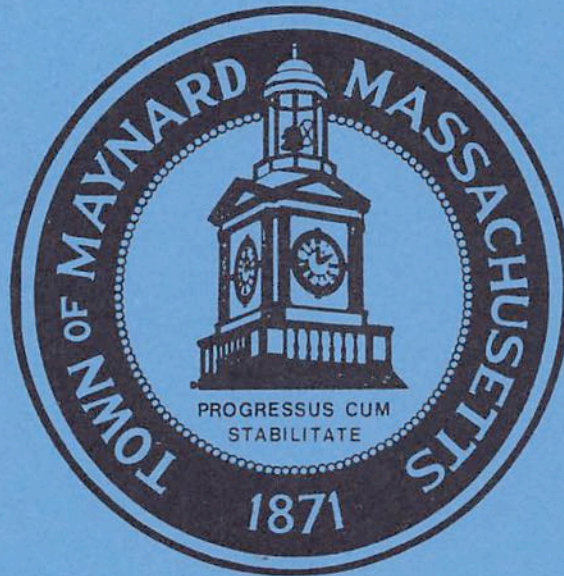


2007 ANNUAL TOWN REPORT

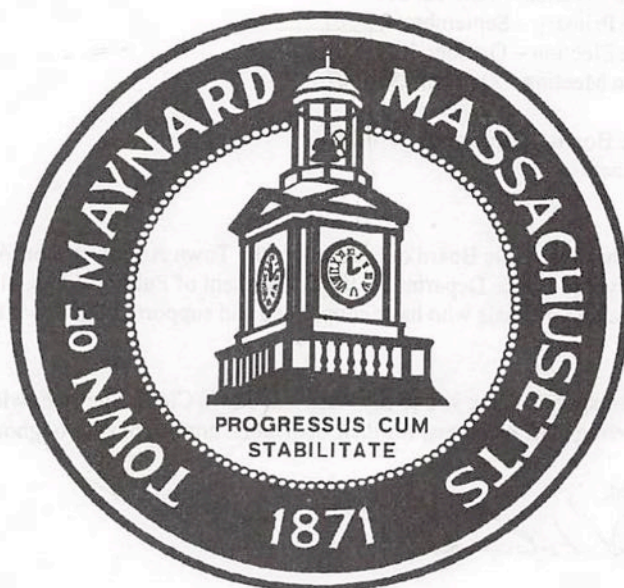


MAYNARD, MASSACHUSETTS

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**2007 ANNUAL
TOWN REPORT**



MAYNARD, MASSACHUSETTS

ANNUAL TOWN REPORT
OF THE
TOWN CLERK

To the Citizens of Maynard:

Herewith is my report for the year ending December 31, 2007. This report consists of the following:

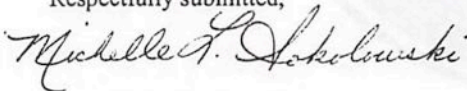
General Information
Town Officials
Statistics
Summary of Licenses and Fees
Special Town Meeting – February 5, 2007
Annual Town Election – May 1, 2007
Annual Town Meeting – May 21, 2007
Special Town Meeting – May 22, 2007
Special Town Election – June 12, 2007
Special State Primary – September 4, 2007
Special State Election – October 16, 2007
Special Town Meeting – October 29, 2007

Report of the Board of Registrars of Voters
Voting Precincts

I would like to thank the Honorable Board of Selectmen, the Town Administrator, Assistant Town Administrator, the Maynard Police Department, the Department of Public Works, all department heads, town employees and officials who have cooperated and supported the Town Clerk's Office over the past year.

I'd also like to extend a special thank you to my Assistant Town Clerk, Shelly Fowler, and all election and town meeting staff members, for their dedication and support throughout the year.

Respectfully submitted,



Michelle L. Sokolowski
Town Clerk

GENERAL INFORMATION – 2007

Incorporated.....April 19, 1871

Type of Government.....Town Meeting

County.....Middlesex

Annual Town Meeting.....Third Monday in May

Annual Town Election.....First Tuesday in May – 4 Precincts

Land Area.....5.24 Square Miles

Location.....Central Eastern Massachusetts

Bordered by Stow on the west and southwest, Acton on the north, Concord on the northeast and Sudbury on the east and southeast. Maynard is located approximately 25 miles northwest of Boston, 24 miles from Worcester and 18 miles from Lowell.

Population 2000 (Town)	10,070
Population 2000 Federal	10,433
Population 2001 (Town)	10,037
Population 2002 (Town).....	10,044
Population 2003 (Town).....	10,134
Population 2004 (Town).....	10,370
Population 2005 (Town).....	10,333
Population 2006 (Town).....	10,400
Population 2007 (Town).....	10,592

Tax Rate 2007-2008.....	Residential...\$13.33	Commercial...\$22.76
Tax Rate 2006-2007.....	Residential...\$12.76	Commercial...\$21.78
Tax Rate 2005-2006.....	Residential...\$12.91	Commercial...\$24.86
Tax Rate 2004-2005.....	Residential...\$13.16	Commercial...\$23.70
Tax Rate 2003-2004.....	Residential...\$12.97	Commercial...\$23.39
Tax Rate 2002-2003.....	Residential...\$17.46	Commercial...\$28.45

ELECTED TOWN OFFICIALS - 2007

(*Resigned **Deceased)

	<u>Term Expires</u>		<u>Term Expires</u>
<u>MAYNARD HOUSING AUTHORITY</u>		<u>SELECTMEN</u>	
George F. Hardy	<u>2008</u>	Sally Bubier	<u>2008</u>
C. David Hull - State Appt.	<u>2009</u>	Timothy P. Lawton	<u>2008</u>
Charles Nevala	<u>2010</u>	Robert G. Nadeau	<u>2009</u>
John Arnold	<u>2011</u>	William N. Cranshaw	<u>2009</u>
William M. Primiano	<u>2012</u>	John J. Barilone	<u>2010</u>
<u>MODERATOR</u>		<u>REGIONAL VOC. SCHOOL COMMITTEE</u>	
James F. Coleman	<u>2008</u>	Laura Ross	<u>2011</u>
<u>SCHOOL COMMITTEE</u>		<u>TRUSTEE OF PUBLIC LIBRARY</u>	
Brian Smith	<u>2008</u>	Anne Marie Lesniak-Betley	<u>2008</u>
Mary Brannelly	<u>2008</u>	Elizabeth T. Binstock	<u>2009</u>
William G. Kohlman	<u>2009</u>	William J. Cullen	<u>2010</u>
Ann M. Pratt	<u>2009</u>		
Philip A. Berry	<u>2010</u>		

APPOINTED TOWN OFFICIALS

	<u>Term Expires</u>		<u>Term Expires</u>
<u>AMERICAN DISABILITY ACTS COMMISSION</u>		<u>ASSISTANT ASSESSOR</u>	
		*Anthony Maria	
		Beverly Hanson	
<u>INSPECTOR OF ANIMALS</u>		<u>BUILDING COMMISSIONER</u>	
Thomas Natoli	<u>2008</u>	Richard A. Asmann	
		John R. Kelly (alternate)	<u>2007</u>
		Laura Ann Livoli	
<u>APPEALS, BD. OF</u>		<u>BYLAW COMMITTEE</u>	
Paul Scheiner	<u>2008</u>	Anne Thompson	<u>2007</u>
Malcolm Houck	<u>2008</u>	Ronald Cassidy	<u>2008</u>
Edward Bruckert	<u>2009</u>		
Leslie Bryant	<u>2009</u>	<u>CABLE TELEVISION COMMITTEE</u>	
Donald Crowther	<u>2009</u>	Fred Bailey	
Eric Rappaport	<u>2010</u>	Thomas C. Herbst	<u>2008</u>
<u>ASSESSORS</u>		*Aaron Thompson	<u>2009</u>
Stephen Pomfret	<u>2009</u>	Jon Green	<u>2009</u>
Richard T. Downey	<u>2009</u>		
Hardy Royal	<u>2010</u>		

	<u>Term Expires</u>
<u>CAPITAL PLANNING COMMITTEE</u>	
*Bill Freeman	<u>2007</u>
*Jonathan M. Larkin	<u>2007</u>
*Christy Romeo	<u>2007</u>
Robert Horn	<u>2008</u>
*John Landry	<u>2008</u>
Lou Ann Cutaia	<u>2009</u>

<u>COMMUNITY PRESERVATION COMM.</u>	
*Ann M. Walker	<u>2007</u>
Jane Audrey-Neuhauser	<u>2008</u>
*Daniel F. Cetrone	<u>2008</u>
Michael Chambers	<u>2008</u>
Brendon Chetwynd	<u>2008</u>
Ariel Hoover	<u>2009</u>
C. David Hull	<u>2009</u>
Doug Moore	<u>2009</u>
Peggy J. Brown	<u>2010</u>
Rick Lefferts	<u>2010</u>

<u>CONSERVATION COMMISSION</u>	
Carol L. Padden	<u>2007</u>
M. John Dwyer	<u>2008</u>
Ken Neuhauser	<u>2008</u>
Douglas Moore	<u>2009</u>
Frederic King	<u>2010</u>
Peter Keenan	<u>2010</u>

<u>CONSTABLE</u>	
Barbara Hartnett	<u>2009</u>

<u>COUNCIL ON AGING</u>	
Susan E. Russell	<u>2007</u>
Florence E. Tomyl	<u>2007</u>
Marilyn Hanson	<u>2008</u>
Robert Hatch	<u>2008</u>
Vincent Stigliani	<u>2008</u>
Patricia Walaczek	<u>2008</u>
Mary Derie	<u>2008</u>
Richard Gross	<u>2009</u>
Ben Iannarelli	<u>2009</u>
Carol Milioto	<u>2009</u>
Betsy Wilson	<u>2010</u>

	<u>Term Expires</u>
<u>CULTURAL COUNCIL</u>	
Lee Caras	<u>2007</u>
Jean D'Amico	<u>2007</u>
Melissa Gopnik	<u>2007</u>
Jason Weeks	<u>2007</u>
Leah White	<u>2007</u>
Jill Foster	<u>2008</u>
Jessica Nelson	<u>2008</u>
Sara B. Matias	<u>2009</u>
**Linda A. Wheeler	<u>2009</u>
Marzena Warzewska	<u>2010</u>
Nancy Krueger	<u>2010</u>
Priscilla Alpaugh Cotter	<u>2010</u>

<u>DIRECTOR OF CIVIL DEFENSE</u>	
Ronald Cassidy	

<u>DOG OFFICER</u>	
Leslie Boardman	
**Betsy DeWallace (Assistant)	

<u>FINANCE COMMITTEE</u>	
LouAnn Fleming Cutaia	<u>2008</u>
*James Fulton	<u>2008</u>
*Mark Howrey	<u>2008</u>
Eugene Redner	<u>2008</u>
James Earley	<u>2009</u>
*Amy Januskiewicz	<u>2009</u>
*Teresa Montesanti	<u>2009</u>
*Elizabeth A. Anderson	<u>2009</u>
Ronald Calabria	<u>2009</u>
David Gavin	<u>2009</u>
Kristin LaCroix	<u>2009</u>
Robert D. McCarthy	<u>2009</u>
Derek Moran	<u>2009</u>
P.J. Gauthier	<u>2010</u>

<u>FINANCIAL DIRECTOR</u>	
Kenneth Demars	

<u>FIRE CHIEF</u>	
Stephen Kulik	

	<u>Term</u> <u>Expires</u>
<u>GAS INSPECTOR</u>	
Raymond Smith	<u>2007</u>
Robert Smith (alternate)	<u>2007</u>
Peter Booth (alternate)	<u>2007</u>

HEALTH AGENT
Gerald Collins

	<u>Term</u> <u>Expires</u>
<u>HEALTH, BD. OF</u>	
Deborah Barnard	<u>2008</u>
Holli Murray	<u>2009</u>
Ron Cassidy	<u>2010</u>

	<u>Term</u> <u>Expires</u>
<u>HISTORICAL COMMISSION</u>	
David Griffin	<u>2007</u>
Benny Sofka	<u>2008</u>
Christine McNiff	<u>2008</u>
Paul Boothroyd	<u>2008</u>
Peggy Brown	<u>2008</u>
Ellen Duggan	<u>2009</u>

	<u>Term</u> <u>Expires</u>
<u>INFORMATION SYSTEMS</u>	
<u>ADVISORY COMMITTEE</u>	
Mark Butterline	<u>2007</u>
*Michael Martin	<u>2007</u>
Tim O'Neil	<u>2009</u>
Kevin Stearns	<u>2009</u>

LIBRARY DIRECTOR
Stephen Weiner

	<u>Term</u> <u>Expires</u>
<u>LOCAL EMERGENCY</u>	
<u>PLANNING COMMITTEE (LEPC)</u>	
Steve Carter	<u>2007</u>
Ken Demars	<u>2010</u>
Steve Kulik	<u>2010</u>
Bob Larkin	<u>2010</u>
Robert Nadeau	<u>2010</u>
Peter DiCicco	<u>2010</u>
Paul Camilli	<u>2010</u>
John Curran	<u>2010</u>
John Flood	<u>2010</u>
Ron Cassidy	<u>2010</u>
Gerry Collins	<u>2010</u>
James Corcoran	<u>2010</u>

	<u>Term</u> <u>Expires</u>
<u>MAPC REG. WATER SUPPLY</u>	
<u>PROTECTION PLAN COMM.</u>	
*Walter Sokolowski	

MBTA ADVISORY BOARD

METROPOLITAN AREA
PLANNING COUNCIL (MAPC)

	<u>Term</u> <u>Expires</u>
<u>PLANNING BOARD</u>	
Marilyn Messenger (alternate)	
Samuel L. Rodriguez	<u>2008</u>
Dawn Capello	<u>2008</u>
Joseph Kerwin	<u>2008</u>
*Daniel Cetrone	<u>2009</u>
Mac Hathaway	<u>2011</u>
Mark Price	<u>2011</u>
Brendon Chetwynd	<u>2012</u>

	<u>Term</u> <u>Expires</u>
<u>PLUMBING INSPECTOR</u>	
Raymond Smith	<u>2007</u>
Peter Booth (alternate)	<u>2007</u>
Robert Smith (alternate)	<u>2007</u>

POLICE CHIEF
James Corcoran

	<u>Term</u> <u>Expires</u>
<u>PUBLIC SAFETY BUILDING</u>	
<u>COMMITTEE</u>	
Jeffrey Boudreau	<u>2009</u>
Ellen Duggan	<u>2009</u>
Paul Flynn	<u>2009</u>
Dany Pelletier	<u>2009</u>
James Corcoran	<u>2009</u>
Stephen Kulik	<u>2009</u>
Tom Neufell	<u>2009</u>
James Matesanz	<u>2009</u>
Pat Natoli	<u>2009</u>
Michael Smith	<u>2009</u>
Peter O'Callaghan	<u>2009</u>
William Primiano	<u>2009</u>
*Christine Dearstine	<u>2009</u>

PUBLIC WORKS ADVISORY BOARD

Joseph Uglevich 2008
Daniel Stuart 2009
Jerry Culbert 2010

TOWN ACCOUNTANT

Kenneth Demars

TOWN ADMINISTRATOR

John Curran

PUBLIC WORKS SUPT.

Paul Camilli
*Walter Sokolowski

ASST. TOWN ADMINISTRATOR

Cathleen O'Dea

TOWN CLERK

Michelle L. Sokolowski

RECREATION COMMISSION

Ann Marie Chiasson 2008
Michael Chambers 2008
Chris Howell 2009
James Foley 2010

ASST. TOWN CLERK

Shelly Fowler

TREASURER/COLLECTOR

*Clarida M. Cote
Deborah A. Fox

REGISTRARS OF VOTERS

Michelle L. Sokolowski
C. David Hull 2009
Deborah Collins 2009
Madaline Lukashuk 2010

VETERANS AGENT

Stewart Campbell

RETIREMENT BOARD

Thomas Natoli
Robert Larkin
Jerry Flood
Russell J. Salamone

WIRING INSPECTOR

Peter Morrison 2008
James E. Downing 2008
(Alternate)

SEALER OF WEIGHTS AND MEASURERS

SUPERINTENDENT OF SCHOOLS

Dr. Mark Masterson

STATISTICS – TOWN OF MAYNARD

BIRTHS RECORDED
COMPARISON FOR FIVE YEARS

2003	2004	2005	2006	2007
150	139	113	150	136

Month	Births	Month	Births
January	18	July	17
February	8	August	9
March	14	September	10
April	3	October	10
May	15	November	11
June	17	December	4

Males 64
Females 72

DEATHS RECORDED
COMPARISON FOR FIVE YEARS

2003	2004	2005	2006	2007
68	65	62	52	61

Month	Deaths	Month	Deaths
January	3	July	12
February	10	August	1
March	6	September	5
April	5	October	3
May	7	November	4
June	4	December	1

Males 32
Females 9

MARRIAGES RECORDED
COMPARISON FOR FIVE YEARS

2003	2004	2005	2006	2007
64	64	46	41	43

Month	Marriages	Month	Marriages
January	2	July	4
February	1	August	6
March	2	September	6
April	4	October	7
May	4	November	3
June	2	December	2

**SUMMARY OF 2007 LICENSES AND FEES RECEIVED BY THE TOWN CLERK AND
TURNED OVER TO THE TOWN TREASURER**

Alcoholic Beverages	\$52,575.00
Auto Agent Class I & II	4,000.00
Auto Amusement	195.00
Business Certificates	4,520.00
Certified Copies	8,650.00
Common Victuallers	3,300.00
Frozen Dessert	70.00
Junk Dealers	30.00
Lodging House Licenses	200.00
Miscellaneous	341.25
Marriage Intentions	1,500.00
Oil Permits	220.00
Pole Locations	120.00
Pool Table/Billiard Table Licenses	75.00
Public Entertainment	300.00
Raffle Permits	20.00
Street Lists	152.00
Theater Licenses	45.00
Town Dog Licenses	6,235.00
Citation – Bd. of Health	-
Citation – Dog Officer	175.00
Total:	\$82,723.25

All 2007 dog licenses expired on December 31, 2007. Dogs should be licensed in January 2008 or the owners or keepers may be liable to a fine. The law applies to all dogs six months or over, regardless of the time of year ownership is acquired.

Forms to register your dog will be sent to you in January with your town census information, or can be picked up at the Town Clerk's Office.



**COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX, SS.**

SPECIAL TOWN MEETING

To the Constable of the Town of Maynard, in said County

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble in **FOWLER MIDDLE SCHOOL AUDITORIUM, THREE TIGER DRIVE** in said Town, on **MONDAY, FEBRUARY 5, 2007** at **7:00 P.M.** then and there to act on the following articles:

The following action was taken:

At 7:00 p.m. on February 5, 2007, the Moderator, Jim Coleman, called the Special Town Meeting to order.

Two hundred and fifty (250) voters were in attendance.

Guests were acknowledged and admitted.

The Moderator acknowledged the passing of former Treasurer/Collector Mr. Albert J. Hodgess.

Motion made and seconded to waive the reading of the warrant in its entirety, but made a part of the record of this meeting, and that the Moderator be permitted to refer to each article by subject matter instead of reading each article completely.

Motion carried.

ARTICLE 1: APPROVAL OF 129 PARKER STREET CONCEPT PLAN

TO SEE IF THE TOWN WILL VOTE TO: approve, in accordance with Section 6E.3 of the Protective Zoning By-Laws, a Concept Plan, together with all supporting materials identified in Section 6E.3, for the development of property located at 129 Parker Street, Maynard, Massachusetts which property is located within the Neighborhood Business Overlay District and also known as Assessor's Map 25, Parcel 152. Said Concept Plan entitled, "Proposed Concept Plan, 129 Parker Street, Maynard, Mass.," dated December 12, 2006 (revised through December 20, 2006) and prepared by Holden Engineering & Surveying, Inc. and L.F. Studio Land Planning, together with all required supporting materials, is on file and available for review with the Town Clerk and the Planning Office.

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: To accept the article as printed in the warrant except the words "to do or act thereon".

The Finance Committee recommended.

Special Town Meeting, February 5, 2007, held at the Fowler Middle School, 3 Tiger Drive

ARTICLE 2:

DISPOSE SURPLUS EQUIPMENT

To see if the Town will authorize the Board of Selectmen to dispose of surplus and/or obsolete equipment or materials, as authorized by M.G.L. Ch. 30B, Uniform Procurement Act, as amended from time to time.

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	None
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted: to accept the article as printed in the warrant except the words, "to do or act thereon".

The Finance Committee recommended.

Special Town Meeting, February 5, 2007, held at the Fowler Middle School , 3 Tiger Drive

ANNUAL TOWN ELECTION – MONDAY – MAY 1, 2007

Pursuant to Warrant #770, the Annual Town Election was held on May 1, 2007, in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1

Warden: Jack Malcolm
 Clerk: Susan Russell
 Number of ballots cast: 207
 Tabulation completed at: 8:30 p.m.
 Absentee ballots cast: 1

Precinct #2

Warden: Barbara Currin
 Clerk: Florence Tomyl
 Number of ballots cast: 163
 Tabulation completed at: 8:30 p.m.
 Absentee ballots cast: 1

Precinct #3

Warden: Marilyn Hanson
 Clerk: Rita Richard
 Number of ballots cast: 167
 Tabulation completed at: 9:00 p.m.
 Absentee ballots cast: 4

Precinct #4

Warden: Martha Maria
 Clerk: Virginia Murphy
 Number of ballots cast: 163
 Tabulation completed at: 8:30 p.m.
 Absentee ballots cast: 4

Total votes cast: 700

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
SELECTMAN					
Blanks	60	37	54	27	178
John Barilone	129	113	99	123	464
Write-ins	18	13	14	13	58
Total:	207	163	167	163	700
MODERATOR					
Blanks	28	23	28	36	115
James F. Coleman	179	139	136	125	579
Write-ins	0	1	3	2	6
Total:	207	163	167	163	700

ANNUAL TOWN ELECTION – MONDAY – MAY 1, 2007

	PRCT. 1	PRCT.2	PRCT. 3	PRCT. 4	TOTAL
SCHOOL COMMITTEE (Write-in campaign)					
Blanks	63	68	44	75	250
*Write-ins	144	95	123	88	450
Total:	207	163	167	163	700
*Philip A. Berry	60	44	64	31	199
*Diane Dahill	37	27	31	49	144
*Anthony Midey	27	12	22	4	65
*Sundry Persons	20	12	6	4	42
Total:	144	95	123	88	450
TRUSTEE OF PUBLIC LIBRARY					
Blanks	31	27	32	37	127
William J. Cullen	176	136	134	124	570
Write-ins	0	0	1	2	3
Total:	207	163	167	163	700
MAYNARD HOUSING AUTHORITY					
Blanks	33	26	34	36	129
William M. Primiano	172	136	131	125	564
Write-ins	2	1	2	2	7
Total:	207	163	167	163	700
REGIONAL VOCATIONAL SCHOOL COMMITTEE					
Blanks	33	27	39	40	139
Laura Ross	173	135	126	121	555
Write-ins	1	1	2	2	6
Total:	207	163	167	163	700



COMMONWEALTH OF MASSACHUSETTS

Middlesex, SS.

ANNUAL TOWN MEETING

To the Constable of the Town of Maynard, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble in **FOWLER MIDDLE SCHOOL AUDITORIUM, THREE TIGER DRIVE** in said Town, on Monday, May 21, 2007, at 7:00 p.m. then and there to act on the following articles:

The following action was taken:

At 7:00 p.m. on May 21, 2007, the Moderator, Jim Coleman called the Annual Town Meeting to order.

Three hundred, eighty (380) voters were in attendance.

Guests were acknowledged and admitted.

The Pledge of allegiance was lead by the Moderator.

Motion made and seconded to waive the reading of the warrant as a whole. Motion carried.

ARTICLE 1: TOWN REPORT ACCEPTANCE

To hear and act upon the reports of Town Officers and Committees.
To do or act thereon:

The following action was taken:

Voted to accept the Maynard 2006 Annual Town Report.

Voted to accept the final report of the Library Building Committee.

Voted to accept the report of the Capital Planning Committee.

Annual Town Meeting May 21, 2007, held at the Fowler Middle School

ARTICLE 2:

FY'08 SALARY ADMINISTRATION PLAN

To see if the Town under the authority of Section 108A of Chapter 41 of the General Laws, will vote to amend the Maynard Salary Administration Plan by deleting the present Section 19 entirely and substituting therefore a new Section 19 as printed in the warrant.

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	None
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted to accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 – Fowler Middle School

SALARY ADMINISTRATION PLAN--FY '08

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8 Step 9 Step 10 Step 11 Step 12

FULL TIME EMPLOYEES

OFFICE OF THE SELECTMEN												
Administrative Secretary	\$18.04	\$18.49	\$18.96	\$19.41	\$19.91	\$20.41	\$20.93	\$21.45	\$21.98	\$22.53	\$23.10	\$23.67
Assistant Town Administrator	\$52,000	\$53,300	\$54,633	\$55,999	\$57,399	\$58,834	\$60,305	\$61,812	\$63,358	\$64,941	\$66,565	\$68,229
OFFICE OF THE POLICE CHIEF												
Secretary	\$18.04	\$18.49	\$18.96	\$19.41	\$19.91	\$20.41	\$20.93	\$21.45	\$21.98	\$22.53	\$23.10	\$23.67
INFORMATION TECHNOLOGY												
IT Director	\$65,000	\$66,625	\$68,291	\$69,998	\$71,748	\$73,542	\$75,380	\$77,265	\$79,196	\$81,176	\$83,205	\$85,286
PUBLIC WORKS DEPARTMENT												
Superintendent	\$70,446	\$72,207	\$74,012	\$75,862	\$77,759	\$79,703	\$81,695	\$83,737	\$85,831	\$87,977	\$90,176	\$92,430
WWTP Manager	\$46,800	\$47,970	\$49,169	\$50,398	\$51,658	\$52,950	\$54,274	\$55,630	\$57,021	\$58,447	\$59,908	\$61,406

PART TIME EMPLOYEES

OFFICE OF THE SELECTMEN												
Sealer of Weights and Measures Fee Basis												
Veteran's Agent Salary	\$1,250.00 annually											
Registrar of Voters	\$105.00 annually											
Clerk, Registrar of Voters	\$515.00 annually											
Inspector of Wires Fee Basis												
Inspector of Animals	\$105.00 annually											
Lock-up Keeper	\$125.00 annually											
School Traffic Officer	\$515.00 annually											
Gas Inspector Fee Basis												
Assistant Gas Inspector Fee Basis												
OFFICE OF COUNCIL ON AGING												
Clerk	\$10.81 per hour											
OFFICE OF REGISTRARS												
Canvassers Fee set by Town Clerk												
Election Officers	\$8.25 per hour											
FIRE DEPARTMENT												
Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36

SALARY ADMINISTRATION PLAN-FY '08

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
PART TIME EMPLOYEES												
POLICE DEPARTMENT												
Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
School Crossing Guards			\$10.47	\$10.92								
Police Station Janitor	\$14.15 per hour											
Police Matron	\$15.92 per hour											
OFFICE OF TOWN ACCOUNTANT												
Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
OFFICE OF TREASURER/COLLECTOR												
Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
OFFICE OF TOWN CLERK												
Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
OFFICE OF CIVIL DEFENSE												
Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
OFFICE OF ASSESSORS												
Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
Board members	\$1,000.00 annually											
OFFICE OF THE BOARD OF HEALTH												
Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
Milk and Restaurant Inspector, per day Fee Basis												
Agent Investigator, per day	\$375.00											
Burial of Animals	\$135.00											
Plumbing Inspector Fee Basis												
Assistant Plumbing Inspector Fee Basis												
Inspector of Slaughtering No Salary												
LIBRARY DEPARTMENT												
Library Page	\$8.25 per hour											
Story Teller	\$15.81 per hour											
Part-time Help	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36

SALARY ADMINISTRATION PLAN-FY 08

PART TIME EMPLOYEES

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
Inspector of Sub Divisions Rate set by DPM											
Utility Worker: Snow shoveler, summer											

RECREATION DEPARTMENT

Director	\$15.81 per hour
Playground Specialized Instructor	\$13.76 per hour
Playground Supervisor	\$11.80 per hour
Playground Aides	\$8.25 per hour
Swimming Director	\$15.81 per hour
Swimming Instructors	\$12.96 per hour
Swimming Teaching Aides (6)	\$134.83 per week

PLANNING BOARD

Administrative Assistant	\$15.00 per hour
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BOARD OF APPEALS

Secretary	\$25.00 per hour
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FINANCE COMMITTEE

Clerk	\$15.00 per hour
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CONSERVATION COMMISSION

Conservation Administrator	\$22.00 per hour
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FIRE DEPARTMENT

Call Captain (1) per year	\$160.00
One Call Captain, Four Call Lieutenants, Fires, Flood, Storm Duty, Search for lost	

ARTICLE 3: AUTHORIZE TREASURER TO BORROW IN ANTICIPATION OF TAXES

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year beginning July 1, 2007 in accordance with the provision of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of General Laws, Chapter 44, Section 17;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: Yes 294, No 9 to accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

ARTICLE 4:

MAGIC

To see if the Town will vote to raise and appropriate from taxation the sum of \$1,730 to fund the Town's continuing participation in the Minuteman Advisory Group for Interlocal Coordination (MAGIC) for FY 2008;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$1,730
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted to accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 – Fowler Middle School

ARTICLE 5:**FY'08 OPERATING BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide to meet the salaries and wages of Town Officers and employees, expenses, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2008 (July 1, 2007-June 30, 2008), said sums of money as listed in the column entitled "SELECTMEN RECOMMENDED BUDGET FY2008" and further, to accept and expend Federal and State Funds to offset certain salaries or expenses or outlays as listed below against specific line items; and

To do or act thereon.

Fiscal Year 2008 Town Budget – Page 1

DEPT.	ACCOUNT NAME	ACCOUNT	TOWN MTG.	TOWN MTG.	SELECTMEN
			APPROP.	APPROP.	RECOMMEN D
			FY 2006	FY 2007	FY 2008
114	MODERATOR – EXPENSE	114-2222	\$75	\$75	\$75
122	SELECTMEN – SALARY	122-1111	\$126,817	\$166,000	\$190,000
122	SELECTMEN – EXPENSES	122-2222	\$4,600	\$8,000	\$11,000
122	PARKING CLERK EXPENSE	122-4005	\$5,500	\$3,000	\$3,000
131	FIN.COMM –EXPENSE	131-2222	\$2,530	\$2,500	\$2,500
135	TOWN ACCTNT – SALARY	135-1111	\$74,200	\$81,304	\$93,529
135	TOWN ACCTNT – EXPENSES	135-2222	\$2,500	\$2,500	\$3,500
141	ASSESSORS – SALARY	141-1111	\$91,869	\$97,867	\$98,132
141	ASSESSORS – EXPENSES	141-2222	\$15,300	\$10,150	\$10,500
141	ASSESSORS – OUTLAY	141-3333	\$0	\$0	\$0
149	TREASURER/COLLECTOR – SALARY	149-1111	\$116,218	\$112,624	\$117,320
149	TREASURER/COLLECTOR EXPENSE	149-2222	\$47,782	\$50,000	\$54,230
151	LEGAL EXPENSE	151-4003	\$32,000	\$70,000	\$55,000
155	DATA PROCESSING EXPENSE	155-2222	\$30,000	\$35,000	\$0
155	NETWORK SUPPORT EXPENSE	155-4043	\$51,810	\$65,800	\$0
155	POLICE/FIRE SUPPORT EXPENSE	155-4047	\$27,734	\$27,734	\$0
155	POLICE/FIRE SUPPORT	155-4048	\$13,664	\$13,664	\$0
155	MINUTEMAN LIBRARY FEE	155-4049	\$0	\$11,348	\$24,742
155	IT – SALARY	155-1111	\$0	\$0	\$70,000
155	IT – EXPENSE	155-2223	\$0	\$0	\$51,000
155	IT – CAPITAL	155-3333	\$0	\$0	\$20,000
158	TAX TITLE FORECLOSURE – EXP	158-2222	\$1,000	\$10,000	\$10,000
161	TOWN CLERK – SALARY	161-1111	\$85,762	\$67,920	\$70,436
161	TOWN CLERK – EXPENSES	161-2222	\$3,999	\$4,200	\$4,575

162	ELECTIONS – EXPENSES	162-2222	\$8,275	\$24,275	\$18,275
163	REGISTRATION SALARY	163-1111	\$935	\$935	\$935
163	REGISTRATION EXPENSE	163-2222	\$5,204	\$5,204	\$5,304
171	CONSERVATION COMM – SALARY	171-1111	\$18,000	\$18,000	\$18,000
171	CONSERVATION COMM – EXPENSES	171-2222	\$1,000	\$930	\$930
175	PLANNING BOARD – SALARY	175-1111	\$0	\$9,800	\$31,250
175	PLANNING BOARD – EXPENSES	175-2222	\$8,000	\$2,200	\$750
176	BOARD OF APPEALS – EXPENSES	176-2222	\$2,500	\$2,500	\$2,500
192	PUBLIC BUILDING MAINT – SALARY	192-1111	\$44,367	\$42,724	\$44,886
192	PUBLIC BUILDING MAINT – EXPENSE	192-2222	\$35,276	\$35,276	\$35,276
195	PRINT TOWN REPORT – EXPENSE	195-2222	\$9,000	\$9,000	\$9,000
210	POLICE SALARY	210-1111	\$1,617,689	\$1,681,685	\$1,781,571
210	POLICE – EXPENSES	210-2222	\$112,316	\$119,680	\$129,850
210	POLICE CRUISERS – OUTLAY	210-3333	\$45,051	\$50,000	\$25,000
210	POLICE - SICK LEAVE BUY BACK	210-4444	\$0	\$65,710	\$10,000
220	FIRE – SALARY	220-1111	\$1,327,783	\$1,399,186	\$1,445,882
220	FIRE – EXPENSE	220-2222	\$52,228	\$62,833	\$72,638

Fiscal Year 2008 Town Budget – Page 2

DEPT.	ACCOUNT NAME	ACCOUNT	TOWN MTG. APPROP. FY 2006	TOWN MTG. APPROP. FY 2007	SELECTMEN RECOMMEN D FY 2008
230	POLICE & FIRE STATION EXPENSE	230-2222	\$25,839	\$32,005	\$34,940
231	AMBULANCE COSTS – SALARY	231-1111	\$137,451	\$141,351	\$139,000
231	AMBULANCE COSTS – EXPENSE	231-2222	\$16,600	\$16,600	\$18,951
231	AMBULANCE COSTS – OUTLAY	231-3333	\$1,000	\$1,000	\$3,000
241	BUILDING INSPECTOR – SALARIES	241-1111	\$43,267	\$49,589	\$51,566
241	BUILDING INSPECTOR – EXPENSES	241-2222	\$2,000	\$3,200	\$3,200
242	GAS INSPECTOR – EXPENSES	242-2222	\$50	\$50	\$75
243	PLUMBING INSPECTOR – EXPENSES	243-2222	\$50	\$350	\$350

244	SLR OF WEIGHT & MEAS – EXPENSE	244-2222	\$500	\$500	\$500
245	WIRING INSPECTOR – EXPENSES	245-2222	\$50	\$50	\$50
291	CIVIL DEFENSE – EXPENSES	291-2222	\$500	\$500	\$500
292	DOG OFFICER SALARY	292-4015	\$14,214	\$14,214	\$14,214
292	DOG OFFICER – EXPENSES	292-2222	\$900	\$900	\$900
294	FORESTRY –SALARY	294-1111	\$41,055	\$42,265	\$43,639
294	FORESTRY – EXPENSES	294-2222	\$14,259	\$13,250	\$17,750
421	DPW ADMIN SALARY	421-1111	\$139,501	\$108,512	\$128,012
421	DPW ADMIN EXPENSE	421-2222	\$6,500	\$6,500	\$6,500
422	HIGHWAY SALARY	422-1111	\$284,200	\$270,972	\$282,586
422	HIGHWAY – EXPENSES	422-2222	\$148,540	\$177,120	\$203,670
422	HIGHWAY – OUTLAY	422-3333	\$0	\$0	\$0
423	SNOW & ICE SALARY	423-1111	\$45,000	\$45,000	\$45,000
423	SNOW & ICE – EXPENSE	423-2222	\$45,000	\$45,000	\$45,000
424	STREET LIGHTING – SALARY	424-1111	\$0	\$0	\$1,800
424	STREET LIGHTING – EXPENSES	424-2222	\$125,000	\$108,000	\$148,000
429	OTHER HIGHWAY/STREETS - EXP	429-2222	\$5,880	\$8,580	\$8,580
433	TRASH COLLECTION EXPENSE	433-2222	\$712,849	\$729,223	\$716,554
443	CEMETERY – SALARY	491-1111	\$49,741	\$40,262	\$53,988
443	CEMETERY – EXPENSES	491-2222	\$2,500	\$2,620	\$2,620
443	CEMETERY – EXPENSES	491-3333	\$0	\$15,000	\$0
510	HEALTH INSPECTOR SALARY	510-1111	\$65,687	\$68,395	\$71,209
521	HEALTH CENTER –SALARY	521-1111	\$0	\$6,932	\$6,932
521	HEALTH CENTER EXPENSE	521-2222	\$16,700	\$65,700	\$31,600
522	NURSING SERVICE EXPENSE	522-2222	\$2,800	\$2,800	\$2,800
523	ELLIOT CLINIC EXPENSE	523-2222	\$13,000	\$13,000	\$13,000
529	ANIMAL CONTROL EXPENSE	529-4013	\$5,300	\$5,300	\$5,900
529	MOSQUITO CONTROL EXPENSE	529-4046	\$5,620	\$11,655	\$12,196
541	COA – SALARY	541-1111	\$58,870	\$64,466	\$61,900
541	COA – EXPENSES	541-2222	\$1,000	\$1,000	\$1,000
541	MINUTE HOME CARE	541-4016	\$2,192	\$2,192	\$2,342

Fiscal Year 2008 Town Budget – Page 3

TOWN MTG. TOWN MTG. SELECTMEN

DEPT.	ACCOUNT NAME	ACCOUNT	APPROP. FY 2006	APPROP. FY 2007	RECOMMEN D FY 2008
543	VETERANS AGENT SALARY VETERANS BENEFITS	543-1111	\$1,250	\$1,250	\$1,250
543	EXPENSE	543-2222	\$1,000	\$1,000	\$5,700
543	VETERANS - EXPENSES	543-4014	\$1,900	\$1,900	\$1,900
610	LIBRARY - SALARY	610-1111	\$275,378	\$280,762	\$302,970
610	LIBRARY - EXPENSES	610-2222	\$76,536	\$56,079	\$67,954
610	LIBRARY - MINUTEMAN	610-3333	\$0	\$13,652	\$0
612	ROOSEVELT BLDNG - MAINTENANCE	612-2222	\$0	\$98,950	\$97,500
612	ROOSEVELT BUILDING - OUTLAY	612-3333	\$0	\$0	\$8,000
630	RECREATION - EXPENSES	630-2222	\$12,000	\$12,000	\$12,000
710	DEBT SERVICE SCHOOL LOAN GREEN MEADOW PRINCIPAL (PR)	710-4032	\$325,000	\$315,000	\$0
710	RET. OF DEBT (PR) - EQUIPMENT	710-4042	\$10,000	\$10,000	\$10,000
710	DEBT SERVICE MIDDLE SCHL (PR)	710-4049	\$1,010,000	\$1,010,000	\$1,010,000
710	DEBT SERVICE LIBRARY (PR)	710-40XX	\$0	\$0	\$200,000
751	DEBT SERVICE SCHL LN GREEN MEADOW (INT)	751-4032	\$22,676	\$7,650	\$0
751	DEBT SERVICE - EQUIPMENT(INT)	751-4042	\$3,100	\$2,630	\$2,158
751	DEBT SERVICE MIDDLE SCHL (INT)	751-4049	\$880,750	\$830,250	\$802,475
751	DEBT SERVICE LIBRARY (INT)	751-40XX	\$0	\$0	\$141,750
752	INTEREST ON TEMPORARY LOANS	752-4037	\$50,000	\$105,250	\$0
810	SCHOOLS ASSABET VALLEY VOC	810-XXXX	\$11,759,991	\$12,129,770	\$12,670,270
810	SCHOOL	810-4028	\$782,981	\$951,460	\$978,928
910	RETIREMENT CONTRIBUTORY	910-2222	\$1,200,742	\$1,246,956	\$1,459,020
911	RETIREMENT NON- CONTRIBUTORY	911-2222	\$2,576	\$2,576	\$2,576
913	UNEMPLOYMENT COMP. EXPENSE	913-2222	\$89,500	\$45,000	\$41,000
914	HEALTH INSURANCE EXPENSE	914-9014	\$3,000,000	\$2,900,000	\$3,374,492
915	LIFE INSURANCE EXPENSE	915-2222	\$7,500	\$8,000	\$8,511
916	MEDICARE -TOWN SHARE EXP.	916-2222	\$140,000	\$156,998	\$162,000

945	TOWN INSURANCE EXPENSE	945-2222	\$205,000	\$253,000	\$260,000
950	TOWN TELEPHONE EXPENSE	950-2222	\$29,000	\$29,000	\$31,100
955	TOWN AUDIT – EXPENSE	955-2222	\$20,000	\$31,500	\$27,000
	TOTAL OPERATING BUDGET		\$25,981,479	\$26,984,310	\$28,379,964

SPONSORED BY: Board of Selectmen
 APPROPRIATION: \$28,379,964.00
 FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted that the Town meet the salaries and wages of Town officers and employees, expenses, and outlays of the Town departments, and other sundry and miscellaneous but regular expenditures necessary for the operation of the Town for fiscal year 2008; further to accept and expend Federal funds and State funds to offset certain salaries, expenses or outlays as listed in the “FY07 Operating Budget” against specific line items under the column entitled, “Selectmen Recommended FY2008” for a total operating budget of \$28,379,964; and further to raise and appropriate from taxation the sum of \$28,154,364, appropriate from ambulance receipts the sum of \$185,600 and appropriate from perpetual care the sum of \$40,000 for a total operating budget of \$28,379,964

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 – Fowler Middle School

ARTICLE 6: FUND WATER QUALITY TESTING O.A.R.

