



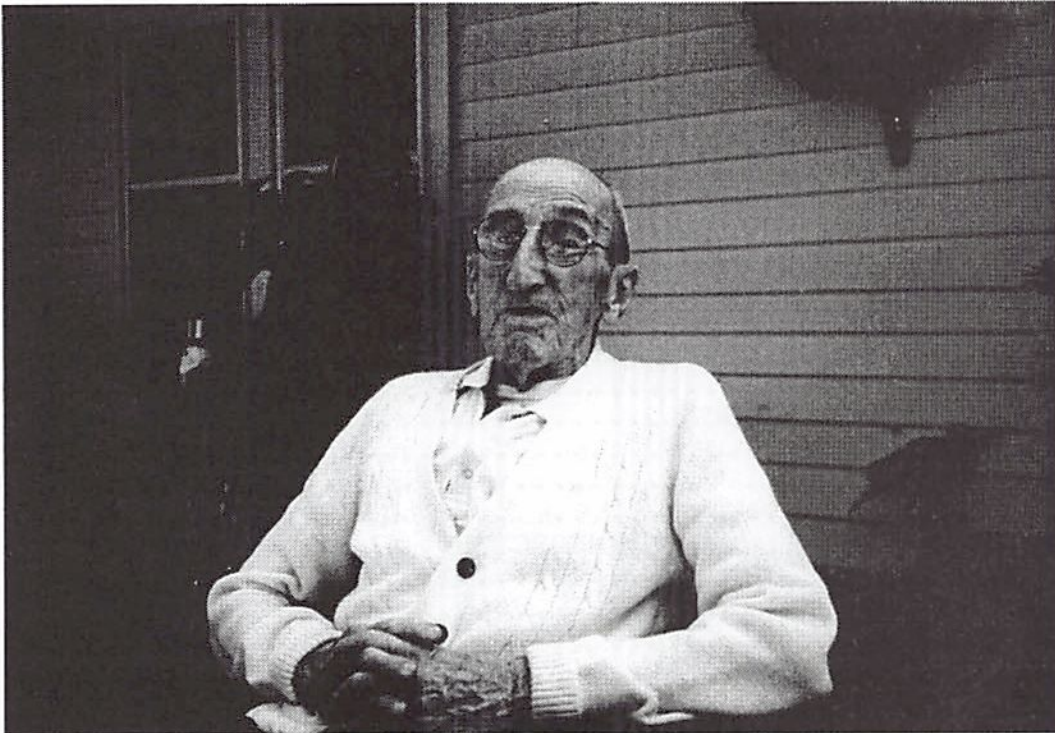
**1998 ANNUAL
TOWN REPORT
MAYNARD, MASSACHUSETTS**

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Cover Designed By: Moira Clinton
Maynard High School - Class of '98

DEDICATION



THOMAS H. DUGGAN

1907 - 1998

ASSESSORS - 1958 - 1979
FINANCE COMMITTEE

GENERAL INFORMATION - 1998

Incorporated.....April 19, 1871

Type of Government....Town Meeting

County.....Middlesex

Annual Town Meeting.....Third Monday in May

Annual Town Election.....First Monday in May - 4 Precincts

Land Area.....5.24 Square Miles

Location.....Central Eastern Massachusetts

Bordered by Stow on the west and southwest, Acton on the north, Concord on the northeast and Sudbury on the east and southeast. Maynard is located approximately 25 miles northwest of Boston, 24 miles from Worcester and 18 miles from Lowell.

Population 1996 (Town).....10,069

Population 1997 (Town).....10,219

Population 1998 (Town).....10,249

Tax Rate 1998-1999.....Residential....\$18.55
Commercial....\$30.11

Tax Rate 1997-1998.....Residential....\$17.90
Commercial....\$29.13

Tax Rate 1996-1997.....Residential....\$18.88
Commercial....\$30.74

ELECTED TOWN OFFICIALS - 1998

	<u>TERM</u>		<u>TERM</u>
<u>MAYNARD HOUSING AUTHORITY</u>	<u>EXPIRES</u>	<u>SELECTMEN</u>	<u>EXPIRES</u>
Christopher Kokoros (state appt.)	1999	Anne Marie Desmarais	1999
Charles Nevala	2000	Paul H. LeSage	1999
John Arnold	2001	Frank Ignachuck	2000
Stanley Nowick	2003	Tresa R. Jones	2000
		Edward J. Mullin	2001
 <u>MODERATOR</u>		 <u>REGIONAL VOC.SCHOOL COMMITTEE</u>	
Richard E. Gerroir	1999	James P. Gray	1999
 <u>SCHOOL COMMITTEE</u>		 <u>TRUSTEE OF PUBLIC LIBRARY</u>	
Terry Herring	1999	Ann Marie Lesniak-Betley	1999
Alice Kennedy	1999	Elizabeth Binstock	2000
Betsy C. Griffin	2000	William J. Cullen	2001
William Kohlman	2000		
John Landry	2001		

APPOINTED TOWN OFFICIALS

<u>AMERICAN DISABILITY ACTS</u>		<u>ASSISTANT ASSESSOR</u>	
<u>COMMISSION</u>		Anthony Maria	
Richard Pierce	1998	<u>BUILDING INSPECTOR</u>	
Mary Ellen Piantedosi	2000	Richard Roggeveen	1999
Richard Gross		Charles Willett (asst.)	1999
Jayne Tapia	2001		
 <u>INSPECTOR OF ANIMALS</u>		 <u>CABLE TELEVISION COMMITTEE</u>	
Thomas Natoli	1998	Fred Bailey	
		David Griffin	
 <u>APPEALS, BOARD OF</u>		Theresa Hoggins	
Rudy Cole (alternate)	1998	 <u>CONSERVATION COMMISSION</u>	
Malcolm Houck	1999	Peter Keenan	1999
Donald Crowther	2000	Frederic W. King	2000
Elizabeth Franchek	2000	Peggy Jo Brown	2000
Paul Scheiner	2000	Jennifer Steel	2000
		Scott R. Salisbury	2001
 <u>ASSESSORS</u>		 <u>CONSTABLE</u>	
*Charles Green	1999	Barbara Hartnett	2001
*Brenda LeSage	1999		
Anna Muti	1999		
Stephen Pomfret	1999		
Richard T. Downey	2000		
*Anthony Maria	2000		

	<u>TERM</u> <u>EXPIRES</u>		<u>TERM</u> <u>EXPIRES</u>
<u>COUNCIL ON AGING</u>			
John Delorey	1998	<u>HEALTH, BOARD OF</u>	
Shirley Barilone	1999	Cornelia Keenan	1999
Ann Duclos	1999	Paul Jacques	2000
Patricia L. Walzek	1999	Todd Kraley	2001
Alice V. Black	2000		
Richard Gross	2000	<u>HISTORICAL COMMISSION</u>	
Stewart Campbell	2001	Benny M. Sofka	1999
Katherine Colombo	2001	Elizabeth Schnair	2000
Marilyn Hanson	2001	Cynthia C. Howe	2001
Adele Milewski	2001	Carlo Mariano	2002
Irene Tompkins	2001	Paul Boothroyd	2003
<u>CULTURAL COUNCIL</u>		<u>INDUSTRIAL FINANCE BOARD</u>	
Patricia Arntzen	1998	Robert Batson	1999
Ron Labbe	1998	David A. Berry	1999
Maria L. Lockhardt	1999		
Laura Howick	2000	<u>LIBRARIAN</u>	
Rachel Korn	2000	Steve Weiner	
Andrea Najpauer	2000		
Sally Bubier		<u>MAYNARD COMMUNITY</u>	
		<u>DEVELOPMENT STEERING COMM.</u>	
<u>DIRECTOR OF CIVIL DEFENSE</u>		Peter Christianson	
Ronald Cassidy		Paula Copley	
		Sarah Cressy	
<u>DOG OFFICER</u>		Elizabeth Green	
Leslie Boardman		Cynthia Howe	
Betsy B. Wallace (asst.)		Carol Leary	
		Joseph Mullin	
<u>FINANCE COMMITTEE</u>		Joyce Munro	
John Barilone	1998	Bob Nadeau	
Marcia Curren	1998	Scott Vickery	
P.J. Gauthier	1998		
Judy Stokey	1998	<u>METROPOLITAN AREA PLANNING</u>	
Sally Bubier	1999	<u>COUNCIL (MAPC)</u>	
Mark Higgins	1999	Rudy Cole	
*Maurice Quirke	1999		
Mike Young	1999	<u>MAPC REGIONAL WATER SUPPLY</u>	
Patricia Chambers	2000	<u>PROTECTION PLAN GRANT COMM.</u>	
William N. Cranshaw	2000	Walter Sokolowski	
Louise Ann Fleming Cutaia	2000	M. Irvil Kear	
Robert Nuzzo	2000		
Christopher DiSilva	2001	<u>PARKS AND RECREATION</u>	
*Robert Hastry	2001	<u>ADVISORY COMMITTEE (PARSAC)</u>	
Ed Shankle	2001	Joseph Borey	
Ann Thompson	2001	James Condon	
		David Daniluik	
<u>FIRE CHIEF</u>		Richard Tracy Galvin	
Ronald Cassidy		Neal Mirfield	
		Michael Mislin	
<u>GAS INSPECTOR</u>		Mark Waldron	
William Freeman	1999		
Ray Smith (asst.)	1999		
<u>HEALTH AGENT</u>			
Gerald Collins			

	<u>TERM</u>		<u>TERM</u>
<u>PLANNING BOARD</u>	<u>EXPIRES</u>	<u>MIDDLE SCHOOL</u>	<u>EXPIRES</u>
*Michael Lalli	2000	<u>BUILDING COMMITTEE</u>	
Peter O'Callaghan	2000	Robert Brooks	
John Thompson	2001	Kathy Hahn	
David Brown	2002	Gary Justason	
Bob Nadeau	2002	William Kohlman	
Marilyn Messenger	2003	John Landry	
		Peter O'Callaghan	
		Mary Emma Robertson	
<u>PLUMBING INSPECTOR</u>		John Thompson	
Raymond Smith	1999	Gregory Yanchenko	
William Freeman (asst.)	1999		
<u>POLICE CHIEF</u>		<u>SEALER OF WEIGHTS AND MEASURES</u>	
Edward Lawton		Frederick J. Brooks	
<u>PUBLIC WORKS SUPERINTENDENT</u>		<u>SUPERINTENDENT OF SCHOOLS</u>	
Walter Sokolowski		Donald G. Kennedy	
<u>RECREATION COMMISSION</u>		<u>TOWN ACCOUNTANT</u>	
Larry Centola	1999	Harry Gannon	
*Christine Clifford	1999		
Alice Kennedy	1999	<u>TOWN ADMINISTRATOR</u>	
Paul Maria	2000	Michael Gianotis	
Joanne Pileeki	2000		
Florence Tomyl	2001	<u>TOWN CLERK</u>	
		Judith C. Peterson	
<u>REGIONAL SCHOOL DISTRICT</u>		<u>TOWN TREASURER/COLLECTOR</u>	
<u>PLANNING COMMITTEE</u>		Carolyn Marcotte	
Ernest Crocker			
Robert A. Geldart		<u>VETERANS ADMINISTRATOR</u>	
John E. Meyn		Milton Lashus	1999
<u>REGISTRARS OF VOTERS</u>		<u>WIRING INSPECTOR</u>	
*Marilyn Fedele	1998	Benjamin Bigusiak	1998
Karl Hilli	1998	Peter Morrison (asst.)	1999
Madeline Lukashuk	1999		
Judith C. Peterson	1999		
Deborah Collins	2000		
<u>RETIREMENT BOARD</u>			
Harry Gannon			
Robert Larkin			
Carole Morgan	1999		
Tom Natoli			
Frank Sale			
<u>ROOSEVELT SCHOOL REUSE COMMITTEE</u>			
Donald Duncan			
Theresa Finnerty			
Ralph E. Hanson			
C. David Hull			
Ron Labbe			

* Resigned

ANNUAL TOWN REPORT

OF THE

TOWN CLERK

To the Citizens of Maynard:

Herewith is my report for the year ending December 31, 1998. This report consists of the following:

General Information

Town Officials

Statistics

Summary of Licenses and Fees

Special Town Meeting - April 27, 1998

Annual Town Election - May 4, 1998

Annual Town Meeting - May 18, 19, 1998

Special Town Meeting - May 19, 1998

Special Town Election - May 21, 1998

State Primary - September 15, 1998

Special Town Meeting - October 26, November 9, 1998

State Election, November 3, 1998

Report of the Board of Registrars of Voters

I wish to extend a special thank you to the Honorable Board of Selectmen, Town Administrator, the Police Department, the Department of Public Works, the School Department, and other Town Employees and Officials who have cooperated and supported the Town Clerk's Office over the past year.

Respectfully submitted,

Judith C. Peterson
Town Clerk

STATISTICS - TOWN OF MAYNARD

BIRTHS RECORDED - COMPARISON FOR FIVE YEARS

<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
139	129	146	142	103

DEATHS RECORDED JANUARY 1, 1998 TO DECEMBER 31, 1998

January	-	8	July	-	4
February	-	8	August	-	2
March	-	3	September	-	5
April	-	7	October	-	2
May	-	6	November	-	4
June	-	5	December	-	4
			Males	-	31
			Females	-	27

DEATHS RECORDED - COMPARISON FOR FIVE YEARS

<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
78	60	75	75	58

MARRIAGES RECORDED JANUARY 1, 1998 TO DECEMBER 31, 1998

January	-	1	July	-	3
February	-	2	August	-	9
March	-	1	September	-	7
April	-	2	October	-	8
May	-	10	November	-	6
June	-	4	December	-	2

MARRIAGES RECORDED - COMPARISON FOR FIVE YEARS

<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
67	62	53	60	55

SUMMARY OF LICENSES AND FEES BY TOWN CLERK TO TOWN TREASURER

Alcoholic Beverages.....	\$36,380.00
Auto Agent Class I & II.....	1,320.00
Auto Amusement.....	350.00
Business Certificates.....	1,095.00
Certified Copies.....	3,790.00
Citations - Dog.....	100.00
Common Victuallers	1,425.00
Financial Statements	1,822.00
Food Licenses - Bd. of Health.....	2,280.00
Junk Dealers.....	160.00
Lodging House Licenses.....	100.00
Lord's Day Licenses.....	150.00
Miscellaneous.....	954.30
Marriage Intentions.....	870.00
Oil Permits.....	200.00
Pole Locations.....	20.00
Pool Table/Billiard Table Licenses.....	250.00
Public Entertainment.....	470.00
Raffle Permits.....	30.00
Street Lists.....	184.00
Theater Licenses.....	261.00
Tobacco - Bd. of Health.....	5.00
Town Share of Dog Licenses.....	6,065.00
State Share of Fish and Game Licenses.....	7,581.15
Town Share of Fish and Game Licenses.....	362.35

Total.....\$66,224.80

ALL DOG 1998 LICENSES EXPIRED ON DECEMBER 31, 1998. DOGS MUST BE LICENSED IN JANUARY/FEBRUARY 1999, OR THE OWNERS OR KEEPERS THEREOF ARE LIABLE TO A FINE. THE LAW APPLIES TO ALL DOGS SIX MONTHS OLD OR OVER, REGARDLESS OF TIME OF YEAR OWNERSHIP IS ACQUIRED.

THE COST TO LICENSE EACH DOG IS \$10.00 AND AN UPDATED RABIES RECORD MUST BE SHOWN. OWNERS MUST RENEW LICENSES EACH YEAR AT THE TOWN CLERK'S OFFICE OR CALL 897-1000 TO LICENSE BY MAIL.

BIRTH REGISTERED IN 1998

DATE OF BIRTH	NAME OF CHILD	SEX	PLACE OF BIRTH	PARENTS NAME
JANUARY				
4	EMILY CATHERINE THAYER	F	NEWTON	ALEX C. & LYNDA K.PEGURRI
8	KAYLA KRISTEN CHAVIER	F	CONCORD	JOHN J. & PEGGY A.TINGLOF
13	LUCILLE CORY ZENDZIAN	F	CONCORD	DAVID P. & TRACY B.BALIAN
23	JOHN RICHARD LORETTA	M	FRAMINGHAM	SCOTT M. & SHARON L.PRIEST
28	PETER ANTHONY DOMENICHELLA	M	CONCORD	PAUL F. & JEANNE M.GIMILARO
29	JUSTIN DOUGLAS COX	M	BOSTON	DAVID R. & TRACEY E.WRIGHT
30	CAROLINE CLOUGHER GRACELY	F	BOSTON	FRED & MARIE J.CLOUGHER
FEBRUARY				
4	GEORGE THOMAS SHAW	M	WALTHAM	ERIC G. & CYNTHIA A.RHODES
16	STEPHEN ERNEST JONES	M	CONCORD	STEPHEN A. & CHARLOTTE A.DEVER
20	NATHAN ERIC RENSING	M	CONCORD	RALPH J. & DALE C.BEHRENS
26	LELAND TAYLOR MCCULLAGH	F	CONCORD	MICHAEL R. & ELIZABETH B.BARRY
28	NICHOLE LORRAINE TEELE	F	FRAMINGHAM	RICHARD E. & LAURA M.GOODWIN
MARCH				
2	LINDSEY CATHERINE HOGGINS	F	CONCORD	KENNETH J. & THERESA S.SESSELMAN
9	ANDERS RAYMOND BILLIND-PHIBBS	M	NEWTON	NIELS K. & ALMA C.PHIBBS
13	LYDIA MADELINE FRANKLIN	F	NEWTON	DAVID M. & JULIE M.PORTE
14	MELISSA JANE KENNELLY	F	CONCORD	RICHARD J. & CYNTHIA L.HARTMAN
17	ALICIA RAY BURROWS	F	CONCORD	KENNETH R. & MICHELLE L.BOSSE
17	CAITLYN JANICE PENDLETON PONZANI	F	CONCORD	TIMOTHY J. & SHARON L.PENDLETON
APRIL				
1	BAILEY JOHN BURKETT	M	CONCORD	JEFFREY S. & JENNIFER L.BODDY
7	MARSHALL EMILE O'LEARY	M	CAMBRIDGE	BRUCE S. & DEBORAH A.MCLEAN
7	ANDREW CARLETON HIBBARD	M	FRAMINGHAM	JOHN B. & RUTH TOPLIFFE
8	MAXIMILIAN GEORG RUNDE	M	CAMBRIDGE	GEORG B. & LESLIE A.BENSON
9	ERICA ROSE HOUSE	F	CONCORD	CHARLES A. & CATHERINE A.O'ROURKE
10	GEORGE LIAM R. HURLEY	M	NEWTON	WILLIAM C. & VANESSA A.RASHBROOK
23	MATTHEW ROGER LINDFORS	M	CONCORD	JOHN M. & WENDY J.DENARO
25	MATTHEW JOHN EARLY	M	NEWTON	PETER J. & NELIA P.PONSECA
26	CARTER LEE MOREAU	M	BOSTON	ROBERT F. & TAMARA L.WALTERS
29	HENRY CHRISTOPHER LUCIER	M	NEWTON	BRUCE A. & SKYE E.SOUSA
MAY				
3	JESSICA MARIE MARTINEZ	F	BOSTON	BARRY L. & MARY M.GURSKI
3	ELIZABETH BARBARA MARTINEZ	F	BOSTON	BARRY L. & MARY M.GURSKI
5	ZACHARY JOSEPH UGLEVICH	M	BOSTON	JOSEPH J. & LAURA L.FRIES
5	ISABELLA ANN VENTI	F	CONCORD	ADAM M. & PATRICIA A.MOLINARI
9	BISHOP RAY CLARK	M	CONCORD	GORDON R. & KIMBERLY A.BERUBE
13	ZACHARY CHARLES SULZER	M	CONCORD	IRA & MARY V.PARSONS
16	LAUREN ALINA CANHA	F	BOSTON	JOSEPH V. & ALINA M.FARIA
19	DAVID ALEXANDER KINZLMAIER	M	CONCORD	ANDREAS G. & DANA OLEJNIKOVA
21	MCKENZIE ROSE POH	F	NEWTON	JAMES J. & KAREN R.PATTERSON
26	JOSEPH MICHAEL KUTLOWSKI	M	NEWTON	MICHAEL J. & MARIE A.MADDEN
28	MIKAYLA JANE CASSIDY	F	BOSTON	DAVID R. & LINDA A.SPILLETT
29	SEAN ROBERT FLYNN	M	CONCORD	RICHARD G. & LUCIENNE J.HEER
29	CHESKA RENEE SHAHRAK	F	CONCORD	ALIREZA & JILL R.SHAW
30	MOLLY GANNON WESTON	F	CONCORD	LAWRENCE P. & SARAH E.GANNON
JUNE				
3	VANESSA TSAI DAO	F	WALTHAM	QUYEN B. & ESTELLE P.TSAI
4	EDWARD JOSEPH FITZSIMMONS	M	CONCORD	JOHN E. & DENISE M.LANE
11	THOMAS JOHN AUKSTIKALNIS, III	M	WALTHAM	THOMAS J. & SUZANNE M.CREAMER
12	AMANDA CHRISTINE LYONS	F	BOSTON	KENNETH J. & CHRISTINE E.LEWIS
17	DAVID JAMES KISSANE	M	BOSTON	BRIAN & SUZANNE M.MANCUSO
18	ISABELLA CATHERINE PROIA	F	NEWTON	JAMES A. & BARBARA L.GELWICKS
24	EMILY MARIE DORAN	F	CONCORD	MARK C. & CATHY J.OSKIRKO
24	NIKOLAS WILLIAM JAMES GIBSON	M	CONCORD	RICHARD L. & JENNENE M.TRIPPIER
26	TAYLOR ELIZABETH JONES	F	CONCORD	STEPHEN G. & ELIZABETH F.SPROUL

BIRTH REGISTERED IN 1998

DATE OF BIRTH	NAME OF CHILD	SEX	PLACE OF BIRTH	PARENTS NAME
JUNE				
29	JONATHAN TYLER AUGUSTA	M	CONCORD	MARK D. & KAREN E. BEERS
30	RICHARD SANFORD BELL	M	CONCORD	DWAYNE A. & CHRISTINE MCANDREWS
JULY				
7	COLE ROBERT WILLCUTT	M	NEWTON	TODD & KATHLEEN A. PINEAU
7	ROSEMARY LYNN TAKACS	F	BOSTON	JAMES D. & ALISON M. KAMINSKI
14	JONATHAN ISAIAH DANKE	M	CONCORD	HANS D. & CONNIE S. SCHULTZ
15	CATHERINE MARIE HORAN	F	CONCORD	TIMOTHY J. & TRACIE M. TREMBLAY
18	ISABEL LOUISE BRANDT	F	CONCORD	MICHAEL R. & MERIDITH A. BENNINGTON
19	BRIAN PHILIP SULLIVAN	M	BOSTON	PAUL C. & CYNTHIA MONTGOMERY
21	QUENTIN GALLANT DONAHUE	M	BOSTON	KEVIN G. & MARCIE K. GALLANT
22	ZACHARY JAMES KASSAY	M	CONCORD	DAVID A. & MITZI B. BRAMBLE
25	RYAN MICHAEL YOST	M	CAMBRIDGE	EDWARD T. & DONNA RUTH W. WEBB
25	MAKAYLA QUINLAN WARD	F	BOSTON	MICHAEL Q. & SARAH J. ROZEHNAL
28	JESSICA ANNE MACKESY	F	CONCORD	JOHN C. & LISA ROSE
31	LIZA O'GRADY CALDICOTT	F	CONCORD	DANIEL S. & KATHRYN J. HORTON
AUGUST				
2	SARA ELOISE LACY	F	BOSTON	PETER C. & JILL M. WOODWORTH
6	GWENDOLYN FRAIN JOHNSTON	F	CONCORD	GREGORY C. & MARY FRAIN
19	BAILEY MICHAEL RIDDLE	M	CONCORD	JEFFREY J. & TRACY C. COLLIN
30	ZACHARY WALTER LEMELIN	M	WALTHAM	DAVID M. & STEPHANIE A. SCESNY
SEPTEMBER				
3	MICHAELA THERESA BARBAGALLO	F	CONCORD	EDWARD R. & MARY T. MASSA
4	ALYSON ELAINE ENNEGUESS	F	CONCORD	MARK T. & KRISTEN J. HEFFERNAN
10	HANNAH RAE POREMBA	F	FRAMINGHAM	PATRIC J. & JULIANNE DUDA
11	JAMES LEO CONNOR	M	BOSTON	SEAN W. & LYN M. LAPRENIERE
15	SESHA ANNE MANNING	F	CONCORD	KEVIN W. & ANNE E. DZERKACZ
16	THOMAS FRANCIS SHEPPARD, JR.	M	BOSTON	THOMAS F. & KAREN M. CORBETT
20	DEVON SOLOMON HEIDEMAN	M	CONCORD	KENNETH F. & LAURA MERIDY
23	SAMANTHA ANNABELL CASEY	F	CONCORD	PAUL J. & CAROL A. AKILLIAN
29	ANDREW WILLIAM PAUL	M	LOWELL	WILLIAM J. & ELAINE M. GOULAS
OCTOBER				
5	KARLIE ANNE KASZNAV	F	BOSTON	DOUGLAS G. & KYMBRA L. HEINZE
8	KAYLEE CATHERINE HICKMAN	F	WALTHAM	TIMOTHY & SARAH CARLL
9	ANNA ELIZABETH CHRISTIANSEN	F	CONCORD	DAVID A. & ELIZABETH A. ELLARD
15	RACHEL MARIE THOMPSON	F	CONCORD	ROBERT J. & LEE A. ALDRICH
15	MICHAEL JAMES FOLEY	M	CONCORD	JAMES E. & AMELIA ANDREWS
21	ERIC PAUL KILEY	M	CONCORD	SEAN E. & DIANE M. MELANSON
24	ALEXANDER DOMINIC KUCICH	M	CONCORD	JOHN J. & MONICA A. CHRAMBACH
26	KIZAZEAL JEREMIAH ZEKIAL FORSYTH	M	BOSTON	KEVIN J. & TRISHA M. FOWLER
29	MARIANNA LEE PANAKIS	F	BOSTON	ARISTIDIS G. & HEIDI B. BURDETT
NOVEMBER				
3	AMERIAH JADE SCHOVER	F	CONCORD	RICHARD F. & MAUREEN VAUGHAN
5	MICHAEL JAMES WEBER	M	CONCORD	BRIAN P. & MARY K. BALONEK
10	SAMANTHA JAMIE PEZNOLA	F	CONCORD	JOHN G. & MARIANNE TARSA
10	NOLAN MICHAEL REINDEL	M	CONCORD	EUGENE M. & MICHELLE D. GEDNEY
12	OLIVIA BRONWYN DRAKE	F	NEWTON	JESSE S. & KAREN C. KOCHAN
12	NELL ELIZABETH FRANCKEK	F	BOSTON	JAMES S. & ELIZABETH E. DESMARAIS
17	JOHNATHAN RICHARD CAMPANA	M	CONCORD	STEPHEN D. & PRISCILLA J. NIX
29	AIDAN MICHAEL COLLINS	M	BOSTON	SEAMUS & JULIE ROWE
30	CHRISTOPHER MICHAEL LANDADIO	M	NEWTON	MICHAEL K. & SUSAN E. HOBSON
DECEMBER				
1	CHLOE ARRIVEY HALL	F	STONEHAM	EDWARD S. & MEGAN A. ARRIVEY
5	JAVIER MORALES	M	BOSTON	CIRO & MARIA G. MORALES MARQUEZ
22	EMERITT NILS BLANEY	M	NEWTON	ERIC J. & RUTH E. OCKERBY

1997 BIRTHS RECEIVED IN 1998

DATE OF BIRTH	NAME OF CHILD	SEX	PLACE OF BIRTH	PARENTS NAMES
OCTOBER 24	WILLIAM TYLER GOSS	M	NEWTON	MARK D. & LUCI OSTIS
DECEMBER 9	EMILY ROSE COUTURE	F	WALTHAM	ERIC M. & DINAH A. MICHAUD
9	EDEN BETH PAULSON	F	BOSTON	MARK R. & BETH A. BARTOLOMEI
12	ASHLEY MARIE CHIASSON	F	CONCORD	JAMES M. & ANN MARIE JARMULOWICZ
21	LILLI MAE RICO	F	CONCORD	JEFFREY P. & BARBARA G. SUTHERLAND
22	CAL RICHARD HOWES	M	CONCORD	PAUL T. & KRISTYN D. SLUYSKI

Special Town Meeting of April 27, 1998, held at the Maynard High School Auditorium, 1 Tiger Drive, Maynard, MA.

The following action was taken:

At 7:30 P.M. on April 27, 1998, the Special Town Meeting was called to order by the Moderator, Richard E. Gerroir, who declared that a quorum was present.

(398) Three hundred, ninety eight voters were in attendance.

Guests were acknowledged and admitted.

Motion made and seconded to waive the warrant as a whole. Motion carried.

Article 1: Clock Tower Place TIF

Voted: that the town accept the article as printed in the warrant, with two amendments which are:

1. Change (c), 4th line, from (20) twenty years to:
(15) fifteen years:
2. Change Paragraph One, 2nd sentence, from: Wellesley Rosewood Capital, LLC. to:

Wellesley/Rosewood Maynard Mills Limited Partnership.

The Finance Committee Recommends.

Motion made by Phil Bohunicky and seconded to adjourn the Special Town Meeting at 8:50 P.M.

Attest:.....A true copy

Special Town Meeting of April 27, 1998, held at the Maynard High School Auditorium, 1 Tiger Drive, Maynard, MA.

Article 1: CLOCK TOWER PLACE TIF

VOTED: that the Town approve seeking an "exceptional opportunity for economic development" designation for Wellesley/Rosewood Maynard Mills Limited Partnership (the "Developer") for a facility located within the Tax Increment Financing Zone, as set up in the Tax Increment Financing Plan, (the "TIF Plan"), and the form of agreement between the Developer, and the Town, all in substantially the same form as submitted to this Special Town Meeting. This approval confirms the information in the TIF Plan that:

(a) The Project, otherwise known as Clock Tower Place, as defined in the TIF Plan, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion in the TIF Zone;

(b) The Project will not over burden the Town's infrastructure and utilities;

(c) The Project, as described in the TIF Plan will increase employment opportunities for residents of the Town. The Town requests that the project be designated as an "exceptional opportunity" for a term of fifteen (15) years.

(d) The Project and the development of Clock Tower Place by the Developer, as proposed, conforms with the regulatory requirements for the establishment of TIF Zones within the Commonwealth.

(e) Should an Economic Target Area Designation be made available to, and approved for, the Town of Maynard, the TIF Zone shall be deemed a site-specific Economic Opportunity Area (EOA) for the Project upon approval by the Massachusetts Economic Assistance Coordinating Council (EACC) of an EOA application to be submitted by the Town.

Pass any vote or take any action relative thereto.

Attest:.....A true copy.

TOWN ELECTION - MAY 4, 1998

Pursuant to Warrant # 688 the Town Election was held on Monday, May 4, 1998, in all four precincts. The polling places were prepared according to the requirements of general law.

Precinct # 1: Warden: Theresa Morrill
 Clerk: Rosalie Poitrast
 Number of ballots cast: 450
 Tabulation completed at 9:15 P.M.
 (Absentee ballots cast: 6)

Precinct # 2: Warden: Dorothy E. Murphy
 Clerk: Joyce Filz
 Number of ballots cast: 377
 Tabulation completed at 9:45 P.M.
 (Absentee ballots cast: 4)

Precinct # 3: Warden: Nancy Javert
 Clerk: Cecile Karpeichik
 Number of ballots cast: 407
 Tabulation completed at 9:10 P.M.
 (Absentee ballots cast: None)

Precinct # 4: Warden: Martha Maria
 Clerk: Janet King
 Number of ballots cast: 357
 Tabulation completed at 9:00 P.M.
 (Absentee ballots cast: 4)

Total tabulation results announced at: 9:45 P.M.
 Total number of votes cast: 1591

	<u>PRCT.</u> <u>1</u>	<u>PRCT.</u> <u>2</u>	<u>PRCT.</u> <u>3</u>	<u>PRCT.</u> <u>4</u>	<u>TOTAL</u>
<u>SELECTMEN, THREE YEARS</u>					
EDWARD J. MULLIN	320	233	239	220	1,012
CAMERON J. FOLEY	128	141	165	133	567
SUNDRY	1	-	-	-	1
BLANKS	1	3	3	4	11
TOTAL	450	377	407	357	1,591
<u>MODERATOR, ONE YEAR</u>					
RICHARD E. GERROIR	389	294	311	279	1,273
SUNDRY	2	-	2	-	4
BLANKS	59	83	94	78	314
TOTAL	450	377	407	357	1,591
<u>SCHOOL COMMITTEE, THREE YEARS</u>					
JOHN A. LANDRY	374	289	289	273	1,225
SUNDRY	1	-	1	-	2
BLANKS	75	88	117	84	364
TOTAL	450	377	407	357	1,591

	<u>PRCT.</u> <u>1</u>	<u>PRCT.</u> <u>2</u>	<u>PRCT.</u> <u>3</u>	<u>PRCT.</u> <u>4</u>	<u>TOTAL</u>
<u>TRUSTEE OF PUBLIC LIBRARY, THREE YEARS</u>					
WILLIAM J. CULLEN	378	304	301	282	1,265
SUNDRY	-	-	1	-	1
BLANKS	72	73	105	75	325
TOTAL	450	377	407	357	1,591
<u>MAYNARD HOUSING AUTHORITY, FIVE YEARS</u>					
STANLEY NOWICK	233	211	190	183	817
CAROL A. MILIOTO	175	134	174	133	616
SUNDRY	-	-	1	-	1
BLANKS	42	32	42	41	157
TOTAL	450	377	407	357	1,591

ANNUAL TOWN MEETING

May 18, 19, 1998

The following action was taken:

At 8:10 P.M. on May 18, 1998, the Annual Town Meeting was called to order by Richard E. Gerroir, Moderator, who declared that a quorum was present.

Laura Pratt sang the National Anthem. Laura is a Senior at Maynard High School and a member of the All-State chorus and will attend Ithaca College.

Richard E. Gerroir recognized some individuals who served the residents of the Town and are no longer with us.

Joseph Boothroyd who served on the School Committee for two terms. He, also, served on the Green Meadow Building Committee, the Centennial Committee and the Library Board. During his last few years he served on the Historical Society.

Next was David Grimley, a local business man who served five years on the Planning Board.

He asked everyone to join in a moment of silence in memory of these fine people.

One thousand, two hundred, and eighty-two (1,282) voters were in attendance.

Motion made and seconded to appoint Bob Nadeau, Deputy Moderator and Mary Brannelly the Assistant Moderator.

Guests were acknowledged and admitted.

Motion made and seconded to read the warrant as a whole.

Motion made and seconded that no new business will be brought up after 11:00 P.M.

Motion made and seconded to take Article 8 out of order.

Article 1: Voted to receive the report of the Roosevelt School Reuse Committee Interim Report, (Report of Progress).

ROOSEVELT SCHOOL REUSE COMMITTEE INTERIM REPORT May 18, 1998

The committee was authorized at the 1997 Town Meeting. Members appointed by the Town Moderator in Fall 1997.

Donald Duncan
Theresa Finnerty
Ralph Hanson
C. David Hull
Ron Labbe

Nov. 12, 1997 - Organizational Meeting
C. David Hull elected Chairman
Ralph Hanson elected Secretary

Nov. 12, 1997 - Voted to inspect Roosevelt School Building and to schedule meeting with Board of Selectmen.

Nov. 29, 1997 - Inspected Roosevelt School property accompanied by James Hart and Richard Robbins, professionals in commercial building construction and management.

Dec. 8, 1997 - Elected James Hart and Richard Robbins to RSRC as Ex-Officio members. Met with Robert Nadeau and Mary Brannelly of the Police Station Building Committee. Received their reports.

Jan. 22, 1998 - Approved proposals to be presented to the Board of Selectmen

1. Declare property surplus
2. Insert warrant article for \$5,000 to advertise availability
3. Close roof leakage

Feb. 9, 1998 - Met with Board of Selectmen. Proposals approved. Met with Finance Committee. Warrant article proposal approved.

May 12, 1998 - Reviewed engineering report on building condition. Agreed to seek commercial real estate agent's opinions on building value and marketing possibilities. Voted to post property availability on the Internet. Met with a Library Trustee to discuss their interest in the property.

Article 2: Voted Yes 451, No 42, Blanks 1, that the Town will authorize salaries for the following Town Officers:

Moderator	\$ 100.00
Selectmen (5 members) each	\$ 850.00
Board of Assessors (3 members) each	\$ 850.00
Board of Health (3 members) each	\$ 100.00
Board of Library Trustees (3 members) each	\$ 25.00

The Finance Committee Recommended.
(This article was voted by a Secret Ballot.)

Article 3: Voted: Yes 375, No 54, that the Town appropriate from taxation the sum of \$11,399.00, under authority of Section 108A of Chapter 41 of the General Laws to amend the Maynard Salary Administration Plan by deleting therefrom the present Section 19 entirely and substituting therefor a new Section 19 as printed in the warrant.

ARTICLE: 3 SALARY ADMINISTRATION PLAN

To see if the Town will vote under authority of Section 108A of Chapter 41 of the General Laws to amend the Maynard Salary Administration Plan, by deleting therefrom the present Section 19 entirely and substituting therefor a new Section 19 as hereinafter set forth;

FULL TIME EMPLOYEES

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
OFFICE OF THE SELECTMEN							
Administrative Secretary	28,453	30,127	31,801	33,474	35,148	36,100	37,741
OFFICE OF THE TOWN ACCOUNTANT							
Town Accountant	40,793	43,193	45,592	47,992	50,392	51,756	54,109
OFFICE OF THE TOWN CLERK							
Town Clerk	29,946	31,708	33,469	35,231	36,992	37,994	39,721
OFFICE OF TREASURER/COLLECTOR							
Treasurer/Collector	36,064	38,186	40,307	42,429	44,551	45,757	47,837
OFFICE OF THE POLICE CHIEF							
Secretary	21,324	22,579	23,832	25,087	26,340	27,054	28,284
HEALTH DEPARTMENT							
Public Health Officer BS and RS & 2 yrs.	27,346	28,955	30,563	32,172	33,780	34,695	36,271
Public Health Officer BS, RS, CHO 5 yrs.	34,180	36,191	38,200	40,211	42,222	43,365	45,336
Public Health Officer BS, MS, RS, CHO 10 yrs.	41,613	44,060	46,508	48,956	51,404	52,796	55,195
Public Health Nurse	23,293	24,661	26,030	27,400	28,770	29,549	29,993
OFFICE OF ASSESSORS							
Assistant Assessor	39,877	42,223	44,568	46,914	49,260	50,593	52,893
PUBLIC WORKS DEPARTMENT							
Superintendent	47,770	50,580	53,390	56,200	59,010	60,608	63,363
Professional Manager Waste Water Treatment Plant	16.38	17.34	18.31	19.27	19.77	20.77	21.72
LIBRARY							
Librarian (MLS Degree)	34,850	36,900	38,950	41,000	43,050	44,216	46,225

PART TIME EMPLOYEES

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7

OFFICE OF THE SELECTMEN								
Sealer of Weights and Measures	Per Year						Fee Basis	
Veteran's Agent	Salary						1,200	
Veteran's Agent	Expense						300	
Registrar	of Voters						100	
Clerk, Registrar	of Voters						500	
Inspector	of Wires						Fee Basis	
Inspector	of Animals						100	
Lock-Up	Keeper						120	
School Traffic	Officer						500	
Building	Inspector						Fee Basis	
Asst. Building	Inspector						Fee Basis	
Dog Lease	Officer's Salary						1	
Dog Lease	Officer's Expense						1,200	
Gas	Inspector						Fee Basis	
Asst. Gas	Inspector						Fee Basis	
OFFICE OF COUNCIL ON AGING							9.00	
Clerk								
OFFICE OF REGISTRARS								
Canvassers						Fee Set By Town Clerk		
Election Officers	Per hour						6.83	
FIRE DEPARTMENT								
Clerk/Stenographer		9.45	10.00	10.55	11.11	11.66	11.98	12.52
POLICE DEPARTMENT								
Clerk/Stenographer		9.45	10.00	10.55	11.11	11.66	11.98	12.52
School Crossing	Guards			9.14	9.53			
Police Station	Janitor							12.35
Police	Matron							13.90
OFFICE OF TOWN ACCOUNTANT								
Clerk/Stenographer		9.45	10.00	10.55	11.11	11.66	11.98	12.52
OFFICE OF TREASURER/COLLECTOR								
Clerk Stenographer		9.45	10.00	10.55	11.11	11.66	11.98	12.52
OFFICE OF THE TOWN CLERK								
Clerk/Stenographer		9.45	10.00	10.55	11.11	11.66	11.98	12.52
OFFICE OF CIVIL DEFENSE								
Clerk/Stenographer		9.45	10.00	10.55	11.11	11.66	11.98	12.52
OFFICE OF ASSESSORS								
Clerk/Stenographer		9.45	10.00	10.55	11.11	11.66	11.98	12.52
OFFICE OF THE BOARD OF HEALTH								
Clerk/Stenographer		9.45	10.00	10.55	11.11	11.66	11.98	12.52
Nurse, LPN	Per hour							
Milk and Restaurant	Inspector	Per day						122.00
Dentist	Per hour							9.62
Agent Investigator	Per Year							350.00
Burial of	Animals							125.00
Plumbing	Inspector							Fee Basis
Asst. Plumbing	Inspector							Fee Basis
Inspector of	Slaughtering							No Salary
LIBRARY DEPARTMENT								
Library Page	Per hour							6.35
Story Teller								3.80
Part Time	Help	9.45	10.00	10.55	11.11	11.66	11.98	12.52

Annual Town Meeting of May 18, 1998, held at the Maynard High School Auditorium, 1 Tiger Drive, Maynard, MA.

PUBLIC WORKS DEPARTMENT							
Clerk/Stenographer	9.45	10.00	10.55	11.11	11.66	11.93	12.52
Inspector of Sub Divisions						Rate Set By DFW	
Utility Worker: Snow Shoveller/Summer Help							Per hour 7.55

RECREATION COMMISSION		
Director Per hour		13.50
Playground Specialized Instructor		12.00
Playground Supervisor		9.90
Playground Aides		6.15

RECREATION COMMISSION SWIMMING PROGRAM		
Director		13.50
Instructors		12.31
Teaching Aides (6) Per week		117.73

FIRE DEPARTMENT		
Call Captain (1) Per Year		150.00

One Call Captain, Four Call Lieutenants, Ten Call Firefighters and Five substitute Call Firefighters will be paid 9.92 per hour in the following instances:

1. Fires, 2. Flood, 3. Storm Duty, 4. Search for lost person,
5. Bomb Incidents, 6. Call back by Chief of Department.

Article 4: Voted: Yes, 309, No 56, that the town meet salaries and wages of the Town Officers and employees expenses and outlays of the Town Departments and other sundry miscellaneous but regular expenditures necessary for the operation of the Town for the Fiscal Year 1999 (July 1, 1998 - June 30, 1999). Said sums of money to be listed below in the column titled "Selectmen Recommended Fiscal 99". Further, to accept and expend Federal Funds and State Funds to offset certain salaries or expenses or outlays as listed below against specific line items.

