

2016 Annual Town Report

Maynard, Massachusetts



January 1 through December 31, 2016

Credits and Acknowledgements

Photography Credits

Front Cover “*Evening – Corner of Walnut & Main*” by Dave Griffin Photography

Page four:

Top Left: “*Clock Tower atop Clock Tower Place Maynard*” by Matthew Truch

Middle Right: “*Town Hall*” John Guilfoil Public Relations, LLC

Bottom: “*Main Street*” courtesy of the Maynard Historical Commission

Page 88

“*Walnut & Main*” and “*Glenwood Cemetery Gate*” by Dave Griffin Photography

Page 147

“*COA Van*” by Kevin Sweet

Page 151

“*Maynard Smoke Shop*” courtesy of the Maynard Historical Commission

“*Coolidge School*” and “*Maynard Public Library*” by Dave Griffin Photography

Page 162:

“*Old Fowler Aerial*” courtesy of ArtSpace

Page 163:

“*Maynard Railroad Station*” © 2017 arttinc.org

Page 166:

“*ARRT Groundbreaking*” © 2017 arttinc.org

Page 167:

Left: “*Rail Removal*” and Right: “*Florida Road Bridge Install*” © 2017 arttinc.org

Design & Editing

Stephanie Duggan

Production

Phil McGrail
Flagship Press
150 Flagship Drive
North Andover, MA 01845
(978) 975-3100

I would like to thank all Town Departments, Boards, Committees and Commissions for your narratives and contributions to this year’s report. Your prompt responses to inquiries and target dates assisted in the timeliness of this edition. I also wish to extend a BIG “thank you” to all those who assisted me with fact-checking, proofing and editing – your feedback was invaluable.

- Stephanie Duggan

TABLE OF CONTENTS

General Information

Town of Maynard..... 4
 General Information..... 5
 Organizational Chart..... 7

General Government

Board of Selectmen..... 8
 Town Administrator..... 9
 Assistant Town Administrator..... 11
 Town Clerk..... 12
 Municipal Officials..... 13
 Vital Statistics..... 16
 Licenses & Fees..... 16
 Election Results..... 17
 Special Town Meeting Winter..... 28
 Annual Town Meeting Spring..... 42
 Special Town Meeting Spring..... 63
 Special Town Meeting Fall..... 69
 Voting Precincts..... 71
 Board of Registrars..... 74

Public Safety

Police Department..... 76
 Public Safety Communications..... 82
 Animal Control..... 83
 Fire Department..... 83
 Emergency Management..... 87

Public Works

Administrative Division..... 88
 Highway Division..... 89
 Parks-Forestry & Cemetery Division..... 91
 Water Division..... 92
 Wastewater Treatment Plant..... 94
 Facilities Division..... 95
 Maynard Golf Course..... 96

Finance

Finance Director/Financials..... 98
 Finance Committee..... 109
 Capital Planning..... 110
 Contributory Retirement System..... 111
 Treasurer-Collector..... 113
 Staff Total Earnings..... 113
 Board of Assessors..... 121

Education

Superintendent of Schools..... 123
 Green Meadow..... 124
 Fowler..... 128
 High School..... 130
 Student Services..... 134

Municipal Services

Executive Director..... 137
 Building Department..... 137
 Public Health..... 139
 MCC/MRC..... 141
 Conservation Commission..... 143
 Planning & Zoning..... 144
 Planning Board..... 145
 Zoning Board of Appeals..... 146

Human Services

Council on Aging..... 147
 Veterans Services..... 148
 Housing Authority..... 150

Library, Culture, & Special

Public Library..... 151
 Bylaw Review Committee..... 153
 Community Preservation..... 154
 Cultural Council..... 155
 Economic Development..... 156
 Historical Commission..... 158
 Fire Department Building Committee..... 159
 Recreation Commission..... 160
 ArtSpace..... 161

Spotlight

Assabet River Rail Trail..... 163

Town of Maynard



Incorporated: April 19, 1871
Government: Open Town Meeting
Five-member Board of Selectmen with Town Administrator
Annual Town Meeting: Third Monday in May
Annual Town Election: First Tuesday in May
Town Census: (June 1, 2016) 10,397
Area: 5.24 Square Miles
Town Roads: 100 Lane Miles
Fiscal 2016 Tax Rate: Residential: \$22.25
Commercial: \$29.57
Tax Levy: \$28,725,700

Congressional District: Third
Senatorial District: Middlesex & Worcester
Representative District: Third Middlesex
Town Hall Hours: M, W, TH: 8am – 4pm
T: 8am – 7pm
FRI: 8am – Noon

Schools:

Green Meadow Elementary School: K-3
Fowler School: 4-7
Maynard High School: 8-12
Town Website: www.townofmaynard-ma.gov



General Information

Emergency Numbers

Ambulance ° Fire ° Police 911
 Emerson Hospital 978-369-1400
 Poison Control Center 800-222-1222
 Water Main Breaks 978-897-1317
 Water Main After Hours MPD 978-897-1011

Eversource

Electric or Gas 800-592-2000

Animal Control

Call Police Dept. 978-897-1011

Assessors

Office 978-897-1304

Birth Certificates

Town Clerk's Office 978-897-1300

Board of Health

Tues 5pm-7pm, Fri 8am-noon 978-897-1302

Board of Selectmen

..... 978-897-1301

Bus Service

Peter Pan (Framingham) 800-343-9999
 Greyhound (Framingham) 800-231-2222
 Logan Express (Framingham) 508-872-8521
 Dee Bus Service (Schools) 978-486-9530

Cable TV

Comcast 800-934-6489
 Verizon 800-922-0204

Cemeteries

Glenwood Cemetery (DPW) 978-897-1317

Civil Defense

Emergency Information Line 978-897-1332
 Emergency Management Agency 978-897-1350

Conservation Commission

..... 978-897-1360

Council on Aging

Office (Maynard Golf Course) 978-897-1009
 Van Service Dispatch 978-844-6809
 (CrossTown Connect – Mon-Fri 7:30am-3pm)

Death Certificates

Town Clerk's Office 978-897-1300

Dog Licenses

Town Clerk's Office 978-897-1300

Elections

Town Clerk's Office 978-897-1300
 Town Meeting Third Monday of May
 Town Elections First Tuesday of May

Fire Department

Fire Emergencies 911
 All Other Business 978-897-1014
 Radio Frequency 470.900

Firearm Identification Cards

Appts - Police Dept. 978-897-1011

Highway Department

DPW 978-897-1317

Historical Commission

.....
histcom@townofmaynard.net

Housing Authority

Powdermill Circle
 13 Powdermill Circle 978-897-8738

Insurance Coordinator (Town Employees)

Gloria Congram 978-897-1307
 Tuesdays 2pm-4pm

Inspectional Services

..... 978-897-1302

Library (Call for summer hrs)

..... 978-897-1010
 M, F, Sat 10 am to 5 pm
 T, Th. 2 pm to 9 pm
 W 10 am to 6 pm

Marriage Licenses

Town Clerk's Office 978-897-1300

Notary Publics

Town Clerk's Office 978-897-1300
 Selectmen's Office 978-897-1301

Newspapers

Maynard Beacon-Villager 978-371-5759
 MetroWest Daily News 508-626-4412
 Action Unlimited 978-371-2442

Percolation Tests

Board of Health Office 978-897-1302

Places of Worship

Union Congregational Church
Main Street 978-897-2522
 St. Bridget’s Catholic Church
Percival Street 978-897-2171
 Holy Annunciation Orthodox Church
Prospect Street 978-897-7695
 St. Stephen’s Knanaya Church
Main Street 978-897-9285
 Mission Evangelical Congregational Church
Walnut Street 978-897-4682
 St. Mary’s Indian Orthodox Church
Great Road 508-251-1183
 St. John Evangelical Lutheran Church
Great Road (Sudbury Line) 978-443-8350

Planning Board

Office 978-897-1302

Police Department

Emergency 911
Dispatch/Business Line 978-897-1011
Radio Frequency 155.01

Post Office

143 Main Street 978-897-1963

Pre-Schools

Green Meadow School 978-897-2138
5 Tiger Drive
 Community School 978-897-9708
80 Main Street
 Knowledge Beginnings 978-461-6044
Mill & Main, Bldg 4, Suite 100

Property Valuations

Assessors’ Office 978-897-1304

Recreation Commission

Boys & Girls Club Office 978-461-2871

Retirement Board

Executive Director 978-897-1320

Schools

Grades K – 3: Green Meadow School
5 Tiger Drive 978-897-8246
 Grades 4 – 7: Fowler School
3 Tiger Drive 978-897-6700
 Grades 9 – 12: Maynard High School
1 Tiger Drive 978-897-8891
 Administration Office
3R Tiger Drive 978-897-2222

Septic Systems

Board of Health Office 978-897-1302

Snow Plowing

Highway Department 978-897-1317

Soil Testing

Board of Health Office 978-897-1302

Tax Bills

Billing information 978-897-1304

Town Accountant

Office 978-897-1306

Town Administrator/ATA

Office 978-897-1375

Town Clerk

Office 978-897-1300

Town Treasurer/Collector

Office 978-897-1305

Transportation – Trains

MBTA (Acton/Fitchburg Line) 800-392-6100

Trash/Recycling Collection

Trash Info (DPW) 978-897-1317
Concerns or Issues with Pick-up:
E.L. Harvey 800-321-3002

Tree Warden

Aaron Miklosko 978-897-1317

Veteran’s Services

Wayne Stanley 978-897-0561
(Tuesdays 5pm-7pm)

Voter Information and Registration

Town Clerk’s Office 978-897-1300

Water Department

Water & Bill-related questions 978-897-1317

WAVM (local access TV/Radio)

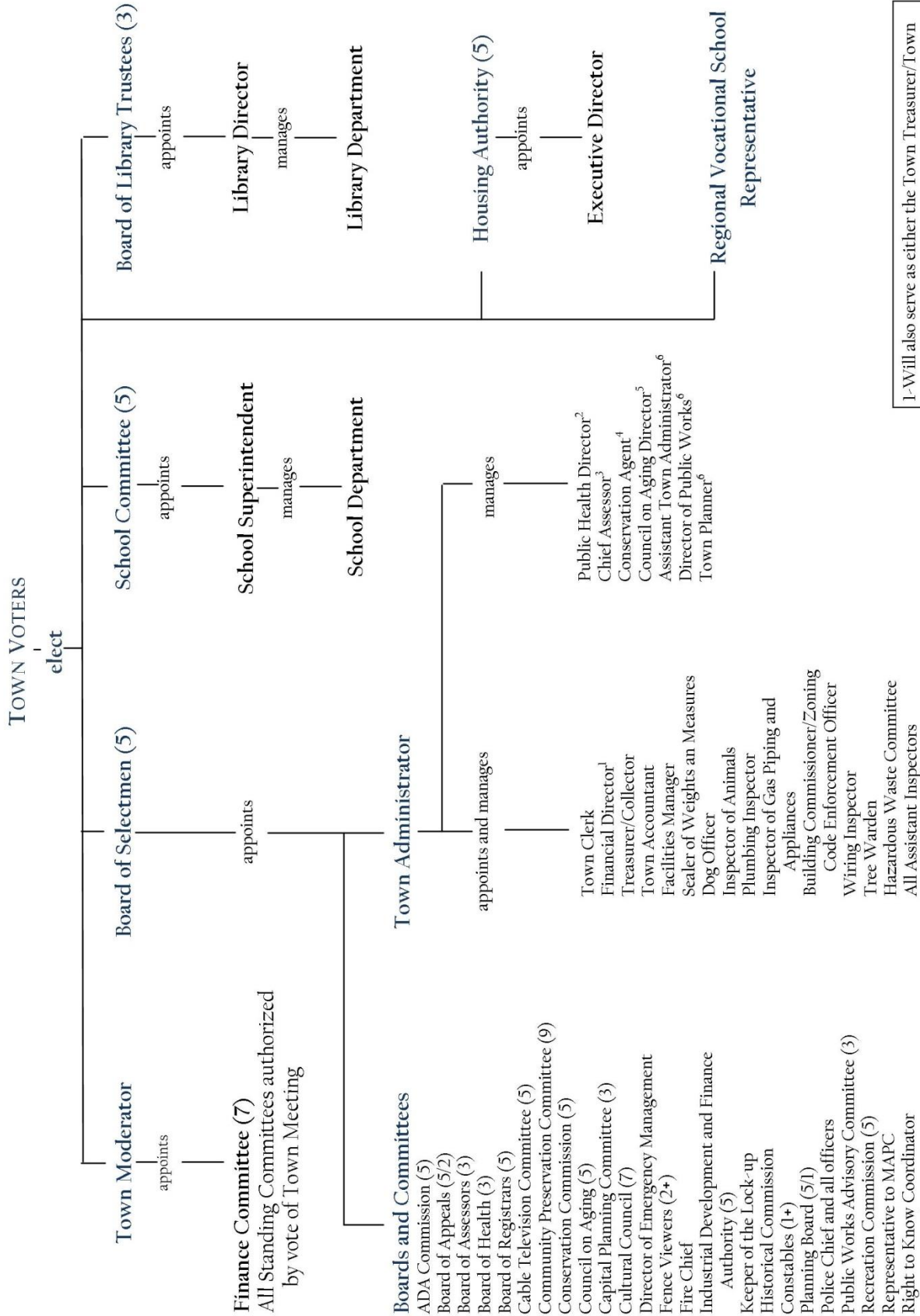
Mark Minasian (high school) 978-897-5213

Website www.townofmaynard-ma.gov

Zip Code 01754

Zoning Board of Appeals

Office 978-897-1301



1- Will also serve as either the Town Treasurer/Town Collector or Town Accountant
 2- Appointed by BOH with TA approval
 3- Appointed by BOA with TA approval
 4- Appointed by ConsCom with TA approval
 5- Appointed by COA with TA approval
 6- Appointed by BOS

The numbers in () are the numbers of members; numbers following a / are the number of associate members

General Government

BOARD OF SELECTMEN



Board Members

Chris DiSilva.....	Chairman
Terrence Donovan.....	Member
Tim Egan.....	Member
David Gavin.....	Member
Jason Kreil.....	Clerk

The Board of Selectmen respectfully submits its Annual Report for the year 2016. The five selectmen serving the Town of Maynard this past year were, Chris DiSilva (Chair), Terrence Donovan, David Gavin, Jason Kreil, and Tim Egan.

On behalf of the entire board I'd like to take this opportunity to thank Town Administrator Kevin Sweet, his department heads, and each individual member of the Town Hall staff for their professionalism, and dedication to our town government and services. It is through the efforts of the staff that we are able to provide the citizens of Maynard with quality services, information, and quality of life.

The board would also like to take this opportunity to thank Police Chief Dubois and Fire Chief Stowers along with all of the men and women serving in their departments for their tireless work in helping to keep Maynard a safe and secure community. Thank you.

For far too many reasons, 2016 was a trying year in many ways for many people. National Politics, terrorism at home and abroad, and continued social unrest all seem to have contributed to heightened concerns on many levels for many of our residents. As a community we are not immune to any of these global issues. However, with respect for each other, and acceptance of our right to our individual opinions we have remained a family oriented, and welcoming community – a community we should all be proud to call our home.

Maynard, in the opinion of many people, is a community on the rise. As your selectmen, we have worked hard to continue moving forward with programs and initiatives geared toward our long-term growth and sustainability.

In 2016 we adopted the Housing Production Plan created for the town in cooperation with the Metropolitan Area Planning Council (MAPC) and approved by the Massachusetts Department of Housing & Community Development. This plan provides the town with a set of long-term housing goals and a blueprint to follow in reaching them. This long-term plan provides Maynard with the ability to meet our housing needs in the most beneficial way for all of our current and future residents.

The town also finalized the Memorandum of Agreement with Capital Group LLC for the development of 129 Parker Street in 2016. At a special Town Meeting on October 5, 2016 the citizens of Maynard, by a 50-1 margin, overwhelmingly accepted the concept plan for the

project. Town Planner, Bill Nemser, and the Planning Board will now work with the developer to finalize special permits and site plan reviews. We do not have the start date for the project in hand, but we look forward to the final results and the benefits the project will provide our community.

With the unanimous support of the Board of Selectmen, the town of Maynard is quietly and quickly becoming a destination for both aspiring and established artists. ArtSpace, The Fine Arts Theater, and the multiple galleries in town continue to highlight our commitment to the arts and the artistic community. In late 2016, we finished our application with the state of Massachusetts to have Maynard recognized as a “Cultural District”, and in early 2017, our application was approved and “*The Assabet Village Cultural District*” is now a reality. The district includes but is not limited to ArtSpace, our town library, The Fine Arts Theater, Mill & Main, and downtown Maynard. This designation identifies us a community committed to, and supportive of, the arts, and all of the thanks for its creation rests with the Maynard Cultural Council.

The Board is always cognizant of the effect each of our decisions has on every segment of our population. While many of our decisions are not easy, and often not popular, we take great pride in knowing our decisions made in 2016 were made carefully and only after honest and open debate and discussions. We will continue to act in the best interest of the town in its entirety, and will do so respectfully and with open minds to the thoughts and opinions of the community.

2016 was a year that saw Maynard continue to support businesses and development in town with an eye toward providing our citizens with options and opportunities not currently available. In addition to providing opportunity in a wide range of areas of our lives, we are also hopeful that the expected tax revenue increases will benefit our citizens directly by allowing us to scale back on our residential tax revenue needs.

There is no room for exception or compromise when it comes to the safety and health of our community and we are committed to ensuring Maynard is, and will continue to be, the best community it can be in every possible way.

Respectfully submitted,

Chris DiSilva
Chairman

TOWN ADMINISTRATOR

I am honored and humbled to serve the Town of Maynard. Under the continued leadership of the Board of Selectmen, our team of municipal professionals continued to bring a strong commitment to customer service in fulfillment of the Board’s strategic goals. The goal categories that drive our daily work include: Economic Development, improved communications, fiscal policies and comprehensive facilities management. Important progress was made in each of these areas.

The Town workforce has stabilized and continues to work on improved systems for better service delivery. The Town’s financial picture remains stable with a positive outlook; however this Fiscal Year has been a challenge as will the next. The positive outlook is noted by a marked

increase in long dormant building projects and revitalization. Through the hard work and sacrifice of many departments, we were able to successfully balance the budget. I am committed to continuing my effort to reduce the Town's cost structure, and will continue to expand the use of contracted/consolidated services whenever practical. Administration continues to initiate new projects and ventures that improve or expand current services, or are needed to maintain our current level of programs.

Consistent with the Selectmen's strong and abiding commitment to public education, the Town worked closely with the Maynard School Department to provide funding and support, and worked closely with school administration to fortify the bond between the Town's leaders. Town and school officials continue to maintain a very positive and cooperative working relationship, and I look forward to enhancing collaborative efforts.

In 2016, we continued with our 5-year road and water/sewer infrastructure improvements, spending more than \$1M on roads, sidewalks, and pipes. This year's expenditures are part of the plan's \$3M+ investment in road and sidewalk infrastructure improvements and \$2M+ investment in water/sewer infrastructure improvements over five years.

Construction on the Assabet River Rail Trail (ARRT) finally began. This \$6M, multi-use, recreational rail trail project is progressing on schedule and is expected to be completed in the fall 2017. We have included more information on the ARRT in this Annual Town Report, featured in our "*Spotlight*" section.

Additional 2016 highlights include an LED upgrade of over 800 streetlights as well as the implementation of a commuter shuttle and regional transportation initiatives. Together with CrossTown Connect and the Town of Acton, the co-sponsored shuttle runs between downtown Maynard and the South Acton Commuter Rail station, with stops at Mill and Main and the Municipal Lot, among others. Schedules and online pass purchasing are available on our website.

To achieve our objective to improve community public relations through the Office of the Town Administrator, we implemented several new mechanisms, including frequent press releases, newsletters, the development of a dedicated Town Administrator website with active posts to the Town Administrator's blog as well as Facebook and Twitter.

I want to thank the Board of Selectmen, the department heads as well as the Town employees and volunteers for their helpfulness and cooperation throughout the year. I am particularly indebted to Assistant Town Administrator Andrew Scribner-MacLean, Executive Assistant Stephanie Duggan, and Administrative Assistant Becky Mosca for all their hard work in the Executive Office. In an effort to continuously improve communication and transparency, I would like to remind everyone to visit the dedicated Town Administrator's Office website at <http://maynardtownadmin.org>. The site provides access to the official blog and social media links for the Town Administrator.

A final thank you to the residents of Maynard for the opportunity to serve as your Town Administrator, I look forward to another productive year serving the community.

Respectfully submitted,

Kevin A. Sweet
Town Administrator

ASSISTANT TOWN ADMINISTRATOR

In addition to being the Executive Director of Municipal Services, the Assistant Town Administrator (ATA) supervises the Council on Aging director, the Veteran Services Office, the Facilities Department, and the Town's out-sourced Information Technology service.

Another primary function of the ATA is human resource management. The ATA negotiates collective bargaining agreements with eight unions, manages health, property, and liability insurance programs for the Town; oversees hiring, training, and evaluation of employees; and other benefits programs for employees.

Every year brings new beginnings to some projects and the closure to others. 2016 is no different. After more than a decade of planning, construction began on the Assabet River Rail Trail in Maynard. Expected to be completed in the spring of 2018, tremendous progress was made on the trail as good weather allowed work to proceed right through the end of the year. For closure, our Conservation Agent, Linda Hansen, who was instrumental in completing the application for the federally funded rail trail project, left her position in April, for a similar role in another community. A new Conservation Agent and Assistant Town Planner began in July. Michèle Grenier has served as a conservation agent in other towns in Massachusetts and has a strong background in wetlands science.

Below are summaries of some important activities from the past year which the ATA was actively involved in. Additional information can be found in department reports, for example Municipal Services provides a separate detailed report

Collective Bargaining Agreements

The ATA is the lead negotiator for employee collective bargaining agreements. In 2016, five contracts were finalized. These cover employees in Public Safety Dispatch, Fire Service, Public Works, Professional Staff, and Custodians. The Custodial contract is primarily school employees who are now supervised through the Town Facility Department.

Maynard Golf Course

The municipal golf course enjoyed another excellent season. Similar to 2015, the weather was excellent for most of the season. An extended drought impacted the quality of the greens late in the season but was as negatively impactful as feared. Sterling Golf Management continues to run the daily business of the course and the Town continues to re-invest receipts into the course. In 2016, another tee box was replaced and cart paths were repaired and made safer.

Facilities Manager

In May of 2016, the Town promoted the Facilities Manager, Aaron Miklosko, to lead the Department of Public Works. In doing so, Facilities was brought under his supervision. In December of 2016 an Assistant Facilities Manager, Tim Goulding, was hired. Despite the disruption caused by employee turnover, 2016 was a year full of achievements for our facilities with inspections, repairs, and upgrades made in nearly every building. This important position provides for the efficient and safe operation of all Town buildings and requires both short-term actions and long-term planning. Beginning in 2017, this department will no longer report directly to the Assistant Town Administrator but will continue to work closely with the ATA office on capital planning, property insurance and related issues.

Regional Transportation

The ATA sits on MassDOT's Regional Coordinating Council for Transportation and on the boards of the Lowell Regional Transportation Authority and Cross-Town Connect, an award winning regional transportation initiative. In October 2016, under the direction of the ATA, a commuter shuttle between Maynard and the South Acton Rail Station was piloted and saw ridership increases through the end of the year. Residents are riding to the trains and employees at local business are able to take the shuttle from the train to Maynard. With assistance from CrossTown Connect, it is hoped this popular commuter service will continue.

Boards and Committees

The ATA serves on Maynard's Economic Development Committee, which meets twice a month to development plans and advise the Board of Selectmen and the community on policies and initiatives to foster economic development. In 2016, the ATA also served on the Maynard Public Library five year planning committee and was appointed to the Fire Station Building Committee.

The ATA also serves on the Massachusetts Municipal Personnel Association's data team, and regularly attends the Massachusetts Municipal Association (MMA) meetings, workshops, and events, and its sub-groups for management (MMMA) and personnel (MMPA) to further professional knowledge.

As Assistant Town Administrator, I am looking forward to the challenges of 2017 and beyond serving the people of the Town of Maynard.

Respectfully submitted,

Andrew Scribner-MacLean
Assistant Town Administrator

TOWN CLERK

My most sincere thank you to the Honorable Board of Selectmen, Town Administrator, Assistant Town Administrator, Maynard Police Department, Department of Public Works, department heads, town employees, town officials and town meeting staff who have cooperated and supported the Town Clerk's Office over the past year.

I'd also like to extend a very special thank you to all of the election wardens, clerks and precinct staff for their hard work, dedication and support throughout this very challenging election year.

Respectfully submitted,

Michelle L. Sokolowski
Town Clerk

MUNICIPAL OFFICIALS

Elected Town Officials:

Maynard Housing Authority

David C. Hull (appointed)	-----
Judith C. Peterson	2021
William N. Cranshaw	2020
George F. Hardy	2018
William Primiano	2017

School Committee

Justin Hemm	2019
Dawn Capello	2018
Bethlynn Vergo Houlihan	2018
Jamal DeVita	2017
Mary G. Mertsch	2017

Selectmen, Board of

	<u>Term</u>
Terrence W. Donovan	2018
Timothy W. Egan	2018
David D. Gavin	2017
Jason Kreil	2017
Christopher J. DiSilva	2016

Regional Vocational School Committee

Laura Ross	2019
------------	------

Town Moderator

Richard Dick Downey	2018
---------------------	------

Trustees of the Public Library

Peter Reed	2019
Patricia Chambers	2018
Cheryl Bouchard	2017
Elizabeth R. Binstock	2016

Appointed Town Officials:

(*Resigned **Deceased)

Affordable Housing Trust

John Courville	2018
Rick Lefferts	2018
Robert Larkin	2018
Odessa Deffenbaugh	2018
David Gavin	2018

Americans with Disabilities Act Commission

Animal Inspector

Jennifer A. Condon	2017
--------------------	------

Appeals, Board of

Jerry Culbert	2019
John Courville	2019
Molly Bergin	2018

Leslie Bryant	2018
Marilyn Messenger	2017
Paul Scheiner	2017
Jamal DeVita (alternate)	2016
John R. Edson (alternate)	2016
Christopher Etchechury*	

Assabet River Rail Trail Steering Committee

Linda Hanson	-----
--------------	-------

Assessor, Chief

Angela M. Marrama	-----
-------------------	-------

Assessors, Board of

William J. Doyle	2019
Christopher Worthy	2018
Stephen Pomfret	2017
Terrence Donovan	2016

Building Commissioner

Richard A. Asmann	-----
-------------------	-------

Bylaw Committee

William J. Cullen	2019
William Kohlman	2019
James J. Early	2018
Eugene Redner	
Peter Reed	

Community Preservation Committee

M. John Dwyer	2018
Thomas Hesbach	2018
Linda Connolly*	2017
Tim Egan	2017
Ellen Duggan	2017
Randy James	2017
Rick Lefferts	2017
Jane Audrey-Neuhauser*	2017
Steve Jones	2016
C. David Hull*	2016
William Cranshaw	2016

Conservation Agent

Michele Fleur Grenier	-----
-----------------------	-------

Conservation Commission

Carrie O'Connell	2019
James Bullis	2018
Frederic King	2018
M. John Dwyer	2017
Jessica L. Pfeifer	2017

<u>Constable</u>				
Mary McCue		2018	Peter Campbell	2019
Joseph Topol		2018	P.J. Gauthier	2019
Michael Albanese		2017	Nathan Ulrich	2019
William E. Pickett, Jr.		2017	Robert McCarthy	2018
Ronald J. Raffi, Sr.		2017	Donald G. Rowe	2018
<u>Council on Aging</u>			Justin Cole	2017
Amy Loveless (Director)	Per Town Charter		Daniel Costello	2017
Anita Dolan		2019	Lee Acker*	2016
Diane Wasiuk		2019	<u>Finance Director</u>	
Lee L. Acker*		2018	Michael Guzzo	----
Angelina Flannery		2018	<u>Fire Chief</u>	
Rachel Greenaway		2018	Anthony Stowers	----
John Edson*		2016	<u>Fire Station Building Committee</u>	
Marilyn Hanson*		2017	Anthony Stowers	2016
Sally Muollo		2017	Sean Kiley	2016
<u>Cultural Council</u>			Kevin Sweet	2016
Brent Mathison		2019	Andrew Scribner-MacLean	2016
Molly Bergin		2019	Aaron Miklosko	2016
John H. Houchin		2019	Chris DiSilva	2016
Gail Irwin		2017	David Gavin	2016
Joyce Dwyer		2016	Phil McCully	2016
Erik Hansen		2016	Josh Morse	2016
Reya Stevens*		2016	Nathan Ulrich	2016
W. Timothy Hess		2018	Dan Costello	2016
<u>Economic Development Committee</u>			Ron Calabria	2016
Jerry Culbert		2017	<u>Gas Inspector</u>	
Ron Calabria		2016	Adam Sahlberg	2017
Sarah Cressy		2016	Jeremy Pierce (alternate)	2016
Kate Hogan		2016	<u>Health Agent</u>	
Dave Krijger*		2016	Kelly Pawluczzonek	2017
Melissa Levine-Piro*		2016	<u>Health, Board of</u>	
Jack MacKeen		2016	Ron Cassidy	2019
Bill Nemser		2016	Kathy McMillan	2018
Paul Nickelsburg		2016	List Thuot	2017
Lynda Thayer		2016	<u>Historical Commission</u>	
Andrew Scribner-MacLean		2016	John Courville	2019
Chris Worthy		2016	Jack MacKeen	2019
<u>Emergency Management Director</u>			Lee Caras	2018
Kevin Sweet		----	Ellen Duggan	2018
John Flood (deputy)		2017	Priscilla Sandberg	2018
Aaron Miklosko (deputy)		2017	Paul Boothroyd (alternate)	2017
<u>Facilities Manager</u>			Peg Brown (alternate)	2017
Aaron Miklosko		----	David Griffin	2017
Tim Goulding (Assistant)		----	Ken Neuhauser	2017
<u>Finance Committee</u>			<u>Local Emergency Planning Committee</u>	
			Ron Cassidy	2016
			Peter DiCicco	2016

Mark Dubois 2016
 Stephanie Duggan 2016
 John Flood 2015
 Robert Larkin 2016
 Aaron Miklosko 2016
 Michelle Resendes 2016
 Anthony Stowers 2016
 Kevin Sweet 2016

Lowell Regional Transit Authority Board

Andrew Scribner-MacLean 2016

Magic Representative

Kevin A. Sweet Per Contract

Maynard Citizens Corps/Medical Reserve Corps

Mary Ferranti 2016
 John Flood 2016
 Janet Hales 2016
 Mary Hilli 2016
 Bernadine Perham 2016
 Mary Ellen Quintal 2016
 Deborah Roussell 2016

Maynard Green Communities Committee

Richard Asmann 2016
 Michele Grenier 2017
 Max Lamson
 Andrew Scribner-MacLean 2017
 Aaron Miklosko 2016
 Marie Morando
 Bill Nemser 2016
 Christopher Okafor* 2016
 Stephen Weiner

Metropolitan Area Planning Council

Christopher DiSilva 2018

Planning Board

Gregory Tuzzolo 2019
 Andrew D'Amour 2018
 William J. Gosz 2018
 Bernard Cahill 2017
 Linda Connolly 2017
 Brent Mathison (alternate) 2017
 Samantha Paul 2017
 Jason Kreil* (alternate) 2016

Plumbing Inspector

Adam Sahlberg 2017
 Jeremy Pierce (alternate) 2017

Police Chief

Mark Dubois - - - -

Public Works Director

Aaron Miklosko - - - -
 Christopher Okafor* - - - -

Recreation Commission

Adam Sherman 2018
 Denise Walsh 2017
 Maggie Wallace 2017
 Peter Falzone 2016
 Stephen Jones 2016

Registrars of Voters

Michelle L. Sokolowski - - - -
 Madaline Lukashuk 2018
 Anita Dolan 2017
 C. David Hull
 Charles T. Shea

Retirement Board

Christopher F. Connelly, Sr. 2019
 Clifford Wilson 2018
 Jean Ignachuck 2017
 Kevin Petersen Indef.

Superintendent of Schools

Robert Gerardi - - - -

Town Accountant

Michael Guzzo - - - -

Town Administrator

Kevin A. Street - - - -

Assistant Town Administrator

Andrew Scribner-MacLean - - - -

Town Clerk

Michelle L. Sokolowski - - - -

Town Planner

Bill Nemser - - - -
 Michele Grenier (Assistant) - - - -

Treasurer/Collector

Cheryl Kane - - - -

Tree Warden

Aaron Miklosko - - - -
 Christopher Okafor* - - - -

Veterans Agent

Wayne Stanley - - - -

Wiring Inspector

Peter Morrison 2017
 James E. Downing (alternate) 2016

VITAL STATISTICS

<i>Month</i>	<i>Births</i>	<i>Deaths</i>	<i>Marriages</i>
2012	126	51	34
2013	129	60	39
2014	111	56	48
2015	116	69	45
2016	112	76	53

LICENSES & FEES

<i>Business Certificates</i>	\$2,360.00
<i>Certified Copies</i>	6,700.00
<i>Marriage Intentions</i>	1,440.00
<i>Oil Permits</i>	300.00
<i>Raffle Permits</i>	80.00
<i>Street Listings</i>	36.00
<i>Dog Licenses</i>	13,450.00
<i>Citations – Dog Officer</i>	750.00
<i>Citations – Board of Health</i>	800.00
<i>Pole Location</i>	384.00
Total:	\$26,300.00

All 2016 dog licenses expired on December 31st, 2016. Dogs should be licensed in January 2017 or the owners or keepers may be subject to a fine. The law applies to all dogs six months or over, regardless of the time of year ownership is acquired. The form to register dog(s) was mailed in late December with the Annual Town Census. Dog registration forms may also be picked up at the Town Clerk's Office.

ELECTION RESULTS

Presidential Primary:

Pursuant to Warrant #849, the Presidential Primary was held on Tuesday March 1, 2016, at all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1
 Voting Poll..... Maynard Public Library
 Warden..... Kathy Thorp
 Clerk..... Fred Haefner
 # of ballots cast..... D-672, R-287, J-0, CC-4
 Tabulation completed at.....
 Absentee ballots cast.....

Precinct #2
 Voting Poll..... Fowler School
 Warden..... Barbara Currin
 Clerk..... Elizabeth Duncan
 # of ballots cast..... D-687, R-243, J-3, CC-1
 Tabulation completed at.....
 Absentee ballots cast.....

Precinct #3
 Voting Poll..... Fowler School
 Warden..... Rita Richard
 Clerk..... Mary Hilli
 # of ballots cast..... D-662, R-311, J-2, CC-1
 Tabulation completed at.....
 Absentee ballots cast.....

Precinct #4
 Voting Poll..... Maynard Public Library
 Warden..... Sharon Johnson
 Clerk..... Judy Leach
 # of ballots cast..... D-646, R-274, J-1, CC-3
 Tabulation completed at.....
 Absentee ballots cast.....

DEMOCRATIC PARTY PRESIDENTIAL PREFER.	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	0	0	0	0	0
Bernie Sanders	364	413	360	341	1478
Martin O'Malley	0	0	1	2	3
Hillary Clinton	301	268	296	295	1160
Roque "Rocky" De La Fuente	0	2	1	2	5
No Preference	6	3	3	5	17
Write-ins	1	1	1	1	4
Total:	672	687	662	646	2667
STATE COMMITTEE MAN					
Blanks	151	195	176	178	700
Alexandra D. Pratt	515	491	482	466	1954
Write-ins	6	1	4	2	13
Total:	672	687	662	646	2667
STATE COMMITTEE WOMAN					
Blanks	149	188	178	173	688
Rebecca V. Deans-Rowe	517	498	481	467	1963
Write-ins	6	1	3	6	16
Total:	672	687	662	646	2667

TOWN COMMITTEE	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	23327	23935	23137	22462	92861
Write-ins					
Sara Hartman					
Sally Bubier					
Katherine Belisle					
Marilyn Messenger					
Alice Weaver					
Nancy Matesanz					
Maura Flynn					
Betsy Gardstein					
Yves Solomon					
Shirley Grigas					
Terry Morse					
Louise Ann Fleming Cutaia					
Elizabeth Binstock					
Janice Jones					
Total:	23520	24045	23170	22610	93345
REPUBLICAN PARTY PRESIDENTIAL PREFER.					
Blanks	0	1	0	0	1
Jim Gilmore	0	0	0	1	1
Donald J. Trump	142	89	151	125	507
Ted Cruz	32	30	37	37	136
George Pataki	0	0	1	0	1
Ben Carson	4	6	8	7	25
Mike Huckabee	1	1	0	1	3
Rand Paul	1	1	0	3	5
Carly Fiorina	0	2	4	0	6
Rick Santorum	0	0	0	0	0
Chris Christie	2	0	0	1	3
Marco Rubio	53	56	41	49	199
Jeb Bush	3	3	1	4	11
John R. Kasich	49	50	67	45	211
No Preference	0	4	0	0	4
Write-ins	0	0	1	1	2
Total:	287	243	311	472	1115

STATE COMMITTEE MAN	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	39	42	56	58	195
Brian P. Burke	165	133	184	143	625
Paul R. Ferro	81	68	69	73	291
Write-ins	2	0	2	0	4
Total:	287	243	311	274	1115
STATE COMMITTEE WOMAN					
Blanks	39	36	59	51	185
Jeanne S. Kangas	118	105	127	118	468
Ann M. Barndt	128	102	123	104	457
Write-ins	2	0	2	1	5
Total:	287	243	311	274	1115
TOWN COMMITTEE					
Group	0	0	0	0	0
Blanks	3377	2796	3560	3314	13047
Janet A. King	128	133	173	131	565
Thomas J. Sheridan	135	119	152	108	514
Deborah Ann Sheridan	129	115	151	107	502
Ted R. Goclowski	131	116	147	109	503
Robert W. Fardy	154	126	158	119	557
Karl A. Hilli	129	123	163	107	522
Marcus C. Green	121	117	154	113	505
Write-ins	1	0	7	2	10
Total:	4305	3645	4665	4110	16725
GREEN-RAINBOW PARTY PRESIDENTIAL PREFER.					
Blanks	0	0	0	0	0
Sedinam Kinamo Christin Moyowasifza Curry	0	1	0	0	1
Jill Stein	0	2	1	2	5
William P. Kreml	0	0	0	0	0
Ken Mesplay	0	0	0	0	0
Darryl Cherney	0	0	0	0	0
No Preference	0	0	0	0	0
Write-ins	0	0	1	1	2
Total:	0	3	2	3	8

STATE COMMITTEE MAN	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	0	1	1	1	3
Daniel L. Factor	0	2	1	2	5
Write-ins	0	0	0	0	0
Total:	0	3	2	3	8
STATE COMMITTEE WOMAN					
Blanks	0	3	2	3	8
Write-ins	0	0	0	0	0
Total:	0	3	2	3	8
TOWN COMMITTEE					
Blanks	0	3	2	3	8
Write-ins	0	0	0	0	0
Total:	0	3	2	3	8
UNITED INDEPENDENT PARTY PRESIDENTIAL PREFER.					
Blanks	0	0	0	0	0
No Preference	0	0	0	0	0
Write-ins	4	1	1	3	9
Total:	4	1	1	3	9
STATE COMMITTEE MAN					
Blanks	4	1	1	3	9
Write-ins	0	0	0	0	0
Total:	4	1	1	3	9
STATE COMMITTEE WOMAN					
Blanks	3	1	1	3	8
Write-ins	1	0	0	0	1
Total:	4	1	1	3	9
TOWN COMMITTEE					
Blanks	4	1	1	3	9
Write-ins	0	0	0	0	0
Total:	4	1	1	3	9

State Primary:

Pursuant to Warrant #855, the State Primary was held on Thursday September 8, 2016, at all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1
 Voting Poll..... Maynard Public Library
 Warden..... Kathy Thorp
 Clerk..... Fred Haefner
 # of ballots cast..... 93
 Tabulation completed at..... 8:40pm
 Absentee ballots cast..... 7

Precinct #2
 Voting Poll..... Fowler School
 Warden..... Barbara Currin
 Clerk..... Elizabeth Duncan
 # of ballots cast..... 85
 Tabulation completed at..... 9:00pm
 Absentee ballots cast..... 8

Precinct #3
 Voting Poll..... Fowler School
 Warden..... Rita Richard
 Clerk..... Elizabeth Morrow
 # of ballots cast..... 70
 Tabulation completed at..... 9:00pm
 Absentee ballots cast..... 8

Precinct #4
 Voting Poll..... Maynard Public Library
 Warden..... Sharon Johnson
 Clerk..... Judy Leach
 # of ballots cast..... 84
 Tabulation completed at..... 8:40pm
 Absentee ballots cast..... 5

DEMOCRATIC PARTY REP IN CONGRESS	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	5	6	0	7	18
Nicola S. Tsongas	64	64	54	66	248
Write-ins	0	0	1	1	2
Total:	69	70	55	74	268
COUNCILLOR					
Blanks	7	5	4	5	21
Marilyn M. Petitto Devaney	28	34	33	33	128
Peter Georgiou	16	21	13	18	68
William Bishop Humphrey	17	10	5	18	50
Write-ins	1	0	0	0	1
Total:	69	70	55	74	268
SENATOR IN GEN COURT					
Blanks	6	3	1	8	18
James B. Eldridge	62	67	53	66	248
Write-ins	1	0	1	0	2
Total:	69	70	55	74	268

REP IN GEN COURT	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	4	4	2	4	14
Kate Hogan	64	66	53	70	253
Write-ins	1	0	0	0	1
Total:	69	70	55	74	268
SHERIFF					
Blanks	9	6	6	13	34
Peter J. Koutoujian	51	51	41	50	193
Barry S. Kelleher	9	13	8	10	40
Total:	69	70	55	74	268
REPUBLICAN PARTY REP IN CONGRESS					
Blanks	1	1	0	1	3
Ann Wofford	23	14	14	9	60
Write-ins	0	0	0	0	0
Total:	24	15	14	10	63
COUNCILLOR					
Blanks	24	13	11	8	49
Write-ins	0	2	3	2	14
Total:	24	15	14	10	63
SENATOR IN GEN COURT					
Blanks	1	0	0	1	2
Ted Busiek	22	15	14	9	60
Write-ins	1	0	0	0	1
Total:	25	15	14	10	63
REP IN GEN COURT					
Blanks	24	13	10	10	57
Write-ins	0	2	4	0	6
Total:	24	15	14	10	63
SHERIFF					
Blanks	22	12	11	9	54
Write-ins	2	3	3	1	9
Total:	24	15	14	10	63

GREEN-RAINBOW PARTY REP IN CONGRESS	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	0	0	0	0	0
Write-ins	0	0	1	0	1
Total:	0	0	1	0	1
COUNCILLOR					
Blanks	0	0	0	0	0
Write-ins	0	0	1	0	1
Total:	0	0	1	0	1
SENATOR IN GEN COURT					
Blanks	0	0	1	0	1
Write-ins	0	0	0	0	0
Total:	0	0	1	0	1
REP IN GEN COURT					
Blanks	0	0	1	0	1
Write-ins	0	0	0	0	0
Total:	0	0	1	0	1
SHERIFF					
Blanks	0	0	1	0	1
Write-ins	0	0	0	0	0
Total:	0	0	1	0	1
UNITED INDEPENDENT PARTY REP IN CONGRESS					
Blanks	0	0	0	0	0
Write-ins	0	0	0	0	0
Total:	0	0	0	0	0
COUNCILLOR					
Blanks	0	0	0	0	0
Write-ins	0	0	0	0	0
Total:	0	0	0	0	0

SENATOR IN GEN COURT	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	0	0	0	0	0
Write-ins	0	0	0	0	0
Total:	0	0	0	0	0
REP IN GEN COURT					
Blanks	0	0	0	0	0
Write-ins	0	0	0	0	0
Total:	0	0	0	0	0
SHERIFF					
Blanks	0	0	0	0	0
Write-ins	0	0	0	0	0
Total:	0	0	0	0	0

State Election:

Pursuant to Warrant #857, the State Election was held on Tuesday November 8th, 2016, at all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1

Voting Poll..... Maynard Public Library
 Warden..... Fred Haefner
 Clerk..... Jim Murphy
 Number of ballots cast..... 1580
 Tabulation completed at..... 9:15 p.m.
 Absentee ballots cast..... 68
 Early ballots cast..... 552

Precinct #2

Voting Poll..... Fowler School
 Warden..... Barbara Currin
 Clerk..... Elizabeth Duncan
 Number of ballots cast..... 1468
 Tabulation completed at..... 9:15 p.m.
 Absentee ballots cast..... 67
 Early ballots cast..... 450

Precinct #3

Voting Poll..... Fowler School
 Warden..... Rita Richard
 Clerk..... Elizabeth Morrow
 Number of ballots cast..... 1564
 Tabulation completed at..... 9:30 p.m.
 Absentee ballots cast..... 66
 Early ballots cast..... 499

Precinct #4

Voting Poll..... Maynard Public Library
 Warden..... Sharon Johnson
 Clerk..... Judy Leach
 Number of ballots cast..... 1478
 Tabulation completed at..... 9:30 p.m.
 Absentee ballots cast..... 56
 Early ballots cast..... 478

PRESIDENT AND VICE PRESIDENT	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	22	14	15	10	61
Clinton and Kaine	982	981	981	916	3860
Johnson and Weld	74	65	94	70	303
Stein and Baraka	26	29	16	15	77
Trump and Pence	446	354	434	437	1671
Write-ins	330	34	24	30	118
Total:	1580	1468	1564	1478	6090
REPRESENTATIVE IN CONGRESS					
Blanks	44	40	52	51	187
Nicola S. Tsongas	1141	1096	1102	1051	4390
Ann Wofford	393	329	408	376	1506
Write-ins	2	3	2	0	7
Total:	1580	1468	1564	1478	6090
COUNCILLOR					
Blanks	337	342	345	390	1414
Marilyn M. Petitto Devaney	1229	1114	1198	1074	4615
Write-in	14	12	21	14	61
Total:	1580	1468	1564	1478	6090
SENATOR IN GENERAL COURT					
Blanks	136	121	134	130	521
James B. Eldridge	977	945	952	904	3778
Ted Busiek	387	307	393	374	1461
Terra Friedrichs	77	92	83	70	322
Write-in	3	3	2	0	8
Total:	1580	1468	1564	1478	6090
REPRESENTATIVE IN GENERAL COURT					
Blanks	272	244	283	290	1089
Kate Hogan	1291	1210	1263	1171	4937
Write-in	17	14	18	15	64
Total:	1580	1468	1564	1478	6090

SHERIFF	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	319	317	348	351	1335
Peter J. Koutoujian	1246	1141	1197	1115	4699
Write-in	15	10	19	12	56
Total:	1580	1468	1564	1478	6090
QUESTION 1					
Blanks	50	58	46	45	199
Yes	617	538	589	591	2335
No	913	872	929	842	3556
Total:	1580	1468	1564	1478	6090
QUESTION 2					
Blanks	24	34	23	31	112
Yes	512	508	471	523	2014
No	1044	926	1070	924	3964
Total:	1580	1468	1564	1478	6090
QUESTION 3					
Blanks	22	18	27	28	95
Yes	1237	1171	1230	1140	4778
No	321	279	307	310	1217
Total:	1580	1468	1564	1478	6090
QUESTION 4					
Blanks	15	18	17	18	68
Yes	896	95	887	886	3564
No	669	555	660	574	2458
Total:	1580	1468	1564	1478	6090

Annual Town Election:

Pursuant to Warrant #850, the Annual Town Election was held on Tuesday May 3, 2016, at all four precincts. The polling places were prepared according to the requirements of General Law.

