shall administer, implement and enforce this bylaw. Such permit applications shall be submitted, considered and issued only in accordance with the provisions of this bylaw and regulations adopted pursuant to this bylaw. Any powers granted to or duties imposed on the Commission may be delegated in writing by the Commission to its employees or agents or other municipal employees as appropriate.

B. Stormwater Management Regulations.

The Stormwater Authority may adopt and periodically amend rules and regulations relating to the terms, conditions, definitions, enforcement, fees (including application, clerical, inspection, or consultant fees), procedures and administration of this bylaw after conducting a public hearing to receive comments on any

proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation at least 14 days before the hearing date. After public notice and public hearing, the commission may promulgate rules and regulations to effectuate the purposes of this bylaw. Failure of the Stormwater Authority to promulgate such rules and regulations, or a legal declaration of their invalidity by a court, shall not act to suspend or invalidate the effect of this bylaw.

- C. Stormwater Management Handbook and Massachusetts Stormwater Management Regulations. Unless specifically altered by this bylaw or its regulations, the Stormwater Authority will use the latest accepted version of the Massachusetts Stormwater Management Regulations as contained in the Massachusetts Wetlands Protection Act Regulations at 310 CMR 10.05 (6)(k) and the Massachusetts Stormwater Handbook as issued by the Massachusetts Department of Environmental Protection, as these regulations and handbook may be amended from time to time, for criteria, policy, standards, stormwater systems design and engineering, compliance documentation requirements and general information for the execution of the provisions of this bylaw. Unless specifically altered in this bylaw and its regulations, the Stormwater Authority shall presume that stormwater management practices designed, constructed and maintained in accordance with the Massachusetts Stormwater Regulations and Stormwater Management Handbook meet the performance standards of this bylaw.

D. Application for Permit

To file for a permit, an applicant shall submit an application to the Stormwater Authority conforming to the application requirements set forth in the regulations adopted pursuant to this bylaw. In the event that no regulations have been adopted, the application shall consist of the following:

- (1) A written request for a permit with a narrative describing the project and how the proposed project will meet the requirements of the bylaw and applicable regulations.
- (2) Plans and documentation as necessary per the Massachusetts Stormwater Management Regulations and Massachusetts Stormwater Management Handbook as applicable for the scope of the project. These may include but are not limited to Existing Conditions Topographic Plan, Grading and Drainage Plan, Landscape Plan, Erosion and Sediment Control Plan, Stormwater Pollution Prevention Plan, Long Term Pollution Prevention Plan, Stormwater Systems Operation and Maintenance Plan, Stormwater Hydrologic Calculations, Soils Information and Testing Information, Stormwater System Design Calculations.
- (3) Plans and Documentation shall be prepared, stamped and signed by Massachusetts registered professionals in compliance with applicable Massachusetts registration laws and regulations or, where such registration is not required for the scope and discipline relative to the project, the plans and documentation may be prepared by person(s) who can demonstrate to the satisfaction of the Stormwater Authority proficiency in the field of stormwater management as appropriate to the scope of the project.
- (4) Application fee as required by the Regulations adopted under this bylaw.

E. Actions by the Stormwater Authority.

Upon receipt of a complete application for a stormwater management permit, the Stormwater Authority shall review the application at a scheduled and duly posted public meeting within 21 days of receipt, and shall take final action within 21 days from the date of the meeting unless such time is extended by written agreement between the applicant and the Authority. The Stormwater Authority may take any of the following actions on an application for a stormwater management permit:

- (1) Approve the application;
- (2) Approve the application with conditions; and / or waivers.
- (3) Disapprove the application.

F. Waivers.

The Stormwater Authority may waive strict compliance with the requirements of this bylaw or rules and regulations promulgated hereunder, if it determines that a particular requirement or requirements are unwarranted because of the size or character of the project and / or the natural conditions of the site, and where such action:

- (1) Is allowed by federal, state and local laws and regulations;
- (2) Is in the overriding public interest; and
- (3) Is not inconsistent with the purpose and intent of this bylaw.

Any request for a waiver of any provision(s) of this bylaw or rules and regulations shall be submitted in

writing to the Stormwater Authority at the time of Application. Such requests shall clearly identify the provision(s) from which relief is sought and shall include information setting forth the reasons why, in the Applicant's opinion, the granting of such a waiver would meet the waiver criteria contained in this section.

G. Appeals.

The decisions or orders of the Stormwater Authority shall be final. Further relief of a decision by the Stormwater Authority made under this bylaw shall be review able in the Superior Court in an action filed within 60 days thereof, in accordance with MGL c. 249, § 4.

H. Fees.

The Stormwater Authority shall establish fees to cover expenses incurred by the Town in reviewing the application and monitoring permit compliance. As provided by GL Ch. 44 §53G, the Stormwater Authority may impose upon the applicant reasonable fees for the employment of outside consultants, engaged by the Stormwater Authority, for specific expert services.

**§ 5. Enforcement**

A. Enforcement authority.

The Stormwater Authority shall enforce this bylaw and resulting regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations. As an alternative to criminal prosecution or civil action, the Stormwater Authority may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40 §21D and Ch. XXV Non-Criminal Disposition of Bylaw Violations of the Town of Maynard General Bylaws.

B. Penalties.

Any person violating this bylaw is subject to any applicable penalties or other legal enforcement action by the Town.

C. Remedies not exclusive.

The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

**§ 6. Severability.**

If any court of competent jurisdiction declares that any section, provision, paragraph, sentence, or clause of this bylaw, or any rule or regulation promulgated hereunder, is invalid or unconstitutional, any other section, provision, sentence or clause thereof, or other rule or regulation promulgated hereunder, shall remain in full force and effect;

To do or act thereon.

SPONSORED BY: Conservation Commission

APPROPRIATION: None

FINCOM RECOMMENDATION: No Recommendation

**The following action was taken:**

**Voted: To accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance Committee made no recommendation.**

The Conservation Commission recommended.

**ARTICLE 9: AMEND BY-LAWS – CHAPTER XXV**

To see if the Town will vote to amend Chapter XXV of the Town's bylaws (Non-Criminal Disposition of Bylaw Violations under an pursuant to M.G.L. Chapter 40, Section 21 D) to include the Stormwater Management Bylaw by adding or inserting the following:

Chapter XXIX: Stormwater Management Bylaw  
Penalty First Offense - Written warning  
Each subsequent offense - \$100

Each day that such violation continues shall constitute a separate offense.

Enforcing Person: Conservation Agent  
Conservation Commissioner  
Department of Public Works Director,  
Police Officer;

To do or act thereon.

SPONSORED BY: Conservation Commission  
APPROPRIATION: None  
FINCOM RECOMMENDATION: No Recommendation

**The following action was taken:**

**Voted: To accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance Committee made no recommendation.**

**ARTICLE 10: MEMORIAL GYM CAPITAL APPROPRIATION**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of twenty five thousand dollars (\$25,000) or any other sum to pay for various short term capital improvements to the Maynard Memorial Gym;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$25,000.00  
FINCOM RECOMMENDATION: At Town Meeting

**The following action was taken:**

**Voted: Yes 128, No 5 to appropriate \$15,000 from released overlay funds to pay for various short term capital improvements to the Maynard Memorial Gym.**

**The Finance Committee recommended.**

**ARTICLE 11: AMEND RECREATION REVOLVING FUNDS**

To see if the Town will vote to amend the Recreation Department Revolving Fund and authorize the use of the Recreation Department Revolving Fund under MGL, Chapter 44, Section 53E1/2, as amended, by the Recreation Department as follows:

**Recreation Department:** for the purpose of hiring one or more part-time instructors and to provide for their salaries and expenses and further to provide for the routine maintenance, repair and operation of the Memorial Gym, receipts totaling no more than \$20,000 in Fiscal Year 2010 from Recreation User Fees, said funds to be expended by the Recreation Commission;

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

**The following action was taken:**

**Voted: To accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance Committee recommended.**

**ARTICLE 12: ACCEPTANCE OF MEALS TAX INCREASE**

To see if the Town of Maynard will vote to accept G.L. c. 64L, § 2(a) to impose a local meals excise;

To do or act thereon.

SPONSORED BY: School Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

**The following action was taken:**

**Voted: To accept the article as printed in the warrant except the words "To do or act thereon".**

**The Finance Committee recommended.**

**ARTICLE 13: REDUCE TOWN MEETING QUORUM**

To see if the Town will vote to amend Chapter 1, Section 2 of the Maynard Town By-Laws by deleting the words "One Hundred (100)" in the first line of the paragraph and replacing them with the words "Zero (0)";

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: At Town Meeting

The Finance Committee did not recommend.

The following action was taken:

Mr. Jack McKeen took over as Assistant Town Moderator for Article 13.

Voted: Motion made to amend Article 13 by replacing the number "0" with the number "75."

Motion carried.

Article 13 carried.

**ARTICLE 14: CONSERVATION ADMINSTRATOR SALARY**

To see if the Town will vote to amend the Salary Administration Plan by adding a step plan for the Conservation Administrator.

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7  
Step 8 Step 9 Step 10 Step 11 Step 12

**CONSERVATION COMMISSION**

Conservation Administrator	\$23.23	23.81	24.41	25.02	25.64	26.28	26.94
	27.61	28.30	29.01	29.74	30.48;		

To do or act thereon.

SPONSORED BY: Conservation Commission  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Does Not Recommend

The following action was taken:

This article was WITHDRAWN with no action taken thereon.

Motion made and seconded to dissolve the October 26<sup>th</sup>, 2009 Special Town Meeting at 9:30 p.m.

**STATE PRIMARY - TUESDAY DECEMBER 8, 2009**

Pursuant to Warrant #795, the Special State Primary was held on December 8, 2009, in all four precincts. The polling places were prepared according to the requirements of General Law.

<p><u>Precinct #1</u>      Warden: Cathy Thorp                  Clerk: Fred Haefner                  Number of ballots cast: 392                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 6</p>	<p><u>Precinct #2</u>      Warden: Barbara Currin                  Clerk: Mary Hogan                  Number of ballots cast 321                  Tabulation completed at: 8:30p.m.                  Absentee ballots cast: 6</p>
<p><u>Precinct #3</u>      Warden: Rita Richard                  Clerk: Irma Iglitis                  Number of ballots cast: 381                  Tabulation completed at: 8:20 p.m.                  Absentee ballots cast: 4</p>	<p><u>Precinct #4</u>      Warden: Gailann Kimbrough                  Clerk: Virginia Murphy                  Number of ballots cast: 329                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 5</p>

Total votes cast: 1736

Democratic Party: 1423

Republican Party: 313

Libertarian Party: 1

**DEMOCRATIC PARTY**

	<u>PRCT.1</u>	<u>PRCT.2</u>	<u>PRCT.3</u>	<u>PRCT.4</u>	<u>TOTAL</u>
<b><u>SENATOR IN CONGRESS</u></b>					
Blanks	0	0	1	0	1
Michael E. Capuano	97	98	90	83	368
Martha Coakley	206	148	195	157	706
Alan A. Khazei	46	44	49	48	187
Stephen G. Pagliuca	43	30	46	40	159
Write-ins	0	1	0	1	2
<b>Total:</b>	392	321	381	329	1423



**STATE PRIMARY - TUESDAY DECEMBER 8, 2009**

Pursuant to Warrant #795, the Special State Primary was held on December 8, 2009, in all four precincts. The polling places were prepared according to the requirements of General Law.

<p><u>Precinct #1</u>      Warden: Cathy Thorp                  Clerk: Fred Haefner                  Number of ballots cast: 109                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 6</p>	<p><u>Precinct #2</u>      Warden: Barbara Currin                  Clerk: Mary Hogan                  Number of ballots cast: 67                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 6</p>
<p><u>Precinct #3</u>      Warden: Rita Richard                  Clerk: Irma Iglitis                  Number of ballots cast: 70                  Tabulation completed at: 8:20 p.m.                  Absentee ballots cast: 4</p>	<p><u>Precinct #4</u>      Warden: Gailann Kimbrough                  Clerk: Virginia Murphy                  Number of ballots cast: 67                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 5</p>

Total votes cast: 1736

Democratic Party: 1423

Republican Party: 313

Libertarian Party: 1

**REPUBLICAN PARTY**

	<u>PRCT.1</u>	<u>PRCT.2</u>	<u>PRCT.3</u>	<u>PRCT.4</u>	<u>TOTAL</u>
<b><u>SENATOR IN CONGRESS</u></b>					
Blanks	0	0	0	0	0
Scott P. Brown	96	58	60	60	274
Jack E. Robinson	12	8	10	7	37
Write-ins	1	1	0	0	2
<b>Total:</b>	109	67	70	67	313

**STATE PRIMARY - TUESDAY DECEMBER 8, 2009**

Pursuant to Warrant #795, the Special State Primary was held on December 8, 2009, in all four precincts. The polling places were prepared according to the requirements of General Law.

<p><u>Precinct #1</u>      Warden: Cathy Thorp                  Clerk: Fred Haefner                  Number of ballots cast: 392                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 6</p>	<p><u>Precinct #2</u>      Warden: Barbara Currin                  Clerk: Mary Hogan                  Number of ballots cast: 321                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 6</p>
<p><u>Precinct #3</u>      Warden: Rita Richard                  Clerk: Irma Iglitis                  Number of ballots cast: 381                  Tabulation completed at: 8:20 p.m.                  Absentee ballots cast: 4</p>	<p><u>Precinct #4</u>      Warden: Gailann Kimbrough                  Clerk: Virginia Murphy                  Number of ballots cast: 329                  Tabulation completed at: 8:30 p.m.                  Absentee ballots cast: 5</p>

Total votes cast: 1736

Democratic Party: 1423

Republican Party: 313

Libertarian Party: 1

**LIBERTARIAN PARTY**

	<u>PRCT.1</u>	<u>PRCT.2</u>	<u>PRCT.3</u>	<u>PRCT.4</u>	<u>TOTAL</u>
<b><u>SENATOR IN CONGRESS</u></b>					
Blanks	0	0	0	0	0
Write-ins	0	0	0	1	1
Total:	0	0	0	1	1

## REPORT OF THE BOARD OF REGISTRARS

To the Citizens of Maynard:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 2009.

The Annual Listing of Residents was conducted beginning January 1, 2009, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of April and Street Lists were available by the first of June.

The Board of Registrars held extra sessions of registration of voters prior to all Town Meetings and Elections, certified names on nomination papers and on absentee voters.

At the close of 2009, the number of registered voters was as follows:

### PRECINCTS

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>Total</u>
DEMOCRATS	552	588	616	600	2356
REPUBLICANS	179	177	225	166	747
GREEN-RAINBOW	2	4	2	3	11
UNENROLLED	1049	935	1052	1031	4067
WORKING FAMILIES	0	0	0	0	0
*LIBERTARIANS	13	4	6	12	35
*GREEN PARTY USA	0	4	0	0	4
*SOCIALIST	0	0	0	1	1
*AMERICAN INDEPENDENT	1	0	1	0	2
TOTAL	1796	1712	1902	1813	7223

\*Political Designation: If you enroll in any Political Designation, you may not vote in any State or Presidential Primary.

The Board of Registrars would like to encourage residents of Maynard to register to vote. Your vote *is* important.

#### Voter Registration

In order to vote at town, state and national elections and to vote at town meetings, town residents must be registered voters. Voter registration is a simple and convenient process. However, there are some legal time constraints that must be observed.

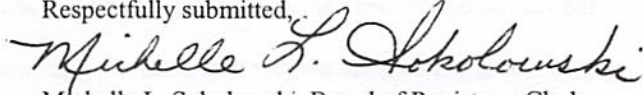
1. Registration  
Massachusetts official Mail-in Voter Registration Form.
  - \* at your Town Clerk's Office
  - \* at the Town Library
  - \* at State agencies
  
2. Qualifications  
To register you must:
  - \* be a U.S. Citizen
  - \* be a Massachusetts resident
  - \* be at least 18 years old on or before the next election

3. Special Times of Registration Prior to Election  
Additional special times of registration prior to elections and town meetings are established by State statute. The State statute also sets registration deadlines (closing) for elections and town meetings. Times of registration are posted.

If you have any questions regarding registration, please call  
Michelle L. Sokolowski, Town Clerk at (978) 897-1000.

The Board of Registrars wish to thank the Board of Selectmen, Town Officials and  
Employees for their courtesy and cooperation throughout the year.

Respectfully submitted,



Michelle L. Sokolowski, Board of Registrars Clerk  
Madeline K. Lukashuk, Chairman  
Deborah Collins  
C. David Hull

PRECINCT 1

MAYNARD PUBLIC  
LIBRARY - 77 Nason St.

Acton St.  
(#16,18,20,22,24,26,  
30,38,50,62+66 thru 134)  
Amory Ave.  
Beacon St. (odd #s)  
Blue Jay Way  
Brigham St.  
Brian Way  
Brooks St.  
Brown St.  
(#15,17,19,21,23,25,  
33,37,39,43,47,49)  
Charles St.  
Conant St.  
Concord St.(#1thru 44)  
Dana Rd.  
Dix Rd.  
Durant Ave.  
Elm Ct.  
Euclid Ave.  
Everett St.  
Florida Ct.  
Florida Rd. (excluding #2)  
Garden Way  
George Rd.  
Glendale St. (#1 thru 20)  
Glenn Dr.  
Guyer Rd.  
Hazelwood Rd.  
Jethro St.  
Lincoln St.  
Linden St.  
Loring Ave.  
Main St. (odd #s only  
#1 to 49)  
Maple Ct.  
Maple St.  
Marble Farm Rd.  
Mayfield St.  
Michael Rd.  
Mockingbird Ln.  
Nancy Cir.  
Nason St.

PRECINCT 2

FOWLER SCHOOL AUDIT.  
3 Tiger Dr., Off Great Rd.

Abbott Rd.  
Allan Dr.  
Apple Ridge Rd.  
Assabet St.  
Beacon St. (even #s)  
Bent Ave.  
Boeske Ave.  
Burnside St.  
Church Ct.  
Cindy Ln.  
Dewey St.  
Driscoll Ave.  
Elaine Ave.  
Elmhurst Rd. (even #s)  
Espie Ave.  
Fletcher St.  
Florida Rd. (#2 only)  
Front St.  
Great Rd. (#1 thru 160  
excluding odds #129 thru  
159)  
Harriman Ct.  
Heights Ter.  
High St.  
Hillside St. (#10 thru 26)  
Howard Rd.  
Lovell Ct.  
Main St. (even #s only #2  
to 48 and all #50 to 257)  
Martin St.  
Mill St.  
Newton Dr.  
O'Moore Ave.  
Park St.  
Percival St.  
Pine St.  
Pomcicut Ave.  
Railroad St.  
River St.  
Riverbank Rd.  
Riverside Park  
Riverview Ave.  
Sheridan Ave.

PRECINCT 3

FOWLER SCHOOL AUDIT.  
3 Tiger Dr., Off Great Rd.

Arthur St. (excluding  
4 thru 23 +#s 30,32,34,  
36,38)  
B St.  
Bancroft St.  
Barilone Cir.  
Burns Ct.  
Carbone Cir.  
Carriage Ln.  
Chance Farm Ln.  
Chandler St.  
Cutting Dr.  
Dartmouth Ct.  
Dartmouth St.  
Demars St. (excluding #1)  
Dettling Rd.  
Dineen Cir.  
Elmhurst Rd. (odds)  
Elmwood St.  
Fairfield St.  
Field St.  
Forest St.  
Fowler St.  
Great Rd. (#161 thru 324  
+ odd #s only #129-159)  
Harrison St.  
Hayes St. (#10,+12 thru  
26)  
Hillside St. (#1 thru 8)  
Kitty Cat Ln.  
Kristen Ln.  
Lantern Ln.  
Little Rd.  
Louise St.  
Marlboro St.  
Maybury Rd.  
Meadow Ln.  
McKinley St.  
North St.  
Oak Ridge Dr.  
Oak St.  
Old Marlboro Rd.  
Old Mill Rd. (#1 thru 36)

PRECINCT 4

MAYNARD PUBLIC  
LIBRARY - 77 Nason St.

Acton Ct.  
Acton St. (1thru 63 excluding  
16,18,20,22,24,26,30,38,50,62)  
Amy Lynn Way  
Arthur St. (4 thru 23 + 30,32,34,36,38)  
Bates Ave.  
Bellevue Terr.  
Birch Terr.  
Brown St. (excluding 15,17,19,21,23,  
25,33,37,39,43,47,49)  
Butler Ave.  
Colbert Ave.  
Concord St. (45 thru 125)  
Concord St. Cir.  
Country Ln.  
Crane Ave.  
Dawn Grv.  
Dawn Rd.  
Deane St.  
Deer Path  
Demars St. (#1)  
Douglas Ave.  
East St.  
Elm St.  
Ethelyn Cir.  
Fifth St.  
First St.  
Garfield Ave.  
Garfield St.  
Glendale St. (#21 thru 63)  
Glennhill Ter.  
Glenview Ter.  
Grant St.  
Hayes St. (#1 thru 9, + 11)  
Haynes St.  
Hird St.  
King St.  
Lewis St.  
Lindberg St.  
Marks Way  
Noble Park  
Old Mill Rd. (37- thru 44)  
Parker St. #4,5,14,16,20,28,30)

**PRECINCT 1**

MAYNARD PUBLIC  
LIBRARY - 77 Nason St.

