

2004 ANNUAL TOWN REPORT



MAYNARD, MASSACHUSETTS



**DEDICATION
2004
ANNUAL TOWN REPORT**

**Margaret A. Murphy
High School Secretary
1-16-04**

**Anne Kessler
Town Meeting Worker
4-18-04**

**Charles "Boika" Helin
Public Works
2-28-04**

**Lawrence Lerer
High School Teacher
3-28-04**

**Joseph Gramolini
School Principal
5-1-04**

**Richard Pierce
ADA Committee
7-26-04**

**Annie Lawryniewicz
Public Works
8-30-04**

**Philip W. Bohunicky
Library Trustee
11-11-04**

INDEX

| | |
|---|-----|
| Town Clerk..... | 1 |
| General Information..... | 2 |
| Elected Town Officials - 2004..... | 3 |
| Births..... | 6 |
| License & Fees Report..... | 7 |
| Presidential Primary, March 4, 2004..... | 8 |
| Annual Town Election, May 3, 2004..... | 13 |
| Annual Town Meeting, May 17, 2004..... | 15 |
| Special Town Meeting, May 18, 2004..... | 42 |
| State Primary, September 14, 2004..... | 47 |
| Special Town Meeting, October 25, 2004..... | 52 |
| State Election, November 2, 2004..... | 66 |
| Registrar of Voters..... | 68 |
| Precinct Boundaries..... | 70 |
| Town Accountant..... | 73 |
| Assessors..... | 81 |
| Building Inspector..... | 84 |
| Gas Inspector..... | 85 |
| Emergency Management Agency..... | 86 |
| Conservation Commission..... | 87 |
| Contributory Retirement System..... | 89 |
| Council on Aging..... | 91 |
| Cultural Council..... | 94 |
| Finance Committee..... | 95 |
| Fire Chief..... | 98 |
| Board of Health..... | 106 |
| Historical Commission..... | 111 |
| Housing Authority..... | 112 |
| Planning Board..... | 113 |
| Librarian Report..... | 115 |
| Police Chief..... | 123 |
| Public Works Department..... | 134 |
| Sealer of Weights and Measures..... | 148 |
| Board of Selectmen..... | 149 |
| Town Administrator..... | 151 |
| Personnel Staff Plan..... | 153 |
| Treasurer - Collector s Report..... | 158 |
| Fixed Asset Report..... | 159 |
| Collectors Report..... | 162 |
| Wages..... | 167 |
| Veteran 's Agency..... | 172 |
| Wire Inspector..... | 173 |
| Dog Officer - Activity Report for 2004..... | 174 |
| School Department..... | 175 |
| Board of Appeals..... | 211 |

**ANNUAL TOWN REPORT
OF THE
TOWN CLERK**

To the Citizens of Maynard:

Herewith is my report for the year ending December 31, 2004. This report consists of the following:

General Information

Town Officials

Statistics

Summary of Licenses and Fees

Presidential Primary – March 4, 2004

Annual Town Election – May 3, 2004

Annual Town Meeting – May 17, 2004

Zoning/By-Law Approvals

Special Town Meeting – May 18, 2004

State Primary – September 14, 2004

Special Town Meeting – October 25, 2004

State Election – November 2, 2004

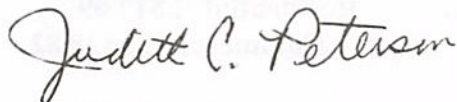
Report of the Board of Registrars of Voters

Voting Precincts

I would like to thank the Honorable Board of Selectmen, the Town Administrator, all Department Heads and the other Town Employees and Officials who have cooperated and supported the Town Clerk's Office over the past year.

A very special "Thank You" to my Assistant Town Clerk, Michelle Sokolowski, and all election and town meeting staff members, for their dedication and support throughout the year.

Respectfully submitted,



**Judith C. Peterson
Town Clerk**

GENERAL INFORMATION – 2004

Incorporated.....April 19, 1871

Type of Government.....Town Meeting

County.....Middlesex

Annual Town Meeting.....Third Monday in May

Annual Town Election.....First Monday in May – 4 Precincts

Land Area.....5.24 Square Miles

Location.....Central Eastern Massachusetts

Bordered by Stow on the west and southwest, Acton on the north, Concord on the northeast and Sudbury on the east and southeast. Maynard is located approximately 25 miles northwest of Boston, 24 miles from Worcester and 18 miles from Lowell.

Population 1997 (Town)10,219

Population 1998 (Town)10,249

Population 1999 (Town)10,024

Population 2000 (Town)10,070

Population 2000 Federal10,433

Population 2001 (Town)10,037

Population 2002 (Town).....10,044

Population 2003 (Town).....10,134

Population 2004 (Town).....10,370

Tax Rate 2004-2005.....Residential....\$13.16
Commercial....\$23.70

Tax Rate 2003-2004.....Residential....\$12.97
Commercial....\$23.39

Tax Rate 2002-2003.....Residential....\$17.46
Commercial....\$28.45

Tax Rate 2001-2002.....Residential....\$17.69
Commercial....\$28.82

Tax Rate 2000-2001.....Residential....\$16.81
Commercial....\$27.37

Tax Rate 1999-2000.....Residential....\$17.95
Commercial....\$29.14

ELECTED TOWN OFFICIALS - 2004

(*Resigned **Deceased)

| <u>Term Expires</u> | <u>Term Expires</u> |
|--|---------------------|
| <u>MAYNARD HOUSING AUTHORITY</u> | |
| C. David Hull-State appt. | 2004 |
| Charles Nevala | 2005 |
| John Arnold | 2006 |
| William M. Primiano | 2007 |
| George F. Hardy | 2008 |
| <u>SELECTMEN</u> | |
| Ann P. Thompson | 2005 |
| Mark R. Wesley | 2005 |
| William N. Cranshaw | 2006 |
| Robert G. Nadeau | 2006 |
| John J. Barilone | 2007 |
| <u>MODERATOR</u> | |
| James F. Coleman | 2005 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE</u> | |
| Laura Ross | 2005 |
| *James P. Gray | 2007 |
| <u>SCHOOL COMMITTEE</u> | |
| Mary Brannelly | 2005 |
| Martha Rogovin Wood | 2005 |
| William G. Kohlman | 2006 |
| Ann M. Pratt | 2006 |
| Paul Howes | 2007 |
| <u>TRUSTEE OF PUBLIC LIBRARY</u> | |
| Anne Marie Lesniak-Betley | 2005 |
| Elizabeth T. Binstock | 2006 |
| William J. Cullen | 2007 |

APPOINTED TOWN OFFICIALS

| | | | |
|---|------|--|------|
| <u>AMERICAN DISABILITY ACTS COMMISSION</u> | | <u>BYLAW REVIEW COMMITTEE</u> | |
| Jayne Tapia | 2004 | John Barilone, Jr. | |
| **Richard Pierce | 2004 | Ronald Cassidy | |
| <u>INSPECTOR OF ANIMALS</u> | | Robert Dahill | |
| Thomas Natoli | 2005 | Dan Dintino | |
| <u>APPEALS, BD. OF</u> | | Guy Iannuzzo | |
| Malcolm Houck | 2005 | William Primiano | |
| Leslie Bryant | 2006 | <u>CAPITAL PLANNING COMMITTEE</u> | |
| Donald Crowther | 2006 | Bill Freeman | 2007 |
| Eric Rappaport | 2006 | Jonathan M. Larkin | 2007 |
| Paul Scheiner | 2006 | Christy Romeo | 2007 |
| <u>ASSESSORS</u> | | <u>CABLE TELEVISION COMMITTEE</u> | |
| Stephen Pomfret | 2005 | Fred Bailey | |
| Richard T. Downey | 2006 | David Griffin | |
| Mary Anne Schneider | 2007 | <u>COMMUNITY DEVELOPMENT PLANNING</u> | |
| <u>ASSISTANT ASSESSOR</u> | | David Brown | 2004 |
| Anthony Maria | | Brendan Chetwynd | 2004 |
| <u>BUILDING INSPECTOR</u> | | William Primiano | 2004 |
| Richard Roggeveen | 2005 | Ann Thompson | 2004 |
| Charles Willett (asst.) | 2005 | Kate Wheeler | 2004 |

| | <u>Term Expires</u> |
|---------------------------------------|-------------------------|
| <u>CONSERVATION COMMISSION</u> | |
| *Sherry Lassiter | 2004 |
| M. John Dwyer | 2005 |
| Ken Neuhauser | 2005 |
| Frederic King | 2006 |
| Douglas Moore | 2006 |

| | <u>Term Expires</u> |
|-------------------------|-------------------------|
| <u>CONSTABLE</u> | |
| Barbara Hartnett | 2006 |

| | <u>Term Expires</u> |
|--------------------------------|-------------------------|
| <u>COUNCIL ON AGING</u> | |
| Katherine Colombo | 2004 |
| Shirley Barilone | 2005 |
| Marilyn Hanson | 2005 |
| Robert Hatch | 2005 |
| **Connie McFarland | 2005 |
| Vincent Stigliani | 2005 |
| *Al Walaczek | 2005 |
| Patricia Walaczek | 2005 |
| Richard Gross | 2006 |
| Coralie J. Landry | 2006 |
| Ben Iannarelli | 2006 |
| Mary Lattuca | 2006 |
| Florence E. Tomyl | 2007 |

| | <u>Term Expires</u> |
|--------------------------------|-------------------------|
| <u>CULTURAL COUNCIL</u> | |
| Lisa Lines | 2004 |
| *Laura Howick | 2005 |
| Sara B. Matias | 2006 |
| Eric Zeller | 2006 |
| Lee Caras | 2007 |
| Jean D'Amico | 2007 |
| Melissa Gopnik | 2007 |
| Jason Weeks | 2007 |

| | <u>Term Expires</u> |
|---|-------------------------|
| <u>DIRECTOR OF CIVIL DEFENSE</u> | |
| Ronald Cassidy | |

| | <u>Term Expires</u> |
|-----------------------------|-------------------------|
| <u>DOG OFFICER</u> | |
| Leslie Boardman | |
| Betsy DeWallace (assistant) | |

| | <u>Term Expires</u> |
|--|-------------------------|
| <u>FACILITIES STUDY COMMITTEE</u> | |
| John Barilone, Jr. | |
| Patricia Chambers | |
| Stacey Charbonneau | |
| Terry Herring | |
| Mary Hilli | |
| C. David Hull | |
| Suzanne Selig | |

| | <u>Term Expires</u> |
|---------------------------------|-------------------------|
| <u>FINANCE COMMITTEE</u> | |
| Ronald Calabria | 2004 |
| Tom Lent | 2004 |
| Antony Wood | 2004 |
| *Sally Bubier | 2005 |
| Shuyu Lee | 2005 |
| Valerie Paquin-Gould | 2005 |
| Eugene Redner | 2005 |
| Diane M. Dahill | 2006 |
| James Early | 2006 |
| Louise Ann Fleming Cutaia | 2006 |
| James Fulton | 2007 |
| P.J. Gauthier | 2007 |
| Amy Januskiewicz | 2007 |

| | <u>Term Expires</u> |
|--------------------------|-------------------------|
| <u>FIRE CHIEF</u> | |
| Stephen Kulik | |

| | <u>Term Expires</u> |
|-----------------------------|-------------------------|
| <u>GAS INSPECTOR</u> | |
| William Freeman | 2005 |
| Raymond Smith (asst.) | 2004 |

| | <u>Term Expires</u> |
|----------------------------|-------------------------|
| <u>HEALTH AGENT</u> | |
| Gerald Collins | |

| | <u>Term Expires</u> |
|------------------------------|-------------------------|
| <u>HEALTH, BD. OF</u> | |
| Paul Jacques | 2005 |
| Susan Butterworth | 2006 |
| Ron Cassidy | 2007 |

| | <u>Term Expires</u> |
|-------------------------------------|-------------------------|
| <u>HISTORICAL COMMISSION</u> | |
| Robert Barta | 2005 |
| Christine McNiff | 2006 |
| Benny Sofka | 2007 |
| David Griffin | 2007 |
| Paul Boothroyd | 2008 |

| | <u>Term Expires</u> |
|-------------------------|-------------------------|
| <u>LIBRARIAN</u> | |
| Steve Weiner | |

| | <u>Term</u> <u>Expires</u> |
|--|-------------------------------|
| <u>LIBRARY BUILDING COMMITTEE</u> | |
| Michael Bass | |
| Willis Bean | |
| Betsy Binstock | |
| Nancy Buchinsky | |
| William Cullen | |
| Anne Marie Lesniak-Betley | |
| Kevin MacNeill | |
| John Thompson | |
| Peter Reed | |
| Steve Weiner | |

| | |
|--|--|
| <u>MAPC REGIONAL WATER SUPPLY PROTECTION PLAN GRANT COMM.</u> | |
| Walter Sokolowski | |

| | |
|--|------|
| <u>METROPOLITAN AREA PLANNING COUNCIL</u> | |
| Malaina Bowker | 2006 |

| | |
|--|--|
| <u>PARKS AND RECREATION ADVISORY COMMITTEE (PARSAC)</u> | |
| Joseph Borey | |
| James Condon | |
| David Daniluik | |
| Richard Tracy Galvin | |
| Neal Mirfield | |
| Michael Misslin | |
| Mark Waldron | |

| | |
|------------------------------|------|
| <u>PLANNING BOARD</u> | |
| Marilyn Messenger, alternate | |
| *Peter O'Callaghan | 2005 |
| Cassandra Allwell | 2006 |
| *John Thompson | 2006 |
| *Malaina Bowker | 2007 |
| Brendon Chetwynd | 2007 |
| Gina M. Park | 2007 |

| | |
|----------------------------------|------|
| <u>PLUMBING INSPECTOR</u> | |
| Raymond Smith | 2005 |
| William Freeman (asst.) | 2004 |

| | |
|----------------------------|--|
| <u>POLICE CHIEF</u> | |
| James Corcoran | |

| | |
|---|------|
| <u>PUBLIC WORKS ADVISORY BOARD</u> | |
| Jerry Culbert | 2007 |

| | <u>Term</u> <u>Expires</u> |
|---|-------------------------------|
| <u>PUBLIC WORKS SUPERINTENDENT</u> | |
| Walter Sokolowski | |

| | |
|-------------------------------------|------|
| <u>RECREATION COMMISSION</u> | |
| Robert Eglitis | 2004 |
| Ann Marie Chiasson | 2005 |
| Debby Calreso | 2005 |
| Joanne Pileeki | 2006 |

| | |
|------------------------------------|------|
| <u>REGISTRARS OF VOTERS</u> | |
| C. David Hull | 2004 |
| Deborah Collins | 2005 |
| Madaline Lukashuk | 2005 |
| Judith C. Peterson | |

| | |
|--------------------------------|------|
| <u>RETIREMENT BOARD</u> | |
| Thomas Natoli | |
| Harry Gannon | |
| Robert Larkin | |
| Jerry Flood | |
| Russell J. Salamone | 2007 |

| | |
|--|------|
| <u>SEALER OF WEIGHTS AND MEASURES</u> | |
| Steven Lossow | 2005 |

| | |
|---|--|
| <u>SUPERINTENDENT OF SCHOOLS</u> | |
| Dr. Mark Masterson | |

| | |
|-------------------------------|--|
| <u>TOWN ACCOUNTANT</u> | |
| Kenneth Demars | |

| | |
|----------------------------------|--|
| <u>TOWN ADMINISTRATOR</u> | |
| Michael Gianotis | |

| | |
|--------------------------|--|
| <u>TOWN CLERK</u> | |
| Judith C. Peterson | |

| | |
|------------------------------------|--|
| <u>ASSISTANT TOWN CLERK</u> | |
| Michelle L. Sokolowski | |

| | |
|--|--|
| <u>TOWN TREASURER/COLLECTOR</u> | |
| Teresa DeSilva | |

| | |
|------------------------------|--|
| <u>VETERANS AGENT</u> | |
| Stewart Campbell | |

| | |
|--------------------------------|------|
| <u>WIRING INSPECTOR</u> | |
| Peter Morrison | 2005 |
| Benjamin Bigusiak (assistant) | 2005 |

STATISTICS – TOWN OF MAYNARD

BIRTHS RECORDED – COMPARISON FOR FIVE YEARS

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| <u>2000</u> | <u>2001</u> | <u>2002</u> | <u>2003</u> | <u>2004</u> |
| 151 | 143 | 143 | 150 | 139 |

| | | | |
|----------|------|-----------|------|
| January | - 11 | July | - 13 |
| February | - 11 | August | - 15 |
| March | - 14 | September | - 6 |
| April | - 21 | October | - 11 |
| May | - 10 | November | - 10 |
| June | - 17 | December | - 0 |

Males - 68
Females - 71

DEATHS RECORDED – COMPARISON FOR FIVE YEARS

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| <u>2000</u> | <u>2001</u> | <u>2002</u> | <u>2003</u> | <u>2004</u> |
| 71 | 49 | 70 | 68 | 65 |

| | | | |
|----------|------|-----------|-----|
| January | - 4 | July | - 8 |
| February | - 3 | August | - 6 |
| March | - 4 | September | - 5 |
| April | - 7 | October | - 4 |
| May | - 10 | November | - 6 |
| June | - 5 | December | - 3 |

Males - 25
Females - 40

MARRIAGES RECORDED – COMPARISON FOR FIVE YEARS

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| <u>2000</u> | <u>2001</u> | <u>2002</u> | <u>2003</u> | <u>2004</u> |
| 58 | 63 | 48 | 64 | 64 |

| | | | |
|----------|------|-----------|------|
| January | - 1 | July | - 11 |
| February | - 2 | August | - 7 |
| March | - 2 | September | - 7 |
| April | - 2 | October | - 7 |
| May | - 13 | November | - 0 |
| June | - 8 | December | - 4 |

**SUMMARY OF 2004 LICENSES AND FEES RECEIVED BY THE TOWN
CLERK AND TURNED OVER TO THE TOWN TREASURER**

| | |
|---|--------------------|
| Alcoholic Beverages | \$52,190.00 |
| Auto Agent Class I & II | 3,600.00 |
| Auto Amusement | 220.00 |
| Business Certificates | 2,768.60 |
| Certified Copies | 5,088.00 |
| Common Victuallers | 2,050.00 |
| Financial Statements | 816.08 |
| Frozen Dessert | 70.00 |
| Junk Dealers | 70.00 |
| Lodging House Licenses | 50.00 |
| Miscellaneous | 842.75 |
| Marriage Intentions | 1,515.00 |
| Oil Permits | 200.00 |
| Pole Locations | 25.00 |
| Pool Table/Billiard Table Licenses | 80.00 |
| Public Entertainment | 260.00 |
| Raffle Permits | 20.00 |
| Street Lists | 335.00 |
| Theater Licenses | - |
| Town Dog Licenses | 7,045.00 |
| Citation – Bd. of Health | - |
| Citation – Dog Officer | 125.00 |
| Total: | \$77,370.43 |

ALL 2004 DOG LICENSES EXPIRED ON DECEMBER 31, 2004. DOGS SHOULD BE LICENSED IN JANUARY 2005, OR THE OWNERS OR KEEPERS MAY BE LIABLE TO A FINE. THE LAW APPLIES TO ALL DOGS SIX MONTHS OLD OR OVER, REGARDLESS OF THE TIME OF YEAR OWNERSHIP IS ACQUIRED.

FORMS TO REGISTER YOUR DOG WILL BE SENT TO YOU IN JANUARY WITH YOUR TOWN CENSUS INFORMATION, OR CAN BE PICKED UP AT THE TOWN CLERK'S OFFICE.

PRESIDENTIAL PRIMARY – TUESDAY MARCH 4, 2004

Pursuant to Warrant #742, the Presidential Primary was held on March 2, 2004, in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1 Warden: Betsy Wilson
 Clerk: Jack Malcolm
 Number of ballots cast: 401
 (D-349, R-50, G-2)
 Tabulation completed at 8:45 p.m.
 Absentee ballots cast: 5

Precinct #2 Warden: Barbara Currin
 Clerk: Florence Tomy
 Number of ballots cast: 378
 (D-336, R-42)
 Tabulation completed at 8:45 p.m.
 Absentee ballots cast: 14

Precinct #3 Warden: Nancy Javert
 Clerk: Cecile Karpeichik
 Number of ballots cast: 368
 (D-334, R-33, G-1)
 Tabulation completed at 9:00 p.m.
 Absentee ballots cast: 9

Precinct #4 Warden: Martha Maria
 Clerk: Virginia Murphy
 Number of ballots cast: 369
 (D-335, R-33, G-1)
 Tabulation completed at 9:00 p.m.
 Absentee ballots cast: 14

Total votes cast: 1516

Democratic Party: 1354

Green-Rainbow Party: 4

Libertarian Party: 0

Republican Party: 158

DEMOCRATIC PARTY

| | PRCT. 1 | PRCT. 2 | PRCT. 3 | PRCT. 4 | TOTAL |
|--------------------------------|------------|------------|------------|------------|-------------|
| PRESIDENTIAL PREFERENCE | | | | | |
| Blanks | 3 | 5 | 1 | 5 | 14 |
| Richard Gephardt | 0 | 0 | 2 | 0 | 2 |
| Joseph Lieberman | 3 | 4 | 3 | 2 | 12 |
| Wesley K. Clark | 3 | 4 | 1 | 0 | 8 |
| Howard Dean | 11 | 12 | 16 | 8 | 47 |
| Carol Moseley Braun | 1 | 0 | 0 | 1 | 2 |
| John Edwards | 73 | 70 | 68 | 54 | 265 |
| Dennis J. Kucinich | 12 | 11 | 12 | 19 | 54 |
| John F. Kerry | 238 | 224 | 225 | 242 | 929 |
| Lyndon H. LaRouche, Jr. | 0 | 0 | 2 | 0 | 2 |
| Al Sharpton | 3 | 3 | 3 | 4 | 13 |
| No Preference | 1 | 2 | 1 | 0 | 4 |
| Write-ins | 1 | 1 | 0 | 0 | 2 |
| Total: | 349 | 336 | 334 | 335 | 1354 |
| | | | | | |

PRESIDENTIAL PRIMARY – TUESDAY MARCH 4, 2004

| <u>STATE COMMITTEE MAN</u> | | | | | |
|-------------------------------------|-------|-------|-------|-------|-------|
| Blanks | 121 | 110 | 100 | 112 | 443 |
| James B. McGowan | 227 | 225 | 232 | 223 | 907 |
| Write-ins | 1 | 1 | 2 | 0 | 4 |
| Total: | 349 | 336 | 334 | 335 | 1354 |
| <u>STATE COMMITTEE WOMAN</u> | | | | | |
| Blanks | 118 | 106 | 96 | 106 | 426 |
| Kathleen Donaghue | 231 | 228 | 237 | 229 | 925 |
| Write-ins | 0 | 2 | 1 | 0 | 3 |
| Total: | 349 | 336 | 334 | 335 | 1354 |
| <u>TOWN COMMITTEE</u> | | | | | |
| Blanks | 8619 | 8150 | 8305 | 8548 | 33622 |
| Group | | | | | |
| Lucia A. Giudice | 169 | 171 | 159 | 152 | 651 |
| Mary Kate Hogan | 182 | 187 | 173 | 162 | 704 |
| Louise A. Fleming-Cutaia | 174 | 183 | 170 | 157 | 684 |
| Elizabeth S. Milligan | 193 | 184 | 176 | 166 | 719 |
| John A. Leonard | 166 | 177 | 161 | 151 | 655 |
| Susan Vick | 170 | 173 | 160 | 158 | 661 |
| James P. Gray | 178 | 176 | 164 | 151 | 669 |
| Marilyn G. Messenger | 175 | 174 | 171 | 167 | 687 |
| Herbert J. Symes, Jr. | 184 | 198 | 186 | 168 | 736 |
| William N. Cranshaw | 179 | 179 | 171 | 157 | 686 |
| Brian J. Whitney | 169 | 176 | 160 | 151 | 656 |
| Richard P. Wagman | 162 | 167 | 163 | 150 | 642 |
| Sara W. Hartman | 167 | 169 | 158 | 153 | 647 |
| Elizabeth T. Binstock | 186 | 180 | 180 | 173 | 719 |
| Mary M. McCarthy | 188 | 179 | 161 | 163 | 691 |
| Bonnie Winokar | 184 | 176 | 158 | 157 | 675 |
| Thomas Konetzny | 181 | 178 | 175 | 151 | 685 |
| Theresa J. Herring | 197 | 189 | 177 | 157 | 720 |
| Ruth C. Regan | 177 | 179 | 172 | 155 | 683 |
| Judith C. Peterson | 204 | 208 | 184 | 173 | 769 |
| Write-ins | 6 | 6 | 5 | 2 | 19 |
| William Cullen | 5 | 1 | 1 | 3 | 10 |
| Total: | 12215 | 11760 | 11690 | 11725 | 47390 |

PRESIDENTIAL PRIMARY – TUESDAY MARCH 4, 2004

GREEN-RAINBOW PARTY

| | PRCT. 1 | PRCT. 2 | PRCT. 3 | PRCT. 4 | TOTAL |
|---------------------------------------|----------------|----------------|----------------|----------------|--------------|
| <u>PRESIDENTIAL PREFERENCE</u> | | | | | |
| Blanks | | | | | |
| Kent Mesplay | 1 | | | | 1 |
| Lorna Salzman | | | 1 | 1 | 2 |
| Paul Glover | | | | | |
| David Cobb | | | | | |
| No Preference | | | | | |
| Write-ins | 1 | | | | 1 |
| | | | | | |
| Total: | 2 | | 1 | 1 | 4 |
| <u>STATE COMMITTEE MAN</u> | | | | | |
| Blanks | 2 | | 1 | | 3 |
| Write-ins | | | | 1 | 1 |
| | | | | | |
| Total: | 2 | | 1 | 1 | 4 |
| <u>STATE COMMITTEE WOMAN</u> | | | | | |
| Blanks | 2 | | 1 | | 3 |
| Write-ins | | | | 1 | 1 |
| | | | | | |
| Total: | 2 | | 1 | 1 | 4 |
| <u>TOWN COMMITTEE</u> | | | | | |
| Blanks | 2 | | 10 | | 12 |
| Write-ins | | | 0 | | 0 |
| | | | | | |
| Total: | 2 | | 10 | | 12 |

PRESIDENTIAL PRIMARY – TUESDAY MARCH 4, 2004

REPUBLICAN PARTY

| | PRCT. 1 | PRCT. 2 | PRCT. 3 | PRCT. 4 | TOTAL |
|---------------------------------------|----------------|----------------|----------------|----------------|--------------|
| <u>PRESIDENTIAL PREFERENCE</u> | | | | | |
| Blanks | 1 | 2 | 1 | 1 | 5 |
| George W. Bush | 44 | 30 | 28 | 29 | 131 |
| No Preference | 4 | 7 | 2 | 2 | 15 |
| Write-ins | 1 | 3 | 2 | 1 | 7 |
| Total: | 50 | 42 | 33 | 33 | 158 |
| <u>STATE COMMITTEE MAN</u> | | | | | |
| Blanks | 7 | 6 | 4 | 3 | 20 |
| William C. Sawyer | 39 | 27 | 19 | 22 | 107 |
| Paul R. Ferro | 4 | 9 | 10 | 8 | 31 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 50 | 42 | 33 | 33 | 158 |
| <u>STATE COMMITTEE WOMAN</u> | | | | | |
| Blanks | 7 | 9 | 5 | 4 | 25 |
| Jeanne S. Kangas | 43 | 33 | 28 | 28 | 132 |
| Write-ins | 0 | 0 | 0 | 1 | 1 |
| Total: | 50 | 42 | 33 | 33 | 158 |
| <u>TOWN COMMITTEE</u> | | | | | |
| Blanks | 571 | 506 | 382 | 384 | 1843 |
| Group | | | | | |
| C. David Hull | 37 | 27 | 23 | 23 | 110 |
| Thomas J. Sheridan | 34 | 23 | 21 | 22 | 100 |
| Mary E. Hilli | 36 | 28 | 26 | 23 | 113 |
| Robert J. McCabe | 36 | 22 | 22 | 21 | 101 |
| Ronald T. Labbe | 34 | 23 | 20 | 22 | 99 |
| Write-ins | 2 | 1 | 1 | 0 | 4 |
| Total: | 750 | 630 | 495 | 495 | 2370 |

PRESIDENTIAL PRIMARY – TUESDAY MARCH 4, 2004

LIBERTARIAN PARTY

| | PRCT. 1 | PRCT. 2 | PRCT. 3 | PRCT. 4 | TOTAL |
|---------------------------------------|----------------|----------------|----------------|----------------|--------------|
| <u>PRESIDENTIAL PREFERENCE</u> | | | | | |
| Blanks | | | | | |
| Jeffrey Diket | | | | | |
| Ruben Perez | | | | | |
| Aaron Russo | | | | | |
| Michael Badnarik | | | | | |
| Gary Nolan | | | | | |
| No Preference | | | | | |
| Write-ins | | | | | |
| Totals: | | | | | |
| <u>STATE COMMITTEE MAN</u> | | | | | |
| Blanks | | | | | |
| Write-ins | | | | | |
| Totals: | | | | | |
| <u>STATE COMMITTEE WOMAN</u> | | | | | |
| Blanks | | | | | |
| Write-ins | | | | | |
| Totals: | | | | | |
| <u>TOWN COMMITTEE</u> | | | | | |
| Blanks | | | | | |
| Write-ins | | | | | |
| Total: | | | | | |

ANNUAL TOWN ELECTION – MONDAY – MAY 3, 2004

Pursuant to Warrant #743, the Annual Town Election was held on May 3, 2004, in all four precincts. The polling places were prepared according to the requirements of General Law.

| | |
|---|--|
| <p><u>Precinct #1</u> Warden: Betsy Wilson Clerk: Jack Malcolm Number of ballots cast: 285 Tabulation completed at: 8:30 p.m. Absentee ballots cast: 2</p> | <p><u>Precinct #2</u> Warden: Barbara Currin Clerk: Florence Tomyl Number of ballots cast: 267 Tabulation completed at: 8:05 p.m. Absentee ballots cast: 5</p> |
| <p><u>Precinct #3</u> Warden: Nancy Javert Clerk: Cecile Karpeichik Number of ballots cast: 289 Tabulation completed at: 9:00 p.m. Absentee ballots cast: 3</p> | <p><u>Precinct #4</u> Warden: Martha Maria Clerk: Virginia Murphy Number of ballots cast: 258 Tabulation completed at: 8:30 p.m. Absentee ballots cast: 2</p> |

Total votes cast: 1099

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Total |
|---|------------|------------|------------|------------|-------|
| <u>SELECTMAN</u> | | | | | |
| Blanks | 1 | 1 | 3 | 4 | 9 |
| John J. Barilone | 129 | 154 | 144 | 155 | 582 |
| Malcolm R. Hathaway, III | 153 | 111 | 142 | 98 | 504 |
| Write-ins | 2 | 1 | 0 | 1 | 4 |
| Total | 285 | 267 | 289 | 258 | 1099 |
| <u>MODERATOR</u> | | | | | |
| Blanks | 55 | 71 | 57 | 66 | 249 |
| James F. Coleman | 229 | 195 | 230 | 187 | 841 |
| Write-ins | 1 | 1 | 2 | 5 | 9 |
| Total | 285 | 267 | 289 | 258 | 1099 |
| <u>SCHOOL COMMITTEE</u> | | | | | |
| Blanks | 74 | 85 | 92 | 93 | 344 |
| Paul Howes | 205 | 176 | 195 | 157 | 733 |
| Write-ins | 6 | 6 | 2 | 8 | 22 |
| Total | 285 | 267 | 289 | 258 | 1099 |
| <u>TRUSTEE OF PUBLIC LIBRARY</u> | | | | | |
| Blanks | 27 | 41 | 40 | 37 | 145 |
| William J. Cullen | 189 | 159 | 178 | 160 | 686 |
| Maryjane S. Papson | 68 | 66 | 71 | 61 | 266 |
| Write-ins | 1 | 1 | 0 | 0 | 2 |
| Total | 285 | 267 | 289 | 258 | 1099 |

ANNUAL TOWN ELECTION – MONDAY – MAY 3, 2004

| | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Total |
|-----------------|------------|------------|------------|------------|-------|
| QUESTION | | | | | |
| Blanks | 30 | 43 | 30 | 34 | 137 |
| Yes | 202 | 171 | 198 | 181 | 752 |
| No | 53 | 53 | 61 | 43 | 210 |
| | | | | | |
| Total | 285 | 267 | 289 | 258 | 1099 |

QUESTION

Shall this town approve the Charter revisions as recommended by the Charter Committee summarized below?

Sets the time of notification of a Special Town Meeting to 45 days when called for by the Board of Selectmen and if called for by a Citizens Petition must be called for no sooner than 21 days or later than 45 days of receipt of request.

Adds a Regional Vocational School representative to the Elected Officials.

Clarifies the filling of vacancies of elected officials.

Provides for the filling of a vacancy in the office of Town Moderator by a vote of Town Meeting.

Updates the powers and duties of the School Committee to meet the requirements of the Massachusetts General Laws.

Provides for the position of Town Administrator to become a three-year term, with a majority vote of the full board needed to reappoint.

Provides for a selection process for the position of Town Administrator (moved from Transitional Provisions Section of the original Charter).

Updated Organizational Chart with addition of two new committees – Public Works Advisory Board and Capital Improvement Committee.

Updated Fiscal Calendar with the addition of a joint Budget Review Meeting of the Board of Selectmen and Finance Committee in February of every year.

Removes the Transitional Provisions of the original Charter, and reincorporates pertinent sections into the corresponding Articles.



COMMONWEALTH OF MASSACHUSETTS
Middlesex, SS.
ANNUAL TOWN MEETING
To the Constable of the Town of Maynard, in said County,
GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble IN FOWLER MIDDLE SCHOOL AUDITORIUM, Three Tiger Drive in said Town, on Monday, May 17, 2004, at 7:30 p.m. then and there to act on the following articles:

At 7:30 P.M. on May 17, 2004, the Moderator, Jim Coleman, called the Annual Town Meeting to order.

Two hundred, twenty-five (225) voters were in attendance. Guests were acknowledged and admitted. Motion made and seconded to have Patricia Chambers as Deputy Moderator. Motion carried. The Pledge of Allegiance was said lead by Philip Bohnicky. Motion made and seconded to waive the reading of the warrant as a whole. Motion carried. Motion made and seconded to not take up any new articles after 11:00 P.M. and if articles are not completed we will continue the Annual Town Meeting on May 18, 2004 at 7:35 P.M. Motion carried.

ARTICLE 1: TOWN REPORT ACCEPTANCE

To hear and act upon the reports of Town Officers and Committees.

To do or act thereon:

Voted to receive the School Facilities Study Committee Report.

Voted to receive the Library Building Committee Report.

ARTICLE 2: SALARY ADMINISTRATION PLAN

See if the Town under the authority of Section 108A of Chapter 41 of the General Laws, amend the Maynard Salary Administration Plan by deleting therefor from the present Section 19 entirely and substituting therefor a new Section 19 as printed in the warrant.
Finance Committee Recommended

SALARY ADMINISTRATION PLAN

FULL TIME EMPLOYEES

| | Step 1 | Step 2 | Step 3 | Step 4 | Step 4.5 | Step 5 | Step 5.5 | Step 6 | Step 7 | Step 8 | Step 9 | Step 10 |
|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| OFFICE OF THE SELECTMEN Administrative Secretary | \$31,788 | \$33,659 | \$35,528 | \$37,398 | \$38,333 | \$39,268 | \$40,203 | \$41,137 | \$43,008 | \$44,083 | \$45,185 | \$46,315 |
| OFFICE OF THE POLICE CHIEF Secretary | \$31,788 | \$33,659 | \$35,528 | \$37,388 | \$38,333 | \$39,268 | \$40,203 | \$41,137 | \$43,008 | \$44,083 | \$45,185 | \$46,315 |
| PUBLIC WORKS DEPARTMENT Superintendent | \$53,371 | \$58,510 | \$59,849 | \$62,789 | \$64,359 | \$65,929 | \$67,498 | \$69,067 | \$72,207 | \$74,012 | \$75,862 | \$77,759 |

PART TIME EMPLOYEES

| | | | | | | | | | | | | | |
|---|-----------------------|------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| OFFICE OF THE SELECTMEN Sealer of Weights and Measures | Fee Basis | \$1,250.00 | | | | | | | | | | | |
| Veteran's Agent Salary | Fee Basis | \$105.00 | | | | | | | | | | | |
| Registrar of Voters | Fee Basis | \$515.00 | | | | | | | | | | | |
| Clerk, Registrar of Voters | Fee Basis | \$105.00 | | | | | | | | | | | |
| Inspector of Wires | Fee Basis | \$125.00 | | | | | | | | | | | |
| Inspector of Animals | Fee Basis | \$515.00 | | | | | | | | | | | |
| Lock-up Keeper | Fee Basis | \$105.00 | | | | | | | | | | | |
| School Traffic Officer | Fee Basis | \$105.00 | | | | | | | | | | | |
| Building Inspector | Fee Basis | \$105.00 | | | | | | | | | | | |
| Assistant Building Inspector | Fee Basis | \$105.00 | | | | | | | | | | | |
| Gas Inspector | Fee Basis | \$105.00 | | | | | | | | | | | |
| Assistant Gas Inspector | Fee Basis | \$105.00 | | | | | | | | | | | |
| OFFICE OF COUNCIL ON AGING Clerk | | \$10.56 | | | | | | | | | | | |
| OFFICE OF REGISTRARS Canvassers Election Officers | Fee set by Town Clerk | \$8.00 | | | | | | | | | | | |
| FIRE DEPARTMENT Clerk/Stenographer | | \$10.55 | \$11.16 | \$11.78 | \$12.40 | \$12.71 | \$13.02 | \$13.33 | \$13.63 | \$14.26 | \$14.62 | \$14.99 | \$15.36 |
| POLICE DEPARTMENT Clerk/Stenographer School Crossing Guards Police Station Janitor Police Matron | | \$10.55 | \$11.16 | \$11.78 | \$12.40 | \$12.71 | \$13.02 | \$13.33 | \$13.63 | \$14.26 | \$14.62 | \$14.99 | \$15.36 |
| | | | \$10.47 | \$10.92 | | | | | | \$14.15 | | \$15.92 | |
| OFFICE OF TOWN ACCOUNTANT Clerk/Stenographer | | \$10.55 | \$11.16 | \$11.78 | \$12.40 | \$12.71 | \$13.02 | \$13.33 | \$13.63 | \$14.26 | \$14.62 | \$14.99 | \$15.36 |

SALARY ADMINISTRATION PLAN

| | Step 1 | Step 2 | Step 3 | Step 4 | Step 4.5 | Step 5 | Step 5.5 | Step 6 | Step 7 | Step 8 | Step 9 | Step 10 |
|---|---------|---------|---------|---------|----------|---------|----------|---------|-----------------|---------|---------|---------|
| OFFICE OF TREASURER/COLLECTOR Clerk/Stenographer | \$10.55 | \$11.16 | \$11.78 | \$12.40 | \$12.71 | \$13.02 | \$13.33 | \$13.63 | \$14.26 | \$14.62 | \$14.99 | \$15.36 |
| OFFICE OF TOWN CLERK Clerk/Stenographer | \$10.55 | \$11.16 | \$11.78 | \$12.40 | \$12.71 | \$13.02 | \$13.33 | \$13.63 | \$14.26 | \$14.62 | \$14.99 | \$15.36 |
| OFFICE OF CIVIL DEFENSE Clerk/Stenographer | \$10.55 | \$11.16 | \$11.78 | \$12.40 | \$12.71 | \$13.02 | \$13.33 | \$13.63 | \$14.26 | \$14.62 | \$14.99 | \$15.36 |
| OFFICE OF ASSESSORS Clerk/Stenographer | \$10.55 | \$11.16 | \$11.78 | \$12.40 | \$12.71 | \$13.02 | \$13.33 | \$13.63 | \$14.26 | \$14.62 | \$14.99 | \$15.36 |
| OFFICE OF THE BOARD OF HEALTH Clerk/Stenographer | \$10.55 | \$11.16 | \$11.78 | \$12.40 | \$12.71 | \$13.02 | \$13.33 | \$13.63 | \$14.26 | \$14.62 | \$14.99 | \$15.36 |
| Milk and Restaurant Inspector, per day | | | | | | | | | Fee Basis | | | |
| Agent Investigator, per day | | | | | | | | | \$375.00 | | | |
| Burial of Animals | | | | | | | | | \$135.00 | | | |
| Plumbing Inspector | | | | | | | | | Fee Basis | | | |
| Assistant Plumbing Inspector | | | | | | | | | Fee Basis | | | |
| Inspector of Slaughtering | | | | | | | | | No Salary | | | |
| LIBRARY DEPARTMENT Library Page, per hour | | | | | | | | | \$8.00 | | | |
| Story Teller | | | | | | | | | \$15.81 | | | |
| Part-time Help | | | | | | | | | \$14.26 | | | |
| PUBLIC WORKS DEPARTMENT Clerk/Stenographer | \$10.55 | \$11.16 | \$11.78 | \$12.40 | \$12.71 | \$13.02 | \$13.33 | \$13.63 | \$14.62 | \$14.99 | \$14.99 | \$15.36 |
| Inspector of Sub Divisions | | | | | | | | | Rate set by DPW | | | |
| Utility Worker: Snow shoveller, summer help (per hour) | | | | | | | | | \$8.70 | | | |
| RECREATION DEPARTMENT Director, per hour | | | | | | | | | \$15.81 | | | |
| Playground Specialized Instructor | | | | | | | | | \$13.76 | | | |
| Playground Supervisor | | | | | | | | | \$11.35 | | | |
| Playground Aides | | | | | | | | | \$8.00 | | | |
| RECREATION DEPARTMENT SWIMMING PROGRAM Director | | | | | | | | | \$15.81 | | | |
| Instructors | | | | | | | | | \$12.86 | | | |
| Teaching Aides (6) per week | | | | | | | | | \$134.83 | | | |
| FIRE DEPARTMENT Call Captain (1) per year | | | | | | | | | \$160.00 | | | |
| One Call Captain, Four Call Lieutenants, Ten Call Firefighters and Five substitute Call Firefighters will be paid \$10.17 per hour in the following instances: Fires, Flood, Storm Duty, Search for lost person, Bomb Incidents, Call back by Chief of Department. | | | | | | | | | | | | |

Voted: Yes 169, No 29, that the Town accept the article as printed in the warrant. The Finance Committee Recommended. This article was voted by a secret ballot as required by Town By-Law.

ARTICLE 3: OPERATING BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sums of money to meet salaries and wages of Town Officers and employees, expenses, and outlays of the Town Departments, and other sundry miscellaneous, but regular expenditures necessary for the operation of the Town for the Fiscal Year 2005 (July 1, 2004 – June 30, 2005). Said sums of money to be as listed below in the column titled "Selectmen Recommended Fiscal 2005". Further, to accept and expend Federal Funds and State Funds to offset certain salaries or expenses or outlays as listed below against specific line items.

Voted: Yes 170, No 45, that the Town meet the salaries and wages of Town Officers and Employees, expenses and outlays of the Town Departments and sundry, miscellaneous but regular expenditures necessary for the operation of the Town for the Fiscal Year 2005 (July 1, 2004-June 30, 2005). Further to accept and expend Federal Funds and State Funds to offset certain salaries, expenses or outlays as listed below against specific line items. Said sums of money to be listed below in the column titled "Selectmen Recommended FY2005" with the following changes:

Page 12- 210 Police Salary Account Number 0100-210-5111-1111 change from \$1,658,579 to \$1,628,579.
220 Fire Salary Account Number 0100-220-5111-1111 change from \$1,374,343 to \$1,344,343.

Page 15- 810 School Salary Account Number 0100-810-5111-1111 change from \$8,875,565 to \$8,850,000.
810 Athletics Salary Account Number 0100-810-5111-4027 change to Athletics Expense Account Number 0100-810-5780-2222 and change the dollar amount from \$332,550 to \$15,550.
810 School Expense Account Number 0100-810-5780-2222 change from \$2,754,911 to \$2,589,476.

For a new Total Town Operating Budget of \$27,200,847.