Precinct #1

Voting Poll..... Maynard Public Library
 Warden..... Kathy Thorp
 Clerk..... Fred Haefner
 Number of ballots cast..... 44
 Tabulation completed at..... 8:15 p.m.
 Absentee ballots cast..... 5

Precinct #2

Voting Poll..... Fowler School
 Warden..... Barbara Currin
 Clerk..... Elizabeth Duncan
 Number of ballots cast..... 27
 Tabulation completed at..... 8:20 p.m.
 Absentee ballots cast..... 1

Precinct #3

Voting Poll..... Fowler School
 Warden..... Rita Richard
 Clerk..... Mary Hilli
 Number of ballots cast..... 27
 Tabulation completed at..... 8:30 p.m.
 Absentee ballots cast..... 1

Precinct #4

Voting Poll..... Maynard Public Library
 Warden..... Sharon Johnson
 Clerk..... Judy Leach
 Number of ballots cast..... 48
 Tabulation completed at..... 8:20 p.m.
 Absentee ballots cast..... 2

SELECTMAN	PRCT. 1	PRCT. 2	PRCT. 3	PRCT. 4	TOTAL
Blanks	3	1	5	2	11
Christopher DiSilva	39	25	46	44	154
Write-ins	2	1	0	2	5
Total:	44	27	51	48	170
SCHOOL COMMITTEE					
Blanks	5	2	5	4	16
Justin Hemm	35	24	45	40	144
Write-ins	4	1	1	4	10
Total:	44	27	51	48	170
TRUSTEE OF PUBLIC LIBRARY					
Blanks	5	2	5	4	16
Peter Reed	35	24	45	40	144
Write-ins	4	1	1	4	10
Total:	44	27	51	48	170

HOUSING AUTHORITY					
Blanks	5	1	5	3	14
Judith C. Peterson	39	25	46	44	154
Write-ins	0	1	0	1	2
Total:	44	27	51	48	170

TOWN MEETING RESULTS

Special Town Meeting (January 11, 2016):



COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

SPECIAL TOWN MEETING

To the Constable of the Town of Maynard, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the voters of said Maynard, to assemble IN FOWLER SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town, on Monday, January 11, 2016 at 7:00 P.M. then and there to act on the following articles:

The following action was taken:

At 7:00 p.m. on January 11, 2016, the Moderator, Dick Downey, called the January 11, 2016 Special Town Meeting to order.

A quorum was present (599 voters in attendance)

The Pledge of Allegiance was led by the Moderator.

Guests were acknowledged and admitted.

Motion made and seconded to waive the reading of the warrant in its entirety but made a part of the record of the meeting. Motion carried.

Motion made and seconded for Jack MacKeen serve as Deputy Moderator. Motion carried.

ARTICLE: S-1 RESCIND UNUSED BORROWING AUTHORITY

To see if the Town will vote to rescind \$2,177,649.00 of the borrowing authorized by Article 1 at the October 25, 2010 Special Town Meeting.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee Recommended.

ARTICLE: S-2 AMEND THE TOWN BY-LAW HEADINGS AND BY-LAW TABLE

To see if the town will vote to Amend the Town By-Law Headings and Town By-Law Table of Contents as follows:

By relabeling the existing bylaw and bylaw Table of Contents which now reads:

Chapter XXIX.	Stormwater Management
Chapter XXIX.	Community Preservation Committee
Chapter XXIX.	Stretch Energy Code
Chapter XXXI.	Personnel Bylaw

To read instead:

Chapter XXIX	Stormwater Management
Chapter XXX	Community Preservation Committee
Chapter XXXI	Stretch Energy Code
Chapter XXXII	Personnel Bylaw

To do or act thereon.

SPONSORED BY: Bylaw Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee Recommended.

ARTICLE: S-3 TRANSFER OF FORMER FOWLER SCHOOL TO BOARD OF SELECTMEN

To see if the Town will vote to transfer the care, custody and control of the property and building thereon including all improvements, formerly known as the Fowler School and now generally referred to as ‘ArtSpace’ and located at 61 Summer Street, Maynard and which includes 2.099 acres +/- and is identified on the Town of Maynard Assessor’s Map 14, Lot 268 from the School Committee to the Board of Selectmen for general municipal purposes, or to take any action thereon.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee Recommended.

ARTICLE: S-4 PEG ACCESS AMENDMENT

To see if the town will vote to accept chapter 352 of the Acts of 2014 which adds G.L. c. 44 section 53F ¾ and allow the Town Treasurer to establish a separate revenue account to be known as the PEG Access and Cable Related Fund into which may be deposited funds received in connection with a franchise agreement between a cable operator and the Town. Monies in the fund shall be only appropriated for cable-related purposes consistent with the franchise agreement and as more fully set forth in the statute.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee Recommended.

ARTICLE: S-5 REUSE OF FIRE CAPITAL OUTLAY

To see if the town will vote to authorize the fire capital outlay of \$166,000.00, (Account # 5101.0220.580000.3057 FIRE SCBA APP), to be used for fire department equipment and maintenance.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee Recommended.

ARTICLE: S-6 COMMUNITY PRESERVATION FUND CLOSE OUT UNEXPENDED FUNDS

To see if the Town will vote to return to their funding sources the unexpended balances of the amounts recommended by the Community Preservation Committee (CPC) for community preservation projects, as presented to the CPC, in accordance with the requirements of Massachusetts General Laws Chapter 44B:

Return to the Historic Resources Fund
Appropriated originally for the Veterans Park Monument Restoration Project
(STM0513/ART S12)
\$ 5,500.00

Return to the Community Housing Fund
Appropriated originally for the Affording Housing Plan (ATM0508/ART15)
\$ 12,000.00

Return to the Historic Resources Fund
Appropriated originally for the Glenwood Cemetery GPR Reconnaissance Survey
(STM0511/ART S5)
\$ 5,084.39

Return to the Historical Resources Fund
Appropriated originally for the E. Howard Scale Restoration (STM0513/ART S2)
\$ 1,365.26

Return to the Recreation Resources Fund
Appropriated originally for the Rockland Field Renovation (STM0513/ART S2)
\$4,675.00

Total amount returned to the Community Preservation Funds \$28,624.65
To do or act thereon.

SPONSORED BY: Community Preservation Committee
APPROPRIATION: \$28,624.65
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Article S-6 was withdrawn.

**ARTICLE: S-7 ZONING BY-LAW AMENDMENT - PROPOSED AMENDMENT
TO NEIGHBORHOOD BUSINESS OVERLAY DISTRICT (NBOD)**

To see if the Town will vote to amend the Town of Maynard Zoning By-law by omitting section 9.3, Neighborhood Business Overlay District, in its entirety and in place thereof add the following:

9.3 NEIGHBORHOOD BUSINESS OVERLAY DISTRICT (NBOD)

9.3.1 Purpose. The Neighborhood Business Overlay District (NBOD) is established:

1. To encourage and authorize the mixed-use development of large land areas by means of authorizing and combining a variety of building types and uses with conditions and safeguards; and
2. To prevent detrimental effects and impacts upon neighboring land uses and upon the Town of Maynard.

9.3.2 Applicability. The NBOD is an overlay district superimposed over, rather than replacing, the applicable underlying zoning district(s). Upon receipt of a special permit from the Planning Board, the NBOD authorizes certain uses and structures not otherwise permitted in the underlying district(s). Where the NBOD authorizes uses or structures not otherwise allowed in the underlying district(s), the provisions of the NBOD shall control.

9.3.3 Requirement for Approval of a Concept Plan at Town Meeting. No construction or activity for a structure or use not otherwise permitted in the underlying zoning district(s) shall be permitted on any land within the NBOD without first obtaining approval, by a majority vote of Maynard Town Meeting, of a Concept Plan that identifies the proposed development and uses and structures proposed therein. At the property owner's discretion, one or more Concept Plans may be submitted at different times and a Concept Plan may include development of all, or any smaller portion, of the relevant parcel or lot. Each Concept Plan submitted for approval at Town Meeting shall include the following information:

3. The area of land proposed to be developed under the NBOD regulations, which may

be less than the total area of the applicable lot.

4. The topography of the land to be developed.
5. The location of wetlands and water bodies, if any.
6. The location of existing roads and ways serving the land to be developed.
7. The general location, size and shape of existing structures to be removed, and the general location, size and shape of existing structures to remain.
8. The general location and size of all required buffer areas provided in compliance with Section 9.3.11.3.
9. The general location, general use and approximate size of all proposed new buildings including the proposed general use within said new buildings; the final size of each proposed new building to be determined via the Town's site plan review process and shall not exceed the dimensional requirements in Table G, below.
10. Examples of amenities and design features to be included as part of the proposed development, including but not limited to, the proposed location, number, size, type, appearance and lighting for, on and off premises signs relating to and serving the proposed development.
11. Illustrations of the general architecture of the proposed structures.
12. A preliminary traffic impact analysis.
13. A written proposal from the applicant or its agents ("Applicant") that addresses, but is not limited to, the following:
 - a. Proposed contribution to the Town of Maynard, including but not limited to proposed improvements to public facilities, public infrastructure, gifts of land, including easement rights, grant of financial resources to offset anticipated development impacts and other proposals to mitigate development impacts ;
 - b. Payment for consultant review of plans and documents accompanying the Concept Plan pursuant to G.L. c.44, s.53G; and
 - c. Assurances for continuing obligations should the applicant assign all or some of its rights in the proposed development.

Such proposal shall be incorporated into the terms of a binding development agreement, which may include any other lawful provisions negotiated between the Applicant and the Town of Maynard acting by and through the Board of Selectmen and the Planning Board, said provisions to be specifically attributable to projected impacts from the proposed

development upon the surrounding neighborhood, the Town of Maynard and the region. The execution of said development agreement is a condition precedent to final site plan approval by the Planning Board (see Section 10.5 of the Zoning Bylaw).

9.3.4 Application for Permits. Following approval of a Concept Plan at Town Meeting as provided in Section 9.3.3., the Applicant shall be entitled to apply for any other permits and approvals required for all or any portion of the development shown on the Concept Plan, including, without limitation, site plan review.

9.3.5 Permitted Principal Uses. The following structures and uses, identified as defined terms in Section 11.0 of the Zoning Bylaw, are allowed without need for a special permit in the Neighborhood Business Overlay District:

Healthcare Facility including Medical, Dental and Psychiatric offices
Business, Professional or other Office
Child Care Center
Bank
Health Club
Restaurant, not including “fast food” restaurant
Garden Center
Personal or General Service Establishment
Supermarket
Retail Business
Wholesale Business/Mixed Use with fewer than 5 dwelling units
Multiple principal uses on a single lot or parcel within the NBOD.

9.3.6 Permitted Accessory Uses. The following uses and structures may be permitted as accessory to a permitted principal use or structure if occurring or constructed on the same lot as the permitted principal use or structure.

Outdoor storage of recreational equipment.
Outdoor recreational facilities including athletic field and tennis and basketball courts.
Outdoor storage, display and sales of merchandise accessory to a permitted principal retail use.
Bank automated teller machine.
Management or maintenance office related to the principal use.
Parking and accessory drives for all permitted uses in the underlying, base Zoning District, as well as any and all utilities necessary to support such permitted uses, whether or not on the same lot as the principal use.

9.3.7 Uses Permitted by Special Permit of the Planning Board. The following structures and uses, identified as defined terms in Section 11.0 of the Zoning Bylaw or in Section 9.3.14, below, are allowed only upon receipt of a Special Permit in the NBOD. In addition to the criteria applicable to the grant of a special permit contained in Section

10.4 of the Zoning Bylaw, the Special Permit Granting Authority (SPGA) shall withhold approval of a special permit for any of the uses or structures listed below unless the SPGA concludes that (1) the proposed use or structure is consistent with the Concept Plan approved by Town Meeting; (2) cumulative impacts from the proposed use or structure, including but not limited to, impacts on traffic and public infrastructure will be sufficiently minimized and mitigated through on and off site improvements and (3) the proposed use or structure, when completed, will be in harmony with the purpose and intent of NBOD and not otherwise inconsistent with the purpose and intent of the Maynard Zoning Bylaw.

Multi-family Dwelling

Parking Structures

Mixed use with 5 or more dwelling units

“Drive-Thru” or “Drive-Up” Uses, provided that the Planning Board shall not issue special permits allowing more than two (2) “drive-thru” or “drive up” “fast food restaurant” uses and no more than four “drive-thru” or “drive up” uses in total to be operative within an NBOD at any one time

Adult Day Care

Assisted Living Residence

Nursing and Convalescent Home

Continuing Care Retirement Community

Independent Living Facility

Emerging Energy Technology Establishment

“Fast Food” Restaurant

Veterinary Hospital

Brewery with Ancillary Service

Uses and structures customarily incidental to any permitted principal use.

9.3.8 Dimensional Requirements. Unless otherwise set forth in Section 9.3, Table G lists the dimensional requirements for each single principal use within the NBOD. Uses listed in Table G as “N/A” have no corresponding dimensional requirement.

TABLE G: NBOD DIMENSIONAL REQUIREMENTS

Principal Use	Maximum Gross Floor* Area
1. Healthcare Facility	N/A
2. Health Club, including Indoor Athletic and Exercise Facility	N/A

3. Restaurant	N/A
4. Garden Center	N/A
5. General or Personal Services Establishment	N/A
6. Supermarket	75,000 SF
7. Retail Business (exclusive of Supermarket)	190,000 SF*
8. Wholesale Business	N/A
9. Mixed Use with fewer than five (5) dwelling units	N/A
10. Bank	N/A
11. Emerging Energy Technology Establishment	N/A
Principal Use	Maximum Gross Floor* Area
12. Child Care Center	N/A
13. Adult Day Care	N/A
14. Assisted Living Residence or Continuing Care Retirement Community	N/A
15. Independent Living Residence	N/A
16. Nursing and Convalescent Home	N/A
17. Multi Family Dwelling	N/A
18. Parking Structures	N/A
19. Mixed Use with Five (5) or more Dwelling Units	N/A
20. Brewery with Ancillary Service	N/A
21. Fast Food Restaurant	N/A
22. Veterinary Hospital	N/A

* Consistent with Section 4.1.5 of the Zoning Bylaw, the maximum gross floor area for any single retail entity (other than a Supermarket) in any building shall be limited to a maximum size of 65,000 square feet.

- 9.3.9 District Total. The total gross floor area for non-residential uses or structures, including accessory uses or structures, shall not exceed 310,000 square feet.
- 9.3.10 Building Height. The maximum height of buildings within the NBOD shall comply in all respects with the requirements of Section 4.1 and Table “B” of the Zoning Bylaw. However, and notwithstanding a more restrictive provision contained within Section 4.1 and Table “B” of the Zoning Bylaw, within the NBOD, the maximum height of a structure used exclusively for residential purposes, including uses meeting the definition of and permitted for, a Continuing Care Retirement Community, shall be a maximum of fifty (50) feet and a maximum of four (4) stories. No structure greater than forty (40) feet shall be constructed closer than three (300) hundred feet to any residential zoning district or closer than one thousand (1,000) feet to any State numbered roadway.
- 9.3.11 Housing Cap. The maximum number of dwelling units in the NBOD shall not exceed one hundred eighty (180) regardless of the permitting mechanism used to construct said dwelling units. For up to and including 175 dwelling units no fewer than seventeen (17) of the dwelling units constructed within the NBOD shall be made available for sale or rent, for the longest period permitted by law, to individuals or families earning less than eighty percent (80%) of the median income of Maynard, as that figure is determined from time to time by the Commonwealth of Massachusetts (“affordable unit”) All additional dwelling units greater than 175 shall be affordable units. Notwithstanding, this cap shall not include those dwelling units permitted pursuant to the terms and conditions of Section 9.3 et seq. as senior housing, nursing/convalescent homes, assisted living residences and any dwellings associated with a continuing care retirement or independent living community.
- 9.3.12 Site Plan Approval. The provisions of Section 10.5, Site Plan Approval, shall apply to all uses, buildings and structures permitted by right or by special permit in the NBOD. All structures and uses permitted pursuant to the NBOD shall be subject to Site Plan Approval from the Planning Board. The Planning Board may not issue such approval unless the proposed Site Plan substantially conforms to the Concept Plan approved by Town Meeting. The Planning Board may permit minor modifications to the proposed development in connection with its site plan review, provided that the Planning Board finds, in its reasonable discretion and in writing, that any such modifications do not materially conflict with the general intent of the Concept Plan as approved. In addition to the requirements contained in Section 10.5 of the Zoning Bylaw, applications for Site Plan Approval shall ensure compliance with the following requirements:

1. Lighting.

- a. All lighting installations shall be designed to achieve no greater than the minimum luminance levels for the activity as recommended in the most recent

standards established by the Illuminating Engineering Society of North America (IESNA);

- b. To prevent glare on off-site locations, all outdoor lighting fixtures shall be full cut-off (Full-cutoff means that no light is emitted above the horizontal plane that intersects the lowest part of the fixture). Where necessary to prevent light or glare, accessories such as hoods and shields shall be used on lighting fixtures. The source of light shall be so arranged and shielded as to prevent direct glare from the light source into any public street or onto adjacent property;
 - c. Security lighting shall be shielded and directed at a downward angle.
 - d. As part of any application for Site Plan Review, the applicant shall prepare a lighting study showing that the development will meet these standards.
2. Utilities Underground. All new, non-municipal utilities (such as electricity, telephone, gas, fiber optic cable) shall be placed underground.
3. Setbacks/Buffers. For the construction of any new building, a setback area of one-hundred (100) feet shall be provided at the perimeter of every lot or parcel in the NBOD where it abuts the property line of any residentially zoned or occupied properties, except for fences twelve (12) feet in height or less and driveways necessary for access and egress to and from the new building(s); provided, however, that existing structures and existing access roadways and paved areas are exempt from this requirement. Notwithstanding the preceding, existing structures and paved areas shall not be made more non-conforming except for American with Disabilities Act (ADA) compliance. A buffer area of forty-five feet (45) shall be provided where the property line of any land within the NBOD is contiguous to the property line of another lot within an existing residential district. The buffer shall be landscaped and screened by way of fences, walls, and/or plantings (including existing vegetation and trees) to reasonably and substantially shield abutting land from parking and loading areas and buildings. Any such fences or walls may, in the reasonable determination of the Planning Board, provide openings to allow safe pedestrian access and egress between the development site and the adjacent neighborhood.
4. Parking. Required parking shall be four (4) spaces per one thousand (1,000) square feet of gross floor area for retail and supermarket uses. For outdoor sales and display areas of a Garden Center uses, required parking shall be one space per three thousand (3,000) square feet of outside merchandise display area. For all other allowed uses, the parking requirement for such use shall be in accordance with the schedule of parking uses set forth in Section 6.1 of the Zoning Bylaw.

9.3.13 Signage. On and off premises signs relating to development and uses within an NBOD shall be as approved by Town Meeting pursuant to Section 9.3.3.8, above. Thereafter,

revisions to the placement, number and lighting of wall signs only may be approved by the Planning Board pursuant to Section 9.3.7 or 9.3.11, as applicable, where, and only where, the Concept Plan approved by Town Meeting does not contain sufficient details or where the details of the Concept Plan are proposed for insubstantial revision. For the purposes of this Section, “insubstantial revision” shall mean revisions to the sign component of the Concept Plan as it relates to the placement, number and lighting of wall signs only within the NBOD. In no event, shall the Planning Board approve any revision to signs placed at the NBOD entranceway(s)—so called “pylon” or “freestanding” signs.

9.3.14 Definitions for NBOD Uses. Definitions not contained within this Section shall utilize the definitions found within Section 11.0 of the Zoning Bylaw.

Assisted Living Facility or Independent Living Residence - Any entity, however organized, which meets each of the following three criteria: 1) Provides room and board to residents who do not require 24-hour skilled nursing care. 2) provides assistance with activities of daily living; 3) collects payments for the provision of these services; all as further defined in G.L. c. 19D, s. 1, as amended from time to time. A unit as defined in G.L. c. 19D, s. 1 shall be a dwelling unit under this By-law.

Continuing Care Retirement Community (“CCRC”) - CCRCs provide housing and personal services which may include health care, usually at one location. CCRCs offer an environment and the services necessary for residents to age in place. The intent of the CCRC is to allow a person to remain at the retirement community as their personal and/or health care needs change.

Health Care Facility - A walk-in clinic, rehabilitation center, medical lab, dental lab, weight loss clinic, or similar facility. A Health Care Facility may have extended business hours but does not have overnight accommodations.

Restaurant: An establishment where the principal business is the sale of food and beverages within the structure, including but not limited to the characteristics of patrons dining at tables or in booths, being waited on by staff and with food and beverages being primarily served in non-disposable containers except for takeout items which are expressly allowed. For the purposes of the NBOD, a “restaurant” is distinguished from a “fast food restaurant”. The definitions of “Fast food” and “Fast food restaurant” are found in Section 11.0 of the Zoning Bylaw.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 560, No 24 (390 needed for a 2/3 vote) to accept the article as printed in the warrant with the following minor typographical corrections:

Section 9.3.5 – Warrant reads: “Wholesale Business/Mixed Use with fewer than 5 dwelling units”.
Should read: “Wholesale Business” “Mixed Use with fewer than 5 dwelling units”.

Section 9.3.3 – Warrant reads: “Numbering of subsections starts at “3””.
Should read: “Subsections should start at “1””

Section 9.3.3.8 – Warrant reads: Alludes to “9.3.11.3”
Should read: Should allude to “9.3.12.3”

Section 9.3.13 – Warrant reads: Alludes to “9.3.3.8”
Should read: Remain same. Will allude correctly when subsection numbering corrected.

Section 9.3.13 – Warrant reads Alludes to “9.3.11”.
Should read: Should allude to “9.3.12”

The Finance Committee recommended.

The Planning Board recommended.

This article was voted by secret ballot as per Town Bylaw.

ARTICLE: S-8 CERTIFIED FREE CASH APPROPRIATION

To see if the town will vote to appropriate from certified free cash as of July 1, 2015 the sum of \$150,000.00 for the following School Department upgrades and infrastructure improvements:

PURPOSE	AMOUNT
Infrastructure Upgrades to Fowler & Green Meadow School	\$ 52,697.53
Project Lead the Way (PLTW) Program K-6	\$ 81,136.44
Project Lead the Way (PLTW) Program 7-8	\$ 16,166.03
TOTAL APPROPRIATION	\$150,000.00

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$150,000.00
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: Yes 453, No 39 to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee Recommended.

**ARTICLE: S-9 ZONING BY-LAW AMENDMENT - PROPOSED AMENDMENT
TO SECTION 9.6 HEALTHCARE INDUSTRIAL DISTRICT**

To see if the Town will vote to amend Section 9.6.1 and 9.6.2 of Town of Maynard Zoning By-laws as follows (Underline represents new language and ~~Strike through~~ represents removed language):

9.6 HEALTH CARE INDUSTRIAL DISTRICT

9.6.1 Purpose. The Health Care Industrial (HCI) District contains ~~Clocker-Towner Place~~ Mill and Main (formerly Clock Tower Place), with its buildings and facilities. The existing buildings and structures contain approximately 1.1 million square feet of gross floor area. This Section 9.6 has been adopted to promote the orderly development, occupation, and use of the ~~Clock Tower~~ campus and surrounding vacant land, and to integrate such development, occupation and use, with neighboring districts.

9.6.2 Limitation on Certain Uses. The total gross floor area of space devoted to the following uses shall not exceed the percentage of gross floor area in the district, unless a Special Permit is granted by the Planning Board:

Multifamily, garden apartment, hotel, motel. Extended stay facility, or live/work dwelling unit	50%
Retail business, general or personal service establishment	10%
Restaurant	4%

In addition, the following limitations shall apply to specific uses:

- ~~* Restaurant shall contain at least 5,000 square feet of gross floor area;~~
- * Retail shall contain at least 10,000 square feet of gross floor area, but not more than 50,000 square feet.;
- ~~* Supermarket shall contain at least 20,000 square feet of gross floor area.~~

Any establishment of or change of use resulting in any of the uses set forth above shall require site plan approval from the Planning Board in accordance with Section 10.5.

To do or act thereon

SPONSORED BY: Planning Board
 APPROPRIATION: None
 FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: Yes 442, No 51 (329 needed for a 2/3 vote) to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

The Planning Board recommended.

This article was voted by a secret ballot as per Town bylaw.

Motion made and seconded to dissolve the January 11, 2016 Special Town Meeting at 8:57 p.m.

Motion carried.

Annual and Special Town Meeting (May 16, 2016):



COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

TOWN OF MAYNARD

ANNUAL TOWN MEETING

Monday, May 16, 2016 at 7:00 P.M.

FOWLER SCHOOL AUDITORIUM
Three Tiger Drive

PLEASE READ AND BRING THIS DOCUMENT TO THE TOWN MEETING

The following action was taken:

At 7:00 p.m. on May 16, 2016, the Moderator, Dick Downey called the Annual Town Meeting to order.

A quorum was present.

The Pledge of Allegiance was led by the Moderator.

Jack MacKeen was appointed Deputy Moderator

Guests were acknowledged and admitted.

The following individuals were recipients of the 2016 Employee Recognition Awards:

- Pete DiCicco, School Business Administrator
- Joan Meakin, Resident and Volunteer for Council on Aging
- Jack MacKeen, Historical Commission
- Dave Griffin, Historical Commission

Motion made to waive the reading of the warrant in its entirety but made a part of the record of the meeting. Motion carried.

ARTICLE: 1 TOWN REPORT ACCEPTANCE

**OPEN MAJORITY
CONSENT CALENDAR**

To hear and act upon the reports of Town Officers and Committees.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To approve Article 1, 2 and 3 as printed in the Warrant except the words “To do or act thereon.”

(Article 1, 2 and 3 were voted as a Consent Calendar.)

The Finance Committee recommended.

ARTICLE: 2 OBSOLETE EQUIPMENT, MATERIAL

**OPEN MAJORITY
CONSENT CALENDAR**

Service				
Sealer of Weights & Measures	Municipal Services	Fees for Sealer of Weights & Measures Services	Sealer of Weights & Measures PT Wages & Expenses	\$ 5,000.00
Electrical/Wiring Inspection Services	Fire Department	Fee Amount Over \$15 for Wiring Inspector Services (First \$15 Goes to GF)	Wiring Inspector's PT Wages	\$ 30,000.00
Plumbing & Gas Inspection Services	Municipal Services	Fee Amount Over \$15 for Plumbing & Gas Inspector Services (First \$15 Goes to GF)	Plumbing & Gas Inspector's PT Wages and Allowable Expenses	\$ 30,000.00
Municipal Permitting	Municipal services	Fees collected to provide services in support of permit processing	Expenses and wages expended to provide support of permit processing	\$20,000.00
			TOTAL OF ALL REVOLVING FUNDS	\$162,000.00

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: None
 FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: To approve Article 1, 2 and 3 as printed in the Warrant except the words “To do or act thereon.”

(Article 1, 2 and 3 were voted as a Consent Calendar.)

The Finance Committee recommended.

ARTICLE: 4 FISCAL YEAR 2017 SALARY ADMINISTRATION PLAN

SECRET MAJORITY

To see if the Town, under the authority of M. G. L. c.41 108A, will vote to amend the Maynard Salary Administration Plan as follows;

Full-Time Employees	\$16.50 to \$32.00 per hour
Part-time employees (but not less than the Massachusetts Minimum Wage)	\$10.00 to \$39.00 per hour
P.T. Specialized Employees (i.e. certified, licensed)	\$20.00 to \$39.00 per hour
Veteran’s Agent	\$9,500.00 annually
Inspector of Animals	\$105.00 annually
Registrar of Voters	\$105.00 annually
Clerk, Registrar of Voters	\$515.00 annually
Moderator	\$75.00 annually
To do or act thereon.	

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: Yes 129, No 6 to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town bylaw)

ARTICLE: 5 TOWN GENERAL FUND BUDGET SECRET MAJORITY
FISCAL YEAR 2017

To see if the town will vote to raise and appropriate, transfer from available funds or otherwise provide to meet the salaries and wages of Town Officers and employees, expense, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2017 (July 1, 2016 – June 30, 2017) and further, to accept and expend Federal and State Funds to offset certain salaries or expenses or outlays.

General Government	\$ 3,121,563.00
Public Safety	\$ 4,735,213.00
Education – Maynard	\$16,756,163.00
Education – Assabet	\$ 1,039,677.00
Public Works	\$ 1,777,236.00
Culture and Recreation	\$ 529,069.00
Debt Service	\$ 3,810,657.00
Employee Benefits	<u>\$ 7,432,954.00</u>

Total General Fund Expenses \$39,202,532.00

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$39,202,532.00
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 127, No 14 to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town bylaw)

ARTICLE: 6 OPTIONAL ADDITIONAL EXEMPTION OPEN MAJORITY

To see if the Town will vote to accept Massachusetts General Laws Chapter 59, Section 5C 1/2, which provides for an additional real estate exemptions for taxpayers who are granted personal exemptions on their domiciles under Massachusetts General Laws Chapter 59, Section 5, including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to 100 percent of the personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2016, or take any other action relative there to.

To do or act thereon.

SPONSORED BY: Board of Assessors
 APPROPRIATION: None
 FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

ARTICLE: 7 SEWER ENTERPRISE FUND BUDGET SECRET MAJORITY
FISCAL YEAR 2017

To see if the town will vote to recommend that the following sums be appropriated to operate the Sewer Enterprise Fund, in accordance with the provisions of M.G.L. c. 44 § 53F 1/2. Such sums of money as may be necessary, together with revenue from the Sewer Enterprise Fund operations, to defray the expenses for Fiscal Year 2017 (July 1, 2016 – June 30, 2017).

TOTAL REVENUES	\$2,865,727.00
EXPENSES - DIRECT	
Sewer - Salaries	\$ 165,860.00
Sewer - Expense	\$ 247,689.00
Sewer - Short Term Interest	\$ 3,375.00
Sewer - Long Term Debt Principal	\$ 622,860.00
Sewer - Long Term Debt Interest	\$ 217,645.00
<u>Sewer - WWTP Expense</u>	<u>\$1,094,000.00</u>
TOTAL EXPENSES - DIRECT	\$2,351,429.00

EXPENSES - INDIRECT

Insurance - Health/Life/Unemp	\$ 146,083.00
Retirement	\$ 15,252.00
<u>Shared Employee Costs</u>	<u>\$ 352,963.00</u>
TOTAL EXPENSES - INDIRECT	\$ 514,298.00

TOTAL FY2017 BUDGET \$2,865,727.00

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: \$2,351,429.00
 FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 129, No 9 to accept the article as printed in the warrant except the words "To do or act thereon."

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town bylaw)

ARTICLE: 8 WATER ENTERPRISE FUND BUDGET FISCAL YEAR 2016 SECRET MAJORITY

To see if the town will vote to recommend that the following sums be appropriated to operate the Water Enterprise Fund, in accordance with provisions of M.G.L. c. 44 §53F ½ such sums of money as may be necessary, together with revenue from Water Enterprise Fund operations, to defray the expenses for FY2017 (July 1, 2016 – June 30, 2017).

TOTAL REVENUES \$1,621,492.00

EXPENSES - DIRECT

Water - Salaries	\$ 246,460.00
Water - Expense	\$ 552,532.00
Water - Long Term Debt Principal	\$ 461,375.00
<u>Water - Long Term Debt Interest</u>	<u>\$ 81,155.00</u>
TOTAL EXPENSES - DIRECT	\$ 1,341,522.00

EXPENSES - INDIRECT

Insurance - Health/Life/ Unemp	\$ 75,540.00
Retirement	\$ 10,168.00
<u>Shared Employee Costs</u>	<u>\$ 194,262.00</u>
TOTAL EXPENSES - INDIRECT	\$ 279,970.00

TOTAL FY2017 BUDGET \$ 1,341,522.00

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: \$1,341,522.00
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 140, No 6 to accept the article as printed in the warrant except that the Total FY17 Budget line should be replaced with the following: \$1,621,492.00 and omit the words "To do or act thereon."

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town Bylaw.)

ARTICLE: 9 FINANCE COMMITTEE RESERVE FUND SECRET MAJORITY

To see if the town will vote to raise and appropriate from taxation the sum of \$300,000.00 to provide for any extraordinary or unforeseen expenditures of the various Town Departments, by a vote of the Finance Committee out of the Reserve Fund, as provided by M.G.L. c.40, s. 6.

To do or act thereon.

SPONSORED BY: Finance Committee
APPROPRIATION: \$300,000.00
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 130, No 9 to accept the article as printed in the warrant except the words "To do or act thereon."

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town bylaw)

ARTICLE: 10 COMMUNITY PRESERVATION FUND SECRET MAJORITY

To see if the Town will vote to appropriate or reserve from FY2017 Community Preservation Fund revenues in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation:

Appropriations:
Administrative & Operating Expenses \$12,800.00
Long Term Debt. Principal \$90,000.00

Long Term Debt. Interest	\$34,600.00
<u>Reserves:</u>	
Historic Preservation Reserve	\$25,600.00
Open Space Reserve	\$25,600.00
Community Housing Reserve	\$25,600.00
Budgeted Reserve	\$41,800.00
TOTAL FY2017 BUDGET	\$256,000.00

To do or act thereon:

SPONSORED BY: Community Preservation Committee
APPROPRIATION: \$256,000.00
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: Yes 143, No 3 to accept the article as printed in the warrant except the words "To do or act thereon."

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town bylaw)

**ARTICLE: 11 ESTABLISH TAX TITLE COLLECTION | OPEN MAJORITY
REVOLVING FUND**

To see if the town will vote to establish a Tax Title Collection Revolving Fund pursuant to G.L. c. 60 Section 15B in order to utilize monies received from fees, charges and costs collected upon the redemption of tax titles and sales of real property acquired through foreclosures of tax titles to pay for expenses associated with a tax taking or tax title foreclosure. Monies in the fund may be spent, without appropriation, by the tax collector to pay expenses associated with a tax title or tax title foreclosure including but not limited to, fees and costs of recording or filing documents and legal instruments, searching and examining titles, mailing, publishing or advertising notices or documents, petitioning the land court, serving court filings and paying legal fees. Monies in the fund may be used in addition to any monies appropriated in the annual departmental budget for the Treasurer/Collector for these expenses.

This article is to authorize the Treasurer/Collector, under the supervision of the Town Administrator, to expend money from such revolving fund; and to limit the total amount which may be expended from such fund up to and including \$100,000 per fiscal year, to take effect for the fiscal years beginning with July 1, 2016. That funds remaining in the account at the end of the fiscal year are carried over into the ensuing fiscal year to pay for expenses not yet completed but for which work has been undertaken.

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: to accept the article as printed in the warrant except the words “To do or act Thereon.”

The Finance Committee recommended.

The following action was taken:

Voted: Yes 130, No 9 to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended

(This article was voted by a secret ballot as required per Town bylaw)

ARTICLE: 12 BY-LAW CHANGE IN CHAPTER I AND II OPEN MAJORITY

To see if the town will vote to amend the Town By-Laws as follows:

In Chapter I. TOWN MEETING Section 1, replace the phrase “Town Building and Post Office” with the phrase “Town Building, Town website, and Post Office”

In Chapter I. TOWN MEETING Section 4, replace the phrase “Section 8-7(b)” with the phrase “Section 7-12”

In Chapter I. TOWN MEETING Section 4, replace the phrase “Section 5-1(b)” with the phrase “Section 5-1”

In Chapter I. TOWN MEETING Section 5, delete the last sentence “The results of said election will be effective on the first day of July of said year.”

In Chapter II. FINANCE COMMITTEE Section 2, replace the phrase “Section 7-9(e)” with the phrase “Section 7-9(d)”

To do or act thereon.

SPONSORED BY: Bylaw Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: To accept the article as printed in the warrant except the words

“To do or act thereon.”

The Finance Committee recommended

ARTICLE: 13 BY-LAW CHANGE IN CHAPTER XVIII OPEN MAJORITY

To see if the town will vote to amend the Town By-Laws as follows:
By deleting the existing bylaw Chapter XVIII, By-Law Committee, and replace it with the following:

CHAPTER XVIII

BY-LAW COMMITTEE

Section 1: Membership: The Town By-law Committee shall consist of five registered voters of the Town. Members of the committee shall be appointed by the Moderator. When first appointed, two (2) members shall be appointed for a three (3) year term, two (2) for a two (2) year term and one (1) for a one (1) year term. Thereafter, member’s terms shall expire July 1, except that members shall continue in office until their successors have been duly appointed and qualified. Vacancies shall be filled by the Moderator for the balance of unexpired terms. After the approval of a new Charter by the Town, the numbers of members shall be increased by two (2) to include members of the charter review committee. The members from the Charter Review Committee shall serve until the revision of the by-laws relative to the Charter revisions is presented to the town meeting by a warrant article and the town meeting takes action thereon, at which time their positions shall automatically cease.

Section 2: Authority: Any duly authorized revisions, amendments, additions or other changes pertaining to the By-laws shall be presented to the By-law Committee prior to the town meeting taking any action thereon.

Section 3: Administration: The Town Administrator shall have the responsibility to keep the By-laws current. The Town Clerk shall have the responsibility to make a current and concise version of the By-laws available to the public and may charge a reasonable fee to cover the cost for the distribution to the public, notwithstanding any other provisions of the By-laws.

Section 4: Other Duties: The By-law Committee shall in addition to the other duties prescribed by law at least every two (2) years cause to be revised for distribution all By-laws of the Town.

To do or act thereon.

SPONSORED BY: By-law Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: To accept the article as printed in the warrant except the words
“To do or act thereon.”

The Finance Committee recommended.

ARTICLE: 14 BY-LAW CHANGE IN CHAPTER XX OPEN MAJORITY

To see if the town will vote to amend the Town By-Laws as follows:
By deleting the existing bylaw Chapter XX, COUNCIL ON AGING, and replace it with the
following:

CHAPTER XX

COUNCIL ON AGING

Section 1: In accordance with Massachusetts General Law, Ch. 40, § 8B as amended, there is hereby established a Council On Aging for the purpose of coordinating and carrying out programs designed to meet the issues of the elder population.

- A. The Council shall annually review the Executive Director’s Performance consistent with the Town Personnel Policies.
- B. The Council shall approve all programs offered to meet the issues of the elder population.

Section 2: The council shall consist of five (5) members appointed by the Board of Selectmen for a term of three (3) years, except the initial appointment shall be one (1) member for one (1) year, two (2) members for three (3) years each and two (2) members for two (2) years each. All members shall hold office until their successors are designated by the Board of Selectmen. Any appointment to fill a vacant unexpired term shall serve only the remainder of the term. There shall be no age restriction nor requirement to serve on the Council on Aging.

Section 3: The council shall submit an annual report to the town and shall send a copy thereof to the Massachusetts Executive Office of Elder Affairs.

Section 4: The members of the Council shall serve without compensation.

To do or act thereon.

SPONSORED BY: Bylaw Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: To accept the article as printed in the warrant except the words
 “To do or act thereon.”

The Finance Committee recommended.

ARTICLE: 15 BY-LAW CHANGE CHAPTER XIII OPEN MAJORITY

To see if the town will vote to amend the Town By-Laws as follows:
 By deleting the existing bylaw section Chapter XIII. GENERAL, Section 2 and replace it with
 the following:

Section 2: The Town shall have the following Officers and Multiple Member Governmental
 bodies with members appointed by the indicated authority for the stated terms.