Nick Ln.  
Orchard Terr.  
Orren St.  
Patti Ln.  
Paul Rd.  
Randall Rd.  
Reeves Rd.  
Reo Rd.  
Rice Rd.  
Rickey Dr.  
Rockland Ave.  
Silver Hill Rd.  
Summer St. (odd #'s + #10  
+ 42 thru 70)  
Sunset Rd.  
Whitney Ave.

**PRECINCT 2**

FOWLER SCHOOL AUDIT.  
3 Tiger Dr., Off Great Rd.

Sherman St.  
Shore Ave.  
Spring Ln.  
Sudbury Ct.  
Sudbury St.  
Summer Hill Glenn  
Summer Hill Rd.  
Summer St. (even #'s  
excluding #10 + 42 to 70)  
Taft Ave.  
Taylor Rd. (evens)  
Thomas St.  
Thompson St. (evens)  
Virginia Rd.  
White Ave.  
Wilson Cir.  
Winter St.

**PRECINCT 3**

FOWLER SCHOOL AUDIT.  
3 Tiger Dr., Off Great Rd.

Oscar's Way  
Parker Place  
Parker St. (excluding 4,5,  
14, 16, 20, 28, 30)  
Roosevelt St.(excluding  
2,4,6,10,12,14,16,18,20,  
22,24,26,28,30)  
Sarah Ln.  
School St.  
South St.  
Summit St.  
Taylor Rd. (odds)  
Thompson St. (odds)  
Tobin Dr.  
Turner Rd.  
Vose Hill Rd.  
Walker St.  
Walnut St.  
Waltham St. (odds  
excluding 5 thru 73)  
Woodridge Rd.

**PRECINCT 4**

MAYNARD PUBLIC  
LIBRARY - 77 Nason St.

Parmenter Ave.  
Pinecrest Ter.  
Pine Hill Rd.  
Pleasant St.  
Powder Mill Cir.  
Powder Mill Rd.  
Prospect St.  
Roosevelt St. (#2,4,6,10,12,14,16,18,  
20,22,24,26,28,30)  
Russell Ave.  
Second St.  
Third St.  
Tremont St.  
Vernon St.  
Walcott Ave.  
Walcott St.  
Wall Ct.  
Waltham St. (evens + including odds  
5 thru 73)  
Warren Ave.  
Warren St.  
West St.  
Wilder St.  
Windmill Dr.  
Winthrop Ave.  
Wood Ln.  
Woodbine Ter.

**Annual Report of the Council on Aging 2009**  
**Submitted by Director Marcia Curren**

**Location:** Clock Tower Place (CLP) Main Street, Building 7, Suite 180, Maynard, MA 01754. In January 2009, the Council on Aging moved to our current location.

**Business Line:** 978-897-1009

**Van Line:** 978-897-1032

**Office Hours:** 9:00AM - 1:30 PM, Monday – Friday (except Holidays).

**Staff:**

Marcia Curren Director      C. David Hull Receptionist/Dispatcher  
Janine Parker (van driver)      Bruce Whitney (alternate van driver).

**Monthly Meeting** - held on the first Monday of the month in the Town Hall (Gianotis Conference Room 201) at 10:00 AM. There is no meeting in July or August.

**COA Durable Goods Program** - accepts donations of crutches, walkers, wheel chairs and other durable goods. Upon request, these items are available, free of charge, to Maynard citizens. Please call the office (978-897-1032) for more information.

**The Council on Aging Van** - operates Monday-Friday from 7:30 AM - 3:30 PM, except on Town Holidays or when the schools are closed due to inclement weather. Reservations can be made by calling the office 24 – 48 hours in advance. The van provides transportation to Emerson Hospital and its facilities, local medical and dental providers, grocery shopping and COA venues for seniors. A \$1.00 donation each time an individual utilizes the van is requested. The donations are deposited in the Town's COA Van Revolving Account. The LRTA (Lowell Regional Transit Authority) leased the Town a new Ford van in September 2009, and assumes responsibility, on a monthly reimbursement basis, for all van maintenance, the alternate driver/dispatch expense, and miscellaneous other expenses.

**The Senior Citizens' Center** – a COA venue, at Clock Tower Place, is open daily from 9:00 AM to 1:00 PM. However, hours may vary depending on demand and specific programs. The Senior Center is staffed entirely by volunteers under the direction of, Marilyn Hanson, a member of the Council on Aging. The following programs are offered: organ or piano by Roy Helander, card playing, movies and the use of various exercise equipment. Six Dell computers, donated by Monster.com., are available for use by the senior citizens. During the calendar year 2009, Representative, Kate Hogan of the Massachusetts House visited once a month to discuss senior issues and meet with the public. Alex Thayer, of LOOK Optical, Maynard, provides free eyeglass frame adjustments once a month.

Wellesley Management, LLC, the owners of Clock Tower Place, generously donate the space, utilities, telephone and internet connections and other services.

**Elder Affairs Formula Grant** - \$11000. per year, ~ \$7.00 per senior, through Massachusetts Executive Office of Elder Affairs. The amount is based on legislative action and the availability of State Budget funds. All cities and towns receive the same base amount per senior. Monthly expenses for the Drop-In Center, the Line Dancing Program dance instructor, and the COA Quarterly newsletter are funded by the Formula Grant.

**The Drop-In Center** - Joan Meakin, Manager, is assisted by volunteers. The Drop-In Center is open every Tuesday from 8:00 AM to 1:00 PM. The Center is located in the Fellowship Hall of the Congregational Church, Main Street Maynard, MA. Activities include: crafts, card games, musical entertainment, and socialization. A reasonably priced catered lunch is available.

**Line Dancing Lessons** - are held every Thursday, from 2:00 PM – 3:00 PM at the Concord Street facility in the Common Room. Lessons are conducted by a professional instructor.

**COA Newsletter** - is published in September and December and copies are sent to every senior home.

**Notices and Announcements from the COA** - are published, on a space available basis, in the **Action Unlimited** newsletter. Notices are occasionally placed on the WAVM-TV bulletin board.

**Minuteman Senior Services** - is our federally designated Area Agency on Aging, and provides many professional social services including the SHINE COUNSELOR (Serving the Health Information Needs of Elders). Through a food service consortium, Minuteman Senior Services provide congregate meals as well as the Meals-on-Wheels program. Federal tax dollars subsidize the meals. Monthly menus are published.

**AARP (IRS Volunteers)** - provide free tax preparation service through the Tax Counseling for the Elderly (TCE) Program - February 2 – April 15. The volunteers are trained and tested annually by the IRS and prepare State and Federal income tax returns and Massachusetts Circuit Breaker (CB) forms for senior citizens. This service was coordinated by the Council on Aging in 2009.

**Fuel Assistance** - the Maynard COA is site #125 of SMQC and processes fuel assistance applications for Maynard residents from mid-November to mid-April. The office staff is trained annually by SMOC. Services are available to all (homeowners and renters), without age restriction. Call for information and/or to request an application package.

**Real estate Tax Work-Off Program - (for seniors only)** The COA manages the Tax Work-Off Program for the Town. This program provides work opportunities for seniors



in return for a maximum \$750 credit toward their local real estate taxes. Interested persons should contact the COA Director for information.

**A Word of Thanks** – The Council on aging would like to give our sincere thanks to the following: Police Chief James Corcoran and Fire Chief Steve Kulik for their interest and support of the Town's seniors; Kevin Sweet, Maynard Health Officer and his staff for their tireless efforts conducting annual and special flu clinics; The Maynard School Department for providing paper and copier availability; and to Garry Welch for the donation of a Fredrick J. Kraft – Boston antique piano to the Senior Center.

**Members of the Council on Aging as of December 31, 2009**

Richard Gross, Chair, Florence Tomyl, Vice Chair, Patricia Walazek, Secretary, Marilyn Hanson, Robert Hatch, Nancy Hatch, Ben Iannarelli\*\*, Carol Milioto, Judy Peterson, Rosalie Poitras and Helen Vincent.      \*\*delegate to MMSS.

**Statistics of interest for Calendar 2009**

Office telephone calls: 6,576                      Office visits: 430  
Van miles traveled: 31,129                      Van rider trips: 5,688  
Fuel Assistance Application packages requested mailed out, for the 2009-2010 heating season: 55

## **Annual Report of the Gas Inspector 2009**

**Submitted by Ray Smith, Gas Inspector**

During 2009, there were 245 Gas Permits issued. Inspections were made on all work called for plumbers and gas fitters.

Submitted by

Raymond Smith, Gas Inspector

## Annual Report of the Board of Health for 2009

The Town of Maynard is served by the following Board members and staff:

Ronald Cassidy (Chairman), Holli Murray (Member), Lisa Thuot (Member), Kevin Sweet (Health Officer), Stephanie Duggan (Clerk), Beth Grossman (Food Inspector), and Tom Natoli (Animal Control Officer)

### **1. Landfill Remediation:**

In 2009, there was continued emphasis on complying with DEP-imposed requirements to remediate problems noted in 2004 with the closed landfill on Waltham Street. We continued to monitor for methane gas levels emitted from the landfill and the potential for methane gas in nearby residences. Fortunately, there were no detections in the residences and the 24/7 alarm systems remain in use. In response to DEP recommendation, an additional alarm was installed at another Waltham Street residence, adjacent to the landfill site to provide additional security. The Board's consultant conducted monthly gas monitoring to identify potential methane venting as well as sampled surface water and ground water monitoring wells on a bi-annual basis. In August, the Board requested that DEP consider a reduction in gas monitoring requirements given the history of negative methane venting data. This request was approved in October and the Town was authorized to scale back and conduct quarterly sampling rounds.

In November, the Board of Health decided to go out to bid for landfill gas monitoring and water sampling services. A new landfill engineering firm, Environmental Compliance Service, Inc. (ECS) was chosen. In addition to improved performance, ECS has offered a significant cost-savings to the Town for landfill testing/monitoring services.

### **2. Solid Waste Program:**

Beginning January 2, 2008, the new long-term contract with Wheelabrator Millbury took affect, starting at a reduced cost of \$67.73/Ton. This was a significant savings for the Town considering that we dispose of between 2200 to 2300 Tons per year, and the cost was almost \$90.00/Ton under the old contract. The Pay-As-You-Throw program (stickers) helps to keep the tonnage of trash down while encouraging residents to recycle. Trash sticker sales totaled \$279,678 for the year. In addition to this program, we received \$13,920.00 in fees for monthly trash collection at three condominium complexes as well as the Maynard Housing Authority.

### **3. Emergency Preparedness**

The Board of Health continued to function as the designated department for the Town to work with the MA Department of Public Health (MDPH) on Emergency Planning efforts. This involves being the planning advocate between MDPH and their deliverables under the Center for Disease Control and Prevention (CDC), and the volunteers who have joined our Maynard Citizen Corp/Medical Reserve Corp (MCC/MRC). The Health Officer represents Maynard on

the Region 4A Public Health Emergency Preparedness Coalition, serving on the Executive Board in 2009 and Chairman of the Central Sub-Region, consisting of 11 communities.

Furthermore, the Health Officer serves as the Chairman of the **Local Emergency Planning Committee (LEPC)**. The LEPC is the planning side of the Town's department-wide response to emergencies. The Fire Chief, Steve Kulik, is the head of Emergency Response for the Town. The LEPC participated in the Fall Flu Clinic that was run as an emergency drill.

The **Maynard Citizens Corps/Medical Reserve Corps (MCC/MRC)** functions on behalf of the Town under an All-Hazards approach and reports to and coordinates through the Board of Health. These volunteers are a vital piece of the town's emergency response capabilities.

In April, 2009, Mary Hilli was designated the Chairperson of the MCC/MRC. She has worked hard to oversee the many accomplishments of the MCC/MRC in 2009:

- Updated volunteer database to become consistent with the Region 4A system
- Provided/Attended training opportunities through the American Red Cross, MA Emergency Management Agency (MEMA), and other state agencies
- Produced quarterly, seasonally-focused newsletters (i.e. power outages, influenza)
- Participated in Town events to share emergency preparedness information as well as to staff First Aid stations (i.e. Maynard Fest, Farmers' Market, Relay for Life, Maynard Road Race, etc.)
- Provided volunteer recruitment opportunities at community events and through various news media
- Began improvement and training for the Neighborhood Captains Program
- Provided full staff and dispensed 120 vaccinations for residents at the 3<sup>rd</sup> Annual Seasonal Flu Clinic in October
- Obtained a provider number and storage capacity for anticipated H1N1 vaccine supply for clinics scheduled for early 2010.
- Participated in a region-wide communication drill in conjunction with the Region 4A Communication Plan

The Board of Health would like to thank all MCC/MRC volunteers for offering us their time and expertise throughout the year.

#### **4. Other Programs and Services.**

**Tobacco Control:** The BOH continued to work with the Tobacco Control Alliance based in Leominster, MA, to conduct underage purchase inspections at tobacco outlets in Maynard. There were 28 inspections conducted, resulting in no illegal sales for the year.

#### **Contracted Services:**

**Nursing Contracts:** Emerson Homecare in Concord provides skilled care nursing services to elderly patients from Maynard at time of discharge from Emerson Hospital, conducts all of our epidemiological investigations, and staffs our senior health clinics.

The fall flu clinics for the seniors and Town employees administered a reduced number of flu shots due to the additional clinics run by the MCC/MRC and the local pharmacies.

**Mental Health:** The BOH contracts with Eliot Community Human Services Inc. of Lexington to provide Maynard residents with critical mental health services. Town funding allows the clinic to offer residents options in the event of a financial hardship or non-reimbursable support. In 2009, a total of 170 children, adolescents, adults, elders and families from Maynard received service, representing a 10% increase from the previous year. Maynard residents comprise the third largest group of individuals to utilize the clinic's services. The need for these types of services is expected to increase as available resources and insurance coverage continue to decline.

**East Middlesex Mosquito Control Program (EMMCP):** The EMMCP conducts a program in Maynard consisting of mosquito surveillance, larval mosquito control, and public education. Over 13 inches of rain fell during June and July, which produced above-average mosquito populations and contributed towards an increased risk of EEE. The adult mosquito surveillance program utilized traps to collect mosquitoes from 3 Maynard locations. Data was compiled from 6 trap collections during 4-nights between July and September. Mosquitoes from two trap collections were sent to the Mass Department of Public Health for West Nile Virus and EEE testing. The Health Officer serves as a Commissioner on the governing body of the Project.

**Annual Report of the Animal Control Officer (ACO):** Tom Natoli continues to provide valuable services to the Town on a 24-hour, on-call basis. His role in planning our annual Rabies Clinics and the extensive work performed in addressing the many different types of animal control issues is an invaluable asset. The ACO must attend training programs conducted by the State and remain registered as both an Animal Control Officer and a Problem Animal Control (PAC) Officer. He is appointed by the Board of Selectmen to serve as the Town Animal Inspector as well. The ACO provides a monthly report of his work to the BOH, which totaled 194 calls in 2009. A more detailed summary of the types of calls is included in the summary table. The BOH wishes to thank Tom Natoli for his dedicated efforts in these areas.

Contact our Board with any questions concerns or comments. Our Board meets the second Monday of each month at 7:00pm in Room 101 (the lower meeting area of the Town Hall), unless posted otherwise. Please contact us at: (978) 897-1302, fax us at: (978) 897-8489, or E-mail us at [ksweet@townofmaynard.net](mailto:ksweet@townofmaynard.net).

Also, consult the Town of Maynard webpage for copies of the BOH regulations, health information, solid waste and recycling updates, and more at: <http://www.townofmaynard-ma.gov>.

Respectfully submitted:

**Kevin Sweet, Health Officer**  
**Ronald Cassidy, Chairman**

**Lisa Thuot, Member**  
**Holli Murray, Member**

## Annual Statistical Summary of Routine Work: 2009

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<u>License and Permits</u>		<u>Inspections/Investigations</u>	
Food Service (Full, Retail)	61	Housing Inspections	23
Temporary/Seasonal Food	7	State Housing Inspections	1
Catering	7	Rooming House Inspections	3
Mobile Foods	1	Home Reviews	3
Frozen Desserts	2	Septic	
Funeral Directors	3	New	1
Swimming Pools	3	Repair	7
Tanning Salon	1	New Food Service Operations	3
Septic Haulers	4	Pools	3
 <u>Food Program</u>		 <u>Complaints:</u>	
Food Inspections/Re-Insp.	217	With Animal Control	2
Hearings	0	With Fire/Police	5
Plan Reviews	6	With DPW	3
Change of Owner Mtgs.	3	Food	6
 <u>Communicable Disease Cases:</u>		 <u>Mosquito Control Program</u>	
Tuberculosis	0	Larvicide application	
Viral Meningitis	0	Aerial (acres)	58
Salmonellosis	1	Ground locations (acres)	18
Lyme Disease	6	Mosquito traps	
Chicken Pox	1	Sites	3
Hepatitis (A, B & C)	14	Nights of testing	4
Pertussis	0	Catch basins treated	812
Campylobacter	4	Web Reference:	
Cryptococcus	1	<a href="http://sudbury.ma.us/services/health/emmcpc">http://sudbury.ma.us/services/health/emmcpc</a>	
Streptococcol	2		
Giardiasis	1	<u>Animal Control Investigations:</u>	
Legionellosis	1	Total number of calls	194
Babesiosis	1	Animal bites	8
Shigellosis	1	Quarantines	23
Granulocytic Anaplasmosis	1	Rabies vaccine clinics	2
		Animals Vaccinated:	
<u>Tobacco Control Program:</u>		April Clinic	23
Permitted merchants	14	November Clinic	14
Rounds of inspection	2	State Laboratory tests for rabies	4
Total number of inspections	28	Positive Tests for rabies	2
Total number of violations	0		

## **Report of the Librarian**

**2009 was another productive year for the library department.** In part because of the economy, and in part because of the services offered, more people found more reasons to use the library than before.

**Library staff** for 2009 included: Stephen Weiner, Cynthia Howe, Carolyn Hottle, Karen Weir, Conrad Miller, Dennis Morrisey, and Mark Malcolm. The part time Circulation staff included: Miranda Bailey, Sebastien Betley, MaryAnn Countryman, Macauley Brooks, Megan Fields, Jacqueline McGoldrick, Emily Doucette, Philip Peacock, Margaret Scheiner, Jennifer Siegel, Sean Webb, Lily Weiner, and Louis Young. Our part time Children's staff included Dorothy Flood-Granat. Most members of the Circulation staff work only a few hours a week.

**The Trustees of the Maynard Public Library included:** William J. Cullen (Chair) Anne Marie Lesniak-Betley (Secretary) and Patricia Chambers (Member at Large).

**We are grateful to our core of volunteers.** These were Charles Beauvais, Janet Brayden, Cynthia Hanslik, Marilyn Hanson, Mary Jane Papson, Patricia Wirtanen, Patty Fields, and Jan Rosenberg. We are also grateful to our patrons who either donated materials to the library or to the library's Gift Fund.

**The Friends of the Maynard Public Library** has evolved from essentially a fundraising organization to one that presents programs and supports the library in a multitude of ways. For 2009 the Friends officers were: Sally Thurston, Amelia Aguilera, Dennis Morrisey, and Paula Goldman.

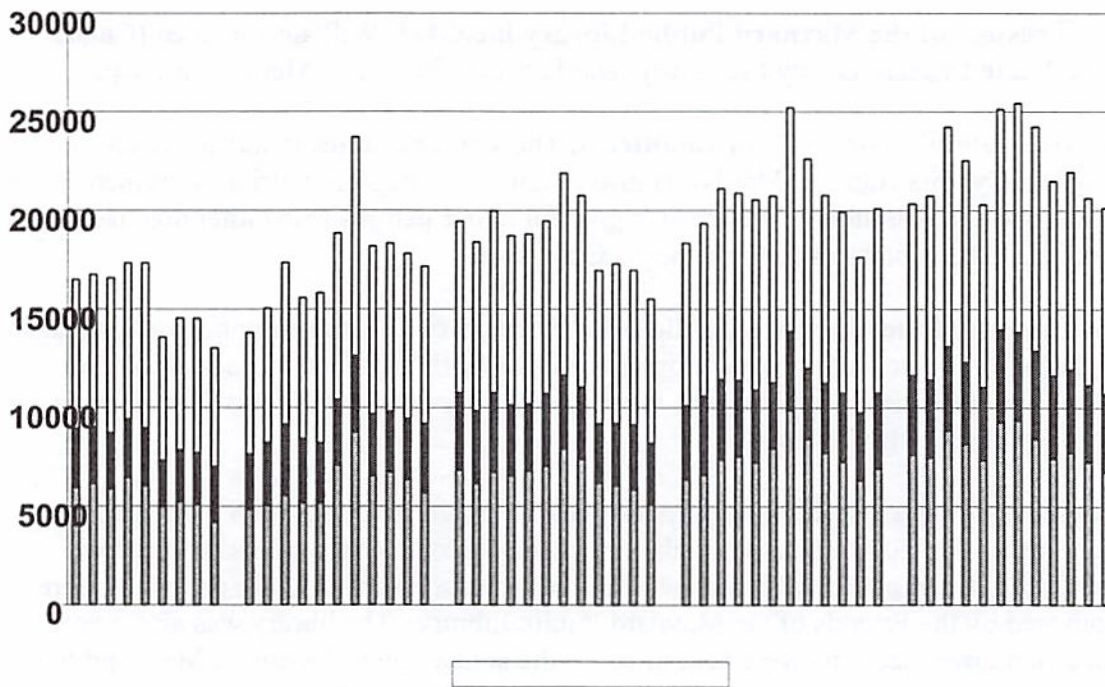
**Programs and events:** the library sponsored 318 public meetings with 6,946 people attending during 2008. In addition, the library held a total 97 programs for children, young adults, and adults, which drew 4,034 attendants. Many of these programs were sponsored by the Friends of the Maynard Public Library. The library was also a voting place, and three elections were held in 2009: the annual town election in May, and the special elections in June and December, and approximately 3700 people voted in the library. Approximately 15,000 people came to the library to attend a meeting, participate in a program, or vote in an election. This year we were able to expand on our two new programs: a display area for local artists in the Roosevelt meeting room, and a delivery service to homebound patrons.