Money to come from:

\$	5,150.	- Sale of Lots
\$	91,432.	- Ambulance Fees
<u>\$18,567,353.</u>		<u>- Taxation</u>
\$18,663,935.		Total

Finance Committee recommended
(This article was voted by a Secret Ballot)

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROPR. FY '98	DEPARTMENT REQUEST		% CHANGE		SELECTION RECOMMENDS FY'99	% CHANGE		
		FY'99	FY'98 APPR.	FY'99	FY'98 APPR.		FY'99 SELECT	FY'98 APPR.	
—GENERAL GOVERNMENT—									
114. TOWN MODERATOR									
1111. Salary	\$100	\$100		0.00%		\$100		0.00%	
2222. Expense	\$50	\$60		20.00%		\$60		20.00%	
TOTAL	\$150	\$160		6.67%		\$160		6.67%	
% Operating Budget	0.001%	0.001%				0.001%			
122. BOARD OF SELECTION									
1111. Salary	\$91,463	\$93,709		2.46%		\$93,709		2.46%	
2222. Expense	\$3,500	\$4,000		14.29%		\$4,000		14.29%	
3333. Outlay	\$0	\$0		0.00%		\$0		0.00%	
7274. IDEA	\$1,000	\$1,000		0.00%		\$1,000		0.00%	
4005. Parking Clerk Expense	\$3,000	\$3,500		16.67%		\$3,000		0.00%	
TOTAL	\$98,963	\$102,209		3.28%		\$101,709		2.77%	
% Operating Budget	0.517%	0.534%				0.531%			
131. FINANCE COMMITTEE									
2222. Expense	\$1,750	\$2,500		42.86%		\$2,500		42.86%	
TOTAL	\$1,750	\$2,500		42.86%		\$2,500		42.86%	
% Operating Budget	0.009%	0.013%				0.013%			
135. TOWN ACCOUNTANT									
1111. Salary	\$59,004	\$61,955		5.00%		\$61,955		5.00%	
2222. Expense	\$1,500	\$1,500		0.00%		\$1,500		0.00%	
3333. Outlay	\$0	\$0		0.00%		\$0		0.00%	
TOTAL	\$60,504	\$63,455		4.88%		\$63,455		4.88%	
% Operating Budget	0.316%	0.331%				0.331%			
141. BOARD OF ASSESSORS									
1111. Salary	\$73,624	\$77,011		4.60%		\$77,011		4.60%	
2222. Expense	\$10,450	\$12,500		19.62%		\$11,000		5.26%	
3333. Outlay	\$0	\$0		0.00%		\$0		0.00%	
TOTAL	\$84,074	\$89,511		6.47%		\$88,011		4.68%	
% Operating Budget	0.439%	0.467%				0.460%			

DEPARTMENT	TOWN MTG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQU. FY'98 APPR.	SELECTIONS RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
149. TOWN TREASURER/COLLECTOR					
1111. Salary	\$100,701	\$96,647	-4.03%	\$96,647	-4.03%
2222. Expense	\$51,475	\$51,475	0.00%	\$51,475	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$152,176	\$148,122	-2.66%	\$148,122	-2.66%
% Operating Budget	0.795%	0.773%		0.773%	
151. TOWN COUNSEL					
4003. Legal Retainer	\$30,000	\$32,000	6.67%	\$32,000	6.67%
4004. Litigation	\$15,000	\$20,000	33.33%	\$20,000	33.33%
TOTAL	\$45,000	\$52,000	15.56%	\$52,000	15.56%
% Operating Budget	0.235%	0.272%		0.272%	
155. DATA PROCESSING					
2222. Expense	\$23,000	\$24,000	4.35%	\$24,000	4.35%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$23,000	\$24,000	4.35%	\$24,000	4.35%
% Operating Budget	0.120%	0.125%		0.125%	
158. TAX TITLE FORECLOSURE					
2222. Expense	\$10,000	\$10,000	0.00%	\$10,000	0.00%
TOTAL	\$10,000	\$10,000	0.00%	\$10,000	0.00%
% Operating Budget	0.052%	0.052%		0.052%	
161. TOWN CLERK					
1111. Salary	\$59,121	\$61,347	3.77%	\$61,347	3.77%
2222. Expense	\$3,064	\$3,487	13.81%	\$3,400	10.97%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$62,185	\$64,834	4.26%	\$64,747	4.12%
% Operating Budget	0.325%	0.339%		0.338%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MIG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTMEN RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
162. ELECTIONS					
1111. Salary	\$0	\$0	0.00%	\$0	0.00%
2222. Expense	\$5,136	\$15,000	192.06%	\$15,000	192.06%
TOTAL	\$5,136	\$15,000	192.06%	\$15,000	192.06%
% Operating Budget	0.027%	0.078%		0.078%	
163. REGISTRATION					
1111. Salary	\$900	\$900	0.00%	\$900	0.00%
2222. Expense	\$5,518	\$5,506	-0.22%	\$5,506	-0.22%
TOTAL	\$6,418	\$6,406	-0.19%	\$6,406	-0.19%
% Operating Budget	0.034%	0.033%		0.033%	
192. PUBLIC BUILDING MAINT.					
1111. Salary	\$40,872	\$41,284	1.01%	\$41,284	1.01%
2222. Expense	\$30,000	\$30,000	0.00%	\$30,000	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$70,872	\$71,284	0.58%	\$71,284	0.58%
% Operating Budget	0.370%	0.372%		0.372%	
195. PRINT TOWN REPORT					
2222. Expense	\$7,000	\$8,000	14.29%	\$8,000	14.29%
TOTAL	\$7,000	\$8,000	14.29%	\$8,000	14.29%
% Operating Budget	0.037%	0.042%		0.042%	
950. TOWN TELEPHONE					
2222. Expense	\$25,000	\$25,000	0.00%	\$25,000	0.00%
TOTAL	\$25,000	\$25,000	0.00%	\$25,000	0.00%
% Operating Budget	0.131%	0.131%		0.131%	
955. TOWN AUDIT					
2222. EXPENSE	\$20,000	\$19,000	-5.00%	\$19,000	-5.00%
TOTAL	\$20,000	\$19,000	-5.00%	\$19,000	-5.00%
% Operating Budget	0.104%	0.099%		0.099%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST		% CHANGE		SELECTMEN RECOMMENDS FY'99	% CHANGE	
		FY'99	FY'98 APPR.	FY'99 REQ.	FY'98 APPR.		FY'99 SELECT	FY'98 APPR.
GEN. GOVT. SALARY	\$425,785	\$432,953		1.60%		\$432,953		1.68%
GEN. GOVT. EXPENSE	\$200,443	\$215,528		7.53%		\$213,441		6.48%
GEN. GOVT. OUTLAY	\$0	\$0		0.00%		\$0		0.00%
GEN. GOVT. OTHER	\$46,000	\$53,000		15.22%		\$53,000		15.22%
TOTAL	\$672,228	\$701,481		4.35%		-\$699,394		4.04%
% Operating Budget	3.510%	3.662%				← 3.652%		
						\$695,994.		

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'98 APPR. FY'99	SELECTION RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
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— PUBLIC SERVICE —

510. HEALTH INSPECTOR
 1111. Salary \$47,996
 % Operating Budget 0.251%

\$50,396
 \$50,396
 0.263%

5.00%
 5.00%

\$50,396
 \$50,396
 0.263%

5.00%
 5.00%

521. HEALTH CENTER
 1111. Salary \$9,359
 2222. Expense \$2,000
 3333. Outlay \$0
 % Operating Budget 0.059%

\$9,810
 \$3,000
 \$0
 \$12,810
 0.067%

4.82%
 50.00%
 0.00%
 12.77%

\$9,810
 \$2,000
 \$0
 \$11,810
 0.064%

4.82%
 25.00%
 0.00%
 8.37%

522. NURSING SERVICE
 2222. Expense \$11,500
 % Operating Budget 0.060%

\$11,500
 \$11,500
 0.060%

0.00%
 0.00%

\$10,500
 \$10,500
 0.047%

-21.74%
 -21.74%

523. MENTAL HEALTH CLINIC
 4012. Elliot Clinic \$13,000
 % Operating Budget 0.068%

\$13,000
 \$13,000
 0.068%

0.00%
 0.00%

\$13,000
 \$13,000
 0.068%

0.00%
 0.00%

529. OTHER CLINIC SERVICES
 4011. C.O.D.E. \$0
 4013. Animal Control \$5,000
 % Operating Budget 0.026%

\$0
 \$5,800
 \$5,800
 0.030%

0.00%
 16.00%
 16.00%

\$0
 \$5,500
 \$5,500
 0.029%

0.00%
 10.00%
 10.00%

241. BUILDING INSPECTOR
 2222. Expense \$750
 % Operating Budget 0.004%

\$750
 \$750
 0.004%

0.00%
 0.00%

\$750
 \$750
 0.004%

0.00%
 0.00%

242. GAS INSPECTOR

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MIG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQU. FY'98 APPR.	SELECTIONS RECOMMENDS FY'99	% CHANGE FY'99 REQU. FY'98 APPR.	% CHANGE FY'99 SELECT FY'98 APPR.
2222. Expense	\$50	\$50	0.00%	\$50	0.00%	0.00%
TOTAL	\$50	\$50	0.00%	\$50	0.00%	0.00%
% Operating Budget	0.000%	0.000%		0.000%		
243. PLUMBING INSPECTOR						
2222. Expense	\$50	\$50	0.00%	\$50	0.00%	0.00%
TOTAL	\$50	\$50	0.00%	\$50	0.00%	0.00%
% Operating Budget	0.000%	0.000%		0.000%		
245. WIRE INSPECTOR						
2222. Expense	\$100	\$100	0.00%	\$100	0.00%	0.00%
TOTAL	\$100	\$100	0.00%	\$100	0.00%	0.00%
% Operating Budget	0.001%	0.001%		0.001%		
244. SEALER OF WEIGHTS & MEASURES						
2222. Expense	\$50	\$50	0.00%	\$50	0.00%	0.00%
TOTAL	\$50	\$50	0.00%	\$50	0.00%	0.00%
% Operating Budget	0.000%	0.000%		0.000%		
543. VETERANS SERVICES						
1111. Salary	\$1,200	\$1,200	0.00%	\$1,200	0.00%	0.00%
2222. Expense	\$1,900	\$1,900	0.00%	\$1,900	0.00%	0.00%
4014. Veterans Benefits	\$4,000	\$4,000	0.00%	\$4,000	0.00%	0.00%
TOTAL	\$7,100	\$7,100	0.00%	\$7,100	0.00%	0.00%
% Operating Budget	0.037%	0.037%		0.037%		

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTIONS RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
292. DOG OFFICER					
2222. Expense	\$500	\$900	80.00%	\$900	80.00%
4015. Dog Officer Contract	\$9,800	\$13,800	40.82%	\$13,800	40.82%
TOTAL	\$10,300	\$14,700	42.72%	\$14,700	42.72%
% Operating Budget	0.054%	0.077%		0.077%	
175. PLANNING BOARD					
2222. Expense	\$5,500	\$7,000	27.27%	\$7,000	27.27%
TOTAL	\$5,500	\$7,000	27.27%	\$7,000	27.27%
% Operating Budget	0.029%	0.037%		0.037%	
176. BOARD OF APPEALS					
2222. Expense	\$2,500	\$2,500	0.00%	\$2,500	0.00%
TOTAL	\$2,500	\$2,500	0.00%	\$2,500	0.00%
% Operating Budget	0.013%	0.013%		0.013%	
610. LIBRARY					
1111. Salary	\$162,710	\$166,493	2.32%	\$166,493	2.32%
2222. Expense	\$50,810	\$61,821	21.67%	\$61,821	21.67%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$213,520	\$228,314	6.93%	\$228,314	6.93%
% Operating Budget	1.115%	1.192%		1.192%	
171. CONSERVATION COMMISSION					
2222. Expense	\$8,000	\$8,000	0.00%	\$8,000	0.00%
TOTAL	\$8,000	\$8,000	0.00%	\$8,000	0.00%
% Operating Budget	0.042%	0.042%		0.042%	
630. RECREATION					
1111. Salary	\$28,109	\$28,109	0.00%	\$28,109	0.00%
2222. Expense	\$0	\$0	0.00%	\$0	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$28,109	\$28,109	0.00%	\$28,109	0.00%
% Operating Budget	0.147%	0.147%		0.147%	
541. COUNCIL ON AGING					

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTMEN RECOMMENDS FY'99	% CHANGE FY'99 REQU. FY'98 APPR.	% CHANGE FY'99 SELECT FY'98 APPR.
1111. Salary	\$47,202	\$47,361	0.34%	\$47,361	0.34%	0.34%
2222. Expense	\$150	\$150	0.00%	\$150	0.00%	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%	0.00%
4016. Minute Home Care	\$2,192	\$2,192	0.00%	\$2,192	0.00%	0.00%
4017. Sr. Citizens Trans.	\$3,000	\$3,000	0.00%	\$3,000	0.00%	0.00%
TOTAL	\$52,544	\$52,703	0.30%	\$52,703	0.30%	0.30%
% Operating Budget	0.274%	0.275%		0.275%		0.275%
433. TRASH COLLECTION	\$570,000	\$572,041	0.36%	\$572,000	0.35%	0.35%
2222. Expense	\$570,000	\$572,041	0.36%	\$572,000	0.35%	0.35%
TOTAL	2.976%	2.987%		2.987%		
% Operating Budget						
— PUBLIC SERVICE —						
PUB. SERVICE SALARY	\$296,576	\$303,369	2.29%	\$303,369	2.29%	2.29%
PUB. SERVICE EXPENSES	\$653,860	\$669,812	2.44%	\$666,771	1.97%	1.97%
PUB. SERVICE OUTLAY	\$0	\$0	0.00%	\$0	0.00%	0.00%
PUB. SERVICE OTHER	\$36,992	\$41,792	12.98%	\$41,492	12.16%	12.16%
TOTAL	\$987,428	\$1,014,973	2.79%	\$1,011,632	2.45%	2.45%
% Operating Budget	5.156%	5.299%		5.282%		5.282%
				\$1,012,632.		

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTIVEM RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
— PUBLIC SAFETY —					
210. POLICE DEPT.					
1111. Salary	\$1,308,496	\$1,440,172	10.06%	\$1,417,600.	10.06%
2222. Expense	\$87,565	\$93,935	7.27%	-\$1,440,172	5.33%
3333. Outlay	\$25,000	\$52,000	108.00%	\$26,000. -\$0	-100.00%
TOTAL	\$1,421,061	\$1,586,107	11.61%	-\$1,532,407	7.84%
% Operating Budget	7.419%	8.281%		8.000%	
		\$1,535,835.			
220. FIRE DEPT					
1111. Salary	\$1,111,290	\$1,160,297	4.41%	\$1,123,337.	4.41%
2222. Expense	\$52,230	\$55,330	5.94%	-\$1,160,297	4.02%
3333. Outlay	\$0	\$0	0.00%	\$54,330	0.00%
TOTAL	\$1,163,520	\$1,215,627	4.48%	-\$1,214,627	4.39%
% Operating Budget	6.075%	6.347%		6.341%	
		\$1,177,667.			
230. POLICE & FIRE STATION					
2222. Expense	\$22,005	\$22,005	0.00%	\$22,005	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$22,005	\$22,005	0.00%	\$22,005	0.00%
% Operating Budget	0.115%	0.115%		0.115%	
231. AMBULANCE SERVICE					
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
4023. Ambulance Related Costs	\$93,075	\$91,432	-1.77%	\$91,432	-1.77%
TOTAL	\$93,075	\$91,432	-1.77%	\$91,432	-1.77%
% Operating Budget	0.486%	0.477%		0.477%	
291. CIVIL DEFENSE					
2222. Expense	\$500	\$500	0.00%	\$500	0.00%
TOTAL	\$500	\$500	0.00%	\$500	0.00%
% Operating Budget	0.003%	0.003%		0.003%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTION RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
— PUBLIC SAFETY —					
PUBLIC SAFETY SALARY	\$2,419,786	\$2,600,469	7.47%	\$2,600,469	7.47%
PUBLIC SAFETY EXPENSE	\$162,300	\$171,770	5.83%	\$169,070	4.17%
PUBLIC SAFETY OUTLAY	\$25,000	\$52,000	108.00%	\$0	-100.00%
PUBLIC SAFETY OTHER	\$93,075	\$91,432	-1.77%	\$91,432	-1.77%
TOTAL	\$2,700,161	\$2,915,671	7.98%	\$2,860,971	5.96%
% Operating Budget	14.097%	15.222%		14.937%	
				\$2,827,439.	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MIG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTIONS RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
— PUBLIC WORKS —					
421. ADMINISTRATION					
1111. Salary	\$106,394	\$144,371	35.69%	\$111,070	4.39%
2222. Expense	\$8,000	\$11,962	49.53%	\$9,000	12.50%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
% Operating Budget	\$114,394 0.597%	\$156,333 0.816%	36.66%	\$120,070 0.627%	4.96%
TOTAL					
422. HIGHWAY MAINT.					
1111. Salary	\$257,506	\$259,960	0.92%	\$259,960	0.92%
2222. Expense	\$157,600	\$173,780	10.27%	\$165,600	5.08%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
% Operating Budget	\$415,186 2.168%	\$433,740 2.265%	4.47%	\$425,560 2.222%	2.50%
TOTAL					
491. CEMETERY					
1111. Salary	\$50,574	\$79,333	56.87%	\$50,575	0.00%
2222. Expense	\$5,700	\$5,700	0.00%	\$5,700	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
% Operating Budget	\$56,274 0.294%	\$85,033 0.444%	51.11%	\$56,275 0.294%	0.00%
TOTAL					
294. FORESTRY					
1111. Salary	\$66,154	\$101,598	53.58%	\$68,005	2.80%
2222. Expense	\$21,200	\$46,450	119.10%	\$46,450	119.10%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
% Operating Budget	\$87,354 0.456%	\$148,048 0.773%	69.48%	\$114,455 0.598%	31.02%
TOTAL					
429. OTHER HIGHWAY/STREETS					
2222. Expense	\$5,880	\$5,880	0.00%	\$5,880	0.00%
% Operating Budget	\$5,880 0.031%	\$5,880 0.031%	0.00%	\$5,880 0.031%	0.00%
TOTAL					
423. SNOW AND ICE					

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE		SELECTIONS RECOMMENDS FY'99	% CHANGE FY'98 APPR.	% CHANGE FY'98 APPR.
			FY'99 REQJ.	FY'98 APPR.			
1111. Salary	\$45,000	\$45,000	0.00%	0.00%	\$45,000	0.00%	0.00%
2222. Expense	\$45,000	\$45,000	0.00%	0.00%	\$45,000	0.00%	0.00%
TOTAL	\$90,000	\$90,000	0.00%	0.00%	\$90,000	0.00%	0.00%
% Operating Budget	0.470%	0.470%			0.470%		
424. STREET LIGHTING							
2222. Expense	\$145,000	\$160,000	10.34%	10.34%	\$150,000	3.45%	3.45%
TOTAL	\$145,000	\$160,000	10.34%	10.34%	\$150,000	3.45%	3.45%
% Operating Budget	0.757%	0.835%			0.783%		
450. WATER DISTRIBUTION							
1111. SALARY	\$102,253	\$108,200	5.82%	5.82%	\$108,200	0.00%	0.00%
2222. EXPENSE	\$165,500	\$195,520	18.14%	18.14%	\$195,520	18.14%	18.14%
3333. OUYAY	\$0	\$0	0.00%	0.00%	\$0	0.00%	0.00%
TOTAL	\$267,753	\$303,720	13.43%	13.43%	\$303,720	13.43%	13.43%
% Operating Budget	1.398%	1.586%			1.586%		
449. SEWER DISTRIBUTION							
1111. SALARY	\$66,122	\$69,907	5.72%	5.72%	\$69,907	5.72%	5.72%
2222. EXPENSE	\$56,400	\$56,400	0.00%	0.00%	\$56,400	0.00%	0.00%
3333. OUYAY	\$0	\$0	0.00%	0.00%	\$0	0.00%	0.00%
TOTAL	\$122,522	\$126,307	3.09%	3.09%	\$126,307	3.09%	3.09%
% Operating Budget	0.640%	0.659%			0.659%		
443. WASTE WATER TREATMENT PLANT							
1111. SALARY	\$168,488	\$168,892	0.24%	0.24%	\$168,892	0.24%	0.24%
2222. EXPENSE	\$272,750	\$279,640	2.53%	2.53%	\$279,640	2.53%	2.53%
3333. OUYAY	\$0	\$0	0.00%	0.00%	\$0	0.00%	0.00%
TOTAL	\$441,238	\$448,532	1.65%	1.65%	\$448,532	1.65%	1.65%
% Operating Budget	2.304%	2.342%			2.342%		

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MIG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTMEN RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
— PUBLIC WORKS —					
PUBLIC WORKS SALARY	\$862,571	\$977,261	13.30%	\$881,609	2.21%
PUBLIC WORKS EXPENSE	\$883,030	\$980,332	11.02%	\$959,190	8.62%
PUBLIC WORKS OUTFLAY	\$0	\$0	0.00%	\$0	0.00%
PUBLIC WORKS OTHER	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$1,745,601	\$1,957,593	12.14%	\$1,840,799	5.45%
% Operating Budget	9.114%	10.221%		9.611%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST		% CHANGE		SELECTMEN RECOMMENDS		% CHANGE FY'99 SELECT FY'98 APPR.
		FY'99	FY'99	FY'98 APPR.	FY'99	FY'99	FY'99	
810. SCHOOL DEPT.								
1111. Salary	\$6,440,989	\$6,785,225	\$6,785,225	5.34%	\$6,785,225	\$6,785,225	5.34%	
2222. Expense	\$1,592,215	\$2,062,219	\$2,062,219	29.52%	\$2,062,219	\$2,062,219	29.52%	
3333. Outlay	\$0	\$0	\$0	0.00%	\$0	\$0	0.00%	
4026. Transportation	\$306,112	\$324,479	\$324,479	6.00%	\$324,479	\$324,479	6.00%	
4027. Athletics	\$66,233	\$74,181	\$74,181	12.00%	\$74,181	\$74,181	12.00%	
4028. Assabet Valley Voc. Sch.	\$199,917	\$310,462	\$310,462	55.30%	\$310,462	\$310,462	55.30%	
TOTAL	\$8,605,466	\$9,556,566	\$9,556,566	11.05%	\$9,556,566	\$9,556,566	11.05%	
% Operating Budget	44.931%	49.897%	49.897%	\$9,279,566	49.897%	49.897%		

EDUCATION SALARY	\$6,440,989	\$6,785,225	\$6,785,225	5.34%	\$6,785,225	\$6,785,225	5.34%	
EDUCATION EXPENSE	\$1,592,215	\$2,062,219	\$2,062,219	29.52%	\$2,062,219	\$2,062,219	29.52%	
EDUCATION OUTLAY	\$0	\$0	\$0	0.00%	\$0	\$0	0.00%	
EDUCATION OTHER	\$572,262	\$709,122	\$709,122	23.92%	\$709,122	\$709,122	23.92%	
TOTAL	\$8,605,466	\$9,556,566	\$9,556,566	11.05%	\$9,556,566	\$9,556,566	11.05%	
% Operating Budget	48.944%	54.353%	54.353%		54.353%	54.353%		

TOWN OF WAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTMEN RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
— EMPLOYEE BENEFITS & TOWN OPERATIONS —					
910. RETIREMENT CONTRIBUTION					
2222. Expense	\$786,893	\$837,693	6.46%	\$837,693	6.46%
4046. Teachers E.R.I.	\$12,641	\$12,641	0.00%	\$12,641	0.00%
TOTAL	\$799,534	\$850,334	6.35%	\$850,334	6.35%
% Operating Budget	4.175%	4.440%		4.440%	
911. RETIREMENT NON CONTRIBUTORY					
2222. Expense	\$4,891	\$4,891	0.00%	\$4,891	0.00%
TOTAL	\$4,891	\$4,891	0.00%	\$4,891	0.00%
% Operating Budget	0.026%	0.026%		0.026%	
914. HEALTH INSURANCE					
2222. Expense	\$950,000	\$950,000	0.00%	\$950,000	0.00%
TOTAL	\$950,000	\$950,000	0.00%	\$950,000	0.00%
% Operating Budget	4.960%	4.960%		4.960%	
915. LIFE INSURANCE					
2222. Expense	\$7,500	\$8,000	6.67%	\$8,000	6.67%
TOTAL	\$7,500	\$8,000	6.67%	\$8,000	6.67%
% Operating Budget	0.039%	0.042%		0.042%	
916. TOWN SHARE MEDICARE					
2222. Expense	\$65,000	\$75,000	15.38%	\$75,000	15.38%
TOTAL	\$65,000	\$75,000	15.38%	\$75,000	15.38%
% Operating Budget	0.339%	0.392%		0.392%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTION RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
913. UNEMPLOYMENT COMPENSATION					
2222. Expense	\$15,000	\$15,000	0.00%	\$15,000	0.00%
TOTAL	\$15,000	\$15,000	0.00%	\$15,000	0.00%
% Operating Budget	0.078%	0.078%	0.00%	0.078%	0.00%
945. TOWN INSURANCE PREMIUMS					
2222. Expense	\$125,000	\$125,000	0.00%	\$125,000	0.00%
TOTAL	\$125,000	\$125,000	0.00%	\$125,000	0.00%
% Operating Budget	0.653%	0.653%	0.00%	0.653%	0.00%
TOTAL	\$1,966,925	\$2,028,225	3.12%	\$2,028,225	3.12%
% Operating Budget	10.270%	10.590%		10.590%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MITG. APPROPR. FY '98	DEPARTMENT REQUEST FY'99	% CHANGE FY'99 REQ. FY'98 APPR.	SELECTMEN RECOMMENDS FY'99	% CHANGE FY'99 SELECT FY'98 APPR.
— DEBT & INTEREST —					
710. RET. OF DEBT PRINCIPAL					
4029. DPW Water Bond	\$10,000	\$118,250	1082.50%	\$118,250	1082.50%
4030. DPW Sewer Bond	\$40,000	\$52,750	31.88%	\$52,750	31.88%
4032. School Loan Green Meadow	\$399,000	\$375,000	-6.02%	\$375,000	-6.02%
4034. Sanitary Landfill Loan	\$60,000	\$70,000	16.67%	\$70,000	16.67%
4037. Bond Antic. Notes	\$142,853	\$0	-100.00%	\$0	-100.00%
4040. MWPAT BOND	\$17,508	\$14,423	0.00%	\$14,423	0.00%
4xxx. Bldg Remolding	\$0	\$36,000	NEW ITEM	\$36,000	NEW ITEM
4xxx. Equipment	\$0	\$15,000	NEW ITEM	\$15,000	NEW ITEM
TOTAL	\$669,361	\$681,423	1.80%	\$681,423	1.80%
% Operating Budget	3.495%	3.558%		3.558%	
751. INTEREST ON LONG TERM DEBT					
4029. DPW Water Bonds	\$1,732	\$92,563	5244.28%	\$92,563	5244.28%
4030. DPW Sewer Bonds	\$10,920	\$23,003	110.65%	\$23,003	110.65%
4032. School Loan Green Meadow	\$137,726	\$124,287	-9.76%	\$124,287	-9.76%
4034. Sanitary Landfill Loan	\$8,965	\$6,703	-25.23%	\$6,703	-25.23%
4040. MWPAT Bond	\$21,736	\$5,081	0.00%	\$5,081	0.00%
4xxx. Bldg Remolding	\$0	\$8,965	NEW ITEM	\$8,965	NEW ITEM
4xxx. Equipment	\$0	\$6,555	NEW ITEM	\$6,555	NEW ITEM
TOTAL	\$181,079	\$267,157	47.54%	\$267,157	47.54%
% Operating Budget	0.945%	1.395%		1.395%	
752. INTEREST ON SHORT TERM DEBT					
4037. Bond Anticipation Notes	\$38,100	\$15,000	-60.63%	\$15,000	-60.63%
4038. Revenue Anticipation Notes	\$16,000	\$16,000	0.00%	\$16,000	0.00%
TOTAL	\$54,100	\$31,000	-42.70%	\$31,000	-42.70%
% Operating Budget	0.282%	0.162%		0.162%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MIG. APPROPR. FY '98	DEPARTMENT REQUEST FY '99	% CHANGE FY '99 REQU. FY '98 APPR.	SELECTIONS RECOMMENDS FY '99	% CHANGE FY '99 SELECT FY '98 APPR.
—SUMMARY ALL DEPTS —					
100 GENERAL GOVERNMENT	\$672,228.	\$701,481	4.35%	\$699,394	4.04%
200 PUBLIC SERVICES	\$987,428	\$1,014,973	2.79%	\$1,011,632	2.45%
300 PUBLIC SAFETY	\$2,700,161	\$2,915,671	7.98%	\$2,860,971	5.96%
400 PUBLIC WORKS	\$1,745,601	\$1,957,593	12.14%	\$1,840,799	5.45%
500 EDUCATION	\$8,605,466	\$9,556,566	11.05%	\$9,556,566	11.05%
600 EMPL. BENEFITS & OPER.	\$1,966,925	\$2,028,225	3.12%	\$2,028,225	3.12%
700 DEBT AND INTEREST	\$904,540	\$979,580	8.30%	\$979,580	8.30%
TOTAL OPERATING BUDGET	\$17,582,349	\$19,154,089	8.94%	\$18,977,167	7.93%
% Operating Budget	100.00%	100.000%	.	100.000%	
TOTAL TOWN SALARY	\$10,445,707	\$11,099,277	6.26%	\$11,003,625	5.34%
TOTAL TOWN EXPENSE	\$3,491,848	\$4,099,661	17.41%	\$4,070,691	16.58%
TOTAL TOWN OJTAY	\$25,000	\$52,000	108.00%	\$0	-100.00%
TOTAL EMPL. BENE. & OP.	\$1,966,925	\$2,028,225	3.12%	\$2,028,225	3.12%
TOTAL DEBT & INTEREST	\$904,540	\$979,580	8.30%	\$979,580	8.30%
TOTAL OTHER	\$748,329	\$895,346	19.65%	\$895,046	19.61%
TOTAL OPERATING BUDGET	\$17,582,349	\$19,154,089	8.94%	\$18,977,167	7.93%
				\$18,663,935.	

Finance Committee made no recommendation.

Article 5: Voted: Yes 275, No 33, that the Town raise from taxation \$150,000.00, to provide for any extraordinary or unforeseen expenditures of the various Town Departments, by a vote of the Finance Committee out of the Reserve Fund, as provided by M.G.L. Chapter 40, Section 6.

The Finance Committee Recommended.
(This article was voted on a Secret Ballot.)

Article 6: School Committee Land Purchase - Withdrawn.

Article 7: Construct New Middle School - Withdrawn.

Article 8: Voted: Yes 969, No 300, Blanks 3, (846. needed for a 2/3 vote) This article was voted on May 18, 1998.

That the Town purchase under the care and custody of the Maynard School Committee for the sum of four hundred three thousand one hundred (\$403,100) a parcel of land known as 129 Parker Street, Maynard, Massachusetts further described as follows:

Parcel 1 as described in a deed dated December 11, 1972 to DEC Realty Trust, under declaration of trust dated December 17, 1969, containing approximately 199,606 square feet (4.58 +or- acres) and recorded in Book 12386 Page 313 of the Middlesex South District Registry of Deeds; and;

Parcel B-1 as described and shown on a plan of land in Maynard, Massachusetts dated July 8, 1975, scale 1"= 100' prepared by Boston Survey Consultants, 263 Summer Street, Boston, Massachusetts for DEC Realty Trust, containing approximately 1,225,186 square feet (28.1263+ or - acres), which plan is recorded in Book 12871 Page 567 of the Middlesex South District Registry of Deeds; and;

That the Town appropriate \$19,561,000 to purchase the DEC property referenced herein, and construct and equip a new middle school, and all surrounding grounds, and to purchase all necessary equipment and personal property related thereto, and to pay for any and all costs, expenses, fees and charges related thereto, including but not limited to engineers, architects, design consultants and legal fees, and to authorize the School Building Committee to enter into, execute and implement any and all contracts, agreements or other documents reasonably related to the carrying out of this vote and to authorize the School Building Committee to seek, apply for and accept State, Federal and other grant funds or forms of aid to be received in reimbursement for said school building project; and;

That to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow up to \$19,561,000 under Chapter 44 of the General Laws of Chapter 645 of the Acts of 1948 as amended; and that the School Building Committee is authorized to take any other action necessary to carry out this project; and;

That pursuant to General Laws Chapter 44, S19 all or any portion of the bonds issued under Chapter 645 of the Acts of 1948 may be issued on a level debt service basis as determined by the Treasurer with the approval of the Board of Selectmen;

And provided further that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by General Laws Chapter 59, S21C (Proposition 2 1/2) amounts required to pay the principal of and interest on the borrowing authorized by this vote except for borrowing related to the purchase of land.

The Finance Committee Did not Recommend.

Motion made and seconded to recess the Annual Town Meeting of May 18, 1998, at 11:10 P.M. and to reconvene at 8:30 P.M. on May 19, 1998, at the Maynard High School Auditorium, 1 Tiger Drive, Maynard, Ma.

Motion made and seconded on May 19, 1998, at 8:30 P.M., to reconvene the Annual Town Meeting of May 18, 1998. Two hundred, eight-eight voters were in attendance.

Article 9: Voted: Yes 199, No 48, Blanks 1, that the Town raise from taxation \$28,752. the sum necessary to fund the Collective Bargaining Agreement between the Town of Maynard and the American Federation of State, County and Municipal Employees, AFL-CIO Local 1703, such agreement to be effective July 1, 1998.

The Finance Committee Recommended.
(This was voted on by a Secret Ballot.)

Article 10: Voted: that the Town will accept cemetery funds from sundry persons and the interest generated thereby, to be invested to perpetually care for the lots and surroundings at Glenwood Cemetery.

The Finance Committee Recommended.

Article 11: Voted: that the Town will authorize the Town Treasurer to enter into a compensating balance agreement or agreements for a term of one or more years, but not to exceed three years, pursuant to Mass. General Laws, Chapter 44, Section 53F.

The Finance Committee Recommended.

Article 12: Voted: Yes 257, No 3, Blanks 2, that the Town raise from taxation the sum of \$5,000. for the purpose of funding the so called "Tax Work-Off Program for qualified senior citizens of Maynard.

The Finance Committee Recommended.
(This was voted by a Secret Ballot.)

Article 13: Voted: that the Town raise from taxation the sum of \$1,723. to fund Maynard's participation in the Minuteman Advisory Group for Interlocal Coordination for Fiscal Year 1999.

The Finance Committee Recommended.

Article 14: Voted: Yes 236, No 32, Blanks 1, that the Town raise from taxation the sum of \$9,500. for the purpose of providing survey work, delineation of wetlands and preparation of a recordable plan of land from field data of a 60 acre, plus or minus parcel of land owned by the Town of Maynard on Rockland Ave.

The Finance Committee Recommended.
(This was voted by a Secret Ballot.)

Article 15: Voted: that the Town will transfer to the Conservation Commission the care, custody, management and control of a portion of the former Lalli land on the Southerly side of Rockland Ave. containing twenty-four (24) acres more or less and shown as Lot. 2 on a plan entitled "part of Parmenter Farm in Maynard, Surveyed for Martin Peterson by Horace F. Tuttle August 1924. Scale 100 Feet=1 inch" and recorded in the Middlesex Registry of Deeds, South in plan Book 347, Plan 8, and bounded and described as follows:

Beginning at the Northeasterly corner of said lot numbered two (2) at said old road and at a strip of land left for a street or way, shown on said plan; thence running North 59 30 West, fifty-eight (58) feet to the end of a wall; thence Northwesterly along said wall eleven hundred and seventy-four (1174) feet to a wall at land nor or formerly of one Rothberg; thence North 53 30; thence North 53 30" West, seven hundred and thirty-five (735) feet along said wall by land of said Rothberg to a corner of a wall at land of White; thence Southwesterly along said White land, as the wall now stands, four hundred and seventy-six (476) feet to the corner of a wall at land now or formerly of Williams; thence Southeasterly by a wall and ditch twenty-one hundred and fifty (2150) feet to an angle in said street or way; thence turning and running North 33 20' East, two hundred and seventy-six (276) feet to an angle in said street or way; thence running North 21 30' East, three hundred (300) feet to the point of the beginning.

Containing twenty-four (24) acres, more or less, according to said plan. To be held by the Conservation Commission for conservation purposed including passive outdoor recreation, as provided under Chapter 40, Section 8C of the General Laws.

Finance Committee Recommended.
(This was voted by a 2/3 hand vote.)

Article 16: Voted: that the Town raise from taxation the sum of \$1,000. to fund water quality testing of the Assabet River by the Organization for the Assabet River in Fiscal Year 1999.

The Finance Committee Recommended.

Article 17: Downtown Enhancements - Withdrawn.

Article 18: Voted: that the Town authorize the Board of Selectmen to dispose of surplus and/or obsolete equipment or materials, as authorized by M.G.L. Chapter 30B, the Uniform Procurement Code.

Article 19: Town Planner Contract - Withdrawn.

Article 20: Voted: that the Town accept the provisions of Mass. General Law, Chapter 140, Section 147A relative to the regulation of dogs.

Article 21: Voted: Yes 191, No 43, Blanks 5, that the Town raise from taxation the sum of \$5,000. to the Roosevelt School Re-use Committee for expenses related to advertising and marketing the building as surplus property.

The Finance Committee Recommended.
(This was voted by a Secret Ballot.)

Article 22: Voted: Yes 202, No 32, Blanks 1, (156 needed for a 2/3 vote) that the Town will take by eminent domain, acquire in fee simple, accept as a gift, or acquire by lease, easement, or license all of part of a certain parcel of land extending in total from the Stow town border in the Southwest to the Acton town border in the North; said land formerly owned by the Boston & Maine Railroad and/or the Mass. Bay Transportation Authority, and formerly comprising part of the Marlborough to Acton railroad line, as shown on a plan entitled "Town Geographical Information System Map of Railway Lines in Maynard, MA. January, 1998", copies of which have been duly filed in the Office of the Town Clerk; and

The aforementioned subject parcels are also depicted on the Maynard Board of Assessors maps, plate number 18, parcel number 188, parcel number 190, plate number 9, parcel #335A; plate #5, parcel #95; plate #5, parcel #94; plate #14, parcel #201; plate #19, parcel #273; and plate #14, parcel #130A, revised January 1, 1997.

That the Selectmen as agents for the Town, have full and exclusive power and authority to defend, settle, compromise, make agreements and order payments of any and all claims, suits and actions which may exist or arise from or on account of the acquisition by gift, lease, purchase, or taking by eminent domain the parcel of land with structures and trees thereon, if any, and any easements or other rights to be taken for the purposes set forth in this Article; and

further to borrow the sum of \$170,500. to be used to carry into effect the purpose of this Article, and further that the Board of Selectmen be hereby authorized to accept, expend and contract for any available State and Federal funds to be spent for the project, providing that the total authorized borrowing shall be reduced by the amount of State and/or Federal Funds obtained for the purpose of carrying out said project.

The Finance Committee Recommended.
(This was voted by a Secret Ballot.)

Article 23: Voted: that the Town will authorize the continued use of one or more revolving funds under M.G.L.Ch. 44 Sec 53E 1/2, as amended, by municipal agencies, boards, departments or officers, as follows:

Fire Department for the purpose of repair of Municipal Fire Alarm Equipment, receipts to total no more than \$15,000. in Fiscal Year 1999 from Alarm System fees, said funds to be expended by Fire Chief.

Recreation Department for the purpose of part-time instructor or salaries and expenses, receipts to total no more that \$18,000. in Fiscal Year 1999 from Recreation User Fees, said funds to be expended by the Recreation Commission.

Planning Board, for the purpose of site plan review expenses, receipts to total no more that \$60,000. in Fiscal Year 1999 from Site Plan Review fees, said funds to be expended by the Planning Board.

Conservation Commission, for the purposes of administering the consultant fee provision of Maynard's Wetland Protection By-Law, receipts to total no more than \$25,000.00 in Fiscal Year 1999 from Wetland's By-Law Consultant Fees, said funds to be expended by the Conservation Commission.

Board of Health, for the purpose of purchasing and advertising for sale compost bins utilizing revenue from sale of said bins, receipts to total no more that \$4,000.00 said funds to be expended by Board of Health, for the purpose of promoting recycling efforts by the Town of Maynard utilizing revenue from a State grant MRIP (Municipal Recycling Incentive Program) receipts to total no more than \$15,000. said funds to be expended by the Board of Health.

Town Clerk, for the purpose of purchase of materials and administration of licensing of dogs under the Dog Owner's Responsibility By-Law receipts to total no more than \$1,500., said funds to be expended by the Town Clerk.

The Finance Committee Recommended.

Article 24: White Pond Filtration Plant - Withdrawn.

Article 25: Voted: Yes 195, No 10, that the Town will appropriate the sum of \$227,047. to be used for Chapter 90 Construction and Resurfacing as authorized under Chapter 113 of the Acts of 1996. Said funds will be reimbursed to the Town of Maynard at the rate of 100 % on approved projects by the Mass. Highway Department. No funds will be expended until the Mass. Dept. of Revenue certifies to the Town of Maynard by letter that the above appropriation can be considered an available fund.

The Finance Committee Recommended.
(This was voted on a Secret Ballot.)

Article 26: Conservation Commission Agent - Withdrawn.

Article 27: Conservation Commission Wetlands Funds - Withdrawn.

Article 28: Voted: Yes 150, No 37, Blanks 1, that the Town raise from taxation the sum of Fifteen Thousand Dollars (\$15,000.00) to the Conservation Commission as provided in the Mass. General Law, Chapter 40, Section 8C, for the purposes stated therein, including expenditures by the Conservation Commission.

Motion made and seconded to now take up articles after 11:00 P.M.

Article 29: Voted: that the town replace Chapter Nine, Section 22 of Maynard Bylaws "nuisances" with the following:

Amend NUISANCE BY-LAW
Town of Maynard Bylaws, Replace
Chapter 9, Section 22 Nuisance By-law

22.1 AUTHORITY AND PURPOSE

Pursuant to the general powers granted to cities and towns by Article 89 of the Amendments to the Massachusetts Constitution and the specific powers granted by Massachusetts General Laws, Chapter 139, Sections 1-3A, this By-Law is adopted for the prevention of future nuisances and the removal of existing nuisances within the Town, which nuisances constitute a hazard or blight, or adversely affect property values.

Finance Committee made no recommendation.

Article 30: Voted: Yes 77, No 21, (65 needed for a 2/3 vote), that the town amend the Definitions Section of the Zoning Bylaws by adding the definition of "Temporary Enclosures" to read as follows:

Temporary Enclosure

A temporary enclosure is defined as any movable, tent-like shelter intended to provide or actually providing protection from the elements for stored materials, vehicles or other items, for which a building permit is not required. This would include temporary garages of tent-like construction, as well as tarpaulins of plastic or similar type material supported by wooden or metal frameworks. Such temporary enclosures are to be considered structures under this Bylaw, and as such are governed by the same setback requirements as other structures under this Bylaw. Tents set up for special occasions, screenhouses and other such seasonal, recreational enclosures are specifically exempted from this definition unless used for storage as listed above.

The invalidity of any section of this bylaw shall not invalidate

The Planning Board recommended

The Finance Committee made no recommendation.
(This was voted by a secret ballot.)

Article 31 Voted: Yes 70, No 27, (64 needed for a 2/3 vote) that the town amend Section 2-3 of the Zoning Bylaws by adding uses entitled "Temporary Enclosures" to Section 2-3 "Table of Uses" under Accessory Uses and requiring a Special permit from the Board of Appeals for such an accessory use as allowed only in the Residential Districts, the Business, the Health Care/Industrial and the Industrial Districts.