To see if the Town will vote to raise and appropriate from sewer enterprise fees the sum of \$1,000 to fund water quality testing of the Assabet River by the Organization for the Assabet River in Fiscal Year 2008;

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$1,000
FINCOM RECOMMENDATION:	Recommends

The following action was taken:

Voted that the town appropriate from taxation the sum of \$1,000 to fund water quality testing of the Assabet River by the Organization for the Assabet River in fiscal year 2008.

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 held at the Fowler Middle School

ARTICLE 7:**WATER AND SEWER ENTERPRISE BUDGETS**

To see if the town will vote to raise and appropriate from water and sewer fees a sum of money to operate the Water and Sewer Enterprise, as listed in the column entitled "BOS Recommended FY2008" as follows:

DEPT.	ACCOUNT NAME	Amended Budget FY 2007	BOS Recommended FY 2008
WATER			
450-1111	WATER -SALARY	167,992	179,386
450-2222	WATER EXPENSE	375,270	371,170
	WATER RESERVE FOR CAPITAL	50,000	0
710-4029	DEBT SERVICE DPW WATER BONDS (PR)	225,000	225,000
710-4040	Debt Retirement Principal WATER MWPAT	157,600	161,217
	DEBT SERVICE WATER BAN	42,705	0
710-4050	DEBT SERVICE WATER BONDS (PR) METERS	0	125,000
751-4029	DEBT SERVICE DPW WATER BONDS (INT)	106,978	98,126
751-4029	DEBT SERVICE DPW WATER BONDS (INT) METERS	0	34,419
751-4040	DEBT RETIREMENT INTEREST WATER MWPAT	61,570	58,698
WWTP			
443-1111	WWTP -SALARY	215,474	218,559
443-2222	WWTP EXPENSE	565,920	599,257
SEWER			
449-1111	SEWER -SALARY	103,008	109,046
449-2222	SEWER EXPENSE	82,600	82,600
	SEWER RESERVE FOR CAPITAL	50,000	0
710-4030	DEBT SERVICE DPW SEWER BONDS (PR)	125,000	100,000
710-4040	Debt Retirement Principal SEWER MWPAT	27,975	28,437
	DEBT SERVICE SEWER BAN	9,003	0
	DEBT SERVICE SEWER BONDS (PR) SEWER		
710-4051	PROJECT 2008	0	5,500
751-4030	DEBT SERVICE DPW SEWER BONDS (INT)	69,095	65,074
	DEBT SERVICE DPW SEWER BONDS (INT) SEWER		
751-4030	PROJECT 2008	0	1,515
751-4040	DEBT RETIREMENT INTEREST SEWER MWPAT	5,384	11,346
751-4051	DEBT SERVICE SEWER BONDS (INT)	134,750	130,900
		\$2,575,324	\$2,605,250

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$2,605,250.00
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted that the Town meet the salaries and wages of Town officers and employees, expenses and outlays of the water and sewer enterprise system and other sundry and miscellaneous but regular expenditures necessary for the operation of the system for fiscal year 2008 and further to raise and appropriate from water and sewer fees \$2,605,250.

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 - Fowler Middle School

ARTICLE 8:

SEWER ENTERPRISE STABILIZATION FUND

To see if the Town will vote to raise and appropriate from Sewer Enterprise Fees the sum of \$100,000.00 to the Sewer Enterprise Stabilization Fund;

To do or act thereon.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$100,000.00

FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted that the Town establish a Sewer Enterprise Stabilization Fund and to appropriate from sewer fees the sum of \$100,000 to the Sewer Enterprise Fund.

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 - Fowler Middle School

ARTICLE 9: WATER ENTERPRISE STABILIZATION FUND

To see if the Town will vote to raise and appropriate from Water Enterprise Fees the sum of \$50,000.00 to the Water Enterprise Stabilization Fund;

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$50,000.00
FINCOM RECOMMENDATION:	Recommends

The following action was taken:

Voted (2/3 majority hand count) that the Town establish a Water Enterprise Stabilization Fund and to appropriate from water fees the sum of \$50,000 to the Water Enterprise Fund.

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 – Fowler Middle School

ARTICLE 10: PERPETUAL CARE FUND

To see if the Town will vote to continue to accept funds from sundry persons and the interest generated thereby, to be invested to perpetually care for the lots and surroundings at Glenwood Cemetery;

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Recommends

The following action was taken:

Voted to accept the article as printed in the warrant except the words “To do or act thereon”

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 – Fowler Middle School

ARTICLE 11: FINANCE COMMITTEE RESERVE FUND

To see if the Town will vote to raise and appropriate from taxation the sum of \$150,000.00 to provide for any extraordinary or unforeseen expenditures of the various Town Departments, by a vote of the Finance Committee out of the Reserve Fund, as provided by M.G. L. Chapter 40, Section 6;

To do or act thereon.

SPONSORED BY:	Finance Committee
APPROPRIATION:	\$150,000.00
FINCOM RECOMMENDATION:	Recommends

The following action was taken:

Voted to accept the article as printed in the warrant except the words "To do or act thereon"

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 – Fowler Middle School

ARTICLE 12: REAUTHORIZE REVOLVING FUNDS

To see if the Town will vote to authorize the continued use of one or more revolving funds under MGL, Chapter 44, Section 53E1/2, as amended, by Municipal Agencies, Boards, Departments or Officers as follows:

Fire Department: for the purpose of repairing Municipal Fire Alarm Equipment receipts totaling no more than \$15,000 in Fiscal Year 2008 from Alarm Systems Fees, said funds to be expended by the Fire Chief.

Recreation Department: for the purpose of hiring one or more part-time instructors and to provide for their salaries and expenses, receipts totaling no more than \$18,000 in Fiscal Year 2008 from Recreation User Fees, said funds to be expended by the Recreation Commission.

Conservation Commission: for the purpose of administering the consultant fee provision of Maynard's Wetland Protection By-law, receipts totaling no more than \$15,000 in Fiscal Year 2008 from Wetland's By-law Consultant Fees, said funds to be expended by the Conservation Commission.

Planning Board: For the purpose of fees and expenses associated with Site Plan Review, Special Permit and Subdivision Applications, and Zoning Bylaw and Subdivision Regulation revisions; receipts totaling no more than \$20,000 in Fiscal Year 2008 from Site Plan Review, Special Permit and Subdivision Application fees; said funds to be expended by the Planning Board.

Town Clerk: for the purpose of purchasing materials and administration of licensing of dogs under the Dog Owner's Responsibility By-law receipts totaling no more than \$1,800 in Fiscal Year 2008, said funds to be expended by the Town Clerk.

Board of Health: to purchase and advertise for the sale of compost bins, utilizing revenue from sale of bins, receipts totaling no more than \$4,000 in Fiscal Year 2008, said funds to be expended by the Board of Health. The Board of Health on the behalf of the Town of Maynard shall utilize revenue from a State MRIP Grant (Municipal Recycling Incentive Program) receipts totaling no more than \$20,000 and funds to be expended by the Board of Health and for the purpose of paying for disposal of household hazardous products, tires and electronics collected at town drop-off at the Highway Garage, utilizing revenue from fees charged for disposal, receipts totaling no more than \$14,000 and said funds to be expended by the Board of Health. For the purpose of paying for inspections of food establishments in the town of Maynard utilizing revenues from licensing fees paid by food establishments, receipts totaling no more than \$10,000 and said funds to be expended by the Board of Health. The Board of Health, on behalf of the Town of Maynard, shall utilize revenue received from recycled materials processed totaling no more than \$30,000. Said monies to be used to offset increases in costs to operate the trash program, to promote recycling and to cover associated costs including part time staff.

Council on Aging: For the purpose of operating the Council on Aging's van service, receipts totaling no more than \$7,000 in Fiscal Year 2008 from van rider user fees, said funds to be expended by the Council on Aging;

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Recommends

The following action was taken:

Voted that the Town accept the article as printed in the warrant except that the number \$15,000 under the "Conservation Commission" heading be changed to \$25,000, the number \$20,000 under the "Planning Board" heading be changed to \$30,000 and the number \$7,000 under the "Council on Aging" heading be changed

to \$15,000 and further to delete the words, "the consultant fee provision of" and replace "by-law consultant fee" with "bylaw filing fee" under the "Conservation Commission" heading.

The Finance Committee recommended.

Item	Description	Amount
1	Conservation Commission	15,000
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The Finance Committee recommended.

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The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 held at Fowler Middle School

ARTICLE 13: CAPITAL OUTLAY

To see if the Town will vote to raise and appropriate from free cash the sum of \$55,700.00 to fund the following capital items for Town departments:

Department	Project Title	Estimated Cost
Town Hall	Cover of asbestos VAC on first floor of Town Hall	14,200.00
Fire	Cargo Trailer	6,500.00
Public Works	Forestry Badger Chipper	30,000.00
Public Works	Highway Division Replace remaining garage doors	5,000.00
Totals		\$ 55,700.00

To do or act thereon.

SPONSORED BY: Capital Planning Committee
APPROPRIATION: \$55,700.00
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted that the Town appropriate from free cash \$25,700 to fund the FY08 Capital Budget and assign spending authority as indicated below:

Department	Project Name	Appropriation
Town Hall	Cover asbestos VAC on first floor of Town Hall	\$14,200
Police/Fire	Cargo Trailer	\$6,500
DPW	Highway Division replace remaining garage doors	\$5,000
Total:		\$25,700

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 held at Fowler Middle School

ARTICLE 14:

**NEW POLICE STATION, FIRE AND SCHOOL
FACILITIES REPAIR BOND AUTHORIZATION**

To see if the Town will vote to appropriate \$4.1 million to fund designing, constructing, equipping and furnishing a new police station at the Old Maynard Public Library Building, 197 Main Street, and conducting necessary repairs to the Public Safety Building at 1 Summer Street and to include all necessary equipment and personal property related thereto and to pay any and all costs, expenses, fees and charges relating thereto, including but not limited to engineers, architects, design consultants, and legal fees and that the Town Administrator is authorized to take any other action necessary to carry out this project, including but not limited to, executing and implementing any and all contracts, agreements or other documents reasonably related to carrying out this project and applying for and accepting any governmental or private monies; and to appropriate \$720,000.00 to fund the replacement of three boilers and associated components at the Maynard High School and the Green Meadow Elementary School and to fund repairs and upgrades to the Green Meadow Elementary School; and that the School Building Committee and or the Superintendent of Schools is authorized to take any other action necessary to carry out this project, including but not limited to, executing and implementing any and all contracts, agreements or other documents reasonably related to carrying out this project and applying for and accepting any governmental or private monies; and

further that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$4.82 million under Chapter 44 of the General Laws or any other enabling authority;

provided however this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 1/2) amounts required to pay the principal of and interest on the borrowing authorized under this article, or to do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$4,820,000.00
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted Yes 332, No 16 (232 need for a 2/3 vote) that the Town accept the article as printed in the warrant except the words "or to do or act thereon".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town Bylaw.

ARTICLE 15: SOLID WASTE CONTRACT

To see if the Town will vote to authorize the Town Administrator, with the approval of the Board of Health and the Board of Selectmen, to contract on behalf of the Town on solid waste issues; and

further to see if the Town will vote to authorize the Town Administrator, with the approval of the Board of Health and the Board of Selectmen, to enter into a 3 year contract with Northside Carting of North Andover, MA, for the collection of solid waste and recycling in the Town of Maynard. Said contract includes the possibility of (2) two one year extension years, extendable on terms agreeable to both parties;

To do or act thereon.

SPONSORED BY:	Board of Health
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Recommends

The following action was taken:

Voted that the Town accept the article as printed in the warrant except the words "To do or act thereon"

The Finance Committee recommended.

ARTICLE 16: COMMUNITY PRESERVATION FUNDS

To see if the town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative and operating expenses, community preservation projects and other expenses in fiscal year 2008, with each item to be considered a separate appropriation, in accordance with the requirements of Massachusetts General Laws Chapter 44B as follows:

<u>Appropriations:</u>	
From FY2008 estimated revenues for Committee Administrative and Operating Expenses	14,000
<u>Reserves:</u>	
From FY2008 estimated revenues for Historic Preservation	32,000
From FY2008 estimated revenues for Open Space	32,000
From FY2008 estimated revenues for Community Housing	32,000
From FY2008 estimated revenues for Budgeted Reserve	32,000

To do or act thereon.

SPONSORED BY: Community Preservation Committee
APPROPRIATION: \$142,000.00
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted that the Town appropriate \$14,000 from the Community Preservation Fund annual receipts for fiscal year 2008 to Committee Administrative and Operating Expenses and further that the Town appropriate from the same source, \$32,000 to Reserves for Historic Preservation, \$32,000 to Reserves for Open Space, \$32,000 to reserves for Community Housing and \$32,000 to General Reserves for a total appropriation of \$142,000.

The Finance Committee Recommended.

**ARTICLE 17: MASSACHUSETTS SCHOOL BUILDING AUTHORITY
(MSBA) MATCH STUDY AND ENGINEERING SURVEY**

To see if the Town will vote to raise and appropriate from free cash the sum of \$20,000.00 to partially fund a feasibility study of the Maynard High School facilities to be conducted, and partially funded by the Massachusetts School Building Authority (MSBA), contingent upon receiving approval from the MSBA to proceed with the project; and to raise and appropriate \$12,000.00 from free cash to conduct a geotechnical land survey of the Maynard High School properties for future capital planning purposes;

To do or act thereon.

SPONSORED BY:	School Committee
APPROPRIATION:	\$32,000.00
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted to accept the article as printed in the warrant except the words "to do or act thereon".

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 held at Fowler Middle School

ARTICLE 18: SCHOOL REPAIRS, UPGRADES AND REMEDIATION

To see if the town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$244,000.00, or any other sum, to fund the removal and backfilling of the underground oil storage tanks at Maynard High School and Green Meadow Elementary School, repair of the Maynard High School roof and the upgrading of the Maynard High School Library including but not limited to furnishings and equipment;

To do or act thereon.

SPONSORED BY:	School Committee
APPROPRIATION:	\$244,000.00
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted that the Town appropriate the balance remaining after the completion of the project authorized by Article 8 of the May 18, 1998 Annual Town Meeting, \$107,641.91; and further appropriate \$81,000 from free cash and \$55,358.09 from overlay surplus to fund the removal and backfilling of the underground oil storage tanks at Maynard High School and Green Meadow Elementary School, repair of the Maynard High School roof and the upgrading of the Maynard High School Library including but not limited to furnishings and equipment.

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 held at Fowler Middle School

**ARTICLE 19: GOVERNMENT ACCOUNTING STANDARDS BOARD
(GASB) ACTUARY STUDY**

To see if the Town will vote to raise and appropriate from free cash the sum of \$12,000.00 to fund an actuary study to meet state GASB requirements;

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$12,000.00
FINCOM RECOMMENDATION:	Recommends

The following action was taken:

Voted that the Town accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 held at Fowler Middle School

ARTICLE 20: STABILIZATION FUNDS

To see if the Town will vote to raise and appropriate from free cash the sum of \$30,200.00 to the Stabilization Fund;

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$30,200.00
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted (2/3 majority hand count) that the Town accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

Annual Town Meeting, May 21, 2007 held at Fowler Middle School

ARTICLE 21: FUND UPGRADE OF THE WASTEWATER TREATMENT PLANT

To see if the Town will vote to appropriate the sum of \$10,000,000.00 for the purpose of financing design costs, project management costs and construction costs of the Maynard Wastewater Treatment Plant Upgrade and including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$10,000,000.00 and issue bonds or notes therefore under (Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project; and

To do or act thereon.

SPONSORED:	Department of Public Works
APPROPRIATION:	\$10,000,000.00
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted Yes 219, No 17 (157 needed for a 2/3 vote) that the Town accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

Annual Town Meeting, May 21, 2007 held at Fowler Middle School

**ARTICLE 22: SENIOR TAX RELIEF – INCREASE TOTAL INCOME
ON DEFERRED TAXES**

To see if the Town will vote to adopt the maximum allowable gross receipts of \$40,000 annually for eligibility for the Senior Tax Deferral Program as allowed under Mass. General Laws Chapter 59, Section 5, Clause 41A effective July 1, 2007;

To do or act thereon.

SPONSORED BY:	Board of Assessors
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Recommends

The following action was taken:

Voted that the Town accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

Motion made and seconded to dissolve the May 21, 2007 Annual Town Meeting at 10:48 p.m.

Annual Town Meeting, May 21, 2007 – Fowler Middle School, 3 Tiger Drive.



COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

SPECIAL TOWN MEETING

To the Constable of the Town of Maynard, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble **IN FOWLER MIDDLE SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town**, on Tuesday, May 22, 2007 at 7:00 P.M. then and there to act on the following articles:

The following action was taken:

At 7:29 p.m. on May 22, 2007, the Moderator, Jim Coleman called the Special Town Meeting to order.

One hundred, twenty three (123) voters were in attendance.

**Motion made and seconded to waive the reading of the warrant in its entirety.
Motion carried.**

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 1:

FY2007 BUDGET AMENDMENT

To see if the Town will vote to appropriate and to transfer from available funds or otherwise to provide the sum of \$65,000.00 or any other sum, to pay for expenses incurred in Fiscal Year 2007 same to be spent under the direction of the appropriate authorities;

To do or act there on.

SPONSORED BY: Board of Selectmen

APPROPRIATION: \$65,000.00

FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Motion made and seconded to withdraw Article 1.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 2:

TOWN HEALTH INSURANCE

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$150,000.00, or any other sum, to fund the increased cost of health insurance;

To do or act thereon.

SPONSORED BY:	Treasurer/Collector
APPROPRIATION:	\$150,000.00
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted that the Town appropriate \$121,224.00 from free cash and \$1,057.91 from Overlay Surplus to FY2007 Health Insurance Expense.

The Finance Committee recommended.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 3:

AMEND ZONING BY-LAWS – USES

To see if the Town will vote to amend the Zoning Bylaws by changing the following portion of Section 2.3, Table of Uses, as follows: "Principal Uses, Residential Uses, Multi-family by changing the SP-A in the GR and B Zoning Districts to SP-P". The Table of Uses for such uses would then appear as follows:

<u>PRINCIPAL USES</u>	S-1	S-2	GR	B	CB	HC/I	I	GA	HRA	O
Multi-family dwelling	N	N	SP-P	SP-P	N	N	N	N	N	N

Legend

Permitted Use	Y
Prohibited Use	N
Special Permit – Board of Appeals	SP-A
Special Permit – Planning Board	SP-P
Special Permit – Board of Selectmen	SP-S

And to further amend the Zoning Bylaws, Section 5.1A, by deleting the phrase "a Single Residence District or" and inserting the word "the" before the phrase General Residence," so that the provision would state: "Any purpose authorized in the General Residence Districts."

And to further amend the Zoning Bylaws, Section 4.1C, by deleting the phrase "Zoning Board of Appeals" and replacing it with the phrase "Planning Board," so that the provision would state: "Dwellings for 3 or more families, if authorized by a special permit issued by the Planning Board as specified under Section 12.4 of these Zoning Bylaws, as amended."

To do or act thereon.

SPONSORED BY: The Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted Yes 93, No 11 (69 needed for a 2/3 vote) that the Town accept the article as printed in the warrant except the words "To do or act thereon".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 4:

AMEND ZONING BY-LAWS -- PARKING

To see if the Town will vote to amend the Zoning Bylaws by adding the following subsection to Section 16:

16.1A SPECIAL PERMIT GRANTING AUTHORITY (SPGA)

For the purposes of Section 16 of these Zoning Bylaws, unless otherwise noted, the Planning Board shall be the Special Permit Granting Authority.

Amend the Zoning Bylaws by deleting 16.2C in its entirety and replace it with the following:

C. RELIEF FROM PARKING STANDARDS – Under this section, relief from Parking Standards may be granted via Special Permit by the SPGA. The following shall apply when requesting relief from specific standards in Section 16 of these Zoning Bylaws:

- **16.3C Schedule of Uses:** The SPGA may grant relief from the schedule of uses according to the following rule: The maximum amount of parking reduction that may be allowed is 10% of the total proposed parking or 10 spaces, whichever is greater.
- **All other standards:** Unrestricted relief may be granted by the SPGA

In evaluating the Special Permit request, The SPGA shall use the following review criteria in addition to the criteria identified in Section 12.4 of these Zoning Bylaws:

1. A demonstration by the applicant to the satisfaction of the SPGA that there is no possible way to provide the parking required, or that doing so would 1) render the project infeasible (including the shared parking option), and 2) that a lack of compliance will not adversely effect either the use proposed (and its users) or the parking situation downtown.

Amend the Zoning Bylaws by deleting 16.3B in its entirety and replace it with the following:

16.3B MIXED USE REQUIREMENTS AND SHARED PARKING

The use of shared parking to fulfill parking demands noted above that occur at different times of day is strongly encouraged, and allowed through site plan approval.

Parking requirements for a proposed development may be met if the applicant can demonstrate that shared spaces will meet parking demands by using accepted methodologies (e.g. the Urban Land Institute Shared Parking Report, ITE Shared Parking Guidelines, or other generally accepted studies).

A request for shared use parking to meet minimum parking requirements must be made through the site plan review application;

To do or act thereon.

SPONSORED BY: The Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted Yes 99, No 8 (71 needed for a 2/3 vote) that the Town accept the article as printed in the warrant except the words, "To do or act thereon".

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 5:

GLENWOOD CEMETERY REPAIRS

To see if the Town will vote to appropriate from the Perpetual Care Fund, Glenwood Cemetery the sum of \$40,000.00 for improvements to fencing around the cemetery facing Great Road and Parker Street and other necessary repairs including the refurbishing of the Town of Maynard Tomb and the Maynard Family Tomb;

To do or act thereon.

SPONSORED BY:	Department of Public Works
APPROPRIATION:	\$40,000.00
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

This article was DEFEATED by a majority vote.

The Finance Committee did not recommend.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 6:

AMEND ZONING BY-LAWS – DOWNTOWN OVERLAY

To see if the Town will vote to amend the Zoning Bylaws by amending the second and third paragraphs of Section 14.4C as follows:

- Inserting in the second paragraph after the phrase “the Business,” the phrase “Downtown Overlay”.
- Inserting in the third paragraph after the phrase “Site Plan Review” in the first line, the following phrase: “that is not also within the Downtown Overlay District”.

To do or act thereon.

SPONSORED BY: The Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted Yes 108, No 10 (79 needed for a 2/3 vote) that the Town accept articles 6, 7 & 8 as printed in the warrant without the words, “to do or act thereon” be combined for discussion and that a single vote be taken on articles 6, 7 & 8 and that such vote shall be accepted as if each article had been voted upon individually.

The Finance Committee recommended.

The Planning Board recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 7: DOWNTOWN OVERLAY DISTRICT

To see if the Town will vote to amend the Zoning Bylaws by adding the following as Section 6F:

Section 6F

Downtown mixed-use Overlay District (DOD)

6F.1 PURPOSE

The purpose of this overlay district includes the following;

1. To foster a vibrant, attractive, and durable downtown;
2. To encourage quality development in the downtown that shall include site and architectural features consistent with the best development within the DOD as well as those standards set forth by the Planning Board through Site Plan Regulations;
3. Enable a modest increase in density of development in the downtown;
4. Enable mixed retail, commercial, residential uses;
5. Increase the effectiveness of allocation of parking spaces;
6. Improve the pedestrian experience in the downtown;
7. Provide greater flexibility in uses allowed that can enhance how downtown functions.
8. Recognize the value of the Assabet River and its value as a significant asset to the downtown;
9. Significantly increase views and physical access to the river while fostering development that proactively protects the River from storm water and the contaminants contained within.
10. To maintain and encourage appropriate massing and height of buildings that blend in and enhance the building elevations already in existence, in most cases a two-story street front facade

6F.2 APPLICABILITY

The DOD is an overlay district superimposed on the included portions of the underlying zoning districts. All use allowances, definitions, regulations and standards of the underlying zoning district shall apply within the DOD except where specifically modified or supplemented by this section. Where the DOD varies dimensional or other requirements otherwise set forth in the Protective Zoning By-Laws, the terms and conditions of the DOD shall control.

6F.3 DEFINITIONS

BUILDING HEIGHT: The vertical distance of the highest point of the roof beam in the case of a flat roof and of the mean level of the highest gable of a sloping roof as measured from the mean finished grade at all elevations of a building. Chimneys, ventilators, antennae, skylights, tanks, bulkheads, elevator equipment or solar panels shall not be considered part of the height of the building if such projections do not extend more than (5) five feet above the specific height limit.

BUILDING STORY That portion of a building included between the upper surface of a floor and the upper surface of the floor or roof next above.

AFFORDABLE UNIT A low or moderate incoming housing unit as defined in MGL Chapter 40B Section 20.

6F.4 SPECIAL PERMIT GRANTING AUTHORITY (SPGA)

For the purposes of Section 6F of the Protective Zoning Bylaws, unless otherwise noted, the Planning Board shall be the Special Permit Granting Authority.

6F.5 PERMITTED AND PROHIBITED USES

In addition to the uses permitted in the underlying district (see Section 2.3 of the Protective Zoning Bylaws), the following uses are permitted:

Use	Permitted (Y), Not Permitted (N), Special Permit (SP)
Multi-Family Dwelling (for lots with frontage on Main or Nason Streets bounded by Florida Road and Summer Street or for lots with frontage on Summer Street between Nason and Main Streets).	N
Multi-Family Dwelling (for lots that do not fall under the restricted area above)	SP
Mixed Use with 6 or fewer dwelling units	Y
Mixed Use with more than 6 dwelling units	SP

6F.6 DIMENSIONAL REQUIREMENTS

Dimensional Requirements	
Minimum Lot Requirements for Multi-Family and Mixed Use	
Area (square feet)	1,500 s.f. per residential unit (see Section 6F.4A)
Frontage (feet)	20 feet
Width (feet)	0
Maximum / Minimum Yard Requirements for Multi-Family and Mixed Use	
Front (feet) – Maximum / Minimum	10 / 0 ¹
Side (feet) – Maximum / Minimum	Unlimited / 0 ¹
Rear (feet) – Maximum / Minimum	Unlimited / 0 ¹
Maximum Building for Multi-Family and Mixed Use	
Maximum Lot Coverage %	90%
Building Height for All Uses	
Minimum Height (stories)	2 stories (see Section 6F.4B)
Maximum Height (feet)	45 feet

Notes: 1 – Increase by 15 feet when abutting a residential lot not within the Downtown Overlay District

6F.6A Special Permit for Multi-Family / Mixed Use Reduced Area Requirement

In order to provide maximum flexibility to prospective developers while ensuring sufficient safeguards for the Town, a Special Permit may be issued by the SPGA to reduce the minimum lot requirement for multi-family and mixed use to a minimum of eight-hundred (800) sq. ft. per residential unit if and only if all of the following conditions are met:

- 1 An executed Development Agreement between the Developer and The Town of Maynard acting by and through the Board of Selectmen and the Planning Board. The development agreement shall include all of the following:
 - a. Agreement from the developer to include in the development a number of “affordable” units equal to or greater than 15% of the total number of units in the development, rounded up to the nearest whole unit or an agreement from the developer to make a donation to the “Maynard Affordable Housing Trust” (or any equivalent town fund or account which is dedicated to the development of “affordable” housing stock) equal in value to the whole number of affordable units, multiplied by the “affordable unit equivalent” (in dollars). This “affordable unit equivalent” shall be determined by the Maynard Housing Authority, or in the absence of such an Authority, by the Board of Selectmen.

- b. Agreement from the Developer to make a donation to the Maynard Community Preservation Fund, or other equivalent town fund or account dedicated to the acquisition and preservation of open space or recreation land.

The development agreement may include any of the following but shall not be limited to the following:

c. Description of Development Characteristics:

- Type of housing
 - Number of units and/or bedrooms, Rental vs. owned, Percentage owner occupied if condominiums, Age restrictions, Subsidizations, Affordable component, Townhouse vs. garden style, Architecture (see Section 8.3 of Zoning Bylaws)
- Parking proposed, including underground
- Percentage and type of retail (if applicable)
 - Long term use guarantee (to remain in retail)
 - Sales of goods vs. restaurant uses defined
- Percentage and type of commercial use(s) if applicable
 - Flexibility of changing use to be allowed
 - Show consistent or reduced parking usage intensity
- Type and quality of construction proposed
- Number of stories/height
- Percent lot coverage

d. Mitigation / Infrastructure Improvements:

- To fund or contribute to the Town to fund the mitigation of impacts to Town services created by the proposed development. Examples include the following:
 - Public infrastructure improvements
 - Water supply wells, permitting, improvements
 - Water main improvements
 - Sewer main lines and structures
 - Sewage treatment plant upgrades/improvements
 - Storm water improvements, including aiding the Town to comply with municipal National Pollution Discharge Elimination System (NPDES) requirements.
 - Cable utilities improvements or conversion to underground utilities
 - Proposed traffic mitigation

2 In evaluating the Special Permit request, The SPGA shall apply the following review criteria in addition to the criteria identified in Section 12.4 of the Protective Zoning Bylaws:

- a. The proposal constitutes a high quality development with regards to construction materials, architectural design, and site design, which will enhance the downtown and the immediate neighborhood and provide significant benefit to the residents of the Town of Maynard as provided in the Purpose section 6F.1 of the Protective Zoning Bylaws.
- b. When applicable, the proposed development will provide effective protection of the Assabet River from stormwater runoff from new impervious surfaces being proposed.
- c. The proposed development will improve the functioning of the downtown by at least one of the following means:
 - Provide a significant improvement to the usage and/or number of public parking spaces in the downtown area;
 - Provide a significant improvement to the effectiveness of the parking space allocation of the downtown area;

- Provide a significant improvement to the pedestrian experience in downtown Maynard;
 - Provide a significant improvement to the water quality of current stormwater runoff reaching the Assabet River;
 - Increase views and access to the Assabet River;
 - Provide a significant improvement to the functioning of the downtown area;
- d. The proposed development is designed in a manner that is compatible with the existing natural features of the site and is compatible with the characteristics of the surrounding area.

6F.6B Special Permits for Reduced Building Height

While increased density is one of the goals of the DOD, situations may arise in which development of multi-story structures may not be practical. In such cases, an applicant may request relief from the minimum building height as identified within this section through a Special Permit.

In evaluating the Special Permit request, The SPGA shall use the following review criteria in addition to the criteria identified in Section 12.4 of these Zoning Bylaws:

1. Ability of the reduced height development to fit within the surrounding streetscape.
2. That the single story building proposed is the only reasonable, practicable alternative for development of the site in question. Alternatives need not be economically equivalent.
3. That there are circumstances particular to the site in question that do not apply to the neighborhood in general.
4. That adherence to the bylaw requirement for a multi-storied building will impose unreasonable hardship on the development of the site and its owners.
5. The proposed development purpose is an allowed use in the underlying district and/or the overlay district, and could not be accomplished with a multi-story structure.

6F.7 PARKING STANDARDS WITHIN THE DOD

Parking requirements in the DOD are designed to allow existing first floor uses to meet their parking requirements based on non-contracted use of existing public parking in the downtown and to acknowledge that shared parking solutions work well in downtowns where users typically will visit multiple destinations within walking distance of each other.

1. Minimum Parking Required. The reuse of any pre-existing (prior to the adoption of the DOD) 1st floor non-residential space is exempt from minimum parking space requirements. The expansion of the footprint of such space by less than 500 square feet (s.f.) of gross floor area (g.f.a.) is also exempt from minimum parking requirements provided that the new use is the same or less intensive with regard to minimum parking required (Table 6F-1) as the prior use. For changes or expansions of less than 500 s.f. of g. f. a. that are for a more intensive use with regard to parking, additional parking must be provided for the difference between the calculated current Minimum Parking Requirements of the pre-existing use and the new, more intensive use. For expansions greater than or equal to 500 s.f. of g.f.a., parking must be provided for said expansion by using the total expansion size and the schedule of uses as identified in Table 6F-1.

For all other uses, the following schedule of uses shall supersede the schedule identified in Section 16:

Table 6F-1: Parking Schedule of Uses:

USE	PARKING REQUIREMENT
Dwelling unit	1.5 spaces per unit
Retail	One Space per 500 sq.ft. of gross floor area (g.f.a.)
Office	One Space per 500 sq.ft. of g.f.a.
Medical office	One Space per 400 sq. ft. of g.f.a.
Restaurant	One Space per 85 sq. ft. of g.f.a.
Hotel, motel, bed & breakfast	One Space per sleeping room, plus 1 space per 400 sq. ft. of meeting space
Manufacturing, industrial	One Space per 1,000 sq.ft. of g.f.a.
Other uses not specifically noted here	See Section 16 for parking requirement.

2. Parking Location

Parking shall be provided on the same lot as the proposed use. When on-site parking cannot fulfill the entire parking requirement of the proposed use(s), the remaining parking requirement may be fulfilled by parking on a separate lot within a non-residential district through a Special Permit. The proposed offsite lot must be within 1,000 ft. of the lot to be developed.

If the separate lot is not under common ownership with the original lot, a Special Permit issued under this provision for the off-site spaces shall require a lease of said lot for a length of not less than 5 years.

3. Mixed Use and Shared Use Parking

Refer to Section 16.3B of these Zoning Bylaws for more information.

4. Special Permit to Reduce Minimum Parking Requirement

Refer to Section 16.2C of these Zoning Bylaws for more information.

6F.8 REQUIREMENT FOR SITE PLAN APPROVAL BY THE PLANNING BOARD

The provisions of Section 14, Site Plan Approval, shall apply to uses, buildings and structures permitted by right or by special permit in the zoning district;

To do or act thereon.

SPONSORED BY: The Planning Board
 APPROPRIATION: None
 FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted Yes 108, No 10 (79 needed for a 2/3 vote) that the Town accept articles 6, 7 & 8 as printed in the without the words, "to do or act thereon" be combined for discussion and that a single vote be taken on articles 6, 7 & 8 and that such vote shall be accepted as if each article had been voted upon individually.

The Finance Committee recommended.

The Planning Board recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 8:

AMEND ZONING MAP

To see if the Town will vote to amend the Protective Zoning By-laws of the Town of Maynard and the Zoning Map of Maynard to create a Downtown Overlay District in the Town to overlay approximately 53 acres of land centered on the Maynard Downtown as described below and as depicted on the map titled "Maynard Downtown Overlay District" dated April 21st, 2007:

Notes:

1. All lots referenced below in the overlay district description refer to lots shown on Town of Maynard official Assessor's Maps 9, 14 and 15 as of January 1, 2005.
2. The term "frontage" as used below in the overlay district description refers to any frontage on a way, not necessarily the lot's legal frontage.
3. The "TOWN PARKING LOT" as referenced below in the overlay district description refers to the town-owned paved parking area located between the crossing of the Assabet River and the southerly terminus of Maple Street, and located immediately west of Nason Street.
4. The "RAIL TRAIL" as referenced below in the overlay district description refers to Lots 292 and 335A.

