

# 2020 Annual Town Report

*Maynard, Massachusetts*



*January 1 through December 31, 2020*

**Credits and Acknowledgements**

This 2020 Annual Town Report is dedicated to Cheryl Kane who we lost in 2020. Cheryl served as Maynard’s Treasurer/Collector for eight years. She was a wonderful and bright member of the team and a tremendous asset to the community. She is greatly missed by her colleagues and friends in the Town of Maynard.

***“Board of Selectmen” to “Select Board”***

Town Meeting voted to rename the Board of Selectmen to Select Board during the 2020 Annual Town Meeting. The change was reflected in the General Bylaws, and Town Meeting authorized the Board of Selectmen to petition the legislature to change the name in the Maynard Town Charter. The Legislature formally approved the change in early 2021. The 2020 Annual Town Report reflects the updated name.

***Front Cover Artwork Courtesy of Brent Mathison***

***Design & Editing***

Megan J. Zammuto  
Assistant Town Administrator

***Production***

Keith Shaw  
*Flagship Press - North Andover, MA*

*I'd like to thank all Town Departments, Boards, Committees and Commissions for your narratives and contributions to this year's report. I also wish to thank all who assisted me with fact-checking, proof reading and editing especially Janelle Franklin, Gregory Johnson and Stephanie Duggan. Your feedback was invaluable.*

*- Megan J. Zammuto, Assistant Town Administrator*

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## Town of Maynard

Incorporated:.....April 19, 1871

Government:.....Open Town Meeting  
*Five-member Select Board with Town Administrator*

Annual Town Meeting:.....Third Monday in May

Annual Town Election:.....First Tuesday in May

Town Census: (July 1, 2018).....10,545

Area:.....5.24 Square Miles

Town Roads:.....83 Lane Miles

Fiscal 2019 Tax Rate:.....Residential: \$21.04  
Commercial: \$28.86

Tax Levy:.....\$31,663,840

Congressional District:.....Third

Senatorial District:.....Middlesex & Worcester

Representative District:.....Third Middlesex

Town Hall Hours:.....M, W, TH: 8am – 4pm  
T: 8am – 7pm  
FRI: 8am – Noon

### Schools:

Green Meadow Elementary School:.....K-3

Fowler School:.....4-8

Maynard High School:.....9-12

Town Website:.....[www.townofmaynard-ma.gov](http://www.townofmaynard-ma.gov)

# General Information

## Emergency Numbers

Ambulance ◦ Fire ◦ Police.....	911
Emerson Hospital.....	978-369-1400
Poison Control Center.....	800-222-1222
Water Main Breaks.....	978-897-1317
Water Main after Hours MPD.....	978-897-1011

## Eversource

Electric or Gas.....	800-592-2000
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## Animal Control

Call Police Dept.....	978-897-1011
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## Assessors

Office.....	978-897-1304
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## Birth Certificates

Town Clerk's Office.....	978-897-1300
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## Board of Health

Tues 5pm-7pm, Fri 8am-noon	978-897-1302
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## Select Board

	978-897-1301
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## Bus Service

Peter Pan (Framingham).....	800-343-9999
Greyhound (Framingham).....	800-231-2222
Logan Express (Framingham).....	508-872-8521
Dee Bus Service (Schools).....	978-486-9530

## Cable TV

Comcast.....	800-934-6489
Verizon.....	800-922-0204

## Cemeteries

Glenwood Cemetery (DPW).....	978-897-1317
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## Civil Defense

Emergency Information Line.....	978-897-1332
Emergency Management Agency.....	978-897-1350

## Conservation Commission

	978-897-1360
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## Council on Aging

Office (Maynard Golf Course).....	978-897-1009
Van Service Dispatch.....	978-844-6809
(CrossTown Connect – Mon-Fri 7:30am-3pm)	

## Commuter Shuttle Passes Online

<a href="https://epay.cityhallsystems.com/selection">https://epay.cityhallsystems.com/selection</a>	
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## Death Certificates

Town Clerk's Office.....	978-897-1300
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## Dog Licenses

Town Clerk's Office.....	978-897-1300
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## Elections

Town Clerk's Office.....	978-897-1300
Town Meeting.....	Third Monday of May
Town Elections.....	First Tuesday of May

## Fire Department

Fire Emergencies.....	911
All Other Business.....	978-897-1014
Radio Frequency.....	470.900

## Firearm Identification Cards

Appts - Police Dept.....	978-897-1011
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## Highway Department

DPW.....	978-897-1317
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## Historical Commission

<a href="mailto:histcom@townofmaynard.net">histcom@townofmaynard.net</a>	
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## Housing Authority

(Powder Mill Circle & Concord Street Circle)	
13 Powder Mill Circle.....	978-897-8738

## Human Resources

Office.....	978-897-1355
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## Insurance Coordinator (Town Employees)

Gloria Congram.....	978-897-1307
Tuesdays 12pm-6pm	

## Inspectional Services

	978-897-1302
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## Library (Call for summer hrs)

M, F, Sat.....	10 am to 5 pm
T, Th.....	2 pm to 9 pm
W.....	10 am to 6 pm

## Marriage Licenses

Town Clerk's Office.....	978-897-1300
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## Notary Publics

Town Clerk's Office.....	978-897-1300
Select Board's Office.....	978-897-1301

## Newspapers

Maynard Beacon-Villager.....	978-371-5759
MetroWest Daily News.....	508-626-4412
Action Unlimited.....	978-371-2442

**Percolation Tests**

Board of Health Office.....978-897-1302

**Places of Worship**

St. Bridget’s Catholic Church  
*Percival Street*.....978-897-2171  
 Holy Annunciation Orthodox Church  
*Prospect Street*.....978-897-7695  
 St. Stephen’s Knanaya Church  
*Main Street*.....978-897-9285  
 Mission Evangelical Congregational Church  
*Walnut Street*.....978-897-4682  
 St. Mary’s Indian Orthodox Church  
*Great Road*.....508-251-1183  
 St. John Evangelical Lutheran Church  
*Great Road (Sudbury Line)*.....978-443-8350

**Planning Board**

Office.....978-897-1302

**Police Department**

Emergency.....911  
 Dispatch/Business Line.....978-897-1011  
 Radio Frequency.....155.01

**Post Office**

143 Main Street.....978-897-1963

**Pre-Schools**

Green Meadow School.....978-897-2138  
*5 Tiger Drive*  
 Community School.....978-897-9708  
*80 Main Street*  
 Knowledge Beginnings.....978-461-6044  
*Mill&Main, Bldg 4, Suite 100*

**Property Valuations**

Assessors’ Office.....978-897-1304

**Recreation Commission**

Boys & Girls Club Office.....978-461-2871

**Retirement Board**

Executive Director.....978-897-1320

**Schools**

Grades K – 3: Green Meadow School  
*5 Tiger Drive*.....978-897-8246  
 Grades 4 – 8: Fowler School  
*3 Tiger Drive*.....978-897-6700  
 Grades 9 – 12: Maynard High School  
*1 Tiger Drive*.....978-897-8891  
 Administration Office

*3R Tiger Drive*.....978-897-2222

**Septic Systems**

Board of Health Office.....978-897-1302

**Snow Plowing**

Highway Department.....978-897-1317

**Soil Testing**

Board of Health Office.....978-897-1302

**Tax Bills**

Billing information.....978-897-1304

**Town Accountant/Finance Director**

Office.....978-897-1306

**Town Administrator/ATA**

Office.....978-897-1375

**Town Clerk**

Office.....978-897-1300

**Town Treasurer/Collector**

Office.....978-897-1305

**Transportation – Trains**

MBTA (Acton/Fitchburg Line).....800-392-6100

**Trash/Recycling Collection**

Trash Info (DPW).....978-897-1317  
 Concerns or Issues with Pick-up:  
 E.L. Harvey.....800-321-3002

**Tree Warden**

Justin DeMarco.....978-897-1317

**Veteran’s Services**

Wayne Stanley.....978-897-0561  
 (Tuesdays 5pm-7pm)

**Voter Information and Registration**

Town Clerk’s Office.....978-897-1300

**Water Department**

Water & bill-related questions.....978-897-1317

**WAVM (local access TV/Radio)**

Mark Minasian (high school).....978-897-5213

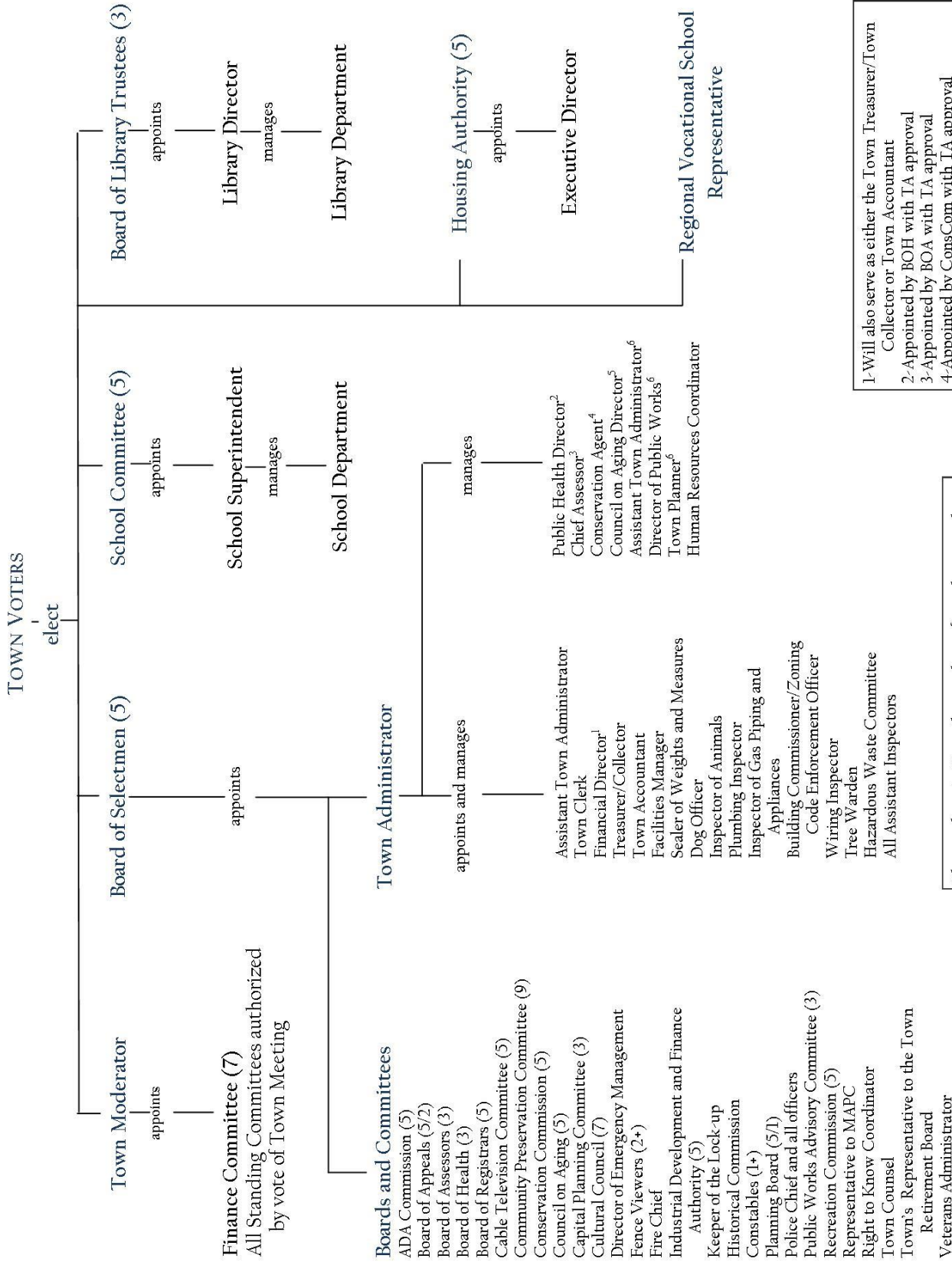
**Website**

www.townofmaynard-ma.gov

**Zip Code**.....01754

**Zoning Board of Appeals**

Office.....978-897-1301



1-Will also serve as either the Town Treasurer/Town Collector or Town Accountant  
 2-Appointed by BOH with TA approval  
 3-Appointed by BOA with TA approval  
 4-Appointed by ConsCom with TA approval  
 5-Appointed by COA with TA approval  
 6-Appointed by BOS

The numbers in ( ) are the numbers of members; numbers following a / are the number of associate members

# General Government



## SELECT BOARD

### Board Members

Chris DiSilva	Chair (1/1/20 – 7/7/20)
Justine St. John	Chair (7/7/20)
Armand Diarbekirian	Member
David Gavin	Member
Melissa Levine-Piro	Clerk (term expired 6/23/2020)
Jeffrey Swanberg	Member

This annual report for 2020 is respectfully submitted on behalf of the Maynard Select Board. This year was filled with many successes and challenges, and I would like to start by congratulating the Senior Class of 2020 for completing their high school requirements and graduating during a pandemic. Congratulations are also in order for the Maynard High School Girls Varsity Basketball Team for overcoming all of the challenges thrown at them and becoming Division 4 MIAA State Co-Champions, winning their game in an empty arena. We weren't able to honor them in the traditional way, so I wanted to do so here.

Throughout this past year, the Select Board and Town staff have worked tirelessly to meet the many challenges that surfaced as a result of the Covid-19 Pandemic. We learned how to hold meetings and public hearings via phone and video conferences, while ensuring public access to both. Early on, we became concerned about how state mandated shut downs would affect our businesses and residents. To that end, we worked with the Economic Development Committee and Town staff, especially DPW Director Justin DeMarco and Assistant Town Administrator (ATA) Megan Zammuto, to develop a plan for restaurants that would allow outdoor seating. The Affordable Housing Trust also worked quickly to help create and manage a rental assistance program.

When it became clear we would not be able to hold our annual Town Meeting as usual, Town staff and officials began to brainstorm. Through the collaboration of all departments, with a special thanks to the Town Moderator, Town Clerk's office, the DPW and WAVM, we were able to meet in a drive-in setting at the Mill & Main parking lot in June, with people listening and voting from their cars. In addition to the general operating budget, the Town also approved funding to repair the failing Green Meadow School roof and a feasibility study with the MSBA program, also for the Green Meadow School.

During 2020, we continued to consider our water and sewer infrastructure, and received updates from DPW Director Justin DeMarco regarding our water capacity and infrastructure needs. Our town is still evolving and we want to make sure we can meet the demands, with a careful eye on capacity and future development.

Due to reduced local receipts, which reduced our revenue for FY2021, it became necessary to hold another Town Meeting in October to balance our budget. We used the same format as we did in June, and it was just as successful. During this meeting, we also asked residents to consider approving a debt exclusion for a new fire station. The article passed overwhelmingly, and also



passed at the polls. Construction is expected to begin in spring of 2021. This is a project that has been debated and researched for over 20 years, and it is exciting to be able to help see it come to fruition.

This year, businesses and residences at 129 Parker Street, Maynard Commons, began to open. To date, Evviva Trattoria, 110 Grill, Dunkin Donuts, and Market Basket have opened; and there are residents living at The Vue and Camellia Gardens. We are looking forward to seeing the rest of this project through to its completion, as these businesses help provide much needed revenue for our town. New businesses also moved in downtown, and we welcome the owners who have decided that Maynard is a great town in which to invest.

We issued two cannabis retail licenses this past year, and anticipate both businesses will open in early 2021. It has been a lot of work to consider the nuances of a new industry and we thank our Town Counsel and ATA Megan Zammuto for helping us navigate these challenges.

We continue to look ahead to the future of Maynard. Our Town staff and State elected officials work together to support grant opportunities, to help stretch our dollar further. This past year the Planning Director, Bill Nemser, has worked on many projects, including both the Powder Mill Corridor program, which includes collaboration with Acton, and the Naylor Court Initiative, which will work to reimagine space and make it a more useful, more vibrant area for us all. These steps are important, as once the work is done, we will be in a better position to apply for additional grants with almost shovel ready projects.

There are some new faces in Town Hall this year. Joanna Bilotta-Simeone, already an employee in the Office of Municipal Services, replaced Michelle Jenkins as Town Clerk. She helped ensure the Town was able to successfully hold both a Presidential Election and a debt exclusion vote during her first two months in that role, which included remarkable voter turnout. Janelle Franklin was hired to replace Joanna in the Office of Municipal Services, and she already feels like a member of the team.

In early fall, both members of our financial team also announced their retirement plans for the end of the year. Finance Director Mike Guzzo will retire in early January of 2021, and while we were prepared to say goodbye to both he and Treasurer-Collector Cheryl Kane and honor both for their hard work and dedication over the past several years, we were not prepared for the loss of Cheryl Kane. She played a crucial part in putting Maynard on the path towards a culture of fiscal responsibility that we continue to strive for today. She always had the best interest of our town and residents in mind, and would advocate for them tirelessly. She was a true professional and she will be missed.

This year has truly tested us all. We are thankful to everyone who continued to help us move forward together as a town. We are especially thankful for our essential staff and first responders who continued to work, and pivoted when needed, amongst all of the uncertainty. This has not been easy on anyone. We are grateful to small businesses who adapted to restrictions and found new ways in their industries to hopefully come out of this stronger than before. We continue to be thankful for our community as a whole. The way that groups and community members stepped up to support those in need was inspiring and continues to be a testament to what makes Maynard special.

Respectfully Submitted,  
*Justine St. John,*  
*Chair, Maynard Select Board*

## TOWN ADMINISTRATOR

### *Staff:*

Gregory Johnson.....	Town Administrator
Megan Zammuto.....	Assistant Town Administrator
Becky Mosca.....	Administrative Assistant

Since accepting the role in the summer of 2018, it is my great pleasure to serve you as Town Administrator. I am genuinely excited every day to work for the families, neighbors, and businesses of Maynard to help realize the aspirations of this community.

To summarize my duties as the town’s Chief Administrative Officer, I am responsible for the daily conduct of all municipal business, but not school administration. I take my direction and implement the policies provided by the Select Board. My staff and I work with and advise town officials that are appointed to town boards, committees and advisory groups. Personally, I see Town Hall’s objective to be in service to the “customers” within the community, be they individual taxpayers, businesses and homeowners, visitors or just folks passing through.

The Town Administrator often functions as a “connector” within the community, and as such, a significant amount of my focus is to regularly meet and collaborate with the many stakeholders of the community. I partner with town boards and committees, non-profit organizations, and private enterprises to work towards achievement of the town’s goals and vision. My work in the community also guides my approach to developing my budget recommendations to the Select Board, and I strive to capture the priorities of residents and to provide resources that accomplish the most good in service to the invested taxpayers of Maynard.

Highlights from the 2020 calendar year that the Town Administrator’s Office supported include:

- Along with many members of town and school staff, including Fire Chief Anthony Stowers, who is also the town’s Emergency Management Director, as well as Health Agent Kelly Pawluczzonek and the Superintendent’s Office, met regularly to coordinate efforts in response to the COVID-19 pandemic.
- Town Offices were closed to the public in March 2020 and remained closed past the calendar year. Remote work by town staff was facilitated, and remote public meetings were successfully supported, all with minimum impact to local government’s functionality.
- Serving as the lead negotiator for employee collective bargaining agreements.
- Administered the town’s insurance programs. Our insurance partner, the Massachusetts Inter-local Insurance Association (MIIA), is the largest municipal insurance in the country. In addition to excellent service, they provide high quality training and risk assessment to help us keep our short and long term rates low.
- Re-established a Capital Planning Committee to review and evaluate needs, planning budget recommendations, and implementing funded capital projects.

- Supported an intergovernmental Memorandum of Agreement between the School Committee and Select Board to establish the shared position of Director of Building Operations.
- Appointed members to a “Tree Committee” to provide guidance to Public Works Director Justin DeMarco in his execution as the town’s Tree Warden.
- Supported the drafting of financial policies and long-range budget modeling through consultation from the University of Massachusetts’ Boston Collins Center.
- Coordination of a cyber-security program for town and school staff, involving assessment, evaluation and training, as provided through the state’s Executive Office for Technology Services and Security (EOTSS).
- Supported the planning and execution of two Town Meetings held outdoors.
- Prepared for a revised FY21 general fund operating budget to contribute to addressing projected shortfalls due to decrease revenue from local receipts, taxes, and state aid, as impacted by the COVID-19 pandemic.
- Hosted Insurance Advisory Committee (IAC) meetings is scheduled amongst union and non-union town employees to consider health insurance plans and other benefits currently and proposed option for changes.
- Participated in an initial Eligibility Period meetings with the Massachusetts School Building Authority (MSBA) in consideration of the potential replacement or renovations to the Green Meadow Elementary School.
- Supported the project to replace the roof over the kindergarten wing of the Green Meadow Elementary School.
- Participated in the new Library Director Search efforts, hosted by the Library Board of Trustees.
- Collaborated with the Request For Proposals (RFP) evaluation team and contracted consultant towards determining a finalist for the installation and management of a solar array project on school property, as approved by Town Meeting.
- Coordinated the replacement and upgrading of Town Hall’s phone lines with fiber line, as Town Hall had experienced periodic phone outages.

I also wish to record the sudden and tragic loss of Treasurer/Collector Cheryl Kane in November 2020, who left a legacy of selfless compassion for her colleagues in Town Hall and a commitment to fiscal responsibility for the community she served.

In an effort to continuously improve communication and transparency, I would like to remind everyone to visit the town’s website: <https://www.townofmaynard-ma.gov>.

A final thank you to the residents of Maynard for the opportunity to serve as your Town Administrator, I look forward to another productive year serving the community.

Respectfully submitted,

***Gregory W. Johnson***  
***Town Administrator***

***Assistant Town Administrator***

I was thrilled to begin working as the Assistant Town Administrator in April 2019. I feel incredibly grateful to contribute to this vibrant community where I live and work.

In my role as Assistant Town Administrator, I serve on the Economic Development Committee, which meets twice a month to develop plans and advise the community on policies and initiatives to foster economic development. I also chair the Parking Authority which meets twice a month to create, document, and implement clear and consistent parking policies; review all proposed parking related ordinances, and applications; hear and address citizen concerns; and promote the availability of parking to support robust economic activity in the Town of Maynard.

The pandemic in early 2020 led to a shift of priorities and work plans for many within Town Hall. When businesses were able to reopen with a limited capacity, it became clear that outdoor activities were preferable. Staff worked together to create an extension of premises program that allowed for businesses to temporarily expand their footprint onto public or private property. Ten restaurants took advantage of this new program in 2020 by offering outdoor dining for their patrons. Traffic calming equipment was supplemented through a Shared Streets grant awarded to the Town of Maynard by the Massachusetts Department of Transportation. The program improved the vibrancy in downtown Maynard and increased foot traffic. We hope to continue this practice in future years.

Public outreach and communication became even more important during 2020 when virtual communication became the norm. Town Hall staff promptly vetted virtual meeting platforms and learned how to follow the Governor's Emergency Orders to meet virtually. All public meetings have been available in real time on zoom, and we have been able to increase transparency and participation by livestreaming all Select Board meetings on Facebook. We began a monthly newsletter to over 700 subscribers to share town news, events, and safety information. 2020 also saw a 16% increase in followers on the Town of Maynard Facebook page.

The pandemic significantly impacted many in our community, and the Town of Maynard was proud to assist residents through the following programs:

- Emergency Rental Assistance Program
- Mortgage Assistance Program
- Childcare Subsidies
- Small Business Micro-Loan Program

My position also includes overseeing the Office of Municipal Services which includes Building, Zoning, Planning, Conservation, Public Health, and economic development efforts.

Respectfully submitted,

***Megan J. Zammuto***  
***Assistant Town Administrator / Executive Director of Municipal Services***

## HUMAN RESOURCES

*“A leader is anyone who takes responsibility for finding the potential in people and processes.”*  
– Brené Brown

### Staff:

Stephanie Duggan.....Human Resources Coordinator

2020 was another fast-paced year of change and growth for Human Resources in Town Hall. As a municipality we are charged with providing a wide range of services to our residents and visitors, all of which are delivered by our employees; therefore,

### **our employees are our most important asset!**

2020 reinforced that truth in a great many ways. In April, the COVID-19 global pandemic brought unprecedented changes to the way we work. Our Maynard staff willingly pitched in and worked hard together to overcome many obstacles, allowing us to safely and effectively continue the business of the town while being closed to the public. From drop boxes and curbside pickup, to outdoor town meeting and early voting, we are so proud and grateful for such a dedicated team of employees.

In November, we experienced unimaginable loss and tremendous grief in the sudden passing of our Treasurer/Collector Cheryl Kane and her son Richard, just days before she was to retire after more than eight years of service to the town. Through our Employee Assistance Plan (EAP) we were able to provide immediate group grief counseling zoom sessions for the staff, as well as free one-on-one counseling to those employees in need. We continue to slowly move forward, but we will never forget the professionalism, grace, style and mentorship that Cheryl brought to the staff and residents of Maynard – our hearts continue to go out to the Kane family.

The human resources function in Maynard plays an important role for all town employees by providing a centralized location for personnel services while working in partnership across all departments, focusing on service, efficiency and competency as the overall goal. The coordinator is a member of the Massachusetts Municipal Human Resources Association (MMHR), and assists in ensuring compliance with all state, federal, and local personnel laws and regulations, and acts as the point person for human resources/personnel-related information, including:



- Recruiting/Hiring
- Training/Development
- Benefits and Compensation & Collective Bargaining
- Wellness Initiatives & Personnel Policies
- Employee Relations
- Volunteer Coordination
- Town Insurance Programs
- Legal changes in the area of municipal human resources, and
- Many other areas, focusing on providing a quality work environment for all employees.

The Human Resources Office is usually the first point of contact for any new employee to Maynard. All of our position openings are posted on our careers website, <https://www.townofmaynard-ma.gov/gov/departments/hr/>, as well as in Town Hall. We strive to reach the most appropriate

candidate pool, and therefore will also post in the local online newspaper and/or trade publication as the situation dictates, as well as career-specific and inclusive websites.

The Human Resources Office is located in Town Hall at 195 Main Street, in the upstairs Town Administration wing. You can reach us at (978) 897-1355 or email at [hr@townofmaynard.net](mailto:hr@townofmaynard.net).

**Personnel Policies and Procedures** – Back in June of 2017, we published an extensively revised personnel policy manual. It is distributed and made available to every employee and provides comprehensive employment information. The document is kept up to date with local, state, and federal regulations and will be revised and distributed to all active employees annually. In accordance with Article 5-2 of the Town Charter, the personnel policies are to be provided as an Annual Town Report appendix. Due to the 60+ page length of the policies document, we have made it available on-line rather than including it in this report.

**Compensation** – The Human Resources office manages and maintains the six (6) Town employee collective bargaining agreements (CBAs). In 2020, contract negotiations were ongoing with the LIUNA Laborers and LIUNA Professionals unions, and we began AFSCME Clerical and NEPBA Police union negotiations later than planned amidst pandemic constraints.

Pursuant the Chapter 13 of the Town Bylaws, all employees not covered by a CBA are compensated according to the Salary Administration Plan. The plan is updated annually, and changes to the salary table are subject to Town Meeting ratification.

**Recruiting/Hiring** – The Human Resources Office participates in the hiring of all permanent town positions in varying degrees based on management experience and department-specific processes and needs. In 2019, the Coordinator was involved in the hiring of several town employees. In addition to assisting with firefighter oral board panels, the following searches were undertaken:

- *Assistant Town Clerk* – Karen Fay hired in February, 2020
- *MFD Project Coordinator* – Beth Webster hired June, 2020
- *Public Safety Dispatcher* – Michael Cunningham hired July, 2020
- *Deputy Police Chief* – Christopher Troiano hired in August, 2020
- *Municipal Services Department Assistant* – Janelle Franklin hired November, 2020
- *Library Director* – ongoing search as of December 31, 2020
- *Treasurer/Collector* – ongoing search as of December 31, 2020

In an effort to increase our advertising effectiveness, we have begun gathering data from applicants as to how they become aware of our vacancies. MassHire is a free state system for recruiting that we began to utilize in 2020. MassHire connects jobseekers across the Commonwealth to quality education, skills training, and employment opportunities.

**Student Mentoring/Shadowing** – This past year we were happy to again take part in the Maynard High School Senior Project Mentoring Program, and we are looking forward to hosting again in 2021. Partnering with the Mass Municipal Association’s Mass Town Careers Program, the Human Resources Office will also begin outreach by participating in career fairs and reaching out to career development offices of local colleges and universities by sharing our postings with their students/alumni.



**Benefits Administration** – We strive to offer the most comprehensive and cost-effective benefits to our employees and retirees. Our Insurance partner, the Massachusetts Inter-local Insurance Association, is the largest municipal insurance in the country. In addition to excellent service, they provide high quality training and risk assessment to help us keep our short and long term rates low. NFP Benefits Manager Gloria Congram administers our entire benefits program for both active employees and retirees. Open Enrollment occurs in May of each year offering many options, including:



- *BCBS Blue New England*
- *BCBS Blue Care Elect Preferred*
- *BCBS Dental Blue*
- *BCBS Medex 2 / Medicare RX*
- *BCBS Managed Blue for Seniors*
- *Boston Mutual Life Insurance*
- *BCBS Blue 20/20 Vision*
- *Aflac Ancillary Group Plans*

Gloria has Town Hall office hours on Tuesdays from 12:00pm – 6:00pm and can also be reached at 978-897-1307 or [gcongram@townofmaynard.net](mailto:gcongram@townofmaynard.net).



We also want to thank the members of our Insurance Advisory Committee (IAC) for their dedication and participation in monthly educational meetings.

**Training/Development** – The Human Resources Office has been tasked with efforts to support professional development of our employees. Despite the pandemic, through partnered training programs with the Massachusetts Interlocal Insurance Association (MIIA) and the cooperation of all town departments, we were able to secure liability insurance credits representing an overall savings in premiums.

Amidst the pandemic, the Human Resources Department also focused on offering virtual and online wellness initiatives for all Town and Schools employees. Some of the highlights during 2020 include:

- *Budgeting and Retirement Planning*
- *Weight Loss Challenges*
- *Sleep Improvement Programs*
- *Healthy Recipes/Cooking Classes*
- *Yoga and Meditation through OmPractice*
- *Home Office Plants & Gardening*
- *Remote Workspace Best Practices*
- *Navigating Stress and Anxiety During COVID through Learn to Live*
- *Online Fitness Classes*
- *Tobacco Cessation Programs*



Through training feedback and opinion surveys, the coordinator continues to work with MIIA Wellness leaders and Maynard employees to gather fresh ideas and bring new and engaging, cost-effective programs to our employees. It is our hope that by encouraging our employees to maintain a healthy lifestyle, while best taking advantage of the programs available to them, we will all see positive impacts.

**Retirements** - While it is always sad to see such talented and dedicated employees moving on, we are happy to see them embark on exciting new adventures. Thus we embrace the opportunity to welcome new employees to the Town or to provide current employees with the ability to further their careers in Maynard. We wish Police Officer Bill Duggan, Police Officer Karl Nyholm, and Fire Captain Timothy Gray all the best as they embark on their retirement journeys.

This year, we thank two dedicated department heads, Finance Director Michael Guzzo and Library Director Stephen Weiner, who voluntarily postponed retirement into 2021 to help see us through the difficulties of the pandemic and the tragic events in November.

Our Retirement Board Executive Director Ken DeMars has Town Hall office hours on Tuesdays and Thursdays from 8:00am – 4:00pm and can also be reached at 978-897-1320 or [maynard.retirement@gmail.com](mailto:maynard.retirement@gmail.com).

Respectfully submitted,  
**Stephanie E. Duggan**  
**Human Resources Coordinator**

## TOWN CLERK

### *Staff:*

Michelle Jenkins.....	Town Clerk, (Resigned October, 2020)
Joanna Bilotta.....	Town Clerk
Karen Fay.....	Assistant Town Clerk

To the Distinguished Select Board and Residents of Maynard: 2020, what a year! This has been a year of challenges due to the COVID-19 pandemic. Stay at home orders, social distancing from family, friends, co-workers, and residents, wearing masks, sanitizing everything is the new norm. Maynard hosted two town meetings, three State Elections, two local Town elections, plus a new Town Clerk joined the team in October.

The Maynard Town Clerk is appointed by the Town Administrator and is a department head. The Town Clerk, supported by the Assistant Town Clerk, roles and responsibilities include: Chief Election Officer, Registrar of Vital Records and Statistics, Records Access Officer, Record and Recording Officer, and Licensing Officer. The Town Clerk's Office also manages the public records that include implementation of the Open Meeting Law and State Ethics Conflict of Interest Laws that were revised in 2010 to all staff, boards, and committee members.

Maynard hosted two Drive-in Town Meetings at the Mill & Main Parking Lot. The first was the Annual Town Meeting held on June 13, 2020, postponed from May 18, 2020, and the Fall Town Meeting was held on October 3, 2020. Due to the hard work and efforts of election workers, the cooperation of the Department of Public Works, the School Department, the Police Department, and Scoutmaster Crissy Mitchell and Boy Scout Troop B0. Without the support of these departments and residents, we would not have been able to fulfill our mandate to host a town meeting. You will find the minutes of both meetings included within this Annual Report.

Hosting the five elections was particularly exciting, combining the polling locations into one location. Early voting by mail instituted by the State Elections Division and an extended Early Vote in Person period was voted into the Acts of 2020. Happy to say that it was a great success! On Election Day, these volunteers take that responsibility farther than most and I am grateful to have spent those election days in the presence of so many great citizens who care about our community and our democracy enough to give their time to help ensure the rest of us can vote. Thank you, Maynard Election Workers! You will find the election results included within this Annual Report.

Please check our website <https://www.townofmaynard-ma.gov>, for information on upcoming



events, elections, voter information, registering your dogs, town census as well as other information about our town government.

The Town Clerk's Office welcomes its role as the office/department where citizens seek information and assistance on all aspects of local and state government.

Respectively submitted,

**Joanna Bilotta**

**Town Clerk**

Presidential Primary Election - March 3, 2020

Registered Voters: 7,872

Voter Turnout: 3,849 (48.9%)

Annual Town Election - June 13, 2020 (delayed due to COVID-19)

Registered Voters: 7,903

Voter Turnout: 917 (12%)

State Primary Election - September 1, 2020

Registered Voters: 7,872

Voter Turnout: 3,459 (43.9%)

State (Presidential) Election - November 3, 2020 Registered Voters: 8,223

Voter turnout: 6684 (81%)

Early Voting: 4,798

Special Town Meeting - December 16, 2020 Registered Voters: 8239

Voter turnout: 1463 (18%)

Early Voting: 961

***Vital Statistics***

<i>Year</i>	<i>Births</i>	<i>Deaths</i>	<i>Marriages</i>
<b>2014</b>	111	56	48
<b>2015</b>	116	69	45
<b>2016</b>	112	76	53
<b>2017</b>	105	65	40
<b>2018</b>	123	58	44
<b>2019</b>	110	70	36
<b>2020</b>	89	85	21

***Licenses & Fees***

<b><i>Business Certificates</i></b>	\$1,740.00
<b><i>Certified Copies</i></b>	6,930.00
<b><i>Marriage Intentions</i></b>	840.00
<b><i>Oil Permits</i></b>	180.00
<b><i>Raffle Permits</i></b>	10.00
<b><i>Street Listings</i></b>	56.00
<b><i>Dog Licenses</i></b>	12,900.00
<b><i>Miscellaneous</i></b>	314.80
<b><i>Total:</i></b>	<b>\$22,970.80</b>

**DOG LICENSING:**

All 2020 dog licenses expired on December 31st, 2020. Dogs should be licensed in January & February or the owners or keepers may be subject to a fine. The law applies to all dogs six months or over, regardless of the time of year ownership is acquired. The form to register your

dog(s) was sent to you in January 2020 with your Annual Town Census. Dog registration forms may also be found on the Town of Maynard website:

<https://www.townofmaynard-ma.gov/gov/departments/town-clerk/dog-licenses/>.

**MUNICIPAL OFFICIALS**

***Elected Town Officials:***

(\*Resigned \*\*Deceased)

<u>Maynard Housing Authority</u>	<u>Term</u>	David Gavin	2023
C. David Hull (appointed)	State Appt.	<u>Americans with Disabilities Act Commission</u>	
George F. Hardy	2021	*Suzie Coughlan	2020
William N. Cranshaw	2025	Brian Berghaus	2022
Judith C. Peterson	2021	Elijah Tucker	2022
Robert Subick	2022	Gregory Johnson	2022
		Catherine Evans	2023
<u>School Committee</u>		Denise Shea	2023
Bethlynn Vergo Houlihan	2021		
Jessica Clark	2021	<u>Animal Inspector</u>	
Mary S. Brannelly	2023	Donna DeWallace	2021
Lydia B. Clancy	2022	Jennifer A. Condon	2021
Natasha Rivera	2023	*Michael Albanese	2021
		Sara Maccone	2021
<u>Select Board</u>			
*Melissa Anne Levine-Piro	2020	<u>Appeals, Board of</u>	
Armand Diarbekirian	2021	Leslie Bryant	2021
Justine L. St. John	2021	Marilyn Messenger	2021
Christopher J. DiSilva	2022	Jerry Culbert	2022
David D. Gavin	2023	John Courville	2022
Jeffrey Swanberg Jr.	2023	Paul Scheiner, Chair	2023
		Page Czepiga (alternate)	----
<u>Regional Vocational School Committee</u>		Jamal DeVita (alternate)	----
Pamela Reiniger	2023		
		<u>Assessor, Chief</u>	
<u>Town Moderator</u>		Angela M. Marrama	----
Richard Dick Downey	2021		
		<u>Assessors, Board of</u>	
<u>Trustees of the Public Library</u>		Rosalind Greenstein	2021
Sally Bubier	2021	Haig Thomas Babian	2022
Peter Reed	2022	Stephen Pomfret	2023
Janice Rosenberg	2023		
		<u>Building Commissioner</u>	
<b><i>Appointed Town Officials:</i></b>		Richard A. Asmann	----
(*Resigned **Deceased)			
<u>Affordable Housing Trust</u>		<u>Bylaw Committee</u>	
John Courville	2021	Eugene Redner	2021
Rick Lefferts	2021	James J. Early	2021
William Cranshaw	2022	William J. Cullen	2022
Donna Dodson	2022	William Kohlman	2022

Peter Reed	2023	State Rep. Kate Hogan	2020
		Jack MacKeen	2020
		Bill Nemser	2020
<u>Community Preservation Committee</u>		Lynda Thayer	2020
Randolph James	2021	Dick Downey	2020
M. John Dwyer	2021	Jerry Beck	2020
Linde Ghere	2022	Megan Zammuto	2020
Ellen C. Duggan	2022		
Richard Lefferts	2022	<u>Emergency Management Director</u>	
William Cranshaw	2022	Anthony Stowers	----
Jon Lenicheck	2023	Justin DeMarco (Deputy)	----
*Jim Coleman	2023		
Natalie Robert	2023		
		<u>Facilities Manager</u>	
<u>Conservation Agent</u>		Justin DeMarco	Per Town Charter
Kaitlin Young	----		
		<u>Assistant Facilities Manager</u>	
<u>Conservation Commission</u>		Kyle Brainard	----
James Bullis	2021		
Laura Mattei	2022	<u>Finance Director</u>	
Jeff Black	2022	Michael Guzzo	----
M. John Dwyer	2023		
Susan Erickson	2023	<u>Finance Committee</u>	
		Kelly Kane	2021
<u>Constable</u>		Thomas Black	2021
Joseph Topol	2021	Elliot Bruce	2022
Mary McCue	2021	Peter Campbell	2022
Michael Albanese	2023	Alannah Gustavson	2023
William E. Pickett, Jr.	2023	Jillian Prendergast	2023
		Ken Estabrook	2023
<u>Council on Aging</u>		<u>Fire Chief</u>	
Amy Loveless (Director)	Per Town Charter	Anthony Stowers	----
C. David Hull	2023		
Diane Wasiuk	2021	<u>Gas Inspector</u>	
Paula Copley	2021	Adam Sahlberg	2020
Angelina Flannery	2022	Ethan Corey (Alternate)	2020
Anita Dolan	2022		
<u>Cultural Council</u>		<u>Health Agent</u>	
Brad Matthews	2022	Kelly Pawluczonek	
Greg Bokis	2022		
John H. Houchin	2022	<u>Health, Board of</u>	
Morgan Kropa	2022	Kathy McMillan	2021
Andy Moerlein	2023	Ronald Cassidy	2022
Sara Lundberg	2023	Lisa Thuot	2023
		<u>Historical Commission</u>	
<u>Economic Development Committee</u>		Ellen Duggan	2021
Sarah Cressy	2020	Lee Caras	2021
Rosalind Greenstein	2020		

Jack MacKeen	2022	Megan Zammuto	----
Paul Boothroyd	2023	Justin DeMarco	----
Priscilla Sandberg	2020	Ben Hofmann	2021
		Nick Johnson	2020
<u>Local Emergency Planning Committee</u>		Jack MacKeen	2022
Chief Anthony Stowers	2020	Dan Nash	2021
Chief Michael Noble	2020	Michael Noble	----
John Flood	2020		
Robert Larkin	2020	<u>Planning Board</u>	
Stephanie Duggan	2020	William Cranshaw	2021
Justin DeMarco	2020	Gregory Tuzzolo	2022
Sarah Finnerty	2020	Andrew D'Amour	2021
		Christopher Arsenault	2023
<u>Lowell Regional Transit Authority Board</u>		Jim Coleman	2023
Vacant	2020	Natalie Robert (Alternate)	2023
<u>Magic Representative</u>		<u>Plumbing Inspector</u>	
Chris DiSilva	Per Contract	Adam Sahlberg	2020
		Ethan Corey (Alternate)	2020
<u>Master Plan Steering Committee</u>			
Brendon Chetwynd	2020	<u>Police Chief</u>	
Adam Conn	2020	Michael Noble	----
Angelina Flannery	2020		
Bill Nemser	2019	<u>Public Works Director</u>	
Greg Tuzzolo	2020	Justin DeMarco	----
Tim Houlihan	2020		
Amy Loveless	2020		
Jack Mackeen	2020	<u>Recreation Commission</u>	
		Barry Roche	2020
<u>Maynard Citizens Corps/Medical Reserve Corps</u>		Adam Sherman	2021
Janet Hales	2020	Denise Walsh	2021
Mary Hilli	2020	*Stephen Jones	2020
Bernadine Perham	2020	James Hines	2021
Mary Ellen Quintal	2020		
		<u>Registrars of Voters</u>	
<u>Maynard Green Communities Committee</u>		*Michelle L. Jenkins	----
Richard Asmann	----	Joanna Bilotta-Simeone	----
Kaitlin Young	----	Anita Dolan	2023
John Edson	----	Charles T. Shea	2023
Justin DeMarco	----	C. David Hull	2022
Marie Morando	----		
Bill Nemser	----	<u>Retirement Board</u>	
Stephen Weiner	----	Christopher F. Connelly, Sr.	2022
		Patrick Hakey	2023
<u>Metropolitan Area Planning Council</u>		Clifford Wilson	2024
Christopher DiSilva	2022	Michael Guzzo	Indef.
		Kevin Petersen	Indef.
<u>Parking Authority</u>			

Sesquicentennial Planning Committee

Molly Bergin	2020
Charles Caragianes	2020
Paula Copley	2020
Lisa Dahill	2020
Ellen Duggan	2020
David Griffin	2020
Donald James	2020
David Mark	2020
Lindsay McConchie	2020
Jennifer Picorelli	2020

Superintendent of Schools

Brian Haas	----
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Town Accountant/Finance Director

Michael Guzzo	----
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Town Administrator

Gregory W. Johnson	----
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Assistant Town Administrator

Megan J. Zammuto	----
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Town Clerk

*Michelle Jenkins	
Joanna Bilotta-Simone	----

Planning Director

Bill Nemser	----
Kaitlin Young (Assistant)	

Treasurer/Collector

**Cheryl Kane	----
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Tree Warden

Justin DeMarco	----
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Veterans Agent

Wayne Stanley	----
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Wiring Inspector

Peter Morrison	2020
Jim Downing	2020

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***Annual Town Meeting (June 13, 2020):***



**COMMONWEALTH OF MASSACHUSETTS  
MIDDLESEX, SS.  
TOWN OF MAYNARD**

At the Annual Town Meeting duly called and held at the Mill and Main Parking Lot, Maynard, MA on Saturday, June 13, 2020 at 1:30PM the following ARTICLES were voted on in a legal matter.

There was a quorum present (75 Voters=quorum); 186 voters were present.

**The Town Moderator, Richard Dick Downey, called the meeting to order at 1:43pm.**

At the start of the meeting, Moderator Richard Dick Downey requested the voters to approve the voting of the articles as followed:

Articles 1-6 -combined  
Articles 7-8 - combined  
Articles 9-11 - combined  
Article 12 - alone  
Article 13- alone  
Article 14- alone  
Articles 15, 16, 17(withdrawn), 18, 19, 20, 21, 25 and 27 -combined  
Articles 22-23 -combined  
Articles 24, 26 - combined

**MOTION PASSED UNANIMOUSLY**

**ARTICLE: 1 CERTIFIED FREE CASH APPROPRIATION**

To see if the town will vote to appropriate from available free cash the following amounts for designated purposes:

Snow & Ice Deficit	\$ 200,000.00
General Stabilization	\$ 48,277.00
Green Meadow Roof & Envelope Repairs	\$ 350,000.00
School Bathroom Facilities Renovations	\$ 60,000.00
Total Requested Appropriation	\$ 658,277.00

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$658,277.00  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would appropriate the stated amounts (totaling \$658,277) from available free cash. This article continues the best practice of using free cash for one-time expenses (such as snow and ice) and prioritized capital projects (such as the school bathroom upgrades) totaling \$260,000. The FinCom strongly supports the allocation of \$350,000 to a much-needed repair of a portion of the Green Meadow roof to re-occupy a closed section and protect the investment made last year to abate damage caused in part by roof leaks. (The total cost of the roof repair is estimated at \$650,000; see Warrant Article 13 for proposed appropriation to fund the balance.) The FinCom also supports using the \$48,277 balance of this year's total free cash of \$658,277 to augment General Stabilization as a prudent means of setting aside one-time funds for extraordinary anticipated expenses resulting from new economic realities and budget pressures due to the COVID-19 pandemic. *(Please refer also to the Sponsor's Comments)*

Comments (Sponsor): Free Cash is taxpayer money that has not been appropriated for spending. Traditionally, Maynard uses these funds to pay for one-time items or events, like a deficit in the snow and ice budget, and capital projects. The unusually mild winter allowed for less need for

appropriation towards snow and ice management than typically expected. Two capital projects are urgent needed to be funded. The roof sections over the pre-kindergarten and kindergarten wing of the Green Meadow Elementary School are proposed for repair and replacement. This amount is expected to only fund approximately half the wing's roof. The other half s replacement is proposed to be funded through debt exclusion. The bathrooms at the Fowler Middle School and Green Meadow Elementary School are in urgent need for renovations, as indicated by the School Committee. It is recommended to contribute the remaining available Free Cash to the town's General Stabilization fund for consideration of appropriation at a later Town Meeting to address budget shortfalls, particularly as a result of the COVID-19 public health impact.

**MOTION MADE:** That the Town vote approve Article 1 as printed in the warrant, except the words, "to do or act thereon".

**MOTION PASSED YES: 165 N0:5**

**ARTICLE: 2 GENERAL FUND CAPITAL OUTLAY**

To see if the town will vote to transfer unexpended balance of monies for Fiscal Year 2020 from the funds noted to Fund 8001, Fund 8008, Fund 5135, and Fund 5138 in the amounts indicated below:

**FROM:**

Fund 5067	Alumni Field & Track	ATM11 ART 8	\$	5.94
Fund 5080	Coolidge School Renovations	STM12 ART SS	\$	30,659.35
Fund 5106	School Parking/Traffic Flow Study	STM15 ART S1	\$	5,877.00
Fund 5107	ARRT Easement Purchase	STM15 ART S2	\$	10,487.06
Fund 5110	Demolition 1 Rockland Avenue	STM16 ART S1	\$	27,032.11
Fund 5112	Fowler Gym Floor Resurfacing	STM16 ART S1	\$	250.00
Fund 5114	Ford Explorer/XLT Replacement	STM16 ART S1	\$	225.45
Fund 5115	Asphalt Curb/Beam Machine	STM16 ART S1	\$	2,397.10
Fund 5117	Garage Fence & Security Improvement	STM16 ART S1	\$	22,223.19
Fund 5131	Fire Dept. Power Stretcher	ATM18 ART21	\$	229.35
			\$	<b>99,386.55</b>

**TO:**

Fund 8001	General Stabilization	\$	74,540.81
Fund 5135	DPW Capital Improvements	\$	24,845.74
		\$	<b>99,386.55</b>

To do or act thereon.

**SPONSORED BY:** Board of Selectmen  
**APPROPRIATION:** \$99,386.55  
**FINCOM RECOMMENDATION:** Recommends

Comments (Finance Committee): Passage of this article would transfer unexpended

balances from various Town operating budget accounts (totaling \$99,386.55) to General Stabilization Fund and Department of Public Works (DPW) Capital Improvements account. The FinCom endorses more regular review and reallocation of unexpended amounts from previous approved articles to new priorities. While some portion will help address overdue DPW expense needs, the majority of funds will be transferred to General Stabilization (as in Article 1), as a prudent means of settings aside one-time funds for extraordinary anticipated expenses resulting from new economic realities and budget pressures due to the COVID-19 pandemic.

Comments (Sponsor): The amounts above are unexpended. Department heads and committees have agreed that the unexpended balances should be returned to their original funding source and transferred to the above sources for future appropriation.

**MOTION MADE:** That the Town vote approve Article 2 as printed in the warrant, except the words, "to do or act thereon".

**MOTION PASSED YES: 165 N0:5**

**ARTICLE: 3 SEWER ENTERPRISE FUND BUDGET FISCAL YEAR 2021**

To see if the town will vote to recommend that the following sums be appropriated to operate the Sewer Enterprise Fund, in accordance with the provisions of M.G.L. c. 44 § 53F ½. Such sums of money as may be necessary, together with revenue from the Sewer Enterprise Fund operations, to defray the expenses for Fiscal Year 2021 (July 1, 2020 – June 30, 2021).

**TOTAL REVENUES \$3,368,249.00**

**EXPENSES - DIRECT**

Sewer - Salaries	\$ 254,184.00
Sewer-Expense	\$ 313,710.00
Sewer - Capital	\$ 237,971.00
Sewer - Long Term Debt Principal	\$ 654, 153.00
Sewer - Long Term Debt Interest	\$ 188,962.00
Sewer - Waste Water Treatment Plant Expense	\$ 1,192,051.00
<b>TOTAL EXPENSES - DIRECT</b>	<b>\$ 2,841,031.00</b>

**EXPENSES - INDIRECT**

Insurance - Health/Life/Unemployment	\$ 185,427.00
Retirement	\$ 15,668.00
Shared Employee Costs	\$ 326,123.00
<b>TOTAL EXPENSES - INDIRECT</b>	<b>\$ 527,218.00</b>

**TOTAL FY2021 BUDGET \$3,368,249.00**

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: \$ \$2,841,031.00  
 FINCOM RECOMMENDATION: RRecommends



Comments (Finance Committee): Passage of this article would adopt the proposed Sewer Enterprise Fund Budget for FY2021, total \$ 3,368,249 and appropriate \$2,841,031 for Direct Expenses. (While the \$527,218 in Indirect Expenses is appropriated through the Town General Fund Budget in Article 12, this amount is reimbursed by the Sewer Enterprise Fund). The Finance Committee supports the increase in the Sewer Enterprise Fund budget, as it reflects needed spending for sewer infrastructure. The overall budget increases \$289,273 or 9.4%. Increases in capital spending total \$175,000 which is the majority of the increase. The consultant that runs the waste water treatment plant increases \$52,000 or 4.6%. Salaries increases include \$50,000 for half of a Water/Sewer Superintendent, which is an added position. The Water and Sewer staff are currently are less than 50% of the staffing levels recommended by the state DEP for a system our size.

Comments (Sponsor): The Fiscal year 2021 Sewer Enterprise Budget is a 2.72% increase from the departments originally proposed Fiscal Year 2020 budget. Fiscal year 2020 budget was adjusted to address loss in revenue due to the loss of a well source. Fiscal year 2021 reflects the restoration of those budget decreases. The increase in Fiscal Year 2021 Sewer Enterprise Fund Budget is a result of rising expenditures due to several factors including inflation, increased need for capital improvements to distribution and treatment, contract services, collective bargaining, state and federal unfunded mandates, which include increased staffing levels to meet Department of Environmental Protection (DEP) recommended personnel levels for a utility equivalent to the complexities and size of Maynard's.

**MOTION MADE:** That the Town vote approve Article 3 as printed in the warrant, except the words, "to do or act thereon".

**MOTION PASSED YES: 165 N0:5**

**ARTICLE: 4 ENTERPRISE SEWER CLOSE OUTS**

To see if the town will vote to transfer unexpended balance of monies for Fiscal Year 2020 from the funds noted below to Fund 6425 Capital Equipment Sewer:

**FROM:**

Fund 6405	WWTP Equipment Upgrades	ATM12 ART12	\$ 77.48
Fund 6409	Sewer Plant Water System	ATM12 ART12	\$ 234.22
Fund 6421	Fire Alarm Sys. Installation at WWTP	STM15 ART4	\$5,135.00
Fund 6422	Pump House Mech. Sys. Upgrades	STM15 ART4	\$4,303.74
			<b>\$9,750.44</b>

**TO:**

Fund 6425	Capital Equipment Sewer		<b>\$9,750.44</b>
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To do or act thereon.

SPONSORED BY: Department of Public Works

APPROPRIATION: \$9,750.44  
 FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would transfer unexpended balances from various accounts (totaling \$9,750.44) to the Capital Equipment Sewer account. The FinCom supports this and similar efforts as a best practice to more regularly review and reassign unexpended amounts from previous sewer projects to prioritized newer needed small capital expenditures in the Sewer Enterprise budget.

Comments (Sponsor): The amounts above are unexpended. The town's Department of Public Works (DPW) endorses the closure and reallocation of unexpended balances as it relates to sewer projects. These projects have remaining balances from the actual cost of the projects listed.

Combining remaining balances into a dedicated article is an efficient and effective means of fiscal responsibility. This will allow the department to invest remaining funds into needed small capital upgrades.

**MOTION MADE:** That the Town vote to approve Article 4 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES: 165 N0:5**

**ARTICLE: 5 WATER ENTERPRISE FUND BUDGET FISCAL YEAR 2021**

To see if the town will vote to recommend that the following sums be appropriated to operate the Water Enterprise Fund, in accordance with provisions of M.G.L. c. 44 §53F ½ such sums of money as may be necessary, together with revenue from Water Enterprise Fund operations, to defray the expenses for FY2021 (July 1, 2020 - June 30, 2021).

<b>TOTAL REVENUES</b>	<b>\$2,160,573.00</b>
<b>EXPENSES - DIRECT</b>	
Water - Salaries	\$ 305,830.00
Water -Expense	\$ 779,398.00
Water - Capital	\$ 156,761.00
Water -Long Term Debt Principal	\$ 498,228.00
Water -Long Term Debt Interest	\$ 113,306.00
<b>TOTAL EXPENSES - DIRECT</b>	<b>\$1,853,523.00</b>
<b>EXPENSES - INDIRECT</b>	
Insurance - Health/Life/Unemployment	\$ 96,548.00
Retirement	\$ 10,446.00
Shared Employee Costs	\$ 200,056.00
<b>TOTAL EXPENSES -INDIRECT</b>	<b>\$ 307,050.00</b>
<b>TOTAL FY2021 BUDGET</b>	<b>\$2,160,573.00</b>

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$1,853,523.00
FINCOM RECOMMENDATION:	Recommends

Comments (Finance Comments): Passage of this article would adopt the proposed Water Enterprise Fund Budget for FY2021, total \$2,160,573 and appropriate \$1,853,523 for Direct Expenses. (While the \$307,050 in Indirect Expenses is appropriated through the Town General Fund Budget in Article 12, this amount is reimbursed by the Water Enterprise Fund.) The Finance Committee supports the increase in the Water Enterprise Fund budget, as it reflects needed spending for water infrastructure. The overall budget increases \$419,793 or 21.7%. Increases in capital spending total \$346,000. This includes the creation of a capital line in the budget for future spending, the yearly costs associated with the water borrowing elsewhere on the warrant, and costs for water distribution improvements. The budget also includes \$50,000 for half of a Water/Sewer Superintendent, which is an added position. The Water and Sewer staff are currently are less than 50% of the staffing levels recommended by the state DEP for a system our size.

Comments (Sponsor): The Fiscal Year 2021 Water Enterprise Budget is an 11.5% increase from the departments originally proposed Fiscal Year 2020. Fiscal year 2020 budget was adjusted to address loss in revenue due to the loss of a well source. The increase in Fiscal Year 2021 Water Enterprise Fund Budget is a result of rising expenditures due to several factors including inflation, contract services, collective bargaining, state and federal unfunded mandates, which include increased staffing levels to meet DEP recommended personnel levels for a utility equivalent to the complexities and size of Maynard 's. An additional growing need for the utility is to address severe capital improvement projects to deal with water capacity and quality issues. Included in Fiscal year 2021 budget is debt service for the completion of new water supply source known as Well "4A". Well "4A" is a well source identified to supplement the loss of a well source at another facility. This is the first step in the department's multi-phased water improvement plan.

**MOTION MADE:** That the Town vote approve Article 5 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES: 165 N0:5**

**ARTICLE: 6 ENTERPRISE WATER CLOSE OUTS**

To see if the town will vote to transfer unexpended balance of monies for Fiscal Year 2020 from the funds noted below to Fund 6341 Capital Equipment Water.

**FROM:**

Fund 4501	Water Main Loop		\$ 2,009.67
Fund 6305	4" Pump & Hose	ATM10 ART13	\$ 2,746.14
Fund 6315	Compact Utility Excavator	STM11 ART6	\$ 721.00
Fund 6317	Van Replacement	ATM12 ART11	\$ 1,471.04

Fund 6331	Steel Bldg. Water Div. Storage	STM16 ART4	\$ 17.71
			<b>\$166,280.56</b>

**TO:**

Fund 6342	Capital Equipment Water	<b>\$166,280.56</b>
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To do or act thereon.

SPONSORED BY:	Department of Public Works
APPROPRIATION:	\$166,280.56
FINCOM	Recommends
RECOMMENDATION:	

Comments (Finance Committee): Passage of this article would transfer unexpended balances from various accounts (totaling \$166,280.56) to the Capital Equipment Water account. The FinCom supports this and similar efforts as a best practice to more regularly review and reassign unexpended amounts from previous water projects to prioritized newer needed small capital expenditures in the Water Enterprise budget.

Comments (Sponsor): The amounts above are unexpended. The town's Department of Public Works (DPW) endorses the closure and reallocation of unexpended balances as it relates to water projects. These projects have remaining balances from the actual cost of the projects listed.

Combining remaining balances into a dedicated article is an efficient and effective means of fiscal responsibility. This will allow the department to invest remaining funds into needed smaller capital upgrades.

**MOTION MADE:** That the Town vote approve Article 6 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES: 165 N0:5**

**ARTICLE: 7 BORROWING AUTHORIZATION WATER ENTERPRISE**

To see if the town will vote to raise and appropriate, or transfer from available funds or otherwise, the sum of \$1,500,000.00 to be expended by the Board of Selectmen to procure, purchase and construct equipment necessary for the operation of water treatment and distribution services and to meet said appropriation to authorize the Town Treasurer, with Approval of the Board of Selectmen, to borrow \$1,500,000.00 under M.G.L Chapter 44, or any other enabling authority.