The Finance Committee made no recommendation.

The Planning Board recommended.
(this was voted by a secret ballot.)

Article 32: Voted Yes 73, No 23, Blanks 2, (64 votes needed for a 2/3 vote), that the town amend Section 14 of the Zoning Bylaws by inserting a new Section 14-4 c to read as follows:

c. In reviewing the Site Plan the Planning Board shall also conduct a design review of the proposed improvements in light of general criteria enumerated below. The objective of the design reviews to maintain coherence and harmony with existing buildings in the immediate area and the neighborhood that exhibit historic and/or high quality design features that the Board feels defines the best area architecture. General review criteria are:

1. New buildings, or new facades on existing buildings located within Central Business District shall be designed in harmony with the fine old historic buildings of the district, so called "showcase buildings". The Planning Board's majority vote on what is or is not in harmony will control.

2. The following buildings are some examples of what the Planning Board considers showcase buildings:

- a) the Case building at 22-26 Nason Street
- b) the former Assabet Bank building at 17 Nason Street
- c) the Masonic Building at 100 Main Street
- d) the building at the northeast corner of Nason and Main Streets

3. The determination of coherence and harmony with existing buildings in the area/neighborhood shall be made by the Planning Board based on the information presented by the applicant as required in Section II.A.2. "Buildings" of the Site Plan Review Regulations of the Town of Maynard.

4. The determination of coherence and harmony shall take into account, but not be limited to architectural style, building materials, roof styles, awnings, traffic patterns both pedestrian and vehicular, proposed signage, lighting landscaping and screening

account, but not be limited to architectural style, building materials, roof styles, awnings, traffic patterns both pedestrian and vehicular, proposed signage, lighting landscaping and screening from abutting residential properties if any, and overall mass of the building proposed to be built or altered.

5. In determining coherence and harmony, the Planning Board ("the Board") shall not place unreasonably costly requirements on the applicant, nor shall it dictate specific solutions to the applicant. The intent is for the Board to evaluate and critique proposals, and request or require, at the Board's discretion, changes to the proposal when what is proposed is determined by the Board to be unacceptable.

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which has previously been issued.

The Finance Committee made no recommendation.

The Planning Board recommended.
(This was voted by a secret ballot.)

Article 33 Voted: Yes 70, No 27, (64 needed for a 2/3 vote) that the town amend Section 10 "Signs" of the Zoning Bylaws by adding a new Section 10-1 entitled "Purpose Intent and Applicability", adding a new Section 10-2 "Permitting and Enforcement", changing the current Section 10-1 "Requirements" to Section 10-3 "Residential Districts" and adding a new Section 10-4, "Business/Central Business Districts, Health Care/Industrial, and Industrial.

The Finance Committee made no recommendation.

The Planning Board recommends.

Note:

All articles referring to changes in Bylaws and Zoning Bylaws, may not have complete text. Full text can be viewed at the Town Clerk's Office.

Motion made by Philip Bohunicky and seconded at 12:10 A.M., on May 20, 1998 to adjourn the Annual Town Meeting.

January 28, 1998

Boston, Mass.

The foregoing amendments to the zoning by-laws adopted under article (s) 14, 15, 16, 17, 18, 19 and 20 of the warrant for the Maynard town meeting that convened on October 28, 1997 are approved.

SCOTT HARSHBARGER
ATTORNEY GENERAL

by: Kathryn B. Palmer
Assistant Attorney General

January 29, 1998

Boston, Mass.

The foregoing amendments to the general by-laws adopted under article 13 of the warrant for the Maynard town meeting that convened on October 28, 1997, are approved.

SCOTT HARSHBARGER
ATTORNEY GENERAL

by: Kathryn B. Palmer
Assistant Attorney General

August 7, 1998

Springfield, Mass.

The foregoing amendments to the General by-laws adopted under Article 29 of the warrant for the annual town meeting that convened on May 18, 1998, are approved.

The foregoing amendments to the Zoning by-laws adopted under Article 30, 31, 32 & 33 of the warrant for the annual town meeting that convened on May 18, 1998, are disapproved.

SCOTT HARSHBARGER
ATTORNEY GENERAL

by: Robert W. Ritchie, Assistant Attorney General
Director, Municipal Law Unit

Special Town Meeting
May 19, 1998

Warrant #691

The following action was taken:

At 7:30 P.M. on May 19, 1998, the Special Town Meeting was called to order by the Moderator, Richard E. Gerroir, who declared that a quorum was present.

(288)Two hundred, eighty-eight voters were in attendance.

Guests were acknowledged and admitted.

Motion was made and seconded to read the warrant as a whole.

Article 1:

Voted that the Town transfer \$33,154.52 from Debt Payments Reserved for appropriation to Interest on Long Term Debt and transfer \$19,800. from Debt Payments Reserved for Appropriation to the Treasurer's Expense.

The Finance Committee Recommended.

Article 2:

Voted that the Town authorize \$54,016. in expenditures by the School Department from the FY 98 Massachusetts Foundation Reserve Account Grant as follows:

Books and Supplies	\$14,140.
Contracted Services and Professional Development	\$28,123.
Equipment and Furniture	\$ 7,468.
Testing Materials and General Expense	<u>\$ 4,285.</u>
	54,016.

The Finance Committee Recommended.

Article 3:

Voted that the Town transfer \$61,880. from Article 13 of the May 20, 1996 Town Meeting (school roof repairs) to capital repairs and maintenance in the public schools.

The Finance Committee Recommended.

Article 4:

Voted that the Town appropriate from Water Surplus the sum of \$10,000. and from Sewer Surplus the sum of \$10,000. for a total of \$20,000. for the purpose of preparation of a long range Master Plan in regard to the Water and Sewer infrastructure needs of the Town of Maynard.

The Finance Committee Recommended.

Article 5:

Voted that the Town appropriate from Water Surplus the sum of \$12,000. to refurbish Well #4 by installing a Potassium Hydroxide Feed to increase PH Levels.

The Finance Committee Recommended.

Article 6:

Voted that the Town appropriate from Sewer Surplus the sum of \$48,858. for the payment of invoices related to RBC repairs at the Waste Water Treatment Plant.

The Finance Committee Recommended.

Article 6, 7, 8, and 9 was discussed on a consent calendar.

Article 7:

Voted that the Town appropriate from Sewer Surplus the sum of \$25,000. to provide repairs to and RBC unit at the Waste Waster Treatment Plant.

The Finance Committee Recommended.

Article 8:

Voted that the Town appropriate from Sewer Surplus the sum of \$8,800. to repair or replace the stand-by generator at the Durant Ave. Sewer Lift Station.

The Finance Committee Recommended.

Article 9:

Voted that the Town appropriate from Sewer Surplus the sum of \$82,000. for the purchase of a new Tandem Truck Tractor with fifth wheel for use at the Waste Water Treatment Plant.

The Finance Committee Recommended.

Article 10:

Voted that the Town appropriate from Water Surplus the sum of \$12,000. to install booster chlorination apparatus for the public water supply.

The Finance Committee Recommends.

Article 10 and 11 done on a consent calendar.

Article 11:

Voted that the Town appropriate from Water Surplus the sum of \$12,000. for the purpose of replacing outdated hydrants at various location.

The Finance Committee Recommended.

Motion was made and seconded to adjourn the Special Town Meeting of May 19, 1998, at 8:29 P.M. on May 19, 1998.

TOWN ELECTION - MAY 21, 1998

Pursuant to Warrant # 692 the Special Town Election was held on Thursday, May 21, 1998, in all four precincts. The polling places were prepared according to the requirements of general law.

Precinct # 1: Warden: Theresa Morrill
 Clerk: Rosalie Poitrac
 Number of ballots cast: 839
 Tabulation completed at 9:05 P.M.
 (Absentee ballots cast: 15)

Precinct # 2: Warden: Dorothy E. Murphy
 Clerk: Joyce Filz
 Number of ballots cast: 732
 Tabulation completed at 9:00 P.M.
 (Absentee ballots cast: 22)

Precinct # 3: Warden: Nancy Javert
 Clerk: Cecile Karpeichik
 Number of ballots cast: 896
 Tabulation completed at 9:00 P.M.
 (Absentee ballots cast: 24)

Precinct # 4: Warden: Martha Maria
 Clerk: Joan Meakin
 Number of ballots cast: 650
 Tabulation completed at 9:00 P.M.
 (Absentee ballots cast: 9)

Total tabulation results announced at: 9:30 P.M.
 Total number of votes cast: 3,117

PRCT.	PRCT.	PRCT.	PRCT.	<u>TOTAL</u>
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	

SHALL THE TOWN OF MAYNARD BE ALLOWED TO EXEMPT FROM THE PROVISIONS OF PROPOSITION TWO AND ONE-HALF, SO-CALLED, THE AMOUNTS REQUIRED TO PAY FOR THE BOND OR BONDS ISSUED IN ORDER TO CONSTRUCT AND ORIGINALLY EQUIP AND FURNISH A NEW MIDDLE SCHOOL?

YES	498	419	526	331	1774
NO	341	312	370	319	1342
BLANKS	-	1	-	-	1
TOTAL	839	732	896	650	3117

ATTEST: A TRUE COPY.....TOWN CLERK

STATE PRIMARY - TUESDAY, SEPTEMBER 15, 1998

Pursuant to Warrant #693, the State Primary was held on Tuesday, September 15, 1998 in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1: Warden: Theresa Morrill
Clerk: Rosalie Poitrac
Number of ballots cast: 422
Tabulation completed at: 10:35 P.M.
(absentee ballots cast: 4)

Precinct #2: Warden: Dorothy E. Murphy
Clerk: Hazel Pratt
Number of ballots cast: 420
Tabulation completed at: 10:25 P.M.
(absentee ballots cast: 6)

Precinct #3: Warden: Nancy Javert
Clerk: Cecile Karpeichik
Number of ballots cast: 421
Tabulation completed at: 10:00 P.M.
(absentee ballots cast: 11)

Precinct #4: Warden Martha Maria
Clerk: Karen Folk and Janet King
Number of ballots cast: 380
Tabulation completed at: 10:15 P.M.
(absentee ballots cast: 4)

Total results announced at: 11:25 P.M. Total votes cast: 1643
(DEMOCRATS: 1066 REPUBLICANS: 577 REFORM: 0)

DEMOCRAT BALLOT

	<u>P1</u>	<u>P2</u>	<u>P3</u>	<u>P4</u>	<u>TOTAL</u>
<u>GOVERNOR-VOTE FOR ONE</u>					
BRIAN J. DONNELLY	25	26	24	23	98
SCOTT HARSHBARGER	143	125	168	147	583
PATRICIA MCGOVERN	93	110	71	79	353
BLANKS	5	8	10	8	31
SUNDRY	0	0	1	0	1
TOTAL	266	269	274	257	1066

LIEUTENANT GOVERNOR-VOTE FOR ONE

DOROTHY A. KELLY GAY	88	105	98	86	377
WARREN E. TOLMAN	140	128	133	134	535
BLANKS	38	36	43	37	154
TOTAL	266	269	274	257	1066

ATTORNEY GENERAL-VOTE FOR ONE

LOIS E. PINES	129	142	110	120	501
THOMAS F. REILLY	130	117	152	122	521
BLANKS	7	10	12	15	44
TOTAL	266	269	274	257	1066

SECRETARY OF STATE-VOTE FOR ONE

WILLIAM FRANCIS GALVIN	204	213	215	200	832
BLANKS	62	56	59	57	234
TOTAL	266	269	274	257	1066

	<u>P1</u>	<u>P2</u>	<u>P3</u>	<u>P4</u>	<u>TOTAL</u>
<u>TREASURER-VOTE FOR ONE</u>					
SHANNON P. O'BRIEN	202	202	208	204	816
BLANKS	64	67	66	53	250
TOTAL	266	269	274	257	1066
<u>AUDITOR-VOTE FOR ONE</u>					
A. JOSEPH DeNUCCI	204	201	214	203	822
BLANKS	62	68	60	54	244
TOTAL	266	269	274	257	1066
<u>REPRESENTATIVE IN CONGRESS-VOTE FOR ONE</u>					
MARTIN T. MEEHAN	220	224	228	208	880
BLANKS	46	45	46	49	186
TOTAL	266	269	274	257	1066
<u>COUNCILLOR-VOTE FOR ONE</u>					
GINNY ALLEN	43	60	69	54	226
GARRETT J. BARRY	12	9	7	9	37
JOHN W. COSTELLO	34	22	34	25	115
MARILYN PETITTO DEVANEY	22	17	19	21	79
LEONARD H. GOLDER	67	57	54	60	238
HOWARD I. GOLDSTEIN	9	9	7	9	34
RUTH E. NEMZOFF	12	11	11	11	45
FRANCIS THOMAS "FRANK" TALTY	25	24	15	16	80
BLANKS	42	60	58	52	212
TOTAL	266	269	274	257	1066
<u>SENATOR IN GENERAL COURT-VOTE FOR ONE</u>					
ROBERT A. DURAND	217	214	226	200	857
BLANKS	49	55	48	57	209
TOTAL	266	269	274	257	1066
<u>REPRESENTATIVE IN GENERAL COURT-VOTE FOR ONE</u>					
RUSSELL A. ASHTON	188	184	192	189	753
BLANKS	78	85	82	68	313
TOTAL	266	269	274	257	1066
<u>DISTRICT ATTORNEY-VOTE FOR ONE</u>					
MARTHA COAKLEY	108	126	131	125	490
TIMOTHY FLAHERTY	61	56	65	56	238
MICHAEL A. SULLIVAN	69	58	50	52	229
BLANKS	28	29	28	24	109
TOTAL	266	269	274	257	1066
<u>SHERIFF-VOTE FOR ONE</u>					
JAMES V. DiPAOLA	121	104	126	116	467
EDWARD J. KENNEDY, JR.	101	118	100	100	419
BLANKS	44	47	48	41	180
TOTAL	266	269	274	257	1066
<u>STATE PRIMARY, SEPTEMBER 15, 1998 - REPUBLICAN BALLOT</u>					
<u>GOVERNOR-VOTE FOR ONE</u>					
ARGEO PAUL CELLUCCI	103	104	102	87	396
JOSEPH D. MALONE	53	45	44	33	175
BLANKS	0	1	1	3	5
SUNDRY	0	0	1	0	1
TOTAL	156	151	147	123	577
<u>LIEUTENANT GOVERNOR-VOTE FOR ONE</u>					
JANET E. JEGHELIAN	58	59	56	34	207
JANE MARIA SWIFT	91	83	82	79	335
BLANKS	7	9	9	10	35
TOTAL	156	151	147	123	577

	<u>P1</u>	<u>P2</u>	<u>P3</u>	<u>P4</u>	<u>TOTAL</u>
<u>ATTORNEY GENERAL-VOTE FOR ONE</u>					
BRAD BAILEY	111	116	100	84	411
BLANKS	45	35	47	39	166
TOTAL	156	151	147	123	577
<u>SECRETARY OF STATE-VOTE FOR ONE</u>					
DALE C. JENKINS, JR.	105	107	99	83	394
BLANKS	51	44	48	40	183
TOTAL	156	151	147	123	577
<u>TREASURER-VOTE FOR ONE</u>					
ROBERT A. MAGINN	103	105	102	84	394
BLANKS	53	46	45	39	183
TOTAL	156	151	147	123	577
<u>AUDITOR-VOTE FOR ONE</u>					
MICHAEL T. DUFFY	105	104	98	82	389
BLANKS	51	47	49	41	188
TOTAL	156	151	147	123	577
<u>REPRESENTATIVE IN CONGRESS-VOTE FOR ONE</u>					
DAVID E. COLEMAN	105	108	94	78	385
BLANKS	51	43	53	45	192
TOTAL	156	151	147	123	577
<u>COUNCILLOR-VOTE FOR ONE</u>					
JOHN HENRY DeJONG	100	97	92	80	369
BLANKS	56	54	55	43	208
TOTAL	156	151	147	123	577
<u>SENATOR IN GENERAL COURT-VOTE FOR ONE</u>					
WILLIAM M. MONNIE	107	103	99	79	388
BLANKS	49	48	48	44	189
TOTAL	156	151	147	123	577
<u>REPRESENTATIVE IN GENERAL COURT-VOTE FOR ONE</u>					
SUSAN W. POPE	115	129	111	98	453
BLANKS	41	22	36	25	124
TOTAL	156	151	147	123	577
<u>DISTRICT ATTORNEY-VOTE FOR ONE</u>					
LEE JOHNSON	101	107	99	83	390
BLANKS	55	44	48	40	187
TOTAL	156	151	147	123	577
<u>SHERIFF-VOTE FOR ONE</u>					
SUNDRY	4	3	4	3	14
BLANKS	152	148	143	120	563
TOTAL	156	151	147	123	577

STATE PRIMARY, SEPTEMBER 15, 1998 REFORM BALLOT - NO VOTES WERE CAST.

COMMONWEALTH OF MASSACHUSETTS
Middlesex, SS.
Warrant #695
SPECIAL TOWN MEETING

To either of the Constables of the Town of Maynard, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble in Maynard High School Auditorium, 1 Tiger Drive in said Town, on Monday October 26, 1998 at 7:30 p.m. then and there to act on the following articles:

The following action was taken:

At 7:40 P.M. on October 26, 1998, the Special Town Meeting was called to order by the Moderator, Richard E. Gerroir, who declared that a quorum was present.

One hundred, fifty-four (154) voters were in attendance.

Motion made and seconded to appoint Robert Nadeau as Assistant Moderator.

Guests were acknowledged and admitted.

Motion made and seconded to waive the warrant as a whole. Motion Carried.

ARTICLE 1: FISCAL 99 SCHOOL BUDGET

Voted: Yes 126, No 13, Blanks 2, that the Town raise from taxation the sum of \$68,516.00 to add to the FY'99 School Department Operating Budget.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by the Town Bylaw.

ARTICLE 2: FISCAL CAPITAL EXPENDITURES

Voted: Yes 134, No 12, Blanks 0, (97 votes needed for a 2/3 vote) that the Town authorize the following Fiscal Year 1999 Capital Expenditures. (Voted by a Secret Ballot Vote.)

School Department - ADA and Building Modifications	\$25,000.
School Dept. Computer Upgrade	\$30,000.
Town Clerk - Automated Voting System	\$24,000.
Fire Department - Source Capture Exhaust System	\$35,000.
Fire Department - Replace Water Tank Engine #1	\$ 8,000.
Fire Department - Radio/Telephone Recorder	\$10,100.
DPW Highway - 1 Ton Dump Truck	\$27,000.

DPW Highway - 10' Dump Body	\$25,000.
DPW Cemetery - Avenue Paving	\$25,000.
DPW Cemetery - Fence Repair/Replacement	\$20,585.

for a total expenditure of \$229,685. and further to fund said expenditures by appropriating \$174,000. from Overlay Surplus \$45,585 from Perpetual Care and \$10,100 from Ambulance Receipts.
The Finance Committee Recommended.

ARTICLE 3: MAYNARD CENTER EOA

Voted that the Town will apply to the Massachusetts Economic Development Incentive Program for the designation of a new economic opportunity area, named the Maynard Center Economic Opportunity Area, as provided for under M.G.L. Chapter 23A, Sections 3A-3H, for a term not more than 20 years; and to provide property tax relief in the form of tax increment financing (TIF) and/or special tax assessment (STA) to certified projects which meet the Town's application criteria.

The Maynard Center Economic Opportunity Area, identified by the map titled: Maynard Center Economic Opportunity Area, includes properties facing on Main Street and Nason Streets from Riverbank Road to Summer St.; properties in the triangle created by Nason, Summer, and Main Streets; properties in the area defined by Main Street, Walnut Street, and River Street; properties facing west on River Street and on Main Street from River Street to its intersection with Rt.27; properties on the north side of Summer St. between Nason St. and its intersection with Rt. 27; parcels on the northwest side of Powder Mill Rd. from its intersection with Waltham Street up to and including Map 10 Lot 95; and also including Map 14, lots 233, 217, and Map 15, lots 32,33,34,35,89,90,91,92,320, and 316.

The Finance Committee Recommended.

ARTICLE 4: POLICE CRUISER

Voted: Yes 126, No 16, Blanks 1, that the Town appropriate \$20,579. from Free Cash \$3,959. from Overlay Surplus and \$2,462. from the Reserve for Appropriation Account for a total of \$27,000. for the Fiscal Year 1999. Police Department Outlay Account to purchase a 1998 Crown Victoria Police Cruiser and to authorize the trade-in of a 1996 Crown Victoria Police Cruiser.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by the Town Bylaw.

ARTICLE 5: STABILIZATION FUND

Voted: Yes 126, No 11, Blanks 1, that the Town appropriate from Free Cash the sum of \$100,000 to the Stabilization Fund of the Town of Maynard.

Finance Committee Recommended.

The article was voted by a secret ballot as required by the Town Bylaw.

ARTICLE 6: EMERGENCY GENERATOR

Voted: Yes 120, No 22, Blanks 1, that the Town appropriate the sum of \$5,000. from Reserved from Appropriation Account and \$500. from Overlay Surplus for a total appropriation of \$5,500 to install a surplus emergency generator a the Maynard Town Building.

The Finance Committee Recommended.

This article was voted by a secret ballot as required by the Town Bylaw.

ARTICLE 7: LANDFILL TESTING

Voted 133, No 8, Blanks 0, that the Town appropriate from the reserved for appropriation account the sum of \$4,000. to the Fiscal 99 Board of Health Outlay account to be used by the Board of Health for testing the monitoring wells and sample locations in and around the closed landfill on Waltham Street.

The Finance Committee Recommended.

This article was voted by a Secret Ballot as required by the Town Bylaw.

ARTICLE 8: AMEND BY-LAW SECRET BALLOT

The Assistant Moderator, Bob Nadeau, took over for the Moderator, on this article.

Voted: that the Town amend the Town of Maynard By-Laws Chapter 1, Town Meeting; Section 14: Line D. from by deleting the language "4,000 or more" and substituting in its place "10,000 or more".

The Finance Committee Recommended.

ARTICLE 9: RBC REPAIR

Voted: that the Town appropriate from Sewer Surplus the sum of \$60,000. to the Fiscal Year 1999 DPW Waste Water Treatment Plant Expense for the purpose of Re-building an R.B.C.Unit.

The Finance Committee Recommended.

ARTICLE 10: UNPAID BILL BOSTON EDISON

Voted: Unanimously that the Town appropriate from Water Surplus the sum of \$6,678. to FY'99 Water Expense in order to pay an unpaid Fiscal Year 1998 Invoice to Boston Edison Company associated with the Quirk Wells off Old Marlboro Road.

The Finance Committee Recommended.

ARTICLE 11: BID DOCUMENTS - MUNICIPAL FUEL TANK

This article was withdrawn.

ARTICLE 12: DPW POWDER MILL ROAD SEWER LINE

Voted: that the Town appropriate from Sewer Surplus the sum of \$12,000. to conduct detailed testing and investigation of the Powder Mill Road Sewer Trunk Line.

The Finance Committee Recommended.

ARTICLE 13: ACCEPT EVERETT STREET AS A PUBLIC WAY

Voted: Yes 129, No 3, Blanks 3, (88 votes needed for a 2/3 vote) that the Town accept Everett Street as a Public Way, as shown on a Plan on file with the Town Clerk, by Goldsmith, Prest, and Ringwall, Civil Engineers dated January 8, 1998.

The Finance Committee Recommended.

This article was voted by a 2/3 secret ballot as required by the Town Bylaw.

ARTICLE 14: FISCAL 99 WATER DEPARTMENT EXPENSE

Voted: Yes 98, No 21, (79 votes needed for a 2/3 vote) that the town amend the Definitions Section of the Zoning By-laws by adding the definition "Temporary Enclosure" to read as follows:

Voted: that the Town appropriate from Water Surplus the sum of \$6,000. to the FY'99 Water Dept. Expense for the surcharge of additional treatment chemicals needed due to high organic color levels at the Quirk Wells off Old Marlboro Road.

The Finance Committee Recommended.

ARTICLE 15: RETIREMENT BOARD ACCEPT SECT. 288 OF CHAPTER 194

Voted: that the Town accept Section 288 of Chapter 194, of the Acts of 1998, (Fiscal 1999 State Budget), which made changes concerning the so called "Option (C) Pop-Up provision," of Chapter 32.

The Finance Committee Recommended.

ARTICLE: 16 AMEND ZONING BYLAWS

Voted: Yes 113, No 15, Blanks 0, (85 votes needed for a 2/3 vote) that the Town amend Section 6D of the Zoning By-laws by adding Section 6D.3 which sets out uses which are allowed in the Health Care/Industrial District under Special Permit from the Planning Board; And by adding item 6D.3.a. "Wireless Telecommunications Towers and Facilities" as an allowable use upon the issuance of a Special Permit from the Planning Board in accordance with the bylaw regulating same passed at the May 19, 1997 Annual Town Meeting;

Said appended Section 6D.3 shall read as follows:

Section 6D.3. Permitted by Special Permit of the Planning Board In the Health Care/Industrial District, no building or structure shall be constructed or altered, and no building, structure or premises shall be used for any of the following purposes except in conjunction with and in conformity to a Special Permit issued for such purpose by the Planning Board as specified under Section 12.4 of these Zoning Bylaws, as amended.

- a. Wireless telecommunications towers and facilities as defined and regulated in Section 9 of the Protective Zoning By-laws as amended.

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which previously has been issued.

The Planning Board Recommended.

The article was voted by a 2/3 secret ballot as required by the Town Bylaws.

Motion made to adjourn the October 26, 1998, Special Town Meeting, because of lack of a quorum (91 voters present), and to reconvene the meeting until November 9, 1998, at 7:30 P.M. at the Maynard High School Auditorium, 1 Tiger Drive, Maynard.

At 7:38 P.M. on November 9, 1998, the Special Town Meeting of October 26, 1998, reconvened and was called to order by the Moderator, Richard E. Gerrior, who declared a quorum was present. One hundred, nineteen (119) voters were in attendance.

Guests were acknowledged and admitted.

Note: Article 17, 18, 19 and 20 were voted on and completed on November 9, 1998.

ARTICLE: 17 AMEND ZONING BY-LAWS

Voted: Yes 98, No 21 (79 votes needed for a 2/3 vote) that the town amend the Definitions section of the Zoning By-laws by adding the definition "Temporary Enclosure" to read as follows:

Temporary Enclosure

A temporary enclosure is defined as any moveable, tent-like shelter intended to provide or actually providing protection from the elements for stored materials, vehicles or other items, for which a building permit is not required. This would include temporary garages of tent-like construction, as well as tarpaulins of plastic or similar type materials supported by wooden or metal frameworks. Such temporary enclosures are to be considered structures under this By-law, and as such are governed by the same setback requirements as other structures under this By-law. Tents set up for special occasions, screenhouses and other such seasonal, recreational enclosures are specifically exempted from this definition unless used for storage as listed above.

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which previously has been issued.

The Planning Board Recommended.

(This article was voted by a 2/3 vote on a secret ballot as required by the Town Bylaws.)

ARTICLE: 18 AMEND ZONING BY-LAWS

Voted: Yes 98, No 23, Blanks 1, (80 votes needed for a 2/3 vote) to amend Section 2-3 of the Zoning By-Laws by adding a use entitled "Temporary Enclosures" to Section 2-3 "Tables of Uses" under Accessory Uses and requiring a Special Permit from the Board of Appeals for such an accessory use as allowed only in the General Residential Districts, the Business, the Health Care/Industrial, and the Industrial Districts.

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which previously has been issued.

The Planning Board Recommended.

(This article was voted by a 2/3 vote on a secret ballot as required by the Town Bylaws.)

Voted: Yes 92, No 29, (81 votes needed for 2/3 vote) to amend Section 10 "Signs" of the Zoning By-Laws by adding a new Section 10-1 entitled "Purpose, Intent and Applicability", adding a new Section 10-2 "Permitting and Enforcement", changing the current Section 10-1 "Requirements" to Section 10-3 "Residential Districts, and adding a new Section 10-4 "Business/Central Business Districts, Health Care/Industrial, and Industrial", to read as follows:

10-1 Purpose, Intent and Applicability

- a. The purpose and intent of this by-law is to define standards to be used by applicants and municipal regulatory authorities of the Town of Maynard in designing, evaluating, constructing, and displaying signs and other advertising devices.
- b. This bylaw is further intended to:
1. Permit only those signs that will not by reason of their size, location construction or manner of display, endanger public health, safety or welfare;
 2. Permit and regulate signs to complement land use and promote economic development.
 3. Preserve and enhance the aesthetic environment by:
 - a) limiting the confusing, distracting, and obnoxious aspects of signs;
 - b) encourage combination of signs rather than the proliferation of smaller, individual signs;
 - c) Protect areas of residential and agricultural character from business signs
 4. Provide standards, guidelines and direction for what constitutes appropriate signage;
 5. Ensure fair and consistent permitting processes and enforcement.
- c. All new external signs, window signs and other external or window advertising devices are subject to regulation by this bylaw in accordance with the requirements set forth below for signs in each particular zoning district.
- d. Permanently affixed signs and other advertising devices in existence at the time of adoption of the changes to this Bylaw are and will remain exempt from these additional requirements unless:
1. A building permit for the subject property is applied (excluding permits for normal and customary repairs);
 2. The premises served by the sign or on which the sign is located are the subject of a Site Plan Approval process;
 3. Changes are made or proposed to be made to the existing signage;
 4. There is a change of ownership of the premises served by the sign, or on which the sign is located;
- e. Repairs to and reconditioning of existing signs are allowed without further approval provided that such repairs and reconditioning do not result in any substantive changes to the

sign.

10-2 Permitting and Enforcement

- a. Any person proposing substantive change (i.e. not repairs or reconditioning as defined above in Section 10-1.e.) to an existing sign, of proposing the construction of a new sign shall apply to the Building Inspector for a sign permit using a form available from the Building Inspector and the Town Clerk.
- b. Fees for said permit shall be set by the Selectmen and administered by the Building Inspectors part of the permit process.
- c. In the event a Special permit is required, an application for a sign permit shall be made initially to the Building Inspector, and thence the Special Permit application shall be filed with the Planning Board under the procedures set forth in Section 12 Special Permits of this Bylaw.

10-3 Residential Districts

--text unchanged from existing by-law--

10-4 Business, Central Business Health Care/Industrial & Industrial Districts

- a. Public Service, community notice, political and similar type signs are permitted provided they do not exceed 12 square feet in area, are in place less than 6 months from the first time they are placed until taken down whether or not displayed continuously.
- b. Temporary construction signs, and real estate signs less than 6 square feet in area are exempted from these requirements, except that such signs must not be left in place (whether continuously or not) for a period to exceed 12 months.
- c. Public service banners or civic event community notice banners in excess of 12 square feet are permitted, upon receipt of a sign permit from the building inspector.
- d. The following signs not permitted
 1. Signs overhanging public pedestrian walkways are not permitted;
 2. Roof mounted signs are not permitted;
 3. Freestanding signs are not permitted on sidewalks except during sidewalk sales duly permitted by the Selectmen;
 4. Portable signs are not permitted , except during sidewalk sales duly permitted by the Selectmen, except that small signs in good repair and normally associated with the operation of a gasoline filling station, including instructional signs, signs showing the pricing of fuel and other signs required by law are allowed;
 5. Inflatable signs are not permitted;
- e. Design standards for signs allowed in these districts include the following;
 1. No sign shall exceed 16 square feet in area (not including support structures unless such supports are utilized to further the advertising function of the sign, except under Special Permit from the Planning Board.
 2. Signage for any use or combination of uses on any single facade

- of any building taken in aggregate, may not exceed 12% of the area of that facade.
3. No sign shall exceed the maximum elevation of the main building it serves;
 4. The maximum height of any portion of any sign shall not be more than 15' above the average grade of the ground at the base of the sign prior to its installation;
 5. Lighted signs, whether internally or externally lit, shall be permitted only under a Special Permit from the Planning Board;
 6. Window signs, temporary or permanent, may not exceed 50% of the glass area of each individual window or group of adjacent windows;
 - f. Traffic signs in place for public safety by the Town or other public agencies are exempted from these requirements.

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which previously has been issued.

The Planning Board Recommended.

(This article was voted by a 2/3 vote on a Secret Ballot as required by the Town Bylaws.)

ARTICLE: 20 AMEND ZONING BY-LAWS

Voted: Yes 87, No 31, Blanks 2, (79 needed for a 2/3 vote), that the town amend Section 14 of the Zoning By-laws by inserting a new section, Section 14-4.c., to read as follows:

- c. In reviewing the Site Plan the Planning Board shall also conduct a design review of the proposed improvements in light of general criteria enumerated below. The objective of the design review is to maintain coherence and harmony with existing buildings in the immediate area and the neighborhood that exhibit historic and/or high quality design features that the Board feels defines the best of area architecture. General review criteria are:
 1. New buildings, or new facades on existing buildings located within Central Business District shall be designed in harmony with the fine old historic buildings of the district, so called "showcase buildings". The Planning Board's majority vote on what is or is not in harmony will control.
 2. The following buildings are some examples of what the Planning Board considers showcase buildings:
 - a) the Case Building at 22 to 26 Nason Street
 - b) the former Assabet Bank building at 17 Nason Street
 - c) the Masonic Building at 100 Main Street
 - d) the building at the northeast corner of Nason and Main Streets
 3. The determination of coherence and harmony with existing buildings in the area/neighborhood shall be made by the Planning

Board based on the information presented by the applicant, as required in Section II.A.2. "Buildings" of the Site Plan Review Regulations of the Town of Maynard.

4. The determination of coherence and harmony shall take into account, but not be limited to architectural style, building materials, roof styles, awnings, traffic patterns both pedestrian and vehicular, proposed signage, lighting, landscaping and screening from abutting residential properties if any, and overall mass of the building proposed to be built or altered.
5. In determining coherence and harmony, the Planning Board ('the Board') shall not place unreasonably costly requirements on the applicant, nor shall it dictate specific solutions to the applicant. The intent is for the Board to evaluate and critique proposals, and request or require, at the Board's discretion, changes to the proposal when what is proposed is determined by the Board to be unacceptable.

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which previously has been issued.

The Planning Board Recommended.

(This article was voted by a 2/3 vote on a secret ballot, as required by the Town Bylaws.)

Motion made and seconded, on November 9, 1998, at 8:34 P.M., to adjourn the Special Town Meeting. Motion carried. Meeting adjourned.

STATE ELECTION - TUESDAY NOVEMBER 3, 1998

Pursuant to Warrant #696, the State Election was held on Tuesday November 3, 1998 in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct # 1: Warden: Theresa Morrill
Clerk: Rosalie Poitrast
Number of ballots cast: 982
Tabulation completed at: 12:45 a.m.
(absentee ballots cast: 18)

Precinct # 2: Warden: Dorothy E. Murphy
Clerk: Hazel Pratt
Number of ballots cast: 956
Tabulation completed at: 1:30 a.m.
(absentee ballots cast: 15)

Precinct # 3: Warden: Nancy Javert
Clerk: Cecile Karpeichik
Number of ballots cast: 1123
Tabulation completed at: 12:15 a.m.
(absentee ballots cast: 23)

Precinct # 4: Warden: Martha Maria
Clerk: Janet King & Karen Folk
Number of ballots cast: 947
Tabulation completed at: 12:30 a.m.
(absentee ballots cast: 15)

Total results announced at: 1:55 a.m. Total votes Cast: 4008

	PRCT. <u>1</u>	PRCT. <u>2</u>	PRCT. <u>3</u>	PRCT. <u>4</u>	<u>TOTAL</u>
<u>GOVERNOR AND LIEUTENANT GOVERNOR - VOTE FOR ONE</u>					
CELLUCCI & SWIFT	614	535	634	526	2309
HARSHBARGER & TOLMAN	351	393	450	390	1584
COOK AND ISRAEL	11	21	25	18	75
SUNDRY	-	-	-	-	-
BLANKS	6	7	14	13	40
TOTAL	982	956	1123	947	4008

<u>ATTORNEY GENERAL-VOTE FOR ONE</u>					
BRAD BAILEY	361	305	344	303	1313
THOMAS F. REILLY	584	607	727	598	2516
SUNDRY	-	-	-	-	-
BLANKS	37	44	52	46	179
TOTAL	982	956	1123	947	4008

<u>SECRETARY OF STATE-VOTE FOR ONE</u>					
WILLIAM FRANCIS GALVIN	628	614	760	621	2623
DALE C. JENKINS, JR.	257	233	246	219	955
DAVID L. ATKINSON	37	41	53	45	176
SUNDRY	-	-	-	-	-
BLANKS	60	68	64	62	254

STATE ELECTION - TUESDAY NOVEMBER 3, 1998 (Cont'd)

	PRCT. <u>1</u>	PRCT. <u>2</u>	PRCT. <u>3</u>	PRCT. <u>4</u>	TOTAL
<u>TREASURER-VOTE FOR ONE</u>					
BOB MAGINN	397	342	417	320	1476
SHANNON P. O'BRIEN	493	524	602	527	2146
MERTON B. BAKER	27	28	30	37	122
SUNDRY	-	-	-	-	-
BLANKS	65	62	74	63	264
TOTAL	982	956	1123	947	4008

AUDITOR - VOTE FOR ONE

A. JOSEPH DeNUCCI	592	571	700	573	2436
MICHAEL T. DUFFY	271	236	262	221	990
CARLA A. HOWELL	56	68	94	86	304
SUNDRY	-	-	-	-	-
BLANKS	63	81	67	67	278
TOTAL	982	956	1123	947	4008

REPRESENTATIVE IN CONGRESS-VOTE FOR ONE

MARTIN T. MEEHAN	690	681	816	681	2868
DAVID E. COLEMAN	253	227	254	214	948
SUNDRY	-	-	-	-	-
BLANKS	39	48	53	52	192
TOTAL	982	956	1123	947	4008

COUNCILLOR-VOTE FOR ONE

JOHN HENRY DeJONG	368	304	373	290	1335
MARILYN PETITTO DEVANEY	489	504	576	526	2095
SUNDRY	-	-	-	-	-
BLANKS	125	148	174	131	578
TOTAL	982	956	1123	947	4008

SENATOR IN GENERAL COURT-VOTE FOR ONE

ROBERT A. DURAND	672	653	787	645	2757
WILLIAM M. MONNIE	263	238	263	228	992
SUNDRY	-	-	-	-	-
BLANKS	47	65	73	74	259
TOTAL	982	956	1123	947	4008

REPRESENTATIVE IN GENERAL COURT-VOTE FOR ONE

SUSAN W. POPE	664	567	704	565	2500
RUSSELL A. ASHTON	267	331	352	315	1265
SUNDRY	-	-	-	-	-
BLANKS	51	58	67	67	243
TOTAL	982	956	1123	947	4008

STATE ELECTION - TUESDAY NOVEMBER 3, 1998 (Cont'd)

	PRCT. <u>1</u>	PRCT. <u>2</u>	PRCT. <u>3</u>	PRCT. <u>4</u>	TOTAL
<u>DISTRICT ATTORNEY-VOTE FOR ONE</u>					
MARTHA COAKLEY	601	601	706	607	2515
LEE JOHNSON	303	268	307	249	1127
SUNDRY	-	1	-	-	1
BLANKS	78	86	110	91	365
TOTAL	982	956	1123	947	4008
<u>SHERIFF-VOTE FOR ONE</u>					
JAMES V. DiPAOLA	691	666	768	670	2795
SUNDRY	1	-	2	2	5
BLANKS	290	290	353	275	1208
TOTAL	982	956	1123	947	4008
<u>QUESTION 1</u>					
YES	709	668	794	620	2791
NO	231	211	264	231	937
BLANKS	42	77	65	96	280
TOTAL	982	956	1123	947	4008
<u>QUESTION 2</u>					
YES	647	611	701	590	2549
NO	276	263	321	243	1103
BLANKS	59	82	101	114	356
TOTAL	982	956	1123	947	4008
<u>QUESTION 3</u>					
YES	763	717	845	678	3003
NO	159	157	193	153	662
BLANKS	60	82	85	116	343
TOTAL	982	956	1123	947	4008
<u>QUESTION 4</u>					
YES	659	612	755	578	2604
NO	277	275	314	285	1151
BLANKS	46	69	54	84	253
TOTAL	982	956	1123	947	4008

REPORT OF THE BOARD OF REGISTRARS OF VOTERS

To the Citizens of Maynard:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 1998.

The Annual Listing of Residents was conducted beginning January 1, 1998, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of April and Street Lists were available by the first of June.

The Board of Registrars held extra sessions of registration of voters prior to all Town Meetings and Elections, certified names on nomination papers and on absentee voters.

At the close of 1998, the number of registered voters is as follows:

	<u>Precincts</u>				<u>Total</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	
Democrats	462	551	540	517	2070
Republicans	185	212	232	181	810
Libertarians	3	-	1	-	4
Unenrolled	978	948	1176	985	4087
*Green Party					
USA	-	1	-	-	1
*Inter.3rd					
Party	1	1	-	-	2
*Natural Law					
Party	-	-	1	-	1
*Reform Party	1	1	-	2	4
Total:	<u>1630</u>	<u>1714</u>	<u>1950</u>	<u>1685</u>	<u>6979</u>

*Political Designations: If you enroll in any Political Designation, you may not vote in any State or Presidential Primary.

The Board of Registrars would like to encourage residents of Maynard to register to vote. Your vote is important.

Voter Registration

In order to vote at town, state and national elections and to vote at town meetings, town residents must be registered voters. Voter registration is a simple and convenient process. However, there are some legal time constraints that must be observed.

1. Registration

Massachusetts official Mail-in Voter Registration Form.

- * at your Town Clerk's office
- * at the Town Library
- * at State agencies

2. Qualifications

To Register you must:

- * be a U.S. Citizen
- * be a Massachusetts resident
- * be at least 18 years old on or before the next election

3. Special Times of Registration Prior to Election

Additional special times of registration prior to elections and town meetings are established by state statute. The state statute also sets registration deadlines (closing) for elections and town meetings. Times of registration are posted.

If you have any questions regarding registration, please call Judith C. Peterson, Town Clerk at 897-1000.

The Board of Registrars wishes to thank the Board of Selectman, Town Officials and Employees for their courtesy and cooperation throughout the year.

The Board of Registrars also wishes to thank Marilyn Fedele for her past eleven years of service on the Board of Registrars. We will miss her and her support. We wish her the very best in her new home in Littleton, MA.

Respectfully submitted,

Judith C. Peterson,
Board of Registrars Clerk
for the Board of Registrars

Madeline K. Lukashuk, Chairman
Deborah Collins
Karl A. Hilli



OFFICE OF THE
TOWN ACCOUNTANT
MUNICIPAL BUILDING
MAYNARD, MASSACHUSETTS 01754

ANNUAL REPORT

Board of Selectmen
Town Building
195 Main Street
Maynard, Massachusetts 01754

Gentlemen:

I hereby submit the annual report of the finances of the Town of Maynard as of June 30, 1998, consisting of the following schedules.

BALANCE SHEET

General Accounts

Debt Accounts

Trust Funds

RECONCILIATION OF CASH RECEIPTS TO REVENUES

AND CASH DISBURSEMENTS TO EXPENDITURES ALL FUNDS

The courtesy and cooperation received from town officials and town departments is greatly appreciated.