Board of Selectmen

Officer	Term	Comments
Town Administrator	3 year	renewable contract
Assistant Town Administrator	Indefinite	
Town Counsel	Contract	
Director of Public Works	Indefinite	
Police Chief and all police officers	Indefinite	
Fire Chief	Indefinite	
Town Planner	Indefinite	
Veterans Administrator	Indefinite	
Director of Emergency Management	Indefinite	
One or more Constables	Indefinite	
Two or more Fence Viewers	Indefinite	
Towns Representative to Town	Indefinite	
Retirement Board		
Keeper of Lock Up	Indefinite	
Representative to MAPC	Indefinite	
Right to Know Coordinator	Indefinite	
Tree Wardens	Indefinite	

Boards/ Committees	Number of Members	Term in years	Number appointed per year
Americans with Disabilities Acts Commission	5	3	2/2/1
Conservation Commission	5	3	2/2/1
Industrial Development and Finance Authority	5	3	2/2/1
Maynard Historical Commission	5	3	2/2/1
Board of Appeals	5	3	2/2/1
		Also appoints 2 associate members	

Board of Assessors	3	3	1/1/1
Board of Health	3	3	1/1/1
Community Preservation Committee	9	3	3/3/3
	Board of Selectmen only appoints 3 members, remaining members appointed per the Community Preservation Committee bylaw.		
Planning Board	5	5	1/1/1/1/1
	Also appoints 1 associate member		
Public Works Advisory Committee	3	3	1/1/1
Capital Planning Committee	5	3	2/2/1
Maynard Citizen's Corps Executive Board	7	1	7
	Board of Health appoints 3; Board of Selectmen, School Committee, Fire Chief and Police Chief appoint 1 each. Unlimited volunteers approved by Executive Board		
Recreation Commission	5	3	2/2/1
Board of Registrars	5	3	2/1/1
	Town Clerk to be a permanent member		
Cable Television Committee	5	3	2/2/1
Council On Aging	5	3	2/2/1
Cultural Council	7	3	3/2/2
<u>Town Administrator</u>			
Officer	Term	Comments	
Town Clerk	Indefinite		
Financial Director	Indefinite		
Town Treasurer/Collector	Indefinite		
Town Accountant	Indefinite		
Chief Assessor	Indefinite	In conjunction with the Board of Assessors	
Board of Health Director/ Public Health Officer	Indefinite	In conjunction with the Board of Health	
Conservation Agent	Indefinite	In conjunction with the Conservation Commission	
Director, Council On Aging	Indefinite	In conjunction with the Council On Aging	
Sealer of Weights and Measures	Appointed Yearly		
Facility Manager	Indefinite		
Building Commissioner/Zoning Code Enforcement Officer	Indefinite		
Plumbing Inspector	Appointed Yearly		
Inspector of Gas piping and Gas Appliances	Appointed Yearly		

Wiring Inspector Appointed Yearly
Dog Officer Appointed Yearly
Inspector of Animals Appointed Yearly
Hazardous Waste Committee 3 years
All Assistant Inspectors Appointed Yearly

Town Moderator

	Number of Members	Term in years per year	Number appointed
Committee			
Finance Committee	7	3	3/2/2
By-Law Committee	5	3	2/2/1
Standing Committees authorized by Town Meeting To do or act thereon.	As Needed		

SPONSORED BY: Bylaw Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: To accept the article as printed in the warrant except the words
“To do or act thereon.”

The Finance Committee recommended.

ARTICLE: 16 CITIZENS PETITION – REQUEST OPEN MAJORITY

To see if the Town will vote to petition that the Board of Assessors recommend and the board to vote acceptance of Commonwealth of Massachusetts small commercial exemption MGL c. 59 sec.51 and that the Board of Assessors also recommend a single tax rate and the Board of Selectmen vote acceptance of same, or to do or act thereon.

To do or act thereon.

SPONSORED BY: Citizens Petition
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 63, No 63. Article 16 did not carry.

Motion made and seconded to dissolve the Annual Town Meeting at 9:04 p.m.

APPENDIX A
TOWN OF MAYNARD
FY2017 BUDGET – GENERAL FUND

	FY2016 BUDGET	FY2016 ACTUAL	FY2017 BUDGET	Budget FY16 vs. FY17
SALARIES				
General Government	\$ 1,417,359	\$ 674,965	\$ 1,646,122	\$ 228,763
Public Safety	\$ 4,179,408	\$ 2,045,806	\$ 4,284,305	\$ 104,897
Public Works	\$ 647,071	\$ 354,149	\$ 656,236	\$ 9,165
Cultural & Recreation	\$ 423,269	\$ 202,828	\$ 426,219	\$ 2,950
Education - Maynard	\$ 13,068,463	\$ 5,110,734	\$ 13,618,651	\$ 550,188
Education - Assabet	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Reserve Fund	\$ -	\$ -	\$ -	\$ -
TOTAL SALARIES	\$ 19,735,570	\$ 8,388,482	\$ 20,631,533	\$ 895,963
OTHER EXPENSES				
General Government	\$ 1,336,510	\$ 762,783	\$ 1,475,441	\$ 138,931
Public Safety	\$ 439,158	\$ 213,755	\$ 450,908	\$ 11,750
Public Works	\$ 1,037,200	\$ 494,040	\$ 1,121,000	\$ 83,800
Cultural & Recreation	\$ 98,074	\$ 58,350	\$ 102,850	\$ 4,776
Education - Maynard	\$ 3,082,812	\$ 1,570,169	\$ 3,137,512	\$ 54,700
Education - Assabet	\$ 789,627	\$ 403,182	\$ 1,039,677	\$ 250,050
Employee Benefits	\$ 7,037,638	\$ 4,400,332	\$ 7,432,954	\$ 395,316
Debt Service	\$ 3,965,398	\$ 1,046,425	\$ 3,810,657	\$ (154,741)
Reserve Fund	\$ 300,000	\$ -	\$ 300,000	\$ -
TOTAL OTHER EXPENSES	\$ 18,086,417	\$ 8,949,036	\$ 18,870,999	\$ 784,582
TOTAL EXPENSES				
General Government	\$ 2,753,869	\$ 1,437,748	\$ 3,121,563	\$ 367,694
Public Safety	\$ 4,618,566	\$ 2,259,561	\$ 4,735,213	\$ 116,647
Public Works	\$ 1,684,271	\$ 848,189	\$ 1,777,236	\$ 92,965
Cultural & Recreation	\$ 521,343	\$ 261,178	\$ 529,069	\$ 7,726
Education - Maynard	\$ 16,151,275	\$ 6,680,903	\$ 16,756,163	\$ 604,888
Education - Assabet	\$ 789,627	\$ 403,182	\$ 1,039,677	\$ 250,050
Employee Benefits	\$ 7,037,638	\$ 4,400,332	\$ 7,432,954	\$ 395,316
Debt Service	\$ 3,965,398	\$ 1,046,425	\$ 3,810,657	\$ (154,741)
Reserve Fund	\$ 300,000	\$ -	\$ 300,000	\$ -
TOTAL EXPENSES MAYNARD	\$ 37,821,987	\$ 17,337,518	\$ 39,502,532	\$ 1,680,545
Budget Prior to Reserve Fund Calculation	\$ 37,521,987	\$ 17,337,518	\$ 39,202,532	\$ 1,680,545
Total Town	\$ 9,578,049	\$ 4,806,676	\$ 10,163,081	\$ 585,032
Education	\$ 16,940,902	\$ 7,084,085	\$ 17,795,840	\$ 854,938
Employee Benefits	\$ 7,037,638	\$ 4,400,332	\$ 7,432,954	\$ 395,316
Debt Service	\$ 3,965,398	\$ 1,046,425	\$ 3,810,657	\$ (154,741)
Reserve Fund	\$ 300,000	\$ -	\$ 300,000	\$ -
	\$ 37,821,987	\$ 17,337,518	\$ 39,502,532	\$ 1,680,545

APPENDIX A
TOWN OF MAYNARD
FY2017 BUDGET – GENERAL FUND

	ACCOUNT NAME	FY2016	FY2016	FY2017	Budget
		BUDGET	ACTUAL	BUDGET	FY16 vs. FY17
114	Total Salaries - Moderator	\$ -	\$ -	\$ -	\$ -
114	Total Other Expenses - Moderator	\$ 75	\$ -	\$ 75	\$ -
114	Total Moderator Expenses	\$ 75	\$ -	\$ 75	\$ -
122	Total Salaries - Selectman	\$ 63,597	\$ 31,129	\$ 65,813	\$ 2,216
122	Total Other Expenses - Selectman	\$ 66,700	\$ 25,643	\$ 66,700	\$ -
122	Total Selectman Expenses	\$ 130,297	\$ 56,772	\$ 132,513	\$ 2,216
129	Total Salaries - Town Administrator	\$ 271,000	\$ 133,515	\$ 274,000	\$ 3,000
129	Total Other Expenses- Town Administrator	\$ 10,500	\$ 5,992	\$ 18,000	\$ 7,500
129	Total Expenses - Town Administrator	\$ 281,500	\$ 139,507	\$ 292,000	\$ 10,500
131	Total Salaries - Finance Committee	\$ -	\$ -	\$ -	\$ -
131	Total Other Expenses- Finance Committee	\$ 500	\$ -	\$ 500	\$ -
131	Total Expenses - Finance Committee	\$ 500	\$ -	\$ 500	\$ -
135	Total Salaries - Accountant	\$ 139,116	\$ 69,396	\$ 149,103	\$ 9,987
135	Total Other Expenses- Accountant	\$ 5,350	\$ 1,015	\$ 5,350	\$ -
135	Total Expenses - Accountant	\$ 144,466	\$ 70,411	\$ 154,453	\$ 9,987
141	Total Salaries - Assessor	\$ 146,793	\$ 72,780	\$ 149,389	\$ 2,596
141	Total Other Expenses-Assessor	\$ 29,170	\$ 25,941	\$ 30,170	\$ 1,000
141	Total Expenses - Assessor	\$ 175,963	\$ 98,721	\$ 179,559	\$ 3,596
145	Total Salaries - Treasurer	\$ 185,708	\$ 89,809	\$ 190,328	\$ 4,620
145	Total Other Expenses-Treasurer	\$ 39,780	\$ 14,815	\$ 47,780	\$ 8,000
145	Total Expenses - Treasurer	\$ 225,488	\$ 104,624	\$ 238,108	\$ 12,620
151	Total Salaries - Legal	\$ -	\$ -	\$ -	\$ -
151	Total Other Expenses-Legal	\$ 112,000	\$ 48,793	\$ 112,000	\$ -
151	Total Expenses - Legal	\$ 112,000	\$ 48,793	\$ 112,000	\$ -
155	Total Salaries - Data Processing	\$ -	\$ -	\$ -	\$ -
155	Total Other - Data Processing	\$ 316,255	\$ 176,011	\$ 327,577	\$ 11,322
155	Total Expenses - Data Processing	\$ 316,255	\$ 176,011	\$ 327,577	\$ 11,322
156	Total Salaries - PEG Access	\$ -	\$ -	\$ 154,539	\$ 154,539
156	Total Other - PEG Access	\$ -	\$ -	\$ 79,340	\$ 79,340
156	Total Expenses - PEG Access	\$ -	\$ -	\$ 233,879	\$ 233,879
158	Total Salaries - Tax Title	\$ -	\$ -	\$ -	\$ -
158	Total Other - Tax Title	\$ 11,200	\$ 8,170	\$ 10,700	\$ (500)
158	Total Expenses - Tax Title	\$ 11,200	\$ 8,170	\$ 10,700	\$ (500)
161	Total Salaries - Town Clerk	\$ 100,336	\$ 48,574	\$ 100,596	\$ 260
161	Total Other Expenses-Town Clerk	\$ 2,480	\$ 1,090	\$ 2,480	\$ -
161	Total Expenses - Town Clerk	\$ 102,816	\$ 49,664	\$ 103,076	\$ 260
162	Total Salaries - Elect & Regist	\$ 935	\$ -	\$ 935	\$ -
162	Total Other Elect & Regist	\$ 2,850	\$ 1,820	\$ 2,850	\$ -
162	Total Expenses - Elect & Regist	\$ 3,785	\$ 1,820	\$ 3,785	\$ -

APPENDIX A
TOWN OF MAYNARD
FY2017 BUDGET – GENERAL FUND

163	Total Salaries - Election	\$ 16,000	\$ -	\$ 18,000	\$ 2,000
163	Total Other - Election	\$ 12,000	\$ 515	\$ 16,000	\$ 4,000
163	Total Expenses - Election	\$ 28,000	\$ 515	\$ 34,000	\$ 6,000
192	Total Salaries - Facilities	\$ 129,665	\$ 62,468	\$ 140,012	\$ 10,347
192	Total Other - Facilities	\$ 257,400	\$ 120,550	\$ 259,850	\$ 2,450
192	Total Expenses - Facilities	\$ 387,065	\$ 183,018	\$ 399,862	\$ 12,797
195	Total Salaries - Town Reports Printing	\$ -	\$ -	\$ -	\$ -
195	Total Other - Town Reports Printing	\$ 2,000	\$ -	\$ 2,000	\$ -
195	Total Expenses - Town Reports Printing	\$ 2,000	\$ -	\$ 2,000	\$ -
500	Total Salaries - Municipal Services	\$ 238,789	\$ 116,070	\$ 283,185	\$ 44,396
500	Total Other - Municipal Services	\$ 41,900	\$ 13,161	\$ 40,550	\$ (1,350)
500	Total Expenses - Municipal Services	\$ 280,689	\$ 129,231	\$ 323,735	\$ 43,046
541	Total Salaries - Council on Aging	\$ 115,920	\$ 46,474	\$ 110,722	\$ (5,198)
541	Total Other - Council on Aging	\$ 34,350	\$ 19,235	\$ 39,400	\$ 5,050
541	Total Expenses - Council on Aging	\$ 150,270	\$ 65,709	\$ 150,122	\$ (148)
543	Total Salaries - Veterans	\$ 9,500	\$ 4,750	\$ 9,500	\$ -
543	Total Other - Veterans	\$ 57,000	\$ 30,295	\$ 57,000	\$ -
543	Total Expenses - Veterans	\$ 66,500	\$ 35,045	\$ 66,500	\$ -
930	Total Salaries - Capital Projects	\$ -	\$ -	\$ -	\$ -
930	Total Other - Capital Projects	\$ -	\$ -	\$ 22,119	\$ 22,119
930	Total Expenses - Capital Projects	\$ -	\$ -	\$ 22,119	\$ 22,119
945	Total Salaries - Liability Insurance Premiums	\$ -	\$ -	\$ -	\$ -
945	Total Other - Liability Insurance Premiums	\$ 290,000	\$ 269,737	\$ 290,000	\$ -
945	Total Expenses - Liability Insurance Premiums	\$ 290,000	\$ 269,737	\$ 290,000	\$ -
955	Total Salaries - Town Audit	\$ -	\$ -	\$ -	\$ -
955	Total Other - Town Audit	\$ 45,000	\$ -	\$ 45,000	\$ -
955	Total Expenses - Town Audit	\$ 45,000	\$ -	\$ 45,000	\$ -
	Total Salaries - General Government	\$ 1,417,359	\$ 674,965	\$ 1,646,122	\$ 228,763
	Total Other - General Government	\$ 1,336,510	\$ 762,783	\$ 1,475,441	\$ 138,931
	Total Expenses - General Government	\$ 2,753,869	\$ 1,437,748	\$ 3,121,563	\$ 367,694
210	Total Salaries - Police	\$ 2,101,451	\$ 1,001,362	\$ 2,167,782	\$ 66,331
210	Total Other - Police	\$ 278,033	\$ 145,492	\$ 293,083	\$ 15,050
210	Total Expenses - Police	\$ 2,379,484	\$ 1,146,854	\$ 2,460,865	\$ 81,381
220	Total Salaries - Fire	\$ 1,839,538	\$ 893,189	\$ 1,861,411	\$ 21,873
220	Total Other - Fire	\$ 153,125	\$ 65,564	\$ 153,075	\$ (50)
220	Total Expenses - Fire	\$ 1,992,663	\$ 958,753	\$ 2,014,486	\$ 21,823

APPENDIX A
TOWN OF MAYNARD
FY2017 BUDGET – GENERAL FUND

215	Total Salaries - Dispatch	\$ 238,419	\$ 151,255	\$ 255,112	\$ 16,693
215	Total Other - Dispatch	\$ 8,000	\$ 2,699	\$ 4,750	\$ (3,250)
215	Total Expenses - Dispatch	\$ 246,419	\$ 153,954	\$ 259,862	\$ 13,443
	Total Salaries - Public Safety	\$ 4,179,408	\$ 2,045,806	\$ 4,284,305	\$ 104,897
	Total Other - Public Safety	\$ 439,158	\$ 213,755	\$ 450,908	\$ 11,750
	Total Expenses - Public Safety	\$ 4,618,566	\$ 2,259,561	\$ 4,735,213	\$ 116,647
300	Total Salaries - Education	\$ 13,068,463	\$ 5,110,734	\$ 13,618,651	\$ 550,188
300	Total Other - Education	\$ 3,082,812	\$ 1,570,169	\$ 3,137,512	\$ 54,700
300	Total Expenses - Education	\$ 16,151,275	\$ 6,680,903	\$ 16,756,163	\$ 604,888
310	Total Salaries - Assabet Valley Assessment	\$ -	\$ -	\$ -	\$ -
310	Total Other - Assabet Valley Assessment	\$ 789,627	\$ 403,182	\$ 1,039,677	\$ 250,050
310	Total Expenses - Assabet Valley Assessment	\$ 789,627	\$ 403,182	\$ 1,039,677	\$ 250,050
	Total Salaries - Education	\$ 13,068,463	\$ 5,110,734	\$ 13,618,651	\$ 550,188
	Total Other - Education	\$ 3,872,439	\$ 1,973,351	\$ 4,177,189	\$ 304,750
	Total Expenses - Education	\$ 16,940,902	\$ 7,084,085	\$ 17,795,840	\$ 854,938
294	Total Salaries - Forestry	\$ -	\$ -	\$ -	\$ -
294	Total Other - Forestry	\$ 38,000	\$ 11,830	\$ 38,000	\$ -
294	Total Expenses - Forestry	\$ 38,000	\$ 11,830	\$ 38,000	\$ -
421	Total Salaries - DPW Administration	\$ 174,986	\$ 100,108	\$ 178,651	\$ 3,665
421	Total Other - DPW Administration	\$ 91,000	\$ 37,897	\$ 108,100	\$ 17,100
421	Total Expenses - DPW Administration	\$ 265,986	\$ 138,005	\$ 286,751	\$ 20,765
422	Total Salaries - Construction and Maint	\$ 382,085	\$ 190,170	\$ 386,085	\$ 4,000
422	Total Other - Construction and Maint	\$ 822,200	\$ 383,227	\$ 872,200	\$ 50,000
422	Total Expenses - Construction and Maint	\$ 1,204,285	\$ 573,397	\$ 1,258,285	\$ 54,000
423	Total Salaries - Snow and Ice	\$ 80,000	\$ -	\$ 80,000	\$ -
423	Total Other - Snow and Ice	\$ 37,000	\$ 18,425	\$ 37,000	\$ -
423	Total Salaries - Snow and Ice	\$ 117,000	\$ 18,425	\$ 117,000	\$ -
424	Total Salaries - Street Lighting	\$ 5,000	\$ -	\$ 5,000	\$ -
424	Total Other - Street Lighting	\$ 5,000	\$ 2,655	\$ 5,000	\$ -
424	Total Salaries - Street Lighting	\$ 10,000	\$ 2,655	\$ 10,000	\$ -
439	Total Salaries - Parks	\$ -	\$ -	\$ -	\$ -
439	Total Other - Parks	\$ 15,000	\$ 12,000	\$ 18,000	\$ 3,000
439	Total Expenses - Parks	\$ 15,000	\$ 12,000	\$ 18,000	\$ 3,000
491	Total Salaries - Cemetery	\$ 5,000	\$ 63,871	\$ 6,500	\$ 1,500
491	Total Other - Cemetery	\$ 29,000	\$ 28,006	\$ 42,700	\$ 13,700
491	Total Expenses - Cemetery	\$ 34,000	\$ 91,877	\$ 49,200	\$ 15,200
	Total Salaries - Public Works	\$ 647,071	\$ 354,149	\$ 656,236	\$ 9,165
	Total Other - Public Works	\$ 1,037,200	\$ 494,040	\$ 1,121,000	\$ 83,800
	Total Expenses - Public Works	\$ 1,684,271	\$ 848,189	\$ 1,777,236	\$ 92,965

APPENDIX A
TOWN OF MAYNARD
FY2017 BUDGET – GENERAL FUND

610	Total Salaries - Library	\$ 423,269	\$ 202,828	\$ 426,219	\$ 2,950
610	Total Other - Library	\$ 61,074	\$ 43,426	\$ 65,850	\$ 4,776
610	Total Expenses - Library	\$ 484,343	\$ 246,254	\$ 492,069	\$ 7,726
612	Total Salaries - Roosevelt Building	\$ -	\$ -	\$ -	\$ -
612	Total Other - Roosevelt Building	\$ 36,000	\$ 14,924	\$ 36,000	\$ -
612	Total Salaries - Roosevelt Building	\$ 36,000	\$ 14,924	\$ 36,000	\$ -
619	Total Salaries - Historical Preservation	\$ -	\$ -	\$ -	\$ -
619	Total Other - Historical Preservation	\$ 1,000	\$ -	\$ 1,000	\$ -
619	Total Expenses - Historical Preservation	\$ 1,000	\$ -	\$ 1,000	\$ -
	Total Salaries - Culture & Recreation	\$ 423,269	\$ 202,828	\$ 426,219	\$ 2,950
	Total Other - Culture & Recreation	\$ 98,074	\$ 58,350	\$ 102,850	\$ 4,776
	Total Expenses - Culture & Recreation	\$ 521,343	\$ 261,178	\$ 529,069	\$ 7,726
710	Total Salaries - Principal Long Term Debt	\$ -	\$ -	\$ -	\$ -
710	Total Other - Principal Long Term Debt	\$ 2,694,220	\$ 445,000	\$ 2,680,285	\$ (13,935)
710	Total Expenses - Principal Long Term Debt	\$ 2,694,220	\$ 445,000	\$ 2,680,285	\$ (13,935)
751	Total Salaries - Interest Long Term Debt	\$ -	\$ -	\$ -	\$ -
751	Total Other - Interest Long Term Debt	\$ 1,196,178	\$ 601,425	\$ 1,105,372	\$ (90,806)
751	Total Expenses - Interest Long Term Debt	\$ 1,196,178	\$ 601,425	\$ 1,105,372	\$ (90,806)
752	Total Salaries - Interest Short Term Notes	\$ -	\$ -	\$ -	\$ -
752	Total Other - Interest Short Term Notes	\$ 75,000	\$ -	\$ 25,000	\$ (50,000)
752	Total Expenses - Interest Short Term Notes	\$ 75,000	\$ -	\$ 25,000	\$ (50,000)
	Total Salaries - Debt Service	\$ -	\$ -	\$ -	\$ -
	Total Other - Debt Service	\$ 3,965,398	\$ 1,046,425	\$ 3,810,657	\$ (154,741)
	Total Expenses - Debt Service	\$ 3,965,398	\$ 1,046,425	\$ 3,810,657	\$ (154,741)
910	Total Salaries - Ret Sys Pension Contrib	\$ -	\$ -	\$ -	\$ -
910	Total Other - Ret Sys Pension Contrib	\$ 1,899,968	\$ 1,899,968	\$ 2,007,354	\$ 107,386
910	Total Expenses - Ret Sys Pension Contrib	\$ 1,899,968	\$ 1,899,968	\$ 2,007,354	\$ 107,386
911	Total Salaries - Ret Sys Non Contribution	\$ -	\$ -	\$ -	\$ -
911	Total Other - Ret Sys Non Contribution	\$ -	\$ -	\$ -	\$ -
911	Total Expenses - Ret Sys Non Contribution	\$ -	\$ -	\$ -	\$ -
913	Total Salaries - Unemployment Compens	\$ -	\$ -	\$ -	\$ -
913	Total Other - Unemployment Compens	\$ 60,000	\$ 34,732	\$ 60,000	\$ -
913	Total Expenses - Unemployment Compens	\$ 60,000	\$ 34,732	\$ 60,000	\$ -

APPENDIX A
TOWN OF MAYNARD
FY2017 BUDGET – GENERAL FUND

914	Total Salaries - Health Insurance	\$ -	\$ -	\$ -	\$ -
914	Total Other - Health Insurance	\$ 4,724,070	\$ 2,253,483	\$ 5,059,600	\$ 335,530
914	Total Expenses - Health Insurance	\$ 4,724,070	\$ 2,253,483	\$ 5,059,600	\$ 335,530
915	Total Salaries - Life Insurance	\$ -	\$ -	\$ -	\$ -
915	Total Other - Life Insurance	\$ 9,500	\$ 4,779	\$ 10,500	\$ 1,000
915	Total Expenses - Life Insurance	\$ 9,500	\$ 4,779	\$ 10,500	\$ 1,000
916	Total Salaries - Medicare	\$ -	\$ -	\$ -	\$ -
916	Total Other - Medicare	\$ 272,100	\$ 135,370	\$ 285,500	\$ 13,400
916	Total Expenses - Medicare	\$ 272,100	\$ 135,370	\$ 285,500	\$ 13,400
917	Total Salaries - OPEB	\$ -	\$ -	\$ -	\$ -
917	Total Other - OPEB	\$ 72,000	\$ 72,000	\$ 10,000	\$ (62,000)
917	Total Expenses - OPEB	\$ 72,000	\$ 72,000	\$ 10,000	\$ (62,000)
	Total Salaries - Employee Benefits	\$ -	\$ -	\$ -	\$ -
	Total Other- Employee Benefits	\$ 7,037,638	\$ 4,400,332	\$ 7,432,954	\$ 395,316
	Total Expenses- Employee Benefits	\$ 7,037,638	\$ 4,400,332	\$ 7,432,954	\$ 395,316
132	Reserve Fund - Original Budget	\$ 300,000	\$ -	\$ 300,000	\$ -



COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

SPECIAL TOWN MEETING

To the Constable of the Town of Maynard, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the voters of said Maynard, to assemble IN **FOWLER SCHOOL AUDITORIUM, THREE TIGER DRIVE** IN SAID town, on Monday, May 16, 2016 at 7:00 p.m. then and there to act on the following articles:

The following action was taken:

The May 16, 2016 Special Town Meeting was called to order at 9:05 p.m.

A quorum was present.

Motion made and seconded to waive the reading of the warrant in its entirety.

Motion carried.

ARTICLE: S-1 CERTIFIED FREE CASH APPROPRIATION 2/3 SECRET

To see if the town will vote to appropriate from certified free cash as of July 1, 2015 the sum of \$1,819,727.00 for the following general, capital and stabilization fund purposes and in the following amounts:

<u>PURPOSE</u>	<u>AMOUNT</u>
FY2016 Snow & Ice Deficit	\$ 174,500.00
Other Post-Employment Benefits (OPEB) Trust	\$ 200,000.00
Capital Stabilization Fund	\$ 643,227.00
Demolition & Back-fill of Town-owned Property at 1 Rockland Ave	\$ 40,000.00
Facilities - F150 Crew Cab Truck Replacement	\$ 35,000.00
Facilities - Fowler Middle School Gym Floor Resurfacing	\$ 20,000.00
Facilities - Ride-on Field Mower/Leaf Vac	\$ 20,000.00

DPW - Ford Explorer XLT Replacement	\$ 32,000.00
DPW – Asphalt Curb/Berm Machine	\$ 50,000.00
Roadway and Sidewalk Improvements	\$ 500,000.00
Highway Garage Fence & Security Improvements	\$ 105,000.00

TOTAL APPROPRIATION **\$1,819,727.00**

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: \$1,819,727.00
 FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted” yes 111, No 21 (88 needed for a 2/3 vote) to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town Bylaw)

ARTICLE: S-2 RESERVE FOR OVERLAY RELEASE APPROPRIATION 2/3 MAJ.

To see if the town will vote to transfer and appropriate the following sums of money for the purpose listed, from the fund balance reserved for overlay released:

<u>PURPOSE</u>	<u>AMOUNT</u>
Downtown Enhancement Funds	\$ 40,000.00
Capital Stabilization Fund	\$ 63,986.00

To do or act thereon.

SPONSORED BY: Board of Selectmen
 APPROPRIATION: \$103,986.00
 FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted” yes 114, No 12 (84 needed for a 2/3 vote) to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town Bylaw)

ARTICLE: S-3 COMMUNITY PRESERVATION FUND - **OPEN MAJ.**
CLOSE OUT UNDESIGNATED FUND BALANCE

To see if the Town will vote to reserve from FY2015 Community Preservation Fund undesignated fund balance in the amounts recommended by the Community Preservation Committee (CPC), with each item to be considered a separate appropriation:

Reserves:

Historic Preservation Reserve	\$ 3,602.83
Open Space Reserve	\$ 3,602.83
Community Housing Reserve	\$ 3,602.83
Budgeted Reserve	\$25,219.86
TOTAL BALANCE	\$36,028.35

To do or act thereon.

SPONSORED BY: Community Preservation Committee
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: To accept the article as printed in the warrant except the words "To do or act thereon."

The Finance Committee recommended.

ARTICLE: S-4 WATER RETAINED EARNINGS **SECRET MAJ.**
APPROPRIATION

To see if the town will vote to transfer from "Water Retained Earnings" the sum of \$175,000.00, with said funds to be used for Rockland Ave Filter Media Replacement Overage Costs, Well Head Installations at Water Wells, Water Main Valves & Gates Replacement and Fire Hydrant Replacement.

<u>PURPOSE</u>	<u>AMOUNT</u>
Rockland Ave Filter Media Replacement (Overage)	\$50,000.00
Wellhead & Water Supply Protection Project	\$50,000.00
Water Main Valves & Gates Replacement	\$50,000.00
Fire Hydrant Replacement	\$25,000.00
TOTAL APPROPRIATION	\$175,000.00

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$175,000.00
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted” Yes 122, No 2 to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town Bylaw)

**ARTICLE: S-5 SEWER STABILIZATION FUND| 2/3 SECRET
APPROPRIATION**

To see if the Town will vote to appropriate from Sewer Stabilization the sum of \$250,000.00, for sewer system drainage improvements.

To do or act thereon.

SPONSORED BY: Department of Public Works
APPROPRIATION: \$250,000.00
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted” Yes 120, No 0 to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town Bylaw)

**ARTICLE: S-6 COMMUNITY PRESERVATION FUND – OPEN MAJ.
CLOSE OUT UNEXPENDED PROJECT FUNDS**

To see if the Town will vote to return to their original funding sources the unexpended balances of the amounts recommended by the Community Preservation Committee (CPC) for community preservation projects, as presented to the CPC, in accordance with the requirements of Massachusetts General Laws Chapter 44B:

Return to the Community Housing Reserve Fund
Appropriated originally for the Affordable Housing Plan (ATM0508/ART S15)

\$ 12,000.00

Return to Historic Preservation Reserve Fund

Appropriated originally for the Glenwood Cemetery Fence Project (STM0510/ART S5)

\$ 5,084.39

Return to Historic Preservation Reserve Fund

Appropriated originally for the E. Howard Scale Restoration (STM0513/ART S2)

\$ 1,365.26

Return to the Budgeted Reserve Fund

Appropriated originally for the Rockland Field Renovation (STM0513/ART S2)

\$ 4,675.00

Total amount returned to the Community Preservation Funds \$23,124.65

To do or act thereon.

SPONSORED BY: Community Preservation Committee

APPROPRIATION: None

FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted: To accept the article as printed in the warrant except the words "To do or act thereon."

The Finance Committee recommended.

**ARTICLE: S-7 COMMUNITY PRESERVATION RESERVE SECRET MAJ.
FUND APPROPRIATION**

To see if the Town will vote to appropriate from Community Preservation Funds the amounts recommended by the Community Preservation Committee (CPC) for community preservation projects, as presented to the CPC, with each item to be considered a separate appropriation, in accordance with the requirements of Massachusetts General Laws Chapter 44B.

Appropriations:

From the Historic Preservation Reserve Fund

The amount of **\$43,800**, for the ArtSpace Cupola Restoration project, with unexpended funds as of June 30, 2018 being returned to their funding source.

From the Open Space Reserve Fund

The amount of **\$30,000**, for the Maynard Conservation Trust Fund.

From the Budgeted Reserve Fund

The amount of **\$30,000**, for the Fowler Field Use & Design study, with unexpended funds as of June 30, 2018 being returned to their funding source.

To do or act thereon.

SPONSORED BY: Community Preservation Committee
APPROPRIATION: \$103,800.00
FINCOM RECOMMENDATION: Recommends

The following action was taken:

Voted” Yes 113, No 3 to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town Bylaw)

**ARTICLE: S-8 STREET ACCEPTANCE: CUTTING DRIVE, 2/3 SECRET
DETLING ROAD, VOSE HILL ROAD, KARLEE DRIVE
AND GABRIELLE CIRCLE**

To see if the Town will vote to accept the following as public ways in the Town of Maynard, and any appurtenant easements thereto, as laid out by the Board of Selectmen:

On a plan entitled “Definitive Subdivision Plan of Vose Hill Farms – Maynard, Mass” prepared by Colburn Engineering, Inc. and dated June 3, 1985:

Cutting Drive,
Dettling Road
Vose Hill Road

On a plan entitled “Street Acceptance Plan Karlee Drive & Gabrielle Circle – Maynard, Massachusetts” prepared by Foresite Engineering and dated November 16, 2015:

Karlee Drive
Gabrielle Circle

a copy of all plans on file in the office of the Town Clerk;

and to see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, take by eminent domain or otherwise, take any interest in land necessary for laying out and acceptance of said ways, and any appurtenant drainage, utility or other easements related to said ways, and/or to accept grants thereof; and, further, to authorize the Board of Selectmen and other

applicable Town of Maynard boards and personnel to take all related actions necessary or appropriate to accomplish the purposes of this article;

To do or act thereon.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted” Yes 111, No 5 to accept the article as printed in the warrant except the words “To do or act thereon.”

The Finance Committee recommended.

(This article was voted by a secret ballot as required per Town Bylaw)

Motion made and seconded to dissolve the May 16, 2016 Special Town Meeting at 9:45 p.m.

Special Town Meeting (October 5, 2016):



COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

SPECIAL TOWN MEETING

To the Constable of the Town of Maynard, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the voters of said Maynard, to assemble **IN FOWLER SCHOOL AUDITORIUM, THREE TIGER DRIVE IN SAID town, on Wednesday, October 5, 2016 at 7:00 P.M.** then and there to act on the following articles:

The following action was taken:

The October 5, 2016 Special Town Meeting was called to order at 7:00 p.m.

A quorum was present.

The Pledge of Allegiance was led by the Moderator.

Motion made and seconded to waive the reading of the warrant in its entirety.

Motion carried.

Motion made and seconded to appoint Jack MacKeen as assistant Moderator.

Motion carried

MAJORITY

ARTICLE: 1 APPROVAL OF 129 PARKER STREET CONCEPT PLANS 12

To see if the Town will vote, pursuant to Section 9.3.3 of the Zoning Bylaw, to approve the Concept and Signage Plans for the development project known as “129 Parker Street”, the same being wholly contained within the Neighborhood Business Overlay District as found in Section 9.3 et seq. of the Zoning Bylaw; the Concept and Signage Plans being as shown on: (1) the plans consisting of multiple sheets and pages dated June 28, 2016, entitled “129 Parker Street, Maynard, MA, Concept Plan Submittal”, prepared by CI Design, Inc., and includes any and all supporting materials, and (2) the plans consisting of multiple sheets and pages dated July 11, 2016, entitled “Maynard Commons, Retail and Residential Graphics: Branding & Wayfinding, Revised Concept Design 4”, prepared by Gamble Design, LLC, all as are on file with the Town Clerk.

SPONSORED BY: Board of Selectmen
APPROPRIATION: None
FINCOM RECOMMENDATION: At Town Meeting

The following action was taken:

Voted: Yes 497, No 40 to accept the article as printed in the warrant except the words” To do or act thereon.”

The Finance Committee recommended.

The Planning Board recommended.

Motion made and seconded to dissolve the October 5, 2016 Special Town Meeting at 8:38 p.m.

Motion carried.

VOTING PRECINCTS

Revised 11/02/2014

Precinct 1:

*Maynard Public Library
77 Nason Street*

Acton St. (#16, 18, 20, 22, 24, 26, 30, 38, 50, 62 & 66 thru 134)	Florida Ct.	Nancy Cir.
Amory Ave.	Florida Rd. (Excluding #2)	Nason St.
Beacon St. (evens)	Garden Way	Nick Ln.
Blue Jay Way	George Rd.	Orchard Ter.
Brigham St.	Glendale St. (#1 thru 20)	Orren St.
Brian Way	Glenn Dr.	Patti Ln.
Brooks St.	Guyer Rd.	Paul Rd.
Brown St. (#15, 17, 19, 21, 23, 25, 33, 37, 39, 43, 47, 49)	Hazelwood Rd.	Randall Rd.
Charles St.	Jethro St.	Reeves Rd.
Concord St. (#1 thru 44)	Lincoln St.	Reo Rd.
Dana Rd.	Linden St.	Rice Rd.
Dix Rd.	Loring Ave.	Rickey Dr.
Durant Ave.	Main St. (odds only #1 to 49 & 135)	Rockland Ave.
Elm Ct.	Maple Ct.	Silver Hill Rd.
Euclid Ave.	Maple St.	Summer St. (odds & #10 & 42 thru 70 all)
Everett St.	Marble Farm Rd.	Sunset Rd.
	Mayfield St.	Whitney Ave.
	Michael Rd.	
	Mockingbird Ln.	

Precinct 2:

*Fowler School Auditorium
3 Tiger Drive (off Great Rd)*

Abbott Rd.	Dewey St.	Harriman Ct.
Allan Dr.	Driscoll Ave.	Heights Ter.
Apple Ridge Rd.	Elaine Ave.	High St.
Assabet St.	Elmhurst Rd. (evens excluding #2)	Hillside St.
Beacon St. (odds)	Elmwood St. (#4)	Howard Rd.
Bent Ave.	Espie Ave.	Lovell Ct.
Boeske Ave.	Fletcher St.	Main St. (evens only #2 to 48 and all #50 to 257)
Burnside St.	Florida Rd. (#2 only)	Martin St.
Chandler St. (#1)	Front St.	Mill St.
Church Ct.	Great Rd. (#1 thru 160 excluding odds #129 thru 159)	Newton Dr.
Cindy Ln.		Oak St.
Dartmouth Ct.		O'Moore Ave.
Dartmouth St. (odds)		

Park St.	Sherman St.	Thomas St.
Parker St. (#5, 9, 11, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33)	Shore Ave.	Thompson St. (#3, 7, 23, 25)
Percival St.	Spring Ln.	Virginia Rd.
Pine St.	Sudbury Ct.	Walnut St. (#21, 22, 23, 26, 28, 30, 32, 34, 36, 38, 40, 42, 44)
Pomciticut Ave.	Sudbury St.	Waltham St. (#5)
Railroad St.	Summer Hill Glenn	White Ave.
River St.	Summer Hill Rd.	Wilson Cir.
Riverbank Rd.	Summer St. (evens excluding #10 & 42 to 70)	Winter St.
Riverside Park	Summit St.	
Riverview Ave.	Taft Ave.	
Sheridan Ave.	Taylor Rd. (evens)	

Precinct 3:

*Fowler School Auditorium
3 Tiger Drive (off Great Rd)*

Arthur St. (odds)	Gabrielle Cir.	Parker Place
B St.	Garfield St. (#3, 10, 12, 14)	Parker St. (Excluding 4, 5, 6, 8, 9, 11, 14, 15, 16, 17, 19, 20, 21, 23, 25, 27, 28, 29, 30, 31, 33)
Balcom Ln.	Great Rd. (#161 thru 324 & odds only #129 thru 159)	Roosevelt St. (Excluding #2, 4, 6)
Bancroft St.	Harrison St.	Sarah Ln.
Barilone Cir.	Hayes St. (#9 thru #26)	School St.
Burns Ct.	Karlee Dr.	South St.
Carbone Cir.	Kitty Cat Ln.	Taylor Rd. (odds)
Carriage Ln.	Kristen Ln.	Thompson St. (Excluding #3, 7, 23, 25)
Chance Farm Ln.	Lantern Ln.	Tobin Dr.
Chandler St. (Excluding #1)	Little Rd.	Turner Rd.
Cutting Dr.	Louise St.	Vose Hill Rd.
Dartmouth St. (evens)	Marlboro St.	Walker St.
Demars St. (Excluding #1)	Maybury Rd.	Walnut St. (Excluding #21, 22, 23, 26, 28, 30, 32, 34, 36, 38, 40, 42, 44)
Dettling Rd.	Meadow Ln.	Waltham St. (odds excluding #5 thru 73)
Dineen Cir.	McKinley St.	Woodridge Rd.
Elmhurst Rd. (odds & #2)	North St.	
Elmwood St. (Excluding #4)	Oak Ridge Dr.	
Fairfield St.	Old Marlboro Rd.	
Field St.	Old Mill Rd. (#1 thru 36)	
Forest St.	Oscar's Way	
Fowler St.		

Precinct 4:

*Maynard Public Library
77 Nason Street*

Acton Ct.	East St.	Pine Hill Rd.
Acton St. (#1 thru 63 excluding #16, 18, 20, 22, 24, 26, 30, 38, 50, 62)	Elm St.	Pleasant St.
Amy Lynn Way	Ethelyn Cir.	Powder Mill Cir.
Arthur St. (evens)	Fifth St.	Powder Mill Rd.
Bates Ave.	First St.	Prospect St.
Bellevue Terr.	Garfield Ave.	Roosevelt St. (#2, 4, 6)
Birch Terr.	Garfield St. (Excluding #3,10,12,14)	Russell Ave.
Brown St. (Excluding #15, 17, 19, 21, 23, 25, 33, 37, 39, 43, 47, 49)	Glendale St. (#21 thru 63)	Second St.
Butler Ave.	Glennhill Ter.	Third St.
Colbert Ave.	Glenview Ter.	Tremont St.
Conant St.	Grant St.	Vernon St.
Concord St. (#45 thru 125)	Hayes St. (Excluding #9 thru #26)	Walcott Ave.
Concord St. Cir.	Haynes St.	Walcott St.
Country Ln.	Hird St.	Wall Ct.
Crane Ave.	King St.	Waltham St. (evens & including odds #7 thru 73)
Dawn Grove	Lewis St.	Warren Ave.
Dawn Rd.	Lindberg St.	Warren St.
Deane St.	Marks Way	West St.
Deer Path	Noble Park	Wilder St.
Demars St. (#1)	Old Mill Rd. (#37 thru 44)	Windmill Dr.
Douglas Ave.	Parker St. (#4, 6, 8, 14, 16, 20, 28, 30)	Winthrop Ave.
	Parmenter Ave.	Wood Ln.
	Pinecrest Ter.	Woodbine Ter.

BOARD OF REGISTRARS

To the Citizens of Maynard:

The Board of Registrars herewith submit their Annual Report for the year ending December 31, 2016.

Members

Anita Dolan.....	Member
C. David Hull.....	Member
Madeline K. Lukashuk.....	Chairperson
Charles T. Shea.....	Member
Michelle L. Sokolowski.....	Clerk

The Annual Listing of Residents was conducted beginning January 1, 2016, as prescribed by law, Chapter 51, Section 4, of the General Laws. The Census was completed by the end of April and Street Lists were available by the first of June. The Board of Registrars held extra sessions of registration of voters prior to all Town Meetings and Elections, certified names on nomination papers and on absentee voters.