<b>PURPOSE</b>	<b>AMOUNT</b>
Water Treatment Capital Improvements	\$1,500,000.00

**TOTAL APPROPRIATION**

\$1,500,000.00

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$1,500,000.00  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would raise and appropriate, or transfer from available funds or otherwise, the sum of \$1,500,000 for installation of a replacement well and other work necessary for the effective operation of water treatment and distribution services. This appropriation will be funded out of the Water Enterprise Fund and is an important first step in a long-term capital improvement process to increase water capacity and ensure that the Town has adequate supply of water. *(See also Sponsor 's Comments in the Warrant.)*

Comments (Sponsor): The Town of Maynard has identified the need to pursue additional drinking water sources. The town has worked closely with state regulatory agencies, local officials and water engineering experts to identify appropriate solutions to meet the current water demand for the Town. This article asks the Town to approve funding for the construction and engineering of the installation of a replacement well and to pursue new drinking water sources per the towns long-term water utility capital plan. These are all items which need to be completed to ensure the Town can continue to provide safe drinking water and fire protection for the residents and business in Maynard. Yearly funding for this debt is included in the water and sewer enterprise operation budget, which is a reflection of the utilities users' rates. Well "4A" is a well source identified to supplement the loss of a well source at another facility. This is the first step in the departments multi-phased water improvement plan, which can be found on the following link, [https://www.townofmaynard-ma .gov/dpw/water-and-sewer/](https://www.townofmaynard-ma.gov/dpw/water-and-sewer/)

**MOTION MADE:** That the Town vote approve Article 7 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES: 162 N0:7**

**ARTICLE: 8 LEASE TO PURCHASE AMBULANCE**

To see if the town will vote pursuant to Chapter 44 Section 21c to authorize the Board of Selectmen to enter into lease agreement for the lease and purchase of an ambulance for a period of five (5) years but in any event not in excess of the useful life of the property to be procured on such term and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreement and to fund the first year of the lease with a \$79,413 appropriation from Capital Stabilization for FY2020 for the payment required in the first fiscal year.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$79,413.00  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would authorize the Board of Selectmen to enter into a five-year lease-to-purchase agreement on a new ambulance and appropriate \$79,413 for the first year of that agreement. The current ambulance is seven years old with recurring maintenance issues where reliability is paramount. A lease/purchase arrangement is a more balanced option for acquiring a new vehicle, given the other financial demands on the town. Furthermore, the lease payments will be covered by the income derived from ambulance services. *(See also Sponsor 's Comments)*

Comments (Sponsor): Ambulances are the busiest vehicles in most fire department fleets and are typically replaced about every six-year's or even less based on the condition of the vehicle. Maynard's ambulance responds to over 1,000 emergencies per year and in recent years has become more of a maintenance issue. In 2019 the vehicle spent a considerable amount of time out of service for repairs to the electrical system, and a new radiator among other issues. When our ambulance is out of service we need to either borrow an ambulance or rely on mutual aid which adds considerably to response times. In addition the town loses revenue generated by an ambulance transport if it is a mutual aid ambulance. This new ambulance will replace the fire departments current ambulance which was purchased in 2013. The current ambulance may be designated as a reserve ambulance to be used when the new one is out of service for maintenance, repairs, or warranty work.

**MOTION MADE:** That the Town vote approve Article 8 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES: 162 NO:7**

**ARTICLE: 9 COMMUNITY PRESERVATION RESERVE FUND  
APPROPRIATIONS FISCAL YEAR 2020**

TO SEE IF THE TOWN WILL VOTE TO appropriate from Community Preservation Funds the amounts recommended by the Community Preservation Committee (CPC) for community preservation projects, as presented to the CPC, with each item to be considered a separate appropriation, in accordance with the requirements of Massachusetts General Laws Chapter 44B.

Appropriations:

From the Community Housing Reserve Fund the amount of **\$30,000**, and from the Budgeted Reserve Fund the amount of **\$45,000**, for the Maynard Affordable Housing Trust Fund.

From the Budgeted Reserve Fund the amount of **\$9,500** for the Regional Housing Services Office Membership, with unexpended funds as of June 30, 2022 being returned to their funding source.

From the Historic Preservation Reserve Fund the amount of **\$8,000** for the Marble Farm Project Plan, with unexpended funds as of June 30, 2022 being returned to their funding source.

From the Historic Preservation Reserve Fund the amount of **\$20,000** for the Historic Mill Curfew Bell, with unexpended funds as of June 30, 2022 being returned to their funding source.

From the Open Space Reserve Fund, the amount of **\$10,000** for the Conservation Fund.

From the Budgeted Reserve Fund, the amount of **\$10,000** for the Memorial Park & Rail Trail Benches, with unexpended funds as of June 30, 2022 being returned to their funding source.

From the Budgeted Reserve Fund, the amount of **\$50,000** for the Maynard High School Front Field Irrigation Project, with unexpended funds as of June 30, 2023 being returned to their funding source.

To do or act thereon.

SPONSORED BY:	Community Preservation Committee
APPROPRIATION:	\$182,500.00
FINCOM RECOMMENDATION:	Recommends

Comments (Finance Committee): Passage of this article would appropriate \$182,500 in FY2020 Community Preservation Funds to various projects as detailed in the article. The funds in this article were collected through the town's Community Preservation Act (CPA) real estate tax surcharge, and this vote is needed in order for those funds to be used. The Town's Community Preservation Committee (CPC) oversees these funds and makes recommendations to Town Meeting on appropriations. The FinCom believes that the CPC has properly vetted these projects and that these projects provide long-term enhancements to our Town while keeping incurred future expenses to a minimum. *(Please refer also to the Sponsor 's Comments)*

**Comments (Sponsor): The funding for these projects comes from a 1.5% real estate tax surcharge on residential properties and a partial state match. Applications for projects can** come from community groups and town departments. Project eligibility to use this funding is defined by state Community Preservation Act legislation.

- The funding for the Maynard Affordable Housing Trust will add to funds provided in previous years to support initiatives to create affordable housing in Maynard.
- The Regional Housing Services Office Membership will help the Town effectively implement, administer and monitor affordable housing projects.
- The Marble Farm Project Plan will fund a feasibility plan and landscape design that integrates safely preserving the Marble Farm foundations behind attractive fencing and creating a public park with access to the Assabet River Rail Trail.
- The Historic Mill Curfew Bell has been gifted to the Town, and funding for this project will go toward safely removing, refurbishing, and storing the bell until it is permanently displayed.
- The funding for the Conservation Fund will add to funds provided in past years to support efforts to purchase property for conservation land protection.
- The Memorial Park and Rail Trail Benches project will fund the purchase and

installation of new benches and trash receptacles in Memorial Park and along the Assabet River Rail Trail.

- The funding for the Maynard High School Front Field Irrigation Project will be used to upgrade the field and the irrigation system of the field.

**MOTION MADE:** That the Town vote approve Article 9 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES: 169 N0:2**

**ARTICLE: 10 COMMUNITY PRESERVATION FUND BUDGET FISCAL YEAR 2021**

To see if the Town will vote to appropriate or reserve from FY2021 Community Preservation Fund revenues in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation:

Appropriations:

Administrative & Operating Expenses	\$ 10,000.00
Long Term Debt. Principal	\$105,000.00
Long Term Debt. Interest	\$ 20,500.00

Reserves:

Historic Preservation Reserve	\$ 28,000.00
Open Space Reserve	\$ 28,000.00
Community Housing Reserve	\$ 28,000.00
Budgeted Reserve	\$ 60,500.00

TOTAL FY2021 BUDGET \$280,000.00

To do or act thereon:

SPONSORED BY:	Community Preservation Committee
APPROPRIATION:	\$280,000.00
FINCOM RECOMMENDATION:	Recommends

Comments (Finance Committee): Passage of this article would authorize \$280,000 in FY2021 Community Preservation Funds to be appropriated or reserved as recommended by the Town's CPC. The CPA program continues to be a valuable source of revenue to our town with the benefit of the state partial match of funds, which is currently set slightly over 11%. This budget is based on the projection of CPA revenue collected through the real estate tax surcharge. CPA money has designated uses only. The CPC has distributed the anticipated monies according to the rules set forth by the CPA.

Comments (Sponsor): Community Preservation Fund monies come from a 1.5% real estate tax surcharge on Maynard residential properties and a partial state match. This article authorizes the FY2021 amounts to be added to the community preservation reserve funds. The funds can be used to support a variety of community projects, as defined by state Community Preservation Act legislation. Applications for projects are reviewed annually, generally in the



fall, and can come from community groups and town departments. This article also includes funding to cover ongoing debt payments on the municipal golf course land, which was purchased as a Community Preservation Fund project.

**MOTION MADE:** That the Town vote approve Article 10 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES: 169 N0:2**

**ARTICLE: 11 AUTHORIZE REVOLVING FUNDS CHAPTER 44, SECTION 53E1/2**

To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant to G.L. c. 44 Section 53E Y2 for the fiscal year beginning July 1, 2020 to be expended in accordance with the bylaws heretofore approved.

<b>Revolving Fund</b>	<b>Spending Limit</b>
Conservation Commission - Wetlands Bylaw Consultant Fees	\$25,000.00
Planning Board - Site Plan Review	\$25,000 .00
Disposal - Drop Off Center	\$15,000.00
Board of Health - Licensing Fees	\$25,000.00
Council on Aging - COA Van Service	\$70,000 .00
Sealer of Weights & Measures	\$5,000.00
Electrical/Wiring Inspection Services	\$65,000.00
Plumbing & Gas Inspection Services	\$60,000.00
Municipal Permitting	\$40,000.00
Recreation	\$20,000.00
<b>TOTAL OF ALL REVOLVING FUNDS</b>	<b>\$350,000.00</b>

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): This is annual procedural article to authorize revolving funds so that the Town can collect and disburse money for certain stated purposes.

Comments (Sponsor): Revolving funds provide the flexibility to deposit funds and pay expenditures across fiscal years. The Town Meeting has previously established the funds listed above with specific allowed purposes and this article authorizes each fund's annual revolving limit.

**MOTION MADE:** That the Town vote approve Article 11 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 169 **N0:**2

**ARTICLE: 12 FISCAL YEAR 2021 SALARY ADMINISTRATION PLAN**

To see if the Town, under the authority of G.L.c.41 sec. 108A, will vote to amend the Maynard Salary Administration Plan Salary Table:

	Minimum	Maximum
<b>Full-Time</b>	\$20.00	\$45.00
<b>Part-Time Employees</b> (no less than MA minimum wage)	\$12.75	\$40.00
<b>Part-Time Specialized</b> (i.e. certified/licensed)	\$20.00	\$50.00
<b>Veterans' Agent</b>	Annually	\$9,884.00
<b>Inspector of Animals</b>	Annual Stipend	\$105.00
<b>Registrar of Votes</b>	Annual Stipend	\$105.00
<b>Clerk, Registrar of Votes</b>	Annual Stipend	\$515.00
<b>Moderator</b>	Annual Stipend	\$75.00

To do or act thereon.

SPONSORED BY: Board of Selectmen  
 APPROPRIATION: None  
 FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): This is an annual procedural article to make adjustments to the salary table and other terms in the Town's Salary Administration Plan. (See also sponsor's comments)

Comments (Sponsor): Full-Time Employees range has been increased from \$16.50 minimum/\$40.00 maximum to \$20.00 minimum/\$45.00 maximum, remaining consistent with collective bargaining agreement and individual employment contract rates. Part-time Employee minimum wage has been increased from \$12.00 per hour to \$12.75 per hour, staying current with Massachusetts Minimum Wage. Veterans' Agent annual salary has been increased by a 2% cost of living allowance (COLA) from \$9,690.00 to \$9,884.00.

**MOTION MADE:** That the Town vote approve Article 12 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 162 N0:5

**ARTICLE: 13 TOWN GENERAL FUND BUDGET FISCAL YEAR 2021**

To see if the town will vote to raise and appropriate, transfer from available funds or otherwise provide to meet the salaries and wages of Town Officers and employees, expense, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2021 (July 1, 2020 – June 30, 2021) and further, to accept and expend Federal and State Funds to offset certain salaries or expenses or outlays.

General Government	\$ 3,312,632.00
Public Safety	\$ 5,098,744.00
Education – Maynard	\$ 20,292,760.00
Education – Assabet	\$ 1,256,568.00
Public Works	\$ 2,135,089.00
Culture and Recreation	\$ 590,844.00
Debt Service	\$ 3,452,787.00
Reserve Fund	\$ 250,000.00
Employee Benefits	<u>\$ 8,586,411.00</u>

**Total General Fund Expenses \$44,975,835.00**

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$44,975,835.00  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Comments): To be provided at Town Meeting.

Comments (Sponsor): See Attachment Appendix “A” – the appendix information is only a guide and is non-binding except as to the single raise and appropriation vote of **\$ 44,975,835.00**  
The categories noted above are for explanation purposes.

**MOTION MADE:** That the Town vote approve Article 13 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 151 N0:17

**ARTICLE: 14 DEBT EXCLUSION APPROPRIATION FOR BORROWING  
AUTHORIZATION (GREEN MEADOW)**

To see if the town will vote to raise, and appropriate, or transfer from available funds or otherwise, the sum of \$300,000.00 for the purpose of repair/replace of the roof and incidental envelope elements at Green Meadow Elementary School, including the payment of costs incidental or related thereto; that to

meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$300,000.00 under Chapter 44 of the General Laws or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. To do or act thereon.

<u>PURPOSE</u>	<u>AMOUNT</u>
Replacement of Roof at Green Meadow Elementary School	\$300,000.00
<b>TOTAL APPROPRIATION</b>	<b>\$300,000.00</b>

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$300,000.00  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would authorize \$300,000 to be raised through a debt exclusion for repairs to portions of the roof of the Green Meadow Elementary School (GMES). The cost of these repairs is \$650,000, and the remaining \$350,000 is being funded from Certified Free Cash (see Article 1). The flat roof repair cannot be funded by Certified Free Cash alone, and this article proposes the balance to be funded by a debt exclusion to bond \$300,000 for 5 years with an added annual average tax bill impact for those 5 years of approximately \$16 (based on the average single family home valuation of approx. \$398,000). The FinCom strongly recommends this action to protect this critical building asset and re-open the closed classrooms, especially in light of uncertain future funding from the state due to the COVID-19 pandemic. (See also sponsor’s comments)

Comments (Sponsor Comments): The roof sections over the pre-kindergarten and kindergarten wing of the Green Meadow Elementary School are proposed for repair and replacement. This amount is expected to only fund approximately half the wing’s roof. The other half’s replacement is proposed to be funded through Free Cash appropriation.

**MOTION MADE:** That the Town vote approve Article 14 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 156 **N0:**14

**ARTICLE: 15 ZONING BY-LAWS AMENDMENT SUBSECTION FROM 9.4.9 TO 9.4.8**

To see if the town will vote to

1. AMEND SECTION 9.4.9 PARKING STANDARDS WITHIN THE DOD; by changing the section number and all subsections from 9.4.9 to 9.4.8.

To do or act thereon.

SPONSORED BY: Planning Board  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article is needed to correct a typographic error in the Town's Zoning By-Laws.

Comments (Sponsor): This section was incorrectly numbered, resulting in a jump from Section 9.4.7 to 9.4.9. This amendment will correct the numbering discrepancy.

**MOTION MADE:** That the Town vote approve Article 15 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 163 N0:4

**Sent to the Attorney General's on July 14, 2020 for approval.**

**ARTICLE: 16 ARTICLE 97 LAND TRANSFER**

To see if the Town will vote to change the use of the following parcels of land from school use to conservation purposes and to transfer them from the care, custody and control of the Board of Selectmen to the Conservation Commission: Town of Maynard Assessors Records: Map 9 Parcel 106, Map 8 Parcel 132, Map 8 Parcel 131, and Map 8 Parcel 204A also shown on a plan of land in Maynard Mass., dated April 23, 1970 recorded in the Middlesex South Registry of Deed Plan 765 of 1970 including Lot B, Lot C, Parcel Z and Parcel Y, respectively and including 19.488 acres more or less. These being the parcels of land transferred in satisfaction of the requirements of Section 4 of Chapter 195 of the Acts of 2012.

To do or act thereon.

SPONSORED BY: Conservation Commission & Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): This article pertains to a group of parcels which abut Conservation Commission-owned land off of Blue Jay Way and are undevelopable. Passage of this article would change the use of this group of parcels from school use to conservation purposes and transfer them to the Conservation Commission in fulfillment of the 2012 agreement that authorized the solar farm off Waltham Street.

*(See also sponsor's comments)*

Comments (Sponsor): When the capped landfill on Waltham Street was acquired by the Town, it was dedicated as open space, and therefore under Article 97 protections. Article 97 provides that property taken or acquired for conservation or open space purposes shall not be used for other purposes without approval by a two-thirds vote of each branch of the state legislature and a "no net loss" of open space or

conservation land. Article 97 also requires a municipality to dedicate another area of land equal or greater in size and natural resource value to compensate for the area lost.

In 2012, Legislature approved the transfer of the Waltham Street parcel for the solar farm, requiring two specific conditions: (1) that a portion of the property is used to build a public dog park; and (2) that the Town transfers a piece of land to the Conservation Commission. At the time, the Town never transferred property to the Conservation Commission. Until the land swap is finalized, the Town cannot apply for certain state grants.

This group of parcels abuts Conservation owned land off of Blue Jay Way and is undevelopable due to wetlands.

**MOTION MADE:** That the Town vote approve Article 16 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 163 N0:4

**ARTICLE: 17 TAKING FOR BRIDGE**

To see if the Town will vote to authorize the Board of Selectmen to purchase, acquire or take by eminent domain, permanent and temporary easements in the parcels of land located along Beacon Street, Florida Road and Florida Court at: 2 Florida Road, 3,000 sq. ft. +/-; 2 Florida Road, 360 sq. ft. +/-; 2 Florida Road, 1,000 sq. ft. +/-; 3 Beacon Street, 3,300 sq. ft. +/-; 3 Beacon Street 280 sq. ft. +/-; 9 Florida Road 900 sq. ft. +/-; 9 Florida Road 1,500 sq. ft. +/-; 2 Florida Court 900 sq. ft. +/-; 2 Florida Court 1,300 sq. ft. +/-; 2 Florida Court 100 sq. ft. +/-; 1 Florida Court 100 sq. ft. +/-; all as shown on a plan by CME Associates Inc., sheet 6, dated revised as of August 22, 2019 and on file with the Town Clerk, the acquisition of said land having been determined to be necessary for the health and welfare of the inhabitants of Maynard and to be used for municipal purposes; and further transfer \$280,000 from Capital Stabilization to fund said purchase or taking along with all associated legal and engineering costs necessary and for the miscellaneous improvements and incidental costs associated with the Bridge Construction project.

To do or act thereon.

**SPONSORED BY:** Board of Selectmen  
**APPROPRIATION:** \$280,000  
**FINCOM RECOMMENDATION:** Recommends

Comments (Finance Committee): Passage of this article would (a) authorize the Board of Selectmen to purchase, acquire, or take by eminent domain permanent and temporary easements necessary to re-construct the Florida Rd. bridge (a project being funded by the Massachusetts Department of Transportation) and (b) appropriates \$280,000 for the land acquisition and improvements that are necessary to construct the bridge (such as water line work and water valve and gate replacement), but not covered by the state funding. *(See also sponsor's comments)*

Comments (Sponsor): The Town of Maynard is working with the Massachusetts Department of Transportation (MassDOT) to replace Bridge M-10-006, Florida Road over the Assabet River, which was built in 1915. The purpose of the project is to replace a structurally deficient concrete arch with new steel beams, a concrete bridge deck, and concrete foundations. MassDOT is responsible for administering the Design Process and providing Resident Engineer Services. Funding for this \$2.75 million dollar project will come from a combination of federal and state funding.

The Town of Maynard is responsible for the administration and costs associated with acquiring all needed public and private property rights necessary for this project. This article asks the Town to authorize the Board of Selectmen to purchase, acquire, or take by eminent domain permanent and temporary easements necessary to construct the bridge. This article also requests that funds be appropriated for the land acquisition and improvements that are necessary to construct the bridge, but are outside of the scope of the MassDOT project, such as water line work and water valve and gate replacement.

**MOTION MADE:** That the Town vote to withdraw this article.

**MOTION MADE TO INDEFINITELY POSTPONE THIS PARTICLE PASSED.**

**ARTICLE: 18 AUTHORIZE LEASE-LICENSE OF MUNICIPAL PROPERTY FOR SOLAR PHOTOVOLTAIC INSTALLATION**

To see if the town will vote to change the use of the following parcels of land from school use to general municipal use: A portion of the High School Roof Top, the area above and as connected to the following school department properties – High School, Middle School, Green Meadow Elementary and Alumni Field and put them under the care custody and control of the Board of Selectmen and to authorize the Board of Selectmen, in the name and behalf of the Town, to execute one or more lease(s) on said property with a commercial solar firm for the installation and operation of solar photovoltaic facilities for electric generation, for periods of up to 30 years upon such terms and conditions as determined by the Board of Selectmen and to enter into a Power Purchase Agreement for periods of up to 30 years for the purchase of the solar energy generated by the facilities.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would place certain portions of School Department properties within the control of the Board of Selectmen, which is necessary for the agreements authorized in Article 22.

Comments (Sponsor): Town Meeting authorization is required for the Board of Selectmen to execute a lease and a Power Purchase Agreement with the selected private solar firm for the proposed Solar Photovoltaic Installations.

**MOTION MADE:** That the Town vote approve Article 18 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 163 **N0:**4

**ARTICLE: 19 ZONING BY-LAW AMENDMENT SECTION 9.4.3, DOWNTOWN MIXED USE PROPOSED CHANGE**

To see if the Town will vote to amend the Town of Maynard’s Zoning By-laws as follows:

**1. AMEND SECTION 9.4.3, DOWNTOWN MIXED-USE OVERLAY DISTRICT (DOD); PERMITTED AND PROHIBITED USES; TABLE H: TABLE OF DOD USES,** so that it reads: (the proposed change is stricken, the proposed additional text is underlined)

Use	Permitted (Y), Not Permitted (N), Special Permit (SP)
Mixed Use with 6 or fewer dwelling units*	Y
Mixed Use with more than 6 dwelling units*	SP
Multi-Family Dwelling (for lots that do not fall under the restricted area below)	SP
Multi-Family Dwelling (for lots with frontage on Main or Nason Streets bounded by Florida Road and Summer Street or for lots with frontage on Summer Street between Nason and Main Streets).	N

*\*For mixed-use projects in the DOD, a majority of space on the ground floor (more than 50%), ~~excluding common and mechanical areas~~, shall be for retail, restaurant, office and/or medical office use, unless other non-residential uses are authorized by the Planning Board. Nonresidential space, excluding parking areas, on the ground floor, must be equal to at least 15% of the total occupied space in the building, and consist of a minimum of 2,000 square feet. Area designated for motor vehicle parking and circulation that is located under upper level occupied building space shall not exceed 25% of the building footprint.*

**2. AMEND SECTION 11.0, “DEFINITIONS” BY ADDING A DEFINITION FOR “GROUND FLOOR“ SO THAT IT READS (the proposed additional text is underlined):**

Ground Floor: The first floor above finished grade at the frontage of the property.

To do or act thereon.

SPONSORED BY: Planning Board  
 APPROPRIATION: None  
 FINCOM RECOMMENDATIONS: Recommends



Comments (Finance Committee): Passage of this article would clarify and tighten the requirements in the Town’s Zoning By-Laws for commercial space in mixed-use developments in the Downtown Overlay District (DOD). This revision would bring the Zoning By-Laws in greater alignment with the original intent of the DOD overlay of encouraging development to support a vibrant downtown that includes commercial space on the first floor of mixed-use buildings.

Comments (Sponsor): Mixed-use projects would require that a majority of the ground level space be for commercial uses. Removing the exclusion of common and mechanical areas allows for more commercial space. This would allow for a more balanced and vibrant mix of compatible uses in the Downtown Overlay District. The objective of requiring nonresidential space on the ground level to be equal to at least 15% of the total occupied space in the building and have a 2,000 square foot minimum is to create financially sustainable nonresidential uses on the first floor while supporting residential and other non-residential uses.

Amending the definitions to include “Ground Floor” clarifies exactly where the 50% commercial space is required.

**MOTION MADE:** That the Town vote approve Article 19 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 163 N0:4

**Sent to the Attorney General’s on July 14, 2020 for approval.**

**ARTICLE: 20 ZONING BY-LAW LIVE WORK DEFINITION AND USE TABLE**

To see if the town will vote to

- 1. AMEND SECTION 3.1.2 TABLE A – USE REGULATIONS, BY CHANGING “Y”** (A use allowed by right) to “PB” (Planning Board Special Permit) in the “CB” (Central Business) Zoning District, for the “live/work dwelling unit” use so that it reads (the proposed additional text is underlined; deleted text is stricken):

Principal Uses	S-1	S-2	GR	B	CB	HCI	I	GA	OS
Live/work dwelling unit	N	N	N	Y	<del>Y</del> <u>PB</u>	Y	N	N	N

- 2. AMEND SECTION 11.0, “DEFINITIONS” BY EDITING THE DEFINITION FOR “LIVE/WORK DWELLING UNIT” SO THAT IT READS** (the proposed additional text is underlined):

Live/Work Dwelling Unit: A structure or portion of a structure that combines a commercial, manufacturing, or artistic activity with a residential living space for the owner or occupant and that person’s household, whereby the residential use of the space is secondary or accessory to the principal use as a place of work. Sales, display, and consignment of work produced on the premises, as well as classes held for instruction, are permitted.

To do or act thereon.

SPONSORED BY: Planning Board  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would clarify and tighten the requirements for Live/Work Dwelling Units to be primarily commercial, and require that a Special Permit be secured from the Planning Board for Live/Work units in the Central Business District. The goal is to ensure the vibrancy of commercial areas and that the Live/Work units are not used primarily for housing.

Comments (Sponsor): Requiring a Special Permit from the Planning Board to allow Live/Work Dwelling Units in the Central Business District will help to ensure that the intensity of the commercial, manufacturing, or artistic activity enhances the vibrancy of downtown. Amending the definition to require the primary use to be a commercial, manufacturing, or an artistic activity also furthers this goal, and amending the definition to include sales and services distinguishes the use from Home Occupations.

**MOTION MADE:** That the Town vote approve Article 20 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 163 N0:4

**ARTICLE: 21 ZONING BYLAW AMENDMENT: RENAMING BOARD OF SELECTMEN TO SELECT BOARD IN ZONING BYLAWS**

To see if the Town will vote to amend the Maynard Zoning Bylaws, to replace all gendered references to "Board of Selectmen" with "Select Board" or take any other action relative thereto.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: N/A  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would amend the Town's Zoning By-Laws to replace all references to "Board of Selectmen" with "Select Board." The term "selectman" is almost 400 years old, and the "Board of Selectmen" remains the only town board or committee whose name is gender-specific. A growing number of towns in Massachusetts (currently more than 90) have changed or are considering changing the name of their executive board to "Select Board," to reflect the diversity of their membership and to be more inclusive.

Comments (Sponsor): The Board of Selectmen wish to alter their body's official title to be gender-neutral. This change would be reflected in the town's Zoning Bylaws.

**MOTION MADE:** That the Town vote approve Article 21 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED YES:** 163 N0:4

**Sent to the Attorney General's on July 14, 2020 for approval.**

**ARTICLE: 22 TOWN REPORT ACCEPTANCES**

To hear and act upon the reports of Town Officers and Committees.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): This is an annual procedural article to accept reports from various Town committees.

Comments (Sponsor): This is an annual procedural article to accept reports from various Town committees. The town's Annual Report is the specific report proposed for acceptance. Separately, the final draft of the town's Master Plan has been presented to the Board of Selectmen and will be considered to be proposed for Town Meeting acceptance at a future date to allow for more review and discussion by the public.

**MOTION MADE:** That the Town vote to approve Article 22 as printed in the warrant, except the words, "to do or act thereon".

**MOTION PASSED.**

**ARTICLE: 23 OBSOLETE EQUIPMENT, MATERIAL**

To see if the town will vote to authorize the Board of Selectmen to dispose of surplus and or obsolete equipment or materials, as authorized by M.G.L. c. 30B.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): This is an annual procedural article to allow the Board of Selectmen to sell or dispose of surplus equipment in accordance with state law.

Comments (Sponsor): Annual article to allow sale/disposal of surplus equipment, if any, in accordance with state law.

**MOTION MADE:** That the Town vote approve Article 23 as printed in the warrant, except the words, "to do or act thereon"

**MOTION PASSED.**

**ARTICLE: 24 HOME RULE PETITION – SPECIAL LEGISLATION CONCERNING LIQUOR LICENSE AT J. SALAMONE**

To see if the Town will vote to authorize the Board of Selectmen to file a Home Rule Petition with the General Court for a special law authorizing the Town to grant an additional license for the sale of all alcoholic beverages to be drunk off the premises for the property located at 193 Main Street, Maynard. The proposed Special Act would read as follows:

**AN ACT AUTHORIZING THE TOWN OF MAYNARD TO GRANT AN ADDITIONAL LICENSE FOR THE SALE OF ALCOHOLIC BEVERAGES TO BE DRUNK OFF THE PREMISES AT 193 MAIN STREET**

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the local licensing authority of the town of Maynard may grant an additional license for the sale of all alcoholic beverages not to be drunk on the premises, under section 15 of said chapter 138, to J. Salamone Enterprises, Inc. d/b/a Russell's Convenience Store located at 193 Main Street in the town of Maynard, Massachusetts. The license shall be subject to all of said chapter 138 except said section 17.

(b) The licensing authority shall not approve the transfer of the license granted under this section to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If a licensee terminates or fails to renew a license granted under this section or any such license is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this section.

(d) All licenses granted under this section shall be issued within 1 year after the effective date of this act; provided, however, that a license originally granted within that time period may be granted to a new applicant under subsections (b) or (c) thereafter.

SECTION 2. Upon the issuance of the license authorized under this act, the licensee shall return physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, its license for the sale of wine and malt beverages not to be drunk on the premises under section 15 of chapter 138.

SECTION 3. This Act shall take effect upon its passage.

And that the Board may make modifications and changes which do not effect the substance of the Act.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would authorize the Board of Selectmen to seek an additional license for the sale of all alcoholic beverages to be drunk/consumed off the premises for Russell’s Convenience Store, located at 193 Main Street. This matter was approved at 2019 Annual Town Meeting; however, the article at that time was missing the specific address for the licensee, which is now required by state law. Another Town Meeting vote to approve is required for this matter to go forward. *(See also sponsor’s comments)*

Comments (Sponsor): The state legislature issues liquor licenses to municipalities, primarily based on a ratio of population. The legislature must be petitioned for additional licenses. Advocates in support of this petition propose an additional license is necessary to balance the three (3) existing licenses for all alcohol package stores not to be drunk on premise. If granted by the legislature, interested parties must apply for the license to the Board of Selectmen per the town’s established rules and regulations.

**MOTION MADE:** That the Town vote to approve Article 24 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED.**

**ARTICLE: 25 RENAMING BOARD OF SELECTMEN TO SELECT BOARD IN GENERAL BYLAWS**

That the Town vote to authorize the Board of Selectmen to petition the legislature to amend the Maynard Town Charter to replace all gendered references to “Board of Selectmen” with “Select Board”, and further that the Town votes to amend the Maynard General Bylaws to replace all gendered references to “Board of Selectmen” with “Select Board”.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would (a) authorize the Board of Selectmen to petition the Massachusetts legislature to amend Maynard’s Town Charter to replace all references to “Board of Selectmen” with “Select Board,” and (b) amend the Town’s General By-Laws to replace all references to “Board of Selectmen” with “Select Board.” The term “selectman” is almost 400 years old, and the “Board of Selectmen” remains the only town board or committee whose name is gender-specific. A growing number of towns in Massachusetts (currently more than 90) have changed or are considering changing the name of their executive board to “Select Board,” to reflect the diversity of their membership and to be more inclusive.

Comments (Sponsor): The Board of Selectmen wish to alter their body’s official title to be gender-neutral. This change would be reflected in the Town Charter and General Bylaws. A change to the Town Charter requires the state legislature’s approval.

**MOTION MADE:** That the Town vote to approve Article 25 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED YES:** 163 **NO:** 4

**ARTICLE: 26 COMMUNITY PRESERVATION FUND CLOSE OUT UNDESIGNATED FUND BALANCE**

To see if the Town will vote to reserve from FY2017 and FY2018 Community Preservation Fund undesignated fund balance in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation:

Reserves:

Historic Preservation Reserve	\$ 11,975.26
Open Space Reserve	\$ 11,975.26
Community Housing Reserve	\$ 11,975.26
Budgeted Reserve	<u>\$ 83,826.88</u>

**TOTAL BALANCE** **\$119,752.66**

To do or act thereon.

SPONSORED BY: Community Preservation Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would re-allocate unspent Community Preservation funds from previous fiscal years to specific areas within the Community Preservation Fund. The CPC designated amounts based on guidance from Massachusetts General Laws Chapter 44B.

Comments (Sponsor): Undesignated fund balances are unspent funds generated by favorable operation during the previous fiscal years that are available for appropriation.

**MOTION MADE:** That the Town vote to approve Article 26 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED.**

**ARTICLE: 27 AUTHORIZATION TO ENTER TAX AGREEMENT FOR TOWN AND SCHOOL PROPERTY**

To see if the town will vote, pursuant to the provisions of G.L. c. 59 § 38H, to authorize the Board of Selectmen and the Board of Assessors to negotiate and enter into a structured tax agreement for personal

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and real property with the lessee of the solar photovoltaic energy generating facility to be developed on municipal property, upon such terms and conditions as the Board of Selectmen and the Board of Assessors shall deem to be in the best interest of the Town;  
To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments (Finance Committee): Passage of this article would allow the Town to negotiate and enter into an agreement with a developer to install solar panels on the roof of the Maynard High School and on canopies over the parking areas in the school complex. The roof of the High School was built solar ready, so the supporting infrastructure is already in place, providing cost savings for the installation. The developer would be assessed a real estate tax on the improvements, giving the town additional tax revenue. Additionally, the town would be able to purchase the electricity generated by the facility. The town has had considerable previous experience with solar arrays at the landfill site on Waltham Street.

Comments (Sponsor): The selected developer of the Solar PV installations on rooftops of town and/or school buildings will be required to pay property taxes for the personal property that are installed at the locations. The Massachusetts Department of Revenue allows Towns to enter into a structured tax agreement which enables the Town and the solar firm to meet the Board of Assessors' valuation for the term of said agreement. This agreement would provide the Town with a known annual taxable income stream and would reduce tax uncertainty for the firm. The warrant article is needed to authorize the Board of Selectmen, in consultation with the Board of Assessors, to negotiate and enter into this agreement.

**MOTION MADE:** That the Town vote to approve Article 27 as printed in the warrant, except the words, "to do or act thereon".

**MOTION PASSED YES: 163 NO: 4**

**At 3:41 PM, it was unanimously voted to dissolve the ANNUAL TOWN MEETING.**

FY2020 Levy Limit	30,432,490
Plus 2.5%	760,812
Plus New Growth Estimate	520,000
	<u><b>31,713,302</b></u>
Plus Debt Exclusion	2,178,366
Plus Debt Exclusion - GMES Roof	66,444
	<u>                    </u>
<b>TOTAL ESTIMATED REVENUE FROM TAXATION</b>	<u><b>33,958,112</b></u>
Education - Chapter 70	5,442,941
Education - Charter School Reimbursement	192,924
General Government	1,749,569
Less: Cherry Sheet Assessments - General Government	(106,053)
Less: Cherry Sheet Assessments - School Choice	(198,847)
Less: Cherry Sheet Assessments - Charter School	(1,119,489)
	<u>                    </u>
	-
<b>TOTAL LOCAL AID</b>	<u><b>5,961,045</b></u>
<b>ESTIMATED LOCAL RECEIPTS</b>	<b>2,890,000</b>
Bond Premium Reimb - Police Station	2,214
Bond Premium Reimb - School Boilers	401
Bond Premium Reimb - High School	21,386
Bond Premium Reimb - High School	14,183
Bond Premium Reimb - High School	15,992
	<u>                    </u>
<b>TOTAL BOND PREMIUM REIMBURSEMENT</b>	<u><b>54,176</b></u>
Water Enterprise Indirect Costs - Transfer to GF	307,050
Sewer Enterprise Indirect Costs - Transfer to GF	527,218
Peg Access - Comcast	180,287
Peg Access - Verizon	180,287
Ambulance Receipts - Transfer to GF	250,000
	<u>                    </u>
<b>TOTAL TRANSFERS FROM OTHER FUNDS</b>	<u><b>1,444,842</b></u>
School Building Assistance Reimbursement	897,660
<b>Free Cash</b>	-
	<u>                    </u>
<b>TOTAL GENERAL FUND REVENUE</b>	<u><b>45,205,835</b></u>



ACCOUNT NAME	FY2020	FY2020	FY2021	FY2021 Recom	% Change
	BUDGET	ACTUAL	BUDGET	vs	FY2021 vs
		31-Dec-19	RECOMM	FY2020 Budget	FY2020
114 Total Salaries - Moderator	\$ -	\$ -	\$ -	\$ -	0.00%
114 Total Other Expenses - Moderator	\$ 149	\$ 94	\$ 149	\$ -	0.00%
114 Total Moderator Expenses	\$ 149	\$ 94	\$ 149	\$ -	0.00%
122 Total Salaries - Selectman	\$ 69,843	\$ 33,321	\$ 71,240	\$ 1,397	2.00%
122 Total Other Expenses - Selectman	\$ 33,200	\$ 14,156	\$ 28,200	\$ (5,000)	-15.06%
122 Total Selectman Expenses	\$ 103,043	\$ 47,477	\$ 99,440	\$ (3,603)	-3.50%
129 Total Salaries - Town Administrator	\$ 293,900	\$ 138,669	\$ 296,456	\$ 2,556	0.87%
129 Total Other Expenses- Town Administrator	\$ 15,950	\$ 9,178	\$ 15,450	\$ (500)	-3.13%
129 Total Expenses - Town Administrator	\$ 309,850	\$ 147,847	\$ 311,906	\$ 2,056	0.66%
131 Total Salaries - Finance Committee	\$ -	\$ -	\$ -	\$ -	0.00%
131 Total Other Expenses- Finance Committee	\$ 500	\$ 461	\$ 500	\$ -	0.00%
131 Total Expenses - Finance Committee	\$ 500	\$ 461	\$ 500	\$ -	0.00%
135 Total Salaries - Accountant	\$ 165,688	\$ 79,892	\$ 168,053	\$ 2,365	1.43%
135 Total Other Expenses- Accountant	\$ 4,650	\$ 1,473	\$ 4,650	\$ -	0.00%
135 Total Expenses - Accountant	\$ 170,338	\$ 81,365	\$ 172,703	\$ 2,365	1.39%
141 Total Salaries - Assessor	\$ 161,911	\$ 78,353	\$ 166,434	\$ 4,523	2.79%
141 Total Other Expenses-Assessor	\$ 29,970	\$ 27,409	\$ 36,970	\$ 7,000	23.36%
141 Total Expenses - Assessor	\$ 191,881	\$ 105,762	\$ 203,404	\$ 11,523	6.01%
145 Total Salaries - Treasurer	\$ 213,024	\$ 97,318	\$ 202,175	\$ (10,849)	-5.09%
145 Total Other Expenses-Treasurer	\$ 36,610	\$ 13,976	\$ 36,610	\$ -	0.00%
145 Total Expenses - Treasurer	\$ 249,634	\$ 111,294	\$ 238,785	\$ (10,849)	-4.35%
151 Total Salaries - Legal	\$ -	\$ -	\$ -	\$ -	0.00%
151 Total Other Expenses-Legal	\$ 87,000	\$ 38,427	\$ 86,000	\$ (1,000)	-1.15%
151 Total Expenses - Legal	\$ 87,000	\$ 38,427	\$ 86,000	\$ (1,000)	-1.15%
155 Total Salaries - Data Processing	\$ -	\$ -	\$ -	\$ -	0.00%
155 Total Other - Data Processing	\$ 323,512	\$ 213,983	\$ 339,132	\$ 15,620	4.83%
155 Total Expenses - Data Processing	\$ 323,512	\$ 213,983	\$ 339,132	\$ 15,620	4.83%
156 Total Salaries - PEG Access	\$ 229,692	\$ 89,426	\$ 245,215	\$ 15,523	6.76%
156 Total Other - PEG Access	\$ 135,706	\$ 47,489	\$ 115,359	\$ (20,347)	-14.99%
156 Total Expenses - PEG Access	\$ 365,398	\$ 136,915	\$ 360,574	\$ (4,824)	-1.32%
158 Total Salaries - Tax Title	\$ -	\$ -	\$ -	\$ -	0.00%
158 Total Other - Tax Title	\$ 5,700	\$ 5,100	\$ 5,700	\$ -	0.00%
158 Total Expenses - Tax Title	\$ 5,700	\$ 5,100	\$ 5,700	\$ -	0.00%

ACCOUNT NAME	FY2020	FY2020	FY2021	FY2021 Recom	% Change
	BUDGET	ACTUAL	BUDGET	vs	FY2021 vs
		31-Dec-19	RECOMM	FY2020 Budget	FY2020
161 Total Salaries - Town Clerk	\$ 107,415	\$ 42,230	\$ 119,910	\$ 12,495	11.63%
161 Total Other Expenses-Town Clerk	\$ 4,450	\$ 16,205	\$ 8,550	\$ 4,100	92.13%
161 Total Expenses - Town Clerk	\$ 111,865	\$ 58,435	\$ 128,460	\$ 16,595	14.83%
162 Total Salaries - Elect & Regist..	\$ 935	\$ -	\$ 935	\$ -	0.00%
162 Total Other Elect & Regist..	\$ 2,850	\$ -	\$ -	\$ (2,850)	-100.00%
162 Total Expenses - Elect & Regist..	\$ 3,785	\$ -	\$ 935	\$ (2,850)	-75.30%
163 Total Salaries - Election	\$ -	\$ -	\$ 16,750	\$ 16,750	0.00%
163 Total Other - Election	\$ 29,000	\$ 1,629	\$ 12,000	\$ (17,000)	-58.62%
163 Total Expenses - Election	\$ 29,000	\$ 1,629	\$ 28,750	\$ (250)	-0.86%
192 Total Salaries - Facilities	\$ 138,702	\$ 40,660	\$ 77,500	\$ (61,202)	-44.12%
192 Total Other - Facilities	\$ 242,100	\$ 176,484	\$ 283,000	\$ 40,900	16.89%
192 Total Expenses - Facilities	\$ 380,802	\$ 217,144	\$ 360,500	\$ (20,302)	-5.33%
195 Total Salaries - Town Reports Printing	\$ -	\$ -	\$ -	\$ -	0.00%
195 Total Other - Town Reports Printing	\$ 1,500	\$ -	\$ 5,500	\$ 4,000	266.67%
195 Total Expenses - Town Reports Printing	\$ 1,500	\$ -	\$ 5,500	\$ 4,000	266.67%
500 Total Salaries - Municipal Services	\$ 280,971	\$ 134,461	\$ 288,554	\$ 7,583	2.70%
500 Total Other - Municipal Services	\$ 36,687	\$ 16,685	\$ 37,089	\$ 402	1.10%
500 Total Expenses - Municipal Services	\$ 317,658	\$ 151,146	\$ 325,643	\$ 7,985	2.51%
541 Total Salaries - Council on Aging	\$ 119,133	\$ 56,838	\$ 122,188	\$ 3,055	2.56%
541 Total Other - Council on Aging	\$ 39,250	\$ 14,238	\$ 39,250	\$ -	0.00%
541 Total Expenses - Council on Aging	\$ 158,383	\$ 71,076	\$ 161,438	\$ 3,055	1.93%
543 Total Salaries - Veterans	\$ 9,690	\$ 4,829	\$ 9,690	\$ -	0.00%
543 Total Other - Veterans	\$ 51,500	\$ 12,745	\$ 48,500	\$ (3,000)	-5.83%
543 Total Expenses - Veterans	\$ 61,190	\$ 17,574	\$ 58,190	\$ (3,000)	-4.90%
930 Total Salaries - Capital Projects	\$ -	\$ -	\$ -	\$ -	0.00%
930 Total Other - Capital Projects	\$ -	\$ -	\$ -	\$ -	0.00%
930 Total Expenses - Capital Projects	\$ -	\$ -	\$ -	\$ -	0.00%
945 Total Salaries - Liability Insurance Premiums	\$ -	\$ -	\$ -	\$ -	0.00%
945 Total Other - Liability Insurance Premiums	\$ 363,755	\$ 351,921	\$ 385,923	\$ 22,168	6.09%
945 Total Expenses - Liability Insurance Premiums	\$ 363,755	\$ 351,921	\$ 385,923	\$ 22,168	6.09%

FY2020 FY2020 FY2021 FY2021 Recom % Change

ACCOUNT NAME	BUDGET	ACTUAL	BUDGET	_vs	FY2021 vs
		31-Dec-19	RECOMM		FY2020 Budget
955 Total Salaries - Town Audit	\$ -	\$ -	\$ -	\$ -	0.00%
955 Total Other - Town Audit	\$ 39,000	\$ 35,000	\$ 39,000	\$ -	0.00%
955 Total Expenses - Town Audit	\$ 39,000	\$ 35,000	\$ 39,000	\$ -	0.00%
Total Salaries - General Government	\$ 1,790,904	\$ 795,997	\$ 1,785,100	\$ (5,804)	-0.32%
Total Other - General Government	\$ 1,483,039	\$ 996,653	\$ 1,527,532	\$ 44,493	3.00%
Total Expenses - General Government	\$ 3,273,943	\$ 1,792,650	\$ 3,312,632	\$ 38,689	1.18%
210 Total Salaries - Police	\$ 2,295,057	\$ 1,085,524	\$ 2,300,057	\$ 5,000	0.22%
210 Total Other - Police	\$ 257,483	\$ 86,869	\$ 252,122	\$ (5,361)	-2.08%
210 Total Expenses - Police	\$ 2,552,540	\$ 1,172,393	\$ 2,552,179	\$ (361)	-0.01%
220 Total Salaries - Fire	\$ 2,058,983	\$ 950,260	\$ 2,104,740	\$ 45,757	2.22%
220 Total Other - Fire	\$ 134,200	\$ 62,740	\$ 146,600	\$ 12,400	9.24%
220 Total Expenses - Fire	\$ 2,193,183	\$ 1,013,000	\$ 2,251,340	\$ 58,157	2.65%
215 Total Salaries - Dispatch	\$ 268,370	\$ 132,479	\$ 291,775	\$ 23,405	8.72%
215 Total Other - Dispatch	\$ 3,450	\$ 332	\$ 3,450	\$ -	0.00%
215 Total Expenses - Dispatch	\$ 271,820	\$ 132,811	\$ 295,225	\$ 23,405	8.61%
Total Salaries - Public Safety	\$ 4,622,410	\$ 2,168,263	\$ 4,696,572	\$ 74,162	1.60%
Total Other - Public Safety	\$ 395,133	\$ 149,941	\$ 402,172	\$ 7,039	1.78%
Total Expenses - Public Safety	\$ 5,017,543	\$ 2,318,204	\$ 5,098,744	\$ 81,201	1.62%
300 Total Salaries - Education	\$ 14,995,433	\$ 5,946,596	\$ 15,735,806	\$ 740,373	4.94%
300 Total Other - Education	\$ 4,495,520	\$ 1,772,401	\$ 4,556,954	\$ 61,434	1.37%
300 Total Expenses - Education	\$ 19,490,953	\$ 7,718,997	\$ 20,292,760	\$ 801,807	4.11%
310 Total Salaries - Assabet Valley Assessment	\$ -	\$ -	\$ -	\$ -	0.00%
310 Total Other- Assabet Valley Assessment	\$ 1,122,297	\$ 676,107	\$ 1,256,568	\$ 134,271	11.96%
310 Total Expenses- Assabet Valley Assessment	\$ 1,122,297	\$ 676,107	\$ 1,256,568	\$ 134,271	11.96%
Total Salaries - Education	\$ 14,995,433	\$ 5,946,596	\$ 15,735,806	\$ 740,373	4.94%
Total Other - Education	\$ 5,617,817	\$ 2,448,508	\$ 5,813,522	\$ 195,705	3.48%
Total Expenses - Education	\$ 20,613,250	\$ 8,395,104	\$ 21,549,328	\$ 936,078	4.54%
421 Total Salaries - DPW Administration	\$ 179,934	\$ 79,878	\$ 191,294	\$ 11,360	6.31%
421 Total Other - DPW Administration	\$ 118,150	\$ 75,277	\$ 118,150	\$ -	0.00%
421 Total Expenses - DPW Administration	\$ 298,084	\$ 155,155	\$ 309,444	\$ 11,360	3.81%
422 Total Salaries - Construction and Maint.	\$ 420,600	\$ 203,804	\$ 435,593	\$ 14,993	3.56%
422 Total Other - Construction and Maint.	\$ 994,350	\$ 413,469	\$ 1,011,250	\$ 16,900	1.70%
422 Total Expenses - Construction and Maint.	\$ 1,414,950	\$ 617,273	\$ 1,446,843	\$ 31,893	2.25%

ACCOUNT NAME	FY2020	FY2020	FY2021	FY2021 Recom	% Change
	BUDGET	ACTUAL	BUDGET	vs	FY2021 vs
		31-Dec-19	RECOMM	FY2020 Budget	FY2020
423 Total Salaries - Snow and Ice	\$ 85,000	\$ 40,898	\$ 85,000	\$ -	0.00%
423 Total Other - Snow and Ice	\$ 32,000	\$ 14,127	\$ 32,000	\$ -	0.00%
423 Total Salaries - Snow and Ice	\$ 117,000	\$ 55,025	\$ 117,000	\$ -	0.00%
491 Total Salaries - Cemetery	\$ 178,112	\$ 95,455	\$ 185,302	\$ 7,190	4.04%
491 Total Other - Cemetery	\$ 74,000	\$ 52,046	\$ 76,500	\$ 2,500	3.38%
491 Total Expenses - Cemetery	\$ 252,112	\$ 147,501	\$ 261,802	\$ 9,690	3.84%
Total Salaries - Public Works	\$ 863,646	\$ 420,035	\$ 897,189	\$ 33,543	3.88%
Total Other - Public Works	\$ 1,218,500	\$ 554,919	\$ 1,237,900	\$ 19,400	1.59%
Total Expenses - Public Works	\$ 2,082,146	\$ 974,954	\$ 2,135,089	\$ 52,943	2.54%
610 Total Salaries - Library	\$ 474,948	\$ 221,574	\$ 488,518	\$ 13,570	2.86%
610 Total Other - Library	\$ 67,826	\$ 54,719	\$ 67,826	\$ -	0.00%
610 Total Expenses - Library	\$ 542,774	\$ 276,293	\$ 556,344	\$ 13,570	2.50%
612 Total Salaries - Roosevelt Building	\$ -	\$ -	\$ -	\$ -	0.00%
612 Total Other - Roosevelt Building	\$ 32,000	\$ 17,060	\$ 32,000	\$ -	0.00%
612 Total Salaries - Roosevelt Building	\$ 32,000	\$ 17,060	\$ 32,000	\$ -	0.00%
619 Total Salaries - Historical Preservation	\$ -	\$ -	\$ -	\$ -	0.00%
619 Total Other - Historical Preservation	\$ 2,500	\$ -	\$ 2,500	\$ -	0.00%
619 Total Expenses - Historical Preservation	\$ 2,500	\$ -	\$ 2,500	\$ -	0.00%
Total Salaries - Culture & Recreation	\$ 474,948	\$ 221,574	\$ 488,518	\$ 13,570	2.86%
Total Other - Culture & Recreation	\$ 102,326	\$ 71,779	\$ 102,326	\$ -	0.00%
Total Expenses - Culture & Recreation	\$ 577,274	\$ 293,353	\$ 590,844	\$ 13,570	2.35%
710 Total Salaries - Principal Long Term Debt	\$ -	\$ -	\$ -	\$ -	0.00%
710 Total Other - Principal Long Term Debt	\$ 2,658,230	\$ 475,000	\$ 2,734,714	\$ 76,484	2.88%
710 Total Expenses - Principal Long Term Debt	\$ 2,658,230	\$ 475,000	\$ 2,734,714	\$ 76,484	2.88%
751 Total Salaries - Interest Long Term Debt	\$ -	\$ -	\$ -	\$ -	0.00%
751 Total Other - Interest Long Term Debt	\$ 794,015	\$ 401,754	\$ 703,073	\$ (90,942)	-11.45%
751 Total Expenses - Interest Long Term Debt	\$ 794,015	\$ 401,754	\$ 703,073	\$ (90,942)	-11.45%
752 Total Salaries - Interest Short Term Notes	\$ -	\$ -	\$ -	\$ -	0.00%
752 Total Other - Interest Short Term Notes	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%
752 Total Expenses - Interest Short Term Notes	\$ 15,000	\$ -	\$ 15,000	\$ -	0.00%
Total Salaries - Debt Service	\$ -	\$ -	\$ -	\$ -	0.00%
Total Other - Debt Service	\$ 3,467,245	\$ 876,754	\$ 3,452,787	\$ (14,458)	-0.42%
Total Expenses - Debt Service	\$ 3,467,245	\$ 876,754	\$ 3,452,787	\$ (14,458)	-0.42%

ACCOUNT NAME	FY2020	FY2020	FY2021	FY2021 Recom	% Change
	BUDGET	ACTUAL	BUDGET	_vs	FY2021 vs
		31-Dec-19	RECOMM	FY2020 Budget	FY2020
910 Total Salaries - Ret Sys Pension Contrib.	\$ -	\$ -	\$ -	\$ -	0.00%
910 Total Other - Ret Sys Pension Contrib.	\$ 2,392,532	\$ 2,392,532	\$ 2,532,453	\$ 139,921	5.85%
910 Total Expenses - Ret Sys Pension Contrib.	\$ 2,392,532	\$ 2,392,532	\$ 2,532,453	\$ 139,921	5.85%
913 Total Salaries - Unemployment Compens.	\$ -	\$ -	\$ -	\$ -	0.00%
913 Total Other - Unemployment Compens.	\$ 50,000	\$ 8,253	\$ 48,000	\$ (2,000)	-4.00%
913 Total Expenses - Unemployment Compens.	\$ 50,000	\$ 8,253	\$ 48,000	\$ (2,000)	-4.00%
914 Total Salaries - Health Insurance	\$ -	\$ -	\$ -	\$ -	0.00%
914 Total Other - Health Insurance	\$ 5,506,223	\$ 2,684,553	\$ 5,641,458	\$ 135,235	2.46%
914 Total Expenses - Health Insurance	\$ 5,506,223	\$ 2,684,553	\$ 5,641,458	\$ 135,235	2.46%
915 Total Salaries - Life Insurance	\$ -	\$ -	\$ -	\$ -	0.00%
915 Total Other - Life Insurance	\$ 10,500	\$ 4,567	\$ 10,500	\$ -	0.00%
915 Total Expenses - Life Insurance	\$ 10,500	\$ 4,567	\$ 10,500	\$ -	0.00%
916 Total Salaries - Medicare	\$ -	\$ -	\$ -	\$ -	0.00%
916 Total Other - Medicare	\$ 343,000	\$ 161,553	\$ 354,000	\$ 11,000	3.21%
916 Total Expenses - Medicare	\$ 343,000	\$ 161,553	\$ 354,000	\$ 11,000	3.21%
Total Salaries - Employee Benefits	\$ -	\$ -	\$ -	\$ -	0.00%
Total Other- Employee Benefits	\$ 8,302,255	\$ 5,251,458	\$ 8,586,411	\$ 284,156	3.42%
Total Expenses- Employee Benefits	\$ 8,302,255	\$ 5,251,458	\$ 8,586,411	\$ 284,156	3.42%
132 Reserve Fund - Original Budget	\$ 250,000	\$ -	\$ 250,000	\$ -	0.00%

ACCOUNT NAME	FY2020	FY2020	FY2021	FY2021 Recom	% Change
	BUDGET	ACTUAL	BUDGET	vs	FY2021 vs
		31-Dec-19	RECOMM	FY2020 Budget	FY2020
<b><u>SALARIES</u></b>					
General Government	\$ 1,561,212	\$ 706,571	\$ 1,539,885	\$ (21,327)	-1.37%
Public Safety	\$ 4,622,410	\$ 2,168,263	\$ 4,696,572	\$ 74,162	1.60%
Public Works	\$ 863,646	\$ 420,035	\$ 897,189	\$ 33,543	3.88%
Cultural & Recreation	\$ 474,948	\$ 221,574	\$ 488,518	\$ 13,570	2.86%
Education - Maynard	\$ 14,995,433	\$ 5,946,596	\$ 15,735,806	\$ 740,373	4.94%
Education - Assabet	\$ -	\$ -	\$ -	\$ -	0.00%
Employee Benefits	\$ -	\$ -	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	\$ -	\$ -	0.00%
Reserve Fund	\$ -	\$ -	\$ -	\$ -	0.00%
Peg Access	\$ 229,692	\$ 89,426	\$ 245,215	\$ 15,523	6.76%
<b>TOTAL SALARIES</b>	<b>\$ 22,747,341</b>	<b>\$ 9,552,465</b>	<b>\$ 23,603,185</b>	<b>\$ 855,844</b>	<b>3.76%</b>
<b><u>OTHER EXPENSES</u></b>					
General Government	\$ 1,347,333	\$ 949,164	\$ 1,412,173	\$ 64,840	4.81%
Public Safety	\$ 395,133	\$ 149,941	\$ 402,172	\$ 7,039	1.78%
Public Works	\$ 1,218,500	\$ 554,919	\$ 1,237,900	\$ 19,400	1.59%
Cultural & Recreation	\$ 102,326	\$ 71,779	\$ 102,326	\$ -	0.00%
Education - Maynard	\$ 4,495,520	\$ 1,772,401	\$ 4,556,954	\$ 61,434	1.37%
Education - Assabet	\$ 1,122,297	\$ 676,107	\$ 1,256,568	\$ 134,271	11.96%
Employee Benefits	\$ 8,302,255	\$ 5,251,458	\$ 8,586,411	\$ 284,156	3.42%
Debt Service	\$ 3,467,245	\$ 876,754	\$ 3,452,787	\$ (14,458)	-0.42%
Reserve Fund	\$ 250,000	\$ -	\$ 250,000	\$ -	0.00%
Peg Access	\$ 135,706	\$ 47,489	\$ 115,359	\$ (20,347)	-14.99%
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 20,836,315</b>	<b>\$ 10,350,012</b>	<b>\$ 21,372,650</b>	<b>\$ 536,335</b>	<b>2.57%</b>
<b><u>TOTAL EXPENSES</u></b>					
General Government	\$ 2,908,545	\$ 1,655,735	\$ 2,952,058	\$ 43,513	1.50%
Public Safety	\$ 5,017,543	\$ 2,318,204	\$ 5,098,744	\$ 81,201	1.62%
Public Works	\$ 2,082,146	\$ 974,954	\$ 2,135,089	\$ 52,943	2.54%
Cultural & Recreation	\$ 577,274	\$ 293,353	\$ 590,844	\$ 13,570	2.35%
Education - Maynard	\$ 19,490,953	\$ 7,718,997	\$ 20,292,760	\$ 801,807	4.11%
Education - Assabet	\$ 1,122,297	\$ 676,107	\$ 1,256,568	\$ 134,271	11.96%
Employee Benefits	\$ 8,302,255	\$ 5,251,458	\$ 8,586,411	\$ 284,156	3.42%
Debt Service	\$ 3,467,245	\$ 876,754	\$ 3,452,787	\$ (14,458)	-0.42%
Reserve Fund	\$ 250,000	\$ -	\$ 250,000	\$ -	0.00%
Peg Access	\$ 365,398	\$ 136,915	\$ 360,574	\$ (4,824)	-1.32%
<b>TOTAL EXPENSES MAYNARD</b>	<b>\$ 43,583,656</b>	<b>\$ 19,902,477</b>	<b>\$ 44,975,835</b>	<b>\$ 1,392,179</b>	<b>3.19%</b>
Budget Prior to Reserve Fund Calculation	\$ 43,333,656	\$ 19,902,477	\$ 44,725,835	\$ 1,392,179	3.21%

ACCOUNT NAME	FY2020	FY2020	FY2021	FY2021 Recom	% Change
	BUDGET	ACTUAL	BUDGET	vs	FY2021 vs
		31-Dec-19	RECOMM	FY2020 Budget	FY2020
Education	\$ 20,613,250	\$ 8,395,104	\$ 21,549,328	\$ 936,078	4.54%
Employee Benefits	\$ 8,302,255	\$ 5,251,458	\$ 8,586,411	\$ 284,156	3.42%
Debt Service	\$ 3,467,245	\$ 876,754	\$ 3,452,787	\$ (14,458)	-0.42%
Reserve Fund	\$ 250,000	\$ -	\$ 250,000	\$ -	0.00%
	<u>\$ 43,583,656</u>	<u>\$ 19,902,477</u>	<u>\$ 44,975,835</u>	<u>\$ 1,392,179</u>	<u>3.19%</u>
Total Town W/O PEG and Reserve Fund	\$ 22,355,008	\$ 11,370,458	\$ 22,815,933	\$ 460,925	2.06%
PEG access	\$ 365,398	\$ 136,915	\$ 360,574	\$ (4,824)	-1.32%
Education	\$ 19,490,953	\$ 7,718,997	\$ 20,292,760	\$ 801,807	4.11%
Education - Assabet	\$ 1,122,297	\$ 676,107	\$ 1,256,568	\$ 134,271	11.96%
Reserve Fund	\$ 250,000	\$ -	\$ 250,000	\$ -	0.00%
<b>TOTAL EXPENSES MAYNARD</b>	<u>\$ 43,583,656</u>	<u>\$ 19,902,477</u>	<u>\$ 44,975,835</u>	<u>\$ 1,392,179</u>	<u>3.19%</u>

## Appendix B: Salary Administration Plan and Salary Table



# Salary Administration Plan Town of Maynard

This plan shall become effective on April 17, 2020.

