

2022 Annual Town Report

Maynard, Massachusetts



January 1 through December 31, 2022

Credits and Acknowledgements

The 2022 Town Report is dedicated to the amazing Town board members, committee members, staff, and volunteers who help make Maynard a great place to live, work, and visit. It is truly inspiring to see so many people come together for their community.

Front Cover Artwork Courtesy of Gregory Johnson

Additional Photography, Page 144, Courtesy of Julia Flanary

Design & Editing

Gregory Wilson
Executive Assistant

Production

Keith Shaw & Tony Monteiro
Flagship Press - North Andover, MA

I would like to first and foremost thank all Town Departments, Boards, Committees, and Commissions for your submissions and contributions to this year's report. Additionally, I would like to thank everyone who provided guidance and assisted with fact-checking, especially Megan Zammuto, Stephanie Duggan, Gregory Johnson, and Zoe Piel. Your insight was vital!

- Gregory Wilson, Executive Assistant

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Town of Maynard

Incorporated:.....	April 19, 1871
Government:.....	Open Town Meeting <i>Five-member Select Board with Town Administrator</i>
Annual Town Meeting:.....	Third Monday in May
Annual Town Election:.....	First Tuesday in May
Town Decennial Census (2020).....	10,746
Area:.....	5.24 Square Miles
Town Roads:.....	83 Lane Miles
Fiscal 2022 Tax Rate:.....	Residential: \$20.52 Commercial: \$27.36
Tax Levy:.....	\$36,295,197
Congressional District:.....	Third
Senatorial District:.....	Middlesex & Worcester
Representative District:.....	Third Middlesex
Town Hall Hours:.....	M, W, TH: 8am – 4pm T: 8am – 7pm FRI: 8am – Noon
Schools:	
Green Meadow Elementary School:.....	K-3
Fowler School:.....	4-8
Maynard High School:.....	9-12
Town Website:.....	www.townofmaynard-ma.gov

General Information

Emergency Numbers

Ambulance ◦ Fire ◦ Police.....	911
Emerson Hospital.....	978-369-1400
Poison Control Center.....	800-222-1222
Water Main Breaks.....	978-897-1317
Water Main after Hours MPD.....	978-897-1011

Eversource

Electric or Gas.....	800-592-2000
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Animal Control

Call Police Dept.....	978-897-1011
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Assessors

Office.....	978-897-1304
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Birth Certificates

Town Clerk's Office.....	978-897-1300
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Board of Health

Tues 5pm-7pm, Fri 8am-noon	978-897-1302
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Select Board

	978-897-1301
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Bus Service

Peter Pan (Framingham).....	800-343-9999
Greyhound (Framingham).....	800-231-2222
Logan Express (Framingham).....	508-872-8521
Dee Bus Service (Schools).....	978-425-4706

Cable TV

Comcast.....	800-934-6489
Verizon TV/Phone.....	800-922-0204
Verizon Fios.....	800-873-4966

Cemeteries

Glenwood Cemetery (DPW).....	978-897-1317
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Civil Defense

Emergency Information Line.....	978-897-1332
Emergency Management Agency.....	978-897-1350

Conservation Commission

	978-897-1360
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Council on Aging

Office (Maynard Golf Course).....	978-897-1009
Van Service Dispatch.....	978-897-1009
(CrossTown Connect – Mon-Fri 7:30am-3pm)	

Commuter Shuttle Passes Online

https://epay.cityhallsystems.com/selection	
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Death Certificates

Town Clerk's Office.....	978-897-1300
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Dog Licenses

Town Clerk's Office.....	978-897-1300
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Elections

Town Clerk's Office.....	978-897-1300
Town Meeting.....	Third Monday of May
Town Elections.....	First Tuesday of May

Fire Department

Fire Emergencies.....	911
All Other Business.....	978-897-1014
Radio Frequency.....	470.900

Firearm Identification Cards

Appts - Police Dept.....	978-897-1011
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Highway Department

DPW.....	978-897-1317
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Historical Commission

histcom@townofmaynard.net	
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Housing Authority

(Powder Mill Circle & Concord Street Circle)	
13 Powder Mill Circle.....	978-897-8738

Human Resources

Office.....	978-897-1355
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Insurance Coordinator (Town Employees)

Gloria Congram.....	978-897-1307
Tuesdays 12pm-6pm	

Inspectional Services

	978-897-1302
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Library (Call for summer hrs)

M, W, F, Sat.....	978-897-1010
	10 am to 5 pm
T, Th.....	2 pm to 9 pm

Marriage Licenses

Town Clerk's Office.....	978-897-1300
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Notary Publics

Town Clerk's Office.....	978-897-1300
Select Board's Office.....	978-897-1301

Newspapers

MetroWest Daily News.....	1-888-697-2737
Action Unlimited.....	978-371-2442

Percolation Tests

Board of Health Office.....978-897-1302

Places of Worship

St. Bridget’s Catholic Church
Percival Street.....978-443-2647
 Holy Annunciation Orthodox Church
Prospect Street.....978-897-7695
 St. Stephen’s Knanaya Church
Main Street.....978-897-9285
 St. Mary’s Indian Orthodox Church
Great Road.....508-251-1183
 St. John Evangelical Lutheran Church
Great Road (Sudbury Line).....978-443-8350

Planning Board

Office.....978-897-1302

Police Department

Emergency.....911
Dispatch/Business Line.....978-897-1011
Radio Frequency.....155.01

Post Office

143 Main Street.....978-897-1963

Pre-Schools

Green Meadow School.....978-897-8246
5 Tiger Drive
 Community School.....978-897-9708
80 Main Street
 Knowledge Beginnings.....978-461-6044
Mill&Main, Bldg 4, Suite 100

Property Valuations

Assessors’ Office.....978-897-1304

Recreation Commission

Boys & Girls Club Office.....978-461-2871

Retirement Board

Executive Director.....978-897-1320

Schools

Grades K – 3: Green Meadow School
5 Tiger Drive.....978-897-8246
 Grades 4 – 8: Fowler School
3 Tiger Drive.....978-897-6700
 Grades 9 – 12: Maynard High School
1 Tiger Drive.....978-897-8891
 Administration Office
3R Tiger Drive.....978-897-2222

Septic Systems

Board of Health Office.....978-897-1302

Snow Plowing

Highway Department.....978-897-1317

Soil Testing

Board of Health Office.....978-897-1302

Tax Bills

Billing information.....978-897-1304

Town Accountant/Finance Director

Office.....978-897-1306

Town Administrator/ATA

Office.....978-897-1375

Town Clerk

Office.....978-897-1300

Town Treasurer/Collector

Office.....978-897-1305

Transportation – Trains

MBTA (Acton/Fitchburg Line).....800-392-6100

Trash/Recycling Collection

Trash Info (DPW).....978-897-1317
Concerns or Issues with Pick-up:
E.L. Harvey.....800-321-3002

Tree Warden

Justin DeMarco.....978-897-1317

Veteran’s Services

Wayne Stanley.....978-897-1361
(Tuesdays 5pm-7pm)

Voter Information and Registration

Town Clerk’s Office.....978-897-1300

Water Department

Water & bill-related questions.....978-897-1317

WAVM (local access TV/Radio)

Mark Minasian (high school).....978-897-5213

Website

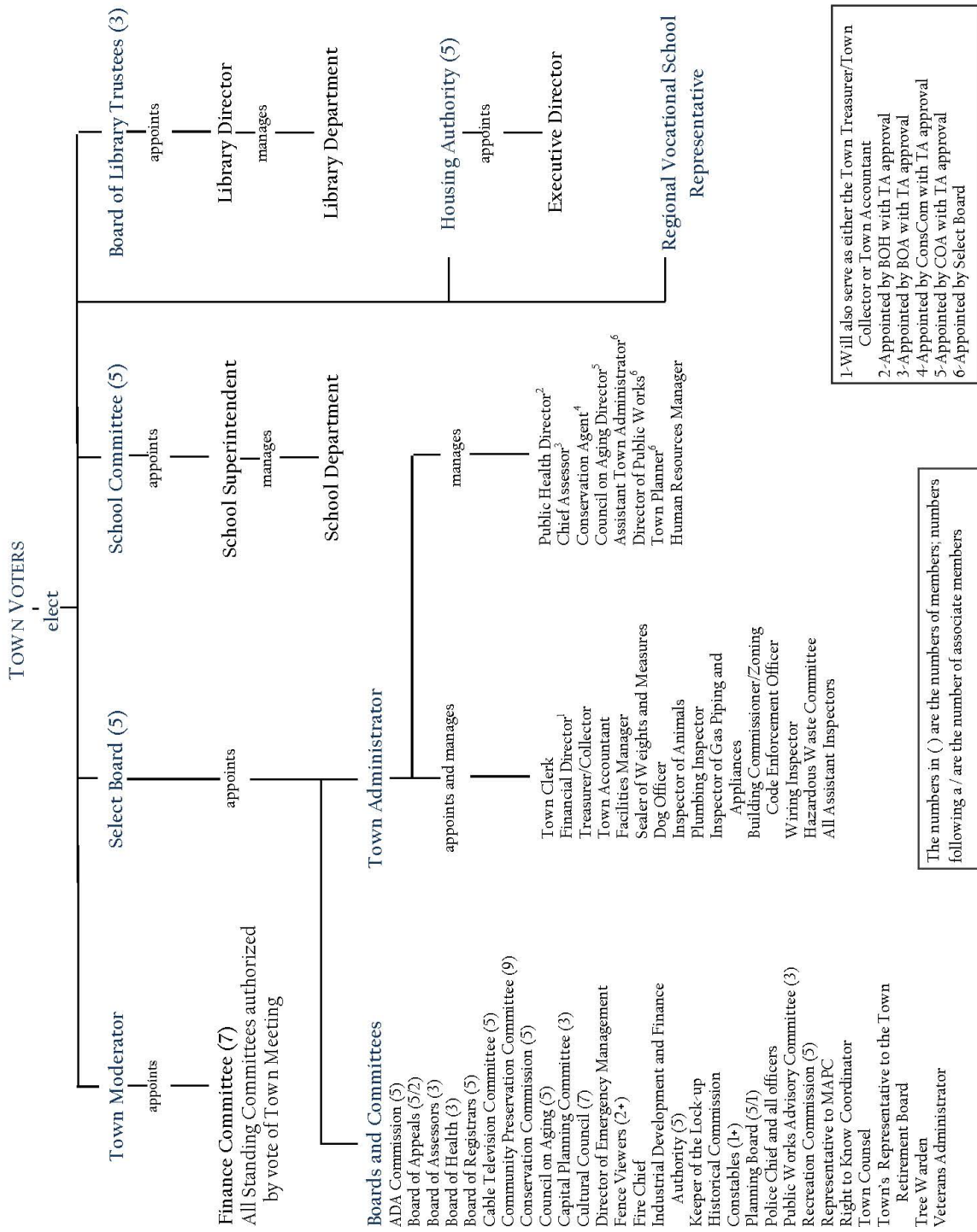
www.townofmaynard-ma.gov

Zip Code

01754

Zoning Board of Appeals

Office.....978-897-1302



1-Will also serve as either the Town Treasurer/Town Collector or Town Accountant
 2-Appointed by BOH with IA approval
 3-Appointed by BOA with IA approval
 4-Appointed by ConsCom with IA approval
 5-Appointed by COA with IA approval
 6-Appointed by Select Board

The numbers in () are the numbers of members; numbers following a / are the number of associate members

General Government

SELECT BOARD



Members

Jeffrey Swanberg.....	Chair (7/12/22)
David Gavin.....	Chair (7/13/21 – 7/12/22)
Justine St. John.....	Clerk
Chris DiSilva.....	Member
Armand Diarbekirian.....	Member (Resigned October 2022)

This annual report for 2022 is respectfully submitted on behalf of the Maynard Select Board. The Select Board was delighted to see the return of parades, celebrations, fundraisers, concerts, and meetings being held in person for the first time in several years. Combined with the continuation of the outdoor dining program, these events highlighted the best of our vibrant town and the community that supports it.

After redistricting from the 2020 Census, Maynard will be part of the Massachusetts’s Fifth Congressional District. The Select Board thanks Congresswoman Trahan who represented us for four years, and visited Maynard multiple times in that span. We are looking forward to working closely with our new Representative, Congresswoman Katherine Clark, who also visited Maynard last year to meet with residents and local officials. As always, we would like to thank Senator Jamie Eldridge and Representative Kate Hogan, who continuously advocate for Maynard at the State House. We’re excited they were able to secure funding for several projects around town, notably \$500,000 for improvements to the Rt 27 and Concord St intersection, and \$400,000 for the Old Marlborough Road Treatment Plant.

Progress continues on the intermunicipal Powder Mill Road Corridor Initiative, a joint effort with the Metropolitan Area Planning Council and the Town of Acton. Goals for the project include guiding future growth, supporting walkable mixed-use development, and expanding access to the Assabet River. The Initiative hosted several community input meetings to collect feedback from residents and business owners and used that feedback to discuss initial zoning amendments.

At the municipal level the Select Board formed a new Sustainability Committee in 2022, to prepare for present and future climate, energy, and environmental challenges. Thanks to their work, in the fall the Select Board approved a contract to begin development of a Community Choice Aggregation program, which has brought both cheaper and greener power options to over 100 towns and cities in Massachusetts. The Select Board also received the final recommendations from the Charter Review Committee, which is formed to evaluate changes to the town’s Charter every ten years.

The Select Board continues to maintain a liaison with all boards and committees, and actively sends members to participate on the Affordable Housing Trust, Budget Subcommittee, Charter Review Committee, Fire Station Building Committee, and the Green Meadow Building Committee. Through

these forums and at Select Board meetings, and using the Master Plan as a guide, we continue to discuss and plan for the long term needs of Maynard, including economic growth, changing educational needs, a growing senior population. We hope you read about all the hard work the town departments and committees complete in the pages that follow.

2022 was a busy year in terms of infrastructure and municipal buildings. Our long-awaited Fire Station finished construction, and the Fire Department was able to move into their new home before year end. We look forward to this modern facility serving the community for decades to come.

The Select Board also planned for future use of three older buildings in town. We supported the developers of the former Coolidge School as they applied for historic tax credits from the state of Massachusetts, allowing a project that incorporated affordable housing and preserves the popular sledding hill. The 1 Summer Street re-use working group finished their recommendations for the disposition of the former Fire Station, which is planned for 2023. The Select Board was in the process of preparing a new lease agreement for 61-63 Summer Street when we were notified that ArtSpace would not be seeking a renewal. ArtSpace has occupied the former Fowler School building for over twenty years, providing studio space for over 80 artists, a home for the ACME theater, and hosting numerous events and exhibitions over the years. We wish them luck in their search for a new space. Given the significance of the building and its current condition, the Select Board signed a temporary lease extension with ArtSpace and began formation of a committee to recommend possible future uses for the building.

Planning for a new Green Meadow Elementary School, in partnership with the Massachusetts School Building Authority (MSBA) also made significant progress. The Green Meadow School Building Committee completed and received MSBA approval the feasibility study, recommending construction of a new facility adjacent to the current structure. At the end of the year the Committee received an extension from the MSBA to continue work on a detailed schematic design for the new facility, with an expected Town Meeting vote and election in Fall 2023 for funding the project.

The Select Board worked quickly in concert with the Department of Public Works and School Department to obtain temporary bleachers for Alumni Field after the existing bleachers were determined to be uncertifiable for use at the start of the fall sport season. The Select Board continues to plan for financing of new bleachers.

Progress continued on the Florida Road bridge reconstruction, expected to be completed in 2023. Maynard also received funding through the state's Department of Transportation Complete Streets Program for improvements to Glendale, Colbert, and Brown Streets, which were completed in the fall. Planning and development for Maynard's water and sewer needs continued, including progress on the Well 4A treatment plant, supported by federal American Recovery and Plan Act funding, to secure the future of the town's water supply.

2022 saw several departures and welcomed several new additions to the Maynard team. Chief Stowers announced his retirement after leading the department for 11 years including the completion

of the new Fire Station. Becky Mosca retired as Administrative Assistant the Select Board after years of coordinating activities behind the scenes at Town Hall. Chief Assessor Angie Mammara retired in the fall and assisted the Board through one final tax rate hearing. The Select Board thanks you all for your contributions to the town over long and successful careers and wishes you each a happy retirement. Town Clerk Joanne Bilotta-Simeone accepted a position as the City Clerk of Fitchburg, and we wish her luck in her new role.

We would like to welcome Town Clerk Dianne Reardon, Town Administrator/Select Board Executive Assistant Greg Wilson, and Chief Assessor Rick Lad, who all joined us in 2022. In addition, Maynard Fire Department Captain Angela Lawless was chosen as Maynard’s new Fire Chief in early 2023. The Select Board is excited to work with each of you in your new roles.

None of this work would be possible without the dedicated efforts of Town Administrator Greg Johnson, outgoing Assistant Town Administrator Megan Zammuto, and Executive Assistants Becky Mosca and Greg Wilson. We thank them for their continual efforts to improve our wonderful town.

Respectfully Submitted,

Jeff Swanberg
Chair, Maynard Select Board

TOWN ADMINISTRATOR

Staff:

Gregory Johnson.....	Town Administrator
Megan Zammuto.....	Assistant Town Administrator
Becky Mosca.....	Administrative Assistant (Retired August 2022)
Gregory Wilson.....	Executive Assistant (Joined October 2022)

Since accepting the role in the summer of 2018, it is my great pleasure to serve you as Town Administrator. I am genuinely excited every day to work for the families, neighbors, and businesses of Maynard to help realize the aspirations of this community.

To summarize my duties as the town’s Chief Administrative Officer, I am responsible for the daily conduct of all municipal business, but not school administration. I take my direction and implement the policies provided by the Select Board. My staff and I work with and advise town officials that are appointed to town boards, committees and advisory groups. Personally, I see Town Hall’s objective to be in service to the “customers” within the community, be they individual taxpayers, businesses and homeowners, visitors or just folks passing through.

The Town Administrator often functions as a “connector” within the community, and as such, a significant amount of my focus is to regularly meet and collaborate with the many stakeholders of the community. I partner with town boards and committees, non-profit organizations, and private enterprises to work towards achievement of the town’s goals and vision. My work in the community also guides my approach to developing my budget recommendations to the Select

Board, and I strive to capture the priorities of residents and to provide resources that accomplish the most good in service to the invested taxpayers of Maynard.

Highlights from the 2022 calendar year that the Town Administrator's Office supported include:

- Along with town and school officials and department staff, supported the partnership with the Massachusetts School Building Authority (MSBA) for development of Schematic Designs during the feasibility phase of the Green Meadow Elementary School building project.
- Supported efforts to reduce the risk of transmission of COVID-19, such as imposing a remote-meeting requirement for the public meetings of town bodies.
- Supported the regional Community Development Block Grant (CDBG) effort to provide food assistance in response to the economic challenges related to COVID-19, namely through Open Table and the Maynard Food Pantry.
- Procured the accounting services of the private accounting firm "Melanson" to provide American Rescue Plan Act (ARPA) funding administration and reporting support.
- Collaborated with the town's Public Works Department and the Superintendent's Office in discussions with Beacon Integrated Solutions' Beth Greenblatt, solar energy facilities consultant, to consider services from Solect Energy and the installation of arrays on town and school property.
- Collaborated with Town Counsel in development of proposed conditions for negotiating a Host Community Agreement (HCA) with recreational marijuana establishment applicant UPA, Inc and potentially a Development Agreement with Adam Stack, owner of Rice Road Development LLC, for 2 Powder Mill Road.
- Procured "House Doctor" design services to have a number of firms on-hand for future applicable projects.
- Served as a panelist for the Maynard High School Senior Project Presentations.
- Appointed an interim Town Clerk, and recruited and hired a new full time Town Clerk Dianne Reardon.
- Administered a Request for Proposals for the lease of 61-63 Summer Street and negotiated a lease agreement with the awarded proposer, the non-profit ArtSpace Maynard.
- Administered the town's insurance programs. Our insurance partner, the Massachusetts Inter-local Insurance Association (MIIA), is the largest municipal insurance in the country. In addition to excellent service, they provide high quality training and risk assessment to help us keep our short and long term rates low.
- Joined Planning Director Bill Nemser as he hosted the Metropolitan Area Planning Council (MAPC) regional legislative breakfast at the Sanctuary, downtown Maynard.
- Supported the development of the town's new main website through developer Civic Plus.
- Worked with the Maynard Public Schools Superintendent and staff to consider plans towards improvements to the current Alumni Field bleachers and the replacement of the bleachers.
- Served on the ad hoc interview team to support Maynard Housing Authority Board's search for a new Housing Authority Executive Director.
- Facilitated town staff participation in cyber-security awareness training, being offered through the state.

- Served on the Massachusetts Municipal Managers Association’s (MMMA) Future Managers Committee and the Small Town Administrator’s of Massachusetts (STAM) professional organization.
- Appointed members to a Trash and Recycling Collection Advisory Group to develop recommendations in consideration of the programmatic collection services to the town.
- Recognized the long public service of retiring Becky Mosca and welcomed new Executive Assistant Greg Wilson to the Town Administrator’s Office.
- Recognized the long public service of retiring Chief Assessor Angela Marrama and welcomed new town staff member Rick Ladd as her successor.
- Served as a member of the Fire Station Building Committee and supported oversight of construction of the new station. The Maynard Fire Department moved into their new Fire Station on Sudbury Street which replaces the “old” Fire Station built in 1954, and the new station’s construction completes a very long planning and advocacy process that was managed to the tiniest detail by Fire Chief Tony Stowers.
- Serving as the lead negotiator for employee collective bargaining agreements and individual personnel employment agreements.
- Hosted Insurance Advisory Committee (IAC) meetings is scheduled amongst union and non-union town employees to consider health insurance plans and other benefits currently and proposed option for changes.
- Sought advice from a Summer Street Working Group, specifically developing recommendations for the re-use of the fire station property at 1 Summer Street.
- Supported the Finance Committee, town Budget Sub Committee, Capital Planning Committee and Select Board in the development, proposal, analysis and appropriation of the town’s annual General Fund Budget and Capital Improvement Plan.

I want to thank the Select Board and the department heads, as well as all the Town employees and volunteers for their adaptation and cooperation throughout the year. I am particularly indebted to Assistant Town Administrator Megan Zammuto, Human Resources (HR) Manager Stephanie Duggan, Administrative Assistant Becky Mosca, and Executive Assistant Gregory Wilson for all their hard work in the Town Administrator’s Office.

In an effort to continuously improve communication and transparency, I would like to remind everyone to visit the town’s website: <https://www.townofmaynard-ma.gov/>.

A final thank you to the residents of Maynard for the opportunity to serve as your Town Administrator, I look forward to another productive year serving the community.

Respectfully submitted,

Gregory W. Johnson
Town Administrator

ASSISTANT TOWN ADMINISTRATOR/ EXECUTIVE DIRECTOR OF MUNICIPAL SERVICES

It was an honor to serve as Assistant Town Administrator/Executive Director of Municipal Services for the Town of Maynard in 2022. Maynard is a wonderful community, and I am grateful to work with such a dedicated team of colleagues at Town Hall.

Public Outreach

2022 was a busy year for the Town of Maynard. Public meetings were held both in person, virtually on zoom, and through a hybrid model with both in person and remote participation was allowed. Select Board meetings were streamed on the [Town Facebook page](#) which allowed for more residents to access information and tune in to community conversations. Facebook followers increased by 6% to 2,984. The Town's monthly [newsletter](#) which shares information about town news, new businesses, and upcoming events had a 19% increase in subscribers and now reaches over 1,000 residents. Direct outreach was also a priority in 2022. A group of dedicated volunteers on the Cultural Council championed the website www.discovermaynard.com to showcase the events, activities, and business Maynard has to offer. Town staff was able to support the Cultural Council's effort to perform a direct mailing to new residents in town to encourage the patronage and exploration Maynard's offerings.



Beautify Maynard

A subcommittee formed by the Economic Development Committee began meeting regularly in 2022 to celebrate efforts to improve the downtown aesthetics, and encourage residents, business owners, and

property owners to do their part to contribute to downtown beautification efforts. Efforts included meetings with the downtown business community, promoting a fall clean up organized by the Community Gardeners with contributions from Green Maynard, Maynard Litter League, and the Department of Public Works, supporting the expansion of the Community Gardeners flower bucket program and recommending downtown improvement funds be used to replace benches (shown below). The group has plans to facilitate more opportunities for community members to contribute beautification efforts in 2023.



Master Plan Implementation

The Maynard Master Plan, which was adopted in 2020, continues to be at the forefront of our mind and decision making. As we consider initiatives and programs it is critical that we refer to this document to ensure consistency with the vision for our town's future.

Respectfully submitted,

Megan J. Zammuto

Assistant Town Administrator / Executive Director of Municipal Services

HUMAN RESOURCES

"When people go to work, they shouldn't have to leave their hearts at home." - Betty Bender

Staff:

Stephanie Duggan Human Resources Manager

2022 was another fast-paced year for Human Resources in Town Hall. As a municipality, we are charged with providing a wide range of services to our residents and visitors, all of which are delivered by our employees. Therefore,

our employees are our most important assets!

The human resources function in Maynard plays a vital role on behalf of all town employees by providing a centralized location for personnel services while working in partnership across all departments, focusing on service, efficiency and competency as the overall goal. The HR Manager serves on the board of the Massachusetts Municipal Human Resources Association (MMHR), and assists in ensuring compliance with all state, federal, and local personnel laws and regulations, and acts as the point person for human resources/personnel-related information, including:



- Recruiting/Hiring
- Training/Development
- Benefits and Compensation & Collective Bargaining
- Wellness Initiatives & Personnel Policies
- Employee Relations
- Volunteer Coordination
- Town Insurance Programs
- Legal changes in the area of municipal human resources, and
- Many other areas, focusing on providing a quality work environment for all employees.

The Human Resources Office is usually the first point of contact for any new employee to learn all that Maynard has to offer our staff. Position openings are posted on our “Careers” web page, <https://www.townofmaynard-ma.gov/166/Careers-in-Town-Government>, as well as in Town Hall. We strive to reach the most appropriate candidate pool, and also post in trade publications as the situation dictates, as well as career-specific and inclusive websites.

The Human Resources Office is located in Town Hall at 195 Main Street, in the upstairs Town Administration wing. You can reach us at (978) 897-1355 or email us at hr@townofmaynard.net.

Personnel Policies and Procedures – Our extensive personnel policy manual is distributed and made available to every employee upon hire and provides comprehensive employment information. The document is constantly being utilized and scrutinized in response to local, state, and federal regulations. In accordance with Article 5-2 of the Town Charter, the personnel policies are to be provided as an Annual Town Report appendix. Due to the 60+ page length of the policies document, we have made it available on-line rather than including it in this report.

Compensation – The Human Resources office manages and maintains the six (6) Town employee collective bargaining agreements (CBAs). In 2022, management entered into contract negotiations with the LIUNA Laborers, LIUNA Professionals, and IAFF Firefighters unions, reaching successful agreement with all. Additionally, successor agreements were also negotiated with the Assistant Town Administrator, DPW Director, and Fire Chief.

Pursuant the Chapter 13 of the Town Bylaws, all employees not covered by a CBA or Individual Employment Contract are compensated according to the Salary Administration Plan. The plan is updated annually, and changes to the salary table are subject to Town Meeting ratification.

Recruiting/Hiring – The Human Resources Office participates in the hiring of all permanent town positions in varying degrees based on management experience and department-specific processes and needs. Amidst retirements and saying goodbye to those moving on to the next step in their municipal careers, many searches were undertaken in 2022 as we welcomed the following new hires:

JAMES ALEXANDER	Assistant Town Clerk
MEGAN BERGMAN	Library Page

ERIN BERGMAN	Library Page
ANDREW FALCAO	COA Van Driver
KRISTIN GATES	Police Officer
SHENEIL HATCH	DPW Department Assistant
KEVIN JANVRIN	Crossing Guard
IVAN KWAGALA	Health Director
FREDERICK LADD	Chief Assessor
HAROLD LENICHECK	Library Page
DYLAN MAHONEY	Firefighter
SHEA MEALEY	Seasonal DPW Office
LEON MURAGURI	Police Officer
ZOE PIEL	OMS Administrative Assistant
LUKE PIOTTE	Police Department Intern
DIANNE REARDON	Town Clerk
GREGORY WILSON	TA/SB Executive Assistant

In an effort to increase our advertising effectiveness, we gather data from applicants as to how they become aware of our vacancies. MassHire is a free state system for recruiting that we continue to utilize. MassHire connects jobseekers across the Commonwealth to quality education, skills training, and employment opportunities.

MHS Senior Projects – Again this year we enthusiastically took part in the Maynard High School Senior Project Program, and we are looking forward to hosting student mentorships again in 2023! Partnering with the Mass Municipal Association’s Mass Town Careers Program, the Human Resources Office is also assisting outreach through career fairs and reaching out to career development offices of local colleges and universities by sharing our postings with their students/alumni.



Benefits Administration – We strive to offer the most comprehensive and cost-effective health insurance benefits to our employees and retirees. Our insurance partner, the Massachusetts Inter-local Insurance Association, is the largest municipal insurance in the country. In addition to excellent service, they provide high quality training and risk assessment to help us keep our short and long-term rates low. Our health benefits consulting firm NFP provides us with Benefits Manager Gloria Congram to administer our health benefits program for both active employees and retirees. Open Enrollment occurs in May of each year offering many options, including:



- *BCBS Blue New England*
- *BCBS Blue Care Elect Preferred*
- *BCBS Dental Blue*
- *BCBS Medex 2 / Medicare RX*
- *BCBS Managed Blue for Seniors*
- *Boston Mutual Life Insurance*
- *BCBS Blue 20/20 Vision*
- *Aflac Ancillary Group Plans*

Gloria has Town Hall office hours on Tuesdays from 12:30pm – 6:00pm and can also be reached at 978-897-1307 or gcongram@townofmaynard.net.



Insurance Advisory Committee (IAC): We also want to thank the members of our IAC for their dedication, participation, and feedback in our monthly educational meetings each year toward providing the most comprehensive and cost-effective health insurance to our employees. The Insurance Advisory Committee (IAC) was established pursuant to Massachusetts General Law 32B, Section 3, consisting of one member from each of our 11 unions, one salary administration plan member, and one retiree. Guided by monthly management, consultant and provider educational meetings, the committee provides recommendations on group health insurance plans to the Board of Selectmen and provides information to and recommendations from municipal employees on group health plan benefits.

Workers Compensation/Injured on Duty (IOD): Although we work hard to work with our MIIA partners to offer staff safety training, accidents do happen. From initial reporting to return to duty, the HR office oversees our workers compensation and IOD process through our MIIA provider, Cabot Risk/Chubb.

Unemployment: As reported in the news, unemployment claims were on the rise across the country in 2022, and so were fraudulent claims. Thankfully, our vigilance foiled attempts at fraudulent claims filed on behalf of several town employees. In 2023, we are excited to take part in a free new streamlined MIIA Unemployment Services offering, allowing us to more efficiently supervise claims through the state system.

Family Medical Leave Act (FMLA): Although municipalities are exempt from the Paid FMLA tax laws, we are required to arrange for unpaid leave for our employees, and it falls to the HR office to administer the FMLA process. The FMLA entitles eligible employees of covered employers to take unpaid, job-protected leave for specified family and medical reasons with continuation of group health insurance coverage under the same terms and conditions as if the employee had not taken leave. Eligible employees are entitled to:

- Twelve workweeks of leave in a 12-month period for:
 - the birth of a child and to care for the newborn child within one year of birth;
 - the placement with the employee of a child for adoption or foster care and to care for the newly placed child within one year of placement;
 - to care for the employee’s spouse, child, or parent who has a serious health condition;
 - a serious health condition that makes the employee unable to perform the essential functions of his or her job;
 - any qualifying exigency arising out of the fact that the employee’s spouse, son, daughter, or parent is a covered military member on “covered active duty;” or
- Twenty-six work weeks of leave during a single 12-month period to care for a covered servicemember with a serious injury or illness if the eligible employee is the servicemember’s spouse, son, daughter, parent, or next of kin (military caregiver leave).

Training/Development (& FUN!) – The Human Resources Office has been tasked with efforts to support professional development of our employees. Through partnered training programs with the Massachusetts Interlocal Insurance Association (MIIA) and the cooperation of all town departments, we were able to secure liability insurance credits representing an overall savings in premiums.

Wellness: The Human Resources Department also focused on offering virtual and online wellness initiatives for all Town and Schools employees. Some of the highlights during 2022 include:

- *Budgeting and Retirement Planning*
- *Weight Loss Challenges & Sleep Improvement Programs*
- *Healthy Recipes/Cooking Classes*
- *Yoga and Meditation through OmPractice*
- *Home Office Plants & Gardening*
- *Remote Workspace Best Practices*
- *Navigating Stress and Anxiety through Learn to Live*
- *Online Fitness Classes & Tobacco Cessation Programs*



Thought training feedback and opinion surveys, the HR Manager continues to work with MIIA Wellness leaders and Maynard employees to gather fresh ideas and bring new and engaging, cost-effective programs to our employees. It is our hope that by encouraging our employees to maintain a healthy lifestyle, while best taking advantage of the programs available to them, we will all see positive impacts.

We continue to use gained insights to transform relationships between department heads and consequently managers and staff, fostering a more team-oriented approach to our processes, projects and goals, including but not limited to inclusion, work-life balance, mentoring, coaching, and professional development.

We continue to be so proud of, and grateful for, our dedicated team of employees as we move forward in our post-pandemic “new normal” together. This year we focused on creative ways to reduce employee stress and recognize the great work they do every day as public servants, by bringing back all-staff gatherings and adding a bit of fun to their workweeks through events, including Thanksgiving Breakfast & Pie Baking Contest, Holiday Training Day & Luncheon, Pi Day, Spirit Week, Summer Cookout, Public Service Recognition Week, Halloween Costume Contest, Sports Team Pride Days and more.

Retirements - While it is always sad to see such talented and dedicated employees moving on, we are happy to see them embark on exciting new adventures, while embracing the opportunity to welcome new employees to the Town or to provide current employees with the ability to expand their careers in Maynard. We wish Administrative Assistant Becky Mosca and Chief Assessor Angela Marrama all the best as they embark on their retirement journeys.

Our Retirement Board Executive Director Ken DeMars has Town Hall office hours on Tuesdays and Thursdays from 8:00am – 4:00pm and can also be reached at 978-897-1320 or maynard.retirement@gmail.com.

Respectfully submitted,
Stephanie E. Duggan
Human Resources Manager



TOWN CLERK

Staff:

Dianne M. Reardon	Town Clerk
James P. Alexander	Assistant Town Clerk

To the Distinguished Select Board and Residents of Maynard:

The year of 2022 brought changes to the Town Clerk’s Office. In April, the current Town Clerk, Joanna Bilotta-Simeone, resigned, and the new Town Clerk, Dianne M. Reardon, began her tenure in July. Additionally, Robert Maynard, Assistant Town Clerk, resigned in June. The new Assistant Town Clerk, Jim Alexander, began his tenure in September. In the meanwhile, we were lucky to have Patricia Clifford join us on an interim basis. She assisted in the Annual Town Meeting and in keeping the office afloat. Maynard owes her a debt of gratitude.

The Maynard Town Clerk is appointed by the Town Administrator and is a department head. The Town Clerk, supported by the Assistant Town Clerk, roles and responsibilities: Chief Election Officer, Registrar of Vital Records and Statistics, Records Access Officer, Record and Recording Officer, and

Licensing Officer. The Town Clerk’s Office also manages the public records that include implementation of the Open Meeting Law and State Ethics Conflict of Interest Laws that were revised in 2010 to include all staff, boards, and committee members.

Maynard hosted two Town Meetings. The Annual Town Meeting was held on June 11, 2022, outdoors at the Fowler School. The Special Town Meeting was held on October 24, 2022, in the auditorium of the Fowler School. Our thanks go out to the election workers, facilities personnel of both the town and the school department, the school personnel, and the video and audio personnel from the school.

Hosting the three elections was particularly exciting. Combining the polling into one location continues to be preferable and convenient. Early Voting by Mail was instituted by the State Elections Division and an extended Early Vote in Person period was voted into the Acts of 2020.

Please check our NEW website <https://www.townofmaynard-ma.gov>, for information on upcoming events, elections, voter information, registering your dogs, town census as well as other information about our town government.

The Town Clerk’s Office welcomes its role as the office/department where citizens seek information and assistance on all aspects of local and state government.

Respectfully submitted,

Dianne M. Reardon
Town Clerk

Annual Town Election – May 3, 2022
 Registered Voters: 8107
 Voter Turnout: 602 (7%)

State Primary Election – September 6, 2022
 Registered Voters: 8269
 Voter Turnout: 2077 (25%)

State Election – November 8, 2022
 Registered Voters: 8365
 Voter Turnout: 5182 (60%)

The following vital records were recorded in the Town of Maynard in 2022:

Vital Records in 2022

<i>Year</i>	<i>Births</i>	<i>Deaths</i>	<i>Marriages</i>
2015	116	69	45
2016	112	76	53
2017	105	65	40
2018	123	58	44
2019	110	70	36
2020	89	85	21
2021	114	79	8
2022	96	94	51

Dog Licensing:

Dogs should be licensed in January & February or the owners or keepers may be subject to a fine. The law applies to all dogs six months or over, regardless of the time of year ownership is acquired. Dog registration forms may be found on the Town of Maynard website: <https://www.townofmaynard-ma.gov/gov/departments/town-clerk/dog-licenses/>.

MAYNARD TOWN ELECTION - 3 MAY 2022					
CANDIDATE	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
<i>Total Votes includes all ballots cast, including votes for candidates, write-ins, and blanks.</i>					
SELECT BOARD					
BLANKS	33	23	31	21	108
CHRISTOPHER DISILVA	173	92	138	74	477
Write-in	7	3	3	4	17
TOTAL Votes	213	118	172	99	602
SCHOOL COMMITTEE					
BLANKS	2	0	5	0	7
MARO HOGAN	141	95	125	79	440
SHAUN CAISSIE	70	23	42	19	154
Write-in	0	0	0	1	1
TOTAL VOTES	213	118	172	99	602
BOARD OF LIBRARY TRUSTEES					
BLANKS	33	21	24	22	100
PETER REED	179	95	148	77	499
Write-in	1	2	0	0	3
TOTAL VOTES	213	118	172	99	602
HOUSING AUTHORITY 5 YEAR					
BLANKS	38	31	36	24	129
ROBERT SUBICK	172	87	136	74	469
Write-in	3	0	0	1	4
TOTAL VOTES	213	118	172	99	602
HOUSING AUTHORITY 1 YEAR					
BLANKS	36	26	31	22	115
ELLEN DRAGO	176	92	141	76	485
Write-in	1	0	0	1	2
TOTAL VOTES	213	118	172	99	602

2022 Annual Town Meeting



**TOWN OF MAYNARD
TOWN CLERK**
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1300 Fax: 978-897-8553

June 16, 2022

To the Town Administrator, Assistant Town Administrator, Finance Director, Treasurer-Collector, Board of Assessors, Finance Committee

Listed below are the results of the **June 11, 2022** Annual Town Meeting:

Article 1 Town Report Acceptance	NO FINANCIAL IMPACT
Article 2 Obsolete Equipment, Material	NO FINANCIAL IMPACT
Article 3 Citizen's Petition for Maynard Climate Emergency Declaration	NO FINANCIAL IMPACT
Article 4 Citizen's Petition Amend By-Laws Chapter Section 1 Recording of Public Meetings	NO FINANCIAL IMPACT
Article 5 Petition for a Special Act – Police Details by 65 to 70 Years Old	NO FINANCIAL IMPACT
Article 6 Authorize Revolving Funds / Chapter 44, Section 53E1/2	NO FINANCIAL IMPACT
Article 7 Fiscal Year 2023 - Salary Administration Plan	NO FINANCIAL IMPACT
Article 8 Certified Free Cash Appropriation Fiscal Year 2022	\$1,533,278.00
Article 9 Town General Fund Budget Fiscal Year 2023	\$47,952,983.00
Article 10 Citizen's Petition to Appropriate to the Schools Fiscal Year 2023 Budget Appropriation	NO FINANCIAL IMPACT
Article 11 Citizen's Petition to Appropriate the difference in the Fiscal Year 2023 budget and \$22,028,934.00 for the schools	PASSED OVER
Article 12 Citizen's Petition to Amend By-Law Chapter 37, Section 4 Solid Waste Collections	PASSED OVER
Article 13 Sewer Enterprise Fund Budget Fiscal Year 2023	\$3,148,761.00
Article 14 Water Enterprise Fund Budget Fiscal Year 2023	\$2,048,188.00
Article 15 Transfer from Sewer Retained Earnings Fiscal Year 2023	\$200,000.00



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Article 16 Transfer from Water Retained Earnings Fiscal Year 2023	\$500,000.00
Article 17 Allocation of Bond Premium to costs of the Well 4A Treatment Project Fiscal Year 2022	\$19,229.08
Article 18 Amend By-Law chapter 31, Water Resource Management	NO FINANCIAL IMPACT
Article 19 Community Preservation Reserve Fund Appropriations Fiscal Year 2023	\$260,594.00
Article 20 Community Preservation Fund Budget Fiscal Year 2023	\$131,900.00
Article 21 Community Preservation Reserve Fund Appropriation Fiscal Year 2020	\$50,000.00
Article 22 Amend By-Law Chapter 38, Periodic Financial Reports	NO FINANCIAL IMPACT
Article 23 Leasing Authorization Through Ambulance Receipts Fund Appropriation for Fire Department	\$118,000.00
Article 24 Transfer Funds from Ambulance Receipts Reserved for Lease Appropriation Fiscal Year 2023	\$76,555.26
Article 25 Maynard Golf Course Receipts Transfer Fiscal Year 2022	\$65,000.00
Article 26 Prior Years Bills Fiscal Year 2022	\$25,096.80
Article 27 Easement at 129 Parker Street Property	NO FINANCIAL IMPACT



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 1

ARTICLE: 1 TOWN REPORT ACCEPTANCE

To hear and act upon the reports of Town Officers and Committees.

To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends


Comments: (Sponsor) This is an annual procedural article to accept reports from various Town committees. The town's Annual Report is the specific report propose for acceptance.

Comments: (Finance Committee) This is an annual procedural article to accept reports from various Town committees.

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 1 as printed in the Warrant, except the words "to do or act thereon".

**MOTION WAS SECONDED.
MOTION PASSED UNANIMOUSLY BY SHOW OF HANDS.**

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

celebrate as a community that help keep the town clean, beautiful, and green. They have moved us toward greater climate responsibility and a brighter climate future. The Climate Emergency Declaration is our way of bringing us together to meet the challenges ahead.

In March 2021, landmark climate legislation was passed by the Massachusetts State House. *An Act Creating a Next-Generation Roadmap for Massachusetts Climate Policy* sets the goal of net-zero greenhouse gas emissions by the year 2050. To meet this imperative, the Commonwealth of Massachusetts has set a goal of 50% net reduction in greenhouse gas emissions by 2030. Additionally, it sets targets in 5-year increments that require us to reduce our emissions along the way. These emission reductions are based on the findings of the United Nations stating that we must keep global warming to no more than 1.5 degrees Celsius (2.7 degrees F) over pre-industrial levels to avoid the most serious consequences to our planet.

We have a tremendous challenge, as well as great opportunities, to help shape our climate future. In order for our state to meet its goal, we, here in Maynard, need to do our part. By passing the Climate Emergency Declaration, the voters of Maynard support the Select Board in developing a comprehensive Climate Action Plan that will recognize the urgency of the situation, develop comprehensive proposals that take advantage of state and federal funds, and affirm our belief that town government can create and act upon practical, equitable climate actions that help all Maynard's citizens move forward together. We owe it to our children and grandchildren.

Comments: (Finance Committee) The Finance Committee (FinCom) was divided in not recommending this article. FinCom acknowledges the efforts that Green Maynard, the Sustainability Committee, and the Town have made for climate change action. This article does not commit to actionable items, but rather asks, in an advisory capacity only, to charge the Selectboard to take action. FinCom is also uncertain as to the potential costs of the Climate Action Plan. FinCom is aware of the State law to reduce emissions by 2030, and is hoping for future connection to regional and state efforts by our Sustainability Committee.

MOTION MADE: Ms. Cranmer moved that the Town vote to approve Article 3 as printed in the Warrant, except the words "to do or act thereon".

MOTION WAS SECONDED.

MOTION PASSED BY SHOW OF HANDS.

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 2

ARTICLE: 2 OBSOLETE EQUIPMENT, MATERIAL

To see if the town will vote to authorize the Select Board to dispose of surplus and or obsolete equipment or materials, as authorized by M.G.L. Chapter 30B

To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends


Comments: (Sponsor): Annual article to allow sale/disposal of surplus equipment, if any, in accordance with state law.

Comments: (Finance Committee) This is an annual procedural article to allow the Select Board to sell or dispose of surplus equipment in accordance with state law.

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 2 as printed in the Warrant, except the words "to do or act thereon".

MOTION WAS SECONDED.
MOTION PASSED UNANIMOUSLY BY SHOW OF HANDS.

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 3

**ARTICLE: 3 CITIZENS' PETITION FOR MAYNARD CLIMATE EMERGENCY
DECLARATION**

To see if the Town will vote to adopt the following declaration:

The residents of the Town of Maynard hereby declare that a Climate Emergency threatens our town, our state, and our nation, as well as humanity broadly. To meet this imperative, the Commonwealth of Massachusetts has set a goal of 50% reduction in greenhouse gas emissions by 2030. Meeting this challenge is both an urgent and an unprecedented opportunity to stabilize the climate, remedy environmental harms, create clean energy jobs, and improve human lives. We pledge to work collectively and individually to achieve the Commonwealth of Massachusetts goal of net-zero greenhouse gas emissions by 2050 with intermediate goals.

1. We ask the Select Board to charge the Sustainability Committee with producing a Climate Action Plan, studying and making recommendations for specific strategies for Maynard. The Committee will provide a plan to the Select Board annually, and it will report the town's progress towards those goals for the annual Town Meeting.
2. We commit to take actions to promote clean energy and reduce fossil fuel use, including promoting energy efficient upgrades in all town facilities, schools, vehicles, and in private homes and businesses, purchasing the highest percentage of clean, renewable energy as feasible, and reducing waste.
3. We request that the Climate Action Plan will not unfairly burden any residents nor threaten the security of our natural resources: water, wetlands, waterways, forests, and open land.

To do or act thereon.

SPONSORED BY:	Citizens' Petition
APPROPRIATION:	None
FINCOM RECOMMENDATION:	Does Not Recommend

Comments: (Sponsor) Maynard is a unique small town with a big heart and engaged citizens. Over the past few years, we have made many environmentally friendly choices together. We have long had a recycling program. We put a solar farm on the closed landfill, and installed "solar ready" roofs on the high school and fire station. We have taken advantage of state and federal funding to build the Assabet Rail Trail through town and to upgrade an abandoned school into a full-service library. Maynard citizens were instrumental in the creation of the Assabet River National Wildlife Refuge. We are a designated Green Community. We have established the Maynard Litter League, the Maynard Tree Corps, the Maynard Community Gardeners, and Green Maynard, as well as partnering with the non-profit OARS. These are achievements we can



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

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Maynard, MA 01754**

celebrate as a community that help keep the town clean, beautiful, and green. They have moved us toward greater climate responsibility and a brighter climate future. The Climate Emergency Declaration is our way of bringing us together to meet the challenges ahead.

In March 2021, landmark climate legislation was passed by the Massachusetts State House. *An Act Creating a Next-Generation Roadmap for Massachusetts Climate Policy* sets the goal of net-zero greenhouse gas emissions by the year 2050. To meet this imperative, the Commonwealth of Massachusetts has set a goal of 50% net reduction in greenhouse gas emissions by 2030. Additionally, it sets targets in 5-year increments that require us to reduce our emissions along the way. These emission reductions are based on the findings of the United Nations stating that we must keep global warming to no more than 1.5 degrees Celsius (2.7 degrees F) over pre-industrial levels to avoid the most serious consequences to our planet.

We have a tremendous challenge, as well as great opportunities, to help shape our climate future. In order for our state to meet its goal, we, here in Maynard, need to do our part. By passing the Climate Emergency Declaration, the voters of Maynard support the Select Board in developing a comprehensive Climate Action Plan that will recognize the urgency of the situation, develop comprehensive proposals that take advantage of state and federal funds, and affirm our belief that town government can create and act upon practical, equitable climate actions that help all Maynard’s citizens move forward together. We owe it to our children and grandchildren.

Comments: (Finance Committee) The Finance Committee (FinCom) was divided in not recommending this article. FinCom acknowledges the efforts that Green Maynard, the Sustainability Committee, and the Town have made for climate change action. This article does not commit to actionable items, but rather asks, in an advisory capacity only, to charge the Selectboard to take action. FinCom is also uncertain as to the potential costs of the Climate Action Plan. FinCom is aware of the State law to reduce emissions by 2030, and is hoping for future connection to regional and state efforts by our Sustainability Committee.

MOTION MADE: Ms. Cranmer moved that the Town vote to approve Article 3 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED BY SHOW OF HANDS.

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 4

**ARTICLE: 4 CITIZENS' PETITION AMEND BY-LAWS CHAPTER ____ SECTION 1
RECORDING OF PUBLIC MEETINGS**

To see if the town will vote to amend the by-laws by adding the following chapter:
Public Meetings

“Section 1: Recording of Public meetings.
All public meetings of the Town Government shall be video and audio recorded and all recordings shall be available on the internet. The meeting chair shall have the responsibility to ensure compliance with this by-law”.

To do or act thereon.

SPONSORED BY: Citizens' Petition
APPROPRIATION: None
FINCOM RECOMMENDATION: Does Not Recommend

Comments: (Sponsor) This article is intended to improve the accessibility of public meetings to citizens. Citizens have found the recordings of public meetings on Youtube to be extremely useful and wish to expand the practice.

This article is written in similar form as to the governing procedures of committees established by town by-laws [<https://www.townofmaynard-ma.gov/wp-content/uploads/2022/01/maynard-town-by-laws-20211016.pdf>]. The by-laws establishing committee procedures generally do not specify a penalty nor an enforcement mechanism if those procedures are breached and neither does this article. The primary enforcement mechanism of this by-law, similar to other by-laws governing government procedures, is that egregious violations of this by-law would be grounds for removal of appointed officials or recall of elected officials.

As for the potential costs this would impose on the town, Youtube provides WAVM with unlimited storage of video and there are easy-to-use streaming web cameras available for less than \$50. The costs of compliance with this by-law would be miniscule compared to even the smallest of department's budget.

Compliance with this article may require miniscule spending without specifying a funding source. This is explicitly permitted for citizen petitions under Section 2-7, Paragraph c, Subparagraph 3, Item ii of the Maynard Town Charter [<https://www.townofmaynard-ma.gov/wp-content/uploads/2021/04/maynard-town-charter-20200613.pdf>].



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

Furthermore, such a practice, is allowed for in the Handbook for Massachusetts Selectmen on Page 109:

“Nevertheless, budgets with a higher level of appropriations than supported by estimated revenues could be in place at the beginning of the fiscal year. Appropriations are valid spending authority in such cases until they are rescinded by the local appropriating body. Departments may continue to spend at appropriated levels, even though spending cuts will probably be needed to bring the budget into balance. Alternatively, additional revenue may be sought by placing an override or exclusion before the voters. Approval of the referendum would bring the budget into balance and allow a tax rate to be set. Defeat of such a referendum, however, does not, of its own force, cause the rescission of the budget as a whole, or any particular appropriations made for the purposes described in the question.”

The Handbook further elaborates on page 61:

“Given the financial challenges facing local government, a fall town meeting is often held to make adjustments to the annual budget when more information may be known and additional funds may be available.”

[In Ouellette, J., Massachusetts Selectmen's Association., & Massachusetts Municipal Association. (2014). Handbook for Massachusetts Selectmen.] Also available online as a public record from the Town of Pembroke, MA, [https://www.pembroke-ma.gov/sites/g/files/vyhlf3666/f/uploads/mma_bos.pdf].


Comments: (Finance Committee) FinCom does not recommend passage of this article. FinCom encourages citizen participation in public meetings, and in fostering an open legislative process. FinCom acknowledges that opportunities exist in leveraging technology to make meetings more accessible. However, there are many weekly public meetings in town, and recording each could incur unknown costs, particularly when we go back to face-to-face meetings as only one room in town hall is equipped for such recordings. We recommend bringing this article to the By-law Committee to be incorporated into the legislative process to refine this article further before potential future adoption.

MOTION MADE: Cavan Stone moved that the Town vote to approve Article 4 as printed in the Warrant, except the words “to do or act thereon”.

**MOTION WAS SECONDED.
MOTION FAILED BY A SHOW OF HANDS.**

True Copy

Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 5

**ARTICLE: 5 PETITION FOR A SPECIAL ACT – AUTHORIZING THE
APPOINTMENT OF SPECIAL POLICE OFFICERS IN THE TOWN OF
MAYNARD POLICE DETAILS BY 65 TO 70-YEAR-OLDS**

To see if the town will vote to authorize the Select Board to submit a proposed Special Act to the General Court of the Commonwealth as follows:

**AN ACT AUTHORIZING THE APPOINTMENT OF SPECIAL POLICE OFFICERS IN THE
TOWN OF MAYNARD**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. (a) The police chief of the Town of Maynard may appoint, as the chief considers necessary in the chief's sole discretion and judgment, police officers who resigned or retired in good standing, with at least twenty (20) years of continuous full-time service for a municipal police department in the Commonwealth, as special police officers to perform police details and any other duties arising from or during the course of police detail work if the special police officer is on detail assignment and an emergency response by the special police officer is required due to the inability of a regular police officer to timely respond to the emergency. No retired police officer shall be appointed under this act unless the officer is retired based on superannuation under chapter 32 of the General Laws. No resigned or retired police officer shall be appointed under this act as a special police officer if the officer has been retired from a municipal police department for more than 4½ years unless the police officer has since maintained employment as an active police officer in the commonwealth. No retired police officer shall be eligible for appointment under this act if the officer has attained the age of 70 and any police officer so appointed shall be terminated upon attaining the age of 70. Prior to appointment under this act and in order to be eligible for such appointment, a resigned or retired police officer shall successfully pass a medical examination by a physician or other certified professional chosen or agreed to by the police chief to determine whether the resigned or retired police officer is capable of performing the essential duties of a special police officer under this act. The cost of the medical examination shall be borne by the resigned or retired police officer.

