

PROPOSED DESIGN FOR THE
WAR MEMORIAL AND
HONOR ROLL COURT.



ANNUAL REPORTS

OF THE

TOWN OFFICERS

of the

Town of Maynard

MASSACHUSETTS

FOR THE MUNICIPAL YEAR
ENDING DECEMBER THIRTY-FIRST

1961

MAYNARD WAR MEMORIAL

The unusual cover for the Annual Report of the Town of Maynard for 1961 is a replica of the proposed Maynard War Memorial, creatively designed by A. William Pattern.

The consecrated War Memorial would be dedicated in grateful memory of those patriotic citizens of Maynard, Massachusetts, who served in both the Korean War and Second World War. The bell tower, court of flags and the monumental plaques which describe the four freedoms, are tangible tributes to those of our Maynard youth — both the living and the departed—who bravely served. Their momentous courage and eternal devotion made secure our heritage of freedom.

The stone tablets, depicting the four freedoms, stolidly placed around the Memorial, remind us of our precious heritage which these men have made secure and which they have faithfully placed within our trust.

May we find remembrance and dedicate our lives to the defense and preservation of these four freedoms for all future generations.

ANNUAL REPORTS

OF THE
TOWN OFFICERS
INCLUDING

The Financial Report of the Town Accountant



Town of Maynard

MASSACHUSETTS

FOR THE MUNICIPAL YEAR
ENDING DECEMBER THIRTY-FIRST

1961

MURPHY & SNYDER, INC. :: MAYNARD, MASS.

Town Officers

SELECTMEN

Benjamin J. Gudzinowicz	Term expires 1962
Howard E. Boeske	Term expires 1963
Albert G. Alexanian, Jr.	Term expires 1964

TOWN CLERK

Eleanor Jones	Tenure
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TOWN TREASURER — COLLECTOR

Howard L. King	Term expires 1964
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SCHOOL COMMITTEE

Virginia N. Robinson	Term expires 1962
William H. Larson	Term expires 1963
Albert P. Rogers	Term expires 1964

BOARD OF PUBLIC WELFARE

Alfred S. Carey, Jr.	Term expires 1962
Alan F. Palmer	Term expires 1963
June V. Pekkala	Term expires 1964

BOARD OF HEALTH

Frank C. Lituri	Term expires 1962
John J. Johnston	Term expires 1963
Irving H. Manning	Term expires 1964

TRUSTEES OF PUBLIC LIBRARY

R. Frank Punch	Term expires 1962
Alice L. Mullin	Term expires 1963
Edith H. Carbone	Term expires 1964

ASSESSORS

Eino E. Nelson	Term expires 1962
Alric B. French	Term expires 1963
Thomas J. Duggan	Term expires 1964

REGISTRARS OF VOTERS

Albert J. Hodgess	Term expires 1962
Alexander J. Bourke	Term expires 1963
Edward E. Puffer	Term expires 1964

MODERATOR

Philip A. WilsonTerm expires 1962

TOWN ACCOUNTANT

James V. KingTenure

PLANNING BOARD

Robert E. McMahonTerm expires 1962
 Frank W. JohnsonTerm expires 1963
 Worsley FardyTerm expires 1964
 Carlo J. MistrettaTerm expires 1965
 Ralph W. HerrickTerm expires 1966

FINANCE COMMITTEE

Robert R. BillupsTerm expires 1962
 Patrick J. DonovanTerm expires 1962
 *J. Francis ClearyTerm expires 1962
 Edmund W. BeebeTerm expires 1962
 §Owen J. DugganTerm expires 1963
 Anthony R. CirasoTerm expires 1963
 *John H. MacDonaldTerm expires 1963
 James E. DugganTerm expires 1963
 Kenneth G. JarvinenTerm expires 1963
 Ingrid A. MartinTerm expires 1964
 William NaylorTerm expires 1964
 Harold W. JohnstonTerm expires 1964

CONSTABLES

Eino NyholmTerm expires 1962
 Joseph J. FalcoTerm expires 1962
 Louis GraceffaTerm expires 1962

BOARD OF PUBLIC WORKS

Michael BariloneTerm expires 1962
 John J. TobinTerm expires 1963
 Raymond SheridanTerm expires 1964

* Resigned

† Appointed

‡ Deceased

§ Leave of Absence

The following special Town Committees were appointed:

PERSONNEL BOARD

M. John Gunn	Term expires 1962
Larmond R. Simpson	Term expires 1963
Edward T. Cuddy	Term expires 1964
Arthur Brooks	Term expires 1965
Robert L. Lalli	Term expires 1966

RUBBISH DISPOSAL SANITARY LAND FILL

Michael Barilone	Frank C. Lituri
Owen J. Duggan	Robert E. McMahon
Noble E. Loomer, Jr.	

SCHOOL BUILDING COMMITTEE

Irving H. Manning	Noble E. Loomer, Jr.
Irene G. Wood	Helen C. Gately
Anthony Palmaccio	R. Frank Punch
Albert Lerer	Florence Wilder
John S. Sokolowski	Virginia Robinson
Walter E. Carbone	William H. Larson
Leonard E. Rae	

INSURANCE COMMITTEE

Howard L. King	Albert P. Rogers
Eleanor Jones	Albert G. Alexanian, Jr.
Anthony R. Ciraso	

RETIREMENT BOARD

*J. Francis Cleary	James V. King	‡Augus Hanson
Term expires 1964	Term expires 1964	Term expires 1964
†John H. MacDonald		†Howard J. Clark

WATER COMMITTEE

Ruoff A. Tompkins	Henry T. Hanson
Emile A. Dumas	Raymond Sheridan

BY-LAW COMMITTEE

Frank Lituri	Michael Zapareski
Raymond J. Sheridan	

BOARD OF APPEALS

George F. White	Term expires 1962
James B. Baudreau	Term expires 1963
Walter E. Carbone	Term expires 1964
†Howard F. King	Term expires 1965
Paul T. Foley	Term expires 1966

ALTERNATE

James S. Wheeler	Term expires 1962
Ralph Boardman	Term expires 1962

MAYNARD HIGH SCHOOL BUILDING COMMITTEE

Robert R. Billups	Albert J. Hodgess
Harry F. Chapell	Noble E. Loomer, Jr.
Walter E. Carbone	Frediano D. Mattioli
Wilfred DeRosa	*George I. Middlebrooke
Worsley Fardy	Leonard E. Rae
Albert G. Alexanian, Jr.	Virginia N. Robinson
William H. Larson	Fernande D. Smith
John J. Tobin	

TOWN BUILDING COMMITTEE

Jean T. Caisey	R. Frank Punch
Richard T. White	John H. MacDonald
Stanley M. Kulik	

INDUSTRIAL COMMITTEE

Howard R. Prescott	Term expires 1962
Arthur LeSage	Term expires 1963
Garrett A. Pillivant	Term expires 1963
Winfield W. Bemis	Term expires 1964
Anne P. Foss	Term expires 1964

SCHOOL NEEDS COMMITTEE

Edmund W. Beebe	Simone Iskian
William H. Larson	Grace Boeske
Albert P. Rogers	Howard E. Boeske
Virginia N. Robinson	J. Ferris Cunningham
Joseph Boothroyd, Jr.	Worsley Fardy
Wilfred DeRosa	Albert Lerer

* Resigned

† Appointed

Report of The Board of Selectmen

To the Citizens of Maynard:

Herewith is presented the Annual Report of your Board of Selectmen for the year ending December 31, 1961.

In many respects, 1961 was a year of progress wherein some municipal changes were either initiated or accomplished. Nevertheless, the accomplishments achieved and disappointments or "set-backs" encountered are today historical facts — matters that have transpired — matters from which we can and should derive some knowledge and foresight in planning the future.

The Board of Selectmen feels that the people of Maynard can look upon some events with satisfaction and pride and can assuredly approach the year 1962 with optimism and hope.

In March, 1960, legislation was adopted creating a Municipal Building Committee. Its efforts were rewarded in October, 1960, by voters' acceptance of its proposed plans for a new Municipal Building and Public Library. In 1961, we saw the labors and plans of these few Maynard people take shape — become a thing of substance; men of the Municipal Building Committee who, with enthusiasm and dedication against many obstacles, concentrated their personal efforts into finalizing the plans for erection of our new Municipal Building and Public Library.

Also, initial steps were taken by the Board of Selectmen to insure a new, modern Post Office for Maynard in 1962. With the powers granted to the Board by the voters at the 1961 Town Meeting to bring this a step closer to reality, the Selectmen negotiated with the Postmaster General the sale of the present Town House building site including buildings thereon for the sum of \$21,000.

Furthermore, with the full realization that the business district's needs for additional parking facilities must be solved, the Selectmen whole-heartedly are in accord with the Planning Board's renovation program for the Memorial Park and adjacent parking areas.

Relative to these vital matters, articles will be submitted to the voters for consideration by the Planning Board at the March, 1962, Town Meeting. Acceptance of these plans for a re-vitalized renovated Memorial Park with appropriate new war memorials in honor of those who served in World War II and the Korean Conflict should provide Maynard with an area

of which everyone can be proud. This proposed municipal "re-birth" will not only provide a "tangible, visible" monument — an expression of our everlasting love and deep respect for those who fell in battle in the defense of our cherished democratic liberties and principles, but also will assist in solving to some degree the ever-persistent parking problem that harasses and plagues the business section of our town.

As has been stated before by the Selectmen, the Town will only progress at a rate that its residents desire these progressive changes. We cannot become or remain a flourishing community if the business climate or atmosphere is not conducive to shoppers from surrounding towns.

As for Board actions relative to 1961 Town matters and future recommendations, the Selectmen are pleased to note the scope of its diversified activities and interests.

(1) As recommended by the Selectmen, the granting by Maynard voters of life tenure in office to two of its most dedicated and deserving town employees: Eleanor Jones, Town Clerk, and James V. King, Town Accountant.

(2) Negotiations with the Postmaster General for the sale of the present Town House building site including buildings thereon for the sum of \$21,000.

(3) Continued and active support for both the Auxiliary Police and Civil Defense programs.

(4) Enforcement of Town Zoning By-Law violations; laws formulated and adopted by the voters of Maynard.

(5) Sponsorship of joint meetings with all Town officials and Board to discuss the proposed plans for a renovated Memorial Park, insufficient town parking facilities, and general health problems of our community.

(6) Continued investigation and enforcement of liquor law violations.

(7) Enforcement of snow plowing and overnight vehicle parking violations in accordance with laws adopted by the voters of Maynard.

(8) Recommend and support the initiation of a "Candidate's Night" prior to municipal elections in order to determine and establish the merits and opinions of candidates seeking elective offices.

(9) Recommend and support the formation of an active, duly elected, Historical Society whose main function will be to record and prepare a chronological history of Maynard.

(10) Recommend and support the formation of an active Town Insurance Committee a Board to administer and handle all Town insurance matters; replacing the present system wherein all departments administer their own insurance needs and the Insurance Advisory Committee.

(11) Recommend and support a program of summer-time band concerts to be conducted by the Maynard Community Band at Father Crowe Park.

(12) Recommend and support the renovation program for the Memorial Park and adjacent parking areas as proposed by the Planning Board.

(13) As Town "fathers," to become more active in and familiar with other Board and Department affairs as time will permit to insure their conformity to the law and "proper" performance of their duties and obligations to the people of Maynard.

In conclusion, the Board wishes to extend its thanks and appreciation to Mr. James V. King, Town Accountant, for his splendid cooperation and assistance.

Respectfully submitted,

BENJAMIN J. GUDZINOWICZ, *Chairman*
HOWARD E. BOESKE, *Clerk*
ALBERT G. ALEXANIAN, JR.

January 9, 1962

List of Jurors — 1961-1962

Arthur C. Anderson	12	Riverview Avenue	Car Dealer
George J. Anelons	9	Crane Avenue	Carpet Worker
Joseph A. Barber	318	Great Road	Car Dealer
Edna M. Bombard	6	Powder Mill Road	Assembler
Arthur F. Burt	6	Brown Street	Accountant
Antonio Buscemi	179	Main Street	Owner Mkt.
Donald E. Butterworth	4	Elm Court	Machine Operator
John C. Cannella	91	Nason Street	Car Dealer
Edwin Carlton, Jr.	105	Summer Street	Office Mgr.
Leonard Cirino	14	Hayes Street	Mill Work
Justina Comtois	30	Brooks Street	Sales Assistant
Francis X. Corcoran	5	Linden Street	Technician Electronic
Herbert R. Croft	18	Lincoln Street	Clerk
Evelyn Darcy	57	Glendale Street	Housewife
Daniel Dentino	65	Waltham Street	Machinist
James Donovan	1	Dartmouth Court	Laborer
Paul H. Engelhardt	48	Mill Street	Production Analyst
James M. Fairbanks	21	Lewis Street	Rubber Worker
Edna M. Farrell	3	Hillside Street	Secretary
Walter France	62	Great Road	Plastic Molder
Albert E. Goodrich, Jr.	8	Second Street	Teacher
Benjamin J. Gudzinowicz	5½	Pleasant Street	Chemist
M. John Gunn	83	Powder Mill Road	Machinist
Dorothy E. Hamlin	1	Linden Street	Housewife
Lena M. Hatch	4	Parker Street	Housewife
John H. Herbert	74	Summer Street	Clerk
Wesley J. Hirons	63	Concord Street	Interviewer
Margaret Hogan	62	Acton Street	Employment
George R. Holly	3	Linden Street	Laundress
			Lineman
Louis J. Imbimbo	114	Acton Street	Furniture Dealer
Francis W. Johnson	87	Summer Street	Shipper
William J. Kane	11	Tremont Street	Senior Clerk
Henry Kytola	9	Linden Street	Plumber
Alexander Lalli	14	Hillside Street	Production
Patrick Lalli	1	Rockland Avenue	Assembler
Margaret Lawlor	31	Fairfield Street	Clerk
Reino G. Lehto	4	Douglas Avenue	Chief Draftsman
Edmund P. Lowney	42	Walnut Street	Inspector
Charles Luker	38	Roosevelt Street	Retired
George J. Luker	10	Newton Drive	Utility Assembler
Evelyn P. Manning	69	Waltham Street	Secretary
Edmond P. Mariano	9	Taylor Road	Engineer
Frank J. Mark	1	School Street	Baker Foreman
Antonino Mistretta	9	Arthur Street	Assorter
Raymond Murphy	7	Prospect Street	Cafe Manager
Christopher Newman	25	Brooks Street	Yarn Stores Man
Gertrude Peterson	7	Spring Lane	Checker

Victor J. Pileeki	71	Parker Street	Chemical Worker
Frances M. Piecewicz	9	Railroad Street	Table Worker
Roland A. Prescott	39	Brooks Street	Painter & Decorator
William D. Quirk	5	Summit Street	Tractor Driver
Adam Rakiey	60	Thompson Street	Utility Man
Bernard Statkus	3	Maple Street	Weaver
John B. Stewart	4	Butler Avenue	Electrician
John J. Walsh	187	Great Road	Ins. Adjuster
Anthony Warszewicz	12	High Street	Attendant
Walter J. Zancewicz	116	Acton Street	Mgr., Retail, etc.
Stanley Zwirbla	6-2	Sudbury Court	Lathe Operator

BENJAMIN J. GUDZINOWICZ

HOWARD E. BOESKE

ALBERT ALEXANIAN, JR.

Selectmen

Report of Inspector of Animals

Board of Selectmen:
Maynard, Massachusetts

Gentlemen:

As Inspector of Animals I hereby submit my report for the year 1961.

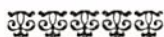
I inspected one horse and found him to be clean and disease free.

I have quarantined twenty-seven (27) dogs on suspicion of rabies, also four (4) dogs — owners unknown — for bites.

After fourteen (14) days the quarantine was lifted.

Respectfully submitted,

WALTER DONOHUE,
Inspector of Animals.



Report of Dog Officer

Board of Selectmen:
Maynard, Massachusetts

Gentlemen:

I hereby submit my report as Dog Officer for the year 1961.

During the year I returned (44) dogs to their owners, also (30) dogs were destroyed after being confined at my kennel for a ten day period.

I wish to thank the Chief of Police and his officers for their help.

Respectfully submitted,

WALTER DONOHUE,
Dog Officer.

Report of Sealer of Weights and Measures

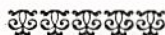
Honorable Board of Selectmen:

Below is report of the Sealer of Weights and Measures.

	<i>No.</i>	<i>Fee</i>	<i>Fee</i>
Platform Scales, 10,000 lbs.	3 @	\$5.00	\$15.00
Platform Scales, 100-5,000 lbs.	21 @	1.00	21.00
Scales under 100 lbs.	74 @	.50	37.00
Weights Avoirdupois	72 @	.10	7.20
Weight Apothecary	72 @	.10	7.20
Vehicle Tanker	9 @	3.00	27.00
Gasoline Pumps	48 @	1.00	48.00
Grease Measuring Pumps	15 @	1.00	15.00
Liquid Measurer, 1 gallon	14 @	.10	1.40
Yard Stick	1 @	.10	.10
			\$178.90

Respectfully submitted,

JAMES J. RYAN,
Sealer of Weights and Measures.



Report of Civil Defense Agency

The following is the report of the Civil Defense Agency for the period ending December 31, 1961.

Your Maynard Civil Defense Agency has enjoyed a good year without a disaster from nature or enemy. However, we have been in a state of alertness continually due to the unstable situation in foreign lands.

There has been a great deal of talk for and against fallout shelters in this area, however, we feel that any shelter is better than none and will continue to urge the public to learn about fallout and how to make use of any type of shelter that becomes available. There is at this time a nation wide survey being made and Maynard has had one survey group here recently. More about this will be published in your local papers.

Civil Defense Auxiliary Police mourn the loss of their Captain, Angus Hanson, who served C. D. and the town of Maynard for many years.

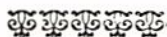
The Auxiliary Police continue to stand by to lend assistance wherever and whenever it is needed.

Maynard Civil Defense needs more help in all branches of C. D. and we will continue to ask for volunteers throughout the coming year.

We wish to thank the Board of Selectmen, the Police Department, Fire Department and all other town officials for their great cooperation during the year of 1961.

Respectfully submitted,

DONALD A. MACGLASHING,
Director.



Report of the Inspector of Wires

January 10, 1962

To the Board of Selectmen:
Town of Maynard, Massachusetts

The annual report of the Wire Inspector is herewith submitted. During the year 1961 there were two hundred forty-eight (248) permits issued. In that period there were approximately eighty (80) new homes constructed. All these homes were wired with one hundred (100) Amp. capacity. There also were approximately forty-five (45) homes that increased their service to a larger capacity.

This proves that the citizens of Maynard are aware of the fact that due to increased load, they are contacting their electrician for the correct information and installation of wiring to keep all electrical hazards, to a minimum.

Again I extend my appreciation and thanks to the Board of Selectmen, Fire Department and Police Department for their cooperation and assistance received during the past year.

Respectfully submitted,

EDGAR J. CHRISTIAN,
Inspector of Wires.

Town Clerk's Report

FOR THE YEAR ENDING DECEMBER 31, 1961



Proceedings of Annual Town Meeting

HELD MARCH 13, 1961

In accordance with Town Warrant No. 483 the Annual Town Meeting was held in the Maynard Memorial Gymnasium. At 7:30 o'clock P. M. the Moderator, Philip Wilson called the meeting to order and declared a quorum to be present.

Prayer was offered by Rev. Orville D. Ullom.

On motion of R. Frank Punch it was voted to waive the reading of the Warrant as a whole.

Voted to allow visiting students and a representative from the U. S. Postal Department to attend the meeting.

Article 1. Arthur J. Brooks reported for the Personnel Board. Report filed.

Frank C. Lituri reported for the By-Laws Committee. Report filed.

Robert R. Billups made an oral report for the High School Building Committee.

William A. Morrill, Jr. reported for the War Memorial Committee. Report filed.

Stanley M. Kulik reported for the Town Office and Library Building. Report filed.

Harold W. Johnston reported for the Parking Area Committee. Report filed.

Michael Barilone reported for the Sanitary Land Fill Committee. Report filed.

The reports of the By-laws Committee and the Parking Area Committee were accepted. The other reports were accepted as reports of progress.

On motion of Donald A. Lent: Voted to accept the reports of the various Town Officers as printed in the Town Report.

Article 2. No vacancies in Town Offices to be filled.

Article 3. On motion of Howard L. King: Voted, unanimously, to authorize the Town Treasurer and Collector, with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year in accordance with Section 44 of the General Laws.

Article 4. On motion of John J. Tobin: Voted under authority of Section 108A of Chapter 41 of the General Laws, to amend the By-Laws of the Town, as printed in the Warrant, by deleting the following:

SECTION XIV "FRINGE" BENEFITS

B. HOLIDAYS WITH PAY

4. Effective hereafter, employees of the Police and Fire Departments shall be entitled to be paid eight (8) hours pay for the following legal holidays: January 1st, May 30th, July 4th, Labor Day, Thanksgiving and December 25th.

And substitute the following: to take effect as of March 5, 1961:

SECTION XIV "FRINGE" BENEFITS

B. HOLIDAYS WITH PAY

4. Effective hereafter, employees of the Police and Fire Departments shall be entitled to be paid eight (8) hours pay for the following legal holidays: January 1st, April 19th (Patriots' Day), May 30th, July 4th, Labor Day, November 11th (Veterans' Day), Thanksgiving Day and December 25th.

And add the following: to take effect as of March 5, 1961.

SECTION XIV "FRINGE" BENEFITS

K. OVERTIME

(d) Straight time shall be paid to all permanent and temporary full-time employees of the Police and Fire Departments for hours worked in excess of the normal work week at a rate computed on a forty hour week basis.

Delete the following:

SECTION XIX

JOB TITLES AND STANDARD RATES FOR WAGES AND SALARIES

(\$150.00 increment, each year for per annum salaries and five cents an hour for hourly salaries from minimum to maximum salary in three years).

FULL TIME

	Minimum	2	3	Maximum
Office of Board of Selectmen				
Janitor	\$1.63 hr.	\$1.68 hr.	\$1.73 hr.	\$1.78 hr.
Office of Town Accountant				
Town Accountant	5,820.00	5,970.00	6,120.00	6,270.00
Clerk-Stenographer	2,810.00	2,960.00	3,110.00	3,260.00
Police Department				
Chief	5,612.00	5,762.00	5,912.00	6,062.00
Sergeant	2.16 hr.	2.23 hr.	2.30 hr.	2.37 hr.
Meter Patrolman	2.16 hr.	2.23 hr.	2.30 hr.	2.37 hr.
Patrolman	1.97 hr.	2.04 hr.	2.11 hr.	2.18 hr.
Fire Department				
Captain	4,470.00	4,620.00	4,770.00	4,920.00
Firefighter	4,070.00	4,220.00	4,370.00	4,520.00
Health Department				
Public Health Nurse	3,460.00	3,610.00	3,760.00	3,910.00
Public Works Department				
Supt. Public Works	6,020.00	6,170.00	6,320.00	6,470.00
Clerk-Stenographer	2,810.00	2,960.00	3,170.00	3,260.00
Foreman (Highway)	2.16 hr.	2.23 hr.	2.30 hr.	2.37 hr.
Foreman (Water and Sewer)	2.16 hr.	2.23 hr.	2.30 hr.	2.37 hr.
Automotive Mechanic	1.88 hr.	1.93 hr.	1.98 hr.	2.03 hr.
Skilled Labor	1.78 hr.	1.83 hr.	1.88 hr.	1.93 hr.
Semi-skilled Laborer	1.68 hr.	1.73 hr.	1.78 hr.	1.83 hr.
Unskilled Laborer	1.63 hr.	1.68 hr.	1.73 hr.	1.78 hr.
Caretaker (Public Dump)	1.63 hr.	1.68 hr.	1.73 hr.	1.78 hr.
Welfare Department				
Welfare Agent — Under Civil Service recommend Welfare Compensation plan				
Jr. Clerk Typist — Under Civil Service recommend Welfare Compensation plan				
Library Department				
Librarian	2,294.00	2,444.00	2,595.00	2,744.00
Asst. Librarian	1,994.00	2,144.00	2,294.00	2,444.00

PART TIME

Office of Selectmen			
Town Counsel			\$250.00
Sealer of Weights and Measures			400.00
Veterans' Agent			300.00
Dog Officers			Fee Basis
Inspector of Wires			Fee Basis
Inspector of Animals			100.00
Registrars of Voters — 3 @ \$50.00 each, 1 @ \$450.00			
Election Officer		per hour	1.25
Forest Warden			50.00
Lock-up-keeper			120.00
School Traffic Officer			250.00
Office of Registrars			
Canvassers for listing		per hour	1.00

Office of Town Accountant		
Clerk-Typist — (Student trainee)	per hour	1.13
Office of Treasurer-Collector		
Clerk-Typist	per hour	1.48
Office of Assessors		
Clerk-Typist	per hour	1.48
Office of Fire Department		
Chief (x)		500.00
Engineers (2) (x)		250.00
Call Firemen		150.00
(x) Engineers appointed by Board of Selectmen and then engineers elect a chief.		
Office of Board of Health		
Nurse (substitute)	per hour	1.63
Plumbing Inspector		Fee Basis
Assistant Plumbing Inspector		Fee Basis
Milk Inspector	per month	30.00
Inspector of Slaughtering		No Salary
Dentist (School)	per hour	3.00

And substitute the following: to take effect as of March 5, 1961.

SECTION XIX

JOB TITLES AND STANDARD RATES FOR WAGES AND SALARIES

Salaries from minimum to maximum salary in three years.

	FULL TIME			
	Minimum	2	3	Maximum
Office of Board of Selectmen				
Janitor	\$1.7115 hr.	\$1.764 hr.	\$1.8165 hr.	\$1.869 hr.
Office of Town Accountant				
Town Accountant	5,544.00	6,268.50	6,426.00	6,583.50
Clerk-Stenographer	2,950.50	3,108.00	3,265.50	3,423.00
Police Department				
Chief	5,892.60	6,050.10	6,207.60	6,365.10
Sergeant	4,717.44	4,870.32	5,023.20	5,176.08
Meter Patrolman	4,717.44	4,870.32	5,023.20	5,176.08
Patrolman	4,302.48	4,455.36	4,608.24	4,761.12
Fire Department				
Captain	4,717.44	4,870.32	5,023.20	5,176.08
Firefighter	4,302.48	4,455.36	4,608.24	4,761.12
Health Department				
Public Health Nurse	3,633.00	3,790.50	3,948.00	4,105.50
Public Works Department				
Supt. Public Works	6,321.00	6,478.50	6,636.00	6,793.50
Clerk-Stenographer	2,950.50	3,108.00	3,265.50	3,423.00
Foreman (Highway)	2.268	hr. 2.3415	hr. 2.415	hr. 2.4885
Foreman (Water and Sewer)	2.268	hr. 2.3415	hr. 2.415	hr. 2.4885

Automotive Mechanic	1.974 hr.	2.0265 hr.	2.079 hr.	2.1315 hr.
Cemetery Custodian	1.974 hr.	2.0265 hr.	2.079 hr.	2.1315 hr.
Skilled Labor	1.869 hr.	1.9215 hr.	1.974 hr.	2.0265 hr.
Semi-skilled Laborer	1.764 hr.	1.8165 hr.	1.869 hr.	1.9215 hr.
Unskilled Laborer	1.7115 hr.	1.764 hr.	1.8165 hr.	1.869 hr.
Caretaker (Public Dump)	1.7115 hr.	1.764 hr.	1.8165 hr.	1.869 hr.

Welfare Department

Welfare Agent	4,710.00	4,860.00	5,010.00	5,160.00
Jr. Clerk Typist	2,950.50	3,108.00	3,265.50	3,423.00

Library

Librarian	2,408.70	2,566.20	2,724.75	2,881.20
Asst. Librarian	2,093.70	2,251.20	2,409.75	2,566.20

PART TIME

Office of Selectmen

Town Counsel	\$250.00
Sealer of Weights and Measures	400.00
Veterans' Agent	300.00
Dog Officer	Fee Basis
Inspector of Wires	Fee Basis
Inspector of Animals	100.00
Registrars of Voters — 3 @ \$50.00 each, 1 @ \$450.00	
Election Officer	per hour 1.25
Forest Warden	50.00
Lock-up Keeper	120.00
School Traffic Officer	250.00

Office of Registrars

Canvassers for Listing	per hour 1.00
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Office of Town Accountant

Clerk-Typist (Student Trainee)	per hour 1.1865
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Office of Treasurer-Collector

Clerk-Typist	per hour 1.554
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Office of Assessors

Clerk-Typist	per hour 1.554
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Office of Fire Department

Chief (x)	500.00
Engineers (2) (x)	250.00
Call Firemen	150.00
(x) Engineers appointed by Selectmen and then engineers elect a chief.	

Office of Board of Health

Nurse (substitute)	per hour 1.7115
Plumbing Inspector	Fee Basis
Assistant Plumbing Inspector	Fee Basis
Milk Inspector	per month 30.00
Inspector of Slaughtering	No Salary
Dentist (School)	per hour 3.00

add the following:

SECTION XX

JOB DESCRIPTIONS OF PRINCIPAL ASSIGNMENTS

PUBLIC WORKS DEPARTMENT

CEMETERY CUSTODIAN (CEMETERY DIVISION)

Under general supervision directs and supervises employees performing various tasks connected with the care and maintenance of the cemetery. Performs related duties as required including working with men.

Article 5. A motion by Michael Zapareski under this article was lost. The vote was doubted and a count was taken the result being 158 in favor to 166 opposed. A motion to reconsider was lost.

Article 6. Due to the vote under Article 5 the Moderator ruled that no action could be taken under Article 6.

Article 7. On motion of J. Francis Cleary: Voted, unanimously, that the Town appropriate, for the annual expenses of the Town, the amounts of money as printed in the right hand column on the Warrant as approved by the Finance Committee:

	Finance Committee Budget
1. Selectmen's Salaries	\$900.00
2. Selectmen — Office Maintenance	875.00
3. Town Accountant — Office Salaries	10,611.40
4. Town Accountant — Office Maintenance ..	650.00
5. Town Treasurer-Collector—Office Salaries	6,850.00
6. Town Treasurer-Collector—Office Maintenance	3,350.00
7. Assessors' Salaries	3,375.00
8. Assessors' — Maintenance	702.00
9. Town Clerk — Salary	2,000.00
10. Town Clerk — Maintenance	237.50
11. Election and Registration — Salaries	1,250.00
12. Election and Registration — Maintenance	425.00
13. Moderator's Salary	50.00

14.	Finance Committee Expense	150.00
15.	Town Counsel	250.00
16.	Tax Title Expense	150.00
17.	Legal Fees	1,000.00
18.	Town Election and Meeting Expense	800.00
19.	Board of Appeals	400.00
20.	Planning Board	932.00
21.	Personnel Board	75.00
22.	Town Office and Hall — Salary	3,702.40
23.	Town Office and Hall — Maintenance	2,900.00
24.	Police Department — Salaries	69,894.36*
	*\$10,500.00 to be taken from Meter Receipts	
25.	Police Department — Maintenance	4,015.00
26.	Parking Meter Expense	300.00*
	*\$300.00 to be taken from Meter Receipts	
27.	Dog Officer	700.00*
	*Includes not over \$75.00 travel expense	
28.	Police Department — Outlay — Purchase of Cruiser	1,500.00
29.	State Police Training School	1,500.00
30.	Fire Department — Salaries	47,463.36
31.	Fire Department — Maintenance	3,950.00
32.	Fire Department — Outlay — Purchase of Hose	900.00
33.	Police and Fire Station — Maintenance ..	4,800.00
34.	Civilian Defense	710.00
35.	Sealer of Weights and Measures — Salary	400.00
36.	Sealer of Weights and Measures — Main- tenance	75.00
37.	Inspector of Wiring	1,400.00
38.	Health Department — Salaries	6,325.52
39.	Health Department — Maintenance	6,175.00
40.	Inspector of Plumbing	950.00

41. Collection of Garbage	6,910.00
42. Inspector of Animals	100.00
43. Food Inspections	350.00
44. Milk Inspections	460.00*
*Includes not over \$100.00 expenses	
45. Public Works Department — Salaries	90,000.00*
*\$1,500.00 to be taken from Grave and Lot Fund for Cemetery work only	
*\$2,500.00 to be taken from Cemetery Income Fund for Cemetery work only	
46. Public Works Department — Maintenance	45,000.00
47. Snow Removal	20,000.00
48. Sidewalk Construction under Chapter 80 and 83 of the General Laws — 50% returned to Town	1,000.00
49. Parking Area — Maintenance	700.00*
*\$700.00 to be taken from Parking Meter Receipts	
50. Street and Bridge Lighting	20,000.00
51. Sewer House Connections	5,000.00*
*Refunded to Town	
52. Purchase Cemetery Vaults	500.00*
\$500.00 to be transferred from Cemetery In- come Fund	
53. Purchase Trees	300.00
54. Private Ways — Chap. 538, Acts of 1950	50.00
55. Moth Suppression and Other Insects — Chap. 660, Section 11, Acts of 1948 and 475, Acts of 1954	2,000.00
56. Dutch Elm Control — Section 13, Chap. 761, Acts of 1949	3,000.00
57. Extend Water Mains — Accepted Streets	4,000.00
58. Traffic Regulations — Signs and Mainte- nance	1,500.00*
*\$1,500.00 to be taken from Meter Receipts	
59. Public Welfare Department — Salaries	6,014.44
60. Public Welfare Department — Office Maintenance	700.00

61.	Public Welfare Department — Treasurer's Checks and Envelopes	177.50
62.	Public Welfare Department — General Relief	17,000.00
63.	Public Welfare Department — Welfare Agent Use of Car	100.00
64.	Disability Assistance	11,906.19
65.	Old Age Assistance	82,243.23
66.	Aid to Dependent Children	21,985.29
67.	Medical Assistance for the Aged	44,028.00
68.	Veterans' Agent Salary	400.00*
	*Includes \$100.00 for travel and authorization given Board of Selectmen that they may appoint one of their members as agent	
69.	Veterans' Benefits	15,000.00
70.	School Department — Salaries	373,922.98
71.	School Department — Maintenance	73,277.10
72.	School Department — Out of State Travel	200.00
73.	School Department — Outlay	6,468.30
74.	Vocational Education	2,500.00
75.	Adult Alien Education	550.00
76.	School Transportation	3,800.00
77.	High School Athletic Association Fund — Chapter 658, Section 47	5,500.00
78.	Special Education	2,221.50
79.	Alumni Field	3,560.00
80.	Public Library — Salaries	5,268.00*
	*\$782.51 to be transferred from Dog License Account	
81.	Public Library — Maintenance	4,495.00
82.	Contributory Retirement System	26,465.00
83.	Memorial Day Expense	850.00
84.	Veterans' Day	50.00
85.	Care of Veterans' Lots — St. Bridget's Cemetery	30.00

86. Printing of Town and Finance Committee Reports	3,000.00
87. Workmen's Compensation and Public Liability Insurance Premiums	8,000.00
88. Fire Insurance Premium — Town Buildings	7,200.00
89. Honor Roll — Main Street	50.00
90. Recreation for Children	300.00
91. Blue Cross - Blue Shield	6,200.00
92. Life Insurance	1,400.00
93. Purchase of Fire Works — 4th of July ...	200.00*
*To be displayed not later than 11 P. M. July 3rd or 4th, 1961, Frank J. DeMars Post to give equal amount	
94. Interest on Debt and Unanticipated Interest	23,925.50*
*\$23,925.50 to be taken from Excess and Deficiency Account	
95. Maturing Debt	98,000.00*
*Recommend transfer of \$65,704.09 from Excess and Deficiency Account	
*Recommend transfer of \$7,000.00 from Sewer Surplus	
*Recommend transfer of \$25,000.00 from Water Surplus	
*Recommend transfer of Premium on Water Bonds — \$104.55 for Water Debt	
*Recommend transfer of the balance of water project (loan account) — \$191.36 for Water Debt	

Article 8. On motion of J. Francis Cleary: Voted that the salary or compensation paid to the various elected Town Officials in accordance with Chapter 41, Section 108, of the General Laws, said salary or compensation to be effective from January 1, 1961 and remain in force until the next annual Town Election, unless sooner changed by the vote of the Town, be as follows:

Moderator	\$50.00
Town Clerk	2,000.00
Town Treasurer-Collector	5,200.00
Selectmen, 3 Members, each	300.00
Board of Assessors, Chairman	900.00
Other Members, each	800.00
Public Works Board, 3 Members, each	300.00

Board of Public Welfare, Chairman	200.00
Other Members, each	150.00
Board of Health, 3 Members, each	50.00
Library Trustees, Secretary	50.00
Other Members, each	25.00
School Committee, 3 Members	No Salary
Planning Board, 5 Members	No Salary

Article 9. On motion of J. Francis Cleary: Voted to appropriate the following sums of money for the purpose of paying increases in wages and salaries to employees under the jurisdiction of the Personnel Board in accordance with Section XIX of the Salary Administration Plan as amended.

Town Hall Salary	\$154.80
Accountant — Salaries	432.58
Treasurer-Collector (Clerk) — Salary	119.97
Health Dept. — Nurses' Salaries	240.56
Public Works Dept. — Salaries	3,698.61
Assessors (Clerk) — Salary	36.88
Library Dept. — Libraries — Salaries	244.40
Police Dept. — Salaries	3,584.95
Fire Dept. — Salaries	1,701.08
Welfare Dept. — Salary	134.59
Total	<u>\$10,348.42</u>

Article 10. On motion of Francis J. Cleary: Voted to accept the following Cemetery Funds, same to be invested at interest to perpetual care for their lots and surroundings in Glenwood Cemetery.

Denesiuk, Mr. and Mrs.		Simila, Rachel	\$100.00
George	\$200.00	Stasiukevich, Dominica	100.00
Hellawell, Signe	100.00	Watts, William F.	25.00
Loyko, John or Nellie	100.00	Young, Herbert	200.00
Rutanen, Erick and Paavo	100.00		

At this time Mr. O'Malley, representative of the United States Postal Department was introduced to the meeting.

Article 11. On motion of Benjamin J. Gudzinowicz: Voted, unanimously, to authorize the Selectmen to enter into an option with the Postmaster General of the United States to sell to the said Postmaster General the present Town House Building site, including the buildings thereon; said option to be entered into and exercised within one (1) year from April 1, 1961, and the sale price for said property to be not less than \$20,000; and further to authorize the Selectmen to sell the aforesaid property in accordance with the terms of the aforesaid option.

Article 12. On motion of J. Francis Cleary: Voted to transfer the sum of \$15,000.00 from the Excess and Deficiency Fund for the Finance Committee Reserve Fund to provide for extraordinary and unforeseen expenditures. Transfer to be made to departments only by vote of the Finance Committee as provided by Chapter 40, Section 6, of the General Laws.

Article 13. On motion of J. Francis Cleary: Voted to appropriate the sum of \$10,000.00 to the Stabilization Fund as authorized by Chapter 124 of the Acts of 1945. Such Stabilization Fund to be used for Capital Outlay only.

Article 14. On motion of Benjamin J. Gudzinowicz: Voted to lay this article on the table.
(re Code of Ethics)

Article 15. On motion of Benjamin J. Gudzinowicz: Voted to lay this article on the table.
(re Town Insurance Board)

Article 16. On motion of Noble E. Loomer, Jr.: Voted to transfer the sum of \$9,800.00 from the Excess and Deficiency Fund for the installation of Fire Escapes at the Coolidge School.

Article 17. On motion of Raymond Sheridan: Voted, unanimously, that the sum of \$4,500 be transferred from the Excess and Deficiency Fund to the Board of Public Works to be used for Chapter 90 Maintenance. The reimbursement of \$3,000 from the State and County to be restored upon their receipt to the Excess and Deficiency Fund.

Article 18. On motion of Raymond Sheridan: Voted, unanimously, that the sum of \$15,600.00 be appropriated to the Board of Public Works for Chapter 90 Construction. The Town's share of \$3,900.00 to be raised from the tax levy of the current year and the State's share of \$7,800.00 and the County's share of \$3,900.00 be borrowed under Chapter 44, Section 6-A of the General Laws, said funds to be used to continue with the reconstruction of Main Street.

Article 19. On motion of Raymond Sheridan: Voted to accept Sections 42G, 42H, and 42I of Chapter 40 of the General Laws which are stated in the Town Warrant for this meeting, as follows:

42G — Any city, town or district having a water supply or water distributing system, which, in the case of a city or town, accepts this section and the two following sections in cities other than Plan E cities by vote of the city council subject to the city charter, or Plan E cities by vote of the city council, in towns or districts by vote of its inhabitants at any annual town meeting called therefore, may provide by ordinance, by-law or vote for the levy of special assessments to meet the whole or part of the cost thereafter incurred for laying pipes in public and private ways for the conveyance or distribution of water to its inhabitants. Such city, town, or district may provide that an owner of land which receives benefit from the laying of water pipes in public and private ways upon which his land abuts or which by more remote means receives benefit through the supply of water to his land or buildings shall pay a proportionate part of the cost not already assessed of extending such water supply to his land.

The amount to be charged against each parcel of land receiving such benefit shall include the cost of pipes and other material and of the labor in laying them and other expenses incidental thereto and shall be ascertained, assessed and certified by the water commissioners or the other officers in charge of the supply and distribution of water in such city, town and district.

42H — A city, town or district having a water supply or water distributing system may provide that assessment for the cost of providing and laying water pipes thereafter in public and private ways shall be made upon the several parcels of land receiving benefit from the laying of such pipes by a fixed uniform rate based upon the estimated average cost of all the water pipes therein and the laying thereof, according to the frontage of such land on any way in which a water pipe is laid, or according to the area of such land within a fixed depth from such a way, or according to valuation for purposes of taxation in the last annual assessment, or according to two or all of such measures.

42I — Whenever the water commissioners or other officers in charge of the supply and distribution of water in the city, town or district which has accepted Sections 42G to 42I inclusive, determine to lay water pipes in public and private ways and assessments may be made under said sections for the construction of such improvements, they shall forthwith cause to be recorded in the registry of deeds in the county or district in which said city, town or district is situated a statement of their action, shall specify the ways in which such water pipes are to be laid and shall describe such land as does not abut upon any such way which is to be assessed for such improvement. All assessments imposed under Sections 42G and 42H upon any land which abuts upon any such ways in

which such water pipes are to be laid or is included in such description shall constitute a lien upon such land from the time such statement is recorded. The provisions of Chapter 80 relative to the apportionment, division, reassessment, abatement and collection of assessments, and to interest, shall apply to assessments under this Chapter. No assessment shall be levied under Sections 42H to 42I, inclusive, in excess of the benefit to the land assessed from the laying of the water pipes for which the assessment is levied, and if any assessment is found to exceed such benefit, it shall be abated. The water commissioners or other officers in charge of the supply and distribution of water as aforesaid shall, if the order for assessment is upon land not built upon, extend the time of payment of the assessment and interest at the rate of four per cent until it is built upon for a fixed time and the assessment or interest shall be paid within three months after such land is built upon or at the expiration of such fixed period.

Article 20. On motion of Raymond Sheridan: Voted to authorize the Board of Public Works to aerial spray for mosquito control and that the sum of \$2,200.00 be appropriated for this purpose.

Article 21. On motion of Raymond Sheridan: Voted that the sum of \$7,500.00 be appropriated to the Board of Public Works for the purpose of paving and surfacing streets.

Article 22. On motion of Raymond Sheridan: Voted, unanimously, to authorize the Board of Public Works to lease the property of Grace P. Boeske off Waltham Street for the use as a Public Dump and to appropriate the sum of \$1,800.00 for this purpose.

Article 23. On motion of Raymond Sheridan: Voted that the sum of \$8,500.00 be appropriated to the Board of Public Works for the purpose of extending the force main from the Powder Mill Road sewage pumping station 600 feet to the primary clarifier.

Article 24. On motion of Raymond Sheridan: Voted that the sum of \$1,500.00 be appropriated to the Board of Public Works and used to make a study of the efficiency of the sewerage treatment plant and to make a plan for improving the secondary settling system as recommended by the State Board of Health.

Article 25. On motion of Raymond Sheridan: Voted, unanimously, that the sum of \$135,000.00 be appropriated for the purpose of installing sewer mains subject to assessments or betterments or otherwise in accepted or unaccepted streets or in other lands, in accordance with Chapter 340 of the Acts of 1916 and all other acts in amendment thereof and in addition thereto or otherwise; and to take by eminent domain or otherwise acquire any fee, easement or other interests in land necessary therefore; for sewerage Great Road from an existing manhole at Main Street across the canal by inverted siphon to Winter Street along Winter Street and Railroad easement to Boeske Avenue and on Boeske Avenue and through an easement to Taylor Road and on Taylor Road, Sheridan Avenue, the south end of Espie, Driscoll and White Avenues, and on Great Road east of the canal and on the north end of O'Moore, Espie, Driscoll, White Avenues, and Winter Street, and on Parmenter Avenue and Walcott Street and through easements to Lewis Street existing manhole; and on Elm Court; about 2,150 linear feet of 10" and 7,253 linear feet of 8" asbestos-cement pipe: and that to meet said appropriation the sum of \$2,000.00 be raised in the tax levy of the current year and that the treasurer, with the approval of the selectmen, be and hereby is authorized to borrow the sum of \$133,000.00 under the provisions of Chapter 44 of the General Laws and to issue bonds or notes of the town therefor payable in accordance with said Chapter 44 so that the whole loan shall be paid in not more than thirty years from the date of issue of the first bond or note.

Article 26. On motion of Raymond Sheridan: Voted that the sum of \$9,500 be appropriated to the Board of Public Works and used for the purpose of constructing an addition to the existing Powder Mill Road pumping station and installing a comminutor.

Article 27. On motion of John J. Tobin: Voted that the sum of \$1,300.00 be appropriated to the Board of Public Works and used to purchase two new snow plows and to authorize the Board to trade in two old plows on this transaction.

Article 28. On motion of John J. Tobin: Voted that the sum of \$300.00 be appropriated to the Board of Public Works and used to purchase a second hand power take off and body hoist for the present tree truck.

Article 29. On motion of John J. Tobin: Voted that the sum of \$2,500.00 be appropriated to the Board of Public

Works for the purpose of purchasing two stand-by generators for use in the sewage pumping stations. Said Board to be authorized to attempt to secure generators from Government Surplus or Civil Defense before purchasing.