And further to raise from taxation the sum of \$26,444,247, appropriate from Ambulance Receipts the sum of \$156,600 and appropriate from Reserved for Appropriation Bond Interest Premium the sum of \$600,000 for a total operating budget of \$27,200,847. The Finance Committee Recommended. This article was voted by a secret ballot.

| DEPT. | ACCOUNT NAME | ACCOUNT NUMBER | TOWN MTG. APPROP. FY 2004 | DEPARTMENT REQUEST FY 2005 | SELECTMEN RECOMMEND FY 2005 |
|-------|---------------------------------|--------------------|---------------------------------|----------------------------------|-----------------------------------|
| 114 | MODERATOR - EXPENSE | 0100-114-5780-2222 | \$75 | \$75 | \$75 |
| 122 | SELECTMEN - SALARY | 0100-122-5111-1111 | \$100,192 | \$95,276 | \$95,276 |
| | SELECTMEN - EXPENSES | 0100-122-5780-2222 | \$4,000 | \$4,000 | \$4,000 |
| | PARKING CLERK EXPENSE | 0100-122-5780-4005 | \$3,000 | \$3,000 | \$3,000 |
| 131 | FIN.COMM - EXPENSE | 0100-131-5780-2222 | \$2,000 | \$2,500 | \$2,500 |
| 135 | TOWN ACCTNT - SALARY | 0100-135-5111-1111 | \$60,761 | \$70,940 | \$70,940 |
| | TOWN ACCTNT - EXPENSES | 0100-135-5780-2222 | \$3,300 | \$2,500 | \$2,500 |
| 141 | ASSESSORS - SALARY | 0100-141-5111-1111 | \$90,616 | \$94,190 | \$91,190 |
| | ASSESSORS - EXPENSES | 0100-141-5780-2222 | \$15,300 | \$16,600 | \$15,300 |
| | ASSESSORS - OUTLAY | 0100-141-5870-3333 | \$3,800 | \$0 | \$0 |
| 149 | TREASURER/COLLECTOR - SALARY | 0100-149-5111-1111 | \$110,082 | \$112,538 | \$112,538 |
| | TREASURER/COLLECTOR EXPENSE | 0100-149-5780-2222 | \$50,800 | \$54,800 | \$54,800 |
| 151 | LEGAL RETAINER EXPENSE | 0100-151-5780-4003 | \$32,000 | \$32,000 | \$32,000 |
| | LITIGATION EXPENSE | 0100-151-5780-4004 | \$20,000 | \$20,000 | \$20,000 |
| 155 | DATA PROCESSING EXPENSE | 0100-155-5780-2222 | \$25,000 | \$32,000 | \$32,000 |
| | NETWORK SUPPORT EXPENSE | 0100-155-5780-4043 | \$49,550 | \$49,852 | \$49,852 |
| | POLICE/FIRE SUPPORT EXPENSE | 0100-155-5780-4047 | \$26,986 | \$26,986 | \$26,986 |
| | POLICE/FIRE SUPPORT | 0100-155-5780-4048 | \$13,664 | \$13,664 | \$13,664 |
| 158 | TAX TITLE FORECLOSURE - EXPENSE | 0100-158-5780-2222 | \$1,000 | \$1,000 | \$1,000 |
| 161 | TOWN CLERK - SALARY | 0100-161-5111-1111 | \$80,771 | \$81,471 | \$81,471 |
| | TOWN CLERK - EXPENSES | 0100-161-5780-2222 | \$3,399 | \$3,399 | \$3,399 |
| 162 | ELECTIONS - EXPENSES | 0100-162-5780-2222 | \$14,000 | \$19,000 | \$19,000 |

| DEPT. | ACCOUNT NAME | ACCOUNT NUMBER | TOWN MTG. APPROP. FY 2004 | DEPARTMENT REQUEST FY 2005 | SELECTMEN RECOMMEND FY 2005 |
|-------|--|--------------------|---------------------------------|----------------------------------|-----------------------------------|
| 163 | REGISTRATION SALARY | 0100-163-5111-1111 | \$900 | \$900 | \$900 |
| | REGISTRATION EXPENSE | 0100-163-5790-2222 | \$5,506 | \$4,804 | \$4,804 |
| 171 | CONSERVATION COMM - SALARY | 0100-171-5111-1111 | \$0 | \$24,000 | \$24,000 |
| | CONSERVATION COMM - EXPENSES | 0100-171-5780-2222 | \$25,000 | \$1,000 | \$1,000 |
| 175 | PLANNING BOARD - EXPENSES | 0100-175-5780-2222 | \$8,000 | \$8,000 | \$8,000 |
| 176 | BOARD OF APPEALS - EXPENSES | 0100-176-5780-2222 | \$2,500 | \$2,500 | \$2,500 |
| 192 | PUBLIC BUILDING MAINTENANCE - SALARY | 0100-192-5111-1111 | \$52,260 | \$56,589 | \$56,589 |
| | PUBLIC BUILDING MAINTENANCE - EXPENSES | 0100-192-5780-2222 | \$29,200 | \$32,000 | \$32,000 |
| 195 | PRINT TOWN REPORT - EXPENSE | 0100-195-5780-2222 | \$10,000 | \$10,000 | \$10,000 |
| 210 | POLICE SALARY | 0100-210-5111-1111 | \$1,601,227 | \$1,658,579 | \$1,628,579 |
| | POLICE - EXPENSES | 0100-210-5780-2222 | \$112,316 | \$112,316 | \$112,316 |
| | POLICE CRUISERS - OUTLAY | 0100-210-5870-8000 | \$0 | \$50,000 | \$0 |
| 220 | FIRE - SALARY | 0100-220-5111-1111 | \$1,274,108 | \$1,374,343 | \$1,344,343 |
| | FIRE - EXPENSE | 0100-220-5780-2222 | \$52,228 | \$59,128 | \$52,228 |
| 230 | POLICE & FIRE STATION EXPENSE | 0100-230-5780-2222 | \$25,355 | \$25,839 | \$25,839 |
| 231 | AMBULANCE RELATED COSTS - SALARY | 0100-231-5111-4023 | \$120,666 | \$110,501 | \$110,501 |
| | AMBULANCE RELATED COSTS - EXPENSE | 0100-231-5780-4023 | \$0 | \$16,600 | \$16,600 |
| | AMBULANCE RELATED COSTS - OUTLAY | 0100-231-5870-3333 | \$0 | \$1,000 | \$1,000 |
| 241 | BUILDING INSPECTOR - EXPENSES | 0100-241-5780-2222 | \$600 | \$750 | \$600 |
| 242 | GAS INSPECTOR - EXPENSES | 0100-242-5780-2222 | \$50 | \$50 | \$50 |
| 243 | PLUMBING INSPECTOR - EXPENSES | 0100-243-5780-2222 | \$50 | \$50 | \$50 |

| DEPT. ACCOUNT NAME | ACCOUNT NUMBER | TOWN MTG. APPROP. FY 2004 | DEPARTMENT REQUEST FY 2005 | SELECTMEN RECOMMEND FY 2005 |
|-------------------------------------|--------------------|---------------------------|----------------------------|-----------------------------|
| 244 SLR OF WEIGHT & MEAS - EXPENSES | 0100-244-5780-2222 | \$50 | \$1,000 | \$500 |
| 245 WIRING INSPECTOR - EXPENSES | 0100-245-5780-2222 | \$50 | \$50 | \$50 |
| 291 CIVIL DEFENSE - EXPENSES | 0100-291-5780-2222 | \$500 | \$500 | \$500 |
| 292 DOG OFFICER SALARY | 0100-292-5111-4015 | \$14,214 | \$14,214 | \$14,214 |
| DOG OFFICER - EXPENSES | 0100-292-5780-2222 | \$900 | \$900 | \$900 |
| 294 FORESTRY -SALARY | 0100-294-5111-1111 | \$41,085 | \$40,981 | \$40,981 |
| FORESTRY - EXPENSES | 0100-294-5780-2222 | \$14,800 | \$14,800 | \$14,800 |
| 421 DPW ADMIN SALARY | 0100-421-5111-1111 | \$132,427 | \$137,111 | \$137,111 |
| DPW ADMIN EXPENSE | 0100-421-5780-2222 | \$6,500 | \$6,500 | \$6,500 |
| 422 HIGHWAY SALARY | 0100-422-5111-1111 | \$276,697 | \$283,971 | \$283,971 |
| HIGHWAY - EXPENSES | 0100-422-5780-2222 | \$157,230 | \$154,230 | \$154,230 |
| 423 SNOW & ICE SALARY | 0100-423-5111-1111 | \$45,000 | \$45,000 | \$45,000 |
| SNOW & ICE - EXPENSE | 0100-423-5780-2222 | \$45,000 | \$45,000 | \$45,000 |
| 424 STREET LIGHTING - EXPENSES | 0100-424-5780-2222 | \$135,000 | \$155,000 | \$135,000 |
| 429 OTHER HIGHWAY/STREET'S EXPENSE | 0100-129-5810-2222 | \$5,880 | \$5,880 | \$5,880 |
| 433 TRASH COLLECTION EXPENSE | 0100-433-5780-2222 | \$673,620 | \$720,849 | \$720,849 |
| 443 WWTP -SALARY | 0100-443-5111-1111 | \$195,270 | \$199,971 | \$199,971 |
| WWTP EXPENSE | 0100-443-5780-2222 | \$336,755 | \$333,755 | \$333,755 |
| 449 SEWER -SALARY | 0100-449-5111-1111 | \$86,481 | \$87,753 | \$87,753 |
| SEWER EXPENSE | 0100-449-5780-2222 | \$64,485 | \$64,485 | \$64,485 |

| DEPT. | ACCOUNT NAME | ACCOUNT NUMBER | TOWN MTG. APPROP. FY 2004 | DEPARTMENT REQUEST FY 2005 | SELECTMEN RECOMMEND FY 2005 |
|-------|-------------------------------------|--------------------|---------------------------------|----------------------------------|-----------------------------------|
| 450 | WATER -SALARY | 0100-450-5111-1111 | \$141,121 | \$141,827 | \$141,827 |
| | WATER EXPENSE | 0100-450-5780-2222 | \$347,870 | \$339,670 | \$339,670 |
| 491 | CEMETERY - SALARY | 0100-491-5111-1111 | \$56,573 | \$56,361 | \$56,361 |
| | CEMETERY - EXPENSES | 0100-491-5780-2222 | \$2,500 | \$2,500 | \$2,500 |
| 510 | HEALTH INSPECTOR SALARY | 0100-510-5111-1111 | \$60,165 | \$62,899 | \$62,899 |
| 521 | HEALTH CENTER -SALARY | 0100-521-5111-1111 | \$10,833 | \$10,833 | \$10,833 |
| | HEALTH CENTER EXPENSE | 0100-521-5780-2222 | \$1,000 | \$1,500 | \$1,500 |
| | HEALTH CENTER - OUTLAY | 0100-521-5810-3333 | \$2,000 | \$2,000 | \$2,000 |
| 522 | NURSING SERVICE EXPENSE | 0100-522-5780-2222 | \$3,000 | \$5,000 | \$3,000 |
| 523 | ELLIOT CLINIC EXPENSE | 0100-523-5780-4012 | \$13,000 | \$13,000 | \$13,000 |
| 529 | ANIMAL CONTROL EXPENSE | 0100-529-5780-4013 | \$5,000 | \$5,000 | \$5,000 |
| | MOSQUITO CONTROL EXPENSE | 0100-529-5780-4046 | \$12,000 | \$11,316 | \$11,316 |
| 541 | COA - SALARY | 0100-541-5111-1111 | \$57,725 | \$67,049 | \$66,479 |
| | COA - EXPENSES | 0100-541-5780-2222 | \$150 | \$3,150 | \$1,000 |
| | MINUTE HOME CARE | 0100-541-5780-4016 | \$2,192 | \$2,192 | \$2,192 |
| | SR. CITIZENS TRANSPORTATION EXPENSE | 0100-541-5780-4017 | \$3,000 | \$0 | \$0 |
| 543 | VETERANS - VETERANS AGENT SALARY | 0100-543-5111-1111 | \$1,200 | \$1,250 | \$1,250 |
| | VETERANS BENEFITS EXPENSE | 0100-543-5770-4014 | \$1,000 | \$1,000 | \$1,000 |
| | VETERANS - EXPENSES | 0100-543-5780-2222 | \$1,900 | \$1,900 | \$1,900 |
| 610 | LIBRARY - SALARY | 0100-610-5111-1111 | \$235,279 | \$274,878 | \$274,878 |
| | LIBRARY - EXPENSES | 0100-610-5780-2222 | \$83,697 | \$80,564 | \$80,564 |
| 630 | RECREATION - SALARIES | 0100-630-5110-1111 | \$28,671 | \$28,671 | \$28,671 |

| DEPT. ACCOUNT NAME | ACCOUNT NUMBER | TOWN MTG. APPROP. FY 2004 | DEPARTMENT REQUEST FY 2005 | SELECTMEN RECOMMEND FY 2005 |
|--|-------------------------------|---------------------------|----------------------------|-----------------------------|
| 710 | | | | |
| DEBT SERVICE DPW WATER BONDS (PR) | 0100-710-5910-4029 | \$220,000 | \$210,000 | \$210,000 |
| DEBT SERVICE DPW SEWER BONDS (PR) | 0100-710-5910-4030 | \$110,000 | \$110,000 | \$110,000 |
| DEBT SERVICE SCHOOL LOAN GREEN MEADOW (PR) | 0100-710-5910-4032 | \$340,000 | \$335,000 | \$335,000 |
| STATE ANTICIPATION NOTE | 0100-710-5910-4036 | \$0 | \$0 | \$0 |
| Debt Retirement Principal MWPAT | 0100-710-5910-4040 | \$113,513 | \$183,320 | \$183,320 |
| RET. OF DEBT PRINCIPAL - BUILDING REMODELING | 0100-710-5910-4041 | \$30,000 | \$15,000 | \$15,000 |
| RET. OF DEBT PRINCIPAL - EQUIPMENT | 0100-710-5910-4042 | \$10,000 | \$5,000 | \$5,000 |
| DEBT SERVICE MIDDLE SCHOOL (PR) | 0100-710-5910-4049 | \$1,011,000 | \$1,010,000 | \$1,010,000 |
| DEBT SERVICE WATER BONDS (PR) | 0100-710-5910-4050 | \$62,000 | \$25,000 | \$25,000 |
| DEBT SERVICE SEWER BONDS (PR) | 0100-710-5910-4051 | \$0 | \$35,000 | \$35,000 |
| 751 | | | | |
| DEBT SERVICE DPW WATER BONDS (INT) | 0100-751-5915-4029 | \$114,277 | \$105,639 | \$105,639 |
| DEBT SERVICE DPW SEWER BONDS (INT) | 0100-751-5915-4030 | \$51,660 | \$48,903 | \$48,903 |
| DEBT SERVICE SCHOOL LOAN GREEN MEADOW (INT) | 0100-751-5915-4032 | \$52,703 | \$37,770 | \$37,770 |
| DEBT RETIREMENT INTEREST MWPAT | 0100-751-5915-4040 | \$151,619 | \$74,721 | \$74,721 |
| DEBT SERVICE BUILDING REMODELING (INT) | 0100-751-5915-4041 | \$1,351 | \$338 | \$338 |
| DEBT SERVICE - EQUIPMENT(INT) | 0100-751-5915-4042 | \$5,585 | \$4,260 | \$4,260 |
| DEBT SERVICE MIDDLE SCHOOL (INT) | 0100-751-5915-4049 | \$946,425 | \$921,150 | \$921,150 |
| DEBT SERVICE WATER BONDS (INT) | 0100-751-5915-4050 | \$52,600 | \$20,238 | \$20,238 |
| DEBT SERVICE SEWER BONDS (INT) | 0100-751-5915-4051 | \$0 | \$30,813 | \$30,813 |
| 752 | | | | |
| INTEREST ON TEMPORARY LOANS | 0100-752-5925-0000 | \$0 | \$0 | \$0 |
| 810 | | | | |
| SCHOOL - SALARY | 0100-810-5111-1111 | \$8,335,380 | \$8,875,565 | \$8,850,000 |
| ATHLETICS SALARY | 0100-810-5111-1111 | \$74,043 | \$33,550 | \$15,550 |
| SCHOOL EXPENSE | 0100-810-5780-2222 | \$2,738,696 | \$2,754,911 | \$99,550 |
| TRANSPORTATION EXPENSE | 0100-810-5780-4026 | \$477,100 | \$454,965 | \$454,965 |
| ASSABET VALLEY VOC SCHOOL ASSESSMENT | 0100-810-5780-4028 | \$481,315 | \$565,979 | \$565,979 |
| 910 | | | | |
| RETIREMENT CONTRIBUTION - EXPENSES | 0100-910-5740-2222 | \$1,086,954 | \$1,150,470 | \$1,150,470 |
| 911 | | | | |
| RETIREMENT NON-CONTRIBUTORY - EXPENSE | 0100-911-5749-2222 | \$2,576 | \$2,576 | \$2,576 |

\$2,589,476

| DEPT. ACCOUNT NAME | ACCOUNT NUMBER | TOWN MTG. APPROP. FY 2004 | DEPARTMENT REQUEST FY 2005 | SELECTMEN RECOMMEND FY 2005 |
|---------------------------------------|--------------------|---------------------------|----------------------------|--|
| 913 UNEMPLOYMENT COMPENSATION EXPENSE | 0100-913-5749-2222 | \$30,000 | \$60,000 | \$60,000 |
| 914 HEALTH INSURANCE EXPENSE | 0100-914-5750-9014 | \$2,100,000 | \$2,400,000 | \$2,400,000 |
| 915 LIFE INSURANCE EXPENSE | 0100-915-5750-2222 | \$8,000 | \$8,000 | \$8,000 |
| 916 MEDICARE -TOWN SHARE EXP. | 0100-916-5750-2222 | \$125,000 | \$125,000 | \$125,000 |
| 945 TOWN INSURANCE EXPENSE | 0100-945-5780-2222 | \$195,000 | \$195,000 | \$195,000 |
| 950 TOWN TELEPHONE EXPENSE | 0100-950-5780-2222 | \$29,000 | \$29,000 | \$29,000 |
| 955 TOWN AUDIT - EXPENSE | 0100-955-5780-2222 | \$20,000 | \$20,000 | \$20,000 |
| TOTAL OPERATING BUDGET | | \$26,307,879 | \$27,556,417 | \$27,469,847 \$27,200,847 |

ARTICLE 4: PERPETUAL CARE FUND

To see if the Town will vote to accept funds from sundry persons and the interest generated thereby, to be invested to perpetually care for the lots and surroundings at Glenwood Cemetery.

To do or act thereon.

SPONSORED BY: Treasurer-Collector
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

Fin Com Comment: This is a standard article, which provides the authority to the Board of Selectmen to sell lots and graves and collect perpetual care monies for the Glenwood Cemetery.

Voted: to accept the article as printed in the Warrant. The Finance Committee Recommended.

ARTICLE 5: FINANCE COMMITTEE RESERVE FUND

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide \$150,000 or any other sum, to provide for any extraordinary or unforeseen expenditures of the various departments, by a vote of the Finance Committee out of the Reserve Fund as provided by M.G.L. CH. 40, Sec. 6.

To do or act thereon.

SPONSORED BY: Finance Committee
APPROPRIATION: \$150,000.00
FINCOM RECOMMENDATION: Recommends

Fin Com Comment: The Reserve Fund is to fund "emergency and unforeseen expenditures." In the past the fund has been used to cover emergency repairs, purchase necessary equipment (i.e. Maynard Fire Department's "jaws-of-life"), special elections, litigation and matching funds for grants. The Finance Committee with the requesting department/head reviews each request before the money is transferred. A complete list of transfers for fiscal year 2003-2004 may be found in the Town Report.

Voted: Yes 180, No 14 that the Town raise from Taxation the sum of \$150,000 to provide for any extraordinary or unforeseen expenditures of the various departments, by a vote of the Finance Committee out of the Reserve Fund as provided by M.G.L. Ch. 40, Sec. 6. The Finance Committee Recommended. This article was voted by a secret ballot.

ARTICLE 6: AFSCME CONTRACT

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of money to fund the Collective Bargaining Agreement between the Town of Maynard and the American Federation of State, County and Municipal Employee Local 1703.

To do or act thereon.

| | |
|------------------------|--------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | Unknown |
| FINCOM RECOMMENDATION: | At town meeting |

Fin Com Comment: Negotiation of this contract had not been completed before the printing deadline of the warrant.

The following action was taken:

Voted: that the article be withdrawn and that no action on this article be taken.

ARTICLE 7: DPW LABORER'S CONTRACT

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of money to fund the Collective Bargaining Agreement between the Town of Maynard and the Massachusetts Laborer's District Council Local 1156.

To do or act thereon.

| | |
|------------------------|--------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | Unknown |
| FINCOM RECOMMENDATION: | At town meeting |

Fin Com Comment: Negotiation of this contract had not been completed before the printing deadline of the warrant.

The following action was taken:

Voted: that the article be withdrawn and that no action on this article be taken.

ARTICLE 8: DEPT. HEAD CONTRACT

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of money to fund the Collective Bargaining Agreement between the Town of Maynard and International Union of North America Local No. 1116 Municipal Department Heads.

To do or act thereon.

| | |
|------------------------|--------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | Unknown |
| FINCOM RECOMMENDATION: | At town meeting |

Fin Com Comment: Negotiation of this contract had not been completed before the printing deadline of the warrant.

The following action was taken:

Voted: that the article be withdrawn and that no action on this article be taken.

ARTICLE 9: MAGIC

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$1,723 or any other sum to the Minuteman Advisory Group for Interlocal Coordination for FY2005.

To do or act thereon.

| | |
|------------------------|--------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | \$1,723 |
| FINCOM RECOMMENDATION: | Recommends |

Fin Com Comment: Minuteman Advisory Group for Interlocal Coordination is a group of 9 area towns that addresses issues that affect the entire region. MAGIC allows these towns to address concerns to state legislators and planning agencies with a single unified voice.

This year, MAGIC has worked with the Transportation Improvement Process – prioritizing road and bridge repairs. The group has had input into the Visioning for the Region process which has expanded each communities visioning process by looking beyond borders and working together. Also, group purchasing continues to be explored. Chapter 90 roadwork is one area where bidding as a group might result in significant cost savings.

Voted: that the Town raise from Taxation the sum of \$1723 for the Minuteman Advisory Group for Interlocal Coordination for FY2005. The Finance Committee Recommended.

ARTICLE 10: CONSULTANT PLANNER

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$20,000 or any other sum, including the use of available State or Federal Funds or TIF funds in order to contract with a part-time Community Development Planner for July 1, 2004 to June 30, 2005.

To do or act thereon.

| | |
|------------------------|--------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | \$20,000 |
| FINCOM RECOMMENDATION: | Recommends |

Fin Com Comment: The current contract for the Town Planner expires June 30, 2004. Monies from this article and from Clock Tower Place will fund the position for Fiscal 2005. This request is for the same amount approved last year. In the past twelve (12) months, the Town Planner has participated in or has had primary responsibility for managing several grant funding initiatives. The Town Planner currently is preparing a proposed amendment to a grant agreement with Mass Highway. In addition, the Town Planner has sought grant funding for the preparation of the Maynard Community Development Plan. The Town Planner also has worked on ascertaining the availability of van service to the South Acton Train Station, addressed issues with land acquisition for the Assabet River Rail Trail and assisted in the application of funds for the acquisition of a new van for

the Council on Aging. The Finance Committee supports continued funding for this position.

Voted: Yes 169, No 30 that the Town will raise from Taxation the sum of \$20,000, including the use of available State or Federal Funds of TIF funds in order to contract with a part-time Community Development Planner for July 1, 2004 to June 30, 2005. The Finance Committee Recommended. This article was voted by a secret ballot.

ARTICLE 11: HIGH SCHOOL SCIENCE LAB

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$20,000 for the purpose of upgrading the Maynard High School Science Labs.

To do or act thereon.

SPONSORED BY: School Department.

APPROPRIATION: \$20,000.

FINCOM RECOMMENDATION: Recommends.

Fin Com Recommendation: Finance Committee Recommends.

Fin Com Comment: In 2002 the High School was audited by the New England Association of Schools And Colleges (NEASC). The audit identified significant problems with the High School science labs. The school risks losing its accreditation if the upgrades are not completed.

Voted: Yes 182, No 15, that the Town will transfer from free cash the sum of \$20,000 for the purpose of upgrading the Maynard High School Science Labs. The Finance Committee Recommended. This article was voted by a secret ballot.

ARTICLE 12: ASSABET RIVER TESTING

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$1,000 or any other sum to fund water quality testing of the Assabet River by the Organization for the Assabet River in Fiscal Year 2005.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$1,000

FINCOM RECOMMENDATION: Recommends

Fin Com Comment: Maynard and other Towns along the Assabet River with Waste Water Treatment Plants contribute to the quarterly monitoring of the River's quality. Volunteers from OAR sample ten points along the River and a private lab does the analysis.

Voted: that the Town raise from Taxation the sum of \$1,000 to fund water quality tests of the Assabet River by the Organization for the Assabet River in Fiscal Year 2005. The Finance Committee Recommended.

ARTICLE 13: ASSESSOR'S REVAL SERVICES

To see if the Town will vote to raise and appropriate from taxation and the sum of \$30,000 for Assessor Revaluation Services.

To do or act thereon.

SPONSORED BY: Board of Assessors
APPROPRIATION: \$30,000.
FINCOM RECOMMENDATION: Does Not Recommend

Fin Com Comment: FinCom does not recommend this article because there needs to be a more comprehensive plan for the future requirements and direction of the Assessors Office prior to increasing expenditures of the essential business function of the Town. It is important that any additional budget expenditures be tied to a comprehensive plan, and it is our view that while some planning has been initiated, more work is required to complete the plans.

Withdrawn and that no action on this article be taken.

ARTICLE 14: DISPOSE SURPLUS EQUIPMENT

To see if the Town will vote to authorize the Board of Selectmen to dispose of surplus and/or obsolete equipment or materials, as authorized by M.G.L. Ch. 30B, Uniform Procurement Act, as amended from time to time.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

Fin Com Comment: By passing this article, the Town gives the Board of Selectmen the right to sell any equipment that is deemed surplus or obsolete by a department head. Any equipment that will be sold is posted at Town Hall. The money from any sale goes to the General Fund.

Voted: that the Town will authorize the Board of Selectmen to dispose of surplus and/or Obsolete equipment or materials, as authorized by M.G.L. Ch. 30B, Uniform Procurement Act, as amended from time to time.

The Finance Committee Recommended.

ARTICLE 15: CONSERVATION FUND

TO SEE IF THE TOWN WILL VOTE TO: raise and appropriate, transfer from available funds, or otherwise provide the sum of Ten Thousand Dollars (\$10,000.00) or any other sum, to the Conservation Fund as provided in the Massachusetts General Law, Chapter 40, Section 8C, for the purposes stated therein, including but not limited to expenses associated with the preservation of open space for the Town.

To do or act thereon.

SPONSORED BY: Conservation Commission
APPROPRIATION: \$10,000.
FINCOM RECOMMENDATION: At town meeting

Withdrawn and that no action on this article be taken.

ARTICLE 16: AMEND TOWN CLERK FEES

To see if the Town will vote to accept the following changes to Town Clerk fees as authorized by MGL Chapter 262, Section 34, Clauses 1-79.

(Fee breakdown is attached)

To do or act thereon.

SPONSORED BY:

APPROPRIATION:

None

FINCOM RECOMMENDATION:

Recommends

Fin Com Comment: By passing this article, the Town accepts the proposed changes to the Town Clerk fees. The Town Clerk fees have not been altered in several years. The Finance Committee believes that the proposed changes to the Town Clerk fees are reasonable and, therefore, the Finance Committee supports this Article.

CLAUSE DESCRIPTION:

- | | | |
|-------|---|--------------------|
| (1) | for filing and indexing assignment for benefit of creditors | \$10.00 to \$20.00 |
| (11) | for entering amendment of a record of the birth of a child born out of wedlock and subsequently legitimized | \$10.00 to \$20.00 |
| (12) | for correcting errors in a record of birth | \$10.00 to \$20.00 |
| (13) | for furnishing certificate of a birth | \$ 5.00 to \$10.00 |
| (13a) | for furnishing an abstract copy of a record of birth | \$ 4.00 to \$ 8.00 |
| (14) | for entering delayed record of birth | \$10.00 to \$20.00 |
| (20) | for filing certificate of a person conducting business under any title other than his real name | \$20.00 to \$40.00 |
| (21) | for filing by a person conducting business under any other title other than his real name or a statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or change of location of, such business | \$10.00 to \$20.00 |
| (22) | for furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business | \$ 5.00 to \$10.00 |
| (24) | for recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth | \$20.00 to \$40.00 |

| | | |
|-------|--|--|
| (29) | for correcting errors in a record of death | \$10.00 to \$20.00 |
| (30) | for furnishing a certificate of death | \$ 5.00 to \$10.00 |
| (30a) | for furnishing an abstract copy of a record of death | \$ 4.00 to \$ 8.00 |
| (42) | for entering notice of intention of marriage and issuing certificate thereof | \$15.00 to \$30.00 |
| (43) | for entering certificate of marriage filed by persons married out of the Commonwealth | \$ 5.00 to \$10.00 |
| (44) | for issuing certificate of marriage | \$ 5.00 to \$10.00 |
| (44a) | for furnishing an abstract copy of a record of marriage | \$ 4.00 to \$ 8.00 |
| (45) | for correcting errors in a record of marriage | \$10.00 to \$20.00 |
| (54) | for recording power of attorney | \$10.00 to \$20.00 |
| (57) | for recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certificate copy thereof | \$20.00 to \$40.00 |
| (58) | for recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth | \$20.00 to \$40.00 |
| (62) | for recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase number of wires and cable or attachments | \$40.00 to \$80.00 (flat rate) |
| | under the provisions of Sec. 22 of Chapter 166 | \$10.00 to \$20.00 (add'l. streets) |
| (66) | for examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than | \$ 5.00 to \$10.00 |
| (67) | for copying any manuscript or record pertaining to a birth, marriage or death | \$ 5.00 to \$10.00 |
| (69) | for receiving and filing a complete inventory of all items to included in a "closing out sale", etc. | \$10.00 to \$20.00 (1 st page) |
| | | \$ 2.00 to \$ 4.00 |

| | |
|--|--|
| | (add'l pages) |
| (75) for filing a copy of a written instrument or declaration of trust by trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chapter 182 | \$20.00 to \$40.00 |
| (79) recording any other documents | \$10.00 to \$20.00 (1 st page) |
| | \$ 2.00 to \$ 4.00 (add'l pages) |
| Voter's Certificate | \$ 5.00 to \$10.00 |

Voted: to accept the article as printed in the warrant. The Finance Committee Recommended.

ARTICLE 17: AUTOMATED WATER METER READERS

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$800,000.00, or any other sum, for water meters and an automatic meter reading system.

To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: \$800,000. +/-

FINCOM RECOMMENDATION: At town meeting

Fin Com Comment: Finance Committee did not have sufficient information to make a recommendation before the printing deadline of this warrant.

Voted: Yes 110, No 46, Blanks 1, (104 votes needed for a 2/3 vote) that the town appropriate the sum of \$875,000 for the purchase and installation of water meters and an automated meter reading system; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$875,000 under M.G.L.CH. 44 Sec. 8(7A) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project. The Finance Committee Recommended. This article was voted by a secret ballot.

ARTICLE 18: CHAPTER 90 FUNDS

To see if the Town will vote to accept the provisions of Chapter 246B, of Acts of 2003 for Chapter 90 construction and resurfacing and to raise and appropriate the sum of \$142,957.00 for this purpose, funds appropriated are 100% reimbursable to Maynard.

To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: \$142,957.00

FINCOM RECOMMENDATION: Recommends

Fin Com Comment: Chapter 90 Funds are used for road construction and repair, as well as for other related transportation enhancement projects. These projects are eligible for reimbursement by the State if they meet the requirements set forth

in M.G.L. Chapter 90. The allocation is set by the State, based on approved projects. The initial outlay of the funds does come from the Town. However, by managing the timing of the projects, reimbursement can occur in the same year thereby offsetting the outlay.

Voted: Yes 166, No 6, that the Town accept the article as printed in the warrant. The Finance Committee Recommended. This article was voted by a secret ballot.

ARTICLE 19: ACCEPT SARAH LANE

To see if the Town will vote to accept Sarah Lane, off Great Road, as a Town Public Way. As built plans are on file with the Town Clerk.

To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: None.

FINCOM RECOMMENDATION: At town meeting

Fin Com Comment: As of the printing of the warrant, Finance Committee did not have sufficient information to make a recommendation.

Voted: Yes 136, No 21 (104 votes needed for a 2/3 vote) that the Town will accept Sarah Lane, off Great Road, as a Town Public Way. As built plans are on file with the Town Clerk. The Finance Committee Recommended. This article was voted by a secret ballot.

The Annual Town Meeting adjourned a 11:05 P.M., on May 17, 2004, until Tuesday, May 18, 2004 at 7:35 P.M. at the Fowler Middle School, 3 Tiger Drive.

The Annual Town Meeting was called to order by the Moderator, Jim Coleman, at 7:50 P.M. on May 18, 2004.

ARTICLE 20: ACCEPT TAFT AVENUE

To see if the Town will vote to accept Taft Avenue extension as a Town Public Way. As built plans are on file with the Town Clerk
To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: None
FINCOM RECOMMENDATION: At town meeting

Fin Com Comment: As of the printing of the warrant, Finance Committee did not have sufficient information to make a recommendation.

Voted: Yes 110, No 9 (79 votes needed for a 2/3 vote) that the Town will accept Taft Avenue Extension as a Town Public Way. As built plans are on file with the Town Clerk. The Finance Committee Recommended. This article was voted by a secret ballot.

ARTICLE 21: TRANSFER LAND

To see if the Town will vote to transfer from the care and custody of the Board of Selectmen to the Maynard Historical Commission a portion of land totaling 21,780 square feet located on Rockland Avenue as described in a final Judgment in a Tax Lien Case, Commonwealth of Massachusetts Land Court to the Town of Maynard dated October 5, 1993, recorded in Book 23826, Page 179 of the Middlesex South Registry of Deeds, said land to be preserved as an historical site with the condition that a 5' frontage easement be granted to the Town.

To do or act thereon.

SPONSORED BY: Historical Commission
APPROPRIATION: None
FINCOM RECOMMENDATION: Does Not Recommend

FinCom supports the preservation of this important historical site for the Town of Maynard, however, we also believe there are means to preserve the site of the foundation or to permanently mark and note this location that do not require transfer of the asset to the Historical Commission. This property also abuts land that is owned by the Town that has been determined by the Town Planner to be capable of supporting significant commercial development. FinCom is concerned that no transfer of this land should occur that may lessen the market and tax value of the adjoining property.

Withdrawn and that No Action on this article be taken.

ARTICLE 22: CH. 44 SECT. 53E 1/2

To see if the Town will vote to authorize the continued use of one or more Revolving Funds under M.G.L. Ch. 44, Sec. 53E1/2, as amended, by Municipal Agencies, Boards, Departments or Officers as follows:

Fire Department: for the purpose of repairing Municipal Fire Alarm Equipment receipts totaling no more than \$15,000 in Fiscal Year 2005 from Alarm Systems Fees, said funds to be expended by the Fire Chief.

Recreation Department: for the purpose of hiring one or more part-time instructors and to provide for their salaries and expenses, receipts totaling no more than \$18,000 in Fiscal Year 2005 from Recreation User Fees, said funds to be expended by the Recreation Commission.

Conservation Commission: for the purpose of administering the consultant fee provision of Maynard's Wetland Protection By-law, receipts totaling no more than \$25,000 in Fiscal Year 2005 from Wetland's By-law Consultant Fees, said funds to be expended by the Conservation Commission.

Planning Board: for the purpose of site plan review expenses, receipts totaling no more than \$30,000 in Fiscal Year 2005 from Site Plan Review Fees, said funds to be expended by the Planning Board.

Town Clerk: for the purpose of purchasing materials and administration of licensing of dogs under the Dog Owner's Responsibility By-law receipts totaling no more than \$1,800, said funds to be expended by the Town Clerk.

Board of Health: to purchase and advertise for the sale of compost bins, utilizing revenue from sale of bins, receipts totaling no more than \$4,000 and funds to be expended by the Board of Health. The Board of Health on the behalf of the Town of Maynard shall utilize revenue from a State MRIP Grant (Municipal Recycling Incentive Program) receipts totaling no more than \$20,000 and funds to be expended by the Board of Health and for the purpose of paying for disposal of household hazardous products, tires and electronics collected at town drop-off at the Highway Garage, utilizing revenue from fees charged for disposal, receipts totaling no more than \$12,000 and said funds to be expended by the Board of Health. For the purpose of paying for inspections of food establishments in the town of Maynard utilizing revenues from licensing fees paid by food establishments, receipts totaling no more than \$10,000 and said funds to be expended by the Board of Health.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

Fin Com Comment: The revolving funds allow the Boards to collect fees and hire consultants to aid them in their decisions and buy the supplies that they need to perform their duties. If the monies collected go over the limit set for the fund, the excess money is placed in the General Fund.

Voted: that the Town accept the article as printed in the warrant. The Finance Committee Recommended.

ARTICLE 23: WETLANDS BY-LAW

To see if the Town will vote to amend the Wetlands Administration Bylaw.

Substantive changes to the bylaw include:

- Adding "riverfront area" to the Commission's jurisdiction (to be consistent with state law).
- Clarifying that no permit is required for maintenance of legally installed structures or landscapes.

- Deleting from Conditional Exceptions “The application and permit required by this bylaw shall not be required for maintaining, repairing, replacing, or enlarging an existing and lawfully located single-family residential structure or appurtenance thereto unless said filing is otherwise required by state or federal law.” (to clarify that no permit is required for maintenance of legally installed structures or landscapes, that a permit is required for the expansion of a single-family home, as per the state law).
- Defining “Intermittent stream”.
- Defining “river” and “perennial stream”.
- Defining “stream”.
- Defining “200-foot riverfront area”.

Non-substantive changes to the bylaw include formatting changes, the correction of typographic mistakes, and removal of the index. To do or act thereon.

SPONSORED BY: Conservation Commission
 APPROPRIATION: None
 FINCOM RECOMMENDATION: Makes no recommendation
 Comments: *A black-lined version of the bylaw detailing every change made has been provided at the end of this document.*
Fin Com Comment: Historically, Finance Committee makes recommendations only on articles that have a direct financial impact on the town.

Voted: that the Town accept the article as printed in the warrant. (using the black-lined version of the bylaw detailing every change made has been provide at the end of this document. The Finance Committee makes no recommendation.

Article 24: Sales of Novelties

To see if the Town will vote to move that the Town vote to amend the Town of Maynard By-law Chapter IX Nuisances by adding the following Section 27:

- A. No person, corporation or entity shall sell or expose for sale, use or require or permit to be used an instrument or weapon of the kind usually known as “air rifle” “BB gun”, “air gun” nor ammunition therefore, “slingshot”, “bean blower”, “pea shooter”, “switchblade” knife”, “swing back knife” or “spring blade knife” within the Town of Maynard.
- B. The sale distribution or discharge of any instrument, product or aerosol device designed to project as string like substance or streamer within the Town of Maynard is prohibited.

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: None
 FINCOM RECOMMENDATION: Finance Committee makes no recommendation
Fin Com Comment: Historically, Finance Committee makes recommendations only on articles that have a direct financial impact on the town.

DEFEATED.

ARTICLE 25: ZONING BY-LAW

To see if the Town will vote to amend Section 2.3 Table of uses of the Protective Zoning By-laws to add the following use type under the heading of Business Uses:

| | S-1 | S-2 | GR | B | CB | HC/I | I | GA | HRA | O |
|---|-----|-----|----|------|----|------|---|----|-----|---|
| Sales, rentals or the storage of new and/or used motor vehicles, watercraft or recreational vehicles. | N | N | N | SP-P | N | N | N | N | N | N |

To do or act thereon.

SPONSORED BY: The Planning Board

APPROPRIATION: None.

FINCOM RECOMMENDATION: Finance Committee makes no recommendation

Fin Com Comment: Historically, Finance Committee makes recommendations only on articles that have a direct financial impact on the town.

Withdrawn with no action taken.

ARTICLE 26: ZONING BY-LAW

To see if the Town will vote to amend the Protective Zoning By-Law by making the following changes: Remove Section 5.1 **PERMITTED USES** subparagraph B in its entirety and replace it with the following:

B Retail and wholesale business which would not be offensive because of injurious or obnoxious noise, vibration, smoke, gas fumes, odor or dust, or other objectionable features, or hazardous to the community on account of fire or explosion or detrimental to the appearance in the district. Salesrooms and shops for custom work or making of articles to be sold at retail on the premises. Retail and wholesale business shall not include the sales, rental or the storage of new and/or used motor vehicles, watercraft or recreation vehicles.

Amend the Section 5.3 of the **PERMITTED BY SECIAL PERMIT OF THE PLANNING BOARD** to include the following use:

E. Sales, rental or the storage of new and/or used motor vehicles, watercraft or recreational vehicles.

Remove Section 5A.1 **PERMITTED USES** subparagraph A in its entirety and replace it with the following:

A. Retail and wholesale business which would not be offensive because of injurious or obnoxious noise, vibration, smoke, gas fumes, odor or dust, or other objectionable features, or hazardous to the community on account of fire or explosion or detrimental to the appearance in the district. Salesrooms and shops for custom work or making of articles to be sold at retail on the premises. Retail and wholesale business shall not include the sales, rentals or the storage of new and/or used motor vehicles, watercraft or recreation vehicles.

To do or act thereon.

SPONSORED BY: The Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Finance Committee makes no recommendation

Fin Com Comment: Historically, Finance Committee makes recommendations only on articles that have a direct financial impact on the town.

Withdrawn with no action taken.

ARTICLE 27: ZONING BY-LAW

To see if the Town will vote to amend the Definitions section of the Zoning By-laws by adding the following definitions:

Motor Vehicle Includes an automobile, truck, wagon, motor cycle, recreational vehicle or any other self propelled vehicle designed for running on land but not on rails. It shall not include farm or garden equipment.

To do or act thereon.

SPONSORED BY: The Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: FinCom makes no recommendation

Fin Com Comment: Historically, Finance Committee makes recommendations only on articles that have a direct financial impact on the town.

Withdrawn with no action taken.

ARTICLE 28: ZONING BY-LAW

To see if the Town will vote to amend Section 14.2 of the Site Plan Approval section of the Protective Zoning By-law by deleting the entire existing Section 14.2.D and replacing it with a new Section 14.2.D to read as follows:

D. Fifteen (15) copies of the site plan shall be distributed by the Applicant to municipal boards and departments as follows: six (6) copies to the Planning Board, two (2) copies to the Conservation Commission, one (1) copy to the Department of Public Works, one (1) copy to the Board of Health, one (1) copy to the Chief of the Fire Department, one (1) copy to the Board of Selectmen, one (1) copy to the Chief of the Police Department, one (1) copy to the Town Clerk to keep on file (1) copy to the Building Inspector.

To do or act thereon.

SPONSORED BY: The Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Finance Committee Recommends

Fin Com Comment: This article will make the cost of the reproductions the responsibility of the Applicant and not the town. This article will save the town money since reproductions can become costly.

Voted: Yes 101, No 15 (77 votes needed for a 2/3 vote) that the Town accept the article As printed in the warrant. The Finance Committee recommended. The Planning Board recommended. This article was voted by a secret ballot.

ARTICLE 29:

ZONING BY-LAW

To see if the Town will vote to amend the Definitions Section of the Protective Zoning By-laws by adding the following definition:

Temporary Storage Container or Storage Trailers Storage containers or storage trailers for the purpose of this By-law may be with or without wheels and may be constructed of any materials that may be used in place of a structure for storage of any materials, supplies or equipment accessory to a lawful business use.

To do or act thereon.

SPONSORED BY: The Planning Board

APPROPRIATION: None

FINCOM RECOMMENDATION: FinCom makes no recommendation

Fin Com Comment: Historically, Finance Committee makes recommendations only on articles that have a direct financial impact on the town.

Withdrawn with no action taken.

ARTICLE 30:

ZONING BY-LAW

To see if the Town will vote to amend Section 11A, Trailers of the Zoning By-laws by adding a new Section 11A.3 to read as follows;

A. The Board of Appeals may allow a storage container/trailer on a lot in Districts S-1, S-2, GR, GA or HRA by issuing a Special Permit. Said authorization shall be for a period of not exceeding sixty (60) calendar days. Placement of such storage container/trailer shall be subject to all pertinent provisions of these Zoning By-laws, as amended.

A.1 Only one storage container or storage trailer on a lot is allowed.

B. For the placement of a storage container or storage trailer in Districts B, CB, HCI, I.

B.1 A temporary permit shall be obtained from the Building Commissioner prior to the placement of the storage container or trailer on the lot. The temporary permit shall be granted for a period not to exceed ninety (90) calendar days, renewable for an additional ninety (90) days. A reasonable fee may be imposed to assist in the issuing and monitoring of compliance with this permit.

B.2 The application shall include the location on the lot where the storage container or storage trailer will be placed, the goods, materials or items to be stored and the manner in which it will be installed. The Building Commissioner shall require such conditions as necessary to protect the public health and safety, prevent a nuisance and not to detract from the aesthetic character of the District. All pertinent provisions of this Zoning By-law shall be complied with.

B.3 The storage container or storage trailer must be removed upon the expiration of the permit.

B.4 No more than one storage container or storage trailer may be placed on a lot.

C. In no case shall any hazardous materials or flammable liquids or gases be stored in any storage container or trailer in the Town of Maynard.

D. In all cases as a condition of issuance of a Temporary Permit or granting of a Special Permit, the Applicant shall provide the Chief of the Fire Department with the location of the proposed storage container or storage trailer and a list of goods, materials or items to be stored.

To do or act thereon.

SPONSORED BY: The Planning Board

APPROPRIATION: None

FINCOM RECOMMENDATION: FinCom makes no recommendation

Fin Com Comment: Historically, Finance Committee makes recommendations only on articles that have a direct financial impact on the town.

Withdrawn with no action taken.

Motion was made and seconded to dissolve the Annual Town Meeting at 9:25 P.M. on May 18, 2004. Motion carried.



TOWN OF MAYNARD TOWN CLERK

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1000 Fax: 978-897-8457

June 30, 2004

**Maynard Annual Town Meeting of May 17, 2004 – Case #2975
Warrant Article #23 (General)
Warrant Article #28 (Zoning)**

March 26, 2004

**Maynard Annual Town Meeting of May 19, 1997 – Case #2836
Warrant Article 40 (General)**

January 25, 2005

**Maynard Special Town Meeting of October 25, 2004 – Case #3206
Warrant Articles #10 and #18 (General)**

These amendment to the General and Zoning By-Laws were approved by the Attorney General.

**Thomas F. Reilly
Attorney General**

**Attest: A true copy
Judith C. Peterson
Town Clerk**



TOWN OF MAYNARD
Report, Budget, Recommendations, and Official Warrant
SPECIAL TOWN MEETING
Tuesday, May 18, 2004 At 7:30 P.M.
FOWLER MIDDLE SCHOOL AUDITORIUM
Three Tiger Drive

PLEASE READ AND BRING THIS DOCUMENT TO THE TOWN MEETING

The following action was taken:

At 7:45 the Special Town Meeting was called to order by Jim Coleman, Town Moderator. One hundred and twenty-nine (129) voters were present.

Motion was made and seconded to appoint Patricia Chambers as Deputy Moderator. Motion carried.

Guests were acknowledged and admitted.

Motion made and seconded to waive the reading of the warrant in its entirety be waived, but made a part of the record of this meeting, and that the Moderator be permitted to refer to each article by subject matter instead of reading each article completely. Motion carried.

At 7:50 P.M. the Special Town Meeting adjourned for the purpose of finishing the Annual Town Meeting and will reconvene immediately upon the end of the Annual Town Meeting.

At 9:28 P.M. on May 18, 2004, the Special Town Meeting reopened and was called to order by Jim Coleman, Town Moderator. One hundred and twenty-nine (129) voters were present.

Article 1: 129 Parker Street - TIF

Metrowest Technology Park Tax Increment

TO SEE IF THE TOWN WILL VOTE TO: Approve a Tax Increment Finance Agreement with Chartwell Properties (the Developer), for a facility located within the Southside Economic Opportunity Area, and subject to a Tax Increment Finance Plan (the TIF Plan). The form of the agreement between the Developer, and the Town, all in substantially the same form as submitted to this Special Town Meeting. This approval confirms the information in the TIF Plan that:

- (a) The Project, otherwise known as Metrowest Technology Park, as defined in the TIF Plan, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion in the TIF Zone;
- (b) The Project will not over burden the Town’s infrastructure and utilities;
- (c) The Project, as described in the TIF Plan, will increase employment opportunities for residents of the Town. The Town requests that the project be designated as a Certified Project for a term of 15 years;
- (d) The Project will seek tenants that will qualify as Certified Projects;
- (e) The Project and the development of Metrowest Technology Park by the Developer, as proposed, conforms with the regulatory requirements for the establishment of TIF Zones within the Commonwealth;

To do or act thereon.

| | |
|-------------------------------|--------------------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | None |
| FINCOM RECOMMENDATION: | At Special Town Meeting |

Comments: As of the printing of the warrant, Finance Committee did not have sufficient information to make a recommendation.

The following action was taken:

Motion made and seconded that Article 1 be withdrawn...and that No Action on this article be taken. Motion carried.

Article 2: FY04 Health Insurance.

TO SEE IF THE TOWN WILL VOTE TO: Raise and appropriate, transfer from available funds or otherwise provide the sum of \$300,000 or any other sum to the FY04 Health Insurance Premium Account.

To do or act thereon.

| | |
|-------------------------------|--------------------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | \$300,000 |
| FINCOM RECOMMENDATION: | At Special Town Meeting |

Comments: This article is a placeholder in the event that projections show a deficit in the health care account. As of mid-April, the current appropriation is sufficient.

The following action was taken:

Voted: Yes 101, No 12 (75 voted needed for a 2/3 vote), that the Town will raise from the stabilization fund the sum of \$200,000. to the FY04 Health Insurance Premium Account.

The Finance Committee recommended.

Article 3: FY04 Unemployment Compensation.

TO SEE IF THE TOWN WILL VOTE TO: Appropriate from Free Cash the sum of \$75,000 or any other sum, to the FY04 Unemployment Compensation line item.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$75,000

FINCOM RECOMMENDATION: Finance Committee Recommends

Comments: This article provides the non-discretionary spending owed to the Commonwealth of Massachusetts for unemployment benefits paid to Town employees due to layoffs made by the school and town departments this year.

The following action was taken:

Voted: Yes 108, No 8 that the Town appropriate from Free Cash the sum of \$65,000. to the FY04 Unemployment Compensation Line item.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by Town By-Law.

Article 4: FY04 Trash Account.

TO SEE IF THE TOWN WILL VOTE TO: Raise and appropriate, transfer from available funds or otherwise provide \$27,000 or any other sum to the Solid Waste Disposal account in order in order to fund said account for the completion of FY'04.

To do or act thereon.

SPONSORED BY: Board of Health
APPROPRIATION: \$27,000

FINCOM RECOMMENDATION: Finance Committee Recommends

Comment: The Board of Health's (BOH) budget was cut by about \$30,000 in May 2003 Annual Town Meeting. By canceling the November 2003 Paint and Oil Day, BOH saved \$3,000. The BOH is obligated to pay the \$27,000 through a contractual agreement for providing trash pick-up and disposal.

The following action was taken:

Voted: Yes 103, No 12, that the Town will transfer from Free Cash the sum of \$27,000. to the Trash Collection Expense (line item #433) in order to fund said account for the remainder of FY04.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by Town By-Law.

Article 5: Parking Meters.

TO SEE IF THE TOWN WILL VOTE TO: Appropriate from Free Cash the sum of \$24,500 to purchase 125 Parking Meters Conversion Kits necessary to convert parking meter timing mechanisms.

To do or act thereon.

SPONSORED BY: Police Dept
APPROPRIATION: \$24,500

FINCOM RECOMMENDATION: Finance Committee Recommends

Comments: New parking meter fees approved by the BOS last fall cannot be implemented until the existing mechanical meters are upgraded. These conversion kits will replace the mechanical cores with electronic ones. This conversion will reduce maintenance costs and allow for future fee changes. The installation of these kits can be handled by police department personnel as part of their regular duties. Once the meters are upgraded, annual parking meter revenues are expected to increase by at least \$20,000. FinCom offset 80% of the cost in one year.

The following action was taken:

Voted: Yes 93, No 23, that the Town appropriate from Free Cash the sum of \$24,500 to purchase 125 Parking Meter Conversion Kits necessary to convert parking meter timing mechanisms.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by Town By-Law.

Article 6: Town Building Oil Tank Removal.

TO SEE IF THE TOWN WILL VOTE TO: Appropriate from Free Cash the sum of \$8,500 to fund the removal of the underground storage tank at the Maynard Town Building and to accept a 50% reimbursement of those costs from the Commonwealth of Massachusetts.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$8,500

FINCOM RECOMMENDATION: Finance Committee Recommends

Comments: FinCom recommends the appropriation of \$8,500 to fund the removal of the underground oil storage tank. Because the Town Building has been converted to gas heating, this tank is no longer used. We need to remove this tank to eliminate the potential liability from the town for a leaking tank in the future. Furthermore, 50% of the removal cost will be reimbursed by a pre-approved grant from the Commonwealth of Massachusetts once the project is completed.

The following action was taken:

Voted: that the Town appropriate from Free Cash the sum of \$8,500. to fund the removal of the underground storage tank at the Maynard Town Building and to accept a 50% reimbursement of those costs from the Commonwealth of Massachusetts.

The Finance Committee Recommended.

Article 7: DPW Hydraulic Lift.

To see if the Town will Vote to: Raise and appropriate, transfer from available funds or otherwise provide the sum of \$15,000.00 or any other sum, to repair, or replace, the hydraulic truck lift at the highway garage.

COMMENTS: Presently the lift is out of service, and is approximately 31 years old. This equipment is vital to our maintenance and repair program.

To do or act thereon.

SPONSORED BY: Department of Public Works.

APPROPRIATION: \$15,000

FINCOM RECOMMENDATION: At Special Town Meeting

Comments: As of this printing of the warrant, Finance Committee did not have sufficient information to make a recommendation.

The following action was taken:

Voted: Yes 108, No 8, that the Town will appropriate from Free Cash the sum of \$21,000, to replace the hydraulic lift at the Highway Garage.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by Town By-Law.

Article 8: Accept Chapter 40 Section 22F

TO SEE IF THE TOWN WILL VOTE TO: Accept Mass. General Law Chapter 40, Section 22F.

To do or act thereon.

SPONSORED BY Board of Selectmen

APPROPRIATION: None

FINCOM RECOMMENDATION: At Special Town Meeting

Comments – Acceptance of this section allows the Town to charge fees for services rendered.

The following action was taken:

Voted: that the Town will accept Mass. General Law Chapter 40, Section 22F.

The Finance Committee Recommended.

Motion made and seconded to adjourn the Special Town Meeting of May 18, 2004, at 10:00 P.M. Motion carried.