### **Section 1: Titles of Positions**

The existing job titles, which are articulated in this plan or the annual budget, will not be added to without the recommendation of the Town Administrator and approval by the Board of Selectmen. Any such position(s) which are to be added during the fiscal year, must have sufficient funding sources. Any said position must be within the compensation ranges stated in Appendix A of this plan.

### **Section 2: Job Descriptions**

The Town Administrator shall review job descriptions and recommend additions, changes or edits to the Board of Selectmen. Adjustments to the job descriptions shall not affect the power of any administrative authority to reasonably appoint, assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

### **Section 3: Work Schedule**

Work schedules may vary among positions. Some schedules are seasonal, part-time, full-time, require work to be performed evening or weekend hours, as appropriate to the position. Actual schedules will be determined by the employees' supervisors, in consultation with the Town Administrator. There shall be no reduction of service to the public under this clause.

### **Section 4: Salary Schedule**

The Salary Schedule of the Salary Administration Plan, set forth in Appendix A of the Personnel Bylaw shall consist of the minimum and maximum hourly rates and annual salaries, as applicable. The minimum and maximum rate ranges and annual salaries will be set annually. Any change must be submitted as part of the budget process for the subsequent fiscal year by the Department Head to the Town Administrator. There will be no retroactive pay under this plan.

### **Section 5: New Personnel**

The hiring rate shall be no greater than allowed by Appendix A. All offers of employment must be reviewed and approved by the Town Administrator. All new hires are subjected to a ninety (90) day probationary period which may be extended for up to an additional ninety (90) days if directed by the Town Administrator. Accrued time off benefits may not be used during the probationary period. Any employee who is not retained after said probationary period will not be entitled to any additional benefits other than those required by law.

### **Section 6: Departmental Budgets**

If a Department Head, in consultation with and with the approval of the Town Administrator, determines that a pay adjustment is recommended, said adjustment shall be included in the annual budget. No adjustment shall be effective or paid unless sufficient funds are made available. No salary or wage adjustments will be made during the fiscal year except under extenuating circumstances. In



such cases, and with the approval of the Town Administrator and the Board of Selectmen, an exception may be made to the previous provision.

**Section 7: Benefits**

**A. Definitions**

1. Full-time- employees will work 40 hours per week as defined by their job work schedule and are benefits eligible.
2. Permanent, part-time employees must work 20 or more hours per week to be eligible for benefits.
3. Part-time, employees work less than twenty (20) hours per week as an annual average and are not benefits eligible.
4. Positions paid by annual stipend work a schedule as prescribed by their job description and are paid on an annual basis. Monthly payments may be made depending on the position. These employees are not entitled to any benefits.
5. Temporary Employees work occasionally, on call or as needed on a non-continuing basis. Temporary employees do not work more than twelve (12) weeks consecutively or more than 1000 hours annually. These employees are considered as seasonal and / or occasional employees and are not entitled to any benefits or, upon separation of service, completion of the project for which they were hired or the completion of the term, entitled to other compensation, including unemployment benefits, to the extent allowable by law.

**B. Holidays with Pay**

All Full-Time employees shall receive credit for scheduled hours at straight time pay for the holidays listed in this section. Permanent, part-time employees receive credit for the value of hours on a prorated basis (based on a 40 hour work week). For example, a 20 hour per week employee will receive forty-six (46) hours of total time off compensation for Town recognized holidays (20 hours per week is half of 40 hours and 46 is half of the 92 hours of annual time scheduled for Town recognized holidays); provided, however, that said time shall not be considered actual time worked for the purpose of overtime calculation. Holidays occurring on Saturday are observed on the previous Friday and Sunday holidays are observed on the following Monday. The holidays recognized by the Town of Maynard for the purposes of this agreement are: New Year's Day, Martin Luther King Day, President's Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving, Christmas Day, and a half day on Christmas Eve.

Salary Administration Plan employees will be paid if Town Hall is closed, due to weather or other emergencies, if they were scheduled to work on the day and time period of the closing. However, if an employee is out on a vacation or sick day, corresponding paid time off will be charged.

**C. Vacations with Pay**

1. 80 hours of vacation with pay shall be granted to all full-time employees upon hire, pro-rated from date of hire through June 30th. Thereafter, all vacation will be granted on July 1st and must be taken by the subsequent June 30. A maximum of one week can be carried over, subject to Town Administrator approval.

2. 120 hours of vacation with pay shall be granted to all full-time employees on July 1<sup>st</sup> of the fiscal year in which the employee will reach their fifth anniversary with the Town.
3. 160 hours of vacation with pay shall be granted to all full-time employees on July 1<sup>st</sup> of the fiscal year in which the employee will reach their tenth anniversary with the Town.
4. 200 hours of vacation with pay shall be granted to all full-time employees on July 1<sup>st</sup> of the fiscal year in which the employee will reach their fifteenth anniversary with the Town.
5. Permanent, part-time, employees will receive vacation pay pro-rated based on the number of hours scheduled each work week as an annual average (see section 7B for more details). Years of service are credited in full, regardless of number of hours worked.
6. All vacation under this clause must be approved by the department manager. Vacations shall be granted by the Department Heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments within reason. Vacation time shall be taken within the fiscal year it is granted, except that up to one week of earned vacation time may be carried forward to September 30<sup>th</sup> of the ensuing fiscal year, subject to Town Administrator approval.

#### **D. Sick Leave**

1. Sick leave is a privilege, not a right, and shall be payable only in cases of bona-fide illness or non-work connected accident.
2. All full-time and permanent, part-time employees shall accumulate sick leave at the rate of 80 hours per year, pro-rated for part-time schedules.
3. Employees who are absent because of sickness shall be required to notify a supervisor immediately during first day of absence. An employee out sick for more than three working days may be required to bring a letter from a healthcare professional verifying their condition, which is acceptable to the Town Administrator and which will be placed in the employee's personnel file.
4. An employee out sick for more than three working days may be required to bring a letter from a healthcare professional verifying that he/she is able to return to work without restriction. The Town reserves the right to ask for an examination by a medically qualified third party to determine suitability to return to work without restriction.
5. Sick time may accumulate from year to year. Buy-back of sick time is not permitted under the Salary Admin Plan.

#### **E. Leaves of Absence**

An unpaid leave may be granted an employee for a reasonable period of time with approval of the Board of Selectmen with the recommendation of the Town Administrator.

#### **F. Insurance Benefits**

As permitted under Chapter 32B General Laws of the Commonwealth of Massachusetts.

**G. Retirement Benefits**

As Permitted under the Contributory Retirement Law.

**H. Unscheduled Additional Time**

Overtime must have prior approval by the Department Head and the Town Administrator. Overtime is considered greater than forty hours per week. After forty hours in a week, non-salaried employees covered by this plan will receive one and one half times their hourly rate for each hour worked or part of an hour worked. Any salaried employee working more than 40 hours in a week may request an adjustment of their schedule for the subsequent week. This request will be accommodated where possible and appropriate.

**Salary Table**

	<i>Minimum</i>	<i>Maximum</i>
<b>Full-Time Employees</b>	\$20.00	\$ 45.00
<b>Part-Time Employees</b> (no less than MA minimum wage)	\$12.75	\$ 40.00
<b>Part-Time Specialized</b> (i.e. certified/licensed)	\$20.00	\$ 50.00
<b>Veterans' Agent</b>	Annually	\$9,884.00
<b>Inspector of Animals</b>	Annual Stipend	\$ 105.00
<b>Registrar of Voters</b>	Annual Stipend	\$ 105.00
<b>Clerk, Registrar of Voters</b>	Annual Stipend	\$ 515.00
<b>Moderator</b>	Annual Stipend	\$ 75.00

**Town of Maynard  
Official Annual Town Election Results  
June 23, 2020**

CANDIDATE			PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
	Votes Cast:		275	207	259	176	917
<b>BOARD OF SELECTMEN</b>	<b>3yrs</b>	<b>vote 2</b>					
Blanks			45	37	46	36	164
<b>David D. Gavin - Incumbent</b>			<b>226</b>	<b>172</b>	<b>221</b>	<b>137</b>	<b>756</b>
Alice E. Locicero			79	65	59	55	258
<b>Jeffrey Charles Swanberg, Jr.</b>			<b>195</b>	<b>140</b>	<b>190</b>	<b>118</b>	<b>643</b>
Write-ins			5	0	2	6	13
<b>TOTALS</b>			<b>550</b>	<b>414</b>	<b>518</b>	<b>352</b>	<b>1834</b>
<b>SCHOOL COMMITTEE</b>	<b>3yrs</b>	<b>vote 2</b>					
Blanks			52	45	36	40	173
<b>Mary S. Brannelly - Incumbent</b>			<b>181</b>	<b>148</b>	<b>196</b>	<b>118</b>	<b>643</b>
<b>Natasha Rivera - Incumbent</b>			<b>206</b>	<b>138</b>	<b>185</b>	<b>120</b>	<b>649</b>
Elizabeth L. Barren			108	81	100	67	356
Write-ins			3	2	1	7	13
<b>TOTALS</b>			<b>550</b>	<b>414</b>	<b>518</b>	<b>352</b>	<b>1834</b>
<b>SCHOOL COMMITTEE</b>	<b>1yr</b>	<b>vote 1</b>					
Blanks			43	37	47	29	156
<b>Jessica M. Clark</b>			<b>230</b>	<b>170</b>	<b>210</b>	<b>145</b>	<b>755</b>
Write-ins			2	0	2	2	6
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>
<b>BD of LIBRARY TRUSTEES</b>	<b>3yrs</b>	<b>vote 1</b>					
Blanks			38	27	30	27	122
<b>Janice Rosenberg</b>			<b>237</b>	<b>179</b>	<b>229</b>	<b>148</b>	<b>793</b>
Write-ins			0	1	0	1	2
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>
<b>HOUSING AUTHORITY</b>	<b>5yrs</b>	<b>vote 1</b>					
Blanks			237	180	213	158	788
Write-ins			16	13	15	9	53
<b>William Cranshaw</b>			<b>22</b>	<b>14</b>	<b>31</b>	<b>9</b>	<b>76</b>
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>
<b>BALLOT QUESTION</b>		<b>vote 1</b>					
Blanks			24	16	19	20	79
<b>Yes</b>			<b>201</b>	<b>152</b>	<b>189</b>	<b>120</b>	<b>662</b>
No			50	39	51	36	176
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>

Precinct 1      1983  
 Precinct 2      1990  
 Precinct 3      2004

**Town of Maynard  
Official Annual Town Election Results  
June 23, 2020**

CANDIDATE			PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
	Votes Cast:		275	207	259	176	917
<b>BOARD OF SELECTMEN</b>	<b>3yrs</b>	<b>vote 2</b>					
Blanks			45	37	46	36	164
<b>David D. Gavin - Incumbent</b>			<b>226</b>	<b>172</b>	<b>221</b>	<b>137</b>	<b>756</b>
Alice E. Locicero			79	65	59	55	258
<b>Jeffrey Charles Swanberg, Jr.</b>			<b>195</b>	<b>140</b>	<b>190</b>	<b>118</b>	<b>643</b>
Write-ins			5	0	2	6	13
<b>TOTALS</b>			<b>550</b>	<b>414</b>	<b>518</b>	<b>352</b>	<b>1834</b>
<b>SCHOOL COMMITTEE</b>	<b>3yrs</b>	<b>vote 2</b>					
Blanks			52	45	36	40	173
<b>Mary S. Brannelly - Incumbent</b>			<b>181</b>	<b>148</b>	<b>196</b>	<b>118</b>	<b>643</b>
<b>Natasha Rivera - Incumbent</b>			<b>206</b>	<b>138</b>	<b>185</b>	<b>120</b>	<b>649</b>
Elizabeth L. Barren			108	81	100	67	356
Write-ins			3	2	1	7	13
<b>TOTALS</b>			<b>550</b>	<b>414</b>	<b>518</b>	<b>352</b>	<b>1834</b>
<b>SCHOOL COMMITTEE</b>	<b>1yr</b>	<b>vote 1</b>					
Blanks			43	37	47	29	156
<b>Jessica M. Clark</b>			<b>230</b>	<b>170</b>	<b>210</b>	<b>145</b>	<b>755</b>
Write-ins			2	0	2	2	6
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>
<b>BD of LIBRARY TRUSTEES</b>	<b>3yrs</b>	<b>vote 1</b>					
Blanks			38	27	30	27	122
<b>Janice Rosenberg</b>			<b>237</b>	<b>179</b>	<b>229</b>	<b>148</b>	<b>793</b>
Write-ins			0	1	0	1	2
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>
<b>HOUSING AUTHORITY</b>	<b>5yrs</b>	<b>vote 1</b>					
Blanks			237	180	213	158	788
Write-ins			16	13	15	9	53
<b>William Cranshaw</b>			<b>22</b>	<b>14</b>	<b>31</b>	<b>9</b>	<b>76</b>
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>
<b>BALLOT QUESTION</b>		<b>vote 1</b>					
Blanks			24	16	19	20	79
<b>Yes</b>			<b>201</b>	<b>152</b>	<b>189</b>	<b>120</b>	<b>662</b>
No			50	39	51	36	176
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>

Precinct 1      1983  
 Precinct 2      1990  
 Precinct 3      2004

**Town of Maynard  
Official Annual Town Election Results  
June 23, 2020**

CANDIDATE			PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
	Votes Cast:		275	207	259	176	917
<b>BOARD OF SELECTMEN</b>	<b>3yrs</b>	<b>vote 2</b>					
Blanks			45	37	46	36	164
<b>David D. Gavin - Incumbent</b>			<b>226</b>	<b>172</b>	<b>221</b>	<b>137</b>	<b>756</b>
Alice E. Locicero			79	65	59	55	258
<b>Jeffrey Charles Swanberg, Jr.</b>			<b>195</b>	<b>140</b>	<b>190</b>	<b>118</b>	<b>643</b>
Write-ins			5	0	2	6	13
<b>TOTALS</b>			<b>550</b>	<b>414</b>	<b>518</b>	<b>352</b>	<b>1834</b>
<b>SCHOOL COMMITTEE</b>	<b>3yrs</b>	<b>vote 2</b>					
Blanks			52	45	36	40	173
<b>Mary S. Brannelly - Incumbent</b>			<b>181</b>	<b>148</b>	<b>196</b>	<b>118</b>	<b>643</b>
<b>Natasha Rivera - Incumbent</b>			<b>206</b>	<b>138</b>	<b>185</b>	<b>120</b>	<b>649</b>
Elizabeth L. Barren			108	81	100	67	356
Write-ins			3	2	1	7	13
<b>TOTALS</b>			<b>550</b>	<b>414</b>	<b>518</b>	<b>352</b>	<b>1834</b>
<b>SCHOOL COMMITTEE</b>	<b>1yr</b>	<b>vote 1</b>					
Blanks			43	37	47	29	156
<b>Jessica M. Clark</b>			<b>230</b>	<b>170</b>	<b>210</b>	<b>145</b>	<b>755</b>
Write-ins			2	0	2	2	6
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>
<b>BD of LIBRARY TRUSTEES</b>	<b>3yrs</b>	<b>vote 1</b>					
Blanks			38	27	30	27	122
<b>Janice Rosenberg</b>			<b>237</b>	<b>179</b>	<b>229</b>	<b>148</b>	<b>793</b>
Write-ins			0	1	0	1	2
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>
<b>HOUSING AUTHORITY</b>	<b>5yrs</b>	<b>vote 1</b>					
Blanks			237	180	213	158	788
Write-ins			16	13	15	9	53
<b>William Cranshaw</b>			<b>22</b>	<b>14</b>	<b>31</b>	<b>9</b>	<b>76</b>
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>
<b>BALLOT QUESTION</b>		<b>vote 1</b>					
Blanks			24	16	19	20	79
<b>Yes</b>			<b>201</b>	<b>152</b>	<b>189</b>	<b>120</b>	<b>662</b>
No			50	39	51	36	176
<b>TOTALS</b>			<b>275</b>	<b>207</b>	<b>259</b>	<b>176</b>	<b>917</b>

Precinct 1      1983  
 Precinct 2      1990  
 Precinct 3      2004

Town of Maynard  
Official Annual Town Election Results  
June 23, 2020

CANDIDATE			PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
	Precinct 4	1926					
<b>Total # Registered Voters</b>		7,903					
<b>Votes Cast Per Precinct</b>							
	Precinct 1	275					
	Precinct 2	207					
	Precinct 3	259					
	Precinct 4	176					
<b>Total # Votes Cast</b>		917					
<b>Voter Turnout %</b>		12%					

\*As of June 12, 2020: Deadline to Register  
Winners are indicated in Bold Italics

A True Attest Copy:  
Michelle A. Jenkins, Town Clerk

***Special Town Meeting (October 3, 2020):***



**COMMONWEALTH OF MASSACHUSETTS  
MIDDLESEX, SS.  
TOWN OF MAYNARD  
SPECIAL TOWN MEETING  
OCTOBER 3, 2020**

At the Special Town Meeting duly called and held at the Mill and Main Parking Lot, Maynard, MA on Saturday, October 3, 2020 at 1:00 PM the following ARTICLES were voted on in a legal manner. There was a quorum present (75 Voters = quorum); 169 voters were present.

**The Town Moderator, Richard Dick Downey, called the meeting to order at 1:10PM.**

At the start of the meeting, Moderator Richard Dick Downey requested the voters to approve the voting of the articles as followed:

- Articles 2-7- combined
- Articles 9-10 – combined
- Articles 11-13 – combined
- Articles 14, 15, 16, and 19 - combined

**MOTION PASSED UNANIMOUSLY  
IT WAS VOTED UNMANIMOUSLY TO WAIVE THE READING OF THE WARRANT.**

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**ARTICLE: 1 TOWN REPORT ACCEPTANCE**

To hear and act upon the reports of Town Officers and Committees.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) This is an annual procedural article to accept reports from various Town committees.

Comments: (Sponsor) This is a regular procedural article to accept reports from various Town committees. The focus of this article is to accept the report of the town's Master Plan Steering Committee in form of the town's Master Plan. The final draft of the Master Plan has been presented to the Board of Selectmen and is available on the town's website. The Master Plan is meant to serve as a guide for planning and development, and the use of the town's resources. Periodic review of the Master Plan to measure the town's progress towards the Master Plan's goals is proposed to be conducted by a working group of local stakeholders and policy-makers.

**MOTION MADE:** That the Town vote to approve Article 1 as printed in the warrant, except the words, "to do or act thereon".

**MOTION PASSED UNANIMOUSLY**

**ARTICLE: 2 AMEND BY-LAW CHAPTER 34 STORMWATER MANAGEMENT**

To see if the town will vote to amend Chapter 34 Stormwater Management, of the Town's By-laws, as follows:

1. AMEND SECTION 2. SCOPE AND APPLICABILITY, A. APPLICABILITY, so that it reads (proposed additional text is underlined; proposed deleted text is ~~stricken~~):
  - A. Applicability. This Bylaw shall be applicable to any of the following activities:
    1. Any activity that results in a land disturbance greater than ~~one acre~~ 10,000 square feet.
    2. Any development project that:
      - a. Requires a special permit and/or ~~a special permit with~~ site plan review under the Maynard Zoning Bylaw;
      - b. Requires approval of a definitive plan under the Massachusetts Subdivision Control Law.
    3. Any activity that disturbs less than ~~one acre~~ 10,000 square feet if:
      - a. The activity is part of a larger common plan of alteration or development that will disturb more than ~~one acre~~ 10,000 square feet; or



b. The new activity will result in a cumulative disturbance of more than ~~one~~ are 10,000 square feet since the effective date of this bylaw, to land that is part of a larger parcel held in common ownership or control at any time since said date. For purposes of this Section, ownership by related or jointly controlled persons or entities shall be considered common ownership. In such cases, the new activity is prohibited until either:

1. All activities that previously disturbed land as described in this Section 2.A.(3)(b) are brought into full compliance with the requirements and standards of this bylaw, or
2. The application for permit under this bylaw for the new activity includes bringing the land previously disturbed into full compliance with requirements and standards of this bylaw. If the involved land is not currently in common ownership, all owners of the involved land must jointly apply for the permit.

4. Any undeveloped vacant lots, where any activity results in the alteration of drainage characteristics, including, but not limited to, construction of buildings and the creation of impervious surface.

B. Interpretation: In determining Applicability, the following factors shall also be adhered to:

1. ~~4.~~ A development or alteration of land shall not be segmented or phased in a manner to avoid compliance with this bylaw.
2. ~~5.~~ Alteration of the municipal separate storm sewer system (MS4): No person shall modify or remove any part of the MS4 including surface drainage or piping that crosses private property if it serves the public as part of the drainage system without prior approval of the Stormwater Authority and the Maynard Department of Public Works.

2. AMEND SECTION 2. SCOPE AND APPLICABILITY, ~~BC~~. PERMITS AND EXEMPTIONS, and all subsequent numbering within the section, so that it reads (proposed additional text is underlined; proposed deleted text is ~~stricken~~):

~~4. Stormwater discharges that are wholly subject to jurisdiction under the Wetlands Protection Act or the Maynard Wetland Administration Bylaw and demonstrate compliance with the Massachusetts Storm Water Management Standards for the entire project as reflected in an Order of Conditions or in a Determination of Applicability issued by the Conservation Commission.~~

3. AMEND SECTION 2. SCOPE AND APPLICABILITY, ~~BC~~. PERMITS AND EXEMPTIONS, so that it reads (proposed additional text is underlined; proposed deleted text is ~~stricken~~):

9. Projects requiring a special permit from the Planning Board where no site changes are proposed, such as for projects that only propose to change building façade or signage.

4. ADD THE FOLLOWING DEFINITIONS TO SECTION 3. DEFINITIONS, so that it reads (proposed additional text is underlined):

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined, discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

LOW IMPACT DEVELOPMENT (LID) – An approach to environmentally friendly land use planning and stormwater management that includes a suite of landscaping and design techniques that attempt to maintain the natural, pre-developed ability of a site to manage rainfall. LID techniques typically preserve natural drainage characteristics and/or capture water on site, filter it through vegetation, and let it soak into the ground where it can recharge the local water table rather than becoming surface runoff.

MS4 PERMIT – General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems in Massachusetts

NEW DEVELOPMENT – Any construction activities or land alteration resulting in total earth disturbances equal to or greater than 10,000 square feet (activities that are part of a common plan of development disturbing greater than 10,000 square feet) on an area that has not been previously developed to include impervious cover.

OFFSITE MITIGATION - An approach whereby pollutant removal practices are implemented at redevelopment or retrofit sites at another location, approved by the MS4, in the same watershed and achieves the same pollutant removal equivalents specified in the local stormwater bylaws or ordinances.

REDEVELOPMENT – Any construction, land alteration, or improvement of impervious surfaces resulting in total earth disturbances equal to or greater than 10,000 square feet (or activities that are part of a larger common plan of development disturbing greater than 10,000 square feet) that does not meet the definition of new development.

UNDEVELOPED VACANT LOT - A parcel that has not been previously developed to include buildings and/or impervious surface.

5. AMEND SECTION 3. DEFINITIONS, so that it reads (proposed additional text is underlined: proposed deleted text is ~~stricken~~):

SITE – The area or extent of construction activities, including but not limited to the creation of new impervious cover and improvement of existing impervious cover.

6. AMEND SECTION 4. ADMINISTRATION, so that it reads (proposed additional text is underlined: proposed deleted text is ~~stricken~~):

- C. Stormwater Management Handbook, ~~and~~ Massachusetts Stormwater Management Regulations, and federal MS4 Permit requirements. Unless specifically altered by this bylaw or its regulations, the Stormwater Authority will use the latest accepted version of the Massachusetts Stormwater Management Regulations as contained in the Massachusetts Wetlands Protection Act Regulations at 310 CMR 10.05 (6)(k) and the Massachusetts Stormwater Handbook as issued by the Massachusetts Department of Environmental Protection, as these regulations and handbook may be amended from time to time, for criteria, policy, standards, stormwater systems design and engineering, compliance documentation requirements and general information for the execution of the provisions of this bylaw. Unless specifically altered in this bylaw and its regulations, the Stormwater Authority shall presume that Stormwater management practices designed,

constructed and maintained in accordance with the Massachusetts Stormwater Regulations and Stormwater Management Handbook meet the performance standards of this bylaw. For requirements that are inconsistent between the Massachusetts Stormwater Management Handbook and the federal MS4 Permit, the Stormwater Authority will enforce the more stringent of the state and federal requirements.

- D. Application for Permit. To file for a permit, an applicant shall submit to the Stormwater Authority conforming to the application requirements set forth in the regulations adopted pursuant to this bylaw. ~~In the event that no regulations have been adopted, the application shall consist of the following:~~
1. A written request for a permit with a narrative describing the project and how the proposed project will meet the requirements of the bylaw and applicable regulations.
  2. Plans and documentation as necessary per the Massachusetts Stormwater Management Regulations and Massachusetts Stormwater Management Handbook or the MS4 Permit Requirements, whatever is more stringent, as applicable for the scope of the project. These may include but are not limited to Existing Conditions Topographic Plan, Grading and Drainage Plan, Landscape Plan, Erosion and Sediment Control Plan, Stormwater Pollution Prevention Plan, Long Term Pollution Prevention Plan, Stormwater Systems Operation and Maintenance Plan, Stormwater Hydrologic Calculations, Soils Information and Testing Information, Stormwater System Design Calculations.

7. AMEND SECTION 4. ADMINISTRATION, E. ACTIONS BY THE STORMWATER AUTHORITY so that it reads (proposed additional text is underlined: proposed deleted text is stricken):

- E. Actions by the Stormwater Authority. Upon receipt of a complete application for a Stormwater management permit, the Stormwater Authority shall review the application at a scheduled and ~~due~~ duly posted public meeting within 21 days of receipt, and shall take final action with 21 days from the date of the meeting unless such time is extended by written agreement between the application and the Authority. The Stormwater Authority may take any of the following actions on an application for a Stormwater Management Permit:

8. AMEND THE BYLAW TO INCLUDE SECTION 7. LOW IMPACT DEVELOPMENT, so that it reads (proposed additional text is underlined):

Section 7. Low Impact Development.

- A. Low Impact Development (LID) site planning and design strategies shall be implemented unless infeasible in order to reduce the discharge of Stormwater from development sites.
- B. The Stormwater Authority may promulgate LID criteria within the Stormwater Management Regulations.

9. AMEND THE BYLAW TO INCLUDE SECTION 8. OFF-SITE MITIGATION, so that it reads (proposed additional text is underlined):

Section 8. Offsite Mitigation.

- A. Redevelopment projects may utilize offsite mitigation within the same watershed as the redevelopment site to meet the equivalent retention or pollutant removal requirements for the redevelopment site.
- B. The Stormwater Authority may promulgate offsite mitigation criteria within the Stormwater Management Regulations.

To do or act thereon.

SPONSORED BY: Conservation Commission  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) Passage of this article would revise the Town By-Law regarding Stormwater Management to (a) incorporate changes required under the Town’s Municipal Separate Storm Sewer System (MS4) permit to reduce stormwater pollution and (b) reduce the stormwater review threshold requirements from one acre of disturbance to 10,000 square feet of disturbance, and adding Site Plan Review as a threshold, ensuring that stormwater review is performed for any development project that could have a potential impact on the Town’s stormwater system. *(See also Sponsor’s comments.)*

Comments: (Sponsor) The majority of the proposed changes are requirements of the federal Municipal Separate Storm Sewer System (MS4) permit. Under the General Permit for Discharges from Small Municipal Separate Storm Sewer Systems in Massachusetts (MS4 Permit), the U.S. EPA has authorized the Town of Maynard to discharge Stormwater from its municipal drainage system into wetlands and waterbodies. Maynard has been covered under the MS4 Permit since it was originally issued in 2003. In 2018, a new MS4 Permit came into effect and along with it several new requirements for activities and policies that Maynard must implement to reduce Stormwater pollution. Those required changes are identified below.

It is important to note that these Stormwater Management Standards are only applicable to development projects, and will not affect properties that do not trigger the thresholds mentioned in the first listed amendment above.

1. By changing the permit threshold requirements from 1 acre of disturbance to 10,000 square feet of disturbance, and adding Site Plan Review as a threshold, it ensures that Stormwater review occurs for projects that could impact the town’s Stormwater system. Requiring Stormwater treatment onsite helps to ensure that the Town’s groundwater and surface waters are better protected, since water entering the municipal Stormwater system would receive better treatment. Furthermore, there are very few projects in Maynard that disturb an area over an acre, so decreasing the threshold will require more projects to meet Stormwater standards.

There are very few undeveloped vacant lots remaining in Maynard. Requiring any new development on a previously undeveloped, vacant lot will ensure that these remaining areas are required to meet the Stormwater permitting standards.

2. Per MS4 requirements
3. This exemption ensures that Stormwater review is not required of projects that require Special Permit but are not proposing any site changes.

4. Per the MS4 requirements
5. Per the MS4 requirements
6. Per the MS4 requirements
7. Fixes a scrivener's error.
8. Per MS4 requirements.
9. Per MS4 requirements.

**MOTION MADE:** That the Town vote to approve Article 2 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED**

**ARTICLE: 3 AMEND BY-LAW CHAPTER 15 SECTION 5: RE-WRITING SECTION**

To see if the town will vote to amend the Town By-laws by deleting the current by-law Chapter 15 NON-CRIMINAL DISPOSITION OF BY-LAW VIOLATIONS Section 5, and replace it with the following:

**Section 5:** Violation of the Town's By-laws and regulations may be enforced in the manner provided in Massachusetts General Law, Ch. 40, § 21-D: for the purpose of this By-law section the specific penalty which is to apply for violations of each such section shall be as listed in the originating By-law and the Town Agency, Official, or employee whose titles are listed under those By-laws shall be deemed to be the Enforcing Person for each such section. If a By-law section fails to list an enforcing person, then the Police Chief or their designee shall be deemed to be the Enforcing Person.

To do or act thereon.

SPONSORED BY: By-law Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) Passage of this article would amend Chapter 15, Section 5, of the Town's By-Laws to mandate that fines for non-criminal violations of Town By-Laws be listed in—and only in—the originating Town By-Law. When such fines appear in more than one place for the same offense, it can lead to inconsistencies as changes occur. This article furthers the By-Law Committee's work to streamline the By-Laws and make sure there are no inconsistencies in the future. This reorganization also helps citizens who are searching for fine information, as it will be contained within the originating By-Law itself.

Comments: (Sponsor) This change will end the separation of By-law fines from the originating By-law. This previous practice lead to confusion when fines were changed in other By-laws but not also updated in Chapter 15 and vice-versa. It also required a cross reference with Chapter 15 when dealing with other By-laws. Now the pertinent information will be contained in the given By-law.

**MOTION MADE:** That the Town vote to approve Article 3 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED.**

**ARTICLE: 4 REPLACE BY-LAW CHAPTER 27: ALARM SYSTEMS, AND CREATE NEW CHAPTER 27: ALARM VIDEO**

To see if the town will vote to amend the Town By-law by deleting the current Chapter 27 ALARM SYSTEMS by-law, and creating a new Chapter 27 ALARM AND VIDEO SECURITY SYSTEMS By-law as follows:

**CHAPTER 27**

**ALARM AND VIDEO SECURITY SYSTEMS**

**Section 1:** Definitions – For the purpose of this By-law the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the content, words used in the present tense include the future; words used in the plural number include the singular number; and words in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. The term “Alarm System” means an assembly of equipment and devices or a single device, such as a solid state unit which plugs directly into an 110 voltage line, signals to the Police Department, Fire Department or a Central Station the presence of a hazard requiring urgent attention and to which police are expected to respond. Fire alarm systems and alarm systems which monitor temperature, smoke, humidity or any other condition not directly related to the detection of an unauthorized intrusion into a premises or an attempted robbery at a premises are specifically excluded from the provisions of this By-law.
- B. The Term “Alarm User” or “Users” means any person on whose premises an alarm system is maintained within the Town except for alarm systems on motor vehicles or proprietary systems. Excluded from this definition and from the coverage of this ordinance are central station personnel and persons who alarm systems to alert or signal persons within the premises in which the alarm system is located of an attempted unauthorized intrusion or holdup attempt. If such a system, however employs an audible signal emitting sounds or a flashing light beacon designed to signal persons outside the premises, such system shall be within the definition of “alarm system”, as that term is used in this By-law, and shall be subject to this By-law.
- C. The term “Central Station” means an office to which remote alarm and supervisory signaling devices are connected, where operators supervise circuits or where guards are maintained continuously to investigate signals.
- D. The word “Town” means the Town of Maynard.
- E. The term “False Alarm” means (1) the activation of an alarm system through mechanical failure, malfunction, improper installation or negligence of the user of an alarm system or of

his employee or agents; (2) any signal or oral communication transmitted to the Police Department when in fact there has been no unauthorized intrusion or attempted robbery or burglary at a premises, and where, under circumstances, the user did not have a reasonable apprehension that an authorized intrusion had occurred, was about to occur, or that some other emergency warranting a response had occurred.

- F. The term “Police Chief” means the Chief of Police of the Town of Maynard or designated representative.
- G. The term “Police” or “Police Department” means the Town of Maynard Police Department, or any authorized agent thereof.
- H. The term “Public Nuisance” means anything which annoys, injures or endangers the comfort, repose, health or safety of any person(s) or of any community or neighborhood.
- I. The term “Video Security System” means an assembly of equipment and cameras to record the events inside and/or exterior to a place of business.

**Section 2:**

- A. There shall be in the Town an Administrator for the alarm devices who Shall have the powers and duties granted under this By-law.
- B. The Police Chief or his designee shall be the Administrator under the direction and control of the Board of Selectmen, which is authorized to adopt regulations for the administration of this By-law.

**Section 3:**

- A. Every alarm user shall submit to the Administrator and the alarm company the names and telephone numbers of at least two (2) other persons who can be reached at any time, day or night, who are authorized to respond to an emergency signal transmitted by an alarm system, who can open the premises wherein the alarm system is installed. The names, addresses and telephone numbers of the responders must be kept current at all times by the alarm user and the alarm company.
- B. Any alarm system emitting a continuous and uninterrupted audible signal for more than thirty (30) minutes which cannot be shut off or otherwise curtailed due to the absence or unavailability of the alarm user or those persons designated by him under paragraph (A) of this section, and which disturbs the peace, comfort or repose of the community or a neighborhood of the area where the alarm system is located, shall constitute a public nuisance. Upon receiving complaints regarding such a continuous and uninterrupted signal, the Administrator shall endeavor to contact those persons designated by the alarm user under paragraph (A) of this section in an effort to abate the nuisance.
- C. In the event that the Administrator is unable to contact the alarm user, or members of the alarm

user's family, or persons designated by the alarm user under paragraph (A) of this section, or if the aforesaid persons cannot or will not curtail the audible signal being emitted by the alarm system and if the Police Department is otherwise unable to abate the nuisance, the Administrator may direct a police officer, firefighter or a qualified alarm technician to enter upon the property outside the home or building in which the alarm system is located and take any reasonable action to abate the nuisance.

- D. If entry upon property outside the home or building in which the alarm system is located is made in accordance with this section, the person so entering upon such property (1) shall not conduct, engage in, or undertake any search, seizure, inspection or investigation while the authorized person is upon the property; (2) shall not cause any unreasonable damage to the alarm system or to any part of the home or building; and (3) shall leave the property immediately after the audible signal has ceased. After an entry upon property has been made in accordance with this section, the person so authorized to enter the property shall have the property secured, if able. The fine for the abating a nuisance in accordance with this section is three hundred dollars (\$300).
- E. Within ten (10) days after notice of the fine levied to abate a nuisance in accordance with this section, the alarm user may request a hearing before the Board of Selectmen and may present evidence showing that the signal emitted by their alarm system was not a public nuisance at the time of the abatement; that unnecessary damage was caused to his property in the course of the abatement; that the fine for the abatement should not be assessed to him; or that the requirements of this section were not fulfilled. The Board of Selectmen shall hear all interested parties and may, in its discretion, reimburse the alarm user for the repairs to their abatement.

#### **Section 4:**

- A. When emergency messages are received by the Police Department that evidence of false alarms, the Administrator shall take such action as may be appropriate under paragraphs (B), (C), (D) and (E) of this section, and when so required by the terms of the aforementioned paragraphs, order that use of an alarm system be discontinued.
- B. After the Police Department has recorded three (3) separate false alarms within the calendar year from an alarm system, the Administrator shall notify the alarm user, in person, by telephone, or by mail of such fact and require the said user to submit, within fifteen (15) days after receipt of such notice, a report describing efforts to discover and eliminate the cause or causes of the false alarms. If the said user fails to submit such report within fifteen (15) days, the Administrator shall order that the use of the alarm system be discontinued. Any such discontinuance shall be effectuated within fifteen (15) days from the date of receipt of the Police Chief's order.
- C. In the event that the Administrator determines that a report submitted in accordance with paragraph (B) of this section is unsatisfactory, in that the alarm user has failed to show by the report that the alarm user has taken or will take reasonable steps to eliminate or reduce false alarms, then the Administrator shall order that the use of the alarm system be discontinued. Any such discontinuance shall be effectuated within fifteen (15) days from the date of receipt



of the Administrator's order.

- D. In the event that the Police Department records eight (8) false alarms within the calendar year from an alarm system, the Administrator shall order that the user of the alarm system discontinue use of the alarm system for the calendar year, but for not less than six (6) months from the date the alarm was disconnected.
- E. Any user of an alarm system which transmits false alarms shall be assessed a fine of fifty dollars (\$50) for each false alarm in excess of three (3) occurring within the calendar year. All fines assessed hereunder shall be paid to the Town Treasurer and Collector for deposit in the General Fund. Upon failure of the user of an alarm system to pay the fine assessed hereunder within thirty (30) days of assessment, the Administrator shall order that the user discontinue use of the alarm system. Any such discontinuance shall be effectuated within fifteen (15) days from the receipt of the Police Chief's order.
- F. Any user of an alarm system who has, in accordance with this section, been ordered by the Police Chief to discontinue use of an alarm system may appeal the order of discontinuance to the Board of Selectmen. Notice of an appeal shall be filed with the Board of Selectmen within ten (10) days of the date of receipt of the order to discontinue. Thereafter the Board of Selectmen shall consider the merits of the appeal, and, in connection therewith, shall hear evidence presented by all interested persons. After hearing such evidence, the Board of Selectmen may affirm, vacate or modify the order of discontinuance.
- G. The provisions of this By-law concerning false alarms shall apply to all alarm users except municipal, county, state and federal agencies and religious organizations.

**Section 5:** The following acts and omissions shall constitute violations of this By-law punishable by fines of up to three hundred dollars (\$300).

- A. Failure to obey an order of the Administrator to discontinue use of the alarm system after exhaustion of the right of appeal.
- B. Failure to pay a fine assessed under this By-law within thirty (30) days from the date of assessment; and
- C. Failure to comply with the requirements of Section 3 (Control and Curtailment of Signals Emitted by Alarm Systems). Each day during which the aforesaid violations continue shall constitute a separate offense.

**Section 6:** Any business who employs a Video Security System shall register it with the Administrator.

**Section 7:** The invalidity of any part or parts of this By-law shall not affect the validity of the remaining parts or in any way act thereon.

To do or act thereon.

SPONSORED BY: By-law Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) Passage of this article would amend the Town By-Laws by replacing the current Chapter 27 Alarm Systems By-Law with a new Chapter 27 Alarm and Video Security Systems By-Law. This replacement comes after cooperation between the By-Law Committee and Maynard Police Department. The previous chapter was long overdue for a technology update. The new chapter requires registering video surveillance systems with the police department for businesses only (and therefore does not apply to residents who have video doorbell systems).

Comments: (Sponsor) The Alarm Systems By-law had not been updated for several decades. The technology and processes have changed and the By-law has been updated to reflect those changes. The Committee has worked with the Chief of Police and at his request included a section on video security systems on commercial property so the Police Department can be aware of the location of those systems.

**MOTION MADE:** That the Town vote to approve Article 4 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED.**

**ARTICLE: 5 AMEND BY-LAW CHAPTER 24: DOG OWNER’S RESPONSIBILITY**

To see if the town will vote to amend the Town By-law by changing the title of Chapter 24 to “DOG OWNER’S RESPONSIBILITY BY-LAW”;

Add the following to Section 1:

C. Wavier of fees:

1. No fee shall be charged for a license for a dog owned by a person aged 70 years or over.
2. No fee shall be charged for a license issued for a service animal as defined by the Americans with Disabilities Act (ADA). Service animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities. Examples of such work or tasks include guiding people who are blind, alerting people who are deaf, pulling a wheelchair, alerting and protecting a person who is having a seizure, reminding a person with mental illness to take prescribed medications, calming a person with Post Traumatic Stress Disorder (PTSD) during an anxiety attack, or performing other duties. Service animals are working animals, not pets. The work or task a dog has been trained to provide must be directly related to the person’s disability. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA.

- D. Late fees: All owners or keepers of dogs kept in the Town of Maynard during the preceding six (6) months and who, on the first day of March of each year, have not licensed said dog or dogs, as prescribed by Section 173, Ch. 140 of the Massachusetts General Laws, shall be required to pay a fee of \$25.00 for each said unlicensed dog over and above any other applicable licensing charge or penalty to the Town. This fee is not subject to wavier.”

Delete Section 7;

Renumber Section 9: Leash Law to Section 7: Leash Law;

In new Section 7: Leash Law, replace subsections A2 and A3 with the following as subsection A2:

“Service animals as defined by the ADA as dogs that are individually trained to do work or perform tasks for people with disabilities. Examples are given in Section 1, subsection C1.”

And renumber subsection A4 to A3 and subsection A5 to A4;

Delete Section 8;

Add the following to Section 7: Leash Law as subsection D:

“No person shall permit a dog under their direct control to be off the premises of the owner or person responsible unless the dog is under the full and direct control of the owner or responsible person and kept on a safe and adequate leash. The owner of the dog or person responsible who violates this section 7 of this By-law shall, after receiving a written warning as to a violation of this section be punished for a subsequent offense by a penalty of twenty-five (\$25.00) for the first offense, fifty dollars (\$50.00) for the second offense and one hundred dollar (\$100.00) for each subsequent offense. The person responsible for the control of any dog shall be deemed to be a person who has willingly assumed the control of the dog from its owner or, in the alternative, the licensed owner of the dog.”

Renumber Section 10: Dog Waste Disposal to Section 8: Dog Waste Disposal;

Replace the following in the new Section 8: “Exempt from this requirements of this By-law are “assistance dogs” in the service of their handlers, such as those dogs who aid the deaf or blind.” with “Exempt from the requirements of this section are service animals in the service of their handlers, when the handler is physically unable to clean up after the animal.”

And replace all occurrences of the terms “Dog Officer” and “Dog Control Officer” with the term “Animal Control Officer”.

To do or act thereon.

SPONSORED BY: By-law Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) Passage of this article would re-organize Chapter 24 of the Town By-Laws for clarity, as well as revise the By-Law to (a) waive registration fees for dog owners over 70 and those with registered service dogs, and (b) update fines for violations.

Comments: (Sponsor) The updates to this By-law are to clarify the licensing and fee requirements for owners 70 years and older and for owners of service animals. This also required a clarification of the definition of a service animal according to the Americans with Disabilities Act. There are also updates to the fines for Leash Law violations.

**MOTION MADE:** That the Town vote to approve Article 5 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED.**

**ARTICLE: 6 AMEND BY-LAW CHAPTER 21: NUISANCES**

To see if the town will vote to amend the Town By-law by deleting the current Chapter 21 NUISANCES by-law, and creating a new Chapter 21 NUISANCES By-law as follows:

**CHAPTER 21**

**NUISANCES**

**All Public Areas**

**Section 1:** No person shall place or cause to be placed in any public place, street, or private way, or in any running stream or body of water, dirt, rubbish, wood, timber or other materials tending to cause obstruction nor deposit ashes, garbage, waste, paper, carrion, filth, or offal, except in such places as shall be permitted by the Board of Health. Violation of this section may be enforced in the manner provided in Massachusetts General Law, Ch. 40, § 21-D; for the purpose of this By-law section the specific penalty which is to apply for violations of this section shall be as listed below and the Health Officer and/or Police Officers shall be deemed to be the Enforcing Person.

Penalty:                    1<sup>st</sup> Offense – Written Warning  
                                  2<sup>nd</sup> Offense - \$ 50.00  
                                  3<sup>rd</sup> Offense - \$100.00  
                                  And each day thereafter.

**Section 2:** No person shall bathe, swim in any waters within the town in a state of nudity in places exposed to public view, or in the immediate site of the occupant or occupants of any dwelling house, shop, factory, under a penalty of fifty dollars (\$50).

**Section 3:** No person shall make any indecent figure or write any indecent or obscene words upon any fence, building or structure in any public place or upon any sidewalk or wall under a penalty one hundred dollars (\$100) for each offense.

**Section 4:** No person, unless required by law to do so, shall make any marks, letters or figures of any kind, or place any sign of advertisements or placard upon or against any wall, fence post, ledge, stone, tree, building, sidewalk or structure in or upon any street in this town without the permission of the owner thereof under penalty of fifty dollars (\$50).

**Section 5:** No person shall resort to or frequent any schoolhouse grounds or enclosure in the Town to interfere with or annoy any persons lawfully using or enjoying same; nor shall any person resort to or frequent any cemetery or graveyard in the Town and there engage in or be present at any game of cards or other sport, or lounge or loiter therein to the annoyance or interference of persons properly visiting or resorting to said places, under penalty of one hundred dollars (\$100) for each offense.

## All Public Ways

### Section 6:

**A:** No person shall construct or maintain any drain or conduit carrying polluted water from any house, shop or other building, or from any vault, cesspool, cistern, to or upon any street or way so as to discharge water or other matter in or upon any such street or way except when permitted in writing to do so by the Board of Health, under a penalty of three hundred dollars (\$300).

**B:** Whoever violates the provisions of the this section and allows any material so placed to remain in such public place, street, or private way for more than twenty-four hours, shall be liable to line penalty for each additional day thereafter, during which he shall suffer such material to remain in such public place, street or private way.

**Section 7:** No person shall pasture or tether any animal in any street in the Town in such a manner as to obstruct the street or sidewalk under penalty of fifty dollars (\$50).

**Section 8:** No person, except an authorized agent of a town department, shall break or dig up or aid in breaking or digging up the ground in any street or square in the Town without a permit from the Board of Selectmen, under a penalty of three hundred dollars (\$300) for each offense.

### Section 9:

- A.** No person shall throw stones, snowballs, sticks or other projectiles nor kick a football, nor play any game in which a ball is used, nor fly any kite or balloon, nor shoot with or use a bow and arrow, firearm, air-gun, or sling, in or across any of the public ways of the Town;
- B.** nor obstruct any street in the Town;
- C.** nor take hold of, nor ride upon, the hind part of any carriage, or other vehicles, without leave;
- D.** nor join in any assemblage or group in the street, or on any sidewalk in town to the annoyance of passengers, or so as to obstruct the free passage of passengers;
- E.** nor drive, wheel or draw any coach, cart, or other carriage of burden or pleasure, except children's carriages drawn by hand upon any sidewalk in the Town,
- F.** nor use any profane, indecent or insulting language in any street or other public place in the Town, or near any dwelling house or other buildings therein nor be or remain upon any doorstep, portico, or other step or projection of any such building or house;
- G.** under a penalty of fifty dollars (\$50) for each offense.

**Section 10:** No person shall coast or skateboard upon any sidewalk, street, public way or any other Town owned land except such areas as designated by the Board of Selectmen each year through public notice. Penalty for each offense as cited by the Maynard Police Department shall be fifty dollars (\$50).

**Section 11:** No person shall operate a motorized scooter, motorized skateboard, other similar motorized vehicle on any public way, sidewalk, playground, or on any property owned by the Town of Maynard. The following vehicles shall be exempt from the provisions of this By-law, unless operating in an unsafe manner:

- A.** Vehicles registered and/or licensed as motor vehicles
- B.** Vehicles used by handicapped persons,
- C.** Landscaping equipment
- D.** Golf Carts at the Maynard Golf Course

Penalty for each offense as cited by the Maynard Police Department shall one hundred dollars (\$100) for each offense.

**Section 12:** Said streets may be protected by barriers and any unauthorized person or persons moving such barriers shall be subject to a fine of three hundred dollars (\$300) for each offense.

**Section 13:** No person shall move or assist in moving any building over any street or way which this Town is obliged to keep in repair without written permit of the Board of Selectmen being first obtained, or having obtained such permit, without complying with the restrictions and provisions thereof, under a penalty of three hundred dollars (\$300) for each offense.

**Section 14:** Any person, who intends to erect, alter, repair or take down any building, or part thereof, on land abutting on any street or public place in this Town and desires to make use of such street or place for the purpose of placing thereon building materials or rubbish, shall give notice thereof to the Board of Selectmen. Thereupon the Board of Selectmen may grant a permit to occupy such a portion thereof to be used for such purposes as in their judgment the necessity of the case demands and the security of the public allows; such a permit to run for not longer than sixty (60) days and to be on such conditions, and by furnishing such security, by bond, or otherwise, for the observance and performance of the conditions and for the protection of the Town, as the Board of Selectmen may require and especially in every case upon conditions that during the whole of every night, from sunset in the evening until sunrise in the morning, proper lights shall be placed as effectively to secure all travelers from liability to injury. Such permits may be renewed at the discretion of the Board of Selectmen. Whoever violates the provisions of this section shall be liable to a penalty of three hundred dollars (\$300) for each offense.

**Section 15:** No person or persons shall place or cause to be placed in or on any public street, or sidewalk, snow which may be a hindrance to pedestrians or vehicular traffic. Whoever violates the provisions of this section shall be liable to a penalty listed below.

Penalty:                    1<sup>st</sup> Offense – \$100.00  
                                  2<sup>nd</sup> Offense - \$200.00  
                                  3<sup>rd</sup> Offense - \$300.00  
                                  And each offense thereafter

**Section 16:** The Superintendent of the Department of Public Works or other officer having charge of ways, for the purpose of removing or plowing snow or removing ice from any way, is hereby authorized to remove or cause to be removed to some convenient place, including in such term of public garage, any vehicle interfering with such work, and the cost of such removal and of the storage charges, if any, resulting there from, shall be borne by the owner of such vehicle.

**Public Ways Sidewalks**

**Section 17:**

- A. No person shall ride a bicycle, moped, motorized bicycle or motorcycle on any sidewalk in the Town of Maynard, except that a bicycle may be ridden on a sidewalk outside of the business district when necessary in the interest of safety but shall yield the right of way to pedestrians

and give an audible signal before overtaking and passing any pedestrian. Any person who violates the provisions of this section shall be punished by a fine of fifty dollars (\$50) for each violation. A bicycle operated by a person under the age of eighteen (18) years in violation of this section may be impounded by the Police Department for period not to exceed fifteen (15) days.

B. Operation of bicycles shall be subject to the following regulations:

1. Operators riding together shall not ride more than two abreast but must ride single file to facilitate passing traffic.
2. The operator shall not ride other than or astride a permanent and regular seat attached to the bicycle.
3. The operator may not carry a passenger anywhere on their bicycle except on a regular seat permanently attached to the bicycle or in a trailer towed by the bicycle.
4. The operator may not carry any child between the ages of 1 to 4, or weighing 40 pounds or less, anywhere on a single-passenger bicycle except in a baby seat attached to the bicycle. The child must be able to sit upright in the seat and must be held in the seat by a harness or seat belt. Their hands and feet must be out of reach of the wheel spokes.
5. The operator may not carry any child under the age of 1 on your bicycle, even in a baby seat; this does not preclude carrying them in a trailer.
6. The operator shall park their bicycle upon a way or sidewalk in such a manner as not to obstruct vehicular or pedestrian traffic.
7. The operator shall not permit their bicycle to be drawn by any other vehicle. The operator shall not tow any other vehicle or person, except for a trailer designed for such purpose.
8. The operator shall not carry any package, bundle, or article except in or on a basket, rack, or other device designed for such purposes. The operator shall keep at least one hand upon the handlebars at all times.
9. No bicycle shall be operated in a way with handlebars so raised that the operator's hands are above their shoulders while gripping them. Any alteration to extend the fork of a bicycle from the original design and construction of the bicycle is prohibited.
10. No person shall operate a bicycle upon any street or way in such a manner as to obstruct vehicles using the street or way.

**Section 18:** No person shall place over any sidewalk any awning, shade or signboard less than seven (7) feet from the ground at the lowest part, nor construct or maintain any awning, shade or signboard extending beyond the line of the sidewalk, and for any offense against this By-law an offender shall pay a fine of three hundred dollars (\$300).

**Section 19:** In its sole discretion, the Board of Selectmen may grant a license to a business establishment for the temporary use of a portion of a sidewalk immediately adjoining that business establishment. The Board may adopt reasonable rules and regulations related to the issuance of such license, including fees to be paid therefore and the conditions to be satisfied by any applicant for such a license.

**Section 20:**

- A. In its sole discretion, the Board of Selectmen may grant a license to an establishment operated for the sale of food or beverages, either alcoholic or non-alcoholic, to place one or more tables

on a portion of a sidewalk immediately adjoining that business establishment, such tables to be used only for the use and enjoyment of its business clientele. Any such license shall be granted upon such terms and conditions as the Board may impose, including the designation of a sidewalk area with which all tables must be located.

- B.** Any such license shall have duration of no more than one year from the date of issue and may restrict the location of such tables on a sidewalk to designated periods of time during the license period. Any business establishment placing tables on any sidewalk without first being licensed by the Board shall be in violation of this By-law and assessed a penalty of one hundred dollars (\$100) for each offense.
- C.** The Board may adopt reasonable rules and regulations related to the issuance of such licenses, including the fees to be paid therefore and the conditions to be satisfied by any applicant for such a license.

### **Unregistered Motor Vehicles**

#### **Section 21:**

- A.** Unregistered motor vehicles which are unfit for use, permanently disabled or have been dismantled, or are otherwise inoperative, shall not be stored, parked, or placed upon any land in the Town unless the same shall be within a building or in an area unexposed to the view of the public and abutters or in an area properly approved for the keeping of same by licensed junk dealers and automobile dealers. The fine for any violation of the provisions of this By-law shall one hundred dollars (\$100) for each offense. Each day that such violation continues shall constitute a separate offense.
- B.** Each owner or person responsible for the presence of a motor vehicle described in Section 21A, excepting there from any motor vehicle with intrinsic value as an Antique Motor Car, as defined in the Massachusetts General Law, Ch. 90, § 1, shall be subject to the following procedure regarding removal or enclosure of such motor vehicle:
  - 1. Any resident of the Town of Maynard who wishes to file a formal written complaint regarding the presence of such motor vehicle on property located within the Town of Maynard must file such complaint with the Board of Selectmen and shall be granted a hearing before the Board of Selectmen within fourteen (14) days of receipt of the written complaint.
  - 2. The Board of Selectmen shall make a final decision based upon matters presented at such hearing and may, at their option, require or order any one or more of the following:
    - a. That the owner or person responsible be compelled to remove the motor vehicle from the premises within a stated period.
    - b. That the owner or person responsible places the motor vehicle within a proper enclosure suitable to remove it from public view.
    - c. Any further remedy that may be justified by the circumstances presented at the time of the hearing.



- C. In the event of non-compliance with an order or directive of the Board of Selectmen within five (5) days of receipt of such order by the owner or person responsible, the Police Department shall be authorized to tow or remove the subject motor vehicle by whatever means necessary at the expense of such person.

**Unattended Motor Vehicles**

**Section 22:**

- A. No person shall leave unattended any motor vehicle so that any portion of said vehicle is on or protruded over or within the limits of a private way, furnishing means of access for fire apparatus to any building.
- B. For the purpose of this By-law only, the registered owner shall be considered the person responsible for leaving such vehicle unattended, unless it is otherwise determined that another identified person did so because the vehicle is unattended.
- C. Notwithstanding any other provision of the By-law the Town of Maynard, to the contrary, any person violating this By-law shall be punished by a fine of three hundred dollars (\$300).
- D. Paragraph (S. 22 B) of the aforesaid By-law shall be considered separable so that if it should at some time be found void or unenforceable by a court of law, the remainder shall remain in full force and effect.

To do or act thereon.

SPONSORED BY: By-law Committee  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) Passage of this article would replace the current Nuisances By-Law with a new one that has been re-organized for clarity. Fines have been changed to reflect Town Counsel's recommendation that fines be explicit rather than a range. Also, the section on blight has been removed as a result of approval of the new Chapter 41 at October 2019 Special Town Meeting. In Section 11, golf carts have been added to authorize motorized vehicles because the Maynard Golf Course is Town-owned. Section 17 was updated to reflect a state law allowing bicycle riders to ride two abreast, rather than single file only. This section also has additions for baby/toddler bike safety.

Comments: (Sponsor) This update is a complete overhaul of Chapter 21. The main changes are a reorganizing of the sections to group the sections by similar topic as best we could and listing a specific fine for a given By-law violation rather than a wide range such as \$5 to \$300 dollars. The subsection of the operation of bicycles has been updated to reflect current state law and bicycle accessories. The section on Blight has been deleted, having been superseded by the adoption of Chapter 41 Minimum Property Standards of Commercial and Industrial Properties at the Special Town Meeting Oct 28, 2019.

**MOTION MADE:** That the Town vote to approve Article 1 as printed in the warrant, except the words, “to do or act thereon”.

**AMENDMENT MADE:** That the Town vote to remove the proposed wording of section 8 entirely as printed in the warrant and replace it with the following:

“8 The operator shall not carry any package, bundle, or article, or wear any clothing or accessory in such a way as to interfere with or detract from the operator’s proper control of the bicycle or substantially obstruct

their view. The operator shall keep at least one hand upon the handlebars or other steering and braking mechanism at all times.”

**AMENDMENT PASSED.**

**AMENDMENT MADE:** That the Town vote to remove the proposed wording of section 9 entirely as printed in the warrant, and replace it with the following:

“9. Any bicycle, whether by original design, or by the addition of accessories, or constructed or re-constructed from parts, must be capable of being operated in a safe manner, including steering, braking, and clear lines of sight by the operator.”

**AMENDMENT FAILED.**

**MOTION WAS MADE TO TOABLE ARTICLE 6 WAS PASSED.**

**ARTICLE: 7 HOME RULE PETITION – SPECIAL LEGISLATION TO ADD A LIQUOR LICENSE FOR ART’S SPECIALTIES, 25 NASON STREET**

To see if the Town will vote to authorize the Board of Selectmen to file a Home Rule Petition with the General Court for a special law authorizing the Town to grant an additional license for the sale of all alcoholic beverages to be drunk off the premises for the property located at 25 Nason Street, Maynard. The proposed Special Act would read as follows:

**AN ACT AUTHORIZING THE TOWN OF MAYNARD TO GRANT AN ADDITIONAL LICENSE FOR THE SALE OF ALCOHOLIC BEVERAGES TO BE DRUNK OFF THE PREMISES AT 25 NASON STREET**

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the local licensing authority of the town of Maynard may grant an additional license for the sale of all alcoholic beverages not to be drunk on the premises, under section 15 of said chapter 138, to Art’s Specialties located at 25 Nason Street in the town of Maynard, Massachusetts. The license shall be subject to all of said chapter 138 except said section 17.