Article 30. On motion of John J. Tobin: Voted that the Board of Public Works be authorized to widen Riverbank Road abutting on the former school land and make taking or transfer a strip of land ten feet wide for this purpose and to appropriate the sum of \$1,500.00 for street construction and surfacing said street.

Article 31. On motion of John J. Tobin: Voted, unani-
mously, to authorize the Board of Public Works to lease two (2) parcels of land situated on Summer Hill to the United States of America-Department of the Army for the term beginning July 1, 1961 and not extending beyond June 30, 1966. Said parcels are to be used for military purposes.

Article 32. On motion of John J. Tobin: Voted that the sum of \$5,500.00 be appropriated to the Board of Public Works for the purchase of a crawler type sidewalk plow.

Article 33. On motion of John J. Tobin: Voted that the sum of \$7,500.00 be transferred from the Excess and Deficiency Account to the Board of Public Works for the purchase of two new 2½ ton truck chassis and to authorize the Board to trade in two 1949 Dodge truck chassis with this transaction.

Article 34. On motion of John J. Tobin: Voted to appropriate the sum of \$10,000.00 for the purpose of reconstructing the field stone part of the retaining wall on Summit Street.

Article 35. On motion of Henry T. Hanson: Voted, unani-
mously, that the sum of \$60,000.00 be appropriated for the purpose of installing, by the board of Public Works, about 4,000 feet of 12" water mains with fittings and appurtenances from an existing 12" main on Roosevelt Street along Garfield Street and Garfield Avenue and to Crane Avenue and along Crane Avenue to Bates Avenue and along Bates Avenue to an open field thence along an easement about 1,000 feet easterly and about 600 feet northerly to the existing water main on Powder Mill Road; and to authorize said Board to secure necessary easements; and that to meet said appropriation the treasurer, with the approval of the selectmen, be and hereby is authorized to borrow the sum of \$60,000.00 under the pro-

visions of Chapter 44 of the General Laws and to issue bonds or notes of the town therefor payable in accordance with said Chapter 44 so that the whole loan shall be paid in not more than fifteen years from date of issue of the first bond or note.

Article 36. On motion of Donald A. Lent: Voted that the sum of \$500.00 be appropriated to the Board of Public Works to purchase an electric sewer cleaning machine and equipment.

Article 37. On motion of Donald A. Lent: Voted to appropriate the sum of \$1,500.00 to the Board of Public Works for study of the possibility of changing high level sewage systems in the Concord Street area to flow by gravity to the treatment plant so as to relieve the overload on the main pumping station.

Article 38. On motion of Raymond Sheridan: Voted, unanimously, to accept the layouts and relocations of Old Marlboro Road and Conant Street; whereas the layouts and relocations were made by the court sessions or county commissioners.

Article 39. On motion of Raymond Sheridan: Voted, unanimously, that Glenhill Terrace, Douglas Avenue, Colbert Avenue, Louise Street and Walker Street be accepted as Town ways as laid out by the Board of Public Works and said layouts being filed with the Town Clerk, and to appropriate the sum of \$2,000.00 for construction for said ways including drains and for payment of any damage resulting from taking of land and easements for said ways and for recording fees.

Article 40. On motion of Donald A. Lent: Voted that the town accept sewer main extensions constructed in subdivisions and in connection therewith and dedicated to the town; and to authorize the Board of Public Works to abate frontage charges effected by the laying of such sewers in public or private ways when such assessments are made against the property of the constructor of such sewer.

A motion by Worsley Fardy to consider Article 51 before Article 41 was lost.

Article 41. On motion of Carlo J. Mistretta: Voted, 134 in favor to 25 opposed, to amend the Zoning By-Laws and Zoning Map of the Town of Maynard by changing from Residential to Industrial the following area: Beginning at that

point where Brown Street (Mass. Route 27) intersects the Maynard-Acton town line, thence southerly along the center line of said Brown Street a distance of 1,200 feet to a point, thence due west to the Boston and Maine single track railroad line to a point, thence southerly 500 feet more or less along said railroad line to a point, thence northwesterly on a line 1,400 feet from and parallel to the Maynard-Acton town line to a point on the Maynard-Stow town line, thence northeasterly along the Maynard-Stow line to its intersection with the Maynard-Acton town line, thence southeasterly along said Maynard-Acton town line to the point of beginning.

Article 42. On motion of Worsley Fardy: Voted, unanimously, to amend the Zoning By-Laws of the Town of Maynard by deleting from subsection (a) of Section 6, entitled Industrial Districts, the words "except dwellings or other buildings or structures used for human occupancy," and substituting therefor the words "except buildings or structures used for dwelling purposes."

Article 43. On motion of Worsley Fardy: Voted, 140 in favor to 6 opposed, to amend the Zoning By-Law of the Town of Maynard by deleting therefrom subsection (c) of Section 5, entitled "Business Districts," and substituting therefor a new subsection (c) of Section 5 as follows: "Hotels, Motels, and Restaurants and other places serving food," and further, by adding to Section 6, entitled "Industrial Districts" subsection (d) as follows: "Hotels, Motels, and Restaurants and other places serving food."

Article 44. On motion of Worsley Fardy: Voted, 98 in favor to 38 opposed, to amend the Protective Zoning By-Law and the Zoning Map of said Town by extending the Business District as it now exists to include in said Business District, the following parcel of real estate adjacent to said Business District but presently a non-conforming business use property in a Single Residence District, the said parcel being located and bounded and described as follows: A certain parcel of land with the buildings thereon located at the corner of Brown Street and Concord Street in said Maynard, and being shown as Lot 1 on a plan entitled "Plan of Land in Maynard, Mass. surveyed for Thomas Deane," by Horace F. Tuttle, dated May, 1905, and recorded with Middlesex South District Deeds at the end of Book 3261, and further bounded and described as follows: Beginning at the southwesterly corner of the premises at Concord Street and Brown Street, at the present line of the present business zone, thence running northeasterly by said Brown Street, 172 feet to Lot 2 on said plan; thence

turning and running southeasterly by said Concord Street, 127 feet to the point of beginning, and containing 7,334 square feet of land, more or less.

Article 45. On motion of Frank C. Lituri: Voted, unanimously, to appropriate the sum of \$36.00 for unpaid 1959 Board of Health bill.

Article 46. On motion of J. Francis Cleary: Voted to lay this article on the table.
(re Parking Areas)

Article 47. On motion of Frank C. Lituri: Voted to establish a By-Laws Committee as follows:

Section I. There is hereby established a Town By-Laws Committee to consist of three registered voters of the Town. Members of this committee shall be appointed by the Moderator. When first appointed, one member shall be appointed for a three-year term, one for a two-year term, and one for a one-year term. Thereafter, members shall be appointed each year for three-year terms. Terms shall expire April thirtieth, except that members shall continue in office until their successors have been duly appointed and qualified. Vacancies shall be filled by the Moderator for the balance of unexpired terms.

Section II. The committee shall be charged with the publication of the Town By-Laws and of any duly authorized amendments, additions or other changes pertaining thereto.

Section III. The committee shall have the authority to publish the rules and regulations of any Town Department, Board, Committee or Agency.

A motion by Charles E. Sullivan to reconsider Article 44 was lost.

Article 48. On motion of Frank C. Lituri: Voted to appropriate the sum of \$450.00 to be used by the By-Laws Committee in the preparation and publishing of the Town By-Laws.

Article 49. On motion of Donald A. Lent: Voted, unanimously, to release to John Helander and Fannie Helander and to those claiming by or through them the drainage easement granted to the Town of Maynard by them by instrument dated June 21, 1929, and recorded with Middlesex South Dis-

trict Deeds, Book 5369, Page 273. Said easement being no longer needed or in use according to the Department of Public Works, and to ratify and confirm a certain release given to the said John Helander and Fannie Helander by the inhabitants of the Town of Maynard by instrument dated November 1, 1960 and recorded with said deeds, Book 9715, Page 454.

Article 50. On motion of Donald A. Lent: Voted, unanimously, to authorize the Board of Selectmen to sell to the Boston Edison Company for one dollar, two (2) poles with the crossarms, wires and fixtures attached thereto constituting a line for transmission of electricity, over and across the property of the Town located on the northerly side of Powder Mill Road, and to execute in the name and behalf of the Town an appropriate bill of sale conveying said property to said Company and such instrument as they may deem proper granting the Company authority to maintain and use said line or may take any other action relative thereto.

Article 51. On motion of Carlo J. Mistretta: Voted, unanimously, to amend the Protective Zoning By-Law of the Town of Maynard and the Zoning Map of Maynard by extending the present Industrial District situated south of Powder Mill Road to include the following described area of land, presently zoned Residential, bounded:

Beginning at a point located 600 feet South of the southerly side of Powder Mill Road at the westerly boundary of the present Industrial District and land of the Powder Mill Realty & Trust Company; thence westerly by a line running parallel to and 600 feet distant from the southerly side of Powder Mill Road, 2,000 feet to a point; thence southeasterly to a point located 1,300 feet northeasterly of Waltham Street and opposite Wood Lane; thence easterly by a line running parallel to and 1,300 feet distant from Waltham Street to the present Industrial District; thence by the present Industrial District to the point of beginning.

At 11:28 P. M. on motion of Donald A. Lent, it was voted to adjourn.

Attest:

ELEANOR JONES,
Town Clerk.

The Zoning By-Law amendments voted under Articles 41, 42, 43, 44 and 51 at the Annual Town Meeting, March 6, 1961, were approved by the Attorney General, as follows:

June 26, 1961

Boston, Mass.

The foregoing amendments to Zoning By-Laws adopted under Articles 41, 42, 43, 44 and 51 are hereby approved.

E. J. McCORMACK, JR.,
Attorney General.

Proceedings of Annual Town Election

HELD MARCH 13, 1961

The Annual Town Election was held in Maynard Memorial Gymnasium on the above date, in accordance with Town Warrant No. 484.

Prior to the opening of the polls, the Warden and Clerk checked the ballot boxes, found them to be empty, set the registers at zero, locked them and put the keys in charge of the Election Officer at the Boxes.

At 8:00 o'clock A.M. the Warden, Doris A. Lowney, declared the polls open.

The Election Officers at the opening of the polls were: Warden, Doris A. Lowney; Deputy Warden, James J. Ryan; Clerk, Myrtle Whitney; Deputy Clerk, William G. Weir. Inspectors and Deputy Inspectors, Helen V. MacDonald, Rachel Lester, Helen M. Gilleney, Phyllis P. Savikoski, Herbert R. Usher, James J. Tobin, Martha L. Champagne, Margaret J. McCormack, Ruthmary Armour, Pauline E. Foley. Tabulators were, Margaret I. Fardy and Grace E. French.

Total number of Ballots delivered to Warden by Town Clerk	4,100
Number of ballots cast in Area 1	1,288
Number of ballots cast in Area 2	1,189
Total number of ballots cast and tabulated	2,477
Number of ballots spoiled (received blank from printer)	1
Number of unused ballots	1,622

Ballot Box Register in Area 1 (two ballots were put in together)	1,287
Ballot Box Register in Area 2	1,189
Total number of names checked Area 1	1,288
Total number of names checked Area 2	1,189
Total number of names checked	<u>2,477</u>

The polls were declared closed at 8:00 P. M.

Counting began at 8:00 o'clock P. M. by the following counters and continued until 12:00 Midnight.

Pauline E. Braman	Etta H. Cain
Florence A. Jones	Kathleen L. Lowe
Jessie B. Crowe	Esther M. Evans
Harriet E. Fouratt	Dorothy E. Hamlin
Myrna E. Palmer	Jean Peterson
Jeanette I. Robblee	Marion Lattuca
Constance J. Quinn	Nancy Aubin
M. Mabel Holly	Barbara Tucker
Frances Maki	Mary T. Ollila
Elvira A. Hicks	Mary Niose
Eva H. Evers	Signe M. Hellawell
Helen R. Carey	Mary C. Szczersenia
Gertrude Duggan	Josephine C. Williams
Lillian J. Alto	Pola Bandalewicz
Edna M. Farrell	Margaret M. Boothroyd
Janet Gagne	Jeanne A. Mulcahy
Lucy Johnson	Grace D. Alberi
Mary F. Sharpe	Doris Z. McGarry
Amy B. Ryan	Bessie W. Docherty
Mary V. Bemis	Shirley E. Alger

The result of the tabulating was announced by the Clerk at 2:15 A. M., March 14, 1961, and was as follows:

SELECTMAN — THREE YEARS

Albert G. Alexanian, Jr.	1,646
Donald A. MacGlashing	719
Scattering	2
Blanks	110

Albert G. Alexanian, Jr., elected, qualified, March 14, 1961.

SELECTMAN — TWO YEARS

(to fill vacancy)

Howard E. Boeske	1,204
Patrick J. Donovan	1,146
Scattering	3
Blanks	124

Howard E. Boeske, elected, qualified, March 14, 1961.

TOWN CLERK — ONE YEAR

Eleanor Jones	2,235
Blanks	242

Eleanor Jones, elected, qualified, March 15, 1961.

MODERATOR — ONE YEAR

Philip Wilson	2,010
Scattering	2
Blanks	465

Philip Wilson, elected, qualified, March 15, 1961.

TOWN TREASURER AND COLLECTOR
THREE YEARS

Howard L. King	1,283
Richard T. White	1,125
Scattering	1
Blanks	68

Howard L. King, elected, qualified, March 16, 1961.

SCHOOL COMMITTEE — THREE YEARS

Noble E. Loomer, Jr.	905
Albert P. Rogers	1,176
Willis D. Dodd	306
Blanks	90

Albert P. Rogers, elected, qualified, March 14, 1961.

ASSESSOR — THREE YEARS

Thomas J. Duggan	2,003
Scattering	2
Blanks	472

Thomas J. Duggan, elected, qualified, March 17, 1961.

BOARD OF PUBLIC WELFARE — THREE YEARS

June V. Pekkala	1,278
Joseph J. Walsh	972
Blanks	227
June V. Pekkala, elected, qualified, March 14, 1961.	

BOARD OF HEALTH — THREE YEARS

Irving H. Manning	1,540
Vincent Collura, Jr.	846
Blanks	91
Irving H. Manning, elected, qualified, March 14, 1965.	

BOARD OF PUBLIC WORKS — THREE YEARS

Raymond Sheridan	1,248
Gerald J. Nee	1,122
Blanks	107
Raymond Sheridan, elected, qualified, March 14, 1961.	

PLANNING BOARD — FIVE YEARS

Ralph W. Herrick	1,838
Scattering	1
Blanks	638
Ralph W. Herrick, elected, qualified, March 14, 1961.	

TRUSTEE OF PUBLIC LIBRARY — THREE YEARS

Edith H. Carbone	1,905
Blanks	572
Edith H. Carbone, elected, qualified, March 16, 1961.	

CONSTABLES — ONE YEAR

Joseph J. Falco	1,553
Eino Nyholm	1,801
Louis Graceffa	10
Scattering	63
Blanks	4,004

Joseph J. Falco, elected, qualified, March 14, 1961.

Eino Nyholm, elected, qualified, March 15, 1961.

Louis Graceffa, elected, qualified, March 15, 1961.

“Shall an act passed by the General Court in the current year, entitled, ‘An Act to provide life tenure for James V. King incumbent of the office of town accountant of the town of Maynard,’ be accepted?”

Yes	1,517
No	646
Blanks	314

“Shall the town vote to accept the provisions of section nineteen B of Chapter forty-one of the General Laws and thereby provide permanent tenure for Eleanor Jones, the present incumbent in the office of town clerk?”

Yes	1,788
No	403
Blanks	286

Attest:

ELEANOR JONES,
Town Clerk.

March 14, 1961

In accordance with the provisions of Chapter 41, Section 19 of the General Laws of Massachusetts, I hereby appoint James V. King of Maynard to be Assistant Town Clerk during the current municipal year or until this appointment is revoked.

ELEANOR JONES,
Town Clerk.

I, James V. King, above named, do solemnly swear that I will faithfully perform the duties devolving upon me as Assistant Town Clerk of the Town of Maynard, Massachusetts.

JAMES V. KING.

Subscribed and sworn to this fourteenth day of March, 1961, before me,

ELEANOR JONES,
Town Clerk.

A true copy,

Attest:

ELEANOR JONES,
Town Clerk.

Proceedings of Special Town Meeting

HELD APRIL 3, 1961

In accordance with Town Warrant No. 485, a Special Town Meeting was held in the Maynard Memorial Gymnasium on the above date.

At 7:30 o'clock P. M. the Moderator, Philip Wilson, called the meeting to order and declared a quorum to be present.

On motion of R. Frank Punch it was voted to waive the reading of the Warrant as a whole.

Article 1. Robert Billups, gave a verbal report of progress for the High School Building Committee and was given permission to show slides when Article 2 came up for action.

Owen Duggan read a minority report for the Finance Committee which was filed with the Town Clerk.

Article 2. The following motion was made by Robert R. Billups: Moved that the sum of \$1,630,000.00 be appropriated for the purpose of constructing, originally equipping and furnishing a public High School Building on Town owned land located on the southwesterly side of Great Road, known as the Eveleth Estate property, and that to meet such appropriation, the Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow the sum of \$1,630,000 under authority of Chapter 645 of the Acts of 1948, as amended, and to issue bonds or notes of the Town therefor, payable in accordance with the provisions of Chapter 44 of the General Laws so that the whole loan shall be paid in not more than twenty years from the date of issue of the first such bond or note.

An amendment by Harold W. Johnston was lost.

The original motion was lost by a vote of 278 in favor to 419 opposed, ballots being used.

Counters were, Myrtle Whitney, Anastacia K. Taylor, Ruthmary Armour, and Signe M. Hellawell.

Article 3. The Moderator ruled that no action was necessary under this article.

(re appointment of High School Building Committee)

While the counting of ballots was in progress the meeting took up Article 8.

Article 8. A motion by Alfred S. Carey, Jr. to appropriate \$2,000.00 for the purpose of employing a Social Worker in the Maynard Public Welfare Department was lost.

Donald A. Lent moved that Article 10 be acted on before Article 9 and it was so voted.

Article 10. On motion of Donald A. Lent: Voted that the Board of Public Works be authorized to extend the 42" concrete brook pipe and the 12" drain from Powder Mill Road to the Assabet River across land owned by the Town and used as an open brook; and to appropriate the sum of \$1,500.00 for this purpose.

The count of ballots under Article 2 was announced at this time by the Moderator.

Article 4 and Article 6 were ruled illegal by the Moderator and no action was taken.

(re salary increases in Police and Public Works Depts.)

Article 5 and Article 7—The Moderator ruled that no action was necessary under these articles.

(re raising money to pay salary increases under Articles 4 and 6.)

Article 9. On motion of John A. Driscoll: Voted, unanimously, to authorize the Board of Public Works or Board empowered to convey property, to convey to the Maynard Lodge of Elks, by sale or otherwise, a lot of land situated on the north side of Powder Mill Road and on the west side and adjacent to other property of the Elks, said land being the same conveyed to the Town of Maynard by Guyer Fowler et al and filed with Middlesex South Deeds Book 7200, Page 27, and used by the Town as an easement for emptying water from a 42" brook pipe and a 12" drain pipe into the river; provided however, that the Town of Maynard shall retain the right of way for conduits of before mentioned 42" brook pipe and 12" drain pipe through said easement to the river. This land may be used for parking but shall not be built upon.

Article 11. On motion of Donald A. Lent: Voted that the sum of \$512.50 be appropriated to the Board of Public Works and used for the purchase of bounds and the setting thereof, as requested by the County Engineering Department.

Article 12. On motion of Donald A. Lent: Voted to lay this article on the table.

(re Water Main on Walker and Louise Streets)

Article 13. On motion of Donald A. Lent: Voted to appropriate the sum of \$300.00 for the purpose of cleaning the 6" water main on Thompson Street from the 8" main on Fairfield Street to Great Road.

Article 14. On motion of Michael Zapareski: Voted, unanimously, that the Chief of Police and the Board of Fire Engineers be authorized to secure an easement, on behalf of the inhabitants of the Town of Maynard, for the purpose of installing conduits and wires to carry the Fire Alarm and Police Alarm wires from River Street to Main Street, from a point near the intersection of River Street with Walnut Street, to the intersection of Main Street and Nason Street.

Article 15. On motion of Carlo J. Mistretta: Voted, unanimously, to amend the Zoning By-Law by adding at the end of subsection 1 of Section 3 a new paragraph as follows:

(d-9) An automobile parking area subject to the following provisions:

1. That the area may be used only for private passenger vehicles.
2. That no fee is to be charged for parking of cars.
3. That the area is located adjacent to or directly across the street from a non-residential district.
4. That no commercial operations shall be carried on.
5. That only signs necessary for orderly parking are permitted.
6. That no accessory buildings shall be erected except a shelter for an attendant.

A motion by Robert E. McMahon to reconsider Article 2 was lost.

Article 16. On motion of Carlo J. Mistretta: Voted to establish an Industrial Committee as follows:

Section I.

There is hereby established an Industrial Committee to consist of five registered voters of the Town. Members of the committee shall be appointed by the Moderator. When first appointed two members shall be appointed for three-year terms, two members shall be appointed for two-year

terms, and one member for a one-year term. Thereafter, members to be appointed each year for two-year terms. Terms shall expire April thirtieth, except that members shall continue in office until their successors have been duly appointed and qualified. Vacancies shall be filled by the Moderator for the balance of unexpired terms.

Section II.

The duties of this committee will be to act as a clearing agency for industries desiring to locate in Maynard, to assist in dispensing information concerning Maynard's assets to prospective industries, and such other matters as shall regularly promote desirable industrial growth.

Article 17. On motion of Donald A. Lent: Voted that the sum of \$3,200.00 be appropriated for the purpose of paying the execution issued by the Middlesex Superior Court and the legal expense incurred herewith, in the land damage suit of Vittorio Nicolazzo alias Victor Nicholas (Middlesex Superior Court Number 222094) and that said sum be raised by taxation.

Article 18. On motion of Irving H. Manning: Voted that the sum of \$3,986.38 be appropriated for the purpose of paying the judgment rendered together with the interest thereon and the legal expense incurred therewith in the suit of the Bacon Roofing Co. Inc. vs Louis Proia Construction Co., Inc. et al. (Suffolk Superior Court No. 74254 Equity) and that said sum be raised by taxation.

At 10:26 P. M. on motion of R. Frank Punch it was voted to adjourn.

Attest:

ELEANOR JONES,
Town Clerk.

The Zoning By-Law amendment voted under Article 15 at the Special Town Meeting, April 3, 1961, was approved by the Attorney General, as follows:

May 29, 1961

Boston, Mass.

The foregoing amendment to the Zoning By-Law is hereby approved.

E. J. McCORMACK,
Attorney General.

A true copy,

Attest:

ELEANOR JONES,
Town Clerk.

Proceedings of Special Town Meeting

HELD OCTOBER 16, 1961

A Special Town Meeting was held on the above date at the George Washington Auditorium, in accordance with Town Warrant No. 486.

At 7:35 P. M. the meeting was called to order by the Moderator, Philip Wilson, who announced that a quorum was not present.

On motion of Anthony R. Ciraso, as amended by R. Frank Punch and Lauri J. Wick, it was voted to postpone the meeting until 8 o'clock.

At 8 o'clock the Moderator called the meeting to order and announced that a quorum was still lacking.

On motion of Anthony R. Ciraso it was voted to postpone the meeting until 8:45 o'clock and if a quorum was not present then, to adjourn until Monday, October 23, 1961 at 7:30 o'clock P. M. in the George Washington Auditorium.

At 8:45 the meeting was again called to order by the Moderator and the voters present were counted by Margaret J. McCormack and Martha L. Champagne. There were eighty (80) voters counted and a quorum not being present the meeting was adjourned in accordance with the previous vote.

Time of adjournment, 8:47 o'clock P. M.

Attest:

ELEANOR JONES,
Town Clerk.

Proceedings of Adjourned Special Town Meeting

HELD OCTOBER 23, 1961

In accordance with the vote at the Special Town Meeting, October 16, 1961, the adjourned meeting was called to order at 7:30 P. M. on Monday, October 23, 1961, by Philip Wilson, Moderator. At this time the Moderator announced that there were seventy-two voters present which did not constitute a quorum.

On motion of Edmund W. Beebe it was voted to adjourn the meeting until 8:00 P. M.

At 8:00 o'clock the Moderator called the meeting to order and announced that a quorum was still lacking, there being 86 voters present.

On motion of Albert G. Alexanian, Jr. it was voted to adjourn.

Attest:

ELEANOR JONES,
Town Clerk.

IMPORTANT REQUEST



Please notify the Town Clerk immediately of any error or omission in the following List of Births.

Errors not reported at once can be corrected only by sworn affidavit, as prescribed by the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

Births Recorded in Maynard for 1961

Date	Name of Child	Place of Birth	Parents
Jan. 2	Douglas Richard Stone	Sudbury	Richard C. and Lola M. Butler
Jan. 2	Ellen McCrea Butler	Concord	Arthur E. and Shirley E. Ingraham
Jan. 2	Katherine Ruth Batchelder	Concord	Gerald B. and Elaine M. Morrison
Jan. 4	Bruce Edward Lockhart	Concord	Bertram E. and Cecile A. Brooks
Jan. 5	Frederick Stephen Liebfried	Concord	George E. and Alliean H. Catlin
Jan. 6	Robert Brian Smith	Concord	Raymond A. and Jo Ann A. Tetreault
Jan. 11	Mark Peter Minasian	Framingham	Robert and Marie Porrazzo
Jan. 12	Deborah Cook	Waltham	Donald F. and Judith Emerson
Jan. 15	Gina Marie Graceffa	Concord	Joseph R. and Martha J. Mariano
Jan. 18	Elmer Walter Mattson, Jr.	Concord	Elmer W. and Jean C. Lorentson
Jan. 17	Cheryl Ann Finan	Concord	Roger V. and Carol Pignone
Jan. 21	Jean Ellen Bouffard	Concord	Wilfred T. and Lanis L. Kendall
Jan. 23	Richard Steven Martin	Leominster	Richard A. and Charlene M. James
Jan. 23	Richard Russell Wilkie	Concord	Russell T. and Edythe M. Ayers
Jan. 24	Doris Ann Puleo	Concord	Frank N. and Doris R. Watkins
Jan. 31	Bert Edward Bachrach	Concord	David and Florence Hansen
Jan. 31	Mark Stephan Nordheim	Marlborough	Henry F. and Anne M. Shea
Feb. 3	Dawn Ellen Jedneak	Concord	James J. and Edna L. Ziman
Feb. 4	Donald Anthony Hollifield	Concord	William E. and Glee C. Hawes
Feb. 7	Michael James Connors	Concord	Gerald C. and Sandra R. Gunn
Feb. 7	John Walter Lankiewicz	Concord	Waslaw M. and Jeanette H. Jacobs
Feb. 7	Kristin Johnston	Concord	Angus D. and Diane M. Cutler
Feb. 9	Mary Elizabeth Mello	Concord	Albert J. and Mary L. Cancellia
Feb. 9	Thomas James Richardson	Concord	James P. and Marion A. Smith
Feb. 9	Barbara Marie Crossley	Concord	Edward E. and Elizabeth L. Mirabito
Feb. 10	Edward Arthur Culkins	Concord	Bernard J. and Edith M. MacInnis
Feb. 10	Thomas Joseph Barilone	Framingham	Francis J. and Nancy Smith
Feb. 11	Theresa Marie Lane	Concord	Paul K. and Elizabeth S. Byrne
Feb. 13	Heidi Jane Worth	Concord	John P. and Mary J. Curley
Feb. 13	Sandra Kathleen Regan	Concord	Henry F. and Ruth C. Dahlquist

Feb. 14	Michael Peter Rolla	Concord	Rudolf F. and Margareta A. Jesiorek
Feb. 21	Kellie Scott	Concord	Charles D. and Sally R. Paige
Feb. 24	Gabriel Antonia Aponte	Boston	Manuel and Noelia Maysonet
Feb. 14	Kimberly Ann Trunca	Boston	Edward M. and Christine E. Nelson
Feb. 26	Kimberly Ann Hanson	Marlborough	Richard N. and Jean M. Antila
Mar. 4	Robert Sarvela	Concord	Edwin E. and Joanne Flerra
Mar. 7	Albert Paul Rogers, Jr.	Concord	Albert P. and Joan Ann Hamel
Mar. 7	Lisa Joan Mariani	Concord	Victor J. and Mary C. Clark
Mar. 8	Christine Kutt	Concord	Siegfried E. and Siegrid Niemann
Mar. 10	Patricia Ann Kulik	Concord	John J. and Vivian L. Jolie
Mar. 10	Judith Lynn Holway	Cambridge	Ernest E. and Ruth M. Metallo
Mar. 11	Kimberli Ann Norton	Concord	Herbert C. and Erma E. Brown
Mar. 12	John Warren Kopp, Jr.	Concord	John W. and Donna M. Leate
Mar. 12	Debra Rita Perryman	Concord	Normand J. and Juliette G. Poirier
Mar. 13	Carolyn Anne Platzner	Newton	Harold L. and Kathleen G. Shea
Mar. 16	Marke Robert McGrath	Hudson	Henry and Dorothy Schofield
Mar. 18	Joseph Bertrum Kenefick	Concord	John J. and Lois S. Eley
Mar. 19	William Evans Foss	Concord	Gilbert L. and Nellie M. Wilkie
Mar. 30	Matthew John Saisa	Hudson	Lauri B. and Rachael A. Whitney
Apr. 3	Harry Theodore Vrontas	Concord	Theodore H. and Mary C. Vallas
Apr. 6	Brian James Zagwyn	Waltham	Conrad J. and Beverly J. Hamilton
Apr. 13	Outi Helena Hyvonen	Concord	Eero J. Hyvonen and Saara H. Riekki
Apr. 13	Glenn Roger Warila	Concord	Oliver R., Jr. and Christine Torkelsen
Apr. 20	Thomas Michael Clancy	Concord	Theodore R. and Frances A. Moody
Apr. 22	Tod Richard Holmes	Concord	John J. and Teresa E. Linehan
Apr. 25	Carol Lee Metz	Waltham	Robert W. and Katherine D. McCarthy
Apr. 26	Ward Carl Emanuelson	Concord	Carl R. and Diana L. Jones
Apr. 28	David Lloyd Goss, Jr.	Frammingham	David L. and Joan Laskowsky
May 1	Mary Regis Corrigan	Concord	George H. Jr. and Margaret L. Connell
May 2	Suzanne Mary Carew	Concord	Henry V. and Vera M. Niskanen
May 4	Donna Marie Hampson	Concord	Paul W. and Dorothy F. Edwards
May 7	Dawn Marie Tupper	Concord	Arthur W. and Helen P. Swanson
May 7	David William Colombo	Concord	Dominic W. and Jane Burns
May 10	Robert Bernard Soar, Jr.	Concord	Robert B. and Carol H. Laskowsky

May 11	Robert Richard Breen	Concord	Charles R., Jr. and Maryann T. Notargiacomo
May 12	Michael John Chartrand	Concord	George J. and Carol A. Lizotte
May 12	Patricia E. Brown	Concord	William P. and Joanne B. Loose
May 12	Deborah Susan Bemis	Concord	Norman W. and Elizabeth M. Murray
May 16	David Michael Power	Concord	Edward P. and Sheila J. Jackman
May 20	Susan Marie Kavaleski	Concord	John J. and Jane C. O'Keefe
May 20	Paul Douglas Sawyer	Concord	Robert C. and Sylvia A. Monson
May 20	Michael Richard Burke	Boston	Paul J. and Alice M. McLean
May 22	John Robert Morrill	Concord	Arthur H., Jr. and Arlene E. Roche
May 23	James Clifford King	Concord	Howard F. and Shirley M. Beford
May 24	Monique Mary Karpeichik	Hudson	Edward S. and Cecile A. Colot
May 25	Valerie Jean Stevanazzi	Newton	Peter P. Jr. and Petrena R. Lattuca
May 29	Christine Frances White	Concord	George F. and Elaine M. Martin
June 6	Kristina White	Concord	Francis J. and Audrey N. Tarbox
June 6	John Anthony Lombardo	Concord	Angelo and Phyllis L. Poilucci
June 7	Debra Jean Tierney	Concord	John E. and Carol M. Massarelli
June 9	Barbara Ann Droz	Waltham	Marcel R. and Margaret E. Harris
June 10	Giorgio Mario Vacca	Concord	Carlo A. and Antonietta Macari
June 11	Susan Alison Butterworth	Concord	Lee D. and Shirley A. Phillips
June 11	John Anthony Flood	Concord	Michael R. and Virginia L. Barnes
June 14	Jennifer Lynn Hatch	Concord	George M. and Mary M. LeBlanc
June 14	Arnold Edwin Justason, Jr.	Boston	Arnold E. and Carolyn Carey
June 19	Robin John Hatch	Concord	Edward A. and Annie F. Lenfest
June 21	David Wayne Roche	Concord	Douglas J. and Virginia H. Luca
June 29	Kerry Lynne Alexander	Arlington	Michael J. and Carol L. Mingo
June 30	Anita Louise Derby	Concord	Richard A. and Flavia M. DeMars
June 30	Diane Arline Pratt	Concord	Francis E. and Janice A. Gidney
July 4	Deborah Claudia Beltzer	Waltham	Stephen L. and Sylvia M. Bari
July 5	Ann Marie Dowd	Concord	Paul and Marie Barbuto
July 10	Richard James Doran, Jr.	Concord	Richard J. and Geraldine S. Ronco
July 11	Sharon Ann Waldron	Concord	Mark L. and Eleanor A. Riley
July 16	Thomas Jon Akins	Concord	Charles M. and Shirley M. Pintabona
July 17	Catherine Waluck	Concord	Stanley T. and Margaret Tekmajian
July 21	Janine Claire Paul	Concord	Alphonse J. and Marguerite C. Robison
July 26	Ann Marie Cofelice	Framingham	Andrew J., Jr. and Carol Rainsford

July 26	Hill			
July 27	Craig Vincent Landry	Concord	Henry H., Jr. and Marguerite Bartolomeo	
July 27	Lisa Mary Nutter	Concord	Ralph J. and Marjorie J. Hudson	
July 28	Maureen Elizabeth Molloy	Concord	Ronald G. and Hope I. Carleton	
July 29	Bryan Emerson Adey	Concord	William M. and Christine M. Lampinen	
Aug. 5	Robert Joseph Boyd, Jr.	Concord	Warren H. and Alice A. Bowman	
Aug. 5	William Herbert Alexander, Jr.	Concord	Robert J. and Gloria J. Finan	
Aug. 6	Boris Hranowskyj	Concord	William H. and Carol A. Graceffa	
Aug. 6	Jo-Anne Robin Murray	Concord	Jurij and Gerda M. Haas	
Aug. 6	Josephine Elizabeth Doran	Worcester	Garth C. and Elaine W. Blume	
Aug. 7	Robert Frank Calnan	Concord	Edward M., Jr. and Marguerite A. Connelly	
Aug. 8	Debra Ann Johnston	Concord	Robert P. and Gisela Lutz	
Aug. 12	Steven Clark Tucker	Waltham	Dale G. and Evelyn I. Rancour	
Aug. 13	John Lawson, III	Needham	Richard H. and Lorraine P. Miller	
Aug. 15	Suzanne Marie Dawes	Concord	John, Jr. and Bernice Peterson	
Aug. 15	Randall George Goodick, III	Concord	David C. and Nancy E. Garrity	
Aug. 16	Kathi Ann Coleman	Waltham	Randall G., Jr. and Joan M. Serres	
Aug. 17	Louise Ann Loring	Concord	James F. and Vera E. Robinson	
Aug. 18	Brian McCormick	Concord	Dexter L. and Jane M. Davis	
Aug. 18	Albert Roland Thayer	Concord	Robert D. and Mildred M. Reddish	
Aug. 18	Charles Michael Helin	Concord	James E. and Eleanor F. Brend	
Aug. 19	John Joseph Ballard	Concord	Charles R. and Sandra J. Sutherland	
Aug. 19	Joseph Michael Ballard	Concord	Carl H. and Leona A. Lankiewicz	
Aug. 19	Sharon Santamaria	Concord	Carl H. and Leona A. Lankiewicz	
Aug. 21	Brenda Veronica Walsh	Concord	John R. and Katherine M. Meninger	
Aug. 21	Sandra Marie Reilly	Boston	Joseph J. and Rosalie A. Gonyea	
Aug. 21	Lisa Jean Landry	Concord	Joseph G. and Jacqueline B. MacLaren	
Aug. 26	Dale Stephen Rimbach	Concord	George F. and Katherine M. Bellas	
Aug. 26	Linda Suzanne Illsley	Concord	Phillip N. and Nancy J. Warila	
Aug. 29	Jean Marie Donnelly	Newton	Howard D. and Vivian E. Kling	
Sept. 2	Michael Anthony Lombardo	Concord	Edward F. and Marie Burns	
Sept. 2	Donald Stewart MacDougall, Jr.	Concord	Philip and Christine M. Ricard	
Sept. 5	Brian Joseph Costidio	Marlborough	Donald S. and Jackelen L. Stone	
Sept. 6	Thomas Joseph Malloy	Concord	Warren J. and Jo-Ann McNulty	
Sept. 7	Victoria Lynn Salamone	Concord	Robert J. and Terese A. Delory	
			Peter A. and Tina R. Alessi	

Sept. 7	James Richard Colleton	Marlborough	Larry R. and Phyllis A. Coolidge
Sept. 15	Joanne Teresa Morash	Concord	Robert H. and Rose C. Buscemi
Sept. 19	Deborah Louise Sharpe	Concord	George J. and Shirley A. Peterson
Sept. 20	Valerie Jane Anelons	Concord	George J. and Mary N. Chisholm
Sept. 21	Aldo Richard Torre	Concord	Frank and Dorothy P. Carrara
Sept. 25	Marlene Carol Johnson	Concord	Edward A. and Miriam T. Salmi
Oct. 3	Susan Joan Jarmulowicz	Concord	Robert M. and Sally A. Steele
Oct. 3	Edith Mary Priest	Norwood	William G. and Mary E. Horne
Oct. 4	Kevin Joseph Brooks	Concord	Edward J. and Mary R. Milligan
Oct. 6	Marguerite Teresa Long	Concord	James J. and Marguerite H. Kelley
Oct. 7	Edward Thaddeus Rydzewski	Boston	Thaddeus J. and Stephania Zaleski
Oct. 10	Scott Evan Clanton	Concord	Norman L. and Priscilla E. Bloom
Oct. 11	Deborah Ann Kangas	Concord	Richard D. and Sally A. Chapman
Oct. 12	Patricia Rose LeMoine	Concord	Francis E. and Fiina M. Pihlajamaki
Oct. 15	Joan Luna	Concord	Felix L. and Antonia Zayas
Oct. 16	Ann Marie Riggs	Natick	Robert O. and Margaret Griffin
Oct. 18	Laura Maurais	Concord	Robert R. and Brenda L. Mariani
Oct. 20	Gloria Ann Woodbury	Concord	Robert J. and Gloria A. McDewitt
Oct. 21	Brian Keith Donahue	Marlborough	William J. and Patricia A. Wehkoja
Oct. 24	Mitchell Dana Wilson	Concord	Arnold D. and Diana C. Moore
Oct. 28	Jennifer Justine Baker	Framingham	Irving D. and Joann L. Jackson
Nov. 3	Cathy Arlene Pillivant	Concord	Garrett A. and Alice M. Hanson
Nov. 4	Karen Lee Jones	Waltham	Ronald R. and Arlene F. Shannon
Nov. 9	Kimberly Jill Crook	Concord	Donald E. and Barbara J. Connell
Nov. 10	Susan Marie Schofield	Concord	Roger J. and Eileen M. Joyce
Nov. 12	Jaqueline Cosme	Concord	Marciano and Silvia Canales
Nov. 13	Allison May Kings	Marlborough	Jonathan F. and Helen V. Pazaricky
Nov. 16	Michael Alec Sluyski	Concord	Richard M. and Virginia D. Warila
Nov. 20	Sarah Beth Kallio	Concord	Voitto E. and Vivian A. Helander
Nov. 20	Andrea Jean Anello	Concord	Salvi J. and Patricia A. Savosh
Nov. 21	Michael Francis Higgins	Concord	Joseph L. and Elfrieda M. Dittrich
Nov. 24	Sandra Jean Bedard	Concord	Lawrence F. and Marion E. Terrasi
Nov. 27	Stephen George Giacumakis	Concord	George, Jr. and Joan E. Gillies
Nov. 29	Thomas Arthur Sweeney	Framingham	Thomas A. and Patricia A. Ryan
Nov. 30	Robert Francis Costanzo	Concord	Nicholas P. and Rose T. Morrazzo

Dec. 10	Jacqueline Clayton	Concord	John, Jr. and Carol A. Kopp
Dec. 12	Elizabeth Joyce Wright	Concord	Robert J. and Sharron I. Salb
Dec. 19	Steven John Lampila	Concord	Wayne A. and Dorothy I. Willey
Dec. 22	Kevin Joseph Forster	Concord	John G. and Mary E. PUNCH
Dec. 25	Steven McDonald	Concord	Harold J. and Una F. Murray
Dec. 27	Robin Louise Mertz	Concord	Elmer J. and Theresa A. Cirino
Dec. 25	Chris Thomas Wilkie	Concord	Russell T. and Edythe M. Ayers
Dec. 26	Sharon Louise Picard	Concord	Dennis J. and Dolores M. Petit
Dec. 28	Roger Vincent Finan, Jr.	Concord	Roger V. and Carol J. Pignone
Dec. 29	Kenneth Allen Nowak	Concord	Stanley and Roberta J. Allen
Dec. 30	Mary Theresa Nevala	Concord	Charles W. and Eleanor L. Connelly

COMPARISON FOR FIVE YEARS

Number of Births	1957	1958	1959	1960	1961
	163	155	166	169	180

1960 BIRTHS NOT PUBLISHED IN THE 1960 TOWN REPORT

Nov. 4	Denise Marie Gagne	Concord	Donat W. and Janet Rechel
Mar. 7	Bruce Verner Niskanen	Germany	Robert V. and Helga A. Kollmar
Oct. 31	Mark Ernest Torre	Boston	Frank and Dorothy P. Carrara
Dec. 1	Jill Ann Jenkins	Concord	Bert H. and Carol L. Downey
Dec. 12	Donna Diane Doucet	Boston	Arthur J. and Florence M. Cain
Dec. 23	Douglas Adrien Bedinger	Chelesa	Richard W. and Caroline E. Jarvi
Dec. 27	Anne Marie Callahan	Marlborough	Edward P. and Alice A. Colombo
Dec. 30	Paula Louise Frost	Concord	Robert E. and Judith Heyliger
Dec. 30	Margaret Ursula Wright	Concord	Edward L. and Margaret J. Flynn

Deaths Recorded

JANUARY 1, TO DECEMBER 31, 1961

January	13	July	7
February	15	August	7
March	7	September	7
April	7	October	9
May	7	November	7
June	6	December	7

Males	54
Females	45
Total Number of Deaths	99

COMPARISON FOR FIVE YEARS

	1957	1958	1959	1960	1961
Number of Deaths	107	91	97	83	99

DEATH BY AGES

Under 1 year	2
1 to 10 years of age	2
10 to 20 years of age	0
20 to 30 years of age	0
30 to 40 years of age	0
40 to 50 years of age	10
50 to 60 years of age	12
60 to 70 years of age	16
70 to 80 years of age	39
80 to 90 years of age	18
90 years of age and over	0

99

CAUSES OF DEATH

Coronary Sclerosis, 14; Carcinoma, 12; Pneumonia, 10; Arteriosclerotic Heart Disease, 9; Cardiac Insufficiency, 4; Asphyxiation, Cerebral Hemorrhage, Cerebral Thrombosis, Coronary Occlusion, Nephrosclerosis, 3 each; Acute Myocardial Infarction, Myocarditis, Pulmonary Fibrosis and Emphysema, Uremia, 2 each; Accident-Injury to Chest, Acute Anaphylaxis, Acute Necrosis of the Liver, Arterial Hypertension, Basilar Artery Thrombosis, Bronchial Asthma, Bronchiectasis, Brain Tumor, Cardiac Arrest, Cardiac Rupture, Cerebro-Vascular Accident, Cirrhosis of Liver, Congestive Heart Failure, Coronary Thrombosis, Fracture of Skull, Generalized Arteriosclerosis, Hepatoma of Liver, Hypertensive Heart Disease, Intestinal Obstruction, Meningitis, Nephritis and Uremia, Obstruction of Common Bile Duct, Prematurity, Rupture of Myocardium, SubArachnoid Hemorrhage, Under Investigation, Ventricular Fibrillation, 1 each.