STATE PRIMARY - TUESDAY SEPTEMBER 14, 2004

Pursuant to Warrant #750, the State Primary was held on September 14, 2004, in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1 Warden: Betsy Wilson
 Clerk: Susan Russell
 Number of ballots cast: 207
 Tabulation completed at: 8:45 p.m.
 Absentee ballots cast: 3

Precinct #2 Warden: Barbara Currin
 Clerk: Florence Tomy
 Number of ballots cast: 198
 Tabulation completed at: 8:30 p.m.
 Absentee ballots cast: 9

Precinct #3 Warden: Nancy Javert
 Clerk: Cecile Karpiechik
 Number of ballots cast: 182
 Tabulation completed at: 8:45 p.m.
 Absentee ballots cast: 2

Precinct #4 Warden: Martha Maria
 Clerk: Virginia Murphy
 Number of ballots cast: 178
 Tabulation completed at: 8:45 p.m.
 Absentee ballots cast: 4

Total votes cast: 765

Democratic Party: 494 Green Party: 1
 Republican Party: 270 Libertarian Party: 0

DEMOCRATIC PARTY

| | <u>PRCT.1</u> | <u>PRCT. 2</u> | <u>PRCT.3</u> | <u>PRCT.4</u> | <u>TOTAL</u> |
|--|---------------|----------------|---------------|---------------|--------------|
| <u>REPRESENTATIVE IN CONGRESS</u> | | | | | |
| Blanks | 17 | 5 | 6 | 9 | 37 |
| Martin T. Meehan | 110 | 118 | 108 | 119 | 455 |
| Write-ins | 1 | 0 | 0 | 1 | 2 |
| | | | | | |
| Total: | 128 | 123 | 114 | 129 | 494 |
| | | | | | |

STATE PRIMARY - TUESDAY SEPTEMBER 14, 2004

| | <u>PRCT. 1</u> | <u>PRCT. 2</u> | <u>PRCT. 3</u> | <u>PRCT. 4</u> | <u>TOTAL</u> |
|---|----------------|----------------|----------------|----------------|--------------|
| <u>COUNCILLOR</u> | | | | | |
| Blanks | 32 | 27 | 24 | 29 | 112 |
| Marilyn M. Petitto Devaney | 94 | 94 | 88 | 100 | 376 |
| Write-ins | 2 | 2 | 2 | 0 | 6 |
| Total: | 128 | 123 | 114 | 129 | 494 |
| <u>SENATOR IN GENERAL COURT</u> | | | | | |
| Blanks | 7 | 6 | 8 | 6 | 27 |
| Pamela P. Resor | 120 | 116 | 106 | 123 | 465 |
| Write-ins | 1 | 1 | 0 | 0 | 2 |
| Total: | 128 | 123 | 114 | 129 | 494 |
| <u>REPRESENTATIVE IN GENERAL COURT</u> | | | | | |
| Blanks | 18 | 12 | 8 | 14 | 52 |
| Patricia A. Walrath | 109 | 111 | 106 | 113 | 439 |
| Write-ins | 1 | 0 | 0 | 2 | 3 |
| Total: | 128 | 123 | 114 | 129 | 494 |
| <u>SHERIFF</u> | | | | | |
| Blanks | 14 | 18 | 17 | 16 | 65 |
| James V. DiPaola | 60 | 55 | 58 | 57 | 230 |
| Robert A. DeMoura | 35 | 34 | 20 | 37 | 126 |
| Brian M. Gillis | 19 | 16 | 19 | 19 | 73 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 128 | 123 | 114 | 129 | 494 |

STATE PRIMARY - TUESDAY SEPTEMBER 14, 2004

REPUBLICAN PARTY

| | <u>PRCT. 1</u> | <u>PRCT. 2</u> | <u>PRCT. 3</u> | <u>PRCT. 4</u> | <u>TOTAL</u> |
|---|----------------|----------------|----------------|----------------|--------------|
| <u>REPRESENTATIVE IN CONGRESS</u> | | | | | |
| Blanks | 2 | 4 | 5 | 3 | 14 |
| Ilana Freedman | 15 | 17 | 9 | 15 | 56 |
| Thomas P. Tierney | 61 | 54 | 54 | 30 | 199 |
| Write-ins | 0 | 0 | 0 | 1 | 1 |
| Total: | 78 | 75 | 68 | 49 | 270 |
| <u>COUNCILLOR</u> | | | | | |
| Blanks | 65 | 61 | 60 | 38 | 224 |
| Write-ins | 13 | 14 | 8 | 11 | 46 |
| Total: | 78 | 75 | 68 | 49 | 270 |
| <u>SENATOR IN GENERAL COURT</u> | | | | | |
| Blanks | 2 | 0 | 1 | 0 | 3 |
| Rod Jane | 54 | 66 | 46 | 41 | 207 |
| Arthur G. Vigeant | 22 | 9 | 21 | 8 | 60 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 78 | 75 | 68 | 49 | 270 |
| <u>REPRESENTATIVE IN GENERAL COURT</u> | | | | | |
| Blanks | 15 | 16 | 14 | 10 | 55 |
| Neal A. Heeren | 63 | 59 | 53 | 38 | 213 |
| Write-ins | 0 | 0 | 1 | 1 | 2 |
| Total: | 78 | 75 | 68 | 49 | 270 |
| <u>SHERIFF</u> | | | | | |
| Blanks | 68 | 63 | 60 | 37 | 228 |
| Write-ins | 10 | 12 | 8 | 12 | 42 |
| Total: | 78 | 75 | 68 | 49 | 270 |

STATE PRIMARY - TUESDAY SEPTEMBER 14, 2004

GREEN-RAINBOW

| | | | | | |
|---|---|---|---|---|---|
| <u>REPRESENTATIVE IN CONGRESS</u> | | | | | |
| Blanks | 1 | 0 | 0 | 0 | 1 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 1 | 0 | 0 | 0 | 1 |
| <u>COUNCILLOR</u> | | | | | |
| Blanks | 1 | 0 | 0 | 0 | 1 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 1 | 0 | 0 | 0 | 1 |
| <u>SENATOR IN GENERAL COURT</u> | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write-ins | 1 | 0 | 0 | 0 | 1 |
| Total: | 1 | 0 | 0 | 0 | 1 |
| <u>REPRESENTATIVE IN GENERAL COURT</u> | | | | | |
| Blanks | 1 | 0 | 0 | 0 | 1 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 1 | 0 | 0 | 0 | 1 |
| <u>SHERIFF</u> | | | | | |
| Blanks | 1 | 0 | 0 | 0 | 1 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 1 | 0 | 0 | 0 | 1 |

STATE PRIMARY - TUESDAY SEPTEMBER 14, 2004

LIBERTARIAN PARTY

| | | | | | |
|---|---|---|---|---|---|
| <u>REPRESENTATIVE IN CONGRESS</u> | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 0 | 0 | 0 | 0 | 0 |
| <u>COUNCILLOR</u> | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 0 | 0 | 0 | 0 | 0 |
| <u>SENATOR IN GENERAL COURT</u> | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 0 | 0 | 0 | 0 | 0 |
| <u>REPRESENTATIVE IN GENERAL COURT</u> | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 |
| <u>SHERIFF</u> | | | | | |
| Blanks | 0 | 0 | 0 | 0 | 0 |
| Write-ins | 0 | 0 | 0 | 0 | 0 |
| Total: | 0 | 0 | 0 | 0 | 0 |



**COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX, SS.
SPECIAL TOWN MEETING**

To the Constable of the Town of Maynard, in said County,
GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble IN FOWLER MIDDLE SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town, on Monday, October 25, 2004 at 7:30 P.M. then and there to act on the following articles:

PLEASE READ AND BRING THIS DOCUMENT TO THE TOWN MEETING

The following action was taken:

At 7:30 on October 25, 2004, the Moderator, Jim Coleman called the Special Town Meeting to order.

Two hundred, seventy (270) voters were in attendance.

Guests were acknowledged and admitted.

**Motion made and seconded to have Patricia Chambers as Deputy Moderator.
Motion carried.**

The Pledge of Allegiance was said.

Motion made that the reading of the warrant in its entirety be waived, but made a part of the record of this meeting, and that the Moderator be permitted to refer to each article by subject matter instead of reading each article completely.

The Town voted to receive the report of progress, the Interim Report of the School Facilities Study Committee.

ARTICLE 1: 129 PARKER STREET LLC (Property Owner)

TO SEE IF THE TOWN WILL VOTE TO: Approve a Tax Increment Finance Agreement with 129 Parker St. LLC (Property Owner) for land and a facility at Map 25, Parcel 152, within the 129 Parker Street Economic Opportunity Area, and subject to a Tax Increment Finance Plan, (the TIF Plan). The form of the agreement between the Developer, and the Town, all in substantially the same form as submitted to this Special Town Meeting is on file with the Board of Selectmen and the Town Clerk. This approval confirms the information in the TIF Plan that:

- (a) The Project, otherwise known as Metrowest Technology Park, as defined in the TIF Plan, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion in the TIF Zone;
- (b) The Project will not over burden the Town's infrastructure and utilities;
- (c) The Project, as described in the TIF Plan, will increase employment opportunities for residents of the Town. The Town requests that the project be designated as a Certified Project for a term of 20 years;
- (d) The Project will seek tenants that will qualify as Certified Projects;
- (e) The Project and the development of Metrowest Technology Park by the Developer, as proposed, conforms with the regulatory requirements for the establishment of TIF Zones within the Commonwealth;

To do or act thereon:

| | |
|-------------------------------|--------------------|
| SPONSORED BY: | Board of Selectmen |
| APPROPRIATION: | None |
| FINCOM RECOMMENDATION: | Recommends |

Comments: The Board of Selectmen has designated the commercial industrial area on 129 Parker Street as a TIF zone called the 129 Parker Street Economic Opportunity Area. This designation permits the Town of Maynard to enter into a TIF agreement with the owner of the property. A TIF agreement was signed between the BOS and the building owner earlier this fall and requires approval at Town Meeting.

The TIF agreement sets forth many provisions. One of the most important provisions for an exemption of a portion of building improvements for a 20 year period beginning on July 1, 2005; the exemption would become effective in FY06 with a 95% exemption on building improvements and would reduce by 5% each year for fifteen years; for the last five years, the exemption rate would be 2%. The exemption on the improvements provide by the TIF does not affect taxation methods for the base value of the property – which would continue to be determined by the Board of Assessors using current valuation practices.

TIF zones and TIF agreements have been established by Massachusetts's law "to revitalize cities and towns in the Commonwealth and encourage sound growth and economic development: The Finance Committee believes that "growing" the commercial/industrial sector will be a long-term benefit for the town and believes that a TIF is necessary to accomplish this goal.

The following action was taken:

Voted: Yes 169, No 94, that the Town approve a Tax Increment Finance Agreement and Tax Increment Finance Plan, (the TIF Plan) with the 129 Parker St. LLC (Property Owner) for land and a facility at Map 25, Parcel 152, within the 129 Parker Street Economic Opportunity Area. The form of the agreement between the Developer, and the Town, all in substantially the same form as submitted to this

Special Town Meeting, is on file with the Board of Selectmen and the Town Clerk. This approval confirms the information in the TIF Plan that:

- (a.) The Project, otherwise known as Metrowest Technology Park, as defined in the TIF Plan, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion in the TIF Zone;
- (b.) The Project will not over burden the Town's infrastructure and utilities;
- (c.) The Project, as described in the TIF Plan, will increase employment opportunities for residents of the Town. The Town requests that the project be designated as a Certified Project for a term of 20 years;
- (d.) The Project will seek tenants that will qualify as Certified Projects;
- (e.) The Project and the development of Metrowest Technology Park by the Developer, as proposed, conforms with the regulatory requirements for the establishment of TIF Zones within the Commonwealth.

The Finance Committee Recommended.

This article was voted by a secret ballot.

ARTICLE 2: FY 05 BUDGET

TO SEE IF THE TOWN WILL VOTE TO: Amend the FY05 Operating Budget.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION:

FINCOM RECOMMENDATION: At Town Meeting

COMMENT: Final numbers are still being worked on; the budget will be adjusted on the floor of Town Meeting.

FinCom COMMENT: The FY'05 budget requires adjustment due to finalization of estimates contained in the spring Town Meeting budget. Final numbers are still being determined. FinCom will provide its recommendation at Town Meeting.

The following action was taken:

Voted: Yes 186, No 53, Blanks 1, that the Town amend the FY05 Operating budget as follows:

Change School Dept. Line Item 810-5111-1111

School Salary from \$8,850,000 to \$8,693,317,

School Dept. Line Item 810-5780-2222 School Expense

\$2,589,476 to \$2,580,624, School Dept.

Line Item 810-5780-4026 Transportation from \$454,965 to \$448,000 and

School Dept. Line Item 810-5780-4027 Athletics from \$15,550 to \$38,050,

Amend Police Salary

210-5111-1111 from \$1,628,579 to \$1,648,579, amend Selectmen's Salary line

122-5111-1111 from \$95,276 to \$105,276, amend Town Clerk Expense

161-5780-2222

From \$3,399 to \$3,625, amend Registration Salary 163-5111-1111 from

\$900 to 935,

Amend Town Insurance Expense 945-5780-2222 from \$195,000 to

\$205,000 for a new operating budget of \$27,091,108 and further to

appropriate the sum of \$883,621.18 from Reserved for Appropriations Bond

Premiums to be applied to Debt. Service Interest, appropriate from

**Ambulance Receipts \$156,600 and appropriate from Overlay Surplus the Sum of \$93,000 and appropriate the sum of \$10,300 from sale of lots and Graves and finally raise from taxation the sum of \$25,947,586.82
The Finance Committee Recommended.**

The article was voted by a secret ballot as required by the Town By-laws.

Article 3: CLOCK TOWER PLACE TIF AMENDMENT

TO SEE IF THE TOWN WILL VOTE TO: authorize an amendment of the Tax Increment Financing Agreement dated as of April 27, 1998 by and between the Town and Wellesley/Rosewood Maynard Mill Limited Partnership (the "Clock Tower Place TIF"), in form approved by Counsel and the Commonwealth of Massachusetts, to remove the construction and improvements to the Sudbury Street Parking Garage proposed to be constructed pursuant to a Decision of the Planning Board for Site Plan Approval dated May 22, 2002 as may be amended, and improvements for the Upper Sudbury Street Parking Lot proposed to be constructed pursuant to a Decision of the Planning Board for Site Plan Approval dated April 9, 2002 from the tax exemption to which the developer would otherwise be entitled under Clock Tower Place TIF.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: None

FINCOM RECOMMENDATION: At Town Meeting

Comments: Currently pending in the Land Court are two appeals from the issuance by the Planning Board of Site Plan Approval for proposed improvements to the Upper Sudbury Street Parking Lot and an expansion of the Parking Garage. As part of a potential settlement agreement, the developer has agreed to remove those two projects from the Clock Tower Place TIF, thereby paying full tax on those projects. This constitutes an amendment to the TIF which requires approval of Town Meeting and of the Commonwealth of Massachusetts. Passage of this vote will permit the Town to conclude its negotiations with the developer and seek necessary approval from the Commonwealth.

FinCom Comment: At the time of the printing of this warrant, the Finance Committee does not have sufficient information to provide a recommendation on this article.

The following action was taken:

Article 3 was withdrawn, and that No Action on this article be taken.

ARTICLE 4: STABILIZATION FUND

TO SEE IF THE TOWN WILL VOTE TO: Appropriate from Taxation the sum of \$283,621.18 or any other sum to the Stabilization Fund.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$283,621.18 +/-

FINCOM RECOMMENDATION: Recommends

FinCom Comment: The BOS, School Committee and FinCom set a goal to have a minimum Stabilization balance of \$1M and this transfer brings the balance as close as possible to that goal.

The following action was taken:

Voted: Yes 203, No 20 (149 votes needed for a 2/3 vote) that the Town appropriate from Taxation the sum of \$283,621.18 to the Stabilization Fund.
The Finance Committee Recommended.

This article was voted by a 2/3 secret ballot as required by Town By-Law.

ARTICLE 5: CITIZENS PETITION

TO SEE IF THE TOWN WILL VOTE TO: raise and appropriate transfer from available funds or otherwise provide \$300,000 or any other sum to fund the FY05 trash budget. We propose the elimination of trash stickers for the first bag and propose the use of \$2.00 trash stickers for any bag over one 32-gallon bag.

To do or act thereon:

SPONSORED BY: Citizens Petition

APPROPRIATION:

FINCOM RECOMMENDATION: Does not recommend

FinCom Comment: This article has been brought forward to Town Meeting by a Citizen's Petition. If passed, the article would eliminate the trash fee (on the first bag of trash) instituted in early FY05. Passage of this article also requires funding of \$300,000 from an undetermined source to cover the resulting shortfall to the \$700,000+ waste removal budget.

The Finance Committee believes that there is not enough tax revenue or free cash to support this article; the only source would be from the Stabilization fund, which would leave the Town in a precarious financial situation. Passage of this article from any other source would result in a structural deficit. It would jeopardize funding for most articles presented in this warrant and would require the town to rework the budget and hold another town meeting prior to setting the tax rate.

The trash fees were instituted last year as a result of a \$1M reduction in State aid to Maynard. Given that no major reductions in spending or increases in revenue have been proposed or implemented, the only practical solution is to maintain the current \$1 and \$2 fees.

The following action was taken:

The article was Defeated.

The vote was Yes 74, No 147, Blank 1. The Finance Committee did not recommend.
This article was defeated by a secret ballot as required by Town By-Law.

ARTICLE 6: CITIZENS PETITION

To add override question to ballot

TO SEE IF THE TOWN WILL VOTE TO: raise and appropriate money from taxation to fund the trash expenses starting with FY06. We propose the elimination of trash stickers for the first bag and propose the use of \$2.00 trash stickers for any bag over one 32-gallon bag. We also propose that the recycle process remain intact.

To do or act thereon:

SPONSORED BY: Citizen Petition

APPROPRIATION:

FINCOM RECOMMENDATION: Does not recommend

FinCom Comment: The Finance Committee does not recommend this article, which was brought forth by Citizen's Petition because it specifies FY06 budget items in a FY05 Special Town Meeting forum.

The Finance Committee believes that a discussion of the FY06 Trash budget – both revenue sources and expense is very important. However, it does not belong here – but in the FY06 budget discussions, which begin in November.

The following action was taken:

This article was Defeated.

The article was defeated Yes 65, No 119, Blanks 2. The Finance Committee did not recommend.

This article was defeated by a secret ballot as required by Town By-Law.

ARTICLE 7: NEW PUBLIC LIBRARY BORROWING

TO SEE IF THE TOWN WILL VOTE TO: Authorize the treasurer to borrow an additional sum of \$300,000 dollars or any other sum to fund the building of the new public library at the Roosevelt school.

To do or act thereon:

SPONSORED BY: The Board of Library Trustees

APPROPRIATION: \$300,000

FINCOM RECOMMENDATION: At Town Meeting

Comment: The new public library is being paid for in 3 ways: from an award given to the Board of Library Trustees by the Massachusetts Board of Library Commissioners, from a debt exclusion vote, and from donations made to the project facilitated by the Friends of the Maynard Public Library. The Board of Library Trustees originally submitted the building cost estimated in 2000. Although inflation was factored into the estimate, some building related costs have risen dramatically. At the time of the writing of this STM article, the bid price for the article is not known. However, the bid price and range will be known prior to STM. This article is being submitted in the event that the bid price or bid range exceeds the previously authorized borrowing amount, otherwise it will be withdrawn.

FINCOM comment: As of the publication of the Warrant, FinCom has not been presented with sufficient information to make a recommendation.

The following action was taken:

Article 7 was withdrawn, and that No Action on this article be taken.

ARTICLE 8: INTERMUNICIPAL AGREEMENT

TO SEE IF THE TOWN WILL VOTE TO: Enter into an intermunicipal agreement, in accordance with MGL Chapter 40, section 4A, with the other communities in Central Massachusetts who send their trash to Wheelabrator Millbury, Inc. (WMI), with the Town of Franklin acting as host community. The purpose of this agreement is to cooperatively purchase consulting services to review and negotiate the contract with

WMI beyond 2008 (date when current 20 year contract will expire). The prorated charge to the Town will be for \$1,292, said funds to be taken from existing funds in Solid Waste Account #433.

To do or act thereon:

SPONSORED BY: Board of Health
APPROPRIATION:
FINCOM RECOMMENDATION: Recommends

Comments: This article will allow for a thorough review of a proposed future contract at minimal costs.

FinCom comment: Maynard has a 20-year contract for the disposal of trash. These funds will allow the planning of an agreement to benefit the Town when the current agreement expires in 2008. The funds are currently part of the trash budget.

The following action was taken:

Voted: to accept the article as printed in the warrant.

The Finance Committee Recommended.

ARTICLE 9: AFSCME CONTRACT

TO SEE IF THE TOWN WILL VOTE TO: Raise and appropriate, transfer from available funds or otherwise provide the sum of money to fund the Collective Bargaining Agreement between the Town of Maynard and the American Federation of State, County and Municipal Employee Local 1703.

To do or act thereon:

SPONSORED BY: Board of Selectmen
APPROPRIATION: Unknown
FINCOM RECOMMENDATION: At Town Meeting

FinCom comment: As of the publication of the Warrant, no agreement has been reached on this contract.

The following action was taken:

Article 9 was withdrawn, and that No Action on this article be taken.

**ARTICLE 10: Chapter XXIV: Non-Criminal Disposition of Bylaw Violations:
Adding Conservation Commission Land Use Regulations**

TO SEE IF THE TOWN WILL VOTE TO: amend Chapter XXIV of the Town's bylaw (Non-Criminal Disposition of Bylaw Violations under and pursuant to the under and pursuant to M.G.L. Chapter 40, Section 21D) to include the Conservation Commission's Land Use Regulations (duly adopted 6 August 2002).

The enforcing officials will be any member of the Conservation Commission and / or the Commission's Agent, and / or a Police Officer of the Town of Maynard.

To do or act thereon:

SPONSORED BY: Conservation Commission
APPROPRIATION: None
FINCOM RECOMMENDATION: Makes no recommendation

COMMENT: This will allow the Police and the Conservation Commission to enforce the Town's land use regulations without having to file a criminal complaint.

FinCom comment: FinCom as a matter of practice makes recommendations on articles that have a financial impact to the Town. This bylaw article does not have a financial impact.

The following action was taken:

Voted: Yes 87, No 82 to accept the article as printed in the warrant.

The Finance Committee made no recommendation.

ARTICLE 11: DPW LABORER'S CONTRACT

TO SEE IF THE TOWN WILL VOTE TO: Raise and appropriate, transfer from available funds or otherwise provide the sum of money to fund the Collective Bargaining Agreement between the Town of Maynard and the Massachusetts Laborer's District Council Local 1156.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: Unknown

FINCOM RECOMMENDATION: At Town Meeting

FinCom comment: As of the publication of the Warrant, no agreement has been reached on this contract.

The following action was taken:

Voted: Yes 118, No 28, Blanks 1, that the Town raise from Taxation the sum of \$16,221 necessary to fund the Collective Bargaining agreement between the Town of Maynard and the Massachusetts Laborer's District Council Local 1156, retroactive to July 1, 2004.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by Town By-Law.

ARTICLE 12: FY 04 SNOW & ICE

TO SEE IF THE TOWN WILL VOTE TO: raise and appropriate, transfer from available funds or otherwise provide the sum of \$9,586.86 for costs associated with Snow and Ice removal in Fiscal Year 2004.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$ 9,586.86

FINCOM RECOMMENDATION: Recommends

FinCom comment: This amount is the balance of snow and ice expenses for FY'04 after application of the FY'04 budget, Reserve Fund amounts and funds from the Federal Government. This amount is required by State law to be paid at this time.

The following action was taken:

Voted: that the Town raise from Taxation the sum of \$9,586.86 for costs associated with Snow & Ice removal in fiscal year 2004.

The Finance Committee Recommended.

ARTICLE 13: DEPT HEAD CONTRACT

TO SEE IF THE TOWN WILL VOTE TO: Raise and appropriate, transfer from available funds or otherwise provide the sum of money to fund the Collective Bargaining Agreement between the Town of Maynard and International Union of North America Local No. 1116 Municipal Department Heads.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: Unknown

FINCOM RECOMMENDATION: At Town Meeting

FinCom comment: As of the publication of the Warrant, no agreement has been reached on this contract.

The following action was taken:

This article was withdrawn, and that No Action on this article be taken.

ARTICLE 14: ACCEPT CHAPER 137 OF THE ACTS OF 2003

TO SEE IF THE TOWN WILL VOTE TO: accept chapter 137 of the Acts of 2003 "An Act Relative to Public Employees Serving in the Armed Forces of the United States" and further appropriate, transfer from available funds or otherwise provide the sum of \$16,182.16 to fund the requirements of said Act.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$16,182.16

FINCOM RECOMMENDATION: Recommends

COMMENTS: Acceptance of this Law provides for any public employee called to active military duty after Sept. 11, 2001 to receive the difference between his/her military pay and his/her base municipal pay.

FinCom Comment: FinCom recommends the acceptance of "An Act Relative to Public Employees Serving in the Armed Forces of the United States" (Chapter 137 of the Acts of 2003). Acceptance of this act will provide the monetary difference between military pay and municipal base pay for an employee called to active military duty after September 11, 2001. Chapter 137 of the Acts of 2003 is scheduled to expire on September 5, 2005. FinCom also recommends funding for this article in the amount of \$16,182.16.

The following action was taken:

Voted: Yes 131, No 6, Blanks 1, that the Town accept Chapter 137 of the ACTS of 2003 "An Act Relative to Public Employees Serving in the Armed Forces of the United States" and further to raise from Taxation the Sum of \$16,182.16 to fund the requirements of the ACT.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by Town By-Law.

ARTICLE 15: MILITARY SERVICE CREDIT

TO SEE IF THE TOWN WILL VOTE TO: raise and appropriate, transfer from available funds or otherwise provide the sum of \$ 5,477.90 or any other sum, for military service credit, to meet the requirements for the “Military Service Fund” of Chapter 708 of the Acts of 1941.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$ 5,477.90

FINCOM RECOMMENDATION: Recommends

FinCom comment: This article provides funding for the requirements of the Military Service Fund (Chapter 708 of the Acts of 1941), which provides monetary military service credit for one municipal employee called to active military duty between September 11, 2003 through November 8, 2004.

The following action was taken:

Voted: that the Town raise from Taxation the sum of \$4021.50, for military service credit, to meet the requirements for the “Military Service Fund” of Chapter 708 of the ACTS of 1941.

The Finance Committee Recommended.

ARTICLE 16: PURCHASE NEW CRUISERS

TO SEE IF THE TOWN WILL VOTE TO: raise and appropriate, transfer from available funds or otherwise provide the sum of \$ 50,000 to fund the purchase of two (2) new cruisers.

To do or act thereon:

SPONSORED BY: Police Department

APPROPRIATION: \$50,000

FINCOM RECOMMENDATION: Recommends

COMMENTS: replace two (2) 2003 Ford Crown Victoria Cruisers exceeding 80,000 miles: Replacement, one (1) 2005 Crown Victoria and one (1) 2005 Ford Explorer, Four Wheel Drive, Per State Bid Contract.

FinCom comment: The Maynard Police Department fleet (five cars) has been on a yearly replacement rotation schedule of two, two, and one. Two high mileage vehicles are scheduled for replacement this year. This article will allow for the replacement of two cruisers with one Crown Victoria cruiser and one Explorer four-wheel drive cruiser that will enable patrolling the “Fish and Wildlife” area and other unpaved locations. Maximum beneficial trade-in allowance is attained with the trade-in of the high mileage vehicles at this time.

The following action was taken:

Voted: Yes 97, No 35, Blanks 1, that the Town raise from Taxation the sum of \$50,000 to fund the purchase of two (2) new cruisers.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by Town By-Law.

ARTICLE 17: PART TIME BUILDING INSPECTOR

TO SEE IF THE TOWN WILL VOTE TO: amend the Salary Administration plan to add the position of Part Time Building Inspector, said position to be 25 hours per week effective January 1, 2005 and further to raise from taxation the sum of \$ 15, 000 or any other sum to fund the salary of said position and to raise from taxation the sum of \$2000 for office expenses.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$17,000

FINCOM RECOMMENDATION: Recommends

COMMENTS: The amount listed will be ½ year salary.

FinCom comment: Funding of the part time position will provide improved customer service, better zoning bylaw enforcement and improved inspection of construction. Increased building permit fees are expected to fund this position when full year operations are in place.

The following action was taken:

Voted: Yes 92, No 23, Blanks 1, that the Town amend the Salary Administration plan to add the position of Part Time Building Inspector, said position to be 25 hours per week effective January 1, 2005 and further to raise from taxation the sum of \$15,000 to fund the salary of said position and to raise from taxation the sum of \$2000 for office expenses.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by Town By-Law.

ARTICLE 18: AMEND TOWN BY-LAWS

TO SEE IF THE TOWN WILL VOTE TO: amend the Town of Maynard By-Laws Chapter XII General Section 9 by adding the following to the third paragraph:

This allocation of the permit fees shall apply only when the Building Inspector provides services on a fee basis. In all other cases, including when the Building Inspector is an hourly or salaried employee of the Town of Maynard, 100% of a permit fee shall be retained by the Town of Maynard.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

Comments: Section 9 describes the building permit fees, how they are determined, and how a permit fee is allocated between the Building Inspector and the Town. The Building Inspector is currently paid on a fee basis and receives no payment from the Town other than a share of the building permit fees collected. This article adds language to cover situations where the Building Inspector is not paid dependent upon the fee collected.

FinCom comment: This allocation of the permit fees shall apply only when the Building Inspector provides services on a fee basis. In all other cases, including when the Building Inspector is an hourly or salaried employee of the Town of Maynard, 100% of a permit fee shall be retained by the Town of Maynard.

The following action was taken:

**Voted: To accept the article as printed in the warrant.
The Finance Committee Recommended.**

ARTICLE 19: COA VAN DRIVER

TO SEE IF THE TOWN WILL VOTE TO: Under authority of Section 108A Chapter 41 of the General Laws to amend the Salary Administration Plan, Town of Maynard by addition the positions of Alternate and Second Alternate 8 hr – day worked van driver(s), and to raise the compensation level for the Alternate Van Driver(s) to \$10.25

This change would fall under PART TIME EMPLOYEES, OFFICE OF COUNCIL ON AGING, and would be a Step Level 6, as of the Step Levels listed in the Official Warrant Annual Town Meeting of Monday, May 17, 2004

To do or act thereon:

SPONSORED BY: The Council on Aging

APPROPRIATION:

FINCOM RECOMMENDATION: At Town Meeting

Comments: The Alternate Van Driver may decline to cover for the Regular Van Driver when his/her personal schedule conflicts with Council needs. The Council is unable to attract Alternate or Second Alternate Van Driver(s) for an unbenefitted position with the current compensation rate of \$8.25 hour. Accordingly, the Council on Aging wishes to recognize these positions and compensate the Alternate and Second Alternate Van Driver(s) at a more competitive rate of compensation, that is, \$10.25 per hour. Alternate van driver is a casual basis employee of the Town and has no benefits.

FinCom comment: At the time of the printing of this warrant, the Finance Committee does not have sufficient information to provide a recommendation on this article.

The following action was taken:

The article was withdrawn, and that No Action on this article be taken.

ARTICLE 20: WWTP CHLORINE SYSTEM

TO SEE IF THE TOWN WILL VOTE TO: transfer from Sewer Surplus, the sum of \$45,000 or any other sum in order to replace the existing chlorine gas system with a liquid hypochlorite system for disinfections at the Wastewater Treatment Plant.

To do or act thereon:

SPONSORED BY: Department of Public Works

APPROPRIATION: \$45,000

FINCOM RECOMMENDATION: Recommends

Comment: The Present Chlorine gas system is approximately 20 years old. A sodium hypochlorite system in liquid form is much safer, and just as effective. This system will be compatible with any future plans for upgrade(s) as deemed necessary. In addition the safety of employees, emergency responders, etc. are all enhanced by the removal of chlorine gas canisters.

FinCom comment: The existing chlorine gas system is approximately 20 years old. A sodium hypochlorite system in liquid form is much safer, and just as effective. The new system will eliminate the dangerous gas leaks as recently occurred, and enhance the safety of employees and emergency responders by the removal of chlorine gas canisters. This new system will also be compatible with any future plans for upgrade(s) as deemed necessary. The \$45,000 will be funded from Sewer Surplus.

The following action was taken:

Voted: that the Town transfer from Sewer Surplus, the sum of \$45,000 in order to replace the existing chlorine gas system with a liquid hypochlorite system for disinfections at the Wastewater Treatment Plant.

The Finance Committee Recommended.

ARTICLE 21: Repair WWTP Trailer

TO SEE IF THE TOWN WILL VOTE TO: Transfer from Sewer Surplus, the sum of \$ 25,000 or any other sum to replace the undercarriage of the tank trailer used at the Wastewater Treatment Plant.

To do or act thereon:

SPONSORED BY: Department of Public Works

APPROPRIATION: \$25,000

FINCOM RECOMMENDATION: Recommends

Comment: As stated, the tank portion of the trailer is in good condition. By doing this upgrade, the unit will see at least 20 years of service. Loads carried are in the range of 35-40 tons. Overweight permits are obtained each year. Liability and reliance issues are resolved in doing this upgrade.

FinCom comment: The tank portion of the trailer is still in good condition. This upgrade to the frame of the trailers is a cost efficient way to get at least 20 extra years of service out of this unit. Liability and reliance issues are also resolved in doing this upgrade at this time. This upgrade eliminates the need to purchase a new trailer. Funding is from Sewer Surplus.

The following action was taken:

Voted: that the Town transfer from Sewer Surplus, the sum of \$25,000 to replace the undercarriage of the tank trailer used at the Wastewater Treatment Plant.

The Finance Committee Recommended.

ARTICLE 22: Re-Use of Landfill as a Recreation Site

TO SEE IF THE TOWN WILL VOTE TO: appropriate, from Sale of Real Estate Account the sum of \$15,000 to fund a Phase 1 study of re-use of the closed landfill as a recreation site and further to accept any and all State or Federal Grants for said purpose.

To do or act thereon:

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$15,000

FINCOM RECOMMENDATION: At Town Meeting

FinCom comment: As of the publication of the Warrant, FinCom has not been presented with sufficient information to make a recommendation.

The following action was taken:

The article was withdrawn, and that no action on this article be taken.

Given under ours hands this Twenty Eighth day of September in the year of our Lord Two Thousand and Four.

Selectmen:

William Cranshaw

Mark Wesley

Ann Thompson

John Barilone

Robert Nadeau

A true copy, Attest Barbara A. Hartnett, Constable of Maynard.

Motion was made and seconded to dissolve the Special Town Meeting at 11:20 P.M. on October 25, 2004. Motion Carried.

STATE ELECTION - TUESDAY NOVEMBER 2, 2004

Pursuant to Warrant #751, the State Election was held on November 2, 2004, in all four precincts. The polling places were prepared according to the requirements of General Law.

| | |
|--|---|
| <p><u>Precinct #1</u> Warden: Betsy Wilson Clerk: Jack Malcolm Number of ballots cast: 1361 Tabulation completed at: 9:00 p.m. Absentee ballots cast: 61</p> | <p><u>Precinct #2</u> Warden: Barbara Currin Clerk: Florence Tomyl Number of ballots cast: 1304 Tabulation completed at: 8:30 p.m. Absentee ballots cast: 72</p> |
| <p><u>Precinct #3</u> Warden: Nancy Javert Clerk: Cecile Karpiechik Number of ballots cast: 1468 Tabulation completed at: 9:00 p.m. Absentee ballots cast: 61</p> | <p><u>Precinct #4</u> Warden: Martha Maria Clerk: Virginia Murphy Number of ballots cast: 1397 Tabulation completed at: 9:30 p.m. Absentee ballots cast: 63</p> |

Total votes cast: 5530

| | PRECINCT 1 | PRECINCT 2 | PRECINCT 3 | PRECINCT 4 | TOTAL |
|--|---------------|---------------|---------------|---------------|-------|
| <u>ELECTORS OF PRESIDENT AND VICE PRESIDENT</u> | | | | | |
| Blanks | 3 | 3 | 4 | 2 | 12 |
| Badnarik and Campagna | 11 | 4 | 13 | 9 | 37 |
| Bush and Cheney | 535 | 455 | 519 | 475 | 1984 |
| Cobb and LaMarche | 3 | 5 | 10 | 10 | 28 |
| Kerry and Edwards | 807 | 829 | 916 | 894 | 3446 |
| Write-ins | 0 | 3 | 2 | 4 | 9 |
| Nader and Camejo | 2 | 5 | 4 | 3 | 14 |
| Total: | 1361 | 1304 | 1468 | 1397 | 5530 |
| <u>REPRESENTATIVE IN CONGRESS</u> | | | | | |
| Blanks | 43 | 61 | 52 | 55 | 211 |
| Martin T. Meehan | 884 | 877 | 975 | 942 | 3678 |
| Thomas P. Tierney | 434 | 365 | 441 | 398 | 1638 |
| Write-ins | 0 | 1 | 0 | 2 | 3 |
| Total: | 1361 | 1304 | 1468 | 1397 | 5530 |
| <u>COUNCILLOR</u> | | | | | |
| Blanks | 404 | 383 | 421 | 391 | 1599 |
| Marilyn M. Petitto Devaney | 950 | 914 | 1036 | 993 | 3893 |
| Write-ins | 7 | 7 | 11 | 13 | 38 |
| Total: | 1361 | 1304 | 1468 | 1397 | 5530 |

STATE ELECTION - TUESDAY NOVEMBER 2, 2004

| | PRECINCT 1 | PRECINCT 2 | PRECINCT 3 | PRECINCT 4 | TOTAL |
|---|---------------|---------------|---------------|---------------|-------|
| <u>SENATOR IN GENERAL COURT</u> | | | | | |
| Blanks | 37 | 51 | 52 | 60 | 200 |
| Pamela P. Resor | 871 | 879 | 958 | 919 | 3627 |
| Rod Jane | 453 | 374 | 457 | 416 | 1700 |
| Write-ins | 0 | 0 | 1 | 2 | 3 |
| Total: | 1361 | 1304 | 1468 | 1397 | 5530 |
| <u>REPRESENTATIVE IN GENERAL COURT</u> | | | | | |
| Blanks | 68 | 65 | 74 | 77 | 284 |
| Patricia A. Walrath | 949 | 932 | 1020 | 983 | 3884 |
| Neal A. Heeren | 342 | 306 | 372 | 335 | 1355 |
| Write-ins | 2 | 1 | 2 | 2 | 7 |
| Total: | 1361 | 1304 | 1468 | 1397 | 5530 |
| <u>SHERIFF</u> | | | | | |
| Blanks | 373 | 356 | 381 | 363 | 1473 |
| James V. DiPaola | 979 | 938 | 1075 | 1024 | 4016 |
| Write-ins | 9 | 10 | 12 | 10 | 41 |
| Total: | 1361 | 1304 | 1468 | 1397 | 5530 |

REPORT OF THE BOARD OF REGISTRARS

To the Citizens of Maynard:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 2004.

The Annual Listing of Residents was conducted beginning January 1, 2004, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of April and Street Lists were available by the first of June.

The Board of Registrars held extra sessions of registration of voters prior to all Town Meetings and Elections, certified names on nomination papers and on absentee voters.

At the close of 2004, the number of registered voters was as follows:

Precincts

| | <u>1</u> | <u>2</u> | <u>3</u> | <u>4</u> | <u>Total</u> |
|-------------------------------|-------------|-------------|-------------|-------------|--------------|
| Democrats | 476 | 511 | 566 | 562 | 2115 |
| Republicans | 192 | 204 | 228 | 188 | 812 |
| Libertarians | 16 | 3 | 6 | 15 | 40 |
| Green-Rainbow Party | 9 | 3 | 7 | 3 | 22 |
| Unenrolled | 956 | 886 | 982 | 969 | 3793 |
| *Green Party USA | 0 | 0 | 1 | 1 | 2 |
| *Inter. 3 rd Party | 0 | 0 | 0 | 1 | 1 |
| *Reform Party | 0 | 0 | 0 | 0 | 0 |
| Total | 1649 | 1607 | 1790 | 1739 | 6785 |

***Political Designation: If you enroll in any Political Designation, you may not vote in any State or Presidential Primary.**

The Board of Registrars would like to encourage residents of Maynard to register to vote. Your vote is important.

Voter Registration

In order to vote at town, state and national elections and to vote at town meetings, town residents must be registered voters. Voter registration is a simple and convenient process. However, there are some legal time constraints that must be observed.

1. Registration
Massachusetts official Mail-in Voter Registration Form.
 - * at your Town Clerk's Office
 - * at the Town Library
 - * at State agencies

2. Qualifications

To register you must:

- * be a U.S. Citizen
- * be a Massachusetts resident
- * be at least 18 years old on or before the next election

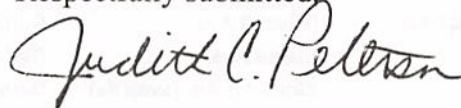
3. Special Times of Registration Prior to Election

Additional special times of registration prior to elections and town meetings are established by State statute. The State statute also sets registration deadlines (closing) for elections and town meetings. Times of registration are posted.

If you have any questions regarding registration, please call Judith C. Peterson, Town Clerk at (978) 897-1000.

The Board of Registrars wished to thank the Board of Selectmen, Town Officials and Employees for their courtesy and cooperation throughout the year.

Respectfully submitted,



Judith C. Peterson
Board of Registrars, Clerk

Madeline K. Lukashuk, Chairman
Deborah Collins
David Hull

VOTING PRECINCTS
TOWN OF MAYNARD

| MAYNARD MEMORIAL GYMNASIUM 61 SUMMER ST. | MAYNARD TOWN HALL 195 MAIN ST. | MAYNARD HIGH SCHOOL GYMNASIUM 1 Tiger Dr. (Off Great Rd.) | MAYNARD HOUSING AUTHORITY REC ROOM 15 Powder Mill Cir. (Off Powder Mill Rd.) |
|--|---|--|---|
| <u>SUMMER STREET</u> PRECINCT 1 | <u>MAIN STREET</u> PRECINCT 2 | <u>GREAT ROAD</u> PRECINCT 3 | <u>POWDER MILL RD.</u> PRECINCT 4 |
| Acton St. (#16,18,20,22,24,26, 30,38,50,62+66 thru 134) | Abbott Rd. Allan Dr. Apple Ridge Rd. | Arthur St. (excluding 4 thru 23 +#s 30,32,34, 36,38) | Acton Ct. Acton St. (1thru 63 excluding 16,18,20,22,24,26,30,38,50,62) |
| Amory Ave. Beacon St. (odd #s) Blue Jay Way Brigham St. Brian Way Brooks St. Brown St. (#15,17,19,21,23,25, 33,37,39,43,47,49) | Assabet St. Beacon St. (even #s) Bent Ave. Boeske Ave. Burnside St. Church Ct. Cindy Ln. Dewey St. Driscoll Ave. Elaine Ave. Elmhurst Rd. (even #s) Espie Ave. Fletcher St. Florida Rd. (#2 only) Front St. Great Rd. (#1 thru 160 excluding odds #129 thru 159) | B St. Bancroft St. Barilone Cir. Burns Ct. Carbone Cir. Carriage Ln. Chance Farm Ln. Chandler St. Cutting Dr. Dartmouth Ct. Dartmouth St. Demars St. (excluding #1) Dettling Rd. Dineen Cir. Elmhurst Rd. (odds) Elmwood St. Fairfield St. Field St. Forest St. Fowler St. Great Rd. (#161 thru 324 + odd #s only #129-159) | Amy Lynn Way Arthur St. (4 thru 23 + 30,32,34,36,38) Bates Ave. Bellevue Terr. Birch Terr. Brown St. (excluding 15,17,19,21,23, 25,33,37,39,43,47,49) Butler Ave. Colbert Ave. Concord St. (45 thru 125) Concord St. Cir. Country Ln. Crane Ave. Dawn Grv. Dawn Rd. Deane St. Deer Path Demars St. (#1) Douglas Ave. East St. Elm St. Ethelyn Cir. Fifth St. First St. Garfield Ave. Garfield St. Glendale St. (#21 thru 63) Glennhill Ter. Glenview Ter. Grant St. Hayes St. (#1 thru 9, + 11) Haynes St. Hird St. King St. Lewis St. Lindberg St. Marks Way |
| Charles St. Conant St. Concord St. (#1thru 44) Dana Rd. Dix Rd. Durant Ave. Elm Ct. Euclid Ave. Everett St. Florida Ct. Florida Rd. (excluding #2) Garden Way George Rd. Glendale St. (#1 thru 20) Glenn Dr. Guyer Rd. Hazelwood Rd. Jethro St. Lincoln St. Linden St. Loring Ave. Main St. (odd #s only #1 to 49) Maple Ct. Maple St. Mayfield St. Michael Rd. Mockingbird Ln. | Harriman Ct. Heights Ter. High St. Hillside St. (#10 thru 26) Howard Rd. Lovell Ct. Main St. (even #s only #2 to 48 and all #50 to 257) Martin St. Mill St. Newton Dr. O'Moore Ave. Park St. Percival St. Pine St. Pomciticut Ave. Railroad St. River St. Riverbank Rd. | Hayes St. (#10,+12 thru 26) Hillside St. (#1 thru 8) Kitty Cat Ln. Kristen Ln. Lantern Ln. Little Rd. Louise St. Marlboro St. Maybury Rd. Meadow Ln. McKinley St. North St. Oak Ridge Dr. | |

VOTING PRECINCTS (Continued)

TOWN OF MAYNARD

MAYNARD MEMORIAL
GYMNASIUM
61 SUMMER ST.

MAYNARD TOWN HALL
195 MAIN ST.

MAYNARD HIGH SCHL
GYMNASIUM
1 Tiger Dr.
(Off Great Rd.)

MAYNARD HOUSING
AUTHORITY REC. ROOM
15 Powder Mill Cir.
(Off Powder Mill Rd.)

SUMMER STREET
PRECINCT 1

MAIN STREET
PRECINCT 2

GREAT ROAD
PRECINCT 3

POWDER MILL RD.
PRECINCT 4

Nancy Cir.
Nason St.
Nick Ln.
Orchard Ter.
Orren St.
Patti Ln.
Paul Rd.
Randall Rd.
Reeves Rd.
Reo Rd.
Rice Rd.
Rickey Dr.
Rockland Ave.
Silver Hill Rd.
Summer St. (odd #s + #10
+ 42 thru 70)
Sunset Rd.
Whitney Ave.

Riverside Park
Riverview Ave.
Sheridan Ave.
Sherman St.
Shore Ave.
Spring Ln.
Sudbury Ct.
Sudbury St.
Summer Hill Glenn
Summer Hill Rd.
Summer St. (even #'s
excluding #10 + 42 to 70)
Taft Ave.
Taylor Rd. (evens)
Thomas St.
Thompson St. (evens)
Virginia Rd.
White Ave.
Wilson Cir.
Winter St.

Oak St.
Old Marlboro Rd.
Old Mill Rd. (#1 thru 36)
Oscar's Way
Parker Place
Parker St. (excluding 4,5,
14,16,20,28,30)
Roosevelt St.(excluding
2,4,6,10,12,14,16,18,20,
22,24,26,28,30)
Sarah Ln.
School St.
South St.
Summit St.
Taylor Rd. (odds)
Thompson St. (odds)
Tobin Dr.
Turner Rd.
Vose Hill Rd.
Walker St.
Walnut St.
Waltham St. (odds
excluding 5 thru 73)
Woodridge Rd.

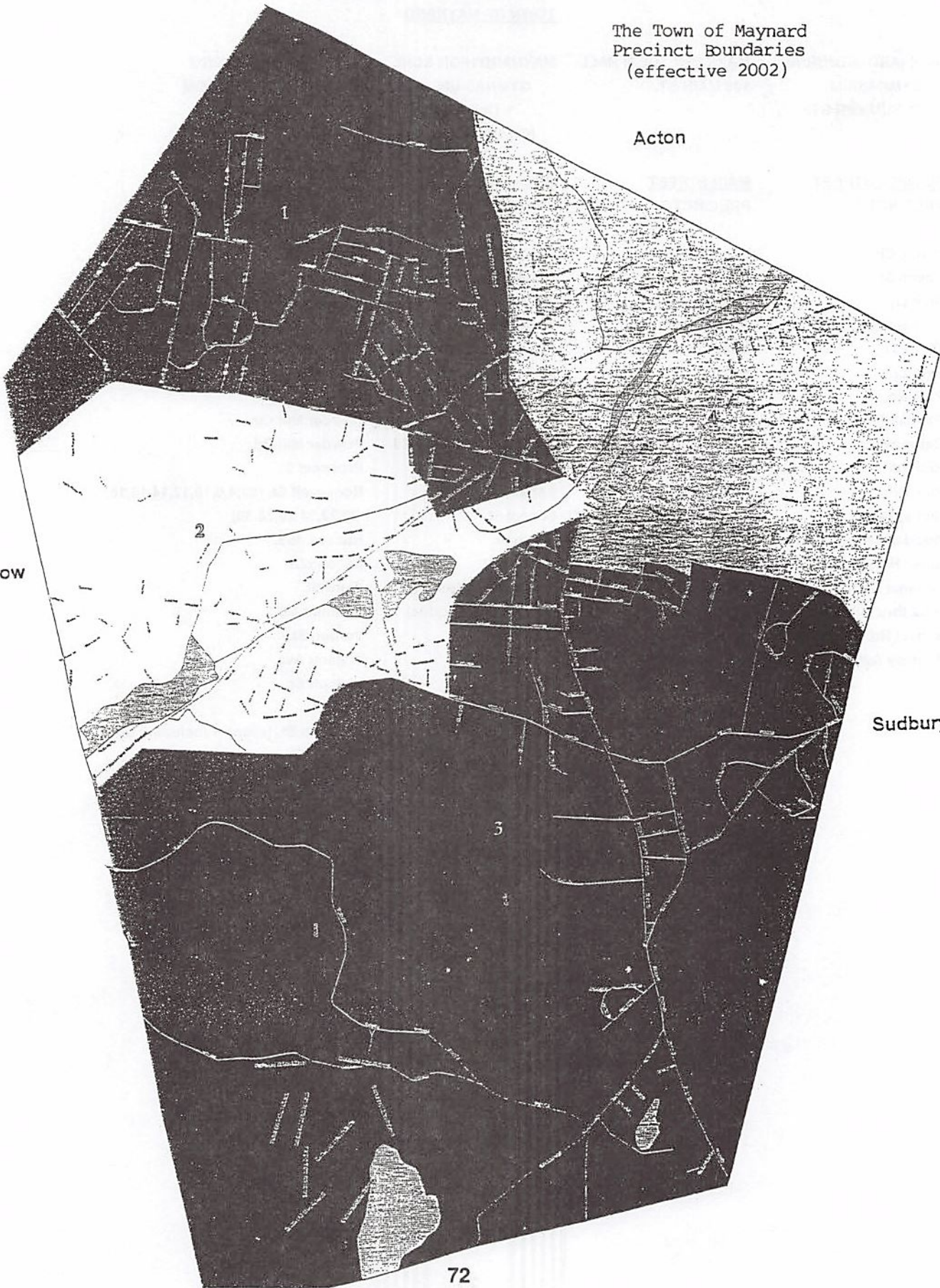
Noble Park
Old Mill Rd. (37- thru 44)
Parker St. #4,5,14,16,20,28,30)
Parmenter Ave.
Pinecrest Ter.
Pine Hill Rd.
Pleasant St.
Powder Mill Cir.
Powder Mill Rd.
Prospect St.
Roosevelt St. (#2,4,6,10,12,14,16,18,
20,22,24,26,28,30)
Russell Ave.
Second St.
Third St.
Tremont St.
Vernon St.
Walcott Ave.
Walcott St.
Wall Ct.
Waltham St. (evens + including odds
5 thru 73)
Warren Ave.
Warren St.
West St.
Wilder St.
Windmill Dr.
Winthrop Ave.
Wood Ln.
Woodbine Ter.