(b) The licensing authority shall not approve the transfer of the license granted under this section to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If a licensee terminates or fails to renew a license granted under this section or any such license is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this section.

(d) All licenses granted under this section shall be issued within 1 year after the effective date of this act; provided, however, that a license originally granted within that time period may be granted to a new applicant under subsections (b) or (c) thereafter.

SECTION 2. Upon the issuance of the license authorized under this act, the licensee shall return physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing

authority, its license for the sale of wine and malt beverages not to be drunk on the premises under section 15 of chapter 138.

SECTION 3. This Act shall take effect upon its passage.

And that the Board may make modifications and changes which do not effect the substance of the Act.

Or take an action relative thereto.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) Passage of this article would allow authorize the Board of Selectmen to seek an additional license for the sale of all alcoholic beverages to be drunk off the premises for Art's Specialties, located at 25 Nason Street.

Comments: (Sponsor) The state legislature issues liquor licenses to municipalities, primarily based on a ratio of population. The legislature must be petitioned for additional licenses. Maynard currently has three all alcohol retail liquor licenses. A fourth license was approved by Town Meeting in June 2020 and is currently being reviewed by the state legislature. Advocates in support of this petition propose that an additional all alcohol retail license, to be drunk off premises, will support the expansion of Art's Specialties to a local specialty grocery store. The applicant hopes that this expanded use will increase vitality and foot traffic in downtown Maynard.

**MOTION MADE:** That the Town vote to approve Article 7 as printed in the warrant, except the words, "to do or act thereon".

**MOTION PASSED.**

**ARTICLE: 8 EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP) FUNDING**

To see if the Town will vote to appropriate from Community Preservation Funds the amount recommended by the Community Preservation Committee (CPC) for the ERAP community preservation project, as presented to the CPC, in accordance with the requirements of Massachusetts General Laws Chapter 44B

Appropriation: From the Budgeted Reserve Fund, the amount of \$75,000, to the Maynard Affordable Housing Trust Fund. The funding to be used for the Maynard Emergency Rental Assistance Program, with all unexpended funds as of June 30, 2021 being returned to their funding source.

To do or act thereon.

SPONSORED BY: Community Preservation Committee  
APPROPRIATION: \$75,000.00

**FINCOM RECOMMENDATION:**     **Recommends**

Comments: (Finance Committee): Passage of this article would appropriate \$75,000 by transfer from the Community Preservation Budgeted Reserve Fund to the Maynard Affordable Housing Trust Fund for use in providing rental assistance to members of the Maynard community who have been affected by the pandemic. These funds will be made available through applications submitted by those in need. This appropriation will have no effect on property tax bills; any portion of the appropriation not used by June 30, 2021, will remain in the Affordable Housing Trust Fund unless returned to the Budget Reserve Fund by a separate Town Meeting vote. *(See also Sponsor’s comments.)*

Comments: (Sponsor) CPC funding comes from a 1.5% real estate tax surcharge on residential properties and a partial state match. The Emergency Rental Assistance Program (ERAP) provides temporary, monthly rental assistance in the form of a grant to eligible households who have had a loss of income due to COVID-19 pandemic. More information about Maynard’s ERAP is available at [www.RSHOhousing.org](http://www.RSHOhousing.org).

**MOTION MADE:** That the Town vote to approve Article 1 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED YES: 148 NO:10**

**ARTICLE: 9 AMEND THE TOWN GENERAL FUND BUDGET FISCAL YEAR 2021**

To see if the Town will vote to adjust the FY2021 Budget by reducing the following line items as noted:

	<b>Amount (Subtracted)</b>	<b>Total Budget</b>
General Government	\$(54,048.00)	\$3,258,584.00
Public Safety	\$(50,000.00)	\$5,048,744.00
Education – Maynard	\$(265,422.00)	\$20,027,338.00
Education – Assabet	—	\$1,256,568.00
Public Works	\$(26,400.00)	\$2,108,689.00
Culture and Recreation	\$(3,500.00)	\$587,344.00
Debt Service	\$(3,000.00)	\$3,449,787.00
Reserve Fund	—	\$250,000.00
<u>Employee Benefits</u>	<u>\$(40,000.00)</u>	<u>\$8,546,411.00</u>
Total General Fund Expenses	\$(442,370.00)	\$44,533,650.00

To do or act thereon.

SPONSORED BY:                     Board of Selectmen  
 APPROPRIATION:                 -\$442,370.00  
 FINCOM RECOMMENDATION:     At Town Meeting

Comments: (Finance Committee) At Town Meeting.

Comments: (Sponsor) The current Fiscal Year 2021 (FY21) budget was appropriated at the Annual Town Meeting in June 2020. The budget includes forecasted revenue from “local aid” provided by the

state’s budget and “local receipts” from the town’s collections, namely meals and excise taxes. However, as of August 2020, the state’s final budget is not yet signed into law. Although the amount of aid is reportedly going to be “level-funded” from FY20, any changes to assessments is yet unknown. Fortunately, the FY21 already-appropriated town budget accounted for level-funding of “local aid” at FY20 levels. With the intentions to offset possible changes in assessments by the state, and projected decreases in “local receipts”, the town’s operating expenses are proposed to be revised as presented. Risks from these reductions arise from unexpected service demands or adjustments to increased operating costs, as well as unforeseen demand for benefits, such as health insurance, worker’s compensation or unemployment payments. The need for a police cruiser is proposed to be addressed through the transfer out of Capital Stabilization.

Amendments to the function of Education by the Maynard Public School District may be reported on by the School Committee.

**MOTION WAS MADE TO VOTE ARTICLES 9 AND 10 SEPARATLY PASSED.**

**MOTION MADE:** That the Town vote to approve Article 9 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED YES: 95 NO: 58 ABSTAIN: 1**

**ARTICLE: 10 ACCEPTANCE OF KEENE AVENUE**

To see if the Town will vote to accept Keene Avenue as a public way in the Town of Maynard, and any appurtenant easements thereto, as laid out by the Board of Selectmen on a plan entitled “As-Built & Street Acceptance Plan, Keene Avenue Subdivision, Keene Ave., Maynard, MA” prepared by H-Star Engineering and dated December 13, 2018 on file in the office of the Town Clerk; and to see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, take by eminent domain or otherwise, take any interest in land necessary for laying out and acceptance of said ways, and any appurtenant drainage, utility or other easements related to said ways, and/or to accept grants thereof; and, further, to authorize the Board of Selectmen and other applicable Town of Maynard boards and personnel to take all related actions necessary or appropriate to accomplish the purposes of this article.

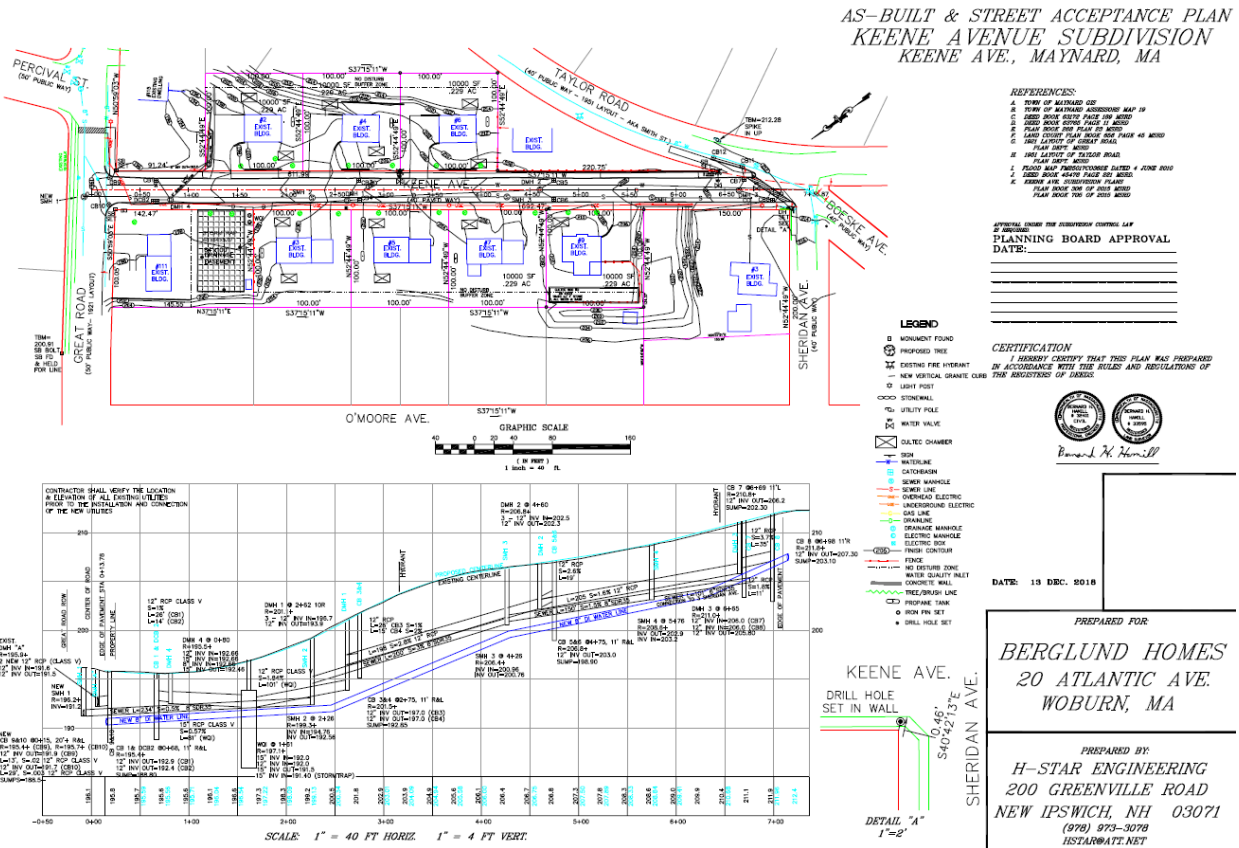
To do or act thereon.

SPONSORED BY:	Planning Board
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Recommends

Comments: (Finance Committee) Passage of this article would (a) accept Keene Avenue as a public way, (b) authorize the Board of Selectmen to acquire land necessary for laying out and acceptance of Keene Avenue, and (c) authorize Town boards, committees, and personnel to take actions needed to finalize this acceptance. There is no projected cost to the Town, as this road is in a new development.

Comments: (Sponsor) The Keene Avenue subdivision has been completed consistent with plans approved by the Planning Board. Keene Avenue itself has been found constructed to Department of Public Works (DPW) standards. The developer has been released from all surety posted with the Town.

At the time of printing, title research for Keene Avenue has not been fully completed and the Planning Board has not taken a vote to recommend acceptance of Keene Avenue. The Planning Board will hear this prior to the Special Town Meeting. The town’s Office of Municipal Services will recommend the Planning Board accept Keene Avenue subject to Town Counsel’s legal verification the property title is unencumbered and legally acceptable to the town.



**THE MODERATOR CHOSE TO HAVE ARTICLE 10 VOTED WITH ARTICLES 11, 12, 13.**

**ARTICLE: 11 ZONING BY-LAW AMENDMENT SECTION 2: OPEN SPACE COOLIDGE SCHOOL**

To see if the Town will vote to amend the “Zoning Map of Maynard” referred to under Section Two of the Protective Zoning By-law, as amended by changing the zoning designation from “General Residence” to an “Open Space” zoning district for a portion of the property located at 12 Bancroft Street (Assessor’s Map 20, Parcels 234). This is a portion of the Coolidge School site located just east of the former school structure extending to Parker Street. It includes the sledding hill area) legal descriptions as follows:

“Thence: S 73° 56' 37" E a distance of two hundred four and fifty-eight hundredths (204.58) feet to a point; Thence: S 52° 02' 44" E a distance of one hundred fifty-five and eighty-eight hundredths (155.88) feet to a point on the westerly sideline of Parker Street; Thence: S 14° 21' 00" W a distance of one hundred ninety-two and no hundredths (192.00) feet along the westerly sideline of Parker street to a point on the northerly sideline of Elmwood Street; Thence: N 73° 55' 54" W a distance of four hundred forty-three and seventy-five hundredths (443.75) feet along the northerly sideline of Elmwood

Street to a point on the easterly sideline of Bancroft Street; Thence: N 12° 11' 06" E a distance of forty-seven and twenty-one hundredths (47.21) feet along the easterly sideline of Bancroft Street to a point; Thence: S 77° 48' 54" E a distance of ninety-two and forty hundredths (92.40) feet to a point; Thence: N 29° 29' 41" E a distance of ninety-two and eighteen hundredths (92.18) feet to a point; Thence: N 11° 50' 57" E a distance of forty-three and four hundredths (43.04) feet to a point; Thence: N 78° 09' 03" W a distance of thirteen and seventy hundredths (13.70) feet to a point; Thence: N 11° 50' 57" E a distance of sixty-five and twenty-two hundredths (65.22) feet to the point of beginning.”

Said portion is shown as Lot B on a plan entitled “Plan of Land in Maynard, Massachusetts (Middlesex County)”; For: Town of Maynard; Scale 1”=40’; Dated: January 22, 2020; prepared by Stamski and McNary, Inc., 1000 Main Street, Acton, MA and which is on file with the Town Clerk.

To do or act thereon.

SPONSORED BY: Planning Board  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) Passage of this article would rezone from General Residence to Open Space a parcel of Town-owned land—specifically, the portion of the Coolidge School property being retained by the Town after the sale of the Coolidge School—thereby preserving the sledding hill, ball field, playground, and other recreational facilities.

Comments: (Sponsor) In 2019, a Request for Proposals (RFP) was issued for a developer that would repurpose the Coolidge School as a residential redevelopment project consistent with the conceptual plan presented at Town Meeting. As part of the sale of the Coolidge School, the property will be split into two lots, and the Town will retain ownership of the almost two acre park area, including the sledding hill. By re-zoning the property from General Residence to Open Space, the property will be further preserved as recreational, open space land. Rezoning the property further the goal identified by the Coolidge School Working Group of preserving the sledding hill and park for public use.

**MOTION MADE:** That the Town vote to approve Article 11 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED YES: 144 NO: 6**

**ARTICLE: 12 ZONING BY-LAW AMENDMENT – AMEND SECTION 9.4.10 TO 9.4.9**

Amend Section 9.4.10 Parking by changing the section number from 9.4.10 to 9.4.9.

To do or act thereon.

SPONSORED BY: Planning Board  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee): Passage of this article would correct a minor numbering error in the Town’s Protective Zoning By-laws.

Comments: (Sponsor): This section was incorrectly numbered, resulting in a jump from Section 9.4.9 to 9.4.10. This amendment will correct the numbering discrepancy.

**MOTION MADE:** That the Town vote to approve Article 12 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED YES:144 NO:6**

**ARTICLE: 13 AMEND ZONING BY-LAWS TO ADD DEFINITION: FOR-PROFIT EDUCATION INSTITUTION**

**I.** AMEND SECTION 11.0, DEFINITIONS BY ADDING THE DEFINITION FOR “For-profit educational institution” (the proposed text is underlined):

Educational Institution, For-Profit: A school or other education institution owned by a private, profit-seeking business or entity. This does not include educational purposes on land owned or leased by the commonwealth or any of its agencies, subdivisions or bodies politic or by a religious sect or denomination, or by a nonprofit educational corporation.

To do or act thereon.

SPONSORED BY: Planning Board  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) Passage of this article would add a definition for “For-Profit, Education Institution” to the Town’s Protective Zoning By-Laws, thereby acknowledging and clarifying the distinction between for-profit and non-profit educational institution.

Comments: (Sponsor) Currently, there is no definition for “For-Profit, Education Institution” in the Zoning By-laws. Adding the definition further clarifies the use.

**MOTION MADE:** That the Town vote to approve Article 13 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED YES: 144 NO:6**

**ARTICLE: 14 WATER SUPPLY PROTECTION DISTRICT MAP**

To see if the Town will vote to amend the Town of Maynard Zoning Map to reflect an amendment to the Water Supply Protection District Map dated March 2017 to include the parcels (or portions thereof) as noted on Assessors Map 28, Lot 1; Map 23, Lot 12; Map 24, Lot 14; Map 24, Lot 15; Map 25, Lot 152.1; Map 25, Lot 152.2; and Map 25, 152.3 and which includes a new well source, known as Well 4A, as shown on the Amended Map dated July, 2020 and which is on file in the office of the Town Clerk Office.

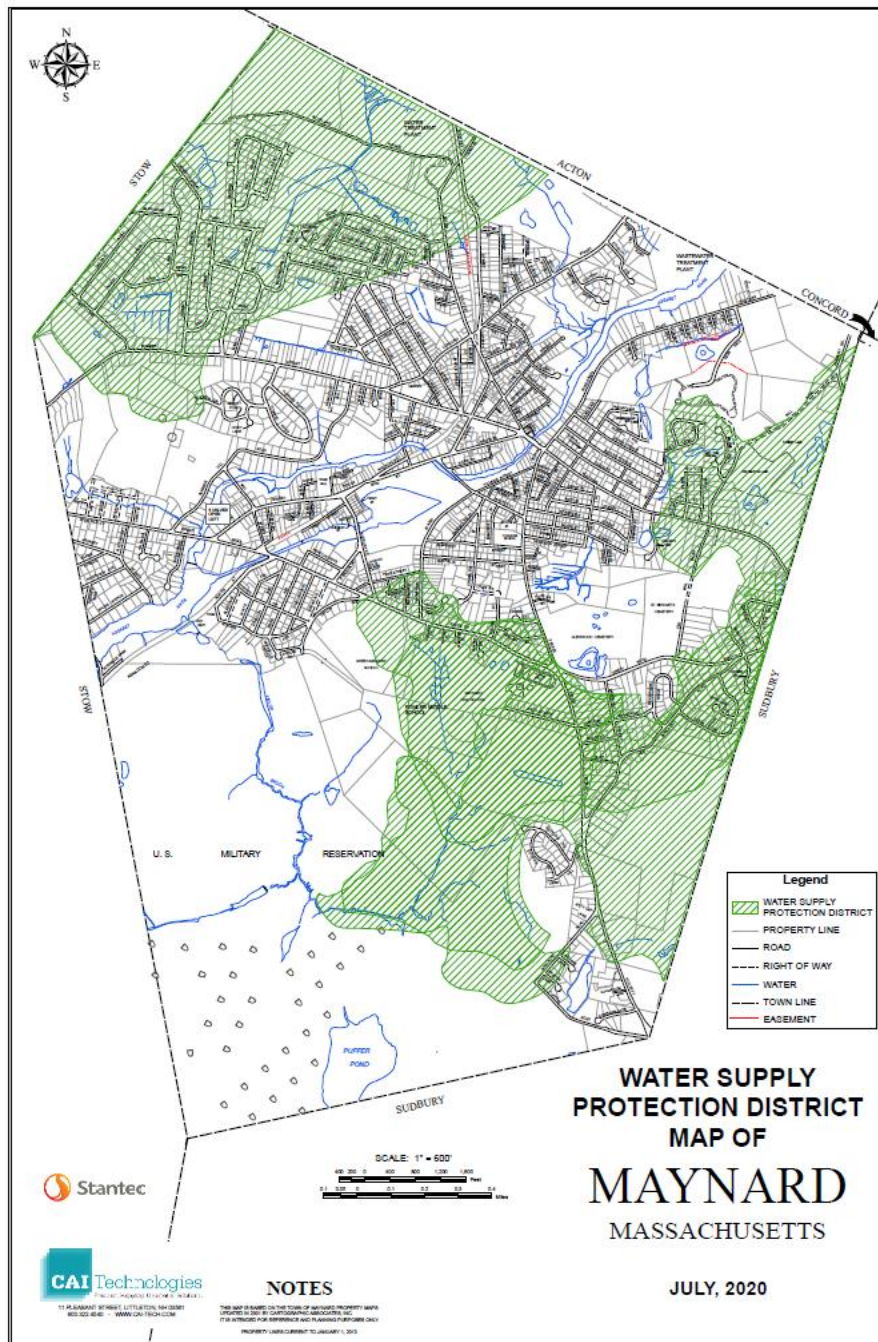
To do or act thereon.

SPONSORED BY: Planning Board  
APPROPRIATION: None  
FINCOM RECOMMENDATION: Recommends



Comments: (Finance Committee) Passage of this article would amend the Town's Water Supply Protection District Map to incorporate a new well source, Well 4A, which is located off of Dettling Road.

Comments: (Sponsor) The Water Supply Protection District Map denotes a protection zone for town water sources. The protection district also extends protection to adjacent town water sources. The map is being replaced/amended to include the protected area associated with a new well source, Well 4A, which is located off of Dettling Road.



**MOTION MADE:** That the Town vote to approve Article 14 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED: 138 NO:14**

**ARTICLE: 15 LEASING AUTHORIZATION THROUGH GENERAL FUND  
APPROPRIATION FOR PUBLIC WORKS CAPITAL**

To see if the town will vote pursuant to Chapter 44 Section 21C to authorize the Board of Selectmen to enter into a lease agreement for the lease and purchase of Toro Ground-Master Mower for a period of three (3) years but in any event not in excess of the useful life of the property to be procured on such term and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreement and to fund the first year of the lease with a \$24,156.44 payment in the annual Public Works General Fund budget leasing account line item required in the first fiscal year or take any action relative there to.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$24,156.44  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee): Passage of this article would authorize the Board of Selectmen to (a) enter into an agreement for the lease and purchase of Toro Ground-Master Mower over a period of three years and (b) spend \$24,156.44 for the first year of the lease. The purchase cost of the mower is \$68,477.92. The preferred lease-to-own option is for three years with a total three-year cost of \$71,061.30, after which the Town will own the mower. Interest paid over three years will be \$2,583.38, and the expected useful life of the mower will be approximately 10-12 years. *(See also sponsor’s comments.)*

Comments: (Sponsor) The lease of the Toro Ground-Master 4000d with an eleven-foot cut width is an upgrade for the current Hustler mower with a five-foot cut width for the Department of Public Works (DPW). The addition of upgraded athletic fields, and the expectation to maintain the fields at a level above the current practice makes this equipment vital to increasing the amount of cutting required to meet these levels. The upgrade of this equipment will allow department staff to cover twice as much cutting area, thus allowing for more efficient use of personnel and time management within the cemetery, parks & forestry division. This equipment will be utilized on all park and athletic fields throughout the community, except the cemetery. The mower will be too large to be utilized within the cemetery. The cost of lease is directly related to the DPW yearly operating budget starting in fiscal year 2021. This is a method that the department has utilized in the past for other equipment acquisitions.

**MOTION MADE:** That the Town vote to approve Article 15 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED YES:138 NO:14**

**ARTICLE: 16 TRANSFER FROM CAPITAL STABILIZATION**

To see if the town will transfer from Capital Stabilization the sum of \$117,000.00 for the purposes listed:

Expense:	Amount:
Police Cruiser	\$45,000.00
School District-Wide Wi-Fi upgrades	\$72,000.00

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$117,000.00  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee): Passage of this article would transfer \$117,000.00 from the Capital Stabilization Fund, to be spent on a police cruiser (\$45,000.00) and District-Wide Wi-Fi upgrades for the Maynard Public Schools (\$72,000.00). There would be no tax impact from this action; however, the Capital Stabilization Fund (one of the Town’s “savings accounts”) would be reduced from \$699,633 to \$582,633. *(See also sponsor’s comments.)*

Comments: (Sponsor) Until Fiscal Year 2020 (FY20), the Maynard Police Department regularly procured two cruisers every year through the General Fund’s appropriation for public safety operating expenses. Due to budget constraints, only a single cruiser was procured in FY20. No appropriation is provided for the procurement of a cruiser in the proposed revision of the FY21 General Fund budget. A single cruiser is recommended through the transfer from Capital Stabilization for FY21.

With the reliance on interconnectivity for contemporary educational programming, upgrades to the School District’s wi-fi system is required. This appropriation is the first of a two-year initiative for that purpose.

**MOTION MADE:** That the Town vote to approve Article 16 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION PASSED YES: 138 NO: 14**

**ARTICLE: 17 DEBT EXCLUSION APPROPRIATION FOR BORROWING AUTHORIZATION – FIRE STATION**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$16,000,000.00 to pay costs of construction of a fire station, including the payment of costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$16,000,000 under M.G.L. c. 44, §7(1) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c. 59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or to take any other action relative thereto.

<u>PURPOSE</u>	<u>AMOUNT</u>
Fire Station Construction	\$16,000,000.00

**TOTAL APPROPRIATION** \$16,000,000.00  
To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$16,000,000  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee) At Town Meeting.

Comments: (Sponsor Comments) Approval of this article completes the final phase of a multi-year endeavor to replace the fire station. The 1954 constructed existing building is recognized as a severely space-constrained, aging structure, which does not provide for the adequate housing of equipment, training purposes, berthing accommodations, and maximum safety measures. The town already purchased land on Sudbury Street for the sole purposes of the construction of a new fire station, and a design of the station was appropriated for at the 2018 Annual Town Meeting. Borrowing rates are reportedly at their lowest in recent history, and construction costs are likewise reportedly stable. However, for every year this project’s construction is delayed, approximately \$500,000.00 is added to its cost. The town’s already-procured Owner’s Project Manager (OPM), in consultation with the town’s contracted design firm, provide the conservatively estimated construction costs. Maintenance costs expected for a new facility are minimal, especially in comparison to the existing facility. This proposed funding scheme requires an accompanying election’s ballot measure. The additional tax levy proposed for this debt exclusion is approximately \$75.00 for the average single-family household in Fiscal Year 2021 (FY21). In FY22 through the proposed 30-year bond, an additional \$150.00 would be levied for the average single-family household.

**MOTION MADE:** That the Town vote to approve Article 17 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION YES: 140 NO:29**

**ARTICLE: 18 TRANSFER FROM GENERAL STABILIZATION - GREEN MEADOW SCHOOL FEASIBILITY STUDY**

To see if the Town will vote to transfer from General Stabilization the sum of \$1,000,000.00 to be expended under the direction of the School Building Committee for the production of a feasibility study of Green Meadow School, 5 Tiger Drive, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority (MSBA). The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$1,000,000.00  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee): Passage of this article would transfer \$1,000,000.00 from General Stabilization Fund, to be used by the School Building Committee for a feasibility study to inform Town Meeting voters and Town officials regarding options for a possible replacement for the Green Meadow Elementary School (GMES). The decision about whether to proceed with construction would be made at a future Town Meeting. A significant portion of the cost of this feasibility study would be reimbursed by the MSBA, as would be construction costs, if the decision is made at a future Town Meeting to proceed with construction. Any unused funds or reimbursement would be transferred back to the General Stabilization Fund.

In making our recommendation, the FinCom notes that the GMES was accepted into the MSBA Core Program, giving the Town access to state funding that would significantly reduce the cost of a new GMES to Maynard taxpayers. This feasibility study is a required step in the Core Program process; if this feasibility study is not funded, Maynard taxpayers would have to cover all costs of maintenance of the current aging GMES, as well as the costs of any future replacement. There would be no tax impact from this action. However, the General Stabilization Fund (one of the Town's "savings accounts") would be reduced from \$2,376,521 to \$1,376,521. After the estimated \$500,000 reimbursement from MSBA is returned to the General Stabilization Fund the balance will be \$1,876,521. *(See also sponsor's comments.)*

Comments: (Sponsor) The town, including the Maynard Public School District, is pursuing partnership with the MSBA for a building project to address the community's needs served by the Green Meadow Elementary School building. One of the initial actions of this partnership is for the town's already-appointed School Building Committee to oversee the procurement of an Owner's Project Manager (OPM). The District and its project team collaborate with the MSBA to produce a feasibility intended to document their educational program, generate an initial space summary, document existing conditions, establish design parameters, develop and evaluate alternatives, and recommend the most cost effective and educationally appropriate preferred solution to the MSBA Board of Directors for their consideration. The feasibility study will inform the next step of process with the MSBA to develop a schematic design. The timeline and scope of the feasibility study is unknown, and this phase may last one to three years.

Through a successful partnership with the MSBA, the expenditure of funds for the entire building project, including the feasibility study, is reimbursed at rate determined by the MSBA. Although not yet determined, current estimates for this reimbursement rate are 40-50 percent. The cost of the feasibility study is unknown, and therefore a conservative amount of appropriation is recommended. Any amount not expended for the production of a feasibility study will be re-deposited to General Stabilization. Appropriating funds for the production of a feasibility study through a transfer from General Stabilization does not require an increase in tax collection. Traditionally, a portion of the town's certified Free Cash is contributed to General Stabilization. Transfer from General Stabilization does not impact the town's credit rating, unless contributions were not regularly made subsequently.

**MOTION MADE:** That the Town vote to approve Article 18 as printed in the warrant, except the words, "to do or act thereon".

**MOTION PASSED YES: 121 NO: 30**

**ARTICLE: 19 TAKING FOR FLORIDA ROAD BRIDGE CONSTRUCTION**

To see if the Town will vote to authorize the Board of Selectmen to purchase, acquire or take by eminent domain, permanent and temporary easements in the parcels of land located 2 Florida Road, 3 Beacon Street, 1 Florida Court, 2 Florida Court and 9 Florida Road all as more or less shown on a plan produced by CME Associates Inc., entitled, “Massachusetts Department of Transportation, Highway Division, Plan and Profile of Florida Road over Assabet River, Bridge No. M-10-006 (25T), in the Town of Maynard, Middlesex County, Preliminary Right of Way Plans”, with Revisions through 5-13-20, Sheet 6 of 6 and on file with the Town Clerk, the acquisition of said land having been determined to be necessary for the health and welfare of the inhabitants of Maynard and to be used for municipal purposes; and further transfer \$280,000 from Capital Stabilization to fund said purchase or taking along with all associated legal, appraisal, and engineering costs necessary and for the miscellaneous improvements and incidental costs associated with the Bridge Construction project; pass any vote or take any action relative thereto.

To do or act thereon.

SPONSORED BY: Board of Selectmen  
APPROPRIATION: \$280,000  
FINCOM RECOMMENDATION: Recommends

Comments: (Finance Committee): Passage of this article would (a) authorize the Board of Selectmen to purchase, acquire, or take by eminent domain permanent and temporary easements necessary to reconstruct the Florida Rd. bridge (a project being funded by the Massachusetts Department of Transportation) and (b) transfers \$280,000.00 from Capital Stabilization Fund for the land acquisition and improvements that are necessary to construct the bridge (such as water line work and water valve and gate replacement), but not covered by the state funding. There would be no tax impact from this action; however, the Capital Stabilization Fund (one of the Town’s “savings accounts”) would be reduced from \$582,633 to \$302,633. (This calculation assumes that Article 16 passes.) (*See also Sponsor’s Comments.*)

Comments: (Sponsor) The Town of Maynard is working with the Massachusetts Department of Transportation (MassDOT) to replace Bridge M-10-006, Florida Road over the Assabet River, which was built in 1915. The purpose of the project is to replace a structurally deficient concrete arch with new steel beams, a concrete bridge deck, and concrete foundations. MassDOT is responsible for administering the Design Process and providing Resident Engineer Services. Funding for this \$2.75 million dollar construction project will come from a combination of federal and state funding. The Town of Maynard is responsible for the administration and costs associated with acquiring all needed public and private property rights necessary for this project. This article asks the Town to authorize the Board of Selectmen to purchase, acquire, or take by eminent domain permanent and temporary easements necessary to construct the bridge. This article also requests that funds be appropriated for the land acquisition and improvements that are necessary to construct the bridge but are outside of the scope of the MassDOT project, such as water line work and water valve and gate replacement.

**MOTION MADE:** That the Town vote to approve Article 19 as printed in the warrant, except the words, “to do or act thereon”.

**MOTION YES: 138 NO: 14**

**At 3:24PM, it was unanimously voted to dissolve the SPECIAL TOWN MEETING.**

True Copy

Attest:

Michelle A. Jenkins, Town Clerk

Town of Maynard  
PRESIDENTIAL PRIMARY UNOFFICIAL RESULTS  
March 3, 2020

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
<b>DEMOCRATIC BALLOT</b>	878	833	860	763	3,334
<b>PRESIDENTIAL PREFERENCE</b>					
Blanks	1	1	1	2	5
Deval Patrick	3	1	3	4	11
Amy Klobuchar	7	11	7	5	30
Elizabeth Warren	305	271	261	243	1080
Michael Bennet	1	0	0	0	1
Michael R. Bloomberg	58	60	77	57	252
Tulsi Gabbaro	7	5	7	8	27
Cory Booker	1	0	0	0	1
Julian Castro	0	0	0	1	1
Tom Steyer	1	0	6	1	8
Bernie Sanders	209	247	209	216	881
Joseph R. Biden	265	221	263	208	957
John K. Delaney	0	0	0	0	0
Andrew Yang	1	1	1	2	5
Pete Buttigieg	18	12	23	13	66
Marianne Williamson	0	0	0	0	0
NO PREFERENCE	1	3	2	1	7
All Others	0	0	0	2	2
<b>TOTAL</b>	<b>878</b>	<b>833</b>	<b>860</b>	<b>763</b>	<b>3334</b>
<b>STATE COMMITTEE MAN</b>					
Blanks	174	171	170	158	673
James B. Eldridge	704	662	690	605	2661
All Others	0	0	0	0	0
<b>TOTAL</b>	<b>878</b>	<b>833</b>	<b>860</b>	<b>763</b>	<b>3334</b>
<b>STATE COMMITTEE WOMAN</b>					
Blanks	210	212	197	196	815
Kara M. Le Treize	667	621	663	563	2514
All Others	1	0	0	4	5
<b>TOTAL</b>	<b>878</b>	<b>833</b>	<b>860</b>	<b>763</b>	<b>3334</b>
<b>TOWN COMMITTEE</b>					
Blanks	416	395	382	409	1602
<b>Group</b>	<b>462</b>	<b>438</b>	<b>478</b>	<b>354</b>	<b>1732</b>
Blanks	23,907	22,614	23,033	21,309	90,863
Andrew J. Snyder	481	459	507	386	1,833
Sara W. Hartman	483	468	519	392	1,862
Rosalind J. Greenstein	493	464	502	375	1,834
Katherine J. Belisle	489	475	504	391	1,859
Rhonda M. Scherer	480	465	498	376	1,819
Jeffrey Charles Swanberg, Jr.	490	462	502	377	1,831
Kevin James McKayven	480	454	491	371	1,796
Maura A. Flynn	503	494	519	394	1,910

Town of Maynard  
 PRESIDENTIAL PRIMARY UNOFFICIAL RESULTS  
 March 3, 2020

Kimberley Joanne Connors			477	457	497	383	1,814
Janice K. Jones			491	457	500	379	1,827
Marilyn G. Messenger			490	476	511	399	1,876
Terry Ann Morse			485	455	497	377	1,814
Nancy F. Matesanz			478	469	496	397	1,840
Alice E. Weaver			488	475	514	388	1,865
All Others			10	9	7	7	33
Holly A. Blomster			5	2	3	4	14
<b>TOTAL</b>			<b>30,730</b>	<b>29,155</b>	<b>30,100</b>	<b>26,705</b>	<b>116,690</b>



Town of Maynard  
**PRESIDENTIAL PRIMARY UNOFFICIAL RESULTS**  
 March 3, 2020

			PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
<b>REPUBLICAN BALLOT</b>			119	112	150	122	503
<b>PRESIDENTIAL PREFERENCE</b>							
Blanks			1	2	1	1	5
William F. Weld			19	15	25	14	73
Joe Walsh			2	0	1	2	5
Donald J. Trump			97	93	120	101	411
Roque "Rocky" De La Fuente			0	0	0	0	0
NO PREFERENCE			0	0	3	2	5
All Others			0	2	0	2	4
<b>TOTAL</b>			119	112	150	122	503
<b>STATE COMMITTEE MAN</b>							
Blanks			17	8	17	20	62
Brian P. Burke			53	58	70	47	228
Dean Cavaretta			27	20	24	25	96
Paul R. Ferro			22	26	37	30	115
All Others			0	0	2	0	2
<b>TOTAL</b>			119	112	150	122	503
<b>STATE COMMITTEE WOMAN</b>							
Blanks			21	14	18	20	73
Christine M. Casebolt			36	35	40	47	158
Susan Dunnell			62	63	90	55	270
All Others			0	0	2	0	2
<b>TOTAL</b>			119	112	150	122	503
<b>TOWN COMMITTEE</b>							
Blanks							0
<b>Group</b>							0
Blanks			1,778	1,680	2,232	1,821	7,511
All Others			7	0	18	9	34
<b>TOTAL</b>			1,785	1,680	2,250	1,830	7,545

			PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
<b>GREEN RAINBOW</b>			2	2	0	0	4
<b>PRESIDENTIAL PREFERENCE</b>							
Blanks			0	0	0	0	0
Darion Hunter			0	0	0	0	0
Sedinam Kinamo Christin Moyowasifza Curry			0	1	0	0	1
Kent Mesplay			0	0	0	0	0
Howard Hawkins			0	0	0	0	0
NO PREFERENCE			0	0	0	0	0
All Others			2	1	0	0	3
<b>TOTAL</b>			2	2	0	0	4



Town of Maynard  
**PRESIDENTIAL PRIMARY UNOFFICIAL RESULTS**  
 March 3, 2020

<b>TOTAL</b>			10	30	30	10	80
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**\*Total Registered Voters in EACH Precinct**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	
Democratic	<b>628</b>	<b>660</b>	<b>602</b>	<b>574</b>	<b>2,464</b>
Republican	<b>151</b>	<b>180</b>	<b>210</b>	<b>166</b>	<b>707</b>
Green Rainbow	3	6	-	2	11
Libertarian	11	15	5	8	39
Unenrolled	<b>1,180</b>	<b>1,100</b>	<b>1,174</b>	<b>1,140</b>	<b>4,594</b>
Other	19	15	7	16	57
	<b>1,992</b>	<b>1,976</b>	<b>1,998</b>	<b>1,906</b>	<b>7,872</b>

**Total Votes Cast in EACH Precinct**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	
Democrat	<b>878</b>	<b>833</b>	<b>860</b>	<b>763</b>	<b>3,334</b>
Republican	119	112	150	122	503
Green Rainbow	2	2	-	-	4
Libertarian	1	3	3	1	8
	<b>1,000</b>	<b>950</b>	<b>1,013</b>	<b>886</b>	<b>3,849</b>

Voter Turnout % 48.89%

\*As of February 12, 2020 deadline to Register to Vote  
 Winners are indicated in Bold Italics

A True Attest Copy:  
 Michelle Jenkins, Town Clerk

Town of Maynard  
STATE PRIMARY OFFICIAL RESULTS  
SEPTEMBER 1, 2020

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
<b>DEMOCRATIC BALLOT</b>	786	780	799	692	3057
<b>SENATOR IN CONGRESS</b>					
Blanks	2	4	5	2	13
<i>Edward J. Markey</i>	535	524	534	439	2032
Joseph P. Keenedy, III	249	252	260	251	1012
All Others	0	0	0	0	0
<b>TOTAL</b>	786	780	799	692	3057
<b>REPRESENTATIVE IN CONGRESS</b>					
Blanks	74	90	96	81	341
<i>Lori Loureiro Trahan</i>	712	690	703	611	2716
All Others	0	0	0	0	0
<b>TOTAL</b>	786	780	799	692	3057
<b>COUNCILLOR</b>					
Blanks	124	138	132	129	523
<i>Marilyn M. Petitto Devaney</i>	662	642	667	563	2534
All Others	0	0	0	0	0
<b>TOTAL</b>	786	780	799	692	3057
<b>SENATOR IN GENERAL COURT</b>					
Blanks	74	85	99	97	355
<i>James B. Eldridge</i>	712	695	700	595	2702
All Others	0	0	0	0	0
<b>TOTAL</b>	786	780	799	692	3057
<b>REPRESENTATIVE IN GENERAL COURT</b>					
Blanks	73	74	87	83	317
<i>Kate Hogan</i>	713	706	712	609	2740
All Others	0	0	0	0	0
<b>TOTAL</b>	786	780	799	692	3057
<b>REGISTER OF PROBATE</b>					
Blanks	115	134	133	128	510
<i>Tara E. DeCristofaro</i>	671	646	666	564	2547
All Others	0	0	0	0	0
<b>TOTAL</b>	786	780	799	692	3057

Town of Maynard  
STATE PRIMARY OFFICIAL RESULTS  
SEPTEMBER 1, 2020

			PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
<b>REPUBLICAN BALLOT</b>							
			95	95	111	95	396
<b>SENATOR IN CONGRESS</b>							
Blanks			1	1	0	1	3
Shiva Ayyadurai			44	37	43	52	176
<i>Kevin J. O'Connor</i>			<b>49</b>	<b>57</b>	<b>68</b>	<b>41</b>	<b>215</b>
All Others			1	0	0	1	2
<b>TOTAL</b>			95	95	111	95	396
<b>REPRESENTATIVE IN CONGRESS</b>							
Blanks			94	95	109	94	392
All Others			1	0	2	1	4
<b>TOTAL</b>			95	95	111	95	396
<b>COUNCILLOR</b>							
Blanks			94	95	111	94	394
All Others			1	0	0	1	2
<b>TOTAL</b>			95	95	111	95	396
<b>SENATOR IN GENERAL COURT</b>							
Blanks			94	95	111	94	394
All Others			1	0	0	1	2
<b>TOTAL</b>			95	95	111	95	396
<b>REPRESENTATIVE IN GENERAL COURT</b>							
Blanks			94	95	110	94	393
All Others			1	0	1	1	3
<b>TOTAL</b>			95	95	111	95	396
<b>REGISTER OF PROBATE</b>							
Blanks			94	95	111	94	394
All Others			1	0	0	1	2
<b>TOTAL</b>			95	95	111	95	396

Town of Maynard  
 STATE PRIMARY OFFICIAL RESULTS  
 SEPTEMBER 1, 2020

			PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
<b>GREEN RAINBOW</b>			0	1	0	0	1
<b>SENATOR IN GENERAL COURT</b>							
Blanks			0	1	0	0	1
All Others			0	0	0	0	0
<b>TOTAL</b>			0	1	0	0	1
<b>REPRESENTATIVE IN CONGRESS</b>							
Blanks			0	1	0	0	1
All Others			0	0	0	0	0
<b>TOTAL</b>			0	1	0	0	1
<b>COUNCILLOR</b>							
Blanks			0	1	0	0	1
All Others			0	0	0	0	0
<b>TOTAL</b>			0	1	0	0	1
<b>SENATOR IN GENERAL COURT</b>							
Blanks			0	1	0	0	1
All Others			0	0	0	0	0
<b>TOTAL</b>			0	1	0	0	1
<b>REPRESENTATIVE IN GENERAL COURT</b>							
Blanks			0	1	0	0	1
All Others			0	0	0	0	0
<b>TOTAL</b>			0	1	0	0	1
<b>REGISTER OF PROBATE</b>							
Blanks			0	1	0	0	1
All Others			0	0	0	0	0
<b>TOTAL</b>			0	1	0	0	1

Town of Maynard  
STATE PRIMARY OFFICIAL RESULTS  
SEPTEMBER 1, 2020

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
<b>LIBERTARIAN</b>	3	0	1	1	5
<b>SENATOR IN CONGRESS</b>					
Blanks	1	0	1	1	3
All Others	2	0	0	0	2
<b>TOTAL</b>	3	0	0	1	5
<b>REPRESENTATIVE IN CONGRESS</b>					
Blanks	1	0	1	1	3
All Others	2	0	0	0	2
<b>TOTAL</b>	3	0	1	1	5
<b>COUNCILLOR</b>					
Blanks	1	0	1	1	3
All Others	2	0	0	0	2
<b>TOTAL</b>	3	0	1	1	5
<b>SENATOR IN GENERAL COURT</b>					
Blanks	1	0	1	1	3
All Others	2	0	0	0	2
<b>TOTAL</b>	3	0	1	1	5
<b>REPRESENTATIVE IN GENERAL COURT</b>					
Blanks	1	0	1	1	3
All Others	2	0	0	0	2
<b>TOTAL</b>	3	0	1	1	5
<b>REGISTER OF PROBATE</b>					
Blanks	1	0	1	1	3
All Others	2	0	0	0	2
<b>TOTAL</b>	3	0	1	1	5

\*Total Registered Voters in EACH Precinct

Democratic  
Republican  
Green Rainbow  
Libertarian  
Unenrolled  
Other

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	
Democratic	628	660	602	574	2,464
Republican	151	180	210	166	707
Green Rainbow	3	6	-	2	11
Libertarian	11	15	5	8	39
Unenrolled	1180	1,100	1,174	1,140	4,594
Other	19	15	7	16	57
<b>TOTAL</b>	<b>1992</b>	<b>1,976</b>	<b>1,998</b>	<b>1,906</b>	<b>7,872</b>

Total Votes Cast in EACH Precinct

Democrat  
Republican

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	
Democrat	786	780	799	692	3,057
Republican	95	95	111	95	396

Town of Maynard  
STATE PRIMARY OFFICIAL RESULTS  
SEPTEMBER 1, 2020

Green Rainbow  
Libertarian

0	1	-	-	1
3	-	1	1	5
<b>884</b>	<b>876</b>	<b>911</b>	<b>788</b>	<b>3,459</b>

Voter Turnout % 43.94%

\*As of August 22, 2020 deadline to Register to Vote  
Winners are indicated in Bold Italics

A True Attest Copy:  
Michelle Jenkins, Town Clerk



Town of Maynard  
STATE ELECTION OFFICIAL RESULTS  
NOVEMBER 3, 2020

			PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
			1741	1,636	1,846	1,580	6803
<b>ELECTORS OF PRESIDENT AND VICE PRESIDENT</b>							
Blanks			4	5	5	3	17
Biden and Harris			1247	1221	1346	1128	4942
Hawkins and Walker			15	7	13	9	44
Jorgensen and Cohen			31	18	19	21	89
Trump and Pence			435	379	452	406	1672
All Others			9	6	11	13	39
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>
<b>SENATOR IN CONGRESS</b>							
Blanks			32	5	39	29	105
Edward J. Markey			1225	1199	1311	1130	4865
Kevin J. O'Connor			466	410	477	403	1756
All Others			18	22	19	18	77
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>
<b>REPRESENTATIVE IN CONGRESS</b>							
Blanks			324	305	342	315	1286
Lori Loureiro Trahan			1385	1312	1465	1232	5394
All Others			32	19	39	33	123
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>
<b>COUNCILLOR</b>							
Blanks			402	392	412	379	1585
Marilyn M. Petitto Devaney			1314	1223	1406	1178	5121
All Others			25	21	28	23	97
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>
<b>SENATOR IN GENERAL COURT</b>							
Blanks			344	336	382	338	1400
James B. Eldridge			1360	1272	1430	1211	5273
All Others			37	28	34	31	130
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>							
Blanks			302	293	341	303	1239
Kate Hogan			1414	1334	1478	1253	5479
All Others			25	9	27	24	85
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>

Town of Maynard  
STATE ELECTION OFFICIAL RESULTS  
NOVEMBER 3, 2020

<b>REGISTER OF PROBATE</b>							
Blanks			563	544	583	534	2224
Tara E. DeCristofaro			1164	1,078	1,241	1,028	4511
All Others			14	14	22	18	68
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>
<b>QUESTION 1 - VEHICLE MAINTENANCE</b>							
Blanks			61	39	46	58	204
Yes			1304	1,257	1,387	1,228	5176
No			376	340	413	294	1423
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>
<b>QUESTION 2 - RANKED CHOICE VOTING</b>							
Blanks			61	47	66	65	239
Yes			917	893	969	819	3598
No			763	696	811	696	2966
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>
<b>QUESTION 3 - PENALIZE OFFICERS</b>							
Blanks			170	169	197	183	719
Yes			1121	1,037	1,146	994	4298
No			450	430	503	403	1786
<b>TOTAL</b>			<b>1,741</b>	<b>1,636</b>	<b>1,846</b>	<b>1,580</b>	<b>6,803</b>

\*Total Registered Voters in EACH Precinct

	Percent	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Democratic	30.89%	631	669	652	588	2,540
Republican	8.78%	155	176	221	170	722
Green Rainbow	0.02%	1	1	-	-	2
Libertarian	0.40%	9	10	7	7	33
Unenrolled	58.99%	1252	1,162	1,252	1,185	4,851
Other	0.91%	22	20	13	20	75
	<b>100.00%</b>	<b>2070</b>	<b>2038</b>	<b>2145</b>	<b>1970</b>	<b>8223</b>
		25%	25%	26%	24%	100%

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Total
Total Votes Cast in EACH Precinct	1741	1636	1846	1580	6803
Voter Turnout %	26%	24%	27%	23%	83%

A True Attest Copy:  
Joanna Bilotta-Simeone, Town Clerk

Town of Maynard  
SPECIAL TOWN ELECTION UNOFFICIAL RESULTS  
DECEMBER 16, 2020

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
	416	349	410	314	1489
<b>QUESTION 1 - FIRE STATION CONSTRUCTION DEBT EXCLUSION</b>					
YES	322	270	301	230	1123
NO	94	79	109	84	366
<b>TOTAL</b>	<b>416</b>	<b>349</b>	<b>410</b>	<b>314</b>	<b>1489</b>

**\*Total Registered Voters in EACH Precinct**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	
Democratic	630	672	654	587	2,543
Republican	152	174	224	168	718
Green Rainbow	1	1	0	0	2
Libertarian	9	10	7	7	33
Unenrolled	1261	1158	1261	1189	4,869
Other	22	20	13	19	74
	<b>2075</b>	<b>2035</b>	<b>2159</b>	<b>1970</b>	<b>8,239</b>

**Total Votes Cast in EACH Precinct**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	
	416	349	410	314	1,489
% of Votes Cast	28%	23%	28%	21%	100%
% of Register Vot	5%	4%	5%	4%	18%

**Voter Turnout % 18%**

A True Attest Copy:  
Joanna Bilotta-Simeone, Town Clerk

**VOTING PRECINCTS**

*Revised 11/02/2021*

***Precinct 1:***

*Fowler School, Gym  
3 Tiger Drive*

Acton St. (#16, 18, 20, 22,  
24, 26, 30, 38, 50, 62 &  
66 thru 134)

Amory Ave.

Beacon St. (evens)

Blue Jay Way

Brian Way

Brigham St.

Brooks St.

Brown St. (#15, 17, 19, 21,  
23, 25, 33, 37, 39, 43, 47,  
49)

Charles St.

Concord St. (#1 thru 44)

Dana Rd.

Dix Rd.

Durant Ave.

Elm Ct.

Euclid Ave.

Everett St.

Florida Ct.

Florida Rd. (Excluding #2)

Garden Way

George Rd.

Glendale St. (#1 thru 20)

Glenn Dr.

Guyer Rd.

Hazelwood Rd.

Jethro St.

Lincoln St.	Mockingbird Ln.	Reo Rd.
Linden St.	Nancy Cir.	Rice Rd.
Loring Ave.	Nason St.	Rickey Dr.
Main St. (odds only #1 to 49 & 135)	Nick Ln.	Rockland Ave.
Maple Ct.	Orchard Ter.	Silver Hill Rd.
Maple St.	Orren St.	Summer St. (odds & #10 & 42 thru 70 all)
Marble Farm Rd.	Patti Ln.	Sunset Rd.
Mayfield St.	Paul Rd.	Whitney Ave.
Michael Rd.	Randall Rd.	
	Reeves Rd.	

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***Precinct 2:***

*Fowler School Auditorium  
3 Tiger Drive*

Abbott Rd.	Harriman Ct.	Sherman St.
Allan Dr.	Heights Ter.	Shore Ave.
Apple Ridge Rd.	High St.	Spring Ln.
Assabet St.	Hillside St.	Sudbury Ct.
Beacon St. (odds)	Howard Rd.	Sudbury St.
Bent Ave.	Lovell Ct.	Summer Hill Glenn
Boeske Ave.	Main St. (evens only #2 to 48 and all #50 to 257)	Summer Hill Rd.
Burnside St.	Martin St.	Summer St. (evens excluding #10 & 42 to 70)
Chandler St. (#1)	Mill St.	Summit St.
Church Ct.	Newton Dr.	Taft Ave.
Cindy Ln.	Oak St.	Taylor Rd. (evens)
Dartmouth Ct.	O'Moore Ave.	Thomas St.
Dartmouth St. (odds)	Park St.	Thompson St. (#3, 7, 23, 25)
Dewey St.	Parker St. (#5, 9, 11, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33)	Virginia Rd.
Driscoll Ave.	Percival St.	Walnut St. (#21, 22, 23, 26, 28, 30, 32, 34, 36, 38, 40, 42, 44)
Elaine Ave.	Pine St.	Waltham St. (#5)
Elmhurst Rd. (evens excluding #2)	Pomciticut Ave.	White Ave.
Elmwood St. (#4)	Railroad St.	Wilson Cir.
Espie Ave.	River St.	Winter St.
Fletcher St.	Riverbank Rd.	
Florida Rd. (#2 only)	Riverside Park	
Front St.	Riverview Ave.	
Great Rd. (#1 thru 160 excluding odds #129 thru 159)	Sheridan Ave.	

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**Precinct 3:**

*Fowler School Auditorium*

*3 Tiger Drive*

Arthur St. (odds)	Gabrielle Cir.	Parker St. (Excluding 4, 5,
B St.	Garfield St. (#3, 10, 12, 14)	6, 8, 9, 11, 14, 15, 16, 17,
Balcom Ln.	Great Rd. (#161 thru 324 &	19, 20, 21, 23, 25, 27, 28,
Bancroft St.	odds only #129 thru 159)	29, 30, 31, 33)
Barilone Cir.	Harrison St.	Roosevelt St. (Excluding
Burns Ct.	Hayes St. (#9 thru #26)	#2, 4, 6)
Carbone Cir.	Karlee Dr.	Sarah Ln.
Carriage Ln.	Kitty Cat Ln.	School St.
Chance Farm Ln.	Kristen Ln.	South St.
Chandler St. (Excluding #1)	Lantern Ln.	Taylor Rd. (odds)
Cutting Dr.	Little Rd.	Thompson St. (Excluding
Dartmouth St. (evens)	Louise St.	#3, 7, 23, 25)
Demars St. (Excluding #1)	Marlboro St.	Tobin Dr.
Dettling Rd.	Maybury Rd.	Turner Rd.
Dineen Cir.	McKinley St.	Vose Hill Rd.
Elmhurst Rd. (odds & #2)	Meadow Ln.	Walker St.
Elmwood St. (Excluding	North St.	Walnut St. (Excluding #21,
#4)	Oak Ridge Dr.	22, 23, 26, 28, 30, 32, 34,
Fairfield St.	Old Marlboro Rd.	36, 38, 40, 42, 44)
Field St.	Old Mill Rd. (#1 thru 36)	Waltham St. (odds
Forest St.	Oscar's Way	excluding #5 thru 73)
Fowler St.	Parker Place	Woodridge Rd.

**Precinct 4:**

*Fowler School Gym*

*3 Tiger Drive*

Acton Ct.	Birch Terr.	Country Ln.
Acton St. (#1 thru 63	Brown St. (Excluding #15,	Crane Ave.
excluding #16, 18, 20,	17, 19, 21, 23, 25, 33, 37,	Dawn Grove
22, 24, 26, 30, 38, 50,	39, 43, 47, 49)	Dawn Rd.
62)	Butler Ave.	Deane St.
Amy Lynn Way	Colbert Ave.	Deer Path
Arthur St. (evens)	Conant St.	Demars St. (#1)
Bates Ave.	Concord St. (#45 thru 125)	Douglas Ave.
Bellevue Terr.	Concord St. Cir.	East St.

Elm St.	Lindberg St.	Tremont St.
Ethelyn Cir.	Marks Way	Vernon St.
Fifth St.	Noble Park	Walcott Ave.
First St.	Old Mill Rd. (#37 thru 44)	Walcott St.
Garfield Ave.	Parker St. (#4, 6, 8, 14, 16, 20, 28, 30)	Wall Ct.
Garfield St. (Excluding #3,10,12,14)	Parmenter Ave.	Waltham St. (evens & including odds #7 thru 73)
Glendale St. (#21 thru 63)	Pinecrest Ter.	Warren Ave.
Glennhill Ter.	Pine Hill Rd.	Warren St.
Glenview Ter.	Pleasant St.	West St.
Grant St.	Powder Mill Cir.	Wilder St.
Hayes St. (Excluding #9 thru #26)	Powder Mill Rd.	Windmill Dr.
Haynes St.	Prospect St.	Winthrop Ave.
Hird St.	Roosevelt St. (#2, 4, 6)	Wood Ln.
King St.	Russell Ave.	Woodbine Ter.
Lewis St.	Second St.	
	Third St.	

**BOARD OF REGISTRARS**

*Members*

Anita Dolan.....	Member
C. David Hull.....	Member
Charles T. Shea.....	Member
Joanna Bilotta.....	Clerk

The Annual Listing of Residents was conducted beginning in January 2019, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of April and Street Lists were available by the first of June.

The Board of Registrars held voter registration sessions prior to all Annual and Special Town Meetings and the five Elections.

At the close of 2020, the number of registered voters was as followed:

## PRECINCTS

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>Total</u>
DEMOCRATS	630	672	654	587	2543
REPUBLICANS	152	174	224	168	718
GREEN-RAINBOW	3	8	1	1	13
LIBERTARIAN	9	10	7	7	33
UNENROLLED	1261	1158	1261	1189	4869
CONSERVATIVE	4	1	1	4	10
PIZZA PARTY	0	2	1	1	4
UNITED INDEPENDENT PARTY	8	7	4	4	23
WE THE PEOPLE	0	1	1	0	2
CONSTITUTION PARTY	2	0	0	0	2
MASS INDEPENDENT PARTY	0	0	0	2	2
AMERICAN INDEPENDENT	3	1	2	2	8
SOCIALIST	2	1	2	3	8
TEA PARTY	0	0	0	1	1
PIRATE	0	0	1	1	2
WORKING FAMILIES	1	0	0	0	1
TOTAL	2075	2035	2159	1970	8239

\*Political Designation

In order to participate in Local, State, Federal Elections and Town Meetings a person must be:

- \* a U.S. Citizen
- \* a Massachusetts resident
- \* at least 18 years old on or before the next election

The Voter Registration process has become increasingly easy. A person may complete a mail-in voter registration form, stop by the Town Clerk’s Office, or register online at the following link: <https://www.sec.state.ma.us/OVR/>

The Board of Registrars would like to remind residents that election information including results, campaign finance reporting, and upcoming elections is available on the Town’s website. The Board of Registrars works in conjunction with the Office of the Town Clerk to comply with Massachusetts General Laws related to elections and voter registrations. The Board of Registrars would like to especially thank all the Election workers who worked very long hours to make sure that the Elections and Town Meetings are up to compliance with the Election Laws.

Respectfully submitted,

*Joanna Bilotta-Simeone, Clerk*

*Anita F. Dolan*

*C. David Hull*

*Charles T. Shea*

## Public Safety

### POLICE DEPARTMENT



The Maynard Police Department is proud and humbled to serve this welcoming and inclusive community. We are a community-oriented agency that provides services and is charged with the safety and security of the Maynard Community. Although 2020 has been a stressful year that required us to limit our face-to-face interactions, we continue to be available whenever needed. Once this pandemic is over, we will endeavor to be more involved and out in the community to continue to build upon the relationships with the citizens and visitors of Maynard.

The Maynard Police Department went through a significant number of personnel changes and restructuring in 2020. On April 14<sup>th</sup> of 2020, the Honorable Select Board approved my command staff restructuring plan. This consisted of changing the former union lieutenant position and job description to a salaried deputy chief position. Then elevating the sergeant prosecutor position to a new lieutenant position with a different job description and pay scale than the former lieutenant position.

The command restructure was beneficial in three major ways:

- (1) Costs – The new deputy chief is salaried and cannot receive overtime which was significant with the former lieutenant position. These costs have been identified, as the department budget has not added an increase to the levels of pay for the superior officers and has decreased the overtime budget.



(2) Efficiency – The restructure eliminates several conflicts of interest having the executive officer out of the union. A new lieutenant position along with the deputy chief creates a more identifiable chain of command. The Lieutenant now commands the patrol division which creates the ability of problems being solved at different levels of rank, unlike prior where the former lieutenant was the officer in charge of all divisions.