(b) Special police officers appointed under this act shall not be subject to chapter 31, sections 96B and 99A of chapter 41 or chapter 150E of the General Laws.

(c) When performing the duties set forth in this section, officers appointed under this act shall have the same power to make arrests and to perform other police functions as do regular police officers of the town of Maynard.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

(d) Special police officers appointed under this act shall be appointed for a 1-year term subject to renewal at the sole discretion of the chief and shall be subject to suspension or removal by the chief at any time.

(e) Special police officers appointed under this act shall be subject to such rules, regulations, policies, procedures and requirements as the chief may impose in the police chief's sole discretion, including, but not limited to, restrictions on the type of detail assignments, requirements regarding medical examinations to determine continuing capability to perform the duties of a special police officer, requirements for training, requirements for firearms licensing and qualifications, requirements for maintaining a medical or liability insurance policy and requirements regarding uniforms and equipment. The chief shall, in the chief's sole discretion, set a schedule of fees associated with the costs of training, medical examinations, equipment and uniforms and any other requirements considered necessary by the chief that shall be paid by the special police officer. Nothing in this act shall establish the right or entitlement of any officer appointed under this act to a specific assignment and all such assignments shall be made by the chief and in the chief's sole discretion.

(f) Special police officers appointed under this act shall be sworn in by the police chief of the town of Maynard.

(g) Special police officers appointed under this act shall be subject to sections 100 and 111F of chapter 41 of the General Laws. The weekly amount payable to a qualified officer under said section 111F of said chapter 41 shall be determined by calculating the weekly average of the total amount earned by the officer as a special police officer working police details during the 52 weeks preceding the date of a qualifying incapacity. If a special police officer's appointment under this act occurred less than 52 weeks before the date of qualifying incapacity, the weekly amount payable under said section 111F of said chapter 41 shall be determined by calculating the weekly average of the total amount earned by the officer during the number of weeks served before the date of incapacity. No payments made under said section 111F of said chapter 41 shall exceed, in a calendar year, the limitation on earnings set forth in paragraph (b) of section 91 of chapter 32 of the General Laws. Payments made under said section 111F of said chapter 41 shall terminate in accordance with said section 111F of said chapter 41 or at the conclusion of the term of appointment, whichever first occurs. Special police officers appointed under this act shall not be subject to section 85H or 85H½ of said chapter 32 and shall not be eligible for any benefits pursuant to said sections 85 or 85H½ of said chapter 32.

(h) Appointment as a special police officer under this act shall not entitle the appointee to assignment to any detail.

(i) If retired, special police officers appointed under this act shall be subject to the limitations on hours worked and on total earnings as provided in paragraph (b) of section 91 of chapter 32 of the General Laws.

(j) Pursuant to subsection (e), fees associated with the costs of training, medical examinations, equipment, uniforms and any other requirements considered necessary by the chief of police shall be paid by the special police officer.



**TOWN OF MAYNARD
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195 Main Street
Maynard, MA 01754

SECTION 2. The Select Board are hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition or do or act anything in relation thereto.

SECTION 3. This act shall take effect upon its passage. Or take any other action relative thereto.

To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends


Comments: (Sponsor) Maynard Police Department: The law is unclear about whether part-time officers, no longer in the pension system, may work past 65 years of age, which is the age of mandatory retirement for full-time officers in the pension system. This Article will remove any doubt as to whether the officers may work past 65 years of age, which has caused past litigation.

Comments: (Finance Committee) Passage of this article would clarify language allowing former police officers who have met certain service and training requirements to be appointed as special police officers and work police details within the Town of Maynard until the age of 70, thereby enabling regular police officers to focus on their customary duties.

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 5 as printed in the Warrant, except the words "to do or act thereon".

**MOTION WAS SECONDED.
MOTION PASSED UNANIMOUSLY BY A SHOW OF HANDS.**

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 6

**ARTICLE: 6 AUTHORIZE REVOLVING FUNDS CHAPTER 44, SECTION
53E 1/2**

To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant to MGL Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2022, (FY23) to be expended in accordance with the bylaws heretofore approved.

Revolving Fund	Spending Limit
Conservation Commission - Wetlands Bylaw Consultant Fees	\$25,000.00
Planning Board - Site Plan Review	\$25,000.00
Disposal - Drop Off Center	\$15,000.00
Board of Health - Licensing Fees	\$25,000.00
Council on Aging - COA Van Service	\$85,000.00
Sealer of Weights & Measures	\$5,000.00
Electrical/Wiring Inspection Services	\$65,000.00
Plumbing & Gas Inspection Services	\$60,000.00
Municipal Permitting	\$40,000.00
Recreation	\$20,000.00
Electric Vehicle Charging Stations	\$35,000.00
TOTAL OF ALL REVOLVING FUNDS	\$400,000.00

To do act thereon.

SPONSORED BY: Select Board
 APPROPRIATION: None
 FINCOM RECOMMENDATION: Recommends



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Maynard, MA 01754**

Comments (Sponsor): Revolving funds provide the flexibility to deposit funds and pay expenditures across fiscal years. The Town Meeting has previously established the funds listed above with specific allowed purposes and this article authorizes each fund's annual revolving limit.

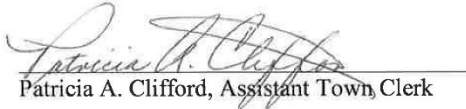
Comments (Finance Committee): This is an annual procedural article to authorize revolving funds in the amounts detailed in the article, so that the Town can collect and disburse money for certain stated purposes.

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 6 as printed in the Warrant, except the words "to do or act thereon".

MOTION WAS SECONDED.

MOTION PASSED YES: 101 / NO: 8

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 7

ARTICLE: 7 FISCAL YEAR 2023 SALARY ADMINISTRATION PLAN

To see if the Town, under the authority of G. L. c.41 sec. 108A, will vote to amend the Maynard Salary Administration Plan Salary Table:

Appendix A: Salary Table

	<i>Minimum</i>	<i>Maximum</i>
Full-Time Employees	\$20.00	\$ 45.00
Part-Time Employees <i>(no less than MA minimum wage)</i>	\$14.25	\$ 40.00
Part-Time Specialized <i>(i.e. certified/licensed)</i>	\$20.00	\$ 50.00
Veterans' Agent	Annually	\$10,283.64
Inspector of Animals	Annual Stipend	\$ 105.00
Registrar of Voters	Annual Stipend	\$ 105.00
Clerk, Registrar of Voters	Annual Stipend	\$ 515.00
Moderator	Annual Stipend	\$ 75.00

To do or act thereon.

SPONSORED BY: Select Board
 APPROPRIATION: None
 FINCOM RECOMMENDATION: Recommends

Comments (Sponsor: Part-time Employee minimum wage has been increased from \$13.50 per hour to \$14.25 per hour, staying current with Massachusetts Minimum Wage.



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Maynard, MA 01754**

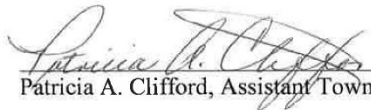
Comments (Finance Committee): This is an annual procedural article to make adjustments to the salary table and other terms in the Town's Salary Administration Plan. The changes over last year's plan are an increase of Part-Time Employees Minimum from \$13.50 to \$14.25, and a 2% increase (approx. \$200) to the Veteran's Agent.

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 7 as printed in the Warrant, except the words "to do or act thereon".

MOTION WAS SECONDED.

MOTION PASSED YES: 101 / NO: 8

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 8

ARTICLE: 8 CERTIFIED FREE CASH APPROPRIATION FOR FISCAL YEAR 2022

To see if the town will vote to appropriate from available free cash the following amounts for designated purposes:

Snow & Ice Deficit	\$ 300,000.00
Capital Stabilization Fund	\$ 50,000.00
General Stabilization Fund	\$ 75,000.00
Other Post Employment Benefits Fund	\$ 25,000.00
Police Cruiser	\$ 55,000.00
Fire Hose Replacement	\$ 40,000.00
Town Website Upgrade	\$ 35,000.00
1 Summer Street Re-Use	\$ 300,000.00
Personnel Contract Settlements	\$ 50,000.00
Alumni Field Bleachers Design/Engineering	\$ 174,903.00
Computer Servers/Workstation Replacement	\$ 39,000.00
Roads/Sidewalks Repairs	\$ 114,375.00
Rail Trail Parking Lot Lighting	\$ 5,000.00
Dispatch Communications Upgrades	\$ 160,000.00
School District Roof Repairs	\$ 40,000.00
School District HVAC Repairs	\$ 50,000.00
<u>School District Doorways Repairs</u>	<u>\$ 20,000.00</u>
Total Requested Appropriation	\$ 1,533,278.00

To do or act thereon.

SPONSORED BY: Select Board
 APPROPRIATION: \$1,533,278.00
 FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor):

Free Cash is taxpayer money that has not been appropriated for spending. Traditionally, Maynard uses these funds to pay for one-time items or events, like a deficit in the snow and ice budget or capital projects. The capital items listed above are submitted in accordance with the priorities of the Capital Planning Committee. The Police Cruiser is intended to be a “hybrid” fuel-efficient model. 1 Summer Street is the town-owned address of the existing fire station. The listed funds for union contract settlements are for current fiscal year 2022 expenses. The funding for construction of new bleachers is



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not yet determined. Funding for roadway and sidewalk repairs is meant to supplement formulaic state allocations.

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 8 as printed in the Warrant, except the words “to do or act thereon”.


MOTION WAS SECONDED.

AMENDMENT: Cavan Stone, 17 Rice Road, moved to delete the words “Capital Stabilization Fund \$50,000.00” and “General Stabilization Fund \$75,000.00.”

Motion on Amendment failed to receive a second.

MOTION PASSED (unamended) YES: 101 / NO: 8

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

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Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 9

ARTICLE: 9 TOWN GENERAL FUND BUDGET FISCAL YEAR 2023

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide to meet the salaries and wages of Town Officers and employees, expense, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the Town for Fiscal Year 2023 (July 1, 2022 – June 30, 2023) and further, to accept and expend Federal and State Funds to offset certain salaries or expenses or outlays.

General Government	\$3,357,110.00
Public Safety	\$ 5,228,418.00
Public Works	\$ 2,354,663.00
Cultural & Recreation	\$ 640,750.00
Education - Maynard	\$21,666,408.00
Education - Assabet	\$ 1,190,983.00
Employee Benefits	\$ 9,153,590.00
Debt Service	\$ 3,744,627.00
Reserve Fund	\$ 250,000.00
Peg Access	\$ 366,434.00
<hr/>	
Total General Fund Expenses	\$47,952,983.00

To do or act thereon.

SPONSORED BY: Select Board
 APPROPRIATION: \$ 47,952,983.00
 FINCOM RECOMMENDATION: Recommends

Comments (Sponsor): See Attachment Appendix "A" – the appendix information is only a guide and is non-binding except to the single raise and appropriation vote of **\$47,952,983.00**. The categories noted above are for explanation purposes.

Comments (Finance Committee): Passage of this article would adopt the proposed Town General Fund Budget for Fiscal Year 2023 (FY23) in the amount of \$47,952,983.00. The breakdown by nine major Town functions in the table above shows how the budget is to be allocated to various purposes. The budget process begins months in advance of Town Meeting and is discussed in numerous public meetings by town boards and committees. It is a combined effort



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OFFICE OF THE TOWN CLERK**

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of the Selectboard, Town Administrator, FinCom, School Committee, and all department heads. FinCom encourages Town Meeting voters to participate in these discussions. FinCom acknowledges that there are always budget constraints and difficult decisions are made during the budget process. Particularly, this budget funds the school department at a lower percentage increase (2.5%) than years past (average FY16-FY22 is 4.52%). Nevertheless, FinCom voted to recommend this article because it presents a balanced budget that weighs the needs of the Town with the revenue available. (Please refer also to Appendix A in the Warrant for more context.)

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 9 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.

MOTION TO AMEND: Cavan Stone, 17 Rice Road, moved to amend the Budget by decreasing the Public Safety Budget and increasing the Education Budget by deleting the words “Public Safety \$5,228,418.00” and “Education – Maynard \$21,666,408” and substituting the words “Public Safety \$5,092,418” and “Education – Maynard \$21,802,408.00.”

AMENDMENT FAILED ON A SHOW OF HANDS.

MOTION PASSED (UNAMENDED) YES: 88 / NO: 19

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



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OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 10

**ARTICLE: 10 CITIZENS' PETITION TO APPROPRIATE TO THE SCHOOLS FISCAL
YEAR 2023 BUDGET APPROPRIATION**

To see if the town will vote to appropriate to the schools, in addition to its Fiscal Year 2023 budget appropriation, \$120,000.00 as compensation for revenue lost due to the COVID Pandemic.

To do or act thereon.

SPONSORED BY: Citizens' Petition
APPROPRIATION: None
FINCOM RECOMMENDATION: Does Not Recommend

Comments: (Sponsor) This article is intended to mitigate the financially troubling and unsustainable pattern of exponential growth in Maynard's out-of-district educational costs. Maynard's out-of-district education costs represent our town's total expenditures for students in charter schools, school choice, and out-of-district placements. Out-of-district education costs are non-discretionary. They are legally mandated by Massachusetts General Law and driven by parent choice. The only means the town has to abate the growth of out-of-district costs is to make our in-district schools more appealing to parents than their out-of-district options.

In Maynard, our out-of-district costs grew at a cumulative average growth rate of 13.5% per year between Fiscal Year 2009 and Fiscal Year 2020. For comparison, Maynard's total school expenditures, excluding the out-of-district spending, had a growth rate of 3.1% over the same time period. Absent new growth or annual Proposition 2½ overrides, the out-of-district expenses are growing faster than the rate the town can legally raise revenue. If these out-of-district costs continue to grow unabated, they will grow exponentially beyond the ability of the town to financially manage. Even if we were to freeze the growth in all expenditures except for out-of-district education spending, by 2030 the projected year-over-year growth in the total town budget would exceed the 2.5% limit imposed by Proposition 2½.

Fiscal Year vs Maynard Out-of-District Education Costs



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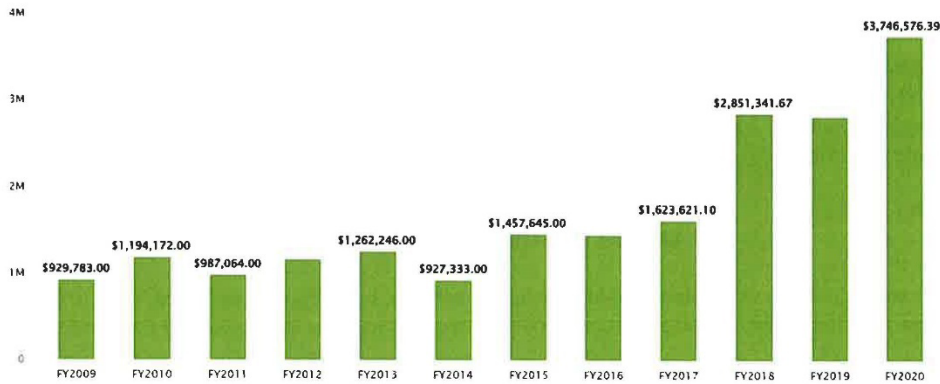


Figure and financial data derived from ClearGov
[\[https://cleargov.com/massachusetts/school/maynard/2020/expenditures?breakdowntype=department&objectid=951541\]](https://cleargov.com/massachusetts/school/maynard/2020/expenditures?breakdowntype=department&objectid=951541).

According to the latest ClearGov data, it costs the town \$51,036 per out-of-district student per year but we spend, in-district, \$20,315 per student per year. On a per student basis, we are paying more than double when parents opt to send their children out of district. It is financially prudent to spend at least some of this difference addressing parents' concerns and persuading them with tangible actions to keep their children in-district.

In their budget presentation, the School Committee proposed a plan of action to address the growth of the out-of-district costs and that plan has the full confidence of the petitioner. However, as of April 1st, 2022, the budget proposal contemplated by the selectboard does not fund the schools at the level required for the School Committee's plan to keep children in the district and start abating these out-of-district costs.

The typical but not required procedure for town meetings to correct this issue would be a budget amendment. However, given the highly atypical circumstances our town finds itself in, coming out of a once in a century pandemic emergency, followed by inflation at a 40 year high, with record setting gas prices, it is prudent to put all funding options, even atypical ones, on the table for the people and town government to consider. This is especially important given the severity of the above projections for our out-of-district spending and the fact that in the next couple of years our town has very few prospects for new growth as a means to increase revenues. This article archives this goal by appropriating spending without specifying a funding source. This is explicitly permitted for citizen petitions under Section 2-7, Paragraph c, Subparagraph 3, Item ii of the Maynard Town Charter [\[https://www.townofmaynard-ma.gov/wp-content/uploads/2021/04/maynard-town-charter-20200613.pdf\]](https://www.townofmaynard-ma.gov/wp-content/uploads/2021/04/maynard-town-charter-20200613.pdf).

Furthermore, this act is also in compliance with Massachusetts General Law per the Handbook for Massachusetts Selectmen on Page 109:



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OFFICE OF THE TOWN CLERK**

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“Nevertheless, budgets with a higher level of appropriations than supported by estimated revenues could be in place at the beginning of the fiscal year. Appropriations are valid spending authority in such cases until they are rescinded by the local appropriating body. Departments may continue to spend at appropriated levels, even though spending cuts will probably be needed to bring the budget into balance. Alternatively, additional revenue may be sought by placing an override or exclusion before the voters. Approval of the referendum would bring the budget into balance and allow a tax rate to be set. Defeat of such a referendum, however, does not, of its own force, cause the rescission of the budget as a whole, or any particular appropriations made for the purposes described in the question.”

The Handbook further elaborates on page 61:

“Given the financial challenges facing local government, a fall town meeting is often held to make adjustments to the annual budget when more information may be known and additional funds may be available.”

[In Ouellette, J., Massachusetts Selectmen's Association, & Massachusetts Municipal Association. (2014). Handbook for Massachusetts Selectmen.] Also available online as a public record from the Town of Pembroke, MA, [https://www.pembroke-ma.gov/sites/g/files/vyhli3666/f/uploads/mma_bos.pdf].

Should the town meeting pass the article, then the effect will be to appropriate to the schools \$120,000 as relief from revenues lost due to the COVID pandemic. The amount was chosen because this amount represents nearly the total amount of revenue loss of the schools attributable to the COVID Pandemic. The COVID Pandemic is specifically called out in the article because this designation qualifies the appropriation for more funding sources than if the designation had not been made.

The options to provide funding for this article include but are not limited to:

1. Amendment of the budget at this annual town meeting or at a subsequent special town meeting
2. Transfer of free cash
3. Stabilization fund transfer
4. Proposition 2½ override

Town meetings can only initialize some of these options. Others have to be initialized or may need requirements waived by the selectboard. The design and wording of this article maximizes the flexibility for all parts of the town government to fund it. The petitioner maintains that for the purposes of qualifying for these funding sources, the cumulative catastrophic events of the last two years and the impact it has had on not only the education of children but on our town revenues represent a “catastrophic act”, and a “unforeseen emergency.” Further details regarding these funding sources can be found in the Handbook for Massachusetts Selectmen and in Maynard’s Financial Policy Manual [<https://www.townofmaynard-ma.gov/wp-content/uploads/2020/09/financial-policy-manual-202008.pdf>]



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**


**195 Main Street
Maynard, MA 01754**

MOTION MADE: Cavan Stone moved that the Town vote to approve Article 10 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.

MOTION FAILED YES: 34 / NO: 70

True Copy
Attest:



Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 11

**ARTICLE: 11 CITIZENS' PETITION TO APPROPRIATE THE DIFFERENCE IN THE
FISCAL YEAR 2023 BUDGET AND \$22,028,934.00 FOR THE SCHOOLS**

To see if the town will vote to appropriate to the schools, in addition to it's FY 2023 budget appropriation, the difference between \$22,028,934.00 and the Fiscal Year 2023 budget appropriation to the schools. If the Fiscal Year 2023 budget appropriation to the schools exceeds \$22,028,934.00 this article instead shall have no effect.

To do or act thereon.

SPONSORED BY: Citizens' Petition
APPROPRIATION: None
FINCOM RECOMMENDATION: Does Not Recommend

Comments: (Sponsor) This article is intended to mitigate the financially troubling and unsustainable pattern of exponential growth in Maynard's out-of-district educational costs. Maynard's out-of-district education costs represent our town's total expenditures for students in charter schools, school choice, and out-of-district placements. Out-of-district education costs are non-discretionary. They are legally mandated by Massachusetts General Law and driven by parent choice. The only means the town has to abate the growth of out-of-district costs is to make our in-district schools more appealing to parents than their out-of-district options.

In Maynard, our out-of-district costs grew at a cumulative average growth rate of 13.5% per year between Fiscal Year 2009 and Fiscal Year 2020. For comparison, Maynard's total school expenditures, excluding the out-of-district spending, had a growth rate of 3.1% over the same time period. Absent new growth or annual Proposition 2½ overrides, the out-of-district expenses are growing faster than the rate the town can legally raise revenue. If these out-of-district costs continue to grow unabated, they will grow exponentially beyond the ability of the town to financially manage. Even if we were to freeze the growth in all expenditures except for out-of district education spending, by 2030 the projected year-over-year growth in the total town budget would exceed the 2.5% limit imposed by Proposition 2½.

Fiscal Year vs Maynard Out-of-District Education Costs



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**



Figure and financial data derived from ClearGov
[\[https://cleargov.com/massachusetts/school/maynard/2020/expenditures?breakdowntype=department&objectid=951541\]](https://cleargov.com/massachusetts/school/maynard/2020/expenditures?breakdowntype=department&objectid=951541).

According to the latest ClearGov data, it costs the town \$51,036 per out-of-district student per year but we spend, in-district, \$20,315 per student per year. On a per student basis, we are paying more than double when parents opt to send their children out of district. It is financially prudent to spend at least some of this difference addressing parents' concerns and persuading them with tangible actions to keep their children in-district.

In their budget presentation, the School Committee proposed a plan of action to address the growth of the out-of-district costs and that plan has the full confidence of the petitioner. However, as of April 1st, 2022, the budget proposal contemplated by the selectboard does not fund the schools at the level required for the School Committee's plan to keep children in the district and start abating these out-of-district costs.

Should the town meeting pass the article, then the effect will be to fix the resultant total appropriation of the schools from the omnibus budget article appropriation originally proposed by the selectboard and from this article to \$22,098,934.00 which represents the School Committee's original budget request and fully funds their plans to abate our out-of-district costs. If after amendments, the omnibus budget article appropriates more than this amount, then this article shall have no effect.

The typical but not required procedure for town meetings to correct this issue would be a budget amendment. However, given the highly atypical circumstances our town finds itself in, coming out of a once in a century pandemic emergency, followed by inflation at a 40 year high, with record setting gas prices, it is prudent to put all funding options, even atypical ones, on the table for the people and town government to consider. This is especially important given the severity of the above projections for our out-of-district spending and the fact that in the next couple of years our town has very few prospects for new growth as a means to increase revenues.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

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Maynard, MA 01754

This article archives this goal by appropriating spending without specifying a funding source. This is explicitly permitted for citizen petitions under Section 2-7, Paragraph c, Subparagraph 3, Item ii of the Maynard Town Charter [<https://www.townofmaynard-ma.gov/wp-content/uploads/2021/04/maynard-town-charter-20200613.pdf>].

Furthermore, this act is also in compliance with Massachusetts General Law per the Handbook for Massachusetts Selectmen on Page 109:

“Nevertheless, budgets with a higher level of appropriations than supported by estimated revenues could be in place at the beginning of the fiscal year. Appropriations are valid spending authority in such cases until they are rescinded by the local appropriating body. Departments may continue to spend at appropriated levels, even though spending cuts will probably be needed to bring the budget into balance. Alternatively, additional revenue may be sought by placing an override or exclusion before the voters. Approval of the referendum would bring the budget into balance and allow a tax rate to be set. Defeat of such a referendum, however, does not, of its own force, cause the rescission of the budget as a whole, or any particular appropriations made for the purposes described in the question.”

The Handbook further elaborates on page 61:

“Given the financial challenges facing local government, a fall town meeting is often held to make adjustments to the annual budget when more information may be known and additional funds may be available.”

[In Ouellette, J., Massachusetts Selectmen's Association., & Massachusetts Municipal Association. (2014). Handbook for Massachusetts Selectmen.] Also available online as a public record from the Town of Pembroke, MA, [https://www.pembroke-ma.gov/sites/g/files/vyhlf3666/f/uploads/mma_bos.pdf].

The options to provide funding for this article include but are not limited to:

1. Amendment of the budget at this annual town meeting or at a subsequent special town meeting
2. Transfer of free cash
3. Stabilization fund transfer
4. Proposition 2½ override

Town meetings can only initialize some of these options. Others have to be initialized or may need requirements waived by the selectboard. The design and wording of this article maximizes the flexibility for all parts of the town government to fund it. The petitioner maintains that for the purposes of qualifying for these funding sources, the cumulative catastrophic events of the last two years and the impact it has had on not only the education of children but on our town revenues represent a “catastrophic act”, and a “unforeseen emergency.” Further details regarding these funding sources can be found in the Handbook for Massachusetts Selectmen and in Maynard’s Financial Policy Manual [<https://www.townofmaynard-ma.gov/wp-content/uploads/2020/09/financial-policy-manual-202008.pdf>].




**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

MOTION MADE: Cavan Stone moved to pass over the article.

**MOTION WAS SECONDED.
MOTION PASSED BY A SHOW OF HANDS**

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 12

**ARTICLE: 12 CITIZENS’ PETITION TO AMEND BY-LAW CHAPTER 37, SECTION 4
SOLID WASTE COLLECTIONS**

To see if the town will vote to amend the Town By-Laws by adding the following section to chapter 37:

Section 4: All appropriations and subsidies to private solid waste collection companies shall be available to all companies legally able to operate in the town and shall be based upon residents and local businesses utilization of their services.

To do or act thereon.

SPONSORED BY: Citizens’ Petition
APPROPRIATION: None
FINCOM RECOMMENDATION: Does Not Recommend

Comments: (Sponsor) This article is intended to improve the financial efficiency of solid waste disposal. While people are free to choose their own solid waste disposal provider. The subsidy the town currently provides to EL Harvey significantly distorts the market. This subsidy is economically wasteful in the net total spending of tax dollars and fees because the town government is picking winners and losers among private companies and inhibiting economic competition

The town’s actions are also biased against our local Maynard companies. There are numerous companies located inside Maynard that can provide trash pickup services at comparable rates to even the subsidized fees we are currently paying the town. EL Harvey is not one of them. EL Harvey is actually owned by Waste Connections, a giant corporation headquartered in Woodlands, Texas. Our town government should be helping our local businesses thrive, not subsidizing the giant and distant corporate competitors squashing them.

Comments: (Finance Committee) FinCom does not recommend passage of this article. Should this article pass, it will be an advisory request only. The Board of Health and Select Board are the statutory authorities on waste management for the town. Due to laws prohibiting public funds for the use of private contract payment, this request cannot be granted.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

MOTION MADE: Cavan Stone moved to pass over the article.

MOTION WAS SECONDED.

MOTION PASSED BY SHOW OF HANDS.

True Copy

Attest:

A handwritten signature in cursive script, appearing to read "Patricia A. Clifford", is written over a horizontal line.

Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 13

ARTICLE: 13 SEWER ENTERPRISE FUND BUDGET FISCAL YEAR 2023

To see if the town will vote to recommend that the following sums be appropriated to operate the Sewer Enterprise Fund, in accordance with the provisions of M.G.L. c. 44 § 53F ½. Such sums of money as may be necessary, together with revenue from the Sewer Enterprise Fund operations, to defray the expenses for Fiscal Year 2023 (July 1, 2022 – June 30, 2023).

TOTAL REVENUES	\$3,494,227.00
EXPENSES - DIRECT	
Sewer - Salaries	\$ 346,803.00
Sewer – Expense	\$ 419,450.00
Sewer - Capital	\$ 350,456.00
Sewer - Long Term Debt Principal	\$ 620,759.00
Sewer - Long Term Debt Interest	\$ 157,366.00
Sewer - Waste Water Treatment Plant Expense	<u>\$ 1,253,927.00</u>
TOTAL EXPENSES - DIRECT	\$ 3,148,761.00
EXPENSES - INDIRECT	
Insurance - Health/Life/Unemployment	
Retirement	\$ 110,936.00
Shared Employee Costs	<u>\$ 234,530.00</u>
TOTAL EXPENSES - INDIRECT	\$ 345,466.00
TOTAL FY2023 BUDGET	\$ 3,494,227.00

To do or act thereon.

SPONSORED BY:	Select Board
APPROPRIATION:	\$ 3,148,761.00
FINCOM RECOMMENDATION:	Recommends

Comments: (Sponsor) The Fiscal year 2023 Sewer Enterprise Budget is an (-0.76%) reduction from Fiscal Year 2022. The reduction in Fiscal Year 2023 Sewer Enterprise Fund Budget is a result of an indirect cost analysis that shifted allocation funding proportionality between water and sewer enterprise funding accounts.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

Comments: (Finance Committee) Passage of this article would adopt the proposed Sewer Enterprise Fund Budget for FY23, total \$3,494,227, and appropriate \$3,148,761 for Direct Expenses. (While the \$345,466 in Indirect Expenses is appropriated through the Town General Fund Budget, this amount is reimbursed by the Sewer Enterprise Fund.) The FinCom supports the decrease in the Sewer Enterprise Fund budget, which is a result of an indirect cost analysis that shifted allocation funding proportionality between water and sewer enterprise funding accounts.

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 13 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED YES: 96 / NO: 4

True Copy
Attest:


Patricia A. Clifford



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 14

ARTICLE: 14 WATER ENTERPRISE FUND BUDGET FISCAL YEAR 2023

To see if the town will vote to recommend that the following sums be appropriated to operate the Water Enterprise Fund, in accordance with provisions of M.G.L. c. 44 §53F ½ such sums of money as may be necessary, together with revenue from Water Enterprise Fund operations, to defray the expenses for FY2022 (July 1, 2022 – June 30, 2023).

TOTAL REVENUES	\$2,488,423.00
EXPENSES - DIRECT	
Water - Salaries	\$ 371,942.00
Water – Expense	\$ 919,101.00
Water - Capital	\$ 109,660.00
Water – Long Term Debt Principal	\$ 530,535.00
Water – Long Term Debt Interest	<u>\$ 116,950.00</u>
TOTAL EXPENSES - DIRECT	\$2,048,188.00
EXPENSES - INDIRECT	
Insurance - Health/Life/ Unemployment	
Retirement	\$ 145,418.00
Shared Employee Costs	<u>\$ 294,817.00</u>
TOTAL EXPENSES - INDIRECT	\$ 440,235.00
TOTAL FY2023 BUDGET	\$ 2,488,423.00

To do or act thereon.

SPONSORED BY:	Select Board
APPROPRIATION:	\$ 2,048,188.00
FINCOM RECOMMENDATION:	Recommends

Comments: (Sponsor Select Board / DPW) “The Fiscal year 2023 Water Enterprise Budget is a 9.5% increase from Fiscal Year 2022. The increase in Fiscal Year 2023 Water Enterprise Fund Budget is a result of rising expenditures due to several factors including inflation, contract services, collective bargaining, state and federal unfunded mandates, indirect cost proportionate allocation, and increased need for capital improvements to distribution and treatment. Including debt service for the #4 Water treatment facility upgrades to support the installation of the utilities new Water source, Well “4A”.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

Comments: (Finance Committee) Passage of this article would adopt the proposed Water Enterprise Fund Budget for FY2023, total \$2,488,423, and appropriate \$2,048,188 for Direct Expenses. (While the \$440,235 in Indirect Expenses is appropriated through the Town General Fund Budget, this amount is reimbursed by the Water Enterprise Fund.) The Finance Committee supports the increase in the Water Enterprise Fund budget, as it reflects needed spending for water infrastructure, including debt service for the #4 Water treatment facility upgrades to support the installation of the utilities new Water source, Well "4A".

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 14 as printed in the Warrant, except the words "to do or act thereon".

MOTION WAS SECONDED.

MOTION PASSED YES: 96 / NO: 4

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 15

**ARTICLE: 15 TRANSFER FROM SEWER RETAINED EARNINGS FISCAL
YEAR 2023**

To see if the town will vote to transfer from “Sewer Retained Earnings” the sum \$200,000.00 for the purpose of establishing a reserve fund within the Fiscal Year 2023 (FY23) Sewer Enterprise operating budget to provide for unanticipated expenditures.

To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: \$200,000.00
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) The transfer of Sewer Retained Earnings for the purpose of establishing a reserve fund within the Sewer Enterprise budget allows the Select Board, as the town’s water and sewer enterprise commissioners, in conjunction with the Department of Public Works (DPW) Director, to efficiently respond to unanticipated failures within the town’s public sewer (effluent) utility system. Swift response is required for issues that arise from the aging system. Large amounts of the utility’s infrastructure are well beyond its designed life cycle. Establishing dedicated reserve funds follows established best practice policies for fiscal responsibility.

Comments: (Finance Committee) This article would use \$200,000 of the \$961,699 of Sewer Retained Earnings to establish a reserve fund within the Sewer Enterprise Fund for unanticipated expenses like pipe failures. Sewer Retained Earnings are the surplus funds from the Sewer Enterprise Fund from FY21. The balance of the Sewer Retained Earnings is held in the Sewer Enterprise Fund and would require Town Meeting action to appropriate the money. We are deliberately building a surplus in the Sewer Enterprise Fund for our aging infrastructure needs.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 15 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED YES: 99 / NO: 5

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 16

**ARTICLE: 16 TRANSFER FROM WATER RETAINED EARNINGS FISCAL
YEAR 2023**

To see if the town will vote to transfer from “Water Retained Earnings” the sum \$500,000.00 for the purpose of establishing a reserve fund within the Fiscal Year 2023 (FY23) Water Enterprise operating budget to provide for unanticipated expenditures.

To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: \$500,000.00
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) The transfer of Water Retained Earnings for the purpose of establishing a reserve fund within the Water Enterprise budget allows the Select Board, as the town’s water and sewer enterprise commissioners, in conjunction with the Department of Public Works (DPW) Director, to efficiently respond to unanticipated failures within the town’s public drinking water utility system. Swift response is required for issues that arise from the aging system. Large amounts of the utility’s infrastructure are well beyond its designed life cycle. Establishing dedicated reserve funds follows established best practice policies for fiscal responsibility.

Comments: (Finance Committee) This article would use \$500,000 of the \$857,417 of Water Retained Earnings to establish a reserve fund within the Water Enterprise Fund for unanticipated expenses like pipe failures. The Water reserve fund is larger than the Sewer reserve fund because we anticipate more issues with Water infrastructure. Water Retained Earnings are the surplus funds from the Water Enterprise Fund from FY21. The balance of the Water Retained Earnings is held in the Water Enterprise Fund and would require Town Meeting action to appropriate the money. We are deliberately building a surplus in the Water Enterprise Fund for our aging infrastructure.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 16 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED YES: 99 / NO: 5

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 17

**ARTICLE: 17 ALLOCATION OF BOND PREMIUM TO COSTS OF THE WELL 4A
TREATMENT PROJECT FOR FISCAL YEAR 2022**

To see if the Town will vote to appropriate \$19,229.08 to pay costs of the Well 4A Treatment Plant Improvement Project, so-called, and that to meet this appropriation, said amount shall be transferred from the balance of bond sale premium received upon the sale of the Town’s \$1,900,000 General Obligation Municipal Purpose Loan of 2018 Bonds, dated August 8, 2018, or otherwise, or to take any other action relative thereto.

To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: \$19,229.08
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) On August 8, 2018, the Town issued \$1,900,000 General Obligation Municipal Purpose Loan of 2018 Bonds (the “Bonds”). A premium is generated when the stated interest rate on a bond, called the coupon rate, is greater than the yield (the rate of return) to the investor. For the “Bonds” issuance the town received \$19,229.08 in premium associated with the \$1,900,000 bond issuances for capital expenses that include the Well 4A Treatment Plant Project. Bond authorizations at Town Meeting often include the value of a premium to be applied to the specified project. This vote would allow the town to allocate the \$19,229.08 in premium received from the August 8, 2018, bond sale to the Well 4A project to pay for any additional costs. This appropriation is not derived from any new utility rate changes or new tax collection.

Comments: (Finance Committee) Passage of this article will appropriate \$19,229.08 from premium received for the sale of the Bonds to pay for costs of the Well 4A Treatment Plant Improvement Project. Town entities offer municipal bonds for sale to investors as a form of debt used to raise funds. Such bonds provide the investor with fixed interest payments at future dates. In 2018, the Town of Maynard issued \$1,900,000 General Obligation Municipal Purpose Loan of 2018 Bonds (the "Bonds") with maturity dates from 2019 through 2038 and coupon rates between 3.125% and 4%. The Bonds were issued for the purpose of sewer improvements (\$1,000,000) and water improvements (\$900,000). When bonds are purchased by an investor at a yield less than the coupon (stated interest) rate, a premium exists for the issuer.



**TOWN OF MAYNARD
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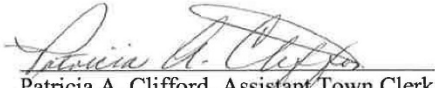
**195 Main Street
Maynard, MA 01754**

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 17 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED YES: 99 / NO: 5

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 18

ARTICLE: 18 AMEND BY-LAW CHAPTER 31 WATER RESOURCE MANAGEMENT

To see if the town will vote to amend the Town of Maynard General By-Laws Chapter 31 Pumps, Wells, Fountains, Etc., by deleting it in its entirety and replacing it with the language contained below, so as to comply with a condition of Water Management Permit #9P4-2-14-174.01 received from the MA Department of Environment Protection (MA DEP) and bring the Bylaw into compliance with the Permit's requirements.

CHAPTER 31

WATER RESOURCE MANAGEMENT

Section 1: Authority

This By-law is adopted by the Town under its police powers pursuant to the Home Rule Amendment of the Massachusetts Constitution, Article LXXXIX, to protect public health and welfare and pursuant to its powers under M.G.L. c.40, §§21 et seq. and implements the Town's authority to regulate water use pursuant to M.G.L. c. 41, §69B. This by-law also implements the Town's authority under M.G.L. c. 40, §41A, conditioned upon a declaration of water supply emergency issued by the Department of Environmental Protection under G.L. c. 21G, §15-17. This by-law is also intended to implement other water conservation requirements of M.G.L. c. 21G, the "Massachusetts Water Management Act" and its regulations promulgated at 310 CMR 36.00.

Section 2: Purpose

The purpose of this by-law is to protect, preserve and maintain the public health, safety, welfare and the environment whenever there is in force a "State of Water Supply Conservation" or a "State of Water Supply Emergency" by ensuring an adequate supply of water for drinking and fire protection and to protect the quality and quantity of water in local aquatic habitats such as ponds, rivers and wetlands. This purpose will be accomplished by providing for the imposition and enforcement of any duly implemented restrictions, requirements, provisions or conditions on water use imposed by the Town in accordance with this by-law and/or by the Department of Environmental Protection under its state law authorities.



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Maynard, MA 01754

Section 3: Applicability

All Town residents that are customers of the public water supply system shall be subject to this by-law. This by-law shall be in effect year-round.

Section 4: Definitions

Agriculture - shall mean farming in all its branches as defined at M.G.L. c. 128, § 1A.¹

Automatic irrigation system - including sprinklers, shall mean any system for watering vegetation other than a hand-held hose or a bucket.

Nonessential outdoor water use - shall mean those uses that are not required:

- A. for health or safety reasons;
- B. by regulation;
- C. for the production of food and fiber;
- D. for the maintenance of livestock; or
- E. to meet the core functions of a business.

Nonessential outdoor water uses that are subject to mandatory restrictions include:

- A. irrigation of lawns via sprinklers or automatic irrigation systems;
- B. washing of vehicles, except in a commercial car wash or as necessary for operator safety or to prevent damage and/or maintain performance of agricultural or construction vehicles or equipment; and
- C. washing of exterior building surfaces, parking lots, driveways, or sidewalks, except as necessary to apply paint, preservatives, stucco, pavement or cement.

Exceptions to nonessential outdoor water uses are:

- A. irrigation of lawns, gardens, flowers, and ornamental plants by means of a hand-held hose controlled by a nozzle or a drip-irrigation system; and
- B. irrigation with harvested and stored stormwater runoff.

The following outdoor water uses are subject to review and approval by the Town, through its Select Board acting as the Department of Public Works or as Water Commissioners or their designee:

- A. irrigation of public parks and recreation fields outside the hours of 9 AM to 5 PM;
- B. irrigation to establish replanted or resodded lawn or plantings during the months of May and September.

¹ This statutory definition includes cultivation of the soil, dairying and the production, cultivation, growing and harvesting of agricultural, aquacultural, floricultural or horticultural commodities as well as forest harvesting, raising livestock inclusive of bees and fur-bearing animals and forestry, lumbering, preparation for market, delivery to storage or market or to carriers to market incidental to an agricultural operation.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

- C. irrigation of newly planted lawns (seeded or sodded) in the current calendar year for homes or businesses newly constructed in the previous twelve months; and
- D. filling of privately owned outdoor pools.

Person - shall mean any individual, corporation, trust, partnership, association, agency or authority, or other entity and any officer, employee, group or agent of such persons.

State of Water Supply Emergency - shall mean a State of Water Supply Emergency declared by the Department of Environmental Protection under M.G.L. c.21G, §15-17.

State of Water Supply Conservation - shall mean a State of Water Supply Conservation declared by the Town pursuant to Section 5 of this by-law.

Water Customers - shall mean all persons using the public water supply irrespective of that person's responsibility for billing purposes for use of the water.

Section 5: Declaration of a State of Water Supply Conservation

The Town, through its Select Board acting as the Department of Public Works or as Water Commissioners or their designee authorized to act as such:

- A. may declare a State of Water Supply Conservation upon a determination that conservation measures are appropriate to ensure an adequate supply of water for drinking and fire protection, to protect the quality and quantity of water in local aquatic habitats such as ponds, rivers and wetlands; and
- B. shall declare a State of Water Supply Conservation as necessary to ensure compliance with the Water Management Act.

Upon notification to the public that a State of Water Supply Conservation has been declared, no water user shall violate any provision, restriction, requirement or condition of the declaration. The Town, through its Select Board acting as the Department of Public Works or as Water Commissioners or their designee may designate the Town Administrator, DPW Director, or Water Superintendent to declare a State of Water Supply Conservation at any time that conditions warrant. Public notice of a State of Water Conservation shall be given under Section 8 of this by-law before it may be enforced. The applicable restrictions, conditions or requirements shall be included in the public notice.

Section 6: Declaration of a State of Water Supply Emergency

Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the Department of Environmental Protection, no water user shall violate any provision, restriction, requirement, condition of any order approved or issued by the Department for the purpose of bringing about an end to the State of Water Supply Emergency. Public notice of a State of Water Supply Emergency shall be given under Section 8 of this by-law before it may be enforced. The applicable restrictions, conditions or requirements shall be included in the public notice.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

Section 7: Restricted Water Uses²

A declaration of a State of Water Supply Conservation and/or a State of Water Supply Emergency shall include one or more of the following restrictions, conditions, or requirements limiting nonessential outdoor water use by water customers (and water users²) as necessary to control the volume of water pumped each day, except as provided as acceptable in Section 4. The applicable restrictions, conditions or requirements shall be included in the public notice required under Section 8.

- A. Nonessential outdoor water use days:** Nonessential outdoor water use is permitted only on the days per week specified in the State of Water Supply Conservation or a State of Water Supply Emergency and public notice thereof. During a State of Water Supply Conservation, nonessential outdoor water use is restricted as necessary to ensure compliance with the Water Management Act, or for a Town or Water District without a Water Management Act permit, to two days or fewer per week.
- B. Nonessential outdoor water use hours:** Nonessential outdoor water use is permitted only during the hourly periods specified in the State of Water Supply Conservation or State of Water Supply Emergency and public notice thereof. At a minimum, nonessential outdoor water use is prohibited during the hours from 9AM to 5PM.
- C. Nonessential outdoor water use method restriction:** Nonessential outdoor water use is restricted to a bucket or hand-held hose controlled by a nozzle.
- D. Nonessential outdoor water use ban:** Nonessential outdoor water use is prohibited at all times.
- E. Automatic irrigation systems, including sprinklers:** The use of automatic irrigation systems, including sprinklers is prohibited.

Section 8: Public Notification and Notification of DEP

- A. Public Notification of a State of Water Supply Conservation** – Notice to the public of all provisions, including all restrictions, requirements and conditions imposed by the Town of Maynard as part of a Public Water Supply Utility’s conservation procedures shall be made as soon as possible, but no later than 48 hours following the declaration of a State Water Supply Conservation by publication in a newspaper of general circulation within the Town and by signage on major roadways or intersections. Notification may also include email, Web sites, public service announcements on local media, reverse 911 calls or other such means reasonably calculated to reach and inform all water customers.
- B. Public Notification of a State of Water Supply Emergency** – Notice to the public of all provisions, including all restrictions, requirements and conditions imposed by a State of Water Supply Emergency declared by the Department shall be made as soon as possible, but not later than 48 hours after the public water system receives notice of the Department’s declaration of a State of Water Supply Emergency, by publication in a newspaper of general circulation with the Town and by signage on major roadways or intersections. Notification may also include email, Web sites, public service announcements on local media, reverse 911 calls or other such

² Many Water Management permits include specific language restricting outdoor water uses. Each town, city or district should consult their Water Management permit to ensure consistency with permit requirements.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

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means reasonably calculated to reach and inform all water customers of the State of Water Supply Emergency.

- C. Any restriction imposed pursuant to Section 5 or Section 6 or in the Department’s State of Water Supply Emergency or Order shall not be effective until notification to the public is provided.
- D. **Notification of DEP:** Submittal of MassDEP’s form “Notification of Water Use Restriction” shall be provided to the Massachusetts Department of Environmental Protection within 14 days of the effective date of the restrictions, per MassDEP regulations (310 CMR 22.15(8)).

Section 9: Termination of a State of Water Supply Conservation; Notice

A State of Water Supply Conservation may be terminated by a majority vote of the Select Board acting as the Department of Public Works or as Water Commissioners or their designee upon a determination by either or both of them that the conditions requiring the State of Water Supply Conservation no longer exist, or in accordance with the Water Management Act permit conditions. Public notification of the termination of a State of Water Supply Conservation shall be given in the same manner as is required in Section 8a for notice of its imposition.

Section 10: Termination of a State of Water Supply Emergency; Notice

Upon notification to the Town through its Select Board acting as the Department of Public Works or as Water Commissioners or their designee that the declaration of a State of Water Supply Emergency has been terminated by the Department of Environmental Protection, the public will be notified of the termination in the same manner as is required in Section 8b for notice of its imposition.

Section 11: Penalties

The Town, through its Select Board acting as the Department of Public Works or as Water Commissioners or their designee including the water superintendent, building inspector and/or local police may enforce this by-law. Any person violating this by-law shall be liable to the Town in the amounts listed below:

- Penalty: First violation: Warning
- Second violation: \$50.00 Fine
- Third violation: \$100.00 Fine
- Fourth and subsequent violations: \$200.00 Fine

Each day of violation shall constitute a separate offense. Fines shall be recovered by complaint before the District Court, or by non-criminal disposition in accordance with section 21D of chapter 40 of the general laws. For purposes of non-criminal disposition, the enforcing person shall be any police officer of the town or the water superintendent or the superintendent’s designee. If a State of Water Supply Emergency has been declared, the Select Board acting as the Department of Public Works or as Water Commissioners may, in accordance with G.L. c. 40, s. 41A, shut off the water at the meter or the curb stop



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

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Maynard, MA 01754

Section 12: Severability

The invalidity of any portion or provision of this by-law shall not invalidate any other portion or provision thereof.

To do or act thereon.

SPONSORED BY: By-Law Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) Presented amendment of the Town of Maynard’s current Water Pumps, Wells, Fountain, etc. By-Law is a condition of the Town of Maynard’s recently amended and approved Water Management Act, permit #9P4-2-14-174.01 as part of the Towns request for additional water withdrawal source (Well 4A). This By-Law amendment must be adhered to as part of the special conditions put forth by the Massachusetts Department of Environmental Protection (DEP); Special Condition 6, Seasonal Limits on Nonessential Outdoor Water Use. By-Law amendment as presented meets the criteria set forth by DEP as part of special condition 6.

Comments: (Finance Committee) The passage of this article would delete the Town of Maynard General By-Laws Chapter 31 and replace it with this language which complies with a condition of Water Management Permit received from the MA Department of Environment Protection. FinCom supports this passage, as it would keep the Town of Maynard in compliance with the MA DEP, also ensuring an adequate supply of water for drinking and fire protection and to protect the quality and quantity of water in local aquatic habitats during a “State of Water Supply Conservation” or a “State of Water Supply Emergency”.

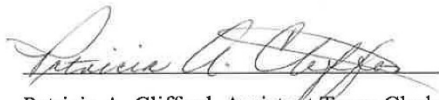
MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 18 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED YES: 99 / NO:5

True Copy

Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 19

**ARTICLE: 19 COMMUNITY PRESERVATION RESERVE FUND
APPROPRIATIONS FOR FISCAL YEAR 2023**

To see if the town will vote to appropriate from Community Preservation Funds the amounts recommended by the Community Preservation Committee (CPC) for community preservation projects, as presented to the CPC, with each item to be considered a separate appropriation, in accordance with the requirements of Massachusetts General Laws Chapter 44B. At the discretion of the CPC, the deadline to return unexpended funds to their funding source may be granted an extension of up to one year.

Appropriations:

From the Community Housing Reserve Fund, the amount of **\$30,000.00** for the Maynard Affordable Housing Trust Fund.

From the Community Housing Reserve Fund, the amount of **\$10,500.00** for membership dues to the Regional Housing Services Office.

From the Historic Preservation Reserve Fund, the amount of **\$25,000.00** for the MACRIS survey, with unexpended funds as of June 30, 2024, being returned to their funding source.

From the Historic Preservation Reserve Fund, the amount of **\$13,000.00** to Restore and Preserve the Ice House Foundation, with unexpended funds as of June 30, 2024 being returned to their funding source.

From the Historic Preservation Reserve Fund, the amount of **\$15,000.00** for the Curfew Bell Display, with unexpended funds as of June 30, 2024, being returned to their funding source.

From the Open Space Reserve Fund, the amount of **\$50,000.00** for the Conservation Trust Fund.

From the Open Space Reserve Fund, the amount of **\$7,094.00** for the Ice House Landing Improvements, with unexpended funds as of June 30, 2024 being returned to their funding source.

From the Budgeted Reserve Fund, the amount of **\$110,000.00** for the Keenan Girls' Softball Field, with unexpended funds as of June 30, 2024, being returned to their funding source.



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Maynard, MA 01754

To do or act thereon.

SPONSORED BY: Community Preservation Committee
APPROPRIATION: \$260,594.00
FINCOM RECOMMENDATION: Recommends

Comments (Sponsor): The funding for these projects comes from a 1.5% real estate tax surcharge on residential properties and a partial state match. Applications for projects can come from community groups and town departments. Project eligibility to use this funding is defined by state Community Preservation Act legislation.

- The funding for the Maynard Affordable Housing Trust will add to funds provided in previous years to support initiatives to create affordable housing in Maynard.
- The Regional Housing Services Office Membership will help the Town effectively implement, administer, and monitor affordable housing projects.
- The MACRIS project will fund a fourth cycle of the Massachusetts Cultural Resource Information System (MACRIS) survey in an effort to complete Maynard’s historical inventory. The work in this phase will comprise area and inventory reports, as well as updating older inventory reports to bring them up to current Massachusetts Historical Commission standards.
- The Restore and Preserve Ice House Foundation project will preserve the remaining foundation of the historic James Bent Ice House, as well as create access to the site from the Assabet River Rail Trail. The project will also include the installation of an interpretive sign.
- Funding for the Curfew Bell Display project will be used to create a display table and frame so that the bell can safely be displayed with its clapper at the Maynard Public Library.
- The funding for the Conservation Trust Fund will add to funds provided in past years to support efforts to purchase property for conservation land protection.
- The funding for the Ice House Landing Improvements project will be utilized to improve the existing park area along the Assabet River and the Assabet River Rail Trail. The plan includes the addition of an educational kiosk and bench near the boat launch, as well as the clearing of overgrown hiking trails.
- The Keenan Girls’ Softball Field project will fund the replacement of fencing around the field. The current fencing is in poor condition.

Comments (Finance Committee): Passage of this article will appropriate funds acquired from the Community Preservation Act (CPA) 1.5% real estate tax to the projects described in the article. The Community Preservation Committee (CPC) is charged with vetting the projects that apply for CPA money. They adhere to the restrictions for usage within the CPA legislation and deliberate on the benefits the projects bring to the Town. The proposed appropriations are a result of their due diligence in this process. The Keenan Softball fence project is a significant capital expense that improves our athletic field offerings, which is an area the CPC has heavily supported since its beginning, and this project is also supported by the DPW. The FinCom discussed the merit of all the projects within the article with members of the CPC and voted to recommend passage of this article.