Marriages Recorded

JANUARY 1, TO DECEMBER 31, 1961

January	3
February	3
March	1
April	7
May	10
June	6
July	2
August	5
September	9
October	4
November	7
December	5
	62

Marriages in Maynard	25
Marriages in Other Cities and Towns	37
	62

COMPARISON FOR FIVE YEARS

	1957	1958	1959	1960	1961
Number of Marriages	63	71	66	69	62

Report of Fishing, Hunting, Sporting and Trapping Licenses for 1961

373 Res. Citizen Fishing Licenses @ \$4.25		\$1,585.25
149 Res. Citizen Hunting Licenses @ \$4.25		633.25
105 Res. Citizen Sporting Licenses @ \$7.25		761.25
54 Res. Citizen Minor Fishing Licenses @ \$2.25		121.50
51 Res. Citizen Women's Fishing Licenses @ \$3.25		165.75
5 Res. Citizen Minor Trapping Licenses @ \$2.25		11.25
6 Res. Citizen Trapping Licenses		31.00
5 Special Non-Res. Citizen Fishing Licenses @ \$4.25		21.25
6 Non-Res. Citizen or Alien Fishing Licenses @ \$8.75		52.50
15 Duplicate Licenses @ \$.50		7.50
18 Archery Deer Stamps @ \$1.10		19.80
50 Res. Citizen Sporting and Trapping Licenses		Free
2 Res. Citizen Old Age Assistance or Blind		Free
		\$3,410.30
		\$3,410.30

REPORT OF DOG LICENSES FOR 1961

260 Male Dog Licenses @ \$2.00		\$520.00
45 Female Dog Licenses @ \$5.00		225.00
170 Spayed Female Dog Licenses @ \$2.00		340.00
3 Kennel Licenses @ \$10.00		30.00
		\$1,115.00
		\$1,115.00

Collections by Town Clerk

Auctioneer, 1 @ \$2.00	\$2.00
Automobile Dealer, 10 @ \$5.00	50.00
Bowling on Sunday, 1 @ \$25.00	25.00
Bowling, Pool or Shuffle Alley Games, 11 @ \$20.00	220.00
Common Victualler, 26 @ \$2.00	52.00
Billiards, Pool and Bowling, 10 @ \$2.00	20.00
Lodging House, 4 @ \$2.00	8.00
Lord's Day, 18 @ \$3.00	54.00
Music, 16 @ \$5.00	80.00
Junk Dealer, 4 @ \$10.00	40.00
Storage of Inflammable Liquids, 3 @ \$2.00	6.00
Storage of Inflammable Liquids (renewals) 40 @ \$1.00	40.00
Public Hall, 4 @ \$7.00	28.00
Taxi Drivers, 9 @ \$2.00	18.00
Taxi License and Stand	50.00
Theatre License, 1 @ \$12.00	12.00
Shoe Shine, 1 @ \$1.00	1.00
Beer and Wine Permits	
10 @ \$10.00	100.00
2 @ \$20.00	40.00
16 @ \$25.00	400.00
1 @ \$60.00	60.00
Club Licenses, 2 @ \$350.00	700.00
Club Licenses, 5 @ \$400.00	2,000.00
Alcoholic Beverages, Package Store, 3 @ \$750.00	2,250.00
Alcoholic Beverages, Restaurant, 4 @ \$750.00	3,000.00
Wines and Malt Beverages, Package Store, 2 @ \$450.00	900.00
Wines and Malt Beverages, Restaurant, 5 @ \$450.00	2,250.00

Tavern, 1 @ \$550.00	550.00	
	<u> </u>	
	\$12,956.00	\$12,956.00
Financing Statements, etc.	\$482.00	
Business Certificates	9.50	
Pole Locations	94.50	
Marriage Intentions	126.00	
Certified Copies of Records	169.50	
Misc. (Maps, List of Persons, Zoning Laws, etc.)	127.50	
	<u> </u>	
	\$1,009.00	\$1,009.00
		<u> </u>
		\$18,490.30

Payments

To Howard L. King, Town Treasurer and Collector	\$15,269.55	
To Division of Fisheries and Game	3,220.50	
Cash on hand25	
	<u> </u>	
	\$18,490.30	\$18,490.30

NOTICE

All dog licenses here listed expire March 31, 1962.

Dogs must be licensed on or before April 1st or the owners or keepers thereof are liable to a fine.

The law applies to all dogs three months old or over, regardless of time of year ownership is acquired.

No tax bills are sent to owners of dogs.

List of Dog Owners

	January - March, 1961	50	Janet Kane
		51	George McInnes
517	Marion L. White	52	Fred Sarvela
518	William Murphy	53	Joseph Boothroyd
519	Edward Long	54	Joseph Boothroyd
520	Michael R. Pizza	55	Ellen Davis
521	John Thomas Dunn	56	Margaret Stow
522	Bonnie Whitney	57	Barbara and George Bauer
523	George Turnbull (Trans)	58	Mrs. Richard Flynn
	April, 1961	59	Robert Cox
1	Earl F. Ryan	60	Chester S. Waluck
2	Eva M. Frye	61	Eino Nyholm
3	Abbie H. Isner	62	John A. Thompson
4	Ruth F. Seppanen	63	Ann Brescia
5	Mary Croft	64	John Loyko
6	Phyllis Wade	65	Eino J. Hamalainen
7	Robert Woodbury	66	Christine D'Errico
8	David Palola	67	Michael Donahue
9	Ruth Dallamora	68	Phyllis Mignone
10	Myrtle Cuttall	69	Adelaide W. Sims
11	Peter J. Pronko	70	Henry Oja
12	Jeno E. Gulyas	71	Stanley Hajduk
13	Arpad Meszaros	72	Thomas White
14	Honorata Novick	73	Barry Penniman
15	Ronald Hebert	74	Peter Grigas
16	John Kavaleski	75	John A. Mitzcavitch
17	Minerva Carbarly	76	Joseph Graham
18	Jennie Chernak	77	Mary Toohey
19	Barry Bachrach	78	Mildred Hardesty
20	Irene B. Melanson	79	John E. Finan
21	Irma McCarthy	80	Edward W. France
22	Raymond F. McCarthy	81	Walter Kitowicz
23	David Kallio	82	Charles Athorn
24	Marion L. White	83	Theodore Tibbetts
25	Edwin Sarvela	84	Mrs. Tyyne Zaniewski
26	Joan Cowles	85	Kenneth Troisi
27	Myron H. Murdock	86	Judy Silva
28	Ernest Richards	87	Lydia Vitanen
29	Edward Richards	88	Kathleen Simons
30	Edward Hoffman	89	John Thomas Dunn
31	Oscar Wuorio	90	Joy Dionne
32	Donna E. Braman	91	Virginia Weckstrom
33	Severi Paananen	92	Patrick Murray
34	Severi Paananen	93	Joan Clarke
35	Donald Tower	94	Michael Zapareski
36	Peter and David Mariani	95	Anna Hamalainen
37	Dolores VanVorse	96	Harry Manuel, Sr.
38	David Gott	97	Deborah Hodgess
39	Beatrice Mead	98	David Spratt
40	Oliver Warila	99	William C. Wasiuk
41	G. Timothy Freeman	100	
42	George Haras	101	Norman W. Bemis
43	Olive Helenius	102	Robert Luosalo
44	Ebba Kivinen	103	John Stefanowicz
45	A. W. Hyden	104	Robert Della Russo
46	Alfred Lord	105	Aksenty Lukashuk
47	Marjorie Pekkala	106	Karen Cole
48	Ralph Boardman	107	Birgit A. Raiden
49	Leslie Boardman	108	Richard Derby
		109	Leo Hayes

110	Harold Smith	174	Roy Woodbury
111	George L. Peterson	175	James B. Farrell
112	Stanley Waluck	176	Stephen Therrien
113	Peter Braunert	177	Billy Martino
114	Olavi Salo	178	Joseph Rutkowski
115	Michael Goebel	179	Bonnie Whitney
116	Michael J. Gudzinowicz	180	Reino Starr
117	George Bariteau	181	Jeanne Grandell
118	R. F. Hebert	182	Frank P. Kane
119	Maida Hooper	183	Irene Whitehouse
120	William Primiano	184	Irene Whitehouse
121	Robert Graham	185	Walter King
122	Edith H. Carbone	186	Alice G. LaTulippe
123	Edith H. Carbone	187	Hans H. A. Eriksen
124	John Piantedosi, Jr.	189	Howard E. Boeske
125	Margaret Bingle	190	Robert M. Cleary
126	Doris Myrick	191	Edwin Wasiuk
127	Ellen and Walter Sokolowski	192	David Hathaway
128	Myrtle Sims	193	Evelyn Fleck
129	Frederick W. Cogswell	194	Hubert Anderson
130	John and Steven Lyons	195	Bradley Bumpus
131	Otis G. Hunter	196	William Priest
132	Herbert R. Jeffery	197	Joseph Fraser
133	Edward Herbst	198	Cynthia and Richard Kodzis
134	Robert Gogolin	199	Robert J. Gallis
135	Robert Gogolin	200	Russell Dunlop
136	Richard W. Fardy	201	Ann Morrill
137	Phillip Rimbach	202	Linda Osmo
138	Malcolm and Janet Taylor	203	Wilda Lalli
139	Alan Gunn	204	Thomas Pieciewicz
140	Michael and Gerald Connors	205	Loretta Hirons
141	Edith M. Jamieson	206	Irene Sebastian
142	Joanne DeTurris	207	Mrs. R. B. Jones
143	Grace P. Boeske	208	Lauri V. Pekkala
144	Joseph Bedard	209	Lauri V. Pekkala
145	Gordon C. Johnson	210	Anthony Bader
146	Arthur E. Hayes	211	Edward A. Mason
147	R. David and John J. Clair	212	Edward A. Mason
148	Mrs. Leo Noon	213	Sergius Zowadzki
149	John Holmes	214	Victor Nicholas
150	Bruce Kankanpaa	215	Anthony Kavaleski
151	Paul and Robert Murphy	216	Miina Hyden
152	William D. Quirk	217	Alfred E. Hauser
153	George Anelons, Jr.	218	Esther Ciraso
154	Edward George Paananen	219	Clarence Hamilton
155	Theresa Tomyl	220	Robert Ziman
156	Anthony Maria	221	Richard Lydon
157	Reino Kansnoja	222	Sheila Nee
158	Wilfred Bouffard	223	Wilho H. Haager
159	Robert A. Wilcox	224	Hattie Graham
160	Brenda Mayberry	225	Tophim Cush
161	M. Marguerite Prescott	226	George Harrington
162	Thomas C. Eley	227	Onerva Kangas
163	Thomas C. Eley	228	Walter Wasiuk
164	Thomas Sheehan	229	Francis V. Murphy
165	Howard Peary	230	David Reguera
166	Donald J. Boothroyd	231	Bernard McCarthy
167	Sandra Perkins	232	Michael Graceffa
168	Diane Ruble	233	Ann Marie Graceffa
169	Charles E. French	234	Thomas Sheridan
170	Beverly Wheeler	235	Evelyn B. Wallace
171	Beverly Wheeler	236	David Roth
172	Joseph Bachrach	237	John E. Erickson
173	Marion Veracka		

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|-----|-----------------------|-----|--------------------------|
| 238 | Havelock Armour | 301 | John Betz |
| 239 | Everett R. Chase | 302 | John Sebastynowicz |
| 240 | Frederick E. Newman | 303 | Ronald Crowley |
| 241 | Sandra Piecewicz | 304 | George Engebretsen |
| 242 | Charles Hartford | 305 | Joel Cohen |
| 243 | Alice G. LaTulippe | 306 | Herbert Wardwell |
| 244 | Carlo Angelosanto | 307 | Joseph Kuleisus |
| 245 | Kenneth Jarvinen | 308 | John Noszko |
| 246 | George I. Edwards | 309 | Joseph J. Bobnis, Jr. |
| 247 | August W. Pazaricky | 310 | Nancy E. Dawes |
| 248 | George F. Landry | 311 | George L. Bickford |
| 249 | Elvi A. Newis | 312 | Fred Horstkotte, Jr. |
| 250 | Randell Goodick | 313 | Thomas Fitzpatrick |
| 251 | Patrick Donovan | 314 | Marion Howe |
| 252 | Alton Haines | 315 | Lorraine Rattee |
| 253 | John and James Dora | 316 | Earl Brown, Jr. |
| 254 | Robert Metz | 317 | Alan Leach |
| 255 | Edward Crisler | 318 | Ronald Sinicki |
| 256 | Frank Angelosanto | 319 | Eugene E. Paaakkonen |
| 257 | Maureen Lerer | 320 | Charles R. LaValley, Sr. |
| 258 | Richard Smith | 321 | James Connors |
| 259 | John Lehto | 322 | Josephine Lizotte |
| 260 | James Lattuca | 323 | Carol and Paul Nowick |
| 261 | Claudina Boulden | 324 | Frederick J. Boothroyd |
| 262 | Claudina Boulden | 325 | Peter Williamson |
| 263 | Raymond J. Sheridan | 326 | Elizabeth Marchant |
| 264 | Samuel DeMao | 327 | Peter Gilleney |
| 265 | Meldon Niemi | 328 | Ian T. Alexander |
| 266 | Faith Lombard | 329 | Teresa DiPietro |
| 267 | Robert C. Barber | 330 | Irene Eannuzzo |
| 268 | John Bandalewicz, Jr. | 331 | Bessie Annett |
| 269 | Marilyn Alera | 332 | Mrs. G. E. Brooks |
| 270 | Philip Rich | 333 | Louis Morrissey |
| 271 | Edward Long | 334 | Leo Tolentino |
| 272 | Raymond Cumiskey | 335 | Mrs. Wm. Rattigan |
| 273 | James Christian | 336 | Marion Murphy |
| 274 | Edwin Sarvela | 337 | Denis O'Connell |
| 275 | Edwin Carlton, Jr. | 338 | Shirley Kavalchuck |
| 276 | Joan Ferguson | 339 | Robert Gormley |
| 277 | Cynthia Nyman | 340 | Philip Buscemi |
| 278 | Chester J. Lech | 341 | Roy Mason |
| 279 | Thomas Gird | 342 | Audrey and David Clark |
| 280 | Gail Swett | 343 | Harrison B. Price |
| 281 | William Swett | 344 | Josie Massa |
| 282 | Michael Johnston | 345 | Peter Kauppi |
| 283 | John Joyce | 346 | Ronald Thompson |
| 284 | Arthur J. Dawson | 347 | Thomas McGrath |
| 285 | Joseph Kelleher | 348 | Dennis Maskousky |
| 286 | Allen Phillips | 349 | Beverly Cookson |
| 287 | Allen Phillips | 350 | Hannah A. Mason |
| 288 | Bertha M. Phillips | 351 | Michael R. Pizza |
| 289 | Bertha M. Phillips | 352 | Charles Navedonsky |
| 290 | Gary Phillips | 353 | Robert Audette |
| 291 | Patricia Crowther | 354 | Thomas Hinds |
| 292 | Gerald Baker | 355 | Sandra Sutherland |
| 293 | Forrest Nelson, Jr. | 356 | Herby and Kathy Symes |
| 294 | Ruth B. Newton | 357 | Donat Gagne |
| 295 | Michael Ollila | 358 | David Lent |
| 296 | Cornelius Moynihan | 359 | David Lent |
| 297 | Mary Lou Duggan | 360 | David Lent |
| 298 | Richard Breen | 361 | John Sena |
| 299 | Gerald Perkins | 362 | Annie Westcott |
| 300 | Frank Perillo | 363 | Robert Dentino |

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|-----|---------------------------|-----|---------------------------|
| 364 | Richard T. Mulcahy | 421 | Roy Gould |
| 365 | Carl R. Emanuelson | 422 | Frank White |
| 366 | Janice Uglevich | 423 | Harold Justason |
| 367 | John C. Cannella | 424 | Thomas A. King |
| 368 | Elaine Trakimas | 425 | Edward Hoffman |
| 369 | Walter P. Hackett | 426 | Janet Kennedy |
| 370 | Arthur H. Price | 427 | Mrs. Ruth Osbeck |
| 371 | Arthur H. Price | 428 | William Leate |
| 372 | Kenneth Tucker | 429 | Holly Hitt |
| 373 | Robert P. Whitehouse, Jr. | 430 | Ralph Kenefick |
| 374 | Mrs. Robert Whitehouse | 431 | Wilho Stapel |
| 375 | Robert P. Whitehouse | 432 | Vincent J. Napolitano |
| 376 | Paula Saine | 433 | Kenneth Van Wagenen |
| 377 | David Tompkins | 434 | Doris Thane |
| 378 | Irving H. Manning | 435 | Robert F. Johnson |
| 379 | Irving H. Manning | 436 | Theodore Lowney |
| 380 | Sandra Lindfors | 437 | Ruth LaPointe |
| 381 | Alice R. Clark | 438 | Lee Butterworth |
| 382 | Jane A. Clark | 439 | Joseph Curro |
| 383 | Eleanor Pileeki | 440 | David Noworcki |
| 384 | Jerry and Lynne Dee | 441 | John Rayner |
| 385 | Jack Mason | 442 | George Turnbull |
| 386 | Wallace Lindquist | 443 | Viola Hansen |
| 387 | Edward Hatch | 444 | Roland Mansfield |
| 388 | Richard Massarelli | 445 | Philip Havran |
| 389 | James Lackowski | 446 | Thomas Grennell |
| 390 | Mrs. Edith Clark | 447 | Lillian Cutaia |
| 391 | Elynor Gruber | 448 | Pamela Farrell |
| 392 | Rosemarie Melora | 449 | Laura Lopez |
| 393 | Charles Syrjanen | 450 | Estella Mauro |
| 394 | Adella Beavis | 451 | Hollis G. Barlow |
| 395 | Donald C. Johnson | 452 | Mariano Oliver |
| 396 | Harold F. Hatch | 453 | Gerald Clark |
| 397 | R. F. Michelson | 454 | Charles Kavaleski (Trans) |
| 398 | Timothy Freeman | 455 | Helen Hallett |
| 399 | William Murphy | 456 | Carolyn T. LaMotte |
| 400 | F. J. Armstrong | 457 | Gregory J. Hollohan |
| 401 | John Marcey | 458 | Herbert C. Wuorio |
| 402 | Elizabeth Scesny | 459 | Sulo Hakkarainen |
| 403 | Leo T. McDonnell | 460 | Peter Gangi |
| 404 | David Greenaway | 461 | Sally A. Grennell (Trans) |
| 405 | Irene Budrewicz | 462 | JoAnn and Joseph O'Hare |
| 406 | Gordon Catton | 463 | David Maglione |
| 407 | Bert H. Jenkins | 464 | Robert McCormick (Trans) |
| 408 | Robert Subick | 465 | Mildred Holly |
| 409 | Thomas Lydon | 466 | Mildred Holly |
| 410 | Jennie Tetreault | 467 | Mildred Holly |
| 411 | William A. Morrill | 468 | Melissa Beford |
| 412 | John Bingle | 469 | Ralph Lewis |
| 413 | Robert E. McMahon | 470 | Thomas Sweeney |
| 414 | John Barilone | 471 | Albert Crook |
| 415 | Bruce Miller | 472 | John Mariano |
| 416 | Harold Hansen | | Kennel Licenses |
| 417 | Walter Moore | X1 | Walter J. Donohue |
| 418 | Toivo J. J. Erkkinen | X2 | Earl Carruth |
| 419 | Ronald C. Dawson | X3 | Alton P. Whitney |
| 420 | Ronald C. Dawson | | |

Assessors' Report

To the Board of Selectmen
Gentlemen:

The Annual Report of the Board of Assessors for the year ending December 31, 1961, is submitted herewith:

In accordance with the provisions of the General Laws of Massachusetts, Chapter 59, Section 29, all owners of taxable property shall, each year, on or before March 1st submit to the local Assessors a list with the valuation of their taxable property. Notices are posted and forms may be obtained at the Assessors' office in the Municipal Building.

All male inhabitants who are 65 years of age and over, and who wish to be exempted from payment of a poll tax, must make a request in writing on a form furnished at the office of the Assessors.

All requests for abatement or exemption of taxes must be filed on forms which can be obtained at the Assessor's office. All applications for abatement or exemption of Personal Property Taxes or Real Estate Taxes must be filed on or before October 1st of each year.

RECAPITULATION OF TAX RATE

Total appropriations to be raised by taxation	\$1,202,676.00
Total appropriations to be taken from avail- able funds	196,009.01
	\$1,398,685.87

	1961 Estimates	1961 Under- Estimates	
State Parks and Reser- vations	\$4,694.02	\$889.52	
State Audit of Muni- cipal Accounts	3,509.31		
State Examination of Retirement System ..	23.36		
	8,226.69	\$889.52	\$9,116.21

County Tax and Assessments	\$35,064.81	\$2,099.98	
Tuberculosis Hospital Assessment	6,592.66		
	<u>\$41,657.47</u>	<u>\$2,099.98</u>	\$43,757.45
Overlay of the Current Year			\$28,270.34
Total			<u>\$1,479,829.87</u>

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Income Tax	\$83,532.35		
Corporation Taxes	90,754.16		
Old Age Tax (Meals)	4,306.42		
Motor Vehicle & Trailer Excise	70,000.00		
Licenses	12,000.00		
Fines	300.00		
Special Assessments	1,500.00		
General Government	3,000.00		
Protection of Persons and Property Health and Sanitation	200.00		
Highways	4,000.00		
Charities (other than Federal Grants)	800.00		
Old Age Assistance (other than Federal Grants)	15,000.00		
Veterans' Services	56,000.00		
School	4,000.00		
Library	3,000.00		
Water Department	150.00		
Cemeteries	35,000.00		
Interest on Taxes and Assessments	3,600.00		
State Assistance for School Construction	1,500.00		
Farm Animal Excise	10,000.00		
	108.81		
	<u>\$398,751.74</u>		
Amounts voted to be taken from available funds		196,009.01	
Total Available Funds	594,760.75		\$594,760.75
Net amount to be raised by taxation			<u>\$885,069.12</u>
Number of Polls—2,094 @ \$2.00 each	\$4,188.00		

Total Valuation

Personal Property	\$1,049,039.00	
Real Estate	7,183,485.00	
		<hr/>
Total	\$8,232,524.00	
Personal Property Tax	\$112,247.17	
Real Estate Tax	768,632.90	
Fractional Gain—Per. \$.05—R.E. \$1.00		1.05
		<hr/>
Total Taxes levied on Polls and Property	\$885,069.12	\$885,069.12

Rate of Taxation: \$107.00 per thousand

RECAPITULATION OF COMMITMENTS FOR 1961
MOTOR VEHICLE AND TRAILER EXCISE

Number of Motor Vehicles (1960)	833	
Number of Motor Vehicles (1961)	3,822	
		<hr/>
	4,650	
Total Valuation (1960)	\$573,752.00	
Total Valuation (1961)	2,012,642.00	
		<hr/>
		\$2,586,394.00
Total Excise Tax (1960)	\$18,716.25	
Total Excise Tax (1961)	116,394.71	
		<hr/>
		\$135,110.96

TABLE OF AGGREGATES

Number of Persons assessed on Polls	2,094
Number of Persons assessed on Personal Property	
Individuals	38
All Others	14
Number of Persons assessed on Real Estate	
Individuals	2,334
All Others	66

Number of Persons assessed on both Personal and Real Estate	
Individual	72
All Others	15
Number of Dwellings assessed	2,130
Number of Acres of Land assessed	2,015
Number of Cattle assessed	50
Number of Fowl assessed	8,750
All Other	350

Respectfully submitted,

EINO E. NELSON,
ALRIC B. FRENCH,
THOMAS J. DUGGAN,
Board of Assessors.

Town Accountant's Report

To the Honorable Board of Selectmen:

Herewith is presented the report of the Accounting Department for the year ending December 31, 1961. The report is made in accordance with the requirements of the State System of Accounting.

In accordance with the provisions of Section 61, Chapter 41, of the General Laws, I hereby certify that I have verified the cash balance of the Town Treasurer as of December 31, 1961. The total cash balance December 31, 1961 was \$545,225.19.

In accordance with the provisions of Section 23, Chapter 59, General Laws, as amended, the amount of available funds or "free cash" as of December 31, 1961 is \$118,564.52.

The courtesy and co-operation received from the various Town boards, officials and employees is gratefully appreciated.

Respectfully submitted,

JAMES V. KING,
Town Accountant.

Town of Maynard
BALANCE SHEET, DECEMBER 31, 1960

GENERAL ACCOUNTS

ASSETS	LIABILITIES
Cash in Bank and Office \$344,969.31	Uncompleted Appropriations
Cash Advanced	Purchase Business Machine \$1,150.16
Town Collector 50.00	Construction Town Building and Library 19,000.00
School Department 15.00	Town Building Fund 1.00
UNCOLLECTED TAXES	Health Department —
Levy of 1960	Legal Expenses 2,412.18
Poll 72.00	Relay Pipe Powdermill Road 1,028.77
Personal 2,108.78	Construction of Second Street 648.76
Real Estate 27,404.05	Investigate Water Supply 4,821.13
Levy of 1959	Widen Oak and Summit Street 390.00
Personal 276.00	Land — Oak and Summit Street 1.00
Real Estate 7,158.52	Replace Pumps Sewage Station 3,175.87
Levy of 1958	Water Booster Pump 18,620.21
Personal 149.06	Drainage Pomcicut Avenue 2,660.00
Real Estate 204.25	Construction Charles St. and Randall Road 2,380.00
State Parks and Reservations — 1960 889.52	Chapter 90 Construction 2,685.38
County Tax — 1960 2,099.98	Resurface Summer St. Drainage Old Marlboro Road 3,750.00
	Construction of Sewers U. S. Grants for Disability Administration 257.55
	Assistance 528.81
	U. S. Grants for Aid to Dependent Children Administration 8.59
	Assistance 1,040.81
	U. S. Grants for Old Age Assistance 10,012.73
	School Milk Fund 484.76
	School National Defense P.L. 85-864 3,654.78
	High School Building Committee 19,839.69
	School Athletic Fund .. 5,796.92
	School National Defense P.L. 85-874 10,183.00
	Construction Elementary School 225.60
	Veterans' Grave Markers 250.00

McNamara and Coughlin Property	705.00
Committee on Revising By-Laws	200.00
Municipal Building Committee	2,406.26
Water Construction Accepted Streets	191.36

Due from Cash on Hand

Tailings Account	26.10
Sewer Connection Deposits	375.00
Water Connection Deposits	562.50
Dog License	5.25
Deductions from Employees' Savings Bonds	238.50
Parking Meter Fund ...	13,458.37
Cemetery Perpetual Care	150.00
Cemetery Perpetual Care Income	3,463.81
Overlays	
1960	3,056.20
1959	3,022.13
1958	353.31
Sewer Surplus	7,364.28
Water Surplus	25,900.21
Cemetery — Grave and Lot Fund	1,763.34
Road Machinery Fund ..	2,079.04
Premium on Sewer and Water Bonds	104.55
Premium on Trust Funds	113.03
Reserve for Sale of Lots	5,103.68
Dog License from County	782.51
Reserve for Cash Advanced	65.00
Overlay Reserve	3,371.29
Excess and Deficiency ..	190,252.02

\$385,396.47

\$385,396.47

REVENUE ACCOUNT — RESERVE UNTIL COLLECTED

Motor Vehicle Excise Tax

Motor Vehicle Excise Tax	Motor Vehicle Excise
1960	Revenue
\$12,737.88	\$15,821.94
1959	
2,242.65	
1958	
841.41	
<hr/>	<hr/>
\$15,821.94	\$15,821.94

SPECIAL ASSESSMENTS

Sewer		Special Assessment	
Unapportioned	\$496.60	Revenue	\$1,258.22
Apportioned			
1960	446.00		
1959	66.20		
Betterment			
Apportioned			
1960	13.00		
Committed Interests			
1960	205.82		
1959	30.60		
	<hr/>		<hr/>
	\$1,258.22		\$1,258.22

TAX TITLE

Tax Title	\$3,021.60	Tax Title Revenue	\$3,021.60
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TAX TITLE POSSESSIONS

Tax Title Possession	\$3,661.93	Tax Title Possession Revenue	\$3,661.93
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TAX ON ESTATE OF DECEASED PERSONS

Tax on Estate of De- ceased Persons	\$618.00	Tax on Estate of De- ceased Persons Reve- nuce	\$618.00
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DEPARTMENTAL ACCOUNTS RECEIVABLE

Selectmen — Building		Departmental Revenue	\$12,138.93
Permits	\$55.00		
Police Department —			
Meters	200.00		
Dog Officer	1,382.25		
Public Works	24.00		
Welfare	65.25		
Aid to Dependent Chil- dren	3,282.78		
Veterans' Benefits	6,758.65		
School	20.00		
Cemetery	351.00		
	<hr/>		<hr/>
	\$12,138.93		\$12,138.93

WATER ACCOUNTS RECEIVABLE

Meter Rates	\$4,632.79	Water Revenue	\$7,034.51
Construction	2,208.07		
Liens added to Taxes			
1960	126.00		
1959	62.65		
1958	5.00		
	<hr/>		<hr/>
	\$7,034.51		\$7,034.51

SEWER ACCOUNTS RECEIVABLE

Sewer Blocks	\$304.55	Sewer Revenue	\$422.32
Sewer Connections	117.77		
	<u>\$422.32</u>		<u>\$422.32</u>

STATE AND COUNTY
AID TO HIGHWAYS ACCOUNTS RECEIVABLE

County Aid to Highways	\$1,499.72	County Aid to Highways Revenue	\$1,499.72
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NON-REVENUE ACCOUNTS

Net Funded or Fixed Debt	\$701,000.00	Police and Fire Station	\$106,000.00
		Elementary School and Gymnasium	380,000.00
		Sewer	140,000.00
		Water	52,000.00
		Welfare	23,000.00
Loans Authorized and Unissued	323,500.00	Town Building and Library	310,000.00
		Chapter 90 Construction	13,500.00
	<u>\$1,024,500.00</u>		<u>\$1,024,500.00</u>

DEFERRED ASSESSMENTS

Apportioned Sewer Assessment, not due	\$14,376.00	Apportioned Sewer Assessment due	
Suspended Sewer Assessment, not due	5,722.60	1961	\$2,972.00
		1962	2,186.00
		1963	2,134.00
		1964	1,848.00
		1965	1,848.00
		1966	1,487.00
		1967	1,294.00
		1968	579.00
		1969	28.00
		Suspended Sewer Assessment	5,722.60
	<u>\$20,098.60</u>		<u>\$20,098.60</u>

BETTERMENT ASSESSMENT

Apportioned Betterment Assessment, not due ..	\$273.00	Apportioned Betterment Assessment due	
		1961	\$66.00
		1962	66.00
		1963	66.00
		1964	66.00
		1965	9.00
	<u>\$273.00</u>		<u>\$273.00</u>

MUNICIPAL CONTRIBUTORY RETIREMENT FUND

Cash	\$1,174.71	Annuity Saving Fund ..	\$95,673.13
Savings Banks	38,000.00	Annuity Reserve Fund..	30,987.39
Co-operative Banks	41,790.80	Pension Fund	12,694.57
Investment Bonds	40,546.41	Expense Fund	348.65
Bank Stock	20,673.00	Military Service Credit	2,578.07
Accrued Interest	96.89		
	<u>\$142,281.81</u>		<u>\$142,281.81</u>

TRUST FUNDS

Cash and Securities	\$99,627.94	Rafferty Water Trough Cemetery Perpetual Care	\$398.15 71,430.34
		Post War Rehabilitation	1,076.97
		Stabilization	26,722.48
	<u>\$99,627.94</u>		<u>\$99,627.94</u>

**ANALYSIS OF APPROPRIATIONS AND EXPENDITURES
FOR THE YEAR ENDING DECEMBER 31, 1961**

ACCOUNT	Balance January 1, 1961	Appropriation	Transfer Receipts Federal Grants	Total	Expended During 1961	Unexpended Balance Dec. 31, 1961	Disposition of Balance Transferred to
General Government							
Finance Committee		\$150.00R		\$150.00	\$64.85	\$85.15	Surplus Revenue
Selectmen							
Salaries		900.00R		900.00	900.00		
Maintenance		875.00R		875.00	712.52	162.48	Surplus Revenue
Town Accountant							
Salaries		11,043.98R		11,043.98	10,598.25	445.73	Surplus Revenue
Maintenance		650.00R		650.00	601.11	48.89	Surplus Revenue
Purchase Business Machine \$1,150.16				1,150.16	54.57	1,095.59	1962 Account
Treasurer and Collector							
Salaries		6,969.97R	\$650.00FC	7,619.97	7,409.42	210.55	Surplus Revenue
Maintenance		3,350.00R	1,262.90FC	4,692.90	4,690.97	1.93	Surplus Revenue
Tax Title Expense		150.00	80.00BC	150.00		150.00	Surplus Revenue
Assessors							
Salaries		3,411.88R		3,411.88	3,411.88		
Maintenance		702.00R	300.00FC	1,002.00	969.14	32.86	Surplus Revenue
Town Clerk							
Salary		2,000.00R		2,000.00	2,000.00		
Maintenance		237.50R	118.78FC	356.28	348.71	7.57	Surplus Revenue

ACCOUNT	Balance January 1, 1961	Appropriation	Transfer Receipts Federal Grants	Total	Expended During 1961	Unexpended Balance Dec. 31, 1961	Disposition of Balance Transferred to
Election and Registration							
Salaries		1,250.00R		1,250.00	1,237.50	12.50	Surplus Revenue
Maintenance		425.00R		425.00	352.72	72.28	Surplus Revenue
Town Election and Meeting		800.00R	299.37FC	1,099.37	1,099.37		
Town Counsel							
Salary		250.00R		250.00	250.00		
Moderator							
Salary		50.00R		50.00	50.00		
Legal Expense		1,000.00R		1,000.00		1,000.00	Surplus Revenue
Planning Board		932.00R		932.00	783.23	148.77	Surplus Revenue
Board of Appeals		400.00R		400.00	246.80	153.20	Surplus Revenue
Personnel Board		75.00R	4.00RF	79.00	40.90	38.10	Surplus Revenue
Town Building							
Salary		3,857.20R		3,857.20	3,857.20		
Maintenance		2,900.00R		2,900.00	2,582.39	317.61	Surplus Revenue
Town Office and Library							
Building	19,000.00	310,000.00L		329,000.00	153,020.90	175,979.10	1962 Account
Purchase Land..	1.00	1.00		1.00		1.00	Surplus Revenue
Protection of Persons and Property							
Police Department							
Salaries		62,979.31R		62,979.31	73,120.75	358.56	Surplus Revenue
Salaries		10,500.00PM		10,500.00			

Maintenance	4,015.00R	4,015.00	4,009.41	5.59	Surplus Revenue
Outlay — Cruiser	1,500.00R	1,645.00	1,645.00		Surplus Revenue
State Police Training School	1,500.00R	1,500.00	459.51	1,040.49	Meter Fund
Parking Meter Office	300.00PM	300.00	283.74	16.26	
Police and Fire Station					
Maintenance	4,800.00R	4,800.00	4,749.42	50.58	Surplus Revenue
Dog Officer					
Expense	700.00R	700.00	435.00	265.00	Surplus Revenue
Fire Department					
Salaries	49,164.44R	50,264.44	50,230.55	33.89	Surplus Revenue
Maintenance	3,950.00R	3,950.00	3,839.25	110.75	Surplus Revenue
Purchase Hose	900.00R	900.00	864.50	35.50	Surplus Revenue
Weights and Measures					
Salary	400.00R	400.00	400.00		Surplus Revenue
Maintenance	75.00R	75.00	26.80	48.20	
Wire Inspection					
Inspector	1,400.00R	1,492.00	1,492.00		Surplus Revenue
Civil Defense	710.00R	710.00	553.39	156.61	Surplus Revenue

Health and Sanitation

Health Department					
Salaries	6,566.08R	6,766.08	6,723.12	42.96	Surplus Revenue
Maintenance	6,175.00R	6,175.00	2,351.89	3,823.11	Surplus Revenue
Legal Expense ..	2,412.18	2,412.18		2,412.18	1962 Account
Removal of Garbage	6,910.00R	6,910.00	6,910.00		Surplus Revenue
Inspection of Animals	100.00R	100.00	100.00		Surplus Revenue
Inspection of Plumbing	950.00R	1,250.00	1,143.00	107.00	Surplus Revenue
Milk Inspection	460.00R	460.00	460.00		Surplus Revenue
Food Inspection	350.00R	350.00	289.00	61.00	Surplus Revenue
1959 Bills	36.00R	36.00	36.00		

ACCOUNT	Balance January 1, 1961	Appropriation	Transfer Receipts Federal Grants	Total	Expended During 1961	Unexpended Balance Dec. 31, 1961	Disposition of Balance Transferred to
Public Works Department							
Public Works							
Salaries		89,698.61R 1,500.00GL 2,500.00CI	68.46RF 155.07FC 1,734.19DG 2,539.42FC	93,767.07	93,567.40	199.67	Surplus Revenue
Maintenance		45,000.00R		46,889.26	46,889.26		
Snow		20,000.00R		22,539.42	24,843.17	(2,303.75)	To be raised in 1962
Moth Suppression		2,000.00R		2,000.00	1,998.42	1.58	Surplus Revenue
Dutch Elm Control		3,000.00R		3,000.00	3,000.00		
Rental of Dump		1,800.00R		1,800.00	1,800.00		
Maintenance—Traffic		1,500.00PM	46.74FC	1,546.74	1,546.74		
Parking Areas		700.00PM		700.00	700.00		
Mosquito Control		2,200.00R		2,200.00	2,200.00		
Tree Planting		300.00R		300.00	157.50	142.50	Surplus Revenue
Sidewalks							
Construction Chap. 80 and 83		1,000.00R		1,000.00		1,000.00	Surplus Revenue
Water							
Investigate Water							
Supply	\$4,821.13			4,821.13	6.00	4,815.13	1962 Account
Extension—Accepted Streets		4,000.00R		4,000.00	1,446.36	2,553.64	Surplus Revenue
Extension—Article 35		40,000.00L		40,000.00	38,328.02	1,671.98	1962 Account
Extension —							
Article 20	191.36			191.36	191.36		Surplus Revenue
Clean Pipe—Thompson St.		300.00R		300.00	297.74	2.26	Surplus Revenue
Booster Pump—							
Article 19	18,620.21			18,620.21	17,716.08	904.13	1962 Account

ACCOUNT	Balance January 1, 1961	Appropriation	Transfer Receipts Federal Grants	Total	Expended During 1961	Unexpended Balance Dec. 31, 1961	Disposition of Balance Transferred to
Study of Concord Street		1,500.00R		1,500.00		1,500.00	1962 Account
Construction of Sewers —							
Article 21	3,429.09			3,429.09	3,409.09	20.00	1962 Account
Construction of Sewers —		2,000.00R					
Article 25		75,000.00L		77,000.00	72,211.72	4,788.28	1962 Account
Purchase Cleaner		500.00R		500.00	478.70	21.30	Surplus Revenue
Outlays							
Two Generators		2,500.00R		2,500.00		2,500.00	1962 Account
Cemetery Vaults		500.00CI		500.00	462.50	37.50	Cemetery Income
Sidewalk Plow		5,500.00R		5,500.00	4,272.55	1,227.45	Surplus Revenue
Purchase Truck			650.00FC	650.00	649.30	.70	Surplus Revenue
Purchase Two Trucks		7,500.00ED		7,500.00	7,432.00	68.00	Surplus Revenue
Body Hoist for Truck		300.00R		300.00	283.08	16.92	Surplus Revenue
Purchase Two Snowplows		1,300.00R		1,300.00	1,200.00	100.00	1962 Account
Miscellaneous							
Damage Suit		3,200.00R		3,200.00	3,200.00		
Charities							
Welfare Department							
Salaries		6,149.03R	153.30FC	6,302.33	6,302.33		
Office Maintenance		700.00R		700.00	700.00		
Temporary Aid		17,000.00R	2,033.25FC	19,034.38	19,304.38		
Agent — Use of Car		100.00R	271.13RF	100.00	100.00		
Treasurer's Checks		177.50R		177.50	177.50		

Disability Allowance									
U. S. Administration	257.55		316.43						
U. S. Assistance	528.81		6,983.11		58,88FG		6,983.11		
Town Assistance		11,906.19R	11,972.29		66.10RF		11,972.29		4,286.08
									1962 Account
Old Age Assistance									
U. S. Administration			1,781.26		1,781.26FG		1,781.26		
U. S. Assistance	10,012.73	75.33RF	61,755.68		51,667.62FG		61,755.68		
Town Assistance		82,243.23R	83,738.62		1,495.39RF		83,738.62		52,073.94
									1962 Account
Aid to Dependent Children									
U. S. Administration	8.59		654.28		645.69FG		654.28		
U. S. Assistance	1,040.81		13,295.06		12,254.25FG		13,295.06		
Town Assistance		21,985.29R	22,377.39		392.10RF		22,377.39		34.29
									1962 Account
Medical Aid to Aged									
U. S. Administration			246.73		246.73FG		246.73		
U. S. Assistance		30,451.60FG	31,007.04		555.44RF		31,007.04		
Town Assistance		44,028.00R	44,210.15		182.15RF		44,210.15		246.73
									1962 Account
Veterans' Benefits									
Salary		300.00R	300.00				300.00		
Expenses		100.00R	100.00				100.00		
Benefits		15,000.00R	15,302.35		302.35RF		15,302.35		1,759.35
									Surplus Revenue
School Department									
School									
Salaries		373,922.98R	373,922.98				373,922.98		
Maintenance		73,277.10R	72,779.49				72,779.49		
Out of State Travel		200.00R	200.00				200.00		497.61
Transportation		3,800.00R	3,800.00				3,800.00		
Outlay		6,468.30R	6,468.30				6,468.30		307.78
Vocational Education		2,500.00R	3,700.00		1,200.00FC		3,505.15		194.85
Special Education		2,221.50R	2,921.50		700.00FC		2,854.10		67.40
									Surplus Revenue

ACCOUNT	Balance January 1, 1961	Appropriation	Transfer Receipts Federal Grants	Total	Expended During 1961	Unexpended Balance Dec. 31, 1961	Disposition of Balance Transferred to
Adult Alien		550.00R		550.00	446.88	103.12	Surplus Revenue
Athletic Fund	5,796.92	5,500.00R	5,477.21I	16,774.13	13,318.79	3,455.34	1962 Account
Milk Fund	484.76		6,803.97SC	7,288.73	6,630.60	658.13	1962 Account
National Defense P.L. 85-864	3,654.78		900.00FG	4,554.78	3,284.26	1,270.52	1962 Account
National Defense P.L. 85-874	10,183.00		12,130.00FG	22,313.00	12,882.10	9,430.90	1962 Account
Building Committee	19,839.69			19,839.69	625.07	19,214.62	1962 Account
Needs Committee		100.00FC		100.00		100.00	1962 Account
Fire Escapes		9,800.00ED		9,800.00	8,455.50	1,344.50	1962 Account
Roofing Judgment		3,986.38R		3,986.38	3,986.38		1962 Account
Construction Ele- mentary School	225.60			225.60		225.60	1962 Account
Library Department							
Library		4,729.89R					
Salaries		782.51DL					
Maintenance		4,495.00R	14.48FC	5,512.40	4,894.88	617.52	Surplus Revenue
				4,509.48	4,509.48		
Recreation							
Alumni Field		3,560.00R		3,560.00	3,391.53	168.47	Surplus Revenue
Recreation for Children		300.00R		300.00	300.00		
Pension							
Municipal Contributory Retirement		26,465.00R		26,465.00	26,465.00		

Unclassified

Memorial Day	850.00R			781.61	68.39	Surplus Revenue
Veterans' Day	50.00R			12.00	38.00	Surplus Revenue
Veterans' Grave Markers	250.00			183.60	66.40	Surplus Revenue
Honor Roll	50.00R			11.69	38.31	Surplus Revenue
Yearly Care Veterans' Lots	30.00R			28.00	2.00	Surplus Revenue
Workmen's Compensation and Public Liability	8,000.00R			7,496.90	503.10	Surplus Revenue
Printing, Distribution of Town Reports	3,000.00	331.86FC		3,331.86		
Fire Insurance Committee	7,200.00	446.00FC		7,646.00		
By-Law Committee	200.00			39.31	160.69	Surplus Revenue
Printing By-Laws	450.00R	600.00FC		15.20	1,034.80	1962 Account
McNamara-Coughlin Survey	705.00	177.03FC		882.03		
Municipal Building Committee	2,406.26			1,871.23	535.03	1962 Account
Stabilization Fund	10,000.00R			10,000.00		
Fireworks — July 4th	200.00R			200.00	200.00	Surplus Revenue
Industrial Committee		200.00FC		30.25	169.75	Surplus Revenue
Blue Cross-Blue Shield	6,200.00R			6,097.94	102.06	Surplus Revenue
Group Life Insurance	1,400.00R			1,265.72	134.28	Surplus Revenue

Interest

Interest on Debt	23,925.50ED			22,840.50	1,085.00	Surplus Revenue
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Municipal Indebtedness

Debt	65,704.09ED	104.55PB				
	7,000.00SS	191.36WP				
	25,000.00WS			98,000.00		98,000.00

Raised from:

R	Balance from 1960	\$123,786.35
FC	— Revenue	1,198,776.86
ED	— Finance Committee	15,000.00
SS	— Excess and Deficiency	115,329.59
GL	— Sewer Surplus	7,000.00
FG	— Grave and Lot Fund	1,500.00
CI	— Federal Grants	116,590.33
I	— Cemetery Perpetual Care Income	3,000.00
RF	— Athletic Receipts	5,477.21
PM	— Refund and Cancelled Assistance	3,412.45
DG	— Parking Meter Fund	13,000.00
SC	— Reimbursement Department Gasoline	1,734.19
WS	— School Children and State Milk	6,803.97
L	— Water Surplus	25,000.00
DL	— Loans	450,200.00
PB	— Dog License	782.51
WP	— Premium Water Bonds	104.55
BC	— Water Project	191.36
	— Bank Checks	80.00
	TOTAL	\$2,087,769.37

Transferred to:

	Surplus Revenue	\$20,745.81
	1962 Accounts	332,297.77
	Parking Meters	16.26
	Cemetery Income	37.50
	To be Raised in 1962 —	
	Snow	2,303.75
		<u>\$355,401.09</u>
	Expended	\$1,732,368.28
	TOTAL	\$2,087,769.37

Detailed Report of Receipts and Expenditures for the Year 1961

RECEIPTS

GENERAL REVENUE

Taxes 1961		
Poll	\$3,942.00	
Personal	108,349.74	
Real Estate	712,014.15	
		<hr/>
		\$824,305.89
Taxes 1960		
Poll	\$14.00	
Personal	2,108.78	
Real Estate	19,715.41	
		<hr/>
		21,838.19
Taxes 1959		
Poll	\$2.00	
Real Estate	6,790.52	
		<hr/>
		6,792.52
Taxes 1958		
Real Estate		137.75
Tax — Pro Forma		1.66
From State		
Income and Corporation		
Taxes	125,075.33	
Tax Reimbursements —		
Real Estate	363.60	
		<hr/>
		125,438.93
From County		
Dog License	817.46	
Court Fines	281.00	
		<hr/>
		1,098.46
Collector's Certificates		571.00

Licenses and Permits

Alcoholic	\$12,250.00	
Auctioneer	2.00	
Auto Agents	50.00	
Billiard, Pool, Bowling	20.00	
Bowling, Sunday	25.00	
Building	785.00	
Coin Operative Devices	220.00	
Common Victualler	52.00	
Ice Cream	5.00	
Inflammable Liquids	46.00	
Junk Dealer	40.00	
Lodging	8.00	
Lord's Day	54.00	
Lord's Day Entertainment	200.00	
Milk	14.00	
Music	80.00	
Pistol Permits	66.00	
Plumbing Permits	1,143.00	
Public Hall	28.00	
Shoe Shine	1.00	
Taxi	20.00	
Taxi Operators	18.00	
Taxi Stand	30.00	
Theatre	12.00	
Wire Permits	1,506.00	
		<u>\$16,675.00</u>

Total General Receipts \$996,859.40

SPECIAL ASSESSMENTS

Excise Taxes

1961	\$94,296.00	
1960	28,296.77	
1959	712.28	
1958	30.59	
		<u>\$123,335.64</u>

Sewer

Unapportioned	\$8,001.06	
Apportioned Paid in Ad- vance	1,218.00	
1961	2,660.00	
1960	324.20	
1959	66.20	
		<u>12,269.46</u>