All lots with frontage on RIVERBANK ROAD, except Lot 123 (Includes lots 113, 114, 115, 116, 117, 118, 119, 120, 121, 122);

All lots with frontage on MAIN STREET from the intersection of RIVERBANK ROAD to the intersection of RAILROAD STREET, except lot 201 (Includes lots 102, 103, 105, 106, 107, 108, 109, 110, 111, 112, 130, 130C, 287);

All lots with frontage on RAILROAD STREET from the intersection of MAIN STREET to the intersection of FLORIDA ROAD (Includes lots 96, 97, 98, 99, 100, 101);

All lots with frontage on FLORIDA COURT and to include Lot 93A (Includes lots 93, 93A, 94, 95);

All lots within an area bounded by MAIN STREET, FLORIDA ROAD, and RAILROAD STREET; (Includes lots 138, 139, 140, 141);

All lots within an area bounded by MAIN STREET, NASON STREET, SUMMER STREET, the TOWN PARKING LOT and FLORIDA ROAD (Includes lots 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154A, 154);

All lots within an area bounded by MAIN STREET, WALNUT STREET, HILLSIDE STREET, PARKER STREET (RTE. 27), WALTHAM STREET (RTE. 27 & 62) and MAIN STREET, including all lots fronting on RIVER STREET (Includes lots 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 183A, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 281A, 290, 380);

All lots with frontage on PARKER STREET (RTE. 27) from the intersection of EAST STREET to WALTHAM STREET (RTE. 27 & 62); also Lot 310 on EAST STREET and Lot 317 on WALTHAM STREET (Includes lots 88, 90, 309, 310, 314, 315, 316, 317);

Two lots with frontage on the east side of POWDER MILL ROAD between the intersection of WALTHAM STREET (RTE. 27 & 62) and the intersection of DOUGLAS AVENUE, and the two lots immediately to the east of each of these lots (Includes lots 320, 322, 330, 331);

Four lots with frontage on the west side of POWDER MILL ROAD between the intersection of WALTHAM STREET (RTE. 27 & 62) and the intersection of DOUGLAS AVENUE, including the lot directly across the street from DOUGLAS AVENUE (Includes lots 92, 93, 94, 381);

M. Removal of New Signs - The Building Commissioner shall order the removal of any new sign erected or maintained in violation of this bylaw. Fourteen days notice in writing shall be given to the owner of such sign, or of the building, structure, or premises on which such sign is located, to remove the sign or to bring it into compliance with the bylaw.

10.5 RESIDENTIAL DISTRICTS

In Residential Districts only the following types of signs may be erected or placed.

- A. Real estate sign advertising rental, lease, or sale of premises and not exceeding twelve (12) square feet in area.
- B. Sign or bulletin board incidental to a permitted use and not exceeding twelve (12) square feet in area.
- C. Sign advertising accessory use and not exceeding four (4) square feet in area.
- D. Temporary construction signs shall not exceed 16 square feet in area and shall not be left in place more than 14 days after the issuance of a Certificate of Occupancy, nor for a period of time exceeding 12 months.
- E. Setback: The furthest edge of any freestanding sign shall be a minimum of five (5) feet from any lot line.

10.6 NON RESIDENTIAL DISTRICTS

A. Total Sign Area

(1) Lots:

- a. In all Non-Residential Districts, the total area of all Wall Signs erected on a Lot shall not exceed twenty percent (20%) of the total first floor building(s) façade area. The first floor building façade area shall be calculated by multiplying the lineal frontage of a building or storefront by its total first floor or entrance level height.
- b. Signs proposed in conjunction with a development requiring site plan approval may, by special permit, be increased in size to a maximum of twenty-five (25%) percent of the total first floor facade area as described in Section 10.6A.1a

(2) Individual Establishments:

- a. In the Central Business District and the Downtown Overlay District, the maximum allowable total permanent sign area for each establishment shall be thirty (30) square feet, except as provided for in Section 10.6.C. In the Central Business District and the Downtown Overlay District, no individual permanent sign shall exceed sixteen (16) square feet/
- b. In all other Non-Residential Districts, the maximum allowable total permanent sign area for each establishment shall be fifty (50) square feet, except as provided for in Section 10.6.C. In all other Non-Residential Districts, no individual permanent sign shall exceed twenty-four (24) square feet.

B. Principal Signs – No more than three principal signs shall be allowed for each business establishment. A principal sign may be a wall sign, a projecting sign, a free standing sign, a permanent banner or permanent sandwich board.

C. Secondary Signs - If a business establishment consists of more than one building, or if a building has secondary frontage on a street or parking area, a secondary sign may be affixed to one

wall of each building or to the second side. Secondary signs shall not exceed sixteen (16) square feet.

D. Directories - Where there are three (3) or more businesses on a lot, or there are businesses without an entrance on the street frontage, a directory may be permitted for the purpose of traffic direction and control. The size of the directory shall not exceed nine (9) square feet plus one and one-half (1½) square feet per business establishment. Such a directory shall be included in the calculation of total permitted sign area for the lot.

E. Height. The maximum height of any portion of any free standing sign shall not be more than 15 feet above the average grade of the ground at the base of the sign prior to its' installation.

F. Setback.

(1) There is no setback requirement in the Central Business District.

(2) In all other Non-Residential Districts, the furthest edge of any freestanding sign shall be a minimum of fifteen (15) feet from any lot line.

10.7 GAS STATION SIGNS (Reserved)

10.8 OUTDOOR DISPLAY OF GOODS AND MERCHANDISE (Reserved)

10.9 RELIEF FROM REGULATIONS

The Maynard Planning Board may grant relief from the provisions of Section 10 of these Zoning Bylaws as follows:

A. Specifically detailed through the granting of an approved Site Plan.

B. Specifically detailed through the granting of an approved Special Permit.

(1) Application for a Special Permit shall comply with the procedures specified in Section 12 of these By-Laws.

(2) The fee for a Special Permit which involves only signage and relief from this Section shall be identified in the Schedule of Fees as established by Appendix A-V.K of this Zoning Bylaw.

C. The Planning Board may not waive the requirements for clearance or projection distance for a Projecting Sign.

D. The Planning Board may not waive any requirements of the Massachusetts State Building Code, current edition.

E. Offsite Signage on town owned land: An applicant may apply for the installation of a sign on town owned land only through a special permit application with the Board of Selectmen acting as the Special Permit Granting Authority.

10.10 SEVERABILITY

If any section or sections or parts of any section of this by-law is for any reason declared invalid or unconstitutional by any court, every other section, paragraph and part shall continue in full force and effect;

To do or act thereon.

SPONSORED BY: The Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted Yes 96, No 13 (73 needed for a 2/3 vote) that the Town accept the article as printed in the warrant except the words, "To do or act thereon".

The Finance Committee recommended.

The Planning Board recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 9:

APPROPRIATION OF CHAPTER 90 FUNDS

To see if the Town will vote to appropriate the sum of \$210,282 for maintaining, repairing, improving and constructing public ways and the purchase of roadway equipment under the provisions of the M.G.L., Chapter 90, said sum to be reimbursed to the Town of Maynard at a rate of 100%;

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$210,282
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted that the Town accept the article as printed in the warrant except the words. "To do or act thereon".

The Finance Committee recommended.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

All lots with frontage on ACTON and WALTHAM STREETS from the intersection of POWDERMILL ROAD and WALTHAM STREET to the intersection of GLENDALE STREET and ACTON STREET, including all lots with frontage on ACTON COURT, Lot 39 with frontage on Pleasant Street, and Lot 52 with frontage on Deane Street (Includes lots 12, 13, 29, 30, 31, 32, 33, 34, 35, 36, 38, 39, 40, 52, 53, 54, 89, 91);

All lots within an area bounded by SUMMER STREET, ACTON STREET and GLENDALE STREET (Includes lots 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 73, 282, 283);

All lots within an area bounded by SUMMER STREET, GLENDALE STREET, ACTON STREET and NASON STREET (Includes lots 56, 56A, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 281, 289);

All lots within an area bounded by NASON STREET, ACTON STREET, the RAIL TRAIL parcel and SUMMER STREET (Includes lots 227, 227A, 228, 229, 230, 231, 232, 233, 284, 285, 292A, 336, 337, 338, 339);

All lots within an area bounded by MAIN STREET, NASON STREET, and SUMMER STREET (Includes lots, 74, 75, 76, 77, 155, 156, 157, 159, 160, 161, 162, 163, 164, 165, 166, 168, 169, 170, 171, 172, 173);

All lots fronting on the westerly side of the TOWN PARKING LOT from the crossing of the Assabet River to the intersection with Summer Street (Includes lots 74, 75, 91, 92);

To do or act thereon.

SPONSORED BY: The Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted Yes 108, No 10 (79 needed for a 2/3 vote) that the Town accept articles 6, 7 & 8 as printed in the without the words, "to do or act thereon" be combined for discussion and that a single vote be taken on articles 6, 7 & 8 and that such vote shall be accepted as if each article had been voted upon individually.

The Finance Committee recommended.

The Planning Board recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

ARTICLE 10: AMEND ZONING BY-LAWS – SIGNS

To see if the Town will vote to amend the Zoning Bylaws by deleting Section 10 in its entirety and replace it with the following:

Section 10 – SIGNS

10.1 **PURPOSE**

This section of the Maynard Protective Zoning Bylaw is designed to provide standards for the installation of signs so as to further the objectives of the Community Development Plan; promote the general welfare of the community; protect public health and safety; reduce traffic hazards; protect property values; and promote economic development. This is accomplished by encouraging the creation of an aesthetic appearance throughout the Town of Maynard, through the use of attractive and appropriate signage.

10.2 **APPLICABILITY**

A sign, whether temporary or permanent, shall require a building permit and shall comply with the Massachusetts State Building Code, as amended, except for temporary real estate signs and temporary construction signs. Flags and temporary signs for political or charitable purposes, for public organizations, for states and political subdivisions thereof, and international and national flags are exempt from the provisions of this section, as are interpretative signs, provided that said signs, in the opinion of the Building Commissioner, do not create an undue safety or traffic hazard by reason of impeding minimum sight distance requirements as established by the American Association of State Highway Transportation Officials (AASHTO).

10.3 **DEFINITIONS**

AREA OF SIGN: The area, including all lettering, wording, and accompanying designs and symbols, together with the background on which they are displayed, the frame around the sign, and any "cut outs" or extensions, but not including any supporting structure, bracket or bracing. Calculation of sign areas shall use the following formulae:

1. For two-dimensional signs affixed to or fabricated from a mounting background or signboard: the area shall be the smallest rectangular plane that wholly contains the sign.
2. For two-dimensional signs consisting of individual letters or symbols affixed directly to the building wall, window, or awning: the area shall be the smallest area enclosed by a series of straight lines connected at right angles which encompasses all of the letters and symbols.
3. For two-dimensional double-faced signs less than four (4) inches thick: use the area of one face as calculated under subparagraph.
4. For three-dimensional signs, double-faced signs greater than four (4) inches thick, objects used as signs, and "V" shaped signs: the area shall be determined by the largest of either the front or side projected view of the sign.

BRACKET: A device used to attach a sign to a building other than with screws or bolts.

CLEARANCE: A completely open and unobstructed space measured from the ground level to the lowest portion of a hanging sign. No less than eight feet (8') clearance shall be allowed when the sign is over a public or private way or walking area.

ILLUMINATION: The act of supplying or brightening a sign with light. Lighted signs shall be illuminated only by a steady, stationary light without causing harmful glare for motorists, pedestrians or neighboring premises. Sign illumination is permitted only between the hours of seven o'clock in the morning and eleven o'clock in the evening, except that signs may be illuminated during any hours establishments are open to the public. The sources of artificial light shall include: enclosed or protected neon (exposed illuminated neon shall not be allowed); and lighting from an exterior source(s); but all flashing, changing, or intermittent illumination is prohibited, except for time/temperature signs and holiday decorations. Lighting from an internal source(s) shall not be allowed.

LINEAL FRONTAGE: The length in feet of a building or storefront which abuts a street or public right-of-way at its first floor or entrance level.

SIGN: Any two or three dimensional fabrication, or assembly, including its supporting structure, consisting of any letter, figure, character, symbol, emblem, mark, design, pictorial representation, stripe, line, trademark, reading matter or illuminating device, constructed, attached, erected, fastened, or manufactured in any manner whatsoever so that the same shall be used for the attraction of the public to any place, subject, person, firm, corporation, business, public performance, article, machine or merchandise whatsoever, and displayed in any manner for recognized identification or advertising purposes. "SIGNS" shall be divided into the following categories:

1. **Awning Sign:** Any sign painted, sewn or attached onto an awning. Awnings may not extend more than Thirty Six (36) inches into the Public Way. Awnings shall conform to the Massachusetts State Building Code.
2. **Banner Sign:** Any sign constructed of fabric or flexible material. Pennants and flags are banner signs. Banner signs may be used as permanent and temporary signs. A permanent banner sign shall not exceed sixteen (16) square feet in size.
3. **Directory Sign:** Any sign which contains listings of two or more commercial uses or users. A directory sign shall be designed and constructed with provisions for changes of listing without reconstruction of the entire sign.
4. **Free-standing sign:** Any sign structurally separate from the building, being supported on itself, on a standard, or on legs. Free standing signs shall be non-moveable and permanently anchored.
5. **Plaque or Historic Marker:** A permanent, non-illuminated sign which identifies a structure or site designated by the Maynard Historical Commission as being historically significant. In the case of a structure, said sign shall be attached parallel to the structure and shall not exceed four (4) square feet. In the case of a site, said sign shall be placed on a structure or shall be freestanding, and shall not exceed four (4) square feet in area. The sign area for a plaque or historic marker shall not be figured in the allowable sign area for the structure or site.
6. **Projecting Sign:** A sign which extends forward or out from a facade of a building. Signs shall project no more than five feet (5') from a building or two-thirds (2/3) of the width of the sidewalk, whichever is less. A Projecting Sign shall not exceed eight (8) square feet in area.
7. **Sandwich Board Sign:** A sign structurally separate from a building and being supported on itself, usually on legs; a sandwich board sign shall be moveable and without permanent anchoring. Said sign shall not be more than six (6) square feet in area, as calculated for two-dimensional double-faced signs, shall be constructed of materials intended for outdoor use and shall not impair visibility or ability to use any public way or public area.

SPECIAL PERMIT GRANTING AUTHORITY: For the purposes of Section 10 of the Maynard Protective Zoning Bylaws, The Town of Maynard Planning Board shall be considered the Special Permit Granting Authority (SPGA) unless otherwise noted.

TEMPORARY SIGN: A sign which is intended for a limited period of display. A temporary sign may be erected for a period not to exceed the time frames listed in the following categories. A temporary sign that does not meet the following criteria shall be subject to the same requirements as for permanent signs.

1. Poster-type signs, construction signs, and real estate signs are considered temporary signs provided they meet the following necessary criteria:
 - a. Poster-type sign:
 - (1) may not occupy more than twenty (20)% of the window area and may not be attached to the exterior surface of the window.
 - (2) shall be related to use conducted or goods available on the premises.
 - (3) may not be used for more than twenty-eight (28) consecutive days.
 - b. Construction sign:
 - (1) identifies parties involved in construction on the same premises only

- (2) shall not contain advertising
- (3) shall not be utilized for more than one (1) year, or for the duration of work on the lot, whichever is longer
- (4) shall not exceed sixteen (16) square feet in area.
- (5) shall be removed promptly by contractor within fourteen (14) calendar days of the completion of work.

c. Real Estate sign:

- (1) shall be related to sale, rental, or lease of same lot shall not be more than twelve (12) square feet in area.
- (2) shall be removed within seven (7) calendar days after sale, rental, or lease.

2. Any banner sign shall be considered a temporary sign provided it meets the following criteria:

a. A banner sign intended to advertise a business establishment prior to permanent signing:

- (1) shall be erected for a maximum of thirty (30) calendar days
- (2) shall be no larger than twenty (24) square feet in area per business
- (3) shall be attached to the building.

b. A banner sign intended to advertise a special event:

- (1) shall be no greater than seventy-five (75) square feet in area if placed across a public street; otherwise, shall be no greater than twenty (24) square feet in area.
- (2) shall be erected for a maximum of sixty (60) calendar days, and
- (3) shall be removed within three (3) calendar days after the event is over.

3. A sandwich board sign shall be considered a temporary sign provided that it meets the following criteria:

- a. the sign is intended to advertise a special event or seasonal product
- b. it shall be erected for a maximum of thirty (30) calendar days within any twelve-month period.

WALL SIGN: Any sign painted on or affixed to a building wall is a wall sign. Wall signs consist of two basic categories:

- 1. Directly applied: painted or three-dimensional letters applied directly to a building surface.
- 2. Independent Wall Sign: painted, incised or three-dimensional letters affixed to a sign board which is then attached to a building surface.

WINDOW SIGN: Any temporary or permanent sign affixed to the surface of the glass of any part of any building. Window sign(s) shall not occupy, in total, more than twenty percent (25%) of the glass area and may not be attached to the exterior surface of the glass. Window signs shall contain no letters greater than nine (9) inches in height. Any interior sign which is within five feet (5') of the window glass and which is visible from the outside of the building shall be considered a window sign even though it may not be affixed directly to the glass. Window displays of actual products or merchandise for sale or rent on the business premises shall not be considered window signs.

10.4 GENERAL REGULATIONS

A. Signs shall not project above the roof or front parapet of a building.

B. Prohibited Signs - Pennants, streamers, advertising flags, spinners, balloons, windsocks or aerially supported devices will not be allowed, except as may be specifically allowed by an approved Site Plan Review and/or Special Permit from the SPGA.

C. Movement or Moving Parts. No sign shall move or contain any moving parts, except portions of a sign which indicated date, time and/or temperature.

D. Off-Premise Signs - No off-premise signs will be allowed, except as allowed by the provisions of Section 10.9.

E. Traffic Safety - No sign shall be erected in such a way as to create a traffic hazard in the opinion of the Building Commissioner.

F. Support by Utility Poles or Vegetation - No sign will be allowed to be attached to utility poles or vegetation.

G. Vehicles - No truck or other vehicle will be used as a sign.

H. Nullification - A sign permit shall become null and void if the work for which the permit was issued has not been completed within a period of six months from the date of the permit provided, however, that the Building Commissioner may, in his discretion, issue extensions covering a period not to exceed one year from the date of issue of the original permit.

I. Inspection - Any sign may be inspected periodically by the Building Commissioner for compliance with this bylaw and other requirements of law.

J. Existing Signs - Existing signs are defined as those erected before the adoption of this bylaw, and are classified into one of four separate categories. These are:

- (1) Conforming signs which comply with all provisions of this bylaw in its most recently amended form.
- (2) Prohibited signs, as specified in Section 10.4.B.
- (3) Non-complying signs are signs that were not lawfully erected subsequent to the adoption of this bylaw and as described in Section 7.1.2 of the Maynard Protective Zoning Bylaws.
- (4) Non-conforming signs as described in Section 7.1.1 of the Maynard Protective Zoning Bylaws.

K. Modification of Non-Conforming Signs.

- (1) Non-conforming signs which are enlarged, reworded, redesigned, replaced, or altered in any way including repainting in a different color or re-lettering, shall comply immediately with all provisions of this bylaw; and provided further that any such sign which has deteriorated to such an extent that the cost of restoration would exceed thirty-five (35) percent of the replacement value of the sign at the time of replacement shall not be repaired or rebuilt or altered except to conform to the requirements of this bylaw.
- (2) Existing non-conforming protected signs may remain, and may be altered with the exception of increasing their size, unless the cost of any such alteration shall exceed 50% of the replacement cost for a new conforming sign, or, if enlarged, reworded, redesigned, replaced or altered as provide in Section 10.4.K(1), above.

L. New Signs - Any sign erected after the adoption of this bylaw shall be considered a new sign and shall conform to the provisions of this bylaw as amended.

ARTICLE 11: COLLECTIVE BARGAINING AGREEMENT, LOCAL 1156

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to fund a Collective Bargaining Agreement between the Town of Maynard and Public Employees' Union Local 1156, Maynard Department of Public Works, or to take any other action relative thereto. Such agreement to be effective July 1st, 2007.

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	Unknown
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Motion made and seconded that Article 11 be WITHDRAWN and no further action be taken.

Motion made and seconded to dissolve the May 22, 2007 Special Town Meeting at 9:22 p.m.

Special Town Meeting, May 22, 2007 – Fowler Middle School, 3 Tiger Drive

SPECIAL TOWN ELECTION – TUESDAY – JUNE 12, 2007

Pursuant to Warrant #773, the Special Town Election was held on June 12, 2007, in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1

Warden: Betsy Wilson
 Clerk: Susan Russell
 Number of ballots cast: 548
 Tabulation completed at: 8:00 P.M.
 Absentee ballots cast: 9

Precinct #2

Warden: Barbara Currin
 Clerk: Florence Tomyl
 Number of ballots cast: 454
 Tabulation completed at: 8:30 P.M.
 Absentee ballots cast: 10

Precinct #3

Warden: Marilyn Hanson
 Clerk: Rita Richard
 Number of ballots cast: 535
 Tabulation completed at: 8:30 P.M.
 Absentee ballots cast: 13

Precinct #4

Warden: Martha Maria
 Clerk: Virginia Murphy
 Number of ballots cast: 414
 Tabulation completed at: 8:30 P.M.
 Absentee ballots cast: 7

Total votes cast: 1951

QUESTION 1:

“Shall the Town of Maynard be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to finance designing, constructing, equipping and furnishing a new police station at the Old Maynard Public Library Building, 197 Main Street, and conducting necessary repairs to the Public Safety Building at 1 Summer Street, and to finance the replacement of three boilers and associated components at the Maynard High School and the Green Meadow Elementary School and repairs and upgrades to the Green Meadow Elementary School?”

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Question 1					
Blanks	0	0	0	0	0
Yes	402	339	410	282	1433
No	146	115	125	132	518
Total:	548	454	535	414	1951

STATE PRIMARY - TUESDAY SEPTEMBER 4, 2007

Pursuant to Warrant #775, the State Primary was held on September 4, 2007, in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1

Warden: Betsy Wilson
 Clerk: Katherine B. Thorp
 Number of ballots cast: 267
 Tabulation completed at: 8:30 p.m.
 Absentee ballots cast: 13

Precinct #2

Warden: Barbara Currin
 Clerk: Florence Tomyl
 Number of ballots cast: 307
 Tabulation completed at: 8:30p.m.
 Absentee ballots cast: 4

Precinct #3

Warden: Marilyn Hanson
 Clerk: Rita M. Richard
 Number of ballots cast: 300
 Tabulation completed at: 8:30 p.m.
 Absentee ballots cast: 8

Precinct #4

Warden: Martha Maria
 Clerk: Virginia Murphy
 Number of ballots cast: 250
 Tabulation completed at: 9:0p.m.
 Absentee ballots cast: 7

Total votes cast: 1191

Democratic Party: 986

Republican Party: 202

Green-Rainbow Party: 3

Working Families: 0

DEMOCRATIC PARTY

	PRCT.1	PRCT.2	PRCT.3	PRCT.4	TOTAL
REPRESENTATIVE IN CONGRESS					
Blanks	0	0	0	0	0
Eileen M. Donoghue	46	32	38	31	147
James B. Eldridge	111	110	106	78	405
Barry R. Finegold	3	15	9	6	33
James R. Miceli	6	4	1	2	13
Nicola S. Tsongas	101	97	100	90	388
Write-ins	0	0	0	0	0
Total:	267	258	254	207	986

STATE PRIMARY - TUESDAY SEPTEMBER 4, 2007

REPUBLICAN PARTY

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
REPRESENTATIVE IN CONGRESS					
Blanks	0	0	0	0	0
Jim Ogonowski	52	41	32	30	155
Thomas P. Tierney	13	7	12	13	45
Write-ins	0	1	1	0	2
Total:	65	49	45	43	202

GREEN-RAINBOW PARTY

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
REPRESENTATIVE IN CONGRESS					
Blanks	0	0	1	0	1
Write-ins	1	0	1	0	2
Total:	1	0	2	0	3

WORKING FAMILIES

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
REPRESENTATIVE IN CONGRESS					
Blanks	0	0	0	0	0
Write-ins	0	0	0	0	0
Total:	0	0	0	0	0

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
REPRESENTATIVE IN CONGRESS					
Blanks	0	0	0	0	0
Write-ins	0	0	0	0	0
Total:	0	0	0	0	0

SPECIAL STATE ELECTION – OCTOBER 16, 2007

Pursuant to Warrant #776, the State Election was held on October 16, 2007 in all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1

Warden: Betsy Wilson
 Clerk: Katherine Thorp
 Number of ballots cast: 522
 Tabulation completed at: 8:20
 Absentee ballots cast: 15

Precinct #2

Warden: Barbara Currin
 Clerk: Florence Tomy
 Number of ballots cast: 428
 Tabulation completed at: 8:25
 Absentee ballots cast: 9

Precinct #3

Warden: Marilyn Hanson
 Clerk: Rita M. Richard
 Number of ballots cast: 477
 Tabulation completed at: 8:20
 Absentee ballots cast: 11

Precinct #4

Warden: Martha Marie
 Clerk: Virginia Murphy
 Number of ballots cast: 410
 Tabulation completed at: 8:30

Absentee ballots cast: 8

Total votes cast: 1837

	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
REPRESENTATIVE IN CONGRESS					
Blanks	0	0	0	0	0
Jim Ogonowski	212	139	156	134	641
Nicola S. Tsongas	297	268	304	261	1130
Kurt Hayes	8	9	8	7	32
Patrick O. Murphy	4	6	7	6	23
Kevin J. Thompson	1	4	2	1	8
Write-ins	0	2	0	1	3
Total:	522	428	477	410	1837



COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

SPECIAL TOWN MEETING

To the Constable of the Town of Maynard, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the voters of said Maynard, to assemble in **FOWLER MIDDLE SCHOOL AUDITORIUM**, Three Tiger Drive in said town, on **Monday, October 29, 2007 at 7:00 P.M.** then and there to act on the following articles:

The following action was taken:

At 7:45 p.m. on October 29, 2007, the Moderator, Jim Coleman called the Special Town Meeting to order.

A quorum of one hundred (100) voters were in attendance.

The Pledge of Allegiance was lead by the Moderator.

Motion made and seconded to waive the reading of the warrant in its entirety but made a part of the record of the meeting, and that the Moderator be permitted to refer to each article by subject matter instead of reading each article completely.

Motion carried.

Report of the Public Safety Building Committee was presented by the committee chairman, Michael Smith as a work in progress.

ARTICLE 1:

DISPOSE SURPLUS EQUIPMENT

TO SEE IF THE TOWN WILL VOTE TO: authorize the Board of Selectmen to dispose of surplus and/or obsolete equipment or materials, as authorized by M.G.L. Ch. 30B, Uniform Procurement Act, as amended from time to time;

To do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Recommended

The following action was taken:

Voted to accept the article as printed in the warrant except for the words "To do or act thereon".

The Finance Committee recommended.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 2:**FY2008 BUDGET AMENDMENT**

To see if the Town will vote to amend the FY08 Operating Budget as Follows:

FY08 Proposed Operating Budget Amendments

DEPT.	ACCOUNT NAME		APPROVED	RECOMMENDED	DIFFERENCE
			LINE ITEM FY 2008	LINE ITEM AMENDMENTS FY 2008	
122	SELECTMEN - SALARY	122-1111	190,000.00	194,500.00	4,500.00
141	ASSESSORS - SALARY	155-4043	98,132.00	107,332.00	9,200.00
149	TREASURER/COLLECTOR - SALARY	149-1111	117,320.00	129,891.00	12,571.00
135	TOWN ACCTNT - SALARY	135-1111	93,529.00	104,029.00	10,500.00
612	ROOSEVELT BUILDING - MAINTENANCE	612-2222	97,500.00	94,500.00	(3,000.00)
810	SCHOOL EXPENSE	810-2222	2,424,310.00	2,464,310.00	40,000.00
945	TOWN INSURANCE EXPENSE	945-2222	162,000.00	142,000.00	(20,000.00)
175	PLANNING BOARD - SALARY	175-1111	31,250.00	37,250.00	6,000.00
610	LIBRARY - SALARY	955-2222	302,970.08	306,970.08	4,000.00
210	POLICE - OUTLAY	210-3333	0.00	25,000.00	25,000.00
122	AUDIT/ASSESSOR - EXPENSE	122-1112	0.00	5,000.00	5,000.00
424	STREET LIGHTING - EXPENSES	424-2222	148,000.00	128,000.00	(20,000.00)
TOTAL BUDGET AMENDMENT					73,771.00

For an amended Total Operating Budget of \$28,453,735.00 for fiscal year 2008;
And further to raise and appropriate from taxation the sum of \$28,228,135, appropriate from
Ambulance Receipts the sum of \$185,600 and appropriate from Perpetual Care the sum of
\$40,000 for a Total Operating Budget of \$28,453,735;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$28,453,735.00
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted to accept the article as printed in the warrant except for the words "To do or act thereon".

The Finance Committee recommended.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 3:

SALARY ADMINISTRATION PLAN

To see if the Town, under the authority of Section 108A of Chapter 41 of the General Laws, will vote to amend the Maynard Salary Administration Plan by deleting the present Section 19 entirely and adding a new Section 19 as printed in the warrant;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

SALARY ADMINISTRATION PLAN--FY '08

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
FULL TIME EMPLOYEES												
OFFICE OF THE SELECTMEN												
Administrative Secretary	\$19.41	\$19.91	\$20.41	\$20.93	\$21.45	\$21.98	\$22.53	\$23.10	\$23.67	\$24.18	24.78	25.40
Assistant Town Administrator	\$52,000	\$53,300	\$54,633	\$55,999	\$57,399	\$58,834	\$60,305	\$61,812	\$63,358	\$64,941	\$66,565	\$68,229
OFFICE OF THE POLICE CHIEF												
Secretary	\$19.41	\$19.91	\$20.41	\$20.93	\$21.45	\$21.98	\$22.53	\$23.10	\$23.67	\$24.18	24.78	25.40
INFORMATION TECHNOLOGY												
IT Director	\$65,000	\$66,625	\$68,291	\$69,998	\$71,748	\$73,542	\$75,380	\$77,265	\$79,196	\$81,176	\$83,205	\$85,286
PUBLIC WORKS DEPARTMENT												
Superintendent	\$70,446	\$72,207	\$74,012	\$75,862	\$77,759	\$79,703	\$81,695	\$83,737	\$85,831	\$87,977	\$90,176	\$92,430
WWTP Manager	\$46,800	\$47,970	\$49,169	\$50,398	\$51,658	\$52,950	\$54,274	\$55,630	\$57,021	\$58,447	\$59,908	\$61,406
PART TIME EMPLOYEES												
OFFICE OF THE SELECTMEN												
Sealer of Weights and Measures Fee Basis												
Veteran's Agent Salary	\$1,250.00											
Registrar of Voters	\$105.00											
Clerk, Registrar of Voters	\$515.00											
Inspector of Wires Fee Basis												
Inspector of Animals	\$105.00											
Lock-up Keeper	\$125.00											
School Traffic Officer	\$515.00											
Gas Inspector Fee Basis												
Assistant Gas Inspector Fee Basis												
OFFICE OF COUNCIL ON AGING												
Clerk	\$10.81											
OFFICE OF REGISTRARS												
Canvassers Fee set by Town Clerk												

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8 Step 9 Step 10 Step 11 Step 12

PART TIME EMPLOYEES

POLICE DEPARTMENT

Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
School Crossing Guards			\$10.47	\$10.92								
Police Station Janitor				\$14.15 per hour								
Police Matron				\$15.92 per hour								

OFFICE OF TOWN ACCOUNTANT

Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
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OFFICE OF TREASURER/COLLECTOR

Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
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OFFICE OF TOWN CLERK

Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
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OFFICE OF CIVIL DEFENSE

Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
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OFFICE OF ASSESSORS

Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
Board members												\$1,000.00 annually

OFFICE OF THE BOARD OF HEALTH

Clerk/Stenographer	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36
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Milk and Restaurant Inspector, per day Fee Basis												
Agent Investigator, per day	\$375.00											
Bural of Animals	\$135.00											

LIBRARY DEPARTMENT

Inspector of Slaughtering No Salary												
Plumbing Inspector Fee Basis												
Assistant Plumbing Inspector Fee Basis												

Library Page	\$8.25 per hour											
Story Teller	\$15.81 per hour											
Part-time Help	\$10.55	\$11.16	\$11.78	\$12.40	\$12.71	\$13.02	\$13.33	\$13.63	\$14.26	\$14.62	\$14.99	\$15.36

The following action was taken:

Voted to accept the article as printed in the warrant except for the words "To do or act thereon".

The Finance Committee recommended.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 4:

REMEDIATION BOND AUTHORIZATION

To see if the Town will vote to appropriate \$600,000.00 to fund two remediation projects as follows:

Professional engineering services necessary to perform the remediation work required by the DEP at the Maynard DPW located at 38 Winter Street. This remediation will address the release of petroleum to soil and groundwater discovered during the replacement of 5,000 gallons of underground storage tanks at this location in 1999;

And professional services necessary to perform the remediation work required by the DEP Notice of Noncompliance at the Town landfill located on Waltham Street and the Board of Health is authorized to execute contracts pertaining to this project and take any other action necessary to carry out this project; and

further that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$600,000.00 under Chapter 44 of the General Laws or any other enabling authority, including the special legislation referred to below; that the Board of Selectmen is authorized to petition the state legislature for special legislation to allow the Town to borrow for a term of not in excess of 20 years for the DPW portion of the remediation project referred to above; and the Board of Selectmen is authorized to take any other action necessary to carry out this project; and

further to see if the Town will vote to authorize the Board of Selectmen to petition the legislature for legislation, if any, necessary to permit the Town to borrow for such projects; and

Further that the Town authorize the Board of Selectmen to submit the special legislation as follows, provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT AUTHORIZING THE TOWN OF MAYNARD TO BORROW MONEY FOR CERTAIN REMEDIATION WORK RELATING TO PETROLEUM CONTAMINATION AND RELATED COSTS

Be it enacted, etc., as follows:

SECTION I. The town of Maynard is hereby authorized to borrow from time to time such sums of money as may be necessary for the purpose of paying the costs of remediation work required by the Department of Environmental Protection at the town department of public works site at 38 Winter Street to address the release of petroleum to soil and groundwater discovered during the replacement of 5,000 gallon underground storage tanks at such site, including engineering services relating thereto and ongoing operating, assessment and remediation efforts as required by the Department of Environmental Protection or otherwise, and may issue bonds or notes therefor. Each authorized issue shall constitute a separate loan and each such loan shall be payable within 20 years from its date, Indebtedness incurred under this act shall not be included in determining the limit of indebtedness of the town under section 10 of chapter 44 of the General Laws but, except as provided herein, shall otherwise be subject to the provisions of that chapter,

SECTION 2, The vote of the town passed under article of the warrant for the town meeting held on October 29, 2007, authorizing a borrowing for the petroleum contamination remediation project described in section 1 of this act, is hereby ratified and confirmed.

SECTION 3. This act shall take effect upon its passage;

To do or to do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$600,000.00
FINCOM RECOMMENDATION:	Recommended

The following action was taken:

Voted: Yes 101, No 5 (71 needed for a 2/3 vote) that the Town accept the article as printed in the warrant except that the numbers "\$600,000.00" in the first and third paragraphs be changed to the number "\$400,000.00" and remove the words "To do or act thereon"

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 5:

FIRE STATION FEASABILITY STUDY

To see if the Town will vote to raise and appropriate, transfer from available sums, or otherwise provide the sum \$10,000 to fund a site selection and feasibility study for the Maynard Fire Department for the possible relocation and or renovation;

or to do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$10,000.00
FINCOM RECOMMENDATION:	Recommended

The following action was taken:

Voted: Yes 98, No 8 to abandon Article 20 of the May 15, 2006 Annual Town Meeting, Town Facilities Capital Needs Assessment and appropriate the funds raised from taxation, \$10,000.00 to fund the Fire Station Feasibility Study.

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 6:

**AMEND ZONING BYLAWS – SITE PLAN
REVIEW APPENDIX REFERENCE**

To see if the town will vote to:

Amend the Zoning Bylaws by changing the following portion of Section 14.3., as follows:

Changing the letter “I” after the word Appendix to “A” such that the entire sentence reads “The Site Plan Review Regulations are located in their entirety in Appendix A”;

To do or act thereon.

SPONSORED BY:

Planning Board

APPROPRIATION:

None

FINCOM RECOMMENDATION:

Makes no Recommendation

The following action was taken:

Voted: Yes 101, No 4 (70 needed for a 2/3 vote) to move the article as printed in the warrant except for the words, “To do or act thereon”.

The Planning Board recommended.

The Finance Committee made no recommendation.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 7: MUNICIPAL GARAGE ENGINEERING ASSESSMENT

To see if the Town will vote to raise and appropriate, transfer from available sums, or otherwise provide the sum of \$5,000 to pay for an engineering assessment of the Town Municipal Parking Garage;

or to do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$5,000.00
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 85, No 21 that the Town raise and appropriate from taxation the sum of \$5,000.00 to pay for an engineering assessment of the Town Municipal Parking Garage.

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 8: AMEND ZONING BYLAWS – SIGNS

To see if the town will vote to:

Amend the Zoning Bylaws by changing the following portion of Section 10.3, Definitions as follows:

In the definition, "**ILLUMINATION**" insert the phrase "light emitting diodes," after the phrase "(exposed illuminated neon shall not be allowed);" and insert the word "However," after the word "source(s)."

Therefore the new definition will read as follows:

ILLUMINATION: The act of supplying or brightening a sign with light. Lighted signs shall be illuminated only by a steady, stationary light without causing harmful glare for motorists, pedestrians or neighboring premises. Sign illumination is permitted only between the hours of seven o'clock in the morning and eleven o'clock in the evening, except that signs may be illuminated during any hours establishments are open to the public. The sources of artificial light shall include: enclosed or protected neon (exposed illuminated neon shall not be allowed); *light emitting diodes*, and lighting from an exterior source(s). *However*, all flashing, changing, or intermittent illumination is prohibited, except for time/temperature signs and holiday decorations. Lighting from an internal source(s) shall not be allowed;

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Makes no Recommendation

The following action was taken:

Voted: Yes, 83 No 22 (70 needed for a 2/3 vote) to amend the zoning bylaws by changing the following portion of Section 10.3, Definitions as follows:

Delete the definition of "ILLUMINATION".

Add the following definition of "ILLUMINATION"

ILLUMINATION: The act of supplying or brightening a sign with light. Illumination of signs will be subject to the following provisions:

- a. Lighted signs shall be illuminated only by a steady, stationary light without causing harmful glare for motorists, pedestrians or neighboring premises. Lighting designs shall also protect the night sky from unnecessary ambient light.
- b. Sign illumination is permitted only during those hours in which the associated establishment (s) is/are open to the public.
- c. Internally lit signage will not be permitted. All lighting for signs shall be external to the text and graphics of the signs.
- d. All flashing, changing, or intermittent illumination is prohibited.
- e. Exceptions to section, "b", "c" and "d" above shall include: time/temperature signs, holiday decorations, and exposed neon "open house signs. Exposed neon open signs shall be restricted in size to a maximum of 20 inches tall, and 30 inches wide.

