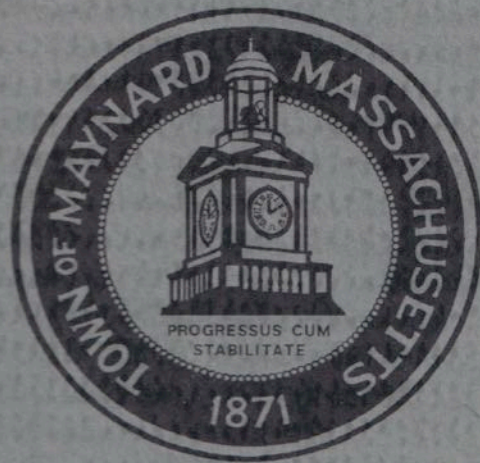


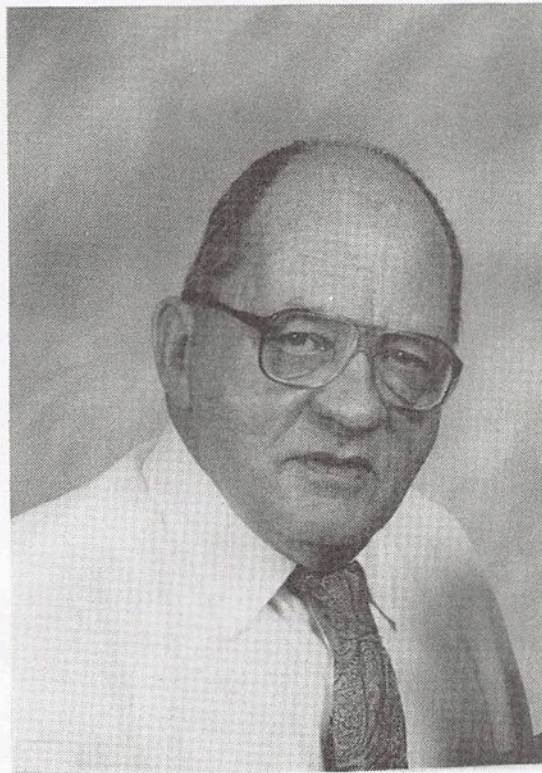
2002
ANNUAL TOWN REPORT



MAYNARD, MASSACHUSETTS



DEDICATION



KARL A. HILLI, JR.
1941 – 2002

FINANCE COMMITTEE – 1981-1984
BOARD OF REGISTRARS – 1992-2002

DEDICATION



ANTHONY ARCIERI

1921 – 2002

CALL FIREFIGHTER – 1946-1958

FIREFIGHTER – 1958-1983

CAPTAIN SINCE 1967

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GENERAL INFORMATION – 2002

Incorporated.....April 19, 1871

Type of Government.....Town Meeting

County.....Middlesex

Annual Town Meeting.....Third Monday in May

Annual Town Election.....First Monday in May – 4 Precincts

Land Area.....5.24 Square Miles

Location.....Central Eastern Massachusetts

Bordered by Stow on the west and southwest, Acton on the north, Concord on the northeast and Sudbury on the east and southeast. Maynard is located approximately 25 miles northwest of Boston, 24 miles from Worcester and 18 miles from Lowell.

Population 1996 (Town)10,069

Population 1997 (Town)10,219

Population 1998 (Town)10,249

Population 1999 (Town)10,024

Population 2000 (Town)10,070

Population 2000 Federal10,433

Population 2001 (Town)10,037

Population 2002 (Town).....10,044

Tax Rate 2002-2003.....Residential....\$17.46

Commercial....\$28.45

Tax Rate 2001-2002.....Residential....\$17.69

Commercial....\$28.82

Tax Rate 2000-2001.....Residential....\$16.81

Commercial....\$27.37

Tax Rate 1999-2000.....Residential....\$17.95

Commercial....\$29.14

Tax Rate 1998-1999.....Residential....\$18.55

Commercial....\$30.11

ELECTED TOWN OFFICIALS - 2002

	<u>Term Expires</u>		<u>Term Expires</u>
<u>MAYNARD HOUSING AUTHORITY</u>		<u>SELECTMEN</u>	
Shirley Grigas	2003	Frank Ignachuck	2003
C. David Hull (State appt.)	2004	Edward M. Lawton	2003
Charles Nevala	2005	John J. Barilone	2004
John Arnold	2006	Ann P. Thompson	2005
William M. Primiano	2007	Mark R. Wesley	2005
<u>MODERATOR</u>		<u>REGIONAL VOC. SCHOOL COMMITTEE</u>	
Robert Nadeau	2003	James P. Gray	2003
<u>SCHOOL COMMITTEE</u>		<u>TRUSTEE OF PUBLIC LIBRARY</u>	
Betsy C. Griffin	2003	Elizabeth T. Binstock	2003
Ann M. Pratt	2003	William J. Cullen	2004
Paul Howes	2004	Anne Marie Lesniak-Betley	2005
Mary Brannelly	2005		
Martha Rogovin Wood	2005		

APPOINTED TOWN OFFICIALS

<u>AMERICAN DISABILITY ACTS COMMISSION</u>		<u>BUILDING INSPECTOR</u>	
Jayne Tapia	2004	Richard Roggeveen	2004
Kris Jaillet	2003	Charles Willett (asst.)	2004
Richard Pierce	2004		
Richard Gross		<u>CONSERVATION COMMISSION</u>	
Karen A. Muti		Frederic King	2003
		Jennifer Steel	2003
<u>INSPECTOR OF ANIMALS</u>		Kate Wheeler	2003
Thomas Natoli	2003	*Bridget Nowd	2004
		M. John Dwyer	2005
<u>APPEALS, BD. OF</u>		Sherry Lassiter	2004
Leslie Bryant	2003		
William Duggan (alt.)	2003	<u>CONSTABLE</u>	
Preston Peckham (alt.)	2003	Barbara Hartnett	
Rudy Cole	2005		
Malcolm Houck	2005	<u>COUNCIL ON AGING</u>	
Donald Crowther	2000	Richard Gross	2004
Joshua P. West	2001	Katherine Colombo	2004
		Marilyn Hanson	2005
<u>ASSESSORS</u>		Shirley Barilone	2005
Richard T. Downey	2003	Marcia Curren	2005
Mary Anne Schneider	2005	Robert Hatch	2005
Stephen Pomfret	2005	Connie McFarland	2005
		Julie Nee	2005
<u>ASSISTANT ASSESSOR</u>		Vincent Stigliani	2005
Anthony Maria		Al Walaczek	2005
		Patricia Walaczek	2005

	<u>Term Expires</u>
<u>CULTURAL COUNCIL</u>	
Jean D'Amico	2003
Laura Howick	2002
Rachel Korn	2003
Lee Caras	2004
Melissa Gopnik	2004
Lisa Lines	2004
Eric Zeller	2004
Sally Bubier	2004

DIRECTOR OF CIVIL DEFENSE

Ronald Cassidy

DOG OFFICER

Leslie Boardman

Betsy DeWallace (asst.)

FINANCE COMMITTEE

Patricia Chambers	2003
William N. Cranshaw	2003
Louise Ann Fleming Cutaia	2003
Mark Gies	2003
Tom Lent	2004
Ed Shankle	2004
Gregory Wood	2004
Sally Bubier	2004
Ronald Calabria	2004
Shuyu Lee	2005
Valerie Paquin-Gould	2005

FIRE CHIEF

Stephen Kulik

GAS INSPECTOR

William Freeman	2002
Raymond Smith (asst.)	2002

HEALTH AGENT

Gerald Collins

	<u>Term Expires</u>
<u>HEALTH, BD. OF</u>	
Paul Jacques	2003
Shirley Grigas	2004
Julie Glovin	2005

HISTORICAL COMMISSION

David Griffin	2002
Paul Boothroyd	2003
Robert Barta	2005
Christine McNiff	2006
Benny Sofka	2007

LIBRARIAN

Steve Weiner

LIBRARY BUILDING COMMITTEE

Michael Bass
Willis Bean
Betsy Binstock
Nancy Buchinsky
William Cullen
Anne Marie Lesniak-Betley
Kevin MacNeill
John Thompson
Steve Weiner

**MAYNARD COMMUNITY DEVELOPMENT
STEERING COMMITTEE**

Fred Batstone	2002
Paula Copley	2002
Sarah Cressy	2002
Anne Marie Desmarais	2002
David Griffin	2002
Chang Ho Kim	2002
Carol Leary	2002
Marilyn Messenger	2002
Joseph Mullin	2002
Jennifer Belli	
Peter Christianson	
James Coleman	
Ted Epstein	
Cynthia Howe	
Bob Nadeau	
Scott Vickery	

Term
Expires

**MAPC REGIONAL WATER SUPPLY
PROTECTION PLAN GRANT COMM.**

Walter Sokolowski
M. Irvil Kear

**METROPOLITAN AREA
PLANNING COUNCIL**

Malaina Bowker

**PARKS AND RECREATION ADVISORY
COMMITTEE (PARSAC)**

Joseph Borey
James Condon
David Daniluik
Richard Tracy Galvin
Neal Mirfield
Michael Misslin
Mark Waldron

PLANNING BOARD

Marilyn Messenger	2002
Peter O'Callaghan	2005
John Thompson	2006
Malaina Bowker	2007
Brendon Chetwynd	2007

PLUMBING INSPECTOR

Raymond Smith	2002
William Freeman (asst.)	2002

POLICE CHIEF

James Corcoran

PUBLIC WORKS SUPERINTENDENT

Walter Sokolowski

RECREATION COMMISSION

Joseph Magno	2002
Joanne Pileeki	2003
Robert Eglitis	2004
*Florence Tomy	2004
Ann Marie Chiasson	2005
Debby Calreso	2005

Term
Expires

REGISTRARS OF VOTERS

**Karl Hilli, Jr.	2004
C. David Hull	2004
Deborah Collins	2005
Madaline Lukashuk	2005
Judith C. Peterson	

RETIREMENT BOARD

Thomas Natoli	2003
Harry Gannon	
Robert Larkin	

**SCHOOL BUILDING COMMITTEE
(MIDDLE)**

Robert Brooks
Kathy Hahn
Gary Justason
William Kohlman
John Landry
Peter O'Callaghan
Mary Emma Robertson
John Thompson
Gregory Yanchenko

SEALER OF WEIGHTS AND MEASURES

*Frederick J. Brooks	2004
Steven Lossow	2004

SUPERINTENDENT OF SCHOOLS

*Bud Ferris
Dr. Mark Masterson

TOWN ACCOUNTANT

*Harry Gannon
Kenneth Demars

TOWN ADMINISTRATOR

Michael Gianotis

Term
Expires

Term
Expires

TOWN CHARTER REVIEW COMMITTEE

Lou Ann Cutaia
Ellen Duggan
Mac Hathaway
Frank Ignachuck
William Kohlman
Alan Lappas
William Primiano
Ann Thompson

TOWN CLERK

Judith C. Peterson

ASSISTANT TOWN CLERK

Michelle L. Sokolowski

TOWN TREASURER/COLLECTOR

*Carolyn Marcotte
Elizabeth McQuiggan (interim Town Treasurer)
Teresa DeSilva

VETERANS AGENT

*Milton Lashus
Stewart Campbell

WIRING INSPECTOR

Benjamin Bigusiak 2002
Peter Morrison (asst.) 2003

* Resigned

**Deceased

**ANNUAL TOWN REPORT
OF THE
TOWN CLERK**

To the Citizens of Maynard:

Herewith is my report for the year ending December 31, 2002. This report consists of the following:

General Information

Town Officials

Statistics

Summary of Licenses and Fees

Annual Town Election – May 6, 2002

Annual Town Meeting – May 20, 2002

Special Town Meeting – May 21, 2002

Special Town Election – June 25, 2002

State Primary – September 17, 2002

Special Town Meeting – October 28, 2002

State Election – November 5, 2002

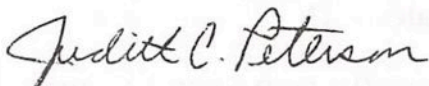
Report of the Board of Registrars of Voters

Voting Precincts – Revised January 8, 2002

I would like to thank the Honorable Board of Selectmen, the Town Administrator, all Department Heads and the other Town Employees and Officials who have cooperated and supported the Town Clerk's Office over the past year.

A very special "Thank You" to my Assistant Town Clerk, Michelle Sokolowski, and all election and town meeting staff members, for their dedication and support throughout the year.

Respectfully submitted,



**Judith C. Peterson
Town Clerk**

STATISTICS – TOWN OF MAYNARD

BIRTHS RECORDED – COMPARISON FOR FIVE YEARS

<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
103	102	151	143	143

January	- 15	July	- 15
February	- 13	August	- 11
March	- 11	September	- 10
April	- 15	October	- 15
May	- 14	November	- 8
June	- 13	December	- 3
		Males	- 78
		Females	- 65

DEATHS RECORDED – COMPARISON FOR FIVE YEARS

<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
58	61	71	49	70

January	- 11	July	- 7
February	- 5	August	- 6
March	- 6	September	- 6
April	- 8	October	- 5
May	- 4	November	- 8
June	- 4	December	- 0
		Males	- 27
		Females	- 43

MARRIAGES RECORDED – COMPARISON FOR FIVE YEARS

<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
55	67	58	63	48

January	- 1	July	- 11
February	- 1	August	- 3
March	- 2	September	- 6
April	- 4	October	- 4
May	- 5	November	- 2
June	- 7	December	- 2

**SUMMARY OF 2002 LICENSES AND FEES RECEIVED BY THE TOWN
CLERK AND TURNED OVER TO THE TOWN TREASURER**

Alcoholic Beverages	\$41,060.00
Auto Agent Class I & II	1,900.00
Auto Amusement	275.00
Business Certificates	1,840.00
Certified Copies	3,355.00
Common Victuallers	1,525.00
Financial Statements	1,622.65
Frozen Dessert	130.00
Junk Dealers	60.00
Lodging House Licenses	100.00
Miscellaneous	870.85
Marriage Intentions	755.00
Oil Permits	240.00
Pole Locations	40.00
Pool Table/Billiard Table Licenses	225.00
Public Entertainment	570.00
Raffle Permits	20.00
Street Lists	178.00
Theater Licenses	36.00
Town Dog Licenses	7,140.00
State share of Fish and Game Licenses	8,223.10
Town share of Fish and Game Licenses	404.85
Total:	\$70,570.45

ALL 2002 DOG LICENSES EXPIRED ON DECEMBER 31, 2002. DOGS SHOULD BE LICENSED IN JANUARY 2003, OR THE OWNERS OR KEEPERS MAY BE LIABLE TO A FINE. THE LAW APPLIES TO ALL DOGS SIX MONTHS OLD OR OVER, REGARDLESS OF THE TIME OF YEAR OWNERSHIP IS ACQUIRED.

FORMS TO REGISTER YOUR DOG WILL BE SENT TO YOU IN JANUARY WITH YOUR TOWN CENSUS INFORMATION, OR CAN BE PICKED UP AT THE TOWN CLERK'S OFFICE.



COMMONWEALTH OF MASSACHUSETTS
Middlesex, SS.
ANNUAL TOWN MEETING
To the Constable of the Town of Maynard, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble IN FOWLER MIDDLE SCHOOL AUDITORIUM, Three Tiger Drive in said Town, on Monday, May 20, 2002, at 7:30 p.m. then and there to act on the following articles:

The following action was taken:

At 7:45 P.M., on May 20, 2002, the Annual Town Meeting was called to order by the Moderator, Bob Nadeau.

Six hundred, thirty-five voters were present.

Guests were acknowledged and admitted.

The Pledge of Allegiance was lead by Philip Bohunicky.

Motion made and seconded that no new business would be taken up after 11:00 P.M.
Motion carried.

Motion made and seconded to waive the reading of the warrant as a whole. Motion carried.

Motion was made and seconded to appoint Bob MacCarthy as Assistant Moderator.
Carried.

ARTICLE 1: TOWN REPORT ACCEPTANCE

To hear and act upon the reports of Town Officers and Committees.
To do or act thereon:

The following action was taken:

The report of the Charter Review Committee was read by Ann Thompson, Chairman. Motion was made and seconded to receive the report. Carried.

ARTICLE 2: TOWN OFFICER'S SALARIES

To see if the Town will vote to authorize salaries for the following Town Officers:

MODERATOR	\$100.00
SELECTMEN (5 members) each	\$850.00
BOARD OF ASSESSORS (3 members) each	\$850.00
BOARD OF HEALTH (3 members) each	\$100.00
BOARD OF LIBRARY TRUSTEES (3 members)	\$ 25.00

To do or act thereon.

SPONSORED BY: Finance Committee
APPROPRIATION: \$7,275
FINCOM RECOMMENDATION: Recommends

FinCom Comment: This article appears annually at Annual Town Meeting and establishes the amount of stipends that are paid to certain town officials. The amounts of the stipends have not changed in recent years. The article only sets the amounts of the stipends and does not provide funding for the stipends. The funding for the stipends (\$7,275) is typically included in the Operating Budget article.

The following action was taken:

This article was withdrawn.

ARTICLE 3: OPERATING BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sums of money to meet salaries and wages of Town Officers and employees, expenses, and outlays of the Town Departments, and other sundry miscellaneous, but regular expenditures necessary for the operation of the Town for the Fiscal Year 2003 (July 1, 2002 – June 30, 2003). Said sums of money to be as listed below in the column titled "Selectmen Recommended Fiscal 2003". Further, to accept and expend Federal Funds and State Funds to offset certain salaries or expenses or outlays as listed below against specific line items.

(next page)

The following action was taken:

Voted: Yes 489, No 108, Blanks 2 that the Town meet the salaries and wages of the Town Officers and Employees, expenses and outlays of Town Departments and sundry, miscellaneous but regular expenditures necessary for the operation of the Town for Fiscal Year 2003 (July 1, 2002 to June 30, 2003), said sums to be listed below in the column entitled "Selectmen Recommends Fiscal 2003 with the following changes:

Page 11, 529. Other Clinical Services Line 4046 Mosquito Control, change from \$0 to \$10,300.

Page 12, 610. Library Line 1111 Salary change from \$192,227 to \$199,227.

Page 12, 433 Trash Collection 2222 Expense change from \$686,648 to \$696,648.

And with the following amendment:

Under Selectmen's Recommended FY2003 Budget for 810. School Department as follows:

Line 1111.Salary from \$8,338,972 to \$9,136,825

Line 2222.Expense from \$2,331,152 to \$2,396,723

Line 4026.Transportation from \$280,100. to \$320,100

Line 4027.Athletics from \$74,043 to \$98,450

For a new total School Department Budget of \$12,423,976 and a new Total Town Operating Budget of \$24,575,323 to be raised from taxation contingent upon passage of a Proposition 2 ½ Override for said school purpose, failure of said Override will provide the Total Town Operating Budget of \$23,647,492.

And further to appropriate the sum of \$2,800 from Sale of Lots and Graves \$150,000 from Ambulance Receipts and further raise from Taxation the sum of \$24,422,523 for a total operating budget of \$24,575,323, which is contingent upon passage of a Proposition 2 ½ Override.

If override fails it would be:

And further to appropriate the sum of \$2,800 from Sale of Lots and Graves \$150,000 from Ambulance Receipts and further raise from Taxation the sum of \$23,494,692 for a total operating budget of \$23,647,492.

The Finance Committee Recommended.

This article was voted by a Secret Ballot as required by Town By Laws.

ARTICLE 4: COMPENSATING BALANCE AGREEMENT

To see if the Town will vote to authorize the Town Treasurer to enter into a compensating balance agreement or agreements for a term of one year or more, but not to exceed three years, pursuant to Massachusetts General Law, Chapter 44, Section 53F. To do or act thereon.

SPONSORED BY: Treasurer/Collector
APPROPRIATION: None

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.
<u>PUBLIC SERVICE</u>					
114. TOWN MODERATOR					
1111. Salary	\$100	\$100	0.00%	\$0	-100.00%
2222. Expense	\$75	\$75	0.00%	\$75	0.00%
TOTAL	\$175	\$175		\$75	-57.14%
% Operating Budget	0.001%	0.001%		0.000%	
122. BOARD OF SELECTMEN					
1111. Salary	\$101,584	\$102,932	1.33%	\$98,682	-2.86%
2222. Expense	\$4,000	\$4,000	0.00%	\$4,000	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
7274. IDFA	\$0	\$0	0.00%	\$0	0.00%
4005. Parking Clerk Expense	\$3,000	\$4,000	33.33%	\$3,000	0.00%
TOTAL	\$108,584	\$110,932	2.16%	\$105,682	-2.67%
% Operating Budget	0.463%	0.528%		0.494%	
131. FINANCE COMMITTEE					
2222. Expense	\$2,500	\$2,500	0.00%	\$2,500	0.00%
TOTAL	\$2,500	\$2,500	0.00%	\$2,500	0.00%
% Operating Budget	0.011%	0.011%		0.012%	
135. TOWN ACCOUNTANT					
1111. Salary	\$68,712	\$61,661	-10.26%	\$61,661	-10.26%
2222. Expense	\$1,500	\$3,000	100.00%	\$1,500	0.00%
3333. Outlay Sick Leave Buyback	\$0	\$19,115	0.00%	\$19,115	\$19,115
TOTAL	\$70,212	\$83,776	19.32%	\$82,276	17.18%
% Operating Budget	0.299%	0.399%		0.384%	
141. BOARD OF ASSESSORS					
1111. Salary	\$85,711	\$94,405	10.14%	\$84,929	-0.91%
2222. Expense	\$15,300	\$18,100	18.30%	\$15,300	0.00%
3333. Outlay	\$0	\$0		\$0	
TOTAL	\$101,011	\$112,505	11.38%	\$100,229	-0.77%
% Operating Budget	0.431%	0.536%		0.468%	
149. TOWN TREASURER/COLLECTOR					
1111. Salary	\$121,201	\$124,043	2.34%	\$124,043	2.34%
2222. Expense	\$48,475	\$49,975	3.09%	\$48,475	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$169,676	\$174,018	2.56%	\$172,518	1.67%
% Operating Budget	0.723%	0.829%		0.806%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.
151. TOWN COUNSEL					
4003. Legal Retainer	\$32,000	\$32,000	0.00%	\$32,000	0.00%
4004. Litigation	\$20,000	\$20,000	0.00%	\$20,000	0.00%
TOTAL	\$52,000	\$52,000	0.00%	\$52,000	0.00%
% Operating Budget	0.222%	0.248%		0.243%	
155. DATA PROCESSING					
2222. Expense	\$22,000	\$27,200	23.64%	\$22,000	0.00%
4043. Network Support	\$49,921	\$48,182	-3.48%	\$48,182	-3.48%
Police/Fire Support	\$0	\$24,000	0.00%	\$24,000	0.00%
Police/Fire Support	\$0	\$13,664	0.00%	\$13,664	0.00%
TOTAL	\$71,921	\$113,046	57.18%	\$107,846	49.95%
% Operating Budget	0.307%	0.539%		0.504%	
158. TAX TITLE FORECLOSURE					
2222. Expense	\$5,000	\$5,000	0.00%	\$0	-100.00%
TOTAL	\$5,000	\$5,000	0.00%	\$0	-100.00%
% Operating Budget	0.021%	0.024%		0.000%	
161. TOWN CLERK					
1111. Salary	\$74,556	\$76,321	2.37%	\$76,321	2.37%
2222. Expense	\$3,699	\$3,699	0.00%	\$3,699	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$78,255	\$80,020	2.26%	\$80,020	2.26%
% Operating Budget	0.334%	0.381%		0.374%	
162. ELECTIONS					
1111. Salary	\$0	\$0	0.00%	\$0	0.00%
2222. Expense	\$9,000	\$19,000	111.11%	\$19,000	111.11%
TOTAL	\$9,000	\$19,000	111.11%	\$19,000	111.11%
% Operating Budget	0.038%	0.091%		0.089%	
163. REGISTRATION					
1111. Salary	\$900	\$900	0.00%	\$900	0.00%
2222. Expense	\$5,506	\$5,506	0.00%	\$5,506	0.00%
TOTAL	\$6,406	\$6,406	0.00%	\$6,406	0.00%
% Operating Budget	0.027%	0.031%		0.030%	
192. PUBLIC BUILDING MAINTENANCE					
1111. Salary	\$51,125	\$55,331	8.23%	\$55,331	8.23%
2222. Expense	\$29,200	\$29,200	0.00%	\$29,200	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$80,325	\$84,531	5.24%	\$84,531	5.24%
% Operating Budget	0.342%	0.403%		0.395%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.
195. PRINT TOWN REPORT					
2222. Expense	\$8,000	\$10,000	25.00%	\$8,000	0.00%
TOTAL	\$8,000	\$10,000	25.00%	\$8,000	0.00%
% Operating Budget	0.034%	0.048%		0.037%	
950. TOWN TELEPHONE					
2222. Expense	\$32,000	\$32,000	0.00%	\$32,000	0.00%
TOTAL	\$32,000	\$32,000	0.00%	\$32,000	0.00%
% Operating Budget	0.136%	0.152%		0.150%	
955. TOWN AUDIT					
2222. Expense	\$19,000	\$19,000	0.00%	\$19,000	0.00%
TOTAL	\$19,000	\$19,000	0.00%	\$19,000	0.00%
% Operating Budget	0.081%	0.091%		0.089%	
GEN. GOVT. SALARY	\$503,889	\$515,693	2.34%	\$501,867	-0.40%
GEN. GOVT. EXPENSE	\$208,255	\$232,255	11.52%	\$213,255	2.40%
GEN. GOVT. OUTLAY	\$49,921	\$104,961	110.25%	\$104,961	110.25%
GEN. GOVT. OTHER	\$52,000	\$52,000	0.00%	\$52,000	0.00%
TOTAL	\$814,065	\$904,909	11.16%	\$872,083	7.13%
% Operating Budget	3.471%	4.311%		4.075%	
<u>PUBLIC SERVICE</u>					
510. HEALTH INSPECTOR					
1111. Salary	\$57,851	\$57,851	0.00%	\$57,551	-0.52%
TOTAL	\$57,851	\$57,851	0.00%	\$57,551	-0.52%
% Operating Budget	0.247%	0.276%		0.269%	
521. HEALTH CENTER					
1111. Salary	\$10,738	\$10,738	0.00%	\$10,738	0.00%
2222. Expense	\$2,000	\$2,000	0.00%	\$2,000	0.00%
3333. Outlay	\$3,000	\$3,000	0.00%	\$3,000	0.00%
TOTAL	\$15,738	\$15,738	0.00%	\$15,738	0.00%
% Operating Budget	0.067%	0.075%		0.074%	
522. NURSING SERVICE					
2222. Expense	\$5,000	\$5,000	0.00%	\$5,000	0.00%
TOTAL	\$5,000	\$5,000	0.00%	\$5,000	0.00%
% Operating Budget	0.021%	0.024%		0.023%	
523. MENTAL HEALTH CLINIC					
4012. Elliot Clinic	\$13,000	\$13,000	0.00%	\$13,000	0.00%
TOTAL	\$13,000	\$13,000	0.00%	\$13,000	0.00%
% Operating Budget	0.055%	0.062%		0.061%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.
529. OTHER CLINIC SERVICES					
4013. Animal Control	\$5,000	\$5,700	14.00%	\$5,000	0.00%
4044. New Floor Drain	\$5,000	\$5,000	0.00%	\$0	-100.00%
4046. Mosquito Control	\$10,150	\$12,000	18.23%	\$10,300	-100.00%
TOTAL	\$20,150	\$22,700	12.66%	\$15,300	-75.19%
% Operating Budget	0.086%	0.108%		0.023%	
241. BUILDING INSPECTOR					
2222. Expense	\$600	\$600	0.00%	\$600	0.00%
TOTAL	\$600	\$600	0.00%	\$600	0.00%
% Operating Budget	0.003%	0.003%		0.003%	
242. GAS INSPECTOR					
2222. Expense	\$50	\$50	0.00%	\$50	0.00%
TOTAL	\$50	\$50	0.00%	\$50	0.00%
% Operating Budget	0.000%	0.000%		0.000%	
243. PLUMBING INSPECTOR					
2222. Expense	\$50	\$50	0.00%	\$50	0.00%
TOTAL	\$50	\$50	0.00%	\$50	0.00%
% Operating Budget	0.000%	0.000%		0.000%	
245. WIRE INSPECTOR					
2222. Expense	\$50	\$50	0.00%	\$50	0.00%
TOTAL	\$50	\$50	0.00%	\$50	0.00%
% Operating Budget	0.000%	0.000%		0.000%	
244. SEALER OF WEIGHTS & MEASURERS					
2222. Expense	\$50	\$50	0.00%	\$50	0.00%
TOTAL	\$50	\$50	0.00%	\$50	0.00%
% Operating Budget	0.000%	0.000%		0.000%	
543. VETERANS SERVICES					
1111. Salary	\$1,200	\$1,200	0.00%	\$1,200	0.00%
2222. Expense	\$1,900	\$1,900	0.00%	\$1,900	0.00%
4014. Veterans Benefits	\$1,000	\$1,000	0.00%	\$1,000	0.00%
TOTAL	\$4,100	\$4,100	0.00%	\$4,100	0.00%
% Operating Budget	0.017%	0.020%		0.019%	
292. DOG OFFICER					
2222. Expense	\$900	\$900	0.00%	\$900	0.00%
4015. Dog Officer Contract	\$14,214	\$14,214	0.00%	\$14,214	0.00%
TOTAL	\$15,114	\$15,114	0.00%	\$15,114	0.00%
% Operating Budget	0.064%	0.072%		0.071%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.	
175. PLANNING BOARD						
2222. Expense	\$10,000	\$10,000	0.00%	\$10,000	0.00%	
TOTAL	\$10,000	\$10,000	0.00%	\$10,000	0.00%	
% Operating Budget	0.043%	0.048%		0.047%		
176. BOARD OF APPEALS						
2222. Expense	\$2,500	\$2,500	0.00%	\$2,500	0.00%	
TOTAL	\$2,500	\$2,500	0.00%	\$2,500	0.00%	
% Operating Budget	0.011%	0.012%		0.012%		
610. LIBRARY						
1111. Salary	\$192,302	\$228,822	18.99%	\$199,227	\$192,227	-0.04%
2222. Expense	\$81,009	\$81,009	0.00%	\$81,009	\$81,009	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL	\$273,311	\$309,831	13.36%	\$280,236	\$273,236	-0.03%
% Operating Budget	1.165%	1.476%		1.277%		
171. CONSERVATION COMMISSION						
2222. Expense	\$25,000	\$25,000	0.00%	\$25,000	\$25,000	0.00%
TOTAL	\$25,000	\$25,000	0.00%	\$25,000	\$25,000	0.00%
% Operating Budget	0.107%	0.119%		0.117%		
630. RECREATION						
1111. Salary	\$28,671	\$28,671	0.00%	\$28,671	\$28,671	0.00%
2222. Expense	\$0	\$0	0.00%	\$0	\$0	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL	\$28,671	\$28,671	0.00%	\$28,671	\$28,671	0.00%
% Operating Budget	0.122%	0.137%		0.134%		
541. COUNCIL ON AGING						
1111. Salary	\$57,479	\$57,479	0.00%	\$57,479	\$57,479	0.00%
2222. Expense	\$150	\$150	0.00%	\$150	\$150	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	\$0	0.00%
4016. Minute Home Care	\$2,192	\$2,192	0.00%	\$2,192	\$2,192	0.00%
4017. Sr. Citizens Transportation	\$3,000	\$3,000	0.00%	\$3,000	\$3,000	0.00%
TOTAL	\$62,821	\$62,821	0.00%	\$62,821	\$62,821	0.00%
% Operating Budget	0.268%	0.299%		0.294%		
433. TRASH COLLECTION						
2222. Expense	\$618,049	\$696,648	12.72%	\$696,648	\$686,648	11.10%
TOTAL	\$618,049	\$696,648	12.72%	\$696,648	\$686,648	11.10%
% Operating Budget	2.635%	3.319%		3.208%		
<u>PUBLIC SERVICE</u>						
PUBLIC SERVICE SALARY	\$348,241	\$384,761	10.49%	\$347,866	\$347,866	-0.11%
PUBLIC SERVICE EXPENSES	\$747,308	\$825,907	10.52%	\$815,907	\$815,907	9.18%
PUBLIC SERVICE OUTLAY	\$3,000	\$3,000	0.00%	\$3,000	\$3,000	0.00%
PUBLIC SERVICE OTHER	\$53,556	\$56,106	4.76%	\$38,406	\$38,406	-28.29%
TOTAL	\$1,152,105	\$1,269,774	10.21%	\$1,205,179	\$1,205,179	4.61%
% Operating Budget	4.912%	6.049%		5.631%		

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.
<u>PUBLIC SAFETY</u>					
210. POLICE DEPARTMENT					
1111. Salary	\$1,573,150	\$1,573,150	0.00%	\$1,573,150	0.00%
2222. Expense	\$112,316	\$112,316	0.00%	\$112,316	0.00%
3333. Outlay	\$0	\$50,000	0.00%	\$0	0.00%
TOTAL	\$1,685,466	\$1,735,466	2.97%	\$1,685,466	0.00%
% Operating Budget	7.185%	7.399%		7.185%	
220. FIRE DEPARTMENT					
1111. Salary	\$1,258,189	\$1,354,922	7.69%	\$1,286,891	2.28%
2222. Expense	\$51,720	\$58,154	12.44%	\$51,720	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$1,309,909	\$1,413,076	7.88%	\$1,338,611	2.19%
% Operating Budget	5.584%	6.024%		5.707%	
230. POLICE & FIRE STATION					
2222. Expense	\$25,355	\$25,355	0.00%	\$25,355	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$25,355	\$25,355	0.00%	\$25,355	0.00%
% Operating Budget	0.108%	0.108%		0.108%	
231. AMBULANCE SERVICE					
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
4023. Ambulance Related Costs	\$115,827	\$122,486	5.75%	\$122,486	5.75%
TOTAL	\$115,827	\$122,486	5.75%	\$122,486	5.75%
% Operating Budget	0.494%	0.522%		0.522%	
291. CIVIL DEFENSE					
2222. Expense	\$500	\$500	0.00%	\$500	0.00%
TOTAL	\$500	\$500	0.00%	\$500	0.00%
% Operating Budget	0.002%	0.002%		0.002%	
<u>PUBLIC SAFETY</u>					
PUBLIC SAFETY SALARY	\$2,831,339	\$2,928,072	3.42%	\$2,860,041	1.01%
PUBLIC SAFETY EXPENSE	\$189,891	\$196,325	3.39%	\$189,891	0.00%
PUBLIC SAFETY OUTLAY	\$0	\$50,000	0.00%	\$0	0.00%
PUBLIC SAFETY OTHER	\$115,827	\$122,486	5.75%	\$122,486	5.75%
TOTAL	\$3,137,057	\$3,296,883	5.09%	\$3,172,418	1.13%
% Operating Budget	13.374%	14.055%		13.525%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.
PUBLIC WORKS					
421. ADMINISTRATION					
1111. Salary	\$130,257	\$133,825	2.74%	\$133,825	2.74%
2222. Expense	\$6,500	\$8,800	35.38%	\$6,500	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$136,757	\$142,625	4.29%	\$140,325	2.61%
% Operating Budget	0.583%	0.608%		0.598%	
422. HIGHWAY MAINTENANCE					
1111. Salary	\$288,888	\$333,376	15.40%	\$288,370	-0.18%
2222. Expense	\$173,262	\$173,262	0.00%	\$173,262	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$462,150	\$506,638	9.63%	\$461,632	-0.11%
% Operating Budget	1.970%	2.160%		1.968%	
491. CEMETERY					
1111. Salary	\$55,647	\$58,085	4.38%	\$57,278	2.93%
2222. Expense	\$2,500	\$2,500	0.00%	\$2,500	0.00%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$58,147	\$60,585	4.19%	\$59,778	2.80%
% Operating Budget	0.248%	0.258%		0.255%	
294. FORESTRY					
1111. Salary	\$67,669	\$82,028	21.22%	\$48,737	-27.98%
2222. Expense	\$25,413	\$24,800	-2.41%	\$24,800	-2.41%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$93,082	\$106,828	14.77%	\$73,537	-21.00%
% Operating Budget	0.397%	0.455%		0.314%	
429. OTHER HIGHWAY/S/STREETS					
2222. Expense	\$5,880	\$5,880	0.00%	\$5,880	0.00%
TOTAL	\$5,880	\$5,880	0.00%	\$5,880	0.00%
% Operating Budget	0.025%	0.025%		0.025%	
423. SNOW AND ICE					
1111. Salary	\$45,000	\$45,000	0.00%	\$45,000	0.00%
2222. Expense	\$45,000	\$45,000	0.00%	\$45,000	0.00%
TOTAL	\$90,000	\$90,000	0.00%	\$90,000	0.00%
% Operating Budget	0.384%	0.384%		0.384%	
424. STREET LIGHTING					
2222. Expense	\$155,000	\$165,000	6.45%	\$135,000	-12.90%
TOTAL	\$155,000	\$165,000	6.45%	\$135,000	-12.90%
% Operating Budget	0.661%	0.703%		0.576%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.
450. WATER DISTRIBUTION					
1111. Salary	\$130,210	\$138,354	6.25%	\$138,354	6.25%
2222. Expense	\$295,370	\$346,670	17.37%	\$346,670	17.37%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$425,580	\$485,024	13.97%	\$485,024	13.97%
% Operating Budget	1.814%	2.068%		2.068%	
449. SEWER DISTRIBUTION					
1111. Salary	\$81,213	\$84,785	4.40%	\$84,785	4.40%
2222. Expense	\$64,810	\$64,485	-0.50%	\$64,485	-0.50%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$146,023	\$149,270	2.22%	\$149,270	2.22%
% Operating Budget	0.623%	0.636%		0.636%	
443. WASTE WATER TREATMENT PLANT					
1111. Salary	\$193,528	\$201,224	3.98%	\$199,224	2.94%
2222. Expense	\$345,755	\$336,755	-2.60%	\$336,755	-2.60%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$539,283	\$537,979	-0.24%	\$535,979	-0.61%
% Operating Budget	2.299%	2.294%		2.285%	
<u>PUBLIC WORKS</u>					
PUBLIC WORKS SALARY	\$992,412	\$1,076,677	8.49%	\$995,573	0.32%
PUBLIC WORKS EXPENSE	\$1,119,490	\$1,173,152	4.79%	\$1,140,852	1.91%
PUBLIC WORKS OUTLAY	\$0	\$0	0.00%	\$0	0.00%
PUBLIC WORKS OTHER	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$2,111,902	\$2,249,829	6.53%	\$2,136,425	1.16%
% Operating Budget	9.003%	9.591%		9.108%	
<u>EDUCATION</u>					
810. SCHOOL DEPARTMENT					
1111. Salary	\$8,127,618	\$8,338,972	2.60%	\$9,136,825	2.60%
2222. Expense	\$2,452,135	\$2,331,152	-4.93%	\$2,331,152	-4.93%
3333. Outlay	\$0	\$0	0.00%	\$0	0.00%
4026. Transportation	\$363,514	\$280,100	-22.95%	\$320,100	-22.95%
4027. Athletics	\$81,000	\$74,043	-8.59%	\$98,450	-8.59%
4028. Assabet Valley Vocational School	\$409,115	\$471,878	15.34%	\$471,878	15.34%
TOTAL	\$11,433,382	\$11,496,145	0.55%	\$12,423,976	0.55%
% Operating Budget	48.743%	49.010%		49.010%	
EDUCATION SALARY	\$8,127,618	\$8,338,972	2.60%	\$8,338,972	2.60%
EDUCATION EXPENSE	\$2,452,135	\$2,331,152	-4.93%	\$2,331,152	-4.93%
EDUCATION OUTLAY	\$0	\$0	0.00%	\$0	0.00%
EDUCATION OTHER	\$853,629	\$826,021	-3.23%	\$826,021	-3.23%
TOTAL	\$11,433,382	\$11,496,145	0.55%	\$11,496,145	0.55%
% Operating Budget	48.743%	49.010%		49.010%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.
<u>EMPLOYEE BENEFITS & TOWN OPERATIONS</u>					
910. RETIREMENT CONTRIBUTION					
2222. Expense	\$995,200	\$1,045,494	5.05%	\$1,045,494	5.05%
4046. Teachers E.R.I.	\$0	\$0	0.00%	\$0	0.00%
TOTAL	\$995,200	\$1,045,494	5.05%	\$1,045,494	5.05%
% Operating Budget	4.243%	4.457%		4.457%	
911. RETIREMENT NON-CONTRIBUTORY					
2222. Expense	\$4,891	\$4,891	0.00%	\$4,891	0.00%
TOTAL	\$4,891	\$4,891	0.00%	\$4,891	0.00%
% Operating Budget	0.021%	0.021%		0.021%	
914. HEALTH INSURANCE					
2222. Expense	\$1,350,000	\$1,700,000	25.93%	\$1,820,000	34.81%
TOTAL	\$1,350,000	\$1,700,000	25.93%	\$1,820,000	34.81%
% Operating Budget	5.755%	7.247%		7.759%	
915. LIFE INSURANCE					
2222. Expense	\$9,000	\$8,000	-11.11%	\$8,000	-11.11%
TOTAL	\$9,000	\$8,000	-11.11%	\$8,000	-11.11%
% Operating Budget	0.038%	0.034%		0.034%	
916. TOWN SHARE MEDICARE					
2222. Expense	\$100,000	\$125,000	25.00%	\$125,000	25.00%
TOTAL	\$100,000	\$125,000	25.00%	\$125,000	25.00%
% Operating Budget	0.426%	0.533%		0.533%	
913. UNEMPLOYMENT COMPENSATION					
2222. Expense	\$27,000	\$25,000	-7.41%	\$25,000	-7.41%
TOTAL	\$27,000	\$25,000	-7.41%	\$25,000	-7.41%
% Operating Budget	0.115%	0.107%		0.107%	
945. TOWN INSURANCE PREMIUMS					
2222. Expense	\$155,000	\$160,000	3.23%	\$160,000	3.23%
TOTAL	\$155,000	\$160,000	3.23%	\$160,000	3.23%
% Operating Budget	0.661%	0.682%		0.682%	
<u>EMPLOYEE BENEFITS & TOWN OPERATIONS</u>					
TOTAL	\$2,641,091	\$3,068,385	16.18%	\$3,188,385	20.72%
% Operating Budget	11.259%	13.081%		13.593%	

TOWN OF MAYNARD OPERATING BUDGET

DEPARTMENT	TOWN MTG. APPROP. FY 2002	DEPARTMENT REQUEST FY 2003	% CHANGE FY2003 REQU. FY2002 APPR.	SELECTMEN RECOMM. FY 2003	% CHANGE FY 2003 SELECT. FY 2002 APPR.
<u>DEBT & INTEREST</u>					
710. RET. OF DEBT PRINCIPAL					
4029. DPW Water Bond	\$115,000	\$220,000	91.30%	\$220,000	91.30%
4030. DPW Sewer Bond	\$45,000	\$117,000	160.00%	\$117,000	160.00%
4032. School Loan Green Meadow	\$360,000	\$345,000	-4.17%	\$345,000	-4.17%
4037. Bond Antic. Notes	\$33,400	\$0	-100.00%	\$0	-100.00%
4040. MWPAT Bond	\$26,093	\$30,183	15.67%	\$30,183	15.67%
4041. Building Remodeling	\$30,000	\$30,000	0.00%	\$30,000	0.00%
4042. Equipment	\$10,000	\$10,000	0.00%	\$10,000	0.00%
TOTAL	\$619,493	\$752,183	21.42%	\$752,183	21.42%
% Operating Budget	2.641%	3.207%		3.207%	
751. INTEREST ON LONG TERM DEBT					
4029. DPW Water Bond	\$75,609	\$123,601	63.47%	\$123,601	63.47%
4030. DPW Sewer Bond	\$16,587	\$57,971	249.50%	\$57,971	249.50%
4032. School Loan Green Meadow	\$82,140	\$67,429	-17.91%	\$67,429	-17.91%
4040. MWPAT Bond	\$7,005	\$7,523	7.39%	\$7,523	7.39%
4041. Building Remodeling	\$4,051	\$2,700	-33.35%	\$2,700	-33.35%
4042. Equipment	\$4,911	\$4,460	-9.18%	\$4,460	-9.18%
TOTAL	\$190,303	\$263,684	38.56%	\$263,684	38.56%
% Operating Budget	0.811%	1.124%		1.124%	
752. INTEREST ON SHORT TERM DEBT					
4037. Bond Anticipation Notes	\$1,341,165	\$523,690	-60.95%	\$523,690	-60.95%
4038. Revenue Anticipation Notes	\$16,000	\$10,000	-37.50%	\$10,000	-37.50%
TOTAL	\$1,357,165	\$533,690	-60.68%	\$533,690	-60.68%
% Operating Budget	5.786%	2.275%		2.275%	
<u>SUMMARY ALL DEPARTMENTS</u>					
100 GENERAL GOVERNMENT	\$814,065	\$904,909	11.16%	\$872,083	7.13%
200 PUBLIC SERVICES	\$1,152,105	\$1,269,774	10.21%	\$1,205,179	4.61%
300 PUBLIC SAFETY	\$3,137,057	\$3,296,883	5.09%	\$3,172,418	1.13%
400 PUBLIC WORKS	\$2,111,902	\$2,249,829	6.53%	\$2,136,425	1.16%
500 EDUCATION	\$11,433,382	\$11,496,145	0.55%	\$11,496,145	0.55%
600 EMPLOYEE BENEFITS & OPER.	\$2,641,091	\$3,068,385	16.18%	\$3,188,385	20.72%
700 DEBT AND INTEREST	\$2,166,961	\$1,549,557	-28.49%	\$1,549,557	-28.49%
TOTAL OPERATING BUDGET	\$23,456,563	\$23,835,482	1.62%	\$23,620,192	0.70%
% Operating Budget				\$24,575,323	

FINCOM RECOMMENDATION: Recommends

FinCom Comment: This article allows the Town to enter into agreement with various banks to maintain compensating balances in accounts. Earnings on these accounts are retained by the banks to offset fees that would normally be assessed for bank services.

The following action was taken:

Voted: that the Town accept the article as printed in the warrant.

The Finance Committee Recommends.

ARTICLE 5: RESERVE FUND

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$100,000 or any other sum to provide for any extraordinary and unforeseen expenditures of the various Town Departments, by vote of the Finance Committee out of the Reserve Fund, as provided by M.G.L., Chapter 40, Section 6. To do or act thereon.

SPONSORED BY: Finance Committee
APPROPRIATION: \$100,000
FINCOM RECOMMENDATION: Recommends

FinCom Comment: The reserve fund is used to fund “emergency and unforeseen expenditures”. In the past the fund has been used to cover emergency repairs, special elections, litigation and health insurance. The Finance Committee with the requesting department head reviews each request before the money is transferred. A complete list of transfers for the Fiscal year can be found in the Annual Town Report.