**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

MOTION MADE: Mr. Gavin mov that the Town vote to approve Article 19 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.
MOTION PASSED YES: 83 / NO: 7

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 20

**ARTICLE: 20 COMMUNITY PRESERVATION FUND BUDGET FISCAL
YEAR 2023**

To see if the Town will vote to appropriate or reserve from FY2023 Community Preservation Fund revenues in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation:

<u>Appropriations:</u>	
Administrative & Operating Expenses	\$ 10,000.00
Long-Term Debt - Principal	\$110,000.00
Long-Term Debt - Interest	\$ 11,900.00
<u>Reserves:</u>	
Historic Preservation Reserve	\$ 40,000.00
Open Space Reserve	\$ 40,000.00
Community Housing Reserve	\$ 40,000.00
Budgeted Reserve	\$148,100.00
TOTAL FY2023 BUDGET	\$400,000.00

To do or act thereon:

SPONSORED BY: Community Preservation Committee
 APPROPRIATION: \$131,900.00
 FINCOM RECOMMENDATION: Recommends

Comments (Sponsor Comments): Community Preservation Fund monies come from a 1.5% real estate tax surcharge on Maynard residential properties and a partial state match. This article authorizes the FY23 amounts to be added to the community preservation reserve funds. The funds can be used to support a variety of community projects, as defined by state Community Preservation Act legislation. Applications for projects are reviewed annually, generally in the fall, and can come from community groups and town departments. This article also includes funding to cover ongoing debt payments on the municipal golf course land, which was purchased as a Community Preservation Fund project.

Comments (Finance Committee): Passage of this article would appropriate \$131,900.00 in FY2023 Community Preservation Funds to pay for operating expenses and debt. The balance (\$268,100) of the budgeted projection of \$400,000 will go into their Reserve Funds as shown in the article, to be appropriated at a later Town Meeting. The revenue collected through the



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Community Preservation Act (CPA) is a 1.5% real estate tax surcharge. CPA money can be appropriated from these funds for designated uses only, and the CPC has distributed the anticipated monies in this article according to the rules set forth by the CPA. The CPA program continues to be a valuable source of revenue to our Town with the added benefit of the state partial match of funds.

MOTION MADE: Mr. Gavin moved that the Town appropriate or reserve from FY2023 Community Preservation Fund Revenues in the amounts recommended by the Community Preservation Committee (CPC), with each to be considered as a separate appropriation:

Appropriations:

Administrative and Operating Expenses	\$ 10,000
Long-Term Debt – Principal	\$ 110,000
Long-Term Debt - Interest	\$ 11,900

Reserves:

Historic Preservation Reserve	\$ 45,000
Open Space Reserve	\$ 45,000
Community Housing Reserve	\$ 45,000
Budgeted Reserve	\$ 183,100

TOTAL FY2023 BUDGET \$450,000

**MOTION WAS SECONDED.
MOTION PASSED YES: 83 / NO: 7**

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



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OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 21

**ARTICLE: 21 COMMUNITY PRESERVATION RESERVE FUND
APPROPRIATIONS FISCAL YEAR 2020**

To see if the town will vote to amend the previously approved Fiscal Year 2020 appropriation of \$50,000 from the Budgeted Reserve Fund. The Community Preservation Committee (CPC) recommends the language below to expand the scope of the Maynard High School Front Field Irrigation Project, in accordance with the requirements of Massachusetts General Laws Chapter 44B.

Appropriations:

From the Budgeted Reserve Fund, the amount of **\$50,000** for the Maynard High School Front Field Irrigation Project, including, but not limited to, designs, studies, plans, and other expenses relative thereto, with unexpended funds as of June 30, 2023 being returned to their funding source.

To do or act thereon.

SPONSORED BY: Community Preservation Committee
APPROPRIATION: **\$50,000**
FINCOM RECOMMENDATION: At Town Meeting

Comments (Sponsor): Passage of this article would redefine the appropriation of \$50,000 approved at Annual Town Meeting 2020 from the FY2020 Community Preservation Funds. The original appropriation was limited to the installation of an irrigation system. More study, designs and plans are sought before installation.

Comments (Finance Committee): Recommended



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Maynard, MA 01754

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 21 as printed in the Warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED: YES 83 / NO 7

True Copy

Attest:

Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 22

ARTICLE: 22 AMEND BY-LAW, CHAPTER 38, PERIODIC FINANCIAL REPORTS

To see if the town will vote to Amend the Town By-laws by adding the following chapter:

CHAPTER 38

PERIODIC FINANCIAL REPORTS

Section 1: The Town Administrator or their designee shall provide preliminary quarterly financial reports to the Select Board, Finance Committee, and the citizens of Maynard through posting said reports on the town web site.

Section 2: The preliminary quarterly financial reports shall be an All-Department Expenditure Report of the General Fund and an Expenditure Report for all Enterprise Funds. Included in the report shall be the account, description, carry forward, original budget, amended, encumbered, expended, unencumbered balance, and the percent expended, for all accounts of the General Fund and all Enterprise Funds.

Section 3: The preliminary quarterly financial report shall be compiled after the end of the fiscal quarter and be distributed within two (2) weeks of the end of the quarter.

Section 4: Nothing in this by-law shall preclude the reports being provided on a more frequent basis.

To do or act thereon.

SPONSORED BY: By-law Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

Comments (Sponsor): The Town Charter Review Committee believes that this By-law is required to ensure financial transparency and openness within the town. The quarterly requirement should not put a burden on the Town Accountant’s office since they have already been providing this information to the Finance Committee (FinCom) and if it is undemanding, could be provided on a monthly basis. Since the By-law Committee has the task of updating the By-laws with the adoption of a revised Charter, we felt



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

**195 Main Street
Maynard, MA 01754**

that for this By-law, we could be proactive and get this done early, regardless if the change in the Charter is adopted.

Comments: (Finance Committee) The article would require the publishing on the town website of preliminary quarterly reports on town expenditures. The goal is to make this information on the current year's financial activity available to town residents in a timely manner. These reports are already produced by the Town Accountant and this requirement should not be burdensome to town staff.

MOTION MADE: Mr. Gavin moved that the Town approve Article 22 as printed in the warrant, except the words "to do or act thereon".

MOTION WAS SECONDED.

MOTION PASSED: BY SHOW OF HANDS.

True Copy
Attest:

Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 23

**ARTICLE: 23 LEASING AUTHORIZATION THROUGH AMBULANCE RECEIPTS
FUND APPROPRIATIONS FOR FIRE DEPARTMENT**

To see if pursuant to Chapter 44 Section 21c to authorize the Selectboard to enter into lease agreement for the lease and purchase of a E-One Typhoon Pumper with Emax pump for a period of seven (7) years but in any event not in excess of the useful life of the property to be procured on such term and conditions as the Selectboard deem in the best interest of the Town; and to authorize the Select Board to take all actions necessary to administer and implement such agreement and to fund the first year of the lease with a \$118,000.00 transfer from Ambulance Receipts for the payment required in the first fiscal year.

To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: \$118,000.00
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) The payment will be made annually for 7-years from revenue generated by the ambulance receipts. A new fire department pumper to replace the current engine 1. Engine 1 is currently 21-years old, is nearing the end of its useful life. The expected lifespan for a pumper is about 20-years with 10 of those being as a first due piece of fire apparatus, and the second 10 being as a back-up or second due apparatus. This vehicle will be purchased from the Fire Chiefs Association of Massachusetts Collective Purchasing Program.

Comments: (Finance Committee) The Finance Committee recommends passage of this article which will allow the Maynard Fire Department to pay for a new pumper truck, what we citizens would probably refer to as a "fire truck". The lease/purchase of this new truck is in the best interest of public safety since it will allow the Fire Department to safely fulfill their duties when responding to calls. This authorization will be for one year with the intention to continue funding this lease/purchase for seven total years.



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195 Main Street
Maynard, MA 01754

MOTION MADE: Mr. Gavin moved that the Town approve Article 23 as printed in the warrant, except the words “to do or act thereon”.

MOTION WAS SECONDED

MOTION PASSED: Yes 82 / NO 0

True Copy

Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 24

**ARTICLE: 24 TRANSFER FUNDS FROM AMBULANCE RECEIPTS RESERVED FOR
LEASE APPROPRIATION
FOR FISCAL YEAR 2023**

To see if the town will vote to transfer the sum of \$76,555.26 from Fund 3017 Ambulance Receipts Reserved for Appropriation to pay for the third year of the five-year lease appropriated at the June 2020 Town Meeting for the purchase of an ambulance.

To do or act thereon.


SPONSORED BY: Select Board
APPROPRIATION: \$76,555.26
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) This is the third payment in a five-year plan to lease purchase an Ambulance to purchase a new ambulance to allow the fire department to move the existing 2013 ambulance to reserve status. Ambulances are the busiest vehicles in most fire department fleets and are typically replaced about every six-year's or even less based on the condition of the vehicle.

Comments: (Finance Committee) The Finance Committee recommends passage of this article which authorizes the transfer of funds to pay for the Fire Department's ambulance which is currently in use. The June 2020 Town Meeting already authorized the initial lease/purchase, this article simply authorizes the third out of five total payments.

MOTION MADE: Mr. Gavin moved that the Town approve Article 24 as printed in the warrant, except the words "to do or act thereon".
MOTION WAS SECONDED.
MOTION PASSED: Yes 82 / NO 0

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 25

**ARTICLE: 25 MAYNARD GOLF COURSE RECEIPTS TRANSFER
FOR FISCAL YEAR 2022**

To see if the town will vote to transfer the sum of \$65,000.00 from the Maynard Golf Course Receipts Reserved for Appropriation to pay for capital improvement to the golf course.

To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: \$65,000.00
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) The transfer of revenue receipts provided to the Town of Maynard per contractual agreement between Sterling Golf Management Inc. and Town of Maynard will be utilized to complete capital improvement projects to the Town of Maynard's Country Club assets. Requested allocations will directly be applied to full roof replacement & facility improvement to address several long-standing roof failures of the Clubhouse Facility, which continues to cause internal damage and structural capacity issues for the entire Clubhouse Facility. Maynard Country Club facilities currently house the Town of Maynard's Council on Aging and Country Clubs function hall. Roof failures have significantly impacted golf function business over the past several years. Function proceeds are part of a direct revenue payment to the Town of Maynard per contractual agreement.

Comments: (Finance Committee) The passage of this article would transfer the sum of \$65,000.00 from the Maynard Golf Course Receipts Reserved for Appropriation to pay for capital improvement to the golf course. Requested allocations will directly be applied to full roof replacement & facility improvement to address several long-standing roof failures of the Clubhouse Facility, which continues to cause internal damage and structural capacity issues for the entire Clubhouse Facility. FinCom supports this transfer, as it reflects needed spending on the structural support of the Maynard Golf Course. Function proceeds are part of a direct revenue payment to the Town of Maynard per contractual agreement.



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Maynard, MA 01754**

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 25 as printed in the Warrant, except the words “to do or act thereon”.

**MOTION WAS SECONDED.
MOTION PASSED YES 82 / NO 1**

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 26

ARTICLE: 26 PRIOR YEARS BILLS FISCAL YEAR 2022

To see if the town will vote to appropriate from certified free cash as of July 1, 2021, the sum of \$25,096.80 to be appropriated as follows:

Wheelabrator \$ 25,096.80

To do or act thereon.

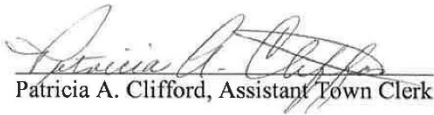
SPONSORED BY: Select Board
APPROPRIATION: \$ 25,096.80
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) The requested appropriation will satisfy outstanding balances from prior years related to solid waste disposal services and contract obligations.

Comments: (Finance Committee) The passage of this article would appropriate the sum of \$25,096.80 from certified free cash to Wheelabrator (waste collection and hauling), to pay an outstanding bill. This is a financial obligation for the town. It resulted from an oversight that has since been addressed.

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 25 as printed in the Warrant, except the words "to do or act thereon".
MOTION WAS SECONDED.
MOTION PASSED BY A SHOW OF HANDS.

True Copy
Attest:


Patricia A. Clifford, Assistant Town Clerk



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754

June 16, 2022

TOWN OF MAYNARD
ANNUAL TOWN MEETING CERTIFIED VOTE
Saturday June 11, 2022
Vote on Article 27

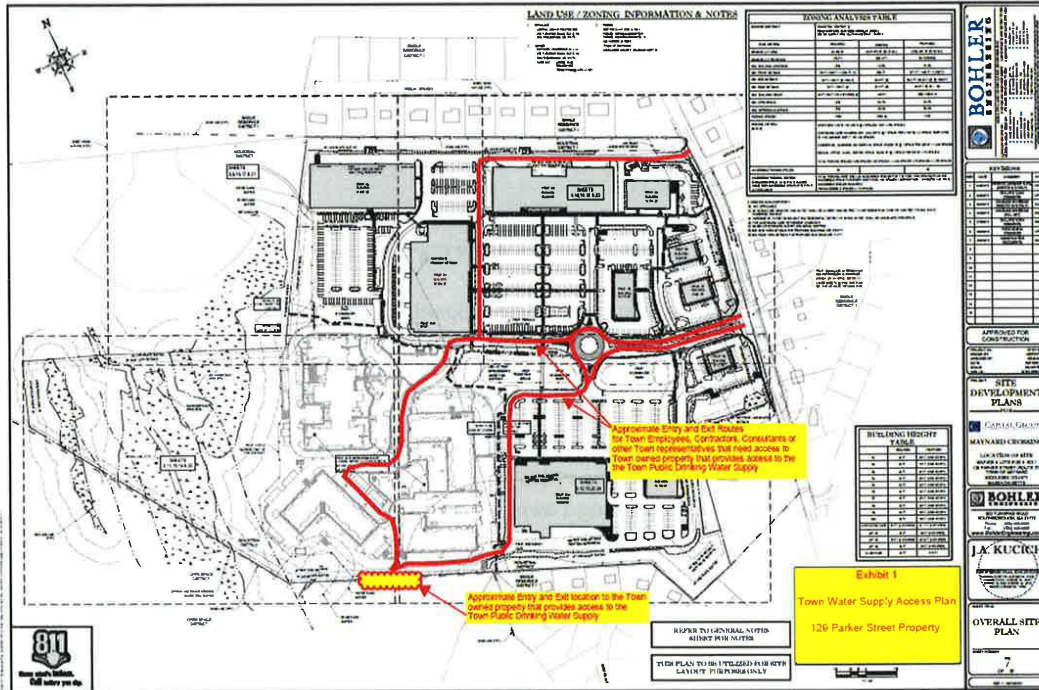
ARTICLE: 27 ACCEPTANCE OF EASEMENT AT 129 PARKER STREET PROPERTY

To see if the town will vote to authorize the Select Board, on such terms and conditions that are in the best interest of the Town, to accept a grant of easement for no consideration from Maynard Crossings, JV, LLC, Maynard Retirement Residence LLC, Digital Way Owner LLC, and all successors, assigns, mortgagees and all others taking title in fee or less than fee or otherwise acquiring an interest, over portions of land located at 129 Parker Street, Maynard, Massachusetts and substantially shown as “Appropriate Entry and Exit Routes...” and “Appropriate Entry and Exit location...” on the Sketch Plan (the “Plan”) included with this Article for the purposes of crossing over the land to access abutting Town property to undertake construction and subsequent maintenance activities related to a water supply well, and further that the Select Board is authorized to take any further action to effectuate this acceptance; or pass any vote or take any action relative thereto.



**TOWN OF MAYNARD
OFFICE OF THE TOWN CLERK**

195 Main Street
Maynard, MA 01754



To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) Presented acceptance of the grant of easement over Maynard crossing property is a vital and necessary component for the Town of Maynard’s Department of Public Works Water Division to perform necessary and required repairs and maintenance to our public drinking water supply infrastructure. This site provides access to the towns newly developed ground water well field (4A). Well 4A is Maynard’s phase one water capacity improvement plan project which will be developed over the summer of 2022.

Comments: (Finance Committee) Passage of this article would authorize the Select Board to accept an easement at no cost, allowing access to certain portions of 129 Parker St. (also known as Maynard Crossing) for the purpose of construction and maintenance of



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OFFICE OF THE TOWN CLERK**

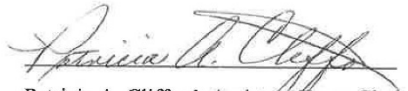
195 Main Street
Maynard, MA 01754

the Town's water supply well. *(Please refer also to the Sponsor's Comments and map in the Warrant.)*

MOTION MADE: Mr. Gavin moved that the Town vote to approve Article 25 as printed in the Warrant, except the words "to do or act thereon".
MOTION WAS SECONDED.
MOTION PASSED YES 83 / NO 0

True Copy

Attest:


Patricia A. Clifford, Assistant Town Clerk

Special Town Meeting, October 24, 2022

At the Special Town Meeting duly called and held at the Fowler School Auditorium, 3 Tiger Drive, Maynard, MA on Monday, October 24, 2022 at 7:00 PM the following ARTICLES were voted on in a legal manner. There was a quorum present (75 Voters = quorum); 95 voters were present.

The Town Moderator, Richard “Dick” Downey, called the meeting to order at 7:00 pm.

- Mr. Downey called for reflection on the individuals who have departed us in the past year.
- Mr. Downey spoke on the ground rules of the Special Town Meeting.
- Mr. Downey appointed William Kohlman as the Deputy Moderator for the evening. (MOTION CARRIED WITH A MAJORITY)
- Mr. Downey advised about the no smoking policy, as well as to turn cell phones off or to vibrate.

Select Chair St. John moved that the reading of the warrant in its entirety be waived but made a part of the record of this meeting, and that the Moderator be permitted to refer to each article by subject matter instead of reading each article completely.

MOTION PASSED UNANIMOUSLY.

ARTICLE: 1 BORROWING AUTHORIZATION FOR WELL 4A/TREATMENT PLANT

SPONSORED BY: APPROPRIATION:
FINCOM RECOMMENDATION:

To see if the town will vote to raise and appropriate the sum of \$5,000,000.00 to be expended by the Select Board to renovate or upgrade water treatment plant facilities, the construction and engineering of the installation of a replacement well and to pursue new drinking water sources, and to procure, purchase and construct equipment necessary or convenient for the operation of water treatment and distribution services, including the payment of additional costs of the Well 4A/Treatment Plant project and pursuing new drinking water sources, and to meet said appropriation to authorize the Town Treasurer-, with approval of the Select Board, to borrow \$5,000,000.00 under M.G.L Chapter 44, or any other enabling authority and to issue bonds or notes of the Town therefor.

<u>PURPOSE</u>	<u>AMOUNT</u>
Water Treatment Plant & Wellfield Development Capital Improvements	\$5,000,000.00
TOTAL APPROPRIATION To do or act thereon.	\$5,000,000.00

Comments (Justin Demarco, Director of Public Works) explained the timeline for this Project and answered questions regarding White Pond and any revenue possibilities that have been explored. He explained that this is Phase II and this source could be online this summer or late fall. He explained the enterprise fund and that the increase would be on the water and sewer bill and not on the property taxes. He explained that there are no connections outside of Maynard and that being siloed is more expensive. Looking to sustain a steady rate increase in lieu of a spike in the rate. Justin explained that this \$5 million is the final stage for the treatment of this water. He added that there has been an

investigation into consolidating with nearby communities. Mr. Demarco added that Stow doesn't have a district network or treatment facility. There are, however, several customers of Maynard water that live on the border of Stow. He added that there is a 20-year permitting process and Maynard has a permanent process to draw water. This summer we were in a drought situation, but, essentially, we are responsible for public water safety. The impact from Maynard Crossing was handled well in advance. We are getting ourselves into a comfortable situation. The bond is in place for Phase I, but we will not know the interest rates until further bonding is done.

MOTION MADE: Select Chair Swanberg moved that the Town vote to approve Article 1 as printed in the warrant, except the words, "to do or act thereon".

MOTION WAS SECONDED.

MOTION PASSED WITH 85 YEAS AND 6 NAYS

ARTICLE: 2 FREE CASH CERTIFICATION REPORTING

To see if the town will vote to Amend the Town By-laws by deleting Chapter 38 Periodic Financial Reports, section 4 and replacing it with the following

"Section 4: After the Department of Revenue has certified the town's free cash, within three

(3) weeks the year end Expenditure Reports for the funds as specified in section 2, shall be provided as specified in section 1.

Section 5: Nothing in this by-law shall preclude the reports being provided on a more frequent basis."

To do or act thereon.

SPONSORED BY: By-law Committee

APPROPRIATION: None

FINCOMRECOMMENDATION: Recommends

Comments: (Sponsor) This section was initially meant to be in Chapter 38 when the by-law was adopted at the Annual Town Meeting in June 2022. Determining which milestone to use as to require the release of the information delayed its inclusion at that time.

For clarity, sections 1 and 2 of the by-law are as follows:

Section 1: The Town Administrator or their designee shall provide preliminary quarterly financial reports to the select board, finance committee, and the citizens of Maynard through posting said reports on the town web site.

Section 2: The preliminary quarterly financial reports shall be an All Department Expenditure Report of the General Fund and an Expenditure Report for all Enterprise Funds. Included in the report shall be the account, description, carry forward, original budget, amended, encumbered, expended, unencumbered balance, and the percent expended, for all accounts of the General Fund and all Enterprise Funds.

Comments: (Finance Committee) Passage of this article will amend Chapter 38 in our By-laws. It will retain the existing requirement for distribution of preliminary quarterly financial reports and add a requirement that year end reporting be posted within 3 weeks of the certification of free cash by the Department of Revenue. Article 22 of the June 2022 Annual Town Meeting

Warrant proposed the addition of Chapter 38 to the Town By-laws and was approved by town voters. The new chapter requires preliminary quarterly posting of financial reports (All-Department Expenditure of the General Fund and an Expenditure Report for all Enterprise Funds) within two weeks of the end of the quarter. At that time, the By-law did not specify the timing required for the posting of the town's year end Expenditure Reports.

Comments: (William Kohlman, Presenter) explained that a bylaw was passed at the Annual Town Meeting in June.

MOTION MADE: Select Chair Swanberg moved that the Town vote to approve Article 2 as printed in the warrant, except the words, “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED WITH A SHOW OF HANDS/MAJORITY

**ARTICLE: 3 AMEND THE TOWN GENERAL FUND BUDGET
FISCAL YEAR 2023**

	Amount to be Increased/(Decreased)	Amended Total Budget
General Government	\$156,745.00	\$ 3,513,855.00
Public Safety	\$ 25,000.00	\$ 5,253,418.00
Public Works	\$150,000.00	\$ 2,504,663.00
Cultural & Recreation	\$ -	\$ 640,750.00
Education – Assabet	\$ -	\$ 1,190,983.00
Education – Maynard	\$ -	\$ 21,666,408.00
Employee Benefits	\$ -	\$ 9,153,590.00
Debt Service	\$ -	\$ 3,744,627.00
Reserve Fund	\$ -	\$ 250,000.00
PEG Access	\$ -	\$ 366,434.00
	<hr/> \$331,745.00	<hr/> \$ 48,284,728.00
 Total General Fund Expenses		 <u>\$ 48,284,728.00</u>

To do or act thereon.

SPONSORED BY: Select Board
 APPROPRIATION: \$331,745.00
 FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) The current Fiscal Year 2023 (FY23) budget was appropriated at the Annual Town Meeting in June 2022. The budget includes forecasted revenue from "local aid" provided by the state's budget, "local receipts" from the town's collections, namely meals and excise taxes, and "new growth" from increases to taxable property over the prior fiscal year. However, as of August 2022, more accurate reporting of both revenue and expenses requires amendments to the budget. An updated calculation of revenue includes local aid from the final version of the state's budget, as well as final reports of local receipts, for a combined total of \$215,401, and the addition of \$100,000 of released "overlay" from the Board of Assessors due to a decrease in projected tax abatements. Indirect costs budgeted for in the town's water and sewer enterprise funds are proposed to transfer \$16,344 as well to compensate negotiated public works' labor costs.

These revenue sources balance against expenses identified after the June 2022 Annual Town Meeting. Nearly all expenses are contractual obligations, such as pay outs for personnel retirements after July 1, 2022, and employment agreements negotiated over the summer and fall with a number of unions and department heads. Released overlay is proposed to cover one-time expenses.

The personnel contracts account is proposed to increase by \$103,500 for labor obligations. Capital projects funding is proposed to increase by \$46,000 to acquire and install bi-directional amplifier equipment for the Fowler School's public safety communication abilities. The town continues to benefit from the expertise of energy consultants towards sustainability goals, and because grant-funding has expired in support of these initiatives, an energy and sustainability contracting account is proposed for

\$7,245. The town's fire apparatus engine 2 requires repairs in the amount of \$25,000. The town's newly approved contract with E.L. Harvey for town-wide trash and recycling collection requires a budget increase of \$150,000. An advisory group of residents and officials will provide

recommendations to the Select Board for possible adjustments to the collection procedures and/or funding methods.

Comments: (Finance Committee) Passage of this article would increase the town's Fiscal Year 2023 budget by \$331,745.00. This article appropriates an additional \$156,745.00 to the General Government,

\$25,000.00 to Public Safety, and \$150,000.00 to Public Works. These additions to the budget are possible due to increases in our state and local revenue, a release from the Board of Assessors, and a transfer from our water and sewer enterprise funds. Therefore, this increase in the budget does not affect the current real estate tax bills of Town Meeting voters. These increases meet specific needs for expenditures as outlined in the Sponsor Comments, thereby keeping our overall budget in balance. See Appendix A for the details of the Revenue Variances that produced the \$331,745.00 increase.

MOTION MADE: Select Chair Swanberg moved that the Town vote to approve Article 3 as printed in the warrant, except the words, “to do or act thereon”.

MOTION WAS SECONDED.

MOTION WAS PASSED WITH 81 YEAS AND 11 NAYS

ARTICLE: 4 AMEND WATER ENTERPRISE FUND BUDGET FISCAL YEAR 2023

To see if the town will vote to amend the Water Enterprise FY2023 Budget by amending the following line items as noted:

TOTAL REVENUES	\$2,488,423.00	
	Amount to be Increased/(Decreased)	Amended Total Budget
EXPENSES – DIRECT		
Water - Salaries	\$ 6,000.00	\$ 377,942.00
Water – Expense		\$ 919,101.00
Water - Capital	\$ (14,477.00)	\$ 95,183.00
Water – Long Term Debt Principal		\$ 530,535.00
Water – Long Term Debt Interest		<u>\$ 116,950.00</u>
TOTAL EXPENSES - DIRECT		\$2,039,711.00
EXPENSES - INDIRECT		
Insurance - Health/Life/ Unemployment Retirement		\$ 145,418.00
Shared Employee Costs	\$ 8,477.00	<u>\$ 303,294.00</u>
TOTAL EXPENSES - INDIRECT		\$ 448,711.00
TOTAL FY2023 BUDGET		\$ 2,488,423.00

To do or act thereon.

SPONSORED Select Board
BY: APPROPRIATION: \$14,477.00
FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) The current Fiscal Year 2023 (FY23) Water Enterprise budget was appropriated at the Annual Town Meeting in June 2022. The requested budget amendment is directly tied to recently executed collective bargaining and employee contract settlements.

Comments: (Finance Committee) Passage of this article will amend the Water Enterprise Budget to reallocate funds. The budget requires amendment because salary costs increased due to settlement of employee contracts. The increases are in both the water department and various town departments. The increases in town departments result in the adjustment to indirect shared employee costs. The salary increases are offset by a reduction to the water capital budget, resulting in no overall budget increase. The reduction to the capital budget is small enough that it should not have a large impact on the ongoing capital improvements needed in the water system.

MOTION MADE: Select Board Member Gavin moved that the Town vote to approve Article 4 as printed in the warrant, except the words, “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED UNANIMOUSLY WITH A SHOW OF HANDS.

ARTICLE: 5 TRANSFER MARIJUANA COMMUNITY IMPACT PAYMENTS

To see if the town will vote to transfer the current balance of the special revenue stabilization fund for marijuana community impact payments to be expended under the direction of the Select Board for the purpose of downtown beautification efforts, infrastructure improvements, and programming for the Cultural District.

To do or act thereon.

SPONSORED BY: Select Board
APPROPRIATION: Market value of the fund at time
of transfer FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor) At the fall Special Town Meeting of 2021, town voters established a special revenue stabilization fund for 100% of the receipts from the collection of payments from the Host Community Agreements with marijuana establishments. Use of the receipts reported at the close of the fiscal year on June 30, 2022, requires Town Meeting appropriation. The two marijuana retail licensees are located within Maynard's Cultural District. Applications through the Town Administrator's Office for the consideration of

approval by the Select Board will be intended to balance the impact of marijuana establishments downtown.

The current balance in the fund as of September 9, 2022 is \$137,791.29 and due to market fluctuations, investment net losses and net gains, this amount can change. The intent of this article is to appropriate the entirety of the stabilization account into an account separate from the General Fund for this purpose.

Comments: (Finance Committee) Passage of this article will transfer the current balance of the special revenue stabilization fund for marijuana community impact payments to be expended under the direction of the Select Board. This article proposes to allocate the total "market value" (approximately

\$137,000) of the stabilization fund to a spendable account for the purpose of enhancements to downtown Maynard Cultural District. If this article is not passed this money will remain unspent in the stabilization fund until a future Town Meeting vote, and proposed projects will not occur at this time. This article is not related to the sales tax collected from marijuana sales in Maynard - this is a separate revenue stream. The FinCom was not unanimous in this recommendation.

MOTION MADE: Select Board Member Gavin moved that the Town vote to approve Article 5 as printed in the warrant, except the words, “to do or act thereon”.

MOTION WAS SECONDED.

MOTION WAS PASSED WITH 64 YEAS AND 31 NAYS 1 BLANK

ARTICLE: 6 AMEND SEWER ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2023

To see if the town will vote to amend the Sewer Enterprise FY2023 Budget by amending the following line items as noted:

TOTAL REVENUES	\$2,488,423.00	
	Amount to be	Amended
	Increased/(Decreased)	Total Budget
EXPENSES – DIRECT		
Water - Salaries	\$ 6,000.00	\$ 377,942.00
Water – Expense		\$ 919,101.00
Water - Capital	\$ (14,477.00)	\$ 95,183.00
Water – Long Term Debt Principal		\$ 530,535.00
Water – Long Term Debt Interest		<u>\$ 116,950.00</u>
TOTAL EXPENSES - DIRECT		\$2,039,711.00
EXPENSES - INDIRECT		
Insurance - Health/Life/ Unemployment		
Retirement		\$ 145,418.00
Shared Employee Costs	\$ 8,477.00	<u>\$ 303,294.00</u>
TOTAL EXPENSES - INDIRECT		\$ 448,711.00
TOTAL FY2023 BUDGET		\$ 2,488,423.00

MOTION MADE: Select Board Member St. John moved that the Town vote to approve Article 6 as printed in the warrant, except the words, “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED WITH A MAJORITY/SHOW OF HANDS.

ARTICLE: 7 TRANSFER FREE CASH APPROPRIATION FOR BLEACHERS REPAIRS

To see if the town will vote to transfer from:

Alumni Field Bleachers Design/Engineering account

To:

Alumni Field Bleachers

Improvements/Rentals/Repairs/Replacement/Design/Engineering account the sum of \$174,903.00.

To do or act thereon.

SPONSORED BY: Select Board

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

Comments: (Sponsor): Town voters appropriated Free Cash for designated purposes at the June 2022 Annual Town Meeting. One designation was for investment towards the designs and engineering of replacement bleachers. However, in order for the current bleachers to be used until replaced, improvements to the visitor and home-side bleachers are required, for which no funding source is specifically identified. These re-designated funds may also be used for replacement of the current bleachers, including acquisition of temporary bleachers, modifications to improve the current bleachers, or demolition if needed. Following work to address the current bleachers, the remaining balance of this Free Cash appropriation will support further efforts towards replacement of the current bleachers, including designs and engineering materials for construction documents and procurement procedures.

Comments: (Finance Committee) Passage of this article would re-designate \$174,903 previously appropriated at Annual Town Meeting in June 2022 for the purpose of "Alumni Field Bleachers Design/Engineering" to "Alumni Field Bleachers Improvements/Rentals/Repairs/Replacement/Design/ Engineering." This will allow these previously appropriated funds to be used for a wider range of solutions--now including improvements, rentals, repairs, and replacement--to address safety issues with the current bleachers as soon as possible. (See Sponsor's comments for more information.)

MOTION MADE: Select Chair St. John moved that the Town vote to approve Article 7 as printed in the warrant, except the words, “to do or act thereon”.

convinced the Select Board to seek Town Meeting approval of a town-wide reduction to 25 mph. With the town's adoption of section (§)17C on a town-wide basis, signs may be posted at the town's boundaries stating that all streets in thickly settled areas are 25 mph unless otherwise posted. The Massachusetts Department of Transportation (MassDOT) recommends that a municipality opting into § 17C do so on a town-wide basis to avoid potential confusion for drivers.

Comments: (Finance Committee) Passage of this article would drop the speed limit to 25 on roads that are currently unposted streets. MA DOT posted streets will remain the same. This allows for enforcement to happen and can be financially handled under our current budget. The FinCom took into account input in support of this article from Police Chief Noble and DPW Director Justin Demarco.

MOTION MADE: Select Chair St. John moved that the Town vote to approve Article 9 as printed in the warrant, except the words, “to do or act thereon”.

MOTION WAS SECONDED.

MOTION PASSED WITH A MAJORITY/SHOW OF HANDS.

Select Chair Swanberg moved to dissolve the Special Town Meeting at 8:25 p.m.

MOTION WAS SECONDED.
MOTION PASSED UNANIMOUSLY.

True Copy

Attest:



Dianne M. Reardon, Town Clerk

Appendix A: Town General Fund Budget Fiscal Year 2022

ACCOUNT NAME	FY2021	FY2022	FY2022	% Change
	BUDGET	BUDGET	vs	FY2022 vs
	Revised	Town Administrator	FY2021 Budget	FY2021
114 Total Salaries - Moderator	\$ -	\$ -	\$ -	0.00%
114 Total Other Expenses - Moderator	\$ 149	\$ 149	\$ -	0.00%
114 Total Moderator Expenses	\$ 149	\$ 149	\$ -	0.00%
122 Total Salaries - Selectman	\$ 71,240	\$ 72,665	\$ 1,425	2.00%
122 Total Other Expenses - Selectman	\$ 26,500	\$ 25,500	\$ (1,000)	-3.77%
122 Total Selectman Expenses	\$ 97,740	\$ 98,165	\$ 425	0.43%
129 Total Salaries - Town Administrator	\$ 296,456	\$ 298,743	\$ 2,287	0.77%
129 Total Other Expenses- Town Administrator	\$ 13,200	\$ 15,200	\$ 2,000	15.15%
129 Total Expenses - Town Administrator	\$ 309,656	\$ 313,943	\$ 4,287	1.38%
131 Total Salaries - Finance Committee	\$ -	\$ -	\$ -	0.00%
131 Total Other Expenses- Finance Committee	\$ 500	\$ 500	\$ -	0.00%
131 Total Expenses - Finance Committee	\$ 500	\$ 500	\$ -	0.00%
135 Total Salaries - Accountant	\$ 168,053	\$ 169,405	\$ 1,352	0.80%
135 Total Other Expenses- Accountant	\$ 3,625	\$ 3,625	\$ -	0.00%
135 Total Expenses - Accountant	\$ 171,678	\$ 173,030	\$ 1,352	0.79%
141 Total Salaries - Assessor	\$ 166,434	\$ 168,389	\$ 1,955	1.17%
141 Total Other Expenses-Assessor	\$ 34,470	\$ 34,470	\$ -	0.00%
141 Total Expenses - Assessor	\$ 200,904	\$ 202,859	\$ 1,955	0.97%
145 Total Salaries - Treasurer	\$ 201,175	\$ 201,175	\$ -	0.00%
145 Total Other Expenses-Treasurer	\$ 34,660	\$ 41,660	\$ 7,000	20.20%
145 Total Expenses - Treasurer	\$ 235,835	\$ 242,835	\$ 7,000	2.97%
151 Total Salaries - Legal	\$ -	\$ -	\$ -	0.00%
151 Total Other Expenses-Legal	\$ 78,000	\$ 78,000	\$ -	0.00%
151 Total Expenses - Legal	\$ 78,000	\$ 78,000	\$ -	0.00%
155 Total Salaries - Data Processing	\$ -	\$ -	\$ -	0.00%
155 Total Other - Data Processing	\$ 334,109	\$ 344,494	\$ 10,385	3.11%
155 Total Expenses - Data Processing	\$ 334,109	\$ 344,494	\$ 10,385	3.11%
156 Total Salaries - PEG Access	\$ 245,215	\$ 246,554	\$ 1,339	0.55%
156 Total Other - PEG Access	\$ 115,359	\$ 119,880	\$ 4,521	3.92%
156 Total Expenses - PEG Access	\$ 360,574	\$ 366,434	\$ 5,860	1.63%
158 Total Salaries - Tax Title	\$ -	\$ -	\$ -	0.00%
158 Total Other - Tax Title	\$ 4,700	\$ 4,700	\$ -	0.00%
158 Total Expenses - Tax Title	\$ 4,700	\$ 4,700	\$ -	0.00%
161 Total Salaries - Town Clerk	\$ 119,910	\$ 113,745	\$ (6,165)	-5.14%
161 Total Other Expenses-Town Clerk	\$ 7,550	\$ 7,550	\$ -	0.00%
161 Total Expenses - Town Clerk	\$ 127,460	\$ 121,295	\$ (6,165)	-4.84%
162 Total Salaries - Elect & Regist..	\$ 935	\$ 935	\$ -	0.00%
162 Total Other Elect & Regist..	\$ -	\$ -	\$ -	0.00%
162 Total Expenses - Elect & Regist..	\$ 935	\$ 935	\$ -	0.00%
163 Total Salaries - Election	\$ 14,000	\$ 14,000	\$ -	0.00%
163 Total Other - Election	\$ 10,000	\$ 10,000	\$ -	0.00%
163 Total Expenses - Election	\$ 24,000	\$ 24,000	\$ -	0.00%

ACCOUNT NAME	FY2021	FY2022	FY2022	% Change
	BUDGET Revised	BUDGET Town Administrator	vs FY2021 Budget	FY2022 vs FY2021
192 Total Salaries - Facilities	\$ 77,500	\$ 93,000	\$ 15,500	20.00%
192 Total Other - Facilities	\$ 276,500	\$ 306,500	\$ 30,000	10.85%
192 Total Expenses - Facilities	\$ 354,000	\$ 399,500	\$ 45,500	12.85%
195 Total Salaries - Town Reports Printing	\$ -	\$ -	\$ -	0.00%
195 Total Other - Town Reports Printing	\$ 4,500	\$ 5,500	\$ 1,000	22.22%
195 Total Expenses - Town Reports Printing	\$ 4,500	\$ 5,500	\$ 1,000	22.22%
500 Total Salaries - Municipal Services	\$ 288,554	\$ 290,424	\$ 1,870	0.65%
500 Total Other - Municipal Services	\$ 31,739	\$ 35,699	\$ 3,960	12.48%
500 Total Expenses - Municipal Services	\$ 320,293	\$ 326,123	\$ 5,830	1.82%
541 Total Salaries - Council on Aging	\$ 122,188	\$ 123,762	\$ 1,574	1.29%
541 Total Other - Council on Aging	\$ 37,250	\$ 35,250	\$ (2,000)	-5.37%
541 Total Expenses - Council on Aging	\$ 159,438	\$ 159,012	\$ (426)	-0.27%
543 Total Salaries - Veterans	\$ 9,690	\$ 9,884	\$ 194	2.00%
543 Total Other - Veterans	\$ 43,500	\$ 41,500	\$ (2,000)	-4.60%
543 Total Expenses - Veterans	\$ 53,190	\$ 51,384	\$ (1,806)	-3.40%
930 Total Salaries - Capital Projects	\$ -	\$ -	\$ -	100.00%
930 Total Other - Capital Projects	\$ -	\$ 121,075	\$ 121,075	100.00%
930 Total Expenses - Capital Projects	\$ -	\$ 121,075	\$ 121,075	100.00%
945 Total Salaries - Liability Insurance Premiums	\$ -	\$ -	\$ -	0.00%
945 Total Other - Liability Insurance Premiums	\$ 385,923	\$ 466,933	\$ 81,010	20.99%
945 Total Expenses - Liability Insurance Premiums	\$ 385,923	\$ 466,933	\$ 81,010	20.99%
955 Total Salaries - Town Audit	\$ -	\$ -	\$ -	0.00%
955 Total Other - Town Audit	\$ 35,000	\$ 35,000	\$ -	0.00%
955 Total Expenses - Town Audit	\$ 35,000	\$ 35,000	\$ -	0.00%
Total Salaries - General Government	\$ 1,781,350	\$ 1,802,681	\$ 21,331	1.20%
Total Other - General Government	\$ 1,477,234	\$ 1,733,185	\$ 255,951	17.33%
Total Expenses - General Government	\$ 3,258,584	\$ 3,535,866	\$ 277,282	8.51%
210 Total Salaries - Police	\$ 2,300,057	\$ 2,350,570	\$ 50,513	2.20%
210 Total Other - Police	\$ 202,122	\$ 202,122	\$ -	0.00%
210 Total Expenses - Police	\$ 2,502,179	\$ 2,552,692	\$ 50,513	2.02%
220 Total Salaries - Fire	\$ 2,104,740	\$ 2,116,393	\$ 11,653	0.55%
220 Total Other - Fire	\$ 146,600	\$ 152,000	\$ 5,400	3.68%
220 Total Expenses - Fire	\$ 2,251,340	\$ 2,268,393	\$ 17,053	0.76%
215 Total Salaries - Dispatch	\$ 291,775	\$ 292,359	\$ 584	0.20%
215 Total Other - Dispatch	\$ 3,450	\$ 3,450	\$ -	0.00%
215 Total Expenses - Dispatch	\$ 295,225	\$ 295,809	\$ 584	0.20%
Total Salaries - Public Safety	\$ 4,696,572	\$ 4,759,322	\$ 62,750	1.34%
Total Other - Public Safety	\$ 352,172	\$ 357,572	\$ 5,400	1.53%
Total Expenses - Public Safety	\$ 5,048,744	\$ 5,116,894	\$ 68,150	1.35%
300 Total Salaries - Education	\$ 15,735,806	\$ 16,349,530	\$ 613,724	3.90%
300 Total Other - Education	\$ 4,291,532	\$ 4,786,731	\$ 495,199	11.54%
300 Total Expenses - Education	\$ 20,027,338	\$ 21,136,261	\$ 1,108,923	5.54%

ACCOUNT NAME	FY2021	FY2022	FY2022	% Change
	BUDGET Revised	BUDGET Town Administrator	vs FY2021 Budget	FY2022 vs FY2021
310 Total Salaries - Assabet Valley Assessment	\$ -	\$ -	\$ -	0.00%
310 Total Other- Assabet Valley Assessment	\$ 1,256,568	\$ 1,250,559	\$ (6,009)	-0.48%
310 Total Expenses- Assabet Valley Assessment	\$ 1,256,568	\$ 1,250,559	\$ (6,009)	-0.48%
Total Salaries - Education	\$ 15,735,806	\$ 16,349,530	\$ 613,724	3.90%
Total Other - Education	\$ 5,548,100	\$ 6,037,290	\$ 489,190	8.82%
Total Expenses - Education	\$ 21,283,906	\$ 22,386,820	\$ 1,102,914	5.18%
421 Total Salaries - DPW Administration	\$ 190,294	\$ 199,440	\$ 9,146	4.81%
421 Total Other - DPW Administration	\$ 113,000	\$ 113,000	\$ -	0.00%
421 Total Expenses - DPW Administration	\$ 303,294	\$ 312,440	\$ 9,146	3.02%
422 Total Salaries - Construction and Maint.	\$ 435,593	\$ 447,104	\$ 11,511	2.64%
422 Total Other - Construction and Maint.	\$ 992,500	\$ 1,001,900	\$ 9,400	0.95%
422 Total Expenses - Construction and Maint.	\$ 1,428,093	\$ 1,449,004	\$ 20,911	1.46%
423 Total Salaries - Snow and Ice	\$ 85,000	\$ 85,000	\$ -	0.00%
423 Total Other - Snow and Ice	\$ 32,000	\$ 32,000	\$ -	0.00%
423 Total Salaries - Snow and Ice	\$ 117,000	\$ 117,000	\$ -	0.00%
491 Total Salaries - Cemetery	\$ 185,302	\$ 190,603	\$ 5,301	2.86%
491 Total Other - Cemetery	\$ 75,000	\$ 83,800	\$ 8,800	11.73%
491 Total Expenses - Cemetery	\$ 260,302	\$ 274,403	\$ 14,101	5.42%
Total Salaries - Public Works	\$ 896,189	\$ 922,147	\$ 25,958	2.90%
Total Other - Public Works	\$ 1,212,500	\$ 1,230,700	\$ 18,200	1.50%
Total Expenses - Public Works	\$ 2,108,689	\$ 2,152,847	\$ 44,158	2.09%
610 Total Salaries - Library	\$ 488,518	\$ 497,835	\$ 9,317	1.91%
610 Total Other - Library	\$ 67,826	\$ 72,509	\$ 4,683	6.90%
610 Total Expenses - Library	\$ 556,344	\$ 570,344	\$ 14,000	2.52%
612 Total Salaries - Roosevelt Building	\$ -	\$ -	\$ -	0.00%
612 Total Other - Roosevelt Building	\$ 29,000	\$ 29,000	\$ -	0.00%
612 Total Salaries - Roosevelt Building	\$ 29,000	\$ 29,000	\$ -	0.00%
619 Total Salaries - Historical Preservation	\$ -	\$ -	\$ -	0.00%
619 Total Other - Historical Preservation	\$ 2,000	\$ 2,000	\$ -	0.00%
619 Total Expenses - Historical Preservation	\$ 2,000	\$ 2,000	\$ -	0.00%
Total Salaries - Culture & Recreation	\$ 488,518	\$ 497,835	\$ 9,317	1.91%
Total Other- Culture & Recreation	\$ 98,826	\$ 103,509	\$ 4,683	4.74%
Total Expenses - Culture & Recreation	\$ 587,344	\$ 601,344	\$ 14,000	2.38%
710 Total Salaries - Principal Long Term Debt	\$ -	\$ -	\$ -	0.00%
710 Total Other - Principal Long Term Debt	\$ 2,678,770	\$ 2,964,691	\$ 285,921	10.67%
710 Total Expenses - Principal Long Term Debt	\$ 2,678,770	\$ 2,964,691	\$ 285,921	10.67%
751 Total Salaries - Interest Long Term Debt	\$ -	\$ -	\$ -	0.00%
751 Total Other - Interest Long Term Debt	\$ 692,573	\$ 1,204,480	\$ 511,907	73.91%
751 Total Expenses - Interest Long Term Debt	\$ 692,573	\$ 1,204,480	\$ 511,907	73.91%

ACCOUNT NAME	FY2021	FY2022	FY2022	% Change
	<u>BUDGET</u> <u>Revised</u>	<u>BUDGET</u> <u>Town Administrator</u>	<u>vs</u> <u>FY2021 Budget</u>	<u>FY2022 vs</u> <u>FY2021</u>
752 Total Salaries - Interest Short Term Notes	\$ -	\$ -	\$ -	0.00%
752 Total Other - Interest Short Term Notes	\$ 12,000	\$ 12,000	\$ -	0.00%
752 Total Expenses - Interest Short Term Notes	\$ 12,000	\$ 12,000	\$ -	0.00%
Total Salaries - Debt Service	\$ -	\$ -	\$ -	0.00%
Total Other - Debt Service	\$ 3,383,343	\$ 4,181,171	\$ 797,828	23.58%
Total Expenses - Debt Service	\$ 3,383,343	\$ 4,181,171	\$ 797,828	23.58%
910 Total Salaries - Ret Sys Pension Contrib.	\$ -	\$ -	\$ -	0.00%
910 Total Other - Ret Sys Pension Contrib.	\$ 2,532,453	\$ 2,678,899	\$ 146,446	5.78%
910 Total Expenses - Ret Sys Pension Contrib.	\$ 2,532,453	\$ 2,678,899	\$ 146,446	5.78%
911 Total Salaries - Ret Sys Non Contribution	\$ -	\$ -	\$ -	0.00%
911 Total Other - Ret Sys Non Contribution	\$ -	\$ -	\$ -	0.00%
911 Total Expenses- Ret Sys Non Contribution	\$ -	\$ -	\$ -	0.00%
913 Total Salaries - Unemployment Compens.	\$ -	\$ -	\$ -	0.00%
913 Total Other - Unemployment Compens.	\$ 48,000	\$ 48,000	\$ -	0.00%
913 Total Expenses - Unemployment Compens.	\$ 48,000	\$ 48,000	\$ -	0.00%
914 Total Salaries - Health Insurance	\$ -	\$ -	\$ -	0.00%
914 Total Other - Health Insurance	\$ 5,601,458	\$ 5,665,558	\$ 64,100	1.14%
914 Total Expenses - Health Insurance	\$ 5,601,458	\$ 5,665,558	\$ 64,100	1.14%
915 Total Salaries - Life Insurance	\$ -	\$ -	\$ -	0.00%
915 Total Other - Life Insurance	\$ 10,500	\$ 10,500	\$ -	0.00%
915 Total Expenses - Life Insurance	\$ 10,500	\$ 10,500	\$ -	0.00%
916 Total Salaries - Medicare	\$ -	\$ -	\$ -	0.00%
916 Total Other - Medicare	\$ 354,000	\$ 364,620	\$ 10,620	3.00%
916 Total Expenses - Medicare	\$ 354,000	\$ 364,620	\$ 10,620	3.00%
917 Total Salaries - OPEB	\$ -	\$ -	\$ -	0.00%
917 Total Other - OPEB	\$ -	\$ -	\$ -	0.00%
917 Total Expenses - OPEB	\$ -	\$ -	\$ -	0.00%
Total Salaries - Employee Benefits	\$ -	\$ -	\$ -	0.00%
Total Other- Employee Benefits	\$ 8,546,411	\$ 8,767,577	\$ 221,166	2.59%
Total Expenses- Employee Benefits	\$ 8,546,411	\$ 8,767,577	\$ 221,166	2.59%
132 Reserve Fund - Original Budget	\$ 250,000	\$ 250,000	\$ -	0.00%

ACCOUNT NAME	<u>FY2021</u> <u>BUDGET</u> <u>Revised</u>	<u>FY2022</u> <u>BUDGET</u> <u>Town Administrator</u>	<u>FY2022</u> <u>vs</u> <u>FY2021 Budget</u>	<u>% Change</u> <u>FY2022 vs</u> <u>FY2021</u>
Total Town W/O PEG and Reserve Fund	\$ 10,642,787	\$ 11,040,517	\$ 397,730	3.74%
PEG Access	\$ 360,574	\$ 366,434	\$ 5,860	1.63%
Education	\$ 21,283,906	\$ 22,386,820	\$ 1,102,914	5.18%
Employee Benefits	\$ 8,546,411	\$ 8,767,577	\$ 221,166	2.59%
Debt Service	\$ 3,383,343	\$ 4,181,171	\$ 797,828	23.58%
Reserve Fund	\$ 250,000	\$ 250,000	\$ -	0.00%
	<u>\$ 44,467,021</u>	<u>\$ 46,992,519</u>	<u>\$ 2,525,498</u>	<u>5.68%</u>
Total Town W/O PEG and Reserve Fund	\$ 22,572,541	\$ 23,989,265	\$ 1,416,724	6.28%
PEG access	\$ 360,574	\$ 366,434	\$ 5,860	1.63%
Education	\$ 20,027,338	\$ 21,136,261	\$ 1,108,923	5.54%
Education - Assabet	\$ 1,256,568	\$ 1,250,559	\$ (6,009)	-0.48%
Reserve Fund	\$ 250,000	\$ 250,000	\$ -	0.00%
TOTAL EXPENSES MAYNARD	<u>\$ 44,467,021</u>	<u>\$ 46,992,519</u>	<u>\$ 2,525,498</u>	<u>5.68%</u>

ACCOUNT NAME	FY2021 BUDGET Revised	FY2022 BUDGET Town Administrator	FY2022 vs FY2021 Budget	% Change FY2022 vs FY2021
SALARIES				
General Government	\$ 1,536,135	\$ 1,556,127	\$ 19,992	1.30%
Public Safety	\$ 4,696,572	\$ 4,759,322	\$ 62,750	1.34%
Public Works	\$ 896,189	\$ 922,147	\$ 25,958	2.90%
Cultural & Recreation	\$ 488,518	\$ 497,835	\$ 9,317	1.91%
Education - Maynard	\$ 15,735,806	\$ 16,349,530	\$ 613,724	3.90%
Education - Assabet	\$ -	\$ -	\$ -	0.00%
Employee Benefits	\$ -	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	\$ -	0.00%
Reserve Fund	\$ -	\$ -	\$ -	0.00%
Peg Access	\$ 245,215	\$ 246,554	\$ 1,339	0.55%
TOTAL SALARIES	\$ 23,598,435	\$ 24,331,515	\$ 733,080	3.11%
OTHER EXPENSES				
General Government	\$ 1,361,875	\$ 1,613,305	\$ 251,430	18.46%
Public Safety	\$ 352,172	\$ 357,572	\$ 5,400	1.53%
Public Works	\$ 1,212,500	\$ 1,230,700	\$ 18,200	1.50%
Cultural & Recreation	\$ 98,826	\$ 103,509	\$ 4,683	4.74%
Education - Maynard	\$ 4,291,532	\$ 4,786,731	\$ 495,199	11.54%
Education - Assabet	\$ 1,256,568	\$ 1,250,559	\$ (6,009)	-0.48%
Employee Benefits	\$ 8,546,411	\$ 8,767,577	\$ 221,166	2.59%
Debt Service	\$ 3,383,343	\$ 4,181,171	\$ 797,828	23.58%
Reserve Fund	\$ 250,000	\$ 250,000	\$ -	0.00%
Peg Access	\$ 115,359	\$ 119,880	\$ 4,521	3.92%
TOTAL OTHER EXPENSES	\$ 20,868,586	\$ 22,661,004	\$ 1,792,418	8.59%
TOTAL EXPENSES				
General Government	\$ 2,898,010	\$ 3,169,432	\$ 271,422	9.37%
Public Safety	\$ 5,048,744	\$ 5,116,894	\$ 68,150	1.35%
Public Works	\$ 2,108,689	\$ 2,152,847	\$ 44,158	2.09%
Cultural & Recreation	\$ 587,344	\$ 601,344	\$ 14,000	2.38%
Education - Maynard	\$ 20,027,338	\$ 21,136,261	\$ 1,108,923	5.54%
Education - Assabet	\$ 1,256,568	\$ 1,250,559	\$ (6,009)	-0.48%
Employee Benefits	\$ 8,546,411	\$ 8,767,577	\$ 221,166	2.59%
Debt Service	\$ 3,383,343	\$ 4,181,171	\$ 797,828	23.58%
Reserve Fund	\$ 250,000	\$ 250,000	\$ -	0.00%
Peg Access	\$ 360,574	\$ 366,434	\$ 5,860	1.63%
TOTAL EXPENSES MAYNARD	\$ 44,467,021	\$ 46,992,519	\$ 2,525,498	5.68%
Budget Prior to Reserve Fund Calculation	\$ 44,217,021	\$ 46,742,519	\$ 18,683	0.04%

TOWN OF MAYNARD - FY2022 GENERAL FUND ESTIMATED REVENUE

FY2021 Levy Limit	32,083,704
Plus 2.5%	802,092
Plus New Growth Estimate	500,000
Plus Debt Exclusion	3,004,460

TOTAL ESTIMATED REVENUE FROM TAXATION 36,390,256

Education - Chapter 70	5,480,621
Education - Charter School Reimbursement	175,164
General Government	1,773,634
Less: Cherry Sheet Assessments - General Government	(110,760)
Less: Cherry Sheet Assessments - School Choice	(212,097)
Less: Cherry Sheet Assessments - Charter School	(1,414,939)
School Building Assistance Reimbursement	897,660

TOTAL LOCAL AID 6,589,283

ESTIMATED LOCAL RECEIPTS 2,835,000

Bond Premium Reimbursement - Police Station	1,936
Bond Premium Reimbursement - School Boilers	350
Bond Premium Reimbursement - High School	19,653
Bond Premium Reimbursement - High School	12,607
Bond Premium Reimbursement - High School	14,532

TOTAL BOND PREMIUM REIMBURSEMENT 49,078

Water Enterprise Indirect Costs - Transfer to General Fund	307,050
Sewer Enterprise Indirect Costs - Transfer to General Fund	527,218
Public Education & Government Access (PEG)- Comcast	182,317
Public Education & Government Access (PEG) - Verizon	182,317
Ambulance Receipts - Transfer to General Fund	170,000

TOTAL TRANSFERS FROM OTHER FUNDS 1,368,902

TOTAL GENERAL FUND REVENUE 47,232,519

Appendix B: Salary Administration Plan and Salary Table

Salary Administration Plan Town of Maynard

This plan shall become effective on **July 1, 2021**.