Respectfully,

Harry A. Gannon
Harry A. Gannon
Town Accountant

TOWN OF MAYNARD

BALANCE SHEET

JUNE 30, 1998

ASSETS

Cash:		
General	3,543,290.63	
Petty Cash	170.00	3,543,460.63
Accounts Receivable:		
1977 Real Estate	3,981.07	
1978 Real Estate	1,472.13	
1979 Real Estate	841.24	
1980 Real Estate	16.23	
1982 Real Estate	32.12	
1983 Real Estate	5,901.64	
1984 Real Estate	9,689.76	
1985 Real Estate	3,262.15	
1986 Real Estate	2,613.07	
1987 Real Estate	976.14	
1988 Real Estate	3,300.21	
1989 Real Estate	4,587.66	
1990 Real Estate	(2,314.50)	
1991 Real Estate	(1,381.56)	
1992 Real Estate	(103.70)	
1993 Real Estate	2,066.96	
1994 Real Estate	1,850.69	
1995 Real Estate	1,295.60	
1996 Real Estate	1,335.82	
1997 Real Estate	19,208.98	
1998 Real Estate	220,966.84	
1991 Personal Property	80.78	
1992 Personal Property	790.38	
1993 Personal Property	4,505.51	
1994 Personal Property	6,967.98	
1995 Personal Property	12,676.46	
1996 Personal Property	16,031.55	
1997 Personal Property	12,850.20	
1998 Personal Property	2,720.84	336,222.25
Deferred Taxes		54,881.82
Tax Liens		1,780,885.06
Tax Foreclosures		258,184.06

1978 Motor Vehicle Excise	4,482.27	
1979 Motor Vehicle Excise	12,681.80	
1980 Motor Vehicle Excise	11,116.99	
1981 Motor Vehicle Excise	5,871.79	
1982 Motor Vehicle Excise	5,730.96	
1983 Motor Vehicle Excise	5,173.09	
1984 Motor Vehicle Excise	6,140.77	
1985 Motor Vehicle Excise	4,940.00	
1986 Motor Vehicle Excise	10,733.48	
1987 Motor Vehicle Excise	8,005.20	
1988 Motor Vehicle Excise	10,252.34	
1989 Motor Vehicle Excise	11,451.07	
1990 Motor Vehicle Excise	10,797.80	
1991 Motor Vehicle Excise	6,769.96	
1992 Motor Vehicle Excise	6,180.79	
1993 Motor Vehicle Excise	6,200.26	
1994 Motor Vehicle Excise	5,238.10	
1995 Motor Vehicle Excise	4,892.63	
1996 Motor Vehicle Excise	6,611.15	
1997 Motor Vehicle Excise	14,067.72	
1998 Motor Vehicle Excise	65,262.54	222,600.71
Water Rates	67,670.43	
Water Accounts Receivable	3,665.69	
Water Cross Connections	5,415.00	
1977 Water Liens	63.90	
1984 Water Liens	60.00	
1987 Water Liens	(109.80)	
1989 Water Liens	109.80	
1990 Water Liens	250.40	
1995 Water Liens	(86.39)	
1997 Water Liens	67.09	
1998 Water Liens	1,261.70	
1997 Committed Interest	(47.53)	
1998 Committed Interest	258.21	78,578.50
Sewer Rates	117,045.08	
Sewer Accounts Receivable	3,539.23	
1984 Sewer Liens	60.00	
1987 Sewer Liens	(219.00)	
1989 Sewer Liens	219.00	
1990 Sewer Liens	381.33	
1997 Sewer Liens	128.35	
1998 Sewer Liens	2,414.08	
1997 Committed Interest	88.22	
1998 Committed Interest	478.56	124,134.85

Unapportioned Street Assessments	5,987.50	
Unapportioned Water Assessments	3,123.75	
1981 Sewer Assessments	41.50	
1982 Sewer Assessments	41.50	
1983 Sewer Assessments	41.50	
1984 Sewer Assessments	41.50	
1981 Committed Interest	9.96	
1982 Committed Interest	7.47	
1983 Committed Interest	4.98	
1984 Committed Interest	2.49	9,302.15
Veterans Accounts Receivable	8,666.95	
Cemetery Accounts Receivable	3,316.10	11,983.05
State Aid To Sewer Project		104,462.00
State Aid To Highways		595,341.36
Loans Authorized		734,784.00
Underestimates:		
Non - Renewal Excise Tax		6,840.00
 TOTAL ASSETS		 7,861,660.44

LIABILITIES AND RESERVES

Reserve For Petty Cash		170.00
Medical Account Chap. 32B		45,420.44
Warrants Payable		523,982.49
Payroll Deductions		389,659.19
Community Development Program		16,845.68
Community Development MHFA Escrow		542.80
Appropriation Balances		1,625,248.77
Reserved For Appropriation:		
County Dog Fund	2,466.42	
Sale of Lots & Graves	10,450.00	
Ambulance Receipts	159,735.74	
Debt Payments	11,789.68	184,441.84
Provisions For Abatements:		
1977 Levy	3,750.07	
1983 Levy	7,081.19	
1984 Levy	10,897.31	
1985 Levy	4,499.95	
1986 Levy	4,724.66	
1987 Levy	3,205.91	
1988 Levy	4,645.22	
1989 Levy	5,847.39	
1991 Levy	1,196.64	
1992 Levy	3,095.39	
1993 Levy	8,210.92	
1994 Levy	10,920.60	
1995 Levy	14,314.75	
1996 Levy	40,940.87	
1997 Levy	170,319.49	
1998 Levy	129,719.69	423,370.05

Revenues Reserved Untill Collected:		
Deferred Taxes	54,881.82	
Motor Vehicle Excise	222,600.71	
Water	78,578.50	
Sewer	124,134.85	
Special Assessments	9,302.15	
Tax Liens	1,780,885.06	
Tax Foreclosures	258,184.06	
Departmental	11,983.05	
State Aid To Sewer Project	104,462.00	
State Aid To Highways	525,944.50	3,170,956.70
Temporary Loans:		
Bond Anticipation		275,000.00
Loans Authorized & Unissued		459,784.00
Overestimates:		
Special Education		6,157.00
Water Surplus		124,879.47
Sewer Surplus		140,989.34
Surplus Revenue		474,212.67
TOTAL LIABILITIES AND RESERVES		7,861,660.44

TOWN OF MAYNARD

DEBT ACCOUNTS

JUNE 30, 1998

NET FUNDED OR FIXED DEBT			6,622,887.39
SCHOOL LOAN	08-15-86	6.60%	3,116,000.00
WATER LOAN	08-15-86	6.60%	40,000.00
SEWER LOAN	08-15-86	6.60%	25,000.00
SEWER LOAN	08-15-86	6.60%	219,000.00
SANITARY LANDFILL LOAN	08-15-86	6.60%	210,000.00
MASS. WATER POLLUTION ABATEMENT TRUST BOND			425,887.39
WATER LOAN	12-15-97	4.85%	1,580,000.00
WATER LOAN	12-15-97	4.85%	368,250.00
SEWER LOAN	12-15-97	4.85%	287,750.00
BUILDING REMODELING LOAN	12-15-97	4.85%	206,000.00
DEPARTMENTAL EQUIPMENT LOAN	12-15-97	4.85%	145,000.00

TOWN OF MAYNARD

TRUST FUNDS

JUNE 30, 1998

TRUST FUNDS CASH AND SECURITIES	1,995,661.09
Stabilization Fund	256,834.85
Leachate Analysis Fund	2,706.69
David McKenna Fund	3,144.45
Rose McGowan Fund	669.83
Maynard Soldiers Fund	409.39
Post War Rehab. Fund	7,158.04
Cemetery Perpetual Care Fund	565,766.96
Conservation Fund	82,478.72
Rafferty Fund	3,126.98
Katherine Kinsley Fund	20,823.11
Anne Marie Morton Fund	2,814.80
E. Sawutz Fund	2,724.52
Thomas & Athina Gramo Fund	14,895.98
George & Ann Lemire Fund	2,180.73
Anne Gibbons Fund	61,954.68
Guyer Fowler Fund	359,883.75
Shawn Parker Fund	63.87
Robert Lesage Fund	4,065.29
Friends of the Former Lions Club Fund	1,530.14
95/96 Scholarship Fund	102.22
Simmon Seder Fund	75.39
Maynard Alumni Scholarship Fund	5,379.01
Fraser & Frances Forgie Fund	586,265.70
George Shaw Memorial Park Fund	226.08
Ralph & Marie Sheridan Scholarship Fund	4,561.93
Brenda Bowker Flaherty Scholarship Fund	5,817.98

TOWN OF MAYNARD
RECONCILIATION OF CASH
JUNE 30, 1998

Cash Balance July 1, 1997	5,215,251.00	
Plus - Receipts	29,325,959.00	
Less - Disbursements	29,002,258.00	
Cash Balance June 30, 1998		5,538,952.00

RECONCILIATION OF RECEIPTS TO REVENUES

Receipts as Reported Above		29,325,959.00
Less:		
Refunds Reported Net of Revenues	64,814.00	
Refunds Reported Net of Expenditures	8,296.00	
Payroll Withholdings	4,276,596.00	
Agency Funds	72,331.00	
Temporary Borrowings	3,450,519.00	
Unclaimed Items (Tailings)	4,263.00	
Prior Year Property Tax Accrual	30,325.00	
Other Financing Sources	1,101,256.00	
Subtotal		9,008,400.00
Plus:		
Current Year Property Tax Accrual	53,310.00	
State Assessments	35,810.00	
Subtotal		89,120.00
 TOTAL REVENUES		 20,406,679.00

RECONCILIATION OF DISBURSEMENTS TO EXPENDITURES

Disbursements as Reported Above		29,002,258.00
Less:		
Refunds Reported Net of Revenues	64,814.00	
Refunds Reported Net of Expenditures	8,296.00	
Payroll Withholdings	4,165,523.00	
Agency Funds	67,570.00	
Temporary Borrowings	2,568,592.00	
Prior Year Warrant Payments	748,024.00	
Subtotal		7,622,819.00
Plus:		
Current Year Warrant Payable	523,982.00	
State Assessments	35,810.00	
Subtotal		559,792.00
 TOTAL EXPENDITURES		 21,939,231.00

SUMMARY OF REVENUES AND EXPENDITURES

	REVENUES	EXPENDITURES
General Fund	16,600,122.00	11,166,795.00
School Systems	3,248,542.00	10,391,345.00
Special Revenue	406,817.00	339,676.00
Trust Funds	151,198.00	41,415.00
 TOTAL	 20,406,679.00	 21,939,231.00

**FISCAL 1998 REPORT
MAYNARD BOARD OF ASSESSORS**

REAL ESTATE

The values for Fiscal Year 1998 were based on the market values of 1996, for assessments established June 30, 1997. The Fiscal Year 1997 began on July 1, 1997 and ended June 30, 1998. Real Estate sales that occurred during calendar year 1997 are used for statistical analysis for Fiscal Year 1998. The Residential values saw a slight increase in value in Fiscal Year 1998. Commercial properties were appraised using the income approach utilizing the capitalization method. The downtown area is showing a slight upturn. This is most likely due to the resurgence of the 'Mill' with a decrease in the vacancy rate. This in turn creates more foot traffic for the downtown businesses. With such small increases in the Commercial and Residential values, the Board of Assessors decided to keep the all the values for Fiscal 1999 the same as those of Fiscal 1998.

The following is a comparison of valuations by class between Fiscal Year 1997 and Fiscal Year 1998.

	FY 1997 COMMITTED VALUATIONS	FY 1998 COMMITTED VALUATIONS
Residential	484,106,166	502,683,771
Open Space	2,632,700	3,692,000
Commercial	33,414,007	37,194,841
Industrial	35,371,300	55,969,900
Personal Prop.	14,541,663	15,260,219
TOTAL	570,065,847	614,800,731

TAX LEVY LIMIT

The tax levy limit is the amount of monies that can be spent at Town Meeting and raised by taxation. The FY97 levy limit increased by 2.5% plus new growth equals the FY98 levy limit and was \$12,222,545.

The calculation is as follows:

Tax Levy for FY97	\$11,753,751
Proposition 2 ½% increase	\$ 293,844
New growth in tax dollars	<u>\$ 174,950</u>
Total Amount of levy appropriated	\$12,222,545

ABATEMENTS

The Town of Maynard had 3,901 taxable parcels in fiscal year 1998. Parcels that are assessed incorrectly are reassessed through the abatement process. In FY98 the Board of Assessors reviewed abatement applications and abated \$ 85,837 in tax dollars.

MINIMUM RESIDENTIAL FACTOR HEARING/TAX RATE

The Maynard Board of Assessors is certified to assess Property according to use by the Massachusetts Department of Revenue. The certification of the Maynard Board of Assessors allows the Town of Maynard to have a split tax rate. A split tax rate allows the Town of Maynard to shift some of the tax burden from the residential tax payer to the Commercial and Industrial Taxpayers.

The Maynard Board of Assessors calculated the Minimum Residential and possible Residential Factors and tax rates between the minimum and the maximum. The minimum residential factor is the amount that determines the maximum shift in taxes to the commercial/industrial sector verses the maximum Residential Factor is where all (Residential, Commercial, Industrial and Personal Property) taxpayers pay the same flat rate.

The Maynard Board of Assessors presented data on what valuations had changed and possible tax rate options to the Maynard Board of Selectmen and concerned citizens. The Maynard Board of Selectmen selected a Minimum Residential Factor of .900341 at the public hearing. The net result was a rate decrease from \$30.74 in FY97 for the Commercial, Industrial and Personal property to \$29.13 for FY98. The Residential and Open Space decreased from \$18.88 in FY97 to \$17.90 in FY98. (Although the tax rate went down, it was offset by increased values to reflect a slight increase in actual taxes).

EXEMPTIONS

Exemptions are granted to those who fill out the required applications and meet the Massachusetts General Law requirement of each exemption. The Maynard Board of Assessors makes the decision to grant or deny each exemption for Elderly, Veterans, Widows, Blind, Forestry, Agriculture, Recreation, Infirmary and Poverty. The Maynard Board of Assessors also makes a determination on Tax Deferrals. There was reduction in applications for Elderly Exemptions from 130 in FY97 to 121 in FY98.

The Commonwealth of Massachusetts partially reimburses the Town of Maynard the following year for the exempted amounts. Each year the exemption amounts are paid out of the Maynard Board of Assessor's Overlay Account.

MOTOR VEHICLE EXCISE

The Registry of Motor Vehicles determines motor vehicle values. The Registry uses the manufacturer's list price to determine the original value of the vehicle. The Registry reduces the value of the vehicle based on number of years of age of the vehicle to calculate the excise tax. Abatements to excise tax bills are granted if the plate is transferred, recommitted to another town, or sufficient evidence is presented to the Maynard Board of Assessor that the vehicle is overvalued. The excise tax is \$25 per thousand dollars of valuation and the bills are prorated monthly in a 12-month calendar year cycle.

Throughout the year, the Registry supplies the Assessors with computer tapes listing the data for billing. The assessor's clerk converts the tape information to a billing database and commits the taxes to the tax collector for collection. In fiscal 1998 the Assessing Office committed approximately 8,829 excise tax bills for total of \$645,904 to the Tax Collector and 239 abatements for \$14,015 in tax dollars.

DEEDS

The Maynard Board of Assessors processed over 364 deed changes in Fiscal Year 1998. The deeds are used to determine owner of record that the bill is sent to. Land changes are also made to the Assessors maps and the Assessors database from information on the deed. This information is used to determine land value.

MAPS

The Assessors maps were updated as required by the State of Massachusetts in Fiscal 1998.

DATA COLLECTION

Data collection is an on-going procedure. All building permits issued within the Fiscal Year must be visited. Arms-length real estate sales are also seen to ensure that our sales database is accurate.

PERSONAL PROPERTY

All businesses pay a yearly personal property tax on their machinery, equipment; and in some cases, their furnishings and inventory. The Assistant Assessor updates these accounts as they change. Fiscal Year 1998 recorded accounts for personal property with a total value of \$14,541,663.

ABBUTER'S LISTS

The Maynard Planning Board, Board of Appeals and Board of Selectmen rely upon the assessing office to determine record owners for the public hearings. These lists contain a tax assessment map and a listing of all record owners who abut the applicant's property. Thirty-six abutter's lists were processed in FY98.

Respectfully submitted,

Stephen T. Pomfret, MAA, Chairman

Anna Muti, Treasurer
Annette DeRose, Assessing Clerk
Anthony C. Maria, Assistant Assessor
Dick Downey, Secretary

ANNUAL REPORT OF THE BUILDING INSPECTOR

During 1998 the Maynard Building Department issued 192 Building Permits, as listed below:

<u>Number of Permits</u>	<u>Type of Construction</u>	<u>Value</u>
22	Single Family Dwelling	\$3,681.000
107	Additions & Remodeling	\$1,367.400
4	Business	\$ 210,000
1	Church	\$ 500,000
21	Industrial	\$4,566,500
3	Pools	\$ 13,000
13	Wood Stoves	\$ 15,400
16	Signs	\$ 81,000
5	Demo	-0-
<hr/> 192	<hr/>	<hr/> \$10,433,300

We would like to thank all the Boards for their help and cooperation during the past year.

Respectfully Submitted,
Richard Roggeveen Charles Willett
Building Inspector Asst. Building Inspector

REPORT OF THE GAS INSPECTOR

To the Honorable Board of Selectmen,

There were 99 Gas Permits issued this year. Inspections were made on all work called for by Plumbers and Gas Fitters.

I would like to thank the Board of Selectmen for their cooperation.

Respectfully Submitted,
William F. Freeman - Gas Inspector

MAYNARD EMERGENCY MANAGEMENT AGENCY

1998 ANNUAL REPORT

REPORT OF THE DIRECTOR

Calendar year 1998 was a very quiet year for the Maynard Emergency Management Agency as far as disasters, severe storms or flooding was concerned.

In the last few months of 1998 we began to review the Maynard Comprehensive Emergency Management Plan to update any changes of information since the last update in 1996 and also to add any new information that may be needed because of changing conditions. I hope that this process will be completed by mid 1999.

The Auxiliary Police Force is made up of fifteen members under the direction of Police Chief Edward Lawton. All these officers receive training on a regular basis to keep them in a full state of readiness. Each year these officers prove to be a valuable resource whenever they are called to duty.

In 1998, after a new emergency generator was installed at the Police and Fire Station, the old generator was removed from the basement and taken to the Town Building, where it will be used to provide emergency power for day to day operations during a Boston Edison power failure. It will also be used to provide emergency electric power when the Town Building is opened as a shelter.

In conclusion, I would like to thank the Honorable Board of Selectmen, Town Administrator, Chief Lawton and members of his department, all members of this agency, and all other Town Officials and citizens for their help and cooperation during the year.

RESPECTIVELY SUBMITTED,

Ronald T. Cassidy
RONALD T. CASSIDY
DIRECTOR

MAYNARD CONSERVATION COMMISSION 1998 ANNUAL REPORT

In 1998, the Conservation Commission held 23 regular meetings. Members of the Commission included Lisa Bailey, Peggy Brown, Peter Keenan, Fred King, Scott Salisbury and Jennifer Steel. Lisa Bailey resigned as a Commission member early in 1998 but continued to work throughout the year to complete the Commission's trail mapping project. Sue Whyte-Lemke was the Commission's Administrative Assistant for the first half of 1998 and Avril Bell was hired to fill the position in September.

As a way of increasing citizen participation and obtain much needed assistance with the workload, the Commission began an Associate Membership program which many Commissions statewide utilize. Virginia Leal became our first Associate Member and has been working on a special project with Jennifer Steel to look into ways of dealing with the disposal of leaves, grass clippings and brush. Illegal disposal of these materials in wetlands, conservation land, roadsides and other open space has been an on-going problem in town and Virginia and Jennifer have initiated discussions with the Board of Health to see if there is some way to expand the present leaf pickup program and look into other options to help citizens recycle and legally dispose of yard waste.

With respect to the Commission's duties under the Mass. Wetlands Protection Act and the Maynard Wetlands Administration Bylaw, hearings were held on five Notices of Intent, three formal wetland Determinations and numerous on-site inspections of various construction projects. One formal Enforcement Order was issued and several Requests for Compliance were sent to deal with violations and permit compliance issues.

As the result of favorable action on an Article brought before the Annual Town Meeting by a citizen's petition, 24 acres of Town land on Rockland Avenue was placed under the control of the Conservation Commission to be preserved for conservation and open space purposes.

Other Significant Commission Projects and Activities included the following:

- The Commission received a \$3,000 + "State Greenways Grant" to inventory and map public trails and produce a brochure which will be distributed to all households in Maynard. Lisa Bailey spearheaded the project, assisted by Lisa Becker, Liz Cobblah, Kate Wheeler and Kathy Belisle.
- Boy Scout Eagle candidate Ben DeMott completed a planning study for Carbone Park. This study produced valuable information the Commission will use in the planning and management of this parcel.
- The Commission assisted the Assabet River Rail Trail Project by providing \$8,750 from the Conservation Fund to pay for the property appraisals of lands and easements which will need to be acquired as part of the project.
- The Commission actively participated in the Rockland Avenue Reuse Committee.
- A new trail was planned and cut on the Town Land off Colbert Avenue. Members Jennifer Steel and Peter Keenan worked on the trail with the help of other volunteers as part of the Servathon Project.

MAYNARD CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT DECEMBER 31, 1997

Active Members	171
Inactive Members	19
Retired Members	83
Total Membership	273

ASSETS

Cash	42,861.64	
Short Term Investments	457,362.90	
Fixed Income Securities	4,497,124.64	
Equities	5,456,771.09	
Interest Due And Accrued	57,836.52	10,511,956.79

FUNDS AND LIABILITIES

Annuity Savings Fund	3,083,086.19	
Annuity Reserve Fund	1,079,606.07	
Military Service Fund	2,196.69	
Pension Fund	1,810,461.91	
Pension Reserve Fund	4,536,605.93	10,511,956.79

INCOME

Members Deductions	330,667.07
Transfers From Other Systems	2,430.05
Member Make Up Payments and Redeposits	4,460.56
Investment Income Credited to Members Accounts	66,080.57
Investment Income Credited to Annuity Reserve Fund	29,925.49
Reimbursement From Other Systems	23,826.28
Received From Commonwealth For COLA and Survivor Benefits	99,789.06
Pension Fund Appropriation	693,486.00
Investment Income Credited to Military Service Fund	12.85
Investment Income Credited to Expense Fund	44,042.79
Federal Grant Reimbursement	2,002.39
Pension Reserve Appropriation	116,698.00
Interest Not Refunded	1,944.68
Excess Investment Income	1,447,050.45
TOTAL RECEIPTS	2,862,416.24

DISBURSEMENTS

Refunds to Members	78,049.46
Transfers to Other Systems	24,188.43
Annuities Paid	100,464.60
Regular Pension Payments	535,109.53
Survivorship Payments	36,261.49
Ordinary Disability Payments	39,185.76
Accidental Disability Payments	163,144.80
Accidental Death Payments	23,671.74
Section 101 Benefits	6,180.00
Reimbursements to Other Systems	17,342.91
Board Member Stipend	3,000.00
Salaries	3,000.00
Legal Expenses	162.50
Travel	3,065.25
Administrative Expenses	3,242.43
Management Fees	31,572.61

TOTAL DISBURSEMENTS	1,067,641.51
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REPORT OF THE COUNCIL ON AGING

Council meetings are held the first Monday of each month. The Council sponsors the Tuesday Drop-In Center, a transportation program, a podiatry clinic and S.H.I.N.E. (Serving the Health Information Needs of Elders) counseling. The Council works closely with the Maynard Senior Citizens' Club. The Club Newsletter is printed courtesy of Maynard High School. The COA Newsletter is mailed to everyone over 60 in Maynard.

The van driver is Sam Seel and the Inf/Ref Spec. is Carol Barney. Richard Gerroir is the clerk/dispatcher and S.H.I.N.E. counselor.

The Director of the weekly Drop-In Center at the Union Congregational Church is Joan Meakin. Blood pressure clinics, administered by Parmenter Health Services, are held monthly at the Drop-In and also at the Eating Together Site at Concord Street Circle. Volunteers from the Drop-In assisted at the Flu Clinics at the Drop-In and at Powder Mill Circle.

The new Dodge Ram Van from the Mobility Assistance Program at the Executive Office of Transportation and Construction was delivered in January and put on the road in February.

The FY'99 Formula Grant from the Executive Office of Elder Affairs was \$7,635 or \$4.65 per Maynard elder. The grant is used for: printing and mailing costs; office and Drop-In supplies; rent for Drop-In space; and stipends for the clerk/dispatcher, substitute drivers and Drop-In Director.

Statistics include: phone calls received - 4,832; office visits - 322; podiatry visits - 62; fuel assistance applications - 7; scheduled transportation trips - 5,232. Six seniors worked in the Tax Work Off Program in FY'98 and seven in FY'99.

Retiring officers were Stewart T. Campbell as chairman and Alice Black as secretary. We thank them for their years of service and we would like to thank Constance McFarland who served on the council as a representative from the Senior Citizens Club. Shirley Barilone is the delegate to Minuteman Home Care.

BOARD MEMBERS

Stewart T. Campbell, Chairman
Shirley Barilone, Vice-Chairman
Alice Black, Secretary
Katherine Colombo
Anne Duclos
Richard Gross
Marilyn Hanson
Constance McFarland
Adele Milewski
Irene Tompkins
Patricia Walazek

ASSOCIATE MEMBERS

Jeannette Bourgeois
Ellen Denaro
Mary James
Ruth Jones
Joan Meakin, Treasurer
Gloria Rickman
Constance Stigliani
Vincent Stigliani
Barbara Tomyl
Anna Zolotuskaya

**REPORT FOR THE 1998 MAYNARD CULTURAL COUNCIL,
Maynard Town Report**

Council Members:

Maria Lockhardt
Laura Howick
Kristen Keel
Andrea Najpaeur
Rachel Korn

The Maynard Cultural Council, a volunteer organization, serves as the local representatives to the Massachusetts Cultural Council to develop and support arts and humanities initiatives in Maynard through the granting of funds allocated to the town by the state. Such funds are derived from the Massachusetts State Lottery and the National Endowment for the Arts. No monies are obtained through state or local taxes.

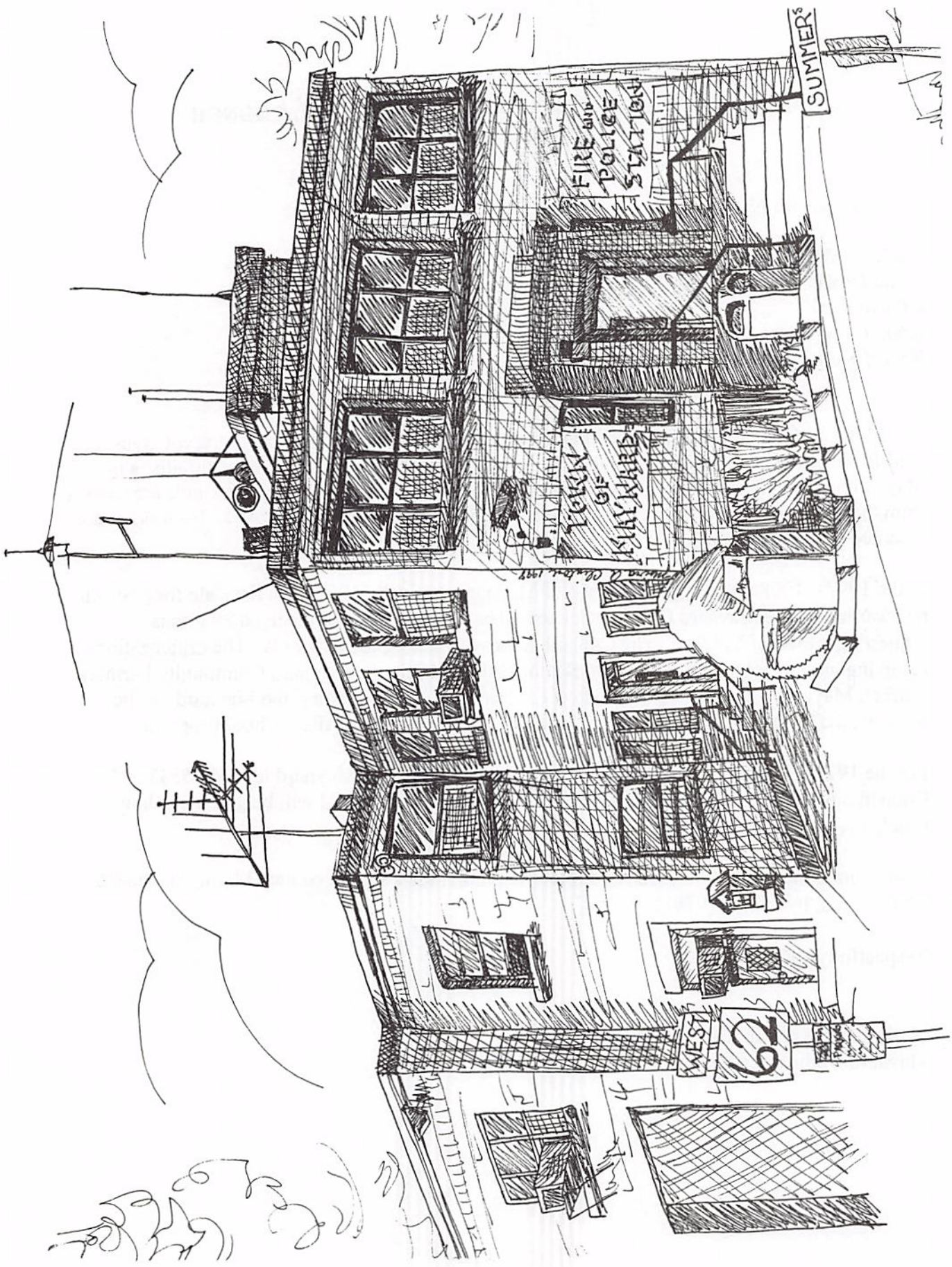
In the 1997 – 1998 grant cycle, the town of Maynard received \$5262 from the state for grants to be awarded by the Maynard Cultural Council. The Cultural Council received 29 grants requesting a total of \$14,960. The Council approved funding for 16 grants. The organizations receiving grants included the Maynard Senior Citizens Club, the Maynard Community Farmers Market, Maynard Chamber of Commerce, the Maynard Public Library, the Maynard Public Schools, the Three Apples Storytelling Festival, and the Maynard After School Program.

For the 1998-1999 grant cycle (Fall of 1998), funds allocated to Maynard totaled \$5533. The Council has given preliminary approval to 11 grants. Final approval will be given pending the state's review in early 1999.

New council members are needed and interested individuals should contact Maria Lockhardt, Chairperson, by calling (978) 897-1547.

Respectfully submitted,

Maria L. Lockhardt, Chairperson
Maynard Cultural Council



1161 W. Bay St.

FIRE and POLICE STATION

SUMMER'S

TOWN OF BAYBARD

WEST

62

1661 W. Bay St. 1987

MAYNARD POLICE DEPARTMENT
Departmental Memorandum

January 6, 1999

To: Town Manager

Fm: Les Boardman - Dog Officer

Subj.: Activity report for the **YEAR 1998**

MONTH	TOTAL # CALLS	TOTAL # DOGS PICKED UP	LIC. / NO LIC.	TOTAL # BITE CALLS	DOGS SENT TO LOWELL HUMANE
January	27	6	2	4	1
February	38	3	1	2	0
March	22	4	4	0	3
April	25	7	4	3	1
May	47	2	1	1	0
June	29	7	5	2	0
July	32	4	3	1	2
August	26	7	1	6	0
September	27	3	3	3	0
October	23	2	2	2	0
November	22	3	2	1	1
December	25	1	1	1	0
TOTAL 1998=	343	49	19	30	9
<i>TOTAL</i> <i>1997=</i>	<i>345</i>	<i>46</i>	<i>16</i>	<i>28</i>	<i>13</i>

Report of the Finance Committee

Meetings of the Finance Committee were held regularly during 1998 to review, discuss and approved budgetary and financial issues concerning the town of Maynard.

Returning members

Marcia Curren, Chairman	John Barilone	Maurice Quirke
Ann Thompson, Vice chair	Mark Higgins	Patricia Chambers
P.J. Gauthier, Secretary	Judy Stokey	

Resignations

Maurice Quirke

General

The towns' charter states that " the Finance Committee shall have authority at any time to investigate the books, accounts, and management of any department of the town." To insure impartiality, volunteers on the Finance Committee cannot serve on any other town board, committee, or hold a public office within the town.

The Finance Committee is also charged with the responsibility of reviewing all articles presented at town meeting, and to prepare written recommendations including explanations for those recommendations on each article. The Finance Committee holds an open hearing before each town meeting to explain its recommendations and gather information from the town's people.

Activities

During the fiscal year beginning July 1, 1997 the Finance Committee continued ongoing investigations in many areas, with the concentration on the WasteWater Treatment Plant. The committee also worked with the School Committee, School Building Committee and the Citizens for a New School to gain insight into the need for a new school and the associated costs' affect on town finances.

Reserve fund

The town appropriated the sum of \$150,000.00 to the Finance Committee to pay any extraordinary or unforeseen expenditure. The following disbursements were made July 1, 1997 through June 30, 1998

Paid to	For	Amount
Board of Selectman	Litigation	\$24,823.37
	Reports/Articles	2,988.40
	MGL Updated	388.22
Town Clerk	Election Expenses	4,850.00
	Emergency Generator	17,450.00
Fire/Police	Gas/Oil/Phone	3,000.00
	Kennel/Food/Travel	240.00
Dog Officer	Tickets	2,280.00
Parking Clerk	Consultants	3,102.77
	Salary	580.00
Finance Committee	Snow and Ice	9,848.61
	Chems –Water Treatment	10,070.62
	VVWTP	13,598.11
	Street Lighting	<u>4,550.00</u>
DPW	Total	<u>97,770.10</u>

The remaining funds (\$52,229.90) were returned to the General Fund.

MAYNARD FIRE DEPARTMENT

1995 ANNUAL REPORT

Acknowledgments

The committee would like to say thank you to Marcia Curren, Chairman and to all the members both past and present for volunteering their time and efforts to the Town of Maynard. We would like to give a special thanks to Ellie Waldron, our Recording Secretary from her hard work, skill, and dedication to the Finance Committee

We would also like to acknowledge the cooperation that we have received from the other Town Boards, Committee's, employees and the citizens that we serve.

Respectfully submitted

Marcia Curren, Chair
Ann Thompson Vice chair
P.J. Gauthier, Secretary
Mark Higgins

Judy Stokey
John Barilone
Patricia Chambers

MAJOR INCIDENTS

We had a very busy year during the year. The most significant incident was a fire at the Maynard High School on 10/15/95. The fire started in the gymnasium and spread to the bleachers. The fire department responded and extinguished the fire. The damage to the school was minimal. The fire was caused by a student who was using a space heater. The fire department was called to the scene and extinguished the fire. The damage to the school was minimal. The fire was caused by a student who was using a space heater.

MAYNARD FIRE DEPARTMENT

1998 ANNUAL REPORT

REPORT OF THE FIRE CHIEF

During calendar year 1998 your fire department responded to 1223 calls, which is a 6% decrease compared to 1997. Every year we study the statistics to determine which categories have increases and decreases to decide what our priorities will be in the areas of Fire Prevention, Fire Education and law enforcement to provide better use of our resources to improve the fire protection and safety of our citizens. In 1998 we insisted that building owners upgrade and properly maintain their building fire alarm systems. This has resulted in a reduction of the number of fire alarms received that were caused by fire alarm system malfunctions by 45%, from 104 calls to 57. We will continue to work on this problem.

MAJOR INCIDENTS

We had eleven structure fires during the year. The biggest fire during 1998 was a 5 alarm fire in Lando's Restaurant at 55-57 Main Street. I believe that this was the largest firefighting operation in the history of the Town of Maynard. This operation included mutual aid from 8 fire departments providing 115 firefighting personnel using 16 pumpers, 7 aerial ladders, 2 rescue trucks and 7 other auxiliary units. We were fortunate with a major fire of this size that no significant injuries were reported. This fire was investigated by 19 fire investigators, including the Regional Fire Investigation Team, investigators from the State Fire Marshal's Office, other state investigators and investigators from involved insurance companies. The cause of the fire was determined to be arson by two persons, one of which was arrested and charged accordingly. The estimated damage to the fire building and attached building is in excess of one million dollars. This fire had the potential of destroying a large part of the downtown area. It took a great firefighting effort to stop it.

One other fire on December 16th, which was small in nature, but resulted in serious burns to two individuals, one of which was air lifted to a Boston Hospital by helicopter, when individuals working for a company resurfacing floors on Shore Avenue did not have enough respect for the flammable floor stripping solvents that they were using. The flammable solvent was ignited by the cigarette that one of the individuals was smoking while mixing the liquid. The person who was air lifted to Boston had received second and third degree burns to both arms, legs and abdomen, which required some skin grafting.

CARBON MONOXIDE & SMOKE DETECTORS

We continue to get more calls to investigate Carbon Monoxide alarms. We recommend that you read and follow the directions that come with the detector. If your Carbon Monoxide detector sounds an alarm and you think that you have a real problem, call the Fire Department. If any occupants exhibits any symptoms of related illness, evacuate the building, call the fire department and await our arrival. We will test the air throughout the building and inform you what the conditions are, in writing, and recommend what you should do to ensure your safety.

Every year we inform people that Smoke Detectors save lives. We continue to inform people that smoke detectors can only do the job that they were designed to do if they are properly maintained. We also recommend that the batteries be changed in the Spring and Fall when you change your clocks. Smoke detectors do not last forever. They have a TEN YEAR LIFE SPAN and should be replaced. It is always disturbing that many times during every year, we read or hear about people dying in fires because of a lack of smoke detectors or poorly maintained detectors or missing or dead batteries. Do not let tragedy hit you and your loved ones. Make sure that your family and property is protected by properly maintained smoke detectors. Your life and the members of your family may depend on them.

EMERGENCY MEDICAL SERVICES REPORT

The Emergency Medical Services system continues to operate smoothly. All 19 EMT's maintain their skills by way of continuous training. All EMT's qualify on a quarterly basis in the use of our defibrillators. The Mutual Aid Ambulance Service setup with our surrounding Fire Departments continues to work well within a complete regional-type system.

We in are our 16th year in a cooperative effort with the Paramedics working out of Emerson Hospital allowing us to provide Advanced Life Support to our citizens and those who visit and work in the Town of Maynard. We also appreciate the many training classes and the experiences gained in working side by side with the Emerson Hospital Paramedics.

Our original defibrillator, donated by Digital Equipment Corp., has reached an advanced age and is becoming obsolete. Very soon, the manufacturer will cease providing service, repairs and parts. I have requested funding in my FY-2000 Ambulance Budget to replace this defibrillator with an up to date modern unit.

REPORT OF APPARATUS, EQUIPMENT & FACILITIES

Your Fire Chief was appointed under Massachusetts General Law, Chapter 48, Section 42, which requires the Fire Chief to annually report the conditions of the Fire Department, including the apparatus, equipment and facilities.

We have completed the renovations and upgrading of the Fire and Police Station using the funds appropriated at the 1995 Fall Special Town Meeting. In general, the building looks good and it is certainly much more energy efficient. However, we still have the same old problem; not enough space to meet the needs of both the Police and Fire Departments in the same building. This problem will continue to exist and must be addressed soon. This shortage of space prevents both departments from operating effectively and efficiently and has a tremendous effect on the morale of all the employees working in the facility.

The new emergency generator has been installed and provides all the electric power we need in case of power failures. The old generator, which had too small an output to meet the needs of the Police and Fire Station, but still a useful piece of equipment, has been moved to the Town Building. It will provide emergency power to the Town Building for day to day operations and for when the building is used as an emergency shelter.

Concerning apparatus, each piece of apparatus will be commented on separately.

Engine 1 is now 20 years old and in fair condition. We limit the use of this Engine to try and extend it's useful life until it can be replaced. The projected date for when this Engine should be replaced is between the years 2002 and 2003.

Engine 2 will be seven years old in February 1999 and is standing up very well. Since Engine 3 went in service in December, 1997, the workload on this Engine has been cut in half. We expect to get many good years out of this Engine, if Engine 1 is replaced as scheduled in the year 2002 or 2003.

Engine 3 is now one year old and working out very well. It is used primarily for medical related calls and the third due Engine on structure fires. This has been a great addition to our fleet.

Engine 4 is now 10 years old and should be replaced in FY-2000. When replaced, it should be transferred to the Department of Public Works, like the previous Engine 4, where it will provide at least 10 more years of good service to the town.

Ladder 1 is now 13 years old and still in good condition. In FY-2001 it should be stripped & painted and upgraded to today's standards, which will allow at least another 20+ years of dependable service.

Car 9, our 1997 Emergency One Freightliner Ambulance is now two years old and meeting all our expectations.

Car 10, used by your Fire Chief, is a 1997 Ford Cruiser Package and is now 1-1/2 years old and in like-new condition.

FIRE INVESTIGATION PROGRAM

The Acton, Concord and Maynard Fire Department Regional Fire Investigation Team, which was formed in 1996, has been in operation for over two years now, and has proven to have been a very worthwhile venture. All team members receive extensive training in fire investigations, including arson determination, on an annual basis. They also attend seminars on Juvenile Fire Setting and many other subjects. All fires in Maynard are properly investigated and written reports and records, including photographs, are maintained. This regional approach is being used as a model throughout the Commonwealth of Massachusetts to insure the proper investigation of fires across the state. This program also receives great support and training from the State Fire Marshal's Office.

WATER RESCUE & RECOVERY DIVE TEAM

The Maynard Fire Department has had a dive team for many years. For many of the early years they operated with very little equipment supplied by the town. Over the last three years the Maynard Fire Department has been able to secure some very good equipment for the use of our divers. In 1998, as the result of a Tax Increment Financing Agreement, Clock Tower Place donated \$6,000.00 to the M.F.D. Dive Team, which allowed for the purchase of Dry Suits for our divers, which lets them operate in cold waters for reasonable periods of time. Our divers train several times each year, including practice dives with divers from our surrounding mutual aid fire departments, which allows them to comfortably operate together when a large operation is needed.

FIRE PREVENTION & PUBLIC EDUCATION

We continue to use our Fire Prevention and Fire Safety Education Programs to educate the public in fire prevention and public safety. In October, during Fire Prevention Week, fire department personnel go into school classrooms and all the local Daycare Centers to teach the students about Fire Prevention and Fire Safety including "Stop, Drop & Roll" if your clothing catches fire, how to develop an escape plan if their house is on fire, and when and how to use 9-1-1.

The Enhanced 9-1-1 system has now been in operation in the Town of Maynard since October 4, 1995. It continues to work extremely well and is upgraded as new technologies become available, at no cost to the Town of Maynard. In 1998 the Maynard Fire Department installed a new logging recorder that records all telephone calls and all radio messages.

FIRE DEPARTMENT PERSONNEL

During 1998 there were no personnel changes within the Maynard Fire Department.

The personnel on duty perform many functions besides responding to calls. Many hours are spent in firefighting and medical training, Fire Station maintenance, fire apparatus and equipment maintenance, fire prevention inspections, public education assignments, pump and hose testing, fire hydrant maintenance including shoveling hydrants during winter storms, plans review, fire alarm work and many other functions too numerous to mention.

We continue to study all the areas under the responsibility of the Maynard Fire Department. We constantly review our Standard Operation Procedures and Guidelines to keep them up to date with modern practices. We try to keep abreast with all new equipment and technologies as they relate to changes in the fields of Fire Protection and Emergency Medical Services. We keep our apparatus and equipment as up to date as possible to meet the needs of our customers and community. We provide the best possible ambulance service. It is second to no other service.