The Finance Committee made no recommendation

The Planning Board recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 9:

CITIZENS EMERGENCY RESPONSE COMMITTEE

To see if the Town will vote to amend the Town of Maynard Town By-laws Chapter XIII, Section 2 by approving an additional Town Committee which will be named the Maynard Citizen's Corps (MCC) and will meet the Federal designation of the Citizens Emergency Response Team (CERT), the latter designation requiring certification from FEMA. Said Committee to function as a citizen's support group in all Town emergencies as deemed necessary by other Town Departments including but not limited to the Board of Health, Town Administrator's Office, Fire Department, Police Department, Department of Public Works and the School Administration and;

The Committee shall be governed and administered by a 7-member Executive Board to be appointed for one-year terms. The Board of Health shall appoint 3 members. The Board of Selectmen, the School Committee, the Fire Chief and the Police Chief shall each appoint one member. The appointments are not required to be from the respective boards or departments but are intended to represent the interest of that board or department;

Additionally, this Committee shall also consist of an unlimited number of member "volunteers" that are appointed and approved by the Executive Board;

And further that the second and third paragraphs of this article be incorporated in the comments of the Town of Maynard Town By-laws Chapter XIII, Section 2;

To do or act thereon.

SPONSORED BY:	Board of Health
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Recommended

The following action was taken:

Voted to accept the article as printed in the warrant except for the words, "To do or act thereon".

The Finance Committee recommended.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 10: AMEND ZONING BY-LAWS – DOD-DEFINITIONS

To see if the town will vote to amend the Zoning Bylaws Section 6F.3 **DEFINITIONS** by changing the title of the definition, “Building Height” to “Building/Structure Height”. Therefore the new definition shall read as follows:

BUILDING/STRUCTURE HEIGHT The vertical distance of the highest point of the outside of the roof beam in the case of a flat roof and the mean level of the outside of the highest gable of a sloping roof as measured from the mean finished grade at all elevations of a building. Chimneys, ventilators, antennae, skylights, tanks, bulkheads, elevator equipment or solar panels shall not be considered part of the height of the building if such projections do not extend more than (5) five feet above the specific height limit.;

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Makes no Recommendation

The following action was taken:

Motion made and seconded to WITHDRAW article and that no action be taken.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 11: TOWN BUILDING WINDOWS

To see if the Town will vote to raise and appropriate, transfer from available sums, or otherwise provide the sum of \$40,000 to fund replacement of windows at Town Building;

or to do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$40,000.00
FINCOM RECOMMENDATION:	At Town Meeting

The following action was taken:

Voted: Yes 98, No 6 that the Town raise and appropriate from taxation the sum of \$40,000.00 to fund replacement of windows at the Town Building.

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-Law.

Special Town Meeting October 29, 2007 at Fowler Middle School

**ARTICLE 12: AMEND ZONING BY-LAWS -
DOD AFFORDABLE HOUSING COMMITTEE**

To see if the town will vote to:

Amend the Zoning Bylaws by changing the following portion of Section 6F.6A 1.a:

Changing the phrase "Maynard Housing Authority" after the words "shall be determined by" to "Affordable Housing Committee" and to change the word "Authority" after the phrase "absence of such an" to "committee" such that the entire sentence reads "This "affordable unit equivalent" shall be determined by Affordable Housing Committee, or in the absence of such a committee, by the Board of Selectmen";

To do or act thereon.

SPONSORED BY: Planning Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Makes no Recommendation

The following action was taken:

Voted Yes 101, No 4 (70 needed for a 2/3 vote) to accept the article as printed in the warrant except for the words "To do or act thereon".

The Finance Committee made no recommendation

The Planning Board recommended.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 13:

TOWN BUILDING IMPROVEMENTS

To see if the Town will vote to raise and appropriate, transfer from available sums, or otherwise provide the sum of \$20,000 to pay for Town Building information technology infrastructure and security improvements to the areas occupied by the Finance Department and Parking Clerk of Town Building;

or to do or act thereon.

SPONSORED BY:	Board of Selectmen
APPROPRIATION:	\$20,000.00
FINCOM RECOMMENDATION:	Recommended

The following action was taken:

Voted: Yes 93, No 12 that the Town raise and appropriate from taxation the sum of \$20,000.00 to pay for Town Building information technology infrastructure and security improvements to the areas occupied by the Finance Department and Parking Clerk of the Town Building.

The Finance Committee recommended.

This article was voted by a secret ballot as required by Town By-law.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 14: AMEND ZONING BY-LAWS – DISTRICTS

To see if the town will vote to amend the Zoning Bylaws by amending Section 2.1, Types of Districts as follows:

Add the following to the list of Overlay Districts:

Downtown Mixed-Use Overlay District (DOD)
Water Supply Protection District;

To do or act thereon.

SPONSORED BY:	Planning Board
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Makes no Recommendation

The following action was taken:

Voted: Yes 96, No 4 (67 needed for a 2/3 vote) to accept the article as printed in the warrant except for the words "To do or act thereon".

The Finance Committee made no recommendation.

The Planning Board recommended.

This article was voted by secret ballot as required by Town By-Law.

Special Town Meeting October 29, 2007 at Fowler Middle School

ARTICLE 15:

STORM DRAIN SYSTEM BY-LAW

To see if the Town will vote to Amend the Town By-Law and Town By-Law Table of Contents by relabeling the existing Chapter XXVIII as XXIX and adding a new Chapter XXVIII as follows;

Town of Maynard Storm Drain System By-Law

Section 1: Purpose

- (a) Increased and contaminated stormwater runoff is a major cause of impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater; contamination of drinking water supplies; alteration or destruction of aquatic and wildlife habitat; and flooding.
- (b) Regulation of illicit connections and discharges to the municipal storm drain system is necessary for the protection of the Town of Maynard water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment.
- (c) The objectives of this by-law are:
 - (1) to prevent pollutants from entering the Town of Maynard municipal separate storm sewer system (MS4);
 - (2) to prohibit illicit connections and unauthorized discharges to the MS4;
 - (3) to require the removal of all such illicit connections;
 - (4) to comply with state and federal statutes and regulations relating to stormwater discharges; and
 - (5) to establish the legal authority to ensure compliance with the provisions of this by-law through inspection, monitoring, and enforcement.

Section 2: Definitions

- (a) For the purposes of this by-law, the following shall mean:
 - (1) **AUTHORIZED ENFORCEMENT AGENCY:** The Department of Public Works (hereafter DPW), its employees or agents designated to enforce this by-law.
 - (2) **BEST MANAGEMENT PRACTICE (BMP):** An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.
 - (3) **CLEAN WATER ACT:** The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.
 - (4) **DISCHARGE OF POLLUTANTS:** The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.
 - (5) **GROUNDWATER:** Water beneath the surface of the ground.
 - (6) **ILLICIT CONNECTION:** A surface or subsurface drain or conveyance, which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this by-law.
 - (7) **ILLICIT DISCHARGE:** Direct or indirect discharge to the municipal storm drain system that is not composed entirely of stormwater, except as exempted in Section 8. The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from fire fighting activities exempted pursuant to Section 8, subsection 4, of this by-law.
 - (8) **IMPERVIOUS SURFACE:** Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.
 - (9) **MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM:** The system of conveyances designed or used for

collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Maynard.

- (10) NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes the discharge of pollutants to waters of the United States.
- (11) NON-STORMWATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of stormwater.
- (12) PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.
- (13) POLLUTANT: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or waters of the Commonwealth. Pollutants shall include without limitation:
 - (A) paints, varnishes, and solvents;
 - (B) oil and other automotive fluids;
 - (C) non-hazardous liquid and solid wastes and yard wastes;
 - (D) refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;
 - (E) pesticides, herbicides, and fertilizers;
 - (F) hazardous materials and wastes; sewage, fecal coliform and pathogens;
 - (G) dissolved and particulate metals;
 - (H) animal wastes;
 - (I) rock, sand, salt, soils;
 - (J) construction wastes and residues; and
 - (K) any noxious or offensive matter of any kind.
- (14) PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.
- (15) RECHARGE: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.
- (16) STORMWATER: Storm water runoff, snow melt runoff, and surface water runoff and drainage.
- (17) SURFACE WATER DISCHARGE PERMIT. A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes the discharge of pollutants to waters of the Commonwealth of Massachusetts.
- (18) TOXIC OR HAZARDOUS MATERIAL or WASTE: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.
- (19) WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.
- (20) WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, costal waters, and groundwater.
- (21) WASTEWATER: Any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct

contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

Section 3: Applicability

- (a) This by-law shall apply to flows entering the municipally owned storm drainage system.

Section 4: Authority

- (a) This bylaw is adopted under the authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule Procedures Act, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34.

Section 5: Responsibility for Administration

- (a) DPW shall administer, implement and enforce this by-law. Any powers granted to or duties imposed upon DPW may be delegated in writing by the DPW to employees or agents of DPW.

Section 6: Regulations

- (a) DPW may promulgate rules and regulations to effectuate the purposes of this by-Law. Failure by the DPW to promulgate such rules and regulations shall not have the effect of suspending or invalidating this by-law.

Section 7: Prohibited Activities

- (a) Illicit Discharges. No person shall dump, discharge, cause or allow to be discharged any pollutant or non-stormwater discharge into the municipal separate storm sewer system (MS4), into a watercourse, or into the waters of the Commonwealth.
- (b) Illicit Connections. No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.
- (c) Obstruction of Municipal Storm Drain System. No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior written approval from DPW.

Section 8: Exemptions

- (a) Discharge or flow resulting from fire fighting activities.
- (b) The following non-stormwater discharges or flows are exempt from the prohibition of non-stormwaters provided that the source is not a significant contributor of a pollutant to the municipal storm drain system:
 - (1) Waterline flushing;
 - (2) Flow from potable water sources;
 - (3) Springs;
 - (4) Natural flow from riparian habitats and wetlands;
 - (5) Diverted stream flow;
 - (6) Rising groundwater;
 - (7) Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater;
 - (8) Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation;
 - (9) Discharge from landscape irrigation or lawn watering;
 - (10) Water from individual residential car washing;
 - (11) Discharge from dechlorinated swimming pool water (less than one ppm chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance;
 - (12) Discharge from street sweeping;
 - (13) Dye testing done by the Board of Health or their designee or with prior consent of the DPW prior to the time of the test;

- (14) Non-stormwater discharge permitted under an NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
- (15) Discharge for which advanced written approval is received from the DPW as necessary to protect public health, safety, welfare or the environment.

Section 9: Emergency Suspension of Storm Drainage System Access

- (a) DPW may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event any person fails to comply with an emergency suspension order, DPW or the Board of Health may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

Section 10: Notification of Spills

- (a) Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of or suspects a release of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment, and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments and the DPW. In the event of a release of non-hazardous material, the reporting person shall notify the DPW no later than the next business day. The reporting person shall provide to the DPW written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

Section 11: Enforcement

- (a) DPW or an authorized agent of DPW shall enforce this by-law, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.
- (b) Civil Relief. If a person violates the provisions of this by-law, regulations, permit, notice, or order issued thereunder, the DPW may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.
- (c) Orders. DPW or an authorized agent of DPW may issue a written order to enforce the provisions of this by-law or the regulations thereunder, which may include:
 - (1) elimination of illicit connections or discharges to the MS4;
 - (2) performance of monitoring, analyses, and reporting;
 - (3) that unlawful discharges, practices, or operations shall cease and desist; and
 - (4) remediation of contamination in connection therewith.
- (d) If the enforcing person determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Maynard may, at its option, undertake such work, and expenses thereof shall be charged to the violator.
- (e) Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs

incurred by the Town of Maynard, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with DPW within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of DPW affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in G.L. Ch. 59, 57 after the thirty-first day at which the costs first become due.

- (f) **Criminal Penalty.** Any person who violates any provision of this by-law, regulation, order or permit issued thereunder, shall be punished by a fine of not more than \$ 300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- (g) **Non-Criminal Disposition.** As an alternative to criminal prosecution or civil action, the Town of Maynard may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D and Ch. XXV, §5 of the Town of Maynard General Bylaw, in which case the DPW and the town administrator shall be the enforcing authority. The penalty for the 1st violation shall be a written warning and/or \$100. The penalty for the 2nd violation shall be \$200. The penalty for the 3rd and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- (h) **Entry to Perform Duties Under this By-Law.** To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the DPW, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this by-law and regulations and may make or cause to be made such examinations, surveys or sampling as DPW deems reasonably necessary.
- (i) **Appeals.** The decisions or orders of DPW shall be final. Further relief shall be to a court of competent jurisdiction.
- (j) The remedies listed in this by-law are not exclusive of any other remedies available under any applicable federal, state or local law.

Section 12: Severability

- (a) The provisions of this by-law are hereby declared to be severable. If any provision, paragraph, sentence, or clause, of this by-law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this by-law.

Section 13: Transitional Provisions

- (a) Residential property owners shall have 180 days from the effective date of the by-law to comply with its provisions provided good cause is shown for the failure to comply with the by-law during that period.;

And, further, that the Town vote to amend Chapter XXV, Section 5 of the Town By-Laws, by adding the following to said Section 5:

Chapter XXVIII Storm Drain System By-Law

Penalty:	First Offense	Written warning and/or \$100
	Second Offense	\$200
	Third and subsequent offenses	\$300

Each day or part thereof that such offense occurs or continues shall constitute a separate offense. The enforcing officer shall be the DPW Superintendent;

or to do or act thereon.

SPONSORED BY:

Department of Public Works

APPROPRIATION:

None

FINCOM RECOMMENDATION:

At Town Meeting

Finance Committee Comments:

The federal Clean Water Act authorizes the United States EPA to regulate the discharge of pollutants into waters of the United States through the National Pollutant Discharge Elimination System (NPDES) permit program. The NPDES stormwater permit program regulates discharges from municipal separate storm sewer systems (MS4s). Maynard operates an MS4 and is therefore required to obtain NPDES storm water permit coverage. The Town's storm sewer system, along with others of similar size in the Commonwealth, currently operates under a general or temporary permit that will expire in May 2008. The terms of the general permit require the Town to develop, implement and enforce a program to reduce the discharge of pollutants from the MS4, to the maximum extent practicable. The program must include development of a storm water management plan that includes six minimum measures:

- Public Education & Outreach
- Public Involvement & Participation
- Illicit Discharge Detection & Elimination (Including regulatory enforcement measures)
- Construction Site Storm Water Runoff Control (Including regulatory enforcement measures and sanctions)
- Post Construction Storm Water Management in New Development & Redevelopment (Including regulatory enforcement measures)
- Pollution Prevention & Good Housekeeping in Municipal Operations

All elements of the storm water management program must be implemented by the expiration date of the general permit.

The proposed by-law would address several of the requirements referenced above. Under federal and state regulations the Town has some flexibility in how it meets the minimum requirements of which the proposed by-law is one option. Whether this is the most effective course of action is an administrative decision outside the purview of the Finance Committee. Additional information on the US EPA general permit and storm water management is available at the following web sites: http://www.epa.gov/region1/npdes/permits/permit_final_ms4.pdf and <http://www.mass.gov/dep/water/wastewater/stormwat.htm>

The following action was taken:

Voted: Yes 96, No 4 (67 needed for a 2/3 vote) to accept the article as printed in the warrant except that the words, "Subsection 4" in Section 2 Definitions subsection (a) (7) be deleted and replaced with "(a)" and the words, "To do or act thereon"

The Finance Committee made no recommendation.

The Department of Public Works recommended.

Motion made and seconded to dissolve the October 29, 2007 Special Town Meeting at 9:07 p.m.

REPORT OF THE BOARD OF REGISTRARS

To the Citizens of Maynard:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 2007.

The Annual Listing of Residents was conducted beginning January 1, 2007, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of April and Street Lists were available by the first of June.

The Board of Registrars held extra sessions of registration of voters prior to all Town Meetings and Elections, certified names on nomination papers and on absentee voters.

At the close of 2007, the number of registered voters was as follows:

Precincts

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>Total</u>
Democrats	501	528	588	549	2166
Republicans	173	180	220	169	742
Green-Rainbow Party	5	3	5	3	16
Working Families	0	0	1	1	2
Unenrolled	962	885	993	964	3804
*Libertarians	14	3	5	13	35
*Green Party USA	0	0	1	1	2
*Inter. 3rd Party	0	0	0	1	1
*American Independent	1	0	0	0	1
Total	1656	1599	1813	1701	6769

*Political Designation: If you enroll in any Political Designation, you may not vote in any State or Presidential Primary.

The Board of Registrars would like to encourage residents of Maynard to register to vote. Your vote is important.

Voter Registration

In order to vote at town, state and national elections and to vote at town meetings, town residents must be registered voters. Voter registration is a simple and convenient process. However, there are some legal time constraints that must be observed.

1. Registration
Massachusetts official Mail-in Voter Registration Form.
 - * at your Town Clerk's Office
 - * at the Town Library
 - * at State agencies

2. Qualifications
To register you must:
 - * be a U.S. Citizen
 - * be a Massachusetts resident
 - * be at least 18 years old on or before the next election

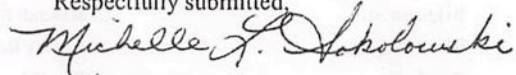
3. Special Times of Registration Prior to Election

Additional special times of registration prior to elections and town meetings are established by State statute. The State statute also sets registration deadlines (closing) for elections and town meetings. Times of registration are posted.

If you have any questions regarding registration, please call Michelle L. Sokolowski, Town Clerk at (978) 897-1000.

The Board of Registrars wish to thank the Board of Selectmen, Town Officials and Employees for their courtesy and cooperation throughout the year.

Respectfully submitted,



Michelle L. Sokolowski
Board of Registrars, Clerk
Madeline K. Lukashuk, Chairman
Deborah Collins
C. David Hull

TOWN OF MAYNARD VOTING PRECINCTS

PRECINCT 1 - MAYNARD PUBLIC LIBRARY - 77 NASON STREET

Acton St.	Nason St.
(#16,18,20,22,24,26,	Nick Ln.
30,38,50,62+66 thru 134)	Orchard Ter.
Amory Ave.	Orren St.
Beacon St. (odd #s)	Patti Ln.
Blue Jay Way	Paul Rd.
Brigham St.	Randall Rd.
Brian Way	Reeves Rd.
Brooks St.	Reo Rd.
Brown St.	Rice Rd.
(#15,17,19,21,23,25,	Rickey Dr.
33,37,39,43,47,49)	Rockland Ave.
Charles St.	Silver Hill Rd.
Conant St.	Summer St. (odd #s + #10
Concord St.(#1 thru 44)	+ 42 thru 70)
Dana Rd.	Sunset Rd.
Dix Rd.	Whitney Ave.
Durant Ave.	
Elm Ct.	
Euclid Ave.	
Everett St.	
Florida Ct.	
Florida Rd. (excluding #2)	
Garden Way	
George Rd.	
Glendale St. (#1 thru 20)	
Glenn Dr.	
Guyer Rd.	
Hazelwood Rd.	
Jethro St.	
Lincoln St.	
Linden St.	
Loring Ave.	
Main St. (odd #s only	
#1 to 49)	
Maple Ct.	
Maple St.	
Marble Farm Rd.	
Mayfield St.	
Michael Rd.	
Mockingbird Ln.	
Nancy Cir.	

TOWN OF MAYNARD VOTING PRECINCTS

PRECINCT 2 - MAYNARD PUBLIC LIBRARY - 77 NASON STREET

Abbott Rd.	Sheridan Ave.
Allan Dr.	Sherman St.
Apple Ridge Rd.	Shore Ave.
Assabet St.	Spring Ln.
Beacon St. (even #s)	Sudbury Ct.
Bent Ave.	Sudbury St.
Boeske Ave.	Summer Hill Glenn
Burnside St.	Summer Hill Rd.
Church Ct.	Summer St. (even #'s excluding #10 + 42 to 70)
Cindy Ln.	Taft Ave.
Dewey St.	Taylor Rd. (evens)
Driscoll Ave.	Thomas St.
Elaine Ave.	Thompson St. (evens)
Elmhurst Rd. (even #s)	Virginia Rd.
Espie Ave.	White Ave.
Fletcher St.	Wilson Cir.
Florida Rd. (#2 only)	Winter St.
Front St.	Winter St.
Great Rd. (#1 thru 160 excluding odds #129 thru 159)	
Harriman Ct.	
Heights Ter.	
High St.	
Hillside St. (#10 thru 26)	
Howard Rd.	
Lovell Ct.	
Main St. (even #s only #2 to 48 and all #50 to :57)	
Martin St.	
Mill St.	
Newton Dr.	
O'Moore Ave.	
Park St.	
Percival St.	
Pine St.	
Pomciticut Ave.	
Railroad St.	
River St.	
Riverbank Rd.	
Riverside Park	
Riverview Ave.	

TOWN OF MAYNARD VOTING PRECINCTS

PRECINCT 3 - FOWLER MIDDLE SCHOOL - 3 TIGER DR.

Arthur St. (excluding 4 thru 23 +#s 30,32,34, 36,38)	Old Mill Rd. (#1 thru 36)
B St.	Oscar's Way
Bancroft St.	Parker Place
Barilone Cir.	Parker St. (excluding 4,5, 14,16,20,28,30)
Burns Ct.	Roosevelt St.(excluding 2,4,6,10,12,14,16,18,20, 22,24,26,28,30)
Carbone Cir.	Sarah Ln.
Carriage Ln.	School St.
Chance Farm Ln.	South St.
Chandler St.	Summit St.
Cutting Dr.	Taylor Rd. (odds)
Dartmouth Ct.	Thompson St. (odds)
Dartmouth St.	Tobin Dr.
Demars St. (excluding #1)	Turner Rd.
Dettling Rd.	Vose Hill Rd.
Dineen Cir.	Walker St.
Elmhurst Rd. (odds)	Walnut St.
Elmwood St.	Waltham St. (odds excluding 5 thru 73)
Fairfield St.	Woodridge Rd.
Field St.	
Forest St.	
Fowler St.	
Great Rd. (#161 thru 324 + odd #s only #129-159)	
Harrison St.	
Hayes St. (#10,+12 thru 26)	
Hillside St. (#1 thru 8)	
Kitty Cat Ln.	
Kristen Ln.	
Lantern Ln.	
Little Rd.	
Louise St.	
Marlboro St.	
Maybury Rd.	
Meadow Ln.	
McKinley St.	
North St.	
Oak Ridge Dr.	
Oak St.	
Old Marlboro Rd.	

TOWN OF MAYNARD VOTING PRECINCTS

PRECINCT 4 - FOWLER MIDDLE SCHOOL - 3 TIGER DR.

Acton Ct.	Parker St. #4,5,14,16,20,28,30)
Acton St. (1 thru 63 excluding 16,18,20,22,24,26,30,38,50,62)	Parmenter Ave.
Amy Lynn Way	Pinecrest Ter.
Arthur St. (4 thru 23 + 30,32,34,36,38)	Pine Hill Rd.
Bates Ave.	Pleasant St.
Bellevue Terr.	Powder Mill Cir.
Birch Terr.	Powder Mill Rd.
Brown St. (excluding 15,17,19,21,23, 25,33,37,39,43,47,49)	Prospect St.
Butler Ave.	Roosevelt St. (#2,4,6,10,12,14,16,18, 20,22,24,26,28,30)
Colbert Ave.	Russell Ave.
Concord St. (45 thru 125)	Second St.
Concord St. Cir.	Third St.
Country Ln.	Tremont St.
Crane Ave.	Vernon St.
Dawn Grv.	Walcott Ave.
Dawn Rd.	Walcott St.
Deane St.	Wall Ct.
Deer Path	Waltham St. (evens + including odds 5 thru 73)
Demars St. (#1)	Warren Ave.
Douglas Ave.	Warren St.
East St.	West St.
Elm St.	Wilder St.
Ethelyn Cir.	Windmill Dr.
Fifth St.	Winthrop Ave.
First St.	Wood Ln.
Garfield Ave.	Woodbine Ter.
Garfield St.	Wood Ln.
Glendale St. (#21 thru 63)	Woodbine Ter.
Glennhill Ter.	
Glenview Ter.	
Grant St.	
Hayes St. (#1 thru 9, + 11)	
Haynes St.	
Hird St.	
King St.	
Lewis St.	
Lindberg St.	
Marks Way	
Noble Park	
Old Mill Rd. (37- thru 44)	

Annual Report of the Town Administrator

To the residents of Maynard,

The past year was a time of transition and growth at Maynard Town Hall. With the guidance and support of the Board of Selectmen and the cooperation and assistance of Town employees Maynard saw an influx of dedicated and talented professionals. The reinvigoration of Town Staff was bittersweet however as several longtime and devoted workers left Town employment.

Walter Sokolowski who served the Department of Public Works for most of his adult life retired in the spring and took with him a tremendous amount of institutional knowledge that served the Town for many years. Walter will be missed not only for his invaluable expertise but for his charming demeanor and quick wit.

Walter was succeeded by Paul Camilli, who came to Maynard after 4 years at the Winthrop Department of Public Works. Paul, a professional engineer, has tremendous experience in civil engineering and water works management. Paul has brought a remarkable amount of energy and enthusiasm to his work.

Paul is joined by Dorothy Jay, a capable and talented office manager, who has the unique ability of juggling her many tasks with ease and tremendous poise.

Tony Maria, who had endured a serious illness, left the Assessor's Office to recuperate and enjoy his family. Tony's knowledge of Assessing and most importantly his familiarity with the Maynard community made him a valuable and compassionate administrator. We all wish Tony a full and quick recovery and he has our best wishes for a long and healthy retirement.

Bev Hanson, who has a long professional career in assessing and appraisals, joined our staff in December. A former member of the Watertown Assessing office, Bev's knowledge of Assessing and her tireless work ethic will be a tremendous benefit to the Town, particularly in this era of volatility in the real estate market.

Treasurer Collector Deb Fox who joined our staff this summer has provided a stabilizing and professional force in the Treasure Collectors Office which has seen a significant amount of transition in the past years. Deb, who replaced Florida Cote upon her resignation, has worked in municipal finance in several Massachusetts communities.

Two new positions were added to the staffing of Town Hall. The positions of Director of Information Technology and Assistant Town Administrator were approved and filled in order to keep up with the ever increasing demands of Town Government.

Mike Martin, the Town's first IT Director, served as a member of the Information System Advisory Committee, for a number of years. Mikes education, experience and familiarity

with the Town allowed him the opportunity to make significant progress in a short period of time.

Cathy O'Dea who was hired in February as Assistant Town Administrator has worked in state, federal and municipal government. While Town government is new to Cathy she finds it stimulating and inspiring and is grateful to the people of the Town for their welcoming and encouraging reception.

In yet another personnel change, Ken DeMars who has served the town as a Selectmen, FinCom Member, Accountant and Interim Town Administrator has been elevated to the position of Finance Director. Kenny's vast knowledge of Town Government and his unceasing willingness to offer help to all is admired and appreciated by every employee in the Town of Maynard.

I want to thank the employees of Town hall who have absorbed these many changes while continuing to provide exceptional service to Maynard residents.

This year saw the continuation of an improved and forward looking Town budget. In an effort to increase transparency and demonstrate thoughtful planning, a five year capital plan was included in the budget process. This type of forecasting allows residents the opportunity to be informed about the direction of Town projects as well as anticipate the level of funding that will be required. It is my sincere hope that providing a plan of what is likely to happen in the Town will allow residents to have confidence in the process and belief in their elected and appointed officials.

This year we added money to our stabilization funds. The Town's financial position continues to improve. This improvement was due in large part to more efficient collection policies.

The new town website "Virtual Town Hall" was launched in the fall. The Town site which replaced the site maintained by Dave Griffin has the capacity to bring E-government to Town residents. The development of the site has been a bit slower than anticipated but is progressing. A special thanks to Dave for his talent and labors in providing Maynard with a Town web site for many years.

We have made progress in improving our bridges and roadways. While the cost of road repair prohibits us from repairing all streets that could benefit from resurfacing we have repaved eight streets in most need. The bridge at Track Road has been reconstructed and will provide safe access to those traveling to the Assabet Wild Life Refuge. Further bridge repair is slated for next year.

Developers and contractors renewed their interest in Maynard this year with several new housing and condo starts, and a proposed shopping center development at 129 Parker St. Planning for a 33 unit rental development and a new downtown retail development have begun, promising much needed commercial revenue for the Town.

In the summer of this year the Maynard community came together to show support for the Giunta family in their quest to be awarded a new house by ABC's Extreme Home Makeover. As a qualifying requirement ABC came to Maynard to assess the amount of support that would be provided if the Giunta family was selected. In true Maynard fashion the people of the Town gathered in huge numbers to demonstrate their commitment to the Giunta family, assembling the largest outpouring of support that the ABC had ever experienced. I feel honored and humbled to be working in a Town with such a sense of caring and community.

I want to thank all of the Town Staff for their dedication, cooperation and commitment; without whom our accomplishments would not be possible. I particularly want to thank Becky Mosca and Ken DeMars for sharing with me their understanding of the Town and its people, allowing me to serve the residents to the best of my ability.

Respectfully submitted,

John Curran
Town Administrator

PERSONNEL STAFFING PLAN

As required by Town Charter Section 5-2, herewith is the personnel and staffing plan currently in place for all Town Departments with exception of the School Department.

The personnel and staffing plan is organized by department. The initial P.T. denotes part-time employees. Employees listed are those permanent part-time or full-time employees. Employees listed are those permanent part-time or full-time. The plan is in order as the departments appear in the budget documents.

OFFICE OF THE SELECTMEN

Town Administrator	John C. Curran
Assistant Town Administrator	Cathy O’Dea
Administrative Secretary	Rebecca J. Mosca
Custodian	Frederick Brooks

TOWN ACCOUNTANT

Town Accountant/Finance Director	Kenneth DeMars
Clerk (PT)	Carol Akillian-Casey

TREASURER/COLLECTOR

Treasurer/Collector	Deb Fox
Asst. Treasurer	Cheri Poirier
Asst. Collector	Jennifer Waldron

OFFICE OF THE ASSESSORS

Assistant Assessor	Beverly Hanson
Assistant Assessor	Anthony Maria, Retired
Clerk	Annette DeRosa

TOWN CLERK

Town Clerk	Michelle Sokolowski
Asst. Town Clerk	Shellie Fowler

BUILDING DEPARTMENT

Building Commissioner	Richard Asmann
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BOARD OF HEALTH

Health Officer	Gerald Collins
Clerk (P.T.)	Carol Akillian-Casey

Public Library

Library Director
Assistant Librarian
Children's/Young Adult Librarian
Automated Services Librarian
Paraprofessional (FT)
Paraprofessional (FT)

Stephen Weiner
Cynthia Howe
Mark Malcolm
Conrad Miller
Eleanor Carey
Karen Weir

COUNCIL ON AGING

Van Driver
Van Driver
COA Director (PT)
Clerk (PT)

Sam Seel, Retired
Janice Parker
Marcia Curren
C.David Hull

POLICE DEPARTMENT

Chief
Secretary
Parking Clerk
Lieutenant
Sergeant
Sergeant
Sergeant
Sergeant- Juvenile /DARE Officer
Sergeant
Meter Officer
Prosecutor
Officer
Officer
Officer / Photo/Firearm
Officer
Officer
Officer
Officer
Officer
Evidence Officer
Officer
Officer
Officer
Custodian

James Corcoran
Lucie Distefano
Ellen Waldron
Alfred Whitney, Jr., Retired
Michael Noble
Douglas MacGlashing
James Dawson
Clifford Wilson, Retired
Stephen Jones
Karl Nyholm
Philip Craven
Mary McCue
Eric Davoll
William Duggan
Gregory Balzotti
Brian Quinlan
Paul Maria
Brian Cushing
Thomas Neufell
Richard Seeley
Brian Peterson
Jeffrey Houle
Tony Rego
James Maria

FIRE DEPARTMENT

Fire Chief
Secretary (PT)
Captain
Captain
Captain
Captain
Firefighter

Stephen J. Kulik
Nancy W. Brooks
Francis J. King, Jr, Retired.
Patrick A. Sullivan
Thomas J. Dawson
Joseph P. Landry
Gerald J. Byrne

Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter
Firefighter

David D. Hillman
William H. Soar
James A. MacGillivray
Peter R. Morrison
Michael D. Hamill
Timothy C. Gray
Mark Tomy
Craig Desjardins
Richard G. Hill
John W. Primiano
Jeffery W. Boudreau
Patrick Hakey
Sean Kiley
Walter Latta

DEPARTMENT OF PUBLIC WORKS
ADMINISTRATION

Superintendent
Superintendent
Administrative Secretary

Walter Sokolowski, Retired
Paul Camilli
Dorothy Jay

Cemetery Department

Foreman

John Vincent

Highway Department

Foreman
Lead Mechanic
Skilled Laborer
Skilled Laborer
Skilled Laborer
Equipment Operator

Gerald Flood
Joseph Foster
John DeMars
Richard Bottino
Matti Tuomi
Michael Kaskiewicz

Tree & Parks Department

Skilled Laborer

Jeffery Price

Water & Sewer Department

Foreman/Lead Operator
Water/Sewer Operator
Water/Sewer Operator
Water/Sewer Pumping Station Operator

Timothy Mullally
Walter Marr
John DeMars
Michael Abbondanzio

Sewer Treatment Plant

Chief Operator
Asst. Chief Operator
Laboratory Technician
Skilled Laborer

Charles Dismuke
Victor Vasselin
Steven Lossow
Mark Currier

Several Town Departments are staffed by individuals either on a Fee Basis or Contract Basis not eligible for Town benefits. Those departments are as follows:

Finance Committee

Recording Secretary (Contract)

Ellen Waldron

Town Clerk

Census Workers
Voter Registrar (Flat Fee)
Voter Registrar (Flat Fee)
Voter Registrar (Flat Fee)
Election Workers
Town Meeting Workers

Sundry
Madeline Lukashuk
Deborah Collins
C. David Hull
Sundry
Sundry

Plumbing

Inspector (Fee Basis)

Raymond Smith

Wire

Inspector (Fee Basis)

Peter Morrison

Gas

Inspector (Fee Basis)

Raymond Smith

Sealer of Weights and Measures

Sealer (Fee Basis)

Steven Lossow

Dog Officer

Dog Officer (Contract)

Leslie Boardman

Veterans

Agent (Flat Fee)

Stewart Campbell

Planning Board

Administrative Assistant

Marie Morando

Zoning Board of Appeals

Administrative Assistant

vacant

Recreational (seasonal)

Instructors, Aides, Supervisors (PT)

Sundry

Conservation Commission

Conservation Agent

Linda Hansen

Annual Statistical Survey of Routine Work for 2007

<u>Type of License:</u>	<u>Quantity</u>	<u>Total Dollars per Year</u>
Liquor,	Qty; 27	\$46,595
Common Victualler's	Qty; 35	\$2625
Automatic Amusement	Qty; 5	\$210
Entertainment	Qty; 22	\$345
Class I	Qty; 1	\$200
Class II	Qty; 12	\$2,400
Bowling & Billiards	Qty; 7	\$140
Junk Dealer	Qty; 5	\$50
Sunday Ice Cream	Qty; 12	\$60

BOARDS, COMMITTEES AND COMMISSIONS

Board of Selectmen appointed and reappointed over 95 members

Board of Selectmen: 41 meetings

Special Permits approved by the Board of Selectmen: = 10

Proclamations from the Board of Selectmen = 12

Annual Town Meeting (1) May 21, 2007

Special Town Meetings; (2) May 22 and Oct 29, 2007.

CALENDAR YEAR 2007 REPORT MAYNARD BOARD OF ASSESSORS

REAL ESTATE

The Town of Maynard had 3,895 taxable parcels in fiscal year 2007. Residential values continued an upward trend during the year. Increases varied by style of home with those that had lagged in the past rising by a greater percentage change. Generally, Commercial and Industrial values held steady during fiscal 2007 while land values continued to escalate.

The following is a comparison of valuations by class for Fiscal Years 2006 and 2007.

	FY 2006 COMMITTED VALUATIONS	FY 2007 COMMITTED VALUATIONS
Residential	1,139,643,130	1,205,914,855
Open Space	6,364,400	5,173,700
Commercial	54,770,382	69,960,013
Industrial	79,521,503	82,369,822
Personal Prop.	16,565,300	17,192,667
TOTAL	1,296,864,715	1,380,611,057

TAX LEVY LIMIT

The Town voters approved a FY2007 budget of \$30,971,059.69 in 3 town meetings May 15, May 16 & Oct 16, all in 2006. Plus cherry sheet charges and overlay of 965,916.89 and less \$12,791,286.53 from other sources, left us with the levy to be raised from taxation. This year, like most years, the levy and the levy limit were nearly the same.

The tax levy limit is the maximum amount of monies raised by taxation that can be spent at Town Meeting. The FY2006 levy limit was increased by 2.5% and new growth was added making the FY2007 levy limit. Debt Exclusions are then added to equal the Maximum Allowable Levy.

The calculation is as follows:

Tax Levy for FY2006	\$ 17,872,855
Amended growth	\$ 0
Proposition 2 ½% increase	\$ 446,821
Override	\$ 0
New growth in tax dollars	<u>\$ 129,808</u>
FY2007 Levy Limit	\$ 18,449,484
FY2007 Debt Exclusion	<u>\$ 741,558</u>
FY2007 Maximum Allowable Levy	\$ 19,191,042

ABATEMENTS

Parcels that are assessed incorrectly are reassessed through the abatement process. In FY2007 the Board of Assessors granted 69 real estate abatement applications, totaling \$70,215.98 tax dollars. Additionally, 3 personal property abatement applications abating a total of \$6,263.00 of value or \$136.40 of tax dollars.

MINIMUM RESIDENTIAL FACTOR HEARING/TAX RATE

The Maynard Board of Assessors is certified to assess Property according to use by the Massachusetts Department of Revenue. The certification allows the Town of Maynard to have a split tax rate thereby shifting a greater proportion of the tax burden from the Residential taxpayer to the Commercial and Industrial taxpayers. This shift is determined by the residential factor selected within parameters set forth in the Massachusetts General Laws.

The Maynard Board of Assessors calculates the Minimum Residential factor and possible Residential factors and tax rates between the minimum and the maximum. If the minimum residential factor were used it would trigger the maximum shift in taxes to the commercial and industrial sector. The opposite is also true. If the maximum Residential Factor were used the minimum shift to the Commercial/Industrial sector would occur and we would have the same rate across all sectors, Residential, Commercial/Industrial, and Personal Property.

The Maynard Board of Assessors presented data on possible tax rate options to the Maynard Board of Selectmen and interested citizens. The Maynard Board of Selectmen selected a Residential Factor of .920100 (92.01%) at a public hearing Dec 5, 2006. There was a tax rate change from \$24.86 in FY2006 for the Commercial, Industrial and Personal property to \$21.78 for FY2007. The Residential and Open Space rate increased from \$12.91 in FY2006 to \$12.76 in FY2007.