Section 1: Titles of Positions

The existing job titles, which are articulated in this plan or the annual budget, will not be added to without the recommendation of the Town Administrator and approval by the Board of Selectmen. Any such position(s) which are to be added during the fiscal year, must have sufficient funding sources. Any said position must be within the compensation ranges stated in Appendix A of this plan.

Section 2: Job Descriptions

The Town Administrator shall review job descriptions and recommend additions, changes or edits to the Board of Selectmen. Adjustments to the job descriptions shall not affect the power of any administrative authority to reasonably appoint, assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

Section 3: Work Schedule

Work schedules may vary among positions. Some schedules are seasonal, part-time, full-time, require work to be performed evening or weekend hours, as appropriate to the position. Actual schedules will be determined by the employees' supervisors, in consultation with the Town Administrator. There shall be no reduction of service to the public under this clause.

Section 4: Salary Schedule

The Salary Schedule of the Salary Administration Plan, set forth in Appendix A of the Personnel Bylaw shall consist of the minimum and maximum hourly rates and annual salaries, as applicable. The minimum and maximum rate ranges and annual salaries will be set annually. Any change must be submitted as part of the budget process for the subsequent fiscal year by the Department Head to the Town Administrator. There will be no retroactive pay under this plan.

Section 5: New Personnel

The hiring rate shall be no greater than allowed by Appendix A. All offers of employment must be reviewed and approved by the Town Administrator. All new hires are subjected to a ninety (90) day probationary period which may be extended for up to an additional ninety (90) days if directed by the Town Administrator. Accrued time off benefits may not be used during the probationary period. Any employee who is not retained after said probationary period will not be entitled to any additional benefits other than those required by law.

Section 6: Departmental Budgets

If a Department Head, in consultation with and with the approval of the Town Administrator, determines that a pay adjustment is recommended, said adjustment shall be included in the annual budget. No adjustment shall be effective or paid unless sufficient funds are made available. No salary or wage adjustments will be made during the fiscal year except under extenuating circumstances. In such cases, and with the approval of the Town Administrator and the Board of Selectmen, an exception may be made to the previous provision.

Section 7: Benefits

A. Definitions

1. Full-time- employees will work 40 hours per week as defined by their job work schedule and are benefits eligible.
2. Permanent, part-time employees must work 20 or more hours per week to be eligible for benefits.
3. Part-time, employees work less than twenty (20) hours per week as an annual average and are not benefits eligible.
4. Positions paid by annual stipend work a schedule as prescribed by their job description and are paid on an annual basis. Monthly payments may be made depending on the position. These employees are not entitled to any benefits.
5. Temporary Employees work occasionally, on call or as needed on a non-continuing basis. Temporary employees do not work more than twelve (12) weeks consecutively or more than 1000 hours annually. These employees are considered as seasonal and / or occasional employees and are not entitled to any benefits or, upon separation of service, completion of the project for which they were hired or the completion of the term, entitled to other compensation, including unemployment benefits, to the extent allowable by law..

B. Holidays with Pay

All Full-Time employees shall receive credit for scheduled hours at straight time pay for the holidays listed in this section. Permanent, part-time employees receive credit for the value of hours on a prorated basis (based on a 40 hour work week). For example, a 20 hour per week employee will receive forty-six (46) hours of total time off compensation for Town recognized holidays (20 hours per week is half of 40 hours and 46 is half of the 92 hours of annual time scheduled for Town recognized holidays); provided, however, that said time shall not be considered actual time worked for the purpose of overtime calculation. Holidays occurring on Saturday are observed on the previous Friday and Sunday holidays are observed on the following Monday.

The holidays recognized by the Town of Maynard for the purposes of this agreement are: New Year's Day, Martin Luther King Day, President's Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Indigenous Peoples Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving, Christmas Day, and a half day on Christmas Eve.

Salary Administration Plan employees will be paid if Town Hall is closed, due to weather or other emergencies, if they were scheduled to work on the day and time period of the closing. However, if an employee is out on a vacation or sick day, corresponding paid time off will be charged.

C. Vacations with Pay

1. 80 hours of vacation with pay shall be granted to all full-time employees upon hire, pro-rated from date of hire through June 30th. Thereafter, all vacation will be granted on July 1st and must be taken by the subsequent June 30. A maximum of one week can be carried over, subject to Town Administrator approval.

2. 120 hours of vacation with pay shall be granted to all full-time employees on July 1st of the fiscal year in which the employee will reach their fifth anniversary with the Town.
3. 160 hours of vacation with pay shall be granted to all full-time employees on July 1st of the fiscal year in which the employee will reach their tenth anniversary with the Town.
4. 200 hours of vacation with pay shall be granted to all full-time employees on July 1st of the fiscal year in which the employee will reach their fifteenth anniversary with the Town.
5. Permanent, part-time, employees will receive vacation pay pro-rated based on the number of hours scheduled each work week as an annual average (see section 7B for more details). Years of service are credited in full, regardless of number of hours worked.
6. All vacation under this clause must be approved by the department manager. Vacations shall be granted by the Department Heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments within reason. Vacation time shall be taken within the fiscal year it is granted, except that up to one week of earned vacation time may be carried forward to September 30th of the ensuing fiscal year, subject to Town Administrator approval.

D. Sick Leave

1. Sick leave is a privilege, not a right, and shall be payable only in cases of bona-fide illness or non-work connected accident.
2. All full-time and permanent, part-time employees shall accumulate sick leave at the rate of 80 hours per year, pro-rated for part-time schedules.
3. Employees who are absent because of sickness shall be required to notify a supervisor immediately during first day of absence. An employee out sick for more than three working days may be required to bring a letter from a healthcare professional verifying their condition, which is acceptable to the Town Administrator and which will be placed in the employee's personnel file.
4. An employee out sick for more than three working days may be required to bring a letter from a healthcare professional verifying that he/she is able to return to work without restriction. The Town reserves the right to ask for an examination by a medically qualified third party to determine suitability to return to work without restriction.
5. Sick time may accumulate from year to year. Buy-back of sick time is not permitted under the Salary Admin Plan.

E. Leaves of Absence

An unpaid leave may be granted an employee for a reasonable period of time with approval of the Board of Selectmen with the recommendation of the Town Administrator.

F. Insurance Benefits

As permitted under Chapter 32B General Laws of the Commonwealth of Massachusetts.

G. Retirement Benefits

As Permitted under the Contributory Retirement Law.

H. Unscheduled Additional Time

Overtime must have prior approval by the Department Head and the Town Administrator. Overtime is considered greater than forty hours per week. After forty hours in a week, non-salaried employees covered by this plan will receive one and one half times their hourly rate for each hour worked or part of an hour worked. Any salaried employee working more than 40 hours in a week may request an adjustment of their schedule for the subsequent week. This request will be accommodated where possible and appropriate.

Appendix B: Salary Table

	<i>Minimum</i>	<i>Maximum</i>
Full-Time Employees	\$20.00	\$ 45.00
Part-Time Employees (no less than MA minimum wage)	\$13.50	\$ 40.00
Part-Time Specialized (i.e. certified/licensed)	\$20.00	\$ 50.00
Veterans' Agent	Annually	\$10,082.00
Inspector of Animals	Annual Stipend	\$ 105.00
Registrar of Voters	Annual Stipend	\$ 105.00
Clerk, Registrar of Voters	Annual Stipend	\$ 515.00
Moderator	Annual Stipend	\$ 75.00

MUNICIPAL OFFICIALS

Elected Town Officials:

(*Resigned **Deceased)

<u>Maynard Housing Authority</u>	<u>Term</u>	Natasha Rivera	2023
C. David Hull (appointed)	State Appt.	<u>Selectmen</u>	
Ellen Drago	2023	*Armand Diarbekirian	2024
William N. Cranshaw	2025	Justine L. St. John	2024
Judith C. Peterson	2026	Christopher J. DiSilva	2025
Robert Subick	2027	David D. Gavin	2023
<u>School Committee</u>		Jeffrey Swanberg Jr.	2023
Elizabeth Albota	2024		
Hilary Griffiths	2024	<u>Regional Vocational School Committee</u>	
vacant	----	Pamela Reiniger	2023
Mary S. Brannelly	2023	<u>Town Moderator</u>	

Richard “Dick” Downey	2024	Doug Adler	2024
<u>Trustees of the Public Library</u>		Jon Conchola	2023
Sally Bubier	2024	Jon Larkin	2024
Peter Reed	2025	Lindsay McConchie	2025
Janice Rosenberg	2023	<u>Community Preservation Committee</u>	
<i>Appointed Town Officials:</i>		Jon Canchola	2024
(*Resigned **Deceased)		M. John Dwyer	2024
<u>Affordable Housing Trust</u>		Linde Ghere	2024
John Courville	2024	Ellen Duggan	2023
Rick Lefferts	2024	Richard Lefferts	2023
William Cranshaw	2025	William Cranshaw	2025
Donna Dodson	2025	Jon Lenicheck	2023
David Gavin	2023	*James Coleman	2023
<u>Americans with Disabilities Act Commission</u>		Natalie Robert	2023
Brion Berghaus	2025	<u>Conservation Agent</u>	
Elijah Tucker	2025	Julia Flanary	----
Gregory Johnson	2023	<u>Conservation Commission</u>	
Christopher Troiano	2024	Andrea Grossman	2025
Denise Shea	2023	Laura Mattei	2022
<u>Animal Inspector</u>		Jeff Black	2025
Donna DeWallace	2023	Christopher Collins	2025
Jennifer A. Condon	2023	M. John Dwyer	2023
Sarah Macone	2023	Susan Erickson	2023
<u>Appeals, Board of</u>		Sarah Measures	2025
Leslie Bryant	2024	Steven Smith	2024
Brad Schultz	2023	<u>Constable</u>	
Jerry Culbert	2025	Joseph Topol	2024
John Courville	2025	Mary McCue	2024
Paul Scheiner, Chair	2023	Michael Albanese	2023
Page Czepiga	2024	William E. Pickett, Jr.	2023
<u>Assessor, Chief</u>		<u>Council on Aging</u>	
Richard Ladd	----	Amy Loveless (Director)	Per Town Charter
<u>Assessors, Board of</u>		C. David Hull	2024
Richard Ladd	----	Diane Wasiuk	2024
Sean M. DelRose	2024	Janice Rosenberg	2025
Stephen Pomfret	2023	Mary Mitzcavitch	2025
<u>Building Commissioner</u>		Paul Guthrie	2024
Richard Asmann	----	<u>Cultural Council</u>	
<u>Bylaw Committee</u>		Richard Pepin	2025
Eugene Redner	2024	Greg Bokis	2024
James Early	2024	Zannah Noe	2025
Daniel Shields	2023	Morgan Kropa	2021
William Kohlman	2025	Andy Moerlein	2023
<u>Capital Planning Committee</u>		Sara Lundberg	2023
		<u>Economic Development Committee</u>	
		Sarah Cressy	2023

Rosalind Greenstein	2023	Gregory W. Johnson	2023
State Rep. Kate Hogan	2023	Nicholas G. Kane	2023
Jeffrey Swanberg	2023	Anthony J. Midey, Jr.	2023
Bill Nemser	2023	Katie Moore	2023
Lynda Thayer	2023	Robert Rouleau	2023
Megan Zammuto	2023	Robert Savoie	2023
<u>Emergency Management Director</u>		Justin L. St. John	2023
Anthony Stowers	----	Wayne White	2023
<u>Facilities Manager</u>		<u>Hazard Mitigation Plan Advisory Group</u>	
Justine DeMarco	Per Town Charter	Wayne Amico	2023
<u>Assistant Facilities Manager</u>		Richard Asmann	2023
Kyle Brainard	----	Justin Demarco	2023
<u>Finance Director</u>		Julia Flanary	2023
Laurie A. Plourde	----	Michael Hatch	2023
<u>Finance Committee</u>		Bill Nemser	2023
Katie Moore	2024	Michael Noble	2023
Cavan Stone	2025	Priscilla Ryder	2023
Elliot Bruce	2025	Anthony Stowers	2023
Peter Campbell	2025	Wayne White	2023
Alannah Gustavson	2023		
Jillian Prendergast	2023	<u>Health Agent</u>	
Ken Estabrook	2023	Ivan Kwagala	----
<u>Fire Chief</u>		<u>Health, Board of</u>	
Anthony Stowers	----	Kathy McMillan	2024
<u>Fire Station Building Committee</u>		Jodi Larkin	2025
Anthony Stowers	2023	Lisa Thuot	2023
Armand Diarbekirian	2023	<u>Historical Commission</u>	
Elliot Bruce	2023	Ellen Duggan	2024
Gerry Byrne	2023	Paul Boothroyd	2023
Gregory Johnson	2023	Priscilla Sandberg	2023
Phil McCully	2023	Brion Berghaus	2025
Sidney Boardman	2023	John P. Courville	2023
Alicia Monks	2023	Lee EM Eyler	2024
<u>Gas Inspector</u>		Ann Gibson	2025
Adam Sahlberg	2023	Michael Koller	2025
		Paul Lesage	2024
<u>Green Meadow School Building</u>		<u>Human Relations Committee</u>	
Mark James Anderson	2023	Kimberley Connors	2023
Mary S. Brannelly	2023	Christopher DiSilva	2023
Gerald Culbert	2023	Michael Noble	2023
Justin Demarco	2023	Eliot Prisby	2025
Christopher DiSilva	2023		
Jennifer Gaudet	2023		
Charles Gobron	2023		
Brian Haas	2023		
Matthew A. Johann	2023		

<u>Local Emergency Planning Committee</u>		Anita Dolan	2023
Chief Michael Noble	2023	Charles T. Shea	2023
Chief Anthony Stowers	2023	C. David Hull	2023
Stephanie Duggan	2023	<u>Retirement Board</u>	
Justin DeMarco	2023	Christopher F. Connelly, Sr.	2025
Gregory W. Johnson	2023	Patrick Hakey	2023
Ivan Kwagala	2023	Clifford Wilson	2024
Christopher Troiano	2023	Laurie Plourde	Indef.
<u>Master Plan Implementation Committee</u>		Kevin Petersen	Indef.
Amy Loveless	2023	<u>Superintendent of Schools</u>	
Bill Nemser	2023	Brian Haas	-----
Mary Brannelly	2023	<u>Town Accountant/Finance Director</u>	
John Cramer	2023	Laurie A. Plourde	-----
Bryan Delaney	2023	<u>Town Administrator</u>	
Susan Erickson	2023	Gregory Johnson	-----
Julia Flanary	2023	<u>Assistant Town Administrator</u>	
Jason Kreil	2023	Megan J. Zammuto	-----
Andrew Moerlein	2023	<u>Town Clerk</u>	
<u>Metropolitan Area Planning Council</u>		*Joanna Bilotta-Simeone	
Bill Nemser	2023	Dianne M. Reardon	-----
<u>Planning Board</u>		<u>Town Planner</u>	
William Cranshaw	2026	Bill Nemser	-----
Robert Brown	2024	<u>Treasurer/Collector</u>	
Annette Garabedian	2025	Jennifer Welch	-----
Christopher Arsenault	2023	<u>Tree Committee</u>	
Jim Coleman	2025	Leslie Bryant	2023
Natalie Robert	2025	Justin Demarco	2023
<u>Plumbing Inspector</u>		Lee EM Eyler	2023
Adam Sahlberg	2023	Neil Pederson	2023
<u>Police Chief</u>		Daniel Schissler	2023
Michael Noble	-----	Steven Smith	2023
<u>Public Works Director</u>			
Justin DeMarco	-----	<u>Tree Warden</u>	
<u>Recreation Commission</u>		Justin DeMarco	-----
John Brennan	2025	<u>Veterans Agent</u>	
Thomas Hesbach	2025	Wayne Stanley	-----
Denise Walsh	2024	<u>Wiring Inspector</u>	
Andrew Holmes	2023	Peter Morrison	2023
Daniel Nash	2025		
<u>Registrars of Voters</u>			
Dianne M. Reardon	-----		

MASSACHUSETTS PRIMARY SEPTEMBER 6, 2022					
Town of Maynard					
<i>FINAL RESULTS</i>					
	PRECINC T 1	PRECINC T 2	PRECINC T 3	PRECINC T 4	TOTA L
Registered voters	0	0	0	0	0
MACHINE TOTAL - FINAL	518	445	645	439	2047
HAND COUNT	12	1	11	6	30
HAND COUNT-CLOSE OF POLLS	0	0	0	0	0
UOCAVA	0	0	0	0	0
PROVISIONAL VOTERS	0	0	0	0	0
TOTAL VOTED	530	446	656	445	2077
TOTAL # REGISTERED VOTERS	2088	1831	2460	1890	8269
Registered Democrat	616	578	739	538	2471
Registered Republican	157	148	210	152	667
Registered Unenrolled/Other	1315	1105	1511	1200	5131
DEMOCRAT					
GOVERNOR (DEM)					
SONIA ROSA CHANG-DIAZ	43	49	67	34	193
MAURA HEALEY	364	303	436	304	1407
Chris Doughty	0	0	0	1	1
Times Blank Voted	4	5	8	1	18
Total Ballots	411	357	511	340	1619
LIEUTENANT GOVERNOR (DEM)					
KIMBERLEY DRISCOLL	113	106	175	109	503
TAMI GOUVEIA	193	161	218	159	731
ERIC P. LESSER	76	71	95	55	297
Scattered	0	1	0	0	1
Times Blank Voted	29	18	23	17	87
Total Ballots	411	357	511	340	1619
ATTORNEY GENERAL (DEM)					
ANDREA JOY CAMPBELL	215	152	223	166	756
SHANNON ERIKA LISS-RIORDAN	97	119	183	99	498
QUENTIN PALFREY	74	66	88	61	289
Times Blank Voted	25	20	17	14	76
Total Ballots	411	357	511	340	1619

SECRETARY OF STATE (DEM)					
WILLIAM FRANCIS GALVIN	260	232	345	219	1056
TANISHA M. SULLIVAN	144	118	156	117	535
Times Blank Voted	7	7	10	4	28
Total Ballots	411	357	511	340	1619
TREASURER (DEM)					
DEBORAH B. GOLDBERG	361	310	443	286	1400
Elijah Tucker	0	0	1	0	1
Scattered	0	1	0	0	1
Times Blank Voted	50	46	67	54	217
Total Ballots	411	357	511	340	1619
AUDITOR (DEM)					
CHRISTOPHER S. DEMPSEY	166	136	195	144	641
DIANA DiZOGGIO	204	184	281	169	838
John Smith	0	1	0	0	1
Times Blank Voted	41	36	35	27	139
Total Ballots	411	357	511	340	1619
REPRESENTATIVE IN CONGRESS (5TH DISTRICT - DEM)					
KATHERINE M. CLARK	364	310	447	290	1411
Scattered	0	2	0	0	2
Times Blank Voted	47	45	64	50	206
Total Ballots	411	357	511	340	1619
COUNCILLOR (3RD DISTRICT - DEM)					
MARILYN M. PETITTO DEVANEY	165	145	224	133	667
MARA DOLAN	188	174	229	165	756
Times Blank Voted	58	38	58	42	196
Total Ballots	411	357	511	340	1619
SENATOR IN GENERAL COURT (MIDDLESEX-WORCESTER- DEM)					
JAMES B. ELDRIDGE	373	316	460	302	1451
Scattered	1	0	0	1	2
Times Blank Voted	37	41	51	37	166
Total Ballots	411	357	511	340	1619
REPRESENTATIVE IN GENERAL COURT (3RD MIDDLESEX - DEM)					
KATE HOGAN	383	327	470	306	1486
Jonathan Espinosa	0	0	0	1	1
Eliot Prisby	1	0	0	0	1

Paul Kilian	0	0	1	0	1
Elizabeth Minehan	0	1	0	0	1
Times Blank Voted	27	29	40	33	129
Total Ballots	411	357	511	340	1619
DISTRICT ATTORNEY (NORTHERN DISTRICT - DEM)					
MARIAN T. RYAN	359	302	447	281	1389
Scattered	0	0	2	0	2
Times Blank Voted	52	55	62	59	228
Total Ballots	411	357	511	340	1619
SHERIFF (MIDDLESEX COUNTY - DEM)					
PETER J. KOUTOUJIAN	342	292	434	271	1339
Robert Falco	0	0	1	0	1
Bill Thornley	1	0	0	0	1
Roberto Campbell	0	1	0	0	1
Scattered	0	0	1	0	1
Times Blank Voted	68	64	75	69	276
Total Ballots	411	357	511	340	1619
REPUBLICAN					
GOVERNOR (REP)					
GEOFF DIEHL	60	46	79	65	250
CHRIS DOUGHTY	59	42	65	39	205
Scattered	0	0	1	0	1
Times Blank Voted	0	1	0	1	2
Total Ballots	119	89	145	105	458
LIEUTENANT GOVERNOR (REP)					
LEAH V. ALLEN	56	46	67	53	222
KATE CAMPANALE	60	42	67	46	215
<i>Mike Runci</i>	0	0	0	1	1
Times Blank Voted	3	1	11	5	20
Total Ballots	119	89	145	105	458
ATTORNEY GENERAL (REP)					
JAMES R. McMAHON, III	91	70	106	85	352
Andrea Campbell	0	0	0	1	1
Joe Anderson	0	0	1	0	1
Times Blank Voted	28	19	38	19	104
Total Ballots	119	89	145	105	458

SECRETARY OF STATE (REP)					
RAYLA CAMPBELL	91	65	101	83	340
William Galvin	0	0	0	1	1
Mike Runci	0	0	0	1	1
Ralph Wilson	0	0	1	0	1
Times Blank Voted	28	24	43	20	115
Total Ballots	119	89	145	105	458
TREASURER (REP)					
Timothy Larson	0	0	0	1	1
Mike Runci	0	0	0	1	1
Vance Anderson	0	0	1	0	1
William Spillane	0	0	1	0	1
zachary Aguiar	0	0	1	0	1
Times Blank Voted	119	89	142	103	453
Total Ballots	119	89	145	105	458
AUDITOR (REP)					
ANTHONY AMORE	89	67	105	82	343
Christopher Dempsey	0	0	0	1	1
Scattered	0	0	1	0	1
Times Blank Voted	30	22	39	22	113
Total Ballots	119	89	145	105	458
REPRESENTATIVE IN CONGRESS (5TH DISTRICT - REP)					
CAROLINE COLARUSSO	91	65	101	82	339
Dana Judge	0	0	1	0	1
Scattered	0	0	1	0	1
Times Blank Voted	28	24	42	23	117
Total Ballots	119	89	145	105	458
COUNCILLOR (3RD DISTRICT - REP)					
Maura Dolan	0	0	0	1	1
Alex Garabedian	0	0	0	1	1
Fred Glynn	2	2	3	0	
Zachary Aguiar	0	0	1	0	
Times Blank Voted	117	87	141	103	448
Total Ballots	119	89	145	105	458
SENATOR IN GENERAL COURT (MIDDLESEX-WORCESTER - REP)					
ANTHONY CRISTAKIS	83	63	95	82	323
Times Blank Voted	36	26	50	23	135

Total Ballots	119	89	145	105	458
REPRESENTATIVE IN GENERAL COURT (3RD MIDDLESEX - REP)					
Alex Garabedian	0	0	0	1	1
Tim Larson	0	0	0	1	1
Kate Hogan	0	0	1	0	1
Zachary Aguiar	0	0	1	0	1
Christine Bell	1	0	0	0	1
Andrew Shepard	0	2	0	0	2
Times Blank Voted	118	87	143	103	451
Total Ballots	119	89	145	105	458
DISTRICT ATTORNEY (NORTHERN DISTRICT - REP)					
Tim Larson	0	0	0	1	1
Alexandra Larson	0	0	0	1	1
William Spillame	0	0	1	0	1
Zachary Aguiar	0	0	1	0	1
Times Blank Voted	119	89	143	103	454
Total Ballots	119	89	145	105	458
SHERIFF (MIDDLESEX COUNTY - REP)					
Tim Larson	0	0	0	1	1
Alexandra Larson	0	0	0	1	1
Mike Runci	0	0	0	1	1
Vance Anderson	0	0	1	0	1
Zachary Aguiar	0	0	1	0	1
Times Blank Voted	119	89	143	102	453
Total Ballots	119	89	145	105	458

FINAL RESULTS	Town of Maynard State Election November 8, 2022				
	Pct 1	Pct 2	Pct 3	Pct 4	TOTAL
Total Reg Voters	2108	1850	2495	1912	8365
Total Votes	1315	1098	1539	1092	5044
Hand Counts	32	38	34	34	138
Total Votes	1347	1132	1573	1130	5182
Percent (Total Votes/Total Voters)	64%	61%	63%	59%	60%

<u>GOVERNOR /LIEUTENANT GOVERNOR</u>					
DIEHL and ALLEN - - R	337	274	410	313	1334
HEALEY and DRISCOLL - - D	985	834	1130	789	3738
REED and EVERETT - - L	21	15	21	23	80
Chris Doughty	1	0	1	0	2
SCATTERED	0	4	1	1	6
BLANK	3	5	10	4	22
<u>ATTORNEY GENERAL</u>					
ANDREA JOY CAMPBELL	968	820	1107	794	3689
JAMES R. McMAHON, III	365	292	431	322	1410
SCATTERED	0	1	0	0	1
BLANK	14	19	35	14	82
<u>SECRETARY OF STATE</u>					
WILLIAM FRANCIS GALVIN	996	850	1171	828	3845
RAYLA CAMPBELL	302	232	337	256	1127
JUAN SANCHEZ	40	31	48	37	156
SCATTERED	0	1	0	1	2
BLANK	9	18	17	8	52
<u>TREASURER</u>					
DEBORAH B. GOLDBERG	1022	877	1176	841	3916
CHRISTINA CRAWFORD	212	174	256	203	845
ALL OTHERS	6	3	4	6	19
BLANK	107	78	137	80	402
<u>AUDITOR</u>					
ANTHONY AMORE	382	287	442	329	1440
DIANA DiZOGGIO	819	717	964	672	3172
GLORIA A. CABALLERO-ROCA	47	41	52	39	179
DOMINIC GIANNONE, III	21	23	39	26	109
DANIEL RIEK	28	25	21	25	99
SCATTERED	1	1	0	1	3
BLANKS	49	38	55	38	180
<u>REPRESENTATIVE IN CONGRESS (FIFTH DISTRICT)</u>					
KATHERINE M. CLARK	968	831	1113	800	3712
CAROLINE COLARUSSO	341	267	402	307	1317
SCATTERED	2	0	1	1	4
BLANKS	36	34	57	22	149
<u>COUNCILLOR(THIRD DISTRICT)</u>					
MARILYN M. PETITTO DEVANEY	1034	878	1225	837	3974
Mara Dolan	1	0	1	1	3
SCATTERED	25	15	31	22	93
BLANKS	287	237	318	270	1112
<u>SENATOR IN GENERAL COURT (MIDDLESEX/WORCESTER DISTRICT)</u>					

JAMES B. ELDRIDGE	966	844	1133	803	3746
ANTHONY CHRISTAKIS	350	261	398	299	1308
SCATTERED	1	1	3	0	5
BLANKS	30	26	39	28	123
REPRESENTATIVE IN GENERAL COURT (THIRD MIDDLESEX DISTRICT)					
KATE HOGAN	1108	932	1277	908	4225
SCATTERED	20	15	29	46	110
BLANKS	219	185	267	176	847
DISTRICT ATTORNEY (NORTHERN DISTRICT)					
MARIAN T. RYAN	1057	900	1241	863	4061
SCATTERED	15	13	29	38	95
BLANKS	275	219	303	229	1026
SHERIFF (MIDDLESEX COUNTY)					
PETER J. KOUTOUJIAN	1041	904	1236	859	4040
SCATTERED	17	13	25	24	79
BLANKS	289	215	312	247	1063
QUESTION 1 - Additional Tax on Income Over 1 Million Dollars					
	Pct 1	Pct 2	Pct 3	Pct 4	TOTAL
YES	828	711	900	683	3122
NO	480	393	598	419	1890
BLANKS	39	28	75	28	170
QUESTION 2 - Regulation of Dental Insurance					
	Pct 1	Pct 2	Pct 3	Pct 4	TOTAL
YES	1024	863	1205	847	3939
NO	281	238	305	247	1071
BLANKS	42	31	63	36	172
QUESTION 3 - Expand Availability of Alcoholic Beverage Licenses					
	Pct 1	Pct 2	Pct 3	Pct 4	TOTAL
YES	702	574	825	539	2640
NO	580	503	672	474	2229
BLANKS	65	55	76	117	313
QUESTION 4 - Eligibility for Driver's Licenses					

	Pct 1	Pct 2	Pct 3	Pct 4	TOTAL
YES	829	739	961	686	3215
NO	484	363	556	407	1810
BLANKS	34	30	56	37	157

Public Safety

POLICE DEPARTMENT

CORE VALUES

Integrity, Professionalism, Compassion, Teamwork, and Community Satisfaction



MISSION STATEMENT

The Mission of the Maynard Police Department is to efficiently provide quality police service to our community by promoting a safe environment with an emphasis on treating everyone equally with trust, integrity, fairness, and professionalism.

The Maynard Police Department is a full-service agency operating on a twenty-four-hour basis seven (7) days a week. The Department strives to exhibit a positive culture that is encouraging to visitors and citizens alike. The Department is a community-oriented agency that is proud and humbled to serve the visitors and residents of the Town. The Department strives to establish partnerships with the community using innovative problem-solving approaches and building long-term relationships with members of the community. We are committed to providing the highest level of police services that will preserve a quality of life that makes this community a desirable place in which to live, visit, and conduct business.

The following programs are in addition to the day-to-day patrol activities and investigations:

JAIL DIVERSION PROGRAM: The Maynard Police Department has been involved with the Jail Diversion Program for several years. The Department along with several area departments saw a rise in substance abuse and mental health issues and understood that these calls were more of a health problem than a criminal justice problem.

Maynard was a founding member of the Central Mass Police Partnership (“CMPP”) collaboration. This is a collaboration with area police departments (Acton, Bedford, Concord, Carlisle, Lexington, Lincoln, Maynard, Stow, and Hanscom Air Force Base Security) that was first formed to address the epidemic caused by the opioid crisis. As stated, the area departments recognized the need for better trained personnel for the treatment of persons suffering from mental health and substance abuse. The collaboration searched and found the Jail Diversion Program to be one that would address these concerns and needs.

Emily Black is our Jail Diversion Coordinator. She is a licensed social worker and has been working as a clinical therapist for both Eliot Human Services (who obtains the grant for the program) and for the Commonwealth of Massachusetts. She has a master’s degree in social work and came highly recommended. Having Emily, who is qualified and experienced in

dealing with persons with substance abuse and mental health issues, working with Maynard officers as they respond to these calls is crucial in connecting people with these issues to life saving resources and help.

Mental health calls for service are a major concern for the Maynard Police Department. We have seen a significant rise in mental health calls over the past few years. We are more than a law enforcement agency, we are here to serve all members of the community any way we can for the overall public wellbeing.

RESTORATIVE JUSTICE: The Maynard Police Department is a member of Communities for Restorative Justice (C4RJ). The program is a proven and effective alternative to the court system, especially for juveniles, who have not committed serious offenses. The program is victim driven and is designed to give the victims a voice, to hold offenders accountable, and to restore trust in the community without having to put someone into the criminal justice system, where at time causes more harm than good.

DVSN- Domestic Violence Services Network

Domestic Violence Services Network (DVSN) works in collaboration with 12 communities to end domestic violence. The Maynard Police Department refers all domestic cases to DVSN, not just arrests, for them to review for possible services for the victims and their families. They are also a part of the area high risk team, Central Middlesex Assessment for Safety Team (CMAST), which assesses the dangerousness of domestic abusers.

NEMLEC: The Maynard Police Department is also part of the North Eastern Massachusetts Law Enforcement Council (NEMLEC). NEMLEC is a law enforcement council, composed of a consortium of police departments in Middlesex and Essex Counties, and two County Sheriff's Departments. NEMLEC units are composed of highly trained and skilled officers from member agencies under the command of a police chief. These units are specifically trained in de-escalation tactics and techniques to create the best possible outcome in a tense and stressful situation.

They are a primary source of assistance and support and are available to member police chiefs who activate them in accordance with written protocol. The units are Motorcycle Unit, Regional Communications, Regional Response Team (RRT), School Threat Assessment and Response System (STARS), Special Weapons and Tactics (SWAT), Incident Management Team (IMT). When a large response is needed for incidents including, but not limited to a lost or missing child or elder, an agitated or violent person, high risk warrants, armed barricaded subjects, or any major incident requiring significantly more personnel or specifically trained personnel than the department has on staff, NEMLEC can be activated.

MAYNARD POLICE TOY DRIVE: The annual Maynard Police Toy Drive was once again very successful. We were able to assist dozens of families so they could enjoy their Christmas holiday. The toy drive is successful only because of the generosity of Maynard residents, and in cooperation with the many businesses that collect and donate the toys. The Maynard Police toy drive this year was organized by Officer Allison McCann and was assisted by our JDP Emily Black.

TRAINING: The Maynard Police Department completed over 2,000 hours of training in 2022. Training is a very important component of the Maynard Police Department, and I believe that officers should have the best training available for what society is asking of them. As usual officers completed their annual in-service which includes first responder, CPR., legal updates, defensive tactics, hate crimes and extremism, duty to intervene, wellness, and de-escalation.

Officers also completed several specialized trainings including, but not limited to student resource officer training, detective/investigative training, firearms training, crisis management training, mental health training, and leadership training. The members of the Maynard Police Department aspire to be one of the most highly trained departments in the commonwealth.

Deputy Chief Christopher Troiano attended both the three (3) week PERF Senior Management in Policing course, and the FBI National Academy. Both of these courses are at the top of the list in police leadership training for executives and will benefit the department immensely, now and in the future. We are fortunate to have Deputy chief Troiano in Maynard.

ACCREDITATION: Maynard is one of less than one hundred departments in Massachusetts that is fully accredited. Accreditation ensures the operational readiness of the Department. It also ensures that the Department's policies and procedures are consistent with best of modern professional policing standards with an ongoing and independent evaluation of the Department. Accreditation is a very high achievement and provides each member of the department and community with a sense of pride, knowing that their agency has met such high professional standards. Deputy Chief Troiano is our Accreditation Manager.

PERSONNEL CHANGES:

- Officer Kristin Gates was appointed and graduated the Lowell Police Academy; Kristin previously worked for the Worcester County Sheriff's Office prior to joining the Maynard Police Department.
- Officer Justice Agyeman was hired he previously worked for the Worcester Recovery Center Hospital as a campus officer prior to joining the Maynard Police Department.
- Dylan Cuccio was hired he previously worked for the Northeastern University Police Department prior to joining the Maynard Police Department.
- Leon Muraguri was hired he previously worked for the Ware Police Department prior to joining the Maynard Police Department.
- Officer James McGrath resigned due to an off-duty injury.

DEPARTMENT PERSONNEL

FULL-TIME

ADMINISTRATION

Chief of Police

Michael A. Noble

Deputy Chief

Christopher Troiano

Lieutenant

Brian Cushing

Administrative Assistant

Lucie DiStefano

PATROL

Patrol Sergeants

Michael Sutherland

Daniel Bodwell

Brian Petersen

Trista Manchuso

Patrol Officers

Jeffrey Houle

Eric Davoll

Jordan Blackington

Joseph Gennaro

Allison McCann

Joseph Morahan

Christopher Wellborn

James Banatoski

Justice Agyeman

Kristin Gates

Dylan Cuccio

Leon Muraguri

SPECIALIZED & INVESTIGATIVE

Detective

Richard Seeley

Student Resource- Elder Affairs Officer

Allison McCann

PART-TIME EMPLOYEES

Crossing Guards

Donald Malatesta

Sara Lewis

Civilian Traffic Enforcement

Ralph Aulenback

Custodian

James Maria

SPECIAL OFFICERS

James Dawson

Shawn Corrigan

Stephen Jones

James Loomer

Karl Nyholm

Ralph Aulenback

Mary McCue

Joseph MacDonald

Greg Balzotti

Brandon Moore

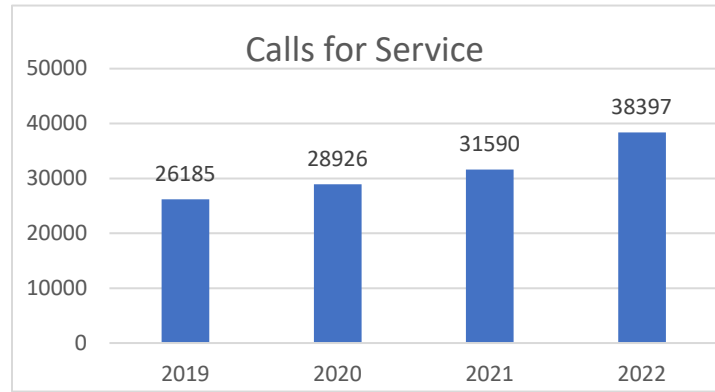
POST (Peace Officer Standards and Training): All officers are certified by POST with no restrictions or conditions. This past year all officers with last name beginning with A through H were re-certified through POST with no concerns.

STATISTICS & ANALYSIS

Calls for service continue to rise for the Maynard Police Department. Since 2018 calls for service have risen 27%, even though criminal complaints were down during this period. Our Mental health and crisis calls have risen considerably, and signs show this trend is not slowing down. Another increase in incident reports are calls for fraud and scams by electronic means. These calls significantly target the elderly.

The amount of reported crime has been consistent over the past few years; however arrests have decreased dramatically due to an increased focus on summoning in lieu of arrests. Department's incident reports have had a fifty (50%) increase since 2018. The significant increase in mental health calls for service is a factor in the increased incident reports. Many of these calls/scams specifically target the elderly.

In summary there has been a significant and continual increase in calls for service and incident reports. This has occurred without any increase in staffing. Pursuant to the Town of Maynard Master plan the staffing needs should be reviewed with the significant increase in call and incident volume.



Case Activity	2019	2020	2021	2022
Total Offenses Committed	791	751	755	1009
Felonies	117	129	117	232
Crime Related Incidents	316	343	352	400
Non Crime Related Incidents	436	714	831	733
Total Crime Arrests	159	97	77	74
Protective Custody	24	8	7	8
Juvenile Arrests	1	1	0	0

Department Totals	2019	2020	2021	2022
Incident Reports	785	1095	1204	1141
Arrests	159	97	77	106
Motor Vehicle Stops	3591	2015	2125	2563
Citations	1265	933	757	953
Warrants	147	99	177	184
Accidents	128	101	132	148
E911 Call Volume	1,468	1,612	2,266	1572

Calls for Service Report:

Call Reason	Total	Call Reason	Total	Call Reason	Total
911 Call/Abandoned/ Hang up	376	ID Check	1	Undesirable	16
Abandoned MV	0	Identity Theft	7	Vandalism	45
Alarm - Smoke Detector	87	Investigation	52	Serve Warrant	32
Alarm - Business	99	Juvenile Offenses	34	Water Problem	42
Alarm - Residential	36	Larceny of a Motor Vehicle	8	Well Being Check	259
Alarm - Carbon Monoxide	21	Larceny	59	Wire/Tree Down	108
Animal Complaint	319	Locked Out	28		
Area Check	21973	Locked In	4		
Assault	15	Medical Emergency	688		
Assist Citizen	310	Missing Person	18		
Assist Fire Department	0	Mutal Aid Police	6		
Assist Police Department	57	MV Accident W / No Injury	95		
Assist Other Agency	51	MV Accident W / Injury	13		
Attempt to Locate	15	MV Accident Property Damage	50		
B&E (Motor Vehicle)	2	MV Complaint	135		
B&E (Past)	11	MV Accident Hit & Run	27		
Bomb Scare	1	MV Accident Pedestrian	3		
Chemical Hazard Spill/Leak	2	Motor Vehicle Stop	2563		
By-Law Violation	13	Noise Complaint	108		
Building Check	128	Notification	102		
Court Paperwork Received	149	Open Door	35		
Civil Dispute	39	Serve Paperwork			
Directed Patrol	1551	Parking Complaint	72		
Disturbance	103	Property Release	89		
Disabled Motor Vehicle	69	Property Damage	26		
Domestic Disturbance	64	Found / Lost Property	175		
Illegal Dumping	9	Prisoner Released	57		
Electrical / Wiring Problem	6	Prisoner Transport	71		
Escort / Transport	154	Private Tow / Repossession	19		
Environmental	1	Radar Enforcement	941		
Explosion / Fire Works	3	Serve Restraining Order	73		
Family Matter	32	Restraining Order Violation	4		
Alarm - Box	57	Medical Emergency (Overdose)	6		
Fire, Brush	7	Sudden Death	8		
Fire, Vehicle	2	Section 12 / Psych. Emergency	49		
Fire, Structure	3	Sex Offenses	7		
Fire, Other	22	Shoplifting	1		
Field Interview	3	Suicide / Threat	4		
Odor of Natural Gas	41	Serve Summons	45		

Follow Up Investigation	590	Suspicious Person	45
Fraud	66	Suspicious Vehicle	71
Forgery/Uttering/Counterfeit	1	Threatening to Commit a Crime	12
General Service	279	Traffic Enforcement	1683
Hazmat Incident / Spill	3	Traffic Control	20
Harassing / Harassing Calls	99	Trespassing	9
Hazard	58	Traffic Hazard	100

Total Crimes Report:

Crime	2019	2020	2021	2022
Kidnapping/Abduction	1	0	1	0
Forcible Rape	1	6	5	4
Forcible Fondling	1	3	1	1
Aggravated Assault	24	13	27	21
Simple Assault	34	32	29	49
Intimidation	20	23	17	26
Statutory Rape	1	0	0	0
Burglary/B&E	11	4	6	10
Larceny (Shoplifting)	2	2	6	4
Larceny (Building)	9	5	3	4
Larceny (Motor Vehicle)	2	2	3	6
Larceny (Motor Vehicle Parts)				6
Larceny (All Other)	21	44	22	35
Motor Vehicle Theft	2	10	5	14
Counterfeit/Forgery	8	10	11	71
Fraud (False Pretense/Swindle)	18	29	22	55
Fraud (Impersonation)	15	73	23	16
Destruction of Property)	36	30	41	76
Drug/Narcotic Violations	18	33	25	18
Bad Checks	1	0	0	0
Disorderly Conduct	10	3	15	15
Driving Under the Influence	29	17	9	14
Drunkenness	27	9	7	9
Liquor Law Violation	12	7	15	11
Trespass	5	5	10	8
All Other Offenses	94	119	105	110

I personally want to thank every officer on the department for their professionalism and dedication. There is not a finer group of men and women in law enforcement. I want to sincerely thank Town Administrator Gregory Johnson, the Honorable Select Board, and the other Department Heads for their continued partnerships, collaboration, and support in pursuit of Maynard Town excellence. As

always, a special thanks to my administrative assistant, Lucie Distefano, whose contributions are too abundant to mention.

Finally, I genuinely want to express my gratitude to the residents of Maynard for their continued support over the years, without it we couldn't accomplish our goal of providing the highest level of police services, that will preserve a quality of life that makes this community desirable for everyone to live, visit, and work in.

Respectfully Submitted,

Michael A. Noble
Chief of Police

PUBLIC SAFETY COMMUNICATIONS

Maynard Public Safety Communications is responsible for handling calls for service for the Maynard Police Department and Maynard Fire Department. This entails E911 phone calls, business line phone calls, radio transmissions, fire alarm monitoring, call entry, walk-in requests, and various administrative duties.

Grants

Maynard Public Safety Communications applied for and was awarded two State 911 Department Grants for the coming year. The Support and Incentive Grant (**\$32,439.00**) and the Training Grant (**\$21,306.62**). The Support and Incentive Grant is used to offset the cost of personnel salaries, specifically for the Communications Supervisor. Additionally, two new 24/7 Dispatch chairs were purchased utilizing the Support and Incentive Grant. The Training Grant is applied to the costs of training new Public Safety Dispatchers as well as meeting the required State 911 Department continuing education hours (16 hours) to maintain certification through the State of Massachusetts. This brings the total State 911 Department Grants awarded to Maynard Public Safety Communications to **\$53,745.62**.

Call Volume

There were **1,572** calls received on the 911 emergency lines into Maynard Public Safety Communications. There were **38,397** calls for service for both Police and Fire that were processed through the Maynard Public Safety Communications Center. This is an increase of **6,807** from 2021.

Personnel

In 2022, Public Safety Dispatchers Alicia Luther, Joseph MacDonald and Mikhail Higley remain on staff. Daniel Cacciatore accepted a position with the State in the Electronic Monitoring division. Justyne (Stewart) Cawthron returned to Maynard Public Safety Communications in a full-time capacity. Maynard Public Safety Communications began the search to fill the vacant position in December of 2022. The Maynard Public Safety Communications Dispatchers continued to display the utmost professionalism and commitment to the safety of our community. They were recognized

by the State 911 Department for their contributions to Public Safety twice in 2022. They are consistently working behind the scenes to keep our first responders and residents safe.

Going Forward

Maynard Public Safety Communications continues to look forward to the future, and possibilities of growth in 2023. We anticipate continued commercial and residential growth, which was reflected in our increased call volume. We look forward to maintaining our staffing levels, continuing to expand as the community grows, and as technologies develop creating a higher demand on the Communications Center for Public Safety Services.

Respectfully Submitted,

Sarah Finnerty
Communications Supervisor

ANIMAL CONTROL OFFICER

TOTAL NUMBER CALLS HANDLED	215
Complaint Calls	23
Lost Dog Calls	3
Lost Cat Calls	4
Other Cat-related calls	10
Wildlife Calls	62
Miscellaneous Calls	37
Total Animals Picked Up	3
Specimens to State Lab for Testing	1
Animal Bites (human/other animal)	5
Quarantine Orders Issued/Released	8
Kennels, Barns, Rabies, and Clinic Calls	56
Total Deceased Animals Picked Up	3

Respectfully Submitted,

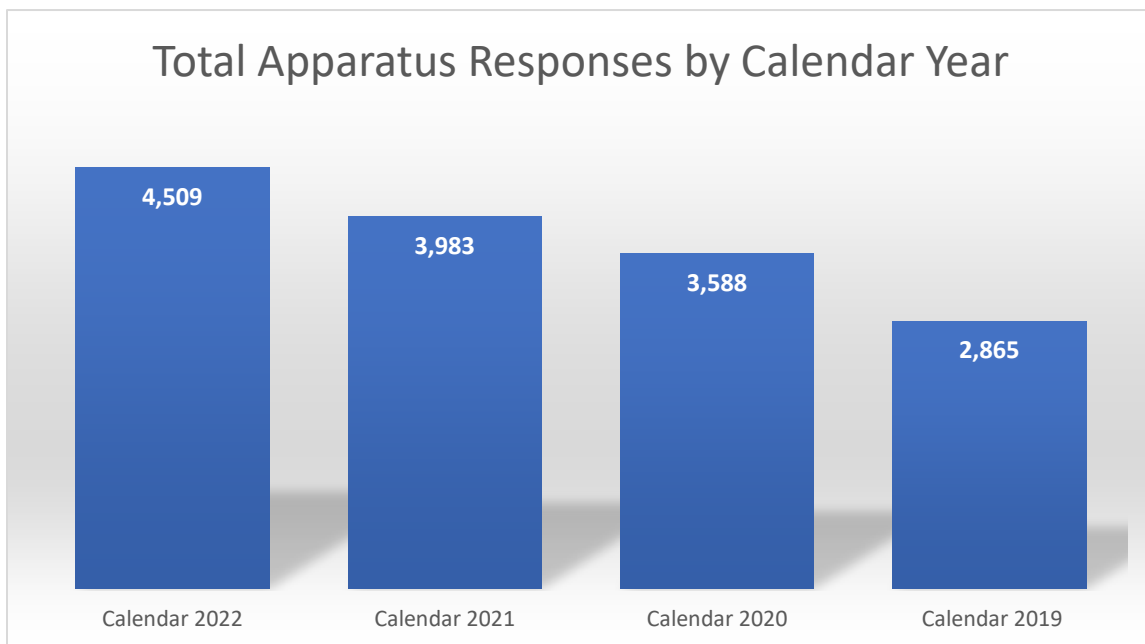
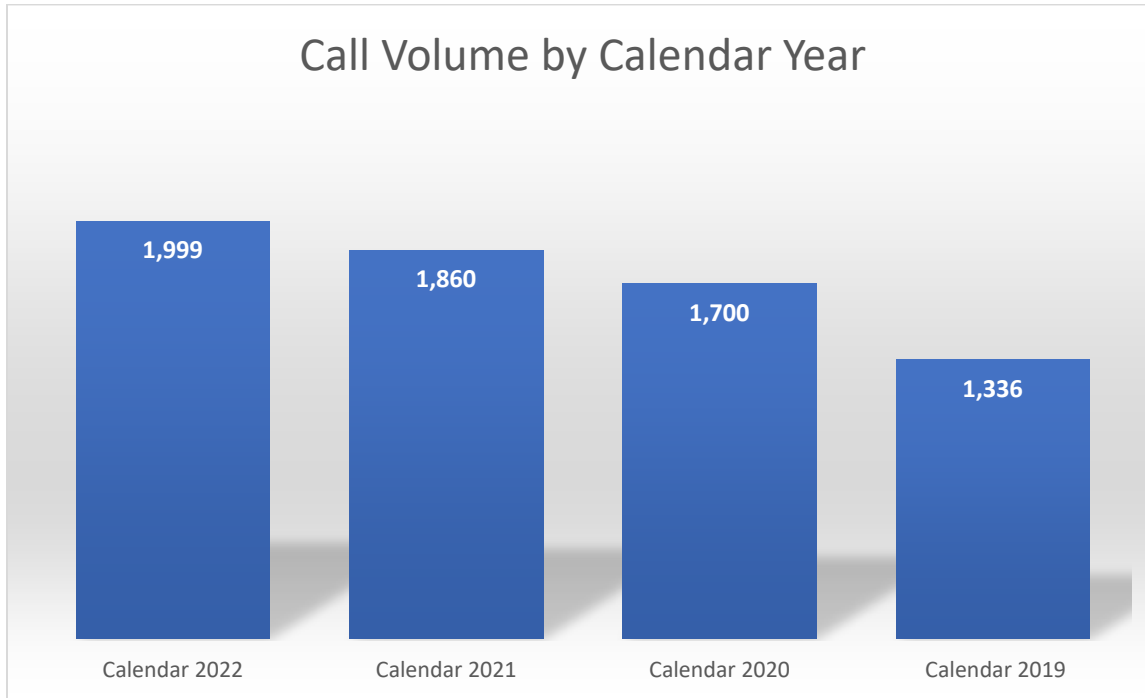
Jennifer A. Condon
Animal Control Officer/Inspector

FIRE DEPARTMENT

Organizational Updates

2022 was another eventful and challenging year for your Maynard Fire Department. 2022 started off with the COVID-19 crisis continuing, putting a tremendous strain on your firefighters. Dealing with the constant unknown of when a potential exposure could occur required firefighters to don personal

protective equipment above and beyond what they usually would. We added Travis Gross and Dylan Mahoney to the ranks of new firefighters, replacing a few that left for other departments. We continued to see an increase in call volume for 2022. Much of this is the increasing impact of the 129 Parker Street project, and some are just normal increases. This increase represents a multi-year trend for the Maynard Fire Department. This past year saw us respond to over 1,999 emergency incidents, an increase of just under 8% from 2021. This represents over 4,500 total responses, including advanced life support responses, the majority of those falling in the EMS category. Below is a call volume comparison for the last four years.