The following action was taken:

Voted: Yes 512, No 64, that the Town will raise and appropriate from taxation the sum of \$100,000 to provide for any extraordinary and unforeseen expenditures of the various Town Departments, by vote of the Finance Committee out of the Reserve Fund, as provided by M.G.L., Chapter 40, Section 6.

The Finance Committee Recommends.

This article was voted by a Secret Ballot, as required by Town ByLaw.

ARTICLE 6: SOLID WASTE CONTRACT ACCEPTANCE

To see if the Town will vote to approve the Board of Health entering into a 3-year contract, with three one-year extensions, on behalf of the Town to have Allied Wastes Industries (d/b/a BFI in Massachusetts) collect and transport solid waste and recyclables for the Town and to raise and appropriate, transfer from available sums or otherwise

provide the sum of money necessary to fund said contract. Said contract to be effective as of July 1, 2002.

To do or act thereon.

SPONSORED BY: Board of Health

APPROPRIATION:

FINCOM RECOMMENDATION: Recommends

FinCom Comment: This article authorizes the Board of Health to go forward with a contract extension that was recently negotiated. We believe the contract extension to be beneficial to the Town because the increase in the contract is less than the increases that typically have been incurred by other towns when re-bidding their trash collection contract. Also, this extension ensures that the trash collection contract will now expire at the same time as the contract for trash disposal at the waste-to-energy facility in Millbury. Having both contracts expire simultaneously will provide flexibility and better bargaining leverage when the contracts are re-bid. Part of the trash collection contract is paid for by the purchase of trash bag stickers. The majority of the funding is included in the Operating Budget.

The following action was taken:

Voted: that the Town will approve the Board of Health entering into a 3-year contract, with three one-year extensions, on behalf of the Town to have Allied Wastes Industries (d/b/a BFI in Massachusetts) collect and transport solid waste and recyclables for the Town. Said contract to be effective as of July 1, 2002.

The Finance Committee Recommends.

ARTICLE 7: POLICE UNION CONTRACT

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money necessary to fund the collective bargaining agreement between the Town of Maynard and International Brotherhood of Police Officers, Local 356A and 356B, said agreement to be effective July 1, 2002.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: Unknown

FINCOM RECOMMENDATION: At Town Meeting

FinCom Comment: As of the date of the Warrant printing, the International Brotherhood of Police Officers, Local 356A and 356B has not finalized union negotiations, therefore the monies needed for appropriation have not been determined.

The following action was taken:

This article was withdrawn.

ARTICLE 8: FIRE FIGHTERS UNION CONTRACT

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money necessary to fund the collective bargaining agreement between the Town of Maynard and the International Association of Fire Fighters, Local 1947 said agreement to be effective July 1, 2002.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: Unknown
FINCOM RECOMMENDATION: At Town Meeting

FinCom: As of the date of the Warrant printing, the International Association of Firefighters, Local 1947 has not finalized negotiations, therefore the monies needed for appropriation have not been determined.

**The following action was taken:
This article was withdrawn.**

ARTICLE 9: CEMETERY FUNDS

To see if the Town will vote to accept cemetery funds from sundry persons and the interest generated thereby, to be invested to perpetually care for the lots and surroundings at Glenwood Cemetery.

To do or act thereon.

SPONSORED BY: Treasurer/Collector
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

FinCom Comment: This is a standard article, allows the Board of Selectmen to sell lots and graves and collects perpetual care monies for the Glenwood Cemetery.

The following action was taken:

Voted: that the Town accept the article as printed in the warrant.

The Finance Committee Recommends.

The Annual Town Meeting adjourned at 11:15 P.M. on May 20, 2002 and reconvened on May 21, 2002 at 8:30 P.M.

The Moderator, Bob Nadeau, called the meeting to order at 8:30 P.M. Two hundred and Nine (209) voters were present.

Motion made and seconded to appoint bob MacCarthy as Assistant Moderator.

ARTICLE 10: CONTRACT CONSULTANT PLANNER

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$20,000 or any other sum, including the receipt of available state or federal funds or TIF funds in order to contract with a part-time community development planner from July 1, 2002 to June 30, 2003.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$20,000

FINCOM RECOMMENDATION: Recommends

Comment: The current contract with the Town Planner expires June 30, 2002. Monies from this article and from Clock Tower Place will fund the position for Fiscal 2003. This request is for the same amount approved last year. In the past 12 months, the Planner has participated in or has had primary responsibility for preparing 5 grant proposals. To date \$47,335 has been awarded for firefighter gear. \$216,000 is pending but will most likely be awarded for drain line installation on Florida Road for flood prevention. A total of \$93,048 is pending but will most likely be approved for completing the installation of historic streetlights and for preparation of a Community Development Plan.

Additionally, the Town Planner has worked on implementing the following grants; van service to South Acton Train Station, installation of historic lights on Nason and Main Streets, as well as proceeding with land acquisition for the Assabet River Rail Trail. The Finance Committee supports continued funding for this position.

The following action was taken:

Voted: Yes 168, No 16, Blanks 8, that the Town raise from taxation the sum of \$20,000 including the receipt of available State or Federal Funds or TIF funds in order to contract with a part-time Community Development Planner from July 1, 2002 to June 30, 2003.

The Finance Committee Recommends

This article was voted by a Secret Ballot which is required by Town ByLaw.

ARTICLE 11: OAR RIVER TESTING

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$1,000 or any other sum, to fund water quality testing of the Assabet River by the Organization for the Assabet River in Fiscal Year 2003.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$1,000

FINCOM RECOMMENDATION: Recommends

FinCom Comment: Maynard and other Towns along the Assabet River with W.W.T.P.'s contribute to the quarterly monitoring of the River's quality. Volunteers from OAR sample ten points along the River and a private lab does the analysis.

The following action was taken:

Voted: that the Town raise from taxation the sum of \$1,000 to fund water quality testing of the Assabet River by the Organization for the Assabet River in Fiscal Year 2003.

The Finance Committee Recommends.

ARTICLE 12: DISPOSE OF ROCKLAND AVENUE HOME

To see if the Town will vote to authorize the sale of the dwelling owned by the Town of Maynard at 25 Rockland Avenue (formerly the Lalli home) to the highest qualified bidder with the express purpose of moving the home from the site.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

FinCom Comment: This article allows the Board of Selectmen to sell the dwelling only and retain ownership of the land (formerly known as the Lalli home on Rockland Avenue). This sale will be conducted at NO cost to the Town and will add revenue to the general fund.

The following action was taken:

Voted: Yes 176, No 17, Blanks 3, (128 votes needed for a 2/3 vote) that the Town will authorize the sale of the dwelling owned by the Town of Maynard at 25 Rockland Avenue (formerly the Lalli home) to the highest qualified bidder with the express purpose of moving the home from the site at no cost to the Town.

The Finance Committee Recommends.

This article was voted by a 2/3 secret ballot vote, as required by Town ByLaw.

ARTICLE 13: DISPOSE SURPLUS EQUIPMENT

To see if the Town will vote to authorize the Board of Selectmen to dispose of surplus and/or obsolete equipment or materials, as authorized by Mass. General Law Chapter 30B, Uniform Procurement Act, as amended from time to time.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

FinCom Comment: By passing this article, the Town gives the Board of Selectmen the right to sell any equipment that is deemed surplus or obsolete by a department head. Any

equipment that will be sold is posted at Town Hall. The money from any sale goes to the General Fund.

The following action was taken:

Voted: to accept the article as printed in the warrant.

Finance Committee Recommends.

ARTICLE 14: LIBRARY CONSTRUCTION PROJECT

To see if the Town will vote to raise, transfer and appropriate from available funds or otherwise provide a sum of money to construct and equip a new library facility at the Roosevelt School site and all necessary equipment and personal property related thereto and to pay for any and all costs, expenses, fees, and charges relating thereto, including but not limited to engineers, architects, design consultants, and legal fees and to authorize the Board of Library Trustees to enter into, execute and implement any and all contracts, agreements or other documents reasonably related to carrying out this vote; and to authorize the Board of Library Trustees to seek, apply for and accept state, federal and other grant funds or forms of aid to be received in reimbursement for said library construction project, estimated expense is expected to be no more than \$3,600,000, a significant portion of which is expected to be reimbursed by, and is contingent upon the receipt of a building grant award from the Massachusetts Board of Library Commissioners.

To do or act thereon.

SPONSORED BY: Board of Library Trustees

APPROPRIATION: \$3,600,000

FINCOM RECOMMENDATION: Recommends

FinCom Comment: Upon written notification of the awarding of a building grant from the Massachusetts Board of Library Commissioners, the town has 6 months to raise its share of the construction cost. If the town does not have it's funding in place within six months, it loses the grant. This notification could come as soon as early fall. This article authorizes the town to raise the money necessary to fund its share of construction costs for the new library. (The Town will also need to hold a debt exclusion vote, which would be scheduled after awarding of the grant). The Town can only raise this money if the building grant is awarded.

The following action was taken:

Voted: Yes 469, No 66, Blanks 4, (356 votes needed for a 2/3 vote) that the Town borrow the sum of \$3,600,000 to construct and equip a new library facility at the Roosevelt School site and all necessary equipment and personal property related thereto and to pay for any and all costs, expenses, fees, and charges relating thereto, including but not limited to engineers, architects design consultants, and legal fees and to authorize the Board of Library Trustees to enter into, execute and implement any and all contracts, agreements or other documents reasonably related to carrying out this vote; and to authorize the Board of Library Trustees to seek, apply for and accept sate, federal and

other grant funds or forms of aid to be received in reimbursement for said library construction project, estimated expense is expected to be no more than \$5.7 million significant portion of which is expected to be reimbursed by, and is contingent upon the receipt of a building grant award from the Massachusetts Board of Library Commissioners.

The Finance Committee Recommends.

The article was voted by a 2/3 secret ballot as required by Town ByLaw.

ARTICLE 15: MAGIC FUNDING

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$1,723 or any other sum to the Minuteman Advisory Group for Interlocal Coordination for FY2003.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$1,723

FINCOM RECOMMENDATION: Recommends

FinCom Comment: Minuteman Advisory Group for Interlocal Coordination is a regional group that provides a forum for 9 area towns to share problems and study issues that effect the entire region. These towns are then able to present issues to state legislators and planning agencies with a single, unified voice. This year, MAGIC's primary focus has been twofold; solving regional traffic issues and addressing budget concerns such as SPED funding. Maynard's membership in this regional organization is well worth our continued investment.

The following action was taken:

Voted: that the Town raise from Taxation the sum of \$1,723 to the Minuteman Advisory Group for Interlocal Coordination for Fiscal Year 2003.

The Finance Committee Recommends.

ARTICLE 16: CITIZEN'S PETITION

To see if the Town will vote to direct the Selectmen to redefine the TIF Zone for the Wellesley/Rosewood TIF agreement, approved by Town Meeting April 27, 1998, by amending the TIF Plan to exclude the existing open areas or parking areas of the Mill property (See attached Map indicating TIF Zone approved at Special Town Meeting April 27, 1998 and Proposed TIF Zone Change). More specifically to include but not be limited to:

1. Upper and Lower Thompson Parking Lots: bordered by the Mill Pond, Sudbury Street, Park Street and Thompson Street.
2. Main Street Parking Lot: The area directly on Main Street bordering the Mill Pond, Buildings 21 and 23 and Sudbury Street.
3. Walnut Street Parking: bordered by Walnut Street, Hillside Avenue and the Assabet River.

To do or act thereon.

SPONSORED BY: Citizens Petition

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

FinCom Comment: The intent of the Wellesley/Rosewood TIF agreement was to attract businesses to occupy Clock Tower Place, and it has been very successful. The redefined TIF zone would require future buildings, property owners, and businesses, in the proposed new areas outside of the TIF zone, to be subject to normal commercial taxes. This change may not affect any existing buildings, businesses, or any future renovations to existing buildings. This would ensure that the town is in the best financial position to support all the new business growth. This recommendation is not an opinion on the legality of the citizen's petition or of the legality of redefining the TIF zone.

The following action was taken:

Voted: Yes 141, No 51, Blanks 2, that the Town accept the article as printed in the warrant with one change: (in first line change "direct" to "recommend that")

The Finance Committee Recommends.

This was voted by a Secret Ballot, which was requested by the voters.

The article as changed reads:

Article 16: Citizen's Petition

Voted: Yes 141, No 51, Blanks 2, that the Town will recommend that the Selectmen redefine the TIF Zone for the Wellesley/Rosewood TIF agreement, approved by Town Meeting April 27, 1998, by amending the TIF Plan to exclude the existing open areas or parking areas of the Mill property (see attached Map indicating TIF Zone approved at Special Town Meeting April 27, 1998 and Proposed TIF Zone Change). More specifically to include but not be limited to:

1. Upper and Lower Thompson Parking Lots: bordered by the Mill Pond, Sudbury Street, Park Street and Thompson Street.
2. Main Street Parking Lot: The area directly on Main Street bordering the Mill Pond, Building 21 and 23 and Sudbury Street.
3. Walnut Street Parking: bordered by Walnut Street, Hillside Avenue and Assabet River.

ARTICLE 17: LAND PURCHASE – CUTTING LAND

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide for the sum of \$315,686 or any other sum, to purchase, accept or otherwise acquire 22 acres of Cutting Family property (as shown in Exhibit A), and further to receive, accept and expend any and all state, federal, or private funds related to such purchase.

To do or act thereon:

SPONSORED BY: Conservation Commission

APPROPRIATION: \$315,686

FINCOM RECOMMENDATION: At Town Meeting

Conservation Commission Comment:

- Three parcels will be purchased: one parcel of upland at the corner of Parker Street and Old Marlboro Road and two parcels of wetlands that are contiguous with the Old Marlboro Road Well Field.
- This purchase will fully protect the Old Marlboro Road Well Field and preserve valuable open space.

FinCom Comment: The Conservation Commission has applied for state grant money to assist them in the purchase of this land. As of the date of the printing of the Warrant, the status of the grant has not been finalized and the source of funding for the town's portion of the purchase is unknown.

The following action was taken:
This article was withdrawn.

ARTICLE 18: POWDERMILL ROAD PUMP STATION

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$320,000 or any other sum for the purpose of upgrading the Powdermill Road Sewer Pumping Station.

To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: \$320,000

FINCOM RECOMMENDATION: Recommends

Comment: Previous reports by consultants, and station operators were assessed in this upgrade. The State D.E.P. agrees with the steps to be taken.

FinCom Comment: This article will replace the sewer pumping station on Powdermill Road. This pumping station was constructed in 1927 and upgraded in 1973. The force main to the WWTP was replaced in 1983. The Finance Committee would like to obtain additional information prior to making a recommendation (Is this project already defined in the master plan, does this pumping station need to be replaced to comply with the DEP's mandate for the sewer lines on Powdermill Road, and how will the cost impact sewer rates?).

The following action was taken:

Voted: Yes 128, No 18, (97 votes needed for a 2/3 vote), that the Town borrow the sum of \$470,000 for the purpose of upgrading the Powdermill Road Pump Station.

The Finance Committee Recommends.

This article was voted by a 2/3 Secret Ballot, as required by Town ByLaw.

This article discussed on a consent Calendar with Article 19.

ARTICLE 19: SEWER LINE REPLACEMENT

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$210,000 or any other sum, to install approximately 1,500 feet of replacement sewer line in an existing easement off Powdermill Road in and adjacent to property of the Maynard Lodge of Elks.

To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: \$210,000

FINCOM RECOMMENDATION: Recommends

Comment: The existing line, vintage 1928, is cracked and root damaged. This project will be a part of steps to be taken to eliminate surcharges to the Assabet River.

FinCom Comment: This article is to fund a project to replace a portion of the sewer line that runs along the Assabet River on Powdermill Road (adjacent to the Maynard Lodge of Elks). The sewer line often overflows into the river. Over the past few years, DPW has sought to correct the problem with root cutting and inspection. The State is now requiring the Town to correct the problem.

The following action was taken:

Voted: Yes 124, No 16, (93 votes needed for a 2/3 vote) that the Town borrow the sum of \$240,000 to install approximately 1,500 feet of replacement sewer line in an existing easement off Powdermill Road in and adjacent to the property of the Maynard Lodge of Elks.

The Finance Committee Recommends.

This article was voted by a 2/3 Secret Ballot vote.

This article was discussed on a Consent Calendar with Article 18.

ARTICLE 20: ACCEPT PRIVATE WAYS

To see if the Town will vote to accept the following Private Ways as Town Ways:

1. Vose Hill Road
2. Cutting Drive
3. Dettling Road

As built plans are on file with the Town Clerk.

To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: None

FINCOM RECOMMENDATION: At Town Meeting

FinCom Comment: As of the date of the printing of the Warrant, the Town has not received the "as built plans" from the developer for these streets.

The following action was taken:

Defeated: by a Yes 83, No 47, Blanks 1 (86 votes was needed for a 2/3 vote)

That the Town accept the following Private Ways as Town Ways:

1. Vose Hill Road
2. Cutting Drive
3. Dettling Road

As built plans are on file with the Town Clerk. Acceptance vote to become effective when agreements are signed and recorded at the Middlesex Registry of Deeds, absolving the Town of Maynard of any liability associated with existing retaining walls, on Vose Hill Road, and Dettling Roads.

Funds now being held in escrow for repair(s) to said wall(s) may then be disbursed for repair(s) to be made by landowner(s).

In addition, all legal fees associated with this article are to be paid from escrow funds deposited by the previous developer.

The Finance Committee Does not Recommend.

This article was voted by a Secret Ballot, which was requested by the voters.

ARTICLE 21: 53E ½ REVOLVING FUNDS

To see if the Town will vote to authorize the continued use of one or more Revolving Funds under M.G.L. Ch. 44, Sec. 53E ½, as amended, by Municipal Agencies, Boards, Departments, or Officers as follows:

Fire Department: for the purpose of repairing Municipal Fire Alarm Equipment receipts totaling no more than \$15,000 in Fiscal Year 2003 from Alarm Systems Fees, said funds to be expended by the Fire Chief.

Recreation Department: for the purpose of hiring one or more part-time instructors and to provide for their salaries and expenses, receipts totaling no more than \$18,000 in Fiscal Year 2003 from Recreation User Fees, said funds to be expended by the Recreation Commission.

Conservation Commission: for the purpose of administering the consultant fee provision of Maynard's Wetland Protection By-Law, receipts totaling nor more than \$25,000 in Fiscal Year 2003 from Wetland's By-Law Consultant Fees, said funds to be expended by the Conservation Commission.

Planning Board: for the purpose of site plan review expenses, receipts totaling no more than \$30,000 in Fiscal Year 2003 from Site Plan Review Fees, said funds to be expended by the Planning Board.

Town Clerk: for the purpose of purchasing materials and administration of licensing of dogs under the Dog Owner's Responsibility By-Law receipts totaling no more than \$1,500, said funds to be expended by the Town Clerk.

Board of Health: to purchase and advertise for the sale of compost bins, utilizing revenue from sale of bins, receipts totaling no more than \$4,000 and funds to be expended by the Board of Health. The Board of Health on the behalf of the Town of Maynard shall utilize revenue from a State MRIP Grant (Municipal Recycling Incentive Program, receipts totaling no more than \$20,000 said funds to be expended by the Board of Health and for the purpose of paying for disposal of household hazardous products, tires and electronics collected at the Town drop-off at the Highway Garage, utilizing revenue from fees

charged for disposal, receipts totaling no more than \$4,000, said funds to be expended by the Board of Health. For the purpose of paying for inspections of food establishments in the Town of Maynard utilizing revenues from licensing fees paid by food establishments, receipts totaling no more than \$10,000, said funds to be expended by the Board of Health. To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

FinCom Comment: The revolving funds allow the Boards to collect fees and hire consultants to aid them in their decisions and buy the supplies that they need to perform their duties. If the monies collected go over the limit set for the fund, the excess money is placed in the General Fund.

The following action was taken:

Voted: that the Town accept the article as printed in the warrant with the following change: under Board of Health 8th line change \$4,000 to \$8,000.

The Finance Committee Recommends.

ARTICLE 22: ACCEPT CLAUSE 41 OF M.G.L. CHAPTER 59 SECTION 5

Accept Legislation to increase asset and income limits for Clause 41 (G.L. Ch. 59, Section 5, Clause 41). This local option, if adopted, would automatically increase the exemption amount by the annual consumer price index. This option has a cumulative impact, i.e. the adjusted amount is the base for the next year's adjustment.

To do or act thereon.

SPONSORED BY: Board of Assessors
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

Board of Assessors Comment: The Board of Assessors estimates that this will qualify approximately 13 more taxpayers at \$500 each.

FinCom Comment: Clause 41 defines a property tax exemption available to low income seniors. A property tax exemption of \$500 is available to homeowners who are at least 70 years old and who have annual income less than \$13,637 (\$15,735 if married) and assets (other than home) of less than \$29,372 (\$31,470 if married). There are currently 25 Maynard residents receiving this exemption. The Board of Assessors estimates that passage of this article will qualify 5 to 15 additional residents for the exemption. Maynard will be reimbursed the full amount plus \$2.00 for up to 116 applicants.

The following action was taken:

Voted: that the Town accept the article as printed in the warrant.

The Finance Committee Recommends.

ARTICLE 23: ACCEPT CLAUSE 17 OF M.G.L. CHAPTER 59 SECTION 5

To see if the Town will vote to accept legislation to increase asset and income limits for Clause 17 (G.L. Ch. 59, Section 5, Clause 17). This local option if adopted would automatically increase the exemption amount by the annual consumer price index. This option has a cumulative impact, i.e. the adjusted amount is the base for the next year's adjustment.

To do or act thereon.

SPONSORED BY: Board of Assessors
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

Board of Assessor's comment: The Board of Assessors estimates that this will qualify approximately 13 more taxpayers at \$500 each.

FinCom Comment: Clause 17 defines a property tax exemption available to low income seniors. A property tax exemption of \$210 is available to homeowners who are at least 70 years old and have assets (other than the home) of less than \$41,960. There are currently 23 Maynard residents receiving this exemption. The Board of Assessor's estimates that passage of this article will qualify 5 to 15 additional residents for the exemption. Maynard will be reimbursed up to \$3,600.

The following action was taken:

Voted: that the Town accept the article as printed in the warrant.

The Finance Committee Recommends.

Motion made by Philip Bohunicky at 11:15 P.M., on May 21, 2002 to adjourn the Annual Town Meeting. Motion seconded. Motion carried.



COMMONWEALTH OF MASSACHUSETTS

Middlesex, SS.

SPECIAL TOWN MEETING

To the Constable of the Town of Maynard, in said County

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble in the Fowler Middle School Auditorium, 3 Tiger Drive in said Town, on Tuesday May 21, 2002 at 7:30 p.m. then and thereto act on the following articles:

The following action was taken:

At 7:35 P.M. on May 21, 2002, the Special Town Meeting was called to order by Bob Nadeau, Town Moderator. Two hundred and nine (209) voters were present.

Motion was made and seconded to appoint Bob MacCarthy as Assistant Moderator. Carried.

Guests were acknowledged and admitted.

ARTICLE 1: FY2002 HEALTH CARE

To see if the Town will vote to transfer the sum of \$270,000 from FY2002 Interest on Short Term Debt and appropriate the sum of \$200,000 from available funds to the FY2002 Health Insurance Account.

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$200,000 Transfer \$270,000
FINCOM RECOMMENDATION:	Recommends

FinCom Comment: Health Insurance costs have increased dramatically in recent years. The amount budgeted for last (fiscal) year was \$1,150,000 but costs were \$1.7 million. The Fall of 2001 Special Town Meeting authorized taking \$550,000 from the Stabilization Fund to pay off this health insurance debt from last year. The budget for this year that was approved at the Fall 2001 Special Town Meeting only included \$1.35 million for Health Insurance, with the promise that any additional state aid that was obtained would go towards the Health Insurance costs. The extra state aid (\$200,000) was obtained, but actual costs for this year (\$1.8 million) are once again higher than expected.

This article authorizes the use of the \$200,000 state aid, plus another \$270,000 "left over" in this year's budget, to fund the full cost of Health Insurance this year. The monies "left over" from this year's budget are a one-time event related to the timing of the reimbursement by the State of funding for the new Fowler School construction. This year's Operating Budget article level funds the Health Insurance line item at the \$1.8 million cost projected for this year. Alternative methods of obtaining Health Insurance coverage are being investigated.

The following action was taken:

Voted: that the town accept the article as printed in the warrant. Finance Committee Recommended.

ARTICLE 2: FY2002 SALARY ADMINISTRATION PLAN

To see if the Town will vote under authority of Section 108A of Chapter 41 of the General Laws to amend the Maynard Salary Administration Plan by deleting therefrom the present Section 19 entirely and substituting therefore a new Section 19 as hereinafter set forth, said raise to be retroactive to July 1, 2001, and for the transfer from FY2002 short-term interest the sum of \$17,883 to fund such increase.

To do or act thereon.

(Salary Administration Plan on following pages.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$17,883
FINCOM RECOMMENDATION:	Recommends

FinCom Comment: This article represents a 4% increase for the Fiscal Year 2002 for the employees of the Plan retroactive to July 1, 2001. The plan participants did not receive a salary adjustment in Fiscal Year 2002 as the articles were withdrawn on the floor of the town meeting due to monetary issues. The budget for Fiscal Year 2003 does not include an appropriation for this increase.

The following action was taken:

Voted: Yes 128, No 27, Blanks 2 that the town accept the article as printed in the warrant with one change: Under Police Chief, Step 4, change to \$37,398.

The Finance Committee Recommends.

This article was voted by a secret ballot as required by Town By-Law.

ARTICLE 3: TRANSFER SCHOOL DEPARTMENT ARTICLE

To see if the Town will vote to transfer the \$7,516 remaining in "Coolidge Boiler, Article 5" of the October 2000 Town Meeting to repair the cement pilings at the Green Meadow School.

SALARY ADMINISTRATION PLAN

FULL TIME EMPLOYEES

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
OFFICE OF THE SELECTMEN Administrative Secretary	31,788	33,659	35,528	37,398	39,268	41,137	43,008
OFFICE OF THE TOWN ACCOUNTANT Town Accountant	45,575	48,256	50,937	53,618	56,299	58,980	61,661
OFFICE OF THE TOWN CLERK Town Clerk	33,457	35,426	37,393	39,362	41,330	43,298	45,266
OFFICE OF THE TREASURER/COLLECTOR Treasurer/Collector	40,293	42,662	45,033	47,403	49,773	52,144	54,514
OFFICE OF THE POLICE CHIEF Secretary	31,788	33,659	35,528	37,398 50,344	39,268	41,137	43,008
HEALTH DEPARTMENT							
Public Health Officer BS and RS & 2 yrs	30,552	32,349	34,146	35,943	37,742	39,538	41,336
Public Health Officer BS, RS, CHO, 5 yrs	38,186	40,432	42,678	44,925	47,171	49,418	51,664
Public Health Officer MS, RS, CHO, 10 yrs	46,491	47,322	51,962	54,696	57,430	60,165	62,899
Public Health Nurse	26,020	27,551	29,082	30,612	32,142	33,673	35,204
OFFICE OF ASSESSORS Assistant Assessor	44,553	47,172	49,794	52,414	55,035	57,656	60,276

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
PUBLIC WORKS DEPARTMENT							
Superintendent	53,371	56,510	59,649	62,789	65,929	69,067	72,207
Professional Manager Wastewater Treatment Plant	18.30	19.38	20.46	21.53	22.61	23.57	24.76
LIBRARY							
Library Director (MLS Degree)	38,936	41,226	43,517	45,807	48,064	50,387	52,677

PART-TIME EMPLOYEES

OFFICE OF THE SELECTMEN

Sealer of Weights and Measures
Per Year

Fee Basis

Veteran's Agent Salary

1,200

Veteran's Agent Expense

300

Registrar of Voters

100

Clerk, Registrar of Voters

500

Inspector of Wires

Fee Basis

Inspector of Animals

100

Lock-Up Keeper

120

School Traffic Officer

500

Building Inspector

Fee Basis

Assistant Building Inspector

Fee Basis

Dog Officer's Salary

1

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Dog Officer's Expense							1,200
Gas Inspector							Fee Basis
Assistant Gas Inspector							Fee Basis
OFFICE OF COUNCIL ON AGING Clerk							10.06
OFFICE OF REGISTRARS Canvassers Election Officers						Fee Set by Town Clerk	7.63
42 FIRE DEPARTMENT Clerk/Stenographer	10.55	11.16	11.78	12.40	13.02	13.63	14.26
POLICE DEPARTMENT Clerk/Stenographer	10.55	11.16	11.78	12.40	13.02	13.63	14.26
School Crossing Guards			10.21	14.34			
Police Station Janitor							13.80
Police Matron							15.53
OFFICE OF TOWN ACCOUNTANT Clerk/Stenographer	10.55	11.16	11.78	12.40	13.02	13.63	14.26

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
LIBRARY DEPARTMENT							
Library Page, per hour							7.09
Story Teller							15.42
Part-Time Help	10.55	11.16	11.78	12.40	13.02	13.63	14.26
PUBLIC WORKS DEPARTMENT							
Clerk/Stenographer	10.55	11.16	11.78	12.40	13.02	13.63	14.26
Inspector of Sub Divisions							Rate Set By DPW
Utility Worker: Snow shoveller, Summer Help, per hour							8.47
RECREATION DEPARTMENT							
Director, per hour							15.42
4 Playground Specialized Instructor							13.42
Playground Supervisor							11.07
Playground Aides							7.09
RECREATION COMMISSION SWIMMING PROGRAM							
Director							15.42
Instructors							12.64
Teaching Aides (6) per week							131.54
FIRE DEPARTMENT							
Call Captain (1) per year							156.00

One Call Captain, Four Call Lieutenants, Ten Call Firefighters and Five substitute Call Firefighters will be paid 9.92 per hour in the following instances:
following instances.

1. Fires, 2. Flood, 3. Storm Duty, 4. Search for lost person, 5. Bomb Incidents, 6. Call back by Chief of Department.

To do or act thereon.

SPONSORED BY: School Department
APPROPRIATION: Transfer \$7,516
FINCOM RECOMMENDATION: Recommends

FinCom Comment: This article represents the transfer of funds from a previously approved town meeting article to repair the cement pilings at the Green Meadow School. This work needs to be done for safety issues.

The following action was taken:

This article was withdrawn.

ARTICLE 4: SCHOOL DEPARTMENT CAPITAL IMPROVEMENTS

Raise and appropriate, transfer from available funds, or otherwise provide the sum of \$35,000, or any other sum, to implement a portion of the School Department Capital Plan to upgrade the High School Facilities.

To do or act thereon.

SPONSORED BY: School Department
APPROPRIATION: \$35,000
FINCOM RECOMMENDATION: At Town Meeting

FinCom Comment: This project is to renovate a Science Lab at the High School. Work needs to be completed during the summer months while the school is closed. At the time of Warrant printing, the source of funding was unknown.

The following action was taken:

This article was withdrawn.

ARTICLE 5: WATER/SEWER RATE STUDY

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$19,000 for an in depth study and realigning of rates charged for water/sewer usage.

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$19,000
FINCOM RECOMMENDATION: Does Not Recommend

FinCom Comment: The Finance Committee believes that this study can be done in-house with little or no cost to the Town. The Finance Committee would like to establish a sub-committee and include members of the Finance Committee, Public Works Department, Board of Selectmen and Citizen participation.

The following action was taken:

Defeated: that the Town appropriate from overlay surplus the sum of \$16,000 to contract for an in-depth study and realignment of water/sewer rates and associated billing program changes.

The Finance Committee did not recommend.

ARTICLE 6: TRANSFER DPW ARTICLES

To see if the Town will vote to transfer the sum of \$5,200 from Article 15, May 1999 Annual Town Meeting, 4th filter unit, Old Marlboro Road Well Field, for the purpose of changing out the filter media in three (3) water filtration units, at the Old Marlboro Road Well Field.

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: Transfer \$5,200
FINCOM RECOMMENDATION: Recommends

FinCom Comment: These filtration units were installed in 1997. It is necessary to periodically change the media in the filtration units. This is the first time that the cleaning is being done since the installation.

The following action was taken:

Voted: that the town accept the article as printed in the warrant.

The Finance Committee Recommends.

ARTICLE 7: CHAPTER 90 FUNDS

To see if the Town will vote to accept the provisions of Chapter 53C, Acts of 1999, and to raise and appropriate the sum of \$69,374 to be used for Chapter 90 construction and resurfacing. These funds are 100% reimbursable to the Town of Maynard.

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$69,374
FINCOM RECOMMENDATION: Recommends

FinCom Comment: This allows the Town to accept State funds to be used for resurfacing and repairs of the roads. This Town must provide for the initial cost of these improvements and then is reimbursed 100% from State funds.

The following action was taken:

Voted: that the town accept the article as printed in the warrant.

The Finance Committee Recommends.

ARTICLE 8: AMEND WETLANDS BY-LAW

To see if the Town will vote to amend the Maynard Wetland Administration By-Law Section 5. Notice and Hearings as indicated below:

Delete the sentence reading:

Any person filing a permit application or a RFD with the Commission, except an application for a minor project (such as a house addition, tennis court, swimming pool, or other accessory residential activity) shall within seven (7) days after such person is informed of the date and time of the hearing thereon, give written notice by certified mail (return receipt requested) or hand delivered, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors, including owners of land directly opposite on any public or private street or way, including any in another municipality or across a body of water.

And substituting the following:

Any person filing a permit application with the Commission shall within seven (7) days after such person is informed of the date and time of the hearing thereon, give written notice by certified mail (return receipt requested) or hand delivered, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors, including owners of land directly opposite on any public or private street or way, including any in another municipality or across a body of water.

To do or act thereon.

SPONSORED BY:	The Conservation Commission
APPROPRIATION:	None
FINCOM RECOMMENDATION:	No Recommendation

Comment: This will: (1) simplify the RFD/RDA process by removing the requirement to notify abutters, and (2) make the filing requirements of the Maynard Wetland Administration By-Law consistent with those of the Massachusetts Wetlands Protection Act.

FinCom Comment: The Finance Committee typically does not make any recommendation on by-laws, as they do not pertain to monetary issues.

The following action was taken:

Voted: that the Town accept the article as printed in the warrant.

The Finance Committee had no recommendation.

Motion made and seconded at 8:30 P.M. to adjourn the May 21, 2002, Special Town Meeting. Motion carried.

June 28th, 2002

Judith C. Peterson, Town Clerk
195 Main Street
Maynard, MA 01754

**RE: Maynard Special Town Meeting of May 21, 2002 – Case # 2105
Warrant Article #8 (General)**

Dear Ms. Peterson:

Article 8 - I return with the approval of this office the amendments to the town by-laws adopted under this Article on the warrant for the Maynard town meeting that convened on May 21, 2002.

Very truly yours,

THOMAS F. REILLY
ATTORNEY GENERAL

by: Robert W. Ritchie, Assistant Attorney General
Director, Municipal Law Unit
1350 Main Street, 4th Floor
Springfield, MA 01103-1629

ANNUAL TOWN ELECTION – MONDAY – MAY 6, 2002

Pursuant to Warrant #727, the Annual Town Election was held on May 6, 2002, in all four precincts. The polling places were prepared according to the requirements of General Law.

<p><u>Precinct #1</u> Warden: Anita Dolan Clerk: Jeanette Bourgeois Number of ballots cast: 735 Tabulation completed at: 9:30 p.m. Absentee ballots cast: 9</p>	<p><u>Precinct #2</u> Warden: Barbara Currin Clerk: Florence Tomyl Number of ballots cast: 626 Tabulation completed at: 8:45 p.m. Absentee ballots cast: 15</p>
<p><u>Precinct #3</u> Warden: Nancy Javert Clerk: Cecile Karpeichik Number of ballots cast: 738 Tabulation completed at: 9:00 p.m. Absentee ballots cast: 19</p>	<p><u>Precinct #4</u> Warden: Martha Maria Clerk: Virginia Murphy Number of ballots cast: 608 Tabulation completed at: 9:00 p.m. Absentee ballots cast: 11</p>

Total votes cast: 2707

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
<u>SELECTMAN</u>					
Blanks	236	221	232	276	965
Mark R. Wesley	518	420	523	345	1806
Susan B. Schurman	253	258	263	253	1027
Ann P. Thompson	455	349	456	337	1597
Write-ins	8	4	2	5	19
Total	1470	1252	1476	1216	5414
<u>MODERATOR</u>					
Blanks	156	150	176	198	680
Robert G. Nadeau	574	471	558	403	2006
Write-ins	5	5	4	7	21
Total	735	626	738	608	2707

ANNUAL TOWN ELECTION – MONDAY – MAY 6, 2002

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
<u>SCHOOL COMMITTEE</u>					
Blanks	337	338	333	371	1379
Mary S. Brannelly	451	363	463	330	1607
James P. Gray	361	246	289	205	1101
Martha Rogovin Wood	318	301	389	305	1313
Write-ins	3	4	2	5	14
Total	1470	1252	1476	1216	5414
<u>TRUSTEE OF PUBLIC LIBRARY</u>					
Blanks	163	143	182	170	658
Anne Marie Lesniak-Betley	570	478	555	435	2038
Write-ins	2	5	1	3	11
Total	735	626	738	608	2707
<u>MAYNARD HOUSING AUTHORITY</u>					
Blanks	179	152	184	186	701
William M. Primiano	553	473	552	417	1995
Write-ins	3	1	2	5	11
Total	735	626	738	608	2707

ANNUAL TOWN ELECTION – MONDAY – MAY 6, 2002

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Question 1					
Blanks	3	3	5	9	20
Yes	363	259	404	250	1276
No	369	364	329	349	1411
Total	735	626	738	608	2707
Question 2					
Blanks	10	14	6	11	41
Yes	370	260	373	251	1254
No	355	352	359	346	1412
Total	735	626	738	608	2707
Question 3					
Blanks	11	19	10	19	59
Yes	234	173	247	136	790
No	490	434	481	453	1858
Total	735	626	738	608	2707
Question 4					
Blanks	13	16	7	13	49
Yes	374	302	405	260	1341
No	348	308	326	335	1317
Total	735	626	738	608	2707
Question 5					
Blanks	10	16	7	15	48
Yes	227	190	251	159	827
No	498	420	480	434	1832
Total	735	626	738	608	2707

Question 1

Shall the Town of Maynard be allowed to assess an additional \$927,831 in Real Estate and Personal Property Taxes for the purposes of funding Maynard Public School Operating Expenses for the Fiscal Year beginning July first, two thousand and two?

Question 2

Shall the Town of Maynard be allowed to assess an additional \$68,031 in Real Estate and Personal Property Taxes for the purpose of funding Fire Department salaries for the fiscal year beginning July first, two thousand and two?

Question 3

Shall the Town of Maynard be allowed to assess an additional \$67,974 in Real Estate and Personal Property Taxes for the purpose of funding two Department of Public Works positions for the fiscal year beginning July first, two thousand and two?

Question 4

Shall the Town of Maynard be allowed to assess an additional \$20,300 in Real Estate and Personal Property Taxes for the purpose of funding Mosquito Control and Hazardous Waste Collection Day for the fiscal year beginning July first two thousand and two?

Question 5

Shall the Town of Maynard be allowed to assess an additional \$50,000 in Real Estate and Personal Property Taxes for the replacement of two police cruisers for the fiscal year beginning July first, two thousand and two?

SPECIAL TOWN ELECTION – TUESDAY JUNE 25, 2002

Pursuant to Warrant #730, the Special Town Election was held on June 25, 2002, in all four precincts. The polling places were prepared according to the requirements of General Law.

<u>Precinct #1</u>	Warden: Betsy Wilson Clerk: Jack Malcolm Number of ballots cast: 928 Tabulation completed at: 9:00 p.m. Absentee ballots cast: 41	<u>Precinct #2</u>	Warden: Barbara Currin Clerk: Florence Tomyl Number of ballots cast: 765 Tabulation completed at: 8:30 p.m. Absentee ballots cast: 41
<u>Precinct #3</u>	Warden: Nancy Javert Clerk: Cecile Karpiechik Number of ballots cast: 919 Tabulation completed at: 8:45 p.m. Absentee ballots cast: 49	<u>Precinct #4</u>	Warden: Martha Maria Clerk: Virginia Murphy Number of ballots cast: 820 Tabulation completed at: 9:00 p.m. Absentee ballots cast: 53

Total votes cast: 3432

BALLOT QUESTION

Shall the Town of Maynard be allowed to assess an additional \$927,831 in Real Estate and Personal Property Taxes for the purpose of funding Maynard Public School Operating Expenses for the Fiscal Year beginning July first, two thousand and two?

Said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

	<u>PRCT.1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>QUESTION 1</u>					
Blanks	8	6	8	9	31
Yes	448	322	474	327	1571
No	472	437	437	484	1830
Total:	928	765	919	820	3432

STATE PRIMARY – TUESDAY SEPTEMBER 17, 2002

Pursuant to Warrant #732, the State Primary was held on September 17, 2002, in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1 Warden: Betsy Wilson
 Clerk: Jack Malcolm
 Number of ballots cast: 461
 Tabulation completed at: 9:00 p.m.
 Absentee ballots cast: 4

Precinct #2 Warden: Barbara Currin
 Clerk: Florence Tomyl
 Number of ballots cast: 478
 Tabulation completed at: 9:00 p.m.
 Absentee ballots cast: 18

Precinct #3 Warden: Nancy Javert
 Clerk: Cecile Karpeichik
 Number of ballots cast: 467
 Tabulation completed at: 8:45 p.m.
 Absentee ballots cast: 2

Precinct #4 Warden: Martha Maria
 Clerk: Virginia Murphy
 Number of ballots cast: 441
 Tabulation completed at: 9:00 p.m.
 Absentee ballots cast: 8

Total votes cast: _____ 1847 _____

Democratic Party: _____ 1302 _____

Green Party: _____ 2 _____

Libertarian Party: _____ 5 _____

Republican Party: _____ 538 _____

DEMOCRATIC

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
<u>SENATOR IN CONGRESS</u>					
Blanks	38	50	33	36	157
John F. Kerry	264	290	292	293	1139
Write-ins	1	2	2	1	6
Total:	303	342	327	330	1302
<u>GOVERNOR</u>					
Blanks	3	6	3	5	17
Thomas Birmingham	32	54	48	52	186
Steve Grossman	2	3	1	0	6
Shannon O'Brien	120	101	98	116	435
Robert B. Reich	74	112	107	94	387
Warren E. Tolman	72	66	69	63	270
Write-ins	0	0	1	0	1
Total:	303	342	327	330	1302

STATE PRIMARY – TUESDAY SEPTEMBER 17, 2002

	<u>PRCT. 1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>LT. GOVERNOR</u>					
Blanks	21	30	42	39	132
Christopher Gabrieli	130	141	107	124	502
Lois G. Pines	96	124	131	118	469
John P. Slattery	56	46	46	48	196
Write-ins	0	1	1	1	3
Total:	303	342	327	330	1302
<u>ATTORNEY GENERAL</u>					
Blanks	57	69	63	55	244
Thomas F. Reilly	246	272	262	273	1053
Write-ins	0	1	2	2	5
Total:	303	342	327	330	1302
<u>SECRETARY OF STATE</u>					
Blanks	60	86	83	65	294
William Francis Galvin	242	256	242	261	1001
Write-ins	1	0	2	4	7
Total:	303	342	327	330	1302
<u>TREASURER</u>					
Blanks	46	57	59	57	219
Michael P. Cahill	53	58	54	42	207
Timothy P. Cahill	116	112	121	107	456
Stephen J. Murphy	28	30	18	35	111
James W. Segal	60	84	73	88	305
Write-ins	0	1	2	1	4
Total:	303	342	327	330	1302
<u>AUDITOR</u>					
Blanks	71	86	85	90	332
A. Joseph DeNucci	232	254	240	239	965
Write-ins	0	2	2	1	5
Total:	303	342	327	330	1302
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	56	60	52	47	215
Martin T. Meehan	245	281	271	280	1077
Write-ins	2	1	4	3	10
Total:	303	342	327	330	1302

STATE PRIMARY – TUESDAY SEPTEMBER 17, 2002

	<u>PRCT. 1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>COUNCILLOR</u>					
Blanks	96	110	112	107	425
Marilyn M. Petitto DeVaney	207	232	214	223	876
Write-ins	0	0	1	0	1
Total:	303	342	327	330	1302
<u>SENATOR IN GENERAL COURT</u>					
Blanks	46	62	55	51	214
Pamela P. Resor	256	280	269	275	1080
Write-ins	1	0	3	4	8
Total:	303	342	327	330	1302
<u>REPRESENTATIVE IN GENERAL COURT</u>					
Blanks	60	74	64	81	279
Patricia A. Walrath	242	268	261	247	1018
Write-ins	1	0	2	2	5
Total:	303	342	327	330	1302
<u>DISTRICT ATTORNEY</u>					
Blanks	60	83	70	71	284
Martha Coakley	242	258	255	258	1013
Write-ins	1	1	2	1	5
Total:	303	342	327	330	1302
<u>REGISTER OF PROBATE</u>					
Blanks	57	78	88	77	300
John R. Buonomo	73	80	70	75	298
Diane Poulos Harpell	135	132	128	131	526
Ed McMahon	38	52	40	46	176
Write-ins	0	0	1	1	2
Total:	303	342	327	330	1302

STATE PRIMARY – TUESDAY SEPTEMBER 17, 2002

REPUBLICAN

	<u>PRCT.1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>SENATOR IN CONGRESS</u>					
Blanks	145	122	129	99	495
Write-ins	11	12	9	11	43
Total:	156	134	138	110	538
<u>GOVERNOR</u>					
Blanks	9	7	16	9	41
Mitt Romney	143	126	121	99	489
Write-ins	4	1	1	2	8
Total:	156	134	138	110	538
<u>LT. GOVERNOR</u>					
Blanks	3	0	2	2	7
Kerry Murphy Healey	89	88	78	70	325
Jim Rappaport	64	46	58	38	206
Write-ins	0	0	0	0	0
Total:	156	134	138	110	538
<u>ATTORNEY GENERAL</u>					
Blanks	149	126	133	104	512
Write-ins	7	8	5	6	26
Total:	156	134	138	110	538
<u>SECRETARY OF STATE</u>					
Blanks	74	68	66	60	268
Jack E. Robinson	82	65	71	50	268
Write-ins:	0	1	1	0	2
Total:	156	134	138	110	538
<u>TREASURER</u>					
Blanks	32	20	26	23	101
Daniel A. Grabauskas	68	58	53	63	242
Bruce A. Herzfelder	56	55	59	24	194
Write-ins	0	1	0	0	1
Total:	156	134	138	110	538

STATE PRIMARY – TUESDAY SEPTEMBER 17, 2002

	<u>PRCT.1</u>	<u>PRCT.2</u>	<u>PRCT.3</u>	<u>PRCT.4</u>	<u>TOTAL</u>
<u>AUDITOR</u>					
Blanks	154	131	137	104	526
Write-ins	2	3	1	6	12
Total:	156	134	138	110	538
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	26	21	25	23	95
Charles McCarthy	42	30	32	34	138
Thomas P. Tierney	88	83	80	53	304
Write-ins	0	0	1	0	1
Total:	156	134	138	110	538
<u>COUNCILLOR</u>					
Blanks	153	129	136	105	523
Write-ins	3	5	2	5	15
Total:	156	134	138	110	538
<u>SENATOR IN GENERAL COURT</u>					
Blanks	56	47	42	41	186
Mary Jane Hillery	100	87	95	67	349
Write-ins	0	0	1	2	3
Total:	156	134	138	110	538
<u>REPRESENTATIVE IN GENERAL COURT</u>					
Blanks	154	130	137	105	526
Write-ins	2	4	1	5	12
Total:	156	134	138	110	538
<u>DISTRICT ATTORNEY</u>					
Blanks	154	126	137	104	521
Write-ins	2	8	1	6	17
Total:	156	134	138	110	538
<u>REGISTER OF PROBATE</u>					
Blanks	56	50	47	43	196
John W. Lambert	100	84	91	66	341
Write-ins	0	0	0	1	1
Total:	156	134	138	110	538

STATE PRIMARY – TUESDAY SEPTEMBER 17, 2002

LIBERTARIAN

	<u>PRCT.1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>SENATOR IN CONGRESS</u>					
Blanks	0	0	0	0	0
Michael E. Cloud	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>GOVERNOR</u>					
Blanks	0	0	0	0	0
Carla A. Howell	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>LT. GOVERNOR</u>					
Blanks	0	0	0	0	0
Richard P. Aucoin	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>ATTORNEY GENERAL</u>					
Blanks	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>SECRETARY OF STATE</u>					
Blanks	1	1	2	1	5
Write-ins:	0	0	0	0	0
Total:	1	1	2	1	5
<u>TREASURER</u>					
Blanks	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5

STATE PRIMARY – TUESDAY SEPTEMBER 17, 2002

	<u>PRCT.1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>AUDITOR</u>					
Blanks	0	0	0	0	0
Kamal Jain	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	0	0	0	0	0
Ilana Freedman	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>COUNCILLOR</u>					
Blanks	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>SENATOR IN GENERAL COURT</u>					
Blanks	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>REPRESENTATIVE IN GENERAL COURT</u>					
Blanks	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>DISTRICT ATTORNEY</u>					
Blanks	1	1	2	1	5
Write-ins	0	0	0	0	0
Total:	1	1	2	1	5
<u>REGISTER OF PROBATE</u>					
Blanks	1	1	2	1	5
Write-ins	0	0	0	1	1
Total:	1	1	2	1	5

STATE PRIMARY – TUESDAY SEPTEMBER 17, 2002

GREEN

	<u>PRCT.1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>SENATOR IN CONGRESS</u>					
Blanks	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>GOVERNOR</u>					
Blanks	0	0	0	0	0
Jill Stein	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>LT. GOVERNOR</u>					
Blanks	0	0	0	0	0
Anthony F. Lorenzen	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>ATTORNEY GENERAL</u>					
Blanks	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>SECRETARY OF STATE</u>					
Blanks	1	1	0	0	2
Write-ins:	0	0	0	0	0
Total:	1	1	0	0	2
<u>TREASURER</u>					
Blanks	0	0	0	0	0
James O'Keefe	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2

STATE PRIMARY – TUESDAY SEPTEMBER 17, 2002

	<u>PRCT.1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>AUDITOR</u>					
Blanks	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>COUNCILLOR</u>					
Blanks	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>SENATOR IN GENERAL COURT</u>					
Blanks	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>REPRESENTATIVE IN GENERAL COURT</u>					
Blanks	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>DISTRICT ATTORNEY</u>					
Blanks	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2
<u>REGISTER OF PROBATE</u>					
Blanks	1	1	0	0	2
Write-ins	0	0	0	0	0
Total:	1	1	0	0	2



TOWN OF MAYNARD
Report, Budget, Recommendations, and Official Warrant
SPECIAL TOWN MEETING
Monday, October 28, 2002 at 7:30 P.M.
FOWLER MIDDLE SCHOOL AUDITORIUM
Three Tiger Drive

SPECIAL NOTICE TO VOTERS

On Monday October 21, 2002 at 7:30 p.m., a meeting will be held at the Maynard Town Hall, Room 201 to discuss with any citizen who desires further information, as to the recommended budget, and any special Articles in the Warrant to which the Finance Committee has made a recommendation. Explanation and discussion concerning these matters may be helpful in the interest of saving time at the Annual Town Meeting. Your participation is welcomed.

