

2014 ANNUAL TOWN REPORT



**MAYNARD,
MASSACHUSETTS**

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Board of Selectmen's Report

The Board of Selectmen welcomed three new members during 2014. Jason Kreil joined the Board in May. Chris DiSilva and Tim Egan joined in September. All three of these new members were elected to fill vacancies on the Board and to complete the terms of members who resigned. Those members were Jim Buscemi, Dawn Capello, and Brendon Chetwynd.

For the first time in several years, the Board had a full complement of five active members. This allowed the Board to pursue its goals for the year – Seniors, Economic Development, and Communication. For seniors, there is now a full-time COA Director and new senior center space at the golf course. The Board also expanded the senior discount on water/sewer bills to all homeowners age 65 and older. Economic Development is now a permanent agenda item for Board of Selectmen meetings. The Board provided funding for downtown events and several new small businesses opened during 2014. The reopening of Fine Arts Theatre Place was especially welcomed. Regarding communication, much has been done and more needs to be done. During 2014, there was a strong effort to improve how residents are notified of events and activities, and more public records (such as labor contracts) are now available on the Town website.

One of the most important duties of the Board of Selectmen is to present to the voters at Town Meeting recommendations regarding the annual operating budget and other spending. The 2014 budget approved by Town Meeting voters totaled some \$37 million, of which \$27 million is raised from property taxes. This was done with the lowest percentage tax increase since 2009.

As the Water and Sewer Commissioners, the Board of Selectmen sets the budget and capital planning for the water and sewer systems for consideration by the voters at Town Meeting. In 2014, the combined operating budget exceeded \$3 million dollars. Water and sewer rates have not increased for 8 years.

Lastly, the members of the Board of Selectmen offer our thanks to the scores of people who volunteer to help the Town as members of Town committees and boards. We also thank those who help the community through charitable and social organizations. Volunteer opportunities with the Town abound and we encourage all residents to put their energies and skills to good use.

Respectfully Submitted,

Bill Cranshaw, Chair

Tim Egan

David Gavin

Chris DiSilvia

Jason Kreil

Town Clerk's Report

To the Citizens of Maynard:

Herewith is my report for the year ending December 31, 2014. This report consists of the following:

| | |
|------------------------------------|---|
| General Information | State Primary, September 9, 2014 |
| Town Officials | Special Town Meeting, October 27, 2014 |
| Statistics | Special Town Election, November 4, 2014 |
| Summary of Licenses and Fees | State Election, November 4, 2014 |
| Annual Town Election, May 6, 2014 | Report of the Board of Registrars |
| Annual Town Meeting, May 19, 2014 | Voting Precincts |
| Special Town Meeting, May 19, 2014 | |

My most sincere thanks to the Honorable Board of Selectmen, Town Administrator, Assistant Town Administrator, Maynard Police Department, Department of Public Works and all department heads, town employees and officials who have cooperated and supported the Town Clerk's Office over the past year.

I'd also like to extend a special thank you to all election and town meeting personnel for their hard work, dedication and support throughout the year.

Respectfully submitted,
Michelle Sokolowski
Town Clerk

GENERAL INFORMATION – 2014

| | |
|----------------------------|-------------------------------|
| Incorporated | April 19, 1871 |
| Type of Government | Town Meeting |
| County | Middlesex |
| Annual Town Meeting | Third Monday in May |
| Annual Town Election | First Tuesday in May 4 |
| | Precincts |
| Land Area | 5.24 Square Miles |
| Location | Central Eastern Massachusetts |

Maynard is bordered by Stow on the west and southwest, Acton on the north, Concord on the northeast and Sudbury on the east and southeast. Maynard is located approximately 25 miles northwest of Boston, 24 miles from Worcester and 18 miles from Lowell.

| | |
|------------------------------|---|
| Population 2004 (Town) | 10,370 |
| Population 2005 (Town) | 10,333 |
| Population 2006 (Town) | 10,400 |
| Population 2007 (Town) | 10,592 |
| Population 2008 (Town) | 10,588 |
| Population 2009 (Town) | 10,829 |
| Population 2010 (Town) | 10,784 |
| Population 2011 (Town) | 10,518 |
| Population 2012 (Town) | 10,316 |
| Population 2013 (Town) | 10,038 |
| Population 2014 (Town) | 10,103 |
| Tax Rate 2014 | Residential...\$22.29 Commercial...\$32.28 |
| Tax Rate 2013 | Residential...\$20.05 Commercial...\$29.55 |
| Tax Rate 2012 | Residential...\$18.45 Commercial...\$27.17 |
| Tax Rate 2011 | Residential...\$17.50 Commercial...\$26.91 |
| Tax Rate 2010 | Residential...\$16.14 Commercial...\$25.71 |

ELECTED TOWN OFFICIALS – 2014

(*Resigned **Deceased)

| | <u>TERM</u> <u>EXPIRES</u> |
|---|-------------------------------|
| <hr/> <u>MAYNARD HOUSING AUTHORITY</u> <hr/> | |
| C. David Hull (appointed) | |
| Robert Subick | 2015 |
| Judith C. Peterson | 2016 |
| William Primiano | 2017 |
| George F. Hardy | 2018 |
| <hr/> <u>MODERATOR</u> <hr/> | |
| James F. Coleman | 2014 |
| <hr/> <u>SCHOOL COMMITTEE</u> <hr/> | |
| *Bernard K. Estabrook | 2014 |
| Edward J. Mullin | 2014 |
| Dawn Capello | 2015 |
| Amy Rebecca Gay | 2015 |
| William C. Kohlman | 2015 |
| Justin Hemm | 2016 |
| Jamal DeVita | 2017 |
| <hr/> <u>SELECTMEN, BOARD OF</u> <hr/> | |
| *Brendon R. Chetwynd | 2015 |
| William N. Cranshaw | 2015 |
| Timothy W. Egan | 2015 |
| *Dawn M. Capello | 2016 |
| Christopher J. DiSilva | 2016 |
| David D. Gavin | 2017 |
| Jason Kreil | 2017 |
| <hr/> <u>REGIONAL VOCATION SCHOOL COMMITTEE</u> <hr/> | |
| Gregg Lefter (appointed) | --- |
| Laura Ross | 2015 |
| <hr/> <u>TRUSTEES OF PUBLIC LIBRARY</u> <hr/> | |
| Frank R. Hill, Jr. | 2014 |
| Patricia Chambers | 2015 |
| Elizabeth T. Binstock | 2016 |
| Cheryl Bouchard | 2017 |

APPOINTED TOWN OFFICIALS – 2014

(*Resigned **Deceased)

| | <u>TERM</u> |
|---|----------------|
| | <u>EXPIRES</u> |
| <hr/> <u>129 PARKER STREET AD HOC COMMITTEE</u> <hr/> | |
| Ken Estabrook | 2014 |
| Amy Hart | 2014 |
| Bernard Cahill | 2014 |
| <hr/> <u>AMERICANS WITH DISABILITIES ACT COMMISSION</u> <hr/> | |
| Marina Colakovic | 2015 |
| <hr/> <u>ANIMAL INSPECTOR</u> <hr/> | |
| Jennifer A. Condon | 2015 |
| <hr/> <u>APPEALS, BOARD OF</u> <hr/> | |
| Leslie Bryant | 2015 |
| Jamal DeVita (alternate) | 2016 |
| John R. Edson (alternate) | 2016 |
| Marilyn Messenger | 2017 |
| Paul Scheiner | 2017 |
| <hr/> <u>ASSABET RIVER RAIL TRAIL STEERING COMM.</u> <hr/> | |
| Linda Hansen | --- |
| <hr/> <u>ASSESSOR, PRINCIPAL</u> <hr/> | |
| Angela M. Marrama | --- |
| <hr/> <u>ASSESSORS, BOARD OF</u> <hr/> | |
| *Michael P. Manning | 2015 |
| Christopher Worthy | 2015 |
| Jamal DeVita (alternate) | 2016 |
| John R. Edson (alternate) | 2016 |
| Terrence Donovan | 2016 |
| Stephen Pomfret | 2017 |
| <hr/> <u>BUILDING COMMISSIONER</u> <hr/> | |
| Richard A. Asmann | --- |
| Craig D. Martin (alternate) | 2015 |

| | <u>TERM EXPIRES</u> |
|---|-------------------------|
| <hr/> <u>CAPITAL PLANNING COMMITTEE</u> <hr/> | |
| Jonathan Neumann | 2015 |
| Timothy Caldwell | 2015 |
| Joshua Philbrook | 2015 |
| <hr/> <u>COMMUNITY PRESERVATION COMMITTEE</u> <hr/> | |
| *Diane Dahill | 2015 |
| C. David Hull | 2016 |
| Charles Shea | 2016 |
| Steve Jones | 2016 |
| Thomas Hesbach | 2016 |
| Ellen Duggan | 2016 |
| Jane Audrey-Neuhauser | 2017 |
| Rick Lefferts | 2017 |
| M. John Dwyer | 2017 |
| *Tim Egan | 2017 |
| Linda Connolly | 2017 |
| <hr/> <u>CONSERVATION COMMISSION</u> <hr/> | |
| Frederic King | 2015 |
| John E. Thomas, Jr. | 2015 |
| *Peter Keenan | 2016 |
| Carrie O'Connell | 2016 |
| M. John Dwyer | 2017 |
| Jessica L. Pfeifer | 2017 |
| <hr/> <u>CONSTABLE</u> <hr/> | |
| Lawrence Hartnett | 2017 |
| Michael Albanese | 2017 |
| William E. Pickett, Jr. | 2017 |
| Ronald J. Raffi, Sr. | 2017 |

| | <u>TERM EXPIRES</u> |
|---|-------------------------|
| <hr/> <u>COUNCIL ON AGING</u> <hr/> | |
| *Ellen Waldron | 2014 |
| Alfred T. Whitney, Jr. | 2015 |
| Lee L. Acker | 2015 |
| Thomas P. Papson | 2016 |
| John Edson | 2016 |
| Diane Wasiuk | 2016 |
| Anita Dolan | 2016 |
| Sally Muollo | 2017 |
| Rosalie Poitraist | 2017 |
| Mary Jane Smith Papson | 2017 |
| Marilyn Hanson | 2017 |
| <hr/> <u>CULTURAL COUNCIL</u> <hr/> | |
| *Andrew Kuhn | 2014 |
| *Elizabeth Steiner Milligan | 2015 |
| Ron Labbe | 2015 |
| W. Timothy Hess | 2015 |
| Joyce Dwyer | 2016 |
| Erik Hansen | 2016 |
| Reya Stevens | 2016 |
| Gail Irwin | 2017 |
| <hr/> <u>ECONOMIC DEVELOPMENT COMMITTEE</u> <hr/> | |
| Bill Nemser | 2014 |
| Andrew Scribner-MacLean | 2014 |
| Ron Calabria | 2014 |
| Chris Worthy | 2014 |
| Dawn Capello | 2014 |
| Joe Mullin | 2014 |
| Melissa Levine-Piro | 2014 |
| Lauren Tetreault | 2014 |
| Paul Nickelsburg | 2015 |
| Jack MacKeen | 2015 |

| | <u>TERM EXPIRES</u> |
|--|-------------------------|
| <hr/> <u>EMERGENCY MANAGEMENT DIRECTOR</u> <hr/> | |
| Kevin Sweet | --- |
| John Flood (deputy) | 2014 |
| <hr/> <u>FINANCE COMMITTEE</u> <hr/> | |
| Jennifer Gaudet | 2014 |
| Donald G. Rowe | 2014 |
| *Leon Elliot | 2014 |
| Eugene Redner | 2015 |
| Robert McCarthy | 2015 |
| P.J. Gauthier | 2016 |
| Peter Campbell | 2016 |
| Justin Cole | 2017 |
| <hr/> <u>FIRE CHIEF</u> <hr/> | |
| Anthony Stowers | --- |
| <hr/> <u>GAS INSPECTOR</u> <hr/> | |
| Adam Sahlberg | 2015 |
| <hr/> <u>HEALTH AGENT</u> <hr/> | |
| Kelly Pawluczzonek | |
| <hr/> <u>HEALTH, BOARD OF</u> <hr/> | |
| Kathy McMillan | 2015 |
| Ron Cassidy | 2016 |
| Lisa Thuot | 2017 |
| <hr/> <u>HISTORICAL COMMISSION</u> <hr/> | |
| Peg Brown (alternate) | 2017 |
| David Griffin | 2017 |
| Lee Caras | 2015 |
| Ellen Duggan | 2015 |
| Jack MacKeen | 2016 |
| Paul Boothroyd (alternate) | 2017 |
| Ken Neuhauser | 2017 |

| | <u>TERM EXPIRES</u> |
|--|-------------------------|
| <hr/> <u>LOCAL EMERGENCY PLANNING COMMITTEE</u> <hr/> | |
| Kevin Sweet | 2014 |
| Joe Foster | 2014 |
| Peter DiCicco | 2014 |
| John Flood | 2014 |
| *Greg Lefter | 2014 |
| Chief Mark Dubois | 2014 |
| Christopher Okafor | 2014 |
| Robert Larkin | 2015 |
| Ron Cassidy | 2015 |
| Chief Anthony Stowers | 2015 |
| <hr/> <u>MAGIC REPRESENTATIVE</u> <hr/> | |
| Kevin Sweet | Per Contract |
| <hr/> <u>MAYNARD CHARTER REVISION COMMISSION</u> <hr/> | |
| William Cullen | |
| Peter Campbell | |
| Jack MacKeen | |
| William Kohlman | |
| Jennifer Gaudet | |
| Ronald Cassidy | |
| Brendon Chetwynd | |
| <hr/> <u>MAYNARD CITIZENS CORPS/ MEDICAL RESERVE CORPS (MCC/MRC)</u> <hr/> | |
| Mary Hilli | |
| *Kathy McMillan | |
| John Flood | 2015 |
| Mary Ferranti | 2015 |
| Mary Ellen Quintal | 2015 |

| | <u>TERM EXPIRES</u> |
|--|-------------------------|
| <hr/> <u>MAYNARD GREEN COMMUNITIES COMMITTEE</u> <hr/> | |
| Stephen Weiner | 2014 |
| Max Lamson | 2014 |
| Marie Morando | 2014 |
| Richard Asmann | 2014 |
| *Gregg Lefter | 2014 |
| Peter DiCicco | 2014 |
| Christopher Okafor | 2014 |
| Andrew Scribner-MacLean | 2014 |
| *Eric Smith | 2014 |
| Ken Neuhauser | 2014 |
| John Edson | 2014 |
| <hr/> <u>PLANNING BOARD</u> <hr/> | |
| Max E. Lamson | 2015 |
| Kevin Calzia | 2015 |
| *Jason Kreil (alternate) | 2016 |
| Gregory Tuzzolo | 2016 |
| *Charles T. Shea | 2016 |
| Andrew D'Amour (alternate) | 2016 |
| Bernard Cahill | 2017 |
| Linda Connolly | 2017 |
| <hr/> <u>PLUMBING INSPECTOR</u> <hr/> | |
| Adam Sahlberg | 2015 |
| <hr/> <u>POLICE CHIEF</u> <hr/> | |
| Mark Dubois | --- |
| <hr/> <u>PUBLIC WORKS OPERATIONS MANAGER</u> <hr/> | |
| Christopher Okafor | --- |

| | <u>TERM EXPIRES</u> |
|---|-------------------------|
| <hr/> <u>RECREATION COMMISSION</u> <hr/> | |
| Vikki Denaro | 2014 |
| Kevin Feehily | 2014 |
| Stephen Jones | 2016 |
| <hr/> <u>REGISTRAR OF VOTERS</u> <hr/> | |
| Michelle L. Sokolowski | --- |
| Madaline Lukashuk | |
| C. David Hull | |
| Deborah Collins | |
| Charles T. Shea | 2014 |
| <hr/> <u>RETIREMENT BOARD</u> <hr/> | |
| Clifford Wilson | 2015 |
| James B. McCann | 2015 |
| Christopher F. Connelly, Sr. | 2016 |
| Jean Ignachuck | 2017 |
| <hr/> <u>SEALER OF WEIGHTS & MEASURES</u> <hr/> | |
| Brian Feeney | |
| <hr/> <u>SUPERINTENDENT OF SCHOOLS</u> <hr/> | |
| Robert Gerardi | --- |
| <hr/> <u>TOWN ACCOUNTANT</u> <hr/> | |
| Michael Guzzo | |
| <hr/> <u>TOWN ADMINISTRATOR</u> <hr/> | |
| Kevin Sweet | |
| <hr/> <u>ASSISTANT TOWN ADMINISTRATOR</u> <hr/> | |
| Andrew Scribner-MacLean | |

| | <u>TERM EXPIRES</u> |
|--|-------------------------|
| <hr/> <u>TOWN ADMINISTRATOR SEARCH COMMITTEE</u> <hr/> | |
| Eve Schluter | 2014 |
| Cheryl Kane | 2014 |
| Jack MacKeen | 2014 |
| Chief Anthony Stowers | 2014 |
| Robert Gerardi | 2014 |
| Mary Ellen McCarthy | 2014 |
| Lou Ann Cutaia | 2014 |
| Claire Neumann | 2014 |
| Jennifer Gaudet | 2014 |
| <hr/> <u>TOWN CLERK</u> <hr/> | |
| Michelle L. Sokolowski | - - - |
| <hr/> <u>TOWN PLANNER</u> <hr/> | |
| *Eric R. Smith | 2016 |
| Bill Nemser | |
| <hr/> <u>TOWN/SCHOOL BUILDING COMMITTEE</u> <hr/> | |
| Ken Neuhauser | 2014 |
| *Gregg Lefter | 2014 |
| Anthony Midey | 2014 |
| Edward Mullin | 2014 |
| Peter DiCicco | 2014 |
| David D. Gavin | 2014 |
| Marie Morando | 2014 |
| Philip A. Berry | 2015 |
| Robert Gerardi | 2015 |
| Bonnie Winokar | 2015 |
| <hr/> <u>TREASURER-COLLECTOR</u> <hr/> | |
| Cheryl Kane | - - - |
| <hr/> <u>TREE WARDEN</u> <hr/> | |
| Christopher Okafor | |
| <hr/> <u>VETERANS AGENT</u> <hr/> | |
| Wayne Stanley | |

**TERM
EXPIRES**

WIRING INSPECTOR

Peter Morrison
James E. Downing (alt.)

2015
2015

STATISTICS – TOWN OF MAYNARD

BIRTHS - RECORDED COMPARISON FOR FIVE YEARS

| <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> |
|-------------|-------------|-------------|-------------|-------------|
| 112 | 105 | 126 | 129 | 111 |

| <u>Month</u> | <u>Births</u> | <u>Month</u> | <u>Births</u> |
|--------------|---------------|--------------|---------------|
| January | 6 | July | 9 |
| February | 12 | August | 8 |
| March | 7 | September | 5 |
| April | 6 | October | 12 |
| May | 9 | November | 17 |
| June | 9 | December | 11 |

Males: 52 Females: 59

DEATHS - RECORDED COMPARISON FOR FIVE YEARS

| <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> |
|-------------|-------------|-------------|-------------|-------------|
| 68 | 75 | 51 | 60 | 56 |

| <u>Month</u> | <u>Deaths</u> | <u>Month</u> | <u>Deaths</u> |
|--------------|---------------|--------------|---------------|
| January | 0 | July | 8 |
| February | 7 | August | 8 |
| March | 5 | September | 4 |
| April | 4 | October | 2 |
| May | 6 | November | 4 |
| June | 5 | December | 3 |

Males: 36 Females: 20

MARRIAGES - RECORDED COMPARISON FOR FIVE YEARS

| <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> |
|-------------|-------------|-------------|-------------|-------------|
| 49 | 41 | 34 | 39 | 48 |

| <u>Month</u> | <u>Marriages</u> | <u>Month</u> | <u>Marriages</u> |
|--------------|------------------|--------------|------------------|
| January | 2 | July | 2 |
| February | 0 | August | 6 |
| March | 3 | September | 8 |
| April | 1 | October | 6 |
| May | 10 | November | 4 |
| June | 5 | December | 1 |

**SUMMARY OF 2014 LICENSES AND FEES
RECEIVED BY THE TOWN CLERK
AND TURNED OVER TO THE TOWN TREASURER**

| | |
|------------------------|--------------------|
| Business Certificates | \$3,060.00 |
| Certified Copies | 6,085.00 |
| Miscellaneous | 151.50 |
| Marriage Intentions | 1,470.00 |
| Oil Permits | 200.00 |
| Raffle Permits | 10.00 |
| Street Lists | 12.00 |
| Town Dog Licenses | 21,000.00 |
| Citation – Dog Officer | 2,625.00 |
| Total: | \$34,613.50 |

All 2014 dog licenses expired on December 31st, 2014. Dogs should be licensed in January 2015 or the owners or keepers may be liable to a fine. The law applies to all dogs six months or over, regardless of the time of year ownership is acquired.

Forms to register your dog will be sent to you in January with your town census information, or can be picked up at the Town Clerk's Office.

ANNUAL TOWN ELECTION

Pursuant to Warrant #837, the Annual Town Election was held on May 6, 2014, in all four precincts. The polling places were prepared according to the requirements of General Law.

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT. 4</u> | <u>TOTAL</u> |
|-------------------------|---------------|---------------|---------------|----------------|--------------|
| SELECTMAN | | | | | |
| Blanks | 47 | 37 | 37 | 30 | 141 |
| David D. Gavin | 153 | 107 | 160 | 81 | 502 |
| Timothy M. Caldwell | 104 | 55 | 85 | 77 | 321 |
| Timothy W. Egan | 99 | 60 | 84 | 71 | 314 |
| Jason J. Kreil | 93 | 93 | 93 | 77 | 357 |
| Michael J. Sallese | 30 | 28 | 21 | 18 | 97 |
| Write-ins | 2 | 2 | 4 | 2 | 10 |
| | | | | | |
| | | | | | |
| Total: | 528 | 384 | 484 | 346 | 1742 |
| | | | | | |
| MODERATOR | | | | | |
| Blanks | 34 | 32 | 23 | 30 | 119 |
| James F. Coleman | 229 | 158 | 214 | 141 | 743 |
| Write-ins | 1 | 1 | 5 | 2 | 9 |
| | | | | | |
| Total: | 264 | 192 | 242 | 173 | 871 |
| | | | | | |
| SCHOOL COMMITTEE | | | | | |
| Blanks | 155 | 115 | 137 | 117 | 524 |
| Bernard K. Estabrook | 186 | 138 | 161 | 119 | 605 |
| Jamal T. DeVita | 185 | 124 | 179 | 108 | 597 |
| Write-ins | 2 | 5 | 7 | 2 | 16 |
| | | | | | |
| Total: | 528 | 384 | 484 | 346 | 1742 |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT. 4</u> | <u>TOTAL</u> |
|--|---------------|---------------|---------------|----------------|--------------|
| TRUSTEE OF PUBLIC LIBRARY | | | | | |
| Blanks | 34 | 33 | 36 | 26 | 129 |
| Cheryl S. Bouchard | 229 | 158 | 205 | 146 | 739 |
| Write-ins | 1 | 0 | 1 | 1 | 3 |
| | | | | | |
| Total: | 264 | 192 | 242 | 173 | 871 |
| | | | | | |

Commonwealth of Massachusetts
Middlesex SS.
Town of Maynard Official Warrant

Annual Town Meeting
Monday May 19, 2014 7:00 P.M.
Fowler Middle School Auditorium

The following action was taken:

At 7:00 p.m. on May 19, 2014, the Moderator, Jim Coleman called the Annual Town Meeting to order.

A quorum was present. Guests were acknowledged and admitted.

The Pledge of Allegiance was led by the Moderator. Motion made and seconded that the reading of the warrant in its entirety be waived but made a part of the record of this meeting, and the Moderator be permitted to refer to each article by subject matter instead of reading each article completely.

Employee recognition awards were presented to: The Maynard Conservation Commission, School Business Manager Peter DiCicco, and Ed Sokolowski & Nicole Karlon for their unwavering service and dedication to the Veterans of Maynard and all those who are serving or have served our country.

ARTICLE: 1 TOWN REPORT ACCEPTANCE

To hear and act upon the reports of Town Officers and Committees.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

- *The following action was taken:*
- *Voted: To accept the article as printed in the warrant except the words” To do or act thereon.”*
- *The Finance Committee recommended.*

ARTICLE: 2 OBSOLETE EQUIPMENT, MATERIAL

To see if the Town will vote to authorize the Board of Selectmen to dispose of surplus and/or obsolete equipment or materials, as authorized by M.G.L. c. 30B, Uniform Procurement Act, as amended from time to time.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

- *The following action was taken:*
- *Voted: To accept Articles 2 and 3 as consent items as shown in the warrant.*
- *The Finance Committee recommended.*

**ARTICLE: 3 AUTHORIZE REVOLVING FUNDS Chapter 44,
Section 53E1/2**

To see if the Town will vote to authorize the following revolving funds for certain town departments in accordance with M.G.L. c.44, § 53E ½ for Fiscal Year 2015.

| Revolving Fund | **Authorized Department to Spend | Revenue Source | Use of Fund | FY2015 Spending Limit |
|---|--|--|---|------------------------------|
| Conserv Comm - Wetlands Bylaw Consultant Fees | Municipal Services | Fees for Wetlands Bylaw Consultants | Expenses & PT Wages Related to Administering the Consultant Fee Provision of the Wetlands Bylaw | \$15,000.00 |
| Planning Board - Site Plan Review | Municipal Services | Site Plan Review, Special Permit & Subdivision Application Fees | Expenses & PT Wages Related to Site Plan Review, Special Permit, Subdivision Applications and Zoning Bylaw & Subdivision Regulation Revisions | \$25,000.00 |
| Disposal - Drop Off Center | Department of Public Works | Household Hazardous Products, Yard Waste, Tires & Electronic Disposal Fees | Expenses & PT Wages Related to the Disposal of Household Hazardous Products, Yard Waste, Tires & Electronics | \$12,000.00 |
| Board of Health - Licensing Fees | Municipal Services | Town of Maynard Food Establishment Inspection Fees Over \$10 (First \$10 Goes to GF) | Expenses & PT Wages Related to Food Establishment Inspections in Maynard | \$15,000.00 |
| Council on Aging - COA Van Service | Council on Aging | Fees for the COA Van Service | COA Operational Expenses & PT Wages | \$10,000.00 |
| Sealer of Weights & Measures | Municipal Services | Fees for Sealer of Weights & Measures Services | Sealer of Weights & Measures PT Wages & Expenses | \$5,000.00 |
| Electrical/Wiring Inspection Services | Fire Department | Fee Amount Over \$15 for Wiring Inspector Services (First \$15 Goes to GF) | Wiring Inspector's PT Wages | \$30,000.00 |
| Plumbing & Gas Inspection Services | Municipal Services | Fee Amount Over \$15 for Plumbing & Gas Inspector Services (First \$15 Goes to GF) | Plumbing & Gas Inspector's PT Wages and Allowable Expenses | \$30,000.00 |
| | | | TOTAL OF ALL REVOLVING FUNDS | \$142,000.00 |
| | **Single Department Authorization May Not Exceed 1% of Tax Levy | | LIMIT 10% OF FY14 TAX LEVY \$24,003,355 | \$2,400,355.00 |
| | | | 1% LIMIT - AUTHORIZED TO SPEND** | \$240,036.00 |

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

- *The following action was taken:*
- *Voted: To accept Articles 2 and 3 as consent items as shown in the warrant.*
- *The Finance Committee recommended.*

ARTICLE: 4 FISCAL YEAR 2015 SALARY ADMINISTRATION PLAN

To see if the Town, under the authority of M.G.L. c. 41 § 108A, will vote to amend the Maynard Salary Administration Plan by replacing the document in its entirety with the document attached as Appendix A hereto.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: Yes 101, No 7 to accept the article as printed in the warrant except the words "To do or act thereon."*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per Town bylaw.*

ARTICLE: 5 TOWN GENERAL FUND BUDGET FISCAL YEAR 2015

To see if the Town will vote to raise and appropriate from taxation, transfer from available funds or otherwise provide to meet the salaries and wages of Town Officers and Employees, expense, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2015 (July 1, 2014 – June 30, 2015) and further, to accept and expend Federal and State Funds to offset certain salaries or expenses or outlays.

| | |
|------------------------|-----------------|
| General Government | \$ 2,413,416.00 |
| Public Safety | \$ 4,517,304.00 |
| Education – Maynard | \$15,500,897.00 |
| Education – Assabet | \$ 743,110.00 |
| Public Works | \$ 1,655,800.00 |
| Culture and Recreation | \$ 532,348.00 |
| Debt Service | \$ 4,055,488.00 |
| Employee Benefits | \$ 6,737,686.00 |

Total General Fund Expenses \$36,156,049.00

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$36,156,049.00
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: Yes 100, No 19 to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per Town bylaw.*

ARTICLE: 6 SEWER ENTERPRISE FUND BUDGET FISCAL YEAR 2015

To see if the Town will vote to recommend that the following sums be appropriated to operate the Sewer Enterprise Fund, in accordance with the provisions of M.G.L. c. 44 § 53F ½. Such sums of money as may be necessary, together with revenue from the Sewer Enterprise Fund operations, to defray the expenses for Fiscal Year 2015 (July 1, 2014 – June 30, 2015).

| | |
|----------------------------------|-----------------------|
| TOTAL REVENUES | \$2,563,401.00 |
| EXPENSES - DIRECT | |
| Sewer - Salaries | \$ 126,000.00 |
| Sewer - Expense | \$ 108,955.00 |
| Sewer - Short Term Interest | \$ 3,375.00 |
| Sewer - Long Term Debt Principal | \$ 604,129.00 |
| Sewer - Long Term Debt Interest | \$ 247,774.00 |
| Sewer - WWTP Expense | \$1,001,000.00 |
| TOTAL EXPENSES - DIRECT | \$2,091,233.00 |

EXPENSES - INDIRECT

| | |
|----------------------------------|----------------------|
| Insurance - Health/Life/Unemp | \$ 92,780.00 |
| Retirement | \$ 62,503.00 |
| Shared Employee Costs | \$ 316,885.00 |
| TOTAL EXPENSES – INDIRECT | \$ 472,168.00 |

TOTAL FY14 BUDGET **\$2,563,401.00**

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$2,091,233.00
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: Yes 113, No 4 to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as per Town bylaw.*

ARTICLE: 7 WATER ENTERPRISE FUND BUDGET FISCAL YEAR 2015

To see if the Town will vote to recommend that the following sums be appropriated to operate the Water Enterprise Fund, in accordance with provisions of M.G.L. c. 44 §53F ½ such sums of money as may be necessary, together with revenue from Water Enterprise Fund operations, to defray the expenses for FY2015 (July 1, 2014 – June 30, 2015).

TOTAL REVENUES **\$1,644,260.00**

EXPENSES - DIRECT

| | |
|----------------------------------|-----------------------|
| Water - Salaries | \$ 216,000.00 |
| Water - Expense | \$ 503,300.00 |
| Water - Long Term Debt Principal | \$ 555,496.00 |
| Water - Long Term Debt Interest | \$ 115,424.00 |
| TOTAL EXPENSES - DIRECT | \$1,390,220.00 |

EXPENSES - INDIRECT

| | |
|----------------------------------|-----------------------|
| Insurance - Health/Life/ Unemp | \$ 59,106.00 |
| Retirement | \$ 39,818.00 |
| Shared Employee Costs | \$ 155,116.00 |
| TOTAL EXPENSES – INDIRECT | \$ 254,040.00 |
| TOTAL FY2015 BUDGET | \$1,644,260.00 |

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$1,644,260.00
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: Yes 109, No 3 to accept the article as printed in the warrant except the words " To do or act thereon."*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as per Town bylaw.*

ARTICLE: 8 FINANCE COMMITTEE RESERVE FUND

To see if the Town will vote to raise and appropriate from taxation the sum of \$300,000.00 to be placed in a Reserve Fund as provided by M.G.L. c.40 § 6 to provide for any extraordinary or unforeseen expenditures of the various Town Departments under the authority of the Finance Committee.

To do or act thereon.

SPONSORED BY: Finance Committee
APPROPRIATION: \$300,000.00
FINCOM RECOMMENDATION: Recommends

- *The following action was taken:*
- *Voted: To accept the article as printed in the warrant except the words "To do or act thereon."*
- *The Finance Committee recommended.*

Section 9.1.1 (Location). The Flood Plain District includes all special flood hazard areas within the Town of Maynard designated as Zone A and AE on the Middlesex County Flood Insurance Rate Maps (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Maynard are panel numbers 25017C0353EF, 25017C0354EF, 25017C0358EF, 25017C0361EF, 25017C0362EF, 25017C0366EF, 25017C0363EF, and 25017C0364EF dated ~~June 4, 2010~~ **July 7, 2014**. The exact boundaries of the district may be defined by the 100-year base flood elevations as shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated ~~June 4, 2010~~ **July 7, 2014**. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, and Building Commissioner.

9.1.4 Development Regulations. All development in the district, including structural and nonstructural activities, whether permitted by right or by Special Permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following. Any variances from the provisions and requirements of these referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

1. Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR). ~~120.G, Flood Resistant Construction and Construction of Coastal Dunes)~~

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

- *The following action was taken:*
- *Voted: Yes 114, No 1 (77 needed for a 2/3 vote) to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per Town bylaw.*

ARTICLE: 11 OPTIONAL ADDITIONAL EXEMPTIONS

To see if the town will vote, in accordance with M.G.L. c. 59 §5, to set the exemption for clause 17D Elderly, Surviving Spouses, Minor whose father is deceased; clause 22 Veterans and surviving spouses; clause 22E 100% Disabled Veterans and surviving spouses; clause 37A Legally Blind, at 100% of the allowable personal exemption amount for Fiscal Year 2015.

To do or act thereon.

SPONSORED BY: Board of Assessors
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

- *The following action was taken:*
- *Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*

ARTICLE: 12 MUNICIPAL PERMITTING REVOLVING FUND

To see if the Town will vote to establish and authorize the use of a revolving fund account pursuant to the provisions of M. G. L.c. 44, § 53E ½ as amended, known as the Municipal Permitting Revolving Fund, for the purpose, of providing services in support of permit processing for fiscal year ending June 30, 2015 and that the Director of the Office of Municipal Services shall have the authority without further appropriation to spend as herein authorized and to fund said account fees collected from the Office of Municipal Services and provided further, that expenditures in fiscal year 2015 shall not exceed receipts into the fund and in any case shall not exceed **\$20,000** and that funds remaining in the account at the end of the fiscal year be carried over into the ensuing fiscal year to pay for expenses not yet completed but for which work has been undertaken. Funds expended for these purposes may be used independently or in conjunction with other public or private funds provided for these same purposes.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$20,000.00
FINCOM RECOMMENDATION: At Town Meeting

To do or act thereon.

SPONSORED BY: Charter Review Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: Yes 81, No 24 (70 needed for a 2/3 vote) to accept the article as printed in the warrant except the words "To do or act thereon."*
- *The Finance Committee recommended.*

ARTICLE: 17 CHARTER: ARTICLE 4, TOWN ADMINISTRATOR

To see if the Town will adopt the changes to Article 4, Town Administrator, of the Town of Maynard Charter which clarifies and adds flexibility to the length of term the Board of Selectmen may appoint an Administrator by making it permissive to appoint an Administrator for up to three years, clarifies that said appointment shall be subject to a mutually agreeable contract, provides for removal of the Administrator without cause by a unanimous vote of the Board of Selectmen and sets forth an explicit process for renewal or non-renewal of the Administrator's contract. Further, the changes remove the provision which exempted employees of the school department and library department from collective bargaining control of the Administrator since those employees are, by a matter of statute, already NOT under the negotiating authority of the Administrator. A clarification was made with regards to the Administrator needing authorization to appoint a subordinate to perform certain Administrator functions. Finally, the changes include greater definition in the composition of a hiring committee for a Town Administrator, as set forth in the Draft Charter dated November 8, 2013 and finally recommended by the Charter Review Committee dated March 26, 2014 and which is on file with the Town Clerk, to do or act thereon.

To do or act thereon.

SPONSORED BY: Charter Review Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: Yes 84, No 25 (73 needed for a 2/3 vote) to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*

ARTICLE: 18 CHARTER: ARTICLE 5, ADMINISTRATIVE ORGANIZATION

To see if the Town will adopt changes to Article 5, Administrative Organization of the Town of Maynard Charter which allows the Town Administrator to present a reorganization plan of the employees, staffing and management of the Town to the Board of Selectmen for approval. Any such reorganization would be done in accordance with this Charter. The changes further provide that in the event there is an interim department head or chief, the power of approving appointments of such department(s) staff is the responsibility of the Town Administrator. The Board of Selectmen appointments were made current by adding the Tree Warden(s), Assistant Town Administrator, Town Planner and Community Preservation Committee. The Council on Aging membership was lowered to seven members as was the Cultural Council. Similarly, the Town Administrator appointments list was updated by adding the Facility Manager and changing the name of the Building Inspector to Building Commissioner/Zoning Code Enforcement Officer. These lists were coordinated with the organizational chart as well. Definitions were added for Conservation Agent, Chief Assessor, Director of the Board of Health, Council on Aging Director and Town Planner with clarity added as to the hiring process and the entity responsible for policy direction versus day to day management over the appointments, as set forth in the Draft Charter dated November 8, 2013 and finally recommended by the Charter Review Committee dated March 26, 2014 and which is on file with the Town Clerk, to do or act thereon.

To do or act thereon.

| | |
|------------------------|--------------------------|
| SPONSORED BY: | Charter Review Committee |
| APPROPRIATION: | None |
| FINCOM RECOMMENDATION: | At Town Meeting |

- *The following action was taken:*
- *Voted: Yes 97, No 11 (72 needed for a 2/3 vote) to accept the article as printed in the warrant except Page 23 – the provision for Council on Aging shall be “five” and not “seven” members; and Page 26 in the Organization Chart Council on Aging shall consist of “5” members and not “7” members; and Page 26 shall reflect that the term “Assistant Assessor” shall instead be “Chief Assessor” and the words “To do or act thereon.”*
- *The Finance Committee recommended.*

ARTICLE: 19 CHARTER: ARTICLE 6, FINANCE AND FISCAL PROCEDURES

To see if the Town will adopt changes to Article 6, Finance and Fiscal Procedures, of the Town of Maynard Charter, which re-titles what was the “Financial Plan” and redefines what it means and includes a different time frame for presenting same to the Finance Committee. The changes include a requirement that the Town Administrator send the policy statement to all town agencies and officers. Further, the changes provide that the Town Administrator, Finance Committee and Board of Selectmen will work cooperatively and develop a schedule each year for the budget process. There are changes proposed on the budget review process which aligns said process with the actual reports and schedule of the Commonwealth of Massachusetts Department of Revenue. The change also requires posting the budget on the Town website. Finally there are changes which provide for an affirmative obligation on the Treasurer/Collector to seek all legal means to collect taxes, as set forth in the Draft Charter dated November 8, 2013 and finally recommended by the Charter Review Committee dated March 26, 2014 and which is on file with the Town Clerk, to do or act thereon.