Emergency Medical Services Division

The Maynard Fire Department (MFD) responded to well over 1,100 emergency medical calls in 2022 that required some type of medical intervention. In addition, we had well-being checks and public assistance, which put our EMS responses at over 55% of our total requests for service. This year was especially trying because of the continuing COVID-19 crisis and the special precautions that were required for EMS responses. All our members are aware that our medical service has one of the greatest impacts on the community and that impeccable service is what we strive to provide. The Maynard Fire Department emphasizes this fact by ensuring top-notch education and training for our firefighter/EMTs. The department provides vendors from many disciplines to educate all our members. Annually we are required to take 20 hours in continuing education; your Maynard Firefighters exceed the minimum standards.

The chain of survival does not start with Maynard Fire Department, it begins in the community, and therefore the Maynard Fire Department provides classes for schools, daycares, scout leaders, town employees, community members, or anyone that asks. This program only takes a few moments and can save a life. If you have a group of people that want to be taught CPR, contact the station.

Inspectional/Administrative Services and Maintenance

In 2022 the Maynard Fire Department documented 978 fire prevention activities, including over 350 inspections of all types, such as smoke and carbon monoxide detectors, oil and propane tank removals and installations, fire alarm, sprinkler systems, and many other categories. The property at 129 Parker Street (Digital Way) is well under construction, and most of the residential units are occupied. There is still ongoing construction, and many of the retail and commercial units are yet to be fitted out for occupancy, so we expect the need for inspections to rise in 2023 and beyond.

In addition to inspections, the Maynard Fire Department also issues installation or removal permits for oil burners, tanks, sprinkler systems, fire alarm systems, storage tanks, and many other categories. We also conduct plan reviews of proposed sites for new projects and major changes to existing ones, sprinkler system and fire alarm installations, and in some cases, building layout. As has been the case in recent years, inspectional services continue to consume a large amount of time during the workday. We also conduct daily, weekly, and monthly maintenance on apparatus, equipment, and the fire station itself to keep equipment ready for service.

Training

In 2022, Maynard Firefighters documented 606 in-house training events accounting for over 2,533 hours of employee training. This included training with our newer firefighters to give them the basic skills to provide the best service possible as a Maynard Firefighter, driver training, water, and ice rescue, EMS, leadership development, active shooter and hostile event triage and care, and more. Training in 2022 was also impacted by COVID-19 and did not allow for as much training as we would have liked. Almost no training took place off-site for safety reasons.

Communications

This past year saw us complete the full transition to radio box technology. We started this process in 2013 to begin moving away from the aging municipal system we had been using. We continue working closely with the communications division of public safety on overall system improvement. This includes periodic meetings to discuss any issues that may arise during an event to look for more efficiencies and improved techniques.

Public Education

In 2022, the Maynard Fire Department continued its mission of providing safety-related educational experiences for all the citizens of our community. We were able to obtain two student awareness of fire education (S.A.F.E.) grants from a state-funded program through the Department of Fire Services. One of these grants allowed Maynard Firefighters to educate Maynard School children. The second grant allowed Maynard Firefighters to present to our older adults. Both audiences will enable us to share valuable life safety tips and techniques to keep our most vulnerable citizens safer. Public education in 2022 continued to be impacted by COVID-19 and did not allow for as much face-to-face interaction as normal years do. Normal activities such as classroom interactions, a mock distracted driving demonstration, public safety days, and truck day, among others, were not possible this year for safety reasons. We are continuing to work with the Maynard public and private schools, as well as the Maynard Council on Aging, to try and reach our most vulnerable populations. We are also willing to speak to businesses or groups, so if you are looking for a safety presentation, please let us know.

The Building, Apparatus, and Equipment

We were able to move into our new building on November 28, 2022. The building is a safe and modern fire station that will serve the Maynard residents for decades to come! Our apparatus fleet is in good shape overall. We have ordered a new pumper that is expected to be here around January 1, 2024.

<i>Apparatus</i>	<i>Description</i>	<i>Apparatus</i>	<i>Description</i>
<i>Engine 1</i>	2001 E-One, Class A Pump	Brush 1	2011 F-350 with a forestry pump unit on a removable skid
<i>Engine 2</i>	2015 E-One, Class A Pump	Ambulance 1	2021 F-550/ Horton
<i>Ladder 1</i>	2017 E-One Aerial with 1500 GPM Pump (Quint)	Car 1	2013 Fore Explorer with command car set-up
<i>Ambulance 2</i>	2013 F-450/ Osage		



The Future

Based on our strategic plan, significant initiatives moving forward are training firefighters to the Paramedic level, seeking accreditation through the Center for Public Safety Excellence, and continuing to build on and expand existing programs for fire prevention and public education. We are committed to continuing to provide Maynard residents with the highest level of service possible in a cost-effective manner.

I would like to thank my department members for their continued dedication to the fire service and their support of the fire department. I would also like to thank the Maynard Selectboard and all the town hall staff, all town department heads and their respective staff, especially our public safety partners in the police and communications divisions, and most importantly, the citizens of Maynard for their continued support, and for funding a safe fire station for Maynard's firefighters.

Respectfully submitted,

Anthony Stowers
Fire Chief

EMERGENCY MANAGEMENT AGENCY

The Maynard Emergency Management Agency (EMA) is the Town agency responsible for coordinating federal, state, local, volunteer, and private resources during emergencies and disasters in the Town of Maynard. Emergency Management develops plans for an effective response to all-hazard incidents, disasters, or threats, trains emergency personnel and volunteers to protect the public, provides information to residents, and assists individuals, families, and businesses to mitigate against, prepare for, and respond to and recover from emergencies, both natural and human-made.

In the event of extreme weather conditions, the Emergency Management Agency manages and activates "Warming Centers" and "Cooling Centers" to be used during the different seasons of the year when there is a power outage. These are used as temporary places of refuge to warm up or cool down, charge your cell phone or medical equipment, and perhaps get something to drink or eat. In 2022 we opened a few cooling centers during a hot stretch over the summer. Cooling or warming centers do not accommodate overnight stays. We continue to urge residents to be prepared and have emergency supplies on hand to Shelter in Place for a Weather Event.

The Emergency Management Director (EMD) serves as the Chairman of the Local Emergency Planning Committee (LEPC). The LEPC is the planning side of the Town's department-wide response to emergencies. The Maynard EMA continued using the state's web-based emergency management communications system, WebEOC, to provide real-time information sharing during natural and man-made incidents. The EMD worked closely with staff from the MEMA Region 1 Office in Tewksbury and Framingham Headquarters. In addition, staff attended several Local Directors' Meetings and various stakeholder meetings/training throughout the state.

I would like to thank Deputy Director of Operations John Flood, Deputy Director Justin DeMarco, Human Resources Coordinator Stephanie Duggan, as well as other representatives of the LEPC for their assistance and dedication to supporting and coordinating the Agency activities. Ms. Duggan, "the Voice of Maynard," also serves as the MCC/MRC Coordinator and handles all notifications of meetings and events, coordinates unit activities, and assists with all emergency response call-outs to volunteers and the Town at large. I would like to extend a special thank you to all the volunteer members of the MCC/MRC for their dedication to ensuring the safety of the residents of Maynard. We are always looking for more volunteers to aid the MCC/MRC for anyone who wants to get involved.

In closing, I would like to remind residents that the Maynard Emergency Management Agency maintains a dedicated public emergency information line for residents to call for important recorded information during an incident; please make a note of the following number: (978) 897-1332.

Respectfully submitted,

Anthony Stowers
Fire Chief/EMD

Public Works

ADMINISTRATIVE DIVISION



Administrative Staff:

Justin DeMarco	Director of Public Works
Marie Morando	Public Works Administrative Assistant
Deb Mealey	Water & Sewer Administrative Assistant
Sheneil Hatch	Department Assistant
Michael Hatch	Superintendent of Water/Sewer
Wayne Amico (VHB)	On-call Engineer

Department of Public Works Office – Located in the Lower Level of Town Hall

<u>Hours of Operation:</u>	Monday, Wednesday & Thursday	8:00 am to 4:00 pm
	Tuesday	8:00 am to 7:00 pm
	Friday	8:00 am to 12:00 pm
	Closed:	Weekends & Public Holidays
	Phone#	(978) 897-1317
	Fax#	(978) 897-7290

We can also be reached through the Town’s website

<https://www.townofmaynard-ma.gov/213/Public-Works-DPW>

Mission Statement

The mission of the Department of Public Works (DPW) is to provide professional services throughout the community. Every day, Maynard’s Public Works Department strives to provide our services in a safe, effective, and efficient manner. We strive to provide maintenance, repair and capital improvement of town infrastructure with a courteous, professional and citizen-responsive approach. This mission is accomplished through the department’s multi-disciplinary divisions including Administration, Highway, Cemetery & Parks, Water & Sewer, Facilities, and Solid Waste & Recycling.

The Department of Public Works provides essential public services to the residents and businesses of Maynard. These services include the treatment and distribution of safe, clean drinking water; construction and maintenance of Town roads and sidewalks, maintenance of sewer and storm drainage infrastructure; collection and treatment of wastewater, solid waste disposal and recycling; maintenance and care of the town parks, cemetery and public shade trees; maintenance of municipal buildings.

The Department of Public Works Administration is responsible for budgeting, planning, engineering, and operations management of all the divisions within the department. DPW Administration provides leadership and management support to all divisions in an effort to achieve departmental goals. The success of the Department relies heavily on the talent and commitment that exists within its workforce, the support and guidance provided by the Town Administrator and Select Board, and the cooperation that exists between Town departments.

Solid Waste, Recycling & Disposal Programs

Department of Public Works manages the solid waste and recycling program for the Town of Maynard. The Town entered into a new one year contract, with the ability to extend for two subsequent years. The contract was awarded to E.L. Harvey & Sons to facilitate the removal of residential solid waste and recycling effective September 2022.

The current Pay-As-You-Throw program helps to keep the tonnage of trash down while encouraging residents to participate in the recycling program. The town's solid waste rules and regulations are strictly enforced.

During the calendar year 2022 the town made some changes to our solid waste program as mandated by the State. Effective November 1, 2022, we can no longer accept mattresses curbside, but we have contracted with Tough Stuff Recycling to continue to provide services to the residents.

Effective December 1, 2022, the town will no longer accept bulk items curbside. We have also entered into an agreement with CMRK to take clothing, textiles, and shoe recovery services at the highway garage which is accessible 24-7, the bins are located outside the gate at 38 Winter Street. The DPW also operates the seasonal Recycling Drop-Off Center. At the town's drop-off center, located at 38 Winter Street, our residents are able to dispose of items such as tires, appliances, etc. Starting in 2023, we will add an additional date for these services.

Please see the town's website for updated information.

Engineering Projects

VHB provides part-time Town Engineering support within the DPW and on-call engineering assistance to the Town, as needed, to help resolve engineering challenges.

Annual Paving Program- The following streets were advertised for construction in the fall of 2022. These streets were paved in the fall of 2022. Engineering prepared plans and contract documents, advertised for construction, coordinated the Contracts and Change Orders, and provided Part Time Construction coordination for the paving operations on the following streets.

- **Great Road** –from the Sudbury Town line (approx. Maybury Road) to Parker Street (Route 27)
 - **Assabet Street** –from the dead end to Riverview Avenue and from Riverview Avenue to the Stow Town line (11 Assabet Street)
 - **Old Sudbury Road** –from the Sudbury Town line (Cranberry Circle) to the Acton Town line (Old Powder Mill Road)
 - **Old Marlboro Road** –from Parker Street to Tobin Drive (just short of Great Road)
- MS4 (Municipal Separate Storm Sewer System) Permit Compliance and Stormwater Asset Management - VHB supported the Town's execution of its Stormwater Management Program and helped the Town meet NPDES MS4 Permit Year 4 and 5 requirements.

- Annual Report: The Year 4 Annual Report was completed and submitted to EPA in September. This report summarized the Town's compliance activities that were completed in Year 4 of the Permit.
- Drainage System Mapping: The Town's stormwater drainage system database was revised when field activities revealed inaccurate or incomplete mapping. Plans, photos, and inspection logs were also attached to database features as necessary.
- Wet Weather Outfall Screening and Sampling: Wet weather screening and sampling continued in fall of 2022 and 19 outfalls were screened. Wet weather outfall screening is a requirement of the MS4 Permit that involves visiting Town-owned stormwater outfalls during wet weather, screening the outfalls for flow, and sampling if flow exists. All of the Town's outfalls (~140) must be screened by June 2028.
- Catchment Investigations: Five catchment investigations were completed and 11 were completed pending clean wet weather outfall screening results. Eleven additional catchment investigations are in progress and were either initiated or moved forward in the last year. The MS4 Permit requires that all of the Town's catchments (~140) are investigated by June 2028. The Town is on track to meet this requirement.
- Highway Garage/Pine Hill Rd. Site SWPPP Inspections: Quarterly Storm Water Pollution Prevention Plan (SWPPP) inspections were performed of Maynard's labor yards, including the Highway Garage and the Pine Hill Road stockpile site. The goal of these inspections is to ensure activities at Maynard's labor yards do not contribute to stormwater pollution. Inspection reports were issued after each inspection.
- BMP Inspections: All 27 Town-owned structural stormwater best management practices (BMPs) that are mapped in the Town's database were inspected on two days in October 2022 and summarized in a memo issued in December 2022. Inspections evaluated BMPs for overall structural integrity, vegetation condition, sediment/debris build-up and other signs of BMP malfunction.
- Phosphorus Source Identification Report: Permit Year 4 requirements were met for the Town's Phosphorus Source Identification Report (PSIR) for the Assabet River. This involved estimating the phosphorus loading to the Assabet River from Maynard's stormwater and identifying catchments contributing excess loading. The full report is due in June 2023.
- Bylaw and Regulations Review for Barriers to Low Impact Development: Per MS4 Permit Year 4 requirements, several Town bylaws and regulations were reviewed for barriers to low impact development (LID), including the Zoning Bylaw, the Planning Board Rules and Regulations, the Planning Board Landscape Regulations and the Subdivision Rules and Regulations. A memo was issued that identified within these regulations barriers to LID as well as opportunities for encouraging LID.
- Identifying Town Properties for Stormwater Retrofit: Per MS4 Permit Year 4 requirements, a list was developed of Town properties with opportunities for stormwater retrofitting or reduction of impervious cover.
- Stormwater Training: A stormwater and illicit discharge training session was provided to all Department of Public Works staff and the police dispatcher on January 18, 2022.

- General Compliance Activities: Many smaller, miscellaneous tasks were performed to ensure the Town stays in compliance with the MS4 Permit, such as public education and engagement activities; tracking of illicit discharges, street sweeping and catch basin cleaning; annual updates to MS4 documents such as the SWMP and IDDE Plan; etc.
- Stormwater Utility Feasibility Study. A stormwater utility feasibility study was initiated. The first step in this study, which should be completed at the end of FY23, was to define the Town's current and future stormwater program funding needs. These needs and the estimated funds associated will help determine how much revenue would need to be raised if a stormwater utility was to be implemented.
- UST (Underground Storage Tank) Inspections
 - VHB provided environmental engineering services to the Town of Maynard, which included monthly inspections for twelve (12) months from January through December 2022. The Town's UST's contain gasoline and diesel fuel to fuel Town vehicles and equipment. VHB's monthly UST inspections for the Maynard DPW facility are in accordance with Massachusetts Department of Environmental Protection regulations 310 CMR 80.00 Underground Storage Tank (UST) Systems, Federal Regulations, including 40 CFR 280 - Underground Storage Tank Regulations; Fire Prevention Standards, NFPA 30 – Flammable and Combustible Liquids Code; and State and Local regulations. VHB provided the Client with monthly inspection reports and recommendations for repairs or replacements (if necessary) in a standard format.
- Fire Station Construction - Engineering provided construction inspection and punch list identification and tracking services to assure compliance with the approved design for the site improvements being constructed to support the new Maynard Fire Station on Sudbury Street. The new Fire Station received a Temporary Certificate of Occupancy in late 2022.
- River Street Parking Lot Grant Application support– Engineering provided Part Time Construction coordination for the complete scope of services for the parking lot revitalization design plan for the River Street Parking Lot. The Town was awarded a Grant for these parking lot upgrades the previous fiscal year.
- Complete Streets Sidewalk Improvements – Engineering prepared plans and contract documents, advertised for Construction, coordinated the contracts and Change Orders, and provided Part Time Construction Coordination for a MassDOT Complete Streets Grant Award that allowed for the construction of new sidewalk improvements on Summer Street at Glendale Street, on Glendale Street, and on Brown Street for the Council on Aging/Golf Course to the ARRT at Acton Street.
- Florida Road-MassDOT Bridge Reconstruction Project – Engineering and DPW coordinated with MassDOT for the required Town owned Water and Sewer diversions, or shutdowns required for the MassDOT contractor to demolish the existing Florida Road Bridge and begin work on the new bridge abutment walls and utility connections.
- Marble Farm CPC Project – Engineering and DPW prepared contract documents and guided the Town procurement and contract award process for this CPC project.

- Keenan Field Fence Replacement CPC Project – Engineering and DPW prepared design plans and contract documents and guided the Town procurement and contract award process for this CPC project.
- Townwide Pavement Striping Contract – Engineering with DPW coordinated the Town wide roadway restriping program.

CEMETERY AND PARKS DIVISON

Cemetery and Parks Staff:

Marc Currier	Cemetery & Parks Foreman
Joseph Parker	Skilled Laborer
James Ferguson	Heavy Equipment Operator

DPW Cemetery & Parks Division is responsible for the maintenance of the Glenwood Cemetery, Memorial Park, Reo Park, Coolidge Park, Carbone Park, Crowe Park, and Rockland Avenue Soccer Field. We also support School athletic fields maintenance. Municipal building grounds maintenance responsibilities include, Town Hall / Maynard police station, Boys and Girls Club, the turnaround at the Sudbury line, and open space parcels Town-wide.

Glenwood Cemetery

Glenwood Cemetery is comprised of approximately 25 acres of land. During 2022, our cemetery department conducted 55 full burials and cremations. Public works administrative office works closely with our cemetery foreman, funeral directors, and residents to plan funeral arrangements and carry out interment and committal services. During the opening of the newest section of the cemetery in 2022, we have sold almost all of the new cremation lots.

Maynard’s Cemetery and Parks Division has the responsibility for the maintenance and management of the Glenwood Cemetery. Maintenance includes mowing and trimming grass seasonally as needed around headstones and trees on a regular basis. All Town plantings and shrubs are trimmed and maintained accordingly. All lot owners are responsible to maintain shrubs and plantings on their lots. According to our rules and regulation, our Cemetery Division will continue to remove shrubs and materials that become unsightly or overgrown. Our Cemetery Foreman directs the placement of monuments and flat markers to ensure conformance with Cemetery By-laws and installs G.I. Markers for our Veterans; Maynard’s Veterans Administration supplies the G.I. Markers.

Christmas Tree Removals

Christmas Tree disposal services were held at our recycle center at the Public Works garage located at 38 Winter Street each Saturday in January for a small fee of \$5.00 in order to help with the expenses associated with the service.

Public Parks and Athletic Fields

The Cemetery and Parks Division maintains approximately 1,000,000 square feet of turf grass across the community, which includes athletic fields, such as the (School Departments) Alumni field, baseball field & softball fields, front soccer field, and Fowler School soccer field. Our staff maintains Memorial Park & Coolidge Parks, as well as (Conservation Commissions) Reo & Dunn Park. There are also several dozen small open spaces throughout Town that are maintained by our staff, or supported by collaboration of volunteers and parks staff. We strive

to maintain the athletic fields to the highest level possible with available personnel and funding resources. All playgrounds are inspected on a regular schedule and repairs are made as needed, and within available funding. Residents are also encouraged to report any playground related issues to the Department of Public Works administrative office.

HIGHWAY DIVISION

Highway Staff:

Joe Foster.....	Highway Foreman
Matti Tuomi.....	Special Equipment Operator
Tom Palola.....	Lead Mechanic
Jacob Doughty.....	Skilled Laborer
Richard Genetti.....	Skilled Laborer
Shawn Dickerson.....	Skilled Laborer

Once again, our highway division had a turnover of personnel during 2022, a longtime employee James Ferguson moved from the highway division over to the cemetery division as a heavy equipment operator. A former employee Shawn Dickerson returned as a skilled laborer.

Maynard’s Department of Public Works Highway Division maintains over 83 lane miles of roads, 30 miles of sidewalks, all municipal parking lots, and the Town’s storm drainage infrastructure (MS4). This division is also responsible for the fleet maintenance of all Town owned motor vehicles and mechanical equipment. On a daily basis this division maintains the cutting of roadside vegetation, maintaining the rail trail, repairing asphalt, rebuilding drainage structures, paving water / sewer trenches, installing / repairing berms, grading gravel roads, painting crosswalks, parking stalls and regulatory stencils, numerous downtown cleanups before and after events downtown, and assisting in CPC projects such as installing new benches and historical signs downtown.

Snow and Ice Control

Winter snow and ice maintenance is managed through our Highway Division. All roads and prioritized sidewalks located adjacent to main roadways are plowed and salted as needed during winter storm events. Snow is removed as needed from the Central Business District along with intersections and outlying areas to allow for proper traffic movement, pedestrian use, and public safety. Town roadways are treated with road salt mixed with magnesium chloride. During winter storm response, the Town utilizes over 35 pieces of equipment on the roadway. This effort is made up of a combination of Public Works employees from all divisions as well as contracted employees and equipment. During this past snow season, we had approximately 35 inches of snow, and used well over 1100 tons of treated salt. We would like to thank all Town residents and business owners for their patience during snow & ice season.

Fleet Vehicle & Equipment – Maintenance & Repair

All municipal vehicles owned by the Town of Maynard (except specialty Fire Apparatus Equipment) are maintained and repaired by our Highway Division. There are presently 55 pieces of equipment registered in our fleet, this includes Heavy / Medium / Light duty trucks, loaders, backhoes, sidewalk plows, vacuum/jet truck, brush chippers, etc. The equipment is maintained to the highest level possible.

Storm Drains

The Storm Water Management Act requires the inspection of all outfalls for pollutants. We have mapped the outfall locations along the Assabet River and the collection points throughout Town.

Approximately 750 catch basins and selected drain lines were mechanically cleaned in 2022, which resulted in the removal of approximately 550 cubic yards of debris.

Our Highway Department conducts community wide street sweeping twice a year within in our program constraints, which resulted in the collection of approximately 185 cubic yards of debris removed from roadways town wide.

Public Works requests that Maynard Residents keep the catch basins located adjacent to their property clear of leaves and debris. This prevents localized flooding during heavy rain events. We thank residents for their assistance with this effort.

WATER AND SEWER DIVISIONS

Water and Sewer Staff:

Michael Hatch	Superintendent
Tim Mullally	Water and Sewer Foreman
John DeMars	Water/Sewer Operator
Nathan Dee	Water/Sewer Operator
Joe Worthington	Water Leader Operator
Matt McDonald	Laborer (December 2020)
Ryan Bernard	Water/Sewer Secondary Operator

Maynard’s Water & Sewer Division is responsible for the treatment and distribution of clean, safe public drinking water to the customers of Maynard as well as the maintenance of the sewer collection system. Our Water & Sewer department operates and maintains three water treatment plants, 10 sewer pump (lift) stations and over 100 miles of water distribution and sewer collection lines servicing the Town of Maynard.

Construction commenced this fall on a long anticipated new Well 4A well field / treatment plant upgrades as part of our phase one (1) water capacity improvement plan. Well 4A as a new water source will provide up to an additional 240 gallons per minute for the town to help meet the current maximum daily demand, and help to provide some water source redundancy. As part of the new well project, our current “Green Meadow / Well 4 Treatment Plant” is undergoing upgrades, modifications, and repairs to treat and handle the additional raw water quality / flow, including upgrading the backwash water lagoons with a new water recovery system that will reduce our treatment plant production water losses.

Other projects performed by the Water/Sewer Division during 2022 involved water distribution system improvements. Replacement of three (3) gate valves on Main St. at multiple locations. Complete replacement of three (3) fire Hydrants, while performing repairs of several others throughout the community to allow them back into service. Our annual well cleaning and pump maintenance was completed during the winter months to allow for efficient and responsive operations of our most crucial infrastructure. During 2022, Public Works was forced to permanently close our Water Divisions operations building located at our Highway Garage at 38 Winter St, this

forced the Department to relocate its operations to the Old Marlborough Rd treatment facility into temporary quarters.

With the arrival of the Town's new sewer jet / vacuum truck, a system wide jetting program was implemented in late summer and will continue into 2023 and performed on a routine schedule the following years to proactively help reduce system blockages. Several pumps were rebuilt at the sewer pumping stations and installation of new alarm systems was completed at all stations increasing the response time to issues of failure for blockages or mechanical issues. Sewer collection line repairs were done throughout the year, including relining in a few areas.

Our department responded and repaired several water main leaks throughout the year. We proactively conduct and implement our annual water leak detection survey to proactively address issues prior to becoming major emergencies. All leaks that were identified through our program were repaired and addressed accordingly.

Water Works, Treatment and Sampling

The Water & Sewer Division is responsible for ensuring that the water supply meets or exceeds all Environmental Protection Agency (EPA) and Massachusetts Department of Environmental Protection (DEP) guidelines for safe drinking water. All three Maynard water treatment plants operate under the Massachusetts Department of Environmental Protection Water Management Permit 9P4-2-14-174.01 as the Maynard Public Water Supply ID PWS 2174000. We conduct extensive testing of the water supply, both at the source and at various points in the distribution system to ensure the quality of water meets the highest standards. Testing is conducted on a regular schedule mandated by DEP. All water samples are sent to a certified laboratory for analysis to ensure compliance with DEP & EPA standards. Maynard's water is treated at our three Town operated Water Treatment Plants to remove excess Iron and Manganese, pH is adjusted, and Chlorine is added to remove any bacteria in the water.

Water Distribution

Maynard's water utility has approximately 70 miles of water mains ranging in size from 2 inches to 16 inches in diameter. Many of these water mains are more than 80 years old. Our staff actively maintains the water mains and gate valves, through monitoring, repairs and replacements.

Hydrant Maintenance and Replacement

The Water & Sewer Division conducts fire hydrant flushing regularly as part of the PWS distribution flushing program, during this process we repair and replace hydrant gates as needed. Fire hydrants are periodically tested by the Fire Department. Snow and debris removal surrounding hydrants is completed as needed following snow events with assistance from the Fire Department. Public Works asks residents for their cooperation in keeping any hydrants adjacent to their property clear of snow for public safety.

Meter Readings

All residential and commercial water meters are read quarterly utilizing radio transponder equipment for efficiency. Maynard's water utility has over 4,400 water services connected to the distribution system. Water and sewer bills are sent out on a quarterly basis, with all actual reads, we do not utilize estimated reads. Public Works is in the process of updating our meter reading system with updated customer-based platform enhancements. Anticipated upgrade completion in the Spring of 2023.

Sewer Collection System

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age from 1900 - 2022. Staff performs regular preventive maintenance on the sewer system including line jetting, CCTV inspections, manhole inspections and lift station equipment inspections, repair, and maintenance.

Our department currently has a Sewer System Inflow & Infiltration program which assists with assessing the condition of the sewer collection system, identifying issues and developing corrective actions. This program will be ongoing and is mandated to meet our NPDES permit for the Wastewater Treatment Facility (WWTF).

The Town operates 10 sewer pump stations at various locations throughout the Town which service low lying neighborhoods, as sewer collection systems are comprised of gravity flow systems with pumps, and force pressure mains to handle topography challenges.

Public Works would like to remind residents to be considerate of what is put into the waste (sewer) system. Non-biodegradable items such as paper towels, wipes, rags, etc. should NEVER be disposed of into the sewer system. These items are major contributors to clogs in the sewer collection system causing significant public health issues to fellow neighbors, and costing customers thousands of dollars in repairs annually, which reflects on future sewer user rates.

Wastewater Treatment Facility (Plant)

Veolia Water North America currently operates and maintains the Maynard WWTF under the management of the Department of Public Works.

Maynard's Wastewater Treatment Facility (WWTF) is designed to treat an average of 1.45 million Gallons per Day (MGD) of raw influent sewage. The facility is staffed daily, seven (7) days a week and it is monitored remotely (physically on-site during weather emergencies) 24/7. As the influent passes through the facility, it gets cleaner and cleaner until it is able to meet the government's set standards for clean water. The process starts with Preliminary treatment (removing plastics and trash), Primary and Secondary Settling treatment (removing grease and solids), RBC biological nutrient removal treatment (reducing organic pollutants), Co-Mag tertiary treatment (removing remaining phosphorus), and Sodium Hypochlorite (chlorine) disinfection treatment. At each phase of the treatment process, more and more of the solids sink down and are pumped away to a separate holding tank. Later the solids (sludge") are sent by tanker to the Greater Lawrence Sanitary District where they are heat dried and turned into fertilizer pellets.

Our Facility processes all the influent flow from the sewer collection system and is responsible for ensuring that all treated water (effluent) discharged into the Assabet River is clean according to EPA and DEP standards. Without these complex treatment processes the river could easily become overrun with algae and start to lack the oxygen necessary for its wildlife and river ecosystems to survive. Treatment processes also keep pathogens that are harmful to humans from being discharged into the existing body of water.

During the last twelve months the facility processed over 284 million gallons of sewage and sent 367 dry tons of sludge to the Greater Lawrence Sanitary District. Maynard is required by its NPDES permit to test its effluent 7 days a week, in order to monitor for the presence of any government regulated contaminants in the effluent. In 2022, out of approximately 2400 permit required samples, the Maynard WWTP had zero NPDES excursions. The Wastewater Facility at times throughout the year struggles with treating various slugs of foreign liquid of undeterminable origins differing from that of regular wastewater. We would ask the residents of Maynard to assist us with keeping the Assabet River clean by not dumping any foreign materials into the sewer system that you normally

would put in. Please refer to the towns sewer rules and regulations found on the Maynard Department of Public Works website.

Veolia, in coordination with, and directed by the Public Works Director, continued implementing a thorough inventory and preventative maintenance program in order to deal with major equipment components and aging infrastructure issues at the facility. Because of rising inflationary costs and long lead times, the facility is at approximately 90% with its critical spar parts inventory and contingency planning. All normal planned and unplanned corrective maintenance repairs for the past year were carried out without any complications.

The Town of Maynard in coordination with Veolia Water applied for and was awarded a DEP grant from the GapIII Energy Funding Program. The grant award will be used to replace and upgrade the current inefficient / disrepair heating system in the administration building to a greener energy friendly solution. We are currently in the process of replacing the front gate with an automated gate for security purposes which was allocated from ARPA funding awarded to the town through the commonwealth's legislative earmarks. Many damaged sections of the fence will be repaired as part of the overall project.

During the past year, several 6th grade science students from the Imago School took their annual tour of the facility. We invite teachers from all the schools in Maynard to reach out to the Public Works Director to arrange for a tour of the facility.

FACILITIES DIVISION

Kyle Brainard is the town of Maynard's Assistant Facilities Director under the direct supervision of Justin DeMarco, the Director of Public Works, and Towns Facilities Manager. During 2022, our facilities division was happy to acquire funding for a part-time custodian to assist this division with the weekly requirements / demands of the Town Hall Facility, such as daily cleaning and maintenance. The town is so happy to have Kristen Gorman assume this role.

The town kept the facilities division very busy this year with many projects throughout all Towns Facilities, including Town Hall, Library, Fire Station, Police Station, Maynard's Council on Aging, and Water/Sewer buildings.

During 2022 the Facilities Division worked on the following projects:

- Conducted annual fire alarm system testing and compliance at each town owned facility, including all sprinkler systems. All fire alarm systems are tested by a licensed vendor. 195 Main St, 197 Main St, 77 Nason Street, 18 Pine Hill Rd., Old Marlboro water plant, Rockland Ave water plant, "Green Meadow" Well 4 water treatment plant, 12 Bancroft, Maynard Fire Department.
- Conducted annual testing of emergency lights at all town owned properties. All deficiencies are being addressed and repairs are being scheduled.
- Emergency power generators were serviced and repaired at Police station & Townhall.
- Coordinated annual Pest Management Plan / Control program at the following facilities, Police station, Town Hall, "Green Meadow" Well 4 water treatment plant, and Well 4 Pump Station.

- Coordinated and managed the addition of a leased mobile storage office container for the water dept at the Old Marlborough Road (OMR) treatment plant, including the installation of a permanent electrical service.
- Managed the installation of a DEP required security fence installed around Rockland pumpstation.
- Managed the installation of new security gate access installed at the apartment building at Maynard Crossing for access to the new Well 4A wellfield site.
- Managed the installation of a new guardrail at the public parking lot off River Street.
- Set up and break down of Annual and Special Town Meeting and all elections. Both events were held at the Fowler Middle School.
- Setup and break down of a Water and Sewer department educational booth at Maynard Fest held downtown Maynard in October.
- Managed and coordinated the installation of a new electrical service installed on Tower Road in Maynard for the water department for heat boxes for monitoring the water tank levels.
- Scheduled & completed furnace preventive maintenance on all 3-water treatment buildings. Serviced and advised on repairs that are needed.
- Coordinated state inspections of all boilers and pressure vessels through our insurance vendor and MA state inspector.
- Managed elevator inspections at Town Hall, Library, Fowler Middle School, and Maynard High School. This was completed by a licensed elevator vendor and MA inspector.
- Assisted Maynard fire department with ordering new equipment for their new building on Sudbury Street.
- Conducted HVAC RTU (Roof Top Units) preventive maintenance. The police and library have units that cool in the summer and are gas fed to heat for the winter. Units were checked for wear and tear and filters and components replaced for proper operation capacity.
- Managed emergency repair of air conditioning unit that controls the entire first floor at Town Hall. Unit failed during the summer months. Repairs / replacement of both compressors were required.
- Managed the repair of the Maynard Police Department's IT server room air conditioning rooftop unit that failed. Unit was under factory warranty and was ordered and replaced. Due to supply chain issues, a stand-alone unit was purchased and used and monitored on a daily basis until the rooftop parts were received. This unit is now back up and running at full capacity.
- Managed repair and replacement of EV charging station for failed units located at the public parking lot off summer street. Installation of a new Charge Point system with dual ports was utilized to replace our previous two single port units, which failed due to end of life of units.
- Managed installation of an additional EV charging station for the municipal parking lot behind Veterans Park. Our new station is capable of charging two (2) vehicles, compared to our previous unit's capacity to charge only one vehicle.
- Managed the repair and installation of replacement damaged overhead light pole at the parking lot of Maynard's Public library.
- Repaired multiple failing doors at all town owned facilities.

Maynard's Department of Public Works would like to thank the Select Board, Town Administration, and all Town Departments who have assisted the Department of Public Works over the past year. A special thank you to the entire staff who were able to maintain all of their normal and increased duties and staffing requirements while adhering to all CDC safety protocols. We appreciate the residents' understanding and patience during this difficult year.

Respectfully submitted,

Justin DeMarco

Director of Public Works

MAYNARD GOLF COURSE

Manager's Report – To the honorable Board of Selectman, Town Administrator and the golfing community of Maynard, this report is submitted for the year ending 2022.



Golf – We closed out our third year of strong golf business with many employees still capable of working from home, along with an awareness of Covid pushing people to outdoor activities, golf continued to be in demand all season long. 2022 was also a perfect weather year for golf, with a drought all summer long and no loss of playable days due to rain.

Greens Fees – Greens fees were up slightly compared to the previous year.

Cart Fees – Cart revenue increased compared to the previous year due to the summer's drought and no loss of cart revenue due to carts not being allowed due to wet course conditions.

Season Passes – Season passes revenue increased very slightly vs the year before.

Pro Shop – Pro shop sales were up slightly over the previous year.

Leagues – League play was up slightly compared to the previous year.

Lessons – Group and Junior lessons had strong growth as new players take up golf and past players continue to get back into the game.

MHS Golf – Maynard High School's golf team practiced and played matches at MGC. Kelly Mills came back to coach the team and they qualified for the States despite being a very young team.

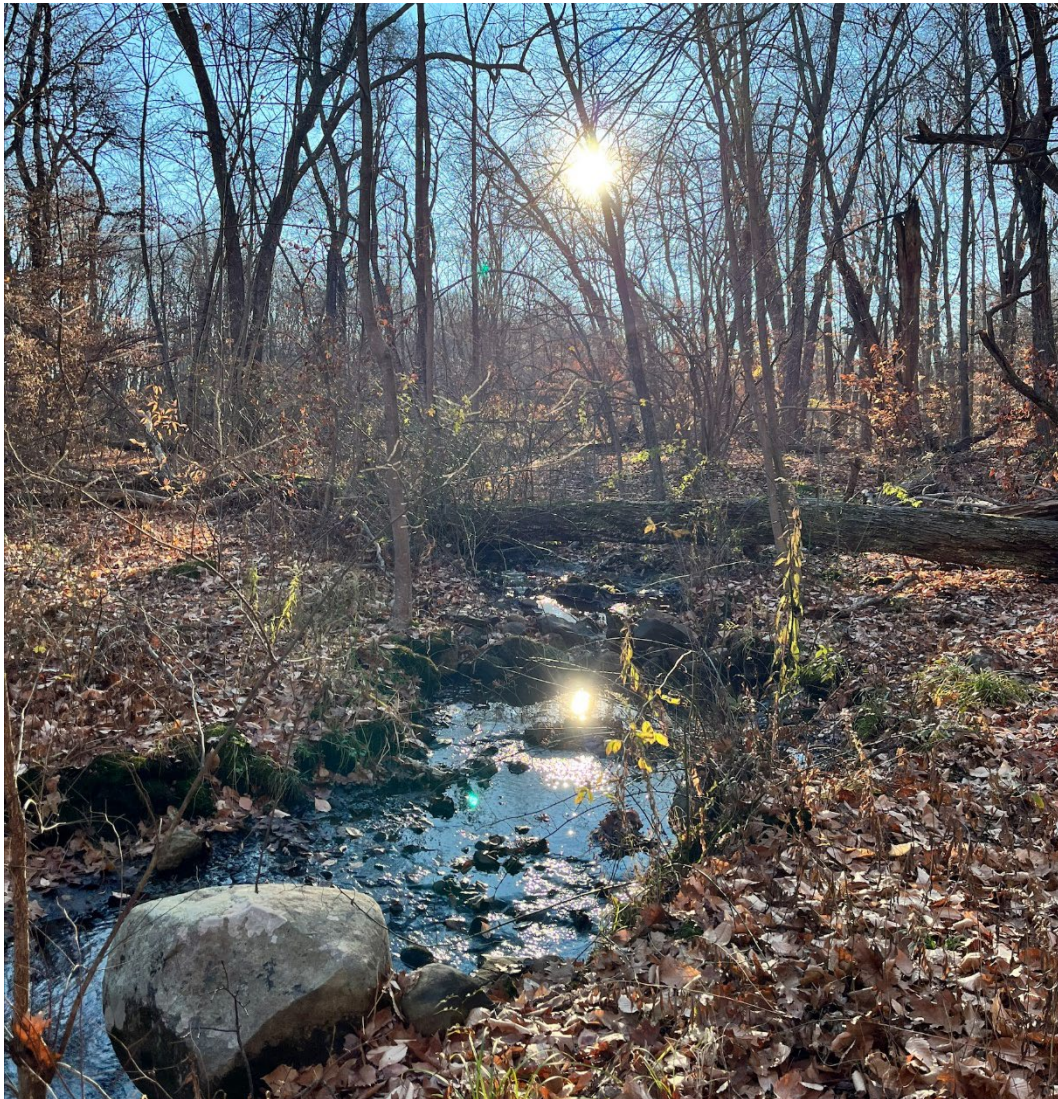
Functions/Bar – Bar Revenue increased compared to the previous year as more customers were comfortable coming back inside. Function revenue was up but still fell far short of normal past years due to Covid fears and water damage issues in the function room and bathrooms.

Capital Projects – Roof replacement needs to be completed before we can begin cosmetic repairs to the function hall and bathrooms that will help us to book more functions.

Summary – The golf season got off to a wet start and a late start. We then had a long stretch of very dry weather that caused the irrigation pond to get very low, we could only water the greens and tees which caused 40 percent of the fairways were to get burned out but we managed to keep the greens in very good shape. In the fall with the cooler weather and some much needed rain the course came back and ended up in very good overall shape.

Respectfully Submitted,

***Brad Durrin, PGA/GM Maynard Golf Course and Kevin Osgood,
Sterling Golf Management, Inc.
Maynard Golf Course***



View along the Assabet River walking trail

Finance

FINANCE DIRECTOR'S REPORT - FINANCIALS

Town of Maynard Combined Balance Sheet Year Ended June 30, 2022		X	X	X		X	X	X	X	X	
	General	Special Revenue	Comm Preservation	Capital Projects	Trust & Agency	Water Enterprise Fund	Water Enterprise Capital	Sewer Enterprise Fund	Sewer Enterprise Capital	Long Term Debt	Combined Total
Assets:											-
Cash and Equivalents:											-
Cash - Expendable	4,841,341.66	6,148,149.03	1,132,389.92	8,200,044.82	6,859,887.20	1,598,517.67	2,270,032.57	1,041,903.43	521,717.41		32,613,983.71
Petty Cash											-
Receivables:											
Personal Property Tax	63,370.22										63,370.22
Real Estate Tax	249,630.29										249,630.29
Allowance for Abatements	(1,083,392.63)										(1,083,392.63)
Tax Liens Receivable	939,531.77		2,584.94			9,839.97		15,744.43			967,701.11
Tax Foreclosures											-
Deferred Taxes Receivable	137,140.15										137,140.15
Motor Vehicles Excise	234,021.38										234,021.38
User Charges						165,446.12		266,891.96			432,338.08
Other Receivables		67,683.43	2,081.92								69,765.35
Utility Liens Added to Taxes											-
Amounts to be Provided - Bonds - GENERAL										39,189,535.92	39,189,535.92
Amounts to be Provided - Bonds - WATER											-
Amounts to be Provided - Bonds - SEWER											-
Amounts to be Provided - Bonds - CPA											-
TOTAL ASSETS	5,381,642.84	6,215,832.46	1,137,056.78	8,200,044.82	6,859,887.20	1,773,803.76	2,270,032.57	1,324,539.82	521,717.41	39,189,535.92	72,874,093.58
Liabilities and Fund Equity:											
Liabilities:											
Warrants Payable	-	-									-
Accrued Payroll Payable	975,521.35										975,521.35
Other Liabilities	220,253.13				260,072.20						480,325.33
BAN Payable							1,000,000.00				1,000,000.00
Deferred Revenue - PP & RE	540,301.18	67,683.43									607,984.61
Deferred Revenue - Deferral RE Tx Chap 41A											-
Deferred Revenue - Tax Liens											-
Deferred Revenue - Foreclosures											-
Deferred Revenue - MV Excise											-
Deferred Revenue - Ambulance Receipts											-
Deferred Revenue - Water User Charges						175,286.09					175,286.09
Deferred Revenue - Water Liens											-
Deferred Revenue - Sewer User Charges								282,636.39			282,636.39
Deferred Revenue - Sewer Liens											-
Deferred Revenue - Comm Preservation			4,666.86								4,666.86
Deferred Revenue - Performance Bonds											-
Deferred Revenue - Guaranteed Deposits											-
Deferred Revenue - Util Liens Added to Taxes											-
Long Term Debt Liability - Bonds - GENERAL										39,189,535.92	39,189,535.92
Long Term Debt Liability - Bonds - WATER											-
Long Term Debt Liability - Bonds - SEWER											-
Long Term Debt Liability - Bonds - CPA											-
TOTAL LIABILITIES	1,736,075.66	67,683.43	4,666.86	-	260,072.20	175,286.09	1,000,000.00	282,636.39	-	39,189,535.92	42,715,956.55
Fund Equity:											
F/B Reserved for Encumbrances	276,955.00			776,937.70		3,585.00		890.00	495,517.00		1,553,884.70
F/B Reserved for Expenditures	-		408,526.31			500,000.00		200,000.00			1,108,526.31
F/B Reserved for Bond Premiums	149,472.62		-								149,472.62
F/B Designated	33,796.08		220,549.25								254,345.33
F/B Undesignated	3,185,343.48	6,148,149.03	503,314.36	7,423,107.12	6,599,815.00	1,094,932.67	1,270,032.57	841,013.43	26,200.41		27,091,908.07
TOTAL FUND EQUITY	3,645,567.18	6,148,149.03	1,132,389.92	8,200,044.82	6,599,815.00	1,598,517.67	1,270,032.57	1,041,903.43	521,717.41	-	30,158,137.03
TOTAL LIABILITIES & FUND EQUITY	5,381,642.84	6,215,832.46	1,137,056.78	8,200,044.82	6,859,887.20	1,773,803.76	2,270,032.57	1,324,539.82	521,717.41	39,189,535.92	72,874,093.58

Town of Maynard | 2022 Annual Report

Town of Maynard - Account Detail									
Statement of Revenues, Expenditures and Changes in Fund Balance									
Revolving Funds - Year Ended June 30, 2022									
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	7/1/2021	FY2022	FY2022	FY2022	AJES &	6/30/2022	Cash
			FUND BAL	REVENUE	SALARY	EXPENSES	TRANSFERS	FUND BAL	
3000.0000.359000	Revolving-School Lunch	SCH	87,941.95	716,469.63		(561,852.52)	-	242,559.06	242,559.06
3001.0000.359000	Revolving-Recreation 53D	REC	-				-	-	-
3002.0000.359000	Revolving-Disposal 53E 1/2	MUN	9,246.69	13,667.20	(5,490.25)	(1,327.00)	-	16,096.64	16,096.64
3003.0000.359000	Revolving-Planning Board 53E 1/2	MUN	2,915.38	1,849.67		547.38	-	5,312.43	5,312.43
3004.0000.359000	Revolving-Community Ed (EXCEL)	SCH	3,166.20				(3,166.20)	(0.00)	(0.00)
3005.0000.359000	Revolving- School Preschool	SCH	106,252.91	237,846.20	(273,037.57)		-	71,061.54	71,061.54
3006.0000.359000	Revolving-Athletic	SCH	4,333.40	15,293.75		(9,281.60)	-	10,345.55	10,345.55
3007.0000.359000	Revolving-Food Service Permits 53 1/2	MUN	5,792.92	14,940.00		(9,605.00)	-	11,127.92	11,127.92
3010.0000.359000	Revolving-COA Van Service 53E 1/2	COA	32,676.07	86,986.84	(70,642.74)	(24,806.22)	-	24,213.95	24,213.95
3011.0000.359000	Revolving-Coolidge School	SEL	-				-	-	-
3012.0000.359000	Revolving-Alternative Student Program	SCH	65,682.71	39,777.07		(38,192.05)	-	67,267.73	67,267.73
3013.0000.359000	Revolving-School Facilities Rental	SCH	8,257.31	50,620.00		(3,223.97)	-	55,653.34	55,653.34
3014.0000.359000	Revolving-Wetlands Protection Act 53F	CONS	36,014.89	455.00		(12,274.69)	-	24,195.20	24,195.20
3019.0000.359000	Revolving-Electrical Inspector 53E 1/2	MUN	43,075.32	48,789.00	(12,509.50)	(27,421.00)	-	51,933.82	51,933.82
3020.0000.359000	Revolving-Plumbing & Gas 53E 1/2	MUN	27,520.48	40,537.50	(38,891.55)	(263.00)	-	28,903.43	28,903.43
3022.0000.359000	Revolving-BOH Flu Clinic 53E 1/2	MUN	2,447.16				-	2,447.16	2,447.16
3027.0000.359000	Revolving-School Choice	SCH	484,777.72	247,986.21	(17,745.00)	(38,904.83)	-	676,114.10	676,114.10
3030.0000.359000	Revolving-Wetlands Bylaw Fee 53E 1/2	CONS	27,040.28	370.00		(27,410.17)	-	0.11	0.11
3032.0000.359000	Revolving-Weights & Measures - 53E 1/2	MUN	-	6,890.00		(4,000.00)	-	2,890.00	2,890.00
3041.0000.359000	Revolving - Municipal Permitting 53E 1/2	MUN	28,049.25	15,720.00			-	43,769.25	43,769.25
3042.0000.359000.0118	Revolving - Keene Ave 53G	MUN	213.75				-	213.75	213.75
3042.0000.359000.0119	Revolving - Waltham 53G	MUN	-				-	-	-
3042.0000.359000.0124	Revolving - 129 Acton Street	MUN	-				-	-	-
3042.0000.359000.0126	Revolving - Phase 1 Mill & Main	MUN	1.00				-	1.00	1.00
3042.0000.359000.0127	Revolving - Mill & Main	MUN	-				-	-	-
3042.0000.359000.0129	Revolving - 129 Parker	MUN	5,824.24	13,442.86		(8,827.55)	-	10,439.55	10,439.55
3042.0000.359000.0130	Revolving - 109 Powder Mill Road	MUN	-	360.00			-	360.00	360.00
3042.0000.359000.0133	Revolving - 213 Main Street	MUN	647.50				-	647.50	647.50
3042.0000.359000.0139	Revolving - 173 Main Street	MUN	154.32				-	154.32	154.32
3042.0000.359000.0140	Revolving - 170 Main Street	MUN	217.97				-	217.97	217.97
3042.0000.359000.0141	Revolving - 42 Summer Street	MUN	375.00	1,580.00		(1,955.00)	-	-	-
3042.0000.359000.0142	Revolving - 115 Main Street	MUN	-				-	-	-
3042.0000.359000.0143	Revolving - 31 Main Street	MUN	504.95			(472.50)	-	32.45	32.45
3042.0000.359000.0144	Revolving -142 Main Street	MUN	-				-	-	-
3042.0000.359000.0145	Revolving -115 Main Street	MUN	-				-	-	-
3042.0000.359000.0146	Revolving - 17-21 Summer Street	MUN	5,000.00				-	5,000.00	5,000.00
3042.0000.359000.0147	Revolving - 17-21 Summer Street	MUN	2,500.00				-	2,500.00	2,500.00
3042.0000.359000.0148	Revolving - 24 Main Street	MUN	515.62				-	515.62	515.62
3042.0000.359000.0149	Revolving - 21 Main Street	MUN	-				-	-	-
3042.0000.359000.0150	Revolving - mass Wellspring	MUN	-	2,500.00		(1,505.00)	-	995.00	995.00
3042.0000.359000.0151	Revolving - 86A Powdermill Rd Consulting	MUN	243.86	625.00		(630.00)	-	238.86	238.86
3042.0000.359000.0152	Revolving - 86A Powdermill Rd Design	MUN	2,500.00				-	2,500.00	2,500.00
3042.0000.359000.0153	Revolving - 12 Bancroft Eng	MUN	3,340.00				-	3,340.00	3,340.00
3042.0000.359000.0154	Revolving -2-6 Powder Mill Eng	MUN	-				-	-	-
3042.0000.359000.0155	Revolving - Stormwater	MUN	-	3,500.00		(2,848.08)	-	651.92	651.92
3042.0000.359000.0156	Revolving - 2-6 Powdermill Design	MUN	-				-	-	-
3042.0000.359000.0157	Revolving - Wisteria Rd Engineering	MUN	1,539.99			(1,655.50)	-	(115.51)	(115.51)
3042.0000.359000.0158	Revolving - 129 Parker St	MUN	2,450.00	7,627.50		(4,078.00)	-	5,999.50	5,999.50
3042.0000.359000.0159	Revolving- 115 Main St construction	MUN	-	10,933.75		(10,933.75)	-	-	-
3042.0000.359000.0160	Revolving - Assabet Co-Op Mar	MUN	-	9,479.68		(9,474.68)	-	5.00	5.00
3042.0000.359000.0161	Revolving-Ethelyn Circle	MUN	-	1,003.00			-	-	-
3045.0000.359000	Revolving - Planning Board	MUN	788.70				-	788.70	788.70
3047.0000.359000	Revolving - Tax Title Collection (C60/158)	TREA	5,537.75	25,513.60		(30,453.83)	-	597.52	597.52
3048.0000.359000	Revolving - Fire Communication	FIRE	-				-	-	-
3049.0000.359000	Revolving - Student Fee Revolving	SCH	64,374.57	97,150.00	(13,024.34)	(82,652.47)	-	65,847.76	65,847.76
3050.0000.359000	Revolving - Foreign Exchange	SCH	66,617.18	165,765.00	(3,689.10)		-	228,693.08	228,693.08
3051.0000.359000	Revolving - Spanish Immersion	SCH	532.75				-	532.75	532.75
3052.0000.359000	Revolving - School Transportation	SCH	44,845.20	43,395.39	(5,000.00)		-	83,240.59	83,240.59
3055.0000.359000	Revolving - Recreation 53E 1/2	REC	9,899.37	5,975.96	(1,814.78)		-	14,060.55	14,060.55
3062.0000.359000	Revolving - Lost Book Revolving	SCH	1,042.00	160.00			-	1,202.00	1,202.00
3067.0000.359000	Revolving - EV Charging Stations	DPW	-	1,428.14		(803.35)	-	624.79	624.79
3068.0000.359000	Revolving- Bond Premium	MUN	24000			(24,000.00)	-	-	-
	TOTALS		1,218,856.36	1,928,637.95	(441,844.83)	(938,304.38)	(3,166.20)	1,763,175.90	1,763,175.90