EXEMPTIONS

Exemptions are granted to those who complete the required applications and meet the Massachusetts General Law requirement of each exemption. The Maynard Board of Assessors grants or denies each exemption for Elderly, Veterans, Widows, Blind, Forestry, Agriculture, Recreation, Infirmary and Poverty based on individual qualifications. The Maynard Board of Assessors makes the determination on granting or denying Tax Deferrals. A total of 85 Exemptions (down from 88 in FY 2006) were granted in Fiscal Year 2007.

Clause	Quantity
17D	7
18	1
22 (a to f)	31
22E	6
22 Paraplegic	1
37A	6
41C	32
42	1

The Commonwealth of Massachusetts partially reimburses the Town of Maynard the following year for the exempted amounts. Each year the exemption amounts are paid out of the Maynard Board of Assessor's Overlay Account.

MOTOR VEHICLE EXCISE

The Registry of Motor Vehicles determines motor vehicle values. The Registry uses the manufacturer's list price to determine the original value of the vehicle and reduces the value of the vehicle based on age to calculate the excise tax. Abatements to excise tax bills are granted if the plate is transferred, recommitted to another town, or sufficient evidence is presented to the Maynard Board of Assessor that the vehicle is overvalued. The excise tax is \$25 per thousand dollars of valuation with a minimum valuation of \$200. Motor vehicle excise bills are prorated monthly in a 12-month calendar year cycle.

Throughout the year, the Registry supplies the Assessors with computer tapes listing the data for billing. The assessor's clerk converts the tape information to a billing database for use when committing the taxes to the tax collector for collection. In fiscal 2007 the Assessing Office committed approximately 13,148 excise tax bills (from 10,650 the previous year) for total of \$1,265,408.21 (from \$1,101,762.01) to the Tax Collector and processed 805 abatements.

DEEDS

The Maynard Board of Assessors processed 256 (down from 264) deed changes in fiscal year 2007. Deeds are used to determine the owner of record (to which the tax bill is sent), and to incorporate any land changes on to the Assessors maps. The Assessors' database is also updated with information contained on new deeds.

MAPS

The Assessors' maps were updated as required by the State of Massachusetts in Fiscal 2007.

DATA COLLECTION

Data collection is an on-going process. All properties with building permits issued in the fiscal year must be visited by the Assistant Assessor. Arms-length real estate sales are also visited to ensure that our database and valuations are accurate. The data collected is used to determine land value, home values, new growth, and other changes to valuations in town.

PERSONAL PROPERTY

All businesses, except those under TIF agreements or registered manufacturing operations, pay a personal property tax on their machinery, equipment; and in some cases, their furnishings and inventory. The Assistant Assessor updates these accounts as they change. Fiscal Year 2007 recorded accounts for personal property with a total value of \$17,192,667 (from \$16,565,300 in 2006).

ABUTTER'S LISTS

The Maynard Planning Board, Board of Appeals and Board of Selectmen rely upon the Assessors office to determine record owners for the public hearings. These lists contain a tax assessment map and parcel numbers and a listing of all record owners who abut an applicant's property. Thirty lists (from 47 the previous year) were produced in FY2007 for legal notifications.

FISCAL YEAR 2008

The Town voters approved a FY2008 budget of \$32,255,178.91 in 4 town meetings Feb 5, May 21, May 22 & Oct 29, all in 2007. Plus cherry sheet charges and overlay of 931,828.08 and less \$13,187,016.89 from other sources, left us with the levy to be raised from taxation. This year, like most years, the levy and the levy limit were nearly the same.

The FY2007 levy limit was increased by 2.5% and new growth, and debt exclusion was added making the FY2008 levy limit.

The calculation is as follows:

Tax Levy for FY2007	\$18,449,484
Proposition 2 ½% increase	\$461,237
New growth in tax dollar	<u>\$177,338</u>
FY 2008 Levy Limit	\$19,088,059
FY 2008 Debt Exclusions	<u>\$968,849</u>
FY 2008 Maximum Allowable Levy	\$20,056,908

The Maynard Board of Selectmen selected a Minimum Residential Factor of .920126 (90.0126%) at a public hearing Dec 12, 2007. There was a tax rate change from \$21.78 in FY2007 for the Commercial, Industrial and Personal property to \$22.76 for FY2008. The Residential and Open Space rate decreased from \$12.76 in FY2007 to \$13.33 in FY2008.

HIGHLIGHTS

The Assessors have been actively adding information to its web site to help keep taxpayers informed. Please visit us at <http://web.maynard.ma.us/gov/assessors/>. We welcome suggestions on how we may improve or add information that you would find useful.

This year is the second year of the new Community Preservations Act (CPA) that was voted in by Maynard Residents. The Real Estate Tax surcharge is 1.5%. Those eligible for standard exemptions are also eligible for a CPA exemption. There is also an exemption procedure for those not eligible for the standard exemptions. In FY2007 we raised \$159,323.42 and received a matching \$159,323.00 from the State.

During these tight budget times, the Assessors released \$56,416 from the Overlay Reserve and was used in the May Town Meeting to help offset some of the tax rate increases.

We are sad to report that our Assistant Assessor, Tony Maria took ill this year and was forced to retire early than expected in November 2007. We are happy to report that he is on his way to recovery and an enjoyable retirement. Tony served as an elected Assessor from 1981 through 1998. In 1998, the position became open and Tony gave up his professional Real Estate appraisal practice to become the Town's full time Assistant Assessor. We wish to take this opportunity to thank him for his many years of service to the Town, both as a volunteer and employee. He served the Town faithfully and we wish the very best and healthy retirement.

And speaking of retirement, our long serving secretary of 15 years, Annette DeRose has also taken her retirement effective February 3, 2008. Thank you Annette for all your efforts over the years.

With the heavy workload and our Assistant Assessor's illness, we found it difficult to meet our goal of visiting properties for sales, new construction and database upkeep. To help us stay on track, the Board hired Mayflower Valuations to assist in the valuations and visits of the town this year.

This year was the latest that we have submitted Maynard's new fiscal year values to the state's Bureau of Local Assessment. The Board of Assessors went beyond their policy-making role as volunteers and did much of the detail work themselves to meet deadlines which saved the Town the cost of borrowing money. When submitted, we had our values and new growth independently certified within one week. Special thanks goes to the State's Bureau of Local Assessment for their quick response.

We would like to take this opportunity to thank the folks in our office and those in the Accounting and Treasurer's office for the teamwork displayed during some very intense pressure. Through everyone patience and dedication, the bills were printed and mailed before the deadline.

Respectfully submitted,

Stephen Pomfret, Chairman
Dick Downey, Treasurer
Hardy Royal, Secretary

Annual Report of the Board of Health for 2007

The Town of Maynard is served by the following Board members and staff:

Ronald Cassidy-Chairman, Gerald Collins-Health Officer, Tom Natoli-Animal Control, Deborah Barnard-Secretary, Beth Grossman-Food Inspector, Irene Tompkins-Part time Clerk, Holli Murray-Member, Carol Akillian-Casey-Clerk, Grace Hender-Volunteer

The following 3 major work areas required much extra time and planning in 2007:

1) **Landfill Remediation:**

In 2007, there was continued emphasis on complying with DEP imposed requirements to remediate problems noted in 2004 with the closed landfill on Waltham Street. We continued to monitor for methane gas levels emitted from the landfill and the potential for methane gas in nearby residence. Fortunately, there were no detections in the residences and the 24/7 alarm systems remain in use.

Following plan design by Brown & Caldwell engineers and approval by DEP, R. Bates and Sons of Clinton, MA were awarded a contract to construct a remediation solution along Waltham Street. The work began in late November and should be completed by early May 2008.

Brown & Caldwell are working on a final report called an ECO Risk Study to evaluate leachate leaking at the rear of the landfill. This next stage will predominate our efforts in 2008 to affect permanent solution to landfill issues.

2) **Changes to Solid Waste Program:**

The Maynard Board of Health took some proactive steps in 2007 to reduce the cost to running the Solid Waste Program. The board negotiated a contract with Northside Carting of Andover, MA to take over the Trash/Recycling Collection from Allied Waste of Auburn, MA. Beyond the usual confusion encountered during the initial transition period, the new hauler is following our established procedures.

In addition, the cost of disposal of our trash at the Wheelabrator Millbury facility in Millbury, MA reached its highest level at \$89.12/Ton in 2007. However, starting on January 2, 2008 the new long term contract with Wheelabrator Millbury took affect starting at a reduced cost of \$67.73/Ton. This will be a significant savings when you consider that we dispose of between 2200 to 2300 Tons per year. The Pay-As-You-Throw program (stickers) helps to keep the tonnage of trash down. We received an award and recognition for generating the smallest amount of trash/household of the 80 Central Massachusetts Communities we are compared with.

Our recycling has increased to 45% and the reimbursement we receive from FCR (now of Charlestown) will generate nearly \$30,000/year in revenue.

3) **Emergency preparedness**

Our Board continued to function as the designated agency to work with the State Department of Public Health (DPH) on Emergency Planning efforts. This involves being the planning advocate between the DPH and their requirements under the Homeland Security administration and to the volunteers who have come forward as part of our request to form a Medical Reserve Corp(MRC). The Health Officer represents Maynard on the DPH Region 4a Emergency Planning District and attends monthly meetings.

Furthermore, the Health Officer serves as the Chairman of the **Local Emergency Planning Committee (LEPC)**. The LEPC is the planning side of the Town's department wide response to emergencies. The Fire Chief, Steve Kulik , is the head of Emergency Response for the Town. We have obtained (2) storage trailers for storage of supplies and equipment. In addition, we continue to work on improving our communication system for emergencies. The LEPC participated in the Fall Flu Clinic that was run as an emergency drill.

This leads to a discussion of changes made to the organizational structure and functioning of the **Maynard Citizens Corp (MCC)/MRC**. The BOH sponsored a Town meeting article at the Fall Special Town meeting to create the MCC/MRC as an independent Town Committee that has an Executive Committee to guide the membership in their responsibilities. This Committee functions on behalf of the Town under an All Hazards approach and will report to and coordinate through the Board of Health. The first full scale exercise of this group was to conduct our Fall Flu Clinic on October 27, 2007, which served 242 Town residents by giving them their annual Flu shot.

Other Programs and Services.

Tobacco Control: The BOH continued to work with the Tobacco Control Alliance based in Leominster to conduct underage purchase inspections at tobacco outlets in Maynard. There were only 2 fines imposed for illegal sales.

Contracted Services:

Nursing Contracts: Emerson Homecare in Concord provides skilled care nursing services to elderly patients from Maynard at time of discharge from Emerson Hospital, conducts all of our epidemiological investigations, and staffs many of our health clinics. The blood pressure clinics average 30 attendees per month. The fall flu clinics for the elderly and Town employees administered 160 flu shots, which was a decrease in number due to the additional Clinic run by the MCC/MRC.

Mental Health: The BOH contracts with Eliot Community Human Services Inc. of Lexington to provide Maynard residents with critical mental health services. In 2007, a total of 176 children, adolescents, adults, elders and families from Maynard received 1525 hours of service. Thirty-six people attended the Community Center at Elm Brook Place. Twenty-eight additional folks, while living independently in Maynard, received specialized support services.

East Middlesex Mosquito Control Program (EMMCP). This program was originally organized by the State Department of Food and Agriculture as a Mosquito Control Board for prevention of Eastern Equine Encephalitis. The activities handled by EMMCP personnel in 2007 are detailed under our major accomplishment section. There were no confirmed dead bird's positive with West Nile Virus in 2007.

ANNUAL REPORT OF THE ANIMAL CONTROL OFFICER(ACO): Tom Natoli continues to provide valuable services to the Town on a 24-hour on call basis. His role in planning our annual rabies clinics and the extensive work performed in addressing the many different types of animal control issues is an invaluable asset. The ACO must attend training programs conducted by the State and keeps registered as both an animal control officer and a Problem Animal Control (PAC) officer. The ACO provides a monthly report of his work to the BOH, which totaled 146 calls in 2007. A more detailed summary of the types of calls is included in the summary table. The BOH wishes to thank Tom Natoli for his dedicated efforts in these areas.

Contact our Board with any questions concerns or comments. Our Board generally meets the first and third Wednesday of the month at 7 PM in our office meeting area unless posted otherwise. Please contact us at: (978) 897-1002, fax us at: (978) 897-8489, or E-mail us at gcollins@townofmaynard.net.

*Also, consult the Maynard webpage for copies of the BOH regulations, health information, solid waste and recycling updates, and more at: <http://www.townofmaynard-ma.gov>.

Respectfully submitted:

Gerald Collins, Health Officer
 Ronald Cassidy, Chairman
 Deborah Barnard
 Holli Murray

Annual Statistical Summary of Routine Work: 2007

<u>License and Permits</u>		<u>Investigations</u>	
Food Service	63	Housing Inspections	30
Temporary Food	1	State Housing Inspections	2
Catering	7	Rooming House Inspections	3
Mobile Foods	2	Home Reviews	2
Frozen Desserts	4	Septic	
Funeral Directors	3	New	2
Swimming Pools	3	Old	2
Tanning Salon	1	New Food Service Operations	3
Septic Haulers	6	Pools	3
Massage	7	Complaints:	
Food Program		With Animal Control	4
Food Inspections/ReInsp.	160	With Fire/Police	1
Hearings	3	With DPW	1
Change of Owner mtgs.	3	Food	4
<u>Communicable Disease Cases:</u>		<u>Mosquito Control Program</u>	
Tuberculosis	1	Larvicide application	
Viral Meningitis	1	Aerial (acres)	95
Salmonellosis	2	Ground – visits	20
Lyme Disease	6	Acres	14.8
Chicken Pox	0	Mosquito traps	
Hepatitis (A, B & C)	2	Sites	3
Pertussis	1	Nights of testing	4
Campylobacter	1	Catch basins treated	901
Giardia	1		
<u>Tobacco Control Program:</u>		<u>Animal Control Investigations:</u>	
Permitted merchants	17	Total number of calls	146
Rounds of inspection	2	Animal bites	5
Total number of inspections	38	Quarantines	23
Total number of violation	2	Rabies vaccine clinics	2
		State Laboratory tests for rabies	9
		Dead birds:	
		Reported	12
		Sent for testing	3
		Tested for WNV	3
		Positive for WNV	0

ANNUAL REPORT
OF THE
BUILDING COMMISSIONER

It was the best of times it was the worst of times in 2007. New Residential Dwellings rose from 4 in 2006 to 31 in 2007 due in large part to 216 Main St. and Marble Farms. However, Commercial activity was only one third of that in 2006. Total Value of Construction was up 41% and Fees collected up 28% from 2006. Total Permits issued was essentially the same as 2006. There was a significant downturn in activity the last 4 months of 2007, with no additions or new buildings applied for. This too will change.

Annual Report of Building Permits by Type of Construction 2007

Type of Construction	Permits	Construction Value	Fees
New Dwellings	31	\$6,282,038.00	\$62,621.00
Residential Additions	14	\$678,375.00	\$6,783.00
Residential Alterations/Repairs	90	\$1,593,151.00	\$16,607.00
New Decks	12	\$59,826.00	\$698.00
Detached Accessory Structures	8	\$67,929.00	\$1,215.00
Re-Roof, Siding and/or Windows	108	\$847,370.00	\$9,262.00
Pools (in-ground & above)	5	\$51,100.00	\$300.00
Wood or Pellet Stoves	7	n/a	\$245.00
Temporary Tents	8	n/a	\$280.00
Signs	14	\$39,867.00	\$800.00
Commercial New Building	1	\$710,000.00	\$8,520.00
Commercial Alterations/Repairs	23	\$438,650.00	\$5,564.00
Miscellaneous	11	\$45,800.00	\$1,130.00
Foundation Only	4	\$170,000.00	\$1,800.00
Town (Miscellaneous)	3	\$8,000.00	n/c
Total 2007	339	\$10,992,106.00	\$115,825.00

Finally, I would like to take this opportunity to remind the residents of Maynard that a Building Permit and an approved inspection are required prior to the use of a wood or pellet stove in Massachusetts. Most fires caused by wood stoves are due to improper installation. Proper venting of these may prevent fatalities. Please visit the new web page at www.townofmaynard-ma.gov for useful information, contacts and on-line forms

Respectfully Submitted,

Richard A. Asmann
Building Commissioner

**Maynard Conservation Commission
Annual Town Report 2007**

This year marks the 50th anniversary of the 1957 Conservation Commission Act (G.L. Ch. 40 §8C), which provided communities authority to establish local conservation commissions for the promotion, development, and protection of natural resources. The town of Maynard Conservation Commission was established in 1967 and has been active in the preservation of wetlands resource areas ever since. In 1972, conservation commissions were tasked with administrating the new state Wetlands Protection Act (G.L. Ch. 131 §40). Since then, a major role of the Maynard Conservation Commission has been to review and approve permits for any activity in a wetland resource area and its 100 feet buffer zone or within 200 feet of a river or perennial stream. The commission serves many other roles, including the preservation and stewardship of open space, administration of the local wetland bylaw, public education, preparation of the Open Space and Recreation Plan, and participation in educational workshops and seminars.

The Maynard Conservation Commission consists of five members and one part-time agent. The five members are: Fred King (chairman), Doug Moore, John Dwyer, Ken Neuhauser, and Peter Keenan. The conservation agent is Linda Hansen. Peter Keenan recently joined the commission in September 2007, replacing Carol Padden's vacant position and the agent began working for the commission in April 2007.

During 2007, the commission held 21 regular meetings and one special joint meeting with the Planning Board. These meeting minutes are available for viewing on the town web site (www.townofmaynard-ma.gov). In 2007, the commission issued four Orders of Conditions and one Order of Conditions extension, granted four Certificates of Compliance, and made three determinations in response to Request for Determinations of Applicability. In addition, the commission provided oversight on approved projects undergoing construction, prepared a bylaw concerning the illicit discharge of stormwater for fall town meeting, reviewed several drafts of the proposed Low Impact Development bylaw, addressed complaints regarding possible wetland violations, and provided site plan review comments to the Planning Board.

The town of Maynard is blessed to have almost 1,400 acres of open space land within the town borders, of which 817 acres inside the Assabet River National Wildlife Refuge. The conservation commission oversees over 200 acres of open space land. Walking trails are available on eight parcels of open space managed by the conservation commission. The conservation commission resurrected the trail maintenance program in fall 2007 and welcomes volunteers to become involved in helping with maintaining the public trails. Future trail days will be posted in the local paper and on the web site or contact the conservation commission office at 978-897-0560. Also, please contact the conservation commission with any questions or concerns by calling the above number or via email at ConsCom@townofmaynard.net.

Respectfully Submitted,

Fred King	John Dwyer	Doug Moore
Ken Neuhauser	Peter Keenan	Linda Hansen (agent)

Council on Aging

Municipal Building - Main Street – Lower Level

Business Line 978-897-1009

Van Line 978-897-1032

Council on Aging (COA) Meeting is held on the first Monday of the month, at 10:00 AM in the Town Hall, Room 201 (second floor). There are no (COA) meetings in July and August.

The COA sponsors the following activities:

The COA Van provides mobility assistance for seniors, the disabled and people in transition, with transportation to Emerson Hospital and facilities, local doctors and dentists, grocery shopping, personal grooming, COA venues and other activities. It was provided in February 2005 under a Mobility Grant from the Executive Office of Transportation with partial matching funding from the Senior Citizens' Club. The State holds a title lien on the van for five years. The Van operates Monday – Friday from 7:30 to 3:30 PM, but does not run on holidays, or days when the schools are closed due to bad weather conditions, keeping in mind the fragility and safety of our passengers. There is a \$1.00 fee each time a rider gets on the van allowing those who travel only one way not to purchase a round trip. Van driver is Janine Parker. Bruce Whitney is the alternate van driver. The Senior Citizens' Club (a private organization) pays for repairs, tires, etc. for the van, and provided us with a long-term warranty agreement. Some repair costs were defrayed in part by the generosity and expertise of the Department of Public Works, which provide advice and repair services when appropriate. In July 2007 The Town joined the LRTA which now return's funds to the COA.

The Senior Citizens' Center, at Clock Tower Place, Building 2, is open from 10:00 am to 1:00 PM, but hours may vary depending upon demand and programs. The Rosewood Management, the owners of Clock Tower Place, generously donates the space, utilities, and telephone and internet connections. The following programs are offered: Organ lessons on the Thomas organ by Roy Helander, card playing, exercise equipment, movies, Chinese exercises and other activities as identified. The Center is usually closed on the first Wednesday of each month. Our Representative Pat Walrath of the MA House of Representatives visits once a month to discuss senior issues, but the public is invited to meet with Rep. Walrath and to discuss other issues. The Senior Center is staffed entirely by volunteers, and furnished with donated items. All are welcome.

The COA sponsors a Blood Pressure Clinic at the office of Meena Mehta, MD at the Maynard Medical Center, on the first Tuesday of each month. The blood pressure clinic hours are 10:00 AM to 12:00 Noon. No appointment is required. This is a free service provided by Dr. Mehta. We also sponsor a Podiatry Clinic held at the Town Hall once approximately every 7 weeks.

Dr. Ayleen Gregorian is now managing the Podiatry Clinic. Appointments are required and may be made by calling the COA office. There is a \$25 fee.

Notices and announcements from the COA are regularly published in the Action Unlimited newsletter, which is received weekly in all homes in Maynard. Notices are sometimes placed on the WAVM-TV, Chanel 8 Bulletin Board. The Drop-in Center, Joan Meakin, Director, is open every Tuesday from 8:00 AM to 1:00 PM. It is located in the church hall at the Union Congregational Church on Main Street. Activities at the Drop-In include crafts, card games, exercise, and invited speakers. A reasonably priced catered lunch is available and served by volunteers. We present an approximately quarterly Morning Musical Interlude Program with Pianist Stephen W. Savage, of Maynard, including Vincent Stigliani a member of the Council. D.Scott Calhoun also does musical presentations. These free programs are open to the public. The children of the Congregation Church Pre-School attend the programs. The formula Grant provides the Drop-in rent and Director's stipend. We are pleased to have a SHINE COUNSELOR Serving the Health Information Needs of Elders. Minuteman Senior Services manages these services. Please call 888-222-6171 for information.

The AARP (IRS Volunteers) provides Free Tax Help through TCE (Tax Counseling for the Elderly) from February 2, - April 15. The preparers are trained and tested annually by the IRS. They prepare State and Federal income tax returns, and MA Circuit Breakers forms for persons who do not have to pay income taxes. By Appointment only. Call the COA office for details.

ELDER AFFAIRS GRANT: A Formula Grant was \$10,377. This MA Elder Affairs Grant has been level funded for the past three years, but in the past two years, it provided a mid-year one-time amendment increase of approximately 10%.

The Senior Citizen's Club meets the first Wednesday of each month at 1:00 PM at the Lodge of Elks. The Club has been supportive of the COA Van and has done fund raisings to pay for the repairs. The Club does not meet in July and August. We are very grateful for their continued support.

MinuteMan Senior Services (MMSS) is our federally designated Area Agency on Aging. They conduct a meals program M-F at Concord Street Circle, and a Meals-on-Wheels program, through a food service consortium. They are able to access federal tax dollars to subsidize meals and the saving is passed on to participating seniors. Monthly menus are published.

The 978-263-8720, for more information regarding Meals-on-Wheels and other services.

MEMBERS OF THE COUNCIL. (as of February 2008)

Robert Hatch* was elected Chairperson, until 6/30/07 when Richard Gross became Chair. Florence Tomyl, Vice Chair, Patricia Walazek, Secretary. Ben Iannarelli**, Vincent Stigliani, Betsy Wilson, Mary Derie and Carol Milioto. President of the Senior Citizens' Club. **Delegate to MMSS.

We would like to thank all who volunteered their assistance. Walter Sokolowski and Paul Camilli of the DPW, Meena Mehta, MD, for hosting the monthly blood pressure clinic; Dr. Ayleen Gregorian for the Podiatry Clinic, Gerald Collins, Maynard Health Officer for his tireless efforts during the influenza vaccine clinic programs, Maynard School Dept. for allowing us to use their photocopying machine for the Senior Citizens' monthly newsletter; the many families who contributed and all the citizens of Maynard who gave so generously to the Maynard Senior Citizens' Club Van Fund. In addition, a special thanks to Mary Derie and Florence Tomyl who volunteered tirelessly in the COA office to cover budgetary staffing shortfalls, and vacation and sick days.

Marcia Curren, Director

COA

Statistics for Calendar 2007

Income phone calls to the office: 5149

Office visits from seniors: 615

Van miles traveled: 25509

Van trips: 3643

Podiatry visits: 55

Tax Assistance: 88

Fuel Assistance: 149 applications were requested

**DEPARTMENT OF PUBLIC WORKS
ANNUAL REPORT OF THE
SUPERINTENDENT**

**TO THE BOARD OF SELECTMEN AND CITIZENS OF MAYNARD FOR THE YEAR
ENDING DECEMBER 31, 2007.**

The Department of Public Works is comprised of six (6) Divisions which include Administration, Highway, Water & Sewer, Waste Water Treatment Plant, Parks & Forestry, and Cemetery Divisions. These Divisions are staffed by seventeen (17) Full Time Employees and one Part Time Employee, including the Superintendent and office staff. Employees, although assigned to a particular Division, may be required to fill in at other Divisions during emergencies. With the demands on this Department, we feel that additional employees are essential to provide an adequate level of service to the Community.

The beginning of 2007 brought some changes to the department. Walter Sokolowski, Superintendent retired from in February, after more than 43 years of dedicated service to the Town. The Department wishes Walter and his family a happy retirement. Paul Camilli came on Board as the new Superintendent of Public Works and got right into the swing of things with ongoing projects and plans for the future. Dorothy Jay joined the staff in January as the Administrative Secretary. The Department welcomes Dorothy and Paul to Maynard and wish them the best in their positions.

In an effort to make the Department of Public Works more accessible to the residents of Maynard we are providing Division phone numbers to you. At most times during normal working hours the Divisions may not be available at their phone numbers as they are working in the field. The Administration Office will take inquires for all Divisions.

Administrative Offices: Hours M-F, 8:00 AM to 4:00 PM
Phone # 897-1017 Fax # 897-7290
Adm. Office will take calls for all Divisions

Highway Division: Phone # 897-1019 Fax # 897-3428

Forestry Division: Phone # 897-1019 Fax # 897-3428

Water Division: Phone # 897-0581

Cemetery Division: Phone # (508) 395-0823 Fax # 897-7290

Waste Water
Treatment Plant: Phone # 897-1020 Fax # 897-1682

PRIMARY DIVISIONAL RESPONSIBILITIES

HIGHWAY DIVISION

- Road Construction and Resurfacing
- Sidewalk Construction, Maintenance and Repair
- Infra-red Pavement Maintenance, & Crack Filling
- Catch Basin Cleaning, Construction and Repair
- Drain Line Maintenance, Construction and Repair
- Street Sweeping, Side Walk Sweeping and Parking Lots
- Traffic Signs, Street Name Signs and Line Painting
- Snow and Ice Control – Street Light Maintenance
- Vehicle and Equipment - Maintenance and Repair

WATER & SEWER DIVISION

- Water Supply
- Water Treatment and Sampling
- Water Distribution and Connections
- Hydrants Maintenance and Replacement
- Water Services and Connections
- Meter Readings
- Sewer Collection
- Maintenance of Pump Stations and Collection System
- Sewer Service Connections
- DEP & EPA Compliance and Reports.

PARKS AND FORESTRY DIVISION

- Tree Trimming and Removals
- Tree Plantings
- Maintenance of Parks and Athletic Fields
- Installation of Tables, Benches and Trash Receptacles
- Road Side Maintenance

WASTE WATER TREATMENT PLANT

- Maintenance of Treatment Plant
- Operation of Treatment Plant
- Processing of Influent
- DEP and EPA Compliance and Reports

CEMETERY DIVISION

- Maintenance of Cemetery Property
- Grave Orders, Sales of Lots
- Internments as Required
- Process Grave Orders

ADMINISTRATIVE DIVISION

- Oversee All Divisions
- Oversee All Construction
- Establish and Prioritize Projects, Short and Long Range
- Solicit Bids on All Department Projects
- Interface With All Federal, State and Local Authorities
- Prepare all Federal and State Reports
- Ensure Compliance With All Federal and State Mandates
- Accounts Payable and Receivable Commitments
- Infrastructure Improvements
- Street Lighting
- Execute all Other Administrative Functions
- Water and Sewer Billing & Accounting

The preceding section is a brief outline of Divisional Responsibilities and should not be considered a complete listing of areas of responsibility or obligations.

HIGHWAY DIVISION

Presently there are 220 Streets in the Town of Maynard with more than 50 miles of roadways. This does not include sub-divisions planned or under construction. The Highway Division is charged with maintaining these roadways.

Road Construction & Resurfacing

The following streets were paved utilizing Chapter 90 Funds, State reimbursement for expenses. Streets were as follows: East St., West St., Elm St., Oak St., Summit St., Crane Ave., Bates Ave., Garfield Ave., Butler Ave., Douglas Ave., Wood Ln., and Walcott Ave. As part of the paving program all castings, manholes or catch basins that were in poor condition were replaced and all street name signs were replaced with high visibility 8 inch signs. Signage issues are discussed elsewhere in this report.

Preparation for the paving schedule for Fiscal Year 2008 is in progress. How much paving will be done is related to the State reimbursement, Chapter 90 Funds.

The Highway Division installed approximately 300 tons of asphalt on various streets and sidewalks. This work includes repairing deteriorated sections of sidewalks, repairing deteriorated sections of roads, repaving trenches after repairing water breaks or drainage repairs, patching around catch basins and manholes that have been repaired. This is an ongoing process to keep the streets and sidewalks in a safe condition.

Drain Line Maintenance, Construction & Repair

Maintenance of the drainage system is an ongoing project. The Department rebuilt over 30 catch basins or manholes in 2007 that deteriorated over time. This is an ongoing program to maintain the drainage and sewer systems. New catch basins are installed as needed to eliminate localized flooding concerns.

75 culverts and outfalls associated with the drainage system are maintained by the Town. Build up of sand, leaves etc. are cleaned away and channels are kept open to insure adequate flow.

Catch basins and selected drain lines were mechanically cleaned in 2007 to insure adequate design capacity.

The Department again requests that the residents of Maynard keep the catch basins in front of their property clear of leaves and trash. This prevents localized flooding during sudden downpours or prolonged rainstorms. With over 900 catch basins in our community your assistance is greatly appreciated.

Street Sweeping, Sidewalk Sweeping

All sidewalks are cleaned of winter sand and debris, all roadways, parking lots and schools are swept annually. Trash receptacles are emptied weekly; litter is picked up as needed. This work requires daily attention to keep areas clean and appealing to the public.

Clean up programs sponsored by various civic organizations such as the Boy Scouts, Garden Club, Litter League, Rail Trail, Organization for the Assabet River and other organizations are supported by this Department. When needed, both manpower and equipment is provided to make these programs successful for the groups involved.

Traffic Signs, Street Name Signs and Line Painting

Traffic and street name signs are replaced when needed. A Sign Replacement Program of all street name signs with larger and more reflective signs is in place and shall be completed within the next few years. New signs are added as directed by the Police Department or the Board of Selectmen. The DPW continues to assist other departments with signage issues.

Crosswalks, parking stalls, handicapped designations and other markings on roads and parking lots are repainted spring or early summer. Center and edge lines on main roads are painted by contract as these require specialized equipment.

Snow and Ice Control

The primary function of the Highway Division during the winter is to insure that the Towns roadways and sidewalks - approximately 100 lane miles of roads and 11 miles of sidewalks - are open and safe as soon as possible after snow or ice incidents. All streets and sidewalks are plowed and sanded as necessary. Snow is removed from the Central Business District along with outlying areas and intersections, including churches, parking lots, schools and funeral homes to allow for proper traffic movement, pedestrian use and general safety considerations.

The Town continues to grow, requiring additional time and labor to accomplish this task. The majority of the trucks and equipment used for snow plowing or removal are over 20 years old resulting in excessive breakdowns and repairs. Their replacement is critical.

From January 1, 2007 until December 1, 2007, 29 inches of snow was recorded. During the month of December 2007 alone, 34 more inches of snow was recorded. As the above numbers point out there is no such thing as a typical winter or a typical snow storm. Each storm presents its own particular set of problems the Town needs to address.

Vehicle & Equipment – Maintenance & Repair

The Highway Division maintains all vehicles owned by the Department of Public Works. There are presently 30 pieces of equipment registered in our fleet which include trucks, loaders, backhoes, sidewalk plows, sewer rodders, brush chippers etc. The average age of the fleet is approaching 30 years. In the Capital Improvement Plan, replacement needs are being addressed. Equipment is maintained to the highest degree possible, however because of the age of the equipment, this program is quite expensive and time consuming.

The Town continues to grow and the demands on our equipment increase each year. The need for replacement is critical and the Capital Improvement Plan is an integral part of assuring that equipment and truck needs are addressed and priorities set.

PARKS and FORESTRY DIVISION

The Parks and Forestry Division is responsible for the maintenance of all Town Owned Parks and Athletic Fields – except for the Schools. This Division also maintains trees and vegetation on Town property.

Tree Trimming and Removals

The maintenance of all public shade trees, trimming and/or removal of dead or dying trees. A Sub-Contractor is utilized for this service when needed. During 2007 the Town removed 10 trees plus 15 stump grindings and pruned numerous trees that this Department considered unsafe. Christmas trees may be dropped off at the Boys Club for disposal during the month of January. This Department chips over 2,000 Christmas trees in a typical year.

Maintenance of Parks and Athletic Fields

The Parks and Forestry Division now maintains approximately 1,000,000 square feet of grass areas, which include athletic fields, parks and numerous small grass areas scattered through out Town.

Fertilization, aerifying and slice seed are used to improve the playing fields. The heavy use of the Parks, particularly during the Fall and Spring make it difficult to accomplish these tasks. The Fall and Spring are generally the best time periods to establish new grass seed.

Working in co-operation with the School Department the Parks & Forestry Division will continue to maintain and improve the fields.

All playground equipment is inspected on a regular schedule and repairs are made. Safety issues are monitored at the playgrounds and corrective action taken.

Installation of Tables, Benches and Trash Receptacles

Trash receptacles are placed Downtown and at the parks and athletic fields. They are emptied as needed to ensure these areas are clean and appealing to the public. This work requires daily attention. Tables and benches are placed at parks and athletic fields for the use of the public.

Road Side Maintenance

This Division controls vegetation growth on the sides of roads. Any growth that falls into the travel lanes or obstructs vision at intersections or corners is cut back. Vegetation that over hangs sidewalks is cut back to insure proper clearance. This is an ongoing process that requires constant attention. The DPW asks your cooperation in assuring that your plantings do not interfere with the use of sidewalks or obstruct the vision of motorists.

WATER DIVISION

The Water Division is responsible for ensuring that the water supply meets or exceeds all EPA and DEP guidelines for safe drinking water. The Division does extensive testing of the water supply, both at the source and at various points in the distribution system to ensure the quality of water. Testing is done on a weekly basis for bacteria and more extensive testing for other contaminants is conducted on a schedule mandated by DEP. All water samples are sent to a certified laboratory for analysis to ensure compliance with DEP & EPA standards and your assurance the water you drink is of the best possible quality.

Water Supply

Water Pumping Record in Gallons

	<u>1995</u>	<u>2006</u>	<u>2007</u>
January	24,722,000	24,321,000	26,951,000
February	24,753,000	21,868,000	22,191,000
March	24,034,000	21,584,000	23,479,000
April	24,634,000	22,036,000	21,852,000
May	31,938,000	25,784,000	25,809,000
June	31,395,000	26,018,000	28,521,000
July	36,738,000	28,874,000	30,646,000,
August	40,486,000	29,251,000	32,330,000
September	29,603,000	23,946,000	30,093,000
October	31,349,000	23,221,000	26,126,000
November	24,493,000	21,759,000	22,983,000
December	23,133,000	24,750,000	24,629,000

TOTAL 347,278,000 293,412,000 315,610,000

AVG. DAILY

CONSUMPTION 951,450 803,868 864,685

Water Treatment & Sampling

The water is treated with a minimal amount of chemicals to insure safe drinking water and meet all DEP & EPA standards for drinking water. These samples are sent to a State certified laboratory for testing. The water is treated at the source or at the Water Treatment Plant, which removes excess Iron and Manganese, ph is adjusted and Chlorine is added to remove any bacteria in the water. All personnel who work in the Water Department are licensed by the State.

Water Distribution

The Town has approximately 70 miles of water mains ranging from 16 inches to 4 inches in diameter. Many of these water mains are more than 70 years old. The master plan on the water system has been completed and improvements will be forthcoming based on this report. Good progress has been made over the years. The Old Marlboro Road Well Field is nearly complete with hopes of reinstating the well back on line in the near future.

The distribution system is monitored for water leaks and repairs are made immediately when discovered. We had 7 major water breaks and 9 service leaks during 2007. This is excellent for a system of our size and age. As mentioned earlier there are two water tanks, with a capacity of 4 ½ million gallons, for storage and pressure. Leak detection is planned for 2008.

Hydrant Maintenance and Replacement

The Water Division flushes fire hydrants throughout the year. During 2007 1 old style hydrant was replaced with a new model and 7 hydrants, were repaired, gate valves were installed as needed. Fire hydrants are periodically tested by the Fire Department and conditions noted. Shoveling out of hydrants is completed as needed. The Town asks your co-operation in keeping any hydrants near your property clear of snow to assist this Department and the Fire Department.

Water Services & Connections

The Division inspects all connections to the water system, there were 14 new service connections installed in 2007. Homeowners were assisted with frozen water services and house service shut-offs were replaced as needed.

Meter Readings

All residential radio read and commercial water meters are read twice a year, we presently have about 3,900 water services. Water and sewer bills are sent out twice a year in the Spring and Fall. Master meters are maintained at the water sources, these meters are read daily and calibrated yearly or as needed.

SEWER COLLECTION

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. Infiltration and inflow into the system is a concern. Problem areas are being looked into and corrective action will be taken as needed in the near future. Thirteen new sewer connections were inspected in 2007.

Maintenance of Pump Stations and Collection System

The Town presently has 10 pump stations at various locations throughout town to service low lying neighborhoods. These pump stations are checked daily with a thorough inspection, cleaning and servicing once a year.

During 2007 there were approximately 41 sewer blocks. Increased efforts for a systematic program of cleaning sewer lines to prevent blockages will be implemented this coming year. Video camera work is planned to better diagnose problem areas.

WASTEWATER TREATMENT PLANT

The Wastewater Treatment Plant is responsible for ensuring that all effluent discharged into the Assabet River meets or exceeds all EPA and DEP requirements. Maynard has maintained compliance with the EPA issued permit.

A vapor/odor treatment system was designed and installed by the wastewater treatment plant employees. The system treats the sludge vapor by removing it from the tanker and passing the vapor through an activated charcoal process. This will virtually eliminate corrosive gases and harmful odors from the tanker bay which will reduce repair costs on the tanker and truck and provide a cleaner and healthier environment to work.