The Town of Maynard
Precinct Boundaries
(effective 2002)

Acton

Stow

Sudbury





TOWN ACCOUNTANT

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

ANNUAL REPORT

Board of Selectmen
Town Building
195 Main Street
Maynard, MA 01754

Selectmen:

I hereby submit the annual report of the finances of the Town of Maynard as of
June 30, 2004, consisting of the following schedules:

BALANCE SHEET

General Accounts
Debt Accounts
Trust Funds

The courtesy and cooperation received from town officials and town departments is
greatly appreciated.

Respectfully,

Kenneth R. DeMars
Town Accountant

TOWN OF MAYNARD

BALANCE SHEET

JUNE 30, 2004

ASSETS

| | | | |
|------------------------|--|--------------|--------------|
| Cash: | | | |
| General | | 4,937,844.45 | |
| Petty Cash | | 170.00 | 4,938,014.45 |
| Accounts Receivable: | | | |
| 1977 Real Estate | | 3,981.07 | |
| 1978 Real Estate | | 1,472.13 | |
| 1979 Real Estate | | 841.24 | |
| 1980 Real Estate | | 16.23 | |
| 1982 Real Estate | | 32.12 | |
| 1983 Real Estate | | 5,901.64 | |
| 1984 Real Estate | | 9,689.76 | |
| 1985 Real Estate | | 3,262.15 | |
| 1986 Real Estate | | 2,613.07 | |
| 1987 Real Estate | | 2,186.67 | |
| 1988 Real Estate | | 1,708.24 | |
| 1989 Real Estate | | 2,778.21 | |
| 1990 Real Estate | | 2,920.05 | |
| 1991 Real Estate | | 4,683.36 | |
| 1992 Real Estate | | 2,559.94 | |
| 1993 Real Estate | | 2,253.50 | |
| 1994 Real Estate | | 1,448.83 | |
| 1995 Real Estate | | 28.74 | |
| 1996 Real Estate | | 24.12 | |
| 1997 Real Estate | | 30.21 | |
| 1998 Real Estate | | 28.64 | |
| 1999 Real Estate | | (12.93) | |
| 2000 Real Estate | | 32.31 | |
| 2001 Real Estate | | 1,421.35 | |
| 2002 Real Estate | | 143.66 | |
| 2003 Real Estate | | (3,914.12) | |
| 2004 Real Estate | | 147,079.69 | |
| 1991 Personal Property | | 80.78 | |
| 1992 Personal Property | | 95.33 | |
| 1993 Personal Property | | 3,191.42 | |
| 1994 Personal Property | | 3,726.61 | |
| 1995 Personal Property | | 2,660.86 | |
| 1996 Personal Property | | 4,313.88 | |
| 1997 Personal Property | | 3,004.43 | |
| 1998 Personal Property | | 4,172.29 | |
| 1999 Personal Property | | 6,279.11 | |
| 2000 Personal Property | | 7,393.00 | |
| 2001 Personal Property | | 5,171.30 | |
| 2002 Personal Property | | 5,890.91 | |
| 2003 Personal Property | | 5,551.86 | |
| 2004 Personal Property | | 5,453.00 | 250,194.66 |

| | | |
|---------------------------|------------|------------|
| Deferred Taxes | | 2,640.85 |
| Tax Liens | | 650,229.32 |
| Tax Foreclosures | | 258,008.45 |
| 1978 Motor Vehicle Excise | 964.66 | |
| 1979 Motor Vehicle Excise | 12,675.41 | |
| 1980 Motor Vehicle Excise | 10,351.51 | |
| 1981 Motor Vehicle Excise | 5,928.11 | |
| 1982 Motor Vehicle Excise | 5,612.88 | |
| 1983 Motor Vehicle Excise | 7,176.72 | |
| 1984 Motor Vehicle Excise | 6,137.84 | |
| 1985 Motor Vehicle Excise | 7,497.41 | |
| 1986 Motor Vehicle Excise | 6,439.88 | |
| 1987 Motor Vehicle Excise | 7,148.61 | |
| 1988 Motor Vehicle Excise | 9,489.47 | |
| 1989 Motor Vehicle Excise | 11,037.12 | |
| 1990 Motor Vehicle Excise | 10,293.20 | |
| 1991 Motor Vehicle Excise | 5,827.51 | |
| 1992 Motor Vehicle Excise | 5,472.22 | |
| 1993 Motor Vehicle Excise | 4,360.74 | |
| 1994 Motor Vehicle Excise | 3,510.84 | |
| 1995 Motor Vehicle Excise | 3,437.06 | |
| 1996 Motor Vehicle Excise | 3,495.08 | |
| 1997 Motor Vehicle Excise | 4,332.48 | |
| 1998 Motor Vehicle Excise | 6,084.40 | |
| 1999 Motor Vehicle Excise | 4,911.07 | |
| 2000 Motor Vehicle Excise | 4,615.92 | |
| 2001 Motor Vehicle Excise | 6,255.45 | |
| 2002 Motor Vehicle Excise | 10,501.21 | |
| 2003 Motor Vehicle Excise | 27,862.81 | |
| 2004 Motor Vehicle Excise | 81,668.77 | 273,088.38 |
| Water Rates | 186,194.63 | |
| Water Accounts Receivable | 7,840.69 | |
| Water Cross Connections | 1,845.56 | |
| 1977 Water Liens | 63.90 | |
| 1984 Water Liens | 60.00 | |
| 2004 Water Liens | 4,003.89 | |
| 2000 Committed Interest | 15.62 | |
| 2003 Committed Interest | 27.91 | |
| 2004 Committed Interest | 817.57 | 200,869.77 |
| Sewer Rates | 188,983.18 | |
| Sewer Accounts Receivable | 53,813.74 | |
| 1984 Sewer Liens | 60.00 | |
| 2004 Sewer Liens | 5,608.95 | |
| 2000 Committed Interest | 5.53 | |
| 2003 Committed Interest | (27.91) | |
| 2004 Committed Interest | 1,518.26 | 249,961.75 |

| | | |
|-------------------------------------|-----------|----------------------|
| Unapportioned Street Assessments | 5,987.50 | |
| Unapportioned Water Assessments | 3,123.75 | |
| 1981 Sewer Assessments | 41.50 | |
| 1982 Sewer Assessments | 41.50 | |
| 1983 Sewer Assessments | 41.50 | |
| 1984 Sewer Assessments | 41.50 | |
| 1981 Committed Interest | 9.96 | |
| 1982 Committed Interest | 7.47 | |
| 1983 Committed Interest | 4.98 | |
| 1984 Committed Interest | 2.49 | 9,302.15 |
| Veterans Accounts Receivable | 15,001.17 | |
| Cemetery Accounts Receivable | 4,900.50 | 19,901.67 |
| State Aid To Highways | | 528,715.51 |
| Loans Authorized | | 4,292,500.00 |
| Meals Tax | | 3.93 |
| Firearms Record Keeping | | 250.00 |
| Special Education - Circuit Breaker | | 85,000.00 |
| TOTAL ASSETS | | 11,758,680.89 |

LIABILITIES AND RESERVES

| | | |
|-----------------------------------|------------|--------------|
| Reserve For Petty Cash | | 170.00 |
| Warrants Payable | | 813,712.64 |
| Payroll Deductions | | 7,114.20 |
| Community Development Program | | 16,845.68 |
| Community Development MHFA Escrow | | 542.80 |
| Appropriation Balances | | 2,379,165.02 |
| Reserved For Appropriation: | | |
| Free Cash | 51,275.00 | |
| Sale Of Lots & Graves | 10,300.00 | |
| Ambulance Receipts | 235,488.46 | |
| Bond Interest Premium | 883,621.18 | |
| Sale of Real Estate | 17,343.00 | |
| Cemetery Perpetual Care Bequests | 10,800.00 | 1,208,827.64 |
| Provisions For Abatements: | | |
| 1977 Levy | 3,750.07 | |
| 1983 Levy | 5,901.64 | |
| 1984 Levy | 9,689.76 | |
| 1985 Levy | 3,262.15 | |
| 1986 Levy | 2,613.07 | |
| 1987 Levy | 976.14 | |
| 1988 Levy | 3,300.21 | |
| 1989 Levy | 3,638.61 | |
| 1991 Levy | 80.78 | |
| 1992 Levy | 95.33 | |
| 1993 Levy | 5,687.47 | |
| 1994 Levy | 6,782.93 | |
| 1995 Levy | 4,267.69 | |
| 1996 Levy | 5,449.67 | |
| 1997 Levy | 4,500.04 | |
| 2000 Levy | 8,197.68 | |
| 2001 Levy | 11,059.59 | |
| 2002 Levy | 17,474.56 | |
| 2003 Levy | 37,451.73 | |
| 2004 Levy | 260,402.61 | 394,581.73 |

Revenues Reserved Until Collected:

| | | |
|---------------------------------------|------------|----------------------|
| Deferred Taxes | 2,640.85 | |
| Motor Vehicle Excise | 273,088.38 | |
| Water | 200,869.77 | |
| Sewer | 249,961.75 | |
| Special Assessments | 9,302.15 | |
| Tax Liens | 650,229.32 | |
| Tax Forclosures | 258,008.45 | |
| Departmental | 19,901.67 | |
| State Aid To Highways | 416,123.50 | 2,080,125.84 |
| Temporary Loans: | | |
| Bond Anticipation Note | | 40,000.00 |
| Loans Authorized & Unissued | | 4,252,500.00 |
| Health Insurance Chap. 32B | | 586.89 |
| Water Surplus | | 180.18 |
| Sewer Surplus | | 78,847.65 |
| Surplus Revenue | | 485,480.62 |
| TOTAL LIABILITIES AND RESERVES | | 11,758,680.89 |

TOWN OF MAYNARD

DEBT ACCOUNTS

JUNE 30, 2004

| | | | |
|---|------------|-------|---------------|
| NET FUNDED OR FIXED DEBT | | | 29,812,678.62 |
| School Loan | 8/15/1986 | 6.60% | 975,000.00 |
| Sewer Loan | 8/15/1986 | 6.60% | 75,000.00 |
| Mass. Water Pollution Abatement Trust Bond | | | 304,268.00 |
| Water Loan | 12/15/1997 | 4.85% | 1,100,000.00 |
| Water Loan | 12/15/1997 | 4.85% | 215,000.00 |
| Sewer Loan | 12/15/1997 | 4.85% | 175,000.00 |
| Building Remodeling Loan | 12/16/1997 | 4.85% | 15,000.00 |
| Departmental Equipment Loan | 12/17/1997 | 4.85% | 80,000.00 |
| Sewer Loan | 2/15/2002 | 4.35% | 81,000.00 |
| Sewer Loan | 2/16/2002 | 4.35% | 486,000.00 |
| Sewer Loan | 2/17/2002 | 4.35% | 303,000.00 |
| Water Loan | 2/18/2002 | 4.35% | 200,000.00 |
| Water Loan | 2/19/2002 | 4.35% | 222,000.00 |
| Water Loan | 2/20/2002 | 4.35% | 140,000.00 |
| Water Loan | 2/21/2002 | 4.35% | 413,000.00 |
| Water Loan | 2/22/2002 | 4.35% | 110,000.00 |
| Departmental Equipment Loan | 2/23/2002 | 4.35% | 20,000.00 |
| WPAT Septic Loan | | | 84,055.00 |
| WPAT Assabet River Consortium | | | 173,921.62 |
| MWPAT Water Loan | | | 4,685,434.00 |
| School Project Loan | 2/1/2003 | 4.25% | 18,580,000.00 |
| Athletic Facility | 2/1/2003 | 4.25% | 320,000.00 |
| Water Loan | 2/1/2003 | 4.25% | 145,000.00 |
| Water Loan | 2/1/2003 | 4.25% | 275,000.00 |
| Sewage Treatment Facility | 2/1/2003 | 4.25% | 445,000.00 |
| Sewer Loan | 2/1/2003 | 4.25% | 190,000.00 |

TOWN OF MAYNARD

TRUST FUNDS

JUNE 30, 2004

| | |
|---------------------------------------|--------------|
| TRUST FUNDS CASH AND SECURITIES | 2,822,870.68 |
| Stabilization Fund | 701,845.74 |
| Leachate Analysis Fund | 100.22 |
| David McKenna Fund | 3,039.73 |
| Rose McGowan Fund | 938.43 |
| Maynard Soldiers Fund | 573.58 |
| Post War Rehab. Fund | 10,028.11 |
| Cemetery Perpetual Care Fund | 691,674.18 |
| Conservation Fund | 71,166.64 |
| Rafferty Fund | 4,380.81 |
| Katherine Kinsley Fund | 21,532.55 |
| Anne Marie Morton Fund | 2,964.87 |
| E. Sawutz Fund | 2,867.78 |
| Thomas & Athina Gramo Fund | 11,523.91 |
| George & Ann Lemire Fund | 2,348.87 |
| Anne Gibbons Fund | 60,738.04 |
| Guyer Fowler Fund | 350,615.15 |
| Shawn Parker Fund | 89.52 |
| Robert LeSage Fund | 2,061.36 |
| Friends of the Former Lions Club Fund | 9.76 |
| 95/96 Scholarship Fund | 143.22 |
| Simmon Seder Fund | 105.61 |
| Maynard Alumni Fund | 10.27 |
| Fraser & Frances Forgie Fund | 599,596.96 |
| George Shaw Memorial Park Fund | 418.70 |
| Ralph & Marie Sheridan Fund | 45.54 |
| Brenda Bowker Flaherty Fund | 10,195.71 |
| Milton & Anne Duclos Fund | 270,308.26 |
| John Stigliani Fund | 3,547.16 |

**FISCAL 2004 REPORT
MAYNARD BOARD OF ASSESSORS**

REAL ESTATE

The Town of Maynard had 3,897 taxable parcels in fiscal year 2004. Residential values continued an upward trend during the year. Increases varied by style of home with those that had lagged in the past rising by a greater percentage change. Generally, Commercial and Industrial values decreased or held steady during fiscal 2004 while land values continued to escalate.

The following is a comparison of valuations by class for Fiscal Years 2003 and 2004.

| | FY 2003 COMMITTED VALUATIONS | FY 2004 COMMITTED VALUATIONS |
|----------------|------------------------------------|------------------------------------|
| Residential | 681,950,388 | 992,073,794 |
| Open Space | 4,311,000 | 7,328,700 |
| Commercial | 41,155,736 | 55,453,226 |
| Industrial | 54,189,400 | 78,791,715 |
| Personal Prop. | 15,032,240 | 16,841,946 |
| TOTAL | 797,838,011 | 1,150,489,381 |

TAX LEVY LIMIT

The tax levy limit is the amount of monies raised by taxation that can be spent at Town Meeting. The FY2003 levy limit was increased by 2.5% and new growth was added making the FY2004 levy limit \$15,829,213. Debt Exclusions are then added to equal the Maximum Allowable Levy. The calculation is as follows:

| | |
|--------------------------------|------------------|
| Tax Levy for FY2003 | \$14,680,681 |
| Proposition 2 ½% increase | \$ 353,248 |
| New growth in tax dollar | <u>\$781,515</u> |
| FY 2004 Levy Limit | \$15,829,213 |
| FY 2004 Debt Exclusions | <u>\$730,599</u> |
| FY 2004 Maximum Allowable Levy | \$16,559,812 |

ABATEMENTS

Parcels that are assessed incorrectly are reassessed through the abatement process. In FY2004 the Board of Assessors granted real estate and personal property abatement applications abating a total of \$3,030,805 of value or \$52,065.73 of tax dollars in real estate abatements and \$25,477 of value for personal property abatements equal to \$595.41 of tax dollars.

MINIMUM RESIDENTIAL FACTOR HEARING/TAX RATE

The Maynard Board of Assessors is certified to assess Property according to use by the Massachusetts Department of Revenue. The certification allows the Town of Maynard to have a split tax rate thereby shifting a greater proportion of the tax burden from the Residential taxpayer to the Commercial and Industrial taxpayers. This shift is determined by the residential factor selected within parameters set forth in the Massachusetts General Laws.

The Maynard Board of Assessors calculates the Minimum Residential factor and possible Residential factors and tax rates between the minimum and the maximum. If the minimum residential factor were used it would trigger the maximum shift in taxes to the commercial and industrial sector. The opposite is also true. If the maximum Residential Factor were used the minimum shift to the Commercial/Industrial sector would occur and we would have the same rate across all sectors, Residential, Commercial/Industrial, and Personal Property.

The Maynard Board of Assessors presented data on possible tax rate options to the Maynard Board of Selectmen and interested citizens. The Maynard Board of Selectmen selected a Minimum Residential Factor of .917687 (91.7687 %) at a public hearing. There was a tax rate decrease from \$28.45 in FY2003 for the Commercial, Industrial and Personal property to \$23.39 for FY2004. The Residential and Open Space rate decreased from \$17.46 in FY2003 to \$12.97 in FY2004.

EXEMPTIONS

Exemptions are granted to those who complete the required applications and meet the Massachusetts General Law requirement of each exemption. The Maynard Board of Assessors grants or denies each exemption for Elderly, Veterans, Widows, Blind, Forestry, Agriculture, Recreation, Infirmity and Poverty based on individual qualifications. The Maynard Board of Assessors makes the determination on granting or denying Tax Deferrals. A total of 104 Exemptions were granted in Fiscal Year 2004.

The Commonwealth of Massachusetts partially reimburses the Town of Maynard the following year for the exempted amounts. Each year the exemption amounts are paid out of the Maynard Board of Assessor's Overlay Account.

MOTOR VEHICLE EXCISE

The Registry of Motor Vehicles determines motor vehicle values. The Registry uses the manufacturer's list price to determine the original value of the vehicle and reduces the value of the vehicle based on age to calculate the excise tax. Abatements to excise tax bills are granted if the plate is transferred, recommitted to another town, or sufficient evidence is presented to the Maynard Board of Assessor that the vehicle is overvalued. The excise tax is \$25 per thousand dollars of valuation with a minimum valuation of \$200. Motor vehicle excise bills are prorated monthly in a 12-month calendar year cycle.

Throughout the year, the Registry supplies the Assessors with computer tapes listing the data for billing. The assessors' clerk converts the tape information to a billing database for use when committing the taxes to the tax collector for collection. In fiscal 2004 the Assessing Office committed approximately 12,183 excise tax bills for total of \$1,129,034.60 to the Tax Collector and processed 710 abatements.

DEEDS

The Maynard Board of Assessors processed 349 deed changes in fiscal year 2004. Deeds are used to determine the owner of record (to which the tax bill is sent), and to incorporate any land changes on to the Assessors maps. The Assessors' database is also updated with information contained on new deeds.

MAPS

The Assessors' maps were updated as required by the State of Massachusetts in Fiscal 2004.

DATA COLLECTION

Data collection is an on-going process. All properties with building permits issued in the fiscal year must be visited by the Assistant Assessor. Arms-length real estate sales are also visited to ensure that our database and valuations are accurate. The data collected is used to determine land value, home values, new growth, and other changes to valuations in town.

PERSONAL PROPERTY

All businesses, except those under TIF agreements or registered manufacturing operations, pay a personal property tax on their machinery, equipment, and, in some cases, their furnishings and inventory. The Assistant Assessor updates these accounts as they change. Fiscal Year 2004 recorded accounts for personal property with a total value of \$15,156,479.

ABUTTER'S LISTS

The Maynard Planning Board, Board of Appeals and Board of Selectmen rely upon the Assessors office to determine record owners for the public hearings. These lists contain a tax assessment map and parcel numbers and a listing of all record owners who abut an applicant's property. Twenty seven lists were produced in FY2004.

Respectfully submitted,
Stephen Pomfret, Chairman

Dick Downey, Secretary
Mary Anne Schneider, Treasurer
Annette DeRose, Assessing Clerk
Anthony C. Maria MAA, Assistant Assessor

2004 Annual Report of the Building Inspector

During the Year 2004 the Building Department issued 254 Building Permits as listed below, made inspections to the standards of the sixth edition of the Massachusetts State Building Code, handled the zoning issues that came before the town.

The Town of Maynard at the October Special Town Meeting voted to change the Building Inspector's position from a part time basis to a permanent part time position of 25 hours per week.

| Number of Permits | Type of Construction | Construction Value |
|-------------------|--------------------------|--------------------|
| 6 | Single Family Dwelling | \$975,200.00 |
| 2 | 2 Family Dwellings | \$ 556,000.00 |
| 141 | Remodeling and Additions | \$2,793,515.00 |
| 30 | Strip and Re-roof | \$ 431,000.00 |
| 23 | Re-siding & Windows | \$ 215,885.00 |
| 5 | Swimming Pools | \$ 50,000.00 |
| 9 | Business | \$2,397,000.00 |
| 8 | Temporary Tents | N/A |
| 6 | Wood Stoves | \$ 7,500.00 |
| 5 | Demolition Permits | N/A |
| 12 | Signs | \$ 22,100.00 |
| 5 | Industrial | \$ 477,500.00 |
| 2 | School Project | \$ 131,000.00 |
| 1 | New Library | \$ 4,952,000.00 |
| 254 | | \$13,008,700.00 |

The Building Department would like to thank all the Town Boards for their help and cooperation during this past year and to the people of the Town of Maynard for there cooperation and help during the past 25+ years that Charles and Myself have worked as Building Inspectors for the Town.

Respectfully submitted,

Richard Roggeveen
Building Inspector

Charles Willett
Assistant Building Inspector



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

REPORT OF THE GAS INSPECTOR

To the Honorable Board of Selectmen,

There were 166 Gas Permits issued this year, totaling \$10375.00 in revenue.
Inspections were made on all work called for by Plumbers and Gas fitters

I would like to thank the Board of Selectmen for their cooperation.

Respectfully Submitted,

William F. Freeman, Gas Inspector.

Maynard Emergency Management 2004 Annual Report

The Town of Maynard made it through 2004 without any major disasters or incidents requiring the activation of the Emergency Management Agency. The agency was active in monitoring the floodwater stages of the Assabet River during the heavy spring rains in April 2004. Maynard participated in a federal program designed to help citizens recoup some of the costs incurred due to flooded basements. Maynard submitted approximately a dozen claims as a result of the spring flooding.

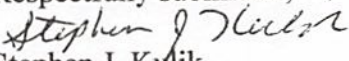
The town of Maynard received a Homeland Security Grant in 2004 for the amount of \$12,820.00. The Town had to formulate a set of goals with the end result being a plan to provide the community with a high degree of security and protection from terrorism and critical incidents whether natural or man-made. Other major goals cited were:

1. To enhance our ability to assess risk and prevent future terrorist attacks and disasters.
2. To improve our ability to collect, analyze, disseminate and manage key information.
3. To improve preparedness by enhancing regional coordination.
4. To improve the ability of first responders to communicate at the scene of a terrorist attack or other critical incident.
5. To improve our ability to recover from a terrorist attack or other critical incident.

Some of the equipment purchased with the grant money includes interoperable communication equipment and equipment designed to rescue people trapped in collapsed buildings whether from a bombing or some type of weather related incident.

Assistant Manager Ron Cassidy and I attend many seminars on emergency preparedness and terrorism throughout the course of the year. I would like to thank Ron for his continued devotion and hard work in emergency management. I would also like to thank the Honorable Board of Selectmen, Town Administrator, Chief of Police, Health Agent, the Maynard Firefighters and all other town officials and citizens for their help and cooperation throughout the year.

Respectfully submitted,


Stephen J. Kulik
Director

Maynard Conservation Commission's 2004 Annual Report

**The Conservation
Commission's
mission**

*Protect our
natural heritage for
future generations*

- Administer state Wetlands Protection Act and Maynard Wetland Bylaw (review projects within 100' of wetland or 200' of any perennial stream)
- Manage over 200 acres land
- Acquire new parcels of open space
- Engage and educate the public

**The reasons open
space protection is
so important:**

*Open space
provides great
quality of life*

- Open space provides essential services that would be extremely expensive to replicate.
- Open space reduces municipal costs by limiting residential developments that demand so much in services.
- Open space increases quality of life by providing clean water, clean air, and recreational opportunities.
- Open space increases nearby property values.
- Open space allows for biological diversity, a rich web of life, including rare plants and animals.

**Commission
Finances:**

*Small expense, big
returns*

- The Commission budget of \$25,000 pays for half-time, no-benefits, Agent and all administrative costs.
- The Commission brings in ~\$16,000/year and accomplishes a great deal.

**Serving on the
Conservation
Commission in
2004:**

*Devoted
volunteers*

- Members: Fred King (Chair), John Dwyer, Ken Neuhauser, Sherry Lassiter, and Doug Moore;
- Associate Members: Peter Keenan, Kate Wheeler, Peg Brown, and Eric Durling
- Part-time Conservation Agent: Jennifer Steel
- Volunteer Land Stewards: A. Magee, D. MacKeen, B. Hedberg, P. Brown, R. Schulman, J. Holtham, J. Dwyer, G. Yates, K. Neuhauser, D. Mark, J. Medeiros, P. Keenan, D. Moore, and others

**Top Priorities for
2005:**

*Wetlands
Protection,
Land Management,
Land Protection*

- Administer wetland protection laws
- Continue to improve management of conservation land
- Continue to support Rail Trail and Wildlife Refuge
- Acquire parcels for water-supply and future town needs

Highlights of 2004

Maynard Conservation Commission's 2004 Annual Report (continued)

Land Management:

Improved and increased public access to conservation lands

- Maintained monthly volunteer land steward work days for trail work and land management
- Created new trails and cleared old trails
- Began delineating every parcel of conservation land to identify boundaries and areas of encroachment
- Assisted in the town-wide cleanup
- Received the League of Women Voters' River Steward medal for Ice House Landing



Land Acquisition:

Promoted acquisition of open space

- Initiated three tax title parcel acquisitions



Public Engagement:

Educated members of the public

- Developed and distributed to every residence: (1) a flier explaining wetland protection regulations and (2) a new public open space and trail map
- Were featured in numerous Village Beacon articles
- Finished 2004 Open Space & Recreation Plan (our thanks to the members of the OSRP committee!)
- Maintained web site containing trail maps, commission reports, and valuable links



Wetlands Protection:

Administered state and local laws and regulations

- Regulated construction near wetlands
- Addressed serious wetland violations and pressed for payment of fines
- Assisted citizens in development/restoration projects
- Had passed bylaw and regulation changes
- Served as municipal liaison for the Ben Smith Dam/fixed weir project



Administration:

Coordinated within town hall

- Provided the services of a professional Conservation Agent for the town and the public
- Promoted coordination among town departments

MAYNARD CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT DECEMBER 31, 2003

| | |
|------------------|-----|
| Active Members | 180 |
| Inactive Members | 62 |
| Retired Members | 81 |
| Total Membership | 323 |

ASSETS

| | | |
|--------------------------|--------------|---------------|
| Cash | 403,205.44 | |
| Short Term Investments | 274,046.65 | |
| Fixed Income Securities | 8,382,555.13 | |
| Equities | 8,251,874.93 | |
| Interest Due And Accrued | 116,735.75 | 17,428,417.90 |

FUNDS AND LIABILITIES

| | | |
|-----------------------|--------------|---------------|
| Annuity Savings Fund | 4,716,776.01 | |
| Annuity Reserve Fund | 1,381,121.18 | |
| Military Service Fund | 9,326.69 | |
| Pension Fund | 1,739,859.40 | |
| Pension Reserve Fund | 9,581,334.62 | 17,428,417.90 |

RECEIPTS

| | |
|---|---------------------|
| Members Deductions | 521,254.22 |
| Transfers from Other Systems | 17,536.41 |
| Members Make Up Payments And Redeposits | 18,644.99 |
| Investment Income Credited To Members Accounts | 41,697.07 |
| Investment Income Credited To Annuity Reserve Fund | 40,088.37 |
| Reimbursements From Other Systems | 56,606.03 |
| Received From Commonwealth For COLA | 65,978.88 |
| Pension Fund Appropriation | 1,045,505.00 |
| Contributions Credited To Military Service Fund | 8,739.21 |
| Investment Income Credited To Military Service Fund | 5.82 |
| Investment Income Credited To Expense Fund | 104,261.24 |
| Federal Grant Reimbursement | 10,933.77 |
| Pension Reserve Appropriation | 77,867.00 |
| Interest Not Refunded | 1,279.28 |
| Excess Investment Income | 2,592,336.39 |
| TOTAL RECEIPTS | 4,602,733.68 |

DISBURSEMENTS

| | |
|---------------------------------|---------------------|
| Refunds To Members | 54,494.23 |
| Transfers To Other Systems | 113,729.93 |
| Annuities Paid | 149,798.06 |
| Option B Refunds | - |
| Pension Payments | 855,697.04 |
| Survivorship Payments | 37,922.52 |
| Ordinary Disability Payments | 68,797.32 |
| Accidental Disability Payments | 148,562.40 |
| Accidental Death Payments | 38,276.64 |
| Section 101 Benefits | - |
| Reimbursements To Other Systems | 41,972.52 |
| Board Member Stipend | 3,000.00 |
| Salaries | 33,000.00 |
| Travel | 1,867.84 |
| Administration Expenses | 5,910.00 |
| Management Fees | 45,490.08 |
| Custodial Fees | 14,993.32 |
| TOTAL DISBURSEMENTS | 1,613,511.90 |

COUNCIL ON AGING

Municipal Building – Main Street – Lower Level
Business Line: 978-897-1009 Van Line: 978-897-1032

Council on Aging (COA) Meeting is held on the first Monday of the month, at 10:00 AM in the Town Hall, Room 201 (second floor). There are no (COA) meetings in July and August

The COA sponsors the following activities:

The COA Van provides mobility assistance for seniors, the disabled and people in transition. It was provided under a Mobility Grant from the Department of Transportation and Construction, with partial funding from the Senior Citizen's Club. The VAN operates Monday – Friday from 7:30 AM to 3:30 PM, but does not run on holidays, or days when the schools are closed due to bad weather condition.

There is no fee for riding the van. Sam Seel is the van driver. Pepper Hatch serves as back up van driver. Gert Pettigrew drives for the monthly out-of-town shopping trips. The Senior Citizens' Club (a private organization) pays for repairs, tires, etc. for the van. These costs were again extensive in 2004. The repair costs were defrayed in part by the generosity and expertise of the Department of Public Works which provided advice and repair services when appropriate. The COA Director filed a Mobility Assistance Grant with the MA Dept. of Transportation and Construction. *The application was successful, and we will receive our new van in early February 2005.*

The Senior Citizens' Center, at Clock Tower Place, Building 2, is open from 10AM to 1:00 PM, but hours may vary depending upon demand and programs. The Rosewood Management, the owners of Clock Tower Place, generously donates the space, utilities, telephone and internet connections. The following programs are offered: Organ lessons on the Thomas organ by Roy Helander, card playing, exercise equipment, movies and other activities as identified. The Center is usually closed the first Wednesday of each month. Our Representative Pat Walrath of the MA House of Representatives visits once a month to discuss senior issues, but everyone is invited to meet with Rep. Walrath to and discuss other issues. The Senior Center is staffed entirely by volunteers, and furnished with donated items. All are welcome.

Stephen J. Hoenig, MD of Emerson Hospital lead a staff of professionals and conducted a **Vascular Testing Day**. This event was extremely well-received. Dr. Hoenig consulted with each person tested and interpreted the results of their tests. We hope this can be an annual event.

The COA sponsors a **Blood Pressure Clinic** at the office of Minna Mehta, MD at the Maynard Medical Center, on the first Tuesday of each month. The blood pressure clinic hours are 10AM to 12 Noon. No appointment is required. This is a free service provided by Dr. Mehta. We also sponsor a **Podiatry Clinic** held at the

Town Hall once approximately every 7 weeks. Dr. Rodney Gallo is the Podiatrist. Appointments are required and may be made by calling the COA office.

The COA publishes A Quarterly Newsletter. The Department of Elder Affairs funds the printing and postage. The newsletter is mailed to seniors, 60 and older. Volunteers from the Council on Aging assist in preparing the mailing. Over the past year the newsletter has been reformatted, and includes contributions from other town departments. The graphics have been updated. Copies of the Newsletter are also available on the first floor of the Town hall, at the Senior Center, the Drop-in, the Senior Citizens' Club, and the COA office.

The Drop-In Center, Joan Meakin, Director, is open every Tuesday from 8:00 AM to 1:00 PM. It is located in the church hall at the Union Congregational Church on Main Street. Activities at the Drop-In include crafts, card games, exercise, and an invited speaker. A reasonably priced hot lunch is provided. The Formula Grant provides the Drop-in rent and Director's stipend.

We are very pleased to have a new **SHINE COUNSELOR**, (serving the health needs of elders) Pauline A. Hogan, who works from her home on the telephone, and has been very effective. She can meet with clients at the town hall by appointment. MinuteMan Senior Services trained Pauline. She will make home visits to shut-ins.

The AARP (IRS Volunteers) provides **Free Tax Help** through TCE (Tax Counseling for the Elderly) from February 2, - April 15. The preparers are trained and tested annually by the IRS. They will prepare MA Circuit Breaker forms for persons who do not have to pay income taxes. By Appointment only. Call the COA office for details.

The FORMULA GRANT THIS YEAR WAS \$ 8,297. The Grant has been level funded for the past three years. In midyear the Dept. of Elder Affairs granted a one-time additional 10% of \$892.

The Senior Citizens' Club, meets the first Wednesday of each month at 1 PM at the Lodge of Elks. The Club has been highly supportive of the COA Van and has done fund raisings to pay for the repairs. The Club does not meet in July and August. **They paid \$8715.60, 20%, of the new van. We are very grateful for their continued support.**

MinuteMan Senior Services (MMSS) is our federally designated Area Agency on Aging. They conduct a meals program M-F at the Concord Street Circle, and a Meals-on-Wheels program, through a food service consortium. They are able to access federal tax dollars to subsidize meals and the saving is passed on to participating seniors. Monthly menus are published. Tel: 978-897-8383.

MEMBERS OF THE COUNCIL

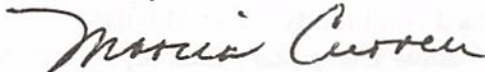
Marilyn Hanson, Chairperson; Shirley Barilone, Richard Gross, Robert Hatch*, Ben Ianniarli**, Mary Lattuca**, Vincent Stigliani, Florence Tomyl, Alfred Walazek, Patricia Walazek. *President of the Senior Citizens' Club. **Delegates to MMSS.

ASSOCIATE MEMBERS

Bucky Burgess, Mary Burgess, Nancy Hatch, Ruth Jones, Adele Milewski, Joan Meakin, Gloria Nilsson, Constance Quinn, Helen Smith, Constance Stigliani, Helen Vincent, Agnes Wourio, Anna Zolotuskaya.

We would like to thank all who helped for their assistance with the mailing of the newsletter; Walter Sokolowski and the DPW for assistance with the van; Fran Lynch and Dick Tavernier of the AARP for tax assistance to seniors; Stephen J. Hoenig, MD for professional services and consultations during the Vascular Testing Day; Meena Mehta, MD for hosting the monthly blood pressure clinic; Dr. Rodney Gallo for the Podiatry Clinic; Gerald Collins, Maynard Health Officer for his tireless efforts during the influenza vaccine programs; Citizens Bank for their contribution which enabled upgrading the COA office facility; Assabet Vocational Technical High School Graphic Arts Students under the direction of Mr. Grasso for printing the COA quarterly news letter; Maynard School Dept. for allowing us to use their photocopying machine for the Senior Citizens' monthly newsletter; the many families who contributed durable goods for redistribution; and all the citizens of Maynard who gave so generously to the Maynard Senior Citizens' Club Van Fund.

Sincerely,



Marcia Curren, Director

COUNCIL ON AGING

STATISTICS FOR Calendar 2004

Incoming phone calls to the office: **7,834**

Office visits from seniors: **464**

Van miles traveled: **27,750 (a)** Van trips: **5,677**

Podiatry visits: **131**

Tax Assistance: **64**

Fuel Assistance: **33 applications completed and submitted to SMOC**

- (a) The big out of service 30 business days during 2004. Mileage is for the big van only. Small van was used to cover service

REPORT OF THE MAYNARD CULTURAL COUNCIL
2004

Council Members:

Lee Caras, Chairperson
Jeanne D'Amico, Secretary
Melissa Gopnik, Treasurer

Sara Matias
Jason Weeks
Eric Zeller, Keeper of the Banner

The Maynard Cultural Council, a volunteer organization, serves as the local representative of the Massachusetts Cultural Council for the purpose of supporting arts and humanities initiatives in Maynard by granting funds allocated to the town by the state. No monies are obtained through dedicated state or local taxes.

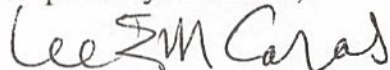
In the 2004-05 grant cycle, the town of Maynard received \$2,050 from the state for grants to be awarded by the Maynard Cultural Council. This amount was the same as the awards in 2002 and 2003, which represented a 62% cut in funding from 2001. However, the Maynard Council voted to regrant monies from previous years' grants where reimbursement was not sought, and to grant additional monies from funds raised in November 2003 by the Council itself. This year's total grant budget was \$4,275.

The Council received 18 grant proposals and approved funding or partial funding for 8 proposals. Priority was given to proposals that directly benefited Maynard schoolchildren, families, and senior citizens—as dictated by community preferences in a survey conducted at Town Meeting in 2001. Approximately 49% of the funds were granted for programs that will take place in the Maynard schools. 50% of the funds were granted for programs that will benefit families, senior citizens and the larger Maynard community. The Maynard organizations that received grants were the Green Meadow Elementary School, Fowler Middle School, the Maynard Public Library, Acme Theater, Maynard Senior Citizens organization, the ReACT Theater Project, and Three Apples Storytelling Festival. The remaining 1% of funds was allocated for administrative costs, as allowed by the state.

Two members of the Council left after giving their invaluable service: Lisa Lines, publicist, and Lisa Anderson. Sara Matias and Jason Weeks were recruited and welcomed to the Council. Each Council member is eligible to serve up to two consecutive three-year terms. There are currently openings on the Council, since an increase in size from seven members to nine members was approved at Town Meeting in 2004.

During the past year the Council volunteered at the Farmers' Market information table, offered Council and grant information at MaynardFest, and began planning for a Council-sponsored cultural event in Maynard.

Respectfully submitted,



Lee Caras, Chairperson of the Maynard Cultural Council

Report of the Finance Committee Year ending December 31, 2004

The Finance Committee is charged by the Town Charter with the responsibility of reviewing articles presented at Annual and Special Town Meetings and to prepare written recommendations and explanations of those recommendations for each article. The Finance Committee holds an open hearing before each town meeting to receive comments from town residents and to explain the committee's recommendations.

The Finance Committee analyzes the annual town budget prepared by the Board of Selectmen to determine if it is consistent with overall plans, provides value to the town, and balances against projected revenues. The Finance Committee also oversees the Reserve Fund, which is used to meet unanticipated expenditures during the year.

Overall, the philosophy of the Finance Committee is to promote accountability and consistency to the town departments in managing budgets, operating expenses, and capital expenses.

Members:

The Finance Committee has eleven members, appointed by the Town Moderator. As of December 31, 2004, the following volunteers serve on the Finance Committee:

| | |
|----------------------------------|---------------|
| Ronald Calabria – Chair | Shuyu Lee |
| James Fulton - Vice Chair | Eugene Redner |
| Valerie Paquin-Gould – Secretary | PJ Gauthier |
| Amy Januskiewicz | Diane Dahill |
| Louise Ann Fleming Cutaia | James Earley |

Ellie Waldron is the Finance Committee's Recording Secretary. During 2004 Sally Bubier, Thomas Lent, Robert Gottlieb, Anthony Wood resigned from the Finance Committee. During the same period, Amy Januskiewicz, Eugene Redner, PJ Gauthier, James Earley were appointed by the Town Moderator to fill vacancies on the Committee.

2004 Activities:

The Finance Committee held 43 regular meetings during 2004. Some of these meetings were held during the town meetings in order to render official votes and conduct official business during the proceedings. Finance Committee members also participated in several joint meetings with the Board of Selectmen and attended meetings of the School Committee and other town boards.

In February 2004, the Finance Committee participated in the second annual town budget discussion meeting. The Town's committees, boards and departments jointly met to discuss, review and present proposals for the Town's annual budget. At the meeting, each committee, board and department were allotted time to present its respective 2005 budget requests and provide relevant information to the Finance Committee and the Board of Selectmen.

The Finance Committee held open hearings about upcoming annual and special town meetings. Hearings were held before the Annual and Special Town Meetings in May, and the Special Town Meeting in October.

Throughout the year, the Finance Committee meetings reviewed and voted to approve or not approve requests for transfers from the Reserve Fund. These activities included requests for

details on spending to qualify the need. This demonstrated our mission to promote accountability and consistency by the town departments in the operating expenses.

At the beginning of the year, the primary focus of the Finance Committee in 2004 was the annual town budget for Fiscal Year 2005 (July 1, 2004 – June 30, 2005). When the original budget was being compiled by the town departments and Board of Selectmen, the objective of the Finance Committee was to ensure that all annual expenses were accurately budgeted, and that the budget provided for an adequate level of town services. The Finance Committee expressed its concern with the proposed budget for 2005. After much effort to make sure the budget was balanced, the Finance Committee recommend the budget and The Town of Maynard approved the budget, which was adopted and in effect at the beginning of the Fiscal Year 2005.

Reserve Fund Transfers:

For FY04, the Town Meeting allocated \$100,000 from taxation to the Reserve Fund. Of these funds, \$67,261.17 was used to meet unanticipated and unforeseen expenditures with the balance of \$32,738.83 transferred to the Maynard Department of Public Works for payment towards the Snow & Ice deficit. The Department requesting the funds meets with the Finance Committee, which must approve each transfer by majority vote. In FY2004, all monies in the Reserve Fund were allocated to the various budget lines as follows:

Fiscal Year 2004 Reserve Fund Transfers

| Department | Category | Amount |
|--------------------------------|--------------|--------------------|
| Veterans | Expense | \$2,000.00 |
| Unemployment Compensation | Expense | \$3,878.33 |
| Police Department | Salary | \$5,000.00 |
| Unemployment Compensation | Expense | \$4,477.70 |
| Town Counsel | Litigation | \$9,647.37 |
| Unemployment Compensation | Expense | \$10,330.78 |
| Board of Selectmen | Expense | \$4,106.30 |
| Print Town Report | Expense | \$1,484.64 |
| Police Department | Salary | \$7,767.56 |
| Town Counsel | Legal | \$9,169.99 |
| Board of Selectmen | Expense | \$2,854.57 |
| Board of Selectmen | Expense | \$461.96 |
| Town Counsel | Legal | \$1,908.52 |
| Town Counsel | Legal | \$2,454.60 |
| Town Counsel | Legal | \$849.56 |
| Board of Selectmen | Expense | \$869.29 |
| Total FY03-04 Transfers | | \$67,261.17 |
| ATM Appropriation | | \$100,000.00 |
| Department of Public Works | Snow and Ice | \$32,738.83 |

The Future:

The Finance Committee continues to take a broad approach to its work. It is committed to working with town departments and committees to understand spending approaches and work flows in order to find ways to save money and increase efficiency. The committee also is dedicated to helping the town departments manage their budget commitments.

The financial picture for the town in 2006 will continue to be difficult. Real estate taxes comprise only about two-thirds of the town's revenue. In addition, as with many communities in the Commonwealth of Massachusetts, local aid by the State has been reduced, which will make it that much more difficult to provide for an adequate level of town services within the constraints of Proposition 2½. The Town of Maynard also must address several spending issues including the continuing rise in the cost of health care and benefits and the annual increases in town and school employee salaries as well as the anticipated lack of new growth in tax revenue.

Though difficult, as exemplified above, the Finance Committee knows that the residents of Maynard and their elected and appointed Town officials have the determination and dedication to develop a financial plan that meets the current and future needs of the community.

We urge all town residents to take an active role in their town government. All interested persons are welcome to observe or participate in Finance Committee meetings and the Town Study Groups. The Finance Committee meetings are held on the second and fourth Monday evenings at 7:00 PM. The meeting schedule is posted at the Town Clerks office and is available on the town's website.

Respectfully submitted:

Ronald Calabria
Finance Committee Chair

Maynard Fire Department 2004 Annual Report

Report of the Fire Chief

During the calendar year 2004, the Maynard Fire Department responded to 1,648 calls for service. 49% of the calls were fire and public assistance related, and 51% were medical related. A complete breakdown can be found later on in this report. It is the ultimate goal of the Maynard Fire Department to provide the citizens of Maynard with the highest quality, most professional service in the areas of fire protection and suppression, and emergency medical services that it is capable of. We will accomplish this by striving to continue to do the things we do best and to pursue innovative and creative opportunities in change. Our firefighting staff will continue to be highly motivated in their training and preparedness. We will continue to provide high quality service in the areas of fire prevention, public safety education, fire investigation and code enforcement. Our highest commitment is to our "customers", the citizens of Maynard. We will strive to meet and exceed their expectations at all times. We will do this by maintaining the highest ethical and professional standards and nothing less.

Fire Department Personnel

The following is a list of the employees of the Maynard Fire Department. There are four shifts of 5 firefighters needed to provide 24/7 around the clock coverage for the Town. One firefighter is always assigned to dispatch duties so at any given time there are four firefighter/EMT'S available to respond to calls. The present shift alignment allows for a 42-hour workweek for the firefighters over an eight-week cycle.

| | |
|----------------------|--------------------------|
| Chief of Department | Stephen J. Kulik |
| Administrative Asst. | Nancy Brooks (Part Time) |
| Captain | Francis J. King, Jr. |
| Captain | Patrick Sullivan |
| Captain | Thomas J. Dawson |
| Captain | Joseph P. Landry |
| Firefighter | Gerald J. Byrne |
| Firefighter | David D. Hillman |
| Firefighter | William H. Soar |
| Firefighter | James MacGillivary |
| Firefighter | Peter R. Morrison |
| Firefighter | Anthony L. Tyler |
| Firefighter | Michael D. Hamill |
| Firefighter | Timothy C. Gray |

| | |
|------------------|-------------------|
| Firefighter | Mark Tomyl |
| Firefighter | Craig Desjardins |
| Firefighter | Richard Hill |
| Firefighter | John W. Primiano |
| Firefighter | Jeffrey Boudreau |
| Firefighter | Patrick Hakey |
| Firefighter | Sean Kiley |
| Firefighter | Walter Latta |
| Call Firefighter | Sean Murphy |
| Chaplain | Fr. Louis Bilicky |

On duty personnel perform many other functions besides responding to emergency calls. Each Captain, besides running their daily shifts has responsibilities in areas such as fire prevention, training, emergency medical services, code enforcement and fire investigation. All officers and firefighters spend many hours on training, station maintenance, inspections, public education, pump and hose testing and maintenance, hydrant maintenance, plans review and fire alarm work.

Emergency Medical Services

Over half of all incidents handled by the Maynard Fire Department are medical in nature. We take great pride in providing excellent emergency medical care by trained Emergency Medical Technicians that are available 24/7. We are able to reach most residences in town in two minutes or less. We are especially proud of the fact that for the fire department ambulance to pull up in front of your home, provide treatment and then transport you to the hospital it has little or no impact on your taxes. Firefighters double as EMT'S and vacate their roles as firefighters to respond with the ambulance. No additional manpower has ever been added to provide ambulance service to the citizens of Maynard. Most importantly, for the last eighteen years since the adoption of Massachusetts General Law Chapter 40, Section 5, Clause 21A which authorizes a town to bill Insurance Companies for reasonable costs for treatment and transportation of a patient to the hospital, the Maynard Fire Department has been able to fully fund the entire EMS budget without asking the taxpayers for a single dime. We have purchased three new ambulances, we are able to fund all EMS training and EMT recertification, purchase all equipment and supplies for the ambulance and pay for all state mandated inspections and certifications without tax dollars. I like to think that the town is getting a good "bang" for the buck.

The Maynard Fire Department took delivery of a new 2005 Class 1 ambulance on December 30, 2004. It was built by Horton Company and is mounted on a Ford F-450 chassis. It is our first ambulance with 4-wheel drive capabilities. I would like to thank the following members of the ambulance committee for their hard work and dedication to this project, Captain Pat Sullivan, Firefighter Gerald Byrne, Firefighter, Tim Gray, Firefighter Pat Hakey, Firefighter Toby Tyler and Firefighter Jeff Boudreau.