Town of Maynard - Account Detail										
Statement of Revenues, Expenditures and Changes in Fund Balance										
Community Preservation Fund - Year Ended June 30, 2022										
		7/1/2021	STM 10/20	ATM 05/15	ATM 5/15	ATM	FY2021	FY2021	AJES &	6/30/2022
ACCOUNT NUMBER	ACCOUNT NAME	FUND BAL	ATM	VOTE	VOTE		REVENUE	EXPENSES	TRANSFERS	FUND BAL
		FWD	VOTE	TRANSFERS	TRANSFERS					
3100.0000.324000	F/B Res for Expenditure	219,977.84			-					219,977.84
3100.0000.332000	FB Res - CPA Budgeted Reserve	68,929.59								68,929.59
3100.0000.332100	FB Res - Open Space	74,041.21								74,041.21
3100.0000.332200	FB Res - Historical	174,960.26								174,960.26
3100.0000.332300	FB Res - Comm/Afford Housing	20,734.41								20,734.41
3100.0000.359000	Undesignated F/B CPA	245,733.05								245,733.05
	TOTALS	804,376.36	-	-	-		-	-	-	804,376.36

Town of Maynard - Account Detail										
Statement of Revenues, Expenditures and Changes in Fund Balance										
Federal Grants - Year Ended June 30, 2022										
		7/1/2021	FY2022	FY2022	FY2022	AJES &	6/30/2022	CASH		
ACCOUNT NUMBER	ACCOUNT NAME	FUND BAL	REVENUE	SALARY	EXPENSES	TRANSFERS	FUND BAL			
		FWD								
1001.0000.359000	Sped Program Improvement Grant	2.39			(2.39)	-	(0.00)			(0.00)
1002.0000.359000	Sped Early Childhood	334.25	7,474.00	(7,474.00)		-	334.25			334.25
1003.0000.359000	Sped 94-142 Allocation	(1,095.77)	384,574.00	(348,956.37)	(19,287.23)	-	15,234.63			15,234.63
1005.0000.359000	Title I Grant	13,489.28	128,003.00	(81,089.71)	(2,535.92)	-	57,866.65			57,866.65
1007.0000.359000	Teacher Quality Grant	1,050.00	22,433.00	(22,433.00)	(160.00)	-	890.00			890.00
1009.0000.359000	CPC Grant - Inclusive Preschool	0.04				-	0.04			0.04
1012.0000.359000	Community Development		18,090.60			-	18,090.60			18,090.60
1018.0000.359000	Police 911 Training Grant	1,175.88	9,852.12	(1,278.27)	(3,322.00)	-	6,427.73			6,427.73
1020.0000.359000	Assistance to Firefighters Grant	6,012.18	6,666.66		(8,000.00)	-	4,678.84			4,678.84
1024.0000.359000	COPS Grant	12,930.01				-	12,930.01			12,930.01
1032.0000.359000	Sped 94-142 Allocation					-				
1034.0000.359000	SPED Program Improvement	-				-	-			-
1037.0000.359000	COVID 19 Fema Fund	(52,179.40)	37,085.79	(22,947.90)	(135.00)	-	(38,176.51)			(38,176.51)
1038.0000.359000	Cares Act Cvr	(4,737.43)	220,000.00	(12,907.56)	(202,355.01)	-	-			-
1039.0000.359000	ESSER Grant	(15,828.91)	110,874.00	(43,615.40)	(51,429.69)	-	(0.00)			(0.00)
1040.0000.359000	Cvrf School Reopening Grant	-				-	-			-
1041.0000.359000	RLTE Fed Grant	184.88			(184.88)	-	(0.00)			(0.00)
1042.0000.359000	IDEA PartB 274	-				-	-			-
1043.0000.359000	ARPA	593,261.37	1,100,942.55		(52,062.81)	-	1,642,141.11			1,642,141.11
1044.0000.359000	Summer School Expansion		82,500.00	(7,737.97)	(74,762.03)	-	-			-
1045.0000.359000	ESSER II		476,884.00	(199,475.67)	(277,408.33)	-	-			-
1046.0000.359000	AR P IDEA Early Childhood		6,564.00		(6,563.69)	-	0.31			0.31
1047.0000.359000	AR P SPED IDEA		70,457.00		(69,757.00)	-	700.00			700.00
1048.0000.359000	AR P HOMELESS Children		673.00		(3,869.00)	-	(3,196.00)			(3,196.00)
1049.0000.359000	ESSER III		115,501.00		(17,538.91)	-	97,962.09			97,962.09
1050.0000.359000	Emergency Connectivity Fund		52,000.00		(52,000.00)	-	-			-
1051.0000.359000	Accelerating Literacy Grant		110,022.00		(109,847.07)	-	174.93			174.93
	TOTALS	554,598.77	2,960,596.72	(747,915.85)	(951,220.96)	-	1,816,058.68			1,816,058.68

Town of Maynard | 2022 Annual Report

Town of Maynard - Account Detail									
Statement of Revenues, Expenditures and Changes in Fund Balance									
Water Enterprise Capital Projects - FY2022									
					7/1/2021				6/30/2022
				ORIGINAL	FUND BAL	FY2022	FY2022	FY2022	FY2022
ACCOUNT NUMBER	ACCOUNT NAME	Article	DEPT	AMOUNT	FWD	REVENUE	EXPENSES	TRANSFERS	FUND BAL
6311.0000.359000	Survey of Cross Connections	ART 3 STM 10/25/10	DPW	10,000	32.20			(32.20)	-
6313.0000.359000	Old Marlboro Road Generator	ART 6 STM 5/16/11	DPW	30,000					-
6319.0000.359000	Leak Detection Study	ART 11 ATM 5/21/12	DPW	25,000	5,975.67		(5,975.67)		-
6320.0000.359000	Steel & Concrete Storage Tanks Repair	ART 11 ATM 5/21/12	DPW	50,000	24,554.20		(10,774.00)		13,780.20
6322.0000.359000	Old Marlboro Road Generator	ART 11 ATM 5/21/12	DPW	25,000					-
6329.0000.359000	Water Tank Repair	ART 16 ATM 5/20/13	DPW	1,300,000	117,148.80		(51,820.80)		65,328.00
6336.0000.359000	Wellhead & Water Supply Prot Proj	ARTS4 STM0516	DPW	50,000					-
6337.0000.359000	Water Main Valves & Gates Replace	ARTS4 STM0516	DPW	50,000					-
6342.0000.359000	Capital Equipment - Water	ART9 ATM0620	DPW	166,280.56	15,360.67		(15,360.67)		-
6343.0000.359000	Water Treatment (Well 4 A) 06/20	ART7 ATM0620	DPW	1,500,000.00	1,500,000.00		(416,225.81)	107,150.18	1,190,924.37
6344.0000.359000	Well 4 A 05/21	ART18 ATM05/21	DPW	1,000,000.00		1,000,000.00			
TOTALS					1,663,071.54	-	(500,156.95)	107,117.98	1,270,032.57
Town of Maynard - Account Detail									
Statement of Revenues, Expenditures and Changes in Fund Balance									
Sewer Enterprise Capital Projects - FY2022									
					7/1/2021				6/30/2022
				ORIGINAL	FUND BAL	FY2022	FY2022	FY2022	FY2022
ACCOUNT NUMBER	ACCOUNT NAME	Article	DEPT	AMOUNT	FWD	REVENUE	EXPENSES	TRANSFERS	FUND BAL
6403.0000.359000	Mockingbird Pump Station Design	ART 12 ATM 5/21/12	DPW	70,000	157.04			(157.04)	-
6406.0000.359000	Infrastructure Repairs	ART 12 ATM 5/21/12	DPW	60,218	-				-
6407.0000.359000	Stormwater Management	ART 12 ATM 5/21/12	DPW	60,218	-				-
6418.0000.359000	Lift Station Cleaning	ART 9 STM 5/20/13	DPW	15,000	11,893.30				11,893.30
6419.0000.359000	Mockingbird Pump Station	ART15 ATM 5/20/13	DPW	498,000	9,824.11				9,824.11
6423.0000.359000	Sewer Sys Drainage Improvements	ARTS% STM0516	DPW	250,000	-				-
6425.0000.359000	Capital Equipment Sewer	ART24 ATM0620	DPW	9,750.44	1,300.44		(1,300.44)		-
6426.0000.359000	Vactor jet truck	ART17 05/21/21	DPW	500,000	500,000.00				500,000.00
TOTALS					523,174.89	-	(1,300.44)	(157.04)	521,717.41

TOWN OF MAYNARD			
SEWER ENTERPRISE FUND - OPERATIONS			
JULY 1, 2021 - JUNE 30, 2022			
Retained Earnings Unreserved, beginning			\$ 961,718.64
Retained Earnings Reserved for Encumbrances, beginning			\$ 82,644.00

			1,044,362.64
Revenues:			
Sewer User Charges		\$ 3,193,243.45	
Sewer P & I		26,451.12	
Sewer Fees- inspections		17,500.00	
Interest & Demands			
Sewer Liens		227,998.29	
Sewer Service Fees		3,500.00	
Tax Title Liens		8,083.33	
Sewer Liens Committed Interest		37,475.16	
Sewer Misc Revenue			
Sewer Earnings on Investment		115.07	
Sewer unrealized Loss/Gain		(4,272.09)	

			3,510,094.33
Solar Power Credits			-

			4,554,456.97
Expenditures:			
Salary and Wages		(270,938.86)	
Expenses		(734,288.95)	
Debt Service		(819,013.88)	
Treatment Plant		(1,360,383.00)	

			(3,184,624.69)
Other Financing Sources/(Uses):			
Transfers to capital project funds			
Capital Projects Close Outs			157.04
Transfers in from Sewer Stabilization Fund			199,132.11
Intermunicipal Agreement - Reimbursement to General Fund			(527,218.00)

			\$ 1,041,903.43
			=====
Retained Earnings Unreserved, ending			\$ 841,013.43
Retained Earning Reserved for Special Purposes, ending			
Retained Earnings Reserved for Encumbrances, ending			890.00
Retained Earnings Reserved for Petty Cash, ending			
Retained Earnings Reserved for Expenditures, ending			200,000.00
Retained Earnings Reserved for Continued Appropriations, ending			
Total Fund Equity June 30, 2022			\$ 1,041,903.43
			=====
			\$ -

TOWN OF MAYNARD			
WATER ENTERPRISE FUND - OPERATIONS			
JULY 1, 2021- JUNE 30, 2022			
Retained Earnings Unreserved, beginning			\$ 857,416.89
Retained Earnings Reserved for Encumbrances, beginning			\$ 10,777.32

			868,194.21
Revenues:			
Water User Charges		\$ 2,120,013.01	
Water P & I		40,459.07	
Water Fees- inspections		15,000.00	
Interest & Demands			
Water Liens		150,669.21	
Water Service Fees		5,655.95	
Tax Title Liens		12,564.16	
Water Liens Committed Interest		23,995.24	
Water Misc Revenue			
Water Earnings on Investment		124.50	
Water Unrealized loss/gain		(10,739.51)	
			2,357,741.63
Solar Power Credits			-

			3,225,935.84
Expenditures:			
Salary and Wages		(324,756.28)	
Expenses		(911,236.42)	
Debt Service		(574,369.35)	
Encumbrances		(10,777.32)	

			(1,821,139.37)
Other Financing Sources/(Uses):			
Transfers to capital project funds			32.20
Intermunicipal Agreement - Reimbursement to General Fund			(307,050.00)
Transfers in from Water Stabilization			500,739.00
Capital Projects Close Outs			

			\$ 1,598,517.67
			=====
Retained Earnings Unreserved, ending			\$ 1,094,932.67
Retained Earning Reserved for Expenditure, ending			500,000.00
Retained Earnings Reserved for Encumbrances, ending			3,585.00
Retained Earnings Reserved for Continued Appropriations, ending			

Total Fund Equity June 30, 2022			\$ 1,598,517.67
			=====

Water & Sewer CPC Debt Service

9001.0000.199600.0000	AMT TO BE PROV - BONDS	3,434,000.00		589,000.00	2,845,000.00
9001.0000.294017.0000	BNDS - WTR FTR 2/15/02	-6,000.00	6,000.00		0.00
9001.0000.294018.0000	BNDS - WTR TR FAC 2/15/02	-6,000.00	6,000.00		0.00
9001.0000.294019.0000	BNDS - WELL FIELD 2/15/02	-12,000.00	12,000.00		0.00
9001.0000.294021.0000	WATER.DEBT - WTR MAIN 2/1/03	-20,000.00	10,000.00		-10,000.00
9001.0000.294022.0000	WATER.BOND PRIN - PAR 2/1/0 WATER M	-10,000.00	5,000.00		-5,000.00
9001.0000.294023.0000	BNDS - MWPAT WTR	-635,000.00	315,000.00		-320,000.00
9001.0000.294066.0000	Water Tank Repairs - 052013 ATM	-435,000.00	140,000.00		-295,000.00
9001.0000.294067.0000	Water Construction I - 08/08/18	-420,000.00	15,000.00		-405,000.00
9001.0000.294068.0000	Water Construction II - 08/08/18	-140,000.00	5,000.00		-135,000.00
9001.0000.294069.0000	Water Analysis - 08/08/18	-250,000.00	25,000.00		-225,000.00
9001.0000.294073.0000	BNDS-WELL 4A INFRASTRUCTURE	-1,500,000.00	50,000.00		-1,450,000.00
		0.00	589,000.00	589,000.00	0.00
9002.0000.199600.0000	AMT TO BE PROV - BONDS	7,359,375.18		639,440.00	6,719,935.18
9002.0000.294008.0000	BNDS - SWR 2/15/02	-26,000.00	26,000.00		0.00
9002.0000.294009.0000	BNDS - SWR TR 2/15/02	-4,000.00	4,000.00		0.00
9002.0000.294010.0000	BNDS - SWR TR 2/1/03	-40,000.00	20,000.00		-20,000.00
9002.0000.294011.0000	BNDS - SWR LINE 2/1/03	-20,250.00	10,250.00		-10,000.00
9002.0000.294048.0000	BOND PRIN - WASTEWTR PLANT (I)	-10,000.00	10,000.00		0.00
9002.0000.294013.0000	BNDS - SWR II 2/15/02	-14,000.00	14,000.00		0.00
9002.0000.294036.0000	BNDS - MWPAT CWS 08/31	-2,844,276.00	259,518.00		-2,584,758.00
9002.0000.294049.0000	MWPAT CWS-08-31-A - DATED 6/13/12	-2,758,449.18	203,672.00		-2,554,777.18
9002.0000.294060.0000	Water Tank Repairs issued ATM 05201	-360,000.00	20,000.00		-340,000.00
9002.0000.294070.0000	Sewer Improvements - 08/08/18	-930,000.00	35,000.00		-895,000.00
9002.0000.294082.0000	BNDS - WASTE WATER TREATMENT	-61,400.00	14,500.00		-46,900.00
9002.0000.294083.0000	BNDS - WWTP I (O) REF 06/20	-171,500.00	22,500.00		-149,000.00
9002.0000.294084.0000	BNDS - WWTP 11 (O) REF 06/21	-119,500.00	0.00		-119,500.00
		0.00	639,440.00	639,440.00	0.00
9003.0000.199600.0000	AMT TO BE PROV - BONDS	690,000.00		110,000.00	580,000.00
9003.0000.294047.0000	CPA - COUNTRY CLUB - STM 10/26/11	900,000.00	110,000.00		1,010,000.00
		1,590,000.00	110,000.00	110,000.00	1,590,000.00

FINANCE COMMITTEE

Alannah Gustavson.....	Chair
Jillian Prendergast.....	Vice Chair
Katie Moore.....	Clerk
Cavan Stone.....	Member
Peter Campbell.....	Member
Danielle Ericks.....	Member
Ken Estabrook.....	Member

The Finance Committee (FinCom) is a seven-member committee appointed by the Town Moderator and serves Town Meeting voters—in accordance with Massachusetts General Laws (Chapter 39, Section 16) and Maynard’s Town Charter and By-laws—in the following ways:

- Work throughout the year on behalf of Town Meeting voters and in collaboration with the Select Board, School Committee, Town Administrator, and others to (a) research impartially and gain a fuller understanding of the Town’s finances and important financial trends, and (b) take proactive steps to make this understanding more accessible to Town Meeting voters.
- Provide independent oversight of Town finances, representing the interests of Town Meeting voters.
- Review and analyze all Town Meeting warrant articles and make written recommendations, contained in the Town Meeting Warrant, for consideration of Town Meeting voters as they decide how to vote.
- Hold public hearings prior to all Town Meetings on the proposed Town budget and to permit public discussion of the subject matter of all articles contained in the warrant

Changes in membership

Elliot Bruce and Danielle Ericks resigned; the FinCom thanks them for their service. Cavan Stone joined the FinCom in July for a term ending in 2025, and Alannah and Peter were appointed to additional terms ending in 2025. The FinCom encourages participation from Maynard citizens in our meetings at any time. It is our goal to always have a list of interested potential members to fill vacancies promptly when they arise. Please look for agendas on our Town of Maynard website: <https://www.townofmaynard-ma.gov/275/Finance-Committee> and feel free to email fincom@townofmaynard.net with questions or for more information at any time.

Reserve Fund Transfers

The FinCom oversees the Town’s Reserve Fund. Massachusetts General Law allows Town Meetings to appropriate Reserve Funds for extraordinary or unforeseen expenditures. The FinCom must vote to approve all transfers from Reserve Funds, after review by the Select Board. Reserve Funds are typically appropriated at Annual Town Meeting (ATM) and are available and accounted for on a Fiscal Year (FY) basis (July 1–June 30). At the May 2021 ATM, an initial \$250,000 was appropriated for Reserve Funds for FY 2022. Reserve Fund Transfers for FY 2022 are listed in the table below; the ending balance of \$109,507.85 reverted to FY 2022 Free Cash.

Department	Purpose	Amount	Balance
	ATM Appropriation	\$250,000.00	\$250,000.00
Library	Water pipe repair	\$12,000.00	\$238,000.00
DPW	HVAC - Town Hall	\$9,870.00	\$228,130.00
DPW	Fuel	\$70,000.00	\$158,130.00
DPW	Boiler - Fire Station	\$14,245.00	\$143,885.00

School Department	Boiler service	\$11,277.15	\$132,607.85
School Department	Mold remediation	\$11,100.00	\$121,507.85
School Department	Kitchen Equip repair	\$5,500.00	\$116,007.85
General Government	Appraisal	\$7,500.00	\$109,507.85

Activities During 2022

The FinCom continued to foster ongoing discussions among the various boards, committees, Town staff, department heads, and the entire Maynard community. The FinCom was pleased to have the Town Accountant promoted to Finance Director, a position which is vital to our work. The FinCom would additionally like to recognize the Assistant Town Administrator/Executive Director of Municipal Services for her tremendous efforts and wish her well on her next endeavor in the Town of Concord.

Meetings in 2022 continued to be virtual as the state extended its allowance to do so. Participation in virtual meetings has been positive overall, with some increase in attendance, compared to in-person meetings. The development of the Fiscal Year (FY) 2023 Town General Fund Budget involved many meetings with department heads, and included the Charter-mandated Joint Budget Review on February 12 between the Select Board and Finance Committee, with the participation of the Town Administrator, Maynard Public Schools department, and other department heads. Preparations for Annual Town Meeting (ATM) began soon after, which is preceded by a public hearing to go over all warrant articles with town meeting voters. Special Town Meeting (STM) was held indoors at the Fowler School and brought some good budget news in the form of an increase of \$331,745.00 to the budget. This provided some additional services in General Government, Public Safety, and DPW.

Other Activities that extend throughout the year include two members of FinCom serving on the Town Budget Subcommittee, one member serving on the Green Meadow Building Committee, and two members serving on the Charter Review Committee. Per Town Charter, FinCom members are non-voting members when serving on any other committee. The FinCom also assigns liaison members to other committees as needed, with Selectboard, School Committee, and Community Preservation Committee being our most active. The FinCom is committed to keeping informed of the work being done by other committees/boards and in working collaboratively with them. The FinCom encourages all Maynard voters to attend meetings of the various municipal bodies—including the Select Board, School Committee, Planning Board, Capital Planning Committee, Community Preservation Committee, and Finance Committee—throughout the year to become more informed and express their views about various matters affecting our Town.

Respectfully submitted,

Alannah Gustavson

Chair, Finance Committee

CAPITAL PLANNING COMMITTEE

Jon Canchola.....	Chair
Douglas Adler.....	Member
Jon Larkin.....	Member
Lindsay McConchie.....	Member

In 2022, the Capital Planning Committee has been focused on continuing to improve the inventory of current capital projects and method for reporting. In this year’s planning we recommended 16 projects funded from \$1.25M in Free Cash and deferred 12 projects to a later date. Our committee works closely with Town Administration and Budget Subcommittee. In 2023, we will improve our effectiveness by building better relationships with CPC and Finance Committee.

Respectfully submitted,

Jon Larkin
Chair, Capital Planning Committee

BUDGET SUBCOMMITTEE

Members

Justine St. John.....	Chair, Select Board
Mary Brannelly.....	School Committee
Natasha Rivera.....	School Committee
Jeffrey Swanberg.....	Select Board
Peter Campbell.....	Finance Committee Liaison
Jillian Prendergast Finance	Committee Liaison

The Budget Subcommittee was formed several years ago as an opportunity for members of the Select Board, School Committee and Finance Committee to collaborate and review Maynard’s financial positions on a regular basis throughout the budget cycle. This allows for robust discussions of the budget and an opportunity for committee and board members to hear the thoughts and perspectives from other boards. The Committee appreciates the input and discussion points from Town Administrator Greg Johnson and Town Accountant Lauri Plourde throughout this past year. Meetings focus on developments for both the current and upcoming fiscal year budgets. In 2022, the discussions tended toward the details of specific revenues and expenses and where the town was with those data points, along with updates regarding the creation of the FY24 budget.

The Budget Subcommittee also discusses the financial implications of one-time events. Once again this year, the committee invited the Capital Planning Committee to report on their progress regarding these expenditures. The Budget Subcommittee also discussed the upcoming MSBA project for a new Green Meadow School, along with an updated analysis of ‘benchmark communities’. The goal of

the benchmark communities analysis is to identify towns in Massachusetts with similar characteristics to Maynard to benchmark high level revenue and expense trends.

In the coming year, in addition to the topics it currently covers, the Budget Subcommittee plans to look more closely at mid-term forecasting and long-term financial planning.

CONTRIBUTORY RETIREMENT SYSTEM

Active Members.....	184
Inactive Members.....	108
Retired Members.....	141
Total Membership.....	433

ASSETS

Cash	1,175,538.38
Fixed Income	9,472,644.35
Equities	37,347,105.47
International Equities	5,544,374.97
Real Estate	6,257,609.34
Alternative Investments	908,483.78
Hedge Funds	4,235,215.81
Interest Due and Accrued	0.00
Accounts Receivable	50,808.32
Accounts Payable	<u>(114,019.52)</u>
 TOTAL ASSETS	 <u>\$64,877,760.90</u>

FUNDS AND LIABILITIES

Annuity Savings Fund	9,486,595.43
Annuity Reserve Fund	3,828,277.38
Military Service Fund	29,760.94
Pension Fund	16,682.39
Pension Reserve Fund	<u>51,516,444.76</u>
 TOTAL FUNDS AND LIABILITIES	 <u>\$64,877,760.90</u>

RECEIPTS

Members Deductions	1,008,485.69
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Transfers from Other Systems	218,695.38
Members Make Up Payments and Redeposits	15,783.43
Investment Income Credited to Members Accounts	12,283.19
Investment Income Credited to Annuity Reserve Fund	115,408.07
Reimbursements from Other Systems	119,608.47
Received from Commonwealth for COLA	11,741.06
Pension Fund Appropriation	2,772,900.00
Received from Town to Military Service Fund	0.00
Investment Income Credited to Military Service Fund	29.73
Investment Income Credited to Expense Fund	452,010.14
Interest Not Refunded	696.12
Miscellaneous Income	9.54
Excess Investment Income	<u>9,192,096.83</u>
 TOTAL RECEIPTS	 <u>\$13,919,747.65</u>

DISBURSEMENTS

Refunds to Members	89,848.71
Transfers to Other Systems	237,162.32
Annuities Paid	767,044.63
Option B Refunds	0.00
Pension Payments	2,715,280.21
Survivorship Payments	215,338.38
Ordinary Disability Payments	20,009.16
Accidental Disability Payments	225,962.64
Accidental Death Payments	30,538.20
Section 101 Payments	0.00
Reimbursements to Other Systems	263,345.53
COLAs Paid	11,704.81
Board Member Stipends	3,000.00
Salaries	60,492.54
Benefits	920.62
Legal Expenses	1,800.00
Fiduciary Insurance	2,251.00
Medical Expenses	0.00
Service Contracts	25,800.00
Accounting Services	9,000.00
Education and Training	1,200.00
Travel	0.00
Administrative Expenses	6,648.07
Furniture and Equipment	0.00
Management Fees	304,800.32

Custodial Fees 36,097.59

TOTAL DISBURSEMENTS \$5,028,244.73

TREASURER-COLLECTOR

Staff

Jenn Welch.....	Treasurer/Collector
Sandra Baltazar.....	Assistant Treasurer/Collector
Diane Donovan.....	Assistant Collector

The Treasurer/Collector’s Office is committed to providing a high level of customer service for Maynard residents while administering the following:

- Collection of taxes, water/sewer bills, trash stickers and parking tickets
- Account for, reconcile and invest town cash
- Process town/school payroll and disburse accounts payable checks
- Debt management/ borrowing and maintain repayment schedules

Tax Collections July 1, 2021-June 30, 2022

	Beginning Balance	Commitment	Abate/Exempt /Refunds/Tax Title Liens	Payments	June 30 th Balance
Real Estate/CPA	384,572	35,917,465	-455,737	-35,576,552	269,748
Personal Property	63,166	1,312,310	5,037	-1,314,563	65,950
Water/Sewer	651,374	5,623,664	-485,400	-5,382,740	406,898
Excise	396,033	1,445,693	-9,596	-1,493,260	338,870

**REPORT OF THE TOWN TREASURER
FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

TOWN OF MAYNARD

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2021	+ New Debt Issued	- Retirements	Outstanding June 30, 2022	Interest Paid in FY22
Buildings	15,628,500		722,000	14,906,500	387,692
School Buildings	4,456,900		434,000	4,022,900	164,468
Sewer	175,650		84,250	91,400	5,761
Other Inside	1,050,700		240,000	810,700	26,490
SUB - TOTAL Inside	21,311,750	-	1,480,250	19,831,500	584,411

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2021	+ New Debt Issued	- Retirements	Outstanding June 30, 2022	Interest Paid in FY22
School Buildings	11,474,750	-	1,704,750	9,770,000	321,926
Sewer	6,892,725	-	518,190	6,374,535	153,398
Solid Waste	89,500		11,000	78,500	6,288
Water	3,725,000		626,000	3,099,000	118,964
Other Outside	44,000		8,000	36,000	3,027
SUB - TOTAL Outside	22,225,975	-	2,867,940	19,358,035	603,603

TOTAL Long Term Debt	43,537,725	-	4,348,190	39,189,535	1,188,014
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Town Wages for Calendar Year 2022

Wages may reflect more than one department, overtime and private details

Adams, Andrea	\$ 22,223.07	Kwagala, Ivan	\$ 11,769.21
Agyeman, Justice	\$ 62,085.32	Ladd, Frederick	\$ 8,653.84
Akillian-Casey, Carol	\$ 68,507.60	Latta, Mark	\$ 78,287.47
Alexander, James	\$ 13,726.57	Lawless, Angela	\$ 149,056.35
Alexander, Rachel	\$ 62,017.88	Lawton, Timothy	\$ 18,406.35
Alford, Lauren	\$ 1,575.19	Leach, Judith	\$ 926.25

Alford, Sarah	\$ 1,593.01	Leaver, Elizabeth	\$ 5,662.99
Asmann, Richard	\$ 78,621.29	Lenicheck, Harold	\$ 1,182.75
Aubert, Justin	\$ 37,317.25	Lewis, Sara	\$ 2,895.36
Aulenback, Ralph	\$ 51,744.14	Loomer, James	\$ 17,458.07
Bailey, Margaret	\$ 1,147.13	Loveless, Amy	\$ 80,578.00
Baltazar, Sandra	\$ 72,809.85	Luther, Alicia	\$ 59,899.85
Balzotti, Gregory	\$ 22,700.31	MacDonald, Joseph	\$ 62,482.31
Banatoski, James	\$ 69,112.06	Maguire, Jean	\$ 84,481.67
Bergman, Erin	\$ 484.50	Malatesta, Donald	\$ 9,498.95
Bergman, Megan	\$ 427.50	Malcolm, Mark	\$ 53,394.87
Bernard, Ryan	\$ 89,419.95	Malcolm, Sheila	\$ 128.26
Bilotta-Simeone, Joanna	\$ 26,178.78	Manchuso, Trista	\$ 125,402.72
Blackington, Jordan	\$ 100,070.25	Maria, James	\$ 10,798.27
Bodwell, Daniel	\$ 119,705.62	Marrama, Angela	\$ 99,439.27
Boudreau, Jeffrey	\$ 99,931.29	May, Paul	\$ 873.30
Brainard, Kyle	\$ 83,515.40	Maynard, Robert	\$ 23,197.63
Bulger, Mary	\$ 1,086.57	McCann, Allison	\$ 108,330.13
Butler, Thomas	\$ 5,286.78	McCann, Elaine	\$ 1,211.26
Cacciatore, Daniel	\$ 44,187.86	McCue, Mary	\$ 20,403.60
Cawthron, Justyne	\$ 41,023.56	McDonald, Gail	\$ 627.00
Cetrone, Linda	\$ 178.13	McDonald, Matthew	\$ 57,411.54
Chasse, Jason	\$ 67,345.08	McGowan, James	\$ 81,975.58
Chetwynd, Bradford	\$ 10,364.22	McGrath, James	\$ 48,378.21
Choiniere, Pierre	\$ 213.75	McLaughlin, Anna- Lisa	\$ 3,998.22
Coelho, Christopher	\$ 3,455.64	Mealey, Debra	\$ 60,333.83
Conquest, Ellen	\$ 634.13	Mealey, Shea	\$ 949.50
Corrigan, Shawn	\$ 16,984.44	Misslin, Michael	\$ 213.75
Cuccio, Dylan	\$ 22,879.78	Moore, Brandon	\$ 74,496.41
Currier, Marc	\$ 99,539.71	Morahan, Joseph	\$ 118,334.95
Currin, Barbara	\$ 669.76	Morando, Marie	\$ 69,172.94
Cushing, Brian	\$ 126,386.01	Morrison, Peter	\$ 12,519.50
Davoll, Eric	\$ 105,056.55	Morrow, Elizabeth	\$ 1,339.51
Dawson, James	\$ 61,113.57	Mosca, Rebecca	\$ 71,796.70
Dee, Nathan	\$ 82,801.31	Mullally, Timothy	\$ 117,404.17
DeMarco, Justin	\$ 121,664.84	Mullen, Jordan	\$ 570.00
DeMars, John	\$ 71,264.72	Muraguri, Leon	\$ 24,476.64
DeMars, Kenneth	\$ 59,200.64	Murphy, Sean	\$ 306.00
Desjardins, Craig	\$ 146,946.38	Murphy, Gail	\$ 616.31
Dickerson, Shawn	\$ 47,406.27	Murphy, James	\$ 1,104.38
Distefano, Lucie	\$ 69,264.86	Nemser, William	\$ 86,338.27
Donovan, Diane	\$ 52,712.33	Noble, Michael	\$ 176,920.74
Doughty, Jacob	\$ 73,938.47	Nyholm, Karl	\$ 66,079.02
Doyle, Jr, Joseph	\$ 77,272.77	O'Neil, Brandon	\$ 59,416.67

Drury, Elizabeth	\$ 427.50	Palola, Tom	\$ 100,090.08
Duggan, Stephanie	\$ 75,785.06	Parker, Janine	\$ 19,007.87
Erdal, Semra	\$ 13,415.59	Parker, Joseph	\$ 73,763.60
Falcao, Andrew	\$ 13,760.00	Parr, Michael	\$ 145,334.31
Faul, Ida	\$ 463.13	Petersen, Brian	\$ 149,216.71
Ferguson, James	\$ 71,488.74	Petersen, Kevin	\$ 76,119.32
Finnerty, Sarah	\$ 70,766.00	Petipas-Haggerty, Casey	\$ 69,977.67
Fino, Patricia	\$ 619.88	Piel, Zoe	\$ 14,293.29
Flanary, Julia	\$ 63,275.64	Piotte, Luke	\$ 2,700.00
Flynn, Erin	\$ 2,100.00	Plourde, Lauri	\$ 104,593.11
Flynn, Maura	\$ 399.00	Portis, Alan	\$ 88,593.97
Foster, Joseph	\$ 94,192.48	Primiano, John	\$ 97,807.17
Franklin, Janelle	\$ 34,080.54	Rao, Nikhil	\$ 291.75
Gates, Kristin	\$ 39,600.80	Reardon, Dianne	\$ 36,927.67
Geldart, Brenda	\$ 195.94	Robertson, Jr, John	\$ 49,144.96
Geldart, Robert	\$ 195.94	Robichaud, Jeremy	\$ 79,528.62
Genetti, Richard	\$ 72,220.37	Row, Ronald	\$ 73,412.53
Gennaro, Joseph	\$ 101,180.44	Rydzewski, Julia	\$ 985.32
Gill, Susan	\$ 299.70	Sahlberg, Adam	\$ 37,417.05
Goldstein, Laura	\$ 662.63	Schrader, Joshua	\$ 94,570.07
Gorman, Kristen	\$ 13,824.00	Seeley, Richard	\$ 115,465.49
Gross, Travis	\$ 76,278.97	Severance, Claudia	\$ 1,167.00
Grossman, Beth	\$ 9,985.00	Sheehan, Joanne	\$ 1,496.26
Hakey, Patrick	\$ 110,848.72	Sherman, Brandon	\$ 456.00
Harrold, Marianne	\$ 68,788.91	Solomon, Rohr, Lula	\$ 1,622.25
Hatch, Michael	\$ 101,274.32	Stanley, Wayne	\$ 9,275.43
Hatch, Nancy	\$ 619.88	Stowers, Anthony	\$ 170,124.74
Hatch, Nicholas	\$ 11,214.78	Sutherland, Michael	\$ 131,208.37
Hatch, Sheneil	\$ 26,259.19	Taylor, Newton	\$ 6,789.00
Higley, Mikhail	\$ 56,808.67	Thurston, Sarah	\$ 47,677.72
Houle, Jeffrey	\$ 103,721.29	Tomyl, Mark	\$ 126,706.32
Hureau, Jennine	\$ 83,895.24	Tricca, Ruby	\$ 1,701.97
Janvrin, Kevin	\$ 3,596.40	Troiano, Christopher	\$ 137,006.61
Johanson, Ryan	\$ 92,997.19	Tuomi, Matti	\$ 87,086.20
Johnson, Gregory	\$ 133,225.05	Wasiuk, Edwin	\$ 81,185.89
Johnson, Sharon	\$ 413.25	Webster, Beth	\$ 24,643.85
Jones, Stephen	\$ 17,895.04	Welch, Jennifer	\$ 84,407.97
Kadlec, Anne	\$ 862.13	Wellborn, Christopher	\$ 145,053.62
Kimbrough, Gailann	\$ 413.25	Wilson, Anne	\$ 431.06
King, John	\$ 141,007.72	Wilson, Gregory	\$ 11,135.48
Koenig, Mark	\$ 867.77	Worthington, Joseph	\$ 107,384.72
Kozik, Patricia	\$ 51,532.28	Wright, Ann	\$ 520.13
Kramer, Brian	\$ 93,387.36	Zammuto, Megan	\$ 97,495.42

School Wages for Calendar Year 2022

Wages may reflect more than one department and overtime

Adams, Jennifer	\$ 111,369.07	Lackard, Ashley	\$ 66,671.25
Adamson, Candace	\$ 101,988.07	LaFrance, Joshua	\$ 59,123.87
Alford, Rebecca	\$ 23,508.43	Lamy, Janet	\$ 70,885.64
Alvarez-Gomez, Karen	\$ 2,350.00	Landers, Nanda	\$ 32,712.63
Andrade, Colleen	\$ 75,869.37	Lawton, , Denise	\$ 103,978.07
Andrade, William	\$ 5,380.00	LeBlanc, Cynthia	\$ 16,602.51
Arcelay, Susan	\$ 85,466.12	LeBlanc, Katie, Marie	\$ 55,203.55
Armour, Helen	\$ 2,003.58	LeBlanc, Sandra	\$ 106,552.57
Armstrong, Jordan	\$ 30,886.36	Lee, Katherine	\$ 5,567.00
		Leigh-Manuell,	
Aroian, Karen	\$ 27,615.55	Kimberly	\$ 57,258.95
Arria, Michael	\$ 29,641.69	Lerner, Rochelle	\$ 109,537.57
Arsenault, Tina	\$ 21,990.10	Lesage, Carol	\$ 24,748.25
Aukstikalnis, Suzanne	\$ 36,633.52	Lesage, Jr, Paul, Harry	\$ 4,327.00
Bailey, Amanda	\$ 89,487.55	Levine, Jay	\$ 66,203.25
Ballard, John	\$ 57,687.06	Lewis, Ellen	\$ 62,038.01
Bamberg, Martin	\$ 3,482.00	Lewis, Jennifer	\$ 86,858.15
Banta, Joseph	\$ 85,250.03	Lifshatz, Jenna	\$ 9,906.40
Barbagallo, John	\$ 66,787.26	Lind, Janice	\$ 96,213.99
Barth, Michael	\$ 121,198.74	Lindquist, Karen	\$ 107,458.40
Battaglia, Deborah	\$ 65,668.60	Lochiatto, Joanne	\$ 58,241.20
Baudin, Megan	\$ 93,459.97	Loynd, Jennifer	\$ 9,833.54
Baylis, Melissa	\$ 81,865.36	Lucas, Gail	\$ 51,666.00
Beaulieu, Brian	\$ 65,851.72	Luther, , Douglas	\$ 103,123.07
Beitia, Carrandi, Marta	\$ 80,945.39	Lyons, Joseph	\$ 47,465.93
Berger, Melissa	\$ 89,343.96	Mackin, Karen	\$ 3,837.00
Bernardi, Sarah	\$ 34,947.41	MacPhee, Dana	\$ 87,814.89
Besaw, Michael	\$ 15,653.50	Makovoz, Betty	\$ 92,137.12
Blanchard, Lucinda	\$ 87,260.85	Malaxos, Syd	\$ 119,723.81
Boardman, Lisa	\$ 102,978.07	Mancini, David	\$ 3,837.00
Boerman, Thomas	\$ 5,240.00	Marek, Nathalie	\$ 15,962.49
Boerman, Zachary	\$ 3,800.00	Marrese, Christopher	\$ 104,725.07
Bottos, Maria	\$ 20,146.14	Martinez-Abeledo, Sira	\$ 90,495.96
Bourgeios, Maria	\$ 34,310.79	Masella, Michelle	\$ 90,775.96
Bradley, Susan	\$ 23,124.73	Mattes, Shannon	\$ 15,945.37
Braman, Hilary	\$ 34,229.55	Mazeika, Samantha	\$ 99,065.42
Brancaleone, Joseph	\$ 82,888.72	McDonagh, Lisette	\$ 9,259.65
Bratica, Kathleen	\$ 102,402.07	McDonald, Frederick	\$ 3,771.00
Breckenridge, Ann	\$ 22,333.02	McDonald, Gail	\$ 7,773.00

Brennan, Mary	\$ 31,113.52	McKayven, Jennifer	\$ 750.00
Briggs, Patrick	\$ 1,600.00	McPhail, Melissa	\$ 106,191.07
Briggs, Stacey	\$ 15,950.00	Mehigan, Michael	\$ 102,148.07
Brunelle, Olivia	\$ 82,432.20	Mendoza, Javier	\$ 53,003.64
Burke, Shawn	\$ 945.67	Milch, Caroline	\$ 16,039.48
Byron, Karen	\$ 13,450.00	Mills, Kelly	\$ 5,613.00
Cabral, Jason	\$ 47,841.16	Milne, Amy	\$ 11,864.30
Cairns, Valerie	\$ 87,707.15	Minasian, Mark	\$ 69,919.64
Caloggero, Steven	\$ 107,354.07	Miranda, Gabriela	\$ 10,495.64
Campbell, Heather	\$ 29,918.63	Mitchell, Christine	\$ 19,751.22
Campbell, Lindsey	\$ 13,746.14	Monachino, Laura	\$ 90,777.32
Capuzziello, Cassie	\$ 22,395.22	Morello, Michael	\$ 73,021.68
Caragianes, Charles	\$ 130,330.51	Morrison, Terri	\$ 94,718.96
Caruso, Kevin	\$ 57,542.88	Morse, Michelle	\$ 450.00
Castillo, Jessica	\$ 23,322.36	Muldoon, Lynda	\$ 102,655.99
Cavaretta, Dean	\$ 9,827.61	Mullen, Ethan	\$ 1,000.00
Chan, William	\$ 94,896.31	Murphy, Catherine	\$ 15,996.12
Chan-Yu, Maggie	\$ 46,464.10	Murphy, Karen	\$ 55,823.78
Chivukula, Swathilekha	\$ 300.00	Murphy, Michelle	\$ 14,926.71
Clark, Sofia	\$ 1,800.00	Murphy, Rita, Marie	\$ 118,386.07
Coen, Patricia	\$ 23,401.08	Nelson, Zachary	\$ 1,472.66
Cohen, Janet	\$ 56,408.62	Newey, Anne	\$ 18,371.30
Coleman, Marlene	\$ 110,126.07	Newey, Kevin	\$ 1,200.00
Connelly, Alicia	\$ 1,298.90	Newey, Michael	\$ 350.00
Considine, April	\$ 9,550.00	Nguyen, Dam	\$ 62,960.31
Conway, Sean	\$ 98,942.79	Nguyen, My	\$ 53,875.06
Copeland, Erin	\$ 22,361.57	Norcross, Brenna	\$ 48,727.72
Coppola, Cheryl	\$ 106,083.07	Ogden, John	\$ 82,643.21
Corcoran, Carol	\$ 22,608.55	Ohs, Marcy	\$ 1,200.00
Corrigan, Kaitlyn	\$ 89,608.68	Otterson, Lilian	\$ 2,050.00
Cortez, Chris	\$ 24,006.58	Padalino, Lisa	\$ 100,382.79
Cotter, Brenna	\$ 91,333.96	Paisner, Sarah	\$ 76,712.72
Cotter, Michael	\$ 102,738.07	Palafox, Edna	\$ 31,218.20
Daly, Kathleen	\$ 5,681.00	Palmer, Olivia	\$ 950.00
Danforth, Julie	\$ 95,993.81	Parquet, Amy	\$ 27,925.01
Dangelo, Nancy	\$ 27,926.29	Paterno, Jeffrey	\$ 91,368.96
Dankner, Ilana	\$ 20,234.25	Patrikis, Allyson	\$ 2,700.00
De, Dios, Luna, Rafael	\$ 89,468.96	Patrikis, Elaine	\$ 28,559.96
DeArville, Sarah	\$ 56,126.46	Peralta, Tammy	\$ 90,453.96
Defoe, Ryan	\$ 2,030.00	Perez, Lizbeth	\$ 3,025.00
Dekker, Bertram	\$ 22,388.85	Perham, Sean	\$ 102,092.00
Dennehy, Jessica	\$ 43,898.13	Perreault, Sarah	\$ 23,456.92
Dias, Caitlyn	\$ 66,545.25	Perry, Catherine	\$ 92,174.87
DiSalvatore, Lisa	\$ 93,358.96	Peterson, Shae	\$ 300.00

DiStefano, Cathy	\$ 250.00	Petroskey, Amy	\$ 75,953.90
Ditto, Karen	\$ 84,379.03	Pfeffer, Gervase	\$ 101,988.07
Doktorov, Olga	\$ 110,427.77	Phillips, Madison	\$ 25,146.17
Donahue, Joseph	\$ 8,093.58	Pileeki, Emily	\$ 101,145.92
Duddy, AnnMarie	\$ 88,436.42	Pileeki, Nicholas	\$ 95,369.05
Duffy, James	\$ 11,650.00	Pinta, Natalie	\$ 67,676.01
Dunton, Susan	\$ 18,000.00	Pittman, Mary	\$ 24,978.00
Duran, Jose	\$ 9,522.56	Potito, Laura	\$ 86,583.28
Elkins, Denise	\$ 76,994.64	Prehl, Christopher	\$ 3,596.14
Falkoff, Johanna	\$ 101,988.07	Quintal, Alain	\$ 32,526.61
Faramarzpour, Alice, Leigh	\$ 200.00	Quintal, Mary, Ellen	\$ 28,836.19
Feinstein, Cheryl	\$ 87,519.28	Radler, Richard	\$ 2,450.00
Fernald, Nicole	\$ 100,935.45	Ramos, Julian	\$ 9,274.14
Ferranti, Jeffrey	\$ 114,447.93	Ranucci, Catherine	\$ 300.00
Fiehler, Lucas	\$ 36,745.03	Raschi, David	\$ 5,040.03
Finnegan, Mary	\$ 119,310.00	Raschi, Jason	\$ 3,422.00
Fioretti, Jennifer	\$ 91,688.60	Ray, Sharon	\$ 19,904.76
Fistori, Ava	\$ 1,122.92	Reed, Megan	\$ 28,766.43
Flooks, Cristin	\$ 3,325.00	Rees, Wade	\$ 400.00
Flynn, Erin	\$ 5,462.00	Reilly, Lois	\$ 30,881.28
Flynn, John	\$ 101,988.07	Reyes, Angela	\$ 86,694.89
Flynn, Kathleen	\$ 22,457.93	Ricci, Catherine	\$ 97,934.51
Foley, Jill	\$ 24,132.60	Rivers-Wright, Margaret	\$ 14,400.00
Foote, Debra	\$ 1,091.73	Robichaud, Cori	\$ 73,190.51
Foss, Kelly	\$ 104,093.07	Roche, Barry	\$ 4,753.00
Fowler, Ian	\$ 3,945.00	Roche, Marie	\$ 19,998.00
Fox, Linda	\$ 23,515.09	Rocheleau, Katie	\$ 19,296.66
French, Beverly	\$ 28,754.64	Rocheleau, Rhonda	\$ 74,132.74
Friedman, Patricia	\$ 34,313.27	Rockel, Cynthia	\$ 89,343.96
Fullam, Hannah	\$ 77,815.64	Rodgers, Kelsey	\$ 50,356.82
Gage, Alan	\$ 1,150.00	Roth, Valerie	\$ 64,907.25
Galdamez-Cabrera, Monica	\$ 69,847.25	Rouleau, Robert	\$ 117,514.17
Gamboni, Vilma	\$ 100,886.79	Rush, Caroline	\$ 65,444.25
Gately, Patricia	\$ 2,045.00	Rutherford, Ann	\$ 98,942.79
Geiger, Ella, McGaunn	\$ 2,516.00	Ryan, Melissa	\$ 25,071.78
Genetti, Charles	\$ 57,299.20	Sage, Erin	\$ 8,384.36
Gerondeau, Patricia	\$ 103,421.14	Saha, Srabani	\$ 29,899.08
Giberson, Jessica	\$ 3,788.66	Sangiovanni, Jamie	\$ 99,834.99
Ginnity, Laura	\$ 102,068.07	Savard, Anthony	\$ 76,269.85
Giugliano, Carolyn	\$ 16,603.20	Savard, Austin	\$ 6,044.00
Giunta, Lauren	\$ 103,224.07	Savoie, Robert	\$ 82,335.30
Giunta, Renee	\$ 2,281.34	Scesny, Justin	\$ 52,031.11
Giusti, Michelle	\$ 9,987.09	Scharr, Amanda	\$ 61,998.66

Gobron, Charles	\$ 63,912.46	Shea, Lisa	\$ 5,050.00
Gonsalves/DiSilva, Dominique	\$ 65,013.74	Shields, Jennifer	\$ 83,739.74
Graham, Melissa	\$ 96,652.99	Simmons, Haley	\$ 27,853.28
Gray-Ross, Samantha	\$ 20,398.86	Sinopoli, Mark	\$ 89,343.96
Greene, Laura	\$ 19,751.22	Skura, Mindy	\$ 83,398.55
Greer, Elizabeth	\$ 20,456.34	Snyder, David	\$ 48,678.06
Grzegoreczyk, Bartosz	\$ 5,240.00	Sokolowski, Edward	\$ 56,598.23
Gubala, Malgorzata	\$ 22,967.69	Soler, Maria	\$ 103,480.46
Gubala, Piotr	\$ 3,837.00	Sommer, Melissa	\$ 12,770.01
Gustafson, Megan	\$ 23,930.71	Sonti, Aruna	\$ 22,693.03
Gwozdz, Alyssa	\$ 1,000.00	Spears, W, Jessie	\$ 19,073.60
Gwozdz, Cheryl	\$ 24,439.80	Steigerwald, Stephanie	\$ 106,003.07
Haas, Brian	\$ 177,029.46	Steiner, Adam	\$ 102,436.57
Hales, Travis	\$ 60,608.52	Stevens, Daniel	\$ 22,078.98
Hannon, Traci	\$ 29,661.37	Stewart, James	\$ 5,150.00
Hardy, Claudia	\$ 25,487.94	Stewart, Jane	\$ 54,231.16
Harrington, Nikki	\$ 22,388.85	Sullivan, Brenda	\$ 120,643.57
Harrison, David	\$ 94,017.70	Sullivan, Donna	\$ 27,767.46
Hatch, Catherine	\$ 20,336.41	Sullivan, Kate	\$ 60,159.54
Hatch, Denise	\$ 119,188.07	Sullivan, Kathleen	\$ 58,698.91
Hatfield, Kristin	\$ 32,606.68	Sullivan, Margaret	\$ 94,634.46
Hayner, Kelly	\$ 102,708.07	Swenson, Kiley	\$ 18,943.92
Haynes, Nancy	\$ 41,342.46	Tamburri, Kathleen	\$ 17,566.05
Hilliard, Carol	\$ 13,982.24	Taveras, Enerolina	\$ 97,972.16
Hobbs, , Debora	\$ 102,522.26	Taylor, Ann	\$ 31,278.42
Hobbs, Michael	\$ 4,327.00	Taylor, Santo	\$ 1,000.00
Holly, Deborah	\$ 86,913.08	Thomas, Nathaniel	\$ 97,009.67
Hough, David	\$ 91,493.82	Thompson, Regan	\$ 70,677.25
Howes, Kristyn	\$ 5,727.33	Tierney, Amy	\$ 47,500.58
Howes, Paul	\$ 5,727.33	Tiru, Emilee	\$ 201.12
Hucknall, Yvonne	\$ 16,823.78	Tiru, Sabrina	\$ 43,235.62
Hutchinson, Amy	\$ 41,790.47	Tishler, Alison	\$ 89,775.96
Iannarelli, Michael	\$ 27,815.53	Travers, Michelle	\$ 114,659.07
Ignachuck, Jean	\$ 28,687.50	Tredeau, James	\$ 83,875.03
Ignachuck, Walter	\$ 23,721.00	Tucker, Marie	\$ 21,818.32
Imperato, Carolyn	\$ 56,984.70	Tucker, Meghan	\$ 700.00
Iorio, Jackelyn	\$ 26,888.76	Van, Dyne, Maggie-	
James, Lisa	\$ 95,534.62	Molloy	\$ 500.00
Jamieson, Amy	\$ 23,538.42	Vanaria, Taylor	\$ 9,225.00
Jeffrey, Erin	\$ 59,966.74	Vanasse, Rachel	\$ 10,187.50
Jones, Charlotte	\$ 101,988.07	VanDeBogert, Erin	\$ 16,870.15
Jones, Jennifer	\$ 111,008.07	Vasta, Jane	\$ 78,998.54
Jubenville, Robin	\$ 1,099.00	Vavra, Bethany	\$ 94,694.47
		Velasquez, Jeffrey	\$ 53,648.96

Justason, James	\$ 22,458.76	Verchin, Jay	\$ 23,093.30
Kelley, Sean	\$ 68,739.48	Viros, Viviane	\$ 87,079.19
Kennedy, Tifany	\$ 18,233.03	Waldron, Michael	\$ 104,087.07
Kenney, Daniel	\$ 17,104.39	Walsh, Denise	\$ 4,277.00
Keogh, Rebecca	\$ 3,482.00	Ward, Jennifer	\$ 30,072.16
Kiley-Allia, Debora	\$ 22,882.08	Warren, Melissa	\$ 41,517.57
Kitchell, Christopher	\$ 92,494.46	Watson, Julie	\$ 31,083.14
Kozik, Kevin	\$ 92,184.24	Weeks, Emmeline	\$ 800.00
Kranz, Elisabeth	\$ 90,315.96	White, Wayne	\$ 115,980.35
Krasinski, Katherine	\$ 101,988.07	Wood, Caitlin	\$ 20,947.72
Krefting, Jessica	\$ 2,100.00	Wood, Randal	\$ 67,225.95
Kuhn, Philip	\$ 1,250.00	Wu, Yi-Hui	\$ 7,033.58
Labelle-Pierce, Jean	\$ 101,027.29	York, Elizabeth	\$ 57,022.94
		Zouzas, Soteria	\$ 9,900.00

Respectfully submitted,

Jenn Welch
Treasurer/Collector CMMC

BOARD OF ASSESSORS

Board Members:

Stephen Pomfret.....	Chairman
Sean DelRose.....	Member

Staff:

Rick Ladd.....	Chief Assessor
Marianne Harrold.....	Assistant Assessor

On behalf of the Board of Assessors we would like to thank Angela “Angie” Marrama for her 14 years of dedicated service to the Town of Maynard as the Chief Assessor. Angie retired earlier this year and we would like to wish her the very best in her retirement years. Way to go Angie!