Maynard has chosen Brown and Caldwell as the Design Engineer for the upgrade for the plant; the design will include the Co-Mag phosphorus removal process to maintain lower permit limits on effluent phosphorus and replacement or refurbished of other unit processes and equipment that will effectively and efficiently meet permit requirements.

Operation of Treatment Plant

The Treatment Plant operates 24 hours a day, year round. The influent and effluent wastewater is tested to determine the operational condition of the plant. Results from the daily sampling and monitoring of the plant provide the information needed to make any process control adjustments for maintaining effluent quality. Chemicals added to the treatment process are adjusted based on test results. A total of 276 loads of sludge, which totals 2,208,000 gallons, were hauled to Upper Blackstone and Fitchburg processing centers.

A summary of 2007's monthly flows and comparisons to the monthly flows last year and ten years ago are included for your information.

W.W.T.P. Flow Record in Gallons

	<u>1997</u>	<u>2006</u>	<u>2007</u>
January	31,165,000	41,887,000	32,718,000
February	31,165,000	37,942,000	23,883,000
March	37,768,000	29,636,000	38,137,000
April	51,306,000	28,200,000	53,390,000
May	37,305,000	47,501,000	39,077,000
June	27,871,000	47,558,000	30,372,000
July	26,793,000	29,730,000	23,583,000
August	26,509,000	26,267,000	22,151,000
September	26,423,000	25,299,000	20,339,000
October	29,866,000	27,552,000	21,381,000
November	33,364,000	34,346,000	21,431,000
December	30,667,000	31,180,000	23,603,000

Total	395,151,000	407,098,000	350,065,000
Daily Average	1,098,000	1,115,337	959,082

Preventative Maintenance of Treatment Plant

The entire plant is inspected daily to ensure all equipment is operating correctly and the treatment process is operating effectively. Preventive maintenance of pumps, motors and other components are conducted on a regular schedule, including planned downtime on some equipment and processes. Repairs are completed if equipment fails or when preventive maintenance suggests.

Effluent

The Wastewater Treatment Plant consistently meets or exceeds the mandates of the discharge permit. Maynard is one of several Municipalities that discharge into the Assabet River. The final part of the Comprehensive Wastewater Management Plan, phase 4 has been completed and submitted to MEPA.

Monthly Reports

The Treatment Plant operates under a permit issued by the EPA and monitored by the DEP and EPA, monthly reports, which include concentrations and mass loadings of influent and effluent characteristics, the percent removal rates and daily flows are provided to both of these agencies. If permit limits are exceeded or there are any operational problems at the Plant, EPA and DEP are notified immediately of these events, and the appropriate corrective actions taken; this is followed by a letter within 5 business days of the occurrence.

CEMETERY DIVISION

Glenwood Cemetery uses approximately 25 acres of land at the present time. The Town owns land for expansion. The Cemetery will need to be expanded in the near future and this is being looked into at this time. A core group interested citizens has begun meetings seeking ways to improve and beautify Glenwood Cemetery.

Maintenance of Cemetery Property

The Cemetery is mowed as needed and grass is trimmed around headstones and trees on a regular basis. Raising flat markers back to grade was continued as time allowed. It is an ongoing process to improve the appearance of the grounds. All Town plantings and shrubs are trimmed in the Spring. It is the lot owner's responsibility to maintain shrubs and plantings on their lots. The Cemetery Division will continue to remove shrubs that become unsightly or overgrown. The Town also directs the placement of monuments and flat markers to ensure conformance to Cemetery By-laws. The Cemetery Division installed 19 G.I. Markers for our Veterans, 2 granite and 17 bronze; the Veterans Administration supplies G.I. Markers.

Grave Orders, Internments as Required and Processing Grave Orders

During 2007 there were 57 burials, of which 20 were on Sat., Sun. or Holidays and there were 18 cremations. There were 7 sunken graves repaired and 13 completed mowings of the cemetery including leaf vacuuming which was approximately 50% complete. Three shrubs were removed, 15 GI Markers were installed. When a Funeral Director gives a grave order to us, we locate the gravesite and prepare the area for interment. Once the interment is completed, all relevant data is recorded and stored in a secure area and added to a computerized database.

ADMINISTRATIVE DIVISION

During 2007, the Public Works Department conferred many times with various Federal and State Agencies, Town Boards and Committees, Citizens and private organizations in regard to water, sewer, drainage and highway related issues.

We continue to assist Town Boards, Committees, and other Departments when our assistance is needed. We continue to perform the most efficient and highest level of service possible to the Citizens of Maynard. This Department continues to review and update its immediate and long-range goals.

Some of the D. P. W. projects completed or started in 2007 include:

- Fire hydrant replacement program continue.
- Phase IV Storm Water Management Plan completed.
- Comprehensive Wastewater Management Plan completed.
- Radio Read Water Meter replacement program completed.
- Mapping of Hydrants, Gates, Manholes & Catch Basins started.
- Old Marlboro Road Well Field Analysis completed
- Water Valve Replacements underway.
- Old Marlboro Road Water Treatment Plant will be online in 2008.

Some of the major projects in the planning stage for calendar year 2008 include:

- Chapter 90 work to continue.
- Continued implementation of long range Capital Planning Study.
- Subdivision Review and Bonding
- RBC repairs at WWTP – continual concern because of age.
- Acton, Concord and Brown Streets intersection construction.
- Continue with infrastructure improvements.
- Sidewalk construction Projects – Main Street, and others.
- Continue implementation of Storm Water Management Plan.
- Upgrade, Waste Water Treatment Plant underway.

In closing, I wish to thank The Board of Selectmen, Town Administrator, all Department Heads, Police Chief, Fire Chief, the DPW Advisory Committee for their splendid assistance, the Department of Public Works Administrative Secretary and Employees, plus all others who helped throughout the year.

Respectively Submitted
Paul Camilli
Superintendent of Public Works

TOWN OF MAYNARD
ANNUAL 2007 DOG CONTROL SUMMARY
January 1, 2008

	TOTAL # CALLS RECEIVED	TOTAL # DOGS IMPOUNDED	TOTAL # BITE CALLS	TOTAL # DOGS NOT CLAIMED
JANUARY	29	5		
FEBRUARY	28	4		
MARCH	34		3	
APRIL	35	2	1	
MAY	29		1	
JUNE	32	2		
JULY	27	2		
AUGUST	39	2		
SEPTEMBER	63	2		
OCTOBER	46	3	1	
NOVEMBER	19	1		
DECEMBER	24	1		
TOTAL 2007	405	24	6	
				All dogs not claimed are placed
				with Lowell Humane or Buddy Dog
TOTAL 2006	158	15	6	3



FINANCE DIRECTOR

TOWN BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
(978)897-1006

ANNUAL REPORT

Board of Selectmen
Town Building
195 Main Street
Maynard, MA 01754

Dear Selectmen:

I hereby submit the annual report of the finances for the Town of Maynard
as of June 30, 2007, consisting of the following schedules:

BALANCE SHEET

General Accounts
Debt Accounts
Trust Funds

The courtesy and cooperation received from Town Officials and Departments
is greatly appreciated.

Respectfully,

Kenneth R. DeMars
Finance Director

TOWN OF MAYNARD
BALANCE SHEET
JUNE 30, 2007



ASSETS

Cash:			
General		4,680,911.72	
Water		(6,373.71)	
Sewer		507,082.38	
Petty Cash		170.00	5,181,790.39
Accounts Receivable:			
1977 Real Estate		3,981.07	
1978 Real Estate		1,472.13	
1979 Real Estate		841.24	
1980 Real Estate		16.23	
1982 Real Estate		32.12	
1983 Real Estate		5,901.64	
1984 Real Estate		9,689.76	
1985 Real Estate		3,262.15	
1986 Real Estate		2,613.07	
1987 Real Estate		2,186.67	
1988 Real Estate		1,708.24	
1989 Real Estate		2,778.21	
1990 Real Estate		2,920.05	
1991 Real Estate		4,683.36	
1992 Real Estate		2,559.94	
1993 Real Estate		2,253.50	
1994 Real Estate		1,448.83	
1995 Real Estate		29.83	
1996 Real Estate		29.49	
1997 Real Estate		30.82	
1998 Real Estate		29.20	
1999 Real Estate		(10.89)	
2000 Real Estate		32.34	
2001 Real Estate		284.63	
2002 Real Estate		44.23	
2003 Real Estate		(164.50)	
2004 Real Estate		3,658.04	
2005 Real Estate		(3,646.61)	
2006 Real Estate		10,716.78	
2007 Real Estate		453,031.72	
1991 Personal Property		80.78	
1992 Personal Property		95.33	
1993 Personal Property		3,191.42	
1994 Personal Property		3,726.61	
1995 Personal Property		2,313.49	
1996 Personal Property		4,196.85	
1997 Personal Property		3,004.43	
1998 Personal Property		4,172.29	
1999 Personal Property		6,279.11	
2000 Personal Property		7,393.00	
2001 Personal Property		5,126.50	
2002 Personal Property		5,747.56	
2003 Personal Property		5,163.84	
2004 Personal Property		3,480.06	
2005 Personal Property		(2,753.06)	
2006 Personal Property		(241.46)	
2007 Personal Property		(57,483.62)	505,906.42

MAYNARD CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT DECEMBER 31, 2006

Active Members	186
Inactive Members	84
Retired Members	85
Total Membership	355

ASSETS

Cash	1,031,112.44	
Short Term Investments		
Fixed Income Securities	10,026,214.03	
Equities	12,649,439.80	
Interest Due And Accrued	80,172.53	
Accounts Payable	(30,049.40)	23,756,889.40

FUNDS AND LIABILITIES

Annuity Savings Fund	5,760,675.59	
Annuity Reserve Fund	1,590,057.97	
Military Service Fund	13,565.48	
Pension Fund	1,708,532.99	
Pension Reserve Fund	14,684,057.37	23,756,889.40

RECEIPTS

Members Deductions	562,832.78
Transfers from Other Systems	122,791.88
Members Make Up Payments And Redeposits	45,699.27
Investment Income Credited To Members Accounts	31,458.44
Investment Income Credited To Annuity Reserve Fund	45,254.64
Reimbursements From Other Systems	68,427.66
Received From Commonwealth For COLA	52,724.04
Pension Fund Appropriation	1,237,202.00
Contributions Credited To Military Service Fund	-
Investment Income Credited To Military Service Fund	80.91
Investment Income Credited To Expense Fund	189,221.28
Federal Grant Reimbursement	900.00
Pension Reserve Appropriation	49,513.00
Interest Not Refunded	899.93
Miscellaneous Income	17.42
Excess Investment Income	1,438,744.58
TOTAL RECEIPTS	3,845,767.83

DISBURSEMENTS

Refunds To Members	45,048.32
Transfers To Other Systems	5,540.85
Annuities Paid	173,450.61
Option B Refunds	-
Pension Payments	996,967.28
Survivorship Payments	38,719.77
Ordinary Disability Payments	41,256.10
Accidental Disability Payments	129,530.40
Accidental Death Payments	42,139.50
Section 101 Benefits	-
Reimbursements To Other Systems	64,329.50
COLA's Paid	49,704.79
Board Member Stipend	3,000.00
Salaries	32,400.00
Legal Expenses	10,427.59
Travel	2,107.50
Administration Expenses	8,137.00
Management Fees	114,678.47
Custodial Fees	18,470.72
TOTAL DISBURSEMENTS	1,775,908.40

TOWN OF MAYNARD

DEBT ACCOUNTS

JUNE 30, 2007

NET FUNDED OR FIXED DEBT			28,526,073.81
Mass. Water Pollution Abatement Trust Bond			249,807.00
Water Loan	12/15/1997	4.85%	860,000.00
Water Loan	12/15/1997	4.85%	165,000.00
Sewer Loan	12/15/1997	4.85%	130,000.00
Departmental Equipment Loan	12/17/1997	4.85%	50,000.00
Sewer Loan	2/15/2002	4.35%	66,000.00
Sewer Loan	2/15/2002	4.35%	405,000.00
Sewer Loan	2/15/2002	4.35%	264,000.00
Water Loan	2/15/2002	4.35%	80,000.00
Water Loan	2/15/2002	4.35%	183,000.00
Water Loan	2/15/2002	4.35%	65,000.00
Water Loan	2/15/2002	4.35%	338,000.00
Water Loan	2/15/2002	4.35%	89,000.00
WPAT Septic Loan			64,258.00
WPAT Assabet River Consortium			148,925.81
School Project Loan	2/1/2003	4.25%	15,640,000.00
Athletic Facility	2/1/2003	4.25%	230,000.00
Water Loan	2/1/2003	4.25%	115,000.00
Water Loan	2/1/2003	4.25%	230,000.00
Sewage Treatment Facility	2/1/2003	4.25%	370,000.00
Sewer Loan	2/1/2003	4.25%	160,000.00
MWPAT Water Loan			4,111,083.00
Sewer Loan	2/1/2007		37,000.00
Water Meters	2/1/2007		875,000.00
Library	2/1/2007		3,600,000.00

TOWN OF MAYNARD

TRUST FUNDS

JUNE 30, 2007

TRUST FUNDS CASH AND SECURITIES	3,273,286.76
Stabilization Fund	1,092,137.52
Leachate Analysis Fund	111.66
David McKenna Fund	2,758.28
Rose McGowan Fund	1,045.53
Maynard Soldiers Fund	639.07
Post War Rehab. Fund	11,172.26
Cemetery Perpetual Care Fund	705,563.75
Due to General Fund	40,000.00
Conservation Fund	79,285.98
Rafferty Fund	4,880.63
Katherine Kinsley Fund	14,358.49
Anne Marie Morton Fund	2,662.18
E. Sawutz Fund	2,551.49
Thomas & Athina Gramo Fund	10,486.73
George & Ann Lemire Fund	2,300.46
Anne Gibbons Fund	52,589.31
Guyer Fowler Fund	344,442.17
Shawn Parker Fund	99.74
Robert LeSage Fund	389.06
Friends of the Former Lions Club Fund	10.91
95/96 Scholarship Fund	159.59
Simmon Seder Fund	117.70
Maynard Alumni Fund	11.46
Fraser & Frances Forgie Fund	578,437.49
George Shaw Memorial Park Fund	466.50
Ralph & Marie Sheridan Fund	50.75
Brenda Bowker Flaherty Fund	10,506.30
Milton & Anne Duclos Fund	255,058.23
John Stigliani Fund	2,701.81
Ed Gately Fund	(15.00)
Community Preservation Fund	58,306.71

Maynard Fire Department 2007 Annual Report

Report of the Fire Chief

During the calendar year 2007, the Maynard Fire Department responded to 1,506 calls for service. 45% of the calls were fire and public assistance related and 55% were medical related. A complete breakdown of incidents can be found later in this report. We had a busy winter in 2007 that resulted in several serious house fires. Most of these fires were the result of incidents with wood stoves and fireplaces. The total dollar loss from building fires was \$734,920. It is the ultimate goal of the Maynard Fire Department to provide the citizens of Maynard with the highest quality, most professional service in the areas of fire protection and suppression, and emergency medical services that it is capable of. We will accomplish this by striving to continue to do the things we do best and to pursue innovative and creative opportunities. Our firefighting staff will continue to be highly motivated in their training and preparedness. We will continue to provide high quality service in the areas of fire prevention, public safety education, fire investigation and code enforcement. Our highest commitment is to our "customers", the citizens of Maynard. We will strive to meet and exceed your expectations at all times. We will do this by maintaining the highest ethical and professional standards and nothing less.

Fire Department Personnel

The following is a list of the employees of the Maynard Fire Department. There are four shifts of 5 firefighters needed to provide 24/7 around the clock coverage for the Town. One firefighter is always assigned to dispatch duties so at any given time there are four firefighter/EMT'S available to respond to calls. The present shift alignment allows for a 42-hour workweek for the firefighters over an eight-week cycle. In 2007, Captain Francis King retired from the force after serving with the department for 44 years. Firefighter William Soar was promoted to Captain and commands Group 1. Also joining the department in 2007 is Robert DaCosta. Firefighter DaCosta is presently assigned to group 3.

Chief of Department	Stephen J. Kulik
Administrative Asst.	Nancy Brooks (Part Time)
Captain	Patrick Sullivan
Captain	Thomas J. Dawson
Captain	Joseph P. Landry
Captain	William H. Soar
Firefighter	Gerald J. Byrne
Firefighter	David D. Hillman
Firefighter	James MacGillivary
Firefighter	Peter R. Morrison
Firefighter	Timothy C. Gray

Firefighter	Mark Tomyl
Firefighter	Craig Desjardins
Firefighter	Richard Hill
Firefighter	John W. Primiano
Firefighter	Jeffrey Boudreau
Firefighter	Patrick Hakey
Firefighter	Sean Kiley
Firefighter	Walter Latta
Firefighter	John King
Firefighter	Adam Nichols
Firefighter	Robert DaCosta
Call Firefighter	Sean Murphy
Chaplain	Fr. Louis Bilicky

The Maynard Fire Department lost two former members of the force in 2007. Firefighter Pasquale Lalli spent 22 years serving the fire department and retired in 1978. Pasquale was a WWII veteran and was awarded the Purple Heart while in combat. A contingent of 3 other Firefighters/Officers and I attended his burial at Arlington National Cemetery on June 28, 2007. The department also lost former call firefighter Frank "Skip" McNamara. Skip was an active member on the call force back in the 1970's. Both will be greatly missed.

On duty personnel perform many other functions besides responding to emergency calls. Each Captain, besides running their daily shifts has responsibilities in areas such as fire prevention, training, emergency medical services, code enforcement and fire investigation. All officers and firefighters spend many hours on training, station maintenance, inspections, public education, pump and hose testing and maintenance, hydrant maintenance, plans review and fire alarm work.

Emergency Medical Services

Over half of all incidents handled by the Maynard Fire Department are medical in nature. We take great pride in providing excellent emergency medical care by trained Emergency Medical Technicians that are available 24/7. There are at least three firefighters on duty at all times who are also emergency medical technicians and most of the time there are four when you include the Captain. When a medical emergency occurs, the firefighters leave their positions on the fire apparatus and man the ambulance. They will stay with the ambulance throughout the entire event and transport to the hospital and will then return to quarters and assume their dual role as Firefighter/ EMT'S. All EMT'S train on a regular basis and must meet state mandated certification requirements. All EMT'S and Firefighters must also certify with defibrillators each year. We continue to enjoy a professional relationship with the Emerson Hospital Paramedic Staff. They are dispatched from Emerson Hospital when it is determined that advanced life support measures are needed for a patient. In 2007 the Maynard Fire Department donated a public access defibrillator to the new Library and helped the school nurses in

their efforts to equip each public school with a defibrillator. I had the distinct honor to recommend for recognition four members of the Maynard Fire Department for actions performed that directly resulted in saving a life. At the May 21, 2007 Town Meeting the team of Captain Francis King, Firefighter/EMT Richard Hill, Firefighter/EMT James MacGillivray and Firefighter/EMT Craig Desjardins were awarded the Selectmen's Citation of Outstanding Performance for their actions in successfully resuscitated an 11 year old boy who was in respiratory arrest due to an allergic reaction. I am extremely proud of the actions of the above members as well as the entire department for the fine work they do every day to protect the citizens of Maynard.

Fire Prevention and Public Education

The Maynard Fire Department takes an active role in Fire Prevention and Public Education. I believe that an aggressive public fire prevention program is an essential element of our overall mission to keep our community safe. Each year members of our Student Awareness of Fire Education Program visit the Kindergarten through Fourth Grades to teach children how to be safe from fire. Members of the S.A.F.E. team also participated in the Middlesex County Sheriff's Youth Program where young students are taught fire safety lessons. We have been fortunate to utilize a grant from the State to help implement this program over the last several years. We were awarded \$3700.00 for 2007. I would like to thank Dr. Masterson, Principal Bernadette McLaughlin and Assistant Principal Barbara Bergner of the Green Meadow School for their support of this program throughout the year. Special thanks to the department S.A.F.E. instructors, Firefighter Mark Tomyl, Firefighter Sean Kiley, Firefighter Jack Primiano and Firefighter Robert DaCosta for their hard work and dedication to the S.A.F.E. program.

Regional Fire Investigation Unit

The Maynard Fire Department works regionally with several surrounding fire departments in the investigation of the cause and origin of fires in our communities. Back in 1996 the communities of Maynard, Acton and Concord decided to form a regional fire investigation unit. The idea came about primarily because fire departments needed to be more proficient in and educated as to the proper procedures for investigating fires. Before, we had to wait for the State Fire Marshal's office to notify and send an investigator to the fire scene. State investigators then were scarce and did not have a lot of training themselves. So the idea to train our own members to properly and thoroughly conduct an investigation made good sense. We decided that we would work along with and with the cooperation of the Marshal's Office in conducting the investigations. This new coalition between the Fire Marshal's Office and the local fire departments has worked tremendously. Now, we can have a tremendous amount of work accomplished at times well before the arrival of the state investigator. The state investigator appreciates that his work load is reduced by the local investigation team. This coalition worked so well it ended up being a model system for the state. Many fire departments across the state started to call and ask us how to start a regional fire investigation team. Within the last 1-2 years we have merged the Acton - Concord - Maynard Team with fire

departments from Sudbury, Lincoln, Wayland and Weston. The fire investigators from the seven communities are called the Central Middlesex Regional Fire Investigation Team. We not only share resources but we are able to train as a team, collectively purchase tools and equipment and share manpower. It certainly has been a worthwhile endeavor and we hope to be able to improve upon it and make it even better in the future.

National Incident Management System

Last year I reported on the federally mandated National Incident Management System (NIMS) of which all first responders must become proficient in. The National Incident Management System (NIMS) provides a nationwide template enabling Federal, State, Local and tribal governments and private sector and nongovernmental organizations to work together effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents regardless of cause, size and complexity. It is implemented through the Homeland Security Presidential Directive (HSPD)-5, Management of Domestic Incidents. This program is designed to improve coordination and cooperation between public and private entities in a variety of domestic incident management activities. Any person in a local community who can or would perform in an emergency capacity must participate in the NIMS program by attending an array of instructional courses and classroom training. The federal Government has set specific timelines for completion of these courses over a period of 3 years. All disciplines in the Town of Maynard who need to take these courses have been advised of their responsibilities. I have brought the Maynard Fire Department up to current standards by providing training for the department up to and including Incident Command System 200. During 2007 most of the fire department command staff has completed the NIMS requirement up to the ICS 300 and ICS 400 level. ICS 400 is currently the highest level of NIMS achievement

Report on Apparatus, Equipment and Facilities

Your Fire Chief was appointed under Massachusetts General Law, Chapter 48, Section 42, which requires the Fire Chief to report the conditions of the Fire Department, including apparatus, equipment and facilities.

The building that houses the Fire and Police Departments remains in poor condition. One ray of hope occurred when the town voted to relocate the police department to a renovated space attached to town hall that was once the town library. Plans for construction are well underway and we should see ground breaking activities very soon. Meanwhile, the fire department continues to occupy a space which is woefully inadequate. Even when the police relocate to their new station the fire department will gain little usable space as we desperately need apparatus floor space. Presently, except for a new heating unit there are no plans for any major upgrades to the existing building we have shared for over 50 years. The fact of the matter is that you can attempt to fix all

of the problems inherent in this building but it will not meet the needs of a modern fire department. The second ray of hope is that the Public Safety Building Committee of which I am a member has been working extremely hard to come up with a plan to solve the issues that we currently have with the existing building. I would like to thank all of the members of this committee for all of their time and efforts and devotion to this project.

Concerning apparatus, each will be commented on separately.

Engine 1: Engine 1 is a 2001 Emergency One Cyclone Pumper with a 1250 g.p.m. pump. It is our front line attack engine and is used for structure and other fire related incidents. It is in excellent condition.

Engine 2: Engine 2 is a 1991 Emergency One Class A Pumper and is also used as a structural firefighting vehicle. It is second due at structure fires and is our mutual aid engine that responds to out of town fires. It is in good condition and should remain reliable for many more years.

Engine 3: Engine 3 is a 1997 Emergency One/Freightliner Class A Pumper. It is a smaller pumper with a 2-man cab that accompanies the ambulance to medical emergencies and motor vehicle accidents. It carries back-up emergency medical supplies and the "Jaws of Life" rescue tool. It is also used for structure fires and brush fires. It is in fine shape and should remain dependable for many years.

Engine 4: Engine 4 is a 2000 Ford F-350 Super Duty 4x4 pick-up truck. It is outfitted with a water tank and high-pressure pump for use at brush fires. It also doubles as the shift commander's vehicle for use in his daily activities such as inspections and department business. It is starting to show its age and will need to be replaced within a year or two.

Ladder 1: Ladder 1 is a 1986 Emergency One Aerial Ladder Truck. It was refurbished in 2001 and meets today's standards for aerial ladders. One area during refurbishment that was not addressed was the electrical system. I am starting to see problems with the electrical components that operate the aerial ladder. Many of the corrections have been costly. The Town should consider replacing this vehicle within 5 years.

Car 9: Car 9 was placed in service on December 30, 2004. It was built on an F-450 Ford chassis and the patient compartment was built by the Horton Company of Ohio. It is our first 4-wheel drive ambulance and with the winters we have experienced lately it has been a great asset. We are hoping to get at least 10 years of service from this ambulance.

Car 10: Car 10 is a 1997 Ford Crown Victoria and is used by the Chief of the Department. It is now 11 years old and has outlived its useful life and should be replaced.

Incident Summary for 2007

Run statistics are compiled from the National Fire Incident Reporting System incident type coding as recorded by the Maynard Fire Department incident reports.

Fire Related Incidents – 313

Building Fires	12
Mutual Aid to Fire	5
Mutual Ladder Response	1
Cooking Fires, Food on Stove	11
Chimney Fires	3
Oil Burner/Boiler Malfunction	3
Trash/Rubbish Fires	2
Vehicle Fires	2
Brush/Grass Fires	2
Dumpster Fires	2
Investigations	6
Gas/Oil Spills	5
Natural Gas/Propane Leak	22
Elect./Arcing/Shorted Equip.	22
Wires Down	7
Carbon Monoxide Incidents	30
Light Ballast Failure	2
Explosive/Bomb Incident	1
Line Box Response	4
Illegal Burning	10
Mutual Aid – Cover Sta.	5
Service Calls	2
Steam for Smoke	1
Hazmat Investigation	1
Controlled Burning	2
Fire Alarm Investigations	114
Malicious False Alarms	15
Smoke Scare,Odor	17
Regional Fire Invest. Unit	2
Attempt to Burn	1
BBQ/Tar Kettle	1

Rescue/EMS Calls - 897

Ambulance Calls	764
Motor Vehicle Accidents	46
Rescue/EMS Call, Other	6
Lock-in	2
Medical Assist	30
Well Being Check	29
EMS Run/No Injury/Illness	13
Search for Missing Person	1
Water Craft Rescue	1
Assist Other EMS Crew	5

Service Calls - 125

Water problem	35
Lock-outs	31
Assist Police	5
Assist Public	10
Police Matter	5
Animal Rescues	2
911 Hang-ups	15
Good Intent	22

Special Incidents and Inspections - 171

Smoke Detector Certificates	147
Oil Burner Inspections	8
LP Gas Inspections	5
UST Removals	3
Citizen Complaints	2
Inspections, Other	4
Tank Truck Inspection	2

Total Incidents - 1506

Other Statistics

Mutual Aid Runs - 123

Acton	28 (25 EMS, 1 Fire, 1 Cover Sta., 1 Line Box)
Concord	35 (28 EMS, 1 Fire, 2 Cover Sta., 2 Line Box, 1 RFIU, 1 Gas Leak)
Stow	24 (24 EMS)
Sudbury	36 (30 EMS, 3 Fire, 2 Cover Sta., 1 Line Box)

Average number of runs equals **4.12 runs/day** with an average response time of **2.61 minutes**. Average duration of incident is 62.58 minutes.

Total Dollar Loss for 2007 - \$734,920

I would like to take the opportunity to thank the Honorable Board of Selectmen, the Town Administrator, Assistant Town Administrator, Chief of Police and his Staff, Board of Health, Building Commissioner, Inspector of Wires, Superintendent of Public Works and his Staff, the School Department and all other town employees for their continued support throughout the year. Because we work as a team we are able to accomplish our goals. A special thanks to my assistant Nancy Brooks for all her hard work and support each and every day. A Fire department is only as good as the men and woman who put their lives on the line for the citizens they are sworn to protect. Thanks to all the Officers and Firefighters of the Maynard Fire Department for their hard work and dedication to their profession and community.

Respectfully submitted,
Stephen J. Kulik
Fire Chief



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

REPORT OF THE GAS INSPECTOR

To the Honorable Board of Selectmen,

During the year, 2007 there were 172 Gas Permits issued. Inspections were made on all work called for by Plumbers and Gas fitters.

I would like to thank the Board of Selectmen for their cooperation.

Respectfully Submitted,

Raymond Smith, Gas Inspector.

Report of the Maynard Housing Authority

To the Honorable Board of Selectmen,

Herewith is the report of the Maynard Housing Authority for the year ending December 31, 2007.

At this time the Authority's three elderly and handicapped developments are fully occupied, Powdermill Circle (fifty-six units), Concord Street Circle (fifty-six units) and Summerhill Glen (thirty units). In 2007 there were five new tenants at Powdermill Circle, five new tenants at Concord Street Circle and three new tenants at Summerhill Glen.

The HUD Low Rent Family Dawn Grove (thirty-two units) are also fully occupied at this time. There were five new tenants that moved into this development in 2007.

Properties at Dawn Grove, Powdermill Circle and Concord Street Circle had additional major maintenance related projects undertaken to improve both appearance and safety in the developments.

For information relative to low income housing for Elderly and Handicapped or for Families, please contact the Executive Director at the Authority office, 15 Powdermill Circle, Monday through Friday, 8:30 a.m. to 4:00 p.m. Telephone (978)897-8738 or (978) 897-6893. TDD #1-800-545-1833 – Ext. 144.

Respectfully submitted,

William Primiano, Chairman
John Arnold, Vice Chairman
Charles W. Nevala, Treasurer
C. David Hull, State Appointee
George Hardy, Secretary to the Board

Report of the Librarian

2007 was a pivotal year for the Maynard Public Library, as the benefits of the new library facility became more tangible, allowing the library to expand services to the Maynard community.

Library staff for 2007 included: Stephen Weiner, Carolyn Mottle, Cynthia Howe, Mark Malcolm, Conrad Miller, Dennis Morrissey, and Karen Weir. The Circulation staff included: Patricia Fields, Sebastian Bentley, Katharine Clark, MaryAnn Countryman, Deborah Geiger, Dorothy Flood-Granit, Kimberly Jung, Douglas Lilly, John Leonard, Jennifer Siegel, Margaret Steiner, Kelly Urquhart, Lillian Walker, Sean Webb, and Lily Weiner.

The Trustees of the Maynard Public Library included: Elizabeth T. Bin stock (Chair) William J. Cullen(Secretary) and Anne Marie Leniak-Betley (Member at Large).

The Maynard Public Library depends heavily upon its pool of volunteers. For 2007, those included: Marilyn Hansen, Janet Brayden, Mary Jane Papon, Harriet Willens, Cynthia Hanslik, Chip Beauvais, Sara Beauvais, and Jan Rosenberg.

Through educational programs and successful fundraising efforts, The Friends of the Maynard Public Library have become an integral part of the library's ongoing program. The officers include: Dottie MacKeen, President, Denise Shea, Vice President, Dennis Morrissey, Treasurer, and Cheryl Bouchard and Paula Goldman, Secretaries.

Some pertinent information: Because the new library facility allows us to offer more services to the public, we held more programs than in previous years and our circulation figures and our computer use increased. The library's circulation increased in every single category, from adult books to children's videos to museum passes. The library's total circulation was 153,637, or approximately 15 circulations per resident. The state average is 7 circulations per resident. Our computer use jumped to 13,031 uses, or approximately 1,100 per month. The library's collection includes 53,785 items.

Programs and Special Events: The library held 68 programs during 2007, with 7,132 people attending. The Friends of the Maynard Public Library also held several programs throughout the year. In addition, 242 public meetings were held in the library, holding approximately 4,840 participants. The library was also used as a voting place for the November Special Election.

Hours of Operation: During 2007, the Maynard Public Library was open these hours:

Monday, Wednesday, Friday, and Saturday

10AM-5PM

Tuesday and Thursday

2PM-9PM

In closing, I would like to thank all the Town Boards, Department heads and Town Administrator John Curran and Assistant Town Administrator Cathy O'Dea, for their support of the library throughout 2007.

We're hoping for more exciting things from the library department in 2008.

Respectfully submitted,

Stephen Weiner, Library Director

Elizabeth T. Binstock, Chair Board of Library Trustees

William J. Cullen, Secretary

Anne Marie Lesniak-Betley, Member at Large

Annual Report of the Plumbing Inspector

During 2007, there were 145 Plumbing Permits issued to Plumbers doing work in the Town of Maynard.

Inspections were made of the rough and finish work when called for by the installing plumber. I wish to thank all Town departments and especially the Board of Health and department of Public Works.

Submitted by
Raymond Smith, Plumbing Inspector

REPORT OF THE CHIEF OF POLICE

To: *The Honorable Board of Selectmen*

Submitted herewith is the Annual Report of the Maynard Police Department

For the Calendar Year 2007

PERSONNEL

Lieutenant Alfred Whitney retired from the Maynard Police Department on July 13, 2007, after more than 33 years of dedicated service to the Town of Maynard. I would like to wish Alfred and his family a very happy retirement.

Officer Brian Petersen was appointed a Patrolman on June 14, 2007 by the Maynard Board of Selectmen. Officer Petersen holds a bachelors degree in criminal justice from Westfield State College.

Brandon Villarreal joined the Maynard Police Department on July 3, 2007. Brandon comes to us as a lateral transfer from the City of Chelsea where he worked as a patrolman for the past two years.

Police Department Website <http://web.maynard.ma.us/gov/mpd/>

COMMUNITY POLICING

Community Policing has changed the way in which the Police interact with the citizens they are entrusted to protect. The Maynard Police Department believes in this concept. As a result, relations between the Police Department and Maynard residents seem to have improved in each passing year.

Policing today is far different than it was twenty years ago. Officers today are much more sensitive and have a more mutual respect for those we serve. We Often hear about the negative in policing, however, there are so many positives that we seldom hear about. Every week I receive letters from citizens both from Maynard and outside of town concerning acts of kindness demonstrated from officers on this department. I honestly believe the Police Department has improved the quality of life for the residents of Maynard.

POLICE GRANTS FY2007

The Maynard Police Department has received grants in the following areas for 2007; some of the grants that are not depleted may carry over to the following year.

COMMUNITY POLICING GRANT	\$16,000.00
TRAFFIC ENFORCEMENT GRANT FY06-FY07	\$5,600.00

I would like to thank Sergeant Michael Noble who is the Maynard Police Department's Grant Coordinator. Grants supplement our budget and allow us to do more proactive police operations. The Community Policing Grant is utilized for helping Maynard citizens and organizations. The Traffic Enforcement Grant allows the Police Department to bring in extra officers for traffic enforcement such as speeding and drunk driving enforcement. The GAAD Grant supplements the D.A.R.E. program which is no longer funded.

MAYNARD POLICE 2007 TOY DRIVE

The Maynard Police Department is proud to announce that this year's Toy Drive was, once again, an enormous success. Thanks to many individuals and companies, we were able to help sixty-nine families and over one hundred forty-seven children enjoy their Christmas holiday.

The Maynard Police Department would like to thank the many thoughtful people who donated toys to this cause and the many companies and organizations for their continued generosity.

We would like to give special recognition to the major contributors to this year's drive; Sea Change International, Monster, Maynard Area Auto Club, Bank of America, Quad Tech Inc., Epsilon Associates, FEMA, Jones and Bartlett Publishers, 38 Studios, The Maynard Outdoor Store, Fine Arts Theatre, and The Movie House.

A few of the many people who helped out again this year were Marlene Thomas from Middlesex Savings Bank, Paul Boothroyd, Jack Malcolm, Detective Brian Quinlan, and Sergeant Cliff Wilson (Ret.). In addition, special thanks go to Officer Greg Balzotti for coordinating this community program.

The Toy Drive was an ideal example of the community working together, and its success depends on this outstanding effort.

Thanks again to EVERYONE!

Computer Update

The primary focus of Information Technology improvements for the Maynard Police Department is currently directed at the new public safety building being constructed at 195 Main St. In this new facility, Maynard law enforcement staff will access the latest communications, security and redundancy in law enforcement computer systems. In the area of communications, we will be replacing the current analog radio system with a state of the art Digital radio system that will offer features such as encrypted radio communications to protect against unauthorized interception of Police radio traffic. In addition, we will also be installing a more modern phone system with new services including ring to cell phone and remote access to voicemail. In the area of security improvements, we will be installing a digital camera surveillance package which will blanket the entire facility and a digital keycard based electronic door locking system at key locations in the facility in order to help protect against unauthorized access to critical areas. Finally, we will be replacing the now obsolete and end of life computer, server and computer assisted dispatch systems with updated systems that will provide the Police department with a higher level of availability and redundancy which will improve the overall productivity levels of law enforcement staff. The Town of Maynard has hired Michael Martin as the Information Technology Director, Mike will be responsible for all the technology for the Maynard Police Department as well as the Town.

THE FUTURE

As Chief of Police, it is my responsibility not only to keep town officials informed on issues of public safety, but also to keep the residents of Maynard up to date on these same issues.

On June 12th 2007, 1,949 residents went to the polls and passed a \$4,820,000 bond authorization which will be used to build a new police station at the former Maynard Public Library Building. THANK YOU MAYNARD!

Construction on this project will start sometime in March 2008, with a completion date of sometime in December 2008. The men and women of the Maynard Police Department are very excited about this project and will be better able to serve the residents of Maynard. I would like to recognize the members of the Public Safety Committee, without their devoted time and energy this dream would have never come true. Chairman Michael Smith took charge of this project and did an excellent job keeping all committee members updated and organized. I am also grateful to Michael Martin, who has been a valuable asset to this project as the IT Director for the Town Of Maynard.

In closing, I would like to thank both regular & special police officers on the Maynard Police Department. Due to your dedication and effort, the Town of Maynard is a safer place to live. I would like to recognize the Town Administrator, John Curran and the Assistant Town Administrator, Cathy O' Dea for their leadership and friendship. Both the Maynard Board of Selectmen and Finance Committee should be commended for their efforts and dedication to the Town. Thanks to Chief Kulik and the Maynard Fire Department, Paul Camilli and the Maynard Public Works. Thanks to School Crossing Guards, Parnell Houle Melissa Casalinouva and James Maria. Thanks to Ellie Waldron our Parking Clerk and to Lucie DiStefano, the Police Department's Secretary for everything you do.