The following action was taken:

At 7:35 P.M. on October 28, 2002, the Moderator, Bob Nadeau, called the Special Town Meeting to order.

The Pledge of Allegiance was lead by Philip Bohnicky.

One hundred, sixty-five (165) voters were in attendance.

Guests were acknowledged and admitted.

Motion made and seconded to have Paul McCarthy as Deputy Moderator. Motion carried.

Motion made and seconded to waive the reading of the warrant as a whole. Motion carried.

ARTICLE 1: AMEND FY2003 BUDGET

To see if the Town will vote to amend Article 3 FY2003 Operating Budget of the Town of Maynard, as voted at Annual Town Meeting May 20, 2002, by raising the sum of \$39,500 or any

other sum from taxation and amending line item 810 School Department Expense from \$8,338,972 to \$8,378,472 and finally amending final operating budget figure from \$23,620,192 to \$23,659,692.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$39,500.00

FINCOM RECOMMENDATION: Recommends

FinCom Comment: This article adjusts the FY2003 budget, which can be increased since revenues are better than first projected.

The FY2003 Budget approved at Annual Town Meeting in May 2002 used revenue figures that had not been finalized. Since that time, Maynard has received final FY2003 Cherry Sheet (state aid) numbers from the Commonwealth of Massachusetts. In addition, local receipt projections have been fine-tuned. The results were a better-than-expected Chapter 70 (education) reimbursement and worse-than-expected investment interest income. The \$39,500 represents the total additional revenue amount available.

The following action was taken:

Voted: Yes 84, No 37, that the Town amend Article 3 of the FY 2003 Operating Budget of the Town of Maynard, as voted at Annual Town Meeting May 20, 2002, by raising from taxation the sum of \$116,000 and amending line item 810 School Department Expense from \$8,338,972 to \$8, 454,972 and finally amending the FY2003 operating budget from \$23,620,192 to \$23,737,192.

This article was voted by a secret ballot as required by Town By-Law.

The Finance Committee Recommended.

ARTICLE 2: COSTS OF MWPAT LOAN

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$78,000 to fund the issuance costs and first loan payment for the permanent bonding by the Massachusetts Water Pollution Abatement Trust.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$78,000.00

FINCOM RECOMMENDATION: Recommends

FinCom Comment: This funding is for the first payment on the long-term bond funding of the water filtration plants at the Rockland Avenue and Green Meadow wells. The funding is a zero percent loan from the State. The State bonding for this project (and those in other communities) was expected to occur next year. However, the State recently informed Maynard that the bonding would occur this year.

The following action was taken:

Voted: Yes 107, No 18, Blanks 1, that the Town appropriate from Free Cash the sum of \$78,000 to fund issuance costs and first loan payment for the permanent bonding by the Massachusetts Water Pollution Abatement Trust.

**This article was voted by a secret ballot as required by Town By-Law.
The Finance Committee Recommended.**

ARTICLE 3: I.B.P.O. POLICE CONTRACT

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money necessary to fund the FY2003 costs of a Collective Bargaining Agreement between the Town of Maynard and International Brotherhood of Police Officers Local 356 effective retroactive to July 1, 2002.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: Unknown At This Time
FINCOM RECOMMENDATION: Recommendation At Special Town Meeting

Comments: As negotiations are still underway, the amount of appropriation is unknown at time of printing.

The following action was taken: This Article was withdrawn.

ARTICLE 4: FIRE UNION CONTRACT

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money necessary to fund the FY2003 costs of a Collective Bargaining Agreement between the Town of Maynard and International Association of Fire Fighters Local 1947 effective retroactive to July 1, 2002.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: Unknown At This Time
FINCOM RECOMMENDATION: Recommendation At Special Town Meeting

Comments: As negotiations are still underway, the amount of appropriation is unknown at time of printing.

The following action was taken: This Article was withdrawn.

ARTICLE 5: BORROWING – RAIL TRAIL

To see if the Town will vote to take by eminent domain, acquire in fee simple, accept as a gift, or acquire by lease, easement, or license, for recreational purposes in connection with the Assabet River Rail Trail project, all or part of two parcels of land collectively consisting of 6.88 acres, more or less, depicted on the Maynard Board of Assessors maps, plate number 18, Parcels 188 and 190, revised January 1, 1997, copies of which have been duly filed in the Office of the Town Clerk; and that the Selectmen as agents for the Town, have full and exclusive power and authority to defend, settle, compromise, make agreements and order payments of any and all claims, suits, and actions which may exist or arise from or on account of the acquisition by gift, lease, purchase, or taking by eminent domain the parcels of land with structures and trees thereon, if any, and any easements or other rights to be taken for the purposes set forth in this Article; and

Further to borrow a sum of money not to exceed the sum of \$750,000 to be used to carry into effect the purpose of this Article, said sum to include all costs, fees, and charges including but not limited to engineers, architects, design consultants and legal fees

associated with the purposes of this Article; and further that the Board of Selectmen be hereby authorized to accept, expend and contract for any available State, Federal and other grant funds or forms of aid to be received in reimbursement for said acquisition, including without limitation applications to the Commonwealth of Massachusetts under the Urban Self-Help Act (Chapter 933, Acts of 1977, as amended), providing that the total authorized borrowing shall be reduced by the amount of state and or federal funds obtained for the purpose of carrying out said project; and

Further that said properties be placed in the care and control of the Board of Selectmen in connection with said project.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$750,000.00
FINCOM RECOMMENDATION: Recommends

FinCom Comment: The Finance Committee recommends this article as the costs are reimbursed 100% by State and Federal funds. The acquisition of this land is one section of an on-going project for the Assabet River Rail Trail. Town Meeting has previously approved monies for the Rail Trail to secure other pieces of land.

Voted: Yes 109, No 26, Blanks 1, (90 votes needed for a 2/3 secret vote required by Town By-laws) that the Town accept the article as printed in the warrant, with the following addition to last sentence after the word project;

“and further to direct the Town Treasurer to borrow sum equal to final acquisition cost only upon written confirmation of receipt of State or Federal Grant Funds equal to total acquisition cost.”

ARTICLE 6: ACCEPT MASS. GENERAL LAW CHAPTER 59

To see if the Town will vote to accept the provision of Massachusetts General Law Chapter 59 Sec. 5(41C) 2nd sentence.

To do or act thereon.

SPONSORED BY: Board of Assessors
APPROPRIATION:
FINCOM RECOMMENDATION: Recommends

Comment: Chapter 184 Section 51, which if accepted by vote of town meeting would increase the income requirements from Single \$13,000, Married \$15,000 to Single \$20,000, Married \$30,000. The asset limit would be increased from Single \$28,000 to \$40,000. Married \$30,000 to \$55,000. The eligible age would be lowered from 70 to 65. The amount granted increases from \$500 to \$1,000.

FinCom Comment: The State legislature recently enacted a law allowing towns to increase the real estate tax exemption amount for certain low-income seniors and to make it easier for more people to qualify for the exemption. Town Meeting must vote to adopt the new provisions before the changes become effective. There are currently about 22 people who qualify for the current \$500.00 tax exemption. These people and an estimate 50 additional people will qualify for the new \$1,000.00 exemption if this article is passed.

The following action was taken:

Voted: that the Town accept the provision of Massachusetts General Law Chapter 59, Sec. 5(41C) 2nd sentence and with an increased exemption amount of \$1,000. for fiscal year 2003.

The Finance Committee Recommended.

ARTICLE 7: AUTHORIZE SALE OF BUILDABLE LOTS

To see if the Town will vote to authorize the sale of an 8,712 square foot lot of land on Brown Street, Maynard, Massachusetts, as shown on the Maynard Board of Assessor's Map 9 Parcel 273 and Map 5 Parcel 273 to a non-profit organization for a nominal fee for the purpose of a single family affordable home, copy of said plan of land is on file in the Office of the Town Clerk and further to authorize the Selectmen to sell by public auction or sealed bid to the highest qualified bidder an 8,712 square foot parcel of land on Brown Street, Map 9 parcel 275 and to authorize the Board of Selectmen to enter into any and all contracts and agreements necessary to implement said vote.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

Comments: This will authorize the Selectmen to sell an 8,712 square foot parcel of land to non-profit organization for the purpose of constructing a single-family home and sell another 8,712 square foot lot to the highest bidder.

FinCom Comment: The Finance Committee recommends this article which seeks to sell a residential lot for market price and to offer another residential lot on Brown Street (Route 27 between Wilder and Warren streets) to a non-profit organization. These separate and unconnected lots are owned by the Board of Selectmen and border existing single-family housing. This article reaffirms Maynard's commitment to affordable housing and, at the same time, provides much needed revenue from the sale of the additional lot.

The following action was taken:

Voted: Yes 118, No 20, that the Town accept the article as printed in the warrant.
This article was voted by a secret ballot as required by Town By-Law.

The Finance Committee Recommends.

ARTICLE 8: CHARTER REVIEW COMMITTEE EXPENSES

To see if the Town will vote to appropriate the sum of \$5,000 or any other sum from free cash to fund the expenses of the Charter Review Committee per Massachusetts General Law Chapter 43B.8. Committee per M.G.L. 43B.8.

To do or act thereon.

SPONSORED BY: Board of Selectmen & Charter Review Committee

APPROPRIATION: \$5,000.00

FINCOM RECOMMENDATION: Recommends

FinCom Comment: This amount covers town counsels fees and printing costs. Copies of the proposed revised charter will be delivered with the Annual Town Meeting Warrant next Spring.

The following action was taken:

Voted: that the Town appropriate from Free Cash the sum of \$3,500 to fund the expenses of the Charter Review Committee per Mass. General Law Chapter 43B Section 8.

The Finance Committee Recommended.

ARTICLE 9: POLICE DEPARTMENT CRUISERS

To see if the Town will vote to appropriate the sum of \$50,000 from Certified Free Cash to the FY2003 Police Department Outlay for the purpose of purchasing two replacement cruisers and authorize the trade in of said cruisers being replaced.

To do or act thereon.

SPONSORED BY: Maynard Police Department

APPROPRIATION: \$50,000.00

FINCOM RECOMMENDATION: Recommends

Comment: This Article adds \$50,000 to FY2003 Police Department Outlay for the addition of two new police cruisers.

FinCom Comment: These two police cruisers have reached the end of their useful life and constantly need repair. Because of budget cuts we have purchased only one in the last two years.

The following action was taken:

Voted: Yes 127, No 19, Blanks 2, that the Town appropriate the sum of \$50,000 from Certified Free Cash to the FY 2003 Police Department Outlay for the purpose of purchasing two replacement cruisers and authorize the trade in of said cruisers being replaced.

This article was voted by a secret ballot, as required by Town By-Law.

The Finance Committee Recommended.

ARTICLE 10: STORM WATER MANAGEMENT PLANS

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide \$19,500 or any other sum, for the purpose of preparing Comprehensive Storm Water Management Plan in compliance with Federal EPA Guidelines.

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$19,500.00

FINCOM RECOMMENDATION: Recommends

Comments: Federal Environmental Protection Agency guidelines require cities and town to prepare by March 2003, a comprehensive storm water runoff management plan. This funding will provide for the plan.

FinCom Comments: The Board of Selectmen has recently sent a Request for Proposal to five engineering companies and will select one of the five companies to conduct the study.

The following action was taken:

Voted: Yes 108, No 13, blanks 2, that the Town appropriate from Free Cash the sum of \$14,500 for the purpose of preparing a comprehensive Storm Water Management Plan in compliance with Federal EPA guidelines.

This article was voted by a secret ballot, as required by Town By-Law.

The Finance Committee Recommended.

ARTICLE 11: WATER & SEWER DEPARTMENT VAN

To see if the Town will vote to purchase a used cargo van for the Sewer & Water Departments, and to transfer from Article 17, STM, October 2000, Parker Street Sewer Construction the sum of \$16,000 to be used for this purpose.

To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: \$16,000.00

FINCOM RECOMMENDATION: Recommendation At Special Town Meeting

Comment: This vehicle will replace a 1990 Cargo Van with 145,000 miles, needs major drive-train work, and body repairs.

The following action was taken:

Voted: Yes 97, No 12, Blanks 1, that the Town appropriate from Free Cash the sum of \$16,000 to purchase a used cargo van for the Sewer and Water Departments.

The article was voted by a secret ballot as required by Town By-Law.

The Finance Committee Recommended.

ARTICLE 12: STABILIZATION FUND

To see if the Town will vote to appropriate from Free Cash the sum of \$798,520 to the Stabilization Fund.

To do or act thereon.

SPONSORED BY: Finance Committee

APPROPRIATION: \$798,520.00

FINCOM RECOMMENDATION: Recommends

FinCom Comment: The stabilization fund is the Town savings account. Approval of this article will transfer the sum of \$798,520 from Free Cash (unused funds from FY2002) to the saving account. These funds are to be used for future Town emergencies or projects. Maynard's stabilization fund is currently below the recommended percentage of the town budget (10%), and

this transfer will increase the reserve percentage. Increasing this fund is viewed favorably by banks and will result in continued good credit ratings for Town of Maynard bonding.

The following action was taken:

Voted that the Town appropriate from Free Cash the sum of \$787,520 to the Stabilization Fund.

The Finance Committee Recommended.

ARTICLE 13: RE-AFFIRM WHITE POND WATER SUPPLY

To see if the Town will vote to authorize the Board of Selectmen to explore and apply for any and all Federal and State or other grants related to construction of a Water Treatment Plant for White Pond and to reaffirm the Town's interest in maintaining White Pond as a potential water supply.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

FinCom Comment: White Pond is an asset to the Town of Maynard and this article is intended to keep the pond under the control of the Town of Maynard. The legislature can approve requests by other towns to claim use of the ponds and lakes not being used. Since there have been periodic inquiries by other towns concerning the use of White Pond the Board of Selectmen are seeking to demonstrate Maynard's continued interest in this drinking water source.

The following action was taken:

Voted: that the Town accept the article as printed in the warrant.

The Finance Committee Recommended.

ARTICLE 14: ZONING BY-LAWS

To see if the Town will vote to amend Section 12 of the Zoning By-laws by deleting the first paragraph of Section 12.1.1 in its entirety and substituting therefore the following:

There shall be a Building Commissioner and an Alternate Inspector of Buildings appointed by the Town Administrator. The Building Commissioner and the Alternate Inspection of Buildings shall serve for a term of one (1) year.

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: No Recommendation

FinCom Comment: The Finance Committee typically does not provide a recommendation to Zoning By-Laws, as there is no financial impact to the Town.

The following action was taken: This article was withdrawn.

ARTICLE 15: ZONING BY-LAWS

To see if the Town will vote to amend Section 4 of the Zoning By-laws by rewriting Section 4.1 (C) to read as follows:

Dwellings for 3 or more families, if authorized by a special permit issued for such purpose by the Zoning Board of Appeals as specified under Section 12.4 of these Zoning By-laws, as amended.

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: No Recommendation

FinCom Comment: The Finance Committee typically does not provide a recommendation to Zoning By-Laws as there is no financial impact to the Town.

The following action was taken: This article was withdrawn.

ARTICLE 16: ZONING BY-LAWS

To see if the Town will vote to amend Section 14.3, Appendix I, Site Plan Approval of the Maynard Zoning By-Laws, by deleting Section K. Application Fee in its entirety and inserting a new Section K. Application Fees as follows:

K. Application Fees

Upon submission of an application for Site Plan and/or Special Permit review to the Planning Board, all applicants shall pay to the Town the following fees to cover the expenses related to processing Site Plans and administering the Site Plan review process in accordance with the following schedule:

General Residence District

1. Housing - \$50.00 plus \$10.00 per additional dwelling unit.
2. Non-Housing - \$25.00 plus \$10.00 per additional 1,000 square feet of floor space.

Garden Apartment District

1. Housing - \$100.00 per building plus \$25.00 per dwelling unit within each building.
2. Non-Housing - \$100.00 per building structure.

Industrial/Healthcare-Industrial/Central Business/Business Districts

1. \$100.00 up to 1,000 square feet of floor space plus \$50.00 per additional 1,000 square feet of floor space.

Wireless Telecommunications Towers and Facilities

1. Initial Special Permit Application \$2,500.00
2. Renewal per Special Permit \$2,500.00

Sign Special Permit

1. \$250.00

Additional Costs

1. All expenses for advertising, engineering, professional planning, design, traffic or other consultants that, in the opinion of the Planning Board, may be necessary for the review of all plans, recording and filing of all plans

and documents, all other expenses including, but not limited to administrative, legal, inspection or other fees in connection with, or for said Plan shall be borne by the applicant. An escrow account for payment of expenses shall be required prior to the review of site plan, if deemed necessary by the Planning Board.

And further to amend Section 14, of the Zoning By-Laws by deleting Section 14.2.E in its entirety and adding a new Section 14.2E and a new 14.F to read as follows:

14.2 CONTENTS AND SUBMITTAL

- E. All expenses for advertising, engineering, professional planning, design, traffic or other consultants that, in the opinion of the Planning Board, may be necessary for the review of all plans, recording and filing of all plans and documents, all other expenses including, but not limited to administrative, legal, inspection or other fees in connection with, or for said Site Plan shall be borne by the applicant. An escrow account for payment of expenses shall be required prior to the review of site plan, if deemed necessary by the Planning Board.
- F. The applicant shall have the right to an administrative appeal from the selection of an outside consultant to the Board of Selectmen. Said appeal shall be limited to claims that the consultant selected has a conflict of interest or does not possess the minimum required qualifications, all in accordance with Mass. General Law Chapter 44 Section 53G.

To do or act thereon.

SPONSORED BY:	Planning Board
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Recommends

FinCom Comment: The current contract for Town Counsel does not include the cost of reviewing and commenting on plans and documents filed for review with the Planning Board. Approval of this article will provide for payment of these costs by the applicant. These legal costs are not budgeted and, therefore, approval keeps the budget in balance.

The following action was taken:

Voted; Yes 83, No 5, Blanks 1, (58 votes needed for a 2/3 secret vote, as required by Town By-Law) that the Town accept the article as printed in the warrant, with one change:

Selection should be changed to Selectmen, in 14.2 (F)

The Finance Committee Recommended.

The Planning Board Recommended.

Motion made by Philip Bohnuicky at 9:50 P.M. to adjourn the Special Town Meeting. Motion seconded. Motion carried. The meeting adjourned at 9:50 P.M.

STATE ELECTION – TUESDAY NOVEMBER 5, 2002

Pursuant to Warrant #734, the State Election was held on November 5, 2002, in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1 Warden: Betsy Wilson
 Clerk: Jack Malcolm
 Number of ballots cast: 1121
 Tabulation completed at: 9:00 p.m.
 Absentee ballots cast: 32

Precinct #2 Warden: Barbara Currin
 Clerk: Florence Tomyl
 Number of ballots cast: 1069
 Tabulation completed at: 9:00 p.m.
 Absentee ballots cast: 34

Precinct #3 Warden: Nancy Javert
 Clerk: Cecile Karpeichik
 Number of ballots cast: 1177
 Tabulation completed at: 9:00 p.m.
 Absentee ballots cast: 26

Precinct #4 Warden: Martha Maria
 Clerk: Virginia Murphy
 Number of ballots cast: 1069
 Tabulation completed at: 9:00 p.m.
 Absentee ballots cast: 25

Total votes cast: _____ 4436 _____

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
<u>SENATOR IN CONGRESS</u>					
Blanks	77	74	70	65	286
John F. Kerry	812	766	883	771	3232
Michael E. Cloud	200	217	207	212	836
Write-ins	3	1	17	2	23
Randall Forsberg	29	11	0	19	59
Total:	1121	1069	1177	1069	4436
<u>GOVERNOR AND LT. GOVERNOR</u>					
Blanks	14	12	6	15	47
Howell and Aucoin	14	7	15	10	46
O'Brien and Gabrieli	463	483	516	494	1956
Romney and Healey	579	516	573	500	2168
Stein and Lorenzen	41	42	63	39	185
Johnson and Schebel	10	9	3	10	32
Write-ins	0	0	1	1	2
Total:	1121	1069	1177	1069	4436

STATE ELECTION – TUESDAY NOVEMBER 5, 2002

	<u>PRCT. 1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>ATTORNEY GENERAL</u>					
Blanks	257	276	255	271	1059
Thomas F. Reilly	856	785	908	792	3341
Write-ins	8	8	14	6	36
Total:	1121	1069	1177	1069	4436
<u>SECRETARY OF STATE</u>					
Blanks	95	112	100	87	394
William Francis Galvin	781	718	831	748	3078
Jack E. Robinson, III	243	236	246	233	958
Write-ins	2	3	0	1	6
Total:	1121	1069	1177	1069	4436
<u>TREASURER</u>					
Blanks	69	77	71	62	279
Timothy P. Cahill	505	503	550	521	2079
Daniel A. Grabauskas	453	406	451	399	1709
James O'Keefe	94	82	105	86	367
Write-ins	0	1	0	1	2
Total:	1121	1069	1177	1069	4436
<u>AUDITOR</u>					
Blanks	129	154	132	130	545
A. Joseph DeNucci	761	676	797	716	2950
Kamal Jain	99	110	89	74	372
John James Xenakis	130	127	157	148	562
Write-ins	2	2	2	1	7
Total:	1121	1069	1179	1069	4436
<u>REPRESENTATIVE IN CONGRESS</u>					
Blanks	61	66	57	65	249
Martin T. Meehan	714	675	754	675	2818
Ilana Freedman	53	48	65	52	218
Charles McCarthy	292	279	300	275	1146
Write-ins	1	1	1	2	5
Total:	1121	1069	1177	1069	4436

STATE ELECTION – TUESDAY NOVEMBER 5, 2002

	<u>PRCT. 1</u>	<u>PRCT. 2</u>	<u>PRCT. 3</u>	<u>PRCT. 4</u>	<u>TOTAL</u>
<u>COUNCILLOR</u>					
Blanks	374	386	379	356	1495
Marilyn M. Petitto DeVaney	741	676	790	706	2913
Write-ins	6	7	8	7	28
Total:	1121	1069	1177	1069	4436
<u>SENATOR IN GENERAL COURT</u>					
Blanks	81	88	80	81	330
Pamela P. Resor	711	676	736	669	2792
Mary Jane Hillery	328	304	359	317	1308
Write-ins	1	1	2	2	6
Total:	1121	1069	1177	1069	4436
<u>REPRESENTATIVE IN GENERAL COURT</u>					
Blanks	286	278	288	285	1137
Patricia A. Walrath	830	781	881	776	3268
Write-ins	5	10	8	8	31
Total:	1121	1069	1177	1069	4436
<u>DISTRICT ATTORNEY</u>					
Blanks	290	295	296	290	1171
Martha Coakley	826	766	870	773	3235
Write-ins	5	8	11	6	30
Total:	1121	1069	1177	1069	4436
<u>REGISTER OF PROBATE</u>					
Blanks	159	174	168	159	660
John R. Buonomo	543	547	617	554	2261
John W. Lambert	419	348	392	353	1512
Write-ins	0	0	0	3	3
Total:	1121	1069	1177	1069	4436

STATE ELECTION - TUESDAY NOVEMBER 5, 2002

	PRCT.1	PRCT.2	PRCT.3	PRCT.4	TOTAL
QUESTION 1					
Eliminating State Personal Income Tax					
Blanks	62	94	68	82	306
Yes	471	454	491	431	1847
No	588	521	618	556	2283
Total:	1121	1069	1177	1069	4436
QUESTION 2					
English Language Education in Public Schools					
Blanks	45	155	44	53	297
Yes	755	601	756	691	2803
No	321	313	377	325	1336
Total:	1121	1069	1177	1069	4436
QUESTION 3					
Taxpayer Funding for Political Campaigns					
Blanks	50	169	57	59	335
Yes	286	243	280	270	1079
No	785	657	840	740	3022
Total:	1121	1069	1177	1069	4436

REPORT OF THE BOARD OF REGISTRARS

To the Citizens of Maynard:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 2002.

The Board of Registrars extends its sincere sympathy to the family of Karl A. Hilli, Jr. Karl was a member of the Board of Registrars since 1992. He died suddenly on July 30, 2002. He enjoyed the election process and was always available for registration. He will be deeply missed.

The Annual Listing of Residents was conducted beginning January 1, 2002, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of April and Street Lists were available by the first of June.

The Board of Registrars held extra sessions of registration of voters prior to all Town Meetings and Elections, certified names on nomination papers and on absentee voters.

At the close of 2002, the number of registered voters was as follows:

Precincts

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>Total</u>
Democrats	476	531	530	523	2060
Republicans	220	222	239	208	889
Libertarians	10	4	7	12	33
Green Party	10	1	3	3	17
Unenrolled	978	912	1055	1026	3971
*Green Party USA	0	0	2	0	2
*Inter. 3rd Party	0	2	0	0	2
*Reform Party	1	0	0	0	1
Total	1695	1672	1836	1772	6975

***Political Designation: If you enroll in any Political Designation, you may not vote in any State or Presidential Primary.**

The Board of Registrars would like to encourage residents of Maynard to register to vote. Your vote is important.

Voter Registration

In order to vote at town, state and national elections and to vote at town meetings, town residents must be registered voters. Voter registration is a simple and convenient process. However, there are some legal time constraints that must be observed.

1. Registration
Massachusetts official Mail-in Voter Registration Form.
 - * at your Town Clerk's Office
 - * at the Town Library
 - * at State agencies

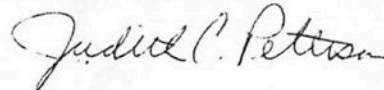
2. Qualifications
To register you must:
 - * be a U.S. Citizen
 - * be a Massachusetts resident
 - * be at least 18 years old on or before the next election

3. Special Times of Registration Prior to Election
Additional special times of registration prior to elections and town meetings are established by State statute. The State statute also sets registration deadlines (closing) for elections and town meetings. Times of registration are posted.

If you have any questions regarding registration, please call Judith C. Peterson, Town Clerk at (978) 897-1000.

The Board of Registrars wished to thank the Board of Selectmen, Town Officials and Employees for their courtesy and cooperation throughout the year.

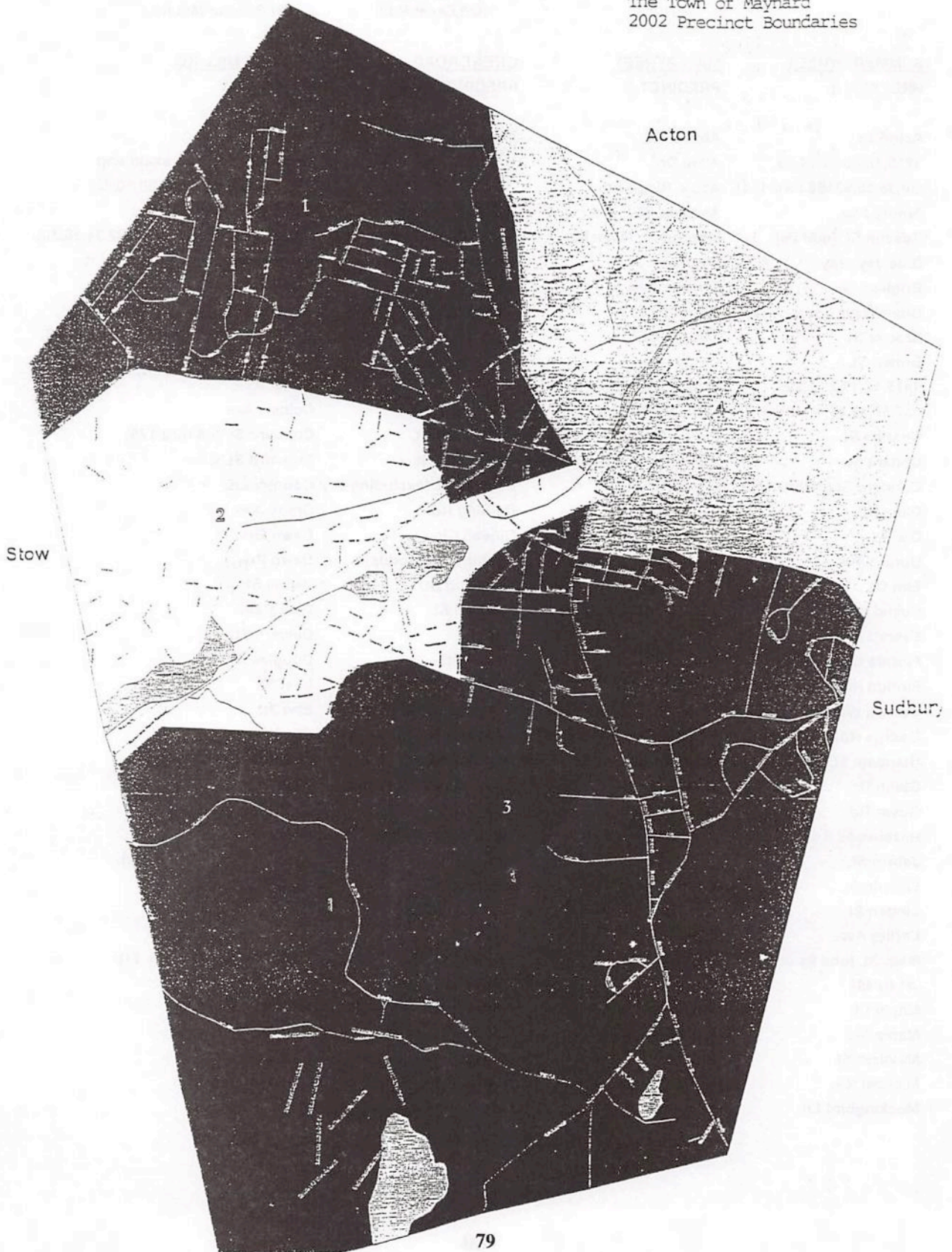
Respectfully submitted,



Judith C. Peterson
Board of Registrars, Clerk

Madeline K. Lukashuk, Chairman
Deborah Collins
Karl A. Hilli
David Hull

The Town of Maynard
2002 Precinct Boundaries



VOTING PRECINCTS
TOWN OF MAYNARD

MAYNARD MEMORIAL
 GYMNASIUM

MAYNARD TOWN HALL

MAYNARD HIGH SCHOOL
 GYMNASIUM
 Tiger Dr.
 (Off Great Rd.)

MAYNARD HOUSING
 AUTHORITY REC ROOM
 Powder Mill Cir.
 (Off Powder Mill Rd.)

SUMMER STREET
 PRECINCT 1

MAIN STREET
 PRECINCT 2

GREAT ROAD
 PRECINCT 3

POWDER MILL RD.
 PRECINCT 4

Acton St.
 (#16,18,20,22,24,26,
 30,38,50,62+66 thru 134)
 Amory Ave.
 Beacon St. (odd #s)
 Blue Jay Way
 Brigham St.
 Brian Way
 Brooks St.
 Brown St.
 (#15,17,19,21,23,25,
 33,37,39,43,47,49)
 Charles St.
 Conant St.
 Concord St.(#1thru 44)
 Dana Rd.
 Dix Rd.
 Durant Ave.
 Elm Ct.
 Euclid Ave.
 Everett St.
 Florida Ct.
 Florida Rd. (excluding #2)
 Garden Way
 George Rd.
 Glendale St. (#1 thru 20)
 Glenn Dr.
 Guyer Rd.
 Hazelwood Rd.
 Jethro St.
 Lincoln St.
 Linden St.
 Loring Ave.
 Main St. (odd #s only
 #1 to 49)
 Maple Ct.
 Maple St.
 Mayfield St.
 Michael Rd.
 Mockingbird Ln.

Abbott Rd.
 Allan Dr.
 Apple Ridge Rd.
 Assabet St.
 Beacon St. (even #s)
 Bent Ave.
 Boeske Ave.
 Burnside St.
 Church Ct.
 Cindy Ln.
 Dewey St.
 Driscoll Ave.
 Elaine Ave.
 Elmhurst Rd. (even #s)
 Espie Ave.
 Fletcher St.
 Florida Rd. (#2 only)
 Front St.
 Great Rd. (#1 thru 160
 excluding odds #129 thru
 159)
 Harriman Ct.
 Heights Ter.
 High St.
 Hillside St. (#10 thru 26)
 Howard Rd.
 Lovell Ct.
 Main St. (even #s only #2
 to 48 and all #50 to 257)
 Martin St.
 Mill St.
 Newton Dr.
 O'Moore Ave.
 Park St.
 Percival St.
 Pine St.
 Pomciticut Ave.
 Railroad St.
 River St.
 Riverbank Rd.

Arthur St. (excluding
 4 thru 23 +#s 30,32,34,
 36,38)
 B St.
 Bancroft St.
 Barilone Cir.
 Burns Ct.
 Carbone Cir.
 Carriage Ln.
 Chance Farm Ln.
 Chandler St.
 Cutting Dr.
 Dartmouth Ct.
 Dartmouth St.
 Demars St. (excluding #1)
 Dettling Rd.
 Dineen Cir.
 Elmhurst Rd. (odds)
 Elmwood St.
 Fairfield St.
 Field St.
 Forest St.
 Fowler St.
 Great Rd. (#161 thru 324
 + odd #s only #129-159)
 Harrison St.
 Hayes St. (#10,+12 thru
 26)
 Hillside St. (#1 thru 8)
 Kitty Cat Ln.
 Kristen Ln.
 Lantern Ln.
 Little Rd.
 Louise St.
 Marlboro St.
 Maybury Rd.
 Meadow Ln.
 McKinley St.
 North St.
 Oak Ridge Dr.

Acton Ct.
 Acton St. (1thru 63 excluding
 16,18,20,22,24,26,30,38,50,62)
 Amy Lynn Way
 Arthur St. (4 thru 23 + 30,32,34,36,38)
 Bates Ave.
 Bellevue Terr.
 Birch Terr.
 Brown St. (excluding 15,17,19,21,23,
 25,33,37,39,43,47,49)
 Butler Ave.
 Colbert Ave.
 Concord St. (45 thru 125)
 Concord St. Cir.
 Country Ln.
 Crane Ave.
 Dawn Grv.
 Dawn Rd.
 Deane St.
 Deer Path
 Demars St. (#1)
 Douglas Ave.
 East St.
 Elm St.
 Ethelyn Cir.
 Fifth St.
 First St.
 Garfield Ave.
 Garfield St.
 Glendale St. (#21 thru 63)
 Glennhill Ter.
 Glenview Ter.
 Grant St.
 Hayes St. (#1 thru 9, + 11)
 Haynes St.
 Hird St.
 King St.
 Lewis St.
 Lindberg St.
 Marks Way

VOTING PRECINCTS (Continued)

TOWN OF MAYNARD

MAYNARD MEMORIAL
GYMNASIUM

MAYNARD TOWN HALL

MAYNARD HIGH SCHL
GYMNASIUM
Tiger Dr.
(Off Great Rd.)

MAYNARD HOUSING
AUTHORITY REC. ROOM
Powder Mill Cir.
(Off Powder Mill Rd.)

SUMMER STREET
PRECINCT 1

MAIN STREET
PRECINCT 2

GREAT ROAD
PRECINCT 3

POWDER MILL RD.
PRECINCT 4

Nancy Cir.
Nason St.
Nick Ln.
Orchard Ter.
Orren St.
Patti Ln.
Paul Rd.
Randall Rd.
Reeves Rd.
Reo Rd.
Rice Rd.
Rickey Dr.
Rockland Ave.
Silver Hill Rd.
Summer St. (odd #s + #10
+ 42 thru 70)
Sunset Rd.
Whitney Ave.

Riverside Park
Riverview Ave.
Sheridan Ave.
Sherman St.
Shore Ave.
Spring Ln.
Sudbury Ct.
Sudbury St.
Summer Hill Glenn
Summer Hill Rd.
Summer St. (even #'s
excluding #10 + 42 to 70)
Taft Ave.
Taylor Rd. (evens)
Thomas St.
Thompson St. (evens)
Virginia Rd.
White Ave.
Wilson Cir.
Winter St.

Oak St.
Old Marlboro Rd.
Old Mill Rd. (#1 thru 36)
Oscar's Way
Parker Place
Parker St. (excluding 4,5,
14,16,20,28,30)
Roosevelt St.(excluding
2,4,6,10,12,14,16,18,20,
22,24,26,28,30)
Sarah Ln.
School St.
South St.
Summit St.
Taylor Rd. (odds)
Thompson St. (odds)
Tobin Dr.
Turner Rd.
Vose Hill Rd.
Walker St.
Walnut St.
Waltham St. (odds
excluding 5 thru 73)
Woodridge Rd.

Noble Park
Old Mill Rd. (37- thru 44)
Parker St. #4,5,14,16,20,28,30)
Parmenter Ave.
Pinecrest Ter.
Pine Hill Rd.
Pleasant St.
Powder Mill Cir.
Powder Mill Rd.
Prospect St.
Roosevelt St. (#2,4,6,10,12,14,16,18,
20,22,24,26,28,30)
Russell Ave.
Second St.
Third St.
Tremont St.
Vernon St.
Walcott Ave.
Walcott St.
Wall Ct.
Waltham St. (evens + including odds
5 thru 73)
Warren Ave.
Warren St.
West St.
Wilder St.
Windmill Dr.
Winthrop Ave.
Wood Ln.
Woodbine Ter.



TOWN ACCOUNTANT

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

ANNUAL REPORT

Board of Selectmen
Town Building
195 Main Street
Maynard, MA 01754

Selectmen:

I hereby submit the annual report of the finances of the Town of Maynard as of
June 30, 2002, consisting of the following schedules:

BALANCE SHEET

General Accounts
Debt Accounts
Trust Funds

The courtesy and cooperation received from town officials and town departments is
greatly appreciated.