To do or act thereon.

SPONSORED BY: Charter Review Committee
 APPROPRIATION: None
 FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: Unanimously, to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*

ARTICLE: 20 CHARTER: ARTICLE 7, GENERAL PROVISIONS

To see if the Town will adopt changes to Article 7, General Provisions, of the Town of Maynard Charter, which clarifies certain definitions and reorders others, namely that citizen petition articles for Town Meetings must have signature certified by the Town Clerk, reorders, Public Notification, clarifies the definition of Town Officer and Town Official, changes the removal and suspension provision for appointed officials and employees to make said provisions consistent with Massachusetts General Laws, remove the definition of Quorum to allow same to be interpreted under the Massachusetts General Laws, and changes the process by which to notify the Town of vacancies on boards and commissions and for employment with the Town by requiring the Town Clerk to post same and advertise said openings in a newspaper. Finally, adds provisions to the section on loss of office due to excessive absence in order to bring the provision into compliance with the Massachusetts General Laws, and requires said members and employees to comply with state and federal licensing and certification requirements, as set forth in the Draft Charter dated November 8, 2013 and finally recommended by the Charter Review Committee dated March 26, 2014 and which is on file with the Town Clerk, to do or act thereon.

To do or act thereon.

SPONSORED BY: Charter Review Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: Unanimously, to accept the article as printed in the warrant except the words "To do or act thereon."*
- *The Finance Committee recommended.*

**ARTICLE: 21 REVOKE CHAPTER 31 OF THE ACTS OF 1917,
CIVIL SERVICE**

To see if the Town will vote to petition the General Court to pass AN ACT EXEMPTING THE POSITIONS OF PATROLMAN, SEARGENT AND LIEUTENANT IN THE TOWN OF MAYNARD POLICE DEPARTMENT FROM THE PROVISIONS OF THE CIVIL SERVICE LAW
Section 1: The positions of patrolman, sergeant and lieutenant in the Town of Maynard Police Department shall be exempt from the provisions of Chapter 31 of the General Laws and related regulations applicable thereto.

Section 2: The provisions of Section 1 of this act shall not impair the civil service status of the present employees of the Town of Maynard Police Department except for the purpose of promotion.

Section 3: This act shall take effect upon its passage.

Section 4: The General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*

ARTICLE: 22 VENDOR CONTRACT, INFORMATION TECHNOLOGY

To see if the Town will vote to authorize the Town Administrator, with the approval of the Board of Selectmen, to enter into a contract with the most appropriate vendor in respect to Information Technology Services, through an equitable and fair process, for more than three (3) years but not greater than ten (10) years.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*

**ARTICLE: 23 **VENDOR CONTRACT, EMERGENCY
NOTIFICATION SERVICES****

To see if the Town will vote to authorize the Town Administrator, with the approval of the Board of Selectmen, to enter into a contract with the most appropriate vendor in respect to emergency notification services through an equitable and fair process for more than three (3) years but not greater than ten (10) years.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

- *The following action was taken:*
- *Voted: to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*

Motion made and seconded to dissolve the May 19th 2014 Annual Town Meeting at 10:04 p.m.



Commonwealth of Massachusetts
Middlesex SS.
Town of Maynard Official Warrant
Special Town Meeting
May 19, 2014 7:00 p.m.
Fowler Middle School Auditorium

- *The following action was taken:*
- *At 9:00 p.m. on May 19, 2014, the Special Town Meeting was called to order. A quorum was present. Motion made and seconded to adjourn the Special Town Meeting until 10:00 p.m. in order to complete the Annual Town Meeting. Motion carried.*
- *At 10:00 p.m. on May 19, 2014, the Special Town Meeting was called to order. Motion made and seconded that the reading of the warrant in its entirety be waived but made a part of the record of this meeting, and that the Moderator be permitted to refer to each article by subject matter instead of reading each article completely. Motion carried.*

ARTICLE: S-1 CERTIFIED FREE CASH APPROPRIATION

To see if the Town will vote to appropriate from free cash which was certified as of July 1, 2013 the sum of \$1,693,596.00 for the following capital and stabilization fund purposes and in the following amounts:

| <u>PURPOSE</u> | <u>AMOUNT</u> |
|---|-----------------------|
| Capital Stabilization Fund | \$ 720,669.00 |
| OPEB Trust | \$ 100,000.00 |
| Snow & Ice Deficit | \$ 385,927.00 |
| Fire Department Pumper Truck (Engine 2) | \$ 407,000.00 |
| TA/DPW Street Light LED Upgrades | \$ 80,000.00 |
| TOTAL APPROPRIATION | \$1,693,596.00 |

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$1,693,596.00

FINCOM RECOMMENDATION:

- *The following action was taken:*
- *Voted: Yes 86, No 8 (63 needed for a 2/3 vote) to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per Town bylaw.*

ARTICLE: S-2 OVERLAY RESERVE APPROPRIATION

To see if the Town will vote to transfer and appropriate the following sums of money for the purpose listed, from the fund balance reserved for overlay released:

| <u>PURPOSE</u> | <u>AMOUNT</u> |
|---|----------------------|
| Financial Software Conversion License Balance | \$73,500.00 |

To do or act thereon.

SPONSORED BY: Board of Selectman
 APPROPRIATION: \$73,500.00
 FINCOM RECOMMENDATION:

- *The following action was taken:*
- *Voted: Yes 87, No 7 to transfer and appropriate the following sums of money for the purpose listed, from the fund balance reserved for overlay released. Purpose amount: Financial Software Conversion License Balance \$73,500.00;Acceptance and Eminent Domain Taking of Roadways Project: \$17,500. Appropriation \$91,000.00*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per Town bylaw.*

ARTICLE: S-3 TRANSFER WATER ENTERPRISE RETAINED EARNINGS

To see if the Town will vote to raise and appropriate from the Water Enterprise Retained Earnings a sum of \$166,248.00 to the Water Enterprise Stabilization Fund.

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$166,248.00
FINCOM RECOMMENDATION:

- *The following action was taken:*
- *Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*

**ARTICLE: S-4 WATER ENTERPRISE STABILIZATION FUND
APPROPRIATION**

To see if the Town will vote to appropriate from Water Stabilization the sum of \$300,000.00. Rockland Avenue – Water Filter Media Replacement.

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$300,000.00
FINCOM RECOMMENDATION:

- *The following action was taken:*
- *Voted: Yes 90, No 2 (61 needed for a 2/3 vote) to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per town bylaw.*

**ARTICLE: S-5 SEWER ENTERPRISE STABILIZATION FUND
APPROPRIATION**

To see if the Town will vote to appropriate from Sewer Stabilization the sum of \$85,000.00 Inflow and Infiltration program.

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$85,000.00
FINCOM RECOMMENDATION:

- *The following action was taken:*
- *Voted: Yes 89, No 2 (61 needed for a 2/3 vote) to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per town bylaw.*

ARTICLE: S-6 COMMUNITY PRESERVATION FUND RESERVE APPROPRIATION

To see if the Town will vote to appropriate from Community Preservation Funds the amounts recommended by the Community Preservation Committee (CPC) for community preservation projects, as presented to the CPC, with each item to be considered a separate appropriation, in accordance with the requirements of Massachusetts General Laws Chapter 44B:

Appropriations:

\$10,000.00

From Open Space Reserve Fund to the Maynard Conservation Land Trust Fund, with any of these expenditures from said Conservation Land Trust Fund to be subject to the provisions of the Community Preservation Act.

\$25,000.00

From the Historical Resources Fund to the Historic Properties Survey, Phase 2 with unexpended funds as of June 30, 2016 being return to their funding sources.

\$9,800.00

From the Unreserved Fund to fund a renovation and preservation program at Rockland Field which would enable various youth groups to continue to use the fields for their programs with unexpended funds as of June 30, 2016 being returned to their funding sources.

\$42,000.00

From the Unreserved Fund to fund the installation of fencing at the High School Baseball Field with unexpended funds as of June 30, 2016 being returned to their funding sources.

Total Appropriations from Community Preservation Fund \$ 86,800.00

To do or act thereon.

SPONSORED BY: Community Preservation Committee
APPROPRIATION: \$86,800.00
FINCOM RECOMMENDATION:

- *The following action was taken:*
- *Voted: Yes 86, No 8 to accept the article as printed in the warrant except the words "To do or act thereon."*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per Town bylaw.*

Motion made and seconded to dissolve the May 19, 2014 Special Town Meeting at 10:48 p.m.

STATE PRIMARY

Pursuant to Warrant #840, the State Primary was held on September 9, 2014, in all four precincts. The polling places were prepared according to the requirements of General Law.

DEMOCRATIC PARTY

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|-----------------------------------|---------------|---------------|---------------|---------------|--------------|
| <u>SENATOR IN CONGRESS</u> | | | | | |
| Blanks | 44 | 37 | 30 | 26 | 137 |
| Edward J. Markey | 217 | 181 | 195 | 184 | 777 |
| Write-ins | 4 | 6 | 5 | 6 | 21 |
| Total: | 265 | 224 | 230 | 216 | 935 |
| <u>GOVERNOR</u> | | | | | |
| Blanks | 0 | 3 | 4 | 1 | 8 |
| Donald M. Berwick | 55 | 67 | 63 | 56 | 241 |
| Martha Coakley | 117 | 90 | 86 | 93 | 386 |
| Steven Grossman | 93 | 64 | 77 | 66 | 300 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 265 | 224 | 230 | 216 | 935 |
| <u>LIEUTENANT GOVERNOR</u> | | | | | |
| Blanks | 40 | 41 | 43 | 34 | 158 |
| Leland Cheung | 60 | 59 | 65 | 65 | 249 |
| Stephen J. Kerrigan | 128 | 94 | 111 | 91 | 424 |
| Michael E. Lake | 37 | 30 | 11 | 26 | 104 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 265 | 224 | 230 | 216 | 935 |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|----------------------------------|---------------|---------------|---------------|---------------|--------------|
| <u>ATTORNEY GENERAL</u> | | | | | |
| Blanks | 7 | 6 | 5 | 7 | 25 |
| Maura Healey | 169 | 147 | 153 | 136 | 605 |
| Warren E. Tolman | 88 | 79 | 72 | 72 | 302 |
| Write-ins | 1 | 1 | 0 | 1 | 3 |
| Total: | 265 | 224 | 230 | 216 | 935 |
| <u>SECRETARY OF STATE</u> | | | | | |
| Blanks | 32 | 38 | 40 | 37 | 147 |
| William Francis Galvin | 233 | 185 | 190 | 179 | 787 |
| Write-ins | 0 | 1 | 0 | 0 | 1 |
| Total: | 265 | 224 | 230 | 216 | 935 |
| <u>TREASURER</u> | | | | | |
| Blanks | 21 | 29 | 28 | 25 | 103 |
| Thomas P. Conroy | 74 | 59 | 79 | 69 | 281 |
| Barry R. Finegold | 88 | 59 | 52 | 53 | 252 |
| Deborah B. Goldberg | 82 | 76 | 71 | 69 | 298 |
| Write-ins | 0 | 1 | 0 | 0 | 1 |
| Total: | 265 | 224 | 230 | 216 | 935 |
| <u>AUDITOR</u> | | | | | |
| Blanks | 57 | 61 | 57 | 53 | 228 |
| Suzanne M. Bump | 208 | 162 | 173 | 161 | 704 |
| Write-ins | 0 | 1 | 0 | 2 | 3 |
| Total: | 265 | 224 | 230 | 216 | 935 |
| | PRCT. 1 | PRCT. 2 | PRCT. 3 | PRCT. 4 | TOTAL |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|---|---------------|---------------|---------------|---------------|--------------|
| <u>REPRESENTATIVE IN CONGRESS</u> | | | | | |
| Blanks | 43 | 34 | 33 | 26 | 136 |
| Nicola S. Tsongas | 222 | 185 | 194 | 186 | 787 |
| Write-ins | 0 | 5 | 3 | 4 | 12 |
| | | | | | |
| Total: | 265 | 224 | 230 | 216 | 935 |
| | | | | | |
| <u>COUNCILLOR</u> | | | | | |
| Blanks | 49 | 58 | 51 | 42 | 200 |
| Marilyn M. Petitto Devaney | 144 | 105 | 136 | 103 | 488 |
| Charles N. Shapiro | 72 | 61 | 43 | 70 | 246 |
| Write-ins | 0 | 0 | 0 | 1 | 1 |
| | | | | | |
| Total: | 265 | 224 | 230 | 216 | 935 |
| | | | | | |
| <u>SENATOR IN GENERAL COURT</u> | | | | | |
| Blanks | 48 | 38 | 34 | 40 | 160 |
| James B. Eldridge | 216 | 183 | 195 | 172 | 766 |
| Write-ins | 1 | 3 | 1 | 4 | 9 |
| | | | | | |
| Total: | 265 | 224 | 230 | 216 | 935 |
| | | | | | |
| <u>REPRESENTATIVE IN GENERAL COURT</u> | | | | | |
| Blanks | 34 | 35 | 38 | 29 | 136 |
| Kate Hogan | 231 | 186 | 191 | 185 | 793 |
| Write-ins | 0 | 3 | 1 | 2 | 6 |
| | | | | | |
| Total: | 265 | 224 | 230 | 216 | 935 |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|-----------------------------------|---------------|---------------|---------------|---------------|--------------|
| <u>DISTRICT ATTORNEY</u> | | | | | |
| Blanks | 28 | 35 | 29 | 31 | 123 |
| Marian T. Ryan | 129 | 117 | 121 | 113 | 480 |
| Michael A. Sullivan | 108 | 71 | 80 | 71 | 330 |
| Write-ins | 0 | 1 | 0 | 1 | 2 |
| | | | | | |
| Total: | 265 | 224 | 230 | 216 | 935 |
| | | | | | |
| <u>REGISTER OF PROBATE</u> | | | | | |
| Blanks | 64 | 71 | 63 | 57 | 255 |
| Tara E. DeCristofaro | 201 | 153 | 167 | 157 | 678 |
| Write-ins | 0 | 0 | 0 | 2 | 2 |
| | | | | | |
| Total: | 265 | 224 | 230 | 216 | 935 |
| | | | | | |

REPUBLICAN PARTY

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|---------------------|
| <u>SENATOR IN CONGRESS</u> | | | | | |
| Blanks | 22 | 8 | 16 | 12 | 58 |
| Brian J. Herr | 39 | 52 | 47 | 54 | 192 |
| Write-ins | 0 | 2 | 0 | 0 | 2 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>GOVERNOR</u> | | | | | |
| Blanks | 3 | 0 | 0 | 0 | 3 |
| Charles D. Baker | 42 | 43 | 44 | 45 | 174 |
| Mark R. Fisher | 16 | 18 | 19 | 21 | 74 |
| Write-ins | 0 | 1 | 0 | 0 | 1 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>LIEUTENANT GOVERNOR</u> | | | | | |
| Blanks | 16 | 5 | 11 | 11 | 43 |
| Karyn E. Polito | 45 | 56 | 51 | 55 | 207 |
| Write-ins | 0 | 1 | 1 | 0 | 2 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>ATTORNEY GENERAL</u> | | | | | |
| Blanks | 18 | 7 | 13 | 11 | 49 |
| John B. Miller | 43 | 54 | 49 | 55 | 201 |
| Write-ins | 0 | 1 | 1 | 0 | 2 |
| Total: | 61 | 62 | 63 | 66 | 252 |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|--|---------------|---------------|---------------|---------------|--------------|
| <u>SECRETARY OF STATE</u> | | | | | |
| Blanks | 22 | 7 | 15 | 12 | 56 |
| David D'Arcangelo | 39 | 54 | 48 | 54 | 195 |
| Write-ins | 0 | 1 | 0 | 0 | 1 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>TREASURER</u> | | | | | |
| Blanks | 21 | 8 | 17 | 12 | 58 |
| Michael James Heffernan | 40 | 53 | 46 | 54 | 193 |
| Write-ins | 0 | 1 | 0 | 0 | 1 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>AUDITOR</u> | | | | | |
| Blanks | 20 | 8 | 17 | 14 | 59 |
| Patricia S. Saint Aubin | 41 | 53 | 46 | 52 | 192 |
| Write-ins | 0 | 1 | 0 | 0 | 1 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>REPRESENTATIVE IN CONGRESS</u> | | | | | |
| Blanks | 25 | 10 | 18 | 13 | 66 |
| Roseann L. Ehrhard Wofford | 36 | 51 | 43 | 53 | 183 |
| Write-ins | 0 | 1 | 2 | 0 | 3 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>COUNCILLOR</u> | | | | | |
| Blanks | 55 | 53 | 56 | 57 | 221 |
| Write-ins | 6 | 9 | 7 | 9 | 31 |
| Total: | 61 | 62 | 63 | 66 | 252 |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|---|---------------|---------------|---------------|---------------|--------------|
| <u>SENATOR IN GENERAL COURT</u> | | | | | |
| Blanks | 53 | 54 | 57 | 56 | 220 |
| Write-ins | 8 | 8 | 6 | 10 | 32 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>REPRESENTATIVE IN GENERAL COURT</u> | | | | | |
| Blanks | 17 | 7 | 11 | 10 | 45 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Paddy Dolan | 44 | 55 | 52 | 56 | 207 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>DISTRICT ATTORNEY</u> | | | | | |
| Blanks | 58 | 55 | 56 | 62 | 231 |
| Write-ins | 3 | 7 | 7 | 4 | 21 |
| Total: | 61 | 62 | 63 | 66 | 252 |
| <u>REGISTER OF PROBATE</u> | | | | | |
| Blanks | 20 | 9 | 19 | 13 | 61 |
| John W. Lambert, Sr. | 41 | 52 | 43 | 53 | 189 |
| Write-ins | 0 | 1 | 1 | 0 | 2 |
| Total: | 61 | 62 | 63 | 66 | 252 |

Commonwealth of Massachusetts
Middlesex SS.
Town of Maynard Official Warrant
Special Town Meeting
October 27, 2014 7:00 p.m.
Fowler Middle School

- *The following action was taken:*
- *At 7:00 p.m. on October 27, 2014, the Special Town Meeting was called to order. A quorum was present. Guests were acknowledged and admitted. The Pledge of Allegiance was lead by the Moderator.*
- *Motion made and seconded that the reading of the warrant in its entirety be waived but made a part of the record of this meeting, and the Moderator be permitted to refer to each article by subject matter instead of reading each article completely. Motion carried.*

ARTICLE: 1 **PRIOR YEARS BILLS**

To see if the town will vote to transfer and appropriate from certified free cash as of July 1, 2014 the sum of \$19,819.58 to be appropriated as follows:

D'Ambrosio Brown LLP \$ 19,819.58

To do or act thereon.

| | |
|------------------------|--------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | \$19,819.58 |
| FINCOM RECOMMENDATION: | Recommends |

- *The following action was taken:*
- *Voted: Yes 114, No 1 (104 needed for a 9/10 vote) to accept the article as printed in the warrant except the words "To do or act thereon."*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per Town bylaw.*

ARTICLE: 2 **LEASE AGREEMENT FOR SUMMER HILL
TOWER**

To see if the Town will vote to authorize the Board of Selectmen to negotiate the terms and conditions of and enter into a lease for approximately 8,818 square feet

of land at Summer Hill, off of Tower Road, owned by the Town, to be leased by a wireless communication facility management company, CTI Towers, for a period of up to 25 years; or take any other action relative thereto.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

- *The following action was taken:*
- *Voted: Yes 125, No 2 to accept the article as printed in the warrant except the words "To do or act thereon."*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per Town bylaw.*

**ARTICLE: 3 HOME RULE PETITION – SPECIAL LEGISLATION
CONCERNING LIQUOR LICENSES**

To see if the Town will vote to direct the Board of Selectmen to petition the General Court to enact special legislation substantially in the form set forth in Appendix "A" annexed hereto authorizing the Town to issue six (6) additional licenses for the sale of all alcoholic beverages to be drunk on premises and one (1) retail license for the sale of wine and malt not to be drunk on premises; and provided further that the General Court may make clerical or editorial changes of form only to the bill, and further the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition,

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

- *The following action was taken:*
- *Voted: Yes 115, No 14 to accept the article as printed in the warrant except the words "To do or act thereon."*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as required per Town bylaw.*

ARTICLE: 4 **TRANSFER UNEXPENDED BALANCES IN PRIOR YEAR**

To see if the Town will vote to transfer the unexpended balance of \$700,000 from Fowler / Green Meadow roof repairs (ART S7 STM 5/20/13) for the following purposes:

| <u>PURPOSE</u> | <u>AMOUNT</u> |
|---|----------------------|
| Golf Course Clubhouse Improvements & Renovation | \$ 80,000.00 |
| Special Counsel – 129 Parker St. Project | \$ 50,000.00 |
| Other Post-Employment Benefits (OPEB) Trust | \$ 285,000.00 |
| Capital Stabilization Fund | \$ 285,000.00 |
| TOTAL TRANSFER | \$ 700,000.00 |

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$700,000
FINCOM RECOMMENDATION: Recommends

- *The following action was taken:*
- *Voted: Yes 115, No 16 (87 needed for a 2/3 vote) to accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*
- *This article was voted by a secret ballot as per Town bylaw.*

ARTICLE: 5 **ACQUISITION OF REAL PROPERTY INTERESTS – ASSABET RIVER RAIL TRAIL RIGHT OF WAY**

To see if the Town will vote to authorize the Board of Selectmen, for purposes of establishing, constructing, operating, maintaining, repairing and using a multi-use rail trail/bicycle path for non-motorized transportation, open space and recreation purposes and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth, to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Selectmen may determine, fee, easement, leasehold, license and/or other real property interests in, on, over, across, under and along (a) all or any portion of the land, premises, easements, rights-of-way and other rights in Maynard comprising the former Boston & Maine Railroad Maynard Branch right-of-way, and (b) contiguous, abutting, and underlying properties, as more specifically set forth on the plan on file with the

Town Clerk's Office and all as necessary for clearing title to said railroad right-of-way, laying out a multi-use rail trail/bicycle path within that right of way and within associated easements and other real property interests in said properties, providing access thereto, and enabling the construction, operation, maintenance, repair and use of the multi-use rail trail/bicycle path, and further to see if the Town will raise, appropriate, transfer from available funds, or accept gifts for these purposes, or take any other action relative thereto.

To do or act thereon.

| | |
|------------------------|--------------------|
| SPONSORED BY: | Town Administrator |
| APPROPRIATION: | None |
| FINCOM RECOMMENDATION: | Recommends |

- *The following action was taken:*
- *Voted: Yes 125, No 4 to authorize the Board of Selectmen, for purposes of establishing, constructing, operating, maintaining, repairing and using a multi-use rail trail/bicycle path for non-motorized transportation, open space and recreation purposes and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth, to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Selectmen may determine, fee, easement, leasehold, license and/or other real property interests in, on, over, across, under and along (a) all or any portion of the land, premises, easements, rights-of-way and other rights in Maynard comprising the former Boston & Maine Railroad Maynard Branch right-of-way, and (b) contiguous, abutting, and underlying properties, as more specifically set forth on the plan on file with the Town Clerk's Office and all as necessary for clearing title to said railroad right-of-way, laying out a multi-use rail trail/bicycle path within that right of way and within associated easements and other real property interests in said properties, providing access thereto, and enabling the construction, operation, maintenance, repair and use of the multi-use rail trail/bicycle path; a portion of the following properties shall be effected each identified on the Maynard Assessors Maps: Map 19 Lots 29, 273, Map 18 Lots 88, 88A, Map 14 Lots 74, 75, 130, 201, 138 through 142, 91 through 93, 95, 154, 233 and 284 Map 9 Lots 254 through 272 and 339, Map 5 Lots 67 through 71, 76 through 80, 94 and 95.*

ARTICLE: 6 CONTRACT AGREEMENT FOR MAYNARD MUNICIPAL GOLF COURSE

To see if the Town will vote to authorize the Board of Selectmen, to negotiate and enter into a contract with the most appropriate vendor in respect to management of the Maynard Municipal Golf Course, through an equitable and fair process, for three (3) or more years but not greater than seven (7) years.

To do or act thereon.

| | |
|------------------------|--------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | None |
| FINCOM RECOMMENDATION: | Recommends |

- *The following action was taken:*
- *Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”*
- *The Finance Committee recommended.*

**ARTICLE: 7 ACTON STREET - ZONING DESIGNATION
CHANGE**

To see if the Town will vote to amend the “Zoning Map of Maynard” referred to under Section Two of the Protective Zoning By-law, as amended by changing the zoning designation from “Industrial” and “S1 Single Residence District” to a “General Residence” zoning district for the property located at 129 Acton Street (Assessor’s Map 5, Parcels 72, 73 and 95) legal descriptions as follows:

The real property known as Acton Street and Brown Street, Maynard MA more particularly described as follows:

Parcel I

That certain parcel of land situated on Brown Street in Maynard, Middlesex County, Massachusetts shown as “Parcel B containing 52,800 +/- sf on a plan of land entitled Plan of Land in Maynard Owned by Town of Maynard” prepared by Acton Survey and Engineering Inc. which is recorded with the Middlesex South Registry of Deeds as Plan No. 160 of 1984 in Record Book 15442 at Page 248 to which plan reference is made for a more particular description of said parcel.

Parcel II

The land in Maynard with the buildings thereon containing two and $\frac{3}{4}$ (2- $\frac{3}{4}$) acres, more or less, situated in said Maynard, on the Easterly side of the road leading from said Maynard to South Acton now called Acton Street, bounded and described as follows:

Beginning at the Northwesterly corner of the premises at the corner of a wall at

land now or formerly of Joel F. Parmentor and said road; thence running Southerly by said road about twenty-eight (28) rods to a wall at land now or formerly of George E. Brown; thence South 50° East by land of said Brown, twenty (20) rods and twenty (20) links to a corner of a wall at the Marlboro Branch Railroad; thence running North 3° 25' East by said Railroad, twenty-eight (28) rods to a corner of a wall at land now or formerly of said Parmentor; thence running Westerly by land of said Parmentor to the point of beginning.

Also a triangular shaped parcel of land, situated on the Easterly side of Acton Street, in said Maynard, and shown as Lot 2, contain three-fourths of an acre, more or less, on a Plan entitled "Part of Parementor Farm in Maynard, surveyed for Martin Peterson by Nora F. Tuttle; August, 1924; said plan recorded with Middlesex South District Deeds, Book 347, Plan No.8, and bounded and described as follows:

Westerly: by the wall on the Easterly side of Acton Street, one hundred eighty-eight (188) feet;
Easterly: by land of Boston and Maine Railroad, two hundred forty-five (245) feet;
Southerly: by land now or formerly of John Deane, one hundred fifty four (154) feet.

To do or act thereon.

| | |
|------------------------|-----------------|
| SPONSORED BY: | Planning Board |
| APPROPRIATION: | None |
| FINCOM RECOMMENDATION: | At Town Meeting |

- *The following action was taken:*
- *This article was **DEFEATED**.*

**ARTICLE: 8 ZONING BYLAW AMENDMENT. PROPOSED
AMENDMENT TO SECTION 3, USE
REGULATIONS**

To see if the Town will vote to amend the Town's Zoning Bylaws as follows:

1. In the Section 3.1.2, Table A, Use Regulations, Part 4 **Business Uses**, omit the designated use “Supermarket greater than 25,000 square feet Floor Area, Gross and up to 65,000 square feet Floor Area, Gross” and replace it with the following:

| 4. Business Uses | S-1 | S-2 | GR | B | CB | HCI | I | GA | OS |
|--|------------|------------|-----------|----------|-----------|------------|----------|-----------|-----------|
| Supermarket, greater than 25,000 square feet Floor Area, Gross and up to 65,000 <u>68,900</u> square feet Floor Area, Gross | N | N | N | PB | N | PB | PB | N | N |

2. In the Section 3.1.2, Table A, Use Regulations, part 4 Business Uses, omit the designated use “Supermarket greater than 65,000 square feet Floor Area, Gross” and replace it with the following:

| 4. Business Uses | S-1 | S-2 | GR | B | CB | HCI | I | GA | OS |
|---|------------|------------|-----------|----------|-----------|------------|----------|-----------|-----------|
| Supermarket, greater than 65,000 <u>68,900</u> square feet Floor Area, Gross | N | N | N | N | N | N | N | N | N |

To do or act thereon.

Sponsored by: Planning Board
 Appropriation: None
 Fincom Recommendation: Recommends

- *The following action was taken:*
- *This article was DEFEATED.*

Motion made and seconded to dissolve the Special Town Meeting at 9:15 p.m.

SPECIAL TOWN ELECTION

Pursuant to Warrant #843, the Special Town Election was held on November 4, 2014 in all four precincts. The polling places were prepared according to the requirements of General Law.

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|---|---------------|---------------|---------------|---------------|--------------|
| SELECTMAN Remainder of 2012 term | | | | | |
| Blanks | 26 | 24 | 27 | 33 | 110 |
| Meghan Ellene Cryan | 152 | 208 | 278 | 197 | 835 |
| Diane Dahill | 478 | 291 | 271 | 300 | 1340 |
| Timothy W. Egan | 400 | 446 | 413 | 388 | 1647 |
| Write-ins | 15 | 82 | 41 | 15 | 153 |
| | | | | | |
| Total: | 1071 | 1051 | 1030 | 933 | 4085 |
| SELECTMAN Remainder of 2013 term | | | | | |
| Blanks | 50 | 53 | 50 | 55 | 208 |
| Christopher J. DiSilva | 581 | 477 | 431 | 478 | 1967 |
| Bernard K. Estabrook | 426 | 429 | 506 | 386 | 1747 |
| Write-ins | 14 | 92 | 43 | 14 | 163 |
| | | | | | |
| Total: | 1071 | 1051 | 1030 | 933 | 4085 |

STATE ELECTION

Pursuant to Warrant #842, the State Election was held on November 4, 2014 in all four precincts. The polling places were prepared according to the requirements of General Law.

| Office & Candidate | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|--|----------------------|----------------------|----------------------|----------------------|---------------------|
| <u>SENATOR IN CONGRESS</u> | | | | | |
| Blanks | 34 | 37 | 30 | 39 | 140 |
| Edward J. Markey | 703 | 695 | 674 | 642 | 2714 |
| Brian J. Herr | 400 | 336 | 383 | 336 | 1455 |
| Write-ins | 1 | 1 | 3 | 1 | 6 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| <u>GOVERNOR & LIEUTENANT GOVERNOR</u> | | | | | |
| Blanks | 10 | 4 | 8 | 11 | 33 |
| Baker and Polito | 504 | 444 | 474 | 436 | 1858 |
| Coakley and Kerrigan | 558 | 559 | 556 | 513 | 2186 |
| Falchuk and Jennings | 43 | 46 | 35 | 33 | 157 |
| Lively and Saunders | 12 | 6 | 8 | 11 | 37 |
| McCormick and Post | 11 | 9 | 9 | 11 | 40 |
| Write-ins | 0 | 1 | 0 | 3 | 4 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| <u>ATTORNEY GENERAL</u> | | | | | |
| Blanks | 43 | 31 | 33 | 40 | 147 |
| Maura Healey | 705 | 714 | 674 | 630 | 2723 |
| John B. Miller | 390 | 323 | 381 | 347 | 1441 |
| Write-ins | 0 | 1 | 2 | 1 | 4 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|----------------------------------|---------------|---------------|---------------|---------------|--------------|
| <u>SECRETARY OF STATE</u> | | | | | |
| Blanks | 41 | 28 | 28 | 43 | 140 |
| William Francis Galvin | 753 | 734 | 734 | 680 | 2901 |
| David D'Arcangelo | 277 | 242 | 265 | 241 | 1025 |
| Daniel L. Factor | 67 | 65 | 61 | 53 | 246 |
| Write-ins | 0 | 0 | 2 | 103 | 3 |
| | | | | | |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| | | | | | |
| <u>TREASURER</u> | | | | | |
| Blanks | 71 | 47 | 46 | 57 | 221 |
| Deborah B. Goldberg | 573 | 622 | 584 | 551 | 2330 |
| Michael James Heffernan | 430 | 344 | 400 | 359 | 1533 |
| Ian T. Jackson | 64 | 55 | 58 | 49 | 226 |
| Write-ins | 0 | 1 | 2 | 2 | 5 |
| | | | | | |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| | | | | | |
| <u>AUDITOR</u> | | | | | |
| Blanks | 83 | 70 | 74 | 84 | 311 |
| Suzanne M. Bump | 593 | 611 | 593 | 550 | 2347 |
| Patricia S. Saint Aubin | 398 | 335 | 354 | 331 | 1418 |
| Mk Merelice | 64 | 53 | 67 | 49 | 233 |
| Write-ins | 0 | 0 | 2 | 4 | 6 |
| | | | | | |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|---|---------------|---------------|---------------|---------------|--------------|
| <u>REPRESENTATIVE IN CONGRESS</u> | | | | | |
| Blanks | 42 | 35 | 31 | 22 | 130 |
| Nicola S. Tsongas | 750 | 731 | 731 | 686 | 2898 |
| Roseann L. Ehrhard Wofford | 346 | 301 | 325 | 307 | 1279 |
| Write-ins | 0 | 2 | 3 | 3 | 8 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| <u>COUNCILLOR</u> | | | | | |
| Blanks | 143 | 128 | 113 | 119 | 503 |
| Marilyn M. Petitto Devaney | 636 | 633 | 631 | 583 | 2483 |
| Thomas Sheff | 356 | 307 | 343 | 312 | 1318 |
| Write-ins | 3 | 1 | 3 | 4 | 11 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| <u>SENATOR IN GENERAL COURT</u> | | | | | |
| Blanks | 262 | 252 | 232 | 251 | 997 |
| James B. Eldridge | 858 | 810 | 837 | 748 | 3253 |
| Write-ins | 18 | 7 | 21 | 19 | 65 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| <u>REPRESENTATIVE IN GENERAL COURT</u> | | | | | |
| Blanks | 32 | 33 | 29 | 28 | 122 |
| Kate Hogan | 652 | 651 | 642 | 612 | 2557 |
| Paddy Dolan | 453 | 384 | 415 | 377 | 1629 |
| Write-ins | 1 | 1 | 4 | 1 | 7 |
| Total: | 1138 | 1069 | 2159 | 1018 | 4315 |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|-----------------------------------|---------------|---------------|---------------|---------------|--------------|
| <u>DISTRICT ATTORNEY</u> | | | | | |
| Blanks | 300 | 278 | 274 | 272 | 1124 |
| Marian T. Ryan | 824 | 784 | 794 | 733 | 3135 |
| Write-ins | 14 | 7 | 22 | 13 | 56 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| <u>REGISTER OF PROBATE</u> | | | | | |
| Blanks | 117 | 106 | 87 | 104 | 414 |
| Tara E. DeCristofaro | 616 | 633 | 621 | 571 | 2441 |
| John W. Lambert, Sr. | 403 | 328 | 379 | 342 | 1452 |
| Write-ins | 2 | 2 | 3 | 1 | 8 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| <u>QUESTION 1</u> | | | | | |
| Blanks | 33 | 37 | 31 | 53 | 154 |
| Yes | 563 | 502 | 542 | 505 | 2112 |
| No | 542 | 530 | 517 | 460 | 2049 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| <u>QUESTION 2</u> | | | | | |
| Blanks | 11 | 15 | 14 | 18 | 58 |
| Yes | 341 | 356 | 324 | 301 | 1322 |
| No | 786 | 698 | 752 | 699 | 2935 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| <u>QUESTION 3</u> | | | | | |
| Blanks | 20 | 24 | 28 | 32 | 104 |
| Yes | 428 | 445 | 403 | 367 | 1643 |
| No | 690 | 600 | 659 | 619 | 2568 |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |

| | <u>PRCT.1</u> | <u>PRCT.2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|--------------------------|---------------|---------------|---------------|---------------|--------------|
| <u>QUESTION 4</u> | | | | | |
| Blanks | 28 | 32 | 33 | 31 | 124 |
| Yes | 682 | 694 | 680 | 585 | 2641 |
| No | 428 | 343 | 377 | 402 | 1550 |
| | | | | | |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |
| | | | | | |
| <u>QUESTION 5</u> | | | | | |
| Blanks | 164 | 145 | 137 | 155 | 601 |
| Yes | 618 | 601 | 622 | 539 | 2380 |
| No | 356 | 323 | 331 | 324 | 1334 |
| | | | | | |
| Total: | 1138 | 1069 | 1090 | 1018 | 4315 |

VOTING PRECINCTS

REVISED 11/2/2014

TOWN OF MAYNARD VOTING PRECINCTS

PRECINCT 1

MAYNARD PUBLIC
LIBRARY - 77 Nason St.

Acton St.
(#16,18,20,22,24,26,
30,38,50,62+66 thru 134)
Amory Ave.
Beacon St. (even #s)
Blue Jay Way
Brigham St.
Brian Way
Brooks St.
Brown St.
(#15,17,19,21,23,25,
33,37,39,43,47,49)
Charles St.
Concord St.(#1 thru 44)
Dana Rd.
Dix Rd.
Durant Ave.
Elm Ct.
Euclid Ave.
Everett St.
Florida Ct.
Florida Rd. (excluding #2)
Garden Way
George Rd.
Glendale St. (#1 thru 20)
Glenn Dr.
Guyer Rd.
Hazelwood Rd.
Jethro St.
Lincoln St.
Linden St.
Loring Ave.
Main St. (odd #s only
#1 to 49 & 135)
Maple Ct.
Maple St.
Marble Farm Rd.

PRECINCT 2

FOWLER SCHOOL AUDIT.
3 Tiger Dr., Off Great Rd.

Abbott Rd.
Allan Dr.
Apple Ridge Rd.
Assabet St.
Beacon St. (odd #s)
Bent Ave.
Boeske Ave.
Burnside St.
Chandler St. (#1)
Church Ct.
Cindy Ln.
Dartmouth Ct.
Dartmouth St. (odd #s)
Dewey St.
Driscoll Ave.
Elaine Ave.
Elmhurst Rd. (even #s
excl. #2)
Elmwood St. (#4)
Espie Ave.
Fletcher St.
Florida Rd. (#2 only)
Front St.
Great Rd. (#1 thru 160
excluding odds #129 thru
159)
Harriman Ct.
Heights Ter.
High St.
Hillside St.
Howard Rd.
Lovell Ct.
Main St. (even #s only #2
to 48 and all #50 to 257)
Martin St.
Mill St.
Newton Dr.

PRECINCT 3

FOWLER SCHOOL AUDIT.
3 Tiger Dr., Off Great Rd.