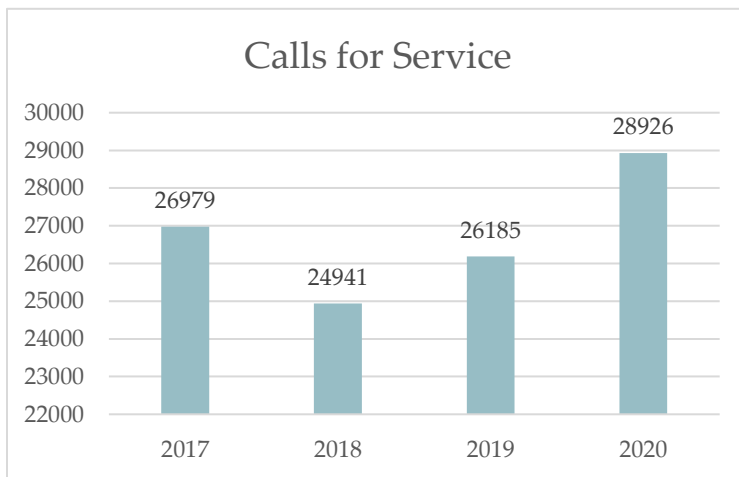
(3) Succession Planning - being promoted from sergeant to lieutenant in the old structure was a drastic change of duties and responsibilities. The former rank structure created obstacles for preparing officers for promotion. Now there is a more gradual addition of duties and responsibilities as officers move up the ranks.

The command restructuring did not add any new personnel, it shifted duties and responsibilities to make for a more effective department at a reduced cost.

There was a Community Officer position created within the department. The Community officer will be a fixture in the downtown and is the liaison to the business community. Although all officers are technically community officers, this new position will be the lead and point of contact for specific issues that may need more attention.

We also created the Elder Affairs Officer. This officer will be the department contact person for the elder community and will follow-up on complaints from the elderly and meet regularly with the Maynard Council on Aging and others to assist the elderly with any service we can provide.

In May of 2020, Officer Neil Maskalenko transferred to the Pepperell Police Department so he could accomplish his dream of working with his father, who is a sergeant with the Pepperell Police Department. Neil was a great officer and person and rarely would you not see him smiling. We wish him well in Pepperell.



**HIRING:** In August 2020 after a rigorous hiring process, Christopher Troiano, was chosen and appointed as the first Deputy Chief of the Maynard Police Department. Chris had been with the Concord, MA Police Department for 24 years, and was the lieutenant in charge of their investigative division. Chris holds a bachelor’s degree in criminal justice and a

master’s certificate from Suffolk University. Chris began his police career with the Maynard Police Department in 1996 as a special officer. He brings several years of experience at a supervisory and command level and will be an excellent addition to the department.

In August of 2020 Joseph Gennaro was appointed as a full-time officer with the Maynard Police Department. Joseph had been a part-time officer with Dunstable Police for two (2) years

and has had a smooth transition to Maynard. He has a bachelor's degree in science and criminology.

In September of 2020 we added three (3) additional officers due to retirements. Officer Alyssa King, Officer Allison McCann, and Officer Shannon Dawson joined the department. All three were recent graduates of the Fitchburg State University Police Program. The Fitchburg State University Police Program offers candidates the opportunity to obtain a Bachelor's degree, Master's degree, and Massachusetts police certification through an on-campus Police Academy all in five (5) years. All three completed their Bachelor's degree Criminal Justice in May and the Police Academy in September of 2020.

**PROMOTIONS:** In May of 2020 Officer Brian Petersen was promoted to Sergeant. Brian has been with the Maynard Police Department for thirteen (13) years and has overseen the evidence room for the past five (5) years. Brian will be an excellent addition to the supervisor staff.

In October of 2020 Sergeant Brian Cushing was promoted to lieutenant. Brian has been with the Maynard Police Department since 2003 and was promoted to Sergeant in 2014. He has been involved in the training and development of many of the newer employees and will be the court liaison and oversee the patrol division. Brian will be an excellent addition to the command staff on the department.

In November of 2020 Detective Trista Manchuso became the first female sergeant of the Maynard Police Department. Trista has been with the Maynard Police Department since 2014 when she was first hired as a dispatcher. She then was hired as a police officer in 2015. In her relatively short time as a police officer, Trista has attended numerous trainings and held the positions of student resource officer (SRO) and detective. Trista is also a crisis negotiator with NEMLEC which required her to attend the FBI's crisis negotiators course. Trista's addition to the supervisory staff brings a greater perspective to the entire department.

**RETIREMENTS:**

**KARL HYHOLM:** Officer Karl Nyholm after over thirty-six (36) years of service officially retired on July 7, 2020. However, he will continue to work part-time as a special officer.

**WILLIAM DUGGAN:** Officer William Duggan after twenty (20) years of service officially retired on July 7, 2020.

**STEPHEN JONES:** Acting Lieutenant Stephen Jones after thirty-two (32) years of service officially retired on September 12, 2020. However, he will continue to work part-time as a special officer.

I personally want to thank these three (3) officers for their countless years of service and dedication to the Town of Maynard. The Department will greatly miss their experience and institutional knowledge. I wish them well in their retirement and future endeavors.

The Maynard Police Department sends condolences to the family of retired Maynard Police Officer John "Gitzy" Kaziukonis who passed away in December. Officer Kaziukonis retired in 2004, after 26 dedicated years of service at the Maynard Police Department.

### **COVID 19**

2020 was an unprecedented year with the COVID 19 pandemic. First and foremost, the Department and I send our sincere condolences to anyone who lost a loved one due to this horrific disease. The COVID 19 pandemic affected every resident of Maynard and altered police services in our community. Although COVID limited our interactions, we looked for ways to help the community during this incomparable time. One of the ways the Department helped was by offering additional services such as delivering medications and other necessities to high-risk community members.

To slow the spread and protect the community, as well as the employees of the Maynard Police Department, Special Orders were created {20 1-4} for all Maynard Police Department personnel. These included, but were not limited to social distancing, cleaning, masks, travel, enforcement, and responses to calls.

The Police Department worked closely with the Board of Health and collaborated with other Town Departments with regards to the response to this pandemic. With the vaccine completed and already being distributed in 2020, I hope this disease can be put in the rear-view mirror and we can return to complete human interactions. The Department and I especially miss all the events where the community comes together.

### **CIVIL UNREST**

2020 was also a year of unrest across the nation. The murder of George Floyd caused mass protests and rallies across the nation including some in Maynard. I was one of the first police chiefs in the area to denounce the abhorrent actions of the Minneapolis officers' treatment and murder of Mr. Floyd. The community held several rallies and protests without any incidents of violence. This is a great sentiment to our community and Police Department that we can exercise our rights and work together against racism. I credit the continuous positive interactions of the members of the police department and community working towards the same goals, as reasons why we did not have any incidents of violence. The Maynard Police Department works diligently to make sure we have officers that personify professionalism, service, and community engagement, and present an overall culture that is inclusive and strives for equal treatment for all.

### **POLICE REFORM**

Police reform through state legislature was brought to the forefront in the wake of the murder of George Floyd. I am pleased to say that most of the reform was already part of policy and/or

was practiced by the Maynard Police Department. I want to thank Representative Kate Hogan who I had several long discussions and communications with during the development process of the reform bill.

### **DEPARTMENT SERVICES**

The Maynard Police Department is a full-service agency operating on a twenty-four hour basis seven (7) days a week. The Department strives to exhibit a positive culture that is encouraging to visitors and citizens alike. We are inclusive and serve everyone with respect, professionalism, and compassion.

*Jail Diversion Program:* The Maynard Police Department has been involved with the Jail Diversion Program for almost five (5) years. The Department along with several area departments saw a rise in substance abuse and mental health issues and understood that although the officers could handle the initial call and restore peace, they were woefully under trained to assist with the long-term care needed with many of these types of incidents. The Maynard Police Department understood that many of these types of incidents were not, and should not, be primarily criminal justice incidents.

Maynard was a founding member of the Central Mass Police Partnership (“CMPP”) collaboration. This is a collaboration with area police departments (Acton, Bedford, Concord, Carlisle, Lexington, Lincoln, Maynard, Stow, and Hanscom Air Force Base Security). that was first formed to address the epidemic caused by the opioid crisis. As stated, the area departments recognized the need for better trained personnel for the treatment of persons suffering from mental health and substance abuse. The collaboration searched and found the Jail Diversion Program to be one that would address these concerns and needs.

Mackenzie Dezieck is our Jail Diversion Coordinator. Mackenzie works in partnership with Maynard Officers to provide resources, support, and assistance to those struggling with substance use and mental health. Having someone who is as qualified and experienced as Mackenzie working with Maynard Officers as they respond to these calls is monumental in connecting people with substance use and mental health issues to life saving resources and help. She is instrumental in dealing with the follow-up for the persons involved as she has more advanced training to deal with these situations for the long term.

Mental health calls for service, as well as overdoses and substance abuse calls, were extremely high in 2020. This has been a major concern, however in 2020 the anxiety of Covid 19 and the collateral effects of slowing the spread of Covid 19 including, but not limited to-isolation, unemployment, business losses, mental health services more difficult to access, and the overall civil unrest across the nation has completely exacerbated an already overwhelming problem. It is a testament to the Town of Maynard to have already in place this service as it is so desperately needed in these trying times.

*Restorative Justice:* The Maynard Police Department is a member of Communities for Restorative Justice (C4RJ). The program is a proven and effective alternative to the court system especially for juveniles. A person who may be charged with a crime enters the C4RJ program instead of being charged and having to appear in court. The program is designed to listen to victims, hold offenders accountable, and restore trust in communities without having a criminal charge added to someone's record.

*NEMLEC:* The Maynard Police Department is also part of the North Eastern Massachusetts Law Enforcement Council (NEMLEC). NEMLEC is a law enforcement council, composed of a consortium of police departments in Middlesex and Essex Counties, and two County Sheriff's Departments. NEMLEC units are composed of highly trained and skilled officers from member agencies under the command of a police chief. These units are specifically trained in de-escalation tactics and techniques to create the best possible outcome in a tense and stressful situation.

They are a primary source of assistance and support and are available to member police chiefs who activate them in accordance with written protocol. The units are Motorcycle Unit, Regional Communications, Regional Response Team (RRT), School Threat Assessment and Response System (STARS), Special Weapons and Tactics (SWAT), Incident Management Team (IMT). When a large response is needed for incidents including, but not limited to a lost or missing child or elder, an agitated or violent person, high risk warrants, armed barricaded subjects, or any major incident requiring more personnel and specifically trained personnel than the department has on staff, NEMLEC can be activated.

*Accreditation:* The Department continues to be accredited through the Massachusetts Police Accreditation Commission and will applying for re-accreditation in 2021. Accreditation is a significant achievement and involves two main functions: (1) the establishment of a body of professional standards for police agencies to meet, and (2) a voluntary assessment process by which agencies can be publicly recognized for meeting those standards considered best practices for the police profession.

*Maynard Police Toy Drive:* The annual Maynard Police Toy Drive was once again very successful. We were able to assist more than thirty (30) families so they could enjoy their Christmas holiday. The toy drive is only as successful as the generosity of Maynard residents and in cooperation with the many businesses that collect and donate the toys. The Maynard Police toy drive this year was organized and distributed by Officer Mirella Ruggiero, Sgt. Trista Manchuso and Officer James McGrath and Officer Shawn Corrigan.

*Statistics:* Arrests and criminal complaints were down this year due to COVID 19 and the Governor's orders and stay-at-home requests. Motor vehicle citations and accidents were also down this year, and there were no motor vehicle fatalities in Maynard in 2020. Calls for service

were significantly higher including reported scams specifically unemployment fraud claims. Motor vehicle traffic enforcement is still the most common citizen request we receive.

**DEPARTMENT STAFF**

**ADMINISTRATIVE  
DIVISION**

**Chief of Police**  
Michael A. Noble

**Deputy Chief**  
Christopher Troiano

**Lieutenant**  
Brian Cushing

**Administrative Assistant**  
Lucie DiStefano

**PATROL DIVISION**

**Patrol Sergeants**  
Michael Sutherland  
Daniel Bodwell  
Brian Petersen  
Trista Manchuso

James Dawson  
Stephen Jones  
Karl Nyholm  
Mary McCue

**Patrol Officers**

Jeffrey Houle  
Eric Davoll  
Lucien Comeau  
Patrick Brennan  
Brandon Moore  
Adam Hyde  
Jordan Blackington  
Joseph Gennaro  
Alyssa King  
Allison McCann  
Shannon Dawson

**SPECIALIZED &  
INVESTIGATIVE  
DIVISION**

**Detective**  
Richard Seeley

**SPECIAL OFFICERS**

Greg Balzotti  
Shawn Corrigan  
James Loomer  
Ralph Aulenback

**Student Resource- Elder  
Affairs Officer**

Mirella Ruggiero

**Community Officer**

James McGrath

**PART-TIME**

**Crossing Guards**

Donald Malatesta  
Sara Lewis

**Civilian Parking**

**Enforcement Official**

Veronica Murphy-Bouldry

**Custodian**

James Maria

James Banatoski  
Joseph MacDonald  
Andrew Bennett

In Closing I want to thank the Honorable Select Board and Town Administrator Greg Johnson for their continued leadership and support in a tumultuous year; and a special thanks to my administrative assistant, Lucie Distefano, whose contributions are significant and invaluable.

Respectfully Submitted,  
***Michael A. Noble***  
***Chief of Police***

Case Activity	2017	2018	2019	2020
Total Offenses Committed	775	768	791	751
Felonies	137	140	117	129
Crime Related Incidents	323	308	316	343
Non Crime Related Incidents	516	448	436	714
Total Arrests	184	166	159	97
Protective Custody	19	15	24	8
Juvenile Arrests	3	1	1	1

Department Totals	2017	2018	2019	2020
Incident Reports	880	804	785	1095
Arrests	184	166	159	97
Motor Vehicle Stops	3,942	4131	3591	2015
Citations	1,566	1532	1265	933
Warrants	144	99	147	99
Accidents	169	147	128	101
E911 Call Volume	1,859	1,555	1,468	1,612

***Calls for Service Report:***

Call Reason	Total	Call Reason2	Total 2	Call Reason3	Total 3
911 Call/Abandoned/ Hang up	286	ID Check	0	Undesirable	18
Abandoned MV	2	Identity Theft	18	Vandalism	29
Alarm - Smoke Detector	90	Investigation	27	Serve Warrant	24
Alarm - Business	109	Juvenile Offenses	42	Water Problem	29
Alarm - Residential	30	Larceny of a Motor Vehicle	9	Well Being Check	215
Alarm - Carbon Monoxide	19	Larceny	46	Wire/Tree Down	166
Animal Complaint	315	Locked Out	23		
Area Check	1596				
	9	Locked In	0		
Assault	8	Medical Emergency	557		
Assist Citizen	306	Missing Person	18		
Assist Fire Department	0	Mutal Aid Police	3		
Assist Police Department	27	MV Accident W / No Injury	66		
Assist Other Agency	64	MV Accident W / Injury	26		
Attempt to Locate	6	MV Accident Property Damage	17		

B&E (Motor Vehicle)	3	MV Complaint	85		
B&E (Past)	6	MV Accident Hit & Run	15		
Bomb Scare	0	MV Accident Pedestrian	1		
Chemical Hazard Spill/Leak	0	Motor Vehicle Stop	2015		
By-Law Violation	15	Noise Complaint	121		
Building Check	148	Notification	97		
Court Paperwork Received	161	Open Door	48		
Civil Dispute	17	Serve Paperwork	128		
Directed Patrol	1383	Parking Complaint	105		
Disturbance	114	Property Release	47		
Disabled Motor Vehicle	61	Property Damage	28		
Domestic Disturbance	34	Found / Lost Property	144		
Illegal Dumping	23	Prisoner Released	50		
Electrical / Wiring Problem	1	Prisoner Transport	25		
Escort / Transport	121	Private Tow / Repossession	13		
Environmental	1	Radar Enforcement	749		
Explosian / Fire Works	27	Serve Restraining Order	103		
Family Matter	50	Restraining Order Violation	41		
Alarm - Box	53	Medical Emergency (Overdose)	6		
Fire, Brush	1	Sudden Death	11		
Fire, Vehicle	3	Section 12 / Psych. Emergency	29		
Fire, Structure	8	Sex Offenses	9		
Fire, Other	27	Shoplifting	0		
Field Interview	3	Suicide / Threat	10		
Odor of Natural Gas	22	Serve Summons	32		
Follow Up Investigation	389	Suspicious Person	78		
Fraud	214	Suspicious Vehicle	83		
Forgery/Uttering/Counterfeit	1	Threatening to Commit a Crime	4		
General Service	222	Traffic Enforcement	901		
Hazmat Incident / Spill	0	Traffic Control	14		
Harassing / Harassing Calls	52	Trespassing	20		
Hazard	61	Traffic Hazard	97		



**Total Crimes Report:**

Crime	2017	2018	2019	2020
Kidnapping/Abduction	1	2	1	0
Forcible Rape	3	5	1	6
Forcible Fondling	1	1	1	3
Aggravated Assault	21	24	24	13
Simple Assault	40	42	34	32
Intimidation	16	19	20	23
Statutory Rape	4	2	1	0
Burglary/B&E	10	8	11	4
Larceny (Shoplifting)	1	2	2	2
Larceny (Building)	6	17	9	5
Larceny (Motor Vehicle)	4	4	2	2
Larceny (All Other)	38	26	21	44
Motor Vehicle Theft	4	4	2	10
Counterfeit/Forgery	13	11	8	10
Fraud (False Pretense/Swindle)	11	13	18	29
Fraud (Impersonation)	11	7	15	73
Destruction of Property)	42	33	36	30
Drug/Narcotic Violations	18	4	18	33
Bad Checks	7	3	1	0
Disorderly Conduct	11	9	10	3
Driving Under the Influence	27	22	29	17
Drunkenness	22	17	27	9
Liquor Law Violation	11	6	12	7
Trespass	1	0	5	5
All Other Offenses	100	109	94	119

**PUBLIC SAFETY COMMUNICATIONS**

Maynard Public Safety Communications is responsible for handing calls for service for the Maynard Police Department and Maynard Fire Department. This entails E911 phone calls, business line phone calls, radio transmissions, call entry, walk-in requests and various administrative duties.

**Grants**

Maynard Public Safety Communications applied for and was awarded two State 911 Department Grants for the coming year. The Support and Incentive Grant (**\$32,439.00**) and the Training Grant (**\$15,133.87**). The Support and Incentive Grant is applied in its entirety to offset the cost of personnel salaries, specifically for the Communications Supervisor. The Training Grant is applied to the costs of training new Public Safety Dispatchers as well as meeting the required State 911 Department continuing education hours (16 hours) in order to maintain certification through the State of Massachusetts. This brings the total State 911 Department Grants awarded to Maynard Public Safety Communications to **\$47,572.87**.

**Call Volume**

There were **1,612** calls received on the 911 emergency lines into Maynard Public Safety Communications. This is an increase by 144 emergency calls received than the previous year. There were **28,926** calls for service for both Police and Fire that were processed through the Maynard Public Safety Communications Center, again we see an increase by **2,741** from 2019.

**Personnel**

In 2020, Public Safety Dispatchers Erica Lavalley, Justyne Stewart, Alicia Luther and Joseph MacDonald remain on staff. Michael Cunningham was hired to fill the fifth full-time position, and was employed for nine months prior to accepting a full-time position elsewhere, closer to his residence. Michael has expressed interested in returning as a per-diem employee, which is an excellent way to supplement our staffing at minimal cost. We successfully filled the newly vacant fifth full-time position with Daniel Cacciatore, who begins his training in January of 2021. The Maynard Public Safety Communications Dispatchers displayed the utmost professionalism and commitment to the safety of our community during the COVID-19 pandemic. They continued to serve the Town of Maynard without interruption during these trying times.

**Future Projections**

Maynard Public Safety Communications continues to look forward to the future, and possibilities of growth in 2021. While we were able to secure an additional full-time position, we anticipate continued commercial and residential growth, which was reflected in our increased call volume. We look forward to continuing to expand our staff as our community grows, creating a higher demand for Public Safety Services.

Respectfully Submitted,

**Sarah Finnerty**  
*Communications Supervisor*

**ANIMAL CONTROL OFFICER**

<b>TOTAL NUMBER CALLS HANDLED</b>	<b>566</b>
Complaint Calls	40
Lost Dog Calls	10
Lost Cat Calls	5
Other Cat-related calls	17
Wildlife Calls	83
Miscellaneous Calls	293
Total Animals Picked Up	14 (Includes 1 parakeet, 1 hawk, 12 dogs)
Rabies Clinic Vaccinations	25
Specimens to State Lab for Testing	2 bats, (1 unsatisfactory specimen, 1 negative)
Animal Bites (human/other animal)	25

Quarantine Orders Issued/Released	77
Total Citations Issued	0

Respectfully Submitted,

**Jennifer A. Condon**  
*Animal Control Officer/Inspector*

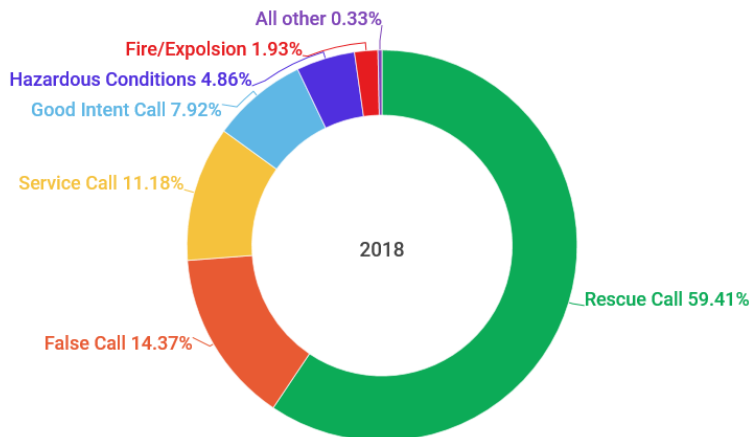
## FIRE DEPARTMENT

### *Organizational Updates*

2020 was an eventful, and difficult year for your Maynard Fire Department. Dealing with the COVID-19 crisis put a tremendous strain on your firefighters. Dealing with the constant unknown of when a potential exposure could occur required firefighters to don personal protective equipment above and beyond what they normally would. We saw some of our firefighters leave for other opportunities allowing us to hire a few new people. We added Alan Portis, Joseph Doyle, and Jennine Hureau. We also saw the retirement of Captain Tim Gray and the promotion of Craig Desjardins from firefighter to Captain.

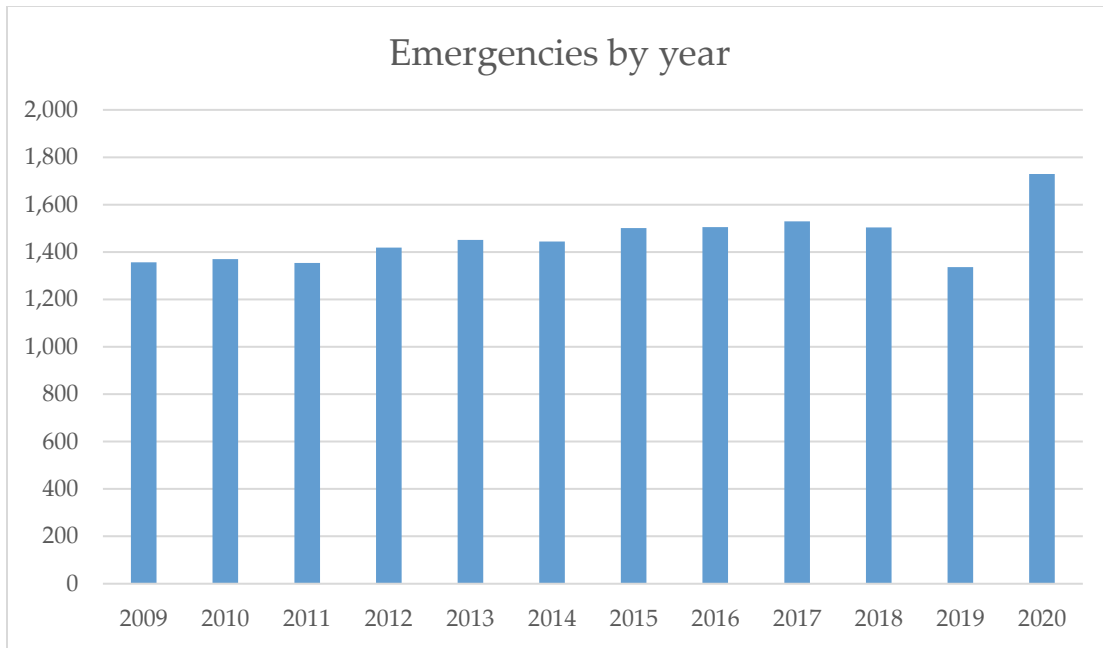
We saw an increase in emergency responses over of the second half of 2020. Much of this is the increasing impact of the 129 Parker Street project, and some is just normal increases. This increase includes 5 multiple alarm fires throughout the year.

This past year saw us respond to over 1,700 emergency incidents, for over 3,500 total responses, the majority of those falling in the EMS category.



This is sharp increase over 2019, which was a down year. Based on the second half of 2020, and given the fact the 129 Parker Street project is still growing, we expect 2021 to bring our total incidents to between 1,900 and 2,000 for the year, and total responses to over

4,000. The following chart demonstrates emergency incidents by year since 2009:



***Emergency Medical Services Division***

The Maynard Fire Department (MFD) responded to 858 emergency medical calls in 2020 that required transport. In addition, we had well-being checks, and public assists which put our EMS responses at over 60% of our total requests for service. This year was especially trying because of the COVID-19 crisis, and the special precautions that were required on EMS responses. All our members are aware that our medical service has one of the greatest impacts on the community and that impeccable service is what we strive to provide. The Maynard Fire Department emphasizes this fact by ensuring top-notch education and training to our firefighter/EMT. The department provides vendors from many disciplines to educate all our members. Annually we are required to take 20 hours in continuing education; your Maynard Firefighters exceed the minimum standards.

The chain of survival does not start with Maynard Fire Department, it begins in the community and therefore the Maynard Fire Department provides classes for schools, daycares, scout leaders, town employees, community members or anyone that asks. This program only takes a few moments and can save a life. If you have a group of people that want to be taught CPR contact the station.

***Inspection/Administrative Services and Maintenance***

In 2020 the Maynard Fire Department documented 965 fire prevention activities including 326 inspections of all types such as smoke and carbon monoxide detectors, oil and propane tank removals and installations, fire alarm and sprinkler systems and many other categories. This number is down considerably because of COVID-19. During the pandemic, the Governor allowed for a suspension of certain types of inspections, as did our internal policies aimed at limiting exposures. The property at 129 Parker Street (Digital Way) is well under construction, and mostly occupied so we expect the need for inspections to rise in 2021 and beyond.

In addition to inspections, the Maynard Fire Department also issues installation or removal permits for oil burners, tanks, sprinkler systems, fire alarm systems, storage tanks, and many other categories. We also conduct plans reviews of proposed sites for new projects and major changes to existing ones, sprinkler system and fire alarm installations, and in some cases building layout. As has been the case in recent years, inspectional services continue to consume a large amount of time during the workday. We also conduct daily, weekly, and monthly maintenance on apparatus, equipment and the fire station itself in an effort to keep equipment ready for service.

### ***Training***

In 2020, Maynard Firefighters documented 726 in-house training events accounting for over 2,785 hours of employee training. This included training with our newer firefighters to give them the basic skills to provide the best service possible as a Maynard Firefighter driver training, water, and ice rescue, EMS, leadership development and more. Training in 2020 was also impacted by COVID-19 and did not allow for us much training as we would have liked. Almost no training took place off-site for safety reasons. Our training program has made great strides in 2019 and we expect even more improvement next year!

### ***Communications***

This past year saw us continue the full transition to radio box technology. We started this process in 2013 to begin moving away from the aging municipal system we had been using. We continue working closely with the communications division of public safety on overall system improvement. This includes periodic meetings to discuss any issues that may arise during an event to look for more efficiencies and improved techniques.

### ***Public Education***

In 2020, the Maynard Fire Department continued its mission of providing safety-related, educational experiences for all the citizens of our community. We were able to obtain two student awareness of fire education(S.A.F.E.), grants from a state-funded program through the Department of Fire Services. One of these grants gave Maynard Firefighters the opportunity to educate Maynard School children. The second grant allowed Maynard Firefighters to present to our older adults. Both audiences allow us to share valuable life safety tips and techniques to keep our most vulnerable citizens safer. Public education in 2020 was greatly impacted by COVID-19 and did not allow for much face-to-face interaction. Normal activities such as classroom interactions, a mock distracted driving demonstration, public safety days, truck day, and our annual open house, among others, were not possible this year for safety reasons. Captain Parr did start making and sending out some instructional videos on YouTube. These episodes are called “This Old Firehouse”, and can be found on our Facebook page, as well as our website [Maynardfd.com](http://Maynardfd.com).

### ***The Building, Apparatus, and Equipment***

Maynard’s Fire Station continues to show the wear and tear of an aging building and is in rough shape despite the efforts of our personnel, and the facilities department to keep up with the maintenance. This year we needed to do extensive repairs on the boiler, plumbing, and electrical systems with the age and condition of the existing systems; it needs to be done frequently.

In 2020 we again saw an increase in our apparatus repair needs. Car 9, our current ambulance spent less time out of service this year than last. A new Ambulance is expected to arrive here early this spring. This will allow us to move Car 9 to reserve status where it will be used when the new ambulance is being serviced or in need of repair or warranty work. We also needed to complete multiple repairs on Engine 2 involving multiple areas. These repairs have been completed and we are confident the issues will not re-occur. We are hoping to replace Engine 1 next year and move the current Engine 1 to reserve status where it will be used in the event the other Engines need repair or warranty work. Our apparatus breakdown and descriptions are below.

<i>Apparatus</i>	<i>Description</i>	<i>Apparatus</i>	<i>Description</i>
<i>Engine 1</i>	2001 E-One, Class A Pump	Brush 1	2011 F-350 with a forestry pump unit on a removable skid
<i>Engine 2</i>	2015 E-One, Class A Pump	Car 9	2013 F-450, Chassis with OSAGE patient compartment
<i>Ladder 1</i>	2017 E-One Aerial with 1500 GPM Pump (Quint)	Car 10	2013 Fore Explorer with command car set-up
<i>Marine 1</i>	Rescue Boat		

***The Future***

One good thing 2020 provided was approval for a new fire station. This is long overdue, and we cannot thank the citizens of Maynard enough for their overwhelming support! The bidding process will start on January 25, 2021, and we are expected to have a general contractor chosen by the end of March. Construction is scheduled to start April 9, 2021, providing there are no unforeseen problems, and the weather is cooperative. The expected move-in date for the new fire station is August of 2022. We will work hard to provide updates and photos during this process.

Based on our strategic plan, major initiatives moving forward are training firefighters to the Paramedic level, seeking accreditation through the Center for Public Safety Excellence, continuing to build on and expand existing programs for fire prevention and public education. We are committed to continuing to provide Maynard residents with the highest level of service possible in a cost-effective manner.

I would like to thank my department members for their continued dedication to the fire service and their support of the fire department. I would also like to thank the Board of Selectman, as well as all the town halls staff, all town department heads and their respective staff, especially our public safety partners in the police and communications divisions, and most importantly the citizens of Maynard for their continued support.

Respectfully submitted,

***Anthony Stowers***  
***Fire Chief***

## EMERGENCY MANAGEMENT AGENCY

The Maynard Emergency Management Agency (EMA) is the Town agency responsible for coordinating federal, state, local, volunteer, and private resources during emergencies and disasters in the Town of Maynard. Emergency Management develops plans for an effective response to all-hazard incidents, disasters, or threats, trains emergency personnel and volunteers to protect the public, provides information to residents, and assists individuals, families, and businesses to mitigate against, prepare for, and respond to and recover from emergencies, both natural and human-made

In the event of extreme weather conditions, the Emergency Management Agency manages and activates "Warming Centers" and "Cooling Centers" to be used during the different seasons of the year when there is a power outage. These are used as temporary places of refuge to warm up or cool down, charge your cell phone or medical equipment, and perhaps get something to drink or eat. In 2020 we opened up a few cooling centers during a hot stretch over the summer. Cooling or warming centers do not accommodate overnight stays. We continue to urge residents to be prepared and have emergency supplies on hand to Shelter in Place for a Weather Event.

The Emergency Management Director (EMD) serves as the Chairman of the Local Emergency Planning Committee (LEPC). The LEPC is the planning side of the Town's department-wide response to emergencies. The Maynard EMA continued using the state's web-based emergency management communications system, WebEOC, to provide real-time information sharing during natural and man-made incidents. The EMD worked closely with staff from the MEMA Region 1 Office in Tewksbury and Framingham Headquarters. In addition, staff attended several Local Directors Meetings and various stakeholder meetings/training throughout the state.

I would like to thank Deputy Director of Operations John Flood, Deputy Director Justin DeMarco, Human Resources Coordinator Stephanie Duggan, as well as other representatives of the LEPC for their assistance and dedication to supporting and coordinating Agency activities. Ms. Duggan, "the Voice of Maynard," also serves as the MCC/MRC Coordinator and handles all notifications of meetings and events, coordinates unit activities, and assists with all emergency response call-outs to volunteers and the Town at large. I would like to extend a special thank you to all the volunteer members of the MCC/MRC for their dedication to ensuring the safety of the residents of Maynard. We are always looking for more volunteers to aid the MCC/MRC for anyone who wants to get involved.

2020 was extremely trying for the Maynard EMA as we oversaw the CARES Act spending and FEMA relief related to the COVID-19 Pandemic.

In closing, I would like to remind residents that the Maynard Emergency Management Agency maintains a dedicated public emergency information line for residents to call for important recorded information during an incident; please make a note of the following number: (978) 897-1332.

Respectfully submitted,

***Anthony Stowers***  
***Fire Chief/EMD***

# Public Works

## ADMINISTRATIVE DIVISION

### *Administrative Staff:*

Justin DeMarco.....	Director of Public Works
Marie Morando.....	Administrative Assistant
Deb Mealey.....	Department Assistant
Michael Hatch.....	Superintendent of Water/Sewer
Wayne Amico (VHB).....	On-call Engineer

### *Mission Statement*

The mission of the Department of Public Works is to provide professional services throughout the community. Every day Public Works strives to provide its services in a safe, effective and technically sound manor. We strive to provide maintenance, repair and capital improvement of town infrastructure in a courteous, professional and citizen-responsive manner. This mission is accomplished through the department’s multi-disciplinary divisions including Administration, Highway, Cemetery & Parks, Water & Sewer, Facilities, and Solid Waste & Recycling.



The Department of Public Works provides essential public services to the residents and businesses of Maynard. These services include the treatments and distribution of safe, clean drinking water; construction and maintenance of Town roads and sidewalks, maintenance of sewer and storm drainage infrastructure; collection and treatment of wastewater, solid waste disposal and recycling; maintenance and care of the town parks, cemetery and pubic shade trees; maintenance of municipal buildings.

The Department of Public Works (DPW) Administration is responsible for budgeting, planning, engineering and operations management of the department. DPW Administration provides leadership and management support to all divisions in an effort to achieve department goals. The success of the Department relies heavily on the talent and commitment that exists within its workforce, the support and guidance provided by the Town Administrator and Select Board, and the cooperation that exists between Town departments.

VHB provides part-time Town Engineering support within the DPW and on-call engineering assistance to the Town, as needed, to help resolve engineering challenges.

During the fall of 2020 the Department of Public Works promoted within the water/sewer division and appointed Michael Hatch to the position of Superintendent of Water / Sewer. Michael has worked for many years since the age of 18 in this field starting in November 1986 in Maynard. Mike returned to his roots in December 2017 as Secondary Operator and we are pleased and excited to have someone with his knowledge and capabilities working with us in this position.



**Department of Public Works Office – Located in the Lower Level of Town Hall**

<u>Hours of Operation:</u>	Monday, Wednesday & Thursday	8:00 am to 4:00 pm
	Tuesday	8:00 am to 7:00 pm
	Friday	8:00 am to 12:00 pm
	Closed:	Weekends & Public Holidays
	Phone#	(978) 897-1317
	Fax#	(978) 897-7290

We can also be reached through the Town’s website

<http://www.townofmaynard-ma.gov/dpw/>

***Solid Waste/Recycling/Disposal Programs***

Department of Public Works manages the solid waste and recycling program for the Town of Maynard. The Town’s current solid waste and recycling contract was awarded to E.L. Harvey & Sons to facilitate the removal of residential solid waste and recycling commencing July 1, 2017 for five years with the option for additional two years.

The current Pay-As-You-Throw program helps to keep the tonnage of trash down while encouraging residents to participate in the recycling program. During January 2020, trash sticker prices were increased, and the towns solid waste rules and regulations were strictly enforced.

The DPW also operates the seasonal Recycling Drop-Off Center. Due to the COVID-19 pandemic, the Recycle Center operated on a limited basis during 2020. At the drop-off center, our residents are able to dispose of items such as tires, appliances, etc.

Additional recycling programs include mercury reduction, button cell batteries and florescent bulbs. Residents may bring button cell batteries to the Council of Aging Offices at 50 Brown Street. Due to safety protocols the Council of Aging Offices were closed to the public and florescent light bulbs could either go to the administrative offices of Public Works in Town Hall for disposal or to the DPW garage during regular business hours.

***Engineering Projects***

- Truck route signage map preparation
- VHB Engineering prepared truck route exclusion mapping and rerouting plans to keep trucking off the streets in Maynard in which truck exclusions were previously voted on and approved by the Town. DPW implemented the installation of the required signage.
- Design of installation of speed feedback sign on Summer Street
- VHB Engineering support prepared plans and specifications for the installation of a speed feedback radar unit on Summer Street. Engineering coordinated with vendors to secure the best pricing and implement construction.
- Installation of advanced RRFB and signage on Great Road westbound
- VHB engineering support prepared plans and specifications for the installation of additional advance RRFB unit on Route 117 west in advance of Winter Street Rail Pedestrian Crossing at Rail Trail. Engineering coordinated with vendors to secure the best pricing and implement construction.
- Design and installation of new eastbound traffic signal heads for Route 117/27 intersection
- VHB engineering support prepared plans and specifications for the installation of new and additional traffic signal equipment to provide an exclusive left turn eastbound phase for

Route 27 southbound traffic. Engineering coordinated with vendors to secure the best pricing and implement construction.

- WWTP contact chamber repair
- VHB Engineering support prepared plans and specifications for the repair of a failed concrete contact chamber wall within one of the WWTP contact chambers. Engineering and DPW prepared bid documents and advertised the project for construction.
- Annual crack sealing program
- VHB Engineering support prepared annual crack seal program bidding documents based on recommended streets in need of crack sealing by our vendor, BETA Inc. Engineering and DPW prepared bid documents and advertised the project for construction.
- Survey of downtown Naylor Court
- VHB engineering support provided a topographic survey of the downtown Naylor Court including property research and a boundary survey.
- Town wide striping contract
- VHB engineering support prepared bidding documents to secure town wide roadway restriping program. Engineering coordinated with vendor for preparation and installation of pavement markings.
- Downtown re-signage plan preparation
- VHB Engineering support prepared a comprehensive downtown re-signing plan for main Street, Nason Street and Summer Street. Engineering and DPW will prepare bidding documents for 2021 advertising and construction engineering and VHB will provide onsite construction support during the signage installation.
- Preparation of MVP grant
- VHB assisted the DPW by performing services provided by a state grant to help the Town of Maynard build community resilience and adapt to changing weather conditions as part of the Massachusetts Municipal Vulnerability Preparedness Program.
- Crow Park parking plan
- Engineering prepared a reuse parking plan and cost estimate for the unused skate park at Crow Park.

**HIGHWAY DIVISION**

*Highway Staff:*

Joe Foster	Highway Foreman
Matt Tuomi	Special Equipment Operator
Tom Palola	Lead Mechanic
Michael Conroy	Skilled Laborer
Shaun Dickerson	Skilled Laborer
James Ferguson	Skilled Laborer
Craig Gonsalves	Skilled Laborer

The DPW Highway Division maintains over 83 lane miles of roads, 30 miles of sidewalks, all municipal parking lots, and the Town’s storm drainage infrastructure. This division is also responsible for the fleet maintenance of all Town-owned motor vehicles and mechanical

equipment.

### ***Annual Paving Program***

The following Streets were advertised for construction in the Spring of 2021. The streets were originally planned to be reconstructed during 2020, but because of COVID-19 the advertising was delayed, and then the cold weather set in. These streets will be paved in the spring of 2021. We have entered into a contract with Sunshine Paving to pave the following streets:

Nason Street from #12 to #42 - Mill and Overlay

Brooks Street from Concord Street to Jethro Street - Reclamation

Brooks Street from Summer Street to Concord Street - Reclamation

Durant Avenue from Dana Road to the Cul-de-Sac - Reclamation

### ***Street and Sidewalk Sweeping***

All sidewalks, roadways, parking lots and schools are swept twice during the year of debris per our MS4 permit requirement. The street sweeper is a tremendous asset to our fleet. Not only does street sweeping play a role in maintaining the cleanliness of public spaces, it is necessary to ensure the Town maintains compliance with National Pollutant Discharge Elimination System regulations and Clean Water Act requirements.

Cleanup programs sponsored by various civic organizations are supported by this Department. During 2020.

### ***Traffic Signs, Street Name Signs and Line Painting***

The DPW administers a Sign Replacement Program, through which signs are replaced as needed. The DPW works closely with Town Administration and the Police department to address signage needs. During the end of 2020 the town formed a parking authority committee that oversees signage, which the Director of Public Works is a member.

Crosswalks are painted yearly throughout town. Road markings are repainted in the spring or early summer and maintained as needed. Yellow center lines and white fog lines on public roadways are also painted in once during the summer.

### ***Street Light Maintenance***

The Department of Public Works has contracted with Central Massachusetts Signals to replace or repair of the LED fixtures. The Town encourages residents to notify the Department of Public Works Administrative office of any street lighting that is not functioning or in need of maintenance.

### ***Roadside Vegetation Maintenance***

The highway division is responsible for the maintenance of all public shade trees they remove and prune under the direction of the Tree Warden. The highway division controls vegetation growth on the sides of roads. Cutting brush along our roads allows for greater visibility, which helps to make our roads safer for vehicular traffic. The DPW asks all residents for their cooperation in assuring that plantings located on or adjacent to private property do not interfere with the use of sidewalks or obstruct the vision of motorists. The Town removed and pruned many trees that were deemed a public safety hazard by the Town's Tree Warden.

### ***Snow and Ice Control***

The Highway Division provides winter snow and ice maintenance throughout the Town. All streets and sidewalks located adjacent to main roadways are plowed and salted as needed during winter storm events. Snow is removed as needed from the Central Business District along with intersections and outlying areas to allow for proper traffic movement, pedestrian use and public safety. The Town roadways are treated with road salt mixed with magnesium chloride. During winter storm response, the Town utilizes over 35 pieces of equipment on the roadway. This effort is made up of DPW employees from all divisions as well as contracted employees and equipment. During this past snow season, we had 30 inches of snow, and used 800 tons of treated salt. The DPW would like to thank all Town residents and business owners for their patience during the snow season.

### ***Fleet Vehicle & Equipment – Maintenance & Repair***

The Highway Division maintains all vehicles owned by the Town of Maynard (except specialty Fire Apparatus Equipment). There are presently 55 pieces of equipment registered in our fleet, this includes Heavy / Medium / Light duty trucks, loaders, backhoes, sidewalk plows, vacuum/jet truck, brush chippers, etc. The equipment is maintained to the highest level possible.

Working together with the Select Board and Town Administration, the department has developed a program for tracking and upgrading the fleet as part of the capital improvement plan.

### ***Storm Drains***

The Storm Water Management Act requires the inspection of all outfalls for pollutants. We have mapped the outfall locations along the Assabet River and the collection points throughout town.

A total of 793 catch basins and selected drain lines were mechanically cleaned in 2020. We removed 400 cubic feet of debris. During 2020, the highway division repaired 6 catch basins.

The Department requests that Maynard Residents keep the catch basins located adjacent to their property clear of leaves and debris. This prevents localized flooding during heavy rain events. The DPW thanks the residents for their assistance with this effort.

### ***MS4 Permitting***

VHB assisted the Town with support of Maynard's required Stormwater Management Program in order to meet the NPDES MS4 Permit year 2 and 3 requirements.

Task 1: Annual Report- The Year 2 Annual Report was completed and submitted to EPA on Sept. 30<sup>th</sup>, this Summarized the Town's compliance activities that were completed in Year 2 of the Permit.

Task 2: Drainage System Mapping – the Town's stormwater outfall map has been mostly completed with a few potential outfalls to be investigated.

Task 3: Dry Weather Outfall Screening – the dry weather sampling has been completed at approximately 90% of the Town's mapped stormwater outfalls with 70 of these outfalls visited and screened during this past summer of 2020. Additional follow-up investigations are anticipated to be completed this Spring of 2021.

Task 4: Review of Stormwater Management Bylaw and Regulation Revisions- Updates to the Stormwater Bylaw was approved at the most recent Town Meeting and updates to the Towns' stormwater regulations are currently in progress and are anticipated to be completed by June 2021.

Task 5: DPW Stormwater Training - a Stormwater IDDE Training workshop is anticipated to be scheduled in the Spring of 2021.

Task 6: Finalize Written O&M Plan- Maynard’s facilities, vehicles and recreational operations and maintenance plan was completed in December 2020 and a copy is available for review at the Town Hall or the DPW Facility.

Task 7: Finalize Highway Garage Stormwater Pollution Prevention Plan – The DPW facilities Stormwater Pollution Prevention Plan was completed in October 2020 and is available for review at the Town Hall or DPW facility.

Task 8: General Compliance Support and Planning- VHB’s stormwater specialists continue to support the Town on an as needed basis as MS4 stormwater related activities arise.

#### UST (Underground Storage Tank) Inspections

VHB provides environmental engineering services to the Town of Maynard, which included monthly inspections for twelve (12) months from January through December 2020. The Towns UST’s contain gasoline and diesel fuel, which supplies all Town vehicles and equipment. VHB monthly UST inspections for the Maynard DPW facility are in accordance with Massachusetts Department of Environmental Protection regulations 310 CMR 80.00 Underground Storage Tank (UST) Systems, Federal Regulations, including 40 CFR 280 - Underground Storage Tank Regulations; Fire Prevention Standards, NFPA 30 – Flammable and Combustible Liquids Code; and State and Local regulations. VHB provided the Client with monthly inspection reports and recommendations for repairs or replacements (if necessary) in a standard format. The Town is in the process of having staff trained and certified on monthly inspections of the underground storage tank inspections requirements.

## CEMETERY & PARKS DIVISION

### *Parks and Cemetery Staff:*

Marc Currier.....	Cemetery & Parks Foreman
Jacob Doughty.....	Skilled Laborer
Joseph Parker.....	Skilled Laborer

The DPW Cemetery & Parks Division is responsible for the maintenance of the Glenwood Cemetery, Memorial Park, Reo Park, Coolidge Park, Carbone Park, Crowe Park and Rockland Avenue Soccer Field. School athletic facilities. Maintenance responsibility includes municipal building grounds, and open space parcels Town-wide.

### *Glenwood Cemetery*

Glenwood Cemetery is comprised of approximately 25 acres of land. During 2020 the cemetery had 62 full burials and cremations. The administrative office and the cemetery foreman work with funeral directors and residents to plan funeral arrangements and carry out interment and committal services. During this extremely trying year, the cemetery also has seen an increase in grave sites sold to residents.

The Cemetery and Parks Division has the responsibility for the maintenance and management of the Glenwood Cemetery. The grass is mowed and trimmed as needed around headstones and trees on a regular basis. All Town plantings and shrubs are trimmed in the spring. It is the lot owner’s responsibility to maintain shrubs and plantings on their lots. The Cemetery Division will continue to remove shrubs that become unsightly or overgrown. The Town also directs the placement of monuments and flat markers to ensure conformance with Cemetery By-laws. The Cemetery Division installs G.I. Markers for our Veterans; the Veterans Administration supplies the G.I. Markers.

***Christmas Tree Removal***

The department chipped 1400 Christmas Trees that were dropped off at the Boys and Girls Club in January of 2020. A decision was made to reduce and eliminate fraudulent abuse of unmonitored drop off, that led to include Christmas Tree disposal services in our recycle center at the Public Works garage each Saturday in January for a fee of \$5.00 in order to account for the expenses associated with the service. Due to COVID-19 and the impact that residents were enduring, the department determined that the fee would be waived for the first year only.

***Maintenance of Parks and Athletic Fields***

The Cemetery and Parks Division maintains approximately 1,000,000 square feet of grass areas, which include athletic fields, such as the High School football and baseball fields, softball field, front soccer field, tennis courts, Fowler School soccer field. They maintain Memorial Park, Reo and Coolidge Parks, Dunn Park including numerous small open spaces throughout Town. This division maintains the fields to the highest level possible with available manpower and funding. All playgrounds are inspected on a regular schedule and repairs are made as needed. Residents are also encouraged to report any playground related issues to the Department of Public Works administrative office.

**WATER AND SEWER DIVISION**

***Water and Sewer Staff:***

Tim Mullally.....	Water and Sewer Foreman
John DeMars.....	Water/Sewer Operator
Nathan Dee.....	Water/Sewer Operator
Michael Hatch.....	Water/Sewer Secondary Operator (January - September 2020)
Joe Worthington.....	Water/Sewer Secondary Operator (Started November 2020)
Matt McDonald.....	Laborer (Started December 2020)

The water/sewer division is pleased to welcome Joe Worthington to the Town. Joe joined the division in the fall of 2020 as a Secondary Operator. He has assumed the duties of Mike Hatch who was promoted to Water/Sewer Superintendent. Joe comes to Maynard with a lengthy career in water/sewer. The department also welcomed Matt McDonald to this division, Matt worked as summer intern during three years at Maynard High School, his worth ethic and his ambition showed our management team that he would succeed in this position.

The Water & Sewer Division is responsible for the treatment and distribution of clean, safe drinking water to the residents of Maynard as well as the maintenance of the sewer collection system. This division operates and maintains three water treatment plants, 10 sewer pump stations and over 100 miles of water distribution and sewer collection lines servicing the Town of Maynard.

***Water Works, Treatment and Sampling***

The Water & Sewer Division is responsible for ensuring that the water supply meets or exceeds all EPA and MassDEP guidelines for safe drinking water. The three Maynard water treatment plants operate under the Massachusetts Department of Environmental Protection Water Management Permit 9P4-2-14-174.01 as the Maynard Public Water Supply ID PWS 2174000. The Division does extensive testing of the water supply, both at the source and at various points in the distribution system to ensure the quality of water meets the highest standards. Testing is conducted on a regular schedule mandated by DEP. All water samples are sent to a certified laboratory for analysis to ensure compliance with DEP & EPA standards. The water is treated at the three Town operated Water Treatment Plants to remove excess Iron and Manganese, pH is adjusted and Chlorine is added to remove any bacteria in the water.

**Water Pumping Records in Gallons**  
**Finish Water 2020**

	<b>Old Marlboro Road</b>	<b>Green Meadow</b>	<b>Rockland Ave</b>	<b>Total</b>
<b>January</b>	2062149	5562085	12169675	2062149
<b>February</b>	5860254	1633259	11036071	5860254
<b>March</b>	700344	6683644	12861587	700344
<b>April</b>	1957258	6010509	12339966	1957258
<b>May</b>	5313990	6299106	13284518	5313990
<b>June</b>	7177637	6950748	14652132	7177637
<b>July</b>	8137540	7112723	13017007	8137540
<b>August</b>	8058781	6691026	12577104	8058781
<b>September</b>	5451808	6912535	12953511	5451808
<b>October</b>	3973991	6362339	10930107	3973991
<b>November</b>	4916511	5013534	9491126	4916511
<b>December</b>	3691585	4720504	9934976	3691585
<b>TOTAL</b>	57301848	69952	145247780	272501640

### Raw Water 2020

	1 Old Marlboro Road	2	3	4 Great Road	5 Rockland Ave	6 Rockland Ave	7 Old Marlboro Road	Total
<b>January</b>	2128458	0	0	6036055	5212015	5821187	2576361	21774076
<b>February</b>	6042667	0	0	1959676	4652647	5129772	2392355	20177117
<b>March</b>	736084	0	0	7167387	5412205	5862289	3085702	22263667
<b>April</b>	2085807	0	0	6085572	5187036	5351563	3096583	21806561
<b>May</b>	5585631	0	0	6299106	5371699	5481933	3360603	26098972
<b>June</b>	7396949	0	0	6950748	5749352	5875928	3587036	29560013
<b>July</b>	8312041	0	0	7031666	5230496	5759409	3981158	30314770
<b>August</b>	8174464	0	0	7155075	4965071	5623302	4067916	29985828
<b>September</b>	4602883	0	0	6851650	5194033	5965146	4219789	26833501
<b>October</b>	4011526	0	0	5871995	4250867	4829136	3469521	22433045
<b>November</b>	4938056	0	0	5298027	3829064	4297472	3231267	21593886
<b>December</b>	3718380	0	0	4957946	4024162	4418611	3465152	20584251
<b>TOTAL</b>	57732947	0	0	71664903	59078647	64415748	40533443	293425687

#### ***Water Distribution***

The Town has approximately 70 miles of water mains ranging from 2 inches to 16 inches in diameter. Many of these water mains are more than 80 years old. The Town actively maintains the water mains and valves, through monitoring, repairs and replacements.

During 2020, the DPW responded to and repaired five water main breaks.

#### ***Hydrant Maintenance and Replacement***

The Water & Sewer Division flushes fire hydrants regularly as part of the PWS distribution flushing program. During 2020, one hydrant was replaced and four hydrants were repaired. The division also repaired and replaced hydrant gates as needed. Fire hydrants are periodically tested by the Fire Department. Shoveling out of hydrants is completed as needed following snow events with assistance from the Fire Department. The Town asks residents for their cooperation in keeping any hydrants adjacent to their property clear of snow for public safety.



### ***Meter Readings***

All residential and commercial radio-read water meters are read quarterly, we presently have over 4,400 water services connected to the distribution system. Water and sewer bills are sent out on a quarterly basis as well.

### ***Sewer Collection System***

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. The DPW performs regular preventive maintenance on the sewer system including line jetting, CCTV inspections, manhole inspection and lift station equipment inspections.

The DPW currently has a Sewer System Inflow & Infiltration program which assists with assessing the condition of the sewer collection system, identifying issues and developing corrective actions. This program will be ongoing and is mandated to meet our NPDES permit for the WWTP.

The Town operates 10 sewer pump stations at various locations throughout the Town which service low lying neighborhoods. The department would like to remind residents to be considerate of what is put into the waste system. Non-biodegradable items such as paper towels, wipes, rags, etc. should not be disposed of into the sewer system. These items are major contributors to clogs in the sewer collection system costing customers thousands of dollars in repairs annually, which reflect on future sewer user rates.

## **WASTEWATER TREATMENT PLANT**

Veolia Water North America currently operates and maintains the Maynard WWTF under the management of the Department of Public Works. Veolia is currently in the fourth year of this current contract.

The Maynard Wastewater Treatment Facility (WWTF) is designed to treat an average of 1.45 Million Gallons per Day (MGD) of raw influent sewage. The facility is manned daily 7 days a week and it is monitored remotely (physically on-site during weather emergencies) 24/7. As the water passes through the facility it gets cleaner and cleaner until it is able to meet the government's set standards for clean water. The process starts with Preliminary treatment (removing plastics and trash), Primary and Secondary Settling treatment (removing grease and solids), RBC biological nutrient removal treatment (reducing organic pollutants), Co-Mag tertiary treatment (removing remaining phosphorus), and Sodium Hypochlorite (chlorine) disinfection treatment. At each phase of the treatment process, more and more of the solids sink down and are pumped away to a separate holding tank. Later the solids ("sludge") are sent by tanker to the Greater Lawrence Sanitary District where they are heat dried and turned into fertilizer pellets.

The Facility processes all the effluent flow from the sewer collection system and is responsible for ensuring that all treated water (effluent) discharged into the Assabet River is clean according to EPA and DEP standards. Without these complex treatment processes the river could easily become overrun with algae and start to lack the oxygen necessary for its wildlife and river ecosystems to survive. The treatment process also keeps pathogens that are harmful to humans from being discharged into the existing body of water.

Veolia Water North America currently operates and maintains the Maynard WWTF under the management of the Department of Public Works. This year was a challenging year at the facility, as it was for many people, because of the Covid 19 crisis. Throughout the year, Veolia staff was able to maintain all of its normal duties and staffing requirements while adhering to all CDC safety protocols. Sewerage loadings also were higher than normal due to many people being full time in residence during the virus.

During the year 2020, Veolia, in coordination with the Town of Maynard, continued implementing a thorough inventory and preventative maintenance program in order to deal with the major equipment and aging infrastructure issues of the facility. This year we upgraded the SCADA computers systems, the DI water system, and the chlorine pumps. Town and staff personnel performed planned maintenance repairs on the magnetic drums and Sludge pumps.

During the last twelve months the facility processed over 276.63 Million Gallons of sewage and sent 387.05 dry tons of sludge to Greater Lawrence Sanitary District. Maynard is required by its NPDES permit to test its effluent 7 days a week, in order to monitor for the presence of any government regulated contaminants in its effluent. In 2020, out of approximately 2400 permit required samples, the Maynard WWTF had two NPDES excursions.

## FACILITIES DIVISION

### *Facilities Staff:*

Kyle Brainard	Head Custodian (January 2020 – October 2020)
Jamie Justason	Lead Custodian
Walter Ignachuck	Lead Custodian
Anthony Savard	Lead Custodian
Jim Maria	Custodian
Javier Mendoza	Custodian
Josh LaFrance	Custodian
Robert Murphy	Custodian
Chuck Genetti	Custodian
John Barbagallo	Custodian
Sean Kelly	Custodian
John Ballard	Custodian
Danny Stevens	Custodian
Ed Sokolowski	Custodian
Walter Predergast	Custodian

The Facilities Division oversees the planning and maintenance of all municipal facilities including Town and school facilities.

The Facilities Division works with both Town and school departments to implement preventative maintenance activities in an effort to enhance the Town’s ability to support the needs of the community. In addition to routine maintenance activities, the department oversees capital asset management, the scheduling and monitoring of building renovations and repairs, and assists with planning for new construction.

The Facilities Division manages the Town's Energy Reduction Plan which includes monitoring utility usage and implementing energy conservation measures to support the Town's Green Communities designation. The Facilities Department works closely with the Maynard Emergency Management Agency and the Local Emergency Planning Committee providing support and logistics through emergency preparedness activities and during shelter operations.

### ***Municipal Facilities***

- Annual inspection for Town Hall, Police station, MPD, MPL water plants, WWTP emergency lighting
- Annual inspection of fire extinguishers for Town Hall and Police station, MPD, MPL, water plants, WWTP
- Yearly state inspection of the Town Hall & Maynard Library elevators
- Annual inspection of the generator at police station and Town Hall, MFD
- Sprinkler testing at all town owed buildings.
- Annual testing of fire alarm and fire extinguishers for water plants and wastewater treat plant.
- Removal of broken boiler from MFD, installed direct replacement for proper heating.
- Repairs to FD garage doors.
- Repairs / replacements to DPW garage doors
- Replacement of ceiling mount dehumidifier for Old Marlborough water treatment plant
- Roof top PMI done at the MPD & MPL for all RTU's. (with filter change over)
- Eversource lighting upgrade completed at all town owned properties including lights on the sidewalks of the downtown area, and bridges.
- Temporary heating system installed at WWTP due to old boiler failure. Capital planning needed for full boiler replacement.
- Organize 2 outside drive in style town meetings at the clock tower parking lot due to Covid-19 restrictions.
- Section of old wooden fencing replaced at MPD (197 Main street) with white PVC style fence.
- Boiler repairs at Rockland water plant.
- Hot water tank water replacement at Rockland water plant.
- Heating fan replacement at Old Marlborough water plant
- Wooden support replacement for electrical equipment for Rockland plant.

### ***School Facilities***

- Annual and bi-annual Testing of fire alarm system for all 3 schools
- Testing of the MHS & FMS emergency generators, with repairs
- Annual testing of fire extinguisher for all 3 schools
- Testing, cleaning, and inspection of all kitchen exhaust hood
- Elevator testing and certification for MHS (2 elevators) & FMS (elevator)
- Installation of room exhaust fans for Covid-19 holding rooms at all 3 schools.
- Developed initial response protocols for cleaning due to Covid-19 in the schools.
- Cleaned all air purifiers at the GMS per instruction manual.
- Installed wall mount foaming hand sanitizing stations throughout all 3 school's
- Purchased 40foot storage container for the GMS for storage of extra classroom items due to Covid-19.