Respectfully,

Harry A. Gannon
Town Accountant

TOWN OF MAYNARD

BALANCE SHEET

JUNE 30, 2002

ASSETS

Cash:			
General		4,089,934.46	
Petty Cash		170.00	4,090,104.46
Accounts Receivable:			
1977 Real Estate		3,981.07	
1978 Real Estate		1,472.13	
1979 Real Estate		841.24	
1980 Real Estate		16.23	
1982 Real Estate		32.12	
1983 Real Estate		5,901.64	
1984 Real Estate		9,689.76	
1985 Real Estate		3,262.15	
1986 Real Estate		2,613.07	
1987 Real Estate		1,925.19	
1988 Real Estate		3,300.21	
1989 Real Estate		3,638.61	
1990 Real Estate		(2,314.50)	
1991 Real Estate		(1,381.56)	
1992 Real Estate		(103.70)	
1993 Real Estate		2,066.96	
1994 Real Estate		1,850.69	
1995 Real Estate		30.46	
1996 Real Estate		27.45	
1997 Real Estate		726.64	
1998 Real Estate		(0.24)	
1999 Real Estate		3.26	
2000 Real Estate		32.28	
2001 Real Estate		4,852.17	
2002 Real Estate		198,519.19	
1991 Personal Property		80.78	
1992 Personal Property		95.33	
1993 Personal Property		3,631.51	
1994 Personal Property		4,932.24	
1995 Personal Property		4,237.23	
1996 Personal Property		5,422.22	
1997 Personal Property		3,773.40	
1998 Personal Property		5,422.85	
1999 Personal Property		8,364.82	
2000 Personal Property		8,165.40	
2001 Personal Property		6,528.73	
2002 Personal Property		8,480.80	300,117.83

Deferred Taxes		15,266.22
Tax Liens		704,723.86
Tax Foreclosures		258,184.06
1978 Motor Vehicle Excise	4,482.27	
1979 Motor Vehicle Excise	12,681.80	
1980 Motor Vehicle Excise	11,116.99	
1981 Motor Vehicle Excise	5,871.79	
1982 Motor Vehicle Excise	5,730.96	
1983 Motor Vehicle Excise	5,173.09	
1984 Motor Vehicle Excise	6,111.46	
1985 Motor Vehicle Excise	4,502.04	
1986 Motor Vehicle Excise	9,860.34	
1987 Motor Vehicle Excise	7,410.30	
1988 Motor Vehicle Excise	9,774.74	
1989 Motor Vehicle Excise	11,263.97	
1990 Motor Vehicle Excise	10,415.72	
1991 Motor Vehicle Excise	6,259.96	
1992 Motor Vehicle Excise	5,620.05	
1993 Motor Vehicle Excise	4,383.70	
1994 Motor Vehicle Excise	3,594.35	
1995 Motor Vehicle Excise	3,551.27	
1996 Motor Vehicle Excise	3,587.27	
1997 Motor Vehicle Excise	4,584.15	
1998 Motor Vehicle Excise	6,580.03	
1999 Motor Vehicle Excise	5,458.47	
2000 Motor Vehicle Excise	6,553.53	
2001 Motor Vehicle Excise	22,657.26	
2002 Motor Vehicle Excise	80,031.10	257,256.61
Water Rates	87,316.71	
Water Accounts Receivable	3,965.69	
Water Cross Connections	6,150.00	
1977 Water Liens	63.90	
1984 Water Liens	60.00	
2002 Water Liens	4,581.98	
2000 Committed Interest	15.62	
2002 Committed Interest	854.87	103,008.77
Sewer Rates	98,345.91	
Sewer Accounts Receivable	17,577.50	
1984 Sewer Liens	60.00	
2002 Sewer Liens	6,884.28	
2000 Committed Interest	5.53	
2002 Committed Interest	1,596.81	124,470.03

Unapportioned Street Assessments	5,987.50	
Unapportioned Water Assessments	3,123.75	
1981 Sewer Assessments	41.50	
1982 Sewer Assessments	41.50	
1983 Sewer Assessments	41.50	
1984 Sewer Assessments	41.50	
1981 Committed Interest	9.96	
1982 Committed Interest	7.47	
1983 Committed Interest	4.98	
1984 Committed Interest	2.49	9,302.15
Veterans Accounts Receivable	4,173.92	
Cemetery Accounts Receivable	3,316.10	7,490.02
State Aid To Highways		557,938.04
Loans Authorized		26,291,120.00
Underestimates:		
Non-Renewal Excise Tax	7,180.00	
Special Education	231.00	7,411.00
TOTAL ASSETS		32,726,393.05

LIABILITIES AND RESERVES

Reserve For Petty Cash		170.00
Warrants Payable		708,621.89
Payroll Deductions		6,634.17
Community Development Program		16,845.68
Community Development MHFA Escrow		542.80
Appropriation Balances		2,113,608.89
Reserved For Appropriation:		
Sale Of Lots & Graves	4,500.00	
Ambulance Receipts	248,470.37	252,970.37
Provisions For Abatements:		
1977 Levy	3,750.07	
1983 Levy	5,901.64	
1984 Levy	9,689.76	
1985 Levy	3,262.15	
1986 Levy	2,613.07	
1987 Levy	976.14	
1988 Levy	3,300.21	
1989 Levy	3,638.61	
1991 Levy	1,196.64	
1992 Levy	199.03	
1993 Levy	5,687.47	
1994 Levy	6,782.93	
1995 Levy	4,267.89	
1996 Levy	5,449.67	
1997 Levy	4,569.94	
2000 Levy	14,319.83	
2001 Levy	53,426.48	
2002 Levy	17,474.56	146,506.09

Revenues Reserved Until Collected:

Deferred Taxes	15,266.22	
Motor Vehicle Excise	257,256.61	
Water	103,008.77	
Sewer	124,470.03	
Special Assessments	9,302.15	
Tax Liens	704,723.86	
Tax Forclosures	258,184.06	
Departmental	7,490.02	
State Aid To Highways	210,638.20	1,690,339.92

Temporary Loans:

Bond Anticipation		20,836,889.00
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Loans Authorized & Unissued		5,451,284.00
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Health Insurance Chap. 32B		101,276.58
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Water Surplus		180.18
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Sewer Surplus		80.79
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Surplus Revenue		1,400,442.69
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TOTAL LIABILITIES AND RESERVES		32,726,393.05
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TOWN OF MAYNARD

DEBT ACCOUNTS

JUNE 30, 2002

NET FUNDED OR FIXED DEBT			6,384,906.00
School Loan	8/15/86	6.60%	1,660,000.00
Sewer Loan	8/15/86	6.60%	5,000.00
Sewer Loan	8/15/86	6.60%	125,000.00
Mass. Water Pollution Abatement Trust Bond			342,906.00
Water Loan	12/15/97	4.85%	1,260,000.00
Water Loan	12/15/97	4.85%	265,000.00
Sewer Loan	12/15/97	4.85%	205,000.00
Building Remodeling Loan	12/16/97	4.85%	75,000.00
Departmental Equipment Loan	12/17/97	4.85%	100,000.00
Sewer Loan	2/15/02	4.35%	91,200.00
Sewer Loan	2/16/02	4.35%	540,000.00
Sewer Loan	2/17/02	4.35%	330,000.00
Water Loan	2/18/02	4.35%	289,000.00
Water Loan	2/19/02	4.35%	250,000.00
Water Loan	2/20/02	4.35%	190,000.00
Water Loan	2/21/02	4.35%	463,000.00
Water Loan	2/22/02	4.35%	123,000.00
Departmental Equipment Loan	2/23/02	4.35%	70,800.00

TOWN OF MAYNARD

TRUST FUNDS

JUNE 30, 2002

TRUST FUNDS CASH AND SECURITIES	2,860,560.34
Stabilization Fund	814,909.25
Leachate Analysis Fund	89.39
David McKenna Fund	3,286.77
Rose McGowan Fund	836.83
Maynard Soldiers Fund	511.47
Post War Rehab. Fund	8,942.38
Cemetery Perpetual Care Fund	612,351.09
Conservation Fund	68,936.20
Rafferty Fund	3,906.49
Katherine Kinsley Fund	22,081.89
Anne Marie Morton Fund	2,830.67
E. Sawutz Fund	2,934.97
Thomas & Athina Gramo Fund	14,117.00
George & Ann Lemire Fund	2,382.66
Anne Gibbons Fund	70,246.76
Guyer Fowler Fund	354,223.71
Shawn Parker Fund	79.81
Robert LeSage Fund	2,798.39
Friends of the Former Lions Club Fund	8.69
95/96 Scholarship Fund	127.72
Simmon Seder Fund	94.19
Maynard Alumni Fund	444.01
Fraser & Frances Forgie Fund	611,246.64
George Shaw Memorial Park Fund	373.37
Ralph & Marie Sheridan Fund	4,582.10
Brenda Bowker Flaherty Fund	9,574.72
Milton & Anne Duclos Fund	248,643.17

FISCAL 2002 REPORT
MAYNARD BOARD OF ASSESSORS

REAL ESTATE

The Board of Assessors has no control over the amount of money spent each year by the Town. It does, however, take the amount decided by all the Town Meetings (Annual & Specials) and divides it up by the value of each owner's property to establish what each owner will pay. The Town of Maynard had 3,894 taxable parcels in fiscal year 2002. Residential values had an upward trend during the first part of Fiscal 2002 and appear to be stabilizing toward the end of the year. Commercial and Industrial values decreased during fiscal 2002 while land values continued to escalate. Nevertheless, the assessments of property were kept the same for fiscal years 2002 and 2003. Fiscal year 2004 (Jul 2003 to Jun 2004) is a revaluation year based on real estate values as of Jan 1, 2003. We expect significant increases in residential values, but only slight increases in commercial values. Please see our web site for more timely and detailed information (<http://web.maynard.ma.us/gov/assessors/>).

Even though the economy is slowing down, there has been little indication it has significantly affected Maynard's downtown area.

The following is a comparison of valuations by class for Fiscal Years 2001 and 2002.

	FY 2001 COMMITTED VALUATIONS	FY 2002 COMMITTED VALUATIONS
Residential	675,280,322	678,340,871
Open Space	5,542,200	4,429,100
Commercial	41,564,602	40,871,453
Industrial	50,557,250	54,189,400
Personal Prop.	15,250,340	15,032,240
 TOTAL	 788,194,714	 792,863,064

TAX LEVY LIMIT

The tax levy limit is the amount of monies raised by taxation that can be spent at Town Meeting. The FY2001 levy limit was increased by 2.5% and new growth was added making the FY2002 levy limit \$14,129,914. Debt Exclusions are then added to equal the Maximum Allowable Levy.

The calculation is as follows:

Tax Levy for FY2001	\$13,619,448
Proposition 2 ½% increase	\$ 340,486
New growth in tax dollars	<u>\$ 169,980</u>
FY 2002 Levy Limit	14,129,914
FY 2002 Debt Exclusion	<u>1,124,476</u>
FY2002 Maximum Allowable Levy	\$15,254,390

ABATEMENTS

Parcels that are assessed incorrectly are reassessed through the abatement process. In FY2002 the Board of Assessors granted real estate and personal property abatement applications for a total of \$29,642.75 in real estate abatements and \$392.48 in personal property abatement tax dollars.

MINIMUM RESIDENTIAL FACTOR HEARING/TAX RATE

The Maynard Board of Assessors is certified to assess Property according to use by the Massachusetts Department of Revenue. The certification allows the Town of Maynard to have a split tax rate thereby shifting a greater proportion of the tax burden from the Residential taxpayer to the Commercial and Industrial taxpayers. This shift is determined by the residential factor selected within parameters set forth in the Massachusetts General Laws.

The Maynard Board of Assessors calculates the Minimum Residential factor and possible Residential factors and tax rates between the minimum and the maximum. If the minimum residential factor were used it would trigger the maximum shift in taxes to the commercial and industrial sector. The opposite is also true. If the maximum Residential Factor were used the minimum shift to the Commercial/Industrial sector would occur and we would have the same rate across all sectors, Residential, Commercial/Industrial, and Personal Property.

The Maynard Board of Assessors presented data on possible tax rate options to the Maynard Board of Selectmen and concerned citizens. The Maynard Board of Selectmen selected a Minimum Residential Factor of .919675 (91.9675%) at the public hearing. The net result was a rate increase from \$27.37 in FY2001 for the Commercial, Industrial and Personal property to \$28.82 for FY2002. The Residential and Open Space increased from \$16.81 in FY2001 to \$17.69 in FY2002.

EXEMPTIONS

Exemptions are granted to those who fill out the required applications and meet the Massachusetts General Law requirement of each exemption. The Maynard Board of Assessors grants or denies each exemption for Elderly, Veterans, Widows, Blind, Forestry, Agriculture, Recreation, Infirmary and Poverty based on individual qualifications. The Maynard Board of Assessors makes the determination on granting or denying Tax Deferrals. Fourteen fewer applications for Elderly Exemptions were received in fiscal year 2002 (118 in 2001 to 104 in 2002). And \$41,230.42 was granted in tax dollars.

The Board of Assessors sponsored an article at Town Meeting that increased chapter 41 exemptions to \$1000 that will be effective in FY2003. (See our web site for details).

The Commonwealth of Massachusetts partially reimburses the Town of Maynard the following year for the exempted amounts. Each year the exemption amounts are paid out of the Maynard Board of Assessor's Overlay Account.

MOTOR VEHICLE EXCISE

The Registry of Motor Vehicles determines motor vehicle values. The Registry uses the manufacturer's list price to determine the original value of the vehicle and reduces the value of the vehicle based on age to calculate the excise tax. Abatements to excise tax bills are granted if the plate is transferred, recommitted to another town, or sufficient evidence is presented to the Maynard Board of Assessor that the vehicle is overvalued. The excise tax is \$25 per thousand dollars of valuation with a minimum valuation of \$200. Motor vehicle excise bills are prorated monthly in a 12-month calendar year cycle.

Throughout the year, the Registry supplies the Assessors with computer tapes listing the data for billing. The assessor's clerk converts the tape information to a billing database for use when committing the taxes to the tax collector for collection. In fiscal 2002 the Assessing Office committed approximately 11,395-excise tax bills for total of \$1,087,499.74 to the Tax Collector and processed 342 abatements.

DEEDS

The Maynard Board of Assessors processed over 269 deed changes in fiscal year 2002. Deeds are used to determine the owner of record (to which the tax bill is sent), and to incorporate any land changes on to the Assessors maps. The Assessors database is also updated with information contained on new deeds.

MAPS

The Assessors maps were updated as required by the State of Massachusetts in Fiscal 2002. We also set up a GIS (Graphical Information System) for the town based off of our maps. This will help the Assessing department improve the accuracy of assessments. The assessor have made this tool available to other departments such as Conservation and the DPW.

DATA COLLECTION

Data collection is an on-going process. All properties with building permits issued in the fiscal year must be visited by the Assistant Assessor. Arms-length real estate sales are also visited to ensure that our database and valuations are accurate. The data collected is used to determine land value, home values, new growth, and other changes to valuations in town.

PERSONAL PROPERTY

All businesses, except those under TIF agreements or registered manufacturing operations, pay a personal property tax on their machinery, equipment; and in some cases, their furnishings and inventory. The Assistant Assessor updates these accounts as they change. Fiscal Year 2002 recorded accounts for personal property with a total value of \$15,032,240.

ABUTTER'S LISTS

The Maynard Planning Board, Board of Appeals and Board of Selectmen rely upon the assessing office to determine record owners for the public hearings. These lists contain a tax assessment map and parcel numbers and a listing of all record owners who abut an applicant's property. Thirty-five lists were produced in FY2002.

FISCAL YEAR 2003

Below is the some FY2003 information as our calendar year town report spans two fiscal years.

	FY 2002 COMMITTED VALUATIONS	FY 2003 COMMITTED VALUATIONS
Residential	678,340,871	681,950,388
Open Space	4,429,100	4,311,000
Commercial	40,871,453	41,155,736
Industrial	54,189,400	55,195,500
Personal Prop.	15,032,240	15,156,479

TOTAL 792,863,064 797,838,011

FISCAL 2003 TAX LEVY LIMIT

The FY2002 levy limit was increased by 2.5% and new growth was added making the FY2003 levy limit \$14,680,681. Debt Exclusions are then added to equal the Maximum Allowable Levy.

The calculation is as follows:

Tax Levy for FY2002	\$14,129,914
Proposition 2 ½% increase	\$ 353,248
New growth in tax dollar	<u>\$177,219</u>
FY 2003 Levy Limit	\$14,680,681
FY 2003 Debt Exclusions	<u>\$477,617</u>
FY 2003 Maximum Allowable Levy	\$15,158,298

The Maynard Board of Selectmen selected a Minimum Residential Factor of .919106 (91.9106 %) at a public hearing. There was a tax rate decrease from \$28.82 in FY2002 for the Commercial, Industrial and Personal property to \$28.45 for FY2003. The Residential and Open Space rate decreased from \$17.69 in FY2002 to \$17.46 in FY2003.

Respectfully submitted,
Dick Downey, Chairman

Mary Anne Schneider, Secretary
Stephen Pomfret MAA, Treasurer
Annette DeRose, Assessing Clerk
Anthony C. Maria MAA, Assistant Assessor



OFFICE OF THE
BUILDING INSPECTOR
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

2002 ANNUAL REPORT OF THE BUILDING INSPECTOR

During the Year 2002 the Building Department issued 208 building permits as listed below, made inspections to the standards of sixth edition of the Massachusetts State Building Code, handled the zoning issues that came before the town and continued the education standards as set forth by the Board of Building Regulations and Standards.

<u>Number of Permits</u>	<u>Type of Construction</u>	<u>Value</u>
3	Single Family Dwelling	\$ 850,000
142	Additions/Remodeling	\$ 2,424,492
7	Industrial	\$ 528,000
13	Business	\$ 1,092,300
5	Wood Stoves	\$ 8,599
7	Pools	\$ 76,700
9	Signs	\$ 12,200
11	Strip and Re-roofs	\$ 70,600
2	Demolition	\$ 0
9	Temporary Tents	\$ 0
<hr/> 208		<hr/> \$5,062,891

The Building Department would like to thank all the Town Boards for their help and cooperation during this past year.

Respectfully submitted,

Richard Roggeveen
Building Inspector

Charles Willett
Assistant Building Inspector

REPORT OF THE GAS INSPECTOR

To the Honorable Board of Selectmen,

There were 152 Gas Permits issued this year. Inspections were made on all work called for by Plumbers and Gas Fitters.

I would like to thank the Board of Selectmen for their cooperation.

Respectfully Submitted,

William F. Freeman – Gas Inspector

MAYNARD
EMERGENCY MANAGEMENT
AGENCY

2002 ANNUAL REPORT

REPORT OF THE DIRECTOR

Calendar year 2002 was another quiet year for the Maynard Emergency Management Agency as far as disasters were concerned.

A new and updated "Comprehensive Emergency Management Plan" was received from the Massachusetts Emergency Management Agency. The updated plan includes a substantial amount of new information compared to the previous plan and a new annex on terrorism, a necessity after the attacks of September 11, 2001. One paper copy and one compact disc copy was received. Additional copies will be made and distributed to departments and boards for review and implementation.

The Auxiliary Police Force is made up of eleven members under the direction of the Police Chief James Corcoran. All these officers receive regular mandatory training including 20 weeks of Reserve Officer Training, Medical First Responder Training including CPR and weapons training including qualifying with hand guns to keep them in a full state of readiness. Every year these officers provide a valuable service to the town. We plan to add five additional Auxiliary Officers in 2003.

In conclusion, I would like to thank the Honorable Board of Selectmen, Town Administrator, Chief Corcoran and members of his department, Fire Chief Kulik and members of his department, all members of this agency, and all other Town Officials and citizens for their help and cooperation during the year.

RESPECTFULLY SUBMITTED,

Ronald T. Cassidy
Director

Maynard Conservation Commission 2002 Annual Report

Highlights of 2002:

- **Land Protection:** Acquired a beautiful 2.2-acre parcel along the Assabet River. The Commission secured a state grant and redeveloped the parcel from a contaminate “brownfield” into Ice House Landing, a wonderful public park which boasts interpretive signs, picnic facilities, a boat launch, and an outdoor classroom sculpture. (Note: This parcel was targeted by Maynard citizens for acquisition in the 1997 Open Space and Recreation Plan).
- **Land Management:** Established land management plans for all Conservation land; flagged and cut new trails; cleared litter and other debris from several conservation parcels in cooperation with the town wide clean-up; posted Conservation Land boundary markers; began rehabilitation of Carbone Park; created GIS map of Maynard’s natural resources, infrastructure, and assessor’s parcels for use by all departments.
- **Public Engagement:** Formed volunteer network; initiated monthly land management work days; conducted Maynard’s second annual Biodiversity Days species inventory; led the revision/update of Maynard’s Open Space and Recreation Plan; worked cooperatively with DPW and Maynard Community Gardeners on annual town-wide clean-up.
- **Wetlands Protection:** Regulated construction near wetlands and addressed violations; initiated clean-up of Recycling Facility and DPW staging area; oversaw development of Clock Tower Place’s snow removal and flow management plans; worked with state to rectify violations by major developers; assisted numerous citizens in creating win/win situations for themselves and the environment.
- **Administration:** Provided a Conservation Agent, available to assist the public, citizen’s groups, and town boards; worked vigorously to address the state mandate and backlog due to previous lack of staff. The Agent’s ability to cooperate with town departments leveraged great benefits.

Secured major redevelopment grant & created education park



Increased public awareness of and access to conservation lands



Created volunteer corps



Brought major wetland violators into compliance



Cooperated within town for great returns





Top Priorities for 2003:

- Acquire critical parcels long-targeted for well-head and water-supply protection and future town needs by aggressively pursuing grants, donations, and creative alternatives to minimize the taxpayer burden.
- Help create an effective storm water management plan for the Town as mandated by the state, thus improving water quality throughout Town.
- Complete posting of all Conservation land and trail heads in Maynard.
- Implement management plans for all Conservation parcels.
- Complete rehabilitation of Carbone Park.
- Implement a checklist for developer’s so all town regulatory departments will be notified of projects and work cooperatively to prevent violations.
- Complete, with volunteers, the Open Space & Recreation Plan, qualifying town for State grants and identifying citizens’ land preservation priorities.
- Continue to support Assabet River Rail Trail, which is in a critical phase.
- Continue to support opening the Assabet River National Wildlife Refuge.

Acquire critical open space parcels



Seek funding through grants and creative partnerships

<p>Finances:</p> <ul style="list-style-type: none"> • <u>\$25,000</u> municipal contribution covers half-time Agent & administration. • The <u>Agent secured grants, fines, and fees totaling more than \$25,000</u>—it pays to invest in conservation! The Agent also assisted other town departments in securing significant state funds for land protection. 	<p><i>Leverage \$\$</i></p> 
<p>Our mission:</p> <ul style="list-style-type: none"> • Administer the Mass. <u>Wetlands Protection Act</u> and <u>Maynard Wetland By-law</u> (review projects within 100' of a wetland or 200' of a river). • <u>Acquire land, manage existing land holdings, and engage the public.</u> 	<p><i>Protect our natural heritage for future generations</i></p>
<p>The reason open space protection is so important:</p> <ul style="list-style-type: none"> • <u>Open space saves money</u>—residential developments demand more from our schools, roads and water than they contribute in taxes • <u>Open space increases quality of life</u>— it provides clean water and air, recreation and education opportunities, and increased property values • <u>Open space allows for biological diversity</u>—Maynard is home to a rich web of life, including rare plants and animals 	<p><i>Open space saves money and balances growth</i></p> 
<p>Currently serving on the Conservation Commission:</p> <ul style="list-style-type: none"> • Members: Fred King (Chair), David Cotter, John Dwyer, Sherry Lassiter, and Kate Wheeler; Associate members: Peter Keenan, Liz Cobblah, and Peg Brown • Part-time Conservation Agent: Jennifer Steel 	<p><i>Devoted volunteers</i></p> 
<p>Our heartfelt thanks to:</p> <ul style="list-style-type: none"> • <u>Ex-members</u> (who continue to work on our behalf), • <u>Trails volunteers</u> (for trail work), <u>Robin Schulman</u> (for office and field assistance), <u>Dan Hart</u> (for fund-raising), <u>Dave Griffin</u> (for web work) • <u>Open Space and Recreation Plan volunteers</u> (for hours of hard work), • <u>Jeff Bursaw</u> (for Ice House Landing), <u>Joan Popolo</u>, <u>Mickie Rice</u>, and <u>Paul Boothroyd</u> (for creative genius with Ice House Landing) • <u>Maynard DPW</u> (for always lending helping hands), <u>Maynard Assessors</u> (for the GIS mapping package), <u>Carolyn Britt</u>, town planner (for assisting with land preservation) • <u>Sudbury Valley Trustees</u> (for technical support), <u>Trustees of Reservations</u> (for technical assistance), <u>Organization for the Assabet River</u> (for spearheading river protection), <u>Mass. Attorney General's Office</u> (for the Ice House Landing grant), <u>Assabet River National Wildlife Refuge</u> staff (for protecting Maynard's largest natural area), <u>Maynard Community Gardeners</u> (for the annual cleanup), <u>Maynard Civic Association</u>, <u>Voice of Maynard</u>, <u>Taylor Brook Coalition</u>, and <u>of individuals</u> (for bringing their concerns to our attention), <u>Cal Goldsmith</u> (for technical assistance), • <u>Butler Lumber</u> (for lumber and labor donations), <u>Linda Mahoney</u> (for landscaping and plant donations), <u>supporters of and volunteers for Biodiversity Days</u> (for a great effort), and <u>the Beacon Villager</u> (for environmental coverage) 	<p><i>Thanks to all who have helped the Conservation Commission</i></p> 

MAYNARD CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT DECEMBER 31, 2001

Active Members	204
Inactive Members	25
Retired Members	79
Total Membership	308

ASSETS

Cash	640,875.55	
Short Term Investments	309,242.22	
Fixed Income Securities	6,842,107.74	
Equities	6,499,597.00	
Interest Due And Accrued	111,029.97	14,402,852.48

FUNDS AND LIABILITIES

Annuity Savings Fund	4,189,039.39	
Annuity Reserve Fund	1,243,104.06	
Military Service Fund	573.63	
Pension Fund	1,719,438.84	
Pension Reserve Fund	7,250,696.56	14,402,852.48

RECEIPTS

Members Deductions	476,431.13
Members Make Up Payments And Redeposits	5,299.20
Investment Income Credited To Members Accounts	77,266.21
Investment Income Credited To Annuity Reserve Fund	32,484.05
Reimbursements From Other Systems	45,749.53
Received From Commonwealth For COLA	68,800.56
Pension Fund Appropriation	834,703.00
Investment Income Credited To Military Service Fund	10.70
Investment Income Credited To Expense Fund	79,091.87
Federal Grant Reimbursement	7,523.50
Pension Reserve Appropriation	191,374.00
Interest Not Refunded	1,825.28
Excess Investment Income	(298,853.27)
TOTAL RECEIPTS	1,521,705.76

DISBURSEMENTS

Refunds To Members	80,821.98
Transfers To Other Systems	73,290.25
Annuities Paid	123,502.23
Option B Refunds	40,728.18
Pension Payments	706,072.68
Survivorship Payments	35,708.52
Ordinary Disability Payments	66,216.51
Accidental Disability Payments	145,288.23
Accidental Death Payments	35,790.81
Section 101 Benefits	1,673.55
Reimbursements To Other Systems	26,248.83
Board Member Stipend	3,000.00
Salaries	15,000.00
Travel	2,355.53
Administration Expenses	5,370.00
Management Fees	41,484.86
Custodial Fees	11,881.48
TOTAL DISBURSEMENTS	1,414,433.64

COUNCIL ON AGING

Municipal Building - Main Street - Lower Level
978-897-1009 / 978-897-1032

Council meetings are held the first Monday of the month, except during July and August. The Council sponsors the Tuesday Drop-In Center, a transportation program for seniors and disabled persons, a Podiatry clinic, an exercise program, and a Senior Center at Clocktower Place, which is open Monday through Friday.

Seniors are assisted in preparing income tax forms by AARP representatives at the COA office. Appointments with SHINE (Serving the Health Needs of Elders) are channeled through the office to Cindy Phillips, 978-369-5665.

The Council works closely with the Maynard Senior Citizens' Club, which publishes a monthly newsletter with timely information for seniors, including upcoming bus trips, Drop-In news, Get Well wishes, birthdays and anniversaries of the month, and Eating Together Menu. Walter Hallett was President of the Club in 2002. Pepper Hatch will be President in 2003.

We have been searching for a Director since November 30th, when Dottie Murphy resigned. C. David Hull is Clerk / Dispatcher, Sam Seel is the van driver, and Gert Pettigrew drives for the monthly out-of-town shopping trips. Pepper Hatch is the back-up driver for the van.

Joan Meakin is the Director of the Tuesday Drop-In Program at the Union Congregational Church. Blood Pressure clinic is held the first Tuesday of the month at the Drop-In and also at the Eating Together site at Concord Street Circle. The Drop-In provides a reasonable hot lunch, exercises, guest speakers, crafts, card playing, and good conversation.

The exercise program is held at 9am at the Concord Street Circle Recreation Hall, every Thursday. Flexibility, mobility, strength training, and balance exercises are offered.

The Maynard Senior Center is located at Clocktower Place, Building 2, across the hall from Corporate Chefs Café. Open daily from 9am - 2pm. Activities include crafts, bridge, cribbage, computer and art classes, computer games. Movies are shown every first and third Friday of the month from 12:30 - 2:30. These programs are all managed by volunteers. Pat Walrath, our State Representative, will be at the Senior Center on the fourth Friday of each month to listen to our concerns and answer questions.

Our Formula Grant, issued through the Executive Office of Elder Affairs, was \$8210, which was used to support the Drop-In, pay the Drop-In Director, purchase supplies, printing, and postage.

Statistics for 2002

Phone calls to office	5,952	Office visits from seniors	424
Podiatry visits	116	Van trips	3,744
Van miles traveled	21,428	Fuel Assistance	18
Tax Assistance	55		

The Council has recently lost one of our beloved Board members, Connie McFarland. She was a very active participant in senior affairs for many years. We will certainly miss her presence.

COA Board Members

Chairman: Marilyn Hanson

Vice Chairman: Shirley Barilone ((Minuteman Senior Services Representative)

Secretary: Pat Walazek

Members: Richard Gross, Katherine Colombo, Marcia Curren, Constance McFarland
Julie Nee, Alfred Walazek, Vincent Stigliani
Walter Hallett (Maynard Senior Citizens' Club President 2002)
Pepper Hatch (Maynard Senior Citizens' Club President 2003)

Associate Members: Joan Meakin, Ruth Jones, Constance Stigliani, Anna Zolotuskaya,
Barbara Tomyl, Nancy Hatch, Walter Hallett, Adele Milewski,
Betty Barilone, Clarence Burgess, Mary Burgess, Agnes Wuorio,
Connie Quinn, Stewart Campbell, Velia James

**REPORT OF THE MAYNARD CULTURAL COUNCIL
2002**

Council Members:

Laura Howick, Chairperson
Lee Caras
Jean D'Amico
Melissa Gopnick

Rachel Korn
Lisa Lines
Eric Zeller

The Maynard Cultural Council, a volunteer organization, serves as the local representative to the Massachusetts Cultural Council to develop and support arts and humanities initiatives in Maynard through the granting of funds allocated to the town by the state. Such funds are derived from the Massachusetts State Lottery and the National Endowment for the Arts. No monies are obtained through state or local taxes.

In the 2002 grant cycle, the town of Maynard received \$2,050 from the state for grants to be awarded by the Maynard Cultural Council. This amount represented a 62% cut over last year's amount, and was due to the overall cut in funds for the Massachusetts Cultural Council by the state. However, the Maynard Council decided to regrant unused monies from previous years, raising this year's grant budget to \$3,000, in order to provide more cultural services for the town.

The Council received 16 grant proposals, and approved funding for 6. Priority was given to proposals that had direct benefits for Maynard schoolchildren, families, and senior citizens, as dictated by the community feedback the Council received when it conducted a survey at Town Meeting in 2001. **Approximately 72% of the funds were granted for projects that will benefit Maynard school children, and 17% percent of the funds were for programs that benefit families and senior citizens.** The Maynard organizations that received grants were the Green Meadow Elementary School, Fowler School, Maynard High School, Acme Theater, the Maynard Library. The remaining three percent of the funds will be used for administration, as allowed by the state.

Several members of the Council left this year after giving the Council their invaluable service: Arleen D'Annunzio, Julie Glovin, and Moira Rodgers. New members were recruited and we are happy to welcome Lee Caras, Melissa Gopnick, and Lisa Lines.

During this past year the Council has continued to organize, with the help of Dave Griffin, an on-line directory of artists, craftspeople, and performers who live or work in Maynard. The directory will serve as a resource for the community, with the special hope of identifying artists capable of providing programs or demonstrations to Maynard schools. The Council is also considering hosting a fund-raising event in the year 2004.

Respectfully submitted,



Laura Howick, Chairperson
Maynard Cultural Council



TOWN OF MAYNARD
FINANCE COMMITTEE
MUNICIPAL BUILDING
MAYNARD, MASSACHUSETTS 01754

Report of the Finance Committee
Year ending December 31, 2002

The Finance Committee is charged by the Town Charter with the responsibility of reviewing articles presented at Annual and Special Town Meetings and to prepare written recommendations and explanations of those recommendations for each article. The Finance Committee holds an open hearing before each town meeting to receive comments from town residents and to explain the committee's recommendations.

The Finance Committee analyzes the annual town budget prepared by the Board of Selectmen to determine if it is consistent with overall plans, provides value to the town, and balances against projected revenues. The Finance Committee also oversees the Reserve Fund, which is used to meet unanticipated expenditures during the year.

Overall, the philosophy of the Finance Committee is to promote accountability and consistency to the town departments in managing budgets, operating expenses, and capital expenses.

Members:

The Finance Committee has eleven members, appointed by the Town Moderator. As of December 31, 2002, the following volunteers serve on the Finance Committee:

William Cranshaw – Chair	Valerie Paquin-Gould
Patricia Chambers - Vice Chair	Shuyu Lee
Mark Gies – Secretary	Tom Lent
Sally Bubier	Anthony Wood
Ronald Calabria	Gregory Wood
Louise Ann Fleming Cutaia,	

Ellie Waldron is the Finance Committee's Recording Secretary. During 2002, Mark Rogers, Edward Shankle, and Michael Young left the Finance Committee. During the same period, Valerie Paquin-Gould, Tom Lent, and Shuyu Lee were appointed by the Town Moderator to fill vacancies on the committee.

2002 Activities:

The Finance Committee held 34 regular meetings during 2002. Some of these meetings were held during the town meetings in order to render official votes and conduct official business during the proceedings. Finance Committee members also participated in several joint meetings with the Board of Selectmen and attended meetings of the School Committee, Library Board of Trustees and other town boards.

The Finance Committee held open hearings about upcoming annual and special town meetings. Hearings were held before the Annual and Special Town Meetings in May, and the Special Town Meetings in October.

Throughout the year, the Finance Committee met to review and vote to approve or not approve requests for transfers from the reserve fund. These activities included requests for details on spending to qualify the need. This demonstrated our mission to promote accountability and consistency by the town departments in the operating expenses.

At the beginning of the year, the primary focus of the Finance Committee in 2002 was the annual town budget for Fiscal Year 2003 (July 1, 2002 – June 30, 2003). When the original budget was being compiled by the town departments and Board of Selectmen, the objective of the Finance Committee was to ensure that all annual expenses were accurately budgeted and that the budget provided for an adequate level of town services. At the same time, the Finance Committee recommended that backup plans be developed if the budget required a Proposition 2 ½ override vote. These objectives were, for the most part, met and the Finance Committee recommended approval of the Board of Selectmen's annual town budget, which was a balanced budget with additional expenses put forth to the town to vote in a menu format for the override vote. All but one menu item failed, and the new budget was in effect at the beginning of the Fiscal Year 2003.

The Finance Committee also reviewed and recommended approval of a modified budget request for the Maynard school budget. This budget required a second override vote, which was held exclusively for additional tax money to increase the Maynard school budget. This vote failed.

The Finance Committee performed an analysis for the Board of Selectmen on water rates in Maynard. This was to provide compiled data to help the Board of Selectman make decisions on setting water usage rates that would promote water conservation and cover most of the costs of providing water and sewage service to the town. To accomplish this, the Finance Committee analyzed historical usage, revenues, and costs of water and sewage for the town. Then multiple rate scenarios were modeled and presented to the Board of Selectmen.

The Finance Committee also reviewed and made recommendations on the financial impact of the proposed early retirement program. From the analysis, the committee concluded that the early retirement program as proposed had uncertainty and may not be cost effective.

Reserve Fund Transfers:

For FY02, the Town Meeting allocated \$100,000 from taxation to the Reserve Fund. Of these funds, \$80,462.20 was used to meet unanticipated and unforeseen expenditures. The Department requesting the funds meets with the Finance Committee, which must approve each transfer by majority vote. In FY2002, all monies in the Reserve Fund were allocated to the various budget lines as follows:

Fiscal Year 2002 Reserve Fund Transfers

Department	Category	Amount
Board of Selectmen	Expense	\$1,892.40
Town Counsel	Litigation	\$6,828.12
Print Town Report	Expense	\$5,124.54
Unemployment Compensation	Expense	\$20,786.85
Police Department	Salary	\$3,074.00
Fire Department	Expense	\$19,778.92
Election Expenses	Expense	\$8,917.00
Town Insurance	Expense	\$5,592.77
Treasurer	Expense	\$3,467.60
Treasurer	Salary	\$5,000.00
Total FY02 Transfers		\$80,462.20
ATM Appropriation		\$100,000.00
Amount Returned to General Fund		\$19,537.80

The Future:

The Finance Committee continues to take a broad approach to its work. It is committed to working with town departments and committees to understand spending approaches and work flows in order to find ways to save money and increase efficiency. The committee is dedicated to helping the town departments manage their budget commitments.

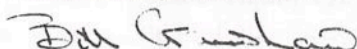
The financial picture for the town in 2003 and 2004 will continue to be difficult. Real estate taxes comprise only about two-thirds of the town's revenue, and potential decreases in State aid will make it that much more difficult to provide for an adequate level of town services within the constraints of Proposition 2½.

The town must also be careful not to neglect needs for capital improvements. Doing so often leads to higher costs at a later time. In recent years, routine maintenance projects on buildings and infrastructure have frequently been deferred or the monies used to cover shortfalls in operating budgets. Other major capital improvements, such as replacement of water mains, a new Library and improvements to the Police/Fire Station, also need to be addressed.

Though difficult, we know that the residents of Maynard and their elected and appointed Town officials have the determination and dedication to develop a financial plan that meets the current and future needs of the community.

We urge all town residents to take an active role in their town government. All interested persons are welcome to observe or participate in Finance Committee meetings. The Finance Committee meets every other Monday evenings at 7:00 PM. The meeting schedule is posted at the Town Clerks office and is available on the town's website.

Respectfully submitted:



William Cranshaw
Finance Committee Chair

Maynard Fire Department 2002 Annual Report

Report of the Fire Chief

During the calendar year 2002 your fire department responded to 1,388 emergency incidents, a slight decrease from 2001, which was one of our busiest years on record. Fortunately, we escaped the year without a major property loss fire. We handled many smaller structure fires where we were able to keep losses at a minimum. We did however lend mutual aid support to our neighbors at some rather serious large loss fires.

Emergency Medical Services

The Maynard Fire Department ambulance and emergency medical technicians were kept extremely busy once again in 2002 responding to nearly 800 calls for medical assistance. Such calls include ALS and BLS ambulance calls, motor vehicle accidents, water rescues, Lifeline/well being checks and medical assists. All emergency medical technicians are required to participate in a rigorous training and recertification program to hone their skills and learn new techniques. We work closely with Emerson Hospital paramedics both in training and in the field on a daily basis. All EMT'S are certified and authorized through Emerson Hospital to apply and operate automatic external defibrillators in the field. Defibrillators are used on cardiac patients to apply an electrical impulse to the heart to "jump start" an erratic heart rhythm. Defibrillators are now becoming increasingly available at places such as airports, shopping malls, schools and sporting events. Companies are making them simple enough for the public to use. This being the case, the Maynard Fire Department plans, with the assistance of the paramedics at Emerson Hospital, to develop a program that will place defibrillators in strategic areas throughout the town of Maynard for use by the public. We plan to provide the necessary training and support for those who would be willing to learn how to operate this life saving tool.

Fire Prevention and Public Education

Each year we try to reach out to the citizens of Maynard to provide Fire Prevention and Public Education. We have visited the Council on Aging and of course the public schools where we focus on educating our children. The school program has been enormously successful over the years. Every year a child in the Commonwealth is credited with saving a life because of what he or she learned in fire prevention class. Unfortunately, the funding from the state for the Student Awareness of Fire Education (S.A.F.E.) grants has all but been eliminated. This is a tremendous blow to our efforts as there now will be no funds for the instructors and the materials they need to teach the program.

Grants and New Equipment

The Maynard Fire Department purchased new NFPA compliant bunker coats and pants for each firefighter through a Federal Emergency Management Agency Grant awarded in 2001. A committee made up of the chief, fire officers and firefighters examined several brands of clothing and made a selection based on the needs of the department. It complies with all standards and safety regulations. We have also made a substantial upgrade to our communications system by purchasing a new base radio and repeater system. With this package came new portable radios with charging system and some mobile units. Again, these purchases were possible through the FEMA Grant.

I am happy to announce that the Maynard Fire Department was again selected to receive another FEMA Grant in 2002. Notification by FEMA of this award was especially gratifying because only 5,500 awards were granted for the entire United States. Every fire department across the country was eligible for an award and the process was extremely competitive. I would like to acknowledge and thank Carolyn Britt for her help in preparing the grant. I would also like to thank the people at Monster.com for their generous donation of \$2,500.00, which will be used for our matching contribution toward the grant. We plan to use these funds to purchase more safety equipment.

Training

In 2002 the Maynard Fire Department began an extensive training program designed to teach firefighters how to deal with situations in a structure fire that require them to apply skills that will enable them to get out alive. It is called Rapid Intervention Training. Since the tragic Worcester fire where six firefighters perished after being trapped in a burning warehouse, there has been an emphasis on teaching firefighters survival skills that may save their lives in a similar situation. All firefighters have completed the in-house training portion of the program and this spring we hope to complete the last phase at the Ashland Fire-training tower.

Through funding from the Homeland Security Act, Massachusetts has received Weapons of Mass Destruction Decontamination Units, which were distributed through the Division of Fire Services. Concord received one unit because it has a hospital and each fire district will also receive a unit. Boxboro will house a unit for use by Maynard. We plan to conduct training sessions with these "decon" units in the near future.

Our firefighters continue to train in areas such as cold water/ice rescue procedures, emergency medical services, vehicle extrication and fire investigation.

Carbon Monoxide and Smoke Detectors

We continue to respond to residences only to find that they do not have working smoke detectors. Statistics show that in more than fifty percent of fatal fires there were no working smoke detectors to give early notification of fire. Remember, most fatalities occur due to the inhalation of the toxic products of smoke, not the fire itself. Change your batteries when you change your clocks in the spring and fall. Smoke detectors have a life span of ten years. This includes detectors that are hard wired also. No house should be without a carbon monoxide detector. Your heating system or any other device that burns a fossil fuel can give off this colorless and odorless gas. If you suspect a CO leak, call the fire department immediately and leave the building and await our arrival. We have meters that can detect CO presence.

Hydrant Shoveling

I would like to thank those of you who take the time to shovel around the hydrant nearest your residence. With over 500 hydrants in the town, it takes several days for us to get to them all. A hydrant that is accessible ensures that we can quickly get an uninterrupted supply of water to the incident scene.

Fire Department Personnel

Last July 2002, four positions within the Maynard Fire Department were cut resulting in the laying off of three firefighter/EMTS. A reduction in the overall budget resulted in a request for an override of \$68,000. The request was defeated at the annual town meeting. This was unfortunate considering that for \$17,000 per man, we could have had an extra firefighter/EMT on each shift. We are now down to the absolute minimum staffing level to safely and efficiently provide fire protection and ambulance service to the citizens of Maynard. On duty personnel perform many other functions besides responding to emergency calls. Many hours are spent in fire and medical training, station maintenance, fire prevention inspections and public education, pump and hose testing, hydrant maintenance, plans review and fire alarm work.

I would like to thank the Honorable Board of Selectmen, the Town Administrator, Chief of Police and his staff, Board of Health, Building and Wiring Inspectors, Superintendent of Public Works and his staff, the School Department, all other town employees for their continued support. I especially would like to thank my secretary, Nancy Brooks for all the hard work she does for the Maynard Fire Department.

Report on Apparatus, Equipment and Facilities

Your Fire Chief was appointed under Massachusetts General Law, Chapter 48, Section 42, which requires the Fire Chief to annually report the conditions of the Fire Department, including apparatus, equipment and facilities.

The present Police/Fire Station continues to be too small and inadequate for the needs of both departments. On the fire side, some of the apparatus is literally bumper-to-bumper in order to fit them in the station. Both sides lack sufficient office space and locker facilities. Due to antiquated heating and cooling systems, utility bills are constantly rising. We are constantly repairing old worn out plumbing and electrical fixtures. This past fall the buildings fire escape was found to be unsafe for use due to broken bolts and cracked welds. It has since been repaired. Hopefully the town will continue to explore ways to either improve the existing building or secure funds for a new facility in the near future.

Concerning, apparatus, each one will be commented on separately.

Engine 1: Engine 1 is a 2001 Emergency One Cyclone Pumper capable of delivering 1250 gallons of water per minute. It is our front line attack and water supply pumper and is used for structural fires. It is in excellent condition and will give us many years of dependable service.

Engine 2: Engine 2 is a 1991 Emergency One Class A pumper and is in very good condition. It is second due on structure fires and has much of the same equipment as Engine 1. It is also our mutual aid piece that responds to out of town fires. It should be a reliable piece for many more years.

Engine 3: Engine 3 is a 1997 Emergency One/Freightliner Class A pumper. It is a smaller pumper with a two-man cab that accompanies the ambulance to medical emergencies and automobile accidents. Besides being a structural firefighting piece, it carries back-up medical supplies and the "Jaws of Life" rescue tool.

Engine 4: Engine 4 is a 2000 Ford F-350 Super Duty pick-up truck used as a brush firefighting vehicle. It is also used by the shift commander in his daily activities such as inspections and department business. It is in fine shape and should give us many more years of dependable service.

Ladder 1: Ladder 1 is now 16 years old. It was completely refurbished in 2001 and meets today's standards for Aerial Ladders. We should get many more years of useful service from this truck.

Car 9: Car 9 is a 1997 Emergency One Ambulance on a Freightliner chassis. It is now 6 years old and beginning to show its age.

It is by far the most frequently used vehicle in the department's fleet. I hope to replace this ambulance in approximately two years.

Car 10: Car 10 is a 1997 Ford Crown Victoria and is used by the Chief of the Department. It is still a dependable vehicle.

Incident Summary for 2002

Run statistics are compiled from the National Fire Incident Reporting System incident type coding as recorded on Maynard Fire Department incident reports.

Fire Incidents – 57

Cooking Fires	14
Mutual Aid Fire Responses	13
Building Fires	5
Trash/Outside Rubbish	5
Delayed Ignitions	4
Fires not Classified	4
Vehicle Fires	3
Brush Fires	3
Outside Equipment	2
Dumpster Fires	2
Chimney Fires	1
Other Structure Fires	1

EMS Incidents – 764

Ambulance Runs	599 (417 BLS, 182 ALS)
Mutual Aid Medicals	96
Motor Vehicle Accidents	60
Extrications	3
Lock-ins	3
Pedestrian Accidents	1
Person Trapped in Elevator	1
Dive Team Response	1

False Alarm Incidents – 177

Fire Alarm Invest. – No Fire	167
CO Detector – No CO Found	6
Other False Alarms	4

Hazardous Condition Incidents – 86

Investigation of Hazards	20
Natural Gas Leaks	18
Wires Down	15
Gasoline/Fuel Oil Spills	13
Arcing Electrical Equipment	12
Electrical Problems	6
Carbon Monoxide Incidents	1
Chemical Spill or Leak	1

Service Call Incidents – 162

Medical Assists	58
Lock-outs	29
Assist Police	26
Water Problems	19
Line Box Responses	10
Illegal Burning	7
Cover Other Station	4
Assist the Public	4
Animal Rescues	3
Other Service Calls	2

Good Intent Incidents – 139

911 Hang-up Investigation	39
Lifeline/Well Being Check	38
EMS Call, No Injury/Illness	21
Smoke Scares	16
Other Good Intent Calls	9
Controlled Burning	6
Hazmat Invest. – No Hazmat	5
Steam/Dust for Smoke	3
Barbeque	1

Special Incidents – 3

Fire Investigation Unit	3
-------------------------	---

Total Mutual Aid Given – 131 (To Fire, Cover Station, Line Boxes and Fire Investigations)

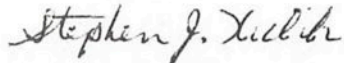
Acton	51	(2 Fire, 10 Line Box, 40 Medical, 1 Investigation) (25% Fire/Assist, 75% Medical)
Sudbury	33	(2 Fire, 31 Medical) (6% Fire/Assist, 94% Medical)
Concord	27	(6 Fire, 4 Cover, 1 Investigation, 16 Medical) (41% Fire/Assist, 59% Medical)
Stow	18	(3 Fire, 15 Medical) (17% Fire/Assist, 83% Medical)
Harvard	1	(Dive Team)

Runs by Shift

Group 1	353- (25.43%)
Group 2	310- (22.33%)
Group 3	371- (26.73%)
Group 4	354- (25.50%)

Total Runs for 2002 – 1388

Respectfully submitted,



Stephen J. Kulik
Fire Chief

ANNUAL REPORT OF THE BOARD OF HEALTH FOR 2002
TO: THE CITIZENS OF MAYNARD

The Town of Maynard is served by the following Board members and staff:

Paul Jacques, Chairman	Gerald Collins, Health Officer	Irene Tompkins, Clerk
Shirley Grigas, Secretary	Beth Grossman, Food Inspector	Tom Natoli, Animal Control
Julie Glovin, Member	Grace Hender, part- time Clerk	Ray Smith, Plumbing Insp.

The Board of Health (BOH) met 21 times and attended three Town Meetings held in 2002.

A list of the major accomplishments in 2002 includes:

- 1) **Solid Waste/Recycling Program.** In June of 2002 the previously negotiated contract with Vining Disposal from (1997) that had been taken over by Allied Industries /d/b/a BFI in Massachusetts was set to expire. By December of 2001, the BOH had negotiated a renewal of this contract on terms favorable to the Town of Maynard. In a December 2001 report to the Selectmen,* the BOH outlined the new contract terms that will be in effect for three years with three one-year renewable extensions taking the agreement to 2008. This is significant because our waste disposal agreement with Wheelabrator Millbury is due to expire in 2008 as well.

Important terms of the contract negotiated with Allied/BFI, which was signed on June 26, 2002, are:

- A) Contract costs will increase by 14% in the first years and then will be adjusted annually using the CPI (Consumer Price Index).
- B) BFI is responsible for processing recyclables at no cost to the Town.

The BOH has followed other towns' contract renewals for comparison. Towns that have gone out to bid are experiencing increases in contract costs of up to 45%.

To offset the overall increase in the cost of the Solid Waste Program, the BOH voted to raise the price of the extra bag sticker to \$2.00 each. The money raised from the sticker program accounts for 15% of the program cost with 85% still being supported from taxes.