At the close of 2016, the number of registered voters was as follows:

	<i>PRCT. 1</i>	<i>PRCT. 2</i>	<i>PRCT. 3</i>	<i>PRCT. 4</i>	<i>Total</i>
DEMOCRATS	579	657	578	621	2435
REPUBLICANS	161	179	231	192	763
GREEN-RAINBOW	5	7	0	5	17
UNITED INDEPENDENT	15	13	7	9	44
UNENROLLED	1140	1026	1070	1062	4298
*GREEN PARTY USA	2	0	0	0	2
*MA INDEPENDENT PARTY	0	1	0	0	1
*LIBERTARIANS	4	3	4	9	20
*SOCIALIST	0	1	0	2	3
*AMERICAN INDEPENDENT	1	1	2	0	4
*RAINBOW COALITION	0	1	0	0	1
*PIZZA PARTY	0	1	1	0	2
*AMERICA FIRST PARTY	0	0	1	0	1
*CONSERVATIVE	0	0	0	1	1
*INTER 3RD PARTY	0	0	0	1	1
TOTAL	1907	1890	1894	1902	7114

**Political Designation*

The Board of Registrars would like to encourage residents of Maynard to register to vote. Your vote is important.

Voter Registration

In order to vote at town, state and national elections and to vote at town meetings, town residents must be registered voters. Voter registration is a simple and convenient process. However, there are some legal time constraints that must be observed:

Registration - Massachusetts official Mail-in Voter Registration Form

- ✓ at your Town Clerk's Office
- ✓ at the Town Library
- ✓ at State agencies

Qualifications - To register you must:

- ✓ be a U.S. Citizen
- ✓ be a Massachusetts resident
- ✓ be at least 18 years old on or before the next election

Special Times of Registration Prior to Election - Additional special times of registration prior to elections and town meetings are established by State statute. The State statute also sets registration deadlines (closings) for elections and town meetings. Times of registration are posted. If you have any questions regarding registration, please call Michelle L. Sokolowski, Town Clerk, at 978- 897-1300.

The Board of Registrars would like to thank the Board of Selectmen, Town Officials and employees for their courtesy and cooperation throughout the year.

Respectfully submitted,

Madeline K. Lukashuk
Chairperson

Public Safety

POLICE DEPARTMENT



The Maynard Police Department is a full-service accredited police agency consisting of 21 sworn officers who provide law enforcement services 24 hours a day, seven days a week. The police department provides residents and visitors the highest level of public safety, emphasizing a proactive, problem solving and preventative approach. The goal of the Maynard Police Department is to establish partnerships with the community, use innovative problem solving approaches, preserve life, protect property, and build long-term relationships with the community which we serve. We take great pride in the services we provide and through cooperative resolution of community safety, problems, and concerns we strive to jointly identify root causes and solutions for crime, disorder, and quality of life issues.

We hold ourselves to the highest standards and live by our **Core Values** of:
Integrity, Professionalism, Compassion, Teamwork, and Community Satisfaction

Mission Statement

The Mission of the Maynard Police Department is to efficiently provide quality police service to our community by promoting a safe environment with an emphasis on treating everyone with trust, integrity, fairness, and professionalism.

Summary of 2016

The Maynard Police Department focused significant efforts this year to addressing the Opioid crisis and mental health issues. We are working on solutions in regional and county models with a collaboration of public and private agencies. Throughout the year, I attended several public forums discussing the issues and different approaches to address them. The Maynard Police Department and the surrounding towns under the jurisdiction of the Concord District Court formed the Central Middlesex Police Partnership (CMPP) using our Jail Diversion Program mental health case manager, Alia Laura Torran-Burrell, as the coordinator. CMPP coordinated presentations of the Wahlberg movie “If Only” in several surrounding towns. The movie was shown in Maynard on January 26, 2017. This movie has been shown nationally to educate students and parents of recognizing the dangers of opioid drug use and is considered a very powerful educational tool. This is one of the many examples of collaboration between Maynard Public Schools and the Maynard Police Department working to address issues and improve the quality of life for our residents.

In early January 2016, we consolidated two positions; Animal Control and Dog Officer. Thomas Natoli had been serving as Animal Control Officer since 1993 and after a total of 44 years of service to the Town of Maynard he decided to retire. We would like to thank Thomas for all his years of dedicated service to the Town of Maynard. Jennifer Condon assumed the additional duties along with Dog Officer which makes it more consistent for residents to have a point of contact for animal issues.

Our first Youth Police Academy was held in the summer for one week and was a great success. We had 22 students between 6th and 8th grade experience what a recruit police academy is like. They had morning physical fitness training, course work in a variety of core subjects, active shooter training, and training in drill and ceremony marching. I want to extend a big “thank you” to School Resource Officer, Chris Sweeney and Officer, Trista Manchuso for their planning, coordination, and successful running of the program.

Personnel Changes

- Officer Todd Fletcher resigned on June 22nd to accept a police officer position with the City of Milford, MA.
- Mirella Ruggiero started the Reading Police Academy on September 12th after being hired to fill the vacancy. Officer Ruggiero was a Maynard dispatcher prior to starting the police academy.
- Crossing Guard Marita Garcia resigned in June at the end of the school year.
- Alex Frazier was hired in September as a Crossing Guard.

Department Staff

<u>Chief</u>	<u>Patrolmen</u>	<u>Crossing Guards</u>
Mark W. Dubois	Karl Nyholm	Martha Shugrue
	Richard Seeley	Edward Sokolowski
<u>Administrative Assistant</u>	Jeffrey Houle	Alex Frazier
Lucie DiStefano	Eric Davoll	
<u>Lieutenant</u>	Brian Peterson	
Michael Noble	Christopher Sweeney	
<u>Sergeants</u>	Shawn Corrigan	
Stephen Jones	Daniel Bodwell	
Gregory Balzotti	Lucien Comeau	
Brian Cushing	Michael Sutherland	
William Duggan	Thomas Palmerino	
Paul Maria	Trista Manchuso	
<u>Custodian</u>	Patrick Brennan	
James Maria	Mirella Ruggiero	

Police Grants

The Maynard Police Department received several grants during the year:

- COPS Law Enforcement Technology \$12,930 balance
- Bullet Proof Vest Grant \$5,805

Maynard Police Toy Drive

The annual toy drive was once again very successful. We were able to assist many families so they could enjoy their Christmas holiday. The toy drive is successful because of the generosity

of residents and cooperation of our many businesses. The toy drive is organized by Sgt. Gregory Balzotti, Officer Shawn Corrigan, and Officer Trista Manchuso.

We would especially like to thank those who donated toys or money to make this a great event: Bank of America, Maynard Area Auto Club, Epsilon Associates, Acacia Communication, FEMA, Maynard Outdoor Store, The Paper Store, St. John's Evangelical Lutheran Church, Fine Arts Theatre, Russell's Convenience Store, Citizens Bank, Boston Bean House, Middlesex Bank, and the Greg Hill Foundation.

Parking

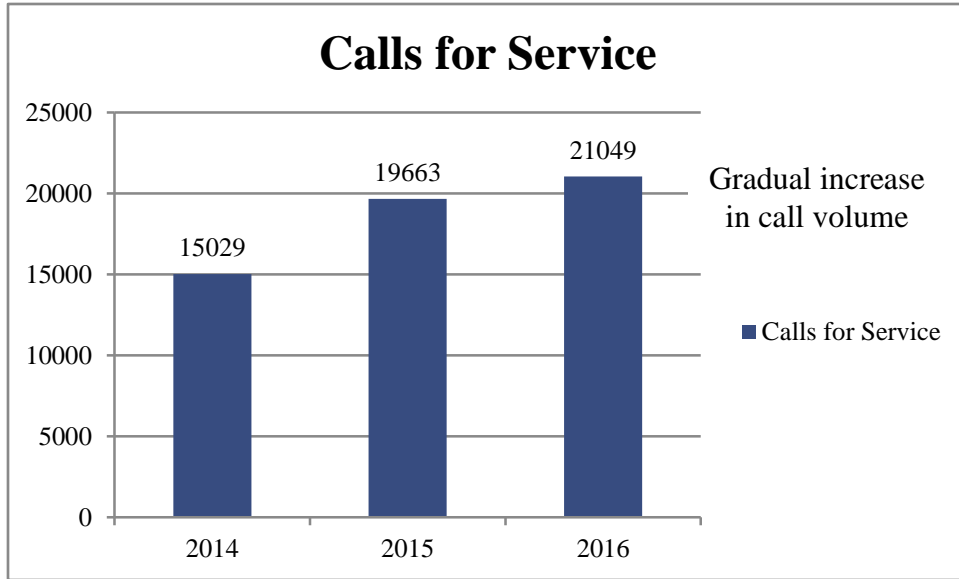
Parking Meter Collection.....	\$41,781.00
Parking Tickets	\$19,350.00

The Town of Maynard is using the services of Kelly and Ryan Associates as a collection agency for our parking ticket revenue.

I would like to thank the Town Administrator, Kevin Sweet for another excellent year. His leadership and support for the police department is a major part of our success.

Respectfully submitted,

Mark W. Dubois
Chief of Police



Case Activity Report:

Case Activity	2014	2015	2016
Total Offenses Committed	1,156	991	895
Felonies	248	310	166
Crime Related Incidents	405	357	326
Non Crime Related Incidents	428	502	500
Total Arrests	302	265	222
Protective Custody	49	49	31
Juvenile Arrests	12	6	1
Total Criminal Complaints (Summons & Warrants)	177	184	175
Department Totals	2014	2015	2016
Incident Reports	819	824	862
Arrests	270	234	223
Motor Vehicle Stops	2,199	2,920	3166
Citations	1,132	908	1124
Warrants	193	184	186
Accidents	143	149	148
E911 Call Volume	1,345	1,641	1,828

Calls for Service Report:

Call Reason	Total	Call Reason	Total	Call Reason	Total
911 Call/Abandoned/ Hang up	111	ID Check	25	Undesirable	27
Abandoned MV	3	Identity Theft	15	Vandalism	27
Alarm - Smoke Detector	92	Investigation	10	Serve Warrant	107
Alarm - Business	158	Juvenile Offenses	17	Water Problem	40
Alarm - Residential	40	Larceny of a Motor Vehicle	1	Well Being Check	220
Alarm - Carbon Monoxide	20	Larceny	51	Wire/Tree Down	160
Animal Complaint	352	Locked Out	21		
Area Check	6537	Locked In	11		
Assault	13	Medical Emergency	641		
Assist Citizen	136	Missing Person	6		
Assist Fire Department	1	Mutual Aid Police	9		
Assist Police Department	21	MV Accident W / No Injury	119		
Assist Other Agency	54	MV Accident W / Injury	13		
Attempt to Locate	20	MV Accident Property Damage	21		
B&E (Motor Vehicle)	3	MV Complaint	154		
B&E (Past)	14	MV Accident Hit & Run	27		
Bomb Scare	2	MV Accident Pedestrian	2		
Burglary	1	Motor Vehicle Stop	3166		
By-Law Violation	1	Noise Complaint	99		
Building Check	2837	Notification	55		
Court Paperwork Received	179	Open Door	45		
Civil Dispute	33	Serve Paperwork	107		
Directed Patrol	182	Parking Complaint	135		
Disturbance	120	Property Release	55		
Disabled Motor Vehicle	85	Property Damage	25		
Domestic Disturbance	48	Found / Lost Property	162		
Illegal Dumping	16	Prisoner Released	77		
Electrical / Wiring Problem	4	Prisoner Transport	83		
Escort / Transport	60	Private Tow / Repossession	30		
Environmental	3	Radar Enforcement	1629		
Explosion / Fire Works	30	Serve Restraining Order	55		
Family Matter	77	Restraining Order Violation	12		
Alarm - Box	53	Robbery, Unarmed	1		
Fire, Brush	7	Sudden Death	5		
Fire, Vehicle	1	Section 12 / Psych. Emergency	29		
Fire, Structure	4	Sex Offenses	7		
Fire, Other	16	Shoplifting	5		
Field Interview	5	Suicide / Threat	13		
Follow Up Interview	5	Serve Summons	101		
Follow Up Investigation	298	Suspicious Person	94		
Fraud	28	Suspicious Vehicle	120		
Forgery/Uttering/Counterfeit	1	Threatening to Commit a Crime	9		
General Service	267	Traffic Enforcement	838		
Hazmat Incident / Spill	1	Traffic Control	26		
Harassing / Harassing Calls	62	Trespassing	9		
Hazard	70	Traffic Hazard	27		

Total Crimes Report:

Crime	2016 Total	2015 Total	% Change
Kidnapping/Abduction	1	1	1
Forcible Rape	2	2	5
Forcible Fondling	1	0	1
Aggravated Assault	17	33	13
Simple Assault	51	61	24
Intimidation	15	46	19
Statutory Rape	2	5	4
Robbery	1	2	1
Arson	0	4	2
Burglary/B&E	14	11	11
Larceny (Shoplifting)	13	5	3
Larceny (From Building)	22	14	11
Larceny (From Motor Vehicle)	17	5	2
Larceny (All Other)	36	30	36
Motor Vehicle Theft	1	6	1
Counterfeit/ Forgery	5	2	4
Fraud (False Pretense/Swindle)	10	14	11
Fraud (Credit Card/ATM)	9	14	4
Fraud (Impersonation)	13	18	7
Embezzlement	4	4	1
Stolen Property	3	4	5
Destruction of Property	71	45	42
Drug/Narcotic Violations	25	22	10
Pornography/Obscene Materials	2	1	2
Weapon Law Violations	6	7	4
Bad Checks	2	2	1
Disorderly Conduct	24	2	12
Driving Under The Influence	44	22	1
Drunkenness	52	47	32
Liquor Law Violation	47	30	2
Trespass	14	12	6
All Other Offenses	114	85	31
Kidnapping/Abduction	1	1	1
Forcible Rape	2	2	5
Forcible Fondling	1	0	1
Aggravated Assault	17	33	13
Simple Assault	51	61	24
Intimidation	15	46	19

PUBLIC SAFETY COMMUNICATIONS

Grants

This year we were awarded two State 911 Department Grants: the Support and Incentive Grant (\$19,939.00), and the Training Grant (\$10,000.00). The Support and Incentive Grant was used to purchase a piece of dispatch console furniture to accommodate additional equipment, two new dispatch chairs, and the remainder to offset personnel salaries. The Training Grant is used to train new employees, re-certify current employees and complete the State 911 Department mandated continuing education (16 hours).

Call Volume

There were 1,828 calls received on the 911 emergency lines into the Dispatch Center. This does show a continued increase in call volumes on the emergency lines.

Personnel

This year Anne Camaro accepted a position with the City of Cambridge Emergency Communications, and Sarah Finnerty was hired as the Communications Supervisor. Sarah worked full time for the Ashland Police Department for approximately 8 years, and had been employed with Maynard Public Safety Communications in a per diem capacity. Erica Hardy was hired to fill a full time vacancy, and Justyne Stewart was hired to fill a part time vacancy. Mirella Ruggiero was hired as a full time Police Officer for the Maynard Police Department, creating a vacancy. Justyne was then offered the full time position. Brittany Cormier accepted a position with Electronic Monitoring, but remains employed in a per diem capacity. At this time we have hired Jessica Walsh, to fill the full time position. She has attended the State 911 Department new hire training and is in the midst of her in house training. We are now seeking someone to fill a part time vacancy.

Going Forward

The State 911 Department has projected that Next Generation 911 will upgrade Maynard Public Safety Communications in September of 2017. We will continue to prepare for this transition. After the successful consolidation of Police and Fire Communications, we continue to streamline and improve through training, input from our staff, and both agencies. We strive to continue providing the best possible service for our Police Officers, Firefighters and residents.

Respectfully submitted,

Sarah Finnerty
Communications Supervisor

ANIMAL CONTROL OFFICER

TOTAL NUMBER CALLS HANDLED	680
Complaint Calls	46
Lost Dog Calls	8
Lost Cat Calls	11
Other Cat-related calls	13
Wildlife Calls	53
Miscellaneous Calls	266
Dead Animals Removed/Disposed by ACO	3
Total Animals Picked Up	27 (Includes 1 hawk, 6 cats)
Rabies Clinic Vaccinations (April 2, 2016)	21
Specimens to State Lab for Testing	2 (both negative)
ANIMAL to HUMAN Bites	5
ANIMAL to ANIMAL Bites	9
Quarantine Orders Issued/Released	54
Total Citations Issued	183

Respectfully Submitted,

Jennifer A. Condon
Animal Control Officer/Inspector (Current)

FIRE DEPARTMENT

Organizational Updates

The big news for the Maynard Fire Department this year was the awarding of a federal grant to help replace our aerial ladder. This grant award was part of the Assistance to Firefighters Grant Program through the Federal Emergency Management Agency. The amount we were awarded is \$750,000.00, and the overall cost of the aerial ladder is \$1,016,000.00. The grant process is very competitive, and we were extremely fortunate to have been awarded this grant.

In June, retired firefighter Gerry Byrne took a road trip to the New York/New Jersey Port Authority. After multiple requests, we were awarded an artifact from the site of the World Trade Center tragedy, and Gerry took the time to bring it back here. The artifact is marble flooring that was used on the plaza level of the World Trade Center Complex. Our hope is to incorporate this artifact into a September 11th tribute when a new fire station is complete. Gerry, along with

fellow retired firefighter George Murphy, and current firefighter Mark Tomyl, were among those who helped members of FDNY work the pile at ground zero after September 11, 2001.

In 2016, the Maynard Fire Department responded to 1,484 emergency requests resulting in 3,323 total responses in Maynard. As has been the case for many years, the majority of emergency requests were EMS based.

Personnel Updates

In 2016 we welcomed Andrew Verbitzki and Andrew McAllister as our newest firefighters. They have been assigned to groups 3 and 4 respectively. Andrew Verbitzki comes to us by way of New York City where he was a firefighter for a few years. Andrew McAllister joins us after having worked many years for the Pease Air Force Base Fire Department and the Tyngsboro Fire Department. Also, we have added on-call firefighters Christopher LeBlanc, Rex Olsen, and Ioannis Pintcopoulis.

Emergency Medical Services Division

Emergency medical responses continue to make up the largest portion of our emergency responses. This past year we continued to revamp our standard operating guidelines as state protocols continue to change. We have also updated some medications and procedures that our Emergency Medical Technicians can administer to enhance the services we provide. Our EMS training program continued this year with the help of an outside vendor to ensure all firefighters are maintaining their skills and meeting their continuing education requirements.

Training

This past year, Maynard Firefighters participated in 791 in-house training events totaling over 2,748 hours. This training was highlighted by rapid intervention team drills, and live fire training in a house on Rockland Ave. Additionally, Maynard played host to a rope rescue class through the Massachusetts Fire Academy in September. This class was open to all firefighters in the area, and involved participants rappelling and performing high angle rescues off of the parking garage at Mill and Main. In January, firefighter Matthew James graduated from the Massachusetts Fire Academy's Recruit Training Program. In March, we held an in-house driver training program to give some of our newer firefighters some experience driving, positioning, and pumping with our fire apparatus.

This past year Captain Walter Latta Jr. completed his first year of the National Fire Academy's Executive Fire Officer Program (EFOP). EFOP is a four-year program conducted at the National Fire Academy in Emmitsburg, Maryland. Each year participants attend a two-week, on-campus program then must complete an applied research project within six months of class completion.

Inspectional Services

This past year we conducted 1,361 documented fire prevention activities. Included in this are communications activities and permits and inspections, which comprises the majority of this work. We have seen a rise in fire prevention activities in the last few years, and expect that number to increase even more drastically as the 129 Parker Street project gets under way.

Communications

This past year saw us continue the transition to radio box technology. We started this process in 2013 to begin moving away from the aging municipal system we had been using. We still have a few customers on the older system but expect them to be moved off early in 2017. This past year saw Anne Camaro; the Maynard Communication Supervisor leave us for a position in

Cambridge. Anne was instrumental in our transitioning to civilian dispatch, and we are thankful for her efforts in building a strong organizational foundation.

Public Education

During 2016, the Maynard Fire Department continued its mission of providing safety related, educational experiences for all of the citizens of our community. We were able to obtain two state S.A.F.E. (Student Awareness of Fire Education) grants. One of these grants gave Maynard Firefighters the opportunity to educate Maynard School children. The second grant allowed Maynard Firefighters to present to our older adults. Both of these forums allow us to share valuable life safety tips and techniques to keep our most vulnerable citizens safer. These funds helped with all of our efforts throughout the year. Additionally, Maynard Firefighters are committed to providing public education in other areas as well. Additional programs and events that the Maynard Fire Department participated in, or sponsored were: a simulated motor vehicle accident, Youth Public Safety Day, and our annual open house. The simulated motor vehicle accident was presented to Maynard High School students in May to demonstrate the dangers of distracted or impaired driving. The Youth Public Safety Day was done in conjunction with the Middlesex County Sheriff's Office, the Maynard Police, and the Boys and Girls Club of Maynard, to give children an overview of public safety activities. We had our annual open house during the downtown Maynard Fest and were fortunate enough to connect with dozens of Maynard families. This past year also saw the strengthening of our relationship with Maynard's Council on Aging. This partnership allowed us to help keep people safe and get our message out. We also continued our voluntary home safety visit program, and we invite more people to participate in that program.

Building, Apparatus and Equipment

- Maynard's Fire Station continues to show the wear and tear of an aging building and is in rough shape despite the efforts of our personnel, and the facilities manager, to keep up with the maintenance. This year we needed to do some repair work on the boiler, work on our overhead doors and motors and a ceiling that had been damaged by a water leak. We also needed multiple plumbing repairs on multiple occasions. We are certainly hopeful a new facility is built shortly.
- We were awarded a grant this past year to replace our aerial ladder. The truck we are replacing was built in 1985, and is currently older than a large percentage of our firefighters! The grant we were awarded, is an Assistance to Firefighters Grant through the Federal Emergency Management Agency (FEMA). The Federal share of this grant is \$750,000.00 and will cover almost 75% of the \$1,016,000.00 aerial we are purchasing. The new truck will be a 100 foot; rear mounted aerial with a 1,500 gallon per minute pump.
- Engine 2 is a 2015 E-One Class "A" Pumper. This pumper was designed by our firefighters to meet the needs of Maynard. This apparatus is now running as our first due engine for fires and related medical emergencies.
- Engine 1 is a 2001 "Emergency One" class "A" pumper, this is now our second due engine for fires and related medical emergencies. It was moved to backup status when our new Engine arrived in 2015. This past year it went through a partial refurbishment as part of a plan to extend its lifespan.

- Reserve Engine is a 1991 “Emergency One” class “A” pumper. It is a reserve engine that will be removed from service in 2017 when our new aerial arrives.
- Brush 1 is a 2011 Ford F-350 Super Duty 4x4 pickup truck. It is now equipped with a skid unit water tank and high-pressure pump for use at brush fires. It also doubles as the shift commander’s vehicle for use in his daily activities, such as inspections and department business.
- Brush 2 is a 2001 F-350 that we put back into service as a brush truck. We moved an older pump from Brush 1 when we put a new one in service. This gives us a second vehicle to handle brush fires.
- Ladder 1 is a 1986 “Emergency One” Aerial Ladder Truck. It has a 96 foot ladder and a full complement of ground ladders. It also carries rescue equipment and an assortment of tools for use when ventilating a structure during a fire. This truck is now at the end of its useful life and will be taken out of service in 2017 when our new ladder arrives.
- Car 9 is the Fire Department Ambulance. It is a 2013 Ford F-450 chassis and a patient compartment built by OSAGE. It was placed in service in July of 2013.
- Car 10 is a 2013 Ford Explorer. This car serves as the fire chief’s vehicle and command car as needed.

The Future

This coming year we will begin working on an updated strategic planning document for the Maynard Fire Department. This plan will outline where the department plans to go over the next five years. We still plan on transitioning to provide an advanced life support ambulance service at some point in the future. We will be completing our transition to radio-box fire alarm monitoring in this coming year. At some point in the future we will work toward seeking national accreditation. This process is designed to ensure fire departments are following industry best practices and are meeting benchmarks established by national consensus standards. We will continue to try and expand our public education and inspectional services program in the coming year.

I would like to thank my department members for their continued dedication to the fire service and their support of the fire department. I would also like to thank the Board of Selectman, Kevin Sweet and his staff, all town department heads and their staff and, most importantly, the citizens of Maynard for their continued support.

Respectfully submitted,

Anthony Stowers
Fire Chief

EMERGENCY MANAGEMENT AGENCY

The Maynard Emergency Management Agency (EMA) is the Town agency responsible for coordinating federal, state, local, volunteer, and private resources during emergencies and disasters in the Town of Maynard. Emergency Management develops plans for effective response to all-hazards, disasters or threats; trains emergency personnel and volunteers to protect the public; provides information to residents; and assists individuals, families, and businesses to mitigate against, prepare for, and respond to and recover from emergencies, both natural and manmade.

2016 was relatively mild in comparison to prior years. In the event of extreme weather conditions, the Emergency Management Agency manages and activates “Warming Centers” and “Cooling Centers” to be used during the different seasons of the year when there is a power outage. These are used as temporary places of refuge to warm up or cool down, charge your cell phone or medical equipment, and perhaps get something to drink or eat. It does not accommodate overnight stays. Throughout the year, with the assistance of our Maynard Citizen Corps/Medical Reserve Corps (MCC/MRC) Executive Committee, we continued to work on establishing Animal/Pet Shelter plans, reaching out to Community groups offering education and opportunities to be involved and seeking funding to continue to making our community more resilient. We continue to urge residents to be prepared and have emergency supplies on hand to Shelter in Place for a Weather Event.

The Emergency Management Director (EMD) serves as the Chairman of the Local Emergency Planning Committee (LEPC). The LEPC is the planning side of the Town’s department-wide response to emergencies. The Maynard EMA continued using the state’s web-based emergency management communications system, WebEOC, to provide real-time information sharing during natural and man-made incidents. The EMD worked closely with staff from the MEMA Region 1 Office in Tewksbury and Framingham Headquarters. In addition, staff attended several Local Directors Meetings and various stakeholder meetings/trainings throughout the state.

I would like to thank Deputy Director of Operations John Flood, Deputy Director of Logistics & Support Aaron Miklosko, and Executive Assistant Stephanie Duggan for their assistance and dedication to supporting and coordinating Agency activities. Ms. Duggan also serves as the MCC/MRC Coordinator and handles all notifications of meetings and events, coordinates unit activities and assists with all emergency response calls out to volunteers. I’d like to extend a special thank you to all the volunteer members of the MCC/MRC for their dedication to ensuring the safety of the residents of Maynard.

In closing, I would like to remind residents that the Maynard Emergency Management Agency maintains a dedicated public emergency information line for residents to call for important recorded information during an incident, please make note of the following number:

(978) 897-1332.

Respectfully submitted,

Kevin A. Sweet
Emergency Management Director
Chairman, Local Emergency Planning Committee

Public Works

ADMINISTRATIVE DIVISION



Mission Statement

The mission of the Department of Public Works is to provide the safest, and the most efficient and effective operation of town services and the most efficient maintenance, repair and capital improvement of town infrastructure in the most courteous, professional and citizen-responsive manner. This mission is accomplished through the department’s multi-disciplinary Divisions including Administration, Highway, Parks-Forestry & Cemetery, Water & Sewer, Solid Waste & Recycling, and Facilities.

The Department of Public Works provides essential public services to the residents and businesses of Maynard. These services include the treatment and distribution of safe, clean drinking water; construction of Town roads and sidewalks; maintenance of sewer and storm drainage infrastructure; collection and treatment of wastewater; solid waste disposal and recycling; maintenance and care of the town parks and cemetery; forestry maintenance; and Facilities.

Administration Office Hours of Operation:

M, W & Th: 8:00 am to 4:00 pm
 Tuesday: 8:00 am to 7:00 pm
 Friday: 8:00 am to 12:00 pm
 Closed: Weekends & Public Holidays
 Phone #: (978) 897-1317
 Fax #: (978) 897-7290

We can also be reached through the town’s website: <http://www.townofmaynard-ma.gov/dpw/>

Administrative Staff:

Aaron Miklosko.....	Director of Public Works
Marie Morando.....	Administrative Assistant
Barbara Johnston.....	Administrative Clerk
Wayne Amico (VHB).....	On-call Engineer

The Department of Public Works (DPW) Administration is responsible for budgeting, planning, engineering and operations management of the department. DPW Administration provides leadership and management support to all divisions in an effort to achieve department goals.

The success of the Department relies heavily on the talent and commitment that exists within its workforce, the support and guidance provided by the Town Administrator and Board of Selectmen, and the cooperation that exists between Town departments.

Solid Waste/Recycling/Mercury Reduction Program

Department of Public Works manages the solid waste and recycling program for the Town of Maynard. The Town currently contracts with E.L. Harvey & Sons to facilitate the removal of residential solid waste and recycling. The current contract is in the last year of operation and the Town will be looking into future options for solid waste disposal in 2017.

The current Pay-As-You-Throw program helps to keep the tonnage of trash down while encouraging residents to participate in the recycling program.

The DPW also operates the seasonal Recycling Drop-Off Center. At the drop-off center, residents are able to dispose of large items such as tires, appliances, hazardous waste, chipping and paper shredding.

We want to remind residents about our mercury reduction program which was established in an effort to remove mercury from the waste stream, and to reduce the discharge of mercury pollution into the environment. Residents may bring their mercury containing thermometers to the Public Works administration offices in town hall for disposal. The office also accepts button cell batteries. Residents should be aware that florescent bulbs contain a small amount of mercury that may be reclaimed, and these bulbs cannot be disposed of in the trash. Town owned buildings are collecting their own used florescent bulbs for recycling, and residents may drop off their used florescent bulbs during business hours at Town Hall at the Public Works office for recycling.

HIGHWAY DIVISION

Highway Staff:

Joe Foster.....	Highway Foreman
Matt Tuomi.....	Special Equipment Operator
Tom Palola.....	Lead Mechanic
Michael Conroy.....	Skilled Laborer
Shaun Dickerson.....	Skilled Laborer
James Ferguson.....	Skilled Laborer
Jeffrey Mealey.....	Skilled Laborer

The DPW Highway Division maintains over 53 lane miles of roads, 30 miles of sidewalks, all municipal parking lots and the Town’s storm drainage infrastructure. This division is also responsible for the fleet maintenance of all Town owned motor vehicles and mechanical equipment.

In 2016, the following highway paving construction projects were completed:

- Street (Vernon Street to Acton Town Line)
- Main Street (River Street to Summer Street)
- Powder Mill Road
- Patti Lane

- Michael Road
- Glenn Drive

Street Sweeping, Sidewalk Sweeping

All sidewalks are cleaned of winter sand and debris, and all roadways, parking lots and schools are swept multiple times during the year. The street sweeper is a tremendous asset to our fleet. Not only does street sweeping play a huge role in maintaining the cleanliness of public spaces, but it is necessary to ensure the Town maintains compliance with National Pollutant Discharge Elimination System regulations and Clean Water Act requirements. Cleanup programs sponsored by various civic organizations are supported by this Department.

Traffic Signs, Street Name Signs and Line Painting

The DPW administers a Sign Replacement Program, through which signs are replaced as needed. The DPW works closely with Town Administration and the Police department to address signage needs.

Crosswalks, parking stalls, handicapped designations and other road markings as well as parking lots are repainted in the spring or early summer and again in the fall, as needed. Yellow center lines and white fog lines on public roadways are also painted in the spring and summer time.

Street Light Maintenance

The Department of Public Works replaced or repaired over 215 street lights in 2016. As part of a Green Communities Grant, the Town has converted over 600 street lights to LED fixtures over the last four years. The Town encourages residents to notify the Department of Public Works Administrative office of any street lights that are not functioning or in need of maintenance.

Snow and Ice Control

The primary function of the Highway Division during the winter is to insure that Town roadways and sidewalks are clean and safe as soon as possible after snow and/or ice incidents. All streets and sidewalks are plowed and salted as necessary. Snow is removed as needed from the Central Business District along with intersections and outlying areas to allow for proper traffic movement, pedestrian use and public safety. The Town roadways are treated with road salt mixed with magnesium chloride to melt snow and ice. During winter storm response, the Town utilizes over 30 pieces of equipment on the road. This effort is made up of DPW employees from all divisions as well as contracted employees. The DPW would like to thank all Town residents and business owners for their patience during the snow season.

Vehicle & Equipment – Maintenance & Repair

The Highway Division maintains all vehicles owned by the Town of Maynard (except specialty Fire Apparatus Equipment). There are presently 53 pieces of equipment registered in our fleet which include trucks, loaders, backhoes, sidewalk plows, sewer vac truck, brush , etc. The equipment is maintained to the highest degree possible.

Working together with the Board of Selectmen and Town Administration, the department has developed a program for tracking and upgrading the fleet as part of the capital improvement plan.

Storm Drains

The Storm Water Management Act requires the inspection of all outfalls for pollutants. We have mapped the outfall locations along the Assabet River and the collection points throughout Town.

A total of 802 catch basins and selected drain lines were mechanically cleaned in 2016.

The Department again requests that the residents of Maynard keep the catch basins adjacent to their property clear of leaves and debris. This prevents localized flooding during heavy rain events. The Town thanks the residents for their assistance.

PARKS-FORESTRY & CEMETERY DIVISION

Parks-Forestry and Cemetery Staff:

Marc Currier.....	P/F/C Foreman
Jacob Doughty.....	Skilled Laborer
Justin Duggan.....	Skilled Laborer (Seasonal)

The DPW Cemetery & Parks Division is responsible for the maintenance of the Glenwood Cemetery, Memorial Park, Reo Park, Coolidge Park, Carbone Park, Crowe Park and Rockland Avenue Soccer Field. This division also maintains grounds and open spaces Town-wide as well as providing forestry maintenance. The division also performs tree trimming, removals and replanting.

Glenwood Cemetery

Glenwood Cemetery is comprised of approximately 25 acres of land. The Town owns land for expansion, and sections of the Cemetery have been sub-divided into two grave lots where appropriate. During 2016, the cemetery had 51 full burials and cremations.

The Cemetery and Parks Division has the responsibility for the maintenance and management of the Glenwood Cemetery. The grass is mowed as needed and is trimmed around headstones and trees on a regular basis. All Town plantings and shrubs are trimmed in the spring. It is the lot owner’s responsibility to maintain shrubs and plantings on their lots. The Cemetery Division will continue to remove shrubs that become unsightly or overgrown. The Town also directs the placement of monuments and flat markers to ensure conformance to Cemetery By-laws. The Cemetery Division installs G.I. Markers for our Veterans – the Veterans Administration supplies the G.I. Markers. The division also works with residents to plan funeral arrangements and carry out interment and committal services.

Tree Trimming and Removals

The Cemetery and Parks Division of Public Works has assumed responsibility for the maintenance of all public shade trees. During 2016, the Town removed and pruned many trees that were deemed a public safety hazard by the Town’s Tree Warden. Again this year, Christmas trees may be dropped off at the Boys and Girls Club for disposal during the month of January. This division chipped over 1200 Christmas trees this past year.

Maintenance of Parks and Athletic Fields

The Cemetery and Parks Division maintains approximately 1,000,000 square feet of grass areas, which include athletic fields, parks and numerous small open spaces throughout Town. The division maintains the fields to the highest level possible with available manpower and funding. All playground equipment is inspected on a regular schedule and repairs are made as needed. Residents are also encouraged to report any playground related issues to the Department of Public Works administrative office.

Roadside Vegetation Maintenance

The Cemetery and Parks Division controls vegetation growth on the sides of roads. Cutting brush along our roads allows for greater visibility, which helps to make our roads safer for vehicle traffic. The DPW asks all residents for their cooperation in assuring that plantings located on or adjacent to private property do not interfere with the use of sidewalks or obstruct the vision of motorists.

WATER DIVISION

Water and Sewer Staff:

Tim Mullally.....	Water and Sewer Foreman
Michael Abbondanzio	Secondary Operator
John DeMars.....	Operator
Charlie Dismuke.....	Operator
Nathan Dee.....	Operator

The Water & Sewer Division is responsible for the treatment and distribution of clean, safe drinking water to the residents of Maynard as well as the maintenance of the sewer collection system. This division operates and maintains three water treatment plants, 10 sewer stations and over 100 miles of water distribution and sewer collection lines servicing the Town of Maynard.

Water Works, Treatment and Sampling

The Water & Sewer Division is responsible for ensuring that the water supply meets or exceeds all EPA and MassDEP guidelines for safe drinking water. The three Maynard water treatment plants operate under the Massachusetts Department of Environmental Protection Water Management Permit 9P4-2-14-174.01 as the Maynard Public Water Supply ID PWS 2174000. The Division does extensive testing of the water supply, both at the source and at various points in the distribution system to ensure the quality of water meets the highest standards. Testing is conducted on a regular schedule mandated by DEP. All water samples are sent to a certified laboratory for analysis to ensure compliance with DEP & EPA standards. The water is treated at the three Town operated Water Treatment Plants, to remove excess Iron and Manganese, pH is adjusted and Chlorine is added to remove any bacteria in the water.

Water Pumping Records in Gallons				
	Old Marlboro	Well 4	Rockland	Totals
January	5586690	2071223	16556457	24214370
February	4154309	1460400	16626114	22240823
March	5503633	4649290	14300628	24453551
April	5005624	3562113	17672593	26240330
May	5198602	4590953	19809699	29599254
June	5165459	5847820	18972400	29985679
July	5228338	7862638	21316579	34407555
August	5063754	5584046	18379702	29027502
September	3842416	3645586	12851806	20339808
October	3936491	2574731	10521684	17032906
November	0	5001589	12725482	17727071
December	471549	5653762	15615872	21741183
TOTALS:	49156865	52504151	195349016	297010032

Water Distribution

The Town has approximately 70 miles of water mains ranging from 16 inches to 2 inches in diameter. Many of these water mains are more than 70 years old. The Town actively maintains the water mains and valves, through monitoring, repairs and replacements. During 2016, the DPW responded to and repaired three water main breaks and six water service leaks.

Hydrant Maintenance and Replacement

The Water & Sewer Division flushes fire hydrants regularly as part of the PWS distribution flushing program. During 2016, two hydrants were replaced. The division also repaired and replaced hydrant gates as needed. Fire hydrants are periodically tested by the Fire Department and conditions noted. Shoveling out of hydrants is completed as needed following snow events. The Town asks residents for their cooperation in keeping any hydrants adjacent to their property clear of snow for public safety.

Water Services & Connections

The Division inspects all connections to the water system. We assisted five homeowners with frozen water services, and house service shut offs were replaced as needed.

Meter Readings

All residential and commercial radio-read water meters are read quarterly, and we presently have over 4,000 water services connected to the distribution system. Water and sewer bills are sent out on a quarterly basis as well.

Sewer Collection

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. Infiltration and inflow into the system is a concern. Problem areas are looked into and corrective action will be taken as needed in the near future.

Maintenance of Pump Stations and Collection Systems

Over 95% of the residents in Maynard are serviced by the sewer collection system. Trunk lines and mains vary with age. The DPW performs regular preventive maintenance on the sewer system including line jetting, CCTV inspections, manhole inspection and lift station equipment inspections.

The DPW currently has a Sewer System Inflow & Infiltration program which assists with assessing the condition of the sewer collection system, identifying issues and developing corrective actions. This program will be ongoing and is mandated to meet our NPDES permit for the WWTP.

The Town operates ten sewer pump stations at various locations throughout the Town which service low lying neighborhoods.

During 2016, the department responded to 13 emergency sewer blocks. The department would like to remind residents to be considerate of what is put into the waste system. Non bio-degradable items such as paper towels, wipes, rags, etc. should not be disposed of into the sewer system. These items are major contributors to clogs in the sewer collection system.

WASTEWATER TREATMENT PLANT

The Wastewater Treatment Plant process all inflow from the sewer collection system and is responsible for ensuring that all effluent discharged into the Assabet River meets or exceeds all EPA and DEP requirements.

Maynard uses a phosphorus removal system that chemically binds the phosphorus in the solids. The level of solids traveling from one section of the process to the next is very crucial in the removal of phosphorus. In reducing the solids inventory at the facility and with changes made to the tertiary system, the facility was in compliance of the discharge permit.

During the last twelve months the facility processed over 286,150,000 gallons of sewer inflow.

Veolia Water North America currently operates and maintains the Maynard WWTF under the management of the Department of Public Works. Veolia is currently in the third year of operation. The one year renewable contract was extended for a second time July 1, 2016. The current contract will expire on June 30, 2016 and the Town of Maynard will advertise a request for proposals for a new operations contract in 2017.

FACILITIES DIVISION

Facilities Staff:

Tim Goulding	Assistant Facilities Manager
Fred Brooks	Maintenance Mechanic
Jamie Justason	Lead Custodian
Robert Wright	Lead Custodian
Kyle Brainard	Lead Custodian
Jim Maria	Custodian
Ray Thompson	Custodian
Robert Murphy	Custodian
Chuck Genetti	Custodian
Walter Ignachuck	Custodian
John Barbagallo	Custodian
Sean Kelly	Custodian
John Ballard	Custodian
Anthony Savard	Custodian
Danny Stevens	Custodian
Victor Kizik	Custodian
Matt McNulty	Custodian
Walter Predergast	Custodian

The Facilities Division is responsible for facilities planning and the maintenance of all Town-owned buildings, including municipal and school facilities.

Routine/Preventative Maintenance

The Facilities Division works with both Town and school departments to implement preventative maintenance activities in an effort to enhance the Town’s ability to support the needs of the community. In addition to routine maintenance activities, the department oversees capital asset management, the scheduling and monitoring of building renovations and repairs, and assists with planning for new construction.

Routine/Preventative Maintenance

The Facilities Division manages the Town’s Energy Reduction Plan which includes monitoring utility usage and implementing energy conservation measures to support the Town’s Green Communities designation. The Facilities Department works closely with the Maynard Emergency Management Agency and the Local Emergency Planning Committee providing support and logistics through emergency preparedness activities and during shelter operations

During 2016, the following facilities projects were completed:

- Public Works Facilities – Various Locations
 - Town-wide Street Light LED Retrofit
 - Highway Garage Lighting LED Retrofit
 - Highway Garage Radiant Heater Installation

- Municipal Facilities
 - Fire Station Heating System – Steam Trap & Valve Replacement
 - Fire Station Security Upgrades
 - Town Hall & Municipal Parking Lot E-Vehicle Charging Station Installation
 - Maynard Golf Course Club House Renovations
 - Maynard Golf Course Irrigation System and Course Improvements
 - 1 Rockland Avenue Controlled Burn & Demolition
- School Facilities
 - Fowler Middle School Interior Lighting LED Retrofit
 - Fowler Middle School Energy Management System Upgrade
 - Fowler Middle School Irrigation Line Installation
 - Green Meadow Elementary School Playground Improvements
 - Maynard High School Irrigation Line Installation & Water Cannon

The Department of Public Works would like to thank the Board of Selectmen, Town Administrator, Assistant Town Administrator, Department Heads, and all Town and School Employees who have helped the Department over the past year. A special thank you to the men and women of the Department of Public Works for all the work they do, day in and day out, to make Maynard a safe community.