- Green Meadow School- Cleaning and removal of leaves and organic materials from pit outside boiler room entrance
- Green Meadow School- Clear courtyard of leaves and debris, extra attention paid to air intake areas.
- Green Meadow School- Clear roof of debris, in corners and around roof drains
- Green Meadow School- Repairs done to shingled pitched roof (88' wing)
- Conducted on-site inspection of Green Meadow roof repair project
- Managed GMS LED upgrades from Eversource grant program
- Hired A.E.M for full mechanical audit for the entire uni-vent system.
- Repairs made to GM gym shingled roof.
- Upgraded filter change due to covid-19 requirements for all 3 schools inside and all RTU's.
- Bathroom upgrade done at GM (sinks, valves, toilets, faucets, flushometers, ect)
- Emergency light installation on the 1988 wing, illuminated sign inside and light heads outside.
- Various RTU repairs throughout FMS
- Eversource LED lighting upgrade throughout the FMS
- Replacement of A/C units for the tech room at FMS
- Minor roof repairs throughout the FMS roof
- Boiler system PMI at FMS
- Replaced 2 Sloan / Bradley sinks in student restroom.
- Minor plumbing & electrical repairs throughout FMS
- Minor roof repairs throughout the MHS roof
- Eversource LED lighting upgrade throughout the MHS
- Various RTU repairs throughout MHS
- Boiler system PMI at MHS
- Minor plumbing & electrical repairs throughout MHS

The Department of Public Works would like to thank the Select Board, Town Administration, Town Departments, and all Town and School Employees who have assisted the Department over the past year. A special thank you to the entire staff who was able to maintain all of its normal duties and staffing requirements while adhering to all CDC safety protocols. We appreciate the residents understanding and patience during this difficult year.

Respectfully submitted,

***Justin DeMarco***

***Director of Public Works***

## MAYNARD GOLF COURSE

**Manager's Report** – To the honorable Board of Selectman, Town Administrator and the golfing community of Maynard, this report is submitted for the year ending 2020.



**Pandemic Golf.** Despite being closed due to Covid-19 by the State for 5 weeks at the start of the golf season 2020 ended up being our busiest year ever for golf. We were able to reopen for golf on May 17<sup>th</sup> and did not close until the week before Christmas. With many businesses requiring employees to work from home, all high school and college students at home with no sports, and limits on gatherings allowed, golf continued to be in high demand all season long. Combined with the Pandemic demand we had a drought all season with extraordinarily little loss of golf due to rainy weather. Golf being one of the few safe recreational things that people could safely do brought many new golfers to the game.

**Greens Fees** – Greens fees were up substantially compared to the previous year.

**Cart Fees** – Cart fees were up just slightly compared to the previous year with most of the new players opting to walk this season. When golf could re-open in May golf carts were not allowed to operate and play was walking only, then when carts were allowed, they started as “single player only” due to concerns of social distancing with two players on a cart.

**Pro Shop** – Due to Covid-19 we decided to keep the Pro shop closed for the season resulting in a large drop of merchandise sales compared to the previous year.

**Leagues** – League play was up as we added a 20 person ladies league from the now closed Twin Springs Golf Course in Bolton.

**Lessons** – Group and Junior lessons held steady and private lessons were up slightly.

**MHS Golf** – Maynard High School’s golf team practiced and played a very reduced number of matches due to Covid-19.

**Bar** – Beer and Liquor revenue was down substantially compared to previous year.

**Function** – Function business was closed all for the season due to Covid-19.

**Summary** – The golf season got off to an incredibly early start in February being open for 6 days of golf and then we were open in March until the shutdown on March 23<sup>rd</sup> until May 17<sup>th</sup>. Once we reopened for the season, we saw a record number of golfers throughout the remainder of the season.

Respectfully Submitted,

**Brad Durrin, PGA**  
**GM Sterling Golf Management, Inc.**  
**Maynard Golf Course**



# Finance

## FINANCE DIRECTOR'S REPORT - FINANCIALS

Town of Maynard Combined Balance Sheet Year Ended June 30, 2020											
	General	Special Revenue	Comm Preservation	Capital Projects	Trust & Agency	Water Enterprise Fund	Water Enterprise Capital	Sewer Enterprise Fund	Sewer Enterprise Capital	Long Term Debt	Combined Total
<b>Assets:</b>											-
<b>Cash and Equivalents:</b>											-
Cash - Expendable	3,523,182.96	2,322,447.35	663,047.82	593,954.58	8,316,442.77	692,589.72	442,359.05	1,202,648.93	117,642.37		17,874,315.55
<b>Petty Cash</b>	250.00										250.00
<b>Receivables:</b>											
Personal Property Tax	44,855.63										44,855.63
Real Estate Tax	502,910.02										502,910.02
Allowance for Abatements	(751,672.88)										(751,672.88)
Tax Liens Receivable	924,351.90		2,862.81			15,070.67		12,727.09			955,012.47
Tax Foreclosures	-										-
Deferred Taxes Receivable	131,511.18										131,511.18
Motor Vehicles Excise	253,429.30										253,429.30
User Charges						247,067.82		367,356.78			614,424.60
Other Receivables		52,544.26	4,123.63								56,667.89
Utility Liens Added to Taxes						6,408.84		7,731.96			14,140.80
Amounts to be Provided - Bonds - GENERAL										22,055,520.00	22,055,520.00
Amounts to be Provided - Bonds - WATER										2,474,000.00	2,474,000.00
Amounts to be Provided - Bonds - SEWER										8,075,203.22	8,075,203.22
Amounts to be Provided - Bonds - CPA										795,000.00	795,000.00
											-
<b>TOTAL ASSETS</b>	<b>4,628,818.11</b>	<b>2,374,991.61</b>	<b>670,034.26</b>	<b>593,954.58</b>	<b>8,316,442.77</b>	<b>961,137.05</b>	<b>442,359.05</b>	<b>1,590,464.76</b>	<b>117,642.37</b>	<b>33,399,723.22</b>	<b>53,095,567.78</b>
<b>Liabilities and Fund Equity:</b>											
<b>Liabilities:</b>											
Warrants Payable	-										-
Accrued Payroll Payable	917,345.05										917,345.05
Other Liabilities	225,412.83										225,412.83
BAN Payable											-
Deferred Revenue - PP & RE	(203,907.23)										(203,907.23)
Deferred Revenue - Deferral RE Tx Chap 41A	131,511.18										131,511.18
Deferred Revenue - Tax Liens	924,351.90										924,351.90
Deferred Revenue - Foreclosurtes	-										-
Deferred Revenue - MV Excise	253,429.30										253,429.30
Deferred Revenue - Ambulance Receipts		52,544.26									52,544.26
Deferred Revenue - Water User Charges						247,067.82					247,067.82
Deferred Revenue - Water Liens						15,070.67					15,070.67
Deferred Revenue - Sewer User Charges								367,356.78			367,356.78
Deferred Revenue - Sewer Liens								12,727.09			12,727.09
Deferred Revenue - Comm Preservation			6,986.44								6,986.44
Deferred Revenue - Performance Bonds					255,179.48						255,179.48
Deferred Revenue - Guaranteed Deposits					3,875.00						3,875.00
Deferred Revenue - Util Liens Added to Taxes						6,408.84		7,731.96			14,140.80
Long Term Debt Liability - Bonds - GENERAL										22,055,520.00	22,055,520.00
Long Term Debt Liability - Bonds - WATER										2,474,000.00	2,474,000.00
Long Term Debt Liability - Bonds - SEWER										8,075,203.22	8,075,203.22
Long Term Debt Liability - Bonds - CPA										795,000.00	795,000.00
											-
<b>TOTAL LIABILITIES</b>	<b>2,248,143.03</b>	<b>52,544.26</b>	<b>6,986.44</b>	<b>-</b>	<b>259,054.48</b>	<b>268,547.33</b>	<b>-</b>	<b>387,815.83</b>	<b>-</b>	<b>33,399,723.22</b>	<b>36,622,814.59</b>
<b>Fund Equity:</b>											
F/B Reserved for Encumbrances	378,459.00					130,834.00					509,293.00
F/B Reserved for Expenditures	-		132,917.27								132,917.27
F/B Reserved for Bond Premiums	355,087.11		-								355,087.11
F/B Designated	33,378.08		352,535.72								385,913.80
F/B Undesignated	1,613,750.89	2,322,447.35	177,594.83	593,954.58	8,057,388.29	561,755.72	442,359.05	1,202,648.93	117,642.37		15,089,542.01
											-
<b>TOTAL FUND EQUITY</b>	<b>2,380,675.08</b>	<b>2,322,447.35</b>	<b>663,047.82</b>	<b>593,954.58</b>	<b>8,057,388.29</b>	<b>692,589.72</b>	<b>442,359.05</b>	<b>1,202,648.93</b>	<b>117,642.37</b>	<b>-</b>	<b>16,472,753.19</b>
											-
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>4,628,818.11</b>	<b>2,374,991.61</b>	<b>670,034.26</b>	<b>593,954.58</b>	<b>8,316,442.77</b>	<b>961,137.05</b>	<b>442,359.05</b>	<b>1,590,464.76</b>	<b>117,642.37</b>	<b>33,399,723.22</b>	<b>53,095,567.78</b>

Town of Maynard - Account Detail								
Statement of Revenues, Expenditures and Changes in Fund Balance								
Receipts Reserved for Appropriation - Year Ended June 30, 2020								
			<u>7/1/2019</u>					
			<u>FUND BAL</u>	<u>FY2020</u>	<u>FY2020</u>	<u>AJES &amp;</u>	<u>6/30/2020</u>	
<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DEPT</u>	<u>FWD</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>TRANSFERS</u>	<u>FUND BAL</u>	<u>Cash</u>
3017.0000.359000	Ambulance Receipts Reserved	FIRE	307,176.49	253,849.83	-	(270,000.00)	291,026.32	291,026.32
3021.0000.359000	Sale of Cemetery Lots	DPW	82,382.60	8,500.00			90,882.60	90,882.60
3025.0000.359000	Comcast Cable Peg Access	SEL	257,637.49	113,160.07	43,878.64	(129,698.00)	284,978.20	284,978.20
3026.0000.359000	Verizon Peg Access	SEL	377,745.25	127,938.78	43,878.63	(235,700.00)	313,862.66	313,862.66
3057.0000.359000	Enterprise Water Prem - 20 YR	WAT	3,142.95				3,142.95	3,142.95
3058.0000.359000	Enterprise Water Prem - 10 YR	WAT	16,086.13				16,086.13	16,086.13
3059.0000.359000	Enterprise Sewer Prem - 20 YR	SEW	6,297.22				6,297.22	6,297.22
3060.0000.359000	Enterprise Water Prem - 10 YR	WAT						
3061.0000.359000	Gen Fund Prem - 5YR	GF						
<b>TOTALS</b>			<b>1,050,468.13</b>	<b>503,448.68</b>	<b>87,757.27</b>	<b>(635,398.00)</b>	<b>1,006,276.08</b>	<b>1,006,276.08</b>
			<b>1,050,468.13</b>				<b>1,006,276.08</b>	
<b>Special Funds - Fund Balance</b>								
Receipts Reserved for Approp			1,050,468.13				1,006,276.08	
Revolving Funds			641,690.97				679,446.93	
Special revenue Funds			432,926.61				402,360.08	
State Grants			350,325.51				337,771.99	
Federal Grants			(39,662.07)				(103,407.73)	
			<b>2,435,749.15</b>				<b>2,322,447.35</b>	2,322,447.35
<b>Special Funds - Cash</b>								
Receipts Reserved for Approp			1,050,468.13				1,006,276.08	
Revolving Funds			641,690.97				679,446.93	
Special revenue Funds			432,926.61				402,360.08	
State Grants			350,325.51				337,771.99	
Federal Grants			(39,662.07)				(103,407.73)	
			-				-	
			<b>2,435,749.15</b>				<b>2,322,447.35</b>	2,322,447.35

Town of Maynard - Account Detail									
Statement of Revenues, Expenditures and Changes in Fund Balance									
Revolving Funds - Year Ended June 30, 2020									
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	7/1/2019	FY2020	FY2020	FY2020	AJES &	6/30/2020	Cash
			FUND BAL	REVENUE	SALARY	EXPENSES	TRANSFERS	FUND BAL	
3000.0000.359000	Revolving-School Lunch	SCH	10,034.20	380,812.69	(3,000.00)	(389,414.26)	-	(1,567.37)	(1,567.37)
3001.0000.359000	Revolving-Recreation 53D	REC	4,152.65	-	(1,000.00)	(3,152.65)	-	0.00	0.00
3002.0000.359000	Revolving-Disposal 53E 1/2	MUN	3,729.18	10,545.10	(3,745.75)	(6,402.00)	-	4,126.53	4,126.53
3003.0000.359000	Revolving-Planning Board 53E 1/2	MUN	-	1,080.60	-	-	-	1,080.60	1,080.60
3004.0000.359000	Revolving-Community Ed (EXCEL)	SCH	103,285.23	426,117.78	(457,671.61)	(74,704.60)	-	(2,973.20)	(2,973.20)
3005.0000.359000	Revolving- School Preschool	SCH	18,091.00	142,175.12	(184,302.50)	22,558.94	-	(1,477.44)	(1,477.44)
3006.0000.359000	Revolving-Athletic	SCH	399.79	8,058.00	(650.00)	(2,799.39)	-	5,008.40	5,008.40
3007.0000.359000	Revolving-FOOD Service Permits 53 1/2	MUN	12,700.92	12,465.00	(10,030.00)	(7,622.50)	-	7,513.42	7,513.42
3010.0000.359000	Revolving-COA Van Service 53E 1/2	COA	8,053.37	147,036.55	(93,038.62)	(22,936.01)	-	39,115.29	39,115.29
3011.0000.359000	Revolving-Coolidge School	SEL	7,878.60	-	-	(7,878.60)	-	-	-
3012.0000.359000	Revolving-Alternative Student Program	SCH	55,925.37	58,068.80	(9,158.47)	(46,117.00)	-	58,718.70	58,718.70
3013.0000.359000	Revolving-School Facilities Rental	SCH	16,032.20	56,940.00	(17,752.66)	(51,487.23)	-	3,732.31	3,732.31
3014.0000.359000	Revolving-Wetlands Protection Act 53F	CONS	34,247.12	1,040.00	-	(618.00)	-	34,669.12	34,669.12
3019.0000.359000	Revolving-Electrical Inspector 53E 1/2	MUN	50,060.47	56,543.00	(22,428.50)	(31,968.15)	-	52,206.82	52,206.82
3020.0000.359000	Revolving-Plumbing & Gas 53E 1/2	MUN	56,495.98	72,955.00	(93,693.00)	432.00	-	36,189.98	36,189.98
3022.0000.359000	Revolving-BOH Flu Clinic 53E 1/2	MUN	4,796.27	2,301.50	-	(4,650.61)	-	2,447.16	2,447.16
3027.0000.359000	Revolving-School Choice	SCH	76,493.95	327,570.00	(1,929.11)	(180,336.70)	-	221,798.14	221,798.14
3030.0000.359000	Revolving-Wetlands Bylaw Fee 53E 1/2	CONS	19,677.02	4,560.00	-	(55.00)	-	24,182.02	24,182.02
3032.0000.359000	Revolving-Weights & Measures - 53E 1/2	MUN	(410.00)	-	-	-	-	(410.00)	(410.00)
3041.0000.359000	Revolving - Municipal Permitting 53E 1/2	MUN	14,774.25	14,090.00	-	(8,327.50)	-	20,536.75	20,536.75
3042.0000.359000.0118	Revolving - Keene Ave 53G	MUN	40.03	2,329.97	-	(2,156.25)	-	213.75	213.75
3042.0000.359000.0119	Revolving - Waltham 53G	MUN	-	-	-	-	-	-	-
3042.0000.359000.0124	Revolving - 129 Acton Street	MUN	3,469.87	-	-	(3,469.87)	-	-	-
3042.0000.359000.0126	Revolving - Phase 1 Mill & Main	MUN	1.00	-	-	-	-	1.00	1.00
3042.0000.359000.0127	Revolving - Mill & Main	MUN	-	-	-	-	-	-	-
3042.0000.359000.0129	Revolving - 129 Parker	MUN	7,001.01	33,104.60	-	(24,508.07)	-	15,597.54	15,597.54
3042.0000.359000.0130	Revolving - 109 Powder Mill Road	MUN	-	-	-	-	-	-	-
3042.0000.359000.0133	Revolving - 213 Main Street	MUN	647.50	-	-	-	-	647.50	647.50
3042.0000.359000.0139	Revolving - 173 Main Street	MUN	903.07	-	-	(620.00)	-	283.07	283.07
3042.0000.359000.0140	Revolving - 170 Main Street	MUN	417.97	400.00	-	(600.00)	-	217.97	217.97
3042.0000.359000.0141	Revolving - 42 Summer Street	MUN	334.06	9,129.78	-	(9,463.84)	-	-	-
3042.0000.359000.0142	Revolving - 115 Main Street	MUN	3,613.59	27,816.31	-	(32,392.40)	-	(962.50)	(962.50)
3042.0000.359000.0143	Revolving - 31 Main Street	MUN	1,570.55	-	-	(786.60)	-	783.95	783.95
3042.0000.359000.0144	Revolving - 142 Main Street	MUN	-	10,106.68	-	(10,106.68)	-	-	-
3042.0000.359000.0145	Revolving -115 Main Street	MUN	-	4,537.50	-	(3,211.25)	-	1,326.25	1,326.25
3042.0000.359000.0146	Revolving - 17-21 Summer Street	MUN	5,000.00	-	-	-	-	5,000.00	5,000.00
3042.0000.359000.0147	Revolving - 17-21 Summer Street	MUN	2,500.00	-	-	-	-	2,500.00	2,500.00
3042.0000.359000.0148	Revolving - 24 Main Street	MUN	1,784.89	3,800.11	-	(5,335.00)	-	250.00	250.00
3042.0000.359000.0149	Revolving - 21 Main Street	MUN	700.00	-	-	(700.00)	-	-	-
3042.0000.359000.0150	Revolving - mass WellSpring	MUN	570.00	194.93	-	(764.93)	-	-	-
3042.0000.359000.0151	Revolving - 86A Powdermill Rd Consulting	MUN	-	6,371.93	-	(6,778.07)	-	(406.14)	(406.14)
3042.0000.359000.0152	Revolving - 86A Powdermill Rd Design	MUN	-	2,500.00	-	-	-	2,500.00	2,500.00
3042.0000.359000.0153	Revolving - 12 Bancroft Eng	MUN	-	5,000.00	-	-	-	5,000.00	5,000.00
3045.0000.359000	Revolving - Planning Board	MUN	688.70	-	-	-	-	688.70	688.70
3047.0000.359000	Revolving - Tax Title Collection (C60/15B)	TREA	1,955.18	26,614.83	-	(24,789.80)	-	3,780.21	3,780.21
3048.0000.359000	Revolving - Fire Communication	FIRE	-	-	-	-	-	-	-
3049.0000.359000	Revolving - Student Fee Revolving	SCH	(194.63)	90,267.50	(17,789.37)	(64,030.39)	-	8,253.11	8,253.11
3050.0000.359000	Revolving - Foreign Exchange	SCH	30,192.37	44,353.72	-	(27,390.91)	-	47,155.18	47,155.18
3051.0000.359000	Revolving - Spanish Immersion	SCH	2,299.75	2,170.00	(3,748.00)	(189.00)	-	532.75	532.75
3052.0000.359000	Revolving - School Transportation	SCH	72,490.00	10,528.00	(5,000.00)	(7,650.00)	-	70,368.00	70,368.00
3055.0000.359000	Revolving - Recreation 53E 1/2	REC	9,288.49	11,505.69	(4,000.00)	(6,406.82)	-	10,387.36	10,387.36
3062.0000.359000	Revolving - Lost Book Revolving	SCH	-	432.00	-	-	-	432.00	432.00
<b>TOTALS</b>			<b>641,690.97</b>	<b>2,013,522.69</b>	<b>(928,937.59)</b>	<b>(1,046,829.14)</b>	<b>-</b>	<b>679,446.93</b>	<b>679,446.93</b>
			641,690.97					679,446.93	





Town of Maynard - Account Detail									
Statement of Revenues, Expenditures and Changes in Fund Balance									
Federal Grants - Year Ended June 30, 2020									
			7/1/2019					6/30/2020	
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	FUND BAL	FY2020	FY2020	FY2020	AJES &	FUND BAL	Cash
			FWD	REVENUE	SALARY	EXPENSES	TRANSFERS		
1001.0000.359000	Sped Program Improvement Grant	SCH	-	-	-	-	-	-	-
1002.0000.359000	Sped Early Childhood	SCH	(391.71)	6,979.00	(7,364.04)	-	-	(776.75)	(776.75)
1003.0000.359000	Sped 94-142 Allocation	SCH	(38,413.01)	316,496.00	(346,172.14)	-	-	(68,089.15)	(68,089.15)
1005.0000.359000	Title I Grant	SCH	(10,287.36)	175,475.00	(166,270.18)	(3,067.14)	-	(4,149.68)	(4,149.68)
1007.0000.359000	Teacher Quality Grant	SCH	(9,448.00)	43,471.00	(34,515.00)	725.00	-	233.00	233.00
1009.0000.359000	CPC Grant - Inclusive Preschool	SCH	-	24,638.00	(24,637.96)	-	-	0.04	0.04
1012.0000.359000	Community Development Grant	SEL	-	-	-	-	-	-	-
1013.0000.359000	Title I Carryover Grant	SCH	-	-	-	-	-	-	-
1015.0000.359000	Emergency Preparedness Grant	MUN	-	-	-	-	-	-	-
1018.0000.359000	Police 911 Training Grant	POL	10,213.63	1,066.07	(774.18)	(4,878.00)	-	5,627.52	5,627.52
1020.0000.359000	Assistance to Firefighters Grant	FIRE	(4,265.63)	62,271.00	-	(55,008.69)	-	2,996.68	2,996.68
1024.0000.359000	COPS Grant	POL	12,930.01	-	-	-	-	12,930.01	12,930.01
1030.0000.359000	Fed-Race to the Top	SCH	-	-	-	-	-	-	-
1032.0000.359000	Sped 94-142 Carryover	SCH	-	-	-	-	-	-	-
1034.0000.359000	SPED Program Improvement	SCH	-	-	-	-	-	-	-
1035.0000.359000	SPED Early Childhood - Carry Over	SCH	-	-	-	-	-	-	-
1036.0000.359000	Teacher Quality Grant Carryover	SCH	-	-	-	-	-	-	-
1037.0000.359000	COVID 19 Fema Fund	Fire	-	-	-	(52,179.40)	-	(52,179.40)	(52,179.40)
1038.0000.359000	Cares Act Cvr	Fire	-	-	-	-	-	-	-
1039.0000.359000	ESSER Grant	SCH	-	-	-	-	-	-	-
1040.0000.359000	Cvr School Reopening Grant	SCH	-	-	-	-	-	-	-
	TOTALS		(39,662.07)	630,396.07	(579,733.50)	(114,408.23)	-	(103,407.73)	(103,407.73)
			(39,662.07)					(103,407.73)	



Town of Maynard - Account Detail										
Statement of Revenues, Expenditures and Changes in Fund Balance										
Community Preservation Fund - Year Ended June 30, 2020										
		7/1/2019	ATM 5/19	ATM 5/20	ATM 5/20					
ACCOUNT NUMBER	ACCOUNT NAME	FUND BAL	ATM	TRANSFERS	TRANSFERS	FY2020	FY2020		AJES &	6/30/2020
		FWD	VOTE			REVENUE	EXPENSES		TRANSFERS	FUND BAL
3100.0000.324000	F/B Res for Expenditure	365,713.50	-	-	97,500.00		(330,296.23)		-	132,917.27
3100.0000.332000	FB Res - CPA Budgeted Reserve	82,873.06	75,500.00	83,826.88	(114,500.00)		-		7,154.08	134,854.02
3100.0000.332100	FB Res - Open Space	25,381.29	30,000.00	11,975.26	(10,000.00)		-		-	57,356.55
3100.0000.332200	FB Res - Historical	134,300.34	30,000.00	11,975.26	(28,000.00)		-		-	148,275.60
3100.0000.332300	FB Res - Comm/Afford Housing	74.29	30,000.00	11,975.26	(30,000.00)		-		-	12,049.55
3100.0000.359000	Undesignated F/B CPA	206,599.21	(165,500.00)	(119,752.66)	-		-		-	(78,653.45)
3100.0000.359000	Undesignated F/B CPA					383,903.84	(127,655.56)			256,248.28
	<b>TOTALS</b>	<b>814,941.69</b>	<b>-</b>	<b>-</b>	<b>(85,000.00)</b>	<b>383,903.84</b>	<b>(457,951.79)</b>		<b>7,154.08</b>	<b>663,047.82</b>
										-
			Balance	ATM 5/19			ATM 5/20	ATM 5/20	ATM 5/20	
		6/30/19	Approp				VOTE	VOTE	VOTE	
3100.0000.324000	F/B Res for Expenditure		365,713.50			(330,296.23)		(85,000.00)	182,500.00	132,917.27
3100.0000.332000	FB Res - CPA Budgeted Reserve		82,873.06	75,500.00	7,154.08		83,826.88		(114,500.00)	134,854.02
3100.0000.332100	FB Res - Open Space		25,381.29	30,000.00			11,975.26		(10,000.00)	57,356.55
3100.0000.332200	FB Res - Historical		134,300.34	30,000.00			11,975.26		(28,000.00)	148,275.60
3100.0000.332300	FB Res - Comm/Afford Housing		74.29	30,000.00			11,975.26		(30,000.00)	12,049.55
3100.0000.359000	Undesignated F/B CPA		206,599.21	(165,500.00)			(119,752.66)		-	(78,653.45)
3100.0000.359000	Undesignated F/B CPA		-	-	383,903.84	(127,655.56)	-		-	256,248.28
3100.0000.359000	Undesignated F/B CPA		-	-			-		-	-
			<b>814,941.69</b>	<b>-</b>	<b>391,057.92</b>	<b>(457,951.79)</b>	<b>(0.00)</b>	<b>(85,000.00)</b>	<b>-</b>	<b>663,047.82</b>
										-



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Town of Maynard - Account Detail											
Statement of Revenues, Expenditures and Changes in Fund Balance											
Agency Funds - Year Ended June 30, 2020											
			7/1/2019		FY2020		FY2020		AJES & 6/30/2020		
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	FUND BAL FWD	REVENUE	PAYROLL	EXPENSES	TRANSFERS	FUND BAL	Cash		
8801.0000.359000	Firearms Due to Commonwealth	POL	1,350.00	7,262.50		(7,975.00)		637.50	637.50		
8802.0000.359000	POLICE DETAILS	POL	(58,349.33)	238,079.08	(237,341.56)	10,074.98		(47,536.83)	(47,536.83)		
8803.0000.359000	CONTRIBUTORY RETIREMENT	T/C	(18,699.13)	80,270.18	(60,998.41)	(572.63)		0.01	0.01		
8805.0000.359000	DEPUTY COLLECTOR	T/C	-	-				-	-		
8807.0000.359000	MHS STUDENT ACTIVITY	SCH	108,121.92	71,415.05		(85,890.87)		93,646.10	93,646.10		
8808.0000.359000	FMS STUDENT ACTIVITY	SCH	51,346.19	24,833.37		(58,501.44)		17,678.12	17,678.12		
8809.0000.359000	Performance Bonds	SEL	-	-				-	Liab	255,179.48	255,179.48
8810.0000.359000	FIRE DEPT DETAILS	FIRE	(3,729.67)	12,008.76	(11,940.78)	3,661.69		-	-		
8811.0000.359000	DRUG FORFEITURE FUND	POL	7,433.71	899.44	-	(2,881.21)		5,451.94	5,451.94		
8812.0000.359000	Guar Deposits - Chem Search	DPW	-	-			-	-	Liab	-	-
8812.0000.359000.0111	Guar Deposits - Assabet Tree	DPW						-	Liab	3,375.00	3,375.00
8812.0000.359000.0112	Guar Dep - Sams Catch Basin	DPW						-	Liab	500.00	500.00
<b>TOTALS</b>			<b>87,473.69</b>	<b>434,768.38</b>	<b>(310,280.75)</b>	<b>(142,084.48)</b>	<b>-</b>	<b>69,876.84</b>	<b>-</b>	<b>328,931.32</b>	<b>259,054.48</b>
								69,876.84			
<b>LIABILITIES</b>											
8809.0000.359000	Performance Bonds		253,094.82							255,179.48	
8812.0000.359000			3,875.00							3,875.00	
8812.0000.359000.0105										-	
			<b>256,969.82</b>							<b>259,054.48</b>	
<b>CASH</b>			87,473.69								
8809.0000.359000	Performance Bonds		253,094.82								
8812.0000.359000			3,875.00								
			<b>344,443.51</b>								



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Town of Maynard - Account Detail  
 Statement of Revenues, Expenditures and Changes in Fund Balance  
 Water Enterprise Capital Projects - FY2020

ACCOUNT NUMBER	ACCOUNT NAME	Article	DEPT	ORIGINAL AMOUNT	7/1/2019	FY2020 REVENUE	FY2020 EXPENSES	FY2020 TRANSFERS	6/30/2020		
					FUND BAL FWD				FUND BAL		
4501.0000.359000	Water Main Loop		DPW		2,009.67			(2,009.67)	-	RE	
6304.0000.359000	Hydrants & Valves	ART 13 ATM 5/17/10	DPW	20,000	-				-	RE	
6305.0000.359000	4"Pump & Hose	ART 13 ATM 5/17/10	DPW	25,000	2,746.14			(2,746.14)	-	RE	
6311.0000.359000	Survey of Cross Connections	ART 3 STM 10/25/10	DPW	10,000	32.40				32.40	Transfer from Stabilization	
6313.0000.359000	Old Marlboro Road Generator	ART 6 STM 5/16/11	DPW	30,000	153.01				153.01	RE	
6315.0000.359000	Compact Utility Excavator	ART 6 STM 5/16/11	DPW	60,000	721.00			(721.00)	-	RE	
6317.0000.359000	Van Replacement	ART 11 ATM 5/21/12	DPW	30,000	1,471.04			(1,471.04)	-	RE	
6319.0000.359000	Leak Detection Study	ART 11 ATM 5/21/12	DPW	25,000	17,175.67		(5,600.00)		11,575.67	RE	
6320.0000.359000	Steel & Concrete Storage Tanks Repair	ART 11 ATM 5/21/12	DPW	50,000	27,740.01				27,740.01	RE	
6321.0000.359000	Infrastructure Repairs	ART 11 ATM 5/21/12	DPW	45,000	-				-	RE	
6322.0000.359000	Old Marlboro Road Generator	ART 11 ATM 5/21/12	DPW	25,000	19,027.46		(3,300.00)		15,727.46	RE	
6329.0000.359000	Water Tank Repair	ART 16 ATM 5/20/13	DPW	1,300,000	144,030.09		(11,139.75)		132,890.34	DEBT	
6331.0000.359000	Steel Buildg Water/Sewer Div Storage	ART 4 STM 5/18/15	DPW	160,000	159,315.00			(159,315.00)	-	RE	
6333.0000.359000	Water Main Valves & Gates Replace	ART 4 STM 5/18/15	DPW	50,000	30,243.40		(30,243.40)		-	RE	
6334.0000.359000	Fire Hydrant Replacement	ART 4 STM 5/18/15	DPW	25,000	-				-	RE	
6335.0000.359000	Rockland Ave Filter Media Replace	ARTS4 STM0516	DPW	50,000	17.71			(17.71)	-	RE	
6336.0000.359000	Wellhead & Water Supply Prot Proj	ARTS4 STM0516	DPW	50,000	38,420.00				38,420.00	RE	
6337.0000.359000	Water Main Valves & Gates Replace	ARTS4 STM0516	DPW	50,000	50,000.00		(460.40)		49,539.60	RE	
6338.0000.359000	Fire Hydrant Replacement	ARTS4 STM0516	DPW	25,000	10,107.70		(10,107.70)		-	RE	
6339.0000.359000	Water Construction 1	ART24 ATM0518	DPW	450,000	367,978.09		(367,978.09)		-	DEBT	
6340.0000.359000	Water Construction 2	ART24 ATM0518	DPW	150,000	-				-	DEBT	
6341.0000.359000	Water Analysis	ART24 ATM0518	DPW	300,000	-				-	DEBT	
6342.0000.359000	Capital Equipment - Water	ART9 ATM0620	DPW	166,280.56				166,280.56	166,280.56	RE	
6343.0000.359000	Water Treatment Cap Improvements	ART7 ATM0620	DPW	1,500,000					-	DEBT	
<b>TOTALS</b>					<b>871,188.39</b>	<b>871,188.39</b>	<b>-</b>	<b>(428,829.34)</b>	<b>-</b>	<b>442,359.05</b>	<b>166,280.56</b>
										442,359.05	

ACCOUNT NUMBER	ACCOUNT NAME	Article	DEPT	ORIGINAL AMOUNT	7/1/2019	FY2020 REVENUE	FY2020 EXPENSES	FY2020 TRANSFERS	6/30/2020		
					FUND BAL FWD				FUND BAL		
5022.0000.359000	DPW - Wastewater Treatment Plant	Art 21 ATM 5/21/07	DPW		497.05		(497.05)		-	DEBT	
6403.0000.359000	Mockingbird Pump Station Design	ART 12 ATM 5/21/12	DPW	70,000	750.50		(60.00)		690.50	RE	
6405.0000.359000	WWTP Equipment Upgrades	ART 12 ATM 5/21/12	DPW	70,000	77.48			(77.48)	-	RE	
6406.0000.359000	Infrastructure Repairs	ART 12 ATM 5/21/12	DPW	60,218	4,347.20				4,347.20	RE	
6407.0000.359000	Stormwater Management	ART 12 ATM 5/21/12	DPW	60,218	14,339.56		(1,625.00)		12,714.56	RE	
6409.0000.359000	Sewer Plant Water System	ART 12 ATM 5/21/12	DPW	25,000	234.22			(234.22)	-	RE	
6418.0000.359000	Lift Station Cleaning	ART 9 STM 5/20/13	DPW	15,000	15,000.00				15,000.00	RE	
6419.0000.359000	Mockingbird Pump Station	ART15 ATM 5/20/13	DPW	498,000	10,768.49				10,768.49	DEBT	
6421.0000.359000	Fire Alarm Sys Installation at WWTP	ART4 STM 5/18/15	DPW	75,000	5,135.00			(5,135.00)	-	RE	
6422.0000.359000	Pump House Mechl System Upgrades	ART4 STM 5/18/15	DPW	40,000	4,303.74			(4,303.74)	-	RE	
6423.0000.359000	Sewer Sys Drainage Improvements	ARTS% STM0516	DPW	250,000	64,371.18				64,371.18	STAB	
6424.0000.359000	Sewer upgrades	ART23 ATM0518	DPW	1,000,000	325,889.43	72,954.30	(677,596.83)	278,753.10	-	DEBT	
6425.0000.359000	Capital Equipment Sewer	ART24 ATM0620	DPW	9,750.44				9,750.44	9,750.44	RE	
<b>TOTALS</b>					<b>445,713.85</b>	<b>72,954.30</b>	<b>(679,778.88)</b>	<b>278,753.10</b>	<b>117,642.37</b>	<b>117,642.37</b>	
					724,466.95					117,642.37	
										117,642.37	



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Account Number General Ledger	Account Number Expense Ledger	Description	Reg Balance	Debits	Credits	Balance
9000.0000.199600.0000		AMT TO BE PROV - BONDS	24,713,750.00		2,658,230.00	22,055,520.00
9000.0000.294003.0000	0001.0710.591048.0000	BNDS FOWLER M.S. 2/1/03	-3,941,750.00	1,008,230.00		-2,933,520.00
9000.0000.294026.0000	0001.0710.591004.0000	BNDS LIBRARY 2/1/07	-1,182,000.00	205,000.00		-977,000.00
9000.0000.294031.0000	0001.0710.591029.0000	BNDS - POLICE STATION 1/15/10	-2,015,000.00	225,000.00		-1,790,000.00
9000.0000.294032.0000	0001.0710.591030.0000	BNDS-S CH BOILERS 1/15/10	-350,000.00	40,000.00		-310,000.00
9000.0000.294033.0000	0001.0710.591031.0000	BNDS - REMEDIATION PETROLEUM 1	-45,000.00	5,000.00		-40,000.00
9000.0000.294034.0000	0001.0710.591032.0000	BNDS - REMEDIATION LANDFILL 1/	-135,000.00	15,000.00		-120,000.00
9000.0000.294035.0000	0001.0710.591033.0000	BNDS - REMEDIATION WINTER ST 1	-25,000.00	5,000.00		-20,000.00
9000.0000.294037.0000	0001.0710.591044.0000	HIGH SCHOOL I - STM 10/25/10	-2,915,000.00	180,000.00		-2,735,000.00
9000.0000.294038.0000	0001.0710.591045.0000	HIGH SCHOOL II - STM 10/25/10	-2,135,000.00	130,000.00		-2,005,000.00
9000.0000.294039.0000	0001.0710.591036.0000	GREEN MEADOW SYS UPGRADE - ATM	-390,000.00	30,000.00		-360,000.00
9000.0000.294040.0000	0001.0710.591037.0000	SIDEWALK - ATM 5/16/11	-160,000.00	55,000.00		-105,000.00
9000.0000.294041.0000	0001.0710.591038.0000	ROADS - ATM 5/16/11	-100,000.00	35,000.00		-65,000.00
9000.0000.294042.0000	0001.0710.591039.0000	PLAYGROUND/PARK IMPR - ATM 5/16/11	-160,000.00	20,000.00		-140,000.00
9000.0000.294043.0000	0001.0710.591040.0000	ATHLETIC FIELD - ATM 5/16/11	-100,000.00	15,000.00		-85,000.00
9000.0000.294044.0000	0001.0710.591041.0000	GREEN MEADOW CARPET REPL - ATM	-30,000.00	10,000.00		-20,000.00
9000.0000.290045.0000	0001.0710.591042.0000	TOWN HALL REPAIRS - ATM 5/16/11	0.00			0.00
9000.0000.294046.0000	0001.0710.591043.0000	HIGH SCHOOL - STM 10/25/10 - ON 2/1	-5,450,000.00	350,000.00		-5,100,000.00
9000.0000.294050.0000	0001.0710.591064.0000	ART 14 ATM 5/12 DEMO FOWLER GYM 2/1	-135,000.00	15,000.00		-120,000.00
9000.0000.294052.0000	0001.0710.591063.0000	ART 1 STM 10/25/10 HIGH SCHOOL 2/14	-5,445,000.00	315,000.00		-5,130,000.00
			0.00	2,658,230.00	2,658,230.00	0.00
9001.0000.199600.0000		AMT TO BE PROV - BONDS	2,999,000.00		525,000.00	2,474,000.00
9001.0000.294017.0000	6100.0450.591008.0000	BNDS - WTR FTR 2/15/02	-26,000.00	10,000.00		-16,000.00
9001.0000.294018.0000	6100.0450.591015.0000	BNDS - WTR TR FAC 2/15/02	-18,000.00	6,000.00		-12,000.00
9001.0000.294019.0000	6100.0450.591010.0000	BNDS - WELL FIELD 2/15/02	-50,000.00	19,000.00		-31,000.00
9001.0000.294021.0000	6100.0450.591050.0000	WATER.DEBT - WTR MAIN 2/1/03	-50,000.00	15,000.00		-35,000.00
9001.0000.294022.0000	6100.0450.591051.0000	WATER.BOND PRIN - PAR 2/1/0 WATER M	-20,000.00	5,000.00		-15,000.00
9001.0000.294023.0000	6100.0450.591014.0000	BNDS - MWPAT WTR	-1,235,000.00	295,000.00		-940,000.00
9001.0000.294066.0000	6100.0450.591066.0000	Water Tank Repairs - 052013 ATM	-700,000.00	130,000.00		-570,000.00
9001.0000.294067.0000	6100.0450.591067.0000	Water Construction I - 08/08/18	-450,000.00	15,000.00		-435,000.00
9001.0000.294068.0000	6100.0450.591068.0000	Water Construction II - 08/08/18	-150,000.00	5,000.00		-145,000.00
9001.0000.294069.0000	6100.0450.591069.0000	Water Analysis - 08/08/18	-300,000.00	25,000.00		-275,000.00
			0.00	525,000.00	525,000.00	0.00
9002.0000.199600.0000		AMT TO BE PROV - BONDS	8,729,589.52		654,386.30	8,075,203.22
9002.0000.294004.0000	6200.0440.591026.0000	MWPAT LOAN T5-97-1111 - DATED 8/1/0	-4,896.00	4,896.00		0.00
9002.0000.294006.0000	6200.0440.591020.0000	BNDS - MWPAT	-26,558.80	13,279.40		-13,279.40
9002.0000.294008.0000	6200.0440.591022.0000	BNDS - SWR 2/15/02	-80,000.00	27,000.00		-53,000.00
9002.0000.294009.0000	6200.0440.591057.0000	BNDS - SWR TR 2/15/02	-12,000.00	4,000.00		-8,000.00
9002.0000.294010.0000	6200.0440.591056.0000	BNDS - SWR TR 2/1/03	-82,250.00	21,270.00		-60,980.00
9002.0000.294011.0000	6200.0440.591052.0000	BNDS - SWR LINE 2/1/03	-41,000.00	10,500.00		-30,500.00
9002.0000.294048.0000	6200.0440.591054.0000	BOND PRIN - WASTEWTR PLANT (I)	-100,000.00	10,000.00		-90,000.00
9002.0000.294013.0000	6200.0440.591027.0000	BNDS - SWR II 2/15/02	-42,000.00	14,000.00		-28,000.00
9002.0000.294029.0000	6200.0440.591035.0000	ATM 5/17/05 - WWTP 1	-260,000.00	30,000.00		-230,000.00
9002.0000.294030.0000	6200.0440.591053.0000	ATM 5/21/07 - WWTP 2	-180,000.00	20,000.00		-160,000.00
9002.0000.294036.0000	6200.0440.591034.0000	BNDS - MWPAT CWS 08/31	-3,347,997.00	249,342.00		-3,098,655.00
9002.0000.294049.0000	6200.0440.591055.0000	MWPAT CWS-08-31-A - DATED 6/13/12	-3,152,887.72	195,098.90		-2,957,788.82
9002.0000.294060.0000	6200.0440.591060.0000	Water Tank Repairs issued ATM 05201	400.00	20,000.00		20,400.00
9002.0000.294070.0000	6200.0440.591070.0000	Sewer Improvements - 08/08/18	-1,000,000.00	35,000.00		-965,000.00
				654,386.30	654,386.30	400,400.00
9003.0000.199600.0000		AMT TO BE PROV - BONDS	895,000.00		100,000.00	795,000.00
9003.0000.294047.0000	3100.0172.591047	CPA - COUNTRY CLUB - STM 10/26/11	-895,000.00	100,000.00		-795,000.00
			0.00	100,000.00	100,000.00	0.00
			37,337,339.52			33,399,723.22

**FINANCE COMMITTEE**

Ken Estabrook	Chair
Jillian Prendergast	Vice Chair
PJ Gauthier	Member, (Resigned June 30, 2020)
Tom Black	Member
Elliot Bruce	Member, (Appointed July 1, 2020)
Kelly Kane	Member, (Appointed July 1, 2020)
Peter Campbell	Member
Alannah Gustavson	Member
Bob McCarthy	Member, (Resigned June 30, 2020)

The Finance Committee (FinCom) is a seven-member committee appointed by the Town Moderator and serves Town Meeting voters—in accordance with Massachusetts General Laws (Chapter 39, Section 16) and Maynard’s Town Charter and By-laws—in three important ways:

1. Work throughout the year on behalf of Town Meeting voters and in collaboration with the Select Board, School Committee, Town Administrator, and others to (a) research impartially and gain a fuller understanding of the Town’s finances and important financial trends, and (b) take proactive steps to make this understanding more accessible to Town Meeting voters.
2. Provide independent oversight of Town finances, representing the interests of Town Meeting voters.
3. Review and analyze the Town Meeting warrant articles (especially those relating to the annual operating, capital, stabilization, enterprise, and other budgets) and make informed recommendations for consideration of Town Meeting voters as they decide how to vote.

The Finance Committee is required by the Town Charter to:

1. Hold public hearings prior to all Town Meetings on the proposed Town budget and to permit public discussion of the subject matter of all articles contained in the warrant, and
2. Report, in writing, its recommendations on every article contained in a town meeting warrant together with a statement of the reasons for each such recommendation.

The Finance Committee also oversees the Town’s Reserve Fund, which is used to fund extraordinary or unforeseen expenditures.

**Changes in membership:** PJ Gauthier and Bob McCarthy both resigned effective June 30, 2020, due to personal circumstances. The Finance Committee wishes to recognize both of them for their many years of service to the Committee and to the Town.

Elliot Bruce was appointed effective July 1, 2020, to fill the vacancy through the end of PJ Gauthier’s term on June 30, 2022. Kelly Kane was appointed effective August 25, 2020, to fill the vacancy through the end of Bob McCarthy’s term on June 30, 2021.

### ***2020 Activities***

During 2020, the Finance Committee continued to foster ongoing discussions among the various boards, committees, Town Administrator, Maynard Public Schools (MPS) administration, Town staff and departments, and the entire Maynard community. The primary goals of these discussions are (a) to develop and improve sound practices relative to the Town's finances to make them more proactive, transparent, and accountable, and (b) enhance the Town's long-range financial planning and policies, aimed at addressing more effectively the Town's operating and capital budget needs in a way that is consistent with the Town's financial resources.

The year 2020 began with the customary preparations for Annual Town Meeting (ATM) in May and the development of the Fiscal Year (FY) 2021 Town General Fund Budget. These preparations included the Charter-mandated Joint Budget Review on February 8 between the Select Board and Finance Committee, with the participation of the Town Administrator, School Committee, and the new MPS administration. In its comments at the meeting, the Finance Committee stated its view that the Town cannot continue to balance the Town General Fund Budget by only cutting costs; rather, additional sources of revenue will need to be found in the near and long terms. The Finance Committee also noted many important capital projects in the Town's future, including a new proposed Fire Station (already many years overdue), a new roof for the older sections of the Green Meadow Elementary School (GMES), and infrastructure improvements to the Town's water and sewer systems.

In mid-March, with the outbreak of the COVID-19 pandemic, the Finance Committee stopped meeting in person and began meeting online (as did all other municipal boards and committee). The pandemic had an immediate and lasting impact on revenues and expenses at the federal, state, and local levels, and these uncertainties further complicated budget planning. However, in spite of these challenges, a Warrant with 27 articles, and the new virtual meeting format, the Finance Committee continued its preparations for ATM and the FY 2021 Town General Fund Budget by meeting with the Department of Public Works (DPW), School Committee, Community Preservation Committee (CPC), and other Town stakeholders, and holding the two public hearings in early June.

The pandemic also led to the postponement of ATM to June 13 and to holding it outdoors on a Saturday. The outdoor ATM was a great success, with passage of \$300,000 for replacement of older sections of the GMES roof and authorization of \$1.5 million for water system improvements. Still, it was clear that the Town General Fund Budget would have to be reviewed at a Fall Special Town Meeting (STM) and that certain capital projects (such as the proposed new fire station) would have to wait until revenue and expense levels and trends became clearer.

A Fall STM was held successfully outdoors on Saturday, October 3, with a 19-article Warrant, including an amended Town General Fund Budget, a debt exclusion to fund the proposed new fire station, funding for the feasibility study for the proposed GMES replacement (to be supported by significant state funding), and funding to support the replacement of the Florida Rd. bridge.

Throughout the year, two members of the Finance Committee served on the Town Budget Subcommittee. This subcommittee was established in Fall 2017—comprising two members from the

Select Board, School Committee, and Finance Committee, and supported by the Town Administrator, Finance Director, MPS Business Manager—and provides a critical forum for ongoing discussions about the Town’s operating, capital, stabilization, enterprise, and other budget needs in preparation for Annual Town Meeting.

The Finance Committee wishes to express its deep appreciation to all those who worked tirelessly during the course of 2020 to ensure the health of the Town’s finances.

***FY 2020 Reserve Fund Transfers:***

Massachusetts General Law allows Town Meetings to appropriate Reserve Funds for extraordinary or unforeseen expenditures. By law, the Finance Committee must vote to approve all transfers from Reserve Funds, after review by the Select Board.

Reserve Funds are typically appropriated at Annual Town Meeting (ATM) and are available and accounted for on a Fiscal Year (FY) basis (July 1–June 30). At the May 2019 ATM, an initial \$250,000 was appropriated for Reserve Funds for FY 2020. Reserve Fund Transfers for FY 2020 are listed in the table below; the ending balance of \$172,540.00 reverted to FY 2020 Free Cash.

<b>Date</b>	<b>Department</b>	<b>Purpose</b>	<b>Amount</b>	<b>Balance</b>
		Annual Appropriation	\$250,000.00	\$250,000.00
6/1/2020	Fire Dept Salary	Cover unanticipated sick leave buy-back due to retirement	\$28,510.00	\$221,490.00
6/1/2020	Facilities	Cover unforeseen renovation expenses at Green Meadow School	\$30,000.00	\$191,490.00
6/1/2020	Facilities	Cover unforeseen renovation expenses (painting and tile/flooring repair)	\$18,950.00	\$172,540.00

In closing, the Finance Committee encourages all Maynard voters to attend meetings of the various municipal bodies—including the Select Board, School Committee, Planning Board, Capital Planning Committee, Community Preservation Committee, and Finance Committee—throughout the year to become more informed and express their views about various matters affecting our Town.

Respectfully submitted,

***Ken Estabrook***  
***Chair, Finance Committee***

**CAPITAL PLANNING COMMITTEE**

Jon Larkin.....	Chair
Douglas Adler.....	Member
Lindsay McConchie.....	Member
Jon Canchola.....	Member

For most of 2020, the CapCom had been unable to meet since only two filled members could not establish a quorum. Since September when Lindsay McConchie and Jon Canchola joined the committee, we have been focused on establishing an inventory of current capital needs and method for reporting. Our current inventory includes capital requests ranging from large new building to smaller equipment needs like thermal imaging cameras for firefighters. In 2021, we look forward to working with town administration and department heads to evolve our capital plan from a current year plan to a strategic 5yr+ plan.

Our committee has been working closely with Town Administration and Budget Subcommittee to discuss the projects needed to deliver on the services our residents expect and do so in a financially responsible manner. To enable this ongoing, the CapCom will be presenting a Capital Spending Plan for the Select Board to use for ongoing management of capital needs.

Respectfully submitted,

*Jon Larkin*  
*Chair, Capital Planning Committee*

**CONTRIBUTORY RETIREMENT SYSTEM**

Active Members.....	208
Inactive Members.....	87
Retired Members.....	127
<b>Total Membership.....</b>	<b>422</b>

ASSETS

Cash	482,558.42
Fixed Income	11,859,412.31
Equities	24,614,980.70
International Equities	3,762,174.32
Real Estate	4,887,832.10
Alternative Investments	0.00
Hedge Funds	3,821,061.42

Interest Due and Accrued	652.19
Accounts Receivable	156,249.44
Accounts Payable	<u>(161,383.73)</u>
 TOTAL ASSETS	 <u>\$49,423,537.17</u>

FUNDS AND LIABILITIES

Annuity Savings Fund	9,314,680.65
Annuity Reserve Fund	3,094,087.11
Military Service Fund	33,363.00
Pension Fund	421,443.99
Pension Reserve Fund	<u>36,559,962.42</u>
 TOTAL FUNDS AND LIABILITIES	 <u>\$49,423,537.17</u>

RECEIPTS

Members Deductions	991,403.01
Transfers from Other Systems	433,478.75
Members Make Up Payments and Redeposits	36,716.12
Investment Income Credited to Members Accounts	13,349.10
Investment Income Credited to Annuity Reserve Fund	86,056.13
Reimbursements from Other Systems	97,577.11
Received from Commonwealth for COLA	13,715.83
Pension Fund Appropriation	2,467,800.00
Received from Town to Military Service Fund	2,146.47
Investment Income Credited to Military Service Fund	31.19
Investment Income Credited to Expense Fund	373,507.35
Interest Not Refunded	3,958.21
Miscellaneous Income	3,728.03
Excess Investment Income	<u>7,109,330.70</u>
 TOTAL RECEIPTS	 <u>\$11,632,798.00</u>

DISBURSEMENTS

Refunds to Members	24,971.62
Transfers to Other Systems	484,403.88
Annuities Paid	595,576.53
Option B Refunds	0.00
Pension Payments	2,221,638.62
Survivorship Payments	184,882.20
Ordinary Disability Payments	19,109.16

Accidental Disability Payments	220,562.64
Accidental Death Payments	29,638.20
Section 101 Payments	0.00
Reimbursements to Other Systems	208,329.99
COLAs Paid	13,715.83
Board Member Stipends	3,000.00
Salaries	57,207.38
Benefits	873.01
Legal Expenses	1,096.87
Fiduciary Insurance	5,786.00
Medical Expenses	0.00
Service Contracts	23,945.00
Accounting Services	8,500.00
Education and Training	3,796.00
Travel	5,661.93
Administrative Expenses	8,520.00
Furniture and Equipment	1,274.00
Management Fees	226,626.98
Custodial Fees	<u>27,220.18</u>

TOTAL DISBURSEMENTS \$4,376,336.02

## TREASURER-COLLECTOR

### *Staff*

Cheryl Kane.....	Treasurer/Collector CMMT(Passed Away November, 2020)
Jenn Welch.....	Treasurer/Collector (Started February 2021)
Sandra Baltazar.....	Assistant Treasurer/Collector
Diane Donovan.....	Assistant Collector

The Treasurer/Collector’s Office is committed to providing a high level of customer service for Maynard residents while administering the following:

- Collection of taxes, water/sewer bills, trash stickers and parking tickets.
- Account for, reconcile and invest town cash.
- Process town/school payroll and disburse accounts payable checks.
- Debt management/ borrowing and maintain repayment schedules.

Tax Collections July 1, 2018 - June 30, 2019						
	Beginning Balance	Commitment	Commit Change Prior Year	Abate/ Exempt Refunds Tax Title Lien	Payments	Balance
Real Estate	223,990	30,472,598	3.59%	-183,147	30,219,376	294,065
Personal Prop	38,467	886,931	-7.59%	-4,036	-886,596	34,766
CPA	301	291,445	8.93%	1,091	-290,643	2,194
Tax Title	847,272	219,727	55.12%	-1,452	-159,382	906,165
Water	244,334	1,917,748	3.74%	-61,291	-1,862,533	238,257
Sewer	393,105	3,060,311	4.09%	-113,336	-2,948,981	391,100
Excise (all yrs)	319,936	1,353,002	-3.89%	-10,790	-1,343,234	318,914

Fiscal Year 2019 Debt Service Payments by Category						
Fund	Principal Paid	Interest Paid	Total Paid	New FY2019	Principal Outstanding Balance 6/30/18	Percent Change
Town-General	\$601,000	159,860	760,860		4,057,000	-12.90%
School	2,043,000	730,733	2,773,733		20,656,750	-9.00%
CPA Golf Course	95,000	28,300	123,300		895,000	-9.60%
Water	186,000	45,894	231,894	900,000	1,764,000	68.00%
Sewer	160,000	65,734	225,734	1,000,000	2,197,250	61.89%
MWPAT	738,528	200,898	939,427		7,767,340	-8.68%
<b>TOTAL</b>	<b>\$3,899,628</b>	<b>\$1,324,103</b>	<b>\$5,223,731</b>		<b>\$39,260,868</b>	

**Staff Total Earnings:**

\*Wages may reflect more than one department, overtime and private details.