The Board also voted to increase the cost of fees for items taken to our drop-off center. This action was necessary to offset increased program costs since the drop-off program is supported largely through user fees. The list of fees is available online at the Maynard Home page. *

The BOH received three grants from the Department of Environmental Protection. Under a host community arrangement, the BOH received a grant to supervise the State Regional Municipal Recycling Co-ordinator. The BOH received a second recycling grant based on the amount of tons of recycled material generated by the town. Last year this amounted to 904 tons for 2002. At \$10/ton, we realized over \$9,000, which was used to support our recycling programs. The BOH received a third grant of \$11,006 to offset the Town's proportionate charge to upgrade the waste-to-energy facility where our trash is burned. In FY'04, the State will not be renewing these grants.

During 2002, Maynard generated:

2,786 tons of trash (1547lbs./household or 30lbs/household/week)

904 tons of recyclable material (502/lbs./household or 10 lbs/household/week)

Our recycling rate has fallen to just over 30% due to reduced paper and packaging from items purchased.

The BOH continues to provide a comprehensive and cost effective solid waste/recycling program, with annual costs of \$188 per household.

2 **Food Service Inspection Program.** Maynard has some of the most diverse dining selections in the area and restaurants form a high percentage of the Downtown businesses. In an effort to improve the consistency of our inspection program the Board hired Beth Grossman as a part-time Food Inspector. She is paid out of the licensing fees. For calendar year 2002, there were 60 routine inspections and 30 follow-up inspections. In addition, there were 12 investigative inspections conducted relating to complaints, new operations meetings and follow-up inspections conducted by the Health Officer. A total of 3 new establishments opened in 2002.

3. **West Nile Virus (WNV).** WNV has surpassed Eastern Equine Encephalitis (EEE) as the highest disease risk for humans from diseases spread by mosquitoes. In the mosquito season of 2002 a total of 25 Massachusetts residents were infected with WNV and 3 were fatalities. The Maynard BOH joined East Middlesex Mosquito Control Project (EMMCP) in 2001 and continued to receive critical service from them in 2002. In 2002 EMMCP performed the following:

- Larval control applied to 95 wetland acres in the spring.
- 34 site visits to 14.8 wetland acres.
- Larval control applied to 901 catch basins.
- Maintained three mosquito surveillance sites and collected mosquitoes for testing on four occasions in July and August.

The Health Officer represents the Town of Maynard at the regional planning meetings of the EMMCP.

The BOH worked with the State Department of Public Health with their ongoing surveillance program of dead birds. Maynard had a total of 30 dead birds

reported. Six birds were taken to the State Lab. in Jamaica Plain by the Health Officer. Four birds were tested, and on August 21, 2002, the BOH was notified that Maynard had its first positive bird for West Nile Virus.

In the opinion of the BOH, the health risk posed by West Nile Virus will only continue to increase. The Board has emphasized that it is critical for Maynard to remain a member of the EMMCP.

The BOH would like to pass on several suggestions to the public for reducing the risk of exposure to West Nile Virus. During mosquito season (generally April to October):

- Go indoors when you notice biting mosquitoes.
- Wear loose fitting pants and long-sleeve clothing outdoors.
- If outdoors when mosquitoes are active, use a repellent that contains DEET, 30% or less for adults, 15% or less for children, on exposed (not covered) skin, and do not use on infants. Follow manufacturers recommendations on frequency of use, heavier use than recommended does not provide extra protection.
- Check window and door screens and repair holes
- Keep gutters free from debris
- Don't let small pools of water remain around your property, sweep them away, clean out children's pools and bird baths every 3 days.
- Elderly persons are at greater risk of serious illness from infections and should remain indoors when mosquitoes are most active.

* Consult the Maynard Home Web page during the summer months for more information on West Nile Virus.

4. Other Programs and Services

The foregoing demonstrates the diverse issues our department addressed during 2002. In addition to carrying out the implementation of the issues addressed by the Board in 2002, the Health Officer and staff were actively involved in the following related areas:

- A. Tobacco Control. The BOH continued to work with the Tobacco Control Alliance based in Leominster to conduct underage purchase inspections at tobacco outlets in Maynard. The Board issued variances to the eight establishments that have received variances in the past. However, with passage of the Clean Air Initiative in Boston and surrounding communities 2003 will probably be the final year of variances to our regulations. With the budget cuts at the State level, the Tobacco Control Alliance will not be funded after June 30, 2003. The BOH will need to seek alternatives for continued enforcement of tobacco regulations, including, the underage purchase inspections.

B. **Cancer Study.** The Massachusetts Department of Public Health (DPH) Bureau of Environmental Health Assessment met with our Board as a result of inquiries from residents who were concerned about the number of cancer deaths in certain Maynard neighborhoods. DPH is reviewing data from the Massachusetts Cancer Registry and plans to report to the BOH in the spring of 2003. DPH and BOH will host a public meeting after completion of the DPH report to address residents' questions.

C. **Bioterrorism.** The events of September 11, 2001 have resulted in implementation of several homeland security initiatives. The work and input of local Boards of Health is seen as one of 11 key components to local preparedness or readiness planning. The State is asking local communities to prepare plans according to Federal guidelines. A local Emergency Planning Committee (LEPC) headed by the Fire Chief is to be in place and prepared to conduct a desktop incident response exercise sometime in 2003. The BOH will be involved. The Board receives updated information on such issues as the Smallpox vaccine, etc.

D. **Zone II Storm Water Management.** A federally mandated deadline of March 10, 2003 is drawing near for Maynard and 154 other Communities to implement planning efforts on proper management of storm water run-off. Earth Tech of Concord and SUASCO of Maynard are working for the Town to meet this deadline. The efforts of the BOH to supervise and implement our floor drain regulations, adopted in 1999, is a key component of this initiative.

E. **Contracted Services.**

Nursing contracts: The BOH continues to split our nursing programs between two agencies. Emerson Homecare in Concord provides skilled nursing services to elderly patients at time of discharge from Emerson Hospital, all of our epidemiological investigations, and many of our health clinics. Parmenter Health Services of Wayland provides some patient follow-up on elders discharged from other hospitals, conducts our blood pressure clinics and maintains our vaccine depot. The blood pressure clinics averaged 30 attendees per month. The fall flu clinics had 276 elder attendees and 90 employees.

Mental Health: The BOH contracts with Eliot Community Human Services Inc. of Lexington to provide Maynard residents with critical mental health services. In 2003, a total of 98 children, adolescents, adults, elders and families from Maynard received 1,350 hours of service. The agency services 17 communities, and Maynard residents constitute the Eliot's second largest service group by town. They anticipate expanding support services in 2003 for families laid off due to the economical decline.

East Middlesex Mosquito Control Program (EMMCP): This program was originally organized by the State Department of Food and Agriculture as a Mosquito Control Board for prevention of Eastern Equine Encephalitis. The activities handled by EMMCP personnel in 2002 are detailed under our major accomplishment section. Maynard joined the list of those communities in Massachusetts that have confirmed dead birds positive with West Nile Virus.

The following table lists some of the routine issues and statistics for 2002.

Annual Statistical Summary of Routine Work: 2002

<u>License and Permits</u>		<u>Investigations</u>	
Food Service	51	Housing Inspections	12
Milk/Cream	48	State Housing Inspections.	18
Temporary Food	1	Rooming House Inspections	3
Catering	3	Home Reviews	3
Mobile Foods	2	Septic	
Frozen Desserts	5	New	1
Funeral Directors	3	Old	12
Swimming Pools	3	New Food Service Operations	3
Tanning Salon	1	Pools	4
Septic Haulers	5	Complaints:	
Massage	6	With Animal Control	2
		With Fire/Police	2
		With DPW	2
 <u>Communicable Disease Cases:</u>		 <u>Mosquito Control Program</u>	
Tuberculosis	4	Larvicide application	
Pertusis	1	Aerial (acres)	95
Viral Meningitis	1	Ground – visits	34
E. Coli	1	acres	14.8
Salmonellosis	1	Wetland Surveys (hours)	10
Lyme Disease	1	Mosquito traps	
Giardia	3	Sites	3
Chicken Pox	9	Nights of testing	4
Hepatitis (A, B & C)	9	Catch basins treated	901
 <u>Tobacco Control Program:</u>		 <u>Animal Control Investigations:</u>	
Permitted merchants	17	Total number of calls	203
Rounds of inspection	4	Animal bites	1
Total number of inspections	50	Quarantines	19
Total number of violations	9	Rabies vaccine clinics	2
Variances to food establishments	8	State Laboratory tests for rabies	24
		Dead birds:	
		Reported	30
		Sent for testing	6
		Tested for WNV	4
		Positive for WNV	1

Contact our Board with any questions concerns or comments. Our Board generally meets the first and third Tuesday of the month at 7 PM in our office meeting area unless posted otherwise. Pease contact us at: (978) 897-1002, fax us at: (978) 897-8457, or E-mail us at gcollins@townofmaynard.net.

- * Also, consult the Maynard webpage for copies of the BOH regulations, health information, solid waste and recycling updates, and more at <http://web.maynard.ma.us/gov/boh/>.

Respectfully submitted:

Gerald Collins, Health Officer
Paul Jacques, Chairman
Shirley Grigas
Julie Glovin

ANNUAL REPORT OF THE ANIMAL CONTROL OFFICER: The animal Control Officer (ACO) continues to provide valuable services to the Town on a 24-hour on call basis. His role in planning our annual rabies clinics and the extensive work performed in addressing the many different types of animal control issues is an invaluable asset. This past year was busy with the West Nile Virus testing of dead birds. The ACO must attend training programs conducted by the State and keeps registered as both an animal control officer and a Problem Animal Control (PAC) officer. The ACO provides a monthly report of his work to the BOH, which totaled 203 calls in 2002. The BOH wishes to thank Tom Natoli for his dedicated efforts in these areas.

ANNUAL REPORT OF THE PLUMBING INSPECTOR FOR THE YEAR 2002

During 2002, there were 143 permits issued to plumbers doing work in the Town of Maynard. Inspections were made of the rough and finish work when called for by the installing plumber. I wish to thank all Town Departments and especially the help of the Board of Health and the Department of Public Works.

Respectfully submitted:
Raymond A. Smith
Plumbing Inspector

Maynard Historical Commission

Annual Report

To the Honorable Board of Selectmen and the Citizens of Maynard:

We herewith submit the report of the Maynard Historical Commission for the year ending December 31, 2002.

Pursuant to the purposes of the commission to preserve, we have continued to work closely with the Maynard Historical Society.

Peggy Brown, a Maynard Citizen, is currently researching public records of all of Maynard's Civil War Veterans..

Two outstanding projects are the National Nomination for Glenwood Cemetery and a permanent Town Museum.

With the great interest in Maynard History and preservation the year 2003 again will be a banner year.

Paul V. Boothroyd, Chairman

Christine McNiff, Secretary

Robert Barta

David Griffin

Benny M. Sofka

Report of the Maynard Housing Authority

To the Honorable Board of Selectmen,

Herewith is the report of the Maynard Housing Authority for the year ending December 31, 2002.

At this time the Authority's three elderly and handicapped developments are fully occupied, Powdermill Circle (fifty-six units), Concord Street Circle (fifty-six units) and Summerhill Glen (thirty units). In 2002 there were ten new tenants at Powdermill Circle, three new tenants at Concord Street Circle and five new tenant at Summerhill Glen.

The HUD Low Rent Family Development, Dawn Grove (Thirty-two units) is also fully occupied at this time. There were four new tenants that moved into this development in 2002.

Properties at Dawn Grove, Powdermill Circle and Concord Street Circle had additional major maintenance related projects undertaken to improve both appearance and safety in the developments.

For information relative to low income housing for Elderly and Handicapped or for Families, please contact the Executive Director at the Authority Office, 15 Powdermill Circle, Monday through Friday, 8:30 a.m. to 4:00 p.m. Telephone (978) 897-8738 or (978) 897-6893. TDD #1-800-545-1833 - Ext. 144.

Respectfully submitted,

William Primiano, Chairman
Charles W. Nevala, Treasurer
John Arnold, Asst. Treasurer/Sec. to the Board
Shirley Grigas, Vice Chairman
C. DAVID Hull, State Appointee



978-897-1029

TOWN OF MAYNARD
PLANNING BOARD
Town Building
MAYNARD, MASSACHUSETTS
01754

To the Honorable Board of Selectmen and Citizens of the Town of Maynard:

The following is the Annual Report of the Maynard Planning Board for the year ending December 31, 2002.

<u>Board Members</u>	<u>Term</u>
John Thompson	2006
Marilyn Messenger	2003
Peter O'Callaghan	2005
Malaina Bowker	2007
Brendon Chetwynd	2007
*Donald Seinkewitz	2005
<u>Alternate Member</u>	
Michael Lalli	2003

Administrative Assistant: Cynthia Panetta

* Member Donald Seinkewitz resigned his appointment. The members of the Planning Board extend their thanks and appreciation to Mr. Seinkewitz for his contributions

The Planning Board welcomes 2 new members, Ms Malaina Bowker and Brendon Chetwynd. The Board looks forward to working with the new members.

On July 9, 2002 John Thompson was re-appointed as Chairman for the upcoming year.

The Planning Board acted on the following sub-divisions under the Sub-division Control Law, Approval Not Required (ANR):

<u>Location</u>	<u>Action Taken</u>
Taylor Rd.	Approved

The Planning Board acted on the following sub-divisions under the Sub-division Control Law:

<u>Location</u>	<u>Action Taken</u>
Keene Avenue	Withdrawn by Applicant

The Planning Board acted on the following applications for Site Plan Approval:

<u>Location</u>	<u>Action Taken</u>
Clock Tower Place Garage, Sudbury St.	Approved
Clock Tower Place, Sudbury Street Lot	Approved
Victory Plaza	Approved
Rockland Avenue	Approved
Nason/Summer Street	Approved

The Planning Board acted on the following applications for Special Permits:

<u>Location</u>	<u>Permit Type</u>	<u>Action Taken</u>
Sprint Spectrum / Maynard Rod & Gun Club	Cell Tower	Under Review

The Planning Board held public hearings under the Scenic Roads Act for the project at Concord and Brown Streets.

Other activities of the Planning Board during the year were:

- Preparation and holding Public Hearings for Zoning By-Law amendments for Site Plan Review By-Laws and subsequent presentation and acceptance of the amendments to Town Meeting.
- Continued correlation of existing, amended and new Zoning By-Laws and Sub-Division Regulations into complete comprehensive documents.
- Malaina Bowker was appointed by the Board of Selectmen as the Town representative to the Metropolitan Area Planning Council (MAPC)
- Brendon Chetwynd was appointed to serve on the Maynard Visioning Committee.

The Planning Board extends its appreciation to the Citizens of Maynard for their interest, attendance and input at our meetings. We thank the Maynard Civic Association, the Taylor Brook Coalition and other citizen groups for their participation and we encourage all Citizens to continue to become involved.

The Planning Board extends a special thank you all Town Officials who lend their assistance, particularly to the Honorable Board of Selectmen; Michael Gianotis, Town Administrator; Walter Sokolowski, Superintendent of Public Works; James Corcoran, Chief of Police; Stephen Kulik, Fire Chief; Richard Roggeveen, Building Inspector; John Perten, Esq., Town Counsel.

Respectfully Submitted,
John A. Thompson
Chairman

Report of the Librarian

2002 was another eventful, exciting year at the Maynard Public Library, as progress was made toward 2 goals: realizing the dream of building a new library facility for Maynard, and preparation for the switch to a new, network wide software program by the Minuteman Library Network.

Library staff for 2002 included Stephen Weiner, Cynthia Howe, Conrad Miller, Mark Malcolm, Ellie Carey, and Karen Weir. Our circulation staff consisted of: Miranda Bailey, Dennis Morissey, Katrina Scheiner, Christopher Scheiner, Christopher Lewis, Jenny Gallagher, Mike Valente, and Julian Weiner. Our volunteer staff included Pat Walazak , Marilyn Hansen, and Jan Rosenberg, our book discussion leader. Again the library benefited from the full support of the Friends of the Maynard Public Library and the Maynard Public Library Building Committee. All library programs were enriched by the involvement of the Board of Library Trustees: Bill Cullen, Anne Marie Lesniak-Betley, and Betsy Binstock.

Grants and Programs

As in years past, we sought to supplement our collection by sponsoring cultural programming. Jan Rosenberg again did an excellent job facilitating the library's book discussion group. Children's Librarian Mark Malcolm received a grant from the Maynard Cultural Council enabling us to sponsor two summertime concerts held

at Memorial Park. During 2002, over 3000 patrons attended programs sponsored by the library, or almost one third of the community.

The New Building Project and Other Major Projects

During 2002, much progress was made toward building a new library facility. In November, the Board of Library Trustees was awarded 2.1 million dollars toward new library construction by the Massachusetts Board of Library Commissioners. The award was a conditional award; in order to receive the award funding, the Town of Maynard must dedicate the remaining 3.6 million to cover the building cost estimate. As of this writing, the Town has not yet voted on the project. However, interest in the project remains high, and we are gratified by the support of Town Boards, officials, and Maynard residents.

The other major project that the library department undertook during 2002 was to prepare for the new software program that the Minuteman Library Network will implement beginning in July, 2003. Because of the hard work of Assistant Director Cindy Howe, the transition promises to be a smooth one.

Library Collection

Fiction	
Adult	13,585
Young Adult	1,519
Juvenile	11,144
Non-fiction	
Adult	18,969
Juvenile	6,942
Periodicals (126 titles)	
Adult	3,117
Juvenile	214
Audiocassettes	
Adult	490
Juvenile	214
Videocassettes	
Adult	1,960
Juvenile	1,022
CD/CD-Rom	599
DVD	28
Grant Materials	207
Maynard History	335
Miscellaneous	89
TOTAL	60,358

Circulation	jan	feb	mar	apr	may	jun	jul	aug	sep	oct	nov	dec	total
Adult	2334	2421	2518	2391	2206	2244	2715	2691	2272	2197	1978	2157	28124
Juvenile	2994	2797	3084	3018	3215	3084	4116	3547	2969	2956	2557	2589	36926
Periodicals	83	99	95	59	70	72	130	130	79	84	69	57	1027
Audiocassettes	228	220	282	255	250	203	231	250	232	271	235	171	2828
CD	161	148	141	219	153	109	110	121	147	188	159	143	1799
CD Rom	6	15	5	25	16	19	14	17	17	18	18	14	184
Videocassettes	1875	1700	1986	1815	1727	1761	2088	1929	1714	1933	1906	1875	22309
Miscellaneous	39	66	46	52	53	37	46	75	35	45	35	30	559
Borrowed from othe libraries	582	508	544	630	541	392	518	507	418	561	491	474	6166
Loaned to other libraries	519	463	538	497	476	430	477	535	462	533	460	488	5878
	8821	8437	9239	8961	8707	8351	10445	9802	8345	8786	7908	7998	105800
Registrations	38	47	62	38	40	41	50	59	55	44		32	506
Returned to other libraries	882	795	957	1136	968	900	1220	1119	779	1060	868	949	11633

Hours of Operation

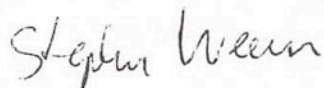
During 2002, the library was open during these hours:

Monday, Wednesday, Friday, and Saturday 10AM-5PM

Tuesday and Thursday 2PM –9PM

Closed Saturdays during July and August

Respectfully submitted,

A handwritten signature in cursive script that reads "Stephen Weiner".

Stephen Weiner, Library Director
For the Board of Library Trustees

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning agency for the 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials, as well as a broad range of other public and private interest groups, to address issues of regional importance. Council membership consists of municipal government representatives, gubernatorial appointees, and city and state agencies.

As one of fourteen members of the Metropolitan Planning Organization (MPO), MAPC shares oversight responsibility for the region's federally funded transportation program. MAPC is also the federally designated economic development district for the region, responsible for creating an annual economic development plan.

The Council provides technical assistance and professional resources in land use, the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy, and inter-local partnerships that strengthen the efficient and effective operation of local governments. MAPC has a state-of-the-art Geographic Information Systems (GIS) Laboratory and a highly respected Metro Data Center.

Funding comes from municipal, state, federal, and private grants and contracts and a per capita assessment on member communities.

MAPC staffs and supports eight sub-regional councils whose members, appointed by chief elected officials and planning boards, work together to address issues of mutual concern. This community is a member of the Minuteman Advisory Group on Interlocal Coordination (MAGIC). This year MAGIC has sponsored major events on housing and economic development; launched efforts to improve service on the Fitchburg Commuter Rail Line; held two legislative breakfasts; provided input into transportation planning and funding documents; reviewed developments of regional impact; and, with MAPC staff expertise, provided intensive training to local staff and boards in how to use Geographic Information Systems (GIS).

In a variety of other ways, MAPC provides leadership and services that respond to regional challenges and demands. These include:

- Facilitating the MPO Working Group that is developing criteria to prioritize transportation projects funded through the Transportation Improvement Program (TIP). MAPC has met with communities in each sub-region to develop these criteria.
- Crafting, with allied organizations, recommendations to establish a statewide Community Roads Program, which would simplify the design process for particular types of roads to preserve community character. The program allows certain improvements to proceed without lengthy design waiver processes or adherence to AASHTO design criteria.
- Publishing *Decade of Change*, a report that uses new 2000 Census data and other sources to highlight growth trends in the region during the 1990s, and a companion volume of *Community Profiles* for each city and town;
- Providing build-out analyses to all 101 municipalities to enable them to understand impacts of potential growth and take steps to manage it;
- Reviewing and commenting on key state legislation and regulations that affect communities, such as amendments to Title 5, which regulates septic systems;
- Joining with other regional agencies to facilitate "Vision 2020," a long-range planning process for Southeastern Massachusetts;
- Participating in the establishment and management of the I-495 Initiative, a public-private forum that is examining growth impacts along the I-495 corridor;
- Partnering with others in a US Department of Labor funded Welfare-to-Work project that focuses on transportation barriers faced by low-income communities;
- Establishing Regional Services Consortia that help municipal managers to improve regional communication, information exchange, resource sharing, and collaborative action, including the collective purchasing of supplies and services;

- Facilitating the establishment of the Metropolitan Mayors' Coalition, comprising Boston and nine surrounding cities, to work on common issues, including health care costs, emergency preparedness, group purchasing;
- Assisting communities in visioning and designing scopes for Executive Order 418 Community Development Plans;
- Informing communities about the new Pictometry Imagery Technology and acting as regional distributor for such imagery; and
- Conducting a multi-year regional visioning exercise that includes broad-based participation from all sectors of the region (see below).

The Regional Visioning Project: Developing a Regional Growth Strategy for Metro Boston

In one of the most exciting developments in the last year, MAPC launched a new civic process to create an updated Regional Growth Strategy for metropolitan Boston. MAPC is working with city and town governments and various other stakeholders to create a vision and strategy that puts the region on a sustainable path in terms of land use, economic, environmental, and social issues.

The initiative was launched at a Boston College Citizens Seminar in May 2002. More than 400 people from a wide range of local and regional groups attended, and many have remained involved through the Process Design Team. That team, with more than 150 stakeholders from various fields of expertise, has been meeting to develop a design for the regional vision and growth strategy.

We will continue to look for leaders in our 101 city-and-town region who would like to get involved and/or lend their support for this regional effort. Please contact MAPC if you would like to become involved in this process.

MAPC welcomes Marc Draisen as the new MAPC Executive Director

In October, MAPC was pleased to welcome Marc Draisen as its new Executive Director. Marc has a diverse background, including service as a State Representative and most recently as Executive Director of the Massachusetts Association of Community Development Corporations. He is an expert in housing issues, economic development, legislative process, and regional collaboration.

REPORT OF THE CHIEF OF POLICE

To: The Honorable Board of Selectmen

Submitted herewith is the Annual Report of the Maynard Police Department for the Calendar Year 2002.

PERSONNEL

Officer Erik Karlon has again been called to service by his country. Officer Karlon is in the Army Reserves and his unit has been called to active duty. We wish Erik the best and pray for his safe return.

Officer Paul A. Maria joined the Maynard Police Department on February 20, 2002. Officer Maria graduated from the Boylston Regional Police Academy on June 19, 2001.

COMMUNITY POLICING

The Maynard Police Department has adopted the Community Policing Philosophy and will strive to continue this idea due to the benefits that have come from this program. The men and women of the Maynard Police Department take pride in their roles as Community Policing Officers. We are very fortunate to have the quality of Officers serving in the Town of Maynard. I am very concerned about the quality of service which will be provided to the citizens of Maynard as a result of the anticipated budget cuts approaching for FY2004. Please remember to support Public Safety Issues.

POLICE GRANTS

The Maynard Police Department has received grants in the following areas. Monies that are not used in the current fiscal year may be carried over to the next fiscal year.

COMMUNITY POLICING GRANT \$ 16,000.00

D.A.R.E. – THIS GRANT IS NO LONGER FUNDED

GOVERNORS ALLIANCE AGAINST DRUGS \$ 15,000.00

LOCAL LAW ENFORCEMENT PUBLIC SAFETY

EQUIPMENT GRANT PROGRAM \$ 20,500.00

Officer Noble is in charge of Grant writing for the Police Department. I would like to thank Officer Michael Noble for all his hard work in obtaining funding for the Police Department Grants. His job will become even more important as funding and Grant Programs are eliminated due to the current state of our economy. Although shortfalls are expected in the area of funding, we at the Maynard Police Department will strive to keep the Community Policing Philosophy alive.

MAYNARD POLICE 2002 TOY DRIVE

All of us here at the Maynard Police Department would like to thank everyone that helped with this year's Toy Drive. Again, it shows the outstanding generosity of the Maynard residents and businesses. Due to the kindness of so many, the Police Department was able to help over 72 families with more than 210 children. This Toy Drive has become a tradition at the Police Department. Sgt. Wilson and Officer Nyholm took charge of the drive to see that no child was left without something under the tree. Thank you to everyone that participated. See you next year.

D.A.R.E.

The Town of Maynard is very fortunate to have three (3) professional Police Officers teaching D.A.R.E. to our children in the school system. Sgt. Wilson, Officer Noble and Officer Balzotti are the Town's D.A.R.E. Officers. The Maynard Police Department is entering its 10th year of teaching D.A.R.E. Sgt. Wilson has expanded programs to include children in the 4th, 5th, 9th, and 12th grades. This interaction between

Police and students has become very beneficial to Law Enforcement and the student population. The Maynard school administration and the Police Department have an outstanding relationship that keeps growing. It is with this trust and respect that our children will benefit.

COMPUTER UPDATE

Lt. Alfred T. Whitney, Jr. is the Manager for the Police computers. The Maynard Police Department has converted all major data (Master cards and incidents) from the old VMS Police Server System to the new Windows NT Police Server Operating System. The Police Department is now able to integrate digital photography with incidents and master card names to help save time and money. The Maynard Police Department also utilizes economical high speed Digital Subscriber Line (DSL) which assists us with software updates as well as E-mail communications. DSL is also a very efficient means to obtain the latest legal information from certain internet sites. The Police Department is currently using some of the most modern computer technology which from time to time requires retraining of Police Officers so that they will become proficient with the new technology. With the Town's continued support, we hope to keep up with and expand on this technology in a timely fashion and in an economical manner.

THE FUTURE

As Chief of Police, it is my duty to inform all residents of the Town of Maynard that our current public safety building is *inadequate*. This building was built in 1955 for a work force of about sixteen people. Today's work force consists of about fifty public safety officers and civilian employees all working in intolerable conditions. I welcome any and all suggestions in dealing with this problem. We must find a solution. Town residents should be outraged at the present conditions of their public safety building. The residents of the Town of Maynard demand that their public safety officials be professional. This task is becoming impossible under the current conditions. If a new public safety facility is out of the

question due to a lack of funding, we should be looking in the area of renovations and upgrades for the building. The time is now. Please support your Public Safety Officials.

In closing, I would like to thank the men and women of the Maynard Police Department for their dedication to duty and for making the Town of Maynard a safer and better place to live.

I would also like to thank the Honorable Board of Selectmen for their sincere efforts in making the Maynard Police Department a more professional department in dealing with Public Safety issues. I welcome the wisdom and knowledge of Michael Gianotis, Town Administrator and the friendship and cooperation I have received from the Town's Department heads in dealing with a wide range of issues.

I would like to recognize and thank the Maynard Police Department's Special Police Officers, the Maynard Fire Department, and the Department of Public Works for their continued support. I give a special thank you and job well done to the school crossing guards. I appreciate the Finance Committee's budgetary advice and dedication as well as the Maynard Rod & Gun and Elks Clubs for their continued generosity. To my secretary Linda Sevene and Parking Clerk, Ellen Waldron thank you so much for being the true professionals you are. To the residents of Maynard, thank you for allowing the Maynard Police Department to serve you. We will need your support on a variety of issues in the near future; we welcome your suggestions and appreciate your concerns.

Sincerely,

James F. Corcoran
Chief of Police

DEPARTMENT PERSONNEL

Chief of Police	James F. Corcoran	
Lieutenant	Alfred T. Whitney, Jr.	
Sergeants	Edwin Grierson	
	Douglas Macglashing	
	James Dawson	
	Clifford Wilson	
	Stephen Jones	
Officers	Phil Craven	(Prosecutor)
	John Kaziukonis	(Photo Officer)
	Karl Nyholm	(Meter Officer)
	Mary McCue	(Crime Prevention)
	Gregory Balzotti	(Motorcycle)
	Brian Quinlan	(Motorcycle)
	Michael Noble	(Motorcycle, DARE)
	Timothy Lawton	(Detective)
	Robert Gallagher	(Field Training Officer)
	Erik Karlon	(Evidence Officer)
	Neil Bogonovich	(Motorcycle)
	Steven Bigusiak	
	Steven Atwood	
	William Duggan	
	Paul Maria	
Parking Clerk	Ellen Waldron	
Secretary	Linda C. Sevene	
Custodian	George Perrone	
Crossing Guards:	Robert Farquharson	
	Parnell Houle	
	Maryann Carlson	
	Lee Ann Brainard	
Matrons:	Debbie Richardson	
	Nancy Brooks	
	Tracey Grierson	
	Michele Hauser	

STATISTICAL INFORMATION

MAYNARD POLICE DEPARTMENT

	2001	2002
Traffic Citation	2248	2078
Total Arrests	289	285
E-911 Calls	1098	1549
Total Incidents	4898	4337
Accidents	183	144
Accidents w/injury	40	33
Hit/Run Accidents	33	31
Operating Under Influence	36	32
Parking Tickets	6346	4496

CRUISER MAINTENANCE

<u>Vehicle #</u>	<u>Purchased Date</u>	<u>Amount Paid</u>	<u>Mileage</u>
Cruiser 10	09-19-1995	\$ 23,308.00	106,050
Cruiser 11	11-19-2002	\$ 25,000.00	8,296
Cruiser 12	10-30-2000	\$ 26,333.00	86,325
Cruiser 13	11-04-1999	\$ 16,784.00	22,966
Cruiser 14	12-05-2001	\$ 25,000.00	50,471
Cruiser 15	11-19-2002	\$ 25,000.00	8,336

PARKING CLERK

Parking Tickets Issued	4,496
Meter Collections	\$ 23,411.50
Parking Clerk Collections	<u>\$ 43,744.64</u>
Total Collection:	\$ 67,156.14

The Parking Clerk has added new software this fiscal year that will increase the parking ticket revenue.

**DEPARTMENT OF PUBLIC WORKS
ANNUAL REPORT OF THE
SUPERINTENDENT**

**TO THE BOARD OF SELECTMEN AND CITIZENS OF
MAYNARD FOR THE YEAR ENDING DECEMBER 31, 2002.**

The Department of Public Works is comprised of six (6) Divisions which include Administration, Highway, Water & Sewer, Waste Water Treatment Plant, Parks & Forestry, and Cemetery Divisions. These Divisions are staffed by twenty (20) Full Time Employees, including the Superintendent and two office staff. We utilize a number of part time employees to supplement our work force during the summer. Employees, although assigned to a particular Division, may be required to fill in at other Divisions during emergencies. With the demands on this Department we feel that additional employees are required to provide an adequate level of service to the Community.

In an effort to make the Department of Public Works more accessible to the residents of Maynard we are providing this information to you. At most times during normal working hours the Divisions may not be available at their phone numbers as they are working in the field. The Administration Office will take inquires for all Divisions.

Administrative Offices:	Hours M-F, 8:00 AM to 4:00 PM Phone # 897-1017 or 1018 Fax # 897-7290 Adm. Office will take calls for all Divisions
Highway Division:	Phone # 897-1019 Fax # 897-3428
Forestry Division:	Phone # 897-1019 Fax # 897-3428
Water Division:	Phone # 897-3380
Cemetery Division:	Phone # (508) 395-0823 Fax # 897-7290
Waste Water Treatment Plant:	Phone # 897-1020 Fax # 897-1682

PRIMARY DIVISIONAL RESPONSIBILITIES

HIGHWAY DIVISION

- Road Construction and Resurfacing
- Sidewalk Construction, Maintenance and Repair
- Infra-red Pavement Maintenance
- Catch Basin Cleaning, Construction and Repair
- Drain Line Maintenance, Construction and Repair
- Street Sweeping, Side Walk Sweeping and Parking Lots
- Traffic Signs, Street Name Signs and Line Painting
- Snow and Ice Control
- Vehicle and Equipment - Maintenance and Repair

WATER & SEWER DIVISION

- Water Supply
- Water Treatment and Sampling
- Water Distribution
- Hydrants Maintenance and Replacement
- Water Services and Connections
- Meter Readings
- Sewer Collection
- Maintenance of Pump Stations and Collection System
- Sewer Service Connections
- DEP & EPA Compliance and Reports.

PARKS AND FORESTRY DIVISION

- Tree Trimming and Removals
- Tree Plantings
- Maintenance of Parks and Athletic Fields
- Installation of Tables, Benches and Trash Receptacles
- Road Side Maintenance

WASTE WATER TREATMENT PLANT

- Maintenance of Treatment Plant
- Operation of Treatment Plant
- Processing of Effluent
- DEP and EPA Compliance and Reports

CEMETERY DIVISION

- Maintenance of Cemetery Property
- Grave Orders
- Internments as Required
- Process Grave Orders

ADMINISTRATIVE DIVISION

- Oversee All Divisions
- Oversee All Construction
- Establish and Prioritize Projects, Short and Long Range
- Solicit Bids on All Department Projects
- Interface With All Federal, State and Local Authorities
- Prepare all Federal and State Reports
- Ensure Compliance With All Federal and State Mandates
- Accounts Payable and Receivable Commitments
- Infrastructure Improvements
- Street Lighting
- Execute all Other Administrative Functions

The preceding section is a brief outline of Divisional Responsibilities and should not be considered a complete listing of areas of responsibility or obligations.

The remainder of this report will outline some accomplishments of this Department as well as what we plan to accomplish in the next calendar year.

HIGHWAY DIVISION

We presently have 220 Streets in the Town of Maynard with more than 50 miles of roadways. This does not include sub-divisions under construction. The Highway Division is charged with maintaining these roadways.

Road Construction & Resurfacing

This year several paving projects were undertaken utilizing Chapter 90 or other funds. Summer Street was paved from the intersection of Concord Street to Dix Road. Great Road was paved from Old Mill Road to the Sudbury Town Line.

The paving schedule for 2003 includes Fairfield Street, Elmwood Street, Parker Street from Old Marlboro Road to the Sudbury Town Line.

The Highway Division installed approximately 50 tons of asphalt on various streets and sidewalks. This work included patching trenches, repairing deteriorated surfaces and around rebuilt catch basins and manholes. This is an ongoing process to improve sidewalks and streets.

Infra-red Pavement Maintenance

Infra-red treatment is a process of heating existing pavement to a workable temperature and adding or removing asphalt as required, raking to finish grade and rolling. This process is used to eliminate depressions, broken pavement, matching grades at catch basins and manholes and raising trenches from construction back to proper grade. During 2002 we repaired about 450 square yards of pavement.

Drain Line Maintenance, Construction & Repair

2002 saw a continuation of improvements to the drainage system in Maynard. We constructed 2 new catch basin and rebuilt 11 catch basins to improve the surface drainage system. We installed 40 feet of 8 inch pipe, in addition to numerous smaller repairs to the drainage system. This construction not only eliminates localized flooding but also prevents water

from freezing on the road surface during the winter season. Improvements to the drainage system are an ongoing process.

We maintain over 75 culverts and outfalls associated with the drainage system. Built up sand, leaves etc. are cleaned away and the channels are kept open to insure adequate flow.

Catch Basins and selected Drain Manholes, including the Schools, were mechanically cleaned in 2002. Main drain lines and other problem lines were washed clean in various sections of Town in order to insure design capacity.

We are requesting that the residents of Maynard keep the catch basins in front of their property clear of leaves and trash. This prevents localized flooding during sudden downpours or prolonged rainstorms. With over 900 catch basins in our community your assistance is greatly appreciated.

Street Sweeping, Sidewalk Sweeping

All sidewalks are cleaned of winter sand and debris, all roadways, parking lots and schools are swept by contract with good results. The Central Business District is swept weekly or as needed through out the year. Trash receptacles are emptied weekly; litter is picked up as needed. This work requires daily attention to keep areas clean and appealing to the public. Flower planters are placed and maintained by this Department and the Community Gardeners.

Clean up programs sponsored by various civic organizations such as the Boy Scouts, Garden Club, Rail Trail, Organization for the Assabet River and other organizations are supported by this Department. When needed we supplied both manpower and equipment in 2002 to make these programs successful for the groups involved.

Traffic Signs, Street Name Signs and Line Painting

Traffic and street name signs are replaced when needed. New signs added as directed by the Police Department or Board of Selectmen. We straighten and replace parking meter posts as necessary. We continue to assist other Departments with signage issues.

Crosswalks, center and edge lines, parking stalls, handicapped designations and other markings on roads and parking lots painted in 2002. The Highway Division paints the crosswalks as needed to insure the safety of pedestrians.

Snow and Ice Control

The primary function of the Highway Division during the winter is to insure that the Town's roadways and sidewalks - approximately 100 lane miles of roads and 11 miles of sidewalks - are open and safe as soon as possible after snow or ice incidents. All streets and sidewalks are plowed and sanded as necessary. Snow is removed from the Central Business District along with outlying areas and intersections, including churches, parking lots, schools and funeral homes to allow for proper traffic movement, pedestrian use and general safety considerations.

The Town continues to grow, requiring additional time and labor to accomplish this task. A considerable number of trucks and equipment used for Snow and Ice Control range from 10 to 30 years old. Their replacement is critical and these concerns are addressed elsewhere in this report. Essential Snow and Ice Control is provided with a close watch on the budget. That policy will continue, with environmental concerns practiced such as limited salt use, particularly in the areas of public water supply wells. Sand barrels are placed where needed in Town and should only be used for emergencies. Sand is available at the Highway Garage during the day to the citizens of Maynard for use on their driveways and walks.

From January 1, 2002 until December 31, 2002 43.5 inches of snow was recorded. We also had a number of icy incidents that required sanding only. Sanding and salting takes a great deal of time and materials generally requiring that areas be sanded several times to insure safe roads. During the calendar year 2002 we used approximately 2,000 tons of sand and 600 tons of salt.

Vehicle & Equipment – Maintenance & Repair

The Highway Division maintains all vehicles owned by the Department of Public Works. We presently have 33 pieces of equipment registered in our fleet which include trucks, loaders, backhoes, sidewalk plows, sewer rodders, brush chippers etc. Our fleet's average age is over 15 years old. A complete listing of equipment can be viewed in the Department's fixed asset report, which is included in this Town Report. Although some of the oldest equipment is very specialized it is essential to the needs and safety of the public. In the Capital Improvement Plan, replacement needs are being addressed. We maintain our equipment to the highest degree possible, however because of the age of our equipment, this program is quite expensive and time consuming.

The Town continues to grow and the demands on our equipment increase each year. The need for replacement is critical and the Capital Improvement Plan is an integral part of assuring that equipment and truck needs are addressed and priorities set.

PARKS and FORESTRY DIVISION

The Parks and Forestry Division is responsible for the maintenance of all Town Owned Parks and Athletic Fields – except for the Schools. This Division also maintains trees and vegetation on Town property.

Tree Trimming and Removals

We maintain all public shade trees, trimming when necessary and removal of dead or dying trees. We utilize a sub-contractor for this service, as this Division does not own a bucket truck at this time. During 2002 we removed 16 trees and trimmed 43 trees to remove safety hazards. As a service to the community Christmas trees may be dropped off at the Boys Club for disposal during the month of January. This Department chipped over 1,300 Christmas trees in 2002.

Maintenance of Parks and Athletic Fields

The Parks and Forestry Division now maintains approximately 1,000,000 square feet of grass areas, which include athletic fields, parks and numerous small grass areas scattered through out Town.

We expanded the program of fertilizing, aerifying and slice seeded to improve the playing fields. The heavy use of the Parks particularly in the Fall and Spring (the best time periods to establish new grass seed) make the establishment of an acceptable playing service difficult.

Working in co-operation with the School Department we will continue to maintain and improve the fields.

All playground equipment is inspected on a regular schedule and repairs are made. Safety issues are monitored at the playgrounds and corrective action taken.

Installation of Tables, Benches and Trash Receptacles

Trash receptacles are placed Downtown and at the parks and athletic fields. They are emptied as needed to ensure these areas are clean and appealing to the public. This work requires daily attention. Tables and benches are placed at parks and athletic fields for the use of the public. This Department assisted the Conservation Commission in the establishment of the Ice House Landing Park by installing benches, signs and general clean up of the area.

Road Side Maintenance

This Division controls the vegetation growing on the sides of roads. We cut back what grows into the travel lanes or obstructs vision at intersections or corners. We also cut the vegetation that over hangs sidewalks insuring proper clearance is maintained. This is an ongoing process that requires constant attention. We ask your cooperation in assuring that your plantings do not interfere with the use of sidewalks or obstruct the vision of motorists.

WATER DIVISION

The Water Division is responsible for ensuring that the water supply meets or exceeds all EPA and DEP guidelines for safe drinking water. We do extensive testing of the water supply, both at the source and at various points in the distribution system to ensure the quality of water. Testing is done on a weekly basis for bacteria and more extensive testing for other contaminants is conducted on a schedule mandated by DEP. All water samples are sent to a certified laboratory for analysis to ensure compliance with DEP & EPA standards and your assurance the water you drink is of the best possible quality.

The “Annual Water Quality Report” is mailed to all residents each year.

Water Supply

Construction of the water treatment plants at Rockland Avenue and Well 4 was completed in the fall of 2002. The Town is again able to supply water devoid of iron and manganese – although not a health hazard – is an

aesthetic problem. The Town should be able to supply high quality and sufficient quantities of water into the foreseeable future.

Water Pumping Record in Gallons

	<u>1991</u>	<u>2001</u>	<u>2002</u>
January	26,501,000	26,030,000	26,959,000
February	24,343,000	25,009,000	24,862,000
March	25,945,000	25,337,000	27,297,000
April	31,374,000	40,599,000	28,102,000
May	29,157,000	35,861,000	34,205,000
June	31,848,000	37,016,000	33,779,000
July	44,069,000	33,741,000	35,355,000
August	28,695,000	28,874,000	39,731,000
September	28,998,000	28,597,000	27,387,000
October	32,313,000	22,891,000	20,957,000
November	24,895,000	20,738,000	20,523,000
December	31,533,000	24,882,000	20,449,000
TOTAL	359,415,000	349,575,000	339,606,000
AVG. DAILY CONSUMPTION	984,698	958,000	930,427

Water Treatment & Sampling

The water is treated with a minimal amount of chemicals to insure safe drinking water and meet all DEP & EPA standards for drinking water. These samples are sent to a State certified laboratory for testing. The water is treated at the source or at the Water Treatment Plant, which removes excess Iron and Manganese, ph is adjusted and Chlorine is added to remove any bacteria in the water. All personnel who work in the Water Department are licensed by the State.

Water Distribution

We have approximately 70 miles of water mains ranging from 16 inches to 4 inches in diameter. Many of these water mains are more than 70 years old. The master plan on the water system has been completed and improvements will be forthcoming based on this report.

The distribution system is monitored for water leaks and repairs are made immediately when discovered. We had 5 major water breaks and 9 service

leaks during 2002. This is excellent for a system of our size and age. As mentioned earlier we have two water tanks, with a capacity of 4 ½ million gallons, for storage and pressure.

Hydrant Maintenance and Replacement

This Department flushes fire hydrants throughout the year. During 2002 we replaced 5 of the old style hydrants with new models, gate valves were installed as needed. Fire hydrants are periodically tested by the Fire Department and conditions noted. Shoveling out of hydrants is completed as needed. We ask your co-operation in keeping any hydrants near your property clear of snow to assist this Department and the Fire Department.

Water Services & Connections

This Division inspects all connections to the water system, there were 11 new house connections installed in 2002. We assisted homeowners with frozen water services and replaced house service shut-offs as needed.

Meter Readings

All residential and commercial water meters are read twice a year, we presently have about 3,900 water services. Water and sewer bills are sent out twice a year in the Spring and Fall. Broken or defective meters are replaced or repaired when detected. Master meters are maintained at the water sources, these meters are read daily and calibrated yearly or as needed.

SEWER COLLECTION

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. Infiltration and inflow into the system is a concern. Problem areas are being looked into and corrective action will be taken.

Maintenance of Pump Stations and Collection System

We presently have 14 pump stations at various locations throughout Town to service low lying neighborhoods. These pump stations are checked daily with

a thorough inspection, cleaning and servicing once a year. We will be upgrading the Powder Mill Road and the Old Marlboro Road pump stations. The Powder Mill Road pump station services about half of the Town.

During 2002 we had 48 sewer blocks. We will be increasing our effort this year in a systematic program of cleaning sewer lines to prevent blockages.

Sewer Service Connections

This Division inspects all connections to the sewer system to insure compliance with Town regulations. During 2002 we had 20 residential connections to the sewer collection system.

WASTE WATER TREATMENT PLANT

The Waste Water Treatment Plant is responsible for ensuring that all effluent discharged into the Assabet River meets or exceeds all EPA and DEP guidelines for discharge. The Treatment Plant is issued a permit by EPA that sets the parameters of our discharge. The plant has completed an extensive upgrade that allows us to meet this mandate. We have been in compliance with our permit because of the upgrade. It is anticipated that additional upgrades will be mandated very soon. R.B.C. components need to be addressed.

Maintenance of Treatment Plant

The entire plant is inspected daily to ensure all equipment is operating correctly and the treatment process is operating at maximum efficiency. Repairs and maintenance of pumps, motors etc. are conducted on a regular schedule to ensure maximum efficiency. These plant inspections are also part of the monthly reports sent to EPA and DEP.

Operation of Treatment Plant

The Treatment Plant operates 24 hours a day year around. Effluent is sampled on a daily basis and chemicals added to the treatment process are adjusted accordingly. The effluent is tested at both the intake and again at the outfall in order to properly operate the plant. Testing on a daily basis is conducted in house and these results are reported to EPA and DEP in a monthly report.