**The Library's Long Range Plan:** In order to plan for library growth and to receive additional grant monies, the Board of Trustees has formed a Long Range Planning Committee to study current and upcoming library issues. The committee members were:

William J. Cullen, Mary Jane Papson, Anne Marie Lesniak-Betley, Bob Fields, Betsy Binstock, Cathy O’Dea, Patricia Chambers, and Stephen Weiner. The Long Range Plan was submitted to the Massachusetts Board of Library Commissioners in September, 2009, and approved in December 2009.

**Library Statistics:** Library use increased in 2009. We checked out a total of 95,453 books, which represents a 6% increase over 2008. 50,103 “non print” items (DVDs, CDs, audio books, etc) were checked out as well, marking an 11% increase over 2008. Item circulation was up 8% over 2008. We also routed in 20,771 items for patrons to borrow, and routed out 26,166 items for patrons at other libraries to use. Our circulation staff discharged 121,494 items belonging to other libraries, a great convenience for patrons. Combining these three categories means that 313,987 items (books, DVDs, etc.) passed over the library’s circulation desk in 2008, or roughly 30 items per Maynard resident. There were 22,883 computer log-ins in 2009, representing a 21% increase over 2008.

CIRCULATION 2005-2009



**Library Hours:** During 2009, library was open during these hours:

Monday, Wednesday and Friday, and Saturday 10AM-5PM  
 Tuesday and Thursday 2PM-9PM  
 (Closed Saturdays in the summer)



It's significant to note that even with our small staff, the library is open more hours than required by the Massachusetts Board of Library Commissioners.

**In closing**, I would like to thank departed Town Administrator John Curran and current Assistant Administrator Cathy O'Dea for their support of the library department throughout the year, Town Department heads, and the Board of Library Trustees, especially outgoing Trustee Betsy Binstock, for all her work in moving the library forward. Finally, I would like to thank the library staff who works so hard to provide a quality service.

Respectfully submitted,

Stephen Weiner, Library Director

**Annual Report of the Plumbing Inspector 2009**  
**Submitted by Inspector Ray Smith**

During 2009, there were 135 Plumbing Permits issued to Plumbers doing work in the Town of Maynard. Inspections were made of the rough and finish work when called for by the installing plumber. I wish to thank all Town departments and especially the Board of Health and Department of Public Works.

## Annual Report of the Veteran's Agent

The purpose of the Veteran's Office is to provide assistance to Veterans and their dependents.

In 2009, the Department assisted veterans by: obtaining records, filling out V.A. forms, obtaining application form for pre-registration internment at Massachusetts Veteran's Memorial Cemeteries, Grave Markers and Summary of Veteran's Benefits. The Office of the Veteran's Agent encourages Veteran's and their families to contact the office with any questions or requests for assistance.

CALENDAR YEAR 2009 REPORT

BOARD OF ASSESSORS

The Assessing Department once again had a change in their personnel with Angela M. Marrama as the new Assistant Assessor. The Assessing Department actually converted from the State CAMA System to the Patriot Properties system for Fiscal Year 2010. Fiscal Year 2010 was also our Triennial Revaluation year so there was lots of activity in the Assessing Department. Thanks to the efforts of the new Assessor, Angela and Assessing Clerk, Marianne, all went well and tax bills were mailed on January 21, 2010. With the help of Patriot Properties staff, 407 inspections were completed.

The Town of Maynard has 3,928 taxable parcels for Fiscal Year 2010. The count of these taxable parcels by property class is as follows:

Property Type	FY2009		FY2010	
	Parcel Count	Value	Parcel Count	Value
Single Family 101	2619	927,592,000	2627	841,663,800
Condominium 102	447	120,581,200	476	107,754,600
Miscellaneous 103&109	12	5,792,500	12	5,458,600
Two Family 104	262	93,291,500	260	86,753,700
Three Family 105	26	10,362,300	26	9,112,300
Four to Eight Units 111-125	51	35,645,300	47	31,848,400
Vacant Land 130-132&106	85	6,419,100	106	5,733,800
Open Space 200-231	27	5,131,900	0	0
Commercial 300-393	132	54,242,100	134	57,156,800
Industrial 400-452	19	82,485,500	19	83,951,200
Chapter 61A Land	6	18,493	4	27,665
Chapter 61B Land	6	4,302,700	6	4,232,766
Mixed Use 012-043	39	19,622,293	36	16,903,900
Personal Property 501-508	199	18,808,725	175	29,245,994

The Board of Selectman voted, at their December 8, 2009 meeting, to split the tax rate using a 1.46 rate split that resulted in a tax rate of \$16.14 for residential and open space and \$25.71 for commercial, industrial and personal property. New values and new growth for Fiscal Year 2010 were certified by the Department of Revenue on January 12, 2010.

The following is a comparison of total valuations by fiscal year:

Fiscal Year	Assessed Value	Tax Levy	Tax Rates	
			R/O	CIP
2006	1,296,864,715	17,872,855	12.91	24.86
2007	1,380,611,057	18,449,484	12.76	21.78
2008	1,384,295,611	20,055,412	13.33	22.76
2009	1,350,084,313	21,269,986	14.51	23.63
2010	1,279,843,525	22,402,823	16.14	25.71
Tax Rate as expressed per \$1,000 of valuation				

Valuation by Property Class

Property Class	FY08	FY09	FY10
Residential	1,209,200,633	1,160,942,242	1,097,382,875
Open Space	5,131,900	4,902,700	0
Commercial	68,668,853	69,858,722	69,263,456
Industrial	82,485,500	83,249,800	83,951,200
Personal	18,808,725	31,130,849	29,245,994

Respectfully submitted:

Hardy Royal, Chairman      Stephen Pomfret      Michael Manning

Assessor, Angela Marrama and Assessing Clerk, Marianne Dee

TOWN OF MAYNARD

Combined Balance Sheet  
All Fund Types and Account Group

June 30, 2009

ASSETS	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types Trust and Agency	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise Funds	Internal Service Fund		
Cash and cash equivalents	\$ 3,164,840	\$ 2,622,688	\$ 399,714	\$ 948,861	\$ 208,740	\$ 4,443,416	\$ 11,788,259
Petty cash	100	-	-	-	-	-	100
Investments	-	-	-	-	-	-	-
Receivables:							
Real estate taxes	477,133	-	-	-	-	-	477,133
Personal property taxes	84,551	-	-	-	-	-	84,551
Tax liens	921,982	-	-	-	-	-	921,982
Deferred taxes	20,929	-	-	-	-	-	20,929
Excises	258,053	-	-	-	-	-	258,053
Departmental	-	-	-	-	-	-	-
Special assessments	9,665	-	-	(368)	-	-	9,297
User charges	-	-	-	343,240	-	-	343,240
Utility liens	-	-	-	70,014	-	-	70,014
CPA surcharges	-	2,270	-	-	-	-	2,270
Due from other governments	-	-	-	-	-	-	-
Other	-	86,113	-	76,150	-	-	162,263
Other assets	373	-	-	-	-	-	373
Capital assets, net of depreciation	-	-	-	-	-	-	-
Amounts to be provided for retirement of general long-term debt	-	-	-	-	-	-	-
<b>Total Assets</b>	<b>\$ 4,937,625</b>	<b>\$ 2,711,071</b>	<b>\$ 399,714</b>	<b>\$ 1,437,897</b>	<b>\$ 208,740</b>	<b>\$ 4,443,416</b>	<b>\$ 14,138,463</b>
<b>LIABILITIES AND FUND EQUITY</b>							
Liabilities:							
Warrants and accounts payable	\$ 603,064	\$ 111,889	\$ 117,133	\$ 188,651	\$ -	\$ 22,547	\$ 1,043,286
Deferred revenue	1,403,501	88,383	-	489,036	-	-	1,980,920
Provision for abatements and exemptions	368,811	-	-	-	-	-	368,811
Accrued payroll	739,984	-	-	-	-	-	739,984
Payroll withholdings	76,192	-	-	-	-	-	76,192
Tax refunds due	-	-	-	-	-	-	-
Due to other governments	176	-	-	-	-	(887)	(711)
Other liabilities	5,339	543	-	-	-	368,239	374,121
Notes payable	-	-	5,950,000	-	-	-	5,950,000
Bonds payable	-	-	-	-	-	-	-
<b>Total Liabilities</b>	<b>3,197,067</b>	<b>200,815</b>	<b>6,067,133</b>	<b>677,687</b>	<b>-</b>	<b>389,899</b>	<b>10,532,602</b>
Fund Balances/Equity:							
Reserved for encumbrances & continued appropriations	453,041	56,000	-	158,125	-	-	667,166
Reserved for expenditures	-	-	-	-	-	-	-
Reserved for debt service	-	-	-	-	-	-	-
Reserved for other	-	97,700	-	-	-	-	97,700
Unreserved/undesignated	1,287,517	2,356,556	(5,667,419)	602,085	208,740	4,053,517	2,238,910
Retained earnings	-	-	-	-	-	-	-
<b>Total Fund Equity</b>	<b>1,740,558</b>	<b>2,510,256</b>	<b>(5,667,419)</b>	<b>760,210</b>	<b>208,740</b>	<b>4,053,517</b>	<b>3,605,861</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 4,937,625</b>	<b>\$ 2,711,071</b>	<b>\$ 399,714</b>	<b>\$ 1,437,897</b>	<b>\$ 208,740</b>	<b>\$ 4,443,416</b>	<b>\$ 14,138,463</b>

**TOWN OF MAYNARD**  
**Combined Balance Sheet**  
**All Fund Types and Account Group**

June 30, 2009

ASSETS	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise Funds	Internal Service Fund	Trust and Agency	
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Petty cash	100	-	-	-	-	-	100
Investments	-	-	-	-	-	-	-
Receivables:							
Real estate taxes	477,133	-	-	-	-	-	477,133
Personal property taxes	84,551	-	-	-	-	-	84,551
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Other	-	86,113	-	76,150	-	-	162,263
Other assets	373	-	-	-	-	-	373
Capital assets, net of depreciation	-	-	-	-	-	-	-
Amounts to be provided for retirement of general long-term debt	-	-	-	-	-	-	-
<b>Total Assets</b>	<b>\$ 4,937,625</b>	<b>\$ 2,711,071</b>	<b>\$ 399,714</b>	<b>\$ 1,437,897</b>	<b>\$ 208,740</b>	<b>\$ 4,443,416</b>	<b>\$ 14,138,463</b>
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Other liabilities	5,339	543	-	-	-	368,239	374,121
Notes payable	-	-	5,950,000	-	-	-	5,950,000
Bonds payable	-	-	-	-	-	-	-
<b>Total Liabilities</b>	<b>3,197,067</b>	<b>200,815</b>	<b>6,067,133</b>	<b>677,687</b>	<b>-</b>	<b>389,899</b>	<b>10,532,602</b>
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Reserved for expenditures	-	-	-	-	-	-	-
Reserved for debt service	-	-	-	-	-	-	-
Reserved for other	-	97,700	-	-	-	-	97,700
Unreserved/undesignated	1,287,517	2,356,556	(5,667,419)	-	208,740	4,053,517	2,238,910
Retained earnings	-	-	-	602,085	-	-	602,085
<b>Total Fund Equity</b>	<b>1,740,558</b>	<b>2,510,256</b>	<b>(5,667,419)</b>	<b>760,210</b>	<b>208,740</b>	<b>4,053,517</b>	<b>3,605,861</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 4,937,625</b>	<b>\$ 2,711,071</b>	<b>\$ 399,714</b>	<b>\$ 1,437,897</b>	<b>\$ 208,740</b>	<b>\$ 4,443,416</b>	<b>\$ 14,138,463</b>

**Town of Maynard, Massachusetts**  
**Fiscal Year 2009 Debt Service Payments by Fund**

Fund	Principal	Interest	Total (Gross)	MWPAT Subsidy	Total (Net)
<b>Long-Term:</b>					
General	\$ 345,450.00	\$ 184,927.99	\$ 530,377.99	\$ -	\$ 530,377.99
School	1,077,300.00	652,401.60	1,729,701.60	-	1,729,701.60
Water	231,650.00	87,430.35	319,080.35	-	319,080.35
Sewer	70,600.00	38,466.34	109,066.34	-	109,066.34
MWPAT	245,695.36	202,887.64	448,583.00	(194,849.41)	253,733.59
<b>Total Long-Term:</b>	<b>\$ 1,970,695.36</b>	<b>\$ 1,166,113.92</b>	<b>\$ 3,136,809.28</b>	<b>\$ (194,849.41)</b>	<b>\$ 2,941,959.87</b>
<b>Short-Term (1):</b>					
General	-	\$ 63,729.17	\$ 63,729.17	-	\$ 63,729.17
School	-	10,500.00	10,500.00	-	10,500.00
Sewer	-	16,179.93	16,179.93	-	16,179.93
<b>Total Short-Term:</b>	<b>\$ -</b>	<b>\$ 90,409.10</b>	<b>\$ 90,409.10</b>	<b>\$ -</b>	<b>\$ 90,409.10</b>
<b>Totals:</b>	<b>\$ 1,970,695.36</b>	<b>\$ 1,256,523.02</b>	<b>\$ 3,227,218.38</b>	<b>\$ (194,849.41)</b>	<b>\$ 3,032,368.97</b>

(1) Does not reflect Interim Loan Notes issued through the Massachusetts Water Pollution Abatement Trust (MWPAT).

**FirstSouthwest**  
Public Finance



**MAYNARD CONTRIBUTORY RETIREMENT  
SYSTEM**

ANNUAL REPORT DECEMBER 31, 2008

Active Members	215
Inactive Members	74
Retired Members	85
Total Membership	374

ASSETS

Cash	993,706.00	
Short Term Investments		
Fixed Income Securities	8,017,208.82	
Equities	10,398,273.26	
Interest Due And Accrued	211.82	
Accounts Receivable	5,300.08	
Accounts Payable	(40,628.21)	\$19,374,071.77

FUNDS AND  
LIABILITIES

Annuity Savings Fund	6,579,065.46	
Annuity Reserve Fund	1,893,695.91	
Military Service Fund	13,123.44	
Pension Fund	1,684,136.38	
Pension Reserve Fund	9,204,050.58	\$19,374,071.77

RECEIPTS

Members Deductions	680,366.04
Transfers from Other Systems	214,503.33
Members Make Up Payments And Redeposits	11,701.97
Investment Income Credited To Members Accounts	35,305.20

Investment Income Credited To Annuity Reserve Fund	57,645.22
Reimbursements From Other Systems	54,971.17
Received From Commonwealth For COLA	40,312.45
Pension Fund Appropriation	1,335,403.00
Member Payments From Rollovers	29,219.68
Investment Income Credited To Military Service Fund	78.27
Investment Income Credited To Expense Fund	249,372.02
Federal Grant Reimbursement	-0-
Pension Reserve Appropriation	-0-
Interest Not Refunded	137.02
Miscellaneous Income	-0-
Excess Investment Income	(7,389,007.12)
 TOTAL RECEIPTS	 (4,624,238.75)

DISBURSEMENTS

Refunds To Members	22,197.87
Transfers To Other Systems	138,653.67
Annuities Paid	221,580.69
Option B Refunds	-
Pension Payments	1,102,197.40
Survivorship Payments	55,204.75
Ordinary Disability Payments	44,423.28
Accidental Disability Payments	170,646.36
Accidental Death Payments	63,831.60
Section 101 Benefits	-
Reimbursements To Other Systems	84,406.48
COLA's Paid	37,597.32
Board Member Stipend	3,043.50
Salaries	49,756.97
Legal Expenses	8,294.00
Service Contracts	12,000.00
Travel	2,968.87
Administration Expenses	41,929.87
Furniture and Equipment	-0-
Management Fees	86,354.20
Custodial Fees	40,214.09
 TOTAL DISBURSEMENTS	 2,190,111.44

**Annual Report of the Dog Officer 2009**  
**Submitted by Dog Officer Leslie Boardman**

SUMMARY OF 2009 DOG OFFICER REPORT

YEAR	Total # Calls Received	Total # of Dogs Impounded	Total # Bite Calls	Total # Dogs Not Claimed
2009	532	23	13	3
2008	424	20	4	
2007	405	24	6	3
2006	158	15	6	3

All 2009-dog licenses expired on December 31, 2009. Dogs should be licensed in January 2010 or the owners or keepers may be liable to a fine. The law applies to all dogs, age six months or over, regardless of the time of year ownership is acquired. Additionally the law states the maximum number of dogs' age 6 months or older per household /residence is three (3).

Forms to register your dog will be sent to you in January with your town census information, or can be picked up at the Town Clerk's Office.

Respectfully Submitted,

Leslie Boardman  
Phone # 978-897-1012

## Maynard Emergency Management 2009 Report

Some of the duties and responsibilities of the Emergency Management Director include:

- Keeping and updating the town's Comprehensive Emergency Plan.
- Compiling Tier Two Emergency and Hazardous Chemical Inventories from businesses and other entities that operate within the town.
- Assist with the organizing and management of the Local Emergency Planning Committee (LEPC).
- Coordinate and provide resources for the community in natural or man-made disasters.

In 2009 we had to deal with the logistics of securing and offering not only the seasonal flu shots to all employees and the public, but also inoculations for the H1N1 flu strain as well. The seasonal flu shot vaccine supply was available early and was distributed to the public in several clinics throughout town. Receiving vaccine for the H1N1 strain proved to be quite a challenge. The H1N1 vaccine had to pass from several federal and state agencies before being distributed to the local communities. Unlike the seasonal shots, the H1N1 vaccine was distributed to town employees and the general public according to strict guidelines according to risk groups. All and all, everyone who wished to get vaccinated was able to do so. One of the last clinics was held on Saturday January 23, 2010.

In 2009, we welcomed a new Health Agent to Maynard. Kevin Sweet has been a pleasure to work with and comes to Maynard with a high degree of expertise and enthusiasm.

The Maynard Citizens Corp./ Medical Reserve Corps. continues to meet and train on a regular basis. Many have completed the basic National Incident Management training for first responders. I would like to thank all who participated in the annual flu clinic drill again this year. Your efforts and enthusiasm make this drill a success year after year.

I would like to thank Assistant Director Ron Cassidy, Health Agent Kevin Sweet, retired Health Agent Gerry Collins and the entire staff of the Maynard Citizens Corp./Medical Reserve Corps for their cooperation and dedication to the Town of Maynard.

Respectfully submitted,  
Stephen J. Kulik  
Emergency Management Director

Maynard Fire Department  
2009 Annual Report

**Report of the Fire Chief**

During the calendar year 2009, the Maynard Fire Department responded to 1,541 calls for service. 41% of the calls were fire and public assistance related and 59% were medical related. It is the ultimate goal of the Maynard Fire Department to provide the citizens of Maynard with the highest quality, most professional service in the areas of fire protection and suppression, and emergency medical services that it is capable of. We will accomplish this by striving to continue to do the things we do best and to pursue innovative and creative opportunities in change. Our firefighting staff will continue to be highly motivated in their training and preparedness. We will continue to provide high quality service in the areas of fire prevention, public safety education, fire investigation and code enforcement. Our highest commitment is to our "customers", the citizens of Maynard. We will strive to meet and exceed your expectations at all times. We will do this by maintaining the highest ethical and professional standards and nothing less.

**Fire Department Personnel**

The following is a list of the employees of the Maynard Fire Department. There are four shifts of 5 firefighters needed to provide 24/7 around the clock coverage for the Town. One firefighter is always assigned to dispatch duties so at any given time there are four firefighter/EMT'S available to respond to calls. The present shift alignment allows for a 42-hour workweek for the firefighters over an eight-week cycle.