The committee spent countless hours researching and planning the design and specifications of the new ambulance. The result is a vehicle tailor made to the needs of our community.

Fire Prevention and Public Education

The Maynard Fire Department takes an active role in Fire Prevention and Public Education. I get great satisfaction in providing the Council on Aging with fire safety tips and advice through their newsletters and I try to instill upon them that safety is an attitude which needs to be incorporated into their daily lives. I encourage them to call me or any member of the department for any of their safety needs or questions. Each year during Fire Prevention Week our S.A.F.E. instructors (Student Awareness of Fire Education) infiltrate the Green Meadow School to teach our youngsters about fire safety. The instructors talk about all aspects of fire safety in the home as well as at school. They teach the students how to formulate exit drills in the home with their parents and siblings. Other fire safety measures taught include how to "Stop, Drop and Roll" if your clothes catch fire and how to recognize common fire hazards at home. I would like to thank Dr. Masterson, Principal Bernadette McLaughlin and Assistant Principal Barbara Bergner of the Green Meadow School for their support of this program throughout the year. Special thanks to the department S.A.F.E. instructors, Firefighter Tomyl, Firefighter Tyler, Firefighter Kiley, Firefighter Primiano, Firefighter Hamill and Firefighter Boudreau for their hard work and dedication to the S.A.F.E. Program.

Training

All Maynard Firefighters train on a regular basis whether it is in-service training conducted in house or advanced training at the Massachusetts Firefighting Academy. All members completed a structural firefighting training course at the Fire Academy in November and December as part of a Federal grant we received last year. The grant will also enable us to complete an extensive Hazardous Materials Operation Course due to begin this month. On the local level, Captain Tom Dawson, our training officer, has kept the firefighters busy with training sessions involving pump and ladder operations, vehicle extrication, firefighter safety and survival, elevator emergencies and self contained breathing apparatus operations. Captain Dawson has been instrumental in securing some valuable training from the Fire Academy. Other training included critical incident stress management, fire investigation and advanced scuba search and recovery. All EMT'S are also required to keep up their certifications by attending training sessions throughout the year on subjects related to emergency care.

Report on Apparatus, Equipment and Facilities

Your Fire Chief was appointed under Massachusetts General Law, Chapter 48, Section 42, which requires the Fire Chief to report the conditions of the Fire Department, including apparatus, equipment and facilities.

The building that houses the Fire and Police Departments remains in poor condition. Both departments have outgrown the space requirements needed to perform their respective functions for the town. Fire apparatus has to be parked bumper-to-bumper in order for overhead doors to close. Fire apparatus must be left out in the weather so police cruisers can be thawed out and cleaned in the winter. Office space and locker room space for the police is totally inadequate. The heating system is still giving us problems. Some areas of the building require extra clothing to be comfortable where other areas get too warm. We need to look at the possibility of increasing the electrical service to the building. In the summer we frequently overload the circuits with all the communications equipment and air conditioners running. This fall I had the windows overhauled with new springs and slide mechanisms as many of these units are beginning to age and provide problems opening and closing. Chief Corcoran and I have utilized every available space to try and operate as efficiently as possible. We have run out of room to store equipment and records. We need to collectively study and find ways to solve the problems associated with the existing public safety building in the Town of Maynard.

Concerning apparatus, each will be commented on separately.

Engine 1: Engine 1 is a 2001 Emergency One Cyclone Pumper with a 1250 g.p.m. pump. It is our front line attack engine and is used for structure and other fire related incidents. It is in excellent condition.

Engine 2: Engine 2 is a 1991 Emergency One Class A Pumper and is also used as a structural firefighting vehicle. It is second due at structure fires and is our mutual aid piece that responds to out of town fires. It is in good condition and should remain reliable for many more years.

Engine 3: Engine 3 is a 1997 Emergency One/Freightliner Class A Pumper. It is a smaller pumper with a 2-man cab that accompanies the ambulance to medical emergencies and motor vehicle accidents. It carries back-up emergency medical supplies and the "Jaws of Life" rescue tool. It is also used for structure fires and brush fires. It is in fine shape and should remain dependable for many years.

Engine 4: Engine 4 is a 2000 Ford F-350 Super Duty 4x4 pick-up truck. It is outfitted with a water tank and high-pressure pump for use at brush fires. It also doubles as the shift commander's vehicle for use in his daily activities such as inspections and department business. It is in good condition.

Ladder 1: Ladder 1 is a 1986 Emergency One Aerial Ladder Truck. It was refurbished in 2001 and meets today's standards for aerial ladders. We should get several more years of reliable service from this truck.

Car 9: Car 9 is a brand new ambulance we placed in service on December 30, 2004. It is built on an F-450 Ford chassis and the patient compartment was built by the Horton Company of Ohio. It is our first 4-wheel drive ambulance. I would like to commend the Ambulance Committee for their hard work and dedication in the development of the ambulance specifications. We are hoping to get at least 10 years of service from this ambulance.

Car 10: Car 10 is a 1997 Ford Crown Victoria and is used by the Chief of the Department. It currently has 52,500 miles on the odometer. It is beginning to show its age but continues to be a reliable vehicle.

Incident Summary for 2004

Run statistics are compiled from the National Fire Incident Reporting System incident type coding as recorded by the Maynard Fire Department incident reports.

Fire Related Incidents – 380

| | |
|-------------------------------|----|
| Building Fires | 8 |
| Mutual Aid to Fire | 8 |
| Mutual Ladder Response | 2 |
| Cooking Fires, Food on Stove | 12 |
| Chimney Fires | 1 |
| Oil Burner/Boiler Malfunction | 7 |
| Trash/Rubbish Fires | 4 |
| Vehicle Fires | 2 |
| Brush/Grass Fires | 2 |
| Dumpster Fires | 1 |
| Investigations | 8 |
| Gas/Oil Spills | 9 |
| Natural Gas/Propane Leak | 15 |
| Elect./Arcing/Shorted Equip. | 18 |
| Wires Down | 10 |
| Overheated Motor | 7 |
| Building Weakened or Collapse | 2 |
| Carbon Monoxide Incidents | 5 |
| Chemical Spill or Leak | 3 |
| Light Ballast Failure | 1 |
| Other Hazardous Condition | 3 |
| Vehicle Accident, Clean-up | 1 |

| | |
|----------------------------|-------------|
| Line Box Response | 12 |
| Smoke Odor | 2 |
| Illegal Burning | 8 |
| Mutual Aid – Cover Sta. | 6 |
| Service Calls | 4 |
| Steam for Smoke | 20 |
| Hazmat Investigation | 12 |
| Controlled Burning | 9 |
| Barbecue/Tar Kettle | 1 |
| Other Fire Related | 9 |
| Fire Alarm Investigations | 155 |
| Malicious False Alarms | 9 |
| Carbon Monoxide Alarm | 3 |
| Bomb Scare | 2 |
| False Alarm, Other | 3 |
| Lightning Strike | 3 |
| Regional Fire Invest. Unit | 4 |
| Rescue/EMS Calls | 841 |
| Ambulance Calls | 712 |
| Motor Vehicle Accidents | 53 |
| Elevator Rescue | 2 |
| Rescue/EMS Call, Other | 1 |
| Dive Team Response | 1 |
| Medical Assist | 27 |
| Well Being Check | 35 |
| EMS Run/No Injury/Illness | 10 |
| Service Calls | 134 |
| Water problem | 31 |
| Lock-outs | 36 |
| Assist Police | 24 |
| Assist Public | 6 |
| Animal Rescues | 6 |
| Defective Elevator | 1 |
| 911 Hang-ups | 26 |
| Other Service Calls | 4 |
| Total Incidents - | 1648 |

Special Incidents and Inspections – 293

| | |
|-------------------------------|-----|
| Smoke Detector Certificates | 227 |
| Oil Burner Inspections | 35 |
| LP Gas Inspections | 11 |
| Tank Truck Inspections | 2 |
| Fire Alarm Inspections, Other | 4 |
| UST Removals | 6 |
| Commercial System Inspection | 1 |
| Citizen Complaints | 2 |
| Inspections, Other | 5 |

Other Statistics

Mutual Aid Runs - 139

| | |
|---------|---|
| Acton | 53 (41 EMS, 2 Fire, 10 Line Box) |
| Auburn | 1 (1 Dive Team Response) |
| Concord | 31 (24 EMS, 3 Fire, 2 Cover Sta., 2 RFIU) |
| Stow | 20 (18 EMS, 1 Fire, 1 Cover Sta.) |
| Sudbury | 31 (26 EMS, 2 Fire, 3 Cover Sta.) |
| Wayland | 3 (1 EMS, 2 RFIU) |

Incidents by Group

Busiest Overall

| | |
|---------------|----------|
| Group 1 – 422 | (25.61%) |
| Group 3 – 420 | (25.49%) |
| Group 2 - 417 | (25.30%) |
| Group 4 - 389 | (23.62%) |

Busiest Still & Box Alarms

| | |
|---------------|----------|
| Group 1 – 349 | (25.83%) |
| Group 2 – 349 | (25.83%) |
| Group 3 – 336 | (24.87%) |
| Group 4 – 317 | (23.46%) |

Busiest Fire Runs (Structure) Busiest EMS Runs

| | |
|--------------|----------|
| Group 2 – 11 | (30.56%) |
| Group 4 – 10 | (27.78%) |
| Group 1 - 9 | (25.00%) |
| Group 3 - 6 | (16.67%) |

| | |
|---------------|----------|
| Group 1 – 206 | (26.79%) |
| Group 3 – 203 | (26.40%) |
| Group 4 – 181 | (23.54%) |
| Group 2 – 179 | (23.28%) |

Busiest EMT Attendants

1. Jeff Boudreau - 84
3. Jack Primiano - 70

2. Walter Latta - 72
4. Rick Hill – 66

Average Incidents per day – 4.5

Average Response time – 2.67 mins.

Maynard Fire Department Web Site

The Maynard Fire Department is pleased to introduce our new and improved web site. The site can be accessed from the Town of Maynard web site or directly at <http://web.maynard.ma.us/gov/mfd/>. The site is maintained and updated regularly by Firefighter Jeff Boudreau. I would like to thank Jeff for doing such a fine job and I know he spends many hours keeping the information flowing. On the site you will see categories including Apparatus and Personnel, a History of the Department, a News and Events column where we inform the public about fires and emergencies, training and other special events. We also list some of the more commonly asked for permits that we issue. There are many links to other fire agencies and related topics. We also hope to use the site to reach the public in the event of a town-wide emergency. Lastly, we have provided a "contact us" link so the citizens of Maynard can e-mail us with their questions or concerns. Whether you are just browsing or need an answer to a question feel free to give us a look. We will always welcome your ideas and comments.

I would like to take the opportunity to thank the Honorable Board of Selectmen, the Town Administrator, Chief of Police and his Staff, Board of Health, Building and Wiring Inspectors, Superintendent of Public Works and his Staff, the School Department and all other town employees for their continued support throughout the year. Because we work as a team we are able to accomplish our goals. A special thanks to my assistant Nancy Brooks for all her hard work and support each and every day. A Fire department is only as good as the men and woman who put their lives on the line for the citizens they are sworn to protect. Thanks to all the Officers and Firefighters of the Maynard Fire Department for their hard work and dedication to their profession and community.

Respectfully submitted,



Stephen J. Kulik
Fire Chief

ANNUAL REPORT OF THE BOARD OF HEALTH 2004

The Town of Maynard is served by the following Board members and staff:

Susan Butterworth, Chairman Gerald Collins, Health Officer Irene Tompkins, Clerk
Paul Jacques, Secretary Beth Grossman, Food Insp. Tom Natoli, Animal Control
Ronald Cassidy, Member Grace Hender, pt. Clerk RaySmith, Plumbing Insp.

The Board of Health (BOH) met 21 times in 2004 and had to cancel 1 meeting due to lack of a quorum. The BOH attended 2 Town meetings (May and October) and 1 Saturday Finance planning meeting in February of 2004.

The following 2 major work areas required much extra time and planning in 2004:

- 1. Emergency Planning efforts.** During 2004 the Region 4A Emergency Planning Committee organized by the State Department of Public Health became functional and active. Our region consists of 34 towns that are primarily suburban in nature. Our Health Officer attended trainings on: Isolation and quarantine regulations, communicating Risk to the community, and GIS computer training. Several general regional meetings where such issues as: mutual aid, liabilities and increased trainings were discussed.

Out of our active participation, town personnel should be trained and ready to participate in their own local planning as well as the broader regional responses that we are called to prepare for. During 2005, Emergency Dispensing site plans will be drawn and a public health component will be added to the local incident command plan drawn up by the Fire Department.

- 2. Solid Waste/Recycling Program.** From late June to October, the changes to our Solid Waste program monopolized much of our effort. Based on town meeting action in May of 2004, we were asked to generate more funds into the local receipts by charging \$2 for every 32 gallon bag/barrel collected. To make the cost less to small trash generators, we created a \$1 sticker (pink in color). The revised requirements went into effect in early August. In the weeks prior to the program change, over 600 notices were dropped off on containers around town. The program ran smoothly by the end of September and resulted in 2 significant changes:

- 1) People began to recycle more
- 2) Volume of trash decreased, thus reducing our disposal costs.

The program is now funded 50% from the property tax and 50% from sticker sales. There was an attempt by 2 citizens in Town to make and use counterfeit stickers. This issue was quickly dealt with by the Board of Health in cooperation with the Maynard Police Department and the collection team from BFI. The Board of Health arranged for the printing of new counterfeit proof stickers that will be released for sale in February of 2005.

| Solid Waste by the Numbers | 2002 | 2004 |
|---|-----------------------|------------------------|
| Tons of Trash per year | 2786 tons | 2533 tons |
| Per household: lbs/yr (lbs/wk) | 1547lbs/yr (30lbs/wk) | 1333 lbs/yr (25lbs/wk) |
| Tons of Recycling | 904 tons | 1177 tons |
| Per household: lbs/yr (lbs/wk) | 502 lbs/yr (10lbs/wk) | 619lbs/yr (12 lbs/wk) |
| 1 out of every 8 homes discarded a TV or Computer monitor in 2004 | | |
| 1 out of every 20 homes discarded a Refrigerator or Air Conditioner in 2004 | | |

The Board of Health sponsored a Fall Special Town meeting article to participate in a regional group to negotiate with Wheelabrator Millbury, Inc. to continue as our future trash disposal option. By mid 2005, we should have an offer to participate beyond 2008 in a 20yr. disposal agreement. In the era of limited disposal options, this becomes a very important option to get established.

Preliminary calculation of our Recycling rate places the town of Maynard at or above 45%. Our per household cost for solid waste service remains at just under \$190/household averaging \$16/month/household. This provides trash collection and disposal, recycling, composting, and running the Hazardous Waste Day and Drop-off Center. If we are forced to cut our budget by 5% for FY'06, we will have to eliminate picking up yard waste and running Hazardous Waste Days.

Ongoing work areas.

- 1. Food Service Inspection Program.** Maynard has some of the most diverse dining selections in the area and restaurants form a high percentage of the Downtown businesses. The Board employs Beth Grossman as a part-time Food Inspector. For calendar year 2004, there were 70 routine inspections and 60 follow-up inspections. In addition, there were 4 investigative inspections conducted relating to complaints, and 12 new operations meetings and follow-up inspections conducted by the Health Officer.
- 2. Mosquito Control.** The following report from David Henley, Superintendent of the East Middlesex Mosquito Control Project, is submitted for your review.

Record rains in April and frequent rains during the latter part of the summer caused considerable mosquito activity. The risk of mosquito borne transmission of Eastern Equine Encephalitis (EEE) occurred during the late summer and fall. Four residents from southeastern Massachusetts contracted the disease including two fatally. In Middlesex County, isolations of EEE from two horses, mosquitoes and an alpaca provided a local health concern.

The adult mosquito surveillance program used traps to collect mosquitoes from as many as 3 Maynard locations per night. Between July and September, 9 mosquito trap collections were tested for West Nile Virus and EEE by the Mass. Dept. of Public Health.

The larval mosquito control program relies on the larvicides Bacillus thuringiensis var. israelensis (Bti) and Altosid Briquets (methoprene), which are classified by

the EPA as relatively non-toxic. An April helicopter application of Bti controlled mosquito larvae at 65 wetland acres. Field crews using portable sprayers made 38 sites visits and applied Bti in the spring and the summer to 23 wetland acres when high densities of mosquito larvae were found breeding in stagnant water. During the summer, Project personnel applied Altosid Briquest to control Culex mosquito larvae at 823 roadside catchbasins.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. www.townSudbury.ma.us/services/health/emmcop provides residents with information on mosquitoes, control programs and related topics.

- 3. Tobacco Control Program.** The Board of Health continues to work with the Tobacco Control Alliance based in Leominster. The Alliance conducted 34 Inspections of our licensed Tobacco vendors during 2 rounds of inspections in 2004. Unfortunately, 6 of our vendors failed to comply and sold to the minor buyers and as a result were called into a hearing and fined. The Board of Health is considering adopting permit suspensions as a better way to assure compliance. With the State adopting a State wide ban on smoking in all restaurants and bars in early July 2004, our Board did not have to conduct variance hearings. There have been no complaints in Maynard concerning this new statewide policy.

Contracted Services.

- 1. Nursing Contract:** Emerson Homecare located at 2 Clock Tower Place in Maynard provides skilled nursing services to elderly patients from Maynard at time of discharge from Emerson Hospital, conducts all of our epidemiological investigations, and staffs many of our health clinics. The blood pressure clinics average 15 people per month. The flu clinics administered 300 shots to the elderly and other Maynard Town residents from November 2004 to January 2005. This was a very confusing flu clinic season.
- 2. Mental Health:** The Board of Health contracts with Eliot Community Human Services Inc. of Lexington to provide Maynard residents with critical mental health services. In 2004 over 120 children, adolescents, adults, elders and families from Maynard received over 1500 hours of service. Nineteen people attended the Community Center at Elm Brook Place. Twelve additional residents, while living independently in Maynard, received specialized support services.

A summary of routine investigations, licensing and routine work for 2004 is given in the chart below:

| | | | |
|--|----|---|-----|
| <u>License and Permits</u> | | <u>Investigations</u> | |
| Food Service | 54 | Housing Inspections | 24 |
| Milk/Cream | 45 | Rooming House Inspections | 3 |
| Temporary Food | 1 | Home Reviews | 3 |
| Catering | 2 | Septic | |
| Mobile Foods | 2 | New | 1 |
| Frozen Desserts | 4 | Old | 1 |
| Funeral Directors | 4 | New Food Service Operations | 3 |
| Swimming Pools | 3 | Food change of owner | 2 |
| Tanning Salon | 1 | Primary Food Inspections | 70 |
| Septic Haulers | 5 | Follow-up Food Inspections | 60 |
| Massage | 4 | Food Investigations | 4 |
| Soccer Camp License | 1 | Pools | 3 |
| <u>Communicable Disease Cases</u> | | <u>Mosquito Control Program</u> | |
| Tuberculosis | 1 | Larvicide application | |
| Lyme Disease | 2 | Aerial (acres) | 65 |
| Chicken Pox | 2 | Ground – visits | 38 |
| Hepatitis (B & C) | 8 | Acres | 23 |
| Streptococcus | 1 | Mosquito traps | |
| Mumps | 1 | Sites | 3 |
| Campylobacter | 4 | Nights of testing | 3 |
| Encephalitis | 1 | Catch basins treated | 823 |
| Giardia | 2 | | |
| Pertussis | 1 | | |
| <u>Tobacco Control Program</u> | | <u>Animal Control Investigations</u> | |
| Permitted merchants | 17 | Total number of calls | 211 |
| Rounds of inspection | 2 | Animal bites | 7 |
| Total number of inspections | 38 | Quarantines | 38 |
| Total number of violation | 6 | Rabies vaccine clinics | 2 |
| Variances to food establishments | 0* | State Laboratory tests for rabies | 34 |
| | | Dead birds: | |
| | | Reported | 15 |
| | | Sent for testing | 0 |
| | | Positive for WNV | 0 |

*Note: State law changed in July 2004 requiring all establishments to be smoke free.

Contact our Board with any questions concerns or comments. Our Board generally meets the first and third Wednesday of the month at 7 PM in our office in Room 209A at Town Hall, unless posted otherwise. Please contact us at: (978)897-1002, fax us at: (978)897-8489, or E-mail us at gcollins@townofmaynard.net.

*Also, consult the Maynard webpage for copies of the BOH regulations, health information, solid waste and recycling updates, and more at <http://web.maynard.ma.us/gov/boh/>.

Respectfully submitted:

Gerald Collins, Health Officer
Susan Butterworth, Chairman
Paul Jacques
Ron Cassidy

Animal Control Officer (ACO). Our ACO continues to provide valuable services to the Town on a 24-hour on call basis. His role in planning our annual rabies clinics and the extensive work performed in addressing the many different types of animal control issues is an invaluable asset. This past year was not as busy with the West Nile Virus testing of dead birds. However, 24 bats were sent to Jamaica Plain Lab. for testing. The ACO must attend training programs conducted by the State and keeps registered as both an animal control officer and a Problem Animal Control (PAC) officer. The ACO provides a monthly report of his work to the BOH, which totaled 211 calls in 2004. The BOH wishes to thank Tom Natoli for his dedicated efforts in these areas.

ANNUAL REPORT OF THE PLUMBING INSPECTOR 2004

During 2004, there were 144 permits issued to plumbers doing work in the Town of Maynard. Inspections were made of the rough and finish work when called for by the installing plumber. I wish to thank all Town Departments and especially the help of the Board of Health and the Department of Public Works.

Respectfully submitted:

Raymond A. Smith, Plumbing Inspector

MAYNARD HISTORICAL COMMISSION

ANNUAL REPORT

To the Honorable Board of Selectmen and the citizens of Maynard:

We herewith submit the Report of the Maynard Historical Commission for the year ending December 31, 2004.

Pursuant to the purposes of the commission to preserve, we have continued to work closely with the Maynard Historical Society.

We have asked for the Old Marble Farmland on Rockland Avenue to be put under the care of the Historical Commission. We will bring it back to be voted on at a future Town Meeting.

We are still in search of a place to have a permanent town museum.

With the great interest in Maynard history and preservation the year 2005 will be a banner year.

Paul V. Boothroyd, Chairman

Christine McNiff, Secretary

Robert Barta

David Griffin

Benny M. Sofka

Report of the Maynard Housing Authority

To the Honorable Board of Selectmen,

Herewith is the report of the Maynard Housing Authority for the year ending December 31, 2004.

At this time the Authority's three elderly and handicapped developments are fully occupied, Powdermill Circle (fifty-six units), Concord Street Circle (fifty-six units) and Summerhill Glen (thirty units). In 2004 there were twelve new tenants at Powdermill Circle, seven new tenants at Concord Street Circle and three new tenants at Summerhill Glen.

The HUD Low Rent Family Dawn Grove (thirty-two units) are also fully occupied at this time. There were four new tenants that moved into this development in 2004.

Properties at Dawn Grove, Powdermill Circle and Concord Street Circle had additional major maintenance related projects undertaken to improve both appearance and safety in the developments.

For information relative to low income housing for Elderly and Handicapped or for Families, please contact the Executive Director at the Authority office, 15 Powdermill Circle, Monday through Friday, 8:30 a.m. to 4:00 p.m. Telephone (978)897-8738 or (978) 897-6893. TDD #1-800-545-1833 – Ext. 144.

Respectfully submitted,

William Primiano, Chairman
John Arnold, Vice Chairman
Charles W. Nevala, Treasurer
C. David Hull, State Appointee
George Hardy, Secretary to the Board



978-897-1029

TOWN OF MAYNARD
PLANNING BOARD

Town Building
MAYNARD, MASSACHUSETTS
01754

To the Honorable Board of Selectmen and Citizens of the Town of Maynard:

The following is the Annual Report of the Maynard Planning Board for the year ending December 31, 2004.

| <u>Board Members</u> | <u>Term</u> |
|----------------------|-------------|
| *John Thompson | 2006 |
| *Peter O'Callaghan | 2005 |
| *Malaina Bowker | 2007 |
| Brendon Chetwynd | 2007 |
| Cassandra Allwell | 2008 |
| Gina Park | 2009 |

Alternate Member

| | |
|-------------------|------|
| Marilyn Messenger | 2009 |
| *Resigned | |

The Planning Board welcomes and looks forward to working with new member, Gina Park. The Board welcomes back Marilyn Messenger in serving as the Planning Board Alternate.

The Board wishes to thank John Thompson for his 8 years of dedicated service to the Town of Maynard. The Board also wishes to thank Peter O'Callaghan for his many years of service to the Town. Finally, the Board wishes to thank Malaina Bowker for her service to the Town. The Board wishes them well in their future endeavors.

On July 6th, 2003, the Board re-appointed John Thompson as Chairman for the upcoming year.

The Planning Board acted on the following sub-divisions under the Sub-division Control Law, Approval Not Required (ANR):

| <u>Location</u> | <u>Action Taken</u> |
|--------------------|---------------------|
| 77-79 Acton Street | Approved |
| 97-105 Main Street | Approved |
| Great Road | Approved |

The Planning Board acted on the following sub-divisions under the Sub-division Control Law:

| <u>Location</u> | <u>Action Taken</u> |
|-----------------|---------------------|
| Vernon Street | Approved |

The Planning Board acted on the following applications for Site Plan Approval:

| <u>Location</u> | <u>Action Taken</u> |
|--------------------------------------|---------------------|
| CVS Pharmacy (Maynard Mall) | Approved |
| Malcolm's Steak House, Victory Plaza | Approved |
| St. Mary's Indian Orthodox Church | Approved |
| Maynard Public Library | Approved |

The Planning Board acted on the following applications for Special Permits:

| <u>Location</u> | <u>Permit Type</u> | <u>Action Taken</u> |
|-----------------------------|--------------------|---------------------|
| CVS Pharmacy (Maynard Mall) | Parking Waivers | Approved |
| Maynard Public Library | Parking Waivers | Approved |

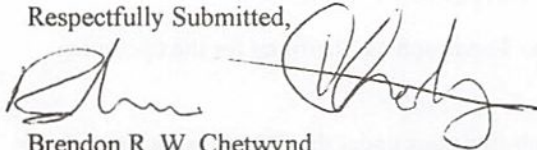
Other activities of the Planning Board during the year were:

- Brendon Chetwynd continued to represent the Planning Board on the Community Development Planning Committee.

The Planning Board extends its appreciation to the Citizens of Maynard for their interest, attendance and input at our meetings. We thank the various Citizen groups for their participation and we encourage all Citizens to continue to become involved.

The Planning Board extends a special thank you to all Town Officials who lend their assistance and support, particularly to the Honorable Board of Selectmen; Michael Gianotis, Town Administrator; Walter Sokolowski, Superintendent of Public Works; James Corcoran, Chief of Police; Stephen Kulik, Fire Chief; Richard Roggeveen, Building Inspector; John Perten, Esq., Town Counsel.

Respectfully Submitted,



Brendon R. W. Chetwynd
Chairman

Library Department Report

2004 was the most exciting year in several years for the library department, as the Town saw the beginning of the renovation of the Roosevelt School into the new public library. This project has brought a great amount of satisfaction to all those involved with the project: the library staff volunteers, Trustees, Building Committee members, and Friends of the Maynard Public Library.

Permanent library staff for 2004 included: Stephen Weiner, Cynthia Howe, Conrad Miller, Ellie Carey, Mark Malcolm, and Karen Weir. Circulation staff included: Dennis Morrissey, Christopher Scheiner, Ben Scheiner, Christopher Lewis, Miles Betley, and Kelly Urquhart. Volunteers included: Mary Jane Papon, Janet Brayden, Marilyn Hansen, Margaret Scheiner, and Kazia Berkley-Cramer.

As in past years, the library department has sought to supplement our cultural and educational programs. Jan Rosenberg again deserves accolades for running the library's book discussion group as does Linda Watskin for teaching the writing workshop. Finally, Dottie MacKeen, Friends Vice-President, has done a Herculean job providing the Town with a series of educational programs. Children's librarian Mark Malcolm again received a grant from the Cultural Council enabling the library to sponsor summertime concerts. In addition, he provided monthly programs at no charge. All in all, 3768 patrons attended programs sponsored by the library staff.

New Library Building Project

2004 was another exciting year for the library building project, as funds from the state of Massachusetts began to be deposited into Maynard, and construction began in earnest in December. The Maynard Public Library Building Committee members for 2004 included: Chair Bill Cullen and Secretary: Steve Weiner. Other members included: Betsy Binstock, Anne Marie Lesniak-Betley, Peter Reed, Willis Bean, Jeff Romeo, Mike Bass, and Kevin MacNeill. The Trustees of the public library for 2004 were: Betsy Binstock (Chair) Bill Cullen (Secretary) and Anne Marie Lesniak-Betley (Third Member). Friends President for 2004 was Cheryl Bouchard.

Library Circulation

The Maynard Public Library circulated 144, 374 items in 2004, representing an 11% increase over the previous year. As a department, the library is proud of its ability to *deliver needed items in a timely manner. Better material selection and easier access to items owned by other Minuteman Library Network items* accounted for much of the increase. It is a source of great satisfaction to the staff and Trustees of the Maynard Public Library that it is so well used by the community.

Hours of Operation

Monday, Wednesday, Friday, and Saturday 10AM-5PM

Tuesday and Thursday 2PM-9PM

Closed Saturdays during July and August.

MAYNARD PUBLIC LIBRARY STATISTIC 2003-2004

| Circulation | 2003 | 2004 | Percentage of change |
|-------------------|---------------|---------------|-------------------------|
| Books | | | |
| Adult | 28302 | 25657 | |
| YA | | 1087 | |
| Juvenile | 34385 | 33471 | |
| Magazines | | | |
| Adult | 749 | 610 | |
| YA | | 45 | |
| Juvenile | 141 | 201 | |
| TOTAL | 63577 | 61071 | -4% |
| Word | | | |
| Adult | 2551 | 2963 | |
| Juvenile | 420 | 402 | |
| Video | | | |
| Adult | 12006 | 9930 | |
| Juvenile | 11945 | 10812 | |
| Music | | | |
| Adult | 2693 | 3871 | |
| Juvenile | 84 | 142 | |
| DVD | | | |
| Adult | 1608 | 5614 | |
| Juvenile | 254 | 718 | |
| Misc | 321 | 213 | |
| Passes | 494 | 613 | |
| TOTAL | 32376 | 35278 | 8% |
| Route In | 7140 | 12485 | 43% |
| Route Out | 7962 | 18649 | 57% |
| TOTAL | 15102 | 31134 | 52% |
| TOTAL CIRC | 111055 | 124581 | 11% |
| Discharge | 15166 | 19793 | 23% |
| Registration | 511 | 544 | 6% |
| Computer Usage | 17223 | 15409 | -11% |

LIBRARY COLLECTION 2004

Fiction

| | |
|-------------|-------|
| Adult | 11658 |
| Young Adult | 1613 |
| Juvenile | 10432 |

Non-Fiction

| | |
|----------|-------|
| Adult | 17330 |
| Juvenile | 7625 |

Periodicals

| | |
|----------|------|
| Adult | 2589 |
| Juvenile | 278 |

Audio-Spoken

| | |
|----------|-----|
| Adult | 753 |
| YA | 21 |
| Juvenile | 173 |

Audio-Music

| | |
|----------|-----|
| Adult | 170 |
| YA | 709 |
| Juvenile | 38 |

Video/DVD

| | |
|----------|------|
| Adult | 3094 |
| Juvenile | 1365 |

Miscellaneous

42

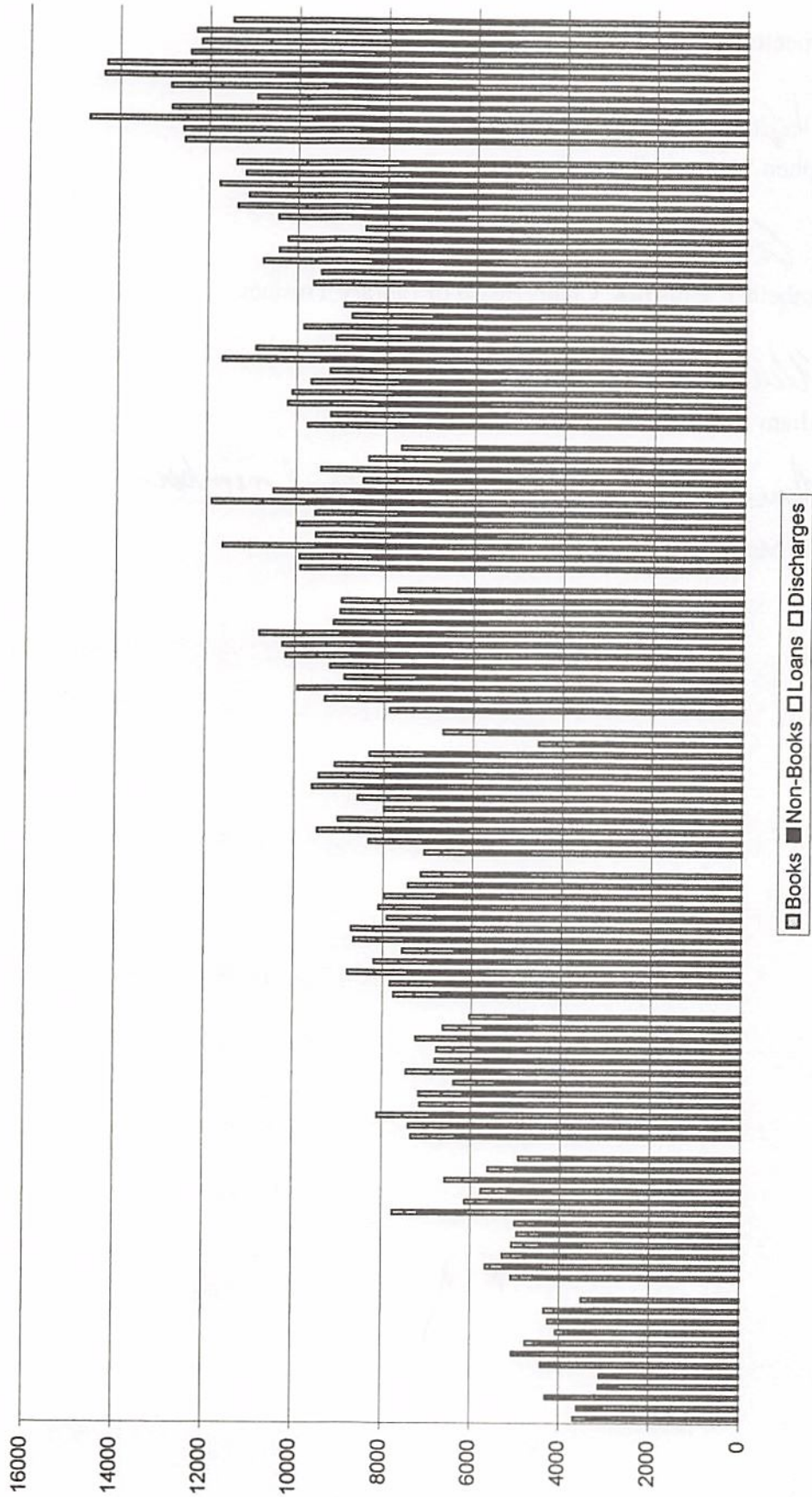
Storage

6159

TOTAL

64049

Circulation 1995-2004



Respectfully Submitted,

Stephen Weiner

Stephen Weiner, Library Director

Elizabeth T. Binstock

Elizabeth T. Binstock, Chair, Board of Library Trustees

William J. Cullen Sec.

William J. Cullen, Secretary

Anne Marie Lesniak-Betley, third member

Anne Marie Lesniak-Betley, Third Member

To the Honorable Board of Selectmen and Citizens of the Town of Maynard:

The following is the Annual Report of the Maynard Public Library Trustees for the year ending December 31, 2004.

Board Members:

Term ends:

| | |
|--|------|
| Betsy Binstock, chair | 2006 |
| Bill Cullen, secretary | 2007 |
| Anne Marie Lesniak-Betley , third member | 2005 |

Library Director: Stephen Weiner

Two major tasks have taken the bulk of the Trustees' time and energy over the past year. The first has involved working on all aspects of the proposed new library, which will be on the Roosevelt School site. The second task has required providing support to a staff which is continually required to do more work with less resources.

The new library

As part of developing plans and gaining approval for the new library, the Trustees have met with the Planning Board, the Zoning Board of Appeals, the Selectmen, and the Finance Committee. In addition, we have had numerous meetings with architects and the Library Building Committee to decide on final plans, to examine bids, and to choose a construction firm. Construction started in December, with asbestos removal and gutting of the existing building. We look forward to exciting developments throughout 2005.

In conjunction with the Friends of the Maynard Public Library, the Trustees have been actively involved with fundraising for the new library. Funds from the state of Massachusetts have already been deposited in Maynard, and more than \$500,000 has been pledged to the Friends by local residents and businesses.

The Trustees have had some discretionary library accounts, which they had planned to use for the new library, but – because of the town's precarious fiscal situation – these will have to be used for current operational costs, and they will be depleted by the end of fiscal year 2006.

Expanding workload for staff

Over the past 10 or 12 years the library's circulation has steadily increased. In 1994 only 40,000 items were circulated, compared to 145,000 items in 2004. Just in the last year, there was an increase of 11%. The staff members have also been involved in many tasks related to the new library. This means that each year they have more work to do, at a time when available resources are either holding steady or are decreasing. Trustees have had hard decisions to make, concerning how best to use scarce resources and how to support the staff.

The Trustees wish to express their appreciation for all the hard work of the Director and the staff. We are lucky to have such a fine group of people working to benefit the library and Maynard.

We also wish to express our appreciation to the citizens of Maynard, and to all the members of volunteer committees which do so much hard work for the town.

Respectfully submitted,

Betsy Binstock, chair

Betsy Binstock
Chair

William J Cullen Sec.

Bill Cullen
Secretary

Anne Marie Lesniak-Betley, 3rd member

Anne Marie Lesniak-Betley
Third member

REPORT OF THE CHIEF OF POLICE

To: *The Honorable Board of Selectmen*

Submitted herewith is the Annual Report of the Maynard Police Department for the Calendar Year 2004.

PERSONNEL

Officer Erik Karlon returned to the Maynard Police Department in November 2004. Officer Karlon is in the Army Reserves 94th Military Police Unit and had been deployed to Iraq. We welcome back Erik and thank him for his dedication to our country and to the Town of Maynard.

Officer Timothy Lawton and Steven Atwood have transferred to the Wellesley Police Department. Officers Robert Gallagher and Stephen Bigusiak have transferred to the Massachusetts State Police. I wish them all the best of luck in their Law Enforcement Careers.

Officer Richard Seeley became a permanent member of the Maynard Police Department on August 2, 2004. Officer Seeley graduated from the Lowell Police Academy on January 14, 2005.

Officer Brian Cushing became a permanent member of the Maynard Police Department on August 3, 2004. Officer Cushing also graduated from the Lowell Police Academy in 2003.

Officer Randolph Holmquist became a permanent member of the Maynard Police Department on October 15, 2004. Officer Holmquist had several years experience as a police officer in the Town of Shrewsbury.

After ten years as the Chief of Police Secretary, Linda Sevene retired and moved to Florida. I wish Linda and her family the best in their retirement. Lucie DiStefano was hired in September 2004 as the new Police Secretary; Lucie has

worked for the Maynard School System for six years prior to accepting her current position.

COMMUNITY POLICING

Community Policing was adopted in the Town Of Maynard in the early 90's. Community Policing is probably the most important change in Law Enforcement that has proven to benefit both the Police and the citizen's we serve. Through Community Policing, we have become more proactive rather than reactive on issues concerning our Town. The State of Massachusetts sponsors this grant. Community Policing allows Law Enforcement to interact more with residents. This has provided a certain trust between Law Enforcement and the citizen's of Maynard. The Maynard Police Department takes great pride in serving the citizen's of Maynard and will continue with this effort in the future. Some of the funding from the 2004 Community Policing Grant has helped out different organizations such as Summer Recreation, Maynard Public School Libraries, The Boy's and Girl's Club of America, Middlesex Sheriff's Summer Camp and The Council on Aging. This funding also pays for the Police Department's motorcycle; Nextel radios and traffic details for town events. These programs and items are at no cost to the tax payers of Maynard. I am asking every resident to support this program in any way they can. The men and women of the MPD take pride in their roles as Community Policing Officers. We are very fortunate to have the quality of officers serving in the Town of Maynard. Together we can make a difference in our community.

POLICE GRANTS – FY2004

The Maynard Police Department has received grants in the following areas for 2004. Some of the grants that are not depleted may carry over to the following year.

| | |
|---|-------------|
| <i>Community Policing Grant</i> | \$19,200.00 |
| TRAFFIC ENFORCEMENT GRANT PROGRAM | \$ 8,400.00 |
| <i>Domestic Violence Assistance Program</i> | \$19,385.00 |
| <i>Homeland Security (Town Grant)</i> | \$ 4,800.00 |
| <i>D.A.R.E. – This grant is no longer funded</i> | |

I would like to thank Officer Michael Noble who is the Maynard Police Department's Grant Coordinator. Mike puts in a great deal of his own time finding grant money for the Police Department. This task will become more difficult as Grant programs are eliminated due to the economy.

MAYNARD POLICE 2004 TOY DRIVE

The Maynard Police Department would like to thank all the citizens and businesses that donated their time and made donations to what has become a tradition in the Town of Maynard. The Toy Drive grows larger every year as does the generosity of so many people and businesses. Due to the kindness of so many, this years Toy Drive was able to help over 65 families; and, as a result, over 200 children had a very Merry Christmas. Residents and people working in town filled up gift boxes with top of the line items for the children. The MPD also accepted cash donations; over \$5000.00 was collected. Thanks to Sea Change Inc. alone, for their generous donation of \$5,000.00.

This event could not take place if it were not for the dedication of Sgt. Cliff Wilson and Officer Karl Nyholm. I would also like to thank all those civilians and Police personnel that helped in this event. We look forward to next year.

Juvenile Officer

SCHOOL LOCK DOWN

Sgt. Cliff Wilson has been working with all the Maynard Schools to establish a LOCK DOWN procedure. To date all schools have procedures in place on how to lock down their school in the event of an intruder. Each school has conducted a lock down drill which includes Police and Fire response. The Schools, Police Department and Fire Department are still in the learning process, something new is learned with each drill.

D.A.R.E.

Officers Balzotti and Noble have been teaching the 5th grade DARE Program since October of this year. Officer Balzotti has taken over scheduling classes and ordering supplies. Officer Noble has written a GAAD Grant which will pay the overtime to keep the program going for another two years. Officer Noble will start the 9th grade program in March and will continue until June.

Detective

Sgt. Cliff Wilson took over as the Department Detective as of October 2004. Since that time he has been handling all follow up investigations. With only one Detective on the Department the case load is very heavy. Sgt. Wilson has an average of ten open cases he is working on at any given time.

As a result of this heavy case load time allocated to drug investigations has been at a minimum. Drug investigations also require a minimum of two shift officers on overtime, to ensure officer safety. To efficiently handle follow up investigations and drug investigations this Department should have two officers assigned as detectives.

COMPUTER UPDATE

Lt. Alfred T. Whitney, Jr. is in charge of all computer operations at the MPD. Currently, the Maynard Police Department is using Windows 2000 applications on most of the desktops and servers. We also use PAMET Systems Police Server NT for a management information system. This system allows us to keep track of all incidents and arrests. Mug shot photos are stored digitally within The Police Server's software.

Earlier this fiscal year, we purchased a desk system that we use as a server for linking up the laptops, this system runs on XP Professional. Two newer laptops, Panasonic CF-29's in the cruisers are also using the newer software XP Professional and Server 2003.

In the wireless front, the Maynard Police cruisers were using CDPD technology to transmit and receive data. Recently, we converted to the new CDMA technology with speeds up to five times faster. The faster speed will eventually support larger amounts of information transmitted without bottlenecks. This includes digital photos of suspects, full police reports and possibly training information that was not achievable using the slower speeds.

The Maynard Police Department recently received a new laptop computer as a donation from Monster.Com, thanks to the Chief Monster, President, Jeff Taylor. This laptop will be utilized in the detective division primarily for digital crime scene photography and investigation. The laptop has the ability to connect wirelessly to the internet. We now have the capability to print and store digital photos of crime scenes onto a compact disc for use as evidence.

Finally, I would add that the Town of Maynard should reserve and prepare to spend the money necessary to keep the equipment and software up to date for reliability. The new features will be useful and required in the future. It was only several years ago when we did not have full e-mail and internet access. Today we could not function without it.

THE FUTURE

As Chief of Police, I believe that it is my responsibility not only to oversee the operation of the Police Department's budget, it is also my responsibility to inform the residents of the Town of Maynard of any problems or concerns involving police operations. Over the past four years, the Police Department's salary budget has been drastically reduced by more than \$103,000.00 and the Department's expense budget has remained the same for the same time period. That being said, I feel obligated to inform the citizens of Maynard that the Police Department will have to be very creative in order to maintain the same level of services that we had previously provided. The training and filling of patrol shifts are just two areas that have seen changes from these reductions.

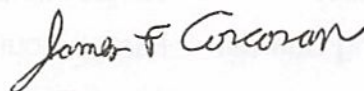
It has become increasingly difficult to maintain our current level of staffing due to these reductions. As you will see through statistical information, the Police Department has been very busy in 2004. The economic forecast for FY2006 is not very promising and it appears again that budgets will have to be altered. As residents you should demand that your Police Officers are professional. As Chief of Police, I have to inform all residents that maintaining our current level of service will be a very difficult task.

The Maynard Police Department was constructed in 1955. At that time the building was sufficient for eight full time employees. The current 22 full time employees and 13 part time police officers are working under deplorable conditions. The current building is falling apart and has very sensitive issues which include over crowding and safety issues. The current public safety building is not handicap accessible and is inadequate as a public safety building. The Police Department represents all citizens in the Town of Maynard, the officers deserve better as do the residents of The Town of Maynard. Please support public safety issues.

In closing, I would first like to thank the men and women of the Maynard Police Department. I find it fascinating the quantity and quality of work that is accomplished each year. Maynard is a safer place to live due to the dedication of these officers.

I would also like to thank the Police Commissioners (Board of Selectmen) for their continued support and guidance on a variety of issues concerning public safety. A special thank you to Town Administrator Michael Gianotis, Mike has worked very hard for the Town of Maynard for over 25 years. I appreciate his loyalty and friendship. I would like to thank all the various department heads; it is a good feeling to know that support is just a phone call away. I would like to thank all the Special Police Officers, your commitment is very important to the operation of the police department. Thank you to the Maynard Fire Department and Department of Public Works. I do appreciate the hard work performed by the Maynard Finance Committee. The School Crossing Guards do a wonderful job keeping our children safe. The Maynard Rod and Gun Club is always at hand whenever needed. I would like to thank all the men and women from the club that support public safety, especially Frank Ignachuck. To my secretary Lucie DiStefano and parking clerk Ellen Waldron, thank you for your support, you both do a wonderful job behind the scenes for this department. Finally, to the people of Maynard, I can't put into words the honor of being a Police Officer in this Town. The Maynard Police Department is your department; the men and women who work here take great pride in serving you, we believe in the community policing philosophy and will continue to serve you. We ask for your support.

Sincerely,



James F. Corcoran

Chief of Police

DEPARTMENT PERSONNEL

| | | |
|------------------|------------------------|--------------------------------|
| Chief of Police | James F. Corcoran | |
| Lieutenant | Alfred T. Whitney, Jr. | |
| Sergeants | Edwin Grierson | |
| | Douglas MacGlashing | |
| | James Dawson | |
| | Clifford Wilson | |
| | Stephen Jones | |
| Officers | Phil Craven | (Prosecutor) |
| | William Duggan | (Photo Officer) |
| | Karl Nyholm | (Meter Officer) |
| | Mary McCue | (Crime Prevention) |
| | Gregory Balzotti | (Motorcycle) (DARE) |
| | Brian Quinlan | (Motorcycle) |
| | Michael Noble | (Motorcycle, DARE) (Grants) |
| | Erik Karlon | (Evidence Officer) |
| | Steven Bigusiak | |
| | Steven Atwood | |
| | Paul Maria | |
| | Thomas Neufell | |
| | Richard Seeley | |
| | Brian Cushing | |
| | Randolph Holmquist | |
| Parking Clerk | Ellen Waldron | |
| Secretary | Lucie DiStefano | |
| Custodian | James Maria | |
| Crossing Guards: | Parnell Houle | |
| | Alex Frazier | |
| | Melissa Casalnuova | |

Matrons: Debbie Richardson
Nancy Brooks

Michele Hauser
Jeannie Cronis
Pamela Conrado

Special Police Officers: Nancy Campbell
Michael Hauser
Michael Hatch
James Loomer
Ryan Noonan
Deborah Richardson
Michael Smith
Walter Sarvela
George Taylor
James Tetreault
Edward Kiley
Daniel Gill

STATISTICAL INFORMATION

MAYNARD POLICE DEPARTMENT 2004

| | |
|------------------|------|
| Traffic Citation | 1401 |
| Total Arrests | 306 |
| E-911 Calls | 1807 |
| Total Incidents | 3815 |

| | |
|---------------------------|-----|
| Accidents | 195 |
| Accidents w/injury | 25 |
| Hit/Run Accidents | 31 |
| Operating Under Influence | 41 |

CRUISER MAINTENANCE

| <u>Vehicle</u> | <u>Purchased Date</u> | <u>Amount Paid</u> | <u>Type</u> |
|----------------|-----------------------|--------------------|-------------|
| Cruiser 10 | 12-12-2001 | \$ 25,000.00 | 2001 Ford |
| Cruiser 11 | 11-19-2002 | \$ 25,000.00 | 2003 Ford |
| Cruiser 12 | 10-23-2003 | \$ 25,580.00 | 2004 Ford |
| Cruiser 13 | 11-04-1999 | \$ 16,784.00 | 1999 Ford |
| Cruiser 14 | 10-23-2003 | \$ 25,580.00 | 2004 Ford |
| Cruiser 15 | 12-15-2004 | \$ 25,000.00 | 2005 Ford |

PARKING CLERK

Parking Clerk & Meter Revenue

The Town of Maynard is currently using the services of Kelly & Ryan Associates as a collection agency for our parking ticket revenue. The Parking Clerk enters the tickets into the system, which is then tracked by Kelly & Ryan for a small fee. As a result, tickets are being paid at a much faster rate. Due to this system, the parking situation has improved greatly, not only for our residents, but also for the store owners who appreciate the turnaround of parked motor vehicles.

| | |
|---------------------------|--------------------|
| Parking Tickets Issued | 5,100 |
| Meter Collections: | |
| June 22, 2004 | \$11,200.00 |
| October 1, 2004 | \$12,200.00 |
| December 14, 2004 | <u>\$13,000.00</u> |
| | \$36,400.00 |
| Parking Clerk Collections | <u>\$48,915.10</u> |
| Total Collection: | \$85,315.10 |

**DEPARTMENT OF PUBLIC WORKS
ANNUAL REPORT OF THE
SUPERINTENDENT**

**TO THE BOARD OF SELECTMEN AND CITIZENS OF
MAYNARD FOR THE YEAR ENDING DECEMBER 31, 2004.**

The Department of Public Works is comprised of six (6) Divisions which include Administration, Highway, Water & Sewer, Waste Water Treatment Plant, Parks & Forestry, and Cemetery Divisions. These Divisions are staffed by seventeen (17) Full Time Employees and one Part Time Employee, including the Superintendent and office staff. Employees, although assigned to a particular Division, may be required to fill in at other Divisions during emergencies. With the demands on this Department we feel that additional employees are essential to provide an adequate level of service to the Community.