A summary of flows and comparisons to last year and ten years ago are included for your information.

W. W. T. P. Flow Record in Gallons

	<u>1991</u>	<u>2001</u>	<u>2002</u>
January	26,866,000	29,481,000	26,425,000
February	25,855,000	28,952,000	24,593,000
March	29,931,000	52,204,000	30,774,000
April	27,709,000	48,330,000	34,873,000
May	29,827,000	32,240,000	34,798,000
June	26,885,000	35,070,000	29,345,000
July	27,134,000	30,845,000	25,092,000
August	29,331,000	27,187,000	24,325,000
September	28,135,000	24,420,000	24,308,000
October	27,171,000	30,070,000	26,270,000
November	28,490,000	24,000,000	29,614,000
December	30,417,000	26,102,000	36,946,000
Total	337,751,000	388,901,000	347,363,000
Average Daily			
Treatment	938,000	1,065,000	951,679

A total of 246 loads of sludge were hauled to the Upper Blackstone processing center totaling 1,968,000 gallons.

Processing of Effluent

The Waste Water Treatment Plant meets the present mandates of our discharge permit. The Town is in the process of completing the Comprehensive Wastewater Management Plan. Maynard is one of seven Towns that discharge into the Assabet River. This report will address the future upgrades Maynard must complete. The EPA is in the process of establishment of stricter mandates for discharge of effluent and Maynard will be required to update its facility in the near future to meet these stricter requirements in order to comply with our discharge permit.

The upgrade completed on the Treatment Plant has allowed us to meet the stricter mandates on our discharge permit. As mentioned earlier in this report testing determines the amount of chemicals added to the treatment process. The daily sampling and monitoring of the plant operation through the various stages of processing allows this plant to meet or exceed EPA & DEP guidelines. Our focus now is infiltration and inflow. The difference between water pumped and sewerage treated must be identified, and, if cost effective, to eliminate excess inflow.

DEP and EPA Compliance Reports

The Treatment Plant operates under a system of permits issued by DEP & EPA. We are required to file monthly reports to these agencies detailing our testing results, amount of chemicals used, logs of our daily inspections and to report to these agencies immediately if we exceed our permit limits or have any operational problems at the Plant. We are also required to report what actions we have taken to correct the problem. In some cases the DEP will issue a set of conditions we have to comply with.

CEMETERY DIVISION

Glenwood Cemetery uses approximately 25 acres of land at the present time. The Town owns land for expansion. The Cemetery will need to be expanded in the near future and this is being looked into at this time.

Maintenance of Cemetery Property

The Cemetery is mowed as needed and trimming around headstones and trees is completed on a regular base. This year saw the repair of numerous sunken graves as well as re-seeded of poor grass areas. A program of raising flat markers back to grade was continued this summer, this program is

implemented as time allows. This is an ongoing process and progress is being made to improve the appearance of the grounds. All Town plantings and shrubs are trimmed in the Spring; it is the lot owner's responsibility to maintain shrubs and plantings on their lots. The Town also removed shrubs on lots that were overgrown, the Cemetery Division will continue to remove shrubs that become unsightly or overgrown. The Town also directs the placement of monuments and flat markers to ensure they conform to Cemetery By-laws. The Cemetery Division installed 13 G.I. Markers for our Veterans; the Veterans Administration supplies G.I. Markers.

Grave Orders, Internments as Required and Processing Grave Orders

During 2002 there were 65 burials in Glenwood Cemetery. When an Undertaker gives a grave order to us we locate the gravesite and prepare the area for interment. Once the interment is completed all relevant data is recorded and stored in a secure area. In addition records are being added to a computerized data base for additional backup.

ADMINISTRATIVE DIVISION

During 2002, the Public Works Department conferred many times with various Federal and State Agencies, Town Boards and Committees, Citizens and private organizations in regard to water, sewer, drainage and highway related issues.

We continue to assist Town Boards, Committees, and other Departments when our assistance is needed. We continue to perform the most efficient and highest level of service possible to the Citizens of Maynard. This Department continues to review and update its immediate and long-range goals.

Some of the D. P. W. projects completed or started in 2002 include:

- Completed construction of the water treatment plants on Rockland Avenue and at Well 4.
- Water Mains installed on Tremont, King, Vernon, Wilder and Lindberg Streets.
- Chapter 90 Paving – See Highway Section.
- Fire hydrant replacement program continue.
- Twenty one inch sewer line installed on Powdermill Road, Pump station is under construction.
- Phase II Storm Water Management Plan begun.
- Comprehensive Wastewater Management Plan continues

Some of the major projects in the planning stage for calendar year 2003 include:

- Chapter 90 work to continue.
- Continuation of Fire Hydrant replacement program.
- Continued implementation of long range Capital Planning Study.
- RBC repairs at WWTP – continual concern because of age.
- Continuation of the Comprehensive Wastewater Management Plan
- Acton, Concord and Brown Streets intersection to be re-bid and completed.
- Continue with infrastructure improvements.
- Sidewalk construction Projects and Repaving.
- Begin implementation of Phase II Storm Water Management Plan.
- Infrastructure improvements.
- Completion of Pump station on Powdermill Road.

These are some of the areas we are working on, we continue to address the needs of the Town by establishing projects for the Divisions to complete in addition to their normal work load.

In closing, I wish to thank The Board of Selectmen, Town Administrator, all Department Heads, the Department of Public Works Staff and Employees and all who assisted this Department throughout the year.

**Respectively Submitted
Walter Sokolowski
Superintendent of Public Works**

TOWN OF MAYNARD

**WEIGHTS & MEASURES
DEPARTMENT**

2002 ANNUAL REPORT

Report of the Sealer

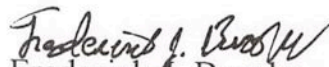
During calendar year 2002 all known weighing and measuring devices, used to sell products, were inspected and sealed.

Basically, this involves measuring the product dispensed by gasoline and diesel pumps to determine if the pumps are calibrated properly. Scales are checked for calibration by using a set of Certified Weights.

During 2002, sixty-four (64) gasoline/diesel fuel pumps and eighteen (18) measuring scales were checked and sealed.

I would like to thank the Honorable Board of Selectmen and the Town Administrator, Michael J. Gianotis, for their cooperation and assistance.

Respectfully Submitted,


Frederick J. Brooks
Sealer

MAYNARD RECREATION DEPARTMENT
195 Main Street
Maynard, MA 01754
978-897-1008

2002 YEAR END REPORT

The Commissioners welcomed Mrs. Ann Marie Chiasson who was appointed to their Board this year.

SKIING OR SNOW BOARD LESSONS - 177 Youngsters in grades 3 - 8 participated in this 6 week, Saturday morning program at Nashoba Valley Ski Area in Westford, MA. The cost for this program was \$120.00 for lessons, \$55.00 optional ski equipment rental, \$70.00 optional for snow board equipment rental. A special thanks to Barbara Murphy and Steve Carter who took over the responsibility of the Chaperones. We would also like to thank all of those that did volunteer to be chaperones. Without you this program would not be a success.

ADULT BASKETBALL - This popular program ran for four 8 week sessions under the direction of Leonard Curcio. An average of 20 adults participated on a weekly basis. This program ran on Monday evenings from September through June. This program is held at the Memorial Gym. The cost was \$40.00 per session.

ADULT VOLLEYBALL - This program also ran for four 8 week sessions. There was an average of 15 adults who participated each week. The sessions were held on Thursday evenings at the Memorial Gym. The cost for this program was \$40.00. The instructor/referee was Leonard Curcio.

BATON - The program instructor for this program was Joan Tyler. Joan LaBossiere also instructed the senior group of girls the art of gun twirling. There were 35 children ranging in grades 1 - 12. Lessons were held at the Memorial Gym. The cost of this program was \$24.00 per session for the younger children and \$40.00 per sessions for the senior group. The senior group performed at the home High School Football games, and attended a college Band Day program. All twirlers march in the local parades during the year. The final show was held at the Maynard High School. At the show the children were able to show case their talents.

In September 2002, we only had our Senior girls continue, still under the instruction of Joan Tyler. We would like to thank Joan for all of her hard work and effort.

YOUTH BASKET BALL- This is one of our most popular programs with children from grades 3 through 8 participating. There were approximately 160 children that enjoyed this 10 week program.

The cost of this program was \$65.00. All the games were played on Saturday afternoons at the Memorial Gym and Fowler Gym. Practices for drills and skills were held during the week, broken down by grade level. This program was under the direction of Commissioner Bob Eglitis.

Many thanks to all the volunteer coaches, timers, referees, and score keepers.

Without the volunteers this program would not be as successful as it is.

MINUTEMAN SENIOR BASEBALL LEAGUE - A weekend spring Baseball League for children ages 13-15, which ran from April to June with 74 participants from Maynard, Stow, Bolton and Lancaster.

Maynard had 5 teams in this league, playing against teams from Sudbury, Wayland, Westford and Concord-Carlisle. A regular season schedule of 14 games and post-season playoffs were played on Saturdays and Sundays. The cost of \$105.00/resident, \$125.00/non-resident helped pay for insurance, league fees, uniforms, new equipment and certified umpires. Many thanks to all of those who volunteered their time to be coaches or assistant coaches spending many hours with the children for games and practices. This program was under the direction of Commissioner Joanne Pileeki.

SUMMER PLAYGROUND - This program ran for 6 wks, outside the Green Meadow School, Monday through Friday from 8:30 a.m. till 12 noon. Children that had completed Kindergarten through grade 7 participated.

There were 220 children in this program. The cost was for the six week program was as follows: \$120.00 for 1st child, \$100.00 for 2nd, \$80.00 for 3rd for a maximum of \$200.00. Funding from the Town covered salaries for a Playgounrd Director, instructors, supervisors, and aides that are all Maynard residents, most of whom are either High School or College students. The children were kept busy with arts and crafts, along with organized games during the six week time frame.

SUMMER BASKETBALL LEAGUE - This summer program was held at the Memorial Gym on Summer Street. Children entering grades 3 - 8 participated, on Tuesday and Thursday evenings. Tuesday night the drills an skills would be practiced, and Thursday nights games were held. The cost of this program was \$65.00. This program was under the direction of Commissioner Bob Eglitis.

The Recreation Commissioners would like to thank the Selectman and Mike Gianotis for their continual support.

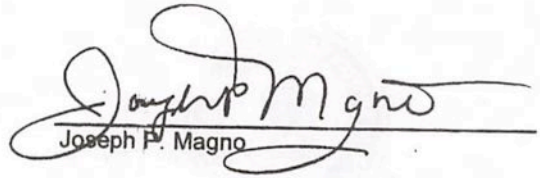
The continued cooperation of the School Department for sharing their facilities is greatly appreciated by all. In particular

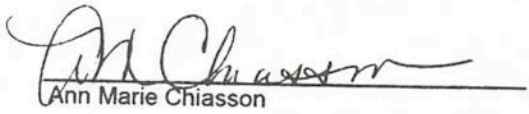
Superintendent Dr. Charles Ferris. Principals Mr. John Lent, Mr. Robert Brooks, and Mrs. Bernadette McLaughlin.

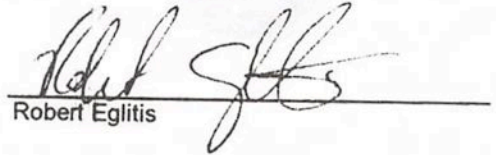
Thanks to the Athletic Department staff and coaches along with all the Physical Education Teachers. A grateful thanks to the Custodial Staff at all of the Schools who have been very accommodating for all our programs. A special thanks to Town Police and Fire Departments who help make our summer program safe. We would also like to thank the Towns Department of Public Works, especially the Parks crew, who have been available to assist us with the necessary maintenance along the way.

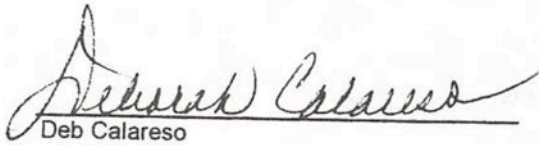
On June 30, 2002 Florence Tomyl resigned from the Maynard Recreation Commission. Florence had been on this Board for more than 25 years. During this time she has seen wonderful growth in our Recreation Department and would like to see it continue. Florence was instrumental in the creation of the Tot-Lot Playground located on Reo Road. We were sad to see her leave, but knowing she continues to volunteer her time in other areas of the Town, we all still benefit from her efforts and hard work.


Joanne Pileeki, Chairperson


Joseph P. Magno


Ann Marie Chiasson


Robert Eglitis


Deb Calareso

Recreation Commissioners 2002



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

REPORT OF THE BOARD OF SELECTMEN

During the year 2002, members of the Board of Selectmen were once again privileged to serve the Town in accordance with the provisions of our Town Charter.

During the year 2002, many initiatives were completed resulting in improved quality of life.

Two new water treatment plants were completed late in 2002, resulting in clean water, free of the iron and manganese woes as a result of lack of treatment. The Public Works Economic Development Grant was completed resulting in new sidewalk and drainage improvements in the Central Business District.

The Town was again successful in receiving State Grants related to Housing Rehabilitation of low-moderate income properties. These programs are ably administered by the Community Development Staff of Community Opportunities Group, paid for by the Grant Funds.

Carolyn Britt, Consultant Planner, has also been very successful in grant writing, having secured Fire Department grants, Rail Trail Grants and assisting Conservation and the Historical Commission.

The calendar year 2002 gave us many fiscal challenges as the downturn in the economy and cutbacks in State Aid forced difficult fiscal decisions to be made. The challenges of the coming fiscal year will be enormous as cuts to local aid threaten to be large in size. Difficult decisions will be made regarding levels of service the Town can provide.

The Board would like to thank Town Administrator Michael Gianotis for his service to the Town on a day-to-day basis and for ably providing expertise and guidance on municipal matters. Thank you also to Valerie Galvin, Selectmen's Secretary for her efforts in staffing the office and assisting with citizen's inquiries. We would also like to thank Department Heads, employees and elected and appointed committee members for their service.

Respectfully submitted for the Board,

Frank Ignachuck
Chairman

REPORT OF THE TOWN ADMINSTRATOR

Calendar year 2002 was even more of a challenging year due to budget constraints. The following represents highlights and projects completed or begun in 2002.

- Water Treatment Plants completed on Rockland Avenue and Old Marlboro Road – on time and on budget.
- Glenwood Cemetery considered eligible for listing in National Register – eligible for grant funds.
- Special Town Meeting authorizes sale of town-owned lot to non-profit housing group after sealed bids.
- Town Meeting authorizes upgrade of Powdermill Road Sewer Pump Station and sewer line.
- Additional full liquor license issued by State Legislature. License voted by Selectmen to Rio Café.
- WAVM Telethon raises \$60,000 for Beacon Santa charities.
- Two liquor license establishments fail underage Police Stings.
- Senior Center opens at Clock Tower Place for Maynard Senior Citizens, donated by Clock Tower Place.
- AT&T Broadband merges with Comcast Corporation. Selectmen approve local licensing after Public Hearing.
- T.C. Lando's surrenders Beer & Wine License. After public hearing license is issued to Babico's Café.
- High School Track and Tennis Courts refurbished utilizing 65% state reimbursement as part of Fowler School Building Project.
- Tremont, Wilder, Vernon, King Street Water Main Replacement Project completed.
- Assabet Valley Chamber of Commerce, Maynard Rotary Club and Clock Tower Place hold "Maynard Fest" and "Oktoberfest".
- Route 27 (Concord Street, Haynes Street and Brown Street) project delayed again due to re-design, to be bid early in 2003 by Mass. Highway.
- Selectmen reviewed Municipal Early Retirement Bill and concluded after independent actuarial study that it was too costly to the Town and voted unanimously to reject it.
- Due to treatment plants coming on line and rainy and snowy conditions, Selectmen lift water ban from Level 2 to voluntary.
- Carolyn Marcotte leaves Town Treasurer/Collector position after several years of service. Her replacement is Teresa DeSilva.
- Town Accountant Harry Gannon retired in November 2002 after two decades of service. Kenneth Demars is named his replacement.
- Town received a \$250,000 grant from Executive Office of Environmental Affairs for Rail Trail acquisition.

- Federal Emergency Management Agency awards Fire Department \$19,283 grant for equipment and safety gear purchases, adding to \$19,000 grant received in 2001.
- Town once again receives Executive Order 418 Certification for Affordable Housing levels.
- Town received \$2,000 in corporate donations from Intel and Stratus Computer for Rail Trail acquisition expenses.
- Town received a \$542,000 grant from DHCD for Housing Rehabilitation Grants.
- Conservation Commission opens Ice House Landing Park utilizing State Brownfields Grant.

The Town continues to receive grant funds and was very successful in 2002.

Board of Selectmen: \$542,000 in Housing Rehabilitation Grant for qualifying low/moderate income homeowners or renters.

Board of Selectmen: \$250,000 from Urban Self-Help Grants for Rail Trail acquisition.

Fire Department: \$19,283 from Federal Emergency Management Agency for Fire Department Safety Equipment.

Board of Selectmen: \$76,470 for Flood Hazard Mitigation efforts in Florida Road area from Mass. Emergency Management Agency.

Board of Health: \$11,382 from DEP for Recycling Programs.

Board of Health: \$53,600 from Mass. Recycling Incentive Program from DEP to coordinate Regional Recycling Programs.

Board of Health: \$3,400 DEP Educational Recycling Flyers and Promotional Material.

Board of Health: \$13,879 from Mass. Technology Park Coalition for assistance in paying upgrade to Wheelabrator-Millbury Plant.

Police Department: \$16,000 Community Policing Grant.

Police Department: \$15,000 Governor's Alliance Against Drugs.

Police Department: \$20,500 Local Law Enforcement Equipment Grant.

Cultural Council: \$2,050 in grants from the State.

Council On Aging: \$8,210 from Elder Affairs for Drop-In Center, supplies, printing and postage of newsletter.

Conservation Commission: \$23,875 from Attorney General's Brownfield's Grants for development of Ice House Landing Park.

Consultant Planner Carolyn Britt, Community Opportunities Group and I have been busy managing Housing Rehab Grants, Downtown Façade Improvement Grants and Community Development Long Range Planning. This past year Carolyn assisted the Fire Chief in a successful grant writing effort to the Federal Government for equipment and safety gear. She has also assisted the Council On Aging on grant writing and reporting as well as the Historical Commission and Conservation Commission.

Carolyn has again been successful in writing new grant applications totaling approximately \$480,000 this past year, well worth the \$20,000 Town investment matched by Clock Tower Place.

McDonald Development Corporation is finally in receipt of all Planning Board and Zoning Board of Appeals permits for demolition and new construction of the building on Summer and Nason Street. Redevelopment of the former Victory Supermarket as an auto dealership. Aubuchon Hardware began construction of its new building on Main Street and is nearing completion.

The major issue facing the Town in 2003 will be the FY2003 mid-year cut in State Aid and the looming State Budget deficit for FY2004. Large reductions in State Aid are a strong possibility and difficult and painful decisions may have to be made to reduce manpower and services.

I would like to thank the Board of Selectmen, Department Heads, Maynard and School Employees, elected and appointed officials and citizens for their efforts in 2002. Particularly, I would like to thank my secretary Valerie Galvin and town building employees Fred Brooks and Ray Smith Jr. for their service as well as former town building employee Julie Costello for her years of service.

Michael J. Gianotis
Town Administrator

PERSONNEL STAFFING PLAN

As required by Town Charter Section 5-2, herewith is the personnel and staffing plan currently in place for all Town Departments with the exception of the School Department.

The personnel and staffing plan is organized by department. The initials P.T. denotes part-time employees. Employees listed are those permanent part-time or full-time. Accompanying this plan is a chart delineating the structure of Town Government under the newly enacted Town Charter. The plan is in order as the departments appear in the budget documents.

OFFICE OF THE SELECTMEN

Town Administrator
Secretary
Custodian
Custodian (PT)

Michael J. Gianotis
Valerie Galvin
Frederick Brooks
Raymond Smith, Jr.

TOWN ACCOUNTANT

Town Accountant
Clerk (PT)

Kenneth Demars
Carol Akillian-Casey

TREASURER/COLLECTOR

Treasurer/Collector
Clerk
Clerk

Teresa DeSilva
Dorothy Murphy
Jennifer Waldron

OFFICE OF THE ASSESSORS

Assistant Assessor
Clerk

Anthony Maria
Annette DeRose

TOWN CLERK

Town Clerk
Asst. Town Clerk

Judith C. Peterson
Michelle Sokolowski

BOARD OF HEALTH

Health Officer
Clerk (PT)
Clerk – Volunteer

Gerald Collins
Irene Tompkins
Grace Hender

PUBLIC LIBRARY

Library Director
Assistant Librarian
Childrens/Young Adult Librarian
Automated Services Librarian
ParaProfessional (FT)
ParaProfessional (PT)

Stephen Weiner
Cynthia Howe
Mark Malcolm
Conrad Miller
Ellie Carey
Karen Weir

RECREATION DEPARTMENT

Director (PT)

Rhonda Rocheleau

COUNCIL ON AGING

Van Driver
COA Director (PT)
Clerk (PT)

Sam Seel
Vacant
C. David Hull

POLICE DEPARTMENT

Chief
Lieutenant
Sergeant
Sergeant
Sergeant
Sergeant – Juvenile/DARE Officer
Sergeant
Detective
Photo Officer
Meter Officer
Prosecutor
Officer
Officer
Officer
Evidence Officer
Officer
Officer
Officer
Officer
Officer
Officer

James Corcoran
Alfred Whitney, Jr.
Edwin Grierson
Douglas MacGlashing
James Dawson
Clifford Wilson
Stephen Jones
Timothy Lawton
John Kaziukonis
Karl Nyholm
Philip Craven
Mary McCue
Michael Noble
Robert Gallagher
Erik C. Karlon
Neil W. Bogonovich
Steven Bigusiak
Steven Atwood
William Duggan
Gregory Balzotti
Brian Quinlan

FIRE DEPARTMENT

Fire Chief
Secretary
Captain
Captain
Captain
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter

Steven Kulik
Nancy Brooks
Francis King
Robert Loomer
Stephen Kulik
Charles Morrison
Peter Oskirko
Gerald Byrne
David Hillman
William Soar
James MacGillivray
Peter Morrison
Anthony Tyler
Thomas Dawson
Michael Hamill
George Murphy
Joseph Landry
Timothy Gray
Mark Tomyl
Craig Desjardins
Richard Hill
John Primiano
Kyle Gordon

**DEPARTMENT OF PUBLIC WORKS
ADMINISTRATION**

Superintendent
Asst. Superintendent
Clerk
Clerk

Walter Sokolowski
Vacant
Dianne Brenn
Janice Barbagallo

Cemetery Department

Foreman
Skilled Laborer

John Vincent
Vacant

Highway Department

Foreman
Lead Mechanic
Skilled Laborer
Equipment Operator
Skilled Laborer
Skilled Laborer
Equipment Operator

Roland Jerome
Joseph Foster
Gerard Flood
Vacant
Michael Gallagher
John Demars
Michael Kaskiewicz

Tree & Parks Department

Skilled Laborer
Skilled Laborer

Jeffery Price
Paul Bowles

Water & Sewer Department

Foreman
Water/Sewer Operator
Water/Sewer Operator
Water/Sewer Pumping Station Operator

Michael Hatch
Walter Marr
Timothy Mullally
Michael Abbondanzio

Sewer Treatment Plant

Asst. Chief Operator
Laboratory Technician
Tractor-Trailer Operator
Skilled Laborer

Edward Quebec
Steven Lossow
Victor Vasselin
Mark Currier

Several Town Departments are staffed by individuals either on the a Fee Basis or Contract Basis not eligible for Town benefits. Those departments are as follow:

FINANCE COMMITTEE

Recording Secretary (Contract)

Ellen Waldron

TOWN CLERK

Census Workers
Voter Registrar (Flat Fee)
Voter Registrar (Flat Fee)
Voter Registrar (Flat Fee)
Voter Registrar Clerk (Flat Fee)
Election Workers
Town Meeting Workers

Sundry
Madeline Lukashuk
Deborah Collins
C. David Hull
Judith C. Peterson
Sundry
Sundry

PLUMBING

Inspector (Fee Basis)

Raymond Smith

BUILDING

Inspector (Fee Basis)
Asst. Inspector (Fee Basis)

Richard Roggeveen
Charles Willett

WIRE

Inspector (Fee Basis)
Asst. Inspector (Fee Basis)

Benjamin Bigusiak
Peter Morrison

GAS

Inspector (Fee Basis)

William Freeman

SEALER OF WEIGHTS AND MEASURES

Sealer (Fee Basis)

Steven Lossow

VETERANS

Agent (Flat Fee)

Stewart Campbell

DOG OFFICER

Dog Officer (Contract)

Leslie Boardman

PLANNING BOARD

Administrative Assistant

Cindy Panetta

ZONING BOARD OF APPEALS

Administrative Assistant

Vacant

RECREATIONAL (Seasonal)

Instructors, Aides, Supervisors (PT)

Sundry

MAP/PARCEL	GOVERNING DEPARTMENT	LOCATION	SQ FT LAND	LAND VALUE	ELDG VALUE	TOTAL VALUE
174/001.0-0000-0002.0	CONSERVATION	ROCKLAND AVE	1,957,315	531,100	0	531,100
174/004.0-0000-0023.0	CONSERVATION	GEORGE RD	696,960	1,045,400	0	1,045,400
174/004.0-0000-0156.0	CONSERVATION	DANA RD	105,035	314,900	0	314,900
174/005.0-0000-0004.0	CONSERVATION	ROCKLAND AVE	1,045,410	699,300	0	699,300
174/005.0-0000-0010.0	CONSERVATION	ROCKLAND AVE	505,296	757,900	0	757,900
174/005.0-0000-0012.0	CONSERVATION	SILVER HILL RD	391,775	587,400	0	587,400
174/008.0-0000-0025.0	CONSERVATION	NICK LN	483,690	180,000	0	180,000
174/008.0-0000-0113.0	CONSERVATION	DIX RD	69,858	16,000	0	16,000
174/008.0-0000-0114.0	CONSERVATION	REO RD	81,450	212,600	0	212,600
174/008.0-0000-0174.0	CONSERVATION	SUMMER ST	243,936	360,800	0	360,800
174/008.0-0000-0186.0	CONSERVATION	SUMMER ST	348,480	523,300	0	523,300
174/008.0-0000-0204.0	CONSERVATION	MOCKINGBIRD LN	8,400	1,900	0	1,900
174/009.0-0000-0032.0	CONSERVATION	MOCKINGBIRD LN	352,269	81,000	0	81,000
174/009.0-0000-0214.0	CONSERVATION	CHARLES ST EXT	143,748	215,600	0	215,600
174/009.0-0000-0223.0	CONSERVATION	END OF ORCHARD TERR	37,400	24,700	0	24,700
174/009.0-0000-0324.0	CONSERVATION	WALCOTT ST	17,780	23,500	0	23,500
174/010.0-0000-0060.0	CONSERVATION	CONCORD ST (REAR OF	432,115	1,296,300	0	1,296,300
174/010.0-0000-0068.A	CONSERVATION	WINDMILL DR	41,659	9,600	0	9,600
174/010.0-0000-0179.0	CONSERVATION	COLBERT AVE	326,700	194,500	0	194,500
174/010.0-0000-0206.0	CONSERVATION	WALCOTT ST EXT	13,824	18,200	0	18,200
174/010.0-0000-0210.0	CONSERVATION	WALCOTT ST EXT	15,660	20,700	0	20,700
174/012.0-0000-0014.0	CONSERVATION	DEWEY ST	12,120	16,000	0	16,000
174/013.0-0000-0002.0	CONSERVATION	SUMMER HILL RD	6,000	1,400	0	1,400
174/013.0-0000-0003.0	CONSERVATION	SUMMER HILL RD	947,430	1,409,000	0	1,409,000
174/013.0-0000-0004.0	CONSERVATION	ABBOTT RD	405,108	591,800	0	591,800
174/014.0-0000-0067.0	CONSERVATION	SUMMER ST	42,150	126,800	0	126,800
174/014.0-0000-0286.0	CONSERVATION	HOWARD RD	69,696	142,400	0	142,400
174/020.0-0000-0168.0	CONSERVATION	BURNS CT &	83,156	38,300	0	38,300
174/021.0-0000-0032.0	CONSERVATION	MAYBURY RD	31,978	140,400	0	140,400
174/020.0-0000-0234.0	COOLIDGE SCHOOL	BANCROFT ST	107,943	270,000	364,400	634,400
174/024.0-0000-0001.1	CROWE PARK	GREAT RD	313,632	544,100	33,100	577,200
174/006.0-0000-0014.0	DPW	PINE HILL RD	34,870	124,800	0	124,800
174/006.0-0000-0015.0	DPW	PINE HILL RD	35,387	124,900	0	124,900
174/006.0-0000-0016.0	DPW	PINE HILL RD	13,443	112,700	0	112,700
174/006.0-0000-0017.0	DPW	PINE HILL RD	18,702	119,700	0	119,700
174/008.0-0000-0119.0	DPW	MOCKINGBIRD LN	53,046	137,200	1,100	138,300
174/009.0-0000-0257.0	DPW	ACTON ST	11,080	14,600	0	14,600
174/010.0-0000-0094.0	DPW	PINE HILL RD	522,720	930,600	6,300,000	6,930,600
174/010.0-0000-0099.0	DPW	POWDER MILL RD	29,943	139,500	3,800	143,300
174/013.0-0000-0001.0	DPW	SUMMER HILL RD	871,200	1,308,400	1,260,000	2,568,400
174/013.0-0000-0092.0	DPW	TOWER RD	39,226	125,800	0	125,800
174/014.0-0000-0155.0	DPW	SUMMER ST	136,604	299,900	868,000	1,167,900
174/018.0-0000-0184.0	DPW	WINTER ST	137,214	301,100	475,200	776,300
174/020.0-0000-0248.0	DPW	HARRISON ST	315,374	145,100	0	145,100
174/024.0-0000-0015.0	DPW	GREAT RD	758,815	1,157,300	0	1,157,300
174/024.0-0000-0016.0	DPW	GREAT RD	68,824	283,500	0	283,500
174/028.0-0000-0001.0	DPW	BEHIND HIGH SCHOOL	2,805,260	1,119,900	3,800	1,123,700
174/029.0-0000-0011.0	DPW	OLD MARLBORO RD	2,997,800	7,644,400	15,000	7,659,400
174/014.0-0000-0268.0	FOWLER JUNIOR HIGH	SUMMER ST	91,476	315,800	2,670,300	2,986,100
174/025.0-0000-0014.0	GLENWOOD CEMETARY	PARKER ST	1,407,860	485,900	4,700	490,600
174/024.0-0000-0001.0	GREEN MEADOW SCHOOL	GREAT RD	818,056	1,350,900	4,835,800	6,186,700
174/024.0-0000-0003.0	HIGH SCHOOL	TIGER DR	1,045,440	1,552,100	2,288,000	3,840,100
174/010.0-0000-0144.0	HOUSING AUTHORITY	DAWN RD	353,271	878,400	774,100	1,652,500
174/010.0-0000-0154.0	HOUSING AUTHORITY	CONCORD CIR	280,657	700,200	1,843,400	2,543,600

MAP/PARCEL	GOVERNING DEPARTMENT	LOCATION	SQ FT LAND	LAND VALUE	BLDG VALUE	TOTAL VALUE
174/011.0-0000-0004.0	HOUSING AUTHORITY	POWDER MILL RD	134,915	426,400	1,789,100	2,215,500
174/015.0-0000-0067.0	POLICE & FIRE STATIO	SUMNER ST	15,994	82,900	172,500	255,400
174/024.0-0000-0014.0	RECREATION	TAYLOR RD	827,640	626,100	0	626,100
174/014.0-0000-0217.0	ROOSEVELT SCHOOL	NASON ST	54,450	237,400	311,700	549,100
174/024.0-0000-0012.0	SCHOOL COMMITTEE	GREAT RD	374,964	75,000	0	75,000
174/024.0-0000-0013.0	SCHOOL COMMITTEE	TIGER DR	850,291	641,700	29290400	29932100
174/024.0-0000-0002.0	SCHOOL DEPARTMENT	GREAT RD	216,973	367,800	0	367,800
174/024.0-0000-0011.0	SCHOOL DEPARTMENT	BALLFIELD	170,274	173,300	0	173,300
174/005.0-0000-0001.0	SELECTMEN	ROCKLAND AVE	1,568,160	1,251,200	78,900	1,330,100
174/005.0-0000-0003.0	SELECTMEN	ACTON ST	21,780	121,500	0	121,500
174/005.0-0000-0005.0	SELECTMEN	ROCKLAND AVE	22,480	29,700	0	29,700
174/005.0-0000-0014.0	SELECTMEN	SILVER HILL RD	7,750	1,800	0	1,800
174/007.0-0000-0003.0	SELECTMEN	SUMNER ST	527,076	1,581,200	6,100	1,587,300
174/008.0-0000-0131.0	SELECTMEN	REO RD	213,879	641,600	0	641,600
174/008.0-0000-0132.0	SELECTMEN	SUMNER ST	248,727	372,400	0	372,400
174/008.0-0000-0204.A	SELECTMEN	SUMNER ST	22,910	33,000	0	33,000
174/009.0-0000-0106.0	SELECTMEN	OFF CHARLES ST	151,153	155,400	0	155,400
174/009.0-0000-0145.A	SELECTMEN	LINCOLN ST	816	1,100	0	1,100
174/009.0-0000-0213.0	SELECTMEN	CHARLES ST EXT	17,238	4,000	0	4,000
174/009.0-0000-0273.0	SELECTMEN	BROWN ST	8,712	107,600	0	107,600
174/009.0-0000-0275.0	SELECTMEN	BROWN ST	8,712	107,600	0	107,600
174/009.0-0000-0283.0	SELECTMEN	WARREN ST	3,230	4,300	0	4,300
174/009.0-0000-0383.0	SELECTMEN	RAILROAD	82,350	52,600	0	52,600
174/014.0-0000-0086.0	SELECTMEN	EUCLID AVE	6,146	78,900	0	78,900
174/014.0-0000-0093.A	SELECTMEN	FLORIDA CT	3,300	9,000	0	9,000
174/014.0-0000-0123.0	SELECTMEN	MAIN ST	103,237	253,700	540,300	794,000
174/014.0-0000-0130.C	SELECTMEN	MAIN ST	9,128	19,500	0	19,500
174/014.0-0000-0166.0	SELECTMEN	NASON ST	13,071	74,800	19,900	94,700
174/014.0-0000-0187.A	SELECTMEN	MAIN ST	782	0	0	0
174/014.0-0000-0254.A	SELECTMEN	BROOKS & SUMNER	403	500	0	500
174/014.0-0000-0292.0	SELECTMEN	NASON ST	101,669	299,200	139,800	439,000
174/015.0-0000-0026.0	SELECTMEN	PLEASANT ST	7,050	1,600	0	1,600
174/017.0-0000-0009.0	SELECTMEN	GREAT RD	9,120	12,000	0	12,000
174/018.0-0000-0023.0	SELECTMEN	GREAT & MAIN STS	20,000	15,500	0	15,500
174/018.0-0000-0131.0	SELECTMEN	WINTER ST	5,000	15,000	0	15,000
174/018.0-0000-0177.0	SELECTMEN	CORNER WHITE &	72,860	409,800	0	409,800
174/018.0-0000-0260.0	SELECTMEN	MOYNIHAN DR	10,890	2,500	0	2,500
174/019.0-0000-0052.0	SELECTMEN	KEENE AVE	31,374	14,400	0	14,400
174/019.0-0000-0075.0	SELECTMEN	GREAT RD	4,000	11,000	0	11,000
174/020.0-0000-0246.0	SELECTMEN	FOREST ST	191,228	87,800	0	87,800
174/021.0-0000-0015.0	SELECTMEN	WALTHAM ST	572,639	131,700	0	131,700
174/021.0-0000-0015.B	SELECTMEN	WALTHAM ST	9,382	500	0	500
174/025.0-0000-0013.0	SELECTMEN	GREAT RD	59,720	133,100	21,500	154,600
174/029.0-0000-0032.0	SELECTMEN	OLD MARLBORO RD	2,250	3,000	0	3,000
		TOTAL		38436700	53810900	92247600

Salaries and Wages Paid in Excess of 1,000 for Calendar 2002

Some wages paid may reflect totals from more than one department

Overtime and private details (non-town funds)

Abbondanzio, Michael	50,908.62	Gannon, Harry A	76,664.66
Akillian-Casey, Carol A	3,914.12	Gardner, Brian J	1,825.89
Atwood, Steven W	77,084.81	Gianotis, Michael J	60,924.24
Bailey, Miranda A	2,988.53	Gordon, Kyle R	48,188.30
Balzotti, Gregory E	56,294.03	Gray, Timothy C	49,489.72
Barbagallo, Janice	32,805.50	Grierson, Edwin A	100,453.85
Bigusiak, Benjamin A	4,885.50	Gross, Richard	1,307.78
Bigusiak, Stephen M	68,237.99	Grossman, Beth A.	4,190.00
Bogonvich, Neil	59,418.46	Hakey, Patrick A	21,983.94
Boudreau, Jeffrey W	42,050.68	Hamill, Michael D	44,452.26
Bowles, Paul D	36,760.33	Hatch, Michael	60,318.06
Brainard, Lee Ann	6,406.72	Herring, Greg	1,121.57
Brenn, Dianne	32,805.50	Hill, Richard G	53,288.73
Brooks, Frederick J	36,501.80	Hillman, David	52,073.13
Brooks, Nancy	28,071.67	Houle, Parnell R	7,706.51
Byrne, Gerald	66,496.08	Howe, Cynthia Claire	41,017.60
Carey, Eleanor	27,550.95	Hull, C David	10,654.50
Carlson, Maryanne	7,026.72	Jerome, Roland	48,173.59
Cassidy, Ronald	15,600.00	Jones, Stephen G	63,503.97
Collins, Gerald J	62,911.52	Karlon, Erik C	57,139.64
Connerney, Maria	1,201.59	Kaskiewicz, Michael	36,776.51
Corcoran, James	2,864.30	Kaziukonis, John J	65,470.31
Corcoran, Karen	1,489.62	Kelley, Ann	1,281.72
Corcoran, James F	98,200.86	Kiley, Sean E	21,584.65
Corrigan, Kaitlyn A	1,317.31	King, Francis J Jr	70,093.95
Costello, Julie	11,883.22	Konetzny, Michael	1,736.36
Craven, Philip	69,902.19	Kulik, Stephen J	81,649.88
Curcio, Leonard	2,250.00	Landry, Joseph	51,202.67
Currier, Marc L	46,518.89	Lashus, Milton K	1,200.00
Davoll, Eric	1,311.42	Lawton, Timothy	87,780.80
Dawson, James F	87,334.76	Loomer, James M	4,314.18
Dawson, Thomas J	56,336.86	Loomer, Robert F	73,367.64
Demars, John	45,997.73	Lossow, Steven	46,878.03
DeMars, Kenneth R	40,233.06	MacGillivray, James A	49,727.32
DeRose, Annette E	32,805.50	MacGlashing, Douglas	60,910.67
DeSilva, Teresa	29,628.73	Malcolm, Mark A	34,236.80
Desjardins, Craig L	55,305.66	Marcotte, Carolyn J	24,598.02
Diaz, Oscar V	1,304.16	Maria, Anthony	53,421.94
Donahoe, Amy	1,113.86	Maria, Paul A	46,011.80
Duggan, William J	56,186.57	Marr, Walter C	52,611.39
Farquharson, Robert	8,118.33	McCue, Mary B	50,990.64
Flood, Gerard P	60,460.11	McQuiggan, Elizabeth	37,221.94
Foster, Joseph D	47,309.74	Miller, Conrad D	34,236.80
Fraser, Rose Marie	4,333.20	Morrissey, Dennis	6,033.94
Freeman, William JR	6,510.00	Morrison, Peter R	50,509.04
Gallagher, Robert J	63,405.06	Mullally, Timothy P	53,091.36
Gallaher, Michael R	27,159.89	Murphy, Dorothy E.	11,850.40
Galvin, Valerie	38,116.78	Murphy, George R	53,785.10

Salaries and Wages Paid in Excess of 1,000 for Calendar 2002

Navin, Mark A	20,949.93	Smith, Raymond	7,001.00
Noble, Michael	88,887.65	Soar, William H 111	50,931.47
Noonan, Ryan T	8,705.05	Sokolowski, Walter	69,265.82
Nyholm, Karl	65,125.24	Sokolowski, Michelle	33,548.88
Panetta, Cynthia A	6,982.29	Steel, Jennifer	23,477.00
Pekkala, Lauri V	7,179.78	Sullivan, Patrick A	73,945.40
Perrone, George	13,110.76	Taylor, George W	2,992.80
Peterson, Judith C	45,880.32	Tetreault, James J	2,255.18
Price, Jeffrey E	39,681.76	Tompkins, Irene M	11,040.64
Primiano, John W	46,376.81	Tomyl, Mark	51,602.15
Quebec, Edward	57,594.42	Tyler, Anthony L	57,057.09
Quinlan, Brian P	55,793.78	Vasselin, Victor	54,502.27
Richardson, Deb	10,074.20	Vincent, Cheryl	3,625.16
Rocheleau, Rhonda M	14,570.28	Vincent, John H	48,776.01
Roggeveen, Richard A	7,728.00	Waldron, Jennifer	1,912.18
Scheiner, Katrina	3,486.19	Waldron, Ellen J	34,985.38
Seel, Sammy	31,896.80	Weiner, Stephen	51,355.98
Sevene, Linda	41,927.60	Weir, Karen	26,106.60
Sluyski, Shheri	1,524.21	Whitney, Alfred T Jr	84,212.38
Smith, Raymond Jr.	1,827.84	Willett, Charles	7,728.00
		Wilson, Clifford	68,538.22

School Employees

Adams, Patricia P	61,779.75	Brozowski, Sarah	3,779.23
Adams, James E	33,546.07	Bruno, Mary	15,538.40
Adamson, Candace A	52,235.00	Bruso, Ingrid M	9,376.83
Akillian-Casey, Carol	3,682.30	Bumbulucz, Susan R	5,638.80
Albanese, Michael V	1,311.00	Burkey, Roberta	42,535.35
Alsen, Sheila C	4,067.50	Burns, Beverly	58,507.04
Anninger, Nicole	18,641.76	Cabral, George B	5,864.29
Appleby, Elizabeth	1,151.85	Cahoon, Margaret S	15,290.71
Armour, Mary Ann	27,524.57	Caloggero, Steven R	39,973.04
Avery, Kenneth	34,789.96	Campo, Linda A	23,354.96
Avila-Gomes, Jessica	1,704.00	Caristi, Maria E	27,222.94
Baldelli, Mary C	17,227.04	Carr, Carol A	52,817.50
Ballard, John J	14,528.37	Carter, Pamela	29,135.26
Bankowski, Tiffany L	20,868.13	Casavant, Beth A	56,591.00
Bastien, Deborah A	14,648.94	Casey, Brenda	25,356.02
Bathalon, Amanda R	2,156.00	Cerqua, Patricia	4,909.80
Belanger, Nancy M	37,196.68	Cincotta, Joseph F	15,762.41
Bergner, Barbara	76,125.00	Cincotta, S Joseph	74,923.41
Bernard, Sarlah E	3,006.90	Clark, Judith	3,315.00
Blau, Mireille	10,542.32	Clark, Winifred M	5,300.46
Blongastainer, Brian	2,400.00	Coan, Patricia	57,005.00
Bowker, Alicia	28,172.20	Cohen, Lois V	53,237.08
Bozek, Amy E	44,330.60	Coleman, Marlene E	39,217.66
Brackesy, Cheryl	13,668.83	Colliton, Kristen	12,048.00
Breau, Tracy	19,257.75	Connelly, Jennifer	42,469.39
Brennan, Patricia	62,185.00	Corcoran, Karen P	15,322.60
Brisson, William C	57,080.03	Corrigan, Kaitlyn	2,911.50
Brooks, Robert K	92,371.00	Corrigan, Ryan P	11,254.63
Brown, Margot A	45,149.72	Cosetta, Sandra L	6,044.32

Salaries and Wages Paid in Excess of 1,000 for Calendar 2002

Cossette, Edward T	34,251.13	Gelles, Debra A	39,555.96
Costello, Julie L	9,494.98	George, David W	35,546.11
Cotter, Michael	42,092.65	Germain, Arthur St.	64,090.15
Cotter, Sarah G	62,151.00	Gerroir, Susan	55,633.68
Countryman, Patricia	2,865.50	Gilberti, Linda	64,811.00
Couture, Brenda	55,795.00	Gilfeather, Ellen J	11,093.00
Craig, Patricia B	55,795.00	Gilson, Susan R	8,799.10
Cranson, Deborah A	58,875.00	Gorman, Patricia J	11,221.28
Darcy, John C	6,005.37	Gould, Margaret	1,380.00
Darling, Brenda	24,376.32	Graceffa, Michael	67,334.20
Day, Margaret M	5,503.00	Green, Fern	19,912.60
Dearden, Joseph Jr	39,820.18	Greene, Katey	45,652.12
DeGrappo, Ann Marie	33,979.92	Grierson, Gail	18,711.74
DeJohn, Christina M	36,164.96	Griswold, Florence B	19,102.67
DeMars, Arthur W	36,552.94	Grossman., Susan C	54,880.33
DeMars, Patricia	43,861.64	Guertin, David P	49,162.48
DeMars, Andrew K	3,200.00	Hackett, Susan M	24,560.85
DiCicco, Peter S	18,979.14	Hardy, Amanda L	3,106.25
Diggins, Debora I	5,715.00	Harrington, Beth A	2,707.00
Dillon, 111 John	72,800.08	Hartwell, Zorra	2,920.24
Distefano, Lucie S	13,536.80	Hayner, Kelly L	36,685.52
Doucette, Ellen M	1,101.81	Haynes, Nancy A	20,811.08
Douglas, Diane	12,068.00	Helin, Walter	36,131.97
Dowsyt, Leslie Adams	41,660.64	Herlihy, David M	35,992.51
Duchesneau, Jane M	55,895.00	Herrick, Nancy L	2,728.00
Dunnigan, Charles M	1,691.00	Higgins, David	7,846.01
Dunphy, Colleen A	3,542.84	Higgins, Richard S	33,249.62
Edgar, Laurie B	51,670.25	Highfield, Shirley A	22,910.96
Egan, Jennifer A	2,246.30	Hilli, Thomas	16,424.40
Elkins, Denise	10,773.60	Holly, Deborah A	51,965.50
Elliott, Louis C	55,795.00	Horn, Susan	97,760.96
Erb, Janet	62,788.00	Howes, Michael	2,400.00
Erickson, Lucinda	63,776.00	Huang, Meishu	5,649.00
Ewing, Nieta Candace	55,540.11	Hughes, Lynne	4,074.00
Fall, Ashley	1,098.37	Hull, Gloria M	5,918.96
Faulkner, Erin M	25,273.89	Hunter, Karen J	4,087.50
Ferranti, Mary S	30,035.59	Ibanhez, Maristela M	1,916.17
Ferris, Charles H	95,083.25	Ignachuck, Jean E	40,821.80
Filz, Joyce	7,395.20	Ignachuck, Walter J	35,818.19
Finck, Kristen	10,326.64	Indelicato, Francine	7,626.45
Finnegan, Mary B	54,980.33	Jablon, Paula M	10,700.00
Finnila, Robert	1,770.00	Jaffee-Zeller, Ellen	61,207.28
Firth, Patricia	1,140.36	Johnson, Judith A	60,105.00
Fitzgerald, Andrea M	10,539.48	Johnson, Patrick	44,884.07
Fitzgerald, Mary A	1,582.45	Jones, Charlotte A	11,231.76
Flaherty-Dawson, T.J	6,277.50	Jusseume, Gary	65,270.00
Fleming, Christopher	56,486.60	Justason, Gary	63,082.99
Fleury, Patricia	7,035.80	Justason, James M	38,404.25
Flinn, Joyce M	7,586.12	Justason, Nancy J	68,042.65
Flynn, John F	55,795.00	Justason, Walter	34,214.01
Foley, Marcia F	10,429.18	Kairis, Jennifer L	38,832.88
Fowler, Shelly A	7,204.52	Kapsimalis, Julie A	4,979.51
Fuchs, Arlene	34,952.47	Katz, Noam S	35,211.32
Galvin, Richard T	3,277.00	Kay, Ruth	18,865.60