Chief of Department	Stephen J. Kulik
Administrative Asst.	Nancy Brooks (Part Time)
Captain	Patrick Sullivan
Captain	Thomas J. Dawson
Captain	Joseph P. Landry
Captain	William H. Soar
Firefighter	Gerald J. Byrne
Firefighter	David D. Hillman
Firefighter	James MacGillivray
Firefighter	Peter R. Morrison
Firefighter	Timothy C. Gray
Firefighter	Mark Tomyl
Firefighter	Craig Desjardins
Firefighter	Richard Hill
Firefighter	John W. Primiano
Firefighter	Jeffrey Boudreau
Firefighter	Patrick Hakey
Firefighter	Sean Kiley
Firefighter	Walter Latta
Firefighter	John King

Firefighter	Adam Nichols
Firefighter	Robert DaCosta
Firefighter	Erik Byam
Call Firefighter	Sean Murphy
Chaplain	Fr. Louis Bilicky

On duty personnel perform many other functions besides responding to emergency calls. Each Captain, besides running their daily shifts has responsibilities in areas such as fire prevention, training, emergency medical services, code enforcement and fire investigation. All officers and firefighters spend many hours on training, station maintenance, inspections, public education, pump and hose testing and maintenance, hydrant maintenance, plans review and fire alarm work.

### **Captain Retirement**

I would like to acknowledge the retirement of Captain Thomas J. Dawson on September 2, 2009. Captain Dawson served the Town of Maynard for nearly 30 years as a call and permanent firefighter and officer. The department and I wish Tom a happy and healthy retirement. Firefighter Peter Morrison has been promoted to Captain and will command group 3. Firefighter Erik Byam was hired in September to fill the vacant firefighter's position left when Captain Morrison was promoted.

### **Fire Chaplain**

In 2009 our beloved Fire Chaplain Reverend Louis Bilicky took ill and is rehabilitating in Framingham. All of us at the Maynard Fire Department wish him a speedy recovery.

### **Emergency Medical Services**

Over half of all incidents handled by the Maynard Fire Department are medical in nature. We take great pride in providing excellent emergency medical care by trained Emergency Medical Technicians that are available 24/7. There are at least three firefighters, who are also emergency medical technicians, on duty at all times; most often there are four individuals when you include the Captain. When a medical emergency occurs, the firefighters leave their positions on the fire apparatus and man the ambulance. They will stay with the ambulance throughout the entire event and transport to the hospital and will then return to quarters and assume their dual role as Firefighter/ EMT'S. All EMT'S train on a regular basis and must meet state mandated certification requirements. All EMT'S and Firefighters must also certify with defibrillators each year. I am sad to announce that the relationship we have had with the Emerson Hospital Paramedic service for the last 27 years will be coming to an end in February 2010. They have decided to get out of the business of providing ALS service in the pre-hospital setting. The communities once served by Emerson Hospital will now received ALS service from a vendor called Pro-EMS Solutions. Pro has a terrific reputation as an ALS provider in Cambridge and other communities and we look forward to working with them to provide the highest quality ALS service to the Town of Maynard.

## **Fire Prevention and Public Education**

The Maynard Fire Department takes an active role in Fire Prevention and Public Education. I believe that an aggressive public fire prevention program is an essential element of our overall mission to keep our community safe. Each year members of our Student Awareness of Fire Education Program visit the Kindergarten through Fourth Grades to teach children how to be safe from fire. Members of the S.A.F.E. team also participated in the Middlesex County Sheriff's Youth Program where young students are taught fire safety lessons. We have been fortunate to utilize a grant from the State to help implement this program over the last several years. We were awarded \$3,665.00 for 2009. I would like to thank Dr. Masterson and Principal Bernadette McLaughlin of the Green Meadow School for their support of this program throughout the year. Special thanks to Firefighter Sean Kiley for coordinating and implementing the S.A.F.E. program for the department. Also, thanks to Firefighters John Primiano, Jim MacGillivray, Adam Nichols, Mark Tomyl and Robert Dacosta for their dedication to this very worthy program.

## **Regional Fire Investigation Unit**

In my 2007 Town Report, I commented on how the Maynard Fire Department works regionally with several surrounding fire departments in the investigation of the cause and origin of fires in our communities. In 2009 the fire departments involved pooled their resources and equipped a used ambulance with the tools and equipment needed at a fire scene to effectively determine the origin and cause. This unit is a fine example of sharing resources, training and man-power to effectively evaluate a fire scene along with the investigators from the Fire Marshal's Office. By combining forces we have developed a good working relationship with the state agencies that provide the assistance we need.

## **National Incident Management System**

In 2007, I reported on the federally mandated National Incident Management System, in (NIMS) which all first responders must become proficient. The National Incident Management System (NIMS) provides a nationwide template enabling Federal, State, Local and tribal governments and private sector and nongovernmental organizations to work together effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents regardless of cause, size and complexity. It is implemented through the Homeland Security Presidential Directive (HSPD)-5, Management of Domestic Incidents. This program is designed to improve coordination and cooperation between public and private entities in a variety of domestic incident management activities. Any person in a local community who can or would perform in an emergency capacity must participate in the NIMS program by attending an array of instructional courses and classroom training. In 2009, Captain Joseph Landry completed the two advanced NIMS courses offered to first responders, ICS 300 and ICS 400. We now have six department members who have achieved the highest level of training.

## Report on Apparatus, Equipment and Facilities

Your Fire Chief was appointed under Massachusetts General Law, Chapter 48, Section 42, which requires the Fire Chief to report the conditions of the Fire Department, including apparatus, equipment and facilities.

The building that houses the Fire Station continues to deteriorate. As you all know, with the help and cooperation from the entire Public Safety Building Committee a federal stimulus grant was applied for in hopes that it will cover the majority of the costs of a new fire station facility. We were as "shovel ready" as possible. We had everything in place that the grant asked for including an important vote by the citizens of Maynard to match one million dollars towards construction of a new fire station should we be awarded the stimulus grant. Only one round of awards came out and Maynard was not on the list. Only one community from Massachusetts received an award. But we should be proud that we made the cut from 6000 applications to 750. Presently, we are working on different avenues like infra-structure stimulus grants to see if we may qualify for funding. We will not give up because the need is there for a new facility. I would like to thank all of the members of the Public Safety Building Committee for all of their time, efforts and devotion to this project.

Concerning apparatus each will be commented on separately.

Engine 1: Engine 1 is a 2001 Emergency One Cyclone Pumper with a 1250 g.p.m. pump. It is our front line attack engine and is used for structure and other fire related incidents. It is in excellent condition.

Engine 2: Engine 2 is a 1991 Emergency One Class A Pumper and is also used as a structural firefighting vehicle. It is second due at structure fires and is our mutual aid engine that responds to out of town fires. It had major repairs done to the pump last year and just barely passes the NFPA pump certification standards. It is fast approaching the end of its reliability and useful life. Because it is a piece of safety equipment I am recommending it be replaced within 2 years.

Engine 3: Engine 3 is a 1997 Emergency One/Freightliner Class A Pumper. It is a smaller pumper with a 2-man cab that accompanies the ambulance to medical emergencies and motor vehicle accidents. It carries back-up emergency medical supplies and the "Jaws of Life" rescue tool. It is also used for structure fires and brush fires. It is in fine shape and should remain dependable for several years.

Engine 4: Engine 4 is a 2000 Ford F-350 Super Duty 4x4 pick-up truck. It is outfitted with a water tank and high-pressure pump for use at brush fires. It also doubles as the shift commander's vehicle for use in his daily activities such as inspections and department business. It is starting to show its age and should be replaced as soon as possible.



Ladder 1: Ladder 1 is a 1986 Emergency One Aerial Ladder Truck. It was refurbished in 2001 and meets today's standards for aerial ladders. One area during refurbishment that was not addressed was the electrical system or the motor. I am starting to see problems with the electrical components that operate the aerial ladder. Many of the corrections have been costly. The Town should consider replacing this vehicle within 2-3 years. The town will have a difficult time replacing this truck as most modern aerial ladder trucks will not fit in a 10ft. high overhead door which we have at the present station. The manufacturer of Ladder 1 fabricated this truck specifically for Maynard to fit through the overhead door. It does not offer this model any longer.

Ambulance: Car 9 was placed in service on December 30, 2004. It was built on an F-450 Ford chassis and the patient compartment was built by the Horton Company of Ohio. It is our first 4-wheel drive ambulance and with the winters we have experienced lately it has been a great asset. We are hoping to get at least 8- 10 years of service from this ambulance.

Car 10: Car 10 is a 2005 Ford Explorer that was handed down to the Fire Chief in 2008. Although it has high mileage it appears to be a sound vehicle and I hope to get a few more years out of it.

### **Incident Summary for 2009**

Run statistics are compiled from the National Fire Incident Reporting System incident type coding as recorded by the Maynard Fire Department incident reports.

*Fire Related Incidents- 359*

*Rescue/EMS Calls - 914*

*Service/Good Intent - 86*

*Special Incidents and Inspections – 182*

*Total Runs for 2009 - 1541*

### **Mutual Aid Runs – 149**

Acton – 35 (31 EMS, 2 Station Cov., 1 Fire, 1 Alarm Investigation)

Concord – 33 (27 EMS, 3 Fire, 1 Line Box, 1 RFIU)

Stow – 48 (47 EMS, 1 Line Box)

Sudbury – 33 (31 EMS, 1 Station Coverage, 1 Lightning Strike)

**Average call volume was 4.22 runs per day with an average response time of 2.94 minutes. Average duration of an incident was 57.25 minutes.**

**Total incidents up 7% from 2008. Inspections up 9%. Good Intent calls down 9%**

**Fires up 10%. EMS up 3%. Service calls up 9%. False Alarms up 9%**

I would like to take the opportunity to thank the Honorable Board of Selectmen, the Town Administrator, Assistant Town Administrator, Chief of Police and his Staff, Board of Health, Building Commissioner, Inspector of Wires, Superintendent of Public Works and his Staff, the School Department and all other town employees for their continued support throughout the year. Because we work as a team we are able to accomplish our goals. A special thanks to my assistant Nancy Brooks for all her hard work and support each and every day. A Fire department is only as good as the men and women who put their lives on the line for the citizens they are sworn to protect. Thanks to all the Officers and Firefighters of the Maynard Fire Department for their hard work and dedication to their profession and community.

Respectfully submitted,  
Stephen J. Kulik  
Fire Chief

## ***REPORT OF THE CHIEF OF POLICE***

**To: *The Honorable Board of Selectmen***

Submitted herewith is the Annual Report of the Maynard Police Department  
For the Calendar Year 2009

### **PERSONNEL**

Sergeant Douglas MacGlashing retired from the Maynard Police Department on September 9<sup>th</sup> 2009, after more than 30 years of dedicated service to the Town of Maynard. I would like to wish Doug and his family a very happy retirement.

The Maynard Board of Selectmen promoted Officer Thomas Neufell to the rank of sergeant on September 22, 2009.

The Maynard Board of Selectmen appointed Officer Adam Bullock to patrolman on the Maynard Police Department on September 22, 2009. Officer Bullock graduated from the Worcester Police Academy in February 2009.

**Police Department Website** <http://web.maynard.ma.us/gov/mpd/>

### **COMMUNITY POLICING**

The State has eliminated all Community Policing funding in Massachusetts due to the economy and budget cuts. Community Policing has become a very important aspect for the Police Department and the citizens of Maynard. We will continue this relationship with the residents of Maynard even without funding. To go backward at this time is not an option, the officers on the Maynard Police Department take great pride in the relationships we have with our citizens, which also include our schools, businesses and visitors to our Town. I can honestly say that working together has improved the quality of life in this town. The Police Department is used to interruptions and with your support we will come out of this economic downturn and be stronger and better. Please do not hesitate to call with questions concerning issues dealing with Community Policing.

## **POLICE GRANTS FY2009**

The Maynard Police Department has received grants in the following areas for 2009; some of the grants that are not depleted may carry over to the following year.

<b>COMMUNITY POLICING GRANT</b>	\$12,192.00
<b>TRAFFIC ENFORCEMENT GRANT FY08-FY09</b>	\$3,000.00
<b>E-911 STATE GRANT</b>	\$16,786.00
<b>COPS LAW-ENFORCEMENT TECHNOLOGY</b>	\$150,000.00

I would like to thank Sergeant Michael Noble who is the Maynard Police Department's Grant Coordinator. Mike did an outstanding job this year securing a \$150,000.00 Federal Grant that will allow us to move forward and complete the L.E.P.C. (Local Emergency Planning Committee) room, this will allow the Town of Maynard to serve you better in times of emergencies. These grants allow the Police Department to conduct more proactive police operations not covered by the town's budget. The Maynard Police Department will continue to look for and apply for new grants that will benefit not only the Police Department, but also the citizens of Maynard.

## **MAYNARD POLICE 2009 TOY DRIVE**

The Maynard Police Department 2009 Toy Drive was again a huge success due to many factors; Officer Greg Balzotti took charge this year and coordinated the entire drive, Greg's dedication to this cause is much appreciated, he spent many hours of his own time making sure the event was successful.

It was thought that because of the tough economic times we are all facing, donations would go down considerably this year. As usual, the residents and businesses of this great town stepped up and made this year's drive one of the best ever.

We would like to give special recognition to the major contributors to this year's drive, Sea Change international, Maynard Area Auto Club, Bank of America, Epsilon Associates, F.E.M.A., Jones and Bartlett Publishers, 28 Studios, Maynard Outdoor Store and The Fine Arts Theatre.

Once Again, Santa's helpers, Marlene Thomas from Middlesex Savings Bank, Paul Boothroyd, Jack Malcolm, Officer Karl Nyholm, Sergeant Cliff Wilson (Ret.), were instrumental to the success of the Toy Drive. The Toy Drive was an ideal example of the community working together, and its success depends on this outstanding effort.

### **Computer Update**

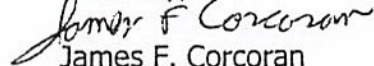
The Maynard Police Department purchased with the new police station the most updated technology currently available. Due to this technology, we are better able to do our jobs, while serving the public. The new computers and tracking software enable our officers to do a more professional job. The police department's new radio system allows both analog and digital transmissions. The police department's dispatch is state of the art in technology and this will improve all aspects in dispatching. The police department will update our Global Positioning System (G.P.S.) this year with new and improved software; the cost of the software will be paid out of a State E-911 grant. The Police Department will also improve on our Local Emergency Planning Committee (L.E.P.C.) this will allow the Maynard Police Department to work with Local, Federal and State agencies during times of emergencies. This project will also be paid from a Federal grant we received in F/Y 2010.

## THE FUTURE

The Maynard Police Department is now located at 197 Main Street. Construction on the new building started in March 2008 and we moved into our new facility on February 4<sup>th</sup>, 2009. THANK YOU MAYNARD, there are no words that can express our thankfulness for the support the residents of Maynard have shown us. The new facility meets every need your police department needs to be a professional organization. As we move forward, we look forward to making the Town of Maynard a better and safer community; we can only do this with your input. I encourage all residents to ask questions concerning public safety. The Police Department's web site, (<http://web.maynard.ma.us./gov/mpd>) can be useful to answer some questions, all other questions can be answered by calling our business line (978-897-1011) and asking for the officer by name or leaving a message on the officer's voice mail.

In closing, I would like to acknowledge the men and women of the Maynard Police Department for their work and dedication, I do believe that because of their efforts, Maynard is a better & safer community. I would also like to acknowledge the fourteen Special Police Officers we have, and thank them for their service. I would like to also recognize the Town Administrator, John Curran and wish him good luck with his new position in the Town of Billerica, and the Assistant Town Administrator, Cathy O' Dea for their leadership and guidance. Both the Maynard Board of Selectmen and the Finance Committee should be commended for their efforts and dedication to the Town. Thanks to Chief Kulik and the Maynard Fire Department, Jerry Flood and the Maynard Public Works. Thanks to School Crossing Guards, Parnell Houle, Martha Shugrue, Bouchra Blinkenstaff. Thanks to Jim Maria our custodian and Ellen Waldron our parking clerk. A special thank you to Lucie DiStefano, the department's Administrative Assistant for all the work she did behind the scenes making sure the transition to the new Police Station went smoothly.

Sincerely,



James F. Corcoran  
Chief of Police

## Department Personnel

Chief	James F. Corcoran	
Lieutenant	James F. Dawson	
Sergeants:	Stephen Jones Michael Noble Brian Quinlan Thomas Neufell	
Patrolmen:	Karl Nyholm Phil Craven Mary McCue Gregory Balzotti William Duggan Paul Maria Brian Cushing Richard Seeley Tony Rego Jeffrey Houle Eric Davoll Brandon Villarreal Brian Petersen Christopher Sweeney Adam Bullock	Meters Prosecutor  Photo Officer/Juvenile Officer Detective/ Evidence Office
Parking Clerk:	Ellen Waldron	
Secretary:	Lucie DiStefano	
Custodian:	James Maria	
Crossing Guards:	Parnell Houle Martha Shugrue Bouchra Blinkenstaff	
Matrons:	Debbie Richardson Nancy Brooks Cheryl Budrewicz	
Special Police Officers:	Douglas MacGlashing Ralph Aulenback	

James Loomer  
Deborah Richardson  
Walter Sarvela  
Edward Kiley  
John Connors  
Bruce Noah  
Richard Clark  
John Kaziukonis  
James Clark  
Alfred Whitney  
Charles Genetti  
Tim O'Neil

### **Maynard Police Department Statistical Information**

Traffic Citation	671
Total Arrests	281
Total Incidents	8846
Accidents	187
Accidents with Injury	14
Hit and Run Accidents	39
Operating Under the Influence	18



## **Cruiser Maintenance**

<u>Vehicle</u>	<u>Purchased Date</u>	<u>Amount Paid</u>	<u>Type</u>
Cruiser 10	09-13-2006	\$ 25,000.00	2007 Ford
Cruiser 11	07-02-2008	\$ 34,966.00	2008 Ford
Cruiser 12	10-28-2009	\$ 20,000.00	2010 Ford
Cruiser 13	03-31-2006	\$ 29,943.00	2006 Ford
Cruiser 14	01-25-2008	\$ 26,574.00	2008 Ford
Cruiser 15	03-12-2009	\$ 30,000.00	2009 Ford

## **Parking Clerk & Meter Revenue**

The Town of Maynard is currently using the services of Kelly & Ryan Associates as a collection agency for our parking ticket revenue.

<b>Parking Tickets Issued</b>	<b>2787</b>
<b><u>Meter Collections:</u></b>	
January 2009 - December 2009	<b>\$64,604.01</b>
Parking Clerk Collections	<b>\$68,323.10</b>

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<b>Total Collection</b>	<b>\$132,927.11</b>
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**DEPARTMENT OF PUBLIC WORKS  
ANNUAL REPORT OF THE  
SUPERINTENDENT**

**TO THE BOARD OF SELECTMEN AND CITIZENS OF MAYNARD FOR  
THE YEAR ENDING DECEMBER 31, 2009.**

The Department of Public Works is comprised of six (6) Divisions which include Administration, Highway, Water & Sewer, Waste Water Treatment Plant, Parks & Forestry, and Cemetery Divisions. These Divisions are staffed by fourteen (14) Full Time Employees and one Part Time Employee, including the Superintendent and office staff. Employees, although assigned to a particular Division, may be required to fill in at other Divisions during emergencies. With the demands on this Department, we feel that additional employees are essential to provide an adequate level of service to the Community.

In an effort to make the Department of Public Works more accessible to the residents of Maynard, we are providing Division phone numbers to you. At most times during normal working hours, the Divisions may not be available at their phone numbers as they are working in the field. The Administration Office will take inquires for all Divisions.

Administrative Offices:      Hours M-F: 8:00 AM to 4:00 PM  
   Phone # 897-1017 Fax 897-7290  
   Adm. Office will take calls for all Divisions

Highway Division:              Phone: # 897-1019 Fax: 897-3428

Forestry Division:              Phone: # 897-1019 Fax: 897-3428

Water Division:                 Phone: # 897-0581

Cemetery Division:             Phone: (508) 395-0823 Fax: 897-7290

Waste Water  
Treatment Plant:                 Phone: # 897-1020 Fax: 897-1682

## **PRIMARY DIVISIONAL RESPONSIBILITIES**

### **HIGHWAY DIVISION**

- Road Construction and Resurfacing
- Sidewalk Construction, Maintenance and Repair
- Catch Basin Cleaning, Construction and Repair
- Drain Line Maintenance, Construction and Repair
- Street Sweeping, Side Walk Sweeping and Parking Lots
- Traffic Signs, Street Name Signs and Line Painting
- Snow and Ice Control – Street Light Maintenance
- Vehicle and Equipment - Maintenance and Repair

### **WATER & SEWER DIVISION**

- Water Supply
- Water Treatment, Sampling and Distribution
- Hydrants Maintenance and Replacement
- Water Services and Connections
- Meter Readings
- Sewer Collection
- Maintenance of Pump Stations and Collection System
- DEP & EPA Compliance and Reports.

### **PARKS AND FORESTRY DIVISION**

- Tree Trimming and Removals
- Maintenance of Parks and Athletic Fields
- Road Side Maintenance

### **WASTE WATER TREATMENT PLANT**

- Maintenance and Operation of Treatment Plant
- Processing of Influent
- DEP and EPA Compliance and Reports

### **CEMETERY DIVISION**

- Maintenance of Cemetery Property
- Internments as Required

### **ADMINISTRATIVE DIVISION**

- Oversee All Divisions
- Oversee All Construction
- Establish and Prioritize Projects, Short and Long Range
- Solicit Bids on All Department Projects
- Interface With All Federal, State and Local Authorities
- Prepare all Federal and State Reports
- Ensure Compliance With All Federal and State Mandates

- Accounts Payable and Receivable Commitments
- Infrastructure Improvements
- Street Lighting
- Execute Administrative Functions
- Water and Sewer Billing & Accounting

The preceding section is a brief outline of Divisional Responsibilities and should not be considered a complete listing of areas of responsibility or obligations.