I, Rick Ladd, am honored to be the new Chief Assessor for the Town of Maynard. I come to Maynard after working for the Town of Concord for over 10 years as the Assistant Assessor. I have worked in Real Estate approximately 30 years and hold both my RE Broker/RE Appraiser licenses for the Commonwealth of MA.

Fiscal Year 2023 was an Interim Year Valuation. We received our certification for a tax rate from the Department of Revenue on November 28, 2022. The assessing staff captured \$476,201 in growth this year. There were approximately 379 inspections completed by the Assessor’s office and Patriot

Properties. We continue to strive for accuracy in recording real and personal property data and to meet all requirements established by the Department of Revenue.

The Town of Maynard had 4,234 taxable parcels and 132 exempt parcels for Fiscal Year 2023.

Total amounts to be raised:

	Est Rcpts/Other Revenue	Tax Levy	Amt to be Raised	%Change
FY2019	\$20,075,658	\$31,359,562	\$51,435,220	4.4%
FY2020	\$19,708,043	\$32,663,839	\$52,371,882	1.8%
FY2021	\$20,250,581	\$34,064,371	\$54,314,952	3.7%
FY2022	\$20,796,963	\$36,295,197	\$57,092,160	5.1%
FY2023	\$21,899,997	\$37,492,883	\$59,392,880	4.0%

Tax Rate History

	Shift	Residential/Open Space	Commercial/Industrial/Personal Property
FY2019	1.32	\$21.04	\$28.86
FY2020	1.31	\$20.64	\$27.89
FY2021	1.29	\$20.15	\$26.81
FY2022	1.29	\$20.52	\$27.36
FY2023	1.29	\$18.97	\$25.24

The count of the taxable parcels by property class is as follows:

Property Type	FY2022		FY2023	
	Count	Value	Count	Value
Single Family	2689	\$1,113,614,800	2695	\$1,253,563,400
Condominium	582	\$246,161,900	594	\$283,756,100
Miscellaneous	11	\$6,360,000	11	\$6,983,300
Two Family	238	\$96,560,900	233	\$103,953,400
Three Family	25	\$10,524,700	25	\$11,440,700
Four and up	48	\$50,799,000	48	\$57,119,200
Vacant Land	90	\$4,690,000	85	\$3,964,800
Open Space	0	\$0	0	\$0
Commercial	138	\$72,107,800	138	\$77,895,000
Industrial	21	\$39,166,400	21	\$37,284,300
Chapter 61 Land	2	\$ 2,496	2	\$ 2,582
Chapter 61A Land	5	\$20,610	5	\$22,414
Chapter 61B Land	2	\$173,175	1	\$80,475
Mixed Use	27	\$23,748,900	26	\$24,875,500

Personal Property	332	\$47,865,096	350	\$55,190,239
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At the Classification Hearing held on November 15, 2022, the Select Board voted to split the tax rate using a 1.29 percent split which resulted in a tax rate of \$18.97 for residential and open space and \$25.24 for commercial, industrial and personal property. For Fiscal Year 2023 new values and new growth were certified on November 8, 2022 by the Department of Revenue.

The following is a comparison of total valuations and levy from real estate taxes by fiscal year:

Fiscal Year	Assessed Value	% Change	Tax Levy	% Change
2019	1,434,578,056	11.28%	31,359,563	3.24%
2020	1,534,413,425	6.96%	32,663,840	4.16%
2021	1,639,621,275	6.86%	34,064,371	4.29%
2022	1,711,795,777	4.40%	36,295,197	6.55%
2023	1,916,131,410	11.93%	37,492,883	3.30%

Valuation by Property Class:

Property Class:	FY2021	FY2022	FY2023
Residential	\$1,485,566,949	\$1,540,867,742	\$1,733,695,965
Open Space	\$0	\$0	\$0
Commercial	\$71,935,361	\$83,896,539	\$88,304,156
Industrial	\$37,149,300	\$39,166,400	\$38,941,050
Personal Property	\$44,969,665	\$47,865,096	\$55,190,239
Total	\$1,639,621,275	\$1,711,795,777	\$1,916,131,410

Levy by Property Class:

Property Class:	FY2021	FY2022	FY2023
Residential	\$29,934,174	\$31,618,606	\$32,888,212
Open Space	\$0	\$0	\$0
Commercial	\$1,928,587	\$2,295,409	\$2,228,797
Industrial	\$995,973	\$1,071,593	\$982,872
Personal Property	\$1,205,637	\$1,309,589	\$1,393,002
Total	\$34,064,371	\$36,295,197	\$37,492,883

Respectfully submitted,

Rick A. Ladd, MAA
Chief Assessor

Education

SUPERINTENDENT'S REPORT

January 2022 began with schools still focusing on COVID and education. The Maynard Public Schools continued to provide educational services and appropriate health and safety measures through the pandemic. The educational programming returned to full in-person programming.

During the summer of 2022, we were able to successfully run a variety of summer programs, including credit recovery at no cost to our students or families for high school students, as well as enrichment programming for our students at Green Meadow, Fowler School, and Maynard High School, through the use of our ESSER grant funds. Maynard High School offered cooking, WAVM, social psychology, tunnel books, printmaking, rockets, butterfly garden, mousetrap & legos classes.

The High School Enrichment Program offered various classes daily and an activity period that included tennis, rock painting, board games, and coloring. Students were able to choose classes and activities each week. In rockets, students made two different types of rockets and were able to launch them. Using trigonometry, students could determine how high their rockets went and which student built the rocket that went the highest. The art projects were beautiful and of high quality. Students could individualize their artwork, and many different techniques were explored. By the end of each week, students had a portfolio of their projects to take home.

The Summer Enrichment program at Fowler was available to students entering grades 4-8. Students were provided structured and unstructured activities in Language Arts, Math, Science, and the Arts. During the program, students engaged in hands-on activities related to weekly themes. The students participated in arts and crafts, STEAM activities, and critical thinking projects. The schedule included daily social activities, read-aloud time, movement and snack breaks, and time outdoors.

Green Meadow School hosted a Summer Enrichment Program for first and third-grade students. Students were identified based on their ELA assessment and teacher referrals; the program's goal was to provide academic enrichment in English Language Arts, mathematics, and science with a hands-on approach. Students strengthened social skills during educational games and unstructured outdoor playtime. Additionally, a guest from the community made a special presentation about robotics and the job of an engineer. Finally, in collaboration with the Maynard Public Library, an animal show was brought in from Squam Lakes Natural Science Center, allowing students to learn about creatures of the night and their adaptations.

We worked diligently throughout the year, including the summer, to provide academic programming, social and emotional support, athletic and musical opportunities, and nutritional resources for all our students.

The district continues to ensure that the professional staff, the curriculum, and the facilities function in unison to achieve the best possible learning environment for all students. The district added a Director of Curriculum to oversee the professional development focus areas and resources, including overseeing the Professional Development Committee and managing our ongoing work on UDL (Universal Design for Learning).

We continue collaborating with the MSBA (Massachusetts School Building Authority) on the Green Meadow Elementary School building process. We continue to work with our OPM (owner's project manager), Colliers International, to oversee the process and a design firm MVG (Mount Vernon Group), to establish the design portion of the project. We have begun having public forums to share the most updated floor plans, site plans, building systems, and updated cost estimates. This process will continue through the Fall of 2023.

MCAS

The Maynard Public Schools continue to work strategically to improve our accountability results. 99% of students in grades 3-9 took the MCAS tests as required in 2022, and 97% of students in grade 10 took the MCAS test in 2022. Students in grades 3-8 and 10 took English Language Arts and Math MCAS tests, and Students in grades 5, 8, and 9 took Science tests as well.

The results among our Spring 2022 test takers are consistent with state results showing moderate declines in several grades in the aftermath of severely COVID-impacted school years. Notably, Maynard Public Schools students significantly outperformed statewide averages in English Language Arts, Math, and Science in grades 8, 9 & 10, with scores stable in these grades and even increasing in grade 10 Math compared to 2019 pre-COVID scores. Proficiency gaps between student groups were cut in half in grade 10 when comparing 2019 to 2022 scores.

Many students missed varying amounts of school last year, with some missing larger chunks of time last year due to contracting or exposure to COVID and following through with quarantining protocols.

Credit Recovery and Enrichment Programs were implemented this past summer in response to what was observed last year. Additionally, weekly team meetings are in place this year, along with a Building Based Support Team referral system that actively identifies students needing additional support and refers them to a Credit Recovery Program already in effect this school year and has been running since mid-September. The counseling staff and our teaching staff are also mindful of the social and emotional impact of the COVID-19 pandemic over the past three years and are working with students to reconnect them to the school, peers, and caring adults.

At the high school level, starting with the class of 2023, satisfactory MCAS scores will be a state requirement for high school graduation, increasing the urgency of identifying areas in need of strengthening to support all students as rapidly as possible.

The past three school years have been extremely challenging for all Maynard Public Schools community members. Our students and families most in need of support have been particularly stressed due to the impact of the pandemic.

Through it all, the staff members of the Maynard Public Schools have worked incredibly hard to maintain a positive school environment and meet the needs of all of our students, even while frequently encountering personal challenges at home.

Though MCAS scores have dipped in several grades, they have not dropped precipitously and are recoverable. We have also seen that attendance rates that were down through the height of the COVID pandemic have rebounded this school year.

By using data to monitor our students' academic performance, measure our students' attendance rates, and survey our students' and their families' social and emotional state, we have developed strategies and engaged in the staff training needed to get all of our students fully back on track in every dimension as quickly as possible. This work is ongoing as we develop additional strategies to support our students and their families.

Professional Development

The district continues work in the area of Cultural Proficiency for staff. We have continued exploring this topic and expanding our diversity, equity, and inclusion work. Both administrators and teachers have participated in discussions of books that focus on diversity and equity. A district Diversity, Equity, and Inclusion (DEI) Committee has been formed, and data collection efforts are underway to help determine the best path forward in our community.

The district continues to provide professional learning to staff utilizing various resources. School-based administrators are working closely with their staff members and the central office to bring about building-specific professional development. Literacy training is a focus at the Green Meadow and Fowler Schools to implement newly purchased curricular materials produced by CKLA and Amplify. Maynard High School is working to develop a "Portrait of a Graduate" as part of its recertification work with the New England Association of Schools and Colleges (NEASC). To better respond to all our students' learning needs, the district has also begun professional development on Universal Design for Learning led by Novak Associates, which will allow staff to address all our students' varied needs.

Student Learning

We continue focusing on academic options and students' social and emotional needs as school systems do.

The district continues to provide SEL-focused lessons taught by guidance counselors at Green Meadow Schools. At Maynard High School, student advisory groups remain to gather students and staff members around common interests and create additional pathways to form relationships with

peers and trusted adults. Each school shares resources with parents, students, and staff. The district will continue focusing on these priority areas for all our students and families.

Additionally, the district has used a portion of the ESSER grant funds to support our students and staff in a variety of ways: multiple summer programs, having an additional LPN, several staff members in the role of overseeing our multi-tiered system of support, other instructional software, and different supplies and materials.

The Maynard Public Schools continues to use our strategic plan's three pillars as a guide to educate our students. The three pillars are Inclusive Practices that Support all Students, Superior Academic Experience, and Developing Global Citizens.

We look forward to continuing to focus on being culturally proficient, updating our curriculum at all buildings, expanding our offerings for Fowler Students, and pathways at the high school level. We recently added a Global Citizen Pathway for our high school students and are actively pursuing expanding course offerings in computer science, business/DECA, performing arts, and a Computer Science pathway.

Respectfully Submitted,
Brian Haas
Superintendent of Schools

GREEN MEADOW ELEMENTARY SCHOOL

Green Meadow Elementary School serves approximately 420 students in grades preschool to three. We provide a warm, engaging environment so that all children are able to develop a “love of learning” and solid academic skills as the foundation for future learning. Our Preschool has multiple options including a 5-day full-day, 3-day full-day, and half-day. GMS has a full-day Kindergarten program that is free to all constituents of Maynard.

Home-School Connection

We realize that a strong home-school connection is essential. We have made it a priority. We welcome families and encourage them to actively participate in their child’s educational experience through a variety of forums. Throughout the year, there are opportunities to conference with teachers. We are very fortunate to have an extremely active Parent Teacher Organization (PTO) that meets monthly to plan enrichment activities, fundraising events, and fun family activities. We are very appreciative of the work that our PTO Board Members do and the contributions of the many volunteers who dedicate their time and talents to enrich our school.

Each class sends out a weekly newsletter update to parents and the administration sends a weekly update using Smores and it is posted on the Maynard Public Schools website and through Facebook.

Curriculum/Instruction

Our curriculum is based on the Massachusetts Curriculum Frameworks, which encompasses both academic and social-emotional learning. Our specialist schedule which offers instruction in Art, Music, Physical Education, Library, Spanish, and Computer Technology provides our students with further learning beyond traditional academics. Special Education Services, MTSS, and Title One instruction in mathematics and reading give our students a multi-tiered level of support.

Grades PK-2 use a Comprehensive Literacy Program consisting of: Decoding, Writing Craft, Spelling, Phonology, Morphology, Vocabulary, Fluency, and Comprehension. Grade 3 is using the CKLA program as their main resource with a Phonics program.

We use the Heggerty Phonemic Awareness program PK-1 and the Wilson Foundations Program in PreK to grade 3. The Wilson Program is foundational as it provides comprehensive instruction in phonics and phonemic awareness. Throughout the school year, classroom teachers work closely to analyze results from assessments, such as Early Bird, DRA, and DIBELS 8, to monitor student progress and adjust instruction.

Green Meadow and MTSS- A Multi-Tiered System of Supports is a systemic, continuous-improvement framework in which data-based problem solving and decision-making is practiced across all levels of the educational system for supporting students.

The elements of MTSS include:

- Multiple tiers of instruction, intervention, and support. Includes learning standards and behavioral expectations.
- Problem-solving process.
- Data evaluation.
- Communication and collaboration.
- Capacity building infrastructure.
- Leadership.

Social-Emotional Learning

We believe that coming to school should be a joy-filled experience for our children. We work to nurture a positive school environment in which every child feels loved, valued, and respected.

The following activities highlight ways in which we focus on social-emotional learning:

- We begin each day with the daily pledge. As part of the pledge, our students recite our three core values as a reminder of our behavioral expectations to be ‘kind, safe, learners’.
- Classroom teachers and counseling staff provide students with direct instruction in social/emotional learning and use a variety of curriculum resources including Responsive Classroom, Social Thinking, AI’s Pal’s, and Collaborative Problem Solving.

Respectfully Submitted,

Robert Rouleau
Principal

Karen Lindquist
Assistant Principal

FOWLER SCHOOL

With the global COVID-19 pandemic behind us, the 2022-2023 school year has returned to normal. While staff and student attendance continue to be a challenge due to increased illnesses caused by weakened immune systems, all students are attending and learning in the normal school schedule. With normalcy comes the wonderful extracurricular activities, such as dances, athletics, clubs, field trips, and our great Nature's Classroom tradition.

Our National Junior Honor Society will induct many well-qualified students in a ceremony in March. This is the fourth year of NJHS at Fowler, which now serves as a feeder into Maynard High School's own NHS Chapter.

In June 2022, Fowler held an outside Promotion/Awards Ceremony at Alumni Field. The weather was beautiful once again that day, resulting in a memorable, special rite of passage for Fowler 8th graders. As this was the second year to use Alumni Field for the Promotion Ceremony, we plan to continue outdoor ceremonies going forward. For the Class of 2026 (8th Grade graduates), the Principal's Award for Overall Excellence went to Anna Hemm and Katie Stachowicz. Opportunities abound for students to get involved at Fowler, as we have continued to offer a wide breadth of clubs, activities, and middle school athletics for our student body.

Our parents and community members have been instrumental in supporting Fowler programs, students, and faculty. We especially thank the Maynard Education Foundation (MEF) for their support of students and teachers through their teacher mini-grant program, which awarded thousands of dollars to support classroom requests.

Finally, our School Council is comprised of the following members:

- Mike Barth, Principal and Chair
- Denise Hatch, Faculty
- Jen Kraynak, Parent
- Julie Leonhardt, Parent
- Heather O'Brien, Parent

The School Council has advised on our budget needs and the policies in our Family-Student Handbook.

Respectfully submitted,

Michael Barth
Principal

Mr. David Snyder
Assistant Principal

MAYNARD HIGH SCHOOL

Vision Statement

Maynard High School will provide an emotionally and physically safe environment that will allow students to become well-rounded and resilient through academics, athletics, and extracurricular activities.

Students will become creative problem solvers and respectful, productive citizens who embrace the diversity they encounter in the ever-changing global marketplace.

(Developed and approved by the School Site Council March 2015)

Overview

This past June the graduation of the Class of 2022 was held at Alumni Field for our matriculating seniors. The ceremony was well attended by the families, friends, and supporters of the Class of 2022. After the disruptions to learning and gatherings caused by the COVID 19 pandemic, it was wonderful to be able to return to the joy and richness of an in-person ceremony including the ability to have the entire graduating class gather together.

Valedictorian Grace Charron and Salutatorian Daniel Friedman were among the 87% of graduates going on to further education and training at top rate colleges and universities which include but are not limited to the following: Northeastern University, Grinnell College, North Carolina State University, UMass Amherst, Middlesex Community College, Boston College, Quinsigamond Community College, Mercer University, American University, UMass Lowell, College of the Holy Cross, Clemson University, Assumption University, Connecticut College, Worcester State University, Framingham State University, MCPHS University, Drexel University, and Clark University. The remaining 13% of graduates had post-graduate plans including trade schools, military service, or directly entering the workforce.

Graduated Students 2022

Layza Andicula Vázquez	Grace Charron	Adam Fowler
Samantha Bakalos	Lorenzo Ciccarelli	Elizabeth Freeman
Olivia Bakalos	Matthew Cloutier	Daniel Friedman
Emily Bakalos	Patrick Connerney	Caroline Gallo
Gavin Bartlett	Patrick Crossland	William Garver
Mykenzi Billings	Gabriel Cubelli Rodriguez	Lily Gavin
Morgan Booth	de Almeida	Michael Gifford
Madison Bouffard	Meghan Curtin	Gracie Gilligan
Katherine Briggs	Sharon Dao	Cameron Giunta
Fiona Brown	Meredith Denaro	Karelys Gomez
Kevin Cabral	Jack Denn	Brenna Grusheski
Connor Capone	Steven Denn	Natalie Hall
Owen Cato	Haven Estabrook	Natalie Hayes
Nicholas Champeon	Steve Fajardo	Marshall Hayum

Molly Hines	Valentina Meza	Sofia Rubio
Andrew Hobbs	Jonathan Midey	Gianna Ruggiero
Colin Hogan	Kyle Monahan	Emily Salguero
Jake Kapopoulos	Jordan Mullen	Lily Saperstein
Noella Kennedy	Sean Oliphant	Noah Severance
Amani Kimiti	Elizabeth Olsen	Faith Sirvio
Shwe Ko Ko	Jetsen Perez	Emily St. John
Adam Kysiak	Brooklyn Pileeki	Charles Stearns
Dominic LaPusata	Diego Pinto	Lillian Sullivan
Timothy Lawson	Willem Price	Nathan Swanson
Katlyn Lima	William Ramos	Samuel Teague
Phoebe Ludwig	Kaelyn Reynolds	Katie Tummino
Taylor Marchione	Carly Rieter	Matthew Walsh
Lindsay McCabe	Alison Roche	Grace Wilde
Amy Melendez Soza	Angel Rodriguez	Georgia Wilson

Maynard High School continues to provide its students with a high-quality academic experience with a rich range of electives and opportunities for advanced study. Our Chapter 74 Vocational Program in Radio & Television Production is four years old and allows Maynard High School to take full advantage of our industry-standard radio and television production facilities throughout the school day joining our award-winning after-school WAVM club. In the summer of 2022, WAVM and the Chapter 74 program were awarded a Massachusetts Skills Capital Grant of \$196,000 to keep our equipment and facilities at the cutting edge of Video and Sound technology.

Our Computer Science offerings have expanded greatly in the last year under the leadership and instruction of a full-time faculty member and we are confident that a full-fledged Computer Sciences pathway will be submitted to the Department of Elementary and Secondary Education for approval in 2023.

The Global Scholars Program launched in the fall of 2022. This program enhances the study of World Languages with travel, service, and cultural activities, leading to a certificate at graduation.

Maynard High School has also seen an increasing number of students completing the requirements for the Massachusetts Seal of Biliteracy demonstrating high-level proficiency in both English and another language in reading, writing, and speaking. The Seal is affixed to our graduates' official transcripts and certifies their impressive ability in multiple languages. We anticipate the number of students meeting the requirements for the Seal of Biliteracy will continue to climb as students who have experienced the District's Spanish Immersion program are now attending Maynard High School as freshmen and sophomores.

All Maynard High School seniors must complete a full-year course of study in Senior Project prior to graduation. Senior Project which involves academic research into an issue of social significance, completion of an internship in their field of study, and creation and completion of a product or

service which will positively impact the community. Our Senior Project teachers have made a presentation to a statewide audience hosted by the Massachusetts Department of Elementary and Secondary Education, which has described it as a “gold standard” course of study for graduating seniors.

Extracurricular Activities

Our students also have the chance to participate in a wide range of extracurricular activities including music through band, chorus, Wind Ensemble, Jazz Ensemble, and Madrigals, as well as theater through our Spring Musical, *Into the Woods*, and the Fall Play, *Meet the Roommates*.

Our school chapter of the Massachusetts Association of Student Councils regularly reviews the needs of Maynard High School. The Student Council took an extremely active role over the past year, leading activities designed to bolster school spirit and enhance the school climate for all students.

Other clubs that meet regularly include WAVM, Young Republicans and Young Democrats, Mock Trial, Quiz Show Team, Amnesty International, Young Authors, Peer Leaders, and many more. Opportunities for student leadership and the chance to become engaged community members while building citizenship and service to the community exist within all of these varied programs.

Athletics

The Maynard Athletic Department has continued its tradition of success. This year the Athletic Department is under the leadership of Athletic Director Michael Arria, or District’s first full-time Athletic Director. Highlights of the 2022 athletic year:

- MHS Boys’ Basketball won the MIAA Division 5 State Championship in Winter 2022. Their season started without fans, and ended with full crowds in attendance due to changes in COVID guidelines.
- The 2022 MHS Softball team had an excellent season, moving to the semifinals of the MIAA Tournament.
- Our Football team had a great season, qualifying for the State Tournament. They hosted and won the Round of 16 game against Bishop Stang. They also hosted the Round of 8 game where they lost to a strong Bishop Fenwick team. In their final game on Thanksgiving, they beat the eventual State Champions, West Boylston.
- Our Boys & Girls Soccer Teams continued at higher division play and both qualified for the State Tournament. Both teams hosted and won State Tournament games in the first round. The Boys also hosted and won a second-round game before losing in the Round of 8 against State Finalists Douglas. The Girls made it to the Round of 16 where they ended up falling to State Finalists Sutton.
- Our Boys & Girls Cross Country Teams also saw great success this year, qualifying for and competing in the State Championship Meet.
- Our Golf Team, composed of many young athletes, saw success as they qualified as a Team for the MIAA Central Tournament.

- Our Field Hockey Team saw very high participation rates this year, and ended up winning the Midland Wachusett League Sportsmanship Award.
- Many Maynard student-athletes were recognized as league All-Stars and Central Mass All-Stars.

Special thanks go out to the Booster Club for their support whenever asked. Thanks also go out to the Athletic Hall of Fame for the continuing support of Maynard High School athletic programs. These organizations continue to fund scholarships to athletes who cannot pay activity fees at Maynard High School and the Fowler School.

WAVM

The WAVM program continues to be a great asset for both the school system and the entire Maynard community.

The program has almost 100 students from grades 6-12 participating in the after-school program led by a full-time faculty member and full-time aide. WAVM was able to hold its annual Beacon Santa Telethon in December, 2022, and raised over \$31,000.00 for children and families in need in the greater Maynard area.

With two full-time faculty members in the chapter 74 program, many new courses are now being offered to students in Radio & Television production within the school day itself. Enrollment in the chapter 74 program has expanded this year and the program is receiving state funding to further enhance the program, including the \$196,000 Skills Capital Grant.

Technology

At this time technological infrastructure at Maynard High School continues to be extremely sound. Every student has a Chromebook to use for learning purposes. Teachers have a variety of technologies to help them facilitate their teaching. The District's Technology Committee continues to work closely with Maynard High School to help ensure that our students have access to the state-of-the-art technology so essential to education in the 21st Century.

International Travel

Students at Maynard High School resumed international travel with a trip to Panama in June, 2022. Students also hosted exchange students from Spain in October. Quite a few trips and exchanges are planned for 2023.

Governance & Support Groups

The Maynard High School Site Council is made up of students, parents, community members, teachers, and administrators. This advisory body works together on matters of procedure, curriculum, and budget analysis all linked to the improvement of the Maynard High School community. Volunteers continue to be sought and all parents with students currently at Maynard High School are encouraged to seek membership.

School Council Members 2022-2023

Elizabeth York	Principal and Chair
Luke Pfleegor	Student
Lula Solomon-Rohr	Student and Secretary
Regan Thompson	Teacher
Jamie Sangiovanni	Teacher
William Chan	Teacher
Orian Greene	Community Member
Ellen Duggan	Community Member
Karen Ross	Community Member
Zoe Donohue	Parent
Leslie Knight	Parent
Jay Murray	Parent

In addition to the members of the School Site Council, a major thank you goes out to the Maynard High School PTO, The Maynard Education Foundation, The Boys & Girls Club of Maynard, the Boosters Club, Friends of Tiger Football, the Maynard Music Association, the Friends of WAVM, our Senior Project Steering Committee, our Chapter 74 Radio & Television Program Advisory Council and our countless adult and student volunteers. Without these groups and individuals, Maynard High School would be a much less vibrant place.

Respectfully submitted,

Elizabeth A. York
Principal

Olga Doktorov
Assistant Principal

STUDENT SERVICES

The Department of Student Services administration and staff’s primary responsibility is to coordinate Special Education service delivery, including transportation, for all eligible students (242 students) attending Maynard Schools in addition to those students placed in out of district school settings. The department administration and staff also assist school Principals with service delivery/programming for: preschool, students considered homeless/in foster care/military connected, required screenings/assessments, nursing, counseling, and Section 504 of the Rehabilitation Act.

Special Education

The Maynard Public Schools’ administration and staff are committed to providing a continuum of special education support and services within each school. By Federal and State regulations, we must provide services to special education students with diverse learning needs ages 3 to 22. All students receiving special education services have an Individualized Education Program (IEP) specifically developed for them by an IEP team. The IEP is the plan describing how students will have a Free and Appropriate Education (FAPE) in the Least Restrictive Environment (LRE). Some students require highly specialized services that exceed the existing capabilities of our schools and are placed in appropriate out of district school settings. A portion of these higher costs are returned to the school

through the Circuit Breaker program. The Department of Student Services tracks tuition and transportation costs and shares this data with the Business Department for processing of payments. A continuous department goal is to expand our in district capabilities to support students with their peers in their home school setting.

Jeff Ferranti
Director of Student Services

SCHOOL TECHNOLOGY

The goal of the Maynard Public Schools Technology Department is to support the learning of all students by promoting equitable access, increasing student engagement, and enriching teaching across all grades and subjects. Over the past year, the department has sought to solidify the technological gains made during the pandemic while also promoting innovation in the ways that teachers and students use technology. We now have a device in each classroom for every student in the district. To support this extensive usage, we have upgraded our wireless network in all three schools and have begun to build redundancy in our network so that we are better able to withstand potential Internet outages and power interruptions.

To support the district’s work in using data to support student achievement, we have adopted a new data dashboard to give educators an efficient way to identify students at risk and begin crafting the best remediation for these students. We have also completed the adoption of our new Student Information System (SIS), Aspen, including online student registration, and have expanded our online payment system to accept digital payments from parents for technology fees, sports, and transportation.

Respectfully submitted,
Adam Steiner, Ph.D.
Director of Technology

Municipal Services

OVERVIEW

Staff:

Megan Zammuto	Assistant Town Administrator/ Executive Director of Municipal Services
Richard Asmann	Building Commissioner
Wayne Caldwell	Alternate Plumbing & Gas Inspector
Jim Downing	Assistant Inspector of Wires
Julia Flanary	Conservation Agent / Assistant Town Planner
Janelle Franklin	Department Assistant (Resigned July 2022)
Beth Grossman	Food Inspector
Ivan Kwagala	Health Director

Peter Morrison	Inspector of Wires
Bill Nemser	Planning Director
Zoe Piel	Administrative Assistant
John Roberston	Health Agent (Resigned July 2022)
Adam Sahlberg	Plumbing & Gas Inspector

The Office of Municipal Services (OMS) includes Building and Inspections, Conservation, Planning, Public Health, Zoning, Affordable Housing, and Economic Development. The divisions work independently and collaboratively to enforce all codes, laws, and ordinances relating to their respective divisions. OMS also provides various levels of support to the Board of Health, Conservation Commission, Economic Development Committee, Master Plan Implementation Committee, Parking Authority, Affordable Housing Trust, Planning Board and the Zoning Board of Appeals.

This year included staff turnover as we said goodbye to both our Health Agent John Robertson and our Department Assistant Janelle Franklin. We thank them both for their significant contributions to the Town of Maynard. Zoe Piel joined the team in September of 2022 as the Administrative Assistant and Ivan Kwagala was hired as our Health Director in October of 2022. They have quickly become critical members of the OMS team.

Long term planning, conservation and environmental protection, permitting of projects, and the inspection of properties are all important to the development of a healthy and vibrant community. To that end, the OMS continues to ensure that those who need to do business with the Town receive prompt, courteous, and knowledgeable service. We strive to maintain the core services that our residents and businesses expect and build upon implemented initiatives to improve current practices. Efficiency with the safety and health of the public is always our highest priority

BUILDING DIVISION

Report of the Building Commissioner

Building activity in Maynard was strong but has ebbed from the manic pace of the previous year. Compared to 2021: Residential Permits declined 14% with only 2 new dwelling permits issued. Residential Value of Construction was down 27%, however Residential Value was up 37% from the previous 15-year average. Commercial Value declined 7% from 2021 and was down 22% from the previous 15 years. Build out of new commercial space on Digital Way continued even as supply chain issues continue to prolong projects. A total of \$12,394 in fees were waived, primarily for work on Town property. The most significant Permit was for the demolition of the Gruber Block at 115 Main St. Named Riverside Hall when constructed by the Maynard family in 1869, it hosted the first Town Meeting in 1872. Originally with 4 storefronts; early tenants included a post office, the original Assabet Institution for Savings, grocers, jewelers, gentlemen’s clothier, music & instruments, appliance, and furniture sales. By 1924, the building was home to the ‘Rialto’ movie theater and included a small police station by 1931. The second floor was destroyed by fire circa 1935. The Gruber brothers, owners since 1925, maintained only a faux 2nd floor façade after that. The site is to be developed with a 4 story 26-unit apartment building with some commercial at grade, with a pedestrian promenade along the river, where for decades a lunch stand stood a century ago. Projects completed in 2022 include Emerson Urgent Care, Bueno Y Sano, F-45, Semper Laser, Maynard Veterinary Care, Maynard Family

Dentists and the new Maynard Fire Station. The Permit summary below has been streamlined so that Residential and Commercial Alterations shall include additions, repairs, roofs, siding, windows, decks, solar panels, demolition and associated accessory structures. Sheet Metal/Mechanical Permits are both residential and commercial, with residential less than 10% of value. I would like to thank our Plumbing, Gas and Wiring Inspectors and our alternate Inspectors for their dedication.

Annual Report of Building Permits by Type of Construction 2022

Type of Construction	Permits	Construction Value	Fees
New 1 or 2 Family Dwellings	2	\$841,699.00	\$10,101.00
New Multi-Family Dwellings	0	\$0.00	\$0.00
Residential Additions/Alterations	451	\$10,014,610.00	\$123,850.00
Wood/Pellet Stoves	5	\$15,449.00	\$175.00
Sheet Metal / Mechanical	33	\$817,100.00	\$8,013.00
Temporary Tents	4	n/a	\$175.00
Signs	18	\$96,845.00	\$2,400.00
Commercial Alterations/Repairs	44	\$6,135,175.00	\$78,130.00
Commercial New Buildings	1	\$1,174,520.00	\$16,444.00
Total 2022	558	\$19,095,398.00	\$239,288.00

Respectfully Submitted,
Richard A. Asmann
Building Commissioner

Plumbing & Gas Inspector

I have enjoyed serving the Town of Maynard in the capacity of Plumbing and Gas Inspector. We have continually made great progress on the 129 Parker St project, we are also working hard to improve the Railroad Street Apartments. Throughout the year we have we were working diligently to complete the new Firehouse with successful completion. I wish to thank the Select Board, the Maynard community, and the Office of Municipal Services for their partnership and continued support in helping me to execute my responsibilities. I look forward to serving another year in the community.

- 242 plumbing permits issued
- 225 gas permits issued

Respectfully submitted,
Adam Sahlberg
Plumbing and Gas Inspector

Inspector of Wires

It has been my pleasure to serve the Select Board, the Maynard community, and the Office of Municipal Services.

Electrical Permits Issued 2021: 374

Respectfully submitted,
Peter Morrison & James Downing
Inspector of Wires

Sealer of Weights and Measures

The Sealer of Weights & Measures is responsible for inspecting all devices used to sell products or goods by weight or measure. This includes fuel pumps (mainly those dispensing gasoline & heating oil), electronic registers, scales, and taxicab meters. Most are sealed annually, some bi-annually. The Sealer has state-certified weights and fuel testing devices for use in carrying out these inspections and is certified by the state as qualified to perform the inspections. If an inspection indicates an error in a device, the Sealer will correct it by adjustment if possible. If not, the device will be marked with a tag labeled "Not Sealed," and is to be taken out of use by the vendor until it has been repaired and re-inspected by the Sealer. Beginning in calendar year 2015, the Town contracted with the Commonwealth of Massachusetts Department of Standards to perform this service. In 2022, the Department of Standards increased their rates, and in October 2022 the Select Board approved an updated fee schedule. In 2022, the following sealings were successfully completed:

Business	Number of Devices	Type of Device/Inspection
Best Petroleum	14	Gas Meters
BP	4	Reverse Vending
CVS	1	Gas Meters
Cumberland Farms	12	Gas Meters
Jimmy's Garage	10	Gas Meters
Market Basket	0	Price Verification
Mobil	18	Gas Meters

PUBLIC HEALTH

Board Members

Kathy McMillan.....	Chair
Lisa Thuot.....	Clerk
Jodi Larkin.....	Member

Staff

Kathy Castle, RN.....	Public Health Nurse
Beth Grossman.....	Food Inspector
Ivan Kwagala.....	Health Director
John Robertson Jr.	Health Agent (Resigned July 2022)

The Board of Health is responsible for a wide range of health and environmental concerns, including the promotion of public health, control of dangerous disease, and protection of the environment. In addition to permitting and inspectional services associated with the enforcement of local and state sanitary and environmental regulations, the department also provides communicable disease investigation and prevention programs through the state-run MAVEN database, food establishment inspection services, pool and camp permitting, funeral director permitting, solid waste and septage hauler permitting, tanning establishment permitting, temporary and annual dumpster permitting, complaint investigations, housing inspections, tobacco sales permitting and enforcement, wastewater and water supply plan review and permitting, as well as all-hazard emergency preparedness planning and response. The Board of Health is comprised of three appointed members who serve overlapping three-year terms.

<u>Licenses & Permits</u>		Tobacco Permits.....	9
Food Service (Full, Retail).....	58		
Temporary/Seasonal Food.....	19	<u>Food Program</u>	
Catering.....	1	Food Inspections Routine.....	135
Fraternal Clubs.....	1	Re-Inspections.....	12
Church Kitchens.....	1	Hearings.....	0
Mobile Foods.....	1	Plan Reviews/Pre-Openings.....	9
Schools Kitchens.....	3	Change of Owner Meetings.....	1
Residential Kitchens.....	1	Complaints.....	8
		New Establishments.....	3
Food Pantry.....	2	Food Recall.....	36
Funeral Directors.....	1	Foodborne Illness.....	2
Swimming Pools.....	4		
Tanning Salon.....	1		
Solid Waste Haulers.....	1		
Septic Haulers.....	3		

Sharps Collection

The Board of Health sharps disposal program continues to be enormously successful. Many residents take advantage of the sharps disposal kiosk. This program is encouraged by both the MA Department of Public Health and MA Department of Environmental Protection regulations to prevent the possibility of accidental “needle sticks” that endanger workers in the solid waste field. A sharps collection kiosk is located in front of the police department and is provided as a convenience to residents of Maynard.

Emergency Preparedness

The Board of Health continued to function as the designated department for the Town to work with the MA Department of Public Health (MDPH) on Emergency Planning efforts. This involves being the planning advocate between MDPH and their deliverables under the Center for Disease Control and Prevention (CDC), and the volunteers who have joined our Maynard Citizen Corps/Medical Reserve Corps (MCC/MRC). Stephanie Duggan, Human Resources Coordinator and MRC Volunteer

Coordinator, represents Maynard on the Region 4AB Public Health Emergency Preparedness Coalition.

Maynard Citizens Corps/Medical Reserve Corps

The Maynard Medical Reserve Corp / Citizens Reserve Corps (MRC) is a volunteer group focused on supporting the town in local emergency management in response to both natural and man-made disasters. It consists of both medical and non-medical volunteers. MRC volunteers receive training sponsored by the Federal Emergency Management Agency (FEMA) and the Massachusetts Emergency Management Agency (MEMA) in the Incident Command System (ICS) and National Incident Management System (NIMS). Volunteers are utilized for mass prophylaxis efforts like seasonal flu clinics, as well as for shelter operations and staffing.

The MRC participates in many community events each year, including Maynard Fest. As with any volunteer organization recruitment is an ongoing process. For those interested in serving the town in this capacity, more information can be found on the town's website: <http://www.townofmaynard-ma.gov/municipal-services/public-health/mcc-mrc/>

MetroWest Shared Public Health Services

In 2021, Maynard joined the MetroWest Shared Public Health Services. MWSPHS is grant program that help the local public health to improve their capacity and provide core public health services their residents. MWSPHS is working with Ashland, Framingham, Hopkinton, Hudson, Milford, Millis, and Natick.

Nursing Contracts

Emerson Hospital Homecare in Concord ended their nursing contract with the Town of Maynard. Emerson Hospital Homecare helped the Maynard public health to provide skilled-care nursing services to elderly patients from Maynard at the time of discharge from Emerson Hospital, conducted all of our communicable disease investigations, and implemented the town employee and senior flu clinics, led by our Town-specific nurses, Kathy Castle, RN and Tricia McGean, RN. With the COVID-19 pandemic, we relied heavily on our public health nurses for assistance with contact tracing, guidance for updated protocols and advice. We are grateful for their support during this unprecedented pandemic.

MetroWest Shared Services (MWSPHS) is assisting Maynard in handling communicable disease control and case investigation as were explore nursing options.

Coronavirus Disease 2019 (COVID-19)

Due to work staff turnover, the board of Health through MetroWest Shared Services has been acknowledging and monitoring cases of COVID in 2022 but have not investigated the cases. The Board continuously received and disseminated constantly changing pandemic related information and guidance on a wide range of topics. Town web pages were updated with guidance on best practices to limit the spread of the disease and COVID-19 positive case numbers. Lastly, the Board of Health has been distributing COVID-19 test kits to the town residents and responding to isolation and quarantine questions.

Disease	# of Cases
Babesiosis	1
Cryptosporidiosis	2
Giardiasis	1
Streptococcus Group B	1
Streptococcus Pneumoniae	2
Influenza	61
Lyme Disease	1
Calicivirus	1
Listeriosis	1
COVID-19	284

Personnel Changes

In 2022, we said goodbye to our full time Health Agent John Robertson. We thank John for paving the way for full-time health support in Maynard. The work he did establishing relationships and programs was extremely valuable as we move toward a proactive approach to Public Health in Maynard. Ivan Kwagala was hired as the Health Director in October of 2022, and he has quickly become a critical member of the team. Ivan was able to get an intern to the department to organize files and digitalize them.

Respectfully submitted,
Ivan Kwagala
Health Director

East Middlesex Mosquito Control Project

The East Middlesex Mosquito Control Project (EMMCP) conducts a program in Maynard consisting of mosquito surveillance, larval mosquito control and public education.

The following weather and mosquito activity report was prepared by Doug Bidlack, Entomologist:

According to the National Oceanic and Atmospheric Administration (NOAA), 2022 was the 7th warmest (+3.5^o F above the 1895 to 1983 mean) and 26th driest (-4.17” below the 1895 to 1983 mean) year through October for Middlesex County, Massachusetts. Last Winter was warm (17th warmest) with average precipitation, Spring was very warm (5th warmest) and dry (16th driest) and Summer was very warm (2nd warmest) and very dry (5th driest). The Spring and Summer of 2022 was the 3rd warmest and 4th driest ever recorded for Middlesex County. Only one other year, 2016 (5th warmest and 5th driest), had a March through August period that ranked in the top five warmest and driest since 1895. By mid-August of 2022 all of the municipalities within our district were in extreme drought. Although the populations of many of our mosquito species can be largely explained by the unusual heat and drought of this year, the exceptional heat and precipitation of last year are also important in understanding some of our mosquito numbers during 2022. The weather from April through September of 2021 was particularly hot (2nd hottest) and wet (2nd wettest) and led to our highest numbers of summer floodwater mosquitoes since we began light trapping for mosquitoes in 1984. In 2022 the number of floodwater mosquitoes was only 19.8% of the 2000 to 2021 median but it would have been even lower without the high populations from 2021, the mild Winter and especially the late season rains that began in the last

week of August and continued through September and into October. Our two most important vectors of Eastern Equine Encephalitis (EEE), *Culiseta melanura* and *Coquilletidia perturbans*, fared rather well in 2022 despite the drought. This is probably because they both overwinter as larvae and they are most susceptible to low water levels in Fall and Winter. Since 2021 was very wet, wetland water levels remained high during Fall and Winter which insured a strong emergence of both species this year. In 2022 numbers of *Cq. perturbans* were 1.36 times greater than the 2000 to 2021 median and our *Cs. melanura* population was 1.17 times greater than the 2000 to 2021 median. Only one other common species, *Ochlerotatus aurifer*, fared better than *Cq. perturbans* and *Cs. melanura* in 2022. *Ochlerotatus aurifer* numbers were 9.05 times greater than the 2000 to 2021 median which is exceptionally high but not a record and very much in-line with the increasing numbers of this species in recent years. All other Spring Aedine populations were either close to normal or significantly lower than normal. Species within the *Oc. abserratus* Complex and *Oc. excrucians* Complex appear to be in a long-term decline. *Ochlerotatus abserratus* Complex numbers were only 36.5% of normal while *Oc. excrucians* Complex numbers reached an all time low and were only 11.9% of normal. The *Oc. cantator* population was also lower (42.3%) than normal in 2022. However, a couple of Spring Aedine populations remained close to normal. *Ochlerotatus canadensis* numbers were 70.2% of normal while *Aedes cinereus* numbers were 103.5% of normal. In addition, numbers of *Oc. thibaulti*, which we first collected from our district in 2017, remained close (80.6%) to what we had collected over the previous five years. *Culex* species collected in light traps were only 67.4% of normal and *Cx. pipiens/restuans* collected in gravid traps were only 75.1% of normal in 2022. This is unusual since *Culex* numbers tend to increase in hot and dry years. However, our two other common container inhabiting mosquitoes, *Oc. japonicus* and *Oc. triseriatus*, both also declined in 2022. *Ochlerotatus japonicus* numbers were 71.6% of normal while *Oc. triseriatus* numbers were 53.2% of normal. Lastly, *Anopheles* numbers were a little less (81.9%) than normal while *Uranotaenia sapphirina* numbers were exceptionally low at only 17.1% of the 2000 to 2021 median.

The adult mosquito surveillance program monitored mosquitoes from 2 trap collections, and certain mosquito species were tested for West Nile virus (WNV) and Eastern Equine Encephalitis (EEE). No samples tested positive for WNV or EEE.

In Massachusetts, *Culex pipiens/restuans* mosquitoes are found in catch basins and are the primary vectors for WNV. Field crews applied a larval control product containing *Bacillus sphaericus* (Bs) to 634 catch basins in Maynard. Bs is classified by the Environmental Protection Agency (EPA) as relatively non-toxic.

The EMMCP's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,

Brian Farless
Superintendent, EMMCP

CONSERVATION COMMISSION

Board Members:

Susan Erickson	Chair
M. John Dwyer	Vice Chair
Jeffrey Black	Member
Steven Smith	Member
Sarah Measures	Member
Christopher Ciano-Collins	Alternate Member
Andrea Grossman	Alternate Member

The Conservation Commission is responsible for the preservation, acquisition, and stewardship of open space; administration and enforcement of state and local wetland regulations and bylaws; review and approval of stormwater management under the local bylaw; monitoring and oversight of ongoing projects; and public education. The Commission meets twice a month on the second and fourth Thursdays, and members also attend various workshops, trainings, and conferences to learn more about wetlands, open space preservation, and stormwater management.

Conservation Commission 2022 Highlights

- Conservation Commission met completely remote via Zoom and held 17 meetings in 2022.
- The Conservation Commission issued five Orders of Condition, twelve Wetland Determinations of Applicability, one Stormwater Bylaw Waiver, one Emergency Certification and eight Administrative Approvals.
- The Commission welcomed two new members, including Steven Smith and alternate member Andrea Grossman.
- The Commission continued work Stewardship Program known as the Stew Crew. The Town partnered with adjacent towns and Sudbury Valley Trustees to provide training to residents and volunteers. The program known as SuAsCo CISMA (Cooperative Invasive Species Management Area) is a partnership of organizations that intend to manage and control invasive species in the Sudbury, Assabet, and Concord (SuAsCo) watershed. Maynard alone held four invasive plant species removal events.
- Through the Stewardship program, the Reo Rd Playground Subcommittee was established to address the lack of accessibility and other issues. The subcommittee was able to submit a grant application to the Community Preservation Committee for funds to the design a new playground with universal design standards
- The Conservation Agent worked with four Maynard High School students on Senior Projects and internships as well as two Eagle Scout Projects. Michael Gifford, Haven Estabrook, Charlie Stearns and Gavin Bartlett helped the Agent with invasive species education, mapping new trails and helping with the various aspects of permitting process. Eagle Scout, Patrick Crossland, worked on cleaning the dock and pruning the trails at Ice House Landing. Eagle Scout Luke Hillstrom worked on adding signage and identifying plant species on conservation trails.

The Conservation Commission anticipates an even more exciting and productive 2023 and hopes to improve the management and care of its open space land; create further volunteer opportunities to

benefit both participants and the Town; plan for future improvements of its properties to provide access to more residents; and further promote public education on important environmental issues that affect the Town.

Respectfully Submitted,
Susan Erickson
Conservation Commission Chair

Julia Flanary
Conservation Agent/Assistant Town Planner

PLANNING & ZONING

Planning Board

Members:

Chris Arsenault.....	Chair
Bob Brown.....	Vice Chair
Jim Coleman.....	Member
Bill Cranshaw.....	Member
Natalie Robert.....	Member
Annette Garabedian.....	Alternate

The Planning Board typically meets twice a month and considers a variety of applications including Special Permits, Subdivision Approval and Site Plans. The level of experience on this Board is immense and Maynard is fortunate to have these dedicated volunteers provide their expertise to help the Town carefully--but steadily--move forward.

Planning Board 2022 Highlights

In 2022 the Planning Board engaged in numerous initiatives, including:

- Maynard’s affordable housing stock continues to increase, and we are currently keeping up with the Town’s Housing Production Plan goals. Working closely with the Affordable Housing Trust and the Select Board has helped smooth the affordable unit dedication process for potential developers.
- As Phase I of the Maynard’s and Acton’s Powder Mill Road Corridor redevelopment strategy was completed in early 2022, two new grants from the Metropolitan Area Planning Council (MAPC) and Executive Office of Energy & Environmental Affairs were secured to begin Phase II of the initiative. Phase II builds on data and community input with goals to create:
 1. An overlay zoning district for the Powder Mill Road Corridor (that will also meet Maynard’s MBTA Community requirement).
 2. A strategy for public utilization of riverfront areas along the Corridor; and
 3. A streetscape improvement plan.

The Board anticipates much of 2023 will be dominated by Phase Two work which will continue to involve extensive community outreach and continued coordination among Maynard’s boards and committees.

- The Board continued to implement Master Plan goals and initiatives into decision-making and outcomes. During these efforts, the Planning Board has diligently encouraged public participation and communication based on the belief that engaging with our community early and often is paramount to the successful and desired progress of Maynard as a whole.
- The Planning Board and Zoning Board of Appeals continued working together to modernize the regulatory framework for “Home Occupations” and “Trade Shops”. The boards have collected extensive public input and are in the final stage of development creating updated regulations that reflect the community’s desire for these important uses.
- The Board remains committed to actively evaluating the Zoning By-laws both in their effectiveness and current suitability to implement Master Plan goals. The board carefully considers any changes proposed but is ready to initiate amendments wherever they believe it is in the Town’s best interest.
- One of the Town’s newest and most dynamic projects, Maynard Crossing, continues its integration into the community. The Planning Board has instituted an annual review of the operations and maintenance manual to ensure any adjustments necessary can be made where needed both for the benefit of the residents and the project.
- The slow but steady evolution of Downtown Maynard continues to play a paramount role in the Board’s work. More and more people are calling Downtown “home” and our Cultural District amenities continue to solidify downtown as a destination. The Board recognizes that there is much more work to achieve the Community’s Master Plan vision and looks forward to a dynamic 2023!

Respectfully Submitted,
Bill Nemser
Planning Director AICP, LEED AP

Zoning Board of Appeals

Members:

Paul Scheiner.....	Chair
Page Czepiga.....	Member/Vice Chair
Leslie Bryant.....	Member
John Courville.....	Member
Jerry Culbert.....	Member
Brad Schultz.....	Alternate

The Zoning Board of Appeals (ZBA) meets monthly to consider requests for variances, special permits, and “Comprehensive Permits” for construction of low-or moderate-income housing (under G.L. c. 40B). The ZBA also hears appeals of Decisions made by the Building Commissioner. Most cases are heard and decided at the initial public hearing as presented by the Petitioner, while some cases are continued to allow board members to view the property or give the Petitioner sufficient time to submit more specific information. As Maynard's housing stock ages, frequently desired improvements require special permits or variances due to zoning changes over the years. Before an application is brought before the ZBA, it is thoroughly vetted by the Town. Feedback is provided to an applicant before a formal request is made: this, allows an applicant to decide if a request is

generally consistent with regulatory framework and preventing a denial or rejection of an application that has little chance of success.

Zoning Board of Appeals 2022 Highlights

- The COVID-19 pandemic resulted in the Board holding all their public hearings virtually for the third year in a row.
- The ZBA and Planning Board continued working together to modernize the regulatory framework for “Home Occupations” and “Trade Shops.” This important issue reflects some of the challenges faced by the ZBA when balancing needs of our wonderful neighborhoods and modern demands of the post-pandemic era.

The agenda schedule proved to be the ZBA is busiest in recent memory: 16 applications! Petitions the board heard included:

- 128 Parker Street – Variance and Special Permit to make improvements to a pre-existing non-conforming and non-compliant residential structure (approved).
- 27 Concord Street - Special Permit for a Trade Shop accessory to the residential use (approved with conditions).
- 65 Acton Street – Special Permit Special Permits to allow overnight outdoor parking of Commercial Vehicles in a Business District (approved with conditions).
- 123 Summer Street– Special Permit for a Trade Shop accessory to the residential use (approved with conditions).
- 6 Loring Ave – Special Permit renewal allowing Home Occupation use for hairdressing (approved).
- 54 Butler Ave. – Variance to allow an addition to an existing non-conforming structure (approved).
- 9 Pine Hill Road – Special Permit allowing Home Occupation use for dog training (approved with conditions).
- 7 Martin Street - Special Permit to allow extension of a non-conforming structure (approved).
- 6 Lewis Street - Special Permit to rebuild a non-conforming structure (approved).
- 21 Lincoln Street - Variance to allow a home addition that will create a new non-conformity exacerbate an existing non-conformity and extend an existing non-conformity (approved).
- 5 Paul Road - Variance that will create a new non-conformity (approved).
- 4 Sheridan Ave.- Variance allowing improvements on a previously approved concrete pad (approved).
- 18 Garfield – Special Permit for a Trade Shop accessory to the residential use (approved with conditions).

The ZBA wishes to thank all Town officials, other boards and committees for their support and assistance during 2022!