**PAYROLL WAGES TOWN EMPLOYEES Calendar 2020\***

Adams, Andrea T	9,762.43	Hureau, Jennine S	7,325.66
Akillian-Casey, Carol A	63,718.74	Hyde, Adam C	92,718.96
Asmann, Richard A	74,933.45	James, Matthew m	75,629.63
Aubert, Justin J	74,152.64	Jenkin,s Michelle A	61,528.23
Aulenback, Ralph	17,329.28	Johanson, Ryan	76,594.44
Bailey, Margaret B	184.88	Johnson, Gregory W	126,726.38
Baltazar, Sandra N	63,272.71	Johnson, Sharon T	420.75
Balzotti, Gregory E	28,554.03	Jones, Stephen G	132,089.75



Banatoski, James G	6,785.35	Kane, Cheryl	98,937.92
Bennett, Andrew M	761.68	Kimbrough, Gailann	223.13
Bilotta-Simeone, Joanna	46,240.65	King, Alyssa	20,472.26
Blackington, Jordan W	96,077.06	King, John D	122,130.70
Boardman, Sarah R	44.63	Koeng, Mark A	7,041.50
Boardman, Sidney V	44.63	Kozik, Patricia L	43,235.62
Bodwell, Daniel J	108,085.47	Kramer, Brian G	74,757.67
Bouchard, Cheryl S	6.38	Latta, Mark A	69,486.66
Boudreau, Jeffrey W	89,018.53	Lavallee, Erica	47,118.03
Brainard, Kyle N	82,799.48	Lawless, Angela	124,986.51
Brennan, Patrick T	85,209.72	Leach, Judith	229.50
Brooks, Nancy	41,543.60	Leaver, Elizabeth S	2,496.96
Bulger, Mary E	223.13	Lesage, Nancy M	153.00
Butler, Thomas H	5,935.13	Lewis, Sara E	1,028.16
Byrne, Gerald	369.00	Loomer, James M	3,879.77
Carr, Carol	223.13	Loveless, Amy L	78,142.02
Chetwynd, Bradford L	9,441.63	Luther, Alicia E	55,195.51
Comeau, Lucien	91,585.20	MacDonald, Joseph L	54,254.57
Conroy, Michael	62,622.78	Malatesta, Donald J	7,160.31
Corrigan, Shawn P	21,773.66	Malcolm, Mark A	51,463.59
Cunningham, Michael R	27,774.28	Malcolm, Sheila Louise	19.13
Currier, Marc L	90,290.84	Manchuso, Trista L	106,393.81
Cushing, Brian R	136,745.82	Maria, James V	23,299.87
D'errico, Patricia A	146.63	Marrama, Angela M	100,529.36
Davoll, Eric	99,220.79	Martin, Sharon	1,876.80
Dawson, James F	32,722.28	Martinec, Alex G	60,613.48
Dawson, Shannon E	18,795.57	Maskalenko, Neil	26,201.46
Dee, Nathan	82,142.70	May, Paul A	120.00
DeMarco Justin	109,383.98	McCann, Allison K	20,519.91
DeMars, John	76,862.89	McCann, Elaine M	184.88
DeMars, Kenneth R	55,817.88	McCue, Mary B	23,524.57
Desjardins, Craig L	94,132.70	McDonald, Matthew W	17,286.59
Dickerson, Shawn K	60,022.16	McGowan, James P	70,373.69
Distefano, Lucie	72,583.33	McGrath, James G	82,347.42
Dolan, Anita F	255.00	McLaughlin, Anna-Lisa	1,448.28
Donovan, Diane N	45,489.42	Mealey, Debra J	51,596.56
Doughty, Jacob R	59,706.59	Misslin, Michael D	181.05
Doyle, Jr Joesph M	7,183.29	Moore, Brandon H	40,409.69
Duggan, Kaitlyn N	1,587.01	Morando, Marie	63,115.87
Duggan, Stephanie E	70,983.10	Morrison, Peter R	25,051.00
Duggan, William J	68,285.33	Morrow, Elizabeth A	235.88
Erdal, Semra	7,349.10	Mosca, Rebecca J	70,090.37
Fay, Karen E	43,049.88	Mullally, Timothy P	113,877.80
Ferguson, James	63,579.65	Mullen, Jordan L	531.00

Finnerty, Sarah	71,772.56	Murphy, Sean	450.00
Fitzgerald, Regina C	191.25	Murphy-Bouldry, Veronica A	1,440.00
Flannery, Angelina M	235.88	Murray, Catherine	157.50
Flynn, Maura	181.05	Nemser, William M	79,333.98
Foster, Joseph D	82,000.41	Noble ,Michael A	171,466.80
Franklin, Janelle B	3,553.44	Noe, Susannah	6,300.00
Frazier, Alexander M	5,287.68	Nyholm, Karl	113,386.25
Freeman, Elizabeth J	178.50	Palola, Tom M	83,482.77
Geldart, Brenda A	63.75	Parker, Joseph D	62,281.12
Gennaro, Joseph	30,291.39	Parker, Janine M	51,964.56
Gonsalves, Craig	56,274.23	Parr, Michael	129,527.59
Gould, Daniel R	76,266.60	Pawluczzonek, Kelly A	17,514.00
Gray, Timothy C	116,540.92	Pepin, Zoe M	889.50
Grossman, Beth A	10,885.00	Petersen, Brian	137,515.27
Guzzo, Michael	102,439.43	Petersen, Kevin C	67,603.22
Hakey, Patrick A	94,060.52	Petipas-Haggerty, Casey	55,369.41
Harrold, Marianne S	64,362.13	Ponce, Alexandra R	178.50
Hatch, Michael D	100,224.93	Portis, Alan M	68,963.97
Hatch, Nancy A	184.88	Primiano, John W	77,909.46
Hatch, Nicholas W	7,847.64	Rao, Nikhil	318.00
Houle, Jeffrey	86,216.34	Reilly, Nicholas	172.50
Reynolds, Katherine B	235.88	Tomyl, Mark	106,725.84
Robichaud, Jeremy	71,680.48	Tricca, Simone	1,306.90
Rodriguez, Ralph O	240.00	Troiano, Christopher J	42,347.17
Ruggiero, Mirella A	87,656.77	Tuomi, Matti J	71,065.83
Sahlberg, Adam	78,449.00	Tweeddale, Ian	75,856.88
Schrader, Joshua	78,204.02	Wasiuk, Edwin M	70,446.43
Seeley, Richard T	145,088.31	Webster, Beth A	12,651.30
Severance, Claudia	833.29	Weiner, Stephen	91,360.52
Sheehan, Joanne	886.13	Wilde, Grace F	153.00
Sherman, Brandon	76.50	Wilson, Anne H	181.05
Stanley, Wayne	9,787.02	Wilson, Deric J	68,727.38
Stewart, Justyne M	65,361.43	Wilson, Lillian H	289.69
Stowers, Anthony D	160,963.44	Worthington, Joseph F	10,136.71
Sutherland, Michael K	132,728.04	Wright, Ann M	82.88
Thayer, Owen C	226.50	Young, Kaitlin R	52,502.62
Thurston, Sarah	43,707.71	Zammuto, Megan J	92,776.89

**PAYROLL WAGES SCHOOL EMPLOYEES Calendar 2020**

Adams, Jennifer	105,373.99	Conway, Sean	95,416.91
Adamson, Candace	98,353.05	Cook, Amy	57,553.00
Aldrich, Eliza	56,112.02	Copeland, Erin	15,466.27
Alford, Rebecca	21,416.95	Coppola, Cheryl	98,352.99

Amidon, Justin	5,610.80	Corcoran, Carol	20,011.64
Andrade, Colleen	71,730.56	Corcoran, Daniel	913.25
Andrade, William	670.00	Corcoran, Karen	34,884.18
Arcelay, Susan	75,605.39	Corfman, Lisa	1,649.00
Aroian, Karen	2,400.00	Corrigan, Kaitlyn	84,193.19
Arsenault, Tina	18,566.69	Cortez, Chris	20,115.05
Atkins, Amanda	12,743.12	Costello, Daniel	110,846.37
Atkinson, Victoria	20,061.22	Cotter, Brenna	90,033.78
Auktikalnis, Suzanne	29,293.09	Cotter, Michael	98,603.05
Bacus, Hanna	3,334.50	DaGraca, Ashleigh	73,457.97
Bailey, Amanda	75,088.23	Damon, David	8,640.00
Ballard, John	57,041.57	Danforth, Julie	86,606.79
Balzotti, Gregory	840.00	Dangelo, Nancy	19,899.00
Banta, Joseph	82,944.20	Dankner, Donna	37,500.00
Barbagallo, John	55,948.21	Dankner, Ilana	17,541.28
Barth, Michael	116,697.72	Day, Margaret	3,485.64
Battaglia, Deborah	60,312.13	De Dios Luna, Rafael	86,410.20
Baudin, Megan	83,958.06	DeArville, Sarah	16,422.93
Baylis, Melissa	80,015.75	DeMars, Patricia	70,652.78
Beaulieu, Brian	34,388.97	DiSalvatore, Lisa	83,735.69
Beitia Carrandi, Marta	78,059.94	DiStefano, Cathy	1,800.00
Berger, Melissa	86,660.28	Ditto, Karen	81,385.28
Bernardi, Sarah	51,011.30	Doherty, Susan	5,185.08
Besaw, Michael	17,614.58	Doiron, Catherine	67,775.29
Blanchard, Lucinda	89,033.28	Doktorov, Olga	87,872.74
Boardman, Lisa	95,536.14	Doutch, Maureen	21,145.05
Boerman, Zachary	562.50	Duddy, AnnMarie	86,160.20
Bradley, Susan	21,281.98	Dunton, Susan	400.00
Braman, Hilary	35,482.99	Early, Thomas	2,308.00
Brancaleone, Joseph	68,049.58	Elkins, Denise	87,117.70
Bratica, Kathleen	99,254.27	Etchechury, Christopher	150.00
Brennan, Mary	26,133.54	Falkoff, Johanna	95,716.14
Brennan, Patricia	34,005.00	Feinstein, Cheryl	80,422.22
Bresnick, Deborah	2,465.00	Fernald, Nicole	92,257.02
Briggs, Stacey	3,350.52	Ferranti, Jeffrey	44,800.00
Brown, Victoria	12,877.45	Filz, Joyce	6,524.18
Brunelle, Olivia	73,297.65	Finnegan, Mary	99,649.05
Cabral, Jason	46,064.84	Fioretti, Jennifer	79,350.56
Cairns, Valerie	79,439.88	Fitzsimmons, Denise	22,115.26
Caloggero, Steven	103,785.55	Fitzsimmons, Emma	1,462.50
Campbell, Heather	27,764.04	Flynn, John	98,352.99
Campbell, Lindsey	1,924.89	Flynn, Kathleen	19,150.08
Capone, Ashley	40.00	Foley, Jill	20,015.05
Caragianes, Charles	123,845.99	Ford, Michael	150.00

Carrasco Ormeno, Carmen	70,730.14	Foss, Kelly	98,352.99
Carter, Pamela	75,154.20	Fox, Linda	22,159.75
Caruso, Kevin	104,481.78	French, Beverly	25,524.07
Castillo, Jessica	21,555.09	Friedman, Patricia	46,064.84
Cerqua, Patricia	7,058.51	Fullam, Hannah	66,916.80
Chan, William	29,977.28	Furuyama, Cory	8,640.64
Chedekel, Alison	1,050.00	Galdamez, Monica	49,213.78
Chinchevaya, Maria	375.00	Gamboni, Vilma	95,416.91
Coen, Patricia	21,204.77	Gately, Patricia	4,966.50
Cohen, Janet	36,464.24	Gaudet, Jennifer	131,206.11
Cohen, Lois	36,864.63	Genetti, Charles	59,170.78
Coleman, Hannah	720.00	Gerondeau, Helen	320.00
Coleman, Marlene	102,226.55	Gerondeau, Patricia	94,018.96
Considine, April	13,285.63	Giberson, Jessica	57,577.87
Conway, Patricia	7,101.75	Gingras, Chantale	24,488.69
Ginnity, Laura	98,353.05	King, Kelly	1,976.49
Giunta, Lauren	102,834.49	King, Michelle	12,169.43
Gobron, Charles	58,380.00	Kitchell, Christopher	86,663.02
Goguen, Donna	9,738.35	Koskinen, Bryn	760.00
Gomez, Alba	8,863.27	Kozik, Kevin	79,360.98
Graham, Melissa	90,666.01	Kranz, Elisabeth	88,041.28
Greer, Elizabeth	39,402.21	Krasinski, Katherine	103,446.55
Griffin, Nancy	73,072.90	Kuhn, Philip	40.00
Grzegorzczak, Bartosz	5,061.55	Labelle-Pierce, Jean	99,078.41
Gubala, Malgorzata	22,051.27	LaFrance, Joshua	52,664.98
Gubala, Piotr	3,705.90	Lambert, Lauren	1,400.00
Gwozdz, Alyssa	225.00	LaMoy, Allison	26,592.72
Gwozdz, Cheryl	8,680.00	Lamy, Janet	62,580.67
Haas, Brian	80,114.94	Landers, Nanda	29,941.52
Hales, Travis	25,231.20	Lattuca, Jacqueline	8,242.54
Hannon, Traci	3,643.37	Lawton, Denise	103,027.32
Hanson, Kirsten	7,305.53	LeBlanc, Cynthia	20,628.40
Harrison, David	90,526.78	LeBlanc, Katie Marie	20,761.94
Hatch, Denise	106,058.49	LeBlanc, Sandra	103,255.99
Hayner, Kelly	98,425.03	Ledwell, Aimee	320.00
Haynes, Nancy	38,583.37	Lerner, Rochelle	103,085.99
Hayward, Sheila	90,666.01	Lesage, Carol	21,570.33
Hilliard, Carol	22,005.15	Levine, Jay	60,522.23
Hobbs, Debora	90,408.37	Lewis, Ellen	21,483.48
Holly, Deborah	84,317.25	Lewis, Jennifer	77,481.53
Houle, Irene	37,368.97	Lind, Janice	93,885.01
Howes, Kristyn	5,522.66	Lochiatto, Joanne	56,035.52
Howes, Paul	5,522.66	Loughlin, Zachary	2,308.00
Hughes, Daniel	225.00	Lucas, Gail	28,347.92

Hus, Kalen	343.75	Luther, Douglas	99,411.99
Hutchinson, Amy	73,266.15	MacDonald, Kirk	6,907.74
Huy, Kathleen	69,045.62	MacDuff, Timothy	23,820.48
Ignachuck, Jean	91,869.31	Mackin, Karen	3,705.90
Ignachuck, Walter	69,550.26	MacLean, Chelsea	18,178.54
Indelicato, Francine	8,069.77	MacPhee, Dana	81,012.64
Jame, Lisa	86,160.28	Maestre, Jennifer	5,095.00
Jones, Charlotte	98,853.02	Makovoz, Betty	65,415.94
Jones, Jennifer	100,906.89	Malaxos, Syd	87,326.79
Jones, Stephen	5,061.55	Mancini, David	400.00
Justason, James	31,687.28	Mara, Gayle	160.00
Kane, Sarah	22,871.70	Marrese, Christopher	98,353.05
Kelley, Sean	54,163.39	Masella, Michelle	86,160.28
Kennedy, Tifany	29,183.76	Mauroy, Ariane	48.75
Kenney, Daniel	22,392.30	Mazeika, Samantha	89,603.58
Keslow, Alison	15,281.69	McCarley, Maggie	27,869.31
Keto, Anne	23,510.63	McGillicuddy, Timothy	38,193.34
Kiley-Allia, Debora	19,995.05	McKayven, Jennifer	77.50
McNamara, Susan	200.00	Radler, Richard	680.00
McPhail, Melissa	98,352.99	Ramos, Julian	533.00
McPhail, Molly	112.50	Ranucci, Catherine	760.00
Mehigan, Michael	95,786.06	Ray, Sharon	18,299.35
Mendoza, Javier	36,684.78	Reilly, Lois	27,139.78
Messina, Nance	18,130.00	Renzi, Andrew	23,403.42
Minasian, Mark	66,466.90	Resendes, Kolby	13,800.00
Mintz, Andrew	3,705.90	Resendes, Michelle	17,212.84
Miranda, Daniela	2,803.50	Reyes, Angela	80,496.59
Mitzcavitch, Mary	8,463.99	Riccardi-Gahan, Carol	75,516.89
Morello, Michael	67,069.22	Richard, Shayna	62,263.71
Morrison, Terri	91,237.78	Rickson, Mary Jane	79,894.15
Muldoon, Lynda	89,512.05	Robichaud, Cori	65,438.11
Murphy, Catherine	19,078.80	Roche, Marie	18,633.00
Murphy, Karen	81,927.84	Rocheleau, Rhonda	67,663.74
Murphy, Michelle	25,514.04	Rockel, Cynthia	83,735.69
Murphy,Rita Marie	108,072.55	Rosato, Clare	22,078.60
Murray, Bridget	27,525.20	Roth, Valerie	20,740.86
Newey, Anne	16,560.34	Rouleau,Robert	54,195.39
Nguyen, Dam	93,511.04	Ruperez Guillen, Gemma	65,265.15
Ogden, John	74,483.82	Rush, Caroline	20,956.86
Ohs, Marcy	78,383.84	Rutherford, Ann	96,368.60
Padalino, Lisa	95,416.91	Ryan, Melissa	17,786.72
Paisner, Sarah	64,195.88	Sangiovanni, Jamie	96,861.76
Palmer, Olivia	644.25	Savard, Anthony	65,417.48
Parker, Clay	6,596.95	Saven, Meredith	11,812.35

Parquet, Amy	25,514.04	Saysourivong, Ashley	20,061.22
Paterno, Jeffrey	86,160.20	Schacht, Margaret	31,009.31
Patrikis, Allyson	300.00	Scharr, Amanda	16,003.53
Patrikis, Elaine	25,514.04	Schultz, Lawrence	9,160.00
Pendergast, Walter	54,308.99	Schuster, Erin	30,413.00
Peralta, Tammy	83,235.69	Scott, Maili	23,509.71
Perham, Bernadine	2,562.50	Shapiro, Elina	112.50
Perham, Sean	101,859.82	Shields, Jennifer	70,273.93
Perreault, Sarah	22,005.15	Silverman, Lorraine	7,285.43
Perry, Catherine	88,751.55	Simmons, Patricia	440.00
Peterson, Stephen	75.00	Sinopoli, Mark	86,376.28
Petroskey, Amy	66,071.83	Skura, Mindy	74,480.23
Pfeffer, Gervase	98,603.05	Smith, Kendra	362.64
Phillips, Madison	26,581.24	Sokolowski, Edward	53,923.66
Pileeki, Emily	91,192.14	Soler, Maria	89,545.82
Pileeki, Nicholas	71,062.25	Sonti, Aruna	19,995.05
Pinta, Natalie	21,625.65	Spears W, Jessie	27,799.22
Pittman, Mary	9,080.00	Steigerwald, Stephanie	102,726.49
Potito, Laura	77,614.22	Steiner, Adam	93,901.42
Poulson, Betsy	10,321.31	Stevens, Daniel	53,703.84
Quintal, Mary Ellen	21,686.41	Stewart, James	4,124.33
McNamara, Susan	200.00	Sullivan, Brenda	107,198.10
McPhail, Melissa	98,352.99	Sullivan, Donna	9,722.20
McPhail, Molly	112.50	Sullivan, Kate	87,918.78
Mehigan, Michael	95,786.06	Sullivan, Kathleen	57,635.72
Mendoza, Javier	36,684.78	Sullivan, Margaret	88,560.78
Messina, Nance	18,130.00	Synan, Julia	1,472.50
Minasian, Mark	66,466.90	Taveras, Enerolina	92,481.53
Mintz, Andrew	3,705.90	Tetreault, Scott	21,250.78
Miranda, Daniela	2,803.50	Thomas, Nathaniel	94,539.57
Mitzcavitch, Mary	8,463.99	Thompson, Regan	62,542.58
Morello, Michael	67,069.22	Thorburn, Patricia	28,113.11
Morrison, Terri	91,237.78	Scott, Maili	23,509.71
Muldoon, Lynda	89,512.05	Shapiro, Elina	112.50
Murphy, Catherine	19,078.80	Shields, Jennifer	70,273.93
Murphy, Karen	81,927.84	Silverman, Lorraine	7,285.43
Murphy, Michelle	25,514.04	Simmons, Patricia	440.00
Murphy, Rita Marie	108,072.55	Sinopoli, Mark	86,376.28
Murray, Bridget	27,525.20	Skura, Mindy	74,480.23
Newey, Anne	16,560.34	Smith, Kendra	362.64
Nguyen, Dam	93,511.04	Sokolowski, Edward	53,923.66
Ogden, John	74,483.82	Soler, Maria	89,545.82
Ohs, Marcy	78,383.84	Sonti, Aruna	19,995.05
Padalino, Lisa	95,416.91	Spears W, Jessie	27,799.22

Paisner, Sarah	64,195.88	Steigerwald, Stephanie	102,726.49
Palmer, Olivia	644.25	Steiner, Adam	93,901.42
Parker, Clay	6,596.95	Stevens, Daniel	53,703.84
Parquet, Amy	25,514.04	Stewart, James	4,124.33
Paterno, Jeffrey	86,160.20	Sullivan, Brenda	107,198.10
Patrikis, Allyson	300.00	Sullivan, Donna	9,722.20
Patrikis, Elaine	25,514.04	Sullivan, Kate	87,918.78
Pendergast, Walter	54,308.99	Sullivan, Kathleen	57,635.72
Peralta, Tammy	83,235.69	Sullivan, Margaret	88,560.78
Perham, Bernadine	2,562.50	Synan, Julia	1,472.50
Perham, Sean	101,859.82	Taveras, Enerolina	92,481.53
Perreault, Sarah	22,005.15	Tetreault, Scott	21,250.78
Perry, Catherine	88,751.55	Thomas, Nathaniel	94,539.57
Peterson, Stephen	75.00	Thompson, Regan	62,542.58
Petroskey, Amy	66,071.83	Thorburn, Patricia	28,113.11
Pfeffer, Gervase	98,603.05	Tiru, Sabrina	26,946.84
Phillips, Madison	26,581.24	Tishler, Alison	84,993.14
Pileeki, Emily	91,192.14	Toohig, Patricia	88,548.03
Pileeki, Nicholas	71,062.25	Trainque, Sherry	89,074.68
Pinta, Natalie	21,625.65	Travers, Michelle	101,822.82
Pittman, Mary	9,080.00	Tredeau, James	79,807.19
Potito, Laura	77,614.22	Trudell, Katherine	9,875.00
Poulson, Betsy	10,321.31	Tucker, Marie	15,962.54
Quintal, Mary Ellen	21,686.41	Tucker, Meghan	525.00
VanDeBogert, Erin	16,467.24	Ward, Jennifer	26,440.08
Vasta, Jane	89,366.56	Warren, Valerie	7,482.75
Vater, Jaclyn	46,525.00	Watson, Julie	12,281.50
Vavra, Bethany	84,027.31	Weeks, Emmeline	1,725.00
Viros, Viviane	74,480.23	White, Wayne	53,488.53
Waldron, Michael	98,853.05	Wood, Randal	59,768.23
Wallace, Marybeth	64,666.34	Zimmerman, Travis	48,041.41
Walsh, Denise	7,124.33		

Respectfully submitted,

**Jenn Welch**

**Treasurer/Collector CMMT**

**BOARD OF ASSESSORS**

***Board Members:***

Stephen Pomfret.....	Chairman
Haig Thomas Babaian.....	Member
Rosalind Greenstein.....	Member

***Staff:***

Angela Marrama.....	Chief Assessor
Marianne Dee.....	Assistant Assessor

Fiscal Year 2021 was a Revaluation Year Valuation, which is completed once every five years with the Department of Revenue. We received our certification for a tax rate from the Department of Revenue on December 2, 2020. The assessing staff also captured \$883,555 in growth this year. There were approximately 359 inspections completed by the Assessor and Patriot Properties. We continue to strive for accuracy in recording real and personal property data and to meet all requirements established by the Department of Revenue.

The Town of Maynard had 4,166 taxable parcels for Fiscal Year 2021. The count of these taxable parcels by property class is as follows:

Property Type	FY2020		FY2021	
	Count	Value	Count	Value
Single Family	2675	1,052,908,400	2677	1,091,700,500
Condominium	564	157,028,400	570	219,289,900
Miscellaneous	11	6,154,000	11	6,270,300
Two Family	246	93,621,700	241	95,215,100
Three Family	24	9,551,300	25	10,221,400
Four and up	50	63,351,200	49	46,995,100
Vacant Land	86	3,396,100	83	3,462,000
Open Space	0	0	0	0
Commercial	141	54,350,200	138	60,341,300
Industrial	21	40,099,900	21	37,149,300
Chapter 61 Land	2	2,109	2	2,109
Chapter 61A Land	6	28,660	6	29,426
Chapter 61B Land	2	173,175	2	173,175
Mixed Use	27	22,355,900	28	23,842,000
Personal Property	298	31,392,381	313	44,969,665



At the Classification Hearing held on November 17, 2020, the Board of Selectman voted to split the tax rate using a 1.29 percent split which resulted in a tax rate of \$20.15 for residential and open space and \$26.81 for commercial, industrial and personal property. For Fiscal Year 2021 new values and new growth were certified on November 4, 2020 by the Department of Revenue.

The following is a comparison of total valuations and levy by fiscal year:

Fiscal Year	Assessed Value	Tax Levy	Tax Rates
2017	1,279,655,133	29,409,135	22.01 30.57
2018	1,289,112,607	30,376,658	22.64 31.10
2019	1,434,578,056	31,359,563	21.04 28.86
2020	1,534,413,425	32,663,840	20.64 27.89
2021	1,639,621,275	34,064,371	20.15 26.81

**Valuation by Property Class:**

Property Class:	FY2019	FY2020	FY2021
Residential	1,284,189,236	1,397,372,504	1,485,566,949
Open Space	0	0	0
Commercial	67,111,714	65,548,640	71,935,361
Industrial	52,544,900	40,099,900	37,149,300
Personal Property	30,732,206	31,392,381	44,969,665
Total	1,434,578,056	1,534,413,425	1,639,621,275

**Levy by Property Class:**

Property Class:	FY2019	FY2020	FY2021
Residential	\$27,019,342	\$28,841,768	\$29,934,174
Open Space	0	0	0
Commercial	\$1,936,844	\$1,828,152	\$1,928,587
Industrial	\$1,516,446	\$1,118,386	\$995,973
Personal Property	\$886,931	\$875,534	\$1,205,637

Total	\$31,359,563	\$32,663,840	\$34,064,371
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Respectfully submitted,

*Angela M. Marrama*  
*Chief Assessor*

## Education

### SUPERINTENDENT’S REPORT

#### *Introduction*

We began 2020 in a typical manner by continuing to prepare our “students to be productive citizens in an interconnected technological world.” However, by March it was clear this was no ordinary year and schools, along with businesses throughout the country we were temporarily closing or transitioning to a remote model. The Maynard Public Schools has continued to provide educational services even during a pandemic. The end of the 2019 - 2020 school year was a fully remote educational program for all students and staff. This was unprecedented and as a school community we rallied together and learned together how to teach and learn in a remote learning environment.

As the 2020-2021 school year began, there were many unanswered questions about COVID and how it would impact people and schools. Throughout the summer most decisions were left to individual cities and towns to decide, such as, what educational program will operate, what metrics will be used to transition between remote and hybrid learning programs and most importantly, will schools open. Maynard Public Schools made the decision to start in a remote learning model and as positive information was received, then transition to the hybrid model, which took place in early November for all students. We have been able to maintain the hybrid learning model which has students learning in-person twice a week and learning remotely the other three days per week.

Throughout the year we have been working diligently to provide academic programming, social and emotional support, athletic and musical opportunities, and basic nutritional resources for all of our students.

The district continues to ensure that the professional staff, the curriculum, and the facilities function in unison to achieve the best possible learning environment for all students. The district added a Director of Building Operations to assist with the management of all building operations systems including disinfecting and cleaning related to COVID.

We strive to provide an educational environment that is supportive of individual differences where all people are valued and respected. This year is a reminder that “it takes a village,” and we as a community have been that village for each other. Finally, we will continue growing and learning as a school community, especially through a pandemic. We know that as challenging as this year has

been, there have been some strategies and use of technology that will help our students and teachers as we look into the future.

### ***MCAS***

Due to COVID, the MCAS was cancelled during the 2019 - 2020 school year.

Maynard Public Schools has been working strategically over the last several years to improve our accountability results and we are proud of the recent gains. We are committed to continuing to see growth and reduce proficiency gaps of all students and are using internal assessment data to monitor and address learning gaps.

### ***Professional Development***

The district has done a tremendous amount of work this year in the area of Cultural Proficiency for staff. These professional development sessions laid the groundwork for some deeper exploration of cultural proficiency in education. We have continued to explore this topic and expand our work in the area of diversity, equity, and inclusion. Both administrators and many teachers have participated in facilitated discussions of books that focus on diversity and equity.

As we began the school year in the fall, the district engaged in significant professional development around teaching in remote and hybrid learning environments. The district continues to provide professional learning through the use of SimpleK12.com professional development platform. In order to better respond to the learning needs of our students, the district has also begun professional learning on Universal Design for Learning. This will allow faculty and staff to better meet the varied needs of our students, particularly given the challenges of education in the last year.

### ***Student Learning***

To address student social emotional needs the district has begun work with the focus on the 5 Social Emotional Learning (SEL) Competencies which include:

- Social Awareness
- Responsible Decision Making
- Relationship Skills
- Self-Management
- Self Awareness

The district continues to provide SEL focused lessons taught by guidance counselors at Green Meadow School. Each school has also developed a SEL website with resources for parents, students and staff. The district will continue to focus on Social Emotional Learning as a foundation for supporting all of our students and families.

Academically the district has been focused on identifying and remediating skill gaps caused by the school closure in the spring of 2020. The district has invested in several new assessment systems and will continue to use these systems to monitor and intervene where gaps are found.

***Maynard Public Schools FC: 195 legislative earmark***

We replaced our leveled library at Green Meadow using grant money from The Massachusetts Department of Education.

This has been a year like no other, and yet the Maynard Public Schools continues to ensure our students are educated using our three pillars as our guide: Inclusive Practices that Support all Students, Superior Academic Experience, and Developing Global Citizens. We look forward to the future and returning to full in-person learning.

Respectfully Submitted,  
***Brian Haas***  
***Superintendent of Schools***

***Jennifer Gaudet***  
***Assistant Superintendent of Schools***

**GREEN MEADOW ELEMENTARY SCHOOL**

Green Meadow Elementary School serves approximately 500 students in grades preschool to three. We provide a warm, engaging environment so that all children are able to develop a ‘love of learning’ and solid academic skills as the foundation for future learning. Our curriculum is based on the Massachusetts Curriculum Frameworks, which encompasses both academic and social-emotional learning. Our specialist schedule which offers instruction in Art, Music, Physical Education, Library, and Computer Technology provides our students with further learning beyond traditional academics. Special Education Services and Title One instruction in mathematics and reading give our students a multi-tiered level of support.

***Home-School Connection***

We realize that a strong home-school connection is essential. We have made it a priority. We welcome families and encourage them to actively participate in their child’s educational experience through a variety of forums. Throughout the year, there are opportunities to conference with teachers. We are very fortunate to have an extremely active Parent Teacher Organization (PTO) that meets monthly to plan enrichment activities, fundraising events, and fun family activities. We are very appreciative of the work that our PTO Board Members do and the contributions of the many volunteers who dedicate their time and talents to enrich our school.

***Curriculum/Instruction***

We use the Wilson Foundations Program in PreK to grade 3. The Wilson Program is foundational as it provides comprehensive instruction in phonics and phonemic awareness. Our students also participate in a balanced literacy program. Throughout the school year, classroom teachers work closely to analyze results from assessments, such as DRA and DIBELS, to monitor student progress and adjust instruction.

Our primary math resource is ‘GO Math!’ Go Math provides for direct instruction, inquiry-based activities, and digital components so that our students can develop strong number sense, strategic thinking skills, and problem-solving abilities. Science and social studies are also a part of students’ daily instruction.

### ***Social-Emotional Learning***

We believe that coming to school should be a joy-filled experience for our children. We work to nurture a positive school environment in which every child feels loved, valued, and respected. The following activities highlight ways in which we focus on social-emotional learning:

- We begin each day with the daily pledge. As part of the pledge, our students recite our three core values as a reminder of our behavioral expectations to be ‘kind, safe, learners’.
- Classroom teachers and counseling staff provide students with direct instruction in social/emotional learning and use a variety of curriculum resources including Responsive Classroom, Social Thinking, AI’s Pal’s, and Collaborative Problem Solving. Conflict resolution, social interactions, and self-regulation skills are also the focus of guidance lessons.
- Wellness Wednesday Newsletter and the Social Emotional Learning Tip of the Week.
- Social Emotional Learning monthly message on the Green Meadow Community Board
- Students are also involved in community service projects such as Maynard Food Pantry drives, and collections for other charitable organizations.

Respectfully Submitted,

***Robert Rouleau***

***Principal of Curriculum, Instruction & Assessment***

## **FOWLER SCHOOL**

Faculty and staff are busy preparing and teaching both remote and hybrid lessons throughout the COVID pandemic. Currently, about 80% of Fowler students are physically attending school, while 20% have selected the remote-only pathway. The pandemic accelerated our technology plans, resulting in 1:1 devices for all of our students and staff.

This year, Fowler hired four faculty members. Ms. Caroline Rush replaced a retiree, Ms. Nancy Griffin (science). Ms. Maili Scott opened our new Tiger II program for students with severe disabilities. Ms. Natalie Pinta (computer science) replaced Mr. Sinopoli, who transferred to Maynard High School. Finally, Ms. Valerie Roth joined our guidance team as a new counselor.

The Fowler School was named as a Unified Sports Champion School - only one of a very small number of middle schools in Massachusetts to gain this distinction. Fowler created a Unified Basketball team that was to compete with other schools in Central Massachusetts. Sadly, the season was cut very short due to the outbreak of COVID-19.

In June, Fowler held a virtual Promotion Ceremony, as well as a virtual Awards Ceremony this year. For the Class of 2024 (8<sup>th</sup> Grade graduates), the Principal’s Award for Overall Excellence went to Harry Lenicheck and Megan Ray.

Fowler proudly joined the National Junior Honor Society (NJHS) this year, as well as the Tri-M Honor Society. In November, 2019, Fowler inducted a few dozen 7th and 8th graders into the NJHS with over 100 family members in attendance. In March, 2020, a dozen 8th grade musicians were inducted into the Tri-M Honor Society.

Our parents and community members have been instrumental in supporting Fowler programs, students, and faculty. We especially thank the Maynard Education Foundation (MEF) for their support of students and teachers through their teacher mini-grant program, which awarded thousands of dollars to support classroom requests.

Respectfully submitted,

**Michael Barth**

*Principal of Curriculum, Instruction & Assessment*

**Dan Costello**

*Principal of Leadership & Operations*

## **MAYNARD HIGH SCHOOL**

### *Vision Statement*

***Maynard High School will provide an emotionally and physically safe environment that will allow students to become well-rounded and resilient through academics, athletics and extracurricular activities.***

***Students will become creative problem solvers and respectful, productive citizens who embrace the diversity they encounter in the ever-changing global marketplace.***

*(Developed and approved by the School Site Council March 2015)*

### **Overview**

This past June the graduation of the class of 2020 was held as a drive-up Diploma Ceremony. Due to the COVID-19 restrictions there was no large gathering. The 88 graduates gathered in two groups of 44 and waited in their cars until they were asked to drive up to the front of the school in groups of ten. One at a time the graduate and their parents walked up to the front of the school and collected their diplomas. They were then escorted to the picture area for their graduation photos. The front of the school was beautifully decorated with flowers and greenery to make the event special. Even though it was not a ‘normal’ graduation ceremony, the event was made special by all the family, friends and staff of Maynard High School.

Valedictorian Jinnie Mannion and Salutatorian Noah DeCastro were among the 75% of graduates going on to further education and training at top rate colleges and universities which include but not are not limited to the following: Assumption College, Bryant University, Franklin Pierce College, Keene State College, Lasell College, Mass College of Art, Montserrat College of Art, Northeastern University, Providence College, UMass Amherst, Boston, Dartmouth and Lowell, Clemson University, College of the Holy Cross, Emmanuel College, Mount Holyoke College, Wentworth Institute of Technology, Becker College, University of New Hampshire, Stonehill College, Trinity

College, University of Connecticut, Sacred Heart University, North Carolina State University and McGill University. The remaining 25% of graduates had post-graduate plans including military service, directly entering the workforce or taking a planned gap year.

#### Graduated Students 2020

Angelone, Brennan	Early, Thomas	Livolsi, Joseph	Schad, Peter
Antonio, Matthew	Egan, Erin	Lucas Jacobson, Sydney	Sherman, Catherine
Babaian, Thomas	Elwell, Lily	Lucier, Ethan	Sherman, Haily
Bahai, Steven	Enneguess, John	Mannion, Jinnie	Shorr, Kaya
Boerman, Rachel	Fowler, Ian	McBean, Briana	Siddiqui, Talal
Bonn, Liyah	French, Jason	McDonald, Matthew	Simmons, Benjamin
Bottasso, Jack	Galicia Garcia, Luis	McMahon, Tyler	Smethers II, Robert
Butler, Thomas	Gargas, Jacqueline	Morey, Brianna	Smith, Kendra
Camilo, Juliano	Gerald, Jahdai	Morgan, Alexandra	St. John, Zachary
Campbell, John	Gouveia, Maria	Moriarty, Matthew	Steed, Tyler
Candela, Abigail	Heideman, Kayla	Nichols, Chloe	Sullivan-Dale, Owen
Garcia, Darlyn	Henderson, Kiera	Olsen, Emily	Swanbon, Owen
Cignotti, Victoria	Hines, Riley	O'Neil, Patrick	Swanson, Ryan
Coleman, Erin	Jacob, Aaron	Paakki, Hannah	Synan, Sarah
Connerney, Hannah	Jordan, Caroline	Paredes-Celestino, Celine	Taylor, Olivia
de Jorio, Ginevra	Jordan, Peter	Patel, Krina	Thayer, Owen

De Mesa, Edgar Yvan	Juerakhan, Robin	Peterson, Shae	Therriault, James
DeCastro, Noah	Kaskiewicz, Michael	Pileeki, Brianna	Tucker, Jordan
Denn, Kathleen	Kelley, James	Primiano, Sean	Tummino, Emily
DiTavi, Joseph	Kennedy, Ryan	Ribeiro, Nicolas	Wilson, Lillian
Donovan, Chloe	LaPusata, Anthony	Roche, Nicholas	Zayas, Skylah
Dufour, Macy	Lawton, Bryan	Rodriguez, Luis	Zuniga, Jose

Maynard High School continues to provide its students with a high-quality academic experience with a rich range of electives and opportunities for advanced study. Our Chapter 74 Vocational Program in Radio & Television Production is three years old and allows Maynard High School to take full advantage of our industry-standard radio and television production facilities throughout the school day joining our continuing, award-winning, after school WAVM club. All Maynard High School seniors must complete a “Senior Pathway” prior to graduation. These pathways include completing and defending a robust Digital Portfolio of work completed while at Maynard High School, or by completing a “Senior Project” which involves academic research into an issue of social significance, completion of an internship in their field of study, and creation and completion of a product or service which will positively impact the community. With the COVID-19 restrictions, seniors were given alternate steps to completing their Senior Projects.

***Extracurricular Activities***

Our students also have the chance to participate in a wide range of extracurricular activities including music through band, chorus, Wind Ensemble, Jazz Ensemble, and Madrigals, as well as theater through our school play. Many of these activities have proceeded using modified formats or virtually over the past year to maintain student and staff safety due to the COVID 19 pandemic.

Other clubs proceeding virtually include WAVM, Young Republicans and Young Democrats Clubs, Cooking Club, Peer Buddies, Mock Trial, Quiz Show Team and many more. We have also added a Young Authors Club where students hone their skills as writers. Students continued to participate in the Interact Club under the charter of the Rotary Club, a Latin Club and a Chapter of Amnesty International. Opportunities for student leadership and the chance to become engaged community members while building citizenship and service to the community exist within all of these varied programs.



### ***Athletics***

The Maynard Athletic Department has continued its tradition of success. This past year the Athletic Department leadership changed from Kevin Caruso to Brian Beaulieu. Highlights of the 19-20 athletic year include:

- The girls basketball team continued its success. They won the league, became central mass champions and were named Co-State Champions.
- Our Boys & Girls Soccer Teams continued at higher division play and both reached the state tournament. The boys made it to the central mass semi-final and lost in the penalty kick rounds.
- Our Golf Team was also a district tournament qualifier.
- Many Maynard student-athletes were recognized as league All-Stars, Central Mass All-Stars, All-State players and league MVPs.

Special thanks go out to the Booster Club for their support whenever asked. Thanks also go out to Remembering Maynard's Own and the Athletic Hall of Fame for the continuing support of Maynard High School athletic programs. These organizations continue to fund scholarships to athletes who cannot pay activity fees at Maynard High School and the Fowler School.

### ***WAVM***

The WAVM program continues to be a great asset for both the school system and the entire Maynard community. The program has well over 150 students enrolled from grades 6-12 participating in the after school program. Due to the COVID 19 pandemic, WAVM was not able to hold its annual Beacon Santa Telethon but has big plans for this upcoming year. With the addition of another faculty member in the chapter 74 program, many new courses are now being offered to students in Radio & Television production within the school day itself. Enrollment in the chapter 74 program has expanded this year and the program will now be receiving state funding to further enhance the program.

### ***Technology***

At this time technological infrastructure at Maynard High School continues to be extremely sound. The conversion from iPads to Chromebooks for all students is now complete. The District's Technology Committee continues to work closely with Maynard High School to help ensure that our students have access to the state of the art technology so essential to education in the 21st Century.

### ***International Travel***

Students at Maynard High School have traditionally enjoyed exciting international travel opportunities to places such as Spain, Quebec, Guatemala and England. It is hoped such opportunities will resume as the pandemic eases and vaccination rates are sufficient to warrant such a shift.

### ***Governance & Support Groups***

The Maynard High School Site Council is made up of students, parents, community members, teachers, and administrators. This advisory body works together on matters of policy, curriculum and program analysis all linked to the improvement of the Maynard High School community.

#### **School Council Members**

Charles Caragianes	Principal & Chair
Rachel Fisk	Student
Talia Caloggero	Student
Ellen Duggan	Community Member
Mark Minasian	Teacher
Michael Waldron	Teacher
Beth Vavra	Teacher
Jay Levine	Parent
Alysson Severance	Parent

In addition to the members of the School Site Council, a major thank you goes out to the Maynard High School PTO, Remembering Maynard's Own, The Maynard Education Foundation, The Boys & Girls Club of Maynard, the Boosters Club, Friends of Tiger Football, the Maynard Music Association, the Friends of WAVM, our Senior Project Steering Committee, our Chapter 74 Radio & Television Program Advisory Council and our countless adult and student volunteers. Without these groups and individuals, Maynard High School would be a much less vibrant place.

Respectfully submitted,

***Charles J. Caragianes***  
***Principal of Curriculum, Instruction & Assessment***

***Kevin Caruso***  
***Principal of Leadership & Operations/  
Athletic Director***

## **STUDENT SERVICES**

The Department of Student Services administration and staff's primary responsibility is to coordinate Special Education service delivery, including transportation, for all students attending Maynard Schools in addition to those students placed in out of district school settings, homeless and in foster care. The department staff also coordinate, with school Principals, services and programming including: preschool, screenings/assessments, English Learner / Multilingual Education, Nursing, Counseling and Section 504 of the Rehabilitation Act.

### ***Special Education***

The Maynard Public Schools' administration and staff are committed to providing a continuum of special education supports and services within each school. By Federal and State regulations, we must provide services to special education students with diverse learning needs ages 3 to 22. All students receiving special education services have an Individualized Education Program (IEP)

specifically developed for them by an IEP team. The IEP is the plan describing how students will have a Free and Appropriate Education (FAPE) in the Least Restrictive Environment (LRE). Some students require highly specialized services that exceed the existing capabilities of our schools and are placed in appropriate out of district school settings. As of January 8, 2021, the school district was providing special education services to 275 students ages 3 to 22 of which 32 are in out of district school settings.

### ***Preschool***

The Department of Student Services' administration and staff work with the Principal of the Green Meadow School to ensure that students with and without disabilities have access to quality preschool programming. To provide a range of program options for our students in the preschool program, the Green Meadow Preschool continues to offer full-day and half-day sessions. In the fall 2015, the Preschool Program was re-accredited by the National Association for the Education of Young Children (NAEYC) – the nation's leading organization of early childhood professionals.

### ***Screening***

Screenings are required for all 3 and 4, and 5 year olds, and students entering kindergarten. As a result of these screenings, parents and school personnel are informed of the student's cognitive, communication, physical and behavioral strengths as well as possible areas of need. Additional screenings and/or formal assessments may be recommended based on the screening results and discussion with parents. Ongoing screening and/or assessment activities are also conducted for students in grades PreK-12, residing in Maynard, suspected of having special education and/or related service needs.

### ***English Learner / Multilingual Education***

The Department of Student Services coordinates the English Language / Multilingual Education programming with Principals for an increasing number of English Learners (ELs) and Formerly English Learners (FELs) in grades PreK to 12. By Federal and State regulations, each school district is required to provide screening in the home language and provide English Language supports to students who qualify as English Learners (ELs). As of January 8, 2021, 56 PreK to 12 students were identified as English Learners (ELs) and 44 Former English Learners (FELs) that require instruction and/or monitoring.

### ***Nursing***

The nursing staff was expanded this year by the addition of an LPN as a result of the demands COVID has put on the staff and students. The LPN was partially funded by Cares Act Funding and the shifting of existing contracted service and grant funds. Each school has a full-time dedicated nurse who oversees the daily health needs of the students and the "Caring Room" for students showing signs of the COVID virus and awaiting parent pick up.

### ***Counseling***

Our school district has highly trained counseling and psychological support staff at each school. The Guidance Counselors, School Adjustment Counselors and School Psychologists meet with students

in small groups, classrooms, and individually as needed to provide support for the students as they move through the school years. This year has been a particular challenge for the educational community and the counseling staff continue to extend a myriad of support for students in addition to weekly wellness and social emotional tips for teachers for their own use and sharing with their students.

### ***Grant Funding***

The Department of Student Services received approximately \$372,000 in Federal and State Grants this fiscal year for support and service delivery of special education and early childhood education. Paraprofessional positions and contracted services are partially funded by these Grants as well as some targeted curriculum, technology, and professional development.

Respectfully submitted,

***Jeff Ferranti***  
***Director of Student Services***

## **EXCEL PROGRAMS - BEFORE AND AFTER SCHOOL CARE**

### ***“Excellence in Care, Enrichment and Learning”***

The EXCEL Program, operated under the auspices of Maynard Public Schools, is tuition-based, providing before and after school, vacation week and summer programs for children in kindergarten through grade seven. Preceding the COVID-19 pandemic, there were 240 students enrolled in the past year with a dedicated staff including, part-time and full-time staff, college students, high school students and volunteers.

Due to the pandemic health and safety protocols, scientific data, closure of buildings and the lack of space, the program was placed on hold in mid March.

It is our greatest hope that the program will resume, once the pandemic has passed so that much needed services can be provided for the school community and families of Maynard.

Respectfully Submitted,  
***Lois V. Cohen, Director***

# Municipal Services

## OVERVIEW

### Staff:

Megan Zammuto	Assistant Town Administrator/ Executive Director of Municipal Services
Joanna Bilotta	Department Assistant – (February 2020 – October 2020)
Janelle Franklin	Department Assistant – (November 2020 - Present)
Richard Asmann	Building Commissioner
Peter Morrison	Inspector of Wires
Jim Downing	Assistant Inspector of Wires
Adam Sahlberg	Plumbing & Gas Inspector
Ethan Corey	Alternate Assistant Inspector of Wires
Kaitlin Young	Conservation Agent / Assistant Planner
Bill Nemser	Town Planner
Kelly Pawluczonek	Health Agent
Beth Grossman	Food Inspector

The Office of Municipal Services (OMS) manages and operates the planning, economic development and regulatory service functions of the Town. The office is a customer-service based department, providing the review and inspection processes that address necessary public health, safety, environmental and community concerns in an efficient, effective, timely and cost-efficient manner.

OMS integrates the following regulatory divisions: Building & Inspections, Permitting, Public Health, Planning & Zoning, and Conservation. Staff provides support to the Town’s regulatory boards and commissions including the Board of Health, the Planning Board, the Zoning Board of Appeals, and the Conservation Commission. Most permits can be applied for, paid, and issued, through an on-line portal. Our staff is available to assist those for whom the on-line process is not available.

Long term planning, conservation and environmental protection, permitting of projects, and the inspection of properties are all important to the development of a healthy and vibrant community. To that end, the OMS continues to ensure that those who need to do business with the Town receive prompt, courteous, and knowledgeable service. We strive to maintain the core services that our residents and businesses expect and build upon implemented initiatives to improve current practices. Efficiency with the safety and health of the public is always our highest priority.

## BUILDING DEPARTMENT

### *Report of the Building Commissioner*

Building activity in Maynard was busy, as homebound residents turned to their backyards and interior renovations, new dwelling construction ticked up and the Digital Way development progressed. Considered an essential business, contractors and inspectors continued their work throughout the pandemic without interruption. Proper PPE, CDC protocols and some remote inspections were utilized. Construction was hampered by Covid 19 as labor and transportation issues exacerbated supply and material costs already beleaguered by tariffs the previous years. 462 building permits were issued in 2020, well above the previous 15 year average of 368. Total Value of Construction and Building Permit Fees collected were down from 2019, however Total Value was up 14.1% and Fees were up 20.7% from the previous 15 year averages. Forecast for construction in the near future is strong. Projects completed in 2020 include Camelia Gardens retirement community (143 units), 42 Summer Street (24 apartments), 31 Main street (5 apts. and 1 business unit), Market Basket, 110 Grill, Evviva Trattoria, Dunkin' and Theatre Creamery. The Permit summary below has been streamlined so that Residential and Commercial Alterations shall include additions, repairs, roofs, siding, windows, decks, solar panels, demolition and associated accessory structures. Sheet Metal/Mechanical Permits are both residential and commercial, with residential less than 10% of value. New Commercial Buildings include shells with tenant buildouts under alterations. A total of \$8,452 in fees was waived for Permits on Town of Maynard buildings and some charities. Although Steve Trumble passed in 2021, I would like to acknowledge his work, passion and dedication in saving Maynard's Fine Arts Theatre.

Respectfully submitted,

***Richard A. Asmann***

***Building Commissioner***

### *Building Permits by Construction Type*

#### Annual Report of Building Permits by Type of Construction 2020

Type of Construction	Permits	Construction Value	Fees
New 1 or 2 Family Dwellings	3	\$1,125,919.00	\$13,513.00
New Multi-Family Dwellings	0	\$0.00	\$0.00
Residential Additions/Alterations	379	\$6,804,554.00	\$81,577.00
Wood/Pellet Stoves	3	n/a	\$105.00
Sheet Metal / Mechanical	18	\$819,352.00	\$11,372.00
Temporary Tents	3	n/a	\$35.00
Signs	18	\$145,539.00	\$3,000.00

Commercial Alterations/Repairs	34	\$5,187,918.00	\$64,934.00
Commercial New Buildings	4	\$4,443,162.00	\$62,206.00
Total 2020	462	\$18,526,444.00	\$236,742.00

***Plumbing & Gas Inspector***

I have enjoyed serving the Town of Maynard in the capacity of Plumbing and Gas Inspector. We have made great progress on the 129 Parker St project and I wish to thank the Select Board, the Maynard community, and the Office of Municipal Services for their partnership in helping me to execute my responsibilities.

Plumbing and Gas Permits Issued 2020

- 691 Plumbing permits were issued
- 339 Gas permits were issued

Respectfully submitted,  
***Adam Sahlberg***  
***Plumbing and Gas Inspector***

***Inspector of Wires***

It has been my pleasure to serve the Select Board, the Maynard community, and the Office of Municipal Services. I would like to thank everyone for their continued support through the many projects over the past year, the most significant being the 129 Parker Street project. I look forward to continuing to serve the community in the future year.

Electric Permits Issued 2020: 302

Respectfully submitted,  
***Peter Morrison & James Downing***  
***Inspector of Wires***

***Sealer of Weights and Measures***

The Sealer of Weights & Measures is responsible for inspecting all devices used to sell products or goods by weight or measure. This includes fuel pumps (mainly those dispensing gasoline & heating oil), electronic registers, scales, and taxicab meters. Most are sealed annually, some bi-annually. The Sealer has state-certified weights and fuel testing devices for use in carrying out these inspections and is certified by the state as qualified to perform the inspections. If an inspection indicates an error in a device, the Sealer will correct it by adjustment if possible. If not, the device will be marked with a tag labeled "Not Sealed," and is to be taken out of use by the vendor until it has been repaired and re-inspected by the Sealer. Beginning in calendar year 2015, the Town contracted with the Commonwealth of Massachusetts Department of Standards to perform this service. In 2020, the following sealings were successfully completed:

CVS Pharmacy.....	1 Scale
BP.....	16 Meters
Jimmy’s Garage.....	11 Meters
Cumberland Farms.....	12 Meters
Maynard Mobil.....	24 Meters

**PUBLIC HEALTH**

**Board Members**

Ronald Cassidy.....	Chairman
Kathy McMillan.....	Member
Lisa Thuot.....	Clerk

**Staff**

Beth Grossman.....	Food Inspector
Kelly Pawluczonek.....	Health Agent

The Board of Health is responsible for a wide range of health and environmental concerns, including the promotion of public health, control of dangerous disease, and protection of the environment. In addition to permitting and inspectional services associated with the enforcement of local and state sanitary and environmental regulations, the department also provides communicable disease investigation and prevention programs through the state-run MAVEN database, food establishment inspection services, pool and camp permitting, funeral director permitting, solid waste and septage hauler permitting, tanning establishment permitting, temporary and annual dumpster permitting, complaint investigations, housing inspections, tobacco sales permitting and enforcement, wastewater and water supply plan review and permitting, as well as all-hazard emergency preparedness planning and response. The Board of Health is comprised of three appointed members who serve overlapping three-year terms.

Licenses & Permits

Food Service (Full, Retail).....	38
Temporary/Seasonal Food.....	9
Catering.....	2
Fraternal Clubs.....	2
Church Kitchens.....	2
Mobile Foods.....	2
Schools Kitchens.....	3
Residential Kitchens.....	3
Food Pantry.....	2
Funeral Directors.....	1
Swimming Pools.....	3
Tanning Salon.....	7
Solid Waste Haulers.....	1

Septic Haulers.....	3
Tobacco Permits.....	10

Food Program

Food Inspections Routine.....	98
Re-Inspections.....	69
Hearings.....	0
Plan Reviews/Pre-Openings.....	23
Change of Owner Meetings.....	0
Complaints.....	1
New Establishments.....	3
Food Recall.....	3
Foodborne Illness.....	1

Inspections/Investigations



Housing Inspections.....	40	Camps.....	2
State Housing Inspections.....	1	Tanning Salons.....	1
Rooming House Inspections.....	2		
Septic Abandonment.....	0		
Pools (Public/Semi-Public).....	3		

***Sharps Collection***

The Board of Health sharps disposal program continues to be enormously successful. Many residents take advantage of the sharps disposal kiosk. This program is encouraged by both the MA Department of Public Health and MA Department of Environmental Protection regulations to prevent the possibility of accidental “needle sticks” that endanger workers in the solid waste field. A sharps collection kiosk is located in front of the police department and is provided as a convenience to residents of Maynard.

***Emergency Preparedness***

The Board of Health continued to function as the designated department for the Town to work with the MA Department of Public Health (MDPH) on Emergency Planning efforts. This involves being the planning advocate between MDPH and their deliverables under the Center for Disease Control and Prevention (CDC), and the volunteers who have joined our Maynard Citizen Corps/Medical Reserve Corps (MCC/MRC). Stephanie Duggan, Human Resources Coordinator and MRC Volunteer Coordinator, represents Maynard on the Region 4AB Public Health Emergency Preparedness Coalition.

***Maynard Citizens Corps/Medical Reserve Corps***

The Maynard Medical Reserve Corp / Citizens Reserve Corps (MRC) is a volunteer group focused on supporting the town in local emergency management in response to both natural and man-made disasters. It consists of both medical and non-medical volunteers. MRC volunteers receive training sponsored by the Federal Emergency Management Agency (FEMA) and the Massachusetts Emergency Management Agency (MEMA) in the Incident Command System (ICS) and National Incident Management System (NIMS). Volunteers are utilized for mass prophylaxis efforts like seasonal flu clinics, as well as for shelter operations and staffing.

The MRC participates in many community events each year, including Maynard Fest. As with any volunteer organization recruitment is an ongoing process. For those interested in serving the town in this capacity, more information can be found on the town’s website: <http://www.townofmaynard-ma.gov/municipal-services/public-health/mcc-mrc/> or by contacting our MRC Coordinator at [mrc@townofmaynard.net](mailto:mrc@townofmaynard.net).

***Nursing Contracts***

Emerson Hospital Homecare in Concord, MA provides skilled-care nursing services to elderly patients from Maynard at the time of discharge from Emerson Hospital, conducts all of our epidemiological investigations, and staffs our employee and senior flu clinics, led by our Town-specific nurses, Kathy Castle, RN and Tricia McGean, RN. With the 2020 COVID-19 pandemic, we relied heavily on our public health nurses for assistance with contact tracing, guidance for updated protocols and advice. We are grateful for their support during this unprecedented pandemic.

We continue to utilize the Massachusetts Virtual Epidemiologic Network (MAVEN) through the Massachusetts Department of Public Health, allowing Emerson Homecare nurses to directly receive and investigate epidemiological incidents, which allows for a faster response time.

Disease	# of Cases
Babesiosis	1
Campylobacteriosis	1
Cryptosporidiosis	1
Giardiasis	1
Hepatitis C	4
Human Granulocytic Anaplasmosis	3
Influenza	51
Meningitis - Unknown Type	1
Salmonellosis	6

Respectfully submitted,  
**Kelly Pawluczonek**  
**Health Agent**

***East Middlesex Mosquito Control Project***

The East Middlesex Mosquito Control Project (EMMCP) conducts a program in Maynard consisting of mosquito surveillance, larval mosquito control and public education.

2020 was the second warmest year recorded for Middlesex County according to the National Oceanic and Atmospheric Administration, since records began in 1895. Precipitation over the entire year was a little below normal (2.00” less than average from 1895-1983). Every month from May through September had below average precipitation leading to drought conditions in Middlesex County.

The total mosquito population was below average. It was below average in spring due to the dry winter (2019/2020) and cool spring, and close to normal in late spring/early summer. From mid-summer on, the mosquito populations plummeted due to low precipitation and high heat. The summer floodwater mosquitoes were at their second lowest levels since 2000 (only 2017 was lower). In contrast, the high heat and dry conditions of 2020 led to high *Culex pipiens/restuans* populations. They were almost as high as the record high from 2017. *Culiseta melanura* populations were the 6<sup>th</sup> lowest since 2000 and 52% of normal.

The adult mosquito surveillance program monitored mosquitoes from 7 Maynard trap collections. Mosquitoes were collected and tested for West Nile virus (WNV) and Eastern Equine Encephalitis (EEE). No WNV or EEE was found in Maynard.

The larval mosquito control program relied on the larvicides *Bacillus thuringiensis var. israelensis* (Bti) and *Bacillus sphaericus*. Bti and *Bacillus sphaericus* are classified by the Environmental Protection Agency as relatively non-toxic. In early May, a helicopter was used to apply Bti granules to 27.8 wetland acres to control spring floodwater mosquitoes. Field crews continued to visit wetlands by

foot throughout the summer to sample water for mosquito larvae, and apply Bti as mosquito larvae were found. *Bacillus sphaericus* was applied to 900 catch basins to control *Culex* mosquito larvae. In Massachusetts, *Culex pipiens/restuans* mosquitoes are considered to be the primary vectors for WNV.

The EMMCP’s public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,

**Brian Farless**  
*Superintendent, EMMCP*

**CONSERVATION COMMISSION**

***Board Members:***

James Bullis.....	Chair
M. John Dwyer.....	Member
John Milhaven.....	Member
Jeffrey Black.....	Member
Susan Erickson.....	Member
Christopher Ciano-Collins.....	Associate Member
Laura Mattei.....	Associate Member

**Conservation Commission 2020 Highlights**

- Despite the difficulties of the COVID-19 Pandemic, the Conservation Commission embraced remote meetings and held 16 meetings in 2020.
- The Conservation Commission issued two Orders of Condition, six Wetland Determinations, three Stormwater Management Permits, three Wetland Certificates of Compliance, and one Stormwater Certificate of Compliance.
- The Commission welcomed two new members, including Susan Erickson and Jeffrey Black. The Commission also welcomed its first Associate Members in years, Christopher Ciano-Collins, and former member Laura Mattei.
- Work began on the Thomas Street Riverfront Overlook property owned by the Commission. The Commission is anticipating completion by the end of Spring, and looks forward to further projects involving that location, including invasive species mitigation work.
- The Conservation Commission amended its Stormwater Management Bylaws for the first time since their adoption, which was approved by Town Meeting. The amendments align the bylaw with the Federal and State MS4 requirements.

- The Commission began working on the creation of a Trail Stewardship Program and updates to the Conservation Land Regulations and is excited to finalize those items in 2020.
- The Commission acquired four new parcels of land from the Select Board abutting the pre-existing Blue Jay Way Woods. The Commission is anticipating the acquisition of at least one other parcel in 2021 and hopes to work on expanding access and quality of resources.
- The Commission worked with Vincent Boothroyd on his Eagle Scout Project, which included the re-establishment of the Blue Jay Woods Neighborhood Trail. Mr. Boothroyd went above and beyond the Commission’s expectations, and the Commission is immensely grateful for his work towards the betterment of Maynard’s recreational open space opportunities.

The Conservation Commission anticipates an even more exciting and productive 2021 and hopes to improve the management and care of its open space land; create further volunteer opportunities to benefit both participants and the Town; plan for future improvements of its properties to provide access to more residents; and further promote public education on important environmental issues that affect the Town.

Respectfully Submitted,  
**James Bullis**  
*Conservation Commission Chairman*

**Kaitlin R. Young**  
*Conservation Agent/Assistant Town Planner*

## PLANNING & ZONING

### *Planning Board*

Members:

Greg Tuzzolo.....	Chairman
Andrew D’Amour.....	Vice Chairman
Bill Cranshaw.....	Member
Jim Coleman.....	Member
Chris Arsenault.....	Member
Natalie Robert.....	Alternate

The Planning Board typically meets twice a month and considers a variety of applications including Special Permits, Subdivision Approval and Site Plans. The level of experience on this Board is immense and Maynard is fortunate to have these dedicated volunteers provide their expertise to help the Town carefully move forward. 2020 saw the Planning Board – despite the pandemic- as busy as ever with a variety of projects and initiatives.

### Planning Board Highlights

- The Planning Board adopting the Town’s first Master Plan in 2020! The Master Plan is blueprint for a community vision to reflect the values of its residents and provides an invaluable tool to assist in decision-making, policy development and plan making. The Planning Board would like to extend its sincere thanks to the Master Plan “Steering Committee” chaired by Brendon Chetwynd and co-chaired by Adam Conn, for their hard work bringing the plan to fruition. A Master Plan Implementation Committee has been formed to make sure Maynard’s first Master Plan in over 30 years, does not just sit on the shelf!
- The Board continued to utilize the “Inclusionary Zoning By-law” to ensure projects 5 units provide a percentage of affordable housing units. This By-law has helped Maynard close in on its initial goal of 10% housing throughout Town (we are at approximately 9.4% currently).
- The Maynard Crossing project, at 129 Parker Street, is coming online with new projects completed seemingly every week. The residential and commercial components are going full steam and the much-anticipated Market Basket had its grand opening with quite a fanfare.
- The Board reviewed and approved a plan from Civico Development to convert the former Coolidge School into residential units. The plan maintains the historic façade, preserves the sledding Hill for public use and created creates 12 new residential units, three of which are to be deed-restricted affordable. Civico expects to begin renovation in spring of 2021.
- Board approved a new 24-unit development at 42 Summer Street. With six units dedicated affordable, several residents have noted this is one of the best-looking multi-family residential they have seen. The Board was particularly happy how the design transitions into the Downtown Overlay District. Part of the development involves creating a public passive park fronting the Assabet on Thomas Street.
- The Board welcomed Natalie Robert as alternate member.

Moving into 2021, the Board anticipates a busy and eventful year: one that should see Maynard's local economy rebound from the pandemic, continue its trend of sustainable development and making sure Maynard continues to be a great place to call home!