12,269.46

Betterment		
1961	\$27.00	
1960	13.00	
	<u> </u>	40.00
Committed Interest		
1961	\$759.62	
1960	158.60	
1959	30.60	
	<u> </u>	948.82
Farm Excise		
1961		97.37
		<u> </u>
Total Special Assessments ..		\$136,691.29

DEPARTMENTAL REVENUES

Selectmen		
Rent	\$840.00	
Sale of Land	202.00	
	<u> </u>	\$1,042.00
Treasurer-Collector		
Fees	1,242.93	
Reimbursement — Checks and Postage	280.18	
Town's Share — State Withholding	42.78	
	<u> </u>	1,565.89
Town Clerk		
Fees and Permits		1,318.05
Assessors		
Sale of Valuation Book ..		49.00
Board of Appeals		
Advertising Fees		231.00
Planning Board		
Advertising Fees		50.00

Town Building		
Broken Glass		5.00
Police		
Meter Collection		11,700.82
Weights and Measures		
Fees		206.90
Health		
Subsidy from State	39.29	
Nurses Fees	1,526.50	
		<hr/>
		\$1,565.79

Public Works

Sewer—Accounts Receivable	\$784.29	
Sewer House Connections	7,321.71	
Chapter 90 — State	14,659.79	
Chapter 90 — County ...	9,579.61	
Temporary Repair — Private Ways	26.50	
Labor	1,350.26	
Insurance Reimbursement	630.84	
Tree Damage	330.00	
Workingmen's Compensation	270.00	
State Gasoline Tax	12.21	
Rental of Equipment	10.50	
Dividend	4.78	
		<hr/>
		\$34,980.49

Welfare Department

Temporary Aid		
State	\$3,404.06	
Cities and Towns	791.11	
Individuals	5,166.78	
Dividend	18.72	
		<hr/>
		\$9,380.67

Aid to Dependent Children

U. S. Administration ..	\$645.69	
U. S. Assistance	12,112.50	
State	9,521.77	
		<hr/>
		\$22,279.96

Old Age Assistance

U. S. Administration ..	\$1,781.26
U. S. Assistance	51,489.50
State	28,437.44
Meal Tax	5,017.22
Individuals	1,239.70
Cities and Towns	1,843.03

 \$89,808.15

Disability Assistance

U. S. Administration ..	\$58.88
U. S. Assistance	6,337.50
State	4,997.13

 \$11,393.51

Medical Assistance

U. S. Administration ..	\$175.29
U. S. Assistance	31,078.48
State	18,874.46

 \$50,128.23

Veterans

State	8,020.74
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School

Rent	\$367.50
Milk Fund	6,803.97
Damage Reimbursement ..	115.05
Tuition	1,135.32
Telephone Tolls	16.95
Books and Supplies	50.50
Manual Training	302.70
Alumni Field Rent	1.00
Sale of Junk	2.00
Fire Insurance	300.00

 \$9,094.99

School Athletic Fund

Cash Advanced	\$200.00
Athletic Receipts	5,400.76

 \$5,600.76

School Aid

Chapter 70 Education	\$48,173.15
English Classes	164.00

Building Assistance	11,695.38
Vocational Education	1,351.99
Public Law — 874	13,030.00
School Aid — Chapter 69 and 71	4,088.56
National Defense V	263.00

\$78,766.08

Library

Fines	216.88
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Building Deposits

School	\$7,300.00
Town Building	196,653.00

\$203,953.00

Total Departmental Revenue

\$541,357.91

WATER REVENUE

Water

Meter Rates	\$51,887.84
Construction	4,272.04
Water Liens — 1961	661.11
Water Liens — 1960	49.00
Water Liens — 1959	62.65
Water Liens — 1958	5.00
Deposits — Construction	514.10

\$57,451.74

CEMETERY REVENUE

Cemetery

Sale of Lots	\$1,575.00
Care of Lots	362.00
Opening Graves	2,122.00
Rental—Lowering Device and Grass	285.00
Foundations	462.53
Sale of Vaults	621.00

\$5,427.53

INTEREST

Interest	
Taxes — 1961	\$72.58
Taxes — 1960	783.24
Taxes — 1959	511.09
Taxes — 1958	22.37
Water	79.65
Accrued Interest on Notes	206.05
Treasury Bills	2,258.50
	<hr/>
	\$3,933.48

INCOME FROM TRUST FUNDS

Cemetery Perpetual Care	\$3,244.51
Premiums	180.31
	<hr/>
	\$3,424.82

LOANS

Loans	
Chapter 90 Construction	\$25,200.00
Town Building and Library	310,000.00
Water	40,000.00
Sewer	75,000.00
Premiums	306.90
	<hr/>
	\$450,506.90

TRUST FUNDS

Cemetery Perpetual Care	\$2,625.00
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AGENCY

Dog License for County	\$995.50
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PAYROLL DEDUCTIONS

Deductions

Federal Withholding	\$88,468.93
State Withholding	7,315.92
Group Hospitalization	6,115.65
Group Insurance	1,269.94
U. S. Savings Bonds	1,288.50
	<hr/>
	\$104,458.94

REFUNDS

Personnel Board	
Meeting Cancelled	\$4.00
Treasury-Collector	
Checks	80.00
Public Works	
Salary	68.46
Welfare	
Assistance — Cancelled	271.13
Old Age Assistance	
Assistance — Cancelled	
— Town	819.30
Assistance — Cancelled	
— U. S. R.	63.65
	<hr/>
	882.95
Disability Assistance	
Assistance — Cancelled	
— Town	74.70
Assistance — Cancelled	
— U. S. R.	116.80
	<hr/>
	191.50
Aid to Dependent Children	
Assistance — Cancelled	
— Town	392.10
Assistance — Cancelled	
— U. S. R.	141.75
	<hr/>
	533.85

Medical Aid for Aged	
Assistance — Cancelled	
— Town	694.14
Veterans Benefits	
Assistance — Cancelled	302.35
School	
Material Returned	76.45
	<hr/>
	\$3,104.83
	<hr/>
Total Receipts	\$2,306,837.34
Cash on Hand, January	
1, 1961	344,969.31
	<hr/>
	\$2,651,806.65

EXPENDITURES

FINANCE COMMITTEE

Expenses:

Telephone	\$36.91
Dues	25.00
Office Supplies	2.94

\$64.85

SELECTMEN'S SALARY AND EXPENSE

Salaries:

Selectmen	\$900.00
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Expenses:

Office Supplies, Stationery and Postage	\$110.82
Telephone	241.51
Dues	44.00
Books	54.00
Printing and Advertising	117.94
Meeting and Travel Ex- pense	78.00
Box Rental	6.00
Binding	5.75
Miscellaneous	9.50
Survey	45.00

\$712.52

\$1,612.52

PURCHASE ACCOUNTING MACHINE

Expenses:

Supplies	\$14.62
Inspections	39.95

\$54.57

TOWN ACCOUNTANT'S SALARY AND EXPENSES

Salaries:

Town Accountant	\$6,528.86
Clerks	4,069.39

\$10,598.25

Expenses:

Addressograph Service and Expense	\$109.13	
Adding Machine Service	41.00	
Typewriter Service	18.00	
Office Supplies, Stationery	19.85	
Postage and Printing	370.48	
Binding	34.00	
Express Charges	3.65	
Dues	5.00	
	<hr/>	\$601.11
		<hr/>
		\$11,199.36

TREASURER-COLLECTOR SALARY
AND MAINTENANCE

Salaries:

Treasurer-Collector	\$5,200.00	
Clerk	2,209.42	
	<hr/>	\$7,409.42

Expenses:

Maintenance Typewriter and Adding Machine ..	\$63.25	
Dues	12.00	
Travel and Meeting Ex- pense	91.82	
Box Rental	6.00	
Telephone	165.55	
Surety Bond	1,158.00	
Postage and Office Supplies	1,037.57	
Printing and Advertising	1,281.60	
Bond Issue Expense	862.90	
Freight	6.28	
Certification of Note	6.00	
	<hr/>	\$4,690.97
		<hr/>
		\$12,100.39

ASSESSORS' SALARIES AND EXPENSES

Salaries:

Assessors	\$2,500.00	
Clerk	911.88	
	<hr/>	\$3,411.88

Expenses:

Travel and Meeting Ex- pense	\$158.50	
Telephone	86.38	
Copying Deeds	117.94	
Dues	12.00	
Stationery and Postage ..	187.96	
Printing and Advertising	378.36	
Subscription	28.00	
		<u>\$969.14</u>
		\$4,381.02

TOWN CLERK'S SALARY AND EXPENSE

Salary	\$2,000.00	
Expenses:		
Dues	\$10.00	
Typewriter Maintenance	9.00	
Surety Bond	10.00	
Telephone	75.08	
Printing and Advertising	172.74	
Stationery, Postage and Supplies	71.89	
		<u>\$348.71</u>
		\$2,348.71

ELECTION AND REGISTRATION

Salaries:

Registrars	\$150.00	
Clerk	450.00	
Assistant Registrars	637.50	
		<u>\$1,237.50</u>
Expenses:		
Telephone	\$14.88	
Stationery and Postage ..	18.19	
Printing and Advertising	319.65	
		<u>\$352.72</u>
		\$1,590.22

TOWN MEETING EXPENSE

Expenses:		
Service	\$597.52	
Printing	501.85	
	<hr/>	\$1,099.37

TOWN COUNSEL

Salary	\$250.00
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MODERATOR

Salary	\$50.00
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PERSONNEL BOARD

Expenses:		
Printing	\$15.90	
Dues	25.00	
	<hr/>	\$40.90

PLANNING BOARD

Expenses:		
Dues	\$20.00	
Telephone	57.20	
Advertising	99.88	
Supplies	23.25	
Clerical Work	91.65	
Legal Fees	18.08	
Surveyor	358.75	
Printing	7.80	
Deposit	6.62	
Veterans Memorial Park Plan	100.00	
	<hr/>	\$783.23

BOARD OF APPEALS

Expenses:		
Clerical Work	\$46.05	
Advertising	136.65	
Printing	40.05	
Supplies	24.05	
	<hr/>	\$246.80

TOWN HALL SALARY AND EXPENSES

Salary		\$3,857.20
Expenses:		
Water	\$59.00	
Fuel	1,409.59	
Lights	628.99	
Janitors Supplies	131.41	
Repairs	24.52	
Insurance	318.25	
Advertising	10.63	
		<hr/>
		\$2,582.39
		<hr/>
		\$6,439.59

TOWN BUILDING COMMITTEE

Expenses:		
Legal Fees	\$207.08	
Equipment Hire	984.50	
Survey	190.00	
Telephone Tolls	34.76	
Advertising	96.75	
Tree Removal	63.85	
Printing and Supplies	294.29	
		<hr/>
		\$1,871.23

TOWN BUILDING AND LIBRARY

Expenses:		
Architect	\$11,475.00	
Contractor	138,209.40	
Insurance	636.50	
Equipment Hire	75.00	
Clerk of Work	2,625.00	
		<hr/>
		\$153,020.90

POLICE DEPARTMENT

Salaries:		
Chief	\$5,945.04	
Sergeants	9,769.14	
Meter Officer	4,834.80	
Patrolmen	40,655.55	
Overtime and Vacations ..	9,523.76	
School Traffic	450.00	

Municipal Telephones

ACCOUNTANT	Town Building	7-2277
Office hours — 8 A. M. to 5 P. M.		
ASSESSORS	Town Building	7-2200
Board meets Fridays at 7 P. M.		
FIRE	Summer Street	7-2121
HEALTH DEPARTMENT	Town Building	7-8221
Board meets Second and Fourth Tuesdays of Month at 8:00 P. M.		
HEALTH NURSE	Town Building	7-8221
Office 8 A. M. - 9 A. M. — 1 P. M. - 1:30 P. M.		
LIBRARY	9 Nason Street	7-8481
PLANNING BOARD	Municipal Building	7-9212
Board meets Second and Fourth Thursdays of Month at 7:30 P. M.		
POLICE DEPARTMENT	Summer Street	7-2424
PUBLIC WORKS DEPT.		
Board meets Thursday at 7:30 P. M.		
Office	Town Building	7-8053
Sewer	Town Building	7-8053
Highway	Great Road	7-2122
Water	Town Building	7-8053
SELECTMEN'S OFFICE	Town Building	7-2277
Board meets Tuesday at 7 P. M.		
SCHOOL DEPARTMENT		
Supt. of School	Nason Street	7-8251
Coolidge School	Bancroft Street	7-7932
High School	Summer Street	7-7811
Junior High School	Summer Street	7-8301
Roosevelt School	Nason Street	7-8142
Green Meadow School	Great Road	7-8246
Physical Education	Summer Street	7-8601
TOWN TREASURER AND COLLECTOR	Town Building	7-7682
Office hours — 9 A. M. - 12 Noon — 1:00 P. M. - 5:00 P. M. Thursday 6:00 P. M. to 8:00 P. M.		
TOWN CLERK	Town Building	7-2200
Office hours — 9 A. M. to 5 P. M.		
WELFARE BOARD	Town Building	7-7733
Office hours — 9 A. M. to 5:00 P. M. Board meets Tuesday at 7:30 P. M.		

All Town Offices Closed Saturdays and Sundays
Except Police and Fire Departments

Care of Lockup	120.00	
Holidays	1,822.46	
		<u>\$73,120.75</u>

Expenses:

Dues and Meeting Expense	\$65.00	
Cruiser Repairs	1,456.90	
Photos	15.00	
Bicycle Registration	5.50	
Gas and Oil	1,651.57	
Maintenance Radio	257.40	
Office Supplies	270.36	
Equipment	134.46	
Box Rental	2.40	
Typewriter Maintenance	9.00	
Advertising	17.50	
T. V. Repairs	11.95	
Miscellaneous	87.78	
Prisoners — Lunches	24.59	
		<u>\$4,009.41</u>
		\$77,130.16

Outlay:

Cruiser	\$1,645.00
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POLICE TRAINING SCHOOL

Expenses:

Salaries	\$330.96	
Supplies	28.55	
Tuition	100.00	
		<u>\$459.51</u>

PARKING METER OFFICER

Expenses:

New Equipment	\$50.00	
Repairs	29.30	
Office Supplies and Postage	50.59	
Meter Repairs and Supplies	153.85	
		<u>\$283.74</u>

DOG OFFICER

Expenses:

Care and Killing of Dogs	\$360.00
Expenses	75.00

\$435.00

FIRE DEPARTMENT

Salaries:

Engineers	\$500.00
House Men	46,128.27
Brush Fire	104.50
Call Firemen	2,770.00
Forest Warden	50.00
Overtime	677.78

\$50,230.55

Expenses:

Repairs	\$333.21
Food	11.52
Insurance	1,114.27
Supplies	340.88
Gasoline	175.28
Laundry	162.63
Equipment	1,366.12
Radio Repairs	70.10
Fire Alarm	74.50
Janitor Supplies	175.74
Dues	15.00

\$3,839.25

\$54,069.80

PURCHASE FIRE HOSE

Hose	\$864.50
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MAINTENANCE POLICE AND FIRE STATION

Expenses:

Janitor Supplies	\$707.32
New Equipment	154.00
Repairs	1,061.54
Fuel	931.61
Telephone	1,076.69
Lights	750.66

Inspection	12.00	
Water	30.50	
Flowers	22.75	
Transportation Charges ..	2.35	
		<hr/>
		\$4,749.42

SEALER OF WEIGHTS AND MEASURES

Salary		\$400.00
Expenses:		
Travel	\$15.00	
Supplies	11.80	
	<hr/>	
		\$26.80
		<hr/>
		\$426.80

WIRE INSPECTOR

Inspections		\$1,492.00
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CIVIL DEFENSE

Expenses:		
Telephone		\$95.17
Insurance		56.59
Postage		26.00
Supplies		159.67
Travel		60.96
New Equipment		155.00
		<hr/>
		\$553.39

HEALTH DEPARTMENT

Salaries:		
Board	\$150.00	
Nurse	4,071.56	
Assistant Nurse	2,291.30	
Clerk	64.15	
Extra Nurse	146.11	
	<hr/>	
		\$6,723.12
Expenses:		
Stationery and Postage ..	\$18.00	
Printing and Advertising	111.29	
Telephone	116.19	

Drugs and Medicine	191.77	
Travel Expense	99.99	
	<hr/>	\$537.24
Tuberculosis:		
Board and Treatment	\$345.00	
Travel for Treatment	274.50	
T. B. Clothing	25.48	
	<hr/>	\$644.98
Clinics:		
Dog Clinic	\$317.27	
Small Pox	12.00	
	<hr/>	\$329.27
Other Expenses:		
Nurses Cars	\$485.76	
Car Insurance	155.24	
Burial of Animals	75.00	
Driver — Nurse's Car	41.00	
Meeting Expense	14.00	
Complaints	50.00	
Book	3.00	
Signs	16.40	
	<hr/>	\$840.40
	<hr/>	\$9,075.01
INSPECTOR OF PLUMBING		
Inspections		\$1,143.00
INSPECTOR OF ANIMALS		
Salary		\$100.00
FOOD INSPECTIONS		
Inspections		\$289.00
COLLECTION OF GARBAGE		
Contract for removal of garbage		\$6,910.00
BOARD OF HEALTH — 1959		
Medical Bill		\$36.00

MILK INSPECTOR

Expenses:		
Inspections		\$386.00
Expenses		74.00
		<hr/>
		\$460.00

PUBLIC WORKS DEPARTMENT

Salaries: \$93,567.40

Expenses:

Office Supplies and Post- age	\$1,526.60
Telephone	1,169.24
Truck Expenses	1,005.82
Insurance	1,915.63
Garage Supplies	304.13
Gasoline and Oil	5,608.15
Equipment Repairs	2,681.04
Equipment Hire	1,784.20
New Equipment	4,760.03
Lights	9,103.51
Engineer	602.50
Transportation Charges ..	8.00
Loam	225.60
Chemicals	1,839.20
Pipe and Fittings	3,589.57
Maintenance Typewriter	9.00
Hardware and Tools	565.82
C. I. Top	2,992.63
Taxes	252.02
Cement, etc.	594.40
Fuel	1,671.58
Sand	1,012.44
Advertising	137.22
Legal Fees	354.18
Meters	1,752.88
Water	84.25
Fence	948.00
Lumber	45.67
Public Works Conference	12.20
Gas	5.04
McGowan Lot	6.00
Xmas Lights	60.00
Books	8.86
Cement Blocks	120.02
Shrub Repairs	13.50
Flowers	66.37
Miscellaneous	53.96
	<hr/>
	\$46,889.26

Less:

Gas, Oil, Anti-Freeze Re- imbursement from var- ious Town Departments	\$1,734.19
	<hr/> \$45,155.07

SNOW AND ICE REMOVAL

Labor	\$8,753.49
Expenses:	
Equipment Hire	\$11,265.41
New Equipment	200.57
Equipment Repairs	133.53
Sand	1,639.15
Chemicals	919.17
Salt	311.85
Plows	1,620.00
	<hr/> \$16,089.68

MOTH SUPPRESSION

Labor	\$1,704.48
Expenses:	
Gasoline	\$104.75
Weed Killer	165.00
Equipment	21.19
Equipment Repair	3.00
	<hr/> \$293.94

DUTCH ELM CONTROL

Labor	\$2,502.82
Expenses:	
Equipment Repairs	\$78.11
Equipment Hire	403.13
Hardware and Tools	15.05
Postage89
	<hr/> \$497.18

PURCHASE TREES

Trees	\$157.50
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WATER MAINS — ARTICLE 35

Labor		\$373.98
Expenses:		
Legal Fees	\$50.00	
Advertising	73.43	
Engineer	3,111.79	
Supplies	1,003.15	
Contractor	32,623.20	
Pipe and Fittings	957.47	
Surveyor	135.00	
		<hr/>
		\$37,954.04

CLEAN WATER MAIN — THOMPSON STREET
ARTICLE 13 (1961)

Labor		\$186.73
Expenses:		
Pipe and Fittings		\$111.01

BOOSTER PUMP — ARTICLE 19 OF 1960

Expenses:		
Contractor	\$14,634.26	
Engineer	2,216.22	
Heater	350.00	
Pump	515.60	
		<hr/>
		\$17,716.08

PAVING AND SURFACING OF STREETS
ARTICLE 21

Labor		\$528.30
Expenses:		
C. I. Top	\$1,257.39	
Asphalt	2,236.22	
Sand	643.50	
Hot Top	2,827.09	
Advertising	7.50	
		<hr/>
		\$6,971.70

PRIVATE WAYS

Labor		\$26.50
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CHAPTER 90 MAINTENANCE — ARTICLE 17

Expenses:

C. I. Top	\$119.12
Contractor	4,380.88

\$4,500.00

CHARLES STREET AND RANDALL ROAD
ARTICLE 26

Labor	\$787.57
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Expenses:

Cement Blocks	\$184.81
Pipe and Fittings	128.48
Sand	27.00
Asphalt	206.53
Surveyor	380.00

\$926.82

LAYOUT STREETS — ARTICLE 39

Labor	\$338.52
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Expenses:

Engineer	\$815.00
Street Layouts	100.00
Sand	59.40
Asphalt	111.83

\$1,086.23

SUMMIT STREET WALL — ARTICLE 34

Expenses:

Advertising	\$49.50
Contractor	5,452.20
Engineer	500.00

\$6,001.70

DRAIN ADJACENT TO "ELKS" — ARTICLE 10

Labor	\$261.99
-------------	----------

Expenses:

Pipe and Fittings	\$516.24
Sand	70.80

Contractor	100.00	
Lumber	11.94	
	<u> </u>	\$698.98

OLD MARLBORO ROAD DRAIN — ARTICLE 15

Contractor	\$3,750.00
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SEWER HOUSE CONNECTIONS

Labor	\$2,343.01
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Expenses:

Pipe and Fittings	\$1,783.22	
Pumping	20.00	
Cement	3.30	
Cold Patch	71.69	
Stone	32.34	
Supplies	64.32	
Sand	2.50	
	<u> </u>	\$1,977.37

COMMUNOTOR — ARTICLE 26

Expenses:

Advertising	\$13.50	
Comminutor	9,485.52	
	<u> </u>	\$9,499.02

SEWER PUMPING STATION
ARTICLE 23 OF 1960

Expenses:

Contractor	\$1,857.00	
Pump	755.00	
	<u> </u>	\$2,612.00

SEWER MAINS ARTICLE 23 OF 1961

Expenses:

Contractor	\$8,446.52	
Advertising	53.48	
	<u> </u>	\$8,500.00

SEWER MAIN EXTENSION — ARTICLE 21

Expenses:

Engineer	\$545.69	
Contractor	2,863.40	
		\$3,409.09

SEWER MAINS — ARTICLE 25

Labor	\$1,039.71
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Expenses:

Pipe and Fittings	\$2,015.64	
Engineer	7,377.00	
Advertising	60.95	
Equipment Hire	163.38	
Asphalt	735.07	
Sand	6.50	
Emulsion	41.11	
Contractor	60,592.36	
Surveyor	180.00	
		\$71,172.01

SEWER CLEANING MACHINE — ARTICLE 36

Cleaner	\$478.70
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PURCHASE CEMETERY VAULT

Vaults	\$462.50
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SNOW PLOWS — ARTICLE 27

Plows	\$1,200.00
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PURCHASE TRUCK

Truck	\$649.30
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PURCHASE 2 - 2½ TRUCKS — ARTICLE 33

Trucks	\$7,423.00	
Advertising	9.00	
		\$7,432.00

HOIST — ARTICLE 28 OF 1961

Hoist	\$283.08
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CRAWLER TYPE SNOW PLOW

Plow	\$4,272.55
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LAND DAMAGE AWARD
ARTICLE 17 (NICHOLAS)

Expenses:

Legal Fees	\$200.00	
Award	3,000.00	
		\$3,200.00

\$424,108.72

PUBLIC WELFARE DEPARTMENT

Salaries:

Agent	\$3,671.51	
Clerk	2,156.74	
Board	474.08	
		\$6,302.33

Expenses:

Office Supplies	\$240.29	
Meeting Expense	11.00	
Telephone	270.06	
Postage	84.00	
Dues	26.00	
Subscription	28.00	
Maintenance Machines ..	40.65	
		\$700.00

WELFARE AGENT — USE OF CAR

Use of Car	\$100.00
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WELFARE CHECKS — TREASURER-COLLECTOR

Checks	\$177.50
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WELFARE DEPARTMENT

Welfare Aid:

Cash	\$770.80
Rent	4,125.95
Gas	752.85
Lights	295.25

Food	6,278.96	
Clothing	131.97	
Hospital	2,316.44	
Medicine	1,971.90	
Ambulance	89.00	
Fuel	169.54	
Board	882.10	
Travel	126.00	
Repairs	21.80	
Glasses	37.00	
Dental	215.00	
Special Account	182.50	
Furniture	24.50	
Other Cities and Towns	879.42	
Miscellaneous	33.40	
	<hr/>	
		\$19,304.38

OLD AGE ASSISTANCE

Town:

Assistance	\$83,024.90	
Other Cities and Towns	713.72	
	<hr/>	
		\$83,738.62

U. S. Grants for Relief:

Assistance	\$9,531.02	
Other Cities and Towns	150.72	
	<hr/>	
		\$9,681.74

U. S. Grants for Administration:

Salaries	\$1,724.89	
Maintenance Machines ..	6.85	
Office Supplies and Post- age	19.00	
Telephone	30.52	
	<hr/>	
		\$1,781.26

AID TO DEPENDENT CHILDREN

Town:

Assistance	\$22,377.39
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U. S. Grants for Relief:

Assistance	\$8,005.88
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U. S. Grants for Administration:

Assistance	\$473.95	
Supplies	146.04	
	<hr/>	
		\$619.99

DISABILITY ASSISTANCE

Town:		
Assistance		\$11,972.29
U. S. Grants for Relief:		
Assistance		\$2,697.03
U. S. Grants for Administration:		
Salaries	\$291.69	
Telephone	24.74	
	<hr/>	\$316.43

MEDICAL AID FOR THE AGED

Town:		
Assistance		\$44,210.15
U. S. Grants for Relief:		
Assistance		\$12,054.71
	<hr/>	\$224,039.70

VETERANS' BENEFITS

Salary — Agent	\$300.00	
Travel Expenses	100.00	
	<hr/>	\$400.00
Expenses:		
Assistance	\$11,515.59	
Repairs	66.67	
Food	130.69	
Medicine	177.00	
Office Supplies	5.00	
Real Estate Tax	250.32	
Hospital	1,382.73	
Ambulance	15.00	
	<hr/>	\$13,543.00
		\$13,943.00

SCHOOL DEPARTMENT

Salaries:		
Superintendent	\$8,699.04	
Superintendent's Clerk ..	3,890.82	
Assistant Clerk	2,887.48	
High School Clerk	4,113.45	
	<hr/>	\$19,590.79

Teachers:

High School	\$102,102.32	
Elementary School	204,128.67	
Supervisors	19,053.15	
		<hr/>
		\$325,284.14

Janitors:

High School	\$7,715.90	
Elementary	16,310.06	
Truant Officer	300.00	
		<hr/>
		\$24,325.96

Health Expense:

School Nurse	\$3,972.09	
School Doctor	750.00	
		<hr/>
		\$4,722.09

Office Expense:

Superintendent's Office ..	\$627.79	
Telephone	1,505.71	
Travel	350.00	
		<hr/>
		\$2,483.50

Health Expense:

Supplies		\$91.18
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Supplies:

High School	\$4,707.44	
Elementary	5,762.21	
		<hr/>
		\$10,469.65

Text Books:

High School	\$2,612.40	
Elementary	3,207.32	
		<hr/>
		\$5,819.72

Maintenance Buildings:

High School:		
Repairs	\$22,752.12	
Janitor Supplies	963.12	
Fuel	3,983.76	
		<hr/>
		\$27,699.00

Elementary School:

Repairs	\$3,862.89
Janitor Supplies	1,445.85
Fuel	7,219.01

\$12,527.75

Other Expenses:

Band	\$3,292.52
Lights	6,273.83
Gas	156.20
Manual Arts	827.06
Water	237.65
School Committee Expense	125.93
Miscellaneous	375.11
Laundry	20.53
Barrels — High and Ele- mentary	178.75
Libraries	1,021.95
Insurance	692.29
Graduation Expense	280.87
Subscription	4.00
Garage Rent	60.00
Signs	30.00
Dues	25.00
Express	87.00

\$13,688.69

SCHOOL OUTLAY

Expenses:

New Equipment	\$3,349.77
Screens	274.00
Fire Alarm	2,520.00
Supplies	16.75

\$6,160.52

SCHOOL TRANSPORTATION

Transportation \$3,800.00

PUBLIC LAW 86 — 864 NATIONAL DEFENSE
ED. ACT

Expenses:

Supplies	\$.63
Equipment	3,283.63

\$3,284.26

VOCATIONAL EDUCATION

Expenses:		
Tuition	\$2,955.70	
Travel	549.45	
	<hr/>	\$3,505.15

SPECIAL EDUCATION

Expenses:		
Tuition	\$1,889.20	
Travel	964.90	
	<hr/>	2,854.10

HIGH SCHOOL ATHLETIC FUND

Expenses:		
Services	\$989.50	
Dues	145.00	
Equipment and Supplies	6,152.28	
Travel	2,192.00	
Rent	1.00	
Printing	316.20	
Officials	792.00	
Laundry and Cleaning ...	1,447.84	
Sweaters	346.50	
Guarantee and Film	288.97	
Travel Insurance	647.50	
	<hr/>	\$13,318.79

ADULT ALIEN EDUCATION

Expenses:		
Services	\$433.50	
Books	13.38	
	<hr/>	\$446.88

GREEN MEADOW SCHOOL ROOF AWARD

Expenses:		
Roof	\$3,426.38	
Legal Fees	560.00	
	<hr/>	\$3,986.38

MILK FUND — SCHOOL CHILDREN

Milk	\$6,630.60
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OUT OF STATE TRAVEL

Travel	\$200.00
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CASH ADVANCED TO HIGH SCHOOL
ATHLETIC FUND

Cash	\$200.00
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SPECIAL APPROPRIATION FIRE ESCAPE

Fire Escape	\$8,455.50
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PUBLIC LAW 874

Expenses:

Services	\$882.16
Fire Escape	250.00
Fire Alarm	1,589.11
Repairs	261.88
Boiler	8,469.50
Travel	156.78
New Equipment	1,272.67

\$12,882.10

\$512,426.75

HIGH SCHOOL BUILDING COMMITTEE

Expenses:

Printing	\$346.37
Supplies	14.85
Advertising	24.00
Tests	232.00
Telephone	7.85

\$625.07

LIBRARY DEPARTMENT

Salaries:

Librarians	\$4,528.88
Cleaner	266.00
Trustees	100.00

\$4,894.88

Expenses:

Meeting Expense	\$4.00	
Telephone	156.67	
Janitor Supplies	20.05	
Books	1,110.06	
Subscriptions	96.16	
Supplies	109.00	
Binding Books	10.41	
Lights	229.77	
Repairs	28.63	
Rent	2,700.00	
Miscellaneous	19.66	
Stationery	2.57	
P. O. Box Rental	4.50	
Rubbish Removal	18.00	
		<hr/>
		\$4,509.48
		<hr/>
		\$9,404.36

ALUMNI FIELD

Expenses:

Services	\$802.48	
Telephone	91.09	
Repairs	1,408.59	
Lights	152.98	
Supplies	191.36	
New Equipment	23.75	
Fuel	144.29	
Gas	191.64	
Water	12.00	
Gasoline	12.00	
Little and Pony Leagues	271.35	
Chemical Toilets	90.00	
		<hr/>
		\$3,391.53

RECREATION FOR CHILDREN

Expenses:

Travel	\$285.00	
Lockers	15.00	
		<hr/>
		\$300.00

WORKINGMEN'S COMPENSATION AND
PUBLIC LIABILITY

Premium Paid	\$7,496.90
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PRINTING AND DISTRIBUTION OF TOWN REPORTS

Printing	\$3,331.86
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RETIREMENT

Retirement	\$26,465.00
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STABILIZATION

To Fund	\$10,000.00
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HONOR ROLL

Expenses:

Supplies	\$11.69
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VETERANS DAY

Expenses:

Flowers	\$12.00
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MEMORIAL DAY

Expenses:

Tonic	\$15.00
Band	200.00
Printing	27.75
Flowers	499.90
Flags	38.96

\$781.61

CARE OF VETERANS' LOTS
ST. BRIDGET'S CEMETERY

Care	\$28.00
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McNAMARA AND COUGHLIN

Legal Fees	\$882.03
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FIRE INSURANCE SCHEDULE

Insurance	\$7,646.00
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BOND PREMIUM ACCOUNT —
TOWN BUILDING AND LIBRARY

Bond	\$306.90
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PURCHASE GRAVE MARKERS

Markers		\$183.60
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GENERAL RELIEF RECOVERY

Recovery		\$2,966.94
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CEMETERY INCOME ACCOUNT

Premium		\$3.76
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INDUSTRIAL COMMITTEE

Expenses:

Printing	\$12.25	
Meeting Expenses	18.00	

\$30.25

BY-LAWS COMMITTEE — 1960

Expenses:

Services	\$16.95	
Supplies	22.36	

\$39.31

BY-LAWS COMMITTEE — 1961

Expenses:

Services	\$6.53	
Printing and Supplies	8.67	

\$15.20

STATE TAXES

State Recreation and Parks	\$4,340.10	
Auditing Municipal Accounts	3,509.31	
Examination Retirement System	23.36	

\$7,872.77

TAXES PAID COUNTY

County Tax	\$32,939.09	
Hospital Tax	6,592.66	

\$39,531.75

INTEREST ON DEBT

Sewer	\$5,190.00	
Water	1,590.00	
School	8,340.00	
Police and Fire	2,226.00	
Municipal Building and Library	5,115.00	
Welfare	379.50	
	<hr/>	\$22,840.50

RETIREMENT OF DEBT

Sewer	\$22,000.00	
Water	13,000.00	
School	30,000.00	
Fire	10,000.00	
Welfare	23,000.00	
	<hr/>	\$98,000.00

PAYROLL DEDUCTIONS

Federal Tax	\$88,468.93	
State Tax	7,315.92	
War Bonds	1,267.50	
Blue Cross—Blue Shield ..	12,204.43	
Insurance	2,535.66	
	<hr/>	\$111,792.44

TRUST FUND

Cemetery Perpetual Care ..	\$2,675.00
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DOG LICENSE

Licenses for County	\$983.25
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REFUNDS

Taxes—1960	
Excise	\$1,365.49
Real Estate	1,057.02
Taxes—1961	
Excise	3,638.99
Real Estate	3,625.65
Poll	20.00
Personal Property	107.00

Special Assessments		
Unapportioned Sewer		1,846.00
Selectmen		
Building Permit	\$5.00	
Lord's Day Entertainment	50.00	
	<hr/>	\$55.00
Public Works		
Sewer House Connections—Deposits	\$1,365.72	
Water	92.25	
	<hr/>	\$1,457.97
School Department		
Overpayment		33.42
Estimated Receipts		
Interest	\$.88	
BX—BS	9.16	
	<hr/>	10.04
Contractors' Deposits		
Town Bldg. and Library	\$193,925.00	
School Projects	10,028.00	
	<hr/>	203,953.00
		<hr/>
		\$217,169.58
Total Payments		\$2,106,581.46
Cash on Hand, December 31, 1961		545,225.19
		<hr/>
Total		\$2,651,806.65

Town of Maynard
BALANCE SHEET, DECEMBER 31, 1961

GENERAL ACCOUNTS

ASSETS	LIABILITIES
Cash in Bank and Office \$545,225.19	<i>Uncompleted Appropriations</i>
Cash Advanced	Purchase Business Ma-
Town Collector 50.00	chine \$1,095.59
School Department 30.00	Construction Town
	Building and Library 175,979.10
UNCOLLECTED TAXES	Health Department —
Levy of 1961	Legal Expense 2,412.18
Poll 78.00	Purchase Generator 2,500.00
Personal 2,073.13	Study Sewer — Concord
Real Estate 33,638.21	Street 1,500.00
Levy of 1960	Study Sewer Plant 1,500.00
Poll 58.00	Widen Riverbank Road 1,500.00
Real Estate 8,945.16	Resurface Summer
Levy of 1959	Street 1,846.94
Real Estate 64.40	Investigate Water Sup-
Levy of 1958 28.50	ply 4,815.13
State Aid to Highway .. 891.71	Repair Summit Street
County Aid to Highway 445.85	Wall 4,998.30
Overlay — 1961 146.55	Sewer Project — Arti-
State and County Aid 2,483.57	cle 25 4,788.28
to Highway Revenue 2,303.75	Water Project — Arti-
Snow	cle 25 1,671.98
	Chapter 90 Construc-
	tion 5,496.80
	Booster Pump 904.13
	Drain — Powdermill
	Road — Article 10 539.03
	Commuter — Article 26 185.78
	Widen Oak and Sum-
	mit Streets 124.65
	Relay Pipe — Powder-
	mill Road 1,028.77
	Replace Sewer Pump 563.87
	Sewer Construction —
	Article 21 20.00
	Accepting Streets —
	Article 39 575.25
	U. S. Grants for Old
	Age Assistance
	Assistance 52,073.94
	U. S. Grants for Medi-
	cal Aid to Aged
	Administration 246.73
	Assistance 18,952.33
	U. S. Grants for Aid to
	Dependent Children
	Administration 34.29
	Assistance 5,289.18
	U. S. Grants for Dis-
	ability Assistance
	Assistance 4,286.08
	School — Public Law
	874 9,430.90

School — Fire Escape ..	1,344.50
High School Athletic Fund	3,455.34
School Milk	658.13
School — Public Law 864	1,270.52
Construction Elementary School	225.60
High School Needs Committee	100.00
High School Building Committee	19,214.62
By-Law Committee	1,034.80
Municipal Building Committee	535.03

Due from Cash on Hand

Tailings Account	26.10
Old Age Recovery	623.51
Sewer Connection Deposits	1,050.00
Water Main Deposits ..	1,076.60
Dog Licenses	17.50
Employee Saving Bonds Deductions	259.50
Parking Meters	12,175.45
Cemetery Perpetual Care	100.00
Cemetery Perpetual Care Income	3,742.06
Temporary Loan — Chapter 90 Construction	25,200.00
State Parks and Reservations — 1961	353.92
County Tax — 1961	2,125.72
Overlays	
1960	3,255.70
1959	64.40
1958	28.50
Sewer Surplus	10,787.74
Water Surplus	22,745.60
Cemetery — Grave and Lot Fund	2,719.34
Road Machinery Fund	2,079.04
Premium and Discount — Trust Funds	293.34
Reserve for Sale of Land	5,303.68
Dog License from County	817.46
Reserve for Cash Advanced	50.00
Reserve for Petty Cash Advanced	30.00
Overlay Reserve	5,889.17
Excess and Deficiency ..	163,449.92

 \$596,462.02

 \$596,462.02

REVENUE ACCOUNT — RESERVE UNTIL COLLECTED

<i>Motor Vehicle Excise Tax</i>			
Motor Vehicle Excise Tax		Motor Vehicle Excise Revenue	
1961	\$15,858.53	18,822.51
1960	1,442.16		
1959	1,521.82		
	<u>\$18,822.51</u>		<u>\$18,822.51</u>
<i>Farm Excise Tax</i>			
1961	\$11.44	Farm Excise Revenue ..	\$11.44

SPECIAL ASSESSMENTS

Sewer		Special Assessment	
Unapportioned	Revenue
	\$7,882.80		9,587.44
Apportioned			
1961	216.00		
1960	121.80		
Betterment			
Unapportioned		
	1,213.68		
Apportioned			
1961	39.00		
Committed Interest			
1961	67.12		
1960	47.04		
	<u>\$9,587.44</u>		<u>\$9,587.44</u>

TAX TITLE

Tax Title	\$3,355.25	Tax Title Revenue	\$3,355.25
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TAX TITLE POSSESSIONS

Tax Title Possessions ..	\$3,661.93	Tax Title Possessions Revenue	\$3,661.93
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TAX ON ESTATE OF DECEASED PERSONS

Tax on Estate of Deceased Persons	\$618.00	Tax on Estate of Deceased Persons Revenue	\$618.00
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DEPARTMENTAL ACCOUNTS RECEIVABLE

Selectmen — Building		Departmental Revenue	
Permits	\$70.00		\$13,158.60
Police Department —			
Meter	200.00		
Dog Officer	1,742.25		
Public Works	24.00		
Welfare	365.05		
Aid to Dependent Children	3,657.67		
Old Age Assistance	1,059.87		
Veterans Benefits	5,633.44		
School	15.32		
Cemetery	391.00		
	<u>\$13,158.60</u>		<u>\$13,158.60</u>

WATER ACCOUNTS RECEIVABLE

Meter Rates	\$4,996.50	Water Revenue	\$7,292.50
Construction	1,935.20		
Lien added to taxes			
1961	283.80		
1960	77.00		
	<u>\$7,292.50</u>		<u>\$7,292.50</u>

SEWER ACCOUNTS RECEIVABLE

Sewer Blocks	\$145.51	Sewer Revenue	\$325.80
Sewer Connections	180.29		
	<u>\$325.80</u>		<u>\$325.80</u>

NON REVENUE ACCOUNTS

Net Funded or Fixed		Police and Fire Station	\$96,000.00
Debt	\$1,028,000.00	Elementary School and	
		Gymnasium	350,000.00
		Sewer	193,000.00
		Water	79,000.00
		Town Building	310,000.00
Loans Authorized and		Sewer	58,000.00
Unissued	78,000.00	Water	20,000.00
	<u>\$1,106,000.00</u>		<u>\$1,106,000.00</u>

DEFERRED ASSESSMENTS

Apportioned Sewer As-		Apportioned Sewer As-	
sessment not due	\$10,282.00	sessments due	
		1962	\$1,978.00
		1963	1,926.00
		1964	1,691.00
		1965	1,691.00
		1966	1,330.00
		1967	1,154.00
		1968	498.00
		1969	14.00
Suspended Sewer As-		Suspended Sewer As-	
sessment not due	6,161.32	sessment	6,161.32
	<u>\$16,443.32</u>		<u>\$16,443.32</u>

BETTERMENT ASSESSMENTS

Apportioned Betterment		Apportioned Betterment	
Assessment, not due ..	\$207.00	Assessment due	
		1962	\$66.00
		1963	66.00
		1964	66.00
		1965	9.00
	<u>\$207.00</u>		<u>\$207.00</u>

MUNICIPAL CONTRIBUTORY RETIREMENT FUND

Cash	\$2,678.53	Annuity Saving Fund ..	\$104,718.01
Savings Banks	37,750.00	Annuity Reserve Fund..	33,586.94
Co-operative Banks	42,270.80	Pension Fund	19,095.34
Investment Bonds	50,786.01	Expense Fund	326.65
Bank Stock	26,484.50	Military Service Credit	2,655.42
Accrued Interest	412.52		
	<hr/>		<hr/>
	\$160,382.36		\$160,382.36

TRUST FUNDS

Cash and Securities	\$113,289.06	Rafferty Water Trough	\$413.20
		Cemetery Perpetual	
		Care	74,105.34
		Post War Rehabilitation	1,102.72
		Stabilization	37,667.80
	<hr/>		<hr/>
	\$113,289.06		\$113,289.06

Salaries and Wages Paid to Employees by the Town of Maynard

FOR THE YEAR ENDING DECEMBER 31, 1961

(These are gross wages including overtime and extra assigned duties
of the School Personnel.)