Sincerely,

James F. Corcoran
Chief of Police

Department Personnel

Chief	James F. Corcoran
Lieutenant	Alfred T. Whitney
Sergeants:	Douglas MacGlashing James Dawson Stephen Jones Michael Noble

Patrolmen: Karl Nyholm
Phil Craven
Mary McCue
Gregory Balzotti
Brian Quinlan
William Duggan
Paul Maria
Thomas Neufell
Richard Seeley
Brian Cushing
Tony Rego
Jeffrey Houle
Eric Davoll
Brandon Villarreal
Brian Petersen

Meters
Prosecutor
Crime Prevention
DARE
Detective
Photo Officer/Juvenile Officer
Evidence Officer

Parking Clerk: Ellen Waldron
Secretary: Lucie DiStefano
Custodian: James Maria
Crossing Guards: Parnell Houle
Alex Frazier
Melissa Casalinouva

Matrons: Debbie Richardson
Nancy Brooks
Jeannie Cronis
Pamela Conrado
Cheryl Budrewicz

Special Police Officers: Ralph Aulenback
James Loomer
Deborah Richardson
Michael Smith
Walter Sarvela
Edward Kiley
John Connors
Bruce Noah
Richard Clark
John Kaziukonis
James Clark
Charles Genetti

Maynard Police Department Statistical Information

Traffic Citation	932
Total Arrests	430
Total Incidents	4,203
Accidents	161
Accidents with Injury	17
Hit and Run Accidents	27
Operating Under the Influence	35

Cruiser Maintenance

<u>Vehicle</u>	<u>Purchased Date</u>	<u>Amount Paid</u>	<u>Type</u>
Cruiser 10	11-30-2004	\$ 27,063.00	2005 Ford
Cruiser 11	12-14-2005	\$ 25,000.00	2005 Ford
Cruiser 12	09-13-2006	\$ 25,000.00	2007 Ford
Cruiser 13	11-12-1999	\$ 16,784.00	1999 Ford
Cruiser 14	03-31-2006	\$ 25,580.00	2006 Ford
Cruiser 15	09-13-2006	\$ 25,000.00	2007 Ford

Parking Clerk & Meter Revenue

The Town of Maynard is currently using the services of Kelly & Ryan Associates as a collection agency for our parking ticket revenue. The Parking Clerk enters the tickets into the system, which is then tracked by Kelly & Ryan for a small fee. As a result, tickets are being paid at a much faster rate. Due to this system, the parking situation has improved greatly, not only for our residents, but also for the store owners who appreciate the turnaround of parked motor vehicles.

Parking Tickets Issued 4,239

Meter Collections:

March 2007	<u>\$19,200.00</u>
April 2007	<u>\$710.55</u>
July 2007	<u>\$12,800.00</u>
August 2007	<u>\$15,000.00</u>

September 2007	<u>\$5,200.00</u>
October 2007	<u>\$6,600.00</u>
November 2007	<u>\$7,596.14</u>

	\$67,106.69
Parking Clerk Collections	<u>\$ 65,390.44</u>
Total Collection:	<u>\$132,497.13</u>

SUPERINTENDENT OF SCHOOLS

Dr. Mark Masterson

Welcome to our 2007 District Report. As the District struggles with facilities challenges, our students' performance is unquestionably improving.

Accountability:

As will be clear throughout this report our MCAS scores, our SAT scores and our Advanced Placement data show continuing progress, now consistently well above State averages. Over 90% of the Class of '07 went on to some form of higher education; 85% to four-year colleges. The Fowler Band again won the Platinum Award at the Great East Festival. Our students are successful across a broad range of activities.

WAVM:

The Federal Communications Commission approved the negotiated settlement among the religious station, WUMB and WAVM. WAVM and its sister station will increase their transmission from 10 to 500 watts as soon as a series of regulatory issues are cleared and a new aerial is constructed.

Facilities challenges:

In February of 2006, the New England Association of Schools & Colleges Commission for Secondary Schools placed Maynard High School on Accreditation probation for inadequate facilities. The School Committee appointed a facilities study committee of citizens, who worked with the architectural firm Tappe Associates. Tappe's architects and engineers did a thorough review of both facilities, finalized in early 2007,

<http://www.maynardschools.org/reports.html#Facility>.

The high school report found significant systemic concerns, e.g. roofing problems, inadequate wiring, heating and ventilation issues, space issues, etc. such that the facilities committee voted unanimously to replace the high school, particularly in light of the renovation/addition costs. The Green Meadow, a series of additions built over time, was found to be essentially sound, but in need of some major repairs, renovation and a probable addition.

Then last winter the School Committee appointed another facilities committee of citizens: Matt Briggs, Jerry Culbert, Mark Howrey, Anthony Midey, and Ken Neuhauser to respond to the NEASC, http://www.maynardschools.org/NEASC/NEASC_Ltr2.pdf, request for short and long term plans to address the high school facilities problems, and to identify the next series of repairs for Green Meadow. Following this committee's recommendations the School Committee requested and received at the May Town Meeting monies for new boilers (a portable boiler in the high school), removal of oil tanks and a changeover to gas at both Green Meadow and the High School. Additionally the High School received funding for (largely portable) library upgrades of texts and technology as well as expanded library space. Many new classroom unit ventilators and roof fans will be installed at Green Meadow during this summer vacation. Far more difficult is the development of a long term facilities plan for the high school. This past fall the District was not awarded support in the first round of funding by the Massachusetts School Building Authority. In summary, the District has a high school facility with significant systemic needs and as a consequence faces an Accreditation challenge, a need to develop a long term plan to address a range of issues effecting teaching and learning, and no State building assistance to date. As this is being written the School Committee has just led a contingent of elected officials and others to meet with the MSBA. Unquestionably as the 2007 year closes, the high school facilities problems are the major educational challenge facing the District and the town.

Retirements:

Carole Koptiev and Gary Justason retired after more than three decades of service to Maynard. Nancy Justason, Deb Cranson and Janet Erb had also served the District for decades. We wish them all well

**ASSISTANT SUPERINTENDENT FOR CURRICULUM,
INSTRUCTION, AND ASSESSMENT**

Dr. Daniel Mayer

This past year the staff of the Maynard Public Schools has continued to work on our overarching curriculum goal of continually improving our curriculum, instruction, and assessment practices. We have many tangible indicators to show that MPS is making progress.

The Maynard Public Schools' MCAS scores are once again well above those of districts with similar demographics, and we are celebrating our students' successes. Even as Massachusetts ranks first on national tests, and state scores continue to increase, Maynard's MCAS scores, through the efforts of the whole Maynard community (citizens, parents, school staff, and students), are going up faster than the state's and are now consistently above the state average.

Maynard is economically diverse compared to surrounding communities, and we recognize that this diversity is challenging but also that it fundamentally enriches, rather than detracts from, our schools and community. And while test scores do not measure some of the things we value most such as morality, civic engagement, and creativity, they are one important way we know we are performing better and better at our core mission.

Evidence of Success

Here are some highlights from our spring 2007 accountability data:

- **MCAS:** On the 2007 tests, we had very strong scores across all grade levels and our strongest performance was in the high school. While only 75 percent of students throughout the state passed new high school science tests, 95 percent of MHS passed these tests. Even more impressive, our combined Advanced and Proficient numbers were substantially above the state average (Biology 57 percent versus 34 percent statewide, Physics 70 percent versus 48 percent statewide). In addition, over 80 percent of our 10th graders scored either Advanced or Proficient on the English and Mathematics exams.
- **Advanced Placement Exams:** MHS juniors and seniors performed better than ever on the spring 2006 and 2007 exams with, respectively, 72 and 63 percent of AP students earning college credit. Over the two year period students took AP courses in biology, chemistry, calculus, world history, United States history, English composition, English literature, Spanish, music theory and studio art.
- **SAT Test:** Our 2007 SAT scores were also very strong. They were the highest they have been over the past four years. We scored substantially above the national average on the writing portion of the test (540 versus 495) and somewhat above the national average for math (518 versus 515) and reading (511 versus 502).
- **College Attendance:** 86 percent of the Class of 2007 graduates attended 4 year colleges and 41 percent of those attended "very competitive," "highly competitive," or the "most competitive" colleges as defined by the Barron's Guide to colleges.

Hard Work and Dedication

Our gains have come from the hard work and dedication of our staff, and from reallocating school resources to launch a variety of effective initiatives. Here is what we have been doing to improve the academic outcomes for our students:

- Routinely engaging in curriculum reviews to ensure our curriculum is up-to-date and aligned with the state standards, and to the extent possible given budget constraints, investing in new textbooks and technology;

- Conducting thorough ongoing reviews of exam results and adjusting curriculum and instruction accordingly;
- During early release days and throughout the year, providing high quality professional development to all staff to allow them to reflect upon their craft and hone their skills;
- Adopting a new writing program to improve our ability to teach writing and promote more writing across all subject areas;
- Establishing a new K-5 reading assessment and intervention program and hiring reading coaches to increase our capacity to deliver first-rate reading instruction;
- For the first time ever, offering professionally-run SAT preparation courses;
- Increasing the use of technology in core academic subjects;
- Adding computer-assisted instructional programs to improve mathematics learning;
- Establishing after-school and summer school programs to assist struggling students;
- Starting an after-school arts and academics enrichment program.

Moving Forward

Maynard struggles with limited resources, but through the dedication and hard work of our staff and many others, the Maynard Public Schools are ensuring that our students perform at very high academic levels. With your continued support the Maynard Public Schools will make even more progress.

STUDENT SERVICES DEPARTMENT

Jill Greene, Director of Student Services

Since the inception of Massachusetts Special Education Law Chapter 766, the Maynard Public School System has served the special education needs of students with disabilities by providing supports and services in a variety of settings. As of October 2007, the school district provided special education services to 230 students; all but 19 students attended Green Meadow, Fowler and Maynard High School.

The major initiatives for the Student Services Department continue to be program development, professional development for special and general educators, including special education tutors, and increasing the instructional materials and technology available to support student learning.

Seventy students enrolled in the Green Meadow Preschool Program at the start of the 2007-2008 school year. To provide a greater range of program options for supporting students in the preschool program, the Green Meadow Preschool has continued to offer a full day preschool class in addition to four half-day sessions. The Preschool Program is accredited by the National Association for the Education of Young Children (NAEYC) - the nation's leading organization of early childhood professionals. By earning accreditation, the Green Meadow Preschool program has become a leader in a national effort to raise the quality of early childhood education, and to help give all children a better start.

In April 2007, the Preschool Program was awarded a Universal PreKindergarten (UPK) Assessment Planning Grant (\$19,256). This competitive grant from the Massachusetts Department of Early Education and Care provided the Green Meadow Preschool staff with the funds to start using a new assessment monitoring system.

The Student Services Department conducted Preschool screening for three and four year olds throughout the year, and a Kindergarten screening in April. As a result of these screenings, parents and school personnel were apprised of a child's physical, motor, cognitive and behavioral strengths as well as possible areas of need. Ongoing screening and assessment activities are also conducted for students in grades K-12, residing in Maynard, suspected of having special education or related service needs.

In addition to Special Education and the Green Meadow Preschool, the Student Services Department also coordinates the English Language Education Program for Limited English Proficient students and Formerly English Proficient students in grades K to 12. As of October 2007, the school district provided these supports to 40 students.

The Student Services Department continues to manage over \$400,000 a year in Federal and State grants pertaining to special education and early childhood education. Teacher and Instructional Assistant positions, contractual services, instructional materials, and professional development are funded by these grants. These funds further support the continuous efforts of the school system to provide supports and services to the students in Maynard.

MAYNARD HIGH SCHOOL

John Lent, Principal

In an outdoor ceremony held at Alumni Field on Friday, June 8, Maynard High School graduated sixty-nine students from the Class of 2007. At the end of a senior week of class activities, the graduation was a great day for the Class of 2007.

Class Valedictorian Nina Ford and Salutatorian Emily Weyburne were among the ninety-four percent of the class going on to further education, eighty-five percent to attend four year colleges and nine percent to attend two year colleges or specialty schools. Among the rest of the class six percent were to enroll in the military or enter the work force. Graduates of the class are current attending such institutions as Hofstra University, Assumption College, University of New Hampshire, University of Massachusetts, Boston Conservatory, Quinnipiac University, Bentley College, Tufts University, Providence College, Brandeis University, and Skidmore College. In support of our graduates, community contributions and private trust funds awarded a total of \$82,900 in financial aid.

In 2007, Maynard continued to make strides in raising academic standards and in improving student performance. The enrollment in advanced placement courses for college credit increased while sixty-three percent attained percentile eligibility for college credit. The Class of 2009 took the MCAS in May 2007 as a basis of receiving a high school diploma with scores the highest to date.

The NEASC was presented the Five Year Progress Report on Maynard High School on March 1, 2007. A Special Progress Report on the issue of facilities was presented on June 1, 2007, highlighting the replacement of the high school boiler tank removal, some roof repairs and improvements of the media center resources.

The Virtual High School program continued to offer the opportunity for online courses. Both a homework club and a math tutorial program in the after-school hours continued to support student learning. An SAT Prep class was continued by a private SAT Prep company. MCAS tutoring was provided for students at the warning level.

Guidance counselor Nancy Justason retired. New staff replacing retirees and resignations were Deborah Andrade, world language teacher; Korey Barkley, guidance counselor; Danielle Iandoli, mathematics teacher; Karen LaCure, school nurse; Elizabeth Schuster, guidance counselor; and Veneta Tountcheva, physics teacher.

Maynard High School continues to support academic achievement through student recognition. The National Honor Society inducted twenty-six students in November for a membership of fifty-three. Additional means by which the high school recognized academic achievement was the quarterly honor roll, student recognition award selected each term, and state and national academic achievement awards.

The Maynard High School Council welcomed new members, parent Marianne Butterline, and student Kristin Bradley. The continuing members are community member Gaston Bathalon, student Brian Kozik, parents Jean Rumrill and Loretta Wesley, teachers Laurie Edgar, Shawna Riley and Sandra Hannon, and Assistant Principal Michael Testa joining John Lent on the council. The high school wishes to express thanks to graduated student member Brett Murphy for her effort on School Council in its work on behalf of the school.

WAVM students continued to keep the public updated in all phases of their radio and television broadcasting by filming parades, church services, concerts, graduation, sports, and school and town programs. Weekend cable casting began, audio services for Town Meetings were provided, a Millis High School conference to help students improve techniques on light, editing, and filming was attended, as well as a host of other learning experiences added to the year's agenda.

Special events on the social side included a summer cookout, Valentine Day candy giveaway, Community Broadcast Week, and the popular Academic Spirit Week. The raffle in October brought money for the station to help purchase needed equipment and music. The Beacon Santa Telethon, held every December, has raised more than \$500,000 over the year for needy area families.

WAVM was fortunate to win approval to increase power to 500 watts, and was given permission to build a new tower.

The May banquet was the highlight of the year, bringing a fun-filled weekend to the staff for a job well done.

The Music Department at Maynard High School continues to be very busy as the band and chorus competed in a national festival in Washington DC. The band, chorus and men's chorus all earned a national rating of *excellent*. Two members of the chorus were chosen to sing with the Annapolis Glee Club in an evening performance presented to thousands of people from around the country. Five students were accepted into Senior Districts for music and two performed with the All-State Band and Chorus in Symphony Hall. Several of these students earned the highest scores in the entire district.

A grant was secured for the Tufts Beelzebubs workshop with the students in chorus and their performance for the entire school. Another grant from the LCC for *Day with the Pros* in which professional musicians from the area spent the day working with the students in small groups to prepare them for the national adjudication. At the end of the day they provided a mock adjudication for the student groups.

Several public performances were held including a Winter Concert, Spring Concert, Pops Night, Solo and Ensemble Night, and caroling for the town. The band also marched in the Memorial Day Parade, Veteran's Day Parade, Little League Parade, and Christmas Parade. They also performed at all the home football games and at the kick-off for the Relay for Life.

Winter 2007 sports saw the cheerleaders placing first and third place in two competitions. The Girls Basketball team continued to improve by finishing with an 8-10 season, while the Boys Basketball qualified for the state tournament and participated in the invitation only Clark Tournament. The spring season brought an increase in numbers for both girls and boys track. Senior Vic Lalli (long jump) and junior Kevin Eglitis (discus) qualified for the state tournament. The baseball team also qualified for the state tournament, and Girls Softball narrowly missed a spot in the state tournament.

The Maynard High School football team competed with many larger schools, but the highlight was finishing the season with a Thanksgiving Day win over Clinton. Senior Sal Albanese was selected MVP of the Thanksgiving Day game. Deb Rousell's golf team saw strong and steady play from juniors Cory Nadeau and Pat Brennan. Field Hockey played in a

competitive league, finishing fourth. The Girls Soccer team qualified again for the state tournament. Winning the league championship and qualifying for the state tournament for the first time, the Boys Soccer team had an outstanding season. League All-Star and League MVP was goalie Nick Hill. Other awards were to All-Star Mike Fowler, the league's leading scorer.

Special thanks to the Booster Club for their support whenever asked, and to *Remembering Maynard's Own*, an organization established to fund scholarships to athletes who cannot pay the student activity fee.

Other highlights of the year to be cited: Peer Leadership, Future Teachers, School-to-Career, Student Government, Spanish Club, Math League and the Best Buddies Program. Maynard High School has continued to pursue its academic, civic and social goals to serve the educational needs of the community.

**Maynard High School
Class of 2007**

- | | |
|----------------------------------|------------------------------|
| + Diana Elizabeth Abells | + Stephanie Lynne Kanniard |
| + Gabriel Matthew Agostinho | + Kathryn E. Kerr |
| Sarah Sue Andersen | Katlyn Michelle Kline |
| Kyle Olinda Arntz | Ben Hilton LaCure |
| + Cory Norman Arsenault | + Jacqueline Michelle Lalli |
| + Alexander Thomas Baxter | + Victor William Lalli III |
| Francis Joseph Beninati | Daniel Ernest Lamoureux |
| Samantha Mary Brainard | + Owen Sloan Leach |
| Mollie Elizabeth Brennan | Joseph Paul LeBlanc |
| + Lauren Alyssa Brown | Kate Elizabeth Mariani |
| Robert James Burris | John Patrick McCormack |
| Julia M. Caristi | Christine De Mesa Mercado |
| + Daniel Paul Centola | + Meghan Elizabeth Monsen |
| + Kimberlee Ann Cosetta | + Kara Julia Morgan |
| Krysten Marie Cullen | Sean Alexander Morris |
| + Melenie Cristine Diarbekirian | + Brett Elizabeth Murphy |
| Matthew Donald Dichard | + Cara Elizabeth Murphy |
| + Christopher James DiSilva, Jr. | William Joseph Nazzaro |
| Christopher William DiStefano | + Heidi Nicole Nelson |
| Edward James Doherty | Helio Correa Neno |
| + Toni Lee Dupell | + Richard James O'Neil |
| + Sara Nicole Eglitis | Song Jun Justin Park |
| Cassandra Yvonne Fairley | Alison E. Power |
| + Matthew James Fairweather | Emma Lynne Rogers |
| Robert Joshua Fardy | Victoria Lynn Rogers |
| William Oliver Fischer | Katelyn Marie Ryan |
| **+ Nina Estelle Mackey Ford | Thalles Moura Salles |
| Crystal Marie Fraser-Wellington | + Maxwell Hargreaves Stevens |
| + Philip Joseph Gauthier | Kristina Patricia Stone |
| + Carolyn Louise Gray | + Jason Victor Tessari |
| + Matthew Charles Jacques | + Andrea Elizabeth Tobin |
| Matthew M. James | Brandon Christopher Webb |
| Benjamin F. Pileeki | *+Emily S. Weyburne |
| Leon Bennett Tyler | Christine Marie Wilkins |
| + <i>National Honor Society</i> | |
| * <i>Salutatorian</i> | |
| ** <i>Valedictorian</i> | |

FOWLER SCHOOL
Robert Brooks, Principal

I hereby submit the Fowler School Annual Report for the year 2007.

Fowler was a recipient of an enrichment grant from the Massachusetts Department of Education. This was a competitive grant award based on the strength of our proposal. This grant allowed us to schedule enrichment classes after school for students in Grades 3 through 8. Some of the classes held were MCAS Prep, Picture Writing, Art, Music, Talents Unlimited, Science Exploration, Journalism, Theatre Arts and Technology. Mr. Mela was the grant program coordinator.

MCAS News: Congratulations to the Fowler Students and Staff! Recently we received great MCAS news from the D.O.E.

We are one of only 45 schools removed from the needs improvement list after making AYP for two consecutive years.

This is significant because results across the state show that the total number of schools identified for needs improvement rose to 617, up from 420 the year before.

While many more schools are being added to the needs improvement list our student's achievement in math and ELA have removed us from it.

The Commissioner of Education said in his press release, "The educators and students at these schools deserve recognition for the tremendous effort they have made. Congratulations to all, including parents, because we can't do this alone!

Are you concerned about recycling, energy conservation, and hazardous waste prevention? Thanks to a grant from the DOE, Fowler school is able to participate in an extensive Community Service Learning Project to address these issues in the school and the community. As the year progressed, students worked on a range of activities to help raise awareness and good practices on issues of recycling, hazardous waste prevention, and energy conservation. Mr. Stevens, Ms. Roussell and Ms. Lingener coordinated the program.

This year for the first time in a long time the 4th and 5th graders all attended regularly scheduled library classes. The 4th and 5th grade teachers mapped out a program of study based on their curriculum and the state standards. This first term was dedicated to Reading. Students have learned about various genres of literature, both fiction and nonfiction, and how to locate them in the library. They did some booktalking and, of course, some scary storytelling. Throughout the year students used the technology tools that helped them in research. The last term they learned to use the new Reading Counts individualized reading list feature as well as our OPAC, the online database of the Fowler Library.

Thank you to the McColgan and Drop families who recently gave the Fowler Library a very generous donation in the memory of Nancy LaRosa, mother of Michael LaRosa.

Fifth grade visited the National Heritage Museum in Lexington where they participated in several programs conducted by museum staff. Students learned how archaeologists find out about the past. They cleaned, identified, and interpreted artifacts from colonial New England using authentic archaeological tools and methods. They then pieced together clues about where the artifacts came from and the people who made them. Students also toured the Lexington Alarmed Exhibit to gain a better understanding of daily life in a colonial household.

Students are currently working on the Fast Math and Successmaker math computer programs to

shore up their basic fact skills and problem-solving techniques. Students in grades four, five, and seven used Successmaker on a weekly basis. This is another way we have used technology to improve student achievement.

The Parent Group funded teacher grants for the following items. This is how their fund-raisers support our programs. Their efforts are greatly appreciated.

Art Supplies	Engineering Trip Transportation – Grade 8
Recess Equipment	Science Magazine Subscription
Grade 6 Assembly	Shelving for the Library
Tuba Purchase	12 Science Microscopes
2 Digital Cameras	Landscaping Plantings
NASA Assembly	Fitness Equipment
Grade 7 Assembly	Engineering Materials
Hero Arts Assembly	Math Olympics Awards / Code Values Assembly

Elks Essay Winners: Congratulations to the Following students who won the ELKS Drug Awareness Program Essay and Poster Contest. Poster Contest (two 1st place winners) 1st Place Winner Samantha Cutler \$100.00 Bond, 1st Place Winner Kayla Wright \$100.00 Bond, 2nd Place Winner Thomas Brennan \$75.00 Bond and 3rd Place Winner Samuel Weaver \$50.00 Bond.

Essay Contest 1st Place Winner Bryn Koskinen \$100.00 Bond, 2nd Place Winner Allison Bosse \$75.00 Bond and 3rd Place Winner Madeline Frank \$50.00 Bond.

Congratulations to Allie Bradley, Margaret Small, and Tess Weyburne for winning selection for the Massachusetts Central District Orchestra. Allie and Tess also earned the highest audition score for trumpet and French horn respectively. Congratulations, also, to Joseph Barbagallo and Rebecca Dickson for winning selection to the Massachusetts Central District Band. Selection is by a highly competitive audition process involving 75 towns in the Massachusetts Central District.

The fifth graders made fleece blankets in connection with a story from their reading text titled, "Dwaina Brooks." Dwaina Brooks rallied together her fifth grade class to help the homeless and those less fortunate. The students expressed great interest and enthusiasm in helping others in their community. Mary Brannelly from the Maynard Food Pantry visited the classrooms, at which time the students presented her with the fleece blankets. Mary acknowledged the students' hard work and effort, and praised them for becoming involved in their community.

During the year 8th graders focused on Europe during the middle Ages, looking at the long-term effects of events like the Crusades, and the Black Death. The field trip to Higgins Armory was the highlight of the unit.

The spring play, The Ever After, was produced in May by the Fowler Drama Club. The Director was Ms. Giunta.

When students and staff use computers in the building, they are usually (if not quite always) working property. This is in part due to the efforts of two 8th grade students, Matt Cerqua and Tim Cotter. For three years now, they have volunteered several hours each month to tasks such as moving and setting up computers, replacing broken monitors, installing software, making network cables, and trouble shooting computer problems around the school. We are extremely grateful for all of their hard work.

Congratulations to sixth grade students Emily Doucette and Sarah Sherman for earning "Honorable Mention" in the Poetry in Science Contest. This is a state wide competitive contest. D.A.R.E. Graduation was March 19th. The fifth graders finished ten weeks of D.A.R. classes. They all wrote and presented essays to their classmates. Classmates voted on a winner. Essay winners were Ashley Duggan, Emmet Karner, and Rachel Fitzgerald. Nicole Hajek, and Katie

Carlson. Skit performers were Izabella Gubala, Maciej Jachtorowicz, Vince Weaver, Mikayla Fox, James Banatoski, Joe Casey, Jamie Poh, Peter Doyle, Jenn Bosse, Amalia Luciano, Audrey Aucoin, Leo Kutlowski, Emma Recane, and Nicole Scimeca. A very special thanks to Officer Balzotti for another terrific year.

A special thank you to the Maynard Library for sponsoring an excellent event for the 4th & 5th grade students on April 9th. We really enjoyed our special time spent with children's author, Patricia MacLachlan. It was a great opportunity for our students to get first hand knowledge on the writing process from a published author's view.

The Plastics Museum of Fitchburg was visited by Mrs. Adams' science classes for an in school learning experience. Hands on activities and instruction took place by museum staff members. Also in Science, "Mr. Magnet", from MIT was here at Fowler during the month of June for a 7th grade level assembly. Students were mesmerized by his educational presentation. "Sparks will fly." He is a M.I.T. Professor.

For the second year in a row, Fowler's Band has been awarded the Platinum Award in the annual Great East Music Festival. The band, made up of fifth through eighth graders, received praise for their mature ensemble sound; excellent dynamic interpretation and balance; high level of musicianship; and choice of a challenging and interesting program. The Platinum Award is the highest possible award. 200 schools competed this year. The judges praised the superb training that our students have received from Mr. Bill Brisson, our musical director. Congrats to all.

I would like to extend my sincere appreciation to the dedicated members of the Fowler School Improvement Council who provide me with thoughtful guidance and support. Matthew Dichard, Co-Chairperson/Parent Representative, Billy Ford and Marie Kutlowski, Parent Representatives, Louise Rak and Rita Murphy, Teacher Representatives and Ellen Duggan Community Member.

In closing, we at the Fowler School wish to thank you and the school committee for your continued support and encouragement.

Respectfully Submitted,

Robert K. Brooks,
Principal

GREEN MEADOW SCHOOL
BERNADETTE MCLAUGHLIN, PRINCIPAL

It is my pleasure to provide you with the annual report for Green Meadow School for the 2006-07 academic year.

At the end of the school year we said 'good by' to several valued staff members. Carole Koptiew retired after 36 years of teaching in Maynard after growing up in Maynard. Debbie Cranson retired in February after 19 years in Maynard. Next October Susanne Meade will retire after 34 years in Maynard. Lisa James changed positions and moved to Fowler School. Erin McDonald changed her position to another pre school. We will miss all these valuable employees and we appreciate their service to the children of Maynard.

Next year we will be looking at several new faces in the projected vacancies in music, library, special education and classroom teachers. We are adding a teacher to the staff because of increased enrollment. We continue to see our numbers increase at the lower grade levels. It seems that a 'bulge' is moving through the school system which is great news because it means that young families are finding Maynard an attractive place to raise their families.

Our curriculum is constantly being reviewed and revitalized. We are looking at how we can improve in the content areas (reading, math, writing, science, social studies and the combined arts). We accomplish this through reviewing the materials and providing professional development for our staff. The curriculum of an educational community is the lifeline of the community and as such it needs consistent maintenance.

We provide academic support for some students through our Title I program which we call STAR. We provide support for 81 students in Reading and 46 students in Math in Grades 1 through 3. Pat Thorburn is the coordinator of the STAR program.

We continue to focus on the social and emotional development of our students by the implementation of the Responsive Classroom program. Our students have morning meetings each day in their classrooms and grade level morning meetings once a week. During these meetings there are many discussions on topics such as personal safety, decision making and conflict resolution. These are important skills just like reading, doing math etc. Parents are welcome to attend the grade level morning meetings.

We have several important organizations that support the work of our school.

Our School Council meets the first Monday of each month (unless there is a holiday) from 6:30-8:00 PM. The School Council (mandated by the state) is comprised of parents, teachers, community members and the principal. Each Council develops a School Improvement Plan establishing goals for the school and then making a progress report each June to the local School Committee. This year we have two new members on the Council: Dan Charbonneau as a parent member and Kieran Joshi as a parent member. She formerly was a community member. The public is invited to attend any of the regular meetings.

Our PTO is a very active, productive and supportive organization. One of the sub committees of the PTO is the Enrichment Committee who plan the assemblies for our students. The members of the Enrichment Committee are: Robin Koskinen, Suzanne Selig, Cindy Langolis, April Lowe, Linda Thayer, Jill Jacques, and Anita O'Mahony. Some of the wonderful assemblies we have had are: Magnets, Chinese Song Zhu, Gerwick Puppets as well as visits from authors and illustrators. All of these activities are funded by the PTO.

Another sub committee has been the Auction Committee which coordinated an extremely successful Spring Auction for the second year. It was 'tri chaired' by Deidre Campbell, Gina Cummings and Maeve Hale. What a fantastic event! For the second year is a row the money raised was used to purchase additional materials for school and 10 lap tops.

Our PTO has also supported other programs in our school such as field trips, vernal pool activities and the purchase of materials.

We are very lucky to have so many people that work along side of us.

We welcome those people who join us in the education of our children. We hope we are a source of pride to the community as we are proud of the support the community affords us.

EXCEL – BEFORE AND AFTER SCHOOL ENRICHMENT

“Excellence in Care, Enrichment and Learning”

Lois V. Cohen, Director

The EXCEL Program is a self-sustaining before and after school program for children in kindergarten through eighth grade, operated under the auspices of Maynard Public Schools. There were 171 students enrolled in 2007 with a dedicated staff of twenty-one part-time or full-time teachers, assistant teachers, college students and high school students.

Professional development for all EXCEL staff included workshops and instruction in behavior management, pediatric first aid, CPR and picturing writing.

Partial and full scholarships for special activities have been provided for needy families through the generous donations of the Maynard Community Chest.

EXCEL continues to work with Child Care Search in order to provide affordable child care for eligible families.

EXCEL collaborated with the STAR Program (Title I) and sponsored “Bingo for Books”, a family supper/evening event for eighty participants.

Special theme programs were offered on early release days and February and April school vacations in 2007. An eight week summer enrichment program with weekly themes was available to children in kindergarten through grade eight. Morning, afternoon or full day programs were offered. Field trips for summer 2007 included: Roll-On-America, Canobie Lake Park, Beaver Brook Reservation/Spray Pool, Freedom Trail, Acton Bowladrome, Breezy Picnic Grounds and Waterslides, Foothills Theatre, Purgatory Chasm and Miniature Golf, Lowell Historical Park, Davis Farmland, George’s Island and Harbor Island Express, Butterfly Place, Fenway Park Tour, Mt. Wachusett, Museum of Science, Ecotarium, MIT Museum, New England Aquarium and Duck Tours.

A summer reading program ran for all children in conjunction with the summer reading program offered at the Maynard Public Library. Mark Malcolm, the children’s librarian, assisted in promoting the program at EXCEL.

We thank the Maynard Rod and Gun Club for hosting our “Learn to Fish” program.

The Massachusetts Division of Fisheries and Wildlife provided instruction in water safety, rod and reel usage and fish anatomy at Green Meadow School. The program culminated with a fishing tournament and cook-out at the Maynard Rod and Gun Club in August.

EXCEL grades 2/3 received a certificate of appreciation from the 70th Movement Control Team for sending greeting cards to men and women serving in Bagdad, Iraq.

Scrabble Club met weekly and included ten FASC students. Two of those students entered the National School Scrabble Competition in April in Providence, Rhode Island.

Spanish classes (spring and fall) were arranged through Global Child, a world language instruction organization, at a separate tuition for students at Green Meadow School (grades K-3).

Green Meadow School Daily Program

EXCEL at Green Meadow School provided before school (7:00 a.m. to 8:30 a.m.) and after school (dismissal to 6:00 p.m.) enrichment/care for kindergarten through third grade. The cafetorium, gym, a homework room and three classrooms were utilized daily. Third graders participated in Homework Club every afternoon. Children were offered a choice of activities including field trips, reading, cooking, arts and crafts, indoor/outdoor games, science projects, music and quiet time within a theme-oriented curriculum.

FASC at Fowler School Daily Program

The Fowler After School Club (FASC) is located in classrooms on the second floor of Fowler School for students in grades four through eight (dismissal to 6:00 p.m.). The program included supervised homework time with access to computers, crafts, cooking, sewing, community service projects, sports, guest presentations and field trips.

The EXCEL office is located adjacent to the cafetorium at the Green Meadow School.

Please feel free to contact Lois V. Cohen, Director or Michelle King, Administrative Assistant, with questions about programs and registration at 978-897-8021.

Information about EXCEL/FASC (School Age Child Care) is available through the website: <http://www.maynardschools.org/excel/>.

**COLLECTOR'S REPORT
FISCAL 2007**

	Year	Committed	Collected	Abated/Exempt	Refunded
Real Estate Tax	2007	18,832,222.78	18,157,738.90	72,453.74	61,400.29
	2006		261,063.06		
	2005		92.41		
CPA	2007	248,474.11	160,079.18	6,376.21	4,884.02
Personal Prop. Tax	2007	708,525.73	441,855.64	46,196.83	
	2006		2,624.49		178.61
	2005		579.81		141.13
Motor Vehicle Excise	2007	1,092,184.89	990,624.15	60,824.53	54,142.08
	2006	311,575.43	94,867.36	13,107.70	11,614.38
	2005	153.76	2,326.37	387.64	286.59
	2004		210.42	1,179.96	1,179.96
	2003		374.27		
	2002		342.19		
	2001		40.94		
	2000		125.00		
	1997		18.75		
	1995		18.75		
	1994		5.00		
PAGE TOTALS		21,193,136.70	20,112,986.69	200,526.61	133,827.06

**COLLECTOR'S REPORT CONTINUED
FISCAL 2007**

	Year	Committed	Collected	Abated	Refunded
Water Rates	2007	1,342,832.93	1,202,831.56	57,913.52	6,501.87
Sewer Rates	2007	1,589,126.06	1,399,987.78	65,077.98	1,975.61
Sewer Betterments	2007	3,605.27	5,585.70		
Sewer Betterments Int.	2007	2,343.43			
Water Liens	2007	64,245.28	43,041.18		
	2006		4,569.99		
Wtr. Ln. - Cmtd. Int.	2007	11,512.48	7,701.45		
	2006		987.26		
Sewer Liens	2007	75,724.08	52,172.23		
	2006		5,821.07		
Swr. Ln.- Cmtd. Int.	2007	21,380.32	14,302.68		
	2006		1,833.48		
Wtr. X Connections		5,875.00	5,993.00	95.00	
Wtr. X Conn Int.			97.72		
Munic. Lien Certf's.			5,775.00		
Penalties & Interest					
CPA			109.91		
Property Taxes			56,265.16		
Excise Taxes			612.20		
Excise Reg. Fees			3,920.00		
Water			27,630.56		
Sewer			14,924.88		
Water/Sewer Demands			3,035.00		
GRAND TOTALS		24,309,781.55	22,970,184.50	323,613.11	142,304.54

ANNUAL REPORT OF THE VETERAN'S OFFICE

The Office of the Veteran's Officer is located in the lower level of the Town Building.

The Officer is available at the office on Thursday afternoon from 2:00 p.m. to 4:00 p.m. or in case of emergency call 978-897-0561

The purpose of the Veteran's Officer is to provide assistance to veterans and their dependents.

In the year 2007 the department had several veterans request for assistance in obtaining records, help in filling out V.A. forms, obtaining application forms for pre-registration interment at Massachusetts Veteran's Memorial Cemeteries, Grave Markers and V.A. Summary of Veteran's benefits.

If any veterans need assistance in filling out forms or have questions regarding benefits please come down to see me. If I don't know the answers, I can direct You to the proper state or federal agency.

In closing, I would like to take this time to thank all the town employees for there assistance to the Veteran's office.