In an effort to make the Department of Public Works more accessible to the residents of Maynard we are providing Division phone numbers to you. At most times during normal working hours the Divisions may not be available at their phone numbers as they are working in the field. The Administration Office will take inquires for all Divisions.

| | |
|---------------------------------|---|
| Administrative Offices: | Hours M-F, 8:00 AM to 4:00 PM Phone # 897-1017 or 1018 Fax # 897-7290 Adm. Office will take calls for all Divisions |
| Highway Division: | Phone # 897-1019 Fax # 897-3428 |
| Forestry Division: | Phone # 897-1019 Fax # 897-3428 |
| Water Division: | Phone # 897-3380 |
| Cemetery Division: | Phone # (508) 395-0823 Fax # 897-7290 |
| Waste Water Treatment Plant: | Phone # 897-1020 Fax # 897-1682 |

PRIMARY DIVISIONAL RESPONSIBILITIES

HIGHWAY DIVISION

- Road Construction and Resurfacing
- Sidewalk Construction, Maintenance and Repair
- Infra-red Pavement Maintenance
- Catch Basin Cleaning, Construction and Repair
- Drain Line Maintenance, Construction and Repair
- Street Sweeping, Side Walk Sweeping and Parking Lots
- Traffic Signs, Street Name Signs and Line Painting
- Snow and Ice Control
- Vehicle and Equipment - Maintenance and Repair

WATER & SEWER DIVISION

- Water Supply
- Water Treatment and Sampling
- Water Distribution
- Hydrants Maintenance and Replacement
- Water Services and Connections
- Meter Readings
- Sewer Collection
- Maintenance of Pump Stations and Collection System
- Sewer Service Connections
- DEP & EPA Compliance and Reports.

PARKS AND FORESTRY DIVISION

- Tree Trimming and Removals
- Tree Plantings
- Maintenance of Parks and Athletic Fields
- Installation of Tables, Benches and Trash Receptacles
- Road Side Maintenance

WASTE WATER TREATMENT PLANT

- Maintenance of Treatment Plant
- Operation of Treatment Plant
- Processing of Effluent
- DEP and EPA Compliance and Reports

CEMETERY DIVISION

- Maintenance of Cemetery Property
- Grave Orders
- Internments as Required
- Process Grave Orders

ADMINISTRATIVE DIVISION

- Oversee All Divisions
- Oversee All Construction
- Establish and Prioritize Projects, Short and Long Range
- Solicit Bids on All Department Projects
- Interface With All Federal, State and Local Authorities
- Prepare all Federal and State Reports
- Ensure Compliance With All Federal and State Mandates
- Accounts Payable and Receivable Commitments
- Infrastructure Improvements
- Street Lighting
- Execute all Other Administrative Functions

The preceding section is a brief outline of Divisional Responsibilities and should not be considered a complete listing of areas of responsibility or obligations.

The remainder of this report will outline some accomplishments of this Department as well as what we plan to accomplish in the next calendar year.

HIGHWAY DIVISION

We presently have 220 Streets in the Town of Maynard with more than 50 miles of roadways. This does not include sub-divisions under construction. The Highway Division is charged with maintaining these roadways.

Road Construction & Resurfacing

The paving schedule for 2005 tentatively includes Fairfield, Elmwood Streets neighborhood, Crane Avenue , Butler Avenue, Walcott Avenue and other Streets in this neighborhood, two sections of Great Road, various sidewalks in Town and possibly several other areas depending on available Chapter 90 funds.

The Highway Division installed approximately 75 tons of asphalt on various streets and sidewalks. This work included patching trenches, repairing deteriorated surfaces and patching around rebuilt catch basins and manholes.

Infra-red Pavement Maintenance

Infra-red treatment is a process of heating existing pavement to a workable temperature and adding or removing asphalt as required, raking to finish grade and rolling. This process is used to eliminate depressions, broken pavement, matching grades at catch basins and manholes and raising trenches from construction back to proper grade. During 2004 we repaired about 1,000 square yards of pavement.

Drain Line Maintenance, Construction & Repair

2004 saw a continuation of improvements to the drainage system in Maynard. We constructed 4 new catch basins and rebuilt 22 catch basins to improve the surface drainage system. We also installed approximately 190 feet of new drain lines. This construction not only eliminates localized flooding but also prevents water from freezing on the road surface during the winter season. Improvements to the drainage system are an ongoing process.

We maintain over 75 culverts and outfalls associated with the drainage system. Built up sand, leaves etc. are cleaned away and the channels are kept open to insure adequate flow.

Catch Basins and selected Drain Manholes, including the Schools, were mechanically cleaned in 2004. Main drain lines and other problem lines were washed clean in various sections of Town in order to insure design capacity.

We are requesting that the residents of Maynard keep the catch basins in front of their property clear of leaves and trash. This prevents localized flooding during sudden downpours or prolonged rainstorms. With over 900 catch basins in our community your assistance is greatly appreciated.

Street Sweeping, Sidewalk Sweeping

All sidewalks are cleaned of winter sand and debris, all roadways, parking lots and schools are swept by contract with good results. The Central Business District is swept weekly or as needed through out the year. Trash receptacles are emptied weekly; litter is picked up as needed. This work requires daily attention to keep areas clean and appealing to the public.

Clean up programs sponsored by various civic organizations such as the Boy Scouts, Garden Club, Rail Trail, Organization for the Assabet River and other organizations are supported by this Department. When needed we supplied both manpower and equipment in 2004 to make these programs successful for the groups involved.

Traffic Signs, Street Name Signs and Line Painting

Traffic and street name signs are replaced when needed. New signs added as directed by the Police Department or Board of Selectmen. We straighten and replace parking meter posts as necessary. We continue to assist other Departments with signage issues.

Crosswalks, center and edge lines, parking stalls, handicapped designations and other markings on roads and parking lots were painted in 2004. The Highway Division paints the crosswalks parking stalls, etc. as needed to insure the safety of pedestrians. We are also able to perform this operation at a cost savings to the Town over contracting it out.

Snow and Ice Control

The primary function of the Highway Division during the winter is to insure that the Town's roadways and sidewalks - approximately 100 lane miles of roads and 11 miles of sidewalks - are open and safe as soon as possible after snow or ice incidents. All streets and sidewalks are plowed and sanded as necessary. Snow is removed from the Central Business District along with outlying areas and intersections, including churches, parking lots, schools and funeral homes to allow for proper traffic movement, pedestrian use and general safety considerations.

The Town continues to grow, requiring additional time and labor to accomplish this task. A considerable number of trucks and equipment used for Snow and Ice Control are in excess of 20 years old. Their replacement is critical and these concerns are addressed elsewhere in this report. Essential Snow and Ice Control is provided with a close watch on the budget. That policy will continue, with environmental concerns practiced such as limited salt use, particularly in the areas of public water supply wells. Sand barrels are placed where needed in Town and should only be used for emergencies.

From January 1, 2004 until December 31, 2004 40 inches of snow was recorded. We also had a number of icy incidents that required sanding only. Sanding and salting takes a great deal of time and materials generally requiring that areas be sanded several times to insure safe roads. During the calendar year 2004 we used approximately 2,400 tons of sand and 1,000 tons of salt.

Vehicle & Equipment – Maintenance & Repair

The Highway Division maintains all vehicles owned by the Department of Public Works. We presently have 33 pieces of equipment registered in our fleet which include trucks, loaders, backhoes, sidewalk plows, sewer rodders, brush chippers etc. Our fleet's average age is over 20 years old. A complete listing of equipment can be viewed in the Department's fixed asset report, which is included in this Town Report. Although some of the oldest equipment is very specialized it is essential to the needs and safety of the public. In the Capital Improvement Plan, replacement needs are being addressed. We maintain our equipment to the highest degree possible, however because of the age of our equipment, this program is quite expensive and time consuming.

The Town continues to grow and the demands on our equipment increase each year. The need for replacement is critical and the Capital Improvement Plan is an integral part of assuring that equipment and truck needs are addressed and priorities set.

PARKS and FORESTRY DIVISION

The Parks and Forestry Division is responsible for the maintenance of all Town Owned Parks and Athletic Fields – except for the Schools. This Division also maintains trees and vegetation on Town property.

Tree Trimming and Removals

We maintain all public shade trees, trimming when necessary and removal of dead or dying trees. We utilize a sub-contractor for this service, as this Division does not own a bucket truck at this time. During 2004 we removed 22 trees and trimmed 25 trees to remove safety hazards. As a service to the community Christmas trees may be dropped off at the Boys Club for disposal during the month of January. This Department chipped over 2,000 Christmas trees in 2004.

Maintenance of Parks and Athletic Fields

The Parks and Forestry Division now maintains approximately 1,000,000 square feet of grass areas, which include athletic fields, parks and numerous small grass areas scattered through out Town.

We expanded the program of fertilizing, aerifying and slice seeded to improve the playing fields. The heavy use of the Parks particularly in the Fall and Spring (the best time periods to establish new grass seed) make the establishment of an acceptable playing service difficult.

Working in co-operation with the School Department we will continue to maintain and improve the fields.

All playground equipment is inspected on a regular schedule and repairs are made. Safety issues are monitored at the playgrounds and corrective action taken.

Installation of Tables, Benches and Trash Receptacles

Trash receptacles are placed Downtown and at the parks and athletic fields. They are emptied as needed to ensure these areas are clean and appealing to the public. This work requires daily attention. Tables and benches are placed at parks and athletic fields for the use of the public.

Road Side Maintenance

This Division controls the vegetation growing on the sides of roads. We cut back what grows into the travel lanes or obstructs vision at intersections or corners. We also cut the vegetation that over hangs sidewalks insuring proper clearance is maintained. This is an ongoing process that requires constant attention. We ask your cooperation in assuring that your plantings do not interfere with the use of sidewalks or obstruct the vision of motorists.

WATER DIVISION

The Water Division is responsible for ensuring that the water supply meets or exceeds all EPA and DEP guidelines for safe drinking water. We do extensive testing of the water supply, both at the source and at various points in the distribution system to ensure the quality of water. Testing is done on a weekly basis for bacteria and more extensive testing for other contaminants is conducted on a schedule mandated by DEP. All water samples are sent to a certified laboratory for analysis to ensure compliance with DEP & EPA standards and your assurance the water you drink is of the best possible quality.

The "Annual Water Quality Report" is mailed to all residents each year.

Water Supply

Water Pumping Record in Gallons

| | <u>1994</u> | <u>2003</u> | <u>2004</u> |
|-----------|-------------|-------------|-------------|
| January | 14,895,000 | 23,528,000 | 18,062,000 |
| February | 15,716,000 | 20,596,000 | 20,726,000 |
| March | 24,471,000 | 22,975,000 | 23,306,000 |
| April | 24,112,000 | 20,937,000 | 24,146,000 |
| May | 30,428,000 | 24,594,000 | 26,972,000 |
| June | 33,619,000 | 27,096,000 | 30,173,000 |
| July | 36,019,000 | 29,884,000 | 29,453,000 |
| August | 37,229,000 | 25,857,000 | 28,587,000 |
| September | 30,941,000 | 22,066,000 | 25,600,000 |
| October | 26,610,000 | 20,456,000 | 23,412,000 |
| November | 29,559,000 | 19,848,000 | 23,085,000 |
| December | 24,929,000 | 19,510,000 | 24,918,000 |

| | | | |
|-----------------------------------|--------------------|--------------------|--------------------|
| TOTAL | 329,528,000 | 277,347,000 | 298,440,000 |
| AVG. DAILY CONSUMPTION | 902,816 | 759,855 | 817,644 |

Water Treatment & Sampling

The water is treated with a minimal amount of chemicals to insure safe drinking water and meet all DEP & EPA standards for drinking water. These samples are sent to a State certified laboratory for testing. The water is treated at the source or at the Water Treatment Plant, which removes excess Iron and Manganese, ph is adjusted and Chlorine is added to remove any bacteria in the water. All personnel who work in the Water Department are licensed by the State.

Water Distribution

We have approximately 70 miles of water mains ranging from 16 inches to 4 inches in diameter. Many of these water mains are more than 70 years old. The master plan on the water system has been completed and improvements will be forthcoming based on this report.

The distribution system is monitored for water leaks and repairs are made immediately when discovered. We had 5 major water breaks and 6 service leaks during 2004. This is excellent for a system of our size and age. As mentioned earlier we have two water tanks, with a capacity of 4 ½ million gallons, for storage and pressure.

Hydrant Maintenance and Replacement

This Department flushes fire hydrants throughout the year. During 2004 we replaced old style hydrants with new models, gate valves were installed as needed. Fire hydrants are periodically tested by the Fire Department and conditions noted. Shoveling out of hydrants is completed as needed. We ask your co-operation in keeping any hydrants near your property clear of snow to assist this Department and the Fire Department.

Water Services & Connections

This Division inspects all connections to the water system, there were 4 new service connections installed in 2004. We assisted homeowners with frozen water services and replaced house service shut-offs as needed.

Meter Readings

All residential and commercial water meters are read twice a year, we presently have about 3,900 water services. Water and sewer bills are sent out twice a year in the Spring and Fall. Broken or defective meters are replaced or repaired when detected. Master meters are maintained at the water sources, these meters are read daily and calibrated yearly or as needed.

We are in the process of installing radio read water meters in Town. When completed this will improve the operation and efficiency of the Water Department.

SEWER COLLECTION

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. Infiltration and inflow into the system is a concern. Problem areas are being looked into and corrective action will be taken.

Maintenance of Pump Stations and Collection System

We presently have 10 pump stations at various locations throughout Town to service low lying neighborhoods. These pump stations are checked daily with a thorough inspection, cleaning and servicing once a year.

During 2004 we had approximately 50 sewer blocks. We will be increasing our effort this year in a systematic program of cleaning sewer lines to prevent blockages.

WASTE WATER TREATMENT PLANT

The Wastewater Treatment Plant is responsible for ensuring that effluent discharged into the Assabet River meets or exceeds all EPA and DEP requirements. Maynard has maintained compliance with the EPA issued permit; however, since EPA will be requiring stricter limits on future permits additional upgrades will be mandated soon. This will mean that some existing process components be refurbished or replaced and that some new processes be installed.

Operation of Treatment Plant

The Treatment Plant operates 24 hours a day, year round. The influent and effluent wastewater is tested to determine the operational condition of the plant. Results from the daily sampling and monitoring of the plant provide the information needed to make any process control adjustments for maintaining effluent quality. Chemicals added to the treatment process are adjusted based on test results. A total of 266 loads of sludge, which totals 2,120,600 gallons, were hauled to Upper Blackstone and Fitchburg processing centers.

A summary of 2004's monthly flows and comparisons to the monthly flows last year and ten years ago are included for your information.

W.W.T.P. Flow Record in Gallons

| | <u>1994</u> | <u>2003</u> | <u>2004</u> |
|---------------|-------------|-------------|-------------|
| January | 29,151,000 | 35,701,000 | 31,280,000 |
| February | 30,726,000 | 27,883,000 | 26,331,000 |
| March | 51,314,000 | 44,598,000 | 29,982,000 |
| April | 42,812,000 | 45,431,000 | 48,937,000 |
| May | 38,096,000 | 34,910,000 | 33,263,000 |
| June | 30,346,000 | 37,237,000 | 25,511,000 |
| July | 27,963,000 | 28,508,000 | 24,750,000 |
| August | 29,521,000 | 29,033,000 | 25,101,000 |
| September | 29,453,000 | 26,084,000 | 26,057,000 |
| October | 28,676,000 | 27,869,000 | 27,246,000 |
| November | 26,618,000 | 29,300,000 | 26,017,000 |
| December | 35,530,000 | 37,559,000 | 34,276,000 |
| Total | 400,998,000 | 404,113,000 | 358,751,000 |
| Daily Average | 1,096,638 | 1,107,159 | 980,194 |

Maintenance of Treatment Plant

The entire plant is inspected daily to ensure all equipment is operating correctly and the treatment process is operating effectively. Preventive maintenance of pumps, motors and other components are conducted on a regular schedule, including planned downtime on some equipment and processes. Repairs are completed if equipment fails or when preventive maintenance suggests.

Effluent

The Wastewater Treatment Plant consistently meets or exceeds the present mandates of our discharge permit. Maynard is one of several Municipalities that discharge into the Assabet River. Currently, the EPA is in the process of establishing stricter limits for effluent discharge. Maynard is completing phase 3 of the Comprehensive Wastewater Management Plan. This report addresses future upgrades that Maynard must complete to meet the new discharge limits.

Inflow and Infiltration

Our focus is on incoming flows and in finding ways to treat the influent to the Plant at lower operating costs.

One concern is infiltration and inflow (I&I). Infiltration is the component of sewage which is extraneous water entering the sewer system from the ground through sources such as defective pipes, pipe joints, connections, and manhole walls. Some infiltration is expected to be present in wastewater flow throughout the year. Because infiltration is directly influenced by groundwater elevation, the volume of infiltration is greatest in the spring and least in the summer. Inflow is the component of wastewater which is extraneous water discharged into a sewer system during and immediately following rainstorms. Its sources are sump pumps, roof downspouts, foundation drains, surface drains, and other inlets. Inflow is the result of direct connections into the sewer system and is not influenced by groundwater.

Monthly Reports

The Treatment Plant operates under a permit issued by the EPA and monitored by the DEP and EPA, monthly reports, which include concentrations and mass loadings of influent and effluent characteristics, the percent removal rates and daily flows are sent to both these agencies. If permit limits are exceeded or there are any operational problems at the Plant, EPA and DEP are notified immediately of these events, and the

appropriate corrective actions taken; this is followed by a letter within 5 business days of the occurrence.

CEMETERY DIVISION

Glenwood Cemetery uses approximately 25 acres of land at the present time. The Town owns land for expansion. The Cemetery will need to be expanded in the near future and this is being looked into at this time.

Maintenance of Cemetery Property

The Cemetery is mowed as needed and trimming around headstones and trees is completed on a regular base. This year saw the repair of numerous sunken graves as well as re-seeded of poor grass areas. A program of raising flat markers back to grade was continued this summer, this program is implemented as time allows. This is an ongoing process and progress is being made to improve the appearance of the grounds. All Town plantings and shrubs are trimmed in the Spring; it is the lot owner's responsibility to maintain shrubs and plantings on their lots. The Town also removed shrubs on lots that were overgrown, the Cemetery Division will continue to remove shrubs that become unsightly or overgrown. The Town also directs the placement of monuments and flat markers to ensure they conform to Cemetery By-laws. The Cemetery Division installed 14 G.I. Markers for our Veterans; the Veterans Administration supplies G.I. Markers.

Grave Orders, Internments as Required and Processing Grave Orders

During 2004 there were 62 burials Glenwood Cemetery. When an Undertaker gives a grave order to us we locate the gravesite and prepare the area for internment. Once the internment is completed all relevant data is recorded and stored in a secure area. In addition records are being added to a computerized data base for additional backup.

ADMINISTRATIVE DIVISION

During 2004, the Public Works Department conferred many times with various Federal and State Agencies, Town Boards and Committees, Citizens and private organizations in regard to water, sewer, drainage and highway related issues.

We continue to assist Town Boards, Committees, and other Departments when our assistance is needed. We continue to perform the most efficient and

highest level of service possible to the Citizens of Maynard. This Department continues to review and update its immediate and long-range goals.

Some of the D. P. W. projects completed or started in 2004 include:

- Fire hydrant replacement program continue.
- Phase II Storm Water Management Plan begun.
- Comprehensive Wastewater Management Plan continues
- Powder Mill Road Pumping Station completed
- Radio Read Water Meter replacement program underway.
- Mapping of Hydrants, Gates, Manholes & Catch Basins.

Some of the major projects in the planning stage for calendar year 2005` include:

- Chapter 90 work to continue.
- Completion of Radio Read Water Meter replacement program.
- Continued implementation of long range Capital Planning Study.
- RBC repairs at WWTP – continual concern because of age.
- Continuation of the Comprehensive Wastewater Management Plan
- Acton, Concord and Brown Streets intersection construction.
- Continue with infrastructure improvements.
- Sidewalk construction Projects – Parker Street, and others.
- Continue implementation of Storm Water Management Plan.
- Began Design, Upgrade, Waste Water Treatment Plant.

These are some of the areas we are working on, we continue to address the needs of the Town.

In closing, I wish to thank The Board of Selectmen, Town Administrator, all Department Heads, the Department of Public Works Staff and Employees and all who assisted this Department throughout the year.

Respectively Submitted
Walter Sokolowski
Superintendent of Public Works

TOWN OF MAYNARD

WEIGHTS & MEASURES DEPARTMENT

2004 ANNUAL REPORT

Report of the Sealer

During the Calendar year of 2004 all known weighing and measuring devices used to sell products were inspected and sealed.

This involves measuring the product dispensed by gasoline and diesel fuel pumps to determine if the pumps are properly calibrated. Scales are checked for proper calibration by using a set of Certified Weights.

During 2004, thirty gasoline/diesel fuel pumps and 4 measuring scales were checked and sealed.

I would like to thank the Honorable Board of Selectmen and the Town Administrator, Michael J. Gianotis, for their cooperation and assistance.

Respectfully Submitted

Steven Lossow
Sealer



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

The Board of Selectmen respectfully submits its Annual report for the year 2004. The town of Maynard has faced a number of challenges again this year, and we wish to thank the residents, employees, volunteers and board/committee members for their input, hard work and contributions towards the progress that we've made as a Town.

In particular, the Board wishes to thank Ken DeMars, Town Accountant, and Becky Mosca, Selectmen Administrative Assistant, for their assistance in keeping operations of the Selectmen's Office in check during Town Administrator Mike Gianotis' absence due to illness. Their efforts, and the efforts of those around them to help out, are greatly appreciated. We continue to wish Mike the best in his steps towards his recovery and look forward to his return.

The Board of Selectmen continued to focus on stabilizing the Town's budget situation throughout 2004. The Town's finances have been compromised by a structural deficit brought on by a reduction in local aid and the use of savings to balance previous year's budgets. Our effort to address this continued in earnest in the new fiscal year (FY) in July, shortly after the Spring Annual Town Meeting in May 2004. All Boards worked hard to put together a FY 2006 budget that would not reduce the level of services that Maynard is known for, but would also minimize the fiscal impact to residents.

A number of important actions have taken place to help reduce expenses and raise revenue. Many initiatives go back seven months when the Board of Selectmen, Finance Committee and School Committee first organized a series of sub-committees, lead by FinCom, to review savings initiatives. Some are still working today on regional service initiatives, but others found that we have indeed managed to keep costs to a minimum in many areas.

Our Boards have been pro-active and for the second year in a row, the Board of Selectmen, Finance Committee and School Committee came together to address these budget issues in a pro-active manner. In October, we established a Budget Sub-Committee that has been meeting to address FY 2005 budget issues and coordinate the FY 2006 budget process earlier, so that we are not forced to make last minute decisions before Town Meeting in May 2005.

We had joint budget meetings with the School Committee and Finance Committee to discuss the budget and what the process will be to determine the final budget figures.

In September, the BOS developed a schedule of budget tasks to comply with Town charter requirements; the required financial statement was developed by the Acting Town Administrator; and we developed a joint Budget Message signed by the BOS, FinCom and School Committee Chairs, in October and highlighted the efforts that have been made to contain costs.

We accelerated the budget process for FY 2006, and asked Departments to submit their requests in Dec 2004. For the first time they were asked to provide a historical analysis of their expenses, so that we can determine spending trends and develop fair and equitable budgets for FY 2006. In addition, we asked Departments to submit three different budget scenarios to reflect the fiscal realities of the FY 2006 budget:

- A level services budget that reflects the costs of providing the same level of services provided now;
- A level funded budget, which may reduce services if contractual increases result in having to reduce costs, or cut jobs to meet that budget goal;
- and a budget with a 5% reduction, an option, which would essentially meet our current budget, estimates without an override.

As required by Charter, a comprehensive budget was submitted in January 2005, and the Selectmen began a series of budget reviews with each of the Departments. The budget format was much more consistent in 2004, allowing us to compare each budget based on similar formats.

The Selectmen also reached out to the Unions to ensure they had a say in this budget process by opening a dialogue, explaining our current situation and how it could affect their members, exchanging ideas and perhaps most important of all, giving them a voice. They have been willing to work with us on salary issues and other areas of cost containment. Although it will require further discussion with Unions, an initial review of possible health care reform initiatives show potential savings with minimal impact to employees and we are investigating early retirement options to determine the potential savings to salary expenses.

We recently formalized our December 2004 request to Departments to freeze all hiring except those required for health and safety reasons and freeze all overtime except OT required for health and safety, in an attempt to reduce both FY '05 expenses and potential reserve fund transfers that could further deplete our savings.

In other areas, we took action to improve our water systems with automated water meters, so that we have a fair and consistent method of determining revenue from water and sewer, which will allow us to set rates that accurately reflect the use of our resources. We are very encouraged by the progress of this initiative and feel that we will reap substantial dividends from the foresight of this action. New parking meters have not only reduced repair costs, but have been so successful that the project will be paid off quicker than anticipated. The Board of Health is studying coordinated trash collection and disposal to reduce trash costs.

The Town constantly monitors interest rates to reduce our debt service costs whenever possible and we will work with departments to reduce expenses or provide services more efficiently and a number of fee adjustments to licenses and certain Town services now accurately reflect the cost of doing business.

The \$800,000 loss in local aid a couple years ago is still being felt locally. For the FY '06 budget we have seen the Governors 4.3% increase in local aid net out to only about a 1% increase for Maynard. The challenge before us is great and is multi-year. We truly appreciate the efforts made by Departments to do their share, and we must act as one throughout this process, both as departments and board and committee members.

However, let's not forget the progress that the Town has made this year. From efforts to spur industrial development to improvements in our downtown, Maynard continues to take positive steps in its growth. The Town was the recipient of a grant to improve sidewalks on Parker Street. Many homes were improved throughout the Town due to monies received from state grants. The Maynard Mall and the former TC Lando's sites are being transformed into thriving retail areas. Victory Plaza is near 100% filled and downtown storefronts fill up quickly as soon as they are vacated. Home values reflect the growth and progress in the Town. As proof, Maynard was named the 13th best bang for the buck in a recent "Boston Magazine" article.

Progress through stability is a tradition we continue to strive to achieve. Through the efforts of many we feel that this goal will continue to be obtained.

Report of the Town Administrator

Calendar year 2004 was another challenging year for me, both professionally and personally. The following represents highlights of calendar year 2004.

- Public hearing held on nuisance By-Law at 9 Martin Street.
- Wine and Malt license transferred from Quarterdeck Seafood to Neighborhood Brick Oven Pizza.
- Quarterdeck Fish Market granted Wine and Malt Package Store License.
- Selectmen approve transfer of Liquor License from Rio Café to Devin Properties at 86 Powdermill Road.
- Selectmen approve transfer of liquor license location of 17 Summer Street restaurant to 51 Main Street.
- Public Hearing held on Nuisance By-law complaint at 11 Wood Lane.
- Public Hearing held on Nuisance By-law complaint on 55-59 Main Street.
- Selectmen create a Public Safety Civilian Dispatch Committee to Study Feasibility.
- Six establishments fail underage Police Sting.
- Town Meeting approves Burrowing of \$839,000.00 to replace water meters with automatic readers.
- FY2003 Audit completed and presented to Selectmen.
- Selectmen Nadeau voted Chairman of the Board for FY2005.
- Town receives \$670,000 grant from DHCD for new sidewalks on Parker Street.
- Selectmen create Budget Sub-Committee to study budget options for FY2006 and beyond.
- Tom King's Package Store license transferred to Michael Abbondanzio.
- Stretch's Tavern license transferred to 27 Main Street Corporation, to be called Morey's Tavern.
- Neighborhood Brick Oven Pizza approved for change of location to 76 Main Street.
- Selectmen approve transfer of Liquor license from Devin Properties to Malcolm's Steakhouse.
- Assabet River Consortium receives \$500,000 grant to study sediment issues related to phosphorous limits.
- Maynard Rotary Club sponsors Christmas Parade due to death of Philip Bohunicky, longtime parade sponsor.
- Clock Tower Place, Assabet Chamber of Commerce and Rotary Club hold annual "Maynard Fest" and "Oktoberfest".
- October Special Town Meeting approves Tax Increment Finance agreement for owners of 129 Parker Street complex.

- Building Inspector position upgraded to part-time Town employee status by vote of Special Town Meeting

Maynard Place, a 21-unit apartment building at Nason & Summer Street is completed with occupancy permits issued. Malcolm's Steakhouse opened its doors at site of former Victory Market. A very important economic development tool, a TIF agreement was approved for 129 Parker Street in order to assist the owner in his ability to tenant the buildings.

B & M Realty Trust began construction on a commercial building at 55- 59 Main Street. John Anderson received approval from the Planning Board for demolition of Maynard Mall and construction of a new CVS on the site, a major economic benefit to the Town. Once again, the major issue facing the Town is the FY 2006 budget. A budget sub-committee has been established to examine any and all options related to the budget regarding cost containment and new revenue.

I'd like to thank all who have wished me well during my illness. Your support and prayers are much appreciated. I'd especially like to thank Town Accountant Ken DeMars who served as Acting Town Administrator during my absence. Finally, I'd like to thank Becky Mosca, Secretary to the Board for her excellent work in the office and Town Building employees, Fred Brooks and Ray Smith Jr. for their faithful service.

Michael J. Gianotis
Town Administrator

PERSONNEL STAFFING PLAN

As required by town Charter Section 5-2, herewith is the personnel and staffing plan currently in place for all Town Departments with exception of the School Department.

The personnel and staffing plan is organized by department. The initials P.T. denote part-time employees. Employees listed are those permanent part-time or full-time. Accompanying this plan is a chart delineating the structure of Town Government under the newly enacted Town Charter. The plan is in order as the departments appear in the budget documents.

OFFICE OF THE SELECTMEN

Town Administrator
Administrative Secretary
Custodian
Custodian (PT)

Michael J. Gianotis
Rebecca Mosca
Frederick Brooks
Raymond Smith, Jr.

TOWN ACCOUNTANT

Town Accountant
Clerk (PT)

Kenneth DeMars
Carol Akillian-Casey

TREASURER/COLLECTOR

Treasurer/Collector
Asst. Treasurer
Asst. Collector

Teresa DeSilva
Cheri Poirier
Jennifer Waldron

OFFICE OF THE ASSESSORS

Assistant Assessor
Clerk

Anthony Maria
Annette DeRose

TOWN CLERK

Town Clerk
Asst. Town Clerk

Judith C. Peterson
Michelle Sokolowski

BOARD OF HEALTH

Health Officer
Clerk (PT)
Clerk – Volunteer

Gerald Collins
Irene Tompkins
Grace Hender

PUBLIC LIBRARY

| | |
|----------------------------------|----------------|
| Library Director | Stephen Weiner |
| Assistant Librarian | Cynthia Howe |
| Children's/Young Adult Librarian | Mark Malcolm |
| Automated Services Librarian | Conrad Miller |
| Paraprofessional (PT) | Ellie Carey |
| Paraprofessional (PT) | Karen Weir |

RECREATION DEPARTMENT

| | |
|------------|------------------|
| Clerk (PT) | Rhonda Rocheleau |
|------------|------------------|

COUNCIL ON AGING

| | |
|-------------------|---------------|
| Van Driver | Sam Seel |
| COA Director (PT) | Marcia Curren |
| Clerk (PT) | C. David Hull |

POLICE DEPARTMENT

| | |
|----------------------------------|---------------------------|
| Chief | James Corcoran |
| Lieutenant | Alfred Whitney, Jr. |
| Sergeant | Edwin Grierson |
| Sergeant | Douglas MacGlashing |
| Sergeant | James Dawson |
| Sergeant – Juvenile/DARE Officer | Clifford Wilson |
| Sergeant | Stephen Jones |
| Detective | Timothy Lawton |
| Photo Officer | John Kaziukonis |
| Meter Officer | Karl Nyholm |
| Prosecutor | Philip Craven |
| Officer | Mary McCue |
| Officer | Michael Noble |
| Officer | Robert Gallagher |
| Evidence Officer | Eric C. Karlon * |
| Officer | Neil W. Bogonovich |
| Officer | Steven Bigusiak |
| Officer | Steven Atwood |
| Officer | William Duggan |
| Officer | Gregory Balzotti |
| Officer | Brian Quinlan |
| Officer | Paul Maria |
| * Active Duty U.S. Army | |
| Temporary Officer | Thomas Neufell |
| | Brian Cushing (Temporary) |

FIRE DEPARTMENT

| | |
|----------------|-----------------------|
| Fire Chief | Stephen J. Kulik |
| Secretary (PT) | Nancy W. Brooks |
| Captain | Francis J. King, Jr. |
| Captain | Patrick A. Sullivan |
| Captain | Thomas J. Dawson |
| Captain | Joseph P. Landry |
| Firefighter | Gerald J. Byrne |
| Firefighter | David D. Hillman |
| Firefighter | William H. Soar |
| Firefighter | James A. MacGillivray |
| Firefighter | Peter R. Morrison |
| Firefighter | Anthony L. Tyler |
| Firefighter | Michael D. Hamill |
| Firefighter | Timothy C. Gray |
| Firefighter | Mark Tomyl |
| Firefighter | Craig Desjardins |
| Firefighter | Richard G. Hill |
| Firefighter | John W. Primiano |
| Firefighter | Jeffrey W. Boudreau |
| Firefighter | Patrick Hakey |
| Firefighter | Sean Kiley |
| Firefighter | Walter Latta |

DEPARTMENT OF PUBLIC WORKS ADMINISTRATION

| | |
|----------------------|-------------------|
| Superintendent | Walter Sokolowski |
| Asst. Superintendent | Vacant |
| Clerk | Dianne Brenn |
| Clerk | Janice Barbagallo |

Cemetery Department

| | |
|---------|--------------|
| Foreman | John Vincent |
|---------|--------------|

Highway Department

| | |
|--------------------|--------------------|
| Foreman | Roland Jerome |
| Lead Mechanic | Joseph Foster |
| Skilled Laborer | Gerard Flood |
| Skilled Laborer | Michael Gallagher |
| Skilled Laborer | John Demars |
| Equipment Operator | Michael Kaskiewicz |

Tree & Parks Department

| | |
|-----------------|---------------|
| Skilled Laborer | Jeffery Price |
|-----------------|---------------|

Water & Sewer Department

| | |
|--------------------------------------|---------------------|
| Foreman/Lead Operator | Michael Hatch |
| Water/Sewer Operator | Walter Marr |
| Water/Sewer Operator | Timothy Mullally |
| Water/Sewer Pumping Station Operator | Michael Abbondanzio |

Sewer Treatment Plant

| | |
|-----------------------|-----------------|
| Chief Operator | Charles Dismuke |
| Asst. Chief Operator | Victor Vasselin |
| Laboratory Technician | Steven Lossow |
| Skilled Laborer | Mark Currier |

Several Town Departments are staffed by individuals either on a Fee Basis or Contract Basis not eligible for Town benefits. Those departments are as follows:

FINANCE COMMITTEE

| | |
|--------------------------------|---------------|
| Recording Secretary (Contract) | Ellen Waldron |
|--------------------------------|---------------|

TOWN CLERK

| | |
|----------------------------------|--------------------|
| Census Workers | Sundry |
| Voter Registrar (Flat Fee) | Madeline Lukashuk |
| Voter Registrar (Flat Fee) | Deborah Collins |
| Voter Registrar (Flat Fee) | C. David Hull |
| Voter Registrar Clerk (Flat Fee) | Judith C. Peterson |
| Election Workers | Sundry |
| Town Meeting Workers | Sundry |

PLUMBING

| | |
|-----------------------|---------------|
| Inspector (Fee Basis) | Raymond Smith |
|-----------------------|---------------|

BUILDING

| | |
|-----------------------------|-------------------|
| Inspector (Fee Basis) | Richard Roggeveen |
| Asst. Inspector (Fee Basis) | Charles Willett |

WIRE

| | |
|-----------------------------|-------------------|
| Inspector (Fee Basis) | Peter Morrison |
| Asst. Inspector (Fee Basis) | Benjamin Bigusiak |

GAS

| | |
|-----------------------|-----------------|
| Inspector (Fee Basis) | William Freeman |
|-----------------------|-----------------|

SEALER OF WEIGHTS AND MEASURES

Sealer (Fee Basis) Steven Lossow

VETERANS

Agent (Flat Fee) Stewart Campbell

DOG OFFICER

Dog Officer (Contract) Leslie Boardman

PLANNING BOARD

Administrative Assistant Cindy Panetta

ZONING BOARD OF APPEALS

Administrative Assistant Vacant

RECREATIONAL (Seasonal)

Instructors, Aides, Supervisors (PT) Sundry

CONSERVATION COMMISSION

Conservation Agent Jennifer Steel



OFFICE OF THE
TREASURER-COLLECTOR
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1005 Fax: 978-897-0565

Herewith is presented the Report of the Treasurer-Collector's

Department for the Fiscal Year 2004

Respectfully submitted,

Teresa DeSilva

Treasurer-Collector

EMPLOYEE BENEFITS AND OTHER FIXED COSTS

| | <u>Appropriated FY '05</u> | <u>Requested FY '06</u> | <u>Increase (Decrease)</u> |
|--|--------------------------------|-----------------------------|--------------------------------|
| Employee Health Insurance | \$2,400,000 | \$2,640,000 | \$240,000 10% |
| Employee Life Insurance | 8,000 | 7,500 | (500) (6.25%) |
| Contributory Retirement | \$1,150,470 | \$1,200,742 | \$50,272 4.4% |
| Non-Contributory Retirement | 2,576 | 2,576 | ----- |
| Medicare—Town Share | 125,000 | 140,000 | \$10,000 12% |
| Unemployment Compensation | 60,000 | 180,000 | \$60,000 200% |
| Town Insurance (including Workers Compensation) | 205,000 | 212,000 | \$8,000 3% |
| Total | <u>\$3,951,046</u> | <u>\$4,382,818</u> | <u>\$431,772 10.9%</u> |

LONG TERM DEBT REQUIREMENTS - FISCAL 2004 to FISCAL 2023

| ACCT # | BOND ISSUES | FISCAL 2004 | FISCAL 2005 | FISCAL 2006 | FISCAL 2007 | FISCAL 2008 | FISCAL 2009 | FISCAL 2010 | FISCAL 2011 | FISCAL 2012 |
|--------|-----------------------------|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 4029 | Water Bonds | PR 220,000 INT 114,277 | 210,000 105,639 | 205,000 97,306 | 200,000 88,992 | 200,000 80,829 | 195,000 72,379 | 160,000 50,145 | 140,000 57,728 | 140,000 50,321 |
| 4030 | Sewer Bonds | PR 85,000 INT 51,660 | 85,000 48,203 | 85,000 44,895 | 90,000 41,434 | 65,000 38,375 | 65,000 35,788 | 65,000 33,075 | 70,000 30,358 | 65,000 27,554 |
| 4032 | Green Meadow School | PR 340,000 INT 52,703 | 335,000 37,770 | 325,000 22,676 | 315,000 7,560 | | | | | |
| 4040 | M.W.P.A.T. Bonds: #96-50 | PR 15,429 INT 4,213 | 15,683 3,989 | 15,943 3,759 | 16,311 3,421 | 16,693 3,071 | 17,006 2,791 | 17,332 2,499 | 17,679 2,187 | 18,035 1,865 |
| | #97-1111 | PR 4,951 | 4,951 | 4,951 | 4,951 | 4,951 | 4,951 | 4,951 | 4,985 | 4,985 |
| | #CW-00-28 | PR 10,133 INT 3,195 | 10,226 3,135 | 6,770 1,930 | 6,855 1,963 | 6,941 1,885 | 7,085 1,819 | 7,343 1,689 | 7,488 1,555 | 7,904 1,428 |
| | #DW-00-11 | PR 185,549 INT 221,995 | 188,083 216,390 | 154,105 66,384 | 157,600 63,186 | 161,216 59,877 | 164,959 56,452 | 167,081 54,655 | 171,023 51,046 | 173,603 48,809 |
| 4041 | Building Remodeling | PR 30,000 INT 1,351 | 15,000 338 | | | | | | | |
| 4042 | Departmental Equipment | PR 35,000 INT 5,585 | 30,000 4,260 | 10,000 3,100 | 10,000 2,630 | 10,000 2,158 | 10,000 1,683 | 10,000 1,208 | 10,000 730 | 10,000 245 |
| 4049 | Fowler Middle School | PR 1,011,000 INT 946,425 | 1,010,000 921,150 | 1,010,000 880,750 | 1,010,000 830,250 | 1,010,000 802,475 | 1,005,000 751,975 | 1,005,000 701,725 | 1,005,000 659,013 | 1,005,000 621,325 |
| 4050 | Water Bond February | PR 27,000 INT 20,913 | 25,000 20,238 | 25,000 19,238 | 25,000 17,988 | 25,000 17,300 | 25,000 16,050 | 25,000 14,800 | 25,000 13,738 | 25,000 12,800 |
| 4051 | Sewer Bond February | PR 35,000 INT 31,688 | 35,000 30,813 | 35,000 29,413 | 35,000 27,663 | 35,000 26,700 | 35,000 24,950 | 35,000 23,200 | 35,000 21,713 | 35,000 20,400 |
| | Total Principal Due | 1,999,062 | 1,963,943 | 1,876,769 | 1,870,717 | 1,534,801 | 1,529,001 | 1,496,707 | 1,486,175 | 1,484,527 |
| | Total Interest Due | 1,454,004 | 1,391,924 | 1,169,450 | 1,085,086 | 1,032,670 | 963,887 | 882,996 | 838,067 | 784,747 |
| | GRAND TOTALS DUE | 3,453,066 | 3,355,867 | 3,046,219 | 2,955,803 | 2,567,471 | 2,492,888 | 2,379,703 | 2,324,242 | 2,269,274 |

| ACCT # | BOND ISSUES | FISCAL 2013 | FISCAL 2014 | FISCAL 2015 | FISCAL 2016 | FISCAL 2017 | FISCAL 2018 | FISCAL 2019 | FISCAL 2020 | FISCAL 2021 | FISCAL 2022 | FISCAL 2023 | TOTALS |
|--------|-----------------------------|--------------------|----------------------|----------------------|----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|----------------------------|
| 4029 | Water Bonds | 140,000 43,754 | 140,000 37,138 | 135,000 30,490 | 135,000 23,964 | 135,000 17,326 | 130,000 10,688 | 40,000 6,538 | 35,000 4,638 | 35,000 2,934 | 25,000 1,227 | | 2,624,029 896,313 |
| 4030 | Sewer Bonds | 65,000 24,728 | 65,000 21,893 | 55,000 18,918 | 55,000 16,393 | 55,000 13,755 | 55,000 11,118 | 45,000 7,372 | 45,000 6,592 | 45,000 4,400 | 45,000 2,205 | | 1,209,030 478,716 |
| 4032 | Green Meadow School | | | | | | | | | | | | 1,319,032 120,709 |
| 4040 | M.W.P.A.T. Bonds: #96-50 | 18,415 1,523 | 18,805 1,170 | 19,220 794 | 19,651 403 | 20,096 | | | | | | | 4,040 246,298 31,685 |
| | #97-1111 | 4,985 | 4,985 | 4,985 | 4,896 | 4,896 | 4,896 | 4,896 | 4,896 | | | | 84,062 |
| | #CW-00-28 | 7,639 1,282 | 7,474 1,136 | 7,433 990 | 7,262 844 | 7,495 698 | 10,177 552 | 9,877 357 | 9,630 178 | 9,203 | | | 146,935 24,636 |
| | #DW-00-11 | 176,589 46,173 | 181,900 41,947 | 187,674 37,545 | 188,272 33,373 | 194,100 29,038 | 199,765 24,539 | 205,266 19,877 | 210,603 15,051 | 215,778 10,061 | 220,788 4,908 | 220,635 | 3,724,589 1,101,306 |
| 4041 | Building Remodeling | | | | | | | | | | | | 49,041 1,689 |
| 4042 | Departmental Equipment | | | | | | | | | | | | 139,042 21,599 |
| 4049 | Fowler Middle Sch | 405,000 571,075 | 1,005,000 520,825 | 1,005,000 470,575 | 1,000,000 430,375 | 975,000 375,375 | 975,000 321,750 | 975,000 268,125 | 975,000 214,500 | 975,000 160,875 | 975,000 107,250 | 975,000 | 19,315,049 10,609,438 |
| 4050 | Water Bond Febrn | 25,000 11,550 | 25,000 10,300 | 20,000 9,050 | 20,000 8,250 | 20,000 7,150 | 20,000 6,050 | 20,000 4,950 | 20,000 3,850 | 20,000 2,750 | 15,000 1,650 | 15,000 825 | 451,050 219,438 |
| 4051 | Sewer Bond Febrn | 35,000 18,650 | 35,000 16,900 | 35,000 15,150 | 35,000 13,750 | 35,000 11,825 | 30,000 9,900 | 30,000 8,250 | 30,000 6,600 | 30,000 4,950 | 30,000 3,300 | 40,000 1,650 | 684,051 347,463 |
| | Total Principal Du | 877,628 | 1,483,164 | 1,469,312 | 1,465,081 | 1,446,587 | 1,424,838 | 1,330,039 | 1,330,129 | 1,329,981 | 1,310,788 | 1,250,635 | 29,959,884 |
| | Total Interest Due | 718,735 | 651,309 | 583,512 | 527,352 | 455,167 | 384,597 | 315,469 | 251,409 | 185,970 | 120,540 | 56,100 | 13,852,991 |
| | GRAND TOTALS | 1,596,363 | 2,134,473 | 2,052,824 | 1,992,433 | 1,901,754 | 1,809,435 | 1,645,508 | 1,581,538 | 1,515,951 | 1,431,328 | 1,306,735 | 43,812,875 0.00 |

**COLLECTOR'S REPORT
FISCAL 2004**

| | Year | Committed | Collected | Abated | Refunded |
|----------------------|-----------|---------------|---------------|-----------|-----------|
| Real Estate Tax | 2004 | 16,102,279.89 | 15,759,224.54 | 23,501.44 | 1,339.83 |
| | 2003 | | 140,782.41 | | 250.00 |
| | 2002 | | | | 1,396.01 |
| Personal Prop. Tax | 2004 | 393,933.18 | 387,884.27 | | |
| | 2003 | | 6,249.78 | | |
| | 2002 | | 1,368.40 | | |
| | 2001 | | 653.24 | | |
| | 2000 | | 772.40 | | |
| | Prior Yrs | | 5,930.35 | | |
| Motor Vehicle Excise | 2004 | 964,950.96 | 867,248.81 | 19,367.18 | 4,662.03 |
| | 2003 | 164,083.64 | 214,500.27 | 18,270.06 | 18,395.69 |
| | 2002 | 381.99 | 11,273.50 | 1,747.62 | 1,754.77 |
| | 2001 | | 2,502.31 | 33.75 | 10.94 |
| | 2000 | | 442.51 | | |
| | 1999 | | 443.13 | | |
| | 1998 | | 187.71 | | |
| | 1997 | | 77.50 | | |
| | 1996 | | 60.00 | | |
| | 1995 | | 62.50 | | |
| | 1994 | | 21.25 | | |
| | 1993 | | 21.25 | | |
| | 1992 | | 17.71 | | |
| | 1991 | | 22.50 | | |
| 1990 | | | | | |
| 1989 | | | | | |
| 1988 | | | | | |
| 1987 | | | | | |
| 1986 | | | | | |
| PAGE TOTALS | | 17,625,629.66 | 17,399,746.34 | 62,920.05 | 27,809.27 |