Aho, Waino	\$172.17	Carpenter, Mary	5,234.05
Alberi, Grace D.	5.00	Cassidy, Ronald	619.00
Alexanian, Albert G., Jr.	248.08	Champagne, Martha	2,266.14
Alger, Shirley E.	5.00	Christian, Edgar	1,492.00
Allan, David	314.50	Clair, Ruth B.	5,949.04
Allan, James	5,430.41	Clancy, Theodore	4,436.23
Allan, James	1.50	Clark, Cyril	6,081.61
Allan, Walter	154.00	Clark, Howard	5,369.53
Allen, David K.	3,328.83	Clark, Richard	21.38
Alto, Lillian J.	5.00	Clark, Sylvia M.	5,685.37
Alving, Francis	156.50	Cole, William	4,788.89
Arcieri, Anthony	4,877.27	Connors, Robert	90.76
Armour, Ruthmary	23.13	Creighton, Veronica	366.00
Aubin, Nancy	5.00	Crisler, Edward S.	79.00
Ayotte, Mary M.	3,198.08	Croft, Walter	4,985.19
Baer, Johanna	84.00	Crowe, Jessie B.	5.00
Bakun, James	150.00	Crowley, Albert	5,896.47
Bandalewicz, Pola	5.00	Dee, Gerald Jr.	54.86
Barcellos, Joseph	12.60	DeRosa, Douglas	167.18
Barilone, Frank	185.24	DeRosa, Wilfred	7,340.48
Barilone, James	4,896.00	DeRosa, William	32.10
Barilone, Michael	300.00	D'Errico, Gerard	155.00
Barilone, Nicholas	5,402.62	Dineen, Joseph P.	300.00
Barilone, Paul	161.73	Dionne, Russell	1,405.74
Barry, Katherine E.	2,692.28	Dirksmeyer, Gretchen	1,769.08
Bedell, Robert G.	6,599.05	Docherty, Bessie W.	5.00
Bemis, Mary V.	5.00	Donaghue, Patrick	45.00
Bernard, Jean	72.00	Donahue, William	12.00
Boeske, Howard E.	248.08	Donohue, Walter	125.00
Bondalevich, John	71.25	Doran, Ronald	369.68
Boothroyd, Donald	1.00	Dowd, Frederick	20.00
Boothroyd, Harry F.	78.00	Driscoll, Mary E.	55.00
Boothroyd, Margaret M.	5.00	Dudley, Madeline	12.00
Borzumato, James	39.00	Duggan, Annie	1,737.20
Bourke, Alexander J.	50.00	Duggan, Gertrude	5.00
Braga, James	73.35	Duggan, James J.	3,988.28
Braga, Thomas	4.50	Duggan, John J.	4,117.18
Braman, Pauline E.	68.25	Duggan, Thomas	825.00
Brooks, Edward	34.69	Duggan, William	13.50
Burt, Doris G.	534.00	Edwards, George	12.40
Burt, Ronald	37.80	Enneguess, John, Jr.	154.00
Cain, Etta H.	5.00	Evans, Ester M.	5.00
Callahan, Louise	3,925.33	Evers, Eva H.	5.00
Campbell, Margaret	1,405.74	Falco, Joseph	5,403.99
Canty, Irene V.	6,799.05	Fardy, Doris G.	4,624.91
Carbone, Edith H.	50.00	Fardy, Margaret I.	74.63
Carey, Alfred S. Jr.	200.00	Fardy, Richard	55.00
Carey, Helen A.	5.00		

Fardy, Worsley	6,334.04	Ignachuk, Walter	157.50
Farrell, Edna M.	5.00	Johnson, Evald	185.00
Farrell, James B.	51.92	Johnson, Lucy	5.00
Farren, James	8.75	Johnson, Ragner	450.98
Fava, Louis	5,552.59	Johnston, Florence	24.30
Ferico, Anthony	2,671.77	Johnston, John J.	50.00
Ferreira, Robert	1,702.56	Jones, Donald	232.00
Fidanza, Onorato	6,510.61	Jones, Eleanor	3,361.88
Finnila, Robert	5,520.20	Jones, Florence A.	5.00
Flaherty, Elizabeth	1,601.91	Kalinowski, Anthony	5,453.83
Fletcher, Eleanor	5,399.05	Kauppi, Hilma	260.00
Foley, Pauline E.	191.25	Kavalchuk, Nicholas	5,091.85
Formisi, William J.	4,791.35	Keating, Margaret M.	4,706.30
Fouratt, Harriet E.	5.00	Kelley, Ralph	21.98
Frain, Maureen	1,356.69	Ketola, John	4.50
Fraser, James	155.00	Kibilda, Helen S.	5,464.42
French, Alric	800.00	Kiley, Patricia N.	4,048.97
French, Grace E.	12.50	King, Beverly C.	2,692.28
Gagne, Janet	5.00	King, Howard L.	5,200.00
Gallagher, Ann	36.00	King, James V.	6,528.86
Gangemi, Francesco	4,245.66	King, Mary C.	1,926.54
Garabedian, Charles	7,098.08	Kinsley, Katherine M.	6,299.04
Gilleney, Charles	34.50	Kitchen, Dorothy J.	4,299.04
Gilleney, Helen M.	18.13	Koskinen, Bruce	717.12
Gilleney, Peter	11.25	Kulevich, Alex	2,233.29
Gould, Roy	93.20	Kulevich, John	699.47
Graffam, Beverly	1,356.69	Laasanen, David	170.27
Graham, Dorothy	1,530.76	Lagoy, Levi	424.13
Greeno, Albert	4,162.57	Lalli, Jean	688.11
Gruber, Bella	5,403.05	Lalli, Pasquale	151.00
Gruber, Martin	258.50	Lankiewicz, Waslaw	5,980.97
Gudzinowicz, Benjamin	300.00	Larsen, Harry R.	2,054.78
Hamlin, Dorothy E.	5.00	Lattuca, Marion	5.00
Hannon, Dorothy C.	4,013.09	Lattuca, Russell	37.80
Hanson, Angus	2,936.19	Lawlor, Ann	642.13
Harding, Stanley	3,877.20	Lawlor, Margaret E.	3,380.08
Hartford, George	6.00	Lawson, Richard T.	6,199.04
Hatch, George	22.50	Ledgard, Marion E.	5,899.04
Hatch, Harold	18.75	Lehto, George	3,598.86
Hatch, Robert	40.25	Leithead, Wendell	4,146.57
Hayward, Barbara P.	5,301.18	Lemire, George	1,955.74
Healey, Marie	723.05	Lent, David L.	4,521.74
Heffron, Margaret D.	4,098.02	Lent, Donald A.	6,442.76
Heinonen, Barry	13.50	Lerer, Albert	8,699.04
Helenius, Victor	21.00	Lerer, Gordon	6.00
Helin, Walter	36.50	Lerer, Lawrence	6,199.04
Hellawell, Signe M.	8.75	Leslie, Elizabeth M.	2,894.26
Hibbard, Mary C.	4,248.09	Lester, Rachel	18.13
Hicks, Elvira A.	5.00	Lind, Monica	24.00
Higgins, David	4.00	Lituri, Dr. Frank	50.00
Higgins, Richard	4,916.50	Loftus, Max	6.00
Hill, Arthur Mrs.	12.00	Lowe, Cathleen L.	5.00
Hilli, Karl Jr.	20.48	Lowe, Walter Jr.	1.00
Hitt, Holly	2.00	Lowney, Doris A.	39.38
Hodgess, Albert J.	50.00	Lukashuk, Aksenty	4,821.11
Holly, M. Mabel	5.00	Lukashuk, Paul	3.42
Holt, Dorothy	3,673.09	Lyons, Alice	2,333.84
Hooper, Dr. Raymond	1,000.00	Macauley, Martha	1,454.78
Howe, Mary L.	5,664.41	MacDonald, Helen V.	19.38
Hutchinson, Charles	21.19	MacGlashing, Ann	1,720.76
Hytonen, Rodney	8.75		

Maglione, Anne	183.85	Piantedosi, John	159.17
Mahoney, Margaret	300.00	Piantoni, Elizabeth	5,949.04
Maki, Frances	5.00	Picardi, Louis Jr.	3,498.09
Manning, Irving	50.00	Piecewicz, Helen T.	24.30
Manty, Albert	6.30	Pileeki, Joseph	165.00
Manty, Charles	5,799.04	Primiano, John	1,030.46
Mariani, Edmund	156.00	Puffer, Edward E.	50.00
Mariani, Henry	255.00	Punch, Frank R.	25.00
Mariani, Rinaldo	4,277.87	Quinn, Constance J.	5.00
Martin, Penelope C.	2,692.28	Quinn, James	5.00
Martino, Ralph	12.00	Rae, Leonard E.	250.00
Mason, Sidney H.	5,616.81	Regan, Henry F.	5,915.09
Masulla, Ronald	4.50	Ridout, Margaret R.	3,247.13
Mattoli, Frediano D.	7,199.04	Rimback, Robert	360.00
Megan, Mary	24.00	Rizzo, Agnes V.	38.75
Minasian, Robert	2,937.03	Robblee, Jeanette I.	5.00
Minko, Sophia T.	2,008.60	Ruffini, Margot	1,356.69
Mistretta, Carlo	152.00	Ruggiero, James	5,778.43
Molander, Dorothy J.	2,692.28	Ruggiero, James, Jr.	12.00
Monterio, Rose S.	5,134.36	Russo, Jean	6.78
Morgan, Olive	457.84	Russo, Paula	85.43
Morrill, William	5,362.05	Ryan, Amy B.	5.00
Morrissey, Louis C.	147.10	Ryan, James J.	413.13
Morrison, Fred	24.75	Salmi, Pauline	10.26
Mulcahy, Jeanne A.	5.00	Sargeant, Dorothy	96.00
Mullin, Alice	972.58	Savikoski, Phyllis P.	23.76
Mullin, Edward	1,427.20	Sawutz, Evelyn	5,849.04
Murphy, Edward	4,980.13	Seura, Carlo	369.69
Murphy, James	67.33	Sharpe, Mary F.	5.00
Murphy, John	5.00	Shaw, George	37.53
Murphy, Ruth	1,389.41	Sheridan, Harold V.	4,414.57
Murray, Catherine E.	5,799.04	Sheridan, Judy	27.29
Murray, Patrick	6.00	Sheridan, Katherine A.	6,499.05
McCormack, Margaret J.	27.22	Sheridan, Raymond J.	300.00
McDonnell, Leo T.	18.60	Simmerer, David S.	50.40
McGarry, Doris Z.	287.88	Sims, Adelaide W.	4,086.41
McKenna, Leonard	4,935.96	Skirton, William	1.00
McLaughlin, Flora M.	2,671.77	Smith, Kathleen	10.80
McSweeney, Leo	1,456.69	Sokolowski, Charles	4.50
Nee, Gerald J.	2,625.00	Sokolowski, John S.	51.92
Nelson, Eino	875.00	Sokolowski, Michael	2,019.97
Niose, Mary	5.00	Sokolowski, Paul	41.25
Norgoal, Arthur E.	3,748.24	Spencer, Joan T.	4,873.48
Nyholm, Eino	5,823.38	Speros, Constantien	1,356.69
Nylander, Barbara	48.00	Spratt, Kevin	3,754.76
O'Connell, Rosalie	631.26	Standish, Rose B.	5,681.10
Oddy, John	1,569.19	Start, Alan R.	4,960.09
Ollola, Mary T.	5.00	Subick, Robert	13.00
Osbeck, William F.	1,143.00	Sullivan, Charles	5,647.19
Palmer, Alan F.	150.00	Sullivan, Leocadia	1,454.78
Palmer, Myrna E.	299.00	Sweeney, Thomas	1.00
Pasakarnis, Ann P.	5,370.85	Szczerzenia, Mary C.	5.00
Paul, John	161.52	Tatten & Son, J. R. Inc.	6,910.00
Pekkala, June V.	124.08	Taylor, Anastacia K.	83.25
Pekkala, Kaarlo K.	4,730.18	Taylor, Burt	8.75
Pendergast, Gerald	5,150.17	Taylor, Robert	6.75
Perillo, Gaetano	5,648.87	Tervo, I. Matti	5,669.38
Perry, Philip	4,598.09	Theriault, Clement P.	4,100.85
Peterson, Jean E.	5.00	Thompson, Elizabeth	1,552.87
Peto, John	1.00		

Tibbetts, Arner	2,463.07	Weaving, Marian	3,394.59
Tobin, James J.	13.13	Weir, William G.	13.13
Tobin, John J.	300.00	Whalen, George	5,183.83
Tobin, John M., Jr.	999.92	White, John	39.56
Toohey, Helen	915.37	Whitehouse, Robert	168.50
Troxell, Richard	418.26	Whitehouse, Robert Jr.	1.00
Trudeau, Ronald	205.12	Whitney, Harold, Jr.	43.54
Tucker, Barbara	5.00	Whitney, Lorraine V.	1,015.22
Tucker, Grace E.	4,834.94	Whitney, Myrtle	30.63
Turner, Harold	73.63	Whitney, Robert	12.60
Uberti, Albina	1,356.69	Whittemore, Martha A.	4,826.99
Uglevich, Joseph	6.00	Wick, Laura J.	6,143.09
Usher, Herbert R.	88.63	Wilder, Florence M.	5,799.04
VanSon, Grace	5,799.04	Williams, Josephine C.	5.00
Varrichione, Louis, Jr.	1,242.82	Williams, Philip	14.67
Waldron, Leonard P.	6,277.59	Wilson, Charles	448.00
Wallace, Arthur L.	5,046.81	Wilson, Peter	5.00
Ward, Mary	4,071.56	Wilson, Philip A.	600.00
Warila, Kalervo	1,544.79	Wood, Irene G.	5,699.04
Wasiuk, Laura W.	2,865.21	Wood, Mary L.	5,399.05
Watjus, Ray	12.60	Yuchnevicz, Helen	769.41
Watkins, Lewis	63.79	Zaniewski, Mary	5,849.67
		Zapareski, Michael	6,361.20

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF CORPORATION AND TAXATION
BUREAU OF ACCOUNTS
State House, Boston 33

July 19, 1961

To the Board of Selectmen
Mr. Benjamin J. Gudzinowicz, Chairman
Maynard, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the town of Maynard for the period from June 20, 1958 to October 13, 1960, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

/s/ Herman B. Dine
Director of Accounts

HBD:TJP

Mr. Herman B. Dine
Director of Accounts
Department of Corporations and Taxation
State House, Boston

Sir:

As directed by you, I have made an audit of the books and accounts of the town of Maynard for the period from June 20, 1958, the date of previous examination, to October 13, 1960, and report thereon as follows:

The records of the financial transactions of the town, as shown on the books of the several departments receiving or disbursing money for the town or committing bills for collection, were examined and checked with the records of the town accountant and the town treasurer for the period of the audit.

The books and accounts in the town accountant's office were examined and checked. The general and appropriation ledgers were analyzed and proved. The recorded receipts were compared with the treasurer's records, while the payments, as entered, were checked with the treasury warrants and with the disbursements as shown on the treasurer's cash book. The appropriations and transfers, as recorded in the ledgers, were checked with the town clerk's records of financial votes

passed at town meetings and with the finance committee's records of transfers authorized from the reserve fund.

A trial balance was drawn off, the necessary adjustments resulting from the audit were made, and a balance sheet, a copy of which is appended to this report, was prepared showing the financial condition of the town on October 13, 1960.

It was noted that the town meetings in 1959 and 1960 had voted to appropriate certain loan balances for the purpose of paying maturing debt, and that some loan balances had been closed out during the audit period, all contrary to the provisions of Section 20, Chapter 44, General Laws, which reads in part as follows:

"The proceeds of any sale of bonds or notes, except premiums, shall be used only for the purposes specified in the authorization of the loan except as otherwise authorized by this section. If a balance remains after the completion of the project for which the loan was authorized, such balance may at any time be appropriated for similar purposes, or after the expiration of two years from such completion the balance may be appropriated for any purposes for which a loan may be incurred for an equal or longer period of time . . ."

The books and accounts of the town treasurer and collector, as town treasurer, were examined and checked in detail. The receipts, as recorded, were analyzed and checked with the records of the several departments collecting money for the town and with other sources from which money was paid into the town treasury, while the payments were compared with the selectmen's warrants authorizing the treasurer to disburse town funds. The cash book additions were verified, and the cash balance on October 13, 1960 was proved by actual count of the cash in the office and by reconciliation of the bank balances with the statements furnished by the banks of deposit.

The records of payroll deductions for Federal and State taxes, Blue Cross and Blue Shield, the purchase of savings bonds, and group insurance were examined and reconciled with the controlling accounts and with the balances in the general treasury.

The records of tax titles and tax possessions held by the town were examined, listed, and reconciled with the collectors' records and with the accountant's ledger. The addition to the tax title account were compared with the tax books, and the redemptions were compared with the treasurer's recorded receipts.

The books and accounts of the town treasurer, as custodian of the several trust and investment funds, and as treasurer of

the retirement system funds, were examined and checked in detail. The savings bank books and securities representing the investment of the several funds were examined and listed. The reported income was proved, and all transactions and balances were verified and compared with the treasurer's and the accountant's books, and, in case of the retirement funds, with the records of the retirement board.

The books and accounts of the town treasurer and collector, as town collector, were examined and checked in detail. The tax, excise, assessment, departmental, and water accounts outstanding at the time of the previous audit, as well as all subsequent commitments, were audited and compared with the warrants issued for their collection. The cash books were footed, the payments to the treasurer were verified, the abatements as entered were compared with the assessors' records of abatements granted, the taxes, assessments and water liens transferred to the tax title account were proved, and the outstanding accounts were listed and reconciled with the town accountant's ledger controls.

Further verification of the tax, excise, assessment, departmental, and water accounts was made by mailing notices to a number of persons whose names appeared on the books as owing money to the town, and from the replies received it appears that the accounts, as listed, are correct.

The records of apportioned and deferred sewer and betterment assessments were examined. The apportionments, the payments in advance, and the amounts due and added to taxes were verified, while the deferred and suspended assessments were listed and proved with the ledger controls.

The town clerk's records of dog and sporting licenses issued, and of town licenses, permits, and miscellaneous fees were examined and checked. The payments to the town were verified by comparison with the treasurer's and the accountant's books, the payments to the Division of Fisheries and Game were compared with the receipts on file, and the cash balance on October 13, 1960 was proved by actual count of the cash in the office.

The surety bonds furnished by the several town officials for the faithful performance of their duties were examined and found to be in proper form.

The records of receipts of the board of selectmen, the sealer of weights and measures, and the plumbing inspector, as well as of the police, health, public works, public welfare, school, library, and cemetery departments, and of all other departments collecting money for the town or committing bills for collection, were examined and checked. The payments to the

town treasurer were verified, and the cash on hand in the several departments was proved by actual count.

The records of guarantee deposits for sewer and water construction were examined. The recorded deposits, the transfers to the town to cover the cost of work done, and the amounts refunded were verified and proved with the balances in the general treasury.

Appended to this report, in addition to the balance sheet, are tables showing a reconciliation of the treasurer's cash, summaries of the tax, excise, assessment, tax title, departmental, and water accounts, as well as schedules showing the condition and transactions of the trust, investment, and retirement funds.

During the progress of the audit cooperation was extended by the several town officials, for which on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

/s/ William Schwartz
Assistant Director of Accounts

WS:TJP

Report of the Board of Retirement

To the Members of the Maynard Contributory Retirement System:

The Maynard Board of Retirement submits herewith the annual report of the Retirement System.

Two (2) new members have been added during the year 1961, two (2) members retired and three (3) members withdrew from the system.

May the Retirement Board in behalf of the members of the System express their appreciation and thanks to J. Francis Cleary for his many years of faithful service on the Board; also, to Angus E. Hanson who went to his eternal reward during the year.

A statement has been mailed to each member giving his or her credit as of December 31, 1961.

JOHN H. MacDONALD,
HOWARD CLARK,
JAMES V. KING,
Maynard Retirement Board.

DETAILED RECEIPTS AND EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 1961

RECEIPTS

Town Appropriation	\$26,465.00	
Members Deposits	13,177.14	
Interest on Investments	5,407.18	
Investments	250.00	
		\$45,299.32
Cash on Hand January 1, 1961		1,174.71
		\$46,474.03

EXPENDITURES

Pensions	\$26,912.40
Investments	12,811.25
Dues	15.00
Safe Deposit Box Rental	7.00

Deposits — Withdrawn	3,156.27	
Accrued Interest on Investments	158.02	
Payment to Other System	735.56	
		<u>\$43,795.50</u>
Cash on Hand December 31, 1961		2,678.53
		<u>\$46,474.03</u>

BALANCE SHEET, DECEMBER 31, 1961

Cash	\$2,678.53	
Investment Bonds	50,786.01	
Bank Stock	26,484.50	
Savings Bank	37,750.00	
Co-Operative Bank	42,270.80	
Accrued Interest on Investments	412.52	
Annuity Saving Fund		104,718.01
Annuity Reserve Fund		33,586.94
Military Service Credit		2,655.42
Pension Fund		19,095.34
Expense Fund		326.65
		<u>\$160,382.36</u>
	<u>\$160,382.36</u>	\$160,382.36

Report of Progress of the Special Water Committee

During the past year some progress has been made toward obtaining an additional water supply. An act of the legislature has been passed allowing the Town of Maynard to enter into an agreement with the Town of Stow to jointly conduct a search for a ground water supply within the Town of Stow. And if sufficient water can be located to meet the needs of both towns, the way is clear for the acquisition and development of such a source by the Town of Maynard. Discussions have also been held with the officers of the Sudbury Water District relative to the possibility of making a connection between the Maynard and Sudbury Systems, Sudbury is presently in a position to furnish water to Maynard if it became necessary.

The new twelve inch feeder main authorized by the last annual town meeting has been completed and is now in service. This main now provides a fire flow at the corner of Garfield Street and Grant Street of over 2000 gallons per minute where there was formerly but 250 gallons per minute. At the corner of Crane Avenue and Garfield Avenue there is now a fire flow of 1700 gallons per minute compared with a previous flow of 310 gallons per minute and on Powder Mill Road near the Victory Market, the capacity has been raised from 260 gallons per minute to over 1000 gallons per minute.

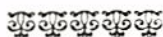
The benefit obtained by cleaning the old cast iron mains was again clearly demonstrated this past summer when a section of the six inch main on Thompson Street was cleaned between Elmwood Street and Great Road. Prior to cleaning, the measured flow at the corner of Elmwood and Thompson Streets was 330 gallons per minute, after cleaning, the flow increased to 1210 gallons per minute. At the corner of Thompson Street and Park Street the flow was increased from 690 gallons per minute to 1560 gallons per minute. There is presently about 24,000 feet of mains in similar condition that should be cleaned. There is also more than 15,000 feet of old four inch mains that will eventually have to be replaced.

Due to a most favorable contract bid and excellent performance by the contractor, there is a substantial unexpended balance from last years main replacement project, which will be returned to the surplus revenue account. It is recommended that a comparable amount be appropriated for a special project to provide for some cleaning of mains, the installation of some new hydrants on existing mains that have an adequate supply, install some additional gate valves, and replace some

short sections of small pipe that are creating bottlenecks in the distribution system.

Respectfully submitted,

RUOFF A. TOMPKINS
HENRY T. HANSON
EMILE A. DUMAS
RAYMOND J. SHERIDAN



Report of The Board of Registrars of Voters

To the Board of Selectmen
Maynard, Massachusetts

Gentlemen:

On January 3, 1961 the Annual Listing of Residents of the town, twenty years of age and over, was started and was completed on January 20, 1961.

Notices of removal were sent to all voters not listed as residents, corrections of addresses on the voting list were made and a new voting list was printed for use at the Annual Town Election in March.

Advertised meetings of the Registrars for the registration of new voters were held prior to the Annual Town Meeting and Election. All nomination and referendum papers properly filed with the Board were checked valid signatures certified.

The Annual Register of Voters contained the names of 2047 Women and 1987 Men — 1053 Democrats — 763 Republicans and 2218 unenrolled voters; a total of 4034 voters.

Respectfully submitted,

EDWARD E. PUFFER, Chairman
ALBERT J. HODGESS
ALEXANDER J. BOURKE
ELEANOR JONES, Clerk
Board of Registrars of Voters.

Report of the Elementary School Building Committee

January 1, 1961 to December 31, 1961

To the Board of Selectmen
Maynard, Massachusetts

Gentlemen:

During the year of 1961 the Town of Maynard received an adverse decision in their case versus the Bacon Roofing Company, sub-contractor of the Green Meadow School.

The School Committee accepted the Green Meadow School on December 13, 1961 after the settlement of the pending court case.

Final papers and copies of all bills paid were sent to the School Building Assistance Commission at 88 Broad Street, Boston, Mass.

Expenditures for the year 1961 were as follows:

To the Bacon Roofing Company	\$3,426.38
To Attorney Leonard Rae for representing the Town of Maynard in the Bacon Roofing Company Suit	560.00
Total	\$3,986.38

Respectfully submitted,

IRENE G. WOOD,
Secretary.

SCHOOL BUILDING COMMITTEE

Irving H. Manning, Chairman	Irene G. Wood, Secretary
Walter E. Carbone, Constructional Advisor	
Helen C. Gately	Virginia N. Robinson
William H. Larson	John S. Sokolowski
Noble E. Loomer	Florence M. Wilder
Anthony Palmaccio	Albert Lerer, Advisor
R. Frank Punch	Leonard Rae, Counsel

Report of The Maynard High School Building Committee

To the Board of Selectmen
Maynard, Massachusetts

The Maynard High School Building Committee, formed in accordance with the vote of the citizens at the annual town meeting of March 7, 1960 "to formulate plans and cost estimates for constructing and originally equipping a new high school building to be erected on land owned by the town in accordance with the recommendations of the Maynard High School Needs Committee," herewith presents a report of progress for 1961.

1. Preliminary plans and a cost estimate for a new 600 student high school were formulated.

2. Six public hearings were held; and newspaper articles, window displays and a brochure were prepared to acquaint the voters with the proposed new high school.

3. Articles requesting funds and authority for the completion of the proposed new high school were placed on the Warrant for the April 3, 1961 Special Town Meeting.

4. When the article was defeated, the Maynard High School Building Committee met several times to consider means of reducing the cost of the proposed new high school. Several conclusions and recommendations were made:

a) The reduction of the cost by the use of unproven construction techniques or cheap, but expensive to maintain, materials was rejected.

b) A recommendation was made to the School Board that the Superintendent's Office be located in the new Municipal Building rather than in the proposed new High School.

c) It was recommended that the Maynard High School Needs Committee be reactivated to weigh the merits of alternate solutions to the High School housing problem.

d) The Maynard High School Building Committee will resubmit the plans (minus the Superintendent's Office) which were presented to the voters for consideration at the April 1961 Special Town Meeting. In addition, an alternate plan will be submitted which temporarily omits some of the facilities of the original plan. The committee wishes to emphasize that future addition of the omitted facilities will result in a higher

overall cost than immediate construction of the complete high school plan.

5. Articles calling for funds and authority to construct and equip a new high school will be placed on the warrant for the March 1962 town meeting.

Respectfully submitted,

HARRY F. CHAPPELL, Chairman
For the Committee

January 9, 1961

MEMBERS OF THE MAYNARD HIGH SCHOOL
BUILDING COMMITTEE

	Harry F. Chapell, Chairman
	Albert J. Hodgess, Recording Secretary
	Frediano D. Mattioli, Corresponding Secretary
Albert Alexanian*	Noble E. Loomer, Jr.
Robert R. Billups**	George I. Middlebrooke***
Walter E. Carbone	Leonard E. Rae
Wilfred DeRosa	Virginia N. Robinson (Mrs.)
Worsley Fardy	Fernande D. Smith (Mrs.)
William E. Larson	John J. Tobin

* Appointed to fill vacancy created by resignation of Benjamin J. Gudzinowicz.

** Resigned as Chairman.

*** Resigned at end of year.

Report of Maynard High School Needs Committee

To the Board of Selectmen
Maynard, Massachusetts

The Maynard High School Needs Committee was reactivated at a meeting held at the Green Meadow School, on the evening of September 6, 1961. At a subsequent meeting on Nov. 1, 1961, the resignation of Chairman George I. Middlebrooke was read, and accepted. The Committee elected Edmund W. Beebe, as Chairman.

This Committee believes the need for a new High School in Maynard should be self evident. Our present High School plant lacks ample classroom space, and the facilities for teaching Science, Music, Industrial Arts and Home Economics, are very inadequate. There is no Library in the present High School.

In 1959, the Massachusetts School Building Assistance Commission rated the capacity of our present Maynard High School at 338. This figure took into consideration the safety, health, and education of the students. The High School enrollment in September 1961 stood at 372, some 34 students more than recommended. Next September, the High School population will jump from approximately 372 students to approximately 405 students, as we have 77 in the present Senior class, and 110 who will enter from the eighth grade. The following year, about 63 students will be graduating, with about 118 entering High School as Freshmen. There would then be an enrollment of 460 students in the Maynard High School.

With the present day crowded conditions of approximately 372 pupils, one can well imagine the problem of trying to find room to house 460 students within the next two years. The enrollment of the elementary grades is steadily increasing, and the pupils who entered first grade last fall numbered 162. The second, third, and fourth grades have some 140 pupils each. Thus, the future Maynard High School enrollments would certainly appear to be far in excess of our present capacity.

This Committee voted to recommend to the Maynard High School Building Committee that they place an article on the Town Warrant, for the March 1962 Town Meeting. This Article would request an appropriation for the construction of a new High School.

The Maynard High School Needs Committee has been invited to attend all future meetings of the High School Building Committee. As many of the problems being considered by both Committees are similar in nature, it is believed this will result in a more unified effort toward our common objective.

Respectfully submitted,

EDMUND M. BEEBE, Chairman,
For the Committee.

January 8, 1962

MEMBERS OF THE MAYNARD HIGH SCHOOL
NEEDS COMMITTEE

Edmund W. Beebe, Chairman	Virginia N. Robinson, Secretary
	Albert Lerer, Advisory Member
Grace Boeske	Albert P. Rogers
Worsley Fardy	J. Ferris Cunningham
Joseph E. Boothroyd	Simeone Iskian
William H. Larson	Howard Boeske
Wilfred DeRosa	

Report of Maynard Town Building Committee

MAYNARD, MASSACHUSETTS

January 9, 1962

To the Board of Selectmen
Maynard, Massachusetts

Gentlemen:

The committee has been meeting regularly in the finance room of the town house. The dates of the meetings are posted in advance on the bulletin board. All the meetings are open to the public. Since October 1961, this committee has met at least 65 times.

On December 9, 1961 in the town house, the committee met in joint session with the general contractor, the architect, and the clerk of works relative to the new town building and library which is now being erected. The architect is most satisfied with the workmanship and progress of the project. The general contractor has stated he will try to complete the job as soon as possible and thinks the job can be completed by April 1962 barring any Acts of God.

As of this date, \$153,020.90 has been spent of the total appropriation of \$329,000.00; a balance of \$175,979.10 exists. A bill for work completed in the month of December 1961 has not yet been received which could change the total picture. At least 60% of the construction by the general contractor has been thus far completed.

The committee wishes to state that we will be most happy and willing to answer any questions regarding the project that may be put forth by any of the Citizens of Maynard at the next annual town meeting.

Respectfully submitted,

JEAN T. CAISEY, Chairman
STANLEY M. KULIK, Secretary
JOHN H. MacDONALD
R. FRANK PUNCH
RICHARD T. WHITE

The Maynard Town Building Committee

Report of The By-Laws Committee

To the Citizens of Maynard:

Herewith is submitted the first report of your By-Laws Committee for the year ending December 31, 1961.

Acting under authority of Article 47 Sections II and III Annual Town Meeting March 6, 1961. We proceeded to compile the By-Laws, Zoning By-Laws, Salary Administration Plan, Civil Defense By-Laws and Traffic Rules and Regulations. They are now in the hands of the printer and should be available for distribution in the early part of 1962.

The Committee plans to distribute sufficient copies to the various departments and officials free of charge, but to the General Public we feel a nominal fee should be charged.

It is our intent to later include the rules and regulations of other Departments and Boards and also any additions or duly authorized revisions.

The Committee wishes to thank the various Town Officials and Departments, especially the Town Clerk, Eleanor Jones, for their splendid cooperation.

Respectfully submitted,

FRANK C. LITURI, M.D., Chairman
RAYMOND J. SHERIDAN, Secretary
MICHAEL T. ZAPARESKI

Report of the Library Trustees

The Board of Trustees of the Maynard Public Library submits its annual report for the year 1961. The usual statistical report will be omitted this year because the librarians are in the process of weeding and evaluating books in anticipation of the move to the new library. When this program is completed, a thorough inventory will be made of the books on hand.

At a meeting of the Board of Trustees on January 2, a change in charges for overdue books was voted. Beginning on that date, a borrower will be charged two cents for each day he keeps a book beyond the permitted two week period until such time as the fee reaches the purchase price of the book. The Board feels that books should be returned to the Library as quickly as possible in order to maintain their availability to the largest number of people possible.

During the year 1961, outstanding books in fiction, non-fiction, and children's literature were purchased. The following reference books were bought:

Life Nature Library
 World Library
 Pictorial Atlas of the World
 American Heritage Centennial History of the Civil War
 Scribner's Dictionary of American Biography, 11 volumes

The Board of Trustees wishes to express its appreciation to the teachers and personnel of the Maynard School Department. The teachers have been most helpful in establishing a fine cooperative spirit between the schools and the library.

The Board extends its thanks to the Concord Free Public Library, the Boston Public Library, and the Massachusetts Division of Libraries for the loan of books to students.

The following people and organizations have generously donated books to the library:

All American Club
 American Legion
 Maynard Rotary Club
 Maynard Woman's Club
 Christian Science Monitor
 Mr. E. L. Francis
 Mrs. G. Robert Hanson
 Mr. and Mrs. Walter Carbone
 Mrs. Francis Cunniff
 Miss Candy Kelley
 Mrs. Virginia Robinson
 Mrs. Benjamin Plume

Miss Fannie Aho
Mr. Philip Murphy
Major Sidney Coulter
Board of Trustees

Books have been given in memory of Mrs. William Naylor and Steven Alexanian.

The All-American Club presented the library with an unabridged Webster's Dictionary and 10 volumes of Winston Churchill's works. Gifts of this kind are greatly appreciated. Major Sidney Coulter, in cooperation with Congressman Philip Philbin, was able to send us a number of Library of Congress discard or duplicate books. Mrs. Fannie Aho gave the Library fifty books of fiction which had been translated into the Finnish language.

In April, National Book Week was observed by a display of books in the window of the vacant store at 4 Nason Street, and by the distribution of book marks. During Children's Book Week in November the children were given booklets, "Growing Up With Books," which listed 250 of the best books for children.

On March 29, Miss Marie Sullivan, Supervisor of Field Services, Massachusetts Division of Library Extension, visited the Maynard Public Library at the request of the Board of Trustees. She answered many questions and made numerous recommendations. She returned on August 14, at which time she made a complete survey of the library.

The death of Miss Olive Morgan, our librarian, on February 16 was a shock to the Board of Trustees and to the whole community. She had worked most capably as assistant librarian for 23 years and as head librarian for 19 years. She is sorely missed by the Town of Maynard.

The Board of Trustees greatly appreciates the work of the Assistant Librarian, Mrs. Alice Lyons, who always gives more of her time, her energy, and her spirit than her position requires. Since the death of Miss Morgan, Miss Annie Duggan has been assisting Mrs. Lyons as a temporary assistant. The Board is hopeful of appointing a new chief librarian in the near future.

Mr. James King, the Secretary of the Board of Selectmen and Town Accountant, has been most helpful to the Board of Trustees. For his advice and cooperation the Board is most grateful.

The Board of Trustees was represented at regional library meetings at Fitchburg, Leominster, and Ashburnham, and at the State library meeting in Boston by Mrs. Walter Carbone.

Mrs. Carbone has also given freely of her time to the direction of the library since the death of Miss Morgan.

The Board of Trustees is looking forward with pleasure to the completion of the new library. Memorial gifts would be appreciated and the Board will gladly meet with anyone who might be interested in contributing either books or equipment. All gifts will be suitably marked by small bronze markers. A sum of money contributed by the townspeople and the school children in memory of Miss Olive Morgan will be used in this manner.

The Library Board works constantly to increase the quantity and improve the quality of the books of the Library. At all times the Board of Trustees welcomes suggestions and recommendations from the people of the Town of Maynard whom it serves.

Respectfully submitted,

R. FRANK PUNCH, Chairman
EDITH H. CARBONE
ALICE L. MULLIN

Report of The Board of Public Works

To the Citizens of Maynard:

The Annual Report of the Board of Public Works for the year ending December 31, 1961, is herewith submitted.

The Superintendent's report shows a tremendous amount of work accomplished in this past year.

An act of the Legislature has been passed allowing the town of Maynard, through its Public Works, and the town of Stow, through its Board of Selectmen, to enter into agreement to jointly search for ground water in the town of Stow. The agreement has been signed and ground rules set by both Boards.

As soon as the Town of Stow obtains money to work with the search will proceed.

This past year we changed over to a higher type of surface treatment as on Acton Street, Parker Street, Haynes Street and Summer Street. This work was done under Chapter 90 Maintenance and Special Articles.

In the coming year we intend to continue this surface on Walnut St., Sudbury St., Parker St., and Brown St., under Chapter 90 Maintenance and Special Article.

The Board would like to express their appreciation to the Superintendent and Public Works Employees for their unselfish devotion. We believe that when these men work long and hard tedious hours in a snow storm they should get credit for it and not a "snow job."

We also wish to thank the Planning Board, the Special Water Committee and numerous other Town Officials and Committees for their splendid Cooperation.

Respectfully submitted,

MICHAEL BARILONE, Chairman
RAYMOND J. SHERIDAN, Secretary
JOHN J. TOBIN

In Memoriam

Victor Mason and Angus Hanson

Two Important Employees of this Department for Many Years

Report of the Superintendent of Public Works

To the Board of Public Works
Gentlemen:

Herewith is submitted the annual report of the Superintendent of Public Works for the year ending December 31, 1961, which includes Highways, Water and Sewer, Cemetery, Parks, Trees, Insect Pest Control, Parking Areas and the Public Dump.

Highways

Streets Treated With Oil

Nason Street	Walker Street
River Street	Louise Street
King Street	Vernon Street
Warren Avenue	Randall Road
Wilder Street	Charles Street
Old Mill Road	Brooks Street
Third Street	Linden Street
Sudbury Street	Harriman Court
Lindberg Avenue	Burnside Street
Second Street	Park Street
Glenhill Terrace	Roosevelt Street
Colbert Avenue	Florida Road
Summer Hill Road	Hayes Street
Old Marlboro Road	Town Parking Areas

Seventeen hundred lin. feet of Haynes Street and Acton Street was surfaced with C.1. Bituminous Concrete.

Eighteen hundred lin. feet of Parker Street was surfaced with C.1. Bituminous Concrete.

Sixteen hundred lin. feet of Summer Street was surfaced with C. 1 Bituminous Concrete.

Under Chapter 90 construction 1960 force account approximately 265 feet of Parker Street at the Sudbury line was finished with the removal of some trees, widening the road and improving the shoulders.

Main Street from Florida Road to Harriman Court, was rebuilt with penetrated stone. C.1. paving was laid from Florida Road to the Railroad crossing and the remainder sealed. New sidewalks were laid and curbing set.

Two catch basins were constructed on Charles Street and Randall Road and two leaching basins on Walker Street. Three hundred twenty-five catch basins were cleaned.

The business section was swept regularly April 1st to December 1st and other streets as needed.

With the co-operative approval of the Boston & Maine Railroad pipes were laid in two open drainage ditches through Railroad property from Acton Street to Haynes Street and the land graded so as to improve safety and appearance.

Two Memorial watering troughs were replaced in their original locations, the Balcolm Memorial at the intersection of Parker Street and Great Road and the Rafferty Memorial at Main Street and Sudbury Street. These are of historical value and also improve the appearance of these locations.

Regular snow plowing, sanding and snow removal was done; this year being more expensive than usual mainly because of excessive sanding required. Heavy snow also came at this year's end.

Water and Sewer

Water Pumping Record

	Year 1950 Gals.	1960 Gals.	1961 Gals.
January	9,357,000	17,965,000	17,185,000
February	8,940,000	15,790,000	16,340,000
March	9,646,000	17,285,000	17,430,000
April	10,200,000	17,490,000	16,840,000
May	11,800,000	18,665,000	17,630,000
June	13,100,000	21,380,000	20,010,000
July	14,776,000	22,589,000	20,770,000
August	15,200,000	21,656,000	22,702,000
September	14,200,000	20,762,000	20,920,000
October	12,300,000	17,933,000	18,970,000
November	11,643,000	17,345,000	17,790,000
December	10,767,000	17,090,000	17,875,000
Total	141,929,000	225,950,000	224,462,000
Average daily consumption	388,846	619,041	614,964
Average daily per person 7,000 population	55.5	88.4	87.8

The booster pump installed at Winter Street enables us to pump eleven hundred fifty gallons per minute, with all pumps on, with a pressure at Winter Street Station of 60 Psi whereas without the booster our White Pond pumps will create a pressure of 80 Psi at Winter Street. This provides a satisfactory safety factor on the 10" line from the pond as well as providing for more water if need arises.

The 12" Water Main extension on Garfield Street, Garfield Avenue, Crane Avenue, Bates Avenue and through easement to Powder Mill Road has been completed with additional Hydrants and connections. This increases the volume of water available in sections where poor volume previously existed.

A 250 foot 8" extension has been laid on Old Marlboro Road toward Parker Street and a 100 foot extension was laid on Fairfield from Parker Street and a 225 foot 4" extension was laid off Powder Mill Road at Christian's Motel. A 1026 foot section of 6" water main was cleaned on Thompson Street from Fairfield Street to Great Road.

New Water Services	53	Water Leaks	10
Water Relays	8	Water Main Broken	4
New Hydrants	8	Frozen Water Services	15
Old Hydrants Replaced	5	Meter Changes	150

Sewer Pumping Record

	Year 1960 Gals.	1961 Gals.
January	12,560,900	14,414,000
February	13,823,700	12,922,800
March	13,812,500	18,729,700
April	17,668,100	17,948,700
May	15,173,400	16,688,100
June	16,336,100	16,003,900
July	14,187,600	14,035,900
August	15,835,600	14,298,600
September	14,137,200	15,713,900
October	13,410,100	14,380,300
November	13,780,900	14,512,600
December	12,943,700	11,946,000
Totals	173,669,800	181,594,500

Sewer Mains have been laid on Elm Ct., Great Road, Winter St., Boeske Avenue, Driscoll Avenue, O'Moore Avenue, Epsie Avenue, Sheridan Avenue, and White Avenue. Applications for house connections are rapidly being made.

New Sewer Services	94	Includes subdivisions
Sewer Block Mains	8	
Sewer Block Services	24	

The comminutor installed at the sewer pumping station which cuts up rags and other coarse materials and makes sewage more suitable for pumping, and the larger pipe extending the gravity section of the force main to the primary clarifier, have helped the pumping problem. However the old 400 gal. pump is so worn that it provides very little aid and should be replaced. It is recommended that a variable

speed pump be installed which would maintain an even flow to the disposal plant.

As provided in 1961 an engineering study has been made of the efficiency of the sewage treatment plant and plans provide for improvements and additions in 1962 which will meet the requirements of the State Board of Health.

Cemetery, Park Trees and Insect Pest Control

Grave Openings	63
Foundations	15
Markers Set	28
Sunken Graves Restored	10

Two maple trees were planted to replace one destroyed late in 1960.

Grass was kept mowed and shrubs and shade trees trimmed in Cemetery, Parks and Road sides.

Elm trees were sampled for disease and many were posted to be taken down. Diseased trees were removed as well as many other dead ones which were dangerous.

Aerial spraying was done in three stages to control mosquitoes and other insect pests.

The Town Dump was leveled and the Chemical control program continued against rats and insect pests.

Off street parking spaces were maintained in good condition, as well as parks and playground.

Public shade trees were kept trimmed, dead trees removed and new trees planted when requested.

I wish to express my appreciation to the commissioners and to the members of the Public Works Department and other Town officers and committees for their co-operation during the past year.

Respectfully submitted,

DONALD A. LENT,
Superintendent.

Report of The Planning Board

To the Board of Selectmen
Maynard, Massachusetts
Gentlemen:

During 1961 the Planning Board experienced another very busy year.

The Board sponsored the establishment of an Industrial Committee to attract new industries and assist them in learning of the advantages of locating in the Town.

Also upon the recommendations of the Board the town enlarged its industrial zone in the Powder Mill Road—Waltham Street area and established a new industrial zone off Rockland Avenue adjacent to the Acton town line.

Building Activity:

Construction of new homes in Maynard during 1961 totaled 89. This figure means that within the next few years practically all of Maynard's present building area will be built upon. The need for a Building Code for the town will continue.

Sub-division Control:

Two sub-divisions with a total of 90 home sites are now almost completely built up and will undoubtedly have used their remaining lots before the spring of 1962.

We still have well over 120 additional approved lots, within other sub-divisions of which will be built upon during 1962.

The Board approved one sub-division of five lots during the year which the developer intends to increase to a much larger number of lots within the next six months.

We have been studying the preliminary plans of three additional sub-divisions which will contain approximately 300 lots plus a play-ground areas. The submission of a definite plans and their approval will most likely occur in the spring of 1962.

Parking:

The Board has made a detailed study of downtown parking situation and recommends acceptance of the article being sponsored jointly by the Selectmen and the Planning Board to create additional parking area and the renovation of Memorial Park.

Recommendations:

1. The continued building activity within the Town further increases the Town's need for a new high school. The situation is sure to become quite critical during 1962.
2. We respectfully recommend that additional land for school and recreational purposes be acquired.
3. That some of the Town's wooded wet areas be brought under some sort of conservation control.

In conclusion your Planning Board wishes to take this opportunity to extend its thanks to the other Town Departments who have so generously helped in cooperating with the Board and especially Mr. Donald Lent, Superintendent of Public Works.

We wish to further extend our thanks to the voters of Maynard for their continued interest and support.

Respectfully submitted,

CARLO J. MISTRETTA, Chairman
WORSLEY FARDY, Clerk
FRANK W. JOHNSON
RALPH W. HERRICK, JR.
ROBERT E. McMAHON

Report of The Zoning Board of Appeals

To the Board of Selectmen:

The following petitions have been considered during the year 1961 under the Protective Zoning By-law.

Roland A. Prescott, 39 Brooks Street Authority to convert single family dwelling into two family dwelling	Granted
Precision Line Inc., 63 Main Street Renewal of special permit to operate electronics industry in a business district	Granted
Dominic Castelline, 20 White Avenue Variance of lot frontage and area to erect dwelling	Modified
Tide Water Oil Co., 1 Powder Mill Road Variance to extend building nearer street lines than law allows	Denied
Alric B. French, 32 Parker Street Renewal of special permit to conduct part time real estate business from home	Granted
Uno Hietanen, 19 Concord Street Renewal of special permit to conduct part time real estate business from home	Granted
Julie Nee, 19 Linden Street Authority to conduct beauty shop in home	Modified
Maynard Development Co., Inc., Thompson Street Variance to use land in residential district for industrial park lot	Denied
William B. Bradbury, 254 Great Road Variation of lot frontage, area and side yard requirements to subdivide lot	Denied
Stanley Kodzis, 1 King Street Renewal of special permit to conduct taxidermy business from residence	Granted
Clifford King, 12 Newton Drive Renewal of special permit to conduct part time real estate business from home	Granted
Theresa and Benjamin Tomy, 202-B Main Street Variation to construct addition to a non-conforming building	Denied

Sam and Polly Wade, 93 Acton Street Renewal of special permit to manufacture food products from premises	Granted
Conrad and Mary Mayberry, 43 Great Road Renewal of special permit to conduct a part time real estate business from home	Granted
I. Matti Tervo, 100 Acton Street Renewal of special permit to conduct part time television repair service from residence	Granted
George R. Greenaway, Field Street Renewal of authority to conduct part time lawn mower sharpening business from his premises	Granted
Victor J. Pileeki, 71 Parker Street Renewal of authority to operate roadside stand	Granted
Edward J. Carton, 15 Deane Street Authority to conduct part time real estate business from residence	Granted
Stephen F. Lowell, 66 Great Road Renewal of special permit to sell plants, flowers other products most of which are raised on the premises	Granted
Joseph F. Vincent, 47 Brown Street Renewal of authority to conduct lawn mower sharpening business from his premises	Granted
Alvin H. Fletcher, 11 Harriman Court Renewal of authority to conduct business as non-conforming use	Granted
Benjamin and Theresa Tomyl, 202-B Main Street Variance to construct addition to a non-conforming building.	Modified
Municipal Building Committee, Main Street Variance to erect building nearer side lot and street lines than the law allows	Granted
Louis W. F. and Gertrude M. Doyle, 18 North Street Variance to erect addition nearer rear lot line than the law allows	Granted
Huldah M. Nelson, 9 Maple Street Variance to erect addition nearer side and rear lot lines than the law allows	Modified
Wesley J. Hiron, 65 Concord Street Authority to conduct a part time real estate business from his home	Granted

- Allan V. Kangas, 35 Glendale Street
Renewal of authority to conduct a part time radio
and television repair service from premises Granted
- Benedetto J. Iannarelli, 95 Waltham Street
Renewal of authority to sharpen and repair lawn
mowers from premises Granted
- Bert and Carol Jenkins, 24 Lincoln Street
Renewal of authority to conduct a part time real
estate business Granted
- Ralph P. Pareago, 5 Walker Street
Variance to erect addition nearer rear lot line
than law allows Granted
- James S. Wheeler, 115 Waltham Street
Renewal of permit to conduct rug and upholstery
cleaning and repair in an accessory building Granted
- John and Elvi Starr, Riverview Avenue
Renewal of authority to conduct studio for giving
instructions in the making of ceramics Granted
- Maynard Development Co., Inc., Thompson Street
Authority to use land in residence district for
industrial parking lot Granted

Respectfully submitted

JAMES P. BAUDREAU, Chairman
WALTER E. CARBONE, Clerk
PAUL T. FOLEY
HOWARD F. KING
GEORGE F. WHITE
JAMES S. WHEELER, Alternate
RALPH A. BOARDMAN, Alternate

Report of the Board of Health

To the Citizens of Maynard:

The Board of Health hereby submits its report for the fiscal year ending December 31, 1961.