Respectfully submitted,

Aaron Miklosko
Director of Public Works

MAYNARD GOLF COURSE



To the honorable Board of Selectman, Town Administrator, and the golfing community of Maynard, this report is submitted for the year ending 2016:

Despite starting the golf season on March 5th, the season was a challenging one with severe heat and drought conditions in July and August. The grounds crew did an amazing job keeping the golf course playable and in great shape during this time. By offering superior golf course conditions along with a moderate price point we have seen a steady growth in our play over the previous five years. We have received very positive feedback on the improvements to the course, cart paths, and the Pro shop this year and look forward to continued improvements in the future.

- Greens fees were up 2 % over the previous year.
- Cart fees were up 11 % over the previous year.
- Season passes were up 15 % over previous year.
- Pro shop sales were up 8 % over previous year.

- League play held steady to previous year.
- Group and Junior lessons held steady but private lessons were up 10 % over previous year.
- Maynard High School's golf team practiced and played at no cost to the Town and played matches at MGC in the fall.
- Beer and Liquor revenue was down 4 % over previous year.
- Food sales and revenue was up 9 % over previous year.
- Overall Function revenue was up 18 % over previous year.

Routine/Preventative Maintenance

New fencing was installed along the 9th tee box. Pro shop customer service entrance area was expanded, renovated and improved nearly doubling the square footage. Two new forward tee boxes were constructed on holes #2 and #7. Gravel cart paths were resurfaced and some asphalt work was also accomplished.

Respectfully Submitted

Brad Durrin,
PGA – GM Maynard Golf Course

Finance

FINANCE DIRECTOR'S REPORT - FINANCIALS

	General	Special Revenue	Comm Preservation	Capital Projects	Trust & Agency	Water Enterprise Fund	Water Enterprise Capital	Sewer Enterprise Fund	Sewer Enterprise Capital	Long Term Debt	Combined Total
Town of Maynard											
Combined Balance Sheet											
Year Ended June 30, 2016											
Assets:											
Cash and Equivalents:											
Cash - Expendable	4,597,886.31	3,798,342.98	827,233.53	1,614,348.31	9,154,093.98	200,978.15	1,246,312.24	(207,137.64)	520,827.32	-	21,752,885.18
Petty Cash	250.00										250.00
Receivables:											
Personal Property Tax	32,724.87										32,724.87
Real Estate Tax	201,692.37										201,692.37
Allowance for Abatements	(1,156,179.84)										(1,156,179.84)
Tax Liens Receivable	717,454.98	1,005.42				16,403.21		16,972.50			751,836.11
Tax Foreclosures	136,581.19										136,581.19
Deferred Taxes Receivable	101,677.98										101,677.98
Motor Vehicles Excise	365,671.16										365,671.16
User Charges / Liens		61,061.63	(726.02)			231,478.70		357,075.61			588,554.31
Other Receivables											60,335.61
Amounts to be Provided - Bonds - GENERAL										32,677,070.00	32,677,070.00
Amounts to be Provided - Bonds - WATER										3,661,900.00	3,661,900.00
Amounts to be Provided - Bonds - SEWER										9,599,719.87	9,599,719.87
Amounts to be Provided - Bonds - CPA										1,170,000.00	1,170,000.00
TOTAL ASSETS	4,997,759.02	3,859,404.61	827,512.93	1,614,348.31	9,154,093.98	448,860.06	1,246,312.24	166,910.47	520,827.32	47,108,689.87	69,944,718.81
Liabilities and Fund Equity:											
Liabilities:											
Warrants Payable	(752,985.10)										(752,985.10)
Accrued Payroll Payable	(295,203.66)										(295,203.66)
BAN Payable											
Deferred Revenue - PP & RE	921,762.60										921,762.60
Deferred Revenue - Deferral RE Tx Chap 41A	(101,677.98)										(101,677.98)
Deferred Revenue - Tax Title	(717,454.98)					(16,403.21)		(16,972.50)			(750,830.69)
Deferred Revenue - Foreclosures	(136,581.19)										(136,581.19)
Deferred Revenue - MV Excise	(365,671.16)										(365,671.16)
Deferred Revenue - Ambulance Receipts	(52,680.13)										(52,680.13)
Deferred Revenue - Septic Title V	(8,381.50)										(8,381.50)
Deferred Revenue - Water User Charges						(224,172.43)					(224,172.43)
Deferred Revenue - Water Liens						(7,306.27)					(7,306.27)
Deferred Revenue - Sewer User Charges								(346,477.74)			(346,477.74)
Deferred Revenue - Sewer Liens								(10,597.87)			(10,597.87)
Deferred Revenue - Comm Preservation			(279.40)								(279.40)
Deferred Revenue - Performance Bonds					(344,647.37)						(344,647.37)
Deferred Revenue - Guaranteed Deposits					(37,754.04)						(37,754.04)
Long Term Debt Liability - Bonds - GENERAL										(32,677,070.00)	(32,677,070.00)
Long Term Debt Liability - Bonds - WATER										(3,661,900.00)	(3,661,900.00)
Long Term Debt Liability - Bonds - SEWER										(9,599,719.87)	(9,599,719.87)
Long Term Debt Liability - Bonds - CPA										(1,170,000.00)	(1,170,000.00)
TOTAL LIABILITIES	(1,447,811.47)	(61,061.63)	(279.40)	-	(382,401.41)	(247,881.91)	-	(374,048.11)	-	(47,108,689.87)	(49,622,173.80)
Fund Equity:											
F/B Reserved for Encumbrances	(302,888.00)										(302,888.00)
F/B Reserved for Expenditures			(201,981.97)						(37,332.00)		(201,981.97)
F/B Reserved for Bond Premiums	(616,914.43)										(616,914.43)
F/B Designated	(128,759.17)		(555,829.55)								(684,588.72)
F/B Undesignated	(2,501,385.95)	(3,798,342.98)	(69,422.01)	(1,614,348.31)	(8,771,692.57)	(197,978.15)	(1,246,312.24)	244,469.64	(520,827.32)		(18,475,839.89)
TOTAL FUND EQUITY	(3,549,947.55)	(3,798,342.98)	(827,233.53)	(1,614,348.31)	(8,771,692.57)	(200,978.15)	(1,246,312.24)	207,137.64	(520,827.32)	-	(20,322,545.01)
TOTAL LIABILITIES & FUND EQUITY	(4,997,759.02)	(3,859,404.61)	(827,512.93)	(1,614,348.31)	(9,154,093.98)	(448,860.06)	(1,246,312.24)	(166,910.47)	(520,827.32)	(47,108,689.87)	(69,944,718.81)
TOTAL - ASSETS = LIABILITIES + FUND EQUITY						0.00					

Town of Maynard - Account Detail								
Statement of Revenues, Expenditures and Changes in Fund Balance								
Receipts Reserved for Appropriation - Year Ended June 30, 2016								
				7/1/2015				6/30/2016
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	FUND BAL	FY2016	FY2016	FY2016	AJES &	FUND BAL
			FWD	REVENUE	EXPENDITURES	TRANSFERS		
3017.0000.359000	Ambulance Receipts Reserved	FIRE	406,604.72	283,991.85	-	(295,000.00)		395,596.57
3021.0000.359000	Sale of Cemetery Lots	DPW	63,180.00	7,430.00	-	(7,045.00)		63,565.00
3025.0000.359000	Comcast Cable Peg Access	SEL						
3026.0000.359000	Verizon Peg Access	SEL						
TOTALS			469,784.72	291,421.85	-	(302,045.00)		459,161.57
			469,784.72					459,161.57
Special Funds - Fund Balance								
Receipts Reserved for Approp			469,784.72					459,161.57
Revolving Funds			1,354,812.75					1,587,571.85
Special revenue Funds			1,217,436.02					1,285,205.98
State Grants			333,446.16					446,169.32
Federal Grants			53,581.04					20,234.26
			3,429,060.69					3,798,342.98

Town of Maynard - Account Detail								
Statement of Revenues, Expenditures and Changes in Fund Balance								
Revolving Funds - Year Ended June 30, 2016								
				7/1/2015				6/30/2016
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	FUND BAL	FY2016	FY2016	FY2016	AJES &	FUND BAL
			FWD	REVENUE	SALARY	EXPENSES	TRANSFERS	
3000.0000.359000	Revolving-School Lunch	SCH	125,495.41	493,076.61	(203,515.33)	(280,561.24)		134,495.45
3001.0000.359000	Revolving-Recreation	REC	10,035.54	1,200.00		(2,636.00)		8,599.54
3002.0000.359000	Revolving-Disposal	MUN	11,535.97	7,720.92	(4,391.25)	(6,778.81)		8,086.83
3003.0000.359000	Revolving-Planning Board	MUN	6,174.68	2,958.74	(680.00)	(5,204.06)		3,249.36
3004.0000.359000	Revolving-Community Ed (EXCEL)	SCH	217,796.73	604,605.17	(460,313.19)	(159,699.04)	-	202,389.67
3005.0000.359000	Revolving-Partnership	SCH	173,035.69	167,827.45	(191,580.90)	(5,538.81)		143,743.43
3006.0000.359000	Revolving-Athletic	SCH	13,296.42	14,968.11	(560.00)	(17,494.80)		10,209.73
3007.0000.359000	Revolving-Food Service Permits 53 1/2	MUN	18,930.07	11,655.00	(9,220.00)	(2,807.17)		18,557.90
3010.0000.359000	Revolving-COA Van Service 53E 1/2	COA	26,905.17	80,250.66	(68,314.16)	(2,029.97)		36,811.70
3011.0000.359000	Revolving-Coolidge School	SEL	3,051.33	24,536.27		(14,163.96)		13,423.64
3012.0000.359000	Revolving-Alternative Student Program	SCH	432,579.27	451,610.17	(28,950.03)	(284,747.47)		570,491.94
3013.0000.359000	Revolving-School	SCH	7,929.39	47,626.00	(11,825.03)	(31,526.69)		12,203.67
3014.0000.359000	Revolving-Wetlands Protection Act 53E 1/2	MUN	25,224.50	4,542.50		(791.60)		28,975.40
3019.0000.359000	Revolving-Electrical Inspector	MUN	18,418.73	60,160.65	(52,730.58)	2,150.00		27,998.80
3020.0000.359000	Revolving-Plumbing & Gas	MUN	16,715.48	39,315.00	(29,960.00)	805.00		26,875.48
3022.0000.359000	Revolving-BOH	MUN	2,992.62	8,821.41		(5,955.15)		5,858.88
3027.0000.359000	Revolving-School Choice	SCH	210,283.82	324,843.00	(55,831.60)	(166,324.23)		312,970.99
3030.0000.359000	Revolving-Wetlands Bylaw Fee 53E 1/2	MUN	13,513.81	9,170.00		(5,668.54)		17,015.27
3032.0000.359000	Revolving-Weights & Measures	MUN	10.00	875.00		(1,000.00)		(115.00)
3041.0000.359000	Revolving - Municipal Permitting 53E 1/2	MUN	13,680.00	14,610.00		(26,000.00)		2,290.00
3042.0000.359000	Revolving - Keene Ave 53G	MUN	4,554.48	4,242.57		(7,578.18)		1,218.87
3042.0000.359000	Revolving - Waltham 53G	MUN	153.64	2,129.85		(1,355.48)		928.01
3042.0000.359000	Revolving - 129 Acton Street	MUN	2,500.00	5,636.15		(5,473.58)		2,662.57
3042.0000.359000	Revolving - Phase 1 Mill & Main	MUN	-	15,696.54		(14,460.15)		1,236.39
3042.0000.359000	Revolving - Mill & Main	MUN	-	2,994.75		(2,594.75)		400.00
3042.0000.359000	Revolving - 129 Parker	MUN	-	11,211.76		(18,559.78)		(7,348.02)
3042.0000.359000	Revolving - 109 Powder Mill Road	MUN	-	10,161.71		(8,432.48)		1,729.23
3042.0000.359000	Revolving - Peer Open Table	MUN	-	2,000.00		(35.38)		1,964.62
3042.0000.359000	Revolving - 213 Main Street	MUN	-	2,500.00		(1,852.50)		647.50
3045.0000.359000	Revolving-Planning Board	MUN	-	103.68	-	(103.68)	-	-
3047.0000.359000	Revolving - Tax Title Collection	TREA	-					-
TOTALS			1,354,812.75	2,427,049.67	(1,117,872.07)	(1,076,418.50)	-	1,587,571.85
			1,354,812.75					1,587,571.85

Town of Maynard - Account Detail								
Statement of Revenues, Expenditures and Changes in Fund Balance								
Special Revenue Funds - Year Ended June 30, 2016								
			<u>7/1/2015</u>					
<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DEPT</u>	<u>FUND BAL</u>	<u>FY2016</u>	<u>FY2016</u>	<u>FY2016</u>	<u>AJES &</u>	<u>6/30/2016</u>
			<u>FWD</u>	<u>REVENUE</u>	<u>SALARY</u>	<u>EXPENSES</u>	<u>TRANSFERS</u>	<u>FUND BAL</u>
2013.0000.359000	Polling Hours	CLK	3,024.71	1,011.00		-	-	4,035.71
3024.0000.359000	Domestic Violence Victim Advocate	POL	-	-		-	-	-
3025.0000.359000	Comcast Cable Peg Access	SEL	342,306.98	91,487.38		(95,822.59)	-	337,971.77
3026.0000.359000	Verizon Peg Access	SEL	481,217.82	105,367.65		(154,950.96)	-	431,634.51
3029.0000.359000	Septic Title V	SEL	24,279.66	7,036.62		-	-	31,316.28
3031.0000.359000	Artspace	SEL	3,450.00	(3,450.00)		-	-	-
3033.0000.359000	DPW Insurance Reimb Under \$20K	DPW	985.32	-		-	-	985.32
3034.0000.359000	Police Insurance Reimb Under \$20K	POL	-	-		-	-	-
3035.0000.359000	129 Parker St 53G Revolving	SEL	6,903.05	20,011.40		(22,629.67)	-	4,284.78
3036.0000.359000	Mill Creek Intersection Work	SEL	54,275.00	-		-	-	54,275.00
3037.0000.359000	CDBG Program - Restricted	SEL	246,103.47	-		(4,081.25)	(152,113.47)	89,908.75
3038.0000.104000	Fire FM Global \$ 3K Grant	FIRE	356.63	-		-	-	356.63
3039.0000.359000	CMA Drug Task Force - Police	POL	8,618.18	-		-	-	8,618.18
3040.0000.359000	16-20 Main street 53G R	SEL	-	-		-	-	-
3043.0000.359000	Acton Street 53G	SEL	6,283.08	(636.15)		(5,646.93)	-	-
3044.0000.359000	Selectmen Insur Reimburs Under \$20K	SEL	-	14,264.96		(13,889.96)	-	375.00
3046.0000.359000	CDBG Program - Unrestricted	SEL	-	-		(11,623.90)	273,366.47	261,742.57
4000.0000.359000	Skateboard Park Gift	SEL	101.81	-		-	-	101.81
4001.0000.359000	High School Gift	SCH	54.08	-		(54.08)	-	0.00
4002.0000.359000	WAVM Gift	SCH	50.00	-		-	-	50.00
4003.0000.359000	Carbone Park Gift (Conservation)	MUN	6,843.52	-		(15.00)	-	6,828.52
4004.0000.359000	Ambulance Gift	FIRE	1.00	-		-	-	1.00
4005.0000.359000	Coolidge Playground Gift Account	SCH	-	-		-	-	-
4006.0000.359000	Fire Department Gift	FIRE	855.25	25.00		(660.02)	-	220.23
4007.0000.359000	Library Gift	LIB	22,548.32	14,939.43		(10,509.83)	-	26,977.92
4008.0000.359000	Friends of Library Donation	LIB	-	-		-	-	-
4010.0000.359000	COA Gift	COA	1,902.42	7,599.29		(677.48)	-	8,824.23
4011.0000.359000	Trans Improv-Powdermill Gift	SEL	-	-		-	-	-
4012.0000.359000	Preserv & Perp Open Space Gift	SEL	5,000.00	-		-	-	5,000.00
4013.0000.359000	Wellesley Rosewood Maynard Mills	SEL	-	-		-	-	-
4014.0000.359000	Conservation Gift	MUN	25.93	-		-	-	25.93
4017.0000.359000	Green Meadow Playground	SCH	2,249.79	145.75		-	-	2,395.54
4018.0000.359000	COA - Fitness Class	COA	-	2,990.00		(1,050.00)	-	1,940.00
4019.0000.359000	COA - Art Class	COA	-	1,598.00		(955.70)	-	642.30
4020.0000.359000	COA - Programs	COA	-	219.00		-	-	219.00
4021.0000.359000	COA - Newsletter	COA	-	2,050.00		(1,000.00)	-	1,050.00
4022.0000.359000	Vietnam Era Memorial Fund	SEL	-	5,425.00		-	-	5,425.00
TOTALS			1,217,436.02	270,084.33	-	(323,567.37)	121,253.00	1,285,205.98
								1,285,205.98
			1,217,436.02					

Town of Maynard - Account Detail										
Statement of Revenues, Expenditures and Changes in Fund Balance										
Federal Grants - Year Ended June 30, 2016										
			7/1/2015							
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	FUND BAL	FY2016	FY2016	FY2016	AJES &	AJES &	6/30/2016	
			FWD	REVENUE	SALARY	EXPENSES	TRANSFERS	TRANSFERS	FUND BAL	
1001.0000.359000	Sped Program Improvement Grant	SCH	1,475.50	8,732.00		(8,809.23)				1,398.27
1002.0000.359000	Sped Early Childhood	SCH	(1,571.96)	9,404.66		(6,228.97)				1,603.73
1003.0000.359000	Sped 94-142 Allocation	SCH	18,133.17	188,478.00	(178,449.28)	(100,331.51)				(72,169.62)
1005.0000.359000	Title I Grant	SCH	893.25	151,612.00	(94,853.10)	(56,942.71)				709.44
1007.0000.359000	Teacher Quality Grant	SCH	-	28,430.00	(4,500.00)	(25,678.34)				(1,748.34)
1009.0000.359000	CPC Grant - Inclusive Preschool	SCH	-	24,638.00	(24,638.00)	-				-
1012.0000.359000	Community Development Grant	SEL	20,000.00	62,912.00		(20,000.00)		-		62,912.00
1013.0000.359000	Title I Carryover Grant	SCH	-	-		-				-
1015.0000.359000	Emergency Preparedness Grant	MUN	(4,445.52)	10,805.67		(7,954.12)				(1,593.97)
1018.0000.359000	Police 911 Training Grant	POL	1,503.80	18,019.97	(597.57)	(10,957.71)				7,968.49
1020.0000.359000	Assistance to Firefighters Grant	FIRE	1,041.42	156,573.00		(157,614.42)				-
1021.0000.359000	FEMA/MEMA	MUN	-	-		-				-
1024.0000.359000	COPS Grant	POL	12,930.01	-		-				12,930.01
1030.0000.359000	Fed-Race to the Top	SCH	-	-		-				-
1031.0000.359000	MEMA-LEPC	MUN	-	-		-				-
1032.0000.359000	Sped 94-142 Carryover	SCH	3,621.37	38,527.00	(11,960.00)	(22,555.12)				7,633.25
1033.0000.359000	LSTA Library Grant	LIB	-	-		-				-
1034.0000.359000	SPED Program Improvement	SCH	-	2,000.00		(2,000.00)				-
1035.0000.359000	SPED Early Childhood - Carry Over	SCH	-	591.00						591.00
TOTALS			53,581.04	700,723.30	(314,997.95)	(419,072.13)	-	-		20,234.26
										20,234.26
			53,581.04							

Town of Maynard - Account Detail											
Statement of Revenues, Expenditures and Changes in Fund Balance											
Community Preservation Fund - Year Ended June 30, 2016											
			7/1/2016								
ACCOUNT NUMBER	ACCOUNT NAME	FUND BAL	ATM	STM 5/16/16	STM 5/16/16	FY2016	FY2016	AJES &	AJES &	6/30/2016	
		FWD	VOTE	VOTE	VOTE	REVENUE	EXPENSES	TRANSFERS	TRANSFERS	FUND BAL	
3100.0000.324000	F/B Res for Expenditure	461,382.70	-	(23,124.65)	103,800.00	-	(316,525.73)	(30,000.00)	6,449.65	201,981.97	
3100.0000.332000	FB Res - CPA Budgeted Reserve	223,959.77	48,906.00	29,894.86	(30,000.00)	-	-		(6,756.00)	266,004.63	
3100.0000.332100	FB Res - Open Space	8,172.46	26,250.00	3,602.83	(30,000.00)	-	-		(1,350.00)	6,675.29	
3100.0000.332200	FB Res - Historical	65,272.51	26,250.00	10,052.48	(43,800.00)	-	-		(7,799.65)	49,975.34	
3100.0000.332300	FB Res - Comm/Afford Housing	192,671.46	26,250.00	15,602.83		-	-		(1,350.00)	233,174.29	
3100.0000.359000	Undesignated F/B CPA	36,028.35	(127,656.00)	(36,028.35)		310,050.02	(123,778.01)		10,806.00	69,422.01	
3100.0000.359000	Undesignated F/B CPA									-	
TOTALS			987,487.25	-	-	-	310,050.02	(440,303.74)	(30,000.00)	-	827,233.53
										827,233.53	

Town of Maynard - Account Detail								
Statement of Revenues, Expenditures and Changes in Fund Balance								
State Grants - Year Ended June 30, 2016								
			<u>7/1/2015</u>					
<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>DEPT</u>	<u>FUND BAL</u>	<u>FY2016</u>	<u>FY2016</u>	<u>FY2016</u>	<u>AJES &</u>	<u>6/30/2016</u>
			<u>FWD</u>	<u>REVENUE</u>	<u>SALARY</u>	<u>EXPENSES</u>	<u>TRANSFERS</u>	<u>FUND BAL</u>
1016.0000.359000	State-Circuit Breaker Grant	SCH	294,908.00	400,034.00			(294,908.00)	400,034.00
1017.0000.359000	Police - Bullet Proof Vests	POL	8,400.00	-			(1,700.00)	6,700.00
1019.0000.359000	Underage Drink Enforce	POL	-	-			-	-
2000.0000.359000	Kindergarten Enhancement	SCH	-	51,200.00	(51,200.00)		-	-
2004.0000.359000	Community Policing Grant	POL	(0.00)	-			-	(0.00)
2005.0000.359000	DARE State Grant	POL	-	-			-	-
2006.0000.359000	GAAD Grant	POL	-	-			-	-
2007.0000.359000	Fire Safe Grant	FIRE	8,050.84	6,953.00	(2,804.47)		(4,384.31)	7,815.06
2008.0000.359000	COA Elderly Grant	COA	-	16,947.00			(16,947.00)	-
2010.0000.359000	EOEA Grant	MUN	1,178.16	100.00			(180.45)	1,097.71
2011.0000.359000	Arts Lottery-Maynard Cultural	CULT	5,543.38	4,756.15	-		(4,656.37)	5,643.16
2012.0000.359000	Academic Support	SCH	66.74	5,000.00	(3,750.00)		(1,316.74)	-
2014.0000.359000	Fire Safety Equipment	FIRE	23.85	-			-	23.85
2015.0000.359000	State Aid to Library	LIB	24,528.08	14,525.32			(2,757.44)	36,295.96
2017.0000.359000	State 911 PSAP	POL	18,969.20	3,896.30	(7,293.45)		(23,897.64)	(8,325.59)
2018.0000.359000	K-12 Literacy Professional	SCH	-	-			-	-
2019.0000.359000	Big Yellow School Bus	SCH	-	200.00			(200.00)	-
2020.0000.359000	Big Yellow School Bus	SCH	-	-			-	-
2025.0000.359000	Conservation CISMA	MUN	328.49	-			(328.49)	-
2027.0000.359000	Prog Quality Improvement	SCH	-	-			-	-
2028.0000.359000	Foundation Award 2014	SCH	-	-			-	-
2029.0000.359000	WRRR Road Program	DPW	-	-			-	-
2030.0000.359000	Cult Coun. - Adams Art Grant	CULT	-	-			-	-
2031.0000.359000	Winter Rec Assist Prog	DPW	-	37,519.00			(37,519.00)	-
2101.0000.359000	MA DEP Plan Grant Wtr Sys	DPW	-	-			-	-
2102.0000.359000	Green Community Grant	SEL	-	104,286.50			(104,286.50)	-
2103.0000.359000	Police - EPS Grant	POL	(28,550.58)	28,550.58			-	-
2104.0000.359000	Police - Inv evidence Project	POL	-		(3,114.83)		-	(3,114.83)
2105.0000.359000	Library - IT Grant	LIB						-
TOTALS			333,446.16	673,967.85	(68,162.75)		(493,081.94)	-
								446,169.32

Town of Maynard - Account Detail											
Statement of Revenues, Expenditures and Changes in Fund Balance											
Capital Projects - FY2016											
				7/1/2015		FY2016		FY2016		6/30/2016	
				ORIGINAL	FUND BAL	FY2016	FY2016	FY2016		FY2016	
ACCOUNT NUMBER	ACCOUNT NAME	Article	DEPT	AMOUNT	FWD	REVENUE	EXPENSES	Transfers		FUND BAL	
4502.0000.359000	Cemetery History Loop Art 6		DPW		275.00	(275.00)	-			-	
5000.0000.359000	Chapter 90 Highway Project		DPW		11,379.99	362,134.14	(362,134.14)			11,379.99	
5006.0000.359000	Police Station	Art 14 ATM 5/21/07	POL		54.40	(54.40)	-			(0.00)	
5013.0000.359000	School - Sundry Projects	Art 14 STM 5/20/08	SCH	50,900	143.71	(143.71)	-			(0.00)	
5021.0000.359000	School Improve Boilers	Art 14 ATM 5/21/07	SCH		18,761.98	-	-			18,761.98	
5040.0000.359000	Two Snow Plows/Sander Units	Art 11 ATM 5/17/10	DPW	100,000	112.14	(112.14)	-			(0.00)	
5044.0000.359000	Parker Street		SEL	1,437.20	1,437.20	-	-			1,437.20	
5047.0000.359000	Downtown Crosswalk Projects	STM 05/09	DPW	40,000	32,131.04	-	(32,131.04)			-	
5059.0000.359000	Magic	Art 2 ATM 5/16/11	SEL	1,750	44.00	(44.00)	-			-	
5061.0000.359000	New Maynard High School	Art 1 STM 10/25/10	SCH		(12,380.37)	29,032.00	(16,651.63)			0.00	
5067.0000.359000	Alumni Field and Track/Tennis	Art 8 ATM 5/16/11	SCH	61,000	11,700.00	-	(11,107.28)			592.72	
5068.0000.359000	Plow Truck	Art 8 ATM 5/16/11	DPW	30,000	0.60	(0.60)	-			-	
5074.0000.359000	Green Meadow Carp. Replacement	Art 9 ATM 5/16/11	SCH	100,000	602.20	-	-			602.20	
5078.0000.359000	Mower	Art S10 STM 10/26/11	DPW	95,000	50.90	(50.90)	-			-	
5080.0000.359000	Reo/Coolidge Renovations	Art S5 STM 5/21/12	SCH	150,000	33,974.35	-	(95.00)			33,879.35	
5081.0000.359000	Fowler Playground Design	Art S5 STM 5/21/12	SCH	20,000	20,000.00	-	(13,510.00)			6,490.00	
5082.0000.359000	Police Cruiser	Art S5 STM 5/21/12	POL	40,000	25.00	(25.00)	-			-	
5083.0000.359000	Town Hall Reorganization	Art 7 ATM 5/21/12	SEL	20,000	28.22	(28.22)	-			-	
5084.0000.359000	Demolition of Old Fowler Gym	Art 14 ATM 5/21/12	SCH	225,000	7,243.73	-	-			7,243.73	
5085.0000.359000	Redevelopment Authority	Art 15 ATM 5/21/12	SEL	6,000	6,000.00	-	-			6,000.00	
5086.0000.359000	Downtown Enhancement Funds	Art 16 ATM 5/21/12	SEL	100,000	100,000.00	-	-			100,000.00	
5086.0000.359000	Downtown Enhancement Funds	ArtS1 STM 05/18/15	SEL	84,705	44,705.00	3,289.72	(627.70)	40,000.00		87,367.02	
5087.0000.359000	Extraction Tool	Art 21 ATM 5/21/12	FIRE	32,000	589.00	-	-			589.00	
5090.0000.359000	Fowler and Green Meadow Roof Repairs	Art S7 STM 5/20/13	SCH	850,000	85,727.84	-	(20,500.00)			65,227.84	
5091.0000.359000	Fowler and Green Meadow Security System	Art S7 STM 5/20/13	SCH	200,000	184,715.00	-	(126,306.61)			58,408.39	
5094.0000.359000	Sidewalk Improvements	Art S7 STM 5/20/13	DPW	500,000	79,500.96	-	(19,042.65)			60,458.31	
5095.0000.359000	DPW Truck and Associated Equipment	Art S7 STM 5/20/13	DPW	175,000	179.51	-	(179.51)			0.00	
5096.0000.359000	High School Moving Expenses	Art S7 STM 5/20/13	SCH	12,000	6,134.47	-	(2,993.37)			3,141.10	
5097.0000.359000	Fire Dept Pumper Truck	Art S1 STM 5/19/14	FIRE	407,000	5,344.00	600.00	(5,944.00)			-	
5098.0000.359000	TA/DPW Street light LED Upgrades	Art S1 STM 05/18/15	DPW	60,000	60,000.00	-	-			60,000.00	
5100.0000.359000	Fire Station Feasibility Study	Art12 ATM 05/18/15	FIRE	90,000	-	-	(90,000.00)	90,000.00		-	
5101.0000.359000	Fire Dept Equip & Maintenance	ArtS1 STM 05/18/15	FIRE	176,000	176,000.00	9,096.00	(119,290.50)			65,805.50	
5102.0000.359000	Bombardier Sidewalk Plow/Attachments	ArtS1 STM 05/18/15	DPW	165,000	165,000.00	-	(162,097.00)			2,903.00	
5103.0000.359000	Midsized F550 Dump Truck/Sander - Highway	ArtS1 STM 05/18/15	DPW	75,000	75,000.00	-	(66,438.52)			8,561.48	
5104.0000.359000	Midsized F550 Dump Truck/Sander - Cem/Parks	ArtS1 STM 05/18/15	DPW	75,000	75,000.00	-	(67,692.79)			7,307.21	
5105.0000.359000	Leaf Vac/Shredder	ArtS1 STM 05/18/15	DPW	50,000	50,000.00	-	(50,000.00)			-	
5106.0000.359000	School Parking/Traffic Flow Assessment	ArtS1 STM 05/18/15	SCH	20,000	20,000.00	-	(14,123.00)			5,877.00	
5107.0000.359000	ARRT Easement Purchase	Art S2 STM 5/18/15	SEL	120,000	120,000.00	-	(53,716.43)			66,283.57	
5109.0000.359000	Fowler Tech/Infrastructure	ArtS9 STM 01/11/16	SCH	150,000	-	-	-	150,000.00		150,000.00	
5110.0000.359000	Demolition 1 Rockland Avenue	ARTS1 STM 0516	SEL	40,000	-	-	-	40,000.00		40,000.00	
5111.0000.359000	F150 Crew Cab Replacement	ARTS1 STM 0516	FAC	35,000	-	-	-	35,000.00		35,000.00	
5112.0000.359000	Fowler Gym Floor Resurfacing	ARTS1 STM 0516	FAC	20,000	-	-	-	20,000.00		20,000.00	
5113.0000.359000	Field Mower/Leaf Vac	ARTS1 STM 0516	FAC	20,000	-	-	(15,968.28)	20,000.00		4,031.72	
5114.0000.359000	Ford Explorer/XLT Replacement	ARTS1 STM 0516	DPW	32,000	-	-	-	32,000.00		32,000.00	
5115.0000.359000	Asphalt Curb/Beam Machine	ARTS1 STM 0516	DPW	50,000	-	-	-	50,000.00		50,000.00	
5116.0000.359000	Roadway & Sidewalk Improvements	ARTS1 STM 0516	DPW	500,000	-	-	-	500,000.00		500,000.00	
5117.0000.359000	Garage Fence & Security Improvement	ARTS1 STM 0516	DPW	105,000	-	-	-	105,000.00		105,000.00	
TOTALS						1,379,479.87	403,417.89	(1,250,549.45)	1,082,000.00		1,614,348.31
										1,614,348.31	

Town of Maynard - Account Detail							
Statement of Revenues, Expenditures and Changes in Fund Balance							
Trust Funds - Year Ended June 30, 2016							
			7/1/2015				
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	FUND BAL FWD	FY2016 REVENUE	FY2016 EXPENDITURES	AJES & TRANSFERS	6/30/2016 FUND BAL
Expendable							
8200.0000.359000	LEACHATE ANALYSIS/LANDFILL	SEL	129.28	1.50	-	-	130.78
8202.0000.359000	ROSE MCGOWAN FUND	SEL	30.10	4.90	-	-	35.00
8203.0000.359000	MAYNARD SOLDIERS FUND	SEL	499.90	8.58	-	-	508.48
8204.0000.359000	POST WAR REHAB FUND	SEL	2,186.49	73.92	-	-	2,260.41
8205.0000.359000	RAFFERTY FUND	SCH	34.07	21.61	(40.00)	-	15.68
8206.0000.359000	KATHERINE KINSLEY FUND	SCH	129.77	89.08	(175.00)	-	43.85
8207.0000.359000	ANNE MARIE MORTON FUND	SCH	42.30	28.26	(50.00)	-	20.56
8208.0000.359000	E SAWETZ FUND	SCH	39.09	23.69	(50.00)	-	12.78
8209.0000.359000	THOMAS & ATHINA GRAMO	SCH	54.29	119.63	(100.00)	-	73.92
8210.0000.359000	GEORGE & ANN LEMIRE FUND	SCH	49.26	20.50	(60.00)	-	9.76
8211.0000.359000	ANNE GIBBONS FUND	LIB	835.78	606.25	(878.97)	-	563.06
8212.0000.359000	GUYER FOWLER FUND	SCH	1,776.61	3,937.49	(3,825.00)	-	1,889.10
8219.0000.359000	FRASER & FRANCES FORGIE	SCH	2,962.42	6,556.17	(6,400.00)	-	3,118.59
8220.0000.359000	GEORGE SHAW MEMORIAL	SCH	244.58	6.25	-	-	250.83
8222.0000.359000	BRENDA BOWKER FLAHERTY	SCH	183.10	102.82	(225.00)	-	60.92
8223.0000.359000	MILTON & ANNE DUCLOS FUND	SCH	1,390.80	2,900.82	(2,900.00)	-	1,391.62
8226.0000.359000	MICHAEL FLOOD FUND	LIB	5,315.08	59.70	(1,066.09)	-	4,308.69
8227.0000.359000	Maynard High School Scholarship	SCH	10.59	0.13	-	-	10.72
8228.0000.359000	Arthur St Germain Scholarship Fund	SCH	411,168.27	4,718.37	(20,000.00)	-	395,886.64
8229.0000.359000	HALFWAY CAFÉ	SEL	-	5,460.00	(5,400.00)	-	60.00
Non-Expendable							
8100.0000.359000	NON EXP CEM PERPETUAL CARE	DPW	257,036.95	-	-	7,045.00	264,081.95
8102.0000.359000	NON EXP ROSE MCGOWAN	SEL	391.33	-	-	-	391.33
8103.0000.359000	NON EXP MAYNARD SOLDIERS	SEL	239.20	-	-	-	239.20
8104.0000.359000	NON EXP POST WAR REHAB	SEL	4,182.01	-	-	-	4,182.01
8105.0000.359000	NON EXP RAFFERTY FUND	SCH	1,826.89	-	-	-	1,826.89
8106.0000.359000	NON EXP KATHERINE KINSLEY	SCH	7,543.28	-	-	-	7,543.28
8107.0000.359000	NON EXP ANNE MARIE MORTON	SCH	2,393.97	-	-	-	2,393.97
8108.0000.359000	NON EXP E. SAWUTZ FUND	SCH	2,000.00	-	-	-	2,000.00
8109.0000.359000	NON EXP THOMAS & ATHINA	SCH	10,255.07	-	-	-	10,255.07
8110.0000.359000	NON EXP GEORGE & ANN LEMIRE	SCH	1,720.19	-	-	-	1,720.19
8111.0000.359000	NON EXP ANNE GIBBONS FUND	LIB	51,808.58	-	-	-	51,808.58
8112.0000.359000	NON EXP GUYER FOWLER	SCH	337,487.30	-	-	-	337,487.30
8119.0000.359000	NON EXP FRASER & FRANCES FORGIE	SCH	561,931.63	-	-	-	561,931.63
8120.0000.359000	NON EXP GEORGE SHAW	SEL	295.00	-	-	-	295.00
8122.0000.359000	NON EXP BRENDA BOWKER FLAHERTY	SEL	8,675.57	-	-	-	8,675.57
8123.0000.359000	NON EXP MILTON & ANNE DUCLOS	SCH	248,547.77	-	-	-	248,547.77
8128.0000.359000	NON EXP ARTHUR ST GERMAIN MEM	SCH	-	-	-	-	-
8199.0000.359000	NON EXP CONSERVATION FUND	MUN	-	-	-	-	-
Other							
8000.0000.359000	CEMETERY PERPETUAL CARE	DPW	350,192.94	6,974.63	(70,274.20)	-	286,893.37
8001.0000.359000	STABILIZATION FUND	SEL	1,980,999.11	22,989.52	-	-	2,003,988.63
8002.0000.359000	CONSERVATION FUND	MUN	179,789.61	2,084.14	(347.41)	30,000.00	211,526.34
8003.0000.359000	WATER ENT STABILIZATION	DPW	453,598.55	5,264.01	-	-	458,862.56
8004.0000.359000	SEWER ENT STABILIZATION	DPW	770,539.27	8,942.04	-	(250,000.00)	529,481.31
8005.0000.359000	COMMUNITY ENHANCE STABIL	SEL	33.78	0.44	-	-	34.22
8006.0000.359000	AFFORDABLE HOUSING TRUST	SEL	121,253.00	-	-	(121,253.00)	-
8007.0000.359000	OPEB Trust	T/C	650,224.47	15,423.16	-	272,000.00	937,647.63
8008.0000.359000	CAPITAL STABILIZATION FUND		1,706,629.19	18,766.98	-	617,213.00	2,342,609.17
TOTALS			8,136,676.44	105,184.59	(111,791.67)	555,005.00	8,685,074.36

Town of Maynard - Account Detail									
Statement of Revenues, Expenditures and Changes in Fund Balance									
Agency Funds - Year Ended June 30, 2016									
ACCOUNT NUMBER	ACCOUNT NAME	DEPT	7/1/2015				AJES & TRANSFERS	6/30/2016 FUND BAL	Cash
			FUND BAL FWD	FY2016 REVENUE	FY2016 PAYROLL	FY2016 EXPENSES			
8801.0000.359000	Firearms Due to Commonwealth	POL	750.00	6,462.50		(6,237.50)	975.00	975.00	
8802.0000.359000	POLICE DETAILS	POL	(27,682.23)	132,679.02	(136,190.11)	897.30	(30,296.02)	(30,296.02)	
8803.0000.359000	CONTRIBUTORY RETIREMENT	T/C	(1,654.80)	49,496.69	(48,172.85)	330.96	0.00	0.00	
8805.0000.359000	DEPUTY COLLECTOR	T/C	-	-		-	-	-	
8807.0000.359000	MHS STUDENT ACTIVITY	SCH	54,109.60	176,761.08		(128,901.26)	101,969.42	101,969.42	
8808.0000.359000	FMS STUDENT ACTIVITY	SCH	7,916.04	38,846.46		(29,877.40)	16,885.10	16,885.10	
8809.0000.359000	Performance Bonds	SEL	-	-		-	-	Liab 344,647.37	
8810.0000.359000	FIRE DEPT DETAILS	FIRE	111.42	2,513.40	(9,161.67)	-	(6,536.85)	(6,536.85)	
8811.0000.359000	DRUG FORFEITURE FUND	POL	3,621.56	-		-	3,621.56	3,621.56	
8812.0000.359000	Guar Deposits - Planning	MUN	-	-		-	-	Liab 33,879.04	
8812.0000.359000	Guar Deposits - Assabet Tree	DPW	-	-		-	-	Liab 3,375.00	
8812.0000.359000	Guar Dep - Sams Catch Basin	DPW	-	-		-	-	Liab 500.00	
8818.0000.359000	Coughlin Theater	SEL	-	-		-	-	-	
TOTALS			37,171.59	406,759.15	(193,524.63)	(163,787.90)	-	86,618.21	-

Town of Maynard - Account Detail										
Statement of Revenues, Expenditures and Changes in Fund Balance										
Sewer Enterprise Capital Projects - FY2016										
ACCOUNT NUMBER	ACCOUNT NAME	Article	DEPT	7/1/2015				FY2016 EXPENSES	FY2016 TRANSFERS	6/30/2016 FY2015 FUND BAL
				ORIGINAL AMOUNT	FUND BAL FWD	FY2016 REVENUE	FY2016			
5022.0000.359000	DPW - Wastewater Treatment Plant	Art 21 ATM 5/21/07	DPW		497.05	-	-		497.05	
5052.0000.359000	DPW - WWTP Upgrade Contract		DPW	35,000	13,789.54	-	(13,789.54)		-	
6403.0000.359000	Mockingbird Pump Station Design	ART 12 ATM 5/21/12	DPW	70,000	2,890.50	-	(2,140.00)		750.50	
6405.0000.359000	WWTP Equipment Upgrades	ART 12 ATM 5/21/12	DPW	70,000	77.48	-	-		77.48	
6406.0000.359000	Infrastructure Repairs	ART 12 ATM 5/21/12	DPW	60,218	18,734.20	-	-		18,734.20	
6407.0000.359000	Stormwater Management	ART 12 ATM 5/21/12	DPW	60,218	38,962.00	-	(20,714.00)		18,248.00	
6409.0000.359000	Sewer Plant Water System	ART 12 ATM 5/21/12	DPW	25,000	234.22	-	-		234.22	
6410.0000.359000	I and I Analysis	ART 5 STM 5/19/14	DPW	85,000	41,832.18	-	(41,832.18)		-	
6418.0000.359000	Lift Station Cleaning	ART 9 STM 5/20/13	DPW	15,000	15,000.00	-	-		15,000.00	
6419.0000.359000	Mockingbird Pump Station	ART15 ATM 5/20/13	DPW	498,000	44,285.45	-	-		44,285.45	
6420.0000.359000	Sewer Sys Drainage Improvements	ART4 STM 5/18/15	DPW	250,000	250,000.00	-	(156,303.32)		93,696.68	
6421.0000.359000	Fire Alarm Sys Installation at WWTP	ART4 STM 5/18/15	DPW	75,000	75,000.00	-	-		75,000.00	
6422.0000.359000	Pump House Mechl System Upgrades	ART4 STM 5/18/15	DPW	40,000	40,000.00	-	(35,696.26)		4,303.74	
6423.0000.359000	Sewer Sys Drainage Improvements	ARTS% STM0516	DPW	250,000		-	-	250,000.00	250,000.00	
TOTALS					541,302.62	-	(270,475.30)	250,000.00	520,827.32	