COLLECTOR'S REPORT CONTINUED
FISCAL 2004

| | Year | Committed | Collected | Abated | Refunded |
|------------------------|-----------|---------------|---------------|------------|-----------|
| Water Rates | 2004 | 1,066,628.00 | 945,869.28 | 19,886.74 | |
| | Prior Yrs | | 80,953.78 | | |
| Sewer Rates | 2004 | 1,371,586.05 | 1,246,038.82 | 26,329.34 | |
| | Prior Yrs | | 85,496.61 | | |
| Sewer Betterments | 2004 | 4,385.27 | 4,385.27 | | |
| Sewer Betterments Int. | 2004 | 2,923.22 | 2,923.22 | | |
| Water Liens | 2004 | 27,053.12 | 20,455.05 | | |
| | 2003 | | 2,442.63 | | |
| Wtr. Ln. - Cmtd. Int. | 2004 | 4,916.62 | 3,626.44 | | |
| | 2003 | | 430.30 | | |
| Sewer Liens | 2004 | 33,184.42 | 24,422.64 | | |
| | 2003 | | 3,648.11 | | |
| Swr. Ln. - Cmtd. Int. | 2004 | 9,130.86 | 6,734.92 | | |
| | 2003 | | 776.88 | | |
| Wtr. X Connections | | 5,590.00 | 11,469.00 | | |
| Water Misc. | | | 150.00 | | |
| Sewer Misc. | | | | | |
| Sale of Lots | | | 5,800.00 | | |
| Administration Fees | | | 120.00 | | |
| Perpetual Care | | | 5,800.00 | | |
| Munic. Lien Certf's. | | | 20,375.00 | | |
| Penalties & Interest | | | | | |
| Property Taxes | | | 40,074.47 | | |
| Excise Taxes | | | 20,799.18 | | |
| Excise Reg. Fees | | | 4,900.00 | | |
| Water | | | 5,638.43 | | |
| Sewer | | | 9,965.02 | | |
| GRAND TOTALS | | 20,151,027.22 | 19,953,041.39 | 109,136.13 | 27,809.27 |

Long Term Debt & Interest Paid - Fiscal 2004

| Bond Issues | Principal Paid | Interest Paid | Total Paid |
|------------------------|---------------------|---------------------|---------------------|
| Building Remodeling | 30,000.00 | 1,351.00 | 31,351.00 |
| Departmental Equipment | 35,000.00 | 5,585.00 | 40,585.00 |
| Green Meadow School | 340,000.00 | 52,703.00 | 392,703.00 |
| Fowler Middle School | 1,011,000.00 | 946,425.00 | 1,957,425.00 |
| M.W.P.A.T. | 216,062.00 | 229,403.00 | 445,465.00 |
| Sewer Projects | 120,000.00 | 83,348.00 | 203,348.00 |
| Water Projects | 247,000.00 | 135,190.00 | 382,190.00 |
| TOTAL | 1,999,062.00 | 1,454,005.00 | 3,453,067.00 |

Short Term Debt & Interest Paid - Fiscal 2004

| Type of Issue | Principal Paid | Interest Paid | Total Paid |
|--|-------------------|-----------------|-------------------|
| BOND ANTICIPATION NOTES Municipal Purpose | | | - |
| REVENUE ANTICIPATION NOTE | | | - |
| STATE ANTICIPATION NOTE | 250,000.00 | 1,253.42 | 251,253.42 |
| TOTAL | 250,000.00 | 1,253.42 | 251,253.42 |

LONG TERM DEBT REQUIREMENTS - FISCAL 2004 to FISCAL 2023

| ACCT # | BOND ISSUES | FISCAL 2004 | FISCAL 2005 | FISCAL 2006 | FISCAL 2007 | FISCAL 2008 | FISCAL 2009 | FISCAL 2010 | FISCAL 2011 | FISCAL 2012 |
|--------|-----------------------------|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 4029 | Water Bonds | PR 220,000 INT 114,277 | 210,000 105,639 | 205,000 97,306 | 200,000 88,992 | 200,000 80,829 | 195,000 72,379 | 160,000 50,145 | 140,000 57,728 | 140,000 50,321 |
| 4030 | Sewer Bonds | PR 85,000 INT 51,660 | 85,000 48,203 | 85,000 44,895 | 90,000 41,434 | 65,000 38,375 | 65,000 35,788 | 65,000 33,075 | 70,000 30,358 | 65,000 27,554 |
| 4032 | Green Meadow School | PR 340,000 INT 52,703 | 335,000 37,770 | 325,000 22,676 | 315,000 7,560 | | | | | |
| 4040 | M.W.P.A.T. Bonds: #96-50 | PR 15,429 INT 4,213 | 15,683 3,989 | 15,943 3,759 | 16,311 3,421 | 16,693 3,071 | 17,006 2,791 | 17,332 2,499 | 17,679 2,187 | 18,035 1,865 |
| | #97-1111 | PR 4,951 | 4,951 | 4,951 | 4,951 | 4,951 | 4,951 | 4,951 | 4,985 | 4,985 |
| | #CW-00-28 | PR 10,133 INT 3,195 | 10,226 3,135 | 6,770 1,930 | 6,855 1,963 | 6,941 1,885 | 7,085 1,819 | 7,343 1,689 | 7,488 1,555 | 7,904 1,428 |
| | #DW-00-11 | PR 185,549 INT 221,995 | 188,083 216,390 | 154,105 66,384 | 157,600 63,186 | 161,216 59,877 | 164,959 56,452 | 167,081 54,655 | 171,023 51,046 | 173,603 48,809 |
| 4041 | Building Remodeling | PR 30,000 INT 1,351 | 15,000 338 | | | | | | | |
| 4042 | Departmental Equipment | PR 35,000 INT 5,585 | 30,000 4,260 | 10,000 3,100 | 10,000 2,630 | 10,000 2,158 | 10,000 1,683 | 10,000 1,208 | 10,000 730 | 10,000 245 |
| 4049 | Fowler Middle School | PR 1,011,000 INT 946,425 | 1,010,000 921,150 | 1,010,000 880,750 | 1,010,000 830,250 | 1,010,000 802,475 | 1,005,000 751,975 | 1,005,000 701,725 | 1,005,000 659,013 | 1,005,000 621,325 |
| 4050 | Water Bond February | PR 27,000 INT 20,913 | 25,000 20,238 | 25,000 19,238 | 25,000 17,988 | 25,000 17,300 | 25,000 16,050 | 25,000 14,800 | 25,000 13,738 | 25,000 12,800 |
| 4051 | Sewer Bond February | PR 35,000 INT 31,688 | 35,000 30,813 | 35,000 29,413 | 35,000 27,663 | 35,000 26,700 | 35,000 24,950 | 35,000 23,200 | 35,000 21,713 | 35,000 20,400 |
| | Total Principal Due | 1,999,062 | 1,963,943 | 1,876,769 | 1,870,717 | 1,534,801 | 1,529,001 | 1,496,707 | 1,486,175 | 1,484,527 |
| | Total Interest Due | 1,454,004 | 1,391,924 | 1,169,450 | 1,085,086 | 1,032,670 | 963,887 | 882,996 | 838,067 | 784,747 |
| | GRAND TOTALS DUE | 3,453,066 | 3,355,867 | 3,046,219 | 2,955,803 | 2,567,471 | 2,492,888 | 2,379,703 | 2,324,242 | 2,269,274 |

| ACCT # | BOND ISSUES | FISCAL 2013 | FISCAL 2014 | FISCAL 2015 | FISCAL 2016 | FISCAL 2017 | FISCAL 2018 | FISCAL 2019 | FISCAL 2020 | FISCAL 2021 | FISCAL 2022 | FISCAL 2023 | TOTALS |
|--------|-----------------------------|--------------------|----------------------|----------------------|----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|--|
| 4029 | Water Bonds | 140,000 43,754 | 140,000 37,138 | 135,000 30,490 | 135,000 23,964 | 135,000 17,326 | 130,000 10,688 | 40,000 6,538 | 35,000 4,638 | 35,000 2,934 | 25,000 1,227 | | 2,624,029 896,313 |
| 4030 | Sewer Bonds | 65,000 24,728 | 65,000 21,893 | 55,000 18,918 | 55,000 16,393 | 55,000 13,755 | 55,000 11,118 | 45,000 7,372 | 45,000 6,592 | 45,000 4,400 | 45,000 2,205 | | 1,209,030 478,716 |
| 4032 | Green Meadow School | | | | | | | | | | | | 1,319,032 120,709 4,040 246,298 31,685 |
| 4040 | M.W.P.A.T. Bonds: #96-50 | 18,415 1,523 | 18,805 1,170 | 19,220 794 | 19,651 403 | 20,096 | | | | | | | 84,062 |
| | #97-1111 | 4,985 | 4,985 | 4,985 | 4,896 | 4,896 | 4,896 | 4,896 | 4,896 | | | | |
| | #CW-00-28 | 7,639 1,282 | 7,474 1,136 | 7,433 990 | 7,262 844 | 7,495 698 | 10,177 552 | 9,877 357 | 9,630 178 | 9,203 | | | 146,935 24,636 |
| | #DW-00-11 | 176,589 46,173 | 181,900 41,947 | 187,674 37,545 | 188,272 33,373 | 194,100 29,038 | 199,765 24,539 | 205,266 19,877 | 210,603 15,051 | 215,778 10,061 | 220,788 4,908 | 220,635 | 3,724,589 1,101,306 |
| 4041 | Building Remodeling | | | | | | | | | | | | 49,041 1,689 |
| 4042 | Departmental Equipment | | | | | | | | | | | | 139,042 21,599 |
| 4049 | Fowler Middle Sch | 405,000 571,075 | 1,005,000 520,825 | 1,005,000 470,575 | 1,000,000 430,375 | 975,000 375,375 | 975,000 321,750 | 975,000 268,125 | 975,000 214,500 | 975,000 160,875 | 975,000 107,250 | 975,000 53,625 | 19,315,049 10,609,438 |
| 4050 | Water Bond Febr | 25,000 11,550 | 25,000 10,300 | 20,000 9,050 | 20,000 8,250 | 20,000 7,150 | 20,000 6,050 | 20,000 4,950 | 20,000 3,850 | 20,000 2,750 | 15,000 1,650 | 15,000 825 | 451,050 219,438 |
| 4051 | Sewer Bond Febr | 35,000 18,650 | 35,000 16,900 | 35,000 15,150 | 35,000 13,750 | 35,000 11,825 | 30,000 9,900 | 30,000 8,250 | 30,000 6,600 | 30,000 4,950 | 30,000 3,300 | 40,000 1,650 | 684,051 347,463 |
| | Total Principal Du | 877,628 | 1,483,164 | 1,469,312 | 1,465,081 | 1,446,587 | 1,424,838 | 1,330,039 | 1,330,129 | 1,329,981 | 1,310,788 | 1,250,635 | 29,959,884 |
| | Total Interest Due | 718,735 | 651,309 | 583,512 | 527,352 | 455,167 | 384,597 | 315,469 | 251,409 | 185,970 | 120,540 | 56,100 | 13,852,991 |
| | GRAND TOTALS | 1,596,363 | 2,134,473 | 2,052,824 | 1,992,433 | 1,901,754 | 1,809,435 | 1,645,508 | 1,581,538 | 1,515,951 | 1,431,328 | 1,306,735 | 43,812,875 0.00 |

SOME WAGES PAID MAY REFLECT TOTALS FROM MORE THAN ONE DEPARTMENT,
OVERTIME AND PRIVATE DETAILS (NON-TOWN FUNDS)

TOWN EMPLOYEES

| | | | |
|-------------------------|------------|----------------------|-----------|
| Abbondanzio,Michael | 56,471.92 | Hatch, Michael | 64,118.69 |
| Akillian-Casey, Carol A | 13,932.23 | Hatch, Robert R | 1,693.31 |
| Atwood,Steven W | 77,975.99 | Hauser, Michele K | 1,143.58 |
| Balzotti,Gregory E | 61,355.87 | Hill, Richard G | 60,637.19 |
| Barbagallo,Janice | 36,472.80 | Hillman,David | 57,168.77 |
| Betley, Miles | 2,783.15 | Holmquist, Randolph | 26,815.21 |
| Bigusiak,Benjamin A | 5,625.50 | Howe,Cynthia Claire | 49,578.80 |
| Bigusiak,Stephen M | 65,556.19 | Hull, C. David | 10,901.86 |
| Boudreau, Jeffrey W | 50,940.76 | Jerome, Roland | 53,270.76 |
| Brenn, Dianne | 25,671.24 | Jones, Stephen G | 79,452.17 |
| Brooks, Frederick J | 41,015.92 | Karlon, Erik | 26,412.64 |
| Brooks, Nancy | 31,744.35 | Kaskiewicz,Michael | 39,184.85 |
| Byrne,Gerald | 60,917.04 | Kaziukonis,John J | 15,612.73 |
| Campbell, Stewart T | 1,200.00 | Kiley, Edward J | 3,389.99 |
| Carey, Eleanor | 32,247.60 | Kiley, Sean E | 50,766.24 |
| Cassidy, Ronald | 18,512.00 | King, Francis J Jr | 76,370.73 |
| Collins, Gerald J | 63,216.22 | Konetzny, Michael | 1,296.97 |
| Corcoran, James F | 108,763.21 | Kulik, Stephen J | 92,745.53 |
| Corcoran, Karen | 1,568.64 | Landry,Joseph | 67,788.49 |
| Craven, Philip | 67,759.22 | Latta, Walter A. Jr. | 52,903.12 |
| Curcio,Leonard | 1,747.50 | Lawton, Timothy | 43,556.47 |
| Curren, Marcia | 17,213.04 | Lesage, Jonathan M | 1,672.60 |
| Currier, Marc L | 47,799.52 | Loomer,James M | 1,487.87 |
| Cushing,Brian R | 69,361.02 | Loomer,Robert F | 9,513.83 |
| Dawson, James F. | 80,704.56 | Lossow,Steven | 50,037.53 |
| Dawson,Thomas J | 72,382.70 | MacGillivray,James A | 53,788.95 |
| DeMars, John | 45,385.40 | MacGlashing,Douglas | 70,712.96 |
| DeMars,Kenneth R | 50,772.62 | Malcolm, Mark A | 42,899.60 |
| DeRose,Annette E | 36,472.80 | Maria, Anthony | 51,900.38 |
| DeSilva, Teresa | 49,934.04 | Maria, James V | 14,379.15 |
| Desjardins,Craig L | 60,868.11 | Maria,Paul A | 85,560.61 |
| Dismuke, Charles T | 55,660.48 | Marr, Walter C | 54,575.53 |
| Distefano, Lucie | 10,415.14 | McCue, Mary B | 54,258.23 |
| Duggan,William J | 51,759.47 | Miller, Conrad D | 42,899.60 |
| Ferguson, Scott | 5,299.72 | Morrissey, Dennis | 9,968.83 |
| Flood, Gerard P | 60,712.20 | Morrison, Peter R | 58,497.95 |
| Foster, Joseph D | 51,047.71 | Mosca, Rebecca J | 26,214.79 |
| Freeman, William Jr | 12,710.00 | Mullally, Timothy P | 60,249.34 |
| Gallagher,Michael | 33,444.05 | Murphy, Dorothy E | 9,493.58 |
| Gallagher,Robert J | 65,969.24 | Neufell, Thomas A | 78,633.18 |
| Gianotis, Michael J | 61,103.52 | Noble, Michael | 78,863.62 |
| Gill, Daniel | 1,656.16 | Noonan, Ryan T | 1,239.35 |
| Gray,Timothy C | 59,237.33 | Nyholm,Karl | 84,820.53 |
| Grierson,Edwin A | 101,171.59 | Panetta, Cynthia A | 1,736.00 |
| Grossman, Beth A | 5,535.00 | Peterson, Judith C | 45,999.55 |
| Hakey, Patrick A | 52,110.74 | Pileeki, Nicholas | 1,541.25 |
| Hamill Michael D | 52,675.44 | Poirier, Cheryl | 16,403.10 |

| | | | |
|----------------------|-----------|----------------------|-----------|
| Price, Jeffrey E | 43,351.77 | Sokolowski, Walter D | 69,989.78 |
| Primiano, John W | 53,623.02 | Steel, Jennifer | 23,562.00 |
| Quinlan, Brian P | 66,066.44 | Sullivan, Patrick A | 75,335.26 |
| Richardson, Deborah | 8,204.66 | Tompkins, Irene M | 10,966.56 |
| Rocheleau, Rhonda M | 16,986.13 | Tomyl, Mark | 60,292.44 |
| Roggeveen, Richard A | 21,027.00 | Tyler, Anthony L | 62,231.80 |
| Scheiner, Katrina | 1,692.43 | Vasselin, Victor | 62,917.85 |
| Seel, Sammy | 35,480.80 | Vincent, John H | 51,503.01 |
| Seeley, Richard | 14,225.04 | Waldron, Ellen J | 38,924.20 |
| Sevene, Linda | 33,896.80 | Waldron, Jennifer V | 30,646.90 |
| Smith, Michael | 1,112.66 | Weiner, Stephen | 51,494.50 |
| Smith, Raymond | 8,267.00 | Weir, Karen | 29,404.20 |
| Smith, Raymond Jr | 15,181.00 | Whitney, Alfred T Jr | 84,698.16 |
| Soar, William H III | 59,872.78 | Willett, Charles | 21,027.00 |
| Sokolowski, Michelle | 37,419.69 | Wilson, Clifford | 64,572.71 |

SCHOOL EMPLOYEES

| | | | |
|-----------------------|-----------|----------------------|-----------|
| Adams, Jennifer E | 49,141.86 | Casalinuova, Melissa | 5,562.26 |
| Adams, Patricia P | 69,166.18 | Casavant, Beth A | 1,500.00 |
| Adams, James E | 45,616.86 | Cerqua, Patricia | 4,053.83 |
| Adamson, Candace A | 56,456.04 | Chapman, Emily A | 28,446.64 |
| Agostino, Lea | 15,227.61 | Chigas, Chloe | 7,434.84 |
| Anninger, Nicole | 19,327.52 | Chang, Chung-Pei | 14,616.57 |
| Armour, Mary Ann | 28,693.30 | Cincotta, Joseph F | 14,629.24 |
| Aucoin, Kathleen | 13,929.64 | Cipriano, Jennifer | 7,696.49 |
| Aukstikalnis, Suzanne | 3,708.32 | Clarcq, Whitney | 39,876.54 |
| Ballard, John J | 36,456.93 | Clark, Judith | 2,596.00 |
| Barcock, Sarah | 2,230.14 | Clark, Winifred M | 5,768.24 |
| Barila, Anthony | 2,403.00 | Clarke, James | 1,700.60 |
| Belanger, Nancy M | 39,653.36 | Coan, Patricia | 65,687.04 |
| Belaska, Jessica | 10,993.87 | Coen, Patricia | 4,185.60 |
| Bergner, Barbara | 82,352.92 | Cohen, Lois V | 49,930.96 |
| Bertulli, Pamela | 4,456.26 | Coleman, Marlene E | 48,897.32 |
| Bishop, Pamela | 1,750.00 | Coletti, Jonathan | 9,397.78 |
| Blongastainer, Brian | 3,493.00 | Connelly, Jennifer | 55,437.64 |
| Bond, Jodi | 7,567.24 | Conway, Sean | 25,927.81 |
| Bourgeois, Jeannette | 1,238.40 | Combs, Christie | 17,521.76 |
| Bozek, Amy E | 54,939.29 | Conzo, Kimberly | 2,322.00 |
| Braman, Hilary | 11,934.53 | Coppola, Cheryl | 50,640.19 |
| Brennan, Patricia | 57,927.04 | Corcoran, Karen P | 17,300.12 |
| Brine, Jenipher | 1,281.87 | Corrigan, Kaitlyn | 4,688.99 |
| Brisson, William C | 62,943.00 | Cosetta, Sandra L | 6,816.27 |
| Brooks, Robert K | 98,708.40 | Cossette, Edward T | 36,640.86 |
| Brown, Margot A | 60,174.00 | Costello, Julie L | 18,877.09 |
| Bruno, Mary | 18,242.00 | Cotter, Michael | 54,494.48 |
| Burkey, Roberta | 58,521.36 | Cotter, Sarah G | 66,515.03 |
| Burris, Sarah | 1,772.00 | Countryman, Patricia | 5,049.00 |
| Cahoon, Margaret S | 16,211.92 | Couture, Brenda | 60,174.00 |
| Caloggero, Steven R | 55,487.64 | Craig, Patricia B | 60,349.00 |
| Caristi, Maria E | 40,642.68 | Cranson, Deborah A | 63,671.00 |
| Carr, Carol A | 60,397.82 | Daddino, Carin | 47,136.14 |
| Carter, Pamela | 30,892.12 | Darcey, John C | 25,042.64 |

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|-------------------------|-----------|----------------------|------------|
| Dearden, Joseph Jr | 43,740.85 | Hamel, Teresa | 1,474.83 |
| DeMars, Pamela | 1,786.19 | Hannon, Sandra | 12,605.21 |
| DeMars, Patricia | 41,257.00 | Harrington, Beth A | 1,924.00 |
| Devos, Maureen | 2,320.44 | Hayner, Kelly L | 40,602.72 |
| Dicicco, Peter S | 54,249.96 | Haynes, Nancy A | 20,216.22 |
| Diggins, Debora I | 21,759.07 | Helin, Walter | 42,362.87 |
| Dillon, 111 John | 79,483.40 | Herlihy, David M | 41,341.75 |
| Distefano, Lucie S | 8,876.40 | Herring, Theresa | 9,247.10 |
| Dowsyt, Leslie Adams | 44,272.64 | Higgins, David | 8,270.52 |
| Duchesneau, Jane M | 60,198.89 | Higgins, Richard S | 32,558.20 |
| Edgar, Laurie B | 40,440.86 | Highfield, Shirley A | 23,454.01 |
| Egan, Jennifer A | 3,452.48 | Hilli, Thomas | 15,924.44 |
| Elkins, Denise | 42,073.21 | Hoff, Kimberle | 4,832.08 |
| Elliott, Louis C | 60,274.00 | Holly, Deborah A | 55,593.04 |
| Emerson, David R | 2,305.00 | Horn, Susan | 125,139.24 |
| Erb, Janet | 67,745.18 | Houle, Parnell R | 7,711.07 |
| Erickson, Lucinda | 69,037.72 | Howes, Michael | 2,559.00 |
| Ewing, Nieta Candace | 59,848.89 | Hughes, Jennifer | 13,433.68 |
| Ferranti, Mary S | 32,000.14 | Hull, Gloria M | 7,750.87 |
| Fields, Patricia | 5,733.30 | Hunter, Karen J | 4,098.00 |
| Filz, Joyce | 9,638.36 | Iaccarino, Elizabeth | 12,097.36 |
| Finck, Kristen | 37,096.57 | Ignachuck, Jean E | 44,728.36 |
| Finnegan, Mary B | 58,266.90 | Ignachuck, Walter J | 41,161.65 |
| Fiorillo, Linda | 16,283.04 | Indelicato, Francine | 17,771.22 |
| Fitzgerald, Andrea M | 13,566.02 | Jackson, Jennifer J | 49,801.85 |
| Fleming, Christopher | 67,401.50 | Jaffee-Zeller, Ellen | 63,721.66 |
| Flynn, John F | 60,245.00 | James, Lisa J | 16,223.27 |
| Flynn, Patrick Jr. | 2,380.25 | Johnson, Judith A | 64,822.68 |
| Foley, Marcia F | 16,033.70 | Johnson, Patrick | 58,474.57 |
| Fowler, Shelly A | 1,251.50 | Joki, Elizabeth | 2,388.94 |
| Frazier, Alexander | 2,493.74 | Jones, Brenda | 4,832.08 |
| Frazer, Dolores | 14,407.50 | Jones, Charlotte A | 39,868.68 |
| French, Robert | 4,145.32 | Joyce, Jennifer | 1,905.52 |
| Fuchs, Arlene | 36,805.50 | Jusseume, Gary | 70,360.50 |
| Gallant Ansari, Shannor | 33,872.96 | Justason, Gary | 68,034.34 |
| Gately, Mary | 12,580.56 | Justason, James M | 40,819.27 |
| George, Beth | 15,333.04 | Justason, Nancy J | 73,882.82 |
| George, David W | 38,762.15 | Justason, Walter | 36,202.96 |
| Germain, Arthur St. | 2,104.00 | Kapsimalis, Julie A | 3,465.56 |
| Gilfeather, Ellen J | 13,493.60 | Kay, Ruth | 19,597.49 |
| Giordano, Deborah | 5,690.88 | Kearney, Albert | 69,643.36 |
| Goguen, Victoria | 4,241.54 | Kelleher, Michael | 2,172.78 |
| Gould, Margaret | 6,470.56 | Kelleher, Susan Y | 31,021.54 |
| Graceffa, Michael | 75,355.68 | Kelley, Brian A | 55,584.04 |
| Green, Fern | 19,991.56 | Kennedy, Tifany L | 8,229.46 |
| Greene, Jill C | 60,926.94 | Kessler, Rosemarie | 75,001.68 |
| Greene, Katey | 13,374.50 | Kinch, Robert W | 50,844.46 |
| Grierson, Gail | 19,081.94 | King, Michelle | 25,355.08 |
| Griswold, Florence B | 19,737.11 | Koptiew, Carole M | 55,584.04 |
| Grossman., Susan C | 59,501.20 | Koskinen, Linda R | 36,342.89 |
| Gubala, Malgorzata | 2,355.53 | Krasinski, Katherine | 35,099.04 |
| Hackett, Susan M | 10,774.25 | Kravitsky, Victoria | 14,956.36 |

| | | | |
|-----------------------|------------|-------------------------|-----------|
| Krysa, Christopher | 5,087.80 | Mitzcavitch, Mary | 17,463.87 |
| Kulevich, Cynthia | 56,431.04 | Monahan, Rosamond | 60,849.00 |
| LaBelle-Pierce, Jean | 50,424.20 | Monsen, Maureen E | 11,567.40 |
| Lacure, Jeffrey | 3,932.33 | Mooradian, Lynne S | 62,264.36 |
| Lambert, Rosanne | 63,983.58 | Moore, Colleen M | 50,480.80 |
| Landers, Nanda | 10,777.48 | Moore, Peggy | 4,630.32 |
| Landry, Coralie | 3,324.06 | Moore, Shannon | 3,000.00 |
| Langmore, Susan P | 11,062.20 | Morrison, Paula A | 25,495.81 |
| Lankford, Barbara K | 63,496.00 | Mosca, Brian | 2,648.00 |
| Latta, Lynda L | 24,046.06 | Mosca, Rebecca J | 2,612.25 |
| Lawhorn, Denise | 7,260.12 | Mully, Hanne B | 52,093.25 |
| Leach, Matthew P | 11,455.07 | Murphy, Gail F | 9,688.51 |
| Lees, Robyn M | 12,016.16 | Murphy, Rita Marie | 74,122.54 |
| Lent, John D | 92,199.48 | Murphy, Tammy | 75,938.43 |
| Lerner, Rochelle | 43,798.64 | Murray, Donna | 2,230.69 |
| LeSage, Carol | 12,822.01 | Nelson, Denise | 58,481.54 |
| LeSage, Jonathan | 10,816.40 | Ogilvie, Harold | 2,322.00 |
| LeSage, Malaina | 17,915.09 | Ojala, Edith J | 26,873.00 |
| Lind, Janice A | 46,720.40 | Olsen, Jennifer E | 16,317.44 |
| Lochiatto, Joanne T | 30,766.52 | Orangio, Sandra | 4,467.42 |
| Longo,Carolynn | 14,214.96 | Panakis, Heidi B | 2,403.00 |
| Loughlin, David | 3,616.00 | Parker, Linda | 13,323.62 |
| MacLean, Audrey | 3,554.43 | Peralta, Tammy A | 6,456.53 |
| MacLean, Lisa E | 78,588.40 | Pervier, Karen E | 12,813.97 |
| Magno, Joseph P | 37,844.88 | Peter Paul, Junior J | 7,088.23 |
| Manning, Kevin W | 8,792.38 | Place, Mary A | 12,801.29 |
| Mara, Gayle | 66,471.04 | Poirier, Michael | 7,192.38 |
| Marchand, Laura | 21,017.08 | Pomfred, Susan A | 55,584.04 |
| Markowitz, Katherine | 65,948.98 | Poulson, Betsy M | 10,969.39 |
| Marrese, Christopher | 56,202.21 | Priest, Sally Ann | 3,564.92 |
| Marshall, Doris | 1,170.00 | Proulx, Linda | 22,403.04 |
| Martell, Joan | 14,656.22 | Pruski-Pamir, Christine | 8,439.20 |
| Martin, Charlene M | 4,909.65 | Quinn, Charlene A | 5,898.86 |
| Mason, Karen E | 16,584.29 | Radler, Pamela M | 16,197.93 |
| Masterson, Mark | 123,768.96 | Radler, Richard A | 8,759.00 |
| Mastrullo, Michael | 8,640.45 | Rak, Louise S | 57,628.92 |
| Mayer, Daniel | 31,442.29 | Ramos, Nelly | 1,410.64 |
| McCarthy, Patricia | 64,496.00 | Ravesi, Theresa | 2,527.59 |
| McDonald, Gail | 42,723.11 | Reed, Kristin | 18,949.94 |
| McHale, Ann | 12,180.00 | Reimann, Karen B | 12,401.67 |
| McLaughlin, Berndette | 95,970.48 | Reynolds, Kenneth | 2,574.67 |
| McLaughlin, Jana | 1,680.91 | Richardson, Kathy G | 3,530.67 |
| McLaughlin, Patti Ann | 3,645.00 | Richardson, Kristen | 45,955.97 |
| McNamara, Susan | 56,456.04 | Richardson, Maurice C | 34,389.01 |
| Meade, Susanne | 60,174.00 | Robblee, Erin | 3,430.00 |
| M.E. Borrowes, Toabe | 5,888.32 | Rocheleau, Rhonda | 16,877.12 |
| Mehigan, Ryan | 5,121.87 | Rodgers, Jacquelyn | 69,618.36 |
| Mela, Jeff N | 74,218.04 | Rodriguez, Anabel | 4,018.29 |
| Messenger, Patricia | 64,822.68 | Rouille, Catherine | 14,584.68 |
| Messina, Nancy A | 67,698.64 | Roussell, Deborah M | 57,692.89 |
| Mills, Catherine A | 3,051.00 | Roy, Cheryl | 4,448.04 |
| Mitzcavitch, Karen | 1,006.50 | Ruggiero, Thomas | 3,616.00 |

| | | | |
|------------------------|-----------|-------------------------|-----------|
| Ryan, Jane E | 71,218.68 | Thorburn, Patricia | 18,303.70 |
| Samiljan, Mary | 12,499.79 | Tormey, Joan | 12,178.30 |
| Santillo, Sharon | 60,174.00 | Tyler, Joan R | 10,084.05 |
| Schmidt, Marjorie | 14,012.88 | Usher, Rita | 2,800.13 |
| Schulthesis, Steven | 30,509.38 | Vanaria, Lawrence | 63,709.00 |
| Sczerzen, Robert | 46,159.64 | Veneziano, Julie | 2,120.41 |
| Sforza, John E | 71,639.36 | Voner, Veronica | 5,621.62 |
| Sicard, Donald R | 9,868.34 | Wagman, Nora | 37,417.74 |
| Sinicki, Joyce | 64,822.68 | Waldron, Alexandria | 62,317.50 |
| Smart, Anne Marie | 69,583.54 | Waldron, Michael | 46,895.15 |
| Smith, Colleen | 11,394.00 | Wardwell, Mary E | 30,777.53 |
| Smith, Deborah | 10,860.58 | Waters, Beth A | 2,356.00 |
| Smith, Mary-Lloyd | 76,437.00 | Watjus, Jill | 1,989.58 |
| Stamm, Heather Flynn | 25,137.43 | Weaver, Alice | 19,991.56 |
| Stebbins, Allen | 59,841.54 | Weksner, Diane P | 61,746.50 |
| Steigerwald, Stephanie | 28,111.82 | Welch, Jerrilyn | 5,439.00 |
| Stevens, Michael P | 73,027.61 | Wells, Deborah | 11,629.88 |
| Sullivan, Brenda | 64,806.64 | Wheeler, Nancy | 62,921.50 |
| Sullivan, Eileen P | 10,045.14 | Whittemore, Martha | 4,833.00 |
| Sullivan, Kathleen | 28,639.98 | Wilson, Jane S | 17,438.88 |
| Symes, Herbert J Jr | 56,527.54 | Wilson, Karen M | 26,970.84 |
| Taft, Sharon A | 9,304.20 | Wing, Judith | 32,659.96 |
| Tatem-Small, Cecilia | 43,213.72 | Wirzburger, Matthew | 49,109.10 |
| Taylor, Paulene J | 5,515.20 | Wood, Julia | 9,570.95 |
| Tenney, Marya | 6,543.72 | Wright, Robert A | 36,854.81 |
| Thomley, Mary | 8,007.90 | Yanchewski, Mark S | 1,883.00 |
| Thompson, Marylou | 1,822.50 | Zameret Jarger, Faith / | 39,653.36 |
| | | Zmijak, Zofia | 1,309.36 |



OFFICE OF THE
VETERAN'S OFFICER
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-0561 Fax: 978-897-8457

ANNUAL REPORT OF THE VETERAN'S OFFICE

The Office of the Veteran's Officer is located in the lower level of the Town Building.

The Officer is available at the office on Thursday afternoon from 2:00 p.m. to 4:00 p.m. or in case of emergency call 978-897-0561

The purpose of the Veteran's Officer is to provide assistance to veterans and their dependents.

In the year 2004 the department had several veterans request for assistance in obtaining records, help in filling out V.A. forms, obtaining application forms for pre-registration interment at Massachusetts Veteran's Memorial Cemeteries, Grave Markers and V.A. Summary of Veteran's benefits.

If any veterans need assistance in filling out forms or have questions regarding benefits, please come down to see me. If I don't know the answers, I can direct you to the proper state or federal agency.

In closing, I would like to take this time to thank all the town employees for their assistance to the Veteran's office.

Respectfully submitted,

Steward T. Campbell
Veteran's Officer



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

REPORT OF THE WIRING INSPECTOR

To the Honorable Board of Selectmen,

There were 218 Wiring Permits issued this year, totaling \$11,802.00 in revenue. Inspections were made on all work called for by Wiring Inspectors.

I would like to thank the Board of Selectmen for their cooperation.

Respectfully Submitted,

Peter Morrison, Inspector of Wires.

TOWN OF MAYNARD
Departmental Memorandum

January 1, 2005

To: Michael Gianotis – Town Manager
 Fm: Les Boardman – Dog Officer
 Subject: Activity report for the **YEAR 2004**

| MONTH | TOTAL # CALLS | TOTAL DOGS PICKED UP | LIC/NO LIC. | TOTAL #BITE CALLS | DOGS SENT TO LOWELL HUMANE/OR ADOPTED |
|-------------------|---------------|----------------------|-------------|-------------------|---------------------------------------|
| JANUARY | 18 | 1 | 1 | | |
| FEBRUARY | 10 | 1 | 1 | | |
| MARCH | 14 | 1 | 1 | | |
| APRIL | 19 | 3 | 2 | 1 | 1 |
| MAY | 12 | 3 | 3 | | |
| JUNE | 20 | 4 | 4 | | |
| JULY | 12 | 3 | 3 | | |
| AUGUST | 15 | | | | |
| SEPTEMBER | 21 | 5 | 1 | | 2 |
| OCTOBER | 11 | 1 | 1 | | 1 |
| NOVEMBER | 21 | | | | |
| DECEMBER | 14 | 2 | 2 | | |
| TOTAL 2004 | 187 | 24 | 11 | 1 | 4 |
| <i>TOTAL 2003</i> | <i>191</i> | <i>26</i> | <i>8</i> | <i>5</i> | |

MAYNARD PUBLIC SCHOOLS



Mark R. Masterson, Ed.D.
Superintendent of Schools

12 Bancroft Street
Maynard, MA 01754

Voice: (978) 897-2222

Fax: (978) 897-4610

masterson@maynard.k12.ma.us

MAYNARD PUBLIC SCHOOLS

ANNUAL REPORT

2004

ORGANIZATION OF THE MAYNARD PUBLIC SCHOOLS

SCHOOL COMMITTEE

Ann Pratt, Chair
52 Thompson Street
Term Expires: 2006

Paul Howes, Vice-Chair
4 Wilson Circle
Term Expires: 2007

William Kohlman
9 Howard Road
Term Expires: 2006

Martha Wood
25 Elm Street
Term Expires: 2005

Mary Brannelly
12 Vose Hill Road
Term Expires: 2005

SUPERINTENDENT OF SCHOOLS

Mark R. Masterson, Ed.D. (978) 897-2222
12 Bancroft Street, Coolidge School Building

ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION

Daniel Mayer, Ed.D. (978) 897-8251
12 Bancroft Street, Coolidge School Building

DIRECTOR OF STUDENT SERVICES

Jill Greene (978) 897-2138
12 Bancroft Street, Coolidge School Building
Responsibilities: Special Education and Health Services

DIRECTOR OF EXCEL/FASC

Lois Cohen (978) 897-8021
5 Tiger Drive, Green Meadow School
Responsibilities: EXCEL Program (Before and After School Enrichment);
FASC (Fowler After School Club)

GREEN MEADOW ELEMENTARY SCHOOL

5 Tiger Drive

Bernadette McLaughlin, Principal (978) 897-8246

Grade Pre-Kindergarten – Grade 3 Total 498 Students

School Council

Bernadette McLaughlin/Tim Sullivan – Co-Chairs

| | | |
|------------------|---------------|--------------------|
| Fred Chi | Hanne Mully | Kristen Richardson |
| Priscilla Cotter | John Mason | Tim Sullivan |
| Shirley DuFour | Nance Messina | |

FOWLER SCHOOL

3 Tiger Drive

Robert Brooks, Principal (978) 897-6700

Grades 4-8 Total 560 Students

School Council

Robert Brooks – Chair

| | |
|---------------------|--------------|
| Marianne Butterline | Brenda Jones |
| Matthew Dichard | Rita Murphy |
| Terry Herring | Louise Rak |

MAYNARD HIGH SCHOOL

1 Tiger Drive

John Lent, Principal (978) 897-8891

Grades 9-12 Total 330 Students

School Council

John Lent - Chair

| | |
|-----------------|--------------|
| Gaston Bathalon | Linda Snow |
| Erin Bradley | Lauren Tyler |
| Jack Dillon | Nora Wagman |
| Nancy Herrick | Alex Waldron |
| Tammy Murphy | Paul Wendler |
| Jean Rumrill | |

SUPERINTENDENT OF SCHOOLS
MARK R. MASTERSON, Ed.D.

Retirements: Last June several long serving teachers retired from the District: Jane Ryan –24 years and Mary-Lloyd Smith –28 years, also, a secretary, Mary Ann Armour –20 years as well as Joan Tormey, a Special Education tutor –14 years. We thank them all for their service to our children.

The Community Conversation Continues...

In the spring of 2003 approximately 130 Maynard residents sat around tables in the Fowler Auditorium and began by telling a personal story about their own, their children's or grandchildren's learning. From this simple beginning, supported by a grant from the *Maynard Educational Foundation*, and a significant contribution from the Stratus Corporation, results of these 'conversations' were reduced to: a curriculum goal "To provide a rich variety of curriculum choices"; a student goal "To promote a strong sense of students' own competence," and two Community goals, "To provide Adequate Tools & Resources" and "To Create a reciprocal, supportive environment between school & community."

Following this "Community Conversation," volunteers took the broadly stated goals and developed specific plans to advance each Goal. These Action Plans, accepted by the School Committee in the fall of 2004, are in various stages of progress.

While the Action Plan to "Enhance communication among parents, students, and community by better and more frequent use of the school website" will in a sense never be 'completed', the schools' websites now have significantly more information than ever before. Increasingly the District is providing more information to the community via our website <http://web.maynard.ma.us/schools/>. Special thanks to these Action Team members: Gaston Bathalon, Lori Byrne, Mary Brannelly, Matt Dichard, Lynn Herbst, Tammy Murphy and Terry Lamoureux.

A second Action Plan suggested the creation of an 'Intersession', or one-week opportunity for "educational activities which are not offered in the standard curriculum" as well as a Senior Project option. This June Eighth Grade teachers will create several days educational activities centered on careers. Consistent with the intent of this Action Plan, community members will be solicited to assist with this educational event. (If you are interested in participating, please contact Bob Brooks, Principal of the Fowler School.) This spring semester, for the first time at Maynard High School, a dozen or so seniors have begun independent study projects of their own choosing. These senior efforts will include "a variety of academic, creative, service and career oriented projects." (Quotes are from the Action Plan.) Thanks for this Action Plan are due to: Stacie Green, John Kucich, Mary Tessari, Mike Stevens, Roberta Burkey, Deidre Cummings and Marcia Curran.

A Third Action Plan suggested efforts "to promote a sense of students' self-image, own competence and value." Last spring the School Committee adopted a very similar District Goal, "Enhance Student/Staff Safety and Wellness." Consistent with these goals, both the Green Meadow and Fowler School Principals are instituting a program called "Responsive Classrooms" in grades K-5. At a recent School Committee meeting, the Assistant Superintendent presented the Maynard results of an area Youth-At-Risk survey and laid out school efforts to address problematic behavior. Without elaboration here, this K-5 program and other efforts targeted at higher grades are consistent with the spirit of this Action Plan. While efforts addressing this Action Plan will continue in the future, special thanks are due to: Gina Cummings, Maeve Hale and Tina Roberts.

By the time this copy is published in the Town Report, the "Community Conversation" will be "two years old". One of the important pre-conversation hopes expressed by the planners was that there be concrete results flowing from the 'Conversation'. To that hope, if one were to examine the details of the three Action Plans, none has been completely implemented, but each is influencing our future direction. Only one Goal, "Provide Adequate Resources", has not had an adequate Action Plan developed. Less than two years later, three of the four major goals generated by the Conversation have been initiated, or implemented. Perhaps Margaret Mead said it best, "Never doubt that a small group of thoughtful, committed people can change the world; indeed that is the only thing that ever has."

Charter School Opening:

Next fall a Charter School is opening in Marlborough. As this is being written (in early February) they are actively recruiting Maynard students. Last Spring the School Committee and I worked hard to inform the community of the unfair Charter funding formula –student tuition costs are subtracted directly from Maynard's Chapter 70 funding. The Selectmen voted unanimously to support the School Committee's request for a moratorium on State Funding of Charter Schools. With the support of our State Representative and Senator, a funding moratorium was passed, and then over-ridden by the Governor. However, there were minor changes made in the funding formula. I am currently serving on a Mass. Superintendents statewide Charter School Task Force; our report will be published this spring.

ASSISTANT SUPERINTENDENT
CURRICULUM, INSTRUCTION AND ASSESSMENT
DANIEL MAYER, Ed.D.

I am delighted to write my first Town Report as the new Assistant Superintendent of Instruction. My pledge to the superintendent, the school committee, the teachers, and the town is that I will strive daily toward one goal: to help our students receive an excellent education in the most cost-effective manner possible. An excellent education is one that prepares students to lead a well-rounded life as responsible and economically successful citizens.

Working toward this goal, it must be recognized that the high tech companies that keep Clock Tower Place humming are a living symbol of today's new economy. Well-paid blue color jobs are disappearing from today's economy and the workplace is increasingly bifurcated into low-paying menial jobs and well-paying sales, technical, and managerial jobs. As Harvard economist Richard Murnane points out, computers have created a digital divide between students who can use a computer to do valuable work and those who cannot. The National Research Council points out that the intellectual capabilities needed to obtain well-paying jobs in today's economy include the ability to engage in sustained reasoning, manage complexity, test solutions, evaluate information, collaborate, and communicate to other audiences.

The Commonwealth of Massachusetts and the United States Department of Education also recognize that for our citizens to compete in this new economy, we need to increase our expectations for all of our students. Consequently, a greater percentage of students are required to perform at higher levels on the MCAS each year, and if Maynard students do not keep pace, the state and the Federal government will penalize the town. For example, this year Maynard was identified as "needing improvement" and if we do not improve we could become identified as in need of "corrective action."

Below are some details on how we are pursuing these goals.

I. Overview

The Assistant Superintendent of Curriculum, Instruction, and Assessment has multiple responsibilities including the following:

- *Setting and implementing standards* to ensure that we are staying on course. This gets done through the State frameworks, the district's own interpretation of those frameworks, and then through how our teachers teach and use textbooks and other materials in their classrooms.
- *Analyzing data* to ensure we are meeting the standards and staying on course and suggesting curriculum adjustments as needed.
- *Directing professional development programs* which is a critical piece of keeping the teachers up-to-date and professionally engaged. Professional development programs run throughout the year and during the summer. To be effective, the professional development activities must mesh with the state and district standards and the needs we identify using various assessment data.
- *Writing and managing grants*. Currently Maynard receives \$334,000 in state and Federal grants pertaining to our kindergarten program, Title 1, teacher training, technology, and our health curriculum. Without proper management some of this money would disappear and it would not be put to efficient use. I am always on the look out for more opportunities to bring in additional money.
- *Enforcing compliance with state and federal regulations*. Because our MCAS scores must improve each year, this means ensuring that we continue to meet the MCAS passing requirements as they go up. It also means ensuring that our teachers meet state and federal certification requirements.
- *High School and Kindergarten Accreditation*. Our kindergarten program must become accredited in order for Maynard to continue to receive approximately \$90,000 in state full-day kindergarten aid each year.

During my first four months in Maynard, these areas are the focus of my attention.

II. Technology

Although the school system has made solid progress bringing coherence to the core subjects of math, English, social studies, and science over the past several years, less progress has been made in explicitly considering the role of technology needs to play in our core curriculum. With good reason there is a movement away from just teaching computer applications and keyboarding skills toward using computers as learning tools in mathematics, science, language, art, reading, and history. While many Maynard teachers have taken it upon themselves to move in this direction some have resisted either because they were not expected to or the technology is not available to them.

To facilitate forward movement on this front I created a 15 member Technology Advisory Committee (TAC) this fall. The committee consists of several community representatives, parents, teachers, and companies from Clock Tower

Place, including Monster, DeVA Systems Group, and the Technology Barn. Each person and firm has volunteered their time and expertise generously and the school system will benefit tremendously from their donated time. We are especially indebted to Monster for donating over 100 used computers to the schools just last week.

To make the aspiration of working in Clock Tower Place into a reality there are three essential elements that need to be in place within the schools: adequate learning standards pertaining to technology, adequate technology, and a well trained teaching force that can ensure that the students will meet our technology standards. Keeping these prerequisites in mind, the TAC will produce a three-year plan that will be shared with the school committee in May.

In the mean time, almost all teachers took a technology assessment in December to gauge their level of expertise. The results from this assessment have been analyzed and are being used by Mike Stevens and myself to design workshops for our March 4 professional development day, using technology in the core curriculum.

Furthermore, we have begun to maximize our association with the Virtual High School program (VHS) in order to better prepare our graduates for college. VHS offers Maynard two distinct benefits. First, students preparing for college need to prepare for the new world of on-line learning and communication that is now playing a central role on college campuses. College admissions offices will look favorably upon students taking at least one or more on-line course. Second, students can diversify their high school transcripts by taking a diverse set of electives that small districts such as ours can not offer. Specifically, VHS offers over 150 full semester courses in Arts, Business, English Language Arts, Foreign Language, Life Skills, Math, Science, Social Studies, and Technology (as well as 15 Advanced Placement full year courses).

III. Data Analysis

Knowing where to steer the district is determined only in part by the standards we put in place. After creating standards we need to measure progress and adjust what we are doing. My training in statistics has prepared me well for this critical task. This fall my analyses of several years' worth of MCAS scores, SAT scores, AP course taking patterns and senior post-graduation plans revealed the following:

- Mathematics performance is relatively low compared to our reading and language arts performance across all grade levels.
- The overall academic performance of boys is relatively low compared to girls across all grade levels and subjects.

- Female students are much more likely to take AP courses. Last year 70 percent of the AP course takers were female and 30 percent were male. This lopsided pattern existed in the 2001-2002 and 2002-2003 school years, but it has grown each year.
- In 2004, female students were much more likely than boys to attend four year colleges and more likely to attend the most highly competitive colleges.
- Our special education students are doing worse than the state average.
- Our district is being labeled a “needs improvement” district because of the performance of our special education and low-income students.

These results have resulted in a series of action plans to address each one of these areas.

IV. Mathematics

To improve our mathematics performance several action steps are being taken.

- All teachers teaching mathematics analyzed the MCAS data to determine areas of student weakness and developed action plans to shore up those areas.
- After this was done I reviewed our new K-5 textbooks series and found they were not in alignment with the state frameworks and the MCAS. Having discovered that we purchased our new series a half-year before the publishers released a new—MCAS aligned—series. I convinced the publisher to provide us with that new series valued at over \$35,000 at no cost to the school district.
- Mathematics teachers have been participating in targeted professional development.
- We are piloting the highly respected SuccessMaker software in grades 4, 5, 6, and 8. This software is used by 16,000 schools across the country because it supports classroom teaching by providing individualized instruction targeted at each student’s needs. It also provides teachers and administrators with report cards on each student’s performance along several domains and therefore helps the teachers manage their instruction.

V. Needs Improvement Status

As noted, our district is being labeled a “needs improvement” district because of the performance of our special education and low-income students. We are doing several things to rectify the situation. After studying the issue in the fall we decided to take immediate short range steps to improve the situation this year, but Jill Greene, the Director of Students Services, and I have also been developing a long range plan. Together we are doing the following:

- Teachers engaged in professional development aimed at analyzing the MCAS data of the struggling student with me to determine areas of student weakness for those students and developed action plans to shore up those areas within the context of the regular school day.
- The administrative leadership team decided to create the “Targeted After School Program” (TAP) serving students that need extra help in key MCAS grades (3, 4, 6, 7, 8). The program has over 60 students in it and is running from January through April.
- TAP students continue to use SuccessMaker after school providing a needed link to their school day and classroom teacher.
- Piloting SuccessMaker in grades 4, 5, 6 and 8.
- We enhanced the communication between the special education staff and the regular education staff.
- We stepped up training of the special education tutors.
- We reviewed our testing accommodation policies and procedures.