The Board organized in March with the election of John J. Johnston as chairman, and Irving H. Manning as secretary.

The following appointments were made:

Board of Health Nurse	Mary A. Ward, R.N.
Assistant Nurse	Martha D. Champagne, R.N.
Inspector of Plumbing	William A. Osbeck
Milk Inspector	Robert W. Rimbach
Inspector of Slaughtering	Lauri W. Manning
Burier of Animals	Rinaldo Mariani
Agent of the Board	Joseph J. Falco

NURSES' REPORT FOR THE YEAR 1961

Patients visited	499
Morbidity calls	3,063
Old Age Assistance calls	186
Free Nursing Visits	108
Total calls	<u>3,357</u>

DIPHTHERIA CLINIC

A Diphtheria Clinic was held on Wednesday, October 25, throughout the elementary schools of the town. Such clinics have been sponsored annually by the board since 1932 and represent one of the many important health services provided in the community. This year a total of 34 first grade children from the Green Meadow, Coolidge and Roosevelt Schools were given protective booster inoculations against diphtheria and tetanus. Board of Health physician, Dr. Frank C. Lituri, was in charge of the clinic for the sixth consecutive year and he was ably assisted by Mrs. Myrna E. Palmer, R.N.

Beginning at the second or third month of life, every child should receive three injections of vaccine (diphtheria, tetanus and whooping cough) each one at 4-6 week intervals, and one booster injection of the same a year later. Upon entering school, another booster injection is generally recommended (diphtheria and tetanus) and this should be repeated in five years, or at the sixth grade level. School children (Grades 1-6) not previously immunized should receive three doses of vaccine (diphtheria and tetanus) each at intervals of 4-6

weeks. At the high school level, a booster is recommended (diphtheria and tetanus) in the sophomore or junior year.

SMALLPOX CLINIC

Fourteen children, ranging in age from 22 months to 6 years were vaccinated at the Board of Health office on Wednesday, May 24, 1961. Dr. Lituri was in charge, assisted by Public Health Nurse Mary A. Ward, R.N.

The Smallpox clinics are provided annually, free of charge. They are open to all residents requiring vaccination, including children 5 months of age and over. All children are required to be vaccinated. Children should be vaccinated against smallpox during the first 3-9 months of life and again before entering school; thereafter when the disease appears in the state.

POLIO

Parents are urged to see to it that their children receive the necessary protective shots against polio. Injections can be started at any age and as early as 3-6 months of life. As a rule, three doses of poliomyelitis vaccine are given, each at 4 week intervals. A booster is then given 7-12 months later and a repeat booster should be given upon entering school (first grade).

CHEST X-RAYS

Three chest x-ray clinics were held in Maynard in 1961. A supplementary program was held in September and a town-wide clinic was held on October 2, 3, 4, where approximately 1,000 citizens took advantage of the free chest x-ray. An additional supplementary program was held later in October. This is a most important program and has helped considerably in the early detections of tuberculosis. It is the wish of your local board that future programs will be even better attended. Mary Ward, R.N. was in charge of arrangements, assisted by Martha Champagne, R.N. and Ann Maglione, R.N. The Junior Women's Club kindly cooperated by offering the services of its members as volunteers for registrations. Chairman Johnston supervised the program.

FRANK C. LITURI, M.D.,
Member, Board of Health

FOOD INSPECTIONS

Inspections of all food handling establishments was continued for the third year. This year four inspections were made at quarterly intervals. Complete inspections were made of all establishments handling food including Swab Tests to

determine bacteria count of glassware, utensils, etc. Suggestions were made consistent with local health regulations on the correction of infractions. A copy of the report made on each inspection was returned to each individual. It is the opinion of your local board that this is a most important program and that conditions have improved considerably since beginning it. Secretary Manning was in charge of the program.

RABIES DOG CLINIC

The annual dog clinic was held in May and approximately 500 dogs were inoculated against Rabies with the new two year vaccine. The attention given to these clinics by Local Boards of Health through the years has helped to reduce Rabies in animals to a minimum. All dog owners were notified by mail and ads placed in local papers to make all dog owners cognizant of the clinic. This clinic which was under the charge of members Johnston and Manning was supervised by Dr. Vance Carlson, assisted by Dog Officer Donahue and Stanley Harding.

Many complaints, most of a minor nature, were handled by the Board, and it is the opinion of the board that with the help of Agent Falco they were satisfactorily handled.

Respectfully submitted,

JOHN J. JOHNSTON, Chairman
IRVING H. MANNING, Secretary
Board of Health.

Report of The Board of Public Welfare

To the Board of Selectmen:
Maynard, Massachusetts

The Board of Public Welfare and Bureau of Old Age Assistance submits herewith their annual report.

The Board meets every Tuesday evening at 7:30 P. M. during the year, with the Director Mrs. Barbara P. Hayward attending the meetings.

Financial aid and service has been given to the aged, handicapped and indigent that have qualified for such assistance under the rules and regulations of the Department.

The Welfare Department operates under the rules and regulations of the State Legislature and State Regulatory Agencies. Frequent legislation necessitates changes in financial and administrative procedures at the local level.

Because of numerous Federal and State legislative changes and directives, the Maynard Board of Public Welfare has had to institute these changes. The waiting period for A.D.C. has been changed from six months to the date of application. Social Security insurance payments have been increased which lowers our payments. A fairly steady decline is being noted in O.A.A. cases as the Federal Social Security System matures in years. The net cost of welfare assistance to the town is tending to decrease, because of increasing Federal and State grants to communities, especially since the State has assumed 25 percent of cost of welfare administrative expenditures.

Effective during the year Chapter 529 which calls for Mandatory Step-Rate increases for Local Public Welfare Employees, as established under the Welfare Compensation Plan.

We have had several meetings with the Finance Committee regarding the need of a Social Worker for this office, during the year. We feel this request is absolutely necessary to protect the State and Federal reimbursements.

We accepted with deep regret, the resignation of Mrs. Lorraine Whitney from our Board. Her willingness to cooperate and her understanding of the duties of this office have been sorely missed.

We extend our thanks to our Director, Mrs. Barbara P. Hayward and to our Clerk-Typist Mrs. Sophia Minko for their cooperation throughout the year and to all other Town Board and Departments for their able assistance.

CASE SUMMARY

Category of Assistance	Cases 1/1/61	Cases Added	Cases Closed	Cases 12/31/61
Old Age Assistance	92	20	29	83
Aid to Dependent Children	14	9	10	13
Disability Assistance	14	3	8	9
Medical Assistance for the Aged	17	35	27	25
General Relief	12	47	52	7

The financial report will be found in the report of the Town Accountant and the Town Treasurer.

Respectfully submitted,

ALFRED S. CAREY, Chairman
 ALAN F. PALMER, Clerk
 JUNE V. PEKKALA

Report of the Finance Committee

To the Citizens of the Town of Maynard:

During the year the Finance Committee held twenty-one meetings.

Transfers from the Reserve Fund totaling \$15,000.00 have been made during the year 1961.

Following the annual Town Meeting in March the Moderator re-appointed Mr. William Naylor, Mr. Harold W. Johnston, and Mrs. Ingrid A. Martin. Mr. J. Francis Cleary resigned in April and was replaced by Edmund Beebe by vote of the Finance Committee. Mr. John MacDonald's resignation was accepted in September and Mr. Kenneth Jarvinen was elected to fill the vacancy. Mr. Owen Duggan was called to active military service in November and the committee appointed Mr. J. Edmund Duggan as temporary member until Owen Duggan returns or his term expires.

Respectfully submitted,

ROBERT R. BILLUPS, Chairman
 INGRID A. MARTIN, Secretary
 EDMUND BEEBE
 ANTHONY R. CIRASO
 PATRICK J. DONOVAN
 J. EDMUND DUGGAN
 HAROLD W. JOHNSTON
 KENNETH JARVINEN
 WILLIAM NAYLOR

TRANSFERS FROM THE RESERVE FUND

Authorized by the Finance Committee

TOTAL APPROPRIATION:	\$15,000.00
March 8	
Board of Selectmen — Printing of Town Reports	331.86
May 2	
Board of Selectmen — Town Meeting and Election Expense Account	263.46
May 2	
Treasurer-Collector — Maintenance Account	862.90
June 5	
Board of Selectmen — Police Crusier Account	145.00

June 5	Industrial Committee — Expense Account	200.00
June 19	Town Clerk — Advertising By-law adopted at Town Meeting	26.15
August 11	Board of Selectmen — MacNamara-Coughlin Tax Title Account	177.03
August 11	Town Clerk — Advertising Zoning By-laws	92.63
August 11	Board of Public Welfare — Salary Account	153.30
August 11	Board of Public Works—Purchase of used truck for cemetery	650.00
September 11	Board of Selectmen — Fire Insurance Account ..	446.00
September 11	Board of Assessors — Maintenance Account	300.00
October 2	By-laws Committee — Printing compiled By-laws	600.00
October 2	Treasurer-Collector — Clerk's Salary Account ..	650.00
October 9	Board of Public Works — Article 34, Town Meet- ing (Summit Street Wall)	1,000.00
November 6	Fire Department — Salary Account	700.00
November 6	Board of Selectmen — Town Meeting Expense Account	35.91
November 6	Board of Public Works — Snow Removal Account	1,436.00
November 6	Treasurer-Collector — Maintenance Account	400.00
November 6	Board of Public Welfare — General Relief	1,500.00
November 6	High School Needs Committee — Expense Ac- count	100.00

December 4	Fire Department — Salary Account	400.00
December 4	School Committee — Special Education Account	700.00
	Vocational Education Account	1,200.00
December 4	Board of Health — Nurses Salary Account	200.00
	Inspector of Plumbing	300.00
December 20	Board of Public Welfare — General Relief	533.25
December 26	Board of Public Works — Article 26 Town Meeting (Comminutor)	184.80
December 30	Board of Public Works — Maintenance Account	155.07
December 30	Board of Public Works — Traffic Signs and Regulations Account	46.74
December 30	Inspector of Wires —	92.00
December 30	Board of Library Trustees — Maintenance Account	14.48
December 30	Board of Public Works — Snow and Ice Removal Account	1,103.42
	TOTAL EXPENDITURES	<u>\$15,000.00</u>

Report of the Personnel Board

During the year 1961 the Personnel Board met twelve times for the purpose of adjusting personnel matters. The Board also met with interested town departments, boards and committees at their convenience.

During the year Albert Rogers resigned due to his election to the School Committee. Edward Cuddy was appointed to fill this vacancy by the Moderator, who also re-appointed Robert Lalli.

M. John Gunn was elected Chairman and Larry Simpson was appointed the Recorder.

In regard to requests for increases in wages, an increase of 14 cents in the hourly Wages and Salaries of all Town Employees, under the jurisdiction of the Personnel Board, is being recommended for approval at the next annual Town Meeting, to become effective March 1, 1962.

This increase reflects a rise in the Cost of Living Index and general increase due to the rise in the "going wages" in surrounding communities, which are anticipated or in effect at the present time.

The Board wishes to thank the Town Employees and the Department Heads for their cooperation.

As of January 1, 1962, the following are members of the Personnel Board.

M. John Gunn	Term expires March 1962
Lary Simpson	Term expires March 1963
Edward Cuddy	Term expires March 1964
Arthur Brooks	Term expires March 1965
Robert Lalli	Term expires March 1966

Respectfully submitted,

LARRY SIMPSON,
Recorder

Report of Chief of Police

To the Honorable Board of Selectmen:

I herewith submit my Annual Report as Chief of Police for the year ending December 31, 1961. In performance of the duties of this office, I have had the cooperation of this Department, the assistance of the Board of Selectmen and the other Town Officials.

During the past year all complaints received by the Police Department were properly investigated and disposed of by this Department.

As in previous years all traffic lines and signs have been painted in various sections of the Town. At the intersection of Main and Sudbury Streets a new traffic island has been erected in order to channel the traffic entering these streets.

Beginning with the year 1962, the State Police Training School in Framingham will be extended from four weeks to six weeks, for the training of police officers. This Department is planning to send two officers to this school during the year as has been done in the past several years. In addition to this school, Northeastern University in Boston has established a Law Enforcement and Security Department for police officers that may also be utilized for police training. The training received at these schools enables us to keep abreast with modern and correct methods of police activities, also, in turn passed on to the Auxiliary Police training classes which were established during the past year.

ARREST REPORT FOR 1961

Assault	14
Manslaughter	1
Breaking and Entering, Larceny	5
Breaking glass	4
Larceny, and Attempt	3
Using motor vehicle without au- thority	1
Adultery	5
City ordinance or town by-law	2
Delinquency	11
Disturbing peace	3
Narcotic drug law, violation	1
Driving motor vehicle to endanger ..	2
Driving a motor vehicle while in- toxicated	9
Drunkness	92

Fornication	4
Illegitimate child act, violation	3
Motor vehicle laws, violation	65
Neglect or desertion of family or non-support	10
Stubbornness	2
Traffic rules, violation	47
Truancy	1
	<hr/>
Total	285

In conclusion, I wish to express my appreciation and thanks to the Police Department, to the Board of Selectmen and especially to the Auxiliary Police for their assistance to the Police Department during the year.

Respectfully submitted,

MICHAEL T. ZAPARESKI,
Chief of Police

Report of The Board of Fire Engineers

To the Honorable Board of Selectmen:

The activities of your fire department for the year 1961 have been routine.

We have continued our efforts to give the best and most prompt service in all kinds of emergencies. We have endeavored to investigate all complaints and to inspect properties open to us under the law with a view to fire prevention and to saving lives and property.

The resuscitator has been used successfully twenty-nine times out of our thirty-nine calls. It is with great pride that we compliment our men on the expert use of these valuable machines and repeat our thanks to the donors.

Fires generally have been confined and the results show only one major fire. We are confident that this result is due to the short runs, the knowledge of our men and better care on the part of the citizens in the maintenance of their homes. Fire is a force of good and evil and unless the citizens constantly exercise care in its use, it will escape and make next year's record one of horror. Be on the alert constantly to make your homes safer than they have been and our record will be good.

The fire escapes have been affixed to the Coolidge School. They have made it a safe school. We are happy that our predictions of tragedy were postponed until these extra exits were added.

In our experience as your Fire Engineers we have reported good records before and have followed them by bad records. We therefore know that it is imperative to keep our equipment in top shape. Therefore, we have recommended the replacement of our Pirsch Aerial acquired in 1938, this year at a cost of \$41,000.00.

We have found that replacement of running parts on the truck is difficult, if not impossible, simply because in twenty-five years the parts have gone out of production.

This is not a new proposal. We have warned the Finance Committee for several years to try to make provision for this replacement.

In making our recommendation, we have asked for an 85 foot aerial instead of a 60 foot aerial primarily because of the number of persons now employed in the higher floors

of the mill property. The existing equipment will not reach the upper floors.

There has been some suggestion that the equipment could not get into the mill yard. We will admit that the area is congested, but we have tried and have succeeded in working around these problems in our drill sessions. This problem will be improved with a new apparatus as it will be shorter than the old truck since the ladders are today constructed more compactly.

Our experience with the present piece has been excellent. In twenty-five years we have had to replace only the hydraulic portion of the aerial, and the wooden ladders. The mechanical parts of the truck have operated without any appreciable expense.

It is recommended to us that the Engineers advertise the old piece for sale in National Fire Publications, rather than trade it for the new price. The estimate is that the old piece would return to the Town between \$5,000.00 and \$7,000.00 more in this manner.

An article on the warrant for an ambulance has come to our attention. Before people vote on the proposition we believe certain facts should be carefully weighed. We want it clearly understood that we do not object to caring for or operating the ambulance.

There are three firemen on duty on each shift. To remove two to go with an ambulance leaves the Town protected by one fireman for the period of the trip. It is conceivable that the trip, if to Boston, could consume two hours or more.

If the police were employed on this project the result is almost the same. During most duty hours there are no more than three or four men on duty.

To rectify this situation required six additional firemen or policemen, plus an extra part time man to cover in times of vacation or sick leave. When these men have reached their maximum pay (whether police or firemen) they will cost the Town about \$5,000.00 per man or \$30,000.00 per year.

If these men are not furnished, delay could be experienced. If the police or firemen were engaged in an emergency others would have to be called or they would have to be released from the duties they were doing and sent back for the ambulance. This could entail a delay as great as the delay now complained about in the newspapers.

We doubt that our situation would be better with the addition of an ambulance as the existing private service would probably be forced to cease operation.

A private ambulance can give the service for about \$20.00 per trip. A municipal ambulance can never do that, as you can see. This is due in large measure to the extra service expected from public safety services.

Your wishes will be respected and carried out to the best of our abilities; but we believe the article as offered is poorly conceived and we know that no questions were asked of us as to the probably cost or means of operation.

We appreciate the cooperation received during the year from all citizens, Town departments and neighboring Towns Fire Departments.

A schedule of facts covering the year's activities follow for those interested in details.

Respectfully submitted,

PHILIP A. WILSON,
HENRY MARIANI,
MARTIN GRUBER,
Board of Fire Engineers

STATISTICS

Total Runs	186
Box Alarms	13
Still Alarms	173
Fire Calls	68
Other Calls	118
Building Fires	27
Oil Burners	3
Other Causes	24
Brush Fires	23
Dump Fires	15
Resuscitator Calls	39
Successful	29
Unsuccessful	10
Gas Leaks	9
Automobiles	11
Locked Out	7
Locked In	4
Cat in Trees	3
Dogs in Pond	3
Chimney Fires	6
Out of Town	5
Hose Laid	
2½"	5,600 feet
1½"	1,150 feet
1⅛"	9,600 feet
Inspections and complaints	57

REPORT OF THE TOWN TREASURER - COLLECTOR

January 1, 1961 — December 31, 1961

<i>Tax or Assessment</i>	<i>Year</i>	<i>Balance 1/1/61</i>	<i>Committed in 1961</i>	<i>Total</i>	<i>Refunded</i>	<i>Collected</i>	<i>Abated</i>	<i>Tax Title Apportioned Lien</i>	<i>Balance 19/18/61</i>
Poll	1961	\$72.00	\$4,194.00	\$4,194.00	\$20.00	\$3,942.00	\$194.00		\$78.00
	1960			72.00		14.00			58.00
	1959		6.00	6.00		2.00	4.00	
Personal	1961		112,247.22	112,247.22	107.00	108,349.74	1,931.35		2,073.13
	1960	2,108.78		2,108.78		2,108.78		
	1959	276.00		276.00			276.00	
	1958	149.06		149.06			149.06	
Real Estate..	1961		769,061.90	769,061.90	3,625.65	711,924.38	25,821.79	315.65A	34,625.73
	1960	27,432.61	190.00	27,622.61	1,057.02	19,715.41	916.75		8,047.47
	1959	7,158.52		7,158.52		6,790.52	303.60		64.40
	1958	175.75		175.75		137.75	9.50		28.50
Excise	1961		116,394.71	116,394.71	3,638.99	94,296.00	9,879.17		15,858.53
	1960	12,731.88	18,716.25	31,448.13	1,365.49	28,296.77	3,069.30		1,447.55
	1959	2,242.65		2,242.65		712.28	8.55		1,521.82
	1958	841.39		841.39		30.59	810.80	
Farm Excise	1961		108.81	108.81		97.37			11.44
Apportioned Sewer	1961		2,876.00	2,876.00		2,686.00	.18		190.00
	1960	446.00		446.00		324.20			121.62
	1959	66.20		66.20		66.20		

DEPARTMENTAL ACCOUNTS RECEIVABLE

December 31, 1961

<i>Department</i>	<i>Balance 1/1/61</i>	<i>Committed in 1961</i>	<i>Total</i>	<i>Refunded</i>	<i>Collected</i>	<i>Abated</i>	<i>Balance 12/31/61</i>
Selectmen							
Building Permits	\$50.00	\$805.00	\$855.00	\$5.00	\$785.00	\$5.00	\$70.00
Licenses		150.00	150.00	50.00	200.00	
Rents		840.00	840.00		840.00	
Health							
Nurse		125.50	125.50		125.50	
Licenses		19.00	19.00		19.00	
Public Works	2,437.52	26,151.86	28,589.38		26,734.05		1,855.33
Cemetery	454.00	2,357.53	2,811.53		2,399.53	18.00	394.00
School	20.00	1,553.50	1,573.50	33.42	1,502.82	103.78	.32
Police	200.00		200.00				200.00
Vet. Benefits		8,020.74	8,020.74		8,020.74	

Welfare	65.25	4,689.97	4,755.22	4,195.17	195.00	365.05
A. D. C.	3,282.78	9,896.66	13,179.44	9,521.77		3,657.67
D. A.		4,997.13	4,997.13	4,997.13	
O. A. A.		31,340.34	31,340.34	30,280.47		1,059.87
M. A. A.		18,874.46	18,874.46	18,874.46	
Sub Total	\$6,509.55	\$109,821.69	\$116,331.24	\$88.42	\$108,495.64	321.78
Grand Total	\$66,004.64	\$1,212,803.49	\$1,278,808.13	\$11,840.82	\$1,154,761.32	\$46,911.02
Interest on Special Assessments					79.65	
Interest on Taxes ..				.03	1,389.28	
Collector's Fees85	1,798.60	
						\$11,840.90
						\$1,158,028.85

A — Tax Title
 B — Apportioned
 C — Water Lien

TRUST FUNDS

CEMETERY PERPETUAL CARE FUND

Funds at Last Report—January 1, 1961	\$71,492.54
--------------------------------------	-------------

Received in 1961

Barka, Alexander (Adam Shabunka)	\$100.00
Belcher, Charles	100.00
Bobka, Eva	100.00
Burnham, Blanche	25.00
Hauser, Alfred E. — Estate of	50.00
Hamilton, Arthur K. & Mariani Carlo	100.00
Hiltz, Sarah E. — Estate of	25.00
Kivela, Selma	100.00
Loiko, Karaline	100.00
Lawton, Samuel — Mr. and Mrs.	100.00
Liebfried, George F.	25.00
Linteri, Arne S. and Hilja S.	100.00
Maenpaa, Arne	100.00
Mariani, Carol or Bernice	100.00
Mattson, Elmer W. and Katherine L.	100.00
Matuicz, Ignatz and Mary	100.00
Oksa, Howard	50.00
Paige, Harry E.	200.00
Parmenter, D. L., Estate of	200.00
Redenbach, Alma	50.00
Ryan, Amy B.	50.00
Shaw, Forrest — Mr. and Mrs.	100.00
Simila, Harold J.	100.00
Soroka, Alexander	200.00
Fred Uljua	100.00
Warila, Robert	100.00
Williams, Waino F.	100.00
Yuchnevicz, Helen	100.00

\$2,675.00

\$74,167.54

Invested as follows:

American Tel. & Tel. Co.	\$5,000.00
New England Tel. & Tel. Co.	4,000.00
Pacific Tel. & Tel. Co.	3,000.00
Central Maine Power Co.	2,000.00
Public Service Co. of N. H.	1,000.00
Western Mass. Electric Co.	5,000.00
Boston & Maine R. R. Co.	1,000.00
Great Northern R. R. Co.	1,000.00

New York Central R. R. Co.	1,000.00	
New York Central & Hudson River R. R. Co.	4,000.00	
Southern Pacific R. R. Co.	1,000.00	
National Shawmut Bank of Boston ..	2,719.38	
First National Bank of Boston	4,741.28	
Middlesex County National Bank ...	2,311.85	
Commonwealth Cooperative Bank ..	6,000.00	
Hudson Cooperative Bank	7,000.00	
Middleboro Cooperative Bank	5,000.00	
Assabet Institution for Savings	15,000.00	
M. C. N. B. (Savings Account)	200.00	
M. C. N. B. Cash on Hand	3,195.03	
		\$74,167.54

STABILIZATION FUND

Balance January 1, 1961		\$26,722.48
Received in 1961		
Assabet Institution for Savings	\$499.55	
Concord Cooperative Bank	186.51	
Hudson Cooperative Bank	65.26	
Middleboro Cooperative Bank	194.00	
Article #13 T. M. 3/6/61	10,000.00	
		\$10,945.32
Balance December 31, 1961		\$37,667.80
Invested as follows:		
Assabet Institution for Savings	\$25,867.80	
Concord Cooperative Bank	5,000.00	
Hudson Cooperative Bank	1,800.00	
Middleboro Cooperative Bank	5,000.00	
		\$37,667.80

POST WAR REHABILITATION FUND

Balance January 1, 1961		\$1,076.97
Received in 1961		
Middlesex County National Bank —		
Interest	\$25.75	
	<u> </u>	\$25.75
Balance December 31, 1961		<u>\$1,102.72</u>
Invested as follows:		
Middlesex County National Bank		\$1,102.72

RAFFERTY WATERING TROUGH FUND

Balance January 1, 1961		\$398.15
Received in 1961		
Assabet Institution for Savings	\$15.05	
	<u> </u>	\$15.05
Balance December 31, 1961		<u>\$413.20</u>
Invested as follows:		
Assabet Institution for Savings		\$413.20

HOWARD L. KING,
Treasurer-Collector

SPECIAL CALLS

2-2-2 All Firemen report to Headquarters

1-1 Test at 12:10 P. M.

2-2-1 Brush Fire Call

1-1 After an alarm indicates fire is out

6 American Legion, Veterans of Foreign Wars or State
Guard Call

7 Boy Scout Call

8 Civil Defense Call

Air Raid Alarm — 28 single blasts

All Clear — Three series of 3 single blasts

3 at 7:15 A. M. or 12 Noon — No school for first six
grades

5 at 7:15 A. M. or 12 Noon — No school all grades

ANNUAL REPORT

OF THE

SCHOOL COMMITTEE



Town of Maynard

MASSACHUSETTS

FOR THE MUNICIPAL YEAR
ENDING DECEMBER THIRTY-FIRST

1961

MURPHY & SNYDER, INC. :: MAYNARD, MASS

**Organization
of the School Department
MAYNARD, MASSACHUSETTS**

1961 - 1962

SCHOOL COMMITTEE

Mrs. Virginia N. Robinson	Term expires 1962
Residence, 41 Walnut Street	
Mr. William H. Larson	Term expires 1963
Residence, 29 Arthur Street	
Mr. Albert P. Rogers	Term expires 1964
Residence, 26 Glendale Street	

SUPERINTENDENT OF SCHOOLS

and

SECRETARY TO SCHOOL COMMITTEE

Mr. Albert Lerer	Tel. Nos.
Residence, 53 Summer Street	TWinoaks 7-2725
Office, Roosevelt School, Nason Street	TWinoaks 7-8251

SCHOOL PHYSICIAN

Raymond E. Hooper, M. D.	
Residence, 31 Main Street	TWinoaks 7-2000

ATTENDANCE OFFICER

Albert J. Crowley	
Residence, 44 Walnut Street	TWinoaks 7-7759

School Calendar for 1961 - 1962

Fall Term began	September 6, 1961
Closed	December 22, 1961
Winter Term began	January 2, 1962
Closed	February 16, 1962
Early Spring Term begins	February 26, 1962
Closes	April 13, 1962
Late Spring Term begins	April 23, 1962
Closes	(Depends on number of "NO SCHOOL" days)

DAILY SESSIONS

Green Meadow School	8:30-11:15 A. M.	12:30-2:45 P. M.
Coolidge School	8:45-11:30 A. M.	12:45-3:00 P. M.
Roosevelt School	9:00-11:45 A. M.	1:00-3:15 P. M.
Junior High School	8:15-12:00 A. M.	12:45-2:15 P. M.
Senior High School	8:00 A. M.	1:00 P. M.

HOLIDAYS, etc.

October 12, 1961	Observance of Columbus Day
October 27, 1961	Teachers' Convention
November 23, 24, 1961	Thanksgiving Recess
May 30, 1962	Memorial Day

STORM SIGNALS

Three blasts for first six grades, five blasts for entire school system. Blown at 7:15 A. M. and 12:00 Noon

Announcements of "NO SCHOOL" will also be broadcast over WBZ and WKOX, between 7 and 7:30 A. M.

School	Assignment	Teacher	Years of Ex- perience	Began Service in Maynard	Ended Service in Maynard	Education
St. High	Principal	Frediano D. Mattioli.....	15.6	Sept. 1946		A.B., Boston College—Ed.M., Boston Univ.
	Director of Guidance	Henry F. Regan.....	7	Sept. 1960	June 1961	B.S., Ed.M., Boston University
	Stenography and Bookkeeping	David K. Allen.....	4	Sept. 1960		B.S., Ed.M., Boston University
	History	Ruth B. Clair.....	22.5	Sept. 1946		A.B., Regis College
	Latin and English	Sylvia Clark.....	8	Sept. 1959		A.B., Regis College
	Social Studies	Wilfred DeRosa.....	10.4	Feb. 1951	June 1961	B.S., Boston College
	French and English	Anthony Feroci.....	2	Sept. 1960	Dec. 1961	B.A., Suffolk University
	English	Robert Ferreira.....	0	Sept. 1961		B.S., Ed., Boston College
	Stenography and Bookkeeping	Elizabeth Flaherty.....	2	Sept. 1961		Boston Clerical Sec. School
	English	Dorothy Graham.....	2	Sept. 1961		B.S., Ed., State College at Salem
	Mathematics	Patricia M. Kiley.....	1	Sept. 1960		A.B., Boston University
	English	Dorothy Kitchen.....	1	Sept. 1960		A.B., Regis College
	Chemistry and Physics	Lawrence Leret.....	25.8	Feb. 1933		Eastman Sch. of Mus.—B.A., Western Reserve Univ.—M.A., Brandeis Univ.
	Biology and History	Charles W. Manly.....	29	Sept. 1931		A.B., Dartmouth—Ed.M., Boston Univ.
	Science, Math., Gen. Science	Philip E. Perry.....	3	Sept. 1958		B.S., Mass. State
	Stenography and Typewriting	Elizabeth Planton.....	17	Jan. 1957		B.S., Suffolk University
	English	Margaret B. Ridout.....	7	Sept. 1957	June 1961	B.S., Our Lady of Mercy
	Mathematics	Alan R. Start.....	4.6	Jan. 1957	Jan. 1961	A.B., New York State Teachers' College
	French	James E. Thayer.....	.4	Sept. 1960		A.B., Boston University
	Principal	Mary Zaniewski.....	12	Sept. 1949		B.A., Atlantic Union College
English	Florence M. Wilder.....	40	Sept. 1933		B.A. and A.M., Boston University	
Music	Katherine Barry.....	1	Sept. 1960	June 1961	Fitchburg Normal	
Music	Gretchen Dirksmeyer.....	1	Sept. 1961	April 1961	B.S., Ed., State Teachers' College Salem	
Music	Margaret Campbell.....	1.8	Sept. 1961		B.M., Boston University	
English and Math.	Russell Dionne.....	1.3	Sept. 1961		B.S., Ed., Gorham State Teachers' College	
Social Studies	James J. Duggan.....	2	Sept. 1959	†Transferred	B.S., Ed., Boston State Teachers' College	
Science and Mathematics	William J. Formosi.....	4	Jan. 1958		B.S., Boston College	
Science and Mathematics	Leo McSweeney.....	0	Sept. 1961	June 1961	B.S., Ed., State College, Boston	
Mathematics	Dorothy J. Molander.....	1	Sept. 1960		B.S., Ed., State Teachers' College, Boston	
Social Studies	John Oddy.....	3	Sept. 1961		B.A., Norwich Univ.—M.Ed., Bridgewater State Teachers College	
Science and Mathematics	Louis J. Picardi.....	8	Sept. 1956	June 1961	B.S.E., Boston College	
English	Leocadia Sullivan.....	2	Sept. 1961	Jan. 1962	B.A., Albertus Magnus	
English	Grace E. Tucker.....	34.5	Sept. 1943		Fitchburg Normal	
Principal and Grade Six	Robert G. Bedell.....	19	Sept. 1953		A.B. and A.M., Tufts College	
Grade Six	Mary E. Carpenter.....	9	Sept. 1956		B.A., Misericordia College	
Grade Five	Mary L. Howe.....	25	Sept. 1936		Fitchburg Normal	
Jr. High						
Roosevelt						

..	Grade Five	Helen S. Kihilda.....	18	Sept. 1957	†Transferred	Fitch. Norm.—B.S., Paterson, N.J. Tchrs., C.
..	Grade Five	Mary C. Zaniowski.....	12	Sept. 1949		A.B. and A.M. Boston University
..	Grade Four	Doris G. Fardy.....	5	Sept. 1956		B.S.E., Fitchburg State Teachers' College
..	Grade Four	Katherine M. Kinsley.....	16.4	Sept. 1945		B.S. and Ed.M., Boston University
..	Grade Three	Beverly Graffam.....	0	Sept. 1961		A.B., Bates College
..	Grade Three	Mary J. Howe.....	25	Sept. 1936	†Transferred	Fitchburg Normal
..	Grade Three	Joan T. Spencer.....	2	Sept. 1959		Ed.M., Lesley College
..	Grade Two	Beverly C. King.....	2	Sept. 1959		B.S.E., Framingham Teachers' College
..	Grade Two	Rose S. Monteno.....	8	Sept. 1947		B.S.E., Worcester State Teachers' College
..	Grade One	Rose B. Standish.....	26.4	Sept. 1947		Keene, N.H. Normal—B.S.E., Boston Univ.
..	Grade One	Elizabeth M. Leslie.....	5.8	Sept. 1958	June 1961	B.S.E. Fitchburg State Teachers' College
..	Grade One	Martha McAuley.....	2	Sept. 1961		B.S.Ed., State Teachers College, Fitchburg
..	Grade One	Elizabeth Thompson.....	4	Sept. 1961		B.A., Emmanuel College
..	Grade Six	Adelaide W. Sims.....	20	Sept. 1948		Fitchburg Normal
..	Principal and Grade Five	Katherine A. Sheridan.....	19	Sept. 1945		B.S.E., Bridgewater—Ed.M., Boston Univ.
..	Grade Four	Marion E. Ledgard.....	22.8	Nov. 1938	Jan. 1961	Fitchburg Teachers' College—B.S.E., Lowell State Teachers' College
..	Grade Three	Marie E. Healey.....	1.4	Sept. 1959		B.S.E., Boston State Teachers' College
..	Grade Three	Margot Ruffini.....	0	Sept. 1961		B.A., University of Mass.
..	Grade Three	Constantina Speros.....	.5	Sept. 1961		B.S.Ed., State Teachers' College, Boston
..	Grade Two	Bella Gruber.....	36	Sept. 1928	June 1961	Fitchburg Normal
..	Grade Two	Penelope Martin.....	1	Sept. 1960		B.A., University of Mass.
..	Grade Two	Maureen Frain.....	0	Sept. 1961		B.S.Ed., Framingham State College
..	Grade One	Grace VanSon.....	17.5	Sept. 1948	June 1961	Fitchburg Normal
..	Grade One	Flora McLaughlin.....	1	Sept. 1960		B.S., Boston College
..	Grade Six	Mary L. Wood.....	41	Feb. 1922		Fitchburg Normal
..	Grade Five	Mary C. Hibbard.....	5	Sept. 1959		A.B., Mt. Holyoke College
..	Grade Four	Margaret Heffron.....	2	Sept. 1959		A.B., Yankton College
..	Grade Three	Catherine E. Murray.....	34	Sept. 1927		Fitchburg Normal
..	Principal and Grade Two	Irene G. Wood.....	39	Sept. 1925		Fitchburg Normal
..	Grade One	Margaret Keating.....	25	Sept. 1950		Fitchburg Normal
..	Grade One	Ruth Murphy.....	0	Sept. 1961		B.A., Radcliffe—M.Ed., Boston State Coll.

** Previous to Sept. 1961

† New Assignment

School	Assignment	Teacher	* No. of Years Experience	Began Service in Maynard	Ended Service in Maynard	Education
SPECIAL TEACHERS						
	Director — Physical Education	Richard Lawson	18	Sept. 1942		Springfield College
	Physical Education — Boys 7-12	Harry Larsen	1	Sept. 1961		B.S.Ed., University of New Mexico
	Physical Education — 1-6	James J. Duggan	2	Sept. 1961		B.S., Boston College
	Physical Education — 1-6	* Louis Varrichione	0	Oct. 1961	* Oct. 1961	B.S., University of Mass.
	Physical Education — Girls 7-12	Martha A. Whittemore	4	Sept. 1957		B.S.E., Springfield College
	Art Supervisor 7-12	Anne P. Passakarnis	33	Nov. 1928		B.S.E., Mass. School of Art
	Art Teacher 1-6	Albina Uberti	0	Sept. 1961		B.S.Ed., Boston State College
	Music 1-6	Eleanor Fletcher	38	Sept. 1935		N.E. Conservatory of Music
	Music 7-12	Charles Garabedian	13	Sept. 1945		B.M., M.M.Ed., Boston University
	Industrial Arts	Worsley Farley	23	Mar. 1944		B.S.E., Fitchburg State Teachers' College
	Household Arts	Evelyn Sawitz	19	Sept. 1942		B.S.E., Framingham State Teachers' College
	Special Class	Arthur Wallace	4	Sept. 1959		B.S.E., Calvin Coolidge
	Remedial Reading	Irene V. Canty	32	Jan. 1950		Ed.M., Boston University—B.S.E., Worcester Teachers' College
	Curriculum Coordinator 1-6	George Lemire	6	Sept. 1961		A.B., Merrimack College—Ed.M., State Teachers' College—Fitchburg

SCHOOL NURSE

	Dorothy G. Holt, R.N.	Jan. 1951	Framingham Hospital
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CLERKS

Superintendent's Office	Dorothy C. Hannon	Sept. 1921	Maynard High School
Superintendent's Office	Laura W. Wasiak	Sept. 1960	Concord High School
High School Principal's Office	Mary M. Avotte	Mar. 1943	Maynard High School
High School Guidance Office	Helen Toohy	Sept. 1961	Maynard High School

CUSTODIANS

Senior High School	Arthur Norgoal	Aug. 1960	
Maynard Memorial Gymnasium	John J. Duggan	Nov. 1957	
Emerson Junior High School	Clement P. Thieriault	Oct. 1959	
Roosevelt School	Albert Green	May 1948	
Coolidge School	Wendall F. Letticed	Sept. 1956	
Green Meadow School	Harold V. Sheridan	Aug. 1956	

* Military Leave

† Substitute for Mr. Duggan

Report of Maynard School Committee

To the Citizens of Maynard:

We herewith submit the annual report of the School Committee for the year ending December 31, 1961.

During the year, we have held regular bi-weekly meetings and when necessary have held additional meetings. The School Committee meets at the Roosevelt School every other Thursday at 8 P. M. Citizens are welcome to attend.

The following items of interest and importance to the citizens of Maynard are presented for their information:

CHANGES IN SCHOOL PERSONNEL, 1961

RESIGNATIONS

Senior High School

David Allen
Anthony Feroci
Robert Ferreira
Margaret Ridout
James Thayer

Emerson Junior High School

Katherine Barry
Gretchen Dirksmeyer
*James Duggan
Dorothy Molander
Louis Picardi

Roosevelt School

*Mary Howe (Grade Three)
Elizabeth Leslie
*Mary Zaniewski
(Grade Five)

Coolidge School

Mary Healey
Penelope Martin
Flora McLaughlin

Attendance Officer

Charles Sullivan

APPOINTMENTS

Senior High School

Betty Flaherty
Mary Zaniewski
David McGuire
Dorothy Graham
Robert Ferreira

Emerson Junior High School

Leocadia Sullivan
Margaret Campbell
John Oddy
Russell Dionne
Leo McSweeney

Roosevelt School

Beverly Graffam
Martha MacAuley
Mary Howe (Grade Five)
Elizabeth Thompson

Coolidge School

Margot Ruffini
Maureen Frain

Attendance Officer

Albert Crowley

NEW POSITIONS

Physical Education Department

† James Duggan	Grades 1-6
Harry Larson	Grades 7-12
‡ Louis Varrichione	Grades 1-6

Art Department

Albina Uberti	Grades 1-6
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Elementary Grades

George Lemire	Curriculum Coordinator
Ruth Murphy	Grade 1, Green Meadow School
Constantina Speros	Grade 3, Coolidge School

High School Clerk

Helen Toohey	H. S. Guidance Office
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* Transferred to other positions within the system

† On Military Leave of Absence

‡ Military Substitute

MAINTENANCE

The program for necessary repairs and replacements for 1961 has been continued. Maintenance has been carefully reviewed with respect to equipment and safety in order that our school buildings will be maintained and kept in the best possible condition for efficient operation.

Major Repairs, 1961

Senior High School

- Two typewriters replaced
- Thirty-six sets of student furniture replaced
- New boiler and oil burner installed to replace soft coal heating system
- Miscellaneous painting throughout building

Junior High School

- Inside and outside painted
- Heating system converted to oil

Roosevelt School

- Window sashes replaced in five classrooms
- Stair cases, upper and lower corridors painted
- Ventilating fan installed in teachers' toilet

Coolidge School

- Interior of front entrance painted

Auditorium and Old Gym

Exterior and two stair wells painted
 Ceiling and walls of gym painted—two coats

Memorial Gym

Shower room threshold repaired to prevent water from
 flowing into locker rooms

Usual maintenance service to heaters, business machines,
 clocks, removal of ashes, etc.

OUTLAY**Senior High School**

Fire Warning System installed
 Electric typewriter purchased
 Small refrigerator purchased (so that ice might be avail-
 able for first aid)

Junior High and Auditorium

Fire Warning System installed

Roosevelt and Coolidge Schools

Small refrigerators purchased (so that ice might be available
 for first aid purposes)

Coolidge School

Fire Escapes erected

Green Meadow School

Screens purchased for classroom windows
 Nine portable platforms purchased for use in assembly
 programs
 Twenty-five additional sets of student furniture purchased
 File purchased for Nurse's Office
 Bubbler installed in lobby

ALUMNI FIELD

Repaired and painted bleachers
 Painted interior of Field House

REVISION OF SALARY SCHEDULE

The Massachusetts Legislature will soon be acting on a new minimum salary proposal of \$4,500 for beginning teachers.

It is a normal function of the School Committee to review the Teachers' Salary Schedule. We must offer Maynard a competitive salary schedule which will attract the best people to our system through a high enough minimum and provide stability of the faculty through a high enough maximum.

In May 1961, representatives of the Maynard Teachers' Association met with the School Committee to discuss a revision of the Salary Schedule. At this time we were presented a new schedule for our consideration. After a thorough and careful study of the revised schedule, the School Committee was of the opinion that the schedule, as offered, was not satisfactory. The Salary Committee was instructed to revise the proposed schedule and was requested to meet with the School Committee again when the report of the revision was ready. The committees met again in October at which time the Salary Committee presented a revised schedule as had been requested.

Upon further study and consideration, on November 2nd, the School Committee voted to establish a new Salary Schedule beginning in September 1962, with a minimum of \$4,400 for teachers with Bachelor's Degrees and with a maximum of \$7,000 attainable by teachers with a Master's Degree and a sufficient number of years of successful experience.

LOOKING INTO THE FUTURE

Maynard is engaged in an ever-widening problem of school population growth. The large increase of housing developments is far greater than anticipated. The School Committee is facing an old ailment:—"Overcrowded Schools." In 1953, the Massachusetts School Building Assistance Commission observed the inadequacy of the Maynard High School building as outstanding and advised then that Maynard should look ahead to a larger High School plant with more adequate and modern facilities.

Eight years later, March 1961, the citizens of Maynard did not approve the building of our much needed new High School.

The School Committee must still meet the insistent demands of population growth and increasing enrollments.

In September 1962, the Emerson Junior High School will go on double sessions. This has become necessary because the overcrowded classroom facilities now existing are detrimental to the educational program. The change to double sessions has been decided upon with great regret, but it is unavoidable.

For the year 1962-1963, the committee feels it can house our children at the elementary level. However, the following year it is possible that we will be forced into double session due to lack of classrooms at the lower levels.

The entire problem of school housing is extremely complicated. Your committee does not want any kind of space, in any kind of building, in any kind of environment for our children. We are sincerely interested in building a public school

system, the chief aim of which is to successfully promote the development of worthwhile citizens.

We ask the citizens of Maynard for their full co-operation in coping with our present housing shortage. Our Schools Are In Crisis. We do not intend to offer a substandard educational program to our children when the competition they will face in the future will be far greater than it is at present.

In conclusion, the Committee at this time would like to express its sincere thanks for the co-operative efforts of our administrative staff, our teachers, the Parent-Teacher Association, other civic organizations, town officials and citizens of Maynard who have worked with us for the best interest of our children and our educational program.