Town of Maynard - Account Detail					
Statement of Revenues, Expenditures and Changes in Fund Balance					
Long Term Debt Group - Year Ended June 30, 2016					
ACCT#	ACCOUNT NAME	LTD BALANCE 7/1/2015	NEW BORROWING	PRINCIPAL PAID	LTD BALANCE 6/30/2016
GENERAL FUND					
9000.0000.294002	STM 2/1/03 - School Athletic Facility	25,370.00		(25,370.00)	-
9000.0000.294003	Part Adv Refund of 2003 School (Middle)	8,120,920.00		(1,063,850.00)	7,057,070.00
9000.0000.294026	ATM 5/20/02 - Library	2,000,000.00		(200,000.00)	1,800,000.00
9000.0000.294031	ATM 5/21/07 - Police Station	2,915,000.00		(225,000.00)	2,690,000.00
9000.0000.294032	ATM 5/21/07 - School Boilers	510,000.00		(40,000.00)	470,000.00
9000.0000.294033	STM 10/29/07 - Remediation - Petroleum	80,000.00		(10,000.00)	70,000.00
9000.0000.294034	STM 10/29/07 - Remediation - Landfill	195,000.00		(15,000.00)	180,000.00
9000.0000.294035	STM 10/27/08 - Remediation - Winter Street	45,000.00		(5,000.00)	40,000.00
9000.0000.294037	STM 10/25/10 - High School I	3,565,000.00		(155,000.00)	3,410,000.00
9000.0000.294038	STM 10/25/10 - High School II	2,610,000.00		(115,000.00)	2,495,000.00
9000.0000.294039	ATM 5/16/11 - Green Meadow System Upgrade	515,000.00		(35,000.00)	480,000.00
9000.0000.294040	ATM 5/16/11 - Sidewalk	380,000.00		(55,000.00)	325,000.00
9000.0000.294041	ATM 5/16/11 - Roads	240,000.00		(35,000.00)	205,000.00
9000.0000.294042	ATM 5/16/11 - Playground/Park Improvement	240,000.00		(20,000.00)	220,000.00
9000.0000.294043	ATM 5/16/11 - Athletic Field	160,000.00		(15,000.00)	145,000.00
9000.0000.294044	ATM 5/16/11 - Green Meadow Carpet Replace	70,000.00		(10,000.00)	60,000.00
9000.0000.294045	ATM 5/16/11 - Town Hall Repairs	20,000.00		(5,000.00)	15,000.00
9000.0000.294046	STM 10/25/10 - High School - Dated 2/15/12	6,730,000.00		(305,000.00)	6,425,000.00
9000.0000.294050	Art 14 ATM 5/12 - Demo Fowler Gym - Dated 2/14/13	195,000.00		(15,000.00)	180,000.00
9000.0000.294051	Art 21 ATM 5/12 - Fire Dept Equip - Dated 2/14/13	135,000.00		(65,000.00)	70,000.00
9000.0000.294052	Art 1 STM 10/25/10 - High School - Dated 2/14/13	6,620,000.00		(280,000.00)	6,340,000.00
	SUBTOTAL GENERAL FUND LTD	35,371,290.00	-	(2,694,220.00)	32,677,070.00
COMMUNITY PRESERVATION FUND					
9003.0000.294047	STM 10/26/11 - Country Club Land Acquisition	1,255,000.00		(85,000.00)	1,170,000.00
	SUBTOTAL COMMUNITY PRESERVATION FUND LTD	1,255,000.00	-	(85,000.00)	1,170,000.00
WATER ENTERPRISE FUND					
9001.0000.294014	STM 12/15/97 - Engineering Services - Water	30,000.00		(10,000.00)	20,000.00
9001.0000.294015	STM 12/15/97 - Water Tr	210,000.00		(70,000.00)	140,000.00
9001.0000.294016	STM 12/15/97 - Engineering Services II - Water	15,000.00		(5,000.00)	10,000.00
9001.0000.294017	STM 2/15/02 - Filter Bed Construction	76,000.00		(15,000.00)	61,000.00
9001.0000.294018	STM 2/15/02 - Water Treatment Facility	42,000.00		(6,000.00)	36,000.00
9001.0000.294019	STM 2/15/02 - Well Field Development	147,000.00		(24,000.00)	123,000.00
9001.0000.294021	STM 2/1/03 - Water Mains	-		-	-
9001.0000.294021	Partial Adv Refunding - 2/1/03 Water Mains	113,500.00		(16,600.00)	96,900.00
9001.0000.294022	STM 2/1/03 - Water Mains II	-		-	-
9001.0000.294022	Part Adv Refunding - 2/1/03 Water Mains II	40,600.00		(5,600.00)	35,000.00
9001.0000.294023	MWPAT Loan DW-00-11 - Dated 11/26/04	2,315,000.00		(255,000.00)	2,060,000.00
9001.0000.294025	ATM 5/21/96 - Water Mains	15,000.00		(5,000.00)	10,000.00
9001.0000.294027	STM 2/1/07 - Water	-		-	-
9001.0000.294066	Water Tank Repairs - 052013 ATM	1,185,000.00		(115,000.00)	1,070,000.00
	SUBTOTAL WATER ENTERPRISE FUND LTD	4,189,100.00	-	(527,200.00)	3,661,900.00
SEWER ENTERPRISE FUND					
9002.0000.294004	MWPAT Loan T5-97-1111 - Dated 8/1/01	24,480.00		(4,896.00)	19,584.00
9002.0000.294005	MWPAT Loan CW-96-50 - Dated 8/1/01	55,979.00		(27,566.00)	28,413.00
9002.0000.294006	MWPAT Loan CW-00-28 - Dated 8/25/04	73,036.70		(9,959.55)	63,077.15
9002.0000.294007	STM 12/15/97 - Sewage Treatment Facility	15,000.00		(5,000.00)	10,000.00
9002.0000.294008	STM 2/15/02 - Sewer	189,000.00		(27,000.00)	162,000.00
9002.0000.294009	STM 2/15/02 - Sewage Treatment Facility	28,000.00		(4,000.00)	24,000.00
9002.0000.294010	ATM 5/21/02 - Sewage Treatment Facility	-		-	-
9002.0000.294010	Part Adv Refund - 2/1/03 Sewage Treat Facility	180,200.00		(27,480.00)	152,720.00
9002.0000.294011	STM 12/15/97 - Sewer Line	84,410.00		(11,100.00)	73,310.00
9002.0000.294011	ATM 5/19/09 - Wastewater Treatment Plant 1	140,000.00		(10,000.00)	130,000.00
9002.0000.294012	ATM 5/21/02 - Sewer	15,000.00		(5,000.00)	10,000.00
9002.0000.294013	STM 2/15/02 - Sewer II	98,000.00		(14,000.00)	84,000.00
9002.0000.294028	STM 2/1/07 - Sewer	-		-	-
9002.0000.294029	ATM 5/17/05 - Wastewater Treatment Plant 1	380,000.00		(30,000.00)	350,000.00
9002.0000.294030	ATM 5/21/07 - Wastewater Treatment Plant 2	260,000.00		(20,000.00)	240,000.00
9002.0000.294036	MWPAT Loan CWS-08-31 - Dated 7/8/10	4,296,958.00		(230,171.00)	4,066,787.00
9002.0000.294048	WWTP 1 - ATMK 5/19/09	-		-	-
9002.0000.294049	MWPAT Bonds Dated 6/13/12 CWS-08-31-A	3,904,850.00		(179,021.28)	3,725,828.72
9002.0000.294060	Water Tank Repairs ATM 052113	480,000.00		(20,000.00)	460,000.00
	SUBTOTAL SEWER ENTERPRISE FUND LTD	10,224,913.70	-	(625,193.83)	9,599,719.87
	TOTAL LONG TERM DEBT - ALL FUNDS	51,040,303.70	-	(3,931,613.83)	47,108,689.87

TOWN OF MAYNARD - WATER ENTERPRISE FUND			
RETAINED EARNINGS CALCULATION AS OF JUNE 30, 2016			
	<u>FY2016</u>		<u>FY2015</u>
Undesignated Fund Balance - 6/30/15	(358,180.81)		(420,531.26)
Deferred Tax Title Water Lien Deferred	(16,403.21)		(9,278.59)
Deferred Revenue - User Charges	(221,066.61)		(251,452.27)
Deferred Revenue - Cross Connect	(3,105.82)		(3,105.82)
Deferred Revenue - Liens	(7,306.27)	(247,881.91)	(13,752.12)
Tax Title Water Liens	16,403.21		9,278.59
Water Rates Receivable	221,066.61		251,452.27
Water Cross Connect	3,105.82		3,105.82
Water Liens 2016	5,915.84		
Water Liens 2015	18.82		10,974.48
Comm Int Added Add Tax 2015	4.04		2,777.64
Comm Int Added Add Tax 2016	1,367.57	247,881.91	
Encumbrances - Close out Prior Year	-		(11,560.00)
Encumbrances - Current Y	3,000.00		
Revenue	(1,751,520.20)	(1,751,520.20)	(1,852,858.12)
Expenditures	1,476,359.86		1,362,728.57
Expenditures - Transfer to General Fund	257,363.00		254,040.00
Expenditures - Transfer Water Stabilization			
Expenditures - Transferred to Cap Proj Fund	175,000.00	1,908,722.86	310,000.00
Deficits - None	-		-
Water Retained Earnings as 6/30/16	(197,978.15)	157,202.66	(358,180.81)

Undesignated Fund Balance - 6/30/15	(193,482.59)		(469,944.63)
Deferred Revenue - Tax Title sewer Lien	(16,972.50)		(8,789.35)
Deferred Revenue - User Charges	(346,477.74)		(357,325.95)
Deferred Revenue - Tax Liens	(10,597.87)	(374,048.11)	(19,502.56)
Tax Titl Sewer Lien	16,972.50		8,789.35
Sewer Rates Receivable	346,477.74		357,325.95
Sewer Liens 2014	88.80		88.80
Sewer Liens 2015	29.75		15,744.22
Sewer Liens 2016	8,730.39		
Comm Int Add Tax 2014	19.53		19.53
Comm Int Add Tax 2015	6.39		3,650.01
Comm Int Add Tax 2016	1,723.01	374,048.11	
Encumbrances - Close out Prior Year	(153,333.34)		(7,567.92)
Encumbrances - Current Year	37,332.00		153,333.34
Revenue - Close out	(2,486,521.36)	(2,486,521.36)	(2,595,397.38)
Expenditures - Close Out	2,222,100.13		1,888,926.00
Expenditures - Encumbrances	146,339.16		
Expenditures - Florida Street Repairs	100,502.14		
Expenditures - Mill Street Repairs	89,287.50		
Expenditures - Transfer to General Fund	482,246.00	3,040,474.93	472,168.00
Expenditures - Trasferred to Cap Proj Fund			365,000.00
Deficits - None	-		-
Sewer Retained Earnings as of 6/30/16	244,469.64	553,953.57	(193,482.59)

FINANCE COMMITTEE

Pursuant to the Town Charter, the Finance Committee reviews all articles presented on the warrants for Annual and Special Town Meetings. The Committee prepares written recommendations, and explanations of those recommendations, for each article. The Finance Committee also holds at least one open hearing before each town meeting to receive comments from town residents and to explain the Committee’s recommendations.

The Finance Committee analyzes the annual town budget prepared by the Board of Selectmen to verify that it is balanced; that it is consistent with established goals; and that it provides value to the Town. The Finance Committee also oversees the Reserve Fund, which is used to fund unanticipated expenses.

Overall, the philosophy of the Finance Committee is to promote accountability among the Town’s departments in management of their operating and capital budgets.

Members:

The Finance Committee has seven members. Members are appointed by the Town Moderator for three year terms. As of December 31, 2016, the following volunteers were serving on the Finance Committee:

Peter Campbell.....	Chair
Justin Cole.....	Vice Chair
PJ Gauthier.....	Secretary
Bob McCarthy.....	Member
Jillian Prendergast.....	Member
Don Rowe.....	Member
Nathaniel Ulrich.....	Member

2016 Activities:

The Finance Committee meets regularly on the second and fourth Monday of the month and also schedules special meetings as necessary. The Finance Committee held approximately 20 meetings in 2016. Some of these meetings were held during town meetings in order to render official votes and conduct official business during the proceedings. The Finance Committee held open hearings prior to the Annual Town Meeting in May 2016 and the Special Town Meetings in January 2016, May 2016, and October 2016. Finance Committee members participated in several joint meetings with the Board of Selectmen and the School Committee. Committee members also volunteered additional time to manage special projects and to serve on sub-committees in conjunction with other boards and committees.

In February 2016, the Finance Committee participated in the annual Joint Budget Review meeting. This half-day meeting is an opportunity for the Town’s Administrator, Department Heads and representatives from Boards and Committees to present and discuss their proposed budgets for the upcoming fiscal year. This annual joint meeting, designed to facilitate communication at the start of the budget development process, is mandated by the Town Charter (Section 6-5(a)).

The main focus of the Finance Committee for the first half of the year is to review the proposed annual town budget for the upcoming fiscal year. Specifically, the Committee verifies that the cost of services is accurately represented and that the proposed budget is balanced. Maynard is not unique in that available resources are not sufficient to fund all the Town’s capital and operating needs. Each year, the Town’s leaders have to choose the priorities for that year.

Throughout the year, Committee members also met periodically with assigned department heads for budget review and updates. The purpose of these meetings is for committee members to learn budget specifics so that the Committee is better prepared to analyze reserve fund transfer requests.

Reserve Fund Transfers:

Massachusetts General Law pertaining to municipal government allows town meetings to appropriate reserve funds for extraordinary or unforeseen expenditures. By law, the Finance Committee must vote to approve transfers from reserve funds. Reserve Funds are typically appropriated at the Annual Town Meeting and are available and accounted for on a Fiscal Year basis (July 1 - June 30). Town meeting approved Reserve Funds of \$300,000 in Fiscal Year 2016. The balance of \$196,580 reverted to FY16 Free Cash.

FY2016 Reserve Fund Transfers

Date	Department	Purpose	Amount	Budget Bal
	Annual Appropriation			\$300,000
06/13/16	Property Maintenance	Air conditioning repairs Town Hall	\$ 18,586	\$ 281,414
06/13/16	DPW Construction and Maintenance	Police Detail Overage	\$ 9,444	\$ 271,970
06/13/16	Snow and Ice	Balance of Snow and Ice deficit	\$ 36,769	\$ 235,201
06/13/16	Fire	Salary Deficits from New Contract	\$ 38,621	\$ 196,580

CAPITAL PLANNING COMMITTEE

The year 2016 was the third in which representatives from six town departments created and implemented a long-term capital planning strategy. The plan continues to evolve and took a major step forward in ensuring that all Town and School facilities, equipment, and property are included in the plan, and determining the depth of the plan in terms of anticipating capital investments required, and the accuracy of the cost estimates used. The capital planning group includes representatives from finance, the school department, facilities, public works, public safety, and town administration.

With new staff members from the School Department and Facilities also contributing a fresh look at previous assumptions, the current plan represents our strongest effort at presenting a long-term financial and operational plan for capital improvement, as well as protecting the Town’s existing investments in buildings, equipment, and property.

This year is also the first year that the general fund began providing a budget for capital spending that isn't tied to the issuance of debt. On the recommendation of the planning group, the Town Administrator budgeted \$22,000 for capital projects. Ideally, that amount will continue to increase and will eventually be used instead of issuing debt for most capital purchases.

The strength of the plan is the coordination between various departments and the expertise of the working group members. Together, they identify priorities and funding opportunities from outside the Town (federal and state grants, for example), and work together to discover the most efficient and effective strategies to purchase with high value, while maintaining equipment and facilities for the long-term benefit of the community. For example, the Fire Chief applied for a grant to help pay to replace our 31-year-old ladder truck. It was awarded in August of 2016 and will cover 75% of the cost of the new truck, saving the town about \$750,000.

During 2016, the Capital Plan included recommendations for more than \$4.2 Million in capital investment. Some of this includes capital for water and sewer infrastructure as well as costs to be carried within the general fund. While not all these projects will be completed, many have been, and the Town received capital payments, grants and state aid totaling \$565,000 to offset significant and important investments throughout the town.

CONTRIBUTORY RETIREMENT SYSTEM

Active Members.....	204
Inactive Members.....	69
Retired Members.....	108
Total Membership.....	381

Assets	
Cash	\$540,149.56
Fixed Income	8,030,405.56
Equities	19,613,893.22
International Equities	2,241,265.32
Real Estate	3,351,268.16
Alternative Investments	161,781.76
Hedge Funds	2,739,160.78
Interest Due and Accrued	0.00
Accounts Receivable	303,025.52
Accounts Payable	(255,505.54)
TOTAL:	\$36,725,444.34

Funds and Liabilities	
Annuity Savings Fund	\$7,836,416.46
Annuity Reserve Fund	3,118,813.81
Military Service Fund	29,046.42
Pension Fund	295,774.49
Pension Reserve Fund	25,445,393.16
TOTAL:	\$36,725,444.34

Receipts	
Members Deductions	\$864,937.63
Transfers from Other Systems	80,939.38
Members Make Up Payments And Redeposits	39,006.85
Investment Income Credited To Members Accounts	11,691.97
Investment Income Credited To Annuity Reserve Fund	85,224.99
Reimbursements From Other Systems	97,992.44
Received From Commonwealth For COLA	1,954,700.00
Pension Fund Appropriation	20,479.01
Member Payments From Rollovers	0.00
Received From Town to Military Service Fund	0.00
Investment Income Credited To Military Service Fund	29.02
Investment Income Credited To Expense Fund	288,282.42
Interest Not Refunded	480.31
Miscellaneous Income	(40,000.00)
Excess Investment Income	(226,454.19)
TOTAL:	\$3,177,309.83

Disbursements	
Refunds To Members	\$39,877.70
Transfers from Other Systems	75,858.05
Annuities Paid	409,244.10
Option B Refunds	0.00
Pension Payments	1,701,064.04
Survivorship Payments	120,988.80
Ordinary Disability Payments	27,194.70
Accidental Disability Payments	224,970.20
Accidental Death Payments	56,060.16
Section 101 Payments	0.00
Reimbursements To Other Systems	166,835.36
Board Member Stipends	3,043.50
Salaries	39,710.93
Legal Expenses	0.00
Fiduciary Insurance	5,029.00
Medical Expenses	0.00
Service Contracts	14,725.00
Accounting Services	7,500.00
Education and Training	1,890.00
Travel	4,218.72
Administrative Expenses	4,395.99
Furniture and Equipment	0.00
Management Fees	174,527.64
Custodial Fees	31,285.45
TOTAL:	\$3,404,547.81

TREASURER-COLLECTOR

Staff

Cheryl Kane.....	Treasurer/Collector CMMT
Cheri Poirier.....	Assistant Treasurer/Collector
Sandra Baltazar.....	Collector's Assistant

The Treasurer/Collector's Office strives to provide a high level of customer service for Maynard residents in conjunction with administering the following:

- Collection of all taxes, water/sewer bills, trash stickers and parking tickets
- Accounting for, reconciling and investing all town cash
- Processing town and school payroll and disbursing accounts payable
- Debt management/ borrowing and repayment schedule

Staff Total Earnings:

*Wages may reflect more than one department, overtime and private details (non-town funds).

PAYROLL WAGES TOWN EMPLOYEES FY 2016*

Abbondanzio, Michael	\$81,743.14	Capone, Anthony	\$1,239.75
Akillian-Casey, Carol A	54,656.09	Caton, Melvin	19,647,.71
Asmann, Richard A	71,294.95	Chetwynd, Bradford	2,730.99
Aulenback, Ralph	3,775.10	Cisek, Michael	72,052.84
Avril, Emmanuel	2,658.57	Comeau, Lucien	82,678.47
Baltazar, Sandra	47,560.89	Cormier, Brittany	49,897.76
Balzotti, Gregory	97,753.67	Corrigan, Shawn	70,669.15
Bendall, Deborah	21,224.48	Currier, Marc	77,250.36
Bendall, Emma	1,203.50	Cushing, Brian	118,347.52
Berry, Ann	1,789.00	Davoll, Eric	84,826.68
Bodwell, Daniel	87,067.75	Dawson, James	26,904.72
Boerman, Zachary	2,000.00	Dee, Marianne	57,046.51
Boudreau, Jeffrey	82,783.17	Dee, Nathan	3,730.00
Boulette, Shawn	82,101.20	DeMars, John	64,189.76
Brennan, Patrick	56,379.31	Desjardins, Craig	87,543.63
Brooks, Fredrick	55,900.85	Dickerson, Shawn	55,777.81
Brooks, Nancy	59,821.05	Dismuke, Charles	67,109.00
Byrne, Daniel	15,715.20	Distefano, Lucie	68,697.08
Byrne, Gerald	1,449.00	Donovan, Diane	34,906.08
Camaro, Anne	66,708.65	Doughty, Jacob	17,767.73

Dubois, Mark	126,941.59	MacGillivray, James	55,049.89
Duggan, Ashley	3,160.00	MacGlashing, Douglas	28,992.62
Duggan, Justin	6,452.50	MacPherson, Heather	1,152.00
Duggan, Stephanie	59,508.70	Malcolm, Mark	45,315.80
Duggan, William	119,369.67	Manchuso, Trista	64,240.41
Ferguson, James	57,774.99	Mangus, Victoria	1,030.00
Finnerty, Sarah	8,721.00	Maria, James	20,083.00
Fletcher, Todd	95,340.85	Maria, Paul	140,179.58
Fosmire, Eric	12,513.74	Mariollet, Jean-Luc	2,880.00
Foster, Joseph	80,465.00	Marrama, Angela	93,993.33
Garcia, Marita	7,789.10	Maskalenko, Derek	64,364.76
Gerroir, Susan	1,245.00	McCue, Mary	49,973.68
Giger, Daniel	1,224.50	McGowan, James	57,757.13
Gould, Daniel	72,629.35	McGrath, James	41,776.72
Gray, Timothy	105,222.27	Mealey, Debra	32,386.50
Grossman, Beth	9,440.00	Miklosko, Aaron	82,149.83
Guzzo, Michael	93,431.76	Morando, Marie	58,812.86
Hakey, Patrick	90,461.61	Morrissey, Dennis	38,766.20
Hansen, Linda	27,977.67	Morrison, Peter	154,042.53
Hardy, Erica	11,832.44	Mosca, Rebecca	65,792.83
Hillman, David	27,517.93	Mullally, Timothy	97,872.62
Houle, Jeffrey	99,314.98	Nemser, William	75,679.45
Hovasse, Heather	8,127.25	Noble, Michael	159,330.71
Howe, Cynthia	73,516.54	Nyholm, Karl	93,107.40
Hull, David	1,862.50	Okafor, Christopher	88,882.80
Janes, Matthew	63,727.95	Palmerino, Thomas	86,174.84
Johnston, Barbara	50,341.30	Palola, Tom	58,351.27
Jones, Stephen	82,601.83	Paquet, Holly	2,328.48
Kane, Cheryl	85,795.97	Parker, Janine	60,481.59
Kaskiewicz, Michael	55,476.13	Parr, Michael	76,899.80
Kiley, Sean	108,579.60	Pawluczonek, Kelly	15,552.00
King, John	89,989.66	Petersen, Brian	100,910.44
Lirkwood, Connor	6,630.00	Petersen, Kevin	57,131.22
Kozik, Patricia	29,727.01	Petipas-Haggerty, Casey	17,742.50
Latino, Nicholas	27,344.69	Primiano, John	83,115.65
Latta, Mark	80,376.49	Reilly, Patricia	12,268.65
Latta, Walter	120,379.41	Robichaud, Jeremy	62,207.23
Lawless, Angela	88,918.66	Ruggiero, Mirella	55,814.26
Loomer, James	3,521.97	Sahlberg, Adam	29,960.00
Loveless, Amy	67,965.14	Scribner-MacLean, Andrew	100,800.74

Seeley, Richard	108,748.61	Sweet, Kevin	120,785.53
Shugrue, Martha	8,062.24	Thayer, Emily	2,480.35
Soar, William	44,424.18	Thurston, Sarah	2,557.50
Sokolowski, Edward	6,097.40	Tomyl, Mark	95,698.89
Sokolowski, Michelle	69,467.03	Tuomi, Matti	63,497.54
St. Louis, Cheryl	60,248.02	Verbitzki, Andrew	32,171.55
Stanley, Wayne	9,500.00	Weiner, Stephen	87,289.61
Stewart, Justyne	5,814.00	Weir, Karen	42,721.94
Stowers, Anthony	116,331.60	Westerman, Joseph	2,280.00
Sutherland, Michael	88,942.64	Whitney, Bruce	2,170.19
Sweeney, Christopher	107,034.61	Whitney, Alfred	8,384.20

PAYROLL WAGES SCHOOL EMPLOYEES FY 2016

Ablard, Jennifer	12,455.48	Blasi, Zuzka	37,210.66
Adams, Jennifer	111,474.75	Blaustein, Adam	7,924.12
Adams, Patricia	32,198.00	Boardman, Lisa	66,429.44
Adamson, Candace	90,520.68	Bodwell, Leann	3,052.40
Alford, Rebecca	19,523.05	Bouffard, Angela	2,287.50
Alonso, Carlos	5,031.00	Bourke, Sarah	70,849.50
Amidon, Donna	13,885.83	Bradley, Erin	68,502.53
Amidon, Justin	21,372.00	Bradley, Susan	19,996.40
Andrade, Colleen	56,068.18	Brainard, Kyle	63,237.82
Arcelay, Susan	51,236.30	Braman, Hilary	34,638.79
Arsenault, Tina	16,321.07	Braman, Scott	7,760.00
Aukstikalnis, Suzanne	31,012.53	Bratica, Kathleen	85,445.58
Bacus, Hanna	3,627.50	Brennan, Mary	25,920.43
Bahn, Stephen	1,837.50	Brennan, Patricia	77,909.77
Baird, JoEllen	46,155.21	Brennan, Sean	2,640.00
Baldassarre, Maria	17,215.51	Bresnick, Deborah	47,045.35
Ballard, John	55,272.30	Briggs, Stacey	3,710.95
Bang, Nhan	85,869.81	Brisson, William	31,072.98
Barbagallo, John	53,005.96	Brooks, Diahann	2,794.65
Barbati, Isabella	2,265.50	Brown, Victoria	17,922.45
Barcock, Sarah	31,145.29	Bruso, Matthew	46,005.51
Battaglia, Deborah	45,477.68	Bullock, Alison	58,285.62
Baudin, Megan	58,971.38	Cairns, Valerie	34,023.32
Bergner, Barbara	121,067.63	Caloggero, Steven	96,221.35
Bernard, Kerry	3,285.00	Caragianes, Charles	115,150.74
Blanchard, Lucinda	95,082.11	Carli, Elizabeth	72,054.35

Carter, Pamela	41,478.27	Dankner, Donna	111,297.69
Caruso, Kevin	111,184.99	Dankner, Ilana	18,059.44
Casanas, Tara	1,732.50	DeCapua, Karin-Ann	2,982.00
Cerasuolo, Florence	14,311.43	DeFeudis, Nancy	39,449.00
Cerqua, Patricia	16,652.27	DeMars, Patricia	76,574.81
Chiasson, Melissa	9,280.00	DePalo, Paul	6,752.72
Chisholm, Julia	4,638.58	Depatino, Tarah	58,095.40
Ciaramitaro, Lily	5,430.00	DeVine, Christopher	58,732.94
Cloutier, Kathryn	2,605.00	DiCicco, Peter	86,966.12
Coen, Patricia	19,307.07	DiSilva, Dominique	3,345.00
Cohen, Janet	35,351.86	Ditto, Karen	69,012.63
Cohen, Lois	67,418.68	Docheff, Andrea	49,529.14
Coleman, Marlene	106,385.65	Dotorov, Olga	65,230.00
Collins, Kristen	9,297.34	Donovan, Denise	1,471.34
Colombo, John	44,022.01	Doutch, Maureen	20,980.90
Conway, Sean	83,240.10	Dowd, Emily	71,099.30
Copeland, Erin	15,365.88	Downs, Lisa	12,807.77
Copley, Geoffrey	16,962.51	Dowst, Leslie Adams	75,779.20
Coppes, Amante	9,297.34	Doyle, Elizabeth	40,628.25
Coppola, Cheryl	91,601.05	Doyle, Kellie	7,497.00
Corcoran, Carol	15,669.39	Duddy, AnnMarie	92,890.01
Corcoran, Karen	34,758.42	Dunlop, Nicole	2,685.00
Corcoran, McKenzie	17,591.17	Durkee, Mary	19,290.00
Cordon-Calvillo, Shenny	18,867.31	Early, Matthew	3,458.03
Corke, Mary	1,805.39	Ehlers, Jennifer	10,582.75
Cormier, Lynn	2,410.00	Elkins, Denise	93,781.98
Corrigan, Kaitlyn	65,917.38	Engvall, Nathaniel	40,216.00
Cosetta, Sandra	12,675.67	Enneguess, Malorie	3,540.00
Costello, Anna	1,462.50	Faiella, Monica	66,401.06
Costello, Julie	46,489.44	Falkoff, Johanna	77,180.63
Costello, Nathan	2,640.00	Feinstein, Cheryl	63,271.34
Cotter, Brenna	72,640.60	Ferranti, Mary	63,657.58
Cotter, Michael	96,433.85	Filz, Joyce	10,078.52
Cristantiello, Lucy	1,153.13	Finnegan, Mary	87,480.54
Croushore, Charlene	8,611.37	Fioretti, Jennifer	9,574.92
Calbert, Toni	2,311.64	Fitzsimmons, Denise	20,286.89
Cullen, William	19,444.73	Flannery, Laura	14,740.00
Currier, Kathleen	19,178.95	Fleddejohn, Timothy	58,606.87
Dallaire, Tracey	1,367.50	Fleming, Christopher	95,600.25
Danforth, Julie	49,557.64	Flynn, John	106,385.75

Flynn, Kathleen	12,020.00	Hatch, Denise	97,621.35
Foley, Marcia	8,103.75	Hayner, Kelly	82,096.04
Foss, Kelly	85,761.38	Haynes, Nancy	39,114.31
French, Beverly	19,912.07	Hayward, Kathryn	26,917.46
Frick, Michael	4,551.00	Hayward, Sheila	82,724.22
Fuchs, Arlene	78949.11	Hazel, Sara	92,890.01
Furuyama, Cory	17462.09	Higgins, David	10,822.55
Galdamez, Monica	16,522.02	Highfield, Shirley	9,451.38
Gamboni, Vilma	86,082.54	Hilli, Thomas	27,324.41
Gardner, Mathew	4,551.00	Hines, Kelli	10,365.75
Gargas, Kathleen	2,440.00	Hobbs, Debora	63,951.24
Gately, Janis	16,470.75	Hoff, Rebecca	2,868.38
Gately, Patricia	4,414.00	Hollenbeck, Mary	10,605.10
Gaudet, Jennifer	106,736.54	Holly, Deborah	75,322.01
Genetti, Charles	32,885.28	Holm, Donald	8,820.00
Gerardi, Robert	182,978.96	Howe, Britt	17,355.11
Gerondeau, Patricia	86,394.85	Howes, Alysha	1,552.50
Gibson, Ann	5,578.51	Howes, Kristyn	3,332.00
Ginnity, Laura	81,173.56	Howes, Paul	5,031.00
Giunta, Lauren	93,670.91	Ignachuck, Jean	68,555.80
Gobron, Charles	46,410.00	Ignachuck, Walter	51,769.93
Goguen, Donna	31,010.23	Indelicato, Francine	27,357.34
Gomez, Alba	20,908.14	James, Lisa	79,135.46
Gonzalez, Andrea	8,107.00	Jarvis, Raymond	3,332.00
Gosz, Aleksandra	4,206.14	Jones, Charlotte	90,520.68
Grandin, Philip	77,140.63	Jones, Jennifer	57,253.14
Grant, Alexandra	78156.84	Jones, Margaret	19,559.73
Green, Tami	3,951.37	Jones, Stephen	4,551.00
Greene, Jill	116,520.42	Justason, James	56,725.94
Griffin, Nancy	75,734.45	Kanter, Karen	65,558.97
Grzegorzcyk, Bartosz	4,551.00	Kapopoulos, Christine	3,600.00
Gubala, Malgorzata	21,039.27	Kelley, Sean	50,450.50
Gubala, Piotr	3,332.00	Kelsey, Drew	67,433.53
Gulezian, Kristy	78,219.84	Kennedy, Lisa	11,400.00
Gwozdz, Cheryl	12,024.00	Kennedy, Tiffany	30,653.28
Haberman, Dana	87,225.65	Kilpatrick, Phyllis	3,240.00
Haggerty, Bonnie	41,931.12	Kinch, Robert	2,289.27
Hales, Travis	19,344.51	King, Kelly	25,068.21
Hart, Amy	2795.50	King, Michelle	34,868.27
Haslauner, Julia	45,884.88	Kizik, Victor	50,159.31

Kozik, Kevin	53,246.48	McColl, Patrick	15,492.98
Krasinski, Katherine	96,902.85	McDonagh, Lisette	5,016.82
Kuhn, Philip	1,720.00	McDonald, Fredrick	3,332.00
Labelle-Pierce, Jean	88,714.78	McNamara, Susan	2,120.00
Lambert, Lauren	2,756.99	McNulty, Matthew	14,425.35
Lambert, Rosanne	95,912.05	McPhail, Melissa	106,385.65
Landers, Nanda	29,448.87	Mehigan, Michael	84,070.05
Landers, Susan	2,743.60	Mela, Jeff	110,212.05
Larsen, Sarah	2,028.25	Medonca, Maria	81,772.04
Latta, Lynda	17,443.59	Messina, Nance	108,595.65
Lattuca, Jacqueline	18,084.01	Miller, Jennifer	39,843.43
Lawton, Denise	76,761.90	Milligan, Caitlin	8,916.93
LeBlanc, Sandra	95,185.69	Minasian, Mark	63,067.13
Lerner, Rochelle	90,163.85	Mintz, Andrew	3,332.00
Lesage, Carol	20,288.66	Mitzavitch, Mary	19,246.80
Lewis, Ellen	19,635.18	Mollica, John	76,157.77
Lind, Janice	82,360.32	Mooradian, Lynne	96,121.35
Lochiatto, Joanne	46,373.33	Moore, Alexander	3,332.00
Lockmer, Karen	3,530.00	Moore, Colleen	77,301.36
Lomen, Marcy	72,682.28	Mora, Christina	9,658.05
Long, Julia	1,636.20	Moran, Erin	12,438.70
Lopez, John	6,872.27	Morrison, Terri	83,774.04
Lucas, Gail	7,520.00	Muise, Renee	64,996.58
Luther, Douglas	94,408.99	Murphy, Gail	3,552.43
Macauley, Brian	85,792.43	Murphy, Rita Marie	101,964.98
MacDougall, Lorna	9,687.50	Murphy, Robert	48,881.28
MacGillivray, Karen	21,655.67	Myers, Mark	45,321.14
Macleane, Lisa	104,545.73	Newey, Annie	15,045.95
Macleane, Marianne	2,000.00	Nichols, Carolanne	1,240.00
Maida, Laura	74,406.29	Ogilvie, Harold	6,984.00
Makovoz, Betty	51,837.73	O'Neal, Meaghan	47,218.25
Mancini, David	3,682.00	O'Rourke-Friel, Emma	4,530.00
Mara, Gayle	96,121.35	Orzech, Paul	79,447.66
Markowitz, Katherine	89,410.23	Padalino, Lisa	87,955.65
Marrese, Christopher	92,604.35	Paoletti, Lisa	27,955.33
Marrow, Brandon	3,900.14	Parker, Clay	17,076.99
Martell, Amy	1,040.42	Parquet, Amy	17,966.50
Martin, Peter	86,967.02	Paterno, Jeffrey	93,196.98
Mazeika, Samantha	71,981.76	Patrikis, Elaine	13,800.24
McCarthy, Conor	1,987.50	Pendergast, Walter	19,195.20

Peralta, Tammy	65,560.45	Schwarz, Amy	48,123.94
Perham, Sean	66,987.25	Scott, Jennifer	2,193.75
Petrovi, Louis	3,758.00	Searle, Zury	19,194.46
Pfeffer, Gervase	92,969.05	Shaw, Cynthia	14,262.15
Pileeki, Lauren	3,897.50	Silberzweig, Shayna	97,006.65
Pileeki, Nicholas	72,107.58	Silverman, Lorraine	22,993.72
Piligian, Marissa	16,696.13	Simmons, Patricia	16,744.79
Pittman, Mary	9,440.00	Sinopoli, Mark	84,707.07
Poulson, Betsy	36,044.30	Skura, Mindy	21,232.11
Poulson, Joan	11,541.56	Smart, Annemarie	94,785.85
Primiano, Jerilyn	7,160.00	Smith, John	3,332.00
Proctor, Catherine	2,205.97	Smith, Richard	4,085.29
Quintal, Mary Ellen	8,528.42	Smith-Tummino, Joanne	17,340.83
Rabinovich, Dalia	63,371.91	Soler, Maria	52,009.24
Radler, Richard	9,440.00	Steigerwald, Stephanie	93,548.18
Ramos, Julian	2,337.50	Steinbach, Marie	49,482.41
Ravesi, Theresa	10,045.86	Stevens, Daniel	51,214.22
Ray, Sharon	16,368.58	Stewart, James	8,309.00
Reed, Kristin	24,724.60	Stone, Jennifer	17,542.75
Reilly, Lois	15,104.04	Sullivan, Brenda	119,093.65
Reimann, Karen	24,381.09	Sullivan, Cori	19,125.83
Reyes, Angela	78,420.95	Sullivan, Kathleen	44,105.66
Richardson, Kathy	2,260.30	Sullivan, Margaret	75,637.00
Richardson, Maurice	8,528.70	Swan, Kimberly	14,722.98
Riemer, Meaghan	69,173.50	Tatem-Small, Cecilia	81,124.04
Rizzuto, Jillian	50,848.30	Taveras, Enerolina	72,676.30
Roberts, Mary	18,610.04	Thomas, Nathaniel	90,216.02
Robichaud, Nicole	2,530.00	Thompson, Ray	49,400.74
Roche, Jennifer	13,854.11	Thompson, Regan	20,315.06
Rocheleau, Danielle	15,035.03	Thorburn, Patricia	25,776.11
Rocheleau, Katie	3,851.20	Tishler, Alison	78,583.85
Rocheleau, Rhonda	57,568.18	Trahman, Patricia	82,218.34
Rosato, Clare	25,856.40	Travers, Michelle	75,695.69
Roussell, Deborah	52,976.60	Tredeau, James	62,960.02
Rudd, Malaina	3,908.41	Tucker, Marie	13,257.91
Ryan, Melissa	13,597.64	Ullrich, Danielle	33,367.43
Savard, Anthony	54,764.52	Van Dam, Jessica	33,533.99
Sawdo, Linda	20,936.08	Vasta, Jane	67,494.66
Scalone, Lisa Marie	9,481.95	Vavra, Bethany	59,497.91
Schultz, Lawrence	7,360.00	Viros, Viviane	57,637.62

Michael Waldron	97,628.85	Wiesner, Tracey	41,532.91
Wallace, Marybeth	83,707.88	Wright, Robert	60,921.52
Wardwell, Mary	37,039.00	Younge, Michael	5,280.00
Wayda, Rachel	14,359.60		

Tax Collections July 1, 2015 - June 30, 2016					
	Beginning Balance	Commitment	Abate/Exempt Refunds Tax Title Lien	Payments	June 30 Balance
Real Estate	\$267,169	\$27,508,738	-\$248,425	-\$27,325,790	\$201,692
Personal Prop	29,408	849,419	3,021	-849,123	32,725
CPA	1,381	243,709	-1,756	-244,060	-726
Tax Title	875,336	118,718	2	-194,417	799,639
Water	254,344	1,751,808	-272,457	-1,510,445	223,250
Sewer	357,209	2,540,519	-358,811	-2,191,997	346,920
Excise (all years)	327,639	1,269,710	-14,681	-1,216,997	365,671

Fiscal Year 2016 Debt Service Payments by Category				
Fund	Principal Paid	Interest Paid	Total Paid	Principal Outstanding Balance 6/30/16
Town-General	\$665,000	\$249,258	\$914,258	\$5,940,000
School	3,550,220	946,917	4,497,137	26,737,070
CPA Golf Course	85,000	37,150	122,150	1,170,000
Water	265,700	63,643	329,343	1,608,400
Sewer	166,380	71,893	238,273	1,703,230
MWPAT	706,614	258,060	964,674	9,951,498
TOTAL	\$5,438,914	\$1,626,921	\$7,065,835	\$47,110,198

Respectfully submitted,

Cheryl Kane
Treasurer/Collector CMMT

BOARD OF ASSESSORS

Board Members:

Christopher Worthy.....	Chairman
Stephen Pomfret.....	Member
William Doyle.....	Member

Staff:

Angela Marrama.....	Chief Assessor
Marianne Dee.....	Assistant Assessor

Fiscal Year 2017 was an Interim Year Valuation. We received our certification by the DOR on November 30, 2016 allowing plenty of time for bills to be mailed on time. The staff in the Assessing Department continues to work hard in keeping a tight schedule and good procedures. The assessing staff also captured \$280,633 in growth this year. There were approximately 445 inspections completed by the Assessor and Patriot Properties. We continue to strive for accuracy in recording real and personal property data and to meet all requirements established by the Department of Revenue.

The Town of Maynard has 4,139 taxable parcels for Fiscal Year 2017. The count of these taxable parcels by property class is as follows:

Property Type	FY2016		FY2017	
	Parcel Count	Value	Parcel Count	Value
Single Family	2665	\$872,754,600	2671	\$874,863,800
Condominium	509	112,482,400	544	121,592,200
Miscellaneous	11	4,956,800	11	4,962,800
Two Family	253	75,316,800	252	74,616,400
Three Family	24	7,324,100	24	7,324,100
Four and Up	49	36,721,800	49	36,721,800
Vacant Land	101	5,093,100	96	5,093,100
Open Space	0	0	0	0
Commercial	143	54,781,100	143	54,781,400
Industrial	25	56,989,300	22	56,989,300
Chapter 61 Land	3	925	3	\$925
Chapter 61A Land	6	21,935	6	21,935
Chapter 61B Land	2	173,175	2	173,175
Mixed Use	31	20,186,900	31	20,186,900
Personal Property	273	28,686,800	278	28,686,800

At the Classification Hearing held on November 15, 2016, the Board of Selectman voted to split the tax rate using a 1.33 percent split which resulted in a tax rate of \$22.01 for residential and open space and \$30.57 for commercial, industrial and personal property. For Fiscal Year 2017

new values were certified on October 31, 2016 and new growth was certified on October 31, 2016 by the Department of Revenue.