VI. Gender Gap

- While no formal initiatives have been undertaken all staff have been engaged in a conversation about this problem after sharing the data at faculty meetings.
- Administrators and the faculty have been sharing articles that document that the underperformance of males is a national trend, that certain teaching approaches/learning styles are preferred by boys, and that boys are drawn toward different literature than girls.

VII. The Whole Child

As noted above, an excellent education is one that prepares students to lead a well-rounded life as responsible and economically successful citizens. In this age with raising rates of childhood depression, obesity, and at risk behavior it is imperative that our curriculum address the social and emotional well-being of our children.

- Over the past years some teachers at The Green Meadow School have been using the Responsive Classroom (RC) approach to help address the social and emotional dimensions.
- Last year, the school had decided to embrace the RC approach more fully this year. Teachers engaged in summer reading and my office funded RC trainers to come in and meet with the Green Meadow teachers for full day training in the fall.
- The fourth and fifth grade teachers at Fowler decided they wanted to embrace this approach and they will receive full day training in RC in March.

VIII. Kindergarten Accreditation

Our kindergarten program must become accredited in order for Maynard to continue to receive approximately \$90,000 in state full-day kindergarten aid each year. The principals at Green Meadow Elementary School, Bernadette McLaughlin, and I are working together to ensure we receive accreditation and continue to receive state aid.

- The National Association for the Education of Young Children accreditation process is complex and time consuming
- Before an evaluation team comes from NAEYC it is critical that we perform an extensive self-study using materials they provide
- The kindergarten teachers, Mrs. McLaughlin, and myself are working hard to outline how the process will unfold
- We have reviewed the steps and materials with the kindergarten team is taking a very active role in ensuring that everything gets done in a timely manner

These are the major initiatives currently taking place, although there are currently ongoing policy discussions pertaining to the science, foreign language, social studies, and mathematics curriculum. If you have any questions pertaining to any of the issues raised here or would like to see reports that have been generated by my office please do not hesitate to contact me at mayer@maynard.k12.ma.us or 978-897-2222.

MAYNARD HIGH SCHOOL
JOHN LENT, PRINCIPAL

In an outdoor ceremony held at Alumni Field on Saturday, June 12, Maynard High School graduated sixty-eight students from the Class of 2004. At the end of a senior week of class activities of whitewater rafting and kayaking as well as a night at the Red Sox, the graduation was a great day for the Class of 2004.

Class Valedictorian Julianne Kulevich and Salutatorian Caitlin Rumrill were among the eighty-five percent of the class going on to further education, sixty-two percent to attend four-year colleges and twenty-three percent to attend two-year colleges or specialty schools. Among the rest of the class, nine percent were to enroll in the military or enter the work force. Graduates of the class are currently attending such institutions as Loyola University, Assumption College, Colby College, University of Massachusetts, Hofstra University, College of the Holy Cross, Ithaca College, University of New Hampshire, Northeastern University, University of Connecticut, Seton Hall, Acadia University, Hartwich College, and McGill University. In support of our graduates, community contributions and private trust funds awarded a total of \$87,550 in financial aid.

In 2004, Maynard High School continues to make strides in raising academic standards and in improving student performance. The number of students enrolled in an advanced placement course for college credit was fifty-three students, representing 16.7 percent of the school population. The Class of 2006 took the MCAS in May 2004 as a basis of receiving a high school diploma with all but one passing English and all but four passing math, both scores well above state average.

The NEASC was presented a two year progress report on Maynard High School on July 1, 2004.

The Virtual High School Program continued to offer twenty-five seats for online courses. Community Service was reinstated as a class with a senior project planned for second semester. Both a homework club and a math tutorial program in the after school hours continued to support student learning. An SAT Prep class is offered which is funded by student enrollment.

No faculty retirements took place in 2004.

Maynard High School continues to support academic achievement through student recognition. The National Honor Society inducted twenty-four students in November for a membership of forty-eight. Additional means by which the high school recognizes academic achievement are the quarterly honor roll, student recognition award selected each term, and the Spanish Honor Society.

The Maynard High School Council welcomed new members, parent Jean Rumrill, teachers Nora Wagman and Alex Waldron, and student Erin Bradley (2006). The continuing members are teacher Tammy Murphy, community member Linda Anderson-Snow, parents Paul Wendler, Nancy Herrick and Gaston Bathalon, student Lauren Tyler, and Vice Principal John Dillon joining Principal John Lent on the council. The high school wishes to express thanks to graduated student member Christine Snow for her effort on the School Council in its work on behalf of the school.

In the area of extra curricular activities, WAVM had a very successful year in 2004. In August before the school began, WAVM welcomed both new and old staff back with a cookout, field day and meeting. The annual fundraiser is the raffle, which is used to defray the cost of activities throughout the year. Winners were selected throughout the day on February 14 to received candy on Valentine's Day. Cosmic Bowling was held the end of February. March welcomed parents, teachers, and business leaders to participate in Radio Broadcast Week. WAVM sponsored the third annual Academic Spirit Week awarding the winning junior class \$300 for their class treasury. Proceeds from the indoor yard sale benefited Maynard Skateboard Park's final phase of construction. Maynardopoly, a board game based on the Parker Brothers monopoly sold well enough for WAVM to donate \$1,000 to the National Honor Society, the Skateboard Park to receive \$2,000, the MHS band to receive \$1,000 and other activities \$1,000. The station realized a profit of \$12,000 for its own activities. Once again, tremendous support was given WAVM to help raise \$57,78 for the Beacon Santa Telethon, benefiting needy families in thirteen communities. The year ended on a high note with the annual banquet weekend held in May.

The music program continued its active program. In the winter of 2004, Alex Ignachuck and Becky Thorburn were selected by audition to perform with the Sr. District of Central Massachusetts Chorus. Becky was also selected to perform in Symphony Hall as a member of the All-State Chorus. The band and chorus competed and performed at the T & T festival in Western Massachusetts in the spring of 2004. The department received a grant from the Maynard LCC who sponsored the Tufts Beelzebubs to come in and work with the chorus and perform for the entire student body. The music program sponsored a trip to the Wang Center to see "The Nutcracker." The band marched in the Veteran's Day, Memorial Day, Little League and Christmas Parades as a community service. The newly formed a cappella group of MHS

and the Madrigal Singers visited town offices, local businesses, senior centers and school singing various holiday and winter songs in December. The band and chorus auditioned for acceptance to perform at Disney World and both groups were accepted! Over eighty students as well many parents and townspeople worked to present the brilliant production of "The King and I." The music department performed it's annual Pops Night concert, spring and winter concerts, and held several fundraisers to support the program throughout the year. The theory students all visited the studio of recording artist, composer and arranger, Bruce Abbott. Bruce taught the students about the art of improvisation and the blues. The end of the year banquet was held at Clock Tower Place in May.

In 2004, Maynard High School sports teams had increased participation, enjoying many successes. The cooperative ice hockey team benefited from joining the Assabet Valley High hockey program. They qualified for the state tournament making it to the second round. The MHS cheerleaders were winners of their league tournament, qualifying them for the regional competition. The girls basketball team won the early season Holiday Tournament but fell two games short of making to the post-season tournament. The boys basketball team won both the Holiday and Tip-Off Classic Tournaments and made it into the state tournament. The spring highlights were the boys track team winning the league title along with the girls track team sending senior Marisa Shea to the state tournament in the long jump and running events. The track participation increased as 8th graders were granted a waiver to participate on the high school team. The baseball team had a rebuilding year finishing in the top half of their very competitive league. The softball team just missed qualifying for the post-season tournament but having their most successful season in recent year. The golf team was undefeated league champs, ending their season with 15-1-1. The team placed twelfth in the state tournament. The football team had senior Joe Dzerkacz break the school rushing record with 1,596 yards. The football teams' biggest win came Thanksgiving Day, beating Clinton for the first time in seven year. Senior Joe Dzerkacz was awarded the MVP honor from the Central Massachusetts Coaches for his outstanding season. The girls soccer team had a rebuilding year after losing six seniors to graduation. The boys soccer team had increased participation from the 8th graders. Senior Jeff Church was selected to the Central Massachusetts All Star Team. Girls field hockey finished with a record above .500. Junior Amanda Kruskowski was named League MVP as the league's leading scorer.

A special thank you should be given to the townspeople who formed the "Remembering Maynard's Own" fund to establish scholarship money for those athletes who cannot pay the financial user fee and the Maynard Elks for their support of the Booster Club activities.

Many other highlights of the year may be cited. Just a few of which are the following: Peer Leadership Program, Future Teachers Program, School-to-Career Program, Student Government Program, Spanish Club and Spanish Honor Society, Math League and Math Olympiad. The SADD Program again received a \$1,000 competitive grant from the Governor's Highway Safety Bureau to supplement its numerous programs including the *Click It or Ticket* campaign for seatbelt use.

In all, Maynard High School has continued to pursue its academic, civic and social goals and to serve the educational needs of the community.

**Maynard High School
Class of 2004**

- | | |
|----------------------------|-----------------------------------|
| Vance McBride Anderson | + Meghan Landry |
| Jonathan Andino | Trevor R. Lemke |
| + Kaitlin Arntzen | Melissa Ashley Leslie |
| David C. Austin | Craig Edward Lifner |
| Christopher Bryan Bajgot | Magical Jenette Lindeman |
| Christopher A. Bennett | James Angelo Lombardo |
| Patrick W. Bishop | Leidy K. López |
| + Dawn M. Bowlby | + Brandon T. MacDonald |
| + Alison Johanna Brooks | Louise Faret Machado |
| + Julie Kathryn Brooks | + Adreck James McDonald |
| Keith M. Calareso | Jana Marie McLaughlin |
| + Amanda Lee Cence | + Marya Stades McLaughlin |
| + Lawrence P. Centola | Jason M. Mctigue |
| + Christina Lynn Conzo | + Casey Donovan Moore |
| + Shawn Patrick Corrigan | Michelle Marie Mosca |
| William Carson Crocker | Krystle Anne Nazzaro |
| + Natalya B. Custer | + Lauri Erik Pekkala |
| Kristin Alyssa Damon | + Krista Danielle Poh |
| Craig Joseph Daniliuk | Luigi Porfino |
| Kyle Raymond Dismuke | + Karla Anne Pratt |
| Lilia Souza Durate | Brittney M. Rice |
| + Anders Fischer | **+ Caitlin Teresa Rumrill |
| + Christopher D. Gallagher | Evan N. Searle |
| Melissa Beth Galvin | + Marisa A. Shea |
| Charles R. Genetti, Jr. | Courtney Taylor Sisson |
| Cyndi Correa Geremias | + Carey Ann Snow |
| Jon Gorman | + Christine McGee Snow |
| Blair E. Harrington | Edward Eugene Gonzales Stonesifer |
| Tim R. Hatch | Michael J. Thomas |
| + Robert Paul Hiltz | Bret Tyler |
| Chris Hunter | Timothy R. Walsh |
| + Alex James Ignachuck | Ashley Marie Willett |
| + Nicole M. Kalloch | Bryan Charles Willett |
| Richard J. Kascus | |
| Patrick M. Keaveney | * <i>Valedictorian</i> |
| *+ Julianne Lisa Kulevich | ** <i>Salutatorian</i> |
| | + National Honor Society |

FOWLER SCHOOL
ROBERT K. BROOKS, PRINCIPAL

I hereby submit the Fowler School Principal's Annual Report for the year 2004.

The Fowler School Council is a very positive and hard working group which is helping to maintain an open channel of communication between the parents and the school.

Elected members are:

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|-------------------------------|------------------------|
| Brenda Jones – Co-chairperson | Terry Herring – Parent |
| MaryAnn Butterline – Parent | Louise Rak – Teacher |
| Matthew Dichard – Parent | Rita Murphy – Teacher |

My appreciation is extended to this group of dedicated and caring individuals who are committed to the improvement of our school.

The primary objective of the School Improvement Council is to develop a working plan that addresses the needs of our students. Following is a summary of the goals in the School Improvement Plan:

- Reach more parents during Parent Teacher Conferences. The two parent conference evenings and afternoons were restructured. This helped to improve communication about student achievement.
- Students who are experiencing difficulty in meeting academic standards need viable alternative and additional time to be successful. The Council is working on recommendations that would provide a viable option to grade retention. This could include, funds to support an alternative program or summer school.
- The Council revised policies on make-up work and homework. The make-up work policy was revised due to the budget reduction of an office clerk. This helped to resolve understaffing concerns in the office.
- The Council annually reviews the D.O.E. time and learning requirements to insure we are in compliance with providing a minimum of 900 hours of directed instruction per year for each student. We are in compliance and in all grades exceed the minimum state requirement for Direct Learning Time.
- Student attendance data is now a demographic used in our school assessments. The daily student attendance policy was revised to improve attendance and reduce tardies. N.C. L. B. now calculates attendance in the rating. This will assist in improving our school profile.

- We are working to increase enrichment activities to support the core curriculum. A group of parents have been organized to focus on providing enrichment experiences with the financial support of the Parent Group and available grants.
- This is the second year of the summer reading program. The council continues to monitor participation rates for each grade. We have an outstanding participation rate resulting in students keeping up their reading skills over the summer months.
- The Council's data objective is to review MCAS information and work to see that we can demonstrate continued improvement in student achievement. The goal is to see that MCAS achievement is above the state average scores.
- The Council is working on the continued building on the theme of kindness and respect. To see that our school is safe and nurturing and students have a sense of belonging. This takes place in two initiatives. Creating and implementing a "no-bullying" curriculum in health classes starting in the 5th through 8th grade and implementing the responsive classroom program in the elementary grades. The new health class began this past fall.
- The Council, along with the assistance of the lead teachers, will review the standards based grading system and report card that has been in place for four years. Revisions will be made to the current report cards.
- Last year the Council conducted an on-line parent survey. We have and will continue to use this information to structure school improvement goals in next years plan. This survey provides helpful information on our programs and services.

In closing, I wish to thank the citizens of Maynard for showing their concern and commitment to the Fowler School. My thanks also to the Maynard School Committee for their continued encouragement!

GREEN MEADOW SCHOOL
BERNADETTE MCLAUGHLIN, PRINCIPAL

This year we welcomed a new kindergarten teacher. Linda Fiorillo came to us with previous kindergarten experience in Westford and Newton, Massachusetts as well as in Russia, London and New Hampshire. Linda was excited to join an experienced kindergarten staff. Our full day kindergarten program, open to all age eligible Maynard students, continues to be an enriching experience for our students.

Jen Hughes is our new speech and language teacher who works with our preschool students. Jen completed her graduate work at Emerson College this past summer. Beth George is our new special education teacher who works with students in Kindergarten through Grade 3. Beth previously taught in both Sudbury and Waltham, Massachusetts.

We hired a new tutor in the Title I program, Janice Moore. She replaces Lisa James who left the program to be a substitute teacher. This program is funded through federal money and it offers our students a tremendous opportunity to have academic support in reading and/or mathematics depending on the grade level. There are 150 students serviced through this program. We are very fortunate to have skilled assistants who instruct the students in skills that support classroom instruction.

Our preschool program has expanded from four sections to five sections. It is an integrated preschool program, which means students with special needs work along side of other students. It is a program funded by tuition from parents, some special education grant funds and some district funds. The classes meet either in the morning or the afternoon and they meet on four days a week. We also have a strong ABA (Applied Behavior Analysis) program particularly in our preschool. These teaching strategies are very successful in working with students with specific needs. Many of our preschool staff has been trained in using these strategies.

We also have a new staff member in our LEP (Limited English Proficiency) program. Nellie Ramos is our new teacher who started mid-way during the school year. She helps students develop a better understanding and more proficiency in the English language.

Our curriculum efforts continued to be strengthened in the core subjects. We continue training in the implementation of the Scott Foresman programs in Language Arts and Mathematics. We are always looking at how to improve our teaching strategies so students are more successful. This year we are also implementing new Science materials and Social Studies materials. Our students are assessed on a regular basis through unit tests, benchmark tests and chapter

tests in these programs. The students have said that when they are faced with the MCAS tests, they are not as formidable because they are used to testing. When students are in third grade, they take the MCAS for the first time. They have only had the Reading test each year but starting in 2004-05, they will also take a Math test as part of the MCAS. We are very pleased with the results of our students because they have performed above the expected levels. The expected level is raised each year and so it is important for us to keep vigilant about teaching materials being purchased, teaching strategies being developed and making sure we are meeting the needs of all students.

At the present time there are two programs to track accountability of teachers and the progress of students: the State manages the MCAS activities and results and the Federal government tracks these issues through No Child Left Behind. It is important to see that we demonstrate continuous improvement in our educational program.

We are very fortunate that we have many volunteers in our school who help us to individualize instruction for our students and support us in so many ways. We have parents and community members who volunteer in classrooms, in the library, on field trips, on the PTO and at special events. It is very exciting to see so many people that come in to help. Our office has volunteers that come in each week and help to answer phones, run off materials and help in so many ways. The office volunteers are: Gail Bosse, Paul Brennan, Diane Donovan, Liz Doyle, Ann Duddy, Julie Marston, Kathy Scouteguazza, Mary Scimeca and Jean Rudenauer. Many volunteers give their time often in more than one area. We would like to thank each and every volunteer for the time they spend in helping to improve our educational program.

The PTO continues to be a vibrant organization that brings so much to our school under the leadership of Marie Kutlowski. Lois Reilly is the treasurer of PTO and helps to manage the substantial funds that are raised through fundraising. The money raised goes towards field trips, training in Responsive Classroom, assemblies, purchasing school materials and many other areas to support the educational program. We would like to thank all members of the community for their participation in our fundraising efforts.

The Enrichment Committee of the PTO is a subcommittee that coordinates school assemblies. The members are: Liz Doyle, Julie Marston, Paddi Gerondeau, Kim Chi, Linda Thayer, Rebecca Chafel, Suzanne Recane, Stephanie Hills, Ann Manning, Barbara Bergner and Debbie Cranson. The group has planned many things for this year: a visit by Chinese Song Zhu; a trip to see The Wizard of Oz at the Concord Youth Theater; the Boston Duck Tours; a Native American Perspectives program; science programs from The Discovery Museum; Paul Taylor, John Fitzsimmons and Jim Weiss, storytellers; and Manguito, a Caribbean music program. Manguito, the Caribbean music program is also supported by a grant from the Maynard Cultural Council and we appreciate the funds given to us.

The major funding for these activities is from fundraising and so you can see how far reaching the money goes.

Each school in Massachusetts needs to have a School Council. The School Council is comprised of school staff, parents and community members and their responsibility is to develop a school improvement plan which looks at school programs, budget and educational progress. Our Council meets on the first Monday of each month from 6:30 to 8:00 p.m. here at school and the public is invited to attend. Meetings will take place on the second Monday if there is a holiday. The members of our Council are: parents Fred Chi, Shirley Dufour, Priscilla Cotter and Tim Sullivan; community member John Mason; and teachers Kristen Richardson, Nancy Messina and Hanne Mully. The principal and parent Tim Sullivan serve as co-chairs.

This year one of our school initiatives is to implement a program called Responsive Classroom. This program is used in our whole school and it helps students develop an awareness of being part of a school community and the skills to demonstrate a respect for themselves, others and their school. They participate in a morning meeting each day in their classroom and in a grade level meeting each week. The meetings are an opportunity to share and celebrate as well as reinforce making good choices. All of our staff has been trained in the program although additional training is part of the program.

One of the easiest ways to see what is happening at Green Meadow is to connect with our website: <http://web.maynard.ma.us> and click on Schools. It is always updated and contains information about special programs, has our weekly newsletter, displays the school calendar and has the school improvement plan and many other important items. We would like to thank Bill Kohlman, parent and School Committee member, who keeps it up-to-date each week. We are very appreciative of his hard work. It is a great website to visit frequently to stay in the know.

We welcome those people who join us in the education of our children. We hope we are a source of pride to the community as we are proud of the support the community affords us.

STUDENT SERVICES DEPARTMENT
JILL GREENE, DIRECTOR STUDENT SERVICES

Since the inception of Massachusetts Special Education Law Chapter 766, the Maynard Public School System has served the special education needs of students with disabilities by providing supports and services in a variety of settings. As of October 2004, the school district provided special education services to 230 students; all but 27 students attended Green Meadow, Fowler and Maynard High School. It should be noted that most students spend the majority of time in general education settings. This year's initiatives for improving the educational achievement of special education students have included increasing the professional development opportunities for special and general educators, including special education tutors, and increasing the instructional materials and technology available to support student learning.

Seventy-five students are enrolled in the Green Meadow Preschool program. This year, the Preschool teachers have implemented a new curriculum that is in alignment with the Kindergarten curriculum. Additionally, we have been preparing for the NAEYC (National Association for the Education of Young Children) accreditation visit. This accreditation will acknowledge the quality education received by the three and four year olds that attend the Green Meadow Preschool.

Again this year, the Student Services Department staff have been conducting Preschool screening for three and four year olds throughout the year, and Kindergarten screenings in the fall and spring. As a result of the screening process, parents and school personnel are apprised of a child's physical, motor, cognitive and behavioral strengths as well as possible areas of need. Ongoing screening and assessment activities are also conducted for students in grades K-12, residing in Maynard, suspected of having special education or related service needs.

In addition to Special Education and the Green Meadow Preschool, the Student Services Department also coordinates the English Language Education Program for Limited English Proficient students and Formerly English Proficient students in grades K to 12. As of October 2004, the school district provided these supports to 40 students. This year's initiatives for improving the educational achievement of students in the English Learner Education Program have included translating school documents for parents, assessing students' progress in learning English throughout the year, increasing the instructional materials available to support students' learning, and increasing professional development opportunities for staff.

This school year, the Student Services Department is managing \$400,000 in Federal and State grants pertaining to special education and early childhood education. Teacher and Instructional Assistant positions, contractual services, instructional materials, and professional development are funded by these grants. These funds further support the continuous efforts of the school system to provide supports and services to the students in Maynard.

EXCEL – BEFORE AND AFTER SCHOOL ENRICHMENT

“Excellence in Care, Enrichment and Learning”

Lois V. Cohen, Director

The EXCEL Program is a school-sponsored child care program for children in kindergarten through eighth grade. There are 191 students enrolled with a dedicated staff of twenty-two part-time or full-time teachers, assistant teachers, college students and high school students. The program has provided experience and mentoring for college students and high school students, entering the fields of education or child care.

Partial and full scholarships for special activities have been provided for needy families through the generous donations of the Maynard Community Chest.

Special theme programs were offered on early release days and February and April school vacations. An eight week summer enrichment program with weekly themes was available to children in kindergarten through grade eight. Field trips for summer 2004 included: Roll-on-America, Canobie Lake Park, Beaver Brook Reservation, Concord Museum, Fast Lanes, Mugar Omni Theatre, Ecotarium, Circus Smirkus, Discovery Museum, Fugakyu Japanese Restaurant, Davis Farmland, Harvard Museum of Natural History, Franklin Park Zoo, Maynard Fine Arts Theatre, George’s Island, Southwick Zoo, Mt. Wachusett, Foothills Children’s Theatre, Breezy Picnic Ground and Purgatory Chasm. A summer reading program ran in conjunction with the summer reading program offered at the Maynard Public Library.

Green Meadow School

EXCEL at Green Meadow School provided before school (7:00 a.m. to 8:30 a.m.) and after school (dismissal to 6:00 p.m.) enrichment/care for kindergarten through third grade. The cafeteria, gym, two homework rooms and two classrooms were utilized daily. Third graders participated in Homework Club. Children were offered a choice of activities including field trips, reading, storytelling, arts and crafts, indoor/outdoor games, science projects, music and quiet time within a theme-oriented curriculum. All students participated in decorating the stage in the cafeteria as the seasons changed. Both boys and girls had the opportunity to learn quilting throughout the winter under the instruction of Lynda Latta. Special music sessions were made possible by Carol Koptiew. Yoga and bowling were available at selected times of the school year at an additional fee. Spanish classes were arranged through Global Child, a world language instruction organization, at a separate tuition for students at Green Meadow School (grades K-3).

FASC at Fowler School

The Fowler After School Club (FASC) is located in classrooms on the second floor of Fowler School for students in grades four through eight (dismissal to 6:00 p.m.). The program included a broad range of activities including, supervised homework time with access to computers, crafts, cooking, sewing, community service projects, sports, guest presentations and field trips. Six students elected to participate in the Tape-a-Book Program at the Maynard Public Library. Students read and taped stories for younger children. Bowling sessions and etiquette classes were offered at an additional fee. First aide instruction was made available to all FASC students. Scrabble Club was open to twelve FASC students and two of those students entered the National Scrabble Competition in Boston.

The EXCEL office is located adjacent to the cafetorium at the Green Meadow School.

Please feel free to contact Lois V. Cohen, Director or Michelle King, Administrative Assistant, with questions about programs. With the assistance of Bill Kohlman, information about EXCEL (School Age Child Care) is available through the website: <http://web.maynard.ma.us>.

GREEN MEADOW SCHOOL

Administration

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|---|--|--|
| <p>Bernadette McLaughlin, Principal BA Emmanuel College MA Washington University 43 Years Experience Hired: 7/98</p> | | <p>Barbara Bergner, Assistant Principal BPS Suny Utica MS College of St. Rose CAGS Cambridge College 22 Years Experience Hired: 9/98</p> |
| | <u>Instructional Staff</u> | |
| <p>Candace Adamson BS Framingham State 20 Years Experience Hired: 9/93</p> | <p>Candace Ewing BA Purdue University M Ed Indiana University 27 Years Experience Hired: 9/90</p> | <p>Carole Koptiew BM Boston University 33 Years Experience Hired: 9/71</p> |
| <p>Cheryl Coppola BS Wheelock College M Ed California State University 11 Years Experience Hired: 9/02</p> | <p>Linda Fiorillo BS Keene State M Ed Antioch NE 18 Years Experience Hired: 8/04</p> | <p>Katherine Krasinski BS Penn State 3 Years Experience Hired: 9/03</p> |
| <p>Sally Cotter BA Emmanuel M Ed Boston University 41 Years Experience Hired: 1/85</p> | <p>Deborah Holly BS Fitchburg State 19 Years Experience Hired: 9/96</p> | <p>Cynthia Kulevich BS Bridgewater State 38 Years Experience Hired: 9/66</p> |
| <p>Patricia Craig BS Framingham State M Lesley College 22 Years Experience Hired: 9/83</p> | <p>Ellen Jaffee Zeller BSA Boston University M Ed Lesley College 32 Years Experience Hired: 10/72</p> | <p>Gayle Mara BS Framingham State M Regis College CAGS Framingham State 24 Years Experience Hired: 4/83</p> |
| <p>Deborah Cranson BA Bridgewater State M Ed Bridgewater State 27 Years Experience Hired: 9/88</p> | <p>Charlotte Jones BS Fitchburg State M Ed Framingham State 17 Years Experience Hired: 10/96</p> | <p>Patricia McCarthy BS St. John's Univ. MS Niagara University 34 Years Experience Hired: 9/93</p> |
| <p>Janet Erb BA Lycoming College M Ed Lesley College 34 Years Experience Hired: 8/95</p> | <p>Judith Johnson BA UMass M Ed Lesley College 34 Years Experience Hired: 9/70</p> | <p>Susan McNamara BS Framingham State 31 Years Experience Hired: 9/75</p> |

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| Susanne Meade BA Boston College M Ed Lesley College 31 Years Experience Hired: 9/73 | Susan Pomfred BS Framingham State 33 Years Experience Hired: 4/71 | Annmarie Smart BS Framingham State M Ed Lesley College CAGS Fitchburg State 28 Years Experience Hired: 10/76 |
| Nancy Messina BS Boston State M Ed Lesley College 25 Years Experience Hired: 10/97 | Kristen Richardson BS Westfield State M Ed California State University 7 Years Experience Hired: 9/02 | Diane Weksner BS Central Connecticut State MS Central Connecticut State 23 Years Experience Hired: 1/92 |
| Roz Monahan BA Boston College M Ed Boston College 30 Years Experience Hired: 9/88 | Sharon Santillo BA University of Dayton M Ed Boston State 33 Years Experience Hired: 9/87 | Nancy Wheeler BS Worcester State MA Lesley College 33 Years Experience Hired: 9/69 |
| Hanne Mully BA University Aarhus, Denmark MA University Aarhus, Denmark 14 Years Experience Hired: 9/02 | Joyce Sinicki BS Framingham State M Ed Fitchburg State 28 Years Experience Hired: 10/76 | |

GREEN MEADOW SCHOOL
Special Education
Instructional Staff

| | | |
|--|---|--|
| Leslie Adams-Dowst RN Newton Wellesley BFA Mass College of Art 17 Years Experience Hired: 12/93 | Jennifer Hughes BA Trinity College MS Emerson College 1 Year Experience Hired: 8/04 | Cecilia Tatem-Small BSW Wheelock College MSW Boston University 20 Years Experience Hired: 12/02 |
| Carin Daddino BA UMass M Ed Boston University 2 Year Experience Hired: 9/03 | Laura Marchand BS Springfield College 2 Years Experience Hired: 8/04 | |
| Susan Grossman BS Emerson College MA Trenton College 29 Years Experience Hired: 9/92 | Lynn Mooradian B State Univ of NY M Ed Framingham State CAGS Framingham State 34 Years Experience Hired: 9/98 | |
| | | |

GREEN MEADOW SCHOOL
Special Education
Support Staff

| | | |
|--|--|---|
| Suzanne Aukstikalnis Hired: 8/04 | Nancy Haynes Hired: 9/00 | Jennifer Olsen Hired: 10/03 |
| Jessica Belaska BS Wocester State Hired: 4/04 | Shirley Highfield BS Bridgewater State Hired: 12/88 | Karen Pervier BS Suffolk University M Bentley College Hired: 9/00 |
| Pamela Bertulli BS Salem State Hired: 10/04 | Kimberle Hoff Hired: 8/04 | Linda Proulx BS Wheelock College M Ed Lesley College Hired: 9/02 |
| Apara Borrowes BA Univ Florida MS Florida State CAGS Boston Univ. Hired: 9/04 | Lisa James BS Southampton University-U.K. Hired: 9/03 | Pam Radler BA Regis College Hired: 9/01 |
| Hilary Braman Hired: 10/03 | Brenda Jones Hired: 8/04 | Nelly Ramos Hired: 12/04 |
| Chung-Pei Chang Nat'l Taiwan Univ. Hired: 12/03 | Ruth Kay BS Gordon College Hired: 10/93 | Rhonda Rocheleau Hired: 9/01 |
| Karen Corcoran BS N. Adams State Hired: 9/98 | Nanda Landers Hired: 9/03 | Marjorie Schmidt BS William Paterson College Hired: 9/02 |
| Julie Costello Hired: 3/00 | Carol LeSage BS Suffolk University Hired: 9/02 | Marya Tenney Hired 8/04 |
| Patricia Fields BS Suffolk Univ BS BS Northeastern Hired: 8/04 | Robyn Lees Hired: 9/03 | Patricia Thorburn BA Gordon College MS Univ. NC Hired: 9/94 |
| Mary Gately BS Nichols College Hired: 9/03 | Ryan Mehigan BS Univ. Vermont Hired: 9/04 | Julia Wood AD Endicott College Hired: 9/03 |
| Susan Hackett BS W.Kentucky Univ. Hired: 9/04 | Maureen Monsen Hired: 9/03 | |
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**GREEN MEADOW SCHOOL
Support Staff**

| | | |
|---------------------------------------|---------------------------------------|---|
| Sandra Cossetta Hired: 4/98 | Susan Kelleher Hired: 11/99 | Chris Richardson Hired: 11/98 |
| Edward Cossette Hired: 2/01 | Charlene Martin Hired: 9/96 | Kathy Sullivan Hired: 11/02 |
| Dave Higgins Hired: 9/95 | Karen Mason Hired: 9/91 | Robert Wright Hired: 9/98 |
| James Justason Hired: 3/85 | Betsy Poulson Hired: 9/99 | |

**FOWLER SCHOOL
Administration**

| | | |
|---|--|--|
| Robert K. Brooks, Principal BA Western NM M Ed Fitchburg State 30 Years Experience Hired: 2/74 | | Jeff Mela BA Union College MSW Boston University 8 Years Experience M Framingham State Hired: 9/02 |
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**Fowler School
Instructional Staff**

| | | |
|--|--|---|
| Patricia Adams BS Fitchburg State MS Fitchburg State 27 Years Experience Hired: 9/84 | William Brisson BA Berklee M Ed Fitchburg State 25 Years Experience Hired: 9/97 | Maria Caristi BS Wheelock College 21 Years Experience Hired: 9/03 |
| Kathleen Aucoin BS Westfield State M Ed Emmanuel College 7 Years Experience Hired: 8/04 | Margot Brown BA Framingham State MA Lesley College 9 Years Experience Hired: 9/01 | Carol Carr BA Regis College 36 Years Experience Hired: 1/77 |
| Amy Bozek B North Adams State 8 Years Experience Hired: 9/98 | Roberta Burkey BS Framingham State 6 Years Experience Hired: 9/00 | Patricia Coan BA Framingham State 27 Years Experience Hired: 9/77 |

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|---|---|---|
| <p>Whitney Clarcq BA Framingham State M Ed Framingham State 7 Years Experience Hired: 9/03</p> | <p>Lou Elliott BS Northeastern M Ed Boston State 30 Years Experience Hired: 9/77</p> | <p>Patrick Johnson BS Johnson Wales M Ed Northeastern University 9 Years Experience Hired: 9/97</p> |
| <p>Sean Conway BA UMass Lowell M Ed UMass Lowell 1 Year Experience Hired: 8/04</p> | <p>Denise Elkins BS Fitchburg State 4 Years Experience Hired: 9/02</p> | <p>Nancy Justason BS Framingham State M Ed Framingham State CAGS Cambridge College 22 Years Experience Hired: 9/84</p> |
| <p>Michael Cotter BA Wheaton College M Ed Cambridge College CAGS Fitchburg State 9 Years Experience Hired: 9/00</p> | <p>Kristen Finck BS Worcester State 4 Years Experience Hired 9/02</p> | <p>Brian Kelley BA Framingham State 27 Years Experience Hired: 9/82</p> |
| <p>Brenda Couture BS Framingham State M Ed Fitchburg State 23 years Experience Hired: 9/85</p> | <p>Christopher Fleming BS Bridgewater State M Ed Fitchburg State 9 Years Experience Hired: 9/97</p> | <p>Rosemarie Kessler BA Anna Maria College M Ed Fitchburg State 27 Years Experience Hired: 10/77</p> |
| <p>Patricia DeMars BS Keene State 25 Years Experience Hired: 9/90</p> | <p>Michael Graceffa BS Northeastern University M Cambridge College 30 Years Experience Hired: 9/76</p> | <p>Carolyn Longo BS Cal State M Ed Lesley Univ. 1 Year Experience Hired: 8/04</p> |
| <p>Jane Duchesneau BS Fitchburg State M Ed Fitchburg State 31 Years Experience Hired: 8/95</p> | <p>Jennifer Jackson BA Stonehill College M Ed Wheelock College 7 Years Experience Hired: 9/00</p> | <p>Christopher Marrese BA Assumption College M Ed Cambridge College CAGS Fitchburg State 6 Years Experience Hired: 9/00</p> |

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|--|---|---|
| Patricia Messenger BA Cardinal Cushing M Ed Framingham State 36 Years Experience Hired: 8/95 | Louise Rak BA Skidmore College M Ed Cambridge College 29 Years Experience Hired: 9/97 | Herbert Symes BS Boston University 36 Years Experience Hired: 9/70 |
| Rita Murphy BS Univ. Lowell M Ed Boston University CAGS UMass Lowell 11 Years Experience Hired: 9/98 | Deborah Roussel BS Fitchburg State M Ed Framingham State 29 Years Experience Hired: 9/97 | Matthew Wirzburger BA Univ. Texas M Ed Tulane University 14 Years Experience Hired: 9/01 |
| Denise Nelson BA UMass 17 Years Experience Hired: 1/92 | Michael Stevens BS S. Hampton Univ. UK M Ed Eastern Michigan CAGS Fitchburg State 24 Years Experience Hired: 8/94 | |
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FOWLER SCHOOL
Special Education
Instructional Staff

| | | |
|--|--|---|
| Marlene Coleman BS Framingham State M Ed Framingham State 12 Years Experience Hired: 9/92 | Arlene Fuchs BA Simmons College MS Boston University Hired: 9/79 | Roseanne Lambert BS Lesley College M Ed Lesley College 26 Years Experience Hired: 4/78 |
| Mary Ferranti AD Mass Bay 9 Years Experience Hired: 9/98 | Mary Finnegan BS UMass MS Northeastern 6 Years Experience Hired: 1/99 | Barbara Lankford BA Ball State MS Indiana University 34 Years Experience Hired: 9/86 |
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**Fowler School
Special Education
Support Staff**

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|--|--|--|
| Nicole Anninger BA Tufts University MS Boston University Hired: 9/95 | Andrea Fitzgerald AD Newbury College Hired: 1/01 | Tammy Peralta Hired: 5/04 |
| Jodi Bond BS Miami University M Ed Lesley Univ. Hired: 9/04 | Margaret Gould Hired: 8/04 | Catherine Rouille BA Boston College Hired: 9/01 |
| Margaret Cahoon BA Univ Michigan MA Univ Michigan Hired: 9/99 | Florence Griswold BA Sterling College M Ed Trenton State Hired: 1/01 | Mary Samiljan Hired: 9/03 |
| Joseph Cincotta, Jr. BA Stetson University Hired: 10/01 | Elizabeth Iaccarino BS Worcester State Hired: 9/03 | Jane Wilson BS Univ. Bridgeport Hired: 9/96 |
| Patricia Coen AD Mass Bay Hired: 9/04 | Victoria Kravtisky BS State Univ of New York MS State Univ of New York Hired: 9/03 | |
| Jonathan Coletti BA UMass Hired: 3/04 | Paula Morrison Hired: 10/99 | |

**Fowler School
Support Staff**

| | | |
|---------------------------------------|---------------------------------------|--|
| John Ballard Hired: 6/02 | Gloria Hull Hired: 4/87 | Anabel Rodriguez Hired: 9/04 |
| Joseph Deardon Hired: 11/79 | Walter Justason Hired: 4/87 | Theresa Ravesi Hired: 9/04 |
| Marcia Foley Hired: 9/98 | Gail McDonald Hired: 3/83 | Pauline Taylor Hired: 1/99 |
| David George Hired: 7/93 | Sally Priest Hired: 8/04 | Karen Wilson Hired: 11/01 |
| David Herlihy Hired: 9/93 | Karen Reimann Hired: 9/02 | |

**Maynard High School
Administration**

| | | |
|---|--|--|
| <p>John Lent, Principal BA UMass M Ed Framingham State 36 Years Experience Hired: 9/68</p> | | <p>John Dillon, Assistant Principal BS Bridgewater State M Ed Cambridge College 13 Years Experience Hired: 9/00</p> |
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**Maynard High School
Instructional Staff**

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|---|---|---|
| <p>James Adams BA Trinity College 6 Years Experience Hired: 8/99</p> | <p>Lea Agostino BA UMass Lowell M Ed Lesley Univ. 8 Years Experience Hired: 8/04</p> | <p>Steven Caloggero BS Stonehill College M Ed Worcester State 7 Years Experience Hired: 9/99</p> |
| <p>Jennifer Adams B Bethany College 8 Years Experience Hired: 8/99</p> | <p>Patricia Brennan BA Salem State 24 years Experience Hired: 9/86</p> | <p>Jennifer Connolly BA Boston College M Ed Worcester Polytechnic 6 Years Experience Hired: 9/98</p> |

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| <p>Lucinda Erickson BA Bowdoin College MA College of New Jersey 9 Years Experience Hired: 9/97</p> | <p>Jean LaBelle BA Hofstra University MA Clark University 10 Years Experience Hired: 8/99</p> | <p>Stephanie Steigerwald BS Fitchburg State 4 Years Experience Hired: 3/02</p> |
| <p>John Flynn BFA UMass M Ed Harvard 11 Years Experience Hired: 8/95</p> | <p>Rochelle Lerner BS University at Albany MS Rutgers M Ed UMass 6 Years Experience Hired: 9/03</p> | <p>Brenda Sullivan BA Central Ct. State M Ed Atlantic Union 13 Years Experience Hired: 9/98</p> |
| <p>Shannon Ansari-Gallant BS UMass MS Rensselaer Polytechnic 7 Years Experience Hired: 9/03</p> | <p>Janice Lind BS Univ Wisconsin MA UMass 17 Years Experience Hired: 9/01</p> | <p>Larry Vanaria BS Suffolk University M Ed Cambridge College 24 Years Experience Hired: 9/81</p> |
| <p>Sandi Hannon BS Syracuse Univ. 1 Year Experience Hired: 8/04</p> | <p>Lisa MacLean BA Colby College M Ed Northeastern CAGS Northeastern 20 Years Experience Hired: 9/86</p> | <p>Nora Wagman BA Framingham State MA Middlebury College 27 Years Experience Hired: 9/00</p> |
| <p>Gary Jusseaume BS Worcester State MA Assumption MA Indiana University 30 Years Experience Hired: 12/74</p> | <p>Tammy Murphy BS Fitchburg State MS Fitchburg State CAGS Fitchburg State 11 Years Experience Hired: 9/95</p> | <p>Alexandria Waldron BA William Paterson College M Ed Harvard 8 Years Experience Hired: 9/97</p> |
| <p>Gary Justason BS Springfield College M Ed Cambridge College 30 Years Experience Hired: 9/82</p> | <p>Colleen Smith BA Merrimack 2 Years Experience Hired: 8/04</p> | <p>Michael Waldron B Framingham State M Ed Framingham State 12 Years Experience Hired: 9/97</p> |
| <p>Kelly Hayner BA Susquehanna University M AL/ESL UMass 15 Years Experience Hired: 9/00</p> | <p>Al Stebbins BA CW Post College 29 Years Experience Hired: 9/75</p> | |
| | | |

**Maynard High School
Special Education
Instructional Staff**

| | | |
|---|--|--|
| John Sforza BS Boston State M Ed Boston College CAGS Boston State 32 Years Experience Hired: 9/78 | | Jacquelyn Rodgers BA Framingham State M Ed Regis College CAGS Fitchburg State Adv Diploma Educ. Hong Kong Univ. 30 Years Experience Hired: 9/75 |
| | | |

**Maynard High School
Special Education
Support Staff**

| | | |
|--|---|--|
| Fern Green BA Arizona State Hired: 3/90 | Tom Hilli BA UMass Hired: 9/97 | Kristin Reed BA Univ Notre Dame Hired 11/91 |
| Gail Grierson Hired: 1/02 | Jennifer Joyce Hired: 11/04 | Alice Weaver BS Maryville College MA UMass Hired: 9/89 |
| Theresa Herring Hired: 8/04 | Sandra Orangio Hired: 9/04 | |

**Maynard High School
Support Staff**

| | | |
|--|--|---------------------------------------|
| Pam Carter Hired: 8/95 | Linda Koskinen Hired: 9/80 | Joan Martell Hired: 9/92 |
| Winnie Clark Hired: 9/96 | Chris Krysa Hired: 9/02 | Charlene Quinn Hired: 9/00 |
| Walter Helin Hired: 1/87 | Coralie Landry Hired: 8/04 | Robert Sczerzen Hired: 4/83 |
| Scott Higgins Hired: 9/01 | Joanne Lochiatto Hired: 8/95 | Joan Tyler Hired: 3/00 |
| Walter Ignachuck Hired: 2/01 | Linda Parker Hired: 10/02 | Mary Wardwell Hired: 9/91 |
| | | |

System Staff

| | | |
|--|--|--|
| Albert Kearney AB Stonehill College M Ed Boston College Ph D. Boston College 29 Years Experience Hired: 9/72 | | Katherine Markowitz BS Lesley College M Ed Fitchburg State 28 Years Experience Hired: 10/93 |
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System Support Staff

| | | |
|--|--------------------------------------|-------------------------------------|
| Peter DiCicco Hired: 8/02 | Jean Ignachuck Hired: 6/93 | Colleen Moore Hired: 7/91 |
| Joyce Filtz Hired: 9/93 | Robert Kinch Hired: 8/94 | Judy Wing Hired: 9/92 |
| Ellen Gilfeather Hired: 8/94 | Joseph Magno Hired: 9/93 | |
| | | |

EXCEL / FASC Support Staff

| | | |
|-------------------|--------------------|------------------|
| Mary Bruno | Victoria Goguen | Mary Mitzcavitch |
| Sarah Burris | Fancine Indelicato | Gail Murphy |
| Jennifer Cipriano | Beth Joki | Mary Place |
| Janet Cohen | Michelle King | Kristin Reed |
| Kaitlyn Corrigan | Lynda Latta | Deborah Smith |
| Pamela DeMars | Matthew Leach | Heather Stamm |
| Debora Diggins | Malaina LeSage | Jeri Welch |
| Patick Flynn | Ryan Mehigan | Deborah Wells |

Mark R. Masterson, Ed.D.
Superintendent of Schools
AB St. John Fisher College
M Ed. Harvard University
CAS Harvard University
Ed.D. Boston University
31 Years Experience
Hired: 8/02

Daniel Mayer, Ed.D.
Assistant Superintendent of Schools
BA Vassar College
M.Ed. Boston University
M.A University of Chicago
Ed.D. Harvard Graduate School
17 Years Experience
Hired: 8/04

Lois Cohen
Director of EXCEL/FASC Programs
BS Fitchburg State
31 years Experience
Hired: 9/93



TOWN OF MAYNARD BOARD OF APPEALS

MAYNARD, MASSACHUSETTS 01754

2004 Zoning Board of Appeals Annual Report

| <u>Case No.</u> | <u>Applicant(s)</u> | <u>Location/Property</u> | <u>Purpose</u> | <u>Decision</u> |
|-----------------|--------------------------------------|--------------------------|--|------------------------|
| 040105-V | John Mackesy | 120 Great Road | Variance, 15 ft. to 4 feet for the construction of a 17' x 12' addition for a den and 3 rd bedroom. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |
| 040211-V | Steve Dahill | 15 Charles Street | Variance, 25 ft. to 18 feet 5 inches to construct a 584 square foot addition. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |
| 040224-A | Vincent DiMase | 11 Powder Mill Road | Appeal from a decision of the Building Commissioner | Appeal Denied |
| 040312-V | Douglas Wood | 4 Elm Court | Variance, 25 feet to 20 feet to construct a proposed garage. | Variance Granted |
| 040319-SP | Francoise Coyne | 58 Old Marlboro Road | Special Permit, for a home based skin care business | Special Permit Granted |
| 040329-V | Michael R. Cutler Carol D. Cutler | 45 Concord Street | Variance, 25 feet to 14 feet to construct a 22' x 20' deck. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Denied |
| 040408-V | Ann M. Nugant | 39 Sudbury Street | Variance, 25 feet to 7.2 feet to construct an 8' x 12' addition, first floor bathroom. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |
| 040412-V | Brian P. Bandini | 5 Bent Avenue | Variance, 15 feet to 13 feet to construct a 15' x 20' deck. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |
| 040416-SP | Christian Fisher | 209-211 Main Street | Special Permit, to add an 18' x 30' back porch. | Special Permit Granted |
| 040525-V | Marilyn M. Cook | 6 Summer Hill Road | Variance, 25 feet to 8 feet, for a small addition to square off house and enlarge a bedroom closet. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |
| 040604-V | Curtis Nauseda | 4 Bates Avenue | Variance, 25 feet to 17 feet for an addition, and a variance from 30 feet to 24 feet to construct an 18' x 13' deck. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |
| 040611-V | Greg Young | 9 Mockingbird Lane | Variance, 30 feet to 25 feet to construct an 18' x 22'.5" addition. | Variance Granted |

| | | | | |
|-----------|-----------------------------------|--------------------|---|------------------------|
| 040723-V | Al Avery | 73 Waltham Street | Variance, 30 feet to 17 feet to construct an 18' x 14' 6" deck. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |
| 040805-V | Friends of Maynard Public Library | 77 Nason Street | Variance, relief from parking regulation | Variance Granted |
| 040818-V | Keith R. Hills | 10 Marlboro Street | Variance, 15 feet to 10 feet 10 inches to construct a 26' x 36' attached two-car garage with attic space above. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |
| 040823-SP | Friends of Maynard Public Library | 77 Nason Street | Variance, Height of Building to exceed allowable height requirement of thirty-five feet (35') for building within business district, to 46' 5". Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |
| 040825-V | Alleen Freeman | 13 Summit Street | Variance, 15 feet to 13 feet to construct an 8' x 12' screened in porch. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6. | Special Permit Granted |



TOWN OF MAYNARD BOARD OF APPEALS MAYNARD, MASSACHUSETTS 01754

2004 Zoning Board of Appeals Annual Report

The year 2004 concluded for the Maynard Zoning Board of Appeals with a membership of four regular members, one alternate member, and two vacancies for alternate members. The Maynard ZBA holds its meetings monthly as fillings of applications of either variance or special permits dictate. During the year 2004 the board heard 17 separate cases. Many of these cases were heard and decided at the initial public hearing as presented by the petitioner or applicant. Certain of the cases had to be extended for further consideration at a continued public hearing to allow members to take a view of the property in question or for the petitioner or applicant to provide additional information or plans more specific to the particular project.

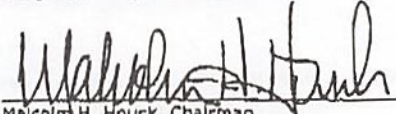
There were 17 petitions for variances for the year 2004, concluding as follows:

2 petitions for variance granted
 11 variance petitions were amended to proceedings for special permit (G.L. Chapter 40A, Section 6) Bylaw Section 7.4.1 - 10 amended petitions were granted special permits, to alter or enlarge a pre-existing non-conforming residential dwelling house. 1 amended petition was denied.

There were 2 petitions for Special Permit, one for a home business, which was granted, and the second for an 18' x 30' back porch, which was also granted.

There was 1 additional petition for Appeal of a decision of the Building Inspector, which was denied.

Dated: March 23, 2005


 Malcolm H. Houck, Chairman