Many changes are happening in the Town of Maynard. With Clock Tower Place beginning to fill the Mill Complex, the former Digital Building off Powder Mill Road being retrofitted for use by Stratus Computer and the building of a new Middle School, a substantial work load has been placed on the shoulders of the Maynard Fire Department, and particularly the Fire Chief. With these many changes and the need to ensure code compliance related to new and upgrading fire alarm systems, fire sprinkler systems, occupancy requirements, etc, many hours will be spent to ensure the safety of all the occupants and to protect the interest of the Town of Maynard.

For those interested in statistics, the number and type of calls responded to by your Fire Department is listed at the end of this report.

In conclusion, I would like to thank the Honorable Board of Selectmen, Town Administrator, Chief of Police and members of his department, Health Agent and Board of Health, Building Inspector and his assistant, Wire Inspector and his assistant, other Town Officials, Town Employees and the citizens of the Town of Maynard for their help and cooperation. Again, a special "Thank You" to my Secretary Nancy Brooks and all the members of the Maynard Fire Department, who answer your calls on a daily basis, both efficiently and professionally.

RESPECTFULLY SUBMITTED,

Ronald T. Cassidy
RONALD T. CASSIDY
FIRE CHIEF

INCIDENT SUMMARY FOR 1997

TOTAL INCIDENTS FOR 1998 1223

FIRE ALARM BOXES RECEIVED	57
FIRE ALARM INVESTIGATIONS	50
FALSE FIRE CALLS	2
CARBON MONOXIDE DETECTOR ACTIVATIONS	18
APPLIANCE FIRES	2
STRUCTURE FIRES	11
OUTSIDE OF STRUCTURE FIRES	10
MOTOR VEHICLE FIRES	6
TREES, BRUSH & GRASS FIRES	8
DUMPSTER/REFUSE FIRES	2
CHIMNEY FIRES	1
GOOD INTENT CALLS	8
SMOKE SCARES	4
CONTROLLED BURNING (WITHOUT PERMIT)	2
STEAM/GAS MISTAKEN FOR SMOKE	1
CORRECT HAZARDOUS CONDITIONS	1
GAS LEAKS/FUEL SPILLS (NO IGNITION)	18
POWER LINES DOWN	13
ARCING/SHORTED POWER LINES (NO FIRE)	2
CARBON MONOXIDE HAZARD PRESENT	2
INVESTIGATE HAZARDOUS CONDITION	4
MISCELLANEOUS INVESTIGATIONS	95
ENHANCED 9-1-1 HANG-UP INVESTIGATIONS	30
REGIONAL FIRE INVESTIGATIONS	8
OVERPRESSURIZED CONTAINER RUPTURES	2
MUTUAL AID AMBULANCE CALLS	92
LIFELINE/WELL BEING CHECKS	18
SCUBA DIVING TEAM CALLS	1
BASIC LIFE SUPPORT MEDICAL EMERGENCIES	320
ADVANCED LIFE SUPPORT MEDICAL EMERGENCIES	229
MOTOR VEHICLE ACCIDENTS	45
MUTUAL AID LINE BOX RESPONSES	19
MUTUAL AID TO THE FIRE	5
SPECIAL SERVICE CALLS	3
FIRE DETAIL STAND-BYS	2
MEDICAL ASSISTANCE CALLS	35
ASSIST PUBLIC WORKS DEPARTMENT	12
ASSIST THE PUBLIC	10
ASSIST PERSONS LOCKED OUT, OR LOCKED IN	23
WATER PROBLEMS	20
SMOKE ODOR REMOVAL	1
ANIMAL RESCUES	2
ASSIST POLICE DEPARTMENT	17
UNAUTHORIZED BURNING	6
MUTUAL AID TO COVER A FIRE STATION	6

ANNUAL REPORT OF THE BOARD OF HEALTH FOR 1998

TO: The citizens of Maynard .

A summary of the areas of responsibilities that the Board of Health was involved in for 1998 are:

- Food Establishments - licensing, inspection and enforcement
- Housing Inspections - complaints, inspections and enforcement letters
- Other Environmental/Public Health related issues such as:
 - Solid Waste/Recycling/Compost Program Management, including 2 State grants.
 - Administer Rabies Control Program that is carried out by the Animal Control Officer
 - Public Health Nursing/Mental Health Program.
 - Title V Financial Assistance Program for repair of failing septic systems.

The efforts of the citizens of Maynard at recycling their trash has resulted in the town receiving an A rating in each of the past 3 years and consistently recycling 36-37% of our trash. In calendar year 1998 that amounted to 927 tons of paper and 250 tons of Co-Mingled containers for a total of 1177 tons of recycled material. We received \$ 9,264 in grant monies to be used to promote our recycling program. We sold 56,746 stickers bringing in \$42,559.50, which is only 7.5% of the Solid Waste budget.

For information on upcoming events, the Board maintains an answering machine at 897-1002 for 24 hours message receipt and contact. The messages are reviewed and calls are returned. Our office hours are Mon.-Fri. 8 AM to 4 PM.

Annual Statistical Summary of the routine work is as follows:

<u>Licenses and Permits</u>		<u>Investigations</u>	
Food Service Estab.	54	Housing Inspection	31
Milk + Cream Licenses	45	Rooming House Insp.	7
Temp.Food Licenses	2	Nuisance Complaints	21
Catering Licenses	6	Septic Insp.- 3 Lots Tested	
Frozen Desserts	4	-6 system Inspections	
Tobacco Permits	20	Food Service Est. Inspections	- 45
Funeral Directors	3	Food Illness Complaints	- 3
Swimming Pools	3	Pool Inspections	-3
Tanning Salons	1	Air Quality Inspection	-2
Massage License	2		
Septic Hauling permits	4		
Mobile Food	3		
Installer's Disposal Works	3		
Septic Installation permits	2		

Communicable Diseases

1 Hepatitis B
1 Hepatitis C
2 E. Coli

Animal Control

Animal bites 9
Quarantines (total)23
Total # of calls 243

Major focus areas:

Solid Waste / Recycling As in the past several years this function is our largest budget item and consumes the greatest proportion of work time. The Solid Waste Program offers curbside collection of both trash and recyclables to residential dwellings up to 4 units and includes Condominiums. The service cost is covered by 93% tax dollar and 7% from the sale of stickers as an incentive to recycle. For 4 straight years the town has received an A from the State. DEP as a report card Grade while recycling 37% of its waste. An interesting statistic is that an average home in Maynard generates 1400 lbs of trash and 570 lbs of recyclables per year. Some key accomplishments to note:

- Arranged to have the Closed Landfill mowed and managed by a Sudbury farmer as a hay crop as a means to reduce maintenance costs.
- Arranged to have a permanent drop-off location for textiles by having Goodwill Industries of Mass. locate a deposit trailer to the rear of the Boys & Girls Club at the intersection of Rte. 27 & 117.
- Awarded 2 phases of State grants to re-imburse the town based on the tons recycled. This resulted in the town receiving \$9,700 in grant monies to be used to promote recycling. The phase 1 money was used to implement a Cathode Ray Tube recycling program which is in place; but will become a statewide requirement in July or Sept. 1999. Phase 2 monies will be used to purchase additional curbside collection recycling bins and educational materials including a Video produced by Maynard High School station, WAVM, describing Maynards' Solid Waste Program.
- At the very end of 1998 the Board became engaged in negotiations for the transfer of our trash collection contract to a new vendor. As we prepare this report it appears that our current contract will remain in effect through 2002,

Title V Septic Program The State sponsored Financial Assistance grant program which makes grant monies available to homeowners in the form of loans at low interest rates started to meet its intended purpose. In 1998 2 homeowners with homes on septic systems and 7 homes needing to connect to the public sewer became participants in this program. In short, \$80,000 was loaned to these homeowners to help them improve the sanitary disposal of sewage from their homes. Our office has used funds from this program to purchase a personal computer linked to the Internet. We now have a septic management program with the capability of having a computerized record of all homes on septic systems. The system will be networked between DPW and the Assessor's office. This computer has been available for-use by our Town Planner, Carolyn Britt, in her capacities as well.

Food Service The licensing and inspection program was quite routine in 1998. There were no food borne illness complaints. With the improved economy and increase in the number of employees in the downtown area (with the success of Clock Tower Place) there is an increase in the number of start-up food businesses for 1999. Our Health Officer attended a 3 day conference on foodborne pathogens sponsored by the Federal Food & Drug Administration.

Health Promotion The Board of Health spent a considerable amount of time forming a dual contract approach to servicing the citizens of Maynard with both homecare and clinic care. More details are covered in the contracted services section of this report. The net result was:

-TB testing clinic was held for 15 new hires in the School Department
-514 flu shots were given to the Elderly and 143 to Town employees
-22 High School students were administered protection against Hepatitis B by receiving the Hep. B vaccine series.
-patients in need of follow-up service were offered homecare service throughout the years.

-we are able to offer Health promotion services as well:

- By participating in the Tobacco Control Alliance program based in Leominster, the board is able to advocate for reduced numbers of our youth becoming addicted to tobacco products.
- A smoking cessation program was offered to Maynard residents in the Fall.
- A survey was taken of our restaurants to assess opinions on the impact of the town going Smoke-free in all food establishments.

Contracted services:

1) Animal Control During the past 12 months the Animal Control Officer (ACO) has answered 243 calls. He has handled a public health issue with feral cats, removing by trapping and transporting 38 feral cats to Apple Country Animal Hospital for evaluation of diseases. Returning those that have been neutered or spayed, vaccinated and marked. He has disposed of all animals that had to be euthanized and some road kills. The ACO has transported several animals that had been hit by cars and the owners not immediately found or identified to the Acton Animal Emergency Hospital in Acton. He transported wildlife to rehabilitators such as birds and hawks.

The ACO attended workshops for animal inspectors at Tufts and seminars on animal hoarding, feral cats, diseases, dogfighting and cockfighting. He attended most of the meetings of his State association, Animal Control Officers of Mass.

2) Nursing Contracts: The Board contracts independently with several Health Care providers for both skilled nursing and mental health counseling services. The Board of Health split the delivery of our public health nursing services between 2 agencies for FY'98. The services rendered are: Emerson Homecare, Concord, Ma. is contracted to provide skilled nursing follow-up

care for elderly patients upon discharge from Emerson Hospital, epidemiological investigations and testing, and immunization (Flu) of elderly and municipal officials. Parmenter Health Services, Wayland, Ma. is contracted to run our Elderly screening clinics, help to administer our vaccine depot and provide health updates such as the Hepatitis B Clinic for high school students.

- 3) Mental Health The Board of Health contracts with Eliot Community Human Services, Inc. Lexington, Ma. to provide Maynard residents with critical mental health services and counseling. They maintain the Eliot Center in Concord which offers outpatient mental health services to children, adolescents, adults and elders. The Center provided 1,147 hours of service to 69 Maynard residents for fiscal year 1998. The agency services 17 communities and Maynard residents continue to represent the Clinic's second largest population by Town.

Future plans

1. Initial planning is underway to form a core of volunteers to help the Board of Health and Conservation Commission form a Green Team to help promote recycling, composting and other conservation efforts.
2. One area has come to our attention that will require a broader community effort. Our Health Officer and Animal Control Officer attended a full day seminar on the issue of Hoarding of things and animals as a sign of people needing help. This issue underscores an At Risk population in all communities that needs help through the intervention of caregivers. In 1999 a community response team and protocols will be developed to address this area.
3. The State will be imposing a ban on the disposal of cathode ray tubes (CRTs) at curbside starting September 1, 1999. We have a plan in place for our compliance. Look for details in your recycling update card.

Respectfully submitted,

Paul Jacques, Chairman	Todd Kralej, Member
Cornelia Keenan Secretary	Irene Tompkins, Clerk
Gerald Collins, Health Officer	
Tom Natoli Animal Control Officer	
Dennis Tuomi, Asst. Animal Control Officer	
Michael Silkonis, Asst. Animal Control Officer	

ANNUAL REPORT OF THE PLUMBING INSPECTOR FOR THE YEAR 1998

To the Citizens of Maynard,

During the year 1998 there were 122 permits issued to plumbers doing work in the Town of Maynard. Inspections were made of the rough and finish work when called for by the plumbers. I wish to thank all Town Departments and especially the help of the Board of Health and Department of Public Works.

Respectfully submitted,

Raymond A. Smith,
Plumbing Inspector

Maynard Historical Commission

Annual Report 1998

To the Honorable Board of Selectmen,

We herewith submit the report of the Maynard Historical Commission of the year ending December 31, 1998.

Pursuant to the purposes of the Commission to preserve, we have continued to work closely with the Maynard Historical Society.

The Maynard Historical Commission has been working with Carolyn Britt, Consulting Planner to the Town, to secure funds to undertake historic survey and planning activities, including an inventory on buildings as required by the Massachusetts Historical Commission. A preapplication was submitted to the Massachusetts Historical Commission for a Survey and Planning Grant.

Frank Ignachuck has been appointed as liaison from the Board of Selectmen to the Maynard Historical Commission.

The Commission has met with representatives of the Freedom's Way Heritage Area, the Massachusetts Historical Commission, the Great Meadows Wildlife Refuge, and Ms. Toby Reed from the Cecil Group, consultants on the Maynard Center Project, to further the goals of the Commission.

With the great interest in Maynard history and preservation, it is hoped that 1999 will be a banner year.

Respectfully submitted,

**Paul V. Boothroyd, Chairman
Elizabeth M. Schnair, Secretary
Cynthia Howe
Benny M. Sofka
Carlo P. Mariani**

Report of the Maynard Housing Authority

To the Honorable Board of Selectmen,

Herewith is the report of the Maynard Housing Authority for the year ending December 31, 1998.

At this time the Authority's three elderly and handicapped developments are fully occupied, Powdermill Circle (fifty-six units), Concord Street Circle (fifty-six units) and Summerhill Glen (thirty units). In 1998 there were four new tenants at Powdermill Circle, nine new tenants at Concord Street Circle and no new tenants at Summerhill Glen.

The HUD Low Rent Family Development, Dawn Grove (Thirty-two units) are also fully occupied at this time. There was six new tenant that moved into this development in 1998.

Properties at Dawn Grove, Powdermill Circle and Concord Street Circle had additional major maintenance related projects undertaken to improve both appearance and safety in the developments.

For information relative to low income housing for Elderly and Handicapped or for Families, please contact the Executive Director at the Authority Office, 15 Powdermill Circle, Monday through Friday, 8:30 a.m. to 4:00 p.m. Telephone (978) 897-8738 or (978) 897-6893. TDD #1-800-545-1833 - Ext. 144.

Respectfully submitted,

Stanley D. Nowick, Chairman
William Primiano, Vice Chairman
Charles W. Nevala, Treasurer
John Arnold, Assistant Treasurer
Christopher Kokoros, State Appointee/Secretary

To the Citizens of Maynard

We hereby present the Planning Board report for the year ended 1997:

<u>Board Members</u>	<u>Term Expires</u>
John Thompson	2001
David Brown	2002
Robert Nadeau	2002
Marilyn Messenger, Chairman	2003
Peter O'Callaghan	2000

Administrative Assistant: Maureen Monsen.

The Planning Board met on a regular basis on the 2nd and 4th Tuesday of each month.

On July 14, 1998, Marilyn Messenger was elected Chairman of the Maynard Planning Board. Michael Lalli resigned from the Board. Thank you Mike for all your time and dedication to the Planning Board. Marilyn Messenger was reappointed for another 5 year term and Peter O'Callaghan filled the vacant seat on July 1, 1998.

Subdivision Control Law Approval Not Required (ANR) Approvals for the following: at corner of Oak and Hillside Streets, Parker Street (creating Parcel B & Parcel A) and Lot 3B Old Marlboro Road; Mark's Way (to amend Lot 9 shown as 9A, create Lots 16A, 17, 18, 19, 20 and 21); Assabet Street and Great Road (into two lots); and Wood Lane Ext. (Lot line change).

Approval Not Required (ANR) Denials: Orchard Valley Estates ANR plan denied due to insufficient frontage on 4 lots; and Parker Street a 21.32 Acre lot with insufficient frontage;.

A Preliminary Plan was submitted for Asparagus Farms. The Board continues to work with the applicant.

The Planning Board continued to work with Cal Goldsmith of Goldsmith, Prest & Ringwall, Inc. on the review of the

town's regulations. The Board made changes to the Zoning By-laws, including a Sign bylaw, Temporary Enclosure bylaw and Design Guideline bylaw.

The Board has been working diligently with both AT&T and Nextel with their Wireless Telecommunication Applications to put antenna on the existing smoke stack at 146 Main Street. The public hearings have been closed and the Board continues to work on their decisions.

In addition to the seats the Board members hold on the Planning Board, Marilyn Messenger represents the Planning Board on the Rockland Ave. Re-use Committee, Robert Nadeau represents the Planning Board on the Community Development Steering Committee and both John Thompson and Peter O'Callaghan are members of the Middle School Building Committee.

We wish to thank the citizens of the town who have attended our meetings and Public Hearings. The input from these citizens is recognized and greatly appreciated.

We offer a special thank you to town officials who have lent their assistance, particularly Walter Sokolowski, Superintendent of Public Works, Richard Roggeveen, Building Inspector, Michael Gianotis, Town Administrator and Joseph P. J. Vrabel, Town Counsel.

REPORT OF THE LIBRARY TRUSTEES

During 1998, the Trustees reviewed the Library's mission statement. It is as follows:

1. Be open an appropriate number of hours. The Library was open to the public 42 hours weekly in 1998, excluding the summer.
2. Select, purchase, catalog and process books and other materials useful to the Maynard community. During 1998, 3,548 items were added to the collection.
3. Be proactive in sponsoring cultural and educational programs useful to the Maynard community. In 1998, 5 special events were held, as well as as a poetry appreciation workshop. In addition, children's Story Time programs were regular and the library participated in the state-wide Summer Reading Program.
4. Be proactive in using print and electronic media sources to respond to Maynard's needs. The Homework Center and Maynard's participation in the Minuteman Library Network are 2 examples of the Library's efforts to fulfill this objective.

Late in the year, the Library Trustees addressed the long overdue problem of badly needed additional space by responding to an open invitation by the Roosevelt School Re-Use committee addressed to any Town agency interested in acquiring that site for a future municipal use. The Trustees hope that the site might be captured for use as a future library during the next millenium.

The Maynard Public Library concluded a very successful year by providing the above mentioned services. Library patrons continue to respond in a very positive way by increased attendance at all levels of service offerings.

William J. Cullen
Elizabeth T. Binstock
Anne Marie Lesniak-Betley
Library Trustees

Report of the Librarian

1998 was a productive year for the Maynard Public Library. New services were instituted, others expanded, and still others maintained despite the increase in use.

Staff for 1998 consisted of: Steve Weiner, Cynthia Howe, Conrad Miller, Susan Garland, Karen Weir, Kim Ingles, John Reed, Mark Malcolm, and Robin Benoit.

Volunteers for 1998 were: Marilyn Hanson, Gertrude DeForge, Ruth Jones, and Patricia Walazek. In addition, numerous patrons donated books and videos to the library collection, or made direct donations to the library's Gift Fund. The library staff is grateful to all who donated or volunteered services on behalf of the library.

Grants and Programs

The public library was fortunate to receive 2 Maynard Cultural Council grant awards, as well as a 6,000. dollar "Early Childhood" grant from the Massachusetts Board of Library Commissioners.

1998 was an active year for public programs. Some highlights were: Magician Steve Rudolph, Wingmasters: Birds of Prey, Poet Lloyd Schwartz, Storyteller Davis Bates, and we were especially pleased to sponsor the "Poetry Appreciation" workshop in fall, 1998. In addition, the library sponsored the state wide Summer Reading program.

Physical Plant

Some improvements were made to the building. The rug tears were repaired and the rug was shampooed. New desk chairs were purchased.

Expanded Services

We were able to offer patrons PC services and expanded telephone service due to savvy negotiations by the Board of Selectmen. We also offered expanded Reference services as well as expanded classroom visits at the Green Meadow school. Our circulation increased from 71, 609 to 82, 586(+13%).

Holdings 1998

Books

Adult	27,592
Young Adult	691
Juvenile	13,692

Periodicals

Adult	2,330
Juvenile	191

Non-Print

Audiocassettes

Adult	168
Juvenile	137

Videocassettes

Adult	701
Juvenile	501

CD-ROMS	110
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Miscellaneous

189

Total**46,302 +12%****Library Statistics for 1998**

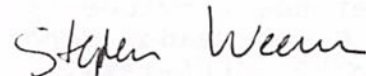
Circulation	82,536
Registrations	673
Interlibrary loans	7,591 +17%
Discharge and return books to other libraries	5,869 + 1%

Library Hours

Monday, Wednesday, Friday, Saturday	10-5
Tuesday, Thursday,	2-9
Closed Saturdays during July and August	

During 1999, we hope to expand services, and will offer graphical access to the Internet as well as an expanded program schedule.

Respectfully submitted,



Stephen Weiner
Library Director

MAPC Annual Report—1998

MAPC is the regional planning agency that serves 101 communities in the metropolitan Boston area. It was created by an act of the state legislature in 1963 and has been serving its communities since that time. The Council is composed of one representative from each of the 101 communities appointed by the Chief Elected Officials (CEOs) of each of these cities and towns. In addition there are 21 gubernatorial appointees and 14 agency (such as the DEM, Mass Port and MBTA) appointees on the Council. The 25 member elected Executive Committee meets 11 times a year. The full council meets three times a year. Meetings are held at various localities throughout the region.

In order to serve its communities better, MAPC has organized eight subregions. These groups are composed of representatives from the member communities and a MAPC staff planner. The groups meet on a regular basis to discuss and work on issues of subregional concern.

The town is a member of Minuteman Advisory Group on Interlocal Coordination, or "MAGIC". With the award of a \$59,400 grant from the Department of Housing and Community Development, MAPC worked with MAGIC to explore shared service opportunities. MAPC staff organized meetings of town managers, surveyed local resources and needs, produced a subregional *Yellow Pages* and a *Guide to Shared Service Resources*, and helped towns begin several joint purchase and shared staff initiatives, including potential hiring of procurement expertise.

On behalf of the MAGIC subregion MAPC staff completed "Why Your Company Should Locate in the Minuteman Region," a full-color brochure highlighting the area's assets and attractions. The brochure grew out of an MAPC "special project" to help MAGIC develop tools to attract and retain appropriate economic development. The multi-panel piece points out regional features of interest to corporate executives, includes an inset describing each town, and is available locally.

MAGIC also organized two workshops on improving transportation options, hosted two breakfasts with legislators, and reviewed and commented on several developments of regional impact.

MAPC staff works with local communities to help them with their transportation projects. Two of the 20 Transportation Enhancement projects that were approved in FY 1998 were in the MAGIC region: the Assabet River Rail Trail and the Battle Road Trail Underpass projects. Additionally two of the Transportation Improvement Program (TIP) projects that were advertised in FY 1998 were from MAGIC. They were the Route 119/2A project in Acton and Littleton and the Route 62 project in Bedford and Burlington.

On the region wide scale the agency is involved with so many programs and issues that it is not possible to mention them all. However, the following list should give some idea of the breadth of activities, responsibilities and challenges the agency has met over the past year. Among the most active initiatives for 1998 were the following four:

Build-Out Analysis

The agency developed and refined its methodology this past year as it worked on build out reports for 12 communities.

Master Plans

The agency worked with a record number of communities on local master plan studies.

Innovative Project Awards

The agency received two new types of major grants from federal organizations—a 'Welfare to Work' grant funded by the US Department of Labor and an Environmental Protection Agency (EPA) grant to look at sustainable taxation policies.

Major Multi-Organization Collaborations

The agency worked closely with other Regional Planning Agencies (RPAs), citizens, legislators, business community members, and non-profits on such projects as Southeastern Massachusetts Vision 2020; The I-495 Technology Corridor Initiative/Campaign for Shared Solutions; and several separate Essex County initiatives that included working with the Essex County Selectmen's Association, Salem State College, and the municipal administrators joint service effort.

During the past year MAPC

Played major roles in planning, organizing and hosting the national American Planning Association (APA) annual meeting that was held in Boston in April. Over 4,600 planners attended this conference which was last held in the city 17 years ago.

Worked with others to produce a special video on the importance of trees in the protection of a local watershed. The 28-minute video is called *Shedding Water*.

Hosted several free ArcView geographic information system training sessions for town representatives.

Participated in a collaborative effort with Mass Audubon North Shore and Coastal Zone Management (CZM) North Shore to facilitate conservation subdivision design options.

Participated on the Advisory Board of the statewide Citizen Planner Training Collaborative that provides a training curriculum for members of local Planning Boards and Zoning Boards of Appeals.

Completed several school enrollment studies.

Provided mapping support for the Middlesex Canal commission, a group working to restore parts of the historic canal.

Developed, as part of a Municipal Incentive Grants (MIGS) program, a video to help communities deal with electric deregulation.

Created the second annual Council report that incorporated a series of maps in calendar format as part of the document. Each month's map is devoted to a different regional demographic subject.

Developed a build out analysis for six I-495 communities combined with a report on the infrastructure capacity of present water, sewer and roadway conditions.

Completed a Nonpoint Source Management Plan for one of the subregions.

Introduced the practice of writing bi-monthly newsletters for each of the subregions.

Worked as a facilitator with a local committee that is developing a master plan for a major local open space and drinking water reservoir area.

Brought national speakers such as Myron Orfield and Jane Holtz Kay to the Council to inform and challenge local thinking on planning issues.

Continued working with Boston's Cardinal Law on Challenge to Leadership effort—now called Metropolitan Affairs Coalition.

Strengthened its ties with environmental groups and the national park service on its Boston Harbor Island National Recreational Area project.

Received, processed and distributed to the appropriate communities over 200 Environmental Impact Reports (EIRs) and /or Environmental Notification Forms (ENFs) during the past year. Completed an in depth review, analysis, discussion, and tracking of four EIRs, and wrote comments on another 48.

Applied for and received an Environmental Protection Agency (EPA) Sustainable Development Grant to look at sustainable tax policy--looking at models across the country of tax sharing and mechanisms for enhancing interlocal cooperative agreements in the context of their political feasibility.

Received a US Dept of Labor grant for \$4.1 million to work on the 'welfare to work' issue. MAPC set up a collaborative of eight partners-- non-profits, regional employment boards and businesses to address the issue.

Solicited, reviewed and recommended projects for inclusion in the Transportation Improvement Program (TIP). Worked closely with local members of the Metropolitan Planning Organization (MPO).

Conducted an inventory and review of all 25 wastewater treatment facilities in the region.

Updated the Community Profiles data department publication, completed a five-year Overall Economic Development Program (OEDP) report and embarked on a second five-year program.

Completed and distributed a report on fish processing in the state. The project was funded by Massachusetts Office of Business Development (MOBD).

Finished designing software for two towns to track their Title 5 permitting programs.

Provided a workshop for city and town clerks to help prepare them for the upcoming 2000 census. These sessions known as Local Update Census Addresses (LUCA) workshops were held in cooperation with the US Census Bureau.

Held three metropolitan forums on the Mass Watershed Initiatives program to help bring information about the program to local officials through out the region.

Coordinated with the SuAsCo Watershed group to develop a watershed community council.

Collaborated with a multi-agency organization that reviewed and commented on the MWRA's Combined Sewer Overflow (CSO) plan.

Tracked and supported more than 15 bills in the state legislature. Engaged in an extensive letter-writing campaign in support of the creation of the Office of Geographic and Environmental Information.

Lobbied hard for the restoration of funding for the Municipal Incentive Grants (MIGs) program.

Held monthly Legislative committee meetings where members heard speakers from a wide range of governmental agencies and committees discuss relevant legislative initiatives.

Worked to help communities with their ISTEIA Transportation Enhancement program applications. Organized the committee that acted on the staff recommendations for funding priorities.

Functioned as staff for Mass Highway System (MHS) Advisory Board that among other efforts reviewed the proposal to develop two air rights parcels over the Mass Turnpike at Mass Ave. in Boston.

Participated in a wide variety of forums, workshops, seminars, etc. as featured speakers, panel members, facilitators, researchers, hosts, sponsors, conveners, organizers, etc.

Had three staff members pass the American Institute of Certified Planners (AICP) exam.

Continued to work with the local communities on the reuse plan for the South Weymouth Naval Air Station. Completed a study on the potential impact of the recently accepted reuse plan on the streets and neighborhoods of Rockland and Hingham.

Helped to complete the Mass Bay Commons publication that was prepared by students at Harvard Graduate School of Design. Distributed the document and promoted the regional open space concept at various meetings and through a variety of organizations' newsletters.

Continued to respond to requests from communities for information on zoning, land use, environmental regulations, data and planning.

Worked with Billerica and the Northern Middlesex Council of Governments and three MAPC towns to study the impacts of defense contract reductions and the tools local governments have available to prepare for and mitigate these impacts. The project team convened focus groups and a major forum and published a report.

Encouraged communities to consider concentrating development around transportation nodes. Created a design guideline booklet illustrating how this could fit into a community setting at a proposed commuter train terminus.

Worked with municipal administrators to look into the idea of organizing subregional committees for the purpose of shared services.

Cooperated with Executive Office of Environmental Affairs (EOEA) on informing the public about the new Watershed Basin Team project.

REPORT OF THE CHIEF OF POLICE

To: The Honorable Board of Selectmen

Submitted herewith is the Annual Report of the Maynard Police Department for the Calendar Year 1998.

In the area of personnel, we had two new officers join our force in 1998. The first was Officer Robert Gallagher, a Maynard resident who replaced Officer Bedard. Officer Bedard transferred to the Charlton Police Department. The second was Officer Erik Karlon, another Maynard resident who replaced Officer Alan Lappas. Officer Lappas returned to the private sector.

This past year was again a success in terms of the number of families and youngsters that were aided by our "Toys for Tots Program." With the help of numerous citizens, corporate and business donors, and clubs, we were able to make Christmas a lot merrier for over 150 children and their families.

Both Federal and State Grants have been lifesavers for our Department. Not only have they provided us with critical equipment such as communications and computerized equipment, but they have also helped fund some of our operations. First, we were very successful in receiving a \$9,000 Grant to operate the DARE Program. The Program was well received in both the Fowler and Green Meadow Schools. Second, we received a \$25,000 Grant to operate the Community Policing Program. This program is off to a fine start. We have set up many youth programs such as a basketball and street hockey, which are now in the planning stage.

Some statistical information that may be of interest is as follows:

	1997	1998
Traffic Citation	2172	2160
Total Arrests	326	380
E-911 Calls	1652	1537
Total Incidents	4690	4579
Accidents	-----	166
Accidents w/injury	-----	25
Hit/Run Accidents	-----	22
Operating Under Influence	-----	42

Traffic complaints are a constant complaint and we try to enforce and discourage speed, as best we are able. The citations although down slightly in number are up in terms of speeding violations. There were 1774 citations issued for speeding. The remainder of the statistics will follow.

In closing, I would like at this time to thank both the present and past members of the Maynard Police Department for their support to myself over the past 30 years. I would further like to thank the present members for their efforts toward the betterment of this Department as the community they serve.

I would also like to thank the Board of Selectmen, the Maynard Fire Department, the Department of Public Works, the Special Police Officers and all other Town officials and employees. A special thanks to the Maynard Rod & Gun Club for their generosity and cooperation in the use of their facilities for training, meetings, and social use. And last but by no means least, the great citizens of the Town of Maynard and all who have assisted this department over the past year for their cooperation and valuable support.



Edward M. Lawton
Chief of Police

Maynard Police Department

Incident Statistics

Incident Types	Total 1997	Total 1998
Assist Fire Department	377	166
Aid Public	799	653
Alarm	522	522
Animal	119	110
Assist other Police Departments	38	26
Arson	1	3
Assaults	37	41
Assault with Injury	7	2
Arrest Warrant	82	96
Breaking & Entering	33	34
Burglary	1	1
By-Law Violation	14	13
Child Abuse	11	11
Domestic Violence	122	181
Drug Violation	24	36
Disturbance	266	269
Environmental	31	21
General Service	616	630
Firearms Violation	7	6
Larceny	119	144
Larceny of Motor Vehicle	8	19
Missing Person	37	29
Mutual Aid	13	18
Suspicious Activity	114	161
Sex Crime	12	5
Suicide	3	1
Annoying Calls	46	56
Threats	42	37
Trespass	22	32
Vandalism	88	92
Parking Tickets	4116	3926

**DEPARTMENT OF PUBLIC WORKS
ANNUAL REPORT OF THE
SUPERINTENDENT**

**TO THE BOARD OF SELECTMEN AND CITIZENS OF MAYNARD
FOR THE YEAR ENDING DECEMBER 31, 1998.**

The Department of Public Works is comprised of six (6) Divisions which include Administration, Highway, Water & Sewer, Waste Water Treatment Plant, Parks & Forestry, and Cemetery Divisions. These Divisions are staffed by twenty-one (21) Full Time Employees. We also utilize a number of part time employees to supplement our work force during the summer. Employees, although assigned to a particular Division, may be required to fill in at other Divisions during emergencies. With the demands on this Department we feel this is the absolute minimal number of employees required to provide adequate levels of services to the Community.

PRIMARY DIVISIONAL RESPONSIBILITIES

HIGHWAY DIVISION

- Road Construction and Resurfacing
- Sidewalk Construction Maintenance and Repair
- Infra-red Pavement Maintenance
- Catch Basin Cleaning , Construction and Repair
- Drain Line Maintenance, Construction and Repair
- Street Sweeping, Side Walk Sweeping and Parking Lots
- Traffic Signs, Street Name Signs and Line Painting
- Snow and Ice Control
- Vehicle and Equipment - Maintenance and Repair

WATER & SEWER DIVISION

- Water Supply
- Water Treatment and Sampling
- Water Distribution
- Hydrants Maintenance and Replacement

- Water Services and Connections
- Meter Readings
- Sewer Collection
- Maintenance of Pump Stations and Collection System
- Sewer Service Connections

PARKS AND FORESTRY DIVISION

- Tree Trimming and Removals
- Tree Plantings
- Maintenance of Parks and Athletic Fields
- Installation of Tables, Benches and Trash Receptacles
- Road Side Maintenance

WASTE WATER TREATMENT PLANT

- Maintenance of Treatment Plant
- Operation of Treatment Plant
- Processing of Effluent
- DEP and EPA Compliance and Reports

CEMETERY DIVISION

- Maintenance of Cemetery Property
- Grave Orders
- Internments as Required
- Process Grave Orders

ADMINISTRATIVE DIVISION

- Oversee All Divisions
- Oversee All Construction
- Establish and Prioritize Projects
- Solicit Bids on All Department Projects
- Interface With All Federal, State and Local Authorities
- Prepare all Federal and State Reports
- Ensure Compliance With All Federal and State Mandates
- Accounts Payable and Receivable Commitments
- Infrastructure Improvements
- Street Lighting
- Execute all Other Administrative Functions

The preceding section is a brief outline of Divisional Responsibilities and should not be considered a complete listing of areas of responsibility or obligations.

The remainder of this report will outline some accomplishments of this Department as well as what we hope to accomplish in the next calendar year.

HIGHWAY DIVISION

We presently have 213 Streets in the Town of Maynard with more than 44 miles of roadways. This does not include sub-divisions under construction. The Highway Division is charged with maintaining these roadways.

Road Construction & Resurfacing

We completed an extensive paving program during 1998 with the use of Chapter 90 Funds – Chapter 90 is a State reimbursement program that allows Towns to pave and undertake other programs without impacting the Local Tax Rate. We have been fortunate that these funds have remained fairly consistent over the past years allowing us to greatly improve the Streets of Maynard.

During 1998 we installed over 7,000 tons of asphalt to resurface 19 Streets or nearly 4 miles of roads. These Streets were first Cold Planed – the top 1 ½” of asphalt is ground off. This ground pavement is stock piled for use on gravel roads to improve their surface.

Streets re-paved include:

Acton St. (Partial)	Amory Ave.	Blue Jay Way
Brigham St.	Brooks St.	Charles St.
Elm Ct.	Guyer Rd.	Hazelwood Rd.
Jethro St.	Lincoln St.	Loring Ave.
Maple Ct.	Maple St.	Mayfield St.
Mockingbird Ln.	Orren St.	Randall Rd.
Whitney Ave.		

We will be completing the sidewalk work on these Streets in the Spring of 1999.

We are in the process of putting together another fairly extensive paving program for the Fall of 1999 and plans will be finalized over the Winter Months.

The Highway Division installed approximately 200 tons of asphalt on various streets and sidewalks. This work included patching trenches, repairing deteriorated surfaces and around rebuilt catch basins and manholes. This is an ongoing process to improve sidewalks and streets.

Infra-red Pavement Maintenance

Infra-red treatment is a process of heating existing pavement to a workable temperature and adding or removing asphalt as required, raking to finish grade and rolling. This process is used to eliminate depressions, broken pavement, matching grades at catch basins and manholes and raising trenches from construction back to proper grade.

We treated 214 square yards of asphalt during 1998.

Streets included:

Dix Rd.	Durant Ave.	Great Rd.
Parker St.	Main St.	Michael Rd.
Powder Mill Rd.	Summer St.	Thompson St.

Drain Line Maintenance, Construction & Repair

1998 saw a continuation of improvements to the drainage system in Maynard. We constructed 8 new catch basins and 4 drain manholes to improve the surface drainage in problem areas. We also installed 31 feet of 24" pipe, 384 feet of 12" pipe, 202 feet of 8" pipe and 10 feet of 6" pipe. This construction not only eliminates localized flooding but also prevents water from freezing on the road surface during the winter season. Improvements to the drainage system are an ongoing process.

We maintain over 75 culverts and outfalls associated with the drainage system. Built up sand, leaves etc. are cleaned away and the channels are kept open to insure adequate flow.

Catch Basins and selected Drain Manholes, including the Schools, were mechanically cleaned in 1998. Main drain lines and other problem lines were washed clean in various sections of Town in order to insure design capacity.

Street Sweeping, Sidewalk Sweeping

All sidewalks are cleaned of winter sand and debris then roadways, parking lots and schools are swept by contract with good results. The Central Business District is swept weekly or as needed through out the year. Trash receptacles are emptied weekly; litter is picked up as needed. This work requires daily attention to keep areas clean and appealing to the public.

Clean up programs sponsored by various civic organizations such as the Boy Scouts, Garden Club, Rail Trail, Organization for the Assabet River and other organizations are supported by this Department. When needed we supplied both manpower and equipment in 1998 to make these programs successful for the groups involved.

Traffic Signs, Street Name Signs and Line Painting

Traffic signs are replaced when needed and new signs added as directed by the Police Department or Board of Selectmen. We also straighten and replace parking meter posts as necessary. Street signs are replaced when they become difficult to read or damaged. We continue to assist other Departments with signage issues.

Crosswalks, center and edge lines, parking stalls, handicapped designations and other markings on roads and parking lots were painted by contract in 1998. The Highway Division paints the crosswalks as needed to insure the safety of pedestrians.

Snow and Ice Control

The primary function of the Highway Division during the winter is to insure that the Town's roadways and sidewalks are open and safe as soon as possible after snow or ice incidents. All streets and sidewalks are plowed and sanded as necessary. Snow is removed from the Central Business District along with outlying areas and intersections, including churches, parking lots, schools and funeral homes to allow for proper traffic movement, pedestrian use and general safety considerations.

The Town continues to grow, requiring additional time and labor to accomplish this task. A considerable number of trucks and equipment used for Snow and Ice Control range from 10 to 29 years old. Their replacement is critical and these concerns are addressed elsewhere in this report. Essential Snow and Ice Control is provided with a close watch on the budget. That policy will continue, with environmental concerns practiced such as limited salt use, particularly in the areas of public water supply wells. Sand barrels are placed where needed in Town and should only be used for emergencies. Sand is available at the Highway Garage during the day to the citizens of Maynard for use on their driveways and walks.

From January 1, 1998 until December 31, 1998 22 inches of snow was recorded. We also had a number of icy incidents that required sanding only. Sanding and salting takes a great deal of time and materials generally requiring that areas be sanded several times to insure safe roads.

Vehicle & Equipment – Maintenance & Repair

The Highway Division maintains all vehicles owned by the Department of Public Works. We presently have 36 pieces of equipment registered in our fleet which include trucks, loaders, backhoes, sidewalk plows, sewer rodders, brush chippers etc. Our fleet's average age is 14 years old. A complete listing of equipment can be viewed in the Department's fixed asset report, which is included in this Town Report. Although some of the oldest equipment is very specialized it is essential to the needs and safety of the public. In the Capital Improvement Plan, replacement needs are being addressed. We maintain our equipment to the highest degree

possible, however because of the age of our equipment this program is quite expensive and time consuming.

During the past year we have purchased a new Kenworth Tractor for use at the W.W.T.P. replacing a 14 year old International Tractor that is now in service in the Highway Division as an all purpose dump truck and sander. We also purchased a new 1 ton Diesel powered truck to replace a 1977 pick up that we obtained 4 years ago as Army surplus equipment.

The Town continues to grow and the demands on our equipment increase each year. The need for replacement is critical and the Capital Improvement Plan is an integral part of assuring that equipment and truck needs are addressed and priorities set.

WATER and SEWER DIVISION

The Water and Sewer Division is responsible for ensuring that the water supply meets or exceeds all EPA and D.E.P. guidelines for safe drinking water. We do extensive testing of the water supply, both at the source and at various points in the distribution system to ensure the quality of water. Testing is done on a weekly basis for bacteria and more extensive testing for other contaminants is conducted on a schedule mandated by D.E.P. All water samples are sent to a certified laboratory for analysis to ensure compliance with D.E.P. standards and your assurance the water you drink is of the best possible quality.

Water Supply

We presently have four sources of water supply. White Pond located in Hudson and Sudbury, two wells with a satellite well in the Well Field off Old Marlboro Road and a single well located off Great Road. We are in the process of preliminary investigations on additional water supply sources. We have two storage tanks with a capacity of 4 ½ million gallons to ensure water supply and water pressure.

Water Pumping Record in Gallons

	<u>1988</u>	<u>1997</u>	<u>1998</u>
January	28,408,000	25,657,000	25,187,000
February	26,673,000	23,056,000	24,525,000
March	28,997,000	26,197,000	26,748,000
April	27,116,000	25,601,000	26,153,000
May	31,089,000	32,040,000	33,552,000
June	40,864,000	38,978,000	34,985,000
July	36,951,000	41,504,000	37,754,000
August	33,322,000	39,324,000	37,798,000
September	29,759,000	30,406,000	33,990,000
October	27,627,000	29,062,000	28,279,000

November	26,377,000	24,014,000	25,371,000
December	27,215,000	26,562,000	25,295,000
TOTAL	364,398,000	362,401,000	359,637,000
AVG. DAILY CONSUMPTION	998,350	992,000	985,000

Water Treatment & Sampling

The water is treated with a minimal amount of chemicals to insure safe drinking water and meet all DEP & EPA standards for drinking water. Samples are taken at the source and analyzed. The water is then treated at the source or at the Water Treatment Plant, which remove excess Iron and Manganese, Chlorine is added to remove any bacteria in the water. All personnel who work at the Water Treatment Plant are licensed by the State.

Water Distribution

We have approximately 70 miles of water mains ranging from 16 inches to 4 inches in diameter. Many of these water mains are more than 70 years old. A master plan on the water system is being prepared and improvements will be forthcoming from this report.

The distribution system is monitored for water leaks and repairs are made immediately when discovered. We have fewer than ten water breaks per year, which is not excessive for a system of our size and age. As mentioned earlier we have two water tanks, with a capacity of 4 ½ million gallons, for storage and pressure.