Salaries and Wages Paid in Excess of 1,000 for Calendar 2002

Kearney, Albert	71,329.10	McCauley, Charles F	18,723.58
Keaveney, Patrick M	1,720.00	McCormack, Kimberley	4,939.66
Keaveney, Lisa M	15,322.48	McDonald, Erin	1,017.25
Kelleher, Susan Y	26,165.12	McDonald, Gail	39,468.48
Kelley, Brian A	51,539.10	McEvoy, Jaime L	3,991.80
Kelley, Lillian	2,116.12	McGrath, Kathleen M	2,011.37
Kendra, John J	53,451.50	McHale, Ann	19,160.00
Kessler, Rosemarie	65,016.28	McLaughlin, Berndette	89,802.00
Kinch, Robert W	47,564.96	McNamara, Susan	52,185.00
King, Michelle	24,657.00	McNulty, Deborah	14,998.91
Klepadlo, Shirley J	64,356.04	Meade, Susanne	55,795.00
Knowlton, Katherine	3,652.00	Mela, Jeff N	34,999.92
Kodzis, Warren M	15,349.06	Meltzer, Jane A	45,133.64
Koptiew, Carole M	51,539.00	Messenger, Patricia	60,205.00
Koskinen, Linda R	32,478.96	Messina, Nancy A	55,895.00
Kulevich, Cynthia	52,578.75	Miller, Caroline	14,947.28
Kupperschmidt, Ger	59,073.76	Mills, Catherine A	10,830.17
LaBelle-Pierce, Jean	41,526.74	Mitzcavitch, Mary	13,431.60
Lambert, Rosanne	41,438.00	Monahan, Rosamond	55,895.00
Landry, Mary Jo	6,563.06	Mooradian, Lynne S	49,338.96
Langmore, Susan P	17,844.64	Moore, Colleen M	46,039.40
Lankford, Barbara K	58,995.00	Moore, Lisa R	2,742.49
Larsen, Laura L	1,259.52	Moore, Michele	32,783.80
Latta, Lynda L	22,455.83	Moraes, Perla	3,442.79
Lawhorn, Denise	5,056.40	Morgan, Elizabeth A	5,422.55
Leach, Matthew P	4,498.19	Morrison, Paula A	26,510.72
Lees, Chelsea R	1,194.43	Mosca, Brian	2,400.00
Lehto-Lundin, Amy H	10,313.31	Mosca, Rebecca J	12,952.16
Leitao, Jennifer J	41,957.32	Mossman, Joann A	59,639.57
Lekan, Lija	2,684.00	Mullin, Linda	43,046.96
Lent, John D	86,275.00	Mully, Hanne B	14,923.28
LeSage, Carol	3,356.71	Murphy, Rita Marie	57421.23
LeSage, Jonathan	2,142.28	Murphy, Tammy	68,671.15
LeSage, Malaina	5,070.00	Najjar, Kenneth J	1,657.00
Lind, Janice A	37,621.96	Napolitano, Jayna	9,896.96
Lloynd, Lisa A	5,455.88	Nelson, Denise	53,715.75
Lochiatto, Joanne T	27,442.76	Nelson, Erica C	4,200.44
Loughlin, David	2,973.00	Newsome, Odette F	15,244.68
Lyons, Joan M	9,758.78	Nield, Eleanor	7,825.23
MacLean, Lisa E	70,264.65	Ojala, Edith J	51,539
Madow, Pamela	13,406.09	O'Malley, Mary M	6,696.96
Magno, Joseph P	27,300.00	Panakis, Heidi B	2,287.00
Manning, Kevin W	29,267.66	Park, Kyung Ae	2,002.50
Mara, Gayle	58,875.00	Parker, Linda	2,695.53
Markowitz, Katherine	45,912.96	Parker, Shannon M	12,472.40
Marrese, Christopher	41,981.32	Pasquantonio, Joanne	58,924.71
Marshall, Doris	14,365.64	Pekkala, Bruce	64,802.54
Martell, Joan	14,665.64	Pepi, Brian S	14,505.07
Martin, Charlene M	4,583.50	Peralta, Tammy A	3,296.03
Mason, Karen E	16,003.31	Pervier, Karen E	65,494.08
Masterson, Mark	47,916.60	Place, Mary A	15,409.30
McAuliffe, Nancy	8,721.02	Pomfred, Susan A	51,589.00
McCarthy, Patricia	57,021.64	Poulson, Betsy M	9,331.07

Salaries and Wages Paid in Excess of 1,000 for Calendar 2002

Proulx, Linda	8,164.47	Tarbi, Katherine S	11,197.08
Pulsifer, Jean E	24,703.96	Tatem-Small, Cecilia	1,780.95
Quinn, Charlene A	8,629.80	Taylor, Paulene J	8,579.10
Radler, Pamela M	11,568.72	Thorburn, Patricia	17,113.48
Rak, Louise S	52,750.00	Thorpe, Robert S	6,568.40
Rasmussen, Donna F	5,457.22	Tobin, Julie C	3,099.60
Reed, Kristen R	39,792.42	Tormey, Joan	20,761.59
Reed, Kristin	18,476.68	Trocchi, Robert F	4,907.18
Reimann, Karen B	8,038.23	Tyler, Joan R	8,157.45
Reynolds, Kenneth	3,622.99	Vanaria, Lawrence	58,38.00
Richardson, Kathy G	4,501.33	Wagman, Nora	34,030.96
Richardson, Maurice C	32,225.24	Waldron, Alexandria	63,203.32
Robblee, Erin	2,177.50	Waldron, Michael J	35,599.40
Rocheleau, Rhonda	8,111.74	Wardwell, Mary E	29,663.16
Rock, Wendy R	55,296.25	Weaver, Alice	19,912.60
Rodgers, Jacquelyn	65,111.00	Weksner, Diane P	55,795.00
Rosario, Eusebia	23,490.66	Wells, Deborah	9,836.70
Rossignol, Joyce M	10,096.00	Wesley, Dione M	3,254.64
Rouille, Catherine	13,996.68	Wheeler, Nancy	58,073.11
Roussell, Deborah M	54,092.50	Whittemore, Martha	5,525.00
Russo, Barbara L	12,453.39	Willett, Bryan C	1,535.00
Ryan, Jane E	60,105.00	Wilson, Jane S	16,320.12
Ryan-Friend, Maureen	4,587.50	Wilson, Karen M	23,716.72
Sacco, Stephen P	5,355.63	Wing, Judith	23,887.60
Sallen, Roy P	3,991.17	Wirzburger, Matthew	39,719.96
Santillo, Sharon	55,795.00	Wright, Heather A	2,291.25
Santos, Ellane A	5,465.96	Wright, Robert A	34,526.92
Saxelby, Alison	18,494.58	Yanchewski, Mark S	3,277.00
Scarano, Gina	3,772.19	Zameret, Faith A	52,228.75
Schmidt, Marjorie	4,714.22	Zaniewski, Mary C	2,502.50
Sczerzen, Robert	39,897.03		
Seymour, Rita A	30,035.00		
Sforza, John E	69,456.40		
Sheehan, Nancy M	14,488.61		
Sicard, Donald R	10,361.00		
Sinicki, Joyce	60,105.00		
Skoog, Isabel M	33,866.80		
Smart, Anne Marie	60,205.00		
Smith, Mary-Lloyd	64,111.00		
Smith, Bozena	8,959.68		
Soderberg, Scott	3,277.00		
Stamm, Heather Flynn	21,015.50		
Stebbins, Allen	54,314.34		
Steigerwald, Stephanie	21,028.72		
Stevens, Michael P	61,689.77		
Sullivan, Brenda	53,841.96		
Sullivan, Kathleen	1,148.95		
Sullivan, Eileen P	17,406.00		
Suto, Heather M	1,524.40		
Symes, Elena	4,608.38		
Symes, Herbert J Jr	52,726.75		
Taft, Sharon A	14,678.04		
Tamulynas, Janice	2,385.00		

**FY2004
FIXED ASSETS**

<i>ITEM</i>	<i>PURCHASED</i>	<i>COST</i>
Car 10 1995 Ford Crown Victoria	19-Sep-95	\$22,308.00
Car 11 2003 Ford Crown Victoria	21-Nov-02	\$25,000.00
Car 12 2000 Crown Victoria	25-Oct-00	\$22,192.50
Car 13 1999 Ford Taurus	12-Nov-99	\$16,784.00
Car 14 2001 Crown Victoria	12-Dec-01	\$25,000.00
Car 15 2003 Crown Victoria	21-Nov-02	\$25,000.00
Outside Security System	1996	\$5,000.00
Portable Radios - (20)	1989 - 1997	Unknown
Portable Radios - (12)	June 10, 2002	\$9,861.50
Computer Server/PC etc.	2002	\$30,000.00
Computer PC Mobile	2002	\$15,700.00
Software ASAP	2002	\$4,484.00
Mobile Trailer Storage Units	1999	\$7,000.00
DANKA Toshiba 2060 Copier	1999	\$2,306.00
(All but \$20,000 received via Grants)		
MINOLTA Copier	2001	\$1,400.00
Panasonic Typewriter with Display	2003	\$550.00
Radar Units Four (4) at \$ 1,700	1998 - 1999	\$6,800.00
Communications	10/18/1993	\$5,300.00
Breathalyzer	7/14/1992	\$6,500.00
Firearms Glock 40 Caliber - (41)	1997	\$12,902.00
Dictaphone 10 Channel Logger	8/3/1995	(Part of E-911 System)
Parking Meters	Purchased prior to 1973	Unknown
MOSBERG Shotguns (4)	1-Nov-97	\$1,000.00

TOWN OF MAYNARD
FIRE DEPARTMENT

ONE SUMMER STREET

MAYNARD, MASS., 01754
DEPT. PHONE: (978) 897-1014
DEPT. FAX: (978) 897-3389

February 24, 2003

To: Mike Gianotis, Town Administrator

From: Chief Kulik

Subject: Updated List of Fixed Assets

Listed below are the fixed assets of the Maynard Fire Department, which had a value of \$5000.00 or more when purchased, and other specialized items.

ASSET	DATE PURCHASED	COST
Engine 1 – 2001 E-One Pumper	06/01/01	\$267,900
Engine 2 – 1992 E-One Pumper	02/05/92	\$171,310
Engine 3 – 1997 E-One Pumper	12/12/97	\$168,000
Engine 4 – 2000 Ford Brush Truck	05/25/00	\$29,189
Car 9 – 1997 Freightliner E-One Ambulance	04/15/97	\$108,000
Car 10 – 1997 Ford Crown Victoria	06/23/97	\$20,900
Ladder 1 – 1986 E-One Ladder	05/16/86	\$240,900
Defibrillator (Donation)	10/12/89	\$5,932
Defibrillator	11/27/92	\$4,300
Hurst Rescue System	07/17/92	\$6,060
Fire Alarm Panel and Hardware	02/25/88	\$14,625
Alliance Inflatable Boat	08/10/96	\$4,012
Yamaha 25 H.P. Boat Motor	08/10/96	\$3,512
Car Mate 16 ft. Cargo Trailer	10/04/96	\$4,840
Koehler 50 KW Emergency Generator	12/16/97	\$14,500
E-500 Digital Telephone/Radio Recorder	11/10/98	\$9,500
Heart Start Defibrillator	09/17/99	\$3,840
Plymovent Source Capture Exhaust System	06/14/99	\$33,300
Mako Air Compressor	03/16/00	\$25,485
Heartstart Defibrillator	07/26/00	\$3,500
Heartstart Defibrillator	12/05/01	\$2,875
Motorola Minitor III Radio Pagers	03/03/01	\$8,200
Scott Thermal Imaging Camera (Grant)	03/27/01	\$9,500
Vision System Telegraph Processor/Decoder	09/07/01	\$15,450

20 Sets Turn-out Coats and Pants (Grant)	03/18/02	\$21,270
Motorola Quantar UHF Base Radio		
Antenna Cable Package		
Battery Bank and Charger (Grant)		\$12,071
22 Motorola Portable Radios with Collar		
Microphones (Grant)		\$18,172
Police/Fire Station: Assessed Value		\$255,400

**FIXED ASSET REPORT
DEPARTMENT OF PUBLIC WORKS**

WATER AND SEWER DIVISION

LOCATION

BUILDING & EQUIPMENT

Well #1	\$100,000.00
Well #1A	\$ 60,000.00
Well #3	\$100,000.00
Well #4	\$100,000.00
Corrosion Control Building	\$ 63,000.00
Water Treatment Building	\$1,400,00.00
Rockland Avenue Well Field And Treatment Plant	
Well 4 Treatment Plant	
<u>Sewer Lift Stations</u>	
Assabet Street	\$200,000.00
Carriage Lane	\$100,000.00
Tobin Drive	\$150,000.00
Old Marlboro Road	\$225,000.00
Vose Hill	\$100,000.00
Wood Lane	\$150,000.00
Riverbank Road	\$ 20,000.00
Durant Avenue	\$ 25,000.00
Mockingbird Lane	\$150,000.00
Powder Mill Road	\$275,000.00
Puffer Road	\$100,000.00

Vehicle	Purchase Cost	Purchased	Purchased	Department Assignment
		New Year	Used Year	
1998 Ford P/U	\$ 6,500.00		2002	Highway
1997 Ford F-350	\$ 26,997.00	1998		Highway
1992 GMC Dump	\$ 10,000.00		1996	Parks
1996 Jeep Grand Cherokee	\$ 17,000.00			Administration
1990 Dodge Cargo Van	\$ 11,000.00		1991	Water&Sewer
1984 Int'l. Dump	\$ 43,500.00	1984		Highway
1999 Ford F-350	\$ 38,593.00	1999		Highway
1992 Dodge Dakota P/U	\$ 3,200.00		1998	Highway
1985 Int'l. Dump	\$ 43,500.00	1984		Highway

1996 Ford F350 Dump	\$ 15,501.00		2000	Cemetery
2000 Bombardier SW-48	\$ 67,770.00	1999		Highway
1984 Int'l. Sander	\$ 12,500.00		1993	Highway
1986 Fiat Allis Loader	\$ 62,698.00	1986		Highway
1984 Int'l. Sander	\$ 7,500.00		1993	Highway
1997 John Deere BH	\$ 65,000.00	1997		Highway
1990 Ford Vac/Jetta	\$ 40,000.00		2001	Water&Sewer
1996 John Deere Loader	\$ 110,000.00	1996		Highway
2002 Chevrolet Van	\$ 15,700.00		2002	Water&Sewer
1952 Warco Grader	\$ 11,480.00		1974	Highway
1986 LeRoy Compressor	\$ 15,464.00	1986		Highway
1987 Ford BH	\$ 35,000.00	1987		Highway
1968 Sicard Snow Blower	\$ 22,148.00		1975	Highway
1986 Int'l. Dump	\$ 41,463.00		1988	Highway
1988 Ford Dump F350	\$ 21,000.00	1988		Cem& HiWay
1989 Ford P/U	\$ 11,995.00		1997	WWTP
1988 MT-4 Trackless	\$ 28,000.00	1988		Highway
1994 Melroe Bobcat	\$ 14,775.00	1988		Highway
1984 Rodder	\$ 2,700.00		2001	Water&Sewer
1984 Int'l. Tractor	\$ 53,000.00	1984		Highway
1985 Freuhauf Trailor	\$ 12,000.00	1985		WWTP
1987 Ford P/U	\$ 4,701.00		1992	Water&Sewer
1999 Kenworth	\$ 79,957.00	1998		WWTP
Sub-Total	\$ 952,082.00			

Vehicles	Purchase Cost	Purchased New	Purchased Used	Department Assignment
1986 Haulette Trailor	Unknown	1988		Highway
1988 Badger Chipper	\$ 10,899.00	1988		Parks
1986 Roller Trailor	Unknown	1986		Highway
1994 Lee Boy Roller	\$ 6,900.00	1994		Highway
Sub-Total	\$ 17,799.00			

Unregistered Equip.

1986 Jacobson Mower	\$ 8,922.00	1886		Parks
1989 Air Flow	\$ 2,700.00		1993?	Highway
1994 Excel Mower	\$ 9,089.00	1994		Cemetery
2001 Excel Mower	\$ 9,999.00	2001		Cemetery
1994 Lee Boy Roller	\$ 6,900.00	1994		Highway
1993 Everest Dump Body	\$ 15,000.00	1993		Highway
1977 Torwell Spreader	\$ 6,300.00		1993	Highway
1976 Torwell Spreader	\$ 5,685.00		1993	Highway
1998 Matawy Seeder	\$ 4,200.00	1998		Parks
2000 John Deere Mower	\$ 15,000.00	2000		Parks
1965 Cat 977 H	\$ 34,917.00	1965		Highway
Sub-Total	\$ 118,712.00			
Total	\$1,088,593.00			



OFFICE OF THE
TREASURER-COLLECTOR
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1005 Fax: 978-897-0565

Herewith is presented the Report of the Treasurer-Collector's

Department for the Fiscal Year 2002

Respectfully submitted,

Teresa DeSilva

Treasurer-Collector

**COLLECTOR'S REPORT
FISCAL 2002**

	Year	Committed	Collected	Abated	Refunded	
Real Estate Tax	2002	14,816,899.28	14,474,136.13	74,502.80	23,913.53	
	2001		248,146.71	16,521.79	59,375.46	
	2000		19,695.32			
	1999		8,763.58			
Personal Prop. Tax	2002	433,229.21	423,744.68	1,003.73		
	2001		1,131.01	88.00		
	2000					
	1999					
	1998					
	1997			69.90		
	1996					
Motor Vehicle Excise	2002	942,026.28	848,385.13	15,674.52	1,379.90	
	2001		145,473.46	194,102.15	10,107.48	8,697.29
	2000		8,812.35	15,718.29	1,074.06	233.85
	1999			896.14	28.75	
	1998			495.93		
	1997			254.90		
	1996			193.23		
	1994			61.25		
	1993			185.83		
	1992			41.25		
	1991			62.19		
	1990			22.50		
	1989			52.50		
	1988			82.50		
	1987			41.67		
	1986					
	1985				12.50	
1984						
TOTAL TAXES		16,346,440.58	16,236,295.29	119,001.13	93,600.03	

COLLECTOR'S REPORT CONTINUED
FISCAL 2002

	Year	Committed	Collected	Abated	Refunded
Water Rates	98-02	666,334.31	642,326.14	6,541.84	2,230.45
Sewer Rates	00-02	775,169.53	746,841.00	10,001.12	2,849.33
Sewer Betterments	2002	4,892.77	13,520.27		
Sewer Betterments Int.	2002	3,818.50	4,034.62		
Water Liens	2002	31,056.63	24,326.95		
	2001		2,742.16		
	2000		45.43		
Wtr. Ln. - Cmtd. Int.	2002	5,152.65	3,952.28		
	2001		653.45		
	2000		7.62		
Sewer Liens	2002	44,826.25	34,926.50		
	2001		5,018.30		
	2000		74.03		
Swr. Ln.- Cmtd. Int.	2002	9,569.22	7,330.79		
	2001		1,213.54		
	2000		14.15		
Wtr. X Connections			5,021.02		
Water Misc.			13,575.00		
Sewer Misc.			23,703.02		
Sale of Lots			4,500.00		
Administration Fees			100.00		
Perpetual Care			4,500.00		
Munic. Lien Certf's.			22,309.00		
Penalties & Interest					
Property Taxes			53,542.20		
Excise Taxes			15,421.68		
Excise Reg. Fees			4,660.00		
Water			3,919.20		
Sewer			7,093.27		
GRAND TOTALS		17,887,260.44	17,881,666.91	135,544.09	98,679.81

LONG TERM DEBT REQUIREMENTS-FISCAL 2002 to FISCAL 2022:

ACCT #	BOND ISSUES		FISCAL 2002	FISCAL 2003	FISCAL 2004	FISCAL 2005	FISCAL 2006	FISCAL 2007	FISCAL 2008	FISCAL 2009	FISCAL 2010	FISCAL 2011	FISCAL 2012	FISCAL 2013	
4029	Water Bonds	PR	115,000	220,000	220,000	210,000	205,000	200,000	200,000	195,000	160,000	140,000	140,000	140,000	
		INT	75,606	123,602	114,277	105,639	97,306	88,992	80,829	72,379	50,145	57,728	50,321	43,754	
4030	Sewer Bonds	PR	45,000	91,200	85,000	85,000	85,000	90,000	65,000	65,000	65,000	70,000	65,000	65,000	
		INT	16,586	55,364	51,660	48,203	44,895	41,434	38,375	35,788	33,075	30,358	27,554	24,728	
4032	Green Meadow School	PR	360,000	345,000	340,000	335,000	325,000	315,000							
4040	M.W.P.A.T. Bonds:	INT	82,140	67,429	52,703	37,770	22,676	7,560							
		#96-50	PR	14,980	15,200	15,429	15,683	15,943	16,311	16,693	17,006	17,332	17,679	18,035	18,415
			INT	4,605	4,413	4,213	3,989	3,759	3,421	3,071	2,791	2,499	2,187	1,865	1,523
		#97-1111	PR	4,944	4,948	4,951	4,951	4,951	4,951	4,951	4,951	4,951	4,985	4,985	4,985
			INT												
		#CW-00-28	PR	2,317	10,053	10,133	10,226	10,353	10,482	10,614	10,833	11,059	11,279	11,905	11,685
			INT	749	3,236	3,195	3,135	3,062	2,957	2,849	2,740	2,544	2,342	2,151	1,931
		#DW-00-11	PR			185,549	188,083	190,780	195,488	202,303	209,355	214,902	220,641	226,830	232,052
			INT		40,585	221,995	216,390	210,708	202,959	193,014	182,722	173,835	164,666	154,953	146,116
		4041	Building Remodeling	PR	30,000	30,000	30,000	15,000							
INT	4,051			2,701	1,351	338									
4042	Departmental Equipment	PR	10,000	35,800	35,000	30,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000		
		INT	4,910	7,067	5,585	4,260	3,100	2,630	2,158	1,683	1,208	730	245		
Total Principal Due			582,241	752,201	926,062	893,943	847,027	842,232	509,561	512,145	483,244	474,584	476,755	472,137	
Total Interest Due			188,647	304,397	454,979	419,724	385,506	349,953	320,296	298,103	263,306	258,011	237,089	218,052	
GRAND TOTALS DUE			770,888	1,056,598	1,381,041	1,313,667	1,232,533	1,192,185	829,857	810,248	746,550	732,595	713,844	690,189	

Footnote: The Green Meadow principal payment is paid each August; the SBAB reimbursement is received in September @ \$356,727 for FY's 2000-2008

LONG TERM DEBT REQUIREMENTS-FISCAL 2002 to FISCAL 2022:

ACCT #	BOND ISSUES		FISCAL 2014	FISCAL 2015	FISCAL 2016	FISCAL 2017	FISCAL 2018	FISCAL 2019	FISCAL 2020	FISCAL 2021	FISCAL 2022	2023	TOTALS
4029	Water Bonds	PR	140,000	135,000	135,000	135,000	130,000	40,000	35,000	35,000	25,000		2,955,000
		INT	37,138	30,490	23,964	17,326	10,688	6,538	4,638	2,934	1,227		1,095,521
													-
4030	Sewer Bonds	PR	65,000	55,000	55,000	55,000	55,000	45,000	45,000	45,000	45,000		1,341,200
		INT	21,893	18,918	16,393	13,755	11,118	7,372	6,592	4,400	2,205		550,666
													-
4032	Green Meadow School	PR											2,020,000
		INT											270,278
													-
4040	M.W.P.A.T. Bonds:												276,478
	#96-50	PR	18,805	19,220	19,651	20,096							40,703
		INT	1,170	794	403								93,954
	#97-1111	PR	4,985	4,985	4,896	4,896	4,896	4,896	4,896				-
													226,132
	#CW-00-28	PR	11,465	11,245	11,025	10,805	15,585	15,291	15,023	14,754			38,052
		INT	1,711	1,491	1,271	1,051	831	537	269				-
	#DW-00-11	PR	240,000	250,000	255,000	265,000	275,000	285,000	295,000	305,000	315,000	320,000	4,870,983
		INT	135,175	122,313	109,375	96,375	82,875	68,875	54,375	39,375	23,875	8,000	2,648,556
													-
4041	Building Remodeling	PR											105,000
		INT											8,441
													-
4042	Departmental Equipment	PR											180,800
		INT											33,576
													-
													-
	Total Principal Due		480,255	475,450	480,572	490,797	480,481	390,187	394,919	399,754	385,000	320,000	12,069,547
	Total Interest Due		197,087	174,006	151,406	128,507	105,512	83,322	65,874	46,709	27,307	8,000	4,685,793
	GRAND TOTALS DUE		677,342	649,456	631,978	619,304	585,993	473,509	460,793	446,463	412,307	328,000	16,755,340 0.00

Footnote: The Green Meadow principal payment is paid each August; the SBAB reimbursement is received in September @ \$356,727 for FY's 2000-2008

Long Term Debt & Interest Paid - Fiscal 2002

Bond Issues	Principal Paid	Interest Paid	Total Paid
Building Remodeling	30,000.00	4,050.00	34,050.00
Departmental Equipment	10,000.00	4,910.00	14,910.00
Green Meadow School Landfill	360,000.00	81,940.00	441,940.00
M.W.P.A.T.-Loan #96-50	22,228.97	5,352.91	27,581.88
Sewer Projects	45,000.00	16,585.00	61,585.00
Water Projects	115,000.00	75,805.00	190,805.00
	582,228.97	188,642.91	770,871.88

Short Term Debt & Interest Paid - Fiscal 2002

Type of Issue	Principal Paid	Interest Paid	Total Paid
BOND ANTICIPATION NOTES			
Middle School Construction	28,644,100.00	875,788.74	29,519,888.74
Municipal Purpose (DPW)	4,307,125.00	129,357.26	4,436,482.26
REVENUE ANTICIPATION			
	1,500,000.00	5,671.24	1,505,671.24
	34,451,225.00	1,010,817.24	35,462,042.24



OFFICE OF THE
VETERAN'S AGENT
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

ANNUAL REPORT OF THE VETERAN'S AGENT

The Office of the Veteran's Agent is located in the lower level of the Town Building.

The Agent is available at the office on Thursday afternoon from 2:00 p.m. to 4:00 p.m. in case of emergency.

The purpose of the Veteran's Agent is to provide assistance to veterans and their dependents.

In the year 2002 the department had several veterans request for assistance in obtaining records, help in filling out V.A. forms for benefits, obtaining application forms for pre-registration interment at Massachusetts Veteran's Memorial Cemeteries, Grave Markers and V.A. Summary of Veteran's benefits.

If any veterans need assistance in filling out forms or have questions regarding benefits, please come down to see me. If I don't know the answers, I can direct you to the proper state or federal agency.

In closing, I would like to take this time to thank all the town employees for their assistance to the Veteran's Office.

Respectfully submitted,

Stewart T. Campbell
Veteran's Agent



OFFICE OF THE
INSPECTOR OF WIRES
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

2002 TOWN REPORT

To the Honorable Board of Selectmen,

Herewith is presented the Report of the Wire Inspector for the year ending December 31, 2002.

There were 271 permits issued during this period.

- 32 New Homes
- 215 Miscellaneous
- 24 Factory – Clock Tower Place

The Wire Department wishes to express their thanks to the Board of Selectmen, Fire Department, NSTAR and the Board of Health for their help and constant support.

Respectfully Submitted,

Benjamin A. Bigusiak
Inspector

Peter R. Morrison
Assistant Inspector

TOWN OF MAYNARD
Departmental Memorandum

January 1, 2003

To: Michael Gianotis – Town Manager

Fm: Les Boardman – Dog Officer

Subject: Activity report for the **YEAR 2002**

MONTH	TOTAL # CALLS	TOTAL DOGS PICKED UP	LIC/ NO LIC.		TOTAL #BITE CALLS	DOGS SENT TO LOWELL HUMANE/OR ADOPTED
JANUARY	15	2	2		-	-
FEBRUARY	19	-			-	-
MARCH	11	1	1		1	-
APRIL	14	1	1		-	-
MAY	16	3	3		-	-
JUNE	21	3	3		2	-
JULY	11	-			-	-
AUGUST	24	4	3	1	-	-
SEPTEMBER	22	5	3	2	1	1
OCTOBER	12	2	2			1
NOVEMBER	8	1	1		-	-
DECEMBER	17	2	2		1	-
TOTAL 2002	190	24	21	3	5	2
<i>TOTAL 2001</i>	<i>340</i>	<i>27</i>	<i>21</i>	<i>6</i>	<i>6</i>	<i>3</i>



TOWN OF MAYNARD BOARD OF APPEALS

MAYNARD, MASSACHUSETTS 01754

2002 Zoning Board of Appeals Annual Report

<u>Case No.</u>	<u>Applicant(s)</u>	<u>Location/Property</u>	<u>Purpose</u>	<u>Decision</u>
020717V	James & Elizabeth Barilone	3 Grant Street	Variance, 15 ft. to 11.6 ft. to construct a deck. Petitioner requested amendment to their petition under Section 7.4.1. and MGL, Ch. 40A, §6.	Granted
020613V	Joseph Bayerl	107 Concord Street	Variance, 15 ft. to 6.2 ft. freestanding garage	Granted
020801-V	E. Scott Brown	1 Woodbine Terrace	Variance, 25 ft. to 17.6 to add a dining room and enlarge existing living room 15 ft. to 8.4 ft. to construct a bulkhead entrance to cellar. Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6.	Granted
020801-SP	Chris DiTavi	1 Michael Road	Special Permit, accessory in-law dwelling	Withdrawn
020308-SP	Adam Harley	60 Parker Street	Special Permit, home based art framing business and small sign erected on front of prop.	Granted
020412-V	Michael Kutlowski	1 North Street	Variance, 25 ft. to 23.7 ft. farmer's porch and second floor addition above farmer's porch	Granted
020701SP	Thomas & Toni Lydon	6 Loring Avenue	Special Permit, home-based business	Granted
020703V	Ethan Mattor	37 Great Road	Variance, 15 ft. to 7.7 ft. construct a garage Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6.	Granted
020226-V	Steven McAleer	1 O'Moore Avenue	Variance, 15 ft. to 13.4 ft. Addition	Granted
020911-V	Joseph Palumbo	2 Pomciticut Avenue	Variance, 15 ft. to 9.5 ft. Addition	Withdrawn
020405-V	Robert D. Quirk	Parcel A, Parcel B, and Parcel C, Vose Hill Road	Variance, front setback 100 ft. to 76.05 ft. & width less than 80 feet to construct a single family home	Withdrawn

02-0110-SP	Sweeney & Sons, Inc.	78 Rockland Avenue	Special Permit, site a temporary construction trailer	Granted
020219-SP	Sweeney & Sons, Inc.	78 Rockland Avenue	Special Permit, impervious parking surface in excess of 10,000 sq. ft. on Lot 3A	Granted
020411-V	Stephen Weiner	10 Pleasant Street	Variance, side yard setback to construct a sunroom Petitioner requested amendment under Section 7.4.1. and MGL, Ch. 40A, §6.	Granted
020228-SP	Anthony Wood & Martha Rogovin	25 Elm Street	Special Permit, front yard setback from 8.9 ft. to 6.1 ft. to extend the existing dwelling	Granted
020413-SP	Glen E. Wilson	13 Sherman Street	Special Permit, to alter and enlarge an existing non-conforming structure	Granted
020605V	Glen E. Wilson	13 Sherman Street	Variance, 1.3 ft. to 0.3 ft.	Withdrawn



TOWN OF MAYNARD
BOARD OF APPEALS
MAYNARD, MASSACHUSETTS 01754

2001 Zoning Board of Appeals Annual Report

The year 2002 concluded for the Maynard Zoning Board of Appeals with a membership of five regular members, one alternate member, and one vacancy for an alternate member. The Maynard ZBA holds its meetings monthly as filings of applications of either variance or special permits dictate. During the year 2002 the board heard 17 separate cases. Many of these cases were heard and decided at the initial public hearing as presented by the petitioner or applicant. Certain of the cases had to be extended for further consideration at a continued public hearing to allow members to take a view of the property in question or for the petitioner or applicant to provide additional information or plans more specific to the particular project.

There were 10 petitions for variances for the year 2002, concluding as follows:

3 petitions granted

3 withdrawn

4 petitions amended to proceedings for special permit (G.L. Chapter 40A, Section 6) Bylaw Section

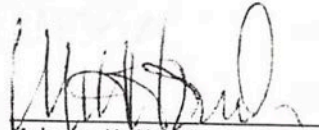
7.4.1 - all amended petitions were granted special permits to alter or enlarge a pre-existing non-conforming residential dwelling house.

There were 7 additional petitions for Special Permits, of which 1 was for family accessory or "in-law" dwelling unit. These petitions were concluded as follows:

6 petitions granted

1 withdrawn

Dated: February 10, 2003



Malcolm H. Houck, Chairman

MAYNARD

PUBLIC SCHOOLS



Mark R. Masterson, Ed.D.
Superintendent of Schools

12 Bancroft Street
Maynard, MA 01754

Voice: (978) 897-2222

Fax: (978) 897-4610

e-mail: masterson@maynard.k12.ma.us

MAYNARD PUBLIC SCHOOLS

ANNUAL REPORT

2002

ORGANIZATION OF THE MAYNARD PUBLIC SCHOOLS

SCHOOL COMMITTEE

Ann Pratt, Chair
52 Thompson Street
Term Expires: 2003

Paul Howes, Vice-Chair
4 Wilson Circle
Term Expires: 2004

Betsy Griffin
52 Summerhill Road
Term Expires: 2003

Martha Wood
25 Elm Street
Term Expires: 2005

Mary Brannelly
12 Vose Hill Road
Term Expires: 2005

SUPERINTENDENT OF SCHOOLS

Mark R. Masterson, Ed.D. (978) 897-2222
12 Bancroft Street, Coolidge School Building

ASSISTANT SUPERINTENDENT FOR CURRICULUM & INSTRUCTION

Susan Horn (978) 897-8251
12 Bancroft Street, Coolidge School Building

INTERIM DIRECTORS OF STUDENT SERVICES

AL Kearney / John Sforza (978) 897-2138
12 Bancroft Street, Coolidge School Building
Responsibilities: Special Education and Health Services

DIRECTOR OF EXCEL/FASC

Lois Cohen (978) 897-8021
5 Tiger Drive, Green Meadow School
Responsibilities: EXCEL Program; Fowler After School Club

MAYNARD ADULT LEARNING CENTER

Karen Pervier, Director (978) 897-4203
12 Bancroft Street, Coolidge School Building
Responsibilities: GED classes, Adult Basic Education
English for Speakers of Other Languages (ESOL)

GREEN MEADOW ELEMENTARY SCHOOL

5 Tiger Drive

Bernadette McLaughlin, Principal (978) 897-8246

Grade Pre-Kindergarten – Grade 3 Total 527 Students

School Council

Pricilla Cotter	Nancy Messina
Matthew Dichard	Nancy Murray
Candace Ewing	Jessica Nelson
Bill Kohlman	

FOWLER SCHOOL

3 Tiger Drive

Robert Brooks, Principal (978) 897-6700

Grades 4-8 Total 590 Students

School Council

Amy Bozek	Elizabeth Milligan
Patricia DeMars	Rita Murphy
Brenda Jones	Mary Tessari

MAYNARD HIGH SCHOOL

1 Tiger Drive

John Lent, Principal (978) 897-8891

Grades 9-12 Total 338 Students

School Council

Gaston Bathalon	John Reed
John Dillon	Christine Snow
Laurie Edgar	Linda Anderson-Snow
Nancy Herrick	Paul Wendler
Tammy Murphy	

SUPERINTENDENT OF SCHOOLS

Dr. MARK R. MASTERSON

Community-School Planning

The Maynard Educational Foundation (MEF), launched just two years ago with a large donation from the management of Clock Tower Place, has funded a community-based strategic planning effort to assist in charting the future direction of the Maynard Public Schools. A broad based group of citizens has begun meeting to develop a vision for our schools. Our intent is to put initiate a *community discussion* that will lead to both short and long term Goals. Each goal will have an Action Plan complete with benchmarks and timelines. We hope to make Maynard's Goal setting process the "talk-of-the-town" because as many community groups as possible will have an opportunity to provide structured feedback to those drafting our Vision. Progress on the Goals will become a permanent part of the School Committee's agenda, reported on at least monthly.

As the new superintendent I believe an effective leader must teach that two perspectives are critical to excellence, both an accurate picture of current reality and a common vision of a desired future. I believe that the most creative energy for solving complex challenges, for change, comes from the juxtaposition of these two perspectives: what Maynard can do today for children and what the community wants its children to know and be able to do in the future. As this is being written a broad-based group of citizens is planning this community discussion about the needs of Maynard's children.

2003-04 Budget

This school year, 2002-03, one-quarter of Maynard's school budget, approximately \$2.8 million came to the schools as Chapter 70 State aid. This report is being written shortly following the Governor's January speech discussing a *three (3) billion* dollar State shortfall for fiscal year (FY) 2004. What is clear is that there will be substantial reductions in State aid to towns and schools in the 2003-04 school year. While no one now knows what reductions we will suffer for FY 04, we are now planning for at least a %15 cut, or just under a half-a-million dollars. Said differently, that's a *dozen* teaching positions. What makes the problem even worse that these FY 04 reductions will follow several years of such cuts. In 2000-01 there were 130 teachers in the Maynard Public Schools; in 01-02, 116 teachers; and this year there are 113. None of our reduction choices are pleasant or popular; all will be painful. Our best hope will be to preserve core programs until the economy improves.

Coolidge Building

We have created a warrant to investigate the advisability of selling the Coolidge Building to pay for other capital needs in the District. Recently Maynard High School had its ten-year accreditation visit by the New England Association of Schools and Colleges. The NEASC report stated, "The Commission also had expressed concerns regarding facilities deficiencies and funding inadequacies, particularly as they effect teaching and learning. Concerns include, but are not limited to, the following: inadequate library space; an inadequate print collection; inadequate storage space for audiovisual materials; outdated science equipment and the outdated design of science rooms; limited guidance space; inadequate storage space for and access to music classes; inadequate and outdated technology; inadequate funding for long range plans for

building and site management; and the need for appropriate measures to ensure that all entrances are secure. Given these concerns, the Commission voted to place the school on warning for the Standards... Community Resources for Learning."

Given these high school facilities needs, not to mention Green Meadow's, we will investigate the feasibility of selling the Coolidge building, using those monies to relocate the central administration offices to one of the schools, and addressing our District's capital needs.

My Beginning in Maynard

As soon as I was hired last June, with the School Committee's guidance, I developed an entry plan, to initiate positive working relationships with a broad range of town leaders. The plan was designed around meeting with and *listening* to a broad range of school and community representatives. This dialogue with town officials, community leaders, teachers, students and parents was structured to identify critical school issues as well as to assist my making a positive beginning. As the new superintendent, I have been invited to participate in several Church services and in a wide-range of community events including parades and celebrations. Less publicly I am meeting with CEOs of local businesses to identify student opportunities and to seek out volunteer assistance to our schools. Several of these contacts will result in student work or 'shadowing' opportunities. The designation of the Maynard Schools as one of the five New England school districts aligned w/**Tech Corps** will result in skilled tech personnel from a number of firms 'volunteering' in our schools. My reception by a wide-range of Maynard citizens has been over-whelming positive. While I have obviously arrived at a very difficult time, I could not have been made to feel more welcome.

ASSISTANT SUPERINTENDENT
Curriculum, Instruction, and Assessment
Susan Horn

My annual report for the Town of Maynard affords me an opportunity to reflect on what has been accomplished over the past year, and what has yet to be undertaken. The Maynard Public schools is committed to providing all students with academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning. I welcome this new year with its opportunities and challenges in the areas of *curriculum, instruction, and assessment*. **Curriculum** is considered to be “*what we teach children.*” **Instruction** is “*how we teach children.*” **Assessment** is “*how we measure what children learn.*”

In Maynard, we have developed system-wide curriculum standards that indicate what skills are important for our students to master. As we prepare students for the 21st century, what we teach and how we teach is central to their success. Our curriculum must include not only what has withstood the test of time, but what also reflects the present and anticipates the future. Information continues to expand exponentially. Our curriculum must continue to challenge our students to develop the skills that will enable them to be thoughtful and reflective problem-solvers in an increasingly complex society.

It is necessary that our curriculum is a dynamic, living document that changes with new initiatives with a clear blueprint of where we want to go and what we want students to know and be able to do. We are continually involved in developing, implementing, piloting, evaluating, and revising curriculum.

The Maynard Public Schools has created a system-wide focus on a culture of achievement in which all learners can attain success. In a Culture of Achievement, everyone believes and acts in accordance with the belief that all learners can achieve. All actions with students and parents illustrate and confirm commitment to the belief that all learners can achieve. All resources focus on actualizing this belief. Students learn continually and are surrounded by others—teachers, administrators, and other adults—who are also continuously engaged in the process of learning. Creating a community of learners in the Maynard Public Schools requires a dedication to continuous improvement on the part of all students, staff, and parents. A major purpose of this initiative is to maximize the performance of all student learners and to maximize the accountability and delivery of support systems for access and equity for all. While the goals are ambitious in scope and intent, they are practical and achievable. In order to fulfill this goal, we have made a commitment to ensure that every learner has the opportunity to meet the state’s and district’s, grades PreK-12, performance standards while becoming critical thinkers and learners.

The focus this year has been on:

CURRICULUM

- Continuing to *align curriculum* with the changing state frameworks
 - *Mapping the curriculum* at the high school - began 2 years ago
 - Continue to completion – we have begun to see the advantages
 - *Printed outlines* of the strands and standards in ELA, Math, Science, Special Subjects, and working on the newly adopted History framework
- Enhancing a *full day Kindergarten Program* for all Maynard students
 - Statewide recognition of our full day Kindergarten Program
 - Progress in pursuing national NAEYC accreditation for our Kindergarten Program
- Developing *Curriculum Guides* in:
 - ELA
 - Math
 - Science and Technology Engineering
 - History and Social Sciences
 - Special Subjects
 - Each of the curriculum guides is a foundation for providing teachers and students with clarity regarding expected learning. The standards are the focused content for guiding teachers toward meeting our core values of enabling and inspiring all students to achieve. The instructional strategies and practices implemented are linked to meeting the diverse learning needs of our children.
- Teaching and assessing students in a variety of ways to ensure that all children develop essential reading, writing, and math skills.
 - Affording us the opportunity

- To have a *common core curriculum*
 - To *assess students with the same tools*
- Implementation of a *new K-12 Comprehensive Literacy Program*
 - These programs provide opportunities to read and respond to a wide range of literature: fiction, poetry, non-fiction, drama, etc. These strategies also include direct phonics, spelling, vocabulary, and grammar instruction to provide a balanced literacy program in grades K-6 and a broad balanced literary program in grades 7-12. We continue to have three writing prompts per year in grades K-12 to ensure an analysis to chart writing progress.
 - *Grades K-6 Adoption of a new Reading and Literature Program* from Scott Foresman
 - *Grades 7-12 Adoption of a new Literature Anthology Program* from Prentice Hall
- Implementation of a *new Math Program for grades K-4*
 - We are committed to eliminating gaps in our math program, grades K-4. We have adopted Scott Foresman/Addison Wesley math program to blend with TERC Investigations Program. The focus is to blend basic mastery of skills with problem solving investigations to offer an optimum comprehensive program that joins instructional strategies and resources to create a program to meet learners' needs. The K-4 math series has filled in with ongoing assessments throughout the year.
- Exploring ways to *improve math instruction and resources in grades 5-6* to supplement the program and strengthen math mastery and understanding.
- Providing *additional challenges in math grade K-12* through our Math Calendar of Events. In grades K-5 we have a challenge problem per month to acknowledge the Math Wizards. In K-3 we have a family Math Night opportunity of activities. In K-8 we provide monthly math challenges. In grades 9-12 we provide challenging math problem strategies coordinated by the math department. Through these initiatives we will provide a strong foundation to help math come alive.
- *Mapped the Science curriculum K-12* to define the topics of study in each grade. Our philosophy is to encourage students to learn and think as scientists and to raise important questions to be answered through the scientific process of Science Inquiry. We will be looking at materials to support rich hands-on science experiences.
- *Aligning our new History curriculum* to match that of the state. This year, a new History/Social Studies Curriculum Framework was adopted by the Massachusetts Department of Education. The changes necessitated by that adoption are the result of many thoughtful discussions. We will need to support new materials for the new history requirements.

INSTRUCTION

- Offered courses to teachers in *reading and writing across the curriculum* to provide a variety of instructional strategies in all content areas
- Offered professional development to all staff at Fowler and the high school using the LINKS program
 - *LINKS is a metacognitive reading, writing, and thinking skills program offering strategies for learning across the curriculum*, with a variety of graphic organizers to help accommodate the learning styles of all children
 - The strategies learned as part of this program addresses how to challenge student learning through investigations and critical and creative thinking skills
- Created *MCAS Guidebooks* for teachers to use in *Math, ELA, and Science*
 - Common *Test Words*
 - Content *Terminology*
 - *Open Response Strategies*
 - *Test Taking Strategies*
 - Student Expectations
 - Suggested resources and websites
- Developed a *Math Calendar of Events* that is offered at all schools
 - Math problems of the month, math challenges and recognition
- *Providing professional development as a journey of continuous learning for our staff that results in greater student achievement.* The focus of our professional development is to provide staff with opportunities to expand their knowledge and skills, to examine long held assumptions, to change perspectives, and to offer opportunities that facilitate a sharing of best practices and collaborative problem

solving. Establishing and holding high standards for all students must be at the heart of all that we do. Therefore, professional development equips our staff with the skills and knowledge to effectively educate each and every student.