Arthur St. (Odd #s)
B St.
Balcom Ln.
Bancroft St.
Barilone Cir.
Burns Ct.
Carbone Cir.
Carriage Ln.
Chance Farm Ln.
Chandler St. (excl.#1)
Cutting Dr.
Dartmouth St. (evens)
Demars St. (excluding #1)
Dettling Rd.
Dineen Cir.
Elmhurst Rd. (odds & #2)
Elmwood St. (excl.#4)
Fairfield St.
Field St.
Forest St.
Fowler St.
Gabrielle Cir.
Garfield St. (#3,10,12,14)
Great Rd. (#161 thru 324
+ odd #s only #129-159)
Harrison St.
Hayes St. (#9 thru #26)
Karlee Dr.
Kitty Cat Ln.
Kristen Ln.
Lantern Ln.
Little Rd.
Louise St.
Marlboro St.
Maybury Rd.
Meadow Ln.
McKinley St.

PRECINCT 4

MAYNARD PUBLIC
LIBRARY - 77 Nason St.

Acton Ct.
Acton St. (1 thru 63 excluding
16,18,20,22,24,26,30,38,50,62)
Amy Lynn Way
Arthur St. (Even #s)
Bates Ave.
Bellevue Terr.
Birch Terr.
Brown St. (excluding 15,17,19,21,23,
25,33,37,39,43,47,49)
Butler Ave.
Colbert Ave.
Conant St.
Concord St. (45 thru 125)
Concord St. Cir.
Country Ln.
Crane Ave.
Dawn Grv.
Dawn Rd.
Deane St.
Deer Path
Demars St. (#1)
Douglas Ave.
East St.
Elm St.
Ethelyn Cir.
Fifth St.
First St.
Garfield Ave.
Garfield St. (Excl. #3,10,12,14)
Glendale St. (#21 thru 63)
Glennhill Ter.
Glenview Ter.
Grant St.
Hayes St. (Excl. #9 thru #26)
Haynes St.
Hird St.

PRECINCT 1**MAYNARD PUBLIC
LIBRARY - 77 Nason St.**

Mayfield St.
 Michael Rd.
 Mockingbird Ln.
 Nancy Cir.
 Nason St.
 Nick Ln.
 Orchard Terr.
 Orren St.
 Patti Ln.
 Paul Rd.
 Randall Rd.
 Reeves Rd.
 Reo Rd.
 Rice Rd.
 Rickey Dr.
 Rockland Ave.
 Silver Hill Rd.
 Summer St.
 (odd #s + #10+ 42 thru 70)
 Sunset Rd.
 Whitney Ave.

PRECINCT 2**FOWLER SCHOOL AUDIT.
3 Tiger Dr., Off Great Rd.**

Oak St.
 O'Moore Ave.
 Park St.
 Parker St. (#5,9,11,15,17,
 19,21,23,25,27,29,31,33)
 Percival St.
 Pine St.
 Pomciticut Ave.
 Railroad St.
 River St.
 Riverbank Rd.
 Riverside Park
 Riverview Ave.
 Sheridan Ave.
 Sherman St.
 Shore Ave.
 Spring Ln.
 Sudbury Ct.
 Sherman St.
 Shore Ave.
 Spring Ln.
 Sudbury Ct.
 Sudbury St.
 Summer Hill Glenn
 Summer Hill Rd.
 Summer St. (even #'s
 excluding #10 + 42 to 70)
 Summit St.
 Taft Ave.
 Taylor Rd. (evens)
 Thomas St.
 Thompson St. (#3,7,23,25)
 Virginia Rd.
 Walnut St. (#21,22,23,26,28,
 30,32,34,36,38,40,42,44)
 Waltham St. (#5)
 White Ave.
 Wilson Cir.
 Winter St.

PRECINCT 3**FOWLER SCHOOL AUDIT.
3 Tiger Dr., Off Great Rd.**

North St.
 Oak Ridge Dr.
 Old Marlboro Rd.
 Old Mill Rd. (#1 thru 36)
 Oscar's Way
 Parker Place
 Parker St. (excluding 4,5,
 6,8,9,11,14,15,16,17,19,20,21,
 23,25,27,28,29,30,31,33)
 Roosevelt St.(excl.#2,4,6)
 Sarah Ln.
 School St.
 South St.
 Taylor Rd. (odds)
 Thompson St. (Excl. 3,7,
 23,25)
 Tobin Dr.
 Turner Rd.
 Vose Hill Rd.
 Walker St.
 Walnut St. (Excl. 21,22,23,
 26,28,30,32,34,36,38,40,
 42,44)
 Waltham St. (odds
 excluding 5 thru 73)
 Woodridge Rd.

PRECINCT 4**MAYNARD PUBLIC
LIBRARY - 77 Nason St.**

King St.
 Lewis St.
 Lindberg St.
 Marks Way
 Noble Park
 Old Mill Rd. (37- thru 44)
 Parker St.(#4, 6, 8, 14,16,20,28,30)
 Parmenter Ave.
 Pinecrest Ter.
 Pine Hill Rd.
 Pleasant St.
 Powder Mill Cir.
 Powder Mill Rd.
 Prospect St.
 Roosevelt St. (#2,4,6)
 Russell Ave.
 Second St.
 Third St.
 Tremont St.
 Vernon St.
 Walcott Ave.
 Walcott St.
 Wall Ct.
 Waltham St. (evens + including odds
 7 thru 73)
 Warren Ave.
 Warren St.
 West St.
 Wilder St.
 Windmill Dr.
 Winthrop Ave.
 Wood Ln.
 Woodbine Ter.

Board of Registrars Report

To the Citizens of Maynard:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 2014.

The Annual Listing of Residents was conducted beginning January 1, 2014, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of April and Street Lists were available by the first of June.

The Board of Registrars held extra sessions of registration of voters prior to all Town Meetings and Elections, certified names on nomination papers and on absentee voters.

At the close of 2014, the number of registered voters was as follows:

PRECINCTS

| | <u>1</u> | <u>2</u> | <u>3</u> | <u>4</u> | <u>Total</u> |
|-----------------------|----------|----------|----------|----------|--------------|
| DEMOCRATS | 528 | 613 | 545 | 573 | 2259 |
| REPUBLICANS | 164 | 181 | 216 | 191 | 752 |
| GREEN-RAINBOW | 4 | 5 | 2 | 2 | 13 |
| UNENROLLED | 1064 | 986 | 1001 | 990 | 4041 |
| *LIBERTARIANS | 6 | 5 | 4 | 11 | 26 |
| *SOCIALIST | 0 | 0 | 0 | 2 | 2 |
| *AMERICAN INDEPENDENT | 1 | 1 | 1 | 0 | 3 |
| TOTAL | 1767 | 1791 | 1769 | 1769 | 7096 |

*Political Designation: If you enroll in any Political Designation, you may not vote in any State or Presidential Primary.

The Board of Registrars would like to encourage residents of Maynard to register to vote. Your vote *is* important.

Voter Registration

In order to vote at town, state and national elections and to vote at town meetings, town residents must be registered voters. Voter registration is a simple and convenient process. However, there are some legal time constraints that must be observed.

1. Registration
Massachusetts Official Mail-in Voter Registration Form.
 - * at your Town Clerk's Office
 - * at the Town Library
 - * at State agencies

2. Qualifications
To register you must:
 - * be a U.S. Citizen
 - * be a Massachusetts resident
 - * be at least 18 years old on or before the next election

3. Special Times of Registration Prior to Election

Additional special times of registration prior to elections and town meetings are established by State Statute.

The State Statute also sets registration deadlines (closing) for elections and town meetings. Times of registration are posted.

If you have any questions regarding registration, please call
Michelle L. Sokolowski, Town Clerk at (978) 897-1300.

The Board of Registrars would like to thank the Board of Selectmen, Town Officials and Employees for their courtesy and cooperation throughout the year.

Respectfully submitted,
Michelle L. Sokolowski, Board of Registrars, Clerk
Madeline K. Lukashuk, Chairperson
Deborah Collins
C. David Hull
Charles T. Shea

Town Administrator's Report

I am pleased to submit my second annual report of the Town Administrator. I am honored and humbled to serve the Town of Maynard in this capacity. In 2014, the primary areas of focus were organizational and communication improvement, capital planning, economic development and an increased focus on the Town's senior population.

The Town workforce has stabilized and continues to work on improved systems for better service delivery. In December 2013, we welcomed Assistant Town Administrator, Andrew Scribner-MacLean. In 2014 we welcomed Town Planner Bill Nemser and the Collector's Assistant Sandra Baltazar. In December 2014, after more than 3-years of service, the Town's first Facilities Manager, Gregg Lefter, accepted a position as the Director of Facilities with the Assabet Valley Regional Technical High School and we wish him the best of luck in his position.

The Town's financial picture remains stable with a positive outlook; however this Fiscal Year has been a challenge as will the next. Through the hard work and sacrifice of many departments, we were able to successfully balance the budget. I am committed to continuing my effort to reduce the Town's cost structure, and will continue to expand the use of contracted/consolidated services whenever practical. Administration continues to initiate new projects and ventures that improve or expand current services, or are needed to maintain our current level of programs. Three of the Four Town's union contracts expired in Fiscal Year 14. The police and clerical union contracts were settled covering a 3-year period, and the professional staff and public works union contracts were settled covering a 2-year period. The professional long term contracts provide predictability in the expenses of the Town as salaries make up the majority of costs. Town and school officials continue to maintain a very positive and cooperative working relationship, and I look forward to enhancing collaborative efforts.

The photovoltaic solar generation facility located over at the site of the capped landfill (former Town dump) on Waltham Street went operational in January, 2014. The project results in offsets to the Town's electrical costs resulting in over \$150,000 saved annually. In addition, the site resulted in the construction of an off-leash dog park which opened in August 2014 and is managed by the Maynard Dog Owners Group (MayDOG). Indeed, infrastructure and facilities management, along with the challenges to address and maintain them, continue to dominate financial and operational discussions and planning for the Town. In 2014, I formed the Town Administrator Capital Advisory Group made up of various Town Officials to push the 5-year capital planning agenda. The capital

needs of our community continue to be a challenge, but we are now in a good place to identify and rank capital projects and allocate funding for critical needs. The list of capital items grows ever longer and the Town must make a commitment to addressing these needs that are just as important as operating budget needs. Since being designated as a “Green Community” in 2011, Maynard continues its energy and conservation initiatives. In 2014, we completed several exterior lighting and weatherization upgrades at several Town/School buildings and LED street light upgrades, with funding for the projects obtained through the Green Communities Designation and Grant Program.

Economic development was a continuing theme in 2014. The Town formed an Economic Development Committee (EDC) intended to provide input and advice on the Town’s economic development opportunities such as ways to support existing businesses, creation of new employment opportunities and the attraction of new investment. The EDC includes members of the Revitalize Maynard Collaborative, Maynard Business Alliance, Clock Tower Place, Town Officials, State Representative as well as at-large residents and business owners. To expand on this the Town undertook a variety of studies including: 1) “Downtown Maynard – Exploring the potential to grow a food, culture and entertainment destination” - prepared by FinePoint Associates. In November, Peg Barringer of FinePoint Associates presented her work exploring Downtown Maynard’s potential to further grow as a food, culture and entertainment destination. Ms. Barringer’s work in Maynard was generously sponsored as part of the MA Downtown Initiative, a program of the Department of Housing and Community Development (DHCD).

2) “Maynard Housing Production Plan” Phase 1 - prepared and sponsored by the Metropolitan Area Planning Council (MAPC). In December, MAPC presented a report of findings of research on Maynard’s housing stock to the Planning Board. They discussed demographics, housing supply, affordability and constraints to development. This report is intended to lay the groundwork for further 2015 work by MAPC and potentially be incorporated into an update of the Town Master Plan. 3) “Downtown Marketing Strategy” - prepared by Eric Wing of MetroCreate and sponsored by the Massachusetts Cultural Council. This report is intended to lay the groundwork for a proposal for development of a comprehensive marketing strategy for Downtown. The Adams Arts Program supports projects that revitalize communities, create jobs, grow creative industries, and increase engagement in cultural activities by Massachusetts residents and visitors.

Town Planner Bill Nemser and I meet weekly to keep our attention focused on current redevelopment initiatives and potential opportunities to bring new business to Town.

I want to thank the Board of Selectmen, the department heads as well as the Town employees and volunteers for their helpfulness and cooperation throughout the year. I am particularly indebted to Administrative Assistants' Stephanie Duggan and Becky Mosca for all their hard work in the Town Administrator's Office and Board of Selectmen Office. In an effort to continuously improve communication and transparency, I would like to remind everyone to visit the dedicated Town Administrator's Office website at <http://maynardtownadmin.org>. The site provides access to the official blog and social media links for the Town Administrator.

A final thank you to the residents of Maynard for the opportunity to serve as your Town Administrator, I look forward to another productive year serving the community.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Kevin A. Sweet". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kevin A. Sweet
Town Administrator

Assistant Town Administrator's Report

The past year has been exciting for the Town and the Assistant Town Administrator (ATA). The ATA was hired on December 16, 2013 and all of 2014 has been spent learning about the community and working to make improvements whenever possible.

In addition to extensive acclimation activities, the ATA had a full slate of projects and activities to complete. From February until October, the ATA led negotiations for the Town with four Employee Unions. All were successfully completed with appropriate raises and changes to strengthen the relationship between employees and the Town.

The ATA has also been involved in many Town activities. He is a founding member of the Town's Economic Development Committee (EDC) and the Capital Planning Workgroup. The EDC will advise community leaders to improve the economic climate and foster sustainable growth for the community. The Capital workgroup is charged with developing short and long term capital plans for the community for budgeting and project management. The ATA also represents the Town of Maynard to the Lowell Regional Transportation Authority (LRTA), Cross Town Connect (CTC), and is the co-chair of the Regional Transportation Coordinating Council. During 2014, he began a project to update the Town's personnel processes. Hiring, orientation, and supervision of employees is critical to the Town's success and improving these important processes and roles will be an on-going commitment from the Town Administration Office.

The ATA holds a Massachusetts Certified Public Purchasing Official (MCPPO) certification and has helped conduct procurement with the DPW, Facilities, and Town Administration for the management of the WWTP, hiring of contractors, and an open RFP for the management of the municipal golf course. During 2014, the ATA also attended professional workshops sponsored by the MMA, the MMMA, the MMPA, the MCOA and the ICMA – all professional associations focused on local government. In addition to Town-wide responsibilities, the ATA supervises Town Facilities, the Council on Aging (COA), the Veterans Services Office (VSO), and the Office of Municipal Services (OMS). Except for the VSO, each of these areas experienced employee turnover in 2014 which temporarily impacted service delivery. The Town expects strong new hires to move each area forward in 2015.

Our COA Director was on leave, for health reasons, beginning in April 2014. A new director will be in place in early 2015, but in the meantime, the office has

remained functioning with clerical staff and volunteer support. We hired a new Town Planner in July of 2014, who has brought renewed energy to this important role for the Town. Among our OMS clerical staff, one was promoted to the Assistant Town Clerk position and her replacement in OMS came and went in less than four (4) months. We have since hired a promising new clerk and are pleased to have her on board. At the end of 2014, our Facilities Manager resigned his position. A search for his replacement will be convened in early 2015. Our VSO continues to work closely with our Veterans to assist in their obtaining services and opportunities.

The COA also arranged to move to a brighter location (from Clock Tower Place to the Municipal Golf Course) with an opening anticipated in January 2015. This move represents a significant upgrade in quality of facility, available resources, and accessibility. Town and school facilities are in strong shape compared to just a few years ago with roof, window, door, security, and HVAC systems all receiving increased and improved quality attention from the Facility Manager. OMS has successfully implemented an on-line permitting system which has been well received by contractors and residents in the community. The system allows residents to apply for and pay for permits from any internet connected device. This enables contractors to apply for permits from their offices or even from the field, eliminating the need for trips to Town Hall. The system also provides benefits to our staff in reporting and managing permit applications, approvals, inspections, and sign offs.

The coming year has an on-going and fresh list of important projects and the ATA will continue to press forward to effectively help lead the organization to improve services to the community.

Executive Director of the Office of Municipal Services (OMS) Report

The Office of Municipal Services manages and operates the planning, economic development and regulatory service functions of the Town. The office is a customer-service department, oriented to the review and inspection process that provides for necessary public health, safety, environmental and community concerns in an efficient, effective, timely and cost-efficient manner. Municipal Services integrates the following different regulatory divisions: Building & Inspections, Licensing, Public Health, Planning & Zoning, and Conservation. In July 2012, these separate departments were merged into one office which has been focused to better serve the citizens, business permit holders and contractors by enhancing the management and communication ability among all of these entities. Staff provides support to the Town's regulatory boards and commissions respectively: the [Board of Health](#), [Planning Board](#), Zoning Board of Appeals, [Conservation Commission](#) and the Local Licensing Authority (BOS).

As we move forward, we will continue to ensure that those who need to do business with the Office of Municipal Services receive prompt, courteous, and knowledgeable customer service. We will continue to strive to maintain the core services that our residents and businesses expect while building upon implemented initiatives that improve current practices.

Lastly, I would like to thank all of our dedicated employees for their hard work. In 2014, we welcomed Town Planner, Bill Nemser, and our new part-time clerk, Debbie Bendall, to the OMS team. We are fortunate to have such an outstanding staff of professionals to support our mission.

Respectfully Submitted by:



Andrew Scribner-MacLean
Assistant Town Administrator/OMS Executive Director

Building and Inspections Division

1. Building Commissioner's Report

Activity was very strong in both commercial and residential construction. Permits for 10 new dwelling units and a 4 story mixed-use apartment building (26 units) were issued this year. Commercial Value of Construction increased 814.3% from 2013. Total Value of Construction in 2014 was up 105% from the average of the previous 9 years. Fees collected were up 141.3% and number of Permits up 20.5% for the same period. Significant projects for the year include the demolition of the Oriental Delight and the Town parking deck, reopening of the Fine Arts Theatre, expansion of the State Crime Lab, a self-storage facility in the old Stratus building and Advanced Auto Parts at 86 Powder Mill Road. 631 inspections were performed in 2014.

Annual Report of Building Permits by Type of Construction 2014

| Type of Construction | Permits | Construction Value | Fees |
|---------------------------------|---------|--------------------|-------------|
| New Dwellings | 9 | \$2,872,732.00 | \$34,292.00 |
| Residential Additions | 9 | \$437,000.00 | \$5,177.00 |
| Residential Alterations/Repairs | 100 | \$1,808,950.00 | \$22,063.00 |
| New Decks | 11 | \$83,300.00 | \$1,092.00 |
| Detached Accessory Structures | 3 | \$78,000.00 | \$936.00 |
| Re-Roof, Siding and/or Windows | 107 | \$992,238.00 | \$12,893.00 |
| Swimming Pools | 3 | \$5,000.00 | \$225.00 |
| Wood/Pellet Stoves | 12 | n/a | \$420.00 |
| Sheet Metal | 19 | \$176,600.00 | \$2,170.00 |
| Temporary Tents | 3 | n/a | \$105.00 |
| Signs | 8 | \$73,402.00 | \$1,060.00 |
| Commercial Alterations/Repairs | 34 | \$4,174,539.00 | \$58,689.00 |
| Commercial New Buildings | 1 | \$5,032,261.00 | \$68,772.00 |
| Solar Panels | 45 | \$1,111,792.00 | \$13,350.00 |
| Demolition | 7 | n/a | \$1,095.00 |

| | | | |
|-----------------|-----|-----------------|--------------|
| Foundation Only | 4 | \$135,000.00 | \$1,860.00 |
| Town Property | 8 | \$554,500.00 | waived |
| Total 2014 | 383 | \$17,535,314.00 | \$224,199.00 |

Respectfully Submitted by *Richard A. Asmann, Building Commissioner*

2. Plumbing & Gas Inspector's Report

As the Gas and Plumbing Inspector, I am thankful to the Board of Selectmen for allowing me the opportunity to serve the Town in this role. Both residential and commercial permit applications continued to steadily flow in throughout 2014. In August, we began utilizing the new online permitting system, enabling contractors to pull and pay for permits online, and allowing for online inspection reports and approvals as well. We continue to receive positive feedback from contractors in the Town's latest mechanism to move in a paperless direction overall. I look forward to the department's continued success in 2015, and would like to recognize the clerical staff for their assistance during the transition from paper to electronic permitting.

Respectfully Submitted by: *Adam Sahlberg, Plumbing and Gas Inspector*

3. Inspector of Wires' Report

I would like to thank the Board of Selectman and the residents of the Town again for the opportunity to serve the Town as the Inspector of Wires. The past year has seen an increase in residential solar installations throughout the community, in addition to several re-builds, like the 10-14 Main Street Project. With the new online permitting system going live in August, contractors have been pulling and paying for permits online, and inspectors have been approving and reporting inspections electronically. Lastly, I would like to thank the staff of the Municipal Services Department for their continued support throughout the implementation of this new process, and I look forward to working with them in the year to come.

Respectfully Submitted by: *Peter Morrison, Inspector of Wires*

4. Sealer of Weights and Measures Report

The Sealer of Weights & Measures is responsible for inspecting all devices used to sell products or goods by weight or measure. This includes fuel pumps (mainly those dispensing gasoline & heating oil), scales, and taxi meters. The Sealer has

state certified weights and fuel testing devices for use in carrying out these inspections. The Sealer is certified by the state as qualified to perform the inspections. If an inspection indicates an error in a device, the Sealer will correct it by adjustment if possible. If not, the device will be marked with a tag labeled "Not Sealed" and taken out of use by the vendor until it has been repaired and re-inspected by the Sealer.

The Town has recently contracted with the State of Massachusetts Department of Standards to perform this service.

Licensing Division

The Office of Municipal Services oversees all licensing administrative functions on behalf of the Building Department, Local Licensing Authority (Board of Selectmen), and Board of Health.

- **Building Department:** Plumbing, Gas, and Electric as well as all types of Residential and Commercial Building permits
- **Local Licensing Authority:** Liquor, Common Victualler, Entertainment, Auto Amusement, Class II Used Auto Dealer, Taxicab/Livery, Rooming House, Junk Dealer, and Pool Tables/Billiards
- **Board of Health:** Food Establishments, Tobacco Sales, Dumpsters, Rooming Houses, and Solid Waste and Septic Haulers, Septic Installer and Abandonment, Funeral Director, Public/Semi-Public Swimming Pools, Recreational Camps, and Tanning Salons

We made great strides in licensing efficiency in 2015. On August 15th, we “went live” with the building department module of our new online permitting system, contracted through Full Circle Technologies out of Boston. This electronic permitting and inspection system is cross-functional and has positively impacted customer service by streamlining the building, plumbing, gas, and electric permit issuance process. Contractors can now apply and pay for permits online and print them from the comfort of their home or office, in most cases eliminating trips to Town Hall. This process also offers further efficiencies in code enforcement, paperless document management, and comprehensive, paperless inspection reporting capabilities.

Later in the fall, on October 15th, just in time for renewal season, we launched the Online Permitting Board of Health module. Similar to the Building module, business owners and residents can apply and pay for permits online and print

them locally, again, eliminating trips to Town Hall, as well as postage costs to mail in paperwork and return permits. As with our other inspectors, our Food Inspector and Health Agent will soon be reporting and storing inspections within the online system. The OMS Clerical Staff deserves high praise for their willingness to learn these new systems, and especially in their expert assistance in training contractors and residents to understand and use the system effectively. We appreciate the patience and cooperation of contractors, business owners, and residents during the transition into this new, paperless system.

Planning and Zoning Division

My name is Bill Nemser and I was hired as Maynard Town Planner in July of 2014. I came to Maynard after working for nearly 10 years as Principal Planner in Wellington, Florida. It was a tough decision, but I could not pass up the opportunity to work in such a dynamic community that is poised for new growth.

Since my arrival it has been a (very enjoyable) whirlwind! I have met with so many wonderful people and organizations that I have a hard time keeping track! Like anywhere, there is a wide range of views on pretty much everything but one thing everybody shares is an unbridled passion for their Town. For that reason alone I feel very fortunate to be your Town Planner and I promise I will do my best to help keep Maynard a great place to call home while working towards a future that will keep Maynard a premier community for today, for tomorrow and for a lifetime. A future that builds on the Town motto: Progressus cum Stabilitas!

1. Planning

The current Planning Board Members include Chairman Kevin Calzia (Chairmanship began in July 2014), Vice Chairman Bernard Cahill, Greg Tuzzolo, Max Lamson, Linda Connolly and Andrew D'Amour. The Board meets twice a month and considers a variety of applications including Special Permits, Subdivision Approval and Site Plans.

The Board welcomed Linda Connolly and Andrew D'Amour as new members in 2014, with Andrew appointed to fulfill the Associate Member position.

Linda Connolly was nominated by the Planning Board to serve as the Board's Representative to the Community Preservation Committee. While on this committee, Linda was instrumental in spearheading a Town Meeting Article to request voters approve funding to design improvements to Veterans Memorial Park.

The Special Town Meeting, held October 27, saw the Planning Board bring forward two items that the voters ultimately did not approve. One item involved a proposed change to the Town Zoning By-laws, increasing the maximum size of a Supermarket, and the second involved a proposed rezoning of property located at 129 Acton Street to “General Residential”.

A new subdivision was approved at Keene Avenue that may result in up to seven new single-family homes.

The development of 129 Parker Street continues to present uncertainty for the Town. Currently there are no active applications; however, a number of steps are being taken to proactively kick-start this project and foster development that is good for adjacent residents, for the Town, and the developer. This began with the 129 Parker Street Ad Hoc Committee, chaired by Ken Estabrook, delivering their final recommendations in a report dated March 12, 2014 to the Board of Selectmen and Planning Board. This exhaustive work provides a thorough analysis of uses and design suggestions to help potential developers create a plan that reflects an overall community vision – many thanks to Ken and the Committee for their dedicated work. Another key step was a request from the Board of Selectmen to the Planning Board to review and analyze the Neighborhood Business Overlay Zoning District (zoning designation for the property) to ensure the district uses and regulations meet current needs and conditions. The Planning Board findings are expected in spring 2015 and will no doubt incorporate many of the Ad Hoc Committee’s recommendations.

On Nov 19, 2014 Peg Barringer of FinePoint Associates discussed her work exploring Downtown Maynard’s potential to further grow as a food, cultural and entertainment destination (this presentation is available on the Town’s Economic Development Committee web page). Ms. Barringer’s work in Maynard was generously sponsored as part of the MA Downtown Initiative, a program of the Department of Housing and Community Development (DHCD). In December the long-awaited grand opening of the Fine Arts Theatre signaled what should be a tremendous boost for the downtown area. As Maynard continues to look for the continued growth of downtown as a food, cultural and entertainment destination, anticipated theater activity will help further Downtown revitalization plans.

Updating the Town Master Plan has become an important focus of the department. Developed in 1990, the Master Plan looks to be a valuable tool for our future growth. Work on the update is hoped to begin sometime in late 2015. Maynard has requested assistance with the update from the Metropolitan Area

Planning Council (MAPC), who are in the process of working on a housing production plan. Updating the Master Plan will involve many opportunities for residents to participate in the master planning process and help shape a blueprint for the future.

Respectfully submitted by: Bill Nemser, AICP, LEED AP Town Planner

2. Zoning

The Zoning Board of Appeals was served by the following members during 2014: Paul Scheiner, Chair; Marilyn Messenger; Christopher Etchechury, Carlos Perez, and John Edson, with Jamel De Vita and Leslie Bryant as alternates. The Board welcomed John Edson and Jamel De Vita to the Board in February 2014.

The Zoning Board of Appeals meets monthly as petitions for variances, special permits, or appeals of a Building Commissioner's decisions dictate. Most cases are heard and decided at the initial public hearing as presented by the Petitioner, while some cases are continued to allow members to view the property or to give the Petitioner sufficient time to submit more specific information. During 2014, the Board heard three special permit petitions and one variance petition in addition to one appeal of a Building Commissioner's decision. These are as follows:

| | |
|--------------------|---|
| 113 Summer St. | denied appeal of building commissioner cease and desist order |
| 54-56 McKinley St. | granted special permit to extend pre-existing, non-conforming structure |
| 48 Acton St. | granted special permit to change allowed use |
| 50 Boeske Ave. | denied variance on lot width requirements |
| 20 Michael Rd. | granted special permit for accessory family dwelling |

In addition, the zoning board redesigned the petition application paperwork to make the process more self-explanatory to the petitioner.

The Zoning Board of Appeals wishes to thank all town officials, other boards, and committees for their support during 2014.

Conservation Division

The Town of Maynard Conservation Commission, established in 1967, includes five members: Fred King (chairman), M. John Dwyer, Jessica Pfeifer, John Thomas Jr., and Carolyn O'Connell. Peter Keenan resigned from the Commission in May of 2014, after serving on the Commission for 21 years! The Commission received the well-deserved Citation of Outstanding Performance at the 2014 Annual Town Meeting.

The Commission is responsible for the preservation, enhancement, and stewardship of open space, administration and enforcement of state and local wetland regulations and bylaws, reviewing and approving stormwater management under the local bylaw, monitoring and oversight of ongoing projects, and public education. The Commission regularly participates in educational workshops and training.

In 2014, the Commission issued six Orders of Conditions, amended two Orders of Conditions, issued two Order of Resource Area Determinations, granted two Certificates of Compliance, and made four determinations in response to Requests



for Determinations of Applicability. The Commission also issued one Emergency Certification and participated in the Appeal process for a contested permit. The Commission reviewed and approved two stormwater management projects under the Stormwater Management Bylaw. In addition, the Commission issued three

enforcement orders and four violations. Throughout the year, the Commission tracked the progress of several ongoing projects and enforcement orders, reviewed the updated FEMA maps, addressed complaints regarding possible wetland violations, and provided site plan and subdivision review comments to the Planning Board. Mr. Dwyer also serves as the chairman for the Maynard Community Preservation Committee.

During 2014, the Commission held 22 regular meetings. These meeting minutes and current agendas are available for viewing on the town web site (<http://www.townofmaynard-ma.gov/municipal-services/conservation/>). The Commission was awarded a grant from CISMA to inventory and eradicate invasive plants in the open space parcel known as Walcott Woods. Work

completed in 2014 includes conducting a botanical survey of the parcel, site clean-up, and removal of invasive plants. Local volunteer Carolyn Wirth has been active in establishing native plants on this parcel. Mr. Dwyer is the Town's representative on the CISMA steering committee.

The Conservation Commission manages over 200 acres of open space land and maintains walking trails on nine parcels. A trail map is available at the Commission office, located in the basement of Town Hall and on the Town's website. Over the past several years, the Commission has received funding from the CPC for maintenance and acquisition of open space. The Conservation Commission welcomes citizens to help with maintaining these public trails and clearing invasive vegetation. Please contact the Conservation Commission office at 978-897-1360 for volunteer opportunities. The Conservation Agent, Linda Hansen can be contacted with any questions or concerns by calling the above number or via email at ConsCom@townofmaynard.net.

The Conservation Agent is currently working with MassDOT, the Town of Acton, and the design consultant, Greenman – Pedersen, Inc. to finalize the design for the Assabet River Rail Trail. If all goes as scheduled, the rail trail will be under construction this time next year!

Respectfully Submitted,

Linda Hansen (agent)
M. John Dwyer

Fred King (chairman)
John Thomas, Jr.

Carolyn O'Connell
Jessica Pfeifer

Public Health Division

The Town of Maynard is served by the following Board of Health members and staff: Ronald Cassidy (Chairman), Kathy McMillan (Member), Lisa Thuot (Clerk), Kelly Pawluczonek (Health Agent), Stephanie Duggan (Administrative Assistant/MRC Coordinator), and Beth Grossman (Food Inspector).

The Board of Health is responsible for a wide range of health and environmental concerns, including the promotion of public health, control of dangerous disease and protection of the environment. In addition to permitting and inspectional services associated with the enforcement of local and state sanitary and environmental regulations, the department also provides communicable disease investigation and prevention programs through the state-run MAVEN database, food establishment inspection services, pool and camp permitting, funeral director permitting, solid waste and septage hauler permitting, tanning establishment permitting, temporary and annual dumpster permitting, complaint investigations,

housing inspections, tobacco sales permitting and enforcement, wastewater and water supply plan review and permitting, as well as all-hazard emergency preparedness planning and response. The Board of Health is comprised of three appointed members who serve overlapping three-year terms.

1. Landfill Monitoring

The Board's engineering firm, Environmental Compliance Service, Inc. (ECS) continued to provide mandated landfill gas monitoring on a quarterly basis. Landfill groundwater and surface water sampling was conducted bi-annually, and monitoring reports were prepared on behalf of the Town and submitted to the MA Department of Environmental Protection. Monitoring reports have remained in the normal ranges throughout 2014, and the Solar Array is functioning properly without affecting the cap.

2. Sharps Collection

The Board of Health sharps disposal program has been extremely successful. Many residents have been taking advantage of the sharps disposal kiosk. This program is encouraged by both the MA Department of Public Health and MA Department of Environmental Protection regulations to prevent the possibility of accidental "needle sticks" that endanger workers in the solid waste field. A sharps collection kiosk is located in the main lobby of the Police Department and is provided as a convenience to residents of Maynard.

3. Emergency Preparedness

The Board of Health continued to function as the designated department for the Town to work with the MA Department of Public Health (MDPH) on Emergency Planning efforts. This involves being the planning advocate between MDPH and their deliverables under the Center for Disease Control and Prevention (CDC), and the volunteers who have joined our Maynard Citizen Corp/Medical Reserve Corp (MCC/MRC). The Administrative Assistant to OMS/TA represents Maynard on the Region 4A Public Health Emergency Preparedness Coalition, consisting of 34 communities.

MCC/MRC

For those of you not familiar with our organization, we are the present day version of the old Civil Defense. While not concerned with invasion of Axis

troops of World War Two or Russian atomic weapons of the cold war, these days we are a volunteer group focused on supporting local emergency management workers in response to disasters, both natural and or man-made, as well as a possible outbreak of pandemic disease. Our group consists of both medical and non-medical volunteers.

Our most visible role in the Town is when we run the annual Flu Shot Clinic each fall. We do this as an Emergency Dispensing Drill. While we all hope that we never need to do this in an actual emergency, we are happy to report that we have been told by the independent group that audits our work that we run it more effectively than many of the larger surrounding towns.

Additionally, we train and prepare for Sheltering and or Warming / Cooling Centers. We have been lucky that no long term sheltering services were needed in Maynard this year. During this year, 25 of our members received training sponsored by Region 4A of the MA Dept. of Public Health in first responder CPR and use of AED equipment. Other members completed trainings sponsored by FEMA and MEMA in the Incident Command System and National Incident Management system.

With a mix of Federal and State grants, we received a considerable amount of radio communication equipment and supplies that would support our shelter and emergency dispensing operations. We were also able to repurpose some surplus communication equipment from the Police Department for our use and we thank them for that!

You will also see us at several community events where we get the “Be Prepared for Emergencies” word out to Maynard residents and are available for basic first aid needs. These include but are not limited to, Truck Day sponsored by the Maynard Children’s Library, The Maynard Road Race, The Relay for Life, and Maynard Fest. At these events, we are always trying to recruit new volunteers. Should you be interested in serving your Town in this type of activity, more information can be found on the town website:

<http://www.townofmaynard-ma.gov/municipal-services/public-health/mcc-mrc/>

The Board of Health would like to thank all MCC/MRC volunteers for offering us their time and expertise throughout the year.

Respectfully Submitted,
John Flood Co-Chair

4. Other Programs and Services

Tobacco Control

The Boards of Health Tobacco Control Alliance has worked with the Maynard Board of Health since 1994.

The following is the 2014 summary of Alliance services:

INSPECTIONAL STAFF Joan Hamlett/ Rick Saudelli/Eric Jack

TOBACCO PERMITS

| | |
|--|------------|
| Total Number of Tobacco Permits Issued: | 13 |
| Number of Store/Merchant Permits (inspected) | 13 |
| Number of Vending Machine Permits | 0 |
| Revenue Brought in by Tobacco Permits | \$1,430.00 |

INSPECTIONAL SERVICES

The Alliance provides three types of inspectional services. Youth Access inspections are done to make sure stores are checking ID's and not selling tobacco products to minors. Retailer inspections are to determine if stores are following state and local regulations regarding required signage, how products are displayed, etc. Smoke-Free Workplace Law or Secondhand smoke inspections are usually done in response to a complaint that employees or patrons are smoking in a bar, restaurant, or workplace.

Youth Access:

We are now funded to conduct one complete youth access inspections and a repeat violator inspection. The remain youth access inspections are now conducted by a Federal Inspection Program

| | |
|---------------------------------|-------------|
| Number of Inspections | 1 full |
| Number of Stores Inspected | 13 |
| Number of Violations | 0 |
| Number of Warnings | 0 |
| Number of Permit Suspensions | 0 |
| <i>Compliance rate for 2014</i> | 100% |
| Non-compliance rate for 2014 | 0 % |

Retailer Inspections:

| | |
|-----------------------|--------|
| Number of Inspections | 2 full |
|-----------------------|--------|

| | |
|----------------------------|----|
| Number of Stores Inspected | 13 |
| Number of Violations | 2 |
| Number of Warnings | 2 |

(Violations: 2 missing required signs. No re-inspections were necessary to bring all locations into compliance. Sign violations corrected on spot and DOR Permit was faxed)

Merchant Education packets and Under 19 materials were delivered to each merchant to assist in training their employees not to sell to minors. All stores accepted Merchant ed. Packets and 7 stores are using the optional Under 27 materials. Main Street Liquors had a change of ownership.

Smoke-Free Workplace Law or Secondhand smoke Inspections:

| | |
|-----------------------|---|
| Number of Inspections | 1 |
| Number of Violations | 0 |
| Number of Warnings | 0 |
| Number of Fines | 0 |
| Amount of Fines | 0 |

*These inspections are conducted on a complaint basis - One complaint at One Clock Tower regarding outdoor smoking migrating back into the building.

Other:

After a Public Hearing in April, the Maynard Board of Health approved changes to the Town of Maynard Tobacco and Nicotine Delivery System Regulations on May 27, 2014. These regulation changes went into effect on August 1, 2014:

- Banned blunt wraps
- Regulated the redemption of coupons
- Restricted pricing on single cigars
- Capped the number of tobacco sales permits at 13
- Regulated e-cigarettes
- Prohibited the sale of tobacco in pharmacies
- Raised the minimum purchase age from 18 to 19

All tobacco retailers were in compliance with Federal inspections according to FDA Website. A pricing survey on tobacco products was conducted in all tobacco retail stores. This pricing survey focused on 6 brand specific products.