Hydrant Maintenance and Replacement

This Department flushes fire hydrants throughout the year. During 1998 we replaced 8 of the old style hydrants with new models, gate valves were installed as needed. Fire hydrants are periodically tested by the Fire Department and conditions noted. Shoveling out of hydrants is completed as needed. We ask your cooperation in keeping any hydrants on your property clear of snow to assist this Department and the Fire Department.

Water Services & Connections

This Division inspects all connections to the water system, there were 27 new house connections installed in 1998. We relayed 7 house services, assisted homeowners with frozen water services and replaced house service shut-offs as needed.

Meter Readings

All residential and commercial water meters are read twice a year, we presently have about 3,900 water services. Water and sewer bills are sent out twice a year in the Spring and Fall. Broken or defective meters are replaced or repaired when detected. Twenty-five outside meter readers were installed on existing services. Master meters are maintained at the water sources, these meters are read daily and calibrated yearly or as needed.

Sewer Collection

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. Infiltration and inflow into the system is a concern and a main interceptor line on Powder Mill Road was cleaned and the line was inspected internally by camera. Once this data is analyzed we will make a recommendation as to what repairs are needed. We are having a preliminary master plan completed as to the needs of the collection system and recommendations will be made after the report is completed.

Maintenance of Pump Stations and Collection System

We presently have 13 pump stations at various locations throughout Town to service low lying neighborhoods. These pump stations are checked daily with a thorough inspection, cleaning and serviced once a year. Again these pump stations are being addressed in the master plan.

Sewer Service Connections

This Division inspects all connections to the sewer system to insure compliance with Town regulations. During 1998 we had 34 residential connections to the sewer collection system. Several years ago we began an intensive program of cleaning problem lines in the system. This has resulted in fewer blockages, 20 during 1998, Expanding of this program, including new and better equipment, should result in even fewer blockages.

PARKS and FORESTRY DIVISION

The Parks and Forestry Division is responsible for the maintenance of all Town Owned Parks and Athletic Fields – except for the Schools. This Division also maintains trees and vegetation on Town property.

Tree Trimming and Removals

We maintain all public shade trees, trimming when possible and removal of dead or dying trees. We utilize a sub-contractor for this service, as this Division does not own a bucket truck at this time. During 1998 we removed 52 trees and trimmed 40

trees to remove safety hazards. As a service to the community we chip the Christmas trees at the Boys Club, this year we chipped 1,050 trees.

Tree Plantings

For the past four years we have participated in the Mass ReLeaf Program allowing the Town to replace trees and enhance public areas of Town. In 1998 we planted 11 trees to replace trees that were removed. The Town has petitioned to be designated a Tree City USA and anticipates being so designated during 1999. This designation will enhance the Towns chances of obtaining future grants for this Division.

Maintenance of Parks and Athletic Fields

The Parks and Forestry Division now maintains approximately 1,000,000 square feet of grass areas, which include athletic fields, parks and numerous small grass areas scattered through out Town.

We expanded the program of fertilizing, aerifying and slice seeded to improve the grass surface. You should expect to see an improvement over time in the playing surface. The heavy use, particularly during the prime growing season – spring and fall – continue to make it imperative to establish additional playing areas.

Working in co-operation with the School Department and the Recreation Department we will to continue to maintain and improve the fields.

All playground equipment is inspected on a regular base and repairs are made. Safety issues are monitored at the playgrounds and corrective action taken.

Installation of Tables, Benches and Trash Receptacles

Trash receptacles are placed Downtown and at the parks and athletic fields. They are emptied as needed to ensure these areas are clean and appealing to the public. This work requires daily attention. Tables and benches are placed at parks and athletic fields for the use of the public.

Road Side Maintenance

This Division maintains the vegetation growing on the sides of roads. We cut back the vegetation that grows into the travel lanes or obstructs vision at intersections or corners. We also cut the vegetation that over hang sidewalks insuring proper clearance is maintained. This is an ongoing process that requires constant attention. We ask your cooperation in assuring that your plantings do not interfere with the use of sidewalks or obstruct the vision of motorists.

WASTE WATER TREATMENT PLANT

The Waste Water Treatment Plant is responsible for ensuring that all effluent discharged into the Assabet River meets or exceeds all EPA and DEP guidelines for discharge. The Treatment Plant is issued a permit by EPA that sets the parameters of our discharge. The plant has completed an extensive upgrade that allows us to meet this mandate. We have been in compliance with our permit because of the upgrade.

Maintenance of Treatment Plant

The entire plant is inspected daily to ensure all equipment is operating correctly and the treatment process is operating at maximum efficiency. Repairs and maintenance of pumps, motors etc. are conducted on a regular schedule to ensure maximum efficiency. These plant inspections are also part of the monthly reports sent to EPA and DEP.

Operation of Treatment Plant

The Treatment Plant operates 24 hours a day year around. Effluent is sampled on a daily basis and chemicals added to the treatment process are adjusted accordingly. The effluent is tested at both the intake and again at the outfall in order to properly operate the plant. Testing on a daily basis is conducted in house and these results are reported to EPA and DEP in a monthly report.

A summary of flows and comparisons to last year and ten years ago are included for your information.

W. W. T. P. Flow Record in Gallons

	<u>1988</u>	<u>1997</u>	<u>1998</u>
January	29,735,000	31,165,000	40,005,000
February	30,943,000	31,165,000	44,667,000
March	33,331,000	37,768,000	55,725,000
April	33,938,000	51,306,000	43,226,000
May	34,987,000	37,305,000	44,346,000
June	32,753,000	27,871,000	48,494,000
July	34,317,000	26,793,000	37,158,000
August	35,406,000	25,509,000	31,108,000
September	34,174,000	26,423,000	26,298,000
October	32,209,000	29,866,000	30,913,000
November	33,304,000	33,364,000	27,438,000
December	31,876,000	30,667,000	27,213,000

TOTAL	396,973,000	395,151,000	456,591,000
AVG. DAILY TREATMENT	1,103,000	1,098,000	1,268,000

MASTER METER WAS FAULTY FOR PART OF 1998 – METER WAS REPAIRED AND RE-CALIBRATED

A total of 211 loads – or four loads per week -- of sludge were hauled to the Upper Blackstone processing center totaling 1,688,000 gallons. We also disposed 20,000 gallons of grease and 54 yards of grit.

Processing of Effluent

The upgrade completed on the Treatment Plant has allowed us to meet the stricter mandates on our discharge permit. As mentioned earlier in this report testing determines the amount of chemicals added to the treatment process. The daily sampling and monitoring of the plant operation through the various stages of processing allows this plant to meet or exceed EPA & DEP guidelines. Our focus now is infiltration and inflow. The difference between water pumped and sewerage treated must be identified.

DEP and EPA Compliance Reports

The Treatment Plant operates under a system of permits issued by DEP & EPA. We are required to file monthly reports to these agencies detailing our testing results, amount of chemicals used, logs of our daily inspections and to report to these agencies immediately if we exceed our permit limits or have any operational problems at the Plant. If there is a problem we must let them know what corrective actions we have taken and if the problem is of a major concern they will issue a set of orders we follow until the situation is corrected.

CEMETERY DIVISION

Glenwood Cemetery uses approximately 25 acres at the present time. The Town owns land for expansion. The Cemetery will need to be expanded in the near future and this is being looked into at this time. In the past few years some paving has been completed in the Cemetery and additional paving is being proposed. We will be repairing and painting the iron fence along Parker Street during 1999.

Maintenance of Cemetery Property

The Cemetery is mowed as needed and trimming around headstones and trees is completed on a regular base. This year saw the repair of numerous sunken graves as well as re-seeded of poor grass areas. This is an ongoing process and progress is being made to improve the appearance of the grounds. The Town plantings are trimmed yearly; it is the lot owner's responsibility to maintain shrubs and plantings

on their lots. The Town also directs the placement of monuments and flat markers to ensure they conform to Cemetery By-laws. The Cemetery Division installed 16 G.I. Markers for our Veterans; these markers are supplied by the Veterans Adm.

Many of the available plots in the Cemetery are 8 grave lots. The present demand is for 2 or 4 grave lots. During 1999 we hope to re-lay out these lots to accommodate present demand.

Grave Orders, Internments as Required and Processing Grave Orders

During 1998 there were 55 burials in Glenwood Cemetery. When an Undertaker gives a grave order to us we locate the gravesite and prepare the area for internment. Once the internment is completed all relevant data is recorded and stored in a secure area. It is hoped that we will be able to computerize this data in the near future so that we have not only a back up copy but also the ability to provide information through the Administrative Office.

ADMINISTRATIVE DIVISION

During 1998, the Public Works Department conferred many times with various Federal and State Agencies, Town Boards and Committees, Citizens and private organizations in regard to water, sewer, drainage and highway related issues.

We continue to assist Town Boards, Committees, and other Departments when our assistance is needed. We continue to perform the most efficient and highest level of service possible to the Citizens of Maynard. This Department continues to review and update its immediate and long-range goals.

Some of the D. P. W. projects completed or begun in 1998 include:

- Iron and Manganese control facility for wells 1, 2 & 3 completed and on line.
- Walker and Summer Streets sewer line extension completed.
- Cleaning and camera work on the Powder Mill Road trunk line complete, review of findings is now being evaluated.
- Water and Sewer master plan is being prepared in order to address major concerns in these areas.
- Acton, Brown and Concord Streets intersection improvements project had a Public Hearing and design changes have been made to accommodate concerns, an informational hearing will be held shortly before proceeding to final design.
- The interior of the water tank on Summer Street was painted – the exterior will be painted in 1999.
- Chapter 90 reconstruction and paving – see Highway section for details
- Infrastructure improvements in the drainage system received special attention due to the heavy rains early in 1998.

- **Application to be designated a Tree City USA in conjunction with the Selectmen's office.**
- **Fire Hydrant replacement program**

Some of the major projects in the planning stage for calendar year 1999 include:

- **Completion of Water and Sewer Master Plan.**
- **Chapter 90 reconstruction and paving projects.**
- **Address repair of sidewalks.**
- **Continue with infrastructure improvements.**
- **Repairs to Powder Mill Road trunk line.**
- **Copper and Lead water-sampling program.**
- **RBC repairs at the Treatment Plant.**
- **Additional water supplies – deep rock wells.**
- **Maynard Transportation Improvements Grant**

These are some of the areas we are working on, we continue to address the needs of the Town by establishing projects for the Divisions to complete in addition to there normal work load.

In closing, I wish to thank The Board of Selectmen, all Department Heads, Town Administrator, the Department of Public Works Staff and Employees and all who assisted this Department throughout the year.

**Respectively Submitted
Walter Sokolowski
Superintendent of Public Works**

**Maynard
Weights & Measures
Department**

1998 Annual Report

REPORT OF THE SEALER

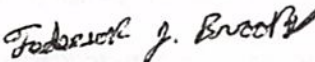
**During calendar year 1998 all known weighing and measuring
Devices, used to sell products, were inspected and sealed.**

**Basically, this involves measuring the product dispensed by gasoline
And diesel fuel pumps to determine if the pumps are calibrated
Properly . Scales are checked for calibration by using a set of
Certified weights.**

**During 1998 seventy eight gasoline/ diesel fuel pumps and twenty
Five measuring scales were checked and sealed.**

**I would like to thank the Honorable Board of Selectmen and the Town
Administrator Michael Gianotis, for their cooperation and assistance.**

Respectfully Submitted,


**Frederick J. Brooks
Sealer**

RECREATION COMMISSION



MUNICIPAL BUILDING
MAYNARD, MASSACHUSETTS 01754

SKIING OR SNOW BOARDING LESSONS - 120 Youngsters in grades 3-8 participated in this 6 week, Saturday morning Program at Nashoba Valley Ski Area in Westford, MA. Cost was \$108., for lessons, \$40., optional equipment rental and \$20., bus transportation which was optional. Many thanks to the volunteers who assisted in chaperoning this program, Lori Byrne, Elizabeth Crocker, Albie Hatch, Mike Trioli, Ken Magliozzi, Steve Carter, Frank Dzerkacz, Carol Ignachuck, Sheri Sluyski, Ray Wright, Becky Wendler, Carol Valente, Mona Salmi, Jan and Jim Fernette, Paul Jacques, Kristen and Peter Reed.

ADULT BASKETBALL - This increasingly popular program expanded to four 8 week sessions under the direction of Mr. Leonard Curcio. An average of 15-20 adults participated on a weekly basis. The program ran on Monday evenings from September through June. Session(s) one and four were held at Maynard High School, with session two and three at Fowler Middle School. Cost was \$30., residents, \$50., nonresidents per session.

ADULT VOLLEYBALL - This program also expanded to four 8 week sessions due to popularity. The sessions were held on Thursday evenings, with the first and fourth sessions being held at Maynard High School and the second and third sessions at Fowler Middle School. 20 - 24 participants registered for this program with the cost being \$30 residents, \$50 nonresidents per session. The instructor/referee was Mr. Leonard Curcio. Much appreciation goes to Mr. John Martucci for installing the replacement floor plates in order to better secure the nets.

BATON TWIRLERS/MAJORETTES PROGRAM - The Program instructors were Mrs. Debbie McNulty, Mrs. Joan Tyler and aide Meg Gould. 76 youngsters were registered in grades 1-11. Cost was \$12., per month for weekly half hour to three quarter hour lessons, for grades 1-7 and \$20 per month for weekly one and one half hour lessons grades 8-11. Lessons were held at the Green Meadow School. The program began in late September with a workshop with local dance instructor, Robyn Magee. They showed their skills at home Football games, town parades and participated in attending college showcases. The final show for family and friends to showcase their talents. The show titled "ON Broadway" was done in cooperation with Senior Strutters Dance Group. The

highlight of the year was the Senior twirlers wearing their new warm-ups which they worked hard to earn. Many thanks to those senior twirlers: Meg Gould, Casey Corcoran, Jen Thorpe, Julie Zielinski, Jessica Lazarus, Torrie Power, and Lindsay McMillan for their help assisting the younger twirlers through out the year.

YOUTH BASKETBALL LEAGUE - This new program saw 75 youngsters participated in 8 weeks of in town league games. There we 10 teams arranged by grade levels. The games were played Saturday afternoons at the Fowler Middle School Gym from 3pm - 8pm January through March. To kick off the program a 5 week mini skills clinic were held which ended with a clinic conducted by Maynard High School Boys' Basketball team and their coaches, Mr. Steve Curcio and Mr. Pat Johnson. Many thanks to the volunteer coaches, timers, referees, score keepers who made this a fun learning experience for all. Mr. Bill Pileeki, Mr. Bob Hasty, Mr. Larry Wood, Mr. Matthew Dichard, Mr. Jim Fairweather, Mrs. Terry Lameuroux, Mr. Paul Wendler, Mike DeMars, Pam DeMars, Mr. Larry Centola, Mr. Dave Daniliuk.

MINUTEMAN SENIOR BASEBALL LEAGUE - A weekend Spring Baseball League for Ages 13-15 year olds. It ran from April till June with 45 participants. This program was picked up from the Assabet Valley Baseball League in order to continue to offer baseball to this age group after regular Little League ends. Three teams Brewers, Twins, and A's, of 15 players participated with the towns of Sudbury, Weston, Wayland, Westford. A schedule of 14 games played on Saturdays and Sundays saw the Maynard Twins winning the championship game which was played against the Maynard A's. The cost was \$80. resident and \$100 non residents helped offset the cost of insurance, league fees, and Certified umpires. Many thanks to the Volunteer coaches, Rich Sheehan, Mark Tomyl, Tim Lawton, Joe Loynd, Mike Caso and Dave Caso, who gave numerous hours to help these youngsters.

LOU TOMPKINS SUMMER SENIOR BASEBALL LEAGUE - To continue the popular sport of baseball the summer time saw the formation of two teams a 13/14 year old team and a 15/16 year old team. Both teams were entered in the highly competitive Lou Tompkins Baseball League playing eastern Massachusetts teams within there locale. These teams expanded the inter town league level of play to include Bedford, Concord, Acton, Natick, Framingham, Chelmsford, along with similar teams from the Minuteman Spring League. Tryouts were held and 32 players were selected to participate, which again included players from Maynard and Stow, as an extension of the Assabet Valley Little League Program. An 8 week schedule began in June and concluded in August, with both weekend and weeknight games. Congratulations to the 13/14 year olds for winning the Massachusetts Tournament

of Champions for their League. All Star selections were to Brad Lombardi and Chris Derby for their respected age groups. Cost of the program was \$80 residents, \$100 non residents to offset the cost of uniforms, league fees, insurance, and umpire fees.

SUMMER PLAYGROUND - This program ran for 6 weeks Monday through Friday 8:30 a.m. till 12 noon for those youngsters who have completed Kindergarten through grade 8. It began July 6 and concluded on August 13. 402 youngsters participated with the cost being \$60 for all six weeks, due to funding from Town Meeting to partially cover salaries. With a Staff of 1 Instructor, 4 Supervisors, 35 aides and substitutes, all of which were Maynard residents, The children participated in a variety of daily activities. The ever popular crafts of gimp, ceramics, hemp beads, and the making of gliders and possible stick creations were done each day. Sport events such as Kickball, Newcombe, Four Square, and Tennis. Other activities enjoyed by the children were the Fire Hose Sprinkler, Board Games, Card Games and quiet activities. Special event days, Tournament Days and a field trip to Roller Kingdom for each grade level.

SWIMMING LESSONS - 60 youngsters participated in the American Red Cross Swimming Program at Lake Boone in Stow, MA. Cost was \$50 for the first member in the family and \$25 for each additional member. The three weeks of lessons ran in conjunction with the last three weeks of summer playgrounds. Youngsters in grades K-8 participated in daily one hour lessons. Much of the success of the program was due to the hard work of the Red Cross Certified Instructors, Lynne Gilfeather, Andrew DeMars, and Matt Pomfret. The Instructors participated in a rigorous training program in June prior to the Lessons beginning again after a years absence. Many thanks to the Town of Stow for the use of Lake Boone to hold the program.

SUMMER BASKETBALL CLINIC - This new program was run by Mr. Pat Johnson, Assistant Boys Basketball Coach at Maynard High School. Two separate weeks of half day afternoon sessions had 20 participants, in grades 3-8. The combination of skills instruction and game competition was fun for all. Cost of the program was \$50 for residents and \$70 for non residents.

SUMMER BASEBALL CLINIC - This program was run by Mr. Steve Donovan, local High School Baseball Coach, and his Colonial Baseball Clinic. One full week from 8 a.m. - 4 p.m. at the Maynard High School/Little League Fields. 40 youngsters ages 8-12 participated in this popular instructional program.

INDOOR SOCCER - These two programs, for grades K-1 and 2-4, was taught by Town Youth Soccer Coaches Sheri Sluyski and Ray Wright. 28 youngsters registered, the cost was \$30 for eight weeks. The youngsters participated in a combination of low level skill instruction and game competitions.

The Recreation Commissioners would like to thank Mr. Paul LeSage, liaison to the Recreation Commission, and all the Selectmen, and Mr. Mike Gianotis for the continual support. They also appreciate the continued cooperation the School Department has given them in sharing their facilities. In particular, Superintendent Dr. Donald Kennedy, Principals Dr. Mike Jones, Mr. Robert Brooks, and Mrs. Bernadette McLaughlin. Thanks also to the Athletic Department staff and coaches along with the Physical Education Teachers, Mr. Michael Graceffa, Mr Bruce Koskinen, Mr. Herb Symmes, Mrs. Cindi Kulevich, and Mr. Michael Lynn. A grateful thanks to the Custodial Staff, at all the schools, who have been very accommodating for all our programs. A special thanks to the Town Police and Fire Departments who help make our summer program safe. The Recreation Commissioners look forward to providing quality programs for all Maynard residents. As regular programs are updated and expanded we work continuously to provide new programs to meet the needs of all Towns people. The Commissioners are pleased that they could help cooperatively with Assabet Valley Little League Board of Directors and Schooled Athletic Department to upgrade fields at Crowe Park, Rockland Ave. and Maynard High School for all participants.

Submitted by:

Joanne Pileeki, Chairperson,

Larry Centola

Alice Kennedy

Florence E. Tomyl

Recreation Commissioners

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen held its 1998 reorganization meeting in July. Selectman Anne Marie Desmarais was elected Chairman, and Selectman Paul LeSage was elected Clerk. Selectman Edward Mullin was re-elected in May 1998 to his second three-year term on the Board.

During 1998, the Board worked with the principals of Wellesley Rosewood Corp., owners of Clock Tower Place, to negotiate the details of a Tax Increment Financing Agreement (TIF) that was approved by Special Town Meeting in April. The TIF represents the realization of one of the Board's most pivotal goals - economic development of the Downtown area and reuse of the 'Mill'. The TIF, which limits taxes paid by the Mill on investments made to improve the property for 15 years, also provides the Town with services, payments that support Downtown-related projects, and equipment for the Fire Department.

In October 1998, the Town received word that it had been awarded a \$1.4 million Public Works Economic Development (PWED) Grant, which will be used to make needed infrastructure improvements in portions of Downtown, including the roadways around the Mill. The Grant includes funds to replace the historic lights on four bridges, make repairs to six bridges, and provide signs at the Town's gateways. The TIF and growing occupancy at the Mill were critical to the Town being awarded this Grant. The hiring of contract Planner Carolyn Britt was instrumental in Maynard's winning this Grant, as was the work of Town Administrator Michael Gianotis and the assistance of Congressman Marty Meehan, Representative Susan Pope, and Senator Robert Durand. The award was announced at a ribbon cutting ceremony in the new atrium of the Mill by Governor Paul Cellucci.

In December, the Town was notified that it had been awarded a Community Development Block Grant (CDBG), which will assist residents who rehabilitate houses in the Downtown area and fund handicap access improvements at the High School.

In 1998, the Board voted its unanimous support to the School Building Committee, and provided opportunities for public information at Selectmen's meetings. Town Meeting voted in support of the new middle school in May, and three days later, voted to allow a debt exclusion to pay for it at a Special Election.

Four Town Meetings were held in 1998. The Clock Tower Place TIF was approved by an overwhelming majority at a Special Town Meeting in April. Annual Town Meeting and a Special Town Meeting were held in May, and a Special Town Meeting was held in October. These Meetings supported the construction of the new Middle School, approved funds to study water and sewer infrastructure in anticipation of development of a master plan to improve these services, and approved zoning changes, including sign and design by-laws.

During Fall 1998, the Board sponsored an Open Forum to discuss water and sewer issues and needs. The Board noted its intention to hold other forums throughout the year to provide information and take comment on issues. In December, the first meeting of the Downtown Steering Committee was held. This Committee will assist the Town Planner and other consultants in evaluating improvements to the Downtown area.

The Board's Goals and Objectives for 1998 and 1999 included the following:

- Continued economic development
- Maynard access to the Sudbury Annex
- Continuing Town Forums
- Appointing Selectmen liaisons to other Town Boards and Committees
- Developing ways to evaluate performance of appointees
- Establishing a Downtown Steering Committee

The Board would like to thank Town Boards, Committees, and other volunteers for their dedicated commitment to the Town over the past year. We also would like to thank and recognize the continued service of our municipal and school department personnel. We acknowledge and appreciate the work performed by our citizen volunteers and paid staff; without both groups, we could not do our jobs. Lastly, the Board would like to thank the residents and voters for their support, input, and guidance.

THE MAYNARD BOARD OF SELECTMEN

Chairman, Anne Marie C. Desmarais
Edward J. Mullin

Frank Ignachuck
Paul LeSage

Tresa Jones

REPORT OF TOWN ADMINISTRATOR

TO THE CITIZENS OF MAYNARD:

Calendar year 1998 was an exciting and fruitful year. As always, Town Charter Requirements were met and several projects and initiatives were begun.

HIGHLIGHTS FOR CALENDAR YEAR 1998

- *Alcoholic Beverage Stings Continued
- *Final Agreement Reached on Cablevision License
- *Community Investment Associates hired as Town Planner
- *Negotiation of and Approval at Town Meeting of Tax Increment Financing (TIF) for Clock Tower Place
- *Designation of Maynard Center and Powdermill Road as Economic Opportunity Areas
- *Successful Town Meeting Article for Rail Trail Project
- *Authorization of Construction of New Middle School
- *Coordinated efforts by Recreation Dept., School Dept., Public Works, Soccer & Little League result in up-graded fields.
- *Negotiated Mun. Energy Contract to purchase wholesale electricity for Town Buildings, Schools and Streetlights
- *Award of \$584,400 Community Development Block Grant
- *Award of \$1.4 million Public Works Economic Development Grant
- *Sewer Connections to residents of Walker St. & Summer Street
- *Successful Collection of \$1.4 million in delinquent property taxes and interest
- *Emergency Generator Installed at Town Building
- *Continued efforts with Boys & Girls Club
Board of Directors to re-establish Club
- *Award of \$35,000 grant to promote economic development in downtown Maynard
- *Awarded \$20,000 contract to engineers Weston & Sampson to undertake Long Range Water and Sewer Capital Needs
- *Roosevelt School Re-Use Committee established
- *WAVM Telethon raises \$45,018 shattering last years record
- *Sign By-Law voted in at Town Meeting
- *Water Treatment Plant Construction completed

Maynard was extremely successful in 1998 in securing various grant funds. Some of these grants were:

Board of Selectmen: \$1.4 Million Public Works Economic Development Grant to fund roadway and sidewalk improvements, historic bridge lighting improvements and provide gateway signage in the Central Business District

Conservation Commission: \$3,000 State Greenways Grant to inventory and map Public Trails and produce an informational brochure

Council on Aging: \$7,635 from Executive Office of Elders Affairs for Drop-In expenses, substitute Van driver and newsletter costs.

Board of Health: \$9,700 from Dept. of Environmental Protection to expand and promote recycling initiative.

Board of Health: \$80,000 from DEP in financial assistance loans to homeowners for Septic System upgrades or sewer connections.

Public Library: \$6,000 from Mass. Board of Library Commissioners to establish an "Early Childhood" program.

Police Department: \$9,000 in DARE grant money, \$25,000 in Community Policing money to operate youth programs.

Board of Selectmen: \$584,400 from Dept. of Housing and Community Development for housing rehabilitation grants and architectural barrier removals (ADA) at Maynard High School.

The addition of Carolyn Britt of Community Investments Associates this past year has resulted in the award of the PWED grant previously highlighted as well as the successful TIF negotiations with Clock Tower Place. Carolyn has coordinated Planning Board activities related to the Sign By-Law and subdivision review of Asparagus Farm. Carolyn has proven to be a valuable asset to the Town since her contract award last January. Grant Funds will be sought for Historic Commission survey, further downtown improvements and future water source projects.

Calendar year 1999 will see important fiscal decisions being made regarding capital improvements and a projected revenue surplus. Many public forums and meetings will be held to determine use of this projected surplus. One of my priorities in 1999 will be helping to coordinate an upgrade of the Town's Computer System to a system of network PC's.

Fiscal Year 2000 budgets are currently being reviewed. Local aid figures have just been received from the Governor's budget submission and are preliminary at best. Budget fine tuning will continue until Town Meeting in May and beyond.

As always, I would like to thank the Board of Selectmen, Department Heads and all municipal and school employees, elected and appointed officials for their support and efforts in 1998. I'd also like to thank Ellie Waldron and Irene Tompkins for assisting me during the absence of my Secretary, Jeanne Enneguess and also to thank Town Building employees Fred Brooks and Julie Costello.

Lastly I would like to thank all of those who in some way volunteered their time, donated to charitable causes or in any way contributed to making Maynard such a great Town.

I look forward to serving you in 1999.

Michael J. Gianotis
Town Administrator

PERSONNEL STAFFING PLAN

As required by Town Charter Section 5-2, herewith is the personnel and staffing plan currently in place for all Town Departments with the exception of the School Department.

The personnel and staffing plan is organized by dept. The initials P.T. denotes "Part Time Employees". Employees listed are those permanent part-time or full-time. Accompanying this plan is a chart delineating the structure of Town Government under the newly enacted Town Charter. The plan is in order as the depts. appear in the budget documents.

BOARD OF SELECTMEN

Town Administrator	Michael J. Gianotis
Secretary	Jeanne Enneguess
Custodian	Frederick Brooks
Custodian (PT)	Julie Costello

TOWN ACCOUNTANT

Town Accountant	Harry Gannon
Clerk (PT)	Valerie Galvin

TREASURER/COLLECTOR

Treasurer/Collector	Carolyn Marcotte
Asst. Treasurer	Elizabeth McQuiggan
Asst. Collector	Kenneth DeMars

OFFICERS OF THE ASSESSORS

Assistant Assessor	Anthony Maria
Clerk	Annette DeRose

TOWN CLERK

Town Clerk	Judith Peterson
Asst. Town Clerk	Michelle Sokolowski

BOARD OF HEALTH

Health Officer	Gerald Collins
Clerk (PT)	Irene Tompkins

PUBLIC LIBRARY

Librarian Director	Steven Weiner
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Asst. Librarian

(Library)

Cynthia Howe

Childrens/Young Adult Librarian

Automated Services Librarian

ParaProfessional (PT)

ParaProfessional (PT)

Page (PT)

Page (PT)

Mark Malcolm

Conrad Miller

Susan Garland

Karen Weir

Jennifer Chapell

Kim Ingels

RECREATION DEPARTMENT

Director (PT)

Patricia DeMars

COUNCIL ON AGING

Van Driver

Info. Ref. Specialist (PT)

Clerk (PT)

Sam Seel

Carole Barney

Dick Gerroir

POLICE DEPARTMENT

Chief

Lieutenant

Sergeant

Sergeant

Sergeant

Sergeant

Sergeant

Prosecutor

Officer

Officer

Officer

Officer

Officer

Officer

Officer

Officer

Officer

Officer

Officer

Officer

Officer

Parking Clerk

Secretary

Custodian (PT)

Edward Lawton

Alfred Whitney, Jr.

James Corcoran

Edwin Grierson

Douglas MacGlashing

James Dawson

Charles Walsh

Philip Craven

John Kaziukonis

Karl Nyholm

Clifford Wilson

Stephen Jones

Mary McCue

Lisa Davis-Conway

Gregory Balzotti

Brian Quinlan

Alan Merrick

Michael Noble

Brian Connerney

Timothy Lawton

Robert Gallagher

Ellen Waldron

Linda Sevene

Aldis Higgins

FIRE DEPARTMENT

Chief

Captain

Captain

Captain

Ronald Cassidy

Francis King

Patrick Sullivan

Robert Loomer

Captain
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Secretary (PT)

Stephen Kulik
Joseph Landry
Charles Morrison
Peter Oskirko
Timothy Gray
Gerald Byrne
David Hillman
William Soar, III
James MacGillivray
Peter Morrison
Anthony Tyler
Thomas Dawson
Michael Hamill
George Murphy
Mark Tomyl
Craig Desjardins
Richard Hill
Nancy Brooks

DEPT. OF PUBLIC WORKS ADMINISTRATION

Superintendent
Asst. Supt.
Clerk
Clerk

Walter Sokolowski
Vacant
Dianne Brenn
Janice Barbagallo

CEMETERY DEPARTMENT

Foreman
Skilled Laborer

John Vincent
Vacant

HIGHWAY DEPARTMENT

Foreman
Lead Mechanic
Skilled Laborer
Skilled Laborer
Equip. Operator
Skilled Laborer
Skilled Laborer
Equip. Operator

Roland Jerome
Richard Malloy
Gerard Flood
Marc Currier
Vacant
Michael Gallagher
John DeMars
Michael Kaskiewicz

TREES & PARKS DEPARTMENT

Skilled Laborer
Skilled Laborer

Jeffery Price
David Fava

WATER & SEWER DEPARTMENT

Foreman
Water/Sewer Operator
Water/Sewer Operator
Water/Sewer Operator

Michael Hatch
Walter Marr
Timothy Mullally
Michael Abbondanzio

SEWER TREATMENT PLANT

Plant Manager	Charles Helin
Asst. Chief Operator	Edward Quebec
Laboratory Technician	Steven Lossow
Tractor-Trailer Operator	Victor Vasselin

Several Town Departments are staffed by individuals either on a fee basis or contract basis not eligible for Town benefits. Those Departments are as follows:

FINANCE COMMITTEE

Recording Secretary (Contract)	Ellen Waldron
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TOWN CLERK

Census Workers	Sundry
Voter Registrar (Flat Fee)	Madeline Lukashuk
Voter Registrar (Flat Fee)	Deborah Collins
Voter Registrar (Flat Fee)	Marilyn Fedele
Voter Registrar (Flat Fee)	Karl Hilli
Voter Reg. Clerk (Flat Fee)	Judith Peterson
Election Workers	Sundry
Town Meeting Workers	Sundry

PLUMBING

Inspector (Fee Basis)	Raymond Smith
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BUILDING

Inspector (Fee Basis)	Richard Roggeveen
Asst. Insp. (Fee Basis)	Charles Willett

WIRE

Inspector (Fee Basis)	Benjamin Bigusiak
Asst. Insp. (Fee Basis)	Peter Morrison

GAS

Inspector	William Freeman
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SEALER OF WEIGHTS & MEASURES

Sealer (Fee Basis)	Frederick Brooks
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VETERANS

Agent (Fee Basis)	Milton Lashus
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DOG OFFICER

Dog Officer	Leslie Boardman
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PLANNING BOARD

Administrative Asst. Maureen Monsen

ZONING BOARD OF APPEALS

Administrative Asst. Vacant

RECREATION - (Seasonal)

Instructors, Aides, Supervisors (PT) Sundry

REAL PROPERTY OWNERSHIP LIST

One of the duties of the Town Administrator prescribed by the Town Charter is the compilation of personal and real property owned by the Town of Maynard. A detailed personal property list of Town Departments has been prepared and is available for public inspection in the Office of the Selectmen and the Town Clerk.

The following list presents all real estate owned by the Town, location, size, and land and building value. This list was compiled by the Assessor's Office and I wish to thank them for their efforts.

MAP/PARCEL	GOVERNING DEPARTMENT		LOCATION	SQ FEET LAND	LAND VALUE	BLDG VALUE	TOTAL VALUE
1740010000000020	CONSERVATION	0	ROCKLAND AVE	1957315	352300	0	352300
1740040000000230	CONSERVATION	0	GEORGE RD	696960	240000	0	240000
1740040000001560	CONSERVATION	0	DANA RD	105035	72300	0	72300
1740050000000010	SELECTMEN	1	ROCKLAND AVE	1568160	792000	91800	883800
1740050000000030	SELECTMEN	138	ACTON ST	21780	96500	0	96500
1740050000000040	SELECTMEN	0	ROCKLAND AVE	1045440	455700	0	455700
1740050000000050	SELECTMEN	0	ROCKLAND AVE	22480	12100	0	12100
1740050000000100	CONSERVATION	0	ROCKLAND AVE	505296	174000	0	174000
1740050000000120	CONSERVATION	0	SILVER HILL RD	391775	134900	0	134900
1740050000000140	SELECTMEN	0	SILVER HILL RD	7750	1200	0	1200
1740060000000140	DPW	0	PINE HILL RD	34870	63400	0	63400
1740060000000150	DPW	0	PINE HILL RD	35387	63500	0	63500
1740060000000160	DPW	0	PINE HILL RD	13443	57700	0	57700
1740060000000170	DPW	0	PINE HILL RD	18702	60500	0	60500
1740070000000030	SELECTMEN	0	SUMMER ST	527076	363000	6000	369000
1740080000000250	CONSERVATION	0	NICK LN	483690	97800	0	97800
17400800000001130	CONSERVATION	0	DIX RD	69858	10400	0	10400
17400800000001140	CONSERVATION	0	REO RD	81450	211700	0	211700
17400800000001190	DPW	23	MOCKINGBIRD LN	53046	127000	1100	128100
17400800000001310	SELECTMEN	0	REO RD	213879	147300	0	147300
17400800000001320	SELECTMEN	0	SUMMER ST	248727	85500	0	85500
17400800000001740	CONSERVATION	0	SUMMER ST	243936	350000	0	350000
17400800000001860	CONSERVATION	0	SUMMER ST	348480	508100	0	508100
17400800000002040	CONSERVATION	0	MOCKINGBIRD LN	8400	1300	0	1300
1740080000000204A	SELECTMEN	0	SUMMER ST	22910	31900	0	31900
17400900000000320	CONSERVATION	0	MOCKINGBIRD LN	352269	52600	0	52600
17400900000001060	SELECTMEN	0	OFF CHARLES ST	151153	46100	0	46100
1740090000000145A	SELECTMEN	0	LINCOLN ST	816	400	0	400
17400900000002130	SELECTMEN	0	CHARLES ST EXT	17238	2600	0	2600
17400900000002140	CONSERVATION	0	CHARLES ST EXT	143748	49500	0	49500
17400900000002230	CONSERVATION	0	END OF ORCHARD TERR	37400	10100	0	10100
17400900000002570	DPW	101	ACTON ST	11080	6000	0	6000
17400900000002730	SELECTMEN	34	BROWN ST	8712	55200	0	55200
17400900000002750	SELECTMEN	30	BROWN ST	8712	55200	0	55200
17400900000002830	SELECTMEN	0	WARREN ST	3230	1700	0	1700
17400900000003240	CONSERVATION	0	WALCOTT ST	17780	9600	0	9600
17400900000003830	SELECTMEN	0	RAILROAD	82350	17700	0	17700
17401000000000600	CONSERVATION	0	CONCORD ST (REAR OF	432115	297600	0	297600
1740100000000068A	CONSERVATION	0	WINDMILL DR	41659	6200	0	6200
17401000000000940	DPW	18	PINE HILL RD	522720	577500	6000000	6577500
17401000000000990	DPW	0	POWDER MILL RD	29943	55200	3600	58800
17401000000001440	HOUSING AUTHORITY	1	DAWN RD	353271	250200	1402300	1652500
17401000000001540	HOUSING AUTHORITY	15	CONCORD CIR	280657	230300	2313300	2543600
17401000000001790	CONSERVATION	0	COLBERT AVE	326700	107300	0	107300

1740100000002060	CONSERVATION	0	WALCOTT ST EXT	13824	7500	0	7500
1740100000002100	CONSERVATION	0	WALCOTT ST EXT	15660	8500	0	8500
1740110000000040	HOUSING AUTHORITY	1	POWDER MILL RD	134915	335900	1977800	2313700
1740120000000140	CONSERVATION	0	DEWEY ST	12120	6500	0	6500
1740130000000010	DPW	0	SUMMER HILL RD	871200	1270300	1260000	2530300
1740130000000020	CONSERVATION	0	SUMMER HILL RD	6000	900	0	900
1740130000000030	CONSERVATION	0	SUMMER HILL RD	947430	1367200	0	1367200
1740130000000040	CONSERVATION	0	ABBOTT RD	405108	573600	0	573600
1740130000000920	DPW	99	TOWER RD	39226	64100	0	64100
17401400000000670	CONSERVATION	0	SUMMER ST	42150	55900	0	55900
1740140000000860	SELECTMEN	0	EUCLID AVE	6146	35000	0	35000
174014000000093A	SELECTMEN	0	FLORIDA CT	3300	1800	0	1800
1740140000001230	SELECTMEN	195	MAIN ST	103237	179400	614600	794000
174014000000130C	SELECTMEN	0	MAIN ST	9128	15900	0	15900
1740140000001550	DPW	0	SUMMER ST	136604	202500	961700	1164200
1740140000001660	SELECTMEN	0	NASON ST	13071	60500	30700	91200
174014000000187A	SELECTMEN	0	MAIN ST	782	2500	0	2500
1740140000002170	ROOSEVELT SCHOOL	0	NASON ST	54450	171300	246900	418200
174014000000254A	SELECTMEN	0	BROOKS & SUMMER	403	8000	0	8000
1740140000002680	FOWLER JUNIOR HIGH	61	SUMMER ST	91476	171600	2676800	2848400
1740140000002860	CONSERVATION	0	HOWARD RD	69696	111400	0	111400
1740140000002920	SELECTMEN	0	NASON ST	101669	243800	213400	457200
1740150000000260	SELECTMEN	0	PLEASANT ST	7050	1100	0	1100
1740150000000670	POLICE & FIRE STATION	1	SUMMER ST	15994	66800	208100	274900
1740170000000090	SELECTMEN	0	GREAT RD	9120	4900	0	4900
17401800000000230	SELECTMEN	0	GREAT & MAIN STS	20000	6900	0	6900
1740180000001310	SELECTMEN	0	WINTER ST	5000	7500	0	7500
1740180000001770	SELECTMEN	0	CORNER WHITE &	72860	190700	0	190700
1740180000001840	DPW	38	WINTER ST	137214	203100	565700	768800
1740180000002600	SELECTMEN	0	MOYNIHAN DR	10890	1600	0	1600
17401900000000520	SELECTMEN	0	KEENE AVE	31374	4700	0	4700
17401900000000750	SELECTMEN	0	GREAT RD	4000	2200	0	2200
1740200000001680	CONSERVATION	0	BURNS CT &	83156	12400	0	12400
1740200000002340	COOLIDGE SCHOOL	12	BANCROFT ST	107943	233800	393300	627100
1740200000002460	SELECTMEN	0	FOREST ST	191228	28500	0	28500
1740200000002480	DPW	0	HARRISON ST	315374	47100	0	47100
1740210000000150	SELECTMEN	0	WALTHAM ST	572639	85400	0	85400
174021000000015B	SELECTMEN	0	WALTHAM ST	9382	400	0	400
1740210000000320	CONSERVATION	0	MAYBURY RD	31978	55500	0	55500
1740240000000010	GREEN MEADOW SCHOOL	143	GREAT RD	818056	780600	3964600	4745200
1740240000000011	CROWE PARK	141	GREAT RD	313632	324600	30800	355400
1740240000000020	SCHOOL DEPARTMENT	0	GREAT RD	216973	175500	0	175500
1740240000000030	HIGH SCHOOL	1	TIGER DR	1045440	828600	2562000	3390600
1740240000000110	SCHOOL DEPARTMENT	0	BALLFIELD	170274	112900	0	112900
1740240000000140	RECREATION	0	TAYLOR RD	827640	339300	0	339300
1740240000000150	DPW	0	GREAT RD	758815	631200	0	631200
1740240000000160	DPW	0	GREAT RD	68824	171900	0	171900
1740250000000130	SELECTMEN	208	GREAT RD	59720	67400	32900	100300
1740250000000140	GLENWOOD CEMETARY	0	PARKER ST	1407860	342200	4800	347000
1740280000000010	DPW	0	BEHIND HIGH SCHOOL	2805260	510000	4000	514000
17402900000000110	DPW	0	OLD MARLBORO RD	2997800	1754900	15000	1769900
17402900000000320	SELECTMEN	0	OLD MARLBORO RD	2250	1200	0	1200
TOTAL					18228100	25581200	43809300

SALARIES AND WAGES PAID IN EXCESS OF \$1,000. FOR CALENDAR 1998

Some wages paid may reflect totals from more than one department, overtime, and private details (non-Town funds).