Comparison of Total Valuations by Fiscal Year

Fiscal Year	Assessed Value	Tax Levy	Tax Rates
2013	\$1,194,932,677	\$25,403,203	\$20.05 \$29.55
2014	1,130,045,955	26,622,184	22.29 32.28
2015	1,173,568,330	27,435,788	22.31 31.09
2016	1,275,469,015	28,725,700	21.25 29.57
2017	1,279,655,133	29,409,135	22.01 30.57

**Tax Rate as expressed per \$1,000 of valuation*

Valuation by Property Class

Property Class	FY2015	FY2016	FY2017
Residential	\$1,030,830,070	\$1,125,696,075	\$1,134,336,718
Open Space	0	0	0
Commercial	59,250,273	65,057,960	64,011,807
Industrial	55,743,800	56,989,300	52,714,600
Personal Property	27,771,187	28,725,680	28,591,998
Total	1,173,595,330	1,225,178,645	1,279,655,133

Levy by Property Class

Property Class	FY2015	FY2016	FY2017
Residential	\$22,997,216	\$23,899,792	\$24,966,751
Open Space	0	0	0
Commercial	1,842,091	1,923,764	1,956,841
Industrial	1,733,075	1,685,174	1,611,485
Personal Property	863,406	849,418	874,057

Respectfully submitted,

Angela M. Marrama
Chief Assessor

Education

SUPERINTENDENT'S REPORT



Research shows that organizations with distributive leadership opportunities are higher functioning systems. In our schools, the administrators often rely on students, parents, teachers, community members, other Town of Maynard Department Officials, and Maynard businesses for informal advice and support as we make decisions. In the last several years however, more formal committees with these constituents have been formed. The following committees provide greater community and staff voice in the direction of important initiatives in Maynard:

- The Digital Learning Committee
- The English Learners Committee (ELs)
- The Health and Wellness Committee
- The Safety Committee
- Professional Development Council
- Instructional Leadership Team
- District Curriculum Committee
- Global Competency Task Force
- STEAM Task Force
- Communication Task Force

Although there is great work going on in all of these committee and task forces, I would like to focus on the work of the Safety Committee. The Safety Committee has been a vibrant group that includes significant support from the Maynard Police and Fire Departments with the leadership of both chiefs and Police Detective Sweeney and Fire Captain Kiley. The safety committee also has the involvement of members from all four unions in the schools and community members. I need to thank everyone involved on these committees. The following is a partial list of items they have been working on or achieved:

- Implementation of ALICE Protocols in all three school buildings.
- Additional intensive training for 10 staff members in ALICE Protocols.
- Purchase and installation of door lock Safety Devices in all three schools.
- Purchase and preparation of Go Buckets containing emergency supplies for each classroom. See video produced by WAVM at:
<https://www.youtube.com/watch?v=xEQ521jFkVI&feature=youtu.be>
- Communication upgrade recommendations for the Fowler and Green Meadow facilities that are now in the capital planning process.

- Implementation of a state of the art online and cell phone communications system called Crisis Go.
- Working closely with the Middlesex Partnership for Youth (MPY) to provide students, parents, and staff professional development and evening educational events around topics including cyber bullying, teen dating safety, and addiction.
- Working closely with Maynard Police Chief Dubois and the Central Middlesex Police Partnership to bring the documentary "If Only" by the Wahlberg Foundation to Maynard for student and parent showings.

We will continue this collaborative work to provide a safe learning environment in Maynard!
Respectfully submitted,

Dr. Robert J. Gerardi, Jr.
Superintendent of Schools

GREEN MEADOW SCHOOL

The Green Meadow School community is continuously focused on creating a supportive and enriching learning environment that meets the needs of all learners. Creativity, Collaboration, Critical Thinking and Communication are essential components in our commitment to 21st-century learning, preparing our students to be successful and contributing global citizens. Currently, our community consists of over 500 students in preschool through grade three. Our school continues to thrive with a focus on our Core Values and innovative instructional programs that inspire, challenge, and maximize student learning.

Meeting the needs of all learners by focusing on enhancing the social/emotional growth of all students is a primary goal. We begin each day with reminders of our Core Values, *We are Kind, We are Safe, We are Learners*, which we continue to infuse throughout our day. Through the support of the Maynard Education Foundation this fall we were so fortunate to have an artist in residence. Renowned artist Bren Bataclan taught all of our students how to draw characters that express our feelings and showcase our interests. He then worked closely with the third-grade students to create original characters and illustrations that depict our core values. He then selected a sampling of the third-grade students' original drawings as the basis for a beautiful mural that is located near the cafeteria. It is evident as you view the mural that students have embraced the principles of our core values and take pride in their role in this original mural that will inspire students in years to come.

The Responsive Classroom Social Curriculum continues to be an essential element of our community. In each classroom, morning meeting begins the day, establishing a sense of community while offering a venue for important discussions and collaborative problem-solving. This year we are also focusing on helping students develop self-awareness by introducing the Zones of Regulation, a component of the Social Thinking Curriculum. Using this strategy, students are able to identify their feelings and responses to differing situations, giving them strategies for resolution, compromise, and problem-solving. In addition, regular grade level

meetings reinforce skills and strategies that help students develop positive and productive collaborations and friendships with their peers to foster a strong school community.

High-quality instruction that supports students' growth as effective readers, writers, and strategic thinkers is an ongoing focus at Green Meadow School. Relevant and meaningful learning experiences span all curriculum areas, providing students with authentic context and significant connections to content. By focusing on informational leveled texts, all students are able to access information and enhance their knowledge base in order to effectively integrate science and social studies into literacy, learning to organize, share, and analyze information as the basis for insightful conclusions and hypothesis. Learning experiences in the classrooms strengthen students' metacognition, enabling them to utilize their skills and demonstrate their knowledge by clearly articulating their thought process and sharing their reasoning. By enhancing content knowledge and challenging their thinking students are able to develop and apply the higher order thinking and reasoning skills that enable them to maximize their learning.

An ongoing exciting collaboration with the Massachusetts Audubon Society has staff members developing curriculum and exploring the pedagogy of inquiry-based learning. Throughout the year, members of the Massachusetts Audubon Society Education staff have supported grade level teams as they focused on units of study connected to the Science standards. By exploring content, focusing on questioning that fosters strategic thinking skills, and integrating experiences with the natural environment, teachers are able to foster student understanding and skill development. Beginning in preschool and spanning to grade three, students are following the life cycles of trees throughout the seasons, studying weather phenomenon, patterns, and climate, investigating the effects of erosion on our environment and studying plant growth in varied settings. Through this collaboration, curriculum and authentic experiences are being developed that encourage students to question, investigate, explore, and draw meaningful conclusions that extend their thinking and maximize their learning.

The development of effective literacy skills continues to be at the forefront of our learning. Through a comprehensive Balanced Literacy program, students develop the skills and strategies needed to read and comprehend complex texts in a wide range of genres. Through a Readers' Workshop model supported by Guided Reading in a small group setting students are developing their skills as fluent and strategic readers, gathering and integrating information to draw insightful conclusions, extend vocabulary, and enhance comprehension. Teachers continuously differentiate their instruction using a range of texts on each student's instructional reading level from the collection in the school's leveled library. Through targeted small group and individualized instruction, teachers that provide students with specific scaffolding and instruction to maximize understanding and enhance the acquisition of strategies. In this way students are able to derive meaning from print, developing higher level comprehension and critical thinking skills as they become strategic readers.

Writers' Workshop, based on Lucy Calkins Units of Study, continues to be the cornerstone of our writing program, enabling students to effectively convey their thoughts and ideas with clarity, complexity, and voice. Students have become adept at incorporating the characteristics of high quality writing into their original work, enabling them to write effectively in different genres. They have also learned to revise and edit their work in preparation for publishing and

presentation to an audience. Completed student writing is shared and celebrated with families and peers, strengthening the home-school connection.

Math instruction centers on developing students mathematical understanding, number sense, Strategic Thinking, and problem-solving skills. An essential component of math instruction at Green Meadow is the Go Math program. Go Math is a comprehensive resource that integrates direct instruction and technology to assist students in the development of a strong number sense, supporting their understanding of complex mathematical concepts. Through the support of a math coach, teachers engage in professional development in current best instructional practice and extension of content knowledge. Teachers are also involved in active collaborations to plan challenging lessons that foster mathematical reasoning and deepen mathematical understanding to enhance problem-solving skills. Classroom instruction continues to nurture inquiry-based learning and rich discourse as students develop their knowledge and skill as mathematical thinkers.

Art, Music, Physical Education, and Library offer students opportunities to extend their curricular experiences while broadening their understandings. In art students are exploring the characteristics and techniques of a great artist, creating and displaying original works reflective of this knowledge. In music, students display their learning and share their talents through creative and engaging lessons that combine music and movement. Technology, creativity, and collaboration are infused in all curriculum areas, continuing our commitment to developing 21st-century skills.

Green Meadow continues to be a vibrant learning community. We are fortunate to have committed and dedicated staff who engage in ongoing professional development to foster the collaboration, exploration of current instructional strategies, and implementation of curriculum initiatives to support their consistently high-quality instruction that meets the needs of all learners. To support this goal much of our collaborations have been focused on using assessment data to make informed instructional decisions. Collectively teachers analyze and discuss data, planning targeted instruction to support and extend student learning. This analysis of student assessment data in all areas helps us determine instructional needs, planning engaging and enriching lessons that foster student growth and skill development

Instruction is enriched by the Integration of Technology into the curriculum. Interactive whiteboards enhance instruction allowing students to manipulate the components of the lesson to increase understanding. Chrome books, netbooks, laptops, and document cameras have become integral components of classroom instruction and provide access for all and opportunities to extend the curriculum. Through technology, we are able to provide instructional programs, such as Symphony Math and Razz Kids that students are able to access at home. Students are continually exploring ways to integrate technology into their daily learning through research opportunities and digital presentations of current knowledge to extend learning and address differing learning styles.

Establishing a strong home-school connection is an important focus at Green Meadow School. Through a series of parent coffees and focused discussions, we engage in meaningful conversations about the academic, social, and emotional growth of students. Each year our topics offer opportunities for discussion of the curriculum as well as social emotional learning. Our math coach provided families with an overview of math instruction as well as an understanding of essential concepts and problem-solving skills. Our school adjustment counselor shared information on the social-emotional learning through the Zones of Regulation. She provided families with an overview of the school-based instruction as well as introducing families to the common vocabulary that can also be used at home. Programs such as parent coffees throughout the year, offer multiple opportunities for families to share ideas, connect with others, discuss their child's school experience, and explore ways to support student learning at home. Communication is further enhancing through the school and classroom websites as well as those of counselors, specialists, and support staff. We also continue to offer family programs such as *Bingo for Books* that offer opportunities to share learning with the Green Meadow Community.

We are always appreciative of the ongoing support of our Green Meadow Community. Through an active and productive PTO and a dedicated Enrichment committee, our students enjoy a wide range of field trips and programs that extend curriculum and introduce new experiences. Our active school council meets throughout the year to develop a comprehensive School Improvement Plan to reflect our curriculum initiatives, commitment to the community, and core values. A very dedicated group of parents have established a playground initiative to support student outdoor activities by addressing the drainage and provide new pieces of equipment for the playground. Through their efforts along with the support of the school committee, the community, town officials, and, the Community Preservation Commission, we look forward this summer when the work on the mitigation of the drainage issue as well as the development of inclusive pathways to make the playground accessible to all children will begin. The students are so appreciative of all of these efforts to improve the playground and are excited that our playground will be available all year and accessible to all students.

Our core values, *We are Safe, We are Kind, We are Learners*, are ever present in the school and form the basis of a vibrant and respectful learning community in which all students are valued and supported. Students also learn that they are contributing members of a community, participating in both the school-based service day and supporting local agencies such as the Maynard Food Pantry. Students actively engaged in collections of items such a food and blankets, in addition to making blankets themselves, as they strive to be contributing members of both the school and local community. Students also learn that they are contributing members of a community, participating in both the school-based service day and supporting local agencies such as the Maynard Food Pantry. Each class selected an area to address in order to enhance the school environment.

Collaborative learning, challenging curriculum, and high-quality instruction are characteristic of the Green Meadow Community. Through our ongoing focus on 21st-century learning and rigorous curriculum supported by the standards set in the common core standards and high-quality instruction, we are able to maximize the learning of each student. We provide students with a rich and comprehensive academic curriculum while developing their skills as communicators, collaborators, and creative strategic thinkers. We appreciate the important role

of each individual as well as the contributions, efforts, and support of all members of the community that enrich our school and enhance the education of our students.

Respectfully submitted,

Donna Dankner
Principal

FOWLER SCHOOL

The 2016 Annual Report of Fowler School provides an overview of the progress and improvement efforts that we share as a learning community. The goals and objectives outlined in our School Improvement Plan guided our decision-making and action steps to improve student learning and growth. Highlights include our focus on connecting teaching, assessment, and learning, continuing our work on growth mindset, developing a school-wide writing rubric, and our commitment to family and community engagement.

Writing Rubric

Fowler Staff is working together to create a common writing rubric to represent each style of writing: argument/persuasive, informational/explanatory, and narrative. The rubric is designed to provide clarity to students on expectations of the basic elements of writing categories. Teachers in all subjects will utilize this rubric to help students develop writing skill, stamina, and purpose.

Family and Community Engagement

The Fowler School Council is working toward creating an informative resource available in English, Portuguese, and Spanish for the Fowler community. We envision that this document will describe the resources and programs within the groups and organizations that support the school community. Below is a sample list:

- Fowler website
- Fowler Clubs and Music Groups
- School Council
- PTO - Parent Teacher Organization
- FASC Programs
- How to use iPass/iParent
- SEPAC - Special Education Parent Advisory Council
- School Committee
- MMA - Maynard Music Association
- MEF - Maynard Education Foundation
- MHS Boosters Club
- Maynard Food Pantry
- Boys and Girls Club of Assabet Valley

Spanish Immersion

Fowler welcomed the MPS Spanish Immersion program this year, with the original cohort of 18 students, in the fourth grade. Students spend part of their day learning English Language Arts and Math in English, and part of their day learning Spanish Literacy, Science, and Social Studies in Spanish. To support and develop fluency and literacy in Spanish, a classroom library was created for students to use in their independent reading program. Additional books in Spanish were added to the Fowler Library and the Leveled Library.

Title I

Title I is a federally-funded program, currently intended to support students who need extra academic support. Maynard has had Title 1 funding for many years and served Green Meadow students, 1-3 in ELA. This year Maynard was able to extend the program to include students in grades 4-5. Our programming has also expanded to include Math instruction. At Fowler we currently provide support for over 100 students in grades 4 and 5, in both ELA and Math.

Cultural Proficiency

We continue to examine and discuss our beliefs about race, gender, religion, class, ethnicity, sexuality, cultural heritage, and birthplace. Culturally Proficient Schools operate with the knowledge, skills, attitudes and beliefs that teachers and administrators need to support and work effectively with all students and families. We understand that everything we say and do and everything we don't say or do impacts the climate for cultural proficiency and equity. As part of the district focus, we remain committed to building competence and capacity in this important realm with all members of the Fowler community.

Bridges Program

Through the Bridges Program, fourth grade students and teachers engaged in a partnership with senior citizens. Students learned about the importance of having older friends in their lives and the value of those relationships. At the final celebration, volunteers were served a delicious breakfast by the students, presented with gifts and cards, and treated to a wonderful slide show. The presentation was emotional and heart-warming and representative of the importance of intergenerational connectedness.

MCAS 2.0

This spring, Fowler students will participate in the MCAS 2.0 state assessment using computers. Teachers will spend time making sure that students are prepared for their first online testing experience. Students will practice using the online assessment tools so that they are poised to "show what they know."

Clubs and Activities

Fowler offered a wide range of extracurricular activities for students to participate: Talent Show, Latin Club, school sports, the spring play, Homework Clubs, Yearbook, Band and Jazz Band, Arts and Academics Program, school dances and socials, and WAVM. These opportunities allowed students to be involved in the Fowler Community outside of the classroom. We are especially proud of the Annual Fowler Fair, which is a historically fun event held to raise money for scholarship programs. It also helps develop positive connections between and among staff, students, and families.

The Fowler Band concluded its concert season in May with a Gold Medal performance at the Great East Music Festival, the premier educational music festival series in New England. The Fowler Band has earned Platinum or Gold Medals for the past 14 years. Adjudicators recognized the students' mature ensemble sound and dynamic sensitivity during a workshop following the performance. This event is made possible each year through the substantial efforts of the Maynard Music Association and Kevin Kozik, Fowler Band Director.

The very best resource Fowler has is its staff. I am impressed and proud of their unwavering commitment to students, their learning, and their safety. They create exciting and innovative learning opportunities which engage all students, while maintaining a healthy and positive classroom climate.

I would like to extend my sincere appreciation to the members of the PTO and the School Council for their efforts, collaboration, and support. We are fortunate to be in a community that holds such high regard for education..

Respectfully submitted,

Sharon Seyller
Principal

MAYNARD HIGH SCHOOL

Vision Statement

Maynard High School will provide an emotionally and physically safe environment that will allow students to become well-rounded and resilient through academics, athletics and extracurricular activities.

Students will become creative problem solvers and respectful, productive citizens who embrace the diversity they encounter in the ever-changing global marketplace.

(Developed and approved by the School Site Council March 2015)

Overview

This past June the graduation of the class of 2016 was held indoors at the Maynard High School gymnasium due to inclement weather conditions. The gymnasium proved to be a wonderful venue capable of handling the entire community assembled to view and participate in the joyous ceremony for the 80 assembled graduates and the large crowd of family and friends there to support them. The class of 2016 had the experience of spending their first year in the old Maynard High School campus, watching the construction of the new Maynard High School unfold, and completing their final three years of high school in the new building. Throughout this process these students exhibited exemplary maturity and leadership.

Valedictorian Matthew Schomacker and Salutatorian Cierra Devos were among the more than 93% of graduates going on to further education and training. Graduates of the Maynard High School class of 2016 went on to attend such colleges as Worcester State University, Bryant College, the University of Rhode Island, the University of Massachusetts at Amherst, the University of Massachusetts at Lowell, the University of Massachusetts at Boston, Penn State

University, Simmons College, the Massachusetts Maritime Academy, the University of Michigan, Emerson College, the University of Maine, Northeastern University, the State University of New York at Albany, Boston University, Ithaca College, Montana State University, Mitchell College and the Massachusetts College of Art and Design.

Graduates – Class of 2016		
Alvarez, Siria	Fritz, Haley	Messier, Claire
Andrade, William	Geiger, Thomas	Meza, Agustin
Aukstikalnis, Thomas	Gerondeau, Helen	Murphy, Patrick
Backman, Kyle	Giallorenzo, John	Nunes, Joyce
Ball, Ronan	Gifford, John	O'Mahony, John
Brennan, Thomas	Gubala, Filip	O'Neil, Brittany
Caldicott, Liza	Hathaway, Isabelle	Peterson, Stephen
Chaefel, Frances	Hipolito, Alexia	Poh, McKenzie
Chiasson, Ashley	House, Erica	Potenza, Christina
Cormier, Jared	Howes, Cal	Proia, Isabella
Costa, Vanessa	Jacques, Andrew	Quintal, Kelsey
Cox, Justin	Jones, Samuel	Sabo, Julia
Cubelli Alejandro	Jones, Stephen	<i>Schomacker, Matthew</i> <i>(Valedictorian)</i>
Cutler, Samantha	Kennedy, Jake	Shaw, George
Dao, Vanessa	Korpi, Christian	Sheppard, Benjamin
Dawson, Shannon	Kraley, Kevin	<i>Skovorodnikov, Heorhiy</i> <i>(International)</i>
De Santana, Samantha	Kraley, Melissa	Smith, Shannon
DeBruyn, Miranda	Kutlowski, Joseph	Sullivan, Brian
<i>Devos, Cierra (Salutatorian)</i>	Lalli, Paul	Sulzer, Zachary
<i>Dong, Zhuoqi (International)</i>	Lamenza-Naylor, Maximillian	Teska, Carly
Doyle, Grace	<i>Li Yiran (International)</i>	Thayer, Emily
<i>Dragseth, Carina</i> <i>(International)</i>	Lorthe, Kevin	<i>Tuo Rong (International)</i>
Duggan, Justin	Lucier, Henry	Ugelvich, Zachary
Duran, Juan	Mackesy, Jessica	Usher, Bretton
Early, Matthew	Manganaro, Andre	<i>Westgaard, Simen (International)</i>
Eccleston, Kylie	Mannion, Jae	Wilson, Grace
Fitzsimmons, Edward	McCadden, Brianna	Yates, Michael

Maynard High School continues to provide its students with a high quality academic experience with a rich range of electives and opportunities for advanced study. Our Technology and Engineering courses allow our students to pursue STEM related courses of study in college from a position of strength. All Maynard High School seniors must complete a “Senior Pathway” prior to graduation. These three pathways include being involved with an underclassman as a Mentor, completing and defending a robust Digital Portfolio of work completed while at Maynard High School, or by completing a “Senior Project” which involves academic research into an issue of social significance, completion of an internship in their field of study, and creation and completion of a product or service which will positively impact the community.

Extracurricular Activities

Our students also have the chance to participate in a wide range of extracurricular activities including music through band, chorus, Wind Ensemble, Jazz Ensemble, and Madrigals, theater through our school play and small student organized Black Box Theater, a range of athletics across three seasons, WAVM, and many clubs ranging from our Young Republicans and Young Democrats Clubs, Cooking Club, to Best Buddies, to Mock Trial and many more. Opportunities for student leadership and the chance to become engaged community members while building citizenship and service to the community exist within all of these varied programs.

Athletics

The Maynard Athletic Department has continued its tradition of success. Highlights include:

- *The athletic department continues with its Facebook and Twitter page, as well as a website which enhances communication with parents and the community.
- *The Maynard Football team completed an amazing year including an undefeated regular season, a Thanksgiving Day victory, Central Massachusetts Division 4a championship, and were the State Division 4a Super Bowl runner up.
- *The Girls' Soccer and Boys' Soccer teams all qualified for their respective MIAA tournaments featuring sparkling league records.
- *In the fall, twenty-four student-athletes were named league all-stars, two were named league MVP, twelve were named Central Mass all-stars, and three were named All-State athletes.
- *The fall sports team participated in the second athletic department community service project with the Council on Aging.
- * Last winter the Boys' Basketball Team qualified for both the MIAA and Clark tournaments on the road to the school's first Central Massachusetts Division 4 Championship in more than 25 years. They advanced to the State Championship in Springfield where they were runner up.
- *The baseball team and softball team qualified for the MIAA tournament.
- *Both the Girls' and Boys' Track programs saw large participation numbers and all participants performed well.

Special thanks go out to the Booster Club for their support whenever asked. Thanks also go out to Remembering Maynard's Own and the Athletic Hall of Fame for the continuing support of Maynard High School athletic programs. These organizations continue to fund scholarships to athletes who cannot pay activity fees at Maynard High School and the Fowler School.

WAVM

The WAVM program continues to shine at Maynard High School with well over 150 students from grades 6-12 participating in the after school program. With the completion of a feasibility study for expansion of WAVM instruction into a Chapter 74 Certificate program in Radio and Television Production the application process is now underway. A faculty member has been

hired to expand formal instruction in Radio & Television production into the school day itself and official notification has been sent to the Department of Education stating Maynard High School’s intention to pursue Chapter 74 certification. It is hoped that a full program of studies for Radio & Television production will be in place within a year even while the after school program continues as it has. This would mark a major expansion of this already dynamic program.

Technology

At this time technological infrastructure at Maynard High School is extremely sound. The conversion from iPads to Chromebooks for all students is now advancing. The District’s Technology Committee continues to work closely with Maynard High School to help ensure that our students have access to the state of the art technology so essential to education in the 21st Century.

Growth

As the chart below illustrates, Maynard High School continues to show notable growth in its student population. With a designed capacity of 410 Maynard High School was facing logistical challenges with a student population of more than 500 which is some 25% above that designed capacity. As a result the 8th grade will be moving to the Fowler School in the 2017-2018 school year creating a proper student load at the high school. Six foreign exchange students from around the world joined our community and more students exercising a school choice option came into Maynard High School than left the district. Maynard High School is broadly, and rightly, viewed as a first rate educational institution able to meet the needs of a diverse student body.

	2013-2014	2014-2015	2015-2016	2016-2017	2016-2017
Grade 8	105	110	119	118	At Fowler
Grade 9	81	99	104	112	105
Grade 10	83	83	97	104	95
Grade 11	70	82	87	97	104
Grade 12	83	81	85	87	100
Total	422	455	492	505	404

Governance & Support Groups

The Maynard High School Site Council is made up of students, parents, community members, teachers and administrators. This advisory body works together on matters of policy, curriculum and program analysis all linked to the improvement of the Maynard High School community.

School Site Council Members

Charles Caragianes	Principal & Chair
James Tredeau	Teacher & Secretary
Kyle Morgan	Student & Assistant Secretary
Garvey Cummings	Student
Patrick O’Neil	Student
Talal Siddiqui	Student
Alexander Kucich	Student
Diane Dahill	Community Member
Ellen Duggan	Community Member
Denise Fitzsimmons	Community Member
Sara Hazel	Teacher
John Ogden	Teacher
Laura Maida	Teacher
Jean LaBelle	Teacher
Lisa Adams	Parent
Laura Grundstrom	Parent
William Ford	Parent
Amy Hart	Parent
MaryEllen McCarthy	Parent

In addition to the members of the School Site Council, a major thank you goes out to the Maynard High School PTO, Remembering Maynard’s Own, The Boys & Girls Club of Maynard, the Boosters Club, the Football Boosters, the Maynard Music Association, the Friends of WAVM and our countless adult and student volunteers who do everything from build the sets for our school musical to helping with our annual Beacon-Santa Telethon. Without these groups and individuals Maynard High School would be a much less vibrant place.

Respectfully submitted,

Charles J. Caragianes
Principal

STUDENT SERVICES

The Department of Student Services coordinates Special Education, English Learner Education, Preschool, Civil Rights including Section 504, Health Services, and the district’s responsibilities under the McKinney-Vento Homeless Education Act. Given the district’s responsibilities for providing specialized transportation to special education and homeless students, the Department of Student Services also oversees the coordination of all special transportation services. Additionally, Department of Student Services staff support all district-wide and school-based initiatives essential to meeting the needs of all students.

Special Education

The Maynard Public Schools are committed to providing a continuum of special education supports and services across the district and within each school. By Federal and State regulations, we must provide services to special education students with diverse learning needs ages 3 to 22. All students receiving special education have an Individualized Education Program (IEP) specifically developed for them by a designated IEP team. Since “one size does not fit all” so we offer a continuum of services including highly specialized in-district programming. We work to provide programming that will allow students to learn in their neighborhood school where they can grow and become productive members of their community. to 257 students ages 3 to 22 (17.85% of students receive special education services).

We offer a variety of in-district programs to students eligible for special education services. Our programs offer a structured environment with predictable routines, highly specialized individual and small group instruction; and curriculum that allows students to experience success as they learn and develop at their own rate.

Preschool

Over fifty-four students enrolled in the Green Meadow Preschool Program as of December 1, 2016, with the number of students in our program continually growing over the course of the school year. To provide a range of program options for our students in the preschool program, the Green Meadow Preschool continues to offer full-day and half-day sessions. In fall 2015, the Preschool Program was re-accredited by the National Association for the Education of Young Children (NAEYC) - the nation's leading organization of early childhood professionals. By maintaining our accreditation, the Green Meadow Preschool program is recognized as a leader in a national effort to raise the quality of early childhood education, and to help give all children a better start. Our early childhood supports and services have also been recognized by the Massachusetts Department of Early Education and the Massachusetts Department of Education.

The Student Services Department conducts Preschool screenings for three and four year olds throughout the year and a Kindergarten screening in April. As a result of these screenings, parents and school personnel are apprised of a child’s cognitive, communication, physical and behavioral strengths as well as possible areas of need. Ongoing screening and assessment activities are also conducted for students in grades K-12, residing in Maynard, suspected of having special education or related service needs.

English Learner Education

In addition to Special Education and the Green Meadow Preschool, the Student Services Department also coordinates the English Language Education Program for an increasing number of English Learners (EL) students and Formerly English Learner (FEL) students in grades K to 12. By Federal and State regulations, each school district is required to provide the English Language supports to students who have are English Learners (EL). The Maynard Public Schools is committed to providing high-quality English Language Development and Sheltered English Immersion consistent with best practices to our increasing enrollment of English Learners.

As of October 2016, 63 K to 12 students were identified as English Learners. The 63 students indicate a significant increase from previous years when the number of students averaged in the

low 20s. Also of note, these enrollment numbers do not include EL students attending our preschool program or the students who have FEL status. Districts with EL enrollment below 100 are considered to be low-incident. Being a low-incidence district we do not qualify for Federal Funding.

Grant Funding

Currently, the Student Services Department manages over \$400,000 in Federal and State grants pertaining to special education and early childhood education. Paraprofessional positions, contracted services, instructional materials, and professional development are funded by these entitlement and competitive grants. These funds further support our efforts to provide quality supports and services to the students in Maynard.

Respectfully submitted,

Carol Riccardi-Gahan
Director of Student Services

Municipal Services

EXECUTIVE DIRECTOR'S REPORT



The Office of Municipal Services (OMS) manages and operates the planning, economic development and regulatory service functions of the Town. The office is a customer-service department, oriented to the review and inspection process that provides for necessary public health, safety, environmental and community concerns in an efficient, effective, timely and cost-efficient manner. OMS integrates the following regulatory divisions: Building & Inspections, Licensing, Public Health, Planning & Zoning, and Conservation. In July, 2012 these separate departments were merged into one office which has been focused to better serve the citizens, business permit holders and contractors by enhancing the management and communication ability among all of these entities. Staff provides support to the Town's regulatory boards and commissions including the Board of Health, Planning Board, Zoning Board of Appeals, and the Conservation Commission.

OMS continues to ensure that those who need to do business with the Town receive prompt, courteous, and knowledgeable customer service. We strive to maintain the core services that our residents and businesses expect while building upon implemented initiatives that improve current practices efficiently and with the safety and health of the public a paramount value.

I would like to thank all of our dedicated employees for their hard work. Through judicious adoption of automated services, the staff is able to undertake an increasingly complex volume of services on behalf of the Town. We are fortunate to have such an outstanding staff of professionals to support our mission.

Respectfully Submitted by:

Andrew Scribner-MacLean
Assistant Town Administrator/OMS Executive Director

BUILDING DEPARTMENT

The state of building activity in Maynard is strong. A record 509 building permits were issued in 2016. Permits for 28 new single-family detached and attached dwelling units were issued this year. 14 of those units are part of the new general residential zone at 129 Acton Street. Total Value of Construction in 2016 was down 13.7% from 2015. This is due to a 27.5% drop in the value of Commercial Construction as the owners of the mill complex have pulled back dramatically from their proposed investment for revitalization. Permit fees collected were down 14.1% from 2015 due to the drop in commercial activity, as Residential Permit revenues increased.

Milestones for the year include: the conversion of the American Legion at 51 Summer Street to 3 dwelling units; completion of the conversion of the former Episcopal church at 60 Summer Street to a duplex dwelling; work began on the alteration of the former Aubuchon hardware store for use by the Open Table; a 4 unit townhouse at 213 Main Street and new self-storage buildings

at 109 Powder Mill Road. The most significant milestone may be the demolition of buildings 2A and 10 at the Mill with a new glass lobby entrance for building 12, renamed building 8.

I would like to remind the residents of Maynard that a Building Permit and an approved inspection are required prior to the installation or use of a wood or pellet stove. Most fires caused by wood stoves are due to improper installation. Proper venting of these may prevent fatalities.

Finally, my personal thanks and gratitude to Debra and Deborah for their work and attitude in improving the Building Department experience for everyone.

Respectfully submitted,

Richard A. Asmann
Building Commissioner

Building Permits by Construction Type

Type of Construction	Permits	Construction Value	Fees
New Dwellings	22	\$5,447,031.00	\$65,365.00
Residential Additions/Alterations	382	\$5,925,644.00	\$76,284.00
Wood/Pellet Stoves	5	\$12,623.00	\$175.00
Sheet Metal	39	\$526,970.00	\$6,999.00
Temporary Tents	3	n/a	\$140.00
Signs	15	\$226,245.00	\$2,600.00
Commercial Additions/Alterations	42	\$10,686,124.00	\$146,700.00
Commercial New Buildings	1	\$198,000.00	\$2,772.00
Total 2015	509	\$23,022,637.00	\$301,035.00

Plumbing & Gas Inspector

I would like to thank the Board of Selectmen for the opportunity to serve the Town of Maynard as well as the staff in the Municipal Services Department for their continued support. Both residential and commercial permit applications have remained steady with an increase from the previous year. This is partially due to the increasing work at Mill & Main along with new housing being developed. I predict another productive year with pending projects in our future.

Permits Issues 2016:

- Plumbing 212
- Gas 201

Respectfully submitted,

Adam Sahlberg
Plumbing and Gas Inspector

Inspector of Wires

I would like to thank the Board of Selectman and the residents for the opportunity to serve the town as the Inspector of Wires. I would also like to thank the staff of the Municipal Services Department for their continued support. Residential alterations, new dwellings and Mill & Main have continued to keep us busy. I’m looking forward to another successful year as we look forward to new projects in town.

Electric Permits Issued 2016: 341

Respectfully submitted,

Peter Morrison
Inspector of Wires

Sealer of Weights and Measures

The Sealer of Weights & Measures is responsible for inspecting all devices used to sell products or goods by weight or measure. This includes fuel pumps (mainly those dispensing gasoline & heating oil), electronic registers, scales, and taxi cab meters. Most are sealed annually, some bi-annually. The Sealer has state certified weights and fuel testing devices for use in carrying out these inspections and is certified by the state as qualified to perform the inspections. If an inspection indicates an error in a device, the Sealer will correct it by adjustment if possible. If not, the device will be marked with a tag labeled "Not Sealed," and is to be taken out of use by the vendor until it has been repaired, and re-inspected by the Sealer.

Beginning in calendar year 2015, the Town contracted with the Commonwealth of Massachusetts Department of Standards to perform this service. In 2016, the following sealings were successfully completed:

CVS Pharmacy.....	1 Scale
BP.....	16 Meters
Jimmy’s Garage.....	11 Meters
Cumberland Farms.....	12 Meters
Maynard Mobil.....	24 Meters

PUBLIC HEALTH

Board Members

Ronald Cassidy.....	Chairman
Kathy McMillan.....	Member
Lisa Thuot.....	Clerk

Staff

Beth Grossman.....	Food Inspector
Kelly Pawluczzonek.....	Health Agent

The Board of Health is responsible for a wide range of health and environmental concerns, including the promotion of public health, control of dangerous disease, and protection of the environment. In addition to permitting and inspectional services associated with the enforcement of local and state sanitary and environmental regulations, the department also provides communicable disease investigation and prevention programs through the state-run MAVEN database, food establishment inspection services, pool and camp permitting, funeral director permitting, solid waste and septage hauler permitting, tanning establishment permitting, temporary and annual dumpster permitting, complaint investigations, housing inspections, tobacco sales permitting and enforcement, wastewater and water supply plan review and permitting, as well as all-hazard emergency preparedness planning and response. The Board of Health is comprised of three appointed members who serve overlapping three-year terms.

Licenses & Permits

Food Service (Full, Retail).....	46
Temporary/Seasonal Food.....	9
Catering.....	2
Fraternal Clubs.....	3
Church Kitchens.....	2
Mobile Foods.....	1
Schools Kitchens.....	3
Residential Kitchens.....	4
Food Pantry.....	2
Frozen Dessert Manufacturing.....	3
Funeral Directors.....	1
Swimming Pools.....	3
Tanning Salon.....	1
Solid Waste Haulers.....	3
Septic Haulers.....	2
Tobacco Permits.....	11

Food Program

Food Inspections Routine.....	114
Re-Inspections.....	79
Hearings.....	0
Plan Reviews/Pre-Openings.....	30
Change of Owner Meetings.....	0
Complaints.....	4
New Establishments.....	5
Closings.....	4
Foodborne Illness.....	5

Inspections/Investigations

Housing Inspections.....	40
State Housing Inspections.....	1
Rooming House Inspections.....	1
Septic Abandonment.....	1
Pools (Public/Semi-Public).....	3
Camps.....	1
Tanning Salons.....	1

Landfill Monitoring

The Board’s engineering firm, Environmental Compliance Service, Inc. (ECS) continued to provide mandated landfill gas monitoring on a quarterly basis. Landfill groundwater and surface water sampling was conducted bi-annually, and monitoring reports were prepared on behalf of the Town and submitted to the MA Department of Environmental Protection. Monitoring reports have remained in the normal ranges throughout 2016, and the Solar Array is functioning properly without affecting the cap.

Sharps Collection

The Board of Health sharps disposal program continues to be enormously successful. Many residents take advantage of the sharps disposal kiosk. This program is encouraged by both the MA Department of Public Health and MA Department of Environmental Protection regulations to prevent the possibility of accidental “needle sticks” that endanger workers in the solid waste field. A sharps collection kiosk is located in front of the police department and is provided as a convenience to residents of Maynard.

Emergency Preparedness

The Board of Health continued to function as the designated department for the Town to work with the MA Department of Public Health (MDPH) on Emergency Planning efforts. This involves being the planning advocate between MDPH and their deliverables under the Center for Disease Control and Prevention (CDC), and the volunteers who have joined our Maynard Citizen Corps/Medical Reserve Corps (MCC/MRC). Stephanie Duggan, Administrative Assistant to the TA/ATA and MRC Coordinator, represents Maynard on the Region 4A Public Health Emergency Preparedness Coalition, consisting of 34 communities.

Maynard Citizens Corps/Medical Reserve Corps

The Maynard Medical Reserve Corp / Citizens Reserve Corps (MRC) is a volunteer group focused on supporting the town in local emergency management in response to both natural and man-made disasters. It consists of both medical and non-medical volunteers. MRC volunteers receive training sponsored by the Federal Emergency Management Agency (FEMA) and the Massachusetts Emergency Management Agency (MEMA) in the Incident Command System (ICS) and National Incident Management System (NIMS)

In April, Region 4A of the Mass Department of Public Health sponsored first responder training in Cardio-pulmonary Resuscitation (CPR) and use of an Automated External Defibrillator (AED). Twenty four MRC members took part in that training. Other trainings help prepare volunteers for aiding the town in opening shelters and / or warming / cooling centers. This year there was no need for long term sheltering in Maynard.

Perhaps the most visible service the MRC provides is organizing and running the town's annual Flu Shot Clinic. This service is provided as part of a broader Emergency Dispensing Drill conducted each year. This drill / clinic not only helps volunteers maintain their skills but also helps the MRC team learn ways to improve its efficiency in running a dispensing clinic while maximizing the safety to the citizens of Maynard. This year, 124 people were immunized at the three hour clinic held in September.

Other events this year were: the Annual MRC Volunteer Meeting held in March, providing the first aid tent at the Relay for Life in June and marching in the Annual Christmas Parade. In the past the MRC has also participated in the Library sponsored Truck Day, Maynard Road Race and Maynard Fest. MRC members met with volunteers from the towns of Hudson and Stow as part of the preparation for providing pet sheltering in Maynard.

This year through a mix of Federal and State funding the MRC was able to purchase its own AED and a new patient privacy screen to be used at community events and in anticipation of adding a pet shelter received a number of pet crates and crate liners.

As with any volunteer organization recruitment is an ongoing process. For those interested in serving the town in this capacity more information can be found on the town's website: <http://www.townofmaynard-ma.gov/municipal-services/public-health/mcc-mrc/>.

Nursing Contracts

Emerson Hospital Homecare in Concord provides skilled-care nursing services to elderly patients from Maynard at the time of discharge from Emerson Hospital, conducts all of our

epidemiological investigations, and staffs our employee and senior flu clinics, led by our Town-specific nurse, Dawn Olsen.

We continue to utilize the Massachusetts Virtual Epidemiologic Network (MAVEN) through the Massachusetts Department of Public Health, allowing Emerson Homecare nurses to directly receive and investigate epidemiological incidents, which allows for a faster response time.

Disease	Status	# of Cases
Strep Pneumoniae	Confirmed	1
Campylobacteriosis	Confirmed	2
Group B Streptococcus	Confirmed	1
Hepatitis C	Confirmed	1
Influenza	Confirmed	4
Human Granulocytic Anaplasmosis	Confirmed	1
Yersiniosis	Confirmed	1
Group A Streptococcus	Confirmed	1
Shiga Toxin	Confirmed	1
Amebiasis	Probable	1
Babesiosis	Suspect	1
Hepatitis C	Probable	2
Human Granulocytic Anaplasmosis	Suspect	3
Lyme Disease	Suspect	34
Clostridium Perfringens	Suspect	1
Rocky Mountain Spotted Fever	Suspect	1

Respectfully submitted,

Kelly Pawluczonek
Health Agent

East Middlesex Mosquito Control Project

The East Middlesex Mosquito Control Project (EMMCP) conducts a program in Maynard consisting of mosquito surveillance, larval mosquito control and public education.

Abnormally low rainfall totals during the spring and summer resulted in lower than average mosquito populations. The Massachusetts Dept. of Public Health determined that there was a low West Nile Virus (WNV) risk and a remote EEE risk in Maynard during the 2016 season. There were 14 residents within the metropolitan Boston area, who contracted WNV in 2016.

The adult mosquito surveillance program monitored mosquitoes from 9 Maynard trap collections. In August and September, 10 mosquito batches from those collections were sent to the State Public Health Laboratory, where they tested negative for EEE and WNV. The EMMCP collaborated with the Dept. of Public Health and used specialized traps to check whether Aedes albopictus, a mosquito species capable of transmitting a variety of mosquito

borne viruses, was present in the area. While *Aedes albopictus* has recently become established along the south coast of New England, they have not been found within the EMMCP area.

The larval mosquito control program relied on the larvicides *Bacillus thuringiensis* var. *israelensis* (Bti) and *Bacillus sphaericus*, which are classified by the EPA as relatively non-toxic. Field crews using portable sprayers applied Bti in the spring and summer to 6.5 wetland acres, when high densities of mosquito larvae were found in stagnant water. Packets of *Bacillus sphaericus* were applied to 1,166 catch basins to control *Culex* mosquito larvae, which are considered the primary vector for WNV.

The EMMCP’s public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,

David Henley
Superintendent, EMMCP

CONSERVATION COMMISSION

Board Members:

Fred King.....	Chairman
James Bullis.....	Member
M. John Dwyer.....	Member
Carolyn O’Connell.....	Member
Jessica Pfeiffer.....	Member

The Town of Maynard Conservation Commission, established in 1967, includes five members: Fred King (chairman), M. John Dwyer, Jessica Pfeifer, Carolyn O’Connell, and James Bullis. The Commission is responsible for the preservation, enhancement, and stewardship of open space, administration and enforcement of state and local wetland regulations and bylaws, reviewing and approving stormwater management under the local bylaw, monitoring and oversight of ongoing projects, and public education. The Commission regularly participates in educational workshops and training.

Regarding wetlands administration activities in 2016, the Commission issued fifteen (15) Orders of Conditions, granted six (6) Certificates of Compliance, and made five (5) determinations in response to Request for Determinations of Applicability. The Commission reviewed and approved three (3) stormwater management projects under the Stormwater Management Bylaw. In addition, the Commission issued three enforcement orders and one violation notice. Throughout the year, the Commission tracked the progress of several ongoing projects and enforcement orders, addressed complaints regarding possible wetland violations, and provided

site plan and subdivision review comments to the Planning Board. Mr. Dwyer also serves as the chairman for the Maynard Community Preservation Committee.

During 2016, the Commission held 22 regular meetings. These meeting minutes and current agendas are available for viewing on the town web site (<http://www.townofmaynard-ma.gov/municipal-services/conservation/>). The Commission continued work started in 2016 on an open space parcel known as Walcott Woods. A grant from SuAsCo CISMA provided funding for removal of invasive plants and establishing native plants. Local volunteer Carolyn Wirth has been active in tending native plants on this parcel. Mr. Dwyer is the town's representative on the CISMA steering committee.

The Conservation Commission manages over 200 acres of open space land and maintains walking trails on nine parcels. Trail maps are available at the Commission office, located in the basement of Town Hall and on the town's website. Over the past several years, the Commission has received funding from CPC for maintenance and acquisition of open space. The Conservation Commission welcomes citizens to help with maintaining these public trails and clearing invasive vegetation. Please contact the Conservation Commission office at 978-897-1360 for volunteer activities. The Conservation Administrator can be contacted with any questions or concerns by calling 978-897-1360 or by email: mgrenier@townofmaynard.net.