Respectfully submitted,

VIRGINIA N. ROBINSON, Chairman

WILLIAM H. LARSON, Secretary

ALBERT P. ROGERS

School Committee

January 3, 1962

MAYNARD PUBLIC SCHOOLS

Budget for 1962

	<i>Appropriated for 1961</i>	<i>Budget for 1962</i>
SALARIES		
Supt., Clerks and Attendance Officer	\$15,795.25	\$16,300.00
H. S. Teachers and Clerks	104,688.68	125,084.31
Elementary Teachers	202,154.82	253,448.14
Supervisors	22,050.35	16,696.20
Health	4,798.10	5,100.00
Custodians	24,435.78	26,023.59
Totals	<u>\$373,922.98</u>	<u>\$442,652.24</u>
MAINTENANCE		
General Control		
Expenses—Office	\$400.00	\$500.00
Telephones	1,450.00	1,600.00
Travel	350.00	350.00
School Committee	150.00	150.00
Instruction		
Books—H. S.	3,000.00	3,300.00
Elementary	4,000.00	5,500.00
Supplies—H. S.	3,300.00	3,600.00
Elementary	4,700.00	5,000.00
Industrial Arts	1,000.00	1,000.00
Operation and Maintenance		
Custodians' Supplies	3,000.00	3,000.00
Fuel	13,800.00	15,000.00
Water, Light and Power	6,500.00	7,000.00
Repairs and Replacements	26,377.10	32,525.75
Auxiliary Agencies		
Libraries	1,000.00	1,000.00
Health Supplies	200.00	200.00
Graduation	300.00	300.00
Miscellaneous	950.00	1,400.00
Band	2,800.00	2,960.00
Totals	<u>\$73,277.10</u>	<u>\$84,385.75</u>
OUT OF STATE TRAVEL	\$200.00	\$1,000.00
OUTLAY		
Furniture	\$784.25	\$329.40
Equipment	1,920.05	4,038.00
Grounds	—	1,500.00
Miscellaneous Outlay	3,764.00	2,420.00
Totals	<u>\$6,468.30</u>	<u>\$8,287.40</u>

SPECIAL APPROPRIATIONS

Adult Civic Education	\$550.00	\$650.00
Alumni Field	3,560.00	3,000.00
H. S. A. A.	5,500.00	5,500.00
National Defense Education Act (P. L. 85-864)	—	3,137.52
Special Education	2,921.50	3,200.00
Summer Recreation	300.00	300.00
Transportation	3,800.00	6,300.00
Vocational Education	3,700.00	3,700.00
Fire Escapes	9,800.00	—
Military Service Retirement Credit	—	66.15

FINANCIAL STATEMENT

	<i>Appropriated for 1961</i>	<i>Expended 1961</i>	<i>Balance</i>
For Support (Including General Control and Outlay)	\$453,668.38	\$452,862.99	\$805.39
Adult Alien Education	550.00	446.88	103.12
Alumni Field	3,560.00	3,391.53	168.47
Fire Escapes	9,800.00	8,455.50	1,344.50
H. S. A. A.	5,500.00	5,500.00	—
Out of State Travel	200.00	200.00	—
Summer Recreation	300.00	300.00	—
Special Education	2,921.50	2,854.10	67.40
Transportation	3,800.00	3,800.00	—
Vocational Education	3,700.00	3,505.15	194.85

COST TO TOWN ON ACCOUNT OF EDUCATION

Expenditures		\$481,316.15
Receipts		
Reimbursements from State		
On Account of Ch. 70—as amended	\$48,173.15	
Ch. 69—S. 29B and Ch. 71 S. 46, 46B and 46E	4,088.56	
Adult Alien Education	164.00	
Vocational Education		
Transportation	350.43	
Tuition	1,001.56	
Books and Supplies	50.50	
Fence Damage	112.50	
Fire Insurance	300.00	
Industrial Arts Dept.	302.70	
Miscellaneous—Junk	2.00	
Broken Windows	2.55	
Rentals—Alumni Field	1.00	
George Washington Auditorium ..	77.50	
Green Meadow School		
All Purpose Room	290.00	
Telephone Tolls	16.95	
Tuition	1,101.90	56,035.30
Net Cost to Town		\$425,280.85

FEDERAL ASSISTANCE

Public Law 85-864 (National Defense Education Act)

Title III

Receipts

Brought Forward—Jan. 1, 1961	\$3,072.61
Town of Maynard (from P. L. 874)	900.00
<u>Total</u>	<u>\$3,972.61</u>

<i>Expenditures</i>	3,284.26
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Balance on Hand—Dec. 30, 1961	\$688.35
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Title V

Receipts

Brought Forward—Jan. 1, 1961	\$582.17
Federal Government	263.00
<u>Total</u>	<u>\$845.17</u>

<i>Expenditures</i>	—
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Balance on Hand—Dec. 30, 1961	845.17
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<u>Total Balance on Hand—Dec. 30, 1961—Public Law 85-864</u>	<u>\$1,533.52</u>
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Public Law 874

Receipts

Brought Forward—Jan. 1, 1961	\$10,183.00
Federal Government	13,030.00
<u>Total</u>	<u>\$23,213.00</u>

<i>Expenditures</i>	\$13,782.10
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Balance on Hand, Dec. 30, 1961	\$9,430.90
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Report of Superintendent of Schools

To the School Committee and Citizens of Maynard:

I herewith submit the Annual Report of the Maynard School System for the year 1961.

One of the most striking features of contemporary life is the growing range and complexity of the tasks on which our social organization depends. Not only are the duties that must be performed to keep our society functioning, ever more intricate and demanding, they are constantly changing in character. As a result, we are experiencing a great variety of shortages of human resources in fields requiring high competence and extended training. We are having to become more and more concerned with seeking and cultivating talent. We have become more conscious of the importance of education in our society.

It is to the credit of our school system that they have thus far met this challenge so adequately. But change is constant, and we must always be flexible enough and sensitive enough to encourage and help the educational system as a whole to respond vigorously and creatively to the challenges presented by this changing social need.

The schools have long taught the importance of good citizenship and the democratic way of life. Today, more is expected. The Educational System faces perhaps its most meaningful challenge in dealing with the individuals it touches. Good citizenship involves more than merely understanding the working of government. To be effective and constructive, citizens must be highly trained and at the same time devoted to standards of excellence and integrity in all the areas in which they will function. Our schools, therefore, must prepare our young people to preserve individuality, initiative, and creativity in a highly organized and intricately woven society. The full expansion of student personalities and capabilities must be the real concern of the schools. We must provide values and motivations that will stimulate the fullest development of which each student is capable.

To reach these goals, our educational system must remain flexible and adaptable enough to embrace the changes occurring around it. We must constantly progress through research and professional preparation. We must maintain adequate facilities and we must utilize the best in proven aids and teaching techniques to answer the challenge that is ours today.

The implications of the atomic age are almost beyond conception. The role of education in relation to it is evident. As it has had the power to create these forces, it also must be depended upon to direct their usage to technological advancement and world-wide social betterment.

Maynard children cannot expect to be excluded from the educational competition and responsibilities resulting from this upheaval. Our schools, in all fairness to your children, must adequately provide the preparation necessary for their

material success and ultimate survival. We need to utilize the best teachers we can obtain, the best facilities we can afford, and the best program we can offer, if our children are to be given the educational opportunities they must have to meet the challenges of this Age.

ENROLLMENT TRENDS

Maynard is continuing to show an increasing enrollment in its schools. The total number of pupils at present is 1452, representing an increase of 54 over last year. Progressive increases are expected each year from now on as the impact of our new housing developments throughout the community reflects itself in a larger school population.

The table of present class enrollments is included in this report to help visualize our classroom needs and problems of school housing. All sixteen classrooms of the Green Meadow and Coolidge Schools are now being utilized for regular classes and thirteen of the fourteen available rooms in the Roosevelt School are also occupied by class groups. A minimum of two new classrooms will be needed in September to carry on present grade progression commitments, and each year this classroom shortage will be repeated with the only alternatives being to find more classrooms to provide for the increasing number of grades or to place one elementary school on double sessions.

At the Junior and Senior High levels, the overcrowding has become so acute that double sessions are now being planned in the Junior High program for September so that both schools may be able to utilize much needed space made available through this curtailed arrangement.

If our educational problem could be solved simply through housing pupils, the task would not be too difficult since we could continue to assign new pupils to the already overcrowded classrooms. Recognizing the fact that the period of history immediately ahead will be increasingly involved with automation, atomic power and the penetration of space, we must provide the educational tools and experiences that will enable

PRESENT ENROLLMENT

	Sp.	Grades												Total
		1	2	3	4	5	6	7	8	9	10	11	12	
Senior High								133	97	60	76			366
Junior High							29	38						
							31	38						232
							30	38						
							28							
Roosevelt		28	33	33	34	28	31							
		29	32	29	33	26	29							392
		27												
		34	22	25	35	31	31							
Coolidge			22	21										221
Green Meadow	13	23	33	39	38	36	36							
		23												241
	13	164	142	147	140	121	127	118	114	133	97	60	76	1452

our children to develop educational backgrounds commensurate with the human competition and technical problems they will be called upon to face.

While we can carry on a basic program of education in the present high school, it has been pointed out by both the Maynard High School Needs Committee and the Maynard High School Building Committee, that the building is inadequate for a modern high school educational program. The lack of a central library, the deficient science laboratories, the absence of a language laboratory and developmental reading laboratory, the inadequate shop and home economics areas and the general need for classroom space are a few of the many shortcomings pointed out in the present facilities.

ADDITIONAL INSTRUCTIONAL PERSONNEL

Beginning in September, an extra second and a fourth grade teacher will be added to the faculty because of progressive increases in enrollment.

To complete the reorganization of the Physical Education program, a woman instructor will be added to the staff to work at the elementary level.

Three teachers will be assigned in September to relieve the Principals in the elementary schools so that they may give full time to their more important administrative and supervisory duties. This has been a much needed reorganization and will help to develop a more efficient and valuable program in our elementary schools.

Two additional teachers and a part-time guidance counselor-teacher will be added to the Junior High staff because of increasing enrollment and double sessions planned for September.

Two teachers will also be added to the High School faculty for the 1962-1963 school year because of projected increases in enrollments expected in the fall.

EDUCATION HIGHLIGHTS

While it is evident from the previous items that Maynard is hard pressed to find space for its continually expanding school population, we are particularly concerned because we are handicapped in trying to introduce revisions in curricula and in providing new materials and areas for the utilization of tested and generally accepted equipment for a modern enriched educational program at the secondary level.

Our teachers are able and willing to prepare our children to reach their desired goals. It is our responsibility to furnish

them adequate facilities and the necessary tools to successfully accomplish this vital task.

The recent Evaluation of the High School by our faculty and a committee representing the New England Association of Colleges and Secondary Schools has been included in its entirety in the High School Principal's Report so that a comprehensive picture of our needs and limitations can be more easily understood as we work together to meet and maintain the standards agreed upon in this self-evaluation.

EDUCATIONAL PROGRAM

School is fundamentally an institution of learning; one that has an intense alliance with American democracy. In the Maynard School System, we attempt to offer every pupil the opportunity to realize fully his educational potential. To do this we must provide a curriculum that is comprehensive; one that will give both preparatory and terminal education to diverse fields.

The purpose of this annual report is to furnish as a background for the general public a brief picture of what is being done in our school system. The account includes excerpts and summaries from reports submitted by principals, supervisors and other special teachers concerning the objectives, programs, and needs of our schools.

AMERICAN EDUCATION WEEK

This year American Education Week was observed from November 6-10. It was a time for us to think honestly, study carefully, discuss sincerely, the problems of education — and to work at them with courage, patience and everlasting persistence.

The schedule for American Education Week Activities was as follows:

- Monday, November 6th — Regular School Day
Public Invited to Visit
- Tuesday, November 7th — 7:00-9:00 P. M. Open House
"An Evening in School" Senior High School
- Wednesday, November 8th — 7:00-9:00 P. M. Open House
Junior High School
- Thursday, November 9th — 7:30 P. M.
National Honor Society Induction, Memorial Gymnasium
- Friday, November 10th — 1:15-2:15 P. M.
Book Week Program (Junior High School)
George Washington Auditorium

The townspeople were invited to see their schools in action each day during the week. The public was particularly invited to attend the High School National Honor Society Program on Thursday and the Junior High Assembly Program on Friday.

HEALTH AND ATTENDANCE

The health of our children is of prime importance at all times and under all circumstances and conditions. To this end the following health services were carried on during the school year:

Pre-school physical examinations were given to prospective first-graders by Dr. Hooper in May.

A vaccination clinic, with Dr. Lituri the attending physician, was held in the Town House in June.

A toxoid clinic for the prevention of diphtheria was conducted in November for all pupils in the first grade.

A dental survey was made by a state dental hygienist for children in the elementary grades. Parents were notified when children were in need of dental care.

Physical examinations were given to pupils in grades four, seven and ten, and to all students participating in competitive sports.

All students had their vision tested with the Massachusetts vision equipment. Forty-nine children failed and were advised to see an eye specialist. Forty-seven students were corrected with glasses.

Hearing was tested with "Pure-Tone" Audiometer. Thirty-five students failed the test and were advised to see an ear specialist. Thirty were seen by ear specialists.

There has been no serious outbreaks of contagious conditions.

We have learned from the physical examinations and the clinics conducted from year to year that the health of the children of Maynard is good.

Due to absences, one-hundred and ninety-seven home visits were made during the school year.

Nine specific cases of truancy were investigated. Conferences concerning the complaints were held with the parents of these children.

PHYSICAL EDUCATION

The physical education program of the Maynard School system has been re-organized and extended. Two new instructors have been added to the physical education staff — one in the elementary grades and another for the boys' classes on the secondary level. This provides more periods of physical activity.

The gym classes include skills related to team sport and to organized athletic contests of an intramural nature. The activities are progressive in nature and are of varying degrees of intensity in their requirements.

In the secondary physical education classes for boys, the major emphasis is on physical fitness. With this objective in mind these activities are carried on:

Grades 9-12

AAPHER Physical Fitness Test (testing in September, December, and May) Calisthenics at the beginning of each class — five to eight minutes

Stunts and Tumbling

Parallel Bars

Rope Climb

Low Organized Games

Bulldozer exercise and Ranger exercise

Rope Jumping

Stall Bars

Medicine Ball

Baseball — Volleyball

Team Stick Guard

Tag Type Activities

Basketball (beginning the week before Christmas vacation)

Grades 7-8

Same activities as Grades 9-12, but modified to meet physical ability of the lower grade pupil.

In activities such as stunts and tumbling, parallel bars, bulldozer and ranger exercises, the Junior High student does only the beginning or easier activities.

In calisthenics, the Junior High student will do all calisthenics but with less repetition.

The physical education classes for girls have these goals:

Healthful living — the development of the body as an efficient tool for self-expression and communication.

Worthwhile use of leisure time.

Democratic group participation.

Their activities include:

Grades 9-12

Testing program
 Warm-up exercises each period
 Six-week unit in volleyball
 Two weeks of low organized games and relays
 Jump rope
 Six-week unit in stunts, tumbling and parallel bars
 Eight-week unit in basketball starting after the Christmas vacation.

Grades 7-8

Same as above only modified to meet the physical ability of the younger student.

In the Elementary Schools, classes are conducted out doors during the Spring and Fall, weather permitting. During the winter, the Roosevelt and Coolidge Schools present a problem in that they do not have proper indoor facilities to conduct physical activities. The Green Meadow School however, has the use of the All Purpose Room.

Outdoor activities include: football, baseball and soccer. Indoor activities include hygiene and sports instruction, indoor games, movies, and calisthenics.

During the winter months all sixth grade boys are given basketball instruction in the High School Gym for a period of eight Saturdays from ten to twelve o'clock.

GUIDANCE

Guidance at Maynard High School is designed primarily to provide professional assistance in the following areas: counseling, course information, testing (individual and group), vocational and occupational information, job placement (for students and graduates) and follow-up studies of graduates.

During the year, about fifty conferences have been held for college admission, to aid college bound juniors and seniors. Also six career conferences have been conducted in cooperation with Northeastern University. Careers presented were aircraft technicians, federal jobs at home and overseas, retail store positions, teaching careers, printing, x-ray and laboratory technology vocations.

Since September, fourteen former graduates have returned in quest of information and guidance as to available opportunities for enrolling at technical and post-secondary schools and colleges. A summary of the Class of 1961 reveals that forty-six

or fifty percent of the graduates are pursuing some form of post-secondary school education.

The assignment of a full time clerk now permits the Director of Guidance to conduct more interviews, to offer more counseling time and to process transcripts more efficiently.

Well-informed parents who are either aware, or are seeking to learn of the strengths, weaknesses and goals of their children frequently influence pupils to seek counseling through which they might discover facts for themselves. Furthermore, parents often take an active role in working with the counselor while their children make course selections, program changes or choose an institution of higher learning.

The Guidance Office is open daily from 8:00 A. M. to 1:00 P. M. and from 2:30 P. M. to 4:00 P. M. Parents desirous of seeing the Director of Guidance need only to call in advance for an appointment.

ELEMENTARY EDUCATION

It is one of the tasks of the elementary school to provide all of the children placed under its care with a broad background of experience, skills, aptitudes and understandings which will place these children on a relatively uniform footing, and prepare them to select a program when they enter the secondary school which will best fit them for the task ahead; constructive, useful and active participation in the American democratic society. Maynard is indeed fortunate in having its elementary schools staffed with many teachers who are dedicated to the accomplishment of this goal.

An addition to the teaching staff this year was an Art teacher, assigned to the elementary schools. This appointment is providing much needed instruction in the uses of the various art media, and in proper composition and form.

A curriculum coordinator was added to the administrative staff to provide services to the teachers, which will help to integrate the elementary school program, and make for more uniformity of instruction and instructional materials. At present, the curriculum coordinator is sharing quarters with the school nurse in the health room at the Green Meadow School until such time as more office space may be available.

As is evidenced by the results of achievement tests which have been administered in our elementary schools, the Maynard pupils have scored very favorably in relation to other elementary school pupils throughout the nation. It has been especially interesting to note that the pupils in the sixth grade, in all three elementary schools, have scored well above the national norms in both science and mathematics. This fact is

most gratifying at a time when the federal government is placing such an emphasis on instruction in these very areas of learning.

Formal classroom instruction is constantly being supplemented with enrichment activities of different types. School trips to various museums in Boston, field trips and nature walks in our own community do much to strengthen those concepts learned in the classroom.

Educational television programs continue to supplement the everyday learning activities which take place in the classroom. The children have regularly televised lessons in science, French, music and literature. In September, the French program was expanded to include grade six, which is now in its third year of French instruction. French instruction through the use of this medium is now being offered to all pupils in grades four, five and six.

The children are provided with an opportunity for social expression through such activities as school plays, operettas, seasonal classroom parties and the annual Hallowe'en parades on the school grounds. They have participated this year, as in previous years, in the annual Emerson Hospital Harvest Collection, the Junior Red Cross Drive and the Band Parents' Candy Sale. The pupils of grades five and six participated in the Science Fair which was held in the George Washington Auditorium under the direction of the high school science department.

An attempt is made to provide for the physical as well as the academic growth and development of the child through such methods as the milk program and the excellent program of physical education.

In addition to a program of vocal music instruction, individual lessons in instrumental music are available to those pupils who are interested.

Many of our classrooms, this year, are very heavily enrolled; a situation which creates problems that are non-existent in classrooms with fewer pupils. Fortunately, we have on our staff many teachers who are prepared and willing to expend the increased amount of time and effort in preparation and planning to cope with this situation in order to provide for our pupils the best educational opportunities that can be rendered under the circumstances.

This overcrowded situation has necessitated the appointment of an additional first grade teacher at the Green Meadow School and a third grade teacher at the Coolidge School. This has resulted in the transfer of one of the first grade classes from the Coolidge School to the Roosevelt School, due to the limited number of classrooms available.

Parent-teacher conferences, for reporting pupil progress to parents, were held in February and again in late November and early December. These conferences, new in Maynard, are being very well accepted by the public, as is evidenced by the fact that they were attended by ninety percent of the parents of elementary school pupils.

Members of the Future Teachers of America in our local high school have assisted and observed teachers in the elementary grades again this year. These are young people who have shown an interest in the educational profession. By allowing them to experience first-hand both the problems and the pleasures of teaching, it is hoped that they will be in a better position to decide whether or not they wish to continue with their plans to become teachers some day.

Two senior students from Lowell State College completed a four month field training period in music in our elementary schools under the able direction of our music supervisor.

Again, as in past years, many of the upper-graders in our elementary schools are participating in the Arrow Book Club program. This program enables the pupils to purchase, for their own use, excellent selections in paperback books which are geared to their reading and interest levels. In this way, the children are provided with an opportunity to begin assembling their own personal libraries at the nominal cost of approximately fifteen to thirty-five cents per volume.

The safety education of our children takes place in the form of frequent fire and civil defense drills, talks on safety by the teachers, and the observance of good safety practices in and around our schools. In addition, we were fortunate this year in having a representative of the State Police who gave an interesting talk on safety and showed two films on safety to all grades.

In an effort to keep the public informed of the various events and activities taking place in our schools, each school regularly submits items of interest for publication in our local newspapers. The P.T.A. has generously donated money which was gratefully accepted by the schools and used mostly to purchase additional library books for the classrooms.

In the junior high school, the children go through the transition from the elementary school, with its child-centered emphasis, to the high school with its greater emphasis on subject matter. It is during this phase of their education that provision must be made to care for their growing psychological and emotional needs. In order to make this transition period move smoothly, a number of organizational methods are employed. Children frequently arrive at the junior high school at different levels of ability and achievement. It is necessary

to group them in a manner that will best provide for individual differences and yet allow a free intermingling of students at all ability levels to prepare them for active participation in a democratic society. In order to accomplish this end, the pupils are grouped heterogeneously in homerooms and for instruction in the minor, non-academic and extra class activities. In the major skill areas, they are grouped homogeneously so that they may proceed at a pace which will challenge them and yet is not too advanced for their range of ability, or too slow to maintain their interest. So that a child will not feel that he is assigned to a particular group with no opportunity to ever move out of that group, provision is made at least three times a year to allow a pupil to move up or down, from one group to another, depending on any change in his ability or achievement at that particular time.

This year, Algebra is being taught to the eighth grade pupils. It is expected that next year, as a continuation of the French instruction now being given in grades four, five and six, we will be able to offer a course in French to our seventh graders.

REMEDIAL READING

According to research it is estimated that approximately twenty-five percent of children in school have some difficulty in learning to read. Educators conclude that anyone of normal intelligence can learn to read better and faster. Therefore, it is the child with average or better than average ability who has a reading problem, who can benefit most from remedial instruction. With these facts in mind, the Remedial Reading Classes in the Maynard Elementary Schools are conducted.

The criteria for the selection of pupils for remedial help are teachers' recommendations, results of standardized tests, and severity of disability. Referrals are received at the close of the school year for any pupil that the classroom teacher feels might be helped by specialized instruction in reading. The records of all children referred are carefully studied to show the relationship between mental ability and reading achievement as obtained by standardized tests. From this study, fifty-eight pupils have been selected for the present school year who are possible under-achievers in reading and will most likely profit from intensive reading instruction.

In order to recognize these children's strengths and weaknesses more accurately and provide the correct remediation, diagnostic tests such as the McKee Phonetic Inventory Test which show weaknesses in word attack and the Gilmore Oral Reading Test which measures accuracy of oral reading and comprehension, were administered.

Children are grouped according to their specific needs and are provided a consistent instructional program in word study, comprehension and study skills. At the Coolidge and Green Meadow Schools, there are five groups each, and at the Roosevelt School there are seven groups. These children have two instruction periods weekly which vary in length depending upon the age of the children and the outcomes which are hoped to be accomplished. Materials used in the remedial classes are mostly of the paper-covered study-book type. Instruction and practice are concentrated on exercises that are designed to improve basic skills, vocabulary enrichment and comprehension. At the primary level competitive games and activities are used to help motivate the lessons and to create an interest and desire for learning. Children at the intermediate level work more on a self-evaluation basis—keeping charts and graphs to show progress and improvement.

An appraisal of the remedial reading program was made at the end of the school year. Results obtained from the Stanford Achievement Tests showed that a good percentage of the children who received remedial instruction improved enough in reading power to enable them to continue in the regular classroom with average success. Other children, because of the severity of the disability, continue in remedial classes until such time as it is felt that they can succeed in the regular classroom.

Reading is a skill and can be trained and improved like any other skill. A generous amount of practice usually results in an increase in ability to read. The best way a poor reader can become a better reader is with practice. Much of this can be done in the home. It should be the recreational type of reading making use of the public library, children's magazines and trade books. It is hoped that by more and better reading, desirable skills, as well as knowledge, interests, attitudes and appreciations will be developed and that each child will gain independence and success in his educational endeavors.

SPECIAL EDUCATION

The purpose of the Special Class is to develop the capacities which these children possess to the end that they may live happily as individuals and as members of a democratic society. The special curriculum provides for the development of social and vocational skills, and the attainment of academic achievement commensurate with ability. This has been accomplished by units of study related to everyday living, supplemented with field trips, moving pictures, speakers and socio-dramas within the group which enable the child to obtain a better understanding of his work. This modified program provides

for each individual's maximum development so that he will be better equipped to cope with life's demands.

AUDIO-VISUAL EDUCATION

In our classrooms today we not only use maps, globes, bulletin boards and charts, but tape recorders, phonographs, slides, sound motion pictures and filmstrip projectors. These audio-visual materials used at all grade levels enable teachers to assist pupils to gain concrete concepts which aid in increasing the amount and duration of learning.

During the past year we have enlarged our supply of slide projectors and our filmstrip library. The English Department in the High School now has a filmstrip library which includes Shakesperian plays — "Romeo and Juliet," "Hamlet" and "A Midsummer's Night Dream." The Latin classes are now using a classical filmstrip showing the backgrounds of Greece and Rome.

A more extensive use of television in the grades has helped to broaden the scope of teaching by enriching the program in literature, French, Science and Music.

ELEMENTARY ART

In every phase of the elementary art program, creativity — which encourages every child to express himself freely, is our goal.

Most of our technical skills such as picture-making — sketching landscapes, life sketches and still life — are learned by the child as he works alone. Other individual skills covered are design, three-dimensional work, painting, poster-making and printing.

However, to instill a feeling of importance, security and acceptance, we encourage group work as much as possible when working with murals, mobiles, and crafts projects. When group work is encouraged not only does the child share paste, scissors, chalk, indigenous materials, etc., but his ideas as well.

The end result of an art lesson is to impart a feeling of pride and enjoyment. Whether the children have mastered the skill or not, their work is displayed within the classroom. However, these children who show imagination, originality and control of media are further inspired by having their art work exhibited in public places.

SECONDARY ART

The Art program in the Junior and Senior High School has been revised and augmented this year. We now have two days of Art in Junior High and three days in the Senior High

permitting each student to have one supervised Art class each week.

The Junior High School pupils have worked on original drawings using surface patterns, murals, glassware and transparencies as well as story illustrations. The work is graduated, building from the basic foundations given in the elementary grades to more complex work.

In the Senior High School, once the fundamentals are reviewed, art classes are conducted on an individual basis. Mottos, illustrations of foreign lands, comparisons of technique and charcoal drawings are some art aspects studied by the high school students.

A course in mechanical drawing is also offered in which the students study geometrical construction, lettering and lay-out. Advanced students work out a complete problem — lay-out, cross sectioning, auxiliary view development and finally, the model of the problem.

ELEMENTARY MUSIC

Children's musical experiences and learnings should help to extend and quicken their human sympathies and understanding as well as widen their cultural horizons.

Elementary music study is related to social studies, literature, science and art. The five areas of music on the elementary level are: singing, listening, playing, creating and the development of rhythm.

The child grows in the ability to control his voice, to sing tunes adequately, to grasp rhythm patterns exactly, and along with all this, to understand what the musical notation has to tell him.

This year the music activities included a Christmas operetta and May Festival.

SECONDARY SCHOOL MUSIC AND INSTRUMENTAL PROGRAM

The Maynard School Instrumental Music Groups contribute much to the total growth of each child. They afford opportunity to unfold creative talents and they allow each child the opportunity to gain, according to his individual capacity, certain knowledge, techniques and skills pertaining to music as are appropriate and desirable for successful experiencing of music.

The development of a profound and thorough musicianship is stressed more and more as higher levels of skill are attained by the gifted and talented instrumentalists.

The Maynard School Choral Groups provide the school and the community with the opportunity of singing, hearing, and becoming acquainted with fine choral literature. They provide a means of self-expression for the student which every individual keenly needs.

Thus, the two primary aims of the Maynard School Instrumental and choral Music Program are:

- (a) to instill within each participant an appreciation of and love for good music that will continue to develop throughout his life.
- (b) to cultivate the desire for worth-while citizenship in their group and community.

Music activities on the secondary level include Band, Orchestra, Dance Band, Brass Choir and Glee Club.

INDUSTRIAL ARTS

The Junior High School Industrial Arts Program develops an appreciation of fine craftsmanship, a basic knowledge of things industrial, the necessity of planning, together with an understanding of the value of consumer training. These aims are achieved through the creation of many worthwhile articles for home and recreational purposes. The students are required to make accurate working drawings for all projects constructed in the program. The Junior High School program is limited to pupils in the eighth grade, but in the future it is hoped that we will be able to include the seventh grade boys too.

The Senior High School Program combines the fields of mechanical drawing, blueprint reading, metalworking and woodworking into a comprehensive general shop. The courses are planned to develop the full potential of each pupil by exploring in greater depth and detail the program offered in the Junior High School.

Senior High School pupils refinished and installed an exercise rack for the gymnasium, constructed a lectern and two bookcases for other departments in the school and built additional storage shelves in the industrial arts room in addition to their regular instructional program during the year.

HOME ECONOMICS

Curriculum changes and new aspects of subject matter in the field of Home Economics are being made in most schools and these changes are being incorporated in a new curriculum for our high school. This work is being centered on family living and has the following objectives:

Nutritional needs and the selection, preservation, preparation and use of food.

Selection, construction and care of clothing, and its psychological and social importance.

Family relationships, including child care and development and home care of minor illnesses and first aid.

Housing for the family, including equipment and furnishings.

Management in the use of resources so that goals and values of the individual and family may be attained.

New reference books and texts have been added to the Home Economics library and have proven to be very helpful.

DRIVER EDUCATION

The Driver Education Program was conducted during the period of June 19th to August 28th. A total of sixty-five students were enrolled in the program. There were two phases of the program — classroom instruction and road training. Fifty-five students completed the classroom phase while thirty-eight took the road training along with the classroom work. Twelve students must still be given their road work in the Spring in order to complete the course for all students desiring this training.

ADULT EDUCATION

Classes in Basic English for foreign-born adults were begun at the high school on October 23, 1961. These classes were later moved to the junior high school where they are being conducted two evenings a week.

The total enrollment has been thirty-two, with a regular attendance of twenty-four. Of these twenty-four regular pupils, nine are Puerto-rican, three are German, three are Yugoslavian, three are Hungarian, two are Italian, two are Finnish and one is Dutch.

The class was originally divided into three groups; beginner, intermediate, and advanced. It has since been re-formed into two groups, beginner and advanced. The beginner group is primarily concerned with the acquisition of a basic, working vocabulary, both spoken and written, while the advanced group is working on advanced reading skills, mastery of idiomatic expressions, and the use of proper grammatical forms.

CONCLUSION

Education is a self-contained process, a function which cooperates with nature. The innate potency is in the learner and must be used. We believe that every pupil should have an opportunity for growth, in both curricular and extra curricular programs. Courses, activities and units of instruction

place emphasis upon meeting the needs of the total school enrollment by helping all pupils to explore their individual aptitudes and interests.

Specialized experiences are available to pupils with particular interests and abilities and provide for individual development in accordance with the present and probable future needs of the individual.

The indispensable elements in the achievement of these ideals are a competent staff, one which is motivated by common ideals and common purposes; a hard working School Committee, one which takes the leadership in making school programs and policies; and an interested citizenry, one which recognizes and accepts its responsibility by supporting its educational system.

We, in Maynard, as we review the past year, realize that it was one of growth, accomplishment, recognition and promise. This success is doubtlessly due to the faithful service of the school personnel, the persistent and tireless endeavors of the School Committee, the sincere interest and cooperation of the citizens of Maynard, and the wonderful effort and attitude of the Maynard children.

I wish to take this opportunity to thank all of those individuals and groups — the School Committee, School Personnel, Town Officials and Civic Organizations — for their strong and consistent support of our educational program. This support, this singleness of purpose, facilitated the accomplishment of our vital objective — to prepare the youth of Maynard for successful living in a most difficult age.

Respectfully submitted,

ALBERT LERER,
Superintendent of Schools

January 9, 1962

School Census

October 1, 1961

Ages	5-7	7-14	Illiterate Minors 14-16	16-21	Totals
Boys	158	495	132	0	785
Girls	132	455	111	0	698
Totals	290	950	243	0	1,483
Number of above					
Enrolled in School	275	891	219	0	1,385
Not Enrolled	15	59	24	0	98

AGE AND GRADE DISTRIBUTION TABLE

Based on Enrollment in Maynard Schools October 1, 1961

AGES	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Totals
Elementary Schools:																	
Grade I	30	125	10	1													156
Grade II		39	88	10	2												139
Grade III			36	95	8	2											141
Grade IV				30	94	18	1										143
Grade V					27	73	17	3									120
Grade VI						23	83	19	2								127
Grade VII							21	75	16	5			1				118
Grade VIII								23	75	13	1						112
Special Class			3		1	1	2	3	1	1							12
Totals	30	164	137	186	132	117	124	123	93	19	2	1	1				1078
High School:																	
Grade IX									29	88	16	4					137
Grade X									21	65	7	2					95
Grade XI									8	48	8	8					64
Grade XII										25	41	11					77
Totals									29	109	89	84	51	11			373
Grand Totals ...	30	164	137	186	132	117	124	123	122	128	91	84	52	11			1451

Report of Curriculum Coordinator

Mr. Albert Lerer
Superintendent of Schools
Maynard, Massachusetts

I herewith submit my first annual report as Curriculum Coordinator of the elementary schools of Maynard.

The work of this office was begun in early September of 1961 with a survey of the results of all achievement tests administered to the pupils of grades one through six during the past three years. This survey has revealed much significant data as to trends which have been taking place in the different content areas and at the various grade levels. It has been possible, by means of this research, to locate areas of relative weakness and strength in the total elementary structure. It is expected that future planning and evaluation of the school program will be based on findings of this type.

A continuation of this project was a survey to determine what educational text and basal materials are currently in use in the Maynard schools. This survey concerned itself with the quality, condition, and length of use of such materials in order to determine whether proper continuity is being provided for from one grade level to another, whether such materials conform to the present needs of the content areas where they are being used.

A further extension of this project will be a survey of equipment and supplementary materials which are now available to the classroom teacher. Based on the findings of this survey, recommendations will be made to provide for such equipment so as to promote enrichment of the existing program of instruction and thereby enable maximum learning to take place in any given classroom situation.

A survey is currently being conducted on the amount of time being allocated to each learning activity in the elementary school classroom. This survey is now approaching the completion stages. It is hoped that by tempering the findings of this survey with the findings of similar surveys which have recently taken place in other public school systems, we will be able to present to the teachers of Maynard a recommended time-allocation schedule around which they can build their individual programs and thereby provide more uniformity in terms of instruction at the various grade levels and in the different content areas.

Such a schedule would be especially valuable to beginning teachers who would thereby benefit from the research and experience of other teachers and other school systems.

We have recently concluded a series of parent-teacher conferences. These conferences have been scheduled in keeping with the most recent revision in thinking within educational circles concerning the reporting of pupil progress to parents. The conferences conducted at the elementary school level were attended by an even ninety percent of the parents. This indicates conclusively that this method of reporting to the parents is being widely accepted by the public.

This year, parents were provided with guides to help them prepare for the conference, and with evaluation forms, whereby they could actively participate in formulating plans for future conferences. Approximately fifty percent of the parents availed themselves of these evaluation forms.

Provisions have been made so that unusually significant results of any conference can be recorded in the child's cumulative record. This could prove to be extremely valuable for teachers who will have the child as a pupil in years to come.

A study group has been formed to look into the feasibility of revising the report cards used in the elementary schools to bring them more in line with changes in the curriculum and in methods of reporting to parents. This study group will also attempt to devise a more comprehensive and efficient manner of maintaining cumulative pupil records.

Plans are now under way for conducting a workshop in Social Studies for all elementary school teachers. Leaders in the field of Social Studies are being contacted to assist as consultants and speakers for the workshop. It is expected that such a workshop will result in a better understanding on the part of the teachers as to the full significance of Social Studies in relation to the total curriculum.

A small-scale workshop in Conversational French will soon take place for the teachers of grades four, five and six. A representative of the televised French series "Parlons Francais" will meet with the teachers to help resolve any difficulties which might exist in scheduling, presentation, or teacher follow-up.

An attempt is being made to provide for the foreign-born pupils enrolled in our schools who have not yet mastered the English language. Materials have been procured which will help bridge the gap between teacher presentation and pupil comprehension.

Information has been made available concerning programs of continuing studies for teachers who wish to study further for purposes of professional growth and self-improvement, as well as for those teachers who are working toward advanced degrees.

A library has been started in this office, consisting of sample textbooks and workbooks in the various content fields, published by the leading educational publishers in the nation. These books will be available to the teachers for examination and evaluation purposes. This is being done as an attempt to keep our teachers informed about new materials being prepared which are directly related to their particular areas of concern.

These materials, which teachers can usually examine but briefly once a year at the annual Teachers' Convention, will now be available on a year-round basis, enabling teachers to peruse them at their leisure, and to discuss them among themselves.

Education, today, is moving forward at an increasingly rapid pace. Almost daily one hears of innovations being introduced which will have a far reaching effect if successfully carried out. The teaching of foreign languages in the elementary grades is one such example of a trend which is gaining acceptance by leaps and bounds. The ungraded primary level and the departmentalized elementary school are other examples of radically new methods of organization. Team teaching seems to be making its place on the educational scene. Teaching machines with their programmed instruction are making themselves heard.

There is a grave danger, however, which lies in the fact that many communities are going into programs of this type without having first done the necessary research and evaluation in order to adopt the program to fit the unique needs of their own school systems.

This office has already begun to contact school officials and administrators in various parts of the nation, who have pioneered or experimented with some of these new trends, in order to determine what problems can be anticipated and what solutions were found to be workable. Apparently, there are many approaches to each of these new ideas. Maynard is attempting to find the approach which is most adaptable to Maynard.

Respectfully submitted,

GEORGE J. LEMIRE,
Curriculum Coordinator

December 18, 1961

Report of High School Principal

Mr. Albert Lerer
Superintendent of Schools
Maynard, Massachusetts

Dear Mr. Lerer:

I herewith submit the Annual Report for the Maynard High School for the year 1961, my seventh Annual Report.

On December 6, 7, and 8, 1960, following a self-evaluation which was conducted by the faculty for the previous thirteen months, Maynard High School was evaluated by a visiting committee representing the New England Association of Colleges and Secondary Schools. This evaluation consisted of a review of the results of the self-evaluation and culminated in a series of commendations and recommendations. All secondary schools that are members of the New England Association must be evaluated by 1965. I shall devote this report to the evaluation and to progress made since that time.

The personnel of the Maynard High School has studied and taken action on many of the recommendations. Committees will continue to work during 1962 and action will be taken where possible and feasible.

At the Seventy-sixth Annual meeting of the New England Association in December, Maynard High School was elected to continued membership in the Association.

At the end of two years following the evaluation (i.e. December, 1962) a report of progress in carrying out the recommendations will be made to the Association.

The report of the visiting Committee follows: These symbols have been used to indicate the present status of recommendations.

SYMBOLS

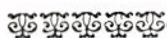
- | | |
|------------------|---|
| <i>Rec</i> | A recommendation for a change in policy or for necessary funds has been made. |
| <i>Rec-Space</i> | A recommendation for a change in policy has been made but space requirements must be met before this can be resolved. |
| <i>Comp</i> | The recommendation has been put into effect. |
| <i>Rej</i> | The recommendation is considered as invalid and hence rejected. |

<i>Rej-Comp</i>	The recommendation is considered as invalid and hence rejected. This is being done at the present time.
<i>NP</i>	No progress has been made on this recommendation as yet.
<i>NP-Space</i>	No progress is possible on this recommendation until more space is available.
<i>Study</i>	The recommendation is being studied and action will be initiated if this is deemed necessary.
<i>App</i>	Approved 1962.

Respectfully submitted,

FREDIANO D. MATTIOLI,
Principal

January 2, 1962



WRITTEN REPORT OF THE VISITING COMMITTEE
EVALUATION OF MAYNARD HIGH SCHOOL

December 6, 7, 8, 1960

INTRODUCTORY STATEMENT

"The purpose of this evaluation program, sponsored by the New England Association of Colleges and Secondary Schools, is to improve secondary education in New England. The first step in this program of improvement is a willingness on the part of the local community to take a look at its program. In this way it can find out where it is; and, as a result, it can determine where it wants to go, and the method by which it hopes to arrive there.

You have taken the first step by using the method of self-evaluation to take a long, hard look at your program. You are now in the second phase of that look, an evaluation by a visiting committee.

The purposes of the visiting committee have been two-fold:

1. To check the self-evaluation made by the staff.
2. To use the combined experiences of the members of this committee to recognize strengths and weaknesses which, in many cases, you have already discovered.

The teachers and administrators of Maynard High School are to be commended for carrying on their evaluation study. We realize that the school staff and administration have put many extra hours into the completion of this study. The School Committee should be commended for financing the study and for encouraging the staff to carry it out.

The Visiting Committee has attempted to do in three days what has taken you over a year. We have honestly tried to make an accurate estimate of your self-evaluation. The Committee has been most conscientious in trying to interpret your evaluation in terms of your stated philosophy and your recognition of probable pupil needs.

We suggest that a careful follow-up study of this report be initiated and that a policy be established to provide for the attempts to carry out the recommendations.

We, the members of the Visiting Committee, truly appreciate the opportunity afforded us to visit you in Maynard High School. The administration, the school committee, the faculty, and the student body have evidenced extreme patience, unusual courtesy, and a desired sociability as well as a tolerant understanding of the various problems confronting a committee of this kind. A special thank you to Mr. Mattioli, Principal, Mrs. Clark, Chairman of the steering committee and Mrs. Wasiuk, our typist.

The members of the Visiting Committee were:

Duane E. Kocina, Chairman, Vice Principal, Westwood H.S., Westwood, Mass.

Eugene Hayes, Administration, Asst. Committee Chairman, Vice Principal, Westford Academy, Westford, Mass.

Ira A. Stickney, Administration, Principal, Ayer H.S., Ayer, Mass.

Harold Hershfield, State Department of Education, Boston, Mass.

Arthur Danielson, Administration, Superintendent, Manchester High School, Manchester, Mass.

Joseph Alquo, Art, Department Head, Pawtucket Regional H.S., N. Newbury, Mass.

Mrs. Grace Lapworth, Business, Department Head, Whitman-Hanson Regional, Whitman, Mass.

Mary O'Neil, English, Framingham H.S., Framingham, Mass.

Dorothy Long, Foreign Languages, Clinton H.S., Clinton, Mass.

William F. Cunning, Guidance, Director, N. Brookfield, H.S., N. Brookfield, Mass.

Alice Hanley, Home Economics, Supervisor, Shrewsbury H.S., Shrewsbury, Mass.

Arthur Strout, Industrial Arts, Department Head, Saugus H.S., Saugus, Mass.

Marjorie Scoboria, Mathematics, Department Head, Chelmsford H.S., Chelmsford, Mass.

Keith Phinney, Music, Department Head, Bedford H.S., Bedford, Mass.

Harold Kidder, Physical Education, Science Department, Quincy H.S., Quincy, Mass.

Hugo Guidotti, Science, Department Head, Hudson H.S., Hudson, Mass.

Alan Foresman, Social Studies, Acton-Boxborough H.S., West Acton, Mass.

To the Maynard High School personnel:

We thank you for letting us sit in your classes
 And gather our data, and such, in great masses.
 We thank you for letting us query you teachers,
 Peer into your textbooks, examine your bleachers.
 In short, you were patient with all of our poking
 In spite of the fact that it could be provoking.
 Your careful attention to lodging and food —
 We hasten to say that we found them both good.
 We hope that our efforts will point to the way
 To build your new building without much delay!

The Evaluating Committee
 December 1960

PROGRAM OF STUDIES (Section D)

COMMENDATIONS The Committee Commends:

1. The beginnings made in various areas on an extended study of the curriculum.
2. The variety of courses offered to the student body.
3. The sequential possibilities for the student in his choice of program.
4. The very adequate and diversified offerings in the extra-curricular area.
5. The entire staff for their sincere interest in developing and attaining the objectives of sound education.
6. The realization on the part of the staff that there are more additions to be made to the program of studies as indicated by the results of their self-evaluation.

RECOMMENDATIONS The Committee recommends that:

1. Some consideration be given to the schedule in terms of the music program, thereby permitting the profitable use of the first period by the many other areas of study. *Rec*
2. Chemistry and physics be discontinued as alternate subjects, and instead, chemistry be taught in the third year and physics be taught in the fourth. It would be highly desirable that some additional science courses be added for those pupils who do not need an advanced course in the above areas. *Rec-Space*
3. The length of the class period and school day be extended. *Rec-Space*
4. Until such time as department heads are deemed necessary the principal should retain leadership and assume direct control of the study in terms of curriculum development. *Rej-Comp*
5. Funds be made available to the Principal to be used in carrying out the long range curriculum study. *Rec*
6. Funds be made available for visitations, consultants and conferences in connection with these studies *Rec*
7. All committees take full advantage of the many services available at the state level, considering particularly, consultants in all areas. *Part*
8. Pupil suggestions be solicited and considered in curriculum development. *NP*
9. Activities be suspended for at least two afternoons each month to enable the staff to take part in curriculum studies. *Part*

ART (Section D-3)

COMMENDATIONS The Visiting Committee commends the Art Department for the following:

1. The high degree of interest demonstrated by pupils during art activities.
2. The extensive integration of art with other school subjects.
3. The art program based on individual needs and interests of those taking art.
4. The extensive practical experience gained by pupils through community projects.

RECOMMENDATIONS The Visiting Committee recommends the following:

1. General art courses or activities be made available to all pupils. *Rej-Comp*
2. A sequence of art courses be introduced. *NP*
3. A wider variety of art media be made available to all students in the art program. *NP-Space*
4. Specialized art offerings for talented pupils as well as the orientation necessary for the selection of these specialized art offerings be provided. *NP-Space*
5. Secure and adequate storage facilities for pupil materials and work projects be provided. *NP-Space*
6. Hot and cold water washing facilities available in art room as well as gas and electrical outlets be provided. *NP*
7. Current art periodicals and texts be purchased for both student and teacher utilization. *NP*
8. Records be kept of reactions of pupils to various art experiences. *NP*
9. An assistant in the total art program be obtained. *Comp*
10. Class periods be lengthened. *NP-Space*

BUSINESS EDUCATION (Section D-4)

COMMENDATIONS The Visiting Committee commends the Maynard High School Business Department for the following:

1. The very good teacher-pupil relationship.
2. The grouping of Business Department rooms, with one exception, in a given area.
3. The purchase and use of three electric typewriters.