TOWN EMPLOYEES/By Department:

Freeman, William E. Jr.	4,460.00	Enneguess, Jeanne	34,253.24
Gianotis, Michael J.	54,999.88	Gannon, Harry A.	48,785.66
Marcotte, Carolyn J.	43,130.75	Galvin, Valerie	8,436.06
DeMars, Kenneth R.	27,238.07	McQuiggan, Elizabeth	26,138.00
Crimins, Jacqueline	4,732.08	Maria, Anthony	9,743.76
DeRose, Annette	26,138.00	Peterson, Judith C.	36,312.76
Marjollet, Michelle L.	25,998.17	Costello, Julie	14,063.40
Brooks, Frederick J.	30,248.26	Lawton, Edward M.	79,299.36
Latta, Lynda L.	10,112.37	Perrone, George	3,853.20
Carlson, Maryanne	2,993.34	Gallagher, Robert J.	38,393.92
Grierson, Edwin A.	77,119.39	Waldron, Ellen J.	28,926.63
Farquharson, Robert	5,797.30	Higgins, Aldis	8,802.70
Whitney, Alfred T. Jr.	73,268.39	MacGlashing, Douglas	66,861.72
Kaziukonis, John J.	58,194.49	Corcoran, James F.	85,806.52
Dawson, James F.	72,878.47	Nyholm, Karl	62,603.02
Walsh, Charles T.	75,084.04	Wilson, Clifford	43,521.56
McCue, Mary B.	49,516.19	Craven, Philip	55,938.05
Jones, Stephen G.	46,003.12	Karlon, Erik C.	29,326.10
Davis-Conway, Lisa M.	42,380.39	Balzotti, Gregory E.	49,161.43
Quinlan, Brian P.	54,068.37	Merrick, Alan W.	51,853.22
Sevene, Linda	25,501.08	Richardson, Deborah	3,103.89
Noble, Michael A.	72,347.81	Connerney, Brian	58,086.96
Lawton, Timothy	62,570.09	Tetreault, James J.	2,407.80
Bogonovich, Neil	2,489.22	Cassidy, Ronald	75,961.64
King, Francis J. Jr.	58,271.31	Morrison, Charles J.	48,097.85
Murphy, George R.	50,562.37	Oskirko, Peter Jr.	44,959.71
Kulik, Stephen J.	67,010.82	Loomer, Robert F.	61,236.69
Landry, Joseph P.	45,010.50	Gray, Timothy C.	47,567.52
Hillman, David D.	48,153.29	Soar, William H. III	45,371.36
Sullivan, Patrick A.	65,401.40	Hamill, Michael D.	41,270.46
Byrne, Gerald J. Jr.	50,600.88	Dawson, Thomas J.	50,203.31
MacGillivray, James A.	47,024.11	Tyler, Anthony L.	50,669.93
Morrison, Peter R.	52,795.48	Tomy, Mark	44,468.58
Brooks, Nancy	22,497.02	Desjardins, Craig L.	44,173.47
Hill, Richard G.	53,232.43	Roggeveen, Richard A.	15,595.00
Willett, Charles	15,595.00	Bigusiak, Benjamin A.	6,990.00
Smith, Raymond	6,665.00	Tompkins, Irene M.	9,580.93
Collins, Gerald J.	49,765.31	Monsen, Maureen	5,047.00
McDonough, John	1,525.00	Whyte-Lemke, Susan D.	5,285.00
Bell, Avril	1,343.34	Weir, Karen	20,802.90
Garland, Susan A.	20,988.52	Miller, Conrad D.	24,622.31
Howe, Cynthia C.	30,388.37	Weiner, Stephen	41,677.76
Ingles, Kim A.	10,814.43	Benoit, Robin Leigh	21,627.35
Curcio, Leonard	2,420.00	Sluyski, Sheri	2,062.68
Gilfeather, Lynne	1,447.68	Ignachuck, Ross	1,188.00
Allen, Amanda	1,267.20	Pomfret, Matthew	1,402.44

SALARIES AND WAGES PAID IN EXCESS OF \$1,000. FOR CALENDAR 1998

Westgate, Liz	1,227.60	Tyler, Joan	1,469.30
DeMars, Michael	1,119.03	DeMars, Andrew	1,447.68
DeMars, John	36,516.83	Helin, Charles R.	51,257.57
Sokolowski, Walter D.	55,670.02	Quebec, Edward	46,852.72
Hatch, Michael	53,640.67	Vincent, John H.	40,930.33
Malloy, Richard E. Jr.	39,182.33	Vasselin, Victor	38,913.19
Marr, Walter C.	47,783.41	Brenn, Dianne	26,138.00
Flood, Gerard P.	42,559.18	Pileeki, Steven	2,218.90
Mullally, Timothy P.	44,776.57	Jerome, Roland	48,845.95
Lossow, Steven	40,739.97	Abbondanzio, Michael	40,306.63
Price, Jeffrey E.	33,397.30	Mullally, Brian	2,925.38
Derby, Chris	2,308.11	Barbagallo, Janice	26,138.00
Leach, Matthew P.	1,720.66	McGee, Brendan	2,529.87
Scafidi, Nick	1,519.79	Kaskiewicz, Michael	32,532.99
Gallagher, Michael R.	29,887.09	Zancewicz, Brian	2,466.43
Fava, David	32,871.30	Currier, Marc L.	7,454.70
Gerroir, Richard E.	9,553.78	Barney, Carol Y.	12,717.00
Seel, Sammy	27,059.50		
SCHOOL EMPLOYEES/By Department:			
Kennedy, Donald G.	95,519.55	Carroll, Robert M.	70,630.00
Ferris, Charles H.	29,586.06	Wasserman, Elsa R.	61,875.11
Jones, Michael P.	78,089.92	Connelly, Jennifer	8,799.04
Williams, Adele Cerutti	23,467.68	Cornelio, Deborah	1,050.35
Donohue, Lisa E.	62,085.26	Erickson, Lucinda	41,929.96
Engborg, Nicole G.	13,632.64	Flynn, John F.	33,924.44
Caruso, Jessica A.	4,404.00	Gustafson, Laura E.	12,102.32
Gilfeather, Ellen J.	9,498.25	Brennan, Patricia	56,670.52
Hopkins, Louann	19,490.68	Kendra, John J.	45,486.72
Klepadlo, Shirley J.	53,193.46	Koskinen, Bruce A.	45,206.72
Lent, John D.	74,390.68	Linney, William J.	45,206.72
Jones, Jennifer L.	38,066.32	Mullin, Linda	47,366.72
Murphy, Tammy	44,694.24	Najjar, Kenneth J.	56,124.60
McHugh, Michelle	19,956.88	Pekkala, Bruce	52,127.57
Price, Jennifer A.	44,769.64	Reyes, Alexandria	38,006.14
Rock, Wendy R.	11,325.68	Filz, Joyce	6,384.24
Dinitto, Winona	48,969.36	Stebbins, Allen	45,911.94
St. Germain, Arthur	56,412.96	Wing, George F.	55,248.76
Magno, Joseph P.	22,145.96	Wing, Judith	22,187.04
Vanaria, Lawrence	45,206.72	Justason, Nancy J.	50,281.50
Coan, Robert M.	52,813.96	Graceffa, Michael	57,621.09
Jusseume, Gary	54,901.96	Justason, Gary	47,572.22
Kazantzias, Stella	45,206.72	Miller, Douglas L.	39,373.96
Newsham, Elaine	34,255.32	Gilberti, Linda	56,135.64
Lesage, David	4,246.33	Sullivan, Brenda	11,483.34
Howes, Michael	2,052.00	Reynolds, Tami	3,137.33
Reynolds, Kenneth L.	2,344.56	Curcio, Stephen	3,096.00
Otsu, Amy E.	1,564.00	Taft, Sharon A.	7,961.16
Holmes, Melissa J.	9,313.58	Levangie, Lynne F.	32,802.36
Yanchewski, Mark S.	2,914.00	Ferri, Barbara A.	3,958.00
Ruggiero, Thomas	2,922.50	Galvin, Richard T.	2,643.00
McRae, Meredith L.	4,039.00	Harris, Ami	1,936.00

SALARIES AND WAGES PAID IN EXCESS OF \$1,000. FOR CALENDAR 1998

Symes, Herbert Jr.	44,648.28	Stevens, Michael P.	39,255.30
Hayes, Marcela A.	17,845.20	Gerrior, Susan	48,334.00
Brooks, Robert K.	75,602.56	Mossman, Joann A.	50,663.48
Cincotta, S. Joseph	54,402.93	Burns, Beverly	52,067.96
Duchesneau, Jane M.	33,908.72	Elliott, Louis C.	48,334.00
Fleming, Christopher	29,440.22	Scheschareg, Jane T.	37,450.04
Hatzadourian, Juliette	7,230.32	Messenger, Patricia	40,709.68
Kelley, Brian A.	45,230.68	Murphy, Rita Marie	11,223.93
Adams, Patricia P.	54,152.12	Olson, Jenny E.	11,770.32
Owens, James F.	51,615.74	Coan, Patricia	48,467.22
Riley, Eileen R.	51,001.96	Roussell, Deborah M.	36,970.21
Burati, Carole H.	45,206.72	Couture, Brenda	47,552.08
Cincotta, Diana M.	19,193.36	Ferranti, Mary S.	2,825.34
Kessler, Rosemarie	55,558.40	Carr, Carol A.	45,747.72
Cohen, Lois V.	36,929.00	McNulty, Deborah M.	24,149.02
Lentini, Patricia A.	19,036.05	Holway, Ellen H.	48,237.96
Place, Mary	10,873.13	Walsh, Audrey M.	16,324.89
Parquet, Amy B.	2,062.94	Hatch, Andrew P.	1,471.13
King, Michelle	22,025.89	King, Amy E.	2,757.75
Robinson, Christina	1,711.22	Burrows, Michelle	1,655.38
Centorino, Denise	2,425.00	Flynn Stamm, Heather	15,869.63
March, Lisa	11,552.22	Merriam, Alan	8,365.27
Shields, Suzanne	5,876.25	Hardy, Amanda L.	2,285.07
Oram, Lorraine B.	10,213.44	Brailey, Karen E.	7,508.00
Corcoran, Karen P.	2,931.75	Hurley, Kathleen	2,114.39
Farnsworth, Heather	1,039.51	Mitzcavitch, Mary	12,565.69
Salmi, Ramona R.	14,794.28	Mills, Catherine A.	4,759.00
Gardner, Deborah	35,997.00	McLaughlin, Bernadette	28,125.00
Kearns, Jacqueline	73,267.12	Koptiew, Carole M.	45,506.92
Arntz, Maria E.	27,620.65	Monahan, Rosamond W.	29,419.97
Messina, Nancy A.	21,821.33	Kean, Barbara B.	23,339.96
McCarthy, Patricia	29,190.78	Young, Sarah J.	3,424.86
Belanger, Nancy M.	36,186.18	Bergner, Barbara	13,632.64
Bozak, Amy E.	9,564.32	Brisson, William C.	26,663.00
Canniffe, Catherine	27,762.00	Henry, Maureen E.	33,742.86
Mara, Gayle	48,334.00	Jette, Monique	36,880.64
Ames, Rebecca L.	50,235.00	Craig, Patricia B.	48,349.00
Adamson, Candace A.	23,452.79	Kulevich, Cynthia	45,450.50
Adams Dowst, Leslie	31,154.04	Hannon, Tammy L.	20,531.96
Hernandez, Carolyn	23,760.00	Holly, Deborah A.	32,076.36
Lucas, Colleen M.	6,405.00	Lynn, Michael	36,554.36
Meade, Susanne	48,634.00	Nejaime, Beth A.	36,028.14
Rak, Louise S.	30,781.36	Delaney, Mary J.	10,153.44
Sinicki, Joyce	45,206.72	Nelson, Denise	46,264.14
Weksner, Diane P.	43,238.68	Benham, Daria	34,270.32
Cranson, Deborah A.	49,794.64	Ewing, Nieta Candace	48,083.38
Erb, Janet	40,205.28	McNamara, Susan	45,252.32
Jaffee-Zeller, Ellen	52,082.96	Pomfred, Susan A.	44,663.28
Ojala, Edith J.	44,663.28	Smith, Scott B.	33,908.72
Wheeler, Nancy	48,784.00	Pasquantonio, Joanne	51,001.96
Avery, Kenneth	45,206.72	Chambers, Michael	2,412.80

SALARIES AND WAGES PAID IN EXCESS OF \$1,000. FOR CALENDAR 1998

Johnson, Judith A.	52,367.96	Santillo, Sharon	48,594.64
Johnson, Nancy K.	40,066.32	Smart, Anne Marie	31,675.91
MacKinnon, Susan M.	22,778.02	Gilbert, Karen A.	12,402.69
Smith, Helen	1,701.87	Wells, Deborah	11,117.70
Higgins, David	6,684.44	Thornburn, Patricia	11,517.55
Sluyski, Sheri L.	15,658.48	Jarvis, Anne M.	1,697.79
Indelicato, Francine	5,620.90	Kivlehan, Sherri	4,441.60
Hardy, Claudette M.	5,910.29	LeMay, Donna M.	4,492.00
Faria, Karen M.	1,354.00	Clifford, Carol	1,192.00
Kivlehan, Racheal M.	1,217.60	Cosetta, Sandra L.	3,033.56
Sczerzen, Robert	32,358.31	Dearden, Joseph Jr.	33,957.12
Justason, James M.	32,920.16	Beals, Edward E. Jr.	39,341.10
Helin, Walter	32,404.35	Justason, Walter	32,041.43
Herlihy, David M.	31,448.99	George, David W.	32,807.24
Huston, Nick J.	1,447.88	Johnson, Christopher	1,684.13
Thorpe, Robert S.	2,450.26	Piecewicz, John J.	1,137.50
Wardwell, Galen	29,042.37	Finnila, Robert	10,621.36
Kodzis, Warren M.	30,606.49	Marcey, Stephen J.	30,815.26
Wright, Robert A.	6,367.57	Griffin, Constance	1,023.00
Fleury, Patricia	2,738.77	Gannon, Cathryn	30,610.12
Jablon, Paula M.	15,293.84	Moore, L. Michele	14,480.38
Konetzny, Patricia	2,047.23	Saxelby, Alison	14,508.88
Vacco, Ellen E.	14,786.98	Armour, Lauren A.	4,052.30
Donlon, Kathleen	5,286.89	Horne, Sandra S.	6,676.72
Koskinen, Robin L.	4,679.82	Fowler, Shelly A.	1,039.50
Kelley, April	2,938.07	Cornell, Mary F.	5,213.72
Richards, Carolyn	1,289.49	Drew, Marie P.	3,393.50
Ashenfelter, Valerie	1,865.85	Hoag, M. Helena	2,626.49
Walters, Linda G.	1,889.63	Wilson, Kathleen	1,213.46
Zarrilli, Dianna B.	2,245.85	Marshall, Doris	12,003.00
DeGrappo, Ann M.	26,629.52	Moore, Colleen M.	25,769.34
Koskinen, Linda R.	28,944.47	Kendra, Janet E.	27,166.79
Hesketh, Jeff D.	34,955.00	Martell, Joan F.	12,454.23
Bowker, Alicia	26,331.00	McDonald, Gail	32,825.31
Armour, Mary Ann	23,708.85	LoChiatto, Lorraine	39,167.64
Ignachuck, Jean E.	24,338.94	LoChiatto, Joanne T.	20,751.09
Johnson, Patrick	15,345.46	McDonagh, Lisette	16,228.56
Armstrong, Lois J.	14,993.16	Byrne, Lori	17,874.87
DeMars, Patricia	39,064.05	Green, Fern	17,335.36
Coleman, Marlene E.	12,408.00	Nilsson, Maryann	5,041.06
Sullivan, Eileen P.	13,525.33	Weaver, Alice	17,335.36
Tormey, Joan	20,076.23	Anninger, Nicole	15,232.24
Clifford, Christina	5,314.91	Highfield, Kimberley	13,418.84
Hilli, Thomas	12,369.38	Erb, Jennifer	10,318.08
Jones, Charlotte A.	8,415.48	Waldron, Michael J.	16,592.00
Daniels, Shirley A.	12,089.00	Shippee, Brooke A.	6,283.39
Reed, Kristin	7,974.44	Carr, Suzanne E.	6,495.90
Dee, Jennifer	8,545.62	Ricker, Rhonda M.	11,170.56
Wright, Zoe S.	7,223.00	Kotlar, Yana A.	2,080.00
Langmore, Susan P.	5,950.88	O'Neill, Tracey G.	5,705.68
DiStefano, Lucie S.	4,633.60	Smith, Bozena	3,672.48

SALARIES AND WAGES PAID IN EXCESS OF \$1,000. FOR CALENDAR 1998

Kinch, Robert W.	39,813.48	Gorman, Patricia J.	11,666.35
Mason, Karen E.	13,628.19	Morgan, Elizabeth A.	8,544.45
Wardwell, Mary E.	18,987.86	O'Neil, Stella M.	7,748.64
Pileeki, Elaine	2,054.22	Huminik, Florine	7,815.36
Symes, Elena	3,493.56	Hull, Gloria M.	4,854.98
Wesley, Mercedes	4,768.41	Sherman, Dawn	8,675.52
Martin, Charlene M.	3,829.56	Kouyoumjian, Patricia	5,416.80
Clark, Winifred M.	2,683.98	Lamy, Normand	5,732.88
Gilson, Susan R.	3,765.32	Gardner, Cheryl Ann	1,939.65
Foley, Marcia F.	1,399.32	Scarano, Gina	1,436.58
Lankford, Barbara K.	52,153.46	Campo, Linda A.	20,445.04
Barranco, Mark E.	3,873.66	Berkowitz, Phyllis	5,732.24
Cotter, Sarah G.	50,834.00	Kay, Ruth	11,707.59
Herrmann, Patricia	5,575.45	Dinnocenzo, Nita	12,777.23
Wilson, Jane S.	13,958.24	Hunigan, Jane L.	7,059.75
Radler, Pamela M.	1,313.12	Whittemore, Martha	7,722.00
Clark, Judith	4,136.00	Roberts, Patricia A.	1,016.00
Lalli, Victor W. Jr.	2,920.00	Newsome, Odette F.	1,038.00
Justason, Betsy J.	1,635.00	Zaniewski, Mary C.	2,344.00
Gardella, Pamela	8,123.00	Countryman, Patricia	2,599.00
Hackett, Susan M.	4,928.00	Shay, Martha L.	1,192.00
Cochrane, Jason W.	1,155.00	Murray, Christopher	1,045.00
Kearney, Albert	55,937.64	McHale, Ann	52,067.96
Smith, Mary-Lloyd	53,255.00	Lambert, Rosanne	32,185.00
Murphy, Joan	49,939.00	Tragash, Elizabeth	6,655.42
Ryan, Jane E.	52,067.96	Rodgers, Jacquelyn	56,634.15
Danieli, Joan B.	14,786.90	Fitzpatrick, Dianne	28,898.00
Fuchs, Arlene	29,235.35	Highfield, Shirley A.	20,445.04
Markowitz, Katherine	26,748.11	Grossman, Susan C.	47,291.44
Carmen, Denise	37,380.64	Sforza, John E.	65,626.64
Mooradian, Lynne S.	9,372.64	Lane, Patricia	36,795.36
Zameret, Faith A.	32,025.28	Deweese, Jennifer	39,118.00
Rasmussen, Donna	24,123.69	Carter, Pamela	21,817.39

Information compiled by the Treasurer's Office from Payroll Register totals at calendar year end.

FIXED ASSET REPORT

A financial management tool which is commonly known as a Fixed Asset list is herein presented. The purpose of a Fixed Asset report is to list for auditing purposes, the major purchases a Town has made over the years and to provide an accurate record of such. The definition of a fixed asset, for audit purposes is any purchase of equipment, tools or durable goods of \$5,000.00 purchase price or more. The following represents the 1998 list of fixed assets from all Town Departments with the exception of the School Department. I wish to thank all Department heads who prepared the fixed asset reports at my request.

FIXED ASSET REPORT - MAYNARD FIRE DEPARTMENT

<u>ASSETS</u>	<u>DATE PURCHASED</u>	<u>PURCHASED PRICE</u>
Engine 1 - 1978 Hendrickson	06/28/78	\$ 78,595.00
Engine 2 - 1992 Emergency One	02/05/92	\$ 171,310.00
Engine 3 - 1997 Freightliner/E-One	12/12/97	\$ 168,000.00
Engine 4 - 1988 GMC	08/08/88	\$ 14,275.00
Car 9 - 1997 Ambulance	04/15/97	\$ 108,000.00
Car 10 - 1997 Ford Crown Victoria	06/23/97	\$ 20,900.00
Ladder 1 - 1986 Emergency One	05/16/86	\$ 240,900.00
Defibrillator (Digital Donation)	10/12/89	\$ 5,932.00
Defibrillator (Back Up)	11/27/95	\$ 4,300.00
Hurst Rescue System (Donation)	07/17/92	\$ 6,060.00
Fire Alarm Panel W/Related Items	02/25/88	\$ 14,625.00
Alliance Inflatable Boat	08/10/96	\$ 4,012.00
Yamaha 25 H.P. Boat Motor	08/10/96	\$ 3,512.00
Car Mate 16 Ft. Cargo Trailer	10/04/96	\$ 4,840.00

Koehler 50 K.W. Emergency Generator	12/16/97	\$	14,500.00
Digital Telephone/Radio Recorder	11/10/98	\$	9,500.00
Police & Fire Station: Assessed Value Building		\$	208,100.00
Assessed Value Land		\$	66,800.00
Total Assessed Value as of 12/30/97		\$	274,900.00

FIXED ASSET REPORT - TREASURER/COLLECTORS OFFICE

<u>ASSETS</u>	<u>DATE PURCHASED</u>	<u>PURCHASED PRICE</u>
Pitney Bowes Mailing Machine	07/14/92	Cost \$5,959.00
		Less Trade-in \$1,000.00
		Net Cost \$4,959.00

FIXED ASSET REPORT - BOARD OF SELECTMEN

<u>ASSET</u>	<u>DATE PURCHASED</u>	<u>PURCHASED PRICE</u>
VAX 4000 Computer System	8/1/93	\$70,000.00
		(65% Corporate Donation)

FIXED ASSET REPORT - MAYNARD POLICE DEPARTMENT

<u>ASSETS</u>	<u>DATE PURCHASED</u>	<u>PURCHASED PRICE</u>
CAR 10: 1995 FORD CROWN VIC	1995	\$20,800.00
CAR 11: 1995 FORD CROWN VIC	04/06/95	\$20,800.00
CAR 12: 1999 FORD CROWN VIC	11/20/98	\$26,000.00
CAR 13: 1994 FORD CROWN VIC	01/01/94	\$14,783.00
CAR 14: 1997 FORD CROWN VIC	11/02/97	\$25,000.00
CAR 15: 1997 FORD CROWN VIC	09/17/98	\$26,000.00
RADAR UNITS - Three (3)	1994-1996	\$4,800.00
PARKING METERS 230 - Prior to 1973		Unknown
COST TO REPLACE -		\$57,500.00
WEAPONS: GLOCK 40 CALIBER (46)	1997	\$12,902.00
BREATHALYZER	07/14/93	\$ 6,500.00
COMMUNICATIONS	10/18/93	\$ 5,300.00
DICTAPHONE 10 CHANNEL LOGGER	1998	PART OF E-911
BODY ARMOR	08/30/94	\$ 6,170.00
OUTSIDE SECURITY SYSTEM	1996	\$ 5,000.00
PORTABLE RADIOS - 30	1989 - 1997	\$14,000.00

COMPUTER (In-House)	1996-1997	\$51,047.00
COMPUTER (Mobile)	1997	\$31,568.00
COMPUTER P.C. etc.	1997	\$ 6,338.00

FIXED ASSET REPORT - DEPARTMENT OF PUBLIC WORKS
COMPONENTS

WATER AND SEWER DIVISION

<u>LOCATION</u>	<u>PUMPING EQUIPMENT</u>
White Pond	\$125,000.00
Well #1	\$100,000.00
Well #1A	\$ 60,000.00
Well #3	\$100,000.00
Well #4	\$100,000.00
Corrosion Control Bldg.	\$ 63,000.00
Water Treatment Bldg.	\$1,400,000.00

COMPONENTS

SEWER LIFT STATIONS

<u>LOCATION</u>	<u>TOTAL VALUE</u>
Assabet Street	\$200,000.00
Old Mill Road	\$ 25,000.00
Tobin Drive	\$150,000.00
Old Marlboro Road	\$225,000.00
Vose Hill	\$100,000.00
Wood Lane	\$150,000.00
Riverbank Road	\$ 20,000.00
Durant Avenue	\$ 25,000.00
Mockingbird Lane	\$150,000.00
Powder Mill Road	\$275,000.00
Puffer Road	\$100,000.00

<u>VEHICLE</u>	<u>PURCHASE COST</u>	<u>PURCHASED</u>	<u>DEPT.</u>
		<u>NEW</u>	
		<u>USED</u>	
1989 Dodg	\$ 11,920.00	1989	Highway
1997 Ford	\$ 26,997.00	1998	Highway
1992 GMC	\$ 10,000.00	1996	Parks
1988 Ford	\$ 14,000.00	1988	Admin.
1990 Dodg	\$ 11,000.00	1991	Water/Sewer
1984 Intl.	\$ 43,500.00	1984	Highway
1973 Dodg	\$ 3,400.00	1983	Highway
1992 Dodg	\$ 3,200.00	1998	Highway
1985 Intl.	\$ 43,500.00	1985	Highway
1984 Sand	\$ 12,500.00	1993	Highway

1986	Loader	\$ 62,698.00	1986		Highway
1985	Intl.	\$ 43,500.00	1984		Highway
1984	Sand.	\$ 12,500.00		1993	Highway
1986	Fiat Allis Loader	62,698.00	1986		Highway
1984	Intl Sand	\$ 7,500.00		1993	Highway
1997	J.Deere BH	\$65,000.00	1997		Highway
1973	Dodge	\$ 8,358.00	Box Van		W & S
1968	Ford	\$ 6,000.00	F600 Jet.	1988	W & S
1996	J.Deere Loader	\$110,000.00	1996		Highway
1990	Dodg Cargo Van	\$11,000.00		1993	W & S
1952	Warco Grader	\$11,480.00		1974	Highway
1985	LeRoy Compressor	\$15,464.00	1986		Highway
1987	Ford BH	\$35,000.00	1987		Highway
1968	Sicard Snow Blower	\$22,148.00		1975	Highway
1986	Intl. Dump	\$41,463.00		1988	Highway
1988	Ford F350 Dump	\$21,000.00	1988		Cem.
1989	Ford PU	\$11,995.00		1997	WWTP
1971	Bombardier	\$ 5,227.00	1973		Highway
1988	MT-4 Trackless	\$28,000.00	1988		Highway
1994	Bobcat	\$14,775.00	1988		Highway
1966	Rodder	\$ 6,000.00	1994		W & S
1984	Intl. Tractor	\$53,000.00	1984		Highway
1985	Freuhauf Trailor	\$12,000.00	1985		WWTP
1987	Ford PU	\$ 4,701.00		1992	W & S
1977	Dodg PU	Surplus Prop		1994	Highway
1986	Halette Trailor	Unknown	1988		Highway
1988	Badger Chipper	\$ 10,899.00	1988		Parks
1986	Roller Trailer	Unknown	1986		Highway
1999	Kenwth.	\$79,950.00	1998		WWTP
Sub-Total:		\$823,682.00			
Unregistered Equipment					
1986	Jac. Mwr	\$ 8,922.00	1986		Parks
1989	Air Flow	\$ 2,700.00		1993	Highway
1994	Excel Mwr	\$ 9,089.00	1994		Cemetery
1994	Lee Boy Roller	\$ 6,900.00	1994		Highway

1993 Everest	\$15,000.00	1993	Highway
Dump Body			
1977 Torwell	\$ 6,300.00	1993	Highway
Spreader			
1976 Torwell	\$ 5,685.00	1993	Highway
Spreader			
1998 Mataway	\$ 4,200.00	1998	Parks
Seeder			
1965	\$34,917.00	1965	Highway
Cat 977-H			
Sub-Total:	\$ 93,713.00		
TOTAL:	\$917,395.00		

TREASURER-COLLECTOR'S REPORT

Herewith is presented the Report of the
Treasurer-Collector's Department for the
Fiscal Year 1998

Respectfully submitted,

CAROLYN J. MARCOTTE

Treasurer-Collector; CMMC, CMMT

COLLECTOR'S REPORT
FISCAL 1998

	Year	Committed	Collected	Abated	Refunded
REAL ESTATE TAX	1998	11,773,102.41	11,160,006.87	139,095.85	18,154.43
	1997		143,903.23		
	1996		25,255.38		
	1995		402.30		
	1994		988.10		
PERSONAL PROP. TAX	1998	444,530.26	441,585.77	933.54	709.89
	1997		883.77		0.20
	1996		366.93		43.34
	1994		1,028.61		
	1993		2.15		
MTR. VEHICLE EXCISE	1998	696,395.75	623,214.05	14,015.40	4,410.72
	1997	116,484.11	144,858.11	9,246.69	7,884.30
	1996	4,033.05	8,773.28	224.40	93.15
	1995		1,818.13		41.39
	1994		1,024.26		335.45
	1993		704.58		
	1992		941.58		
	1991		613.75		
	1990		242.39		
	1989		297.50		
	1988		443.34		
	1987		379.38		
	1986		80.45		
	1985		28.23		
1984		7.50			
TOTAL TAXES		13,034,545.58	12,557,849.64	163,515.88	31,672.87

Report Continued:	Year	Committed	Collected	Abated	Refunded
WATER RATES	94-98	446,083.09	419,761.34	1,815.39	1,153.01
SEWER RATES	94-98	779,822.32	727,077.07	4,303.28	2,084.95
WATER LIENS	1998	27,374.70	24,163.83		
	1997		2,048.46		
	1996		848.47		
	1995		166.75		
WTR LN-CMID. INT.	1998	5,935.13	5,276.45		
	96-97		541.86		
SEWER LIENS	1998	51,361.22	45,524.15		
	1997		3,151.75		
	1996		1,303.47		
	1995		319.00		
SWR LN-CMID. INT.	1998	11,022.38	9,800.08		
	96-97		889.03		
WTR. X CONNECTIONS			5,495.00		
WATER MISC.			12,150.00		
SEWER MISC.			22,894.25		
SALE OF LOTS			9,400.00		
ADMINISTRATIVE FEES			150.00		
PERPETUAL CARE			9,800.00		
MUNIC. LIEN CERTIF'S			18,545.00		
PENALTIES & INTEREST					
PROPERTY TAXES			42,453.97		
EXCISE TAXES			21,654.95		
EXCISE REG. FEES			7,340.00		
WATER			3,412.71		
SEWER			6,312.34		
* GRAND TOTALS *		14,356,144.42	13,958,329.57	169,634.55	34,910.83

TOWN OF MAYNARD - DEBT SERVICE REQUIREMENTS - FY1998 TO FY2018

	FISCAL 1998	FISCAL 1999	FISCAL 2000	FISCAL 2001	FISCAL 2002	FISCAL 2003	FISCAL 2004	FISCAL 2005	FISCAL 2006	FISCAL 2007	FISCAL 2008
WATER	PR 11,000	118,250	115,000	115,000	115,000	105,000	105,000	100,000	95,000	95,000	95,000
	IN 41,083	92,563	86,323	53,841	75,606	70,676	65,951	61,338	56,855	52,390	47,903
SEWER	PR 30,000	52,750	50,000	49,000	45,000	45,000	40,000	40,000	40,000	40,000	15,000
	IN 16,575	23,003	20,718	18,598	16,586	14,648	12,791	11,010	9,176	7,290	5,982
GRN MEADOW	PR 399,000	375,000	365,000	356,000	360,000	345,000	340,000	335,000	325,000	315,000	
	IN 137,726	124,286	110,695	96,640	82,140	67,429	52,703	37,770	22,676	7,560	
LANDFILL	PR 60,000	70,000	70,000	70,000							
	IN 8,965	6,703	4,130	1,400							
MWEPAT	PR 14,257	14,423	14,590	14,778	14,979	15,199	15,429	15,682	15,942	16,310	16,693
	IN 2,612	5,081	4,940	4,778	4,604	4,413	4,213	3,988	3,758	3,420	3,070
BLDG REMDING	PR 36,000	36,000	35,000	30,000	30,000	30,000	30,000	15,000			
	IN 4,186	8,965	7,010	5,431	4,051	2,701	1,351	338			
EQUIPMENT	PR 15,000	15,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	IN 2,919	6,555	5,855	5,370	4,910	4,460	4,010	3,560	3,100	2,630	2,158

TOTAL PRINCIPAL... 514,257 681,423 659,590 644,778 574,979 550,199 540,429 515,682 485,942 476,310 136,693

TOTAL INTEREST ... 214,066 267,156 239,671 186,058 187,897 164,327 141,019 118,004 95,565 73,290 59,113

GRAND TOTAL ... 728,323 948,579 899,261 830,836 762,876 714,526 681,448 633,686 581,507 549,600 195,806

TOWN OF MAYNARD - DEBT SERVICE REQUIREMENTS - FY1998 TO FY2018

	FISCAL 2009	FISCAL 2010	FISCAL 2011	FISCAL 2012	FISCAL 2013	FISCAL 2014	FISCAL 2015	FISCAL 2016	FISCAL 2017	FISCAL 2018
WATER										
PR	95,000	95,000	95,000	95,000	95,000	95,000	90,000	90,000	90,000	90,000
IN	43,391	25,156	35,340	29,733	25,078	20,375	15,750	11,250	6,750	2,250
SEWER										
PR	15,000	15,000	15,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
IN	5,270	4,557	3,840	3,236	2,746	2,250	1,750	1,250	750	250
MWPAT										
PR	17,005	17,331	17,678	18,035	18,414	18,805	19,220	19,651	20,095	
IN	2,791	2,498	2,186	1,865	1,522	1,170	794	403		
EQUIPMENT										
PR	10,000	10,000	10,000	10,000						
IN	1,683	1,208	730	245						
TOTAL PRINCIPAL...	137,005	137,331	137,678	133,035	123,414	123,805	119,220	119,651	120,095	100,000
TOTAL INTEREST ...	53,135	33,419	42,096	35,079	29,346	23,795	18,294	12,903	7,500	2,500
GRAND TOTAL ...	190,140	170,750	179,774	168,114	152,760	147,600	137,514	132,554	127,595	102,500

LONG TERM DEBT & INTEREST
PAID - FISCAL 1998

BOND ISSUES	PRINCIPAL PAID	INTEREST PAID	TOTAL PAID
Gm Meadow School	399,000	137,726	536,726
Water	11,000	41,083	52,083
Sewer	40,000	16,744	56,744
Landfill	60,000	8,965	68,965
M.W.P.A.T.	14,257	2,612	16,869
Bldg Remodeling Equipment		4,185	4,185
B.A.N. Paydowns	144,372	2,919	147,291
	668,629	214,234	882,863

SHORT TERM DEBT & INTEREST
PAID - FISCAL 1998

TYPE	PRINCIPAL PAID	INTEREST PAID	TOTAL PAID
Bond Anticipation Notes	2,424,220	47,796	2,472,016

REPORT OF THE VETERAN'S AGENT

The Office of the Veteran's Agent is located in the lower level of the Town Building.

The Agent is available at the office on Tuesday evenings 7-9 P.M. or by Beeper (781) 671-7599 in case of emergency.

The office operates under Mass. General Law Chpt. 115 and the State Dept. of Veteran's Services.

The purpose of the Veteran's Agent is to provide assistance to Veterans and their dependents.

In 1998 the Department had several Veterans receiving benefits, it had request for assistance in obtaining records, helping to fill out V.A. forms, request for grave markers and questions regarding educational benefits.

If any Veteran needs assistance in filling out forms or has a question regarding benefits, please come down to see me. If I don't know the answer, I can direct you to the proper State or Federal Agency.

At this time I would like to thank all the Town Officials and the Town employees for their assistance to the Veteran's Office, and a special thanks to the former Veteran's Agent John McDonough for his three years of dedicated service to the Veterans of Maynard. John was forced to resign in December for health reasons.

Respectfully Submitted,

Milton Lashus
Veterans Agent

REPORT OF INSPECTOR OF WIRES

To the Honorable Board of Selectmen,

Herewith is presented the Report of the Wire Inspector for the year ending December 31, 1998.

There were 179 Permits issued during this period.

<u>Number of Permits</u>	<u>Type of Permits</u>
32	New Homes
69	New & Updated Services
43	Misc. Wiring
3	Swimming Pools
32	Gas & Oil Burners
Total:	179

The Wire Department wishes to express their thanks to the Board of Selectmen, Fire Dept., Boston Edison and the Board of Health for their help and constant support.

Respectfully Submitted,

Benjamin A. Bigusiak
Inspector
Peter R. Morrison
Asst. Inspector

Maynard Zoning Board of Appeals Annual Report

The Maynard Zoning Board of Appeal (ZBA) finished regular business for the calendar year 1998 with its monthly meeting in November. ZBA meetings are held monthly to hear petitions for variance and special permit, according to statute, as they are filed. When there are no new petitions filed between meetings, and when there is no old business or continued hearings scheduled, meetings are omitted. The ZBA conducted 10 public hearing sessions during the year.

The majority of petitions for variance concerned dimensional variances for building additions to existing structures. This is required where, due to small lot size, existing or proposed building shape or configuration, buildings or additions cannot be constructed and still observe the zoning setback requirements from front, side or rear lot lines. All of 1998 ZBA cases involving dimensional variances, save one, were upon petitions for residential properties.

With the more modest growth and building in Maynard, and with the declining inventory of unbuilt lots, the rate and number of filings was uneven and the number of petitions filed declined again from prior years. The number of these dimensional variance petitions filed were fewer than 20 in number; with two withdrawn prior to or at hearing, and one petition not prosecuted to conclusion by its petitioner.

The ZBA also heard five petitions for special permit, three of which were for the conduct of home occupations as described and permitted in our Bylaw. All home occupation special permits were for periodic renewals of previously granted petitions and special permits. In such matters the ZBA has declined to grant or approve special permits for lengthy periods. This allows the neighbors at least an opportunity to be heard at public hearing if there has been an undesirable impact on the residential neighborhood while a permit was in use. The ZBA may then take the opportunity to answer concerns of abutters by imposition of restrictions in the renewal of the permit.

As matters of some publicity, the two non-residential permits were for the extension of (the use of) a non-conforming structure, as defined by statute. Those petitions were in respect of the Mill smokestack, which is taller than structures are now permitted and higher than antenna height of 125', as provided in our new telecommunications Bylaw. Those petitions sought ultimately for use of the smokestack as an antenna base for cellular telephone communication antennas, by two different providers. Both of these permits were denied, and are currently under appeal. In the singular non-residential variance petition, one of the cellular providers also sought, conjunctively or in the alternative, a height variance to install its antenna on the Mill smokestack, above the 125' limit. This petition for variance was denied.

The ZBA heard one case involving an appeal from action of the building inspector, as also provided by statute. That case was disposed on its facts at public hearing, without any particular latitude of the Board for action otherwise.

One member of the ZBA resigned at the end of the year due to time constraints and job demands. The membership of the ZBA now stands at four regular members and two alternates, with one vacancy in regular membership.

Several members of the Board, acting on their own but not in any official capacity, participated in the public procedures undertaken by the Planning Board for the drafting and adoption of the several revisions to our zoning Bylaw. In so doing those members were able to provide input, provided by their experience in the public hearings on petitions in their tenure, to the Planning Board in its considerable efforts to fashion these needed changes. The participating ZBA and Planning Board members felt well rewarded in their efforts.

Malcolm H. Houck, Chairman

MAYNARD

PUBLIC SCHOOLS



Donald G. Kennedy, Ed.D.
Superintendent of Schools

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Maynard, Massachusetts 01754*

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ANNUAL REPORT

1998

Organization of the Maynard Public Schools 1998-1999

School Committee

John Landry
44 Durant Ave
Term expires 2001

Betsy Griffin, Chair
52 Summerhill Road
Term expires 2000

Alice Kennedy
8 South Street
Term expires 1999

William Kohlman
6 Howard Road
Term expires 2000

Terry Herring, Vice-Chair
28 George Road
Term expires 1999

Superintendent of Schools

Donald G. Kennedy, Ed.D. 897-2222
12 Bancroft Street, Coolidge School Building

Director of Curriculum and Professional Development

Charles H. Ferris, Jr. Ed.D. 897-8251
12 Bancroft Street, Coolidge School Building

Director of Special Education

Robert Carroll, Director 897-2138
12 Bancroft Street, Coolidge School Building

Responsibilities:

Special Education and Health Services

Director of Community Education

Lois Cohen, Director 897-8021
12 Bancroft Street, Coolidge School Building

Responsibilities:

School Age Child Care (SACC)

Fowler After School Club (FASC)

Maynard Adult Learning Center

Cathy Gannon, Director 897-4203
12 Bancroft Street, Coolidge School Building

Responsibilities:

GED classes, Adult Basic Education,

English As A Second Language

Green Meadow Elementary School

Bernadette McLaughlin, Principal 897-8246

Grades Pre-Kindergarten - 4 Total 745 Students

School Council

Matthew Dichard	Denise Nelson
Amy Bozak	Barbara Bergner
Paula Morrison	Susan Derderian
Mary Tessari	Betsy Binstock
Shirley Farmer	

Fowler Middle School

Robert Brooks, Principal 897-6700

Grades 5 - 7 Total 322 Students

School Council

Joseph Cincotta	Michael Stevens
Mary Brannelly	Jeff Loeb
Helen Magliozzi	Adam Mancini.

Maynard High School

Michael P. Jones, Ph.D. Principal 897-8891

Grades 8 - 12 Total 399 Students

School Council

John Lent	Jennifer Price
Anne McAuliffe	Pamela Madow
Susan Whyte-Lemke	Joan Shankle
Kelly Harrington	Christopher Johnson

FROM THE MAYNARD SCHOOL COMMITTEE

The Maynard School Committee reelected Betsy Griffin as Chair and Terry Herring as Vice Chair following the Town Election--at which John Landry was elected to the Committee, replacing Paul Howes, who chose to retire from the Committee after six years of service. The Annual Town Meeting, by a 2/3 vote, again voted to support the School Committee's request to fund a new middle school (to be located off Great Road between the Green Meadow School and Maynard High School). The Committee supported the project due to: a. rising student enrollments; b. the impossibility and expense of attempting to make the Fowler School fully handicap accessible; and c. students' educational needs for the next century, including the need for school fields and playgrounds not possible at the Fowler site. At a Special Election, later in May, the Debt Exclusion Override passed, unlike a similar vote in 1997, thus we hope to begin construction in April or May, 1999 and have the school open in fall, 2000. Approximately 30 acres of land needed to complete the site was purchased from Digital Equipment Corporation in August. Emerson Umbrella, the Arts organization which hopes to be leasing the Fowler School by fall, 2000, continued to talk with school administrators. Dr. Kennedy, Bob Brooks and Terry Herring of the Fowler Reuse Committee and School Committee hosted a "walkabout" at Fowler for the Emerson Umbrella Board of Directors. The School Committee supported the effort of the administration to set high academic standards and to move the school system to a curriculum which is standards-based. School Councils oversee work in each school on the school's projects which contribute to the broad goals. The public is invited to attend School Council meetings, held at least monthly in each school. The principal's office can advise of times and dates.

During 1998 the School Committee continued revising and updating its Policy manual. Eleven new or revised policies were adopted and four policies deleted. Among the revised or new policies are the following topics: "Mission of the Maynard Public Schools", "Equal Educational Opportunity", "Sexual Harassment", "Visitors to the Schools", "Athletics", "Field Trips", "Home Instruction", "Safe Schools", "Professional Workplace Environment/Educational Environment", "Student Activity Accounts" and "Modified Educational Programs/Part-Time Students".