Contracted Services

Nursing Contracts: Emerson Hospital Homecare in Concord, MA provides skilled-care nursing services to elderly patients from Maynard at the time of discharge from Emerson Hospital, conducts all of our epidemiological investigations, and staffs our employee and senior flu clinics. Additionally, during the fall flu clinics for the seniors and Town employees, EHC Nurses, led by our Town-specific nurse, Dawn Olsen, administered 100 flu shots.

We continue to utilize the Massachusetts Virtual Epidemiologic Network (MAVEN) through the Massachusetts Department of Public Health, allowing Emerson Homecare nurses to directly receive and investigate epidemiological incidents, replacing the previous fax procedure. Not only does this paperless system allow for faster response time and follow-up measures, but it also provides a centralized, comprehensive database for epidemiological incidents for the 293 cities/towns currently within the network.

Mental Health: The BOH contracts with Eliot Community Human Services Inc. of Concord to provide Maynard residents with critical, affordable, and accessible mental health services. Town funding allows the clinic to offer residents options in the event of a financial hardship or non-reimbursable support. In 2014, a total of 216 children, adolescents, adults, elders and families from Maynard received 3,192.61 hours of service, including student at Maynard High, Fowler, and Green Meadow Schools. Of that number, 12 residents were offered reduced or waived fees due to temporary loss of insurance. In 2015, Eliot will be collaborating with the Maynard Boys & Girls Club to offer social skills groups to children at the club. Supplementary services include telephone/crisis intervention, 24-hour emergency coverage, telephone support to family members, case coordination with schools, doctors, hospitals, police, and housing authorities, assistance obtaining entitlements (i.e. social security, transportation, food stamps), and assistance with medications (i.e. injection clinic, paperwork, and lab review). Support from Maynard is an invaluable resource to help Eliot continue their current level of service.

East Middlesex Mosquito Control Program (EMMCP): The East Middlesex Mosquito Control Project conducts a program in Maynard consisting of mosquito surveillance, larval mosquito control and public education.

Average spring rains resulted in moderate mosquito activity in late May and early June. Mosquitoes reached their highest levels during the annual emergence of a cattail marsh mosquito species from mid-June through July and the emergence of floodwater species following rains during the first half of July. Populations

declined due to dry conditions during August and September. The Massachusetts Dept. of Public Health determined that there was a low West Nile Virus (WNV) risk and a remote EEE risk in Maynard during the 2014 season. There were 6 residents within the metropolitan Boston area who contracted WNV in 2014.

The adult mosquito surveillance program monitored mosquitoes from 9 Maynard trap collections. Specimens from 3 trap collections from Maynard were sent to the State Public Health Laboratory to be tested for EEE and WNV.

The larval mosquito control program relied on the larvicides *Bacillus thuringiensis* var. *israelensis* (Bti) and *Bacillus sphaericus*, which are each classified by the EPA as relatively non-toxic. Field crews using portable sprayers applied Bti in the spring and summer to 12.5 wetland acres when high densities of mosquito larvae were found in stagnant water. Larvicides containing *Bacillus sphaericus* were applied to 1,720 catchbasins to control *Culex* mosquito larvae in July and August. *Culex* mosquito larvae are considered the primary WNV vectors.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted by: *Stephanie Duggan, Administrative Assistant*

Annual Statistical Summary of Routine Work: 2014

| | | | |
|----------------------------------|-----|--|-----|
| <u>License and Permits (BOH)</u> | | <u>Tobacco Control Program:</u> | |
| Food Service (Full, Retail) | 51 | Permitted merchants (yearend) | 13 |
| Temporary/Seasonal Food | 7 | Rounds of inspection | 1 |
| Catering | 6 | Total Smoke-Free Inspections | 1 |
| Fraternal Clubs | 5 | Total number of inspections | 26 |
| Church Kitchens | 3 | Total number of violations | 2 |
| Mobile Foods | 2 | <u>Inspections/Investigations</u> | |
| School Kitchens | 3 | Housing Inspections | 56 |
| Residential Kitchens | 3 | State Housing Inspections | 1 |
| Food Pantry | 2 | Rooming House Inspections | 1 |
| Frozen Dessert Manufacturing | 3 | Septic Abandonment | 1 |
| Funeral Directors | 3 | Septic Repair | 1 |
| Swimming Pools | 3 | Pools | 3 |
| Tanning Salon | 1 | Tanning Salon | 1 |
| Solid Waste Haulers | 13 | <u>Mosquito Control Program</u> | |
| Septic Haulers | 6 | Larvicide application | |
| <u>License and Permits (BOS)</u> | | Aerial (acres) | 98 |
| Liquor – Full Restaurant | 9 | Ground locations (acres) | 10 |
| Liquor – Wine & Malt Restaurant | 4 | Mosquito traps | |
| Liquor – Pkg Store Full Retail | 3 | Sites | 5 |
| Liquor – Pkg Store W & M | 4 | Nights of testing | 5 |
| Liquor – Club | 5 | Catch basins treated | 927 |
| Liquor – Carry-In Alcohol | 2 | <u>Permits (Building/Inspections Division)</u> | |
| Liquor – One-Day Alcohol | 5 | Building (see report) | 383 |
| Common Victualler | 41 | Electrical – R/C | 309 |
| Entertainment | 29 | Plumbing – R/C | 194 |
| Auto Amusement | 4 | Gas – R/C | 193 |
| Used Auto Class II | 10 | <u>Communicable Disease Cases:</u> | |
| Junk Dealers | 7 | Tuberculosis | 5 |
| Pool Tables/Billiards | 6 | Lyme Disease | 12 |
| Rooming House | 2 | Streptococcus Pnemoniae | 1 |
| Taxicab/Livery | 0 | Streptococcus B | 1 |
| <u>Food Program</u> | | Hepatitis (B & C) | 5 |
| Food Inspections/Re-Insp. | 257 | Campylobacteriosis | 5 |
| Hearings | 0 | Varicella (Chicken Pox) | 0 |
| Plan Reviews/Pre-Opening | 2 | Salmonellosis | 4 |
| Change of Owner Mtgs. | 0 | Shingellosis | 1 |
| Complaints | 3 | Influenza | 9 |
| New Establishments | 0 | | |
| Closings | 1 | | |

Council on Aging (COA) Report

The past year has been a trying one for the Council on Aging, but it has ended with promise of an exciting future. In recent years, the number of activities, programs, and attendance at COA events has declined through a lack of effective management and direction. In early 2014, the Board of the COA could not conduct business as it didn't have enough members to create a quorum. As the Town moved to make improvements to the organization by recruiting new Board members, the COA Director's health declined and she eventually left work in April and never returned.

With the help of remaining staff, volunteers, a newly appointed Board, and a commitment from the Board of Selectmen, the COA bounced along through the Spring and Summer of 2014. During this time, the Clock Tower Place management indicated that the COA offices would need to be relocated for environmental cleanup. The Town looked to its own property, in this case, the Maynard Municipal Golf Course, for a temporary solution. At the Town Meeting in October, voters approved renovations to underutilized space in the rear of the Clubhouse. In November, the Selectmen authorized the Town Administration to hire a full time director to replace the former part time director. These opportunities began to revitalize the COA. Attendance at Board Meetings increased and people started to volunteer to assist in a variety of ways. The new location and director are expected to both be in place during January 2015. Sadly, COA Board member Carol Milioto passed away in September 2014 and the former director, Marcia Curren, passed away in October 2014.

Library Director's Report

Library Staff: For 2014, library staff included: Stephen Weiner, Carol Akillian-Casey, Cynthia Howe, Mark Malcolm, Dennis Morrissey, Jeremy Robichaud, and Karen Weir. Our Circulation staff included: Anne Rees Berry, Maureen Berry, Violet Cobb, Emily Doucette, Grace Doyle, Dorothy Flood-Granat, Dan Giger, Phil Peacock, Indira Rao, Emily Thayer and Stephanie Wasiuk. Each member of our circulation staff works no more than a few hours a week.

Volunteers: Our volunteer pool included Janet Brayden, Marilyn Hanson, Chip Beauvais, Sue Gerroir, Connie, Keenan, Karen Lund, Jill Rubin, Karen Lockmer-Aroian, Wendy Valentine, Sally Thurston, and Jan Rosenberg.

Library Board of Trustees: Patricia Chambers, Chair, Betsy Binstock, Secretary, and Cheryl Bouchard, Member at Large.

Friends of the Maynard Public Library: The Friends officers included Sally Thurston, President, Jan Rosenberg, Vice President, Paula Goldman, Secretary, and Dennis Morrissey, Treasurer.

Library Circulation: The library circulated 86,232 books and 40,281 DVDs, audio books, and CDs, making our circulation 126,513. 25,497 items went out through our self-check-out program. 86,124 items were discharged, many belonging to other libraries. We routed in 20,150 items from other libraries for Maynard patrons to use, and routed put 24,392 items for other libraries' patrons to borrow, bringing our total circulation to 265,902, or roughly 26 items per Maynard resident. 1,773 new cards were issued. There were 18,132 computer sessions - 8,171 people used Ancestry.com. 812 accessed Newsbank, and 2,269 people availed themselves to the Freegal music program; demonstrating that our electronic services continue to grow.

Grants and Awards: The library received a \$500 dollar grant from the Maynard Cultural Council, which defrayed the cost of the summer concert. We also implemented the first year of a \$15,000 dollar award from the Massachusetts Board of Library Commissioners to support teen programs and services. We also received an annual award of \$12,652 dollars from the Massachusetts Board of Library Commissioners.

Programs: The library sponsored children's programs, recreational programs, technical programs, educational programs, and literary programs. In addition, the Friends of the Maynard Public Library sponsored numerous programs. Perhaps

the best attended program was the summer concert, featuring the James Montgomery Blues Band. The Maynard Book Festival also drew a very large crowd. Both of these programs, and many more, were made possible through donations from the Friends of the Maynard Public Library. A total of 5,187 people attended library programs in 2014.

Meeting Room Use: 340 meetings were held during 2014, totaling 12,280 attendants.

Tutoring: There were 152 tutoring sessions in 2014, involving 753 students.

Elections: There were 4 elections: the annual election (874 voters), the primary (935 voters), the Governors general election and the Special election (2,156 voters), for a total of 3,995 voters in 2014. This means 22,185 people used the library to attend a program, a tutoring session, a meeting, or vote. This number does not include 54 people a day that use the library to borrow an item, use a computer, or read the newspaper (16,092).

Days open and Hours:

The library was open these hours: Monday, Friday, and Saturday, 10 AM-5 PM, Tuesday and Thursday, 2 PM-9PM, and Wednesday, 10 AM-6 PM. The library was open 298 days in 2014.

In Closing:

In closing, I would like to thank the library staff, Trustees, library volunteers, and the Friends of the Maynard Public Library for their support of the library programs and initiatives. I'd like to thank the Department Heads, the Board of Selectmen and the Finance Committee for their support. Finally, I would like to especially thank Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean, and former Facilities Manager, Gregg Lefter.

Respectfully submitted,
Stephen Weiner, Library Director

Board of Assessors Report

The Town of Maynard is served by the following Board members and staff: Stephen Pomfret (Chairman), Terrence Donavon (Member), Christopher Worthy (Member), Angela Marrama (Assistant Assessor) and Marianne Dee (Assessing Clerk)

On behalf of the Board of Assessors, we would like to thank Michael Manning for his service to the board for the last five years. His efforts were greatly appreciated having given the board stability and always being so reliable. We welcome our newest member, Christopher Worthy wishing him much success with the board.

Fiscal Year 2015 was an Interim Year Revaluation. We were certified by the DOR quite early this year (November 20, 2014) allowing plenty of time for bills to be mailed on time. In large part, this is due to the hard work of your Assessing Department in keeping a tight schedule and good procedures. The assessing staff also captured \$365,245 in growth this year. There were approximately 415 inspections completed by the Assessor and Patriot Properties. We continue to strive for accuracy in recording real and personal property data and to meet all deadlines established by the Department of Revenue.

The Town of Maynard has 4,091 taxable parcels for Fiscal Year 2015. The count of these taxable parcels by property class is as follows:

| Property Type | FY2014 | | FY2015 | |
|----------------------|---------------------|--------------|---------------------|--------------|
| | Parcel Count | Value | Parcel Count | Value |
| Single Family | 2654 | 763,742,700 | 2661 | 796,732,900 |
| Condominium | 495 | 91,353,400 | 505 | 104,701,500 |
| Miscellaneous | 11 | 4,361,800 | 11 | 4,476,900 |
| Two Family | 257 | 76,837,600 | 254 | 75,002,800 |
| Three Family | 24 | 7,506,900 | 24 | 7,381,200 |
| Four and up | 46 | 29,776,200 | 47 | 30,736,000 |
| Vacant Land | 104 | 5,198,000 | 99 | 5,198,000 |
| Open Space | 0 | 0 | 0 | 0 |
| Commercial | 148 | 53,156,800 | 146 | 52,150,100 |
| Industrial | 26 | 54,945,000 | 26 | 55,743,800 |
| Chapter 61 Land | 3 | 925 | 3 | 1,033 |
| Chapter 61A Land | 6 | 21,935 | 6 | 21,935 |
| Chapter 61B Land | 2 | 173,175 | 2 | 173,175 |
| Mixed Use | 35 | 15,043,300 | 31 | 13,819,000 |
| Personal Property | 221 | 27,928,220 | 276 | 27,771,187 |

At the Classification Hearing held on November 18, 2014, the Board of Selectman voted to split the tax rate using a 1.33 rate split, which resulted in a tax rate of \$22.31 for residential and open space and \$31.09 for commercial, industrial and personal property. New values and new growth for Fiscal Year 2015 were certified by the Department of Revenue on October 30, 2014.

The following is a comparison of total valuations by fiscal year:

| Fiscal Year | Assessed Value | Tax Levy | Tax Rates | |
|--------------------|-----------------------|-----------------|------------------|-------|
| 2011 | 1,237,413,740 | 23,147,926 | 17.50 | 26.91 |
| 2012 | 1,223,329,115 | 23,909,712 | 18.45 | 27.17 |
| 2013 | 1,194,932,677 | 25,403,203 | 20.05 | 29.55 |
| 2014 | 1,130,045,955 | 26,622,184 | 22.29 | 32.28 |
| 2015 | 1,173,568,330 | 27,435,788 | 22.31 | 31.09 |

Tax Rate as expressed per \$1,000 of valuation

Valuation by Property Class

| Prop. Cls. | FY2011 | FY2012 | FY2013 | FY2014 | FY2015 |
|-------------------|---------------|---------------|---------------|---------------|---------------|
| Res | 1,078,732,980 | 1,069,740,840 | 1,042,848,160 | 986,556,485 | 1,030,830,070 |
| Op Sp | 0 | 0 | 0 | 0 | 0 |
| Com | 63,559,690 | 63,529,248 | 61,928,877 | 60,616,250 | 59,250,273 |
| Ind | 65,976,300 | 62,265,500 | 62,344,900 | 54,945,000 | 55,743,800 |
| Pers Prop | 29,144,770 | 27,793,527 | 27,810,740 | 27,928,220 | 27,771,187 |

Levy by Property Class

| Prop Cls | FY2011 | FY2012 | FY2013 | FY2014 | FY2015 |
|-----------------|---------------|---------------|---------------|---------------|---------------|
| Res | 18,877,827 | 19,736,719 | 20,909,106 | 21,990,344 | 22,997,216 |
| Op Sp | 0 | 0 | 0 | 0 | 0 |
| Com | 1,710,391 | 1,726,090 | 1,829,998 | 1,956,693 | 1,842,091 |
| Ind | 1,775,422 | 1,691,754 | 1,842,292 | 1,773,625 | 1,733,075 |
| Pers Prop | 784,286 | 755,150 | 821,807 | 901,523 | 863,406 |

Respectfully submitted,
Angela M. Marrama
Assistant Assessor

Treasurer/Collector's Report

STAFF: Cheryl Kane, Treasurer/Collector
 Cheri Poirier, Assistant Treasurer/Collector
 Sandra Baltazar, Collector's Assistant

Tax Collections July 1, 2013-June 30, 2014

| <u>Fiscal 2014</u> | <u>Beginning</u> | <u>Commitment</u> | <u>Abate/Exempt</u> | | <u>June 30</u> |
|--------------------|------------------|-------------------|-----------------------|-----------------|----------------|
| | <u>Balance</u> | | <u>Refunds</u> | <u>June 30</u> | |
| | | | <u>Tax Title Lien</u> | <u>Payments</u> | <u>Balance</u> |
| Real Estate | | 25,720,664 | -769,580 | -24,650,178 | 300,906 |
| Personal Prop | | 901,523 | 2,161 | -893,913 | 9,771 |
| CPA | | 211,268 | 700 | -210,050 | 1,918 |
| Tax Title | 1,900,300 | 729,369 | -36,853 | -1,045,191 | 1,547,625 |
| Water | 351,374 | 1,727,305 | -159,281 | -1,603,928 | 315,471 |
| Sewer | 509,592 | 2,443,346 | -252,581 | -2,278,664 | 421,693 |
| Excise | | 1,056,220 | -10,298 | -949,830 | 96,091 |

Fiscal Year 2014 Debt Service Payments by Category

| <u>Fund</u> | <u>Principal Paid</u> | <u>Interest Paid</u> | <u>Total Paid</u> | <u>Principal Outstanding</u> <u>Balance 6/30/14</u> |
|-----------------|-----------------------|----------------------|-------------------|--|
| Town-General | 675,000 | 287,546 | 962,546 | 7,270,000 |
| School | 1,990,300 | 1,084,972 | 3,075,272 | 32,297,010 |
| CPA Golf Course | 80,000 | 41,300 | 121,300 | 1,340,000 |
| Water | 276,800 | 72,963 | 349,763 | 2,251,100 |
| Sewer | 172,900 | 76,069 | 248,969 | 2,040,890 |
| MWPAT | 604,843 | 219,433 | 824,276 | 11,363,367 |
| <u>Total</u> | <u>3,799,843</u> | <u>1,782,283</u> | <u>5,582,126</u> | <u>56,562,367</u> |

Town Accountant's Report

| Town of Maynard Combined Balance Sheet Unaudited Year Ended June 30, 2014 - Unaudited | | | | | | | | | | | |
|---|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|-----------------------|--------------------------|-----------------------|--------------------------|------------------------|------------------------|
| | General | Special Revenue | Comm Preservation | Capital Projects | Trust & Agency | Water Enterprise Fund | Water Enterprise Capital | Sewer Enterprise Fund | Sewer Enterprise Capital | Long Term Debt | Combined Total |
| Assets: | | | | | | | | | | | - |
| Cash and Equivalents: | | | | | | | | | | | - |
| Cash - Expendable | 4,665,192.05 | 3,158,403.49 | 928,664.09 | 2,396,362.75 | 7,378,367.95 | 432,091.26 | 2,010,050.95 | 477,512.55 | 325,133.55 | | 21,771,778.64 |
| Petty Cash | 188.34 | | | | | | | | | | 188.34 |
| Receivables: | | | | | | | | | | | |
| Personal Property Tax | 30,071.29 | | | | | | | | | | 30,071.29 |
| Real Estate Tax | 303,092.53 | | | | | | | | | | 303,092.53 |
| Allowance for Abatements | (887,162.01) | | | | | | | | | | (887,162.01) |
| Tax Liens Receivable | 1,492,913.90 | | 752.95 | | | 54,147.66 | | 75,767.91 | | | 1,623,582.42 |
| Deferred Taxes Receivable | 99,163.97 | | | | | | | | | | 99,163.97 |
| Motor Vehicles Excise | 294,582.83 | | | | | | | | | | 294,582.83 |
| User Charges /Liens | | | | | | 331,601.99 | | 444,356.82 | | | 775,958.81 |
| Other Receivables | | 58,217.79 | 1,912.93 | | | | | | | | 60,130.72 |
| Amounts to be Provided - Bonds - GENERAL | | | | | | | | | | 38,046,010.00 | 38,046,010.00 |
| Amounts to be Provided - Bonds - WATER | | | | | | | | | | 4,816,100.00 | 4,816,100.00 |
| Amounts to be Provided - Bonds - SEWER | | | | | | | | | | 10,839,256.80 | 10,839,256.80 |
| Amounts to be Provided - Bonds - CPA | | | | | | | | | | 1,340,000.00 | 1,340,000.00 |
| | | | | | | | | | | | - |
| TOTAL ASSETS | 5,998,042.90 | 3,216,621.28 | 931,329.97 | 2,396,362.75 | 7,378,367.95 | 817,840.91 | 2,010,050.95 | 997,637.28 | 325,133.55 | 55,041,366.80 | 79,112,754.34 |
| Liabilities and Fund Equity: | | | | | | | | | | | |
| Liabilities: | | | | | | | | | | | |
| Accrued Payroll Payable | (456,795.45) | | | | | | | | | | (456,795.45) |
| Other Liabilities | (303,703.49) | | | | | | | | | | (303,703.49) |
| BAN Payable | | | | (1,521,000.00) | | | | | | | (1,521,000.00) |
| Deferred Revenue - PP & RE | 553,998.19 | | | | | | | | | | 553,998.19 |
| Deferred Revenue - Deferral RE Tx Chap 41 A | (99,163.97) | | | | | | | | | | (99,163.97) |
| Deferred Revenue - Tax Title | (1,492,913.90) | | (752.95) | | | (54,147.66) | | (75,767.91) | | | (1,623,582.42) |
| Deferred Revenue - MV Excise | (294,582.83) | | | | | | | | | | (294,582.83) |
| Deferred Revenue - Ambulance Receipts | | (58,217.79) | | | | | | | | | (58,217.79) |
| Deferred Revenue - Water User Charges | | | | | | (315,461.64) | | | | | (315,461.64) |
| Deferred Revenue - Water Liens | | | | | | (16,140.35) | | | | | (16,140.35) |
| Deferred Revenue - Sewer User Charges | | | | | | | | (422,068.43) | | | (422,068.43) |
| Deferred Revenue - Sewer Liens | | | | | | | | (22,288.39) | | | (22,288.39) |
| Deferred Revenue - Comm Preservation | | | (1,912.93) | | | | | | | | (1,912.93) |
| Deferred Revenue - Performance Bonds | | | | | (280,836.15) | | | | | | (280,836.15) |
| Deferred Revenue - Guaranteed Deposits | | | | | (54,214.04) | | | | | | (54,214.04) |
| | | | | | | | | | | | - |
| Long Term Debt Liability - Bonds - GENERAL | | | | | | | | | | (38,046,010.00) | (38,046,010.00) |
| Long Term Debt Liability - Bonds - WATER | | | | | | | | | | (4,816,100.00) | (4,816,100.00) |
| Long Term Debt Liability - Bonds - SEWER | | | | | | | | | | (10,839,256.80) | (10,839,256.80) |
| Long Term Debt Liability - Bonds - CPA | | | | | | | | | | (1,340,000.00) | (1,340,000.00) |
| | | | | | | | | | | | - |
| TOTAL LIABILITIES | (2,093,161.45) | (58,217.79) | (2,665.88) | (1,521,000.00) | (335,050.19) | (385,749.65) | - | (520,124.73) | - | (55,041,366.80) | (59,957,336.49) |
| Fund Equity: | | | | | | | | | | | |
| F/B Reserved for Encumbrances | (232,976.28) | | | | | (360.00) | | (7,567.92) | | | (240,904.20) |
| F/B Reserved for Expenditures | - | | (243,693.54) | | | | | | | | (243,693.54) |
| F/B Reserved for Bond Premiums | (802,132.06) | | | | | | | | | | (802,132.06) |
| F/B Designated | (79,658.99) | | (684,970.55) | | | | | | | | (764,629.54) |
| F/B Undesignated | (2,790,114.12) | (3,158,403.49) | - | (875,362.75) | (7,043,317.76) | (431,731.26) | (2,010,050.95) | (469,944.63) | (325,133.55) | | (17,104,058.51) |
| | | | | | | | | | | | - |
| TOTAL FUND EQUITY | (3,904,881.45) | (3,158,403.49) | (928,664.09) | (875,362.75) | (7,043,317.76) | (432,091.26) | (2,010,050.95) | (477,512.55) | (325,133.55) | - | (19,155,417.85) |
| | | | | | | | | | | | - |
| TOTAL LIABILITIES & FUND EQUITY | (5,998,042.90) | (3,216,621.28) | (931,329.97) | (2,396,362.75) | (7,378,367.95) | (817,840.91) | (2,010,050.95) | (997,637.28) | (325,133.55) | (55,041,366.80) | (79,112,754.34) |

| Town of Maynard - Account Detail Unaudited | | | | | | | |
|---|---|------|-------------------|---------------------|-----------------------|-----------|---------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | |
| Revolving Funds - Year Ended June 30, 2014 | | | | | | | |
| | | | 7/1/2013 | | | 6/30/2014 | |
| | | | Fund | FY2014 | FY2014 | Fund | |
| Account Number | Account Name | Dept | Balance | Revenue | Expenditures | Transfers | Balance |
| 3000.0000.359000 | Revolving-School Lunch | SCH | 59,850.65 | 465,677.77 | (426,591.85) | | 98,936.57 |
| 3001.0000.359000 | Revolving-Recreation | REC | 7,403.54 | 3,310.00 | (1,878.00) | | 8,835.54 |
| 3002.0000.359000 | Revolving-Disposal | MUN | 10,019.50 | 11,869.07 | (1,347.49) | | 20,541.08 |
| 3003.0000.359000 | Revolving-Planning Board | MUN | 5,811.56 | 14,048.96 | (9,900.00) | | 9,960.52 |
| 3004.0000.359000 | Revolving-Community Ed (EXCEL) | SCH | 98,643.50 | 519,401.74 | (479,108.79) | - | 138,936.45 |
| 3005.0000.359000 | Revolving-Partnership | SCH | 42,331.41 | 150,055.43 | (109,496.92) | | 82,889.92 |
| 3006.0000.359000 | Revolving-Athletic | SCH | 12,658.64 | 32,272.04 | (23,565.23) | | 21,365.45 |
| 3007.0000.359000 | Revolving-Food Service Permits 53 1/2 | MUN | 15,400.07 | 13,950.00 | (8,899.00) | | 20,451.07 |
| 3010.0000.359000 | Revolving-COA Van Service 53E 1/2 | COA | 36,753.47 | 14,106.59 | (16,153.21) | | 34,706.85 |
| 3011.0000.359000 | Revolving-Coolidge School | SCH | 7,728.25 | 23,696.57 | (15,328.75) | | 16,096.07 |
| 3012.0000.359000 | Revolving-Alternative Student Program | SCH | 124,752.13 | 459,355.65 | (292,152.59) | | 291,955.19 |
| 3013.0000.359000 | Revolving-School | SCH | 4,121.31 | 29,470.00 | (23,621.29) | | 9,970.02 |
| 3014.0000.359000 | Revolving-Wetlands Protection Act 53E 1/2 | MUN | 19,219.53 | 3,480.00 | - | | 22,699.53 |
| 3019.0000.359000 | Revolving-Electrical Inspector | MUN | - | 16,187.65 | (10,973.15) | | 5,214.50 |
| 3020.0000.359000 | Revolving-Plumbing & Gas | MUN | 10,910.22 | 33,855.00 | (27,895.24) | | 16,869.98 |
| 3022.0000.359000 | Revolving-BOH | MUN | 2,441.84 | 3,996.12 | (29.76) | | 6,408.20 |
| 3027.0000.359000 | Revolving-School Choice | SCH | 196,084.18 | 258,416.58 | (186,631.13) | | 267,869.63 |
| 3030.0000.359000 | Revolving-Wetlands Bylaw Fee 53E 1/2 | MUN | 9,330.75 | 4,642.50 | (1,791.94) | | 12,181.31 |
| 3032.0000.359000 | Revolving-Weights & Measures | MUN | - | 3,260.00 | - | | 3,260.00 |
| 3041.0000.359000 | Revolving - Municipal Permitting 53E 1/2 | MUN | - | - | - | | - |
| TOTALS | | | 663,460.55 | 2,061,051.67 | (1,635,364.34) | - | 1,089,147.88 |

| Town of Maynard - Account Detail Unaudited | | | | | | | |
|---|-----------------------------|------|---------------------|-------------------|--------------|---------------------|---------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | |
| Receipts Reserved for Appropriation - Year Ended June 30, 2014 | | | | | | | |
| | | | 7/1/2013 | | | 6/30/2014 | |
| | | | Fund | FY2014 | FY2014 | Fund | |
| Account Number | Account Name | Dept | Balance | Revenue | Expenditures | Transfers | Balance |
| 3017.0000.359000 | Ambulance Receipts Reserved | FIRE | 448,476.99 | 283,228.75 | - | (345,000.00) | 386,705.74 |
| 3021.0000.359000 | Sale of Cemetery Lots | DPW | 53,500.00 | 6,920.00 | - | (3,900.00) | 56,520.00 |
| TOTALS | | | 501,976.99 | 290,148.75 | - | (348,900.00) | 443,225.74 |
| Special Funds - Fund Balance | | | | | | | |
| Receipts Reserved for Approp | | | 501,976.99 | | | | 443,225.74 |
| Revolving Funds | | | 663,460.55 | | | | 1,089,147.88 |
| Special revenue Funds | | | 1,131,975.54 | | | | 1,179,825.03 |
| State Grants | | | 303,842.17 | | | | 412,647.64 |
| Federal Grants | | | 90,951.82 | | | | 33,557.20 |
| | | | 2,692,207.07 | | | | 3,158,403.49 |

| Town of Maynard - Account Detail Unaudited | | | | | | | |
|---|----------------------------------|------|------------------|-------------------|---------------------|--------------------|------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | |
| Federal Grants - Year Ended June 30, 2014 | | | | | | | |
| | | | 7/1/2013 | | | 6/30/2014 | |
| Account Number | Account Name | Dept | Fund Balance | FY2014 Revenue | FY2014 Expenditures | Transfers | Fund Balance |
| 1001.0000.359000 | Sped Program Improvement Grant | SCH | 1,736.00 | 5,743.00 | (9,643.64) | | (2,164.64) |
| 1002.0000.359000 | Sped Early Childhood | SCH | - | 10,413.51 | (13,773.90) | | (3,360.39) |
| 1003.0000.359000 | Sped 94-142 Allocation | SCH | 25,595.54 | 256,915.00 | (278,785.06) | | 3,725.48 |
| 1005.0000.359000 | Title I Grant | SCH | 4,673.03 | 82,268.00 | (85,615.01) | | 1,326.02 |
| 1007.0000.359000 | Teacher Quality Grant | SCH | - | 34,947.00 | (34,919.00) | | 28.00 |
| 1009.0000.359000 | CPC Grant - Inclusive Preschool | SCH | - | 22,751.00 | (22,751.00) | | - |
| 1012.0000.359000 | Community Development Grant | SEL | - | - | - | - | - |
| 1013.0000.359000 | Title I Carryover Grant | SCH | - | 8,138.00 | (8,138.00) | | - |
| 1015.0000.359000 | Emergency Preparedness Grant | MUN | 1,020.76 | - | - | | 1,020.76 |
| 1018.0000.359000 | Police 911 Training Grant | POL | 9,345.57 | - | (554.02) | (9,218.98) | (427.43) |
| 1020.0000.359000 | Assistance to Firefighters Grant | FIRE | 1,041.42 | - | - | | 1,041.42 |
| 1021.0000.359000 | FEMA/MEMA | MUN | 9,006.00 | - | - | (9,006.00) | - |
| 1024.0000.359000 | COPS Grant | POL | 37,030.01 | - | (4,400.00) | | 32,630.01 |
| 1030.0000.359000 | Fed-Race to the Top | SCH | - | 9,767.00 | (10,448.00) | | (681.00) |
| 1031.0000.359000 | MEMA-LEPC | MUN | - | - | - | | - |
| 1032.0000.359000 | Sped 94-142 Carryover | SCH | 339.49 | - | (339.49) | | 0.00 |
| 1033.0000.359000 | LSTA Library Grant | LIB | - | - | - | | - |
| 1034.0000.104000 | SPED Program Improvement | | 1,164.00 | 2,900.00 | (3,645.03) | | 418.97 |
| TOTALS | | | 90,951.82 | 433,842.51 | (473,012.15) | (18,224.98) | 33,557.20 |

| Town of Maynard - Account Detail Unaudited | | | | | | | |
|---|------------------------------------|------|---------------------|-------------------|---------------------|--------------------|---------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | |
| Special Revenue Funds - Year Ended June 30, 2014 | | | | | | | |
| | | | 7/1/2013 | | | 6/30/2014 | |
| Account Number | Account Name | Dept | Fund Balance | FY2014 Revenue | FY2014 Expenditures | Transfers | Fund Balance |
| 2013.0000.359000 | Polling Hours | CLK | 1,011.21 | - | (518.50) | - | 492.71 |
| 3024.0000.359000 | Domestic Violence Victim Advocate | POL | - | - | - | - | - |
| 3025.0000.359000 | Comcast Cable Peg Access | SEL | 231,990.38 | 83,558.81 | (1,369.91) | - | 314,179.28 |
| 3026.0000.359000 | Verizon Peg Access | SEL | 432,363.96 | 99,906.29 | (94,535.26) | - | 437,734.99 |
| 3029.0000.359000 | Septic Title V | SEL | 18,039.12 | 3,120.27 | - | - | 21,159.39 |
| 3031.0000.359000 | Artspace | SEL | 13,125.00 | - | - | (13,125.00) | - |
| 3033.0000.359000 | DPW Insurance Reimb Under \$20K | DPW | 5,158.03 | 2,124.03 | (1,992.45) | - | 5,289.61 |
| 3034.0000.359000 | Police Insurance Reimb Under \$20K | POL | 750.00 | 6,636.90 | (7,386.90) | - | - |
| 3035.0000.359000 | 129 Parker St 53G Revolving | SEL | 4,304.51 | 27,115.21 | (23,845.08) | - | 7,574.64 |
| 3036.0000.359000 | Mill Creek Intersection Work | SEL | 55,000.00 | - | (725.00) | - | 54,275.00 |
| 3037.0000.359000 | Se-Program Income (CDBG) | SEL | 284,603.47 | - | (18,500.00) | - | 266,103.47 |
| 3038.0000.104000 | Fire FM Global \$ 3K Grant | FIRE | 1,203.60 | - | (361.97) | - | 841.63 |
| 3039.0000.359000 | CMA Drug Task Force - Police | POL | - | 8,618.18 | - | - | 8,618.18 |
| 3102.0000.359000 | Affordable Housing Plan | CPA | - | - | - | - | - |
| 3105.0000.359000 | Assabet River Rail Trail (CPA) | CPA | 21,499.62 | 8,859.32 | (30,358.94) | - | - |
| 4000.0000.359000 | Skateboard Park Gift | SEL | 101.81 | - | - | - | 101.81 |
| 4001.0000.359000 | High School Gift | SCH | 79.17 | - | - | - | 79.17 |
| 4002.0000.359000 | WAVM Gift | SCH | 50.00 | - | - | - | 50.00 |
| 4003.0000.359000 | Carbone Park Gift (Conservation) | MUN | 6,843.52 | - | - | - | 6,843.52 |
| 4004.0000.359000 | Ambulance Gift | FIRE | 150.00 | - | - | - | 150.00 |
| 4005.0000.359000 | Coolidge Playground Gift Account | FIRE | 6,000.00 | - | (6,000.00) | - | - |
| 4006.0000.359000 | Fire Department Gift | FIRE | 855.25 | - | - | - | 855.25 |
| 4007.0000.359000 | Library Gift | LIB | 19,251.76 | 13,704.50 | (6,462.23) | - | 26,494.03 |
| 4008.0000.359000 | Friends of Library Donation | LIB | 651.78 | (1.78) | (650.00) | - | - |
| 4010.0000.359000 | COA Gift | COA | 1,298.42 | 39.00 | - | - | 1,337.42 |
| 4011.0000.359000 | Trans Improv-Powdermill Gift | SEL | - | - | - | - | - |
| 4012.0000.359000 | Preserv & Perp Open Space Gift | SEL | 5,000.00 | - | - | - | 5,000.00 |
| 4013.0000.359000 | Wellesley Rosewood Maynard Mills | SEL | 22,619.00 | - | - | - | 22,619.00 |
| 4014.0000.359000 | Conservation Gift | MUN | 25.93 | - | - | - | 25.93 |
| TOTALS | | | 1,131,975.54 | 253,680.73 | (192,706.24) | (13,125.00) | 1,179,825.03 |

| Town of Maynard - Account Detail Unaudited | | | | | | | |
|---|-------------------------------|------|-------------------|-------------------|---------------------|-------------------|-------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | |
| State Grants - Year Ended June 30, 2014 | | | | | | | |
| | | | 7/1/2013 | | | | 6/30/2014 |
| Account Number | Account Name | Dept | Fund Balance | FY2014 Revenue | FY2014 Expenditures | Transfers | Fund Balance |
| 1016.0000.359000 | State-Circuit Breaker Grant | SCH | 263,155.00 | 483,059.00 | (373,917.00) | | 372,297.00 |
| 1019.0000.359000 | Underage Drink Enforce | POL | 0.00 | - | 1,705.54 | | 1,705.54 |
| 2000.0000.359000 | Kindergarten Enhancement | SCH | - | 67,512.00 | (67,512.00) | | - |
| 2004.0000.359000 | Community Policing Grant | POL | (0.00) | 739.68 | (1,864.72) | | (1,125.04) |
| 2005.0000.359000 | DARE State Grant | POL | - | - | - | - | - |
| 2006.0000.359000 | GAAD Grant | POL | 1.99 | (1.99) | - | - | - |
| 2007.0000.359000 | Fire Safe Grant | FIRE | 4,988.58 | 6,904.00 | (5,747.79) | | 6,144.79 |
| 2008.0000.359000 | COA Elderly Grant | COA | 6,388.76 | 8,675.24 | (9,623.80) | | 5,440.20 |
| 2010.0000.359000 | EOEA Grant | MUN | 1,178.16 | - | - | | 1,178.16 |
| 2011.0000.359000 | Arts Lottery-Maynard Cultural | CULT | 7,092.02 | 4,263.98 | (3,830.00) | | 7,526.00 |
| 2012.0000.359000 | Academic Support | SCH | 616.00 | 4,000.00 | (4,616.00) | | - |
| 2014.0000.359000 | Fire Safety Equipment | FIRE | 23.85 | - | - | | 23.85 |
| 2015.0000.359000 | State Aid to Library | LIB | 21,790.23 | 20,940.21 | (27,284.45) | | 15,445.99 |
| 2017.0000.359000 | State 911 PSAP | POL | (1,680.46) | 15,175.12 | (17,234.40) | (2,529.28) | (6,269.02) |
| 2018.0000.359000 | K-12 Literacy Professional | SCH | - | - | - | | - |
| 2020.0000.359000 | Big Yellow School Bus | SCH | - | 200.00 | (200.00) | | - |
| 2025.0000.359000 | Conservation CISMA | MUN | - | 1,250.00 | (848.51) | | 401.49 |
| 2027.0000.359000 | Prog Quality Improvement | SCH | 180.00 | - | (180.00) | | - |
| 2028.0000.359000 | Foundation Award 2014 | SCH | - | 55,000.00 | (55,000.00) | | - |
| 2029.0000.359000 | WRRR Road Program | DPW | - | - | (331.35) | | (331.35) |
| 2030.0000.359000 | Cult Coun. - Adams Art Grant | CULT | - | - | - | | - |
| 2101.0000.359000 | MA DEP Planning Grant Wtr Sys | DPW | - | - | - | | - |
| 2102.0000.359000 | Green Community Grant | SEL | 108.04 | 80,012.50 | (69,910.51) | | 10,210.03 |
| | TOTALS | | 303,842.17 | 747,729.74 | (636,394.99) | (2,529.28) | 412,647.64 |