RECOMMENDATIONS The Visiting Committee recommends that:

1. A separate soundproof business machine room be provided. *NP-Space*
2. Washing facilities and tables for filing and sorting purposes are essential. *NP*
3. All machine rooms be equipped with adjustable tables and chairs. *NP*

4. A sink be installed in the typewriting room. *Rej*
5. More chalk board space be provided in the typewriting room. *NP-Space*
6. Provisions for better ventilation and hot water be made. *NP*
7. Athletic files be removed from the typewriting room to permit more space. *Rej-Comp*
8. A secretarial desk, equipped in typical office fashion be placed where it will be most beneficial to the students. *Comp*
9. Up-to-date manual typewriters be purchased and replaced on a systematic basis every three or four years. One third of typewriters should be replaced each year. *Part-1962*
10. Additional electric typewriters be added to the equipment. *App-1962*
11. A survey be made every five years of business machines used in this area to determine the type of machines used. The business machines should be brought up to date and replaced on a systematic basis. *Part*
12. A comprehensive record of all machines be kept by the business department. The description of the item, the date of purchase, the serial number, and repair service should be listed. *Part*
13. A record player be available for use in typewriting and shorthand. *Rec*
14. A specified amount be set aside each year for rental or purchase of audio-visual aids. *Comp*
15. Reference material be provided for each classroom. *Part*
16. A department head be established with adequate compensation.
17. One more teacher be added to the business department to relieve the present teaching load and to make possible the addition of basic business courses including business law, economic geography and consumer economics. *NP*
(classes smaller this year)
18. Each teacher spend the equivalent of half a day each year visiting business offices in the community. *Part*

19. Each teacher be permitted one visiting day each year to observe other business classes in a different school system, with expenses assumed by the town. *Part*
20. Field trips be organized to business establishments so that community resources may be utilized. *Study*
21. Wall charts be made available for use in the book-keeping classes. *Rec*
22. Senior business students have additional typewriting in order to maintain their speed. *Comp*
23. Some type of work experience program be established. *NP*
24. Prerequisites be established in order to admit students to Shorthand and Bookkeeping. *Comp*
25. A separate class in Office Machines be established, and Typewriting I be a prerequisite for this course. This course should also be a finishing course for vocations business education students. *NP-Space*
26. An average of *C* be required in specified courses in order to continue with the subject a second year. *Comp*
27. College preparatory students be grouped in a separate typing class. *NP-Space*
28. Instruction in telephone courtesy be included in the Office Practice course. *Comp*
29. A unit on business ethics and instruction on the necessity for cooperation with fellow workers be included in the business curriculum. *Comp*
30. The Business Education Department periodically make at least one follow-up study of the business education graduates. *Part*

ENGLISH DEPARTMENT (Section D-5)

COMMENDATIONS The Visiting Committee commends the English Department at Maynard High School for the following:

1. The efforts made to formulate the course of study.
2. The very complete section on grammar in the course of study.
3. The excellent rapport that exists between teachers and students.

4. The enthusiastic student participation in literary discussion because of the various teaching techniques observed.
5. The attempts made by the teachers to develop and to encourage the independent expression of ideas.
6. The excellent preparation and planning of work, evidenced by the association of ideas through reference to various literary periods.
7. The recognition of the need for the establishment of a separate composition course.
8. The attempts made to interest most students in supplementary reading despite limited library facilities.

RECOMMENDATIONS The Visiting Committee recommends:

1. The present course of study be revised and completed in areas of literature, composition and speech. *Part*
2. The teaching load of the head of the department be lessened to provide time for teacher supervision and conferences. *Rec*
3. Periodic staff conferences be held with all members of the English department. *Rec*
4. That a teacher librarian be hired for the English Department.
 - a) To lighten the teaching loads of the present staff.
 - b) To set up a library.
 - c) To allow for speech work. *App-1962*
5. Courses such as Remedial Reading and Public Speaking be added to the program of studies. *Rec-Part*
6. That a reading specialist be hired to tend to the needs of the poor readers. *Rec*
7. The purchase of texts and equipment for use with students in the remedial program be considered by the teacher of remedial reading. *Part*
8. The purchase of more equipment, such as audio-visual aids, filing cabinets, and tape recorders, be made as soon as possible. *Part*
9. The purchase of reading materials for the enrichment of literature be continued. *Part*
10. The name of the course, "Advanced Composition," be changed, and the course itself be limited to those

who have exhibited a special talent and interest in writing.

Comp

11. Teachers with extra-curricular activities, such as yearbook, magazines and dramatics, be allotted free time during the school day to compensate for after-school work. This recommendation is made to encourage a recognition of the time consuming factor in these areas, but is to become effective only if these said activities have organizational plans, set standards for membership, and very definite meeting dates. *NP-Space*
12. That better storage facilities for the number of English texts be considered. *NP-Space*

FOREIGN LANGUAGES (Section D-6)

COMMENDATIONS The Visiting Committee commends the Maynard High School on the following:

1. The excellent rapport that exists between students and teachers.
2. The excellent cooperation observed between members of the Foreign Language department.
3. The various teaching techniques employed such as directed study, blackboard work, corrective exercises, pupil evaluation of assigned work, oral work, and drill work.
4. The emphasis placed on students acquiring an appreciation of the Roman and French cultures.
5. The formation of clubs to cater to the interests of language students.
6. The use of modern editions of basic text books in Latin I and II and in French I.
7. The enthusiasm evidenced by both members of the Foreign Language Department.
8. The favorable results obtained by students in national Latin examinations.
9. The attempts made to improve the student's knowledge of English through a study of Latin.
10. The basic courses of study in Latin I, II and III.

RECOMMENDATIONS The Visiting Committee recommends:

1. A new language — either Spanish or Italian — be offered.

NP

2. Audio-visual aids such as films, foreign language periodicals and newspapers, tape recorders, and recordings be purchased. *Part*
3. Bulletin boards be provided for displays. *Part*
4. Supplementary texts such as dictionaries and sets of classics be obtained. *Comp*
5. A continuous program in Modern Foreign Languages be established, beginning in Grade 4 and continuing through Grade 12. *Part*
6. Attempts be made to coordinate the Modern Foreign Language Program in the High School with those of the Elementary and Junior High Schools. *Study*
7. More stringent requirements for admission to advanced language classes be set. *Comp*
8. At the beginning stage of the modern-foreign language program, more emphasis be placed on the audio-lingual approach. *Part*
9. The latest edition of the French II book by O'Brien and La France be used. *NP*
10. Courses of study be developed and employed in the teaching of modern foreign languages. *Part*
11. A foreign language laboratory be considered. *Part*
(listening corner)

HEALTH AND SAFETY (Section D-7)

COMMENDATIONS The committee commends those responsible for health and safety for:

1. The contribution towards safety education offered by its driver education course.
2. The health education presented in its biology course.
3. The interest of the physical education personnel in giving advice on health in its contacts with individual pupils.

RECOMMENDATIONS The Visiting Committee recommends for the improvement of the health and safety program:

1. Since health is a vital cardinal factor in education, a course be offered in health. This would tend toward a coordination of health data given, and not

leave it to casual contacts with pupils or to give another course that has so many other goals for which to strive. *Study*

2. A health or first-aid room be provided, this room to be used for health purposes only. *NP-Space*

HOME ECONOMICS DEPARTMENT (Section D-8)

COMMENDATIONS The Visiting Committee commends the Home Economics Department for the following:

1. The teacher, for carrying on a good program under the poor physical set-up of her department.
2. The close coordination between the Home Economics department and other departments of the school.
3. The splendid relationship between the teacher and the pupils.
4. The clean and orderly appearance of the room.
5. The teacher, for her effort to provide some activity for boys' homemaking by the establishment of the Chef's Club.

RECOMMENDATIONS The Visiting Committee recommends the following:

1. That the program be called Homemaking or Home Economics, and not Household Arts. *Rej-Comp*
Home Economics since 1957
2. That consideration be given toward an inclusive Home Economics program in conjunction with the Junior High. *Part-Space*
3. That consideration be given toward the enlargement of the program and subsequent encouragement of the students to take advantage of the program. *Part-Space*
4. That a course of study, with emphasis on scope and sequence of the units, be developed, so that Homemaking may be elected each year if desired. *Part-Space*
5. That some single period courses, meeting two or three times a week, be introduced in order to make Homemaking available to the college preparatory student. *Comp*
6. That a course in Family Living for seniors be introduced. *Study*
7. That a variety of up-to-date textbooks and references be acquired. *Comp*

8. That more use be given to the present electric range. *Part*
9. That more stress be given to the areas of health and safety in the present curriculum. *Comp*
10. That subscriptions to periodicals, both of a professional nature for the teacher and general interest to the students in the areas of Homemaking be provided. *Comp*
11. That equipment be provided for teaching Child Care and Development. *NP-Space*
12. That equipment be provided for teaching Home Care of the Sick. *NP-Space*
13. That if larger quarters are available, a laundry unit consisting of a washer and dryer be included. *NP-Space*
14. That if larger quarters are available, space be set up for a home living area. *Rej*
15. That a definite amount of money be placed in the school budget for carrying on the homemaking program. *Rec*
16. That the teacher be allowed time and expenses for visiting other schools to study physical facilities and curriculum of homemaking programs. *Part*
17. That some consideration be given to the establishment of an advisory committee of representatives of the community, parents and pupils, to assist the home economics teacher in planning and interpreting the program. *Study*
18. That investigation be made into special purchase and replacement plans of local utility companies in purchasing new equipment and appliances. *Comp*

INDUSTRIAL ARTS (Section D-9)

COMMENDATIONS The Committee commends the Maynard High School for:

1. The excellence of the instruction in the Industrial Arts department.
2. The contents of courses offered within the very limited facilities.
3. The discipline maintained in the shop.
4. The quiet shop attitude conducive to thinking.

5. The condition of tools and machines.
6. The development of card records system simplified for student use.

RECOMMENDATIONS The Visiting Committee recommends the following:

1. Space be made available for separate mechanical drawing room, separate wood shop, and separate metal shop, in order to give the young people of Maynard a well-rounded course in industrial arts. *NP-Space*
2. The addition of one or two instructors to the department. *NP-Space*
3. Courses be open to all pupils on a sequential basis in mechanical drawing, wood shop, and metal shop. *Part*
 - a) At least two years of a shop course be required of students enrolled in the course.
 - b) Sequential shop classes should not be mixed, especially first year classes.
4. Blue print reading be incorporated with mechanical drawing course, and be carried on a sequential basis. *NP-Space*
5. Auto mechanics and welding be added to courses offered by the department. *NP-Space*
6. The introduction of a course in general electronics. *NP-Space*
7. Additional storage facilities for both materials and student projects be allowed. *NP-Space*
8. The establishment of an industrial arts display area where small tools and projects could be exhibited. *Study*
9. Textbooks be used in all areas of the department. *Part*
10. The purchase of a bar folder, squaring shears, slip rolls and DiArco bender in order to facilitate the offerings in sheet metal work. *Rec*
11. The purchase of an eighteen-inch thickness planer for wood shop. In addition to the educational value of the machine, the department could purchase rough stock and plane it to any desired thickness, thus enabling the purchase of more stock with the same amount of money. *App-1962*
12. The electric cord for the table saw be buried in the floor, thus eliminating the present hazardous con-

dition of being strung across the floor from wall to machine. *Comp*

13. The immediate purchase of a power hacksaw. At the present time, all steel is cut by hacksaw. *App-1962*
14. The present lighting system in the shop area be replaced with more adequate lighting. *NP*

MATHEMATICS (Section D-11)

COMMENDATIONS On the basis of the class visits, the conferences with teachers, and a conversation with college-bound seniors, the Visiting Committee commends the Maynard High School Mathematics Department for:

1. The excellent training of its teachers.
2. The fine example of classroom instruction which we witnessed.
3. Their desire for long term planning in the area.
4. The plans for introducing some modern mathematics topics into the courses.
5. Their willingness to introduce extra drill examples when they are found necessary.
6. The amount of remedial instruction provided during after-school hours, although the teachers were very modest in evaluating this work.

RECOMMENDATIONS The Visiting Committee recommends that:

1. More emphasis be put on pupil readiness and future needs of pupils when guiding them into their courses. *Part*
2. More teaching aids, such as reference books, audio-visual aids, slide rules, compasses, colored chalk, and geometry models be provided. *Rej-Comp*
3. Better physical facilities, such as an increased amount of chalk-board and storage space, and a calculating machine for the use of the faculty, be provided. *NP-Space*
4. With increased enrollment, more courses such as shop math and business math be added. *NP*
Not needed now
5. More use of community resources in conjunction with the science department be made, such as:
 - a) Visits to plants making or using math machines.
 - b) Talks by guest speakers from the community. *Part*

6. More standard tests be used in connection with evaluation of the teachers and placement of pupils. *Rej-Comp*
7. Class size not exceed twenty-five. *Rej*
8. Longer class periods be provided for board demonstrations and class work development. *NP-Space*
9. A reappraisal of the text books presently in use. *Study*

MUSIC (Section D-12)

In evaluating the Maynard High School Music Department, for the purpose of clarity in reading this report, the following courses have been classified as general music courses: Theory, Music Appreciation, General Chorus. The following courses have been classified as elective activities: Band, Orchestra, Girls' Glee Club, Boys' Glee Club, Brass Choir, Dance Band.

COMMENDATIONS The Visiting Committee commends the Maynard High School for the following:

1. The Staff on the excellence so far as their training in both vocal and instrumental music is concerned.
2. The Music department, on its enthusiasm and personal interest in the program and the individual student.
3. The students, on their enthusiasm and rapport with the music staff.
4. The budgeting of funds to allow for the purchase of new instruments and the purchase of high caliber music, both vocal and instrumental.
5. The school for the overall instrumental program presented in the school which includes the private lesson program.

RECOMMENDATIONS The Visiting Committee recommends:

1. That the Administration study the possibility of scheduling the music classes within the academic period rather than as an activity period, thereby permitting subjects or sections of subjects without music students to be scheduled at the same time. *Study*
2. Since the present facilities are completely inadequate, facilities be made available for the following:
 - a) Acoustically correct band and choral room.
 - b) Practice room. *(b) Part*
 - c) Office *(c) Comp*

- d) Storage facilities for individual instruments and band uniforms.
- e) Movable risers *(e) Comp*
3. Lighting conditions be improved. *NP*
4. Personnel be added for offering general music courses such as theory, music appreciation and general chorus, none of which are offered in the present curriculum. *NP*
5. A grand piano should be purchased for use in the auditorium. *NP*
6. Provision should be made in the curriculum for the talented student. *NP*
7. General music courses should be made available for all students. *NP*

PHYSICAL EDUCATION FOR BOYS (Section D-13)

COMMENDATIONS The Visiting Committee commends Maynard High School for:

1. The devoted and well-trained personnel of its Physical Education Department.
2. The excellent use of facilities within the time available.
3. The excellent gymnasium.
4. Its clean and sanitary locker rooms.
5. Its modern and effective ventilation system for lockers.
6. A physical education program that tends towards sounder bodies, that develops greater physical skills, and that develops attitudes of sportsmanship that will have a distinct carry-over value in later life.

RECOMMENDATIONS The Visiting Committee recommends:

1. That the physical education teacher be scheduled to devote his whole time to the high school. *Part*
2. That physical education classes be arranged having a greater homogeneity as to school class, age and physical ability. *Part*
3. That provision be made for sports (even though non-varsity) that will have a distinct carry-over value for adult life. Example: tennis, golf. *Study*
4. That the facilities for track be utilized by organizing a track team. *Rec*

5. That tests for use in evaluation and individual student help be used, such as the American Association of Health, Physical Education and Recreation tests. *Comp*
6. That a class in corrective physical education of body mechanics be given for special cases: Obesity, flat feet, and other abnormalities. *NP-Space*
7. That room for visiting teams be provided. *NP-Space*
8. That more effective use be made of storage space. *Rej*

PHYSICAL EDUCATION FOR GIRLS (Section D-14)

COMMENDATIONS The Visiting Committee commends Maynard High School for the following:

1. The instructor, for carrying on a satisfactory program under the many obstacles of poor methods of scheduling and interrupted classes.
2. The excellent physical facilities and quality of available equipment.
3. Group activities which are most satisfactory to enable the individual to develop a desire to work with others and to respect the rights and abilities of others.
4. The fine field hockey and basketball programs which of necessity are conducted on an extra-curricular basis.
5. The instructor, for her effort to include a variety of physical activities which have a carry-over value in adult life, and for her desire for more equipment to make this phase more effective.

RECOMMENDATIONS The Visiting Committee recommends the following:

1. A full-time instructor for girls' physical education in the high school. *Part*
2. An intramural program of sports for girls to function throughout the school year. *NP*
3. A better means of scheduling physical education classes, so that classes are more homogeneous and meet a definite number of class periods a week. *Part*
4. Provision for a program of corrective activities for girls with particular needs. *NP-Space*
5. The need of a program uninterrupted by other activities use of gym. *Comp*

6. The need of a leadership group (Special training for girls who are interested in physical education). *Part*
7. The use of physical fitness tests for girls. *Part*
8. More efficient use of storage space. *Study*
9. Addition of equipment for games such as badminton, ping-pong, and shuffleboard. *Rec*
10. Integration of health activities within the curriculum. *Study*
11. Addition of reference materials on sports, games, recreational activities, health and safety, for both teacher and pupil use. *NP*
12. Longer periods necessary for effective teaching because of time out for showers and dressing. *NP-Space*

SCIENCE (Section D-15)

COMMENDATIONS The Visiting Committee commends Maynard High School for the following:

1. The excellent backgrounds of the individual science teachers, and, in general, the extreme enthusiasm and interest displayed by them in their instructional activities.
2. The fine records of achievement of Maynard High School graduates in various science fields.
3. The efforts of the science department to inculcate in its students an awareness of our complex scientific environment.
4. The efforts of the science staff in establishing a functioning and effective science club which acts as a basis for hobbies and worthwhile use of leisure time.
5. The extraordinarily effective integration of laboratory and class work in the advanced sciences.

RECOMMENDATIONS The Visiting Committee recommends that:

1. Additional space for student laboratory experimentation in all science courses be provided. *NP-Space*
2. Additional space for storage of equipment and materials in all science rooms be provided. *NP-Space*
3. Provisions be made that general science courses be taught in a room equipped with a demonstration table or mobile laboratory. *Comp*

4. Increased space be provided for additional chalk-boards, bulletin boards and display areas. *NP-Space*
5. Laboratory demonstration tables in science rooms be placed on a raised platform to allow greater visibility. *Part*
6. Provisions be made for increasing the adequacy of the ventilation system in the laboratory. *Rec*
7. Provisions be made for increased use of scientific reference materials and periodicals for professional and student use. *Comp*
8. Increased use of experiences to stimulate pupils to apply methods of scientific investigation be employed. *Part*
9. Teachers be allowed time in their assigned duties to prepare laboratory and demonstration experiments. *Comp*
10. Provisions be made for specific and systematic budgetary provisions for the increased use of demonstration equipment, materials, specimens and charts. *Rec*
11. Provisions be made for increased use of standardized evaluations. *Rej-Comp*
12. Comprehensive objectives in all sciences be more clearly established, stated, and correlated with the general philosophy of the school and related subject matter fields. *Part*
13. The science staff be encouraged to join professional organizations and attend appropriate courses. *Comp*
14. The science staff investigate the possibility of introducing a Senior Science course and the P.S.S.C. Program. *Study*

SOCIAL STUDIES (Section D-16)

COMMENDATIONS

1. The obvious warmth of friendliness, respect, and rapport between students and teachers.
2. The provision of a storage closet and cabinet, although limited in space for books and supplies.
3. The amount of blackboard space available to the teachers and students.

4. The scope of the curricular offerings, especially the provisions for ancient history, world geography, and modern history.
5. The amount of class participation.
6. The stress placed on knowledge of subject matter on the part of the student, and its relation to current problems and situations at all levels of interest to the student.
7. The willingness of the department to provide challenging and stimulating textual materials.

RECOMMENDATIONS The Visiting Committee recommends:

1. That the number of required courses in the social studies area be increased. *Comp*
2. That one person in the department be responsible for a regular department budget and formal meetings of members of the department. *Rec*
3. That driver education be excluded from the Problems in American Democracy course. *Comp*
4. That social studies teachers meet periodically to evaluate and improve the content, activities, and facilities of the social studies program. *Part*
5. That the department re-evaluate its philosophy with regard to assistance from community groups and agencies. *NP*
6. That more expendable instructional materials and aids (newspapers, workbooks, outline maps etc.) be provided. *Part*
7. That more source materials be purchased and made available to all students in social studies courses. *Part*
8. That department review its position with regard to staff utilization in light of the first sentence in the third paragraph of the statement of school philosophy. *Rej-Comp*
9. That additional storage space be provided for teaching materials and aids (maps, charts, audio-visual materials, etc.) *NP-Space*
10. That longer class periods be provided. *NP-Space*
11. Additional bulletin board and display space be made available. *NP-Space*
12. That Social Studies department play a significant role in student government. *Part*

13. That department review its position on item 7 in Section B of Part 4 of its self-evaluation form. *Study*
14. That student-prepared materials be displayed as much as possible. *Part*
15. That consideration be given to increasing the appropriation available to the Social Studies department for additional audio-visual equipment and materials. *Rec*

PUPIL ACTIVITY PROGRAM (Section E)

COMMENDATIONS The Visiting Committee commends Maynard High School for:

1. The excellent work on the part of the student council for its cooperation with the school staff in bringing about a better teacher-pupil relationship.
2. The large number of pupils interested in the extra-curricular activities.
3. The variety of activities offered in the limited time available.
4. The excellent work of the Science Club in correlating its activities with the science courses. Special credit is due the club for its effort in organizing and conducting a science exhibit.
5. The Future Teachers of America Club for the interest it has developed in education.
6. The music clubs for the variety of their offerings in music, and for their success in adapting these offerings to pupils of different abilities.
7. The work being done in athletic activities under rather adverse conditions.

RECOMMENDATIONS The Visiting Committee recommends that:

1. Scholastic and character qualifications be required for nomination to student council and class officers. *Comp*
2. Candidates for above offices be allowed to campaign for offices desired. *Part*
3. More time be made available for activities, and that some person be responsible for the coordination of the allotment of time for these activities.
4. The number of intramural athletic activities be increased. *Study*

5. That the physical education personnel devote full time to the high school so that they will be available for these intramural activities. *Part*

GUIDANCE DEPARTMENT (Section G)

COMMENDATIONS

1. The excellent rapport which has been established between counsellor and the student body.
2. The guidance program is to be commended in its scope of activities, in spite of limitations of space, equipment and supplies.
3. We commend the town of Maynard for providing a full-time guidance counsellor.
4. We commend the staff at Maynard High School for their understanding of the importance of the guidance program and their cooperation with the guidance department.
5. The informational services available to the students through Guidance Department are to be commended.
6. We commend the Guidance Director for his efficient filing system and the display of vocational and educational material.
7. The committee commends the Guidance Director for his persistent efforts to improve the services of the Guidance Department.

RECOMMENDATIONS The Visiting Committee recommends the following:

1. We recommend a guidance suite consisting of a room for individual counselling and a combination browsing and waiting room. *NP-Space*
2. We recommend that some measure be taken to insure privacy for individual counselling. *Part*
3. We recommend that provision be made to allow the guidance director to attend guidance conferences with all expenses paid for by the town of Maynard. *Comp*
4. We recommend that clerical assistance be given to the guidance director in order to release more of his time for counselling. *Comp*
5. We recommend that the guidance director be placed on an eleventh month basis with adequate compensation. *Rec*
6. We recommend that a woman school adjustment counsellor be hired for the elementary schools. *NP*

7. We recommend the establishment of a cumulative record folder which can be used in grades one through twelve. *Part*
8. We recommend that a personal data sheet be used in order to secure the necessary information on all students. *Part*
9. We recommend that the Guidance Director endeavor to make all students, especially the freshmen, aware of the full purpose of the guidance program. *Comp*
10. We recommend that the Guidance department be allowed a specific budget for the guidance program. *Rec*
11. We recommend that Guidance Director be responsible to the principal in the chain of command. *Comp*
12. We recommend that a door with a see-through window be placed at the entrance to the guidance office. *NP*

SCHOOL PLANT (Section H)

COMMENDATIONS The Visiting Committee commends Maynard High School for the following:

1. The administrative and teaching staff for their excellent cooperation.
2. The custodial staff for the neat appearance of the entire building.
3. The arrangement of the school plant to facilitate community use of parts of the school.
4. The addition of the gymnasium to the existing school plant, making possible provision for an adequate physical education program for boys and girls.
5. Excellent locker room and shower facilities in the new gymnasium, with adequate ventilation provided.
6. The townspeople and administrative staff for their interest and work done in planning for a new high school.

RECOMMENDATIONS

1. The installation of fire escapes and sprinkler system with automatic alarm system connected directly to fire headquarters. *Part*
2. The use of fire-resistant paints and materials when the interior of the building is redecorated in the future. *NP*

3. The construction of exit doors from the science laboratory and the science classroom. *NP*
4. The installation of panic bars on all exit doors. *NP*
5. Conversion of the fire doors in the corridors to the free-swinging type. *NP*
6. Marking all exits clearly with red lights and the word "Exit." *Part*
7. Areas adjacent to stairwell not used for storage of furniture or other materials. *Part*
8. A study be made of the lighting in all areas of the building, with a view toward providing better illumination. *Part*
9. The use of both warm and cold tubes in the present fluorescent lighting fixtures. *Study*
10. The repair of worn wooden floors and the covering of all floors with durable, fire-resistant materials. *NP*
11. The removal of fixed students' desks and installation of movable, adjustable furniture. *Part*
12. The resurfacing of the black chalkboards with green paint by spray painting method of application to eliminate glare. *Part*
13. A planned program of maintenance to keep the building in good condition at all times. *Rej-Comp*
14. The redecoration of classrooms, corridors, toilets, and auditorium, using colors which enhance the appearance of the building and help to provide satisfactory illumination. *Part*
15. The installation of additional tackboards in many of the classrooms, and the replacement of the existing plywood tackboards with homosote or a similar material. *Part*
16. The installation of an intercommunication and public address system to enable the administrative staff to communicate with teachers and students in their classrooms. *Comp*
17. The installation of sufficient lockers in the corridors to accommodate the students. *Rej*
(corridors too narrow)
18. The conversion of the room near the boiler room, presently being used for storage of athletic equipment, to a room to be used by the custodians only;

- this room to contain a shower, a lavatory and toilet facilities, as well as shelves for the storing of custodial supplies. *NP*
19. The conversion of the present heating system from the use of soft coal to fuel oil. *Comp*
20. The installation of individual room thermostats simultaneously with conversion to oil heat. *Comp*
21. The conversion of the present auditorium to a library. *Rej*
22. Installation of window sill draft deflectors in all classrooms. *Study*
23. Study of the possibility of converting the storage room adjacent to the girls' gym to a men teachers' lounge. *Rej*
24. Installation of additional shelves in the study hall to contain more reference materials. *Rej*
25. Proceeding with plans to construct a new high school as soon as possible and to make the necessary changes in the present building to carry out a good, modern educational program for the children who will be housed here in the future. *Rec*
26. The removal of the wooden ladder now set up on the second floor, to be replaced by a fireproof retractive staircase. *Part*
27. The replacement of all old electrical wiring with new wiring. *NP*
28. The elimination of the incinerator presently located at the rear of the school building, and the installation of an interior-type forced-draft incinerator connected to the flue in the boiler room. *NP*
29. Transfer of the health quarters from the guidance room to the office adjacent to the girls' gymnasium. *Rej*
30. Furring the ceiling in the present band room and installing acoustical material. *Rej*

SCHOOL STAFF AND ADMINISTRATION (Section I)

COMMENDATIONS The Visiting Committee commends the administrative staff, the faculty and the pupils of Maynard High School for their high morale and their spirit of cooperation as the activities and services of this school are coordinated into the educational program.

1. The committee commends the superintendent, principal, staff and pupils for the hospitality, interest and cordial reception given to the committee.
2. We would also like to commend the school system in providing written rules and regulations governing the school personnel.
3. We would like to commend the principal and the superintendent for their interest and long range goals in the area of curriculum development.
4. The classes in adult education are a credit to the town of Maynard as well as the public use made of the high school building.
5. The town P.T.A. is to be commended for their overall help to the school system.
6. We were also happy to see that open house is observed and many opportunities are offered to parents to see and work with school personnel. We encourage more parent-teacher activities.

RECOMMENDATIONS The Visiting Committee recommends:

1. That the principal be placed on an eleven month contract with adequate compensation to care better for increased demands of a modern school system. *Rec*
2. That the principal be allowed to go to national, area, and local principals' meetings at town expense. *Part*
3. That some thought be given to placing administrative personnel on a ratio basis. *Rec*
4. That the principal know the budget allotment for his school. *Rej-Comp*
5. That some review be made of requisitioning supplies and budgeting which will use personnel more in policy-making, and that it take place earlier in the school year. *Rec*
6. The present teacher salary schedule shows a great effort, but should be reviewed in order to keep pace with surrounding communities. *Comp*
7. That extra-curricular pay schedule also be reviewed after research and comparison with other communities. *Study*
8. That every effort be made to lengthen the class period and school day. *Study*
9. That senior class trips have proved to be questionable, and policy should be reviewed. *Study*

10. That some report on pupil attitudes and conduct be made a part of the report to parents on report cards. *Study*
11. That the principal take more time to work in curriculum developments and coordinate all efforts in this area. *Comp*
12. That teachers be allowed visiting days with expenses paid to attend professional meetings and other schools. *Part*
13. That one or two afternoons a month be set aside for staff work on curriculum development. *Comp*
14. That consultants be brought in to assist in in-service workshops in curriculum. *Rec*
15. That the salaries of custodians and clerical assistants be reviewed and improved after proper research. *Comp*
16. That the clerical and custodial staff be selected with the assistance of the principal. *Part*
17. Procedures for handling and accounting for pupil activity funds be reviewed, and all personnel responsible for handling such funds be bonded or insured." *Part*

Graduation Exercises

OF THE

Class of 1961



MEMORIAL GYMNASIUM
MAYNARD, MASSACHUSETTS
SUNDAY AFTERNOON, JUNE ELEVENTH
AT THREE O'CLOCK

PROGRAM

Theme: TWO ROADS

- Processional — Pomp and Circumstance*Elgar*
Maynard High School Band
- Invocation — Reverend Orville D. Ullom
- Salute to the Flag
Gerald R. Dee, Jr., President, Class of 1961
- Star Spangled Banner*Francis Scott Key*
- Honor Essay — “Two Roads”*Original*
Elizabeth Tompkins Poem by Robert Frost
- Essay — “Which Road?”*Original*
Robert Hannon
- Selection — “The Exodus Song”*Ernest Gold*
Senior Class
- Essay — “Individualism”*Original*
Mary Lee Darcy
- Essay — “Conformity”*Original*
Katherine Mackey
- Piano Solo — Malaguena*Ernesto Lecuona*
John Leach

- Essay — "The Divergence"*Original*
Arlene Chyzus
- Honor Essay — "The Choice"*Original*
John Clair
- Selection — Maynard High School Hymn*Manty*
Senior Class
- Presentation of Class Gift to the School
Gerald R. Dee, Jr., President, Class of 1961
- Acceptance of Class Gift
Thomas Hilli, President, Class of 1962
- Presentation of Awards
Frediano D. Mattioli, Principal
- D. A. R. Good Citizenship Award
Mary Lee Darcy
- Bausch & Lomb Science Award
John Clair
- Maynard Teachers' Association Scholarship
Judith Martino
- American Legion Auxiliary Awards
Home Economics — Ann Fraser
Industrial Arts — John Ketola
- Essay Awards — V. F. W. Auxiliary
John Clair (1st place)
Dorothy Morrison (2nd place)
James Spratt (3rd place)
- Rotary Club Scholarship
John Clair
- Maynard Woman's Club Scholarship
Mary Lee Darcy
- Maynard Emblem Club Scholarship
Joan Wheeler
- Rodettes' Scholarship
Arlene Chyzus
- Maynard Booster Club Scholarship
Ann Fraser
- Maynard Parent Teachers' Association Scholarships
Paul Lukashuk
Ruth Boardman
- Maynard Police Association Scholarships
Patrick Crotty
Robert Hannon

St. Casimir's Parish Holy Name Society Burse
Judith Martino

B. P. O. E. No. 1568 Scholarship
Gerald Dee

Maynard Lions Club Scholarship
Joan Wheeler

American Legion Medals
Robert Hannon
Mary Lee Darcy

Presentation of Diplomas
Virginia N. Robinson, Chairman of School Committee

Recessional — War March of the Priests*Mendelssohn*
Maynard High School Band

CLASS OF 1961

Roger Arnold Anderson	Cynthia Ann Kodzis
Alan George Bariteau	Gloria Ann Konowicz
Donna Idelle Bloomberg	Elizabeth Ann Kugima
*Ruth Ann Boardman	Joseph Lattuca
Peter Karl Braunert	*Ann Therese Lawlor
Edward Ralph Brooks	David Francis Lawton
Thomas Michael Casella	John Raymond Leach
*Arlene Anne Chyzus	Susan Louise Lehto
**John Maurice Clair	Janet Marie Lindquist
Richard Francis Clark	Paul Robert Lukashuk
Alan Edward Cremer	Thomas Bryden Lydon
*Patrick Adrian Crotty	*Katherine Mary Mackey
Donald Edward Crowther	John Gerald Mancini
*Mary Lee Darcy	Alice Elisabeth Marsden
Gerald Richard Dee, Jr.	Frances Marsh
Judith Ann DeGrappo	*Judith Kathryn Martino
Carol Ann DeRosa	Ann Marie Martucci
Patrick James Donaghue	Carol Jane Mason
Lynne Diane Downey	Sandra Marian McDowell
Cynthia Ann Duley	Janet Ruth McGarry
Richard Wiley Fardy	Barretta Sue McMahon
James Peter Farren	Sandra Ann Melanson
Robert Albert France	Dorothy Jean Morrison
Susan Mary France	James Albert Murphy
Ann Louise Fraser	Janice Elizabeth Murphy
Eric John French	Antoinette Elaine Nelson
Roy Gardner Gould	Benjamin Francis Pakus
**Robert Francis Hannon	Barry Anthony Palmaccio
Harold Frederick Hatch, Jr.	Paul Edward Pilecki
Barry Allen Heinonen	Carl Stephen Prescott
Gail Patricia Hellawell	Thomas David Quinn
Frederick John Horstkotte	Carol Ann Raikunen
Paula Ann Imbimbo	Walter Francis Reynolds
Beverly Jean Ives	Virginia Mary Ann Rizzo
Erlene Joanna Jarvi	Walter Raymond Sarvela
Robert Norman Johnson	Michael Stanley Sezeren
Greta Anna Kansanniva	John Arthur Sena
John Frank Ketola	Diane Mary Shaw

Karen Ann Soroka
 Karen Jean Sousa
 James Edward Spratt
 Paul Walter Stapel
 Joseph Anthony Starr
 Mercedes Susan Stasinsky
 *Burt William Taylor
 Robert Richard Taylor

**Elizabeth Wheeler Tompkins
 Kenneth Phillip Troisi
 Peter Leonard Waldron
 Beverly Carol Wheeler
 *Joan Mary Wheeler
 Harold Bigelow Whitney, Jr.
 John Steven Zaleska

** High Honor

* Honor

CLASS OFFICERS

President, Gerald R. Dee, Jr.

Vice-President, Sandra A. Melanson

Secretary, Janet M. Lindquist

Treasurer, Robert R. Taylor

Class Motto

Nihil Sine Labore Magno

Class Colors

Blue and White

Class Flower

Rose

SCHOOL COMMITTEE

Virginia N. Robinson, Chairman

William H. Larson

Albert P. Rogers

SUPERINTENDENT

Albert Lerer

HIGH SCHOOL FACULTY

Frediano D. Mattioli, Principal

Henry F. Regan, Guidance Director

David Allen, Business Subjects

Ruth B. Clair, History

Sylvia Clark, English, Latin

Wilfred DeRosa, Social Studies, Coach

Worsley Fardy, Industrial Arts

Anthony Feroci, French, English

Patricia Kiley, Mathematics

Dorothy Kitchen, English

Alexander Kulevich, English

Lawrence Lerer, Chemistry

Charles Manty, Science, Biology, History

Philip Perry, Science, Mathematics, General Business

Elizabeth Piantoni, Business Subjects

Margaret Ridout, English

Evelyn Sawutz, Home Economics, Mathematics

Alan Start, Mathematics, Assistant Coach

Charles Garabedian, Music

Anne P. Pasakarnis, Art

Richard Lawson, Physical Education

Martha Whittemore, Physical Education

STATEMENT OF HIGH SCHOOL ACCOUNTS — 1961

<i>Account</i>	<i>Balance Dec. 31, 1960</i>	<i>Received</i>	<i>Total</i>	<i>Expended</i>	<i>Balance Dec. 31, 1961</i>
Candy Account	\$ 627.37	\$4,671.27	\$5,298.64	\$4,684.50	\$ 614.14
Class of 1961	672.54	974.60	1,647.14	1,647.14	—
Class of 1962	239.81	985.07	1,224.88	350.60	874.28
Class of 1963	121.92	416.45	538.37	137.70	400.67
Class of 1964	65.50	261.65	327.15	12.50	314.65
Class of 1965	—	93.00	93.00	—	93.00
Screech Owl	316.53	2,603.68	2,920.21	2,182.11	738.10
Science Club	69.34	388.25	457.59	238.05	219.54
Student Council	3.31	819.69	823.00	687.69	135.31
Junior Woman's Club	68.62	161.50	230.12	186.67	43.45
French Club	16.39	3.00	19.39	—	19.39
General Fund	34.65	20.00	54.65	—	54.65
Future Teachers of America	1.50	24.50	26.00	2.00	24.00
Library Fund	162.75	—	162.75	—	162.75
Dramatic Club	99.58	90.25	189.83	55.16	134.67
Senior Project	733.91	1,714.05	2,447.96	2,447.96	—
Senior Trip	—	1,961.69	1,961.69	1,236.11	725.58
					\$4,554.18
Check Book Balance		\$4,554.18			
Uncancelled Check		23.45			
Bank Balance		\$4,577.63			

ANNUAL REPORT OF THE
MAYNARD HIGH SCHOOL ATHLETIC ASSOCIATION

Town of Maynard, High School Athletic Fund

January 1, 1961 to December 31, 1961

Balance on Hand — January 1, 1961		\$5,796.92
Income for:—		
January	\$612.02	
February	65.35	
March	5,661.99	
April	10.00	
May	5.00	
June	—	
July	—	
August	—	
September	717.45	
October	3,361.70	
November	126.00	
December	324.05	
	\$10,883.56	
		\$16,680.48
Expenses for:—		
January	\$957.55	
February	265.50	
March	3,020.63	
April	—	
May	321.04	
June	2,003.68	
July	—	
August	—	
September	—	
October	4,235.39	
November	1,556.75	
December	864.60	
	\$13,225.14	
Balance on Hand December 31, 1961		\$3,455.34
Unpaid bills on hand		NONE

INDEX

First Section

Assessors' Report	63
Civil Defense Director	12
Elementary School Building Committee Report	138
Finance Committee Report	163
Transfers from Reserve Fund	163
Health, Board of	158
High School Building Committee, Report of	139
High School Needs Committee	141
Inspector of Wires	13
Library Trustees, Report of	145
Municipal Telephones	Blue Sheet
Personnel Board, Report of the	166
Planning Board, Report of	153
Public Works Commissioners, Report of Board of	148
Superintendent's Report	149
Registrars of Voters, Report of	137
Retirement Board, Report of	134
Financial Report	134
Selectmen's Report	6
Dog Officer's Report	11
Fire Engineers' Report	169
Special Fire Alarm Signals	Red Sheet
Inspector of Animals and Slaughtering	11
List of Jurors	9
Police, Report of Chief of	107
Sealer of Weights and Measures	12
Town Accountant's Report	67
Analysis of Appropriations and Expenditures for 1961	73
Balance Sheet, December 31, 1960	68
Balance Sheet, December 31, 1961	121
Expenditures for 1961	92
Receipts in 1961	83
Salaries and Wages Paid to Town Employees	126
Special Water Committee, Progress Report of	136
State Audit	130

Treasurer-Collector, Report of Town	
Collections — Taxes and Assessments	173
Trust Funds	181
Net Debt of Town	Insert following page 176
Town Clerk's Report —	
Births	45
Collection by the Town Clerk	56
Deaths	52
Dog Owners, Notice to and List of	58
Fishing and Hunting Licenses	55
Marriages	54
Transcript of Meetings	
Proceedings of Annual Town Meeting, March 6, 1961	14
Proceedings of Town Election, March 13, 1961 ..	34
Proceedings of Special Town Meeting, April 3, 1961	39
Proceedings of Special Town Meeting, October 18, 1961	43
Proceedings of Adjourned Town Meeting, October 23, 1961	44
Town Building Committee	143
Town Committees Appointed	4
Town Officers	2
Welfare Board, Report of Public	168
Zoning Board of Appeals	155

Second Section

Schools —	
Age and Grade Distribution Table	33
Budget for 1961	12
Calendar	3
Census	32
Curriculum Co-ordinator	34
Committee, Report of School	7
Financial Statement	13
High School Principal's Report	37
Evaluation Report of Maynard High School	38
Athletic Association, Financial Report of M.H.S.	71
Graduation Exercises	65
High School Accounts, Statement of	70
List of Teachers	4-5-6
Organization of School Department	2
Superintendent's Report	15

NET DEBT OF THE TOWN

YEAR	2.10% School Bonds 1954		2.10% Fire & Police Station Bonds 1954		3.30% Sewer Bonds 1956		3.30% School Bonds 1956		3.70% Sewer Bonds 1957		3.50% Sewer Notes 1960		3.50% Water Notes 1960		3.30% Office & Library 1961		Total		GRAND TOTAL
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	
1962	\$25,000.00	\$6,825.00	\$10,000.00	\$2,016.00	\$10,000.00	\$825.00	\$5,000.00	\$825.00	\$10,000.00	\$2,405.00	\$2,000.00	\$980.00	\$3,000.00	\$1,365.00	\$20,000.00	\$9,900.00	\$85,000.00	\$25,141.00	\$110,141.00
1963	25,000.00	6,300.00	10,000.00	1,806.00	10,000.00	495.00	5,000.00	660.00	10,000.00	2,035.00	2,000.00	910.00	3,000.00	1,260.00	20,000.00	9,240.00	85,000.00	22,706.00	107,706.00
1964	25,000.00	5,775.00	10,000.00	1,596.00	5,000.00	165.00	5,000.00	495.00	10,000.00	1,665.00	2,000.00	840.00	3,000.00	1,155.00	15,000.00	8,662.50	75,000.00	20,353.50	95,353.50
1965	25,000.00	5,250.00	10,000.00	1,386.00	5,000.00	330.00	5,000.00	330.00	10,000.00	1,295.00	2,000.00	770.00	3,000.00	1,050.00	15,000.00	8,167.50	70,000.00	18,248.50	88,248.50
1966	25,000.00	4,725.00	10,000.00	1,176.00	5,000.00	165.00	5,000.00	165.00	10,000.00	925.00	2,000.00	700.00	3,000.00	945.00	15,000.00	7,672.50	70,000.00	16,308.50	86,308.50
1967	25,000.00	4,200.00	10,000.00	966.00	5,000.00	10.00	5,000.00	10.00	10,000.00	555.00	2,000.00	630.00	3,000.00	840.00	15,000.00	7,177.50	65,000.00	14,368.50	79,368.50
1968	25,000.00	3,675.00	6,000.00	756.00	5,000.00	756.00	5,000.00	756.00	5,000.00	185.00	2,000.00	560.00	3,000.00	735.00	15,000.00	6,682.50	56,000.00	12,593.50	68,593.50
1969	25,000.00	3,150.00	5,000.00	630.00	5,000.00	630.00	5,000.00	630.00	5,000.00	630.00	2,000.00	490.00	3,000.00	630.00	15,000.00	6,187.50	50,000.00	11,087.50	61,087.50
1970	25,000.00	2,625.00	5,000.00	525.00	5,000.00	525.00	5,000.00	525.00	5,000.00	525.00	2,000.00	420.00	3,000.00	525.00	15,000.00	5,692.50	50,000.00	9,787.50	59,787.50
1971	25,000.00	2,100.00	5,000.00	420.00	5,000.00	420.00	5,000.00	420.00	5,000.00	420.00	2,000.00	350.00	3,000.00	420.00	15,000.00	5,197.50	50,000.00	8,487.50	58,487.50
1972	25,000.00	1,575.00	5,000.00	315.00	5,000.00	315.00	5,000.00	315.00	5,000.00	315.00	2,000.00	280.00	3,000.00	315.00	15,000.00	4,702.50	50,000.00	7,187.50	57,187.50
1973	25,000.00	1,050.00	5,000.00	210.00	5,000.00	210.00	5,000.00	210.00	5,000.00	210.00	2,000.00	210.00	3,000.00	210.00	15,000.00	4,297.50	50,000.00	5,887.50	55,887.50
1974	25,000.00	525.00	5,000.00	105.00	5,000.00	105.00	5,000.00	105.00	5,000.00	105.00	2,000.00	140.00	3,000.00	105.00	15,000.00	3,712.50	50,000.00	4,587.50	54,587.50
1975											2,000.00	70.00			15,000.00	3,217.50	17,000.00	3,287.50	20,287.50
1976															15,000.00	2,722.50	15,000.00	2,722.50	17,722.50
1977															15,000.00	2,227.50	15,000.00	2,227.50	17,227.50
1978															15,000.00	1,732.50	15,000.00	1,732.50	16,732.50
1979															15,000.00	1,237.50	15,000.00	1,237.50	16,237.50
1980															15,000.00	742.50	15,000.00	742.50	15,742.50
1981															15,000.00	247.50	15,000.00	247.50	15,247.50
Totals	\$325,000.00	\$47,775.00	\$96,000.00	\$11,907.00	\$25,000.00	\$1,485.00	\$25,000.00	\$2,475.00	\$65,000.00	\$9,065.00	28,000.00	\$7,350.00	\$39,000.00	\$9,555.00	\$310,000.00	\$99,330.00	\$913,000.00	\$188,942.00	\$1,101,942.00