During the fall of 1998, the Committee began to negotiate with the Maynard Education Association (MTA teachers) for a new three-year contract; the teachers are on a one-year extension of the 1995-98 contract. The Committee successfully negotiated new three-year contracts with the school secretaries and school custodians (both represented by AFSCME), both of which began in fall, 1998. All student busing is now provided by Dee Bus Service of Concord, the school system's bus contractor since September, 1994; this contract runs through June, 1999.

The Committee would like to thank the citizens of Maynard for supporting the school budget and capital budget at Town Meeting. We would also like to recognize the parents, community volunteers, and staff who have worked hard on behalf of Maynard students. The Board of Selectmen, Town Administrator Mike Gianotis, the Finance Committee, Town Accountant Harry Gannon, Police Chief Edward Lawton, Fire Chief Ronald Cassidy, Public Works Superintendent Walter Sokolowski and Health Agent Gerald Collins also deserve our thanks and recognition.

FROM THE SUPERINTENDENT OF SCHOOLS

Dr. Donald G. Kennedy

In June several staff retired after long years of service to Maynard students. Patricia Lane, Green Meadow Preschool, retired after 8 years in Maynard, Joan Danieli, Green Meadow tutor, retired after 12 years. Ellen Holway, after 26 years in all Maynard Schools including one as Acting Principal at Green Meadow, and Douglas Miller, after 28 years of teaching Social Studies in Maynard High School and Fowler School, took leaves of absence in anticipation of retirement. In August, Bernadette McLaughlin a principal in Pittsfield, New Hampshire, became the Green Meadow Principal, replacing Deborah Gardner who retired. Dr. Charles Ferris, principal of King Philip Regional High School, became Director of Curriculum and Professional Development, in place of Dr. Elsa Wasserman who retired. Teachers taking extended leaves of absence in fall, 1998 included Nancy Johnson and Daria Benham of Green Meadow School; Kristen Marek of Fowler School; and Elaine Newsham and Winona DiNitto from Maynard High School. Jennifer Jones left to teach in her home town of Fitchburg, and was replaced as Fowler/Maynard High School choral director by Jennifer Olson. Other teachers, some part-time, new to Maynard in fall, 1998 were Barbara Bergner, Amy Bozek, Mary Delaney, Nita D'Innocenzo, Lynne Mooradian and Sherie Sluyski at Green Meadow; Rita Murphy, Fowler Math; Jessica Caruso, High School Spanish; Jennifer Connolly, High School Math; Jennifer Cooney, High School Spanish; Deborah Cornelio, High School English; Nicole Engborg, High School French; Laura Gustafson, High Social Studies; Wendy Rock, High School Math; Brenda Sullivan, High School Health. M.L. Smith earned a certificate for a year of graduate study beyond the master degree. Robert Carroll, Maynard's Director of Special Education since 1996, began sick leave in July and died just after the year's end...he was a fine human being who is not replaceable. John Sforza and Kate Markowitz volunteered to handle selected duties in the absence of a Director.

In the fall 131 Kindergarteners replaced the 61 seniors who had graduated in June. In 1993 there were 1158 students in grades PreK-12; currently there are 1465 students. Over the next few years we expect the total number of students to rise by an additional 100-150. Green Meadow currently houses 745 students in grades PreK-4; Fowler 322 students in grades 5-7; Maynard High School has 399 students in grades 8-12. By fall 2000, after the new middle school opens, enrollments should be as follows (approximately): Green Meadow 600 students in PreK-3; new school 600 students in grades 4-8; Maynard High School 365 students in grades 9-12. The new school will "complete" the Pre-K-12 campus, adding playing fields, a playground, an internal driveway and lighted sidewalk directly connecting the three schools, additional parking and up-to-date technology. In 1998 the Maynard Schools (which had been cited by the Middlesex News as a "top technology" school system), increased the number of student computers with full Internet access from 60 to about 170 (95 Maynard High School, 35 Fowler, 40 Green Meadow). During the summer of 1998 a Guidance Conference Room was added at Maynard High School, and a salad bar area built in the Cafeteria; repairs were made in the Music Room. At Green Meadow several 1954 heating units were

rebuilt. Minor roof repairs were made in all three schools. Improvements in all schools, including a new, properly sloped driveway at the rear of the high school, were made in order to comply with the Americans with Disabilities Act (ADA).

Most notable in 1998 were the accomplishments of students, described in the principals' reports, and the continuing move to standards-based education and "alignment" of curriculum from grade-to-grade, described in the report from the Director of Curriculum and Professional Development. In 1998, Advanced Placement courses were added in English and Spanish...in addition to those in Chemistry and Art which were new in 1997, and American History which has been in place for several years. In spring 1998 Team Leader positions were added at Green Meadow; in fall 1998 Lead Teachers were reinstated at Maynard High School...both complementing the Lead Teachers at Fowler School, a successful arrangement since 1994. Teachers in leadership roles include Maria Arntz, Maureen Henry, Nancy Belanger, Beth NeJaime, Rebecca Ames and Sue Meade from Green Meadow; JoAnn Mossman, Ree Kessler, Pat Coan and Joe Cincotta from Fowler; and at Maynard High School, Gary Justason, Grade 8; Shirley Klepadlo, Science; Kenneth Najjar, Math; Bruce Pekkala, Social Studies; Alex Reyes, World Languages; and Nancy Justason, English. The position at Maynard High School occupied by John Lent was converted from Dean of Students to Assistant Principal.

Especially worthy of mention is the selection by CNN of WAVM, our student-run TV and FM station, as members of the CNN Student Bureau. There are over 30,000 high schools in America; CNN selected 34 as members of the CNN Student Bureau. The first CNN program to be generated in Maynard, was a quizzing of U.S. Representative Marty Meehan on the presidential impeachment by members of the Maynard High School National Honor Society, filmed by a WAVM crew. We can be proud of the accomplishments of these students led by advisor Joseph Magno. We continue as a member in the Maynard-Hudson Chamber of Commerce; and re-joined CASE (Concord-Area Special Education) after a 10-year absence. We hosted meetings for business leaders and continue our partnerships with Digital Equipment Corporation (now Compaq), Monster.Com and with Cablevision.

MAYNARD HIGH SCHOOL
MICHAEL P. JONES, Ph.D., PRINCIPAL

In an outdoor ceremony at Alumni Field on Saturday, June 6, Maynard High School graduated fifty-five students from the class of 1998. Class valedictorian Adriana Miele and salutatorian Elizabeth Ruzich were among the eighty-five percent of the class going on to further education, sixty-two percent of the class ready to attend four-year colleges and twelve percent two year colleges. Another four percent moved on to specialty schools and seven percent to the military, while fifteen percent entered the work force directly after graduation. Graduates of the class are currently attending such institutions as Emory University, the University of Vermont, Stonehill College, Worcester Polytechnic Institute, and the University of Massachusetts at Amherst. In support of our graduates, community contributions and private trust funds awarded \$64,300 in financial aid.

The year 1998 was a time of growth and success for Maynard High School's student activities programs. The band and chorus traveled to Quebec City in April, where several groups brought home music festival honors. WAVM's twenty-fifth anniversary year ended in a celebration held in the gym, which was transformed into a splendid banquet hall on the night of May 17th. The high school's radio and television station continues to grow in stature and win recognition throughout and beyond the state. This fall the WAVM became one of two high school stations in Massachusetts to affiliate with CNN in a new pilot project, the CNN Student Bureau, involving students in national newscasting. As a result of this effort, members of Maynard's chapter of the National Honor Society met in a "town meeting" forum with Congressman Marty Meehan on December 23rd, to discuss with the Congressman issues relating to the House impeachment proceedings and other issues of interest to young people.

The Service Learning program sponsored ten students and three teacher-advisors in a service trip during winter break, when the group performed service projects at the Pima Native American Reservation near Phoenix and the Najajo Reservation in Monument Valley, Utah. This was one among many projects undertaken in this program, the others including a town-wide cleanup day, a Halloween haunted house, and the big brother/big sister program arranged cooperatively with the Green Meadow School.

In athletics, the girls' basketball team finished with a 10 and 11 record, making the post-season tournament for the first time in several years. The baseball team, under coach John Lent, finished as a co-league champion with a record of 12 and 11. The boys' track team and the girls' track team each was 7 and 2. All-league honors went to Brianna Freeman in girls' basketball and Wally Latta in boys' basketball; Dave Ouellette, Josh Erb, Frank Tucker, Nick Scafidi, and Zack Smith in baseball; Nana Yankson, Sasha Merriman, and Erin Robblee in track; Beth Joki and Meg Patterson in field hockey; Walla Latta, Paul West, and Kyle Ingnachuck in football; Erin Roblee, Tina Robinson,

and Echo Freeman in girls' soccer; Mike DeMars, Matt Athorn, and Carson Cummings in boys' soccer; and Keith Sheehan in golf.

The academic program at Maynard High School witnessed significant changes during the course of the year. The state's new proficiency test, the Massachusetts Comprehensive Assessment System, was administered to eighth and tenth grade students over a two-week period in April. The results, received in November, indicated that Maynard High School students as a group scored slightly above state averages, although like most schools in the state, fell short of proficiency standards in a number of categories. As a result of baseline data accumulated during the testing, Dr. Charles Ferris, the district's new curriculum director, has been working with teachers to align curriculum with recently adopted state guidelines in English, mathematics, science and technology, and social studies.

The student population in the high school continues to grow, reaching 398 students by October 1st. Changes in faculty and staff also brought new faces to the high school. Social studies teacher Doug Miller and computer teacher Ellen Holway retired. New faculty members who began in September included French teachers Nicole Engborg and Jessica Caruso, math teachers Wendy Rock and Jennifer Connelly, choral music teacher Jenny Olson, social studies teacher Laura Gustafson, athletic trainer and special needs aide Sharon Taft, and computer teacher and special needs aide Melissa Holmes. In addition, two teachers joined the faculty to replace teachers on leave of absence: Jennifer Cooney, who replaced Elaine Newsham, and Deborah Cornelio, who replaced Winona DiNitto.

The high school made a number of structural and organizational changes this year in order to improve instructional effectiveness and create more effective vehicles for change. After much discussion and both formal and informal review among teachers, parents, and students, the "double block" schedule of 1997-1998 was modified to retain one long block in a six-day cycle and increase the number of class meetings per cycle. To improve departmental organization, six lead teachers were appointed to help coordinate curriculum and administer programs, including a lead teacher for a newly created eighth grade team. Improvements to the building included the building of a new conference and resource room and the refurbishment and opening of two bathrooms that had been unused for a number of years.

The High School Council, which plays a significant role in developing the annual school plan, thanked outgoing members Anne Marie Desmarais and John Erb and welcomed newly elected members Susan Whyte-Lemke, Pamela Madow, and Joan Shankle.

Maynard High School continues to work towards a standards-based curriculum and reaffirms its goal to offer an outstanding education in a small school environment, where the school is an integral part of the larger community of Maynard. Parents, teachers, students, and the residents of Maynard have contributed in so many ways, working together to make their high school the pride of the community.

*Maynard High School
Class of 1998*

Andre Edward Armagost	Julie E. McCann
Roger E. Blaikie	Shauna M. McNamara
David A. Blanchette	Seamus Andrew Mehigan
Paul Edward Burgess	+ Sasha Nanzetta Merriman
Christine Marie Cavicchi	**+ Adriana Miele
Moira Alanna Clinton	Heather Christine Morrissey
Brian R. Cushing	Amanda B. Murphy
Kelly Ann deBoer	+ Ryan L. Ocampo
+ Andrew K. DeMars	Catherine Ortiz
Sébastien G. Derobert	David A. Ouellette
Aunilee Duffy	Souvanna Steven Phetsomphou
Joshua Kennedy Erb	Cecilia Viviana Pinto
Kevin Farrow	Julie Anne Pippert
Liliana Febo	Matthew Joseph Pomfret
Michael S. Geldart	William Thomas Porter
Joseph A. Giovino	+ Laura Evelyn Pratt
Christine Gleason	Victoria Elizabeth Pyne
Jon A. Gomez	Jennifer Monica Robblee
James Peter Griffin	John R. Robblee
Jessica Elizabeth Harvey	Jason R. Roberts
Brian Lee Heath	*+ Elizabeth Diana Ruzich
+ Jennifer Leigh Joyce	Harry J. Sawisch
+ Potak Lam	William P. Sickles
Matthew Paul Leach	Nichole Erin Sokolowski
Michelle Marie LeSage	Frank Joseph Tucker, Jr.
+ Matthew Wayne Loomer	Ta-Tamia Danine Vaughan
April Lynn Lowe	Angela Maria Velásquez
+ Danielle Dionne Maria	Nana Y. Yankson
Keri A. Mason	

+ *National Honor Society*

** *Valedictorian*

* *Salutatorian*

FOWLER MIDDLE SCHOOL

Robert K. Brooks, Principal

As a member of the new Middle School Building Committee I continue to work with the committee on developing plans for construction and with the staff on transition issues relative to living in the new school and blending in the eighth grade from the high school and the fourth grade from the Green Meadow School. We prepare for the opening of the middle school by examining and developing plans around mission, building organization, curriculum, program of studies, schedule, special programs and leadership.

The new middle school facility will be an expansive area servicing a broad range of student needs. Just the spread of meeting the developmental needs of the seven hundred students attending the school will be challenging. We will need to structure a supportive staff that will be nurturing to the elementary aged students and meet the unique needs of our pre and early adolescent students.

Standards Based Education

The National Center on Education and the economy has a simple idea. Find out what is expected of most youngsters in the core subjects of the curriculum in those countries where performance is highest and set a mark there, a mark that describes what we will expect of most of our students.

The Maynard Public Schools has adopted these standards as well as standards that are in the Massachusetts Curriculum Frameworks. These are the documents we now use to determine what students should know and be able to do - these documents help define our work.

This is our new standards plan:

- A focus through standards and assessment on high student achievement.
- A cohesive set of standards, curriculum frameworks and assessments that are clear and aligned to the new state assessment (MCAS).
- Professional development that assists staff in using standards-driven instructional strategies to raise achievement.

In the past we have focused our assessment efforts on something we labeled "Move the Curve". This effort focused on some general school themes and strategies that now apply to our new work on a standards driven curriculum and test preparation.

- What you expect is what you get, and examining our expectations and looking closely at what we expect of our students is our goal.

- Work to build new perceptions about our ability to educate by getting out the good news about FMS and being diligent in our improvement efforts.
- Demonstrating passion and pride in our work by being more skillful at our craft and working to reach quality in the things we do.
- "We Care About Kids" by using our size as an advantage to provide individual attention and early intervention.

Talent's Unlimited Program

New research is showing that boys and girls possess potential for many kinds of thinking abilities that are important to success in the work-a-day world as well as in school. For many years in education schools have focused only on one kind of talent; academic talent. Talents Unlimited uses multiple talents so that students can use more of their thinking power. We will continue our goal to have all staff trained in this powerful Talents Unlimited program and then plan lessons for students that require them to use productive thinking, communication, forecasting, decision making, planning, skills and talents.

Reading Program

During the year we implemented new reading standards for all students. They are as follows:

Students should read at least 25 books per year

Students will read 4 books about one issue/subject/author/genre

Students should produce a written response to literature

Students should produce written or oral work from reading

Students should set goals for learning and review progress on the goals

FMS - students should read 2 books per month (EBS or teacher recommended)

Students will collect work on the reading standard in a folder that is kept in the reading classroom. The grade level reading teachers will supervise the students as they collect documentation of their reading and will review the folders on a regular schedule.

The contents of the reading folders will be reviewed each term and the student's progress toward meeting the reading standards will be part of the assigned grade. The reading teachers will have the students set reading goals and review their folders on a regular schedule.

In closing, I wish to thank the people of Maynard for their understanding and support of our middle school program. My thanks also goes to you and the Maynard School Committee for your encouragement and fine support.

GREEN MEADOW ELEMENTARY SCHOOL

Bernadette McLaughlin, Principal

This is my first annual report for the Town of Maynard. I relocated from New Hampshire to take the position of elementary principal at Green Meadow School in August 1998. I was very interested in the position because in my pre-employment visits, I was impressed by the vitality of the learning environment, the creative work of the teaching staff, the politeness of the students, the participation of the parents in the school programs and the commitment of the community to improve education. After being in Maynard for four months, all those things are indeed present in the Maynard school community and the community at large. First impressions are indeed lasting impressions.

In addition to my being new, we have added several new staff members this year. Lynn Mooradian is a new pre-school teacher, Mary Delaney is a new Grade ½ teacher, Sherri Sluyski and Amy Bozek are new third grade teachers and Barbara Bergner is a new fourth grade teacher. Renee DeYoe is our new school counselor replacing Jennifer DeWeese who is on family leave caring for a beautiful baby daughter. We are very fortunate to have found excellent people to join a staff that is hard working and committed to the education of Maynard students.

This year we received the results of the first MCAS testing done last Spring. The results reported most Maynard scores at or a little above the state average. It gave us very important information to use as we undertake the major curriculum review that we undertook this year. Each grade level is meeting to articulate a standards based curriculum that is consistent in each classroom at a grade level in language arts, mathematics, science and social studies. The teachers are using the state curriculum frameworks and the new standards as references as they develop the curriculum for each grade level. We feel that our curriculum will then be aligned with the areas that are tested through the statewide testing. This major curriculum review will improve the curriculum at Green Meadow and hopefully our scores on the MCAS.

Our School Advisory Council is very active and interested in the improvement of Green Meadow. The members are: Matthew Dichard, Denise Nelson, Amy Bozek, Barbara Bergner, Paula Morrison, Susan Derderian, Mary Tessari, Betsy Binstock, Shirley Farmer and Tom Flaherty-Dawson.

We meet the first Monday of each month here at school from 6:30 to 8:00 p.m. and the public is invited to come. There is a time for public input at the beginning of each meeting.

As a school, we look at continuous improvement as a goal and we are pleased that so many people: students, teachers, parents, community members, PTO members and School Advisory Council members support us in that goal.

FROM THE DIRECTOR OF CURRICULUM AND PROFESSIONAL DEVELOPMENT

Charles H. Ferris, Jr., Ed.D.

The primary curriculum and instruction initiative of the Maynard Public Schools is to implement a standards-based curriculum through which all students are expected to become proficient in core curriculum areas. To that end, a Curriculum, Instruction, and Assessment Committee was organized in the fall of 1998. The committee, which is composed of the curriculum department and grade level team leaders, principals, and parents from the school councils, acts as a steering committee to oversee curriculum, instruction and assessment initiatives. The first task organized by the committee was a review of existing curricula skills and content in English language arts, mathematics, science and social studies. Through the efforts of teachers system-wide, standards have been identified at each grade level. In the spring of 1999, the curriculum in these areas will be articulated from grade to grade and aligned with the learning standards in the Massachusetts Curriculum Frameworks.

In November, we received the results of the first MCAS tests that were given to students in grades 4, 8 and 10 in May 1998. Tests were given in English language arts, mathematics, and science. The average scores for Maynard students were above the State averages in 7 of the 9 tests given across the grade levels. Analysis of the results indicated areas of strength and areas of weakness in the curriculum, primarily due to our curriculum not yet being aligned with the State frameworks. Consequently, this data was very helpful in the curriculum effort described above. Teachers have identified areas for improvement and are implementing instructional strategies to help students better acquire the skills and knowledge necessary to be successful on future administrations of the MCAS. Enhancing instructional strategies will be a continuing effort in the year ahead. With the help of a state grant, we will implement an after-school PAL's (Promoting and Advancing Learning) program in February 1999 to provide tutoring services to students who will benefit from some extra help in preparing for the spring 1999 MCAS.

To gauge students' progress on a yearly basis, the Curriculum, Instruction and Assessment Committee adopted a system-wide testing program for grades 3-10. In addition to the MCAS tests being given in grades 4, 8, and 10, the Stanford 9 Achievement Tests will be administered in grades 3, 5, 6, 7, and 9. The Stanford 9 Achievement Tests were chosen because they measure, in the same manner as the MCAS, skills and knowledge similar to that contained in the Massachusetts Curriculum Frameworks. By testing yearly, we will be able to monitor the effectiveness of our teaching and the effectiveness of student learning so that we can make adjustments in our curriculum and instruction, identify students in need of additional services, and provide "catch-up" programs for students where warranted.

We are continuing our efforts to help teachers and students use technology where it is applicable to improve teaching and learning. Of particular note, is the fact that teachers at the Fowler Middle School were successful in their application for a state technology grant, which focuses on merging technology education and science education in grades 6 and 7. Fowler Middle School has been designated a Massachusetts Lighthouse School site, which means that the program implemented will be shared with teachers across the state as an example of how to use technology in the classroom.

While the above efforts are important, most important are the ongoing efforts of teachers and students who are actively engaged in learning on a daily basis in our schools. Through daily active engagement, teachers and students make the curriculum come alive. Through ongoing professional development, teachers hone their skills of instruction and assessment. Through a commitment to continuous improvement by both students and teachers, the Maynard Schools will continue to enhance the quality of the educational program and the success of those who experience it.

It is my pleasure to work with the professional staff, representative parents and other members of the school community to provide the leadership and guidance to achieve our goal of implementing a standards-based curriculum that prepares students to become successful citizens and lifelong learners.

SPECIAL EDUCATION DEPARTMENT

Robert M. Carroll, Director

The Maynard Public Schools continue to provide a wide array of academic and student support services to children. The Special Education Department is responsible for all special education programs and student support services: including, speech and language therapy, adaptive physical education, occupational therapy, physical therapy, school psychological services, adjustment counseling, and vision and hearing support services. We also coordinate student health services provided by school personnel within each of our buildings; assist in community health and social services agency referral and information, upon request. The department also conducts a district-wide developmental screening program for preschool age children (ages 3 and 4) throughout the year and we also screen children who are kindergarten age in the spring of each school year. The purpose of the early childhood screening process is to make parents aware of the developmental proficiencies of their children and to alert parents and school personnel to the possible presence of vision, hearing, motor, cognitive, behavioral or other potential learning disabilities. We also conduct on-going screening and assessment activities for students Grades K-12 suspected of having special education or related support needs.

On December 1, 1998 school district report indicated that we provided special education and related services to 238 students in grades Pre-K-12. Twenty-six of those 238 students were enrolled in the CASE (Concord Area Special Education) Collaborative Programs, Assabet Valley Collaborative Programs or other public and private special education programs. The remaining 212 students were in programs within the three schools in the district with the majority of their time being spent in the regular education setting.

The department received a total of \$150,815 grants for the 1997-98 school year. These grants were: the 94-142 Entitlement Grant - \$95,580, the Partnerships For Children Grant - \$48,375, the Early Childhood Allocation Grant - \$6,860. The money from these grants has been used to fund teaching/support positions, contractual services, staff and parent workshops, and instructional supplies.

There continues to be interest and involvement from both regular and special education staff in attending workshops and conferences which focus on strategies and teaching methods that are best suited to meeting the needs of special education students and the impact of Standards on their education. The knowledge gained from these experiences is being put into practice and having an positive impact for both regular and special education students.

Should you have any questions about programs or services provided by our department, please feel free to contact us at 897-2138. Our office is open Monday-Friday 8:00 am - 4:00 pm during the school year and 8:00 am - 3:00 pm during the summer months.

MAYNARD SCHOOL AGE CHILD CARE

Lois V. Cohen, Director

Maynard School Age Child Care is a school-sponsored child care program for children in kindergarten through seventh grade. There are 185 students enrolled with a staff of twenty-five part-time or full-time teachers, assistant teachers, college students and high school students. The program provides experience and mentoring for college students and high school students, entering the fields of education or child care.

Partial and full scholarships have been provided for families through the generous donations of the Maynard Community Chest.

Special programs are offered on early release days and February and April school vacations. A pre-kindergarten program is offered in the summer for students entering fall kindergarten. A summer enrichment program with weekly themes is provided for kindergarten through seventh grade. Additional care is provided for children (those enrolled) on delayed openings and when kindergarten is cancelled at Green Meadow School.

SACC

School Age Child Care, a program for kindergarten through first grade, is located on the second floor of the Coolidge Building at 12 Bancroft Street. The program includes before-school care (kindergarten through fourth grade), kindergarten morning and afternoon care and after-school sessions for kindergarten and first grade. The building is open from 7 AM to 6 PM. Kindergarten students may purchase the school lunch and all students are provided with snacks.

The second and third grade after-school program is housed at the Green Meadow School. The cafeteria, gym and homework room are utilized daily.

Children are offered a choice of activities in the areas of reading, storytelling, arts and crafts, nature, outside play, indoor games, music and quiet time within a theme oriented curriculum.

FASC

The Fowler After School Club is a program, located at the Fowler Middle School for students in grades four through seven. The students occupy two classrooms on the third floor. The gym, library and homework room are available daily. Fourth graders are bussed from Green Meadow School to this location.

FASC COMPUTER CLUB

This afterschool program offers a full range of technology related skills in fun, goal-oriented, activities for FASC students in grades four through seven. This program is located at Fowler Middle School's multimedia computer lab. Classes meet for one hour three times a week.

FASC CRAFT CLUB

The club meets twice a week for one hour. A wide variety of crafts are offered. Projects involve students in sewing, carpentry, painting and drawing.

INTERCULTURAL EXCHANGE

In partnership with the Boston Institute of Intercultural Communication, Inc., the SACC program is providing cultural exchange activities with Japanese students. The students are recruited from two schools in Japan: the Japan College of Foreign Languages (Tokyo) and the Osaka College of Foreign Language and International Business (Osaka). Several Japanese students come to SACC every week for several hours to volunteer and exchange information.

KARATE

Offered to Maynard students in grades two through six, this program is developed by the instructor to teach basic self-defense. The program helps children to focus, listen, process information quickly and respond decisively. Discipline, motivation and personal control, as well as breathing and endurance are taught. Self-defense techniques will be taken from Judo, Karate, and Kung Fu. The instructor is a third degree black belt in karate and has taught for seventeen years. Three classes meet once a week for eight week sessions at Green Meadow School. Classes are ongoing, at a separate tuition.

MAYNARD ADULT LEARNING CENTER

Cathy Gannon, Director

The Maynard Adult Learning Center (MALC), established in 1985 as a division of the Maynard Public Schools, offers English for Speakers of Other Languages (ESOL), Basic Skills, GED and PreGED Preparation courses free for all area adults. The program is evidence of the commitment of the Maynard Public Schools to the value of lifelong learning. The MALC is funded by a grant from the Massachusetts Department of Education with matching funds and resources contributed by the school system.

Classes are held both mornings and evenings and new students are accepted throughout the school year as space is available. New students are accepted into the program throughout the school year on a space available basis. There continues to be a waiting list for many of the classes. All students are supported in their learning by trained teachers and a program counselor. The curricula have been strengthened this year by increased availability of technology, funded by a State Technology Grant, the integration of Curriculum Frameworks, also funded by a State grant, and the opportunities made available to students through participation in the School to Career Local Partnership.

The staff of the Adult Learning Center continues to contribute actively to the field of Adult Basic Education by assuming a leadership role on the State Adult Basic Education Directors' Council, presenting at and attending statewide Adult Education development opportunities, receiving grants for special projects, and building community partnerships to increase the availability of family literacy programming in the region. All staff participated in special programming to increase the effectiveness of technology use in the classroom. Two teachers were chosen to participate in a statewide mentoring program addressing the issues of recruitment and retention.

The successes of the adult learners were formally recognized at the annual Graduation and Awards Ceremony. Special recognition was given to the GED recipients, the students' whose writings were chosen for the regional publication "Do the Write Thing", and student members of the Advisory Board.

In addition to the programming offered in Maynard, the Adult Learning Center provides Workplace ESOL instruction in partnership with the Hudson/Maynard Chamber of Commerce. Through a donation from the Friends of the Hudson Public Library, a beginner ESOL class is also taught at the Hudson Library.

Opportunities for involvement by community members continued to increase. Community members support the program as members of the Technology Team and the Advisory Board. Anyone interested in participating should contact the program director.

All adults interested in attending classes offered by the MALC should call the office (978)897-4203 to register.

**Green Meadow
Elementary School**

Instructional Staff

Candace Adamson
BS Framingham State
7 years experience
hired: 9/93

Rebecca Ames
BA Azusa Pacific
MS California State
8 years experience
hired: 9/89

Nicole Anninger
BA Tufts University
MS Boston University
hired: 9/95

Lois Armstrong
ME Framingham State
hired: 9/81

Maria Arntz
BS Wheelock College
1 years experience
hired: 9/95

Kenneth Avery
BS Brandeis University
9 years experience
hired: 9/89

Nancy Belanger
BA Boston College
7 years experience
hired: 9/96

Daria Benham (L/O/A)
BSE Northeastern
MS Lesley College
28 years experience
hired: 9/70

Barbara Bergner
M College of St. Rose
4 years experience
hired: 9/98

Amy Bozek
B North Adams State
2 years experience
hired: 9/98

William Brisson
BA Berklee College/Music
11 years experience
hired: 9/97

Catherine Caniff
B Marquette University
2 years experience hired: 9/97

Sarah Cotter
BA Emmanuel College
M Ed Boston University
14 years experience
hired: 1/85

Patricia Craig
BS Worcester State
M Lesley College
16 years experience
hired: 9/83

Deborah Cranson
BA/M Ed Bridgewater State
21 years experience
hired: 9/88

Shirley Daniels
hired: 9/97

Mary Delaney
BA St. Michaels College
2 years experience
hired: 9/98

Patricia DeMars
BS Keane State
hired: 9/90

Jennifer DeWeese
BA SUNY Potsdam
MS Syracuse University
6 years experience
hired: 9/94

Nita D'Innocenzo
M Lesley College
BA University of Colorado
0 years experience
hired: 9/98

Lucy DiStefano
hired: 9/98

Leslie Adams-Dowst
RN Newton Wellesley
14 years experience
hired: 12/93

Janet Erb
BA Lycoming College
MA Lesley College
8 years experience
hired: 8/95

Candace Ewing
BA Purdue University
M Ed Indiana University
9 years experience hired: 9/90
hired: 9/90

Dianne Fitzpatrick
BS Fitchburg State
1 years experience
hired: 9/97

Susan Grossman
BS Emerson College
MA Trenton College
12 years experience
hired: 9/92

Maureen Henry
BS Univ of RI
7 years experience
hired: 8/95

Shirley Highfield
BS Bridgewater State
hired: 11/88

Kim Highfield
hired: 3/96

Deborah Holly
BS Fitchburg State
12 years experience
hired: 9/96

Ellen Jaffee-Zeller
BS Boston University
M Ed Lesley College
26 years experience
hired: 10/72

Monique Jette
BS Wheelock College
MA Tufts College
10 years experience
hired: 8/95

Judy Johnson
BA University of NM
MA Lesley College
28 years experience hired 9/70

Nancy Johnson
BA Tufts University
MS Wheelock College
10 years experience
hired: 9/89

Charlotte Jones
BS Fitchburg State
hired: 1/97

Barbara Kean
MS Simmons College
1 years experience
hired: 9/1/97

Carol Koptiew
BM Boston University
27 years experience
hired: 9/71

Cynthia Kulevich
BSE Bridgewater State
32 Years experience
hired: 9/66

Colleen Lucas
MA U-Mass
BA Mass College of Art
12 years experience
hired: 9/96

Michael Lynn
BS Plymouth State
6 years experience
hired: 9/1/97

Susan Mackinnon
BA Boston College
6 years experience
hired: 3/93

Gayle Mara
BS Framingham /MA Regis
18 years experience
hired: 4/83

Patricia McCarthy
BS St. John's
MS Niagara University
10 years experience
hired: 9/93

Ann McHale
BS Boston State
M Ed Framingham State
22 years experience
hired: 1/79

Susan McNamara
BS Framingham State
23 years experience
hired: 9/75

Susanne Meade
BA Boston College
MA Lesley College
23 years experience
hired: 9/73

Nancy Messina
BS Boston State
M Lesley College
6 years experience
hired: 10/97

Beth Nejaime
BA Skidmore College
MS Central CT. State
4 years experience
hired: 9/97

Denise Nelson
BA University of Mass
8 years experience
hired: 1/92

Rosamond Monahan
BA/M ED Boston College
10 years experience
hired: 9/88

Lynne Morradian
B State University College, NY
0 years experience
hired: 9/98

Edith Ojala
BS Fitchburg State
30 years experience
hired: 9/68

Joanne Pasquantonio
BS Fitchburg State
M Ed Framingham State
29 years experience
hired: 9/69

Susan Pomfred
BSE Framingham State
27 years experience
hired: 4/71

Louise Rak
BS Skidmore College
1 years experience
hired: 9/97

Kristin Reed
hired: 9/97

Jane Ryan
BS/M Ed Regis College
27 years experience
hired: 9/80

Sharon Santillo
BA University of Dayton
M Ed Boston State
11 years experience
hired: 9/87

Joyce Sinicki
BS Framingham State
22 years experience
hired: 10/76

Sheri Sluyski
B Framingham State
0 years experience
hired: 9/98

Ann Marie Smart
BS Framingham State
MA Rivier College
20 years experience
hired: 10/76

Bozena Smith
hired: 9/97

M.L. Smith
BA Smith College
M Ed Lesley College
CAGS Lesley College
18 years experience
hired: 9/76

Scott Smith
BS Bridgewater State
MA Simmons College
3 years experience
hired: 9/97

Michael Waldron
hired: 9/98

Diane Weksner
BS MS Central
Connecticut University
12 years experience
hired: 1/92

Nancy Wheeler
BS Worcester State
MA Lesley College
29 years experience
hired: 9/69

Zoe Wright
hired: 9/98

Faith Zameret
M Framingham State
BA Simmons College
2 years experience
hired 9/96

Support Staff
Alicia Bowker
hired: 9/80

Karen Gilbert
hired: 9/97

Francine Indelicato
hired: 2/96

James Justason
hired: 3/85

Warren Kodzis
hired: 7/95

Linda Latta
hired: 9/93

Colleen Moore
hired: 7/91

Maryann Nilsson
hired: 12/89

Galen Wardwell
hired: 7/95

Debbie Wells
hired: 2/90

Administration
Bernadette McLaughlin
Principal
BA Emanuel College
M Washington University
25 years experience
hired: 7/98

Jacqueline Kearns
Assistant Principal
M.Ed Purdue University
CAGS Harvard University
22 years experience
hired: 8/97

Fowler Middle School

Instructional Staff

Phyliss Berkowitz
hired: 9/98

Lori Byrne
hired: 2/91

Carole Burati
BM Boston University
15 years experience
hired: 11/83

Beverly Burns
BA Emmanuel College
M Ed Salem State
26 years experience
hired: 9/84

Linda Campo
hired: 11/87

Denise Breunig Carmen
MA Emerson College
BS U-Mass
1 years experience
hired 10/96

Carol Carr
BA Regis College
20 years experience
hired: 1/77

Joseph Cincotta
BS Curry College
28 years experience
hired: 9/68

Patricia Coan
BA Framingham State
19 years experience
hired: 9/77

Marlene Colman
BS Framingham State
hired: 9/92

Brenda Couture
BS Framingham State
M Ed Fitchburg State
15 years experience
hired: 9/85

Jane Duchesneau
BS/ME Fitchburg State
4 years experience
hired: 8/95

Louis Elliott
BA Northeastern University
M Ed Boston State
24 years experience
hired: 9/77

Mary Ferranti, RN
Associate Degree Mass Bay
College
3 years experience
hired: 9/98

Christopher Fleming
BS and BA Bridgewater State
2 years experience
hired: 9/1/97

Arlene Fuchs
BA Simmons College
MS Boston University
22 years experience
hired: 9/79

Susan Gerroir
BA New York State
MS Simmons College
17 years experience
hired: 9/83

Juliette Hatzadourian
B Boston State
8 years experience
hired: 9/98

Brian Kelley
BA Framingham State
20 years experience
hired: 9/82

Rosemarie Kessler
AB Anna Maria College
MA Fitchburg State
19 years experience
hired: 10/77

Susan Langmore
hired: 9/98

Roseanne Lambert
BS Lesley College
18 years experience
hired: 4/78

Barbara Lankford
BS Ball State
MS Indiana University
12 years experience
hired: 9/86

Kristen Marek (L/O/A)
BS New York State
MA Framingham State
8 years experience
hired: 9/88

Lizette McDonagh
hired: 9/97

Patricia Messenger
BA Cardinal Cushing College
MA Framingham State
5 years experience
hired: 8/95

JoAnn Mossman
BA Boston College
M Framingham State
9 years experience
hired: 9/88

Joan Murphy
BA Seton Hall
M Ed Lesley College
24 years experience
hired: 9/80

Rita Murphy
MA Boston University
M.Ed. Boston University
2 years experience
hired: 9/98

Jenny Olsen
M Potsdam College
3 years experience
hired: 9/98

Tracey O'Neil
hired: 9/98

James Owens
BS Boston College
M Ed Boston State
34 years experience hired..6/65

Patricia Porter Adams
BS Fitchburg State
MA Framingham State
18 years experience
hired: 9/84

Eileen Riley
BS Salem State
M Fitchburg State
20 years experience
hired: 1/74

Deborah Roussel
BS Fitchburg State
8 years experience
hired: 9/1/97

Jane Scheschareg
M Lesley College
B U-Mass
3 years experience
hired: 9/1/97

Eileen Sullivan
hired: 9/95

Michael Stevens
BS South Hampton, U.K.
M Eastern Michigan
6 years experience
hired: 8/94

Herbert Symes
BS Boston University
29 years experience
hired: 9/70

Joan Tormey
hired: 9/89

Support Staff

Marianne Armour
hired: 9/84

Joseph Deardon
hired 11/79

David Herlihy
hired: 9/93

Stephen Marc
Stephen Marcy
hired: 6/96

Doris Marshall
hired: 4/89

Gail McDonald
hired: 9/93

Administration

Robert Brooks
Principal
BA Western NM
M Ed Fitchburg State
22 years experience
hired: 2/74

Maynard High School

Instructional Staff

Patricia Brennan
BA Salem State
16 years experience
hired: 9/86

Jessica Firme Caruso
B University of Connecticut
MA University of Connecticut
0 years experience
hired: 9/98

Robert Coan
BA Boston College
M Ed Harvard University
35 years experience
hired: 9/72

Jennifer Connelly
BA Boston College
0 years experience
hired: 9/98

Winona DiNitto
BA University of ME
MA Emerson College
22 years experience
hired: 10/81

Lisa Donohue
BA Colby College
M Ed Northeastern
CAGS
12 years experience
hired: 9/86

Nicole Engborg
M Boston University
26 years experience
hired: 9/98

Lucinda Erickson
BA Bowdoin College
MA College of New Jersey
4 years experience
hired: 9/1/97

John Flynn
BA Univ of MA
3 years experience
hired: 8/95

Linda Gilberti
BS Northeastern University
MA Fitchburg State
CAGS
26 years experience
hired: 9/71

Michael Graceffa
BS Northeastern University
21 years experience
hired: 9/76

Laura Gustafson
MA Boston University
3 years experience
hired: 9/98

Fern Green
BA Arizona State
hired: 3/90

Thomas Hilli
hired: 9/97

Melissa Holmes
B Brandeis University
hired: 9/98

Gary Jusseaume
BS Worcester State
MA Assumption College
20 years experience
hired: 12/74

Gary Justason
BS Springfield College
20 Years experience
hired: 9/82

Nancy Justason
BS/MA Framingham State
13 years experience
hired: 9/84

Stella Kazantzias
AB Merrimack College
29 years experience
hired: 9/76

John Kendra
BSE Fitchburg State
32 years experience
hired: 9/68

Shirley Klepadlo
BA Anna Maria, MS Rutgers
28 years experience
hired: 9/71

Bruce Koskinen
BS Eastern Tennessee
32 years experience
hired: 9/68

Lynn Lavangie
BA Mt. Holyoke College
2 years experience
9/1/97

John Lent
BA Univ of Mass
M Ed Framingham State
28 years experience
hired: 9/68

William Linney
BSE Keene State
26 years experience
hired: 1/68

Linda Mullin
BE Plymouth Teachers
College
14 years experience
hired: 9/86

Tammy Murphy
BS/MS Fitchburg State
2 years experience
hired: 8/95

Kenneth Najjar
BSE Keene State
MA Wesleyan Univ
34 years experience
hired: 6/65

Elaine Newsham
BA Bates College
M Simmons College
22 years experience
hired: 9/70

Bruce Pekkala
BA Univ of Mass
26 years experience
hired: 9/70

Jennifer Price
AB Princeton University
2 years experience
hired: 8/95

Alexandria Reyes
BA Northern Arizona Univ.
M.Ed. Harvard University
3 years experience
hired: 9/1/97

Wendy Rock
BS Miami University
3 years experience
hired: 9/98

Jacquelyn Rodgers
BA Framingham State
M Ed Regis College
CAGS
25 years experience
hired: 9/74

John Sforza
BSE Boston State
M Ed Boston College
CAGS
25 years experience
hired: 9/78

Arthur St. Germain
AB Boston College
MA Boston College
27 years experience
hired: 9/70

Allen Stebbins
BA C.W. Post College
22 years experience
hired: 9/75

Brenda Sullivan
B Central Connecticut State
0 years experience
hired: 9/98

Sharon Taft

hired: 9/98

Lawrence Vanaria
BS Suffolk University
16 years experience
hired: 9/81

Alice Weaver
M U-Mass
hired: 9/89

George Wing
BS Gorham State
MS Worcester State
33 years experience
hired: 9/64

Support Staff

Edward Beals
hired: 7/75

Joyce Filz
hired: 9/93

David George
hired: 7/93

Ellen Gilfeather
hired: 9/94

Walter Helin
hired: 1/87

Walter Justason
hired: 4/87

Janet Kendra
hired: 9/90

Linda Koskinen
hired: 9/80

Joanne LoChiatto
hired: 8/95

Joan Martell
hired: 9/92

Robert Sczerzen
hired: 4/83

Judy Wing
hired: 9/93

Administration

Michael Jones, Ph.D.
Principal
MA Rutgers
M.Ed. Bridgewater State
Ph.D. Boston College
19 years experience
hired: 8/1/97

System Staff

Albert Kearney
AB Boston College
MA Boston College
Ph.D. Boston College
24 years experience
hired: 9/72

Katherine Markowitz
BS Lesley College
10 years experience
hired: 10/93

System Support Staff

Pamela Carter

hired: 8/95

Ann DeGrappo

hired: 2/85

Jeanne Ignachuck

hired: 6/93

Lorraine LoChiatto

hired: 5/70

Donna Rasmussen

hired: 8/95

Jeff Hesketh

hired: 3/97

Cafereria Staff

David Higgins

hired: 9/95

Gloria Hull

hired: 9/95

Patricia Gorman

hired: 9/91

Florence Huminik

hired: 10/94

Robert Kinch

hired: 8/94

Karen Mason

hired: 9/91

Elizabeth Morgan

hired: 9/91

Stella O'Neil

hired: 9/91

Dawn Sherman

hired: 9/93

Elena Symes

hired: 9/95

Mary Wardwell

hired: 9/91

Administration

Superintendent of Schools

Donald G. Kennedy, Ed.D.

BA Colby College

MAT Wesleyan University

Ed D Harvard University

32 years experience

hired: 3/93

Director of Curriculum and Professional Development

Charles Ferris, Ed.D.

B Clark University

MA Clark University

MS Worcester Polytechnic

Institute

CAGS Worcester State

Doctor of Education Nova

University

33 years experience

hired: 8/98

Director, Special Education

Robert Carroll

BA Univ. of New Orleans

M.Ed. Lesley College

16 years experience

hired 5/96

Director, Child Care Program

Lois Cohen

BS Fitchburg State

4 years experience

hired: 9/93

Adult Basic Education

Cathy Gannon

BA Bridgewater State

M.Ed. Northeastern University

hired: 1/85