## **HIGHWAY DIVISION**

Presently there are 220 Streets in the Town of Maynard with more than 50 miles of roadways. The Highway Division is charged with maintaining these roadways.

### **Road Construction & Resurfacing**

Preparation for the paving schedule for the next Fiscal Year is in progress. How much paving will be done is related to the State reimbursement, Chapter 90 Funds.

The Highway Division installed approximately 200 tons of asphalt on various streets and sidewalks. This work includes repairing deteriorated sections of sidewalks, repairing deteriorated sections of roads, repaving trenches after repairing water breaks or drainage repairs, patching around catch basins and manholes that have been repaired. This is an ongoing process to keep the streets and sidewalks in a safe condition.

### **Drain Line Maintenance, Construction & Repair**

The Department rebuilt over 20 catch basins or manholes that deteriorated over time, in 2009. This is an ongoing program to maintain the drainage and sewer systems. New catch basins are installed as needed to eliminate localized flooding concerns.

The Storm water management Act requires the inspection of all outfalls for pollutants.

Catch basins and selected drain lines were mechanically cleaned in 2009 to insure adequate design capacity.

*The Department again requests that the residents of Maynard keep the catch basins in front of their property clear of leaves and trash. This prevents localized flooding during sudden downpours or prolonged rainstorms. With over 900 catch basins in our community your assistance is greatly appreciated.*

### **Street Sweeping, Sidewalk Sweeping**

All sidewalks are cleaned of winter sand and debris, all roadways, parking lots and schools are swept annually. Clean up programs sponsored by various civic organizations such as the Boy Scouts, Garden Club, Litter League, Rail Trail, Organization for the Assabet River and other organizations are supported by this Department. When needed, both manpower and equipment is provided to make these programs successful for the groups involved.

### **Traffic Signs, Street Name Signs and Line Painting**

Traffic and street name signs are replaced when needed. A Sign Replacement Program of all street name signs with larger and more reflective signs is in place and should be completed within the next few years. New signs are added as directed by the Police Department or the Board of Selectmen.

Crosswalks, parking stalls, handicapped designations and other markings on roads and parking lots are repainted in the spring or early summer. Center and edge lines on main roads are painted by contract as these require specialized equipment.

### **Snow and Ice Control**

The primary function of the Highway Division during the winter is to insure that the Towns roadways and sidewalks - approximately 100 lane miles of roads and 11 miles of sidewalks - are open and safe as soon as possible after snow or ice incidents. All streets and sidewalks are plowed and sanded as necessary. Snow is removed as needed from the Central Business District along with outlying areas and intersections, including churches, parking lots, schools and funeral homes to allow for proper traffic movement, pedestrian use and general safety considerations.

### **Vehicle & Equipment – Maintenance & Repair**

The Highway Division maintains all vehicles owned by the Department of Public Works. There are presently 30 pieces of equipment registered in our fleet which include: trucks, loaders, backhoes, sidewalk plows, sewer rodders, brush chippers etc. The average age of the fleet is approaching 30 years old. Equipment is maintained to the highest degree possible, however, because of the age of the equipment, this program is quite expensive and time consuming.

## **PARKS and FORESTRY DIVISION**

The Highway Department has assumed the responsibilities of The Parks and Forestry Division. The Highway Division is now responsible for the maintenance of all Town Owned Parks and Athletic Fields – except for the Schools.

### **Tree Trimming and Removals**

The Highway Department has assumed responsibility for the maintenance of all public shade trees. During 2009 the Town removed 15 trees and pruned numerous trees that this Department considered unsafe. Christmas trees are dropped off at the Boys Club for disposal during the month of January. This Department chips over 1,500 Christmas trees in a typical year.

### **Maintenance of Parks and Athletic Fields**

The Highway Division now maintains approximately 1,000,000 square feet of grass areas, which include athletic fields, parks and numerous small grass areas scattered through out Town.

This Department maintains the fields to the highest level possible with available manpower and funding. This Department, in conjunction with the Board of Selectmen, is looking into alternatives to improve the maintenance of the Towns Parks and Athletic Fields.

All playground equipment is inspected on a regular schedule and repairs are made. Safety issues are monitored at the playgrounds and corrective action taken.

### **Road Side Maintenance**

This highway Division controls vegetation growth on the sides of roads. We developed a program of brush cutting last year and hope, within a couple of years, to keep all roads cut back. It will take several years for the overgrown brush to be brought under control. The DPW asks all residents for their cooperation in assuring that plantings do not interfere with the use of sidewalks or obstruct the vision of motorists.

## **WATER DIVISION**

The Water Division is responsible for ensuring that the water supply meets or exceeds all EPA and DEP guidelines for safe drinking water. The Division does extensive testing of the water supply, both at the source and at various points in the distribution system to ensure water quality. Testing is done on a weekly basis for bacteria with more extensive testing for other contaminants is conducted on a schedule mandated by DEP. All water samples are sent to a certified laboratory for analysis to ensure compliance with DEP & EPA standards and your assurance that the water you drink is of the best possible quality.

## Water Supply

### Water Pumping Record in Gallons

	<u>2007</u>	<u>2008</u>	<u>2009</u>
January	26,951,000	22,366,000	24,807,000
February	22,191,000	19,743,000	24,836,000
March	23,479,000	24,197,000	29,994,000
April	21,852,000	24,997,000	27,215,000
May	25,809,000	27,172,000	29,515,000
June	28,521,000	30,979,000	31,218,000
July	30,646,000	30,236,000	28,190,000
August	32,330,000	28,015,000	30,466,000
September	30,093,000	27,218,000	29,343,000
October	26,126,000	23,679,930	28,380,000
November	22,983,000	22,858,005	25,790,000
December	24,629,000	23,697,276	25,443,000
<b>TOTAL</b>	<b>315,610,000</b>	<b>355,246,211</b>	<b>307,097,000</b>
<b>AVG. DAILY CONSUMPTION</b>	<b>864,68</b>	<b>973,277</b>	<b>841,000</b>

### Water Treatment & Sampling

The water is treated with a minimal amount of chemicals to insure safe drinking water and meet all DEP & EPA standards for drinking water. These samples are sent to a State certified laboratory for testing. The water is treated at the source or at the Water Treatment Plants. The treatment removes excess Iron and Manganese, ph is adjusted and Chlorine is added to remove any bacteria in the water. All personnel who work in the Water Department are licensed by the State.

### Water Distribution

The Town has approximately 70 miles of water mains ranging from 16 inches to 4 inches in diameter. Many of these water mains are more than 70 years old. The master plan on the water system has been completed and improvements will be forthcoming based on this report. Good progress has been made over the years.

The distribution system is monitored for water leaks and repairs are made immediately when discovered. We had 4 major water breaks and 9 service leaks during 2009. This is excellent for a system of our size and age.

A leak detection and water conservation study will be completed in 2010. This study will include a water use audit and public outreach component to the grant.

### **Hydrant Maintenance and Replacement**

The Water Division flushes fire hydrants throughout the year. Fire hydrants are periodically tested by the Fire Department and conditions noted. Shoveling out of hydrants is completed as needed. The Town asks your co-operation in keeping any hydrants near your property clear of snow to assist this Department and the Fire Department.

### **Water Services & Connections**

The Division inspects all connections to the water system, there were 15 new service connections installed in 2009. Four homeowners were assisted with frozen water services and service shut-offs were replaced as needed.

### **Meter Readings**

All residential radio read and commercial water meters are read twice a year, we presently have about 3,900 water services. Water and sewer bills are sent out twice a year in the spring and in the fall. Master meters are maintained at the water sources, these meters are read daily and calibrated yearly or as needed.

## **SEWER COLLECTION**

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. Infiltration and inflow into the system is a concern. Problem areas are being looked into and corrective action will be taken as needed in the near future. Fifteen new sewer connections were inspected in 2009.

### **Maintenance of Pump Stations and Collection System**

The Town presently has 10 pump stations at various locations throughout town to service low lying neighborhoods. These pump stations are checked daily with a thorough inspection, cleaning and servicing once a year.

During 2009 there were approximately 38 sewer blocks. Increased efforts for a systematic program of cleaning sewer lines to prevent blockages will be implemented this coming year.

We will implement an I&I (infiltration & inflow) study to address problems in the sewer collection system. This will be an ongoing program mandated to meet our NPDES Permit for the WWTP.



## WASTEWATER TREATMENT PLANT

The Wastewater Treatment Plant is responsible for ensuring that effluent discharged into the Assabet River meets or exceeds all EPA and DEP requirements.

### Operation of Treatment Plant

The influent and effluent wastewater is tested to determine the operational condition of the plant. Results from the daily sampling and monitoring of the plant provide the information needed for process control adjustments. A total of 271 loads of sludge or 2,185,000 gallons, were hauled to Upper Blackstone and Lawrence processing centers.

A summary of 2009's monthly flows and comparisons to the monthly flows last year and ten years ago are included for your information.

### W.W.T.P. Recorded Flow in Gallons

	<u>1999</u>	<u>2008</u>	<u>2009</u>
January	40,947,000	30,234,000	31,759,000
February	38,893,000	44,712,000	29,574,000
March	38,742,000	50,183,000	38,041,000
April	31,306,000	35,750,000	35,091,000
May	29,193,000	31,364,000	30,334,000
June	26,259,000	25,617,000	27,797,000
July	25,341,000	31,332,000	30,921,000
August	25,400,000	38,435,000	28,086,000
September	27,476,000	35,206,000	26,040,000
October	29,633,000	31,679,000	30,659,000
November	28,673,000	27,374,000	34,845,000
December	30,860,000	45,138,000	38,892,000
Total	372,723,000	427,024,000	382,039,000
Daily Average	1,021,159	1,169,929	1,046,682

### Preventative Maintenance and Maintenance of Treatment Plant

The plant is inspected daily to ensure all equipment is operating properly and the treatment process is operating effectively. Preventive maintenance of pumps, motors and other components are conducted on a regular basis. Repairs are made when preventive maintenance suggests or if equipment fails.

### Monthly Reports

The Treatment Plant operates under a permit issued by the EPA and monitored by the DEP and EPA; monthly reports, which include concentrations and mass loadings of influent and effluent characteristics, the percent removal rates, daily flows and other parameters of interest are provided to both agencies.

### **Construction:**

Construction on the upgrade of the WWTP has begun. When completed in approximately a year and a half the plant will be able to meet the new stricter discharge limits mandated by EPA and DEP. All treatment plants on the Assabet River are in the process of upgrading their operations to meet these new mandates.

## **CEMETERY DIVISION**

Glenwood Cemetery uses approximately 25 acres of land at the present time. The Town owns land for expansion and sections of the Cemetery, where appropriate, have been sub-divided into two grave lots.

### **Maintenance of Cemetery Property**

The Highway Department mows the lawn as needed and grass is trimmed around headstones and trees on a regular basis. All Town plantings and shrubs are trimmed in the spring. It is the lot owner's responsibility to maintain shrubs and plantings on their lots. The Cemetery Division will continue to remove shrubs that become unsightly or overgrown. The Town also directs the placement of monuments and flat markers to ensure conformance to Cemetery By-laws. The Cemetery Division installs G.I. Markers for our Veterans; the Veterans Administration supplies the G.I. Markers.

## **ADMINISTRATIVE DIVISION**

During 2009, the Public Works Department conferred many times with various Federal and State Agencies, Town Boards and Committees, Citizens and private organizations in regard to water, sewer, drainage and highway related issues.

We continue to assist Town Boards, Committees, and other Departments when our assistance is needed. We continue to perform the most efficient and highest level of service possible to the Citizens of Maynard. This Department continues to review and update its immediate and long-range goals.

Some of the D. P. W. projects completed or started in 2009 includes:

- Green Meadow Well back on line
- Construction began on the WWTP upgrade
- Main Street sidewalk and gateway improvement project were completed
- Waltham Street paving project expanded to include sidewalks to Sudbury Town line. Funding from Chapter 90
- Storm Water Management Plan implemented
- Sewer pumping stations upgraded, this is an ongoing project

Some of the DPW projects in the planning state for the upcoming fiscal year:

- Chapter 90 work to continue
- Water Conservation Grant to be completed
- Subdivision review and bonding
- Continue upgrade of water system
- Continue infrastructure improvements
- Water supply assessment study, funding approved several years ago
- I&I study to begin, required under NPDES Permit
- Continue with mandates under the Storm Water Management Plan
- Implementation of recommendations in Highway and WWTP audit reports

In closing, I wish to thank The Board of Selectmen, Town Administrator, all Department Heads, Police Chief, Fire Chief, for their assistance, the Department of Public Works employees, Administrative Secretary, and all others who helped throughout the year.

Respectively Submitted  
*Jerry Flood*  
 Acting Superintendent of Public Works

**DR. MARK R. MASTERSON**  
**SUPERINTENDENT OF SCHOOLS**

A cursory review of the Assistant Superintendent's report demonstrates our schools continuing progress. When these MCAS scores are understood against a background of Massachusetts leadership in the National Assessment of Educational Progress (NAEP), citizens have every reason to be proud of their students and their schools. The high school's improvements on the Advanced Placement tests and SAT's add to a picture of a school district moving forward.

Bob Brooks, retiring Principal of the Fowler School, has written a wonderful personal reflection from his boyhood in Maynard through his 36 years of service in the Maynard Schools. Many residents will similarly remember his teachers and coaches with fondness.

Much of my time and effort as Superintendent this year has been invested in moving forward our high school's facilities needs through the Massachusetts School Building Authority's processes. I've been fortunate to be working with an energized building committee and a unified School Committee and Board of Selectmen. We have considered with the MSBA twenty-eight iterations of various grade-configurations, 3-school and 2-school solutions, each including renovation, additions or build-new. As of this writing the MSBA is considering a grade 8-12 facility, either build/new or renovated/add. That decision is due in January.

As always I would like to thank those who have served Maynard for years and retired last June: Michael Graceffa, 32 years and John Sforza, 31 years.

## **DR. DANIEL MAYER**

### **Assistant Superintendent of Curriculum, Instruction, and Assessment**

We continued a trend of overall improvement on a wide variety of accountability measures and have also identified areas in need of improvement. As you will see below, the measures span subjects and grade levels and give a comprehensive picture of how our students are performing on variety of standardized performance measures.

#### **High School: AP and SAT Scores**

- Over 75 percent of last year's graduates attended a four year college this fall up from 69 percent the prior year.
- Our last four years of AP scores were among our strongest in MHS' history. In 2009, 73 percent of students earned a 3 or higher. Students took the following AP courses: biology, calculus, economics, U.S. History, world history, English literature, English composition, Spanish, and music theory.
- Our mean math SAT scores continued upward from well below the state and national average in 2005-2006 to (for the first time ever) higher than the state average in 2009. Our reading scores remained flat (while the state scores declined) and our mean writing SAT score dipped down for a second year in a row causing us to engage in discussions as to how we can reverse this trend.

#### **Grades 3-10: MCAS Scores**

- The state rates mathematics and ELA performance using a "performance rating" scale. It includes the following categories: critically low, very low, low, moderate, high, and very high:
  - MHS scored "very high" in both subjects
  - Fowler scored "high" in ELA and "moderate" in math
  - GM scored "high" in both subjects
- Averaged across grades 3-10 the percent of students scoring proficient or higher improved between 2008 and 2009 in both ELA and Math.
- There has been study progress on the 10<sup>th</sup> grade MCAS from 2001 through 2009. In 2009, 90 percent scored proficient or higher in ELA (up from 80 percent in 2008) and 86 percent scored proficient or higher in Math (up from 77 percent in 2008)
- The Fowler school science scores were particularly impressive and well above the state average. In grade 8, for example, 91 percent of Maynard students passed the science test as compared to only 79 percent statewide. In grade 5, 95 percent passed the science test as compared to 88 percent statewide.
- Grade 3 math and reading scores showed significant gains. For example, in 2009, 67 percent scored advanced or proficient on the English test as compared to 56 percent in

2008. In math, 72 percent scored advanced or proficient as compared to 62 percent in 2008.

- The state released their new “growth percentile” measure in September. Typical growth is between the 40<sup>th</sup> and 60<sup>th</sup> percentile. In Maynard, in grades 3 through 10 the median, or typical, student grew at the 44<sup>th</sup> percentile in both math and ELA.
- While there is much to celebrate there is always room for improvement. Analyses of the data by grade level and subject area show that writing continues to be an area of relative weakness as does middle school mathematics. We are actively working with administrators and teachers to address this issue through professional development and grade level and department level meetings.

### **Grades K-5 Reading Assessments**

- We use a variety of measures to monitor student reading progress including the following: Letter Naming Fluency (LNF), Initial Sound Fluency (NSF), Nonsense Word Fluency (NWF), Phoneme Segmentation Fluency (PSF), and Oral Reading Fluency (ORF).
- There has been a significant improvement in the percentage of student meeting or exceeding the grade level benchmarks in grades K through 5.
- We attribute these improvements to the district’s literacy initiative which began in the 2007-2008 school year. For the initiative we reallocated funds to hire two literacy coaches and then we began collecting and analyzing standardized reading measures for every K through 5 student at three time points during the year. Our new system sets targets for improvement for all students, flags struggling students, offers struggling students several new instructional intervention programs, and monitors their progress throughout the year.

## MAYNARD HIGH SCHOOL

*Laura Chesson, Principal*

Due to the forecast of heavy rains, the 2009 Maynard High School graduation was held in the Fowler Auditorium witnessed by a standing room only crowd. At the end of a senior week of class activities, the graduation was a great day for the Class of 2009.

Class Valedictorian Kristen Bradley and Salutatorian Amanda Fairweather were among the eighty-six percent of the class going on to further education, seventy-two percent to attend four year colleges and twelve percent to attend two year colleges or specialty schools. Graduates of our school went onto schools such as University of Massachusetts, Northeastern University, RPI, Ithaca College, and Boston College.

In 2009, Maynard continued to make strides in raising academic standards and in improving student performance. The enrollment in advanced placement courses for college credit increased while nearly eighty percent attained percentile eligibility for college credit. One hundred percent of the classes of 2011 and 2012 passed the science MCAS. The Class of 2012 took the MCAS in May 2009 as a basis of receiving a high school diploma with scores the highest to date.

The Virtual High School program continued to offer the opportunity for online courses. Both a homework club and tutoring assistance from members of the National Honor Society offered assistance in the after-school hours continued to support student learning. An SAT Prep classes are now offered to students by several different companies. MCAS tutoring was provided for students at risk for not achieving a competency determination.

Maynard High School continues to support academic achievement through student recognition. The National Honor Society inducted twenty-five students in November for a membership of forty-three. Additional means by which the high school recognized academic achievement was the quarterly honor roll and state and national academic achievement awards.

The 2009 – 2010 school year welcomed Ms. Cerullo (special education), Mr. Olgilvie (special education), and Mr. Hastry (special education) to Maynard High School.

The Maynard High School Council continued with Mike Fowler (student), Stephanie Steigerwald (English teacher), Jen Bousquet (special education teacher), Paul Orzech (librarian), Loretta Wesley (parent), Sandy LeBlanc (math teacher), and Assistant Principal Michael Testa joining Principal Laura Chesson.

WAVM students continued to keep the public updated in all phases of their radio and television broadcasting by filming parades, church services, concerts, graduation, sports, and school and town programs. The Beacon Santa Telethon, held in

December, raised over \$33,000 for needy area families. In the spring, the station hosted its annual community day event, which invites members of the community to be a "DJ for a day". Mrs. Chesson, Mr. Luther (teacher), and Mr. Sforza (teacher) were among the community members who brought their unique perspectives to the WAVM airwaves for a day. The May banquet was the highlight of the year, bringing a fun-filled weekend to the staff for a job well done.

The Maynard High School music program has been very busy this year. Many public performances were held including a Winter Concert, Spring Concert, Pops Night, Solo and Ensemble Night, and caroling for the town. The band also marched in the Memorial Day Parade, Veteran's Day Parade, Little League Parade, and Christmas Parade. They also performed at all the home football games and at the kick-off for the Relay for Life.

The Maynard High School athletic program has also continued in excellent form during the Winter/Spring 2009 season and the Fall 2009 season. During the winter the boys' basketball team made it to the district semi-finals, the girls' basketball team made it to the district finals, and baseball team qualified for post-season play. Melissa Chiasson qualified for states in track and field. In the Fall 2009 season for the first time in the history of the school all of the fall sports teams qualified for post-season play. The football team, under the guidance of new head coach Kevin Capone, qualified for the play-offs for the first time in over 20 years. The golf team qualified for states, the girls' soccer team made it to the district semi-finals and the boys' soccer team qualified for the district finals. The field hockey team also qualified for post-season play.

Special thanks to the Booster Club for their support whenever asked, and to *Remembering Maynard's Own*, for the continuing support of this organization established to fund scholarships to athletes who cannot pay the student activity fee.