| Town of Maynard - Account Detail Unaudited | | | | | | | | |
|---|----------------------------|-------------------|-------------|------------------|-------------------|---------------------|--------------------|-------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | | |
| Community Preservation Fund - Year Ended June 30, 2014 | | | | | | | | |
| | | | 7/1/2013 | | | | 6/30/2014 | |
| Account Number | Account Name | Fund Balance | ATM VOTE | STM 5/20/14 VOTE | FY2014 Revenue | FY2014 Expenditures | Transfers | Fund Balance |
| 3100.0000.324000 | F/B Res for Expenditure | 355,252.33 | - | 86,800.00 | - | (188,358.79) | (10,000.00) | 243,693.54 |
| 3100.0000.332000 | FB Res - Budgeted Reserve | - | 8,677.50 | - | - | - | 256,376.27 | 265,053.77 |
| 3100.0000.332100 | FB Res - Open Space | 146,939.96 | 9,982.50 | - | - | - | - | 156,922.46 |
| 3100.0000.332200 | FB Res - Historical | 101,590.36 | (5,017.50) | - | - | - | - | 96,572.86 |
| 3100.0000.332300 | FB Res - Comm/Afford Housi | 146,438.96 | 19,982.50 | - | - | - | - | 166,421.46 |
| 3100.0000.359000 | Undesignated F/B | 185,734.50 | (33,625.00) | (86,800.00) | 314,067.33 | (123,000.56) | (256,376.27) | - |
| | TOTALS | 935,956.11 | - | - | 314,067.33 | (311,359.35) | (10,000.00) | 928,664.09 |

| Town of Maynard - Account Detail Unaudited | | | | | | | |
|---|---------------------------------|------|---------------------|------------------|--------------------|-------------------|---------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | |
| Trust Funds - Year Ended June 30, 2014 | | | | | | | |
| | | | 7/1/2013 | FY2014 | FY2014 | | 6/30/2014 |
| Account Number | Account Name | Dept | Fund Balance | Revenue | Expenditures | Transfers | Fund Balance |
| Expendable | | | | | | | |
| 8200.0000.359000 | LEACHATE ANALYSIS/LANDFILL | SEL | 126.67 | 1.22 | - | - | 127.89 |
| 8202.0000.359000 | ROSE MCGOWAN FUND | SEL | 21.74 | 3.95 | - | - | 25.69 |
| 8203.0000.359000 | MAYNARD SOLDIERS FUND | SEL | 485.25 | 6.91 | - | - | 492.16 |
| 8204.0000.359000 | POST WAR REHAB FUND | SEL | 2,060.19 | 59.54 | - | - | 2,119.73 |
| 8205.0000.359000 | RAFFERTY FUND | SCH | 640.98 | 23.56 | (650.00) | - | 14.54 |
| 8206.0000.359000 | KATHERINE KINSLEY FUND | SCH | 571.85 | 77.48 | (600.00) | - | 49.33 |
| 8207.0000.359000 | ANNE MARIE MORTON FUND | SCH | 830.94 | 30.81 | (845.00) | - | 16.75 |
| 8208.0000.359000 | E SAWETZ FUND | SCH | 48.18 | 19.53 | (50.00) | - | 17.71 |
| 8209.0000.359000 | THOMAS & ATHINA GRAMO | SCH | 45.83 | 98.28 | - | - | 144.11 |
| 8210.0000.359000 | GEORGE & ANN LEMIRE FUND | SCH | 14.15 | 16.56 | - | - | 30.71 |
| 8211.0000.359000 | ANNE GIBBONS FUND | LIB | 439.47 | 498.36 | - | - | 937.83 |
| 8212.0000.359000 | GUYER FOWLER FUND | SCH | 3,183.91 | 3,249.87 | (4,800.00) | - | 1,633.78 |
| 8219.0000.359000 | FRASER & FRANCES FORGIE | SCH | 3,635.36 | 5,395.25 | (6,350.00) | - | 2,680.61 |
| 8220.0000.359000 | GEORGE SHAW MEMORIAL | SCH | 233.90 | 5.04 | - | - | 238.94 |
| 8222.0000.359000 | BRENDA BOWKER FLAHERTY | SCH | 205.44 | 129.49 | (250.00) | - | 84.93 |
| 8223.0000.359000 | MILTON & ANNE DUCLOS FUND | SCH | 3,094.29 | 2,400.61 | (4,300.00) | - | 1,194.90 |
| 8226.0000.359000 | Michael Flood Fund | LIB | 7,783.61 | 70.58 | (1,323.96) | - | 6,530.23 |
| 8227.0000.359000 | Maynard High School Scholarship | SCH | 282.76 | 2.71 | (275.00) | - | 10.47 |
| Non-Expendable | | | | | | | |
| 8100.0000.359000 | NON EXP CEM PERPETUAL CARE | DPW | 221,436.95 | 3,700.00 | - | 31,900.00 | 257,036.95 |
| 8102.0000.359000 | NON EXP ROSE MCGOWAN | SEL | 391.33 | - | - | - | 391.33 |
| 8103.0000.359000 | NON EXP MAYNARD SOLDIERS | SEL | 239.20 | - | - | - | 239.20 |
| 8104.0000.359000 | NON EXP POST WAR REHAB | SEL | 4,182.01 | - | - | - | 4,182.01 |
| 8105.0000.359000 | NON EXP RAFFERTY FUND | SCH | 1,826.89 | - | - | - | 1,826.89 |
| 8106.0000.359000 | NON EXP KATHERINE KINSLEY | SCH | 7,543.28 | - | - | - | 7,543.28 |
| 8107.0000.359000 | NON EXP ANNE MARIE MORTON | SCH | 2,393.97 | - | - | - | 2,393.97 |
| 8108.0000.359000 | NON EXP E. SAWUTZ FUND | SCH | 2,000.00 | - | - | - | 2,000.00 |
| 8109.0000.359000 | NON EXP THOMAS & ATHINA | SCH | 10,255.07 | - | - | - | 10,255.07 |
| 8110.0000.359000 | NON EXP GEORGE & ANN LEMIRE | SCH | 1,720.19 | - | - | - | 1,720.19 |
| 8111.0000.359000 | NON EXP ANNE GIBBONS FUND | LIB | 51,808.58 | - | - | - | 51,808.58 |
| 8112.0000.359000 | NON EXP GUYER FOWLER | SCH | 337,487.30 | - | - | - | 337,487.30 |
| 8119.0000.359000 | NON EXP FRASER & FRANCES FORGIE | SCH | 561,931.63 | - | - | - | 561,931.63 |
| 8120.0000.359000 | NON EXP GEORGE SHAW | SEL | 295.00 | - | - | - | 295.00 |
| 8122.0000.359000 | NON EXP BRENDA BOWKER FLAHERTY | SEL | 9,175.57 | - | - | - | 9,175.57 |
| 8123.0000.359000 | NON EXP MILTON & ANNE DUCLOS | SCH | 248,547.77 | - | - | - | 248,547.77 |
| 8199.0000.359000 | NON EXP CONSERVATION FUND | MUN | 95,243.70 | - | - | (95,243.70) | - |
| Other | | | | | | | |
| 8000.0000.359000 | CEMETERY PERPETUAL CARE | DPW | 407,022.42 | 5,994.29 | (6,557.24) | (28,000.00) | 378,459.47 |
| 8001.0000.359000 | STABILIZATION FUND | SEL | 1,809,076.28 | 17,256.45 | - | - | 1,826,332.73 |
| 8002.0000.359000 | CONSERVATION FUND | MUN | 43,988.09 | 11,399.52 | (7,464.26) | 105,243.70 | 153,167.05 |
| 8003.0000.359000 | WATER ENT STABILIZATION | DPW | 577,082.99 | 5,512.80 | - | (133,752.00) | 448,843.79 |
| 8004.0000.359000 | SEWER ENT STABILIZATION | DPW | 839,449.85 | 8,012.47 | - | (85,000.00) | 762,462.32 |
| 8005.0000.359000 | COMMUNITY ENHANCE STABIL | SEL | 39,328.61 | 375.09 | - | - | 39,703.70 |
| 8006.0000.359000 | AFFORDABLE HOUSING TRUST | CPA | 14,426.28 | 137.64 | - | - | 14,563.92 |
| 8007.0000.359000 | OPEB Trust | T/C | 103,152.23 | 4,434.48 | - | 100,000.00 | 207,586.71 |
| 8008.0000.359000 | CAPITAL STABILIZATION FUND | | 932,762.95 | 8,853.77 | - | 720,669.00 | 1,662,285.72 |
| TOTALS | | | 6,346,472.66 | 77,766.26 | (33,465.46) | 615,817.00 | 7,006,590.46 |

| Town of Maynard - Account Detail Unaudited | | | | | | | | |
|---|------------------------------|------|---------------------|-------------------|---------------------|-----------|------------------|---------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | | |
| Agency Funds - Year Ended June 30, 2014 | | | | | | | | |
| | | | 7/1/2013 | | | | 6/30/2014 | |
| Account Number | Account Name | Dept | Fund Balance | FY2014 Revenue | FY2014 Expenditures | Transfers | Fund Balance | Cash |
| 8801.0000.359000 | Firearms Due to Commonwealth | POL | - | 7,775.00 | (7,775.00) | | - | |
| 8802.0000.359000 | POLICE DETAILS | POL | (16,597.24) | 130,744.41 | (140,043.52) | | (25,896.35) | (25,896.35) |
| 8803.0000.359000 | CONTRIBUTORY RETIREMENT | T/C | (1,083.48) | 39,143.07 | (39,345.03) | | (1,285.44) | (1,285.44) |
| 8805.0000.359000 | DEPUTY COLLECTOR | T/C | - | - | - | | - | |
| 8807.0000.359000 | MHS STUDENT ACTIVITY | SCH | 40,189.94 | 116,365.65 | (103,497.25) | | 53,058.34 | 53,058.34 |
| 8808.0000.359000 | FMS STUDENT ACTIVITY | SCH | 15,726.50 | 35,477.40 | (43,169.82) | | 8,034.08 | 8,034.08 |
| 8809.0000.359000 | Performance Bonds | SEL | - | - | - | - | - | Liab 280,836.15 |
| 8810.0000.359000 | FIRE DEPT DETAILS | FIRE | (293.37) | 21,961.32 | (22,472.84) | | (804.89) | (804.89) |
| 8811.0000.359000 | DRUG FORFEITURE FUND | POL | 4,959.49 | 662.07 | (2,000.00) | | 3,621.56 | 3,621.56 |
| 8812.0000.359000 | MUN PLANNING Guar Deposits | SEL | - | - | - | | - | Liab 33,879.04 |
| 8812.0000.359000.010 | DPW GUARANTEED DEPOSITS | SEL | - | - | - | | - | Liab 20,335.00 |
| TOTALS | | | 42,901.84 | 352,128.92 | (358,303.46) | - | 36,727.30 | - 371,777.49 |
| LIABILITIES | | | | | | | | |
| 8809.0000.359000 | Performance Bonds | | (280,382.48) | | | | | (280,836.15) |
| 8812.0000.359000 | MUN PLANNING Guar Deposits | | (33,879.04) | | | | | (33,879.04) |
| 8812.0000.359000.010 | DPW GUARANTEED DEPOSITS | | - | | | | | (20,335.00) |
| | | | (314,261.52) | | | | | (335,050.19) |
| | | | | | | | | 36,727.30 |

| Town of Maynard - Account Detail Unaudited | | | | | | | |
|---|--|------|-------------------|---------------------|---------------------|-------------------|---------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | |
| Water Capital - Year Ended June 30, 2014 | | | | | | | |
| | | | 7/1/2013 | | | 6/30/2014 | |
| | | | Fund | FY2014 | FY2014 | Fund | |
| Account Number | Account Name | Dept | Balance | Revenue | Expenditures | Transfers | Balance |
| 4501.0000.359000 | Water Main Loop | DPW | 12,500.00 | | | - | 12,500.00 |
| 4506.0000.359000 | Fire Hydrants | DPW | 1,031.89 | | | - | 1,031.89 |
| 5029.0000.359000 | DPW - Water Elec Upgrade Wells | DPW | 1,449.54 | | | - | 1,449.54 |
| 6303.0000.359000 | Storm Water Management | DPW | 58,280.98 | - | - | - | 58,280.98 |
| 6304.0000.359000 | Hydrants & Valves | DPW | 12,409.26 | - | (11,856.00) | - | 553.26 |
| 6305.0000.359000 | 4"Pump & Hose | DPW | 6,492.05 | - | (690.50) | - | 5,801.55 |
| 6308.0000.359000 | Old Marlboro Road Studies | DPW | 82,986.69 | - | - | - | 82,986.69 |
| 6309.0000.359000 | Water Resources Assessment | DPW | 7,475.30 | - | (7,475.30) | - | (0.00) |
| 6310.0000.359000 | Water Leak Detection | DPW | - | - | - | - | - |
| 6311.0000.359000 | Survey of Cross Connections | DPW | 2,925.00 | - | (2,142.60) | - | 782.40 |
| 6313.0000.359000 | Generator, Old Marlboro Rd | DPW | 30,000.00 | - | - | - | 30,000.00 |
| 6314.0000.359000 | Hatch Cover, Pump Station | DPW | 5,295.78 | - | (3,725.00) | - | 1,570.78 |
| 6315.0000.359000 | Compact Utility Excavator | DPW | 6,385.00 | - | (5,144.00) | - | 1,241.00 |
| 6316.0000.359000 | Well #4 Treatment Plant | DPW | - | - | - | - | - |
| 6317.0000.359000 | Van Replacement | DPW | 5,015.00 | - | (1,430.00) | - | 3,585.00 |
| 6318.0000.359000 | SCADA Upgrades & Maint | DPW | 28,587.09 | - | (11,704.13) | - | 16,882.96 |
| 6319.0000.359000 | Leak Detection Study | DPW | 24,950.67 | - | - | - | 24,950.67 |
| 6320.0000.359000 | Steel & Concrete Storage Tanks Repair | DPW | 50,000.00 | - | (4,540.00) | - | 45,460.00 |
| 6321.0000.359000 | Infrastructure Repairs | DPW | 45,000.00 | - | (27,702.05) | - | 17,297.95 |
| 6322.0000.359000 | Old Marlboro Road Generator | DPW | 25,000.00 | - | - | - | 25,000.00 |
| 6323.0000.359000 | Cleaning of Well No. 4 | DPW | 12,000.00 | - | (12,000.00) | - | - |
| 6324.0000.359000 | Cleaning of Well 1 & 1A | DPW | 25,000.00 | - | (1,383.25) | - | 23,616.75 |
| 6325.0000.359000 | Spare Pump & Motor Rockland Ave Wells | DPW | 15,000.00 | - | (15,000.00) | - | - |
| 6326.0000.359000 | Fire Hydrant Replacement | DPW | 40,000.00 | - | (3,825.00) | - | 36,175.00 |
| 6327.0000.359000 | Meter Replacement | DPW | 40,000.00 | - | (19,115.47) | - | 20,884.53 |
| 6328.0000.359000 | Structural Inspection of Storage Tanks | DPW | 10,000.00 | - | (10,000.00) | - | - |
| 6329.0000.359000 | Water Tank Repair | DPW | - | 1,300,000.00 | | | 1,300,000.00 |
| 6330.0000.359000 | Rock Ave Filtr Replace STM14 ART4 | DPW | | - | | 300,000.00 | 300,000.00 |
| | TOTALS | | 547,784.25 | 1,300,000.00 | (137,733.30) | 300,000.00 | 2,010,050.95 |

| Town of Maynard - Account Detail Unaudited | | | | | | | |
|---|--------------------------------------|-------------|-------------------|-------------------|---------------------|------------------|-------------------|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | | | |
| Sewer Enterprise Fund Capital Projects - Year Ended June 30, 2014 | | | | | | | |
| | | | <u>7/1/2013</u> | | | <u>6/30/2014</u> | |
| | | | <u>Fund</u> | <u>FY2014</u> | <u>FY2014</u> | <u>Fund</u> | |
| <u>Account Number</u> | <u>Account Name</u> | <u>Dept</u> | <u>Balance</u> | <u>Revenue</u> | <u>Expenditures</u> | <u>Transfers</u> | <u>Balance</u> |
| 5022.0000.359000 | DPW - Wastewater Treatment Plant | DPW | 694.42 | | (197.37) | | 497.05 |
| 5052.0000.359000 | DPW - WWTP Upgrade Contract | DPW | 50,770.81 | | (23,840.00) | | 26,930.81 |
| 6400.0000.359000 | Mandated Inflow & Infiltration Study | DPW | 20,204.00 | | (18,737.92) | | 1,466.08 |
| 6403.0000.359000 | Mockingbird Pump Station Design | DPW | 15,789.89 | | (9,682.78) | | 6,107.11 |
| 6404.0000.359000 | I&I To Include Pump Stations | DPW | 70,000.00 | | (45,839.27) | | 24,160.73 |
| 6405.0000.359000 | WWTP Equipment Upgrades | DPW | 8,427.48 | | (8,300.00) | | 127.48 |
| 6406.0000.359000 | Infrastructure Repairs | DPW | 70,000.00 | | (19,542.75) | | 50,457.25 |
| 6407.0000.359000 | Stormwater Management | DPW | 60,218.00 | | (15,880.00) | | 44,338.00 |
| 6409.0000.359000 | Sewer Plant Water System | DPW | 1,024.22 | | (790.00) | | 234.22 |
| 6410.0000.359000 | I and I Analysis | DPW | | - | | 85,000.00 | 85,000.00 |
| 6416.0000.359000 | Penn Valley Pump | DPW | 35,000.00 | | (35,000.00) | | - |
| 6417.0000.359000 | Moyno Pump | DPW | 20,000.00 | | (20,000.00) | | - |
| 6418.0000.359000 | Lift Station Cleaning | DPW | 15,000.00 | | - | | 15,000.00 |
| 6419.0000.359000 | Mockingbird Pump Station | DPW | | 498,000.00 | (427,185.18) | | 70,814.82 |
| | TOTALS | | 367,128.82 | 498,000.00 | (624,995.27) | 85,000.00 | 325,133.55 |

| Town of Maynard - Account Detail Unaudited | | | | | |
|---|---|--|--------------------------------|---------------------------------|---|
| Statement of Revenues, Expenditures and Changes in Fund Balance | | | | | |
| Long Term Debt Group - Year Ended June 30, 2014 | | | | | |
| <u>Account Number</u> | <u>Account Name</u> | <u>LTD</u> <u>Balance</u> 7/1/2013 | <u>New</u> <u>Borrowing</u> | <u>Principal</u> <u>Paid</u> | <u>LTD</u> <u>Balance</u> 6/30/2014 |
| GENERAL FUND | | | | | |
| 9000.0000.294003 | ATM 5/18/98 - School (Middle School) | 1,960,000.00 | | (84,920.00) | 1,875,080.00 |
| 9000.0000.294002 | STM 2/1/03 - School Athletic Facility | 50,000.00 | | (25,000.00) | 25,000.00 |
| 9000.0000.294026 | ATM 5/20/02 - Library | 2,400,000.00 | | (200,000.00) | 2,200,000.00 |
| 9000.0000.294003 | Part Adv Refund of 2003 School (Middle) | 8,295,165.00 | | (980,000.00) | 7,315,165.00 |
| 9000.0000.294002 | Part Adv Ref of 2/1/03 School Athletic Facility | 26,145.00 | | (380.00) | 25,765.00 |
| 9000.0000.294031 | ATM 5/21/07 - Police Station | 3,365,000.00 | | (225,000.00) | 3,140,000.00 |
| 9000.0000.294032 | ATM 5/21/07 - School Boilers | 590,000.00 | | (40,000.00) | 550,000.00 |
| 9000.0000.294033 | STM 10/29/07 - Remediation - Petroleum | 100,000.00 | | (10,000.00) | 90,000.00 |
| 9000.0000.294034 | STM 10/29/07 - Remediation - Landfill | 225,000.00 | | (15,000.00) | 210,000.00 |
| 9000.0000.294035 | STM 10/27/08 - Remediation - Winter Street | 55,000.00 | | (5,000.00) | 50,000.00 |
| 9000.0000.294037 | STM 10/25/10 - High School I | 3,860,000.00 | | (145,000.00) | 3,715,000.00 |
| 9000.0000.294038 | STM 10/25/10 - High School II | 2,825,000.00 | | (105,000.00) | 2,720,000.00 |
| 9000.0000.294039 | ATM 5/16/11 - Green Meadow System Upgrade | 585,000.00 | | (35,000.00) | 550,000.00 |
| 9000.0000.294040 | ATM 5/16/11 - Sidewalk | 495,000.00 | | (60,000.00) | 435,000.00 |
| 9000.0000.294041 | ATM 5/16/11 - Roads | 315,000.00 | | (40,000.00) | 275,000.00 |
| 9000.0000.294042 | ATM 5/16/11 - Playground/Park Improvement | 280,000.00 | | (20,000.00) | 260,000.00 |
| 9000.0000.294043 | ATM 5/16/11 - Athletic Field | 190,000.00 | | (15,000.00) | 175,000.00 |
| 9000.0000.294044 | ATM 5/16/11 - Green Meadow Carpet Replace | 90,000.00 | | (10,000.00) | 80,000.00 |
| 9000.0000.294045 | ATM 5/16/11 - Town Hall Repairs | 30,000.00 | | (5,000.00) | 25,000.00 |
| 9000.0000.294046 | STM 10/25/10 - High School - Dated 2/15/12 | 7,315,000.00 | | (290,000.00) | 7,025,000.00 |
| 9000.0000.294050 | Art 14 ATM 5/12 - Demo Fowler Gym - Dated 2/14/13 | 225,000.00 | | (15,000.00) | 210,000.00 |
| 9000.0000.294051 | Art 21 ATM 5/12 - Fire Dept Equip - Dated 2/14/13 | 265,000.00 | | (65,000.00) | 200,000.00 |
| 9000.0000.294052 | Art 1 STM 10/25/10 - High School - Dated 2/14/13 | 7,170,000.00 | | (275,000.00) | 6,895,000.00 |
| SUBTOTAL GENERAL FUND LTD | | 40,711,310.00 | - | (2,665,300.00) | 38,046,010.00 |
| COMMUNITY PRESERVATION FUND | | | | | |
| 9003.0000.294047 | STM 10/26/11 - Country Club Land Acquisition | 1,420,000.00 | | (80,000.00) | 1,340,000.00 |
| SUBTOTAL COMMUNITY PRESERVATION FUND LTD | | 1,420,000.00 | - | (80,000.00) | 1,340,000.00 |
| WATER ENTERPRISE FUND | | | | | |
| 9001.0000.294025 | ATM 5/21/96 - Water Mains | 30,000.00 | | (10,000.00) | 20,000.00 |
| 9001.0000.294015 | STM 12/15/97 - Water Tr | 350,000.00 | | (70,000.00) | 280,000.00 |
| 9001.0000.294014 | STM 12/15/97 - Engineering Services - Water | 50,000.00 | | (10,000.00) | 40,000.00 |
| 9001.0000.294016 | STM 12/15/97 - Engineering Services II - Water | 25,000.00 | | (5,000.00) | 20,000.00 |
| 9001.0000.294019 | STM 2/15/02 - Well Field Development | 195,000.00 | | (24,000.00) | 171,000.00 |
| 9001.0000.294017 | STM 2/15/02 - Filter Bed Construction | 106,000.00 | | (15,000.00) | 91,000.00 |
| 9001.0000.294018 | STM 2/15/02 - Water Treatment Facility | 54,000.00 | | (6,000.00) | 48,000.00 |
| 9001.0000.294021 | STM 2/1/03 - Water Mains | 30,000.00 | | (1,200.00) | 28,800.00 |
| 9001.0000.294022 | STM 2/1/03 - Water Mains II | 15,000.00 | | (15,000.00) | - |
| 9001.0000.294023 | MWPAT Loan DW-00-11 - Dated 11/26/04 | 2,805,000.00 | | (240,000.00) | 2,565,000.00 |
| 9001.0000.294027 | STM 2/1/07 - Water | 215,000.00 | | (110,000.00) | 105,000.00 |
| 9001.0000.294021 | Partial Adv Refunding - 2/1/03 Water Mains | 116,100.00 | | (10,000.00) | 106,100.00 |
| 9001.0000.294022 | Part Adv Refunding - 2/1/03 Water Mains II | 41,800.00 | | (600.00) | 41,200.00 |
| 9001.0000.294066 | Water Tank Repairs - 052013 ATM | | 1,300,000.00 | | 1,300,000.00 |
| SUBTOTAL WATER ENTERPRISE FUND LTD | | 4,032,900.00 | 1,300,000.00 | (516,800.00) | 4,816,100.00 |
| SEWER ENTERPRISE FUND | | | | | |
| 9002.0000.294011 | STM 12/15/97 - Sewer Line | 25,000.00 | | (10,000.00) | 15,000.00 |
| 9002.0000.294007 | STM 12/15/97 - Sewage Treatment Facility | 25,000.00 | | (5,000.00) | 20,000.00 |
| 9002.0000.294005 | MWPAT Loan CW-96-50 - Dated 8/1/01 | 108,676.00 | | (25,953.00) | 82,723.00 |
| 9002.0000.294004 | MWPAT Loan T5-97-1111 - Dated 8/1/01 | 34,450.00 | | (4,985.00) | 29,465.00 |
| 9002.0000.294008 | STM 2/15/02 - Sewer | 243,000.00 | | (27,000.00) | 216,000.00 |
| 9002.0000.294013 | STM 2/15/02 - Sewer II | 136,000.00 | | (24,000.00) | 112,000.00 |
| 9002.0000.294009 | STM 2/15/02 - Sewage Treatment Facility | 36,000.00 | | (4,000.00) | 32,000.00 |
| 9002.0000.294010 | ATM 5/21/02 - Sewage Treatment Facility | 50,000.00 | | (25,000.00) | 25,000.00 |
| 9002.0000.294012 | ATM 5/21/02 - Sewer | 20,000.00 | | (5,000.00) | 15,000.00 |
| 9002.0000.294006 | MWPAT Loan CW-00-28 - Dated 8/25/04 | 92,955.80 | | (9,960.00) | 82,995.80 |
| 9002.0000.294028 | STM 2/1/07 - Sewer | 5,000.00 | | (5,000.00) | - |
| 9002.0000.294010 | Part Adv Refund - 2/1/03 Sewage Treat Facility | 184,880.00 | | (2,300.00) | 182,580.00 |
| 9002.0000.294011 | Partial Advance Refunding - 2/1/03 Sewer | 85,910.00 | | (600.00) | 85,310.00 |
| 9002.0000.294029 | ATM 5/17/05 - Wastewater Treatment Plant 1 | 440,000.00 | | (30,000.00) | 410,000.00 |
| 9002.0000.294030 | ATM 5/21/07 - Wastewater Treatment Plant 2 | 305,000.00 | | (25,000.00) | 280,000.00 |
| 9002.0000.294036 | MWPAT Loan CWS-08-31 - Dated 7/8/10 | 4,743,717.00 | | (221,146.00) | 4,522,571.00 |
| 9002.0000.294048 | ATM 5/19/09 - Wastewater Treatment Plant 1 | 160,000.00 | | (10,000.00) | 150,000.00 |
| 9002.0000.294049 | MWPAT Bonds Dated 6/13/12 CWS-08-31-A | 4,252,635.00 | | (172,023.00) | 4,080,612.00 |
| 9002.0000.294060 | Water Tank Repairs ATM 052113 | | 498,000.00 | | 498,000.00 |
| SUBTOTAL SEWER ENTERPRISE FUND LTD | | 10,948,223.80 | 498,000.00 | (606,967.00) | 10,839,256.80 |
| TOTAL LONG TERM DEBT - ALL FUNDS | | 57,112,433.80 | 1,798,000.00 | (3,869,067.00) | 55,041,366.80 |

Respectfully submitted,
Michael Guzzo
Town Accountant

Veteran's Services Report

Agent's Report

To the Honorable Board of Selectmen, Town Administrator, and the Veteran Community of Maynard, this report is submitted for the year ending 2014.

Veterans Benefits

Veterans Benefits are governed under Chapter 115 of the Massachusetts General Laws (M.G.L. c. 115) and the Commonwealth of Massachusetts Regulations 108 (C.M.R. 108). Benefits assist qualified needy veterans and their dependents based on income levels and in accordance with the Budget Standards Chart. The Town of Maynard is reimbursed 75% by the State for Veteran's Assistance payments issued by this office.

The Veteran's Agent is responsible for determining the eligibility of all cases processed through this office. The Agent conducts interviews, establishes approvals, and conducts follow-up on veterans receiving assistance. Field investigations within the local community are also performed by this office to determine the recipient's continued eligibility to receive benefits.

Veteran's Services also includes assisting Maynard veterans in filing federal forms for benefits which include service-connected disability claims, non-service-connected claims, VA Health Care, requests for medals, requests for service records, bonus applications, burial assistance and other federal benefits such as counseling in vocational rehabilitation and employment.

Additionally, the Agent acts under Power of Attorney for veterans researching and processing cases to the Rating Review Board (Department of Veteran Services), and prepares appeal cases to the VA Board of Veteran's Appeals on the veteran's behalf. The Agent also acts as liaison between State and U.S. Representatives on behalf of veterans and their dependents.

This year the Veteran's Service budget remained essentially the same as in 2013 because the number of qualified veteran's seeking Chapter 115 benefits remained about the same as in 2013.

Office

The Veteran's Office is located in the basement level of the Maynard Town Hall. The office is currently staffed one day a week on Tuesday evenings from 6 – 8PM. Additional hours are available by appointment Monday through Saturday.

Legislation

During the past year, the Federal Government passed legislation which the President signed into law granting all eligible veterans and their dependents a 1.7% Cost of Living Allowance (COLA) increase. This was the fourth COLA increase for eligible veterans and their dependents in the past two years.

Salute

In 2014, the Town of Maynard purchased two MIA/POW chairs to honor those veterans that are currently missing and unaccounted for or are being held prisoner. One of the chairs is permanent and is being displayed in the main lobby of the Maynard Town Hall. The chair is protected by a velvet rope suspended between chrome stand ends. There is also an American and MIA/POW Flag flanking the chair. The other MIA/POW chair is portable and can be taken to various veteran and civic events around Maynard. These MIA/POW chairs are just another example of Maynard's commitment to its veterans both past and present. Salute!

2nd Salute

It has been my honor to be the Commander of Disabled American Veterans (DAV) Chapter 82 for 2014. DAV Chapter 82 has done a tremendous amount of fund raising and volunteer work for local veterans and for that they should be commended. In 2014, the Chapter raised just over \$11,000 during the annual "Forget-Me Not" campaign and the citizens of Maynard contributed significantly to this fund raising event. Many of you donated to our members standing outside in the summer heat. There is something special about individuals that donate to others, especially our veterans, during these challenging economic times. Thank you to the residents of Maynard for your continued generosity to our Disabled Veterans. One hundred percent (100%) of your donations went to local Disabled Veterans, their families in need, nursing home Veterans and Veterans undergoing medical treatment in VA Hospitals located here in Massachusetts. This year DAV Chapter 82 sent checks to several Maynard veterans or their widows during the Christmas season. Salute!

3rd Salute

Again, as in previous years, I would like to recognize the Maynard American Legion Post as an organization that supports and assists Maynard's Veterans and their families on a daily basis. The Maynard Post and its members provide a tremendous amount of support to local Veterans and their families at no cost to the Town or other government agencies. The Post's members and the Post's Auxiliary continue to raise money for a local organization known as Honor Flight New England that transports area Veterans to Washington, DC to visit and reflect at their memorials at no cost to the veteran. As a community, we are extremely

fortunate to have an organization like the American Legion and its members who continually give of themselves for the sake of others. Salute!

Respectfully Submitted,
Wayne E. Stanley Sr., MSgt, USAF (Ret.)
Veterans Agent

Contributory Retirement System Report

| | |
|------------------|------------|
| Active Members | 185 |
| Inactive Members | 73 |
| Retired Members | <u>103</u> |
| Total Membership | 361 |

ASSETS

| | |
|--------------------------|--------------------|
| Cash | 467,021.42 |
| Fixed Income | 7,395,572.72 |
| Equities | 20,707,019.49 |
| International Equities | 2,216,902.94 |
| Real Estate | 1,337,957.29 |
| Alternative Investments | 85,730.36 |
| Hedge Funds | 1,561,036.23 |
| Interest Due and Accrued | 0.00 |
| Accounts Receivable | 1,343.52 |
| <u>Accounts Payable</u> | <u>(29,773.40)</u> |
| TOTAL ASSETS | \$33,742,810.57 |

FUNDS AND LIABILITIES

| | |
|-----------------------------|----------------------|
| Annuity Savings Fund | 7,121,797.14 |
| Annuity Reserve Fund | 2,904,070.39 |
| Military Service Fund | 24,476.58 |
| Pension Fund | 572,760.09 |
| <u>Pension Reserve Fund</u> | <u>23,117,706.37</u> |
| TOTAL FUNDS AND LIABILITIES | \$33,742,810.57 |

RECEIPTS

| | |
|--|------------|
| Members' Deductions | 752,728.88 |
| Transfers from Other Systems | 109,083.11 |
| Members' Make Up Payments and Redeposits | 55,366.91 |
| Investment Income Credited to Members' Accounts | 9,117.21 |
| Investment Income Credited to Annuity Reserve Fund | 84,557.71 |
| Reimbursements from Other Systems | 101,285.94 |
| Received from Commonwealth For COLA | 22,277.79 |

| | |
|---|-----------------------|
| Pension Fund Appropriation | 1,739,708.00 |
| Member Payments from Rollovers | 0.00 |
| Received from Town to Military Service Fund | 13,194.96 |
| Investment Income Credited to Military Service Fund | 13.27 |
| Investment Income Credited to Expense Fund | 207,815.85 |
| Interest Not Refunded | 1,906.07 |
| Miscellaneous Income | 427,319.61 |
| Excess Investment Income | 4,708,265.81 |
| TOTAL RECEIPTS | \$8,232,641.12 |

DISBURSEMENTS

| | |
|---------------------------------|-----------------------|
| Refunds to Members | 177,173.66 |
| Transfers to Other Systems | 423,027.66 |
| Annuities Paid | 412,978.94 |
| Option B Refunds | 0.00 |
| Pension Payments | 1,711,180.45 |
| Survivorship Payments | 105,883.42 |
| Ordinary Disability Payments | 36,758.85 |
| Accidental Disability Payments | 204,409.73 |
| Accidental Death Payments | 55,160.16 |
| Section 101 Payments | 0.00 |
| Reimbursements to Other Systems | 158,335.23 |
| COLA's Paid | 0.00 |
| Board Member Stipends | 1,775.38 |
| Salaries | 36,176.56 |
| Legal Expenses | 0.00 |
| Medical Expenses | 0.00 |
| Fiduciary Insurance | 0.00 |
| Service Contracts | 14,710.00 |
| Professional Services | 0.00 |
| Education and Training | 1,980.00 |
| Travel | 4,666.65 |
| Administrative Expenses | 6,732.46 |
| Furniture and Equipment | 0.00 |
| Management Fees | 114,071.10 |
| Custodial Fees | 27,703.70 |
| TOTAL DISBURSEMENTS | \$3,492,723.95 |

Police Department Report

The Maynard Police Department is a full-service police agency consisting of 21 sworn officers who provide law enforcement services 24 hours a day, seven days a week. The Police Department provides residents and visitors the highest level of public safety, emphasizing a proactive, problem solving and preventative approach. The approach of the Maynard Police Department is to establish partnerships with the community, use innovative problem solving approaches, preserve life, protect property, and build long-term relationships with the community which we serve. We take great pride in the services we provide and through cooperative resolution of community safety, problems, and concerns we strive to jointly identify root causes and solutions for crime, disorder, and quality of life issues.

We hold ourselves to the highest standards and live by our **Core Values** of: Integrity, Professionalism, Compassion, Teamwork, and Community Satisfaction.

MISSION STATEMENT

The Mission of the Maynard Police Department is to efficiently provide quality police service to our community by promoting a safe environment with an emphasis on treating everyone with trust, integrity, fairness, and professionalism.

SUMMARY OF 2014

The theme for 2014 was personnel changes. The year started with the addition of a Public Safety Communications supervisor, Anne Camaro. She has proven to be an invaluable addition to the public safety services provided by the Police Department. She is a tremendous resource with her experience, professionalism, and enthusiasm. Also in January Officer Nicholas Latino graduated from the Western Massachusetts Police Academy and began working in town. Officer Latino has done an excellent job in his first year. The same week that Officer Latino graduated the Police Academy, Officer Todd Fletcher and Officer Lucien Comeau started their career with Maynard by attending the Boylston Regional Police Academy. They both graduated in June and have added to the incredibly professional staff we have at the Police Department.

In April, I had the pleasure of promoting two officers to the rank of Sergeant, Officer Gregory Balzotti and Officer Brian Cushing. Both officers worked extremely hard to earn these position and they bring a great deal of knowledge and experience to these supervisory positons.

In May, Town residents voted to remove the Police Department from the requirements of Civil Service. This is a significant change in how we hire and promote officers. The rigid requirements of Civil Service made it very time consuming, costly and limited with options on hiring and promotions. Now the Police Department can determine our own policy and procedures for personnel decisions rather than being restricted to State wide lists.

In June and July, all of the public safety dispatchers were hired and began training. The transition to utilizing civilian dispatchers took several months to complete, but by the end of 2014 they were fully operational. The addition of dispatchers has enhanced our ability to service the community, most importantly by increasing available officers to patrol functions rather than being assigned to desk duties.

In August, Officer Michael Sutherland began the Western Massachusetts Regional Police Academy. Officer Sutherland was the first non-civil service full time officer hired.

The year ended with the most significant change in several years, the retirement of Lieutenant James Dawson. Lieutenant Dawson dedicated 32 years to the Maynard Police Department and will be sincerely missed by all that worked with him. His devotion, professionalism, calm demeanor, and work ethic will be hard to replicate. He will still be visible around Town as a Special Police Officer. We wish him all the best in retirement.