Respectfully submitted,

Stewart Campbell
Veteran's Officer

SOME WAGES PAID MAY REFLECT TOTALS FROM MORE THAN ONE DEPARTMENT,
OVERTIME AND PRIVATE DETAILS (NON-TOWN FUNDS) 2007

TOWN EMPLOYEES

Abbondanzio,Michael	62,898.14	Holmquist, Randolph	22,463.83
Akillian-Casey, Carol A	30,895.55	Hottle, Carolyn	24,606.82
Asmann, Richard	50,517.76	Houle, Jeffrey	62,166.52
Aulenback, Ralph	4,867.55	Howe,Cynthia Claire	56,450.40
Balzotti,Gregory E	67,291.19	Hull, C. David	11,285.64
Barbagallo,Janice	5,599.30	Jones, Stephen G	86,262.39
Bastien, Nicholas	1,670.66	June, Kimberly	1,938.79
Betley, Miles	2,190.42	Kaskiewicz,Michael	48,242.23
Bottino, Richard E	41,535.32	Kaziukonis, John	2,838.38
Boudreau, Jeffrey W	57,835.15	Keenan, Peter	2,068.00
Brooks, Frederick J	45,944.60	Kiley, Edward	6,237.72
Brooks, Nancy	35,583.90	Kiley, Sean	60,664.18
Budrewicz,Cheryl	3,359.12	King, John	53,157.91
Byrne,Gerald	71,892.60	King, Francis J Jr	43,272.37
Camilli, Paul	46,902.15	Kulik, Stephen J	97,854.59
Campbell, Stewart T	1,041.66	Landry,Joseph	80,271.27
Clark, James	2,518.37	Latta, Walter A. Jr.	66,735.66
Collins, Gerald J	71,039.54	Loomer,James M	4,219.15
Connors, John	2,321.40	Lossow,Steven	55,005.01
Corcoran, James F	116,392.19	MacGillivray,James A	61,436.92
Cote, Clarida	19,861.09	MacGlashing,Douglas	84,447.07
Craven, Philip	92,158.73	Malcolm, Mark A	47,982.40
Curran, John	84,200.00	Maria, Anthony	47,756.74
Curren, Marcia	19,111.40	Maria, James V	15,018.66
Currier, Marc L	54,868.23	Maria,Paul A	81,118.21
Cushing,Brian R	76,854.95	Marr, Walter C	58,014.04
DaCosta, Robert	37,384.95	Martin, Michael	33,652.87
Davoll, Eric	64,363.60	McCue, Mary B	55,337.40
Dawson, James F.	86,251.91	McDaid, Timothy	22,115.38
Dawson,Thomas J	80,569.67	Miller, Conrad D	47,982.40
DeMars, John	64,987.27	Morando, Marie	5,602.50
DeMars,Kenneth R	71,006.72	Morrissey, Dennis	26,204.60
DeRose,Annette E	38,774.75	Morrison, Peter R	66,576.75
Desjardins,Craig L	65,365.55	Mosca, Rebecca J	48,062.59
Dismuke, Charles T	65,656.91	Mullally, Timothy P	78,993.12
Distefano, Lucie	39,043.17	Neufell, Thomas A	92,292.89
Downey, Richard	1,000.00	Nichols, Adam	52,847.47
Downing , James	1,100.00	Noah, Bruce	8,256.45
Duggan,William J	62,563.20	Noble, Michael	120,824.00
Flood, Gerard P	69,296.79	Nyholm,Karl	72,108.61
Foster, Joseph D	65,007.04	O'Dea, Cathleen	49,867.53
Fowler, Shelly	24,877.34	Parker, Janine	24,311.46
Fox, Deborah	31,474.50	Petersen, Brian	34,451.44
Gray,Timothy C	66,129.69	Poirier, Cheryl	32,599.65
Griggs, Judith D	1,323.00	Pomfret, Stephen	1,000.00
Grossman, Beth A	6,760.00	Portnoy, Dorothy	40,453.97
Hakey, Patrick A	57,567.14	Price, Jeffrey E	39,168.34
Hansen, Linda	12,936.00	Primiano,John W	60,131.05
Hill, Richard G	69,060.93	Quinlan,Brian P	61,028.37
Hillman,David	62,793.00	Rego, Tony	69,291.81
Richardson, Deborah	7,863.58		

Roval, Hardy	1,000.00
Scheiner, Margaret	1,433.46
Seel, Sammy	9,573.85
Seeley, Richard	69,473.19
Siegel, Jennifer	1,119.95
Smith, Raymond	17,645.00
Soar, William H III	74,344.45
Sokolowski,Michelle	45,883.31
Sokolowski,Walter D	48,042.98
Strom, Dean	49,113.19
Sullivan,Patrick A	83,229.31
Tompkins, Irene M	1,621.20
Tomy, Mark	67,123.21
Tuomi, Matti J	47,177.73
Vasselin, Victor	49,176.02
Villarreal, Brandon	32,639.42
Vincent, John H	56,920.24
Waldron, Ellen J	40,767.75
Waldron, Jennifer V	33,314.68
Weiner,Stephen	59,202.49
Weir, Karen	32,822.40
Wheeler, Linda	1,950.00
Whitney,Alfred T Jr	81,517.31
Wilson,Clifford	24,971.26

SCHOOL EMPLOYEES

Adams, Jennifer E	23,932.60	Coan, Patricia	65,364.20
Adams, Patricia P	72,298.63	Coen, Patricia	15,156.83
Adamson, Candace A	61,894.54	Cohen, Janet	6,163.38
Ahlborn, Eleanor	34,115.43	Cohen, Lois	54,014.97
Amidon, Donna	6,847.23	Coleman, Marlene E	65,687.92
Andrade, Aicha	27,223.81	Coletti, Jonathan	15,425.37
Arsenault, Tina	11,578.60	Collier, Joy	16,548.21
Aukstikalnis, Suzanne	22,118.95	Collins, Linda	20,561.00
Ballard, John J	42,364.80	Conway, Sean	48,422.49
Bangalore, Shyamala	6,864.58	Coppola, Cheryl	68,496.37
Barcock, Sarah	23,327.74	Corcoran, Karen P	30,136.23
Barklev, Korey	17,329.35	Corke, Mary	13,284.99
Baron, Judith	17,195.93	Corrigan, Kaitlyn	11,686.75
Barron, Jodi	15,075.31	Cosetta, Sandra L	10,169.65
Belaska, Jessica	32,731.21	Cossette, Edward T	43,010.97
Bergner, Barbara	88,243.43	Costello, Julie L	31,871.41
Berkowicz, Rachelli	11,705.16	Cotter, Michael	77,890.27
Boisvert, Kathie	28,066.53	Countryman, Patricia	1,880.00
Bovd, Tracey	7,231.80	Couture, Brenda	66,131.15
Bozek, Amy E	62,048.22	Craig, Patricia B	65,931.15
Bradley, Erin	1,583.64	Cranson, Deborah A	27,080.93
Bradley, Susan	2,675.00	Cristantiello, Jane	13,849.83
Braman, Hilary	28,544.05	Croushore, Charlene	2,007.45
Bratica, Kathleen	50,837.98	Daddino, Carin	69,505.38
Brennan, Mary P	11,869.39	Dagg, Lea	34,744.58
Brennan, Patricia	65,671.20	Dearden, Joseph	50,468.79
Brennan, Paul	8,218.94	DeMars, Pamela	7,155.98
Brinker, Marianne	7,075.12	DeMars, Patricia	76,253.66
Brisson, William C	69,892.15	Depatino, Tarah	14,595.18
Brooks, Diahann	12,323.14	Devine, Michael	5,428.50
Brooks, Robert K	107,007.55	Dicicco, Peter S	63,550.11
Brown, Margot A	42,812.58	Ditto, Karen	6,882.57
Brown, Victoria	10,826.29	Doucette, Ellen	2,030.40
Bruno, Mary	18,678.77	Doucette, Laura	18,368.03
Caloggero, Steven R	66,761.15	Dowst, Leslie Adams	49,929.21
Carr, Carol A	66,326.20	Doyle, Elizabeth	1,425.00
Carter, Pamela	32,846.61	Duchesneau, Jane M	65,931.15
Caruso, Kevin	47,738.50	Duddy, Annmarie	47,899.50
Casalinuova, Melissa	6,980.94	Durkee, Mary	5,575.50
Casey-Cotter, Brenna	31,243.95	Edgar, Laurie B	66,207.92
Cence, Amanda	1,877.50	Elkins, Denise	56,914.10
Cence, Debra	5,333.33	Enneguess, Kristen	5,307.93
Cerasuolo, Florence	6,072.74	Erb, Janet	54,903.92
Cerqua, Patricia	11,556.87	Erickson, Lucinda	76,063.08
Chafel, Mark	7,630.00	Ewing, Nieta Candace	66,782.38
Cipriano, Jennifer	12,490.01	Fairley, Catherine	4,120.80
Clapp, Lindsay	27,035.21	Falco, Susan	12,698.08
Clark, Judith	2,540.00	Ferranti, Mary S	35,641.63
Clark, Winifred M	3,683.60	Ferri, Barbara	23,192.80

Fields, Patricia	11,144.55	Ignachuck, Jean E	51,794.99
Filz, Joyce	10,389.94	Ignachuck, Walter J	42,730.58
Finnegan, Mary B	67,721.15	Indelicato, Francine	22,251.22
Fitzgerald, Andrea M	11,811.87	Jackson, Jennifer J	65,210.81
Fleming, Christopher	74,484.65	Jackson, Judith	6,544.00
Flynn, John F	65,931.15	Jaffee-Zeller, Ellen	70,376.02
Flynn, Kathleen	5,560.00	Jaillet, Kris	7,582.91
Foley, Marcia F	7,199.97	James, Lisa J	40,895.93
Frazier, Alexander	5,531.39	Johnson, Kathleen	2,436.25
Fuchs, Arlene	53,094.79	Johnson, Patrick	68,750.79
Gallant Ansari, Shannon	53,966.90	Jones, Brenda	6,267.42
Gambetta, Courtney	2,529.00	Jones, Charlotte A	50,722.42
Gamble, Donna	56,957.42	Jones, Stephen	3,693.00
Gargas, Kristin	9,278.10	Jusseume, Gary	70,691.86
Gately, Mary	13,847.83	Justason, Gary	6,779.00
George, Beth	34,936.85	Justason, James M	47,519.41
George, David W	38,331.92	Justason, Nancy J	76,600.89
Giacobbe, Mareen	42,268.62	Kanniard, Kathryn	12,272.43
Gilfeather, Ellen J	14,296.36	Kapusta, Trista	5,683.01
Giordano, Deborah	6,318.47	Karageorge, Kathy	1,598.40
Giunta, Lauren E	40,184.64	Kearney, Albert	78,792.32
Goldie, Erica	46,016.71	Kelley, Brian A	61,175.48
Graceffa, Michael	82,294.29	Kessler, Rosemarie	73,811.35
Grant, Alexandra	43,229.00	Kinch, Robert W	54,337.04
Green, Fern	21,768.29	King, Michelle	27,355.03
Green, Jonathan	69,274.01	Kizik, Victor	40,449.01
Green, Tami	27,109.37	Koptiew, Carole M	68,943.39
Greene, Jill C	83,249.97	Koskinen, Linda R	40,839.72
Griswold, Florence B	21,401.69	Krasinski, Katherine	53,739.96
Grossman., Susan C	67,103.23	Kravitsky, Victoria	9,823.71
Gubala, Malgorzata	13,510.55	Krysa, Christopher	2,717.90
Hackett, Susan M	20,486.50	Kwone, Michelle	12,567.42
Hannon, Sandra	42,540.23	LaBelle-Pierce, Jean	67,349.65
Hawk, Karen	1,200.00	Lacure, Jeffrey	4,085.20
Hayner, Kelly L	66,493.65	LaCure, Karen	11,942.28
Haynes, Nancy A	31,332.71	Lambert, Rosanne	69,907.68
Hayward, Sheila	16,548.21	Landers, Nanda	25,188.68
Hazel, Sara	48,439.50	Landry, Coralie	4,495.20
Helin, Walter	45,582.63	Lankford, Barbara K	69,865.99
Henderson, Elizabeth	1,102.50	Latta, Lynda L	15,424.00
Herlihy, David M	42,467.50	Lattuca, Jacqueline	14,708.94
Herring, Theresa	14,666.63	Lawton, Denise	22,456.78
Higgins, David	8,588.90	Leach, Matthew P	1,462.50
Highfield, Shirley A	24,035.66	Lees, Robyn M	11,163.98
Hilli, Thomas	17,856.28	Lent, John D	99,952.06
Hobbs, Debora	7,988.13	Lerner, Rochelle	51,294.70
Holly, Deborah A	63,358.06	LeSage, Carol	15,040.73
Houle, Parnell R	7,259.66	LeSage, Jonathan	37,559.12
Howell, Barbara	3,848.39	LeSage, Malaina	14,035.39
Howes, Paul T	4,228.00	LeSage, Paul Harry	5,228.19
Hunter, Karen	2,617.50	Lilley, Jennifer	16,548.21
Iandoli, Danielle	11,798.28	Lind, Janice A	58,767.35

Lingener, Elizabeth	46,136.30	Murphy, Gail F	8,222.91
Lochiatto, Joanne T	34,010.17	Murphy, Rita Marie	84,505.30
Long, Jennifer	2,240.21	Murphy, Robert	6,140.98
Loughlin, David	3,875.00	Murray, Donna	38,685.44
Luther, Douglas	27,538.33	Nelson, Denise	71,554.86
Lyons, Abby	2,367.67	Neville-Anderson, Pat	9,098.98
Macauley, Brian	42,975.00	Newey, Anne	5,104.69
MacLean, Lisa E	82,255.32	Novak, Bethanne	26,169.57
Maguire, Russell	54,638.59	Ogilvie, Harold	2,782.00
Maloney, Maegan	49,500.36	Olsen, Jennifer E	29,300.26
Mara, Gayle	77,539.82	Panos, Bonnie	33,325.97
Marcey, James	4,476.43	Parker, Linda	10,626.01
Marchand, Laura	45,627.07	Patterson, Meghan	2,575.00
Markowitz, Katherine	72,273.23	Peralta, Tammy A	11,307.57
Marrese, Christopher	79,549.93	Pereira, Stacey	11,798.28
Martell, Amy	1,192.80	Pirnia, Shahrzad	14,807.62
Martell, Joan	17,413.87	Poulson, Betsy M	16,300.28
Martin, Charlene M	4,079.73	Proulx, Linda	23,534.90
Martin, Lorraine	9,521.37	Radler, Pamela M	10,742.81
Masterson, Mark	137,124.00	Radler, Richard A	8,330.00
Mayer, Daniel	105,000.09	Rak, Louise S	67,188.91
McCarthy, Maureen	24,923.59	Ravesi, Theresa	10,617.48
McCarthy, Patricia	69,411.00	Reed, Kristin	20,614.43
McDonald, Erin	36,218.50	Reimann, Karen B	19,961.45
McDonald, Gail	46,982.13	Richardson, Maurice C	38,498.08
McDonnell, Kelly	13,644.40	Riley, Shawna	55,484.92
McGurn, Kate	3,944.25	Roberts, Shiloh	22,148.29
McLaughlin, Berndette	104,039.39	Robinson, James	1,612.50
McLaughlin, Susan	2,683.20	Rocheleau, Rhonda	29,986.61
McMullen, Kelly	15,221.79	Rondina, Paul	4,012.50
McNamara, Susan	61,894.70	Rosato, Clare	18,318.70
McPhail, Melissa	54,619.93	Roussel, Deborah M	75,120.65
McPherson, Marisa	1,875.00	Ruggiero, Thomas	3,159.00
Meade, Susanne	69,630.31	Ryan, Jane E	5,340.00
Mela, Jeff N	85,256.53	Santillo, Sharon	67,479.15
Mendonca-Higgin, Maria	57,296.79	Schmidt, Marjorie	10,398.57
Messenger, Patricia	70,767.63	Schuster, Elizabeth	7,610.85
Messina, Nancy A	76,092.14	Sczerzen, Robert	50,066.29
Meyer, Amadee	42,257.00	Semel, Ann	49,736.56
Meyer, Paula	4,991.60	Semple, Laura	3,318.75
Mills, Catherine	16,782.55	Sforza, John E	77,473.32
Minasian, Mark	52,272.48	Shaw, Kristine	2,047.20
Mitzcavitch, Mary	15,481.42	Sicard, Donald R	10,928.55
Monahan, Rosamond	69,411.00	Silberzweig, Shayna	45,632.00
Monsen, Maureen E	7,502.69	Sinicki, Joyce	70,767.75
Mooradian, Lynne S	83,880.14	Smart, Anne Marie	74,476.98
Moore, Colleen M	58,421.09	Smith, Deborah	10,869.00
Morrison, Paula A	26,919.86	Steigerwald, Stephanie	49,359.72
Mosca, Brian	2,838.00	Stenhouse, Joelle	13,510.55
Mosca, Michelle	2,900.00	Stevens, Michael P	77,602.14
Mully, Hanne B	70,483.44	Stewart, James	2,782.00
Mully, Jason	36,976.28	Sullivan, Brenda	78,610.15

Sullivan, James	3,799.00
Sullivan, Kathleen	37,819.99
Sullivan, Margaret	20,882.27
Sullivan, Maureen	32,463.31
Tatem-Small, Cecilia	54,644.93
Testa, Michael	78,030.03
Thomas, Nathaniel	14,599.08
Thompson, Marylou	2,200.00
Thornburn, Patricia	25,173.24
Tishler, Alison	14,001.93
Titus, Kristen	56,370.43
Tobn, Julie	40,181.57
Tormey, Joan	1,300.00
Tountcheva, Veneta	17,925.21
Tucker, Marie	10,928.69
Tyler, Joan R	11,645.35
Usher, Rita	6,044.78
Vanaria, Lawrence	68,896.65
Vanslette, Roxanne	16,678.28
Vasta, Jane	12,567.42
Veneziano, Julie	5,715.12
Voner, Veronica	5,950.61
Waldron, Alexandria	67,004.45
Waldron, Michael	69,706.34
Wallace, Christine	1,162.88
Wallace, Marybeth	42,243.15
Wardwell, Mary E	32,469.63
Waters, Beth A	1,485.00
Wavda, Rachel	4,257.60
Weaver, Alice	21,768.29
Weksner, Diane P	68,896.65
Wheeler, Nancy	8,869.90
Wiesner, Tracey	31,729.93
Wilson, Karen M	30,282.07
Winchell, Margit	11,351.90
Wood, Julia	8,080.73
Wright, Robert A	42,135.84
Yanchewski, Mark S	3,875.00
Zielinski, Julie	1,507.50

Annual Report of the Board of Selectmen

2007 was a year of progress and growth in the Town of Maynard.

The Board of Selectmen has worked diligently to manage change while preserving the core character of the Town. The Board has worked by the credo "do no harm" realizing that each action has a consequence that must be considered before decisions are made. Always mindful that the Board is privileged to serve all residents of the Town we have worked collaboratively and conscientiously to make Maynard a better community for all citizens. We respectfully submit our Annual report for the year ending December 31, 2007

Recognizing the need for repair of aging building and facilities The Board of Selectmen presented the voter with opportunities to improve service delivery by making an investment in both the Waste Water Treatment Plant and the Maynard Police Station. The Maynard voters voiced overwhelming approval and we are appreciative of their support.

Maynard Police Station The Town of Maynard authorized the construction of a new Police Station on the former site of the Maynard Public Library, 197 Main Street, adjacent to Maynard Town Hall. The new building is intended to meet the operational needs of the department for the next 30 years. The Public Safety Building Committee has worked diligently to provide the Town a durable, energy efficient, no frills facility to conduct the business of the department.

Recognizing the needs of the Fire Department, who will remain in the building on a temporary basis, the Town appropriated \$200,000 to address the inadequate heating system, insuring that the needs of the firefighters are served until a permanent solution to the departments facility needs are found.

Wastewater Treatment Plant Upgrade In order to insure that Maynard remains in compliance with the State's Department of Environmental Protection standards the Town appropriated \$10,000,000. to finance the cost of design, project management and construction of the Maynard Waste Water Treatment Plant Upgrade. All of the Plant upgrades are mandated by the DEP permit that specifies the concentration limits for certain constituents and specify a design and construction for the plant upgrades. This fifth and last phase of the Comprehensive Wastewater Management Plan Project will address the Towns wastewater needs for the next twenty to thirty years.

Downtown Maynard continues to be the commercial center and the heart of community activities. Acknowledging the need to create and maintain a lively and profitable downtown the Board of Selectmen has focused many of their efforts on downtown revitalization.

Downtown Enhancements Improvements to downtown, including installation of antique street lighting and the design of the island and crosswalks at the intersection of Main and Nason Streets, have begun. The project will make the downtown more pedestrian friendly and add to the attractiveness of the central business district. Rebuilding of the island will allow residents visiting the Downtown an opportunity to sit

and enjoy the vibrancy of our community. Funding for the project came from a Public Works Economic Development grant from the state Executive Office of Transportation.

Downtown Overlay District In an effort to bring increased pedestrian traffic to the Downtown while promoting commercial development the Planning Board and the Board of Selectmen created a zoning by law to encourage mixed use development. The DOD (Downtown Overlay District) includes use and dimensional regulations, parking standards, architectural design guidelines, and site plan review procedures. By promoting mixed use the Board has laid the groundwork for the creation of a unique central business district for both day and evening activity.

To continue Maynard's progress the Town must rely on new growth revenue from business and commerce. Creating a business friendly community, which benefits resident and enhances our tax base has been key to the Board of Selectmen's agenda in 2007.

129 Parker Street. The Town of Maynard and the developer of 129 Parker Street entered into an agreement to allow the approximately 175,000 square feet of retail and approximately 100 residential units to be built on that site. The owners of that project have agreed to make a payment of \$1,000,000 to the Town along with significant traffic and infrastructure improvements. This first of its kind development agreement for the Town of Maynard recognizes the potential that developers have identified in the Town and signals a distinct interest in revitalization.

MacDonald Development Negotiations began with developer Jim MacDonald to build 32 units of rental housing on the corner of Waltham and Parker Street, which will incorporate 5 units of affordable housing as dictated by the recently adopted Downtown Overlay Zoning By-law. The MacDonald Development, designed as a three story, brick complex will enhance the appearance of one of Maynard gateways. Together with the Planning Board, the Selectmen will begin working on a development agreement to mitigate the impact on the area.

Walgreen's Recognizing the vitality of Maynard's downtown, Walgreens Pharmacy begun the planning process to locate in Maynard. The Planning Board and the Board of Selectmen have been proactive in insuring that the proposed development is respectful of and compatible with the neighboring businesses and organization.

The members of the Board of Selectmen wish to thank the Town Administrator and his staff as well as the Town Department Heads and Employees for their professionalism and dedication. We also wish to recognize the many volunteers who give so freely of their time to serve on Boards and Committees to make Maynard a livable, affordable and welcoming community.

The Maynard Board of Selectmen

2007 Community Preservation Committee Annual Report

The Community Preservation Act (CPA), MGL c.44B was enacted into law by the Commonwealth of Massachusetts on September 14, 2000. Under this legislation, municipalities may opt to participate in the program by adopting a property tax surcharge, thereby creating a locally controlled Community Preservation Fund. CPA funds are reserved for three main purposes, including the acquisition and preservation of historic buildings and resources, the purchase of open space properties, and the creation and support of affordable community housing. The goal of the CPA is to provide the Town of Maynard with an alternative funding source to expand its ability to pursue and implement projects that will preserve or enhance the quality of life in the community.

A minimum of 10% of the annual CPA fund revenues must be used for each of the three core community concerns – historic resources, open space, and community housing. The remaining fund balance may remain in an unbudgeted reserve account, may be used for recreational projects, or may be used for any combination of projects in the three core categories. Local CPA administrative costs are capped at a maximum of 5% of the total tax revenue. CPA funds are held in a separate account, apart from the Town's operating funds. CPA revenues may be expended only upon recommendation of the CPC *and* by Town Meeting vote. Maynard's local tax surcharge balance is proportionately matched each October by a payment from the Commonwealth of Massachusetts, currently at 100%.

Provisions of the CPA were approved at the Maynard Annual Town Meeting in May, 2006, when residents voted to enact a property tax surcharge of 1.5% to fund the Community Preservation Act. Pursuant to the adoption of the CPA in Maynard, a nine-member Community Preservation Committee (CPC) was formed in November 2006 to study existing town resources, identify critical needs, and evaluate options for addressing those needs. Throughout the course of 2007, the CPC developed program guidelines and proposal application documents, held an informational public hearing, prepared a CPA budget, and produced the Interim Draft Community Preservation Plan. The Committee received fourteen project proposal applications in 2007, of which seven projects will be placed on the May 2008 Annual Town meeting warrant for approval by voters. Proposals that are approved by voters in 2008 will be funded during FY2009.

CPA Fund Balance as of February 2008:

Reserve Fund for Open Space expenditures	\$ 32,000.00
Reserve Fund for Historic Resources expenditures	\$ 32,000.00
Reserve Fund for Community Housing expenditures	\$ 32,000.00
Reserve Fund for Administrative expenses	\$ 14,000.00
Undesignated Reserve Fund	<u>\$ 208,646.84</u>
FY2008 CPA fund balance	\$ 318,646.84
Administrative expenses to date, FY2008	- 2,366.84
Adjusted FY2008 CPA Fund balance	<u>\$316,280.00</u>
Additional FY2008 tax revenue	<u>+173,000.00</u>
Anticipated Initial FY2009 CPA Fund balance	<u>\$489,280.00</u>

2008 Community Preservation Committee:

Chair Peg Brown, Historical Commission	Ariel Hoover, member-at-large
Vice Chair Dave Hull, Housing Authority	Rick Lefferts, member-at-large
Clerk Jane Audrey-Neuhauser, member-at-large	Brendon Chetwynd, Planning Board
Lou Ann Cutaia, Capital Planning Committee	Doug Moore, Conservation Commission
Mike Chambers, Recreation Commission	

Cultural Council End of Year Report 2007

We had a significant year in 2007. We had the challenge of recruiting five new members having lost our chair, treasurer, and secretary. Our newest members include Priscilla Cotter, Jill Foster, Nancy Kruger, Jessica Nelson, and Marzena Warzewska our new treasurer. Jason Weeks is the new secretary and Sara Matias is the new chair. We were allotted \$4,000 dollars by the state this year. We had twenty-six applications requesting a total of \$13,988. We were able to award ten applicants: Historical Role Models-Fowler School; Concert in the Park-Maynard Public Library; Shakespeare Now-Fowler School; Morning Musical Interlude-Council on Aging; Manguito-Green Meadow; Commedia Condensed-ReAct; Enrichment Programs-Community School; Peabody Museum-Jane Crantiello; Three Apples Storytelling; Abundant Gifts-Fruitlands Museum.

We had two public art works completed this year that were partially funded by the Cultural Council. Downtown control boxes were painted by artists Priscilla Cotter and Joyce Dwyer. Lisa Bailey created a labyrinth out of stones on the grounds of ArtSpace Maynard.

We are planning fundraising events for 2008 to enable the council to fund more projects, as well as educating the public about the Maynard Cultural Council. We look forward to a fun and successful year.

Maynard Emergency Management
2007 Report

Some of the duties and responsibilities of the Emergency Management Director include:

- Keeping and updating the town's Comprehensive Emergency Plan.
- Compiling Tier Two Emergency and Hazardous Chemical Inventories from businesses and other entities that operate within the town.
- Assist with the organizing and management of the Local Emergency Planning Committee (LEPC).
- Coordinate and provide resources for the community in natural or man-made disasters.

In 2007 the LEPC coordinated and conducted its first practice exercise. The drill simulated a situation where there needed to be a mass inoculation of the population due to a sudden pandemic outbreak. We created this scenario during the town's annual administration of the flu vaccine so actual vaccinations were given. Members of the LEPC who participated included the newly formed medical reserve corps, health department, police department, fire department, school department, housing department and many other volunteers who donated their time. As people arrived for their flu shots they were processed and sent through various work stations simulating what would have to occur during a mass inoculation. The exercise was a tremendous success and we all went away with a sense of accomplishment and "lessons learned". We hope to continue our training efforts in 2008.

As a result of the above exercise a new group of volunteers emerged and will be called the "Maynard Citizens Corps". This group encompasses all the people and departments listed above who dedicate their time and energy to serving the citizens of Maynard.

We took delivery of two cargo trailers for use by the LEPC in 2007. One trailer, the smaller of the two, will store an array of equipment related to health department issues. This trailer was acquired through a grant. The second trailer is a larger model that houses all of our emergency sheltering equipment like cots, blankets, portable shelters and other related equipment. Both trailers are kept at the Fowler Middle School which is our primary emergency shelter.

I would like to thank Assistant Director Ron Cassidy, Health Agent Gerald Collins and the entire staff of the Maynard Citizens Corps for their cooperation and dedication to the Town of Maynard.

Respectfully submitted,
Stephen J. Kulik
Emergency Management Director

Report of the Maynard Finance Committee

Year Ending December 31, 2007

Pursuant to the Town Charter, the Finance Committee reviews all articles presented on the warrants for annual and special town meetings. The Committee prepares written recommendations, and explanations of those recommendations, for each article. The Finance Committee also holds at least one open hearing before each town meeting to receive comments from town residents and to explain the Committee's recommendations.

The Finance Committee analyzes the annual town budget prepared by the Board of Selectmen to verify that it is balanced; that it is consistent with established goals; and that it provides value to the Town. The Finance Committee also oversees the Reserve Fund, which is used to fund unanticipated expenses.

Overall, the philosophy of the Finance Committee is to promote accountability among the Town's departments in management of their operating and capital budgets.

Members:

The Finance Committee has eleven members. Members are appointed by the Town Moderator for three year terms. As of December 31, 2007, the following volunteers were serving on the Finance Committee:

Kristin Lacroix – Chair
David Gavin – Vice Chair
James Early
PJ Gauthier
Bob McCarthy
Eugene Redner
Ellie Waldron - Recording Secretary.

During 2007, Elizabeth Anderson, Amy Januskiewicz, Mark Howery, Terri Montesanti and Derek Moran resigned from the Finance Committee.

2007 Activities:

The Finance Committee meets regularly on the second and fourth Monday of the month and also schedules special meetings as necessary. The Finance Committee held approximately 50 meetings in 2007. Some of these meetings were held during town meetings in order to render official votes and conduct official business during the proceedings. The Finance Committee held open hearings prior to the annual in May 2007 and the special town meetings in February, May and October 2007. Finance Committee members participated in several joint meetings with the Board of Selectmen and the School Committee. Committee members also volunteered additional time to manage special projects and to serve on sub-committees in conjunction with other boards and committees.

In February 2007, the Finance Committee participated in the annual Joint Budget Review meeting. This half-day, moderated meeting is an opportunity for the Town's Administrator, Department Heads and representatives from Boards and Committees to present and discuss their proposed budgets for the upcoming fiscal year. This annual joint meeting, designed to facilitate communication at the start of the budget development process, is mandated by the recently revised Town Charter (Section 6-5(a)).

The main focus of the Finance Committee for the first half of the year is to review the proposed annual town budget for the upcoming fiscal year. Specifically, the Committee verifies that the cost of services is accurately represented and that the proposed budget is balanced. In early 2007, Committee members were focused on preparation for the February Special Town Meeting, whose purpose was approval of a concept plan for development of a large parcel of land at 129 Parker Street. Committee members met often with the developer and Planning Board to discuss aspects of the plan; analyzed the plan for potential financial implications; and participated in negotiation of the associated development agreement. Town Meeting approved the article.

Maynard is not unique in that available resources are not sufficient to fund all the Town's capital and operating needs. Each year, the Town's leaders have to choose the priorities for that year. Badly needed facility upgrades were, without question, the priority for 2007. The proposed work included construction of a new police station and repairs or upgrades at the public safety facilities, the high school and elementary school. The Finance Committee, the Board of Selectmen and the School Committee collaborated throughout the spring on a funding strategy, including a debt exclusion proposal, that would be acceptable to Town Meeting. Town meeting accepted all facility related articles.

During the first six months of 2007, the last six months of the Town's fiscal year, members of the Finance Committee also met on a regular basis with the Town Administrator and Accountant to monitor expenditures and develop strategies to ensure that the Town did not overspend its budget.

Throughout the year, Committee members also met periodically with assigned department heads for budget review and updates. The purpose of these meetings is for committee members to learn budget specifics so that Committee is better prepared to analyze reserve fund transfer requests. During the summer and fall of 2007, Committee members had detailed budget meetings with the school superintendent and business manager. The meetings were productive in that the Committee has a significantly better understanding of the school department's available funding and spending drivers. The Committee now receives a line item budget, updated monthly to reflect actual expenditures.

During 2007, the Finance Committee also analyzed and made recommendations on 51 warrant articles for the annual and three special town meetings.

Reserve Fund Transfers:

Massachusetts General Law pertaining to municipal government allows town meetings to appropriate reserve funds for extraordinary or unforeseen expenditures. By law, the Finance Committee must vote to approve transfers from reserve funds. Reserve Funds are typically appropriated at the annual town meeting and are available and accounted for on a Fiscal Year basis (July 1 - June 30). Town meeting approved Reserve Funds of \$150,000 in both Fiscal Years 2007 and 2008. Prior to voting, the Committee reviews the request to determine that it qualifies as an "extraordinary or unforeseen" expenditure. A typical review involves a meeting with the Department head to discuss the unexpected events that precipitated the need for the transfer, and an analysis of the Department's expenditures relative to the approved budget.

Fiscal Year 2007 (7/1/06 – 6/30/07) Reserve Fund Transfers

Department	Category	Date	Amount
School	Expense	March 12, 2007	\$24,900.00
School	Expense	March 12, 2007	\$6,500.00
Town Clerk	Elections	April 2, 2007	\$6,200.00
School	Expense	June 9, 2007	\$60,000.00
Veterans	Expense	June 9, 2007	\$5,016.89
Board of Selectmen	Expense	June 9, 2007	\$18,466.45
Treasurer/Collector	Expense	June 9, 2007	\$5,716.04
DPW	Snow & Ice	June 9, 2007	\$23,200.62
TOTAL			\$150,000.00

The Future:

The Town has taken advantage of the available cost control tools, including employee contract negotiations, managed health insurance, installation of efficient energy systems at several facilities and implementation of audit operating efficiency recommendations. Pressure on the operating budget, driven largely by the cost of employee health insurance, shows no sign of abating. Modest increases in state aid are mostly consumed by rising operating costs; the revenue limitations of Proposition 2^{1/2} and minimal new growth create a significant and ongoing management challenge in terms of meeting the Town's capital needs.

In the 2006 annual report, the Committee identified facility capital improvements as a future priority. While the more pressing facility issues have now been funded, capital asset repair and upgrade is and will continue to be an area badly in need of funding. Two separate facilities planning committees are in the process of evaluating the situation for both Town and school department facilities. The Finance Committee believes strongly that a consolidated plan for capital asset maintenance is badly needed in order to preserve the value of the investment that is going into the improvements. It does not make sense to devote scarce resources to asset improvement and then not maintain the work. Funding for a viable maintenance plan is unlikely to be available the level service budget. Working with the Selectmen and School Committee to develop such a plan and a funding proposal will be a Finance Committee goal for 2008.

In the budget Forum on February 12, 2007, the combined town boards also identified the need for more institutionalized planning and forecasting tools to provide context for annual operating and capital budget prioritization decisions. Work has been initiated to establish a baseline for such planning, but development of policies and tools to provide continuity for town officials remains a high priority for the coming year. Turnover in expertise on volunteer and elected town boards highlights this need to provide more continuity for the hard earned lessons of the recent past.

The Finance Committee urges all Maynard residents to take an active role in their Town government. All interested persons are welcome to participate in Finance Committee meetings. The Finance Committee meets regularly on the second and fourth Mondays at 7:00PM at Town Hall. Meetings are posted at the Town Clerk's office; postings are also available on the Town's website at <http://web.maynard.ma.us/>.

Respectfully Submitted,

Kristin LaCroix

Annual Report of the Maynard Historical Commission

To the Honorable Board of Selectmen and Citizens of Maynard:

We herewith submit the Report of the Maynard Historical Commission for the year ending December 31, 2007.

Pursuant to the purposes of the commission to preserve, we have continued to work closely with the Maynard historical Society.

We are still in search of a place to have a permanent town museum.

1. Recently the archives have been moved and currently in storage at the Summer Street gymnasium.
2. We wish to thank Benny M. Sofka for his many years as a member of the commission.
3. There currently is an opening on the board.

Paul V. Boothroyd
Peggy Brown
Ellen Duggan
David Griffin



Public Safety Building Committee
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1001 Fax: 978-897-8457

October 29, 2007

Special Town Meeting – Committee Progress Report

POLICE STATION:

- A. The Carell Group was hired as the Architect over the summer and is now working on the drawings. The current schedule will ...
 - a. Have the drawings finished at the end of November
 - b. Construction bids due back to the Town in January
 - c. The start of construction on February 1, 2008, and
 - d. Completion of construction in August of 2008
- B. An Owner's Project Manager, Municipal Consultants Inc., was hired in September and is actively working with our Committee, the Town and the Architect.

BOILER REPLACEMENTS

- C. Boilers at High School and Green Meadow:
 - a. The High School boiler replacement is 90% complete, and Green Meadow is not far behind. Both will be completed shortly.
 - b. Both are currently under budget.
 - c. The School Board will make a full report in the spring of 2008.
- D. Boilers at existing Public Safety Building:
 - a. 4 bids for engineers were received last week.
 - b. By tomorrow we will have a final selection to be presented to the Select Board.
 - c. Their work will begin soon thereafter.

Michael Smith
Chairman
Public Safety Building Committee

2007 Zoning Board of Appeals Annual Report

<u>Case No.</u>	<u>Applicant(s)</u>	<u>Location/Property</u>	<u>Purpose</u>	<u>Decision</u>
061024-SP	Kevin Barnes f/b/o Phillip Apley & Carolyn Wirth	14 Walcott Street	Special Permit , for a 3 rd floor dormer renovation and the construction of a 10' x 16' rear deck	Special Permit Granted
070420-V	10 Sudbury Road, LLC	10 Sudbury Road	Variance , for side yard setback from 100 feet to 30 feet, rear yard setback from 100 feet to 30 feet and landscaped open space from 40 feet to 20 feet, for the construction of a building with a footprint of approximately 9,240 square feet	Variance Granted
070420-A	10 Sudbury Road, LLC	10 Sudbury Road	Appeal , from a decision of the Building Commissioner dated March 21, 2007	Appeal Denied
070702-V	Tag G. Meister & Robert B. Meister	250 Great Road	Variance , for frontage from 100 Feet to 79.61 feet, to subdivide Property at 250 Great Road, into Two separate lots	Variance Denied
070713-V	Dina Webb & Steve Webb	20 Old Mill Road	Variance , to allow increase in Coverage from current 15.3% to 17.1%, and side-yard setback from 15' to 10' to construct an approximately 27' x 8' addition to rear of existing structure	Variance Granted
070718-A	Marie Manges	120 Waltham Street	Appeal , from decision of the Building Commissioner to issue a building permit on Lot 3 First Street	Appeal Denied

2007 Zoning Board of Appeals Annual Report

The year 2007 concluded for the Maynard Zoning Board of Appeals with a membership of four regular members, two alternate members, and one vacancy for an alternate member. The Maynard ZBA holds its meetings monthly as filings of applications of either variance or special permits dictate. During the year 2007 the board heard 5 separate cases. Many of these cases were heard and decided at the initial public hearing as presented by the petitioner or applicant. Certain of the cases had to be extended for further consideration at a continued public hearing to allow members to take a view of the property in question or for the petitioner or applicant to provide additional information or plans more specific to the particular project.

There were 4 petitions for variances or special permits and 2 petitions for an appeal for the year 2007, concluding as follows:

- 2 petitions for variance granted
- 1 petition for variance denied
- 2 petitions for Appeal denied
- 1 petition for Special Permit granted

Dated: February 6, 2008

Malcolm H. Houck, Chairman

Community Volunteers

If you are interested in serving on a Town Committee, please fill out the following form and return it to: Town Administrator John Curran, 195 Main Street, Maynard, MA 01754. Currently, the Town has openings on the following committees:

Americans with Disabilities Act Committee

Board of Appeals

Capital Planning Committee

Cable Television Committee

Planning Board

Finance Committee

Name: _____

Home Address: _____

Phone numbers: _____ (home)

_____ (office)

_____ (cell)

Email address: _____

Town boards/committees you are interested in serving on.

Please attach a narrative detailing how much time you have available and any training, background or special skills that may be relevant to the committees you are interested in.