Respectfully Submitted,

Michèle Grenier
Conservation Administrator/Assistant Planner

PLANNING & ZONING

Bill Nemser has been the Maynard Town Planner since July of 2014. In 2016, we welcomed Assistant Planner and Conservation Administrator Michèle Grenier to the staff. Both of us feel the passion and sense of community continually demonstrated by the residents of Maynard make our work incredibly gratifying!

In addition to processing of more transactional projects, 2016 saw a wide-range of planning initiatives ranging from to creation of a Cultural District to a Complete Streets pilot project. Economic development continued to increase as a planning-related function.

One of the many “Maynard Advantages” is that the town is able to remain unique among MetroWest communities, while retaining the very best that New England has to offer. There is no doubt that retaining this remarkable characteristic is a key to the future success of Maynard and one that must be nurtured in a variety of ways.

My basic planning philosophy holds that it is essential that “sustainability” play a key role in decision-making. Sustainable development meets the needs of the present without compromising the ability of future generations to meet their own needs whether economic, environmental or social.

I am proud to be your Town Planner and I promise I will do my best to help keep Maynard a great place to call home while working towards a future that will keep Maynard a premier community for today, for tomorrow and for a lifetime: Progressus cum Stabilitate!

Planning Board

Members:

Greg Tuzzolo.....	Chairman
Andrew D'Amour.....	Vice Chairman
Bernard Cahill.....	Member
Samantha Elliott.....	Member
William Gosz.....	Member
Brent Mathison.....	Member

The Planning Board typically meets twice a month and considers a variety of applications including Special Permits, Subdivision Approval and Site Plans. The level of experience on this Board is immense and Maynard is fortunate to have these dedicated volunteers provide their expertise to help the Town carefully move forward. 2016 saw the Planning Board as busy as ever with a variety of projects and initiatives:

Planning Board Highlights

- Utilizing a grant from the Community Preservation Committee (CPC) the Board initiated a re-design process for Veterans’ Memorial Park. Led by CBA landscaping of Cambridge, 2016 saw series of community workshops that resulted in a tremendous amount of valuable input from residents in developing the plan. Residents should expect to see Park improvements beginning in summer 2017.
- 129 Parker St. continues to move forward: the board recommended the Town Meeting approve the “concept plan” for 129 Parker Street. The Town approved the proposed concept plan by a wide margin and now the stage is set for requesting of final site plan and special permit approvals by the Capital Group.
- The Board has worked extensively with the new ownership and management of Mill and Main campus on potential design improvements to further integrate the campus with the downtown. This promises to be a defining feature for Maynard's downtown and the planning board has worked hard to ensure that the campus increases its "public private" and pedestrian concept. Stratus Technologies and Battle Road Brew House both opened and are going gangbusters. Acacia Communications also has expanded.
- As you may remember, in late 2015 Maynard adopted its very first Housing Production Plan in conjunction with the Metropolitan Area Planning Council (MAPC). In 2016 members of the Board began participation in a series of "inclusionary zoning" workshops with MAPC. The purpose of this effort is to develop a regulatory framework for the development of affordable housing to help Maynard meet it's 10% threshold (Maynard is currently approximately 8.3%).

Moving into 2017 the board anticipates a busy and eventful year that should see Maynard's local, may continue to develop and is prepared to ensure that Maynard continues to be a

great place to call home and do business!

Zoning Board of Appeals

Members:

Paul Scheiner.....	Chair
Leslie Bryant.....	Member
Jamel De Vita.....	Alternate
Jerry Culbert.....	Member
Marilyn Messenger.....	Member
Molly Bergin.....	Member

The ZBA wishes to thank all town officials, other boards and committees for their support during 2016.

The ZBA meets monthly to consider requests for variances, special permits, and “Comprehensive Permits” for construction of low or moderate income housing (under G.L. c. 40B). The ZBA also hears appeals of a Decision by the Building Commissioner. Most cases are heard and decided at the initial public hearing as presented by the Petitioner, while some cases are continued to allow members to view the property or to give the Petitioner sufficient time to submit more specific information.

Zoning Board of Appeals Highlights

- *51 Summer Street* - Grant a Special Permit to allow a three unit structure.
- *23 Reo Road* - Grant a Variance from dimensional setback / allow creation of a new non-conformity.
- *46 Thompson Street* - Grant a Variance from dimensional setback / allow creation of a new non-conformity.
- *7 Summer Hill Road* - Deny a Variance from dimensional setback / allow creation of a new non-conformity.
- *6 Loring Avenue* - Grant a Special Permit to allow a home occupancy

Respectfully Submitted,

Bill Nemser
Town Planner AICP, LEED AP

Human Services

COUNCIL ON AGING



The Maynard Council on Aging is a municipal department meeting the diverse needs of seniors in Maynard age 60 and older.

The COA provides social and supportive services to seniors, families and caregivers including referral, outreach, health insurance counseling, fitness programs and social activities. The COA provides other services assisting non-seniors.

Members:

Anita Dolan.....	Chair
Paula Copley.....	Vice Chair
Diane Wasiuk.....	Secretary
Angelina Flannery.....	Treasurer
Rochelle Greenaway.....	Member

- Attendance for all classes and activities increased significantly from 150 unduplicated seniors in 2015 to 240 for 2016; unduplicated service units increased from 2500 in 2015 to 6712 units in 2016. These numbers do not represent individuals under the age of 60 receiving services as well as loan of durable medical equipment, fuel assistance and health insurance counseling. The Council on Aging makes referrals for home assessments, protective service investigations, money management and caregiver support to Minuteman Senior Services.
- A wide array of health and wellness programs occurred, including “Brain Healthy Nutrition Matters,” a three-part series focusing on the Memory Preservation Nutrition program developed by Dr. Nancy Emerson Lombardo, Chronic Pain Self-Management, an evidence base program developed by Stanford University, and Stress Management through Self Care.
- Completed the second year of Bridges Growing Together. Bridges Growing Together is an intergenerational program bringing 4th grade students from the Fowler School and older adult volunteers together to create positive views of aging and explore shared experiences. Nine new volunteers joined the program which includes many former teachers. The COA Director presented at the Massachusetts Councils on Aging Association’s Annual Conference on “How to Build Intergenerational Bridges in Your Community.”
- Partnered with the Fire and Police departments to sponsor the second Annual Senior Health & Safety Expo at the Fowler Middle School. The Expo provided an opportunity for attendees to receive pulmonary, bone density and blood pressure screenings.

Emergency preparedness demonstrations and safety tips were provided as well as information and resources from Emerson Home Care, Nashoba Nursing Services, Life Care Center of Acton, Concord Park Assisted Living, CareOne and Partners Lifeline to acknowledge a few of the participants involved.

- Sponsored “Keeping Seniors Safe: A Forum & Discussion,” a panel presentation which included Middlesex District Attorney Marian Ryan, representatives from the Middlesex Savings Bank and Minuteman Senior Services with Chief Mark DuBois providing the welcome and opening remarks. Financial Exploitation, Scams, Identity Theft and Safe Banking Practices were discussed, including responding to phone/email/mail, preventive measures and how to report incidents.
- Presented the COA Watercolor Class’s first exhibition in Town Hall. The class contributed entries in the State’s Senior Citizens Art Show and attended an award ceremony at the Commonwealth Museum in Boston
- Transitioned the “Drop-In” program to the Senior Center after being held at the Union Congregational Church for 26 years. The Drop-In provided a friendly place for seniors to socialize, share a meal and play a card game or two. Joan Meakin was presented with an award at the Annual Town Meeting acknowledging her years of service facilitating the activities.
- Provided over 6800 rides to over 140 riders for medical appointments, shopping, employment and socialization.
- Participated in CrossTown Connect’s regionalization of services which now provides Maynard’s seniors a convenient and cost efficient opportunity to travel to Lahey Clinic and the Boston hospitals.
- Launched the “Museum a Month” Program and visited Peabody Essex Museum, Scottish Rite Masonic Museum and Library, Museum of Russian Icons, Vaillancourt Folk Museum and Fitchburg Art Museum.

Respectfully submitted,

Amy Loveless, LICSW
Director of Council on Aging

VETERANS’ SERVICES

To the Honorable Board of Selectmen, Town Administrator, and the Veteran Community of Maynard, this report is submitted for the year ending 2016.

Veterans Benefits

Veterans Benefits are governed under Chapter 115 of the Massachusetts General Laws (M.G.L. c. 115) and the Commonwealth of Massachusetts Regulations 108 (C.M.R. 108). Benefits assist qualified needy veterans and their dependents based on income levels and in accordance with the

Budget Standards Chart. The Town of Maynard is reimbursed 75% by the State for Veteran's Assistance payments issued by this office.

The Veterans Agent is responsible for determining the eligibility of all cases processed through this office. The Agent conducts interviews, establishes approvals, and conducts follow-up on veterans receiving assistance. Field investigations within the local community are also performed by this office to determine the recipient's continued eligibility to receive benefits.

Veteran's Service's also includes assisting Maynard veterans in filing federal forms for benefits which include service-connected disability claims, non-service-connected claims, VA health care, requests for medals, requests for service records, bonus applications, burial assistance and other federal benefits such as counseling in vocational rehabilitation and employment.

Additionally, the Agent acts under Power of Attorney for veterans researching and processing cases to the Rating Review Board (Department of Veteran Services), and prepares appeal cases to the VA Board of Veteran's Appeals on the veteran's behalf. The Agent also acts as liaison between State and U.S. Representatives on behalf of veterans and their dependents.

This year the Veteran's Service budget remained essentially the same as in 2015 because the number of qualified veteran's seeking Chapter 115 benefits remained at the same level as in 2015.

Office

The Veteran's Office relocated to the basement level of the Maynard Town Hall. The office is currently staffed one day a week on Tuesdays from 6 – 8PM. Additional hours are available by appointment Monday through Saturday.

Legislation

During the past year, the Federal Government passed legislation which the President signed into law granting all eligible veterans and their dependents a 1.0% Cost of Living Allowance (COLA) increase. This was the first COLA increase for eligible veterans and their dependents in the past two years.

Salute

It has been my honor to be the Commander of Disabled American Veterans (DAV) Chapter 82 for 2016. DAV Chapter 82 has done a tremendous amount of fund raising and volunteer work for local veterans and for that they should be commended. In 2016, the Chapter raised just over \$10,000 during the annual "Forget-Me Not" campaign and the citizens of Maynard contributed significantly to this fund raising event. Many of you donated to our members standing outside in the summer heat. There is something special about individuals that donate to others, especially our veterans, during these challenging economic times. Thank you to the residents of Maynard for your continued generosity to our Disabled Veterans. 100% of your donations went to local Disabled Veterans, their families in need, nursing home Veterans and Veterans undergoing medical treatment in VA Hospitals located here in Massachusetts. This year DAV Chapter 82 donated sweat pants and sweatshirts to Sweats for Vets which is a non-profit charity that provides clothing to local homeless veterans. Salute!

2nd Salute

In December 2016, three Maynard residents donated \$700.00 worth of gift cards to be given out to needy veteran’s living here in Maynard. Some of the gift cards went to a veteran and her four children who would not have been able to afford anything for the holidays. The remaining gift cards went to two elderly Maynard veterans who needed help buying groceries and paying their rent and heating bills. These three Maynard residents deserve to be recognized but they wish to remain anonymous.

Respectfully Submitted,

Wayne E. Stanley Sr., MSgt, USAF (Ret)
Veterans Agent

HOUSING AUTHORITY

To the Honorable Board of Selectmen,

Herewith is the report of the Maynard Housing Authority for the year ending December 31, 2016.

Members

William Cranshaw.....	Chairman
George Hardy.....	Treasurer
C. David Hull.....	State Appointee/Vice Chair
Judith Peterson.....	Secretary
William Primiano.....	Assistant Treasurer

At this time the Authority’s two elderly and handicapped developments are fully occupied: Powdermill Circle (fifty-six units) and Concord Street Circle (fifty-six units). In 2016, there were twelve new tenants at Powdermill Circle and ten new tenants at Concord Street Circle.

The HUD Low Rent Family Dawn Grove (thirty-two units) is also fully occupied at this time. There were five new tenants that moved into this development in 2016.

Properties at Dawn Grove, Powdermill Circle and Concord Street Circle had additional major maintenance related projects undertaken to improve both appearance and safety in the developments.

For information relative to low income housing for elderly and handicapped or for families, please contact the Executive Director at the Authority office at 15 Powdermill Circle: Monday through Friday, 8:30 a.m. to 4:00 p.m.

Telephone (978)897-8738 or (978) 897-6893
TDD #1-800-545-1833 – Ext. 144

Respectfully submitted,

William Cranshaw
Chairman

Library, Culture & Special Committees/Boards

PUBLIC LIBRARY

Board of Trustees

Patricia Chambers.....	Chair
Cheryl Bouchard.....	Secretary
Betsy Binstock.....	Outgoing Member
Peter Reed.....	Member

Library Staff

Stephen Weiner
 Cindy Howe
 Carol Akillian-Casey
 Casey Petipas-Haggerty
 Mark Malcolm
 Jeremy Robichaud
 Sally Thurston
 Karen Weir
 Dennis Morrisey (retired)

Part-time Circulation Staff

Susan Gerroir
 Emma Bendall
 Ann Rees-Berry
 Violet Cobb
 Hannah Briggs
 Daniel Giger
 Heather MacPherson
 Bridget Sherman
 Joel Stenhouse
 Emily Thayer
 Sarah Umbrell

Highlights

Highlights for 2016 included purchasing a software program enabling patrons to reserve museum passes and book meeting rooms online, a very successful Book Festival featuring Anita Diamant, our annual summer concert featuring American Idol finalist Siobhan Magnus, our very first library Comicon, and an author visit from renowned Wimpy Kid children’s author Jeff Kinney. Through a grant we were able to purchase a telescope for public use. In addition, the



Volunteers

Janet Brayden
 Connie Keenan
 Karen Lund
 Jill Robin
 Wendy Valentine
 Jan Rosenberg
 Marilyn Hanson

Trustees adopted a new Long Range Plan for the library that focused on increasing services to the community.

Circulation

The library was open 284 days in 2016, and open: Monday, Friday, and Saturday, 10AM-5PM, Tuesday and Thursday, 2 PM-9PM, and Wednesday, 10AM-6PM. In 2016, the library circulated 258, 563 items. 8,828 items went out through our downloadable Overdrive program. These areas showed increased circulation: Young Adult materials, music CDs for adults, and museum passes. 11,455 items went out through the self-check program. We discharged 83,444 items that either belonged here or at other libraries. This means that 342,007 items passed over the library's circulation desk. 1,457 cards were registered, and there were 11, 444 computer log-ins: Ancestry.Com was accessed 13,262 times.

Grants and Awards

The library received multiple awards, including \$500 dollars from the Mass Cultural Council, a State Aid to Public Library award of \$ 7,138.83 and a \$7331 award to upgrade our wireless access.

Programs and Elections

The Library sponsored 308 programs in 2016. These programs included Story Times, Toy Times, Photography Club, arts programs, reference rrograms, author visits, cooking programs and many others. 4,892 people attended these programs. There were 4 elections in 2016: the Town election in May, 2 Presidential primaries, and the National election in November, bringing in 4,645 voters.

Meeting Room Use

The library sponsored 401 meetings this year. There were 9,275 attendants. This means that 19,292 people came in to the library to attend a program, participate in a tutoring session, go to a meeting, or vote, while thousands of others came to the library to borrow a book, use a public computer, or access a Reference service.

Tutoring

There were 160 tutoring sessions in the library.

In closing, I would like to thank the library staff, Trustees, library volunteers, and the Friends of the Maynard Public Library, for their support of the library programs and initiatives, especially outgoing Trustee Betsy Binstock, for her decades of service to the Maynard Public Library. State Representative Kate Hogan has worked tirelessly on library's behalf. In addition, I'd like to thank the Department Heads, the Board of Selectmen and the Finance Committee for their support. Town Administrator Kevin Sweet, Assistant Town Administrator Andrew Scribner-MacLean, and Facilities Manager, Aaron Miklosko all deserve a special nod of appreciation for their support of the library and its programs.

Respectfully submitted,

Stephen Weiner
Library Director

BYLAW REVIEW COMMITTEE

Members

William Cullen.....	Assistant Chairman
James Early.....	Member
William Kohlman.....	Chairman
Eugene Redner.....	Member
Peter Reed.....	Member

The By-Law Committee was formed as a result of the Town accepting the changes to Chapter XVIII, By-Law Committee at the 2016 Annual Town Meeting which increase the size of the committee from 3 to 5.

Town Moderator Dick Downey appointed William Kohlman and William Cullen to three-year terms; and James Early and Eugene Redner to two-year terms. The one-year term remained vacant. William Kohlman was select to be Chair and William Cullen was selected to be Vice-Chair.

The Committee met monthly from August to December. They met twice with representatives of the Historical Commission and once with the Assistant Town Administrator.

The Committee submitted 6 articles for the January 2017 Special Town Meeting. Five were approved by Town Counsel and included by the Board of Selectmen in the warrant. They were:

1. Delete Chapter IX, Section 7
2. Delete Chapter XI, Job and Express Wagons
3. Delete the fee schedule of Chapter XIII. GENERAL Section 16 and allow the Board of Selectmen to set the Sealer Fees
4. Move Chapter XIII, Sections 1, 3 and 4 to new Chapter XXXIV
5. Move Chapter XIII, Section 2 to new Chapter XXXV

The article not included would have amended Chapter 13, Section 13, to raise the maximum from \$300 to \$1500. This was determine by Town Counsel to violate Massachusetts General Law.

The Committee also reviewed 3 articles from other committees.

1. Amend Chapter XXVII Wetlands Administration, Section 5, to modify the notification procedure
2. Create Chapter XXXIII, The Preservation Of Historically Significant Buildings
3. Amend Chapter XXX Community Preservation Committee, Section 1.3, to allow the Board of Selectmen to appoint members to the CPC if other appointing authorities fail to appoint someone within 45 days of the vacancy. This article was not included in the January 2017 Special Town Meeting Warrant.

Respectfully submitted,

William G. Kohlman
Chairman

COMMUNITY PRESERVATION COMMITTEE

Members

M. John Dwyer.....	Chair/Conservation Commission Representative
Rick Lefferts.....	Vice Chair
Steve Jones.....	Treasurer/Recreation Committee Representative
Lisa Hanley.....	Clerk
Ellen Duggan.....	Historic Commission Representative
Bill Cranshaw.....	Housing Authority Representative
Randy James.....	Capital Planning Representative
Tom Hesbach.....	Member
John Lenicheck.....	Member

Provisions of the Community Preservation Act (CPA) were first approved by Maynard at Town Meeting in May, 2006 when residents voted to enact a property tax surcharge of 1.5% to fund CPA. Maynard property tax surcharge funds are supplemented with money from a State fund. Following adoption of the CPA by Maynard, a nine member Community Preservation Committee (CPC) was formed in November of 2006 to study existing town resources, identify critical needs and evaluate proposals for addressing needs that could be funded with CPA funds. These proposals must be related to one or more of the following categories: Open Space, Community Housing, Historical Preservation and Recreation. Additional information about the CPA program in Maynard is available at the library, the Town Clerk’s office and on the town website.

From 2008 to 2016, the CPC has forwarded for Town Meeting approval approximately \$3,046,400 in projects in the above four categories. A complete listing of all projects approved by the CPC is available by contacting the committee or attending a meeting. The CPC meets the first and third Wednesday of each month in town hall at 7:00 p.m.

May 2016 Town Meeting Approved CPC Funding Projects	
Fowler Field Use and Design Project	\$30,000
Conservation Fund Support	\$30,000
ArtSpace Cupola Restoration	\$43,800
TOTAL:	\$103,800

In the fall of 2016, the CPC received requests for funding from eight eligible projects. The decision by the CPC to recommend or not recommend each of these projects was made in the

early spring, 2017 and forwarded to the town for inclusion in the Warrant articles for the Annual and/or Special Town Meetings in May 2017.

We are pleased to report that the CPA projects approved and funded at the May, 2016 Town Meeting are all being acted upon by appropriate town departments or nearing completion.

Respectfully Submitted,

M. John Dwyer
Chairman

CULTURAL COUNCIL

Members

Tim Hess	Chairman
Molly Bergin	Member
Joyce Dwyer	Member
Gail Erwin	Member
Erik Hansen	Member
John Houchin	Member
Reya Stevens	Member
Brent Mathison	Member

Maynard’s Cultural Council is part of a State network of 335 local councils that serve every city and town in the Commonwealth. The Maynard Cultural Council’s mission is to support public programs that promote access, education, diversity, and excellence in the arts, humanities, and interpretive sciences within the community. This is accomplished by re-granting lottery funds received through the Massachusetts Cultural Council (MCC), in accordance with their guidelines, to individuals and organizations that will present their programs in our community or local area.

Maynard’s Cultural Council funds a variety of programs each year such as concerts, festivals, theater, dance, music, film, school programs, school field trips, lectures, and more. The cultural programs are appropriate for diverse age and interest groups; they take place in libraries, parks, in town, schools, community centers, and wherever communities come together. Whenever possible, we give priority to projects that benefit our school-aged children, seniors, and programs that address the needs of any underserved audiences.

The annual deadline for receipt of grant applications to the Maynard Cultural Council is October 15th. Grants are awarded in January after careful review by both the Maynard Cultural Council and the MCC. The Maynard Cultural Council is honored to be among the local councils in the State to have achieved and maintained “streamlined status”. Criteria for streamlining include strong local procedures, a history of member training, and a clean approval record. The streamlining process eliminates numerous steps in the yearly funding cycle and speeds up local

reimbursements. Grant applications, reimbursement firms and general information are available at the Town Hall and on the MCC website.

In addition to its funding from the MCC, the Maynard Cultural Council raises funds through various special events. These tax-deductible funds raised on a local level may be used to augment the amount awarded by the State but are not restricted to state approvals.

We invite community input to help assess local culture needs. Our monthly meetings are posted in Town hall and on the Town web site as well as its section for the Maynard Cultural Council. The Council is leading the Town’s effort to achieve state Cultural District designation for the Town Center. On March 24th, 2016, the Council hosted an Awards Party to recognize and celebrate the recipients of our FY2016 grants.

ECONOMIC DEVELOPMENT COMMITTEE

The Economic Development Committee (EDC) was formed by the Town Administrator in the summer of 2014 to elevate the role of economic development in promoting Maynard’s growth. Its role is to work cooperatively with businesses, state and local agencies and town government to build the policies, practices and tools that can retain current businesses, attract new investment and ensure sustainable economic development for Maynard, while retaining the towns’ character and quality of life.

The EDC continues to build on progress made in prior years. It promotes Maynard's long-term economic sustainability and showcases the “Maynard Advantage” by taking the lead in several key initiatives, including "white papers" presented to the Board of Selectmen advocating for improvements to the downtown parking area and for a new master plan.

Members

Jack MacKeen.....	Chair
Christopher Worthy, Esq.....	Vice-chair
Sarah Cressy.....	Secretary, Assabet Valley Chamber of Commerce Representative
Kate Hogan.....	State Representative (Karen Freker, Designee)
Paul Nickelsberg.....	Orchid Technologies, At-Large Member
Lynda Thayer.....	Maynard Business Alliance Representative
Ron Calabria.....	At-Large Member
Jerry Culbert.....	At-Large Member
Dick Downey.....	At-Large Member
Bill Nemser.....	Town Planner
Andrew Scribner-MacLean.....	Assistant Town Administrator

In 2016, the EDC:

- Recommended to the BOS that both the Mill & Main and 129 Parker Street projects should move forward. These articles were subsequently approved by voters at the 2016 Annual Town Meeting.

- Made a formal recommendation to the Board of Selectmen that a new Master Plan should be created as a key element of improved economic development.
- Presented a “white paper” to the BOS for the downtown parking lot, outlining a series of investments that would create a safer and more economically vibrant environment in the area adjacent to Veterans’ Memorial Park.
- Hosted several new Maynard business owners at EDC meetings to understand their view of the business climate here and reasons to locate in town.
- Organized two meetings for the business community to better understand their needs and concerns. Data from this interaction reinforced a number of items EDC had already identified, and suggested additional areas for improvements for which specific proposals are being developed.
- Through the Business Environment Enhancement Program (BEEP), the EDC helped local restaurant, El Huipil obtain a grant to make improvements for outdoor dining; co-sponsored the first "Founders Day"; and led a successful effort to fund the placement of hanging flower baskets throughout downtown beginning in spring of 2017.
- Four EDC members attended the state-wide Economic Development Summit in Worcester in October.
- In early 2016, the EDC clarified its purpose and mission, including where best to focus efforts to help our business community be successful. Those efforts will continue in 2017 in accordance with the mission, objective and strategies outlined below.

2017: EDC Mission, Objective and Strategies

EDC’s Mission:

1. Promote sustainable business development within the Town of Maynard.
2. Advocate to the Board of Selectmen for economic development policy.
3. Be ambassadors for current Maynard business and prospective business CEOs and management teams.
4. Work cooperatively with businesses, state and local agencies and town government to build the policies, practices and tools that can retain current businesses, attract new investment and ensure sustainable economic development for Maynard.

EDC Objective:

“Improve Maynard’s Economic Competitive Position”

EDC Strategies to achieve our Objective:

1. Become a Trusted Advocate for Existing Businesses
2. Actively support creation and use of practices and tools to actively recruit desirable new business investment for Maynard.
3. Market Maynard as a Desirable Business Community

Respectfully submitted,

Jack MacKeen
Chairman

HISTORICAL COMMISSION

Members

Jack MacKeen	Chair
Lee Caras	Member
Ellen Duggan	Member
Dave Griffin	Member
Ken Neuhauser	Member
Paul Boothroyd	Alternate
Peg Brown	Alternate
Priscilla Sandberg	Alternate
John Courville	Alternate

The Maynard Historical Commission held 14 meetings in 2016, including nine regular meetings, four special meetings related to drafting the by-law for the Preservation of Significant Buildings, and a fifth special meeting for a site visit with the Conservation Agent to plan restoration of the pond at Glenwood Cemetery. The Commission has a full complement of five statutory members plus four alternate members. Several members represent the Commission on other Town Committees. Member Lee Caras attended the Massachusetts Historic Commission workshop "Historic Preservation: With or Without a Local Historic District".

- The major focus of the Commission in 2016 was preparing a draft by-law for the Preservation of Historic Buildings, also known as a Demolition Delay By-law. Having been reviewed by various town bodies and presented in public meetings, the by-law is on the warrant for approval at the January, 2017 Special Town Meeting. As part of this effort, an updated list of Historically Significant Buildings was approved and provided to the Building Commissioner. This list identifies 63 buildings to which the new by-law will apply.
- Supported by a CPA grant of \$25,000, the update of Maynard’s historic property inventory was completed in April, adding 116 Maynard properties to the Massachusetts Historical Commission MACRIS database, including a large-scale base map for Commission reference.
- With the support of current owners of the properties, Historic Markers were awarded to 63 Great Road (Trolley Car Barn and the Commission’s first freestanding marker), 166 Great Road (Smith School) and 62 Acton Street (Turnpike School).
- Provided content for historical markers which will be placed as part of ARRT construction.
- Reviewed and approved Historic Plaque applications for four private residences.
- Began raising awareness of Maynard’s upcoming Sesquicentennial by requesting support from Town Administration and the Selectmen.

- Supported Freedom’s Way Heritage Day activities by members Paul Boothroyd and Dave Griffin.
- Continued distribution of the now six highly successful, self-guided walking tours emphasizing historic properties in Maynard, including Glenwood Cemetery. All tour guides are available at the Library, or can be downloaded from the Town web site.
- Supported Girl Scout, Haley Fritz, in the Founder’s Day activities which were part of her Gold Award project.
- Renewed Historic New England membership, which provides passes for Maynard residents to visit 36 historic properties throughout New England and a quarterly magazine, both available at the library. Also renewed Freedom’s Way Heritage Association membership.
- Maintained a presence on the town website with information on Commission activities, projects and resources.

Respectfully submitted,
Jack MacKeen
Chairman

FIRE STATION BUILDING COMMITTEE

Members

Ron Calabria	Chair
Chris DiSilva	BOS Chairman
David Gavin	Selectman
Nathan Ulrich	Finance Committee
Dan Costello	Finance Committee
Kevin Sweet	Town Administrator
Andrew Scribner-MacLean	Assistant Town Administrator
Anthony Stowers	Fire Chief
Sean Kiley	Fire Captain
Aaron Miklosko	Director of DPW
Josh Morse	Resident
Tim Lawton	Resident
Phil Mcully	Resident

The need for a new fire station was originally discussed in 2007, and for a number of reasons, the project was not looked at again until 2014. At the 2015 Annual Town Meeting, funds were appropriated, and the town hired an architectural firm to conduct a feasibility study. The study was to determine the feasibility of renovating and expanding the existing fire station to suit the needs of today’s fire service. While the study proved it could be done, it would have been at a large cost, and would have required acquiring multiple buildings and an extended construction time because of the on-going fire department operation.

The architectural firm, at our request, looked at moving the project to the existing Town Hall. The idea was to add on, and renovate that structure to replace the existing fire station. That concept was not appealing to the Board of Selectmen and others in attendance during a public presentation.

It was decided at that time to form a Fire Station Building Committee (FSBC). The charge of the committee would be to determine a suitable site, and explore funding options for a new fire station. The committee was originally comprised of thirteen members, and between May and December of 2016, we met monthly and sometimes more often. The committee vetted 13 sites using a weighted evaluation tool that looked at multiple factors. We eventually narrowed our location choices down to five. Our top choice ended up being eliminated, at least temporarily, because of the obstacles involved with building at that location. We have since identified a suitable site and will be negotiating with the property owner on a price to acquire it. The site was originally one of our top choices with direct access to Sudbury Street, in the downtown area. It is approximately a single acre, give or take, and has no structures on it. It is a sloping lot both front to back and side to side. The second part of the FSBC was to look at funding options, but it was determined that a suitable site should to be chosen first.

We feel that a fire station of about 17,500-18,000 square feet is appropriate to meet the needs of the community. The current facility is about 9,000 square feet, with the major deficiency being the undersized apparatus floor. The apparatus and mechanical systems would comprise about 9,000 square feet and the remainder would be administrative and living space.

Respectfully submitted,

Anthony Stowers
Chief, Maynard Fire Department

RECREATION COMMISSION

Members

Peter Falzone.....	Chairman
Adam Sherman.....	Member
Denise Walsh.....	Member
Maggie Wallace.....	Member
Stephen Jones.....	Member

No report submitted.

ARTSPACE



ArtSpace-Maynard is a nonprofit community art center located at 63 Summer Street in the former 55,000 square foot Fowler Middle School in Maynard MA. In January, 2000, ArtSpace leased the building from the Maynard School Department and transformed it into one of the largest and most vital art centers in New England.

The Mission of ArtSpace is to:

- Provide affordable studio space to local artists
- Exhibit contemporary art from New England artists
- Maintain an active community outreach program.

Board of Directors:

Fred Batstone	President
Dave Griffin	Member
Ann Marchmont	Member
Guy Marchmont	Member
David Mark	Member
Linda Spear	Administrator
Frederick von Krusenstiern	Member
Valerie Warren	Member

Artists’ Studios

There are 47 artists’ studios in the facility. The average size of studios is 750 square feet. The studios currently house 80 visual and performance artists representing a wide range of media and is at full capacity with an extensive wait list. Preference for space is given to Maynard residents. Studio rents are \$8.90 per square foot per year, including heat and electricity. All expenses, utilities, repairs and maintenance on this building are fully subsidized with the studio rental income, with no outside or town funding.

ArtSpace Gallery

ArtSpace operates this large, outstanding exhibition space in the former school library at ArtSpace-Maynard. The ArtSpace Gallery is one of the premier, mid-sized, nonprofit exhibition spaces in New England, presenting new and important contemporary art.

PrintWorks Printmaking Studio

ArtSpace also operates the PrintWorks, a clean, new and nontoxic printmaking area with a 270×480 motorized press. The printmaking area is open to all artists at very affordable rates.

Acme Theater

Acme Theater Productions operates this wonderful, 70-seat theater and presents several high-quality productions to the public at affordable prices.

Special Programs/ Community Education

ArtSpace-Maynard presents its Annual Artists' Group Show and Open Studios event on the last weekend in September, and the Annual Holiday Sale in December. They coordinate educational endeavors with local schools and organizations, present public discussion groups and lectures about art and art-related matters, host committee meetings and classes, and host tours for schools, organizations and the community at large.

Projects and Events for 2016:

- 100th Centennial display of the East Wing of the building
- Monthly Opening Receptions for Gallery exhibit
- Sponsored various community, social and political meetings
- Outdoor Installations on our grounds
- Annual Holiday Sale
- Annual Artists' Group Show
- Annual Open Studios
- Maynard Public Library Exhibit
- Honey Bee Meadow wildflower development on back property
- Mural painted by Maynard High School students
- State House exhibit by 17 ArtSpace artists in the House of Representatives and the Senate Chamber
- Grant received by the Maynard Community Preservation Committee to restore the iconic cupola



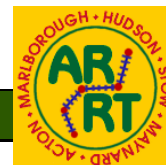
Respectfully submitted,

Frederick Batstone, President, ArtSpace

Linda Spear, Administrator, ArtSpace

Spotlight

ASSABET RIVER RAIL TRAIL



The Assabet River Rail Trail is a multi-use path under construction in Marlborough, Hudson, Stow, Maynard, and Acton in Massachusetts. As a conversion of the abandoned Marlborough Branch of the Fitchburg Railroad, it is now a rail trail. When completed, the end-to-end length will be 12.5 miles (20.1 km). The right-of-way parallels the Assabet River in the midsection; at the north end it veers north to the South Acton train station, and the south end veers south to Marlborough.

This railroad branch was progressively lengthened, so that it reached from the Acton station to Maynard by 1849, was extended through Stow to Hudson in 1850, and reached its Marlborough terminus in 1855. Decades later, passenger service was discontinued in the reverse fashion, so that Marlborough's service ended in 1930, Hudson and Stow in 1939, and finally Maynard in 1958. The branch continued to provide freight service into the 1960s. The last remaining rails, in Acton and Maynard, were removed in 2014.

In 2005 the south end of the Trail, length 5.1 miles, was completed, from Marlborough to a Route 62 parking lot in north Hudson. The north end (South Acton train station to Sudbury Road in Stow) was a rough trail, walkable and bikeable. From a bit west of Sudbury Road in Stow to Route 62 in Hudson, a four-mile section cannot be traveled by any means. There were no bridges over the two crossings of the Assabet River and much of this section is private property.

A mere 18 years after the May, 1998 Town Meeting vote in support of the AART project, construction of 3.4 miles of the north end (from the Acton train station south and west to White Pond Road, which is at the Maynard:Stow border) finally began in 2016. Design plans are on the ARRT website. When completed, most will be twelve feet wide paved with cleared shoulders two feet wide, as was done for the south end. A groundbreaking ceremony was held on July 21, 2016.¹

Rail Trail Timeline

May 1997: The Metropolitan Area Planning Council (MAPC) recommended that the Assabet River Rail Trail receive funding in fiscal year 1998 to begin acquiring portions of the right-of-way (ROW), and to begin design of the segment of trail in Marlborough and Hudson. In a grant

¹ https://en.wikipedia.org/wiki/Assabet_River_Rail_Trail, Accessed 03/01/2017

proposal submitted by the five ARRT towns, the towns would receive \$668,000 to acquire the legal rights for the continuous 12.5-mile right of way.²

December 1997: The federal government approved \$17 million in funding for transportation enhancements in Massachusetts, which included the grant proposal submitted by the five ARRT communities to acquire the legal rights to the ARRT route.

April 1998: The ARRT received a grant of \$3,000 from the Department of Environmental Management's Greenways and Trails Demonstration Grant program. The grant was used to conduct a natural resource inventory and assessment of the proposed ARRT route.

May 4, 1998: Maynard Town Meeting votes to approve the warrant supporting the proposed Assabet River Rail Trail. The warrant passed by a substantial margin and authorized short-term borrowing for the reimbursable funds for acquisition of the ARRT right-of-way in Maynard and appropriation of the town's 10% local match, as required by the federal ISTEA grant that ARRT received last fall.

June 2000: Marlborough and the other 4 communities issued a RFP to hire a consultant to prepare an up-to-date ARRT Master Plan. The plan would look at all the various ARRT segments, refine the proposed trail alignment, identify how all the pieces fit into the bigger picture, develop cost estimates, and detail a phasing plan from now until the completion of the entire ARRT.

July 11, 2000: The ARRT was incorporated as "ARRT Inc.", a Massachusetts registered non-profit organization.

September 2002: The Town of Maynard completed the acquisition of the trail ROW that was privately owned by Emerald Acres Landscaping. When combined with property acquired 20 years ago, the town now owns the entire 1000 feet of trail bed from Summer Street to Concord Street.

October 28, 2002: Article 5 on the Maynard Special Town Meeting warrant was passed. This was to increase the level of borrowing to allow the town to accept more state grant funds to acquire two parcels for the Assabet River Rail Trail. These parcels covered the ROW running from Rt. 117, through the woods, to White Pond Rd at the Stow border. This article was designed to allow the town to increase its borrowing over what was already authorized at Town Meeting in 1998.

January 14, 2003: At the January 14th Maynard Board of Selectmen meeting, Assabet River Rail Trail volunteers and the Intel Corporation presented a \$1,000 grant to the Town of Maynard. The donation will be used for expenses related to trail right-of-way acquisitions in Maynard.

April 25, 2003: The long abandoned Cocco building at the corner of Summer and Nason streets was torn down, to make way for the new MacDonald Development 22-unit apartment building. The building would be located next to the rail trail path. With the ARRT's approval, the town sold a small slice of the old RR right-of-way to the builder in 2002, so that they would have enough room for the required fire lane. The rail trail and the apartment building have a 175-foot long granite block wall between them that is to be protected and preserved by the town.

² http://www.arrtinc.org/maynard_status.asp Accessed 03/01/2017

June 26, 2003: The Town of Maynard closed on the property purchase of the Maynard Sand and Gravel property. Included in the 6+ acres of conservation land will be 3200 feet of the trail right of way, leading down to the Maynard-Stow border.

April 2004: Maynard applied for a \$20,000 state recreational trails grant, to design and build the southern 1/3 of the trail in Maynard. Some of the local match funds for this grant would come from a recent corporate donation.

October 2004: ARRT volunteers completed a 12-month effort to clear and place woodchips on two sections of the trail, each 1000 feet in length. Assistance was provided by an Eagle scout project. The woodchips created an interim walking path, until the final bike path is built.

November 2004: The Town of Maynard applied to modify an existing 2001 PWED grant, to allow some unspent funds (\$580,920) to be used to design and build the section of the bike trail in downtown Maynard.

October 2005: EarthTech was awarded the contract to complete the 25% design phase of the 'southern' section of the trail in Maynard.

May 2006: 25% design is finished and submitted to MassHighway and was approved in October, 2006

January 25, 2007: The Request for Proposals (RFPs) for the 100% design of the Maynard-Acton ARRT project was posted on the state web site. A meeting for prospective bidders was well attended and the preliminary bids were due March 1, 2007.

March 1, 2007: Six engineering firms submitted bids for the Maynard-Acton trail design project on the March 1st deadline.

May 25, 2007: The towns of Maynard and Acton announced that the Concord-based engineering firm, EarthTech, will complete the 100% design of the 3.45 miles in Acton & Maynard. They were the winning bidder of the 6 firms that submitted proposals on March 1st. Design work began mid-summer.

July 25, 2007: The Maynard-Acton 100% Design Kick-off Meeting was held on July 25th, with the assistance of EarthTech. The design phase will last 12 months.

July 23, 2009: The Metropolitan Planning Organization (MPO) voted to include construction funding for the entire unbuilt ARRT (Acton, Maynard, Stow) in the 2011-15 Regional Transportation Plan. The amount approved was \$20,348,520, which includes a 4% annual inflation from the 2009 estimated construction cost. The MPO's action today satisfies Federal Highway's condition for the release of the rest of the 2005 design funds, so EarthTech's 100% design work can resume.

October 16, 2010: The state released the money to finish designing the Acton & Maynard section of the trail. The Concord engineering firm AECOM (formerly EarthTech) resumed work and was tasked with bringing the design from 25% all the way to 100%.

November 9, 2011: The 25% ARRT design plans for Acton-Maynard were delivered to the MassDOT by AECOM, the engineering firm that has the engineering contract. All of the overview sheets were posted on the web. This came exactly a year after the design funds were restored in 2010, and AECOM resumed working on the project.

October 1, 2013: The Massachusetts 2014-2017 Transportation Improvement Program (TIP) went into effect. In this plan, the Acton-Maynard ARRT was scheduled to start construction in Fiscal 2015 as a 'first-tier' project. The next steps were for the engineering firm to move to the 75% design stage.

October 21, 2014: The preliminary 75% design for the Acton-Maynard section was sent by the engineering firm to MassDOT.

April 1, 2015: The required Maynard and Acton Conservation Commissions approval process began with public hearings on March 17th and April 1st, in each town. Each commission received an environmental presentation from the engineering firm and their consultants. Both town's conservation commissions approved the conservation aspects of the trail.

May 18, 2015: The 2015 Annual Maynard Town Meeting approved four ARRT-related items. Included were ROW easements, the rezoning of the old 'Quirk' property for residential use, and a new Acton Street sidewalk for improved trail access.

March 29, 2014: Francesca Demolition started to remove the RR rails in Maynard. They started behind Cumberland Farms and then moved on to High Street. Within a few weeks, Maynard was finished and they moved on to Acton.

September 19, 2015: MassDOT advertised the Acton-Maynard trail project for construction. The bidding closed on February 23, 2016, with the winning bidder selected in April-May and construction starting in June-July. Once construction starts, it was estimated to take 24 months to complete.

February 23, 2016: There were construction bids from 6 companies at the 2:00 PM deadline, ranging from \$6,719,972 to \$10,445,269.

July 21, 2016: Groundbreaking Ceremony



The Maynard Corridor

2016 was a successful year in the construction of the Maynard corridor of the Assabet River Rail Trail. Accomplishments include:

- Federal transportation funding was secured for the final design and construction of the rail trail was competed.
- Work began and continued through 2016 clearing the trail from Maynard to Acton.
- Paving of the trail began in late 2016 and will continue through 2017.

The Boston Region MPO funded 6.5 million dollars for the construction of the Assabet River Rail Trail in the 2015 Transportation Improvement Program. This amount includes a 1.2 million dollar amendment from the original funding. Federal funding for the 10% design was first allocated back in 2007—it took eight years to bring this project to fruition.

The towns of Maynard and Acton hired EarthTech (now AECOM) to prepare the 10% design documents in 2007. In 2013, after years of delayed funding, AECOM completed a revised 25% submission to MassDOT and a public hearing was held in June 2013 to provide the public with an opportunity to become acquainted with proposed Assabet River Rail Trail. In December 2013, the towns of Maynard and Acton decided to hire Greenman-Pedersen, Inc. (GPI) to complete the final design of the rail trail. The 100% design was submitted in August 2015 and the bid for the construction of the rail trail was advertised in September 2015.

A right-of-way certificate was required from MassDOT documenting that all environmental permitting was completed and the acquisitions of necessary parcels through purchase or easement were obtained. A total of 25 permanent and temporary construction easements were identified. In addition, one public utility easement was required. Ten of the 25 easements were donated by landowners to the Town; the remaining easements were paid for by Community Preservation Act funds and from money appropriated through town meeting. The timeline for securing the easements was very tight, but through the joint efforts of town staff, town counsel, The Town of Acton planning office, and staff at GPI, the deadline was met. As all went well, a contractor began in the spring of 2016 and is moving ahead. Project schedule updates will continue to be posted on the town website.