- *Reading (K-6) and Math (K-4) Workshops for teachers* are provided every other month to ensure maximum implementation of the new programs
- *Writing Across the Curriculum scoring sessions (K-12) three times a year*
- *LINKS (4-12) are instructional methods that help students develop strong analytical and problem solving approaches to all learning.*
- *Beginning Teacher Support Program* for all new teachers who are provided with a personal mentor who works with them throughout the year. This program is ongoing annually.
- *Technology workshop* offerings are available from basic computer applications to integration in the classroom
- Fowler School was awarded a grant from the state entitled *Project MEET (Massachusetts Empowering Educators with Technology)*. The vision of Project MEET is to improve all students' learning through the use of technology. This initiative focuses on using technology to enhance teaching and learning, and emphasizes the importance of standards-based education in all aspects of the curriculum. The teacher participants serve as technology leaders and mentors to colleagues.

ASSESSMENT

- Offered and will continue to offer *workshops for teachers, parents, and students* on scoring compositions and open response questions
- Developed and refined a common language and rubric for scoring long compositions
 - Every classroom has a *writing rubric* posted
 - Writing prompts are administered and scored 3 times a year to every student
- Created *Assessment Folders* to document and chart growth and progress
 - The folders are used to collect data, analyze that data, and use the data to develop plans to meet learning standards
 - A *writing folder*, PreK-12, for every student with a minimum of three writing samples per year, scored using the common rubric
 - A *math folder* housing math assessments to accompany the new program- including chapter tests
 - Developed and administered a math assessment, K-3, for all students in the Spring 2001 and will continue to do so this year
 - A *reading folder* housing unit tests accompanying the new series
 - DRA (Directed Reading Assessments) indicating level of reading for grades K-3
 - Fall for some students and Spring all students
 - Gates Reading tests for grades 4-7
 - A *student success folder* has been created for any student who did not pass the ELA and/or Math MCAS
- Provided *Stanford 9 testing in alternate grades* of the MCAS
- Performed a thorough *analysis of MCAS tests* every year with specific suggestions for improvement
- **MCAS 2002 Results**
 - The results of the fifth year of MCAS assessments have afforded us the opportunity to compare and contrast our students' performance on these tests, as well as our district's efforts in curriculum initiatives relative to the Curriculum Frameworks.

Maynard anxiously awaited this year's MCAS results and we are pleased to announce that we are now going in a positive direction. For the past two years, we focused our attention on the tools and strategies for success. Students, parents, and faculty were familiarized with the test, expectations, and criteria used, with special attention paid to the composition portion of the English Language Arts exam and Open Response questions on all MCAS tests. The students and faculty were more prepared for this most recent MCAS test.

Summary of our students who retook the MCAS in Grade 11 – present Seniors

English Language Arts

- 100% of our students passed this test

Mathematics

- 99% of our students passed this test

Summary of Grade 10

English Language Arts

- 97% of our students passed this test
- Composition scores increased
- Overall scale score increased
- 15% of our students are in the Advanced Performance Level

Mathematics

- 81% of our students passed this test

This year 81% passed both English Language Arts and Mathematics. However, 3% did not pass either test.

These results demonstrate significant progress. While it is accurate to say that this is the second year that the tenth grade test counts toward graduation, it is important to note that all students, parents, teachers and administrators have brought forth awareness, cooperative spirit and a conscious effort to improve student achievement. The teamwork and strategies have proven to be successful.

Summary of Grade 8

Mathematics

- 50% of our students passed this test

Summary of Grade 7

English Language Arts

- 94% of our students passed this test
- Both the Advanced and Proficient performance levels increased
- Composition scores were among the highest in the district again

Summary of Grade 6

Mathematics (first time this test was administered)

- 72% passed this test
- This indicates a 6% improvement

Summary of Grade 4

English Language Arts

- 88% passed this test
- Composition scores increased when compared to last year

Mathematics

- 89% passed this test
- This indicates a 10% improvement

Summary of Grade 3

Reading

- 97% passed this test
- This indicates a 5% improvement

We are committed to building a Culture of Achievement within the Maynard Public Schools. All policies, resources, and actions must support the belief that all learners can achieve. Students, as well as adult learners, will be held to high standards of accountability for their own teaching and learning. This school year, we anticipate important changes in curriculum, instruction, and assessment within the district and need to continue to support the effort and progress currently being demonstrated.

As I reflect on this year, I reaffirm the concept of learning as an interactive process that transcends the mere transmission of information. This process is composed of three main elements that influence understanding: what the learner brings to the situation, the learning climate, and the characteristics of the context of the situation. In conjunction with learning, the requisite changes in curriculum, instruction, and assessment are part of a long-term process that is best nurtured over time and thrives best on encouragement.

The achievement of our goal is assured the moment we commit ourselves to it.

MAYNARD HIGH SCHOOL
JOHN D. LENT, PRINCIPAL

In an outdoor ceremony held in front of the high school on Saturday, June 8, Maynard High School graduated seventy-eight students from the Class of 2002. Due to construction at Alumni Field of an all weather track, an alternate site had to be found to hold the graduation ceremony. Using the high school itself as the backdrop, the driveway circle and grassy median served as an excellent site on a beautiful warm, sunny day.

Class Valedictorian Suzanne Kulevich and Salutatorian Michael Nilsson were among the ninety-one percent of the class going on to further education, sixty-six percent to attend four-year colleges and twenty-five percent to attend two-year colleges or specialty schools. Among the rest of the class, nine percent were to enroll in the military or enter the work force. Graduates of the class are currently attending such institutions as Worcester Polytechnic Institute, Norwich University, University of Vermont, University of Massachusetts, Boston University, Holy Cross College, Bryant College, Emerson College, University of New Hampshire, Springfield College and Hartwick College. In support of our graduates, community contributions and private trust funds awarded a total of \$88,450 in financial aid.

In 2002, Maynard High School continues to make strides in raising academic standards and in improving student performance. The average performance on the SAT's college entrance exams remained at about the state and national average at 491 verbal, 496 math. The number of students receiving a score eligible for college credit rose to 62 percent of the students taking the AP exams. The Class of 2004 took the MCAS in May 2002 as a basis of receiving a high school diploma with 99 percent passing English and 84 percent passing math, both scores well above the state average.

The NEASC visiting committee for the accreditation process reviewed the high school during the period of April 21-24. The report received in November continued Maynard High School's accreditation with a special report due in June 2003 on *Mission and Expectation* and *Community Resources* as a result of warnings issued in those two standards. The Virtual High School Program was again expanded to offer twenty seats for online courses. Two supplemental courses offered to freshmen were *Topic in Math* and *Topics in English* to continue preparation and expansion of skills in these critical areas. Both a homework club and a math tutorial program in the after school hours continued to support student learning. An SAT Prep class is offered which is funded by student enrollment.

Faculty retirements by Bruce Pekkala, Shirley Klepadlo, and Linda Mullin resulted in three new teachers in September in social studies, science and math.

Maynard High School continues to support academic achievement through student recognition. The National Honor Society inducted thirty-four students in November increasing the membership to fifty-one with a record number of twenty-nine senior members. Additional means by which the high school recognizes academic achievement is the quarterly honor roll, student recognition award selected each term, and the Spanish Honor Society.

The Maynard High School Council welcomed new members Linda Anderson-Snow, Paul Wendler, Nancy Herrick, parents; Christine Snow ('04), student; and Gaston Bathalon became the community member. The continuing members are Laurie Edgar, Tammy Murphy, teachers; John Reed ('03), student; and Vice Principal John Dillon joining Principal John Lent on the council. The high school wishes to express thanks to retired parent members Susan Whyte-Lemke and Pam Madow and the retired community member Joan Shankle for their effort on the School Council in its work on behalf of the school.

In the area of extra curricular activities, WAVM had a very successful year in 2002. In March, the station invited the community in to host hour long radio shows with student technicians. There was a good representation of parents, teachers, administrators, business members, a state representative and a state senator, WAVM alumni, town officials and members of the Police and Fire Departments.

Also, WAVM sponsored the second annual Academic Spirit Week during the month of April with the sophomore class winning first place. September started the 2002-2003 school year with the 30th anniversary of WAVM. The forty hour Beacon Santa Telethon once again was successful raising \$59,519 for needy families in the area.

The athletic program continued to have strong participation, strides in sportsmanship and achievement of its teams and athletes.

Winter of 2002 saw the boys basketball team qualify for the State District Tournament. Senior Justin Hotchkiss reached the 1000 point total for his high school basketball career. The winter cheerleading squad won their league title and qualified for the regional and state tournaments.

Spring sports brought the boys baseball team a championship in their league while earning a place in the state districts. The boys and girls track teams participated on the *old* cinder track at Alumni Field for the last time.

Maynard High School was proudly awarded the Carleton "Jake" O'Connor All Sports Cup for 2001-2002. To achieve this, all sports teams have their win-loss record compiled and ranked with the other schools in the Mid Wach D League and Maynard came out on top with the highest overall winning percentage.

Summer of 2002 saw the completion of the new rubberized track at Alumni Field. Improvements were made to the size of the track, expanding it to six lanes, along with the resurfacing of the two double courts at Alumni Field. With the opening of the track in late August, many community people were again seen walking, jogging and training on the new track facility.

In the fall of 2002, girls soccer again participated in the State District Tournament. Senior Charlotte Dzerkacz scores over 100 points with goals and assists for her high school career. The boys soccer team was awarded the league sportsmanship award for their efforts. Fall cheerleaders qualified for the regional tournament. The golf team had a record breaking twenty seven members.

The music program continued its active program. In 2002, the band winter and spring concerts were well received by all who attended. The music department held the Renaissance Banquet and Pops Night as well. Two students, Meredith Saxelby and Becky Thorburn received All State Chorus recommendations. The chorus group sang at Faneuil Hall in Boston. The music department hosted several music performances for the high school students among which was the Beelzebubs, a men's a capella group from Tufts University.

Several students in the 2002 graduating class are excelling at their interest in music in college. Two students are in college choirs, one at Berklee School of Music as a performance major, one received a lead role in *Fiddler on the Roof*, one performing in their college orchestra and several in college bands.

The Drama Club has again become a very active program through the One Act Plays, Talent Night Show and the spring play production.

Many other highlights of the year may be cited. Just a few of which are the following: the annual Personal Awareness Program, guidance programs, including Financial Aid Night, College Planning Night and the Making High School Count Program designed to aid in the transition to high school for ninth graders. The School-to-Career program continues to be a success with health career days and the Ground Hog Shadow Day sponsored nationally by locally based Monster.com. The future Teachers program continued to expand in 2002 with over twenty students working with teachers in classrooms on all grade levels. The schools safety program through our membership in Project Alliance has provided training for teachers and parents/community programs.

In all, Maynard High School has continued to pursue its academic, civic and social goals and to serve the educational needs of the community.

**Maynard High School
Class of 2002**

Michael V. Albanese
 Mark E. Athorn
 + Emilie Aline Bathalon
 Zachary J. Bennett
 Angela Blaikie
 Shanah Burgos
 Ian R. Burrows
 Charles B. Cady
 Lindsey Elizabeth Campbell
 Jacquelyn Aimée Capone
 Michael James Carr
 Eduardo R. C. Carrafa
 Christopher J. Centola
 Joshua Michael Chambers
 Andrew Steven Church
 Vanessa Ann Clark
 Meaghan Kathleen Clifford
 Casey Anne Corcoran
 + Erik Peter Daniliuk
 Amy Jean Dexter
 Katelyn Doucette
 Frank James Dzerkacz
 Amanda Marie Fraser
 + Jennifer Lynne Galvin
 Laura Jean Gray
 Evan Wesley Hatch
 + Karen Ann Hawk
 William Patrick Healy
 + Stephanie Helen Herring
 Justin G. Hotchkiss
 Heather B. Huntley
 Kevin Joseph Iannarelli
 + Caitie R. Jenkins
 William Joseph Jones
 + Shannon Jean Keaveney
 Lisa Meghan Kelley
 Ryan P. Kelley
 *+ Suzanne Elizabeth Kulevich
 + Gina Louise Lalli

Mark Adam Latta
 Russell G. Lees, Jr.
 Ian Craig Lemke
 P. Harry LeSage
 Scott Daniel MacGillivray
 Stephanie Lynn Marcey
 Stephen Michael Martell
 + Andrew James McAuliff
 + Daniel Francis McDonnell
 Justin Lee Metsch
 Adam W. L. Meyn
 Lisa Roberta Moore
 + Shannon Dowd Moore
 Phillip J. Moreau
 + Rutendo Faith Moyo
 Jennifer Elizabeth Murphy
 **+ Michael Andrew Nilsson
 Andrea Linda Patrikis
 Brian Paul Petersen
 Daniel H. Philips
 John Joseph Piecewicz
 Shannon Michael Poole
 Ryan William Pratt
 + Susan Kelly Reagan
 Melissa Anne Roberts
 Gregory J. Salvati
 Jonathan L. Scherer
 Jennifer Elaine Sherman
 Julian B. Slade
 Jesse M. Smith
 Matthew James Snow
 Alissa Sylvia Taft
 Jessica Rose Trioli
 Jennifer Lee Tuomi
 Kaitlyn Elizabeth Watson
 Brian D. Wells
 Ryan L. Wells
 Dione Marie Wesley
 Heather Ann Wright

* *Valedictorian*

** *Salutatorian*

+ *National Honor Society*

FOWLER SCHOOL
ROBERT K. BROOKS, PRINCIPAL

This report focuses on a school that is exceeding limitations. Despite hard economic times and being on the brink of a third year of potential budget reductions. We continue working to hold students to high standards and see that all students perform at proficiency or higher.

Traditionally, the Annual School Report is a highlight of the past year and this year my report is no different. One of our biggest success stories this past year is about the overwhelming support we have received from parents to help us through this fiscal crisis. Their generosity and spirit of volunteerism is greatly appreciated and has helped us to do more than we were capable of accomplishing on our own. Thank you to all the parents who volunteered their time to support us in classrooms, library, main office, field trips, band and special events.

Another success story is about the work of the School Improvement Council. These dedicated parents and teachers volunteer their time to provide me with advice and direction as I tried to manage the school through the second year of a budget crisis. Let me thank parents, Martha Wood, Eileen Ludlow and Elizabeth Milligan along with teachers, Rita Murphy and Amy Bozek for their dedication and caring for the children of Maynard. Their many hours of service to the school has made it a better place for living and learning.

The Fowler staff deserves recognition for their unending energy and drive to make it all work for Maynard's children, despite the town's economic climate. As a caring and responsive place for children, the impact of the reductions of staff, programs, and service is unsettling. The staff understands the outcome of the town vote not to support school based overrides and knows from experience the will of the town has never been to do less for its children. I am proud of the Fowler professional teaching community and its efforts in helping children even though we are fewer in number this year. They are doing their best for the children of Maynard and every day demonstrate to their students in a variety of ways a high level of caring.

The Parent Group has been an asset to Fowler in their support of high standards and academic programs. Through their successful fund raising efforts they were able to provide some of the supplies, materials and equipment that the school budget was unable to support. They funded teacher requests totaling \$7,000 for library books, curriculum support materials, music, computer software, art equipment and a new computer server to improve our Reading Counts Program. Thank you to the Parent Group!

In light of our financial difficulties we also looked to the Maynard Education Enrichment Foundation as they awarded competitive grants to Fowler Staff. These grant funds are to be used to implement projects that promote and celebrate, academic rigor and achievement. Thank you to MEEF for funding the following projects: Tectonic Engineering, American Music History, Degrees Around the World and Sewing Geometric Designs.

As you can see, the dedicated staff at Fowler has done their best to seek out alternative sources of funding and utilize volunteer efforts to support their programs and learning opportunities for Maynard children. Still, we are in the second year of budget reductions that have resulted in the reduction or elimination of important programs and activities. In the past two years we have cut general music, chorus, drama, health, Spanish, technology education, library skills, and academic support tutors. We offer less and provide fewer educational opportunities for our students because the people who taught these programs no longer are employed as teachers at Fowler. We miss their caring dedication, experience and energy that provide numerous educational opportunities for our children.

This report is dedicated to the people who committed their time and energy to the children of the Fowler School and because of the past two years of budget reductions are no longer employed as teachers.

In closing, my thanks also go to the Maynard School Committee for their continued support and encouragement.

Respectfully submitted on January 28, 2003 by Robert K. Brooks.

GREEN MEADOW SCHOOL
BERNADETTE MCLAUGHLIN, PRINCIPAL

This is my fifth annual report to the Town of Maynard and I am happy to report on new staff and programs at Green Meadow School.

This year we welcomed several new teachers to our staff. We have three new first grade teachers. Jayna Napolitano is teaching for the first time this year. Cheryl Brackesy moved here from California, where she had several years of experience. Hanne Mully most recently came from Brazil. She is a native of Denmark and has taught in many geographic areas. We also have a new teacher at the kindergarten level. Kristen Colliton most recently taught in a charter school. We were very fortunate to have these outstanding teachers join our fine staff.

We have a new counselor/social worker on board this year. Cecilia Tatem Small lives in Maynard and began working here at Green Meadow in December. She sees students individually or in small groups and is willing to consult with families as issues arise.

In the office Kathy Sullivan, another Maynard resident, has become our full time receptionist/secretary. She began in December and is quickly learning the ins and outs of the position. Kathy's position became available because of the retirement of our much-loved receptionist Alicia Bowker, who decided to spend more time with her family and enjoy life.

Our first year of full day kindergarten was completed in June 2002 and has been extremely successful. Those students are very strong first graders and the impact of full day kindergarten can be readily seen. We hope we are able to maintain this program.

There have been many strides in curriculum this year. All students are experiencing a new language arts and mathematics program. There has been a tremendous investment of time and resources in implementing these programs. The staff has participated in training prior to the opening of school and throughout the year. We continue to develop a strong writing program for each of our students. Each student from pre-school through Grade 3 responds to a different topic three times a year. The writing is scored by two teachers and we look for writing that is in depth, on the topic and has correct spelling, punctuation and language expression. We have been doing this program for four years and we are able to see that our students have improved their writing skills. This writing experience is the same kind of writing assessment that the students have to complete during the MCAS.

Our PTO continues to be a very important part of our educational community. This year Lynn Herbst and Marie Kutlowski are the co-chairs and Mary Gately is the treasurer. The PTO provides financial support for field trips for all students, for supplies and for enrichment programs. This year the PTO sponsored a child identification program in cooperation with the Masons. This program was free of charge and provided each family with fingerprints, dental bites, a videotape and a photograph to keep in case there ever was an emergency. We had almost 200 children register through this process. The PTO has also sponsored some social events like Family Fun Night and a trip to the Ice Cats. These events are subsidized by the fund raising the

PTO does each year and that is supported by family and community members. We appreciate the support of these fundraisers.

The Enrichment Committee is a part of the PTO. The members of this committee are Paddi Gerondeau, Robin Koskinen, Kim Hoff, Liz Doyle, Julie Marston, Cecilia Small, Priscilla Cotter, Cheryl Polia, Kris Jaillet and Marion Kerr. Through the coordination and hard work of these members we have had visits by the Discovery Museum in Acton, our students have gone to the Concord Youth Theater, and we have had music and dance assemblies. All of these efforts help to enrich the lives of our students.

We appreciate the volunteer help from parents and community members. All of our help from PTO is on a volunteer basis. We also have volunteers in the library, in the office, in the classrooms and on trips. There are people who help here at school and there are people who do things at home. Each person's volunteer efforts make us a better school and we appreciate the help.

Our School Council meets the first Monday of each month during the school year. If there is a conflict with a holiday or any town election we meet the following Monday. Each meeting is held at school from 6:30 – 8:00 p.m. and is open to the public. The co-chairs of the council are Bill Kohlman, a parent, and the principal. The current members are parents Priscilla Cotter and Matthew Dichard, community members Nancy Murray and Jessica Nelson, and teachers Candace Ewing and Nancy Messina. The School Council develops a School Improvement Plan, which focuses on various areas such as curriculum and assessment. The School Improvement Plan is a three-year commitment to targeted areas with an evaluation presented to the School Committee each June.

We welcome those who join us to continually improve our school and we appreciate those who support these efforts.

EXCEL – BEFORE AND AFTER SCHOOL ENRICHMENT

“Excellence in Care, Enrichment and Learning”

LOIS V. COHEN, DIRECTOR

The EXCEL Program is a school-sponsored child care program for children in kindergarten through eighth grade. There are 189 students enrolled with a staff of twenty-six part-time or full-time teachers, assistant teachers, college students and high school students. The program provides experience and mentoring for college students and high school students, entering the fields of education or child care.

Partial and full scholarships for special activities have been provided for families through the generous donations of the Maynard Community Chest.

Special theme programs are offered on early release days and February and April school vacations. A summer enrichment program with weekly themes is provided for kindergarten through grade eight. A summer reading program runs in conjunction with the summer reading program at the Maynard Public Library.

The EXCEL office is located adjacent to the cafetorium at the Green Meadow School. Information about EXCEL (school age child care) is available through the website:
[http:// web.maynard.ma.us](http://web.maynard.ma.us).

Green Meadow School

EXCEL at Green Meadow School provides before school (7:00 a.m. to 8:30 a.m.) and after school (dismissal to 6:00 p.m.) enrichment/care for kindergarten through third grade. The cafetorium, gym, two homework rooms and two classrooms are utilized daily. Third graders participate in Homework Club. Children are offered a choice of activities including field trips, reading, storytelling, arts and crafts, indoor/outdoor games, science projects, music and quiet time within a theme oriented curriculum. Woodworking is offered to all children throughout the year. Spanish is offered as an optional language immersion program for first, second and third graders at a separate tuition.

FASC at Fowler School

The Fowler After School Club (FASC) is located in classrooms on the second floor of Fowler School for students in grades four through eight. The program includes a broad range of activities including, supervised homework time with access to computers, crafts, cooking, sewing, community service projects, sports, guest presentations and field trips. Woodworking is available to students in February through May. Students may elect to participate weekly in the Tape-a Book Program at the Maynard Public Library. Students read and tape stories for younger children. Chess Club is open to a limited number of students in February and March. FASC students may enroll to learn the game or improve their skills.

STUDENT SERVICES DEPARTMENT
JOHN SFORZA & ALBERT KEARNEY, INTERIM DIRECTORS

Since the inception of Massachusetts Special Education Law Chapter 766, the Maynard Public School System has endeavored to serve the special education needs of a large number of children in a variety of settings providing a wide array of services. It is a record of which the community can be proud.

Based on the December 1, 2002 special education census, the school district provided special education and related services to 222 students, all but 33 attended Green Meadow, Fowler and Maynard High School. It should be noted that the students within the district spend a majority of their time in the regular education setting. The other students were enrolled in public or private special education programs, the Assabet Valley Collaborative or Concord Area Special Education (CASE) programs.

Services within the school system include English Speakers of Other Languages instruction, special education teaching, school adjustment counseling, school psychological, occupational and physical therapy, adaptive physical education and vision/hearing screenings. Preschool screening for children ages 3 and 4 is provided throughout the year and kindergarten screening was conducted this Fall. As a result of the screening process, parents and school personnel are appraised of physical, motor, cognitive and behavioral strengths as well as possible areas of need. We also conduct on-going screening and assessment activities for students in Grades K-12 in town and for those residents attending out-of-district private and parochial schools, suspected of having special education or related support needs. This is also valid for individuals who have dropped out of school and have not reached age 22. Furthermore, the department coordinates student health services provided within the school and works with a number of social and health agencies to facilitate referrals and information for our students.

Federal and State grants received by the department during the 2001-02 school year totaled \$291,006.00. These grants were: The 94-142 Entitlement Grant - \$167,894.00, The Early Childhood Allocation Grant - \$7,745.00, Special Education Curriculum Frameworks Grant - \$15,770.00 and the Community Partnership for Children Grant - \$99,597.00. Teaching/support positions, contractual services, workshops for parents and staff and instructional supplies were funded by the grants. These funds further support the continuous efforts of the school system to provide services for students with special education needs within the regular education environment.

Should you have any questions about programs or services provided by the department, please feel free to contact us at (978) 897-2138. The office is open Monday through Friday 8:00 a.m. to 4:00 p.m. during the school year, and periodically during the summer months.

MAYNARD ADULT LEARNING CENTER
KAREN MCWATTERS-PERVIER, DIRECTOR

The Maynard Adult Learning Center (MALC) offers free classes for adults who wish to obtain their GED's or who are interested in improving their English skills. Our program is designed to meet the wide variety of interests and needs of the adults living in our local communities. Since most of our students both work and have families, our program offers evening classes at convenient times and locations.

For the past sixteen years, the Maynard Adult Learning Center has fulfilled its mission of offering free, high quality educational opportunities to adults who are in need of literacy and educational services. Our learning center continues to focus on improving academic skills, which in turn will help raise self-esteem, increase success in the workplace, expand community involvement and contribute to the positive future of their children.

English Classes for Speakers of other Languages (ESOL)

In the March 18, 2002 article of the Boston Globe, the Town of Maynard was highlighted as one of the suburban communities with a growing immigrant population. This large, expanding immigrant community has brought diversity in language, food, stores, and culture. In addition, it has also increased the local need for English classes to assist this foreign-born residents to develop their proficiency with the English language and the American culture. It has long been recognized by all newly arrived refugees that one of the keys to success in America is to gain an understanding of our society and develop good English skills. This knowledge will enable them to both gain employment and navigate our community. Many of the students who come to our classes speak several foreign languages, which is why our classes are called English for Speakers of Other Languages. For many of our students, learning english is not just their second language because they already speak multiple languages.

MALC offers ESOL classes in both the mornings and evenings at locations such as the Maynard Town Hall, Maynard Coolidge Building, and the Maynard High School. We also offer classes in Hudson at the Hudson High School and Hudson Public Library. To meet our students needs, we offer four levels of English. Our beginning class works with students who have no or extremely little knowledge of English. The next level, our Advanced Beginning class, instructs students who know basic English but need more grammar, pronunciation, and vocabulary. Our intermediate program educates students who have enough English to use in their daily living but need to strengthen their vocabulary, grammar, writing, and conversational skills. The highest-level class is our Advanced Program which works with students who speak and write well but wish to become as fluent and polished as native English speakers in order to enhance their job skills or educational opportunities.

According to Fatima Kerr, director of Marlboro Community Service Inc., Maynard has been identified as one of the “melting-pot hot spots” in Eastern Massachusetts. Our learning center is focused on meeting this challenge to ensure that adult literacy skills continue to improve and grow.

Adult Basic Skills and GED Program

Our classes for our Adult Basic Skills and GED preparation are offered at Hudson High School. Our Adult Basic Skills classes (ABE) focus on developing the basic skills of reading, writing and math. Students successfully completing our ABE class enter into our GED preparation program.

Our GED program focuses on instruction with students who are interested in successfully completing the Massachusetts GED examination. These classes are individualized and self paced so that students can develop at their own rate. Last year, 85% of our GED students successfully passed their examinations. Many of our students who successfully pass their GED examination continued onto a community college or vocational program.

In summary, the Maynard Adult Learning Center is committed to offering free programs that support adults by promoting their literacy skills, developing self-confidence and helping to provide work and life skills. We have been a resource to the Town of Maynard over the last sixteen years and look forward to continuing this mission into the future. If you are interested in learning more about the program or wish to attend our classes, please call one of our student support coordinators, Michele Moore 978-897-4203 or Isabel Skoog 978-567-6269.

GREEN MEADOW SCHOOL

Administration

<p>Bernadette McLaughlin, Principal BA Emmanuel College MA Washington University 41 Years Experience Hired: 7/98</p>		<p>Barbara Bergner, Assistant Principal BPS Suny Utica MS College of St. Rose CAGS Cambridge College 20 Years Experience Hired: 9/98</p>
	<u>Instructional Staff</u>	
<p>Candace Adamson BS Framingham State 18 Years Experience Hired: 9/93</p>	<p>Deborah Cranson BA Bridgewater State M Ed Bridgewater State 25 Years Experience Hired: 9/88</p>	<p>Ellen Jaffee Zeller BSA Boston University M Ed Lesley College 30 Years Experience Hired: 10/72</p>
<p>Cheryl Brackesy BS Wheelock College M Ed California State University 9 Years Experience Hired: 9/02</p>	<p>Christina DeJohn BA Emerson College 4 Years Experience Hired: 9/01</p>	<p>Judith Johnson BA UMass M Ed Lesley College 32 Years Experience Hired: 9/70</p>
<p>Kristen Colliton BS Westfield State M Ed California State University 5 Years Experience Hired: 9/02</p>	<p>Janet Erb BA Lycoming College M Ed Lesley College 32 Years Experience Hired: 8/95</p>	<p>Carole Koptiew BM Boston University 31 Years Experience Hired: 9/71</p>
<p>Sally Cotter BA Emmanuel M Ed Boston University 39 Years Experience Hired: 1/85</p>	<p>Candace Ewing BA Purdue University M Ed Indiana University 25 Years Experience Hired: 9/90</p>	<p>Cynthia Kulevich BS Bridgewater State 36 Years Experience Hired: 9/66</p>
<p>Patricia Craig BS Framingham State M Lesley College 20 Years Experience Hired: 9/83</p>	<p>Deborah Gelles BA Farleigh Dickinson 28 Years Experience Hired: 9/01</p>	<p>Gayle Mara BS Framingham State M Regis College 22 Years Experience Hired: 4/83</p>
<p>Hanne Mully BA University of Aarhus, Denmark MA University of Aarhus, Denmark 12 Years Experience Hired: 9/02</p>	<p>Deborah Holly BS Fitchburg State 17 Years Experience Hired: 9/96</p>	<p>Patricia McCarthy BS St. John's Univ. MS Niagara University 32 Years Experience Hired: 9/93</p>

Jayna Napolitano BA UMass 2 Years Experience Hired: 9/02	Roz Monahan BA Boston College M Ed Boston College 28 Years Experience Hired: 9/88	Joyce Sinicki BS Framingham State M Ed Fitchburg State 26 Years Experience Hired: 10/76
Susan McNamara BS Framingham State 29 Years experience Hired: 9/75	Edie Ojala BS Fitchburg State 34 Years Experience Hired: 9/68	Annmarie Smart BS Framingham State M Ed Lesley College 26 Years Experience Hired: 10/76
Susanne Meade BA Boston College M Ed Lesley College 29 Years Experience Hired: 9/73	Susan Pomfred BS Framingham State 31 Years Experience Hired: 4/71	Diane Weksner BS Central Connecticut State MS Central Connecticut State 21 Years Experience Hired: 1/92
Nancy Messina BS Boston State M Ed Lesley College 23 Years Experience Hired: 10/97	Sharon Santillo BA Univ of Dayton M Ed Boston State 31 Years Experience Hired: 9/87	Nancy Wheeler BS Worcester State MA Lesley College 31 Years Experience Hired: 9/69

GREEN MEADOW SCHOOL

Special Education Instructional Staff

Leslie Adams-Dowst RN Newton Wellesley BFA Mass College of Art 15 Years Experience Hired: 12/93	Lynn Mooradian B State Univ of NY M Ed Framingham State 32Years Experience Hired: 9/98	M.L. Smith BA Smith College M Ed CAGS Lesley College 39 Years Experience Hired: 9/76
Susan Grossman BS Emerson College MA Trenton College 27 Years Experience Hired: 9/92	Jane Ryan BS Syracuse College M Ed Syracuse College 46 Years Experience Hired: 9/80	Faith Zameret BA Simmons College M Ed Framingham State 13 Years Experience Hired: 9/96
Jennifer Kairis BA Framingham State 6 Years Experience Hired: 9/01	Cecelia Tatem-Small BSW Wheelock College MSW Boston Universtiy 18 Years Experience Hired: 12/02	

GREEN MEADOW SCHOOL

Special Education

Support Staff

Nicole Anninger BA Tufts University MS Boston University Hired: 9/95	Shirley Highfield BS Bridgewater State Hired: 11/88	Catherine Proulx BS Wheelock College M Ed Lesley College Hired: 9/02
Tiffany Bankowski Hired: 9/01	Charlotte Jones Hired: 1/97	Pam Radler BA Regis College Hired: 9/01
Sarah Brozowski Hired: 9/02	Ruth Kay BS Gordon College Hired: 9/93	Kristen Reed B Univ Notre Dame Hired: 11/91
Karen Corcoran BS N. Adams State Hired: 0/01	Carol LeSage Hired: 9/02	Rhonda Rocheleau Hired: 9/01
Ryan Corrigan B UMass Hired: 9/00	Lisa Loynd Hired: 11/01	Catherine Rouille Hired: 9/01
Julie Costello Hired: 9/00	Kim McCormack BS Westfield State Hired 9/02	Kathy Tarbi Hired: 9/99
Lucy DiStefano BA Simmons College Hired: 9/98	Ann McHale Hired: 9/99	P. Thorburn BA Gordon College MS Univ NC Hired: 9/95
Andrea Fitzgerald Hired: 9/02	Kathy Mills Hired: 3/98	J. Wilson BS Univ Bridgeport Hired: 9/96
Nancy Haynes Hired: 9/00	Rebecca Mosca Hired: 9/01	

GREEN MEADOW SCHOOL

Support Staff

Carol Akillian-Casey Hired: 9/01	Fran Indelicato Hired: 2/96	Karen Mason Hired: 9/91
Alicia Bowker Hired: 9/80	James Justason Hired: 3/85	Kathleen McGrath Hired: 9/02
Sandra Cossetta Hired: 4/98	Julie Kapsimalis Hired: 9/01	Betsy Poulson Hired: 9/99
Edward Cossette Hired: 2/01	Susan Kelleher Hired: 11/99	Chris Richardson Hired: 11/98
Patricia Cerqua Hired: 9/01	Lillian Kelley Hired: 9/02	Elena Symes Hired: 3/95
Joyce Flinn Hired: 9/01	Mary Jo Landry Hired: 2/01	Robert Wright Hired: 9/98
Dave Higgins Hired: 9/95	Charlene Martin Hired: 9/96	

**FOWLER SCHOOL
Administration**

<p>Robert K. Brooks, Principal BA Western NM M Ed Fitchburg State 28 Years Experience Hired: 2/74</p>	<p>Jeff Mela BA Union College MSW Boston University 6 Years Experience M Framingham State Hired: 9/02</p>
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**Fowler School
Instructional Staff**

<p>Patricia Adams BS Fitchburg State MS Fitchburg State 25 Years Experience Hired: 9/84</p>	<p>Carol Carr BA Regis College 34 Years Experience Hired: 1/77</p>	<p>Patricia DeMars BS Keene State 23 Years Experience Hired: 9/90</p>
<p>Amy Bozek B North Adams State 6 Years Experience Hired: 9/98</p>	<p>Beth Casavant BA Skidmore College M Ed Framingham State 7 Years Experience Hired: 9/97</p>	<p>Jane Duchesneau BS Fitchburg State M Ed Fitchburg State 29 Years Experience Hired: 8/95</p>
<p>William Brisson BA Berklee M Ed Fitchburg State 23 Years Experience Hired: 9/97</p>	<p>Patricia Coan BA Framingham State 25 Years Experience Hired: 9/77</p>	<p>Lou Elliott BS Northeastern M Ed Boston State 28 Years Experience Hired: 9/77</p>
<p>Margot Brown BA Framingham State MA Lesley College 7 Years Experience Hired: 9/01</p>	<p>Michael Cotter BA Wheaton College M Ed Cambridge College 7 Years Experience Hired: 9/00</p>	<p>Denise Elkins BS Fitchburg State 2 Years Experience Hired: 9/02</p>
<p>Roberta Burkey BS Framingham State 4 Years Experience Hired: 9/00</p>	<p>Brenda Couture BS Framingham State M Ed Fitchburg State 21 years Experience Hired: 9/85</p>	<p>Kristen Finck BS Worcester State 2 Years Experience Hired 9/02</p>
<p>Beverly Burns B Emmanuel College M Ed Salem State 38 Years Experience Hired: 9/84</p>	<p>Mireille Blau BA Union College M Ed Lesley College 2 Years Experience Hired: 9/02</p>	<p>Christopher Fleming BS Bridgewater State M Ed Fitchburg State 7 Years Experience Hired: 9/97</p>

Michael Graceffa BS Northeastern University 28 Years Experience Hired: 9/76	Christopher Marrese BA Assumption College M Ed Cambridge College 4 Years Experience Hired: 9/00	Louise Rak BA Skidmore College 27 Years Experience Hired: 9/97
Katey Greene BA UMass M Ed UMass 5 Years Experience Hired: 9/00	Patricia Messenger BA Cardinal Cushing M Ed Framingham State 34 Years Experience Hired: 8/95	Kristen Reed BS Univ of Montana M Ed Fitchburg State 3 Years Experience Hired: 8/99
Patrick Johnson BS Johnson Wales 7 Years Experience Hired: 9/97	Joann Mossman BA Boston College M Ed Framingham State 15 Years Experience Hired: 9/88	Wendy Rock BS Miami University 8 Years Experience Hired: 9/98
Nancy Justason BS Framingham State M Ed Framingham State CAGS Cambridge College 20 Years Experience Hired: 9/84	Rita Murphy BS Univ Lowell M Ed Boston University 9 Years Experience Hired: 9/98	Deborah Roussell BS Fitchburg State 27 Years Experience Hired: 9/97
Brian Kelley BA Framingham State 25 Years Experience Hired: 9/82	Denise Nelson BA UMass 15 Years Experience Hired: 1/92	Michael Stevens BS S. Hampton Univ UK M Ed Eastern Michigan 22 Years Experience Hired: 8/94
Rosemarie Kessler BA Anna Maria College M Ed Fitchburg State 25 Years Experience Hired: 10/77	Joanne Pasquantonio BS Framingham State MA Framingham State 34 Years Experience Hired: 9/69	Herbert Symes BS Boston University 34 Years Experience Hired: 9/70
Jennifer Leitao BA Stonehill College M Ed Wheelock College 5 Years Experience Hired: 9/00	Jean Pulsifer BM Univ of Montana 22 Years Experience Hired: 9/01	Matthew Wirzburger BA Univ Texas M Ed Tulane University 12 Years Experience Hired: 9/01

**FOWLER SCHOOL
Special Education
Instructional Staff**

<p>Marlene Coleman BS Framingham State M Ed Framingham State 10 Years Experience Hired: 9/92</p>	<p>Roseanne Lambert BS Lesley College M Ed Lesley College 24 Years Experience Hired: 4/78</p>	<p>Jane Meltzer BS Lesley College M Ed Boston University 25 Years Experience Hired: 9/01</p>
<p>Mary Ferranti AD Mass Bay 7 Years Experience Hired: 9/98</p>	<p>Barbara Lankford BA Ball State MS Indiana University 32 Years Experience Hired: 9/86</p>	<p>Joan Murphy BA Seton Hall M Ed Lesley College 34 Years Experience Hired: 9/80</p>
<p>Mary Finnegan BS UMass MS Northeastern 4 Years Experience Hired: 1/99</p>		

**Fowler School
Special Education
Support Staff**

<p>Margaret Cahoon Hired: 9/00</p>	<p>Susan Langmore BS Wheelock M Ed St. Josephs Hired: 8/98</p>	<p>Ellie Nield Hired: 9/02</p>
<p>Linda Campo Hired: 9/84</p>	<p>Denise Lawhorn BA Malone College Hired: 9/02</p>	<p>Brian Pepi BA Framingham State Hired: 3/01</p>
<p>Joseph Cincotta, Jr. BA Stetson University Hired: 10/01</p>	<p>Pamela Madow BS UMass Hired: 9/00</p>	<p>Rita Seymour BS Tufts University Hired: 9/00</p>
<p>Arlene Fuchs BA Simmons College MS Boston University Hired: 9/79</p>	<p>Paula Morrison Hired: 9/99</p>	<p>Eileen Sullivan AD Mass Bay Hired: 5/91</p>
<p>Florence Griswold Hired: 1/01</p>	<p>Odette Newsome BA Smith College Hired: 9/97</p>	<p>Joan Tormey Hired: 7/86</p>

**Fowler School
Support Staff**

Marianne Armour Hired: 9/84	Susan Gilson Hired: 9/97	Doris Marshall Hired: 4/89
John Ballard Hired: 6/02	Patricia Gorman Hired: 9/91	Gail McDonald Hired: 3/83
Joseph Deardon Hired: 11/79	Robin Goucher Hired: 9/02	Elizabeth Morgan Hired: 9/91
Marcia Foley Hired: 9/98	David Herlihy Hired: 9/93	Karen Reiman Hired: 9/02
David George Hired: 7/93	Robert Kinch Hired: 8/94	Pauline Taylor Hired: 1/99

**Maynard High School
Administration**

John Lent, Principal BA UMass M Ed Framingham State 34 Years Experience Hired: 9/68		John Dillon, Assistant Principal BS Bridgewater State M Ed Cambridge College 11 Years Experience Hired: 9/00

**Maynard High School
Instructional Staff**

James Adams BA Trinity College 4 Years Experience Hired: 8/99	Patricia Brennan BA Salem State 22 years Experience Hired: 9/86	Jennifer Connolly BA Boston College M Ed Worcester Polytechnic 4 Years Experience Hired: 9/98
Jennifer Adams B Bethany College 6 Years Experience Hired: 8/99	Steven Caloggero BS Stonehill College M Ed Worcester State 5 Years Experience Hired: 9/99	Laurie Edgar BS Florida State M Ed Florida State 14 Years Experience Hired: 9/99

<p>Lucinda Erickson BA Bowdoin College MA College of New Jersey 7 Years Experience Hired: 9/97</p>	<p>Jean LaBelle BA Hofstra University MA Clark University 8 Years Experience Hired: 8/99</p>	<p>Art St. Germain AB Boston College MA Boston College 32 Years Experience Hired: 9/70</p>
<p>John Flynn BFA UMass M Ed Harvard 9 Years Experience Hired: 8/95</p>	<p>Janice Lind BS Univ Wisconsin MA UMass 15 Years Experience Hired: 9/01</p>	<p>Al Stebbins BA CW Post College 27 Years Experience Hired: 9/75</p>
<p>Linda Gilberti BS Northeastern University MA Fitchburg State CAGS 31 Years Experience Hired: 9/71</p>	<p>Lisa MacLean BA Colby College M Ed Northeastern CAGS Northeastern 18 Years Experience Hired: 9/86</p>	<p>Stephanie Steigerwald BS Fitchburg State 2 Years Experience Hired: 3/02</p>
<p>Gary Jusseaume BS Worcester State MA Assumption MA Indiana University 28 Years Experience Hired: 12/74</p>	<p>Kevin Manning BS Northeastern University 2 Years Experience Hired: 9/01</p>	<p>Brenda Sullivan BA Central Ct. State M Ed Atlantic Union 11 Years Experience Hired: 9/98</p>
<p>Gary Justason BS Springfield College M Ed Cambridge College 28 Years Experience Hired: 9/82</p>	<p>Caroline Miller BA Clark University Ph.D. Worcester Polytechnic 14 Years Experience Hired: 9/02</p>	<p>Larry Vanaria BS Suffolk University M Ed Cambridge College 22 Years Experience Hired: 9/81</p>
<p>Noam Katz BA Brown University 3 Years Experience Hired: 9/00</p>	<p>Linda Mullin BS Plymouth State 27 Years Experience Hired: 9/86</p>	<p>Nora Wagman BA Framingham State MA Middlebury College 245 Years Experience Hired: 9/00</p>
<p>John Kendra BS Fitchburg State 37 Years Experience Hired: 9/68</p>	<p>Tammy Murphy BS Fitchburg State MS Fitchburg State CAGS Fitchburg State 9 Years Experience Hired: 9/95</p>	<p>Alexandria Waldron BA William Paterson College M Ed Harvard 6 Years Experience Hired: 9/97</p>
<p>Kelly Hayner BA Susquehanna University M AL/ESL UMass 13 Years Experience Hired: 9/00</p>		<p>Michael Waldron B Framingham State 10 Years Experience Hired: 9/97</p>

**Maynard High School
Special Education
Instructional Staff**

John Sforza BS Boston State M Ed Boston College CAGS Boston State 30 Years Experience Hired: 9/78		Jacquelyn Rodgers BA Framingham State M Ed Regis College 28 Years Experience Hired: 9/75

**Maynard High School
Special Education
Support Staff**

Debra Bastien Hired: 9/01	Tom Hilli BA UMass Hired: 9/97	Alice Weaver BS Maryville College MA UMass Hired: 9/89
Fern Green BA Arizona State Hired: 3/90	Sharon Taft BS Castleton State Hired: 8/98	John LeSage Hired: 12/02
Gail Grierson Hired: 1/02		

**Maynard High School
Support Staff**

Pam Carter Hired: 8/95	Walter Ignachuck Hired: 2/01	Joan Martell Hired: 9/92
Winnie Clark Hired: 9/96	Walter Justason Hired: 4/87	Charlene Quinn Hired: 9/00
Zora Hartwell Hired: 9/00	Linda Koskinen Hired: 9/80	Gina Scarano Hired: 10/98
Walter Helin Hired: 1/87	Chris Krysa Hired: 9/02	Robert Sczerzen Hired: 4/83
Scott Higgins Hired: 9/01	Joanne Lochiatto Hired: 8/95	Joan Tyler Hired: 9/02
Gloria Hull Hired: 9/95	Linda Parker Hired: 9/02	Mary Wardwell Hired: 9/91

System Staff

Albert Kearney AB Stonehill College M Ed Boston College Ph D. Boston College 27 Years Experience Hired: 9/72		Katherine Markowitz BS Lesley College 26 Years Experience Hired: 10/93
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System Support Staff

Ann DeGrappo Hired: 2/85	David Guertin Hired: 11/99	Colleen Moore Hired: 7/91
Peter DiCicco Hired: 8/02	Jean Ignachuck Hired: 6/93	Karen Wilson Hired: 11/01
Joyce Filtz Hired: 9/93	Joseph Magno Hired: 9/93	Judy Wing Hired: 9/92
Ellen Gilfeather Hired: 8/94		

Mark R. Masterson, Ed.D,
Superintendent of Schools
AB St. John Fisher College
M Ed. Harvard University
CAS Harvard University
Ed.D. Boston University
29 Years Experience
Hired: 8/02

<p>Susan Horn Assistant Superintendent for Curriculum and Instruction BA City College of NY MS H. Lehman College 26 Years Experience Hired: 9/00</p>
<p>Lois Cohen Director of EXCEL/FASC Programs BS Fitchburg State 29 years Experience Hired: 9/93</p>
<p>Karen Pervier Director of Adult Learning Center BS Suffolk University M Bentley College 15 Years Experience Hired: 9/00</p>