Respectfully Submitted,
Bill Nemser
Planning Director AICP, LEED AP

Human Services

COUNCIL ON AGING

Board Members:

Paul Guthrie.....	Chair
Diane Wasiuk.....	Vice Chair
C. David Hull.....	Member
Mary Mitzkavitch.....	Member
Jan Rosenberg.....	Member

The mission of the Council on Aging is to promote and support healthy aging for the town’s senior citizens. We will seek to assist seniors maintain dignity, independence, physical and psycho-social wellbeing through programs and services designed for them and their caregivers.

According to the 2021 town census, there were 2,810 Maynard residents over the age of 60 representing 27% of the total population of Maynard residents.

The Council on Aging (COA) is staffed by a full-time Director and a 35-hour Principal Clerk. The COA is open Monday through Friday, 9:00 a.m. to 3:00 p.m.

Social Services

The COA provides information and referral to a wide array of resources including Minuteman Senior Services (which provides health insurance counseling (SHINE), home health care assessments, Meals on Wheels, and caregiver supports), housing and legal resources, fuel assistance programs and local resources such as pantries and community organizations. The COA oversees the Senior Tax Work Off program and works with various town departments, South Middlesex Opportunity Council, and other supportive services. The COA facilitates the Salvation Army program.

The COA also assists residents under the age of 60 with fuel assistance applications and referrals to housing and legal support, transportation, and community resources.

The COA has a Durable Medical Equipment program which loans all types of equipment including walkers, shower chairs and benches, commodes and wheelchairs. It is a critical resource for transitions post-surgery.

Transportation

The COA van service is funded by the Massachusetts Department of Transportation through the Lowell Regional Transit Authority. The COA van service operates Monday through Friday, providing transportation to medical appointments, grocery stores, pharmacies, banks, and salons. In April, the COA began dispatching the service in-house instead of utilizing another company. This enabled the COA to respond to seniors’ individual needs on a more personal level. The COA also

provides transportation for special shopping trips to Walmart, Savers thrift store, Ocean State Job Lot and other locations. These trips include a stop for lunch at a local restaurant.

The COA also oversees the Maynard Commuter Shuttle Program. The program provides transportation to the South Acton Commuter Train Station via fixed pick up/drop of locations throughout Maynard.

The Council on Aging offers many programs to address the physical, emotional, and social needs of seniors including fitness classes, artistic and recreational activities, intergenerational programs and cultural events. Over the past two years, the impact of COVID-19 limited in-person attendance at COA programs. Following the omicron variant surge in the winter of 2022, there has been more enthusiasm and engagement with new and current classes and activities. Luncheons are still occurring in the “grab-n-go” format due to seniors’ preference at large and continue to draw 50-60 seniors, including many new faces.

Fitness Classes

The COA offers fitness, such as Zumba Gold, Zumba Toning, yoga and seated senior fitness for strength and mobility training. The Zumba classes are offered in a hybrid format, yoga via Zoom and seated class is taught in-person. Mindful Living offered meditation techniques for breathing to calm, soothe, ease anxiety, and improve sleep patterns.



Social Activities

The COA offers a variety of social activities including arts and crafts, knitting, cribbage, cards, and bingo. Special social outings included “Mark’s Mystery Tours,” the COA ice cream truck and Fox Tours trips to Plymouth for its 402nd birthday and the Rhode Island mansions and La Salette Shrine for holiday lights. The COA sponsor evening holiday lights trips in Maynard and surrounding communities.



The COA sponsors a biweekly Grab-n-Go luncheons (hot meal via drive through at the Elks), which are attended by over sixty seniors on regular basis. Lauren and Sarah Alford who, for their National Honor Society Service project, worked with students from the Green Meadow Elementary School to produce Cards of Kindness for our seniors. The beautiful handmade cards were distributed at our January Grab-n-Go as well as at the COA. Rep. Kate Hogan stopped by with special Halloween treats and warm wishes on a chilly October day.



Education Programs

The Friends of Maynard Seniors supported a special multi-media art class taught by local artist Margot Slowick. Thyme in the Garden facilitated a planting workshop. Assabet Valley Regional Technical High School students provided digital assistance and the COA sponsored a Zoom book club.





The COA co-sponsored with the Maynard Library a presentation by Peter Alden on the Changes in Maynard Bird and Animal Life and held an Elder Law Series provided by Generations Law Group (also held at the Maynard Library).

Newsletter

The COA newsletter is distributed monthly to the residents of Maynard. In addition to promoting the programs the COA, the newsletter publicizes events at the Maynard Public Library and ArtSpace as well as supporting community organizations such as the Open Table and Maynard Food pantries. The Massachusetts Executive of Elder Affairs partially funds the printing of the newsletter. The Council on Aging hosts a Facebook account and promotes events and town department updates.

As always, I wish to thank Pat Kozik, the COA's Principal Clerk, and the COA's exceptional group of van drivers, for all that they do every day to meet the needs of Maynard's wonderful seniors.

Respectfully submitted,

Amy Loveless
Director of the Maynard Council on Aging

VETERANS' SERVICES

Staff

Wayne Stanley.....Veterans Agent

Veterans Benefits

Chapter 115 of the Massachusetts General Laws (M.G.L. c. 115) and the Commonwealth of Massachusetts Regulations 108 (C.M.R. 108) govern veteran's benefits. Benefits assist qualified needy veterans and their dependents based on income levels and in accordance with the Budget Standards Chart. The State of Massachusetts reimburses the Town of Maynard 75% of the Veteran's Assistance payments issued by this office.

The Veterans Agent is responsible for determining the eligibility of all cases processed through this office. The Veterans Agent conducts interviews, establishes approvals, and conducts follow-up field investigations on veterans receiving assistance to determine the recipient has continued eligibility to receive benefits.

The Veterans Agent's duties include assisting Maynard veterans in filing federal forms for benefits, which include service-connected disability claims, non-service-connected claims, VA health care, requests for medals, requests for service records, bonus applications, burial assistance, and other federal benefits such as counseling in vocational rehabilitation and employment.

Additionally, the Veteran's Agent acts under Power of Attorney for veterans researching and processing cases to the Rating Review Board (Department of Veteran Services) and prepares appeal cases to the VA Board of Veteran's Appeals on the veteran's behalf. The Agent also acts as liaison between State and U.S. Representatives on behalf of veterans and their dependents.

This year the Veteran's Service budget was slightly reduced due to the number of qualified veteran's or their spouse seeking Chapter 115 benefits. This decrease is due in part the aging veteran population and veterans finding employment.

Office

The Veteran's Office is located on the lower level of the Maynard Town Hall. The office staffed one day a week on Tuesdays from 6 – 8PM. Even though the town hall reopened in 2021, veterans are still required to make an appointment with the Veterans Agent so that there is not a backup of veterans waiting to see the Veteran Agent. In addition to Tuesday nights, additional appointments are available Monday through Saturday simply by calling or emailing the Veterans Agent.

Legislation

During the past year, the Federal Government passed legislation, which the President signed, into law granting all eligible veterans and their dependents an 8.7% Cost of Living Allowance (COLA) increase. This was one of the largest COLA increases for eligible veterans and their dependents ever.

Salute

Veteran Service Organizations continue to be the backbone of the Veteran communities throughout Massachusetts and the Nation. Even though the Maynard American Legion Post disbanded several years ago, its prior members continue to assist Maynard's Veterans and their families on a daily

basis. The prior Maynard Post members provide a tremendous amount of support to local Veterans and their families at no cost to the town or other government agencies. These individuals continue to raise money for a local organization known as Honor Flight New England. Honor Flight New England which transports area Veterans to Washington, DC to visit and reflect at their various memorials at no cost to the veteran. They also take the time to place flags on veteran’s graves over the Memorial Day weekend. The Town of Maynard is extremely fortunate to have veterans living in our community who continually give of themselves for the sake of others. Salute!

Respectfully Submitted,

Wayne E. Stanley Sr., MSgt, USAF (Ret)
Veterans Agent

HOUSING AUTHORITY

Members

Bill Cranshaw	Chair
Ellen Drago	Member
C. David Hull	State Appointee/Vice Chair
Judith Peterson	Secretary
Robert Subick	Treasurer

The Maynard Housing Authority is responsible for the management of 112 units of State Chapter 667 housing, 32 units of Federal family housing, and 30 Massachusetts Rental Voucher Program (MRVP) tenant-based vouchers.

- Powder Mill Circle has 56 units of elderly/disabled housing. In 2022, there were seven new tenants at Powder Mill Circle.
- Concord Street Circle also has 56 units of elderly/disabled housing. In 2022, there were four new tenants at Concord Street Circle.
- The HUD Low Rent Family Dawn Grove has 32 units of housing. There were seven new tenants that moved into this development in 2022.

Properties at Dawn Grove, Powder Mill Circle and Concord Street Circle had maintenance related projects undertaken to improve both appearance and safety in the developments. Projects at Dawn Grove included landscaping, driveway and walkway repairs, exterior stairs, and siding. The Authority undertook a complete entryway floor tiles and stair treads replacement project at Powder Mill Circle.

The housing authority welcomed Vonnie Morris as Executive Director in March. Vonnie came to us from the Marlborough Community Development Authority where she worked in the Housing Division for 11 years and then served as Executive Director starting in 2019. The housing authority thanks the search committee members Greg Johnson, Maynard Town Administrator, Rick Lefferts,

affordable housing consultant, and Jennifer Polito, Executive Director of the Concord Housing Authority, for their assistance.

For information relative to low-income housing for elderly and handicapped persons or for families, please contact the Authority office. The office is located at 15 Powder Mill Circle. Telephone (978) 897-8738 or (978) 897-6893.

Respectfully submitted,

Bill Cranshaw
Chair

Library, Culture & Special Committees/Boards

PUBLIC LIBRARY

Board of Trustees

Sally Bubier.....	Chair
Peter Reed.....	Member at Large
Jan Rosenberg.....	Secretary

Friends Officers

Aly Severance.....	President
Jan Rosenberg.....	Vice President
Abby Casabona.....	Secretary (Fall 2022)
Dennis Morrisey.....	Treasurer
Bill Freeman.....	Treasurer (Fall 2022)
Greta Friel.....	Membership Coordinator



Library Staff

Jean Maguire
Carol Akillian-Casey
Rachel Alexander
Mark Malcolm
Casey Petipas-Haggerty

Jeremy Robichaud
Sally Thurston

Part-time Circulation Staff

Semra Erdal
Elizabeth Leaver

Part-time Pages

Lauren Alford
Sarah Alford
Erin Bergman
Megan Bergman
Harry Lenicheck

Jordan Mullen
Lula Solomon Rohr
Julia Rydzewski
Noah Severance
Brandon Sherman
Ruby Tricca

Volunteers

Abby Casabona
Wendy Darcy
Katherine Dill
Paul Fein
Friends of the Maynard Public Library
Diane Gauthier
Mike Giarratano
Sadie Goldman
Dmitry Grace
Julia Herdegen
Natalie Illsley
James Ly
Pete McBride
Scott McGavick
Kate Morrison
Marjorie Myers

Chris Rees
Robin Schulman
Sylvia Smith
Wendy Valentine



Highlights

In 2022, the Maynard Public Library:

- began offering open hours on **summer Saturdays**
- lowered the minimum age for library-card signups to **4 years old**
- installed **StoryWalk®** signs on the path outside the library (stories are changed every couple of months), thanks to funding support provided by the Friends of the Library and installation by volunteers Paul Fein and Mike Giarratano
- began our **strategic planning process** and received over 450 survey responses from community members
- welcomed our new Collection Services Librarian, **Rachel Alexander**, in January 2022
- held **over 300 programs**, with nearly **5,000 participants**
- hosted **art exhibits**, including a group show by ArtSpace artists
- welcomed **over 50,000 visits** to the library building, with countless more visits to our online resources, including ebooks and e-audiobooks, streaming movies and music, and searchable databases

- implemented Wowbrary to inform patrons of **new items added to the library collections** through an e-newsletter, social media posts, and a website feature on our homepage (sign up for the weekly Wowbrary newsletter at wowbrary.org/signup.aspx)
- added two **large-screen TVs** to our Trustees Room and Roosevelt Room—one donated by Wendy Valentine and one purchased with funds from the Friends of the Library—for use in programs and meetings
- implemented **mobile printing** so patrons can send print jobs from their phones, tablets, or home computers to the library printer, thanks to the efforts of Assistant Library Director Jeremy Robichaud
- created and distributed **1,917 Take-and-Make Kits** conceived and assembled by Young Adult Librarian Casey Petipas-Haggerty and Adult Programs Coordinator Sally Thurston; the kits covered 53 different activity areas and were distributed to patrons of all ages (305 children’s kits, 189 teen kits, 905 adult kits, and 518 all-ages kits)
- loaned **wi-fi hotspots** over 100 times.

Days Open

The library building was open to the public 293 days in 2022—an increase from the 152 days open in 2021 (when the building was closed to the public January through May due to the COVID pandemic). The schedule was expanded as the library opened on July and August Saturdays for the first time ever. The library building was open to the public Monday, Wednesday, Friday, and Saturday, 10 AM-5 PM, and Tuesday and Thursday, 2 PM-9 PM. Summer Saturday hours were 10 AM-2PM.

Circulation and Usage

Circulation and usage of print and online resources have increased from the previous year in almost every category. Total circulation and usage transactions (checkouts/ins, holds, renewals, registrations, interlibrary delivery, e-resource usage) in 2022 were approximately 295,378 (compared to 213,510 in 2021). A sample of statistics is provided below. Of particular note are 1) the increase in new library card registrations from 163 in 2021 to 434 in 2022, and 2) the more-than-doubling of the usage of public computers. Both are signs of community members returning to the library post-pandemic and new residents coming in.

	<u>2022</u>	<u>2021</u>
Adult books and magazines circulated	19,381	16,742
Young adult books and magazines circulated	1,874	2,093
Children’s books and magazines circulated	22,024	18,208
Ebooks and other downloaded OverDrive items	23,905	20,024
CD audiobooks and music	3,593	2,752
DVDs	6,148	5,330
Freegal music downloads	2,695	2,604
Ancestry sessions*	3,593	13,450
Kanopy movie views	3,533	3,196
Museum passes	278	154

Items routed in from other libraries	32,023	39,115
Items routed out to other libraries	25,412	19,707
New card holders registered	434	163
Wireless internet network sessions	5,633	4,044
Public-computer logins	5,742	2,689

* In 2022 Ancestry discontinued the at-home access instituted during the pandemic for library patrons.

Grants

The library received \$11,068 as its second award for FY22 and an initial award of \$12,507 for FY23 from the Massachusetts Board of Library Commissioners (MBLC) for meeting the requirements of state certification.

Programs

In 2022, 309 programs were offered by the library (compared to 232 in 2021). Some were held in person, some were online, and some were a combination. Nearly 5,000 participants attended live (compared to 3,934 in 2021). The summer reading program for children and teens had 591 participants. The library presented its annual summer concert on August 21, thanks to coordination by Children’s Librarian Mark Malcolm and the support of the Friends of the Maynard Public Library, the Maynard Cultural Council, and sponsors from the local business community. The concert featured Brooklyn-based jazz singer Tatiana Eva-Marie and the Avalon Jazz Band. It was held at Memorial Park and attracted an estimated 200 people. We thank the Town of Maynard for authorizing and arranging the closing of the block of Summer Street so concert attendees could freely and safely walk around. It was wonderful to see so many people walking through the street enjoying their ice creams and beverages and socializing with one another.





Library Visits, Meeting Room Usage, Reference Assistance, and Homebound Deliveries

Throughout the year, we saw more and more people returning to the library and making it part of their lives again. There were approximately 52,817 patron visits to the library in 2022. This is an increase from the 17,992 visits in June through December of 2021. There were 183 requests for meeting-room reservations. More than 2,487 reference questions were answered at the 2nd-floor reference desk (compared to at least 1,717 in 2021). Library staff made 207 deliveries of materials to homebound members of the community who are unable to come to the library in person.

Service on Community Committees

Library Director Jean Maguire served on the Cultural District Working Group, ArtSpace Executive Director Search Committee, Emerson Health Mental Health Work Group, First Connections Advisory Council, and Minuteman Library Network Finance Committee.

Thank you

We thank the Board of Library Trustees, volunteers, Friends of the Maynard Public Library, Select Board Members, Town Administrator Greg Johnson, Human Resources Coordinator Stephanie Duggan, and Assistant Facilities Manager Kyle Brainard, who support the library with their time, resources, and expertise. We are deeply grateful to members of the Maynard community for continuing to show that they value and appreciate their library. Thanks to the excellent feedback they provided in our community survey, we have many new ideas to try in 2023, and we look forward to implementing and sharing them.

Respectfully submitted,

Jean Maguire
Library Director

BYLAW REVIEW COMMITTEE

Members

William Kohlman	Chair
James Early	Secretary
Eugene Redner	Member
Dan Shields	Member

To the Honorable Select Board, Town Administrator, and the citizens of Maynard, this report is submitted for the year ending 2022.

At the start of 2022, the By-Law Committee consisted of the Chair, William Kohlman, James Earley, Eugene Redner, and Dan Shields. There was one open position on the committee.

In the beginning of the year, the Committee met in January and February and continued its work from the previous year which was articles for the Annual Town Meeting. Those articles were:

1. Amend Chapter 31 Water Resource Management (submitted by DPW)
2. Add New Chapter 38 Periodic Financial Reports (requested by the Charter Review Committee)

One section of Charter 38 Periodic Financial Reports was removed prior to being approved for the warrant since the cited action for determining when the town’s financial books were closed for the fiscal year was incorrect. The plan was to determine what is the correct action and amend the by-law at the next Town Meeting. Both of these articles were approved at the Annual Town Meeting.

In late 2021 we had received some inquiries concerning a possible Noise By-law. We conducted some research on how the town currently handles noise complaints and how it is dealt with in State Law. “Disturbing the peace” situations are covered by state law and are criminal. Other type of situations such as power equipment, heavy machinery and the like are considered by state law to be a form of air pollution and therefore would fall under the Board of Health jurisdiction. We directed those who inquired about a Noise By-law to follow up with the Board of Health. Mr. Adam Us attended a Board of Health meeting in April 2022 and spoke to the desire to alleviate noise and air pollution and has concerns about the number of leaf blowers in use in Town. He indicated that Arlington and Lexington (and potentially Cambridge too) are looking into banning gas-powered leaf blowers, as there is a movement toward electric leaf blowers. Mr. Us asked about the possibility of a new bylaw regarding leaf blowers, such as restrictions and noise abatement for leaf blowers. The Board of Health had concerns how that type of bylaw could be implemented and how it would be policed/enforced. The By-law Committee Chair was in attendance at that meeting and offered the assistance of the By-law Committee in drafting any proposed by-law.

Also in April, we were notified concerning a potential Tree By-law from the newly formed Tree Committee. Our April meeting was attended by Lee Eyler, Chair of the Tree Committee. She informed us that they had just started their work and clarified that the by-law would only apply to public shade trees but asked for any advice that we could share for writing a by-law. Some points that we shared were that by-laws do not need a preamble justifying their need or existence. That should go into the comment section of the warrant article where you are trying to convince the public to vote for it. We also suggested to look at some of the current by-laws for formatting and structure to aid in composing a new by-law.

In July the meeting was opened by the Town Moderator since it was the start of the Fiscal Year. William Kohlman was elected to continue as Chair.

The Committee prepared two warrant articles for the October 2022 Special Town Meeting. They were:

1. Amend By-Law Chapter 38: Periodic Financial Reports (requested by the Charter Review Committee)
2. Amend By-Law Chapter 40: Fire Prevention/Safety (to be submitted by the MFD)

For Chapter 38, after meeting with the Town Accountant, we determined that the Department of Revenue Certification of Free Cash was the milestone to consider Maynard's financial books closed for fiscal year and that a final report would be published within three weeks of that event.

For Chapter 40, we were contacted by Fire Chief Stowers concerning amending additional sections to the by-law on Fire Prevention/Safety. We assisted with the formatting and prepared it for submission as a warrant article. We later learned that it had been pulled from the warrant for the Special Town meeting.

The amendment to Chapter 38 was approved at the Special Town meeting in October 2022.

We had completed our work for the year and since we did not receive any new business after the Special Town meeting, we did not meet for the rest of the year.

Moving forward to 2023, the committee looks forward to provide assistance to any other Town board or department or any citizens' group that is considering amending a by-law or adopting a new one.

Respectfully submitted,
William G. Kohlman
Chair, By-Law Committee

CHARTER REVIEW COMMITTEE

Members

William Kohlman	Chair
Jeff Swanberg	Select Board
Natasha Rivera	School Committee
Sally Bubier	Library Trustees
William Cranshaw	Housing Authority
Elliot Bruce	Finance Committee (Resigned)
Danielle Ericks	Finance Committee
Peter Campbell	Finance Committee
Lou Ann Cutaia	Member-at-large
Brendon Chetwynd	Member-at-large

To the Honorable Select Board, Town Administrator, and the citizens of Maynard, this report is submitted for the year ending 2022.

The Charter Review Committee continued its work in 2022, which had begun in April 2021. The committee continued to meet over Zoom. The membership with representation consisted of Jeff Swanberg, Select Board; Natasha Rivera, School Committee; William Cranshaw, Housing Authority; Sally Bubier, Library Trustees; Elliot Bruce, Finance Committee; Peter Campbell, Finance Committee; William Kohlman, Member-at-large and Chair; Brendon Chetwynd, Member-at-large; and Lou Ann Cutaia, Member-at-large. In July, the committee was notified that Elliot Bruce had resigned from the Finance Committee and was replaced with Danielle Ericks.

The committee continued the practice of meeting on either the second and/or fourth Wednesday of the month and in most months, only had one meeting. It was understood that a majority of the committee members also served on other boards which usually met twice a month and we tried to avoid an onerous burden to them.

In early in 2022, we completed our first review of the complete Charter. The committee then reexamined our proposed changes to the Charter to determine if the committee was still in agreement with those changes, and to note sections of the Charter that needed further discussion.

In June 2022, we received from Town Counsel the time-line that is needed to be followed for Charter revision adoption. We had initially hoped that the changes could be brought forward at the Special Town Meeting in the Fall but learned that it was not possible. These changes could only be voted at an Annual Town Meeting and that the final draft of the changes along with a report from the committee explaining the process, the changes, and the reasons for those changes. These documents were required to be submitted to the Town Clerk six months prior to the Annual Town Meeting which would set the date at November 15, 2022.

With this date in mind, the committee set forth to complete the review and address the sections of the Charter that were still a concern, whether it was the procedure in the Charter or simply that language in the Charter was confusing and required clarity.

The committee accomplished this task and on November 9, 2022, the committee voted to approve the Charter changes and the accompanying report. The resulting changes to the Charter are the result of the committee members best efforts to address the goals for the Charter to allow for accessible and transparent Town government, with easy access to information, but with the restraint that if the system is working, even though we may envision it to be better, would a change actually make it better or would there be unintended consequences to our proposed action that the town would have to live with until the next review in ten years.

The approved documents were submitted to the Town Clerk on November 10, 2022.

Drafts of proposed warrant articles for the Annual Town Meeting were sent to Town Counsel in December for review and received her approval.

The committee would like to thank Lisa Mead, Town Counsel, and her staff for answering our questions on sections of the Charter and to render opinions on our proposals to ensure that they would be legal and workable.

The committee would also like to thank Dick Downey, Town Moderator; Greg Johnson, Town Administrator; and Joanna Bilotta-Simeone, former Town Clerk; for their help and insight on the process and procedures within town hall so we could better understand how changes to the Charter would affect their role and the town.

Respectfully Submitted,

William G. Kohlman
Chair, Charter Review Committee

COMMUNITY PRESERVATION COMMITTEE

Members

M. John Dwyer.....	Chair/Conservation Commission Representative
Rick Lefferts.....	Vice Chair
Anna-Lisa Lysell McLaughlin.....	Clerk
Jon Lenicheck.....	Treasurer
William Cranshaw.....	Housing Authority Representative
Ellen Duggan.....	Historic Commission Representative
Natalie Robert.....	Planning Board Representative
Denise Walsh.....	Recreation Commission Representative
Jon Canchola.....	Capital Planning Committee Representative
Linde Ghere.....	Member

Provisions of the Community Preservation Act (CPA) were first approved by Maynard at Town Meeting in May 2006, when residents voted to enact a property tax surcharge of 1.5% to fund CPA. Maynard property tax surcharge funds are supplemented with money from a State fund. Following

the adoption of the CPA by Maynard, a nine-member Community Preservation Committee (CPC) was formed in November of 2006 to study existing Town resources, identify critical needs and evaluate proposals for addressing needs that could be funded with CPA funds. These proposals must be related to one or more of the following categories: Open Space, Community Housing, Historical Preservation and Recreation. Additional information about the CPA program in Maynard is available at the Town Clerk’s office and on the Town website.

From 2008 to 2022, the CPC has forwarded nearly 4.7 million dollars in projects to the Town Meeting for approval. A list of all projects approved by the CPC is available by contacting the Committee or attending a meeting. Normally, the CPC meets the first and third Wednesday of each month in Town Hall at 7:00pm. Due to the Covid-19 pandemic, the CPC has been hosting virtual meetings via Zoom. All login details required to attend such meetings are available via the Town website.

In May 2022, Town Meeting approved the following CPC funded projects:

Maynard Affordable Housing Trust Fund Support	\$30,000	Community Housing Reserve Fund
Regional Housing Services Office Membership	\$10,500	Community Housing Reserve Fund
MACRIS Survey	\$25,000	Historic Preservation Reserve Fund
Restore & Preserve the Ice House Foundation	\$13,000	Historic Preservation Reserve Fund
Curfew Bell Display	\$15,000	Historic Preservation Reserve Fund
Conservation Trust Fund Support	\$50,000	Open Space Reserve Fund
Ice House Landing Improvements	\$7,094	Open Space Reserve Fund
Keenan Girls’ Softball Field	\$110,000	Budgeted Reserve Fund
TOTAL:	\$260,594	

We are pleased to report that the CPA projects approved and funded at the May 2022 Town Meeting are all being acted upon by appropriate Town departments or nearing completion.

Respectfully Submitted,

M. John Dwyer
Chair

CULTURAL COUNCIL

Members

Sara Lundberg.....	Chair
Zannah Noe.....	Vice Chair
Richard Pepin.....	Secretary
Jenna Dargie.....	Treasurer
Greg Bokis.....	Member
Lisa Dunn.....	Member
Andy Moerlein.....	Member



The Maynard Cultural Council continued our vision and purpose in many ways throughout 2022. Our biggest priorities for the year were:

- The ongoing Local Cultural Council Grant program
- Beginning the Cultural District Renewal Process
- Cultural District Initiative Grant: Discover Maynard
- Sponsorship of cultural events
- Outreach to the community

There were a few changes to the structure and leadership of the council. The chair had a baby in March, and we decided to make one of our members, Zannah Noe, co-chair and she oversaw running meetings for spring and beginning of summer – 6 months total. Donald James left the council due to moving away and Lisa Dunn immediately stepped in to fill the vacancy.

Local Cultural Council Grants

Maynard Cultural Council is part of a network of 329 Local Cultural Councils serving all 351 cities and towns in the Commonwealth. The LCC Program is the largest grassroots cultural funding network in the nation, supporting thousands of community-based projects in the arts, sciences, and humanities every year. The state legislature provides an annual appropriation to the Mass Cultural Council, a state agency, which then allocates funds to each community. We sought funding proposals fall of 2021 for various community-oriented arts, humanities, and science programs. Any organization, school, or individual could apply for cultural activities in the community and the grants support a variety of projects and activities in Maynard.

A total of \$10,180 was awarded to 16 grantees. Our priority for 2022 was to award fewer grants with higher impacts, encouraging projects with higher funding needs than is typical. We also continued to fund those sundry smaller projects which add to the cultural vitality of Maynard. Some highlights of our funding:

- Butterfly Fairy Frolic large installation by Donna Dodson on ArtSpace Grounds
- FUN Origami Club
- Sustainable Fashion Through Mending Class
- Build Along: Chain Reactions in Maynard Schools
- Pollinator Meadow Plant Identification Labels
- “Log’s Life” interactive Mural in Maynard Schools
- Free Summer Concerts in the Park
- Maynard Community Band

Cultural District Renewal

In mid March, the council turned its focus to the Cultural District renewal process. We had eight months to redefine and earn the redesignation of our Cultural District. Zannah Noe worked with Caroline Cole, Mass Cultural Council Cultural Districts Program Officer, to organize several public meetings of the leaders and cultural partners to work through the designation process. Two meetings were held in the month of May.

May 19th was the first public meeting via zoom with 15 cultural and town leaders to discuss what they would like from a cultural district. On May 24th we held a public engagement meeting for District Partners with 16 people in attendance and chaired by Caroline Cole. Caroline gave examples of existing governance models and recommended looking at Main Streets four Pillar's model.

The Council went on to create a speaker series for the education of the public and council District's formation issues.

April – June 2022

- Jason Weeks, Maynard resident and Director of Cambridge Arts Council as well as Professor of Community Engagement at Boston University.
- Anthena Pandolf, Executive Director of Natick Center Cultural District. Frequent speaker on placemaking and the cultural economy.
- Carolyn Cole, Mass Cultural Councils Program Director of Cultural Districts
- Luis Cancel, Former Commissioner / Director of the Cultural Affairs offices for both the City of New York and San Francisco. Multidiscipline leader of major cultural agencies and NGOs.

An adhoc working group was formed to expedite the process. It would work up drafts of all designation requirements then submit them for review by the Cultural Council at their next meeting. The working group was made up of cultural district cultural partners, business owners, EDC representatives, artists, and merchants in the downtown area. Then the Maynard Cultural Council would review, make revisions, or vote to approve the documents.

The Designation process required updates to all aspects of the District.

- Vision/Mission Statement
- Redrawn boundary map of District
- District Asset mapping
- Partner outreach and agreements
- Two Public meetings for gathering and documenting opinions
- Defining Goals of District
- A Governance structures

Based on the work of the Cultural District Working Group the Cultural Council voted to accept the following Vision and Mission Statements:

Vision Statement

To be an eclectic and welcoming downtown that sustainably transforms the Cultural District of our historic mill town into a close-knit creative community.

Mission Statement

To make Maynard's Cultural District a destination for arts, dining, and entertaining and cultural events that engages locals and attracts visitors.

Currently MCC is the governing board of the Cultural District. The governance structure was one of the biggest changes the council made about the Cultural District. It voted on four new sub committees to administer to the development of the Cultural District. The makeup of the committees will be cultural leaders, community partners, council members and open to interested citizens.

1. Fundraising Committee
2. Branding/Marketing Committee
3. Public Art Committee
4. Festival & Events Committee

The Mass Cultural Council extended the designation requirement from every 5 years to 10 years. So, the Council focused on its grants during the last two months of the year. The Cultural District working group finished the majority of its work and the individuals will resume in the new year as doing the work for the District inside the committees.

Cultural District Improvement Grant – Discover Maynard

We were awarded \$7,000 from the Massachusetts Cultural Council for Cultural District Improvement projects. We proposed to redesign and market the website discovermaynard.com. Zannah, Greg and Lynda Thayer worked together as a committee to update the site and to publicize it so that we could get the community to begin to use it. They created a budget, a scope of work and found a local designer to bid on a series of work.

- Logo redesign
- Event self submission widget designed for the online calendar
- Guidelines written for submitting for event calendar
- New photography
- Updated all the listings
- Copy Editing
- Design and printed 8000 postcards
- Design 4 ads in Action Unlimited
- Designed animated ad for social media
- Designed ad to run at Fine Arts Theater

Cultural District and Council sponsored Events

We were so pleased to sponsor the Maynard Jazz Festival that was held on June 25, 2022. The event was well attended and enjoyed by the public; we estimate about 600 attendees. Plans are in the works to continue with another festival in 2023. Work included:

- Secured Sponsors & Performers
- Staging and rentals managed with a committee of volunteers.
- Marketing and branding of the event was volunteer
- Committee went before Maynard Select Board for permit

Outreach to the Community

To continue to present a public face, communicate about our grants and the Cultural District, and to promote Arts & Culture in Maynard, we participated in public outreach opportunities in Maynard. We held a booth at the farmer’s market in July and again in September. We also had a booth at MaynardFest in October. Council members are also encouraged to participate in grant-funded events either as the official council liaison for the grant or as a member of the public.

Respectfully Submitted,

Sara Lundberg
Chair

Zannah Noe
Co-Chair

ECONOMIC DEVELOPMENT COMMITTEE

Members

Rosalind Greenstein.....	Chair (resigned May, 2022)
Armand Diarbekirian.....	Chair (beginning November, 2022)
Sarah Cressy.....	Secretary, Assabet Valley Chamber of Commerce Representative
Kate Hogan.....	State Representative (Karen Freker, Designee)
Lynda Thayer.....	Maynard Business Alliance Representative
Bill Nemser.....	Planning Director
Megan Zammuto.....	Assistant Town Administrator

Background

The Maynard Economic Development Committee (EDC) was created by the Town Administrator in 2014 in order to enhance, deepen, and broaden the local economy. A vibrant economic sector within the town borders increases the value of commercial properties and strengthens tax receipts, thereby supporting the town’s financial sustainability.

Transitions

- The EDC said good-bye to Rosalind Greenstein, the outgoing chair, who led the committee to create focused working groups to champion specific projects in town. Her structure recommendations live on through extremely productive subcommittees.
- Armand Diarbekarian was appointed Chair in November, 2022, and held his first meeting in early 2023.

Deliberations

- Recommended the creation of an Ad hoc Vacant & Underutilized Property Task Force with the goal to create a common database about town properties.
- Received a presentation from Green Maynard asking the town to adopt a Climate Emergency Declaration.

- Reviewed the Host Community Agreement application from Cloud Canopy, a potential marijuana manufacturing company seeking to locate in Maynard. Committee members received a presentation from the manufacturer and provided input on the business plan and location.

Subcommittee Efforts

- Hosted two downtown business meetings.
- Worked with the Cultural Council to provide a direct marketing mailing to new residents to highlight www.discovermaynard.com.
- Worked with the Maynard Community Gardeners to expand and promote the annual flower bucket program and encourage business sponsorship.
- Supported downtown enhancement funds to be used to replace rotted benches downtown.
- Supported and highlighted efforts to improve the aesthetics of downtown Maynard, through community clean ups and plantings.



Respectfully submitted,

Armand Diarbekirian
Chair

HUMAN RELATIONS COMMITTEE

Members

Eliot Prisby.....	Chair Pro-Tempore
Elizabeth Albota.....	School Committee Liaison
Christopher DiSilva.....	Select Board Liaison
Kimberley Connors.....	Member
Caroline Mahiti.....	Member
Police Chief Michael Noble.....	Member
Shionneka Warren.....	Member

Background

The Human Relations Committee was formed in August 2019 by Town Administrator Greg Johnson in response to discussions between citizens concerned for the safety and well-being of their neighbors and the Maynard Police Department. The Maynard Human Relations Committee works to promote human rights, personal dignity, and positive relations between all residents and visitors to the town of Maynard.

Internal Changes

Kathleen FitzGerald, who chaired the committee from its formation in 2019, did not renew her term. The Committee voted Eliot Prisby Chair Pro-Tempore. The Committee voted to meet bi-monthly instead of monthly. In November, the Committee formerly welcomed Beth Albota as a liaison from the School Committee.

Celebrating Diversity

The Committee released informational material related to Juneteenth and Pride Month.

Addressing Current Events Related to Human Rights

In March, the Committee discussed the appearance of neofascist propaganda in the community, with stickers advertising the hate group Patriot Front going up around town. The Maynard Police cooperated with the FBI to apprehend Maynard resident Matthew Smaller, a local member of Patriot Front.

In May, the Committee discussed the mass shootings in Buffalo, New York and Uvalde, Texas. The Committee released a letter condemning the violence, which is available on the Committee website.

In July, the Committee discussed the overturning of Roe v. Wade by the Supreme Court of the United States. The Committee collaborated with concerned citizens to produce an informational pamphlet regarding reproductive health that was distributed to various locations around Maynard. It is also available on the Committee website.

In November, Mr. Prisby, Chief Noble, and Ms. Albota collaborated with each other and with Assistant Town Administrator Megan Zammuto in the interest of obtaining a town social worker for Maynard. Research and conversations regarding this topic are ongoing.

Goals for 2023

The Committee will seek more members, particularly people from marginalized groups in town who are more greatly impacted by systemic injustice. The Committee seeks particularly to have representatives from Maynard’s student body, as well as religious groups.

America is a melting pot; the Committee will develop an event calendar that will help remind us and our community about the multitudinous holidays and cultural events celebrated by our neighbors from other countries, ethnicities, religions, and identities.

The Committee will work to host more speakers and events to educate ourselves and our community about issues facing the most vulnerable of our neighbors.

The Committee will work to make our actions more known and accessible to the town, via posting online, and more importantly, connecting to our neighbors in the real world.

The Committee will continue to educate ourselves about the issues facing our neighbors, particularly those from marginalized groups. When necessary, we will take responsibility for our own words and actions that may have had detrimental effects on those groups, and we’ll work to reverse damage we may have done (intentionally or not) in our future actions.

Respectfully Submitted,

Eliot Prisby
Chair

PARKING AUTHORITY

Members

Megan Zammuto	Assistant Town Administrator, Chair
Justin DeMarco	Department of Public Works Director
Ben Hofmann	At-Large Member
Nick Johnson	At-Large Member (Resigned August, 2022)
Rosalind Greenstein	At-Large Member, Economic Development Committee Representative (Resigned May, 2022)
Dan Nash	At-Large Member
Michael Noble	Police Chief

Maynard’s Parking Authority works to create, document and implement clear and consistent parking policies; review all proposed parking-related ordinances and applications; hear and address citizen concerns; and promote the availability of parking to support robust economic activity in the Town of Maynard.

2022 Actions

- Shared Streets Application
 - Voted to support a state grant application for improvements to Naylor Court.

- Outdoor Dining
 - Voted to support the Extension of Premises Policy – which allows for outdoor dining beyond the COVID-19 emergency orders.
- Parking Meter Enforcement
 - Discussed a potential pilot program to cover parking meters while enforcing the two hour time limit in certain areas.
- Open Table Parking
 - Reviewed and approved the request by Open Table to modify the use of two parking spaces on Main Street.
- Achieved Items related to the River Street parking lot on the Parking Management Plan. Through a generous grant provided by the Massachusetts Office of Business Development and the 495 MetroWest Partnership – the town was able to improve the lot by installing lighting, repaving, and restriping the lot. This has increased the safety of the parking lot, and also increased usage.





Respectfully submitted,

Megan J. Zammuto
Chair, Parking Authority

HISTORICAL COMMISSION

Members

Priscilla Sandberg.....	Chair
Lee Eyler.....	Clerk
Ellen Duggan.....	Member
Ann Gibson.....	Member
Brion Berghaus.....	Member
John Courville.....	Alternate
Paul LeSage.....	Alternate

In 2022 the Historical Commission (MHC) continued its primary role as advisor to the Select Board, other Town Boards and Commissions and members of the community on matters of historic preservation in Maynard. It also continued as the regulatory body for the Town's Preservation of Historically Significant Buildings By-Law, also known as Demolition Delay. The Commission has

five members and five alternate members. Several members represent the Commission on other Town Committees including the Community Preservation Committee (CPC).

A CPC grant application submitted by the Commission was approved to preserve the Ice House Foundation along the Rail Trail by the Assabet River. Planning has begun on that project with the Conservation Commission. A second CPC grant provided for an additional round of historic building and area inventory forms to be prepared by a consultant for the Massachusetts Cultural Resource Information System (MACRIS). All inventory forms are accessible online, in the Maynard Public Library reference section and at the Historical Society. The historic Mill bell, relocated for display at the Library through CPC funding in 2021 was finally installed on a custom table on the second floor of the Library after solving a number of logistical issues. CPC funds for gravestone restoration in Glenwood Cemetery were used to restore and preserve additional historic stones, bringing the total preserved to 200.

MHC has continued work with the Town on a deed restriction for the Coolidge School housing project. The School will become a National Register property—the second one in Maynard, following NR designation for Glenwood Cemetery, the Town’s public cemetery.

An annual review of the Historically Significant Buildings List was undertaken. A public hearing with regard to changes in the List will be scheduled for early 2023.

Additional activities and accomplishments of the Commission in 2022 included:

- Working with the Maynard Historical Society to ensure that historic materials at St. Bridget’s (Ascension parish) church rectory and parish school are preserved
- Printing more historic walking tour brochures for the Library and Town Hall displays
- Funding passes to Historic New England properties (available at the Library)
- Touring Alumni Field House with reps of the High School Athletics Department to facilitate a potential CPC application for restoration
- Initial planning for the installation of an historic Marker at the new fire station on Sudbury Street, the former site of Amory’s Grove
- Providing the Green Meadow Building Committee architect with a report detailing the historic nature of Crowe Park and indicated that the current Green Meadow school is not historically significant
- Meeting with the liaison to the Master Plan Implementation Committee to report our compliance with the plan for 2021.

In July MHC elected a new Chair, Priscilla Sandberg, and said goodbye to its long-serving Chair, Jack MacKeen, who was thanked for his many years of service. The Commission likewise thanked Paul Boothroyd.

Respectfully submitted,

Priscilla Sandberg
Chair, Historical Commission

RECREATION COMMISSION

Members

Denise Walsh.....	Chair
Drew Homes.....	Administrator
Dan Nash.....	Treasurer
John Brennan.....	Member
Tom Hesbach.....	Member

The mission of the Maynard Recreation Commission is to enhance the quality of life in the community through facilities, activities and programs that encourage health, fitness and recreation. Our vision is to create and sustain thriving parks, fields and open spaces that will be resilient and sustainable. The Maynard Recreation Commission fosters the town’s recreational needs through efficient use and care of space and assets to best serve the populace.

In 2022, the Recreation Commission brought back the very popular youth ski program. With the assistance of community members, students in grades 3 – 12 will participate in six weekly trips to Wachusett Mountain to enjoy skiing and snowboarding.

In addition, the Commission laid the groundwork to offer a Futsol program to student grades 5-12 beginning in early 2023.

The Commission was instrumental in securing the funds and shepherding the Keenan Field renovation project that is underway. We continue to work with the school and various groups within town to maintain and improve the fields and facilities within the town.

Respectfully submitted,

Denise Walsh
Chair

MASTER PLAN IMPLEMENTATION COMMITTEE

Members

Jason Kreil.....	Chair
Page Czepiga.....	Vice Chair (Resigned December, 2022)
Susan Erickson.....	Clerk
Brendon Chetwynd.....	Member (Resigned October, 2022)
Mary Brannelly.....	Member
John Cramer.....	Member
Bryan Delaney.....	Member
Andy Moerlein.....	Member

Amy Loveless.....	Council on Aging Director
Bill Nemser.....	Planning Director
Julia Flanary.....	Conservation Agent/Assistant Town Planner
Megan Zammuto.....	Assistant Town Administrator

Master Plan Implementation Committee

The Maynard Master Plan was adopted by the Planning Board and endorsed by the Select Board in 2020. It was accepted by Maynard’s voters at the Town Meeting of October 3, 2020.

The Master Plan Implementation Committee (MPIC) is an advisory body established in 2020, intended to monitor the Town’s progress towards in meeting the Master Plan’s goals, initiatives, and objectives. The MPIC also champions, maintains, and periodically updates the Master Plan which is essential to maintain the Master Plan as a “living” document.

The Mission Statement and Committee Charge that were developed and adopted by the MPIC in 2021, are intended to provide guidance to help to help the MPIC monitor how the Town’s leadership is factoring the Master Plan into their decision-making.

Mission Statement

The Master Plan Implementation Committee (MPIC) is an advisory body which monitors and supports Town Departments and Committees to carry out the recommendations set forth in the Maynard Master Plan adopted March 10, 2020, by the Town of Maynard Planning Board and presented to the public at the Fall 2020 Town Meeting. The Committee will liaise and assist the Town Departments, Boards, and Committees identified as implementation owners for recommendations in the Master Plan. Assistance will include: aiding in strategy to implement; monitoring of progress by task; general support (including aiding in data collection or grant assistance); and communicating this progress to the Select Board, Town Administration and documenting progress in the Annual Town Report. The Committee’s goal and mission will be to oversee progress and confirm Maynard's development in accordance with the Master Plan to continue to be a viable community fiscally, environmentally, recreationally, and educationally.

Committee Charge

The roles of the MPIC are to:

- Facilitate coordination between the various elements of the Plan with Town boards, commissions, committees, and staff. Where deemed beneficial the MPIC may designate a liaison to various entities that have a role in implementing the Master Plan. It will encourage boards and committees to adopt a process for reviewing and including Master Plan goals and recommendations into their regular meeting processes.
- Advise Town officials and the public to promote and encourage actions that are consistent with the Plan.
- Evaluate pending and future projects as they pertain to implementation of the Plan.

- Provide Town bodies recommendations to prioritize implementation and funding to forward goals of the Plan.
- Identify both successful strategies and barriers to progress.
- Be responsible for public education about the Master Plan implementation process, including creating user friendly metrics and documents.
- Provide an annual report to the Select Board and an annual report with progress task matrices to Town Meeting.

2022 Activities

The Committee held three meetings under a hybrid model as permitted.

To assist in the organization of data collection, the MPIC identified key Town decision-making entities or “owners” to collect feedback from annually.

Owners are encouraged to select Master Plan goals and recommendations and to work towards their implementation. The information which describes the owner’s activities over the previous year can then be analyzed by the MPIC and the data presented to the public annually and used to assist in evaluating progress.

In addition to reviewing the owner responses received during 2021, a working subgroup of the MPIC upgraded and simplified the response form to reduce the workload in providing owner feedback going forward.

At the time of this writing, the MPIC continues to receive feedback and tracking forms described above from each of the 15 owners outlining the goals and recommendations each owner tackled over the last year, as well as noting challenges, and opportunities encountered. Of the responses received to date, implementation owners have engaged over 50 percent of the 124 total recommendations presented in the Master Plan.

As the Committee moves into its third full year, it is anticipated that the MPIC will begin recommending and incorporating updates to the Master Plan based on owner feedback, continuing to maintain it as a living document that accurately reflects the changing needs and opportunities for the Town.

The Master Plan also is utilized to support grant applications by the Town for outside funds. With grants secured in 2022, the total dollars received in competitive grants since the Master Plan was accepted now exceeds \$800,000. This is a return on investment of over three times the cost of the Master Plan since 2020.

Finally, as the Committee Chair, I would like to thank each of the members of the committee, staff members, the implementation owners and supporting partners, members of the Select Board and Town Administration who have supported this effort. The MPIC looks forward to continuing to support and implement the Master Plan for years to come.

The Master Plan Implementation Committee and additional information is located here: [Master Plan Implementation Committee | Town of Maynard, Massachusetts \(townofmaynard-ma.gov\)](#)

The Master Plan document is available here: [Master Plan | Town of Maynard, Massachusetts \(townofmaynard-ma.gov\)](https://www.townofmaynard-ma.gov/master-plan)

Respectfully submitted,

Jason Kreil
Chair

AFFORDABLE HOUSING TRUST

Members

Rick Lefferts	Chair
Bill Cranshaw	Treasurer
John Courville	Member
Donna Dodson	Member
David Gavin	Member

To the Honorable Select Board and all residents of the Town of Maynard,

The Maynard Affordable Housing Trust was established in 2018. As provided in the Town of Maynard By-Laws, the purpose of the Trust is to provide for the preservation and creation of affordable housing in the Town of Maynard for the benefit of low- and moderate-income households in Maynard. The Trust is authorized to accept and distribute funds, and to acquire and use property, to support this purpose. The Trust is overseen by a five-member Board of Trustees appointed by the Board of Selectmen. The Board members serve without compensation.

At the Spring 2022 Annual Town Meeting on June 11, 2022 the town authorized \$30,000 in funding from the Community Preservation Act funds as recommended by the Community Preservation Committee for use in promoting the goals and activities of the Trust. Among the eligible activities of the Trust to create affordable housing are outright purchase of properties, the purchase of deed restriction on privately-owned property, subsidizing additional affordable housing units in planned multi-family development projects and establishing a locally based rental assistance program.

The Trust continued to meet with the redeveloper of the former Coolidge School in 2022 to explore expanding affordable housing options in their redevelopment efforts. In 2020 the Trust approved a grant to the developer to assure affordability beyond that required by the inclusionary zoning bylaw. Meetings were held with the owner and architect of the property at 2 Waltham St./Powdermill Rd. to discuss the Local Initiatives Program/Local Action Units (LIP/LAU) process for creating affordable housing opportunities.

Also, the Trust reviewed, negotiated, approved and forwarded to the Select Board a Local Initiatives Program (LIP) application for Local Action Units (LAU) for Maynard Square, 115 Main St., Maynard, MA. There are a total of 26 units and 7 of the units (27%) will be subject to the

income/rent restrictions at 80% of the area median income, as such, all 26 units will be added to the SHI. The units will be rented through a lottery and subject to an Affirmative Fair Housing Marketing Plan. The Maynard Affordable Housing Trust has recommended that a local preference be granted up to the extent possible which is 70%. There is an on-going monitoring responsibility to assure that the units maintain the affordability required under the terms of the Regulatory Agreement. The owner will certify that the obligations are being met and the town must review that as will DHCD.

The Trust has worked on preparing guidelines for the Maynard Rental Assistance Program which will begin taking applications in 2023 and provide rental payments to support low and moderate income households.

The Trust meets as needed and all are welcome to attend. We encourage those with specific ideas for possible affordable housing projects to contact the Trust at AHTChair@TownofMaynard.net.

Respectfully submitted,

Rick Lefferts
Chair

AMERICANS WITH DISABILITIES ACT (ADA) COMMISSION

Members

Elijah Tucker.....	Chair
Deputy Chief Chris Troiano.....	Vice Chair
Denise Shea.....	Secretary
Brion Berghaus.....	Treasurer

The ADA commission was set up in 2018 to help the town with policies to meet the ADA and to forward recommendations to the town on how to improve any issues in accessibility. The Commission includes 5 members, 1 town representative, and 4 members that have at least a relation to someone with a disability, we currently have an opening for a member from the community. During the 2022 calendar year the ADA Commission had 6 meetings. We handled multiple complaints from the community on different ADA matters, including but not limited to; providing support for the Rio Road Playground committee to apply for a grant to make the playground more accessible, and trying to help find a solution to the new fire department affecting peoples with disabilities from safely accessing St. Bridget's Catholic Church in an accessible manner.

Respectfully submitted,

Elijah Tucker
Chair

ARTSPACE



Board of Directors:

Gail Erwin	President
Bill Cohn	Treasurer
Gwen Murphy	Clerk
Andrew Child	Member
Priscilla Cotter	Member
Mel Fitzhugh	Member
Siddique	Member
Michelle Shoemaker	Member
Armand Diarbekirian	Member

ArtSpace Maynard is a non-profit arts and cultural center located at 63 Summer Street, in the former Fowler School (built 1916), a 55,000 square-foot, town-owned building. ArtSpace has for two decades provided affordable studio spaces to approximately 80 regional artists; exhibited contemporary art from New England artists; hosted classes for all ages; engaged with the public through community events such as Open Studios, Maynard Fest, and the Holiday Sip & Stroll; provided free gallery talks to the public; and collaborated with other Maynard organizations on public art projects, festivals, and special events. ArtSpace is proud to be home to The Pollinator Meadow and Acme Theater Productions.

ArtSpace’s vision strives to support the Town of Maynard and its citizens by generating a renaissance of civic pride, community participation, urban revitalization, and economic development.

ArtSpace artists started 2022 off with a group exhibit hosted by The Umbrella in Concord. Thirty artists participated in a show installed through the month of February, including artist talks every Saturday.

Several ArtSpace artists participated in Maynard’s ArtWalk on May 7, exhibiting their work, and providing free face painting for local youth in Memorial Park.

In September, the ArtSpace Community was pleased to reconnect with each other and with the Maynard community, by hosting its first Open Studios since the pandemic. This event, entitled InsideOut, was held on the afternoon of September 17 on the front lawn of ArtSpace. It included 38 of our artists exhibiting their work, live classical guitar performances by Mel Fitzhugh (one of our Board members) as well as Berit Strong, our resident guitar teacher and some of her students. Speakers at the event were Rep. Kate Hogan and Matthew Siegal of Lexington Arts and Craft Society.

In addition to the town building, ArtSpace also leases property at 63 Nason Street, on the corner of Summer & Nason Streets. In 2022 this space housed artists' studios, as well as the first iteration of The Cube video projection concurrent with Maynard's May 7 ArtWalk.

During September, October, and November, the windows of 63 Nason showcased "Intersection, Where Art Meets Community," an installation of life-sized drawings depicting Maynard community members as they traversed the nearby sidewalks and crosswalks.

On November 7, in partnership with the Town of Maynard, Studio InSitu, and Zannah Noe, ArtSpace made full use of "The Cube," a 3D-enabled, 360-degree projection screen that was created in fulfillment of the Placemaking Grant we received from Mass Development. As darkness fell on Naylor Court, the "Basin" was lit by the glow of "Web Portal," a live, site-specific, multi-channel video projection installation by New York based artist, Stephanie Beattie. Visitors could walk through and around the six-foot Cube, taking in projections that combined imagery from Maynard's Historical Society archive, technology, and nature.

Through the month of December, ArtSpace hosted a pop-up Holiday Sale at 63 Nason St. This sale was such a success that the space has morphed into a steady retail venue, now known as ArtSpace Intersection.

ArtSpace continues to provide an ongoing, rotating exhibit of our artists' work at the Rise dispensary on Main St., where the paintings, sculpture, and photography are enjoyed by visitors and staff.

Respectfully submitted,

Gail Erwin,
President of the Board of Directors, ArtSpace, Inc.