Respectfully Submitted,  
**Bill Nemser**  
**Town Planner AICP, LEED AP**

***Zoning Board of Appeals***

Members:

Paul Scheiner.....	Chair
Marilyn Messenger.....	Member
Leslie Bryant.....	Member
Jamel DeVita.....	Alternate
Jerry Culbert.....	Member
John Courville.....	Member
Page Czepiga.....	Member

The Zoning Board of Appeals (ZBA) meets monthly to consider requests for variances, special permits, and “Comprehensive Permits” for construction of low- or moderate-income housing (under G.L. c. 40B). The ZBA also hears appeals of a Decision by the Building Commissioner. Most cases are heard and decided at the initial public hearing as presented by the Petitioner, while some cases are continued to allow members to view the property or to give the Petitioner sufficient time to submit more specific information.

Zoning Board of Appeals Highlights

Although 2020 was an uncharacteristically quiet year for the ZBA, there were some highlights:

- The COVID-19 pandemic resulted in the Board holding all their public hearings virtually this year.
- 12 Bancroft Street (Coolidge School) – The Board worked overtime to make this project a reality. The Coolidge School reuse project was a true community effort intended to preserve the School’s historic façade, maintain the public sledding hill and create market rate and affordable residential units.
- 100 Great Road - Special Permit request to extend non-conformity (approved).
- The Board welcomed Page Czepiga as a new alternate member.

The ZBA wishes to thank all Town officials, other boards and committees for their support and assistance during 2020!

Respectfully Submitted,  
***Bill Nemser***  
***Town Planner AICP, LEED AP***

# Human Services

## COUNCIL ON AGING

### *Board Members:*

C. David Hull.....	Chair
Paula Copley.....	Vice Chair
Diane Wasiuk.....	Secretary
Anita Dolan.....	Member
Angelina Flannery.....	Member

The mission of the Council on Aging is to promote and support healthy aging for the town’s senior citizens. We will seek to assist seniors maintain dignity, independence, physical and psycho-social wellbeing through programs and services designed for them and their caregivers.

The according to the 2019 town census, there were 2553 Maynard residents over the age of 60 representing 24 % of the total population of Maynard residents.

The Council on Aging (COA) is staffed by a full time Director and a 35-hour Principal Clerk. The COA is open Monday, 9:00 a.m. to 3:00 p.m. The Council on Aging was closed to the public on March 13 through the rest of 2020 due to the pandemic. The COA continued to provide all services remotely.

### *Services*

The COA provides information and referral to a wide array of resources including Minuteman Senior Services (which provides health insurance counseling (SHINE), home health care assessments, Meals on Wheels and caregiver supports), housing and legal resources, fuel assistance programs and local resources such as pantries and community organizations. The COA oversees the Senior Tax Work Off program and works with various town departments, hospitals, home health care agencies, the Maynard Housing Authority, and other supportive services.

The COA has a Durable Medical Equipment program and during the past ten months was able to facilitate the program through comprehensive sanitation procedures and providing pickup and delivery through the COA van service. The COA facilitated the fuel assistance application process by the same means, with pickup and drop off documents from driveways.

### *Transportation*

The COA van service provides transportation to medical appointments, grocery stores, pharmacies, banks, salons, etc. The COA continued to provide transportation throughout the pandemic. The COA followed strict sanitation procedures, provided personal protection equipment, and only transported one rider at a time in our large van. Though many services closed due to the pandemic, it was critical for seniors to be able to shop for groceries. COA van staff delivered groceries to seniors who were choosing to stay home during this time.

### ***Outreach***

The COA provided telephone outreach to seniors throughout pandemic to assess needs as well as offering social connection. The COA expanded its outreach utilizing the Town’s census to reach seniors who had not attended programs or used its services in the past. The COA offered assistance with the 2020 Census. The COA is piloting a neighborhood outreach program to engage volunteers in contacting seniors in their geographic area.

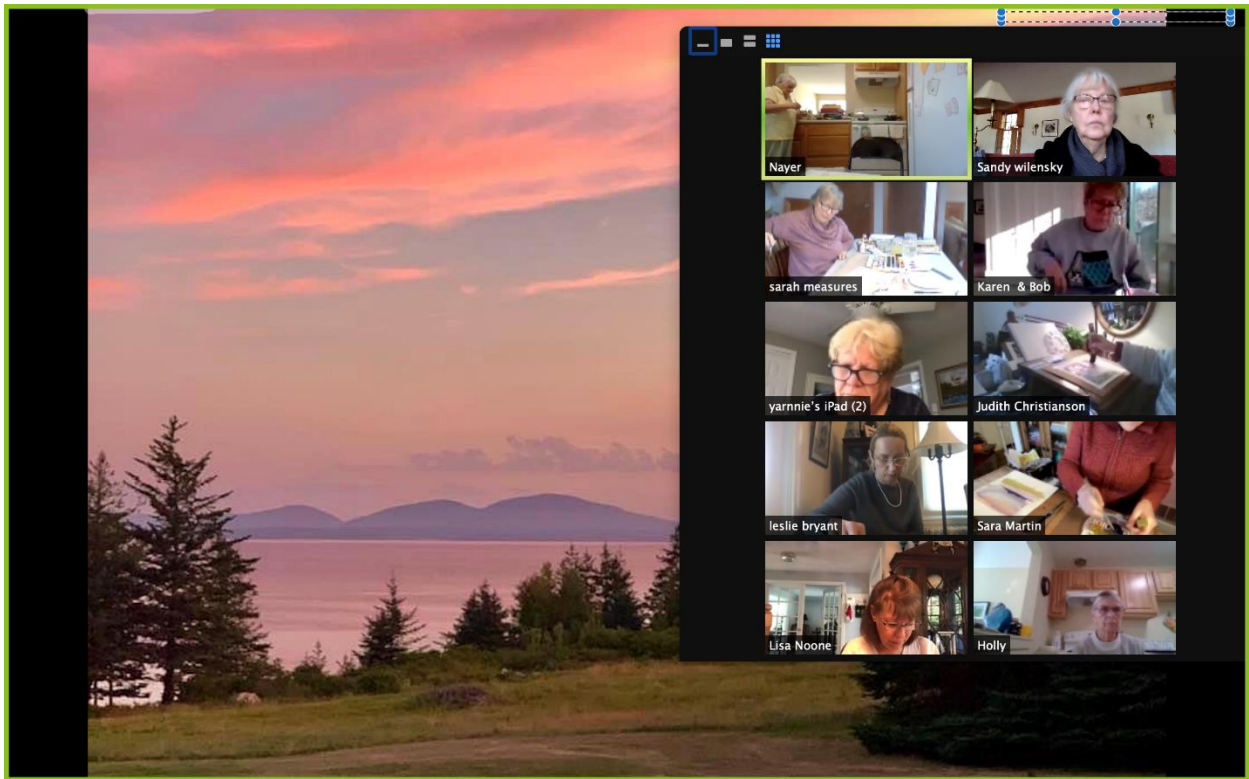
### ***Fitness, Social and Educational Programs***

The COA offers fitness classes, presentations for healthy living and a wellness clinic to promote overall well-being. Monthly luncheons, bingo, crafts, movies, documentary series and art classes provide opportunities for socialization and education.

During the pandemic, the COA offered virtual fitness classes and musical history presentations as well as guides to Zoom virtual programs and programs available online, on television by phone and for those with vision and hearing impairments.







### ***Community Engagement***

Maynard community members and seniors provided homemade masks for distribution. The Maynard Police picked up and delivered prescriptions and the COA received donations of gift cards for those with limited resources. The Open Table pantry sponsored a “Grab-n-Go”. Seniors were able to drive by and pick up a lunch. COA staff greeted seniors and shared an opportunity socialize at a safe distance.





***Newsletter and Facebook***

The COA newsletter is distributed monthly to the residents of Maynard. In addition to promoting the programs the COA, the newsletter publicizes events at the Maynard Public Library and ArtSpace as well as supporting community organizations such as the Open Table and Maynard Food pantries. The Massachusetts Executive of Elder Affairs partially funds the printing of the newsletter.

***Intergenerational activities***

The Maynard High School Student Council sponsored a holiday greeting card project with many seniors receiving beautiful cards and a heartfelt message.

***Served under 60***

The Council on Aging assists residents under the age of 60 with fuel assistance applications and referrals to housing and legal support, transportation, and community resources such as pantries.

Respectfully submitted,

***Amy Loveless***

***Director of the Maynard Council on Aging***

**VETERANS' SERVICES**

***Staff***

Wayne Stanley ..... Veterans Agent

***Veterans Benefits***

Chapter 115 of the Massachusetts General Laws (M.G.L. c. 115) and the Commonwealth of Massachusetts Regulations 108 (C.M.R. 108) govern veteran's benefits. Benefits assist qualified

needy veterans and their dependents based on income levels and in accordance with the Budget Standards Chart. The State of Massachusetts reimburses the Town of Maynard 75% of the Veteran's Assistance payments issued by this office.

The Veterans Agent is responsible for determining the eligibility of all cases processed through this office. The Veterans Agent conducts interviews, establishes approvals, and conducts follow-up field investigations on veterans receiving assistance to determine the recipient has continued eligibility to receive benefits.

The Veterans Agent's duties include assisting Maynard veterans in filing federal forms for benefits, which include service-connected disability claims, non-service-connected claims, VA health care, requests for medals, requests for service records, bonus applications, burial assistance, and other federal benefits such as counseling in vocational rehabilitation and employment.

Additionally, the Veteran's Agent acts under Power of Attorney for veterans researching and processing cases to the Rating Review Board (Department of Veteran Services), and prepares appeal cases to the VA Board of Veteran's Appeals on the veteran's behalf. The Agent also acts as liaison between State and U.S. Representatives on behalf of veterans and their dependents.

This year the Veteran's Service budget slightly reduced due to the number of qualified veteran's or their spouse seeking Chapter 115 benefits. This decrease is due in part the aging veteran population and veterans finding employment.

### ***Office***

The Veteran's Office is located on the lower level of the Maynard Town Hall. The office staffed one day a week on Tuesdays from 6 – 8PM. Due to the Covid-19 Pandemic, which has caused the town hall to close, veterans must make an appointment with the Veterans Agent, as is the case with all town departments. In addition to Tuesday nights, additional appointments are available Monday through Saturday simply by calling or emailing the Veterans Agent.

### ***Legislation***

During the past year, the Federal Government passed legislation, which the President signed, into law granting all eligible veterans and their dependents a 1.3% Cost of Living Allowance (COLA) increase. This was the second COLA increase for eligible veterans and their dependents in the past two years.

### ***Salute***

Veteran Service Organizations continue to be the backbone of the Veteran communities throughout Massachusetts and the Nation. Even though the Maynard American Legion Post has disbanded, its prior members continue to assist Maynard's Veterans and their families on a daily basis. The prior Maynard Post members provide a tremendous amount of support to local Veterans and their families at no cost to the town or other government agencies. The prior members continue to raise money for a local organization known as Honor Flight New England. Honor Flight New England transports area

Veterans to Washington, DC to visit and reflect at their various memorials at no cost to the veteran. They also take the time to place flags on veteran’s graves over the Memorial Day weekend. The Town of Maynard is extremely fortunate to have veterans living in our community who continually give of themselves for the sake of others. Salute!

Respectfully Submitted,

**Wayne E. Stanley Sr., MSgt, USAF (Ret)**  
**Veterans Agent**

## HOUSING AUTHORITY

### *Members*

William Cranshaw.....	Chairman
George Hardy.....	Treasurer
C. David Hull.....	State Appointee/Vice Chair
Judith Peterson.....	Secretary
Robert Subick.....	Assistant Treasurer

At this time the Authority’s two elderly and handicapped developments are fully occupied, Powdermill Circle (fifty-six units) and Concord Street Circle (fifty-six units). In 2020 there were ten new tenants and two unit transfers at Powdermill Circle and ten new tenants at Concord Street Circle and one unit transfer. The HUD Low Rent Family Dawn Grove (thirty-two units) is also fully occupied at this time. There were four new tenants that moved into the development in 2020.

Properties at Dawn Grove, Powdermill Circle and Concord Street Circle had additional major maintenance related projects undertaken to improve both appearance and safety in the developments. The Authority undertook complete exterior painting work at Powdermill Circle, three of six buildings had new siding installed with upgrades to insulation at Concord Street Circle and Dawn Grove saw four units completely rehabbed before new tenants moved in.

All developments have thirty- seven years since original occupancy and are in need of major upgrades as funds allow.

For information relative to low income housing for Elderly and Handicapped or for Families, please contact the Executive Director at the Authority office, 15 Powdermill Circle, Monday through Friday, 8:30 a.m. to 4:00 p.m. Telephone (978) 897-8738 or (978) 897-6893.

TDD #1-800-545-1833 – Ext. 144.

Respectfully submitted,

**William Cranshaw**  
**Chairman**

# Library, Culture & Special Committees/Boards

## PUBLIC LIBRARY

### *Board of Trustees*

Sally Bubier.....	Chair
Peter Reed.....	Secretary
Jan Rosenberg.....	Member at Large

### *Friends Officers*

Aly Severance.....	President
Jan Rosenberg.....	Vice President
Dennis Morrisey.....	Treasurer
Greta Friel.....	Membership Coordinator



### *Library Staff*

Stephen Weiner (retired  
January 2021)  
Jean Maguire (started  
January 2021)  
Carol Akillian-Casey  
Casey Petipas-Haggerty  
Mark Malcolm  
Jeremy Robichaud  
Sally Thurston  
Deric Wilson

### *Part-time Circulation Staff*

Liz Leaver  
Semra Erdal

### *Part-time Children's Staff*

Sharon Martin

### *Part-time Pages*

Elizabeth Freeman  
Samantha Grundstrom  
Jordan Mullen  
Zoe Pepin  
Alexander Ponce  
Nikhil Rao  
Nicholas Reilly  
Claudia Severance  
Brandon Sherman  
Benjamin Sullivan  
Owen Thayer

Simone Tricca  
Grace Wilde  
Lillian Wilson

### *Volunteers*

Susan Gerroir  
Connie Keenan  
Karen Lund  
Wendy Valentine

### *Days Open*

The library building was open 61 days in 2020--a decrease from previous years due to the COVID-19 pandemic. Hours open to the public were: Monday, Friday, and Saturday, 10 AM-5 PM, Tuesday and Thursday, 2 PM-9 PM, and Wednesday, 10 AM-9 PM. The library building's last open day in 2020 was March 14. The staff continued to provide programs and returned to the building in June. The library quickly adapted operations to offer curbside pickup of library materials, craft and activity kits,

and printouts, as well as delivery of materials for homebound patrons. It also converted its in-person programming to online (details provided below under Programs).

### ***Circulation***

Despite the building's closing, circulation and usage were relatively high for the year, thanks to the hard work and flexibility of the staff to make curbside pickups available, the accessibility of e-resources through the library website, and strong interest on the part of the public in using library resources for their recreational, study, and occupational needs. There were more than 129,427 circulation and usage transactions. The library circulated 13,447 adult books, 1,356 young adult books, 14,606 children's books, 18,220 ebooks and other downloaded items through OverDrive (this is an increase over the 15,077 downloads in 2019), 2,304 CDs (audiobooks and music), and 4,884 DVDs. Freegal music downloads were accessed 2,278 times, and 162 museum passes were borrowed. 10,965 items were routed in from other libraries for Maynard patrons to borrow, and 10,379 were routed out for patrons in other communities. The staff registered 112 new card holders, and at least 5,662 people had Maynard Public Library cards. The library's wireless internet network was accessed 4,278 times, and there were 2,024 computer logins before the building closed. To give just a sample of database usage, Ancestry was used 5,511 times and NewsBank 1,864 times.

### ***Grants***

The library received an award of \$8,056.70 from the Massachusetts Board of Library Commissioners (MBLC) for state certification. The library also received a Library Services and Technology Act grant from the MBLC for \$5,000 to create and curate a collection designed to increase young and new adult engagement by creating a collection of tabletop games and books. This collection includes supporting materials for related arts and crafts, and to this end the library purchased a 3D printer and a variety of technology to make this device more accessible to the public. These materials are designed to engage with an increased interest in tabletop games in popular culture as well as projects we could undertake using shared spaces provided by the library. We look forward to being able to offer materials, instruction, and programming based around this device and collection as soon as the building reopens to the public. Materials from the collection will also be available for circulation.

### ***Programs and Elections***

An impressive 171 programs--both in-person and online--were held in 2020: 105 for children, 4 for young adults, 56 for adults, and 6 for families/all ages. 2,451 people attended live, and there were 6,560 views of program recordings. Comic Con, which was held in January, attracted 150 attendees and consisted of 8 scheduled programs, 4 scavenger hunts, and other activities. Summer reading programs for children and young adults were held in an adapted format. The most well attended children's program of the year featured author Jack Gantos and attracted 357 attendees. The most popular adult programs were a concert by Jorma Kaukonen (1,149 views) and a book talk by Judy Collins (102 live-program attendees). A series of art lectures were also very well attended, as was local historian David Mark's talk on Digital Equipment Corporation.

**Reference**

At least 1,039 reference questions were answered. (Reference statistics were not kept from April through September during COVID-19 work from home and staff family leave.) Instructional programs were held on such topics as applying for U.S. Census jobs, getting started with Gmail, and healthy sleep habits for babies and toddlers.

**English Language Learning Sessions**

Beginner and intermediate English-language conversation groups met about nine times before the COVID-19 closing of the building and averaged 5-10 participants at each session.

**Number of People in the Library**

19,717 patrons visited the library from January 2 through March 14--before the library building closed. Hundreds of patrons also attended the weekly outdoor browsers markets, which began on September 23, in the library parking lot. The markets were held whether it was warm or cold, as long as it was not raining or snowing. They took place primarily on Wednesdays and the occasional Thursday and Saturday. 1,711 items circulated during these events.

The Library would like to thank Steve Weiner for his 26 years of leadership as Director of the Maynard Public Library. Steve was instrumental in relocating the library to the beautifully renovated Roosevelt School building in 2006, bringing many authors to the library to discuss their books at well-attended public programs, and recruiting talented staff and board members. We look forward to continuing to see him as he visits the library.

We thank the Board of Library Trustees, volunteers, and Friends of the Library for their support during this challenging year. We also thank Town Administrator Greg Johnson, Human Resources Coordinator Stephanie Duggan, Finance Director Mike Guzzo, and Assistant Facilities Manager Kyle Brainard. We are tremendously grateful for the support of the people of Maynard, who have adjusted so well to the changes in services and programs required by the COVID-19 pandemic.

Respectfully submitted,

**Jean Maguire**  
*Library Director*

**BYLAW REVIEW COMMITTEE**

**Members**

William Kohlman.....	Chairman
William Cullen.....	Vice Chairman
James Early.....	Member
Eugene Redner.....	Member
Alannah Gustavson.....	Secretary

At the start of 2020, the By-Law Committee consisted of the Chair, William Kohlman, James Earley, and Eugene Redner. There were two open positions on the committee.

In the beginning of the year, the Committee met in January, February, and March. In February, Police Chief Mike Noble also attended the meeting.

The Committee prepared/reviewed five warrant articles for the May 2020 Annual Town Meeting. They were:

1. Amend By-Law Chapter 34: Stormwater Management sponsored by Conservation Commission
2. Amend By-Law Chapter 15: Section 5, Non-Criminal Disposition of By-Law Violations
3. Delete the current Chapter 27: Alarm Systems, and creating a new Chapter 27: Alarm and Video Security Systems
4. Amend By-Law Chapter 24: Dog Owner's Responsibility
5. Amend By-Law Chapter 21: Nuisances

Then the COVID-19 pandemic struck. Initially the town had limited capability to hold virtual meeting. The By-Law Committee had already submitted the articles for Town Meeting so we did not feel the urgency to meet. Town Meeting was postponed from May to June and planned to be held outside. Given the unique circumstances and an aggressive docket, Town Hall had requested to the various departments and committees if any of the articles that had been submitted could be pulled and resubmitted for a Special Town meeting later this year. Given the timing of the request, the Chair made the decision to pull the articles for the Annual Town Meeting.

These articles were resubmitted for the Special Town Meeting on October 3, 2020. The first four articles passed. The article for Chapter 21, Nuisances ran into some issues. The voters at Town Meeting raised issues with the section on bicycles, believing that they were somehow in error when they were mostly taken directly from Massachusetts General Laws. There was some concern that the article banned the use of skateboard on streets and sidewalks and apparently it was unclear if they were permissible on the Rail Trail. It seemed that, although it may not be certain, that the voters believed that we were changing the By-Law in this section, i.e., banning the skateboards as a new addition to the By-Laws, when in fact is how the current By-Law reads. The only change to that section, as to the majority of the sections, was to change the fine from a range of values, to a specific fixed amount. Some voters tried to amend the article with one being accepted but in the end there was a motion to table it.

In response to that, and to comments at a Select Board's meeting, concerning bicycles in general but specifically in the downtown business district of town, the committee met virtually in October. We were joined at that by Donna Dodson. We reviewed the Nuisances By-Law focusing on the fines that we had assigned the various violations. In response to the comments from Town Meeting, while we confirmed that all of the subsections in the bicycle section of the By-Law can be traced back to Massachusetts General Laws, in some cases word for word, we found that we had set the fine for a violation too high, MGL sets it to twenty dollars.

We also discussed how to present this in the future. Since we were reordering the sections in the current By-Law, a true red-line copy of the changes would be difficult to follow and would be even more confusing. We decided on taking a copy of Chapter 21 that had been reordered, and create a red-line copy from that and include that as a hand out at the next town meeting.



We also developed a new By-Law, Marijuana Penalties, which was copied directly from M.G.L. 94 section 13. At the meeting in February where Chief Noble attended, he has asked if we would consider this. We asked, if this was law, why would we need it? His reply was currently when the Maynard Police Department would enforce this law, the fines would go to the state. If we had a By-Law, the fines would go to the town. The committee agreed that we should develop a By-Law for this. Also, the Chief had noted to the Chair that the fine for a handicapped parking violation was incorrect in the By-Laws being only \$20. State law allowed for a fine of \$100-\$300. The MPD has been enforcing a \$200 fine. We are addressing this error

At the November virtual meeting we were joined by Curt Nauseda. We reviewed the Nuisances, Marijuana Penalties, and the handicapped parking section that we had address at the previous meeting. Chief Noble had concurred with the handicapped parking and had some minor changes to the Marijuana Penalties, essentially clarifying the law without any changes or additions to it.

Mr. Nauseda raised some of the bicycle issues from Town Meeting. The committee explained to him that each one of the points he raised was from MGL. And any changes from that in the By-Laws would probably be rejected by the Attorney General's office. He also raised the concern that there are modes of transportation that are environmentally friendly such as skateboards, e-scooters and the like, which are banned by the current By-Laws. The Chair stated he would follow up about this with Chief Noble and the Town Administrator Greg Johnson to see if they had an opinion about this.

The committee agreed that a December meeting was not needed so the committee's next meeting will be in 2021. The Chair will follow up with Town Hall for outstanding input to the articles currently being worked and will prepare them for a final vote early in 2021. Those articles are:

1. Amend Chapter 21 Nuisance
2. Amend Chapter 18 General, Section 5B
3. Add New Chapter 38 for Marijuana Penalties

Respectfully submitted,  
***William G. Kohlman***  
***Chairman***

**COMMUNITY PRESERVATION COMMITTEE**

*Members*

M. John Dwyer	Chair/Conservation Commission Representative
Rick Lefferts	Vice Chair
Anna-Lisa Lysell McLaughlin	Clerk
Ellen Duggan	Treasurer/Historic Commission Representative
William Cranshaw	Housing Authority Representative
Randy James	Capital Planning Representative
Natalie Robert	Planning Board Representative
Jon Lenicheck	Member
Linde Ghere	Member
Steve Jones	Resigned June, 2020
Jim Coleman	Resigned June, 2020

Provisions of the Community Preservation Act (“CPA”) were first approved by Maynard at Town Meeting in May 2006, when residents voted to enact a property tax surcharge of 1.5% to fund CPA. Maynard property tax surcharge funds are supplemented with money from a State fund. Following adoption of the CPA by Maynard, a nine-member Community Preservation Committee (“CPC”) was formed in November of 2006 to study existing Town resources, identify critical needs and evaluate proposals for addressing needs that could be funded with CPA funds. These proposals must be related to one or more of the following categories: Open Space, Community Housing, Historical Preservation and Recreation. Additional information about the CPA program in Maynard is available at the library, the Town Clerk’s office and on the Town website.

From 2008 to 2020, the CPC has forwarded nearly 4 million dollars in projects to the Town Meeting for approval. A list of all projects approved by the CPC is available by contacting the Committee or attending a meeting. Normally, the CPC meets the first and third Wednesday of each month in Town Hall at 7:00pm. Due to the Covid-19 pandemic, the CPC has been hosting virtual meetings via Zoom. All login details required to attend such meetings are available via the Town website.

In May 2020, Town Meeting approved the following CPC funded projects:



Maynard Affordable Housing Trust Fund Support	\$30,000	Community Housing Reserve Fund
	\$45,000	Budgeted Reserve Fund
Regional Housing Services Office Membership	\$9,500	Budgeted Reserve Fund
Marble Farm Park & Historic Site Project Plan	\$8,000	Historic Preservation Reserve Fund
Historic Mill Curfew Bell	\$20,000	Historic Preservation Reserve Fund
Memorial Park & Rail Trail Benches	\$10,000	Budgeted Reserve Fund
Conservation Trust Fund Support	\$10,000	Open Space Reserve Fund
Maynard High School Front Field Irrigation Project	\$50,000	Budgeted Reserve Fund
<b>TOTAL:</b>	<b>\$182,500</b>	

We are pleased to report that the CPA projects approved and funded at the May 2020 Town Meeting are all being acted upon by appropriate Town departments or nearing completion.

Respectfully Submitted,

***M. John Dwyer***  
***Chairman***

## CULTURAL COUNCIL

### *Members*

Sara Lundberg.....	Chair
John Houchin.....	Secretary
Brad Matthews.....	Member
Andy Moerlein.....	Member
Morgan Kropa.....	Member
Greg Bokis.....	Member
Richard Pepin.....	Member



The Cultural Council and District had a year full of pivoting and modifications, as did many in 2020. We began the year with hopes of further publicizing the district with our new branding effort of 2019 in which we hired a designer to create a complete brand identity for the new Cultural District, and purchased merchandise to sell and promote materials to participate in community events and festivals, such as Artweek, MaynardFest, and the Sip & Stroll. All of this, along with our awards ceremony to grant recipients, was cancelled.

Many of our grant projects were also cancelled, but we encouraged grantees to



adjust their plans and possibly make their events virtual and many were able to do this - two successful examples were the Library’s “Free Summer Concerts in the Park” and “Music of the Season” in December with the Workingman’s Duo. Others used their funds to help prepare for improved projects the following year, and many were extended to 2021. One example of this is David Mark’s “Trail of Flowers” project in which socially distant bulb planting was done in fall of 2020 for spring of 2021.

The Council held a few virtual and socially distant events to keep community spirit up during the pandemic. We held a sidewalk chalk contest where participants were invited to draw their own work of art on their driveway or sidewalk and submit a photograph to us for a gift certificate prize. We held an online event called #MaynardDelivers in July where residents were asked to post photographs of their local restaurant takeout orders for a chance to win a gift certificate.

In July we hosted our first annual “Maynard Short Film Festival” where participants of all ages were invited to submit their short (1 to 5 minute) film projects for adjudication by Council members. We received 16 entries, winners of each category were awarded gift packages to Fine Arts Theatre. This effort has now spun off into the broader “Maynard Film Festival led by Zannah Noe, which will start in fall of 2021. The plan is to develop a year long film series for and about Maynard, with the best to be showcased in May of 2021.



Looking to 2021, we began to publicize our upcoming grant cycle in fall of 2020. The deadline was extended by the Massachusetts Cultural Council due to COVID, and we were pleased to receive 32 interesting and exciting proposals for the coming year. We awarded grants to 19 of these, totaling \$7,090 in awards.

We also laid the groundwork for an exciting project to happen in 2021 as part of our ongoing



“Maynard as a Canvas” initiative and to celebrate the town Sesquicentennial. The plan is to have another mural painted on a wall in

the parking area of Naylor Court, adjacent to many Maynard Businesses and Memorial Park.

We have one new member to the Council in 2020 - Richard Pepin came on in September. Richard has worked in the museum field for 37 years and is also a musician.



Respectfully Submitted,

**Sara Lundberg**  
**Chair**

## ECONOMIC DEVELOPMENT COMMITTEE

### Members

Jack MacKeen.....	Chair
Dick Downey.....	Vice-chair
Sarah Cressy.....	Secretary, Assabet Valley Chamber of Commerce Representative
Kate Hogan.....	State Representative (Karen Freker, Designee)
Lynda Thayer.....	Maynard Business Alliance Representative
Jerry Beck.....	At-Large Member
Rosalind Greenstein.....	At-Large Member
Bill Nemser.....	Planning Director
Megan Zammuto.....	Assistant Town Administrator

The Maynard Economic Development Committee (EDC) was created by the Town Administrator (TA) in 2014 in order to enhance and broaden the local economy. By improving the economy, jobs are created for residents which, in turn, creates more activity, thus improving Maynard as a

destination. There is a multiplier effect where every new \$1 in wages generally creates more than \$1.50 in growth and additional spending. This \$0.50 growth improves tax collections, jobs, and generally the local standard of living. Therefore, the activities of the EDC are to work cooperatively with businesses, developers, state and local agencies, and across Town government to recommend policies, practices, and tools that retain business, attract new investment, and nurture sustainable economic development. A healthy local economy and forward-thinking plans help ensure Maynard has the flexibility to retain its “small town New England” character and quality of life. Appointed members serve as an advisory team for the Town Administrator.

Maynard’s EDC strives to:

- Strengthen existing businesses.
- Proactively attract new investment to Maynard that is consistent with the Town's Master Plan.
- Maintain effective communication between local businesses and Town Hall.
- Develop policies, practices, and tools through working cooperatively with local businesses.
- Provide quality employment opportunities for town residents.
- Foster Town interaction with state/regional economic development agencies.

Despite the impact of COVID19 in 2020, the EDC stayed active throughout the year, meeting remotely using the town’s Zoom software. Meeting frequency increased to weekly during critical periods of support for local businesses.

Below are highlights of the EDC’s activities during 2020

- Retail Marijuana – Interviewed potential Marijuana retail, delivery, and production establishments.
  - Master Plan – Participated in preparation of the Town’s 2020 Master Plan by providing plan recommendations reinforcing existing strengths and taking advantage of some of Maynard’s advantages:
    - Maynard’s downtown is a compact, walkable business district featuring a diverse mix of local commercial establishments.
    - Mill & Main has the potential to bring in additional employers / employees to downtown and increase daytime population to support local businesses.
    - Pedestrian connections between Mill & Main and downtown can be improved to encourage more employees to shop and eat downtown.
    - Downtown is an attractive place to live and an ideal location for mixed-use development.
    - Maynard Crossing can bring in retail to complement businesses downtown.
    - Redevelopment along the Powder Mill Road Corridor and at Maynard Crossing will provide an additional critical mass of residents and businesses activity.
    - Reconnect, revitalize, and redevelop the Assabet River. Benefits are both environmental and economic.
    - Created a River Revitalization White Paper:
  - Discover Maynard Website – This is a multi-year project undertaken by the EDC to list and promote Maynard businesses:
    - The Committee added an event calendar to the site.
    - A Subcommittee is revamping the user interface to make it more user friendly.
  - Maynard Crossing – The softening retail market has forced some changes to the original plan while maintaining its mixed-use identity. They will now focus on smaller businesses (local chains) over national brands and broadening potential uses to personal and business services.
  - Reviewed and supported the reuse of the Coolidge Schools and separate playground.
-

- Parking Authority Update – Recommended a separate committee to oversee parking policy and improvements:
  - Appointed a liaison to the parking committee.
  - Discussed parking limits and meter placements.
  - Advocated for 2 hours parking with a subset of spots to be limited to 15 minutes.
  - Advocated for consistent monitoring of parking compliance.
- Supported the Florida Road Bridge replacement.
- Updated the Downtown Business maps and posted them in the 7 informational kiosks located throughout Town.
- Recommended and supported the hiring of an Economic Development Project Coordinator.
  - Hired Zannah Noe.
  - Created of an “Official” Town of Maynard Newsletter.
  - Newsletter was well received and subscriptions have increased from 150 to 600 subscribers.
- Public Space Dining:
  - Because of the Covid19 restrictions, there was a severe constraint to the area’s businesses, particularly our restaurants. The EDC worked aggressively with the town’s administration to accommodate outdoor dining. The town was able to set up locations on public property that benefited both businesses and residents.
  - An informal survey by the Maynard Business Alliance (MBA) found that restaurants were interested in outdoor seating but wanted to balance that with curbside/pickup. The EDC coordinated with Parking Authority to allocate 2 hour and 15-minute parking. Worked with police and DPW on traffic calming, signage, emergency vehicle access; and the labor to remove/replace barriers.
  - The EDC also instituted at a Parklet Program to accommodate outdoor dining. The Town received six Parklet Program applications that were approved by the Select Board on 6/12/20. They included: The Pleasant Café (use of parking spaces), Gigi’s (use of sidewalk), and Serendipity (use of sidewalk).
- COVID19:
  - Recommended deferral of Personal Property taxes for small business.
  - Disseminated information to small businesses re Federal Economic Stimulus package.
- Kiosks – Maintained all 7 informational kiosks with current activities throughout the year.
- Discussed creating a Downtown Business Improvement District:
  - Involved raising taxes on downtown businesses to be used exclusively on improving business issues.
  - Decided against at this time for various reasons including the impact of COVID19. This will be revisited at some future date.
- Powdermill Road Corridor Study:
  - Applied for a grant with Acton via the Metropolitan Area Planning Council (MAPC) to study future of Powdermill Road and was awarded the grant.
  - Some of the Items to be considered in this grant are: housing development in Acton near Maynard line, Beijing Royal School development, Zoning, river protection from contaminated site, river access among many other considerations.
- Wayfinding signage postponed – contracted parking signage was delayed due to COVID and vendor issues and is now set for spring 2021.

- Naylor Court Refuse Collection Initiative. – Applied and received a grant for beautification of central parking:
  - Scenario 1 proposes a collective 40-yard dumpster, with recycling, biofuel, and compost collection sites since food waste cannot be “dumpstered.” This scenario would include centralized management (Town or Business Association) to create an RFP and chose a dedicated operator. Tenants would join as their contracts expire. This option would offer weekly pick-up, estimated at \$600 to \$1000 + tax/week.
  - Scenario 2 proposes a single site, with a 60’ L and a 10’ W to corral collective dumpsters into an enclosure. With some space modification, “The Green Corner” would be suspended between El Huipil and Babicos, and would include recycling, biofuel, compost collection, and a bioswale. Additionally, Harriman suggests that the Town move the electric car charge stations to this site and include a bottle and can exchange.
- Micro Enterprise funding - Maynard, in partnership with Acton, Boxborough, and Littleton, has applied for a CDBG (Community Development Block Grant). If awarded, funds will assist businesses with 5 or fewer employees.
- Exploring a Public Art Program:
  - Crosswalk program.
  - Call to artists.
  - 150<sup>th</sup> anniversary.
- Beijing Royal School Update. – The school’s opening was set back significantly due to international events and the Covid-19 pandemic. Nonetheless, school staff has indicated they anticipate their plans to move forward as circumstances improve. They recently hosted the Sesquicentennial Committee’s Drive-in Movie and are doing interior renovations.



Respectfully submitted,

***Jack MacKeen***  
***Chairman***



## HUMAN RELATIONS COMMITTEE

### Members

Kathleen FitzGerald .....	Co-Chair
Rachel Tryba .....	Co-Chair
Michael Lisasa .....	Member
Caroline Mahiti .....	Member
Police Chief Michael Noble .....	Member
Eliot Prisby .....	Secretary
Christopher DiSilva .....	Select Board Liaison

Formed in December 2019, with a stated purpose *to promote human rights, personal dignity and positive relations between all residents and visitors to the Town of Maynard*, the Human Relations Committee held meetings throughout 2020.

Members met in person during the months of January and March and moved to Zoom meetings for April through November. Due to the pandemic, the committee did not meet during the months of April or May, and while there was an agenda posted for the month of December, the committee was unable to meet because of a technical problem. A special meeting was held on Nov. 23 to vote on a motion sent to the Select Board Dec 1, 2020 meeting. (see motion below)

The Mission of the HRC is to:

- a. Cultivate a community-wide climate that promotes mutual understanding, mutual respect and human dignity.
- b. Educate ourselves about the dehumanizing impact of prejudicial attitudes in an effort to avoid their harmful effect in our community.
- c. Promote community policies and practices that encourage equal opportunity and equal responsibility for all people.
- d. Publicly challenge any practices in our community that represent prejudice, intolerance, harassment, or discrimination.

### Major Accomplishments

The Human Relations Committee is proud of the work it began in 2020 as a new committee gaining its footing in the midst of the pandemic, while acutely aware that our community, like all communities, must continue to pay special attention to issues of racial and economic justice. We have been pleased to welcome many residents to our meetings and have made connections with members of organizations such as the ACLU, the Metropolitan Area Planning Council, the Maynard Antiracism Alliance and Maynard Girl Scout Troop 78055. We look forward to building on the work we have started.

### **Jan- June 2020:** Continued work updating the Maynard Police *Immigration & Documentation Policy*

The policy was first proposed at the Special Town Meeting in October 2019. The HRC worked closely with both the town's legal council and with assistance from the ACLU to draft and refine

the language of the document. The policy limits the scope of interactions between police and federal immigration agencies, thereby ensuring that residents of and visitors to Maynard, regardless of their immigration status, are further protected from deportation when in contact with local law enforcement. The finalized (July 2020) policy can be read in its entirety [here. MPD-Immigration-Policy.pdf \(jgpr.net\)](#)

**July-Dec 2020: Communication and work with residents of Railroad Street**

Several residents of apartments on Railroad Street reached out to members of the Human Relations Committee regarding the conditions of their apartments. They were unsure about where in the town government to turn for action, and how to move forward their concerns about the unsafe conditions and lack of response from the landlord. The HRC wrote to the landlord expressing concerns. The HRC worked with the Assistant Town Administrator to gather information on the several different regional and state voucher programs that all require various inspections. The HRC submitted the following motion to the Select Board at the Dec 22 meeting, but it was not voted on.

**Motion:** To recommend that the Town of Maynard Board of Selectmen create a formal process in coordination with the Board of Health and the Maynard Town Administrator's Office for reporting on the status of rehabilitation efforts, including a projected timeline, by the landlord of Railroad Street Apartments whenever a complaint is brought forward to the Board of Health, to be shared with the Human Relations Committee and the residents of the apartments involved.

**Rationale:** Tenants of the Railroad St. Apartments approached the Human Relations Committee in July 2020 to seek help in resolving problems they are currently facing with the landlord on the status of their homes. While the Board of Health has carried out numerous inspections and local residents are advocating for these tenants, this problem has been ongoing since 2018 with no follow up process on actionable items or a hope for the tenants that it will ever be resolved.

**August 2020: Racial Equity grant application**

The committee submitted an application for a REMAP (Racial Equity Municipal Action Plan) grant through the Metropolitan Area Planning Council. While the HRC did not receive the grant, the committee is in conversation about potential assistance from the organization's personnel for racial equity planning and overall visioning for the work of the committee as it moves forward toward the realization of its mission.

**Looking to 2021,** the Chair of the Human Relation Committee is eager to clarify and refine the work of the committee in coordination with members of town government as we aim to more fully realize the HRC mission. Specifically, we hope to:

- Deepen our understanding of all aspects of the mission through committee, intra-municipal and community-wide educational efforts;
- Develop connections with community partners, including religious organizations, advocacy groups and residents to give voice to unheard members of our community;
- Develop processes for working with the Town Administrator's office to ensure that municipal policies are free from language that may unintentionally perpetuate existing societal

inequities and result in unjust outcomes.

Respectfully Submitted,

***Kathleen FitzGerald***  
***Chair***

## **PARKING AUTHORITY**

### ***Members***

Megan Zammuto .....	Assistant Town Administrator, Chair
Justin DeMarco .....	Department of Public Works Director
Ben Hofmann .....	At-Large Member
Nick Johnson .....	At-Large Member
Jack MacKeen .....	At-Large Member, Economic Development Committee Representative
Dan Nash .....	At-Large Member
Michael Noble .....	Police Chief

The formation of a Parking Authority was approved by the Select Board on February 5, 2019. Maynard's Parking Authority works to create, document and implement clear and consistent parking policies; review all proposed parking-related ordinances and applications; hear and address citizen concerns; and promote the availability of parking to support robust economic activity in the Town of Maynard.

### **Parking Authority 2020 Accomplishments**

- Invested in a land survey for the River Street parking lot area to begin to work on an improved pedestrian connection
- Encouraged the enforcement of existing parking regulations
- Recommended the adoption of Phase 1 Parking Management Plan by the Select Board which included short term and mid term parking spaces on Main Street and Nason Street
- Created a signage plan to remove/update any parking regulation signage that is unclear
- Reviewed parking plan for 12 Bancroft St. multifamily development
- Supported the temporary use of public parking spaces for outdoor dining to assist businesses during the COVID-19 pandemic

Respectfully submitted,

***Megan J. Zammuto***  
***Chair, Parking Authority***

## HISTORICAL COMMISSION

### *Members*

Jack MacKeen.....	Chair
Paul Boothroyd.....	Member
Lee Caras.....	Member
Ellen Duggan.....	Member
Priscilla Sandberg.....	Member
Brion Berghaus.....	Alternate
John Brandon.....	Alternate
John Courville.....	Alternate
Ann Gibson.....	Alternate
Paul LeSage.....	Alternate

In 2020 the Historical Commission continued its primary role as advisor to the Select Board, other Town boards and commissions and members of the community on matters of historic preservation in Maynard. It also served as the regulatory body for the Town’s Demolition Delay By-Law. The Commission is composed of five members plus an equal number of alternate members. Several members represent the Commission on other Town Committees such as the Community Preservation Committee.

The most important and the most public effort of the Commission in 2020 involved the creation of a Historic Marker for the mill, consisting of a series of large outdoor panels which tell the history of the Mill and the Town through text, historical maps, photographs and drawings. The panels will be dedicated in honor of Maynard’s 150th anniversary and installed in April at Ken Olsen Plaza, near the corner of Main and Walnut Streets. The second most important effort was the removal and storage of the Mill curfew bell, which had been given by the Mill owners to the Finnish Congregational Church in the 1930s. The bell, cast in Paul Revere’s foundry, is now owned by the Town and will be installed in a permanent public space to be determined. Neither the historical panels nor the safekeeping of the curfew bell could have been accomplished without endless hours of work by Commission members—in both cases led by Ellen Duggan—and with the full co-operation of Justin DeMarco, DPW Director. In addition, the Commission acknowledges the expert guidance provided by graphic design consultant Lynn Horsky in bringing the Mill history project to a reality. A third project was the completion of the restoration and cleaning of the oldest cemetery stones in Glenwood Cemetery, Maynard’s only National Register property, and one stone in St. Bridget’s Cemetery. This was funded through a CPC grant as was the curfew bell project. The historical panels were funded through a combination of grants from various Town bodies and many generous private donations.

Additional activities and accomplishments of the Commission in 2020 included the following:

- Historical markers were installed at the Finnish Congregational Church and at St. Bridget’s Rectory.
- A calendar with historical photographs was produced in collaboration with the Maynard Historical Society and sold in support of the year-long Sesquicentennial celebration.

- A Maynard Cultural Council grant was awarded for an exhibition titled “Maynard Then & Now at Its 150th Anniversary Year” that had to be cancelled when the Library closed under COVID-19 restrictions.
- Historical house plaques were ordered by three Maynard homeowners. The Commission supported deed research on these properties when requested.
- The Commission’s Five-Year Plan was reviewed and updated; the Historically Significant Properties List (properties subject to the Town’s Demolition-Delay Bylaw), was left unchanged.
- Commission member Priscilla Sandberg continued to update the group’s Facebook site with items of historical interest to the Town. Commission activities were also regularly submitted to the Town website.
- Membership was also renewed with Historic New England, which provides passes for Maynard residents to tour numerous historic properties in New England and a quarterly magazine. Both passes and the magazine are available at the Library.
- Membership was also renewed with Freedom’s Way Heritage Foundation, which allows Commission access to historical event participation and grant possibilities

Respectfully submitted,

**Jack MacKeen**  
*Chairman, Historical Commission*

**RECREATION COMMISSION**

**Members**

James Hines.....	Acting Chair
Stephen Jones.....	Resigned June, 2020
Barry Roche.....	Treasurer
Denise Walsh.....	Secretary
Timothy Lawton.....	Member

The mission of the Maynard Recreation Commission is to enhance the quality of life in the community through facilities, activities and programs that encourage health, fitness and recreation. Our vision is to create and sustain thriving parks, fields and open spaces that will be resilient and sustainable. The Maynard Recreation Commission fosters the town’s recreational needs through efficient use and care of space and assets to best serve the populace.

Currently the Commission runs the Maynard Recreation Basketball program for boys and girls in grades 3-8. Girls Conditioning and Men’s Indoor Soccer continue to be popular. Plans are in progress to add more programs to increase community involvement and to improve the spaces available for recreational use.

The Commission was instrumental in securing the funds and shepherding the Fowler field renovation project to a successful completion and is proud to be part of the team that created this excellent soccer facility for the recreation needs of the town.

Respectfully submitted,

*Denise Walsh*  
*Secretary*

## MASTER PLANNING STEERING COMMITTEE

### Members

Brendon Chetwynd	Chair
Adam Conn	Vice Chair
Andrew Snyder	Secretary/Conservation Commission
Melissa Levine-Piro	Select Board
Armand Diarbekirian	Select Board
Bill Nemser	Town Planner
Greg Tuzzolo	Planning Board Representative
Michael Uttley	Member
Angie Flannery	Council on Aging
Tim Houlihan	Member
Jason Kreil	Member

The Master Planning Steering Committee (MPSC) was formed in December of 2017 by the Select Board and charged with updating the 26-year old Master Plan.

The Master Plan captures the community’s vision for itself while looking to answer the question of where we want to be in 5, 10, and 15 years. Specific goals and prioritized recommendations provide explicit guidance to policy makers, developers, and residents. The community has been committed to the development of the Master Plan through a significant investment.

As part of this process and with the support of our consultant, VHB, the committee conducted several public engagements. We interviewed various stakeholders and have received many comments on the draft document from various committees and boards.

In 2020, the MPSC completed Master Plan. It was approved by the Planning Board and endorsed by the Select board in March 2020. The final report of the MPSC was presented to and approved by the October Special Town Meeting. At that time, the MPSC was officially dissolved.

At the closing of 2020, the Town Administrator is in the process of forming the Master Plan Implementation Committee. The purpose of this committee is to take the recommendations of the Master Plan and work with the various boards and committees to assist in their implementation. It

will also provide a check-in opportunity to see which recommendations from the master plan have been implemented and to identify where changes are warranted.

Finally, a sincere thanks to those who have served with the committee over the years:

Adam Conn  
Andrew Snyder  
Arman Diarbekirian  
Tim Houlihan  
Jason Kreil  
Melissa Levine-Piro

Bill Nemser  
Chris Butler  
Greg Tuzzolo  
Michael Uttley  
Cheryl Steele  
Megan Zammuto

Respectfully submitted,

***Brendon Chetwynd***  
***Chair***

## **AFFORDABLE HOUSING TRUST**

### ***Members***

Rick Lefferts.....	Chair
Bill Cranshaw.....	Treasurer
John Courville.....	Member
Donna Dodson.....	Member
David Gavin.....	Member

To the Honorable Select Board and all residents of the Town of Maynard,

The Maynard Affordable Housing Trust was established in 2018. As provided in the Town of Maynard By-Laws, the purpose of the Trust is the provide for the preservation and creation of affordable housing in the Town of Maynard for the benefit of low- and moderate-income households in Maynard. The Trust is authorized to accept and distribute funds, and to acquire and use property, to support this purpose. The Trust is overseen by a five-member Board of Trustees appointed by the Select Board. The Board members serve without compensation.

The Trust received \$70,000 in funding from the Community Preservation Committee, as approved by the October 2020 Special Town Meeting for use as an Emergency Rental Assistance Program, this is in addition to the \$75,000 approved at the June 2020 Annual Town Meeting. The Trust continues to explore potential uses for those funds to create affordable housing. Among the many options are outright purchase of properties, the purchase of deed restriction on privately-owned property, subsidizing additional affordable housing units in planned multi-family development projects and establishing a locally based rental assistance program.

The Trust continued to meet with the redeveloper of the former Coolidge School in 2020 to explore expanding affordable housing options in their redevelopment efforts. The Trust approved a grant to the developer to assure affordability beyond that required by the inclusionary zoning bylaw.

The Trust was pleased to initiate an Emergency Rental Assistance Program (ERAP) as a financial tool to assist low- and moderate-income households impacted by the COVID-19 pandemic. The program was initiated in the latter part of 2020 and twelve households were assisted in 2020. The program is scheduled to continue through June 2021. Thank you to the many landlords who agreed to participate in the program as well.

Also, the Trust reviewed, negotiated, and approved a Local Initiatives Program (LIP) application for Local Action Units (LAU) for the Maynard Point (42 Summer Street). This action assures the long-term affordability of rental housing units at that development under the terms of the Development Agreement negotiated with the town. The Trust also began review of the affordable homeownership LIP/LAU for the Wisteria Lane/0 Parker St. development. These developments add affordable housing units to the state’s Subsidized Housing Inventory for Maynard.

The Trust meets regularly and all are welcome to attend. We encourage those with specific ideas for possible affordable housing projects to contact the Trust at [AHTChair@TownofMaynard.net](mailto:AHTChair@TownofMaynard.net).

Respectfully submitted,

***Rick Lefferts***  
***Chair***

## AMERICAN WITH DISABILITIES ACT (ADA) COMMISSION

### ***Members***

Elijah Tucker.....	Chairman
Brian Berghaus.....	Member
Catherine Evans.....	Member
Gregory Johnson.....	ADA Coordinator
Denise Shea.....	Member

The ADA commission was set up in 2018 to help the town with policies to meet the ADA and to forward recommendations to the town on how to improve any issues in accessibility. The Commission includes 5 members, 1 town representative and 4 members that have at least a relation to someone with a disability. Due to Covid-19 we had took a break between January and September but have meet monthly since then on Zoom. This pass year we took time to received Disability Non-Discrimination Training offered though the state of Massachusetts Office on Disability, to learn more about our influence and how to be as productive as possible. We received and tried to address the concerns of a few members of the community.

Respectfully submitted,

***Elijah Tucker***  
***Chair***



## COOLIDGE SCHOOL WORKING GROUP

### *Members*

Victoria Brown Stevens	Member
Lydia Clancy	Member
Adam Conn	Member
John Cramer	Vice-Chairman
Linde Ghere	Chairwoman
Sarah Donnelly	Member
Donna Dodson	Member
Kenneth Neuhauser	Member
Everose Schluter	Member

### *Purpose*

The Coolidge School Working Group (CSWG) was appointed in August 2018 to provide fresh community insight for the future use of the former Coolidge School building, located at 12 Bancroft Street. Preservation of some historically significant exterior and interior features and preservation of the sledding hill were key considerations for the group, as well as affordable housing and financial benefits for the Town.

### *Background*

In 2019, the Coolidge School Working Group drafted an article asking October 28, 2019 Special Town Meeting voters to a) allow the Board of Select to sell the property and b) approve the proposed lot boundary lines. The article passed with an overwhelming majority.

At the same time, the CSWG was reviewing proposals and interviewing proposal respondents, to see which future adaptive reuse of the former school would best benefit the Town. These details appear in the 2019 Annual Town Report. The nine CSWG members selected Civico Development's proposal, which called for 10-12 rental living spaces, of which two or more would be affordable housing units. The Civico Development proposal also emphasized historical preservation of significant exterior and interior architectural details, while retaining the sledding hill under Town ownership.

### *2020 Updates*

- Town Counsel and Civico Development agreed upon the Purchase and Sale (P&S) Agreement language in late spring 2020. Town Administrator Greg Johnson has been the point person on the P&S since then.
- The CSWG, in conjunction with the Town Planners, facilitated the introduction of Civico Development team members to the Affordable Housing Trust, Historical Commission, Planning Board, and Zoning Board of Appeals.
- The CSWG and Town Planners held bi-weekly project planning meetings with Civico Development from January 2020 through October 2020. These meetings primarily focused on preparing the ANR (Approval Not Required) surveyed engineering drawing for the property, which the Planning Board subsequently endorsed. The meetings also focused on preparing presentations to the Planning Board and the Zoning Board of Appeals to acquire approval of

multiple living units, parking spaces for residents, and reduced lot boundary lines to preserve the sledding hill. The last of the ZBA approvals were obtained in August 2020.

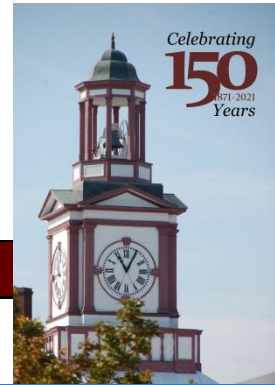
- At the October 3, 2020 Special Town meeting, residents voted to change the zoning designation for the portions of Coolidge Playground remaining under Town ownership from General Residential to Open Space. This protection was suggested by the Town Planners, and endorsed by the CSWG, in order to further protect the only playground in a dense portion of town.
- Since the ANR endorsement, Planning Board approvals, and Zoning Board of Appeals approvals were the last remaining action items for the CSWG, the Coolidge restoration project is now in the capable hands of Maynard Town Planner Bill Nemser and Assistant Town Planner, Kaitlyn Young.

December 31, 2020 concluded the Coolidge School Working Group’s almost 2 ½ year effort to save the historical former school, while also preserving the sledding hill for Town resident use. Thank you to all of the team members who poured their hearts into this project, brought their keen intellect and experience to the team, and gave so generously of their time. Thank you also to the various residents and Town Hall staff who helped the team along the way.

Respectfully Submitted,

***Linde A. Ghere***

***Chair, Coolidge School Working Group***

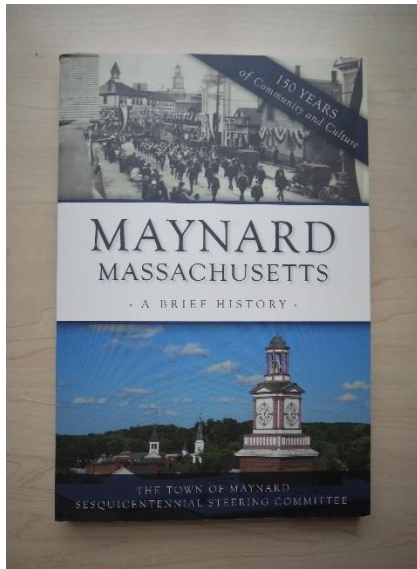


**SESQUICENTENNIAL STEERING COMMITTEE**

***Members***

Molly Bergin.....	Chair
Lindsay McConchie.....	Vice Chair
Charles Caragianes.....	Member
Paula Copley.....	Member
Lisa Dahill.....	Member
Ellen Duggan.....	Member
David Griffin.....	Member
Donald James.....	Member
David Mark.....	Member
Jennifer Picorelli.....	Member

The Maynard Sesquicentennial Committee was formed by the Town of Maynard to organize events, activities and programs to engage the residents of Maynard and other towns in the area in a year-plus long commemoration of Maynard's 150th anniversary in 2021. The Committee began events and activities in earnest in 2018, with a kick-off fundraising event. From 2018-2020 the Committee has met regularly to discuss and plan community engagement and activity for 2021. While events in 2020 were largely cancelled due to implications of the pandemic, the Committee still managed some socially distanced, safe activities for the Town. The kick-off event and opening of the Time Capsule, slated for April 2020, was postponed. The hope is to revisit that as a possibility in spring of 2021.



In the fall of 2020, the book *Maynard Massachusetts* was completed and marketed to the Town. Between late November and end of December, the committee sold approximately 250 books to current and former residents of Maynard, and others in the area with a connection and/or affinity for the Town. The Committee will continue to sell the remaining stock of the book over the coming anniversary year, but feels good about an auspicious start.

A full supply of branded items such as mugs, T-shirts, sweatshirts and masks was on sale throughout the year, both online and at some pop-up in-person sidewalk sales, generating a flow of income for the Committee in the absence of many opportunities to fundraise.

In the fall of 2020, the Committee partnered with local businesses and organizations to offer a Drive-In movie event for over 250 people. The Beijing School kindly offered use of their outdoor space, and Committee volunteers and members of the DPW and the Maynard Police Department were on-hand to manage traffic flow and logistics. The event raised an unexpected ~\$1,000.

Finally in 2020, the Committee leveraged social media to coordinate a Town Holiday Decoration contest. With Market Basket sponsoring the effort, the contest featured over 50 entrants over several weeks in December, culminating in an evening of "judging" by Committee members in three categories. Winners were awarded a Market Basket gift card and branded items from the Committee. The outcomes of the contest were three-fold: driving many people to the Committee's Facebook page thereby increasing our audience, marketing the 150th celebration (the contest was covered twice in the local paper and garnered over 1,500 engagements on Facebook), and engaging the Maynard Community in a free, fun, family-friendly activity.



The Committee is excited about the year ahead, and will creatively plan for as much as possible despite the challenges of the pandemic, with a hopeful eye toward outdoor, community celebrations later in the year to commemorate the anniversary and bring residents together.



**ARTSPACE**

***Board of Directors:***

Timothy Hess.....	Chair
Zannah Noe.....	Vice-Chair
Gail Erwin.....	Treasurer
John Houchin.....	Member
Pam Goncalves.....	Member
Gwen Murphy.....	Member
Raquel Bauman.....	Member

ArtSpace Maynard is a non-profit art and cultural center located at 63 Summer Street in Maynard, Massachusetts. ArtSpace provides over 50 affordable studio spaces to regional artists; exhibits contemporary art from New England artists; prepares and delivers educational programming for local youth and the community; engages with the public through traveling art-mobiles that expand ArtSpace’s outreach to underserved neighborhoods throughout the region; provides free gallery talks to the public; and organizes collaborative public art projects, festivals and special events.



*ArtSpace’s new vision strives to support the Town of Maynard and its citizens by generating a renaissance of civic pride, community participation, urban revitalization and economic development.*

Selected highlights from 2020 include:

- Received two major energy conservation grants including from EVERSOURCE ENERGY/Commonwealth Electrical Technologies that provide over \$100,000 toward new lighting fixtures and LED lighting throughout the building; The other grant was a \$65,000 from AECOM in partnership with APM STEAM that cleaned and replaced broken steam traps and pipes on all three floors of ArtSpace Maynard. In addition, we did receive a matching grant from the Massachusetts Cultural Council Cultural Facilities for energy assessment.
- Created ArtSpace Maynard’s “Youth Leadership Arts Program,” funded in part by Digital Federal Credit Union (DCU): this new educational program and its dedicated gallery space will empower youth aged 12-18 to channel the arts as a means of self-expression while developing their creative talents, team-building and leadership skills. We also



met with Maynard Public School Principals to build a partnership to support public artworks and exhibitions.

- “METAL-ITY,” a year-long public art exhibition featuring over 250 outdoor steel sculptures created by New England artists and local students: this dynamic public art project has brought thousands of visitors to Maynard and thus highlights how the arts can become a vital



economic engine for a new creative revolution of economic growth and community involvement.

- “The Corona/Crown Project,” a public art-mobile designed to honor the first-responders, healthcare workers, and everyday people making sacrifices to keep themselves and their communities safe from coronavirus COVID-19: over 100 artists and community members from Maynard were involved in this public art project, that traveled throughout Massachusetts and was

featured on the front page of the Boston Globe.

- “ENERGY” a group exhibition by artists working in all mediums, exploring the dynamic theme of energy. The show was curated and juried by Jessica Roscio, Assistant Director and Curator at the Danforth Art Museum.
- ArtSpace Maynard Executive Director Jerry Beck is a Maynard Economic Development Committee Member and was part of their Branding Committee. He is also currently developing Maynard’s Public Art Program with Select Board member Armand Armand Diarbekirian and other Town of Maynard leaders.



Respectfully submitted,

***Jerry Beck***  
***Executive Director***