Other highlights of the year to be cited: Peer Leadership, Future Teachers, School-to-Career, Student Government, Spanish Club, Math League and the Best Buddies Program.

Maynard High School has continued to pursue its academic, civic and social goals to serve the educational needs of the community.



**FOWLER SCHOOL**  
**ROBERT K. BROOKS**

I hereby submit my final annual school report. I'm grateful to all the school committee members and Superintendents who had enough faith in me to continue to grant me the opportunity to serve the children of Maynard. I would especially like to recognize the late Dr. Peter Delmonico, long time Superintendent of the Maynard Public Schools, for his encouragement in the early part of my career.

Being raised in Maynard and having a career of serving the children of Maynard has been a unique and rewarding experience. Maynard kids are the best and they are fortunate to live in a great community that has a long history of meeting their educational needs.

Thank you to all the students and parents for a rewarding thirty-six year career in the Maynard Public Schools. I've been blessed to spend my career in Maynard.

**Thinking back over my long relationship with the Maynard Public Schools I see the following as lasting memories.**

My schooling started in the first grade at the Roosevelt School. The Maynard Public Schools did not provide a kindergarten program back then. Looking back on the successes of my Maynard High School classmates we did pretty well for ourselves without going to kindergarten.

Three generations of my family have been involved with the Maynard Public Schools. I was fortunate to be able to share in my brother, sister and daughter's Maynard High School graduations. My mother entered the Maynard Public Schools when she was enrolled in the 1<sup>st</sup> grade at the Coolidge School. She had just arrived from Finland.

I earned a red "f" in math on my report card from Mrs. Fardy. She gave out red and black "fs". Getting a black "f" meant she still had hope for you. I spent the next month after school at the kitchen table working on my math skills.

I was so excited the first day I carried my new trumpet home.

Everyday we walked home for lunch from the Roosevelt School and would watch the Big Brother Bob Emery Show. We were all members of his Small Fry Club.

Mr. Oddys model car building club in junior high school was the best. He would let us work for hours after school on our cars.

Mrs. Wilder our junior high school principal, hair color changed with the seasons or for special occasions. She would color it a tasteful green for St. Patty's Day.

We will never forget 7<sup>th</sup> grade English teacher, Gracie Tuckers Saint Jerome quote; "Good better best. Never let it rest. Til your good is better and your better is best".

The old high schools hours were from 8-1:00 p.m. We went to school for only five hours a day because the school did not have a cafeteria.

It was a thrill to walk the halls on the first day of school in the new Maynard High School in 1964. We now had a longer school day.

Performing with the high school band at the 1964 New York Worlds Fair was a great experience. A picture of the band marching in front of the Unisphere was printed on the front page of the Boston Record American newspaper.

The high school guidance counselor recommended I go into the Navy upon graduation. Mr. Owens, Mr. McGuire and Mr. Curcio felt differently and were extremely helpful to me in obtaining a college acceptance.

The following high school teachers placed tremendous academic demands on my free time: Alice Mullin in Latin, John Cole in biology, Laurie Lerer in chemistry, Charles Garabedian in band, Dave McGuire in English Literature, Neil Lewis in electronics.

I was fortunate to have outstanding coaches: Jim Owens, Jimmy Duggan, Will DeRosa, Harry Larsen, Lenny Curcio and Bill McSweeney.

I did not sleep the night before my first day as the newly hired art teacher at the junior high school. Why did I ever think I wanted to teach seventh and eighth graders?

The fire at the old Fowler School resulted in being on double sessions for two years at the high school. Our junior high school day ran from noontime to 5:30 pm. The high school day began very early in the morning. It was a horrendous experience for everyone.

I was hired to help coach the junior high football team. This was my first coaching assignment. On the first offensive play that I called, of the first game I ever coached, Tom Clancy ran sixty-five yards for a Tigers touchdown. What a relief!

The Maynard High School head football coach had grave doubts about the accuracy of the scouting report Joe Mancini and I wrote about Milford's, Howie Long. He said nobody could be that good. After Howie spent the afternoon demolishing the Tigers offense he went off to become an "all pro" for the Oakland Raiders.

The Boston TV stations covered the regionalization vote with Acton Boxborough at the Town Meeting held on Alumni Field. They attempted to have the meeting at the high school earlier but so many people showed up they had to cancel that night and move the meeting to a larger space. Watching the sun set during the meeting was very distracting.

Under the new school choice law over one hundred students left Maynard for the bigger Acton Boxborough Regional. It was disappointing that they left but we were proud to see

all these Maynard kids making the honor roll at AB. Their Maynard education served them very well.

My daughter loved her first day of school at the Green Meadow Elementary School and every day that followed.

I felt proud reading the article in the 2008 Boston magazine about the 50 best public high schools and seeing Maynard High School listed.

During my career I volunteered my time to work with four school building committees: The old Fowler renovation, the 2<sup>nd</sup> Green Meadow addition, the new Alumni Field track and tennis courts and I was the district project coordinator on the new Fowler School project.

In my thirty- six year career I have worked for seven different superintendents. They were Delmonico, Ahearn, Ciardi, Valenti, Ferris, Kennedy and Masterson. I was fortunate to have a very good working relationship with all of them. They all had the best interest of Maynard kids at heart.

In closing, I want to express my gratitude and appreciation to the many committed and caring teachers, secretaries, custodians, and support staff that I have worked with over the years. Their outstanding efforts and compassion for Maynard kids made my job very easy.

Respectfully Submitted,

Bob Brooks  
Principal

**GREEN MEADOW SCHOOL**  
**BERNADETTE MCLAUGHLIN, PRINCIPAL**

It is my pleasure to provide you with the annual report for Green Meadow School for the 2008-2009 school year.

Our enrollment continues to expand in small measure. We began the year with approximately 500 students in Pre K-3.

The major thrust of any school is the curriculum and we continue to focus on language arts and mathematics as major areas to review and support. We use the DIBELS assessment to evaluate every student in K-3 three times a year. Once each student is assessed we provide the appropriate reading intervention and continue to evaluate each student's progress. In Math we continue to stress that students know the basic facts as well as develop skills in understanding the process that is appropriate to find an answer.

We have several important organizations that support the work of our school.

Our School Council meets the first Monday of each month (unless there is a holiday) from 6:30-8:00 PM. The School Council (mandated by the state) is comprised of parents, teachers, community members and the principal. Each Council develops a School Improvement Plan establishing goals for the school and then making a progress report each June to the local School Committee. The members of the Council are: Dan Charbonneau, Stephanie Gavin, Kieran Joshi, Tracy Fowler, Joanne Smith-Tummino, Sheila Kelly as parent members, Bernadette McLaughlin, Nance Messina, Sara Hazel, Marybeth Wallace, Ann Duddy and Jennifer Lilley as teachers and Jessica Alderman as a community member. The public is invited to attend any of the regular meetings.

Our PTO is a very active, productive and supportive organization. One of the sub committees of the PTO is the Enrichment Committee which plan the assemblies for our students. The members of the Enrichment Committee are: Robin Koskinen, Suzanne Selig, Cindy Langolis, April Lowe, Linda Thayer, Jill Jacques, Joelle Bottasso, Jeanne Sharpe and Lee McDonagh. The Enrichment Committee has planned many exciting programs at each grade level and for the whole school such as: Pumpnickel Puppet shows for our Pre K, Drumlin Farm programs and story tellers for Kindergarten, Discovery Magnets and Birds of Prey for Grade 1, Authors for Grade 2, Paul Revere for Grade 3. We also had some great all school presentations: African Drummers, and Healthy Choices.

Another sub committee has been the Auction Committee which coordinated an extremely successful Spring Auction for the third year. It was 'chaired' by Laura Howrey. What a fantastic event! For the third year in a row the money was used to purchase additional materials for school.

PTO OFFICERS  
2013-2014

Our PTO has also supported other programs in our school such as field trips, vernal pool activities and the purchase of materials. The current officers of the PTO are Justine St. John, President, Laura Howrey, Vice President, Denise Donovan, Secretary, and Ginger Gargas, Treasurer.

We are very lucky to have so many people that work along side of us.

We welcome those people who join us in the education of our children. We hope we are a source of pride to the community as we are proud of the support the community affords us.

**STUDENT SERVICES DEPARTMENT**  
JILL GREENE, DIRECTOR STUDENT SERVICES

Since the inception of Massachusetts Special Education Law Chapter 766, the Maynard Public School System has served the special education needs of students with disabilities by providing supports and services in a variety of settings. As of October 2009, the school district provided special education services to 210 students; all but 13 students attended Green Meadow, Fowler and Maynard High School.

Forty-seven students enrolled in the Green Meadow Preschool Program at the start of the 2009-2010 school year. To provide a greater range of program options for our students in the preschool program, the Green Meadow Preschool continues to offer two full-day preschool classes in addition to two half-day sessions. The Preschool Program is accredited by the National Association for the Education of Young Children (NAEYC) - the nation's leading organization of early childhood professionals. By maintaining our accreditation, the Green Meadow Preschool program has become a leader in a national effort to raise the quality of early childhood education, and to help give all children a better start.

The Student Services Department conducted Preschool screening for three and four year olds throughout the year, and a Kindergarten screening in April. As a result of these screenings, parents and school personnel were apprised of a child's cognitive, communication, physical and behavioral strengths as well as possible areas of need. Ongoing screening and assessment activities are also conducted for students in grades K-12, residing in Maynard, suspected of having special education or related service needs.

In addition to Special Education and the Green Meadow Preschool, the Student Services Department also coordinates the English Language Education Program for Limited English Proficient students and Formerly Limited English Proficient students in grades K to 12. As of October 2009, the school district provided these supports to 37 students.

The Student Services Department continues to manage over \$400,000 a year in Federal and State grants pertaining to special education and early childhood education. Paraprofessional positions, contracted services, instructional materials, and professional development are funded by these grants. These funds further support the continuous efforts of the school system to provide quality supports and services to the students in Maynard.

## **EXCEL – BEFORE AND AFTER SCHOOL ENRICHMENT**

**“Excellence in Care, Enrichment and Learning”**

*Lois V. Cohen, Director*

The EXCEL Program is a tuition-based before and after school program for children in kindergarten through grade eight, operated under the auspices of Maynard Public Schools. There were 186 students enrolled in the past year with a dedicated staff of twenty-five part-time and full-time teachers, college students, high school students and volunteers.

Professional development for all EXCEL staff included workshops and instruction in behavior management, pediatric first aid and CPR. Staff attended the October conference for child care providers sponsored by the Network of Extended Day Directors in Wayland, MA.

Partial and full scholarships for special activities have been provided for needy families through the generous donations of the Maynard Community Chest. Nine families were given assistance to cover fees (not covered by tuition) for field trips and special classes.

EXCEL continues to work with Child Care Search, a child care resource and referral program, in order to provide affordable child care for eligible families.

EXCEL collaborated with the STAR Program (Title I) and sponsored “Bingo for Books” and a “Family Writing Party”. Each supper/evening event accommodated up to eighty participants.

Special theme programs were offered on early release days and February/April school vacations in 2009. An eight week summer enrichment program with weekly themes was available to children in kindergarten through grade eight. Morning, afternoon or full day programs were offered. Field trips included: Canobie Lake Park, Beaver Brook Reservation/Spray Pool, Breezy Picnic Grounds/Waterslides, Foothills Theatre, Purgatory Chasm and Miniature Golf, Davis Farmland, Fenway Park Tour, Mt. Wachusett, Museum of Science, Ecotarium, New England Aquarium, Pawtucket Red Sox and Duck Tours.

French, Spanish and Chinese after school classes were arranged through Global Child, a world language instruction organization, at a separate tuition for students at Green Meadow School (grades K-3).

EXCEL sponsored drum classes offered through Rhythm Kids this past spring and fall. These classes emphasize movement, exercise, drumming and cultural activities for Green Meadow students in grades K-3 at a separate tuition.

EXCEL at Green Meadow School provided before school (7:00 a.m. to 8:30 a.m.) and after school (dismissal to 6:00 p.m.) enrichment/care for kindergarten through second grade. The cafeteria, gym, and two classrooms were utilized daily. Due to the increase

in the number of incoming kindergarteners, third graders were housed at the Fowler School cafeteria. Third graders participated in mandatory Homework Club every afternoon. All children in kindergarten through grade three were offered a choice of activities including field trips, reading, cooking, arts and crafts, indoor/outdoor games, science projects, music and quiet time within a theme-oriented curriculum.

The Fowler After School Club (FASC) is located in classrooms on the second floor of Fowler School for students in grades four through eight (dismissal to 6:00 p.m.). The program included supervised homework time with access to computers, crafts, cooking, sewing, community service projects, sports, guest presentations and field trips. FASC students had the opportunity to experience workshops in theatre games and take part in play productions over the course of two eight week sessions under the direction of Sara Martin, FASC teacher. Performances were held at the Green Meadow School for the EXCEL children and parents.

Information about EXCEL/FASC is available through the website:  
<http://www.maynardschools.org/excel/> or by calling 978-897-8021.



## Class of 2009

- |                                 |                            |
|---------------------------------|----------------------------|
| + Arntzen, Eric Michael         | Loughlin, Shaun David      |
| Asprogiannis, Dennis            | + MacGillivray, Karen Lee  |
| + Barbagallo, Jessica Rose      | Madow, Philip Sumner       |
| Boyce, Patrick James            | Magurn, Jacquelynn Marie   |
| **+ Bradley, Kristin Marie      | Mancini, Erika Camley      |
| Brooks, Ryan Joseph             | Marshall, Jared DuBois     |
| Brown, Joseph Michael           | McCarthy, Shannon Marie    |
| Cadogan, Bryan James            | + McCarthy, Kyle Alexander |
| Celi, Christopher Joseph        | + McNamara, Elizabeth Anne |
| Chow, Jonathan Ken              | Medeiros, Colin Joseph     |
| Coleman, Jason Tyler            | Muise, Jessica Marie       |
| Conzo, Sarah Lorraine           | Murphy, Kevin Patrick      |
| Cournoyer, Faustina Fatima      | Myers, Marjorie Amy        |
| Cummings, Tavish Abbott         | + Nadeau, Cory Patrick     |
| + Cutaia, Megan Katharine       | Nelson, Amy Elizabeth      |
| + David, Angelica Rose          | + Newey, Maura Anne        |
| Dentino, Henry Peter            | + Norton, Marissa Anne     |
| DiStefano, Lauren Marissa       | + O'Neil, Molly Elizabeth  |
| Doherty, Patrick Joseph         | Parmeter, Seth David       |
| + Duffey, Marc Michael          | Pileeki, Jaclyn Marie      |
| Dumond, Rochelle Jeannine       | Porfino, Gregory           |
| + Dupell, Halie Lynne           | Roberts, Bryan Earl        |
| + Egan, Timothy William         | + Robichaud, Erich Jeffrey |
| *+ Fairweather, Amanda Marie    | Rocheleau, Ryann Ashley    |
| Ferranti, Melissa Dawn          | Ryan, Patrick Joseph       |
| + Gately, Patricia Marie        | + Schomacker, Patrick Ryan |
| Goddard, James Paul             | Seariac, Amber Lynn        |
| Huminik, Andrew William         | Shaw, Greg Scott           |
| + Hunter, Thomas Donald         | Skrobis, Charles Donald    |
| + Hunter, Frederick David       | + Stone, Ashley Elizabeth  |
| Joseph, Bradley J.B.            | + Sullivan, Cori Hayes     |
| Kapsimalis, Dennis Robert       | Sweeney, Alexandra Caitlin |
| Kelley, Andrew Blake            | Toomey, Samantha Jill      |
| Kenny, Andrew Michael           | Tyler, Colby Wilson        |
| Kennedy, Devon Michael          | Tyler, James Weston        |
| LaBossiere, Jullene Lora        | Tyler, Nicole Leigh        |
| + LaCure, Michael Edward        | Viscariello, Daniel James  |
| Latta, Candice Ellen-Louise     | Viscariello, Joseph Ryan   |
| Lawson, Samuel Steele           | + Weyburne, Ian Stevens    |
|                                 | Wood, Bridget Elizabeth    |
|                                 | Wright, Gregory Paul       |
|                                 | + Young, Louis Joseph      |
| + <i>National Honor Society</i> |                            |
| ** <i>Valedictorian</i>         |                            |
| * <i>Salutatorian</i>           |                            |

## Report of the Maynard Community Preservation Committee

Provisions of the Community Preservation Act (CPA) were approved at the Maynard Town Meeting in May, 2006, when residents voted to enact a property tax surcharge of 1.5% to fund the CPA. Maynard property tax surcharge funds are supplemented with money from a State fund. Following adoption of the CPA by Maynard, a nine-member Community Preservation Committee was formed in November 2006 to study existing town resources, identify critical needs, and evaluate proposals for addressing needs that can be funded with CPA funds. Proposals must be related to one, or more, of the following: Open Space, Community Housing, Historic Preservation, and Recreation. During 2009 the Committee revised the program information and proposal application documents. These documents are available at the Library and from the Town Clerk.

Since adoption of the CPA, Maynard has received \$334,150 in State CPA matching funds. To date, Town meetings have appropriated \$261,500 for 14 projects. The 2009 Town Meeting and Special Town Meetings approved funding for the following projects:

Maynard Conservation Fund Support	\$10,000
Support for Maynard's Open Space Plan	3,500
A Ground Penetrating Survey of Glenwood Cemetery	3,500
Reconstruction of the wall at Main and Nason Streets	40,000
Support for the Assabet River Rail Trail design	20,000
Assabet River Rail Trail land acquisition	40,000
Survey and preservation of Historical Society artifacts	12,500
	<hr/>
	\$129,500

### **2009 Community Preservation Committee:**

Chair Doug Moore, Conservation Committee  
Vice Chair Mike Chambers, Recreation Committee  
Clerk Jane Audrey-Neuhauser, member-at-large  
Treasurer Peg Brown, Historical Commission  
Mike Bingley, Planning Board  
Robert Horn, Capital Planning Committee  
Dave Hull, Housing Authority  
Rick Lefferts, member-at-large  
Robert Moore, member-at-large

**Annual Report of the Maynard Conservation Commission**  
**Submitted by Conservation Agent Linda Hansen**

Last year's regulatory focus on stormwater management continued into 2009 with the preparation and subsequent Town Meeting approval of a stormwater management bylaw. The Maynard Conservation Commission had been tasked with developing a new stormwater bylaw to expand on existing state regulations by including large developments outside the wetland jurisdiction. The purpose of this bylaw is to:

- Protect, maintain, and improve the public safety, environment, health, and general welfare by preventing or diminishing stormwater impacts resulting from site development and land disturbance;
- Establish a mechanism by which the Town can meet the requirements of its National Pollutant Discharge Elimination System (NPDES) general permit.

The stormwater management bylaw is meant to compliment any future low impact development bylaw.

The Town of Maynard Conservation Commission was established in 1967 and has been active in land and water resource preservation ever since. In 1972, conservation commissions were tasked with local administration of the new state Wetlands Protection Act (G.L. Ch. 131 §40), and in 1996 the Rivers Protection Act added to wetlands jurisdiction. Since then, a major role of the Maynard Conservation Commission has been to review and approve permits for any alterations proposed within a wetland area or its 100 foot buffer zone, or within the 200-foot resource area bordering a river or perennial stream. Other Commission roles include the preservation, enhancement, and stewardship of open space, administration of the local wetland bylaw, public education, preparation of the Open Space and Recreation Plan, and participation in educational workshops and seminars. The Conservation Commission is currently in the process of updating the 2004 Open Space and Recreation Plan.

The Maynard Conservation Commission consists of five dedicated volunteer members and one part-time Conservation Agent. The five members are: Fred King (chairman), Doug Moore, John Dwyer, Peter Keenan, and Jessica Pfeifer. The Conservation Agent is Linda Hansen.

During 2009, the Commission held 25 regular meetings and one special joint meeting with the Planning Board. These meeting minutes and current agendas are available for viewing on the town web site ([www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)). In addition, John Dwyer and Doug Moore were involved in committee meetings to develop ten community development principles to serve as guidance for consistent decisions and actions by various town boards and commissions. The Community Development Principles were approved by the Board of Selectman and the Commission continues to look for ways to implement those principles that relate to Commission jurisdiction.

In 2009, the Commission issued six Orders of Conditions, approved two Order of Conditions extensions, granted three Certificates of Compliance, and made one determination in response to Request for Determinations of Applicability. In addition, the Commission issued a number of enforcement orders, tracked the progress of several ongoing enforcement orders, addressed

complaints regarding possible wetland violations, and provided site plan review comments to the Planning Board.

The Conservation Commission manages over 200 acres of open space land and maintains walking trails on these nine parcels. To aid the management of lands, the Commission joined the SuAsCo CISMA, a regional organization focused on invasive species management and control. The conservation commission welcomes citizens to help with maintaining these public trails by volunteering for trail days hosted on one Saturday a month. The Commission sponsored a number Saturday trail days in 2009 and worked on clearing invasive vegetation and maintaining trails at Carbone Park, Summer Hill, and the Assabet River Trail. Future trail days will be posted in the local paper and on the web site or contact the Conservation Commission office at 978-897-1360. Also, please contact the Conservation Commission with any questions or concerns by calling the above number or via email at [ConsCom@townofmaynard.net](mailto:ConsCom@townofmaynard.net).