Also in December, Thomas Palmerino was hired as a full time officer. The year ended with the promotion of several well deserving officers. Sergeant Michael Noble was promoted to Lieutenant, Officer William Duggan was promoted to Sergeant and Officer Paul Maria was promoted to Sergeant. All three officers endured a thorough process of a written exam and full day assessment center, which is the new process now that we are removed from Civil Service.

PERSONNEL

2014 personnel changes:

Lieutenant James Dawson retired in December after 32 years of service.

Sergeant Michael Noble was promoted to Lieutenant in December.

Officer William Duggan was promoted to Sergeant in December.

Officer Paul Maria was promoted to Sergeant in December.

Officer Gregory Balzotti was promoted to Sergeant in April.

Officer Brian Cushing was promoted to Sergeant in April.

Sergeant Thomas Neufell resigned in May.
Officer Lucien Comeau was hired as a full time patrolman in January.
Officer Todd Fletcher was hired as a full time patrolman in January.
Officer Michael Sutherland was hired as a full time patrolman in August.
Officer Thomas Palmerino was hired as a full time patrolman in December.
Officer Shawn Corrigan returned from Military Duty in April.

DEPARTMENT STAFF

Chief

Mark W. Dubois

Administrative Assistant

Lucie DiStefano

Lieutenant

James F. Dawson – retired

Michael Noble – promoted

Sergeants

Stephen Jones

Gregory Balzotti

Brian Cushing

William Duggan

Paul Maria

Patrolman

Karl Nyholm

Mary McCue

Richard Seeley

Jeffrey Houle

Eric Davoll

Brian Peterson

Christopher Sweeney

Shawn Corrigan

Daniel Bodwell

Nicholas Latino

Lucien Comeau

Todd Fletcher

Michael Sutherland

Thomas Palmerino

Custodian

James Maria

Crossing Guards

Parnell Houle

Martha Shugrue

Marita Garcia

Special Police Officers

Douglas MacGlashing

Ralph Aulenback

James Loomer

Deborah Richardson

Alfred Whitney

Tim O'Neil

John Connors

Brittany Eager

Daniel Gould

POLICE GRANTS FY 2014

In 2014, The Maynard Police Department received two grants from the State 911 Department in the following categories:

| | |
|---|------------------------------|
| COPS LAW ENFORCEMENT TECHNOLOGY | \$12,930 (remaining balance) |
| FY 14 E-911 SUPPORT AND INCENTIVE GRANT | \$19,939 |
| FY 14 911 TRAINING GRANT | \$10,000 |

Maynard Police Toy Drive 2014

The Maynard Police Department is proud to announce that this year's Toy Drive was once again an enormous success. We were able to help many families enjoy their Christmas Holiday.

The Maynard Police Department would like to thank the many thoughtful people who donated toys or money to this cause. We would like to give special recognition to the major contributors to this year's drive: Bank of America, Sea Change International, Maynard Area Auto Club, Epsilon Associates, Acacia Communications, FEMA, Maynard Outdoor Store and the Paper Store.

The Maynard Police Department would also like to thank Marlene Thomas from Middlesex Savings Bank, Paul Boothroyd and Jack Malcom for their continued dedication. In addition, special thanks go to Sergeant Gregory Balzotti for coordinating this community program for several years. The Toy Drive is an ideal example of the community working together; its success depends on this outstanding effort

PARKING METER COLLECTION \$36,822.72

PARKING TICKETS \$21,145.80

The Town of Maynard is using the services of Kelly and Ryan Associates as a collection agency for our parking ticket revenue.

Finally, I want to personally thank the Board of Selectmen, Town Administrator, Department Heads and all the department personnel for their continued support of the Police Department. The working relationships we have in Maynard make it a great place to live and work.

Respectfully submitted,
Mark W. Dubois,
Chief of Police

| Arrests By Offense | |
|----------------------------------|-----|
| Forcible Rape | 2 |
| Aggravated Assault | 9 |
| Simple Assault | 20 |
| Intimidation | 2 |
| Burglary / Breaking And Entering | 4 |
| Shoplifting | 2 |
| Theft From Building | 2 |
| Theft From Motor Vehicle | 2 |
| Counterfeiting / Forgery | 1 |
| False Pretenses / Swindle / Co | 1 |
| Embezzlement | 1 |
| Stolen Property Offenses | 2 |
| Destruction / Damage / Vandalism | 3 |
| Drug / Narcotic Violations | 6 |
| Weapon Law Violations | 1 |
| Disorderly Conduct | 2 |
| Driving Under The Influence | 37 |
| Drunkenness | 52 |
| Liquor Law Violations | 22 |
| Trespass Of Real Property | 5 |
| All Other Offenses | 75 |
| Traffic, Town By-Law Offenses | 51 |
| Total | 302 |

Calls for Service: 5 Year Study

| Year | Total Number of Calls for Service |
|------|-----------------------------------|
| 2014 | 15029 |
| 2013 | 10063 |
| 2012 | 14992 |
| 2011 | 12870 |
| 2010 | 13636 |
| 2009 | 8023 |

Department Totals 2014:

| | |
|---------------------------------|--------|
| MV Stops | 2199 |
| Citations | 1,402 |
| Verbal Warning | 1,267 |
| Arrests | 302 |
| Officer Initiated Activity | 10,382 |
| Activity Reported By the Public | 4,647 |
| Reports | 1,593 |

Records Information:

| | |
|---|------|
| Total Offenses Reported | 1156 |
| Offenses Against Person | 442 |
| Offenses Against Property | 211 |
| Other Offenses | 503 |
| Total Felonies: | 248 |
| Total Crime Related Incidents: | 405 |
| Total Non-Crime Related Incidents: | 428 |
| Total Arrests (On View): | 184 |
| Total Arrests (Based on Incident/Warrants): | 118 |
| Total Arrests: | 302 |
| Total Protective Custodies: | 49 |
| Total Juvenile Arrests: | 12 |
| Total Summons: | 177 |

Arrests Information:

| Arrests By Offense | |
|----------------------------------|-----|
| Forcible Rape | 2 |
| Aggravated Assault | 9 |
| Simple Assault | 20 |
| Intimidation | 2 |
| Burglary / Breaking And Entering | 4 |
| Shoplifting | 2 |
| Theft From Building | 2 |
| Theft From Motor Vehicle | 2 |
| Counterfeiting / Forgery | 1 |
| False Pretenses / Swindle / Co | 1 |
| Embezzlement | 1 |
| Stolen Property Offenses | 2 |
| Destruction / Damage / Vandalism | 3 |
| Drug / Narcotic Violations | 6 |
| Weapon Law Violations | 1 |
| Disorderly Conduct | 2 |
| Driving Under The Influence | 37 |
| Drunkenness | 52 |
| Liquor Law Violations | 22 |
| Trespass Of Real Property | 5 |
| All Other Offenses | 75 |
| Traffic, Town By-Law Offenses | 51 |
| Total | 302 |

Permits Issued:

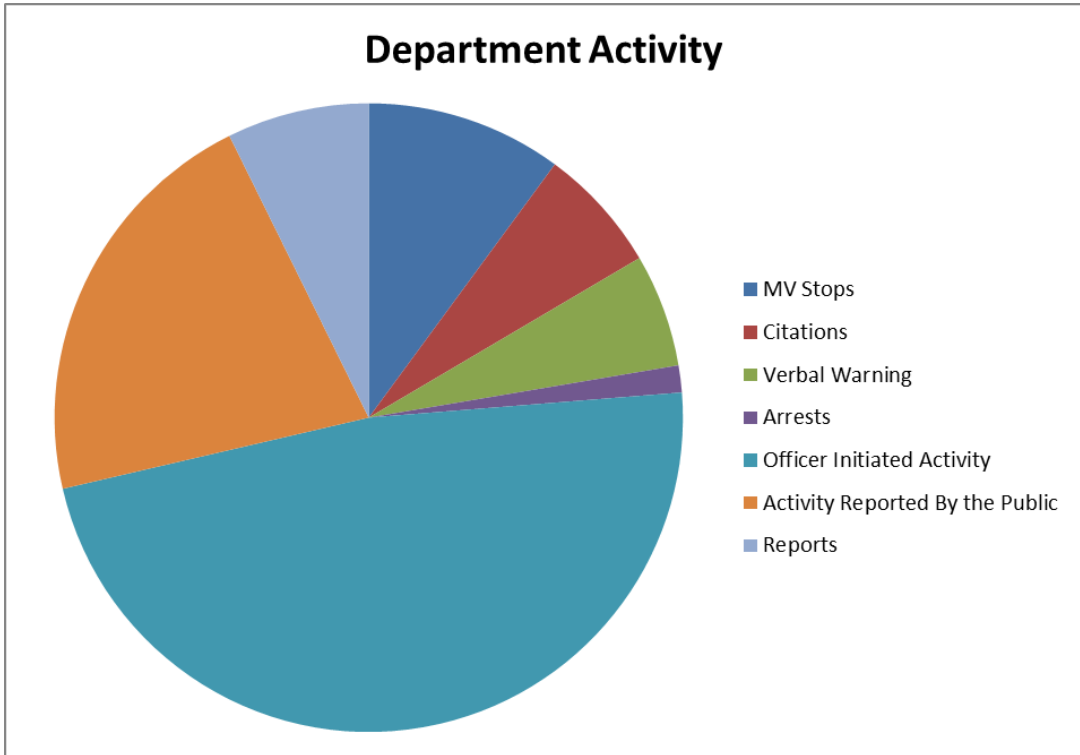
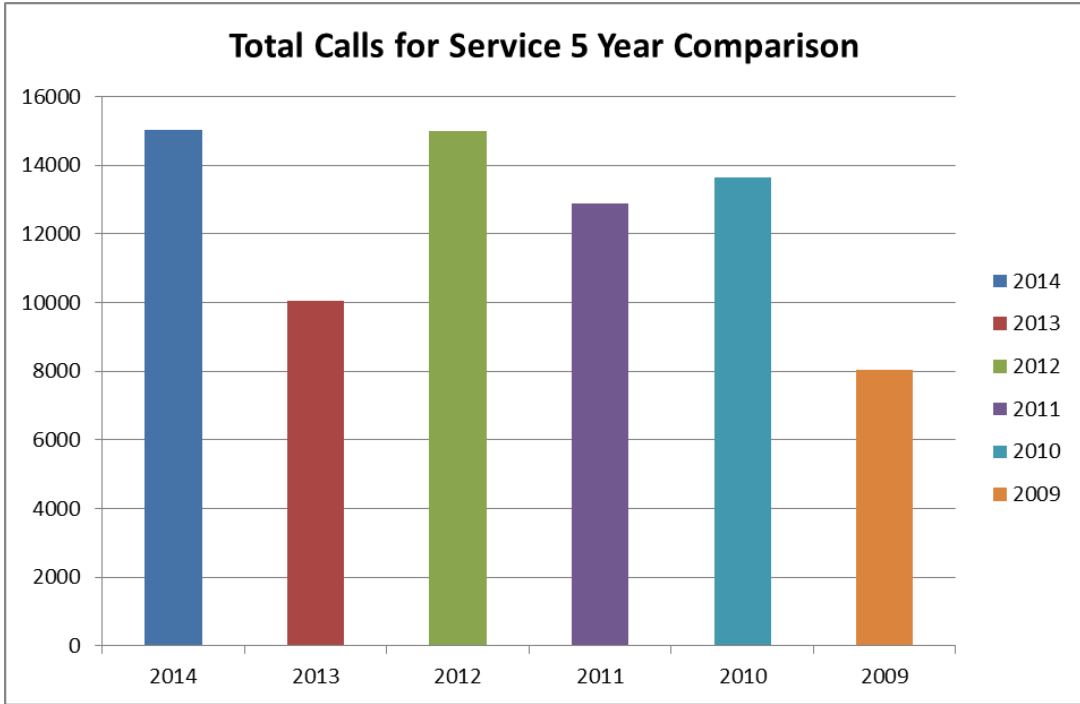
| | |
|-------------------------------|----|
| Pistol Permits Issued/Renewed | 90 |
| FID Cards Issued/Renewed | 10 |
| Solicitor's Permit Issued | 33 |

Calls for Service Breakdown:

| Call Reason | Total |
|----------------------------|-------|
| Unknown | 34 |
| 911 Call/Abandoned/Hang | 122 |
| Abandoned MV | 4 |
| Alarm Fire/Smoke/CO | 60 |
| Alarm - Business | 91 |
| Alarm - Residential | 45 |
| Alarm, Hold-Up | 3 |
| Alarm, Burglar | 44 |
| Animal Complaint | 259 |
| Alcohol Offense | 21 |
| Arrest / Fugitive | 8 |
| Area Check | 2329 |
| Assault | 20 |
| Assist Citizen | 195 |
| Assist Fire Dept. | 71 |
| Assist Other Agency | 68 |
| Attempt to Locate | 5 |
| B & E (Motor Vehicle) | 12 |
| B & E (Past) | 17 |
| Burglary | 1 |
| By-Law Violation | 4 |
| Prisoner Cell Checks | 222 |
| Building Check | 2907 |
| Chemical Spill/Leak | 2 |
| Cruiser Maintenance | 15 |
| Computer Crime | 1 |
| Court Paperwork Received | 79 |
| Civil Dispute | 38 |
| Disturbance | 175 |
| Drug Law Violation | 2 |
| Disabled MV | 65 |
| Domestic Disturbance | 51 |
| Dumping, Illegal | 8 |
| Escort / Transport | 20 |
| Environmental | 64 |
| Family Matter/Civil Matter | 9 |
| Fire, Vehicle | 1 |
| Fire, Structure | 5 |
| Fire, Other | 8 |

| Call Reason | Total |
|------------------------------|-------|
| Field Check | 2 |
| Field Interview | 10 |
| Follow Up Investigation | 105 |
| Firearms License Processing | 2 |
| Fraud | 29 |
| Forgery/Uttering/Counterfeit | 1 |
| General Service | 307 |
| Hazmat Incident/Spill | 3 |
| Harassing / Harassing Calls | 52 |
| House Check | 43 |
| Hazard | 113 |
| ID Check | 39 |
| Identity Theft | 6 |
| Investigation | 16 |
| Juvenile Offenses | 7 |
| Juvenile Problem | 3 |
| Larceny of a Motor Vehicle | 1 |
| Larceny | 73 |
| Liquor Law Violation | 1 |
| Loud Music | 25 |
| Medical Emergency | 578 |
| Missing Person | 11 |
| Missing Person Located | 1 |
| Mutual Aid - Stow | 1 |
| Mutual Aid - Acton | 1 |
| M/V Accident w/ No Injury | 110 |
| M/V Accident, w/Injury | 22 |
| M/V Acc.; Property Damage | 6 |
| M/V Complaint | 123 |
| M/V Accident; Hit & Run | 43 |
| MV Acc. Pedestrian | 2 |
| Motor Vehicle Stop | 2199 |
| Motor Vehicle Violation | 71 |
| Notification | 45 |
| Nuisance | 2 |
| Open Door | 37 |
| Serve Paperwork | 128 |
| Parking Complaint | 210 |
| Personnel Entry | 51 |

| Call Reason | Total |
|-------------------------------|--------------|
| Annoying Phone Calls | 6 |
| Property Damage | 27 |
| Found / Lost Property | 106 |
| PRISONER TRANSPORT | 24 |
| Private Tow/Repossession | 17 |
| Radar Enforcement | 1663 |
| Rape | 1 |
| Serve Restraining Order | 51 |
| Restraining Order Violation | 9 |
| Sudden Death | 9 |
| Section 12/Psych.Emergency | 4 |
| Sex Offenses | 7 |
| Shoplifting | 6 |
| Soliciting | 9 |
| Suicide / Threat | 17 |
| Serve Summons | 50 |
| Suspicious Person | 79 |
| Suspicious Activity | 295 |
| Suspicious Vehicle | 24 |
| Tagging | 1 |
| Threatening to Commit a Crime | 10 |
| Traffic Enforcement | 654 |
| Traffic Control | 17 |
| Trespassing | 21 |
| Traffic Hazard | 10 |
| Truancy | 1 |
| Test Call | 6 |
| Undesirable | 15 |
| Unwanted Party | 5 |
| Vandalism | 58 |
| Serve Warrant | 66 |
| Well Being Check | 159 |
| Wire Down/Tree Down | 38 |
| TOTAL Calls 2014 | 15029 |



Public Safety Communications Department Report

This year was a busy but very productive year as we worked to get our civilian Public Safety Communications center up and running. Anne Camaro was hired in January, and started at the Maynard Police Department as Communications Supervisor on February 10, 2014. Anne took a few days learning the policies, procedures and the Department routine and started to make the necessary changes to accommodate the civilian hires we would soon have. Anne created a Training Manual and Progress Evaluation Forms to be used during new hire training. We contacted Criminal Justice Information Services (CJIS) and the State 911 Department and Anne was appointed CJIS Representative and 911 Coordinator for the Town of Maynard.

Personnel

In mid-March, we posted our first ad for the Civilian Dispatcher position and got several resumes from which we were able to select five candidates for interviews. With the assistance of Fire Captain Sean Kiley, Police Sergeant Balzotti and Communications Supervisor Anne Camaro, we hired three of the five candidates. Brittany Eager was the first hire, and she started on June 2, 2014. Patrick Brennan and Mirella Ruggiero were the next hires and they started on July 10 and July 11, 2014 respectively. Resumes kept coming in and we selected two more candidates for interviews. Our fourth hire Trista Manchuso started on August 4, 2014. Brittany Eager had some experience in dispatching, as she was a part-time dispatcher in Grafton, and had about 6 weeks of in-house training. The other three hires needed extensive training. Patrick Brennan and Mirella Ruggiero attended the State 911 Department's Public Safety Communication Academy on August 04, 2014 after three weeks of in-house training. Trista Manchuso had approximately 6 weeks of in-house training and attended the Public Safety Academy on September 29, 2014. All dispatchers were trained and working without supervision on November 10^t, 2014. Our last hire was for a per-diem position, Timothy O'Neil, after taking the required classes and certifications for the position, was working without supervision by December 6th, 2014.

Calls

We had 1,345 emergency calls that came into the dispatch center on the 911 lines, 317 emergency calls that came into dispatch on the emergency lines, and approximately 3,899 calls for service that came in on the regular business line. These totals do not account for other calls that came into dispatch for general information, or for in-house transfers as our phone software was not set up to track calls. We should have a better idea on a total average of calls by the end of this year as we're now tracking it.

Grants

This year we were awarded two State 911 Department Grants. One of the grants was for \$19,939.00, which is the Support and Incentive Grant, from which we use to off-set personnel salaries and equipment for the Dispatch Center. The other grant is a training grant and we were awarded \$10,000.00 for the training of new employee's, mandated continuing-ed. (16 hrs. per year), and re-certification of all Civilian Dispatchers and Police Officers.

Going Forward

The next step is the consolidation of Dispatch with the Maynard Fire Department and the upgrade to Next Generation 911, which should start in June or July 2015. The Town of Maynard as well as the Maynard Police Department and Maynard Fire Department have been accommodating and supportive of the Public Safety Communications Center. We would like to thank Kevin Sweet and Andrew Scribner-Mclean, Chief Anthony Stowers and Chief Mark Dubois for their support and input into the Dispatch Center, as well as the other Town Department Heads who have in one way or another contributed to the enhancement and progress of the center.

Respectfully submitted,
Anne Camaro
Communications Supervisor

Animal Control Officer's Report

Action Calls

General Calls

| | | |
|--------------------|---|----|
| January | | 6 |
| 10 day Quarantine | 1 | |
| 45 day Quarantine | 2 | |
| Skunk | 3 | |
| February | | 1 |
| Deer | 1 | |
| March | | 10 |
| Skunk | 4 | |
| Deer | 2 | |
| Squirrel | 2 | |
| 6 month Quarantine | 1 | |
| 10 day Quarantine | 1 | |
| April | | 8 |
| Raccoon | 3 | |
| 45 day Quarantine | 1 | |
| Woodchuck | 1 | |
| 10 day Quarantine | 1 | |
| Rabies Clinic | 1 | |
| May | | 9 |
| Opossum | 2 | |
| 45 day Quarantine | 2 | |
| 10 day Quarantine | 1 | |
| Squirrel | 2 | |
| Raccoon | 2 | |
| June | | 12 |
| 6 month Quarantine | 3 | |
| July | | 20 |
| Bat | 2 | |
| State Lab | 2 | |
| Grey Fox | 1 | |
| Squirrel | 1 | |
| Skunk | 3 | |
| Woodchuck | 2 | |
| 10 day Quarantine | 2 | |
| Goose | 1 | |
| August | | 12 |
| Skunk | 3 | |
| 45 day Quarantine | 1 | |
| Bat | 2 | |
| State Lab | 2 | |
| Bird | 1 | |

Fire Department Report

Fire Chief's Report

Organizational Updates

This past year was another very busy year for your Maynard Fire Department. With a strong and dedicated group of firefighters, captains and of course our Administrative Assistant, the Maynard Fire Department has continued striving to meet our mission. Without their continued support and commitment to organizational excellence, we would be unable to be as proactive in keeping the community safe and informed. In 2014, we responded to 1,454 emergency incidents requiring 3,855 total apparatus responses. Almost 9% of our emergency requests for service occurred simultaneously in many cases requiring mutual aid responses. As is the national trend, the largest percentage of our emergency responses was for medical emergencies. We continue to use our strategic planning document as our annual road map and have accomplished many of our goals already, some ahead of schedule. This year our organizational focus, once again, was on improving both our training program and our inspectional services program. Our continued commitment to community risk reduction through inspectional services is based on industry best practices.

Personnel Updates

This year saw the retirement of Gerry Byrne as a career firefighter with the Maynard Fire Department after 35 years! Gerry is staying on as an on-call firefighter where his experience and wisdom will continue to benefit the community. Michael Parr was hired as a career firefighter in May. Mike was a temporary firefighter for us back in 2013 and we feel fortunate to have him here permanently. This year saw firefighters Sean Layton and Michael Parr successfully complete their probationary period and become full-fledged firefighters for the Town of Maynard. Two unit citations were awarded in September for extraordinary efforts to save a human life. Members receiving these awards were, Captains Sean Kiley and Walter Latta Jr., Firefighters Tim Gray, Mark Tomyl, Patrick Hakey, Angela Lawless, Sean Layton and Michael Parr. These were awarded for two separate incidents, one in February the other in May. On-call Firefighter Sean Murphy was awarded a service pin for thirty-five

years of service to the Town of Maynard. Last spring some of our firefighters pitched in to help remodel the kitchen of the Fire Department. The kitchen was originally installed in 1954 and had not been updated since. Our firefighters participated in the annual “Maynard Truck Day” in July and the Middlesex County Sheriffs Camps Safety Day in August at the Boys and Girls Club. In May, working with the Maynard Police Department, our firefighters participated in a drill aimed at showing teenagers the dangers of distracted driving or driving under the influence of alcohol or drugs.

Emergency Medical Services Division

Emergency medical responses continue to make up the largest portion of our emergency responses. This past year, we continued to revamp our standard operating guidelines and updated some medications and procedures that our Emergency Medical Technicians can administer. Under the direction of Firefighter Angela Lawless, our firefighters are continuing to make the transition to become Nationally Registered Emergency Medical Technicians. In September, we started working with a new vendor to provide continuing emergency medical training to all four groups of firefighters. We have also worked closely with Pro-EMS in delivering some additional training to our firefighters while they are on-duty. This year we spent a considerable amount of time developing a policy for and training regarding response to suspected cases of the Ebola Virus. While the likelihood of responding to such a case remains extremely low, we are confident in our preparation and procedure should it happen.

Training

2014 was another busy year of training for Maynard Firefighters. This year, our firefighters completed over 2500 hours of fire or EMS related training. Some highlights of the training were Captain Latta receiving 80 hours of leadership training at the National Fire Academy. Angela Lawless also received 80 hours of training in Emergency Medical Services Management at the National Fire Academy. Jeff Boudreau received 48 hours of training in Community Risk Reduction, also at the National Fire Academy. The National Fire Academy is located in Emmittsburg, Maryland and these firefighters should be commended for the personal sacrifices they made to better themselves and the community. The

Maynard Fire Department also hosted a regional drill on Rapid Intervention Teams. This was a hands-on drill focused on firefighters rescuing other firefighters in emergency situations. Participants included firefighters and communications personnel from Stow, Concord, Acton, Shrewsbury, Ashland, Lincoln and of course Maynard. Special thanks go out to John Anderson for allowing us to use his building on Waltham Street before it was torn down.

Inspectional Services

We have continued working with other town departments to ensure the timely delivery of life safety inspections and have expanded our outreach to the citizens and business owners of Maynard. We have continued our comprehensive community risk reduction efforts. This is being accomplished by an aggressive approach to safety inspections. This year we completed over 549 inspections in various areas. This year we also continued our voluntary home inspection program. This program is aimed at firefighters creating a safety partnership with homeowners to help them recognize and remove hazards in their homes (please call us at 978-897-1014 to schedule yours). We continued with our commercial self-inspection program for local businesses that need annual safety inspections in order to maintain a liquor license. This is the third year we have had this program in place and have seen a drastic improvement in the initial success rate of our formal inspections when we conducted them at participating businesses. We also initiated and continued with our pre-fire planning program utilizing our Fire Department Records Management Software and I-Pads. These are conducted by firefighters in the field and give us pertinent building information that we can access in an emergency.

Communications

This year, under the guidance of Captain Peter Morrison, we continued our transition to radio box technology. This year Jeff Boudreau received training to conduct in-house radio programming. When Maynard High School first opened up last fall, both the Fire and Police Departments had radio communication issues. We worked with facilities manager Greg Lefter, the High School Building Committee and a vendor to install an amplification system to correct that issue.

Public Education

Our Public Education Program had another very successful year under the direction of Captain Sean Kiley and the assistance of Firefighter Adam Nichols. We were able to reach just under 2000 Maynard residents through this program. This outreach included civic presentations, school safety presentations and our open house. We expect to be able to expand our reach next year as we've received a grant for a Senior SAFE Program to go along with our grant for school SAFE Program. This year we continued our relationship with the Maynard Council on Aging and the Maynard Senior Citizens Group delivering fire and life safety tips to keep seniors safe.

Building, Apparatus and Equipment

Maynard's Fire Station continues to show the wear and tear of an aging building and is in rough shape despite the efforts of our personnel to keep up with the maintenance. This year we needed to remove more asbestos from the apparatus floor. We also needed multiple plumbing repairs and work on the boiler on multiple occasions. We are certainly hopeful a new facility can be built in the coming years.

We were awarded a grant this past year to add a multi-gas meter with the capability to measure volatile organic compounds. The device has proved quite useful during its time in service, particularly at residential gas leaks. We have seen an increase in repair needs of our Self-Contained Breathing Apparatus and are looking to replace them next year. We have also seen an increase in needed repairs for our portable radios and will be looking to replace that cache in Fiscal Year 2017.

Engine 1 is a 2001 "Emergency One" class "A" pumper. This is our front line engine and first due for fires and medical related emergencies. We will be moving this pumper to back-up status when our new pumper arrives this coming summer.

Engine 2 is a 1991 "Emergency One" class "A" pumper. It is the second due engine for incidents here in Maynard, and also the back-up engine if Engine 1 is

out of service. This piece of apparatus is slated for replacement when our new pumper arrives this coming summer.

Engine 3 is a 1997 “Emergency One” (Freightliner) pumper, smaller than engines 1 and 2. The primary mission of this engine is response to rescue type incidents.

Engine 4 is a 2011 Ford F-350 Super Duty 4x4 pick-up truck. It is equipped with a water tank and high pressure pump for use at brush fires. It also doubles as the shift commander’s vehicle for use in his daily activities such as inspections and department business.

Ladder 1 is a 1986 “Emergency One” Aerial Ladder Truck. It has a 96 ft. hydraulic ladder and a full complement of ground ladders. It also carries rescue equipment and an assortment of tools for use when ventilating a structure during a fire. This truck is now at the end of its useful life, we are starting to see increased maintenance costs associated with this apparatus and expect this trend to continue. We have requested Federal Grant Funds to replace this key piece of apparatus. If that doesn’t happen, we will need to address this next year.

Car 9 is the Fire Department Ambulance. It is a 2013 Ford F-450 chassis and a patient compartment built by OSAGE. It was placed in service in July of 2013.

Car 10 is a 2013 Ford Explorer. This car serves as the fire chief’s vehicle and command car as needed.

The Future

We will continue to utilize our strategic planning document to help guide us through the coming years and adapt as necessary. This coming year we will also pursue grant funding for major equipment purchases in an effort to save the community money. We will continue our transition to Radio Boxes as part of our long term communications plan. Moving forward to ensure readiness of our firefighters, continued increases in training remain a priority. Also, as part of our long term plan, we would like to better serve the community by transitioning from a basic life support ambulance service to an advanced life support service. We will also continue and increase our public education presence in the community to help keep people safe. I would like to thank my Department members for their continued dedication to the fire service and their support of the Fire Department. I

would also like to thank the Board of Selectman, Kevin Sweet and his staff, all Town Department Heads and their staffs and most importantly the citizens of Maynard for their continued support.

Respectfully submitted,
Anthony Stowers
Fire Chief

Emergency Management Agency Report

The Maynard Emergency Management Agency (EMA) is the Town agency responsible for coordinating federal, state, local, volunteer, and private resources during emergencies and disasters in the Town of Maynard. Emergency Management develops plans for effective response to all-hazards, disasters or threats; trains emergency personnel and volunteers to protect the public; provides information to residents; and assists individuals, families, and businesses to mitigate against, prepare for, and respond to and recover from emergencies, both natural and manmade.

The year of 2014 was relatively mild in comparison to prior years. We were able to take advantage of training opportunities throughout the year, enabling us to be well prepared to deal with incidents facing the community with advanced warnings, constant communication with our residents, activation of our Emergency Operations Center, and the amazing efforts of our Police, Fire and Public Works teams, as well as our Department Heads and staff who remain on duty before, during and after incidents.

The Emergency Management Director (EMD) serves as the Chairman of the Local Emergency Planning Committee (LEPC). The LEPC is the planning side of the Town's department-wide response to emergencies. The Maynard EMA continued using the state's web-based emergency management communications system, WebEOC, to provide real-time information sharing during natural and man-made incidents. The EMD worked closely with staff from the MEMA Region 1 Office in Tewksbury, and attended several Local Directors Meetings and various stakeholder meetings throughout the state.

I would like to thank Deputy Emergency Management Director John Flood and members of the Maynard Citizen Corps/Medical Reserve Corps (MCC/MRC) for their dedication to ensuring the safety of the residents of Maynard. I would like to thank Administrative Assistant, Stephanie Duggan for her assistance and dedication to supporting and coordinating Agency activities. Ms. Duggan also serves as the MCC/MRC Coordinator and handles all notifications of meetings and events, coordinates unit activities and assists with all emergency response call out to volunteers. I would like to thank them both for their support and assistance throughout the year.

In closing, I would like to remind residents that the Maynard Emergency Management Agency maintains a dedicated public information line for residents

to call for important recorded information during an incident, please make note of the following number: **(978) 897-1332**.

Respectfully submitted,
Kevin A. Sweet, MSEM
Emergency Management Director
Chairman, Local Emergency Planning Committee

Facilities Manager's Report

The past year has seen many successes for Town facilities and more are on the horizon. The new Maynard High School punch list is completed except for final sign-offs from MSBA representatives. In addition to the work at the MHS, the FM and Head Custodian received extensive training on computerized systems for the new school. The Green Meadow Elementary School also got a portion of its roof repaired.

In late winter, the Town decided to remove the downtown parking deck as needed repairs to it exceeded its value. Through the spring and early summer, the Facilities Manager served as the Project Manager for the demolition, grading, and improvement to the municipal lot downtown. This included adding to the size of the downtown park, seal-coating the lot and the construction of a shed like structure to house the electric charging stations. The changes have been well received by the community including the downtown businesses who were initially concerned about losing about 35 spaces by removing the deck. However, the improved site lines and expanded Memorial Park are important improvements.

The Facility Manager applied for and received a Green Communities Grant which enabled the Town to replace or add more energy efficient lighting to Town properties. On the main roadways of the Town, 245 LED street lights were installed. These will use less energy than the sodium bulbs being replaced and will only need replacing about once every seven years (about 75% less frequently), therefore, saving money in replacement bulbs and labor as well as electricity.

Within Town Hall, doors were upgraded to be compliant for ADA regulations and at the same time all the keys were replaced. This has helped ensure better security as all current key holders are documented. Town Hall also received motion sensors for light switches throughout the building. It has been shown that motion sensors create real savings; lights often left on in common spaces will now shut off within thirty (30) minutes of inactivity.

At the end of 2014, the Facility Manager resigned to take a position at Assabet Valley High School. As Maynard's first Facilities Manager, Mr. Lefter worked for nearly four years to stabilize facilities planning for the Town and implemented many important improvements to building systems (HVAC, electrical, etc.), security, envelope, (roof, walls, doors, and windows), and long-term planning. He centralized elevated maintenance and other service contracts saving money and streamlining a sometimes confusing process when repairs are needed.

Department of Public Works Report

MISSION STATEMENT

The mission of the Department of Public Works is to provide the safest and most efficient and effective operation of the Town Services, and the most efficient maintenance, repair and capital improvement of Town infrastructure in the most courteous, professional and citizen-responsive manner. This mission is accomplished through the department's multi-disciplinary divisions which include: Administration, Highway, Parks-Forestry & Cemetery, Water & Sewer, Solid Waste & Recycling and Vehicle and Equipment (maintenance and repair). The Department of Public Works provides the essentials of daily living to all the residents and businesses of Maynard. These essentials include the distribution of safe, clean drinking water; the maintenance of town roads, sidewalks, sewer and storm drainage infrastructure; collection and treatment of wastewater; collection and disposition of solid waste (to include recyclable materials) and operate the town drop-off collection center; maintenance and care of the town parks; maintain trees located in town right-of-way (TROW) and the cemetery. As a Department, the individual disciplines work well together to give the residents of Maynard a better quality of life by providing the citizens with immeasurable benefits.

Public Works Administration

Hours of Operations: Monday, Wednesday & Thursday 8:00 am to 4:00 pm
Tuesday 8:00am to 7:00 pm
Friday 8:00am to 12:00 pm
Closed: Weekends & Public Holidays
Phone# (978) 897-1317
Fax# (978) 897-7290
We can also be reached through the Town's

website.

Administrative Staff:

Chris Okafor.....Operations Manager
Wayne Amico (VHB).....On-call Engineer
Marie Morando.....Administrative
Assistant
Barbara Johnston.....Administrative Clerk
Tom Palola.....Lead Mechanic

The Department of Public Works Administration Division is responsible for the budgeting, planning, construction, maintenance and overall management of the entire scope of services provided to the citizens of Maynard by the Department. The Division also provides effective leadership and management support and direction working to maximize resource performance and achievement of Department outcomes in the functional areas of operating and capital budget, financial management, risk management, human relations, professional development, community relations, marketing and neighborhood relations. The success of the Department could not occur without the talent and commitment that exists within its workforce, the support and guidance that is provided by the Town Administrator and Board of Selectmen, and the cooperation that exists between Town Departments. April 2013 brought in a new management to the Department of Public Works under the supervision of the Operations Manager. The Town also signed a contract with an engineering consultant, Vanasse Hangen Brustlin, Inc. (VHB) in Watertown, MA. VHB provides part-time Town Engineering presence within Town Hall and on-call engineering assistance to the Town, as needed, to help resolve engineering challenges and assist the Department of Public Works with weekly issues.

Here are some of the accomplishments since the Operations Manager and the On-call Engineering assistance started:

- Helped coordinated with MassDOT requesting rollover of uncommitted Chapter 90 Balance from past years unfinished projects.
- Assisted Town Staff with the review of the current design for the Assabet River Rail Trail Project.
- Helped DPW facilitate the engineering and reconstruction of Summer Street, Acton Street and Parker Street Paving projects.
- Coordinated the completion of the Reo and Coolidge Park improvements with the contractor.
- Helped DPW coordinate the structural evaluation of the downtown parking garage structure.
- Designed and helped bid new School Zone Signs as well as Vehicle Speed Feedback Signs on Route 117 located in the proximity of the Town schools.
- Coordinated with Town Staff to develop the design specifications for a new Fire Alarm System at the Wastewater Treatment Plant.

- Coordinated with a structural engineer to provide a structural building inventory for the auxiliary brick building at the Maynard Highway Garage lot.
- Helped Town Staff coordinate the successful completion and opening of the Maynard Dog Park.
- Assisted Town Staff in helping to select the new vendor for the Waste Water Treatment Plant.
- Provided part time inspection of the Mockingbird Pump station as it was being constructed.
- Provided part time inspection for Town paving projects and several developer constructed subdivision projects.
- Coordinated with Bank of America for downtown sidewalk reconstruction modifications.
- Engineered and inspected pedestrian improvements at Parker Street and Walnut Street as a result of pedestrian safety issues.
- Conducted several Peer Reviews for the Town Planning Board.
- Coordinated the delivery of the Town’s required annual MS4 permit with EPA.
- Coordinated the development of a Town-wide Traffic Signal Inventory of all Town owned traffic signal systems.
- Assisted the DPW with annual inspection and permitting of Underground Fuel Storage Tanks.
- Assisted DPW in procuring a temporary building for the Town Cemetery Division.

Parks-Forestry and Cemetery Division

Parks-Forestry and Cemetery Staff:

Marc Currier P/F/C Foreman
 Eric Fosmire Skilled Laborer

The primary responsibility of the Parks, Forestry and Cemetery Division is the care, maintenance of public trees, parks, and the operation of the Town’s Cemetery. This includes tree trimming, removals and replanting; maintenance of public parks and roadside brush trimming; planning funeral arrangements with residents (carrying out interment and committal services) and tending to perpetual

care of the cemetery landscape. During this year, the cemetery had 45 full burials and cremations.