Respectfully Submitted,

Fred King (chairman)  
Jessica Pfeifer

John Dwyer  
Peter Keenan

Doug Moore  
Linda Hansen (agent)



## Maynard's Local Cultural Council Report

Priscilla Alpaush Cotter.....	2010
Diane Donovan.....	2012
Nan Kruger, Secretary.....	2010
Jill Foster, Co-Chair.....	2011
Jessica Nelson, Co-Chair.....	2010
Marzena Warzewska, Treasurer.....	2010
Jason Weeks.....	2010



Maynard's Cultural Council is part of a grass-roots network of 335 local councils that serve every city and town in the Commonwealth. The Maynard Cultural Council's mission is to support public programs that promote access, education, diversity, and excellence in the arts, humanities, and interpretive sciences within the community. This is accomplished by re-granting lottery funds received through the Massachusetts Cultural Council (MCC), in accordance with their guidelines, to individuals and organizations that will present their programs in our community or local area.

Maynard's Cultural Council funds a variety of programs each year such as school field trips, after school programs, concerts, festivals, lectures, theater, dance, music, film, and more. The cultural programs are appropriate for diverse age and interest groups; they take place in schools, community centers, libraries, parks, and wherever communities come together. When ever possible we give priority to projects for school aged children, seniors, and programs that address the needs of any underserved audiences.

The annual deadline for receipt of grant applications to the Maynard Cultural Council is October 15th. Grants are awarded in January after careful review by both LCC and MCC Councils. The Maynard Cultural Council is honored to be among the local councils in the State to achieve "streamlined status". Criteria for streamlining include strong local procedures, a history of member training, and a clean approval record. The streamlining process eliminates numerous steps in the yearly funding cycle and speeds up local reimbursements. Grant applications, reimbursement forms and general information are available at the Town Hall and on the Massachusetts Cultural Council website.

In 2009 Maynard received \$4,300 from the state to allocate for grants. Maynard's Cultural Council subsidized those funds with an additional \$560 from fundraisers. We received and reviewed a total of 16 grant applications for Fiscal 2009. Nine projects, with total funds of \$4,860, were approved. In 2009 the Maynard Cultural Council sponsored:

- Arithmetickles – at the Fowler School; connecting math with daily life
- Historical Perspectives for Children - Benjamin Franklin came to Fowler
- David Zucker, Poetry in Motion – at the Green Meadow School
- Deanna Johnson, Flute & Guitar Concert
- Gregory Maichack - *Pastel as Impressionist* Workshop
- Maynard Community Band - Wednesday Night Summer Concerts
- Maynard Library - *Schooner Fare* Summer Concert
- Nancy Raislback Music program and ImagimotionKidz movement at the Community School
- Wild Apples – A journal of nature, art, & inquiry

In addition to its funding from the MCC, the Maynard Cultural Council raises funds through various special events. These tax-deductible funds raised on a local level may be used to augment the amount awarded by the State but are not restricted to state approvals. In September 2009, the Maynard Cultural Council hosted the movie *Who Does She Think She Is?* at Maynard's Fine Arts Theater. Camille Musser, one of the artists from the movie, came and spoke at the event—we raised \$1,205.

We invite community input to help assess the local cultural needs. Our monthly meetings are posted in the Town Hall and will soon be posted on the LCC section of the Town's website.

*Respectfully submitted,*

Jill Foster, Co-Chairman  
 Jessica Nelson, Co-Chairman

## Annual Report of the Maynard Finance Committee 2009

Submitted by Peter Campbell

Pursuant to the Town Charter, the Finance Committee reviews all articles presented on the warrants for annual and special town meetings. The Committee prepares written recommendations, and explanations of those recommendations, for each article. The Finance Committee also holds at least one open hearing before each town meeting to receive comments from town residents and to explain the Committee's recommendations.

The Finance Committee analyzes the annual town budget prepared by the Board of Selectmen to verify that it is balanced; that it is consistent with established goals; and that it provides value to the Town. The Finance Committee also oversees the Reserve Fund, which is used to fund unanticipated expenses.

Overall, the philosophy of the Finance Committee is to promote accountability among the Town's departments in management of their operating and capital budgets.

### **Members:**

The Finance Committee has seven members. Members are appointed by the Town Moderator for three year terms. As of December 31, 2009, the following volunteers were serving on the Finance Committee:

PJ Gauthier  
Eugene Redner  
James Early  
Bob McCarthy  
Peter Campbell  
Chris Johnson  
Jennifer Gaudet

Ellie Waldron serves as the Recording Secretary. Peter Campbell serves as Chair, and Chris Johnson serve as Vice-Chair.

### **2009 Activities:**

The Finance Committee meets regularly on the second and fourth Monday of the month and also schedules special meetings as necessary. The Finance Committee held approximately 50 meetings in 2009. Some of these meetings were held during town meetings in order to render official votes and conduct official business during the proceedings. The Finance Committee held open hearings prior to the annual town meeting in May 2009 and the special town meetings in May and October 2009. Finance Committee members participated in several joint meetings with the Board of Selectmen and the School Committee. Committee members also volunteered additional time to manage special projects and to serve on sub-committees in conjunction with other boards and committees.

In February 2009, the Finance Committee participated in the annual Joint Budget Review meeting. This half-day meeting is an opportunity for the Town's Administrator, Department Heads and representatives from Boards and Committees to present and discuss their proposed budgets for the upcoming fiscal year. This annual joint meeting, designed to facilitate communication at the start of the budget development process, is mandated by the Town Charter (Section 6-5(a)).

The main focus of the Finance Committee for the first half of the year is to review the proposed annual town budget for the upcoming fiscal year. Specifically, the Committee verifies that the cost of services is accurately represented and that the proposed budget is balanced. Maynard is not unique in that available resources are not sufficient to fund all the Town's capital and operating needs. Each year, the Town's leaders have to choose the priorities for that year.

Throughout the year, Committee members also met periodically with assigned department heads for budget review and updates. The purpose of these meetings is for

committee members to learn budget specifics so that the Committee is better prepared to analyze reserve fund transfer requests.

**Reserve Fund Transfers:**

Massachusetts General Law pertaining to municipal government allows town meetings to appropriate reserve funds for extraordinary or unforeseen expenditures. By law, the Finance Committee must vote to approve transfers from reserve funds. Reserve Funds are typically appropriated at the annual town meeting and are available and accounted for on a Fiscal Year basis (July 1 - June 30). Town meeting approved Reserve Funds of \$150,000 in Fiscal Year 2008. Prior to voting, the Committee reviews the request to determine that it qualifies as an "extraordinary or unforeseen" expenditure. A typical review involves a meeting with the Department head to discuss the unexpected events that precipitated the need for the transfer, and an analysis of the Department's expenditures relative to the approved budget.

**Fiscal Year 2009 (7/1/08 – 6/30/09) Reserve Fund Transfers**

<u>Department</u>	<u>Purpose</u>	<u>Date</u>	<u>Amount</u>
Dept of Public Works	Site remediation at DPW garage	9/29/2008	\$ 20,000
Town Clerk	Special election expense	11/24/2007	\$ 7,000
Treasurer/Collector	Tax title foreclosure expense	12/8/2008	\$ 15,000
Board of Selectmen	Site investigation for fire station	3/9/2009	\$ 7,500
Board of Selectmen	Audit expense, accounting system conversion	6/2/2009	\$ 82,500
Board of Selectmen	Audit expense, accounting system conversion	6/30/2009	\$ 18,000
			\$ 150,000

Respectfully Submitted,

Peter Campbell



## Annual Report of the Recreation Department 2009

### Volunteer Board Members

Geoff Beharrell, Chairman  
Peter Falzone, Vice Chairman/Web Master  
Chris Howell, Clerk  
Mike Chamber, Board Member  
Denise Fitzsimmons, Board Member

### Introduction:

The Maynard Recreation is tasked with providing inexpensive recreational opportunities for town residents. Additionally, the Recreation Department manages the Memorial Gym located on Summer Street and is comprised of a committee of (5) volunteers appointed by the Town's Selectmen. We hold our monthly meeting at the Memorial Gym the second Thursday of each month at 8:00 PM, all meetings are open to the public.

### Activities/Program:

The Recreation Department runs a Youth Basketball Program, a Youth Ski Program, youth Futsal (indoor soccer) Program, a Youth Tennis Program and a Youth Open Gym Program as well as hosting several Free Family Movie Nights, a Used Sports Equipment Swap and an Open House during Maynard fest. This past year has seen substantial growth in our program offerings, with more to come, including adult day trip and such.

### Youth Program:

All our Youth Programs are open to all town residents and cover grades 1 thru 12, with approximately 300 children taking part in the various offerings. The Basketball program plays in a league that offers games against towns that include Stow, Bolton, Lancaster, Berlin, Harvard, Ayer/Shirley and Littleton. There is also in-town Basketball league for young adults in grades 9 thru 12, which play on Sunday evenings. The Ski program is run in coordination with Nashoba Valley Ski Area and includes lessons, general skiing/snowboarding and equipment rentals at an affordable price. The Futsal, or Indoor Soccer program, is an 11-week in-town league comprised of 2 age groups and multiple games every week. The Open Gym program is a one night a week program for 2 age groups, 1<sup>st</sup> and 2<sup>nd</sup> graders and 3<sup>rd</sup> thru 5<sup>th</sup> graders where they come to the gym for an hour and play a variety of supervised sports and activities each week to keep them healthy and active during the winter months. The Tennis program is offered in the warmer months and is for younger children who want to learn the fun and exciting sport of tennis.

### Family Events:

Free Family Movie Night at the Gym, is a fun, family oriented event where a 16-foot inflatable screen and surround sound speakers play two or more G or PG rated movies to an audience set up on the gym floor in beach chairs and blankets. The Used Sports Equipment Swap is held to allow townspeople to donate their gently used equipment as well as to see what they can find to use themselves, a good alternative to throwing them out. This fall, we held our first "Open House" at the gym during Maynard Fest. The gym was open all day and we had games with prizes in the gym area, where families could come and play hoop shot, beanbag toss sack races and duck pond. In the front lobby, we had an information table set up so we could talk and answer questions for any one interested, as well as several free raffles for some of our various programs.

### Memorial Gym:

The Recreation Department is responsible for the management and upkeep of the Memorial Gym, a 50 plus year old facility that receives extensive use throughout the year, particularly during the months from November to April. The gym is filled every weekday, 5 to 9 pm and all day Saturday and Sunday, 9 am to 10 pm. Aside from the Recreational Programs, the gym users include, Woman's Soccer, Adult Volleyball, Adult Coed Soccer, Club Soccer, Adult Basketball, Dance School and various Exercise classes.

The Recreational programs using the gym are charging a \$5.00 building maintenance fee. Other users pay a nominal user fee of \$30.00 per hour. Fees collected from these rentals/fees are applied to help fund the general upkeep of the aging facility. In the past year, these funds have included repairs to the roof when leaking, heating repairs, cleaning and removal of trash and debris, electrical upgrades and maintenance and gym supplies.

### In Conclusion:

The Recreation Department is always open and looking for new ideas and volunteers. We are very reliant on volunteers to assist us in running great, fun and safe town programs. If you are interested or have questions, please contact us at the town hall or at [maynardrec.org](http://maynardrec.org).

We would like to thank John Curran, Cathy O'Dea, the Selectmen, DPW workers, Police and Fire Department staff, as well as everyone at the Town Hall and the School Department for all their help and support over this past year. In addition, a special thanks to Becky Mosca, without her help we would be lost!

## Annual Report of the Maynard Historical Commission

To the Honorable Board of Selectmen and Citizens of Maynard:

We herewith submit the Report of the Maynard Historical Commission for the year ending December 31, 2009.

The Maynard Historical Commission crafted a Five-Year Plan of Action, which includes the Commission's mission/role statement as well as numerous ranked historical preservation projects and goals for the Town of Maynard. Copies may be obtained by request through the Board of Selectman's office.

The Commission met with both the Planning Board and Selectmen to review our philosophy, goals, and direction for the coming year. Both meetings resulted in renewing our energy and focus as historical advocates and preservation planners.

Neighborhood "walkabouts" - informal property assessments - were conducted by the Commissioners during the spring and summer months. Residential properties on the following streets were reviewed - Concord, Summer, Walcott, Wall, Pleasant, Prospect, Linden, Oak, Hillside, Summit, Maple, Lewis, Deane, Brooks, and Glendale. The MHC in 2010 will prepare a recommended list of properties requiring more formal evaluation and assessment for inclusion in the Massachusetts Cultural Resource Information System (MACRIS) database. Town funding will be requested for completion of this task.

Plans are currently being developed to establish new Historical Commission programs, including a property marker program for historic buildings and homes, and a certificate award program to acknowledge and recognize civic, commercial, and residential preservation and restoration projects in Maynard. Our goal is to launch these programs in late 2010.

Respectfully submitted,

Peggy Brown, chair  
Lee Caras  
Dave Griffin  
Stephen Korbet  
Jack MacKeen

## Report of the Maynard Housing Authority

To the Honorable Board of Selectmen,

Herewith is the report of the Maynard Housing Authority for the year ending December 31, 2009.

At this time the Authority's three elderly and handicapped developments are fully occupied, Powdermill Circle (fifty-six units), Concord Street Circle (fifty-six units) and Summerhill Glen (thirty units). In 2009 there were nine new tenants at Powdermill Circle, eight new tenants at Concord Street Circle and seven new tenants at Summerhill Glen.

The HUD Low Rent Family Dawn Grove (thirty-two units) is also fully occupied at this time. There was one new tenant that moved into this development in 2009.

Properties at Dawn Grove, Powdermill Circle and Concord Street Circle had additional major maintenance related projects undertaken to improve both appearance and safety in the developments.

For information relative to low income housing for Elderly and Handicapped or for Families, please contact the Executive Director at the Authority office, 15 Powdermill Circle, Monday through Friday, 8:30 a.m. to 4:00 p.m. Telephone (978)897-8738 or (978) 897-6893. TDD #1-800-545-1833 – Ext. 144.

Respectfully submitted,

William Primiano, Chairman  
John Arnold, Asst. Treasurer  
C. David Hull, State Appointee/Vice Chair  
George Hardy, Secretary to the Board

## **Annual Report of the Maynard Planning Board 2009**

**Submitted by Marie Morando**

At the start of 2009, the Planning Board Members included: Chair Brendon Chetwynd, Dawn Capello, Sam Rodriguez, Kenneth Estabrook and Michael Bingley. During 2009, the Planning Board experienced membership changes. Brendon Chetwynd resigned as Chair and assumed a new position as Selectman for the Town. Dawn Capello resigned as Vice Chair to devote her full time to motherhood. Ken Estabrook was elected Chair of the Planning Board and Michael Bingley and Jason Kreil were newly appointed by the Board of Selectman. The board would like to thank both Brendon Chetwynd and Dawn Capello for their continued commitment to the Town of Maynard.

We had many exciting projects come before the board this year.

Following many hours of public hearings and deliberations the Planning Board completed the following:

- Four lot sub-division on Balcom Lane off Marlboro Street.
- Approval of a site plan for a new parking lot at 2 Florida Court.
- Maynard Fire Station
- AnyTime Fitness 52 Nason Street
- After a summer of public hearings and deliberations the board approved site plan and for 129 Parker Street
- Heard requests on relief from site plan from Clearwire on collocating at the tower located 45 Old Mill Road, Victory Plaza, 86 Powder Mill Road, Pleasant Café, 36 Nason Street.
- Approved a modification of Walgreen's Pharmacy decision.
- Acted on the following Approval Not Required (ANR) parcels in town at 60 Summer Street and the Cutting property on Marlboro Street.

- Approved a special sign permit at 20 Powder Mill Road.

The Planning Board meets on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of every month at 7:00 p.m. and welcomes the participation, input and involvement of the citizens of Maynard. We would like extend a special thanks for their assistance and support to the following: Especially, John Curran, Town Administrator, Cathy O'Dea, Assistant Town Administrator, Jerry Flood, Superintendent of Public Works, James Corcoran, Chief of Police, Stephen Kulik, Fire Chief and Richard Asmann, Building Commissioner.

## PERSONNEL STAFFING PLAN

As required by Town Charter Section 5-2, herewith is the personnel and staffing plan currently in place for all Town Departments with exception of the School Department.

The personnel and staffing plan is organized by department. The initials PT denotes part-time employees. Employees listed are those permanent part-time or full-time employees. Employees listed are those permanent part-time or full-time. The plan is in order as the departments appear in the budget documents.

### OFFICE OF THE SELECTMEN

Town Administrator  
Assistant Town Administrator  
Administrative Secretary  
Custodian

\* John C. Curran  
Cathleen O'Dea  
Rebecca J. Mosca  
Frederick Brooks

### TOWN ACCOUNTANT

Town Accountant/Finance Director  
  
Clerk (PT)

Juli Colpoys  
\* Kenneth DeMars  
Carol Akillian-Casey

### TREASURER/COLLECTOR

Treasurer/Collector  
  
Asst. Treasurer  
Asst. Collector

\*Teresa Ambroisia  
\* Deb Fox  
Cheri Poirier  
Denee Howard

### OFFICE OF THE ASSESSORS

Assistant Assessor  
Assistant Assessor  
Clerk

\* Beverly Hanson  
Angela Marrama  
Maryanne Dee

### TOWN CLERK

Town Clerk  
Asst. Town Clerk

Michelle Sokolowski  
Cathy Berard  
\* Shellie Fowler

## BUILDING DEPARTMENT

Building Commissioner

Richard Asmann

## BOARD OF HEALTH

Health Officer  
Clerk (P.T.)

\* Gerald Collins  
Kevin Sweet  
Stephanie Duggan

## PUBLIC LIBRARY

Library Director  
Assistant Librarian  
Children's/Young Adult Librarian  
Automated Services Librarian  
Paraprofessional (FT)  
Paraprofessional (FT)

Stephen Weiner  
Cynthia Howe  
Mark Malcolm  
Conrad Miller  
Eleanor Carey  
Karen Weir

## COUNCIL ON AGING

Van Driver  
Van Driver  
COA Director (PT)  
Clerk (PT)

Bruce Whitney  
Janice Parker  
Marcia Curren  
C.David Hull

## INFORMATION TECHNOLOGY

IT Director

\* Craig Lemke

## POLICE DEPARTMENT

Chief  
Secretary  
Parking Clerk  
Lieutenant  
Sergeant  
Sergeant  
Sergeant  
Sergeant  
Meter Officer  
Prosecutor  
Officer

James Corcoran  
Lucie Distefano  
Ellen Waldron  
James Dawson  
Michael Noble  
\*Douglas MacGlashing  
Brian Quinlan  
Stephen Jones  
Karl Nyholm  
Philip Craven  
Mary McCue



Officer  
Officer/ Photo/Firearm  
Officer  
Officer  
Officer  
Officer  
Officer  
Evidence Officer  
Officer  
Officer  
Officer  
Officer  
Custodian

Eric Davoll  
William Duggan  
Gregory Balzotti  
Christopher Sweeney  
Paul Maria  
Brian Cushing  
Thomas Neufell  
Richard Seeley  
Brian Peterson  
Jeffrey Houle  
Tony Rego  
Adam Bullock  
James Maria

### **FIRE DEPARTMENT**

Fire Chief  
Secretary (PT)  
Captain  
Captain  
Captain  
Captain  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter  
Firefighter

Stephen J. Kulik  
Nancy W. Brooks  
\* Francis J. King, Jr, Retired.  
Patrick A. Sullivan  
\* Thomas J. Dawson  
Joseph P. Landry  
Gerald J. Byrne  
David D. Hillman  
William H. Soar  
James A. MacGillivray  
Peter R. Morrison  
Michael D. Hamill  
Timothy C. Gray  
Mark Tomyl  
Craig Desjardins  
Richard G. Hill  
John W. Primiano  
Jeffery W. Boudreau  
Patrick Hakey  
Sean Kiley  
Walter Latta

### **DEPARTMENT OF PUBLIC WORKS** **ADMINISTRATION**

Acting Superintendent  
Administrative Secretary

Jerry Flood  
Dorothy Jay

**CEMETARY DEPARTMENT**

Foreman

**HIGHWAY DEPARTMENT**

Foreman  
Lead Mechanic  
Skilled Laborer  
Skilled Laborer  
Skilled Laborer  
Equipment Operator

Gerald Flood  
Joseph Foster  
John DeMars  
Richard Bottino  
Matti Tuomi  
Michael Kaskiewicz

**TREE & PARKS DEPARTMENT**

Skilled Laborer

**WATER & SEWER DEPARTMENT**

Foreman/Lead Operator  
Water/Sewer Operator  
Water/Sewer Operator  
Water/Sewer Pumping Station Operator

Timothy Mullally  
Walter Marr  
John DeMars  
Michael Abbondanzio

**SEWER DEPARTMENT**

Chief Operator  
Asst. Chief Operator  
Laboratory Technician  
Skilled Laborer

Charles Dismuke  
Victor Vasselin  
Steven Lossow  
Mark Currier

Several Town Departments that are staffed by individuals on either a Fee Basis or Contract Basis are not eligible for Town benefits. Those departments are as follows:

**FINANCE**

Recording Secretary

Ellen Waldron

**TOWN CLERK**

Census Workers  
Voter Registrar (Flat Fee)  
Voter Registrar (Flat Fee)  
Voter Registrar (Flat Fee)  
Election Workers  
Town Meeting Workers

Sundry  
Madeline Lukashuk  
Deborah Collins  
C. David Hull  
Sundry  
Sundry

**PLUMBING/GAS**

Inspector (Fee Basis)

Raymond Smith

**WIRE**

Inspector (Fee Basis)

Peter Morrison

**SEALER OF WEIGHTS & MEASURES**

Sealer (Fee Basis)

Brian Feeney

**DOG OFFICER**

Dog Officer (Contract)

Leslie Boardman

**VETERANS**

Agent (Flat Fee)

Stewart Campbell

**PLANNING BOARD**

Administrative Assistant

Marie Morando

**ZONING BOARD OF APPEALS**

Administrative Assistant

Marie Morando

**Recreational (seasonal)**

Instructors, Aides, Supervisors (PT)

Sundry

**Conservation Commission**

Conservation Agent

Linda Hansen

(\*) indicates that employee is no longer working with Town

SCHOOL EMPLOYEES	SALARY	SCHOOL EMPLOYEES	SALARY
Ablard, Jennifer	42,730.25	Lacure, Jeffrey	2941.00
Adams, Jennifer E	73,447.08	LaCure, Karen	25,278.00
Adams, Patricia P	76,116.15	Lambert, Rosanne	72,482.88
Adamson, Candace A	64,663.64	Landers, Nanda	28,203.29
Albanese, Michael	1,794.66	Lankford, Barbara K	75,014.04
Amidon, Donna	6,622.64	Latta, Lynda L	15,045.81
Andrade, Aicha	52,168.07	Lattuca, Jacqueline	4,124.45
Arsenault, Tina	12,100.36	Lawton, Denise	40,134.44
Aukstikalnis, Suzanne	26,070.79	Leach, Matthew P	20,078.35
Baldassarre, Maria	3,283.48	LeBlanc, Sandra	51,457.39
Ballard, John J	44,561.92	Lees, Amanada	1,368.75
Barbella, Laura	3,120.00	Lees, Robyn M	11,903.64
Barcock, Sarah	24,555.49	Lehmann, Fredrik	1,725.00
Barklev, Korey	59,663.65	Lerner, Rochelle	58,265.93
Baron, Judith	17,803.60	LeSage, Carol	15,757.11
Barron, Jodi	47,008.54	LeSage, Jonathan	45,052.53
Bearden, Danielle	37,890.29	LeSage, Kathryn	3,610.00
Beattie, Ronald	16,908.22	LeSage, Malaina	4,077.46
Belaska, Jessica	29,276.47	LeSage, Paul Harry	17,222.85
Bergner, Barbara	25,332.90	Leskovac, Pamela	5,543.28
Berkowicz, Rachelli	28,695.40	Lilley, Jennifer	54,057.95
Bernard, Sarlah	3,078.25	Lind, Janice A	58,294.25
Blickenstaff, Bouchra	4,868.36	Lingener, Elizabeth	52,310.83
Blinten, Timothy	3,023.00	Lochiatto, Joanne T	36,028.08
Boisvert, Kathie	24,628.98	Lomen, Jennifer	46,233.58
Bourke, Sarah	15,277.07	Long, Jennifer	2,087.47
Bousquet, Jennifer	49,119.08	Lopez, Stephanie	5,264.68
Bovd, Tracey	5,327.54	Lucas, Gail	3,827.50
Bovnton, Matthew	8,279.70	Luther, Douglas	47,316.28
Bozek, Amy E	69,483.08	Macauley, Brian	53,289.64
Bradley, Susan	15,923.68	MacLean, Lisa E	88,643.46
Braman, Hilary	31,890.33	MacNeil, Nancy	2,528.02
Bratica, Kathleen	61,078.83	Maguire, Russell	59,946.33
Brennan, Mary P	14,006.21	Mannion, Angela	8,080.52
Brennan, Patricia	68,630.64	Mara, Gayle	80,972.96
Brennan, Patrick	1,087.88	Marchand, Laura	59,708.07
Brisson, William C	73,328.08	Markowitz, Katherine	78,960.08
Brooks, Alison	15,376.33	Marrese, Christopher	78,978.46
Brooks, Diahann	21,080.61	Martell, Amy	1,807.42
Brooks, Katie	1,920.00	Martell, Joan	15,892.84
Brooks, Robert K	169,791.86	Martin, Sara	14,503.50
Brown, Margot A	70,163.98	Masterson, Mark	145,813.46
Brown, Victoria	13,481.18	Mayer, Daniel	114,817.56
Bruno, Mary	22,052.00	McCarthy, Patricia	72,482.86
Bruso, Matthew	10,561.31	McDonald, Gail	49,395.39
Burris, Sarah	1,682.50	McGurn, Kate	2,829.67

Caloggero, Steven R	69,159.98	McKean, Jerome	1,720.00
Capone, Kevin	6,218.00	McLaughlin, Berndette	109,287.49
Carter, Doni-Lynn	14,711.49	McNamara, Susan	64,663.64
Carter, Pamela	34,789.05	McPhail, Melissa	61,980.36
Caruso, Kevin	49,257.88	Meade, Susanne	1,600.00
Casey-Cotter, Brenna	17,861.08	Mehigan, Michael	42,629.14
Ceballos, Adalgiza	1,878.40	Mela, Jeff N	95,731.44
Cence, Debra	2,004.00	Mendonca-Higgin, Maria	64,586.57
Cerasuolo, Florence	6,368.21	Messina, Nancy A	79,204.36
Cerqua, Patricia	10,486.09	Millard, Kristin	5,297.50
Cerullo, Amy	16,296.21	Mills, Annmarie	2,677.94
Chesson, Laura	96,662.54	Mills, Catherine	16,398.30
Clark, Judith	1,600.00	Minasian, Mark	55,182.40
Coan, Patricia	1,040.00	Mitzcavitch, Karen	7,658.33
Coen, Patricia	16,145.12	Mitzcavitch, Mary	15,926.40
Cohen, Lois	57,386.54	Monahan, Rosamond	72,482.88
Coleman, Marlene E	69,747.58	Mooradian, Lynne S	87,404.46
Coletti, Jonathan	16,579.35	Moore, Colleen M	62,938.98
Conway, Sean	56,445.11	Morgan, Kara	10,605.21
Copley, Geoffrey	6,927.50	Morgan, Sean	2,627.00
Coppola, Cheryl	72,482.88	Mosca, Brian	3,402.00
Corcoran, Karen P	32,025.92	Mosca, Michelle	21,410.68
Corke, Mary	12,981.98	Muise, Renee	16,028.64
Corrigan, Kaitlyn	35,748.42	Mully, Hanne B	74,184.04
Cosetta, Sandra L	11,091.68	Murphy, Rite Marie	90,487.03
Cossette, Edward T	44,363.40	Murphy, Robert	6,708.03
Costello, Julie L	32,758.46	Nelson, Denise	72,102.08
Cotter, Michael	83,463.79	Neuman, Gail	44,287.23
Couture, Brenda	68,880.08	Newey, Anne	3,909.74
Craig, Patricia B	68,880.08	Newsome, Odette	4,600.00
Cristantiello, Jane	1,012.50	Novak, Bethanne	1,120.00
Daddino, Carin	15,637.33	Oechsle, Stephan	1,650.00
Dearden, Joseph	51,033.13	Ogilvie, Harold	14,753.07
DeMars, Pamela	6,386.27	Olsen, Jennifer E	30,846.04
DeMars, Patricia	76,185.09	Orzech, Paul	43,084.24
Depatino, Tarah	15,301.22	Panos, Bonnie	1,080.00
Dicicco, Peter S	69,390.49	Parker, Linda	7,317.32
Ditto, Karen	47,619.20	Parmeter, Seth	1,077.75
Doucette, Laura	23,957.59	Patrikis, Elaine	6,265.87
Downs, Lisa	2,192.33	Patterson, Meghan	3,023.00
Dowst, Leslie Adams	52,450.70	Peralta, Tammy A	35,749.17
Doyle, Elizabeth	2,040.00	Perham, Sean	38,074.51
Duchesneau, Jane M	68,879.98	Pileeki, Nicholas	12,051.31
Duddy, Annmarie	54,392.86	Poulson, Betsy M	17,624.51
Durkee, Mary	15,100.01	Pratt, Patrick	11,965.14
Elkins, Denise	66,638.33	Pratt, Ryan	1,794.66
Enneguess, Kristen	12,668.66	Predka, Marc	2,652.00
Erickson, Lucinda	83,807.83	Primiano, Jerilyn	5,238.75
Ewing, Nieta Candace	79,397.02	Proulx, Linda	10,818.73
Fairley, Catherine	1,982.92	Puntoni, Kellie	3,288.22
Falco, Susan	11,826.85	Purrington, Katherine	1,130.00
Falkoff, Johanna	55,425.81	Purutyan, Laura	2,175.00

Falzone, Stacey	1,350.54	Rak, Louise S	72,482.29
Farrell, Kathleen	2,610.00	Ravesi, Theresa	9,740.09
Ferranti, Mary S	40,438.71	Reed, Kristin	21,688.47
Fields, Patricia	13,760.05	Reilly, Lois	3,956.25
Filz, Joyce	8,636.45	Reilly, Michael	6,030.00
Fink, Lauren	27,257.17	Reimann, Karen B	22,366.68
Finnegan, Mary B	71,651.98	Reynolds, Katharine	4,452.50
Fitzgerald, Andrea M	3,334.41	Richardson, Maurice C	40,714.31
Fitzsimmons, Denise	6,536.25	Roche, Jennifer	4,957.85
Fleming, Christopher	80,013.30	Rocheleau, Rhonda	43,711.79
Flynn, John F	70,080.08	Rocheleau, Ryann	2,120.00
Flynn, Kathleen	4,000.00	Rondina, Paul	2,720.00
Foley, Marcia E	6,324.84	Rosato, Clare	18,740.24
Ford, Nina	2,255.07	Roussell, Deborah M	77,036.08
Foss, Kelly	48,679.13	Ruggiero, Thomas	7,819.00
French, Beverly	2,379.02	Ryan, Jane E	7,880.00
Fuchs, Arlene	55,142.29	Santillo, Sharon	68,880.08
Gallant Ansari, Shannon	60,868.08	Sawdo, Linda	16,526.09
Gambetta, Courtney	17,333.52	Schenker, Jonathan O	17,290.28
Gamble, Donna	64,595.48	Schuster, Elizabeth	25,715.47
Gargas, Kathleen	5,051.43	Sczerzen, Robert	48,305.00
Gargas, Kristin	11,806.17	Sforza, John E	82,020.57
Gately, Janis	17,745.97	Shapiro, Denise	5,332.50
Gately, Mary	21,490.55	Shugrue, Martha	7,124.74
George, David W	6,420.42	Shwayder, Deanna	23,692.84
German, Ann	54,394.96	Sicard, Donald R	11,272.52
Gerondeau, Patricia	22,545.81	Silberzweig, Shayna	51,677.14
Gilfeather, Ellen J	13,171.13	Simmons, Patricia	4,550.00
Giordano, Deborah	6,906.27	Sinicki, Joyce	73,934.04
Giunta, Lauren E	50,071.21	Smart, Anne Marie	78,628.36
Goloborodko, Michelle	15,277.07	Smith-Tummino, Joanne	2,478.95
Graceffa, Michael	86,236.51	Spitzmiller, Katherine	50,032.96
Grandin, Philip	17,678.79	Steigerwald, Stephanie	55,449.75
Grant, Alexandra	49,216.13	Stenhouse, Joelle	13,424.55
Green, Jonathan	74,206.47	Stevens, Michael P	80,883.13
Green, Tami	28,914.89	Stewart, James	5,067.33
Greene, Jill C	90,480.00	Sturniolo, Lisa	14,660.21
Griffin, Michelle	32,158.71	Sullivan, Brenda	82,313.83
Griswold, Florence B	23,044.57	Sullivan, Kathleen	41,504.98
Grossman., Susan C	70,187.72	Sullivan, Margaret	45,852.07
Gubala, Malgorzata	13,117.92	Sullivan, Maureen	3,608.64
Gulezian, Kristy L	47,730.58	Tatem-Small, Cecilia	61,655.47
Hackett, Susan M	21,893.71	Testa, Michael	83,982.01
Hahn, William	1,260.00	Thomas, Nathaniel	47,433.67
Harpin, Monique	3,202.50	Thornburn, Patricia	24,608.10
Hastry, Robert	8,671.80	Tishler, Alison	44,439.13
Hatch, Catherine	15,639.36	Titus, Kristen	66,214.22
Hayner, Kelly L	69,329.98	Tobn, Julie	43,562.78
Haynes, Nancy A	32,714.42	Tountcheva, Veneta	9,236.49
Hayward, Sheila	52,558.91	Travers, Michelle	39,819.40
Hazel, Sara	54,896.84	Troisi, Meredith	5,201.25
Helin, Walter	37,981.73	Tucker, Marie	11,745.37

Helsingius, Patricia	1,781.25	Tyler, Craig	1,500.00
Herlihy, David M	43,607.02	Tyler, Joan R	9,996.46
Herring, Theresa	9,073.35	Vanaria, Lawrence	72,494.33
Higgins, David	8,873.06	Vasta, Jane	42,785.40
Highfield, Shirley A	24,034.04	Veneziano, Julie	6,598.49
Hilli, Thomas	21,134.47	Victor, Maria	23,774.22
Hines, Kelli	1,575.85	Vingerhoet, Sally	5,769.62
Hobbs, Debora	23,149.46	Waldron, Alexandria	1,425.00
Holly, Deborah A	67,034.71	Waldron, Michael	71,774.37
Holm, Donald	37,325.00	Wallace, Christine	26,304.91
Houle, Parnell R	7,125.24	Wallace, Marybeth	48,311.13
Howes, Paul T	4,434.00	Walsh, Denise	11,940.97
Hunter, Laura	1,350.00	Walsh, Rita	1,162.50
Hunter, Sandy	2,330.00	Wardwell, Mary E	30,296.74
Ignachuck, Jean E	55,842.54	Wayda, Rachel	10,957.56
Ignachuck, Walter J	44,506.86	Wayland, Jacqueline	10,931.65
Indelicato, Francine	23,864.38	Weaver, Alice	23,121.45
Jackson, Jennifer J	23,875.65	Webb, Steven	2,758.00
Jackson, Judith	17,408.89	Weksner, Diane P	72,003.08
Jaffee-Zeller, Ellen	73,534.31	Wiesner, Tracey	33,806.56
Jaillet, Kris	9,129.17	Willett, Ashley	12,165.25
James, Lisa J	52,240.12	Wilson, Clifford	2,075.00
Johnson, Patrick	54,536.15	Wilson, Karen M	36,827.42
Jones, Brenda	2,320.00	Wright, Robert A	44,312.90
Jones, Charlotte A	57,492.48	Young, Michele	1,652.50
Jones, Corrie	15,570.72		
Jones, Jennifer	15,277.07		
Jones, Stephen	5,013.65		
Jordan, Kathleen	2,780.44		
Jusseume, Gary	73,122.98		
Justason, James M	47,202.73		
Kalember, Kyle	39,642.08		
Kanniard, Kathryn	12,565.64		
Kapusta, Trista	9,414.73		
Kaye, Debra	1,050.00		
Kennedy, Tifany	25,653.08		
Kessler, Rosemarie	78,928.46		
Kilpatrick, Phyllis	2,640.00		
Kinch, Robert W	54,880.46		
King, Michelle	29,422.03		
Kizik, Victor	42,925.99		
Koskinen, Linda R	43,277.71		
Krasinski, Katherine	60,866.97		
Kutlowski, Marie	1,222.69		
LaBelle-Pierce, Jean	71,925.73		
Lacure, Benjamin	2,647.50		

**SOME WAGES PAID MAY REFLECT TOTALS FROM MORE THAN ONE DEPARTMENT  
OVERTIME AND PRIVATE DETAILS ( NON-TOWN FUNDS )**

<b>TOWN EMPLOYEES</b>	<b>SALARY</b>	<b>TOWN EMPLOYEES</b>	<b>SALARY</b>
Abbondanzio,Michael	67,495.35	Lossow,Steven	60,290.84
Akillian-Casey, Carol A	35,979.06	MacGillivray,James A	60,083.40
Ambrosino, Teresa	9,243.20	MacGlashing,Douglas	104,181.88
Asmann, Richard	60,600.82	Malcolm, Mark A	53,063.60
Aulenback, Ralph	2,974.62	Maria, James V	17,637.65
Bailey, Miranda	1,415.25	Maria,Paul A	80,494.55
Balzotti,Gregory E	65,555.98	Marr, Walter C	49,149.80
Berard, Cathy	4,412.93	Marrama, Angela	54,435.02
Booth, Peter	2,253.53	McCue, Mary B	57,116.16
Bottino, Richard E	42,994.19	McDaid, Timothy	46,000.05
Boudreau, Jeffrey W	63,086.09	McGoldrick, Jaqueline	2,363.01
Brooks, Frederick J	45,682.24	Miller, Conrad D	53,063.60
Brooks, Nancy	37,604.08	Morando, Marie	43,619.10
Bullock, Adam	14,714.08	Morrissey, Dennis	31,404.60
Byam, Erik	15,163.23	Morrison, Peter R	80,227.05
Byrne,Gerald	82,702.43	Mosca, Rebecca J	45,633.42
Camilli, Paul	3,534.86	Mullally, Timothy P	75,302.93
Campbell, Stewart T	5,500.00	Neufell, Thomas A	92,762.40
Clark, Richard	6,579.02	Nichols, Adam	57,414.16
Collins, Gerald J	46,258.10	Noah, Bruce	3,057.94
Colpoys, Juli-Lyn	11,163.08	Noble, Michael	122,737.05
Connors, John	1,350.24	Nyholm,Karl	76,586.17
Corcoran, James F	128,844.23	O'Dea, Cathleen	67,921.96
Craven, Philip	82,866.22	O'Nei, Timothy	1,588.16
Curran, John	101,202.72	Parker, Janine	32,630.95
Curren, Marcia	20,681.60	Pascoal, Moises	8,323.90
Currier, Marc L	59,835.38	Petersen, Brian	84,624.92
Cushing,Brian R	73,187.92	Poirier, Cheryl	36,881.64
DaCosta, Robert	55,016.22	Pomfret, Stephen	1,000.00
Davoll, Eric	61,157.75	Portnoy, Dorothy	47,140.20
Dawson, James F.	94,735.61	Primiano,John W	60,092.31
Dawson,Thomas J	87,943.61	Quinlan,Brian P	70,459.87
Dee, Marianne	37,551.71	Rego, Tony	61,710.50
DeMars, John	60,884.16	Richardson, Deborah	3,547.98
DeMars,Kenneth R	77,337.98	Roval, Hardy	1,000.00
Desjardins,Craig L	66,262.30	Scheiner, Margaret	2,086.76
Dismuke, Charles T	64,517.91	Seeley, Richard	82,763.54
Distefano, Lucie	47,228.74	Smith, Raymond	16,975.00
Duggan, Stephanie	9,956.27	Soar, William H III	81,042.89
Duggan,William J	67,520.58	Sokolowski,Michelle	50,007.63
Flood, Gerard P	91,748.63	Sullivan,Patrick A	85,172.69
Flood-Granat, Dorothy	1,158.14	Sweeney, Christopher	66,696.30
Foster, Joseph D	71,035.91	Sweet, Kevin	24,446.10
Fowler, Shelly	18,315.56	TomyI, Mark	68,033.27
Fox, Deborah	46,208.96	Tuomi, Matti J	53,371.09
Gray,Timothy C	67,848.05	Vasselin, Victor	73,509.58
Grossman, Beth A	10,260.00	Villarreal, Brandon	77,167.28



Hakey, Patrick A	66,783.17	Vincent, John H	8,652.28
Hansen, Linda	19,867.86	Waldron, Ellen J	42,828.30
Hanson, Beverly	2,241.30	Webb, Sean	1,115.63
Hill, Richard G	70,313.50	Weiner, Lily	1,838.16
Hillman, David	66,405.89	Weiner, Stephen	63,344.59
Hottle, Carolyn A	29,245.41	Weir, Karen	35,083.08
Houle, Jeffrey	65,054.88	Whitney, Alfred T Jr	22,263.73
Howard, Denee	35,283.43	Wilkins, Charles	13684.93
Howe, Cynthia Claire	61,319.84		
Hull, C. David	11,328.88		
Jones, Stephen G	81,456.94		
Kaskiewicz, Michael	53,832.85		
Kaziukonis, John	4,711.37		
Kiley, Edward	3,811.00		
Kiley, Sean	66,898.38		
King, Francis J Jr	4,756.70		
King, John	63501.87		
Kulik, Stephen J	106,456.91		
Landry, Joseph	90,512.10		
Latta, Walter A. Jr.	68,299.43		
Lemke, Craig	13,750.00		