Highway Division

Highway Staff:

| | |
|-------------------------|-------------------------------|
| Joe Foster..... | Highway Foreman |
| Matt Tuomi..... | Skilled Laborer |
| Shaun Dickerson..... | Skilled Laborer |
| James Ferguson..... | Skilled Laborer |
| Michael Kaskiewicz..... | Special Equipment Operator |

- Road construction and resurfacing
- Sidewalk construction, maintenance and repair
- Catch Basin cleaning, construction and repair
- Drain Line maintenance, construction and repair
- Street sweeping, side walk sweeping and parking lots
- Traffic signs, street name signs and line painting
- Street lighting
- Snow and ice control
- Street light maintenance

Water and Sewer Division

Water and Sewer Staff:

| | |
|--------------------------|----------------------------|
| Tim Mullally..... | Water and Sewer Foreman |
| Michael Abbondanzio..... | Secondary Operator |
| John DeMars..... | Operator |
| Charlie Dismuke..... | W/S Skilled Laborer |

- Water supply
- Water treatment, sampling and distribution
- Hydrants maintenance and replacement
- Water services and connections
- Meter readings
- Sewer collection
- Maintenance of pump stations and collection system

- DEP and EPA compliance and reports

Waste Water Treatment Plant

The Waste Water Treatment Plant is operated by Veolia North America

- Maintenance and Operation of Treatment Plant
- Processing of Influent
- DEP and EPA compliance and reports

Administrative Division

- Oversee all divisions
- Oversee all construction
- Establish and prioritize projects, short and long range
- Solicit bids on all department projects
- Interface with all Federal, State and Local authorities
- Prepare all Federal and State Reports
- Ensure compliance with all Federal and State Mandates
- Accounts payable and receivable commitments
- Infrastructure improvements
- Execute administrative functions
- Water and Sewer billing and accounting

Solid Waste / Recycling Program

With the reorganization of Town Services, the solid waste and recycling program is now under the direct supervision of Department of Public Works. During the spring of 2012, the Town solicited bids for solid waste and recycling. E. L. Harvey was awarded the contract commencing July 1, 2012. The contract is for five years. The Town reserves the right to extend their contract for an additional two years, one year at a time. The Pay-As –You-Throw program (stickers) continue to help to keep the tonnage of trash down while encouraging residents to recycling. Trash sticker tag sales totaled \$268,987.00 for the year.

Mercury Reduction Program

We want to remind residents about our mercury reduction program which was established in an effort to remove mercury from the waste stream, and to reduce the discharge of mercury pollution into the environment. Residents may bring their mercury containing thermometers to the Public Works Administration Offices in Town Hall and exchange them for digital thermometers as part of

mercury recycling efforts. The office also accepts button cell batteries and old thermostats that contain mercury. Residents should be aware that florescent bulbs contain a small amount of mercury that may be reclaimed, and these bulbs cannot be disposed of in the trash. Town owned buildings are collecting their own used florescent bulbs for recycling and residents may drop off their used florescent bulbs (to be recycled) during business hours at Aubuchon Hardware. The Storm Water Management Act requires the inspection of all outfalls for pollutants. We have begun inspecting and mapping locations along the Assabet River.

A total of 802 catch basins and selected drain lines were mechanically cleaned in 2014 to insure adequate design capacity. During this maintenance there were 2400 cubic yards debris removed.

The Department again requests that the residents of Maynard keep the catch basins in front of their property clear of leaves and trash. This prevents localized flooding during sudden downpours or prolonged rainstorms. The Town thanks the residents for their assistance.

Street Sweeping, Sidewalk Sweeping

All sidewalks are cleaned of winter sand and debris, all roadways, parking lots and schools are swept twice during the year. Cleanup programs sponsored by various civic organizations such as the Boy Scouts, Garden Club, Litter League, Rail Trail, Organization for the Assabet River and other organizations are supported by this Department. During this street and sidewalk sweeping, a total of 194 yards of debris were removed.

The Town's street sweeper was put to work at various times during the year including Town Wide Spring Sweeping, along with multiple Downtown Clean-Up's and selected areas (as needed throughout the year). In addition to compliance with the Storm Water Act, The street sweeper is a tremendous asset to our fleet.

Traffic Signs, Street Name Signs and Line Painting

Traffic and street name signs are replaced when needed. A Sign Replacement Program is still continuing. Replacing the street name signs with larger and more reflective signs should be completed within the next few years. New signs are added as directed by the Police Department or the Board of Selectmen. During 2014, the Town made an inventory of all stop signs and replaced them where needed.

Crosswalks, parking stalls, handicapped designations and other markings on roads and parking lots are repainted in the spring or early summer and some in the fall. Center and edge lines on main roads are painted by contract as these require specialized equipment.

Street Light Maintenance

During 2014, the street light maintenance program continued. The Department of Public Works replaced or repaired over 200 street lights. We will continue to replace street lights during the spring, summer, fall and winter (weather permitting).

Snow and Ice Control

The primary function of the Highway Division during the winter is to insure that Town roadways and sidewalks are clean (approximately 100 lane miles of roads and 14 miles of sidewalks) are open and safe as soon as possible after snow or ice incidents. All streets and sidewalks are plowed and sanded as necessary. Snow is removed, as needed, from the Central Business District along with outlying areas, intersections and schools to allow for proper traffic movement, pedestrian use and general safety considerations.

With the purchase of new equipment, the Town is now treating the streets with Road Salt mixed with Magnesium Chloride; this process helps keep the salt on the road which helps prevent ice build-up.

Through dedication and long hours by the DPW Staff and Contractors, the roads and sidewalks were kept clean and safe. The DPW thanks the Town residents and business owners for their patience during snow season.

Vehicle & Equipment – Maintenance & Repair

The Highway Division maintains all vehicles owned by the Department of Public Works and this year the Town hired its own mechanic. In our fleet, there are presently 30 pieces of equipment registered which include: trucks, loaders, backhoes, sidewalk plows, brush chippers etc... Equipment is maintained to the highest degree possible, however, because of the age of the equipment, this program is quite expensive and time consuming.

Working with the Board of Selectmen, Town Administrator and Assistant Town Administrator the department has developed a program of upgrading their fleet.

Tree Trimming and Removals

The Forestry-Parks and Cemetery Division of Public Works has assumed responsibility for the maintenance of all public shade trees. During 2014, the Town removed numerous trees and pruned many trees that the tree warden considered unsafe. Christmas trees may be dropped off at the Boys and Girls Club for disposal during the month of January. This Department chipped approximately 600 Christmas trees in a typical year.

Maintenance of Parks and Athletic Fields

The Forestry-Parks and Cemetery Division maintains approximately 1,000,000 square feet of grass areas which include: athletic fields, parks and numerous small grass areas scattered throughout Town. This Department maintains the fields to the highest level possible with available manpower and funding. This Department in conjunction with the Board of Selectmen are looking into alternatives to improve the maintenance of the Towns Parks and Athletic Fields. All playground equipment is inspected on a regular schedule and repairs are made. Safety issues are monitored at the playgrounds and corrective action taken.

Road Side Maintenance

The Forestry-Parks and Cemetery Division controls vegetation growth on the sides of roads. Cutting brush along our roads allows for greater visibility which makes our roads safer. We will continue this program with a concentration on the busiest roads. The DPW asks all residents for their cooperation in assuring that plantings do not interfere with the use of sidewalks or obstruct the vision of motorists.

Cemetery Division

Glenwood Cemetery uses approximately 25 acres of land at the present time. The Town owns land for expansion and, where appropriate, sections of the Cemetery have been sub-divided into two grave lots.

Maintenance of Cemetery Property

The Parks/Forestry and Cemetery Division has the responsibility for the maintenance of the Cemetery. The grass is mowed as needed and grass is trimmed around headstones and trees on a regular basis. All Town plantings and shrubs are trimmed in the spring. It is the responsibility of the lot owner to maintain shrubs and plantings on their lots. The Cemetery Division will continue to remove shrubs that become unsightly or overgrown. The Town also directs the placement of monuments and flat markers to ensure conformance to Cemetery

By-laws. The Cemetery Division installs G.I. Markers for our Veterans; the Veterans Administration supplies the G.I. Markers. The Highway Division and the Parks/Forestry and Cemetery Division have been working with the Historical Commission for the replacement of the fence around the cemetery.

Water Division

The Water Division is responsible for ensuring that the water supply meets or exceeds all EPA and DEP Guidelines for safe drinking water. The Division does extensive testing of the water supply, both at the source and at various points in the distribution system, to ensure the quality of water. Testing is done on a weekly basis for bacteria and more extensive testing for other contaminants is conducted on a schedule mandated by DEP. All water samples are sent to a certified laboratory for analysis to ensure compliance with DEP & EPA Standards - your assurance that the water you drink is of the best possible quality.

Water Supply

Water Pumping Records in Gallons

| | 2012 | 2013 | 2014 |
|----------------------------------|--------------------|--------------------|--------------------|
| January | 22,178,859 | 21,849,614 | 22,643,636 |
| February | 17,958,071 | 19,226,775 | 21,132,208 |
| March | 21,944,173 | 26,250,328 | 24,050,943 |
| April | 23,164,017 | 28,315,033 | 22,283,819 |
| May | 26,010,534 | 30,474,722 | 24,480,332 |
| June | 25,497,067 | 31,329,269 | 27,359,137 |
| July | 29,308,971 | 25,310,854 | 28,950,781 |
| August | 35,080,322 | 28,167,760 | 28,278,865 |
| September | 29,493,408 | 25,325,153 | 27,131,154 |
| October | 26,665,825 | 23,961,498 | 25,673,092 |
| November | 23,645,209 | 20,836,806 | 23,516,975 |
| December | 24,099,222 | 21,214,806 | 26,131,744 |
| Total | 305,045,679 | 302,262,618 | 301,632,687 |
| Average Daily Consumption | 836,741 | 828,116 | 826,390 |

Water Treatment and Sampling

The water is treated with a minimal amount of chemicals to insure safe drinking water and meet all DEP & EPA standards for drinking water. These samples are sent to a State certified laboratory for testing. The water is treated at the source or

at the Water Treatment Plants, which removes excess Iron and Manganese, ph is adjusted and Chlorine is added to remove any bacteria in the water.

Water Distribution

The Town has approximately 70 miles of water mains ranging from 16 inches to 4 inches in diameter. Many of these water mains are more than 70 years old. Good progress has been made over the years.

The distribution system is monitored for water leaks and repairs are made immediately when discovered. We had five water main leaks and four water service leaks. This is excellent for system of our size and age.

Hydrant Maintenance and Replacement

The Water Division flushes fire hydrants in the fall. During 2014, 14 hydrants were replaced with a new model. We repaired gate valves and new ones were installed as needed. Fire hydrants are periodically tested by the Fire Department and conditions noted. Shoveling out of hydrants is completed as needed. The Town asks your cooperation in keeping any hydrants near your property clear of snow to assist this Department and the Fire Department.

Water Services & Connections

The Division inspects all connections to the water system. We assisted three homeowners with frozen water services; house service shut offs were replaced as needed. We also had ten water main leaks and four water service leaks.

Meter Readings

All residential radio read and commercial water meters are read quarterly; we presently have approximately 3,900 water services. Water and sewer bills are sent out four (4) times a year.

Sewer Collection

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. Infiltration and inflow into the system is a concern. Problem areas are looked into and corrective action will be taken, as needed, in the near future.

Maintenance of Pump Stations and Collection Systems

The Town presently has ten pump stations at various locations throughout the Town to service low lying neighborhoods. These pump stations are checked daily with a thorough inspection, cleaning and servicing once a year.

Continuous efforts in maintaining sewer lines were ongoing during 2014; there were 25 sewer blocks. The Department would like to remind residents to be considerate of what is put into the waste system. Non bio-degradable items such as paper towels, handi-wipes, rags, etc. are the largest blockages. The I & I (Infiltration & Inflow) Study was completed. We are currently in the second year of a five year program which was implemented to identify problem areas in the Sewer Collection System. This program will be ongoing and is mandated to meet our NPDES Permit for the WWTP.

WASTEWATER TREATMENT PLANT

The Wastewater Treatment Plant is responsible for ensuring that all effluent discharge into the Assabet River meets or exceeds all EPA and DEP requirements. The Town of Maynard has maintained compliance with all EPA and DEP mandates.

Operation of Treatment Plant

The Town advertised for Request for Proposal (RFP) for the operation and maintenance of the wastewater facility. The Town chose Veolia Water North America for the operation and maintenance of the treatment facility - under a one year contract with two-one year renewable years with a start date of July 1, 2014. The waste water treatment facility is responsible for ensuring all effluent discharged into the Assabet River meets or exceeds all EPA and DEP requirements, and that the Town of Maynard has maintained compliance with all EPA and DEP mandates. Veolia Water North America assumed operation and maintenance on July 1, 2014. Veolia's personnel were on site two weeks prior to the contract start date to evaluate the treatment process being used.

Maynard uses a phosphorus removal system that chemically binds the phosphorus in the solids (sludge). The level (amount) of solids traveling from one section of the process to the next is very crucial in the removal of phosphorus. During the first couple of months, Veolia Water North America corrected the problems that they found with the gravity thickener. Sludge pumping scheme from the primary clarifiers to the gravity thickener were changed so that a constant flow was always going to the gravity thickener. During this period of time, the gravity thickener was no longer odorous and had changed in color from black to a brownish grey which is normal. Pumping schemes for removing solids from the secondary clarifier were changed to quickly remove solids from the clarifier before denitrification could occur. The change in pumping scheme slightly reduced the amount of rising solids. Veolia realizing that the Co-Mag system was not working, as designed, hired Evoqua Water Technologies to view the current

operation and recommend changes be made. Recommendations were made and Veolia made adjustments to the operation and maintenance.

The Department of Public Works would like to thank the Board of Selectmen, Town Administrator, Assistant Town Administrator, Department Heads, Fire and Police Departments and all of the Town Employees and Officials who have helped the Department of Public Works over the past year. A special thanks to the men and women of the Department of Public Works for all the work they do (day-in and day- out) to make Maynard a safe community.

Respectfully submitted,
Christopher Okafor,
DPW Operations Manager

Superintendent of Schools Report

During FY14, Maynard Public Schools continue to focus on the School Committee vision for all students to achieve their full potential in an interconnected technological world. We are accomplishing this through our global initiatives and the use of technology to improve instruction.

Historically, the Maynard Public Schools have had one or two international exchange students attending Maynard High School every year for over a decade. The interest in Maynard residents to learn through cultural sharing and travel became an evident strength of our community. In addition to the academic and cultural benefits, many other districts with additional classroom space have recruited more international students to increase revenue by filling empty seats without incurring additional expenses. In Maynard, the School Committee identified the “Challenge of Choice” as a way to increase revenue from students from neighboring districts choosing to choice-in, while reducing assessments to the Town budget from Maynard students choosing to choice-out to other communities. The Maynard school system has accomplished this with our Massachusetts students. The secondary benefit of increasing the foreign exchange program, as planned, is that it will actually increase the positive revenue results that the School Committee has demonstrated locally while reaching their goals with the “Challenge of Choice.”

Several administrators were invited to visit China and met with potential sister-schools. An email pen pal program has been established with the No. 2 Middle School in the High Tech Zone of Xian China. Coincidentally, this school in China is also building an English immersion program just like the Spanish immersion program that Maynard has been developing successfully over the last three years. Good faith agreements have been signed between MHS and several high schools in China to develop 2+1 programs where students studying in China at the 10th and 11th grade level will be studying the same curriculum as the students in Maynard in preparation of spending their senior year at Maynard High School. These Sino-American relationships are much less prevalent than the traditional exchange programs that many communities including ours have begun. Again, Maynard is leading the way on global education.

The new Maynard High School has created a higher level of technology support and integration. The iPad Pilot is now fully implemented in grades 8 through 12. While Fowler and Green Meadow do not have the same level of technology infrastructure and hardware, the teachers are using improved software to gauge student proficiency and improve instruction delivery based on data. The

Renaissance Learning Star Assessments are the cutting edge in short term benchmark assessments. These teachers are using these tools not only to improve instruction but to also prepare the students for PARCC, which will likely be the next online state assessment.

Providing greater Special Education supports have become a needed focus in the Maynard. Jill Greene, the Maynard Director of Student Services, has begun monthly meetings with the Special Education Parent Advisory Committee (SEPAC). This has improved communication and provided additional parent supports in Maynard. The position of Special Education Department Chair was replaced with Karen Kanter who is an outstanding educator. She has been a great addition to the Maynard Leadership Team.

Maynard Public Schools continue to excel!

Respectfully Submitted
Dr. Robert J. Gerardi, Jr.
Superintendent of Schools

Fowler School

The 2014 Annual Report of Fowler School provides an overview of the successes and improvement efforts that we share as a learning community. The goals and objectives outlined in our School Improvement Plan guided our decision making and action steps to improve student learning at Fowler. Areas of focus include strengthening Math and Literacy instruction and alignment with the Common Core State Standards, developing shared leadership capacity, and facilitating effective communication and positive relationships with families.

A critical focus of the school year was to create extended time to provide support and academic challenge to all of our students. A schedule was created whereby students in grades four and five receive 90 minutes of Math and ELA instruction each day. This time enabled the students to be in flexible groups depending on their skill level. Zone of Proximal Development (Zone Time) was used in grades 4-7 as a focused time for Math and ELA intervention.

Extensive Professional Development was provided for Fowler staff to understand how data can inform instruction and improve student learning. Following the training about data protocols, collection, and decision-making, a schedule titled “Linking Assessment, Teaching, and Learning” was created, which included our computer and paper-based assessment schedule. All of the data used at Fowler has enabled the teachers to better identify the individual needs of each student and thus provide improved differentiated instruction.

School culture reflected a collaborative and shared effort to always seek educational growth and instructional improvement as demonstrated in our staff meetings, team meetings, and professional development. Common Planning Time (CPT) meetings focused on accountability, use of data, establishing grade level norms, and identifying student needs in a professional learning community. Faculty meetings concentrated on best practices, using data to inform instruction, and identifying examples of student learning and teacher instruction.

Initiatives

- Advisory Program for grades 6-7 is an opportunity for the teachers to get to know students better as individuals, and as learners. Over the course of the year, teachers help students identify their areas of strength, set academic and personal goals, and help them achieve those goals.
- Reciprocal Teaching (Reciprocal Teaching is a research based discussion technique used with small groups of students to improve comprehension.)

- Implementation of research-based "text structure systems" in all reading classrooms grades 4-7 to support the Common Core Units of study and help to make the ELA curriculum consistent and congruent.
- Training of staff around collecting and "making meaning of data" using the Atlas Protocol
- Transitioning to the PARCC Assessment, which measures whether students have mastered the concepts and skills in the Common Core

Fowler offered a range of diverse extracurricular activities for the students: Talent Show, School Sports, School Play, Math Club, Yearbook, Band and Jazz Band, Arts and Academics Program, School Dances and Socials, Chorus, and WAVM. These opportunities allowed students to be involved at Fowler outside of the classroom. Fowler teachers sponsored events such as McTeacher's Night, Fowler Fair, and Family Fun Night as a way to raise money and develop positive connections with students and families.

The Fowler Band concluded its concert season in May with a Gold Medal performance at the Great East Festival in Agawam, MA. The Fowler Band has earned Platinum or Gold Medals for the last 12 years. Adjudicators recognized the students' mature ensemble sound, dynamic sensitivity, and the young musicians' abilities to shape phrases during a clinic following the performance. This event is made possible each year through the substantial efforts of the Maynard Music Association.

Students in Grades 4 and 5 continued their study of piano in the Yamaha keyboard lab. Fowler School is one of the few elementary/middle schools statewide to offer the Yamaha MIE keyboard program joining musical skills with interactive technology software. Grade 4 instrumental students performed their first band concert in June and prepared to join the intermediate ensemble in the fall.

Fourth grade students have been working hard at mastering their basic multiplication facts and, slowly but surely, students are reaching our goal of 100% fluency in multiplication and division facts. These basic facts are a foundation for so much of the work that will be done in fourth grade math and beyond. In addition to our curriculum, the fourth grade has utilized a flexible grouping model, whereby for individual skills such as multiplication and fractions, students are working with their peers at the same level. Students have enjoyed the engaging projects and differentiated instruction that has come from our flexible grouping model.

In reading this year, fourth grade students have begun literature groups using the reciprocal teaching model, where students are engaged in conversations related to the books they are reading at their level. Students are encouraged to question, predict, clarify, and summarize their books for understanding and have meaningful discussions as a group. Often, the novels and texts read in class are linked to a theme that can be connected across content areas. The connection made across content areas is invaluable in solidifying the units being studied and is met by overwhelming enthusiasm by students, who are seeing the world around them and relating it to what they are reading and learning about in school.

Students have continued to study map skills and regions of the United States in Social Studies. This study will culminate with two activities, a trip to the Old North Bridge, where students will connect literature, map skills, and history in an "Amazing Race" format, and in our Regions Celebration at the end of the year. Bringing history to life is so important at this age, and in the spirit of this effort, we will also be visited by Benjamin Franklin.

The fourth grade team is enthusiastic and excited to share in the learning this year and we are rewarded every day with kids who are happy to come to school and proud of all the work they have accomplished.

Fifth grade students have enjoyed a productive year of learning and growth. Teachers are utilizing the Math Workshop model to provide students with the opportunity to work in small groups with their teacher, to practice independently, and to work with a partner on problem-solving tasks, which encourage collaboration and communication. In English Language Arts students are asked to use critical thinking skills in their writing and demonstrate an understanding of figurative language and poetic devices. Students have been reading and discussing a number of complex fiction and non-fiction texts. Teachers have used formative and summative assessments to place students in flexible groups based on their skills and needs. In the fall, Drumlin Farm visited with a number of wildlife creatures that live in the area including a mallard and turtle. This winter, 5th graders visited the Christa McAuliffe Challenger Center, where they simulated travel to Mars. Maynard Pride Week takes place at the end of May and students will enjoy the opportunity to tour their town and take an in depth look at the rich economic and historic background of their home town.

Sixth grade teachers have utilized Common Planning Time to discuss and implement "Successful Student Transitions" for incoming 6th graders. Our focus question has been, "What structural and organizational practices should be modeled consistently, regardless of content area, in an attempt to make the middle

school transition more conducive to student learning?" Test-taking strategies, organizational strategies, and answering open response questions were modeled and practiced in all classes. During Advisory Time students have learned how to access and monitor their own academic progress through iPass. Teaching the Core Value of Responsibility and empowering students to advocate for themselves are both skills which will be beneficial far beyond their Fowler education. Zone Time, which occurs bi-weekly in our schedule, has been utilized to provide further support in Math based on students' needs determined by MCAS, Renaissance test results, report cards, and teacher reports. Direct instruction, as well as the computer based programs (Reflex Math & Khan Academy), has improved student achievement. In ELA, students worked diligently on their writing skills, experienced and practiced several genres and spent time learning the process of the Writer's Workshop model. Students participated in a field trip to the North Shore Music Theater to see "A Christmas Carol." This was a dynamic production that brought the literature to life for the students. Students look forward to the speaker, Watana Eang, who will speak to the students about his experiences growing up in Cambodia under the regime of the Khmer Rouge.

Seventh grade students started their year with the traditional week-long field trip to Nature's Classroom in Becket, Massachusetts. The students engaged in experiences that taught them social skills such as responsibility, problem-solving, teamwork and communication. Classes generally took place outside; and connected to Math, Science, ELA, Technology, Wellness, History, and Art. The students' experiences at Nature's Classroom were discussed throughout the 7th grade year and are sure to be remembered forever. At the beginning of the year students were surveyed in order to learn more about multiple intelligences and organization/study skills. This information was used to present information to the student about how to identify the different ways they might learn best. Students were asked to consider this information on their Nature's Classroom trip, and there was reflection time afterwards. The teachers continued to target students for enrichment and remediation with each academic content area based on MCAS results, STAR Math Results, STAR Reading results, and demonstrated interest in specific topics. This occurred during a newly created "Zone Time" which happens 2-3 times per week. The goal of the "interventions" that take place during Zone is to promote learning, achievement, and increased interest in various topics that will lead to a student's increased academic success. Some of the topics involved Spanish Culture, Debate, Video Production, Science of the Human Body, and Advanced Number Theory. Teachers were also implementing additional writing across the topics to better prepare students for 21st Century Skills in communication. Also new this year was an Advisory Period, during which teachers worked to promote student success in social and emotional areas,

as well as monitor student progress and promote student independence and success. There was also a focus on study skills and community building as the teachers helped to make stronger connections with students.

I would like to extend my sincere appreciation to the members of the Parent Teachers Organization (PTO) and the School Improvement Council for their hard work, guidance, and support. Thank you to Sue Hines, Justine St. John, John Cafarella, Caroline Stearns, Barbara Chautin, Sheila Kelly, Joanne Tummino, Lauren Giunta, and Lisa Padalino. Fowler thanks the School Committee, parents, and the community for their continued support and involvement.

Respectfully Submitted,
Jeff Mela, Principal

Green Meadow School

Green Meadow School is committed to continuously providing students with a challenging and supportive learning environment that meets the needs of all learners. This commitment is highlighted with a focus on developing 21st Century skills. Currently our community consists of over 500 students in preschool through grade three. As we look to the future, our school continues to thrive with increasing enrollment and innovative instructional programs to maximize student learning.

Through our ongoing focus on 21st Century learning and rigorous curriculum supported by the standards set in the common core standards and high quality instruction, we are able to maximize the learning of each student. Our instructional focus is the enhancement of content knowledge while developing the higher order thinking skills that will maximize student achievement. We provide students with a rich and comprehensive academic curriculum while developing their skills as communicators, collaborators, and creative strategic thinkers.

The goal of our literacy program is to support each student's growth and development as effective readers and writers. Writers' Workshop, based on Lucy Calkins Units of Study, has been firmly established as the core writing program, enabling students to effectively convey their thoughts and ideas with clarity, complexity, and voice. Students have become adept at incorporating the characteristics of high quality writing into their original work, enabling them to write effectively in different genres. They have also learned to revise and edit their work in preparation for publishing and presentation to an audience.

Completed student writing is shared and celebrated with families and peers; strengthening the home school connection.

Through balanced literacy, teachers provide targeted small group instruction. Using a Readers' Workshop Model supported by Guided Reading in a small group setting students are developing their skills as fluent and strategic readers who are able to understand and interpret complex text. Teachers effectively differentiate their instruction using a range of texts on each student's instructional reading level from the collection in the school's leveled library. In this way, students receive the targeted instruction needed to develop higher level comprehension and critical thinking skills as they strive to become strategic readers. Learning is enhanced and reinforced through individual conferences with teachers that provide students with specific scaffolding and instruction to maximize understanding and acquisition of strategies. Individualized spelling programs combined with comprehensive word study further supports this goal by strengthening fluency and vocabulary. Students are learning not only to decode words but also to derive meaning from print enabling them to understand and respond to increasingly complex text. Reading achievement is celebrated through a school wide reading challenge.

During the current school year, Green Meadow School has adopted a new math resource, Go Math, aligned with the Massachusetts Curriculum Frameworks and Common Core Standards. This comprehensive resource integrates direct instruction, technology, and home supports to assist students in the development of a strong number sense which supports their understanding of mathematical concepts. Math instruction is focused on enhancing strategic thinking skills and problem solving abilities. Through the support of a math coach, teachers engage in professional development in current best instructional practice, effective use resources, and extension of content knowledge. Teachers are also involved in active collaboration to align curriculum and plan challenging lessons to deepen students' mathematical understanding and problem solving skills. Classroom instruction continues to foster inquiry based learning and rich discourse as students develop their knowledge and skill as mathematical thinkers. Through a grant from the Maynard Educational Foundation (MEF) a Math Zone Club was established to provide before and after school opportunities for mathematical learning for selected second and third grade students.

Through social studies and science, students learn to understand and negotiate the world around them. Art, Music, and Physical Education extend their curricular experiences while broadening their understandings. Technology, creativity, and collaboration are infused in all curriculum areas,

continuing our commitment to developing 21st Century skills. Students also learn that they are contributing members of a community. To highlight this, students took great pride in contributing to the school community by participating in a school service day. Each class selected an area to address in order to enhance the school environment.

Progressing toward the goal of creating 21st Century learners, Green Meadow School continues to expand the successful Spanish Immersion. In each Immersion classroom, all academic content and classroom conversation occurs in Spanish, helping students develop language proficiency by being immersed in a second language. In addition to adding a second grade class this year, the immersion program expanded to provide summer learning opportunities. We are in the process of planning the third grade immersion class which will begin to incorporate academic instruction in English as well as Spanish. As the program grows, additional classes at different grade levels will be added to enable students to continue this exciting educational experience.

Green Meadow continues to be a vibrant learning community. We are fortunate to have committed and dedicated staffs who engage in ongoing professional development to foster the collaboration, exploration of current instructional strategies, and implementation of curriculum initiatives to support their consistent high quality instruction that meets the needs of all learners. To support this goal, much of our collaborations have been focused on using assessment data to make informed instructional decisions. Collectively teachers analyze and discuss data, planning targeted instruction to support and extend student learning. This analysis of student assessment data in all areas helps us determine instructional needs, planning engaging and enriching lessons that foster student growth and skill development

Instruction is enriched by the Integration of Technology into the curriculum. Interactive whiteboards enhance instruction allowing students to manipulate the components of the lesson to increase understanding. Chrome books, net books, laptops, and document cameras have become integral components of classroom instruction and provide access for all and opportunities to extend the curriculum. In addition, students are exploring ways to integrate technology into their daily learning through research opportunities and digital presentations of current knowledge to extend learning and address differing learning styles.

Establishing a strong home school connection is an important focus at Green Meadow School. Through a series of parent coffees and focused discussions, we engage in meaningful conversations about the academic, social, and emotional

growth of students. Discussions such as *Friends and Foes*, *Fostering Friendships*, and *the Challenge of Managing Screen Time* explored ways for students to establish and maintain friendships, handle complex situations, and focus on learning. These parent coffees continue throughout the year, offering multiple opportunities for families to share ideas, connect with others, and discuss their child's school experience. Communication is further enhancing through the school and classroom websites as well as those of counselors, specialists, and support staff. We also continue to offer family programs such as *Bingo for Books* that highlight the school year and offer opportunities to share learning with the Green Meadow Community.

We are very appreciative of the ongoing support of our Green Meadow Community. Through an active and productive PTO and a dedicated Enrichment Committee, our students enjoy a wide range of fieldtrips and programs that extend curriculum and introduce new experiences. For example this year, students learned from paleontologist Greg Wenzel, explored Vernal Pools with naturalist Erica Whitworth, explored writing with an author of children's literature and increased their understanding of magnets through a program from the Museum of Science. This year the PTO also provided funding to expand our leveled library to support our comprehensive literacy instruction. Annual fundraisers, such as the magazine drive and the box tops collection, provide the PTO with funding to support the school. In addition, our active school council meets throughout the year to develop a comprehensive School Improvement Plan to reflect our curriculum initiatives, commitment to community, and core values.

This year, a dedicated group of parents have established a playground initiative to support student outdoor activities by addressing the drainage and provide new pieces of equipment for the playground. This committee also organized a fall "Spruce-Up Day" attended by many parents and community members who volunteered their time and resources spreading mulch to the play area for a soft surface under the equipment and replacing the surrounding fence to enhance the current play area. The students were very appreciative of all of their efforts to improve the playground.

Our core values, *We are Safe*, *We are Kind*, *We are Learners*, are ever present in the school and form the basis of a vibrant and respectful learning community in which all students are valued and supported. Through *Responsive Classroom*, our social curriculum, we reinforce these core values by exploring strategies for collaborations and problem solving. Collaborative learning, challenging curriculum, and high quality instruction are characteristic of the Green Meadow Community. We appreciate the important role of each individual as well as the

contributions and efforts of all members of the community that enrich our school and enhance the education of our students.

Respectfully submitted,
Donna Dankner, Principal

Student Services Department

Since the inception of Massachusetts Special Education Law Chapter 766, the Maynard Public School System has served the special education needs of students with disabilities by providing supports and services in a variety of settings. As of October 1, 2013, the school district provided special education services to 251 students ages 3 to 22; all but 13 students attended Green Meadow, Fowler and Maynard High School.

Over fifty students enrolled in the Green Meadow Preschool Program at the start of the 2013-2014 school year with the number of students in our program continually growing over the course of the school year. To provide a range of program options for our students in the preschool program, the Green Meadow Preschool continues to offer full-day and half-day sessions. The Preschool Program is accredited by the National Association for the Education of Young Children (NAEYC) - the nation's leading organization of early childhood professionals. By maintaining our accreditation, the Green Meadow Preschool program is recognized as a leader in a national effort to raise the quality of early childhood education, and to help give all children a better start. Our early childhood supports and services have also been recognized by the Massachusetts Department of Early Education and the Massachusetts Department of Education.

The Student Services Department conducts Preschool screenings for three and four year olds throughout the year, and a Kindergarten screening in April. As a result of these screenings, parents and school personnel are apprised of a child's cognitive, communication, physical and behavioral strengths as well as possible areas of need. Ongoing screening and assessment activities are also conducted for students in grades K-12, residing in Maynard, suspected of having special education or related service needs.

In addition to Special Education and the Green Meadow Preschool, the Student Services Department also coordinates the English Language Education Program for an increasing number of Limited English Proficient (LEP) students and Formerly Limited English Proficient (FLEP) students in grades K to 12. As of

October 2013, the school district provided these specialized supports to more than 20 students with the number of LEP students increasing during the school year.

Currently, the Student Services Department manages over \$400,000 in Federal and State Grants pertaining to special education and early childhood education. Paraprofessional positions, contracted services, instructional materials, and professional development are funded by these entitlement and competitive grants. These funds further support our efforts to provide quality supports and services to the students in Maynard.

Respectfully submitted,
Jill Greene, Director of Student Services

EXCEL – Before and After School Enrichment
“Excellence in Care, Enrichment and Learning”

The EXCEL Program is a tuition-based before and after school program for children in kindergarten through grade seven, operated under the auspices of the Maynard Public Schools. There were 211 students enrolled in the past year with a dedicated staff of thirty part-time and full-time teachers, college students, high school students and volunteers.

Professional development for all EXCEL staff included pediatric/adult first aid and CPR. Staff attended the October Conference for Child Care Providers sponsored by the Network of Extended Day Directors in Wayland, MA.

Partial and full scholarships for special activities have been provided for needy families through the generous donations of the Maynard Community Chest. Secondly, EXCEL continues to work with Child Care Resource Center, Inc. of Worcester, a child care resource and referral program, in order to provide affordable child care for eligible families.

EXCEL at Green Meadow School provided before school (7:00 a.m. to 8:30 a.m. for grades K-7) and after school (dismissal to 6:00 p.m.) enrichment/care for kindergarten through third grade. The cafetorium, gym, and two classrooms were utilized daily. In the fall kindergarten space was reduced to one dedicated classroom and a shared academic classroom. Children in kindergarten through grade three were offered a choice of activities including field trips, reading, cooking, arts and crafts, indoor/outdoor games, science projects, music and quiet time within a theme-oriented curriculum. Grade three walks to the Fowler School

cafeteria at 4:00 p.m. daily for supervised homework time and ‘free choice’ activities until 6:00 p.m.

The Fowler After School Club (FASC/grades 4-7) has relocated to the music room on the first floor with access to the gym, cafeteria and library. The program includes supervised homework time with access to computers, crafts, cooking, sewing, community service projects, sports, guest presentations and field trips.

Special theme programs were offered on early release days and February/April school vacations in 2014. A seven week summer enrichment program with weekly themes was available to children in kindergarten through grade seven. Morning, afternoon or full day programs were offered with flexibility. Field trips and special events included: Canobie Lake Park, Breezy Picnic Grounds & Waterslides, Altitude Rocks, Davis Farmland, Southwick Zoo, Purgatory Chasm, Maynard Public Library, Zoo New England, Mirror Lake, Superior Courthouse tour in Boston, Wachusett Mountain, Circus Smirkus, Magic by Scott Jameson, Underwater World of Samson, the Frogfish, Ecotarium, Museum of Science, Pawtucket Red Sox, Legoland Discovery Center, Water Fresh Farm, Harvard Bowling Lanes, Seacoast Science Center, Duck Tours, Bill Shontz and Godzilla.

Club Invention was offered to students in grades 1 through 5 at the Fowler School during the last week of July. Club Invention is a week-long program, nationally-acclaimed summer science and creativity day experience. The children learn to think like inventors, problem-solve, collaborate and create – all while having fun! Sharon Drozen, an EXCEL summer program counselor, and Rita Murphy, math teacher at Maynard High School, brought the program to fruition. Club Invention can be seen in action at youtube.com/campinvention.

Spanish and French after school classes were arranged through Global Child, a world language organization, at a separate tuition for students at Green Meadow School (grades K-3). Chess Wizards (grades 1-7) and Wicked Cool Science for Kids (Lego engineering, architecture for grades 1-3) classes were offered during the spring and fall.

EXCEL sponsored drum classes offered through Rhythm Kids this past spring and fall under the direction of Tom Foote. These classes emphasize movement, exercise, drumming and cultural activities for Green Meadow students in grades K-3 at a separate tuition.

EXCEL adopted a program by Bridges Together, designed to strengthen community ties by uniting students and older adults in an educational setting at

Green Meadow School. Conducted in weekly sessions through October and November, “Bridges: Our Stories” program involved students in grades one through three, along with five adult volunteers. The program was made possible by a grant from the Middlesex Savings Charitable Bank. The program was led by teacher Tricia Cerqua and volunteer coordinator Kerry Healy. Sharon Santillo, a retired art educator from Green Meadow, served as consultant on the development of the “Bridges: Our Stories” program, which involves art projects as well as discussions about books and families.

The Fowler After School Chorus, sponsored by EXCEL, was offered to students in grades 4-7 at a separate tuition, under the direction of Jennifer Lilley, music teacher at Green Meadow School. Fifty-eight students participated in one-hour weekly sessions, evening concert performances and the MIICA Choral Festival. Andrea Docheff, music teacher at Green Meadow as of September, became director of the chorus or the Fowler Harmony Choir in the fall.

Magic, the Gathering, was offered at Fowler afterschool to grades 4-7 during the spring and fall. This program gives students an opportunity to discover the world of strategic card trading. Students challenge themselves and their peers in the battle of wits. The game is played by two or more people. Bobby Whitcomb of Excelsior Games and Comics in Maynard was the instructor.

Information about the EXCEL/FASC program: phone: 978-897-8021 or e-mail: excel-fasc@maynard.k12.ma.us.

Respectfully submitted,
Lois V. Cohen, Director

**MAYNARD HIGH SCHOOL
CLASS OF 2014**

| | | |
|---------------------|---------------------|----------------------|
| Asmussen, Owen | Foley, Brian | Manning, Thomas |
| Aucoin, Audrey | Fowler, Ryan | Maraj, Sanjay |
| Baker, Kendall | Fox, Mikayla | McIver, Abigail |
| Barriga, Esteban | Fuchs, Thomas | Montas deJesus, Joan |
| Beharrell, Nicholas | Gately, Jeffrey | Morgan, Dana |
| Berry, Maureen | Gosz, Aleksandra | Newey, Michael |
| Bistany, Joshua | Gubala, Izabella | Novak, Jennifer |
| Bosse, Jennifer | Hajek, Nicole | O'Mahony, Kayla |
| Bremar, Alyssa | Harper, Shaniqua | Oliphant, Robert |
| Brennan, Patrick | Hickey, Matthew | Orcheski, Alexander |
| Capone, Ashley | Holman, Ethan | Patino, Jennica |
| Capone, Meagan | Homen, Christopher | Peterson, Sean |
| Cato, Kayla | Howes, Alysha | Phillips, Victoria |
| Chiasson, Ryan | Jachtowicz, Maciej | Poh, James |
| Chisholm, Julia | Karner, Emmet | Rao, Indira |
| Cisek, Annie | Kennedy, Shawn | Recane, Emma |
| Cobb, Rosemary * | Kutlowski, Leo * | Silkonis, Victoria |
| Cristantiello, Ross | Lalli, James | Sweeney, Hayley |
| Davis, Kara | Lamoureux, Kimberly | Thambash, Ryan |
| DeMars, Brian | Lappas, Lauren | Tucker, Kyle |
| Dichard, Serena | Lara, Juan | Vernet, Jenny |
| Dowe, Caelan | Long, Julia | Wesley, Erin |
| Duggan, Ashley | Loynd, Hannah | Westerman, Joseph |
| Egan, Lindsay | Luciano, Amalia | Whitney, Jacalyn |
| Enneguess, Malorie | Luz, Cameron | Wilkins, Andrew |
| Fajardo, Darwin | MacCormack, Joseph | Wilkinson, Ty |
| Fitzgerald, Rachel | Magdaleno, Cristian | *Co-Valedictorian |

Finance Committee Report

Pursuant to the Town Charter, the Finance Committee reviews all articles presented on the warrants for annual and special town meetings. The Committee prepares written recommendations, and explanations of those recommendations, for each article. The Finance Committee also holds at least one open hearing before each town meeting to receive comments from town residents and to explain the Committee's recommendations.

The Finance Committee analyzes the annual town budget prepared by the Board of Selectmen to verify that it is balanced; that it is consistent with established goals; and that it provides value to the Town. The Finance Committee also oversees the Reserve Fund, which is used to fund unanticipated expenses.

Overall, the philosophy of the Finance Committee is to promote accountability among the Town's departments in management of their operating and capital budgets.

Members:

The Finance Committee has seven members. Members are appointed by the Town Moderator for three year terms. As of December 31, 2014, the following volunteers were serving on the Finance Committee:

| | |
|-----------------|---------------|
| Peter Campbell | Bob McCarthy |
| Justin Cole | Eugene Redner |
| Jennifer Gaudet | Don Row |
| PJ Gauthier | |

Peter Campbell serves as the Chair, Justin Cole serves as the Vice-Chair, and PJ Gauthier serves as the Secretary.

2014 Activities:

The Finance Committee meets regularly on the second and fourth Monday of the month and also schedules special meetings as necessary. The Finance Committee held approximately 20 meetings in 2014. Some of these meetings were held during town meetings in order to render official votes and conduct official business during the proceedings. The Finance Committee held open hearings prior to the annual town meeting in May 2014 and the special town meetings in May and October 2014. Finance Committee members participated in several joint meetings with the Board of Selectmen and the School Committee. Committee

members also volunteered additional time to manage special projects and to serve on sub-committees in conjunction with other boards and committees.

In February 2014, the Finance Committee participated in the annual Joint Budget Review meeting. This half-day meeting is an opportunity for the Town's Administrator, Department Heads and representatives from Boards and Committees to present and discuss their proposed budgets for the upcoming fiscal year. This annual joint meeting, designed to facilitate communication at the start of the budget development process, is mandated by the Town Charter (Section 6-5(a)).

The main focus of the Finance Committee for the first half of the year is to review the proposed annual town budget for the upcoming fiscal year. Specifically, the Committee verifies that the cost of services is accurately represented and that the proposed budget is balanced. Maynard is not unique in that available resources are not sufficient to fund all the Town's capital and operating needs. Each year, the Town's leaders have to choose the priorities for that year.

Throughout the year, Committee members also met periodically with assigned department heads for budget review and updates. The purpose of these meetings is for committee members to learn budget specifics so that the Committee is better prepared to analyze reserve fund transfer requests.

Reserve Fund Transfers:

Massachusetts General Law pertaining to municipal government allows town meetings to appropriate reserve funds for extraordinary or unforeseen expenditures. By law, the Finance Committee must vote to approve transfers from reserve funds. Reserve Funds are typically appropriated at the annual town meeting and are available and accounted for on a Fiscal Year basis (July 1 - June 30). Town meeting approved Reserve Funds of \$300,000 in Fiscal Year 2014.

FY2014 Reserve Fund Transfers

| Date | Department | Purpose | Amount | Budget Bal |
|----------|----------------------|--|------------|------------|
| | Budget | | | \$ 300,000 |
| 10/21/13 | General Government | Increase in liability insurance, new school, ambulance | \$ 4,163 | \$ 295,837 |
| 01/13/14 | General Government | New computer server for library | \$ 7,000 | \$ 288,837 |
| 03/10/14 | Dept of Public Works | Netting for parking deck | \$ 16,000 | \$ 272,837 |
| 03/24/14 | Dept of Public Works | Parking deck demolition and repairs | \$ 180,000 | \$ 92,837 |

Respectfully submitted,
Peter Campbell, Chairman

Community Preservation Committee (CPC) Report

Provisions of the Community Preservation Act (CPA) were first approved by Maynard at Town Meeting in May 2006 when residents voted to enact a property tax surcharge of 1.5% to fund CPA. Maynard property tax surcharge funds are supplemented with money from a State fund. Following adoption of the CPA by Maynard, a nine member Community Preservation Committee (CPC) was formed in November of 2006 to study existing Town resources, identify critical needs and evaluate proposals for addressing needs that could be funded with CPA funds. These proposals must be related to one or more of the following categories: Open Space, Community Housing, Historical Preservation and Recreation. Additional information about the CPA program in Maynard is available at the library, the Town Clerk's office and on the Town website.

From 2008 to 2014, the CPC has forwarded for Town Meeting approval approximately \$2,613,600 in projects in the above four categories. A complete listing of all projects approved by the CPC is available by contacting the committee or attending a meeting. The CPC meets the first and third Wednesday of each month in Town Hall at 7:00 p.m.

In May 2014, Town Meeting approved the following CPC funded projects:

| | |
|---|----------|
| Conservation Fund Support | \$10,000 |
| Historic Properties Survey (MACRIS) Phase 2 | \$25,000 |
| High School Baseball Field Fencing | \$42,000 |
| Rockland Field Renovation | \$ 9,800 |

In the fall of 2014, the CPC received requests for funding from eight projects. The decision by the CPC to recommend or not recommend each of these projects will be made in the early spring 2015 and forwarded to the Town for inclusion in the Warrant Articles for the Annual Town Meeting in May 2015. The CPC would like to thank our Town Accountant, Mike Guzzo for all his help this year in improving the financial records and accounting for CPC funds and accounts. His support has been invaluable to the committee.

We are pleased to report that the CPC funded project, responsible for the new fence around the Glenwood Cemetery, will be completed in the spring of 2015. The Town Scale (1871) and Cabinet Restoration is also complete and this Historic Commission sponsored project is now on display in the library for all to see.

Respectfully Submitted,

Chair: M. John Dwyer, Conservation Commission Representative

Vice Chair: Rick Lefferts, Member-at-Large

Clerk: Jane Audrey Neuhauser, Member-at-Large

Treasurer: Steve Jones, Recreation Committee Representative

Tom Hesbach, Member-at-Large

Ellen Duggan, Historic Commission Representative

David Hull, Housing Authority Representative

Linda Connolly, Planning Board Representative

Tim Egan, Member at Large (resigned)

Cultural Council Report

Membership:

| | |
|-----------------|------|
| Tim Hess | 2015 |
| Heather Western | 2018 |
| Ron Labbe | 2017 |
| Gail Erwin | 2014 |
| Joyce Dwyer | 2016 |
| Erik Hansen | 2016 |
| Reya Stevens | 2016 |

Maynard's Cultural Council is part of a State network of 335 local councils that serve every city and town in the Commonwealth. The Maynard Cultural Council's mission is to support public programs that promote access, education, diversity, and excellence in the arts, humanities, and interpretive sciences within the community. This is accomplished by re-granting lottery funds received through the Massachusetts Cultural Council (MCC), in accordance with their guidelines, to individuals and organizations that will present their programs in our community or local area.

Maynard's Cultural Council funds a variety of programs each year such as concerts, festivals, theater, dance, music, film, school programs, school field trips, lectures, and more. The cultural programs are appropriate for diverse age and interest groups; they take place in libraries, parks, in town, schools, community centers, and wherever communities come together. Whenever possible we give priority to projects that benefit our school aged children, seniors, and programs that address the needs of any underserved audiences.

The annual deadline for receipt of grant applications to the Maynard Cultural Council is October 15th. Grants are awarded in January after careful review by both the Maynard Cultural Council and the MCC. The Maynard Cultural Council is honored to be among the local councils in the State to have achieved and maintained "streamlined status". Criteria for streamlining include strong local procedures, a history of member training, and a clean approval record. The streamlining process eliminates numerous steps in the yearly funding cycle and speeds up local reimbursements. Grant applications, reimbursement forms and general information are available at the Town Hall and on the MCC website.

In 2015, Maynard received a total of \$4250 from the State to allocate for grants.

We received and reviewed a total of sixteen grant applications for fiscal year 2015. Nine projects, with total funds of \$4657 were approved. In 2015, the Maynard Cultural Council sponsored:

- Carolyn Wirth, A Field Guide to Maynard
- Discovery Museums; Free Fun Fridays
- Stephen Lewis, End War: An International Poster Exhibit
- Maynard Public Library, Free Summer Concert in Memorial Park
- Maynard Community band, Concerts in the Park
- Catherine Evans, Thistle/Maynard
- Christie White, Green Meadow School Spanish & Portuguese Lending Library
- Organization for the Assabet Rivers, 7th Annual Wild and Scenic Film Festival
- Women of Note Barbershop Chorus, Concert at Maynard Farmers Market

In addition to its funding from the MCC, the Maynard Cultural Council raises funds through various special events. These tax-deductible funds raised on a local level may be used to augment the amount awarded by the State but are not restricted to state approvals.

We invite community input to help assess local culture needs. Our monthly meetings are posted in Town hall and on the Town web site as well as its section for the Maynard Cultural Council.

The Council is leading the town's effort to achieve state Cultural District designation for the Town Center.

Respectfully Submitted,
Tim Hess, Co-chair
Heather Western, Co-chair

Historical Commission Report

The Maynard Historical Commission met in formal session eleven times in 2014. With changes allowed by MGL, the Commission has a full complement of five statutory members and now has two alternate members. Several members represent the Commission on other Town Committees.

The Commission:

- Working with MassCor Industries and Maynard DPW, completed replacement of the Glenwood Cemetery receiving tomb fence and repair of its door. In addition, the damaged Maynard Family tomb door was repaired and work has begun to restore gates and fencing in front of the Maynard Family Tomb. These projects came in under budget and unused funds will be returned to CPA and Perpetual Care accounts, respectively, during FY2015.
- Supported by a CPA grant of \$25,000, began process of updating the historic property inventory (MACRIS), last done in 1999. Completion expected in 2015.
- Supported by a Cultural Council grant, mounted a well-received “Maynard, Then and Now” photograph exhibit at the Roosevelt Library from November 1, 2014 through February 1, 2015. Friends of the Maynard Library sponsored a reception at the official opening of the exhibit. Erik Hansen contributed his time and photographic skills.
- Sponsored a regional demolition delay by-law workshop with a speaker from the Massachusetts Historical Commission. Representatives from Stow, Concord, Westminster, Acton, Wayland and Bolton attended.
- Successfully requested that the Board of Selectmen establish a Coolidge School Re-use Task Force with a goal of returning the property to productive use while preserving it as an historical structure.
- With the support of current owners of the properties, Historic Markers were awarded to the Coolidge School, Erikson’s Dairy and Ice Cream Stand, Maynard Trust Building, Union Congregational Church and the Masonic Building.
- Continued distribution of the highly successful self-guided walking tours emphasizing historic properties in Maynard. Tour brochures are available at the Library and Town Hall and can be downloaded from the Town web site.
- Renewed *Historic New England* membership, which provides passes for Maynard residents to visit 36 historic properties throughout New England and a quarterly magazine, both available at the library. Also renewed Freedom’s Way Heritage Association membership.

- Maintains a presence on the Town website with information on Commission activities, projects and resources.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jack MacKeen". The signature is written in a cursive style with a large initial "J".

Jack MacKeen, Chair

Members: Lee Caras, Ken Neuhauser, Ellen Duggan, Dave Griffin

Alternates: Peg Brown, Paul Boothroyd

Maynard Golf Course Reuse Committee Report

To the Board of Selectmen, Town Administrator, and the Town of Maynard, this report is submitted for the year ending 2014.

Recap of Efforts

Beginning in 2012, the Committee met frequently and in a public manner to ascertain the best course of action concerning the town-owned golf course. In March 2014, the Committee submitted a lengthy draft of its final report to the Board of Selectmen for review. In May 2014, the Board of Selectmen reviewed this report at a regularly scheduled public meeting, with members of the Committee present. The Committee then completed the report, submitting its final version to the Board of Selectmen in September 2014. In October 2014, the Board of Selectmen reviewed this report at a regularly scheduled public meeting, with members of the Committee present. The final report was then presented by Committee Chair Mark Grundstrom to the Town of Maynard at the fall 2014 Special Town Meeting.

The final report was accepted by the Town and the Committee officially dissolved.

This report is respectfully submitted on behalf of the members of the Committee.

Respectfully submitted,

Adam Conn

Secretary, Maynard Golf Course Reuse Committee

Maynard Housing Authority Report

To the Honorable Board of Selectmen,

Herewith is the report of the Maynard Housing Authority for the year ending December 31, 2014.

At this time, the Authority's two elderly and handicapped developments are fully occupied - Powdermill Circle (fifty-six units), Concord Street Circle (fifty-six units). In 2014, there were seven new tenants at Powdermill Circle and nine new tenants at Concord Street Circle.

The HUD Low Rent Family Dawn Grove (thirty-two units) is also fully occupied at this time. There were no new tenants that moved into this development in 2014.

Properties at Dawn Grove, Powdermill Circle and Concord Street Circle had additional major maintenance related projects undertaken to improve both appearance and safety in the developments.

For information relative to low income housing for elderly and handicapped or for families, please contact the Executive Director at the Authority Office.

Maynard Housing Authority
15 Powdermill Circle
Maynard, Massachusetts 01754

Monday through Friday - 8:30 a.m. to 4:00 p.m.
Telephone (978) 897-8738 or (978) 897-6893
TDD #1-800-545-1833 – Ext. 144.

Respectfully submitted,

William Primiano, Chairman
C. David Hull, State Appointee/Vice Chair
George Hardy, Treasurer
Robert Subick, Asst. Treasurer
Judith Peterson, Secretary of the Board

Maynard Economic Development Committee Report

To the Honorable Board of Selectmen and Town Administrator, this report is submitted for the year ending 2014.

The Economic Development Committee (EDC) was formed in the summer of 2014. It is intended to provide input and advice on Maynard's economic development opportunities in a way to support existing businesses, to create new employment opportunities, and to attract new investments. The EDC met on a periodic basis during the last half of 2014 to discuss and formulate the Committee's process for brainstorming ideas and working on available opportunities.

The Committee currently meets on a monthly basis in the Finance Room at Town Hall. The initial members of the Committee were appointed by the Town Administrator. The current members are:

Christopher Worthy, Esq., Chair
Kate Hogan, State Representative
Paul Nickelsberg, At-Large Member
Melissa Levine-Piro, Esq., Maynard Business Alliance Representative
Lauren Tetreault, Real Estate Representative
Jack MacKeen, At-Large Member
Ron Calabria, At-Large Member
Bill Nemser, Town Planner
Andrew Scribner-Maclean, Assistant Town Administrator

Respectfully Submitted,
Christopher Worthy, Chair

PAYROLL WAGES TOWN EMPLOYEES CY 2014***pg 1 of 2**

| | | | |
|-------------------------|------------|---------------------|------------|
| Abbondanzio, Michael | 87,412.70 | Duggan, Stephanie E | 52,567.83 |
| Akillian-Casey, Carol A | 50,044.58 | Duggan, William J | 114,718.31 |
| Asmann, Richard A | 66,323.02 | Duncan, Elizabeth | 2,505.00 |
| Aulenback, Ralph | 29,738.53 | Eager, Brittany | 24,909.00 |
| Baltazar, Sandra | 24,988.78 | Ferguson, James | 57,009.16 |
| Balzotti, Gregory E | 87,232.80 | Fletcher, Todd | 62,504.06 |
| Bendall, Deborah | 4,046.25 | Fosmire, Eric | 5,003.58 |
| Berry, Maureen | 1,521.20 | Foster, Joseph D | 89,861.42 |
| Bodwell, Daniel | 92,093.61 | Garcia, Marita | 8,261.76 |
| Boudreau, Jeffrey W | 76,753.17 | Gould, Daniel | 68,735.31 |
| Boulette, Shawn F | 69,279.91 | Gray, Timothy C | 84,897.27 |
| Brennan, Patrick | 18,826.84 | Grossman, Beth A | 8,485.00 |
| Brooks, Frederick J | 54,710.24 | Guzzo, Michael | 85,809.81 |
| Brooks, Nancy | 55,192.28 | Hakey, Patrick A | 80,596.84 |
| Brooks, Joseph | 4,000.00 | Hampson, Heather | 6,882.84 |
| Byrne, Gerald | 87,699.94 | Hansen, Linda | 30,743.15 |
| Camaro, Anne | 48,986.00 | Hillman, David D | 70,699.01 |
| Comeau, Lucien | 60,035.96 | Houle, Jeffrey | 88,976.84 |
| Connors, John | 5,825.53 | Houle, Parnell | 5,637.84 |
| Corrigan, Shawn P | 52,494.02 | Howe, Cynthia C | 70,813.40 |
| Currier, Marc L | 70,812.95 | Hull, C. David | 13,352.24 |
| Cushing, Brian R | 109,370.53 | Johnston, Barbara M | 46,482.22 |
| Davoll, Eric | 85,703.62 | Jones, Stephen G | 81,606.19 |
| Dawson, James F | 105,471.19 | Kane, Cheryl | 82,738.95 |
| Dee, Marianne S | 52,591.11 | Kaskiewicz, Michael | 57,489.38 |
| Dee, Nathan | 3,360.00 | Kiley, Sean E | 101,932.35 |
| DeMars, John | 69,420.68 | King, John D | 78,325.48 |
| Desjardins, Craig L | 78,099.19 | Landry, Joseph P | 17,703.00 |
| Dickerson, Shawn | 49,622.31 | Latino, Nicholas | 72,170.48 |
| Dismuke, Charles T | 57,068.31 | Latta, Mark A | 70,044.57 |
| Distefano, Lucie | 66,078.49 | Latta Jr, Walter A | 101,936.87 |
| Donovan, Diane | 30,400.64 | Lawless, Angela | 69,972.74 |
| Dubois, Mark | 122,960.48 | Layton, Sean | 68,003.09 |
| Duggan, Ashley | 2,675.00 | Lefter, Gregg A | 74,214.03 |
| Duggan, Justin | 2,770.00 | Loomer, James M | 16,619.95 |

*Wages may reflect more than one department, overtime and private details (non-town funds).

PAYROLL WAGES TOWN EMPLOYEES CY 2014***pg 2 of 2**

| | | | |
|----------------------|------------|--------------------------|------------|
| Loomer, Robert | 2,016.00 | Scribner-Maclean, Andrew | 97,902.19 |
| MacGillivray, James | 74,952.30 | Seeley, Richard T | 113,031.61 |
| MacGlashing, Douglas | 32,184.21 | Shugrue, Martha | 7,147.92 |
| Malcolm, Mark | 61,421.92 | Soar III, William H | 105,196.21 |
| Manchuso, Trista | 17,301.95 | Sokolowski, Michelle | 67,273.27 |
| Maria, James V | 18,015.96 | Stanley, Wayne | 9,500.00 |
| Maria, Paul A | 129,719.06 | Stowers, Anthony D | 112,386.44 |
| Marrama, Angela M | 88,301.69 | Sweeney, Christopher | 104,862.44 |
| McCue, Mary B | 73,704.36 | Sweet, Kevin | 119,858.71 |
| Mealey, Debra | 21,222.87 | Thayer, Emily | 1,803.61 |
| Morando, Marie | 55,229.47 | Tomyl, Mark | 84,175.18 |
| Morrisey, Dennis | 43,819.04 | Tuomi, Matti J | 67,312.29 |
| Morrison, Peter R | 115,675.80 | Weiner, Stephen | 79,465.27 |
| Mosca, Rebecca J | 63,997.39 | Weir, Karen | 40,321.95 |
| Mullally, Timothy P | 98,561.66 | Westerman, Joseph | 2,760.00 |
| Nemser, William | 35,243.28 | Whitney, Bruce | 4,173.69 |
| Neufell, Thomas A | 98,045.22 | Whitney Jr, Alfred T | 23,134.32 |
| Nichols, Adam A | 77,850.92 | | |
| Noble, Michael A | 177,474.75 | | |
| Nyholm, Karl | 96,116.33 | | |
| Okafor, Christopher | 92,540.21 | | |
| O'Neil, Timothy | 2,851.01 | | |
| Palmerino, Thomas | 4,183.00 | | |
| Palola, Tom | 64,987.01 | | |
| Parker, Janine M | 46,128.88 | | |
| Parr, Michael | 39,990.92 | | |
| Pawluczonek, Kelly | 15,264.00 | | |
| Petersen, Kevin | 50,461.29 | | |
| Petersen, Brian | 103,915.73 | | |
| Poirier, Cheryl | 56,206.11 | | |
| Primiano, John W | 75,057.08 | | |
| Richardson, Deborah | 4,760.23 | | |
| Robichaud, Jeremy | 58,300.22 | | |
| Ruggiero, Mirella | 18,737.91 | | |
| Sahlberg, Adam | 27,784.50 | | |

*Wages may reflect more than one department, overtime and private details (non-town funds).

PAYROLL WAGES SCHOOL EMPLOYEES CY 2014 **pg 1 of 5**

| | | | |
|----------------------|-----------|-----------------------|------------|
| Ablard, Jennifer | 62,806.30 | Brennan, Mary P | 24,227.26 |
| Achorn, Everett | 3,251.00 | Brennan, Patricia | 70,855.01 |
| Adams, Jennifer E | 80,578.38 | Brennan, Sean | 5,455.36 |
| Adams, Patricia P | 77,981.00 | Bresnick, Deborah | 45,409.01 |
| Adamson, Candace A | 75,475.38 | Briggs, Stacey | 3,243.13 |
| Alford, Rebecca M | 18,066.29 | Brisson, William C | 78,919.38 |
| Amidon, Donna | 12,284.25 | Brogna, Jennifer M | 9,711.76 |
| Amidon, Justin | 6,444.75 | Brooks, Diahann | 21,821.51 |
| Andrade, Colleen M | 48,593.36 | Brown, Victoria | 14,040.65 |
| Antonucci, Kathryn | 2,000.00 | Bruso, Matthew | 13,524.93 |
| Arcelay, Susan | 16,050.78 | Bullock, Alison | 50,417.73 |
| Arsenault, Tina | 15,551.10 | Caloggero, Steven R | 90,331.65 |
| Aukstikalnis,Suzanne | 29,188.92 | Caragianes, Charles J | 112,386.45 |
| Baird, JoEllen | 44,934.57 | Carter, Pamela J | 38,372.33 |
| Baldassarre, Maria | 17,218.98 | Caruso, Kevin | 92,457.19 |
| Baldelli, Linda J | 11,072.57 | Cerasuolo, Florence | 12,937.14 |
| Ballard, John J | 53,748.44 | Cerqua, Patricia | 19,867.91 |
| Bang, Nahan | 61,004.72 | Chiasson, Melissa | 1,256.25 |
| Barbagallo, John J | 45,887.19 | Chisholm, Julia R | 7,587.15 |
| Barcock, Sarah J | 31,405.79 | Coan, Patricia | 17,404.61 |
| Battaglia, Deborah | 12,707.28 | Cohen, Janet L | 29,038.94 |
| Baudin, Magan | 17,437.50 | Cohen, Lois V | 66,122.89 |
| Bearden, Danielle | 36,148.08 | Coleman, Marlene E | 86,156.65 |
| Belaska, Jessica | 36,581.96 | Collins, Kristen T | 46,396.30 |
| Bergner, Barbara | 98,470.83 | Colombo, John | 19,999.98 |
| Blanchard, Lucinda | 90,201.95 | Conway, Sean M | 73,242.87 |
| Blaustein, Adam S | 91,521.78 | Cooper, Chelsea | 3,393.00 |
| Boardman, Lisa M | 41,712.10 | Copeland, Erin | 19,333.03 |
| Bourke, Sarah B | 28,428.14 | Copley, Geoffrey | 15,052.40 |
| Bradley, Erin | 61,295.22 | Coppes, Amante | 15,076.71 |
| Bradley, Susan | 17,025.78 | Coppola, Cheryl L | 81,012.50 |
| Brainard, Kyle N | 62,923.39 | Corcoran, Carol | 15,273.63 |
| Braman, Hilary A | 33,157.64 | Corcoran, Karen | 35,068.32 |
| Bratica, Kathleen | 78,412.31 | Corcoran, McKenzie | 4,948.21 |

PAYROLL WAGES SCHOOL EMPLOYEES CY 2014 **pg 2 of 5**

| | | | |
|---------------------|------------|-------------------------|------------|
| Corke, Mary A | 14,377.69 | Dumond, Rochelle J | 4,073.08 |
| Corrigan, Kaitlyn | 58,118.29 | Durkee, Mary R | 18,916.63 |
| Cosetta, Sandra L | 4,221.74 | Dzerkacz, Charlotte | 4,838.33 |
| Costello, Julie L | 36,719.59 | Ehlers, Jennifer | 1,651.46 |
| Costello, Nathan | 2,810.00 | Elkins, Denise | 77,151.38 |
| Cotter, Brenna | 73,428.90 | Falkoff, Johanna | 68,200.09 |
| Cotter, Michael | 89,651.65 | Farrell, Kathleen | 3,740.00 |
| Croushore, Charlene | 5,878.92 | Feinstein, Cheryl | 48,916.30 |
| Cullen, William | 7,524.00 | Ferranti, Mary S | 48,523.73 |
| Currier, Kathleen | 14,726.33 | Filz, Joyce | 9,277.79 |
| Cushing, Kathryn M | 5,372.33 | Finnegan, Katherine | 7,018.26 |
| Dankner, Donna L | 114,909.51 | Finnegan, Mary B | 75,829.37 |
| Danker, Ilana | 16,382.80 | Fitzsimmons, Denise | 19,236.65 |
| Davis, Cory | 20,597.00 | Flannery, Laura | 3,856.00 |
| Decapua, Kari-Ann | 4,500.00 | Fledderjohn, Timothy | 50,417.73 |
| DeMars, Patricia | 70,895.01 | Flynn, John F | 86,156.65 |
| Devine, Christopher | 29,898.66 | Flynn, Kathleen | 12,680.00 |
| Depatino, Tarah | 49,655.10 | Foley, Marcia E | 7,995.64 |
| DiCicco, Peter S | 83,880.99 | Foss, Kelly | 75,783.85 |
| Disilva, Dominique | 6,032.90 | Fowler, Michael R | 1,275.00 |
| Ditto, Karen B | 60,119.43 | Francis, Christopher | 1,577.17 |
| Docheff, Andrea | 15,149.50 | French, Beverly J | 16,240.19 |
| Doherty, Brian P | 2,096.43 | Frick, Michael C | 4,440.00 |
| Doktorov, Olga | 49,445.13 | Fuchs, Arlene | 60,380.36 |
| Donovan, Denise R | 15,044.01 | Galdamez, Monica | 15,347.19 |
| Doutch, Maureen | 7,291.89 | Gallant Ansari, Shannon | 79,356.81 |
| Dowd, Emily | 50,637.42 | Gamboni, Vilma | 77,045.58 |
| Downs, Lisa J | 11,679.30 | Gargas, Kathleen | 1,612.50 |
| Dowst, Leslie A | 63,750.37 | Gately, Janis | 21,700.41 |
| Doyle, Elizabeth A | 2,320.00 | Genetti, Charles | 18,990.00 |
| Drozen, Sharon | 3,780.00 | Gerardi, Jr., Robert J | 172,936.77 |
| Duchesneau, Jane | 9,203.67 | Gerondeau, Lucien | 1,442.50 |
| Duddy, AnnMarie | 72,914.50 | Gerondeau, Patricia M | 55,484.22 |
| Dunton, Susan | 3,583.81 | Gibson, Ann | 10,103.71 |

PAYROLL WAGES SCHOOL EMPLOYEES CY 2014 **pg 3 of 5**

| | | | |
|-----------------------|------------|------------------------|-----------|
| Ginnity, Laura A | 23,376.42 | Ignachuck, Walter J | 48,093.03 |
| Giunta, Lauren E | 70,056.45 | Ignachuck, Jean E | 65,898.65 |
| Gobron, Charles | 17,460.00 | Indelicato, Francine | 26,992.58 |
| Goguen, Donna | 8,397.50 | Jacob, Nathaniel | 3,030.76 |
| Gomez, Alba | 11,283.00 | James, Lisa J | 70,455.14 |
| Grandin, Philip M | 67,875.01 | Jarvis, Raymond | 3,251.00 |
| Grant, Alexandra | 65,336.41 | Johnson, Marissa | 3,030.55 |
| Green, Tami | 31,100.35 | Jones, Charlotte A | 74,454.01 |
| Greene, Jill C | 112,685.40 | Jones, Jennifer | 72,088.09 |
| Griffin, Nancy | 21,701.43 | Jones, Margaret | 41,847.78 |
| Grzegorzczuk, Bartosz | 4,440.00 | Jones, Stephen | 4,440.00 |
| Gubala, Malgorzata | 19,766.59 | Justason, James M | 57,470.66 |
| Gubala, Piotr | 3,251.00 | Kanter, Karen | 33,706.00 |
| Gulezian, Kristy L | 69,083.07 | Keefe, Margo | 7,408.80 |
| Gwozdz, Cheryl | 6,240.00 | Keeley, Sean | 34,350.18 |
| Haberman, Dana | 28,445.85 | Kelsey, Drew | 58,619.22 |
| Hales, Travis K | 19,820.76 | Kennedy, Lisa | 7,740.00 |
| Hart, Amy | 1,650.00 | Kennedy, Tifany | 27,017.54 |
| Hatch, Denise | 92,041.65 | Kilpatrick, Phyllis | 3,580.00 |
| Hayner, Kelly L | 75,475.38 | Kinch, Robert W | 61,181.83 |
| Haynes, Nancy A | 33,816.55 | King, Kelly A | 27,855.80 |
| Hayward, Kathryn | 5,607.90 | King, Michelle | 33,530.96 |
| Hayward, Sheila | 70,555.14 | Kizik, Victor J | 48,950.63 |
| Hazel, Sara | 72,129.48 | Koskinen, Bryn E | 2,302.64 |
| Higgins, David | 10,541.68 | Krasinski, Katherine | 88,974.15 |
| Highfield, Shirley A | 23,488.53 | Kuhn, Philip | 1,180.00 |
| Hilli, Thomas | 23,228.04 | Labelle-Pierce, Jean E | 79,378.38 |
| Hines, Kelli | 9,485.25 | Lambert, Lauren R | 17,070.63 |
| Hobbs, Debora I | 50,417.73 | Lambert, Rosanne | 85,161.50 |
| Hollenbeck, Mary | 5,278.41 | Landers, Nanda | 27,842.54 |
| Holly, Deborah A | 70,810.71 | Larsen, Sarah | 6,885.25 |
| Holm, Donald R | 39,060.00 | Latta, Lynda L | 16,515.23 |
| Howe, Britt | 17,743.22 | Lawton, Denise | 63,408.63 |
| Howes, Kristyn | 3,205.00 | LeBlanc, Sandra | 74,314.14 |
| Howes, Paul T | 4,838.33 | Lerner, Rochelle | 77,705.86 |

PAYROLL WAGES SCHOOL EMPLOYEES CY 2014**pg 4 of 5**

| | | | |
|----------------------|------------|---------------------|-----------|
| Lesage, Carol | 17,916.28 | Mitzcavitch, Mary | 19,244.58 |
| Lewis, Ellen A | 19,830.67 | Mollica, John | 71,233.01 |
| Lind, Janice A | 63,887.57 | Mooradian, Lynne S | 89,551.65 |
| Little, Elizabeth T | 54,834.22 | Moore, Alexander | 3,251.00 |
| Lochiatto, Joanne T | 45,179.81 | Moore, Colleen M | 74,311.30 |
| Lomen, Marcy E | 67,628.15 | Morales, Ricardo | 9,223.25 |
| Lopez, John | 4,492.50 | Moran, Erin | 8,092.68 |
| Lucas, Gail P | 9,280.00 | Morrison, Terri | 76,565.38 |
| Luther, Douglas | 68,841.69 | Muise, Renee | 58,615.26 |
| MacDougall, Lorna | 48,463.15 | Murphy, Gail F | 2,572.45 |
| MacGillivray, Karen | 5,528.51 | Murphy, Rita Marie | 87,206.65 |
| MacGillivray, Rachel | 1,172.16 | Murphy, Robert | 49,453.95 |
| MacLean, Lisa E | 97,675.94 | Newey, Anne | 3,817.92 |
| Macauley, Brian | 84,032.55 | Nichols, Carolanne | 1,480.00 |
| Makovoz, Betty | 14,949.93 | O'Neal, Meaghan | 9,264.00 |
| Mancini, David | 3,251.00 | Ogilvie, Harold R | 6,814.00 |
| Mara, Gayle | 89,551.65 | Orzech, Paul M | 61,392.79 |
| Markowitz, Katherine | 87,703.94 | Padalino, Lisa | 81,112.50 |
| Marrese, Christopher | 86,156.65 | Paoletti, Lisa | 3,923.20 |
| Martell, Amy | 7,326.39 | Parker, Clay | 7,559.21 |
| Martin, Peter G | 84,667.62 | Parquet, Amy | 15,515.88 |
| Mazeika, Samantha | 63,770.30 | Paterno, Jeffrey | 75,475.38 |
| Mccoll, Patrick | 27,887.58 | Patrikis, Elaine | 15,063.07 |
| McDounagh, Lisette | 15,001.85 | Patterson, Meghan | 3,251.00 |
| McInerney, Linda | 2,490.00 | Pendergast, Walter | 18,270.00 |
| McDonald, Gail | 36,256.09 | Peralta, Tammy | 58,898.29 |
| McPhail, Melissa | 78,816.66 | Perham, Sean | 60,392.51 |
| Mehigan, Michael | 57,173.79 | Perris, Michelle | 1,203.81 |
| Mela, Jeff N | 109,348.30 | Petrovic, Louis | 1,222.00 |
| Mendonca, Maria E | 76,957.38 | Pfeffer, Gervase | 79,980.71 |
| Messina, Nance A | 86,156.65 | Pileeki, Lauren | 1,334.55 |
| Miller, Jennifer | 28,695.70 | Pileeki, Nicholas J | 64,120.97 |
| Milligan, Caitlin | 16,150.78 | Pittman, Mary | 3,730.00 |
| Minasian, Mark P | 61,683.30 | Poulson, Betsy M | 35,465.58 |
| Mintz, Andrew | 3,251.00 | Poulson, Joan E | 8,124.38 |

PAYROLL WAGES SCHOOL EMPLOYEES CY 2014**pg 5 of 5**

| | | | |
|--------------------------|-----------|-----------------------|-----------|
| Primiano, Jerilyn | 8,360.00 | Soler, Maria | 20,743.95 |
| Proctor, Catherine | 5,239.52 | Steigerwald,Stephanie | 79,644.68 |
| Rabinovich, Dalia | 54,521.99 | Steinbach, Marie C | 48,506.32 |
| Radler, Richard A | 7,160.00 | Stevens, Daniel | 21,444.62 |
| Ravesi, Theresa | 8,958.54 | Stewart, James P | 7,957.33 |
| Ray, Sharon A | 10,593.45 | Stone, Jennifer | 12,078.39 |
| Reed, Kristin | 21,892.33 | Sullivan, Brenda | 97,898.65 |
| Refrigeri, Laura | 13,664.00 | Sullivan, Cori | 22,009.75 |
| Reilly, Lois | 13,569.14 | Sullivan, Margaret | 58,098.07 |
| Reimann, Karen B | 23,275.28 | Sullivan, Kathleen | 43,247.14 |
| Reyes, Angels | 69,495.93 | Swan, Kimberly | 74,454.01 |
| Richardson, Kathy | 2,000.00 | Tardivo, Laura E | 61,995.72 |
| Richardson, Maurice C | 4,749.89 | Tatem-Small, Cecilia | 75,475.38 |
| Riemer, Meaghan | 50,717.73 | Thomas, Nathaniel | 66,347.60 |
| Rizzuto, Jillian | 15,611.02 | Thompson, Ray | 47,722.11 |
| Roche, Jennifer | 12,820.68 | Thompson, Regan | 17,318.81 |
| Rocheleau, Danielle | 8,035.72 | Thorburn, Patricia | 22,959.11 |
| Rocheleau, Rhonda | 57,968.55 | Tishler, Alison | 59,294.01 |
| Rosato, Clare | 26,588.12 | Trahman, Patricia | 23,476.14 |
| Roessle-Meerman, Kaitlin | 57,817.54 | Travers, Michelle | 62,435.72 |
| Roussell, Deborah M | 82,909.38 | Tredeau, James T | 55,724.50 |
| Rudd, Malaina | 3,347.58 | Tucker, Marie H | 12,377.18 |
| Ryan, Melissa | 12,674.00 | Tyler, Jacob | 4,140.80 |
| Sannicandro, Tanya | 5,507.32 | Ullrich, Danielle P | 21,816.03 |
| Savard, Anthony | 50,021.70 | Vadhera, Purnima | 98,152.21 |
| Sawdo, Linda F | 19,765.28 | Vasta, Jane | 59,564.01 |
| Scalone, Lisa Marie | 28,421.79 | Vavra, Bethany | 17,600.00 |
| Shaw, Cynthia A | 12,632.34 | Viros, Viviane | 51,197.73 |
| Silberzweig, Shayna | 64,270.51 | Waldron, Michael J | 93,220.95 |
| Silva, Maria | 1,689.57 | Wallace, Marybeth | 65,008.07 |
| Simmons, Patricia A | 15,381.22 | Wardwell, Mary E | 34,919.42 |
| Sinopoli, Mark R | 77,259.50 | Wayda, Rachel | 13,075.26 |
| Smart, Annemarie | 85,889.43 | Wiesner, Tracey N | 51,887.80 |
| Smith, John L | 3,251.00 | Wright, Robert A | 58,799.98 |
| Smith-Tummino, Joanne L | 14,394.21 | Young, Michele T | 6,840.00 |